

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Monday, October 21, 2019

5:30 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVE AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **FACILITY COMMITTEE REVIEW  
OF CONSTRUCTION MANAGEMENT FIRMS PROPOSALS**

The purpose of this agenda item is to review the responses to our Construction Management Request for Proposal process. We received responses from 6 firms. Attached please find all 6 responses as well as the RFP packet that was distributed to each firm. In addition, CD Smith has an introductory video for your review. It is available at: <https://www.cdsmith.com/wcsd-cm-proposal>

Interviews are scheduled on Tuesday, October 29th. The goal of the Facility Committee Meeting on October 21st is to select the construction management firms for this interview process. As a reminder to all Committee members, the RFP packet includes the evaluation matrix that we have developed for this process. In addition, Eric Dufek from Eppstein Uhen will be reviewing the fee worksheets that we developed for this process. Eric's review will be available at the October 21st meeting.

Please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 608-849-2000 ext 8012 if you have any questions.

- VI. **FUTURE MEETINGS**

- VII. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”