

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION CO-CURRICULAR COMMITTEE MEETING**

Friday, September 20, 2019

7:30 AM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVE THE AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **CLARIFICATION OF ADMINISTRATIVE ROLES AND SUPERVISION OF ATHLETIC AND NON-ATHLETIC CO-CURRICULAR PROGRAMS**

Attached please find three documents: (1) Co-Curricular Participation Categories; (2) Athletic Director Job Description; and (3) Assistant Principal Roles and Responsibilities.

Brian Grabarski, Brian Borowski, Aaron May, and I have met to discuss clarifying the supervision of the athletic programs, non-athletic programs, and maintaining consistency with expectation per the co-curricular code and evaluation of these programs.

The first decision we made is to clarify Aaron May's role and changed his job description from Activities Director to Athletic Director. As you will see in the attached document, the only change is in title as his responsibilities remain the same.

The second change we made is to have the assistant principals have specific responsibilities for supervision of the non-athletic co-curricular programs.

The third change we made is to create a parallel process to athletics with a coach evaluation, end of season student participant survey, and communication to participants and their parents about the parts of the Co-Curricular Code for which they are responsible.

These three changes should improve our process and clarity for athletic and non-athletic co-curricular program supervision, and are in line with the discussion that

was held with the Co-Curricular Committee at previous meetings.

Brian Borowski, Aaron May, and Brian Grabarski will be at the Co-Curricular Meeting to explain the specifics of these changes and to answer your questions.

There is no action needed on these changes, and we would like your feedback as to whether these improvements meet the expectations and parameters you desire to see with these programs.

VI. CO-CURRICULAR REPORT FOR 2018-2019

Attached please find the Co-Curricular Report for 2018-2019. The report looks different this year as Aaron May changed the format to match the information that was requested by the Committee. To ensure that we are addressing the topics desired by the Committee, Aaron May, Brian Borowski, and I met with Jack Heinemann to outline the agenda for this meeting and to solicit input on the report before it was compiled. We look forward to your feedback at the meeting.

VII. FUTURE MEETINGS

VIII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”