

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION ANNUAL MEETING**

Monday, October 21, 2019

7:00 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**AGENDA**

- I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting
- II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting - Juliette F. Waner, School District Clerk
- III. Budget Summary & District Goals Report - District Administrator and Business Manager
- IV. Discussion and Review of Budget
- V. Review of Minutes of the 2018 Annual Meeting
- VI. Receive and Accept Treasurer's Report - Mark Hetzel, School District Treasurer
- VII. **Resolution A** - Authorize the School Board to Charge Student Fees
- VIII. **Resolution B** - Salaries and Expenses for School Board Officers
- IX. **Resolution C** - School Lunch Program Authorization
- X. **Resolution D** - Authorize the School Board to Engage Legal Counsel if Needed
- XI. **Resolution E** - Set Date and Hour for 2020 Annual Meeting or Authorize School Board to Set Date and Hour
- XII. **Resolution F** - Transportation
- XIII. **Resolution G** - Adoption of Tax Levy
- XIV. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.
- XV. Adjournment

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Minutes of Annual Meeting

## The Board of Education Waunakee Community School District

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A Annual Meeting of the Board of Education of Waunakee Community School District was held Monday, October 15, 2018, beginning at 7:00 PM in the District Administration & Maintenance Center.

President Ensign called the district budget hearing and annual meeting to order at 7:00 p.m.

Present: Mr. Brandt, Mr. Boetcher, Ms. Ensign, Mr. Epping, Mr. Hetzel, and Ms. Waner.

Absent: Mr. Heinemann

- I. Elect Chairperson to Conduct Budget Hearing and the Annual Meeting  
President Ensign asked for nominations for the selection of a chairperson to conduct the budget hearing and annual meeting. A motion was made by Ensign, Second by Waner to nominate Boetcher to serve as chairperson for the meeting. Boetcher was elected chairperson of the 2018 Annual Meeting unanimously on a voice vote. (6-0)
- II. Reading of the Official Notice of the Budget Hearing and the Annual Meeting - Juliette F. Waner, School District Clerk read the official notice of the budget hearing and annual meeting and noted its publication dates in the Waunakee Tribune.
- III. Budget Summary & District Goals Report – Randy Guttenberg, District Administrator, thanked the community for the support throughout the district this past year and shared information on district goals. Randy then reviewed the Annual Meeting Report.
- IV. Discussion and Review of Budget  
Steve Summers was available for questions specific to the budget review.  
Tim Kiefer, community member, shared 3 points with those present. He recognized the 4 students who were semi-finalist in the National Merit Scholarship competition, Kendra Gering, Genevieve Grande, Samuel Korth and Dane Luebke. This is a great honor and says a lot about our schools. TIFF and TID have been very controversial, especially at the Village board and the County board. Please note that the County takes the lead from nominated community, one being the WCSD Board of Education. Lastly, thank you for serving on the Board of Education.
- V. Review of Minutes of the 2017 Annual Meeting  
Chairperson Boetcher noted the minutes from the October 16, 2017 Annual Meeting and asked if anyone in attendance had questions or comments. There were no questions or comments. A motion was made by Ensign, second by Epping to approve the 2017 Annual meeting minutes as noted. Motion carried.
- VI. Receive and Accept Treasurer's Report –  
Mark Hetzel, School District Treasurer reviewed the Treasurer's Report. Motion by Waner, second by Ensign to accept the treasurer's report as presented. Motion carried.
- VII. **Resolution A** - Authorize the School Board to Charge Student Fees  
Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to charge student fees, and at such cost as shall be set by said school board.

Introduced by: Tim Schell  
Seconded by: Kurt Eley  
Dated: October 15, 2018  
Motion Carried.

VIII. **Resolution B** - Salaries and Expenses for School Board Officers

Be it resolved that the Board members of the Waunakee Community School District be paid a salary as stipulated below and be reimbursed for expenses incurred on district business when traveling outside of the district.

Salaries to be:

President, Clerk, Treasurer \$3,200 per year for regular/special/committee meetings.  
All other Board Members \$2,800 per year for regular/special/committee meetings.

Introduced by: Tim Kiefer  
Second by: Tim Schell  
Date: October 15, 2018  
Motion Carried.

IX. **Resolution C** - School Lunch Program Authorization

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin is hereby directed to furnish school lunches to any and all students of this district at such places and times, and at such cost as shall be set by said school board, and the school board is hereby authorized to pay any deficiency which may result from said lunch program. (Section 120.10 (16)).

Introduced by: Dean Kaminiski  
Second by: Connie Beth  
Date: October 15, 2018

Tim Keifer asked a question regarding a study that the BOE was doing regarding students with a low food service balance receiving a sandwich only lunch. Joan Ensign explained that with the start of the Student Financial Assistance committee this year, who's purpose is raising funds to help students in need with various financial short falls, one of these being lunch, even if their balance is low, students will be allowed to have the lunch they pick up and at the end of the year all negative balances will be brought to zero and paid for from the funds raised from this group.  
Motion Carried.

X. **Resolution D** – Authorize the School Board to Engage Legal Counsel if Needed

Be it resolved that the Board of Education of the Waunakee Community School District be authorized to engage legal counsel to represent the district and provide legal advice to the district.

Introduced by: Kurt Eley  
Seconded by: Connie Beth  
Dated: October 15, 2018  
Motion Carried.

XI. **Resolution E** - Set Date and Hour for 2019 Annual Meeting or Authorize School Board to Set Date and Hour

Be it resolved that the Board of Education of the Waunakee community School District be authorized to set the date an hour for the 2019 Annual Meeting within the guidelines established by Wisconsin Statutes (Between the fourth Monday in July and the fourth Monday in October).

Introduced by: Tim Schell  
Seconded by: Tim Keifer

Date: October 15, 2018

Motion Carried.

**XII. Resolution F – Transportation**

Be it resolved that the Board of Education of the Waunakee Community School District, Dane County, State of Wisconsin be authorized to purchase, operate and maintain transportation vehicles as well as contract for the transportation services to provide transportation to students, including but not limited to students whose residence is located within two miles of the school the student attends, as per Board Policy.

Introduced by: Tim Schell

Seconded by: Dean Kaminski

Date: October 15, 2018

Motion Carried.

**XIII. Resolution G - Adoption of Tax Levy**

Be it resolved that there be levied a school tax assessed against all taxable property within the Waunakee Community School District in the sum of \$30,409,276 necessary to operate and maintain the District School System and to finance the recommended budget for the 2018-2019 school year.

Introduced by: Kurt Eley

Seconded by: Tim Schell

Date: October 15, 2018

Motion Carried.

**XIV. Persons Attending Meeting May Request Information on Any Topic Relative to Current Policies and Proceedings of the Schools.**

Chairperson Boetcher offered an opportunity to the persons in attendance to request information on any topic relative to current policies and proceedings of the schools. No comments were brought forward.

**XV. Adjournment**

Motion was made by Mark Hetzel, second by Mike Brandt to adjourn the meeting at 7:40 PM.

Motion carried unanimously.

Respectfully Submitted by

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Clerk

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Date