

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Monday, July 29, 2019

5:00 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVE AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **ARCHITECTURAL REQUEST FOR PROPOSAL**

The purpose of this agenda item is to review the Architectural Request for Proposal. As a reminder, the School Board approved the Facility Committee to review this Request for Proposal and then submit to the selected architects. Attached please find a draft Architectural Request for Proposal.

The draft Architectural Request for Proposal is modeled after the approach taken for the 2014 Referendum. I will be seeking feedback from the Committee on the architectural firms to select to receive the RFP, determining a date for interviews/review of the proposals that are received, and the points system utilized to select the recommended architect.

Please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 849-2000 ext 8012 if you have any questions. Thanks.

VI. **LIBRARY PROPERTY**

A. Deed Review and Position

Attached please find the record documents related to the Waunakee Library that includes the language related to the parking area adjacent to the school parking lot.

This document states, "In the event the premises described in Exhibit 1 should at

any time hereafter cease to be used by Grantee for municipal purposes, then in such event, fee simple title to the premises shall revert to the named Grantor."

In this situation, the school district is the "grantor".

I have asked our attorney to do a quick review of this issue to ensure that my interpretation is correct, that if the Village ceases to use the property for municipal purposes, then the identified parking area reverts back to the school district. I will have this solid answer when we meet on Monday.

Also, at the meeting, I would like to ask for the Committee to consider stating our position on this issue so that if the library building were to be used for non-municipal purposes, that we would communicate to the Village our intent related to this clause.

#### B. Discuss Library Tour, Thoughts, and Next Steps

The Facility Committee has not had a chance to debrief on the library building site since the whole board participated in a tour of the facility earlier this summer. I would like to start solicit the committee members thoughts on this property and our next steps as a committee and full board.

In short -- I would like the committee to start to articulate what is needed to determine if we are, or are not interested in this property, and set a time line for this decision so we can begin to articulate the variables we are working with as part of a possible 2020 referendum.

### VII. SOCCER STADIUM PLANNING

#### A. Field Design

The purpose of this agenda item is to review the Soccer Stadium Field Design. As a reminder, the School Board approved the Master Planning portion of the attached Rettler proposal. The School Board has not approved the design or construction components of the attached proposal.

The Soccer Stadium Field Assessment identified a field in need of complete replacement. Administration is recommending moving forward with the design portion of this work. The design would be based on a grass field replacement, with an alternate for a turf field replacement, which follows the process utilized for Warrior Stadium. The Facility Committee will then later determine when to

release any bidding documents or to begin the construction process. Administration intends to review the range of financial options for this project with the Budget Committee at its next available meeting. I have provided information on an option called a "reimbursement resolution" that I will be requesting Facility Committee feedback on.

Please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 849-2000 ext 8012 if you have any questions. Thanks.

#### B. Building Design

The purpose of this agenda item is to review the Soccer Stadium Team Building Design. As a reminder, the School Board approved fundraising for the Team Building. Attached please find an email from the community soccer fundraising group requesting permission to move forward with the design phase of the Soccer Stadium Team Building.

All costs for designing the Soccer Stadium Team Building will be the responsibility of the fundraising group. The Facility Committee will later be reviewing/approving the final design and any bidding/construction timeline.

Please contact Steve Summers at [stevesummers@waunakee.k12.wi.us](mailto:stevesummers@waunakee.k12.wi.us) or 849-2000 ext 8012 if you have any questions. Thanks.

### VIII. **FUTURE MEETINGS**

Administration would like to educate the full Board on some of the items the Facility Committee has been studying over the last month. At the July 10th Board Meeting, the Strategic Planning Presentation is on the PMA Powerpoint for Referendum Planning, and the Draft Referendum Timeline.

IX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”