

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Monday, July 1, 2019
5:30 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVE AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **SOCCER STADIUM FIELD ASSESSMENT REPORT**

The purpose of this agenda item is to review the Soccer Stadium Field assessment reports. As a reminder, the School Board approved an evaluation of the Soccer Stadium Field to be conducted by a partnership between Rettler Corp. and Rich Riggs. The Rich Riggs report identifies turf conditions on all of our fields/playgrounds and we are only providing the soccer stadium field piece at this time. Attached please find the Soccer Stadium Field Assessment Reports as prepared by Rettler Corp. and Rich Riggs.

The assessments confirm that the soccer stadium field was not originally constructed with essential features such as under-drainage and irrigation, which causes challenges with rain and playability today. In addition, the field makeup (clay) does not meet today's standards for competitive athletic fields. Within their reports you will find estimated costs for upgrades / replacement of the grass field, along with estimated costs to move to a synthetic surface. At the meeting on July 1st, we will review these reports with the committee, answer questions, and take note of additional information the committee may want as we continue to review this issue. Additionally, we should start the dialog about how this report factors into our Long Range Facility Plan, and our involvement and timing for improvements to this field.

Please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 849-2000 ext 8012 if you have any questions. Thanks.

- VI. **SOCCER STADIUM MASTER PLANNING AND FUNDRAISING OPTIONS**

- DISCUSSION AMONG COMMITTEE AND WITH MEMBERS OF SOCCER FUNDRAISING GROUP, IF PRESENT AT MEETING.

At a previous Facility Committee Meeting on May 29th, Rettler Corporation reviewed with the committee concepts for the master planning of the soccer stadium with fundraising options that other schools have used to fund upgrades to facilities. The Soccer Fundraising Group was also present and shared with you how they could utilize different fundraising strategies to raise the funds for the soccer project.

No decisions have been made on what fundraising approaches the soccer fundraising group can utilize, and they are seeking the Board's direction on which strategies they may deploy. For comparison purposes, the Board approved the Warrior Stadium Fundraisers to utilize the scoreboard, a donor recognition board, banners from the lights, and advertising boards along the fence, as part of their campaign. That group only utilized the scoreboard and the donor wall for their project.

The Policy Committee briefly discussed the district policies associated with fundraising. Those policies are attached for your review. In addition, we have attached the information shared by Rettler at the May 29th meeting.

Steve Summers and Randy Guttenberg will be meeting with the treasurer of the Waunakee Area Education Foundation (WAEF) on July 2nd. We will be discussing the tax issues associated with making a donation vs. paying for advertising and the reporting process followed by WAEF.

Administration is recommending that the committee begin to outline what strategies they would feel comfortable forwarding to the full Board for consideration. Please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 849-2000 ext 8012 if you have any questions. Thanks.

VII. DRAFT REFERENDUM TIMELINE

At the last Facility Committee Meeting on June 4th, we reviewed high level impacts of a two vs. three step referendum approach. As part of that discussion, the committee also asked Administration to provide a draft timeline / schedule for a 2020 referendum. Attached you will find two draft timeline scenarios for your consideration. Each draft timeline scenario includes two options for the date of opening for the new Middle School. Please consider these timelines to be a rough draft at this time. Administration intends to review these timelines with the committee at the meeting.

The key element of the timelines are detailed in agenda item VIII, "Referendum Partner Selection Process and Parameters". The timelines will vary accordingly based on the process identified for the selection of partners. Please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 849-2000 ext 8012 if you have any questions. Thanks.

VIII. **REFERENDUM PARTNER SELECTION PROCESS AND PARAMETERS**

Administration would like to begin the conversation with the Board on which referendum partners we will work with for the next referendum and the process to procure those services, firms, and contractors.

The areas where we would like to focus this discussion include:

- architect -- such as EUA
- general contractor (construction manager) -- such as Findorff
- financial adviser -- such as PMA
- civil engineering -- such as Rettler Corp.
- other sub-contractors for electrical, HVAC -- such as NAMI, Westphal etc.
- other? - such as Sustainable Engineering

As you can see from the draft timeline, the process followed for the selection of our referendum partners significantly impacts the amount of time available to meet a potential goal of a November 2020 referendum. Administration would like to discuss different options for moving forward with the referendum partner selection process. Please contact Steve Summers at stevesummers@waunakee.k12.wi.us or 849-2000 ext 8012 if you have any questions. Thanks.

IX. **FUTURE MEETINGS**

Administration would like to educate the full Board on some of the items the Facility Committee has been studying over the last month. At the July 10th Board Meeting, the Strategic Planning Presentation is on the PMA Powerpoint for Referendum Planning, and the Draft Referendum Timeline.

X. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”