

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION CO-CURRICULAR COMMITTEE MEETING**

Tuesday, May 21, 2019

5:30 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVE THE AGENDA

IV. PUBLIC COMMENTS

V. WINTER CO-CURRICULAR UPDATE - AARON MAY

Per the request at the last meeting of the Co-Curricular Committee, Aaron May will be providing an update to the Committee following each of the three seasons of the year. See attached for a summary. On Tuesday, Aaron will review the winter season with the Committee. The full Co-Curricular Report will be compiled and presented to the Committee and Board at the end of the year.

VI. DRAFT OF BOOSTER CLUB FINANCIAL REPORTING FORM

At the previous Co-Curricular Committee it was requested that administration revise the form for financial reporting by Booster Clubs. Attached please find two documents -- one for Revenues and one for Expenditure. We are looking for your input on this form--does it meet your needs? Is there anything you want added? Other?

VII. DRAFT OF UNIFORM ROTATION SCHEDULE

Attached please find a draft of a uniform replacement cycle that was developed by Aaron May. He will review his approach and this document with the Committee on Tuesday.

VIII. SUMMARY OF ACTIVITY OFFICE BUDGET

As requested, attached please find a high level summary of all budget lines associated with Aaron's budget:

For your reference:

100 Salaries -- this line includes all coaches salaries and all of the salaries for workers at events (ticket takers etc.)

200 Benefits -- this line includes the associated benefits such as social security.

300 Purchased Services -- this line includes the cost for game officials/referees, conference attendance, drug testing, athletic trainer, rental of portable toilets, etc.

400 Supplies -- this line includes all non-capitol supplies, equipment, uniforms, technology, software, etc.

500 Capitol Objects -- this line includes single items over \$5,000.

900 Fees -- this line includes dues, entry fees for teams, etc.

If you want more detailed information, we can further detail these lines for a future meeting.

IX. DEPARTMENT NEEDS

It was requested by the committee to have Aaron May provide a list of needs and wants for the programs within the athletic department. Attached please find a draft of the needs communicated to Aaron by the coaches and other needs that he has identified for the future. Aaron will be present at the meeting to discuss and explain.

X. FUTURE MEETINGS

XI. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”