

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION BUDGET COMMITTEE MEETING**

Monday, April 16, 2018

7:30 AM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVAL OF AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **2017-2018 BUDGET**

The purpose of this agenda item is to review the 2017-2018 budget. At this time, there have been several requests approved by the School Board to utilize contingency funds. These requests include the ELL para-educator at an estimated cost of \$30,000, and three elementary school special education para-educators at an estimated cost of \$51,000, leaving an estimated balance of \$19,000 in the contingency account. In addition, the budget committee has approved reallocating \$40,000 from the district budget to assist with the cost for the summer 2018 PLC conference.

Please be reminded that the 17-18 budget has a planned deficit of \$973,525 primarily due to the completion of the Warrior Stadium project and the capital projects. The capital projects expenditures are related to the plan to increase the Fund 41 fund balance over the next 3 fiscal years and to decrease the Fund 10 fund balance related to the 2014 operational referendum question. In addition, the Board has agreed to fund the trial Wellness Clinic through June 30th, 2018, which will further increase the deficit by approximately \$240,000, which will also decrease the fund balance.

If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2000. Thanks for your time.

VI. **2018-2019 BUDGET PLANNING**

A. Budget Parameters

The purpose of this agenda item is to review the 2018-2019 budget parameters. The first draft of the budget will be presented at the May 7th Budget Committee meeting. Randy and I have met with all members of the Administrative Team regarding the budget requests that have been received. We have prepared a budget

parameters document that will be used to guide the development of the 1st draft of the budget. We are requesting feedback from the Budget Committee members on this budget parameters document. We would like to discuss the concept of funding the wellness clinic from both the operating budget, and the fund balance.

If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2000. Thanks for your time.

VII. DISCUSSION/ACTION ON PROPOSALS

There are no proposals to review this month.

VIII. OTHER ITEMS FOR DISCUSSION

A. Review of Audit Report/Internal Control Revisions

The purpose of this agenda item is to review the audit report and internal control revisions. Attached please find a document which includes the business office response to the audit report. Updated information is identified in red font. We are requesting feedback from the Budget Committee members, as there are multiple internal control improvements being recommended prior to start of the 18-19 fiscal year.

If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2000. Thanks for your time.

IX. FUTURE AGENDA ITEMS

X. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”