

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, March 12, 2018

6:00 PM

District Administration & Maintenance Center

905 Bethel Circle

Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN
STATUTES 19.85 (1)(c)(e) and (f)**

A. Review Minutes of February 12, 2018 Meeting

B. Review Individual Administrator/ Administrative Support Contract, Contract Extensions, and Recommendations.

This agenda item includes the annual 1-year contract extensions for the administrators and administrator support positions.

C. Review Individual Teacher Contract Recommendations, Contract Extensions, and Resignations

This agenda item includes the annual 1-year contract extensions for teaching positions.

D. Review Individual Co-Curricular Contract Recommendations

E. Review Summer School Contract Recommendations

F. Review and Take Action on Student Discipline/Expulsion Recommendations

G. Engineering report related to property boundary at Prairie and it's impact to neighboring parcels

IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA

V. BOARD DEVELOPMENT WORKSHOP

Attached please find the notes from the February 27th Budget Workshop.

Also, please find the draft letter for the Tribune by Peggy Hill-Breunig.

Finally, please find the evaluation survey results from the February 27th Special Board Meeting -- these are located in the Extra tab of Board Book.

VI. APPROVAL OF MINUTES

Included in your packet you will find the minutes from the February 15 and February 29, 2016 meetings for your review and approval.

- A. Review minutes of February 12, 2018 Regular meeting and February 27, 2018 Special meeting.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC LISTENING SESSION

The Board of Education provides a public listening session for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. Individuals may use this time to also comment on any items listed as part of the meeting agenda. A copy of Board Policy 187 - Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed for 30 minutes for this section of the agenda.

IX. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

Anaiah Kenas and Alyssa Kuhn are the student representatives from the high school for this year.

B. Teacher Report

Cindy Lindquist and Lynn Stenroos will provide an update from the teachers.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

2. Evaluation Schedule

D. Strategic Planning

1. Instructional Technology Update

Tim Schell and Herb Haubrich will be present at the Board Meeting on Monday to provide the first of two presentations to the Board on District Technology (the second presentation taking place at the April BOE Meeting). On Monday you will learn about the process to determine the base level of technology for K-4 that was established by the Curriculum Department with consultation from the Building Administration. Also, you will learn about the Mobile Technology Pilot at grades 5-8 that is in process now, along with the vision for 9-12 Mobile Technology for next school year.

Attached please find a document titled, "Access to Technology Summary Sheet" that was reviewed by the Curriculum Committee and serves as a summary of the allocation plan for instructional technology across the district. Also, please find the Power Point presentation that Tim will use to lead the discussion with you on Monday night.

Next month you will learn more about how the finances of these plans align with our budget over the next five years, along with more detail on how technology is used at the K-4 level, specifically.

2. Developmental Guidance

Janet Thomas will be in attendance at the meeting on Monday evening and will be presenting on the status of the Developmental Guidance program. Attached please find the presentation that Janet will use as the basis for her conversation with you.

E. Administration Report/Action Items

1. School Safety Update

Attached please find two e-mail messages that have been sent this week to parents regarding school safety and the national movement for student walkouts on March 14th and April 20th. I will review with the Board the highlights of each of these messages and also share the proactive work of our School Community Safety Committee, and the local municipal and emergency management partnerships.

2. Correspondence

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee

1. Review March 8, 2018 Meeting Minutes

Attached please find the minutes from the March 8th, 2018 Budget Committee meeting for your review. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

2. Approval of Budget Planning Process 2018-2019

The purpose of this agenda item is to request approval of the 2018-2019 budget planning process. Please see the attached budget planning process document. The Budget Committee has recommended approval of the budget planning process, with the addition of a 14th section of kindergarten.

The actual enrollment (compared to the projections) is higher than what would be expected at this time of the year for both kindergarten and 2nd grade.

Randy and Steve had an opportunity to meet with the elementary principals on March 2nd, and the consensus decision was to request the addition of a 14th section of kindergarten, and to plan for class sizes of 22/23 in 2nd grade, while continuing to monitor the new enrollments. If you have any questions, please feel free to contact me at

ssummers@waunakee.k12.wi.us or 608-849-2000. Thanks for your time.

B. Curriculum Committee

1. Review February 13, 2018 and March 7, 2018 Meeting Minutes

C. Facilities Committee

1. Review March 5, 2018 Meeting Minutes

2. Baseball Dugout Project Update

The Facility Committee reviewed updated renderings of the Baseball Dugout Project. The Committee is recommending approval of the project pending funding being secured by the booster club. The updated drawings and renderings are attached. The document with the renderings includes various color patterns. The committee is recommending the color scheme and materials found on Page 1 of the "Waunakee Baseball Dugouts--with materials" document. The Committee also asked the administration to review and consider how we can improve the drainage along the sidewalks between the two fields. The district and the booster club may partner on this part of the project.

3. Consideration of the 2018-2019 Capital Maintenance Projects

Attached please find the recommended capital maintenance projects for the 18-19 school year.

Administration is recommending a "hold" on the radio project for a future meeting, as the radio project requires additional discussion. The Facility Committee has recommended approval of the attached capital maintenance projects list, with placing a hold on the radio project, and the addition of improving the drainage issues on the path behind the visitor bleachers on the varsity baseball field when the selected contractor is here working on the girls varsity softball field.

As a reminder, the School Board has approved a short term plan to expend capital maintenance projects for the 17-18, 18-19, and 19-20 fiscal years out of the

Fund 10 fund balance. These Fund 10 funds are based on the unspect 2014 operational referendum funds. In conjunction, the Fund 41 funds are not being expended for 17-18, 18-19, and 19-20. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

D. Human Resources Committee

1. Review March 8, 2018 Meeting Minutes

XI. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of Boardbook, please find a list of the accounts payable payments issued during the month of February 2018. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2017-18 Budget Status report as of February 28th, 2018, and the Cash Reconciliation report for January 2018. Please note that the district has received the first repayment of donated funds for the Warrior Stadium project. Please also note the wellness clinic expenses have been separated out as its own line item on the monthly financial report. The budgeted amount is \$0, because the School Board has previously approved funding the wellness clinic as a trial out of the district fund balance account. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

C. Early College Credit Program

D. CESA 5 Contract

2018-2019 CESA 5 Service Catalog and District Contract

E. Gifts & Field Trips

1. Gifts

2. Field Trips

- a. Eco Science Trip Details

- b. HS National Parks Trip 2019

- c. HS Science Club Chicago Shedd Aquarium May 2018

F. Approve Individual Administrator, Admin. Support, Teacher, Contract

Extensions, Co-Curricular, Support Staff and Custodial Recommendations,
Resignations, Leaves & Retirements

G. Approve Summer School Contract Recommendations

XII. BOARD BUSINESS

A. Legislative Update

XIII. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

B. Special Board Meeting

Attached please find the 90 day outlook that was shared in February. Please look over the timeline/dates during April & May. Please be prepared to review your calendars so we can schedule these special meetings on Monday night. Thank you!

C. Budget Committee

D. Co-Curricular

E. Curriculum Committee

F. Facility Committee

G. Insurance Committee

H. Human Resources Committee

I. Policy Committee

J. Goals & Objectives Committee

XIV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”