

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, February 12, 2018
6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER
WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

- A. Review Minutes of January 08, 2018 Meeting
- B. Review Individual Teacher/Administrator Contract Recommendations,
Resignations, Leaves and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Recommendations, Resignations and
Retirements
- E. Consideration of Expulsion Order Provison
- F. Superintendent Evaluation Update

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA

V. BOARD DEVELOPMENT WORKSHOP

Any available time not used for closed session will be used for Board
Development.

Per discussion at the Goals Committee -- please bring with you in writing 2-3 take-
aways from the Linkage Meeting with the Justice League. If time permits, we will
discuss this topic during the Board Development time. If time does not permit, we
will collect your thoughts and compile them for a future discussion.

VI. APPROVAL OF MINUTES

Included in your packet you will find the minutes from the January 11, 2016 and
January 18, 2016 meetings for your review and approval.

VII. Review Minutes from 01/08/18 regular meeting, the 01/10/18 Special meeting and 01/15/18 Special meeting.

VIII. **APPROVAL OF AGENDA AND ADDITIONS**

Action should be taken to approve the agenda as presented (or) with changes as recommended.

IX. **PUBLIC COMMENTS ON EVENING'S AGENDA**

This is the general comment section of the agenda where members of the public may comment on any item contained within the evening's agenda.

X. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Report

Anaiah Kenas and Alyssa Kuhn are the high school student representatives and will provide an update on activities from the high school.

B. Teacher Report

Cindy Lindquist and Lynn Stenroos will provide an update from the teachers.

C. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

2. State Convention Report

Peggy, Julie, Mark, Dave and Joan attended the State School Board Convention in January, along with Connie, Steve and Randy. This agenda item will allow for any reports from attendees of this convention.

3. Discuss Timeline for Board and Superintendent Evaluations

D. Sculpture Update and Request to Adopt Design Concept

Dr. Nick Mischler, Kevin Laffey, and other members of the Waunakee Area Public Arts Committee will be present at the Board Meeting on Monday. Their presentation and materials are attached.

The purpose of this agenda item is to ask the Board for approval of the design concepts for the public art piece being commissioned for the plaza area outside of the high school office entrance.

Joan, Julie, Peggy, and I were involved with the selection of the artist, Michael Kalish, and provided feedback to the artist on the initial design. The design concepts you are viewing in the attachments are not depictions of a final product,

but are general concepts taking into account our feedback, and the artist wants to further define the design for our community. The colors are not representative of any final color schemes -- they are just to add color and dimension to the renderings.

The height of the sculpture is about 3-4 feet, and Brian Kersten, Joe Bellomo, and I have discussed this from a safety and sight line perspective, and we do not have any concerns at this time.

Before the project begins, final design renderings will be brought back to the Board for your consideration and approval.

Construction will not commence until the requisite funds are raised. The committee is at about \$70,000 of a \$100,000 goal. There are also in-kind donations from individuals and local businesses that may bring the cost down.

I have asked Dr. Mischler to keep his presentation to about 10 minutes and then the Board can ask questions.

- E. Update and discussion on Tax Incremental Districts and Joint Review Board
Gary Epping is our representative to the Joint Review Board and he will update the Board and seek further input on the proposed TIDs.

Our TID parameters document is attached for your reference.

F. Strategic Planning

1. Review Key Events and 90 Day Outlook

The attached 90 Day Outlook document does not have significant detail related to committee meetings. I want to use this document as a "Big Picture" framework of what is to come between now and June, particularly the April to May schedule, that has a significant time impact on the Board. If we want to change how we are structuring some of these meetings in the coming months, we need to discuss them now.

2. Facility Maintenance Plan

Attached please find a presentation on the facility maintenance plan strategic planning initiative. The focus of this presentation is what has been accomplished with the development of the long-term facility maintenance plan, which was a partnership between the district and Findorff. The presentation provides a high level overview of this topic, and identifies the short term and long term next steps. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or

849-2000 if you have any questions. Thanks.

3. Analytical Planning/Forecast 5

Attached please find a presentation on the analytical planning strategic planning initiative. The focus of this presentation is what has been accomplished between February 2017 and January 2018, and what the goals are for the 18-19 school year and beyond. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

G. Administration Reports/Action Items

1. 2018 Summer School Classes/Fees

Attached please find a memo and summer school fee schedule for your consideration and approval. Summer School fees are brought to the Board on an annual basis and set the stage for moving forward with the catalog and summer school registration process that takes place this spring.

2. Consideration of New Clubs and Organizations

The attached club request does not follow the normal timeline for approval of new clubs and organizations. The HS Eco Club is being organized by two seniors who hope to use the last semester of their high school experience to launch this club. For this reason, I am forwarding and requesting that you consider allowing this club to be established at the high school. There is minimal cost to this request -- \$100 seed money -- which can be found within the high school budget, and then advisor pay to be considered after 3-years of establishment of the club. Elizabeth Heiks has agreed to serve at the advisor.

Supporting documentation is attached for your review.

3. Correspondence

XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee

Attached please find the minutes from the January 30, 2018 Budget Committee meeting for your review. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

1. Review January 30, 2018 Meeting Minutes

Attached please find the Budget Committee minutes from the meeting.

B. Curriculum Committee

1. Review January 30, 2018 Meeting Minutes

C. Facilities Committee

1. Review January 30, 2018 Committee Meeting Minutes

2. Facility Improvement Project at Baseball Field

Attached please find a "big picture" layout for improvements to the varsity / jv baseball fields as is being proposed by the Baseball Booster Club. If you recall, the Board approved on 08/08/2016 for the Booster Club to refurbish the varsity dugouts. This project did not occur, as the Baseball Boosters chose to take a step back and look at a larger vision for that facility. They are now breaking their work into two phases.

The first phase is to build jv dugouts and refurbish the varsity dugouts, along with adding a fence cap in strategic locations for safety purposes.

The second phase is to add batting cages and bull pens, update the scoreboards, and add a "Batters Eye" shield so the hitters can see the ball better.

They also want to proceed with resurrecting the "pennant" fundraiser and establishing a Classmunity effort.

I recommend that the Board provide latitude for the Booster Club to work on planning with Aaron May and Joe Bellomo for phase 1. I also recommend that before any work begins on this project that the plans, cost, and funding plan be presented to the Board for consideration.

I further recommend that the Booster Club be allowed to continue to plan for phase 2, and that further details on the project scope, cost, timing, and funding be brought back to the Board as details are developed.

The Facility Committee met on this issue and approved it for consideration by the full Board.

I will walk through the details with the Board on Monday evening.

D. Policy Committee

1. Review February 6, 2018 meeting minutes.

2. First Reading of Policies.

The following policies are being revised per changes in state law and revisions that are necessary per best practice. The part-time open enrollment policy is new. We reviewed these revisions with the Committee prior to them

going to the full board for their first reading. No action is necessary at this meeting and they will return next month for a second reading and your consideration.

E. Goals Committee

1. Review February 5, 2018 meeting minutes

XII. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of Boardbook, please find a list of the accounts payable payments issued during the month of January 2018. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2012 if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2017-18 Budget Status report as of January 31st, 2018, and the Cash Reconciliation report for December 2017. Please note that the

district has received the first repayment of donated funds for the Warrior Stadium project. Please also note the wellness clinic expenses have been separated out as its own line item on the monthly financial report. The budgeted amount is \$0, because the School Board has previously approved funding the wellness clinic as a trial out of the district fund balance account. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000

if you have any questions. Thanks.

C. Gymnastics Co-op

Waunakee and Deforest have successfully partnered in establishing and maintaining a gymnastics team. On an annual basis we need to request that this coop continue. We are pleased with the program and ask for your approval of this coop again for the next school year.

D. Gifts and Field Trips

1. Gifts

- a. WCSD 1st semester Gifts received through Student Services

Attached please find a spreadsheet of funds received by the WCSD Student services department, specifically by the Social Workers. The first item on the list was brought to the Board earlier this school year. These gifts reflect what was received during the 1st semester of the 2016-17 school year. A note of interest, Cops for Kids have supported WCSD students in the

amount of \$7607.00 so far this year.

- b. Waunakee Rotary Gift
- c. Funds received to Prairie Elementary
- d. Bleifield Gift to WIS Inspire staff program

2. Field Trips

- E. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial Recommendations, resignations, Leaves & Retirements

XIII. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XIV. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting

- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee
- G. Insurance Committee
- H. Human Resources Committee
- I. Policy Committee
- J. Goals & Objectives –Visions Committee

XV. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XVI. RETURN TO OPEN SESSION

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVIII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least

twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”