

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, November 13, 2017

6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN
STATUTES 19.85 (1) (c) (e) AND (f)**

- A. Review Closed Session Minutes of October 9, 2017 Meetings
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Review and Take Action on Student Discipline/Expulsion Recommendations

IV. RETURN TO OPEN SESSION

V. BOARD DEVELOPMENT WORKSHOP - COMMUNITY LEADERSHIP

Earlier this week you should have received an e-mail from Rebecca that included the items that will be discussed during the the Board Development time on Monday night. Peggy Hill-Breunig will facilitate this conversation, and the workshop will begin at approximately 6:30 p.m., immediately following closed session. For your convenience, the documents from the earlier e-mail are attached in Board Book for your review.

VI. APPROVAL OF MINUTES

- A. Approve October 9, 2017 Meeting Minutes and October 19, 2017 Special Meeting Minutes

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. PUBLIC COMMENTS

Individuals may use this time to comment on any items listed as part of the meeting agenda. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda.

IX. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Report

Anaiah Kenas and Alyssa Kuhn are the high school student representatives who will provide an update of events from the high school.

B. Teacher's Update

This item was added over the last few months to provide an opportunity for the teachers to provide an update on some of the work they are doing in the district.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings

Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

2. Spring Board Election

a. Notice of School Board Election

Attached is the Notice of the April 2018 School Board Election. Peggy Hill-Breunig's and Mark Hetzel's seats are on the ballot this spring. Please note that the seat we have traditionally titled "Westport" is listed more broadly per our policy and includes Westport, Madison, and Middleton language used in this notice is the same as it will appear on the ballot in April.

b. Notification of Non-Candidacy

Attached is the Notification of Non-Candidacy should an incumbent choose not to run for reelection this spring. The deadline for an incumbent to file this form is December 22, 2017 at 5:00 p.m.

3. Tax Increment District - School Board Parameters

Attached please find a document for the School Board on the topic of tax incremental districts. The goal of this document is to provide direction to the School Board Liaison to the Joint Review Board (JRB), while providing the Liaison with the flexibility to review the facts of the specific tax incremental district being proposed, and empower the Liaison to act on the tax incremental district without the requirement for a School Board review/vote on each tax incremental district that is being proposed.

We are requesting your feedback on this document and would like the Board

to adopt it as the guiding parameters for your representative on the JRB. The TIF districts that are currently moving forward within the JRB process will be voted on by the JRB in January. The School Board can consider adoption of the proposed position/ parameters document at either the November or December Board Meeting.

Please contact me or Steve if you have any questions. We will take some time at Monday's meeting to present this document to the Board and solicit your feedback.

D. Strategic Planning

1. STEAM

Attached please find a short presentation from Tim Schell regarding our district Science, Technology, Engineering, Arts, and Mathematics (STEAM) initiatives. Additionally, on Monday you will hear from Jeff Willauer and Kayla Proctor on the work they are doing in the Innovation Center. They will have a presentation on Monday night, too, that was not ready in time for the release of our Board Packet.

2. Professional Development

Tim Shell will provide the Board a Strategic Planning update on the status of professional development in the district. He will touch on a historical perspective to provide you context to this topic, as well as what is happening currently, and the vision for the future. A significant part of the future vision involves other employee groups than teachers, and runs in conjunction with our strategic planning vision for employee salary and benefits.

E. Administrative Reports/Action Items

1. Summer School Report

Attached please find a summer school report for 2017 from Sheila Weihert, Arboretum Principal and Summer School Coordinator. Sheila will be at Monday's Board Meeting and will be happy to answer any questions you have regarding our summer programs.

2. Request for Additional ELL Assistant

Attached please find a memo from Janet Thomas, Assistant Director of Student Services, regarding a request for an additional English Language Learning Assistant position. This population of students continues to grow and I support adding the proposed position at this time. This position would initially be funded using this year's Contingency Funds, and is eligible for Transfer of Service funds. Janet has worked with Steve Summers on the

process to apply for Transfer of Service funds for next year.

3. Facility Use Rental Fee Exemption Request

Attached please find a Facility Use Fee Exemption Request from the Wisconsin Warriors Wheelchair Soccer Team. The Assistant Coach is Chris Neitzel, who is also a resident and parent of one of our students who participates on this team. Without the exemption, our policy requires them to pay for use of the facility because the roster for the team does not include 80% resident students. I ask you to consider this exemption from the point of view that the number of students in any given community who would/could participate in this type of activity for students with disabilities is very small, so an 80% local threshold is not realistic to be able to meet. I advocate that if we have one of our students who is participating in this limited activity, consideration should be given to grant the waiver. I also think that any request of this nature should be brought to the board for annual consideration.

The policies on facility fees and exemptions are attached for your reference.

4. Announcements

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee

Attached please find the minutes from the November 6th, 2017 Budget Committee meeting for your review. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

1. Review November 6, 2017 Meeting Minutes

B. Curriculum Committee

1. Review October 16, 2017 Meeting Minutes

2. New Course Approvals

Attached please find a cover memo from Tim Schell regarding the the new course requests from the high school for next school year. The detailed descriptions of each new course are attached in the Extras section of Board Book for your review. The curriculum committee has approved these new courses at their level and is forwarding them to the full Board for consideration. Tim Schell will be at Monday's Board Meeting and will be available to answer any questions regarding these items.

C. Human Resources Committee

1. Review November 6, 2017 Meeting Minutes

2. Consideration of Tentative Agreement with Waunakee Teachers Association

for 2017-2018

The Human Resource Committee met with the Waunakee Teachers Association for the purposes of bargaining the 2017-2018 collective bargaining contract. Per State Law, the district and the WTA can negotiate for base wages not to exceed 1.26% for the 2017-2018 contract term. We are forwarding to the Board for consideration a tentative agreement of 1.26% base wage increase.

3. Consideration of 2017-2018 Compensation for All Employee Groups
Attached please find a cover memo and supporting documents on the topic of compensation increases for the 2017-18 School year. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

XI. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of Boardbook, please find a list of the accounts payable payments issued during the month of October 2017. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2017-18 Budget Status report as of October 31st, 2017, and the Cash Reconciliation report for September 2017. Please note that the district will be invoicing the Waunakee Area Education Foundation in the near future for the first repayment of donated funds for the Warrior Stadium project. Please also note the wellness clinic expenses have been separated out as its own line item on the monthly financial report. The budgeted amount is \$0, because the School Board has previously approved funding the wellness clinic as a trial out of the district fund balance account. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2012 if you have any questions. Thanks.

C. Course Options

D. Gifts and Field Trips

1. Gifts

2. Field Trips

E. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

XII. BOARD BUSINESS

A. Conventions/Workshops

The State Education Convention is January 17-19, 2018. You may view details on WASB website at <https://wasb.org/meeting-and-events/convention/>

In order to make early bird registration, please let Rebecca know if you plan to attend no later than the Dec. BOE mtg 12/11/17. Please review all Special events/workshops & meals so you can notify Rebecca if you plan to attend any of these events.

If you have any questions, please feel free to contact Rebecca.

B. Legislative Update

C. Coorespondence

XIII. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting

1. Community Linkage Meeting with Justice League

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee

G. Human Resources Committee

H. Policy Committee

I. Goals Committee

XIV. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVII. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least

twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”