

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, October 9, 2017

6:00 PM

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN  
STATUTES 19.85 (1) (c) (e) AND (f)**

- A. Review Minutes of September 11, 2017 Meeting
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Staff Recommendations, Resignations and Retirements
- E. Review proposal for Negotiations with WTA
- F. Review individual compensation recommendations

**IV. RETURN TO OPEN SESSION**

**V. APPROVAL OF MINUTES**

Included in your packet you will find the minutes from the September 12, 2016 regular meeting for your review and approval.

- A. Review Minutes of September 11, 2017 Meeting Minutes

**VI. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

**VII. PUBLIC COMMENTS**

Individuals may use this time to comment on any items listed as part of the meeting agenda. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda.

**VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Report

Anaiah Kenas and Alyssa Kuhn are the high school student representatives who will provide an update of events from the high school.

B. Staff Update

Cindy Lindquist and Lynn Stenroos will give an update

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings  
Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

D. Strategic Planning

1. Professional Learning Communities

Attached please find a presentation by Tim Schell and the building principals on the progress being made with Professional Learning Communities. This topic is very large in scope and we will try to hit the high points of our PLC journey from a district and school based perspective. If more in depth conversation is desired than time allows for at a regular Board Meeting, then we can look for an opportunity to bring the topic back to the board, or set up a special meeting on this topic.

2. Salary - Benefits Plan

Attached please find the presentation that Connie Beth and I will present to the Board on Monday night related to the strategic direction involving recruitment and retention of staff -- salary and benefits. This presentation provides a vision for a salary approach for all employee groups. The benefits section summarizes what is occurring this year with benefits, particularly health and wellness initiatives. The information from this report has been shared with the HR Committee, too.

E. Administrative Reports/Action Items

1. Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed \$4,000,000; Issuance of Tax and Revenue Anticipation Promissory Notes; and Participation in the PMA Levy and Aid Anticipation Notes Program

The purpose of this agenda item is to request School Board approval of the resolution authorizing temporary borrowing. Attached please find the resolution as prepared by Quarles and Brady, the district's bond counsel. PMA is the financial advisor hired to manage the cash flow borrowing process. Here are the highlights of the cash flow borrowing process:

- A loan of \$4,000,000 is taken out in October (compared to \$4,000,000 last

year)

- The loan is bank qualified, which decreases interest costs
- PMA seeks bids on the borrowing
- The legal opinion is provided by Quarles and Brady
- The borrowing is rated by Moody's and an official statement is provided to the bidders
- The issuance cost of the loan is higher due to the financial advisor fees, the legal fees, and the rating fees
- Six other school districts are participating in this borrowing, which divides the costs among all seven school districts
- The interest rate of the loan should be lower than non-rated, non bank qualified loans
- The resolution is a parameters resolution, and the final terms will need to be approved by the Business Manager or the Board President, Clerk, or Treasurer

As a reminder, the cash flow borrowing for 17-18 is bank qualified because the district did not issue debt in the 2017 calendar year. Please let me know if you have

any questions or comments on this agenda item. You can contact me at [ssummers@waunakee.k12.wi.us](mailto:ssummers@waunakee.k12.wi.us) or 849-2000. Thanks.

**This item requires a roll call vote.**

## 2. Announcements/Correspondence

### a. National Merit Scholarship Program

Sophia and Alexis are now Semi-Finalists 2 of 16,000 active in the competition.

Andrew, Ben, Kurt, Ben and Andrew are Commended students, 5 of 34,000, and are no longer under consideration in the competition. While these five will no longer compete, their accomplishment is a great honor and will be recognized at the HS awards night for their efforts.

### b. WI Forward Exam Independent Study - Johnson

### c. 3rd Friday Count

Attached please find the 3rd Friday in September Count summary detailed student count information. A summary email was sent to all administrators and School Board members last week. We are providing this information to our long range facility planning consultant Mark Roffers, and we will be bringing forward an update to the long range facility planning process in December. Please contact Steve Summers at

ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

d. Wellness Clinic Report

Attached please find the wellness clinic report from August. I have requested the data for September, and hope to have it available at the Board meeting. As a reminder, this monthly data report will be provided for each regular School Board meeting. The more detailed powerpoint report will be provided quarterly. The powerpoint wellness clinic report combines patient use and financial data, and compares this data to the goals that were established. The monthly report is a snapshot of patient use of the clinic, and satisfaction. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

e. Region 12 Candidate

**IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Curriculum Committee

1. Review the 9/19/17 Curriculum Committee meeting minutes
2. Assessment Presentation

B. Goals Committee

1. Review the 09/28/17 Goals Committee Meeting minutes
2. October Progress Review on District Priorities

Attached please find the October Update to the District Priorities for 2017-2018 school year. I will review this progress update at the meeting on Monday night.

3. Discuss Fall Linkage Meeting Topic/Timeline

The Goals Committee discussed holding a linkage meeting with the high school Justice League (student group) in either November or December. This linkage meeting will be different than the previous meetings in that we will be linking with a specific group -- students. I think there is an opportunity for this event to include the Board, Administration, and potentially, the District Leadership Team (teacher leaders). The Justice League is holding a summit with 150 students at the high school on October 18th, and the take-aways from that meeting will help to inform the program they will design and lead for us. I will discuss this topic with you in more detail on Monday evening, and will ask us to look at our calendars for a few dates that might work in the November/December time frame.

C. Human Resources Committee

1. Review the 10/5/17 HR Committee Minutes

**X. CONSENT AGENDA**

A. Approval of Checks

Attached in the "extras" section of Boardbook, please find a list of the accounts payable payments issued during the month of September 2017. Please contact Steve

Summers at ssummers@waunakee.k12.wi.us or 849-2000 if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2017-18 Budget Status report as of September 30th, 2017,

and the Cash Reconciliation report for August 2017. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2012 if you have any questions. Thanks.

C. Youth Options

D. Gifts and Field Trips

1. Gifts

a. Madison4Kids Grant - Trudell

2. Field Trips

E. Dane County School Consortium 66.0301 Contract

F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**XI. BOARD BUSINESS**

A. 2017 Staff Listening Sessions

Please review the dates and times listed and sign up for any sessions you are available for. Rebecca will have the sign up sheet on Monday night.

**XII. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

1. Community Leadership Chapter Discussion

B. Special Meeting

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

- F. Facility Committee
- G. Human Resources Committee
- H. Policy Committee
- I. Goals Committee

**XIII. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”