

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION BUDGET COMMITTEE MEETING**

Thursday, April 6, 2017

8:00 AM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVAL OF AGENDA**
- IV. **PUBLIC COMMENTS**
- V. **2017-2018 BUDGET PLANNING**

A. Budget Planning Process - Budget Requests

The purpose of this agenda item is to discuss the budget request portion of the 2017-18 budget planning process. Please see the attached budget requests that were included in the overall 2017-18 budget planning process document. The committee requested further information from the Student Services Department regarding the reallocation request. Kurt Eley and/or Janet Thomas will be present at the meeting to provide an overview of these requests. In addition, the Building Bridges has been approved. The committee also approved posting the School Psychologist position. We are also requesting that additional positions be approved for posting only, during the month of April, for consideration during the 1st draft of the budget in May. These positions are noted in red on the attached budget request document

If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time.

B. Budget Planning Process - Budget Reallocation Opportunities

The purpose of this agenda item is to discuss the budget reallocation portion of the 2017-18 budget planning process. Please see the attached budget reallocations that were included in the overall 2017-18 budget planning process document. Initial administrative recommendations are noted in red for each item on the attached budget reallocation document

If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time.

VI. DISCUSSION/ACTION ON PROPOSALS

A. Audit Bid

The purpose of this agenda item is to review the audit bids. Please see the attached proposals received (6), and financial summary. The School Board has previously reviewed the audit bidder list, cover letter, and specifications. The financial proposals are all within a tight range. The lowest bid over the five year period is Clifton, with Wegner a close second. The current audit firm is Johnson Block.

Administration is seeking a recommendation from the committee to bring forward to the School Board at the April 10th meeting. Our recommendation will be the lowest bidder, based on a verification of the proposal received. This recommendation would result in a change in the district audit firm. If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time.

B. Transportation Bid

The purpose of this agenda item is to review the transportation bids. Please see the attached proposals received (3), and financial summary. In addition, please see the attached additional letter from Lamers that we will discuss with the committee. This letter was generated based on a request from the district, after the bidding process was completed. The School Board has previously reviewed the bid timeline, and specifications. The financial proposals summary estimates the cost for 17-18, based on the current transportation services. The lowest bid over the seven year period is Lamers. The current transportation vendor is Lamers.

Administration is seeking a recommendation from the committee on which path to follow to bring forward a recommendation to the School Board. The first path outlined in the bid timeline was a committee recommendation going to the School Board at the April 10th meeting. The second path outlined in the bid timeline included an interview process, and then a committee recommendation going to the School Board for the May 15th meeting. If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time.

VII. OTHER ITEMS FOR DISCUSSION

A. Wisconsin Youth Company - Summer 2017

The purpose of this agenda item is to review a request from the Wisconsin Youth Company to rent Heritage for the summer of 2017. The School Board has previously approved a \$2,400 per building rental fee for the 16-17 after school

program. The Wisconsin Youth Company is proposing to run a 10 week camp at Heritage this summer to provide after school care. Dan Carter has been involved in these discussion, and is comfortable with this proposal for this summer. Based on our regular school year rental, the rental fee for the summer would fall somewhere between \$2,000 and \$2,500.

Administration is seeking a recommendation from the committee on a rental amount to bring forward to the School Board at the April 10th meeting. If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time.

VIII. FUTURE AGENDA ITEMS

IX. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”