

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, April 10, 2017

6:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION - PER WISCONSIN
STATUTES 19.85 (1)(c)(e) and (f)**

- A. Review Minutes of March 13, 2017 & March 16, 2017
- B. Review Individual Teacher/Administrator Contract Recommendations,
Resignations and Retirements
- C. Review Individual Support Staff/Custodial Staff Recommendations, Resignations
and Retirements
- D. Review Individual Co-Curricular Contract Recommendations
- E. Review Summer School Contract Recommendations
- F. Review and take action on Student Discipline Expulsions Recommendations

IV. RETURN TO OPEN SESSION - BEGIN REGULAR AGENDA - 7:00 PM

V. APPROVAL OF MINUTES

Included in your packet you will find the minutes from the March 13, 2017 regular meeting, March 16, 2017 and March 27, 2017 special meetings for your review and approval.

VI. APPROVAL OF AGENDA AND ADDITIONS

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

This is the general comment section of the agenda where members of the public may comment on any item contained within the evening's agenda.

- A. County Executive Joe Parisi - Building Bridges
Dane County Executive, Joe Parisi, will be present at the Board Meeting on

Monday evening and would like to speak to the Board about the Building Bridges Program. I have placed him on the agenda under public comments and he may take up to 15 minutes to discuss this partnership with you.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

Amanda Koenig and Mikayla Ripp will provide a student update from the high school.

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

2. Spring Election Update

Congratulations to Joan Ensign, and Julie Waner on their re-election to the school board. We need to have each of you sworn in by or on the 4th Monday in April. This year that date is April 24th.

C. Administration Reports/Action Items

1. Strategic Planning

a. Technology Budget Projections and Planning

Herb Haubrich will be presenting to you on Monday evening an overview of the district technology plan and associated budget projections. This presentation will speak to both the instructional side and facility infrastructure perspective of the technology department. Future updates will be directed to the Facility and Curriculum Committees. Specifically, for next year we are wanting the Curriculum Committee to work with Herb and district staff to be part of a joint venture to define our future approach to mobile technology--a key decision point in our planning process.

Attached please find Herb's presentation that he will use to guide the discussion on Monday evening.

2. Warrior Stadium Project

a. Scoreboard Recommendation

Attached please find a recommendation for the scoreboard from Aaron May. Included in his memo you will find information on cost, donors, advertising, and functions/features.

b. Project Timeline Recommendation

On Wednesday, April 5th the pre-construction meeting took place for the Warrior Stadium Project. Part of that meeting has been designated to

determine the timeline for when the project will begin. We are highly sensitive to this issue given the feedback you have received from some track athletes and parents.

Attached please find the construction timeline.

We have been successful in delaying the groundbreaking/ start of the project from the initial date of May 22nd to May 25th. This shift in days allows all track athletes to practice on their home track through the Sectional Meet -- the Sectional Meet in on May 25th. Those athletes that qualify for the State Meet will practice at Madison Country Day School beginning on May 26th and there are no conflicts that should interrupt their preparation for State. We will provide transportation. Also, if we have any athletes who qualify in shot put, discuss, or long jump, the construction project will not impact their ability to practice at our Waunakee site. We discussed this schedule with Track Coach, Jen Grabarski, and it is amenable to her.

3. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Curriculum Committee

1. Review Minutes of March 29, 2017 Meeting

B. Policy Committee

1. Review Minutes of March 27, 2017 Meeting
2. Policy Revisions - First Reading

a. Policy 422 - Admission of Non-Resident Students

The committee reviewed Policy 422--Admission of Non-Resident Students. The administration

was seeking the Board's point of view on this policy in relation to the F-1 Visa process. A

clarification and modification to the policy was recommended to the effect that the school district

will maintain certification as an F-1 Visa School. The attached policy includes this modification and clarifying language.

The Policy Committee approved moving this item to the Board on a 3-0 vote.

I will include additional background information on the F1 Visa, our past experience, and the impacts as part of the discussion of this item on Monday

evening.

C. Budget Committee

1. Review Minutes of the April 6, 2017 meeting.

The minutes of the April 6th, 2017 Budget Committee meeting are attached.

2. Approval of the Audit Bid

UPDATE ON 4-6: The Budget Committee and Administration agreed to recommend a new audit firm for the 2017-2022 audit contract. The Budget Committee directed Steve Summers to continue reference checks on the new audit firms, and to prepare a recommendation for the April 10th School Board meeting.

The purpose of this agenda item is to request School Board approval of the audit bids.

Please note that as of the date of the publishing of Boardbook (April 5th), the Budget Committee has not yet met (April 6th) to discuss this topic, and potentially make a recommendation for the April 10th School Board meeting. Information from the Budget Committee meeting will be shared with all School Board members separately by the end of the week. The financial summary of the bids has been attached for your review. The individual proposals may be viewed via the Boardbook for the April 6th Budget Committee meeting. The following is the agenda notes that were provided to the Budget Committee.

"Please see the attached proposals received (6), and financial summary. The School Board has previously reviewed the audit bidder list, cover letter, and specifications. The financial proposals are all within a tight range. The lowest bid over the five year period is Clifton, with Wegner a close second. The current audit firm is Johnson Block.

Administration is seeking a recommendation from the committee to bring forward to the School Board at the April 10th meeting. Our recommendation will be the lowest bidder, based on a verification of the proposal received. This recommendation would result in a change in the district audit firm. If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time."

3. Approval of the Transportation Bid

UPDATE ON 4-6: The Budget Committee and Administration agreed to

recommend a new audit firm for the 2017-2022 audit contract. The Budget Committee directed Steve Summers to continue reference checks on the new audit firms, and to prepare a recommendation for the April 10th School Board meeting.

The purpose of this agenda item is to request School Board approval of the transportation bids.

Please note that as of the date of the publishing of Boardbook (April 5th), the Budget Committee has not yet met (April 6th) to discuss this topic, and potentially make a recommendation for the April 10th School Board meeting. Information from the Budget Committee meeting will be shared with all School Board members separately by the end of the week. The financial summary of the bids has been attached for your review. The individual proposals may be viewed via the Boardbook for the April 6th Budget Committee meeting. The following is the agenda notes that were provided to the Budget Committee.

"Please see the attached proposals received (3), and financial summary. In addition, please see the attached additional letter from Lamers that we will discuss with the committee. This letter was generated based on a request from the district, after the bidding process was completed. The School Board has previously reviewed the bid timeline, and specifications. The financial proposals summary estimates the cost for 17-18, based on the current transportation services. The lowest bid over the seven year period is Lamers. The current transportation vendor is Lamers.

Administration is seeking a recommendation from the committee on which path to follow to bring forward a recommendation to the School Board. The first path outlined in the bid timeline was a committee recommendation going to the School Board at the April 10th meeting. The second path outlined in the bid timeline included an interview process, and then a committee recommendation going to the School Board for the May 15th meeting. If you have any questions, please feel free to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491 Thanks for your time. "

X. CONSENT AGENDA

A. Approval of Checks

Attached in the "extras" section of Boardbook, please find a list of the accounts payable payments issued during the month of March 2017. Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2012 if you have any questions. Thanks.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2016-17 Budget Status report as of March 31st, 2017, the Cash Reconciliation report for February 2017, and the 2014 referendum budget report as of March 31st, 2017. This is the final report for the referendum. The next Facility Committee meeting will include a final report on the referendum finances. Please note that the purchase orders over \$5,000 report has been included in the "extras" section of BoardBook.

In addition, please note the following on the Budget Status reports:

1. We have added a revised budget column that tracks all budget changes approved by the Business Office. These revisions are primarily federal grants and state library aid at this time. These budget revisions will be presented to the School Board for approval in June of 2017.

2. The maintenance budget will have a negative balance at the end of fiscal year June 30th, 2017. This is due to the projects approved by the School Board that will ultimately come from the fund balance (security cameras, Warrior Stadium, remodeling at Wellness Clinic, etc.)

Please contact Steve Summers at ssummers@waunakee.k12.wi.us or 849-2012 if you have any questions. Thanks.

C. Gifts and Field Trips

1. Gifts

2. Field Trips

a. Physics Trip

D. Approve Individual Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

E. Approve Summer School Contract Recommendations

XI. **BOARD BUSINESS**

A. Legislative Update

B. BOE & Superintendent 2017 Priorities

follow-up to our discussions from the special Mar 16th evaluation meeting

C. Board reorganization

follow-up to our discussion from 3/16 & desire to indicate individual preferences for offices by filling out a form

D. Correspondence

XII. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Board Meeting

B. Special Meetings

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. Facilities Committee

G. Insurance Committee

H. Human Resources Committee

I. Policy Committee

J. Goals & Objectives Committee

XIII. RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under Agenda Item III

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”