

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION FACILITY COMMITTEE MEETING**

Monday, August 8, 2016

5:00 PM

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVE AGENDA

IV. PUBLIC COMMENTS

V. FACILITY IMPROVEMENT REQUEST - DUGOUTS

Attached please find a memo from baseball coach, Spencer Lee, regarding the plans for new baseball dugouts and the booster club's commitment to pay for this improvement project. The cost is estimated to be \$12,000 and the work will take place this fall.

VI. INTERMEDIATE SCHOOL WATER INFILTRATION/RETENTION REPORT

Attached please find a report from Roxanne Johnson, Professional Engineering, regarding her assessment of the water infiltration issues and possible solutions for the Intermediate School site. Her full report can be found in the EXTRAS tab. We have also asked her to meet with the adjacent property owner to review and discuss options to address water impacts on his crop fields.

On Monday we met with Roxanne Johnson, and members of our team from Findorff, Point of Beginnings (civil engineering) and EUA to discuss Roxanne's report and options, including options off of our site. A report is being generated that will inform us of the sequence and timing of work this fall and next spring to address the issues we are experiencing.

Roxanne spoke with Dane County and the DNR and shared the following information in an e-mail to us:

I spoke with Jeremy Balousek earlier this morning about the off-site piping and basins. He had the following comments.

He would like the basins installed this year. He recommended mixing winter wheat into the seed mix for the disturbed areas.

He also recommended seeding the disturbed areas the 3rd week in August, unless the seeded areas are being watered. He thought we would have enough cover to install the basins in early October. He said the plugs can be planted until the ground freezes. If we didn't feel comfortable planting that late, we could lay down the coconut mat and plant in the Spring.

He said if winter wheat is used, it should be mowed when the grass is 8-10" tall, to kill the winter wheat before it germinates.

He did not recommend seeding under the coconut mat as there is not enough light penetration with that thick of mat. It is his understanding that the plant spacing is 1 foot on center.

He did not see a problem with installing the pipe on the adjacent property as long as it is not designated wetland on the DNR wetland inventory map, which it is not.

*Roxanne Johnson, P.E., LEED AP
Professional Engineering, LLC*

We will update the committee on Monday evening with additional details.

VII. OTHER REFERENDUM RELATED UPDATES

We will use this agenda item to share any referendum related updates that are necessary. The projects are moving forward as planned and are on time to open in time for staff and the start of school. We will also share opportunities for you to visit and get a touch of the schools prior to school beginning, if you desire.

VIII. INNOVATION CENTER UPDATE

Electrical and masonry work in the Innovation Center will take place during the week of August 8th. I will update the committee on other logistics on Monday evening.

IX. WARRIOR STADIUM CIVIL ENGINEERING PROPOSAL RECOMMENDATION

The purpose of this agenda item is to review the civil engineering proposals for Warrior Stadium. At our last meeting you were able to review the request for proposal document and the four (4) responses from the three civil engineering firms that complete the majority of the football field projects in the state - POB, Rettler, and Kapur. We also received a proposal from a local civil engineer who has worked

with the district in the past. The initial proposals are in the Board Book documents from July 6th.

Attached are revised proposals from Rettler and POB based on a set cost for the work.

Last week Steve Summers and I, along with Aaron May (activities director) and Scott Krause (coach) met with POB, Rettler, and Kapur to review follow up questions, discuss their fee structure, and to get a sense on their level of experience and approach to this scope of work.

Our consensus is to recommend Rettler as the engineering firm to design and oversee this work. We felt their experience and approach to this type of project was well documented and received positive reviews.

We will provide additional specifics to this recommendation at Monday's meeting.

X. **FUTURE MEETINGS**

XI. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”