

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD
Shorewood, Wisconsin
January 14, 2025 AGENDA

SCHOOL BOARD MEETING
7:00 PM

Shorewood High School Library Media Center (LMC)
1701 East Capitol Drive
Shorewood, WI 53211

Parking is available in the Shorewood High School lot; please enter through the Administration Building doors and take the stairs up to the second floor. *An elevator is accessible near the east stairs.*

Participants may also access the Annual Meeting on Zoom:

Join Zoom:

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/u/kdeePLnyIh>

Parameters for Public Comment

The Board welcomes public comments. Public comments are limited to three minutes per person. Per Wisconsin's open meeting law and guidance issued by Wisconsin's Attorney General, we cannot engage in substantive discussions or act on items not on the agenda; however, we will follow up with speakers after the

meeting or add items to a future Board agenda for purposes of addressing the matter. Further, we do not permit discussion of pupils, current or former staff, or job candidates. The Board is also reachable by email at schoolboard@shorewood.k12.wi.us.

This meeting notice was posted on January 10, 2025.

I. 7 pm CALL TO ORDER

A. Adopt the Agenda (GC2)

B. Overarching Result for Shorewood School District (R1)

Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.

C. Awards and Recognitions

II. 7:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)

Lake Bluff Elementary School

III. 7:15 pm PUBLIC COMMENT #1 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IV. 7:30 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. Acceptance of Shorewood Foundation Contributions 3

B. Approval of 2025-2026 Instructional Calendar 5

C. Approval of OE 1 (Global Operating Expectations) Monitoring Document 9

D. Review of Open Enrollment

E. Discussion of WASB 2025 Delegate Assembly Draft Resolutions 14

V. 8:45 pm BOARD CONSENT AGENDA (GC2)

A. Approval of Board Meeting Minutes 20

December 10, 2024 Regular Board Meeting

B. Approval of SIS Music Department Trip to St. Louis, MO (May, 2025) 22

VI. 8:50 pm SUPERINTENDENT'S REPORT 24

VII. 9:00 pm SUPERINTENDENT'S CONSENT AGENDA

A. Approval of District Staffing Changes: Appointments, Resignations, Retirements and Leave of Absence Requests 27

B. Approval of Monthly Financials 28

VIII. 9:05 pm PUBLIC COMMENT #2 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IX. 9:15 pm BOARD MEMBER REPORTS

2025 Spring Election Update

X. 9:20 pm REVIEW OF 'TO DO' ITEMS

XI. 9:25 pm FUTURE AGENDA ITEMS

XII. 9:30 pm RECESS AND DEBRIEF



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Shorewood Foundation Gifts to the District

Date: January 14, 2025

Prepared by: Carrie Wettstein

Recommended action: Approval

- Information only
- Presentation/discussion
- Discussion/action by Board of Education
- Presentation/action next meeting

Purpose:

Acceptance of Shorewood Foundation gifts to support student activities and programs throughout the District.

Background:

The Shorewood Foundation made \$60,000 in 2024 year-end gifts to a number of local organizations to commemorate the organization's 60th anniversary, and the District was grateful to accept the following contributions as part of this program:

- \$10,000 to SHS earmarked for students in need travel budget
- \$10,000 to SIS earmarked for students in need travel budget
- \$5,000 to Lake Bluff for: "Screenagers" community screening, book purchase for faculty/staff development, winter clothing for recess, and classroom whiteboards; and
- \$10,000 to the Recreation and Community Services Department, which will provide sponsorship support for Summer Sounds, and support the department's summer T-Ball program and Bike Safety Rodeo.

The Foundation also made a gift of \$5,000 to the Atwater PTO to purchase school supplies and equipment.

We very much appreciate the Foundation's thoughtfulness and generosity, and the Board's responsiveness to school and department needs in a challenging funding climate for public school districts.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Recommendation for the 2025-26 Instructional Calendar

Date: January 14, 2025

Prepared by: Mike Joynt, Director of Teaching & Learning

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- Recommended action:**
- Information only
 - Presentation/discussion
 - Discussion/action by committee
 - Discussion/action by Board of Education
 - Presentation/action next meeting

Purpose:

To provide an overview of the process and final recommendation of the District Calendar Committee, which was convened to develop an instructional calendar for the 2025-26 school year.

Background:

The District Calendar Committee (teachers, administrators, parents and a School Board member) met on December 7, 10 and 17 to evaluate calendar options for the 2025-2026 school year.

As in previous years, the Committee reviewed area districts' calendars to ensure alignment of Winter and Spring Break dates, as well as other breaks coordinated with the end of marking periods, when possible. The Committee also devoted significant time and discussion to the challenge of addressing cultural and religious observances from year to year, and to the number of student contact days, which we know is a priority for parents.

The 2025-2026 calendar recommendation includes an increase in instructional minutes for students at all levels, and these changes were accomplished by:

- Moving some staff training and professional development days to August;
- Adjusting conference and in-service schedules to accommodate cultural and religious observances that don't have fixed dates; and
- Incorporating some K-8 staff planning and records time into the Wednesday early release schedule.

The proposed calendar exceeds instructional hour requirements for students and meets staff contract obligations; in comparison to the current Instructional Calendar, elementary students will have three more days of school, and SIS and SHS students will have one more day.

With School Board approval, this calendar will be provided to District staff, families and community members so they have the information needed to plan for travel and other needs over the course of the next year.



Shorewood School District | 2025-2026 INSTRUCTIONAL CALENDAR (DRAFT)

Subject to Change

Last Update: 12/18/24

<p>August (T=6 S=0)</p> <p>8/18-8/20 - New Staff Orientation 8/21-8/28 - Staff In-Service</p>	<p>AUGUST 2025</p> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </tbody> </table>	M	T	W	Th	F					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	<p>FEBRUARY 2026</p> <table border="1"> <thead> <tr><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th></tr> </thead> <tbody> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> </tbody> </table>	M	T	W	Th	F	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	<p>February (T=20 S=19)</p> <p>2/27 - No School 4K-12 (Staff In-Service)</p>					
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Key:

New Staff Orientation	First and Last Days of School	In-Service: No School (4K-6th)
In-Service- No School (4K-12)	No School (4K-12)	In-Service: No School (7-12th)

Student Term Days:

Elementary: T1 = 50, T2 = 65, T3 = 58
 SIS: Q1 = 46, Q2 = 40, Q3 = 41, Q4 = 46
 High School: S1 = 86, S2 = 87

In-Service Day Details::

- 8/18-8/21 - New Teacher Orientation
- 8/22-8/28 - All Staff Back to School Inservice (6 days)
- 11/7 Q1/T1 - Professional Development (4K-12)
- 1/23 S2 - Professional Development (7-12)
- 2/27 T2 - Professional Development (4K-12)
- 3/27 Q3 - Professional Development (7-12)
- 5/22 T3 - Professional Development (4K-12)
- 6/11 Records and Planning ALL STAFF (4K-12)

Conference Details:

4K-6th grades:

- Thursday (no students)
 - 8:15-12:30 Teacher conference prep
 - 12:30-8:00 Conferences
- Friday (no students)
 - 8:00-11:30 Conferences
 - 11:30-3:30 Teacher comp time

7th-12th grades:

- Tuesday
 - SIS Conferences 4:00-7:00
 - SHS Conferences 4:15-7:15
- Thursday
 - SIS Conferences 4:00-7:00
 - SHS Conferences 4:15-7:15
- Friday (no students)
 - Teacher comp day

Instructional Minutes/Staff Days:

Elementary Minutes (min 1050 hours) 173 days	SIS Minutes (min 1137 hours) 173 days	SHS Minutes (min 1137 hours) 173 days
Full School Days 136 x 395 min = 53,720 min Wednesday Early Release 37 x 335 min = 12,395 min Total = 53,720 + 12,395 = 66,115 min = 1101.9 hr Snow Day Calculation 1101.9 - 1050 = 51.9 hrs "extra" = 7.9 days	Full School Days 136 x 415 min = 56,440 min Wednesday Early Release 37 x 359 = 13,283 min Total = 56,440 + 13,283 = 69,723 min = 1,162 hr Snow Day Calculation 1162 - 1137 = 25 hrs "extra" = 3.6 days	Full School Days 173 x 403 = 69,719 min = 1,162 hours Snow Day Calculation 1,162 - 1,137 = 25 hrs "extra" = 3.7 days

Staff Days (191 Contract Days - includes 4 paid holidays (Labor Day, Thanksgiving, Memorial Day + MLK))

181 Workdays + 4 paid holidays = 185 days + 6 Beginning of Year In-Service = 191 days



Shorewood

SCHOOL DISTRICT

Operational Expectations Monitoring Document OE-1 Global Operational Expectation

Certification of the Superintendent: *With respect to Operational Expectation 1 (Global Operational Expectation), taken as a whole, the superintendent certifies that the proceeding information is accurate and complete, and is:*

In Compliance
 In Compliance with Noted Exceptions
 Not in Compliance

Signed: Laurie Burgos, Superintendent Date: January 14, 2025

Executive Summary

Operational Expectation 1 (OE 1) Global Operational Expectation has been monitored and reviewed to ensure that the District is in compliance with state law, Board expectations and District policy.

Summary of Compliance

This Operational Expectations Monitoring Document is defined by the following Board Policy and Expectations:

The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the District's public image or credibility.

- **1.1** - The Board, upon evaluation of the OE policies, finds no significant violation of or not in compliance with any of the policies;
- **1.2** - The District is not found to be in violation of any law when any legal action is taken against the District; and
- **1.3** - In a random survey sample of District stakeholders, at least 70% of the respondents express support for the direction of the District.

For this reporting period, the District is in full compliance with two of the three measures: 1.1 and 1.2. Board and District policies are in place and followed. No legal action was taken against the District during the 2023-24 school year.

Recommendations for OE 1

As we continue to work together to ensure that compliance indicators in each Monitoring Document accurately reflect Board Policy, the District presents the following recommendations for modifications to the OE 1 report:

- Limiting all evidence to the report year only to determine compliance, consistent with other OE Monitoring Document changes; and
- Eliminating indicator 1.3, which addresses community support for the District. This is not a measure of compliance with OE 1 Policy. Questions similar to the School Perceptions Survey

question in 1.3 are also included in OE 7 (Communicating with Village Residents and Public Audiences).

Areas for Continuous Improvement

While the District recommends limiting the OE 1 Report to Policy compliance, we recognize it is critical to invite and understand community perceptions of the District, and to address any areas of concern. Changes made to other OE reports that transition away from single-question satisfaction measures to a more holistic framework that monitors satisfaction through multiple measures will support this.

In addition to increasing and leveraging feedback received through focus groups, community engagement events and other communications tools, we note the following opportunities for continuous improvement specifically related to OE 1:

- Prioritize consistency in the management of human resources functions, budgets and financial resources and school administration to ensure transparency, the timely delivery of important information and equity for all students and staff;
- Continue the implementation of both annual and long-term strategic initiatives that address best practices and legal and policy compliance across schools and administrative departments; and
- Continue to provide the community with regular updates, including messaging about the District vision, priorities, progress, challenges, and changes. There will be many opportunities for this with the launching of a new Strategic Plan in 2025.

Disposition of the Board: *With respect to Operational Expectation 1 (Global Operational Expectation), the Board:*

- Accepts the report as fully compliant**
- Accepts the report as compliant with noted exceptions**
- Finds the report to be noncompliant**

Summary statement/motion of the Board:

Signed: Emily Berry, Board President

Date: January 14, 2025

OE-1: Global Operational Expectations

The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the District's public image or credibility.

Superintendent Interpretation:

- This OE holds the Superintendent accountable for following Board policy, State and Federal law along with upholding the values of Village of Shorewood. This OE is broad in its scope and generally holds the Superintendent responsible for ensuring that the District operates in a legal, safe, and ethical manner.
 - **Unlawful** shall mean in violation of federal, state, and local laws.
 - **Unethical** shall mean behavior that is improper or does not conform to accepted professional standards of conduct.
 - **Unsafe** shall mean in a manner that is likely to physically injure students, employees, or visitors to the District.
 - **Disrespectful** shall mean in a manner that is not reasonably considering the situation or feelings of the person to whom one is speaking.
 - **Imprudent** shall mean reckless or irresponsible actions.
- This OE requires the Superintendent to take "**reasonable measures**," which shall mean that the Superintendent shall take steps to follow Board policy or protect the District's public image in a manner similar to what other superintendents or leaders of organizations might take under similar circumstances.
- This OE requires the Superintendent to protect the legal position of the District as well as the ethical standing of the District. The Superintendent is charged with protecting the "**organizational condition**," which shall mean the legal standing of the District and the perception that stakeholders have of the District with regard to trust and respect.
- This OE requires the Superintendent to establish and maintain a respected and positive "**public image**," which shall mean the positive perception held by the overwhelming majority of the stakeholders in the District. Stakeholders are defined as all guardians of Shorewood students and all the people who live in the Village of Shorewood.

OE-1 The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the district's public image or credibility.	<u>Superintendent</u>	<u>Board</u>
	Compliant	Compliant
	Compliant with Exceptions	Compliant with Exceptions
	Not Compliant	Not Compliant

Superintendent Interpretation

Board Indicator 1: <i>We will know we are compliant when:</i> <ul style="list-style-type: none"> The Board, upon evaluation of the OE policies, finds no significant violation of or not in compliance with any of the policies. 	<u>Superintendent</u>	<u>Board</u>
	Compliant	Compliant
	Not Compliant	Not Compliant
	Evidence: There were no significant violations of Board policy during the past year, and efforts were made to review and revise OE indicators to clarify expectations and outcomes measurements.	

Board Indicator 2: <i>We will know we are compliant when:</i> <ul style="list-style-type: none"> The District is not found to be in violation of any law when any legal action is taken against the District. 	<u>Superintendent</u>	<u>Board</u>
	Compliant	Compliant
	Not Compliant	Not Compliant
	Evidence: The District was not in violation of any law when any legal action was taken against the District.	

Board Indicator 3: <i>We will know we are compliant when:</i> <ul style="list-style-type: none"> In a random survey sample of District stakeholders, at least 70% of the respondents express support for the direction of the District. 	<u>Superintendent</u>	<u>Board</u>
	Compliant	Compliant
	Not Compliant	Not Compliant
	Evidence: *2024 School Perceptions Parent and Community Member Survey Results <i>"The District is headed in the right direction."</i> 51.9% of survey respondents agreed or strongly agreed with this statement.	

Board Comments:

***For Reference Only**

Historical School Perceptions Data Provided in OE 1.3

2024 School Perceptions Parent & Community Member Survey Results (total n=513)

The District is heading in the right direction. (n=513)			
Strongly agree (5)	66	12.9%	
Agree (4)	200	39%	
Disagree (2)	117	22.8%	
Strongly disagree (1)	51	9.9%	
Don't know/doesn't apply (0)	79	15.4%	
AVG: 3.26 SD: 1.32			

2024 Community Members Only (defined as not having school-age children)

The District is heading in the right direction. (n=63)			
Strongly agree (5)	7	11.1%	
Agree (4)	15	23.8%	
Disagree (2)	16	25.4%	
Strongly disagree (1)	9	14.3%	
Don't know/doesn't apply (0)	16	25.4%	
AVG: 2.89 SD: 1.43			

2023 School Perceptions Parent & Community Member Survey Results (total n=698)

The District is heading in the right direction. (n=559)			
Strongly agree (5)	76	13.6%	
Agree (4)	222	39.7%	
Disagree (2)	83	14.8%	
Strongly disagree (1)	54	9.7%	
Don't know/doesn't apply (0)	124	22.2%	
AVG: 3.42 SD: 1.31			

2023 Community Members Only (defined as not having school-age children)

The District is heading in the right direction. (n=87)			
Strongly agree (5)	12	13.8%	
Agree (4)	24	27.6%	
Disagree (2)	16	18.4%	
Strongly disagree (1)	10	11.5%	
Don't know/doesn't apply (0)	25	28.7%	
AVG: 3.19 SD: 1.44			

1 This new pathway would give districts the ability to sponsor qualified paraprofessionals in their
2 districts to become licensed teachers in a time of great need.

3
4
5 **Resolution 25-03: *Early Literacy Assessments for English Learners***

6
7 **Create:** The WASB supports that early literacy assessments, screeners, and diagnostics required
8 in state law be provided in an English Learner (EL) student’s home language in accordance with
9 current best practices in assessment and instruction for bilingual program students. EL students
10 tested in English should not be labeled “at risk” without verification that the student also fails an
11 early literacy test in their home language.

12
13 **Rationale:** 2023 Wisconsin Act 20 requires traditional public schools and independent charter
14 schools to administer a universal screening assessment. A student that scores below the 25th
15 percentile is identified as “at-risk,” meaning the student must be given certain interventions.
16 Students who are not English proficient may be labeled “at risk” by a reading screener in English
17 even though they may not have reading difficulties but instead may have a language barrier that
18 the reading interventions will not address.

19
20
21 **Resolution 25-04: *Decoupling Public and Private School Funding***

22
23 **Create:** The WASB supports separating state funding for voucher schools and independent
24 charter schools from the school aid formula.

25
26 **Rationale:** Future school choice expansion (under current law) could increase local property
27 taxes to the extent school boards increase their levy to make up for the deducted aid. Taxpayers
28 would be protected from additional property tax increases if decoupling occurs as compared to
29 the current funding system that would use further state aid reductions and higher property taxes
30 to fund the program.

31
32 Removing voucher and independent charter school funding from the school aid formula would
33 reduce the burden on local property taxpayers, who currently are facing increases in property
34 taxes as a result of the current funding structure for the programs.

35
36 **Resolution 25-05: *Consistent Standards Across All Wisconsin Schools***

37
38 **Amend Existing Resolution 2.70 (2nd paragraph):** All publicly funded schools, including
39 private schools receiving voucher funding, must have the exact same accountability, reporting,
40 and transparency standards/~~and~~ requirements.

1 **Rationale:** Currently there is a disparity in the accounting, reporting, and adherence to state
2 education statutes within Wisconsin public, private, and charter school districts and local
3 education agencies who receive state funds. There exist differences in rules for public versus
4 private schools in application of state education reporting requirements and participation in
5 statutory mandates. The current statutory structure lacks transparency for state taxpayers by
6 allowing random inequities in accountability and adherence to state statutes among like groups
7 with no rational basis.

8
9
10 **Resolution 25-06: *Early Childhood Education Funding and Public-Private Partnerships***

11
12 **Create:** The WASB supports state funded public school 3K and full day 4K for all Wisconsin
13 children. The WASB also supports collaboration between public schools and other public
14 agencies and programs, private childcare providers, and Wisconsin institutions of higher
15 learning. The WASB further supports district discretionary use of expanded Title I dollars to
16 earlier grade levels by districts meeting the benchmarks for National School Lunch Program
17 (NSLP) direct and categorical participation, and 3K and 4K student households meeting income
18 eligibility for NSLP.

19
20 **Rationale:** There exist challenges with the cost and availability of high-quality childcare and
21 early childhood education for many families. Additionally, many areas in Wisconsin are
22 experiencing an increase in poverty and economic disadvantage, and childcare deserts exist in
23 many areas.

24
25 Early interventions such as high-quality early childhood education and childcare, including early
26 literacy and social skills development, that counteract poverty and student economic
27 disadvantage have positive, lasting effects, and a high return on public investment, especially
28 when applied early in a child's education.

29
30
31 **Resolution 25-07: *Staff Mental Health***

32
33 **Create:** The WASB supports legislation to fund statewide mental health initiatives for district
34 staff in order to help improve staff mental health and increase retention rates.

35
36 **Rationale:** Many school staff members experience significant stress due to the unique demands
37 of working in a school district. School staff are asked to support students' social, emotional,
38 behavioral, physical, and academic needs in concert with the cooperation of families, the
39 community, and an elected school board. This is due in no small part to the dedication, talents,

1 and perseverance of all school personnel. However, in some cases, school staff members find
2 themselves feeling overwhelmed, exhausted, underappreciated, or may even be experiencing
3 burnout.

4
5 In a time of great staff turnover in education, increasing access to mental health services for staff
6 could help retain teachers in the profession.

7
8
9 **Resolution 25-08: *Accountability and School Report Card Standards***

10
11 **Create:** The WASB supports timely revision of the school accountability system to calculate
12 school and district report card overall scores based on student achievement only. Other data may
13 be included for informational purposes, but not used in calculating the overall score. Consistent
14 grade bands should be used rather than school building configuration.

15
16 **Rationale:** This resolution aims to redefine the state school accountability system to provide
17 greater simplicity and transparency by focusing on solely student achievement in calculating
18 school and district report card scores. This redefinition additionally aims to establish consistent
19 scoring metrics across grade bands (such as K-5, 6-8, 9-12) rather than individual school
20 building configurations that may differ from district to district.

21
22
23 **Resolution 25-09: *Educational Objectives***

24
25 **Amend Existing Resolution 3.05 Educational Objectives as follows:** The WASB supports
26 local initiatives that promote increased student academic achievement in key curricular areas
27 including science, math, language arts, social studies, foreign language, and technology with the
28 intent of ensuring college, career, and workforce readiness, in addition to supporting the
29 development of critical thinking and problem-solving skills. The WASB affirms local school
30 board responsibility to establish student course offerings and credit requirements that support the
31 education mission as stated above.

32
33 **Rationale:** The original resolution is limited by listing a finite number of curricular areas. The
34 goal of support for local district initiatives should be ensuring they have the resources necessary
35 to provide course offerings that lead to college, workforce, and career readiness.

1 **Resolution 25-10: *Truancy***

2

3 **Amend Existing Resolution 3.83 Truancy as follows:** The WASB supports legislation which
4 would clarify the responsibilities of school districts, parents, students, courts, and law
5 enforcement agencies in the enforcement of truancy laws ~~and provide greater latitude in~~
6 ~~applying disciplinary measures to keep students in school~~ with the goal of keeping students in
7 school by using strengths-based and evidence-based approaches that focus on families, schools,
8 and community organizations.

9

10 **Rationale:** Amending the current resolution on Truancy will better align it with emerging
11 research and data that suggest an increase of disciplinary measures may not produce positive
12 outcomes in this regard. A strengths-based approach is a way of working that focuses on an
13 individual's strengths, rather than their deficits.

14

15

16 **Resolution 25-11: *Funding for School Meal Debt***

17

18 **Create:** The WASB supports legislation that allocates money to reimburse districts for the
19 cost of unpaid school meal debt if they are feeding all students without stigma.

20

21 **Rationale:** Communities continue to show that they are willing to bear the burden of paying
22 for school meals if students are unable to do so by fundraising and donating money to cover
23 unpaid school meal balances. Several districts within the state pay for school meals for all
24 students. The state could alleviate that burden on districts, students, and families by allocating
25 to a fund that districts can submit for reimbursement at the end of the year.

26

27

28 **Resolution 25-12: *Cybersecurity***

29

30 **Create:** The WASB calls upon the legislature to allocate funding to school districts for
31 cybersecurity measures, including, but not limited to, cybersecurity software/hardware
32 upgrades and trainings for personnel.

33

34 Furthermore, the WASB encourages school boards to develop a plan of action and/or a policy
35 on how the district will respond in the event of a cyber-attack. This may include whether a
36 ransom will be paid, how to operate in the event of a loss of power or data records, and
37 determining authority structures and procedures for communicating with law enforcement.

38

1 **Rationale:** Ransom attacks and other such cybersecurity threats continue to be a growing
2 problem for school districts. Often viewed by malicious actors as particularly vulnerable
3 targets, schools unfortunately have very little funding and experience in cybersecurity matters
4 to help resist cybersecurity threats. The proposed resolution language would aid schools by
5 calling on the state for investment in key protections, as well as providing guidance on best
6 practices that could help alleviate damage in the event of an attack.

7

8

9 ***(Note: Headings/Titles of resolutions and placement in the book are decided by WASB staff.***
10 ***The delegates need to approve resolution language changes and deletions. The numbers in***
11 ***parentheses indicate the year the original/existing language was adopted by delegates.)***



SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
December 10, 2024

Board Member Participation: Emily Berry, President
Becky Freer, Vice President
Nathan Hammons, Treasurer & Board Governance Officer
Abby Fowler, Clerk
Ellen Eckman, Member at Large

Tristan Papara, Student Representative
Kaymin Phillips, Student Representative

District Administrator Participation: Laurie Burgos, Superintendent
Heather Heaviland, Director of Business Services
Mike Joynt, Director of Teaching and Learning
Tiara Rogers, Principal, Shorewood Intermediate School

I. 7:00 pm CALL TO ORDER
Motion to Adopt the Agenda
MOVED by Becky Freer and SECONDED by Ellen Eckman AYE: 5 NAY: 0

II. 7:03 pm STUDENT ACHIEVEMENT AND RESULTS
SIS 7th Grade Civics Students, Bill of Rights Day Projects

III. 7:18 pm PUBLIC COMMENT #1
Matt McGovern

IV. 7:23 pm SUPERINTENDENT'S REPORT

V. 7:31 pm SUPERINTENDENT'S CONSENT AGENDA
A. Approval of District Staffing Changes: Roberts Resignation
MOVED by Nathan Hammons and SECONDED by Ellen Eckman AYE: 5 NAY: 0

VI. 7:32 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION
A. Strategic Planning Update, Dr. Lori Mueller, Donovan Group
B. School Model Information
C Approval of OE 5 (Financial Management & Administration) Operational Expectations
Monitoring Document
MOVED by Becky Freer and SECONDED by Nathan Hammons AYE: 5 NAY: 0

9:03 pm RECESS

9:10 pm CALL TO ORDER

VIII. 9:10 pm PUBLIC COMMENT #2

Felicia Kinlock 4406 North Wildwood

Elissa Buck 4459 North Newhall

Jennifer McIntosh 4436 North Prospect

9:24 pm RESUME BOARD BUSINESS AND POSSIBLE BOARD ACTION

D. Discussion of R2 Student Results Monitoring Indicators

VII. 9:52 pm BOARD CONSENT AGENDA

A. Approval of Board Meeting Minutes

November 26, 2024 Regular Board Meeting

MOVED by Becky Freer and SECONDED by Nathan Hammons AYE: 5 NAY: 0

IX. 9:53 pm BOARD MEMBER REPORTS

Instructional Calendar Committee, Ellen Eckman

Recreation & Community Services Advisory Committee, Abby Fowler

X. 9:56 pm REVIEW OF 'TO DO' ITEMS

Recreation and Community Services Advisory Board Member Appointment, Final Draft of R2 Revisions for Board Approval

XI. 9:57 pm FUTURE AGENDA ITEMS

OE 1 (Global Operating Expectations) Monitoring Document, Approval of 2025-2026 Instructional Calendar, Discussion of WASB Proposed Delegate Assembly Resolutions, Open Enrollment Policies and Practices, Strategic Planning Committee Update

XII. 9:59 pm RECESS AND DEBRIEF

TEACHER REQUEST FOR OVERNIGHT FIELD TRIP

Before submitting this form to your building principal, please review policy, guidelines and exhibits. Submit this form and supporting documentation to your School Principal for approval.

Name of District employee in charge: Justin Olson _____

Destination: St Louis, MO _____

Date and time of departure: 7:30am - May 2 _____

Date and time of return: 7pm - May 4 2025 _____

Name of class or co-curricular activity/student group:

8th grade Band, Orchestra and Choir _____

Number of Students attending the trip: Minimum: 90 _____ Maximum: 120 _____

Will students miss any instructional days/hours of school for this trip? YES NO

If yes, please explain:

Friday, May 2nd - School day will be

missed _____

Description of the educational expectations/correlation to the classroom curriculum:

Clinic with music professors at Southern Illinois University-Edwardsville; Rehearsal and adjudicated performance; St. Louis Arch/Historical Museum. _____

Describe your discipline plan:

See Behavior Expectations, Rules and Regulations. Also, students must be in good standing behaviorally at school to participate on trip. _____

If your trip overlaps with a major religious holiday, how will you accommodate your student(s) who desire to observe the holiday?

We will make every effort to accommodate students' desire to participate in religious observances.

What is your plan for health and safety emergencies?

Health forms collected for each student including allergy information. Each director will have copies of this material and have phones at all times. _____

Number of chaperones: ~9-11 parent chaperones _____

Estimated cost per chaperone: \$650 _____

Estimated cost per student before and after fundraising:

Before \$~650 _____ After \$~0-650 _____

Description of fundraising proposal for the trip:

Fundraisers from each department are provided. Money earned through these fundraisers goes directly toward individual student travel. Coffee/Chocolate/Fruit//Goodies, etc.

Arrangements/provisions made for students in need of financial assistance:

Fundraisers offered to all students.

Students may apply for financial assistance through Spector Travel Scholarships.

Is this an optional student travel experience? YES NO

I have complied with all the requirements listed above.

Signature of District employee: Justin Olson Date: _____

The overnight trip proposal and accompanying documentation has been reviewed and approved.

Signature of Principal: [Signature] Date: 1/8/24

The overnight trip proposal and accompanying documentation has been reviewed and approved.

Signature of Superintendent: _____ Date: _____

The overnight trip proposal and accompanying documentation has been reviewed and approved by the School Board.

Signature of School Board President: _____ Date: _____

REVIEWED: August 14, 2012



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Superintendent's Report

Date: January 14, 2025

Prepared by: Laurie Burgos, Superintendent

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by School Board
- Presentation/action next meeting

Purpose:

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

District and School Updates

The winter months will be busy, as key initiatives continue and we begin planning for next year. Student assessments, budget development work, enrollment activities, and SHS course registration are scheduled over the next several weeks.

Students in grades K-8 will complete winter Fastbridge assessments this month; concurrently, the District is completing the first of two required reading screenings with students in K5-3 grade (4K students will not be screened until the spring). As I have noted in previous reports, Act 20 requires the District to report screening results to all families, and to outline a reading plan to those whose students tested below the 25th percentile. Families of 2nd and 3rd grade students received this information before Winter Break. Students in K5 and 1st grade will take only the Math Fastbridge assessment this month to accommodate the Act 20 screener, and reports to these students' families will be going out at the end of the month.

Along with the continuation of ELA, math and social studies curriculum work, the District will be addressing state requirements for Human Growth & Development curriculum before the end of this school year. Kate Harder, Mike Joynt, and Kelly Barlow-Eichmann and faculty have been working to address the teaching and learning needs involved, and a community engagement session is being planned for January 28 so that parents/guardians and community members can learn more about this and the opportunity to serve on a committee required by statute.

We are also making plans to implement Raptor, the visitor management system we identified to enhance student and staff safety, during the second semester of this school year.

Communications to students, staff and families will outline new protocols and expectations for school visitors who will be in classrooms or other areas beyond the office (check in and photo identification required).

As a follow up to discussion about enrollment at the December 10 meeting, I want to recap related dates and activities:

- Registration for new students (4K students and resident students in other grades who are new to the District) opened on January 1; information about the enrollment process can be viewed on the [District website](#);
- A Freshman Orientation event at SHS is scheduled for January 27 and current and prospective 8th grade families are welcome to attend;
- Both elementary schools will also host 4K Open House events on January 29 at 6 pm; and
- The DPI open enrollment application period for the 2025-2026 school year is February 3, 2025 - April 30, 2025.

Finally, I want to remind Board and community members of key dates on the [2025 Budget Development Calendar](#). In addition to Board action on the District's Open Enrollment recommendation, the auditor from Clifton, Larsen, Allen will attend the January 28 Board meeting to present the Audit Report.

Strategic Planning

The Donovan Group and District provided a strategic planning update to the School Board at the December 10 meeting, including a summary of Strategic Planning Committee activities to-date, a review of the financial information and school configuration scenarios shared with Committee members, and their draft work on a District vision statement.

To inform continued dialogue about strategic planning and financial sustainability, Board members outlined additional information needed on a number of topics, and I want to provide a brief recap of the status of this follow up work.

First, the District prepared a review of Open Enrollment in preparation for Board action on this at the January 28 meeting. Additionally, the District has reached out to colleagues and institutions regarding available research on the educational and developmental considerations involved potential grade level configurations, and we have contacted other districts, and one possible consulting partner, with extensive experience working on long-term facility and school configuration planning.

The conversations we were able to schedule before Winter Break were informative, and we are developing a good understanding of how other districts approached planning associated with

declining enrollment trends, and the task force facilitation and technical expertise involved. We will continue this outreach and will provide a summary later this winter.

The Strategic Planning Committee will be focused on prioritizing our strategic plan pillars and the creation of our mission and vision statements. The Committee met on January 11 and will meet for the last time on February 22. I will provide some additional updates on the Committee's work in advance of the presentation of their recommendations later this year.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: New Staff Appointments

Date: January 14, 2025

Prepared by: Carrie Wettstein

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by Board of Education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: New Appointments

Background:

Miguel Browne, who has served as an SHS Campus Supervisor for three years, will join the faculty as Physical Education Teacher at Shorewood High and Shorewood Intermediate School.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Monthly Financial Reports

Date: January 14, 2024

Prepared by: Heather Heaviland

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

November 2024 Statements

November 2024 financial statements reflect activities and financial changes for the first five months of the 2024-2025 fiscal year (FY25).

- Revenue and Expenses
 - Revenues and expenses in the District's general operating funds (10/27) are overall in line with expectations. While expenses are significantly higher compared to the same period last year, this was anticipated in the District budget.
 - Building maintenance expenses have been higher than typical and the District is monitoring to identify any potential concerns with meeting the aggregate budget expectation by the end of the year.
- Balance Sheet
 - Changes to the balance sheet are in line with expectations.

Attachments:

- Cash Receipts 2024-11
- Budget Status 2024-11
- Check Register 2024-11
- Balance Sheet 2024-11

Additional Information

Understanding Account Numbers: Account numbers are shown on several of the monthly reports. A complete description of account codes and how they are used can be obtained from the Business Office or Department of Public Instruction / School Financial Services website. The following is provided to assist with reading the provided monthly reports.

Fund - the 1st two digits are a designation of an accounting entity. The accounting entity is assigned by the DPI to ensure compliance with various statutory requirements related to the type of financial transactions reported. The common funds are:

- 10 General Fund is for recording any transaction not required to be recorded in another fund. This fund accounts for about 75% of total financial transactions.
- 21 Special Revenue Trust Fund is used to record transactions financed with non-governmental donations or other receipts designated for a specific educational purpose. Examples include support from PTO's, booster clubs, SEED and so forth.
- 27 The Special Education Fund is considered a sub-fund to the General Fund and is used to segregate financial transactions related to extraordinary costs for meeting the needs of students identified as requiring an Individualized Education Plan.
- 38 & 39 These funds are used to record property taxes levied for the purpose of repayment of long-term debt and the corresponding transactions for the principal and interest payments.
- 41 & 49 Capital Projects funds track revenue specifically raised to pay the costs of a capital project and the expenses thereof. Revenues are typically a segregated property tax levy or borrowed amounts.
- 50 The fund is used to segregate financial transactions related to operating the school food service program. A deficit, if any, in this fund is covered with a transfer from the General Fund.
- 80 Financial transactions related to operating the Fitness Center , Recreation Programs or other community oriented activities are recorded in the Community Services Fund.

Type - accounts codes have the following account types:

- A Asset
- L Liability
- Q Equity
- E Expense
- R Revenue

District
Shorewood School District

Monthly
Financial Report

Fiscal Year 2025 Revenue and Expenditure Activity Through November

FISCAL YEAR 2025 REVENUE AND EXPENDITURE SUMMARY THROUGH NOVEMBER

1. CURRENT YEAR-TO-DATE ACTUALS COMPARED TO THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, TOTAL REVENUES ARE

\$15,692

HIGHER THAN THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, TOTAL EXPENDITURES ARE

\$540,411

HIGHER THAN THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, THE FUND BALANCE IS

\$4,438,851

HIGHER THAN THE PREVIOUS YEAR

2. CURRENT YEAR-TO-DATE ACTUALS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE REVENUE COLLECTIONS ARE TRENDING

\$82,282

HIGHER THAN THE BUDGET

CURRENT YEAR-TO-DATE EXPENDITURES ARE TRENDING

\$121,273

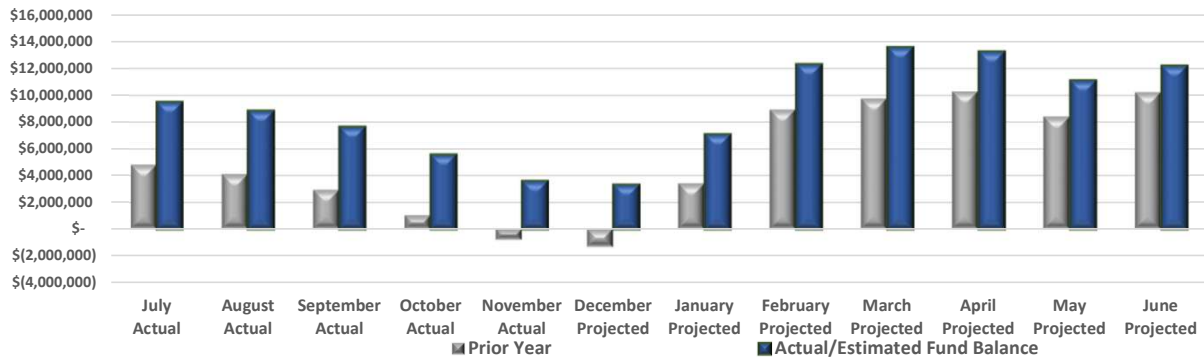
LOWER THAN THE BUDGET

POTENTIAL NET IMPACT WOULD RESULT IN A

\$203,555

HIGHER FUND BALANCE THAN ORIGINAL ESTIMATES

3. FUND BALANCE COMPARISON



JUNE 30 2024 ENDING FUND BALANCE

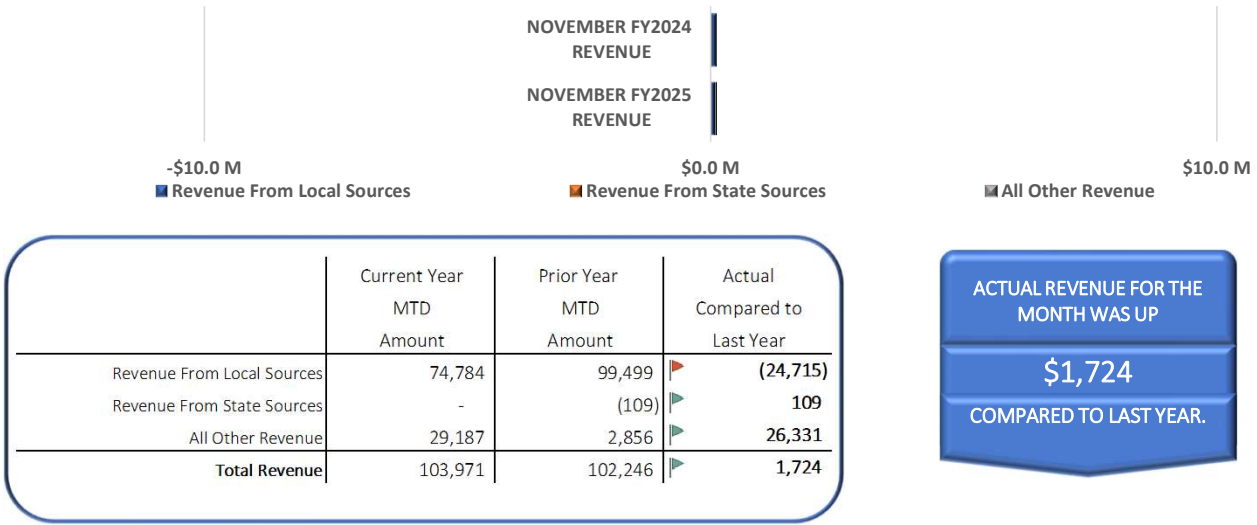
\$10,221,177

ESTIMATED 2025 YEAR END FUND BALANCE

\$12,207,539

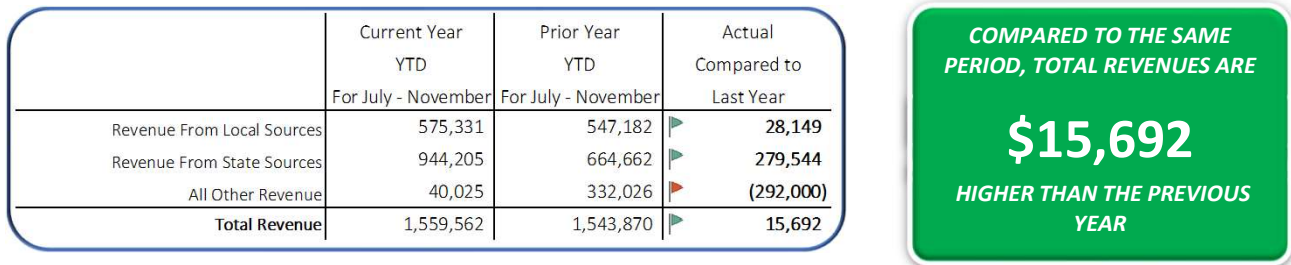
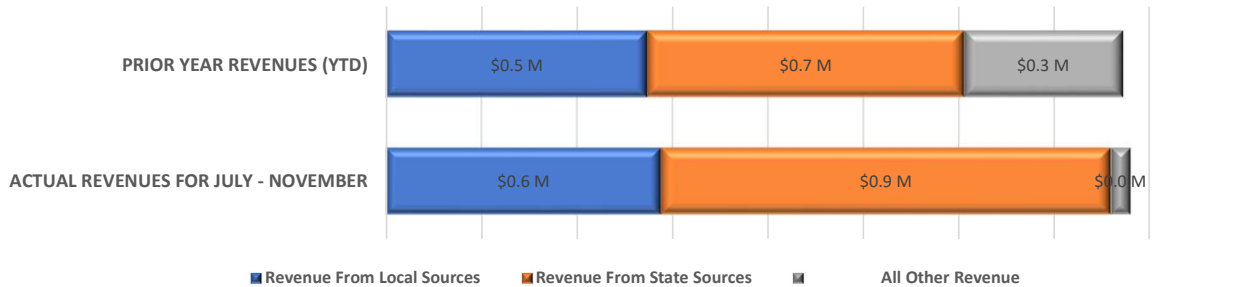
FISCAL YEAR 2025 MONTHLY REVENUE SUMMARY - NOVEMBER

1. NOVEMBER MONTH END REVENUE OVERVIEW (MTD)



Overall total revenue for November is up 1.7% (\$1,724). The largest change in this November's revenue collected compared to November of FY2024 is lower other revenue from local sources (-\$13,034) and higher elementary and secondary education act (esea) (\$11,920).

2. YEAR TO DATE REVENUE OVERVIEW (YTD)



Fiscal year-to-date General Fund revenue collected totaled \$1,559,562 through November, which is \$15,692 or 1% higher than the amount collected last year. The largest difference in revenue when comparing current year-to-date revenue collected through November to the same period last year is state aid - general revenue coming in \$279,237 higher compared to the previous year, followed by long-term debt proceeds coming in -\$69,615 lower.

FISCAL YEAR 2025 MONTHLY EXPENDITURE SUMMARY - NOVEMBER

3. NOVEMBER MONTH END EXPENDITURE OVERVIEW (MTD)



	Current Year MTD Amount	Prior Year MTD Amount	Actual Compared to Last Year
Salaries and Benefits	1,733,139	1,620,981	▲ 112,158
Services, Supplies & Materials	278,627	270,089	▲ 8,538
All Other Expenses	59,203	48,604	▲ 10,599
Total Expenditures	2,070,969	1,939,673	▲ 131,296

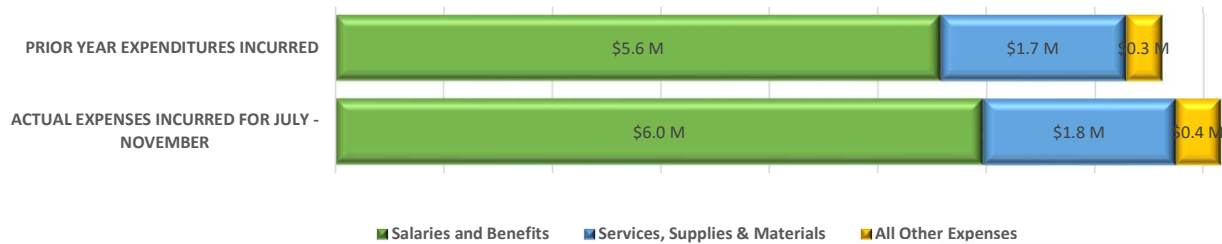
ACTUAL EXPENSES FOR THE MONTH WAS UP

\$131,296

COMPARED TO LAST YEAR.

Overall total expenses for November are up 6.8% (\$131,296). The largest change in this November's expenses compared to November of FY2024 is higher salaries (\$69,847), higher utilities (\$36,165) and lower supplies (-\$26,313).

4. YEAR TO DATE EXPENSE OVERVIEW (YTD)



	Actual Expenses For July - November	Prior Year Expenditures Incurred	Actual Compared to Last Year
Salaries and Benefits	5,966,941	5,576,579	▲ 390,362
Services, Supplies & Materials	1,776,380	1,709,621	▲ 66,759
All Other Expenses	416,125	332,835	▲ 83,290
Total Expenditures	8,159,446	7,619,035	▲ 540,411

COMPARED TO THE SAME PERIOD, TOTAL EXPENDITURES ARE

\$540,411

HIGHER THAN THE PREVIOUS YEAR

Fiscal year-to-date General Fund expenses totaled \$8,159,446 through November, which is \$540,411 or 7.1% higher than the amount expended last year. The largest difference in expenditures when comparing current year-to-date expenditures through November to the same period last year is that salaries costs are \$216,465 higher compared to the previous year, followed by textbooks & workbooks coming in \$94,117 higher and technology and software services coming in \$79,575 higher.

PROJECTED FISCAL YEAR 2025 REVENUE AND EXPENDITURE SUMMARY

5. PROJECTED YEAR END REVENUE RESULTS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE REVENUE
COLLECTIONS ARE TRENDING

\$82,282

HIGHER THAN THE BUDGET

	Budgeted Annual Revenues	Actual/Estimated Calculated Annual Amount	Variance Favorable/ (Unfavorable)
Revenue From Local Sources	19,232,547	19,460,736	228,188
Revenue From State Sources	9,587,665	9,450,562	(137,103)
All Other Revenue	2,390,531	2,381,727	(8,804)
Total Revenue	31,210,743	31,293,025	82,282

The top two categories (state aid - general and other revenue from local sources), represents 25.3% of the variance between current revenue estimates and the budget.

<u>Top Budget vs. Actual/Estimated Amounts</u>	
Variance Based on	Expected Over/(Under)
Actual/Estimated Annual Amount	Budget
STATE AID - GENERAL	▶ (141,091)
OTHER REVENUE FROM LOCAL SOURCES	▶ 120,233
EARNINGS ON INVESTMENTS	▶ 107,735
FEDERAL SPECIAL PROJECTS AID TRANSITED THROUG	▶ (42,714)
All Other Revenue Categories	▶ 38,118
Total Revenue	▶ 82,282

6. PROJECTED YEAR END EXPENDITURE RESULTS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE
EXPENDITURES ARE TRENDING

\$121,273

LOWER THAN THE BUDGET

	Budgeted Annual Expenses	Actual/Estimated Calculated Annual Amount	Budget compared to Actual/Estimated
Salaries and Benefits	20,916,993	20,744,705	▶ (172,288)
Services, Supplies & Materials	4,766,124	4,858,129	▶ 92,005
All Other Expenses	3,744,820	3,703,829	▶ (40,991)
Total Expenditures	29,427,936	29,306,663	▶ (121,273)

The top two categories (health insurance and property services), represents 85.8% of the variance between current expense estimates and the budget.

<u>Top Budget vs. Actual/Estimated Amounts</u>	
Variance Based on	Expected Over/(Under)
Actual/Estimated Annual Amount	Budget
HEALTH INSURANCE	▶ (187,879)
PROPERTY SERVICES	▶ 83,851
DUES AND FEES	▶ (71,034)
EQUIPMENT/VEHICLE - INITIAL PURCHASE	▶ 69,199
All Other Expense Categories	▶ (15,410)
Total Expenses	▶ (121,273)