

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD
Shorewood, Wisconsin
June 25, 2024 AGENDA

SCHOOL BOARD MEETING
7:00 PM
Shorewood High School Library Media Center (LMC)
1701 East Capitol Drive
Shorewood, WI 53211

To attend the School Board meeting, please enter through the Administration Building doors and take the west stairs up to the second floor to reach the Library Media Center. The building elevator can be accessed near the east stairs.

Community members can use the alternative method of School Board meeting access that the District is providing on Zoom:

Join Zoom:

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

+16468769923,,81599627722# US (New York)

+13017158592,,81599627722# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/u/kdeePLnyIh>

This meeting notice was posted on June 21, 2024.

Parameters for Public Comment

The Board welcomes public comments. Public comments are limited to three minutes per person. Per Wisconsin’s open meeting law and guidance issued by Wisconsin’s Attorney General, we cannot engage in substantive discussions or act on items not on the agenda; however, we will follow up with speakers after the meeting or add items to a future Board agenda for purposes of addressing the matter. Further, we do not permit discussion of pupils, current or former staff, or job candidates. The Board is also reachable by email at schoolboard@shorewood.k12.wi.us.

I. 7 pm CALL TO ORDER

A. Adopt the Agenda (GC2)

B. Overarching Result for Shorewood School District (R1)

Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.

C. Awards and Recognitions

II. 7:05 pm PUBLIC COMMENT #1 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

III. 7:15 pm SUPERINTENDENT'S REPORT

3

IV. 7:25 pm SUPERINTENDENT'S CONSENT AGENDA

A. Approval of District Staffing Changes: Appointments, Resignations, Retirements and Leave of Absence Requests

7

B. Approval of Monthly Financials

9

V. 7:30 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. Review and Approval of Board Governance Officer

17

B. Draft Board Work Plan

VI. 8:15 pm BOARD CONSENT AGENDA (GC2)

A. Approval of Board Meeting Minutes

20

June 11, 2024 Regular Meeting Minutes

VII. 8:20 pm PUBLIC COMMENT #2 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

VIII. 8:25 pm BOARD MEMBER REPORTS

22

SWSA - Emily Berry

IX. 8:30 pm REVIEW OF 'TO DO' ITEMS

X. 8:35 pm FUTURE AGENDA ITEMS

XI. 8:40 pm RECESS AND DEBRIEF



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Superintendent's Report

Date: June 25, 2024

Prepared by: Laurie Burgos, Superintendent

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by School Board
- Presentation/action next meeting

Purpose:

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

Staff Updates

Last week, Lake Bluff Principal Alejandra Ovalle-Krolick announced her decision to leave the District to her staff and to Lake Bluff families, and I know everyone in our learning community joins me in wishing Alejandra the very best as she moves on from Shorewood. She will be missed.

The recruitment process for a new Lake Bluff Elementary School Principal is a top priority for me, and I have communicated my plans to both Lake Bluff staff and families. My goal is to have the incoming Principal in place well before the start of the new school year, so I plan to complete candidate screening and preliminary interviews after the July 4 holiday weekend. I will communicate about next steps in a few weeks.

We are in the final stages of recruitment for the new Director of Recreation and Community Services, and an interview panel composed of District staff members, community partners and volunteers is completing interviews with two finalists for the position of Director of Recreation and Community Services this week. I look forward to reporting on this important recruitment and sharing the timeline for onboarding before the end of June.

Current faculty members received their contracts for the 2024-2025 school year, and school and department leaders will be wrapping up recruitments for remaining teaching vacancies in the

next few weeks to ensure that we are fully staffed across classrooms and schools as we look toward new staff orientation and key professional development and training days in August.

District and School News

A number of SHS student members of Youth Rising Up were able to take part in a Juneteenth Day flag raising at Shorewood Village Hall on June 18, joining uniformed members of the 29th USCT Guard and C. K. Pier Badger Camp #1, Sons of Union Veterans of the Civil War (SUVCW) for this event. In addition to the flag raising, the Village Board meeting on June 17 included a Juneteenth Day Proclamation, and the District looks forward to working with the Village to increase student and staff participation in community-wide events that celebrate Shorewood's diversity and commitment to equity in future years.

The District leadership team attended our first SAIL Academy session June 17-19. As I mentioned at the June 11 Board meeting, the School Administrators Institute for Transformational Leadership (SAIL) Academy is a two-year program that offers school districts a research-based framework and planning process to ensure clarity for staff and a focus on student outcomes. Participation in SAIL as a team will help the District take needed steps toward strengthening our individual and collective capacity and creating a more unified instructional framework over time.

We all left last week's sessions energized, and committed to the SAIL process. Our leadership team created a 100-Day Plan that outlines concrete action and monitoring steps we will take to address areas of growth we see in our data (i.e., persistent gaps in growth and achievement for Black students and students with disabilities as well as declining achievement rates for all students over time), and to create more coherence within all of our systems. The Leadership Team will continue revising the plan over the summer so we are ready to launch this work when staff return in the fall. In November, we will review progress from the first 100 days and start the second 100-Day cycle. I look forward to providing the Board and community with ongoing updates about this work.

I also want to take this opportunity to alert Board and community members to new Title IX regulations. While there is pending litigation in other states seeking to prevent enforcement of these regulations, Wisconsin is not currently involved in any cases. Therefore, we will move forward with implementation of the 2024 Title IX regulations and policy requirements on the advice of NEOLA, the District's policy consultant. Required changes in District policy and procedures must be made prior to the start of the 2024-2025 school year, and we will do so in consultation with both NEOLA and our own legal counsel, as needed. Members of the District leadership team will be participating in Title IX legal update and training sessions to ensure compliance in terms of the roles and responsibilities defined in regulations (supervision of the grievance and investigation processes, evaluation of claims, evidence and findings, documentation, etc.); all District staff receive training on their obligations to identify and report suspected sexual harassment and discrimination under Title IX as part of our annual training program.

A number of renovation and improvement projects are now underway, including roofing repairs at SIS and Atwater and asphalt work at SHS. I also want to remind Board and community members that the electronic access system that controls interior and exterior doors at all facilities will be replaced over the course of the summer; all work is scheduled for completion in August. The new system will provide increased scheduling capabilities so that building access can be programmed in advance, based on needs throughout a school day as well as for after-school events; we also expect significantly improved reliability and performance from the new system.

Finally, as a follow up to Board discussion of the community visioning process at the June 11 meeting, we began working with the Donovan Group to plan communications and community outreach strategies for this very important initiative. The District will begin sharing information about the visioning process and our goals with District staff during Back-to-School Week, and with students, families and community members as the new school year gets underway.

We have crafted a job description for members of a Steering Committee for the Visioning and Planning Process and we will be recruiting community members to serve in this role over the next several weeks. Nathan Hammons will serve as Board's representative in the planning process and a number of District leaders will participate, as well. Steering Committee members will:

- Offer Strategic Guidance - Provide input and direction to ensure the visioning and strategic planning process explores all avenues for District growth and sustainability, and aligns with our community's values;
- Engage Community Members - Actively engage community members, including parents, students, teachers, and local organizations, to gather diverse perspectives and insights;
- Participate in Meetings - Attend and participate in all steering committee meetings, workshops, and related events;
- Foster Collaboration - Work collaboratively with other committee members, District leadership, and residents to develop a vision for the Shorewood School District for the next 100 years;
- Provide Feedback to the District - Provide constructive feedback to ensure clarity, accuracy, and alignment with community needs and expectations;
- Advocate for the Process - Serve as ambassadors for the visioning and strategic planning process, promoting its importance and encouraging community involvement and support; and
- Ensure the Process Reflects Our Commitment to Equity - Ensure that the visioning and strategic planning process is inclusive and equitable, addressing the needs of all students and community members.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Resignation

Date: June 25, 2024

Prepared by: Carrie Wettstein

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by Board of Education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: Resignation

Background:

Alejandra Ovalle-Krolick, Principal of Lake Bluff Elementary School, has announced her resignation to Lake Bluff families and staff, effective June 30, 2024.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: New Appointment

Date: June 25, 2024

Prepared by: Carrie Wettstein

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by Board of Education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: New Appointments

Background:

Sarah Knowlton will join the Shorewood Intermediate School staff as Cross Categorical Special Education teacher. Ms. Knowlton was previously with the Greenfield School District.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Monthly Financial Reports

Date: June 25, 2024

Prepared by: Heather Heaviland

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

May 2024 Statements

May 2024 financial statements reflect activities and financial changes for the first 11 months of the fiscal year.

- Revenue and Expenses
 - General fund revenues are to date in line with expectations. The District expects to end the year with revenue at or above the budgeted amount.
 - Expenses in the general fund are to date generally in line with expectations with potential to fall slightly below budget in the aggregate. Salaries and benefits are currently projected to fall below projections, While expenses related to purchased services, capital (due to the separately approved snow truck purchase), and debt are projected to be above budget, the amounts are small and offset by other expenses that are trending below budget.
- Balance Sheet
 - Current trends project a year-end fund balance above the budgeted amount.

Additional details are provided in the attached documents, which include a new, consolidated format for the financial statement dashboards: "Financial Dashboard (2024-05)." Please note that the narrative text in this document is auto-generated by our software. While it is reviewed

for accuracy of information, we are unable to modify it and in places revenue and expense names are truncated and may appear as typos.

Anticipated June Transactions

In June, we will begin the process to close our fiscal year 2024. As part of this process, we will be completing three inter-fund transfers:

- Transfer from the general operating fund to the special education fund in an amount that balances the final revenue and expense amounts for special education such that the year-end balances to \$0.
- Transfer of remaining capital referendum funds in Fund 49 to the debt service account in alignment with the allocation plan approved by the board on May 9th, 2023. The total amount to be transferred will include the current balance (\$623,671.44) plus any accrued interest prior to the bank transfer of funds).
- Transfer of funds to Fund 46 for future anticipated capital maintenance needs. The District anticipated a transfer of \$150,000 in the FY24 budget. After completing a planned clean up of the balance sheet, the District identified \$180,000 in prior year liabilities that exceeded actual expenses. Releasing these from liability will generate additional revenue for the District in the same amount. In light of the unanticipated nature of these funds, the significant anticipated future need for capital maintenance funds, and the potential for funds saved now to reduce future need for diverting operating funds to capital maintenance, these funds will also be transferred to Fund 46 for a total transfer amount of \$330,000.

Attachments:

- Financial Dashboard 2024-05
- Cash Receipts 2024-05
- Budget Status 2024-05
- Check Register 2024-05
- Balance Sheet 2024-05

Additional Information

Understanding Account Numbers: Account numbers are shown on several of the monthly reports. A complete description of account codes and how they are used can be obtained from the Business Office or Department of Public Instruction / School Financial Services website. The following is provided to assist with reading the provided monthly reports.

Fund - the 1st two digits are a designation of an accounting entity. The accounting entity is assigned by the DPI to ensure compliance with various statutory requirements related to the type of financial transactions reported. The common funds are:

- 10 General Fund is for recording any transaction not required to be recorded in another fund. This fund accounts for about 75% of total financial transactions.

- 21 Special Revenue Trust Fund is used to record transactions financed with non-governmental donations or other receipts designated for a specific educational purpose. Examples include support from PTO's, booster clubs, SEED and so forth.
- 27 The Special Education Fund is considered a sub-fund to the General Fund and is used to segregate financial transactions related to extraordinary costs for meeting the needs of students identified as requiring an Individualized Education Plan.
- 38 & 39 These funds are used to record property taxes levied for the purpose of repayment of long-term debt and the corresponding transactions for the principal and interest payments.
- 41 & 49 Capital Projects funds track revenue specifically raised to pay the costs of a capital project and the expenses thereof. Revenues are typically a segregated property tax levy or borrowed amounts.
- 50 The fund is used to segregate financial transactions related to operating the school food service program. A deficit, if any, in this fund is covered with a transfer from the General Fund.
- 80 Financial transactions related to operating the Fitness Center , Recreation Programs or other community oriented activities are recorded in the Community Services Fund.

Type - accounts codes have the following account types:

- A Asset
- L Liability
- Q Equity
- E Expense
- R Revenue

**District
Shorewood School District**

Monthly
Financial Report

Fiscal Year 2024 Revenue and Expenditure Activity Through December May

FISCAL YEAR 2024 REVENUE AND EXPENDITURE SUMMARY THROUGH MAY

1. CURRENT YEAR-TO-DATE ACTUALS COMPARED TO THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, TOTAL REVENUES ARE

\$3,704,433

HIGHER THAN THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, TOTAL EXPENDITURES ARE

\$506,505

HIGHER THAN THE PREVIOUS YEAR

COMPARED TO THE SAME PERIOD, THE FUND BALANCE IS

\$4,683,130

HIGHER THAN THE PREVIOUS YEAR

2. CURRENT YEAR-TO-DATE ACTUALS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE REVENUE COLLECTIONS ARE TRENDING

\$153,717

HIGHER THAN THE BUDGET

CURRENT YEAR-TO-DATE EXPENDITURES ARE TRENDING

\$411,425

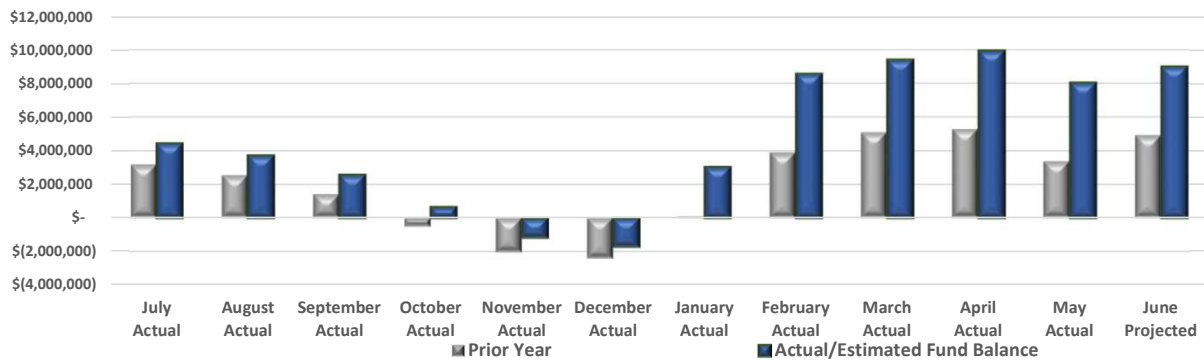
LOWER THAN THE BUDGET

POTENTIAL NET IMPACT WOULD RESULT IN A

\$565,142

HIGHER FUND BALANCE THAN ORIGINAL ESTIMATES

3. FUND BALANCE COMPARISON



JUNE 30 2023 ENDING FUND BALANCE

\$4,903,837

ESTIMATED 2024 YEAR END FUND BALANCE

\$8,994,613

FISCAL YEAR 2024 MONTHLY REVENUE SUMMARY - MAY

1. MAY MONTH END REVENUE OVERVIEW (MTD)

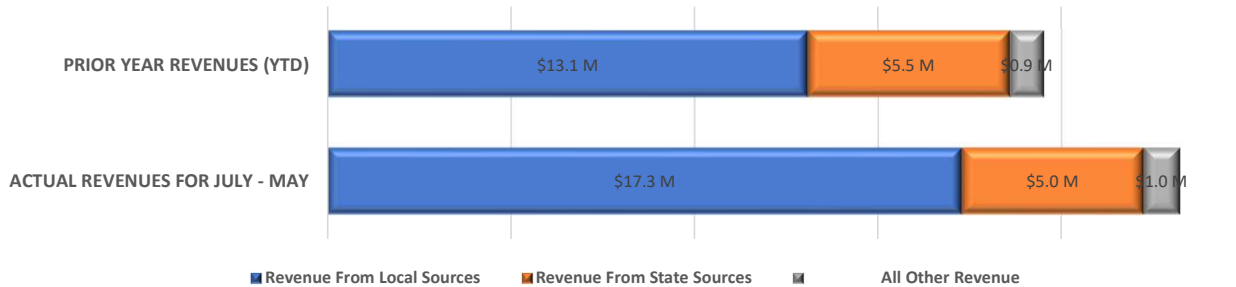


	Current Year MTD Amount	Prior Year MTD Amount	Actual Compared to Last Year
Revenue From Local Sources	116,136	98,426	▶ 17,710
Revenue From State Sources	10,664	10,664	-
All Other Revenue	34,296	13,335	▶ 20,961
Total Revenue	161,096	122,425	▶ 38,671

ACTUAL REVENUE FOR THE MONTH WAS UP
\$38,671
COMPARED TO LAST YEAR.

Overall total revenue for May is up 31.6% (\$38,671). The largest change in this May's revenue collected compared to May of FY2023 is higher federal aid received through state agencies o (\$30,261) and higher earnings on investments (\$15,509).

2. YEAR TO DATE REVENUE OVERVIEW (YTD)



	Current Year YTD For July - May	Prior Year YTD For July - May	Actual Compared to Last Year
Revenue From Local Sources	17,281,680	13,082,257	▶ 4,199,423
Revenue From State Sources	4,955,575	5,512,178	▶ (556,602)
All Other Revenue	989,798	928,186	▶ 61,612
Total Revenue	23,227,053	19,522,621	▶ 3,704,433

COMPARED TO THE SAME PERIOD, TOTAL REVENUES ARE
\$3,704,433
HIGHER THAN THE PREVIOUS YEAR

Fiscal year-to-date General Fund revenue collected totaled \$23,227,053 through May, which is \$3,704,433 or 19% higher than the amount collected last year. The largest difference in revenue when comparing current year-to-date revenue collected through May to the same period last year is taxes revenue coming in \$4,111,190 higher compared to the previous year, followed by state aid - general coming in -\$563,768 lower.

FISCAL YEAR 2024 MONTHLY EXPENDITURE SUMMARY - MAY

3. MAY MONTH END EXPENDITURE OVERVIEW (MTD)

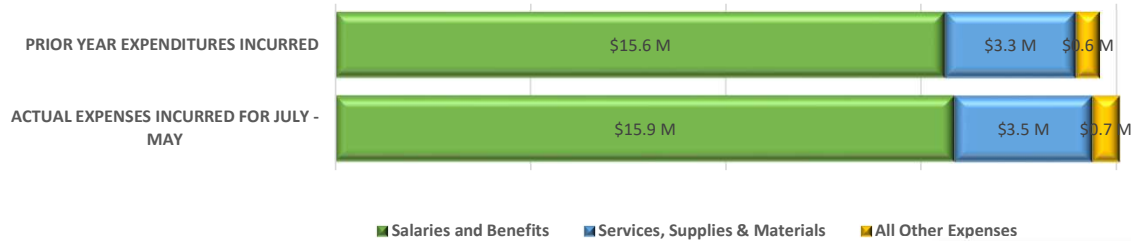


	Current Year MTD Amount	Prior Year MTD Amount	Actual Compared to Last Year
Salaries and Benefits	1,667,282	1,617,510	▲ 49,772
Services, Supplies & Materials	353,666	413,726	▼ (60,060)
All Other Expenses	31,219	19,959	▲ 11,260
Total Expenditures	2,052,167	2,051,194	▲ 973

**ACTUAL EXPENSES FOR THE
MONTH WAS UP**
\$973
COMPARED TO LAST YEAR.

Overall total expenses for May are up .% (\$973). The largest change in this May's expenses compared to May of FY2023 is lower property services (-\$37,343), higher permanent part time (\$36,395) and higher payment to non-governmental agencies and indi (\$35,028).

4. YEAR TO DATE EXPENSE OVERVIEW (YTD)



	Actual Expenses For July - May	Prior Year Expenditures Incurred	Actual Compared to Last Year
Salaries and Benefits	15,856,431	15,615,847	▲ 240,584
Services, Supplies & Materials	3,531,934	3,348,411	▲ 183,524
All Other Expenses	697,344	614,947	▲ 82,397
Total Expenditures	20,085,709	19,579,205	▲ 506,505

**COMPARED TO THE SAME
PERIOD, TOTAL EXPENDITURES
ARE**
\$506,505
**HIGHER THAN THE PREVIOUS
YEAR**

Fiscal year-to-date General Fund expenses totaled \$20,085,709 through May, which is \$506,505 or 2.6% higher than the amount expended last year. The largest difference in expenditures when comparing current year-to-date expenditures through May to the same period last year is that non-capital technology costs are -\$185,904 lower compared to the previous year, followed by property services coming in \$145,561 higher and permanent full time coming in \$117,012 higher.

PROJECTED FISCAL YEAR 2024 REVENUE AND EXPENDITURE SUMMARY

5. PROJECTED YEAR END REVENUE RESULTS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE REVENUE COLLECTIONS ARE TRENDING
\$153,717
HIGHER THAN THE BUDGET

	Budgeted Annual Revenues	Actual/Estimated Calculated Annual Amount	Variance Favorable/(Unfavorable)
Revenue From Local Sources	21,020,659	20,818,340	(202,319)
Revenue From State Sources	7,031,854	7,209,001	177,147
All Other Revenue	3,403,796	3,582,686	178,890
Total Revenue	31,456,309	31,610,027	153,717

The top two categories (taxes and earnings on investments), represents 304.1% of the variance between current revenue estimates and the budget.

Top Budget vs. Actual/Estimated Amounts

Variance Based on	Expected Over/(Under) Budget
Actual/Estimated Annual Amount	Budget
TAXES	(723,895)
EARNINGS ON INVESTMENTS	256,506
OTHER REVENUE FROM LOCAL SOURCES	160,371
STATE AID - GENERAL	98,525
All Other Revenue Categories	362,211
Total Revenue	153,717

6. PROJECTED YEAR END EXPENDITURE RESULTS COMPARED TO THE BUDGET

CURRENT YEAR-TO-DATE EXPENDITURES ARE TRENDING
\$411,425
LOWER THAN THE BUDGET

	Budgeted Annual Expenses	Actual/Estimated Calculated Annual Amount	Budget compared to Actual/Estimated
Salaries and Benefits	20,090,583	19,588,847	(501,736)
Services, Supplies & Materials	4,482,883	4,551,070	68,187
All Other Expenses	3,357,209	3,379,333	22,124
Total Expenditures	27,930,675	27,519,250	(411,425)

The top two categories (health insurance and utilities), represents 29.9% of the variance between current expense estimates and the budget.

Top Budget vs. Actual/Estimated Amounts

Variance Based on	Expected Over/(Under) Budget
Actual/Estimated Annual Amount	Budget
HEALTH INSURANCE	(251,436)
UTILITIES	128,415
PERSONAL SERVICES	(101,883)
RETIREMENT	(77,112)
All Other Expense Categories	(109,409)
Total Expenses	(411,425)

DRAFT job description:
For discussion 6/11/24

Governance Officer

The Governance Officer's role is to monitor and advocate for the Board's adherence to its Governing Commitments, GC 1-9.

The Governance Officer shall be elected by a majority vote at the same time and in the same manner as other officers, following annual elections. The Governance Officer may hold another office on the board (e.g. Treasurer, Vice President) concurrently.

Responsibilities of the Governance Officer:

1. Understand current policy and support the board's planned monitoring and edits to both OE and Results policies. Ensure summary statements are developed for each monitoring report.
2. Advocate for the board's adherence to its agreed-upon governance model, with friendly redirection and counsel based on adopted bylaws.
3. Identify activities and professional development opportunities to support every board members' familiarity with policies and understanding of the board's governance model.
4. Engage in regular communication with other district's board members who share the same or similar governance models to share best practices.

FOR REFERENCE:

Current Board Officer Role Descriptions:

GC-4 Policy Type: Governance Culture Officers' Roles The officers of the Board are those listed in this policy. Their duties are those assigned by this policy, and others required by law.

President

The President provides leadership to the Board, ensures the faithful execution of the Board's processes, exercises interpretive responsibilities with integrity, reflecting the spirit and intent of the Board's policies, and normally serves as the Board's official spokesperson.

The President has the following specific authority and duties:

1. Monitor Board actions to assure that they are consistent with the Board's own rules and policies and with other obligations imposed by agencies whose authority supersedes the Board's own authority;
2. Conduct and monitor Board meeting deliberations to assure that Board discussion and attention are focused on Board issues, as defined in Board policy (see GC-3);
3. Assure that Board meeting discussions are productive, efficient and orderly;
4. Chair Board meetings using the authority normally vested in the chair as described in Robert's Rules of Order, Newly Revised;
5. Lead timely Board meeting debriefings and periodic self-assessments to ensure continuous process improvement.
6. Make all interpretive decisions of Board policies in the Governance Culture and Board/Superintendent Relationship sections, using reasonable judgment. The President is not authorized to:
 - a. make any interpretive decisions about policies created by the Board in the Results and Operational Expectations policy areas. Interpretation of these policies is the responsibility of the Superintendent;
 - b. exercise any authority as an individual to supervise or direct the Superintendent.
 - c. serve as a barrier between the Superintendent and the Board. GC-4 3.
7. Assure the compilation of the Board's summative evaluation of the Superintendent.
8. Represent the Board as its official spokesperson about issues decided by the Board and other matters related to official Board business.
9. Execute all documents authorized by the Board, except as otherwise provided by law.
10. Appoint members of all Board committees and Board liaisons to other organizations.
11. On behalf of the Board, and in concert with the Superintendent, develop proposed Board meeting agendas consistent with the Board's annual calendar.

Vice-President

The Vice-President shall serve as President in the event of the President's absence or inability to perform assigned duties.



SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
May 28, 2024

Board Member Participation: Emily Berry, President
Becky Freer, Vice President
Nathan Hammons, Treasurer
Abby Fowler, Clerk
Ellen Eckman, Member at Large

District Administrator Participation: Laurie Burgos, Superintendent
Heather Heaviland, Director of Business Services
Mike Joynt, Director of Teaching and Learning

I. 7:00 pm CALL TO ORDER

Motion to Adopt the Agenda

MOVED by Becky Freer and SECONDED by Ellen Eckman AYE: 5 NAY: 0

II. 7:01 pm PUBLIC COMMENT #1 - no comments

III. 7:03 pm SUPERINTENDENT'S REPORT

IV. 7:28 pm SUPERINTENDENT'S CONSENT AGENDA

Approval of District Staffing Changes: Resignations, Retirements, Appointments and Leave of Absence Requests

Approval of Village of Shorewood MOU for Crossing Guard Services

MOVED by Nathan Hammons and SECONDED by Abby Fowler AYE: 5 NAY: 0

VI. 7:29 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. Presentation of the SEED Foundation's 2023-2024 Funding Commitments and Discussion of the Shorewood Alumni Association 2024 Reunion and SHS Centennial Celebration: Shawn Brown, Vashti Lozier, and Sarah and Peter Hammond

B. Approval of the 2024-2025 Preliminary Budget

MOVED by Ellen Eckman and SECONDED by Becky Freer AYE: 5 NAY: 0

C. Approval of 14 Additional Open Enrollment Seats for 2024-2025

MOVED by Becky Freer and SECONDED by Ellen Eckman AYE: 5 NAY: 0

D. Discussion of Board Governance Officer

VII. 8:20 pm BOARD CONSENT AGENDA

A. Approval of Board Meeting Minutes

May 28 2024 Regular Board Meeting

B. Approval of the District Purchase of Two Ford Transit Passenger Vans
C. Approval the Southeastern Wisconsin Schools Alliance (SWSA) Agreement
MOVED by Nathan Hammons and SECONDED by Ellen Eckman AYE: 5 NAY: 0

VIII. 8:21 pm PUBLIC COMMENT #2 - No comments

IX. 8:22 pm BOARD MEMBER REPORTS

Community Development Authority and Village of Shorewood Affordable Housing RFP - Ellen Eckman

X. 8:28 pm REVIEW OF 'TO DO' ITEMS

NextPath Update; clarification of Mill Rate for District; Board participation in Visioning and Strategic Planning Steering Committee; and history of student tuition and siblings of Open Enrollment students

XI. 8:30 pm FUTURE AGENDA ITEMS

School Perceptions Survey Results; Approval of Governance Officer, SWSA Board Report

XI. 8:33 pm RECESS AND DEBRIEF

Emily Berry
Board Report
June 25, 2025
Southeast Wisconsin Schools Alliance

A few notes on recent developments at SWSA:

- 1) New Executive Director Cathy Olig has started work, giving the group a chance to refresh and restart our work.
- 2) Work at the last meeting included revisiting our charter and mission statement.
- 3) I have joined the executive committee as one of the board member representatives for our region.
- 4) SWSA released its annual report, which I am sharing here.

2023-2024 SWSA Annual Report

23

June 13, 2024

Table of Contents

1. [Special thanks to the SWSA Executive Committee](#)
2. [SWSA Superintendent Retirement & Transitions](#)
3. [Thanks to our transitioning SWSA Board Members](#)
4. [Report on accomplishments in strategic areas](#)
 - Develop and implement key strategies to **advocate for sound education policy**
 - Raise the impact of SWSA by identifying and developing **mutually beneficial partnerships**
 - Strengthen the SWSA business model by **supporting school districts** and their communities
 - **Leverage research** to drive educational practice and advocacy
5. [Final reflection & thank you](#)

Special thanks to our Executive Committee

Please take a moment to thank the following Executive Committee Members:

- Larry Dux, SWSA Co-Chair (School Board, Pewaukee)
- Paul Mielke, SWSA Co-Chair (Superintendent, Hamilton)
- Mike Cady, SWSA Co-Chair Elect (Superintendent, Pewaukee)
- Region 1 Rep: Dr. Monica Kelsey-Brown (Superintendent, Brown Deer)
- Region 2 Rep: Dr. Tina Owen-Moore (Superintendent, Cudahy)
- Region 3 Rep: Jim Wood (Board Member, Oconomowoc)
- Region 4 Rep: Todd Price (School Board Member, Kenosha)
- Region 5 Rep: Chris Thiel (Legislative Policy Director Milwaukee Public Schools)
 - * Lisa Elliott: Emeritus (Superintendent, Greenfield)
- Dan Arnold, Business Manager for South Milwaukee School District, and SWSA's fiscal agent
- Ramie Zelenkova, SWSA Legislative Liaison
- Dan Romportl, SWSA Legislative Liaison



25

Special thanks to our Executive Committee

Larry Dux has provided his leadership as the co-chair of the SWSA. He graciously stepped into the open co-chair position effective fall of 2023. He will remain on the Executive Committee as an emeritus member. Larry, thank you for your passion for education and continued volunteerism!

Dr. Monica Kelsey-Brown has provided leadership with the SWSA Executive Committee since July, 2021. She is transitioning from Superintendent of Brown Deer Schools to Superintendent of Waunakee. Thank you, Monica, for your passion and commitment to Wisconsin students! We wish you all the best in your new district.

Paul Mielke has served as the SWSA Executive Committee co-chair since July, 2021. He will remain on the Executive Committee as an emeritus member. Paul, thank you for your passion for education and commitment to students!

Tina Owen-Moore has provided leadership with the SWSA Executive Committee since July, 2021. Tina, we thank you for your passion and commitment to Wisconsin students! We wish you all the best!

Retirements & Transitions: Superintendents

- Brown Deer: Dr. Monica Kelsey-Brown, welcome to Dr. Katrice Cotton
- Cudahy: Dr. Tina Owen-Moore, welcome to Michelle Garven
- Glendale / River Hills: Alyson Weiss, welcome to Anna Young
- Port Washington: Mel Nettesheim, welcome to Dr. Michael McMahon
- Whitefish Bay: Dr. John Thomsen, welcome to Dr. Jamie Foeckler
- Whitnall: Kristen Taylor, welcome to Dr. Brady Reinke

27

Congrats and Welcome!



Transitions: Board Members

Special thanks to our board members who are transitioning. Thank you for your community service and dedication to the children in your communities and across Wisconsin. (please accept our apologies if we are missing anyone!)

- Laurie Ozbolt, Cudahy
- Quin Brunette, Whitnall
- Ben Wynn, Glendale
- Jim Romanowski, Kettle Moraine
- Jerry Krist, Oak Creek Franklin

28



SWSA Strategic Areas

Our Mission: advocate for the benefit of all students by driving education policies supporting strong public schools to ensure world class practices, economic vitality, and community well-being.

The SWSA supports our mission through the following tiered approach:

1. Develop and implement key strategies to advocate for sound education policy
2. Raise the impact of SWSA by identifying and developing mutually beneficial partnerships
3. Strengthen the SWSA business model by supporting school districts and their communities
4. Leverage research to drive educational practice and advocacy



Our outcomes during the 2023-2024 legislative session are outlined on the subsequent pages.

Strategic Area 1: *Advocate for sound education policy*

The SWSA led a bipartisan effort to advocate for trailer legislation to 2023 Act 20 to establish a more appropriate timeline for districts to acquire and train staff on the new statewide universal screener to support fidelity and accuracy of the implementation. This will help provide a strong foundation for a positive impact on literacy outcomes for every child.

The SWSA organized education partners including CESA 1, SAA, WASB and WiRSA and led an advocacy effort in the State Capitol with the support of our Executive Committee, and special assistance from CESA 1, SWSA Executive Director, Superintendent Dr. Mike Cady, Superintendent Lisa Elliott, and our legislative team at HWZ.

The bill was signed into law on March 23, 2024, as pictured on the right.



Strategic Area 1: *Advocate for sound education policy*

The SWSA worked with Senator Dan Knodl (R) and Representative Dittrich (R) to draft [AB640](#) around a **provisional license for paraprofessionals** to address teacher pipeline needs. Leading the charge was Superintendent Dr. Monica Kelsey-Brown, with support from the SWSA Executive Director, Superintendent Dr. Deb Kerr, Superintendent Dr. Jeff Weiss, and School Board Member Todd Price. The SWSA worked a transparent process in an attempt to address concerns raised by DPI and WEAC. The bill passed the assembly and senate. Unfortunately, the bill was vetoed. Despite the veto, the SWSA has had very productive conversations with the Governor's office, and in particular, the Department of Workforce Development on teacher pipeline needs, including a Teacher Apprentice Program led by the DWD.



Strategic Area 1: *Advocate for sound education policy*

The “re-hiring of annuitants bill” was introduced by Senator Knodl (R) and Representative Wittke (R) and included 23 bipartisan legislative co-sponsors. The bill would apply to all participants in the Wisconsin Retirement System and had broad support from K-12, police and fire, technical colleges, and others. The bill, introduced late in the legislative session, did not advance beyond the committee level and continues to face some political challenges. We will continue to advocate with our coalition partners to repeal the current policy to provide some relief for school staffing needs.

32



Strategic Area 1: *Advocate for sound education policy*

Additional Advocacy

- The SWSA coordinated with WiRSA on joint budget meetings, advocacy materials, and messaging during the 2023-25 biennial budget.
- The SWSA Executive Director provided testimony at the DPI hearing on the school start date.
- The SWSA wrote and provided testimony on AB1035 / SB973 Community 4K bills.
- The SWSA maintained a list of legislative proposals of interest to our members and alerted members in real-time as legislation was introduced and moved through the process, including items of interest to individual school districts.
- The SWSA remained neutral or did not weigh in on proposals if they did not have majority support of our membership and instead provided factual, neutral updates to our members to allow them to make an informed decision based on their community.

33



Strategic Area 2: *Raise the impact of SWSA by identifying and developing mutually beneficial partnerships*

The SWSA Executive Director and legislative liaison met weekly with key partners across the state to continue advocating and strategizing for our members

Weekly strategy meetings with the following partners:

- School Administrators Alliance (SAA)
- Wisconsin Association of School Boards (WASB)
- Wisconsin Rural Schools Alliance (WiRSA)
- Wisconsin Association of Business Officials (WASBO)

Weekly stakeholder meetings were held with the Department of Public Instruction (DPI). Tom McCarthy, Deputy Superintendent attended two of our full membership meetings to share information about Act 20. We have invited and will continue to invite key legislators and stakeholders to our membership meetings.

Strategic Area 2: *Raise the impact of SWSA by identifying and developing mutually beneficial partnerships*

Some examples of partnerships:

- CESA 1 - identify ways to partner and leverage business partners
- WASBO - collaboration to promote School Finance 101
- DWD - advocate for teacher apprenticeship pilot
- WAICU - teacher pipeline (in progress)
- DCF - community based 4K/child care

35

Understand the education ecosystem:

- School Choice / Charter organizations - our legislative liaisons make a point to communicate with key stakeholders in this space to collaborate when appropriate and work through differences.
- Legislators & Governor - maintain open lines of communication with key legislators and policy staff.

Build connections with local chambers

- Connected with local chambers of commerce to discuss the possibility of bringing school finance presentations to the business community.



Strategic Area 3: *Strengthen the SWSA business model by supporting school districts and their communities*

- SWSA transitioned to virtual and hybrid meetings, which increased attendance.
- SWSA drafted an [elevator speech](#) for members to use when talking to their boards, business managers, and constituents about the unique composition of SWSA. This is the only organization in the region made up of school board members, superintendents, and business managers meeting monthly to support mutually beneficial objectives for members. ³⁶
- SWSA supported our members by providing templates and/or talking points for districts to use as a model to “tell their story”

Strategic Area 3: *Strengthen the SWSA business model by supporting school districts and their communities*

- July 2023: DPI Tom McCarthy came and spoke about Act 20.
- February 2024: [Science of Reading panel](#): guest Tom McCarthy, DPI, SWSA members shared how they chose curriculum, implementation.
- March 2024: [Health insurance panel](#): member districts shared how they save on healthcare costs.
- May 2024: Jennifer Kammerud, DPI Director, LEAD Team presented the latest [Workforce Report](#)

37



Strategic Area 4: *Leverage research to drive educational practice and advocacy*

Continued to cultivate our partnership with the non-partisan research organization, Wisconsin Policy Forum, to provide access to research and educational opportunities for SWSA members.

- SWSA serves on the Education Committee with the Wisconsin Policy Forum. This committee helps guide their research efforts and identify ways to improve the value of the information³⁸ they are providing.
- The relationship between SWSA and the Wisconsin Policy Forum gives our team the opportunity to drive education policy for the region and the state.
- As members of the Wisconsin Policy Forum, all SWSA members are on their mailing lists and have access to their reports and webinars.

[September 2023](#): Wisconsin Policy Forum - spoke to full membership and highlighted a recent study on Teacher Turnover.



Reflections from the Executive Director

Thank you all for prioritizing the difficult task of advocacy! The primary goal of the SWSA is to support you and your team to advocate for kids. You are all amazing education leaders!

I enjoyed the opportunity to work with you through the end of the Legislative session. I know some exciting ideas and opportunities will come to support our great work!

Warmly,

Faith VanderHorst
SWSA Executive Director

39



Letter from the New Executive Director

Thank you for selecting me as the new SWSA leader. I would like to thank Faith for her leadership and support, as she helped me transition into the executive director role in April. I wish her an enjoyable retirement and time with her family.

As a public school graduate, mom of two public school students, and former school board member, I am eager to apply my 20 years of marketing experience to help advocate for students and schools in the upcoming legislative session. I look forward to working with and learning from SWSA members and our key partners to continue and build effective relationships with legislators. We have an amazing group in the SWSA, and I'm excited for the upcoming year.

Together, we will continue advocating for what's best for our public school students.

Please reach out with ideas on how I can help support you and your team.

Best,

Cathy Olig
SWSA Executive Director as of April 2024



Cathy Olig

