

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD
Shorewood, Wisconsin
February 27, 2024 AGENDA

SCHOOL BOARD MEETING
8:00 PM
Shorewood High School Library Media Center (LMC)
1701 East Capitol Drive
Shorewood, WI 53211

PLEASE NOTE THAT THE FEBRUARY 27 BOARD MEETING WILL BEGIN AT 8 pm. This is a one-time schedule change.

To attend, please enter through the Administration Building doors and take the west stairs up to the second floor to reach the Library Media Center. The building elevator can be accessed near the east stairs.

Community members can use the alternative method of School Board meeting access that the District is providing on Zoom:

Join Zoom:

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

+16468769923,,81599627722# US (New York)

+13017158592,,81599627722# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/u/kdeePLnylh>

This meeting notice was posted on February 23, 2024.

- I. 8 pm CALL TO ORDER**
 - A. Adopt the Agenda (GC2)
 - B. Overarching Result for Shorewood School District (R1)
Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.
 - C. Awards and Recognitions
- II. 8:15 pm PUBLIC COMMENTS #1 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.
- III. 8:30 pm SUPERINTENDENT'S REPORT** **3**
- IV. 8:40 pm SUPERINTENDENT'S CONSENT AGENDA**
 - A. Approval of Athletics Training Contract 7
 - B. Approval of Monthly Financials 21
- V. 8:45 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION**
 - A. New Horizons Charter School Report
 - B. Fastbridge Update
 - C. Approval of OE 1 (Global Operating Expectations) Revisions 27
 - D. Spring Board Linkages
- VI. 9:30 pm BOARD CONSENT AGENDA (GC2)**
 - A. Approval of Board Meeting Minutes 31
February 13, 2024
- VII. 9:35 pm PUBLIC COMMENT #2 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.
- VIII. 9:45 pm BOARD MEMBER REPORTS**
February 20 Budget Workshop
- IX. 9:55 pm REVIEW OF 'TO DO' ITEMS**
- X. 10:00 pm FUTURE AGENDA ITEMS**
- XI. 10:05 pm RECESS AND DEBRIEF**



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Superintendent's Report

Date: February 27, 2024

Prepared by: Laurie Burgos, Superintendent

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by School Board
- Presentation/action next meeting

Purpose:

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

District and School Updates

The Youth Rising Up Black History Celebration on February 21 was outstanding, and I was thrilled to attend it this year. Along with Youth Rising Up members and their advisors - Nelson Brown, Brandon Hemphill, and Tanisha Schowalter - choir, band and theater tech students and faculty were also involved in this 8th annual District event. Dr. Darrell Williams, Assistant State Superintendent of Schools for Libraries and Technology, attended, and he was very impressed by the ambitious program created by Youth Rising Up and this thought-provoking learning experience for students in grades 7-12 as well as the community.

The District's 2nd *Let's Talk About: Instructional Technology* session was held on February 19, and parents and guardians noted that they have seen some positive changes in their students' device use based on changes our IT team was able to implement over the past few weeks. Claire Essman, the Children's Hospital of Wisconsin therapist who works with our SIS students, was able to attend to share data about technology use, and thoughts about working with students to manage their device use, in the classroom and at home.

Additional clarity around school and classroom expectations and procedures regarding device use is needed, and we will also continue to evaluate the use of cellphones, YouTube, and Google Chat in preparation for the 2024-2025 school year.

Our classrooms and schools provide a safe, monitored environment for young people to learn important digital safety, use and citizenship skills, and this experience will serve them well as they become young adults and pursue higher education and careers. Continued discussion about the differences between technology-based learning and more traditional approaches will continue, and I deeply appreciate the knowledge and experience that student families have brought to these conversations.

I also want to provide an ACT 20 update. The DPI submitted recommended instructional materials for use in grades K-3 to support this legislation to the state last week; districts will not be required to adopt materials from this list, but must use science-based early literacy instruction that is reflective of the methods specified in the new law. We have also learned that the Assembly passed an amendment ([SB 990 with SA 1](#)) to delay the implementation of the required literacy screener until January 2025. This will provide us, and other districts, with additional time for training.

Our building principals, school psychologists and others who will be most involved in the introduction and management of the new reading requirements have continued to evaluate education technology vendors - Edis, Panorama, Educlimber and others - to determine the best fit. We are looking for a platform that supports a whole child approach (attendance, behavior, wellness, etc.), as well as academic data management and intervention planning and reporting.

I also want to provide a few brief notes and reminders to follow up on discussions at prior meetings:

- The VHE pool will be closed as of Friday, March 1 for repairs. The Recreation and Community Services Department will be in communication with our Buildings & Grounds team about the progress of this work, and will post updates for the community in the Recreation section of the District website. We will also share updates in the Village Manager's Memo. We appreciate that this closure will inconvenience community swimmers. A list of local alternatives is listed on the website, as the Shorewood High School pool schedule will not be able to accommodate lap swimmers during this time;
- The SEED Foundation's 2024 Spring Grants cycle is underway, and all schools, departments and staff members have the opportunity to present preliminary funding proposals through March 13. The Foundation will invite a limited number of applicants to submit full proposals, and grants will be awarded on June 1; and
- The District has begun recruiting for 2024-2025 vacancies at our elementary schools and I am pleased with the number of applications we are receiving for these classroom positions.

Budget Development Notes

Director of Business Services, Heather Heaviland, has held three *Let's Talk About: School Budgets* sessions, and we appreciate the participation of Board and community members in these discussions about specific aspects of budget development and management: expenses, revenue, and the use of financial forecasting. The materials from these meetings are posted in

the 2024-2025 Budget Development section on the District [website](#). The final *Let's Talk About: School Budgets* session, focusing on budget communications, will be held on March 1 at 8:30 am at Shorewood High School.

I also want to remind Board and community members about these dates coming up on the Budget Development Calendar:

- The School Board will review and discuss the District's preliminary budget assumptions at the March 12 meeting. The District's presentation will provide a high-level review of our financial projections, background on our enrollment assumptions and other factors that drive budget development, and identify the next steps needed in terms of determining our approach to building a balanced budget for next year and positioning the District for future years;
- A community Budget Information Session will be held on March 18 at 6 pm in the Shorewood High School Library Media Center; this session will provide time to review our budget assumptions with community members and answer questions about next steps in the budget development process. We encourage staff, community members and the parents and guardians of Shorewood students to participate
 - We are working with Representative Darrin Madison's office to coordinate an opportunity for Board and community members to meet with him to discuss education legislation and funding from 5-6 pm on the 18th; and
- The District will provide budget strategies based on this input, and our dialogues with school and departments, for discussion at the April 23 Board meeting.

In meetings earlier this year, we discussed approaching our budget work by first focusing on what is needed to ensure we are providing high-quality, grade-level instruction across the District. Identifying these needs has helped us examine use of our limited discretionary funding, as well as staff and other resources, and we will discuss our work to-date at upcoming meetings. Many pieces of information, like updated enrollment projections and High School course selection information will be used over next month to determine how we can further maximize resources and programs in the 2024-2025 school year. I will also continue reviewing Fund 80 and other fund positions, as they need to actively complement and support our shared goals for District students.

Finally, last year at this time, community members were considering the District's five-year operating referendum proposal. I am deeply grateful for the community's overwhelming support for our schools, and I want to take this opportunity to briefly revisit the impact of this funding on our operations, and on budget planning for future years.

The referendum has truly preserved traditions of excellence this year, including maintaining the bulk of our academic and co-curricular programs and community services, and continuing investments in staff compensation and benefits, including steps and lanes. Though the referendum will provide roughly \$1.7 million in annual operating

support in each of the next four years, we all need to keep the District's financial future in mind as we review this year's budget assumptions and priorities. Districts across the state have needed to seek referendum support more than once, and many are contemplating school closures and other financial management strategies in absence of adequate state funding. We are very mindful of our responsibility to continue building an understanding with the community about the impact of referendum funding, and the potential changes that will be needed should there be no significant increase in state funding.



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Athletic Training Contract
Date: February 22, 2024
Prepared by: [Heather Heaviland](#)

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: The District is seeking approval of a multi-year agreement with Froedtert and the Medical College of Wisconsin to provide athletic training services beginning in March, 2024 and continuing through June 30, 2027, subject to attorney review of the contract.

Background: Since 2021, Ascension Sports Medicine has been providing athletic training services for the District's athletic training program. The District recently learned that Ascension will no longer be providing athletic training services for Shorewood and terminated the contract effective at the end of February. Froedtert and the Medical College of Wisconsin provided the District with a proposal to provide athletic training services for the balance of the current year and is asking for a commitment through June of 2027.

Fiscal impact:

FY24: \$0

FY25: \$4,000 (additional \$4,000 to be provided by the booster club)

FY26: \$10,000

FY27: \$12,000

Prior to 2021, the athletic booster club typically covered 50% of the cost of the athletic training. The booster club has committed to resuming this commitment in FY25. While there is no

commitment for future years, the District will request support for each year of the agreement. In the event that sufficient funds are not available in future years, the District may terminate the agreement with 30 days notice.

Attachment(s): Froedtert Athletic Training Contract (pending attorney review)

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (“Agreement”) is entered into and made effective as of March 1, 2024 (“**Effective Date**”) by and between **Froedtert Memorial Lutheran Hospital, Inc., d/b/a Froedtert & the Medical College of Wisconsin Sports Medicine (“Froedtert”)** and **Shorewood High School (“School”)**.

RECITALS

- A. School desires the services of a licensed athletic trainer (“**LAT**”) for the purpose of providing certain athletic training services to School’s athletics program; and
- B. Froedtert has a sports medicine program, employs or contracts with LATs, and desires to provide the services of an LAT to School to assist the School’s athletics program as part of the community benefit activities that Froedtert provides in Southeastern Wisconsin; and
- C. The parties recognize the need for LAT services at the School for its student athletes and the benefit that the provision of such services provides to the community. Froedtert’s provision of LAT services for the benefit of the community and School’s student athletes is consistent with Froedtert’s mission and not-for profit status.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

1. **FROEDTERT RESPONSIBILITIES**

- (a) Froedtert shall provide the services of an LAT, certified by the National Athletic Trainers Association, to provide services to School’s athletics program. The LAT shall provide services to School based on the schedule as set forth in Exhibit A of this Agreement, as mutually agreed to by the parties in writing. In addition, athletic training students may assist in the provision of services under this Agreement under the supervision of an LAT.
- (b) The responsibilities of the LAT provided by Froedtert to School shall include, but not be limited to the following:
 - 1. Provide on-site athletic training services to student athletes of the School pursuant to the orders of the student athletes’ consulting physicians, and in accordance with applicable law.
 - 2. Assess the functional capabilities of student athletes of the School.

3. Provide consultation and instruction to the School's athletic director (the "AD"), coaches, athletes and parents as requested.
 4. Document athletic training services rendered.
- (c) Athletic training services will only be provided pursuant to an evaluation and treatment protocol established by the LAT and approved by a consulting physician, as required by the National Athletic Trainers Association and applicable state law. A verbal/telephone order from a physician to an LAT will be acted upon, but must be verified in writing within 72 hours. If verification is not received, treatment will be discontinued.
 - (d) Any LAT provided by Froedtert pursuant to the terms of this Agreement shall at all times be acting as an employee of Froedtert and not as an employee of School. Froedtert and School agree that at all times in the performance of this Agreement, Froedtert is acting as an independent contractor.
 - (e) Should a School student athlete require services that are not within an LAT's scope of practice, the LAT, as applicable, shall refer the student athlete to the consulting physician or another health care professional as appropriate and in compliance with applicable state law. LATs shall at all times abide by the patient's choice of provider when such additional services are required.
 - (f) In light of the COVID-19 pandemic, Froedtert and School will cooperate in good faith to develop procedures that are consistent with recommended guidelines regarding infection prevention and control. The parties recognize that such recommendations may change from time to time, and Froedtert and School will cooperate in good faith to modify the procedures from time to time as appropriate. School will comply with and cause its employees, contractors, agents, and students to comply with the guidelines set forth in Exhibit B attached hereto and any other additional guidelines requested by Froedtert.

2. **SCHOOL RESPONSIBILITIES**

School agrees to provide, at its sole cost and expense, such space, equipment, linens and supplies (including tape, bandages, etc.) as are usual and customary athletic training supplies and as are usual and customary supplies for purposes of providing nutrition education as contemplated herein, and in addition such space, equipment, linens, and supplies as are determined necessary by Froedtert for the provision of LAT services under this Agreement. All space and equipment shall be maintained in good condition and repair by School at School's sole cost and expense. School shall replace all equipment when necessary at School's sole cost and expense.

- (a) School shall provide such personnel as determined necessary by Froedtert in connection with the provision of LAT services under this Agreement to School's student athletes participating in the School's athletics program.

3. **RECORDS**

Each party will comply with all applicable state and federal laws, rules, and regulations relating to records. Each party will maintain records according to acceptable recordkeeping

standards.

4. COMPENSATION

The compensation for the services provided to School by Froedtert pursuant to this Agreement shall be as set forth on Exhibit A. Any medical services which are provided outside of the scope of this Agreement will be billed at the usual and customary charges to the patient and/or the patient's insurance.

5. TERM AND TERMINATION

(a) Term. The term of this Agreement shall commence on the Effective Date and continue in effect until June 30, 2027.

(b) Termination. Either party may terminate this Agreement at any time without cause by providing at least thirty (30) days prior written notice to the other party.

6. NON-SOLICITATION CLAUSE

During the term of this Agreement and for a period of one (1) year after its termination, School will not directly or indirectly solicit for hire or engagement or otherwise attempt to entice away from Froedtert or its affiliates the LATs, or other employees or staff who provided services under this Agreement, or induce, or attempt to induce, such LATs, or other employees or staff to seek employment from or a contractual relationship with any person or entity other than Froedtert or its affiliates, including, without limitation, for purposes of providing athletic training services or nutrition education services to School directly or through another organization or entity. If this restriction is breached, in addition to and not in lieu of any and all other rights and remedies that Froedtert may have, School shall pay Froedtert a one-time finder's fee in an amount that is equal to the costs of such LAT, employee, or other staff on a fully-loaded basis for the prior twelve-month period.

7. MISCELLANEOUS PROVISIONS

This Agreement may be amended at any time by the mutual agreement of the parties, provided that before any amendment shall be operative or valid, it shall be reduced to writing and signed by the parties hereto.

(a) Notices or communications required or permitted by this Agreement shall be given by registered or certified mail, postage pre-paid, return receipt requested, to the following addresses:

SCHOOL:

Shorewood High School
1701 E Capitol Drive
Shorewood, WI 53211
Attn: Taz Landry -
Athletic Director

FROEDTERT:

Froedtert Memorial Lutheran Hospital, Inc.
c/o Froedtert Health, Inc.
9200 West Wisconsin Avenue
Milwaukee, WI 53226
Attn: General Counsel

(b) The terms of this Agreement shall be construed and enforced solely in accordance with the internal laws of the State of Wisconsin without regard to conflict of laws principles

- (c) School represents and warrants to Froedtert that School (and each of School's agents, employees, or any substitutes thereof) (a) is not currently excluded, debarred or otherwise ineligible to participate in the Federal health care programs as defined in 42 U.S.C. 1320a-7b(f) (the "Federal Health Care Programs"); (b) is not convicted of a criminal offense related to the provision of healthcare items or services even if not yet excluded, debarred, or otherwise declared ineligible to participate in the Federal Health Care Programs; and (c) is not under investigation or otherwise aware of any circumstances which may result in School's (or School's agents, employees, or any substitutes thereof) being excluded from participation in the Federal Health Care Programs. This shall be an ongoing representation and warranty during the term of this Agreement, and School shall immediately notify Froedtert of any change in the status of the representation and warranty set forth in this section. Any breach of this section shall give Froedtert the right to terminate this Agreement immediately for cause.
- (d) In addition to any other requirement of law, School shall not discriminate against any employee or applicant for employment or against any other individual because of age, race, creed, color, disability, marital status, sex, national origin, ancestry, sexual orientation, arrest record, conviction record, veteran status or handicap in its performance of this Agreement.
- (e) In the event that any provision of this Agreement is held to be unenforceable for any reason, such unenforceability shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms
- (f) This Agreement may not be assigned by either party without the express prior written consent of the other party.
- (g) The parties understand and agree that nothing contained in this Agreement shall in any way require or suggest that School shall be required to refer patients to Froedtert, any LAT, or other health care provider, or any affiliate of Froedtert at any time whatsoever. School shall be free to refer patients to any hospital, health care facility, provider, athletic trainer, registered dietician, or physician, and nothing contained herein is intended to require or suggest that School otherwise generate business for Froedtert, any LAT, or other health care provider, or any affiliate of Froedtert. Further, the parties acknowledge that all times the patient is free to choose his or her provider when such additional services are required.
- (h) This Agreement supersedes all previous contracts and constitutes the entire agreement between the parties with respect to the subject matter hereof.

Signatures on the next page

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

SCHOOL:

FROEDTERT:

Shorewood High School

Froedtert Memorial Lutheran Hospital, Inc.

By: _____

By: _____

Name: Taz Landry _____

Name: _____

Title: _____

Title: _____

EXHIBIT A

Froedtert agrees to the following:

1. Froedtert will provide an Athletic Trainer to be available to provide athletic training services during the regular school year as set forth below *on days when school and sports are in session*, excluding holidays and excluding other days when students are not in school. The days and hours shall be mutually agreed upon by both parties in advance in writing and are subject to change upon prior written notice by Froedtert or the Athletic Trainer.
 - a. Athletic training facility coverage (Monday-Friday) as scheduled and agreed upon by the School's AD and the Athletic Trainer in writing, prior to the sports season.
 - b. Athletic training services for home sports events as scheduled and agreed upon by the School's AD and the Athletic Trainer in writing prior to the sports season. Event coverage may include, without limitation, home varsity soccer (boys and girls) and home varsity basketball (boys and girls).
 - c. Athletic training services for other home sports events as Athletic Trainer staffing/scheduling allows, and as mutually agreed upon with the School's AD in writing, prior to the sports season.
2. Froedtert will designate a physician who may assist with event coverage when determined appropriate by Froedtert.
3. Froedtert will provide an LAT to conduct IMPACT neurocognitive testing as part of a concussion management program.
4. Froedtert may make available from time to time an LAT or other staff to assist with coaches/parents educational programs.
5. Additional athletic training coverage/services may be provided pursuant to a separate written agreement between the parties at a rate of \$45 per hour or other rate as mutually agreed upon by the parties in such written agreement.
6. Froedtert may provide or arrange for the provision of CPR/AED/First Aid training classes for School's coaches. The cost for the classes will be the following, provided however that Froedtert may increase the rates by providing at least ninety days prior written notice to School:
 - (a) CPR/AED Training = \$25/coach
 - (b) CPR/AED/First Aid Training = \$30/coach

School agrees to the following:

1. Allow Froedtert employees to wear clothing displaying Froedtert name/logo during all contracted activities.
2. Allow for the display of signage on behalf of Froedtert at contracted events and in the athletic training facility.
3. List name and logo of Froedtert, and names of Froedtert athletic trainers and team physicians in game programs, team booklets, and school website, provided that such use of Froedtert's name and logo and the names of Froedtert athletic trainers and team physicians are approved in writing in advance by Froedtert prior to each proposed use.
4. Make announcements during home events recognizing Froedtert, athletic trainer and team physician.
5. Allow Froedtert opportunity to present at parent/student athletic orientation events.
6. Froedtert is responsible for providing one LAT. If there is more than one event to be covered, it is understood that the LAT and AD will determine which will be covered. School is responsible for notification of changes to schedules 48 hours prior to the reschedules date. Failure to provide adequate notice may result in non-coverage.

Compensation:

<u>Year</u>	<u>Annual Fee</u>
July 1, 2024 to June 30, 2025 Licensed Athletic Trainer (LAT)	\$8,000.00
July 1, 2025 to June 30, 2026 Licensed Athletic Trainer (LAT)	\$10,000.00
July 1, 2026 to June 30, 2027 Licensed Athletic Trainer (LAT)	\$12,000.00

All payments are due to Froedtert Health by August 1 of each school year.

EXHIBIT B

COVID-19 Guidelines

The parties agree that measures may need to be implemented in accordance with recommended guidelines that seek to limit exposure to COVID-19. School will implement the following as requested by Froedtert:

1. Maintain social distancing, which may include:
 - a. Limiting the number of School student athletes and personnel in the athletic training facility at one time or limiting the number of attendees at an in-person educational event.
 - b. Scheduling new evaluations and rehabilitation of School student-athletes to limit the number of people gathering around the athletic training facility at one time.
 - c. Implementing a 'waiting area' outside the athletic training facility that provides adequate social distancing of 6 feet. This could be accomplished by placing appropriately spaced floor stickers for standing or chair placement for sitting areas.
2. Wearing personal protective equipment, which may include:
 - a. Wearing personal protective equipment (PPE) as available
 - b. School will provide PPE sufficient for the LATs in accordance with Froedtert's policies.
3. Cleaning and disinfecting, which may include:
 - a. School will provide adequate amounts of hand sanitizer for School student athletes and personnel to wash or sanitize their hands.
 - b. School will provide adequate amounts of sani-wipes, or other CDC-approved disinfectants, to wipe down all equipment and surfaces, including without limitation, to wipe down all equipment and surfaces prior to and after each student athlete use in the athletic training facility and to wipe down all equipment and surfaces prior to and after each nutrition education event.

Certificate Of Completion

Envelope Id: BB191C76FC7047328DF62B35C609333F	Status: Sent
Subject: Signatory: Notice to Complete Phase Signature for Shorewood High School	
Source Envelope:	
Document Pages: 8	Signatures: 0
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Ann Marie Schultz
Time Zone: (UTC-06:00) Central Time (US & Canada)	N180 W8000 Town Hall Road
	Menomonee Falls, WI 53051
	annmarie.schultz@froedtert.com
	IP Address: 44.230.187.245

Record Tracking

Status: Original	Holder: Ann Marie Schultz	Location: DocuSign
2/9/2024 9:54:09 AM	annmarie.schultz@froedtert.com	

Signer Events

Signature	Timestamp
Taz Landry tlandry@shorewood.k12.wi.us Security Level: Email, Account Authentication (None)	Sent: 2/9/2024 9:54:46 AM Viewed: 2/20/2024 10:53:55 AM
Electronic Record and Signature Disclosure: Accepted: 2/20/2024 10:53:55 AM ID: dfe18f12-7249-42ca-a5fd-40707bd1c15a	

Eric Conley
eric.conley@froedtert.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Accepted: 7/20/2020 7:58:54 AM
ID: 8170a68d-6d6c-4ef9-98ab-0c8146eac86e

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/9/2024 9:54:46 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Froedtert Health, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Froedtert Health, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: rebecca.joslyn@froedtert.com

To advise Froedtert Health, Inc. of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at rebecca.joslyn@froedtert.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Froedtert Health, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to rebecca.joslyn@froedtert.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Froedtert Health, Inc.

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to rebecca.joslyn@froedtert.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Froedtert Health, Inc. as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Froedtert Health, Inc. during the course of your relationship with Froedtert Health, Inc..



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Monthly Financial Reports

Date: February 27, 2024

Prepared by: Heather Heaviland

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

Notes and Comments:

January 2024 Statements

January 2024 financial statements reflect activities and financial changes for the first six months of the fiscal year.

- Revenue and Expenses
 - General fund revenues are to date in line with expectations. While trending below historical figures for state and federal revenue, state revenue was expected to decrease this year. Both state and federal revenue are expected to end the year on budget.
 - Expenses in the general fund are to date generally in line with expectations. Expenses related to purchased services, particularly maintenance, utilities, and transportation are currently projected to exceed budgeted amounts. While the impact of this may be mitigated by other expenses that are trending low and even out over the remainder of the year, the District is monitoring these expenses carefully to mitigate any additional expense increases. Technology expenses are also higher than budgeted; however, this is largely due to regulations governing the recording of leased equipment which require the full

amount to be expensed in the year the lease is executed, even if the payments are spread over multiple years. The District is currently monitoring expenses in Fund 80, community recreation, which has been trending high.

- Capital objects are also showing up as over budget. This is due to the purchase of the snow truck which was not part of the original budget.
- Aggregate expenses in Fund 27, which are required to meet a certain minimum or “Maintenance of Effort” are currently lower than expected due primarily to staffing challenges. An allowance is made for hiring shortages that are outside of the District’s control. The District will be pursuing these exemptions and monitoring to ensure this reduces our threshold requirements to the amount we expect to meet.
- Balance Sheet
 - Current trends project a year-end fund balance at or near the budgeted amount.

Attachments:

- Budget Performance Update
- Revenue Dashboard
- Expense Dashboard
- Cash Receipts 2024-1
- Budget Status 2024-1
- Check Register 2024-1
- Balance Sheet 2024-1

Additional Information

Understanding Account Numbers: Account numbers are shown on several of the monthly reports. A complete description of account codes and how they are used can be obtained from the Business Office or Department of Public Instruction / School Financial Services website. The following is provided to assist with reading the provided monthly reports.

Fund - the 1st two digits are a designation of an accounting entity. The accounting entity is assigned by the DPI to ensure compliance with various statutory requirements related to the type of financial transactions reported. The common funds are:

- 10 General Fund is for recording any transaction not required to be recorded in another fund. This fund accounts for about 75% of total financial transactions.
- 21 Special Revenue Trust Fund is used to record transactions financed with non-governmental donations or other receipts designated for a specific educational purpose. Examples include support from PTO’s, booster clubs, SEED and so forth.
- 27 The Special Education Fund is considered a sub-fund to the General Fund and is used to segregate financial transactions related to extraordinary costs for

meeting the needs of students identified as requiring an Individualized Education Plan.

- 38 & 39 These funds are used to record property taxes levied for the purpose of repayment of long-term debt and the corresponding transactions for the principal and interest payments.
- 41 & 49 Capital Projects funds track revenue specifically raised to pay the costs of a capital project and the expenses thereof. Revenues are typically a segregated property tax levy or borrowed amounts.
- 50 The fund is used to segregate financial transactions related to operating the school food service program. A deficit, if any, in this fund is covered with a transfer from the General Fund.
- 80 Financial transactions related to operating the Fitness Center , Recreation Programs or other community oriented activities are recorded in the Community Services Fund.

Type - accounts codes have the following account types:

- A Asset
- L Liability
- Q Equity
- E Expense
- R Revenue

Shorewood Sch Dist - Budget Performance Update - General Fund

Fund summary basis: General and Special Education

Month of January (fiscal year 2024):

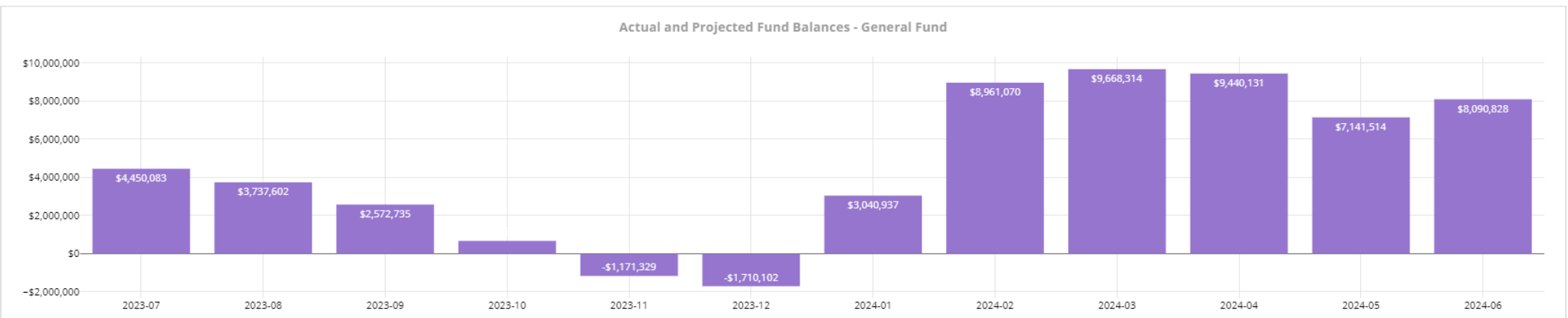
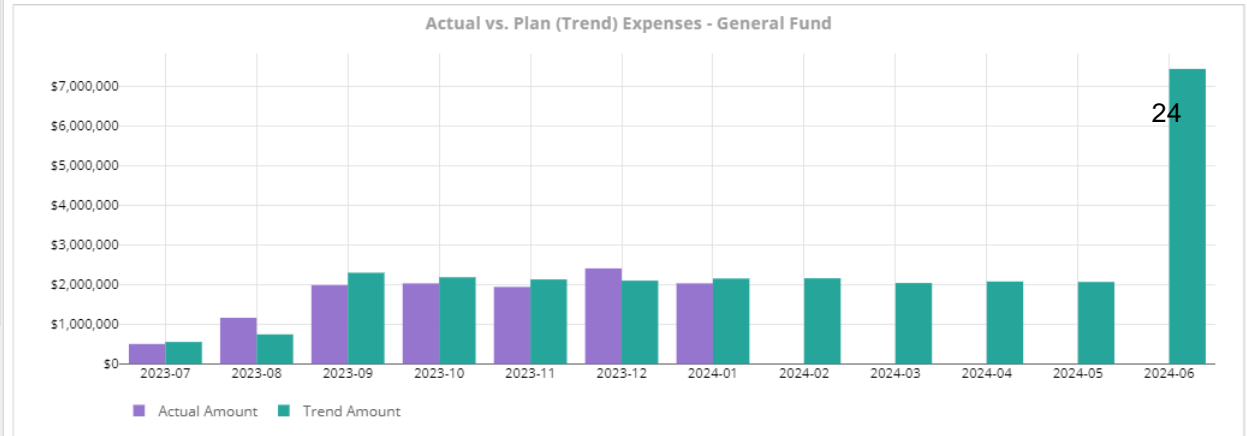
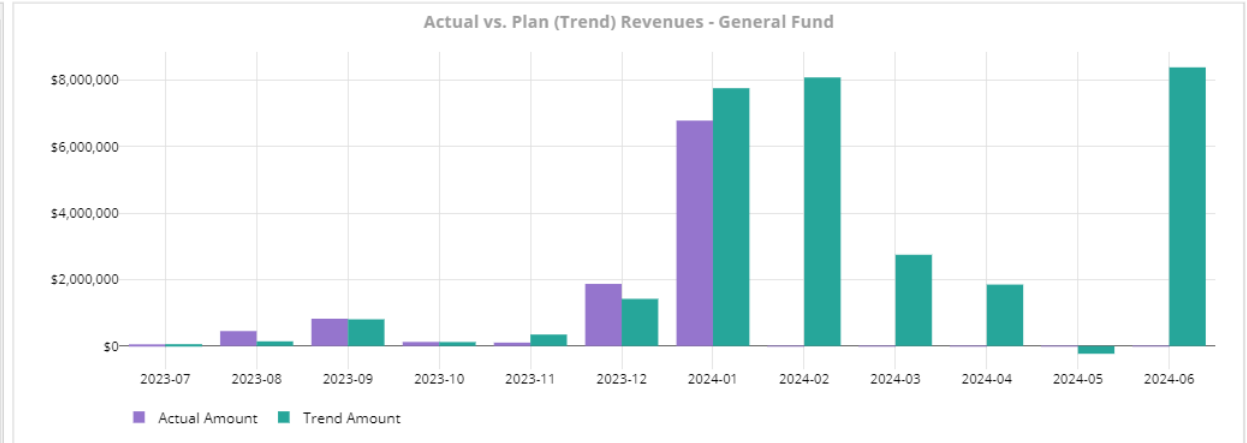
- ↓ Total MTD Revenues: \$6,946,193; under plan* (unfavorable) by **-\$998,612**
- ↓ Total MTD Expenditures: \$2,352,023; under plan (favorable) by **-\$156,569**

Fiscal year to date (July-January):

- ↓ Total YTD Revenues: \$10,790,724 (30.5% of annual budget compared to 26.9% prior YTD); under plan (unfavorable) year-to-date (YTD) by **-\$376,639**
 - 100 TRANSFERS - IN FROM ANOTHER FUND: +\$0
 - ↓ 200 REVENUE FROM LOCAL SOURCES: **-\$575,905**
 - ↑ 300 INTERDISTRICT PAYMENTS WITHIN WISCONSIN: +\$66
 - ↑ 500 REVENUE FROM INTERMEDIATE SOURCES: +\$20,631
 - ↑ 600 REVENUE FROM STATE SOURCES: +\$83,244
 - ↓ 700 REVENUE FROM FEDERAL SOURCES: **-\$94,759**
 - ↑ 800 OTHER FINANCING SOURCES: +\$69,615
 - ↑ 900 OTHER REVENUES: +\$120,470
- ↓ Total YTD Expenditures: \$13,729,709 (43.0% of annual budget compared to 43.4% prior YTD); under plan (favorable) year-to-date (YTD) by **-\$254,997**
 - ↓ 100 SALARIES: -\$150,864
 - ↓ 200 EMPLOYEE BENEFITS: -\$276,485
 - ↑ 300 PURCHASED SERVICES: **+\$106,672**
 - ↑ 400 NON-CAPITAL OBJECTS: **+\$75,070**
 - ↑ 500 CAPITAL OBJECTS: **+\$32,464**
 - ↓ 600 DEBT RETIREMENT: -\$9,075
 - ↓ 700 INSURANCE AND JUDGMENTS: -\$7,818
 - 800 TRANSFERS: +\$0
 - ↓ 900 OTHER OBJECTS: -\$24,960

End of Fiscal Year Projection

	Projected	Annual Budget	Variance
Total Revenues	\$35,045,995	\$35,422,633	-\$376,639



Shorewood Sch Dist
 FY23 YTD Overview - Revenue - Funds 10 & 27 Unless Otherwise Noted
 January 2024



YTD Local Sources

35.35% of Budget

Prior Year YTD: 30.10% of Actuals

YTD State Sources

32.95% of Budget

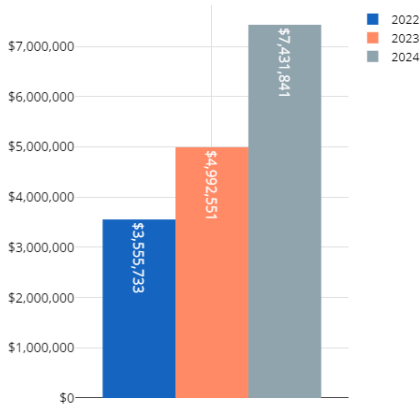
Prior Year YTD: 31.26% of Actuals

YTD Federal Sources

22.53% of Budget

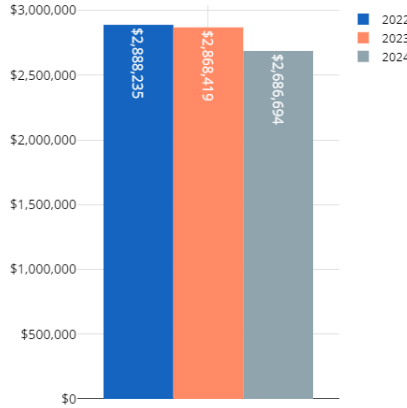
Prior Year YTD: 32.69% of Actuals

Local Sources



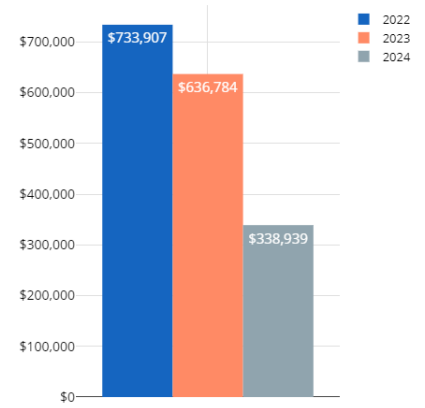
For the Period JUL - JAN

State Sources



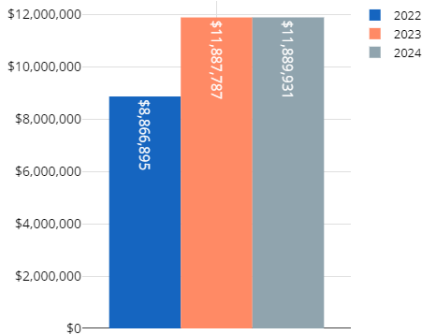
For the Period JUL - JAN

Federal Sources



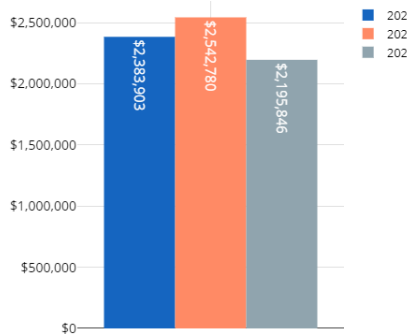
For the Period JUL - JAN

Property Taxes (All Funds)



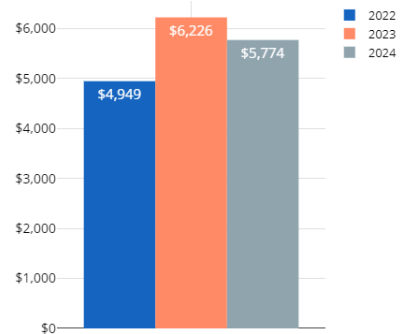
For the Period JUL - JAN

Equalization Aid



For the Period JUL - JAN

Categorical Aid



For the Period JUL - JAN

Shorewood Sch Dist
 FY23 YTD Overview - Expense - Funds 10 & 27 Unless Otherwise Noted
 January 2024



YTD Salary and Benefits

45.15% of Budget

Prior Year YTD: 46.72% of Actuals

YTD Purchased Services

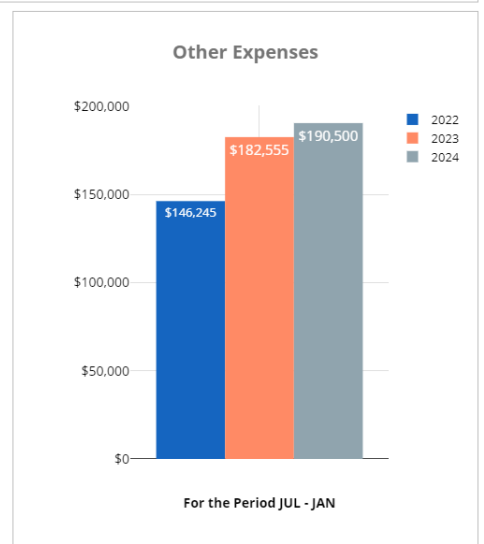
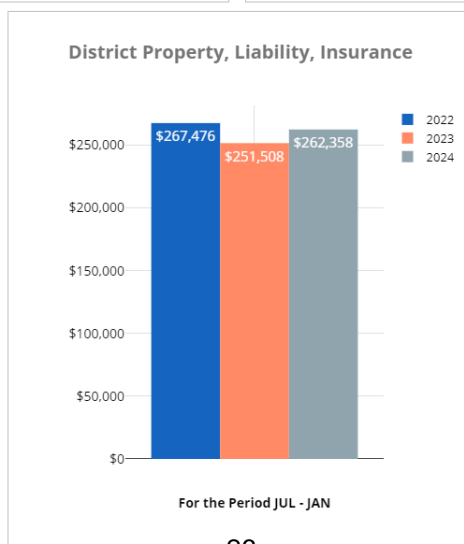
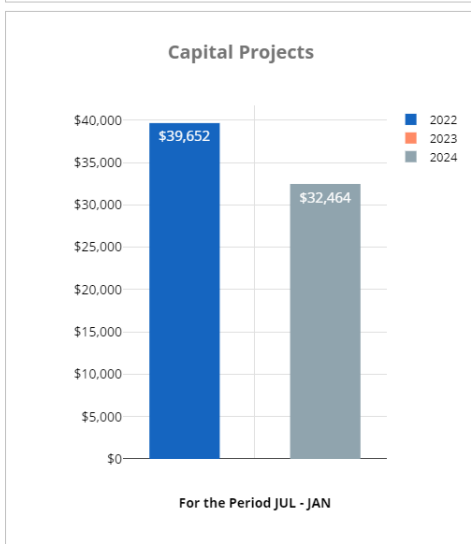
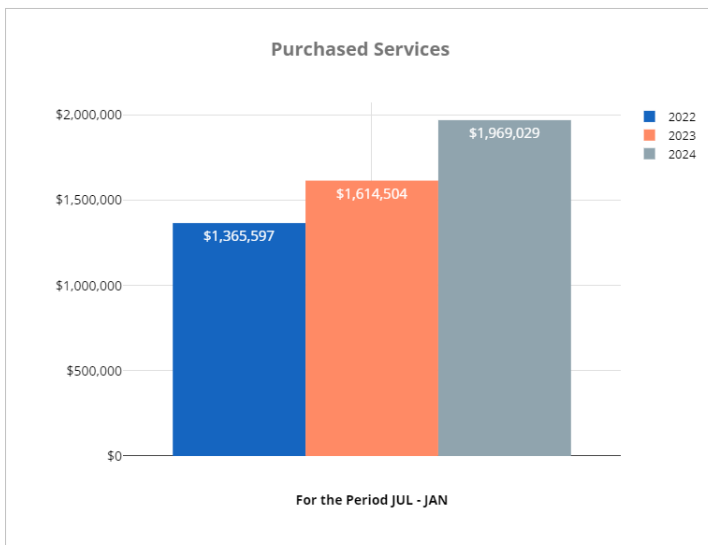
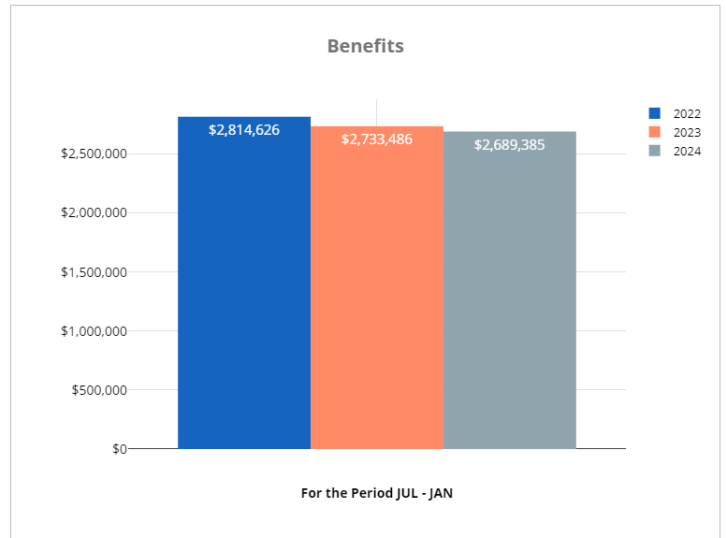
49.36% of Budget

Prior Year YTD: 44.27% of Actuals

YTD Other Expenses

25.68% of Budget

Prior Year YTD: 25.00% of Actuals



Current policy:

OE-1: Global Operational Expectation

The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the District's public image or credibility.

Superintendent Interpretation:

This OE holds the Superintendent accountable for following Board policy, State and Federal law along with upholding the values of Village of Shorewood. This OE is broad in its scope and generally holds the Superintendent responsible for ensuring that the District operates in a legal, safe, and ethical manner.

Unlawful shall mean in violation of federal, state, and local laws.

Unethical shall mean behavior that is improper or does not conform to accepted professional standards of conduct.

Unsafe shall mean in a manner that is likely to physically injure students, employees, or visitors to the District.

Disrespectful shall mean in a manner that is not reasonably considering the situation or feelings of the person to whom one is speaking.

Imprudent shall mean reckless or irresponsible actions.

This OE requires the Superintendent to take "reasonable measures," which shall mean that the Superintendent shall take steps to follow Board policy or protect the District's public image in a manner similar to what other superintendents or leaders of organizations might take under similar circumstances.

This OE requires the Superintendent to protect the legal position of the District as well as the ethical standing of the District. The Superintendent is charged with protecting the "organizational condition," which shall mean the legal standing of the District and the perception that stakeholders have of the District with regard to trust and respect.

This OE requires the Superintendent to establish and maintain a respected and positive "public image," which shall mean the positive perception held by the overwhelming majority of the stakeholders in the District. Stakeholders are defined as all guardians of Shorewood students and all the people who live in the Village of Shorewood.

Board Indicator 1: We will know we are compliant when: The Board, upon evaluation of the OE policies, finds no significant violation of or not in compliance with any of the policies.

Board Indicator 2: We will know we are compliant when: The District is not found to be in violation of any law when any legal action is taken against the District.

Board Indicator 3: We will know we are compliant when: In a random survey sample of District stakeholders, at least 70% of the respondents express support for the direction of the District.

Redline edits:

OE-1: Global Operational Expectation

The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the District's public image or credibility.

Superintendent Interpretation:

This OE holds the Superintendent accountable for following Board policy, State and Federal law along with upholding the values of Village of Shorewood. This OE is broad in its scope and generally holds the Superintendent responsible for ensuring that the District operates in a legal, safe, and ethical manner.

Unlawful shall mean in violation of federal, state, and local laws.

Unethical shall mean behavior that is improper or does not conform to accepted professional standards of conduct.

Unsafe shall mean in a manner that is likely to physically injure students, employees, or visitors to the District.

Disrespectful shall mean in a manner that is not reasonably considering the situation or feelings of the person to whom one is speaking.

Imprudent shall mean reckless or irresponsible actions.

This OE requires the Superintendent to take "reasonable measures," which shall mean that the Superintendent shall take steps to follow Board policy or protect the District's public image in a

manner similar to what other superintendents or leaders of organizations might take under similar circumstances.

This OE requires the Superintendent to protect the legal position of the District as well as the ethical standing of the District. The Superintendent is charged with protecting the "organizational condition," which shall mean the legal standing of the District and the perception that stakeholders have of the District with regard to trust and respect.

This OE requires the Superintendent to establish and maintain a respected and positive "public image," which shall mean the positive perception held by the overwhelming majority of ~~the stakeholders in the~~ **District Constituents**.

~~Stakeholders~~ **District Constituents are defined as all persons who have a direct relationship with the District, such as parents, guardians, students and staff, along with residents of the Village of Shorewood.** ~~all guardians of Shorewood students and all the people who live in the Village of Shorewood.~~

Board Indicator 1: We will know we are compliant when: The Board, upon evaluation of the OE policies, finds no significant violation ~~of~~ or **noncompliance** ~~not in compliance with any of the policies.~~

Board Indicator 2: We will know we are compliant when: The District is not found to be in violation of any law when any legal action is taken against the District.

Board Indicator 3: We will know we are compliant when: In a random survey sample of **District Constituents** ~~stakeholders~~, at least 70% of the respondents express support for the direction of the District, **excluding those who respond "Don't know" or "Does Not apply."**

Proposed New OE:

OE-1: Global Operational Expectation

The Superintendent shall not cause, allow, or fail to take reasonable measures to prevent any practice, activity, decision or organizational condition that is unlawful, unethical, unsafe, disrespectful, imprudent, in violation of Board policy or endangers the District's public image or credibility.

Superintendent Interpretation:

This OE holds the Superintendent accountable for following Board policy, State and Federal law along with upholding the values of Village of Shorewood. This OE is broad in its scope and generally holds the Superintendent responsible for ensuring that the District operates in a legal, safe, and ethical manner.

Unlawful shall mean in violation of federal, state, and local laws.

Unethical shall mean behavior that is improper or does not conform to accepted professional standards of conduct.

Unsafe shall mean in a manner that is likely to physically injure students, employees, or visitors to the District.

Disrespectful shall mean in a manner that is not reasonably considering the situation or feelings of the person to whom one is speaking.

Imprudent shall mean reckless or irresponsible actions.

This OE requires the Superintendent to take "reasonable measures," which shall mean that the Superintendent shall take steps to follow Board policy or protect the District's public image in a manner similar to what other superintendents or leaders of organizations might take under similar circumstances.

This OE requires the Superintendent to protect the legal position of the District as well as the ethical standing of the District. The Superintendent is charged with protecting the "organizational condition," which shall mean the legal standing of the District and the perception that stakeholders have of the District with regard to trust and respect.

This OE requires the Superintendent to establish and maintain a respected and positive "public image," which shall mean the positive perception held by the overwhelming majority of District Constituents.

District Constituents are defined as all persons who have a direct relationship with the District, such as parents, guardians, students and staff, along with residents of the Village of Shorewood.

Board Indicator 1: We will know we are compliant when: The Board, upon evaluation of the OE policies, finds no significant violation or noncompliance.

Board Indicator 2: We will know we are compliant when: The District is not found to be in violation of any law when any legal action is taken against the District.

Board Indicator 3: We will know we are compliant when: In a random survey sample of District Constituents, at least 70% of the respondents express support for the direction of the District, excluding those who respond "Don't know" or "Does Not apply."



SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
February 13, 2024

Board Member Participation:

Emily Berry, President
Ellen Eckman, Vice President
Becky Freer, Treasurer
Abby Fowler, Clerk
Nathan Hammons, Member

Isabella Busby, Student Representative

District Administrator Participation:

Laurie Burgos, Superintendent
Janice Carter, Principal, Atwater Elementary School
Kate Harder, Director of Special Education and Student Services
Heather Heaviland, Director of Business Services
Mike Joynt, Director of Teaching and Learning

I. 7:00 pm CALL TO ORDER

Motion to Adopt the Agenda

MOVED by Ellen Eckman and SECONDED by Becky Freer

AYE: 5 NAY: 0

II. 7:02 pm PUBLIC COMMENT #1

Clifford Tisser

4454 Newhall

Justin Guy

3806 North Prospect

Amanda Brandow

4606 North Woodburn

III. 7:15 pm SUPERINTENDENT'S REPORT

IV. 7:30 pm SUPERINTENDENT'S CONSENT AGENDA

Approval of District Staffing Changes: Koerten, Albrecht and Thompson

MOVED by Abby Fowler and SECONDED by Ellen Eckman

AYE: 5 NAY: 0

V. 7:35 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. Review and Approval of the District's Annual Audit Report

MOVED by Nathan Hammons and SECONDED by Becky Freer

AYE: 5 NAY: 0

B. R2 Student Growth and Achievement Policy and Reporting Discussion

C. OE-1 Revisions Discussion

VI. 8:28 pm BOARD CONSENT AGENDA

A. Approval of Board Meeting Minutes

January 23, 2024 Closed Meeting Minutes

MOVED by Nathan Hammons and SECONDED by Becky Freer

AYE: 5 NAY: 0

VII. 8:29 pm PUBLIC COMMENT #2
Jennifer McIntosh 4436 North Prospect

VIII. 8:32 pm BOARD MEMBER REPORTS
Village Bi-Board Meeting
WPEN

IX. 8:40 pm REVIEW OF 'TO DO' ITEMS
Athletics and Extracurricular Participation Data; Instructional Technology Session #2
Linkages and Focus Groups

X. 8:43 pm FUTURE AGENDA ITEMS
February 27 Meeting Start Time 8 pm

XI. 8:46 pm RECESS AND DEBRIEF