

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD
Shorewood, Wisconsin
April 27, 2021 AGENDA

SCHOOL BOARD MEETING
7:00 PM
Shorewood Intermediate School, Room 214
3830 North Morris Boulevard
Shorewood, WI 53211

The District discourages the public and/or media from attending the meeting in person at its noticed location due to active health and safety concerns associated with the ongoing COVID-19 pandemic public health emergency. Community members attending will be seated in the Library.

Attendees are encouraged to use the alternative method of access that the District is providing through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

+16468769923,,81599627722# US (New York)

+13017158592,,81599627722# US (Washington DC)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/j/kdeePLnyIh>

I. 7 pm CALL TO ORDER

A. Adopt the Agenda (GC2)

B. Overarching Result for Shorewood School District (R1)

Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.

C. Awards and Recognitions

II. 7:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)

SIS World of 7 Billion Geography Projects Sarah Kopplin

III. 7:25 pm PUBLIC COMMENTS #1 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

To make a public comment, provide your name and address to the Zoom meeting host using the chat function. Comments should be limited to three minutes; names will be called in the order received.

IV. 7:40 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. 2021-2022 Budget Development and ESSER Funds Update Roger Dickson 3

B. Referendum Project Scope and Additions Bryan Davis 13

C. Approval of Internet Service Agreement with St. Roberts School 15

D. Board Reorganization and Election of Board Officers 19

V. 8:40 pm BOARD CONSENT AGENDA (GC2)

A. Approval of Board Meeting Minutes 21

April 12, 2021 Closed Session

April 13, 2021 Regular Meeting

VI. 8:35 pm BOARD MEMBER REPORTS 24

VII. 8:50 pm PUBLIC COMMENT #2 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

VIII. 9:05 pm SUPERINTENDENT'S REPORT 36

IX. 9:20 pm SUPERINTENDENT'S CONSENT AGENDA

A. Approval of Monthly Financial Reports Roger Dickson 41

B. Approval of New Faculty and Staff Appointments 48

X. 9:30 pm PUBLIC COMMENT #3 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

XI. 9:45 pm REVIEW OF 'TO DO' ITEMS

XII. 9:50 pm FUTURE AGENDA ITEMS

XIII. 10:00 pm RECESS AND DEBRIEF



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Budget Assumptions Update

Date: April 27, 2021

Prepared by: Roger Dickson

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: Review updated assumptions to be considered for preparation of the preliminary budget for 2021-22 and to set parameters for creating fiscal capacity for future years, including the use of ESSER funds.

Background: Under current school finance regulations the district’s level of staffing for delivery of educational programs is not sustainable. Further, the current circumstance eliminates available resources to address other identified needs in future years. The following chart is a summary of the 5-year revenue limit based on the 75% of Students Return Scenario.

Enrollment data is monitored weekly and this scenario still most accurately reflects the current status of known enrollments for next year.

Scenario	2021 2022	2022 2023	2023 2024	2024 2025	2025 2026
75% of Students Return					
Projected revenue limit change	(686,105)	(652,853)	(1,186,316)	(446,743)	(119,391)
Projected fund balance	5,638,847	5,315,823	3,8013,385	1,848,774	(224,368)

The following assumptions will be used to develop the preliminary budget for next year. The assumptions ensure the proper level of support to meet the needs of children entrusted to the care of Shorewood School District and strikes an appropriate balance for the immediate upcoming year as well as creating fiscal capacity for future years. As new information regarding financial resources, staffing or enrollment comes forward, assumptions may be modified.

Enrollment

For purposes of projecting revenue, the preliminary budget will be based on the assumption that 75% of the students lost between 2019-20 and 2020-21 will return in 2021-22. In addition, the district will enroll an additional 48 non-resident students under the open enrollment program. For purposes of initial staffing, the preliminary budget will be based on the scenario of a 100% return of students plus the additional 48 open enrollment seats.

Normally, the same enrollment scenario would be used for both revenue and staffing. The current circumstance requires the modification described above to ensure adequate staff for the maximum number of students. Because of the current teacher shortage, it is not prudent to wait until a more solid enrollment number is known to make final hiring decisions. In the unlikely event the district has more teachers than required, the excess staff could be assigned other duties, such as permanent substitute.

Revenue (net increase of approximately \$940,000)

The preliminary budget for the next and future years will assume that per pupil revenue limit will increase \$100. A revenue limit per pupil increase will have an immaterial impact on overall limited revenues due to the interaction of the various hold harmless provisions in the current formula. For example, under the three scenarios shown below, the change in the amount of loss in the revenue formula is only \$8,700.

Per Pupil Change	2021-22 Projected Revenue Limit	2021-22 Change from 2020-21
\$0.00	\$23,249,708	(\$245,730)
\$100.00	\$23,255,508	(\$239,930)
\$150.00	\$23,258,408	(\$237,030)

Other revenue changes:

1. A one-time receipt of \$547,300 in ESSER funding (the district will receive more than this amount, but will need to allocate a portion to St Roberts). If permitted, 82% will be used to reimburse for expenditures already incurred with the remaining used for new expenses incurred in 2021-22. A third round of ESSER funding, estimated at \$1,046,000, has been approved. These funds can be used into the 2023-24 school year. (Please refer to the ESSER funding Executive Summary.)
2. Special education aid reimbursement will increase from the current 28.9% to 35% (\$260,360) in 2021-22 and 40% (\$196,200) thereafter.
3. The per pupil categorical aid will remain unchanged at \$742.
4. The district will receive an additional \$397,200 dollars for the approved 48 additional open enrollment seats. The per pupil amount for open enrollment students will increase \$150 each year, from the current level of \$8,125.
5. Reduction of \$25,000 in student and course fees.

Expenditures (net increase of approximately \$550,000)

1. Staffing
 - a. General education staffing will be based on the 100% return of students calculation.
 - i. Licensed educator staffing will have a net reduction of 3.0 FTE to align staff with enrollment and student needs, for a savings of \$240,000. All reductions will be achieved through attrition.
 - ii. Aide staffing is to be determined by enrollment and student needs.
 - b. Costs for the Director of Equity will be fully absorbed in the general fund budget, at a cost of \$87,500.
 - c. Costs for 25% of the athletic director will be moved from community services to the general fund, a cost shift of \$49,650.
 - d. Other staffing related costs charged to community services will be moved to the general fund over the next 3 years.

2. Personnel Costs

a. General wage increase

- i. A COLA increase of 1.23%, for a projected cost of \$165,860, will be provided for all staff.
- ii. The above COLA increase assumes teachers will not be provided a step for a savings of \$82,500 (already included in the \$165,860 projected cost).
- iii. Teachers will be advanced on the salary schedule for approved college credits, for an estimated cost of \$50,400.
- iv. The above adjustments will result in an increase FICA and WRS of \$30,760.

b. Health insurance

- i. Premiums will increase 7.5%, for a projected cost of \$220,000.
- ii. Changes in the medical benefit plan will be made with an effective date of 7/1/2022 (budget year after next year) to create fiscal capacity for the 2022-23 budget.

- c. The Board may consider an additional wage increase of up to 1.27%, to be applied equally to all staff, if additional funding is available. This would result in a total increase of 2.5%. No advancement on salary schedules would be made, the increase would be applied to each cell of the schedule.

3. Utilities

- a. Utility costs will increase 2.5%, an increase of \$12,730.
- b. Separate meters will be installed in the production kitchens to allow for allocation of utilities to the food service department for an estimated savings in the general fund of \$10,000.

4. Other

- a. School level allocations will be modified slightly based on projected changes in enrollment, using the 100% enrollment change scenario and historical spending trends, at a cost of \$11,400.
- b. The cost of Expeditionary Learning, paid from donated funds in prior years, will added \$27,850 to the general fund
- c. Department allocations will be modified to move to on-line storage of records, new Enterprise Resource Programs (ERP) for Employment Services office, and adjustments for cost shifting from schools, the total cost of which will be \$27,235.
- d. Additional \$10,000 funding will be provided to the Equity Office to allow for purchase of materials, professional learning, etc.

- e. The use of leases for the acquisition of technology will be converted to direct purchases. This change will require \$80,000 of additional resources in 2021-22 but see a reduction in subsequent years.
- f. An allocation of \$24,000 to begin a school vehicle replacement program is recommended.



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Overview of ESSER Funding

Date: April 27, 2021

Prepared by: Roger J Dickson

Board Policy Reference:

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: To inform the Board of requirements and plans for the use of Elementary and Secondary School Emergency Relief (ESSER) funding.

Background: The federal government has approved three rounds of funding to assist school districts with paying for the extraordinary costs associated with response to the COVID-19 pandemic. Funding can be used to reimburse costs incurred in one or more of the seven classifications listed below. Shorewood has incurred costs in all classifications.

1. Preparedness and Response to COVID 19
2. Addressing Long-term School Closure
3. Educational Technology
4. Outreach & Service Delivery to Special Populations
5. Addressing Afterschool and Summer Learning
6. Mental Health Services and Supports
7. Continued Staff Employment

The following table summarizes the three rounds of funding as of April 20. The district expects to receive \$1,904,354 in total. A portion of these awards must be set aside for St. Roberts Catholic School and ESSER 3 required a 20% set-aside for addressing loss of educational achievement by students.


	ESSER 1	ESSER 2	ESSER 3
Performance period	3/13/20 to 9/30/22	3/13/20 to 9/30/23	3/13/20 to 9/30/24
Grant award	\$138,878	\$588,492	\$1,176,984
Amount spent / committed to date	130,772	479,459	282,389
Balance	8,106	109,033	894,595

The Shorewood administration team reviewed needs in all seven classifications and determined the following tentative priorities. The priorities are tentative pending final regulations and clarifications of eligible costs.

Priority	Estimated Costs
Air purification	\$153,917
Child Care	96,400
Continued instruction	405,102
Health room aides	200,000
Mental health	239,827
Private school set-aside	114,232
Safety & sanitation	347,516
Educational technology	347,360

Shorewood has received payment for costs incurred in ESSER 1. The application process for ESSER 2 was just recently opened by DPI and the application should be completed within a couple weeks. Once the application is approved, adjustments to the above priorities can be made, if necessary.

MEMORANDUM

	FR: Roger Dickson
	TO: Amy Miller, Kim Salem, Bryan Davis
	DT: April 19, 2021
	RE: Medical Insurance Renewal

This memo is for our upcoming meeting on Monday, April 19 regarding consideration of changes for the district’s medical benefit plan.

The expected increase in premium rates in each of the next two years will be 7.5%, the maximum amount allowed under the current contract with Network Health. The continued cost increases in medical coverage necessitates further evaluation and management of costs, including possible plan design changes.

The medical benefit plan includes these features:

1. A fully insured medical benefit, with enrollment options in one of two plan designs.
 - a. Health Maintenance Organization (HMO) - this plan has a defined network than the POS plan, generally requires most medical care to be coordinated with a primary care physician, is eligible for generous discounts for services provided and is less costly to the district and employee.
 - b. Point of Service (POS) - this plan allows greater flexibility to the employee in selection of health care providers, has lower discounts than the HMO and is more costly to the district and employee.
2. Family Savings Plan (FSP) option that pays out of pocket costs for employees that have an alternate medical plan and that do not enroll in Shorewood’s plan.
3. Cash in Lieu of medical insurance of \$2,400 to \$5,000 per year.
4. Option to enroll in a flexible spending account (FSA).

Inherent in the design of the medical plan is to encourage a strong enrollment in the HMO insured plan option and to move more individuals with alternative coverage to the FSP. Or stated another way, reduce enrollment in the POS plan option and move employees from the Cash in Lieu to the FSP. The district desires to make these changes, but are cognizant of the potential financial impact this could have on some employees. Therefore, the changes to achieve these goals are intended to be implemented in stages as described below.

Cash in Lieu of Medical Insurance

Employees currently electing the Cash in Lieu option will continue to be able to remain enrolled for not less than the next two years (i.e., 2021-22 and 2022-23).

Employees that begin employment with the 2021-22 school year will not be eligible for the Cash in Lieu benefit, but may enroll in the Family Savings Plan. This provision will apply to new hires or individuals previously employed by the district and that are re-hired.

Insured Medical Insurance Plan

The current two-tiered plan will be continued for the next two years (2021-22 and 2022-23).

The employee percentage contribution for both plans will remain the same (see attached table) in 2021-22 as is in place for the current year.

Beginning with the 2022-23 plan year, July 1, 2022, the district will apply the following changes:

1. The employee percentage contribution will be used to calculate the premium share amount for the HMO plan. This amount will then become the maximum employer contribution.
2. The maximum employer contribution will be applied to the POS plan, causing a larger premium differential between the two plans.

Refer to the attached table for an illustration of the cost of each plan and the portion that will be paid by the district and the employee.

MEDICAL BENEFIT PLAN		2020-2021				2021-2022				2022-2023 Projected			
		Total Monthly Premium	Employee Percent	Employee Share	Employer Share	Total Monthly Premium	Employee Percent	Employee Share	Employer Share	Total Monthly Premium	Employee Percent	Employee Share	Employer Share
Health Maintenance Organization (HMO)													
Family													
FTE - 100%		1,831.00	12.6%	230.71	1,600.29	1,968.33	12.6%	248.01	1,720.32	2,115.95	12.6%	266.61	1,849.34
FTE - 70 -to 99%			14.0%	256.34	1,574.66		14.0%	275.57	1,692.76		14.0%	296.23	1,819.72
FTE - 50 to 69%			23.0%	421.13	1,409.87		23.0%	452.71	1,515.61		23.0%	486.67	1,629.28
Single													
FTE - 100%		789.23	12.6%	99.44	689.79	848.42	12.6%	99.44	748.98	912.05	12.6%	99.44	812.61
FTE - 70 -to 99%			14.0%	110.49	678.74		14.0%	118.78	729.64		14.0%	127.69	784.37
FTE - 50 to 69%			23.0%	181.52	607.71		23.0%	195.14	653.29		23.0%	209.77	702.28
Point of Service (POS)													
Family													
FTE - 100%		1,990.21	12.6%	250.77	1,739.44	2,139.48	12.6%	250.76	1,888.72	2,299.94	Employer Share Based on HMO Plan	450.60	1,849.34
FTE - 70 -to 99%			14.0%	278.63	1,711.58		14.0%	299.53	1,839.95			480.22	1,819.72
FTE - 50 to 69%			23.0%	457.75	1,532.46		23.0%	492.08	1,647.40			670.66	1,629.28
Single													
FTE - 100%		857.86	12.6%	108.09	749.77	922.20	12.6%	108.09	814.11	991.36		178.75	812.61
FTE - 70 -to 99%			14.0%	120.10	737.76		14.0%	129.11	793.09			206.99	784.37
FTE - 50 to 69%			23.0%	197.31	660.55		23.0%	212.11	710.09			289.08	702.28



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Referendum Contingency and Additional Scope of Work

Date: April 27, 2021

Prepared by: Bryan Davis, Superintendent

Recommended action:

Information only

Presentation/Discussion

 X Discussion/action by Board of Education

Purpose:

To summarize recommendations made by Huffman Development (Mike Huffman) to use referendum contingency funding to increase the current scope of facilities project work.

Background:

Huffman Development, the District's representative for our referendum construction projects, has updated its April 13 memo to the School Board to capture a total of \$865,000 in additional projects that could be added to the current scope of work. These projects would be funded by a contingency fund balance of more than \$2.9 million.

Along with this updated information, the District's 2017 Preliminary Master Planning documents, outlining projects that were not included in our current scope of work, has been provided to Board members for reference. The District recommends approval of all projects outlined in the April 21 memo update, as some of this work will be initiated with related construction set to begin early this summer.

Mike Huffman will attend the May 11 Board meeting to review the January - June 2021 construction plan and provide a status report, and can address questions about the remaining contingency fund balance at that time.



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: St. Roberts WIFI Support Memo of Understanding

Date: April 27, 2021

Prepared by: Mickey Chavannes, Director of Instructional Technology

Recommended action:

- Information only
- Presentation/Discussion
- Discussion/Action by School Board
- Presentation/Action next meeting

Purpose: To summarize a proposed Memo of Understanding (MOU) with St. Roberts School to provide increased bandwidth, creating revenue to offset related District expenses.

Background:

The Shorewood Technology Department has been in discussions with St. Robert School for the past year on how we can work with them to provide increased bandwidth to their students. This will not impact Shorewoods overall bandwidth. As many of St. Robert's students become our students, we feel, given our excess amount of bandwidth available, assisting St. Robert School will only benefit the district in the future as the extra bandwidth will allow St. Robert's Students to utilize more only resources that require increased bandwidth.

The agreement between Shorewood School District and St. Robert School is beneficial for all parties. St. Robert would reduce their costs and increase their bandwidth and Shorewood Schools would receive a monthly payment that the Technology Department can use to offset our own internet costs.

This is a step in our hopes to continue to expand our network in the Northshore and eventually create a fiber loop.

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN
ST. ROBERT SCHOOL
AND
SHOREWOOD SCHOOL DISTRICT

This MEMORANDUM OF UNDERSTANDING (“MOU”) is made by and between the Shorewood School District (“SSD”), and St. Robert School (“SRS”).

PURPOSE:

The purpose of this MOU is to develop and expand a framework of cooperation for providing internet service for SRS.

1) ASSETS:

- a. SSD shall provide SRS with 1 GBPS giga beams to facilitate the transmission of broadband data. St. Robert School shall have sole use and ownership of the giga beam.
- b. SSD shall provide SRS with a minimum of 250 MBPS of data transmission for internet service at a rate of \$400/month. This may be amended by mutual agreement of the parties in the future as needs may change.
- c. SSD shall provide SRS two static IP addresses.
- d. SRS shall provide port availability (1 port) on SRS equipment located within the SRS building. SRS shall have sole use of this port.
- e. SRS will cover all costs associated with cable, installation and equipment necessary to establish connectivity from Atwater Elementary School to St. Robert School.
- f. No additional charges will be made on St. Robert School for the services described herein other than the charges described in sub-paragraph e and \$400/month described in sub-paragraph b.

2) MAINTENANCE

- a. SSD will be solely responsible for all maintenance and upkeep, and any costs related thereto, associated with the point to point antennas and/or fiber optic cable infrastructure extending between the Shorewood High School and Atwater Elementary School.
- b. SSD will be solely responsible for all maintenance and upkeep, and any costs related thereto, associated with the network equipment and electronics serving the point to point antenna on the SSD property.
- c. SRS will be solely responsible for all maintenance and upkeep, and any costs related thereto, associated with their network equipment and electronics serving the point to point antenna on the SRS property.
- d. SRS will be responsible for maintaining proper power supplies for the point to point antenna equipment located on their premises.
- e. Within [7 days] of installation, SSD and SRS, at their own expense, will test and confirm that all deployed internet service operates within the parameters set forth in this agreement. Testing may include but is not limited to transmission rates, latency, and other assurances deemed necessary to ensure agreed upon service.
- f. Network testing may be required from time to time for the purpose of troubleshooting degraded or lost connectivity. Each party will utilize proper test equipment necessary for troubleshooting to restore connectivity in a reasonable amount of time. Each party agrees to allow reasonable access to its individual site and assets as necessary to perform

troubleshooting and testing procedures. Such access must be coordinated and approved in advance by the parties listed below.

- g. SSD will be solely responsible for firmware updates for point to point equipment at SRS and SSD. Firmware will be updated on stable versions in a timely manner.

3) OUTAGES

- a. Unplanned outages of the services contemplated by this MOU may occur from time to time due to various circumstances (i.e. vehicle accidents, weather, animal chews, equipment failure, human error, etc.). Any outages will be repaired as soon as reasonably possible. Under no circumstances shall either party to this MOU be held fiscally liable for any outages that may occur. Nor will there be an abatement in any amount due for any outages of services.
- b. Either party that must plan an outage or potential outage that would affect connectivity contemplated by this MOU will provide a minimum of 72-hour notice to the other party. This includes but is not limited to, outages caused by equipment upgrades, equipment maintenance, fiber optic network upgrades, and fiber optic network maintenance.

4) TERM

- a. This MOU will commence on the last signing date and remain in effect for 3 years thereafter unless terminated earlier under the provisions described in Section 5 below or extended by mutual written agreement.

5) TERMINATION

- a. Either party may terminate this MOU prior to the termination date provided for above by providing the other party with at least six months written notice of such intent to terminate.
- b. This MOU may be terminated upon mutual written agreement of both parties.
- c. In the event an asset under this MOU is destroyed through no fault of either party and such asset cannot, in the opinion of the asset owner, be repaired through reasonable cost and effort, the MOU shall terminate as of the date the asset was destroyed.

6) CONTACTS

- a. Notices of termination or other formal actions related to this MOU shall be sent via First Class U.S. mail to:

- i. For SSD:

- Mickey Chavannes
Shorewood School District
1701 E Capitol
Shorewood, WI 53211

- Jack Wallner
Shorewood School District
1701 E Capitol
Shorewood, WI 53211

- ii. For SRS

- Lauren Beckmann
2200 E Capitol
Shorewood, Wisconsin 53211

- b. Notices regarding coordination of efforts for routine item under this MOU (such as maintenance and outages) shall be sent via electronic mail to:

- i. For Shorewood School District:
Mickey Chavannes: mchavannes@shorewood.k12.wi.us
Jack Wallner: jwallner@shorewood.k12.wi.us

- ii. St. Robert School
Mike Spitz: mike@compunet-consulting.com
Lauren Beckmann: lbeckmann@strobort.school

- c. The parties will provide timely updates to this section as necessary.

7) LIABILITY

- a. SRS hereby assumes full financial and legal responsibility for the use of the SSD’s infrastructure and assets, and agrees to hold harmless SSD from any actions or causes of action, claims, demands, liabilities, loss, damage, injury, cost or expense of whatever kind or injuries or the death of any person(s) or damage to any property caused by, arising out of, or in connection with this MOU or the use of the services or assets described herein.

8) MISCELLANEOUS

- a. Each party to this MOU agrees to comply with all applicable laws, regulations, ordinances, and SSD policies.
- b. This MOU shall be governed by and construed in all respects in accordance with the laws of the State of Wisconsin. This MOU constitutes the full understanding and entire agreement between the parties and merges all prior agreements with respect to the subject matter hereof, and may be amended or extended only by express, written agreement among the parties which specifically states that it is an amendment to this MOU. The persons signing on behalf of each party hereby warrant and represent that they have authority to execute this MOU on behalf of the party for whom they have signed.
- c. Both SSD and SRS acknowledge and agree that SSD’s entering into this MOU does not constitute an endorsement by SSD or the State of Wisconsin of the views, objectives, philosophy or ideology expressed or otherwise propounded by SRS.

Agreed to by:

The Shorewood School District School Board on behalf of the Shorewood School District:

Authorized Representative (Printed)

Title

Signature

Date

St. Robert School:

Authorized Representative (Printed)

Title

Signature

Date



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Board Officers
Date: 04/27/2021
Prepared by: Paru Shah

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by School Board
- Presentation/action next meeting

Purpose: Vote on Board Officers, term April 2021 to April 2022

Background:

Each year, Board members vote on Board President, Board Vice President, Board Treasurer, and Board Clerk.

Current officers:

Board President: Paru Shah
Board Vice President: Hilary Deblois
Board Treasurer: Pablo Muirhead
Board Clerk: Emily Berry



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Board Officers

Date: 04/27/2021

Prepared by: Paru Shah

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by School Board
- Presentation/action next meeting

Purpose: Vote on Board Liaisons, term April 2021 to April 2022

Current Assignments

CESA - Emily

HRC - Emily

SEED - Paru

SWSA - Pablo & Paru

WASB/WASDA - Paru

Shorewood Today - Emily

Shorewood Moving Forward - Emily

Recreation Department Advisory Committee - Hilary

Finance AdHoc Committee - Emily + ?

Legislative Advocacy Committee - Pablo

Shorewood Marketing Leadership Committee - Paru

Board Policy Review - Emily

BiBoard - ?

District Planning Group - ?

Student Representatives Selection Committee - Emily



SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
SIS Commons
April 13, 2021

Board Member Participation: Paru Shah, President
Hilary DeBlois, Vice President
Pablo Muirhead, Treasurer
Emily Berry, Clerk
Clarke Warren, Member at Large
Sadie Cumberbatch, Student Representative
Alexis Hu, Student Representative
Jack Stuhlmacher, Student Representative

District Staff Participation: Bryan Davis, Superintendent
Samantha Pietenpol, Atwater 4th grade teacher

I. 7:01 pm CALL TO ORDER

Motion to Adopt the Agenda

MOVED by Hilar DeBlois and SECONDED by Emily Berry AYE: 5 NAY: 0

II. 7:05 pm STUDENT ACHIEVEMENT and RESULTS

Atwater 4th Grade Juneteenth Day Advocacy Project, Samantha Pietenpol (Faculty)

III. 7:35 pm PUBLIC COMMENTS

Dawn Blackmore 4240 North Ardmore

IV. 7:37 pm BOARD BUSINESS AND BOARD ACTION

Motion to Adopt OE7 Communication with the Public updates

MOVED BY Pablo Muirhead and SECONDED by Hilary DeBlois AYE: 5 NAY: 0

Motion to Approve Board ByLaws: 163.1 Public Comment in a Virtual Meeting and 150.4 Virtual Meetings

MOVED by Pablo Muirhead and SECONDED by Emily Berry AYE: 5 NAY: 0

Other Board Business:

Facilities Updates, Mike Huffman

Legislative Ad Hoc Committee

Community Linkage Meetings

V. 8:55pm BOARD CONSENT AGENDA

Motion to Approve the March 23 Board Meeting minutes

MOVED by Clarke Warren and SECONDED by Hilary DeBlois AYE: 5 NAY: 0

VI. 8:56pm BOARD MEMBER REPORTS - no reports

VII. 8:57pm PUBLIC COMMENT #2

Julie Knox	4367 North Alpine
Andrew Frey	3820 North Cramer
Jennifer McIntosh	4436 North Prospect

VIII. 9:04 pm SUPERINTENDENT'S REPORT

IV. 9:16pm SUPERINTENDENT'S CONSENT AGENDA

Motion to Approve Non-renewals, Staff Resignations and John Nickoll contribution to support Expeditionary Learning

MOVED by Emily Berry and SECONDED by Clarke Warren AYE: 5 NAY: 0

IX. 9:17pm PUBLIC COMMENT #3 - no comments

X. 9:18pm REVIEW OF 'TO DO' ITEMS

Playground project plans
Referendum contingencies and line items review
SSD website audit

XI. 9:29 pm FUTURE AGENDA ITEMS

SSD Staff Turnover Report
2021-22 Budget and ESSER Funds update

XII. 9:20pm RECESS AND DEBRIEF



SCHOOL BOARD MEETING
CLOSED SESSION Meeting Minutes
MONDAY, APRIL 12, 2021
3:30 pm

Call to Order: President Paru Shah called the meeting to order at 3:30 pm.

Motion by Paru Shah to go to a Closed Session, per posting, to discuss personnel matters pursuant to Wis. Stat. 19.85(1)(c).

Motion to leave Closed Session by Paru Shah.

Meeting adjourned by Paru Shah without objection at 4:30 pm.

Emily Berry - Report for April 27, 2021 Regular Meeting

April 19 Community-Based Finance Committee

Shorewood School Board members:

Emily Berry

Clarke Warren

Voting members of the CBFC:

Erica Derpinghaus

Heather Heaviland

Maxine Webb

James L. Robinson, Jr.

Non-voting members

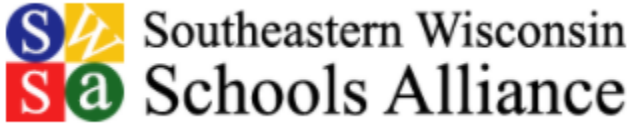
Brian Feiges

During our second meeting, we walked members through an overview of how state funding works and how it has affected our district.

Committee Issues for discussion by the board:

1. Clarke Warren will remain part of the CBFC as a non-voting member. Will a current board member co-lead this committee as a voting member in Clarke's place?
2. Two voting members will need to be named to replace Heather Heaviland (pending approval of her hire) and Maxine Webb, who resigned due to competing professional commitments. Proposal: Emily will bring names of one nominee to be a new voting member in Ms. Webb's place to the May 11 meeting for the full school board's approval. When Ms. Heaviland starts her new role in July, Emily will follow the same protocol to fill that seat.

Next CBFC meeting: May 17, 6 p.m. via Zoom



Meeting Notes, April 20th, 2021 (Link to [SLIDES](#))

<https://schoolsalliance.com/>

Agenda & Highlights

- Children's Hospital physician's
 - reinforced the need to continue COVID mitigation measures including: masks, social distancing, and proper hand washing.
 - there has been an increase in Covid infections among the 9-18 year old age group.
 - SWSA Administrative Items
 - This last election cycle was particularly hard in districts where anger about school reopening/closing took over. We lost a lot of great members. The sentiment that fueled the “reopen”, even before vaccinations were in the horizon, has lost us many great allies in other districts.
 - Former Senator Luther Olsen shared his insights into how we can be most effective in our advocacy efforts.
 - Developing a close relationship with your legislators continues to be extremely important.
 - Legislators respond to a "problem"- make sure you are clear on how issues impact the children in your district.
 - He is cautious about the upcoming budget and is concerned that the influx of federal dollars is going to let the "legislature off the hook" in terms of funding K-12. (consistent with what we've been hearing)
 - Partner with your business community to tell your story! This will have a greater impact on your position
-

Legislative Advocacy Ad Hoc Workgroup

26

**So we can strengthen the connection between
the boardroom and the classroom.**

Shorewood School Board

Sign in on slides 2, 3 or 4

Check in

Name	Email	Last great book you read...
Pablo Muirhead	pmuirhead@shorewood.k12.wi.us	Caste by Isabel Wilkerson
David Cobb	david@cobbconsult.com	The Tyranny of Merit-What's become of the common good- Michael Sandel The Undoing Project-A Friendship that Changed our Minds - Michael Lewis
Julie Wernke	jyvonnew@gmail.com	Complaint Free World By William Bowen
James Robinson	jameslr2@gmail.com	Evicted by Matt Desmond The Color of Money: Black Banks and the Racial Wealth Gap by Mehrsa Baradaran
Kelly Fortier	4tafamily@gmail.com	
Sharon Grinker	sharongrinker@gmail.com	Testaments, by Margaret Atwood



Legislative Advocacy Ad Hoc Workgroup

As the landscape in education politics changes, it is imperative that we make sure our voice is in the right places to advocate for students.

In order to provide all students with equitable access to excellent education, legislative advocacy is a priority. This advocacy often extends beyond the borders of Shorewood into our state and even national political arenas. We need to place an emphasis on ensuring that our voices are at the various tables where decisions are made. This will require us to keep tabs on what is happening at the local, state and national levels. Through our Board we are connected to the following groups/associations:

- Southeastern Wisconsin School Alliance (SWSA),**
- Wisconsin Public Education Network (WPEN), and**
- Wisconsin Association of School Boards (WASB)**

As we look beyond our District to our administration and teachers, we can extend this reach to the following groups:

- Wisconsin Education Association (WEA), and
- Wisconsin Association of School District Administrators (WASDA)

We have also cultivated and need to strengthen relationships with other units of government, including our state and locally elected leaders, as well as other education advocates.

29

Legislative Advocacy Ad Hoc Workgroup

This workgroup will be open to all interested community stakeholders, including students, parents, community members, staff and teachers. One school board member will serve as the liaison to this group, and provide direction from the School Board on pending legislative matters at a School Board meeting.

Purpose

A foundational function of School Board members is to advocate for public education and the students and employees of the Shorewood School District. It is the responsibility of the Legislative Advocacy Committee to develop position statements and guide the School Board and community on how to positively advocate for public education on behalf of the Shorewood School District.

Responsibilities:

- 1. Track and stay informed of current state and national policy that will have an impact on Shorewood School District operations and governance.**
- 2. Provide timely updates to the School Board and community on specific legislative issues that may impact the Shorewood School District.**
- 3. Provide recommendations to the School Board on legislative issues that will require School Board approval.**
- 4. Organize an annual meeting between the School Board and elected state and federal representatives for the purpose of interactive two way communication.**

RESOURCES

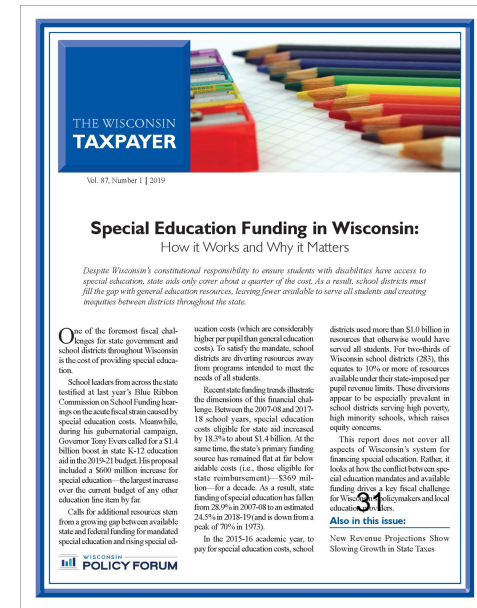


[2021-2023 SWSA Legislative Priorities](#)

We have created talking points for the 4 key issues areas that you should be focusing on when you meet with your representatives. [Legislative Talking Points for the 2021-2023 Budget Cycle](#)

WASBO continues to build capacity as they have created templates for how to "share your district stories". Here are some of the most recent templates

- [Iola-Scandinavia Executive Summary](#)
- [Kettle Moraine Executive Summary](#)
- [Medford Executive Summary](#)



RESOURCES

[Alan Borsuk: Small group of local leaders hoping to have large impact on Milwaukee's education environment](#)



[Legislative Fiscal Bureau: Estimated Effect of Governor's 2021-23 Budget Proposal Related to Special Education Aid](#)

[Tips on Testifying to Joint Finance Committee](#)

[Legislative Talking Points: SWSA 2021-2023 Budget Cycle](#)

[Governor's 2021-23 Biennial Budget](#)
[Brian Pahnke, State Budget Director](#)



1. Ideas

- Immediate - JFC Hearing on Wednesday, April 28th
- Writing a thank you note to John Kersey, Patricia Contreras (Rockwell), Gary Witt -- thanking them for thinking of all kids
- Connect with Representative Deb Andraca - her staffer is a WFB Board member



2. More ideas





Stay connected!

Thanks for joining us tonight. This will be a constant effort on behalf of all of us for our kids.



SHOREWOOD SCHOOL BOARD

Topic: Superintendent's Report

Date: April 27, 2021

Prepared by: Bryan Davis

Board Action:

X Information only

Presentation/discussion

Discussion/action by board of education

Presentation/action next meeting

Purpose:

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

Addressing the Derek Chauvin Trial with Students

All District schools provided age-appropriate support to students as well as resources for families to help process the trial verdict. This planning and response addresses both requests by our students and community, and our commitment to social and emotional development and student mental health, a core element of the District's 2020-2025 Strategic Plan. Resources and communications included [Learning for Justice](#), and [Don't Say Nothing](#).

Staffing Updates

The District is in the process of determining staffing needs and assignments for the 2021-2022 school year. While planning meetings with each school are underway, we anticipate the need to make adjustments, as the pandemic created unique circumstances related to student enrollment and remote learning requirements. Action on Open Enrollment applications and other planning for 2021-2022 will also inform potential changes. A 2021-2022 Staffing Plan will be presented at the June 8 meeting for Board review and approval. Following are additional staffing updates:

- The District has provided notification of preliminary non-renewal of contracts to four (4) teachers. All four (4) teachers were hired on a one-year limited term contract to fill in for staff who were approved for one year leave of absences for the 2020-21 school year.

Final notice of non-renewal will be given prior to the May 15th deadline. It has been determined that these contracts will be the only non-renewal of teacher contracts for the 2021-22 school year. The District will be able to provide teaching assignments for all other certified teaching staff for 2021-22;

- At this time, the District will need to fill two (2) one-year limited term assignments for teachers who have been approved for a one-year leave of absence for the 2021-22 school year. The positions are located at Lake Bluff and SHS;
- Based on current student enrollment projections and needs, the District is anticipating a net FTE reduction of three (3) licensed educators. Additional information is provided in the budget recommendation summary provided by Roger Dickson; and
- Teaching contracts for next school year will be sent to all licensed teachers outside of the non-renewals listed above. Notice of the additional time needed to solidify assignments will also be sent to licensed educators by the Human Resources Department. The notice will indicate a tentative date that assignments will be solidified. Support staff will also receive letters of reasonable assurance for next school year within the coming weeks.

With the addition of a human resources professional to the administrative leadership team in September 2020, a number of recruitment, hiring and retention practices and data collection requirements have been established to meet strategic and operations goals going forward. Among these are exit interviews with retiring and resigning faculty and staff members, the use of new recruitment tools, and analyses of staff turnover and retention trends. We will review 2020-21 staff turnover at the end of the school year, and provide context for the pandemic and comparisons to prior years in the District's OE4 Personnel Administration Monitoring Report. For your information, below are some statistics gathered for the past four school years:

- Teacher retention rates from 2016-2020 have been over 90% in each school year, which is consistent with peer districts;
- Underscoring the need to continue to prioritize recruitment of staff of color, to reflect student demographics, the percentage of staff of color has been approximately 14%, compared to 28% of students of color;
- Retention of District and school administrators has declined; in 2019-20, the administrator retention rate fell to 70%, compared to rates over 90% in prior years.

I am pleased to report that Heather Heaviland, a highly qualified financial management professional (and District parent) has accepted the Director of Business Services position, and will start on July 1, 2021. Roger Dickson has provided a phenomenal level of service and expertise to the District and senior leadership team during his interim appointment, and we are grateful that he will make himself available during the Business Services Office transition.

Finally, interviews for our open building leadership positions - Atwater Principal and SHS Assistant Principal - are ongoing. Video interview invitations were sent to 33 candidates for the High School position and we will be reviewing those submissions next week. A total of 75 candidates applied for the Atwater position and video interviews and other screening is underway. A small group of candidates will move to live interviews with administrators and

representatives of the Atwater school community (teachers, staff, parents). Atwater families have received a communication from me outlining this process and the timeline.

Authentic Learning

The Juneteenth Day Advocacy Project, presented at the April 13 Board meeting, is a model of our commitment to authentic/expeditionary learning, which allows students to apply knowledge and skills taught in the classroom to relevant, real-world issues. Tonight's Student Achievement Presentation by Sarah Kopplin and SIS World Geography students is another example of how this approach fosters the development of 21st century skills.

In addition to a recent contribution from alumnus John Nickoll to support authentic learning in the elementary grades, the Braitmayer Foundation's pledge of \$30,000 to expand authentic learning in SIS and SHS will be received by the District this spring. This grant will fund our fall 2021 professional development collaboration with UWM to increase the capacity and experience of teachers who will lead student-centered, project-based learning experiences in additional grades.

Learning Model Updates

The four-day in-person learning schedule at SHS and SIS is off to a great start, and the High School has accommodated requests from several families to change to in-person attendance. From 80% with in-person learning declarations in early April, this number is now closer to 85%.

The SIS band practiced together for the first time in quite a while, thanks to a rental tent. The elementary schools also have tents for band, and other groups will take advantage of these outdoor spaces, weather permitting.

Planning for fall 2021 revolves around in-person learning, five days a week, for all students, and mitigation will be a fact of life. Over the coming weeks, a planning group composed of medical and public health professionals, an SEA representative, and District administrators will convene to discuss facilitating focus groups and surveys in each school to reflect on teaching and learning in this pandemic year and the lessons and innovative practices we want to adapt to future academic, health and safety needs and priorities. We will also survey families about their preference for in-person or remote learning for the 2021-2022 school year. This will allow us to get feedback on needs and concerns regarding in-person and remote learning heading into the new school year.

On a related note, final assessment reports of each school's ventilation and filtration systems, provided by Balance Technologies, Inc., will be available on the District's website by April 30. All classrooms in use meet or exceed the recommended four air exchanges per hour. In addition to these reports, a summary of the District's work to upgrade these systems as part of our overall COVID-19 mitigation strategy will also be posted. Of course, ventilation and filtration systems are one element of daily mitigation efforts (masking, handwashing, social distancing, etc.). Opening windows and doors whenever possible to increase air circulation is also a priority as the weather improves.

Referendum Contingency & Potential Work Scope Follow Up

Board members have been provided with revisions to Huffman Development's April 13 memo outlining potential additions to the current scope of referendum work, approximately \$865,000. The 2017 Preliminary Master Planning document that summarized each building's classroom, building and campus needs has also been provided for reference. Board action on the recommendation outlined in the related Executive Summary is needed, as some projects are to be combined with work slated for summer 2021. Huffman Development will address management of the remaining contingency balance (roughly \$2 million) and provide a review of facilities updates January-June 2021 at the upcoming Board meeting.

District Website Improvements

The District's website is powered by [Edlio](#), which specializes in websites for K-12 schools. Though not as robust as other products in terms of customization, graphics and navigation, Edlio's technology support team has been responsive to the needs and suggestions of our school community. Following is a summary of recent improvements, and possible upgrades we might consider as our assessment of the District website continues:

- Edlio enhanced ADA accessibility technology this year, and the District has reached Level AA conformance to WCAG 2.1; visual, motor, auditory and cognitive accessibility have been positively impacted by this upgrade;
- Two-factor authentication was also recently introduced, and will be standard for our administrators, increasing website security;
- Edlio now offers a payment tool (OSP), but we have not looked into the specifics and what the impacts of adding this e-commerce feature to our website might be; and
- Edlio Broadcast is another new feature that can be added on, to supplement Infinite Campus. Broadcast sends messages written in English to all platforms (email, text and voice calls) and translates them into more than 100 languages. This could be useful if the parameters can accommodate District communications that we have had translated in the past (learning model updates, student survey information, etc.)

Financial Reporting Feedback

Prior to Spring Break, Clarke Warren posed some questions related to Financial Reporting. Clarke, Roger Dickson and I met to discuss these and I want to share the questions and responses (provided by Roger) with all Board members.

I would like to have more details explaining why Shorewood was not following the statute requiring the first tax receipts to be deposited in the debt service funds.

The practice in place at Shorewood is not unusual across the state. There is no penalty. The issue is actually a bit more complicated because the statutory language says the districts shall deposit the first taxes received in the debt service fund. Because the school year is July 1 to June 30 some districts have interpreted the statute to mean taxes received in August. However, taxes received in August are just delayed payment from the

prior year - therefore they are not the first taxes received, they are the last. Second, all statutes related to authority to issue and tax for repayment of principal and interest are based on the calendar year, not the fiscal year.

Why was there a change in recognizing the prop tax payment in Feb (vs Jan).

The recognition of property taxes should and will be done in January in future years, as it has been done in past years. This year, due to the turnover in the business office, there was some confusion by our new accountant as to the proper timing.

What is included in "other revenues" this year?

Other revenues include things like insurance claim payments, refund of prior year expenditures and premium on debt issuance.

Within the last couple months, we have exceeded what we budgeted, why?

So far this year we've received \$27,669 as a dividend on the worker's compensation insurance (premium paid in prior year - dividend usually received the next year), \$58,797 debt premium (the cash flow borrowing had an interest expense of \$64,233, offset by the debt premium, for a net interest cost of \$5,436), \$15,229 overpayment of worker's compensation in prior year, \$20,381 p-card rebate, \$16,335 refund from Village for fee overcharges. Totals greater than amount on Overview - the District received a worker's comp rebate this month.

On the Gen & SPED revenue dashboard, what is the "Refund of Prior Year Expense"?

Primarily the \$58,797 debt premium and p-card rebate of \$20,381.

Where do COVID relief funds sit in the Budget Status Report? Is there a way to include a "Covid Relief" status on the dashboard that shows what we hope/expect to get, what we have received, and the expenses incurred?

COVID expenditures and revenue are treated as a "Project" in accounting. Currently the graphics we have available cannot be extended to projects. However, detailed accounting of COVID related financial transactions will be provided to Board members in the future, as we coordinate activity with the Superintendent's Office. That work began earlier this month.

Upcoming Schedule Items

Administration Building Addition School Board Tour, Tuesday, May 11 at 6 pm
Board Meeting, Tuesday, May 11 at 7 pm, SIS



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Monthly Financial Reports

Date: April 27, 2021

Prepared by: Roger Dickson

Board Policy Reference:

Recommended action:

 X Discussion/action by Board of Education

Purpose: Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

Notes and Comments:

Budget Performance Overview

Month of March

1. MTD revenues unfavorable \$103,251 – due to lower collection of athletic participation fees, activities income and delayed filing of certain federal grant claims.
2. MTD expenditures unfavorable by \$60,725 as purchases made in preparation for school opening.

Fiscal Year to Date

1. YTD revenue unfavorable by \$3,357,675 in the general and special education funds:
 - a. The largest part of the shortfall is related to recognition of property taxes. Beginning with this year, property taxes received in January have been recognized in funds other than the general fund, making the amount in the general fund less than the trend of prior years.

- b. The shortfalls for student and course fees, activity income and delays in filing grant claims adds \$103,000 to the shortfall.
2. YTD expenditures favorable variance of \$1,227,329:
- a. We continue to see savings in wages due to some positions not being filled, less use of substitute employees, fewer conferences and near zero use of co-curricular transportation.
 - b. The expenditures for supplies and materials are also low because of virtual versus in class instructional delivery.
 - c. Purchases of capital objects in an amount greater than prior year trends have been approved, with the savings from non-capital objects.
 - d. At this time, it is looking like SSD will finish the year with a surplus, which many people will not understand, especially with the talk of future deficits. We may need to start conversation about the nuances of this unpredictable year.

Balance Sheet

All asset and liability accounts are normal for this time of year. However, cash and investments for the general fund, is lower than the prior year at this time due to the change in the recognition of the January property tax payment. This lower amount is offset by higher amounts in the Debt Service Funds, Capital Expansion Fund and Community Service Fund.

The change in the tax recognition does not have a material effect on available cash for payment of bills because cash for the General, Capital Expansion and Community Service funds are commingled. Cash and investments for Debt Service are deposited in separate accounts as required by state statute.

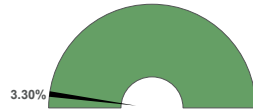
Budget Status Report

Due to the impact of the pandemic on general operations and the change in recognition of property taxes (see above), revenue is lower than prior years at the same.

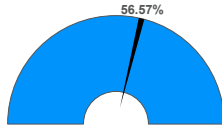
General and Special Education Funds | Revenue Dashboard

For the Period Ending March 31, 2021

Projected Year End Fund Balance as % of Budgeted Revenues

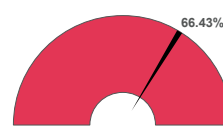


Actual YTD Total Revenues



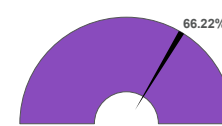
Projected YTD Total Revenues
67.36%

Actual YTD Local Sources



Projected YTD Local Sources
85.96%

Actual YTD State Sources

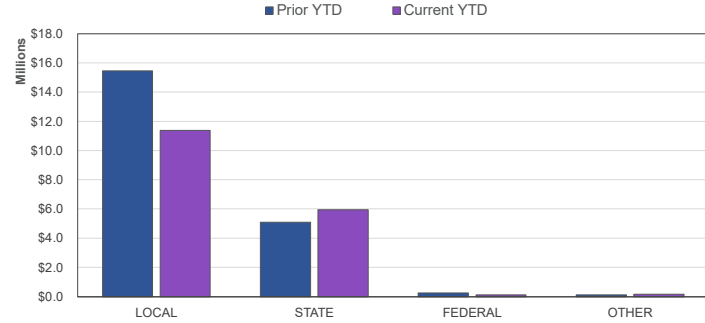


Projected YTD State Sources
65.33%

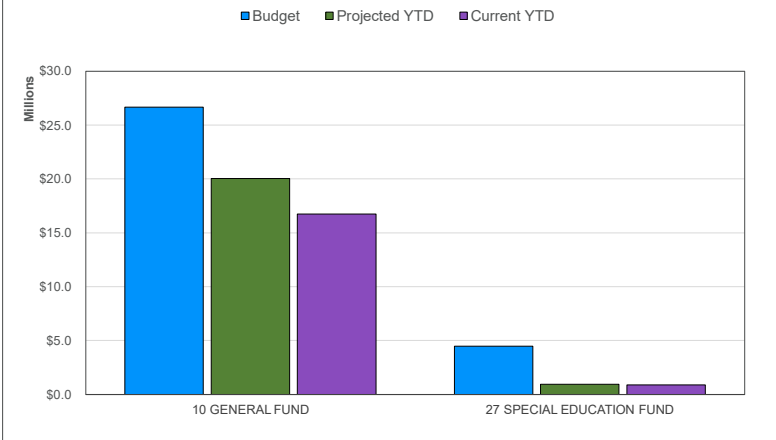
Top 10 Sources of Revenue (Year-to-Date)

Property Tax	\$11,057,665.10
Equalization Aid	\$3,756,951.00
Per Pupil Aid	\$1,348,956.00
Special Education State Aid	\$805,247.00
Student Fees	\$233,240.13
Refund Of Prior Year Expense	\$96,147.77
Federal Special Projects Aid Transited Through Dpi	\$68,417.76
Debt Premium And Accrued Interest On Non-Refinancing Debt	\$58,797.00
Esea Title L	\$45,679.39
Rentals	\$44,229.40
Percent of Total Revenues Year-to-Date	99.53%

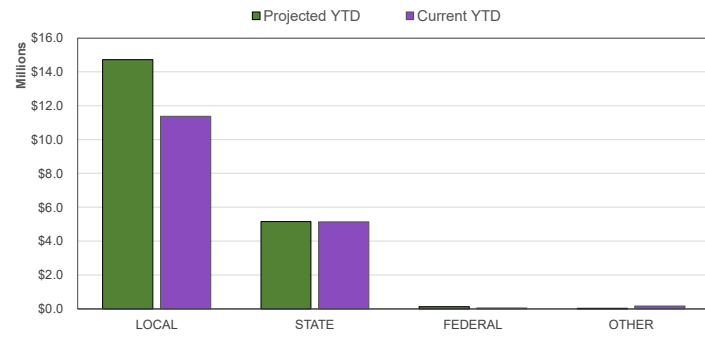
Revenues by Source



Total Revenues



Revenues by Source



Monthly Revenue Overview - Funds 10 & 27

Total YTD Revenues

\$17,598,727

Variance to Budget \$-3,357,675

UNFAVORABLE

YTD Local Sources

\$11,368,577

Variance to Budget \$-3,343,756

UNFAVORABLE

YTD State Sources

\$5,942,073

Variance to Budget \$79,946

FAVORABLE

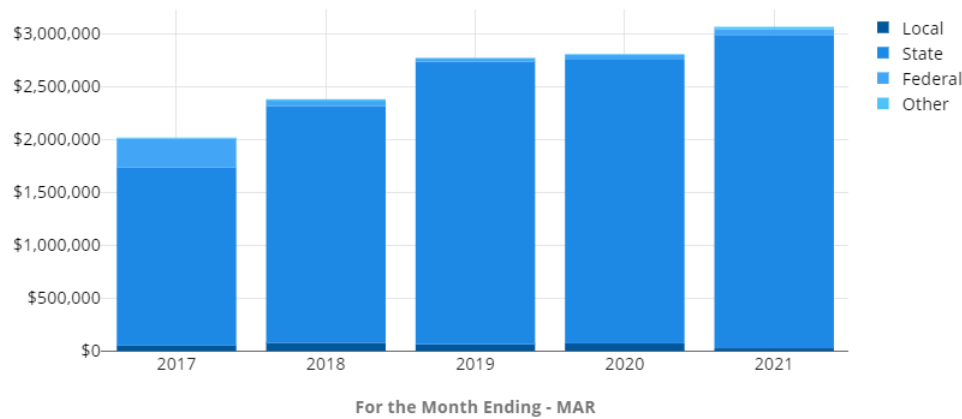
YTD Federal Sources

\$123,352

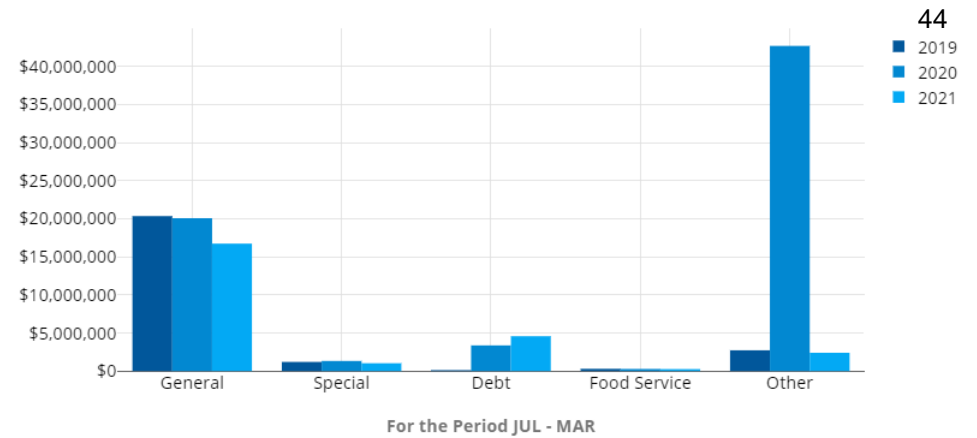
Variance to Budget \$-224,952

UNFAVORABLE

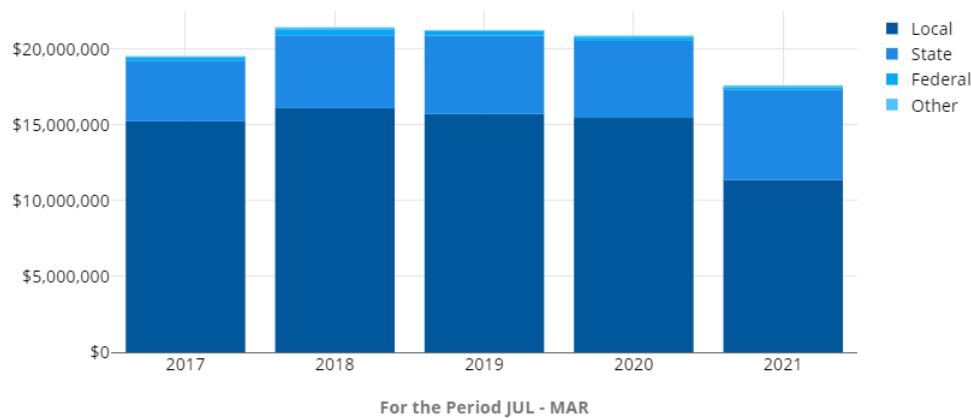
Historical Revenues for Current Month



Year to Date Revenues by Fund



Year to Date Revenues by Source



Source Level 2	For the Period JUL - MAR			
	2017 YTD Amount	2018 YTD Amount	2019 YTD Amount	2020 YTD Amount
210 TAXES	\$14,626,458	\$15,394,697	\$15,061,759	\$14,740,5
290 OTHER REVENUE FROM LOCAL SOURCES	\$556,039	\$593,323	\$513,815	\$582,5
610 STATE AID - CATEGORICAL	\$645,954	\$675,762	\$679,796	\$663,3
620 STATE AID - GENERAL	\$2,847,151	\$3,274,867	\$3,133,588	\$3,011,7
690 OTHER REVENUE FROM STATE SOURCES	\$458,406	\$840,202	\$1,355,292	\$1,386,0
730 FEDERAL SPECIAL PROJECTS AID TRANSITED THROUGH DPI	\$275,182	\$330,722	\$240,380	\$127,5
750 ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)	\$0	\$64,393	\$61,177	\$75,3

Monthly Expenditure Overview - Funds 10 & 27

Total YTD Expenses
\$17,492,537

Variance to Budget \$-1,227,329

FAVORABLE

YTD Salaries & Benefits
\$14,860,575

Variance to Budget \$-736,886

FAVORABLE

YTD Purchased Services
\$1,371,258

Variance to Budget \$-571,806

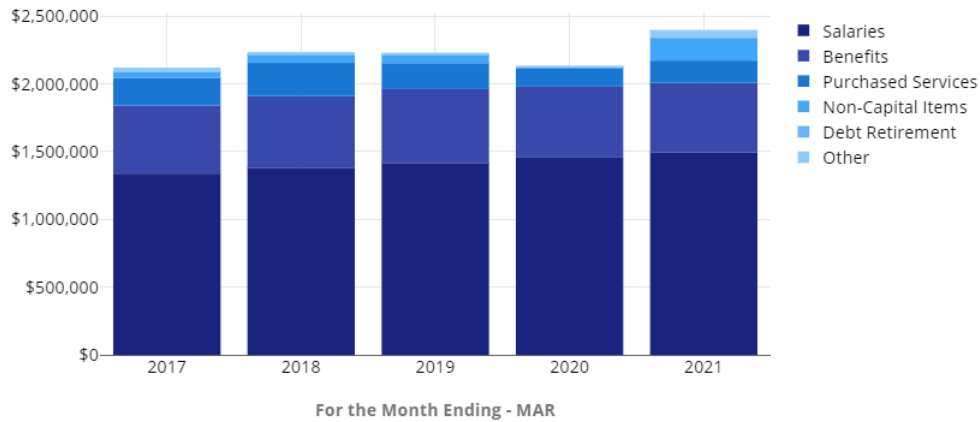
FAVORABLE

YTD Other Expenses
\$1,260,704

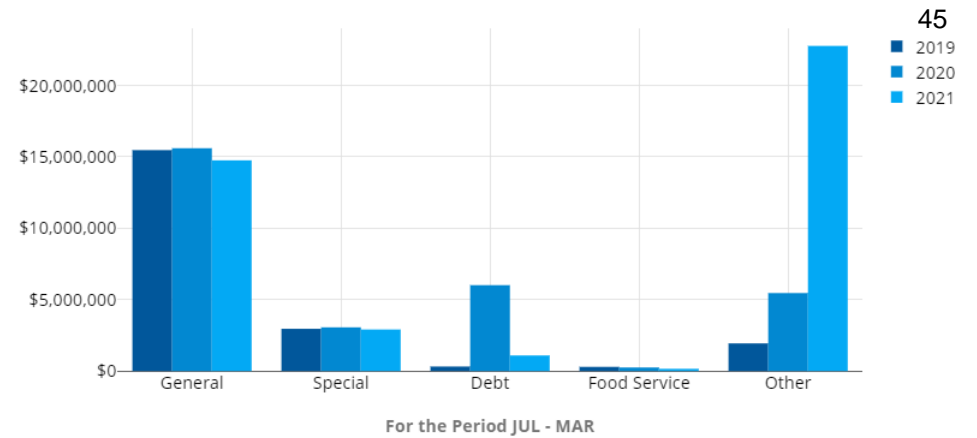
Variance to Budget \$81,437

UNFAVORABLE

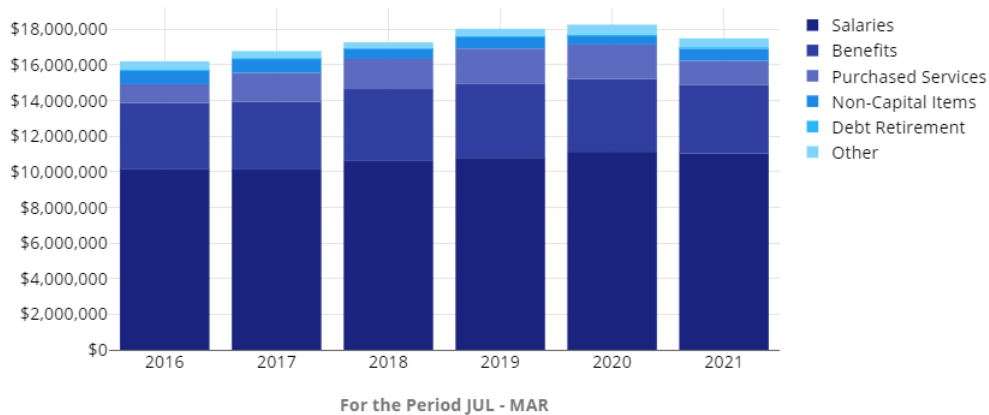
Historical Expenses for Current Month



Year to Date Expenses by Fund



Year to Date Expenses by Object

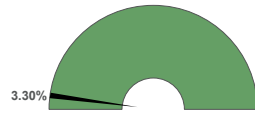


Object Level 1	For the Period JUL - MAR			
	2018	2019	2020	2021
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
Salaries	\$10,602,806	\$10,785,863	\$11,129,489	\$11,025,113
Benefits	\$4,040,779	\$4,136,167	\$4,086,008	\$3,835,463
Purchased Services	\$1,690,478	\$1,997,968	\$1,932,323	\$1,371,258
Non-Capital Items	\$584,189	\$651,507	\$496,697	\$668,298
Capital Items	\$76,602	\$114,950	\$38,126	\$11,640
Debt Retirements	\$18,867	\$34,175	\$55,000	\$80,457
District Insurance	\$134,978	\$176,793	\$370,689	\$364,392
Other	\$120,415	\$130,573	\$152,106	\$135,917
Transfers	\$0	\$0	\$0	\$0

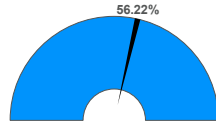
General and Special Education Funds | Expenditure Dashboard

For the Period Ending March 31, 2021

Projected Year End Fund Balance as % of Budgeted Expenditures

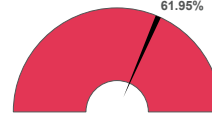


Actual YTD Total Expenditures



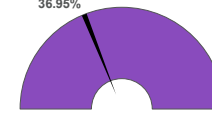
Projected YTD Total Expenditures
60.17%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits
65.02%

Actual YTD Other Objects



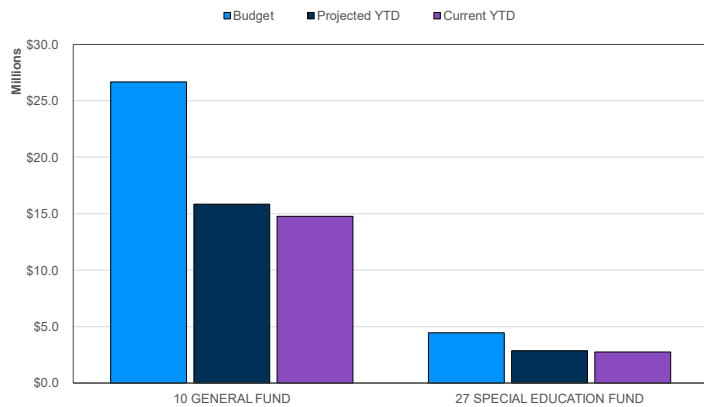
Projected YTD Other Objects
43.83%

Top 10 Expenditures by Function (Year-to-Date)

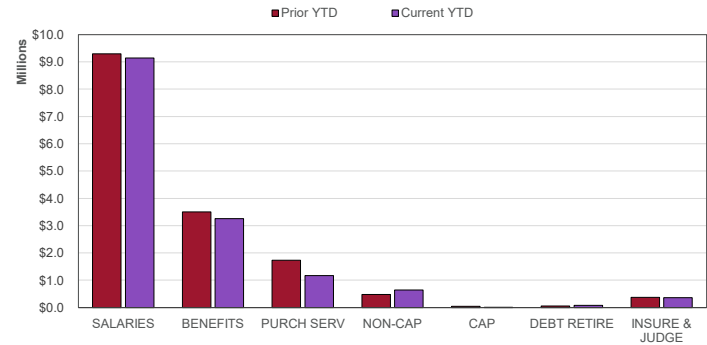
Regular Curriculum	\$4,607,707.56
Undifferentiated Curriculum	\$3,414,924.38
Business Administration	\$2,239,974.01
Special Education Curriculum	\$2,035,197.09
Pupil Services	\$1,077,526.86
Instructional Staff Services	\$914,585.57
School Building Administration	\$910,354.96
Central Services	\$412,626.62
Physical Curriculum	\$408,817.00
Insurance And Judgments	\$364,391.51

Percent of Total Expenditures Year-to-Date **93.67%**

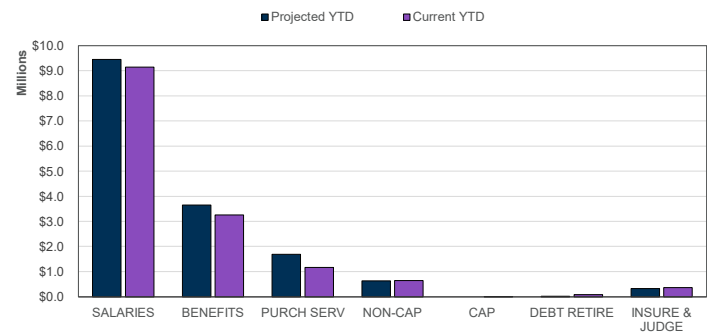
Total Expenditures



Expenditures by Object



Expenditures By Object



Budget Performance Update - General Fund



Fund summary basis: General and Special Education

Month of March (fiscal year 2021):

↓ Total MTD Revenues: \$3,065,630; under plan* (unfavorable) by **-\$103,251**
 ↑ Total MTD Expenditures: \$2,398,240; over plan (unfavorable) by **+\$60,725**

Fiscal year to date (July-March):

↓ Total YTD Revenues: \$17,598,727 (56.6% of annual budget compared to 69.4% prior YTD); under plan (unfavorable) year-to-date (YTD) by **-\$3,357,675**

- 100 TRANSFERS - IN FROM ANOTHER FUND: +\$0
- ↓ 200 REVENUE FROM LOCAL SOURCES: **-\$3,343,756**
- ↓ 300 INTERDISTRICT PAYMENTS WITHIN WISCONSIN: **-\$1,145**
- ↑ 500 REVENUE FROM INTERMEDIATE SOURCES: **+\$1,713**
- ↑ 600 REVENUE FROM STATE SOURCES: **+\$79,946**
- ↓ 700 REVENUE FROM FEDERAL SOURCES: **-\$224,952**
- ↑ 900 OTHER REVENUES: **+\$130,519**

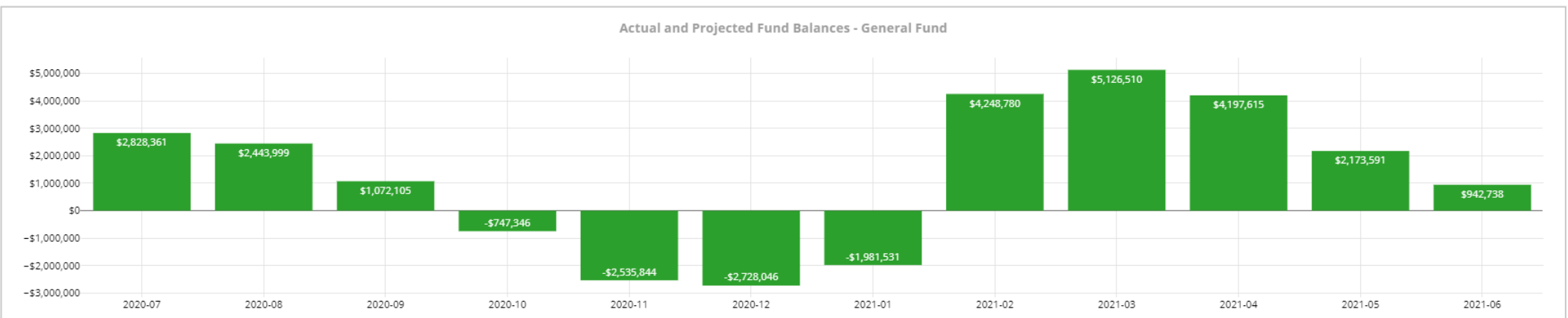
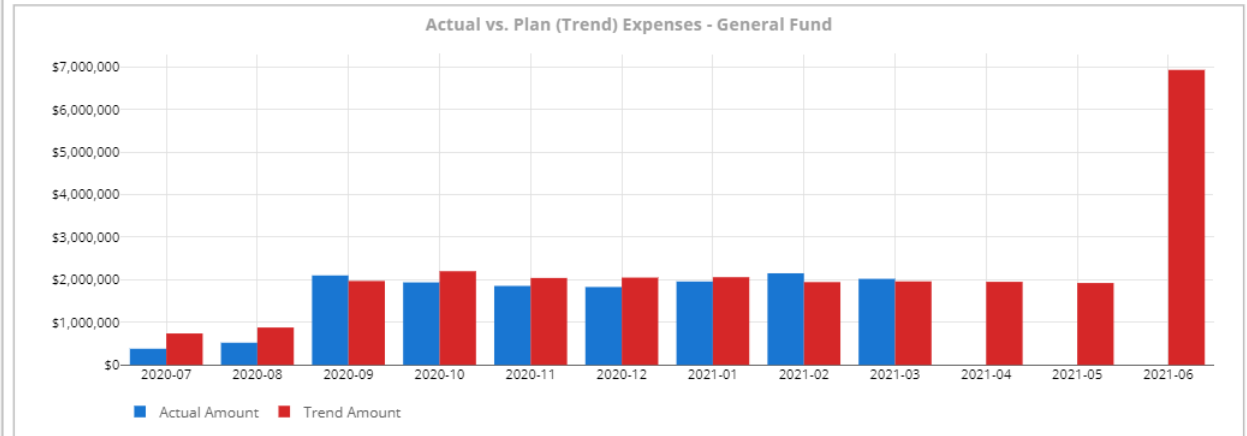
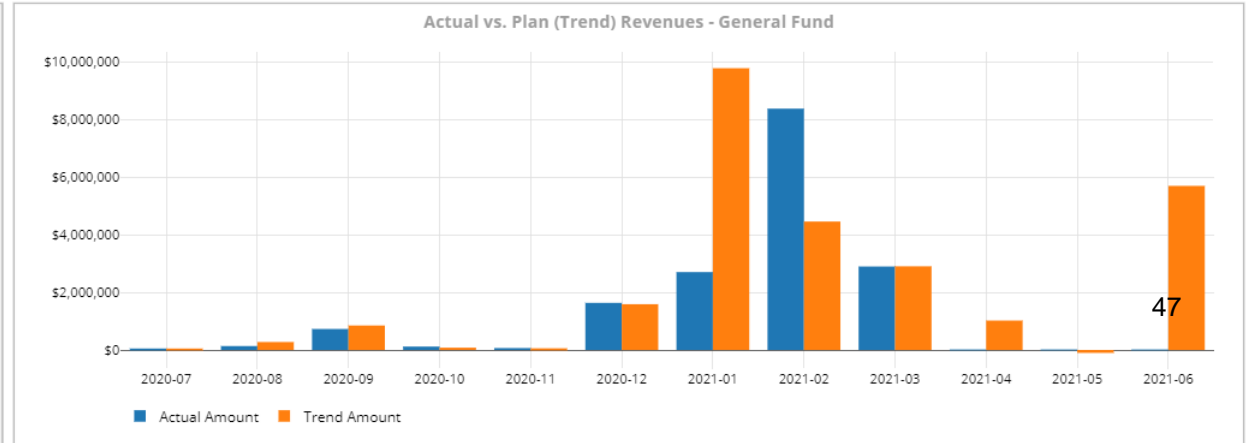
↓ Total YTD Expenditures: \$17,492,537 (56.2% of annual budget compared to 60.3% prior YTD); under plan (favorable) year-to-date (YTD) by **-\$1,227,329**

- ↓ 100 SALARIES: **-\$329,738**
- ↓ 200 EMPLOYEE BENEFITS: **-\$407,147**
- ↓ 300 PURCHASED SERVICES: **-\$571,806**
- ↓ 400 NON-CAPITAL OBJECTS: **-\$71,494**
- ↑ 500 CAPITAL OBJECTS: **+\$9,122**
- ↑ 600 DEBT RETIREMENT: **+\$67,503**
- ↑ 700 INSURANCE AND JUDGMENTS: **+\$40,699**
- ↓ 800 TRANSFERS: **-\$75**
- ↑ 900 OTHER OBJECTS: **+\$35,607**

End of Fiscal Year Projection

	Projected	Annual Budget	Variance
Total Revenues	\$27,754,580	\$31,112,255	-\$3,357,675
Total Expenditures	\$29,885,123	\$31,112,452	-\$1,227,329
Difference	↓-\$2,130,542	-\$197	-\$2,130,345

* Plan equals budgeted amount including any assumptions for all periods (Trend Amount).





**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: New Hire

Date: April 27, 2021

Prepared by: Bryan Davis

Recommended action: ___ Information only

___ Presentation/discussion

___ Discussion/action by committee

X Discussion/action by board of education

___ Presentation/action next meeting

Recommendation(s): Approval

Purpose: New Hire

Background: Alexis McDowell is recommended to be hired as the Language Arts/Social Studies Teacher at Shorewood Intermediate School. This position is to fill Krystle Greenwood's vacancy. Alexis comes from Glen Hills Middle School as a Social Studies teacher.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: New Hire

Date: April 27, 2021

Prepared by: Bryan Davis

Recommended action: ___ Information only

___ Presentation/discussion

___ Discussion/action by committee

X Discussion/action by board of education

___ Presentation/action next meeting

Recommendation(s): Approval

Purpose: New Hire

Background: Heather Heaviland is recommended to be hired as the Director of Business Services. Heather is currently the Chief Operating Officer at Carmen Schools of Science and Technology. She brings a wealth of knowledge and experience in the areas of finance and operations.