

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD  
Shorewood, Wisconsin  
March 23, 2021 AGENDA

SCHOOL BOARD MEETING  
7:00 PM  
**Virtual Meeting Only**

Join Zoom Meeting

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

+16468769923,,81599627722# US (New York)

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Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/u/kdeePLnyIh>

**I. 7 pm CALL TO ORDER**

A. Adopt the Agenda (GC2)

B. Overarching Result for Shorewood School District (R1)

*Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.*

C. Awards and Recognitions

**II. 7:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)**

Shorewood High School Scholastic Art Competition Award Winners  
Shannon Carlson, Hiwot Schutz, Melody Frias Villarreal and Henry Zhang Jessica Mohagen, Art  
Department Chair

**III. 7:25 pm PUBLIC COMMENTS #1 (GC3)**

*Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.*

**Please raise your hand if you would like to make a comment. When you are called on, state your name and address for the Board minutes.**

**IV. 7:40 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION**

- A. 2021-2022 Instructional Calendar (OE9) Sam Coleman 3
- B. Community Linkage Reports (GC3) 10
- C. Changes to OE7: Communication with the Public 11
- D. Future In-Person Board Meetings (GC2) 18

**V. 8:40 pm BOARD CONSENT AGENDA (GC2)**

- A. Approval of the March 9, 2021 Board Meeting Minutes 22

**VI. 8:35 pm BOARD MEMBER REPORTS 24**

**VII. 8:50 pm PUBLIC COMMENT #2 (GC3)**

*Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.*

**Please raise your hand if you would like to make a comment. When you are called on, state your name and address for the Board minutes.**

**VIII. 9:05 pm SUPERINTENDENT'S REPORT Bryan Davis 35**

**IX. 9:20 pm SUPERINTENDENT'S CONSENT AGENDA**

- A. Monthly Financial Reports Roger Dickson 40
- B. Approval of Leave of Absence Request: Virginia Kashian Bryan Davis 45
- C. Approval of Staff Resignations: 46
  - Debbie Henrichs
  - Joe Patek Bryan Davis

**X. 9:30 pm PUBLIC COMMENT #3 (GC3)**

*Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.*

**Please raise your hand if you would like to make a comment. When you are called on, state your name and address for the Board minutes.**

**XI. 9:45 pm REVIEW OF 'TO DO' ITEMS**

**XII. 9:50 pm FUTURE AGENDA ITEMS**

**XIII. 10:00 pm RECESS AND DEBRIEF**



**EXECUTIVE SUMMARY  
FOR THE SHOREWOOD SCHOOL BOARD**

**Topic:** Recommendation for the 2021-22 Instructional Calendar Model

**Date:** March 23, 2021

**Prepared by:** Bryan Davis, Superintendent  
Samuel Coleman, Director of Curriculum and Instruction

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- Recommended action:**
- Information only
  - Presentation/discussion
  - Discussion/action by committee
  - Discussion/action by Board of Education
  - Presentation/action next meeting

**Purpose:**

The purpose of this report is to provide an overview of the process and final recommendation of the workgroup/planning committee that was convened to propose an instructional calendar model for the 2021-22 school year.

**Background:**

Following discussions with staff and other school districts, and the February 23 Board meeting, a District Calendar Committee (teachers, representatives from the SEA, the high school Principal, the Executive Assistant to the Director of Curriculum and Instruction and the Director of Curriculum and Instruction) met on February 25 and March 9 to further evaluate the District's instructional calendar options for the 2021-22 school year. Three calendar options that meet instructional hour requirements for students as well as contract obligations were developed:

1. A [calendar](#) (A) that is consistent with a traditional approach to our school year. Risk mitigation strategies will be used to reduce the possible spread of COVID and our school calendar will be structured as it has been in past years;
2. A [DRAFT calendar](#) (B) that has a start date of August 18th for students, and extended winter and spring breaks. An earlier start date would reduce the amount of time students are disengaged from instruction over the summer. Extended winter and spring breaks would allow for families to quarantine after holiday breaks as a strategy to mitigate risks of the possible spread of COVID; and

3. A [DRAFT calendar](#) (C) that has a traditional approach to scheduling instructional days, with virtual instruction for all students on designated days that follow holiday breaks (fall, winter, spring). The virtual instruction days would allow for students and families who travel or interact with loved ones over the holidays to quarantine or access virtual instruction as a strategy to reduce the possible risks of COVID spread following holidays.

These calendar models were vetted by parent representatives, with COVID risk mitigation in mind. Other considerations included ways to address learning needs, opportunities to expand common planning days, community norms for holidays, and providing reasonable notice to families whose childcare, travel, work or other commitments may be impacted by a significant change in the calendar from previous years.

The committee and parent volunteers met on March 18, 2021 for final review of each model and to vote on a Board recommendation for the 2021-22 school year.

**Recommendation:**

The committee members and parent volunteers engaged in productively critical discourse. Based on voting, the recommendation of the Committee and parent representatives is for the District to adopt calendar option #1 for the 2021-22 school year. Calendar option #3 received the next highest number of votes.

# 2021/22 School Calendar (Draft A)

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6 <small>Labour Day</small>	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 <small>SIS/SHS P-T</small>	20	21 <small>All School P-T</small>	22 <small>ATW/LB P-T</small>	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5 <small>End Q1</small>	6
7	8	9	10	11	12	13
14	15	16	17	18 <small>Tri 1 End</small>	19	20
21	22	23	24	25 <small>Thanksgiving</small>	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20 <small>End of Q2</small>	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 <small>end of Q3</small>	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Note: "Early Release Wednesday" at the Elementary & Intermediate Schools every Wednesday; Wednesday dismissal is 2:25 pm for Elementary and 2:20 for Intermediate. High School Graduation on June 5, 2022 @ 2:30 pm

	First and Last Day of School		New Teacher Orientation
	In service or Curriculum Days (all schools no student attendance)		Elementary Planning and Records Day (no elementary school attendance)
	Breaks (all schools no student attendance)		Parent Conferences (No Elementary Attendance on Oct 21, 22 & Mar 10, 11)
	Holidays (no student attendance)		Elementary & SIS Half Day (Students released at 12:00pm)



# Draft B

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6 Labor Day	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 SIS/HS P-T	20	21 All School P-T	22 ATW /LB /P-T	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5 End Q1	6
7	8	9	10	11	12	13
14	15	16	17	18 Tri 1 End	19	20
21	22	23	24	25 Thanksgiving	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 End Q2	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 end of Q3	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(Note: "Early Release Wednesday" at the Elementary & Intermediate Schools every Wednesday  
Wednesday dismissal is 2:25 pm for Elementary and 2:20 for Intermediate.)

# 2021/22 School Calendar (Draft B)

High School Graduation on June 6, 2021 @ 2:30 pm

	First and Last Day of School		New Teacher Orientation
	In service or Curriculum Days (all schools no student attendance)		Elementary Planning and Records Day (no elementary school attendance)
	Breaks (all schools no student attendance)		Parent Conferences (No Elementary Attendance on Oct X, X & Mar X, X)
	Holidays (no student attendance)		Elementary & SIS Half Day (Students released at 12:00pm)

## Draft C

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6 Labor Day	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 SIS/IS HS P-T	20	21 All School P-T	22 ATW /LB P-T	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5 End Q1	6
7	8	9	10	11	12	13
14	15	16	17	18 Tri 1 End	19	20
21	22	23	24	25 Thank giving	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20 End of Q2	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 end of Q3	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa

# 2021/22 School Calendar (Draft B)

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(Note: "Early Release Wednesday" at the Elementary & Intermediate Schools **every Wednesday**  
 Wednesday dismissal is 2:25 pm for Elementary and 2:20 for Intermediate.)  
 High School Graduation on June 6, 2021 @ 2:30 pm

	First and Last Day of School		New Teacher Orientation
	In service or Curriculum Days (all schools no student attendance)		Elementary Planning and Records Day (no elementary school attendance)
	Breaks (all schools no student attendance)		Parent Conferences (No Elementary Attendance on Oct X, X & Mar X, X)
	Holidays (no student attendance)		Elementary & SIS Half Day (Students released at 12:00pm)
	virtual/hybrid learning from home		

Shorewood Intermediate School

Linkage – Thursday, March 18<sup>th</sup> 2021

3:30-4:15pm

Attendance: Mr. Joynt and Mrs. Prystawik, along with four SIS students joined Pablo & Paru in this linkage.

Below are some of the GLOWS and GROWS that were shared.

Glows	Grows
<p>Teaching has improved throughout the year.</p> <p>Individualized support from guided study teachers.</p> <p>Asynchronous Wednesdays.</p> <p>Ability to meet easier via technology.</p> <p>At the beginning there was a lot of disengagement. Over the course of the year, we've bonded more with teachers and feel more comfortable coming back.</p> <p>Teachers did a good job at adjusting to online zoom classes.</p>	<p>Balancing the needs of in-person and virtual students is tough (shared by a student that has been fully virtual).</p>



**Shorewood**  
SCHOOL DISTRICT

**Operational Expectations Monitoring Document  
OE-7 Communicating with the Public**

**Certification of the Superintendent:** *With respect to Operational Expectation 9 (Communicating with the Public), taken as a whole, the superintendent certifies that the proceeding information is accurate and complete, and is:*

- In Compliance
- In Compliance with Noted Exceptions
- Not in Compliance

**Signed:** \_\_\_\_\_, Superintendent  
Bryan Davis

**Date:** October 27, 2020

**Executive Summary**

Our communication feedback continues to indicate our strength in providing timely information in multi-channels. Communicating our annual progress academically for the 2019-2020 school year was not possible due to the Covid-19 Pandemic. Working closely with community members and staff from the Reopening Workgroups, a "Guide to the 2020-2021 School Year" was created to provide assistance as we navigate through the current school year.

Based on our communication feedback broken down by race, a review of our communications strategies with our Hispanic families is needed in conjunction with our Multilingual Learner Department.

**Disposition of the Board:** *With respect to Operational Expectation 9 (Communicating with the Public), the Board:*

- Accepts the report as fully compliant
- Accepts the report as compliant with noted exceptions
- Finds the report to be noncompliant

**Summary statement/motion of the Board:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signed:** \_\_\_\_\_, Board President  
Paru Shah

**Date:** October 27, 2020

## OE-9 Communicating with the Public

The Superintendent shall assure that the public is adequately informed about the condition and direction of the District. The Board values a public who is aware of the current activities of the District and knows the plan for improvement moving into the future.

### Superintendent Interpretation

- **Public:** District parents, alumni, partners, and community stakeholders\*.
- **Adequately informed:** Public understands the activities in the District.
- **Condition:** Information about the organization's academic results, honors, awards and recognition, educational environment, financial status, and other aspects of the District's health.
- **Direction:** Communication about the District's strategic action plan, programs, innovations, operational goals and intended Results for Student Achievement.

<p><b>OE-9.1:</b></p> <p><b>Assure the timely flow of information, appropriate input, and strategic two-way communication between the District and the public that builds understanding and support for District efforts, and that meets the needs of families from multiple cultural and linguistic backgrounds.</b></p>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p>Compliant with Exceptions</p> <p>Not Compliant</p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p>Compliant with Exceptions</p> <p>Not Compliant</p>
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Superintendent Interpretation

The Board values an informed, involved community as a way to improve the system and check public perceptions of the system.

- **Timely flow:** Regular communications as needed through a variety of media throughout the year.
- **Appropriate input:** Thoughts, concerns, questions, and ideas from our parents, alumni, partners, and community members, with clear channels for input/feedback in place for our stakeholders.
- **Strategic two-way communication:** We engage the public by delivering information and receiving feedback from our parents, alumni, partners, and community members in an organized, cyclical process around the District’s condition and direction to help build mutual understanding and relationships.
- **Builds understanding and support:** Our communication efforts help stakeholders stay closely informed about the district’s direction and progress, and develop and maintain a positive perception of the District.

<p><b>Board Indicator 1:</b> We will know we are compliant when:</p> <ul style="list-style-type: none"> <li>• A majority of the respondents indicate the communications they receive via multiple channels from their school was timely.</li> <li>• A majority of the respondents indicate the communications they receive via multiple channels from the District was timely.</li> </ul>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>
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Evidence:

**Survey: “The School is effective in providing timely communications via multiple channels”**

A majority (Atwater - 89.7%; Lake Bluff - 92.6%; SIS - 85.1%; SHS/NH - 89.3%) agreed or strongly agreed that “The School is effective in providing timely communications via multiple channels.”

**Survey: “The District is effective in providing timely communications via multiple channels”**

A majority (82.2%) agreed or strongly agreed that “The District is effective in providing timely communications via multiple channels.”

2020	White	Black	Hispanic	Asian/Pacific Islander
District	91%	91.7%	64.7%	94.1%
Atwater	91.8%	n <10	n <10	n <10
Lake Bluff	91.4%	n <10	n <10	n <10
SIS	86.9%	n <10	n <10	n <10
SHS	90.4%	91.6%	80%	n <10

<p><b>Board Indicator 2:</b></p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> <li>A majority of the respondents indicate the communications they receive via multiple channels from their school has built their support of their school.</li> <li>A majority of the respondents indicate the communications they receive via multiple channels from the District has built their support of the district.</li> </ul>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>
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Evidence:

**Survey: “The School’s communications have positively impacted my overall support of the School District”**

A majority of parents (AT - 75.9%, LB - 77.9%, SIS - 69.3%, SHS - 80%) agreed or strongly agreed that “The school’s communications have positively impacted my overall support of the School District.”

**Survey: “The District’s communications have positively impacted my overall support of the School District”**

A majority of all respondents (63.7%) agreed or strongly agreed that “The District’s communications have positively impacted my overall support of the School District.”

2020	White	Black	Hispanic	Asian/Pacific Islander
District	69.8%	72%	61.1%	81.3%
Atwater	76.6%	n <10	n <10	n <10
Lake Bluff	79.7%	n <10	n <10	n <10
SIS	68.7%	n <10	n <10	n <10
SHS	81.4%	75%	70%	n <10

<p><b>Board Indicator 3:</b></p> <p>We will know we are compliant when:</p> <ul style="list-style-type: none"> <li>A majority of the respondents indicate the communications they receive via multiple channels from the District provide channels for input and feedback.</li> </ul>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>
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Evidence:

**Survey: “The District provides opportunities for input and feedback”**

A majority of all respondents (62.7%) agreed or strongly agreed that “The District provides opportunities for input and feedback.”

2020	White	Black	Hispanic	Asian/Pacific Islander
District	68.8%	73.9%	61.1%	70.6%

Board Comments:

<p><b>OE-9.2:</b></p> <p><b>Prepare and publish, on behalf of the Board, an annual progress report to the public that includes the following items:</b></p> <ul style="list-style-type: none"> <li>a. Data indicating student progress toward accomplishing the Board’s Results policies.</li> <li>b. Information about School District strategies, programs and operations intended to accomplish the Board’s <i>Results</i> policies.</li> <li>c. Information about the District’s financial condition, including revenues, expenditures, and costs of major programs.</li> </ul>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p><b>Compliant with Exceptions</b></p> <p><b>Not Compliant</b></p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p><b>Compliant with Exceptions</b></p> <p><b>Not Compliant</b></p>
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Superintendent Interpretation

The Board values an annual summary of district performance to be developed and available to the public from the previous year and be presented as coming from the Board:

- **Publish:** make the “annual progress report to the public” available via print and online.
- **Data:** quantifiable and qualitative assessments summarizing student achievement towards the Board’s stated Results.
- **Information:** the administrative and staff work plans to achieve Results, including a summary of the budget and financial administration of the district.

<p><b>Board Indicator 1:</b> We will know we are compliant when:</p> <ul style="list-style-type: none"> <li>● The Annual report containing all required components is presented to the Board as evidence.</li> </ul>	<p><u>Superintendent</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>	<p><u>Board</u></p> <p><b>Compliant</b></p> <p>Not Compliant</p>
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Evidence:

A financial annual report was presented at the Annual Meeting on August 25th, 2020. No student achievement data is available from the 2019-2020 school year due to the Covid-19 pandemic. In response to Covid-19, the “Guide to the 2020-2021 School Year” was created and approved by the School Board on July 28th, 2020. This document provides academic and safety guidance as we move toward achieving our two primary goals: 1) Health and Safety of our staff and students, 2) At least one year of academic growth for all students.

Board Comments:

## **150.4 Virtual School Board Meetings in Emergency Situations**

This policy defines procedures for calling, noticing, and conducting technology-facilitated School Board meetings that involve remote participation by Board members and/or the public's remote access to the meeting ("virtual meetings") in situations where conditions exist that make it potentially dangerous for the Board to convene in person or in the typical setting that is established for the Board's public meetings (e.g., where a number of people would be in direct proximity to one another). Examples of such dangerous conditions might include a natural disaster, a regional or national emergency, or a serious public health emergency as defined or declared by authorized public health officials, the state, and/or the federal government.

These procedures may be invoked for one or more meetings by a decision of the Board or, in the absence of any Board decision, upon the Board President's determination (in consultation, as needed, with the District Administrator and District legal counsel) that such dangerous conditions exist and that it is reasonably necessary and appropriate to hold one or more virtual meetings of the Board.

### **Modified Content for the Public Notice of a Virtual Meeting**

When posting or otherwise giving public notice of a virtual Board meeting that is to occur under this policy, the District shall, in addition to all other content required by law, include the following information as part of the notice:

1. A statement that the meeting will be conducted as a virtual meeting due to an active emergency situation, meaning that multiple Board members may be participating in the meeting from remote locations through the use of communications technology and/or that public access to the meeting may be arranged through the use of technology.
2. Information that identifies how/where a member of the media or general public may access the meeting. For example, apart from any in-person attendance option that may be available, the District may provide access to the meeting via a live broadcast, via a video and/or audio streaming service, and/or via a telephone number for joining an audio conference.
3. District contact information that a person may use to identify and communicate any special needs or any requests for accommodations related to accessing the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.

### **Conducting a Virtual Meeting of the School Board**

1. Any Board members who are physically present at the posted meeting location will join the virtual meeting using the available technology platform(s). Any Board members who are not physically present at the meeting location will likewise join the meeting from their remote locations via such platform(s).
2. The presiding officer will formally convene the meeting.
  - a. The presiding officer shall confirm that all Board members who are known to have attempted to join the meeting appear to have an adequate connection to enable their participation as authorized under this policy.

- b. The presiding officer shall confirm that the planned methods for allowing public access to the meeting appear to be functioning in a manner that allows for adequate and reasonable public access under the specific circumstances.
3. Quorums for any virtual meeting that is convened under these emergency procedures will be determined by counting the total number of Board members who are participating in the meeting, including both those physically present and those attending remotely via technology. A majority of the total members of the Board shall constitute a quorum. If, at any point, fewer than a majority of the Board members are able to participate, the meeting shall end for a lack of a quorum.
4. Unless the in-person attendance of the full Board is disallowed by an order, decree, or declaration that has been issued by a governmental authority having such jurisdiction, no Board member will be prohibited from attending a meeting under this policy in person at the duly-noticed location of the meeting. As a result:
  - a. In the absence of such an order, decree, or declaration, a Board member's decision to participate in a meeting remotely via technology under this policy is considered voluntary. If, for any reason, a Board member who voluntarily attempts to participate in such a meeting from a remote location is unable to establish or maintain his/her full participation (e.g., due to unforeseen technical difficulties), the meeting may continue without such Board member's participation as long as the Board continues to maintain a quorum of fully-participating Board members.
  - b. If the in-person attendance of the full Board at the duly-noticed location of the meeting is disallowed by an order, decree, or declaration such that a Board member's participation from a remote location cannot be considered voluntary, and if any such Board member is unable to establish or maintain his/her full participation in the meeting from a remote location, the presiding officer shall call for a temporary recess in the meeting to allow the Board member a reasonable opportunity to establish or restore his/her access and participation. If the Board member's access issues cannot be adequately resolved, but the Board member also has not voluntarily withdrawn from the meeting, then the remaining members of the Board (provided that there is a quorum) shall make a determination whether or not to continue the meeting without the Board member, taking into account factors such as (1) the apparent reason(s) for the access issues; and (2) the time sensitivity and importance of any of the remaining items of business, including the feasibility of rescheduling some or all of the remaining agenda items of the meeting.
5. Board members who, under this policy, join and participate in a meeting remotely via technology may participate in open sessions of such virtual meetings to the same extent as if they were physically present, including discussing items of business and making and voting upon motions, except that Board members may not participate remotely in any evidentiary, due-process hearing, whether in open session or closed session, unless the Board affirmatively votes to permit such participation and has either (a) obtained the voluntary consent of the necessary parties to the hearing; or (b) determined, based on advice of counsel, that applicable law (including any order or decree issued to protect public health) requires the Board to allow such participation under the circumstances.
6. In the event that the Board considers a motion to convene in closed session during a virtual meeting held under this policy when either (1) a physical quorum of the Board is not present at the duly-noticed meeting location; or (2) there is an order, decree, or declaration related to the emergency that expressly prohibits the entire Board from attending the meeting in person, the presiding officer of the meeting shall poll each member of the Board who wishes to participate in the closed session from

a remote location, and each such Board member will be asked to expressly affirm that the Board member has taken appropriate precautions to safeguard the privacy and integrity of the closed session, including but not limited to precautions that would reasonably ensure that the closed session is not being recorded without the Board's permission and that no non-authorized person can hear or access the discussions or other confidential information. The members of the Board may take the response(s) to the request for such affirmations into account in determining whether to authorize or potentially postpone the closed session.

7. In the absence of technical difficulties or technical limitations specific to a particular meeting, the Board will make a recording of the open session portion(s) of the virtual meetings held under this policy. Any such recording will be made available to the public at no cost.

#### **Additional Statements Regarding the Scope and Application of this Policy**

1. This policy applies to both regular and special meetings of the Board. Minimum requirements for calling a regular or special meeting of the Board, as specified in state law, must still be satisfied in connection with meetings that are noticed and convened under this policy.

2. During meetings that involve the remote participation of any Board members, the Board will take appropriate measures to ensure accurate tallying and documentation of votes, which may include the regular use of roll call votes or other methods that clearly identify the votes of the individual Board members. No Board member who is absent from a meeting may ever vote by proxy.

3. All special voting requirements established by state law for taking particular action must still be satisfied. Such voting requirements are not affected by this policy.

4. If, at any time, the Board is made aware that the methods arranged for providing public access to a virtual meeting under this policy are not allowing adequate and reasonable public access under the specific circumstances, and if such issues cannot be remedied during a brief recess in the meeting, then the Board shall adjourn the meeting.

5. If a Board member has a concern related to the Board President's decision that a virtual meeting is reasonably necessary under this policy, or as to whether the Board should take up any particular item(s) of business at a virtual meeting, such concerns may be evaluated by the Board at the meeting via, for example, a motion to postpone some or all of the noticed agenda items for the meeting.

6. The Board authorizes the Board President to cancel any Board meeting that has been scheduled or noticed during the pendency of conditions that constitute an emergency situation under this policy (a) if necessary to comply with any mandatory decree, order, or declaration of a governmental authority, or (b) if the Board President determines that health and safety considerations related to the pending emergency situation outweigh any need for the Board to meet, such that the Board would still be able to meet any of its legal obligations (e.g., at a rescheduled meeting) and such that the interests of the District otherwise reasonably permit the cancellation of the meeting. A cancellation under this paragraph shall be effectuated by notifying all Board members and any relevant staff members of the cancellation and by withdrawing any public notice of the meeting and replacing such public notice with a notice of the cancellation (including notifying relevant media).

### **163.1 Public Participation in a Virtual/Hybrid Meeting**

If a member of the public wishes to provide comment during a virtual or hybrid regular or special business meeting of the board, participants can either comment during the meeting, or submit a written comment to be included in the public record. Participants are asked to take the following steps in accordance with Board Bylaw 163.

- Join the virtual school board meeting following the instructions provided in BoardDocs.
- At the onset of the meeting, community members who wish to speak on any topic must use the “Chat” feature in Zoom to sign up with the host. Notice should include community member’s name, address, the name of the group represented (if any), the subject to be covered or the issue to be addressed, and the public comment time to talk (number 1, 2 or 3).
- At the time provided on the agenda for public comment, registered community members will be asked to start their personal video and the host of the meeting will enable audio to allow for full participation.
- Community members who wish to submit a written statement should send to the Board Administrative Assistant by 3pm of the school board meeting. They will be posted in Board Docs under public comment.



SCHOOL DISTRICT OF SHOREWOOD  
Virtual Board Meeting Minutes  
March 9, 2021

Board Member Participation: Paru Shah, President

Hilary DeBlois, Vice President

Pablo Muirhead, Treasurer

Emily Berry, Clerk

Clarke Warren, Member at Large

Sadie Cumberbatch, Student Representative

Alexis Hu, Student Representative

Jack Stuhlmacher, Student Representative

District Staff Participation: Bryan Davis, Superintendent

Sam Coleman, Director of Curriculum and Instruction

Roger Dickson, Interim Director of Business Services

Julie Harris, Director of Special Education and Pupil Services

Mike Joynt, Sam Prystawk and Moriah Weingrod, SIS Administrators

I. 7:01 pm CALL TO ORDER

Motion to Adopt the Agenda

MOVED by Clarke Warren and SECONDED by Emily Berry

AYE: 4 NAY: 0

Board member Pablo Muirhead to join the meeting in progress at 8 pm

II. 7:03 pm STUDENT ACHIEVEMENT and RESULTS

Guided Study - Community Building at SIS and Project Wayfinder

Diego Murphy and Ben Vaillencourt, 7th Grade Students; Mike Joynt, Principal; Sam Prystawik, Student Advisory Council Advisor; and Moriah Weingrod, Dean of Students

III. 7:25 pm PUBLIC COMMENTS

No public comments.

IV. 7:27 pm DISTRICT OPERATIONS

A. Facility Projects Update

B. 2020 School Perceptions Surveys

C. 2021-2022 Budget Assumptions

D. Learning Model Updates

V. 10:42 pm PUBLIC COMMENTS #2

Kristin Karpinski

3609 North Morris Boulevard

Megan Peccarelli

4310 North Ardmore

Heather Cook Elliott

4154 North Lake Drive

Amy Miller

4458 North Larkin/SEA President

Katie Kasper	4330 North Alpine Avenue
Traci Clark	4144 North Larkin
Kim Robinson	4427 North Farwell
Abby Fowler	4600 North Morris Boulevard
Jennifer McIntosh	4436 North Prospect
Jennifer Maple	1501 East Kensington Boulevard
Julie Wernke	4452 North Ardmore
Jack Stuhlmacher	Student Board Representative

VI. SUPERINTENDENT'S ACTION AGENDA - no agenda

VII. 11:27 pm SUPERINTENDENT'S CONSENT AGENDA

Motion to Approve Superintendent's Consent Agenda

MOVED by Pablo Muirhead and SECONDED by Clarke Warren AYE: 5 NAY: 0

Approval of Faculty Resignations

VIII. 11:33 pm BOARD GOVERNANCE

Community Linkage Updates: Youth Rising Up and Advanced Learners

IX. 11:37pm BOARD ACTION AGENDA

Motion to Approve the Community-Based Finance Committee Voting Members

MOVED by Hilary Deblois and SECONDED by Pablo Muirhead AYE: 5 NAY: 0

X. 11:42 pm BOARD CONSENT AGENDA

Motion to Approve the February 23, 2021 Board Meeting Minutes

MOVED by Emily Berry and SECONDED by Clarke Warren AYE: 5 NAY: 0

XI. 11:43 pm PUBLIC COMMENT #3

Arthur Ircink 4105 North Morris Boulevard

XII. 11:44 pm REVIEW OF 'TO DO' ITEMS

K-6 Conference and report card follow up

Year-end facilities update

ICS and Equity Ally communications plan

XIII. 11:47 pm FUTURE AGENDA ITEMS

District Staff Turnover

Recreation Department Board Update

In-Person Board Meetings

SWSA Update

2021 School Perceptions Survey Data

XIV. 11:51 pm RECESS

XV. 11:52 pm BOARD MEETING DEBRIEF

XVI. 12:01 am ADJOURN

Recreation Department Advisory Committee Meeting Notes  
March 8, 2021

Facility Work:

- Continued referendum work will cause a move for the recreation staff. A temporary public office is being explored to ensure people can find them in the summer.
- PE and Arts building is unavailable, be sure to check location of programs for the summer.
- Partnerships with area schools allow for opportunities given the construction work, i.e., gymnastics in Whitefish Bay.

Summer Program:

- Recreation Summer Activity Guide is out
- Registration for summer programs starts April 6 for residents, April 13, for non-residents.
- Child supervision registration in the summer is open now.
- Summer Sounds concerts will again be held in Hubbard Park.

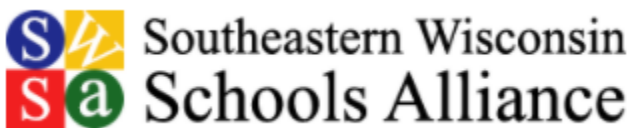
Concern:

- Pickle ball noise at Atwater courts

## Updates from Pablo Muirhead

### Topics

- I. SWSA Meeting Notes, March 9<sup>th</sup>, 2021
- II. State Budget, March 16<sup>th</sup>, 2021
- III. Special Education Funding



- I. Meeting Notes, March 9<sup>th</sup>, 2021 (Link to [SLIDES](#))
  - <https://schoolsalliance.com/>

#### II. Agenda & Highlights

- Addressing Reopening Schools
  - Dr. Michael Gutzeit, Chief Medical Officer, Children's Hospital
  - Dr. Smriti Khare, President of Children's Medical Group

Who tracks "herd immunity" and where are we at? Is it a dashboard item anywhere?

- About 20% of US have had Covid; now about 10% have been vaccinated. Best guess we are at 25-33%.
- Magic number is 75-80%
- If folks take the vaccine; we might be able to reach that number this time this summer
- There is not a vaccine yet available for under 16. That will impact the herd immunity.

Q. When do you predict that the pandemic will be "over?" We are getting pushback on the mask requirement, especially with elementary students. How do we respond

- Covid will likely be with us for years to come; it's mutating and changing
- But the vaccine is somewhat protective. Will probably see flair ups
- But the pandemic won't be ongoing; covid will fall more into the "influenza" category
- Through this school year at least

Is it appropriate for school districts to ask/require staff to share whether they've gotten the vaccine? What are the benefits and drawbacks?

- EEOC; put out guidance. Says employers can ask if employees are vaccinated; (caution; don't ask why not)

### **Legislative Advocacy Update & Communication // Discussion with legislators serving on the JFC from the Republican Party**

- **Senators Kooyenga and Stroebel**
- **Representative Rodriguez**
- **Special Education Reimbursement Rates**
- Legislature not planning to work from Governor's budget (amend or start from scratch). Assume we're starting from base.
- Voting will start in early May, late May and early June DPI came up last time
- More federal dollars are coming to the state / one time money, a lot of attention, very little oversight from legislature
- Senator Stroebel would like to make special ed funding more efficient (could be other methods from other states that might be better) - capitation aid payment per IEP

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### **III. State Budget**

- **Brian Pahnke, State Budget Director**
  - Watch VIDEO at <https://youtu.be/5X2q8HG3ZPs>
  - Slides highlighted below

**Governor's 2021-23 Biennial Budget  
Largest Biennial GPR Increases Over Base Funding**

<u>Agency</u>	<u>Biennial Increase</u>
Department of Public Instruction	\$ 1,642 million
Department of Health Services	\$ 463 million
Wisconsin Economic Development Corporation	\$ 320 million
Department of Children and Families	\$ 247 million
University of Wisconsin System	\$ 192 million
Public Service Commission	\$ 156 million
Department of Workforce Development	\$ 127 million
All Other Items	<u>\$ 79 million</u>
<b>Total</b>	<b>\$3,224 million</b>

\*All numbers rounded to the nearest million

**2021-23 Governor's Biennial Budget  
Top Ten Largest General Purpose Revenue Programs**

<u>Program Area</u>	<u>% of Total in 2022-23</u>
1. K-12 General & Categorical School Aids	36.3%
2. Medical Assistance/Related Programs	18.1%
3. University of Wisconsin System	6.2%
4. Department of Corrections	6.2%
5. State Property Tax Credits	5.7%
6. Shared Revenue (Municipal and County Aids)	4.2%
7. Technical College System	2.6%
8. Community and Social Service Aids	1.9%
9. Homestead, Earned Income and other Income Tax Credits	1.5%
10. State Supplement to Social Security Income	<u>0.7%</u>
Top Ten Program Area Total	83.4%
All Other Programs and Debt Service	16.6%

**Governor's 2021-23 Biennial Budget  
K-12 Biennial Budget Summary--All Fund Sources**

<u>Program Area</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Biennium</u>
General Equalization Aid	\$221.4 million	\$391.4 million	\$612.8 million
Special Education Aids	\$298.4 million	\$422.2 million	\$720.6 million
Per Pupil Aids	\$ 31.2 million	\$ 29.6 million	\$ 60.8 million
Mental Health Aids	\$ 26.0 million	\$ 27.5 million	\$ 53.5 million
All Other Categorical Aids	<u>\$ 36.5 million</u>	<u>\$ 71.7 million</u>	<u>\$108.2 million</u>
<b>Totals</b>	<b>\$613.5 million</b>	<b>\$942.4 million</b>	<b>\$1,556 million</b>

## Governor's 2021-23 Biennial Budget Revenue Limits

- Provide per pupil adjustments of \$200 in 2021-22 and \$204 in 2022-23.
- Index future revenue limit adjustments to CPI thereafter for predictable and sustainable funding for local school boards.
- Allow school districts to choose the higher of their summer and fall membership counts from 2019 or 2020 for revenue limit purposes for revenue limit calculations in 2021-22, 2022-23 and 2023-24.
- Increase the four-year-old kindergarten (4K) membership calculation to 1.0 FTE beginning in 2022-23 for districts, private choice schools and independent charter schools that provide full-day 4K programs.
- Increase the low revenue ceiling from \$10,000 in 2020-21 to \$10,250 in 2021-22 per pupil and \$10,500 per pupil in 2022-23 to allow over 100 districts to increase their revenues to these figures if they choose to do so.

## Governor's 2021-23 Biennial Budget Special Education Categorical Aids

<u>Categorical Aid Program</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Biennium</u>
Special Education Aid	\$296.7 million	\$412.9 million	\$709.6 million
<i>Increase state reimbursement rates from 28% in 2020-21 to 45% in 2021-22 and 50% in 2022-23</i>			
<i>Change to sum sufficient appropriation</i>			
High-Cost Special Education Aid	\$ 1.7 million	\$ 7.8 million	\$ 9.6 million
<i>Increase state reimbursement from 31% in 2020-21 to 40% in 2021-22 and 60% in 2022-23</i>			
Special Education Transition Grants			
<i>Double state support in 2022-23</i>	<u>\$ 0</u>	<u>\$ 1.5 million</u>	<u>\$ 1.5 million</u>
<b>Totals</b>	<b>\$298.4 million</b>	<b>\$422.2 million</b>	<b>\$720.6 million</b>

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### Governor's 2021-23 Biennial Budget Student Mental Health Categorical Aids

<u>Categorical Aid Program</u>	<u>2021-22</u>	<u>2022-23</u>	<u>Biennium</u>
Mental Health and Wellness Aid	\$22.5 million	\$24.0 million	\$46.5 million
<i>Provide funding to increase reimbursement rates from 2% in 2020-21 to 10% in 2021-22 and 2022-23</i>			
 School-Based Collaboration Grant			
<i>Support additional youth in receiving needed services</i>	<u>\$ 3.5 million</u>	<u>\$ 3.5 million</u>	<u>\$ 7.0 million</u>
<b>Totals</b>	<b>\$26.0 million</b>	<b>\$27.5 million</b>	<b>\$53.5 million</b>

### Governor's 2021-23 Biennial Budget Private School Choice Programs

- Milwaukee/Racine/Wisconsin Private Choice Programs (MPCP/RPCP/WPCP and Special Needs Scholarship Program (SNSP) Recommendations:
  - "Pause" private school choice programs to limit costs and property tax increases while decisionmakers reevaluate how programs affect public schools, taxpayers and students, and whether any reforms are needed.
  - Provide property tax transparency by requiring private choice program state school aid reductions to be shown on, or attached to, property tax bills.
  - More clearly define prior year attendance requirement in a public school.
  - Funding
    - All programs--per pupil payments adjusted by revenue limit and per pupil aid changes--\$208 per pupil in 2021-22 and \$204 in 2022-23.
    - Overall estimated funding increase over the biennium for all four programs: \$53.6 million--this includes both direct state GPR funding and state aid reductions from school districts to cover estimated enrollment and per pupil payment increases.

## Governor's 2021-23 Biennial Budget Private School Choice Programs

MPCP/RPCP/WPCP/SNSP Pause Recommendations:

- Freeze the number of pupils in each program in 2022-23 at 2021-22 levels.
- Current pupils and incoming pupils in the 2021-22 school year are not affected.
- New pupils enter when other pupils graduate or exit the programs.
- Number of slots may shift between private schools within each program.

Special Needs Scholarship Program (SNSP) Additional Recommendations:

- Repeal the "actual cost" calculation for per pupil figures transferred from public school district's state general aids to the private school on behalf of individual pupils.
- Repeal the current 90% state reimbursement provision for specific individual pupil's costs above current threshold amounts of roughly \$19,465 in 2020-21.

### IV. SWSA Districts Special Education Provision

This spreadsheet contains rough calculations based on the aidable SPED costs incurred in 2019-20 which are being paid this year. They have taken these numbers and are showing the increase if we received 45% and 50%. The potential impact would need to be confirmed by each district. [Here is the spreadsheet](#)

#### Advocacy opportunities

- You have the opportunity to meet with your legislators and explain why this is so important to your budget and to ALL kids. Explain how you might use those dollars that you don't have to transfer to cover SPED costs. Be specific if you can. This is another opportunity to meet with your legislators and engage in dialogue to build understanding. ***Your relationships with them matter and are going to be critical this budget cycle.***

#### Impact on Shorewood

2019-20 Aidable Expenditures	\$3,810,018
2020-21 Aid (est. 28.18% statewide yet ours seems to be in the 24% range)	\$1,073,663
Approximate amount spent from General Education funds to cover Special Education needs	<b>\$2.7 million</b>

<b>Proposed budget impact for 2021-22 (est 45%)</b>	<b>\$1,714,508</b>
Approximate amount that would be spent	\$2 million
We would have	\$600k more for general education
<b>Proposed budget impact for 2022-23 (est 50%)</b>	<b>\$1,905,009</b>
Approximate amount that would be spent	\$1.9 million
We would have	\$800k more for general education

Board Member Report – Paru Shah  
March 23, 2021

**Governance MPS/Metropolitan Milwaukee School Leader Meeting (03/12/21)**

- Meeting with MPS and surrounding school districts; hosted by Bob Peterson and Sequanna Taylor
- Reviewed segregation patterns with Marc Levine (UWM)
- Developing a working group to create opportunities to improve equity

**Diversity Workgroup (03/16/21)**

- Q3 Meeting; Hosted by Shari Tucker and Sam Coleman
- Updates – Black History Month Program; BLM at School Week; Women’s History Month; 9<sup>th</sup> grade English Curriculum
- Sharing of SHS Grade and Wellness
- Upcoming ICS Work
- Suggestions from the workgroup for supporting staff diversity, recruitment and retention.

**Facilities Communication Meeting (03/19/21)**

- Hilary Deblois, Bryan Davis, Katelin Watson, Kate Winkler
- Discussed upcoming April facilities update - will include information about summer work and implications for district spaces.
- Will send another update in May/June about playgrounds.



## 2020 – 21 Community Collaboration Meetings

**Date: Monday, March 15, 2021**

**Group: Community Based Finance Committee (CBFC)**

**Meeting Location: Virtual**

The CBFC held our first meeting on Monday, March 15th. We were able to introduce ourselves to one another, set our meeting norms, and discuss the roles of voting and non-voting members. The primary discussion topics included:

- Our School Board Governance structure
- Roles of the Board and the District
  - Policy & monitoring vs. Daily operations
- Role and function of the CBFC: Advisory committee to the Board
- General overviews of public school funding and our current financial landscape

We also ended with discussing potential topics for subsequent meetings.

All CBFC meetings will be recorded, and the videos will be posted on the Shorewood District website. Here is the link to the first meeting: [CBFC Meeting 1](#).

When meetings shift back to in-person, the expectation is that the CBFC will follow the same procedures adopted by the Board for public board meetings. Notices of all meetings will be posted as open meetings in Board Books and on the digital calendar on the District website.

Currently, Emily Berry and Clarke Warren are drafting a CBFC work plan for the next several months. Primary topics for each meeting will be aligned with the budget development calendar outlined by the Business Office. For April's meeting, we will be discussing how state funding works in more detail and defining our priorities for the next few months (e.g. enrollment projections and improvement ideas, private funding, lessons learned / potentially dynamic implications from the pandemic).





## SHOREWOOD SCHOOL BOARD

**Topic:** Superintendent's Report

**Date:** March 23, 2021

**Prepared by:** Bryan Davis

### **Board Action:**

#### **X Information only**

Presentation/discussion

Discussion/action by board of education

Presentation/action next meeting

### **Purpose:**

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

### **Facilities Updates**

District administrators and School Board members met with the facilities communication team (construction management, design, and construction services) on March 19 to discuss the development of an April community update about our referendum projects. The update will recap the project timeline, summarize projects completed and work underway, and alert the community to upcoming phases of construction that will impact District facilities and services (parking in school lots, playground renovations, etc.).

The administration addition at the High School was part of a recent construction walk-through (second floor photos below), and some staff will move into the first floor of the new space next month. Huffman Facility Development will provide a six-month summary report (January-June 2021) to the Board later this spring.



Second Floor "Quiet" Library Entrance



Second Floor addition (facing west)

Separately, Balance Technologies, Inc., a TABB-certified (Testing, Adjusting and Balancing Bureau) contractor, has conducted assessments of our COVID-19 ventilation and filtration systems in all District schools. A report for Shorewood Intermediate School and Shorewood High School is expected soon. A final District COVID-19 Ventilation and Filtration Report will include the contractor's assessments of our schools, along with additional reference information and details about the multiple strategies we have put in place to meet public health recommendations for air quality during the pandemic.

### **Staff Vaccinations**

As of Friday, March 5, *all* District employees (including Recreation Staff) were offered the opportunity to schedule vaccinations through District healthcare partners; roughly 45% of staff have received at least their initial shot through this system. A significant number of staff members have received the vaccine through Walgreens or other resources, so this number may now be closer to 60%. This information is being regularly updated by the District Nurse's Office and Human Resources.

The Department of Health Services issued [post-vaccination guidance](#) for schools on March 17, and this will be key to maintaining staffing levels for in-person learning during the 4th quarter and into next school year. As the guidance indicates, rigorous mitigation protocols will be needed for the foreseeable future, and until more is known about how long vaccine protection lasts, the efficacy of the available vaccines for children, variants, etc.

### **Learning Model Updates**

It was very energizing to have an increased number of students back in school, as in-person learning for K-6 students began Monday, March 15. Approximately 85% of our students began in-person instruction with 15% of our students participating in remote learning. Here are a couple of pictures from my rounds last week:



Our elementary school staff has done a phenomenal job in creating a safe, welcoming learning environment for our students during this transition.

Students in grades 7-12 will start attending in-person classes four days a week on Monday, April 12. Approximately 75% of our SHS students and 80% of our SIS students will participate in the in-person option.

Ensuring that lessons and curriculum delivery for all students are on pace with learning objectives is a key goal for administrators and faculty as we finish the school year. Last week, Sam Coleman, Director of Curriculum and Instruction, and I met with the Shorewood Education Association to discuss their proposal to temporarily extend the elementary grades' early release time on Wednesdays from 2:25 to 12:15 pm in order to address this collectively with faculty peers. After reviewing the proposal with the school principals, the District sent a [communication to elementary parents](#) about implementing this plan and changes that will impact students.

### **ICS and Equity Updates**

Integrated Comprehensive Systems for Equity (ICS) held the first of four Community Equity Ally Academy sessions with community members on Thursday, March 18. These sessions mark the introduction of community outreach and education plans that build on prior years' work at the District level and ICS training sessions that administrators, faculty and staff have participated in during this school year. Planning for additional community outreach and communication through the District website and other channels is being led by Shari Tucker, Director of Equity.

As discussed at the March 9 Board meeting, our ICS work is a systems approach to addressing and eliminating equity issues through research-based coaching and training modules. An example of the influence of our equity and ICS work include changes in the District's hiring practices. Specifically, the revisions of job descriptions and interview questions that point toward the need to equity. Over time, the District's action plans will inform our pedagogy, alignment of faculty and staff, teaching and learning, District policies, and other aspects of our mission.

There is much to do in terms of involving District parents and the community in this work. More information about ICS and how faculty and support staff are implementing changes will be distributed later this spring and with final report cards.

### **School Perceptions and Other Surveys**

Mickey Chavannes will be taking the lead on implementing procedures related to the 2021 School Perceptions timeline that was presented at the Board meeting. I have asked all administrators and principals to share survey content and plans (including student-led surveys) with me in advance for the remainder of this school year to bridge policies and procedures still in development for 2021-2022.

### **District Enrollment Follow Up**

Approximately 26% of those students withdrawn since June 2020 have re-enrolled in the District this year or for fall 2021. Resident families who have withdrawn and not indicated their plans for next year will be contacted before Spring Break. Katelin Watson, Carrie Wettstein and I will be making those connections with families. We will let each family know our plans for finishing out this school year along with our plans for full time, in person instruction with a remote option for fall 2021. We will also be discussing their plans, the reasons behind their decision making and asking if they need any support from the district. A summary report of those contacts will be available for the Board at the second meeting in April.

### **Business Services Updates**

In addition to developing the 2021-2022 District budget, expected notifications about additional federal COVID-19 relief funding and closing this fiscal year had made this busy time in terms of financial planning, budget oversight and reporting.

A community input meeting on March 16 shared the [timeline and other information](#) about developing the District's 2021-2022 budget. To more fully address concerns and questions from parents about staffing for students with disabilities raised at this meeting and in the March 9 Board meeting and Town Hall discussion, the Community Linkage meeting originally scheduled for March 23 has been moved to March 25 to provide more time for discussion. Julie Harris, Director of Special Education and Pupil Services will facilitate this session with parents and Board members.

The District was awarded \$138,000 through the Elementary and Secondary School Emergency Relief Fund (ESSER1) last year to fund COVID-19 related expenses. The SEED Foundation provided additional financial support for purchases that have been critical to implementing and maintaining mitigation protocols as students and staff moved into hybrid and in-person learning. From March 2020 to date, COVID-19 related expenses exceed \$250,000.

The District will receive significant financial support through additional ESSER funding and we expect confirmation of the allocation soon. Addressing student health and wellness, including mental health, and instructional technology are among ESSER funding priorities, and District

leadership is considering how this funding can advance established 2021-2025 strategic planning goals.

Our search for a full time Business Manager continues. Kim Salem and I have conducted initial screener interviews with candidates who are interested in the position. We will continue with screener interviews this week and plan to bring candidates forward to formal interviews in April. The intent is to have a recommendation for a new Business Director to the School Board at the May 11th Board Meeting.

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# Budget Performance Update - General Fund



**Fund summary basis: General and Special Education**

**Month of February (fiscal year 2021):**

↑ Total MTD Revenues: \$8,543,460; over plan\* (favorable) by +\$3,904,451  
 ↑ Total MTD Expenditures: \$2,559,745; over plan (unfavorable) by +\$189,971

**Fiscal year to date (July-February):**

↓ Total YTD Revenues: \$14,533,097 (46.7% of annual budget compared to 60.1% prior YTD); under plan (unfavorable) year-to-date (YTD) by **-\$3,254,424**

- 100 TRANSFERS - IN FROM ANOTHER FUND: +\$0
- ↓ 200 REVENUE FROM LOCAL SOURCES: **-\$3,311,537**
- ↓ 300 INTERDISTRICT PAYMENTS WITHIN WISCONSIN: **-\$1,145**
- 500 REVENUE FROM INTERMEDIATE SOURCES: +\$0
- ↑ 600 REVENUE FROM STATE SOURCES: +\$66,199
- ↓ 700 REVENUE FROM FEDERAL SOURCES: **-\$116,415**
- ↑ 900 OTHER REVENUES: +\$108,474

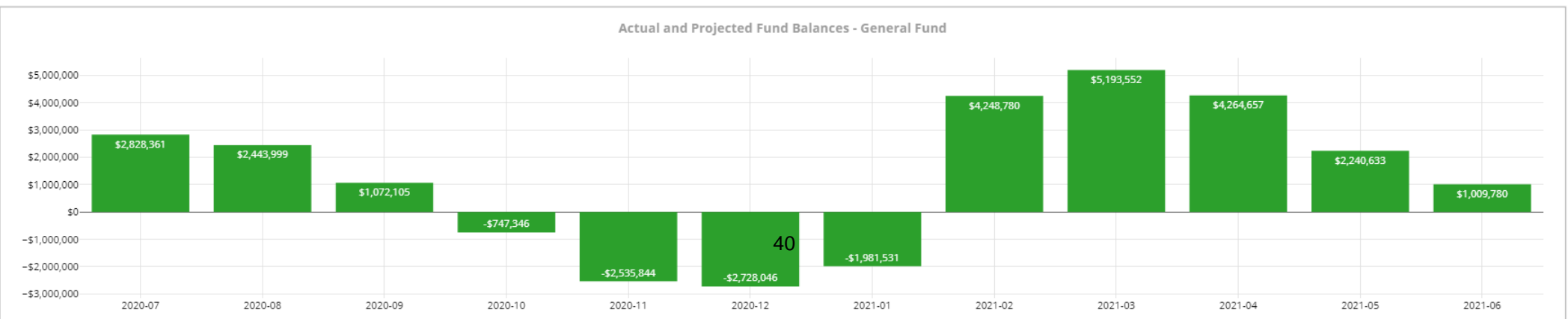
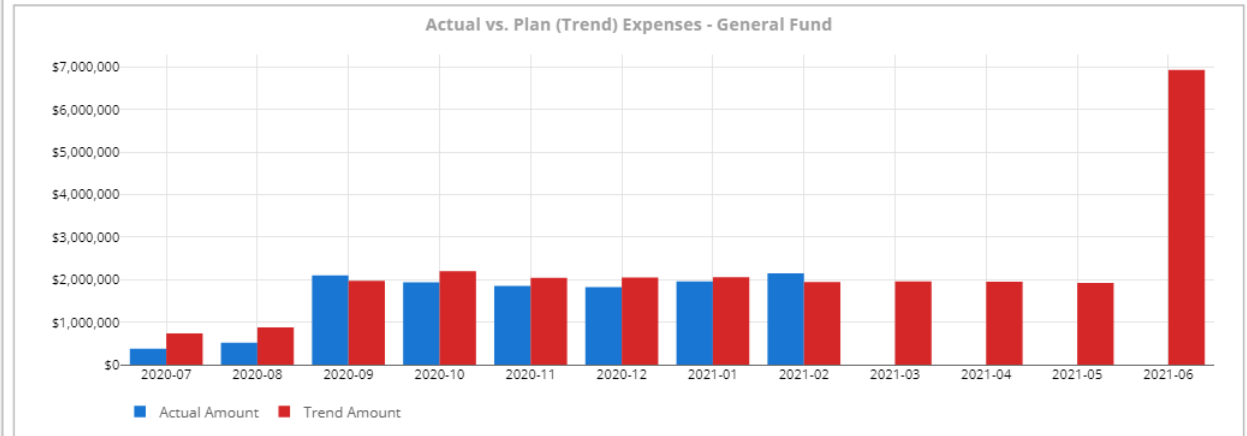
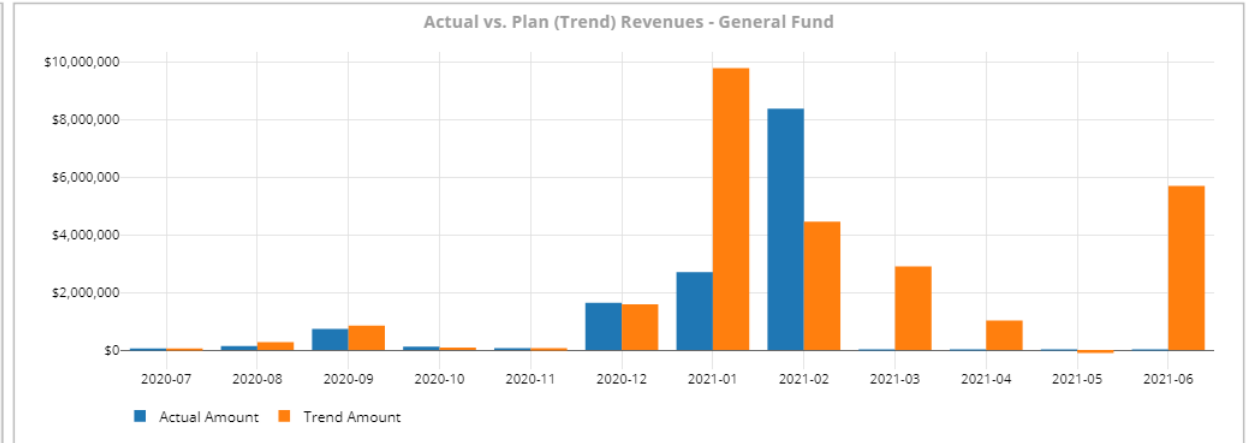
↓ Total YTD Expenditures: \$15,094,297 (48.5% of annual budget compared to 53.3% prior YTD); under plan (favorable) year-to-date (YTD) by **-\$1,288,055**

- ↓ 100 SALARIES: **-\$322,055**
- ↓ 200 EMPLOYEE BENEFITS: **-\$368,014**
- ↓ 300 PURCHASED SERVICES: **-\$519,019**
- ↓ 400 NON-CAPITAL OBJECTS: **-\$187,321**
- ↑ 500 CAPITAL OBJECTS: **+\$9,122**
- ↑ 600 DEBT RETIREMENT: **+\$67,503**
- ↑ 700 INSURANCE AND JUDGMENTS: **+\$17,768**
- ↓ 800 TRANSFERS: **-\$67**
- ↑ 900 OTHER OBJECTS: **+\$14,028**

**End of Fiscal Year Projection**

	Projected	Annual Budget	Variance
<b>Total Revenues</b>	\$27,857,831	\$31,112,255	-\$3,254,424
<b>Total Expenditures</b>	\$29,824,397	\$31,112,452	-\$1,288,055
<b>Difference</b>	↓-\$1,966,567	-\$197	-\$1,966,370

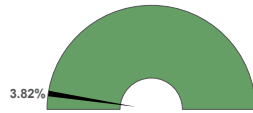
\* Plan equals budgeted amount including any assumptions for all periods (Trend Amount).



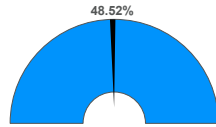
# General and Special Education Funds | Expenditure Dashboard

For the Period Ending February 28, 2021

Projected Year End Fund Balance as % of Budgeted Expenditures

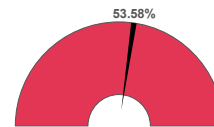


Actual YTD Total Expenditures



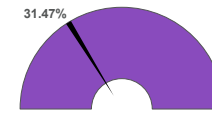
Projected YTD Total Expenditures  
52.66%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits  
56.45%

Actual YTD Other Objects

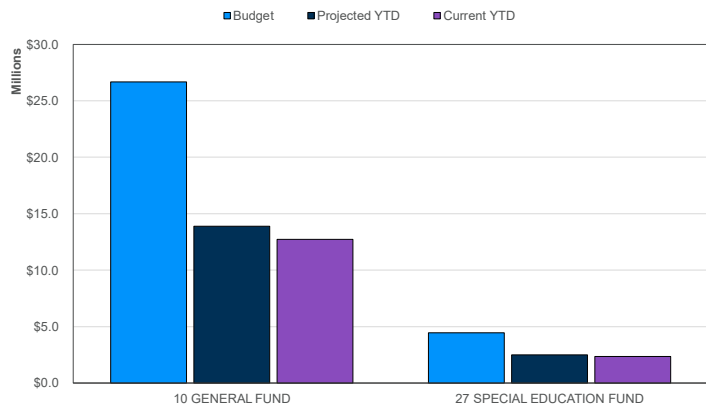


Projected YTD Other Objects  
39.86%

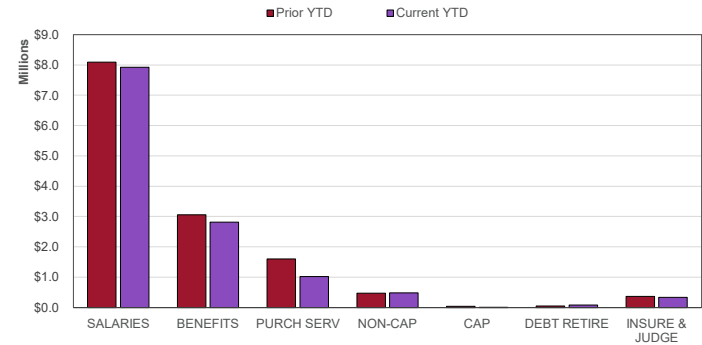
Top 10 Expenditures by Function (Year-to-Date)

Regular Curriculum	\$3,942,227.18
Undifferentiated Curriculum	\$2,937,210.25
Business Administration	\$1,900,973.87
Special Education Curriculum	\$1,742,301.54
Pupil Services	\$931,448.41
Instructional Staff Services	\$809,053.54
School Building Administration	\$802,186.39
Central Services	\$363,268.16
Physical Curriculum	\$350,544.65
Insurance And Judgments	\$336,934.46
<b>Percent of Total Expenditures Year-to-Date</b>	<b>93.52%</b>

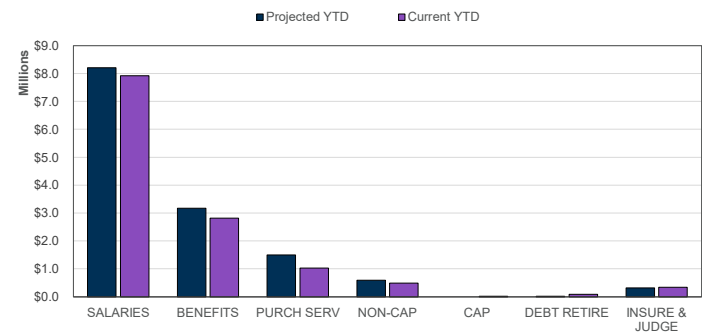
Total Expenditures



Expenditures by Object



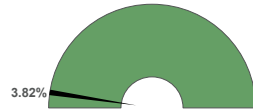
Expenditures By Object



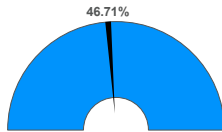
# General and Special Education Funds | Revenue Dashboard

For the Period Ending February 28, 2021

Projected Year End Fund Balance as % of Budgeted Revenues

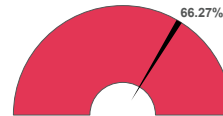


Actual YTD Total Revenues



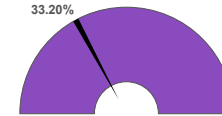
Projected YTD Total Revenues  
57.17%

Actual YTD Local Sources



Projected YTD Local Sources  
85.62%

Actual YTD State Sources



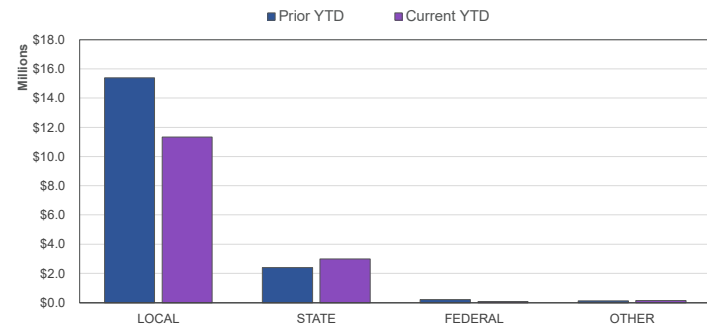
Projected YTD State Sources  
32.46%

Top 10 Sources of Revenue (Year-to-Date)

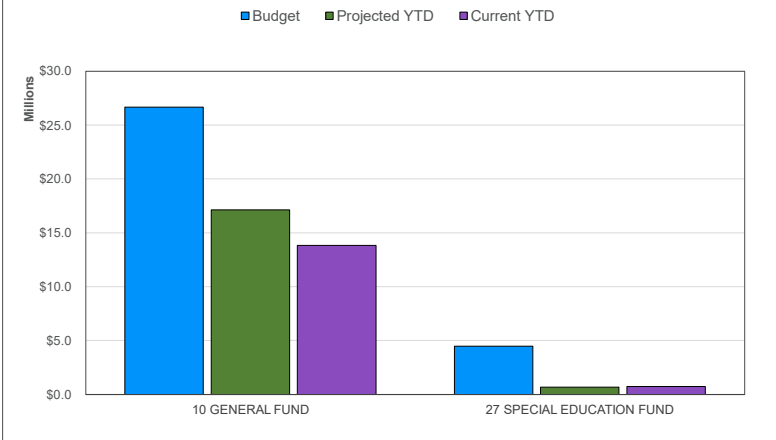
Property Tax	\$11,057,665.10
Equalization Aid	\$2,311,970.00
Special Education State Aid	\$644,198.00
Student Fees	\$219,439.92
Refund Of Prior Year Expense	\$80,273.02
Debt Premium And Accrued Interest On Non-Refinancing Debt	\$58,797.00
Federal Special Projects Aid Transited Through Dpi	\$58,513.42
Rentals	\$34,602.90
Other School Activity Income	\$16,980.51
State Special Project Grants	\$13,984.00

Percent of Total Revenues Year-to-Date **99.75%**

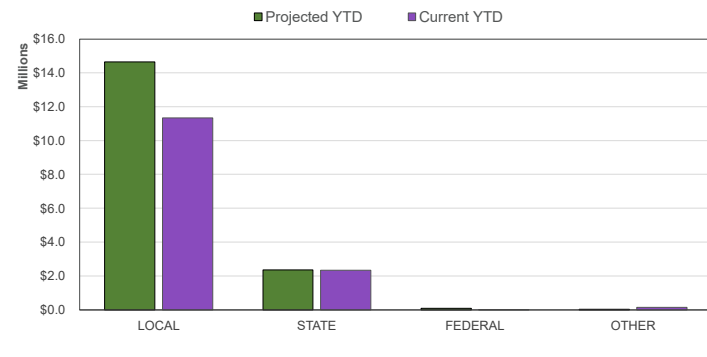
Revenues by Source



Total Revenues



Revenues by Source





## EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

**Topic:** Monthly Financial Reports

**Date:** March 23, 2021

**Prepared by:** Roger Dickson

**Board Policy Reference:**

**Recommended action:**

  X   Discussion/action by Board of Education

**Purpose:** Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

**Notes and Comments:**

Budget Performance Overview

Month of February

1. MTD revenues up \$3,904,000 - in prior years the recognition of the 1st property tax payment from the Village was recorded in Jan. This year we did not book until Feb.
2. MTD expenditures unfavorable by \$189,971 is related to the retroactive pay being processed in Feb.

Fiscal Year to Date

1. YTD revenue down \$3,254,424. First, recognize that the analysis is for the general and special education fund.
  - a. The largest part of the shortfall is related to property taxes. There is a state statute that requires the first tax receipts of the year to be deposited in the debt service funds up to the amount of debt levy assessed. Shorewood has not followed this statute and instead deposited all 1st tax receipts in the general fund. I changed procedures

- to be in align with the statutes, causing the amount of revenue for the general and special education funds to be short.
- b. We also have shortfalls for student and course fees and delays in filing grant claims.
2. YTD expenditures \$1,288,055 under the expected spend for this time of year.
- a. We continue to see savings in wages due to some positions not being filled, use of subs, fewer conferences and near zero use of co-curricular transportation.
  - b. The expenditures for supplies and materials is also low as a result of virtual versus in class instructional delivery. We've also asked administrators to go easy on spending if they can.
  - c. Employee benefits are below expectations - I will need to do more work on this one to understand why.
  - d. At this point in time it is looking like we will finish the year with a surplus, which many people will not understand, especially with the talk of future deficits. We may need to start conversation about the nuances of this unpredictable year.

### Balance Sheet

All asset and liability accounts are normal for this time of year. However, cash and investments for the general fund, is lower than the prior year at this time due to the change in the recognition of the January property tax payment. This lower amount is offset by higher amounts in the Debt Service Funds, Capital Expansion Fund and Community Service Fund.

The change in the tax recognition does not have a material effect on available cash for payment of bills because cash for the General, Capital Expansion and Community Service funds are commingled. Cash and investments are deposited in separate accounts as required by state statute.

### Budget Status Report

Due to the impact of the pandemic on general operations and the change in recognition of property taxes (see above), revenue is lower than prior years at the same.



**EXECUTIVE SUMMARY  
FOR THE SHOREWOOD SCHOOL BOARD**

**Topic:** Leave of Absence Request

**Date:** March 23, 2021

**Prepared by:** Bryan Davis

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**Recommended action:** \_\_\_ Information only

\_\_\_ Presentation/discussion

\_\_\_ Discussion/action by committee

\_X\_ Discussion/action by board of education

\_\_\_ Presentation/action next meeting

**Recommendation(s):** Approval

**Purpose:** Leave of Absence

**Background:** Virginia Kashian, 1st grade teacher at Lake Bluff Elementary, is requesting a leave of absence for the 2021-2022 school year with intent to return in the 2022-2023 school year.



**EXECUTIVE SUMMARY  
FOR THE SHOREWOOD SCHOOL BOARD**

**Topic:** Resignation

**Date:** March 23, 2021

**Prepared by:** Bryan Davis

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**Recommended action:**  Information only

Presentation/discussion

Discussion/action by committee

Discussion/action by board of education

Presentation/action next meeting

**Recommendation(s):** Approval

**Purpose:** Resignation

**Background:** Debbie Henrichs is resigning from her position as Special Education Teacher at Lake Bluff elementary school. Debbie was on a leave of absence this year and has decided not to return to her position. Her position will be posted on WECAN to be filled for next year.



**EXECUTIVE SUMMARY  
FOR THE SHOREWOOD SCHOOL BOARD**

**Topic:** Resignation

**Date:** March 23, 2021

**Prepared by:** Bryan Davis

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**Recommended action:** \_\_\_ Information only

\_\_\_ Presentation/discussion

\_\_\_ Discussion/action by committee

\_X\_ Discussion/action by board of education

\_\_\_ Presentation/action next meeting

**Recommendation(s):** Approval

**Purpose:** Resignation

**Background:** Joe Patek will be resigning from his position as Assistant Principal at SHS at the end of the school year. He has accepted a position as a high school Principal at another school district. His position will be posted to be filled for next year.