



Special Meeting of the Board of Education
Board Room, Administration Building, 900 W Choctaw Ave, Chickasha, Oklahoma 73018
Thursday, May 16, 2024 at 11:00 AM

If participation at any Board of Education meeting is not possible due to a disability, notification to the Board Clerk at least 24 hours prior to scheduled meeting is encouraged to make the necessary accommodations. The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to revise or amend, vote to table, or decide not to discuss any item on the agenda. Except for items one through three, any agenda item may be considered and acted on in any order.

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Federally Taxable Series 2024, and setting forth the following items:
 - A. Fixing the time and place the bonds are to be sold;
 - B. Fixing the amount of bonds to mature each year;
 - C. Authorizing the Clerk to give notice of said sale as required by law.
- 5.

Zack Robinson & Rick Croslin

6. Discussion and possible action regarding the Superintendent's contract addendum
Jennifer Stegman
7. Discussion and possible action regarding Recommendation to accept the Renewal of Lease Purchase Agreement for FY 25
Jennifer Stegman
8. Discussion and possible action regarding E-RATE Board Resolution
Jennifer Stegman
9. Discussion and possible action regarding Recommendation to accept the Ring Central through Avaya for phone leases, phone and fax services
Jennifer Stegman
10. Discussion and possible action regarding New Job Descriptions
Pam Ladyman
11. Discussion and possible action regarding Revised - Board Policy - EB Admission, Residency, Placement, Transfer, and Withdrawal

Pam Ladyman

12. Discussion and possible action regarding Contract with Kira Derr, MS CCS-SLP

Pam Ladyman

13. Discussion and possible action regarding the Flooring Project at Chickasha Middle School and Grand Avenue Elementary

Dan Turner

14. Discussion and possible action regarding Activity Absences

Jerry Don Bray & Debby Davis

15. Consent Agenda

The following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

- a. Minutes of the April 8, 2024 regular meeting
- b. Finance Report; 2023-2024
 - D. General Fund Nos 765-791
 - E. Building Fund Nos 97-102
 - F. 2010 Bond #31 none
 - G. 2021 Bond #32 10
 - H. 2010 A&B Bond none
 - I. FY23 Safety & Security Bond none
 - J. Sinking Fund #41 4
 - K. Gifts #81 none
 - L. BJ Clack Nos none
 - M. Athletic Fund Nos. 881-1018
 - N. Activity Fund Nos. 643-706
 - O. Federal Program
- c. Change Order #1 & #2
- d. Annual renewal of ClearCompany Subscription Agreement
- e. Annual renewal of OKDHS School-Based Service Agreement
- f. Annual renewal of CCOSA District Level Services (DLS) Program Agreement 2024-2025
- g. Annual renewal of Comprehensive Employment Service Agreement with OSSBA and Chickasha Public Schools
- h. Annual renewal of Financial Advisory Services contract with BOK Financial Securities, Inc.
- i. Annual renewal of EduSkills Agreement
- j. Annual renewal of Renaissance Contract
- k. Annual renewal of Propio Language Services Agreement
- l. Annual renewal of Lexia Learning System LLC
- m. Annual renewal of Hiland Milk Contract
- n. Annual renewal of OSSBA Membership, Assemble Meeting, Superintendent Evaluation and Connections Communication Service
- o. Annual renewal of Occupational Therapy Service Contract with Mary White ORT/L
- p. Annual renewal of Physical Therapy Contract Service Agreement with Carla Gill-Garling RPT

- q. Annual renewal of contract with Visual Senses, Nikki Keck
- r. Annual renewal of Lease between the Chickasha Public Schools and Washita Valley Community Action Council Building #1
- s. Annual renewal of Lease between the Chickasha Public Schools and Washita Valley Community Action Council Building #2
- t. Purpose of Account - Chickasha Quality Academy
- u. Travel:
 - P. Chickasha High School Girls Soccer - 2nd Round Playoff Game - Broken Bow/Ft.Gibson, Ok.
 - Q. Chickasha High School Pom - DTU Camp - Tulsa Ok.
- v. Surplus:
 - R. Technology Surplus - Senior Chromebooks 2024
- 16. Discussion and possible action regarding proposed Executive Session to Discuss:
 - a. Employment, hiring, or resignations and retirements of individual salaried public officers or employees listed on Exhibit A. Executive Session Authority: Okla. Stat. Tit. 25, 307(B)(1).
 - b. Proposed executive session for the purpose of discussing negotiations concerning employees and representatives of employee groups pursuant to 25 O.S. 307(B)(2).
- 17. Acknowledge return to open session and executive session compliance statement
- 18. Discussion and possible action regarding the hiring of individuals listed on Exhibit A
- 19. Discussion and possible action regarding the transfer/reassignment/workday adjustment for the individuals listed on Exhibit A
- 20. Discussion and possible action regarding the resignations of individuals listed on Exhibit A
- 21. Discussion and possible action regarding the retirement of individuals listed on Exhibit A
- 22. Motion to Adjourn

This agenda was posted at 4:00 p.m. on the 14th day of May 2024, on the east and west entrance of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, Ok. and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk at 12:39 p.m. on the 6th day of May 2024

Rochelle Bowens
Board Clerk

ITEM OF CONSIDERATION

Chickasha Public Schools

Board of Education

May 16, 2024

TOPIC: Resolution Authorizing Sale of General Obligation Combined Purpose Bonds, Federally Taxable Series 2024, and setting forth the following items:

- A. Fixing the time and place the bonds are to be sold;
- B. Fixing the amount of bonds to mature each year;
- C. Authorizing the Clerk to give notice of said sale as required by law

ADMINISTRATIVE RECOMMENDATION: Approval of the resolution of the \$5,950,000 GO Combined Purpose Bonds Federally Taxable Series 2024.

RATIONALE FOR RECOMMENDATION:

This is the planned series of General Obligation (GO) bonds to be issued of which \$5,425,000 was authorized from the 2010 bond election, \$375,000 was authorized from proposition #1 building bonds of the August 2022 election and \$150,000 was authorized from proposition #2 of the transportation equipment bonds. This series of bonds will be combined for the purpose of sale and known as the \$5,950,000 General Obligation Combined Purpose Bonds, Federally Taxable Series. The bonds will become due as follows: \$2,925,000 in two years from their date and \$3,025,0 in three years from their date. Bids will be due by 6:00pm on June 10, 2024, and a summary of bids will be provided at the Board meeting that night for the formal award. This action item is required to start the process of issuing the District's GO Combined Purpose bonds and is virtually identical to similar action items in prior years. These bonds are already voter-approved and were planned to be issued at this time and in this amount.

FISCAL NOTE:

OPTIONS:

1. Approve
2. Not approve
3. Request additional information.

CONTACT PERSON: Zack Robinson, BOK Financial Securities
Rick Croslin, Superintendent

Implemented: May 2024

MINUTES AND RESOLUTION AUTHORIZING SALE OF BONDS

Pursuant to notice given under the Open Meeting Act, the Board of Education of Independent School District Number 1 of Grady County, State of Oklahoma, met in special session in the Board Room of the Administration Building, 900 West Choctaw Avenue, Chickasha, Oklahoma, in said school district on the 16th day of May, 2024, at 11:00 a.m.

PRESENT:

ABSENT:

Notice of this special meeting was given in writing to the County Clerk of Grady County, Oklahoma at 12:39 p.m. on the 6th day of May, 2024, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the east and west doors of the Administration Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at _____.m. on the ____ day of May, 2024, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

(OTHER PROCEEDINGS)

Thereupon _____ introduced a Resolution by reading the Title, and upon motion by _____ seconded by _____, said Resolution was adopted by the following vote:

Aye:

Nay:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District, and is as follows:

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR, FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD, AND AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW.

WHEREAS, the issuance of \$20,235,000 of Building Bonds by Independent School District Number 1 of Grady County, Oklahoma, has been duly authorized at an election held for

that purpose on the 6th day of April, 2010 and certified by the County Election Board of Grady County, Oklahoma on the 9th day of April, 2010; and

WHEREAS, Independent School District Number 1 of Grady County, Oklahoma, has previously determined to sell the approved Bonds from this authorization in multiple series; and

WHEREAS, \$14,810,000 of the duly authorized \$20,235,000 has previously been sold, issued, and delivered; and

WHEREAS, the issuance of \$34,785,000 of Building Bonds (Proposition #1), by Independent School District Number 1, of Grady County, Oklahoma, has been duly authorized at an election held for that purpose on the 23rd day of August, 2022 and certified by the County Election Board of Grady County, Oklahoma on the 26th day of August, 2022, and

WHEREAS, the issuance of \$1,000,000 of Transportation Equipment Bonds (Proposition #2) by Independent School District Number 1, of Grady County, Oklahoma, has been duly authorized at an election held for that purpose on the 23rd day of August, 2022 and certified by the County Election Board of Grady County, Oklahoma on the 26th day of August, 2022, and

WHEREAS, Independent School District Number 1 of Grady County, Oklahoma, has previously determined to sell the approved Bonds from this authorization in multiple series; and

WHEREAS, \$370,000 of the duly authorized \$34,785,000 (Proposition #1) has previously been sold, issued and delivered; and \$200,000 of the duly authorized \$1,000,000 (Proposition #2) has previously been sold, issued and delivered; and

WHEREAS, Independent School District Number 1 of Grady County, Oklahoma, desires to issue at this time the following bonds:

1. **\$5,425,000** of the authorized bonds from the April 6, 2010 authorization, and
2. **\$375,000** of the authorized Building Bonds (Proposition #1) and **\$150,000** of the authorized Transportation Equipment Bonds (Proposition #2) from the August 23, 2022 authorization; and

that such bonds shall be combined for the purpose of sale and known as the \$5,950,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF GRADY COUNTY, OKLAHOMA:

SECTION 1. That the \$5,950,000 General Obligation Combined Purpose Bonds, Federally Taxable Series 2024, of Independent School District Number 1 of Grady County, Oklahoma, of which \$5,425,000 was authorized on the 6th day of April, 2010, and \$525,000 was authorized on the 23rd day of August, 2022, shall be offered for sale and that the Board of Education of Independent School District Number 1 of Grady County, Oklahoma, will receive

bids by sealed bid, electronic bid (via PARITY) or similar secure electronic bid, at the Chickasha Public Schools Administration Building, Office of the Superintendent, 900 W. Choctaw, Chickasha, Oklahoma, on the 10th day of June, 2024, until 9:30 A.M., said Bonds to become due:

\$2,925,000 in two years from their date and \$3,025,000 in three years from their date.

Said Bonds shall be awarded by the Board of Education of Independent School District Number 1 of Grady County, Oklahoma, on June 10, 2024, at 6:00 P.M., local time, at a meeting of said Board held at the Administration Building, 900 W. Choctaw, Chickasha, Oklahoma, and shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear, and agreeing to pay par and accrued interest for the Bonds.

SECTION 2. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said Bonds to be given as required by law.

Adopted this 16th day of May, 2024.

President, Board of Education

ATTEST:

Clerk, Board of Education

(SEAL)

State of Oklahoma)
)SS.
County of Grady)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Grady County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board, at a special meeting thereof held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

WITNESS my hand and official seal this 16th day of May, 2024.

Clerk, Board of Education

(SEAL)

ITEM OF CONSIDERATION
Board of Education
May 6, 2024

TOPIC: Recommendation to accept the Renewal of Lease Purchase Agreements for FY 25.

ADMINISTRATIVE RECOMMENDATION: Accept renewals

RATIONALE FOR RECOMMENDATION: The district has multiple year lease agreements that were used to purchase products or construct and upgrade buildings for the district. These leases need to be renewed each year. The total lease amounts, remaining balance, current payment, number of payments, and fund are included in the accompanying document.

FINANCIAL IMPACT AND FUNDING: These are multiple year lease purchase agreements and factored into budget.

OPTIONS:

1. Approve
2. Not Approve
3. Table

CONTACT PERSON: Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin
Superintendent of Chickasha Public Schools

To: Board of Education
From: Jennifer Stegman Assistant Superintendent
Date: May 6, 2024
Subject: Renewal of Lease Purchase Agreements

The information following outlines the lease purchase agreements and the bond payments required in the FY 2024-25 school year:

Date of Agreement	Purpose	Amount	Balance @ 6/30/2024	2024-2025 Payment	Number of Payments	Fund
	CPS - Copier Lease 1	\$178,313.34		\$39,949.32	49-60 of 60	General
	CPS - Copier Lease 2	\$6,047.62	\$1,739.68	\$1,806.48	35-46 of 46	General
	TD Synnex	\$786,664.23		\$187,109.64	13-24	General
	CPS - Facilities Lease Revenue Bonds August 2010A & B	\$22,864,316.10	\$5,250,000.00	\$5,376,000.00	28 of 28	Fund 31
				\$4,769.38	Rent	Building Fund
	\$5,215,000 Bid Bond Series VII	\$5,215,000.00	\$5,215,000.00	\$2,825,050.00	1 of 3	Sinking Fund
	CPS - Combined Purpose Bond 2021	\$2,700,000.00	\$2,160,000.00	\$5,062.50	3-4 of 11	Sinking Fund
	570000 GO Bond Oct 22	\$570,000.00	\$570,000.00	\$227,437.50	2-3 of 4	Sinking Fund
	CPS - Facilities Lease Revenue Note November 2022	\$24,965,000.00	\$24,965,000.00	\$1,500.00	Rent	Building Fund
	Total	\$57,285,341.29	\$38,161,739.68	\$8,668,684.82		

Recommendation:

That the Board approve the 5 lease purchase agreements and bond payments for the 2023-24 FY.

ITEM OF CONSIDERATION
Chickasha Public Schools
Board of Education
May 16, 2024

TOPIC: E-RATE Board Resolution

ADMINISTRATIVE RECOMMENDATION: Approve resolution for Schools and Libraries “2024 ERATE request” for Universal Services in 2024-2025.

RATIONALE FOR RECOMMENDATION: The resolution authorizes the 2024-2025 filing of Form 471 for category 1 and 2 applications and the district’s share upon approval of funding and receipt of services.

FISCAL NOTE: The district’s applicable share is approximately 15% of total cost of category 1 and category 2 services.

OPTIONS:

1. Approve the proposal.
2. Not approve the proposal.
3. Request additional information.

CONTACT PERSON: Jennifer Stegman, Assistant Superintendent

RESOLUTION

Be it resolved that the governing board for Chickasha Indep School Dist 1

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered for the fiscal year 07/01/2024-06/30/2025.

2. Authorizes payment of the applicant's share subject to the following conditions:
 - (1) Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
 - (2) Receipt of services during the fiscal year 07/01/2024-06/30/2025.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

FRN Report
04/08/24

Report Filters:
Entity Number: 139751
Funding Year: 2024
Used Consultant? YES
Contact: 16024809

BEN	Applicant Name					Applicant City	ST	Sites	471 No.	Filing Date	SPIN	Service Provider		471 Nickname
Year	FRN	Status	Wave	Type	486 SSD	Cont. Date	Contract Number	Award Amt.	Disc%	Request	Commitment	Disbursed	Contract Exp	FRN Nickname
139751	Chickasha Indep School Dist 1					Chickasha	OK	5	241016279	2024-03-13	143037316	Wanrack LLC		CHIC 2024 WAN-C1
2024	2499020082	Pending	N/A	IA		03/16/2022	CHIC WANRack WAN 10	53,301.60	80%	42,641.28	0.00	0.00	2027-06-30	2 - Wan 10 Gbps
139751	Chickasha Indep School Dist 1					Chickasha	OK	5	241026504	2024-03-25	143032077	High Point Networks, LLC		CHIC 2024 -C2
2024	2499036720	Pending	N/A	IC		03/18/2024	CHIC High Point Netw	117,166.00	80%	93,732.80	0.00	0.00	2025-09-30	1- Network
139751	Chickasha Indep School Dist 1					Chickasha	OK	5	241027017	2024-03-25	143015254	OneNet (Oklahoma State Regents)		CHIC INT 2024-C1
2024	2499037538	Pending	N/A	IA				30,480.00	80%	24,384.00	0.00	0.00	2025-06-30	1 - Internet Access 2 Gbps
Grand Total								200,947.60		160,758.08	0.00	0.00		

ITEM OF CONSIDERATION
Board of Education
May 16, 2024

TOPIC: Recommendation to accept the Ring Central through Avaya for phone leases, phone and fax services.

ADMINISTRATIVE RECOMMENDATION: Accept contract

RATIONALE FOR RECOMMENDATION: The new phone service is cloud based and will allow the district to easily manage our phone system, voice mail and Fax.

FINANCIAL IMPACT AND FUNDING: The implementation fee is 11,600 to initially set up the phones and phone system. The remaining costs will be a lease agreement that includes the phone lines, phones and fax lines. We estimate the lease cost for the phone system to be comparable to what we are currently paying.

OPTIONS:

1. Approve
2. Not Approve
3. Table

CONTACT PERSON: Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin
Superintendent of Chickasha Public Schools

INITIAL ORDER FORM

This Initial Order Form is a binding agreement between RingCentral, Inc. (“**RingCentral**”), through its agent Avaya LLC (“**Avaya**”), and **CHICKASHA SCHOOL ADMIN BUILDING** (“**Customer**” or “**You**”) (together the “**Parties**”), for the purchase of the Services, licenses, and products listed herein. This Initial Order Form is subject to and incorporates the terms and conditions of: (i) the separate written agreement, executed by the Parties governing the purchase of the Services described in this Order Form, or (ii) the RingCentral Online Terms of Service available at <https://www.ringcentral.com/legal/eulatos.html>, if there is no written agreement in place (hereinafter (i) and (ii) referred to as the “**Agreement**”). Capitalized terms not defined herein shall have the same meanings as set forth in the applicable Agreement between the Parties. Unless agreed by both Parties in writing, any terms or conditions set forth in a Customer-issued purchase order or ordering document shall not apply. Avaya represents that it has the authority as RingCentral’s agent to bind RingCentral to this Order Form.

Customer

CHICKASHA SCHOOL ADMIN BUILDING

900 W CHOCTAW AVE
CHICKASHA, OKLAHOMA 73018-2213
United States

Joe Moulder
4052226500
jmoulder@chickasha.k12.ok.us

Service Provider

RingCentral, Inc.

20 Davis Drive
Belmont, CA 94002
United States

Service Commitment Period

Start Date: June 12, 2024

Initial Term: 60 Months

Renewal Term: 24 Months

Payment Schedule: Annual

Avaya Cloud Office Services

Recurring Services			
Summary of Service	Qty	Rate	Subtotal
DigitalLine Unlimited Standard	270	\$137.94	\$37,243.80
DigitalLine Unlimited Standard		\$83.94	
Compliance and Administrative Cost Recovery Fee		\$42.00	
e911 Service Fee		\$12.00	
		Annual Recurring Services*	\$37,243.80
Total Initial Amount			\$37,243.80

*Amounts are exclusive of applicable Taxes, Fees, and Shipping Charges.

Cost Center Billing

For customers with cost center billing, it is the customer’s responsibility to provide cost center allocation information to the Avaya invoice billing team at least 10 days prior to the issuance of the invoice. After the information is received, it will be reflected on future invoices, but will not be adjusted retroactively on past invoices. If purchasing additional services through the administrative portal, it is the customer’s responsibility to assign cost centers at the time of purchase; otherwise, those services will not be allocated by cost center on the next invoice. Please note that cost center allocation is not available for certain items, such as minute bundles and credit memos. For additional questions, please contact the ACO invoice billing team at acobilling@avaya.com.

Free Services Amount

Customer will receive 10,947.15 US Dollars (the "Free Service Amount"), which will be applied against charges for the recurring Services set forth in this Order Form and any applicable taxes and fees associated with those Services invoiced by RingCentral. The Free Service Amount is non-transferable and non-refundable and will expire upon termination of this Order Form. The Customer will be responsible for paying for any additional services and products ordered, and any applicable associated taxes and fees.

Add-on Services. Customer is responsible for reviewing additional terms and conditions that may apply to RingCentral add-on services (where available) and certain Advanced Support Services listed on this order form, and which are available at <https://www.ringcentral.com/legal/add-on-services.html>.

IN WITNESS WHEREOF, the Parties have executed this Initial Order Form above through their duly authorized representatives.

Customer
CHICKASHA SCHOOL ADMIN BUILDING

For and on behalf of
RingCentral, Inc.

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

MASTER SERVICES AGREEMENT

This Master Services Agreement is effective as of the date of last signature (“Effective Date”) and made between:

CHICKASHA SCHOOL ADMIN BUILDING (“Customer”)

RingCentral, Inc. (“RingCentral”)

Address:

900 W CHOCTAW AVE
CHICKASHA, OKLAHOMA 73018-2213

Address:

20 Davis Drive
Belmont, CA 94002

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

RingCentral is entering into this Agreement through its agent Avaya LLC (“Avaya”). RingCentral and Customer are together referred to as the “Parties” and, along with Avaya for the purposes of the section titled “Authority” below, each individually as a “Party.”

1. The Master Services Agreement (“**Agreement**”) consists of the terms and conditions contained herein, and any Service Attachments applicable to Customer’s Services, and any other Attachments agreed by the Parties, are incorporated into and form a part of this Agreement.

Exhibit A – Definitions

Attachment A – Avaya Cloud Office Services

Attachment B – Security Addendum

THE PARTIES AGREE AS FOLLOWS:

2. Ordering and Term

- A. Ordering Services.** Customer may order the Services set forth in the relevant Attachments, attached hereto, by executing an Order Form in the format provided by RingCentral. Customer must submit the Order Form to RingCentral either in writing or electronically via the Administrative Portal. The Order Form will identify the Services requested by Customer together with: (i) the price for each Service; (ii) scheduled Start Date; (iii) and products rented, licensed, or sold to Customer, if any. An Order Form will become binding when it is executed by the Customer and accepted by RingCentral. RingCentral may accept an Order Form by commencing performance of the requested Services. The Services and invoicing for those Services will begin on the Start Date, as identified in the applicable Order Form or on the day Services are ordered via the Administrative Portal. Customer may purchase additional Services, software, and equipment via the Administrative Portal or by executing additional Order Forms.
- B. Equipment.** Subject to availability based on brand and Customer location, Customer may purchase or rent equipment from RingCentral for use with the Services. The terms and conditions that govern any such transaction can be found at:
 - i. Purchase: <http://www.ringcentral.com/legal/ringcentral-hardware-terms-conditions.html>;
 - ii. Rental: <http://www.ringcentral.com/legal/lease-rental.html>, and
 - iii. Device as a Services: <https://www.ringcentral.com/legal/daas-agreement.html>.
- C. Term of this Agreement.** The Term of this Agreement will commence on the Effective Date and continue until the last Order Form is terminated or expires, unless terminated earlier in accordance with its terms.
- D. Services Term.** The Services Term will begin on the Start Date of the initial Order Form and continue for the initial term set forth in the initial Order Form (“**Initial Term**”). Upon expiration of the Initial Term, unless otherwise set forth in the Order Form, the term recurring Services will automatically renew for successive periods as set forth in the initial Order Form (each a “**Renewal Term**”) unless either Party gives notice of non-renewal at least thirty (30) days before the expiration of the Initial Term or the then-current Renewal Term. The Term of any recurring Services added to your Account after the initial Order Form is executed will start on the Start Date in the applicable Order Form, will run coterminously with the then-current Term of any preexisting

Services unless otherwise extended in the applicable Order Form, and will be invoiced on the same billing cycles as the preexisting Services.

3. Invoicing and Payment

- A. Prices and Charges.** All prices are identified in US dollars on the Administrative Portal or in the applicable Order Form unless otherwise agreed by the Parties. Additional charges may result if Customer activates additional features, exceeds usage thresholds, or purchases additional Services or equipment. Customer will be liable for all charges resulting from use of the Services on its Account. Unless otherwise agreed between the Parties, recurring charges (such as charges for Digital Lines, product licenses, minute bundles, and equipment rental fees) for the Services begin on the Start Date identified in the Administrative Portal or in the applicable Order Form and will remain in effect for the Initial Term (as described in an Order Form) or, if applicable, the then-current Renewal Term. RingCentral will provide notice of any proposed increase in such charges no later than sixty (60) days before the end of the Initial Term or then-current Renewal Term, and any such increase will be effective on the first day of the next Renewal Term. Administrative Fees that RingCentral is entitled to pass on to its customers as a surcharge pursuant to applicable Law may be increased on thirty (30) days' written notice. Outbound calling rates will be applied based on the rate in effect at the time of use. Customer may locate the currently effective rates in the Administrative Portal.
- B. Invoicing and Payment.** Invoices will be issued in accordance with the payment terms set forth in the Order Form. If Customer chooses to pay by credit or debit card, by providing a valid credit or debit card, Customer is expressly authorizing all Services and equipment charges and fees to be charged to such payment card, including recurring payments billed on a monthly or annual basis. In addition, Customer's provided credit card shall be used for any in-month purchases of additional services and products, or where Customer has exceeded usage or threshold limits, any overage charges. Unless otherwise stated in the applicable Order Form, recurring charges are invoiced in advance in the frequency set forth in the Order Form, and usage-based and onetime charges are billed monthly in arrears. Customer shall make payment in full, without deduction or set-off, within thirty (30) days of the invoice date. Any payment not made when due may be subject to a late payment fee equivalent to the lesser of (i) one and a half percent (1.5%) per month or (ii) if applicable, the highest rate allowed by Law. In no event may payment be subject to delays due to Customer internal purchase order process.
- C. Taxes.** All rates, fees, and charges are exclusive of applicable Taxes, for which Customer is solely responsible. Taxes may vary based on jurisdiction and the Services provided. If any withholding tax is levied on the payments, then Customer must increase the sums paid to RingCentral so that the amount received by RingCentral after the withholding tax is deducted is the full amount RingCentral would have received if no withholding or deduction had been made. If Customer is a tax-exempt entity, tax exemption will take effect upon provision to and validation by RingCentral of certificate of tax exemption.
- D. Billing Disputes.** If a Customer reasonably and in good faith disputes any portion of RingCentral's invoice, it must provide written notice to RingCentral within thirty (30) days of the invoice date, identifying the reason for the dispute and the amount being disputed. Customer's dispute as to any portion of the invoice will not excuse Customer's obligation to timely pay the undisputed portion of the invoice. Upon resolution, Customer must pay any validly invoiced unpaid amounts within thirty (30) days. Any amounts that are found to be in error resulting in an overpayment by the Customer will be applied as a billing credit against future invoices. Customer will be reimbursed any outstanding billing credits at the expiration or termination of this Agreement.

4. Provision of the Service

- A. General Terms.** RingCentral will provide the Services as described in the relevant Service Attachment. RingCentral may enhance, replace, and/or change the features of the Services, but it will not materially reduce the core features, functions, or security of the Services during the Term without Customer's consent.
- B. Customer Care**
- i. Customer must provide Helpdesk Support to Customer's End Users. RingCentral may require Customer's Helpdesk Support personnel to complete a designated series of training courses on RingCentral's Services. Such training will be provided to Customer online in English at no cost.
 - ii. RingCentral will make remote support available to Customer's Helpdesk Support personnel and/or Account Administrators via the Customer Care call center, which will be available 24/7, to attempt to resolve technical issues with, and answer questions regarding the use of the Services. Unless otherwise agreed by the parties, Customer Care support will be provided in English, and onsite and implementation services are not included in the Customer Care support.
 - iii. Customer may open a case with Customer Care following the process in place at the time. Any individual contacting Customer Care on behalf of Customer must be authorized to do so on behalf of the Account and will be required to follow applicable authentication protocols.
- C. Professional Services.** RingCentral offers a broad portfolio of professional services that includes onsite and remote implementation services; extended enterprise services including premium technical support; and consulting. Any such services are governed by this Agreement, the Professional Services terms, and any applicable Statement of Work (SOW), which may be attached hereto.

- D. **Advanced Support.** Customer may purchase Advanced Support services from RingCentral for use with the Services. The terms and conditions that govern the Advanced Support can be found at: <https://www.ringcentral.com/legal/enterprise-service-attachment.html>.
- E. **Managed Services.** Customer may purchase Managed Services from RingCentral for use with the Services. The terms and conditions that govern the Managed Services can be found at: <https://www.ringcentral.com/legal/managed-services-attachment.html>.
- F. **Subcontracting.** RingCentral may provide any of the Services hereunder through any of its Affiliates or subcontractors, provided that RingCentral will bear the same degree of responsibility for acts and omissions for those subcontractors acting on RingCentral's behalf in the performance of its obligations under this Agreement as it would bear if such acts and omissions were performed by RingCentral directly.

5. Use of the Service

- A. **Service Requirements.** The Services are dependent upon Customer's maintenance of sufficient Internet access, networks, and power as set forth in RingCentral's Technical Sufficiency Criteria, available at <https://www.ringcentral.com/legal/policies/technical-sufficiency-criteria.html>. RingCentral will not be responsible for any deficiencies in the provision of the Services if Customer's network does not meet RingCentral's Technical Sufficiency Criteria.
- B. **Use Policies.** Customer and its End Users may use the Services only in compliance with this Agreement, applicable Law, and the Use Policies referenced below, which are incorporated into and form part of this Agreement. Customer must ensure that its End Users comply with the Use Policies. Any breach of this Section (Use Policies) will be deemed a material breach of this Agreement. RingCentral may update the Use Policies from time to time and will provide notice of material updates to Customer at the email address on file with the Account. All updates will become effective thirty (30) days after such notice to Customer or upon posting for non-material changes. Customer may object to a modification that negatively impacts its use of the Service by sending written notice ("Objection Notice") to RingCentral within thirty (30) days from the date of the notice of modification. If the Parties cannot reach agreement, then either Party may terminate the affected Services without penalty with thirty (30) days written notice to the other Party.
 - i. **Acceptable Use Policy.** The Services must be used in accordance with RingCentral's Acceptable Use Policy, available at <https://www.ringcentral.com/legal/acceptable-use-policy.html>. Notwithstanding anything to the contrary in this Agreement, RingCentral may act immediately and without notice to suspend or limit the Services if RingCentral reasonably suspects fraudulent or illegal activity in the Customer's Account, material breach of the Acceptable Use Policy, or use of the Services that could interfere with the functioning of the RingCentral Network provided such suspension or limitation may only be to the extent reasonably necessary to protect against the applicable condition, activity, or use. RingCentral will promptly remove the suspension or limitation as soon as the condition, activity or use is resolved and mitigated in full. If Customer anticipates legitimate but unusual activity on its Account, Customer should contact Customer Care in advance to avoid any Service disruption.
 - ii. **Emergency Services.** RingCentral's policy governing the provision of emergency services accessed via the Services is available at <https://www.ringcentral.com/legal/emergency-services.html>.
 - iii. **Numbering Policy.** The provision, use, and publication of numbers used in conjunction with the Services are governed by RingCentral's Numbering Policies, available at <https://www.ringcentral.com/legal/policies/numbering-policy.html>.

6. Termination

- A. **Termination for Cause.** Either Party may terminate this Agreement and any Services purchased hereunder in whole or part by giving written notice to the other Party: i) if the other Party breaches any material term of this Agreement and fails to cure such breach within thirty (30) days after receipt of such notice; ii) at the written recommendation of a government or regulatory agency following a change in either applicable Law or the Services; or iii) upon the commencement by or against the other Party of insolvency, receivership or bankruptcy proceedings or any other proceedings or an assignment for the benefit of creditors.
- B. **Effect of Termination.** If Customer terminates the Services, a portion of the Services, or this Agreement in its entirety due to RingCentral's material breach under Section 6(A) (Termination for Cause), Customer will not be liable for any fees or charges for terminated Services for any period subsequent to the effective date of such termination (except those arising from continued usage before the Services are disconnected), and RingCentral will provide Customer a pro-rata refund of any prepaid and unused fees or charges paid by Customer for terminated Services. If this Agreement or any Services are terminated for any reason other than as a result of a material breach by RingCentral or as otherwise permitted pursuant to Section 6(A) or as set forth in Section 14(I) (Regulatory and Legal Changes) the Customer must, to the extent permitted by applicable Law and without limiting any other right or remedy of RingCentral, pay within thirty (30) days of such termination all amounts that have accrued prior to such termination, as well as all sums remaining unpaid for the Services for the remainder of the then-current Term plus related Taxes and fees.

7. Intellectual Property

A. Limited License

- i. Subject to, and conditional upon Customer's compliance with, the terms of this Agreement, RingCentral grants to Customer and its End User, a limited, personal, revocable, non-exclusive, non-transferable (other than as permitted under this Agreement), non-sublicensable license to use any software provided or made available by RingCentral to the Customer as

part of the Services (“**Software**”) to the extent reasonably required to use the Services as permitted by this Agreement, only for the duration that Customer is entitled to use the Services and subject to the Customer being current on its payment obligations.

- ii. Customer will not, and will not allow its End Users, to: (a) sublicense, resell, distribute or assign its right under the license granted under this Agreement to any other person or entity; (b) modify, adapt or create derivative works of the Software or any associated documentation; (c) reverse engineer, decompile, decrypt, disassemble or otherwise attempt to derive the source code for the Software; (d) use the Software for infringement analysis, benchmarking, or for any purpose other than as necessary to use the Services Customer is authorized to use; (e) create any competing Software or Services; or (f) remove any copyright or other proprietary or confidential notices on any Software or Services.

B. IP Rights

- i. **RingCentral’s Rights.** Except as expressly provided in this Agreement, the limited license granted to Customer under Section 7(A) (Limited License) does not convey any ownership or other rights or licenses, express or implied, in the Services (including the Software), any related materials, or in any Intellectual Property and no IP Rights or other rights or licenses are granted, transferred, or assigned to Customer, any End User, or any other party by implication, estoppel, or otherwise. All rights not expressly granted herein are reserved and retained by RingCentral and its licensors. The Software and Services may comprise or incorporate services, software, technology, or products developed or provided by third parties, including open-source software or code. Customer acknowledges that misuse of RingCentral Services may violate third-party IP rights.
- ii. **Customer Rights.** As between RingCentral and Customer, Customer retains title to all IP Rights that are owned by the Customer or its suppliers. To the extent reasonably required or desirable for the provision of the Services, Customer grants to RingCentral a limited, personal, non-exclusive, royalty-free, license to use Customer’s IP Rights in the same. Customer must provide (and is solely responsible for providing) all required notices and obtaining all licenses, consents, authorizations, or other approvals related to the use, reproduction, transmission, or receipt of any Customer Content that includes personal or Confidential Information or incorporates any third-party IP rights.

- C. **Use of Marks.** Neither Party may use or display the other Party’s trademarks, service mark or logos in any manner without such Party’s prior written consent.

8. Confidentiality

- A. **Restrictions on Use or Disclosures by Either Party.** During the Term of this Agreement and for at least one (1) year thereafter, the Receiving Party shall hold the Disclosing Party’s Confidential Information in confidence, shall use such Confidential Information only for the purpose of fulfilling its obligations under this Agreement, and shall use at least as great a standard of care in protecting the Confidential Information as it uses to protect its own Confidential Information.

Each Party may disclose Confidential Information only to those of its employees, agents or subcontractors who have a need to it in order to perform or exercise such Party’s rights or obligations under this Agreement and who are required to protect it against unauthorized disclosure in a manner no less protective than required under this Agreement. Each Party may disclose the other Party’s Confidential Information in any legal proceeding or to a governmental entity as required by Law.

These restrictions on the use or disclosure of Confidential Information do not apply to any information which is independently developed by the Receiving Party or lawfully received free of restriction from another source having the right to so furnish such information; after it has become generally available to the public without breach of this Agreement by the Receiving Party; which at the time of disclosure was already known to the Receiving Party, without restriction as evidenced by documentation in such Party’s possession; or which the Disclosing Party confirms in writing is free of such restrictions.

Upon termination of this Agreement, the Receiving Party will promptly delete, destroy or, at the Disclosing Party’s request, return to the Disclosing Party, all Disclosing Party’s Confidential Information in its possession, including deleting or rendering unusable all electronic files and data that contain Confidential Information, and upon request will provide the Disclosing Party with certification of compliance with this subsection.

9. Data Protection

- A. **Data Privacy.** RingCentral respects Customer’s privacy and will only use the information provided by Customer to RingCentral or collected in the provision of the Services in accordance with RingCentral’s Data Processing Addendum, available at <https://www.ringcentral.com/legal/dpa.html>, incorporated by reference. RingCentral may update the Data Processing Addendum from time to time and will provide notice of any material updates to the Customer as required by applicable Laws at the email address on file with the Account. Such updates will be effective thirty (30) days after such notice to Customer.
- B. **Data Security.** RingCentral will take commercially reasonable precautions, including, without limitation, technical (e.g., firewalls and data encryption), organizational, administrative, and physical measures, to help safeguard Customer’s Account, Account Data, and Customer Content against unauthorized use, disclosure, or modification. Customer must protect all End Points using commercially reasonable security measures. Customer is solely responsible to keep all user identifications and passwords secure. Customer must monitor use of the Services for possible unlawful or fraudulent use. Customer must notify RingCentral immediately if Customer becomes aware or has reason to believe that the Services are being used fraudulently or without authorization by any End User or third party. Failure to notify RingCentral may result in the suspension or termination of the Services and additional charges to Customer resulting from such use. RingCentral will not be liable for any charges resulting from unauthorized use of Customer’s Account.

- C. Software Changes.** RingCentral may from time-to-time push software updates and patches directly to Customer's device(s) for installation and Customer will not prevent RingCentral from doing so. Customer must implement promptly all fixes, updates, upgrades and replacements of software and third-party software that may be provided by RingCentral. RingCentral will not be liable for inoperability of the Services or any other Services failures due to failure of Customer to timely implement the required changes.

10. Limitations of Liability

A. Excluded Damages

IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES OR ITS OR THEIR SUPPLIERS BE LIABLE FOR (1) INDIRECT, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES; (2) LOSS OF USE OR LOSS OF DATA; (3) LOSS OF BUSINESS OPPORTUNITIES, REVENUES OR PROFITS; OR (4) COSTS OF PROCURING REPLACEMENT PRODUCTS OR SERVICES, IN ALL CASES WHETHER ARISING UNDER CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR ANY OTHER THEORY OF LIABILITY, AND EVEN IF SUCH PARTY HAS BEEN INFORMED IN ADVANCE OF SUCH DAMAGES OR SUCH DAMAGES COULD HAVE BEEN REASONABLY FORESEEN.

B. Liability Caps

EXCEPT AS SET FORTH HEREIN, THE TOTAL CUMULATIVE LIABILITY OF THE PARTIES UNDER THIS AGREEMENT WILL NOT EXCEED THE AMOUNTS PAID OR PAYABLE UNDER THIS AGREEMENT DURING THE PREVIOUS SIX (6) MONTHS. LIMITATIONS UNDER THIS SECTION (LIABILITY CAPS) WILL NOT APPLY TO:

- i. FEES OWED BY CUSTOMER
- ii. EITHER PARTY'S LIABILITY FOR INFRINGEMENT OF THE OTHER PARTY'S IP RIGHTS
- iii. EITHER PARTY'S LIABILITY RESULTING FROM GROSS NEGLIGENCE, FRAUD, OR WILLFUL OR CRIMINAL MISCONDUCT
- iv. CUSTOMER'S LIABILITY RESULTING FROM USE OF THE SERVICES IN BREACH OF THE ACCEPTABLE USE POLICY OR EMERGENCY SERVICES POLICY
- v. EITHER PARTY'S LIABILITY ARISING FROM DEATH OR PERSONAL INJURY CAUSED BY NEGLIGENCE, OR FOR ANY OTHER LIABILITY WHICH MAY NOT BE RESTRICTED, LIMITED, OR EXCLUDED PURSUANT TO APPLICABLE LAW.

11. Indemnification

A. Indemnification by RingCentral

- i. RingCentral shall indemnify and hold harmless the Customer and its Affiliates for Indemnifiable Amounts, and shall defend any third-party claims or causes of action (a "Third Party Claim") to the extent such Third Party Claim arises out of or alleges that:
 - a. The Services, as provided by RingCentral, infringe or misappropriate the patent, copyright, trademark, or trade secret rights of a third party.
- ii. RingCentral will have no obligations under subsection (i) above to the extent the Third Party Claim arises from: (a) use of the Services in combination with data, software, hardware, equipment, or technology not provided or authorized by RingCentral in writing unless any of the foregoing are necessary for the proper operation of the Services; (b) modifications to the Services not made by RingCentral; (c) Customer Content; (d) failure to promptly install any updates of any software or firmware or accept or use any modified or replacement items provided free of charge by or on behalf of RingCentral; (e) breach of the Agreement; or (f) a Third Party Claim brought by Customer's Affiliate, successor, or assignee.
- iii. If such a Third-Party Claim is made or appears possible, Customer agrees to permit RingCentral, at RingCentral's sole discretion and expense, to (a) modify or replace the Services, or component or part thereof, to make it non-infringing or (b) obtain the right for Customer to continue to use the Services. If RingCentral determines that neither alternative is commercially reasonable, RingCentral may terminate this Agreement in its entirety or with respect to the affected Service, component or part (a "Discontinued Component"), effective immediately on written notice to Customer, in which case Customer will not owe any fees or charges relating to the Discontinued Component for any period subsequent to the date of such termination, and will be entitled to receive a refund of any prepaid but unused fees relating to the Discontinued Component. In the event the removal of the Discontinued Component does not substantially affect Customer's use of the Services, the refund or fee abatement pursuant to the foregoing shall be a reasonable portion of the total fees owed by Customer for the Services as a whole based on the significance of the Discontinued Component to the total value of the Services as a whole. RingCentral's obligations under this Sub-Section will be RingCentral's sole and exclusive liability and Customer's sole and exclusive remedies with respect to any actual or alleged intellectual property violations.

- B. Indemnification by Customer.** To the extent permitted by the laws and the constitution of the jurisdiction of Customer, Customer shall indemnify, and hold harmless RingCentral and its Affiliates for Indemnifiable Amounts, and shall defend any Third Party Claims arising out of or in connection with: (i) material violation of applicable Law by the Customer, its Affiliates, or their respective End Users in connection with their use of the Services; (ii) use of the Services in breach of the Use Policies; (iii) failure to promptly install any updates of any software or firmware or accept or use modified or replacement items provided free of charge by or on behalf of RingCentral; or (iv) Customer Content.

- C. **Defense and Indemnification Procedures.** Any Party seeking indemnification under this Section 11 (the “**Indemnified Party**”) shall provide the Party from which it seeks such indemnification (the “**Indemnifying Party**”) with the following: (a) prompt written notice of the Third-Party Claim, (b) sole control over the defense and settlement of the Third-Party Claim, and (c) reasonable information, cooperation, and assistance (at the Indemnifying Party’s sole expense except for the value of the time of the Indemnified Party’s personnel) in connection with the defense and settlement of the Third-Party Claim. The Indemnified Party’s failure to comply with the foregoing obligations will not relieve the Indemnifying Party of its defense or indemnification obligations under this Section 11 (Indemnification) except to the extent that the Indemnifying Party is materially prejudiced by such failure. The Indemnified Party will have the right to participate (but not control), at its own expense, in the defense of such Third-Party Claim, including any related settlement negotiations. No such claim may be settled by the Indemnifying Party without the Indemnified Party’s express written consent (not to be unreasonably withheld, conditioned, or delayed) unless such settlement includes a full and complete release of all claims and actions against the Indemnified Party by each party bringing such Third-Party Claim, requires no admission of fault, liability, or guilt by the Indemnified Party, and requires no act by the Indemnified Party other than the payment of a sum of money fully indemnified by the Indemnifying Party.

12. Warranties

- A. **RingCentral Warranty.** RingCentral will provide the Services using a commercially reasonable level of skill and care, in material compliance with all applicable Laws and otherwise subject to the terms of this Agreement. To the extent permitted by Law, RingCentral shall pass through to Customer any and all warranties RingCentral receives in connection with equipment provided to Customer by or on behalf of RingCentral.
- B. **Customer Warranty.** Customer’s and its End Users’ use of the Services must always comply with all applicable Laws and this Agreement. Further, when Customer’s subscription for Services exceeds one (1) fiscal year, Customer warrants that it shall exercise due diligence and best efforts to secure an adequate appropriation of funds on time from its legislative or similar government body to pay for the contracted Services in the follow-on fiscal year(s).
- C. **Disclaimer of Warranties.** EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT AND TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICES ARE PROVIDED “AS IS” AND “AS AVAILABLE,” AND RINGCENTRAL MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, QUIET ENJOYMENT, AND FITNESS FOR A PARTICULAR PURPOSE AND ANY WARRANTIES ARISING FROM A COURSE OF DEALING OR USAGE IN TRADE, TOGETHER WITH SIMILAR WARRANTIES, WHETHER ARISING UNDER ANY LAW OR OTHERWISE. TO THE EXTENT THAT RINGCENTRAL CANNOT DISCLAIM ANY SUCH WARRANTY AS A MATTER OF APPLICABLE LAW, THE SCOPE AND DURATION OF SUCH WILL BE LIMITED TO THE FULLEST EXTENT PERMITTED BY LAW.

13. Dispute Resolution

- A. **Governing Law.** Any dispute arising out of or relating to this Agreement shall be governed and construed in accordance with the laws of OKLAHOMA, without regard to its choice of law rules, and the parties agree to submit to the jurisdiction of, and venue in, the courts in that state. The United Nations Convention on Contracts for the International Sale of Goods does not apply to this Agreement or Customer’s use of the products or Services.
- B. **Good Faith Attempt to Settle Disputes.** In the event of a dispute, each Party shall appoint a duly authorized representative who shall use all reasonable endeavors to resolve in good faith any dispute within reasonable timescales.
- C. **Equitable Relief.** Any breach of either Party’s IP Rights may cause that Party irreparable harm for which monetary damages will be inadequate and such Party may, in addition to other remedies available at Law or in equity, obtain injunctive relief without the necessity of posting a bond or other security, proof of damages, or similar requirement, in addition to any other relief to which such Party may be entitled under applicable Law.

14. Miscellaneous

- A. **Relationship of the Parties.** RingCentral and Customer are independent contractors, and this Agreement will not establish any relationship of partnership, joint venture, employment, franchise or agency between RingCentral and Customer.
- B. **Assignment.** Neither Party may assign the Agreement or any portion thereof without the other Party’s prior written consent (which such consent may not be unreasonably withheld or delayed), however either Party may assign the Agreement and all of that Party’s rights and obligations thereunder without consent (a) to an Affiliate; (b) to the Party’s successor or surviving entity in connection with a merger, acquisition, consolidation, sale of all or substantially all of its assets used in connection with the provision of Services under this Agreement; or (c) as part of the transfer or disposition of more than fifty percent (50%) of a Party’s voting control or assets. This Agreement will bind and inure to the benefit of the Parties, and their permitted assigns and successors.
- C. **Notices.** Except where otherwise expressly stated in the Agreement, all notices or other communications must be in English and are deemed to have been fully given when made in writing and delivered in person, upon delivered email, confirmed facsimile, or five days after deposit with a reputable overnight courier service, and addressed as follows: To RingCentral at RingCentral, Inc., Legal Dept., 20 Davis Drive, Belmont, CA 94002 USA, with a copy to legal@ringcentral.com, and to Customer at either the physical address or email address associated with the Customer Account.

Customer acknowledges and agrees that all electronic notices have the full force and effect of paper notices. The addresses to which notices may be given by either Party may be changed (a) by RingCentral upon written notice given to Customer pursuant to this Section or (b) by Customer in the Administrative Portal.

- D. Force Majeure.** Excluding either Party's payment obligations under the Agreement, neither Party will be responsible or liable for any failure to perform or delay in performing to the extent resulting from any event or circumstance that is beyond that Party's reasonable control, including without limitation any act of God; national emergency; third-party telecommunications networks; riot; war; terrorism; governmental act or direction; change in Laws; fiber, cable, or wire cut; power outage or reduction; rebellion; revolution; insurrection; earthquake; storm; hurricane; flood, fire, or other natural disaster; strike or labor disturbance; or other cause, whether similar or dissimilar to the foregoing, not resulting from the actions or inactions of such Party.
- E. Third-Party Beneficiaries.** RingCentral and Customer agree that there will be no third-party beneficiaries to this Agreement.
- F. Headings, Interpretation.** The headings, section titles, and captions used in the Agreement are for convenience of reference only and will have no legal effect. All defined terms include related grammatical forms, and, whenever the context may require, the singular form of nouns and pronouns include the plural, and vice versa. The Parties agree that this Agreement will be deemed to have been jointly and equally drafted by them, and that the provisions of this Agreement therefore should not be construed against a Party or Parties on the grounds that the Party or Parties drafted or was more responsible for drafting the provision(s).
- G. Anti-Bribery.** Each Party represents that in the execution of this Agreement and in the performance of its obligations under this Agreement it has complied and will comply with all applicable anti-bribery Laws and regulations, including, without limitation, the U.S. Foreign Corrupt Practices Act, the UK Bribery Act, and similar applicable Laws.
- H. Export Control.** Any services, products, software, and technical information (including, but not limited to, services and training) provided pursuant to the Agreement may be subject to U.S. export Laws and regulations. Customer will not use, distribute, transfer, or transmit the services, products, software, or technical information (even if incorporated into other products) except in compliance with U.S. and other applicable export regulations.
- I. Regulatory and Legal Changes.** In the event of any change in Law, regulation or industry change that would prohibit or otherwise materially interfere with RingCentral's ability to provide Services under this Agreement, RingCentral may terminate the affected Services or this Agreement or otherwise modify the terms thereof.
- J. Entire Agreement.** The Agreement, together with any exhibits, Order Forms, Use Policies, and Attachments, each of which is expressly incorporated into this Agreement with this reference, constitutes the entire agreement between the Parties and supersedes and replaces any and all prior or contemporaneous understandings, proposals, representations, marketing materials, statements, or agreements, whether oral, written, or otherwise, regarding such subject. RingCentral expressly rejects in their entirety any additional or conflicting terms or conditions contained in Customer purchase order, or similar Customer document, which the Parties agree are solely for the Customer's convenience.
- K. Order of Precedence.** In the event of any conflict between the documents comprising this Agreement, precedence will be given to the documents in the following descending order: (i) the applicable Order Form (including any hyperlinks); (ii) the applicable Attachment; (iii) the main body of this Agreement; (iv) Use Policies and Data Processing Addendum incorporated by reference in this Agreement; and (v) and any other document expressly referred to in this Agreement which governs the Services. With respect to data processing, the Data Processing Addendum shall take precedence over any inconsistent terms in any of the documents listed in the previous sentence.
- L. Amendments.** Except as otherwise provided, this Agreement may only be modified by a written amendment executed by authorized representatives of both Parties. In no event will handwritten changes to any terms or conditions, including in the applicable Order Form, be effective.
- M. Severability and Waiver.** In the event any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, such provision(s) will be stricken and the remainder of this Agreement will remain legal, valid, and binding. The failure by either Party to exercise or enforce any right conferred by this Agreement will not be deemed to be a waiver of any such right or to operate so as to bar the exercise or enforcement of any such or other right on any later occasion. Except as otherwise expressly stated in this Agreement, all rights and remedies stated in the Agreement are cumulative and in addition to any other rights and remedies available under the Agreement, at Law, or in equity.
- N. Publicity.** Subject to Customer's prior written approval, which may not be unreasonably withheld or denied, in each instance, and notwithstanding anything to the contrary in this Agreement, RingCentral may identify Customer as a customer (including use of any Customer logo or trademark) and may refer to this Agreement during its earnings calls and in connection with its business deals, press releases, and marketing and/or promotional materials.
- O. Execution.** Each Party represents and warrants that: (a) it possesses the legal right and capacity to enter into the Agreement and to perform all of its obligations thereunder; (b) the individual signing the Agreement and (each executable part thereof) on that Party's behalf has full power and authority to execute and deliver the same; and (c) the Agreement will be a binding obligation of that Party. Each Party agrees that an Electronic Signature, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as manual signatures.
- P. Counterparts.** This Agreement may be executed electronically and in separate counterparts each of which when taken together will constitute one in the same original.
- Q. Survival.** The rights and obligations of either Party that by their nature would continue beyond the expiration or termination of this Agreement or an Order Form will survive expiration or termination of this Agreement or the Order Form, including without limitation payment obligations, warranty disclaimers, indemnities, limitations of liability, definitions and miscellaneous.

R. Family Education Rights and Privacy Act (FERPA). Customer Content when in-transit on the RingCentral Network and when at-rest within RingCentral Data Centers may contain communications and/or educational records pertaining to students in connection with the performance of the Services pursuant to the Agreement. RingCentral shall only use or disclose such Customer Content as is reasonably necessary to provide the Services or for RingCentral to otherwise perform its obligations under the Agreement.

15. Authority

Avaya represents that it has the authority as RingCentral's agent to bind RingCentral to this Agreement (including each Order Form and all other documents incorporated here).

EXHIBIT A DEFINITIONS

Definitions. Capitalized terms used in this Agreement but otherwise not defined have the following meaning:

1. **“Account”** means the numbered account established with RingCentral and associated with Customer and the Services provided to Customer under this Agreement. For billing and convenience purposes, multiple services, Digital Lines, or End Users may be included in a single billing account, and/or a single Customer may have multiple billing accounts encompassing different geographic locations, business units, or other designations as requested by Customer and accepted by RingCentral.
2. **“Account Administrator”** means the person(s) who have been granted authority by Customer to set up, amend, or otherwise control settings and/or make additional purchases for the Account via the Administrative Portal. Account Administrators may have varying levels of Account rights, skills, or permissions.
3. **“Account Data”** means: any business contact information provided with the Account; RingCentral-generated logs of calling or other metadata developed or collected in the provision of the Services; configuration data; and records of Digital Lines and any Services purchased under this Agreement.
4. **“Administrative Fees”** means any administrative recovery fees, 911 cost recovery fees and the like separately charged by RingCentral to Customer.
5. **“Administrative Portal”** means the online administrative portal through which Account Administrators control settings and/or make additional purchases for the Account.
6. **“Affiliate(s)”** means a person or entity that is controlled by a Party hereto, controls a Party hereto, or is under common control with a Party hereto, and “control” means beneficial ownership of greater than fifty percent (50%) of an entity’s then-outstanding voting securities or ownership interests.
7. **“Attachment(s)”** means documents appended to the contract containing additional terms for products and Services. Attachments and the terms and conditions contained therein are part of this Agreement.
8. **“Confidential Information”** means any information disclosed by or on behalf of the Disclosing Party) to the Receiving Party that should reasonably be considered as confidential given the nature of the information and the circumstances surrounding its disclosure.
9. **“Customer Care”** means Customer support operations delivered by RingCentral and/or its subcontractors.
10. **“Customer Content”** means the content of calls, facsimiles, SMS messages, voicemails, voice recordings, shared files, conferences, or other communications transmitted or stored through the Services.
11. **“Digital Line”** means a phone number assigned to an End User or a specifically designated location (e.g., conference room) and the associated voice service for inbound and outbound calling that permits an End User generally to make and receive calls to and from the public switched telephone network as well as to and from other extensions within the same Account.
12. **“Disclosing Party”** means the Party disclosing Confidential Information or on whose behalf Confidential Information is disclosed by such Party’s agents, including but not limited to, its Affiliates, officers, directors, employees, and attorneys.
13. **“Electronic Signatures”** means an electronic sound, symbol, or process, including clicking a digital button to accept, attached to or logically associated with a contract or other record and executed or adopted by a person with the intent to sign the record.
14. **“End Point”** means an application or device through which any End-User might access and/or use any of the Services, including without limitation IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.
15. **“End User”** means an individual user to whom Customer makes the Services available, and may be a natural person, and may include but is not limited to Customer’s employees, consultants, clients, external users, invitees, contractors, and agents.
16. **“Helpdesk Support”** shall mean the performance of the following tasks:
 - Standard feature/functionality (“how to”) support for End Users (i.e. call forwarding, voice mail set-up, etc.).
 - Standard management of the Admin Interface within the product.
 - Support all moves, adds, changes, and deletes of employees.
17. **“Indemnifiable Amounts”** means all (X) damages and other amounts awarded against the Indemnified Party by a court of competent jurisdiction pursuant to a final judgment in connection with such Third-Party Claim; (Y) any amounts payable by the Indemnified Party or its Affiliates pursuant to a binding, written agreement settling the Third Party Claim, provided such agreement is approved in advance in writing by the Indemnifying Party; and (Z) all reasonable costs and expenses paid to third parties by the Indemnified Party or its Affiliates in connection with the Indemnified Party’s or its Affiliates’ attorneys’ fees and related expenses.
18. **“Indemnifying Party”** and **“Indemnified Party”** have the meanings set forth in Section 11(C) (Defense and Indemnification Procedures).
19. **“Initial Term”** has the meaning set forth in Section 2(D) (Services Term).

20. **"Intellectual Property Rights" or "IP Rights"** means all common law and statutory rights (whether registered or unregistered, or recorded or unrecorded, regardless of method) arising out of or associated with: (a) patents and patent applications, inventions, industrial designs, discoveries, business methods, and processes; (b) copyrights and copyright registrations, and "moral" rights; (c) the protection of trade and industrial secrets and Confidential Information; (d) other proprietary rights relating to intangible property; (e) trademarks, trade names and service marks; (f) a person's name, likeness, voice, photograph or signature, including without limitation rights of personality, privacy, and publicity; (g) analogous rights to those set forth above; and (h) divisions, continuations, continuations-in-part, renewals, reissues and extensions of the foregoing (as applicable).
21. **"Law"** means any law, statute, regulation, rule, ordinance, administrative guidance, treaty or convention, or court or administrative order or ruling of any governing Federal, State, local or non-U.S. governmental body with jurisdiction over the Services.
22. **"Order Form(s)"** means a request for Service describing the type and quantity of Services required by Customer and submitted and accepted by the Parties in accordance with Section 2(A) (Ordering Services). The Order Form may be presented and executed via the Administrative Portal.
23. **"Receiving Party"** means the Party or its agents, including, but not limited to its Affiliates, officers, directors, employees, and attorneys receiving Confidential Information.
24. **"Renewal Term"** has the meaning set forth in Section 2(D) (Services Term).
25. **"RingCentral Network"** means the network and supporting facilities between and among the RingCentral points of presence ("PoP(s)"), up to and including the interconnection point between the RingCentral's network and facilities, and the public Internet, and the Public Switched Telephone Network (PSTN). The RingCentral Network does not include the public Internet, a Customer's own private network, or the PSTN.
26. **"Service(s)"** means all services provided under this Agreement and set forth in one or more Order Form(s).
27. **"Start Date"** means the date so identified in the relevant Order Form or the date on which Customer orders Services via the Administrative Portal.
28. **"Taxes"** means any and all federal, state, local, municipal, foreign, and other taxes and fees charged or collected from Customers, including but not limited to any Universal Service Fund, TRS and 911 taxes and fees.
29. **"Term"** means the Initial Term plus any Renewal Terms.
30. **"Third Party Claim"** has the meaning set forth in Section 11(A) (Indemnification by RingCentral).
31. **"Use Policy"** refers to any of the policies identified in Section 5(B) (Use Policies).

ATTACHMENT A
SERVICE ATTACHMENT - AVAYA CLOUD OFFICE SERVICES

This Service Attachment is a part of the Master Services Agreement (the “**Agreement**”) that includes the terms and conditions agreed by the Parties under which RingCentral will provide to the Customer the Avaya Cloud Office Services as described under the applicable Order Form (the “**Services**”).

1. Service Overview

The Services are a cloud-based unified communications service that includes enterprise-class voice, fax, call handling, mobile apps, and bring-your-own-device (BYOD) capability that integrates with a growing list of applications.

The Services include:

- Voice Services, including extension-to-extension calling and the ability to make and receive calls to and from the public switched telephone network (PSTN)
- Video and audio-conferencing service, including screen sharing
- Collaboration Tools, including One-to-One and Team Chat, File Sharing, task management, SMS/Texting (where available), and other innovative tools

The Services may be accessed from a variety of user End Points, including IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.

2. Avaya Cloud Office Purchase Plans

A. Tiers of Service. The Services are made available in several pricing tiers, which are described more fully at <https://www.avaya.com/en/products/ucaas/cloud-office-pricing>. While RingCentral offers unlimited monthly plans for some of its products and services, RingCentral Services are intended for regular business use. “Unlimited” use does not permit any use otherwise prohibited by the Acceptable Use Policy, available at <https://www.ringcentral.com/legal/acceptable-use-policy.html>, including trunking, access stimulation, reselling of the Services, etc.

B. Minute and Calling Credit Bundles. Each plan includes a number of Toll-Free minutes, per month, which are pooled to create a single allotment of Toll-Free minutes available for the entire account. Essentials/Standard/Premium/Ultimate tier plans include a monthly allotment of 100/1000/2500/10000 toll free minutes per account, respectively. Overage charges of 3.9¢ per minute apply to calls made in excess of allotment.

International Calling Credit Bundles can be purchased in addition to any base amount included with the purchased tier. International External Calls are charged against Calling Credits on the Account per destination rates, or as overage once Calling Credits are exceeded. Currently effective rates are available at <https://www.ringcentral.com/support/international-rates.html>.

Extension-to-Extension Calls within the Customer account never incur any usage fee and are unlimited, except to the extent that such calls are forwarded to another number that is not on the Customer account.

Additional Calling Credits may be purchased through the Auto-Purchase feature, which can be selected for automatic purchase in various increments on the Administrative Portal. Auto-Purchase is triggered when the combined usage of all End Users on an Account exceeds the total Calling Credits or when End Users make calls with additional fees (e.g., 411).

Minute Bundles and Calling Credit Bundles expire at the end of month and cannot roll over to the following month. Auto-Purchased Calling Credits expire twelve (12) months from date of purchase. Bundles may not be sold, transferred, assigned, or applied to any other customer.

C. Enhanced Business SMS Allotment and Pricing. Each plan includes a number of SMS per each user, per month, which are pooled to create a single allotment of SMS available to the entire account. Essentials/Standard/Premium/Ultimate tier plans include a monthly allotment of 25/100/200/500 SMS, per user respectively. Each SMS sent or received will be deducted from the pool of available SMS on the account. Overage charges apply to SMS sent or receive in excess of allotment and will be charged at the then-applicable rates, available at <https://www.ringcentral.com/support/new-sms-rates.html>. Additional SMS bundles are available for purchase at discounted prices. Customer must successfully register phone numbers with the SMS registrar prior to using SMS. RingCentral may attempt to deliver SMS sent from unregistered phone numbers at its discretion, however unregistered SMS are excluded from the monthly allotment and any purchased SMS bundles, and will be charged at then-applicable unregistered SMS rates, available at <https://www.ringcentral.com/support/new-sms-rates.html>.

3. Operator Assisted Calling, 311, 511 and other N11 Calling

RingCentral does not support 0+ or operator assisted calling (including, without limitation, collect calls, third party billing calls, 900, or other premium line numbers or calling card calls). The Services may not support 211, 311, 411, 511 and/or N11 calling. To the extent they are supported, additional charges may apply for these calls.

4. Directory Listing Service

RingCentral offers directory listing (the “**Directory Listing Service**”). If Customer subscribes to the Directory Listing Service, RingCentral will share certain Customer Contact Data with third parties as reasonably necessary to include in the phone directory (“**Listing Information**”). This information may include, but is not limited to, Customer’s company name, address, and phone numbers. Customer authorizes RingCentral to use and disclose the Listing Information for the purpose of publishing in, and making publicly available through, third-party directory listing services, to be selected by RingCentral or third-party service providers in their sole discretion. Customer acknowledges and agrees that by subscribing to the Directory Listing Service, Customer’s Listing Information may enter the public domain and that RingCentral cannot control third parties’ use of such information obtained through the Directory Listing Service.

- A. **Opt Out.** Customer may opt out of the Directory Listing Service at any time; however, RingCentral is not obligated to have Customer’s Listing Information removed from third-party directory assistance listing services that have already received Customer’s information.
- B. **No Liability.** RingCentral will have no responsibility or liability for any cost, damages, liabilities, or inconvenience caused by calls made to Customer’s telephone number; materials sent to Customer, inaccuracies, errors or omissions with Listing Information; or any other use of such information. RingCentral will not be liable to Customer for any use by third parties of Customer’s Listing Information obtained through the Directory Listing Service, including without limitation the use of such information after Customer has opted out of the Directory Listing Service.

5. Global RingEX or RingCentral Global Office.

Global RingEX (which is also known as RingCentral Global Office and references in the Service Description to Global RingEX shall also refer to Global Office) provides a single communications system to companies that have offices around the world, offering localized service in countries for which Global RingEX is available. Additional information related to Global RingEX Services is available at <http://www.ringcentral.com/legal/policies/global-office-countries.html>. This section sets forth additional terms and conditions concerning RingCentral’s Global RingEX for customers that subscribe to it.

- A. **Emergency Service Limitations for Global RingEX.** RingCentral provides access to Emergency Calling Services in many, but not all, countries in which RingCentral Global RingEX is available, allowing End Users in most countries to access Emergency Services. Emergency Services may only be accessed within the country in which the Digital Line is assigned, e.g., an End User with a Digital Line assigned in Ireland may dial Emergency Services only within Ireland. Access to Emergency Calling Services in RingCentral Global RingEX countries, where available, is subject to the Emergency Services Policy, available at <https://www.ringcentral.com/legal/emergency-services.html>. Customer must make available and will maintain at all times traditional landline and/or mobile network telephone services that will enable End Users to call the applicable Emergency Services number. Customer may not use the RingCentral Services in environments requiring fail-safe performance or in which the failure of the RingCentral Services could lead directly to death, personal injury, or severe physical or environmental damage.
- B. **Global RingEX Provided Only in Connection with Home Country Service.** RingCentral provides Global RingEX Service only in connection with Services purchased in the Home Country. RingCentral may immediately suspend or terminate Customer’s Global RingEX Services if Customer terminates its Digital Lines in the Home Country. All invoicing for the Global RingEX Services will be done in the Home Country on the Customer’s Account, together with other Services purchased under this Agreement, using the Home Country’s currency. Customer must at all times provide a billing address located in the Home Country. RingCentral will provide all documentation, licenses, and services in connection with the Global RingEX Service in English; additional language support may be provided at RingCentral’s sole discretion.
- C. **Primary Place of Use of Global RingEX Service.** Customer represents and warrants that the primary place of use of the Global RingEX Services will be the country in which the Digital Line is assigned, e.g., an End User with a Digital Line assigned in Ireland will primarily use that Digital Line in Ireland.
- D. **Relationships with Local Providers.** In connection with the provision of Global RingEX Services, RingCentral relies on local providers to supply certain regulated communication services; for example (i) for the provision of local telephone numbers within local jurisdictions; (ii) to enable you to place local calls within local jurisdictions; and (iii) to enable you to receive calls from non-RingCentral numbers on Customer’s Global RingEX telephone number(s), by connecting with the local public switched telephone network. Customer hereby appoints RingCentral as Customer’s agent with power of attorney (and such appointment is coupled with an interest and is irrevocable during the Term) to conclude and enter into agreements with such local providers on Customer’s behalf to secure such services. RingCentral’s locally licensed affiliates provide all telecommunications services offered to Customer within the countries in which such affiliates are licensed; in some cases, RingCentral may obtain services from locally licensed providers on Customer’s behalf. RingCentral is responsible for all contracting, billing, and customer care related to those services. Customer is responsible for providing RingCentral with all information necessary for RingCentral to obtain numbers in Global RingEX countries.

6. **Additional Services.** RingCentral offers add-on services for the Services (where available), which are described at <https://www.ringcentral.com/legal/microsoft-teams-services-attachment.html>. Additional terms or charges may apply, depending on the selected features.
7. **Bring Your Own Carrier (BYOC) Services.** RingCentral offers a software-as-a-service in which customers provide and maintain their own local telecommunications services, which may be connected to RingCentral's cloud PBX, videoconferencing, and team messaging services. BYOC and additional terms are described and available at <https://www.ringcentral.com/legal/BYOC-service-description.html>.
8. **Definitions.** Terms used herein but not otherwise defined have the meanings ascribed to them in the Agreement. For purposes of this Service Attachment, the following terms have the meanings set forth below:
 - A. **“Digital Line”** means a phone number assigned to an End User or a specifically designated location (e.g., conference room) and the associated voice service for inbound and outbound calling that permits the End User generally to make and receive calls to and from the public switched telephone network as well as to and from other extensions within the same Account.
 - B. **“End Point”** means an application or device through which any End-User might access and/or use any of the Services, including without limitation IP Desk Phones, Desktop Clients, Web Clients, Mobile Applications, and Software Integrations.
 - C. **“Extension-to-Extension Calls”** means calls made and received between End Points on the Customer Account with RingCentral, regardless of whether the calls are domestic or international.
 - D. **“External Calls”** means calls made to or received from external numbers on the PSTN that are not on the Customer Account with RingCentral.
 - E. **“Home Country”** means the United States or the country that is otherwise designated as Customer's primary or home country in the Order Form.

**ATTACHMENT B
RINGCENTRAL SECURITY ADDENDUM**

1. Scope

This document describes the Information Security Measures (“**Measures**”) that RingCentral has in place when processing Protected Data through RingCentral Services.

2. Definitions

For purposes of this Security Addendum only, capitalized terms, not otherwise defined herein, have the meaning set forth in the Agreement.

- A. “**Ring Central Services**”, or “**Services**”, means services offered by RingCentral and acquired by the Customer.
- B. “**Customer**” means the entity that entered into the Agreement with RingCentral.
- C. “**Protected Data**” means Customer and partner data processed by RingCentral Services, as defined in the applicable RingCentral DPA or Agreement, including “personal data” and “personal information” as defined by applicable privacy laws, confidential data as defined in the Agreement, account data, configuration data, communication content including messages, voicemail, and video recording.
- D. “**Agreement**” means the agreement in place between RingCentral and the Customer for the provision of the Services.
- E. “**Personnel**” means RingCentral employees, contractors or subcontracted Professional Services staff.

3. Information Security Management

A. Security Program

RingCentral maintains a written information security program that:

- i. Includes documented policies or standards appropriate to govern the handling of Protected Data in compliance with the Agreement and with applicable law.
- ii. Is managed by a senior employee responsible for overseeing and implementing the program.
- iii. Includes administrative, technical, and physical safeguards reasonably designed to protect the confidentiality, integrity, and availability of Protected Data.
- iv. Is appropriate to the nature, size, and complexity of RingCentral’s business operations.

B. Security Policy Management

RingCentral’s security policies, standards, and procedures:

- i. Align with information security established industry standards.
- ii. Are subject to ongoing review.
- iii. May be revised to reflect changes in industry best practices.

C. Risk Management

RingCentral:

- i. Performs cybersecurity risk assessments to identify threats to their business or operations at least annually.
- ii. Updates RingCentral policies, procedures and standards as needed to address threats to RingCentral’s business or operations.

4. Independent security assessments

A. External Audit

RingCentral:

- i. Uses qualified independent third-party auditors to perform security audits covering systems, environments, and networks where Protected Data is processed, including
 - a. SOC2 Type II
 - b. IES/ISO 27001.
- ii. maintains additional audits and compliance certifications as appropriate for RingCentral’s business and as identified at www.ringcentral.com/trust-center.html.

B. Distribution of Reports

Copies of relevant audit reports and certifications:

- i. Will be provided to Customer on request.

- ii. Are subject to Non-Disclosure Agreement.

C. Annual Risk Assessment Questionnaire

Customer may, on one (1) occasion within any twelve (12) month period, request that RingCentral complete a third-party risk assessment questionnaire within a reasonable time frame.

In case of conflict between this section and the equivalent section in the RingCentral DPA, the DPA takes precedence.

5. Human Resource Security

A. Background Checks

RingCentral requires pre-employment screenings of all employees. RingCentral ensures criminal background searches on its employees to the extent permitted by law. Each background check in the US includes:

- i. An identity verification (SSN trace).
- ii. Criminal history checks for up to seven (7) years for felony and misdemeanors at the local, state, and federal level, where appropriate.
- iii. Terrorist (OFAC) list search, as authorized by law.

Internationally, criminal history checks are conducted as authorized by local law.

Background checks are conducted by a member of the National Association of Professional Background Screeners or a competent industry-recognized company in the local jurisdiction.

B. Training

RingCentral will ensure that all employees including contractors:

- i. Complete annual training to demonstrate familiarity with RingCentral's security policies.
- ii. Complete annual training for security and privacy requirements, including CyberSecurity awareness, GDPR, and CCPA.
- iii. Have the reasonable skill and experience suitable for employment and placement in a position of trust within RingCentral.

C. Workstation Security

RingCentral ensures that:

- i. RingCentral employees either use RingCentral owned and managed devices in the performance of their duties or Bring Your Own Device (BYOD) device.
- ii. All devices, whether RingCentral owned and managed or Bring Your Own Device (BYOD) device, are enrolled in the full RingCentral managed device program.

D. Data Loss Prevention

RingCentral employs a comprehensive system to prevent the inadvertent or intentional compromise of RingCentral data and Protected Data.

E. Due Diligence Over Sub-Contractors

RingCentral will:

- i. maintain a security process to conduct appropriate due diligence prior to engaging sub-contractors.
- ii. assess the security capabilities of any such sub-contractors on a periodic basis to ensure subcontractors' ability to comply with the Measures described in this document.
- iii. apply written information security requirements that oblige sub-contractors to adhere to RingCentral's key information security policies and standards consistent with and no less protective than these Measures.

F. Non-Disclosure

RingCentral ensures that employees and contractors/sub-contractors who process Protected Data are bound in writing by obligations of confidentiality.

6. Physical Security

A. General

RingCentral:

- i. Restricts access to, controls, and monitors all physical areas where RingCentral Services process Protected Data ("Secure Areas").
- ii. Maintains appropriate physical security controls on a 24-hours-per-day, 7-days-per-week basis ("24/7").

- iii. Revokes any physical access to Secure Areas promptly after the cessation of the need to access buildings and system(s).
- iv. Performs review of access rights on at least an annual basis.

B. Access and Authorization Processes

RingCentral maintains a documented access authorization and logging process. The authorization and logging process will include at minimum:

- i. Reports detailing all access to Secure Areas, including the identities and dates and times of access.
- ii. Reports to be maintained for at least one year as allowed by law.
- iii. Video surveillance equipment to monitor and record activity at all Secure Areas entry and exit points on a 24/7 basis to the extent permitted by applicable laws and regulations.
- iv. Video recording to be maintained for at least 30 days or per physical location provider's policies.

C. Data Centers

To the extent that RingCentral is operating or using a data center, RingCentral ensures that physical security controls are in alignment with industry standards such as ISO 27001 and SSAE 16 or ISAE 3402 or similar standard including:

- i. Perimeter security including fencing/barriers and video surveillance.
- ii. Secure access including security guard/reception.
- iii. Interior access controlled through RFID cards, 2FA, anti-tailgating controls.
- iv. Redundant utility feeds and support for continuous delivery through backup systems.
- v. Redundant network connection from multiple providers.

7. Logical Security

A. User Identification and Authentication

RingCentral:

- i. Maintains a documented user management lifecycle management process that includes manual and/or automated processes for approved account creation, account removal and account modification for all Information Resources and across all environments.
- ii. Ensures that RingCentral users have an individual accounts for unique traceability.
- iii. Ensures that RingCentral users do not use shared accounts; where shared accounts are technically required controls are in place to ensure traceability.
- iv. RingCentral user passwords are configured aligned with current NIST guidance.

For the customer facing applications, Customers may choose to integrate with SSO (Single Sign on) so that Customer retains control over their required password settings including Customer's existing MFA/2FA solutions.

B. User Authorization and Access Control

RingCentral:

- i. Configures remote access to all networks storing or transmitting Protected Data to require multi-factor authentication for such access.
- ii. Revokes access to systems and applications that contain or process Protected Data promptly after the cessation of the need to access the system(s) or application(s).
- iii. Has the capability of detecting, logging, and reporting access to the system and network or attempts to breach security of the system or network.

RingCentral employs access control mechanisms that are intended to:

- i. Limit access to Protected Data to only those Personnel who have a reasonable need to access said data to enable RingCentral to perform its obligations under the Agreement.
- ii. Prevent unauthorized access to Protected Data.
- iii. Limit access to users who have a business need to know.
- iv. Follow the principle of least privilege, allowing access to only the information and resources that are necessary.
- v. Perform review access controls on a minimum annual basis for all RingCentral's systems that transmit, process, or store Protected Data.

8. Telecommunication and Network Security

A. Network Management

RingCentral:

- i. Maintains network security program that includes industry standard firewall protection and two-factor authentication for access to RingCentral's networks.
- ii. Deploys an Intrusion Detection Systems (IDS) and/or Intrusion Prevention Systems (IPS) to generate, monitor, and respond to alerts which could indicate potential compromise of the network and/or host.
- iii. Monitors web traffic from the Internet and from internal sources to detect cyber-attacks including Distributed Denial of Service (DDoS) attacks against web sites / services and to block malicious traffic.

B. Network Segmentation

RingCentral:

- i. Implements network segmentation between the corporate enterprise network and hosting facilities for Services.
- ii. Ensures separation between environments dedicated to development, staging, and production.
- iii. Restricts access between environments to authorized devices.
- iv. Controls configuration and management of network segregation and firewall rules through a formal request and approval process.

C. Network Vulnerability Scanning

RingCentral:

- i. Runs internal and external network vulnerability scans against information processing systems at least quarterly.
- ii. Evaluates findings based on (where applicable) CVSS score and assessment of impact, likelihood, and severity.
- iii. Remediate findings following industry standard timelines.

9. Operations Security

A. Asset Management

RingCentral:

- i. Maintains an accurate and current asset register covering hardware and software assets used for the delivery of services.
- ii. Maintains accountability of assets throughout their lifecycle.
- iii. Maintains processes to wipe or physically destroy physical assets prior to their disposal.

B. Configuration Management

RingCentral:

- i. Maintains baseline configurations of information systems and applications based on industry best practices including:
 - a. Removal of all vendor-provided passwords.
 - b. Remove/disable unused services and settings.
 - c. Anti-malware/endpoint protection as technically feasible.
- ii. Enforces security configuration settings for systems used in the provision of the Services.
- iii. Ensures that clocks of all information processing systems are synchronized to one of more reference time sources.

C. Malicious Code Protection

- i. To the extent practicable, RingCentral has endpoint protection in place, in the form of Endpoint Detection and Response (EDR) and/or antivirus software, installed and running on servers and workstations.
- ii. EDR alerts are monitored, and immediate action is taken to investigate and remediate any abnormal behavior.
- iii. Where used, antivirus software will be current and running to scan for and promptly remove or quarantine viruses and other malware on Windows servers and workstations.

D. Vulnerability, Security Patching

RingCentral:

- i. Monitors for publicly disclosed vulnerabilities and exposures for impact to Supplier's information systems and products.

- ii. Ensures quality assurance testing of patches prior to deployment.
- iii. Ensures that all findings resulting from network vulnerability scanning and relevant publicly disclosed vulnerabilities and exposures are remediated according to industry best practices, including CVSS score and assessment of impact, likelihood and severity and are remediated following industry standard timelines.

E. Logging and Monitoring

RingCentral shall ensure that:

- i. All systems, devices or applications associated with the access, processing, storage, communication and/or transmission of Protected Data, generate audit logs.
- ii. Access to Protected Data is logged.
- iii. Logs include sufficient detail that they can be used to detect significant unauthorized activity.
- iv. Logs are protected against unauthorized access, modification, and deletion.
- v. Logs are sent to a centralized location for aggregation and monitoring.

10. Software Development and Maintenance

A. Secure Development Lifecycle

RingCentral:

- i. Applies secure development lifecycle practices, including, during design, development, and test cycles.
- ii. Ensures that products are subject to security design review including threat considerations and data handling practices.
- iii. Ensures that Services are subject to a secure release review prior to promotion to production.

B. Security Testing

As part of the secure development lifecycle, RingCentral:

- i. Performs rigorous security testing, including, as technically feasible:
 - a. static code analysis.
 - b. source code peer reviews.
 - c. dynamic and interactive security testing.
 - d. security logic, or security "QA" testing.
- ii. Ensures that Internet-facing applications are subject to application security assessment reviews and testing to identify common security vulnerabilities as identified by industry-recognized organizations (e.g., OWASP Top 10 Vulnerabilities, CWE/SANS Top 25 vulnerabilities).
- iii. For all mobile applications (i.e. running on Android, Blackberry, iOS, Windows Phone) that collect, transmit or display Protected Data, conducts an application security assessment review to identify and remediate industry-recognized vulnerabilities specific to mobile applications.
- iv. Does NOT use Protected Data for testing.
- v. Makes all reasonable effort to identify and remediate software vulnerabilities prior to release.

C. Annual Penetration Testing

RingCentral:

- i. Engages qualified, independent third-party penetration testers to perform annual penetration test against its Products and environments where Protected Data is hosted.
- ii. Requires sub-processors to perform similar penetration testing against their systems, environments, and networks.
- iii. Ensures remediation of all findings in a commercially reasonable period of time.

D. Product Vulnerability Management

RingCentral:

- i. Uses commercially reasonable efforts to regularly identify software security vulnerabilities in RingCentral Services.
- ii. Provides relevant updates, upgrades, and bug fixes for known software security vulnerabilities, for any software provided or in which any Protected Data is processed.

- iii. Ensures that all findings resulting from internal and external testing are evaluated according to industry best practices, including CVSS score and assessment of impact, likelihood and severity and are remediated following industry standard timelines.

E. Open Source and Third-Party Software

RingCentral:

- i. Maintains an asset registry of all third-party software (TPS) and open-source software (OSS) incorporated into the Services.
- ii. Uses commercially reasonable efforts to ensure the secure development and security of open-source software and third-party software used by RingCentral.
- iii. Uses commercially reasonable efforts to evaluate, track and remediate vulnerabilities of open-source software (OSS) and other third-party libraries that are incorporated into the Services.

11. Data Handling

A. Data Classification

RingCentral maintains data classification standards including:

- i. Public data, data that is generally available or expected to be known to the public.
- ii. Confidential data, data that is not available to the general public.

Protected Data is classified as RingCentral Confidential Data.

B. Data Segregation

RingCentral:

- i. Ensures physical or logical segregation of Protected Data from other customers' data.
- ii. Ensures physical separation and access control to segregate Protected Data from RingCentral data.

C. Encryption of Data

RingCentral:

- i. Shall ensure encryption of Protected Data in electronic form in transit over all public wired networks (e.g., Internet) and all wireless networks (excluding communication over Public Switch Telephone Networks).
- ii. Excepting the Engage Communities feature of Engage Digital, shall ensure encryption of Protected Data in electronic form when stored at rest.
- iii. Uses industry standard encryption algorithms and key strengths to encrypt Protected Data in transit over all public wired networks (e.g., Internet) and all wireless networks.

D. Destruction of Data

RingCentral shall:

- i. Ensure the secure deletion of data when it is no longer required.
- ii. Ensure that electronic media that has been used in the delivery of Services to the Customer will be sanitized before disposal or repurposing, using a process that assures data deletion and prevents data from being reconstructed or read.
- iii. Destroy any equipment containing Protected Data that is damaged or non-functional.

12. Incident Response

RingCentral's incident response capability is designed to comply with statutory and regulatory obligations governing incident response. As such, RingCentral:

- A. Maintains an incident response capability to respond to events potentially impacting the confidentiality, integrity and/or availability of Services and/or data including Protected Data.
- B. Has a documented incident response plan based on industry best practices.
- C. Has a process for evidence handling that safeguards the integrity of evidence collected to including allowing detection of unauthorized access to.
- D. Will take appropriate steps and measures to comply with statutory and regulatory obligations governing incident response.

When RingCentral learns of or discovers a security event which impacts Protected Data, RingCentral will notify Customer without undue delay and will take commercially reasonable steps to isolate, mitigate, and/or remediate such event.

13. Business Continuity and Disaster Recovery

A. Business Continuity

RingCentral:

- i. Ensures that responsibilities for service continuity are clearly defined and documented and have been allocated to an individual with sufficient authority.
- ii. Has a business continuity plan (BCP) in place designed to provide ongoing provision of the Services to Customer.
- iii. Develops, implements, and maintains a business continuity management program to address the needs of the business and Services provided to the Customer. To that end, RingCentral completes a minimum level of business impact analysis, crisis management, business continuity, and disaster recovery planning.
- iv. Ensures that the scope of the BCP encompasses all relevant locations, personnel and information systems used to provide the Services.
- v. Ensure that its BCP includes, but is not limited to, elements such location workarounds, application workarounds, vendor workarounds, and staffing workarounds, exercised at minimum annually.
- vi. Reviews, updates, and tests the BCP at least annually.

B. Disaster Recovery

RingCentral:

- i. Maintains a disaster recovery plan, which includes, but is not limited to, infrastructure, technology, and system(s) details, recovery activities, and identifies the people/teams required for such recovery, exercised at least annually.
- ii. Ensures that the disaster recovery plan addresses actions that RingCentral will take in the event of an extended outage of service.
- iii. Ensures that its plans address the actions and resources required to provide for (i) the continuous operation of RingCentral, and (ii) in the event of an interruption, the recovery of the functions required to enable RingCentral to provide the Services, including required systems, hardware, software, resources, personnel, and data supporting these functions.

Experiences That Matter

Offer Summary

The following summarizes products and services included in this offer.

Avaya	Product/ Services	Start Date *	End Date	Cur.	One-Time Charge	Regular Recurring Rate	Billing Cycle
Avaya LLC	Avaya Device as a Service	12-Jun-24		USD	0.00	9,040.20	Annual
Avaya LLC	Packaged Professional Services			USD	11,600.00	0.00	Milestone Billing
Total (USD)					11,600.00	9,040.20	

Amounts are exclusive of applicable taxes, fees and/or shipping costs.

This offer may contain usage-based service(s) as indicated in the applicable Service Descriptions. Any usage beyond the contracted quantities will be invoiced as described in the Service Description, unless otherwise stated in the Quote Details below.

Please note that some services ordered through the present Customer Order Form may renew automatically at the expiry of the initial contract end date. Please refer to the relevant provisions of the Service Descriptions for more details.

* If **Start Date** is blank then Avaya Cloud / Subscription Services activation will commence within 24 hours of order placement.

Contract activation & Billing will always commence on the 1st day of the month following the service activation.

The Start date is the anticipated start date. The order date may be later than the anticipated start date at the time this Customer Order Form was created. At time of placement, the start date will be updated. Where a co-Termination date is selected, the end date remains unchanged. Otherwise, the end date will be adjusted to move out relative to the start date.

** If Avaya Cloud Office by RingCentral services are included then the start date specific to the Avaya Cloud Office by RingCentral service will begin on the date the service is activated. Recurring monthly/annual billing may not occur on the first day of the month if the service is not activated on the first day of the month.



Experiences That Matter

Order Form

Offer XN0006P83X from 5/3/2024 valid until 6/19/2024

This Order Form prepared by the named Avaya entities becomes effective upon Customer's signature and after Order Confirmation sent by Avaya.

Customer

CHICKASHA SCHOOL ADMIN BUILDING
900 W CHOCTAW AVE
CHICKASHA OK 73018-2213, US

Avaya Customer ID
0005385042

Contact Person

Joe Moulder
+1-4052226500
jmolder@chickasha.k12.ok.us

Avaya

As defined in the Offer Summary below

Avaya LLC

350 Mt. Kemble Avenue
Morristown NJ 07960, US

Commercial Registration:
3178280



Experiences That Matter



Terms & Conditions

The following terms (collectively, the applicable "Terms") will apply to purchases made under this order:

Agreements (SLSA)

Avaya's Software License & Services Agreement including any Order Specific Terms as mentioned in the SLSA and applicable to the Order

<https://download.avaya.com/css/public/documents/101080419>

Service Description

The applicable service documents are available under the following links

Avaya Device as a Service

<https://support.avaya.com/css/public/documents/101078032>

Packaged Professional Services

<https://www.avaya.com/ecomm/utills/doc/stream/8b8b400ed1a9471b2f9a4896c36fca55200b7efe821d6d21b2ebcfc4192423d2c35d9c802decd8/>

The purchase of services and/or products detailed herein is subject to, and incorporates by reference, the applicable Terms in effect as of the date of the final binding order. Cloud and hosted services may require online registration to be activated.

To the extent that different Avaya entities perform the ordered services, each entity shall be obligated only for the performance of its portion as set forth above in the Summary. Joint and several liability shall be excluded.





Experiences That Matter

Order Form

Contract

Signature below confirms agreement to the Offer and the Terms and Conditions as set forth in this Order Form.

Customer

for and on behalf of:

CHICKASHA SCHOOL ADMIN BUILDING

By: _____

Name: _____

Title: _____

Date: _____

Quote Details: Avaya Device as a Service

Quote ID	AUS702RG1W	Quote Generated	03-May-24
Sold By	Avaya LLC	Quote Valid Until	19-Jun-24
Customer	CHICKASHA SCHOOL ADMIN BUILDING	Start Date *	12-Jun-24
Location Name	Location 1	Service End	
Currency	USD	Billing Frequency	Annual

Customer Name	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0005385042
Billing Company	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0005385042
Payer Company	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0102335308

Rates

Services	Material	Description	QTY	Rate (USD)	One-Time Charge (USD)	Free Service Months	Monthly Charge (USD)
Avaya Device as a Service	415026	DAAS J159 IP PHONE ADJ LP	234	2.70	0.00	3	631.80
Avaya Device as a Service	415027	DAAS J189 IP PHONE ADJ LP	1	4.35	0.00	3	4.35
Avaya Device as a Service	415030	DAAS J179 IP PHONE GLOBAL NO POWER SUPPLY ADJ LP	20	3.53	0.00	3	70.60
Avaya Device as a Service	415036	DAAS J100 EXPANSION MODULE 24 ADJ LP	20	2.33	0.00	3	46.60
Sub Total (USD)					0.00		753.35

Payments

Product/Services	Monthly Rate	One-Time Charge	Annual Charge(s)	Count Full Years	Initial Charge for 0 Month(s)	Final Charge for 1 Month(s)	Free Service Month Discount	Total of Recurring Charges
Avaya Device as a Service	753.35	0.00	9,040.20	4	0.00	753.35	2,260.05	34,654.10



Quote Details: Packaged Professional Services

Quote ID	PUS702RG1Y	Quote Generated	21-Mar-24
Sold By	Avaya LLC	Quote Valid Until	19-Jun-24
Customer	CHICKASHA SCHOOL ADMIN BUILDING	Start Date *	
Location Name	Location 1	Service End	
Currency	USD	Billing Frequency	Milestone Billing

Customer Name	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0005385042
Billing Company	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0005385042
Payer Company	CHICKASHA SCHOOL ADMIN BUILDING	ID:	0102335308

Rates

Services	Material	Description	QTY	Rate (USD)	One-Time Charge (USD)	Monthly Rate (USD)
Packaged Professional Services	409909	ACO PREMIUM IMPLEMENTATION UP TO 300 SEATS AND UP TO 2 SITES	1	10,000.00	10,000.00	0.00
Packaged Professional Services	416064	APS PKG ACO PREMIUM 1 ADDITIONAL CUSTOMER SITE	4	200.00	800.00	0.00
Packaged Professional Services	416065	APS PKG ACO PREMIUM 1 ADDITIONAL CALL FLOW	4	200.00	800.00	0.00
Sub Total (USD)					11,600.00	0.00

Payments

Professional services will be billed on a pro-rata basis at completion of the following milestones stages:

#	Milestone	Milestone Charge %	Milestone Charge (USD)
1	Order Receipt	50	5,800.00
2	Project Completion	50	5,800.00
Sub Total (USD)			11,600.00



Experiences That Matter

Payments

The following presents the totals of the One-Time and Recurring Changes by taking all applicable payment arrangements into account:

Product/Services	Cur.	Total One-Time and Milestone Charges	Term	Total Term Charge	Free Service Month Discount	Total of Recurring Charges
Avaya Device as a Service	USD	0.00	60	45,201.00	2,260.05	42,940.95
Packaged Professional Services	USD	11,600.00		0.00	0.00	0.00
Total	USD	11,600.00		45,201.00	2,260.05	42,940.95

Milestone Billing

This proposal contains Avaya Professional Services which will be billed on a pro-rata basis at completion of the following milestone stages. The affected services are marked with 'Milestone Billing' in the column 'Billing Cycle'.

#	Milestone	Milestone Charge %	Milestone Charge (USD)
1	Order Receipt	50	5,800.00
2	Project Completion	50	5,800.00
Sub Total (USD)			11,600.00



ITEM OF CONSIDERATION
Chickasha Public Schools
Board of Education
May 6, 2024

TOPIC:

New Job Descriptions

ADMINISTRATIVE RECOMMENDATION:

Please Approve

RATIONALE FOR RECOMMENDATION:

This is a new Extra Duty job descriptions for your consideration:

- Department Chair/Grade Level Lead Teacher
 - We have had this position for a number of years. We have not had a job description to go with the extra duty stipend.
 - This job description establishes the expectations for the duty

FISCAL NOTE:

No new cost

OPTIONS:

1. Approve the job description.
2. Not approve the job description.
3. Request additional information.

CONTACT PERSON:

Pam Ladyman
Milton Bowens

Implemented: April 2020



Chickasha Public Schools Extra Duty Expectations

Extra Duty Title: Subject Area Department Chair/Grade Level Lead Teacher
The following are expectations that are tied to an extra-duty certified contract. These expectations are not all encompassing.

Subject Area Department Chair/Grade Level Lead Teacher position will:

Qualifications:

- Certified as a teacher by the Oklahoma State Department of Education.
- Chickasha Public School teacher.

Curriculum Development and Alignment:

- Collaborate with district administration and site department members to develop, review, and revise curriculum materials to ensure alignment with state standards, district goals, and educational best practices.
- Assist with the implementation of strategies to differentiate instruction and meet the diverse needs of students within the subject area.

Instructional Leadership:

- Facilitate professional learning communities (PLCs) or department meetings to discuss instructional strategies, student progress, and areas for improvement.
- Support the implementation of innovative teaching methods, technology integration, and inquiry-based learning approaches.

Assessment and Data Analysis:

- Assist with the development and implementation of formative and summative assessments to measure student learning outcomes.
- Analyze assessment data to identify trends, strengths, and areas needing improvement within the subject area.

Collaboration and Communication:

- Foster a collaborative and collegial culture within the department by promoting teamwork, sharing resources, and celebrating achievements.
- Communicate regularly with site and district administrators, colleagues, and stakeholders regarding departmental goals, initiatives, and student progress.



- Collaborate with other department chairs, site and district administrators to promote cross-curricular integration and interdisciplinary projects.
- Collaborate through monthly meetings with district administrators regarding departmental goals, curriculum development, initiatives, and student progress.

Perform other duties as assigned.

Coordinates With: Site administrators, Classroom Teachers, Curriculum Coordinator

Reports To: Site Administrators, District Curriculum Coordinator, solely for the function of the extra duty.

Employee Signature

Date

ITEM OF CONSIDERATION
Chickasha Public Schools
Board of Education
May 6, 2023

TOPIC:

Revised - Board Policy - EB Admission, Residency, Placement, Transfer, and Withdrawal

ADMINISTRATIVE RECOMMENDATION:

Please Approve.

RATIONALE FOR RECOMMENDATION:

Changes the date the District will begin receiving transfer requests from January 1st to June 1st. This will align with the date posted on the OK State Dept. of Education website.

Page 6 of the Board Policy.

FISCAL NOTE:

None.

OPTIONS:

1. Approve the policy revisions.
2. Not approve the policy revisions.
3. Request additional information.

CONTACT PERSON:

Pam Ladyman

Implemented: April 2020

DISTRICT POLICY

ADMISSION, RESIDENCY, PLACEMENT, TRANSFER, AND WITHDRAWAL

Admission: The following students shall be admitted to District if they meet the age, immunization, and good standing requirements set forth in this policy:

- A. Students who are legal residents of District;
- B. Students who have a legal transfer into District;
- C. Students who have been accepted by District on a tuition basis; and
- D. Foreign students who have been accepted by District as Non-immigrant (F-1) Students.

A home-schooled student who wishes to be admitted to District may only be enrolled on a full-time basis. Part-time admission or enrollment is not allowed.

Age Requirements:

- A. Minimum Age: A child must be four (4) years old on or before September 1 in order to enroll in District's early childhood program. A child must be five (5) years old on or before September 1 in order to enroll in kindergarten. A child must be six (6) years old on or before September 1 in order to enroll in first grade, unless otherwise entitled to enroll by law.
- B. Maximum Age: All students who have not completed the twelfth grade and are up to twenty-one (21) years old on or before September 1 shall be eligible to attend school in District; provided that upon submitting evidence to the Board of Education showing that the student was unable to attend school because of physical disability or service in the United States Armed Forces or auxiliary organizations by reason of which it was impossible to complete the twelfth grade before the age of twenty-one (21), a student may attend school in District until the student attains the age of twenty-six (26).
- C. Students with Disabilities: Students with disabilities may be entitled to attend school from three (3) years of age. District's Special Education Director should be contacted to determine eligibility of students with disabilities for early admission.
- D. Proof of Age: Unless identified as homeless in accordance with the McKinney-Vento Homeless Education Assistance Act, any student who is enrolling in school for the first time shall present upon enrollment a birth certificate which verifies the student's age. If a birth certificate is not presented within four (4) weeks after its request, the student's enrollment may be terminated depending on the circumstances.

Immunization Requirements: No student shall be permitted to enroll in District unless the student presents to the school at the student's initial enrollment either:

- A. Certification from a licensed physician or authorized representative of the State Department of Public Health that such student has received, or is in the process of receiving, immunizations required by the Department of Public Health, or that such student is likely to be immune as a result of the disease; or
- B. A Certificate of Exemption form stating that the child is exempt from the immunization requirements on the ground that (1) the physical condition of the student is such that immunization would endanger the life or health of a student, signed by a physician; (2) the parent, guardian or person having legal custody of the child objects to such tests or immunizations for religious reasons; or (3) the parents, guardian or person having legal custody of the student claims an exemption for personal reasons. A copy of the Certificate of Exemption will be forwarded to the Department of Public Health for review and approval.

Good Standing Requirement: A student must be in good standing at the time of withdrawal from any previous school in order to enroll in District. A student who has been suspended from a public or private school in the State of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in District, and no public school shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired.

Residency Requirements:

Categories of Residency: The following students shall be considered legal residents of District:

1. Students whose parent, legal guardian or legal custodian holds legal residence in District.
2. Students who have been placed in a foster home within District (a) by the person or agency holding legal custody pursuant to court order, or (b) by a state agency having legal custody; provided that the home meets the legal requirements for a "foster home".
3. Qualified students under a Special Power of Attorney as required by the Compact on Educational Opportunity for Military Students.
4. Students whose full-time care and custody is provided by an orphanage or a child care facility supported by charity.
5. Students who reside in District and are supporting themselves entirely by their own efforts.

6. Students who have been placed in a public or private residential child care or treatment facility and whose place of legal residence cannot be determined.
7. Students who are homeless persons as defined by the law.
8. Any other students provided for by law.

Procedures for Determining Residency - The following procedures shall be used to determine the residency of a student in District:

1. An admissions form shall be completed for each student initially enrolling to attend school in District. All other students may be requested to complete an admissions registration form at enrollment or at other times at the discretion of the Administration.
2. In determining the residency of a student, the Administration may require proof of residency and/or affidavits or verification of residency. Such proof may include but is not limited to proof of payment of local ad valorem taxes, proof of rental payment or title to residential property in district, utility bill voter or car registration.
3. If a student is denied admission to a school in District by the Administration, the student shall be notified of the reasons for the denial in writing. The student may appeal the denial to District's Residency Officer in writing, stating the reasons for the appeal. District's Residency Officer shall be the Superintendent. District's Residency Officer shall consider the appeal and shall notify the student of the appeal decision in writing, stating the reasons for the decision. The decision of District's Residency Officer shall be final.
4. If a student has been admitted to attend school in District after establishing a bona fide legal residence in District, and thereafter moves and is no longer a resident of the district, the student shall be permitted to complete the current school year; provided that, if District determines that the student did not in fact establish a bona fide legal residence in District, the student's permission to attend school shall be revoked and tuition shall be charged for the days attended.

Residency by Military Order – A student whose parent or legal guardian is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order will be considered in compliance with the residency requirements as provided by law. District shall accept enrollment applications by electronic means, including enrollment in a specific school or program within the District and course registration. The parent or legal guardian shall provide proof of residence in the District within ten (10) days of the published arrival date provided on the official documentation. The following may be provided to show proof of residence:

1. A temporary on-base billeting facility,
2. A purchased or leased home or apartment, or
3. Federal government or public-private venture off-base military housing.

For purposes of this policy:

“Active military duty” means a full-time military duty status in the active uniformed service of the United States including members of the National Guard and Military Reserve on active duty orders; and

“Military installation” means a base, camp, post, station, yard, center, homeport facility for any ship or other installation under the jurisdiction of the Department of Defense or the United States Coast Guard.

Power of Attorney: A parent or legal custodian of a child, through a properly executed power of attorney and without compensation, may delegate to another person, for a period to exceed twenty-four (24) hours but not to exceed one (1) year, certain powers regarding the care and custody of the child as provided in law. The parent or guardian may withdraw or revoke the power of attorney at any time. The attorney-in-fact shall have those powers specified by law, including the right to enroll the child in school and to have access to all education records., or those powers specifically delegated to the attorney-in-fact.

Withdrawals: Students who attend school as resident students may be withdrawn from school:

- A. By the submission of proof that the student’s residence for school purposes has changed or is about to change to another school district;
- B. By the submission of proof that the student has attained the age of eighteen (18);
- C. If the student has attained the age of sixteen (16), upon written agreement between the principal and the parent, guardian or custodian of the student that such withdrawal is in the best interests of the student and/or community, and that the student shall thereafter be under the supervision of the parent, guardian or custodian until the student has reached the age of eighteen (18); and
- D. By administrative action, if the student has had ten (10) consecutive unexcused absences.

Placement and Assignment: Students, including students who have been home-schooled, shall be assigned to a grade level or class based upon an assessment of the student's age, maturity, grades received, standardized test results, and/or abilities in accordance with Administrative Regulations.

Students transferring into District from a school not accredited by the Oklahoma State Department of Education ("OSDE") or enrolling in District immediately after being a home-schooled student, shall be required to take comprehensive written examinations in the subjects studied or grades attended in the nonaccredited school. Results of the examinations will be utilized in determining the academic units or grade levels for which a student is to receive credit. In order for a student to enroll in courses that have prerequisites, the student must have passed the proficiency exam for that prerequisite. Proficiency must be demonstrated by exam on all courses required for graduation from District. Exams will be given only for courses offered at District. Copies of the exams and their results will be placed in the student's file.

A parent or guardian of multiple-birth siblings may request that the children attend the same school and be placed in the same classroom or in separate classrooms if the children are in the same grade level at the same school and meet the eligibility requirements of the class. The parent or guardian must request the classroom placement no later than fourteen (14) days after the first day of each school year or fourteen (14) days after the first day of attendance of the children during a school year if the children are enrolled in the school after the school year commences. The school may recommend classroom placement to the parents and provide professional education advice to the parents to assist them in making the best decision for their children's education. A school must provide the placement requested by the children's parent or guardian, unless the Board makes a classroom placement determination following the school principal's request. At the end of the initial grading period, if the school principal, in consultation with the children's classroom teacher, determines that the requested classroom placement is disruptive to the classroom environment, the school principal may request that the Board determine the children's classroom placement.

Placement of Student Victims: Upon the Superintendent's receipt of notice from a juvenile bureau that a student of District has been adjudicated, or that adjudication has been withheld, an offense subject to the Juvenile Sex Offender Registration Act, District shall notify the victim and parent or guardian of the victim of their right to request to be separated from the offender at school and during school transportation. If the victim requests to be separated from the offender, District shall take appropriate action as required by law. The decision of the victim shall be final and not reversible.

Student Transfers: Subject to certain exceptions provided for by law, the transfer of a student from the district in which the student resides to District shall be granted at any time during the school year unless the requested transfer exceeds the capacity of the grade level sought for each school site within the District. District's Board will meet by the first day of January, April, July and October each year to establish the number of transfer students the school has the capacity to accept in each grade level for each school site within the District. District's capacity will be published on District's website and reported to the State Department of Education ("SDE"). District's capacity is as follows:

- **Pre-kindergarten:** No more than 20 students per classroom or 10 students per adult in the classroom.
- **Kindergarten:** No more than 20 students per teacher (excluding PE and Music classes), unless an additional class would have fewer than 10 students or unless a teacher's assistant is hired.
- **Grades 1-3:** No more than 25 students per teacher (excluding PE and Music classes), unless an additional class would have fewer than 10 students or unless a teacher's assistant is hired.
- **Grades 4-6:** No more than 25 students per teacher (excluding PE and Music classes), unless an additional class would have fewer than 16 students.
- **Secondary:** No more than 160 students per day (excludes PE and music classes).

In order for a student to be transferred, the parents of the student must first submit an application form specified by the State Board of Education ("SBE") to the District Superintendent. If the capacity of a grade level for each school site within the District is insufficient to enroll all eligible students, District shall select transfer students in the order in which District received the student transfer applications.

A transfer may be denied if it will exceed enrollment capacity, or for student discipline as provided for in § 24-101.3 or for attendance issues. "Attendance Issues" are defined as ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness. District will begin receiving applications for the subsequent school year on or after **January June** 1st each school year. District will not approve or deny transfer applications until after the Board's July 1st capacity determination.

All student transfers previously granted will remain in effect unless the District takes action to deny a future year's attendance based on discipline or attendance issues as previously provided for herein. If District intends to deny a student's continued transfer, the parents or guardians will be notified by or before July 15th. If the grade a student is entitled to pursue is not offered in the student's resident district, the transfer will be automatically approved.

A student whose parent or legal guardian is employed by the District may be allowed to transfer to the District regardless of capacity. In addition, any student who has attended school as a resident student for at least three (3) years prior to moving out of the District may be allowed to transfer regardless of capacity, provided that the student does not meet a criteria for denial as provided for herein.

Any child in the custody of the Department of Human Services ("DHS") in foster care who is living in the home of a student who transfers to the District may attend the District as provided for by law.

The brother or sister of a student who transfers to District may attend school in the District regardless of capacity and so long as the brother or sister does not meet a criteria for denial as provided herein. Applications will be considered in the order in which they are received by the District and a separate application must be submitted for each student who desires a transfer.

On or before the first day of January, April, July and October, the Superintendent will file with the SBE and each resident district a statement showing the names of the students who were granted transfers, their resident districts and their grade levels.

If a transfer request is denied by the District, the parent of the student may appeal the denial to District's Board within ten (10) days of the notification of the denial as provided for by law and regulation. District's Board will consider the appeal at its next regularly scheduled board meeting so long as the appeal is received prior to the statutory deadline for posting the Board agenda. If the appeal is not received prior to the deadline for posting the agenda, the Board shall schedule a special meeting to consider the appeal. The appeal process will be paper-only and the review of the documents will take place in executive session in order to protect student privacy. During executive session, the Board will review written documentation from the Superintendent regarding reasons for the transfer denial and information from the parent/guardian regarding why the transfer should have been approved. The vote to uphold or reject the Superintendent's transfer denial will be held in open session.

If the Board upholds the denial, the parent may appeal the denial to the SBE within ten (10) days of the notification of the Board's decision. The SBE will adopt guidelines for this process.

Special Education and Gifted Education Transfers: Transfers regarding these students will be considered in accordance with law and SDE regulations.

Military Parent Transfers: Students who are dependent children of a member of the active uniformed military services of the United States on full-time active duty status and students who are the dependent children of a member of the military reserve on active duty orders shall be eligible for admission to the District regardless of its capacity if: a) at least one (1) parent of the student has a Department of Defense-issued identification card; and b) at least one (1) parent can provide evidence that he or she will be on active duty status or active duty orders, meaning that the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation, or a natural disaster requiring the use of orders for more than thirty (30) consecutive days.

McKinney-Vento Act: The Education for Homeless Children and Youth ("EHCY") program is authorized under the McKinney-Vento Homeless Assistance Act ("McKinney-Vento Act"), as amended by Every Student Succeeds Act ("ESSA"). The mission of the EHCY program at the Oklahoma State Department of Education ("OSDE") and District is to ensure educational equity and success for students experiencing homelessness by providing support according to the McKinney-Vento Act.

Homeless children and youth are defined as those who lack a fixed, regular, and adequate nighttime residence. Determinations will be made on a case-by-case basis as provided for in the Student Handbook. The District McKinney-Vento Liaison is Pam Ladyman and may be reached at 405-222-6500. Each site will also have a McKinney-Vento liaison, who can be reached through the Administration office at each school site.

The McKinney-Vento Act provides homeless children and youth the following rights:

1. To immediately enroll in school;
2. To attend school in school of origin or in the attendance area where the family currently resides;
3. To receive transportation to school of origin if requested by parents/guardians/unaccompanied youth and is in the best interest of the child;
4. To receive comparable services as other schoolmates including but not limited to transportation and supplemental services;
5. To attend school along with children who are not homeless;
6. To have their rights posted in all schools and other places around the community that low-income families and high-risk families may visit.
7. To be free of segregation and stigmatization with the nature of their living situation remaining confidential under the Family Educational Rights and Privacy Act ("FERPA").

District Responsibilities: Beginning with the 2024-2025 school year, the State of Oklahoma will require a parent or guardian of a student, or the student if he or she is not in the physical custody of a parent or guardian, to complete the form provided by the OSDE for students who are identified as homeless children and youth at the time of enrollment.

District will immediately enroll the child or youth, even without records that are normally required for enrollment, or if the child or youth has missed application or enrollment deadlines during a period of homelessness. District will assist with obtaining immunizations or other required health records. District will presume that the school of origin is in the child's best interest and will continue such enrollment even if the child becomes permanently placed during the academic year unless contrary to the request of the parent, guardian or unaccompanied youth. District will enroll the homeless child or youth with non-homeless students who live in the attendance area in which the child or youth is living and eligible to attend. District will consider student-centered factors related to the child or youth's best interest and will provide a written explanation of the reasons for the decision, including information regarding the right to appeal if District sends the child to a school other than the one requested. District will enroll the child or youth immediately in the school in which enrollment is sought if a dispute arises pending final resolution of the dispute and will provide services comparable to those received by other students in the school. Information regarding the homeless child or youth's living situation will be confidential and coordination efforts with local agencies providing services to homeless children or youth and their families will be made.

Dispute Resolution: Parents, guardians, or unaccompanied youth experiencing homelessness may disagree with District on issues related to McKinney-Vento services, enrollment, and/or school selection. In most cases, issues can be resolved without outside

intervention. When a dispute arises over eligibility, school selection, or enrollment and cannot be resolved independently, the following procedures will be invoked:

- The child or youth “shall be immediately enrolled in school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
- The parent, guardian, or unaccompanied youth must be provided with a written explanation of any decisions related to school selection or enrollment made by the school, district or state involved, including the rights of the parent, guardian, or unaccompanied youth to appeal such decisions.
- The parent, guardian, or unaccompanied youth must be referred to the local liaison, who will carry out the dispute resolution process as expeditiously as possible.

McKinney-Vento dispute procedures apply to any dispute arising under the McKinney-Vento Act, including disputes over questions such as: eligibility, school selection, participation, and transportation. Every effort will be made to resolve the complaint or dispute at the District level before it is taken to the OSDE. District will inform the Complainant of District’s Complaint Resolution Procedure when a question concerning the education of a homeless child or youth arises.

1. Notify District’s homeless liaison:
 - a. Request a copy of or access to District’s Board policies addressing the education of homeless children and youth and review them. Make an appointment with the homeless liaison to discuss the complaint.
 - b. If the dispute is not resolved at the point, Complainant may file a complaint in writing to District’s homeless liaison for further review.
 - c. Complaint should include a request that a written proposed resolution of the dispute of a plan of action be provided within five (5) days of the date the complaint was received by the homeless liaison. A review of the proposal or plan of action with the homeless liaison should follow. An extension may be mutually agreed upon; however, every effort should be made to resolve the complaint in the shortest time possible.
2. If the dispute is not resolved at the District homeless liaison level, the complaint may be forwarded to the Superintendent for review followed by a meeting with the Superintendent to discuss the dispute. The Complainant should request from the Superintendent a written resolution within five (5) days of the date of the discussion. The parties may mutually agree upon an extension; however, every effort should be made to resolve the complaint in as short a time as possible.
3. If the dispute is not resolved at the Superintendent level, the complainant may take the matter before the Board for resolution. If this effort for resolution fails, the complaint may be taken to the OSDE.

Adopted: September 14, 2020

Revised: August 3, 2021; October 25, 2021; November 8, 2021; June 8, 2022; August 14, 2023, May 13, 2024

ITEM OF CONSIDERATION
Chickasha Public Schools
Board of Education
May 6, 2024

TOPIC:

Contract with Kira Derr, MS CCC-SLP

ADMINISTRATIVE RECOMMENDATION:

This is a new Agreement for Speech Services. She will provide speech services for some students during ESY this summer.

RATIONALE FOR RECOMMENDATION:

She will be working with middle school and high school ESY students at the middle school. These services will be in person.

FISCAL NOTE:

\$1,140

OPTIONS:

1. Approve the contract.
2. Not approve the contract.
3. Request additional information.

CONTACT PERSON:

Tammy Swinburne
Pam Ladyman

Implemented: April 2020

Contract

Kira Derr, MS CCC-SLP "Company" and the Chickasha Public Schools, ("School") (each a "Party" and both the "Parties") mutually agree as follows:

1. As a licensed and certified speech-language pathologist, Kira Derr will provide Speech-Language Services to the School beginning May/June and continuing until end of Extended School Year, for a total of 12 days (the "Term") and a total of billable 12 ("Billable Hours").
2. "Speech-Language Services" are:
 - 2.1. [general definition]
 - 2.2. Any, all or some of the following:
 - 2.2.1. Screening of speech-language and dysphagia disorders.
 - 2.2.2. Diagnosis of speech-language and dysphagia disorders.
 - 2.2.3. Treatment of speech-language and dysphagia disorders.
 - 2.2.4. Preparation of materials necessary for such treatment.
 - 2.2.5. Record keeping and documentation.
 - 2.2.6. Report writing.
 - 2.2.7. Writing speech-language IEP goals and objectives.
 - 2.2.8. Consultation with school officials and families.
 - 2.2.9. Attendance at IEP and other meetings as necessary.
 - 2.2.10 Supervision of speech-language assistants.
3. Compensation
 - 3.1. Company shall be compensated \$1,140 for all Speech-Language Services provided.
 - 3.2. All amounts payable under this Agreement shall be paid directly to Company.
 - 3.3. In the event that additional or less hours are actually completed, Company shall adjust the final monthly payment to reflect the actual number of hours worked multiplied by an hourly rate of [hourly rate] and such product become due and payable within ten (10) days of invoice to School.
4. Company Responsibilities
 - 4.1. Company shall provide Speech-Language Services to a standard of quality typical of professionals in the speech-language industry.
 - 4.2. Company shall perform its duties and responsibilities under this Agreement with commercially reasonable best efforts.
 - 4.3. Company shall carry professional liability insurance with a minimum policy limit of 1 million incident and 3 million aggregate.
5. School Responsibilities

- 5.1. School will use commercially reasonable efforts to assist Company in providing Speech-Language Services.
- 5.2. School will provide a clean, quiet and private treatment space as well as any materials or support services required by Company.
- 6. General Terms.
 - 6.1. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which taken together shall constitute one signed agreement between the Parties. Signatures may be transmitted by facsimile or a scanned copy and shall be deemed original.
 - 6.2. This Agreement, including all schedules and exhibits that are incorporated herein by reference, contains the entire agreement of the Parties regarding the subject matter described herein, and all other promises, representations, understandings, arrangements, and prior agreements related thereto are merged herein and superseded hereby. The provisions of this Agreement may not be amended, except by an agreement in writing signed by authorized representatives of both Parties.
 - 6.3. Company is an independent contractor of School and not an employee, agent, partners, representative or broker of School.
 - 6.4. Each Party shall at all times comply with all applicable laws and government rules, regulations, and guidelines pertaining to its business, products or services, employment obligations, and the subject matter of this Agreement. This Agreement shall be governed by and construed under the laws of the State of Oklahoma, without giving effect to its choice of law rules.

If services vary from the contracted number of hours in paragraph one above, due to illness, professional meetings, inclement weather, school closing, or additional hours approved by the Director of Special Education, appropriate adjustment will be reflected in the final month's billing.

 Authorized Signature for the School/District

 Date

Kira Derr MS CCC-SLP

 Kira Derr, MS CCC-SLP

4-29-24

 Date

ITEM OF CONSIDERATION
Chickasha Public Schools
Board of Education
May 16, 2024

TOPIC: Flooring Project at Middle School and Grand Elem.

ADMINISTRATIVE RECOMMENDATION:

To approve the proposal from All American Home Center

RATIONALE FOR RECOMMENDATION:

The flooring projects at Grand Elem and Middle School are a part of the Safety and Security Bond. All American Home Center had the lowest best bid for these projects. The bid opening was held on Thursday May 9, 2024.

FISCAL NOTE:

Funds for these projects will come from the Safety and Security Bond. With this proposal, we will be under budget on these projects by \$92,773.67.

OPTIONS:

1. Approve the policy revisions.
2. Not approve the policy revisions.
3. Request additional information.

CONTACT PERSON: Dan Turner

INVOICE

All American Home Center

"More than just a flooring store!"

1227 South 4th St
Chickasha, Ok 73018
Phone- 405.224.0108

QT-0524

Chickasha Public Schools
900 West Choctaw
Chickasha, Ok 73018

DATE 5-8-24

JOB NAME	LOCATION/ADDRESS	CONTACT PERSON /PHONE NUMBER	JOB TYPE
Floor Replacement	Middle School/ Grand Elem.	Dan Turner	Flooring

	DESCRIPTION	UNIT PRICE	LINE TOTAL
	REMOVE & REPLACE FLOORING AS PER SPEC. SEE ATTACHED ROOM SCHEDULE		
VINYL TILE (ALL)	Spec: MFG. -KARNDKAN; LLT206/GEORGIA		\$ 165,251.43
PREP & SETTING MATERIALS			\$ 9,670.32
COVE BASE & ADHESIVE	ROPPE 4" BASE, ADHESIVE		\$ 12,149.09
GRAND ELEM LABOR	LABOR FOR REMOVAL & INSTALLATION OF FLOORING & COVEBASE; INCLUDING PREP		\$ 84,201.25
MIDDLE SCHOOL LABOR	LABOR FOR REMOVAL & INSTALLATION OF FLOORING & COVEBASE; INCLUDING PREP		\$ 89,528.00
BAND/MUSIC ROOMS #32 & 34 INCLUDES HALL BETWEEN	INSTALL CARPET TILE; 24"X24" COLOR (TBD) INCLUDES REMOVAL, INSTALLATION OF FLOORING & COVEBASE		\$ 30,426.24

Terms- All materials will be ordered, and when delivered will be due. When Grand Elementary is complete, labor will be billed, when Middle School is complete balance will be due.

TOTAL

\$391,226.33



Regular Meeting of the Board of
Education
Monday, April 8, 2024 6:00 PM Central

Board Room, Administration Building
900 W Choctaw Ave
Chickasha, Oklahoma 73018

1. Call Meeting to Order

2. Roll Call

Attendance Taken at 6:00 PM.

Laurie Allen: Present
Christy Clift: Present
Cara Gerdes: Present
Zack McGill: Present
Robyn Morse: Present

3. Pledge of Allegiance:

- Chickasha High School

4. Recognitions:

Chicken Express Employee of the Month:

- Support - Aubrey Mills - Administration Building
- Support - Kaden Blakes - Transportation

Support Employee of the Year:

- Alice Ketchum - Central Kitchen

Teacher of the Year:

- To Be Announced

Valedictorians 2023-2024

5. Reorganization of the Board of Education

Motion to nominate Zack McGill as board president. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Nay

Zack McGill: Yea

Robyn Morse: Yea

Yea: 4, Nay: 1

Motion to nominate Cara Gerdes as 1st Vice President. This motion, made by Zack McGill and seconded by Robyn Morse, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

Motion to nominate Christy Clift as 2nd Vice President. This motion, made by Robyn Morse and seconded by Zack McGill, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

6. Public Comment

1 public comment

7. Superintendent's Report

Superintendent Croslin gave his superintendent's report

8. Staff Reports:

- Facility Usage

9. Discussion and possible action regarding District Negotiations Team

Motion to approve District Negotiations Team. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea
Yea: 5, Nay: 0

10. Discussion and possible action regarding Recommendation to accept Summer Hours
Motion to approve summer hours for salary and exempt staff. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

11. Discussion and possible action regarding the new parking lots at Grand Avenue Elementary and Chickasha Middle School
Motion to approve the new parking lots at Grand Avenue Elementary and Chickasha Middle School. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

12. Discussion and possible action regarding FY24 Agreement with the Center For Communication and Engagement
Motion to approve FY24 Agreement with the Center For Communication and Engagement. This motion, made by Robyn Morse and seconded by Christy Clift, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

13. Discussion and possible action regarding FY25 Agreement with the Center For Communication and Engagement
Motion to approve FY25 Agreement with the Center For Communication and Engagement. This motion, made by Robyn Morse and seconded by Christy Clift, passed.

Laurie Allen: Nay

Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 4, Nay: 1

14. Discussion and possible action regarding Revised - Board Policy - ED Grading, Promotion, Retention, and Graduation

Motion to approve Revised - Board Policy - ED Grading, Promotion, Retention, and Graduation. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

15. Discussion and possible action regarding the 2024 Summer School Program

Motion to approve the 2024 Summer School Program. This motion, made by Robyn Morse and seconded by Christy Clift, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

16. Discussion and possible action regarding the 2024 Extended School Year (ESY)

Motion to approve the 2024 Extended School Year (ESY). This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

17. Discussion and possible action regarding the 2024 Summer Playstation Program

Motion to approve the 2024 Summer Playstation Program. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

18. Consent Agenda

Motion to approve Consent Agenda. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea
Christy Clift: Yea
Cara Gerdes: Yea
Zack McGill: Yea
Robyn Morse: Yea
Yea: 5, Nay: 0

18.a. Minutes of the March 11, 2024 regular meeting

18.b. Finance Report; 2023-2024

1. General Fund Nos 713-764
2. Building Fund Nos 93-96
3. 2010 Bond #31 3
4. 2021 Bond #32 9
5. 2010 A&B Bond none
6. FY23 Safety & Security Bond none
7. Sinking Fund #41 none
8. Gifts #81 none
9. BJ Clack Nos none
10. Athletic Fund Nos. 754-880
11. Activity Fund Nos. 554-642
12. Federal Program

18.c. Annual renewal of Contract for Audit of Public Schools 2023-2024 School Year

18.d. Annual renewal of Interquest Detection Canines

18.e. Annual renewal of MOU with Delta Community Action Foster Grandparent Program

18.f. Annual renewal of Title III, Part A - English Learner (ELs)

18.g. The Chickasha Organization of Professional Administration C.O.P.A. intent to enter into negotiations with The Chickasha Public Schools Board of Education for the 2024-2025 school year

18.h. The Chickasha United Teaching Association C.U.T.A. intent to enter into negotiations with The Chickasha Public Schools Board of Education for the 2024-2025 school year

18.i. The Chickasha Association of Support Employees C.A.S.E. intent to enter into negotiations with The Chickasha Public Schools Board of Education for the 2024-2025 school year

18.j. Overnight Travel:

- Chickasha High School Baseball - Regional Tournament - Destination To Be Determined
- Chickasha High School Baseball - Area Tournament - Destination To Be Determined
- Chickasha High School Baseball - State Tournament - Destination To Be Determined
- Chickasha High School Boys Golf - Golf Tournament - Afton, Ok
- Chickasha High School Girls Track - State Track Meet - Catoosa, Ok.
- Chickasha High School Boys Track - State Track Meet - Catoosa, Ok.
- Chickasha Public Schools - Professional Learning Communities - Tulsa, Ok.
- Chickasha FFA - Chickasha FFA Officer Retreat - Broken Bow, Ok
- Chickasha AG- Purchase Livestock - See paperwork
- Chickasha High School Boys Tennis - Regional Tournament - Destination To Be Determined
- Chickasha Adult Learning Center - Florida Literacy Coalition - Orlando, Fl.

19. Discussion and possible action regarding proposed Executive Session to Discuss: Motion to convene into executive session. This motion, made by Christy Clift and seconded by Cara Gerdes, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

The board entered into executive session at 7:53PM.

19.a. Employment, hiring, or resignation and retirements of individual salaried public officers or employees listed on Exhibit A. Executive Session Authority: Okla. Stat. Tit. 25, 307(B)(1).

20. Acknowledge return to open session and executive session compliance statement

The board returned from executive session at 9:06PM.

21. Discussion and possible action regarding the hiring of individuals listed on Exhibit A
Motion to approve the hiring of individuals listed on Exhibit A. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

22. Discussion and possible action regarding the transfer/reassignment/workday adjustment for the individuals listed on Exhibit A

No action taken/no transfer/reassignment/workday adjustments.

23. Discussion and possible action regarding the resignations of individuals listed on Exhibit A
Motion to approve the resignations of individuals listed on Exhibit A. This motion, made by Robyn Morse and seconded by Christy Clift, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

24. Discussion and possible action regarding the retirement of individuals listed on Exhibit A
Motion to approve the retirement of individuals listed on Exhibit A. This motion, made by Christy Clift and seconded by Robyn Morse, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

25. Discussion and possible action regarding proposed Executive Session to discuss the evaluation and employment of the Superintendent Executive Session Authority: Okla. Stat. Tit. 25,307(B)(1)

Motion to convene into executive session. This motion, made by Robyn Morse and seconded by Zack McGill, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

The board entered into executive session at 9:09PM.

26. Acknowledge return to open session and executive session compliance statement

The board returned from executive session at 10:08PM.

27. New Business

No new business

28. Motion to Adjourn

Motion to adjourn at 10:10PM. This motion, made by Cara Gerdes and seconded by Christy Clift, passed.

Laurie Allen: Yea

Christy Clift: Yea

Cara Gerdes: Yea

Zack McGill: Yea

Robyn Morse: Yea

Yea: 5, Nay: 0

Board President

Clerk

DRAFT

Financial Update to Board

To: Members of the Board of Education

From: Jennifer Stegman

Date: May 6, 2024

Expenditures:

Chickasha's General Fund expenditures over the past five fiscal years and year-to-date (YTD) for the current fiscal year are detailed in Exhibits 1 and 2. Exhibit 1 delineates monthly salary and benefit expenses for all Chickasha Public School employees, while Exhibit 2 provides a breakdown of General Fund total expenses (including both salary and operational costs) by month.

Starting from FY21, payroll expenses for ten-month employees in May include both May and June, while June encompasses the payroll expenses for July and August. Additionally, in December of FY23, the district awarded a \$1,200 retention stipend to all employees meeting approved criteria. The notable rise in both payroll and overall expenses is mainly attributed to this one-time retention stipend in that specific year and month.

Currently, expenses have risen by approximately \$600,000 compared to the same period last year, while revenues have declined by approximately \$2,000,000 compared to the same period last year. The district is relying on their significant carryover fund balance to sustain financial stability and ensure the continuation of operations without necessitating cuts to essential programs or services.

Exhibit 1: Payroll Expenses by Month and Year

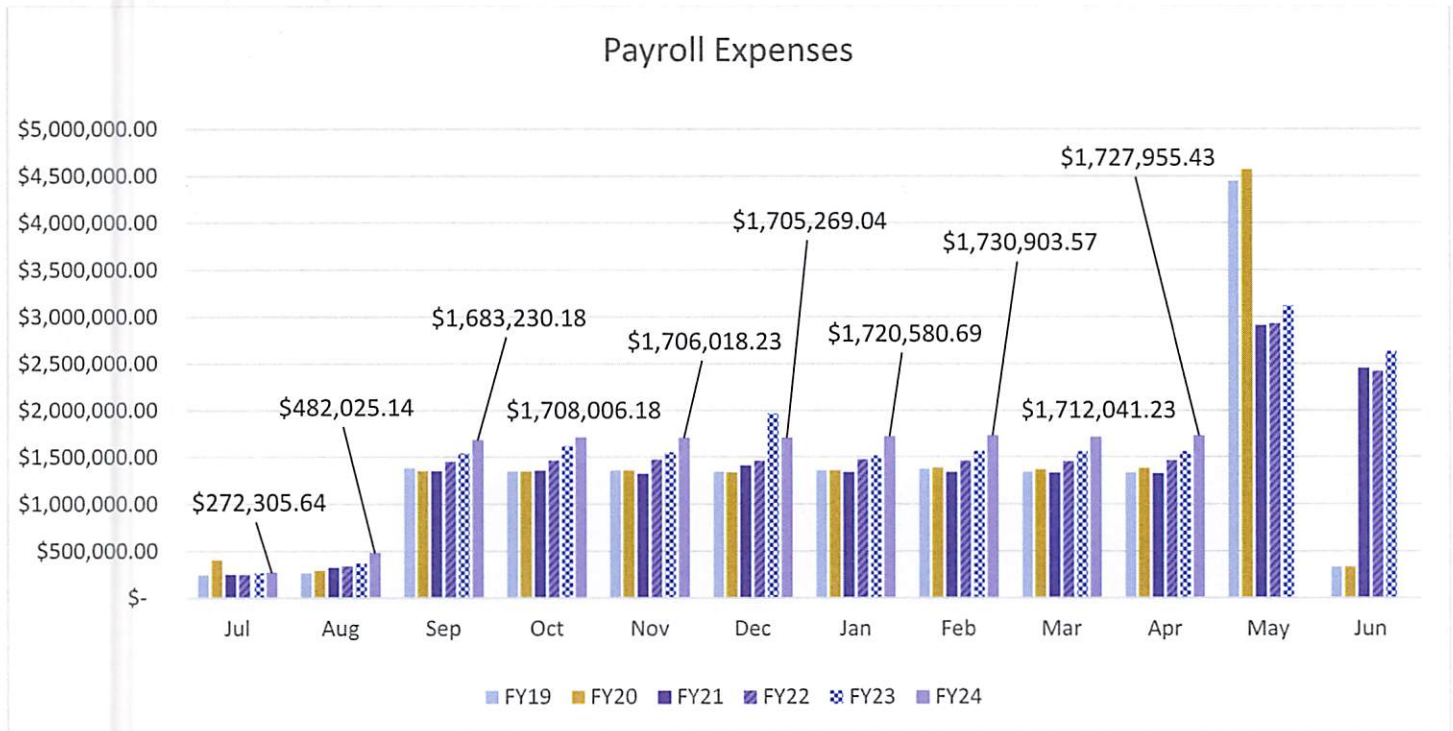
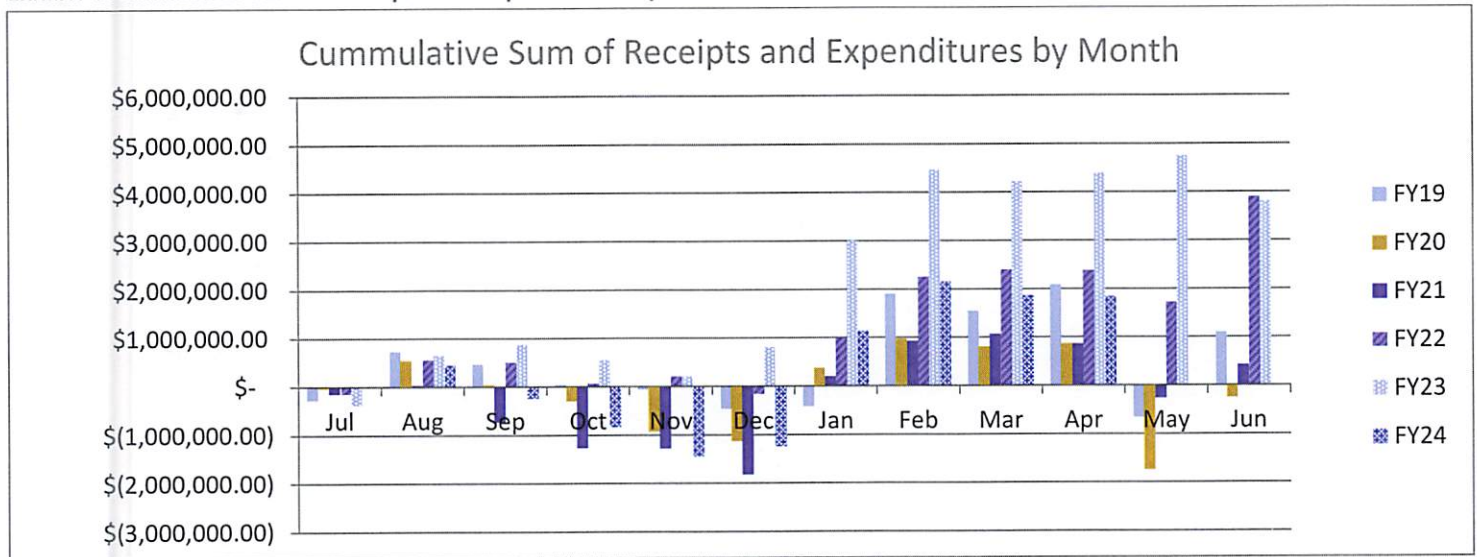


Exhibit 4 delineates General Fund revenues and expenses by month spanning from FY19 to FY23, along with year-to-date figures for FY24. These values represent the cumulative sum of revenues and expenses at the end of each month. These values solely reflect revenue and expenses generated within the designated year, excluding fund balances carried forward from prior years. This information serves as a valuable tool for analyzing cash flow trends and guiding the district in projecting the required cash fund balances.

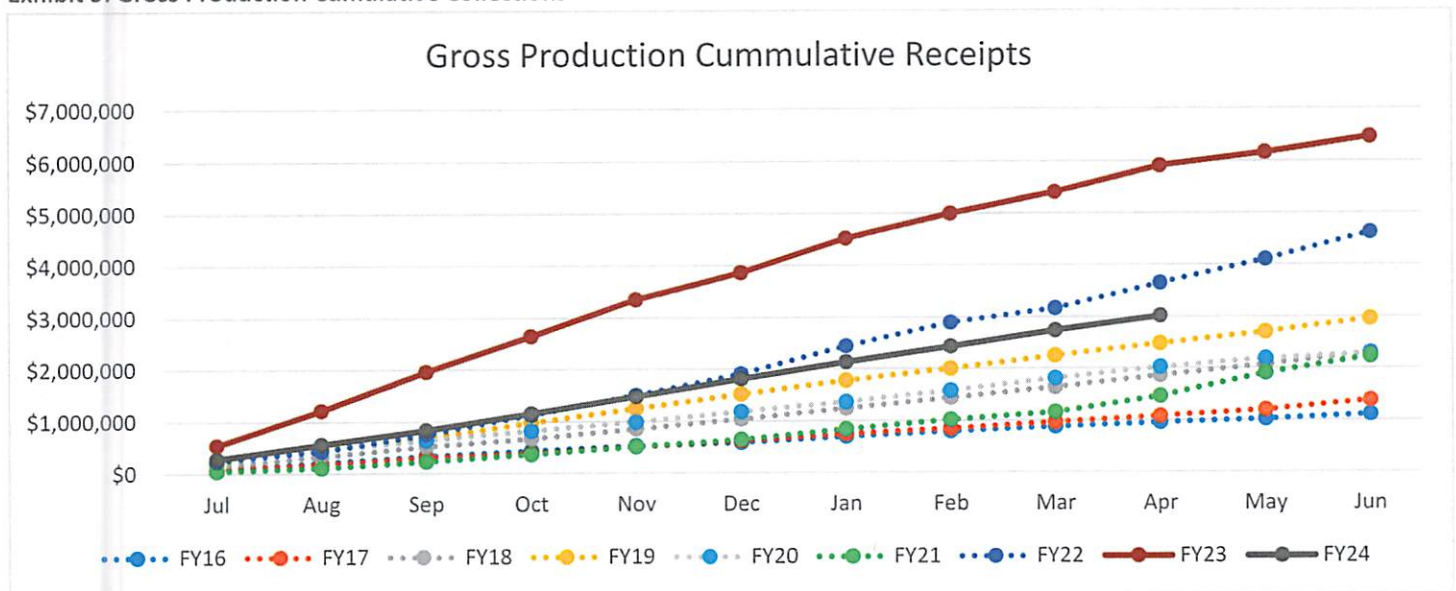
Exhibit 4: Cumulative Sum of Receipts and Expenditures by Month



Gross Production

In FY23, Chickasha's Gross Production collections reached a historic peak. However, in FY24, collections have dipped by approximately \$2.8 million compared to the previous year. Nonetheless, this decline is consistent with patterns observed in earlier years. Exhibit 5 provides a comprehensive view of cumulative collections from FY16 to FY23, alongside year-to-date figures for FY24.

Exhibit 5: Gross Production Cumulative Collections



Budget Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 4/30/2024, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2023-2024						
11 GEN FUND-FOR OP	30,982,651.00	26,722,404.34	18,489,412.29	8,232,992.05	4,260,246.66	86.25%
21 Building	3,482,828.00	2,323,127.45	1,595,436.63	727,690.82	1,159,700.55	66.70%
30 Lease Purchase Safety and Security	17,645,707.25	9,597,375.97	7,645,678.71	1,951,697.26	8,048,331.28	54.39%
31 2020 Bond Fund	25,919.27	600.00	600.00	0.00	25,319.27	2.31%
32 2021 Bond Fund	302,743.56	178,128.36	129,329.35	48,799.01	124,615.20	58.84%
33 2022 Bond Fund	71,956.09	0.00	0.00	0.00	71,956.09	0.00%
34 2023 Bond Fund	103,714.73	38,842.77	38,192.91	649.86	64,871.96	37.45%
41 Sinking	3,299,310.65	3,239,806.25	3,239,806.25	0.00	59,504.40	98.20%
60 BJ Clack Scholarships	0.00	19,124.33	19,124.33	0.00	-19,124.33	100.00%
61 ACTIVITY FUND	0.00	451,526.29	404,515.75	47,010.54	-451,526.29	100.00%
62 ATHLETIC FUND	0.00	612,024.82	591,792.24	20,232.58	-612,024.82	100.00%
Total 2023-2024	\$55,914,830.55	\$43,182,960.58	\$32,153,888.46	\$11,029,072.12	\$12,731,869.97	77.23 %
Report Total	\$55,914,830.55	\$43,182,960.58	\$32,153,888.46	\$11,029,072.12	\$12,731,869.97	77.23 %

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 4/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 GEN FUND-FOR OP						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$3,778,140.00	\$4,143,235.28	\$0.00	\$365,095.28	109.66%	\$188,875.72
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$100,000.00	\$77,834.84	\$22,165.16	\$0.00	77.83%	\$2,142.13
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$125.46	\$0.00	\$125.46	N/A	\$0.00
Source - 1214 GED TESTING FEES	\$0.00	\$3,651.89	\$0.00	\$3,651.89	N/A	\$242.50
Source - 1310 INTEREST EARNINGS	\$60,000.00	\$214,419.62	\$0.00	\$154,419.62	357.37%	\$17,336.53
Source - 1350 INTEREST ON TAXES	\$0.00	\$10,099.39	\$0.00	\$10,099.39	N/A	\$843.47
Source - 1352 Interest on Unapportioned Tax	\$0.00	\$7,537.71	\$0.00	\$7,537.71	N/A	\$0.00
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$16,000.00	\$0.00	\$16,000.00	N/A	\$0.00
Source - 1420 RENTAL NOT SCHOOL FACILITIES	\$0.00	\$3,486.00	\$0.00	\$3,486.00	N/A	\$846.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$960.00	\$0.00	\$960.00	N/A	\$200.00
Source - 1460 COMMISSIONS	\$0.00	\$3,948.73	\$0.00	\$3,948.73	N/A	\$328.37
Source - 1580 SCHOOL-SPON.ACTIVITY TRAN.FEES	\$0.00	\$6,372.14	\$0.00	\$6,372.14	N/A	\$459.38
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$43,915.07	\$0.00	\$43,915.07	N/A	\$3,059.86
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$39,302.21	\$0.00	\$39,302.21	N/A	\$0.00
Source - 1630 INSURANCE PREMIUM	\$0.00	\$1,835.60	\$0.00	\$1,835.60	N/A	\$0.00
Source - 1660 MINERAL ROYALTIES/LEASE REV.	\$0.00	\$663.12	\$0.00	\$663.12	N/A	\$126.52
Source - 1680 REFUND PRIOR YR EXPENDITURES	\$0.00	\$248,442.00	\$0.00	\$248,442.00	N/A	\$0.00
Source - 1710 STUDENTS' LUNCHES/BREAKFASTS	\$0.00	\$4,818.75	\$0.00	\$4,818.75	N/A	\$463.40
Source - 1720 ALA CARTE FOODS/CATERING	\$0.00	\$18,689.80	\$0.00	\$18,689.80	N/A	\$1,279.50
Source - 1730 ADULT LUNCHES/BREAKFASTS	\$0.00	\$7,292.52	\$0.00	\$7,292.52	N/A	\$63.60
Source - 1760 CONTRACT LUNCHES, BREAK., MILK	\$0.00	\$70,125.00	\$0.00	\$70,125.00	N/A	\$0.00
Series - 1000 Total	\$3,938,140.00	\$4,922,755.13	\$22,165.16	\$1,006,780.29	125.00%	\$216,266.98
Series - 2000						
Source - 2100 COUNTY 4 MILL AD VALOREM TAX	\$694,109.00	\$680,545.58	\$13,563.42	\$0.00	98.05%	\$30,259.98
Source - 2200 COUNTY APPORT. (MORTGAGE TAX)	\$141,717.00	\$64,245.99	\$77,471.01	\$0.00	45.33%	\$5,763.99
Series - 2000 Total	\$835,826.00	\$744,791.57	\$91,034.43	\$0.00	89.11%	\$36,023.97
Series - 3000						
Source - 3110 GROSS PRODUCTION TAX	\$3,200,000.00	\$3,014,306.60	\$185,693.40	\$0.00	94.20%	\$276,239.52
Source - 3120 MOTOR VEHICLE COLLECTIONS	\$937,343.00	\$750,176.68	\$187,166.32	\$0.00	80.03%	\$96,738.37
Source - 3130 RURAL ELECTRIC COOP.TAX	\$0.00	\$16,024.73	\$0.00	\$16,024.73	N/A	\$1,492.01
Source - 3140 STATE SCHOOL LAND EARNINGS	\$0.00	\$269,274.05	\$0.00	\$269,274.05	N/A	\$0.00
Source - 3150 VEHICLE TAX STAMPS	\$0.00	\$1,387.62	\$0.00	\$1,387.62	N/A	\$48.28
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$7,197.88	\$0.00	\$7,197.88	N/A	\$1,137.72
Source - 3210 FOUNDATION AND SALARY INCEN.	\$5,778,913.00	\$4,774,682.67	\$1,004,230.33	\$0.00	82.62%	\$530,520.30

Chickasha Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 4/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 3250 EDUCATION FLEX.BENEFIT ALLOW.	\$2,211,315.00	\$1,847,979.11	\$363,335.89	\$0.00	83.57%	\$205,331.00
Source - 3310 ALTERNATIVE AND HIGH CHALLENGE	\$0.00	\$27,189.23	\$0.00	\$27,189.23	N/A	\$0.00
Source - 3412 NATIONAL BOARD CERTIFICATION	\$0.00	\$10,000.00	\$0.00	\$10,000.00	N/A	\$0.00
Source - 3415 READING SUFFICIENCE ACT	\$0.00	\$52,800.00	\$0.00	\$52,800.00	N/A	\$0.00
Source - 3420 STATE TEXTBOOK	\$143,999.00	\$146,870.81	\$0.00	\$2,871.81	101.99%	\$0.00
Source - 3430 ADULT EDUCATION MATCHING	\$20,835.00	\$12,693.56	\$8,141.44	\$0.00	60.92%	\$0.00
Source - 3436 School Resource Officer Program	\$0.00	\$58,984.74	\$0.00	\$58,984.74	N/A	\$0.00
Source - 3450 SPECIAL CONTRACTS	\$556,001.00	\$0.00	\$556,001.00	\$0.00	0.00%	\$0.00
Source - 3620 STATE LAND REIMBURSEMENT	\$0.00	\$14.30	\$0.00	\$14.30	N/A	\$0.00
Source - 3690 MISC. SOURCES OF STATE REVENUE	\$92,000.00	\$2,100.00	\$89,900.00	\$0.00	2.28%	\$0.00
Source - 3720 STATE MATCHING	\$0.00	\$5,220.41	\$0.00	\$5,220.41	N/A	\$0.00
Source - 3811 COMP. HS VOC. SALARY REIM.	\$23,240.00	\$15,580.00	\$7,660.00	\$0.00	67.04%	\$0.00
Source - 3812 VOC. PROG. INCENTIVE ASSIST.	\$34,000.00	\$25,500.00	\$8,500.00	\$0.00	75.00%	\$0.00
Series - 3000 Total	\$12,997,646.00	\$11,037,982.39	\$2,410,628.38	\$450,964.77	84.92%	\$1,111,507.20
Series - 4000						
Source - 4140 Title VI Indian, Hawaiian, & Alaska	\$83,283.00	\$62,668.52	\$20,614.48	\$0.00	75.25%	\$6,604.83
Source - 4210 TITLE I-BASIC PROGRAM	\$1,091,619.00	\$736,666.22	\$354,952.78	\$0.00	67.48%	\$272,148.28
Source - 4271 TITLE II - PART A, RECRUITING	\$152,376.00	\$83,680.88	\$68,695.12	\$0.00	54.92%	\$0.00
Source - 4310 INDIV.WITH DISABIL.IDEA -B	\$690,545.00	\$493,863.46	\$196,681.54	\$0.00	71.52%	\$139,648.52
Source - 4340 PRESCHOOL AGES 3-5 IDEA-B	\$0.00	\$11,346.35	\$0.00	\$11,346.35	N/A	\$2,741.88
Source - 4430 EMER.IMMIGRANT ED.ACT,TIT.VII	\$4,913.00	\$0.00	\$4,913.00	\$0.00	0.00%	\$0.00
Source - 4442 Student Support and Academic	\$65,684.00	\$65,683.56	\$0.44	\$0.00	100.00%	\$0.00
Source - 4443 TITLE IV RLIS	\$68,318.00	\$0.00	\$68,318.00	\$0.00	0.00%	\$0.00
Source - 4470 TITLE VI PART B	\$0.00	\$68,317.84	\$0.00	\$68,317.84	N/A	\$0.00
Source - 4480 Title IX-Education for the Homeless	\$102,788.00	\$32,012.42	\$70,775.58	\$0.00	31.14%	\$1,103.86
Source - 4550 JOHNSON O'MALLEY PROGRAM	\$17,160.00	\$11,323.05	\$5,836.95	\$0.00	65.99%	\$595.80
Source - 4611 ADULT BASIC EDUCATION TIT.XIII	\$170,915.00	\$135,571.03	\$35,343.97	\$0.00	79.32%	\$30,407.27
Source - 4689 OTHER MISC. SOURCES OF FED.REV	\$2,071,178.00	\$785,920.89	\$1,285,257.11	\$0.00	37.95%	\$183,648.56
Source - 4705 Emergency Operational Costs Reimb.	\$0.00	\$58,564.05	\$0.00	\$58,564.05	N/A	\$0.00
Source - 4710 LUNCHES	\$706,624.00	\$555,477.81	\$151,146.19	\$0.00	78.61%	\$61,280.06
Source - 4720 BREAKFASTS	\$588,918.00	\$221,461.52	\$367,456.48	\$0.00	37.60%	\$24,374.69
Source - 4740 SUMMER FOOD SERV.PROG.	\$0.00	\$11,200.57	\$0.00	\$11,200.57	N/A	\$0.00
Source - 4821 EQUALIZATION (CARL PERKINS)	\$0.00	\$24,668.51	\$0.00	\$24,668.51	N/A	\$0.00
Series - 4000 Total	\$5,814,321.00	\$3,358,426.68	\$2,629,991.64	\$174,097.32	57.76%	\$722,553.75
Series - 5000						
Source - 5160 ACTIVITY FUND REIMBURSEMENT	\$0.00	\$117,745.25	\$0.00	\$117,745.25	N/A	\$7,776.93

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 4/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 5200 REVEN.FROM ADV.FUND.PROGRAM	\$0.00	\$542.85	\$0.00	\$542.85	N/A	\$0.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$10,068.14	\$0.00	\$10,068.14	N/A	\$8,832.02
Series - 5000 Total	\$0.00	\$128,356.24	\$0.00	\$128,356.24	N/A	\$16,608.95
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$7,754,777.00	\$7,754,777.18	\$0.00	\$0.18	100.00%	\$0.00
Series - 6000 Total	\$7,754,777.00	\$7,754,777.18	\$0.00	\$0.18	100.00%	\$0.00
Fund - 11 GEN FUND-FOR OP Total	\$31,340,710.00	\$27,947,089.19	\$5,153,819.61	\$1,760,198.80	89.17%	\$2,102,960.85
Fund - 21 Building						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$579,342.00	\$591,725.33	\$0.00	\$12,383.33	102.14%	\$26,974.70
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$11,116.14	\$0.00	\$11,116.14	N/A	\$305.93
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$5.90	\$0.00	\$5.90	N/A	\$0.00
Source - 1460 COMMISSIONS	\$0.00	\$3,012.10	\$0.00	\$3,012.10	N/A	\$0.00
Source - 1510 INSURANCE LOSS RECOVERIES	\$2,400,000.00	\$2,202,077.95	\$197,922.05	\$0.00	91.75%	\$0.00
Series - 1000 Total	\$2,979,342.00	\$2,807,937.42	\$197,922.05	\$26,517.47	94.25%	\$27,280.63
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$1,027.99	\$0.00	\$1,027.99	N/A	\$162.49
Source - 3435 Redbud School Funding Act	\$470,706.00	\$234,377.21	\$236,328.79	\$0.00	49.79%	\$0.00
Source - 3620 STATE LAND REIMBURSEMENT	\$0.00	\$2.04	\$0.00	\$2.04	N/A	\$0.00
Series - 3000 Total	\$470,706.00	\$235,407.24	\$236,328.79	\$1,030.03	50.01%	\$162.49
Series - 4000						
Source - 4689 OTHER MISC. SOURCES OF FED.REV	\$0.00	\$274,220.20	\$0.00	\$274,220.20	N/A	\$0.00
Series - 4000 Total	\$0.00	\$274,220.20	\$0.00	\$274,220.20	N/A	\$0.00
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$165,380.00	\$165,380.18	\$0.00	\$0.18	100.00%	\$0.00
Series - 6000 Total	\$165,380.00	\$165,380.18	\$0.00	\$0.18	100.00%	\$0.00
Fund - 21 Building Total	\$3,615,428.00	\$3,482,945.04	\$434,250.84	\$301,767.88	96.34%	\$27,443.12
Fund - 30 Lease Purchase Safety and Security						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$662,226.99	\$0.00	\$662,226.99	N/A	\$55,888.03
Series - 1000 Total	\$0.00	\$662,226.99	\$0.00	\$662,226.99	N/A	\$55,888.03
Fund - 30 Lease Purchase Safety and Security Total	\$0.00	\$662,226.99	\$0.00	\$662,226.99	N/A	\$55,888.03
Fund - 31 2020 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$25,919.27	\$0.00	\$25,919.27	N/A	\$0.00
Series - 6000 Total	\$0.00	\$25,919.27	\$0.00	\$25,919.27	N/A	\$0.00
Fund - 31 2020 Bond Fund Total	\$0.00	\$25,919.27	\$0.00	\$25,919.27	N/A	\$0.00
Fund - 32 2021 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$302,743.56	\$0.00	\$302,743.56	N/A	\$0.00
Series - 6000 Total	\$0.00	\$302,743.56	\$0.00	\$302,743.56	N/A	\$0.00
Fund - 32 2021 Bond Fund Total	\$0.00	\$302,743.56	\$0.00	\$302,743.56	N/A	\$0.00
Fund - 33 2022 Bond Fund						
Series - 6000						

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 4/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$71,956.09	\$0.00	\$71,956.09	N/A	\$0.00
Series - 6000 Total	\$0.00	\$71,956.09	\$0.00	\$71,956.09	N/A	\$0.00
Fund - 33 2022 Bond Fund Total	\$0.00	\$71,956.09	\$0.00	\$71,956.09	N/A	\$0.00
Fund - 34 2023 Bond Fund						
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$103,714.73	\$0.00	\$103,714.73	N/A	\$0.00
Series - 6000 Total	\$0.00	\$103,714.73	\$0.00	\$103,714.73	N/A	\$0.00
Fund - 34 2023 Bond Fund Total	\$0.00	\$103,714.73	\$0.00	\$103,714.73	N/A	\$0.00
Fund - 41 Sinking						
Series - 1000						
Source - 1110 AD VALOREM TAX LEVY (CURRENT)	\$0.00	\$3,326,172.62	\$0.00	\$3,326,172.62	N/A	\$151,871.28
Source - 1120 AD VALOREM TAX LEVY (PR.YRS)	\$0.00	\$59,975.63	\$0.00	\$59,975.63	N/A	\$1,601.47
Source - 1130 REVENUE IN LIEU OF TAXES	\$0.00	\$32.37	\$0.00	\$32.37	N/A	\$0.00
Series - 1000 Total	\$0.00	\$3,386,180.62	\$0.00	\$3,386,180.62	N/A	\$153,472.75
Series - 3000						
Source - 3160 FARM IMPLEMENT TAX STAMP	\$0.00	\$5,730.05	\$0.00	\$5,730.05	N/A	\$914.82
Source - 3620 STATE LAND REIMBURSEMENT	\$0.00	\$11.50	\$0.00	\$11.50	N/A	\$0.00
Series - 3000 Total	\$0.00	\$5,741.55	\$0.00	\$5,741.55	N/A	\$914.82
Series - 6000						
Source - 6110 CASH FORWARD-SURPLUS CASH FWD.	\$0.00	\$3,299,310.65	\$0.00	\$3,299,310.65	N/A	\$0.00
Series - 6000 Total	\$0.00	\$3,299,310.65	\$0.00	\$3,299,310.65	N/A	\$0.00
Fund - 41 Sinking Total	\$0.00	\$6,691,232.82	\$0.00	\$6,691,232.82	N/A	\$154,387.57
Fund - 60 BJ Clack Scholarships						
Series - 1000						
Source - 1310 INTEREST EARNINGS	\$0.00	\$4,554.41	\$0.00	\$4,554.41	N/A	\$0.00
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$509,554.33	\$0.00	\$509,554.33	N/A	\$0.00
Series - 1000 Total	\$0.00	\$514,108.74	\$0.00	\$514,108.74	N/A	\$0.00
Fund - 60 BJ Clack Scholarships Total	\$0.00	\$514,108.74	\$0.00	\$514,108.74	N/A	\$0.00
Fund - 61 ACTIVITY FUND						
Series - 1000						
Source - 1213 ADULT EDUCATION-OTHER PROGRAMS	\$0.00	\$120.00	\$0.00	\$120.00	N/A	\$120.00
Source - 1214 GED TESTING FEES	\$0.00	\$3,878.00	\$0.00	\$3,878.00	N/A	\$248.00
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$112,590.80	\$0.00	\$112,590.80	N/A	\$6,654.20
Source - 1310 INTEREST EARNINGS	\$0.00	\$6,171.23	\$0.00	\$6,171.23	N/A	\$670.26
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$859.66	\$0.00	\$859.66	N/A	\$0.00
Source - 1450 BOOKSTORE REVENUE	\$0.00	\$84.96	\$0.00	\$84.96	N/A	\$32.96
Source - 1460 COMMISSIONS	\$0.00	\$3,772.38	\$0.00	\$3,772.38	N/A	\$14.18
Source - 1510 INSURANCE LOSS RECOVERIES	\$0.00	\$50.00	\$0.00	\$50.00	N/A	\$0.00
Source - 1520 LIFE INSURANCE PREMIUM REIM.	\$0.00	\$4,840.00	\$0.00	\$4,840.00	N/A	\$0.00
Source - 1540 LOST TEXTBOOKS	\$0.00	\$372.15	\$0.00	\$372.15	N/A	\$180.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$363.67	\$0.00	\$363.67	N/A	\$142.07
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$30,952.58	\$0.00	\$30,952.58	N/A	\$0.00
Source - 1720 ALA CARTE FOODS/CATERING	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 4/30/2024

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 1730 ADULT LUNCHES/BREAKFASTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1830 CONCESSIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$1,585.05	\$0.00	\$1,585.05	N/A	\$0.00
Source - 1910 ADMISSIONS	\$0.00	\$14,160.00	\$0.00	\$14,160.00	N/A	\$9,450.00
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$209,711.68	\$0.00	\$209,711.68	N/A	\$9,182.12
Source - 1970 STUDENT CLUBS & ORGANIZATIONS	\$0.00	\$37,940.14	\$0.00	\$37,940.14	N/A	\$4,797.00
Source - 1980 STUDENT STORE SALES	\$0.00	\$2,532.17	\$0.00	\$2,532.17	N/A	\$2,532.17
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$16,748.81	\$0.00	\$16,748.81	N/A	\$5,100.00
Series - 1000 Total	\$0.00	\$446,733.28	\$0.00	\$446,733.28	N/A	\$39,122.96
Series - 5000						
Source - 5120 CASH OR CHANGE	\$0.00	\$450.00	\$0.00	\$450.00	N/A	\$200.00
Series - 5000 Total	\$0.00	\$450.00	\$0.00	\$450.00	N/A	\$200.00
Fund - 61 ACTIVITY FUND Total	\$0.00	\$447,183.28	\$0.00	\$447,183.28	N/A	\$39,322.96
Fund - 62 ATHLETIC FUND						
Series - 1000						
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1410 RENTAL OF SCHOOL FACILITIES	\$0.00	\$9,820.00	\$0.00	\$9,820.00	N/A	\$10.00
Source - 1450 BOOKSTORE REVENUE	\$0.00	\$725.00	\$0.00	\$725.00	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1810 ADMISSIONS	\$0.00	\$173,613.99	\$0.00	\$173,613.99	N/A	\$19,084.00
Source - 1830 CONCESSIONS	\$0.00	\$78,007.09	\$0.00	\$78,007.09	N/A	\$2,904.46
Source - 1850 FEES, PENALTIES, AND FINES	\$0.00	\$30,653.35	\$0.00	\$30,653.35	N/A	\$6,410.00
Source - 1890 OTHER ATHLETIC REVENUE	\$0.00	\$158,373.18	\$0.00	\$158,373.18	N/A	\$0.00
Source - 1910 ADMISSIONS	\$0.00	\$2,300.00	\$0.00	\$2,300.00	N/A	\$0.00
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$4,505.00	\$0.00	\$4,505.00	N/A	\$4,505.00
Source - 1970 STUDENT CLUBS & ORGANIZATIONS	\$0.00	\$7,500.00	\$0.00	\$7,500.00	N/A	\$0.00
Source - 1990 OTHER SCHOOL ACT.FUND RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Series - 1000 Total	\$0.00	\$465,497.61	\$0.00	\$465,497.61	N/A	\$32,913.46
Series - 5000						
Source - 5120 CASH OR CHANGE	\$0.00	\$134,450.00	\$0.00	\$134,450.00	N/A	\$19,250.00
Source - 5600 CORRECTING ENTRY	\$0.00	\$400.00	\$0.00	\$400.00	N/A	\$0.00
Series - 5000 Total	\$0.00	\$134,850.00	\$0.00	\$134,850.00	N/A	\$19,250.00
Fund - 62 ATHLETIC FUND Total	\$0.00	\$600,347.61	\$0.00	\$600,347.61	N/A	\$52,163.46
Fund - 81 GIFT FUND						
Series - 1000						
Source - 1610 CONTRIBUTIONS/DONATIONS-PRIV.	\$0.00	\$8,882.95	\$0.00	\$8,882.95	N/A	\$0.00
Series - 1000 Total	\$0.00	\$8,882.95	\$0.00	\$8,882.95	N/A	\$0.00
Fund - 81 GIFT FUND Total	\$0.00	\$8,882.95	\$0.00	\$8,882.95	N/A	\$0.00
Report Total	\$34,956,138.00	\$40,858,350.27	\$5,588,070.45	\$11,490,282.72	116.88%	\$2,432,165.99

Chickasha Public Schools

Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 001 Activity Offices							
901 Bill Wallace Office	\$28,486.49	\$3,014.07	\$0.00	\$2,004.51	\$29,496.05	\$2,450.00	\$27,046.05
910 Grand Office	\$52,890.57	\$6,756.60	\$0.00	\$23,109.03	\$36,538.14	\$4,750.00	\$31,788.14
917 Grand Staff Account	\$412.35	\$0.00	\$0.00	\$0.00	\$412.35	\$0.00	\$412.35
920 Lincoln Office	\$7,273.49	\$267.00	\$0.00	\$478.18	\$7,062.31	\$2,015.00	\$5,047.31
921 Lincoln Media Center	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00
922 Lincoln Clubs	\$0.00	\$80.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
930 Middle School Office	\$8,581.56	\$459.28	\$0.00	\$1,295.77	\$7,745.07	\$2,192.86	\$5,552.21
933 Middle School Science	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00
950 High School Office	\$21,235.51	\$1,030.00	\$0.00	\$3,520.57	\$18,744.94	\$3,166.00	\$15,578.94
970 ABE	\$1,895.87	\$208.00	\$0.00	\$0.00	\$2,103.87	\$1,375.00	\$728.87
971 ABE	\$1,920.03	\$160.00	\$0.00	\$233.75	\$1,846.28	\$325.00	\$1,521.28
975 ABE Scholarships	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00
980 Facilities	\$1,493.96	\$14.18	\$0.00	\$0.00	\$1,508.14	\$0.00	\$1,508.14
990 CPS Administration	\$18,296.19	\$670.26	\$0.00	\$503.71	\$18,462.74	\$4,342.48	\$14,120.26
991 School Based Services Program	\$3,143.84	\$0.00	\$0.00	\$0.00	\$3,143.84	\$0.00	\$3,143.84
993 Textbook/Equipment	\$4,885.00	\$90.00	\$0.00	\$701.00	\$4,274.00	\$0.00	\$4,274.00
Total Project - 001 Activity Offices	\$150,939.86	\$12,769.39	\$0.00	\$31,846.52	\$131,862.73	\$20,616.34	\$111,246.39
Project - 002 Activity Media Centers							
902 Bill Wallace Media Center	\$1,287.43	\$2,339.08	\$0.00	\$2,107.21	\$1,519.30	\$0.00	\$1,519.30
911 Grand Media Center	\$1,974.80	\$180.00	\$0.00	\$0.00	\$2,154.80	\$0.00	\$2,154.80
921 Lincoln Media Center	\$988.70	\$67.00	\$0.00	\$0.00	\$1,055.70	\$0.00	\$1,055.70
931 Middle School Media Center	\$1,949.17	\$30.00	\$0.00	\$72.50	\$1,906.67	\$200.00	\$1,706.67
Total Project - 002 Activity Media Centers	\$6,200.10	\$2,616.08	\$0.00	\$2,179.71	\$6,636.47	\$200.00	\$6,436.47
Project - 005 Activity Clubs							
913 Grand Spirit Squad	\$7,347.22	\$15.00	\$0.00	\$1,484.64	\$5,877.58	\$935.00	\$4,942.58
915 Robotics	\$1,513.91	\$0.00	\$0.00	\$0.00	\$1,513.91	\$0.00	\$1,513.91
922 Lincoln Clubs	\$1,865.47	\$381.00	\$0.00	\$0.00	\$2,246.47	\$0.00	\$2,246.47
933 Middle School Science	\$225.55	\$0.00	\$0.00	\$0.00	\$225.55	\$0.00	\$225.55
934 Middle School Enrichment	\$229.17	\$0.00	\$0.00	\$145.06	\$84.11	\$50.00	\$34.11
935 Middle School F.C.C.L.A.	\$202.37	\$0.00	\$0.00	\$0.00	\$202.37	\$20.00	\$182.37
936 Middle School Academic Programs	\$531.83	\$0.00	\$0.00	\$240.00	\$291.83	\$0.00	\$291.83
938 Middle School Honor Society	\$1,040.66	\$226.75	\$0.00	\$150.49	\$1,116.92	\$0.00	\$1,116.92
939 Middle School Indus. Arts-AT/AE	\$2,334.62	\$0.00	\$0.00	\$0.00	\$2,334.62	\$0.00	\$2,334.62
941 Middle School Council	\$1,283.39	\$0.00	\$0.00	\$0.00	\$1,283.39	\$0.00	\$1,283.39
942 Middle School Vocal Music	\$304.17	\$0.00	\$0.00	\$0.00	\$304.17	\$0.00	\$304.17
958 High School Jr Optimist Club	\$1,491.18	\$0.00	\$0.00	\$45.66	\$1,445.52	\$0.00	\$1,445.52
959 High School National Honor	\$1,081.75	\$220.00	\$0.00	\$1,062.32	\$239.43	\$0.00	\$239.43
960 High School Academic Club	\$11.01	\$0.00	\$0.00	\$0.00	\$11.01	\$0.00	\$11.01
961 High Special Olympics/Spec Ed	\$3,936.35	\$0.00	\$0.00	\$350.87	\$3,585.48	\$0.00	\$3,585.48
962 High School Student Council	\$3,510.50	\$1,000.00	\$0.00	\$1,567.33	\$2,943.17	\$0.00	\$2,943.17
963 Native American Cultural Club	\$20,337.18	\$0.00	\$0.00	\$0.00	\$20,337.18	\$1,000.00	\$19,337.18
968 Mentor Program	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00
969 HS Robotics	\$4,247.49	\$2,300.00	\$0.00	\$1,254.11	\$5,293.38	\$0.00	\$5,293.38
Total Project - 005 Activity Clubs	\$52,193.82	\$4,142.75	\$0.00	\$6,300.48	\$50,036.09	\$2,005.00	\$48,031.09
Project - 007 Activity FFA/Horticulture							
964 High School F.F.A/Horticulture	\$49,072.77	\$1,421.00	\$0.00	\$25,663.89	\$24,829.88	\$17,148.00	\$7,681.88
Total Project - 007 Activity FFA/Horticulture	\$49,072.77	\$1,421.00	\$0.00	\$25,663.89	\$24,829.88	\$17,148.00	\$7,681.88
Project - 008 Activity Daycare							
903 Bill Wallace Daycare	\$69,557.52	\$7,764.74	\$0.00	\$9,063.12	\$68,259.14	\$1,149.20	\$67,109.94
916 Grand Daycare	\$25,436.29	\$300.00	\$0.00	\$2,128.65	\$23,607.64	\$1,900.00	\$21,707.64
Total Project - 008 Activity Daycare	\$94,993.81	\$8,064.74	\$0.00	\$11,191.77	\$91,866.78	\$3,049.20	\$88,817.58
Project - 009 Activity Electives							
951 High School Art	\$255.26	\$0.00	\$0.00	\$0.00	\$255.26	\$0.00	\$255.26
952 High School Band	\$13,167.92	\$0.00	\$0.00	\$7,312.41	\$5,855.51	\$3,400.00	\$2,455.51
953 High School Yearbook	\$5,216.23	\$582.00	\$0.00	\$0.00	\$5,798.23	\$0.00	\$5,798.23
954 High School Drama	\$271.73	\$0.00	\$0.00	\$0.00	\$271.73	\$0.00	\$271.73

Chickasha Public Schools

Revenue/Expenditure Summary

Options: Fund: 61, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 009 Activity Electives							
955 High School Library	\$47.05	\$0.00	\$0.00	\$0.00	\$47.05	\$0.00	\$47.05
956 High School Vocal Music	\$17,673.32	\$277.00	\$0.00	\$1,401.41	\$16,548.91	\$0.00	\$16,548.91
964 High School F.F.A/Horticulture	\$2,294.00	\$0.00	\$0.00	\$0.00	\$2,294.00	\$0.00	\$2,294.00
Total Project - 009 Activity Electives	\$38,925.51	\$859.00	\$0.00	\$8,713.82	\$31,070.69	\$3,400.00	\$27,670.69
Project - 010 Activity Classes							
965 High School Classes	\$20,133.59	\$9,450.00	\$0.00	\$3,116.93	\$26,466.66	\$2,982.00	\$23,484.66
Total Project - 010 Activity Classes	\$20,133.59	\$9,450.00	\$0.00	\$3,116.93	\$26,466.66	\$2,982.00	\$23,484.66
Total	\$412,459.46	\$39,322.96	\$0.00	\$89,013.12	\$362,769.30	\$49,400.54	\$313,368.76

Chickasha Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 001 Activity Offices							
995 BJ Clack Scholarships	\$542,574.62	\$0.00	\$0.00	\$0.00	\$542,574.62	\$0.00	\$542,574.62
Total Project - 001 Activity Offices	\$542,574.62	\$0.00	\$0.00	\$0.00	\$542,574.62	\$0.00	\$542,574.62
Total	\$542,574.62	\$0.00	\$0.00	\$0.00	\$542,574.62	\$0.00	\$542,574.62

Chickasha Public Schools

Revenue/Expenditure Summary

Options: Fund: 62, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 003 Athletics							
801 Athletic Misc.	\$878.19	\$0.00	\$0.00	\$0.00	\$878.19	\$0.00	\$878.19
802 Archery	\$6,997.87	\$0.00	\$0.00	\$0.00	\$6,997.87	\$0.00	\$6,997.87
803 Baseball	\$68.39	\$0.00	\$0.00	\$52.95	\$15.44	\$0.00	\$15.44
804 Basketball-Boys	\$4,990.73	\$0.00	\$0.00	\$1,931.47	\$3,059.26	\$0.00	\$3,059.26
805 Basketball-Girls	\$5,786.71	\$0.00	\$0.00	\$300.00	\$5,486.71	\$237.44	\$5,249.27
806 Cheer	\$2,790.77	\$0.00	\$0.00	\$0.00	\$2,790.77	\$0.00	\$2,790.77
807 Concession	\$28,038.72	\$6,404.46	\$0.00	\$12,265.79	\$22,177.39	\$31.46	\$22,145.93
808 Cross Country-Boys	\$1,560.70	\$0.00	\$0.00	\$0.00	\$1,560.70	\$0.00	\$1,560.70
809 Cross Country-Girls	\$1,471.43	\$0.00	\$0.00	\$0.00	\$1,471.43	\$0.00	\$1,471.43
810 Football	\$636.77	\$0.00	\$0.00	\$0.00	\$636.77	\$0.00	\$636.77
812 ESports	\$258.74	\$0.00	\$0.00	\$116.03	\$142.71	\$0.00	\$142.71
813 Girls Powerlifting	\$1,599.43	\$0.00	\$0.00	\$0.00	\$1,599.43	\$0.00	\$1,599.43
815 Gate	\$62,834.65	\$45,759.00	\$0.00	\$40,170.66	\$68,422.99	\$18,513.07	\$49,909.92
816 Golf Boys	\$2,975.47	\$0.00	\$0.00	\$1,861.36	\$1,114.11	\$0.00	\$1,114.11
817 Golf Girls	\$3,380.42	\$0.00	\$0.00	\$1,446.19	\$1,934.23	\$0.00	\$1,934.23
818 Pom	\$2,029.95	\$0.00	\$0.00	\$779.19	\$1,250.76	\$0.00	\$1,250.76
819 Boys Powerlifting	\$1,418.78	\$0.00	\$0.00	\$0.00	\$1,418.78	\$0.00	\$1,418.78
820 Softball	\$3,223.41	\$0.00	\$0.00	\$1,165.23	\$2,058.18	\$0.00	\$2,058.18
821 Soccer-Boys	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
822 Soccer-Girls	\$3,640.00	\$0.00	\$0.00	\$3,640.00	\$0.00	\$0.00	\$0.00
823 Swim-Boys	\$1,816.50	\$0.00	\$0.00	\$0.00	\$1,816.50	\$0.00	\$1,816.50
824 Swim-Girls	\$3,859.18	\$0.00	\$0.00	\$0.00	\$3,859.18	\$0.00	\$3,859.18
825 Tennis-Boys	\$953.64	\$0.00	\$0.00	\$455.00	\$498.64	\$0.00	\$498.64
826 Tennis-Girls	\$396.99	\$0.00	\$0.00	\$61.60	\$335.39	\$0.00	\$335.39
827 Track-Boys	\$3,823.34	\$0.00	\$0.00	\$697.34	\$3,126.00	\$0.00	\$3,126.00
828 Track-Girls	\$3,497.00	\$0.00	\$0.00	\$448.50	\$3,048.50	\$0.00	\$3,048.50
829 Volleyball	\$4,561.43	\$0.00	\$0.00	\$0.00	\$4,561.43	\$1,450.61	\$3,110.82
830 Wrestling	\$4,635.34	\$0.00	\$0.00	\$621.50	\$4,013.84	\$0.00	\$4,013.84
Total Project - 003 Athletics	\$158,624.55	\$52,163.46	\$0.00	\$66,012.81	\$144,775.20	\$20,232.58	\$124,542.62
Total	\$158,624.55	\$52,163.46	\$0.00	\$66,012.81	\$144,775.20	\$20,232.58	\$124,542.62

Chickasha Public Schools Revenue/Expenditure Summary

Options: Fund: 81, Date Range: 4/1/2024 - 4/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 000 NON-CATEGORICAL EXP							
000 UNDISTRIBUTED EXP	\$25,200.45	\$0.00	\$0.00	\$0.00	\$25,200.45	\$0.00	\$25,200.45
Total Project - 000 NON-CATEGORICAL EXP	\$25,200.45	\$0.00	\$0.00	\$0.00	\$25,200.45	\$0.00	\$25,200.45
Project - 185 CN LUNCH/BKFAST/ ALA CARTE							
700 CHILD NUTRITION	\$8,336.20	\$0.00	\$0.00	\$0.00	\$8,336.20	\$0.00	\$8,336.20
Total Project - 185 CN LUNCH/BKFAST/ ALA CARTE	\$8,336.20	\$0.00	\$0.00	\$0.00	\$8,336.20	\$0.00	\$8,336.20
Total	\$33,536.65	\$0.00	\$0.00	\$0.00	\$33,536.65	\$0.00	\$33,536.65

April 3rd - May 3rd, 2024

Accounts Payable			
	Fund	PO's	Amount
11	General Fund	765-791	\$191,411.39
21	Building Fund	97-102	\$43,650.00
31	2010 Bond Fund		
32	2021 GO Bond Fund	10	\$1,800.00
33	2010 A&B bond		
34	FY23 Safety & Security Bond		
41	Sinking Fund	4	\$32,062.50
60	BJ Clack Scholarship Fund		
61	Activity Fund	643-706	\$54,870.33
62	Athletic Fund	881-1018	\$38,075.39
81	Gift Fund		
Total			\$361,869.61
Accounts Payable Change Orders			
	Fund	Numbers	Amount
11	General Fund	CO #2	\$272.00
21	Building Fund	CO #1	\$949
TOTAL			\$1,220.62
GRAND TOTAL			\$363,090.23

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 765 - 791, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	765	04/02/2024	66722	ODP Business Solution, LLC	Office Supplies	193.59
11	766	04/02/2024	66025	Arvest	TRACK EQUIPMENT	5,000.00
11	767	03/26/2024	66700	Riverside Insights	Acheivement Tests WJ IV/Cognitive Test TSwimburne	1,100.00
11	768	03/27/2024	66025	Arvest	Children's Behavioral Health Conf.-Counselors	2,500.00
11	769	04/01/2024	66025	Arvest	Hampton Inn by Hilton Tulsa-PLC May29-31	3,500.00
11	770	04/02/2024	67001	Crazy Crow Trading Post	Supplies for Title VI	2,460.98
11	771	04/02/2024	66025	Arvest	Supplies Title VI	999.13
11	772	04/02/2024	3861	Arvest/Amazon	Supplies-Title VI	1,000.00
11	773	04/02/2024	3861	Arvest/Amazon	general fund office chair	65.17
11	774	04/03/2024	66700	Riverside Insights	WJIV Interpretation and Intervention	81.97
11	775	04/03/2024	66025	Arvest	Out of State Tolls	500.00
11	776	04/03/2024	65955	ONE LESS THING	Meat Judging Pocket Guides	250.00
11	777	04/10/2024	3533	CDW GOVERNMENT INC	card readers	460.90
11	778	02/01/2024	66025	Arvest	shuttle to and from airport for austin trip	184.00
11	779	04/04/2024	67251	HOPE V LINK	Sign Language Interpreter for Graduation	250.00
11	780	04/04/2024	66915	Ben & Jay's Pizzeria	Banquet Dinner-JOM	2,000.00
11	781	04/04/2024	66025	Arvest	Office Supplies	249.65
11	782	04/09/2024	67337	Ok Center for Comm and Engagement	Agreement for Professional Communication Services	300.00
11	783	04/09/2024	67317	Oklahoma City Zoological Trust	GT field trip	378.00
11	784	04/11/2024	6392	JUSTIN'S TIRE SERVICE	Bus Tires	4,000.00
11	785	04/16/2024	66025	Arvest	livestream software	138.00
11	786	04/26/2024	3260	JOHN HOLT AUTO GROUP	Suburbans	142,000.00
11	787	04/16/2024	67204	TinyEYE Technologies Corp	Contracted Speech Therapy 23- 24 Lincoln & CHS	20,000.00
11	788	05/02/2024	66025	Arvest	FUEL FOR STATE GOLF	100.00
11	789	05/02/2024	66025	Arvest	FUEL FOR STATE SOCCER	200.00
11	790	05/02/2024	66025	Arvest	FUEL FOR STATE TRACK	200.00
11	791	05/30/2024	71	CCOSA	Summer Leadership Conference	3,300.00

Non-Payroll Total:	\$191,411.39
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$191,411.39
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Chickasha Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 97 - 102, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	97	04/03/2024	4862	GLASS SHOP	HIGH SCHOOL	2,000.00
21	98	04/03/2024	605	P & K Equipment, INC	REPAIR AND REPLACE	1,000.00
21	99	04/03/2024	6719	DALLAS STAGE	GRADUATION	140.00
21	100	04/10/2024	67296	Jani-King of Oklahoma Inc	HIGH SCHOOL	36,600.00
21	101	04/09/2024	1107	G & H ATHLETIC & TRAFFIC PAINT	FIELD PAINT	910.00
21	102	04/12/2024	67042	Clay Elrod LLC	DIRT	3,000.00
Non-Payroll Total:						\$43,650.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$43,650.00

Chickasha Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 10 - 10, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	10	04/08/2024	66025	Arvest	Desks for visitor management	1,800.00
Non-Payroll Total:						\$1,800.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,800.00

Chickasha Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 4 - 4, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	4	04/15/2024	7517	UMB -WIRE TRANSFER	QP83 03012024	32,062.50
Non-Payroll Total:						\$32,062.50
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$32,062.50

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 643 - 706, Fund Codes: 61

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
61	643	03/26/2024	66025	Arvest	WildOx-Adm040324	75.00
61	644	03/26/2024	88	CHICKASHA CHAMBER OF COMMERCE	Tickets to Chamber Banquet	850.00
61	645	04/02/2024	66545	Extreme Animals of Oklahoma LLC	2315	925.00
61	647	04/03/2024	66025	Arvest	Amz-HS040324	46.76
61	648	04/03/2024	99999	Chickasha Public Schools	Reimb for Spirit Squad Salaries-Mar 24	300.94
61	649	04/03/2024	99999	Chickasha Public Schools	REIMB FOR DAYCARE SALARIES-Mar 24	940.45
61	650	04/03/2024	6747	SOONER BOUNCE	WATER SLIDES FOR SUPER KIDS DAY	1,200.00
61	651	04/03/2024	446	ROSS SEED COMPANY	530239	457.93
61	652	04/03/2024	75229	SCHOOL MATE	School Agendas	1,400.00
61	653	04/04/2024	66025	Arvest	NASSP-MS040424	150.49
61	654	04/04/2024	66025	Arvest	Amz-HS040924	116.48
61	655	04/04/2024	66025	Arvest	Wal-MS041724	99.79
61	656	04/05/2024	66025	Arvest	Teds-HS040524	368.11
61	657	04/05/2024	99999	Chickasha Public Schools	Daycare Utilities	2,742.08
61	658	04/08/2024	66025	Arvest	Amz-HS040824	84.98
61	659	04/08/2024	99999	Chickasha Public Schools	REIMBURSEMENT FOR ELECTRICITY	468.20
61	660	04/08/2024	75456	OZARKA / EUREKA WATER	WATER COOLER	19.89
61	661	04/09/2024	66025	Arvest	NASSP-HS041224	559.50
61	662	04/09/2024	66025	Arvest	NASSP-HS041724	385.00
61	663	04/08/2024	75184	SODEXHO, INC & AFFILIATES	Snacks for Prom	1,100.00
61	664	04/08/2024	66025	Arvest	Subway-Adm040824	88.63
61	665	04/08/2024	66025	Arvest	Life in Bloom-Adm040924	170.00
61	666	04/08/2024	70756	ANGIE J. HUMPHREY	Florida Literacy Coalition Meal Money	325.00
61	667	04/09/2024	66718	Jungle Ice	SNOW CONES/SUPER KIDS DAY	700.00
61	668	04/09/2024	3861	Arvest/Amazon	Amz-MS041124	72.50
61	669	04/09/2024	66025	Arvest	Amz-HS0410-041424	1,509.28
61	670	04/09/2024	66271	WO Roll Offs	Dumpster	500.00
61	671	04/09/2024	66992	Big Kahuna Fundraising	15329-2024S	20,568.00
61	672	04/10/2024	66025	Arvest	first grade trip	1,680.00
61	673	04/10/2024	66025	Arvest	Amz-HS041224	452.94
61	674	04/11/2024	66025	Arvest	Wal-GR041824	99.12
61	675	04/11/2024	66025	Arvest	Wal-MS041924	145.06
61	676	04/09/2024	66025	Arvest	Admin. Retreat	800.00
61	677	04/12/2024	66025	Arvest	Wal-GR041524	218.08
61	678	04/12/2024	66025	Arvest	TEACHER'S LUNCHES/TESTING	150.00
61	679	04/15/2024	3861	Arvest/Amazon	Amz-BW0418-042224	121.26
61	680	04/15/2024	6747	SOONER BOUNCE	bounce house	1,149.20
61	681	04/15/2024	6725	INTERURBAN	staff lunch	770.00
61	682	04/15/2024	271	JONES SCHOOL SUPPLY CO., INC.	2074615	176.78
61	683	04/15/2024	66025	Arvest	Ben&Jays-MS042224	157.04
61	684	04/16/2024	3026	RICHARD'S PRINTING	Senior Banners	500.00

Chickasha Public Schools
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 643 - 706, Fund Codes: 61

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
61	685	04/16/2024	66025	Arvest	Banquet Awards	1,800.00
61	686	04/16/2024	67003	Life in Bloom	Office staff awards	150.00
61	687	04/17/2024	66025	Arvest	Wal-BW042224	281.75
61	689	04/17/2024	67284	6 Chicks	1004	240.00
61	690	04/17/2024	3861	Arvest/Amazon	Amz-MS042324	52.82
61	691	04/17/2024	66025	Arvest	WATER/4TH GR. TRACK MEET	100.00
61	692	04/18/2024	66718	Jungle Ice	SNOW CONE SYRUP & CUPS	54.00
61	693	04/18/2024	4309	SCHOLASTIC BOOK FAIRS	B5490170CC	2,107.21
61	694	04/19/2024	66025	Arvest	2024 YEARBOOKS	1,800.00
61	695	04/23/2024	66799	Eighth Generation, LLC	Blankets for graduation	1,000.00
61	696	04/23/2024	3026	RICHARD'S PRINTING	Senior gifts	290.00
61	697	04/23/2024	6862	MTM RECOGNITION CORPORATION	Retirement Awards	350.00
61	698	04/23/2024	66025	Arvest	Wal-GR042524	30.06
61	699	04/24/2024	66485	Jamie Duncan	Cookies for graduation for board members	30.00
61	700	04/24/2024	75781	WING T'S	Senior Gift shirts	1,592.00
61	701	04/23/2024	99805	CENTRAL KITCHEN	food for students and staff Fun in the Sun	539.00
61	702	04/23/2024	65986	Elite Trophies	Outstanding student plaques	160.00
61	703	04/24/2024	66718	Jungle Ice	sno cones for Fun in the Sun	400.00
61	704	04/30/2024	75539	CHICKASHA PUBLIC SCHOOL FOUNDATION	Gala Tables (2)	800.00
61	705	04/29/2024	66025	Arvest	Food and snacks	150.00
61	706	05/02/2024	6862	MTM RECOGNITION CORPORATION	ABCD Awards	300.00
Non-Payroll Total:						\$54,870.33
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$54,870.33

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 881 - 1018, Fund Codes: 62

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	881	04/02/2024	1172	Tuttle Public Schools	BOY'S GOLF - TUTTLE	440.00
62	882	04/02/2024	75781	WING T'S	13380	897.00
62	883	04/03/2024	66025	Arvest	DIGITAL MAXTAPE	237.44
62	884	04/03/2024	67323	Bennie G Holbrook	OFFICIAL MS BSE VS PURCELL 4-2-24	140.00
62	885	04/03/2024	66198	Steven McKinney	OFFICIAL HS BSE VS EL RENO 4-2-24	140.00
62	886	04/03/2024	67307	Deborah Madeira	OFFICIAL HS SOCCER VS ARDMORE 4-2-24	150.00
62	887	04/03/2024	66981	Luka Jekic	OFFICIAL HS SOCCER VS ARDMORE 4-2-24	75.00
62	888	04/03/2024	66527	Stefan Savkovic	OFFICIAL HS SOCCER VS ARDMORE 4-2-24	225.00
62	889	04/03/2024	66217	Corina Willner	OFFICIAL HS SOCCER VS ARDMORE 4-2-24	150.00
62	890	04/03/2024	5961	Chance Scott	OFFICIAL HS BSE VS EL RENO 4-2-24	140.00
62	891	04/03/2024	67328	Randall Coffman	REIMB- MAILED GEAR BACK TO CHICKASHA	24.60
62	892	04/03/2024	60617	BRIDGE CREEK PUBLIC SCHOOLS	HS B/G TRACK MEET 4-2-24	200.00
62	893	04/04/2024	66025	Arvest	Richards-Ath041024	24.50
62	894	04/04/2024	66203	Steve Corbett	OFFICIAL HS BSE VS BC 4-3-24	100.00
62	895	04/04/2024	67006	Chris Eaton	OFFICIAL HS BSE VS BC 4-3-24	100.00
62	896	04/04/2024	66025	Arvest	Punkins-Ath040324	225.11
62	897	04/04/2024	66025	Arvest	BSN-Ath041224	123.00
62	898	04/04/2024	66025	Arvest	Richards-Ath040524	59.00
62	899	04/04/2024	4055	DR PEPPER	W-2891424 & W-2891450	363.80
62	901	04/05/2024	67330	Jimmy Nolen	OFFICIAL MS BSE VS PURCELL 4-4-24	140.00
62	902	04/05/2024	67329	Oklahoma City Public School	HS GIRLS GOLF ENTRY FEE 3-25-24	180.00
62	903	04/05/2024	66025	Arvest	BSN-Ath041024	52.95
62	904	04/08/2024	66025	Arvest	PARADISE -CHICKEN EXPRESS	337.04
62	905	04/08/2024	66510	Mihajlo Blazic	OFFICIAL MS SOCCER TOURN 4-6-24	100.00
62	906	04/08/2024	66527	Stefan Savkovic	OFFICIAL MS SOCCER TOURN 4-6-24	100.00
62	907	04/08/2024	71622	JOHN T COBBLE	OFFICIAL MS BSE VS ELGIN 4-5-24	110.00
62	908	04/08/2024	66512	John Billingsly	OFFICIAL MS SOCCER TOURN 4-6-24	250.00
62	909	04/08/2024	66528	Aaron Clift	OFFICIAL MS SOCCER TOURN 4-6-24	250.00
62	910	04/08/2024	66529	Jacob Clift	OFFICIAL MS SOCCER TOURN 4-6-24	250.00
62	911	04/08/2024	67331	Jayden Rush	OFFICIAL MS BSE VS ELGIN 4-5-24	110.00
62	912	04/08/2024	66524	Philip Silkey	OFFICIAL MS SOCCER TOURN 4-6-24	300.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 881 - 1018, Fund Codes: 62

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	913	04/08/2024	66218	Oleksandr Zakharchenko	OFFICIAL MS SOCCER TOURN 4-6-24	300.00
62	914	04/08/2024	67333	Cedric M Sampson	OFFICIAL MS SOCCER TOURN 4-6-24	150.00
62	915	04/08/2024	67332	Taylor Byrd	OFFICIAL MS SOCCER TOURN 4-6-24	250.00
62	916	04/08/2024	66997	Ivan Martinez	OFFICIAL MS SOCCER TOURN 4-6-24	150.00
62	917	04/08/2024	66025	Arvest	Brandts-Ath040824	479.99
62	918	04/09/2024	67335	Karson Coleman	OFFICIAL HS BSE VS HARDING 4-8-24	140.00
62	919	04/09/2024	6671	BOBBY SLOAN	OFFICIAL HS SOCCER VS BC 4-8-24	75.00
62	920	04/09/2024	71622	JOHN T COBBLE	OFFICIAL HS BSE VS HARDING 4-8-24	140.00
62	921	04/09/2024	7466	JUAN SALDIERNA	OFFICIAL HS SOCCER VS BC 4-8-24	75.00
62	922	04/09/2024	66959	Pella Engraving Co	211305	899.29
62	923	04/09/2024	67336	OK Girls BSK Coaches Assoc	GIRLS ALL STATE PAGE	300.00
62	924	04/10/2024	66025	Arvest	Wal-Ath040924	58.31
62	925	04/10/2024	6671	BOBBY SLOAN	OFFICIAL HS SOCCER VS DOUGLAS 4-9-24	75.00
62	926	04/10/2024	66025	Arvest	BSN-Ath041024	505.04
62	927	04/10/2024	66025	Arvest	SOFTBALL UNIFORMS	2,133.25
62	928	04/10/2024	6500	JONATHAN McDERMOTT	OFFICIAL HS SOCCER VS DOUGLAS 4-9-24	75.00
62	929	04/10/2024	66529	Jacob Clift	OFFICIAL MS SOCCER VS LAWTON CENTRAL 4-9-24	90.00
62	930	04/10/2024	66528	Aaron Clift	OFFICIAL MS SOCCER VS LAWTON CENTRAL 4-9-24	90.00
62	931	04/10/2024	6052	KINGFISHER PUBLIC SCHOOLS	GIRLS GOLF ENTRY FEE 4-3-24	200.00
62	932	04/10/2024	2886	ELGIN PUBLIC SCHOOLS	MS BOYS GOLF ENTRY FEE 4-3-24	175.00
62	933	04/10/2024	6052	KINGFISHER PUBLIC SCHOOLS	BASEBALL ENTRY FEE APRIL 4-6	150.00
62	934	04/10/2024	5799	BETHANY SCHOOLS	HS B/G TRACK ENTRY FEE 4-6-24	200.00
62	935	04/10/2024	75781	WING T'S	13404	403.00
62	936	04/10/2024	66189	Santa Fe South School	HS B/G JV SOCCER TOURN 4-6-24	500.00
62	937	04/10/2024	67338	Ashley Roller	10365	1,000.00
62	938	04/11/2024	66025	Arvest	Dominos-Ath041124	123.92
62	939	04/12/2024	66025	Arvest	TicketRefund-Ath020624	45.74
62	940	04/12/2024	66025	Arvest	Jakes-Ath022324 balance	11.94
62	941	04/12/2024	66025	Arvest	Dominos-Ath041124	48.00
62	942	04/12/2024	2611	LONE WOLF PUBLIC SCHOOLS	HS B/G TENNIS TOURN 4-11-24	230.00
62	943	04/12/2024	5799	BETHANY SCHOOLS	HS GIRL'S GOLF TOURN 4-11-24	200.00
62	944	04/12/2024	60617	BRIDGE CREEK PUBLIC SCHOOLS	MS B/G TRACK MEET 4-4-24	360.00
62	945	04/12/2024	2278	DUNCAN PUBLIC SCHOOLS	HS BOY'S TRACK MEET 4-12-24	180.00
62	946	04/12/2024	939	EL RENO PUBLIC SCHOOLS	MS B/G GOLF TOURN 4-12-24	230.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 881 - 1018, Fund Codes: 62

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	947	04/12/2024	66025	Arvest	ChknExp/Paradise	277.94
62	948	04/12/2024	65897	Southern Nazarene	GIRL'S BSK CAMP	900.00
62	949	04/12/2024	66025	Arvest	Storage "R" Us-Ath041224	231.95
62	950	04/15/2024	66025	Arvest	J& W - PARADISE	325.99
62	951	04/15/2024	66025	Arvest	Wal-Ath040924	93.98
62	952	04/15/2024	5799	BETHANY SCHOOLS	BOY'S GOLF ENTRY FEE 4-18-24	400.00
62	953	04/15/2024	65698	Jayson Coffey	OFFICIAL HS SOCCER VS MADILL 4-12-24	150.00
62	954	04/15/2024	67320	Uviwe Qasha	OFFICIAL HS SOCCER VS MADILL 4-12-24	195.00
62	955	04/15/2024	67339	Andrew Lipton	OFFICIAL MS BSE TOURN 4-11 & 4-12	550.00
62	956	04/15/2024	67323	Bennie G Holbrook	OFFICIAL MS BSE TOURN 4-11 TO 4-13	825.00
62	957	04/15/2024	66095	Ramon Booker	OFFICIAL MS BSE TOURN 4-13-24	275.00
62	958	04/15/2024	90388	Caitlin Smith	JUDGE CHEER TRYOUTS	100.00
62	959	04/15/2024	67341	Jeff Leforce	JUDGE CHEER TRYOUTS 4-10- 24	100.00
62	960	04/15/2024	66995	Luan Cesar	OFFICIAL HS SOCCER VS MADILL 4-12-24	195.00
62	961	04/15/2024	66025	Arvest	Williams-Ath041524	23.85
62	962	04/17/2024	66195	Shelly Pevarnik	SOCCER ASSIGNER	1,180.00
62	963	04/17/2024	66922	Dustin Langley	OFFICIAL HS BSE VS TUTTLE 4- 16-24	140.00
62	964	04/17/2024	67006	Chris Eaton	OFFICIAL HS BSE VS TUTTLE 4-16 -24	140.00
62	965	04/17/2024	2886	ELGIN PUBLIC SCHOOLS	HS GIRLS GOLF REGIONALS 4-15 -24	200.00
62	966	04/17/2024	66025	Arvest	Interurb-Ath041624	82.10
62	967	04/17/2024	66025	Arvest	ChickExp/Paradise/Jakes/Dom	824.55
62	968	04/17/2024	71622	JOHN T COBBLE	OFFICIAL MS BSE VS TUTTLE 4- 15-24	110.00
62	969	04/17/2024	89730	DANNY D TURNER	OFFICIAL MS BSE VS TUTTLE 4- 15-24	110.00
62	970	04/17/2024	66025	Arvest	MS GIRLS S-BALL PANTS	1,453.13
62	971	04/18/2024	4690	Tecumseh Public Schools	ENTRY FEE HS BOY'S GOLF 4-11- 24	200.00
62	972	04/18/2024	66816	Lindsay Public Schools	ENTRY FEE MS TRACK MEET 4-11 -24	400.00
62	973	04/18/2024	66025	Arvest	Taci-Cool-Ath041224	145.45
62	974	04/18/2024	1338	Elk City School District	ENTRY FEE HS BOY'S GOLF 4-15- 24	180.00
62	975	04/19/2024	939	EL RENO PUBLIC SCHOOLS	MS BOY'S GOLF TOURN 4-19-24	300.00
62	976	04/19/2024	60552	SGS/Jostens	AWARDS	224.75
62	977	04/19/2024	6052	KINGFISHER PUBLIC SCHOOLS	HS BOYS TRACK MEET 4-19-24	125.00
62	978	04/19/2024	66025	Arvest	Dominos/Taco Mayo	320.67
62	979	04/19/2024	66025	Arvest	Amz-Ath012124 balance	116.03
62	980	04/22/2024	67343	Kevin Anderson	OFFICIAL JV BSE TOURN 4-18-24	225.00

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, PO Range: 881 - 1018, Fund Codes: 62

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	981	04/22/2024	6038	DAN VOSSSEN	OFFICIAL JV BSE TOURN 4-18-24	150.00
62	982	04/22/2024	67323	Bennie G Holbrook	OFFICIAL JV BSE TOURN 4-18-24	225.00
62	983	04/22/2024	66511	Matija Malenovic	OFFICIAL HS SOCCER VS H-HALL 4-19-24	150.00
62	984	04/22/2024	66988	Nathan Knight	OFFICIAL JV BSE TOURN 4-19-24	300.00
62	985	04/22/2024	72	Petty Cash Athletics	BEG CHANGE BSE REGIONALS 4-24-24 TO 4-26-24	1,500.00
62	986	04/22/2024	66025	Arvest	TICKET BOOTH SIGN	36.00
62	987	04/23/2024	66025	Arvest	McAlisters-Ath120923	376.19
62	988	04/23/2024	67345	Steve Scott	OFFICIAL HS SOCCER VS H-HALL 4-19-24	150.00
62	989	04/23/2024	67344	Victor Arias	OFFICIAL HS SOCCER VS H-HALL 4-19-24	150.00
62	990	04/23/2024	67346	Franklin Staudde	OFFICIAL JV BSE TOURN 4-19-24	300.00
62	991	04/23/2024	72	Petty Cash Athletics	BEG CHANGE GIRL SOCCER REGIONALS 4-30-24	1,000.00
62	992	04/23/2024	2886	ELGIN PUBLIC SCHOOLS	HS BOYS GOLF / 2 TEAMS 4-22-24	400.00
62	993	04/23/2024	2278	DUNCAN PUBLIC SCHOOLS	MS TRACK MEET 4-22-24	360.00
62	994	04/23/2024	66240	Jordan Stecklow	JUDGE FOR POM 4-10-24	100.00
62	995	04/23/2024	67347	Macy Fallin	JUDGE FOR POM 4-10-24	100.00
62	996	04/23/2024	67348	Olivia Philson	JUDGE FOR POM 4-10-24	100.00
62	997	04/23/2024	5799	BETHANY SCHOOLS	HS BOYS GOLF 4-18-24	400.00
62	998	04/24/2024	1338	Elk City School District	HS G/B TENNIS MEET 4-24-24	230.00
62	999	04/24/2024	66025	Arvest	JohnDeere-Ath042324	17.77
62	1000	04/24/2024	66025	Arvest	PANTS	321.89
62	1001	04/24/2024	66025	Arvest	Wal-ShangriLa-Ath041724	138.56
62	1002	04/24/2024	66025	Arvest	Dominos-Ath042424	148.43
62	1003	04/25/2024	66025	Arvest	Dominos-Ath042424	61.60
62	1004	04/25/2024	90037	KARI J. MOLDER	APRIL WORKER	282.00
62	1005	04/25/2024	60581	DARREN RICHARDSON	OFFICIAL BSE REGIONALS 4-24-24	396.40
62	1006	04/25/2024	66198	Steven McKinney	OFFICIAL BSE REGIONALS 4-24-24	218.61
62	1007	04/25/2024	66975	Brady Herren	OFFICIAL BSE REGIONALS 4-24-24	225.50
62	1008	04/25/2024	66025	Arvest	ChickFila-Ath042524	338.50
62	1009	04/25/2024	66150	Dayanna Daniels	APRIL WORKER	243.00
62	1010	04/26/2024	67350	Dusty Venable	ANNOUNCER / SCORE KEEPER	198.00
62	1011	04/26/2024	5217	DOWD JAMES	OFFICIAL REGIONAL BSE 4-25-24	222.50
62	1012	04/26/2024	67006	Chris Eaton	OFFICIAL REGIONAL BSE 4-25-24	232.00
62	1013	04/26/2024	65986	Elite Trophies	HOF / PLATE FOR PLAQUE	165.00
62	1014	04/26/2024	1343	PUTNAM CITY SCHOOLS	HS BOY'S GOLF 4-25-24	250.00
62	1015	04/29/2024	67046	Rayghn Herndon	JUDGE FOR POM 4-26-24	100.00
62	1016	04/29/2024	66240	Jordan Stecklow	JUDGE FOR POM 4-26-24	100.00
62	1017	04/29/2024	66025	Arvest	PART FOR LAWNMOWER	230.13

Chickasha Public Schools Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
62	1018	04/29/2024	72	Petty Cash Athletics	BEG CHANGE BSE VS BETHANY 5-1-2024 TO 5-3-2024	1,000.00
Non-Payroll Total:						\$38,075.39
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$38,075.39

Payment Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112405845	04/16/2024	497	STANDLEY'S SYSTEMS				\$3,934.59
112405846	04/16/2024	5257	AT & T MOBILITY				\$254.76
112405847	04/16/2024	5276	AT & T				\$1,056.19
112405848	04/16/2024	5281	OPTIMUM				\$420.86
112405849	04/16/2024	66304	OPTIMUM, Dept. 1264				\$2,653.25
112405850	04/16/2024	2163	SAM'S CLUB DIRECT COMMERC				\$155.00
112405851	04/16/2024	66711	Rick Croslin				\$227.00
112405852	04/16/2024	70426	SARAH E. DRAKE				\$141.48
112405853	04/16/2024	3533	CDW GOVERNMENT INC				\$5,750.17
112405854	04/16/2024	3533	CDW GOVERNMENT INC				\$27,826.13
112405855	04/16/2024	6235	ST. ANTHONY NORTH/SCORE				\$180.00
112405856	04/16/2024	4033	MARSHALL AUTO PARTS				\$809.72
112405857	04/16/2024	3672	EXPRESS TIRE, BRAKE, &				\$30.00
112405858	04/16/2024	6392	JUSTIN'S TIRE SERVICE				\$45.00
112405859	04/16/2024	66721	Link's Mojo LLC				\$186.65
112405860	04/16/2024	66460	Holt Truck Centers of Oklahoma,				\$793.89
112405861	04/16/2024	65950	Waller Ice LLC				\$100.00
112405862	04/16/2024	7367	ABSOLUTE RESTAURANT SERVICE				\$641.04
112405863	04/16/2024	7033	DUNCAN LOCK & KEY				\$1,608.37
112405864	04/16/2024	4033	MARSHALL AUTO PARTS				\$26.79
112405865	04/16/2024	66186	Waxie's Enterprises, LLC				\$1,001.96
112405866	04/16/2024	446	ROSS SEED COMPANY				\$135.72
112405867	04/16/2024	2257	HILAND DAIRY FOODS COMPANY				\$5,645.11
112405868	04/16/2024	4453	CARLA GARLING				\$4,527.50
112405869	04/16/2024	66309	Specialty Care Pediatrics, Inc.				\$1,359.00
112405870	04/16/2024	66722	ODP Business Solution, LLC				\$82.11
112405871	04/16/2024	67095	Sarah Drake				\$260.00
112405872	04/16/2024	5727	AIRGAS USA, LLC				\$13.28
112405873	04/16/2024	66471	Interquest Detection Canines				\$290.00
112405874	04/16/2024	66025	Arvest				\$1,958.58
112405875	04/16/2024	66025	Arvest				\$2,937.87
112405876	04/16/2024	65901	OUHSC-OK AUTISM NETWORK				\$550.00
112405877	04/16/2024	66025	Arvest				\$1,113.00
112405878	04/16/2024	5055	GARRETT BOOK COMPANY				\$3,923.24
112405879	04/16/2024	67190	Compliance Resource Group				\$892.00
112405880	04/16/2024	66025	Arvest				\$192.96
112405881	04/16/2024	67195	Edustaff LLC				\$3,510.41
112405882	04/16/2024	66936	iTurity LLC				\$937.00
112405883	04/16/2024	67165	Keahbone SLP LLC				\$8,200.00
112405884	04/16/2024	555	WAL MART				\$119.00
112405885	04/16/2024	5054	PERMABOUNDBOOKS				\$4,747.39
112405886	04/16/2024	67203	Therapies United				\$1,125.00
112405887	04/16/2024	67029	Anthony Klipp dba Our House De				\$280.00
112405888	04/16/2024	66025	Arvest				\$50.86
112405889	04/16/2024	97	CHICKASHA LUMBER COMPANY				\$341.72
112405890	04/16/2024	66025	Arvest				\$592.50
112405891	04/16/2024	65633	Grady County Sheriff's Office				\$11,950.18
112405892	04/16/2024	67048	Tucker Contracted Services LLC				\$10,264.03
112405893	04/16/2024	4309	SCHOLASTIC BOOK FAIRS				\$23.00

Payment Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112405894	04/16/2024	66875	Arvest/Southwest Airlines Co				\$1,899.84
112405895	04/16/2024	66025	Arvest				\$40.00
112405896	04/16/2024	66025	Arvest				\$690.00
112405897	04/16/2024	66025	Arvest				\$2,398.00
112405898	04/16/2024	66025	Arvest				\$625.00
112405899	04/16/2024	81368	LISA K. JOHNSON				\$325.00
112405900	04/16/2024	67168	Gaylord Opryland Resort & Conv				\$1,212.00
112405901	04/16/2024	66566	Cowboy Express Fuel LLC				\$2,856.14
112405902	04/16/2024	66025	Arvest				\$199.00
112405903	04/16/2024	66025	Arvest				\$44.47
112405904	04/16/2024	66568	BRADY INDUSTRIES OF NEVADA L				\$3,513.87
112405905	04/16/2024	6327	AMERICAN BOOK COMPANY				\$2,150.40
112405906	04/16/2024	6762	Elite Design Labels and Printing				\$2,029.00
112405907	04/16/2024	66025	Arvest				\$257.94
112405908	04/16/2024	5293	SOLUTION TREE				\$3,845.00
112405909	04/16/2024	3861	Arvest/Amazon				\$280.74
112405910	04/16/2024	66720	Lakeshore Learning Materials, LL				\$2,191.35
112405911	04/16/2024	66913	Ventris Learning				\$301.00
112405912	04/16/2024	66025	Arvest				\$288.92
112405913	04/16/2024	67001	Crazy Crow Trading Post				\$174.90
112405914	04/16/2024	3533	CDW GOVERNMENT INC				\$278.90
112405915	04/16/2024	66025	Arvest				\$190.92
112405916	04/16/2024	67316	Intertribal Visios Unlimited, Inc.				\$552.00
112405917	04/16/2024	4167	EAI EDUCATION				\$12,178.35
112405918	04/16/2024	66025	Arvest				\$2,535.37
112405919	04/16/2024	3861	Arvest/Amazon				\$646.68
112405920	04/16/2024	66025	Arvest				\$1,058.64
112405921	04/16/2024	3861	Arvest/Amazon				\$353.40
112405922	04/16/2024	3861	Arvest/Amazon				\$87.57
112405923	04/16/2024	3861	Arvest/Amazon				\$77.97
112405924	04/16/2024	3533	CDW GOVERNMENT INC				\$17,563.00
112405925	04/16/2024	3533	CDW GOVERNMENT INC				\$1,748.39
112405926	04/16/2024	5054	PERMABOUNDBOOKS				\$305.52
112405927	04/16/2024	66722	ODP Business Solution, LLC				\$193.59
112405928	04/16/2024	3861	Arvest/Amazon				\$65.17
112405929	04/16/2024	66025	Arvest				\$30.20
112405930	04/16/2024	66025	Arvest				\$184.00
112405941	04/26/2024	3260	JOHN HOLT AUTO GROUP				\$142,000.00
112405942	05/02/2024	65876	OSSBA Employment Services				\$550.00
112405943	05/02/2024	66466	Quadient Finance USA, Inc.				\$897.54
112405944	05/02/2024	6823	DE LAGE LANDEN PUBLIC FINANC				\$3,566.02
112405945	05/02/2024	5280	AT&T LONG DISTANCE				\$2.40
112405946	05/02/2024	65949	OPTIMUM				\$81.87
112405947	05/02/2024	360	NORGE WATER & SEWER CO., IN				\$37.63
112405948	05/02/2024	6050	AFPLANSERVICE				\$6.00
112405949	05/02/2024	913	OTA PikePass Center				\$352.15
112405950	05/02/2024	66025	Arvest				\$1,281.77
112405951	05/02/2024	4063	Chickasha Pit Stop LLC				\$239.85
112405952	05/02/2024	3672	EXPRESS TIRE, BRAKE, &				\$763.40

Payment Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112405953	05/02/2024	66566	Cowboy Express Fuel LLC				\$2,785.01
112405954	05/02/2024	446	ROSS SEED COMPANY				\$444.64
112405955	05/02/2024	2257	HILAND DAIRY FOODS COMPANY				\$9,250.82
112405956	05/02/2024	143	DeHART AIR COND. & ELECTRONI				\$8,346.25
112405957	05/02/2024	5351	MARY WHITE				\$7,017.50
112405958	05/02/2024	4453	CARLA GARLING				\$5,675.00
112405959	05/02/2024	81368	LISA K. JOHNSON				\$53.30
112405960	05/02/2024	71	CCOSA				\$450.00
112405961	05/02/2024	66025	Arvest				\$14.76
112405962	05/02/2024	6205	OUTBACK LABORATORIES				\$93.00
112405963	05/02/2024	446	ROSS SEED COMPANY				\$45.54
112405964	05/02/2024	75328	ATWOODS				\$69.71
112405965	05/02/2024	66314	OK State Department Human Ser				\$6,832.76
112405966	05/02/2024	60514	AMERICAN RED CROSS				\$114.00
112405967	05/02/2024	66309	Specialty Care Pediatrics, Inc.				\$990.00
112405968	05/02/2024	66722	ODP Business Solution, LLC				\$97.93
112405969	05/02/2024	66025	Arvest				\$224.85
112405970	05/02/2024	3682	OK ASBO				\$150.00
112405971	05/02/2024	66025	Arvest				\$86.98
112405972	05/02/2024	66890	Bearcom				\$7,059.00
112405973	05/02/2024	67165	Keahbone SLP LLC				\$6,160.00
112405974	05/02/2024	66025	Arvest				\$15.94
112405975	05/02/2024	67204	TinyEYE Technologies Corp				\$9,636.68
112405976	05/02/2024	1598	IOSTENS, INC				\$1,335.95
112405977	05/02/2024	71	CCOSA				\$350.00
112405978	05/02/2024	65633	Grady County Sheriff's Office				\$11,950.18
112405979	05/02/2024	67207	Jesse Hamilton				\$150.00
112405980	05/02/2024	572	US FOODSERVICE INC.				\$62,323.54
112405981	05/02/2024	66025	Arvest				\$853.80
112405982	05/02/2024	66612	DAVID S SCHWARTZ				\$263.50
112405983	05/02/2024	3861	Arvest/Amazon				\$59.75
112405984	05/02/2024	994	SCHOOL HEALTH CORP				\$274.38
112405985	05/02/2024	66025	Arvest				\$773.80
112405986	05/02/2024	3327	NIKKI KECK				\$487.50
112405987	05/02/2024	198	FLINN SCIENTIFIC INC				\$429.53
112405988	05/02/2024	3861	Arvest/Amazon				\$1,000.00
112405989	05/02/2024	66025	Arvest				\$1,599.36
112405990	05/02/2024	66025	Arvest				\$320.00
112405991	05/02/2024	286	LAKESHORE LEARNING MATERIA				\$68.99
112405992	05/02/2024	66025	Arvest				\$1,098.77
112405993	05/02/2024	3861	Arvest/Amazon				\$500.00
112405994	05/02/2024	3861	Arvest/Amazon				\$97.47
112405995	05/02/2024	3861	Arvest/Amazon				\$1,974.01
112405996	05/02/2024	66700	Riverside Insights				\$1,056.81
112405997	05/02/2024	66025	Arvest				\$1,245.00
112405998	05/02/2024	66025	Arvest				\$999.13
112405999	05/02/2024	66700	Riverside Insights				\$81.97
112406000	05/02/2024	66915	Ben & Jay's Pizzeria				\$1,800.00
112406001	05/02/2024	66025	Arvest				\$249.65

Payment Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: False, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
112406002	05/02/2024	66025	Arvest				\$50.38
Non-Payroll Total:							\$484,022.32
Payroll Total:							\$1,727,955.43
Balance Foward:							\$16,442,220.31
Total:							\$18,654,198.06

Payment Register

Options: Year: 2023-2024, Fund: Building, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
212400180	04/16/2024	418	AMERICAN ELECTRIC POWER				\$22,400.09
212400181	04/16/2024	66	BRANDTS ACE HARDWARE				\$117.44
212400182	04/16/2024	312	LOCKE SUPPLY				\$3,987.80
212400183	04/16/2024	1071	CITY OF CHICKASHA				\$4,079.18
212400184	04/16/2024	38	Summit Utilities of Oklahoma Inc				\$1,363.82
212400185	04/16/2024	66817	Central Restaurant Products				\$8,274.00
212400186	04/16/2024	67294	JS Commercial Cleaning-Solution				\$560.00
212400187	04/16/2024	893	HUNZICKER BROTHERS, INC				\$530.36
212400188	04/16/2024	1107	G & H ATHLETIC & TRAFFIC PAINT				\$910.00
212400189	04/16/2024	67042	Clay Elrod LLC				\$3,000.00
212400190	05/02/2024	66	BRANDTS ACE HARDWARE				\$71.97
212400191	05/02/2024	312	LOCKE SUPPLY				\$1,125.89
212400192	05/02/2024	468	SHERWIN WILLIAMS				\$495.77
212400193	05/02/2024	1071	CITY OF CHICKASHA				\$7,082.61
212400194	05/02/2024	38	Summit Utilities of Oklahoma Inc				\$6,218.38
212400195	05/02/2024	7443	Alert 360				\$878.45
212400196	05/02/2024	3861	Arvest/Amazon				\$19.99
212400197	05/02/2024	446	ROSS SEED COMPANY				\$124.89
212400198	05/02/2024	143	DeHART AIR COND. & ELECTRONI				\$3,500.00
212400199	05/02/2024	67315	General Parts LLC				\$1,763.90
Non-Payroll Total:							\$66,504.54
Payroll Total:							\$0.00
Balance Foward:							\$1,550,213.94
Total:							\$1,616,718.48

Payment Register

Options: Year: 2023-2024, Fund: 2023 Bond Fund, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
342400006	04/16/2024	67295	American Opti-Net, Inc				\$28,788.77
Non-Payroll Total:							\$28,788.77
Payroll Total:							\$0.00
Balance Foward:							\$9,404.14
Total:							\$38,192.91

Payment Register

Options: Year: 2023-2024, Fund: Sinking, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
412400004	04/16/2024	7517	UMB -WIRE TRANSFER				\$32,062.50
Non-Payroll Total:							\$32,062.50
Payroll Total:							\$0.00
Balance Foward:							\$3,207,743.75
Total:							\$3,239,806.25

Payment Register

Options: Year: 2023-2024, Fund: ACTIVITY FUND, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
612400514	04/15/2024	446	ROSS SEED COMPANY				\$39.95
612400515	04/15/2024	3026	RICHARD'S PRINTING				\$180.00
612400516	04/15/2024	32	AMERICAN PLANT PRODUCTS				\$587.18
612400517	04/15/2024	6862	MTM RECOGNITION CORPORATI				\$170.08
612400518	04/15/2024	75277	BLUE & GOLD SAUSAGE CO.				\$18,756.00
612400519	04/15/2024	1711	Wright Culligan Water				\$52.75
612400520	04/15/2024	65724	Honor Cord Company				\$655.00
612400521	04/15/2024	65689	OKLAHOMA FFA FOUNDATION				\$540.00
612400522	04/15/2024	75235	OKLAHOMA FFA ASSOCIATION				\$1,680.00
612400523	04/15/2024	3861	Arvest/Amazon				\$106.94
612400524	04/15/2024	66025	Arvest				\$535.43
612400525	04/15/2024	67144	Cope No Mess Lawn Sprinklers				\$491.00
612400526	04/15/2024	66025	Arvest				\$47.18
612400527	04/15/2024	3861	Arvest/Amazon				\$91.86
612400528	04/15/2024	66025	Arvest				\$48.48
612400529	04/15/2024	67319	Urban Air Moore				\$2,663.99
612400530	04/15/2024	66025	Arvest				\$201.00
612400531	04/15/2024	66025	Arvest				\$117.82
612400532	04/15/2024	3026	RICHARD'S PRINTING				\$165.00
612400533	04/15/2024	66025	Arvest				\$22.06
612400534	04/15/2024	75781	WING T'S				\$496.00
612400535	04/15/2024	66025	Arvest				\$280.60
612400536	04/15/2024	3861	Arvest/Amazon				\$1,943.22
612400537	04/15/2024	66025	Arvest				\$208.73
612400538	04/15/2024	66485	Jamie Duncan				\$50.00
612400539	04/15/2024	66025	Arvest				\$87.48
612400540	04/15/2024	1477	WESTCO LAMINATOR SERVICE				\$160.00
612400541	04/15/2024	99999	Chickasha Public Schools				\$3,325.26
612400542	04/15/2024	66025	Arvest				\$75.00
612400543	04/15/2024	66025	Arvest				\$46.76
612400544	04/15/2024	446	ROSS SEED COMPANY				\$457.93
612400545	04/15/2024	66025	Arvest				\$150.49
612400546	04/15/2024	66025	Arvest				\$116.48
612400547	04/15/2024	66025	Arvest				\$368.11
612400548	04/15/2024	99999	Chickasha Public Schools				\$2,742.08
612400549	04/15/2024	66025	Arvest				\$84.98
612400550	04/15/2024	99999	Chickasha Public Schools				\$468.20
612400551	04/15/2024	75456	OZARKA / EUREKA WATER				\$19.89
612400552	04/15/2024	66025	Arvest				\$88.63
612400553	04/15/2024	66025	Arvest				\$170.00
612400554	04/15/2024	66992	Big Kahuna Fundraising				\$20,568.00
612400555	04/26/2024	66025	Arvest				\$374.67
612400556	04/26/2024	67015	Ok Custon Engraving				\$34.00
612400557	04/26/2024	3861	Arvest/Amazon				\$124.00
612400558	04/26/2024	6597	HARN HOMESTEAD				\$800.00
612400559	04/26/2024	6597	HARN HOMESTEAD				\$800.00
612400560	04/26/2024	66706	David Anderson				\$120.00
612400561	04/26/2024	66025	Arvest				\$202.96
612400562	04/26/2024	66025	Arvest				\$112.86

Payment Register

Options: Year: 2023-2024, Fund: ACTIVITY FUND, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
612400563	04/26/2024	66025	Arvest				\$35.99
612400564	04/26/2024	66025	Arvest				\$333.29
612400565	04/26/2024	3861	Arvest/Amazon				\$21.47
612400566	04/26/2024	75703	GILLIAM MUSIC				\$123.41
612400567	04/26/2024	3026	RICHARD'S PRINTING				\$1,557.47
612400568	04/26/2024	66025	Arvest				\$81.00
612400569	04/26/2024	75235	OKLAHOMA FFA ASSOCIATION				\$228.00
612400570	04/26/2024	66025	Arvest				\$670.66
612400571	04/26/2024	65689	OKLAHOMA FFA FOUNDATION				\$500.00
612400572	04/26/2024	65726	MPACT FUNDRAISING				\$3,984.40
612400573	04/26/2024	75703	GILLIAM MUSIC				\$390.60
612400574	04/26/2024	879	OSSAA				\$314.00
612400575	04/26/2024	66025	Arvest				\$1,000.00
612400576	04/26/2024	66025	Arvest				\$45.66
612400577	04/26/2024	66544	Martin Ortega				\$1,500.00
612400578	04/26/2024	3861	Arvest/Amazon				\$7.19
612400579	04/26/2024	66936	iTurity LLC				\$701.00
612400580	04/26/2024	67317	Oklahoma City Zoological Trust				\$900.00
612400581	04/26/2024	66545	Extreme Animals of Oklahoma LL				\$925.00
612400582	04/26/2024	99999	Chickasha Public Schools				\$300.94
612400583	04/26/2024	99999	Chickasha Public Schools				\$940.45
612400584	04/26/2024	66025	Arvest				\$99.79
612400585	04/26/2024	66025	Arvest				\$559.50
612400586	04/26/2024	66025	Arvest				\$385.00
612400587	04/26/2024	3861	Arvest/Amazon				\$72.50
612400588	04/26/2024	66025	Arvest				\$1,509.28
612400589	04/26/2024	66025	Arvest				\$452.94
612400590	04/26/2024	66025	Arvest				\$99.12
612400591	04/26/2024	66025	Arvest				\$145.06
612400592	04/26/2024	66025	Arvest				\$218.08
612400593	04/26/2024	3861	Arvest/Amazon				\$121.26
612400594	04/26/2024	271	JONES SCHOOL SUPPLY CO., INC.				\$176.78
612400595	04/26/2024	66025	Arvest				\$157.04
612400596	04/26/2024	66025	Arvest				\$281.75
612400597	04/26/2024	67284	6 Chicks				\$240.00
612400598	04/26/2024	3861	Arvest/Amazon				\$52.82
612400599	04/26/2024	66718	Jungle Ice				\$54.00
612400600	04/26/2024	4309	SCHOLASTIC BOOK FAIRS				\$2,107.21
612400601	04/26/2024	66025	Arvest				\$30.06
Non-Payroll Total:							\$82,950.77
Payroll Total:							\$0.00
Balance Forward:							\$321,564.98
Total:							\$404,515.75

Payment Register

Options: Year: 2023-2024, Fund: ATHLETIC FUND, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622400865	04/08/2024	67330	Jimmy Nolen				\$140.00
622400866	04/08/2024	66510	Mihajlo Blazic				\$100.00
622400867	04/08/2024	66527	Stefan Savkovic				\$100.00
622400868	04/08/2024	71622	JOHN T COBBLE				\$110.00
622400869	04/08/2024	66512	John Billingsly				\$250.00
622400870	04/08/2024	66528	Aaron Clift				\$250.00
622400871	04/08/2024	66529	Jacob Clift				\$250.00
622400872	04/08/2024	67331	Jayden Rush				\$110.00
622400873	04/08/2024	66524	Philip Silkey				\$300.00
622400874	04/08/2024	66218	Oleksandr Zakharchenko				\$300.00
622400875	04/08/2024	67333	Cedric M Sampson				\$150.00
622400876	04/08/2024	67332	Taylor Byrd				\$250.00
622400877	04/08/2024	66997	Ivan Martinez				\$150.00
622400878	04/09/2024	67335	Karson Coleman				\$140.00
622400879	04/09/2024	6671	BOBBY SLOAN				\$75.00
622400880	04/09/2024	71622	JOHN T COBBLE				\$140.00
622400881	04/09/2024	7466	JUAN SALDIERNA				\$75.00
622400882	04/10/2024	6671	BOBBY SLOAN				\$75.00
622400883	04/10/2024	6500	JONATHAN McDERMOTT				\$75.00
622400884	04/10/2024	66529	Jacob Clift				\$90.00
622400885	04/10/2024	66528	Aaron Clift				\$90.00
622400886	04/15/2024	66025	Arvest				\$72.00
622400887	04/15/2024	66025	Arvest				\$1,931.47
622400888	04/15/2024	75539	CHICKASHA PUBLIC SCHOOL FOU				\$2,000.00
622400889	04/15/2024	66025	Arvest				\$204.00
622400890	04/15/2024	66025	Arvest				\$117.63
622400891	04/15/2024	1172	Tuttle Public Schools				\$440.00
622400892	04/15/2024	67328	Randall Coffman				\$24.60
622400893	04/15/2024	60617	BRIDGE CREEK PUBLIC SCHOOLS				\$200.00
622400894	04/15/2024	66025	Arvest				\$24.50
622400895	04/15/2024	66025	Arvest				\$225.11
622400896	04/15/2024	66025	Arvest				\$59.00
622400897	04/15/2024	4055	DR PEPPER				\$363.80
622400898	04/15/2024	67329	Oklahoma City Public School				\$180.00
622400899	04/15/2024	66025	Arvest				\$337.04
622400900	04/15/2024	66025	Arvest				\$479.99
622400901	04/15/2024	67336	OK Girls BSK Coaches Assoc				\$300.00
622400902	04/15/2024	66025	Arvest				\$58.31
622400903	04/15/2024	6052	KINGFISHER PUBLIC SCHOOLS				\$200.00
622400904	04/15/2024	2886	ELGIN PUBLIC SCHOOLS				\$175.00
622400905	04/15/2024	6052	KINGFISHER PUBLIC SCHOOLS				\$150.00
622400906	04/15/2024	5799	BETHANY SCHOOLS				\$200.00
622400907	04/15/2024	67338	Ashley Roller				\$1,000.00
622400908	04/15/2024	65698	Jayson Coffey				\$150.00
622400909	04/15/2024	67320	Uviwe Qasha				\$195.00
622400910	04/15/2024	67339	Andrew Lipton				\$550.00
622400911	04/15/2024	67323	Bennie G Holbrook				\$825.00
622400912	04/15/2024	66095	Ramon Booker				\$275.00
622400913	04/15/2024	66995	Luan Cesar				\$195.00

Payment Register

Options: Year: 2023-2024, Fund: ATHLETIC FUND, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622400914	04/18/2024	66922	Dustin Langley				\$140.00
622400915	04/18/2024	67006	Chris Eaton				\$140.00
622400916	04/18/2024	71622	JOHN T COBBLE				\$110.00
622400917	04/18/2024	89730	DANNY D TURNER				\$110.00
622400918	04/23/2024	67343	Kevin Anderson				\$225.00
622400919	04/23/2024	6038	DAN VOSSEN				\$150.00
622400920	04/23/2024	67323	Bennie G Holbrook				\$225.00
622400921	04/23/2024	66511	Matija Malenovic				\$150.00
622400922	04/23/2024	66988	Nathan Knight				\$300.00
622400923	04/23/2024	72	Petty Cash Athletics				\$1,500.00
622400924	04/23/2024	67345	Steve Scott				\$150.00
622400925	04/23/2024	67344	Victor Arias				\$150.00
622400926	04/23/2024	67346	Franklin Staudde				\$300.00
622400927	04/23/2024	72	Petty Cash Athletics				\$1,000.00
622400928	04/26/2024	66025	Arvest				\$1,165.23
622400929	04/26/2024	66025	Arvest				\$210.94
622400930	04/26/2024	66025	Arvest				\$123.00
622400931	04/26/2024	66025	Arvest				\$52.95
622400932	04/26/2024	66959	Pella Engraving Co				\$899.29
622400933	04/26/2024	66025	Arvest				\$505.04
622400934	04/26/2024	75781	WING T'S				\$403.00
622400935	04/26/2024	66189	Santa Fe South School				\$500.00
622400936	04/26/2024	66025	Arvest				\$123.92
622400937	04/26/2024	66025	Arvest				\$45.74
622400938	04/26/2024	66025	Arvest				\$11.94
622400939	04/26/2024	66025	Arvest				\$48.00
622400940	04/26/2024	2611	LONE WOLF PUBLIC SCHOOLS				\$230.00
622400941	04/26/2024	5799	BETHANY SCHOOLS				\$200.00
622400942	04/26/2024	60617	BRIDGE CREEK PUBLIC SCHOOLS				\$360.00
622400943	04/26/2024	2278	DUNCAN PUBLIC SCHOOLS				\$180.00
622400944	04/26/2024	939	EL RENO PUBLIC SCHOOLS				\$230.00
622400945	04/26/2024	66025	Arvest				\$277.94
622400946	04/26/2024	65897	Southern Nazarene				\$900.00
622400947	04/26/2024	66025	Arvest				\$231.95
622400948	04/26/2024	66025	Arvest				\$325.99
622400949	04/26/2024	66025	Arvest				\$93.98
622400950	04/26/2024	5799	BETHANY SCHOOLS				\$400.00
622400951	04/26/2024	90388	Caitlin Smith				\$100.00
622400952	04/26/2024	67341	Jeff Leforce				\$100.00
622400953	04/26/2024	66025	Arvest				\$23.85
622400954	04/26/2024	66195	Shelly Pevarnik				\$1,180.00
622400955	04/26/2024	2886	ELGIN PUBLIC SCHOOLS				\$200.00
622400956	04/26/2024	66025	Arvest				\$82.10
622400957	04/26/2024	66025	Arvest				\$824.55
622400958	04/26/2024	4690	Tecumseh Public Schools				\$200.00
622400959	04/26/2024	66816	Lindsay Public Schools				\$400.00
622400960	04/26/2024	66025	Arvest				\$145.45
622400961	04/26/2024	1338	Elk City School District				\$180.00
622400962	04/26/2024	939	EL RENO PUBLIC SCHOOLS				\$300.00

Chickasha Public Schools

Payment Register

Options: Year: 2023-2024, Fund: ATHLETIC FUND, Date Range: 4/8/2024 - 5/3/2024, Print Payroll Payments: True, Print Details: False

Payment No	Date	Vendor No	Vendor	Type	Date Voided	Void Amount	Amount
622400963	04/26/2024	6052	KINGFISHER PUBLIC SCHOOLS				\$125.00
622400964	04/26/2024	66025	Arvest				\$320.67
622400965	04/26/2024	66025	Arvest				\$116.03
622400966	04/26/2024	66025	Arvest				\$376.19
622400967	04/26/2024	2886	ELGIN PUBLIC SCHOOLS				\$400.00
622400968	04/26/2024	2278	DUNCAN PUBLIC SCHOOLS				\$360.00
622400969	04/26/2024	66240	Jordan Stecklow				\$100.00
622400970	04/26/2024	67347	Macy Fallin				\$100.00
622400971	04/26/2024	67348	Olivia Philson				\$100.00
622400972	04/26/2024	5799	BETHANY SCHOOLS				\$400.00
622400973	04/26/2024	75781	WING T'S				\$897.00
622400974	04/26/2024	1338	Elk City School District				\$230.00
622400975	04/26/2024	66025	Arvest				\$17.77
622400976	04/26/2024	66025	Arvest				\$138.56
622400977	04/26/2024	66025	Arvest				\$148.43
622400978	04/26/2024	66025	Arvest				\$61.60
622400979	04/26/2024	90037	KARI J. MOLDER				\$282.00
622400980	04/26/2024	60581	DARREN RICHARDSON				\$396.40
622400981	04/26/2024	66198	Steven McKinney				\$218.61
622400982	04/26/2024	66975	Brady Herren				\$225.50
622400983	04/26/2024	66025	Arvest				\$338.50
622400984	04/26/2024	66150	Dayanna Daniels				\$243.00
622400985	04/26/2024	67350	Dusty Venable				\$198.00
622400986	04/26/2024	5217	DOWD JAMES				\$222.50
622400987	04/26/2024	67006	Chris Eaton				\$232.00
622400988	04/29/2024	72	Petty Cash Athletics				\$1,000.00
Non-Payroll Total:							\$37,305.07
Payroll Total:							\$0.00
Balance Foward:							\$554,487.17
Total:							\$591,792.24

TO: Board of Education
FROM: Jennifer L. Stegman, Assistant Superintendent
DATE: May 2, 2024
SUBJECT: Approval of Change Order Building Fund 21- #1

Change Order #1 in the amount of \$948.62 from Building Fund 21 has been submitted for approval. Costs incurred exceeded original estimated amounts. The change order is comprised as follows:

Building Fund

CO Number	Description	Original PO	Additional Funds	Total PO
#1	GENERAL PARTS LLC.	\$2000.00	\$948.62	\$2948.62
			TOTAL Change Order	\$948.62

Reasoning for Change Order

This combination cooking oven is located in the central kitchen. From the quotes that we were given before the work was done, we submitted a PO for \$2,000 to get the work completed. Once the repairman started the work he notified me that we had an issue that would also need to be addressed to make the unit work safely. I told him to go ahead and do the work because we needed the unit to work safely for our kitchen staff. It was an emergency situation to get the unit working safely and appropriately.

Thank you,
Dan Turner

TO: Board of Education

FROM: Jennifer L. Stegman, Assistant Superintendent

DATE: April 15, 2024

SUBJECT: Approval of Change Order General- Fund 11- #2

Change Order #2 in the amount of \$272.00 from General Fund 11 has been submitted for approval. Costs incurred exceeded original estimated amounts. The change order is comprised as follows:

Building Fund

CO Number	Description	Original PO	Additional Funds	Total PO
#2	ARVEST: GAYLORD NASHVILLE	\$940.00	\$272.00	\$1212.00
			TOTAL Change Order	\$272.00

April 11, 2024

I am requesting a Change Order for PO 662. The Gaylord Opryland was the host hotel for the National COABE 2024 Conference. The room was booked and the "total" price quoted was \$940.00 which is what I made my requisition for. Upon checking out, resort fees and taxes were added in the sum of \$278.84, bringing the total price of the room to \$1212.00.

Respectfully,

A handwritten signature in black ink, appearing to read "Lisa Johnson", written in a cursive style.

Lisa Johnson, Director

Chickasha Adult Learning Center

ClearCo. Talent Platform

Recruit, Ramp, Recognize,
and Retain Top Talent

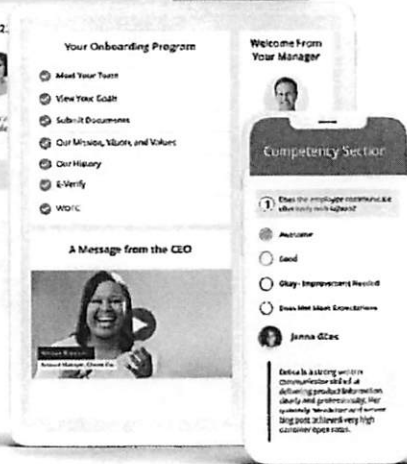
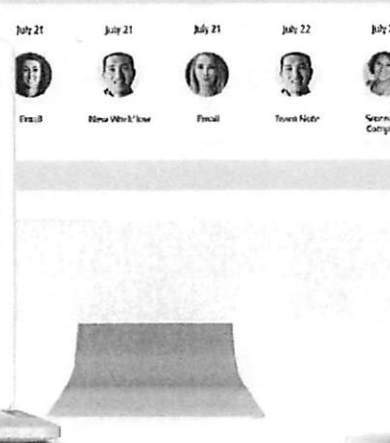
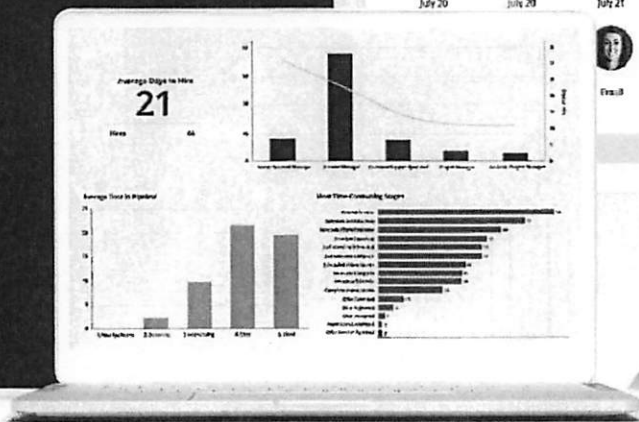
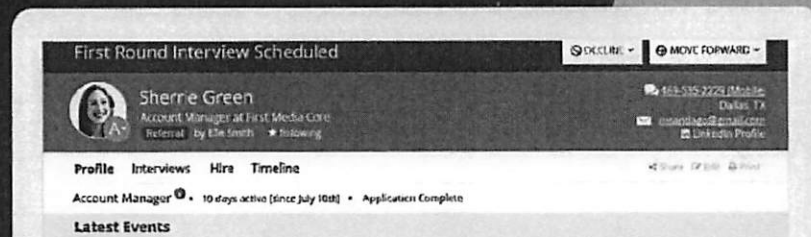
Prepared for: Rick Croslin

Company Name: Chickasha Public Schools

Prepared by: Tim Howlett

Order Form Date: March 14, 2023

ORDER FORM



The Talent Maximization Company

Rick,

Thank you for your interest in ClearCompany. We offer user-friendly technology, best practices and unparalleled service that will help your organization address the unique challenges of sourcing and hiring talent in today's market. ClearCompany will also ensure that your talent management software solution aligns with your company's unique mission, culture, and strategic HR needs.

This proposal outlines the software and services we recommend for you based on our understanding of your key challenges and business goals. Please let us know if you have questions or would like to review this proposal together.

ClearCompany would be delighted to work with you.

Sincerely,

Tim Howlett
Senior Sales Executive
(617) 841-7678
thowlett@clearcompany.com



The Modern End-to-End Platform for Maximizing Talent

The Award-Winning Solution for the Entire Talent Lifecycle



Talent Acquisition

- Recruiting / ATS
- Paperless Onboarding
- Recruitment Marketing
- Background Checks by ClearCompany



Employee Engagement

- Employee Recognition
- Employee Celebrations
- Employee Surveys
- 1-on-1 Tools



Performance & Goals

- Goal Planning
- Continuous Feedback Tools
- Performance Management
- Pre-Built Review Templates



Analytics & Planning

- Robust Reporting by Module
- Decision Support
- People Analytics
- Workforce Planning

Why ClearCompany?

Our platform maximizes talent.

One System. One Provider.

Avoid multiple vendors with a unified platform that supports all your stakeholders throughout the talent lifecycle. Generate and act on talent insights that are only possible when all of your HR data and tools reside in one common system.

Job-Specific Automation for Strategic Outcomes

Only ClearCompany applies the attributes of your top performers, values, and unique job requirements to your hiring and performance management processes and software tools so you make better hires and effectively coach and manage your people.

An Intuitive User Experience at Every Touchpoint

Your talent platform must satisfy many audiences: your employees, recruiters, HR team, candidates, people leaders, and C-Suite. We understand every use case. Our award-winning interface consistently saves time and impresses users.

Software to Maximize Talent and Build Culture

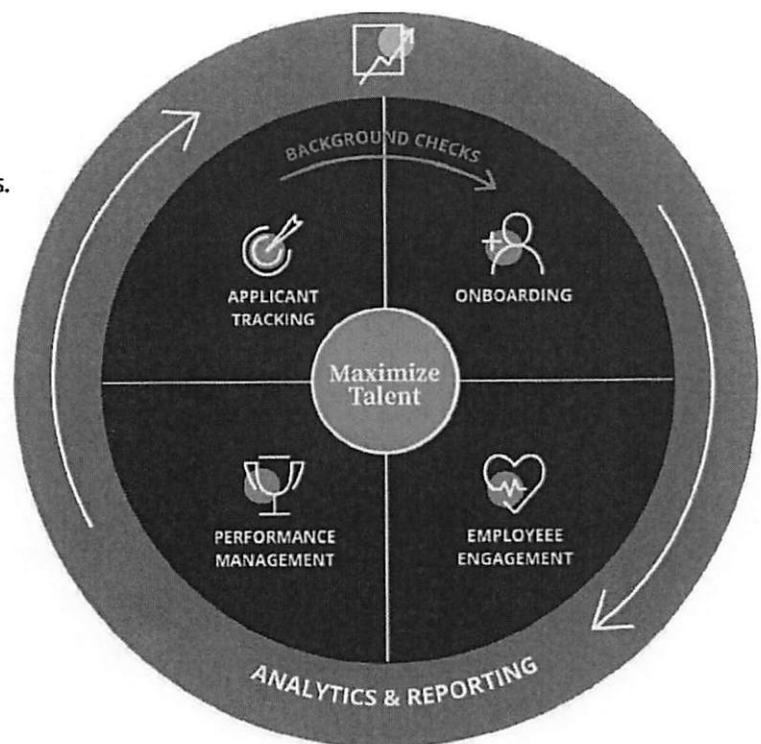
Maximize engagement and retention with software that fosters relationships and promotes teamwork, inclusion, recognition, and feedback. Build community and connect every employee with high-touch digital collaboration, engagement, and employee survey tools.

Planning and Analytics for Better Decision Making

ClearCompany offers pre-built reports, advanced analytics, HR thought leadership, and planning tools to optimize your talent management processes, increase HR efficiency, and improve people decisions and staffing plans.

World-Class Customer Experience, Service, and Training

ClearCompany provides exceptional service and support, best practices, thought leadership, training, and HR expertise to every client.



Recruiting

Achieve a 90% Hiring Success Rate with the Award-Winning ATS for Attracting A-Players



Recruit smarter and faster, increase offer acceptances, and improve efficiency with ClearCompany's proven software and methodology for identifying and hiring your future star employees.

The Most Complete Recruiting Platform

Our comprehensive platform offers state-of-the-art tools for every phase of talent acquisition.

Hire Smarter with a Tailored, Job-Specific Approach

ClearCompany incorporates your job-specific requirements, company values, and known qualities of your top performers to help you identify and hire the right talent for your organization.

A Modern and Efficient Experience for Candidates and Recruiters

Leverage the mobile and virtual tools candidates expect. Use ClearCompany mobile tools, including Text-to-Apply, Mobile Apply, ClearText, and our video interview links to stand out from the competition, build strong candidate relationships, recruit virtually, and speed up hiring.

Robust Interview Scheduling Tools

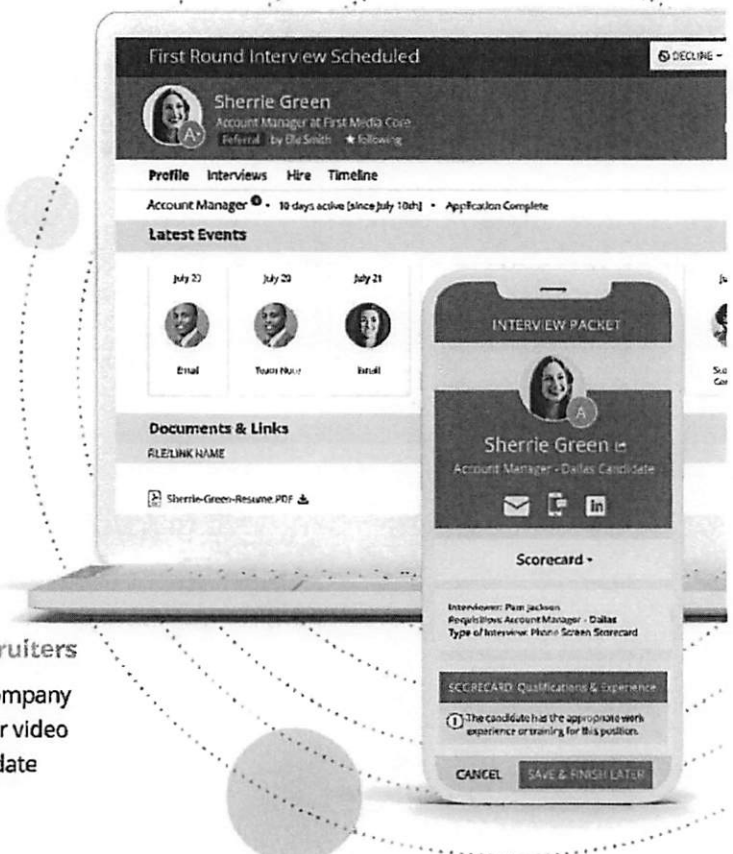
Save time and coordinate everything from phone screens to complex multi-person interviews with software that syncs calendars, enables email and text communications, tracks responses, and automatically sends interview reminders and updates to everyone on the schedule.

Intuitive User Interface and Workflows

Streamline tasks, save time and increase efficiency. Easily organize, customize and track requisitions and candidate activity. Build hiring workflows to support each unique job you're hiring for. Initiate Background Checks by ClearCompany without leaving the platform to save time and money.

Powerful Analytics for Tracking Your Recruiting Efficiency

Easily track recruiting metrics, applicant sources, and cost-per-hire trends. Take advantage of insightful pre-built reports, interactive dashboards, and drill-down capabilities to quickly analyze results by requisition, forecast time-to-hire, and optimize your hiring processes at every recruiting stage.



An Award-Winning Talent Platform. Since 2004.



2,500+ Happy Customers

“

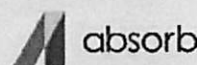
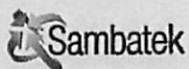
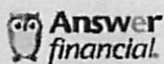
ClearCompany is so easy to use and there is always someone there to help if you need it. I have loved being on calls to improve our use of ClearCompany. Our contacts are always willing to research solutions and make our lives easier!”

Jana Lewis
Human Resources at Eyemart Express

“

We recommend ClearCompany to anyone, as it saves time, has an easy-to-use interface, and has amazing customer support for the HR team and candidates!

Robin Younkin
The Innovation Institute





World-Class, Service, Support, and Training for Every Client

Sales & Account Management

Receive strategic guidance from your dedicated Sales Executive and ongoing Customer Success Manager to maximize your efficiency.

Implementation

Receive a personalized project plan and dedicated Implementation Manager for your initial set-up and training.

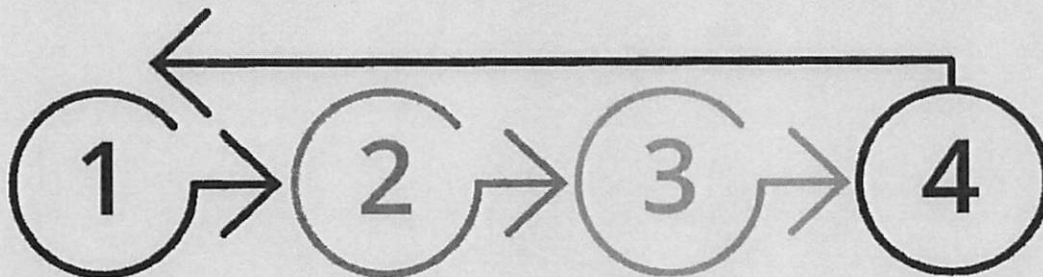
Technical Support

Get support from in-house support specialists, not call centers. We offer phone, in-app live chat, and email support plus a robust Help Center for self-driven learning.

Training

ClearCompany offers a vast library of easy-to-follow training videos, Help Center articles, FAQs, best practices, and reference resources. All training materials are available on-demand.

Platform Design and Implementation in Four Easy Steps



Scope & Set Up

- Understand Your Requirements and Current Processes
- Define Features and Configuration Needs
- Set Project Timeline

Build & Learn

- Train Your Team
- Build and Configure Each Talent Module
- Deliver Project Milestones on Time

Test & Refine

- Evaluate Workflows and Communications
- Test and Troubleshoot
- Adjust and Refine

Plan & Launch

- Customize Launch Materials
- Activate Platform

Prepared for Chickasha Public Schools
 March 14, 2023

Main Subscriber Contact
 Rick Croslin
 Chickasha Public Schools
 900 West Choctaw Avenue
 Chickasha, OK 73018

Bill To
 Rick Croslin
 Chickasha Public Schools
 900 West Choctaw Avenue
 Chickasha, OK 73018

Subscription Agreement
 Prepared by: Tim Howlett
 Agreement Term: 27 Months
 Subscription Start Date: 4/11/2023
 Billing Start Date: 4/11/2023

Name	QTY	Annual List Price	Annual Sale Price	Annual Discount	Annual Investment
One-Time Services and Fees					
Talent Coach Implementation (One-Time Setup Cost)	1	\$2,500	\$2,500.00	\$0	\$2,500.00
Subscriptions					
Basic Recruiting Platform	400	\$41	\$36.00	-\$2,000	\$14,400.00
Year 1 Pro-Rated Adjustment	1	\$2,400	\$1,200.00	-\$1,200	\$1,200.00

Year 1 Investment: \$18,100

Year 2 Investment: \$14,400

Billing Schedule

April 11, 2023 = \$2,500
 July 1, 2023 = \$15,600
 July 1, 2024 = \$14,400

Basic Recruiting Platform

A robust recruiting platform to enable recruiting professionals to automate core recruiting activities related to the applicant experience, job postings, candidate management, interviewing and recruiting analytics.

Features Included:	
Applicant Experience <ul style="list-style-type: none">• Mobile Apply• Multi-Lingual Applications• Easy Apply with Glassdoor, Indeed, Monster & ZipRecruiter• Social Sharing Tools• Beautiful Career Site• Social/Mobile Career Site	Job Posting Management <ul style="list-style-type: none">• Automated Free and Sponsored Postings• Requisition Templates• Automated Requisition Approval Processes• Discounts on Sponsored Postings• Management of 8,000 Job Boards• Custom Source Tracking
Candidate Management <ul style="list-style-type: none">• Closed Loop Email Capture• ClearText Candidate Texting• Knock Out Questions• Automated Pipeline Management• Applicant Auto-Grading• Workflows by Requisition• Dispositioning• Mobile Communications• Recruitment Marketing Tools• Passive Talent Sourcing from Current ATS• Referrals Management• Digital Offer Letters with approval management	Recruiting Analytics <ul style="list-style-type: none">• Interactive Analytics & Reports• Executive Dashboards• Source Reporting• Application Completion Rates
Strategic Interviewing <ul style="list-style-type: none">• Mobile friendly Interview Packets• Hiring Team Collaboration Tools• Automated Scheduling and Integration with Calendars• Video Interview Screening	

Talent Coach Implementation

Partner with us to unlock your platform's advanced features to grow your talent strategy. Our proven process pairs you with a dedicated Implementation Manager to keep you on track with your organization's goals and timelines.

Includes:

Dedicated Implementation Manager

- Your dedicated implementation manager will help you enable advanced system features.
- Step-by-step guidance through a customized project plan based on your business needs and goals.
- Initial account structure and data setup.

Customer Success

- Strategic partnership from our Customer Success Team.
- Unlimited access to our online Training Center, Technical Help Center and Talent Success University
- Access our Customer Success Team 8am-8pm ET on weekdays.

Also Included with a Related Product Purchase:

- *With Applicant Tracking* - Import up to 5,000 existing candidate resumes
- *With Onboarding* - 5 basic forms included during implementation. Additional custom forms post implementation or complex forms available for purchase.
- *With any Integration* - we will work with the integrating partner to build and test your connection, or build a custom .CSV file for you.
- *With Single-Sign-On* - SSO setup and testing.

60 Standard Multi Level Competencies

- Powered by our strategic partners HRSG, you will have access to competencies refined, analyzed and updated over 30 years. These competencies each contain 5 levels, so employees and managers can understand progression

GENERAL TERMS

Quantities and prices quoted above represent the number of active employees that you have indicated are part of your organization. Should the number of active employees change, or you subscribe to additional services, your prices may increase.

Currency & Tax: Prices above are in U.S. dollars and are exclusive of any sales taxes.

Payment Terms: Payment shall be processed on the Billing Start Date and are due on receipt. Payments will be made Annually via Invoice.

Payment via credit card is subject to a 3% fee.

This Order Form and the product and service ordered hereunder are subject to the ClearCompany General Terms and Conditions located [here](#) (the "Terms") entered into as of Subscription Start Date. This Order Form is not effective until it is signed by all parties.

MISCELLANEOUS TERMS

This Order Form, together with any Order Forms previously or subsequently entered into by the parties, and the Terms referenced above, constitute the entire agreement between the parties with respect to the subject matter. By the signature below, Customer represents that it has read, understood, and agrees to be bound by the Agreement.

IN WITNESS WHEREOF, the parties have caused this Order Form to be executed by their duly authorized representatives.

Chickasha Public Schools	ClearCompany
Signature: <i>Jennifer Stegman</i>	Signature: <i>Brian Campbell</i>
Name: <i>Jennifer Stegman</i>	Name: Brian Campbell
Title: <i>Assistant Supt / CFO</i>	Title: CFO
Date: <i>4/11/23</i>	Date: <i>04/12 / 2023</i>

Signature Certificate

Reference number: D5JWY-NG2RL-N5DHE-MB7YE

Signer	Timestamp	Signature
Brian Campbell Email: bcampbell@clearcompany.com		
Sent:	13 Apr 2023 02:47:11 UTC	
Viewed:	13 Apr 2023 03:22:25 UTC	
Signed:	13 Apr 2023 03:25:22 UTC	
Recipient Verification:		IP address: 75.67.138.223
✓Email verified	13 Apr 2023 03:22:25 UTC	Location: Duxbury, United States

Document completed by all parties on:
13 Apr 2023 03:25:22 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.



OKDHS contract agreement

1 message

Monica Brumnett <Monica.Brumnett@okdhs.org>

Fri, Apr 19, 2024 at 12:07 PM

To: "pladyman@chickasha.k12.ok.us" <pladyman@chickasha.k12.ok.us>, "tslmon@chickasha.k12" <tslmon@chickasha.k12>

Cc: Monica Brumnett <Monica.Brumnett@okdhs.org>

Good afternoon,

It's time again to renew the OKDHS School Based Contracts between OKDHS and the schools.

I hope this letter finds you well. I am writing to inform you that we are thrilled to renew our partnership for the upcoming school year. Considering any financial challenges schools may be facing, we would like to offer to pay 80% of the total contract amount, an increase from the previous 50%! We believe that this adjustment will not only benefit the financial stability of the school districts but also contribute positively to our partnership.

We have attached this year's contract to this email. Please have the ATTACHEMENT A and CONTRACT signed by the school's Authorizing Official prior to July 1st. The contract must be signed prior to July 1st so that the contract is in full effect for the next fiscal year. Since many districts dismiss the end of May, we hope to have these contracts in place before the summer break.

Please return the signed documents to Monica.Brumnett@okdhs.org for signature and routing. We will send back a copy with all signatures to the school officials for your records.

We look forward to continuing our partnership and working together towards a successful academic year ahead.


Thank you,

Monica Brumnett, MSW | Program Administrator

School-Based Services

Cell: 918-430-6184

Monica.Brumnett@okdhs.org

3 attachments **Macy Barnett ATTACHMENT A - DHS Family Specialist (KIDS-0141) (FINAL).docx**
47K **Chickasha Schools CONTRACT - DHS Family Specialist (KIDS-0141).pdf**
206K

ATTACHMENT A
SCHOOL-BASED FAMILY SERVICES PROGRAM
DHS FAMILY SPECIALIST

This contract agreement is entered into by and between, OKLAHOMA HUMAN SERVICES (OKDHS) AND CHICKASHA PUBLIC SCHOOLS located at 900 W Choctaw Ave, Chickasha, OK 73018. The term of this Agreement shall be July 1, 2024, to June 30, 2025, unless terminated earlier in accordance with Termination provisions as outlined in the contract (Form 23CO190E). OKDHS and Chickasha Public Schools may be referred to collectively herein as "the Parties."

AGREEMENT PURPOSE

The purpose of this agreement is to describe the responsibilities of each party in the development, implementation, and operation of the SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP).

BACKGROUND

Oklahoma Human Services is committed to providing a system of supports for families which is designed to identify and address barriers to their overall well-being. A critical part of this support network is our DHS Family Specialists (DHSFS) which provides direct and indirect services to students, families, and school personnel and enhances the school district's ability to meet its academic mission, especially where home, school and community collaboration is the key to achieving student and family success.

PROGRAM PURPOSE

The SCHOOL-BASED FAMILY SERVICES PROGRAM (SBFSP) offers funding to establish or expand a school district's pipeline of services to meet student/family needs. The **DHS Family Specialists (DHSFS)** will coordinate academic, social, and health services through local partnerships among public elementary and secondary schools and community-based organizations, nonprofit organizations, and other public or private entities.

SCOPE OF WORK

Oklahoma Human Services will provide an employee, hereinafter referred to as a **DHS Family Specialists (DHSFS)**, who will provide outreach services at Chickasha Public Schools for the 2024/25 school year.

The **DHS Family Specialists (DHSFS)** is a full-time OKDHS employee who serves as a liaison between the school and OKDHS, providing preventative services, assisting with benefits applications, and crisis intervention. The DHSFS is embedded in the school to ensure families can access safety net, work supports, family strengthening, and other services. The DHSFS may help maintain a positive collaboration with school personnel and OKDHS to communicate and support

the needs of students and families when obstacles hinder the success of the student and the family. Identified duties of the DHSFS include but are not limited to the following.

DHS Family Specialist (DHSFS) Job Duties:

1. Participate in school events such as enrollment, open houses, or community resource events to assist students and families have current and available information regarding services provided.
2. Identifies students and families that may be eligible for SoonerSelect, SNAP or TANF - this could be grandparents/relatives raising grandchildren AND parents who are low-income families. Assisting them with enrollment/re-enrollment and related education and information, including providers, services covered and PCP enrollment.
3. Provide support in obtaining community resources such as mental health services, transportation needs, housing needs, and food insecurity needs.
4. Identify at-risk children through inner-school referral system, with an emphasis on child safety, child well-being and parental/family protective factors.
5. Assist students and families in securing resources and services for identified transportation, housing, personal care and/or other needs required to ensure child safety and family protective factors are met.
6. When necessary, assist school faculty, staff, and administration in making Child Welfare referrals which could include gathering supporting documentation, providing education and information about the referral process, or making the referral directly when there is a child safety concern.
7. Act as a liaison to OKDHS when able which could include gathering information, setting up interviews, providing and/or facilitating school in-service presentations and training on OKDHS services.
8. Serve as a connection to OKDHS and act as a liaison to assist the school with the provision of social services within the community.
9. Provide support and assistance to development of or coordination of resources or school-based programs, projects and partnerships that assist schools with meeting social service needs of students and families.
10. Follow up and ongoing support for families to ensure needs continue to be met, satisfaction with services, and identify any new or existing barriers to services.

PARTIES AND REPRESENTATION

The Chickasha Public Schools and OKDHS agree to assign specific employees the primary responsibility for administrative activities related to this agreement, identified herein as:

Macy Barnett, DHS Family Specialist (DHSFS), Oklahoma Human Services

Heather Cristiano, Program Manager, Oklahoma Human Services
Monica Brumnett, Program Administrator, Oklahoma Human Services
Pam Ladyman, Executive Director of Personnel and Student Services
Chickasha Public Schools

The School District and OKDHS agree to assign specific employees as supervisor liaisons with the primary responsibility of assisting with the smooth logistical implementation of the services rendered at each school site. These supervisor liaisons will meet monthly to discuss topics including, but not limited to:

1. Roles and responsibilities of the OKDHS staff and school personnel,
2. Referral process,
3. Documentation requirements,
4. Communication between DHSFS and school personnel,
5. Confidentiality issues.

OKDHS Responsibilities:

1. OKDHS will provide an employee, hereinafter referred to as a DHS Family Specialist (DHSFS) to be placed in school(s) designated by the district.
2. OKDHS will provide the same benefits to the DHSFS including but not limited to; workers compensation, state holidays and leave as listed for the School-Based Specialist's qualifications and tenure.
3. The DHSFS will retain the same rights and privileges and the same obligations set forth in OKDHS policy. The DHSFS will maintain office hours similar to the school staff members and shall be no less and no more than forty (40) hours per week.
4. OKDHS shall at all times supervise the DHSFS, OKDHS will advise the district of the supervisor's name and contact information. OKDHS shall appraise the DHSFS' performance.
5. The DHSFS will request leave in advance except in the event of an emergency and OKDHS will notify the district.
6. OKDHS will bill the district quarterly for 20% of the DHSFS' salary, benefits, and administrative costs.
7. The DHSFS will adhere to OKDHS' and district confidentiality requirements, and the school district's dress code and standards of conduct.
8. OKDHS will be responsible for maintenance and support for computer, equipment, and cell phones and retains ownership thereof.
9. Provide onboarding, shadowing as well as any OKDHS required trainings.
10. Provide appropriate information and support to assist the DHSFS in assessing and developing a care support plan for a student/family including but not limited to: review and appropriate communication of OKDHS Programs to determine services in place or needed.
11. Provide ongoing monitoring and consultation to contracted school administration on

compliance with contract/contracted duties performed by the DHSFS.

12. Provide ongoing communication with the school district's staff both formally and informally, to ensure, to the best of OKDHS ability, that the DHSFS are aligned with the School(s) and District's mission and objectives and are adequately meeting students' needs.
13. In the event that School District deems that Distance Learning is necessary for reasons of health and safety. OKDHS will pay the agreed amount to the school district for these positions regardless of whether the schools are open the entire school year or not.

School District Responsibilities:

1. Provide secure physical office space conducive for confidential nature of school-based services and case management.
2. Advise the DHSFS and his/her supervisor of all rules and regulations applicable to the DHSFS' job duties.
3. The district shall pay OKDHS 20% of the DHSFS' salary, benefits, and administrative costs within forty-five (45) days of receiving a proper invoice from OKDHS.
4. Assign a school employee to act as a liaison between the district and OKDHS for periodic review of the program and services provided.
5. Provide broadband connectivity for the DHSFS through its existing network.
6. Supply OKDHS with any program data necessary for administration of the School Based Family Services Program (SBFSP), as allowed by state and federal law.
7. In the event that the district deems that Distance Learning is necessary for reasons of health and safety, it will continue to pay for the DHSFS at the agreed upon rate.

Data:

OKDHS and Chickasha Public Schools may share appropriate and permitted program data in accordance with state and federal laws, ensuring the protection of confidentiality and privacy rights of individuals involved. This collaboration aims to provide necessary support and services to families in need while maintaining the highest standards of data security and compliance.

1. DHSFS' will receive the following access to perform their job duties.
 - a. OKDHS email address
 - b. Access to OKDHS KIDS, IMS, and OnBase
 - c. Access to OKDHS software documentation platform; CCM-SAMS

Cost:

1. OKDHS agrees to invoice Chickasha Public Schools 20% of the recommended overall cost associated with the position.

OKLAHOMA DEPARTMENT
OF HUMAN SERVICES

By: _____

Title: _____

CHICKASHA PUBLIC SCHOOLS

By: _____

Title: _____

ATTACHMENT B

DHS Regulatory Compliance Terms & Business Associate Agreement (BAA)

1. General Information Security Requirements

- a. No employee of Contractor or its subcontractors will be granted access to State of Oklahoma agency information systems without the prior completion and approval of applicable logon authorization and acceptable use requests.
- b. Contractor or its subcontractors will notify applicable State of Oklahoma agencies when employees who have access to agency information systems are terminated.
- c. Contractor or its subcontractors will disclose to Client any suspected breach of the security of the information system or the data contained therein in the most expedient time possible and without unreasonable delay and will cooperate with Client during the investigation of any such incident.
- d. Contractor or its subcontractors agree to adhere to the State of Oklahoma "Information Security Policy, Procedures, and Guidelines" available at: <https://oklahoma.gov/content/dam/ok/en/omes/documents/InfoSecPPG.pdf>.

2. HIPAA Requirements and BAA

- a. Contractor shall agree to use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 C.F.R. Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996. The definitions set forth in the Privacy Rule are incorporated by reference into this Contract (45 C.F.R. §§ 160.103 and 164.501).
- b. If applicable, Contractor will sign and adhere to a Business Associate Agreement (BAA). The Business Associate Agreement provides for satisfactory assurances that Contractor will use the information only for the purposes for which it was engaged. Contractor agrees it will safeguard the information from misuse, and will comply with HIPAA as it pertains to the duties stated within the contract. Failure to comply with the requirements of this standard may result in funding being withheld from Contractor, and/or full audit and inspection of Contractor's security compliance as it pertains to this contract.

3. Business Associate Terms

- a. Definitions:
 - i. Unless otherwise defined in this BAA, all capitalized terms used in this BAA have the meanings ascribed in the HIPAA Regulations, provided; however,

that "PHI" and "ePHI" shall mean Protected Health Information and Electronic Protected Health Information, respectively, as defined in 45 C.F.R. § 160.103, limited to the information Business Associate received from or created or received on behalf of the applicable State of Oklahoma agency as a Business Associate. "Administrative Safeguards" shall have the same meaning as the term "administrative safeguards in 45 C.F.R. § 164.304, with the exception that it shall apply to the management of the conduct of Business Associate's workforce, not the State of Oklahoma agency workforce, in relation to the protection of that information.

- ii. Business Associate. "Business Associate" shall generally have the same meaning as the term "Business Associate" at 45 C.F.R. 160.103, and in reference to the party to this agreement, shall mean the entity whose name appears as Contractor above.
- iii. Covered Entity. "Covered Entity" shall generally have the same meaning as the term "Covered Entity" at 45 C.F.R. 160.103.
- iv. HIPAA Rules. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 C.F.R. Part 160 and Part 164, all as may be amended.
- v. The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, required By law, Secretary, Security Incident, Sub-Contractor, Unsecured PHI, and Use.

4. Obligations of Business Associate

- a. Business Associate may use Electronic PHI and PHI (collectively, "PHI") solely to perform its duties and responsibilities under this Agreement and only as provided in this Agreement. Business Associate acknowledges and agrees that PHI is confidential and shall not be used or disclosed, in whole or in part, except as provided in this Agreement or as required by law. Specifically, Business Associate agrees it will:
- b. use or further disclose PHI only as permitted in this Agreement or as Required by Law, including, but not limited to the Privacy and Security Rule;
- c. use appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 with respect to Electronic PHI, to prevent use or disclosure of PHI other than as provided for by this Agreement;
- d. implement and document appropriate administrative, physical, and technical safeguards to protect the confidentiality, integrity, and availability of PHI that it creates, receives, maintains, or transmits for or on behalf of Covered Entity in accordance with 45 C.F.R. 164;

- e. implement and document administrative safeguards to prevent, detect, contain, and correct security violations in accordance with 45 C.F.R. 164;
- f. make its policies and procedures required by the Security Rule available to Covered Entity solely for purposes of verifying BA's compliance and the Secretary of the Department of Health and Human Services (HHS);
- g. not receive remuneration from a third party in exchange for disclosing PHI received from or on behalf of Covered Entity;
- h. in accordance with 45 C.F.R. 164.502(e)(1) and 164.308(b), if applicable, require that any Sub-Contractors that create, receive, maintain or transmit PHI on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information; this shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor;
- i. report to Covered Entity in writing any use or disclosure of PHI that is not permitted under this Agreement as soon as reasonably practicable but in no event later than five calendar days from becoming aware of it and mitigate, to the extent practicable and in cooperation with Covered Entity, any harmful effects known to it of a use or disclosure made in violation of this Agreement;
- j. promptly report to Covered Entity in writing and without unreasonable delay and in no case later than five calendar days any successful Security Incident, as defined in the Security Rule, with respect to Electronic PHI;
- k. with the exception of law enforcement delays that satisfy the requirements of 45 C.F.R. 164.412, notify Covered Entity promptly, in writing and without unreasonable delay and in no case later than five calendar days, upon the discovery of a breach of Unsecured PHI. Such notice shall include, to the extent possible, the name of each individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, or disclosed during such Breach. Business Associate shall also, to the extent possible, furnish Covered Entity with any other available information that Covered Entity is required to include in its notification to Individuals under 45 C.F.R. § 164.404(c) at the time of Business Associate's notification to Covered Entity or promptly thereafter as such information becomes available. As used in this Section, "breach" shall have the meaning given such term at 45 C.F.R. 164.402;
- l. to the extent allowed by law, indemnify and hold Covered Entity harmless from all claims, liabilities costs, and damages arising out of or in any manner related to the disclosure by Business Associate of any PHI or to the breach by Business Associate of any obligation related to PHI;
- m. provide access to PHI it maintains in a Designated Record Set to Covered Entity, or if directed by Covered Entity to an Individual in order to meet the requirements of 45 C.F.R. 164.524. In the event that any Individual requests access to PHI directly from

Business Associate, Business Associate shall forward such request to Covered Entity within five working days of receiving a request. This shall be in the form of a written HIPAA Business Associate Contract and a fully executed copy will be provided to the Contract Monitor. Any denials of access to the PHI requested shall be the responsibility of Covered Entity;

- n. make PHI it maintains in a Designated Record Set available to Covered Entity for amendment and incorporate any amendments to PHI in accordance with 45 C.F.R. 164.526;
- o. document disclosure of PHI it maintains in a Designated Record Set and information related to such disclosure as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI, in accordance with 45 C.F.R. 164.528, and within five working days of receiving a request from Covered Entity, make such disclosure documentation and information available to Covered Entity. In the event the request for an accounting is delivered directly to Business Associate, Business Associate shall forward within five working days of receiving a request such request to Covered Entity;
- p. make its internal practices, books, and records related to the use and disclosure of PHI received from or created or received by Business Associate on behalf of Covered Entity available to the Secretary of the Department of HHS, authorized governmental officials, and Covered entity for the purpose of determining Business Associate's compliance with the Privacy Rule. Business Associate shall give Covered Entity advance written notice of requests from HHS or government officials and provide Covered Entity with a copy of all documents made available; and
- q. require that all of its Sub-Contractors, vendors, and agents to whom it provides PHI or who create, receive, use, disclose, maintain, or have access to Covered Entity's PHI shall agree in writing to requirements, restrictions, and conditions at least as stringent as those that apply to Business Associate under this Agreement, including but not limited to implementing reasonable and appropriate safeguards to protect PHI, and shall require that its Sub-Contractors, vendors, and agents agree to indemnify and hold harmless Covered Entity for their failure to comply with each of the provisions of this Agreement.

5. Permitted Uses and Disclosures of PHI by Business Associate

- a. Except as otherwise provided in this Agreement, Business Associate may use or disclose PHI on behalf of or to provide services to Covered Entity for the purposes specified in this Agreement, if such use or disclosure of PHI would not violate the Privacy Rule if done by Covered Entity. Unless otherwise limited herein, Business Associate may:
 - i. use PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate;

- ii. disclose PHI for its proper management and administration or to fulfill any present or future legal responsibilities of Business Associate, provided that;
 - (i) the disclosures required by law; or (ii) Business Associate obtains reasonable assurances from any person to whom the PHI is disclosed that such PHI will be kept confidential and will be used or further disclosed only as Required by Law or for the purpose(s) for which it was disclosed to the person, and the person commits to notifying Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached;
- iii. disclose PHI to report violations of law to appropriate federal and state authorities; or
- iv. aggregate the PHI with other data in its possession for purposes of Covered Entity's Health Care Operations;
- v. make uses and disclosures and requests for protected health information consistent with Covered Entity's minimum necessary policies and procedures;
- vi. de-identify any and all PHI obtained by Business Associate under this BAA, and use such de-identified data, all in accordance with the de-identification requirements of the Privacy Rule [45 C.F.R. § 164.502(d)].

6. Obligations of Covered Entity

- a. Covered Entity shall notify Business Associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
- b. Covered Entity shall notify Business Associate of any restriction on the use or disclosure of PHI that Covered Entity has agreed to or is required to abide by under 45 C.F.R. 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of protected health information.
- c. Covered Entity shall not request Business Associate use or disclose PHI in any manner that would violate the Privacy Rule if done by Covered Entity.
- d. Covered Entity agrees to timely notify Business Associate, in writing, of any arrangements between Covered Entity and the Individual that is the subject of PHI that may impact in any manner the use and/or disclosure of the PHI by Business Associate under this BAA.

7. Term and Termination

- a. **Obligations of Business Associate upon Termination.** Upon termination of this Agreement for any reason, Business Associate, with respect to PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, shall:

- b. retain only that PHI that is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
- c. return to Covered Entity (or, if agreed to by Covered Entity, destroy) the remaining PHI that the Business Associate still maintains in any form;
- d. continue to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 with respect to PHI to prevent use or disclosure of the PHI, other than as provided for in this Section, for as long as Business Associate retains the PHI;
- e. not use or disclose the PHI retained by Business Associate other than for the purposes for which such PHI was retained and subject to the same conditions set out at above under "Permitted Uses and Disclosures By Business Associate" that applied prior to termination; and
- f. return to Covered Entity (or, if agreed to by Covered Entity, destroy) the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities.
- g. All other obligations of Business Associate under this Agreement shall survive termination.
- h. Should the applicable State of Oklahoma agency become aware of a pattern of activity or practice that constitutes a material breach of a material term of this BAA by Business Associate, the agency shall provide Business Associate with written notice of such a breach in sufficient detail to enable Contractor to understand the specific nature of the breach. The State of Oklahoma agency shall be entitled to terminate the Underlying Contract associated with such breach if, after the applicable State of Oklahoma agency provides the notice to Business Associate, Business Associate fails to cure the breach within a reasonable time period not less than thirty (30) days specified in such notice; provided, however, that such time period specified shall be based on the nature of the breach involved per 45 C.F.R. §§ 164.504(e)(1)(ii)-(iii). & 164.314 (a)(2)(i)(C).

8. Miscellaneous

- a. **No Third Party Beneficiaries:** Nothing in this Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- b. Business Associate recognizes that any material breach of this Business Associate Terms section or breach of confidentiality or misuse of PHI may result in the termination of this Agreement and/or legal action. Said termination may be immediate and need not comply with any termination provision in the parties' underlying agreement, if any.
- c. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the Privacy Rule and related laws and regulations.

- d. The applicable State of Oklahoma agency shall make available its Notice of Privacy Practices.
- e. Any ambiguity in this Agreement shall be resolved in a manner that causes this Agreement to comply with HIPAA.
- f. If Business Associate maintains a designated record set in an electronic format on behalf of Covered Entity, then Business Associate agrees that within 30 calendar days of expiration or termination of the parties' agreement, Business Associate shall provide to Covered Entity a complete report of all disclosures of and access to the designated record set covering the three years immediately preceding the termination or expiration. The report shall include patient name, date and time of disclosures/access, description of what was disclosed/accessed, purpose of disclosure/access, name of individual who received or accessed the information, and, if available, what action was taken within the designated record set.
- g. Amendment: To the extent that any relevant provision of the HIPAA Regulations is materially amended in a manner that changes the obligations of Business Associates or Covered Entities, the Parties agree to negotiate in good faith appropriate amendment(s) to this Agreement to give effect to these revised obligations. The parties agree to amend this Agreement from time to time as is necessary for Covered Entity or to comply with the requirements of the Privacy Rule and related laws and regulations.

9. 42 C.F.R. Part 2 Related Provisions

- a. Confidentiality of Information. Contractor's employees and agents shall have access to private data to the extent necessary to carry out the responsibilities, limited by the terms of this Agreement. Contractor accepts the responsibilities for providing adequate supervision and training to their employees and agents to ensure compliance with relevant confidentiality, privacy laws, regulations and contractual provisions. No private or confidential data collected, maintained, or used shall be disseminated except as authorized by statute and by terms of this Agreement, whether during the period of the Agreement or thereafter. Furthermore, Contractor:
 - i. Acknowledges that in receiving, transmitting, transporting, storing, processing, or otherwise dealing with any information received pursuant to this agreement that identifies or otherwise relates to the individuals under the care of or in the custody of a State of Oklahoma agency, it is fully bound by the provisions of the federal regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2 and HIPAA, 45 C.F.R. Parts 160 and 164, and Title 43A § 1-109 of Oklahoma Statutes, and may not use or disclose the information except as permitted or required by this Agreement or by law;

- ii. Acknowledges that pursuant to 43A O.S. §1-109, all mental health and drug or alcohol treatment information and all communications between physician or psychotherapist and patient are both privileged and confidential and that such information is available only to persons actively engaged in treatment of the client or consumer or in related administrative work. Contractor agrees that such protected information shall not be available or accessible to staff in general and shall not be used for punishment or prosecution of any kind;
- iii. Agrees to resist any efforts in judicial proceedings to obtain access to the protected information except as expressly provided for in the regulations governing the Confidentiality of Substance Use Disorder Patient Records, 42 C.F.R. Part 2;
- iv. Agrees to use appropriate administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of the State of Oklahoma agency and to use appropriate safeguards to prevent the unauthorized use or disclosure of the protected health information, and agrees that protected information will not be placed in the Child Protective Services (CPS) record of any individual involved with the Oklahoma Department of Human Services (DHS).
- v. Agrees to report to the State of Oklahoma agency any use or disclosure or any security incident involving protected information not provided for by this Agreement. Such a report shall be made immediately when an employee becomes aware of such a disclosure, use, or security incident.
- vi. Agrees to provide access to the protected information at the request of the State of Oklahoma agency or to an authorized individual as directed by the State of Oklahoma agency, in order to meet the requirement of 45 C.F.R. §164.524 which provides clients with the right to access and copy their own protected information;
- vii. Agrees to make any amendments to the protected information as directed or agreed to by the State of Oklahoma agency, pursuant to 45 C.F.R. §164.526;
- viii. Agrees to make available its internal practices, books, and records, including policies and procedures, relating to the use and disclosure of protected information received from the State of Oklahoma agency or created or received by the Contractor on behalf of the State of Oklahoma agency, to the State of Oklahoma agency and to the Secretary of the Department of Health and Human Services for purpose of the Secretary determining the giving party's compliance with HIPAA;

- ix. Agrees to provide the State of Oklahoma agency, or an authorized individual, information to permit the State of Oklahoma agency to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. §164.528.
- b. **Data Security.** The Contractor agrees to maintain the data in a secure manner compatible with the content and use. The Contractor will control access to the data in compliance with the terms of this Agreement. Only the Contractor's personnel whose duties require the use of such information, will have regular access to the data. The Contractor's employees will be allowed access to the data only for the purpose set forth in this Agreement.
- c. **Data Destruction.** Contractor agrees to follow State of Oklahoma agency policies regarding secure data destruction.
- d. **Use of Information.** Contractor agrees that the information received or accessed through this Agreement shall not be used to the detriment of any individual nor for any purpose other than those stated in this Agreement.
- e. **Redisclosure of Data.** The Contractor agrees not to redisclose any information to a third party not covered by the Agreement unless written permission by the State of Oklahoma agency is received and redisclosure is permitted under applicable law.

10. FERPA Requirements

- a. In performance of this Agreement, Contractor agrees to comply with and assume responsibility for compliance by its employees with the Family Educational Rights and Privacy Act; (20 U.S.C. § 1232g; 34 CFR Part 99) ("FERPA") and the Oklahoma Student Data Accessibility, Transparency, and Accountability Act of 2013; (70 O.S. § 3-168), where personally identifiable student education data is exchanged.



CCOSA

The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA’s District Level Services (DLS) Program
(Agreement 2024-2025)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Chickasha Public School District No. 1 of Grady County, Oklahoma (District) concerning the District’s participation in **CCOSA’s District Level Services Program** (Program) for the fiscal year ending June 30, 2025.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2022-23 ADM for your district.

P.O. CALCULATION GRID

County Name: Chickasha _____ County Number: 26 _____

District Name: Grady _____ District Number: I001 _____

P.O. CALCULATION GRID

<u>ADM</u>	<u>COST</u>
25,000 plus	\$ 4,000
10,000 to 24,999	\$ 3,000
5,000 to 9,999	\$ 2,500
1,500 to 4,999	\$ 2,000
500 to 1,499	\$ 1,800
499 or less	\$ 1,500

ADM (2022-23)	TOTAL COST
2249	\$2,000

Purchase Order Number: _____

Purchase Order Amount: \$2,000 _____

Please attach a copy of the purchase order when submitting completed forms



Superintendent Certification of Participation

I certify that on the _____ day of _____ 20____, the Board of Education of _____ Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The _____ Board of Education has encumbered \$_____ for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with _____ Public Schools.

Signature of Superintendent

Date

The District understands that CCOSA’s District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District’s Board of Education and ends on June 30, 2025. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!



CCOSA’s District Level Services (DLS) Program

Designated Administrator Contact Form 2024-2025

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators (based upon each district’s size in ADM for the 2022-23 school year)	
<u>ADM</u>	<u># of eligible administrators</u>
10,000 +	3
1 to 9,999	2

<u>ADMINISTRATOR</u>	<u>PHONE NUMBER</u>	<u>EMAIL ADDRESS</u>
Rick Croslin	405-222-6500	rcroslin@chickasha.k12.ok.us
Jennifer Stegman	405-222-6500	jstegman@chickasha.k12.ok.us
*Pam Ladyman	405-222-6500	pladyman@chickasha.k12.ok.us

*only if ADM exceeds 10,000

Please send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.



April 25, 2024

Chickasha Public Schools
ATTN: Superintendent
900 W Choctaw Ave
Chickasha, OK 73018-2213

Dear Superintendent,

OSSBA appreciates the opportunity over the last year to assist your district in unemployment matters through membership in OSSBA Employment Services. It is time for your Board of Education to renew its membership in the Service.

Please find attached your Service Agreement for the 2024-2025 school year. You will notice in this Services Agreement a provision has been added that your district grant OSSBA Employment Services Third Party Administrator (TPA) access to the school's EZ Tax Express account so that we can appropriately administer the school's unemployment claims and assist with financial accounting and quarterly contribution reporting. OSSBA Employment Services has always asked our member school to grant TPA access. The only change is to formalize that requirement into the Services Agreement.

Please complete the Service Agreement and return it to our office at your earliest convenience. Please let us know if you have questions. You can reach Kim Bishop at kimb@ossba.org, Brandon Carey at brandonc@ossba.org or Tony Childers at tonyc@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Sincerely,

Kim Bishop
OSSBA Employment Services Team

Anthony T. Childers

Brandon Carey

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this ___ day of _____, 2024, by and between Chickasha Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2024-2025 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, not more than once each month, *an amount will be deducted from the School's OSSBA Employment Services Program Account* until the total annual administrative fee is paid in full. OSSBA records indicate 364 school employees, for a total annual administrative fee of \$2,548.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2024-2025 fiscal year which ends on June 30, 2025. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:



Shawn Hime
OSSBA Executive Director

School Board President or Designee
Chickasha Public Schools 104

04/25/2024

Date

Date

ENGAGEMENT LETTER

May 16, 2024

Chickasha Public Schools
900 West Choctaw Avenue
Chickasha, OK 73018

RE: Financial Advisory Services Provided to the Chickasha School District

The purpose of this Engagement Letter (the “Letter”) is to set forth the role BOK Financial Securities, Inc. (“BOKFS”) proposes to serve and the responsibilities BOKFS proposes to assume as financial advisor to the Chickasha School District (the “Issuer”). Upon Issuer’s acceptance, this Letter will serve as our mutual agreement with respect to the terms and conditions of our engagement as Issuer’s financial advisor, effective on the date this Letter is executed by Issuer (the “Effective Date”).

1. **Scope of Services.** BOKFS will provide, on an on-going basis, professional financial advisory services to the Issuer on any financial matters, including but not limited to the issuance and term of new debt (“Issue” or “Issues”), primarily general obligation bonds. BOKFS will assist the Issuer with each of the following tasks associated with the planning, structuring, marketing, pricing, and closing of the proposed financing(s).

- (a) The Services shall be limited to the services described in **Appendix A** (the “Scope of Services”).
- (b) Except as otherwise provided in the Scope of Services, BOKFS shall not be responsible for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about BOKFS provided by BOKFS for inclusion in such documents.
- (c) The Scope of Services does not (i) include tax, legal, accounting or engineering advice with respect to any Issue, Product or opinion or certificate rendered by counsel or other person at closing, or (ii) include review or advice with respect to any feasibility study, except, in either case, as may be prepared by BOKFS as provided for in the Scope of Services.
- (d) Issuer agrees not to represent, publicly or to any specific person, that BOKFS is Issuer’s independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA exemption”) without BOKFS’s prior written consent.
- (e) When BOKFS is designated by Issuer as its IRMA, BOKFS shall be Issuer’s IRMA solely with respect to the Scope of Services. BOKFS shall not be responsible for verifying that it is independent (within the meaning of the IRMA



exemption as interpreted by the SEC) from another party wishing to rely on the exemption from the definition of municipal advisor afforded under the IRMA exemption. Any reference to BOKFS, its personnel and its role as IRMA in Issuer's written representation contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B), shall be subject to prior approval by BOKFS.

2. **BOKFS's Regulatory Obligations When Providing Services to Issuer.**

- (a) MSRB Rule G-42 requires that BOKFS (i) make a reasonable inquiry as to the facts that are relevant to Issuer's determination whether to proceed with a course of action or that form the basis for any advice provided by BOKFS to Issuer, (ii) undertake a reasonable investigation to determine that BOKFS is not basing any recommendation on materially inaccurate or incomplete information, and (iii) use reasonable diligence to know the essential facts about Issuer and the authority of each person acting on Issuer's behalf.
- (b) Issuer agrees to cooperate, and to cause Issuer's agents to cooperate, with BOKFS in carrying out the foregoing requirements, including providing to BOKFS accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such requirements. In addition, Issuer agrees that, to the extent Issuer requests BOKFS provide advice with regard to any recommendation made by a third party, Issuer will provide to BOKFS written direction to do so and all information Issuer has received from such third party relating to its recommendation.

3. **Compensation.** For the above services, you agree to pay us the following:

- \$20,000 per General Obligation bond issue completed

The above fees are payable only upon a successful election, if applicable, and subsequent receipt of proceeds from the bonds. However, if your election is held and fails, and another election is called for the issuance of bonds within one year from this date, you hereby agree to employ us under the terms of this contract.

In addition to the above fees, you agree to pay or reimburse us for our payment of the following expenses:

1. All Election Board Expenses, if applicable
2. Legal Publication Fees
3. Secretary of State Filing Fees
4. Official Statement Printing & Distribution, if applicable
5. Credit Rating Agency Fees, if applicable
6. Overnight courier service charges associated with distribution of bond material

4. **Term of this Engagement.** This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. If Issuer exercises its option to terminate this Agreement, Issuer agrees to reimburse BOKFS for any of the expenses described in paragraph 3 advanced by BOKFS pursuant to paragraph 3 above and to pay BOKFS for its services rendered



prior to such termination in a mutually acceptable amount which shall be negotiated in good faith between the parties.

5. **Limitation on Liability.** In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of the obligations of BOKFS arising under this Letter:

- (a) The liability of BOKFS and its associated persons to Issuer for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, shall be limited to the fees paid or otherwise due and payable under this Agreement; and,
- (b) BOKFS and its associated persons shall have no liability to Issuer for any other loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Issuer's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by BOKFS to Issuer; and,
- (c) No recourse shall be had against BOKFS for loss, damage, liability, cost or expense (whether direct, indirect or consequential) arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or Product or otherwise relating to the tax treatment of any Issue or Product, or in connection with any opinion or certificate rendered by counsel or any other party.

6. **Required Disclosures.** MSRB Rule G-42 requires that BOKFS provide Issuer with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in BOKFS's Disclosure Statement attached hereto as **Appendix B.**

7. **Waiver of Jury Trial.** EACH PARTY AGREES TO WAIVE ANY RIGHT TO A TRIAL BY JURY WITH RESPECT TO ANY CLAIM, COUNTERCLAIM OR ACTION ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THE RELATIONSHIP BETWEEN THE PARTIES. PARTIES AGREE TO WAIVE CONSEQUENTIAL AND PUNITIVE DAMAGES.

8. **Choice of Law.** This Agreement shall be construed and given effect in accordance with the laws (excluding conflict of law provisions) of Oklahoma.

9. **Litigation Expenses.** In any action brought by a party hereto to enforce the obligations of any other party hereto, the prevailing party shall be entitled to collect from the opposing party to such action such party's reasonable litigation costs and attorney's fees and expenses (including court costs, reasonable fees of accountants and experts, and other expenses incidental to the litigation).

10. **Binding Effect; Assignment.** This Agreement shall be binding upon and inure to the benefit of Issuer and BOKFS, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

11. **Entire Agreement.** This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This



Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties. This Agreement and all of the provisions of this Agreement shall be deemed drafted by all of the parties hereto.

12. **Course of Dealing.** No course of prior dealing involving any of the parties hereto and no usage of trade shall be relevant or advisable to interpret, supplement, explain or vary any of the terms of this Agreement, except as expressly provided herein.

13. **Interpretation.** This Agreement shall not be interpreted strictly for or against any party, but solely in accordance with the fair meaning of the provisions hereof to effectuate the purposes and intent of this Agreement.

14. **No Reliance.** Each party hereto has entered into this Agreement based solely upon the agreements, representations and warranties expressly set forth herein and upon its own knowledge and investigation. No party has relied on any representation or warranty of any other party hereto except any such representations and warranties as are expressly set forth herein.

15. **Authority.** Each of the persons signing below on behalf of a party hereto represents and warrants that he or she has full requisite power and authority to execute and deliver this Agreement on behalf of the party for whom he or she is signing and to bind such party to the terms and conditions of this Agreement.

16. **Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

17. **No Third Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

18. **Amendment.** This Agreement may be amended or modified only in a writing that has been signed by the parties hereto and which specifically references this Agreement.

19. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument. This Agreement shall become effective only when all of the parties hereto shall have executed the original or counterpart hereof. This Agreement may be executed and delivered by digitized transmission of a counterpart signature page hereof.

[Signatures on Following Page]



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and do hereby warrant and represent that their respective signatories whose signatures appear below have been and are on the date of the Agreement duly authorized by all necessary and appropriate corporate action to execute this Agreement.

Dated this 16th day of May, 2024.

BOK FINANCIAL SECURITIES, INC.

ZACK ROBINSON
SENIOR VICE PRESIDENT

In a session legally assembled on the 16th day of May, 2024, the above offer was duly considered and approved and accepted. Witness our official hands this 16th day of May, 2024.

(SEAL)

ATTEST: _____
Clerk

President



APPENDIX A SCOPE OF SERVICES

1. We shall prepare a written Financial Analysis based upon the capital improvement and other needs of the School District which shall include a survey of the financial resources of the School District. This document shall also contain an analysis of the existing debt and tax structure and compare this analysis to the projected debt. On the basis of information thus developed, we shall devise a financing program to fund the proposed maturities, the estimated interest rate and cost on the proposed bonds, the resulting overall amount of projected annual debt service and tax requirements, and the relationship of these items to existing corresponding projected items of the School District.
2. We shall provide the following services related to a bond election:
 - (A) Provide the School District with information concerning the most advisable dates for holding an election to approve such issuance;
 - (B) Provide the necessary Resolution to call for the election;
 - (C) Provide for filing the necessary documentation with the County Election Board;
 - (D) Assist in providing printed ballots for such election;
 - (E) Arrange for proper legal notices to be published at the appropriate times regarding the notice of such election;
 - (F) Appear at public meetings informing the public as to the use of bond proceeds and the effect on ad valorem taxes (if desired);
 - (G) Assist in the formation of informational brochures discussing the items concerning the election such as taxes and use of proceeds (if desired);
 - (H) Provide the County Election Board with the appropriate material to canvass the election returns; and
 - (I) Assist in the analysis of and provide the School District with election results.
3. Upon approval by the voters of the School District, we shall undertake the following tasks:
 - (A) We shall advise the Board of Education of current bond market conditions, forthcoming bond issues, and other general information and economic data that might normally be expected to influence interest rates or bidding conditions so that the date for the sale of the bonds may be set at a time which, in our opinion, would be favorable to the School District.
 - (B) We shall assist the School District, if necessary, in the identification, evaluation, and negotiations with prospective paying agents, registrars and transfer agents.
 - (C) We shall prepare an Official Notice of Sale that establishes the specifications for bidding; i.e. bond maturity and interest coupon arrangements, interest rate limitations, and other pertinent details.
 - (D) We shall also prepare a Preliminary Official Statement that describes the Bonds offered, including complete information as to the security for the Bonds, the School District and other pertinent details.
 - (E) We shall prepare a uniform Bid Form which would prevent deviation by any bidders when any such deviation would be costly to the issuing body.
 - (F) We shall submit to the national rating services or credit enhancement providers, an application necessary to obtain a rating or enhancement on the Bonds. If such service(s) are determined to be



necessary for the most effective marketing of the bonds, we shall assist the School District with the following:

1. Provide financial, economic and demographic information to such organizations for their review;
 2. Coordinate and negotiate with the rating agencies to obtain the highest possible rating for the Bonds.
- (G) We shall prepare the necessary Resolution to set the date, time and place for the sale of the Bonds.
- (H) We shall be present at the sale of bonds to aid the Board of Education in the tabulation and comparison of bids. We shall also advise the members of the Board of Education as to the bond market conditions at the time of the sale and the advisability of accepting or rejecting the bids submitted.
- (I) We shall prepare the necessary Resolution to authorize the issuance of the Bonds.
- (J) We shall prepare a final Official Statement that describes the Bonds offered, including complete information as to the security for the Bonds, the School District and other pertinent details for use by the successful bidder of the Bonds.
- (K) We shall complete the necessary applications so that the bond issue can be bid electronically (via PARITY's electronic bond bidding system).
- (L) Assuming a favorable interest rate is received and accepted by the School District, BOK Financial Securities, Inc., shall then proceed to take all steps necessary to expedite the preparation of all other documentation necessary to achieve delivery of the Bonds, including delivery of the Transcript of Proceedings to the Attorney General's Office.
- (M) We shall work with the purchaser and the school district to effectuate the closing of the bond issue and the delivery of bond proceeds to the School District.
4. We shall advise the Board of Education and Administration on the investment of bond proceeds that would, in our opinion, allow the School District to benefit the most from the investment of said proceeds (if desired).
 5. We shall advise the School District officials as to any pending legislation in the Oklahoma Legislature and the United States Congress which may have an effect upon the School District's proposed and existing indebtedness.



APPENDIX B DISCLOSURE STATEMENT

This Disclosure Statement is provided by BOK Financial Securities, Inc. (“BOKFS”) to the Chickasha School District (the “Issuer”) in connection with the Engagement Letter (the “Letter”) and is dated as of the same date as the Letter.

Part A - Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interests, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable.

Accordingly, BOKFS makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services, together with explanations of how BOKFS addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, BOKFS mitigates such conflicts through its adherence to its fiduciary duty to Issuer, which includes a duty of loyalty. This duty of loyalty obligates BOKFS to deal honestly and with the utmost good faith with Issuer and to act in Issuer’s best interests without regard to BOKFS’s financial or other interests. Furthermore, because BOKFS is a broker-dealer, its financial advisory supervisory structure provides strong safeguards against individuals at BOKFS potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Affiliate Conflict. Any affiliate of BOKFS (the “Affiliate”) may provide certain advice, services and/or products to Issuer that may be directly related to BOKFS’s activities. The Affiliate’s business with Issuer could create an incentive for BOKFS to recommend to Issuer a course of action designed to increase the level of Issuer’s business activities with the Affiliate or to recommend against a course of action that would reduce or eliminate Issuer’s business activities with the Affiliate. This potential conflict is mitigated by the fact that Affiliate is subject to comprehensive regulatory review.

Compensation-Based Conflicts. If the fees due under the Engagement Letter are in a fixed amount established at the outset of the Engagement Letter. The amount is usually based upon an analysis by Issuer and BOKFS of, among other things, the expected duration and complexity of the transaction and the Scope of Services. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, BOKFS may suffer a loss. Thus, BOKFS may recommend less time-consuming alternatives. This conflict of interest is mitigated by the general mitigations described above.

Other Financial Advisor or Underwriting Relationships. BOKFS serves a wide variety of other clients that may have interests that could have an impact on Issuer’s interests. For example, BOKFS serves as financial advisor to other financial advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Issuer under this Engagement Letter. These other clients may have competing interests. BOKFS could face a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair BOKFS’s ability to fulfill its regulatory duties to Issuer.

Municipal Activities with Other Issuer Financing Team Members. In the normal course of business, BOKFS may engage in municipal trading and underwriting activities with other members of the Issuer’s financing team, including but not limited to, bond counsel, underwriter’s counsel and bond underwriters. This may include BOKFS serving as a bond underwriter for a municipal issuer in which the Issuer’s bond counsel is serving as BOKFS’s counsel, an Issuer’s underwriter is serving as a municipal advisor and/or Issuer’s underwriter is serving as an underwriting syndicate member with BOKFS. Such a



situation could present a conflict as BOKFS and members of its financing team jointly participate, from time to time, in other municipal security transactions for compensation. None of these other engagements or relationships would impair BOKFS's ability to fulfill its regulatory duties to the Issuer and the potential conflicts of interest are mitigated as BOKFS relies upon the issuer to select its other financing team members, including bond counsel and bond underwriters.

Broker-Dealer and Investment Advisory Business. BOKFS is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities, in addition to serving as a financial advisor or underwriter. Such securities-related activities may be undertaken on behalf of, or as counterparty to, Issuer, Issuer's personnel, and current or potential investors in Issuer's securities. These other clients may have interests in conflict with Issuer's interests and the interests of such other clients could create the incentive for BOKFS to make recommendations to Issuer that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from BOKFS effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of BOKFS that operate independently from BOKFS's financial advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by BOKFS to Issuer.

Secondary Market Transactions in Issuer's Securities. BOKFS may take a principal position in securities, including Issuer's securities, and therefore BOKFS could have interests in conflict with Issuer with respect to the value of Issuer's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, BOKFS or its affiliates may submit orders for and acquire Issuer's securities issued in an Issue under the Engagement Letter from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with Issuer in that it could create the incentive for BOKFS to make recommendations to Issuer that could result in more advantageous pricing of Issuer's securities in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of BOKFS that operate independently from BOKFS's financial advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by BOKFS to Issuer.

Related Disclosure Relevant to Client. While we do not believe that the following creates a conflict of interest on the part of BOKFS, we note that BOKFS has made charitable contributions to support community events. Client may wish to consider any impact such contribution may have on how it conducts its activities with BOKFS.

Payment to or from Third Parties. While we do not believe the following creates a conflict of interest on the part of BOKFS, we note that BOKF NA, an affiliate of BOKFS, has entered into an Independent Contract Agreement with Dr. Joe Siano to provide consulting services related to bond election planning and community relations for Oklahoma school districts. Dr. Siano is also employed by the Oklahoma State School Boards Association with a focus on state education policy development. The District may wish to consider any impact this agreement or Dr. Siano's employment may or may not have on the way BOKFS conducts its activities with the District.

Part B - Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to the client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel.

Accordingly, BOKFS sets out below required disclosures and related information in connection with such disclosures.



Material Legal or Disciplinary Event. Other than the disclosures summarized below, which may be material to the Issuer's evaluation of BOKFS or the integrity of BOKFS's management or advisory personnel there are no legal or disciplinary events that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

October 21, 2015 – A regulatory action against BOKFS by FINRA was resolved via an Acceptance, Waiver & Consent. The allegations were related to “fair and reasonable” pricing of corporate bond transactions.

June 18, 2015 – An order was issued against BOKFS by the U.S. Securities and Exchange Commission. The allegation was related to the due diligence conducted by the firm to establish a reasonable basis that certain material representations made by issuers in official statements connected with the offerings were accurate. The violations were self-reported by BOKFS pursuant to the SEC's Municipalities Continuing Disclosure Cooperation (“MCDC”) Initiative.

March 11, 2019 – An order was issued against BOKFS by the U.S. Securities and Exchange Commission. The allegations were related to inadequate disclosure language in the firm's ADV brochures regarding the selection of mutual fund share classes that contain 12b-1 fees when share classes that did not contain 12b-1 fees were potentially available. The violations were self-reported by BOKFS pursuant to the SEC's Share Class Selection Disclosure (“SCSD”) Initiative.

Details of the events disclosed above can be found in the firm's Form MA available through the SEC's EDGAR Filing System

(<https://www.sec.gov/edgar/searchedgar/companysearch.html>). Search for “BOK Financial Securities, Inc.” to view the firm's most recent Form MA filing.

Future Supplemental Disclosures. As required by MSRB Rule G-42, this Section may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest, or to provide updated information with regard to any legal or disciplinary events of BOKFS. BOKFS will provide Issuer with any such supplement or amendment as it becomes available throughout the term of the Engagement Letter.

Part C - Disclosures of Information Related to MSRB Rule G-10

MSRB Rule G-10 requires disclosure of the following:

1. BOK Financial Securities, Inc. (“BOKFS”) is registered with the Securities Exchange Commission (“SEC”) and the MSRB.
2. The MSRB's website address is www.msrb.org.
3. The MSRB's “Information for Municipal Advisory Clients” brochure describes the protections that may be provided by the MSRB and how to file a complaint with the appropriate regulatory authority. That brochure can be found at the following web address:

<http://www.msrb.org/~media/files/resources/msrb-ma-clients-brochure.ashx?>



RENEWAL OF SERVICES NOTICE FOR EDUSKILLS

Dear Michele Castleberry,

As we approach the end of this school year, I want to thank you personally for your continued partnership with EduSkills in our joint effort to enhance and strengthen the education of your EL students.

Some of the significant benefits of this collaboration our clients have shared are:

- Maximize funding for most districts using the HLS service.
- Easy automation of required learning plans and instructional guidance.
- Classroom Instructional Coach for teacher reporting related to former EL progress monitoring.
- Actionable and accessible Title III program data at your fingertips.
- And much more!

In the coming 2024-25 school year we will be enhancing our services in many ways, here are a few:

- Newly designed reporting features: **generate parent letters and OKSDE in one report.**
- **Updated OKSDE ELAP:** easily add the state's "Understanding the ELAP" in English and Spanish.
- Family Engagement Portal
- Enhanced filter options: **search for Bilingual Status in Title III/LIEP.**
- **Thursday, July 25th, 2024 Kick-off Update and Training:** professional development meetings prior to the start of the 2024-25 school year

The following is a summary of your Renewal of Services based on the services that your district received during the 2023-24 school year. If you would like to add new services, please call us, and we will send you an updated quote. We will accept PO's issued before or after June 30, 2024 and will initiate billing for the service period after receiving an updated PO.

2024-25 Service Fee Estimate

\$9,020

Thank you for being such a great partner! We look forward to working with you and your district next year. Have a great Summer!

If you have any questions or would like to discuss this notice or new and additional services, feel free to call me at (405) 315-8268.

Taylor

President, EduSkills

04/10/2024

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Subscription Renewal

Quote #: RPRNQ3054954

Reference ID: 671799

Subscription Ends:
7/31/2024

Chickasha Independent School District 1 - 372556

900 W Choctaw Ave
Chickasha, OK 73018-2213
Contact: Pam Ladyman - (405) 222-6500
Email: pladyman@chickasha.k12.ok.us

Quote Summary

School Count: 5

Renaissance Products & Services Total	\$28,975.00
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$28,975.00

This quote includes: Star Essential Suite.

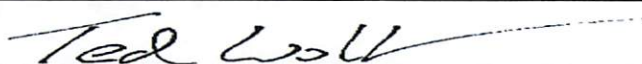
By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context.

To accept this offer and place an order, [please sign and return this Quote.](#)

Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date). If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Chickasha Independent School District 1 - 372556
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/25/2024	Date:
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive at (800) 338-4204, Thank You.

Renaissance

Subscription Renewal

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote #: RPRNQ3054954

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Quote #: RPRNQ3054954

Quote Details

Chickasha Independent School District 1 - 372556

Products & Services	Subscription Period	Quantity	Unit Price	Total
Data Integration Services				
Custom Data Integration Level 4 Maintenance	08/01/2024 - 07/31/2025	1	\$3,125.00	\$3,125.00
Chickasha Independent School District 1 Total			USD \$3,125.00	

Bill Wallace Early Childhood Center - 216698

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Essential Suite Subscription	08/01/2024 - 07/31/2025	400	\$13.00	\$5,200.00
Platform Services				
Annual All Product Renaissance Platform	08/01/2024 - 07/31/2025	1	\$750.00	\$750.00
Professional Services				
Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00
Bill Wallace Early Childhood Center Total			USD \$5,950.00	

Chickasha High School - 216727

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Essential Suite Subscription	08/01/2024 - 07/31/2025	100	\$13.00	\$1,300.00
Platform Services				
Annual All Product Renaissance Platform	08/01/2024 - 07/31/2025	1	\$750.00	\$750.00
Professional Services				
Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00
Chickasha High School Total			USD \$2,050.00	

Chickasha Middle School - 741470

Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Essential Suite Subscription	08/01/2024 - 07/31/2025	350	\$13.00	\$4,550.00
Platform Services				
Annual All Product Renaissance Platform	08/01/2024 - 07/31/2025	1	\$750.00	\$750.00
Professional Services				

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www.renaissance.com

Quote #: RPRNQ3054954

Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00
Chickasha Middle School Total			USD \$5,300.00	

Grand Avenue Elementary School - 216711				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Essential Suite Subscription	08/01/2024 - 07/31/2025	500	\$13.00	\$6,500.00
Platform Services				
Annual All Product Renaissance Platform	08/01/2024 - 07/31/2025	1	\$750.00	\$750.00
Professional Services				
Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00
Grand Avenue Elementary School Total			USD \$7,250.00	

Lincoln Elementary School - 216700				
Products & Services	Subscription Period	Quantity	Unit Price	Total
Applications				
Star Essential Suite Subscription	08/01/2024 - 07/31/2025	350	\$13.00	\$4,550.00
Platform Services				
Annual All Product Renaissance Platform	08/01/2024 - 07/31/2025	1	\$750.00	\$750.00
Professional Services				
Foundations Professional Learning Package (included with purchase)		1	\$0.00	\$0.00
Lincoln Elementary School Total			USD \$5,300.00	

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PROPIO LANGUAGE SERVICES AGREEMENT

Propio LS, LLC, ("Propio") and Chickasha Public Schools ("Client"), agree that the terms and conditions shown below will apply to services provided by Propio.

TERMS OF SERVICE

1. **TERM OF AGREEMENT.** This Agreement will become effective upon the date signed by both parties and will continue in effect for the initial term of one year. Upon the expiration of the initial one-year period, this Agreement will be automatically canceled.
2. **FEES.** During the Term of this Agreement, usage charges for Interpreter, Translator, or Language Services will be billed monthly at the rates set forth in Attachment B, Rate Sheet, incorporated herein by this reference. Document and website translation services and other content/language related services such as subtitling, closed captioning, voiceover, transcription, localization engineering, documents 508 Compliance, software development, and braille translation and/or printing; along with interpreting services such as simultaneous conference/event interpretation, CART, tactile or gesture sign language, or Certified Deaf Interpreter services will be scoped and bid upon request.
3. **PAYMENT TERMS.** Client agrees to pay all properly invoiced charges for Interpreting, Translation, or other Language Services within 30 days of the invoice date. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum rate permitted by applicable law. On occasion, not all End User Data associated with a call may be collected for multiple reasons, including the refusal or inability of the caller to provide the requested information. Missing End User Data will not be reason to deny payment of service to Propio for services that have been rendered. Invoices will be sent to the Client billing address shown in Attachment A, or to such other address as Client may specify by giving written notice to Propio. Client agrees to report any invoice disputes within 30 days of the invoiced date. Propio shall not be considered liable for any dispute reported after 30 days from invoiced date.
4. **USE OF SERVICE.** Client represents that Client will not use the Interpreter, Translator, or Language Services in any manner that may violate any applicable statute or government regulation. Client will indemnify, defend and hold Propio, its affiliates, and their respective successors harmless from any claim or action whatsoever arising from the use of Interpreter Services in any manner prohibited by this Section.

Client agrees that all translation orders approved by its staff are considered billable. Client shall be solely and fully responsible for charges resulting from approved translation orders either approved in Propio's online platforms or by email, whether or not such use is authorized. The Client agrees not to disclose translation platform access to other parties unless prior written approval from Propio is received.

5. **UNAUTHORIZED USE OF SERVICE.** Client agrees that all interpreting calls directed from its staff to Propio are authorized to receive billable interpreting services. Client shall be solely and fully responsible for charges resulting from interpreting calls directed to Propio from its staff, whether or not such use is authorized. The Client agrees not to disclose the phone number to other parties unless prior written approval from Propio is received.
6. **REIMBURSEMENT:** Client may on occasion request Propio staff to travel. Client and Propio must agree and approve the expenses to be reimbursed in full, prior to travel arrangements being made.
7. **LIMITED WARRANTIES.**
 - A. Propio will perform Interpreter, Translator, or Language Services in a professional manner. Except as otherwise set forth above, Propio makes no representation, warranty, or guarantee, express or implied, about Interpreter, Translator, or Language Services. Propio does not warrant the availability of interpreters or translators at all times, and Propio specifically disclaims any warranty or condition of merchantability or fitness for a particular purpose. Client recognizes that over-the-phone consecutive interpretations may not be entirely accurate in all cases. Propio may monitor or record calls for quality assurance.
8. **LIMITATION OF LIABILITY.**
 - A. For purposes of the exclusive remedy and limitations of liability set forth in this section, "Propio" shall be deemed to include Propio, its affiliates, and their respective successors, directors, officers, employees, agents, representatives, suppliers, interpreters, and translators (whether employees or independent contractors), and "damages" will refer collectively to all injury, damage, loss or expense incurred.
 - B. Except for obligations under section 3 (Payment Terms), and to the extent not prohibited by applicable law:
 - a. Each party's aggregate liability to the other for claims relating to this Agreement, whether for breach or in tort and including but not limited to negligence, shall be limited to the lesser of
 - i. The amount paid by Client within the previous 12 months for the interpreter, translator, or language services



or \$10,000

- b. Neither party will be liable for any indirect, punitive, special, incidental, or consequential damage in connection with or arising out of this Agreement (including loss of business, revenue, profits, use, data, or other economic advantages), however, it arises, whether for breach or in tort, even if that party has been previously advised of the possibility of such damage. Liability for damages shall be limited and excluded, even if any exclusive remedy provided for in this Agreement fails of its essential purpose.

9. **FORCE MAJEURE.** A party is not liable under this Agreement for non-performance caused by events or conditions beyond that party's control if the party makes reasonable efforts to perform. This provision does not relieve either party of its obligation to make payments then owing.

10. **CONFIDENTIALITY.** Propio will not disclose any information derived from Client's communications, may use it only for purposes specifically contemplated in this Agreement, and will treat it with the same degree of care as it does its own confidential information, but with no less than reasonable care. These obligations do not apply to information, which is or becomes generally known to the public through no act or omission of Propio. If Propio, its agents or employees have been requested or are required (by oral questions, interrogatories, requests for information or documents, subpoena, civil investigative demand or similar process) to disclose any such communications or else stand liable for contempt or suffer other legal censure or penalty, then Propio, its agents or employees so compelled may disclose such information pursuant to that request or requirement without liability hereunder.

11. **NON-SOLICITATION.** Client agrees that for one year after termination, whether voluntary or involuntary, not to directly or indirectly, on its own or behalf of another individual or entity, a) solicit the employees of Propio or any of its subsidiaries or affiliates or other interfere with the employment relationship between Propio and its employees. b) Client also agrees not to solicit, induce or entice any agent, consultant, contractor, or interpreter/translator of Propio's, with whom the Client has access to during the course of this Agreement, to terminate or alter their relationship with Propio.

12. **RECORDING POLICY.** As an electronic communications service provider, Propio LS, LLC, under 18 US Code § 2511 (2)(c)(d), records calls for quality monitoring purposes only. Recording access is controlled by a role-based security system and is granted only to authorized Propio personnel. Recordings are protected both while in-motion and at-rest using symmetrical AES256 encryption. Recordings are destroyed within 60 days of service.

Propio is required to maintain strict compliance with various state and federal laws including but not limited to Telephone Recordings Laws and HIPAA regulations, as such, strict privacy, security, and confidentiality policies govern the management, access and destruction of this data. Consequently, Propio does not provide call recordings to clients or any outside third party unless legally compelled to do so and is provided a court or administrative order, such as a subpoena.

13. **NOTICES.** All notices required or permitted to be given under this Agreement must be in writing and delivered in person or by means evidenced by a delivery receipt to the other party at the address shown in Attachment A and will be effective upon receipt.

14. **ASSIGNMENT.** Client may not assign or otherwise transfer any of its rights or obligations under this Agreement without the prior written consent of Propio.

15. **TERMINATION.**

A. If (i) Client fails to pay any charge when due and the failure continues for seven (7) days after receipt by Client of written notice of the failure from Propio or (ii) Client fails to perform or observe any other material term or condition of this Agreement and the failure continues for thirty (30) days after receipt by Client of written notice of the failure from Propio, then in either case Client shall be in default and Propio may terminate this Agreement and exercise any available rights or remedies.

B. If Propio fails to perform or observe any material term or condition of this Agreement and the failure continues for thirty (30) days after receipt of written notice of the failure from Client, Propio shall be in default, and Client may terminate this Agreement and exercise any available rights or remedies.

16. **ENTIRE AGREEMENT.** This Agreement is the parties' entire agreement relating to its subject matter. It supersedes all prior or contemporaneous oral or written communications, proposals, conditions, representations, and warranties and prevails over any conflicting or additional terms of any quote, order, acknowledgment, or other communication between the parties relating to its subject matter during the term of this Agreement. No modification to this Agreement will be binding unless in writing and signed by an authorized representative of each party. If any provision, or part thereof, in this Agreement, is held to be invalid, void, or illegal, it shall be severed from this Agreement and shall not affect, impair, or invalidate any other provision or part thereof, and it shall be replaced by a provision which comes closest to the severed provision, or part thereof, in language and intent, without being invalid, void, or illegal.

17. **SURVIVAL OF OBLIGATIONS.** The obligations of the parties under this Agreement by which their nature should continue beyond the termination or expiration of this Agreement will remain in effect after termination or expiration.



- 18. **NO THIRD-PARTY BENEFICIARIES.** Neither this Agreement nor the provision of Interpreter Services shall be construed to create any duty or obligation on the part of Propio to any third parties, including, without limitation, any persons participating in or the subject of conversations for which Interpreter Services are provided. This Agreement does not provide any third party with any right, privilege, remedy, claim or cause of action against Propio, its affiliates, or their respective successors.
- 19. **CHOICE OF LAW.** Kansas law and controlling U.S. federal law will govern any action related to this Agreement. No choice of law rules of any jurisdiction will apply.
- 20. **DEFINITIONS.** Interpreter: a person who orally or using American Sign Language interprets from one language to another, Translator: a person who translates written text from one language into another, End User Data: data unique to the client organization, their employees, or the people they serve, Language Services: services that assist in communicating between different languages, including translation and interpretation.
- 21. **INCORPORATION OF ATTACHMENT.** Attachment B (Rate Sheet), Attachment C (Business Associate Agreement), and Attachment D, Equipment Lease Agreement are incorporated herein.

Your signature below acknowledges that you have read, understand, and agree to the terms and conditions above and those on all attachments incorporated herein.

Chickasha Public Schools

Accepted by:

_____ *Signature*

_____ *Type or Print Name and Title*

_____ *Date*

Propio LS, LLC

Accepted by:

_____ *Signature*

CEO/Marco Assis

_____ *Date*



Attachment B
RATE SHEET

Interpreting Services:

On-Demand Phone Interpretation		
Language	Price	Unit
Spanish	\$0.85	Per minute
Non-Spanish*	\$0.85	Per minute
LEP Direct Dial (Elective Options by Account)		
Spoken Languages	.10¢	Per minute (in addition to stated standard rate)
On-Demand Video Interpretation		
Spanish	\$0.85	Per minute
Non-Spanish*	\$0.85	Per minute
American Sign Language (ASL)	\$1.49	Per minute
Onsite Consecutive Interpretation		
Spanish	\$80.00	Per hour
Core & Common Spoken Languages	\$90.00	Per hour
American Sign Language	\$100.00	Per hour
Premium Fee	\$5.00	Per hour

1. ON-DEMAND OVER-THE-PHONE INTERPRETATION

- a. Propio provides remote on-demand interpreting services in hundreds of languages as outlined on the Language Availability List*.
- b. Connect time is considered to begin from the instant the language and client account number is identified and ends at the time an interpreter accepts the call effectively beginning the service request. Propio connects participants with a first in queue process.
- c. Connect times may vary significantly depending on the language and the availability of contracted interpreters at the time of call.
- d. Each call placed internationally will incur an additional charge.

2. SCHEDULED OVER-THE-PHONE INTERPRETATION

- a. Clients may schedule phone appointments with interpreters in specific languages. The designated minimum for scheduled phone services are 30 minutes, requested duration, or physical worked time--whichever is greater. Billing is based on the established minimum, requested duration or physical time worked whichever greater.
- b. Service requests should be placed a minimum of 24 hours in advance.
- c. Services not cancelled 24 hours in advance of the scheduled start time, will result in the designed minimum being charged.

3. ON-DEMAND VIDEO INTERPRETATION

- a. On-demand video interpretation is performed on the Propio One platform.
- b. Connect time is considered to begin from the instant the language and client account number is identified to the time an interpreter accepts the call to begin the service request. Propio connects participants on a first in queue process.
- c. Connect times may vary significantly depending on the language and the availability of contracted interpreters at the time of call.

4. ONSITE/IN-PERSON CONSECUTIVE SERVICES

- a. Onsite/In-Person services are billed on a monthly basis. Billing for spoken language services are based on the designated minimum (2 hours) or time worked, whichever is greater. The designated minimum for American Sign Language is the requested duration, established minimums (2 hours) or time worked, whichever is greater. Services performed in excess of the defined minimum will be billed in 15-minute increments thereafter.



- b. Scheduled business hours are 8:00 a.m. – 5:00 p.m. CST, Monday through Friday. Premiums are charged, in addition to the standard rate, for request that are outside scheduled business hours, on federal holidays or for spoken language requests placed less than 24 hours in advance and ASL requests not placed 48 hours in advance of the requested start time.
- c. Services for spoken languages not cancelled with 24 hours' minimum cancellation notice will result in the designed minimum being charged. For American Sign Language (ASL), a minimum cancellation notice of 48 hours is required.
- d. Mileage is billed at the current IRS rate and parking is reimbursed at cost, if applicable. All other expense requires prior client approval.

5. VIRTUAL SERVICES.

Clients may schedule requests with most commercially available platforms (i.e., Teams, Zoom, etc.). The terms and conditions as outlined in Section 4, Onsite/In-Person Consecutive Services will apply to virtual requests. Links to access the virtual encounter, including passwords and pertinent access directions, should be provided when requesting services. Failure to provide the necessary access information prior to the encounter does not impact the minimum cancellation notice or subsequent charges.

Written Document Translation Services:

Written Document Translation			
English (United States)	Spanish	\$0.13	Per word
English (United States)	Arabic	\$0.15	Per word
English (United States)	German	\$0.25	Per word
English (United States)	Persian (Iran)	\$0.19	Per word
English (United States)	French (Canada)	\$0.26	Per word
English (United States)	French (France)	\$0.25	Per word
English (United States)	Hindi	\$0.15	Per word
English (United States)	Hmong	\$0.22	Per word
English (United States)	Haitian (Creole)	\$0.27	Per word
English (United States)	Italian	\$0.20	Per word
English (United States)	Japanese	\$0.26	Per word
English (United States)	Karen	\$0.27	Per word
English (United States)	Korean	\$0.19	Per word
English (United States)	Nepali	\$0.21	Per word
English (United States)	Polish	\$0.18	Per word
English (United States)	Portuguese (Brazil)	\$0.15	Per word
English (United States)	Portuguese (Portugal)	\$0.17	Per word
English (United States)	Russian	\$0.16	Per word
English (United States)	Somali	\$0.22	Per word
English (United States)	Swahili	\$0.21	Per word
English (United States)	Tagalog	\$0.24	Per word
English (United States)	Ukrainian	\$0.17	Per word
English (United States)	Vietnamese	\$0.15	Per word
English (United States)	Chinese (Simplified, PRC)	\$0.16	Per word
English (United States)	Chinese (Traditional, Taiwan)	\$0.18	Per word
Minimum Project Fee		\$75.00	Per language per project
Desktop Publishing/Formatting		\$55.00	Per hour
Rush Processing		15%	% Of increase to the total invoice
Translation Into English		15%	% Of increase to per word rate
508 PDF Remediation		\$3.75	Per Page
Content or Localization Engineering		\$85	Hour
Voice Over		\$85	Hour



Translation Memory Discounts (TTM)		
Exact Match & Repetitions	70%	Discount
Fuzzy Match Discounts	60%	Discount with 99-95% matches
	50%	Discount with 94-85% matches
	30%	Discount with 84-75% matches

6. WRITTEN TRANSLATION SERVICES

Client agrees standard turnaround time for translation projects with fewer than 6,000 words is three (3) to five (5) business days from project approval, based on the size and complexity of the project. A dedicated Project Manager will communicate the expected delivery date for each project as part of the cost estimate or quote. Rush processing fees require written approval in advance.

Client shall have a thirty (30) day inspection period following the delivery of completed work to report any issues or concerns. Client acknowledges that translation sometimes involves preferential choices where more than one word or phrase might be used to say the same thing (e.g., "large" and "big"). Propio will correct errors or omissions reported during the inspection period at no cost to Client and will make preferential changes at Client's expense and Propio's discretion. A separate invoice will be issued for any preferential changes upon the completion of those changes. Changes requested after the inspection period shall be considered a new project and are subject to a new project quote.

Client agrees to use Propio's secure online portal, Vu, for receiving Translation Services—including, but not limited to, uploading source/native documents, receiving and approving quotes, communication regarding projects, and receiving completed projects.

Propio agrees to provide training regarding the use of Vu and will assign a dedicated translation Project Manager to Client to manage Client's translation projects and to assist clients, as needed.

Translation Memory (TM) discounted rates apply to qualifying documents submitted in editable source format in languages compatible with TM application. Discounts are available for exact matches, repetitions, and fuzzy matches as outlined in the rate table.

7. DOCUMENT TRANSLATION BILLING

Translation Services are invoiced upon delivery of the completed work to the Client. Invoices are delivered via email in .pdf format and contain the

following information: invoice date, invoice number, "bill to" address, person/department who ordered the service, PO number (if applicable), description of services rendered, quantity, rate, and total amount due. For translation of documents, the "quantity" is set to "1" for each document translated and the "rate" displays the total amount due for that document, based on the approved price quotation. Detailed information regarding per word fees and translation memory discounts applied is available within the project quotation. For hourly services, such as desktop publishing or layout work, the "quantity" will be the number of hours billed and the "rate" will display the hourly rate. For per item fees, such as translation certifications, the quantity will be set based on the number of items received. Terms are Net 30 from invoice date.

- a. For projects quoted at \$30,000.00 USD or more, Propio requires a 50% down payment prior to the commencement of work. The remaining balance shall be invoiced upon delivery of the completed work to the client.
- b. Advance payments, periodic payments, and/or other unique terms and conditions may be included for some projects, based on size of project, length of project, and other factors. Such requirements, if any, will be stated in the project quote. Acceptance of the project quote shall be deemed acceptance of those terms and conditions as a supplement to the terms and conditions of this Agreement.
- c. Client reserves the right to cancel a project at any time prior to completion. To cancel a project, Client must contact the Propio Project Manager assigned to the project using the Vu messaging system or email. Cancellation shall be considered received upon written confirmation by the Project Manager or four (4) business hours after the cancellation notice is sent, whichever occurs first. When a project is cancelled prior to completion, Client shall be responsible to pay for work completed prior to cancellation. In the unusual circumstance where Propio was required to incur expenses applicable to the entire project prior to cancellation and cannot recover unused funds from the vendor at issue, Client shall be responsible for the entire expense paid.
- d. The client agrees that performing an internal review does not affect the invoicing process. The project is considered delivered once Propio makes translated documents available in Vu and notifies the requester.



- e. Past due invoice(s) may result in Client's account being placed on credit hold and services discontinued until the account is brought back to current status.

Other services can be scoped and bid upon request.



Attachment C

BUSINESS ASSOCIATES AGREEMENT

THIS BUSINESS ASSOCIATE AGREEMENT (this "**Agreement**") is made as of the date set forth below, by and between Chickasha Public Schools ("**Covered Entity**") and Propio, LS, LLC ("**Business Associate**"), each individually a "**Party**" and together the "**Parties.**"

A. **Purpose.** The purpose of this Agreement is to comply with the Business Associate requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and implementing regulations, 45 C.F.R. parts 142 and 160-164, as may be amended, including the Privacy Rule, the Security Rule and the Breach Notification Rule (together, the "Rules"). Unless otherwise defined in this Agreement, capitalized terms have the meanings given in the above-referenced HIPAA statute and regulations.

B. **Relationship.** Covered Entity is a Covered Entity, as defined in the Rules. Covered Entity and Business Associate have entered into a relationship under which Business Associate may receive, use, obtain, access or create Protected Health Information ("PHI") from or on behalf of Covered Entity in the course of providing language services (the "Services") for Covered Entity. As provided in the Rules, PHI shall include, when applicable, Electronic Protected Health Information ("EPHI"). Business Associate acknowledges that it has direct compliance obligations under the Rules and is bound to comply with all requirements of the Rules made applicable to business associates pursuant to the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), Pub. L. No. 111-5, Title XIII.

Accordingly, in consideration of the receipt of good and valuable consideration, the receipt, adequacy and sufficiency of which are acknowledged, the Parties agree as follows:

1. **Permitted Uses and Disclosures.** Business Associate may use and/or disclose PHI only as permitted or required by this Agreement or as otherwise Required by Law. Business Associate may disclose PHI to, and permit the use of PHI by, its employees, contractors, agents, or other representatives only to the extent directly related to and necessary for the performance of the Services. Disclosure of PHI to and use of PHI by subcontractors and agents is also subject to Section 5 below. When requesting PHI from Covered Entity, Business Associate will request the minimum PHI necessary to perform the Services. Business Associate will not use or disclose PHI in a manner (i) inconsistent with Covered Entity's obligations or Business Associate's obligations under the Rules, or (ii) that would violate the Rules if disclosed or used in such a manner by Covered Entity. Notwithstanding the foregoing, Business Associate may use or disclose PHI as provided in Section 7 below.

2. **Covered Entity's Obligations Under the Privacy Rule.** To the extent that Business Associate is to carry out one or more of the Covered Entity's obligations under the Privacy Rule, Business Associate agrees to comply with the requirements of the Privacy Rule that apply to the Covered Entity in the performance of such obligations.

3. **Safeguards for the Protection of PHI.** Business Associate will implement and maintain commercially appropriate security safeguards to ensure that PHI obtained from or on behalf of Covered Entity is not used or disclosed by Business Associate in violation of this Agreement and otherwise comply with the Security Rule with respect to EPHI, as applicable. Such safeguards shall be designed to protect the confidentiality and integrity of such PHI obtained, accessed or created from or on behalf of Covered Entity. Security measures maintained by Business Associate shall include administrative, physical, and technical security safeguards as necessary to protect such PHI, including such safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of all EPHI that it creates, receives, maintains, or transmits on behalf of Covered Entity, all in accordance with the Rules.

4. **Reporting and Mitigating the Effect of Unauthorized Uses and Disclosures.**

4.1 If Business Associate has knowledge of any use or disclosure of PHI not provided for by this Agreement or of any security incident, then Business Associate will notify Covered Entity within three (3) business days in accordance with Section 11.4 below, or as shall hereafter be specified by written notice from the Covered Entity. Any such notice shall be deemed given when so delivered to or received at the proper address. Business Associate will establish and implement procedures and other reasonable mitigation efforts for mitigating, to the greatest extent possible, any harmful effects arising from any improper use and/or disclosure of PHI.

4.2 Business Associate will comply with Section 13402 of the HITECH Act and implementing regulations, 45 CFR Part 164, Subpart D, as may be amended. Business Associate shall report to Covered Entity any potential Breach of Unsecured PHI, as defined in the Breach Notification Rule, within three (3) business days of discovery, and shall provide all information regarding such potential Breach necessary to meet Covered Entity's notification obligations under the Breach Notification Rule; provided, however, that if Business Associate is also an agent of Covered Entity then Business Associate shall report to Covered Entity any incident that may give rise to a reportable breach within one (1) business day of discovery of such incident.

5. **Subcontractors and Agents – Use and Disclosure of PHI.** Business Associate will require any subcontractor or agent that is authorized to receive, use, or have access to PHI obtained from or created by Business Associate on behalf of the Covered Entity, to execute a business associate agreement with terms at least as restrictive as such restrictions, conditions and requirements regarding the use and/or disclosure of PHI and safeguarding of PHI that apply to Business Associate under this Agreement.



6. Individual Rights. Under the Privacy Rule, the Individual whose PHI is used or maintained has specific rights regarding the PHI. Accordingly, Business Associate will comply with the following Individual rights requirements as applicable to PHI used or maintained by Business Associate:

6.1 Right of Access. Business Associate agrees to provide access to PHI contained in a Designated Record Set, at the request of Covered Entity and in the reasonable time and manner designated by Covered Entity, to Covered Entity or, as directed, to an Individual in order to meet the requirements under 45 C.F.R. § 164.524.

6.2 Right of Amendment. Business Associate agrees to make any amendment(s) to PHI contained in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 C.F.R. § 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.

6.3 Right to Accounting of Disclosures. Business Associate agrees to document such disclosures of PHI as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528 and to forward a copy of such documentation of each such disclosure to Covered Entity no later than ten (10) business days following Covered Entity's request for such documentation. Business Associate agrees to provide to Covered Entity or an Individual, in the reasonable time and manner designated by Covered Entity, such further information as may be reasonably requested by Covered Entity in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528. To the extent Business Associate makes any disclosures on behalf of Covered Entity through an electronic health record as defined in Section 13400 of the HITECH Act, Business Associate agrees to document all such disclosures of EPHI as required under the HITECH Act and any implementing regulations, and to provide an accounting of disclosures directly to an Individual upon request by such Individual. Business Associate's obligation to document disclosures made through an electronic health record and provide an accounting of such disclosures directly to Individuals upon request shall be effective as of the date by which business associates are required to comply with Section 13405(c) of the HITECH Act or such later date specified by the Secretary of HHS.

7. Use and Disclosure for Business Associate's Purposes.

7.1 Use. Except as otherwise limited in this Agreement, Business Associate may use PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate.

7.2 Disclosure. Business Associate may disclose PHI for the proper management and administration of Business Associate, or to carry out the legal responsibilities of Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the PHI is disclosed that it will remain confidential and be used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.

8. Access to Records. Business Associate will make its internal practices, books, records, and policies and procedures relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of, Covered Entity, available to HHS, the Office for Civil Rights ("OCR"), or their agents for purposes of monitoring compliance with HIPAA and the HITECH Act.

9. Term and Termination.

9.1 Term. This Agreement will become effective on the Effective Date. Unless terminated sooner pursuant to this Section 9, this Agreement shall remain in effect for the duration of all Services provided by Business Associate and for so long as Business Associate shall remain in possession of any PHI received from, or created or received by Business Associate on behalf of Covered Entity, unless Covered Entity has agreed in accordance with Section 9.3 that it is infeasible to return or destroy all PHI.

9.2 Termination by Covered Entity for Cause. Upon Covered Entity's knowledge of a material breach of this Agreement by Business Associate with respect to the Privacy Rule, Covered Entity shall provide Business Associate an opportunity to cure the breach or end the violation. Covered Entity may terminate this Agreement if Business Associate does not cure the breach or end the violation within the time period specified by Covered Entity. Covered Entity may immediately terminate this Agreement if Business Associate has breached a material term of this Agreement with respect to the Privacy Rule and cure is not possible. If Covered Entity determines that Business Associate has violated a material term of the Agreement with respect to the Security Rule, Covered Entity may immediately terminate this Agreement without providing Business Associate an opportunity to cure the breach.

9.3 Effect of Termination. Upon termination of this Agreement, Business Associate will recover any PHI relating to the Agreement in the possession of its subcontractors or agents. Business Associate will return to Covered Entity or destroy all such PHI plus all other PHI relating to the Agreement in its possession, and will retain no copies. If Business Associate believes that it is not feasible to recover, return or destroy the PHI as described above, Business Associate shall notify Covered Entity in writing. The notification shall include: (i) a statement that Business Associate has determined that it is infeasible to recover, return or destroy the PHI in its possession or in the possession of its subcontractors or agents, and (ii) the specific reasons for such determination. If Covered Entity agrees in its sole discretion that Business Associate cannot feasibly recover, return or destroy the PHI, Business Associate will ensure that any and all protections, requirements and



restrictions contained in this Agreement will be extended to any PHI retained after the termination of the Agreement, and that any further uses and/or disclosures will be limited to the purposes that make the return or destruction of the PHI infeasible.

10. Indemnification. Except to the extent that this provision would have the effect of reducing or eliminating any insurance coverage that otherwise would be available to pay damages suffered by Covered Entity, Business Associate agrees to hold harmless and indemnify Covered Entity, and its officers, directors, employees and agents, from and against any loss, suit, claim, action, damage, obligation, demand, liability, penalty, fine, judgment, verdict, settlement, cost or expense (including without limitation reasonable attorneys' and other consultants' fees and court costs) arising out of or relating to any material breach of this Business Associate Agreement by Business Associate.

11. Miscellaneous.

11.1 Survival. The respective rights and obligations of the Parties under Sections 8 (Access to Records), 9.3 (Effect of Termination), 10 (Indemnification) and 11 (Miscellaneous) will survive termination of the Agreement indefinitely.

11.2 Amendments; Waiver. This Agreement constitutes the entire agreement between the Parties with respect to its subject matter. It may not be modified, nor will any provision be waived or amended, except in a writing duly signed by authorized representatives of the Parties or as specified in Section 12 below. A waiver with respect to one event will not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

11.3 No Third Party Beneficiaries. Nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than the Parties and the respective successors and permitted assigns of the Parties, any rights, remedies, obligations, or liabilities whatsoever.

11.4 Notices. Any notice to be given under this Agreement to a Party shall be made via commercial courier or hand delivery to such Party at its address given below. Any such notice shall be deemed given when so delivered to or received at the proper address.

If to Business Associate, to:

If to Covered Entity, to:

Propio LS, LLC

Chickasha Public Schools

10801 Mastin St, Suite 580
Overland Park, KS 66210
Attn: Compliance Officer
compliance@propio-ls.com

Attn: _____

11.5 Venue. Any action or proceeding seeking to enforce any provision, or based on any right arising out of, this Agreement, shall be brought against any of the Parties in the courts of the State of Kansas, County of Johnson and each of the Parties consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue therein. Process in any action or proceeding referred to in the preceding sentence may be served on any Party anywhere.

12. Compliance with HIPAA and the HITECH Act. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits the Parties to comply with HIPAA, the Rules, and the HITECH Act. To the extent HIPAA, the Rules, and the HITECH Act are revised, this Agreement shall be deemed automatically amended to the extent necessary to comply with such revisions, upon notice to Business Associate from the Covered Entity.

13. Independent Contractors. Except if otherwise agreed to in writing in a separate agreement between Business Associate and Covered Entity for services that give rise to this Agreement, the relationship between Business Associate and Covered Entity is an independent contractor relationship. None of the provisions of this Agreement shall be construed to create an agency, partnership, employer/employee, master/servant or joint venture relationship between the parties.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed in its name and on its behalf as of the first date upon which Services were or are provided by Business Associate on behalf of Covered Entity (the "Effective Date").

COVERED ENTITY:

BUSINESS ASSOCIATE:

Chickasha Public Schools

Propio LS, LLC



By: _____

Print Name: _____

Title: _____

Date: _____

By: _____

Print Name: Marco Assis

Title: CEO

Date: _____

QUOTE



Lexia Learning Systems LLC

300 Baker Avenue, Suite 202
Concord, MA 01742 USA
Phone: (978) 405-6200
Fax: (978) 287-0062

Quote #: Q-626412-1
Created Date: 5/1/2024

Prepared By: Linda Hafen
Email: linda.hafen@lexialearning.com

Quote To:
Kelly Hair
Chickasha School District 1
900 W Choctaw Ave
Chickasha, OK 73018 US

Bill To:
Pam Ladyman
Chickasha School District 1
900 W Choctaw Ave
Chickasha, OK 73018 US

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2024	7/31/2025	2	Lexia Core5 Reading/PowerUp Literacy Unlimited School Subscription Renewal	\$10,500.00	\$21,000.00
8/1/2024	7/31/2025	110	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$44.00	\$4,840.00

Total Price \$25,840.00
Est. Tax \$0.00
Total Due \$25,840.00

If you are Tax-Exempt, please send a copy of your Tax-Exempt Certification with your PO. Please note that if you have previously provided this certificate to Voyager Sopris, we will need a new certificate issued to Lexia Learning Systems.

Fax or email Purchase Orders with quote number Q-626412-1 to the following:

Attn: Linda Hafen
Email: linda.hafen@lexialearning.com
Fax: 978-287-0062

PLEASE NOTE THE QUOTE NUMBER MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.

TERMS AND CONDITIONS

**Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax exempt status upon request. Pricing is valid 60 days. Lexia will invoice the total price set forth above upon Customer's acceptance. Payment is due net 30 days of invoice.

TERM

This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all Services must be used within the Subscription Period; unused Product licenses or Services are not eligible for refund or credit. Onsite training fulfilled with virtual training equivalency as needed. Virtual training equivalency = four (4) live online sessions for each

onsite training day session. Without prejudice to its other rights, Lexia may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

ORDER PROCESS

To submit an order, please fax this quote along with the applicable Purchase Order to: (978) 287-0062, or send by email to your sales representative's email address listed above.

NOTE: EACH PURCHASE ORDER MUST INCLUDE THE CORRECT QUOTE NUMBER PROVIDED ON THIS QUOTE, AND THE QUOTE SHOULD BE ATTACHED.

ACCEPTANCE

All Products and Services are offered subject to the Lexia K-12 Education Application License Agreement terms, available at <https://lexialearning.com/privacy/eula> (the "License"), as supplemented by the terms herein. By placing any order in response to this quote, Customer confirms its acceptance of the License Terms and the terms and fees in this quote, which together, constitute the entire agreement between Customer and Lexia regarding the Products and Services herein (the "Agreement"). Customer and Lexia agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any Customer drafted purchase order, which shall be void and of no effect, or any communications, whether written or oral, between Customer and Lexia relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

QUOTE



Lexia Learning Systems LLC
300 Baker Avenue, Suite 202
Concord, MA 01742 USA
Phone: (978) 405-6200
Fax: (978) 287-0062

Quote #: Q-626412-1
Created Date: 5/1/2024

Prepared By: Linda Hafen
Email: linda.hafen@lexialearning.com

Quote To:
Kelly Hair
Chickasha School District 1
900 W Choctaw Ave
Chickasha, OK 73018 US

Bill To:
Pam Ladyman
Chickasha School District 1
900 W Choctaw Ave
Chickasha, OK 73018 US

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
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8/1/2024	7/31/2025	110	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$44.00	\$4,840.00

Total Price \$25,840.00
Est. Tax \$0.00
Total Due \$25,840.00

If you are Tax-Exempt, please send a copy of your Tax-Exempt Certification with your PO. Please note that if you have previously provided this certificate to Voyager Sopris, we will need a new certificate issued to Lexia Learning Systems.

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Attn: Linda Hafen
Email: linda.hafen@lexialearning.com
Fax: 978-287-0062

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ACCEPTANCE

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302 S. Porter • P.O. Box 1248 • Norman, OK • 73071, 73070 • (405)321-3191

March 28, 2024

Chickasha Public Schools
101 N John T. Cowen Dr
Chickasha, OK 73018

Dear Child Nutrition:

We would like to thank you for the opportunity to submit a bid for dairy products for the 2024-2025 school year.

Hpt Chocolate 1%	.4458
Hpt 1%	.4433
4oz Orange Juice	.3100
4oz Apple Juice	.2900

This is an escalating/de-escalating bid. Please see the attached clause.

We look forward to hearing from you on the outcome of the bid. Please feel free to call, should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to be "RC" or "Ron Clark".

Ron Clark
General Manager

A handwritten signature in black ink, reading "Leslie Edwards".

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

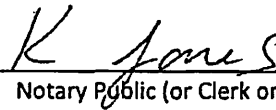
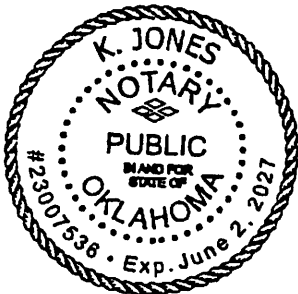


(Contractor, Supplier, Engineer, or Architect)

Hiland Dairy Foods, LLC.

Vendor/Company Name

Attested to before me this 28 day of March, 2024



Notary Public (or Clerk or Judge)

My Commission Expires:

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **March's 2024** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$.10 per CWT (up or down) will move the cost of a half pint \$.00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.



OSSBA Membership Renewals

District Name: Chickasha Public Schools

Superintendent Name: Rick Croslin

Superintendent Email: rcroslin@chickasha.k12.ok.us

Minutes Clerk Name: Rochelle Bowens

Minutes Clerk Email: rbowens@chickasha.k12.ok.us

Is the Superintendent New For the 2024-2025 School Year? Yes No

Is the Superintendent a First-Year Superintendent? Yes No

The district wishes to subscribe/renew the following memberships and services:

- OSSBA Membership
- Policy Services
- Employment Services
- Assemble Meetings
- Superintendent Evaluation
- Connections

Board Clerk (Board clerk's signature is a grant of permission to receive faxes from OSSBA)

Date of Board Approval _____ PO # _____



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

RECEIVED
 APR 15 2024
 BY:

Invoice	21772
Date	7/15/2024
Page	1
Amount Due	\$3,933.00
Customer #	7083

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Chickasha Public Schools
 900 W Choctaw Ave
 Chickasha OK 73018

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7083	Chickasha Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2024 - 2025	1	\$0.00	\$3,933.00	\$3,933.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

Subtotal	\$3,933.00
Tax	\$0.00
Total	\$3,933.00

Questions? Contact accounting@ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480

RECEIVED
 BY:

Invoice	22701
Date	7/15/2024
Page	1
Amount Due	\$3,000.00
Customer #	7083

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Chickasha Public Schools
 900 W Choctaw Ave
 Chickasha OK 73018

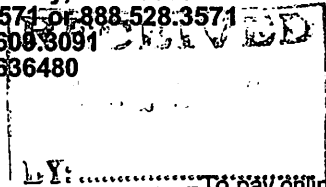
For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7083	Chickasha Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3502	Assemble Annual Subscription through June 30, 2025	1	\$0.00	\$3,000.00	\$3,000.00

Subtotal	\$3,000.00
Tax	\$0.00
Total	\$3,000.00



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480



Invoice	22841
Date	7/14/2024
Page	1
Amount Due	\$250.00
Customer #	7083

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Chickasha Public Schools
 900 W Choctaw Ave
 Chickasha OK 73018

For proper credit please return top portion

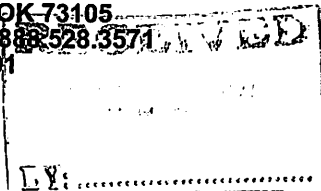
Customer ID	Customer Name	Purchase Order No.		Due Date	
7083	Chickasha Public Schools			8/31/2016	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3205	Superintendent Evaluation Tool through June 30, 2025	1	\$0.00	\$250.00	\$250.00

Subtotal	\$250.00
Tax	\$0.00
Total	\$250.00

Questions? Contact accounting@ossba.org



Oklahoma State School Boards Assn.
 2801 N. Lincoln Blvd. Suite 125
 Oklahoma City, OK 73105
 405.528.3571 or 888.528.3571
 Fax: 405.609.3091
 EIN: 73-6636480



Invoice	22993
Date	7/15/2024
Page	1
Amount Due	\$300.00
Customer #	7083

To pay online via credit card please visit: www.ossba.org/payonline

Customer:

Chickasha Public Schools
 900 W Choctaw Ave
 Chickasha OK 73018

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
7083	Chickasha Public Schools			8/16/2024	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
5801	OSSBA Connections Communication Service through June 30, 2025	1	\$0.00	\$300.00	\$300.00

Subtotal	\$300.00
Tax	\$0.00
Total	\$300.00

Questions? Contact accounting@ossba.org

Occupational Therapy Services Contract

This agreement is made this __1st__ day of __July__, 2024 by and between Mary White, OTR/L (“the Provider”) and Chickasha Public Schools (“the Facility”).

Now, the parties agree as follows:

The Provider shall make qualified therapists available to the Facility at all times on an as-needed basis to provide occupational therapy services to the Facility’s students.

Duties and obligations of the Provider:

Services: The Provider shall provide services to the Facility’s students who request that services be furnished by the Provider. Services will be provided by qualified therapists under the terms and conditions of this agreement and in accordance with any and all applicable requirements of federal and state laws, rules and regulations. All services rendered by the Provider hereunder shall be in accordance with the conditions of participation and reimbursement coverage requirements imposed by applicable governmental and other third party reimbursement sources. The Provider shall commence rendering services pursuant to this agreement as set forth in the schedule(s) attached hereto.

Qualifications: Provider warrants that Provider(s) has all the necessary qualifications, certifications and/or licenses pursuant to Federal, State and local laws and regulations to provide the services required under this agreement and that evidence of qualifications can be produced as required for audit purposes. All services are provided pursuant to accepted Standards of Practice for the profession.

Conferences and Training: The Provider (s) rendering services at the Facility shall participate in staff meetings and conferences in accordance with the Facility’s policies for the purpose of discussing the Facility’s student plans of treatment generally, and common student treatment problems or issues. In addition, the Provider(s) rendering services at the Facility shall be advise with due diligence and participate in appropriate in-service educational training programs developed by the IEP for occupational therapy services.

Record Maintenance: The Provider shall provide and maintain written documentation on the individual student’s charts regarding treatment, progress and evaluations in accordance with requirements of the Facility and of federal and state governmental agencies or other third party reimbursement sources. The Provider shall upon request make available for the Facility’s inspection of such records as maintained by the Provider for the Facility’s students. The provider(s) will be given unlimited access to for which any documentation of services, progress and evaluation results are required to meet state and federal guideline of the individual’s IEP.

Duties and obligations of the Facility:

Billing: Unless otherwise required by applicable federal or state laws, rules or regulations the Facility shall be solely responsible for billing patients and/or their respective government or third party reimbursement sources for services provided to the students by the Provider(s).

Record Maintenance: The Facility shall have primary responsibility for maintaining all student records. The Facility shall make available to the Provider(s) for review and inspection, upon request, individual student treatment and educational records necessary for the proper evaluation, screening, and treatment of, and provision of services to, such student. The Facility shall be responsible for alerting the Provider(s) to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Provider(s) agree to respect and abide by such regulations.

Compensation:

Fee Schedule: The Facility shall compensate the Provider for services rendered to the Facility's students on a fee-for-service basis in accordance with the fee schedule set forth on the attached fee schedule(s). The Provider shall not bill any student or parent, governmental or other third party reimbursement source for services rendered to a student pursuant to this agreement, except as may be required by applicable federal, state and local law, rules or regulations.

Invoices: The Provider(s) or their representative shall submit an invoice to the Facility prior to the regularly scheduled school board meeting. An invoice shall state: (a) the name(s) of the Provider(s), (b) the charges applicable for each service (c) name of students and (d) date services were provided. The Facility shall remit payment in full no later than 30 days after invoice date.

Denial of payment by reimbursement sources: The Facility shall be required to compensate the Provider(s) for each service rendered to a Facility's student notwithstanding the refusal by a governmental or any other third party reimbursement source to pay the Facility for such service.

Term, termination:

Term: The term of this agreement shall commence as of the date hereof and shall continue in full force and effect for an initial term of one year or until June 30, 2025.

Termination: This agreement may be terminated by either party upon thirty (30) days prior written notice to the other party.

Insurances:

The Provider(s) shall submit to the Facility prior to the date the Provider(s) commences performing under this agreement a policy or certificate or insurance indicating that the Provider(s) has appropriate coverage for any acts of professional malpractice committed at the Facility by the Provider(s).

Confidentiality, restrictions:

Confidentiality: The Facility and the Provider(s) hereby further agree to hold all provisions of the agreement in confidence and to refrain from disclosing any such provisions to any third party unless already publicly known or unless such disclosure is required by law. Facility and Provider(s) agree to abide by the Oklahoma Open Record Act.

Independent contracting parties:

This agreement is an independent contract between the Facility and the Provider. Neither party shall be construed in any manner whatsoever to be an employee or agent of the other, nor shall this agreement be construed as a contract of employment or agency.

Access to Records:

Until the expiration of four (4) years after the furnishing of services pursuant to this agreement, the Provider agrees to make available, upon receipt of written request from the Secretary of Health and Human Services or the US Comptroller General or any of their duly authorized representatives, this agreement, books, documents and records of the Provider that are necessary to certify the extent of costs incurred by the Facility under this agreement.

Compliance with Title VI of the Civil Rights Act of 1964:

The Facility and the Provider(s) agree to be in full compliance with Title VI of the Civil Rights Act of 1964 (PL 88-352) and all requirements imposed by and pursuant to the regulations of the US Department of Health and Human Services issued pursuant to that Title, so that no person in the United States of America shall, on the grounds of race, color, handicap or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity provided by the Facility or the Provider.

Miscellaneous:

Indulgences, et cetera: Neither the failure nor any delay on the part of any party to exercise any right, remedy, power or privilege ("right") under this agreement shall operate as a waiver thereof. Nor shall any single or partial exercise of any right preclude any other or further exercise of the same or of any other right, nor shall any waiver of any right with respect to any occurrence be construed as a waiver of such right with respect to any other occurrence. No waiver shall be effective unless it is in writing and is signed by the party asserted to have granted such waiver.

Facility and Provider certify that:

No federal appropriated funds have been paid or will be paid, by or on behalf of either to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, Facility and/or Provider shall complete and submit Standard Form LLL "Disclosure Forms to Report Lobbying" in accordance with its instructions.

No counselor, teacher, or other employee of Facility nor any Facility board member, has solicited, taken, retained, or received any money, property, or thing of value from Provider, or any employee or agent of Provider, for referring students to Provider. Neither Provider, nor any employee or agent of Provider has offered, tendered to pay, or delivered any money, property, or thing of value to any counselor, teacher or other employee of Facility or Facility board member as a fee for referring students to Provider.

Notices: All notices, requests, demands and other communications required or permitted under this agreement shall be in writing and shall be deemed to have been duly given, made and received when personally delivered or upon actual receipt of registered or certified mail, postage prepaid, return receipt requested, addressed as set forth below.

Provider:

Mary White, OTR/L
Occupational Therapist Registered/Licensed
OK Lic. # 1109
NBCOT National Board Certification in Occupational Therapy Certification #1047053
HPSO Healthcare Providers Services Organization Medical Liability Insurance # 01009397

Facility: Chickasha Public Schools, 900 W Choctaw Chickasha, OK 73018 405-222-6500

Entire agreement:

This agreement and the schedules(s) hereto contain the entire understanding between the parties hereto with respect to the subject matter, and supersede all prior and contemporaneous agreements and understanding, inducement or condition, express or implied, oral or written; except as herein, neither this agreement nor the attached schedules maybe modified or amended other than by an agreement in writing.

Schedules:

All schedules exhibits, and addenda attached hereto are hereby incorporated by reference into, and made a part of this agreement.

In witness whereof, the parties have executed and delivered this Agreement on the date first above written.

The Provider:

Electronically Signed By:
Mary White
DBA: ABC Occupational Therapy
Occupational Therapist
April 15, 2024

The Facility:

By: _____ By: _____
Title: _____ Title: _____
Date: _____ Date: _____

Schedule A

FEE SCHEDULE – Occupational Therapy Services

Facility agrees to pay for occupational therapy services performed for students on the following basis, as determined by agreement of the parties. Charges shall be based on hours of service as set forth below:

Any and all occupational therapy services, including but not limited to: evaluations and treatments at \$ 4900.00 each month for twelve months for services provided by the COTA/L and \$55.00 per hour for services provided by the OTR/L.

The therapist's billable time, includes direct and indirect student care, planning for treatment to include but not limited to documentation, treatment session, consultation with any of the student's IEP team members, set-up, clean-up, preparation for treatment, evaluation, screening, assessments, score and interpret and preparation of reports. **Mileage to and from district is not considered billable time and will not be charged.**

The Provider may change the schedule of charges set forth above at any time on not less than 30 days notice to the Facility. If the Facility objects to such increase and the Provider and the Facility cannot otherwise reach an agreement, notification of such an increase shall constitute "cause" for purposes of termination of the agreement.

Service commencement date: July 1, 2024.

PHYSICAL THERAPY CONTRACT SERVICES AGREEMENT

This agreement is made and entered into as the _____ day of _____ 2024 by and between **Chickasha Public Schools** and **Carla Gill-Garling, Registered Physical Therapist**.

WHEREAS, THE Chickasha Public Schools and Carla Gill-Garling, R.P.T. desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Physical Therapist: The Physical Therapist shall perform physical therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Chickasha Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Physical Therapist is a member. The Physical Therapist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Chickasha Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Chickasha Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Chickasha Public Schools and the Physical Therapist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Chickasha Public

Schools acknowledges that it has no right to control the means and methods by which the Physical Therapist performs her duties, so long as those means and methods constitute sound, prudent, and professional physical therapy practices. The Physical Therapist has the duty to report any income received pursuant to this Agreement for local, state, and federal income tax purposes and for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of its relationship with the Chickasha Public Schools. Chickasha Public Schools will be responsible for alerting the Physical Therapist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Physical Therapist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Physical Therapist's services hereunder, the Chickasha Public Schools shall pay Carla Gill-Garling, R.P.T. the sum of \$55.00 per hour for duties performed or the sum of \$47.50 per hour for duties performed by a licensed physical therapy assistant, whom is subcontracted through the Physical Therapist. The Physical Therapist will be responsible for overseeing the duties performed by one physical therapy assistant. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided. The Physical Therapist will submit an invoice for reimbursement of duties performed by the last working Friday of each month. Payment will follow the monthly board meeting.

4. Term: The term of this Agreement shall be for the school 2024-2025 commencing on July 1, 2024 and ending on June 30, 2025. This Agreement may be terminated by either party for any reason with a two-week written notification by certified mail with the two-week notification beginning upon receipt by the receiving party.
5. Insurance: During the term of this Agreement, Chickasha Public Schools will not provide accident or health insurance to the Physical Therapist nor any other fringe benefits. The Physical Therapist will provide her own professional liability or malpractice insurance in such amounts as are satisfactory to the Chickasha Public School.

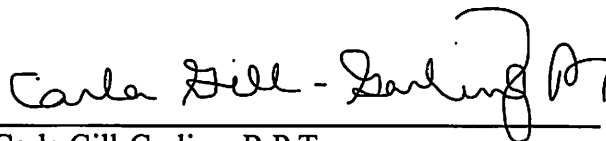
This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

Superintendent of Schools

Date

Director of Special Services

Date



Carla Gill-Garling, R.P.T.
P.T. # 1603

04/07/2024
Date

Contract Agreement

This agreement is established between Chickasha Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Chickasha Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

The fee for these services is agreed upon at \$75 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Chickasha) and return to point of origin.

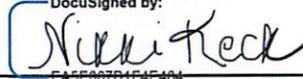
To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Chickasha Public Schools following rendering of services. **Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.**
4. If scheduled meetings or consults are canceled for any reason, a reasonable notice or 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Chickasha Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

This agreement shall expire on June 30, 2025 unless reviewed and renewed by both parties prior to that date.

Authorized Representative

Chickasha Public Schools

DocuSigned by:


Nikki Keck, TVI, COMS

Certification # 187290 EXP: 6/30/2028

National O&M # 4086 EXP: 9/30/2026

Date

4/4/2024

Date

Lease between the Chickasha Public Schools and Washita Valley Community Action Council

Building #1

THIS LEASE, made this 1st day of July 2024, by and between the Chickasha Public School District No. I-1 of Grady County Oklahoma, of the first part, and the Washita Valley Community Action Council of the second part.

Witnessed, That said first party in consideration of the covenants and agreements hereinafter set forth, does by these presents demise, lease and let unto the second party, the following described property situated in the County of Grady, State of Oklahoma, to wit:

The West Elementary School Building #1, 1000 Minnesota Avenue in the City of Chickasha for the purpose as follows: (a) the administrative office of the second part

TO HAVE AND TO HOLD the same unto the second party from the 1st day of July, 2024 to the 30th day of June 2025, and second party in consideration of the premises herein set forth agrees to the keeping of mutual covenants and provisions contained herein, which include the right to utilize, renew and extend this lease for an additional year at a time upon annual review by the first party, with the stipulation that the first party can void the lease if the program of the public schools dictates the use of the building for any other purpose. The first party will give a 90-day notice to the second party, except in case of a natural disaster, would require immediate possession.

It Is Further Agreed:

1. The second party will be responsible for rent in the amount of \$1,000.00 per month for building #1.
2. That the second party shall not assign this lease or underlet said premises or any part thereof, without previous consent in writing of the first party;
3. That at the expiration of this lease, or sooner determination therefore the second party shall give peaceable possession of the premises to the first party in as good condition as they now are, the usual wear and tear and damage by fire or other unavoidable casualty excepted;
4. That upon the failure of the second party to comply with the terms and conditions of this lease, the first party may declare this lease thereby ended and determined, and re-enter and take possession of the premises, and notice of such election and demand possession are hereby waived;
5. That this lease shall not be considered renewed except by agreement of the parties hereto;
6. That the first party will carry property insurance on the building and maintain the structure of the building with the following conditions:
 - a. Second party will mow, trim and edge property:
7. That the second party will be responsible for payment of all utilities, daily maintenance, proper supervision and security of building #1, roof repair due to leakage, repair of sewer, gas lines, water lines, HVAC and fire control system;
8. That no remodeling may be done or improvements or alterations made thereon which would affect the structure of the building without the approval of the first party;
9. The first party will not be liable for any claims due to incidents or activities connected with the various programs of the second party occupying building #1.

10. WVCAC retains liability insurance for building #1.

IN WITNESS WHEREOF, the parties hereto set their hands the ____ day of _____, 2024.

EXECUTED on this ____ day of _____, 2024.

LESSOR:

CHICKASHA INDEPENDENT SCHOOL

DISTRICT NO. 1 GRADY COUNTY, OKLAHOMA

By: _____

Superintendent

(SEAL)

ATTEST:

By: _____

Clerk

LESSEE;

WASHITA VALLEY COMMUNITY ACTION COUNCIL

By: _____

Executive Director

(SEAL)

ATTEST:

By: _____

Notary

Lease between the Chickasha Public Schools and Washita Valley Community Action Council

Building #2

THIS LEASE, Made this 1st day of July, 2024, by and between the Chickasha Public School District No. I-1 of Grady County Oklahoma, of the first part, and the Washita Valley Community Action Council of the second part.

Witnessed, That said first party in consideration of the covenants and agreements be hereinafter set forth, does by these present demise, lease and let unto the second party, the following described property situated in the County of Grady, State of Oklahoma, to wit:

The West Elementary School Building #2, 1000 Minnesota Avenue and Annex in the City of Chickasha for the purpose as follows:

(a.) Conduct the Chickasha Head Start and Early Head Start Program

TO HAVE AND TO HOLD the same unto the second party from the 1st day of July, 2024 to the 30th day of June 2025, and second party in consideration of the premises herein set forth agrees to the keeping of mutual covenants and provisions contained herein, which include the right to utilize, renew and extend this lease for an additional year at a time upon annual review by the first party, with the stipulation that the first party can void the lease if the program of the public schools dictates the use of the building for any other purpose. The first party will give a 90-day notice to the second party, except in case of a natural disaster, would require immediate possession.

It Is Further Agreed:

1. That the second party will not be charged rent for building #2.
2. That the second party shall not assign this lease or underlet said premises or any part thereof, without previous consent in writing of the first party;
3. That at the expiration of this lease, or sooner determination therefore the second party shall give peaceable possession of the premises to the first party in as good condition as they now are, the usual wear and tear and damage by fire or other unavoidable casualty excepted;
4. That upon the failure of the second party to comply with the terms and conditions of this lease, the first party may declare this lease thereby ended and determined, and re-enter and take possession of the premises, and notice of such election and demand possession are hereby waived;
5. That this lease shall not be considered renewed except by agreement of the parties hereto;
6. That the first party will carry property insurance on the building and maintain the structure of the building with the following conditions;
 - a. Second party will mow, trim and edge property
7. That the second party will be responsible for payment of all utilities, daily maintenance, proper supervision and security of building #2, roof repair due to leakage, repair of sewer, gas lines, water lines, HVAC and fire control system;
8. That no remodeling may be done or improvements or alterations made thereon which would affect the structure of the building without the approval of the first party;

9. The first party will not be liable for any claims due to incidents or activities connected with the various programs of the second party occupying building #2.

10. WVCAC retains liability insurance on building #2.

IN WITNESS WHEREOF, the parties hereto set their hands the ____ day of _____, 2024.

EXECUTED on this _____ day of _____, 2024.

LESSOR:
CHICKASHA INDEPENDENT SCHOOL
DISTRICT NO. 1 GRADY COUNTY, OKLAHOMA
By: _____
Superintendent

(SEAL)
ATTEST:
By: _____
Clerk

LESSEE;
WASHITA VALLEY COMMUNITY ACTION COUNCIL
By: _____
Executive Director

(SEAL)
ATTEST:
By: _____
Notary

**PURPOSE OF ACCOUNT FORM
SCHOOL YEAR
2023-2024**

- (1) ACCOUNT NAME: Chickasha Quality Academy
- (2) PURPOSE OF ACCOUNT: To provide for activities at Chickasha Quality Academy
- (3) REVENUE: Donations, fundraisers, promotional items/sales, Apparel sales, Field Trips, food/drink sales, garage sales
- (4) LIST FUNDRAISERS: Apparel Sales (Hats, bags, shirts, banners, lanyards), garage sales, art sales, car washes, bake sale, auctions, bean supper, raffle tickets, snacks and water sales
- (5) EXPENSES: Expenses of sales and/or fundraisers which will benefit this account, donations, food/water for students, events, senior gifts, equipment, general supplies, field trips, supplies for graduation, awards/certificates, teacher appreciation items, invitations, expenses for end of the year celebrations, and vital records.

FOR ACTIVITY OFFICE USE ONLY

Elizabeth K. DePaul
CUSTODIAN'S SIGNATURE

4-19-2024
DATE

BOARD PRESIDENT

DATE APPROVED

CHICKASHA PUBLIC SCHOOLS TECHNOLOGY SURPLUS REPORT 5-7-24

(SENIOR CHROMEBOOKS 2024)

Site Name	Resource Name	Barcode	Serial Number	Status	Surplus Reason
Chickasha High School	Lenovo 100e Chromebook	6217051687	P202YPK9	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6217051689	P202YZPQ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051008	P202YN8V	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051011	P202YWZQ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051013	P202YZ4H	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051014	P202YXB3	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051015	P202Z2P8	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051020	P202YYAQ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051021	P202YX1U	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051024	P202Z09W	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051025	P202Z1NB	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051027	P202YX8Y	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051029	P202Z2VE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051031	P202Z2E8	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051033	P202Z1QD	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051036	P202Z06E	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051039	P202YVGE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051045	P202Z0GS	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051049	P202YTP4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051050	P202YWWC	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051051	P202Z0BU	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051053	P202Z0HP	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051055	P202Z1JB	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051056	P202YX5L	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051058	P202Z1QR	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051059	P202Z1W2	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051106	P202Z2L4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051107	P202YTE1	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051108	P202YY7L	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051109	P202YR9F	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051110	P202YNFZ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051111	P202Z1QJ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051112	P202Z2LZ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051113	P202YTN7	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051114	P202Z090	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051115	P202YYWJ	Ready for Disposal	End of Life
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Chickasha High School	Lenovo 100e Chromebook	9997051117	P202YVEY	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051118	P202Z0FR	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051119	P202Z0H5	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051120	P202Z2QS	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051121	P202Z0HL	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051122	P202YNNF	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051123	P202YX3C	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051124	P202Z0EK	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051125	P202Z0AB	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051126	P202Z0D6	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051127	P202Z1GY	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051128	P202Z2V0	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051129	P202Z0Z1	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051130	P202Z335	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051131	P202YTNF	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051132	P202Z0AE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051133	P202YX04	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051134	P202YVLP	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051135	P202YR81	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051136	P202YY3P	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051137	P202Z0FC	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051138	P202Z32A	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051139	P202YVDY	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051140	P202Z0CX	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051141	P202Z0EU	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051142	P202YYAG	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051143	P202YYGE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051144	P202Z315	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051145	P202Z23Z	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051146	P202YFFW	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051147	P202Z0DB	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051148	P202Z0B9	Ready for Disposal	End of Life

CHICKASHA PUBLIC SCHOOLS TECHNOLOGY SURPLUS REPORT 5-7-24

(SENIOR CHROMEBOOKS 2024)

Site Name	Resource Name	Barcode	Serial Number	Status	Surplus Reason
Chickasha High School	Lenovo 100e Chromebook	9997051288	P202YY3S	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051289	P202Z0D8	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051290	P202Z1LQ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051291	P202Z05R	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051292	P202YYWY	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051293	P202YVJ9	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051294	P202YXZH	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051295	P202Z2SW	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051296	P202Z0GZ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051297	P202YY3L	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051298	P202Z0E1	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051299	P202YXQ3	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051300	P202YXBC	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051301	P202YXZT	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051302	P202Z0DF	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051303	P202YZGQ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051304	P202Z0DS	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051305	P202Z0B8	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051306	P202YW26	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051307	P202YP61	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051308	P202Z0HM	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051309	P202YY43	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051310	P202Z0GW	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051311	P202YZZA	Ready for Disposal	End of Life
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Chickasha High School	Lenovo 100e Chromebook	9997051317	P202Z0H8	Ready for Disposal	End of Life
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Chickasha High School	Lenovo 100e Chromebook	9997051320	P202Z0K8	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051321	P202Z2PC	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051322	P202Z2QN	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051323	P202YVWG	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051324	P202Z0EJ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051665	P202YX03	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051666	P202YVF6	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051667	P202Z057	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051668	P202YTMK	Ready for Disposal	End of Life
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Chickasha High School	Lenovo 100e Chromebook	9997051679	P202YTMW	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051681	P202YTLX	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051683	P202Z3Z	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051691	P202YTK6	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052025	P202YWZ4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052034	P202Z0AK	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052035	P202YZGP	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052036	P202Z0A3	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052042	P202YVP1	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052043	P202YWVP	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052044	P202YXS4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052045	P202Z0GT	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997052095	P202Z1JY	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P20252U4	P20252U4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P2025ZU9	P2025ZU9	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P2025ZY5	P2025ZY5	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P2027BJ5	P2027BJ5	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P20285ZS	P20285ZS	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P202860J	P202860J	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P2028673	P2028673	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P20286GL	P20286GL	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	P20286X9	P20286X9	Ready for Disposal	End of Life

**CHICKASHA PUBLIC SCHOOLS TECHNOLOGY SURPLUS REPORT 5-7-24
(SENIOR CHROMEBOOKS 2024)**

Site Name	Resource Name	Barcode	Serial Number	Status	Surplus Reason
Chickasha High School	Lenovo 100e Chromebook	6210501116	P202YZL4	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501118	P202YVXR	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501119	P202YY2Q	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501120	P202YWEZ	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501122	P202YVNO	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501123	P202YTC6	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501126	P202YWVE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501128	P202YXT2	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501130	P202YZDE	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501131	P202YNKM	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501133	P202Z332	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501139	P202YVKT	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501142	P202Z1M6	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501143	P202Z0BV	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501144	P202YXRH	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501146	P202YZA5	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501148	P202YXU3	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501149	P202Z2HC	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501151	P202Z30E	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	6210501187	P202YY41	Ready for Disposal	End of Life
Chickasha High School	Lenovo 100e Chromebook	9997051171	P202Z0CA	Ready for Disposal	End of Life

**Chickasha Public
Schools
Exhibit A
May 6, 2024**

2024-25 Certified Temporary Hire(s)			
Bill Wallace	Position	Effective Date	Contract Status
Logan Clark	Kindergarten Teacher	2024-2025	Certified Temporary
Baylee Winzenreid	Pre K Teacher	2024-2025	Certified Temporary
Grand	Position	Effective Date	Contract Status
Rebecca Branch	Elementary Teacher	2024-2025	Certified Temporary
Margaret Briley	Special Education Teacher	2024-2025	Certified Temporary
CMS	Position	Effective Date	Contract Status
James Nance	Social Studies Teacher	2024-2025	Certified Temporary
Jameson Richardson	History Teacher	2024-2025	Certified Temporary
CHS	Position	Effective Date	Contract Status
Roger Raper	HS Teacher	2024-2025	Certified Temporary
Aaron Crawford	HS Teacher	2024-2025	Certified Temporary
Nathan McGregor	Strength and Conditioning Teacher	2024-2025	Certified Temporary
William "Mark" McPeak	Vo Ag Instructor	2024-2025	Certified Temporary

2023-24 Certified Temporary Hire(s)			
Grand	Position	Effective Date	Contract Status
Margaret Briley	Special Education Teacher	5/6/2024	Certified Temporary

2023-24 Support Hire(s)			
Transportation	Position	Effective Date	Contract Status
Rachele Kemp	Bus Driver Substitute/Bus Monitor	4/15/2024	Probationary Support

Bill Wallace	Position	Effective Date	Contract Status
Shawna Lopez	Kindergarten Teacher	5/16/2024	Certified Temporary
Colton Pennel	Kindergarten Teacher	5/16/2024	Certified Temporary
CMS	Position	Effective Date	Contract Status
Jonathan Annesley	Assistant Band Director	4/15/2024	Certified Temporary
Lauren Whatley	Math Teacher/Math Dept Head/MS Girls Powerlifting Coach	5/16/2024	Career Certified
CHS	Position	Effective Date	Contract Status
Grahme Croslin	PE Teacher	5/16/2024	Emergency Certified
Karlye Weber	Special Education Teacher	5/16/2024	Certified Temporary
Julianne Annesley	HS Band Director	5/16/2024	Career Certified

2023-24 Transfers/Promotions/Re-assignments/Workday Adjustments(s)

Bill Wallace	From:	To:	Effective Date
Mariah Whitmore	Para I at BW	Teacher Assltant at BW	12/11/2023
CMS	From:	To:	Effective Date
Jennifer Sykes	Para I at CMS	Para II at CMS	4/1/2024
Eric Golightly	Para II at CMS	Para II at CHS	2024-2025

2023-24 Extra Duty Hire(s)

Transportation	Position	Effective Date	Status
Mike Minard	Summer School Bus Driver	2023-2024	Support
Rodney Burgess	Summer School Bus Driver	2023-2024	Support
Kaden Blakes	Summer School Bus Driver	2023-2024	Support
Matthew Givens	Summer School Bus Driver	2023-2024	Support
Kailyn Givens	Summer School Bus Driver	2023-2024	Support
Bethany Goble	Summer School Bus Driver Sub	2023-2024	Career Certified
Central Kitchen	Position	Effective Date	Status
Angela Wilkerson	Summer School Feeding Program	6/30/2024	Support

Tamara Lynch	Summer School Feeding Program	6/30/2024	Support
Karla Schenk	Summer School Feeding Program	6/30/2024	Support
Jazman Strait	Summer School Feeding Program	6/30/2024	Support
Evelyn Taylor Griswold	Summer School Feeding Program	6/30/2024	Support
Megan Colvin	Summer School Feeding Delivery Driver	6/30/2024	Support
Bill Wallace	Position	Effective Date	Status
Ashley Blair	Summer School Teacher	2023-2024	Certified Temporary
Kelsey Duke	Summer School Teacher	2023-2024	Certified Temporary
Nancy Jarvis	Summer School Teacher	2023-2024	Career Certified
Radeena Crowder	Summer School Teacher	2023-2024	Career Certified
Jeremy Mysse	Summer School Teacher	2023-2024	Certified Temporary
Thomas Jeffries	Summer School Teacher	2023-2024	Career Certified
Arizona Ridgway	Summer School Teacher	2023-2024	Certified Temporary
Larissa Hofeld	Summer School Teacher	2023-2024	Certified Temporary
Mary Curtis	Summer School Sub	2023-2024	Career Certified
Donna Osborn	Summer School Sub	2023-2024	Certified Temporary
Grand	Position	Effective Date	Status
Chris Albrecht	Summer School Teacher	2023-2024	Career Certified
Tara Beavers	Summer School Teacher	2023-2024	Certified Temporary
Sandy Crowder	Summer School Teacher	2023-2024	Career Certified
Cara DeTurk	Summer School Teacher	2023-2024	Career Certified
Lisa Youngblood	Summer Daycare Teacher	2023-2024	Career Certified
Susannah Tate	Summer Daycare Teacher	2023-2024	Career Certified
Cara DeTurk	Summer Daycare Teacher	2023-2024	Career Certified
Jamie Evans	Summer Daycare Teacher	2023-2024	Career Certified
Whitnee Brooks	Summer Daycare Worker	2023-2024	Support
Lincoln	Position	Effective Date	Status
Tish Kennedy	Jump Start Summer School	7/22/2024	Career Certified

Jessica Mainard	Jump Start Summer School	7/22/2024	Certified Temporary
CMS	Position	Effective Date	Status
Amber Johnson	ESYTeacher	5/22/2024	Career Certified
Sonja Pierson	Jump Start Math Teacher	7/26/2024	Emergency Certified
Cheryl Music Sweeden	Jump Start ELA Teacher	7/26/2024	Career Certified
Leta Pruitt	Summer School Feeding Substitute	6/3/2024	Support

2024-25 SY Extra Duty Hire(s)			
CHS	Position	Effective Date	Status
Nathan McGregor	Football/Powerlifting Coach	2024-2025	Certified Temporary
Jamie Nance	Football Asst.Coach	2024-2025	Certified Temporary
Aaron Crawford	HS Football Coach	2024-2025	Certified Temporary

2024-25 SY Administrative Support Rehire(s)			
Administration	Position	Effective Date	Status
Rochelle Bowens	Administrative Assistant/Superintendent	7/1/2024	Admin Support
Carla Nicholas	Administrative Assistant/Federal Programs/Special Education	7/1/2024	Admin Support
Aubrey Mills	Payroll Clerk	7/1/2024	Admin Support
Abby Bauman	Personnel Clerk	7/1/2024	Admin Support
Toni Simon	Encumbrance Clerk	7/1/2024	Admin Support
Vicki Gassaway	Treasurer	7/1/2024	Admin Support
Enrollment Center	Position	Effective Date	Status
Whitney Molder	Administrative Assistant/Enrollment	7/1/2024	Admin Support
Athletics	Position	Effective Date	Status
Michelle Fleetwood	Administrative Assistant/Athletics	7/1/2024	Admin Support
Maintenance	Position	Effective Date	Status
Janet Dunavant	Admin Asst to Operations/Custodial Supervisor	7/1/2024	Admin Support

Transportation	Position	Effective Date	Status
Susan Parr	Transportation Supervisor	7/1/2024	Admin Support
Central Kitchen	Position	Effective Date	Status
Leslie Edwards	Food Service Supervisor	7/1/2024	Admin Support

2024-25 SY Lisenced Rehire(s)			
Enrollment Center	Position	Effective Date	Status
Laurena Kleckner Bacon	District LPC	2024-2025	Licensed
Ashley Foster	District LPC	2024-2025	Licensed

2024-25 SY Transfers/Promotions/Re-assignments/Workday Adjustments(s)			
CQA	From:	To:	Effective Date
Deborah Clark	Alt Ed Teacher 3/7	Alt Ed Teacher (correction)	2024-2025
Jennifer Sykes	Para I at CMS	Para II at CMS	2024-2025
Lincoln	From:	To:	Effective Date
Jessica Mainard	5th Grade Teacher at Lincoln	6th Grade Teacher at Lincoln	2024-2025
Brett Nowlin	5th Grade Teacher at Lincoln	Long Term SPED Sub at Lincoln	2024-2025

2024-25 SY Support Rehire(s)			
Bill Wallace	Position	Effective Date	Status
Melissa James	Teacher Assistant	2024-2025	Support
Sarah Josey	Teacher Assistant	2024-2025	Support
Rebecca Shrader	Library Assistant	2024-2025	Support
Flor Zubiarte	Paraprofessional	2024-2025	Support
Tabatha Smith	Teacher Assistant	2024-2025	Support
Lisa Chambon	Paraprofessional 4 hrs	2024-2025	Support
Valerie Blalock	Custodian	2024-2025	Support
Jessica Barron	Paraprofessional	2024-2025	Support
Sheryll Rodgers	Paraprofessional	2024-2025	Support
Branden Denham	Paraprofessional	2024-2025	Support

Darla Williams	Teacher Assistant	2024-2025	Support
Joyce Seat	Paraprofessional	2024-2025	Support
Ashlynn Kimberly	Paraprofessional	2024-2025	Support
Melissa Johnston	Teacher Assistant	2024-2025	Support
Macy Ferguson	Teacher Assistant	2024-2025	Support
Brianna Landry	Paraprofessional	2024-2025	Support
Kayla Smith	Paraprofessional	2024-2025	Support
Charolotte Moore	Secretary	2024-2025	Support
Wilma Dudley	Secretary	2024-2025	Support
Angela Harper Ellison	Speech Path Asst.	2024-2025	Support
Brinae Anderson	Nurse's Assistant	2024-2025	Support
Jeanette Thomas	Custodian	2024-2025	Support
Cristy Cervantes	Custodian	2024-2025	Support
Jeanetta Hill	Head Custodian	2024-2025	Support
Selina Miracle	Cook/Server	2024-2025	Support
Karla Schenk	Cook/Server	2024-2025	Support
Grand	Position	Effective Date	Status
Glena Brock	Secretary	2024-2025	Support
Danna Griffith	Secretary	2024-2025	Support
Linda Anderson	Paraprofessional	2024-2025	Support
Tara Ingram	Paraprofessional	2024-2025	Support
Lori Brandt	Paraprofessional	2024-2025	Support
Jenifer Morris	Paraprofessional	2024-2025	Support
Keisha Baggett	Paraprofessional	2024-2025	Support
Whitnee Brooks	Paraprofessional	2024-2025	Support
Brooke Brandt	Paraprofessional	2024-2025	Support
Felicia Graham	Paraprofessional	2024-2025	Support
Ashley Nitzinger	Paraprofessional	2024-2025	Support
Jason Tillman	Custodian	2024-2025	Support
Anita Wilkins Nacoste	Head Custodian	2024-2025	Support
Kim Radford	Kitchen Manager	2024-2025	Support

Linda Reed	Cook/Server	2024-2025	Support
Abbigaile Gibson	Library Assistant	2024-2025	Support
Lincoln	Position	Effective Date	Status
Tamecha Wilson	Library Assistant	2024-2025	Support
Jill Euwins	Secretary	2024-2025	Support
Michelle Fowler	Secretary	2024-2025	Support
Amanda Overby	Paraprofessional	2024-2025	Support
Michael Schoonover	Paraprofessional	2024-2025	Support
Mary Davis	Head Custodian	2024-2025	Support
Twila Carroll	Cook/Server 6 hrs	2024-2025	Support
James Lucas	Custodian	2024-2025	Support
Evelyn Taylor Griswold	Kitchen Manager	2024-2025	Support
CMS	Position	Effective Date	Status
Matthew Givens	Teacher Assistant 2 hrs	2024-2025	Support
Mindy Crow	ISR Monitor	2024-2025	Support
Kendra Curtis	Head Custodian	2024-2025	Support
Cassidy Fletcher	Paraprofessional	2024-2025	Support
Mary Hall	Nurse's Assistant	2024-2025	Support
Jennifer Johnson	Paraprofessional	2024-2025	Support
Jo Horton	Secretary	2024-2025	Support
Leta Pruitt	Paraprofessional	2024-2025	Support
Traci Ryans	Library Assistant	2024-2025	Support
Jennifer Sykes	Paraprofessional	2024-2025	Support
Charlotte Tapp	Secretary	2024-2025	Support
Kim Lucas	Custodian	2024-2025	Support
Kevin Nacoste	Custodian	2024-2025	Support
Tamara Lynch	Cook/Server	2024-2025	Support
Tammy Casimir	Cook/Server	2024-2025	Support
Alicia Mays	Cook/Server	2024-2025	Support
Angela Wilkerson	Cook/Server	2024-2025	Support
CHS	Position	Effective Date	Status

Pam Brandt	Paraprofessional	2024-2025	Support
Angela Davis	Paraprofessional	2024-2025	Support
Dominic Neff	ISR Monitor	2024-2025	Support
Tasha Ellis	Secretary	2024-2025	Support
Stacy Price	Paraprofessional	2024-2025	Support
Matthew Givens	Teacher Assistant 2 hrs	2024-2025	Support
Eric Golightly	Paraprofessional	2024-2025	Support
Robin Grossnicklaus	Teacher Assistant	2024-2025	Support
Elaine Murray	Secretary	2024-2025	Support
Otto Reinhart	Head Custodian	2024-2025	Support
Teresa Russell	Secretary	2024-2025	Support
Terrie Snyder	Registrar	2024-2025	Support
Sherrie Luers	Library Assistant	2024-2025	Support
Debbie Bradford	Custodian	2024-2025	Support
CQA	Position	Effective Date	Status
Patricia Smith	Secretary	2024-2025	Support
Cynthia Ferguson	Teacher Assistant	2024-2025	Support
Angel Scott	Paraprofessional	2024-2025	Support
Activity Center	Position	Effective Date	Status
Ed Doshier	Custodian	2024-2025	Support
Chuck Lucas	Custodian	2024-2025	Support
Transportation	Position	Effective Date	Status
Crystal Beach	Bus Monitor 5 hrs	2024-2025	Support
Lavon Blalock	Bus Driver 5 hrs	2024-2025	Support
Kaden Blakes	Bus Driver	2024-2025	Support
Deborah Bryant	Bus Driver 4 hrs	2024-2025	Support
Robert Buckner	Bus Monitor 4 hrs	2024-2025	Support
Rodney Burgess	Bus Driver 4 hrs	2024-2025	Support
Lisa Chambon	Bus Driver 4 hrs	2024-2025	Support
Becki Duncan	Bus Driver 4 hrs	2024-2025	Support
Kailyn Givens	Bus Driver 6 hrs	2024-2025	Support

Matthew Givens	Bus Driver 4 hrs	2024-2025	Support
Roger Haney	Bus Driver 4 hrs	2024-2025	Support
Tamra Johnson	Bus Monitor 2 hrs	2024-2025	Support
Lynn Lee	Bus Driver 5 hrs	2024-2025	Support
Sarah Ketchum Lopez	Bus Monitor 5 hrs	2024-2025	Support
Tony Mosley	Bus Monitor 4 hrs	2024-2025	Support
Darla McArthur	Bus Driver	2024-2025	Support
Mike Minard	Bus Driver 5hrs	2024-2025	Support
Louise Plummer	Bus Driver 6 hrs	2024-2025	Support
Johnny Riley	Bus Driver 5 hrs	2024-2025	Support
Stephanie Riley	Bus Driver/Grounds	2024-2025	Support
Kirsten Saunier	Bus Monitor 4 hrs	2024-2025	Support
Rachele Saunier	Bus Monitor 4 hrs	2024-2025	Support
Shaddiah Phillips	Bus Monitor 4 hrs	2024-2025	Support
Maintenance	Position	Effective Date	Status
Mark Crowder	Maintenance Supervisor	2024-2025	Support
Jeff Kinsey	Maintenance	2024-2025	Support
Tony Ehrlich	Skilled Labor	2024-2025	Support
Crystal Beach	Custodian 1 hr	2024-2025	Support
Patty Ballinger	Head Custodian	2024-2025	Support
Rachele Saunier	Custodian 2 hrs	2024-2025	Support
Kirsten Saunier	Custodian 2 hrs	2024-2025	Support
Michael Mitchell	Grounds	2024-2025	Support
Lavon Blalock	Mail Clerk 3 hr	2024-2025	Support
Jamie Saunier	Grounds	2024-2025	Support
Tamra Johnson	Custodian 2 hrs	2024-2025	Support
Kyle Horton	Grounds	2024-2025	Support
Adin Blalock	Grounds 4 hrs	2024-2025	Support
Lynn Walker	Athletics Grounds Keeper	2024-2025	Support
Pierre Williams	Grounds 5 hrs	2024-2025	Support
Central Kitchen	Position	Effective Date	Status

Jessica Boyd	Cook/Server	2024-2025	Support
Janet Diane Schmidt	Cook/Server	2024-2025	Support
Shelia Broadus	Cook/Server	2024-2025	Support
Megan Colvin	Food Service Delivery Driver	2024-2025	Support
Giselle Durbin	Child Nutrition Claims and Reimbursement Manager	2024-2025	Support
Beki Duncan	Cashier 2hrs	2024-2025	Support
Patricia Stewart	Cook/Server	2024-2025	Support
Shawna Dougherty	District Kitchen Manager	2024-2025	Support
Linda Hawkins	Dish Washer	2024-2025	Support
Linda Horton	Custodian	2024-2025	Support
Darlene Johnson	Cook/Server	2024-2025	Support
Staci Reinhart	Cook/Server	2024-2025	Support
Jazman Strait	Cook/Server	2024-2025	Support
LaTonia Watson	Cook/Server	2024-2025	Support
Roger Haney	Cashier 2hrs	2024-2025	Support