

AGENDA

School District #145 - Waverly Public Schools

1. OPENING OF THE MEETING

1.1. Call to Order

1.2. Open Meetings Act

1.3. Publication of Meeting

1.4. Roll Call

1.5. Pledge of Allegiance

2. APPROVAL OF AGENDA

2.1. Approve Agenda

Approval of the agenda for the meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

3. REPORTS

3.1. Building / District Administrators

3.2. Superintendent

3.3. Board Reports

4. RECOGNITION OF VISITORS / OPEN FORUM

5. ACTION ITEMS

5.1. Consent Agenda

Approval of the consent agenda Passed with a motion by Board Member #1 and a second by Board Member #2.

5.1.1. Meeting Minutes

5.1.2. Staff Resignations / Terminations

5.1.3. Staff Hires / Reassignments

5.1.4. Extra-Duty Assignments

5.1.5. Fund Balances

5.1.6. Fund Claims

5.1.7. Acceptance of Donations

5.2. Director of Human Resources and Communications

Approve Richard Devney as the Director of Human Resources and Communication for the 2024-2025 school year, 12 month employment, at a rate of \$135,000, effective July 1, 2024. Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Strategic Planning Goals

Approve strategic planning goals as written Passed with a motion by Board Member #1 and a second by Board Member #2.

5.4. Extra Duty Additions for Middle School Girls Wrestling

Approve the addition of two coaches at the middle school at Category IV for girls wrestling starting with the 2024-2025 school year Passed with a motion by Board Member #1 and a second by Board Member #2.

5.5. Teacher Leave of Absence

Approve a one year leave of absence for Erin Keithley for the 2024-2025 school year Passed with a motion by Board Member #1 and a second by Board Member #2.

5.6. Out of State Trip

Approve the out of state trip for the cross country team to Bentonville, Arkansas Passed with a motion by Board Member #1 and a second by Board Member #2.

5.7. Emergency Operations Plan

Approve the district Emergency Operations Plan Passed with a motion by Board Member #1 and a second by Board Member #2.

6. Discussion Items

7. Convene Closed Session

7.1. Convene Closed Session

7.1.1. Restate Closed Session Reason

8. Reconvene to Open Session

8.1. Reconvene Open Session

To reconvene in open session Passed with a motion by Board Member #1 and a second by Board Member #2.

9. Upcoming Board Activities

9.1. Committee Meetings

9.2. Board Meetings

9.3. Board Training/Development

10. Adjournment

11. For Your Information

Meeting Notice

Notice of Regular Meeting
School District 145 (aka Waverly Public Schools)

The School District 145-Waverly Board of Education will convene in regular session at 7:00 p.m. on Monday, March 11th, 2024 in the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska.

The agenda for this meeting, which shall be kept continually current, shall be readily available for public inspection at the School District 145-Waverly Central Office, located at 14511 Heywood Street, Waverly, Nebraska.

Posted this 6th day of March, 2024.



Cory Worrell
Superintendent

School District 145 - Waverly

"Commitment to Excellence"



Ross Ricenbaw, WMS Principal

Waverly Middle School School Board Report March 2024

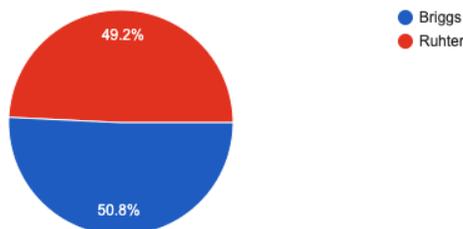
District 145 Board of Education,

Thank you for all your support for the district and Waverly Middle School. We have had a busy, but enjoyable year thus far. Our staff has worked hard to maintain a culture that is fun and responsive to the needs of middle school students. We have also continued our focus on achievement to keep our status as an "Excellent" school based on the standards set by the Nebraska Department of Education. I appreciate all you do for the students and staff of our district.

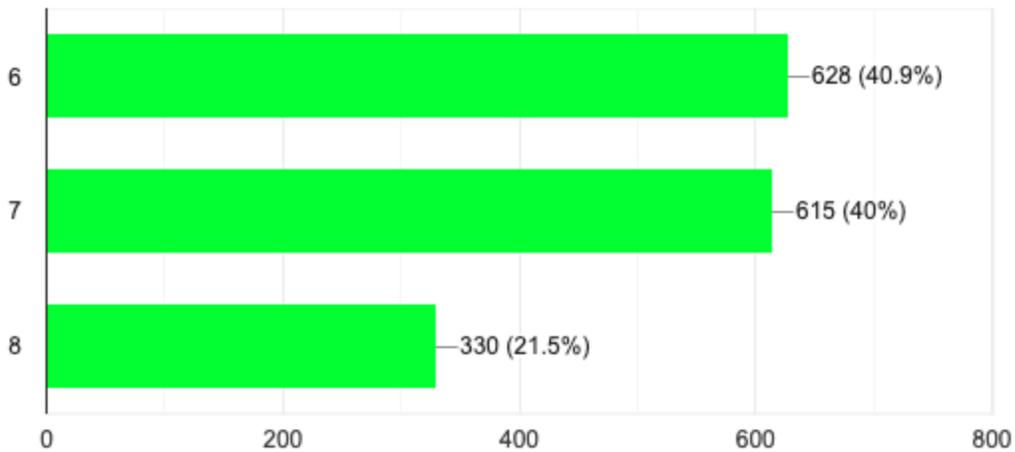
WMS Counseling Department

Four years ago we added a second counselor to Waverly Middle School. This has been a tremendous asset to both kids and adults as we have progressed through the years. The following charts display information and data relevant to the work our counselors are doing in the building. This first display shows the number responses our counselors have managed this year. Last year at this time, our counselors had logged 1,900 responses at the start of March. This year, they have increased that number about by approximately 400 at about the same time.

Counselor
2,319 responses

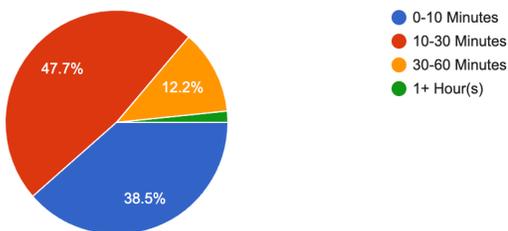


The next chart represents the grade level breakdown of student meetings for our counselors. As you can see, our 8th grader students have had a lot fewer visits, however this is our smallest class in the building. I also feel that this can be attributed to the work our counselors have done in 6th and 7th grade to better equip students with skills they need to be successful.

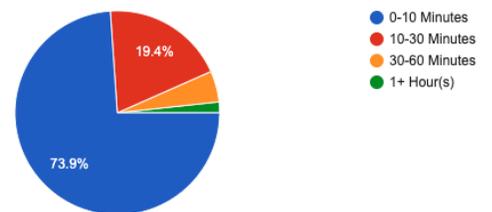


The next two charts display the length of time our counselors are spending when responding to situations. The left chart represents the time breakdown of time spent last year, and the chart on the right shows the data from this year. As you can see, our counselors have decrease the amount of time it takes to address a situation.

Length of Contact
1,292 responses



Length of Contact
2,319 responses



This view of our counselor data show the number of responses based on the calendar. The date is listed on the left and the number of responses is on the right for the specific data. When viewing this, pay attention to the data starting in December. This chart help illustrate how much stress is on students around the holidays. We've always been aware of this, but it is helpful to see it in the data. By view this chart, it will help us as we make plans for next year as we want to be as supportive as possible when kids need it the most.



Map Growth Data

These two charts show the growth and achievement scores in relation to the MAP test for math. The top chart shows the growth and achievement scores for math in 7th grade and the bottom chart reflects the math scores for growth and achievement in one of our teachers classrooms. In the top chart, you can see our 7th grade students grew at the 53rd percentile in comparison to the norm from fall to winter. For our level of achievement, the score remained the same, however the number of students in the bottom 40th percentile dropped from 15% to 13%.

In the individual classroom, the growth for that particular group of students was at the 55th percentile. For achievement, the overall percentile grew from the 59th percentile to the 61st percentile. While there was growth in the overall achievement, the number of students in this class in the bottom 20th percentile increased from the 4% to 8%.

At our February 19th inservice day, I created charts for our language arts and math teachers, so they each could view the building, grade, and classroom level. Teachers then looked at the individual students in their classrooms to identify those to focus on for further support. We will continue to use our MAP and classroom data as we prepare to take the district and state assessments in the coming weeks.

Grade 7

Growth Median and Distribution



Achievement Fall 2023-2024 Median and Distribution



Achievement Winter 2023-2024 Median and Distribution



Growth Median and Distribution



Achievement Fall 2023-2024 Median and Distribution



Achievement Winter 2023-2024 Median and Distribution



Public Input to the Board

It is the policy of the Board of Education to provide for and encourage input from its various constituents in an appropriate and orderly fashion at regularly scheduled Board of Education meetings. The board is open to and encourages input on school issues from the public. The board would prefer that individuals or groups with school related concerns first attempt to resolve those concerns through established administrative channels.

1. Matters concerning an individual school shall be discussed first with the respective building administrator of the school.
2. If the matter is not resolved satisfactorily at the school level, it may then be brought to the Superintendent.
3. If the matter is not resolved satisfactorily at the Superintendent's level, it may then be brought before the board of education by:
 - a. Addressing the matter during Open Forum at a regular, monthly board meeting; individual presentations should be no longer than three (3) minutes and the total allotted Open Forum agenda time will be a maximum of thirty (30) minutes.
 - b. Requesting a formal agenda item by contacting the superintendent or board president on or before the Thursday prior to the regular, monthly meeting which, unless otherwise announced, will be on the first Monday of every month.
 - c. Submitting the matter in writing, said documentation can either be presented at the regular meeting or appended to the agenda, if received in the superintendent's office on the designated Thursday.
4. A response will be provided once the board has the opportunity to inquire about the matter. Possible board responses when appropriate may include, but are not limited to: directing the superintendent to address the matter; tabling for further study; appointing a temporary board committee to study and/or resolve the matter; scheduling a special meeting to hear the matter; or not taking action. Public input to the board is heard during Open Forum. Matters brought to the board in this fashion will be taken under advisement and not acted upon at that time.

Note: The chair will not allow complaints about individuals. There are appropriate channels to address such matters. Because of the potential of introducing bias into board hearings on termination cases, complaints on individual employees will be received by the board only through the Superintendent of schools.

Policy Adopted: 04/10/78
 Policy Revised: 03/07/88
 Policy Revised: 01/02/06
 Policy Revised: 11/03/08

SCHOOL DISTRICT 145
 WAVERLY, NEBRASKA



Cory Worrell <cory.worrell@district145.org>

Fwd: Scott Wineman | Resignation

1 message

Brad McMillan <brad.mcmillan@district145.org>
To: Cory Worrell <cory.worrell@district145.org>

Tue, Feb 6, 2024 at 6:57 PM

----- Forwarded message -----

From: **Scott Wineman** <scott.wineman@hudl.com>
Date: Tue, Feb 6, 2024 at 2:35 PM
Subject: Scott Wineman | Resignation
To: Reed Manstedt <reed.manstedt@district145.org>
Cc: Brad McMillan <brad.mcmillan@district145.org>

2/6/2024

To: Reed Manstedt

Please accept this letter of resignation from my position as Freshman Coach effective at the end of this school year.

I am incredibly grateful for the opportunities given to me in this position. I feel like I learned a great deal from scheme, to technique, to how to run a program the right way.

Waverly Football is a winning program that emphasizes integrity, fosters brotherhood, and produces great men. It was an honor to be a part of it.

Above all, it was a great joy and blessing to get to work with the fine young men in the Waverly Football Program.

Go Vikings,

-Scott Wineman

Scott Wineman
Account Executive | North FL

call: 904-439-4717

Support: support@hudl.com

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Brad McMillan, CAA
Assistant Principal/Activities Director
Waverly High School
402-786-2765
www.waverlyactivities.com

Dear Mr. McMillan,

I am writing to formally submit my resignation as Waverly Dance Team Coach.

This decision has not been easy for me, as I have thoroughly enjoyed my time working with the dancers on the team. However, due the potential of moving at the end of this school year, I feel it is necessary to step down from my coaching responsibilities at this time.

I am grateful for the support and collaboration of the school administration and athletic department with the dance team. It has been an extremely rewarding experience and I am proud of the growth and achievements we have accomplished together.

To ensure a smooth transition, I am willing to assist in the handover process with my replacement. I am more than happy to provide any necessary information, documents, and/or guidance to ensure the continued success of the dance team.

I want to express my sincere appreciation for the opportunity to serve as Head Coach for the past seven years. I have learned a great deal from this experience and will carry the memories with me forever.

Thank you again for your support and understanding. I wish the dance team continued success and I hope to stay connected with the wonderful community that has made my time here so special.

Sincerely,

Maryn Heald

----- Forwarded message -----

From: **Deacon Neberman** <deacon.neberman@district145.org>

Date: Fri, Feb 23, 2024 at 7:39 AM

Subject: 2 week notice

To: Brad McMillan <brad.mcmillan@district145.org>

Hey Brad,

Just wanted to let you know I plan on resigning my position within the next 2 weeks. I just really hate cleaning up after people and I'm ready to move on to something different. Obviously there's other reasons but there's no point in going into it because it won't change the way I feel about custodial work. No matter what you say or do it would only temporarily delay my quitting.

I'll leave my keys and badge on your desk on my last day or if you prefer I can leave them with one of the Daves.

Thanks and have a good day.

--

Brad McMillan, CAA
Assistant Principal/Activities Director
Waverly High School
402-786-2765
www.waverlyactivities.com

Abbigail Porath
Letter of Resignation

February 27, 2024

Dear Mr. Patzel, Dr. Worrell, and District 145 Board of Education,

Please accept this as my formal resignation from my position as 4th grade teacher at Waverly Intermediate School effective at the end of the 2023-2024 school year. I will be moving out of state this summer, therefore I will not be able to return to teach next school year.

I am grateful for the experiences and opportunities District 145 has given me over the past seven years. Each year I was blown away by the students that entered my classroom and I hope to have influenced them as much as each of them influenced me. I am thankful for my experiences serving on many building and district leadership teams.

I would like to thank the teachers and administration I have been fortunate to work with for the past seven years. Thank you to the staff of Waverly Intermediate School, you have been wonderful colleagues and friends and I am proud of how you truly care about your students. I would like to thank Mr. Patzel for his leadership and guidance over the years to help influence the teacher I am today. I would also like to thank Dr. Plugge for mentoring and challenging me as an educator through our work together. Lastly, thank you to the amazing students and families that I have been blessed to have worked with over my years in District 145.

As a former student of District 145, I am extremely thankful for the opportunity I had to give back to the district from the teacher side. Go Vikings!

Sincerely,



Abbigail Porath



Cory Worrell <cory.worrell@district145.org>

Fwd: Resignation

1 message

Mikal Shalikow <mikal.shalikow@district145.org>
To: Cory Worrell <cory.worrell@district145.org>

Fri, Mar 1, 2024 at 12:18 PM

Mikal T. Shalikow
Business Manager
[School District 145 - Waverly](#)
14511 Heywood Box 426
Waverly, NE 68462
402-786-2321 Ext. 1104

 District145Logo_VikingsMaroon

----- Forwarded message -----

From: **Nate Lee** <nate.lee@district145.org>
Date: Fri, Mar 1, 2024 at 9:30AM
Subject: Resignation
To: Adam Bauman <adam.bauman@district145.org>
Cc: Mikal Shalikow <mikal.shalikow@district145.org>, Scott Shepard <scott.shepard@district145.org>

Adam,

I am writing to formally announce my resignation from my position as a Technology Support Specialist for the district, effective March 15th, 2024.

It has been a pleasure to support and work alongside the district staff. I appreciate all of the opportunities that I have been given to learn and grow in my chosen career path.

I want to ensure that any outstanding tickets, tasks, and projects in my area of responsibility are completed or otherwise documented to the best of my ability as I leave this role. If there is anything that you believe should take precedence or if there are specific tasks you would like me to focus on over the next two weeks, please let me know.

Warm regards,

Nate Lee
Technology Support Specialist
District 145



Cory Worrell <cory.worrell@district145.org>

Fwd: Resignation

1 message

Scott Shepard <scott.shepard@district145.org>

Fri, Mar 8, 2024 at 4:17 PM

To: Cory Worrell <cory.worrell@district145.org>, Mikal Shalikow <mikal.shalikow@district145.org>, Kristin Delehant <kristin.delehant@district145.org>, Brad McMillan <brad.mcmillan@district145.org>

FYI

----- Forwarded message -----

From: **Brandi Deatrich** <brandi.deatrich@district145.org>

Date: Fri, Mar 8, 2024, 4:16 PM

Subject: Resignation

To: Jason Boitnott <jason.boitnott@district145.org>, Kelly Verkamp <kelly.verkamp@district145.org>, Scott Shepard <scott.shepard@district145.org>, TJ Wynn <tj.wynn@district145.org>

I am writing to formally notify you of my resignation from the position of Administrative Assistant to the Counseling Office, effective two weeks from today, Friday, March 22, 2024.

I am grateful for the opportunities and experiences I have gained during my time here and extend my sincere wishes for the continued success of the district as it progresses.

During the remaining two weeks, I am committed to ensuring a smooth transition and will dedicate my efforts to preparing necessary materials for the counselors as they navigate the end of the school year. Please do not hesitate to reach out if there are any additional tasks or responsibilities you would like me to undertake during this transitional period. Thank you for your understanding and support.

Brandi Deatrich



Brandi Deatrach
Administrative Assistant

WAVERLY HIGH SCHOOL

13401 Amberly RD

PO Box 426

Waverly, NE 68462

Phone: 402-786-2765 ext. 2208

Fax: 402-513-3277

**Fund Balances as of:
February 28, 2024**

Fund	January 31, 2024	Receipts	Expenditures	Transfers	February 28, 2024
Money Market	5,451,276.79	17,743.19	-	173,000.00	5,642,019.98
General	2,766,477.73	2,632,952.77	2,353,059.55	-	3,046,370.95
Building	148,508.40	63,538.26	3,636.28	-	208,410.38
Bond 15 Construction	0.33	-	-	-	0.33
Bond 2016- 2021B (Debt)	1,962.75	28,472.64	-	(29,000.00)	1,435.39
Bond 2015- 2015/2020 (Debt)	1,024.63	44,207.57	-	(44,000.00)	1,232.20
Bond 11 A/B K-8- 2021A Debt	1,536.16	65,062.25	-	(65,000.00)	1,598.41
Bond 11 C 9-12- 2016B Debt	1,873.70	18,093.38	-	(18,000.00)	1,967.08
Hot Lunch	820,773.45	111,681.40	111,686.45	-	820,768.40
2003 QCPUF (Env Hazards)	2.33	-	-	-	2.33
2010 QCPUF	6.66	0.01	-	-	6.67
2012 QCPUF	3,598.64	600.50	-	-	4,199.14
2013 QCPUF	30,571.43	31,039.31	42,534.00	(17,000.00)	2,076.74
Depreciation	138,088.95	26.48	-	-	138,115.43
Total	9,365,701.95	3,013,417.76	2,510,916.28	-	9,868,203.43

Check #	Vendor Name	Amount			Amount
Account Number	Invoice	Description			Amount
Checking	1				
Checking	1 Fund: 01 GENERAL FUND				
71345	ABANTE MARKETING				785.00
01 2310 890 0 000	138017	ID BADGE HOLDERS			750.00
01 2310 890 0 000	138017	SETUP CHARGE			35.00
				Vendor Total:	785.00
71346	ACTION PLUMBING, HEATING & AIR CONDITIONING INC				669.68
01 2620 431 1 006	F-16972	HOT WATER HEATER REPAIRS WIS			669.68
				Vendor Total:	669.68
71347	AIRGAS				276.67
01 1100 442 2 001 1170	5505203912	CYLINDER RENTAL 1/1/24-1/31/24			276.67
				Vendor Total:	276.67
71348	AKRS EQUIPMENT SOLUTIONS INC				390.98
01 2630 610 1 003	3736303	MOWER PARTS			78.20
01 2630 610 1 004	3736303	MOWER PARTS			78.20
01 2630 610 1 006	3736303	MOWER PARTS			78.20
01 2630 610 2 002	3736303	MOWER PARTS			78.19
01 2630 610 2 001	3736303	MOWER PARTS			78.19
71348	AKRS EQUIPMENT SOLUTIONS INC				422.82
01 2630 610 1 003	3745444	SNOW CUTTING EDGE, BAR OIL			84.56
01 2630 610 1 004	3745444	SNOW CUTTING EDGE, BAR OIL			84.56
01 2630 610 1 006	3745444	SNOW CUTTING EDGE, BAR OIL			84.56
01 2630 610 2 002	3745444	SNOW CUTTING EDGE, BAR OIL			84.57
01 2630 610 2 001	3745444	SNOW CUTTING EDGE, BAR OIL			84.57
				Vendor Total:	813.80
71335	ALLO COMMUNICATIONS				115.00
01 2230 340 0 000	2307659 MA-0001	INTERNET SERVICES			115.00
				Vendor Total:	115.00
71349	AMAZON CAPITAL SERVICES				162.52
01 1100 610 1 006 1105	11G9-QKTV-GC99	Bostitch Office Personal Electric Pencil			15.49
01 1100 610 1 006 1105	11G9-QKTV-GC99	Post-It Super Sticky Easel Pad, 25 x 30			122.11
01 1100 610 1 006 1105	11G9-QKTV-GC99	Prang Construction Paper, White, 12 x 18			24.92
71349	AMAZON CAPITAL SERVICES				4.75
01 1200 610 2 001 1225	13DC-VRWC-3CXH	Honey Nut Cheerios Breakfast Cereal Trea			4.75
71349	AMAZON CAPITAL SERVICES				413.36
01 1100 610 2 002 1111	1674-4N9J-RD7N	Rainbow Colored Kraft Duo-Finish Paper,			76.46
01 1100 610 2 002 1111	1674-4N9J-RD7N	Pacon 63260 Rainbow Duo-Finish Colored K			68.86
01 1100 610 2 002 1111	1674-4N9J-RD7N	Pacon PAC63180 Rainbow Lightweight Duo-F			68.00
01 1100 610 2 002 1111	1674-4N9J-RD7N	Rainbow Colored Kraft Duo-Finish Paper,			60.59
01 1100 610 2 002 1111	1674-4N9J-RD7N	Rainbow Colored Kraft Duo-Finish Paper,			62.99
01 1100 610 2 002 1111	1674-4N9J-RD7N	Pacon Rainbow Lightweight Duo-Finish Kra			76.46
71349	AMAZON CAPITAL SERVICES				19.98

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 2120 610 2 001	16KK-VDXF-HY47	https://www.amazon.com/DinoFire-Presente	12.99
01 2120 610 2 001	16KK-VDXF-HY47	Shipping	6.99
	71349 AMAZON CAPITAL SERVICES		41.97
01 1100 610 2 001 1174	16WH-TTXC-W3XH	32 Bags Slow Cooker Liners, Disposable M	14.99
01 1100 610 2 001 1174	16WH-TTXC-W3XH	Measuring Cups Set, Liquid Measuring Cup	11.99
01 1100 610 2 001 1174	16WH-TTXC-W3XH	ThermoPro TP19H Digital Meat Thermometer	14.99
	71349 AMAZON CAPITAL SERVICES		(14.90)
01 1200 610 1 006 1221	1C7T-VNTC-HM4V	156 Pcs Magnetic Rainbow Fraction Tiles	(14.90)
	71349 AMAZON CAPITAL SERVICES		24.51
01 2130 610 2 002	1CNW-4TDX-1FLP	Amazon Basic Care Honey Lemon Cough Drop	17.01
01 2130 610 2 002	1CNW-4TDX-1FLP	Capri Sun Pacific Cooler Mixed Fruit Nat	7.50
	71349 AMAZON CAPITAL SERVICES		42.17
01 2620 610 2 002	1CNW-4TDX-HQD1	SUPPLIES	9.89
01 2620 610 0 000	1CNW-4TDX-HQD1	SUPPLIES	32.28
	71349 AMAZON CAPITAL SERVICES		49.38
01 2410 610 1 006	1GFY-1CN4-QLCW	Lichamp Wide Masking Tape 2", 6 pk	49.38
	71349 AMAZON CAPITAL SERVICES		64.37
01 1200 610 2 001 1225	1H6-WCGH-DYJH	My Scratch Offs 0.50 Inch Silver Round S	28.47
01 1200 610 2 001 1225	1H6-WCGH-DYJH	Cetomo 6.8Qt*20 Plactic Storage Bins, St	35.90
	71349 AMAZON CAPITAL SERVICES		45.54
01 2141 610 1 003	1HWD-4KY6-6W4J	Comfyable Laptop Sleeve • Precisely Comp	21.55
01 2141 610 1 003	1HWD-4KY6-6W4J	TWOLSKOO for M2 MacBook Air 13.6 inch Ca	23.99
	71349 AMAZON CAPITAL SERVICES		349.29
01 1100 610 2 002 1106	1J71-JY9G-LGGD	See Cart	349.29
	71349 AMAZON CAPITAL SERVICES		35.49
01 1200 610 1 006 1221	1JXG-499F-WLYH	156 Pcs Magnetic Rainbow Fraction Tiles	14.90
01 1200 610 1 006 1221	1JXG-499F-WLYH	Sproutbrite Educational Math Posters	13.60
01 1200 610 1 006 1221	1JXG-499F-WLYH	Wizia 12 Pack Educational Math Posters	6.99
	71349 AMAZON CAPITAL SERVICES		80.94
01 1100 610 2 002 1107	1JYT-1WX4-GF1W	EXPO Dry Erase Whiteboard Cleaning Spray	44.04
01 1100 610 2 002 1107	1JYT-1WX4-GF1W	Amazon Basics Sheet Protector, Non-Glare	36.90
	71349 AMAZON CAPITAL SERVICES		203.80
01 1100 640 2 002 1111	1JYT-1WX4-YVMY	The Hate U Give: A Printz Honor Winner H	203.80
	71349 AMAZON CAPITAL SERVICES		99.99
01 1100 733 2 002 1111	1K4P-P1RX-DJ6L	Sweetcrispy Computer Gaming Chair,	99.99

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
71349	AMAZON CAPITAL SERVICES	480.29	
01 1200 610 2 002 1221	1LJY-YVRN-QJC9	Supplies - See Cart	333.40
01 1200 640 2 002 1221	1LJY-YVRN-QJC9	The One and Only Ruby (book)	10.92
01 1200 733 2 002 1221	1LJY-YVRN-QJC9	Office Chair Ergonomic Desk Chair, Compu	135.97
71349	AMAZON CAPITAL SERVICES	61.45	
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Smart Color Art Gel Pens Set 16 Colors M	9.98
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	BIC Xtra-Strong Thick Lead Mechanical Pe	4.97
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Capri Sun Pacific Cooler Mixed Fruit Nat	2.98
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Kellogg's Snacks, Lunch Snacks, Kids Sna	13.98
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Ticonderoga X13910 Striped Wood-Cased Pe	3.99
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Vanstek 15 Colors Retractable Erasable G	13.98
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Amazon Brand - Happy Belly Fruit & Nut C	2.39
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Anime Mixed Stickers[100 Pcs] Vinyl Wate	5.39
01 1200 610 2 001 1225	1NRT-DRPW-L4L6	Cinnamon Toast Crunch Breakfast Cereal T	3.79
71349	AMAZON CAPITAL SERVICES	(28.99)	
01 2141 610 1 003	1PKW-QPHX-QCG4	MEEGoodo for MacBook Air 13 inch Case 20	(28.99)
71349	AMAZON CAPITAL SERVICES	24.06	
01 2130 610 2 002	1PRJ-6LWF-LYDR	Amazon Basic Care Ibuprofen Tablets 200	19.28
01 2130 610 2 002	1PRJ-6LWF-LYDR	Amazon Basic Care Children's Ibuprofen C	4.78
71349	AMAZON CAPITAL SERVICES	(34.99)	
01 3540 610 1 003	1PTP-NXP4-QDT1	Picasso Tiles 16 pcs Magnet Building Set	(34.99)
71349	AMAZON CAPITAL SERVICES	186.93	
01 1100 610 2 001 1174	1Q6F-KXPQ-RMHQ	ThermoPro TP19H Digital Meat Thermometer	83.20
01 1100 610 2 001 1174	1Q6F-KXPQ-RMHQ	Measuring Cups Set, Liquid Measuring Cup	71.94
01 1100 610 2 001 1174	1Q6F-KXPQ-RMHQ	Vtopmart 10 PCS Flour and Sugar Storage	35.95
01 1100 610 2 001 1174	1Q6F-KXPQ-RMHQ	Discount	(4.16)
71349	AMAZON CAPITAL SERVICES	41.93	
01 2410 610 1 006	1QPC-HW9D-GCF	100 Pcs Bookmark Tassels, Orange	27.56
01 2410 610 1 006	1QPC-HW9D-GCF	AstroBrights/Neenah Bright White Cardsto	14.37
71349	AMAZON CAPITAL SERVICES	46.40	
01 1200 610 0 000 1214	1RNT-PNFN-FMXR	Seen, Heard, and Valued: Universal Desig	25.03
01 1200 610 0 000 1214	1RNT-PNFN-FMXR	Pilot, FriXion ColorSticks Erasable Gel	11.39
01 1200 610 0 000 1214	1RNT-PNFN-FMXR	Pilot FriXion Clicker Erasable Design Co	9.98
71349	AMAZON CAPITAL SERVICES	52.07	

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 1200 610 0 000 1214	1RVF-DT1Y- LKDP	Get Organized Digitally! The Educator's	26.08
01 1200 610 2 001 1225	1RVF-DT1Y- LKDP	BETROME 4 oz Mason Jars, 24 Pack 120ml G	25.99
	71349 AMAZON CAPITAL SERVICES		48.85
01 1100 610 2 001 1110	1TL3-QGWL- 3P6W	Post-it Super Sticky Easel Pad, 25 in x	48.85
	71349 AMAZON CAPITAL SERVICES		42.04
01 2620 610 1 004	1TQG-YCRN- 9VT6	SUPPLIES	42.04
	71349 AMAZON CAPITAL SERVICES		87.38
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	Krusteaz Snickerdoodle Cookie Mix, 17.5-	7.99
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	Hershey Assorted Milk and Dark Chocolate	10.07
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	HERSHEY'S, KIT KAT and REESE'S Assorted	19.12
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	Mom's Place Gluten Free Red Velvet Cake	8.99
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	SKITTLES & STARBURST Variety Pack Full S	18.14
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	King Arthur, Gluten-Free Chocolate Cake	10.58
01 1200 610 2 002 1222	1VDY-VQCM- RYVX	Bob's Red Mill Cookie Mix, Gluten Free C	12.49
	71349 AMAZON CAPITAL SERVICES		179.00
01 2620 610 2 002	1VGK-1JJJ- D4VQ	SUPPLIES	179.00
	71349 AMAZON CAPITAL SERVICES		242.46
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Sterilite 6 Qt Storage Box, Stackable Bi	26.89
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Cheetos Flamin' Hot Crunchy 2.0 oz (Pack	8.75
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Carl & Kay [300 Pcs] 250 1 Inch Pom Poms	9.97
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Fox Run 5582 Strawberry Huller, Stainles	8.49
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Meditation White Noise Sound Machine wit	21.99
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Toddlers Suction Cup Bath Toys: 12 Pcs S	9.93
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Crayola Color Wonder Mess Free Fingerpri	14.97
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Learning Resources One To Ten Counting C	51.19
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Sterilite Multipurpose 16 Quart Clear Pl	22.15
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Loose Leaf Binder Rings 1- Inch(100 Pack)	7.99
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Candy Shop Assorted 8 Color 1 Inch Gumba	10.99
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Self Adhesive Dots, 1000Pcs(500 Pair Set	17.94
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Learning Resources Sorting Snacks Mini F	15.72
01 1200 610 2 001 1221	1VRH-P3M7- VVNM	Artellius Mini Hot Glue Sticks (Huge Bul	15.49
	71349 AMAZON CAPITAL SERVICES		82.95
01 2130 610 1 006	1WDX-7DML- 3NQ4	RISEMART Pen Lights for Nurses, 2Pk	6.99

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2130 610 1 006	1WDX-7DML-3NQ4	CEI-CEI 500 Counts Ear Thermometer Cover		75.96
	71349 AMAZON CAPITAL SERVICES		64.57	
01 1100 610 2 002 1111	1XHD-41V4-4XW6	18" Acrylic Bubble Half Dome Mirror		30.07
01 1100 610 2 002 1111	1XHD-41V4-4XW6	Vision Metalizers 18'' Quarter Dome Scra		34.50
	71349 AMAZON CAPITAL SERVICES		194.80	
01 1100 610 2 002 1108	1Y66-3LXX-RDVQ	See Cart		144.81
01 1100 733 2 002 1108	1Y66-3LXX-RDVQ	See Cart		49.99
		Vendor Total:		3,394.36
	71350 AMERICAN MESSAGING		38.78	
01 2510 382 0 000	D3201922YC	SVS 3/1/24-3/31/24		38.78
		Vendor Total:		38.78
	71351 AMI HEFFELFINGER-MARX		5,364.80	
01 1200 320 0 000 1215	1/23/24-2/22/24	SVS 1/23/24-2/22/24		5,325.50
01 1200 334 0 000 1215	1/23/24-2/22/24	SVS 1/23/24-2/22/24		39.30
		Vendor Total:		5,364.80
	71352 AUTO GLASS NATION, INC		279.11	
01 2712 610 0 000	1-34719	WINDSHIELD CAR 35		279.11
		Vendor Total:		279.11
	71353 AWARDS UNLIMITED		22.54	
01 1100 610 2 001 1111	94772	HS WALL OF FAME NAME PLATE		22.54
		Vendor Total:		22.54
	71336 BLUE CROSS BLUE SHIELD		320,007.88	
01 1100 281 1 003 1100	MAR 24-0001	HEALTH BENEFITS		2,851.06
01 1100 281 1 004 1100	MAR 24-0001	HEALTH BENEFITS		8,798.72
01 1100 281 1 003 1101	MAR 24-0001	HEALTH BENEFITS		5,315.34
01 1100 281 1 004 1101	MAR 24-0001	HEALTH BENEFITS		9,386.62
01 1100 281 1 003 1102	MAR 24-0001	HEALTH BENEFITS		5,987.02
01 1100 281 1 004 1102	MAR 24-0001	HEALTH BENEFITS		8,431.99
01 6408 281 1 000	MAR 24-0001	HEALTH BENEFITS		1,658.42
01 6408 281 2 000	MAR 24-0001	HEALTH BENEFITS		1,583.30
01 2710 286 0 000	MAR 24-0001	HEALTH BENEFITS		395.83
01 2712 286 0 000	MAR 24-0001	HEALTH BENEFITS		395.82
01 3540 281 1 003	MAR 24-0001	HEALTH BENEFITS		672.54
01 3535 281 0 000	MAR 24-0001	HEALTH BENEFITS		791.65
01 6200 281 1 003	MAR 24-0001	HEALTH BENEFITS		2,178.52
01 6408 281 0 000	MAR 24-0001	HEALTH BENEFITS		2,178.52
01 2630 286 0 000	MAR 24-0001	HEALTH BENEFITS		1,991.86
01 2620 280 1 003	MAR 24-0001	HEALTH BENEFITS		831.76
01 2620 280 1 004	MAR 24-0001	HEALTH BENEFITS		831.76
01 2620 280 2 001	MAR 24-0001	HEALTH BENEFITS		831.76
01 2620 280 2 002	MAR 24-0001	HEALTH BENEFITS		706.38
01 2710 280 0 000	MAR 24-0001	HEALTH BENEFITS		2,345.37
01 2610 280 1 003	MAR 24-0001	HEALTH BENEFITS		831.76

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 2610 280 1 004		MAR 24-0001	HEALTH BENEFITS	831.76
01 2610 280 1 006		MAR 24-0001	HEALTH BENEFITS	1,663.52
01 2610 280 2 001		MAR 24-0001	HEALTH BENEFITS	4,033.42
01 2610 280 2 002		MAR 24-0001	HEALTH BENEFITS	3,076.28
01 2630 280 0 000		MAR 24-0001	HEALTH BENEFITS	1,663.52
01 2410 281 1 006		MAR 24-0001	HEALTH BENEFITS	2,232.27
01 2410 280 1 006		MAR 24-0001	HEALTH BENEFITS	831.76
01 2410 281 2 001		MAR 24-0001	HEALTH BENEFITS	4,128.70
01 2410 280 2 001		MAR 24-0001	HEALTH BENEFITS	831.76
01 2410 281 2 002		MAR 24-0001	HEALTH BENEFITS	2,232.27
01 2410 280 2 002		MAR 24-0001	HEALTH BENEFITS	1,538.14
01 2320 286 0 000		MAR 24-0001	HEALTH BENEFITS	672.54
01 2320 280 0 000		MAR 24-0001	HEALTH BENEFITS	3,327.04
01 2410 281 1 003		MAR 24-0001	HEALTH BENEFITS	2,232.27
01 2410 280 1 003		MAR 24-0001	HEALTH BENEFITS	831.76
01 2410 281 1 004		MAR 24-0001	HEALTH BENEFITS	1,662.44
01 2410 280 1 004		MAR 24-0001	HEALTH BENEFITS	831.76
01 2220 281 1 006		MAR 24-0001	HEALTH BENEFITS	1,842.68
01 2220 281 2 001		MAR 24-0001	HEALTH BENEFITS	1,842.68
01 2220 281 2 002		MAR 24-0001	HEALTH BENEFITS	1,379.87
01 2230 281 0 000		MAR 24-0001	HEALTH BENEFITS	2,232.27
01 2230 284 0 000		MAR 24-0001	HEALTH BENEFITS	2,369.90
01 2320 285 0 000		MAR 24-0001	HEALTH BENEFITS	2,232.27
01 2151 281 1 004		MAR 24-0001	HEALTH BENEFITS	2,178.52
01 2151 281 2 001		MAR 24-0001	HEALTH BENEFITS	1,623.77
01 2190 280 2 001		MAR 24-0001	HEALTH BENEFITS	706.38
01 2212 281 0 000		MAR 24-0001	HEALTH BENEFITS	1,464.53
01 2220 281 1 003		MAR 24-0001	HEALTH BENEFITS	2,178.52
01 2220 281 1 004		MAR 24-0001	HEALTH BENEFITS	2,178.52
01 2130 282 2 002		MAR 24-0001	HEALTH BENEFITS	831.76
01 2141 281 1 003		MAR 24-0001	HEALTH BENEFITS	1,089.26
01 2141 281 1 004		MAR 24-0001	HEALTH BENEFITS	565.22
01 2141 281 1 006		MAR 24-0001	HEALTH BENEFITS	548.61
01 2141 281 2 001		MAR 24-0001	HEALTH BENEFITS	1,089.26
01 2141 281 2 002		MAR 24-0001	HEALTH BENEFITS	548.61
01 2120 281 1 004		MAR 24-0001	HEALTH BENEFITS	791.65
01 2120 281 2 001		MAR 24-0001	HEALTH BENEFITS	5,971.38
01 2120 280 2 001		MAR 24-0001	HEALTH BENEFITS	831.76
01 2120 281 2 002		MAR 24-0001	HEALTH BENEFITS	1,896.43
01 2130 282 1 006		MAR 24-0001	HEALTH BENEFITS	831.76
01 2130 282 2 001		MAR 24-0001	HEALTH BENEFITS	706.38
01 1200 281 2 002		MAR 24-0001	HEALTH BENEFITS	6,991.37
1221				
01 1200 281 1 004		MAR 24-0001	HEALTH BENEFITS	2,178.52
1222				
01 1200 281 2 001		MAR 24-0001	HEALTH BENEFITS	672.54
1222				
01 1200 281 2 002		MAR 24-0001	HEALTH BENEFITS	1,842.68
1222				
01 1200 281 2 001		MAR 24-0001	HEALTH BENEFITS	1,379.87
1225				
01 2120 281 1 003		MAR 24-0001	HEALTH BENEFITS	814.99
01 1100 281 2 002		MAR 24-0001	HEALTH BENEFITS	1,041.28
1194				
01 1200 281 0 000		MAR 24-0001	HEALTH BENEFITS	1,896.43
1214				

<u>Check #</u>	<u>Vendor Name</u>			<u>Amount</u>
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 1200 281 1 003 1221		MAR 24-0001	HEALTH BENEFITS	5,796.50
01 1200 281 1 004 1221		MAR 24-0001	HEALTH BENEFITS	4,021.20
01 1200 281 1 006 1221		MAR 24-0001	HEALTH BENEFITS	6,535.56
01 1200 281 2 001 1221		MAR 24-0001	HEALTH BENEFITS	4,021.20
01 1100 281 1 006 1193		MAR 24-0001	HEALTH BENEFITS	921.34
01 1100 281 2 001 1193		MAR 24-0001	HEALTH BENEFITS	537.89
01 1100 281 2 002 1193		MAR 24-0001	HEALTH BENEFITS	1,092.09
01 1100 281 1 003 1194		MAR 24-0001	HEALTH BENEFITS	39.59
01 1100 281 1 006 1194		MAR 24-0001	HEALTH BENEFITS	451.48
01 1100 281 2 001 1194		MAR 24-0001	HEALTH BENEFITS	1,437.82
01 1100 281 1 004 1190		MAR 24-0001	HEALTH BENEFITS	814.99
01 1100 281 1 006 1190		MAR 24-0001	HEALTH BENEFITS	814.99
01 1100 281 2 001 1190		MAR 24-0001	HEALTH BENEFITS	672.54
01 1100 281 2 002 1190		MAR 24-0001	HEALTH BENEFITS	2,178.52
01 1100 281 1 003 1193		MAR 24-0001	HEALTH BENEFITS	1,629.98
01 1100 281 1 004 1193		MAR 24-0001	HEALTH BENEFITS	921.34
01 1100 281 2 001 1172		MAR 24-0001	HEALTH BENEFITS	1,145.29
01 1100 281 2 002 1172		MAR 24-0001	HEALTH BENEFITS	234.58
01 1100 281 2 001 1174		MAR 24-0001	HEALTH BENEFITS	3,472.66
01 1100 281 2 002 1174		MAR 24-0001	HEALTH BENEFITS	672.54
01 1100 281 2 001 1176		MAR 24-0001	HEALTH BENEFITS	3,667.30
01 1100 281 2 002 1176		MAR 24-0001	HEALTH BENEFITS	1,842.68
01 1100 281 1 004 1169		MAR 24-0001	HEALTH BENEFITS	921.34
01 1100 281 1 006 1169		MAR 24-0001	HEALTH BENEFITS	921.34
01 1100 281 2 001 1169		MAR 24-0001	HEALTH BENEFITS	1,674.20
01 1100 281 2 002 1169		MAR 24-0001	HEALTH BENEFITS	1,572.74
01 1100 281 2 001 1170		MAR 24-0001	HEALTH BENEFITS	3,685.36
01 1100 281 2 002 1170		MAR 24-0001	HEALTH BENEFITS	2,178.52
01 1160 281 1 004		MAR 24-0001	HEALTH BENEFITS	609.56
01 1100 281 1 003 1168		MAR 24-0001	HEALTH BENEFITS	1,219.13
01 1100 281 1 004 1168		MAR 24-0001	HEALTH BENEFITS	921.34
01 1100 281 1 006		MAR 24-0001	HEALTH BENEFITS	921.34

Check #	Vendor Name	Account Number	Invoice	Description	Amount	Amount
1168						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	4,208.92	
1168						
01 1100 281 2 002			MAR 24-0001	HEALTH BENEFITS	3,543.42	
1168						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	5,865.94	
1130						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	8,285.51	
1140						
01 1150 281 1 004			MAR 24-0001	HEALTH BENEFITS	609.57	
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	6,655.53	
1153						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	672.54	
1155						
01 1160 281 1 003			MAR 24-0001	HEALTH BENEFITS	3,785.16	
01 1100 281 2 002			MAR 24-0001	HEALTH BENEFITS	11,617.73	
1106						
01 1100 281 2 002			MAR 24-0001	HEALTH BENEFITS	15,745.13	
1107						
01 1100 281 2 002			MAR 24-0001	HEALTH BENEFITS	11,413.69	
1108						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	5,237.84	
1110						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	697.13	
1114						
01 1100 281 2 001			MAR 24-0001	HEALTH BENEFITS	5,089.56	
1124						
01 1100 281 1 003			MAR 24-0001	HEALTH BENEFITS	4,021.20	
1103						
01 1100 281 1 006			MAR 24-0001	HEALTH BENEFITS	8,834.05	
1103						
01 1100 281 1 003			MAR 24-0001	HEALTH BENEFITS	791.65	
1104						
01 1100 281 1 006			MAR 24-0001	HEALTH BENEFITS	8,252.13	
1104						
01 1100 281 1 003			MAR 24-0001	HEALTH BENEFITS	2,851.06	
1105						
01 1100 281 1 006			MAR 24-0001	HEALTH BENEFITS	7,916.29	
1105						
						Vendor Total: 320,007.88
	71354	BLUM, KYLA			8,693.30	
01 2151 320 1 006			1/23/24-2/20/24	SVS 1/23/24-2/20/24	8,413.20	
01 2151 334 1 006			1/23/24-2/20/24	SVS 1/23/24-2/20/24	280.10	
						Vendor Total: 8,693.30
	71355	BOUND TO STAY BOUND BOOKS			437.17	
01 2220 640 2 002			215427	Books	437.17	
						Vendor Total: 437.17
	71356	BRIAN'S HOLMES SEWER & DRAIN INC			925.00	
01 2620 431 1 003			22341	CABLED SEWER LINE - ROOTS IN LINE	925.00	
						Vendor Total: 925.00
	71357	C C CONTRACTING INC			19,845.00	
01 2630 431 1 004			4879	SNOW REMOVAL 1/4/24-1/21/24	4,961.25	
01 2630 431 1 006			4879	SNOW REMOVAL 1/4/24-1/21/24	4,961.25	
01 2630 431 2 002			4879	SNOW REMOVAL 1/4/24-1/21/24	4,961.25	
01 2630 431 2 001			4879	SNOW REMOVAL 1/4/24-1/21/24	4,961.25	
						Vendor Total: 19,845.00

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
	71358 CASS COUNTY REFUSE	420.00					
01 2620 431 1 003	2616-0224	TRASH SVS FEB 24				420.00	
							Vendor Total: 420.00
	71359 COMPLETE CHIROPRACTIC & WELLNESS CENTER	80.00					
01 2710 340 0 000	JIPP 021224	DOT EXAM - JIPP				80.00	
							Vendor Total: 80.00
	71360 CORNHUSKER INTNL TRUCKS INC	234.84					
01 2710 610 0 000	3396148	FUEL FILTER				117.42	
01 2712 610 0 000	3396148	FUEL FILTER BUS 25				117.42	
							Vendor Total: 234.84
	71361 CUDNEY, KARA	1,284.48					
01 6412 320 0 000	1/21/24-2/21/24	SVS 1/21/24-2/21/24				1,284.48	
							Vendor Total: 1,284.48
	71362 CULLIGAN	37.00					
01 2320 440 0 000	212777	RO RENTAL				37.00	
							Vendor Total: 37.00
	71363 DAS STATE ACCOUNTING - CENTRAL FINANCE	267.63					
01 2230 340 0 000	1412010	Network Neb Monthly Participation & Inte				267.63	
							Vendor Total: 267.63
	71338 DEERE CREDIT	340.16					
01 2630 442 0 000	FEB5 24-0002	GATOR 0122749 LEASE PMT FEB 24				340.16	
	71339 DEERE CREDIT	369.50					
01 2630 442 0 000	FEB7 24-0002	MOWER 0130010 LEASE PMT FEB 24				369.50	
	71340 DEERE CREDIT	648.25					
01 2630 442 0 000	FEB8 24-0002	MOWER 0129999 LEASE PMT FEB 24				648.25	
	71341 DEERE CREDIT	799.19					
01 2630 442 0 000	FEB9 24-0002	TRACTOR 0130009 LEASE PMT FEB 24				799.19	
	71337 DEERE CREDIT	119.61					
01 2630 442 0 000	MAR 24-0001	MOWER 0115881 LEASE PMT MAR 24				119.61	
							Vendor Total: 2,276.71
	71364 DIETZE MUSIC HOUSE	220.00					
01 1100 340 2 002	FE0136	REPAIRS				220.00	
1194							
	71364 DIETZE MUSIC HOUSE	235.00					
01 1100 340 2 002	FE0465	REPAIRS				235.00	
1194							Vendor Total: 455.00
	71365 DISCOUNT SCHOOL SUPPLY	194.00					
01 3540 610 1 003	P42668140101	Colorations Creative Dough Builders				29.99	
01 3540 610 1 003	P42668140101	Colorations Seasons Foam Shapes-4 bucket				28.99	
01 3540 610 1 003	P42668140101	Colorations Natural Craft Sticks 1200 pi				29.99	
01 3540 610 1 003	P42668140101	Colorations Wood Craft Sticks 1000 piece				17.99	
01 3540 610 1 003	P42668140101	Colorations Jumbo Colored				24.99	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
		Craft Sticks 5		
01 3540 610 1 003	P42668140101	Colorations SEasy Grip Stampers Set of 1		35.06
01 3540 610 1 003	P42668140101	Colorations Big Bag of Foam 1 lb		26.99
			Vendor Total:	194.00
	71366 DOUG NEBERMAN			139.89
01 2320 610 0 000	REIMB 030524	FOLDING DOLLY		139.89
			Vendor Total:	139.89
	71367 DULTMEIER SALES LLC			101.90
01 2630 610 1 003	4119483	SUPPLIES		20.38
01 2630 610 1 004	4119483	SUPPLIES		20.38
01 2630 610 1 006	4119483	SUPPLIES		20.38
01 2630 610 2 002	4119483	SUPPLIES		20.38
01 2630 610 2 001	4119483	SUPPLIES		20.38
			Vendor Total:	101.90
	71368 ECHO GROUP INC			46.40
01 2620 610 1 006	S010484451.001	BALLASTS		46.40
			Vendor Total:	46.40
	71369 ELECTRONIC CONTRACTING			81.00
01 2620 431 1 003	53458	QTRLY MONITORING 2/1/24-4/30/24		81.00
				877.62
01 2620 431 2 001	53666	FIRE ALARM DEFICIENCIES		877.62
			Vendor Total:	958.62
	71370 ESU #6			200.00
01 1100 610 2 001	19830	Vike Like Postcards 1111		200.00
				493.85
01 2230 320 0 000	19860	Server Hosting. Monthly cost		493.85
			Vendor Total:	693.85
	71371 ESU 2			24,342.13
01 1200 320 1 000	INDY 2023-3 1215	SVS JAN-MAR 24		24,342.13
			Vendor Total:	24,342.13
	71372 FACILITY ADVOCATES			23,409.00
01 2620 431 1 003	2104	ANNUAL SVS AGREEMENT - JAN, FEB, MAR		4,681.80
01 2620 431 1 004	2104	ANNUAL SVS AGREEMENT - JAN, FEB, MAR		4,681.80
01 2620 431 1 006	2104	ANNUAL SVS AGREEMENT - JAN, FEB, MAR		4,681.80
01 2620 431 2 002	2104	ANNUAL SVS AGREEMENT - JAN, FEB, MAR		4,681.80
01 2620 431 2 001	2104	ANNUAL SVS AGREEMENT - JAN, FEB, MAR		4,681.80
			Vendor Total:	23,409.00
	71373 FLINK, STEPHANIE			45.00
01 2213 330 2 001	REIMB 030524	NAT HS JOURNALISM CONV		45.00
			Vendor Total:	45.00
	71374 FOLLETT SCHOOL SOLUTIONS INC			4,295.70
01 2212 640 0 000	1533190	HOSTED SVS RENEWAL 4/1-24-3/31/25		4,295.70
			Vendor Total:	4,295.70

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
71375	FOUNDATION BUILDING MATERIALS		1,495.25	
01 2620 610 2 001	80209765-00	CEILING TILES		486.53
01 2620 610 2 002	80209765-00	CEILING TILES		213.12
01 2620 610 1 004	80209765-00	CEILING TILES		477.36
01 2620 610 1 003	80209765-00	CEILING TILES		318.24
			Vendor Total:	1,495.25
71376	GILMORE & BELL PC		2,250.00	
01 2310 340 0 000	8053372	ANNUAL REPORT 22/23		2,250.00
			Vendor Total:	2,250.00
71377	GRAINGER		80.62	
01 2620 610 2 001	9004448396	SUPPLIES		21.02
01 2620 610 0 000	9004448396	SUPPLIES		59.60
			Vendor Total:	80.62
71378	HAPARA		4,908.00	
01 2230 735 0 000	INV15637	Recurring access to the Monitoring modul		4,908.00
			Vendor Total:	4,908.00
71379	HENRICKSON, MICHELLE		278.25	
01 2410 610 1 006	BAGELS 030524	BREAKFAST FOR STAFF		278.25
71379	HENRICKSON, MICHELLE		26.10	
01 2130 610 1 006	REIMB 030524	SUPPLIES		26.10
			Vendor Total:	304.35
71380	HILLYARD/DES MOINES		77.47	
01 2610 610 2 002	700576433	NON MARKING BLADES		77.47
			Vendor Total:	77.47
71381	HIRERIGHT SOLUTIONS INC.		254.45	
01 2710 340 0 000	P1212411	SVS 1/1/24-1/31/24		254.45
			Vendor Total:	254.45
71382	HOME DEPOT PRO, THE		61.95	
01 2610 610 1 003	785625294	SUPPLIES		61.95
71382	HOME DEPOT PRO, THE		429.67	
01 2610 610 1 003	78585697	SUPPLIES		429.67
71382	HOME DEPOT PRO, THE		27.95	
01 2610 610 2 002	786097766	SUPPLIES		27.95
71382	HOME DEPOT PRO, THE		831.18	
01 2610 610 2 002	786346528	SUPPLIES		831.18
71382	HOME DEPOT PRO, THE		72.36	
01 2710 610 0 000	786346536	SUPPLIES		72.36
71382	HOME DEPOT PRO, THE		21.60	
01 2610 610 2 002	786821603	SUPPLIES		21.60
71382	HOME DEPOT PRO, THE		75.32	
01 2610 610 2 001	786821611	SUPPLIES		75.32
71382	HOME DEPOT PRO, THE		83.20	
01 2610 610 2 001	786821629	SUPPLIES		83.20
71382	HOME DEPOT PRO, THE		825.92	
01 2610 610 2 001	787060474	SUPPLIES		825.92
71382	HOME DEPOT PRO, THE		236.00	
01 2610 610 2 001	787060482	SUPPLIES		236.00
71382	HOME DEPOT PRO, THE		371.84	
01 2610 610 1 006	787298546	SUPPLIES		371.84

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
	71382 HOME DEPOT PRO, THE		64.80	
01 2610 610 2 001	787544535	SUPPLIES		64.80
	71382 HOME DEPOT PRO, THE		850.67	
01 2610 610 1 004	787544543	SUPPLIES		850.67
	71382 HOME DEPOT PRO, THE		109.99	
01 2610 610 2 001	788026987	SUPPLIES		109.99
	71382 HOME DEPOT PRO, THE		15.92	
01 2610 610 1 004	788026995	SUPPLIES		15.92
	71382 HOME DEPOT PRO, THE		335.20	
01 2610 610 1 006	788550903	SUPPLIES		335.20
	71382 HOME DEPOT PRO, THE		84.73	
01 2630 610 1 003	788867265	SUPPLIES		16.95
01 2630 610 1 004	788867265	SUPPLIES		16.95
01 2630 610 1 006	788867265	SUPPLIES		16.95
01 2630 610 2 002	788867265	SUPPLIES		16.94
01 2630 610 2 001	788867265	SUPPLIES		16.94
	71382 HOME DEPOT PRO, THE		39.54	
01 2610 610 1 003	789256799	SUPPLIES		39.54
	71382 HOME DEPOT PRO, THE		1,614.30	
01 2610 610 2 001	789483856	SUPPLIES		1,614.30
	71382 HOME DEPOT PRO, THE		185.68	
01 2610 610 1 006	789483880	SUPPLIES		185.68
	71382 HOME DEPOT PRO, THE		189.44	
01 2610 610 1 006	789950037	SUPPLIES		189.44
	71382 HOME DEPOT PRO, THE		232.10	
01 2610 610 1 003	789950045	SUPPLIES		232.10
	71382 HOME DEPOT PRO, THE		21.44	
01 2610 610 1 004	789950052	SUPPLIES		21.44
	71382 HOME DEPOT PRO, THE		608.46	
01 2610 610 1 003	790165013	SUPPLIES		608.46
	71382 HOME DEPOT PRO, THE		314.94	
01 2610 610 1 004	790165021	SUPPLIES		314.94
	71382 HOME DEPOT PRO, THE		99.04	
01 2610 610 2 001	790380638	SUPPLIES		99.04
				Vendor Total: 7,803.24
	71342 HOMETOWN LEASING		2,225.48	
01 2510 443 0 000	MAR 24-0001	COPIER LEASE MAR 24		2,225.48
				Vendor Total: 2,225.48
	71383 HOTSYS EQUIPMENT CO		789.65	
01 2710 610 0 000	341075	PRESSURE WASHER REPAIRS		789.65
	71383 HOTSYS EQUIPMENT CO		958.34	
01 2710 610 0 000	341232	PRESSURE WASHER REPAIRS		958.34
				Vendor Total: 1,747.99
	71384 IDEAL PURE WATER		9.35	
01 2620 610 0 000	287424	WATER		9.35
	71384 IDEAL PURE WATER		15.70	
01 2710 610 0 000	288808	WATER		15.70
	71384 IDEAL PURE WATER		15.70	
01 2620 610 0 000	288810	WATER		15.70
	71384 IDEAL PURE WATER		11.00	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2620 610 0 000	289894	WATER		11.00
	71384 IDEAL PURE WATER		11.00	
01 2710 610 0 000	290026	WATER		11.00
	71385 INDUSTRIAL SERVICES INC		2,869.48	
01 2620 431 1 006	2401-3362	TRASH SVS JAN 24		907.45
01 2620 431 1 004	2401-3362	TRASH SVS JAN 24		297.52
01 2620 431 2 001	2401-3362	TRASH SVS JAN 24		945.33
01 2620 431 2 002	2401-3362	TRASH SVS JAN 24		681.08
01 2620 431 2 001	2401-3362	TRASH SVS JAN 24		38.10
	71385 INDUSTRIAL SERVICES INC		50.45	
01 2620 431 1 006	2401-3363	TRASH SVS JAN 24		50.45
	71386 INLAND TRUCK PARTS CO		1.34	
01 2710 610 0 000	IN-1552578	SEAL		1.34
	71387 INSPIRA FINANCIAL		521.25	
01 2310 350 0 000	21014-1932134	SVS 2/1/24-2/29/24		521.25
	71388 INTELEPEER CLOUD COMMUNICATION LLC		415.10	
01 2510 382 0 000	INV00136354	SVS 1/1/24-1/31/24		415.10
	71389 JOSTENS		1,332.95	
01 1100 610 2 001	33135352	Diploma Covers		1,332.95
1111				
	71389 JOSTENS		572.95	
01 1100 610 2 001	33205038	Diploma		572.95
1111				
	71390 JUST FOR KIDS THERAPY		1,837.16	
01 6408 320 0 000	2293	SVS 1/5/24-2/13/24		911.25
01 6408 320 1 000	2293	SVS 1/5/24-2/13/24		60.75
01 2171 320 0 000	2293	SVS 1/5/24-2/13/24		749.25
01 2171 334 0 000	2293	SVS 1/5/24-2/13/24		115.91
	71391 KIDWELL INC		2,186.00	
01 2230 734 0 000	238722	6.0C-H5A-B01-IR: 6MP Outdoor Bullet Came		1,149.00
01 2230 734 0 000	238722	6.0C-H5A-D1-IR: 6MP Indoor Dome Camera w		1,015.00
01 2230 734 0 000	238722	Shipping & Handling		22.00
	71343 KUBOTA CREDIT CORP, USA		619.49	
01 2630 442 0 000	91216713 - 0034	UTV LEASE PMT MAR 24		619.49
	71392 LAKESHORE LEARNING MATERIALS		1,706.71	
01 3540 610 1 003	173531012524	Heavy-Duty Adjustable Vinyl Pain Apron-Y		21.98
01 3540 610 1 003	173531012524	Lakeshore Double-Space Mobile Drying Rac		279.00
01 3540 610 1 003	173531012524	Lakeshore Magnetic Fishing Set		39.99

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 3540 610 1 003	173531012524	Mix & Match Waterfalls set of 4	39.99
01 3540 610 1 003	173531012524	Kinetic Sand 11 lb Bag	37.19
01 3540 610 1 003	173531012524	Sensory Sand Ice Cream Set	14.99
01 3540 610 1 003	173531012524	Help Yourself Pitchers set of 6	39.99
01 3540 610 1 003	173531012524	Easy-Build Bricks-Master Set	399.00
01 3540 610 1 003	173531012524	Liquid Floor Tiles	179.00
01 3540 610 1 003	173531012524	Lakeshore Manipulative Library 1	229.00
01 3540 610 1 003	173531012524	Counting Cars	59.99
01 3540 610 1 003	173531012524	Treehouse Imagination Builders	59.99
01 3540 610 1 003	173531012524	Mold & Play Sensory Sand Set	19.99
01 3540 610 1 003	173531012524	Clean Sand 25 lb Box	63.98
01 3540 610 1 003	173531012524	S/H	222.63
		Vendor Total:	1,706.71
	71393	LAMPE'S CLEAN AIR SPECIALIST	1,100.80
01 2620 610 1 006	912148	FILTERS	136.80
01 2620 610 2 001	912148	FILTERS	683.80
01 2620 610 2 002	912148	FILTERS	280.20
		Vendor Total:	1,100.80
	71394	LD PRODUCTS	63.19
01 2320 610 0 000	SIP-0021898653	Comp HP CF258X/58X Black Toner (10K) w/	63.19
	71394	LD PRODUCTS	109.94
01 1200 610 0 000	SIP-1214 0021912254	Brother DR630 Compatible Drum Unit	29.99
01 1200 610 0 000	SIP-1214 0021912254	5 Pack of Brother Compatible TN660 High	79.95
		Vendor Total:	173.13
	71395	LIGHTSPEED TECHNOLOGIES, INC.	120.00
01 2230 432 0 000	155080	LITHIUM ION BATTERY FOR MICROPHONE	120.00
		Vendor Total:	120.00
	71396	LINCOLN ELECTRIC SYSTEM	2,217.92
01 2610 621 2 001	023814703-0224	SVS 1/1/24-1/31/24	2,217.92
	71396	LINCOLN ELECTRIC SYSTEM	7,614.04
01 2610 621 2 002	023832404-0224	SVS 1/1/24-1/31/24	7,614.04
	71396	LINCOLN ELECTRIC SYSTEM	3,642.04
01 2610 621 2 002	023832504-0224	SVS 1/1/24-1/31/24	3,642.04
	71396	LINCOLN ELECTRIC SYSTEM	12,599.05
01 2610 621 2 001	942809903-0224	SVS 1/1/24-1/31/24	12,599.05
	71396	LINCOLN ELECTRIC SYSTEM	3,451.83
01 2610 621 1 006	944800303-0224	SVS 1/1/24-1/31/24	3,451.83
	71396	LINCOLN ELECTRIC SYSTEM	236.96
01 2610 621 1 006	944800403-0224	SVS 1/3/24-2/1/24	236.96
	71396	LINCOLN ELECTRIC SYSTEM	73.19

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2610 621 1 006	944800503-0224	SVS 1/3/24-2/1/24		73.19
71396 LINCOLN	ELECTRIC SYSTEM		55.21	
01 2610 621 1 006	944800603-0224	SVS 1/3/24-2/1/24		55.21
71396 LINCOLN	ELECTRIC SYSTEM		2,943.93	
01 2610 621 1 006	944800703-0224	SVS 1/1/24-1/31/24		2,943.93
71396 LINCOLN	ELECTRIC SYSTEM		265.65	
01 2610 621 1 006	944800803-0224	SVS 1/3/24-2/1/24		265.65
71396 LINCOLN	ELECTRIC SYSTEM		117.80	
01 2610 621 0 000	944800903-0224	SVS 1/3/24-2/1/24		117.80
71396 LINCOLN	ELECTRIC SYSTEM		213.99	
01 2610 621 0 000	944801003-0224	SVS 1/3/24-2/1/24		213.99
71396 LINCOLN	ELECTRIC SYSTEM		4,539.72	
01 2610 621 1 004	944801103-0224	SVS 1/1/24-1/31/24		4,539.72
			Vendor Total:	37,971.33
71397 LINCOLN	JOURNAL STAR		837.00	
01 2310 540 0 000	1204779-1	ADV		837.00
71397 LINCOLN	JOURNAL STAR		275.00	
01 2310 540 0 000	1204830-1	ADV		275.00
71397 LINCOLN	JOURNAL STAR		492.00	
01 2310 540 0 000	1208199-1	ADV		492.00
			Vendor Total:	1,604.00
71398 LINCOLN	TRUCK CENTER		(434.97)	
01 2710 610 0 000	XA108117049: 01	DRV FRT GLASS ASSY CREDIT		(434.97)
71398 LINCOLN	TRUCK CENTER		149.68	
01 2710 610 0 000	XA108121864: 01	MIRROR		149.68
71398 LINCOLN	TRUCK CENTER		21.07	
01 2710 610 0 000	XA108122341: 01	TRANSMISION TEMP SENSOR BUS 4		21.07
71398 LINCOLN	TRUCK CENTER		334.50	
01 2710 610 0 000	XA108123607: 01	CAMSHAFT, BUSHINGS, SEALS, BUS 4		334.50
71398 LINCOLN	TRUCK CENTER		119.04	
01 2710 610 0 000	XA108124377: 01	BUSHINGS, BEARINGS AND SEALS BUS 4		119.04
			Vendor Total:	189.32
71344 MADISON	NATIONAL LIFE INSURANCE CO INC		459.60	
01 1100 211 1 006	LIFE- MAR - 0005	LIFE INSURANCE		1.20
1169				
01 2151 211 2 002	LIFE- MAR - 0005	LIFE INSURANCE		2.40
01 1200 211 2 002	LIFE- MAR - 0005	LIFE INSURANCE		2.40
1222				
01 1100 211 1 003	LIFE- MAR - 0005	LIFE INSURANCE		4.80
1100				
01 1100 211 1 004	LIFE- MAR - 0005	LIFE INSURANCE		12.00
1100				

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
01 1100 211 1 003 1101	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 1100 211 1 004 1101	LIFE- MAR - LIFE INSURANCE 0005	12.00
01 1100 211 1 003 1102	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 1100 211 1 004 1102	LIFE- MAR - LIFE INSURANCE 0005	12.00
01 6200 211 1 006	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 6408 211 0 000	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 6408 211 1 000	LIFE- MAR - LIFE INSURANCE 0005	2.16
01 6408 211 2 000	LIFE- MAR - LIFE INSURANCE 0005	4.80
01 2630 216 0 000	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 1100 211 1 004 1169	LIFE- MAR - LIFE INSURANCE 0005	1.20
01 2410 211 2 002	LIFE- MAR - LIFE INSURANCE 0005	6.00
01 2710 216 0 000	LIFE- MAR - LIFE INSURANCE 0005	1.50
01 2712 216 0 000	LIFE- MAR - LIFE INSURANCE 0005	1.50
01 3540 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 3535 211 0 000	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 6200 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2320 215 0 000	LIFE- MAR - LIFE INSURANCE 0005	12.00
01 2320 216 0 000	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2410 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2410 211 1 004	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2410 211 1 006	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2410 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	7.50
01 2220 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2220 211 1 004	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2220 211 1 006	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2220 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2220 211 2 002	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2230 211 0 000	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2141 211 2 002	LIFE- MAR - LIFE INSURANCE 0005	0.79
01 2151 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	0.00
01 2151 211 1 004	LIFE- MAR - LIFE INSURANCE 0005	2.40

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
01 2151 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	1.44
01 2190 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	1.50
01 2212 211 0 000	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 2120 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 2120 211 2 002	LIFE- MAR - LIFE INSURANCE 0005	4.80
01 2141 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	1.20
01 2141 211 1 004	LIFE- MAR - LIFE INSURANCE 0005	0.82
01 2141 211 1 006	LIFE- MAR - LIFE INSURANCE 0005	0.79
01 2141 211 2 001	LIFE- MAR - LIFE INSURANCE 0005	1.20
01 1200 211 1 004 1222	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1200 211 2 001 1222	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1200 211 2 001 1225	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2120 211 1 003	LIFE- MAR - LIFE INSURANCE 0005	1.20
01 2120 211 1 004	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 2120 211 1 006	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1200 211 0 000 1214	LIFE- MAR - LIFE INSURANCE 0005	3.00
01 1200 211 1 003 1221	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 1200 211 1 004 1221	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 1200 211 1 006 1221	LIFE- MAR - LIFE INSURANCE 0005	7.20
01 1200 211 2 001 1221	LIFE- MAR - LIFE INSURANCE 0005	9.60
01 1200 211 2 002 1221	LIFE- MAR - LIFE INSURANCE 0005	9.60
01 1100 211 2 001 1193	LIFE- MAR - LIFE INSURANCE 0005	0.79
01 1100 211 2 002 1193	LIFE- MAR - LIFE INSURANCE 0005	1.61
01 1100 211 1 003 1194	LIFE- MAR - LIFE INSURANCE 0005	0.12
01 1100 211 1 006 1194	LIFE- MAR - LIFE INSURANCE 0005	0.70
01 1100 211 2 001 1194	LIFE- MAR - LIFE INSURANCE 0005	1.58
01 1100 211 2 002 1194	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1100 211 1 006 1190	LIFE- MAR - LIFE INSURANCE 0005	1.20
01 1100 211 2 001 1190	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1100 211 2 002 1190	LIFE- MAR - LIFE INSURANCE 0005	2.40
01 1100 211 1 003 1193	LIFE- MAR - LIFE INSURANCE 0005	2.40

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 1100 211 1 004 1193		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 1 006 1193		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 2 001 1174		LIFE- MAR - 0005	LIFE INSURANCE	4.80
01 1100 211 2 002 1174		LIFE- MAR - 0005	LIFE INSURANCE	2.40
01 1100 211 2 001 1176		LIFE- MAR - 0005	LIFE INSURANCE	5.57
01 1100 211 2 002 1176		LIFE- MAR - 0005	LIFE INSURANCE	2.40
01 1100 211 1 003 1190		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 1 004 1190		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 2 001 1169		LIFE- MAR - 0005	LIFE INSURANCE	1.80
01 1100 211 2 002 1169		LIFE- MAR - 0005	LIFE INSURANCE	2.38
01 1100 211 2 001 1170		LIFE- MAR - 0005	LIFE INSURANCE	4.80
01 1100 211 2 002 1170		LIFE- MAR - 0005	LIFE INSURANCE	2.40
01 1100 211 2 001 1172		LIFE- MAR - 0005	LIFE INSURANCE	1.99
01 1100 211 2 002 1172		LIFE- MAR - 0005	LIFE INSURANCE	0.41
01 1160 211 1 004		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 1 003 1168		LIFE- MAR - 0005	LIFE INSURANCE	2.40
01 1100 211 1 004 1168		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 1 006 1168		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 2 001 1168		LIFE- MAR - 0005	LIFE INSURANCE	4.99
01 1100 211 2 002 1168		LIFE- MAR - 0005	LIFE INSURANCE	5.23
01 1100 211 2 001 1130		LIFE- MAR - 0005	LIFE INSURANCE	11.64
01 1100 211 2 001 1140		LIFE- MAR - 0005	LIFE INSURANCE	14.40
01 1150 211 1 004		LIFE- MAR - 0005	LIFE INSURANCE	1.20
01 1100 211 2 001 1153		LIFE- MAR - 0005	LIFE INSURANCE	12.00
01 1100 211 2 001 1155		LIFE- MAR - 0005	LIFE INSURANCE	2.40
01 1160 211 1 003		LIFE- MAR - 0005	LIFE INSURANCE	6.00
01 1100 211 2 002 1106		LIFE- MAR - 0005	LIFE INSURANCE	19.20
01 1100 211 2 002 1107		LIFE- MAR - 0005	LIFE INSURANCE	19.20
01 1100 211 2 002 1108		LIFE- MAR - 0005	LIFE INSURANCE	16.39
01 1100 211 2 001 1110		LIFE- MAR - 0005	LIFE INSURANCE	12.43
01 1100 211 2 001 1114		LIFE- MAR - 0005	LIFE INSURANCE	0.77

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>
		<u>Amount</u>
01 1100 211 2 001 1124	LIFE- MAR - 0005	LIFE INSURANCE 8.40
01 1100 211 1 003 1103	LIFE- MAR - 0005	LIFE INSURANCE 4.80
01 1100 211 1 006 1103	LIFE- MAR - 0005	LIFE INSURANCE 12.00
01 1100 211 1 003 1104	LIFE- MAR - 0005	LIFE INSURANCE 2.40
01 1100 211 1 006 1104	LIFE- MAR - 0005	LIFE INSURANCE 12.00
01 1100 211 1 003 1105	LIFE- MAR - 0005	LIFE INSURANCE 4.80
01 1100 211 1 006 1105	LIFE- MAR - 0005	LIFE INSURANCE 12.00
71344	MADISON NATIONAL LIFE INSURANCE CO INC	3,164.84
01 6408 211 2 000	LTD-MAR 24- 0001	LTD INSURANCE 33.63
01 2630 216 0 000	LTD-MAR 24- 0001	LTD INSURANCE 20.00
01 1100 211 1 004 1169	LTD-MAR 24- 0001	LTD INSURANCE 8.40
01 1100 211 1 006 1169	LTD-MAR 24- 0001	LTD INSURANCE 8.40
01 1200 211 2 002 1222	LTD-MAR 24- 0001	LTD INSURANCE 17.56
01 2151 211 2 002	LTD-MAR 24- 0001	LTD INSURANCE 11.19
01 3540 211 1 003	LTD-MAR 24- 0001	LTD INSURANCE 16.02
01 3535 211 0 000	LTD-MAR 24- 0001	LTD INSURANCE 19.72
01 6200 211 1 003	LTD-MAR 24- 0001	LTD INSURANCE 11.10
01 6200 211 1 006	LTD-MAR 24- 0001	LTD INSURANCE 16.02
01 6408 211 0 000	LTD-MAR 24- 0001	LTD INSURANCE 18.89
01 6408 211 1 000	LTD-MAR 24- 0001	LTD INSURANCE 16.68
01 2410 211 1 004	LTD-MAR 24- 0001	LTD INSURANCE 27.60
01 2410 211 1 006	LTD-MAR 24- 0001	LTD INSURANCE 27.93
01 2410 211 2 001	LTD-MAR 24- 0001	LTD INSURANCE 69.73
01 2410 211 2 002	LTD-MAR 24- 0001	LTD INSURANCE 55.76
01 2710 216 0 000	LTD-MAR 24- 0001	LTD INSURANCE 8.60
01 2712 216 0 000	LTD-MAR 24- 0001	LTD INSURANCE 8.60
01 2220 211 2 001	LTD-MAR 24- 0001	LTD INSURANCE 17.78
01 2220 211 2 002	LTD-MAR 24- 0001	LTD INSURANCE 18.57
01 2230 211 0 000	LTD-MAR 24- 0001	LTD INSURANCE 24.57
01 2320 215 0 000	LTD-MAR 24- 0001	LTD INSURANCE 46.45
01 2320 216 0 000	LTD-MAR 24- 0001	LTD INSURANCE 36.05

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>		
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 2410	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	27.26
01 2151	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	11.12
01 2190	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	12.99
01 2212	211 0 000	LTD-MAR 24- 0001	LTD INSURANCE	37.92
01 2220	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	15.34
01 2220	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	18.13
01 2220	211 1 006	LTD-MAR 24- 0001	LTD INSURANCE	17.04
01 2141	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	6.42
01 2141	211 1 006	LTD-MAR 24- 0001	LTD INSURANCE	6.23
01 2141	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	7.58
01 2141	211 2 002	LTD-MAR 24- 0001	LTD INSURANCE	6.23
01 2151	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	0.00
01 2151	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	16.02
01 2120	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	9.45
01 2120	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	14.67
01 2120	211 1 006	LTD-MAR 24- 0001	LTD INSURANCE	18.78
01 2120	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	58.56
01 2120	211 2 002	LTD-MAR 24- 0001	LTD INSURANCE	33.31
01 2141	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	7.58
01 1200 1221	211 1 006	LTD-MAR 24- 0001	LTD INSURANCE	41.21
01 1200 1221	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	63.88
01 1200 1221	211 2 002	LTD-MAR 24- 0001	LTD INSURANCE	65.52
01 1200 1222	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	19.29
01 1200 1222	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	19.62
01 1200 1225	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	16.18
01 1100 1194	211 1 006	LTD-MAR 24- 0001	LTD INSURANCE	5.76
01 1100 1194	211 2 001	LTD-MAR 24- 0001	LTD INSURANCE	15.43
01 1100 1194	211 2 002	LTD-MAR 24- 0001	LTD INSURANCE	16.96
01 1200 1214	211 0 000	LTD-MAR 24- 0001	LTD INSURANCE	35.39
01 1200 1221	211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	44.48
01 1200 1221	211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	52.50

<u>Check #</u>	<u>Vendor Name</u>		<u>Amount</u>
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>
			<u>Amount</u>
01 1100 211 1 003 1193	LTD-MAR 24- 0001	LTD INSURANCE	15.24
01 1100 211 1 004 1193	LTD-MAR 24- 0001	LTD INSURANCE	5.74
01 1100 211 1 006 1193	LTD-MAR 24- 0001	LTD INSURANCE	5.74
01 1100 211 2 001 1193	LTD-MAR 24- 0001	LTD INSURANCE	5.66
01 1100 211 2 002 1193	LTD-MAR 24- 0001	LTD INSURANCE	11.50
01 1100 211 1 003 1194	LTD-MAR 24- 0001	LTD INSURANCE	0.78
01 1100 211 2 002 1176	LTD-MAR 24- 0001	LTD INSURANCE	16.61
01 1100 211 1 003 1190	LTD-MAR 24- 0001	LTD INSURANCE	5.55
01 1100 211 1 004 1190	LTD-MAR 24- 0001	LTD INSURANCE	8.30
01 1100 211 1 006 1190	LTD-MAR 24- 0001	LTD INSURANCE	8.30
01 1100 211 2 001 1190	LTD-MAR 24- 0001	LTD INSURANCE	17.22
01 1100 211 2 002 1190	LTD-MAR 24- 0001	LTD INSURANCE	16.37
01 1100 211 2 002 1170	LTD-MAR 24- 0001	LTD INSURANCE	17.21
01 1100 211 2 001 1172	LTD-MAR 24- 0001	LTD INSURANCE	17.00
01 1100 211 2 002 1172	LTD-MAR 24- 0001	LTD INSURANCE	3.48
01 1100 211 2 001 1174	LTD-MAR 24- 0001	LTD INSURANCE	20.09
01 1100 211 2 002 1174	LTD-MAR 24- 0001	LTD INSURANCE	11.99
01 1100 211 2 001 1176	LTD-MAR 24- 0001	LTD INSURANCE	34.87
01 1100 211 1 006 1168	LTD-MAR 24- 0001	LTD INSURANCE	8.47
01 1100 211 2 001 1168	LTD-MAR 24- 0001	LTD INSURANCE	43.05
01 1100 211 2 002 1168	LTD-MAR 24- 0001	LTD INSURANCE	30.33
01 1100 211 2 001 1169	LTD-MAR 24- 0001	LTD INSURANCE	14.56
01 1100 211 2 002 1169	LTD-MAR 24- 0001	LTD INSURANCE	13.57
01 1100 211 2 001 1170	LTD-MAR 24- 0001	LTD INSURANCE	38.93
01 1100 211 2 001 1153	LTD-MAR 24- 0001	LTD INSURANCE	66.00
01 1100 211 2 001 1155	LTD-MAR 24- 0001	LTD INSURANCE	19.49
01 1160 211 1 003	LTD-MAR 24- 0001	LTD INSURANCE	44.15
01 1160 211 1 004	LTD-MAR 24- 0001	LTD INSURANCE	8.83
01 1100 211 1 003 1168	LTD-MAR 24- 0001	LTD INSURANCE	13.32
01 1100 211 1 004 1168	LTD-MAR 24- 0001	LTD INSURANCE	8.47
01 1100 211 2 001 1110	LTD-MAR 24- 0001	LTD INSURANCE	87.85

<u>Check #</u>	<u>Vendor Name</u>	<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	<u>Amount</u>
01 1100 211 2 001 1114	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	5.03	
01 1100 211 2 001 1124	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	55.80	
01 1100 211 2 001 1130	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	66.25	
01 1100 211 2 001 1140	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	111.14	
01 1150 211 1 004	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	8.83	
01 1100 211 1 006 1104	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	80.12	
01 1100 211 1 003 1105	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	29.43	
01 1100 211 1 006 1105	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	82.05	
01 1100 211 2 002 1106	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	126.51	
01 1100 211 2 002 1107	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	135.25	
01 1100 211 2 002 1108	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	122.21	
01 1100 211 1 004 1101	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	71.22	
01 1100 211 1 003 1102	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	39.95	
01 1100 211 1 004 1102	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	73.44	
01 1100 211 1 003 1103	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	33.68	
01 1100 211 1 006 1103	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	79.42	
01 1100 211 1 003 1104	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	13.12	
01 1100 211 1 003 1100	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	27.02	
01 1100 211 1 004 1100	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	75.17	
01 1100 211 1 003 1101	LTD-MAR 24-	LTD-MAR 24-	LTD-MAR 24-	LTD INSURANCE 0001	50.43	
				Vendor Total:		3,624.44
71399	MATHESON TRI-GAS INC				65.87	
01 2620 440 0 000		52295904		CYLINDER RENTAL 1/1/24- 1/31/24	65.87	
71399	MATHESON TRI-GAS INC				121.45	
01 2710 440 0 000		52295905		CYLINDER RENTAL 1/1/24- 1/31/24	121.45	
				Vendor Total:		187.32
71400	MENARDS LINCOLN-NORTH				20.75	
01 2630 610 1 003		81590		SUPPLIES	20.75	
				Vendor Total:		20.75
71401	MENARDS LINCOLN-SOUTH				76.56	
01 2710 610 0 000		27453		SUPPLIES	76.56	
71401	MENARDS LINCOLN-SOUTH				25.96	
01 2620 610 2 002		27881		SUPPLIES	25.96	
				Vendor Total:		102.52
71402	MILLARD LUMBER INC				26.95	
01 2630 610 1 003		764021		WOOD STAKES	26.95	
				Vendor Total:		26.95

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
	71403 NACIA			250.00
01 2212 890 0 000	2023 PLUGGE	2023 CURRICULUM DIRECTORS FALL RETREAT		250.00
			Vendor Total:	250.00
	71404 NASB			280.00
01 2320 320 0 000	49484	LIC PROGRAM - WORRELL		170.00
01 2310 320 0 000	49484	LIC PROGRAM - LANDON		110.00
	71404 NASB			110.00
01 2310 320 0 000	49584	LIC PROGRAM - KENDALL		110.00
			Vendor Total:	390.00
	71405 NCSA			150.00
01 1200 340 0 000 1214	80500	2024 NASES LEGISLATIVE ADV - MCMILLAN		150.00
			Vendor Total:	150.00
	71406 NE ASSN FOR THE GIFTED			325.00
01 3535 320 0 000	001 - NAGC 2024	CONFERENCE REGISTRATION		325.00
			Vendor Total:	325.00
	71407 NEBRASKA COUNCIL ON ECON ED			210.00
01 1100 610 2 001 1176	SPRING 2024	SPRING 2024 STOCK MARKET GAME		210.00
			Vendor Total:	210.00
	71408 NEBRASKA DEPARTMENT OF EDUCATION			300.00
01 2320 320 0 000	4894	DATA CONFERENCE REG - STEPHENSON		300.00
			Vendor Total:	300.00
	71409 NEBRASKA SCIENTIFIC			195.42
01 1100 610 2 001 1172	93665	Fetal Pigs		195.42
			Vendor Total:	195.42
	71416 O'REILLY AUTOMOTIVE STORES INC			(37.15)
01 2710 610 0 000	5824-316260	ENGINE MOUNT CREDIT		(37.15)
	71416 O'REILLY AUTOMOTIVE STORES INC			89.54
01 2710 610 0 000	5824-317709	FILTERS, GEAR OIL		89.54
	71416 O'REILLY AUTOMOTIVE STORES INC			(4.04)
01 2710 610 0 000	5824-317742	FILTERS CREDIT		(4.04)
	71416 O'REILLY AUTOMOTIVE STORES INC			226.99
01 2710 610 0 000	5824-317776	DOOR LOCK AC VAN 19		226.99
	71416 O'REILLY AUTOMOTIVE STORES INC			160.71
01 2712 610 0 000	5824-318784	IRIDIUM PLUG, IGN WIRE SET, O2 SEN CAR35		160.71
	71416 O'REILLY AUTOMOTIVE STORES INC			108.91
01 2712 610 0 000	5824-319598	NEW MAF CAR 35		67.13
01 2710 610 0 000	5824-319598	FILTERS		41.78
			Vendor Total:	544.96
	71410 OBBINK, MINDY			42.48
01 1100 610 2 002 1107	REIMB 030524	SUPPLIES		42.48
			Vendor Total:	42.48
	71411 OLTMAN, NEALEY			7,123.00
01 2151 320 1 003	1/22/24- 2/20/24	SVS 1/22/24-2/20/24		7,123.00
			Vendor Total:	7,123.00
	71412 OMAHA PUBLIC POWER DISTRICT			4,623.28

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2610 621 1 003	8764000061- 0224	SVS 1/24/24-2/20/24		4,623.28
	71413 OMAHA WORLD HERALD		1,845.00	
01 2310 540 0 000	I0000399590- 0204	ADV		1,845.00
	71413 OMAHA WORLD HERALD		1,845.00	
01 2310 540 0 000	I0000400739- 0218	ADV		1,845.00
	71414 ONE SOURCE		155.50	
01 2310 350 0 000	2022147473	SVS 1/1/24-2/1/24		155.50
	71414 ONE SOURCE		41.00	
01 2310 350 0 000	2022147474	SVS 1/1/24-2/1/24		41.00
	71415 ONTOCOLLEGE		4,900.00	
01 1100 340 2 001	5717	IN PERSON SESSIONS		4,900.00
1111				
	71417 PERRY GUTHERY HAASE & GESSFORD		1,934.85	
01 2330 317 0 000	419	SVS 1/3/24-1/9/24		1,934.85
	71418 PRESTO X COMPANY		354.24	
01 2620 431 1 003	362680C	PEST CONTROL SVS 1/17/24		68.37
01 2620 431 2 001	362680C	PEST CONTROL SVS 1/17/24		74.58
01 2620 431 2 002	362680C	PEST CONTROL SVS 1/17/24		68.34
01 2620 431 1 004	362680C	PEST CONTROL SVS 1/17/24		68.37
01 2620 431 1 006	362680C	PEST CONTROL SVS 1/17/24		74.58
	71419 RECYCLING ENTERPRISES OF NE, INC.		1,300.00	
01 2620 431 1 004	24A1196	RECYCLING SVS MAR 24		260.00
01 2620 431 1 006	24A1196	RECYCLING SVS MAR 24		260.00
01 2620 431 2 002	24A1196	RECYCLING SVS MAR 24		340.00
01 2620 431 2 001	24A1196	RECYCLING SVS MAR 24		260.00
01 2620 431 1 003	24A1196	RECYCLING SVS MAR 24		180.00
	71420 RUSS'S MARKET EXPRESS		41.67	
01 1200 610 2 001	50598	SUPPLIES		41.67
1225				
	71420 RUSS'S MARKET EXPRESS		29.43	
01 1100 610 2 001	5068	Lab Supplies		29.43
1172				
	71420 RUSS'S MARKET EXPRESS		24.83	
01 1200 610 2 002	5074	SUPPLIES		24.83
1222				
	71420 RUSS'S MARKET EXPRESS		16.35	
01 1200 610 2 002	5316	SUPPLIES		16.35
1222				
	71420 RUSS'S MARKET EXPRESS		5.88	
01 1200 610 2 002	5327	SUPPLIES		5.88
1222				
	71420 RUSS'S MARKET EXPRESS		15.77	
01 2320 610 0 000	5330	SUPPLIES		15.77
	Vendor Total:			4,623.28
	Vendor Total:			3,690.00
	Vendor Total:			196.50
	Vendor Total:			4,900.00
	Vendor Total:			1,934.85
	Vendor Total:			354.24
	Vendor Total:			1,300.00
	Vendor Total:			133.93

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
71421	SAPP BROS, INC - LINCOLN		210.44	
01 2710 610 0 000	IN4390225	DEF		168.35
01 2712 610 0 000	IN4390225	DEF		42.09
			Vendor Total:	210.44
71422	SCHOOL DISTRICT 145 LUNCH		100.00	
01 2213 330 2 002	MS EMC 022324	EMC COUNSELOR'S MTG MEAL		100.00
			Vendor Total:	100.00
71423	SCHOOL DISTRICT 145-PAYROLL		877.66	
01 2610 280 2 002	HSA FEB-AUG 24	HSA FEB-AUG 24		877.66
			Vendor Total:	877.66
71424	SCHOOL SPECIALTY, LLC		238.27	
01 2410 610 1 003	308104468588	Cart#1040617766		238.27
			Vendor Total:	238.27
71425	SCURTO'S LOCKSMITH SERVICE		26.50	
01 2620 610 2 001	1356	KEYS		26.50
			Vendor Total:	26.50
71426	SID DILLON BUICK NISSAN HYUNDAI INC		59.06	
01 2710 610 0 000	296217	KEY BUS 24		59.06
71426	SID DILLON BUICK NISSAN HYUNDAI INC		53.20	
01 2712 610 0 000	296629	SWITCHES		53.20
			Vendor Total:	112.26
71427	SMALL ENGINE SPECIALISTS INC		108.08	
01 2630 610 1 003	415376	SPARK PLUGS		21.62
01 2630 610 1 004	415376	SPARK PLUGS		21.62
01 2630 610 1 006	415376	SPARK PLUGS		21.62
01 2630 610 2 002	415376	SPARK PLUGS		21.61
01 2630 610 2 001	415376	SPARK PLUGS		21.61
71427	SMALL ENGINE SPECIALISTS INC		17.96	
01 2630 610 1 003	415452	SPARK PLUGS		3.59
01 2630 610 1 004	415452	SPARK PLUGS		3.59
01 2630 610 1 006	415452	SPARK PLUGS		3.59
01 2630 610 2 002	415452	SPARK PLUGS		3.59
01 2630 610 2 001	415452	SPARK PLUGS		3.60
			Vendor Total:	126.04
71428	SUPREME SCHOOL SUPPLY CO.		87.24	
01 1100 610 1 004 1111	169458	Student Admit Book Carbonless		87.24
			Vendor Total:	87.24
71429	UNITE PRIVATE NETWORKS LLC		1,241.15	
01 1100 735 1 003 1111	SI-24-006565	ETHERNET 2/1/24-2/29/24		248.23
01 1100 735 1 004 1111	SI-24-006565	ETHERNET 2/1/24-2/29/24		248.23
01 1100 735 1 006 1111	SI-24-006565	ETHERNET 2/1/24-2/29/24		248.23
01 1100 735 2 002 1111	SI-24-006565	ETHERNET 2/1/24-2/29/24		248.23
01 1100 735 2 001 1111	SI-24-006565	ETHERNET 2/1/24-2/29/24		248.23
			Vendor Total:	1,241.15
71430	UNIVERSITY OF NEBRASKA - LINCOLN		107.00	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 3535 890 0 000	120623116	MATH BOWL TEAM REGISTRATION		107.00
			Vendor Total:	107.00
	71431 UNMC			22,092.54
01 1200 320 0 000	1840001670	JANUARY 2024 SERVICES		22,092.54
1215			Vendor Total:	22,092.54
	71432 VENTRIS LEARNING LLC			160.00
01 2410 610 1 004	20239575	UFLI Manual		140.00
01 2410 610 1 004	20239575	Shipping & Handling		20.00
			Vendor Total:	160.00
	71433 VILLAGE OF EAGLE			211.78
01 2610 410 1 003	0990011385-0224	SVS 1/11/24-2/13/24		211.78
			Vendor Total:	211.78
	71434 VIRCO INC.			237.24
01 2161 610 2 001	92042650	4000 SERIES TABLE 24" X 60" RECTANGLE		237.24
			Vendor Total:	237.24
	71435 VOYAGER SOPRIS LEARNING			881.10
01 6998 640 0 000	7526459	REWARDS Intermediate 2nd Ed. Teachers's		226.00
01 6998 640 0 000	7526459	REWARDS Intermediate 2nd Ed. Student Boo		575.00
01 2212 640 0 000	7526459	Shipping and Handling		80.10
			Vendor Total:	881.10
	71436 WATERLINK INC			324.83
01 2620 431 1 003	36279	MONTHLY WATER TREATMENT		81.20
01 2620 431 1 004	36279	MONTHLY WATER TREATMENT		81.21
01 2620 431 2 002	36279	MONTHLY WATER TREATMENT		81.21
01 2620 431 2 001	36279	MONTHLY WATER TREATMENT		81.21
			Vendor Total:	324.83
	71437 WOLFE ACE HARDWARE			11.24
01 2620 610 2 002	397007	SUPPLIES		11.24
			Vendor Total:	11.24
	71438 WOODRIVER ENERGY LLC			36,670.25
01 2610 621 0 000	378462	SVS 12/20/23-1/22/24		632.71
01 2610 621 1 006	378462	SVS 12/20/23-1/22/24		9,247.95
01 2610 621 1 003	378462	SVS 12/20/23-1/22/24		6,320.96
01 2610 621 1 004	378462	SVS 12/20/23-1/22/24		339.40
01 2610 621 2 001	378462	SVS 12/20/23-1/22/24		20,129.23
			Vendor Total:	36,670.25
	71439 YANT EQUIPMENT			50.20
01 2710 610 0 000	L019739	PARTS FOR FUEL PUMPS		50.20
			Vendor Total:	50.20
	71440 YOUNG, MARIANNE			189.34
01 2712 332 0 000	REIMB 030524	MILEAGE 1/3/24-1/31/24		189.34
			Vendor Total:	189.34
			Fund Total:	590,012.02
			Checking Account Total:	590,012.02
			Windstream	952.74
			American Express	4799.03
			Tractor Supply	169.86
			Payroll:	1,703,106.07
			Total:	\$2,299,039.72

BOARD REPORT FOR PERIOD ENDING MARCH 4, 2024

<u>Check #</u>	<u>Vendor Name</u>		<u>Amount</u>		
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>		<u>Amount</u>	
Checking		8			
Checking	8	Fund: 08	SPECIAL BUILDING FUND		
	2943 FACILITY ADVOCATES		1,083.00		
08 4700 720 0 000	2067	MS HP 57 REPAIRS		1,083.00	
	2943 FACILITY ADVOCATES		4,690.00		
08 4700 720 0 000	2069	HS BOILER & PUMP REPL		4,690.00	
	2943 FACILITY ADVOCATES		1,907.00		
08 4700 720 0 000	2071	HAMLOW HP 2-2 REV VALVE		1,907.00	
	2943 FACILITY ADVOCATES		6,612.00		
08 4700 720 0 000	2073	HALOW HP 6-5 & 7 REP		6,612.00	
	2943 FACILITY ADVOCATES		3,063.00		
08 4700 720 0 000	2074	EAGLE LOOP & CIRC PUMP		3,063.00	
	2943 FACILITY ADVOCATES		1,923.75		
08 4700 720 0 000	2083	WIS BOILERS, HAMLOS HP 7-5 6-1, EAGLE FU		1,923.75	
	2943 FACILITY ADVOCATES		438.00		
08 4700 720 0 000	2095	HAMLOW HP SET PT ISSUE		438.00	
				Vendor Total:	19,716.75
				Fund Total:	19,716.75
				Checking Account Total:	19,716.75

CONTRACT OF EMPLOYMENT WITH ADMINISTRATOR

THIS CONTRACT is made by and between the Board of Education of the **Lancaster County School District 55-0145, a/k/a Waverly School District 145**, hereinafter referred to as “the Board,” and Richard Devney hereinafter referred to as “the Administrator.”

WITNESSETH: That in accordance with action taken by the Board as recorded in the minutes of the Board meeting held on the 4th day of March 2024, the Board hereby agrees to employ the Administrator, and the Administrator hereby agrees to accept such employment, subject to the following terms and conditions:

VIZ: Assignment: Central Office, Director of Human Resources and Communication - 1.0 F.T.E

1. **Term of Contract.**

A. Term. This Administrator shall be employed for the 2024-2025 school year. The term shall commence on the 1st day of July 2024, and expire on the 30th day of June 2025 and shall consist of 260 days of service. The Administrator’s actual duties shall commence on the date determined by the Board of Education and/or Superintendent of Schools. References in this Contract to “contract year” shall mean the period of July 1 to June 30.

2. **Salary.**

A. Salary for Term. The annual salary for the contract year of July 1, 2024, through June 30, 2025, shall be: One Hundred Thirty-Five Thousand Dollars \$135,000. The district, acting by and through its Board of Education, reserves the right to adjust the annual salary during the term of this Contract, said salary adjustment, however, not to reduce the annual salary to any lesser amount than that as above stated. Any adjustment in salary made during the term of this Contract shall be in the form of an amendment and shall become a part of this Contract; provided, however, that in making any such salary adjustment, it shall not be considered that the District has entered into a new Contract, nor shall the termination date of this Contract be thereby extended unless the Board of Education, by specific action, shall expressly extend such termination date.

B. Inclusive of All Services Provided to the District: In the event that the Administrator is elected to any other office or offices of the Board of Education or in connection with the District, the Administrator shall perform the duties of such other office or offices without remuneration other than that as provided in this Contract.

C. Payment of Salary and Adjustments. The first annual salary installment shall be paid on July 8, 2024, and each subsequent installment shall be paid on or before the eighth (8th) day of each month thereafter during the term of this agreement. Said annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of employees of the district. Salary payments shall be subject to state and federal withholding required by law, including without limitation retirement contributions, FICA, FUTA, Medicare, and state or federal unemployment contributions.

3. **Benefits.** As further consideration for the services to be performed by the Administrator, it is agreed as follows:

A. Sick Leave Benefit.

1. Amount and Use. The Administrator shall be allowed twelve (12) working days of sick leave for the term of the contract, exclusive of Saturdays, Sundays, and legal holidays.

2. Sick Leave Accumulation. The Administrator may carry over unused sick leave days from one contract year to the next succeeding contract year or years and may accumulate subject to a maximum number of sixty (60) days of sick leave; provide however, that once the Administrator accumulates sixty (60) days, no further sick leave days will be granted for the ensuing school year or years until the accumulated number of days is less than sixty (60) days, and then only to the extent necessary to restore the total number of available sick leave days to sixty (60) days. Use of sick leave days is specifically conditioned on the Administrator serving under a contract of employment then in effect. There shall be no payment to the Administrator for any remaining accumulated sick leave upon termination of employment.

3. Log. The Administrator shall maintain a monthly sick leave log. The sick leave log will be available for the Superintendent and Board to review as requested.

B. Vacation. The Administrator will be allowed twenty (20) vacation days.

C. Funeral Leave. The Administrator will be allowed three (3) funeral days.

D. Health, Dental, and LTD Insurance: The Administrator shall be provided group family health insurance, family dental insurance, and long-term disability insurance. The Board provides district administrators with the Educators Health Alliance - Blue Cross-Blue Shield Coverage of \$1,050 Deductible PPO / \$3,800 Deductible HSA – Eligible (Dual Choice Only) and Dental PPO – 100% A, 75% B, 50% C Coverage.

E. Life Insurance: The Administrator shall be provided basic term life insurance with a death benefit of \$25,000.00.

F. Section 125 Plan: The Administrator shall be permitted to participate in the District's Section 125 Plan.

G. Meetings and Dues: The Administrator shall attend appropriate professional meetings at the local, state and national levels provided that such attendance does not interfere with the proper performance of Administrator's duties and as approved by the superintendent. The reasonable and necessary expenses of such meetings shall be reimbursed by the district consistent with Board policies. The Board may pay dues for professional organizations suitable for the Administrator's position.

H. Transportation Expenses. The district provides a fleet of vehicles for District duties and should be utilized if available. In the event the Administrator is unable to secure District transportation, the reasonable and necessary expenses of transportation required in the performance of the Administrator's official duties shall be reimbursed at the rate set annually by the Board for District travel.

I. Indemnification. The District shall, to the extent permitted by law, defend, hold harmless, and indemnify the Administrator from any and all demands, claims, suits, actions, and legal proceedings brought against the Administrator in the Administrator's individual capacity or the Administrator's official capacity as an agent or employee of the District, provided that the incident arose while the Administrator was acting (or, in good faith, reasonably believed that the Administrator was acting) within the scope of the Administrator's employment with the District.

4. **Duties.**

A. Specification of Duties. The Administrator shall perform the duties of Director of Human Resources and Communication as are regularly and customarily expected for such position and such duties and responsibilities as are set forth in Board Policy or Regulation for such position. The duties as prescribed in the Board of Education Policies shall not be substantially changed during this Contract without the consent of the Administrator by an amendment to this Contract. The Administrator shall be subject to such other duties as the Board may assign from time to time. The Administrator shall not be responsible for performance of duties assigned by individual members of the Board of Education, or duties assigned without official action of the Board of Education, except as specifically set forth in the Board of Education Policies. The duties shall include the minimal expectation that the Administrator does not engage in conduct which would be a violation of Nebraska Department of Education Rule 27 (92 NAC 27), as such rule may be revised from time to time, regardless of whether the Administrator is otherwise subject to such rule.

B. Use of Time. The Administrator shall faithfully perform the duties of the Administrator in and for the district as prescribed by the laws of the State of Nebraska and by the rules and regulations promulgated by the Board there under. The Administrator agrees to devote the Administrator's full time, skill, labor, and attention to the performance of the duties of the Administrator throughout the term of this Contract. However, the Administrator, by agreement with the Board, may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations so long as such other work is not inconsistent with Administrator's duties and obligations to the Board.

C. Performance of Duties. In performing the assigned duties, the Administrator shall be governed by the policies, regulations, and directions of the Board of Education. The Administrator shall in all respects diligently and faithfully perform the assigned duties to the best of the Administrator's Professional ability. Regular dependable attendance at meetings of the Board and committees of the Board and other assigned duties is an essential function of the Administrator's position.

5. **Contract Cancellation/Termination.** This contract may be cancelled or terminated by the Board subject to applicable law in the event the Administrator violates any of the provisions of this Contract or performs any act or omission or does anything which is materially harmful to the District, or which substantially inhibits the Administrator's ability to discharge the duties as set forth herein, including, but not limited to (1) becoming legally disqualified to perform as an Administrator in the State of Nebraska; (2) participation in any fraud; (3) causing any intentional damage to property; (4) engaging in any unlawful act; (5) any representations in this Contract being determined to be false or incorrect; and (6) just cause, including: (a) incompetency, which includes, but is not limited to, demonstrated deficiencies or shortcomings in knowledge of subject matter or teaching or administrative skills; (b) neglect of duty; (c) unprofessional conduct; (d) insubordination; (e) immorality; (f) physical or mental incapacity; (g) failure to give evidence of professional growth as required by law; or (h) other conduct which interferes substantially with the continued performance of duties. In the event the Administrator is assigned to a position which does not legally require that the Administrator hold an administrative or teaching certificate or is contracted for less than a one-half full time equivalency basis this Contract shall be on an at-will basis, terminable without cause, and not subject to continuation or renewal. Suspension or other disciplinary action may be enforced in accordance with applicable law.

Upon lawful cancellation or termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the salary paid, but not earned, prior to the date of termination of this Contract, and any sums owing to the District by the Administrator, shall be set off from sums due to the Administrator and, if the sums owing to the district are in excess of the sums due the Administrator, the amount owing shall be immediately refunded by the Administrator.

6. **Representations and Legal Requirements.** The Administrator affirms that: (1) the Administrator holds or will hold a valid and appropriate certificate to act as an administrative employee in the State of Nebraska to perform the assigned duties throughout the term of this Contract and any extensions of this Contract; (2) the required certificate to perform the assigned duties shall be registered as required by law; it being understood and agreed that this contract is not valid until the required certificate is registered in accordance with law and that the Administrator shall not be compensated for any services performed prior to the date of registration of this certificate; and (3) the Administrator is not under contract with another board of education within the State of Nebraska covering any part of or all of the same time of performance as provided for in this Contract.

The Administrator further warrants and represents as follows: (1) all information set forth in the Administrator's application for employment and other information provided by the Administrator in seeking employment are true and accurate, and if said information ceases to be true, Administrator will advise the Board of Education immediately; (2) Administrator has never been convicted or plead no contest or otherwise been adjudicated as having committed a felony, any other offense involving moral turpitude or any other offense involving abuse, neglect, or sexual misconduct as defined in Sections 003.12 through 003.14 of 92 NAC 21; and (3) Administrator has not suffered suspension or revocation of any educational professional license or certificate, nor voluntarily surrendered such a license or certificate where charges or potential charges were pending or imminent.

There shall be no penalty for release or resignation by the Administrator from this Contract; provided no resignation shall become effective until expiration of the remaining term of the Contract unless the Board fixes an earlier effective date. This Contract is subject to provisions of the School Employees' Retirement Act.

7. **Governing Laws.** The parties shall be governed by all applicable Nebraska and federal laws, rules, and regulations in performance of their respective duties and obligations under this Contract.

8. **Amendments & Severability.** This Contract may be modified or amended only by a writing duly authorized and executed by the Administrator and the Board. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

The failure to return a signed copy of this Contract to the President of the Board of Education of the District on or before February 16, 2024, by 4pm shall constitute a rejection by the Administrator of the offer of employment.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below.

EXECUTED BY THE BOARD this _____ day of _____, 2024.

Board of Education of Lancaster County School
District 55-0145, a/k/a Waverly School District 145

President, Board of Education

EXECUTED BY THE ADMINISTRATOR this 14th day of February, 2024.

Dr. Erik J. Dewey
Administrator

Strategic Planning Goals and Action Planning developed in 2023

Goal 1: By 2028, at least 25% of all three and four year olds residing in District 145-Waverly will have access to a quality early childhood program provided by District 145.

Some Potential Action Steps:

- Collect data on the number of 3 and 4 year-olds residing in the District 145 boundaries.
- Develop and outline that would provide early childhood opportunities for 25% of the eligible 3-4 year-olds residing in District 145 by 2028.
- Develop scenarios to serve all 3-4 year olds residing in District 145 by 2033
- Coordinate the development of a district owned early childhood program with the building and facilities task force.

Goal 2: By 2026, School District 145 will have in place a written Human Resource document that outlines procedures for recruitment, development and retention of all employees.

Some Potential Action Steps:

- Research strategies being used by other school districts or organizations to recruit, develop and retain employees.
- Develop categories of employees that are essential to continuous improvement
 - Administrative-Identify new positions that are likely by 2030.
 - Teaching faculty-Focus on high needs areas first.
 - Paraprofessional needs
 - Technology personnel
 - Food service, transportation and building maintenance
- Collect data to determine potential student growth over the next 5010 years.
- Identify areas of high need and prioritize those positions as essential to move the district forward.
- Examine existing negotiated agreements/contracts to determine if changes are needed.

Goal 3: By 2027, District 145 students will implement and sustain comprehensive programs and initiatives that equip students with the necessary skills, knowledge and experiences to thrive in post-secondary education and pursue successful careers.

Some Potential Areas of Development:

- Strategy #1-Systemic College and Career Development
- Strategy #2-Develop, Implement and Sustain Quality CTE Programs to Study
- Strategy #3-Work Based Learning

Goal 4: By 2025-2026, School District 145 will enact a parent/community engagement plan.

Some Potential Action Steps:

- Focus on communication, partnerships and parent participation in student planning
- Examine personnel needs to implement a program
- Examine plans currently used by other school districts; hold on to model programs

Proposal to add Girls Wrestling at Waverly Middle School For the 202402

Proposal:

Add 7th and 8th grade girls wrestling for the October to December season at Waverly Middle School.

Additional Costs:

- Coaching Salary (2) Coaches
- Category IV (4.75)
- Level 1. \$1881.00, Level 2. \$2079.00, Level 3. \$2277.00, Level 4. \$2475.00
- Uniforms: Would have an option for a girls uniform - \$800-\$1000
- Equipment: Headgear \$500-\$700
- Officials: Yes, for any home meets we would have. \$100-\$150 per official depending on the number of matches.
- Transportation: Will need to be transported to and from matches.

OBJECTIVES:

- **Build:** With WHS having girls wrestling this is an opportunity to get girls involved at the Middle School level to build the HS program.
- **Development and Safety:** Over the past years we have had a number of girls wrestle during our boys season. Our coaches do a nice job of putting athletes with the same skill level together. I feel that more girls would be willing to try if they did not have to wrestle against boys.

JUSTIFICATIONS:

- Waverly Wrestling Youth Program has had girls involved in the program. This would offer girls a fourth sport season (late October to Early December) equal to the boys.
- Title 9, currently the boys are able to be involved in 4 seasons and the girls are able to be in 3 girls only seasons.

	MS girls 12-13-23	Survey 12-17-2023	
7th grade	8	Current 6th	8
8th Grade	5	Current 7th	4
TOTALS	13		12

- Most Class B schools have girls wrestling. All EMC schools offer girls wrestling.
- In the EMC middle school conference these schools offer girls wrestling.
 - Bennington and Bennington South (together)
 - Gretna and Aspen Creek (together)
 - Elkhorn MS will be deciding in January

- Blair
- Practices will be held everyday afterschool in the WMS wrestling room.

Dear Dr. Worrell,

For the past five years, I have enjoyed teaching at Hamlow in Kindergarten. The relationships built with families, staff members, and the community have been very rewarding to my time here in District 145. I have thoroughly enjoyed the cycle of learning and growth I have made here in my years as an educator here. I look forward to continuing this learning and growth after my leave.

After much consideration and thought I am requesting a one year leave of absence for the 2024-2025 school year to focus on my family and enjoy a year at home with my two youngest children. Thank you for considering this request.

Warm Regards,
Erin Keithley

Leave Without Pay

Certified staff members with three or more years of service may be granted, at the superintendent's discretion, leave without pay for a period of time up to one year. Such leave cannot be counted for vertical movement on the salary schedule. See also the negotiated agreement on file in the superintendent's office.

Certified staff members may be granted, at the superintendent's discretion, short leaves of absence without pay for personal reasons. Such leave shall be limited to once a year and no more than five days duration.

Pay deductions for approved leave without pay will include salary and benefits as calculated on a per day basis.

Policy Adopted: 04/10/78
Policy Revised: 08/04/80
Policy Revised: 02/03/92
Policy Revised: 02/08/05
Policy Revised: 11/02/09
Policy Reviewed: 11/07/2022

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Out of State Student Trip Request

In accordance with Board Policy #6645 students traveling out of state for school sponsor events must be approved by the Board of Education. Prior to receiving approval to attend a camp, clinic, or national conference, please complete and submit the following information to the Activities Director.

Sport/Organization: Boys/Girls Cross Country

Location Desired: Bentonville, AR (replaces CO due to weather conditions of time of trip)

* Also an hour closer for driving + accommodations

Date(s) Attending:

- June 24-29, 2024

Purpose of attending Event: (How is this more beneficial than attending in-state camps, clinics, or conferences?)

- Athletes are given the opportunity to train in various environments and altitudes. The environment change provides them with endurance training that they are not able to get in Nebraska. They also learn better/proper breathing techniques. It also provides students with the opportunity of hiking and running in different terrain.

This trip has been a HUGE success. I feel it truly helped our team grow both as athletes and as team members. The kids were provided with great bonding time and developed relationships within their stay. The students ran every morning from our cabin, as well as later in the afternoon. In the evenings, we often hiked before dark and then spent time at the cabin doing team bonding activities. I truly feel this trip led to the success we had as a team (qualifying multiple athletes/teams to State)

Transportation Plan:

- We will take **two** school vans (limiting the trip to 20 students).

Cost of Trip:

School District #145:

- Trip will be funded solely by the athlete (besides concession stand work)

Individual Student:

- \$200/student-- covers gas/stay/food for breakfast, lunch and snacks
(**this is the same cost as previous years and it worked perfectly)

How will the trip be financed?

- Students will pay individually for their trip. Concessions will be worked, as well as small fundraising.

Special Requests to be provided by District #145:

- Thank you for your consideration. The previous trip was a HUGE success and the kids gained a lot of friendships, teamwork and disciplinary skills. They also greatly benefited from the diverse training.



School District 145

Emergency Operations Plan

District 145 Central Office

Waverly High School

Waverly Middle School

Waverly Intermediate School

Evelyn Hamlow Elementary School

Eagle Elementary School

Transportation/Bus Building

Maintenance Buildings

District 145 Resource Center

Other community locations used by District 145: Information located within the Activities EOP in the Appendix

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1 Introduction

All educational institutions are vulnerable to threats, hazards and disasters which have the potential to cascade into emergencies or disasters. It is critical for school officials along with first responders, emergency management and local government officials to prevent or mitigate, plan for, respond to and recover from these potential incidents.

The intent of an emergency operations plan is to provide an overview of the school district's approach to emergency operations. It describes the school district, its emergency response policies, procedures and assigns tasks. This plan will help serve as the foundation for the more operationally oriented building level plans. The primary audience for this plan is the Superintendent's staff, key administrators and policy makers (Board Members). Those people may include but are not limited to:

<i>Superintendent</i>	<i>Public Works</i>
<i>Principals</i>	<i>Mayor</i>
<i>Other District Directors/Administrators</i>	<i>Board of Supervisors</i>
<i>School Board Member</i>	<i>City Administrator</i>
<i>Emergency Managers</i>	<i>Teachers</i>
<i>Buildings and Grounds Keepers</i>	<i>Utilities Provider</i>
<i>Communications Specialists</i>	<i>Counselors</i>
<i>School Safety Officers/ SRO</i>	<i>Building Safety Teams</i>
<i>Nurse(s)</i>	<i>Before/After School Program</i>
<i>EMS/Ambulance</i>	<i>Administrative Assistants</i>
<i>Law Enforcement</i>	<i>Red Cross</i>
<i>Fire Department</i>	<i>Churches/ Faith-based organizations</i>
<i>Public Health</i>	<i>Students</i>
<i>Mental Health</i>	<i>Parents</i>
<i>Transportation</i>	<i>Special Education Teachers/Assistants</i>
<i>Food Service Workers</i>	<i>Hospital</i>
<i>Activities Director</i>	<i>Therapists (PT, OT, etc.)</i>

The planning team shall consist of the District Safety Team members which should include, but are not limited to: the Superintendent, Business Manager, Communications Director, Crisis Team Leader, High School Assistant Principal, Middle School Assistant Principal, at least one Elementary School Principal, SRO, at least one Counselor, and District Lead Nurse.

1.1 Promulgation Statement and Approval

School District 145 is committed to the safety and preparedness of its students, staff and its visitors. In support of this commitment, the Board of Education has asked for a thorough review of this District's Emergency Operations Plans (EOP). The EOP that follows will assist this District in saving lives, minimizing property damage and preserving the environment. Our signatures signify our commitment to keep the plan current and to provide training and resources to the school's personnel in the All- Hazards approach to school crisis management. This is to verify that School District 145's Emergency Operations Plan is hereby accepted and supersedes any previous versions of the existing plan.

1.2 Signatory Page

This emergency operations plan has been completed and approved through a collaboration of efforts amongst multiple District 145 Staff Members and community members including:

Superintendent

Board of Education President

Business Manager

Waverly High School Principal

Waverly High School Assistant Principal

Waverly High School Activities Director

Waverly Middle School Principal

Waverly Middle School Assistant Principal

Waverly Intermediate School Principal

Hamlow Elementary School Principal

Eagle Elementary School Principal

School Resource Officer

District Lead Nurse

1.3 Record of Changes

It is recommended that this EOP be reviewed annually by the Superintendent’s Administration team and the Board of Education. All changes or revisions to the plan will be recorded in this document using the following form. Multiple copies of this form (1.3) may be used if needed. Initial acceptance of the plan will require signature of Superintendent and President of the Board of Education and board approval. After the initial acceptance of the plan, if less than 10% of the content is changed, it may only require the signature of the Superintendent or designee and may not require a board meeting or board approval. Any change will require that a new copy of the EOP be sent to all informed entities and a new Record of Distribution be completed for all entities that receive a copy (see next section 1.4).

Check appropriate line below:

_____ Initial acceptance of plan/ no changes made. If checked, go to the date and signatures below.

_____ Less than 10% of revisions made. If checked, fill out the description of changes below.

_____ More than 10% of revisions made. If checked, fill out the description of changes below.

Page/Section Brief Description Changed

Changes made by: _____

Date of acceptance of plan/acceptance of changes: _____

Signature of Superintendent or Designee: _____

Date of Signature: _____

Signature of Board of Education President: _____

Date of Signature: _____

1.4 Record of Distribution

All schools, district- wide, and specific community partners shall receive a copy of this EOP. Use additional sheet(s), if needed, to write in other entities who received a copy of this plan. The following is a list of those who have received this plan:

Superintendent
Date _____

Athletic Trainer
Date _____

Business Manager
Date _____

SRO/ LSO
Date _____

Curriculum Director
Date _____

Cass Co Sheriff’s Office
Date _____

Student Services Director
Date _____

City of Waverly Mayor
Date _____

WHS Principal
Date _____

Waverly Fire & Rescue
Date _____

WMS Principal
Date _____

Eagle Village Board
Date _____

WIS Principal
Date _____

Eagle Fire & Rescue
Date _____

Hamlow Principal
Date _____

Waverly Preschool
Date _____

Eagle Elementary Principal
Date _____

District 145 FFE/VDP
Date _____

Transportation Director
Date _____

First United Methodist Church of Waverly
Date _____

Technology Director
Date _____

Watt’s Electric
Date _____

Food Service Director
Date _____

United Methodist Church of Eagle
Date _____

District Lead Nurse
Date _____

Date _____

2 Purpose

The purpose of the District 145 Emergency Operations Plan (EOP) is to outline the responsibilities and duties of school employees, students, and parents or guardians in an emergency. Development of this plan has been done in collaboration with community response partners to ensure coordinated stakeholder participation and to best utilize available resources. This planning effort, along with training and exercises, empowers everyone involved in an emergency to act quickly and knowledgeably. The plan educates staff, faculty, students, parents, and other stakeholders on their roles and responsibilities before, during, and after an incident. This plan assures all concerned citizens that District 145 has established guidelines and procedures to respond to threats and hazards in an effective way.

This plan provides a universal emergency procedure approach to dealing with incidents and is inclusive of all situations and student populations. The attached appendix provides a list of protocols and procedures through the utilization of the 'I Love You Guys' Standard Response Protocol, District 145 Emergency Action Plan for Athletics and Activities, and Standard Reunification Method Protocol. The plan also includes guidelines for functional activities used in many different threat scenarios such as evacuation, severe weather, bus evacuation, lock down, reunification, and shelter. Faculty and staff have been trained to assess the seriousness of incidents and respond according to these established procedures and guidelines. District 145 regularly schedules training and drills for faculty and students to assure adherence to these guidelines, improve response time, and evaluate performance.

3 Scope

The District 145 School Emergency Operations Plan outlines the expectations of faculty, staff, and administrators, defines the roles and responsibilities, identifies direction and control systems, identifies internal and external communications plans, outlines the frequency and types of training, and defines the roles and responsibilities before, during, and after an incident. This school district plan will become active when conditions are present or have the potential to disrupt normal school operations. This may range from a school confined emergency to a wide scale community disaster.

District 145 Safety Team shall have the authority to determine when an incident has occurred and when to implement the procedures contained within this Emergency Operations Plan.

This plan also includes references and authorities defined by federal, state, and local government mandates and identifies specific threats, hazards, and vulnerabilities.

Hazard: Something that is potentially dangerous or harmful, often the root cause of an unwanted outcome.

Incident: An occurrence, caused by either human action or natural phenomena that may bring about harm and may require action. Incidents can include major disasters, emergencies, terrorist attacks, terrorist threats, fires, floods, hazardous materials accidents, tornadoes, public health and medical emergencies, and other occurrences requiring an emergency response. The

Threat: A natural or manmade occurrence, individual, entity, or action that has or indicates the potential to harm life, information, operations, the environment, and/or property.

Vulnerability: Characteristics of the school that could make it more susceptible to the identified threats and hazards.

4 Situation Overview

Specific Information regarding each District 145 building is included in the sections below. Any additional information including bus routes, emergency operations for activities and emergency operations for locations not owned by the district will be included in the appendix.

4.1 Waverly High School

4.1.1 Waverly High School Population

Waverly High School's current enrollment is approximately 700 high school students, grades nine through twelve, located in one, one- story building on campus. These students are supported by approximately 80 staff and faculty that consists of:

- Teachers, Administrators, Office Support Staff, Paraprofessionals, Cafeteria Staff, Maintenance and Custodial staff, and Transportation staff

A master schedule of where classes, grade levels, and staff are located during the day is available in the Main Office. The master schedule is also available in PowerSchool. A paper copy is also stored in a reunification tote at Watts Electric.

Waverly High School is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including but not limited to asthma and severe allergies)

Due to students moving from classroom to classroom throughout the day with multiple transitions, any classroom is prepared to work with the students listed above in any situation.

4.1.2 Waverly High School Building Information

Waverly High School is located on a 76.62 acre lot and includes three buildings (main school, stadium concession stand/bathrooms, and shed), one softball field, one football/soccer stadium, four tennis courts, football practice field, one visitors parking lot, one staff parking lot, and three student parking lots. The visitor's parking stalls are located next to the building along the North side running East, the staff lot is the Northeast section of the North parking lot, and the student lots are the Northwest section of the North lot and both the Southeast and Southwest lots. All classes take place in the main building on campus.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.1.6.

A public address system works within the building, but does not reach the exterior of the building. A separate public address system is located for use only within the stadium.

4.1.3 Waverly High School Geographical Issues

Waverly High School sits in Lancaster County. It is within the Waverly water district and receives water via a well. The school sits within two blocks of a regularly running 2 track railroad as well as just to the North of interstate 80. There is a large, tall fence separating the school property from the grass/ditch area of the interstate. A gas plant (Matheson) is located across the street as well as an electric company, chicken plant, and local company warehouse plant all within a mile to the west (Watts, Tyson, and Tractor Supply). EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup. For any student or family living in a county other than Lancaster, the SRO will make contact with the appropriate law enforcement agency assigned to that county/area.

4.1.4 Waverly High School Threat/Hazard Assessment Summary

Waverly High School is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

4.1.5 Waverly High School Resources

Waverly High School and Waverly Middle School can be used as an emergency shelter for the American Red Cross. In the event of an emergency, Watt's Electric is listed as the primary reunification place for students and staff.

4.1.6 Maps of Waverly High School Campus

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

Aerial view of Waverly High School Campus

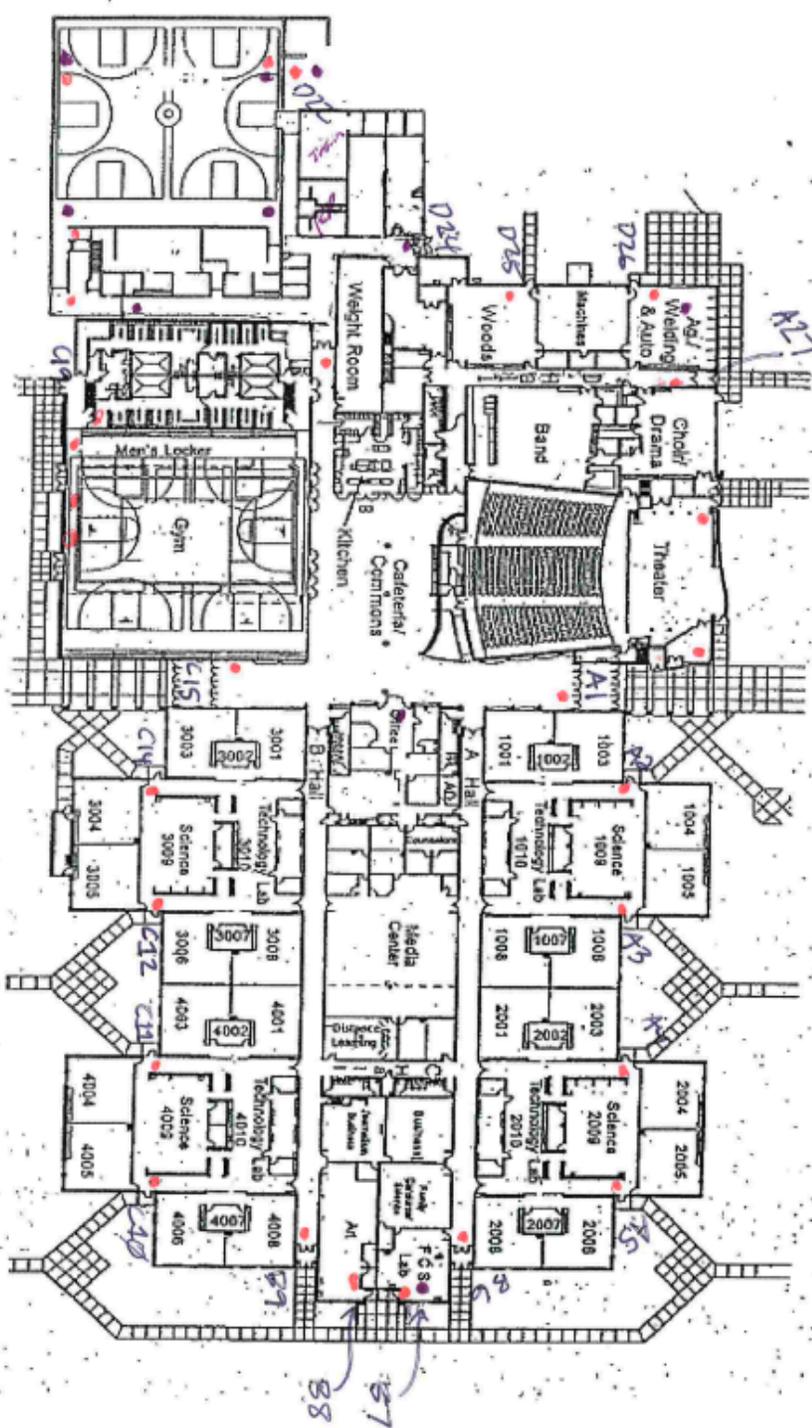


Waverly High School Building Plan and Map

Waverly High School Building Plan and Map

- o Pull Station
- o Fire extinguishers
- o Fire hydrant
- o Door #s

The Architectural Partnership, P.C. Lincoln Square 121 South 13th Street
 Suite 702 Lincoln NE 68508 (402) 475-0098 (402) 475-8718 Fax



Waverly High School

4.2 Waverly Middle School

4.2.1 Waverly Middle School Population

Waverly Middle School's current enrollment is approximately 500 middle school students, grades six through eight, located in one, one- story building on campus. These students are supported by approximately 70 staff and faculty that consists of:

- Teachers, Administrators, Office Support Staff, Paraprofessionals, Cafeteria Staff, Maintenance and Custodial staff, and Transportation staff

A master schedule of where classes, grade levels, and staff are located during the day is available in the Main Office. The master schedule is also located in PowerSchool. A paper copy is also kept in a reunification location.

Waverly Middle School is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including but not limited to asthma and severe allergies)

Due to students moving from classroom to classroom throughout the day with multiple transitions, any classroom is prepared to work with the students listed above in any situation.

4.2.2 Waverly Middle School Building Information

Waverly Middle School is located on a 18.82-acre lot with one football practice field, one practice soccer field and three parking lots. The visitor's parking lot is located next to the building along the west side. The main staff parking lot is located on the far west side between the main campus building and the Waverly High School Football Field and the extra staff lot is located along the practice field on the east side of the building. All classes take place in the main building on campus.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.2.6.

A public address system works within the building, but does not reach the exterior of the building.

4.2.3 Waverly Middle School Geographical Issues

Waverly Middle School sits in Lancaster County. It is within the Waverly water district and receives water via a well. The school sits within 3 blocks of a regularly running 2 track railroad as well as just to the North of interstate 80. There is a large, tall fence separating the school property from the grass/ditch area of the interstate. A gas plant (Matheson) is located across the street as well as an electric company, chicken plant, and local company warehouse plant all within a mile to the west (Watts, Tyson, and Tractor Supply). EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup. For any student or family living in a county other than Lancaster, the SRO will make contact with the appropriate law enforcement agency assigned to that county/area.

4.2.4 Waverly Middle School Threat/Hazard Assessment Summary

Waverly Middle School is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

4.2.5 Waverly Middle School Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, Watt's Electric is listed as the primary reunification place for students and staff.

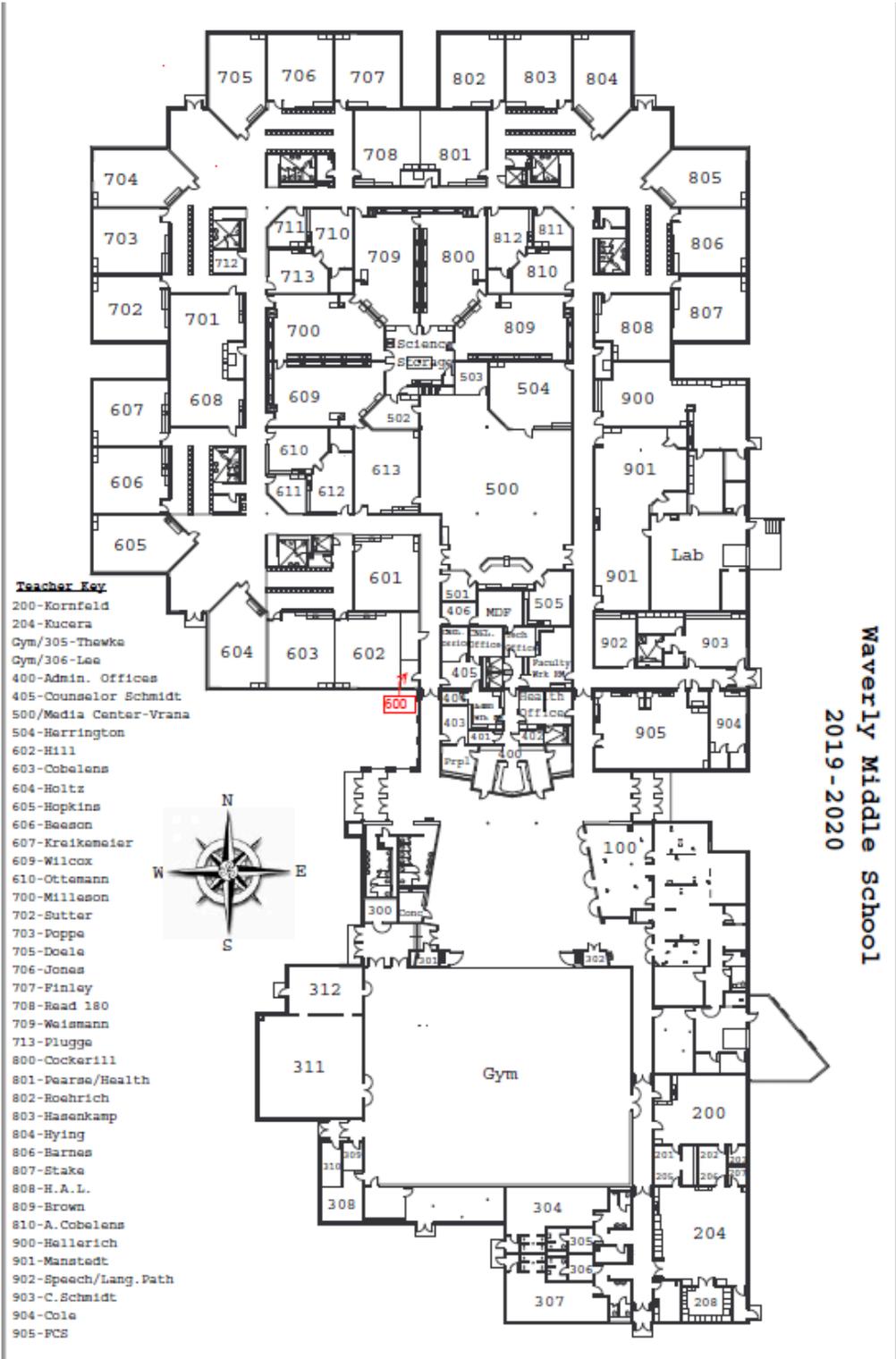
4.2.6 Maps of Waverly Middle School Campus

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

Aerial view of Waverly Middle School



Waverly Middle School Building Plan and Map



4.3 Waverly Intermediate School

4.3.1 Waverly Intermediate School Population

Waverly Intermediate School's current enrollment is approximately 320 elementary school students, grades three through five, located in one, one-story building on campus. These students are supported by approximately 55 staff and faculty that consists of:

- Teachers, Administrators, Office Support Staff, Paraprofessionals, Cafeteria Staff, Maintenance and Custodial staff, and Transportation staff

A master schedule of where classes, grade levels, and staff are located during the day is available in the Main Office. The master schedule is also located in PowerSchool. A paper copy is also kept in a reunification tote at Watts Electric.

Viking Discovery Program (VDP) owned and operated by the District 145 Foundation for Education is the district's before and after school program. This program provides care for students both before and after school on in-session weekday school days, all day care on non-school weekdays and all daycare Monday through Friday (with the exception of holidays) when school is not in session during the summer. At Waverly Intermediate school, the program is primarily housed in the far East section of the building. At any given time, there are approximately 530 students being given care and approximately 1-4 staff members. A master copy of their students and staff is located in a binder in their area, with staff at the other buildings, as well as in the reunification tote at the Waverly Methodist Church.

Waverly Intermediate School is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including but not limited to asthma and severe allergies)

Many classrooms within this building have students with specific needs in addition, students move throughout the building during the day and are with different staff or teachers during recess, lunch, and/or specials. Due to this, all teachers and staff are prepared to work with any students they knowingly may come in contact with during an event so that they are safely taken care of.

4.3.2 Waverly Intermediate School Building Information

Waverly Intermediate School is located on a 10.4 -acre lot and includes one football practice field and track, one visitor's parking lot, one staff parking lot, and one transportation lot. The visitor's lot is located at the Northeast section of the building facing the North as visitors drive into the lot off of Heywood Street. The staff lot is located along the entire North side of the building and the transportation lot for buses and transportation vehicles is along the West side of the building. All classes take place in the main building on campus.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.3.6.

A public address system works within the building, but does not reach the exterior of the building including the track and field and playground areas.

4.3.3 Waverly Intermediate School Geographical Issues

Waverly Intermediate School sits in Lancaster County. It is within the Waverly water district and receives water via a well. The school sits within four blocks of a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately two miles to the West, as well as an electric company, chicken plant, and local company warehouse plant all within approximately three miles to the west (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.3.4 Waverly Intermediate School Threat/Hazard Assessment Summary

Waverly Intermediate School is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

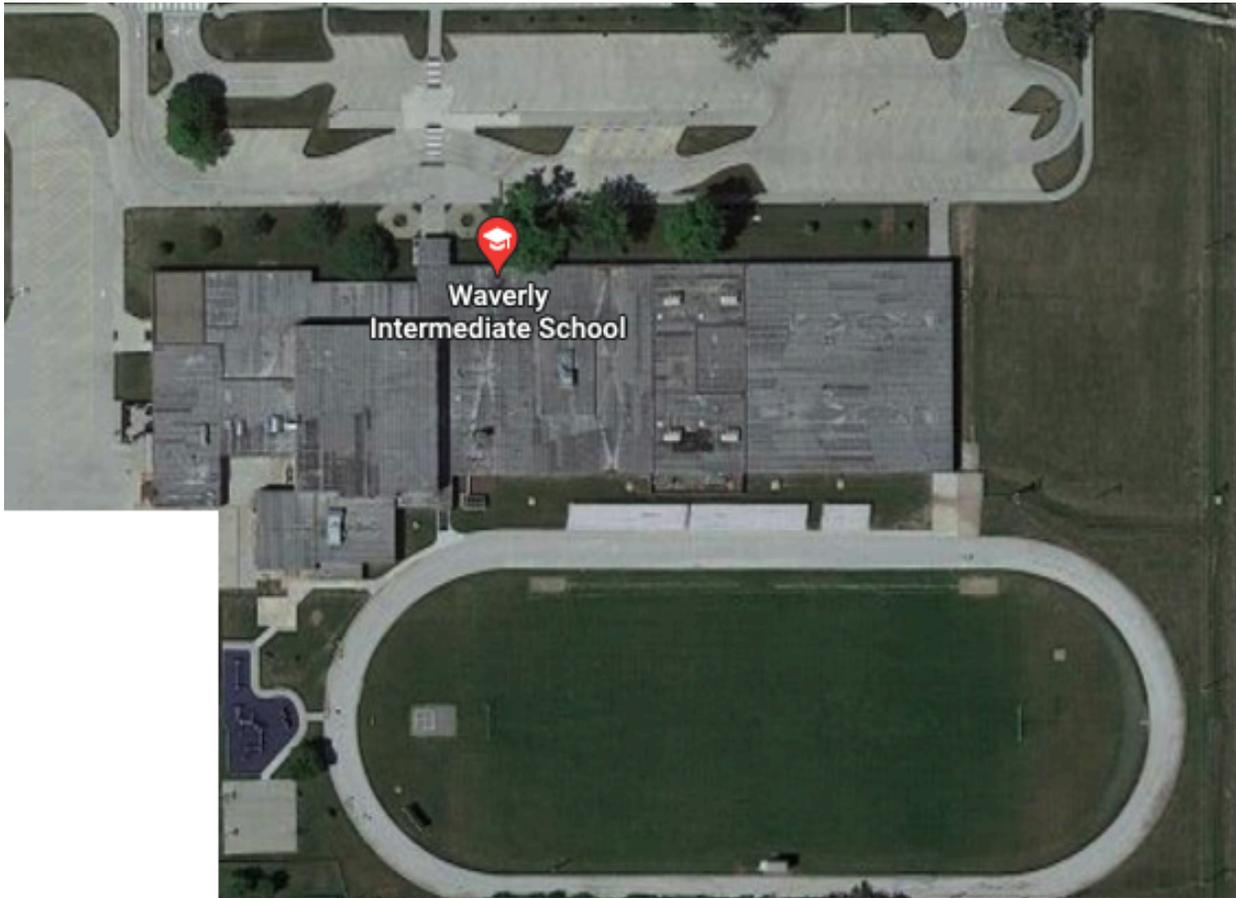
4.3.5 Waverly Intermediate School Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the United Methodist Church of Waverly is listed as the primary reunification place for students and staff.

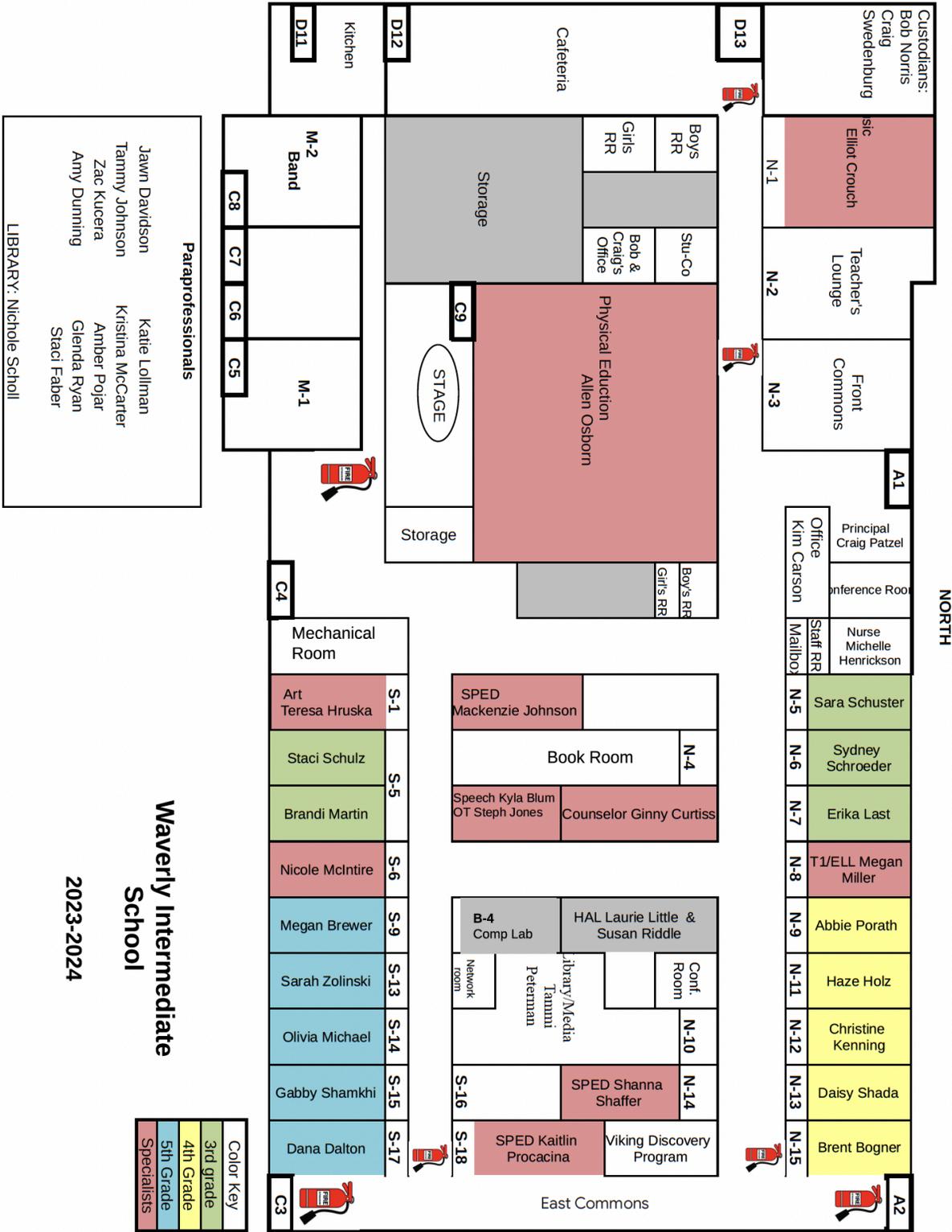
4.3.6 Maps of Waverly Intermediate School Campus

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

Aerial view of Waverly Intermediate School Campus



Waverly Intermediate School Building Plans and Map



4.4 Evelyn Hamlow Elementary School

4.4.1 Evelyn Hamlow Elementary School Population

Evelyn Hamlow Elementary School's current enrollment is approximately three hundred and twenty students Kindergarten through second grade students in one, one- story building on campus. These students are supported by approximately 56 staff and faculty that consists of:

- Teachers, Administrators, Office Support Staff, Paraprofessionals, Cafeteria Staff, Maintenance and Custodial staff, and Transportation staff

A master schedule of where classes, grade levels, and staff are located during the day is provided to each classroom and is available in the Main Office. The master schedule is also located in PowerSchool. A paper copy is also available in the reunification tote at First United Methodist Church of Waverly.

Waverly Preschool is a licensed daycare and preschool facility located within Hamlow's main building on the Southwest corner of the building. The preschool is one large room split in half by a work space and bathroom. The preschool has classes both in the morning (815 to 1100) and afternoon (1200- 300). Their students are split into the following classes: MWF Morning, T/TH Morning, MWF Afternoon, T/TH Afternoon, MTWTHF Afternoon. They have approximately 12 students in each classroom (24 total) both in the morning and afternoon as well as 2 teachers and 2 paraprofessionals. 1 paraprofessional is employed by District 145 to assist students receiving Special Education services in the preschool setting. There is also a Special Education Teacher and Speech Language Pathologist in the room or taking kids to a separate room across the cafeteria for services/SEL curriculum. A master copy of their students and staff is located in their classroom as well as in the reunification tote at the First United Methodist Church of Waverly.

Viking Discovery Program (VDP) owned and operated by the District 145 Foundation for Education is the district's before and after school program. This program provides care for students both before and after school on in- session weekday school days, all day care on non- school weekdays and all daycare Monday through Friday (with the exception of holidays) when school is not in session during the summer. At Hamlow Elementary School, the program is primarily housed in the main cafeteria. At any given time, there is approximately 1-24 students being given care and approximately 1-4 staff members. A master copy of their students and staff is located in a binder in their area, with staff at the other buildings, as well as in the reunification tote at the First United Methodist Church of Waverly.

Evelyn Hamlow Elementary School is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

Many classrooms within this building have students with specific needs in addition, students move throughout the building during the day and are with different staff or teachers during recess, lunch, and/or specials. Due to this, all teachers and staff are prepared to work with any students they knowingly may come in contact with during an event so that they are safely taken care of.

4.4.2 Evelyn Hamlow Elementary School Building Information

Evelyn Hamlow Elementary School is located on a 7.39 -acre lot and includes a playground and two parking lots. Staff park in stalls on both the Northeast corner of the building as well as the parking lot to the west of the building. The small parking lot located on the Southwest corner is reserved for Waverly Preschool pickup and dropoff. All classes take place in the main building on campus.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.4.6.

A public address system works within the building, but does not exist on the exterior of the building including the playground.

4.4.3 Evelyn Hamlow Elementary School Geographical Issues

Waverly Middle School sits in Lancaster County. It is within the Waverly water district and receives water via a well. The school sits within two 6 blocks of a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately two miles to the west, as well as an electric company, chicken plant, and local company warehouse plant all within approximately three miles to the west (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.4.4 Evelyn Hamlow Elementary School Threat/Hazard Assessment Summary

Hamlow Elementary is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

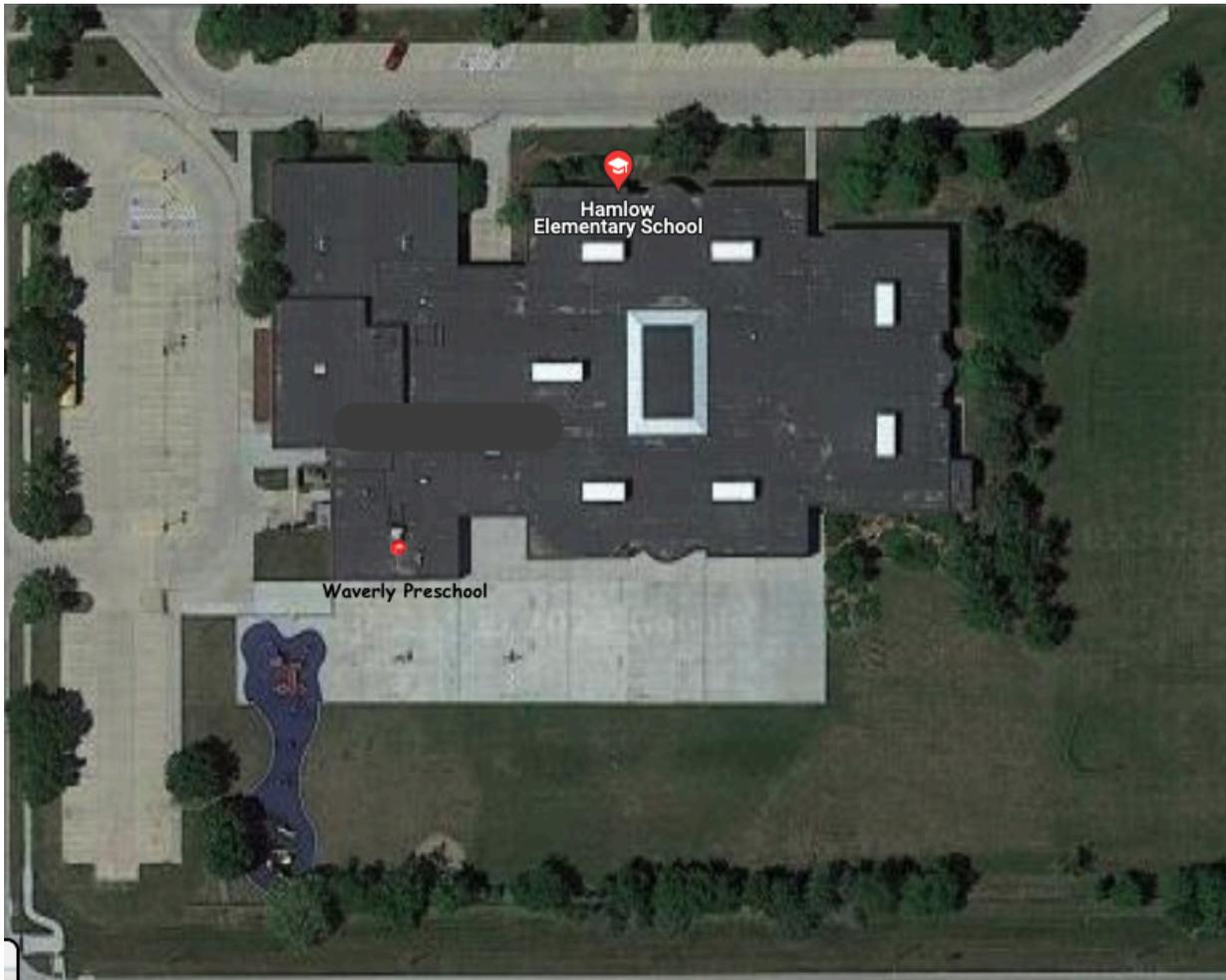
4.4.5 Evelyn Hamlow Elementary School Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the United Methodist Church of Waverly is listed as the primary reunification place for students and staff.

4.4.6 Maps of Evelyn Hamlow Elementary School Campus

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

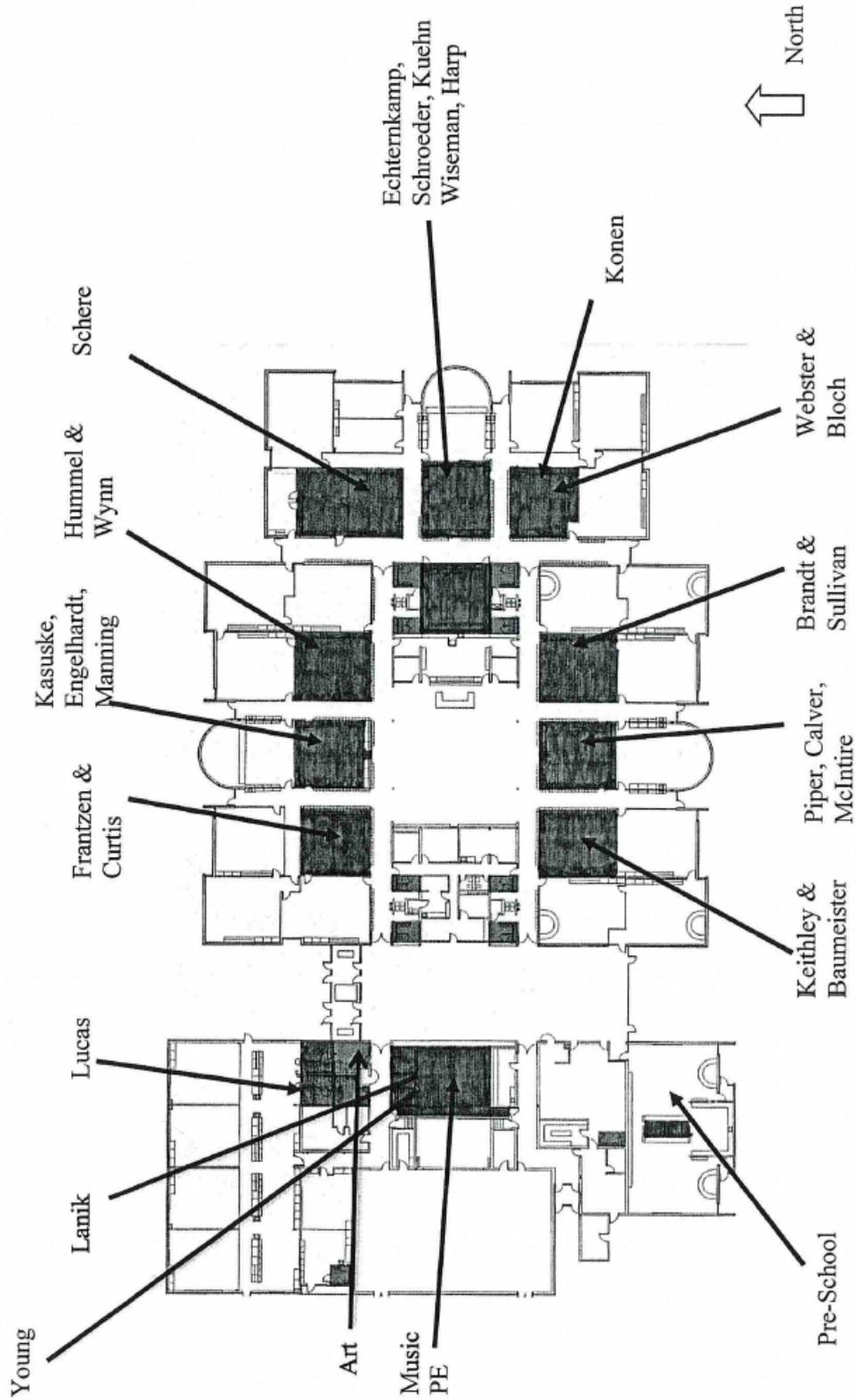
Aerial View of Evelyn Hamlow Elementary School Campus



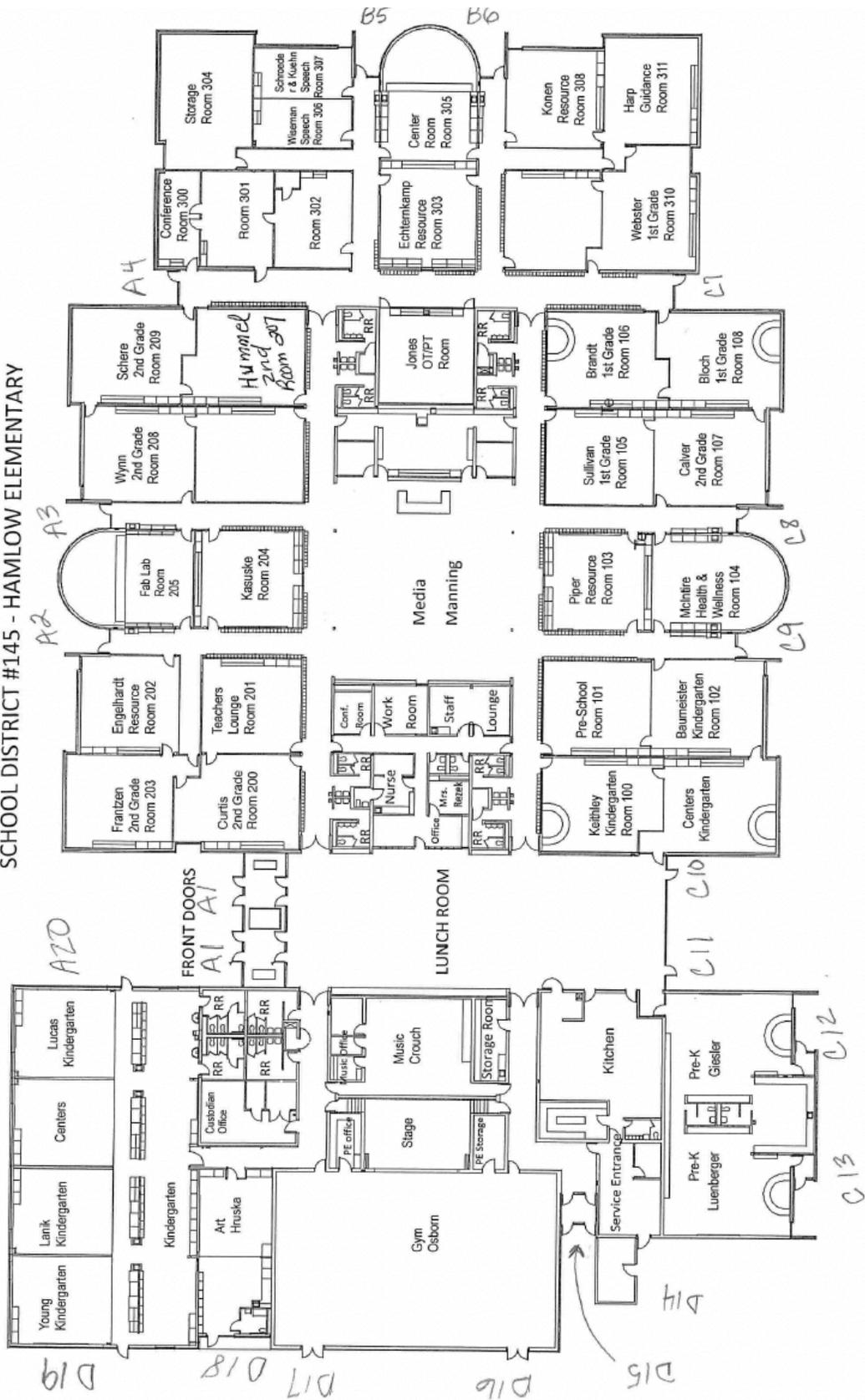
Evelyn Hamlow Elementary School Building Plans and Map

Hamlow Elementary Safety Plan

Shelter Locations



SCHOOL DISTRICT #145 - HAMLOW ELEMENTARY



4.5 Eagle Elementary School

4.5.1 Eagle Elementary School Population

Eagle Elementary School's current enrollment is approximately two hundred and eighty (280) Preschool through 5th Grade students in one, one-story building on campus.

These students are supported by approximately 50 staff and faculty that consists of:

- Teachers, Administrators, Office Support Staff, Paraprofessionals, Cafeteria Staff, Maintenance and Custodial staff, and Transportation staff

A master schedule of where classes, grade levels, and staff are located during the day is provided to each classroom and is available in the Main Office. The master schedule is also located in PowerSchool. A paper copy is also available in the reunification tote at Eagle United Methodist Church.

Eagle Elementary School is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

Many classrooms within this building have students with specific needs in addition, students move throughout the building during the day and are with different staff or teachers during recess, lunch, and/or specials. Due to this, all teachers and staff are prepared to work with any students they knowingly may come in contact with during an event so that they are safely taken care of.

Viking Discovery Program (VDP) owned and operated by the District 145 Foundation for Education is the district's before and after school program. This program provides care for students both before and after school on in-session weekday school days, all day care on non-school weekdays and all daycare Monday through Friday (with the exception of holidays) when school is not in session during the summer. At Eagle Elementary School, the program is primarily housed in the main cafeteria and Teacher's Lounge areas. At any given time, there are approximately 1-55 students being given care and approximately 1-4 staff members. A master copy of their students and staff is located in a binder in their area.

4.5.2 Eagle Elementary School Building Information

Eagle Elementary School is located on approximately a 14.05 -acre lot and includes one soccer field, one storage building, three parking lots (on the north, east, and south sides of the building) and extends to the highway encompassing the baseball field . Staff park in stalls on both the East and North sides while the South parking lot is reserved for visitors. All classes take place in the main building on campus.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.5.6.

A public address system works within the building, but does not exist on the exterior or on sports fields.

4.5.3 Eagle Elementary School Geographical Issues

Eagle Elementary School sits within Cass County. It is within the Waverly water district and receives water via a well. The school sits within one block from the intersection of Highway 34 running West and East and Highway 43 running North and South. The furthest North end of Highway 43 is this intersection. A baseball field is located to the South of the school. A portion of The MoPac Trail East of Nebraska runs West and East just one block to the North of the school. Buel Trucking Company is approximately one-quarter of a mile to the South of the school on the South side of Highway 34. Eagle Volunteer Fire Department as well as Eagle Village Office are one to one half blocks Southwest of the school. EMS systems in Eagle are all volunteer and depend on availability of volunteers to respond. Response times may vary. Local law enforcement are Deputies from the Cass County Sheriff's Office. An officer is on duty and assigned to Eagle, however, if that officer is called away due to an emergency, response times could vary. For any emergency, Cass County Sheriff's Office will be the responder unless reinforcements are called in from various surrounding communities. The District 145 School Resource Officer (a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours, however, due to county lines and jurisdiction, cannot assist at Eagle Elementary unless in case of an emergency. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in Waverly will be called upon as backup.

4.5.4 Eagle Elementary School Threat/Hazard Assessment Summary

Eagle Elementary School is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

4.5.5 Eagle Elementary School Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the Eagle United Methodist Church is listed as the primary reunification place for students and staff.

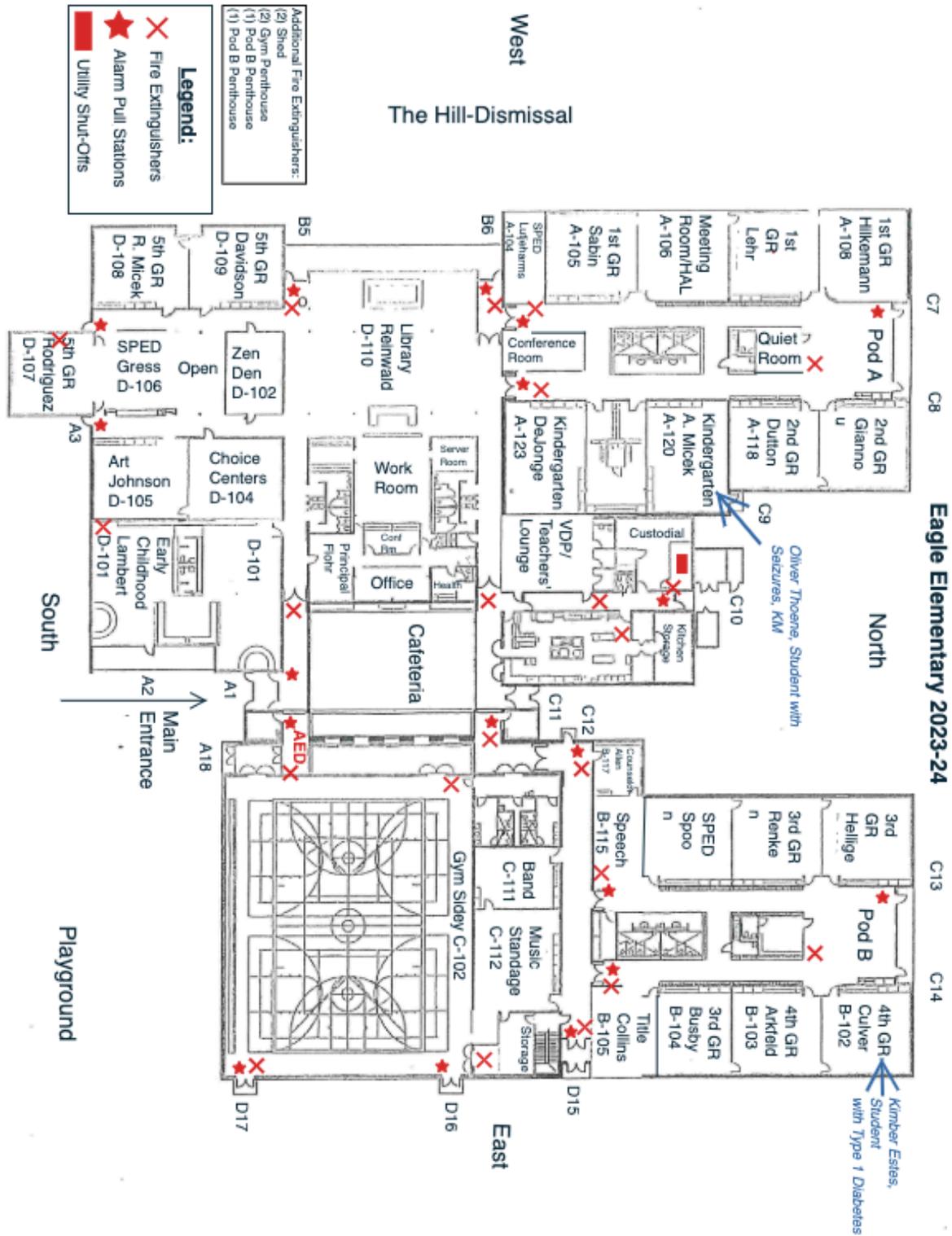
4.5.6 Maps of Eagle Elementary School Campus

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

Aerial View of Eagle Elementary School Campus



Eagle Elementary School Building Plans and Map



Eagle Elementary Severe Weather Evacuation Locations 2023-24

(revised 9/07/23)

Kindergarten & Preschool (EC):

Mrs. Lambert-Health Assistant's Office
Ms. DeJonge-Kindergarten Room A-123
Mrs. A. Micek-Kindergarten Room A-123

1st Grade:

Mrs. Lehr-Kindergarten Room A-123
Mrs. Sabin-Kindergarten Room A-123
Mrs. Hilkemann-Kindergarten Room A-123

2nd Grade:

Mrs. Dutton-Kindergarten Room A-123
Mrs. Giannou-Kindergarten Room A-123

3rd Grade:

Mrs. Hellige-Speech Room in Pod B
Mrs. Renken-Speech Room in Pod B
Mrs. Busby-Music Room C-112

4th Grade:

Mr. Culver-Music Room C-112
Ms. Arkfeld-Music Room C-112

5th Grade:

Mrs. Davidson-Staff Workroom
Mrs. R. Micek-Staff Workroom
Mr. Rodriguez-Staff Workroom

SpEd Office (Gress)-Staff Workroom
VDP Program-Staff Lunch Room
Counselor's Office-Band Room
Extra Classrooms Pod A-Kindergarten Room A-123
Extra Classrooms Pod B-Band Room
Speech Classroom-Remain in Same Room
Gym-PE Equipment Room
Library-Staff Workroom
Music-Music Room C-112
East or West Computer Labs-Staff Workroom
Lunchroom-Staff Lunch Room
Art Room-Staff Workroom

If students are NOT with their classroom teacher, the classroom teacher should join the students in whatever location they are. If time allows students to go to the location for their home classroom, please do so.

First Aid kits are located in the Music Room, Kindergarten Classroom Office and Workroom Area if needed.

4.6 District 145 Central Office

4.6.1 District 145 Central Office Population

District 145 Central Office current population consists of approximately seven staff members. During the day, any number of other staff members, patrons, parents, or students could also be in the building as well.

District 145 Central Office is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

Many offices/spaces within this building could have staff/patrons with specific needs. Due to this, all staff are prepared to work with any students they knowingly may come in contact with during an event so that they are safely taken care of.

4.6.2 District 145 Central Office Building Information

District 145 Central Office includes one storage building, and one staff parking lot.

An emergency information sheet on all staff is located within PowerSchool and within a tote at

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.6.6.

There is no public address system for this building.

4.6.3 District 145 Central Office Geographical Issues

District 145 Central Office sits in Lancaster County. It is within the Waverly water district and receives water via a well. The building sits within 4 blocks of a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately two miles to the west, as well as an electric company, chicken plant, and local company warehouse plant all within approximately three miles to the west (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.6.4 District 145 Central Office Threat/Hazard Assessment Summary

District 145 Central Office is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, intruder, etc.

4.6.5 District 145 Central Office Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the First United Methodist Church of Waverly is listed as the primary reunification place for students and staff.

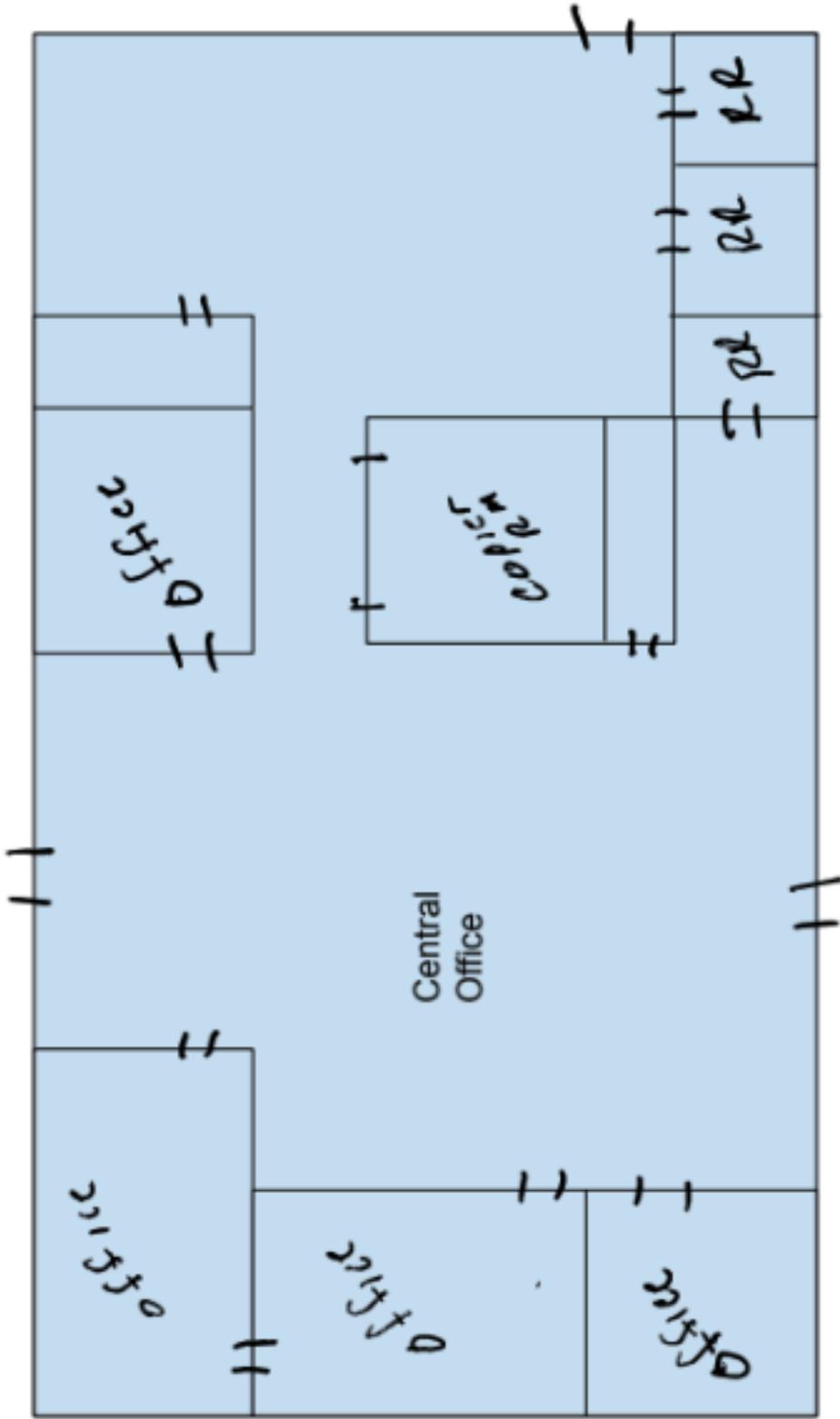
4.6.6 Maps of District 145 Central Office

Broad aerial view, non-specific indoor plans of building as well as building specific maps including evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers are located below.

Aerial View of District 145 Central Office



District 145 Central Office Building Plans and Map



4.7 District 145 Resource Center

4.7.1 District 145 Resource Center Population

District 145 Central Office current population consists of approximately one staff member. During the day, any number of other staff members, patrons, parents, or students could also be in the building working for the Community Closet also housed within this building.

District 145 Resource Center is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

Any students who require extra assistance will have a trained/designated staff member with them (either a Teacher or Paraprofessional) to assist them.

4.7.2 District 145 Resource Center Building Information

District 145 Resource Center is located on a 1-acre lot to the southwest of Waverly Intermediate School and on the east end of a maintenance building.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.7.6.

There is no public address system for this building.

4.7.3 District 145 Resource Center Geographical Issues

District 145 Resource Center sits in Lancaster County. It is within the Waverly water district and receives water via a well. The building sits within 4 blocks of a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately two miles to the west, as well as an electric company, chicken plant, and local company warehouse plant all within approximately three miles to the west (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.7.4 District 145 Resource Center Threat/Hazard Assessment Summary

District 145 Resource Center is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, active shooter, etc.

4.7.5 District 145 Resource Center Resources

All District 145 buildings can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the First United Methodist Church of Waverly is listed as the primary reunification place for students and staff.

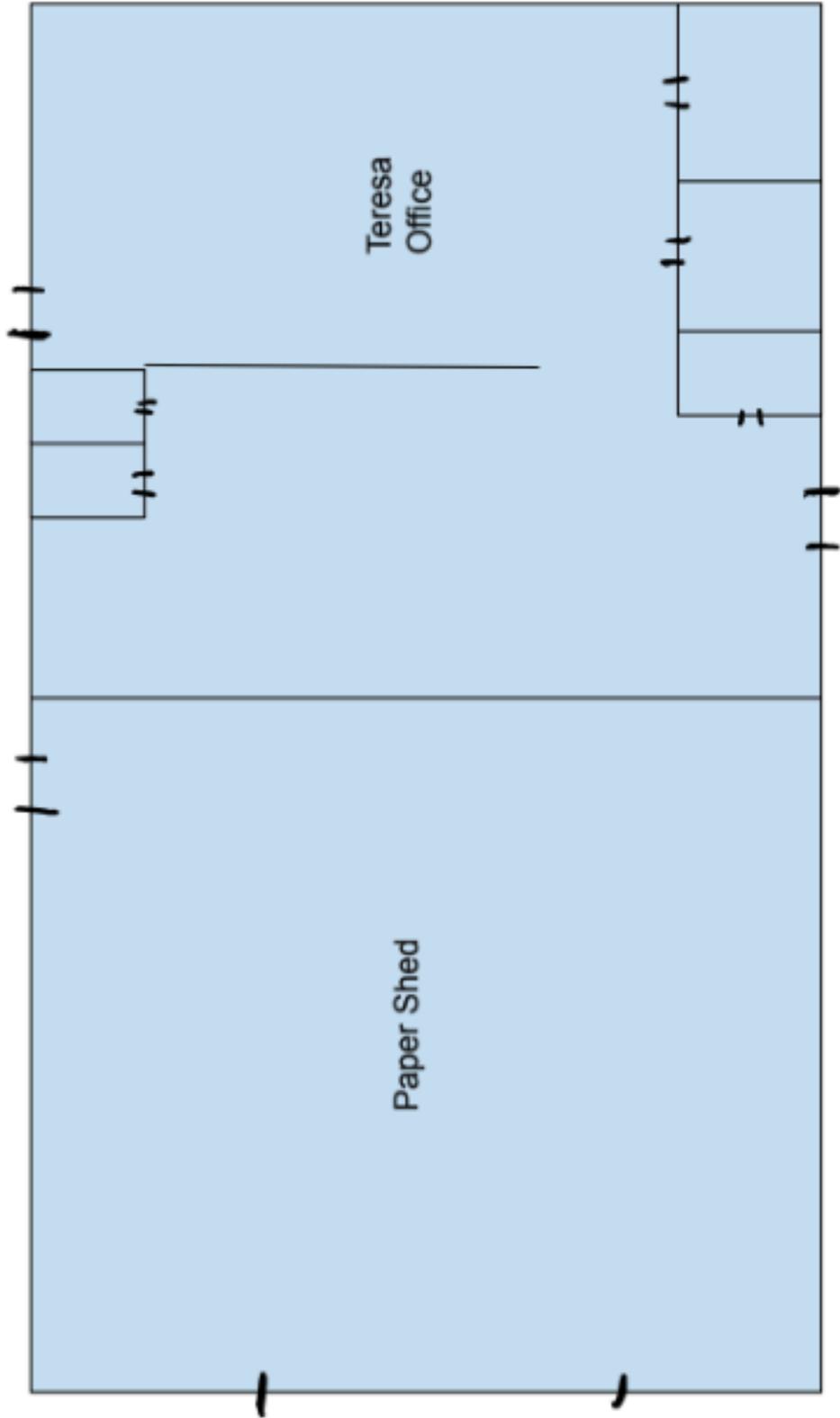
4.7.6 Maps of District 145 Resource Center

Broad aerial view and non-specific indoor plans of building are included.

Aerial View of District 145 Resource Center



District 145 Resource Center Building Plans and Map



4.8 District 145 Transportation Building/Bus Barn

4.8.1 District 145 Transportation Building/Bus Barn Population

District 145 Transportation Building/Bus Barn's current population consists of approximately 27 staff members. During the day, approximately 670 students are riding in our district transportation vehicles (bus, van, car, SUV, etc.). During the day, any number of other staff members, patrons, parents, or students could also be in the building.

District 145 Transportation Building/Bus Barn is committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

Any students within the building will have a trained/designated staff member with them to help with safety and other concerns.

4.8.2 District 145 Transportation Building/Bus Barn Building Information

District 145 Transportation Building/Bus Barn is located on a 2 acre parcel with one maintenance building and fuel pumps.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.8.6.

There is no public address system for this building. The transportation staff do use radios for communication between Home Base (the building) and all vehicles.

4.8.3 District 145 Transportation Building/Bus Barn Geographical Issues

District 145 Transportation Building/Bus Barn sits in Lancaster County. It is within the Waverly water district and receives water via a well. The building sits within two blocks of a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately one quarter mile to the south, as well as an electric company, chicken plant, and local company warehouse plant all within approximately one mile to the Southwest (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.8.4 District 145 Transportation Building/Bus Barn Threat/Hazard Assessment Summary

District 145 Transportation Building/Bus Barn is exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, active shooter, etc.

4.8.5 District 145 Transportation Building/Bus Barn Resources

Waverly High School and Waverly Middle School can be used as an emergency shelter for the American Red Cross. In the event of an emergency, Waverly Middle School is listed as the primary reunification place for students and staff.

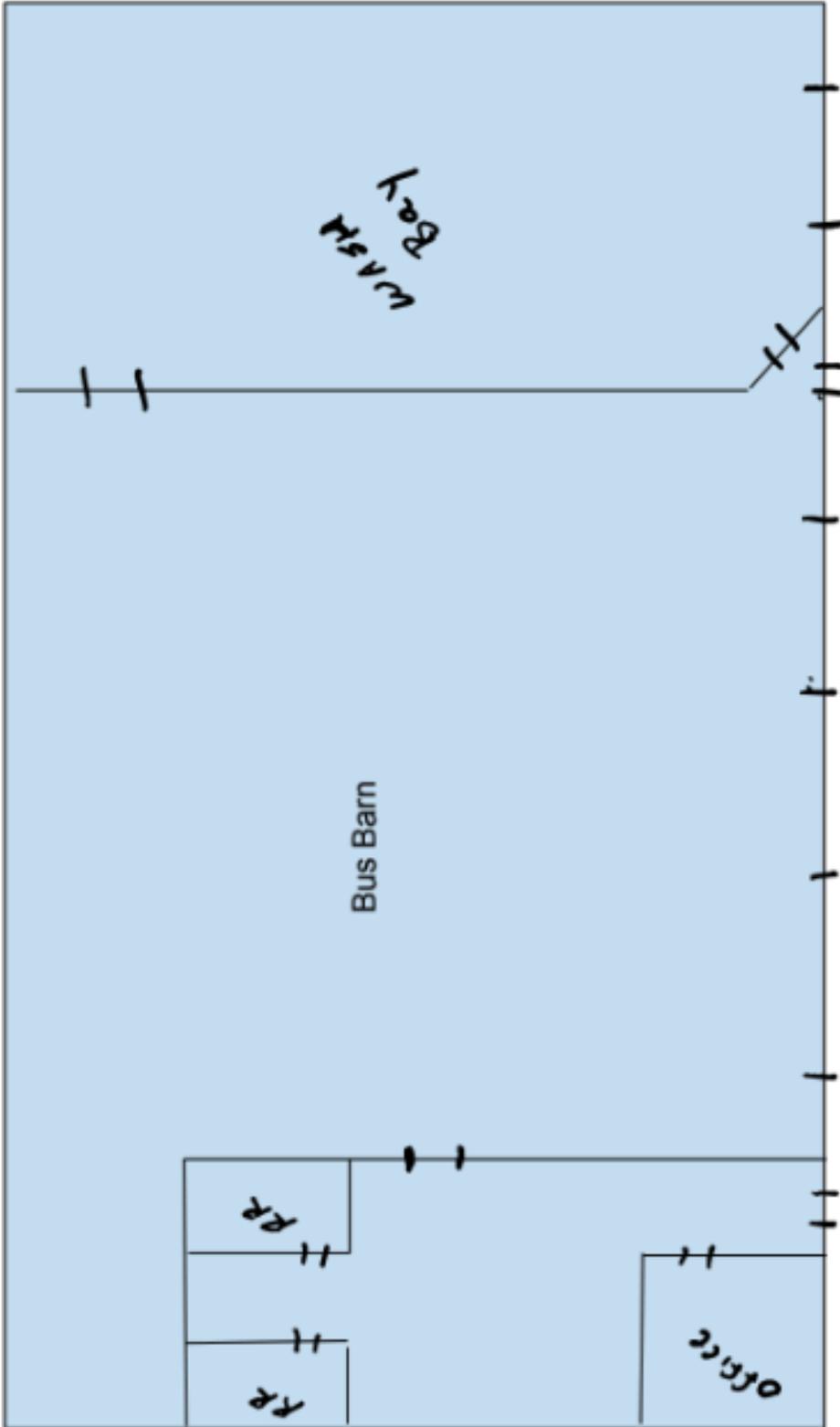
4.8.6 Maps of District 145 Transportation Building/Bus Barn

Broad aerial view and non-specific indoor plans of building are included. Bus Route information is included in the appendix.

Aerial Map of District 145 Transportation Building/Bus Barn



District 145 Transportation Building/Bus Barn Building Plans and Map



4.9 District 145 Maintenance Buildings

4.9.1 District 145 Maintenance Buildings Population

District 145 Maintenance Buildings' current population consists of approximately 8 staff members. During the day, any number of other staff members could also be in the building.

District 145 Maintenance Buildings are committed to the safety of all students and staff with access and functional needs, which includes students/staff with:

- Limited English proficiency
- Blindness or visual disabilities
- Cognitive or emotional disabilities
- Deafness or hearing loss
- Mobility/physical disabilities (*permanent or temporary*)
- Medically fragile health (including asthma and severe allergies)

4.9.2 District 145 Maintenance Buildings Information

District 145 Maintenance Buildings are located on a 1-acre lot and consist of 3 separate buildings. They are located to the southwest of Waverly Intermediate School. The maintenance building closest to WIS also shares half of the building with the District Resource Center.

A general aerial map as well as a map of the interior of the building, annotated with evacuation routes, shelter locations, fire alarm pull stations, fire hydrants, fire extinguishers, AEDs, first aid kits, hazardous materials storage, utility shut-offs, and exterior door numbers is included in section 4.9.6.

There is no public address system for this building. All maintenance personnel communicate via cell phone.

4.9.3 District 145 Maintenance Buildings Geographical Issues

District 145 Maintenance Buildings sit in Lancaster County. It is within the Waverly water district and receives water via a well. The building sits within 4 blocks off a regularly running 2 track railroad as well as approximately one mile to the North of interstate 80. A gas plant (Matheson) is located within approximately three miles to the west, as well as an electric company, chicken plant, and local company warehouse plant all within approximately one mile to the Southwest (Watts, Tyson, and Tractor Supply) near Waverly High School. EMS systems in Waverly are all volunteer and depend on availability of volunteers to respond. Response is usually less than 10 minutes, but could take longer depending on availability. Local law enforcement are Deputies from the Lancaster County Sheriff's Office. An officer is on duty and assigned to Waverly at all times, however, if that officer is called away due to an emergency, response times could vary. A School Resource Officer (also a Deputy contracted with the Lancaster County Sheriff's Office) is on duty Monday through Friday during school hours. The SROs main office is located within Waverly High School. If the SRO is on vacation or off- duty, the deputy assigned in town will be called upon as backup.

4.9.4 District 145 Maintenance Buildings Threat/Hazard Assessment Summary

District 145 Maintenance Buildings are exposed to many threats, hazards, and vulnerabilities. All of these have the potential for disrupting the school community, causing casualties, and damaging or destroying public or private property.

The interior and exterior of all school buildings and grounds have been assessed for potential threats/hazards that may impact the health and safety of students, faculty, staff and property. These identified threats/hazards could include, but may not be limited to: flood, severe storm, fire, hazardous materials, active shooter, etc.

4.9.5 District 145 Maintenance Buildings Resources

Waverly High School and Waverly Middle School can be used as an emergency shelter for the American Red Cross. In the event of an emergency, the First United Methodist Church of Waverly is listed as the primary reunification place for students and staff.

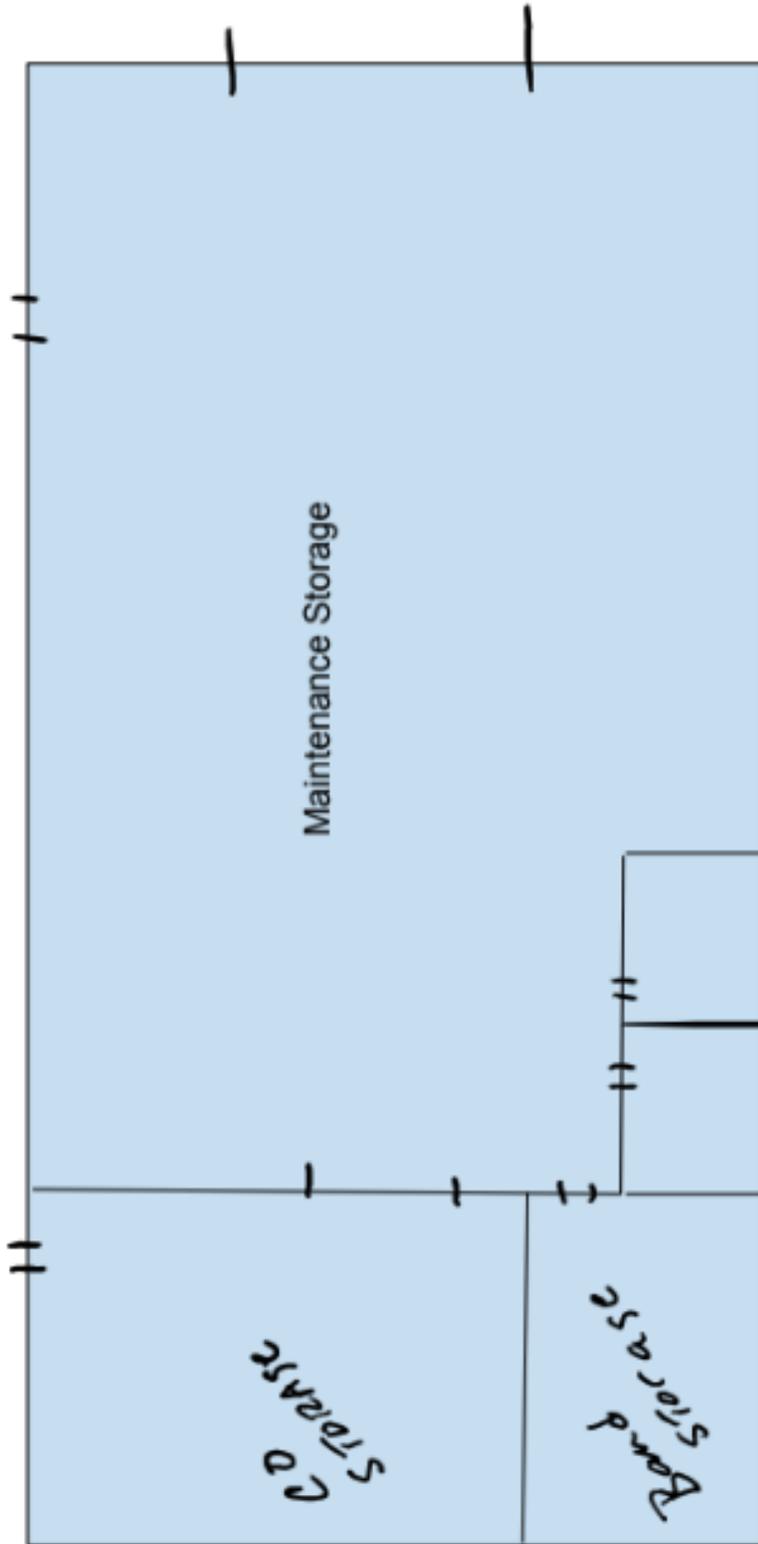
4.9.6 Maps of District 145 Maintenance Buildings

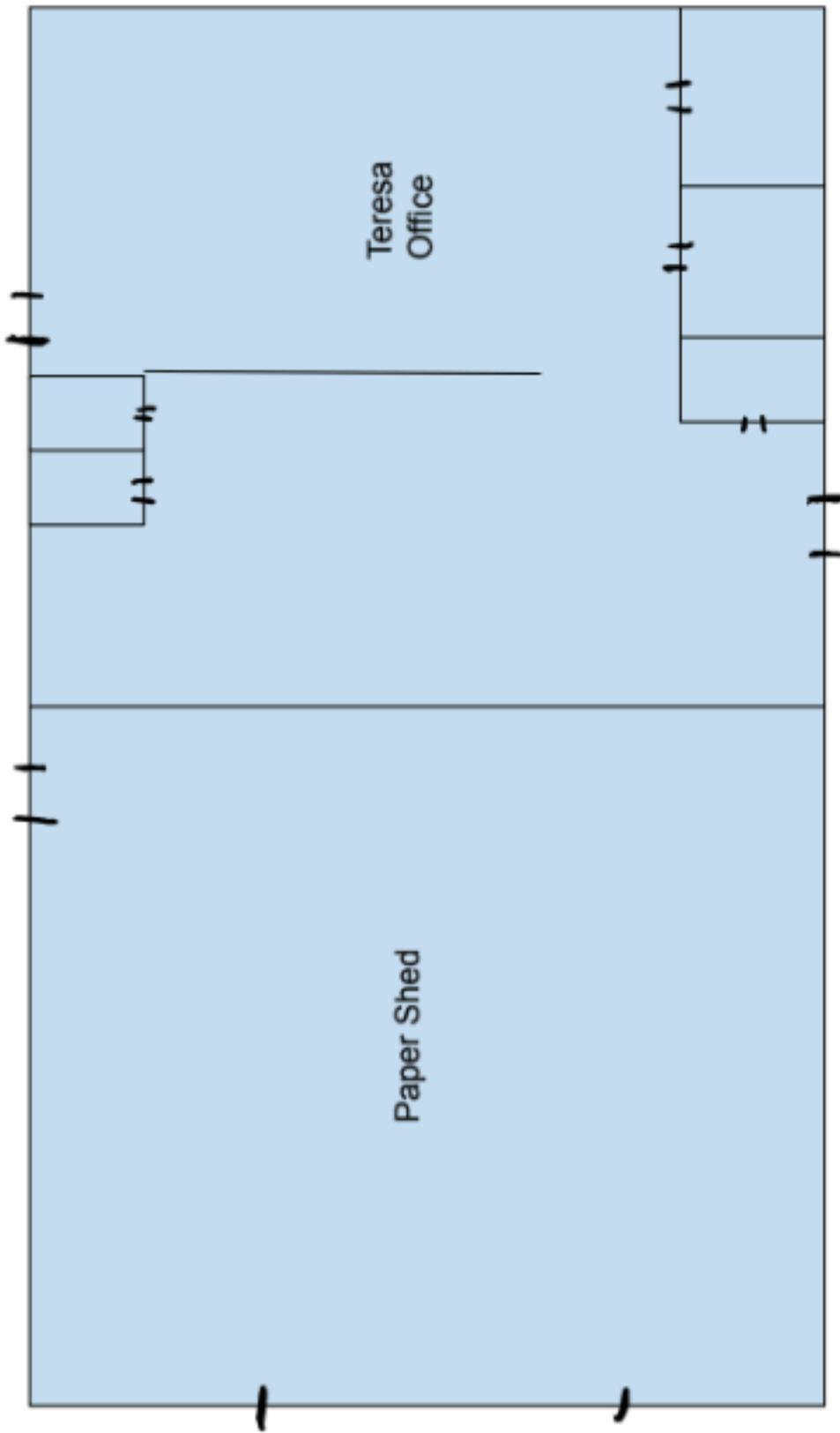
Broad aerial view and non-specific indoor plans of building are included. All other specific maps mentioned above are located in the appendix.

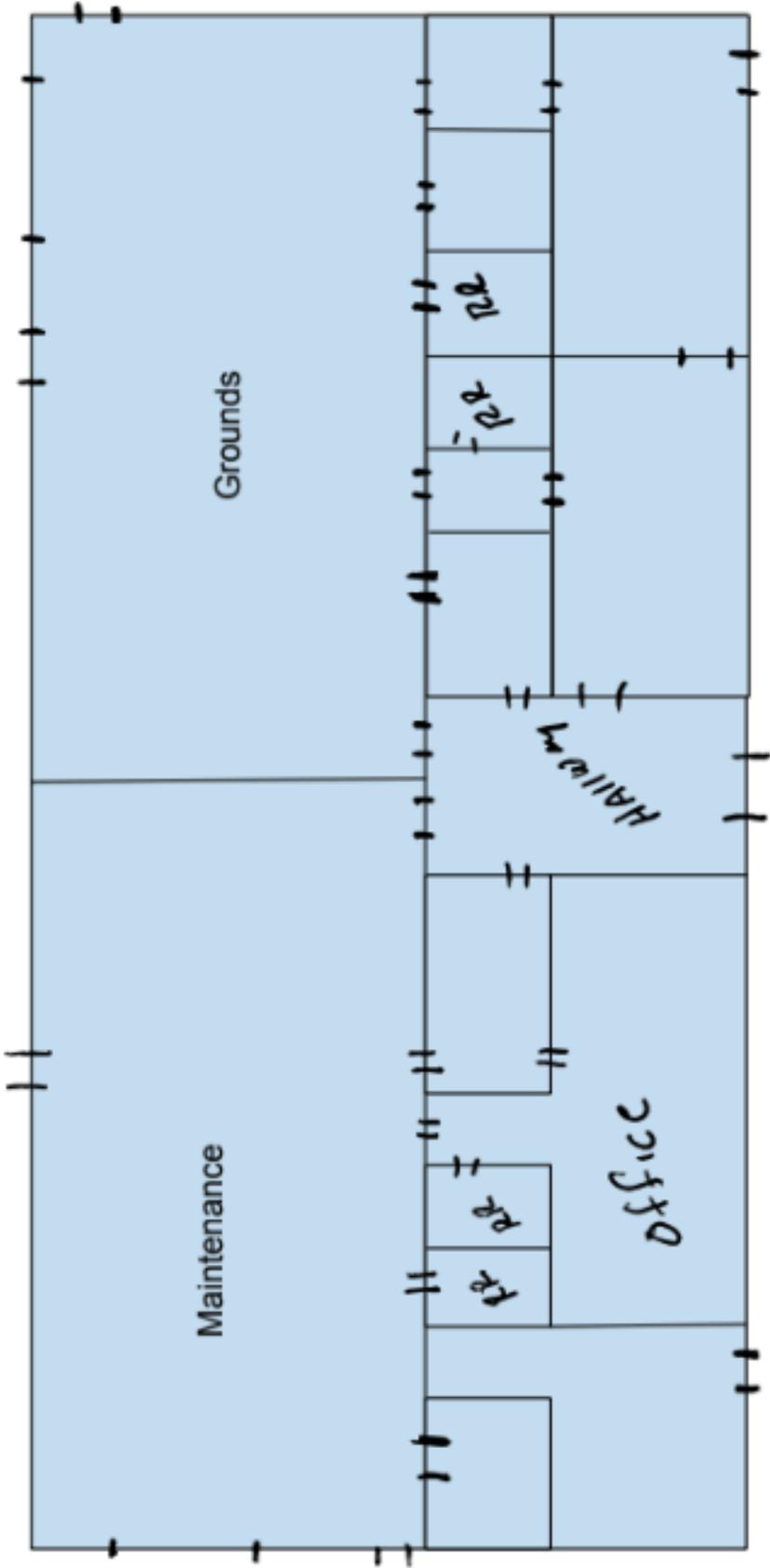
Aerial View of District 145 Maintenance Buildings



District 145 Maintenance Buildings Plan and Map







5 Planning Assumptions and Limitations

District 145 may deviate from this EOP if the following assumptions prove not to be true during operations. Each scenario in any of the several emergency situations or incidents could occur at a moment's notice and may require the Superintendent, District Safety Team and/or a designee to temporarily make alternative decisions at the best interest of the staff and students.

5.1 Assumptions

- Some emergency situations occur with little or no warning.
- A single site incident such as a fire, gas main breakage or hazardous materials exposure could occur at any time without warning. The employees of the school affected should not wait for direction from local response agencies before activating this plan and protecting lives and property.
- In a major catastrophe, the district and/or schools may need to rely on its own resources and be self-sustaining for as long as possible or until help arrives.
- Assistance from law enforcement, fire, and emergency managers will be available in serious incidents. However, the district and/or school must be prepared to carry out the initial response until this external assistance arrives.
- In some of the district's more rural locations, EMS help may be an extended period of time as there are only volunteer departments in both Waverly and Eagle.
- If EMS services in both rural areas get shut down, all villages and towns will be required to rely on services either from Southeast Rural Fire and Rescue and/or Lincoln Fire and Rescue.
- In most cases, law enforcement or fire service personnel will assume Incident Command, or establish unified command, depending on the type of emergency.
- There may be numerous injuries of varying degrees of seriousness to students, faculty, and/or staff. Rapid and appropriate response will reduce the number and severity of injuries.
- Conducting regular drills and exercises on the threats/hazards identified in this plan can improve the districts readiness to respond to incidents and reduce incident-related losses.
- Incident management will be conducted in a manner consistent with the principles contained in the US Department of Homeland Security National Incident Management System documentation.
- An intentional threat against the District, a school, or a student will result in law enforcement and security response actions.
- A large-scale emergency requires an effective and coordinated response between all community stakeholders and partners and will help to reduce the impact of the

emergency on students, faculty, and staff, minimize public concern, and assist in recovery efforts.

- In some cases, school may not be in session for days to weeks to months at a time. In those cases, the appropriate team shall be assembled to prepare staff and students to work through that time.
- All schools in the district shall coordinate their emergency actions with this plan.

5.2 Limitations

- There is no guarantee that this plan provides a perfect management response to an emergency.
- This plan is to be used as a guideline and in cases where situations occur without any warning, staff and students should do anything necessary to save their lives.
- This plan adopts the all-hazard approach and does list threats that could and/or are most likely to affect our school district, however is not expected to address every possible scenario that may occur.

6 Concept of Operations

The information provided in this section is designed to give an overall picture of incident management and explain the district's overall approach to an emergency.

Priorities for incident management include:

- Protect and save lives, and protect the health and safety of students, faculty, staff, visitors, responders, and recovery workers.
- Protect property and mitigate damages and impacts to individuals, the community, and the environment.

For the purpose of this plan, we define incidents, emergency, and disaster as:

Incident - An incident is a situation that is limited in scope and potential effects.

Emergency - An emergency is a situation that is larger in scope and more severe in terms of actual or potential effects than an incident.

Disaster - A disaster involves the occurrence or threat of significant casualties and/or widespread property damage that is beyond the capability of the local government to handle with available local resources.

This EOP is based on an all-hazards approach and may be activated in its entirety or in part, based on the specific needs of the emergency and by decision of district (*or school*) leadership. The emergency functions of agencies involved in emergency management will generally parallel normal day-to-day operations. Day-to-day functions that do not contribute directly to the emergency may be suspended for the duration of any emergency and/or redirected to accomplishment of emergency tasks by the district.

6.1 Key Areas of Emergency Planning

In the event of an incident District 145, will adhere to the six key areas of emergency planning and incident management, which include:

1. **Prevention** – Consists of actions that reduce risk from human-caused incidents. Prevention planning can also help mitigate secondary or opportunistic incidents that may occur after the primary incident.
2. **Protection** – Reduces or eliminates a threat to people, property and the environment. Primarily focused on adversarial incidents, the protection of critical infrastructure and key resources is vital to local jurisdiction.
3. **Mitigation** – Mitigation activities are those which eliminate or reduce the probability of a disaster occurring. Also included are those long-term activities, which lessen the undesirable effects of unavoidable hazards.
4. **Preparedness** – Preparedness activities serve to develop the response capabilities needed in the event an emergency should arise. Planning and training are among the activities conducted under this phase.
5. **Response** – Response is the actual provision of emergency services during a crisis. These activities help to reduce casualties and damage, and speed recovery. Response activities include evacuation, rescue, and other similar operations.
6. **Recovery** – Recovery is both a short-term and long-term process. Short-term operations seek to restore vital services and provide for the basic needs of students, faculty, and staff. Long-term recovery focuses on restoring the school to its normal pre-disaster, or an improved, state of affairs. The recovery period is also an opportune time to institute future mitigation measures, particularly those related to the recent emergency.

6.2 National Incident Management System

The National Incident Management System (NIMS) is a set of principles that provides a systematic, proactive approach guiding all responding entities to work seamlessly before, during, and after an event, regardless of the cause, magnitude, location or complexity. This system ensures that those involved in incident response understand their roles and have the tools to be effective. The ultimate goal of NIMS is to protect and mitigate the impact on life or property.

District 145 recognizes that staff and students will act as first responders in an incident. Adopting NIMS enables staff and students to respond more effectively and enhances cooperation, coordination, and communication among school officials, responders, and emergency managers.

NIMS compliance for the district and schools includes completing the following:

- Adopt the use of the Incident Command System (ICS).
- All staff and students who assume roles described in this plan
- Will complete IS-100.SCA: Introduction to Incident Command System for Schools.
- Complete NIMS awareness course IS-700 (Introduction to NIMS).
- Incorporation of the district EOP into the County Hazard Mitigation Plan.
- Train and exercise the plan.

All students and staff are expected to participate in training and exercising of the threat/hazard annexes and the functional annexes included in this plan to the best of their ability. Each school is charged with ensuring the training and equipment for response and recovery operations are in place. Fire, Weather, and Intruder drills are done on a scheduled basis per Nebraska regulations for schools.

The Incident Commander at each school will be delegated the authority to direct all incident activities within the school jurisdiction. The Incident Commander will establish an incident command post and provide an assessment of the situation to the Superintendent, Principal, or other officials, identify incident management resources required, and direct on-scene incident management activities from the incident command post. If no incident commander is present at the onset of an incident, the most qualified individual will assume command until relieved by a qualified Incident Commander.

An incident warranting multi-jurisdictional resources and emergency response activities will employ the Unified Command Structure

6.3 Communication

Timely and effective communication is critical to an effective response and recovery. All communication and responses will be drafted as needed and in response to a specific threat or incident.

6.3.1 Internal Communications

- Internal communications with staff members shall be timely and intentional keeping them informed as new developments occur.
- Methods used may be telephone trees, electronic devices and staff meetings.
- The IC will communicate with the District Office.
- Communication with staff in other buildings will occur as needed.

6.3.2 External Communications

- Communications with first responders will be established informing them of critical information needed to respond to the situation.
- Methods of communication regarding important information to parents/guardians will come through School Messenger phone call, text message, and/or email.
- Communication with the media shall be coordinated through the District's PIO or designated communication person. This person may be different depending on the incident and scenario.

6.3.3 Communication Tools

This district's main form of mass communication to all students, staff, parents, guardians, and patrons will be done via School Messenger. Direction on communications may be found on the [District 145 website](#) (link embedded) by clicking the Parent tab at the top. Then, scroll down and on the left side (on a computer based web browser) click on District 145 Alert Communication then click District 145 Alerts. Read the instructions on the webpage and/or scroll to the bottom to fill out the google doc to sign up for District 145 Alerts. To go straight to the Alerts web page for instructions, click this link: [District Alerts](#). District 145 Alerts system, through School Messenger, is a system that all staff, parents, students, and patrons may access. Signing up for communication means receiving communication through multiple modes of communication such as: email, text, and/or phone call. Other forms of communication may be used as well in the event of an emergency and that system is down. These forms could be, if available at each building, but are not limited to:

- Standard telephones and/or cell phones
- Intercom systems
- Electronic megaphones
- 2 Way radios
- Computers/email
- Fax Machines
- Alarm Systems
- Whistles
- Reverse 911 calling systems
- Social media avenues (this system will only be used if in the event all other systems are exhausted)
- Others

6.4 Initial Response

School personnel will most likely be first on the scene. Staff and faculty are expected to take charge and manage the incident until it is resolved or command is transferred to someone more qualified and/or an emergency response agency with legal authority assumes responsibility. Faculty and staff will seek guidance and direction from the school district and local officials who will function under Unified Command.

The Superintendent or designee is responsible for the activation of the district-wide EOP. The school principal or designee is responsible for the activation of the school EOP, including all necessary procedures to ensure the protection of life and/or property. The principal or designee will assign an Incident Commander based on who is most qualified for that type of incident.

District- wide Event: Superintendent

Designee: Business Manager

Alternatives: Curriculum Director

Student Services Director

HR / Communication Director

Another Administrator (i.e.- building Principal)

District School Psychologist

Waverly High School: Principal

Designee: Assistant Principal

Alternatives: Activities Director

Counselor 1

Counselor 2

Counselor 3

Principal's Assistant, Assistant Principal's Assistant, Activities Director's Assistant, and/or School Nurse to initiate until a Central Office Administrator/Other building Principal arrives.

Waverly Middle School: Principal

Designee: Assistant Principal

Alternatives: Counselor 1

Counselor 2

Any of the 3 front off Administrative Assistants and/or Health Assistant to initiate until a Central Office Administrator/Other building Principal arrives.

Waverly Intermediate School: Principal

Designee: Counselor

Alternatives: Administrative Assistant and/or Health Assistant to initiate until a Central Office Administrator/Other building Principal arrives.

Evelyn Hamlow Elementary School: Principal

Designee: Counselor

Alternatives: Administrative Assistant and/or School Nurse to initiate until a Central Office Administrator/Other building Principal arrives.

Eagle Elementary School: Principal

Designee: Counselor

Alternatives: Administrative Assistant and/or School Nurse to initiate until a Central Office Administrator/Other building Principal arrives.

7 Organization and Assignment of Responsibilities

7.1 Organization

Emergency Management for District 145 is comprised of the following:

7.1.1 Policy Group

The Policy Group is comprised of the following:

- Superintendent
- School Board President and/or other School Board Members
- Other Administration, as needed.

In complex incidents, the Policy Group will be convened at *Central Office OR* another school building in the district as needed.

The role of the Policy Group is to:

- Support the on-scene Incident Commander with strategic guidance, information analysis, and needed resources.
- Provide policy and strategic guidance .
- Help to ensure that adequate resources are available .
- Identify and resolve issues common to all organizations.
- Keep elected officials and other executives informed of the situation and decisions.
- Provide factual information, both internally and externally through the Joint Information Center (JIC).

7.1.2 School Site Safety and Security

The District 145 School Resource Officer (SRO) and/or other deputies on duty for the Lancaster County Sheriff's Department will be a crucial piece of the Incident Response System. These deputies shall help with directing the school district in maintaining the safety of all schools, including an off-site area used by District 145 in any capacity. Cass County Sheriff's Office will be a crucial piece of the Incident Response System in working with Eagle Elementary School as that school resides in Cass County.

7.1.3 District or School Departments

District and school departments will support emergency response operations through performance of their normal roles and responsibilities. If called upon, school departments will activate personnel and implement appropriate response actions identified in the plan, or as directed by the Incident Commander or school administration.

Activation of the ICS for a school event may be modified as needed to best serve the nature of the incident. When the ICS is activated, staff will direct the efforts of their departments according to their respective procedures for emergency operations.

7.2 Responsibilities

The following roles and responsibilities coordinate with roles and responsibilities located within the Standard Response Protocol and SRP Reunification Protocol District 145 follows for all major incidents.

Incident Commander (person in charge)	Activates school's emergency response plan; assesses the threat; orders protective measures such as lockdown, evacuation or shelter-in-place; notifies district authorities and provides situation updates; requests resources.
Safety Officer	Responsible for safety and security of the site; stops operations if conditions become unsafe>
Public Information	May be designated site spokesperson; cooperates with the district and other agencies on joint news releases; coordinates media briefings as necessary.
Liaison Officer	Contact person for outside agencies; may represent school/district at city emergency operations center or at emergency responders' on-scene command post.
Operations Chief	Directs actions, i. e. , lockdown, evacuation, site security, release of students to parents/guardians, first aid or medical care, cleanup, control of utilities.
Medical	Provides for first aid or other medical care; coordinates with emergency medical services personnel as necessary; activates school's first aid/CPR responders.
Site Security/Facility Check	Responsible for seeing that the school building and grounds are visually inspected and secured.
Student Release Coordinator	Responsible for implementing school's plan for release of students to parents/guardians from relocation site; takes necessary documents to relocation site.
Logistics Chief	Estimates logistical needs; gets personnel, facilities (relocation sites), services and materials to support operations.
Communications	Responsible for emergency communications systems and equipment; may act as lead or hub for internal communications response.
Transportation	Responsible for arranging transportation for emergency relocations and early dismissal of school; keeps current contact list of transportation providers.
Planning Chief	Assists in assessing emergencies; establishes priorities, identifies issues and prepares an action plan with incident commander.
Financial/Recordkeeping	Manages financial aspects of an emergency; compiles record of expenditures; tracks injuries and lost or damaged property; coordinates with district for insurance; initiates business recovery efforts.

7.2.1 Roles within the ICS

Persons filling the roles listed below may change depending upon the situation as well as which staff are available to help during an incident.

Incident Commander: Superintendent or Designee/Law Enforcement

Safety Officer: School Resource Office or other designated officer on duty

Information Officer: HR/Communications Director or Designee

Liaison Officer: Superintendent or Designee

Operations: Business Manager or Designee

Planning: Business Manager or Designee

Logistics: Curriculum Director or Designee

Finance/Admin: Business Manager/Superintendent or Designee

Security: School Resource Office or other designated officer on duty or Building Principal

Student Coordination: Student Services Director/Building Principal/Counselor/School Psychologist/Member of Crisis Team

Communication: HR/Communications Director or Technology Director or Designee

Transportation: Transportation Director or Designee

Supplies: Business Manager/Building Principal/Counselor/Food Service Director or Food Service Staff

Medical: Lead District Nurse, Building Health Staff, or Designee

7.2.2 Description of Roles

Superintendent/District Administrators

The Superintendent's role during an emergency varies with each situation. They usually are the direct link with the policy makers in the District who formulate or implement policies related to the situation. They may also have an important role in the internal and external communication process. Their role requires flexibility to provide leadership and timely decision making as needed in the District.

Principal/Building Administrator

The principal may serve as the Incident Commander or delegate that authority to a qualified individual. At all times, the principal retains the responsibility for the overall safety of students and staff. However, delegating the authority to manage the incident allows the principal to focus on policy-level activities and interfacing with other agencies and parents. The principal shall coordinate between the policy group and the Incident Commander.

Building Crisis Team

Each Building in the District shall have a crisis management team. The team shall be organized in compliance with the principles of ICS. Crisis team members should:

- Have the ability, training and resources to carry out their responsibilities
- Be familiar with all aspects of the crisis management plan
- Understand the ICS structure
- Possess the ability to remain calm and work effectively in emergencies
- Have the trust and confidence of their colleagues
- Demonstrate good communication and collaboration skills

Board of Education

The Board of Education usually has executive responsibilities during a school emergency. Examples of this would be to review or enact policy, statutes and procedures to aid and support the response to the situation.

Teachers

Teachers shall be responsible for the supervision of students and shall remain with students until directed otherwise.

Responsibilities include:

- Supervise students under their charge.
- Take steps to ensure the safety of students, staff, and other individuals in the implementation of incident management protocols.
- Direct students in their charge to inside or outside assembly areas, in accordance with signals, warning, written notification, or intercom orders according to established incident management procedures.
- Give appropriate action commands during an incident.
- Take attendance when class relocates to an outside or inside assembly area or evacuates to another location.
- Report missing students to the Incident Commander or designee.
- Execute assignments as directed by the Incident Commander or ICS supervisor.
- Obtain first aid services for injured students from the school nurse or person trained in first aid. Arrange for first aid for those unable to be moved.
- Render first aid if necessary. It is recommended that school staff should be trained and certified in first aid and CPR.

Paraprofessional

Responsibilities include assisting administrators or teachers as directed.

Counselors, Social Workers, and Psychologists

Responsibilities may include:

- Take steps to ensure the safety of students, staff, and other individuals in the implementation of incident management protocols.
- Direct students in their charge according to established incident management protocols.
- Render first aid if necessary.
- Assist in the transfer of students, staff, and other individuals when their safety is threatened by a disaster.
- Execute assignments as directed by the Incident Commander or ICS supervisor.

School Nurses/Health Assistants

Responsibilities include:

- Administer first aid or emergency treatment as needed.
- Supervise administration of first aid by those trained to provide it.
- Organize first aid and medical supplies.
- Triage students/staff based on medical necessity.
- Assist with other duties as assigned.
- Provide assistance and guidance during medical emergencies or situations.
- Coordinate with EMS to provide care.

Custodians/Maintenance Personnel

Responsibilities include:

- Survey and report building damage to the Incident Commander or Operations Section Chief.
- Control main shutoff valves for gas, water, and electricity and ensure that no hazard results from broken or downed lines.
- Provide damage control as needed.
- Assist in the conservation, use, and disbursement of supplies and equipment.
- Keep Incident Commander or designee informed of the condition of school.

Administrative Assistants

Responsibilities include:

- Answer phones and assist in receiving and providing consistent information to callers.
- Provide for the safety of essential school records and documents.
- Execute assignments as directed by the Incident Commander or ICS supervisor.
- Provide assistance to the Principal and Policy/Coordination Group.
- Monitor radio emergency broadcasts.
- Assist with health incidents as needed. (i.e., acting as messengers, etc.)

Food Service

Responsibilities include:

- Use, prepare, and serve food and water on a rationed basis whenever the feeding of students and staff becomes necessary during an incident.
- Execute assignments as directed by the Incident Commander or ICS supervisor.

Transportation Director, Bus Drivers and other transportation staff

Responsibilities include:

- Supervise the care of students if disaster occurs while students are in the bus.
- Transfer students to new locations when directed.
- Execute assignments as directed by the Incident Commander or ICS supervisor.
- Transport individuals in need of medical attention.

Other Staff (Itinerant Staff, Substitute Teachers)

Responsibilities include reporting to the Incident Commander or ICS supervisor if requested or activated.

Students

Responsibilities include:

- Cooperate during emergency drills and exercises, and during an emergency situation.
- Learn to be responsible for themselves and others if the emergency situation warrants.
- Understand the importance of not being a bystander by reporting situations of concern to appropriate staff.
- Develop a general awareness of natural, technological, and human-caused hazards and associated prevention, preparedness, and mitigation measures.

Parents/Guardians

Responsibilities include:

- Understanding their roles during a school emergency.
- Encourage and support school safety, violence prevention, and incident preparedness programs within the school.
- Participate in volunteer service projects for promoting school incident preparedness.
- Provide the school with requested information concerning the incident, early and late dismissals, and other related release information.
- Practice incident management preparedness in the home to reinforce school training and ensure family safety.
- Report any suspicious activities to the school that raises concern for the health and safety of students and/or staff.

8 Direction, Control, and Coordination

- The Superintendent (their designee) is responsible for establishing the objective and providing general guidance for emergency response operations.
- The Incident Commander will manage the emergency response from the Incident Command Post until local emergency response services arrive.
- The school's EOP as well as Standard Response Protocol will be activated to provide effective direction and control during the incident(s). ICS will be implemented as the management system for the incident.
- This district will implement principles of unified command when more than one agency has jurisdictional responsibility for an incident in the school.

8.1 Incident Command

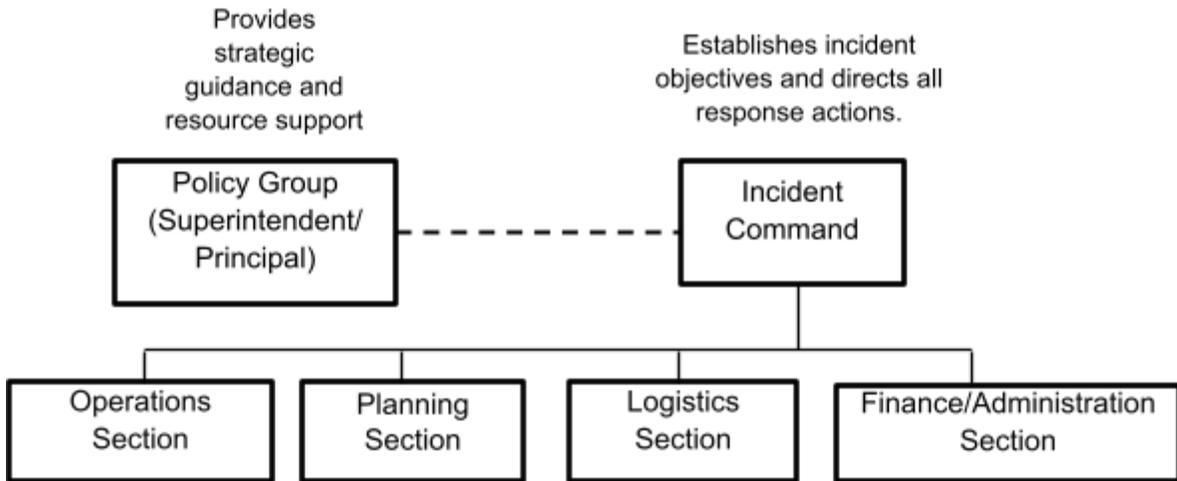
This Emergency Operations Plan and Standard Response Protocol will be activated using implementation of the Incident Command System (ICS). When needed, separate functional elements will be established and subdivided to enhance internal organizational management and external coordination.

The Policy Group is responsible for providing the Incident Commander with strategic guidance, information analysis, and needed resources. The Executive/Senior Leadership (*Principal, Superintendent, etc.*) has the authority to make decisions, commit resources, obligate funds, and command the resources necessary to protect the students and facilities. These responsibilities do not mean that the Executive/Senior Leadership assumes a command role over the on-scene incident operation. Rather, the Executive/Senior Official:

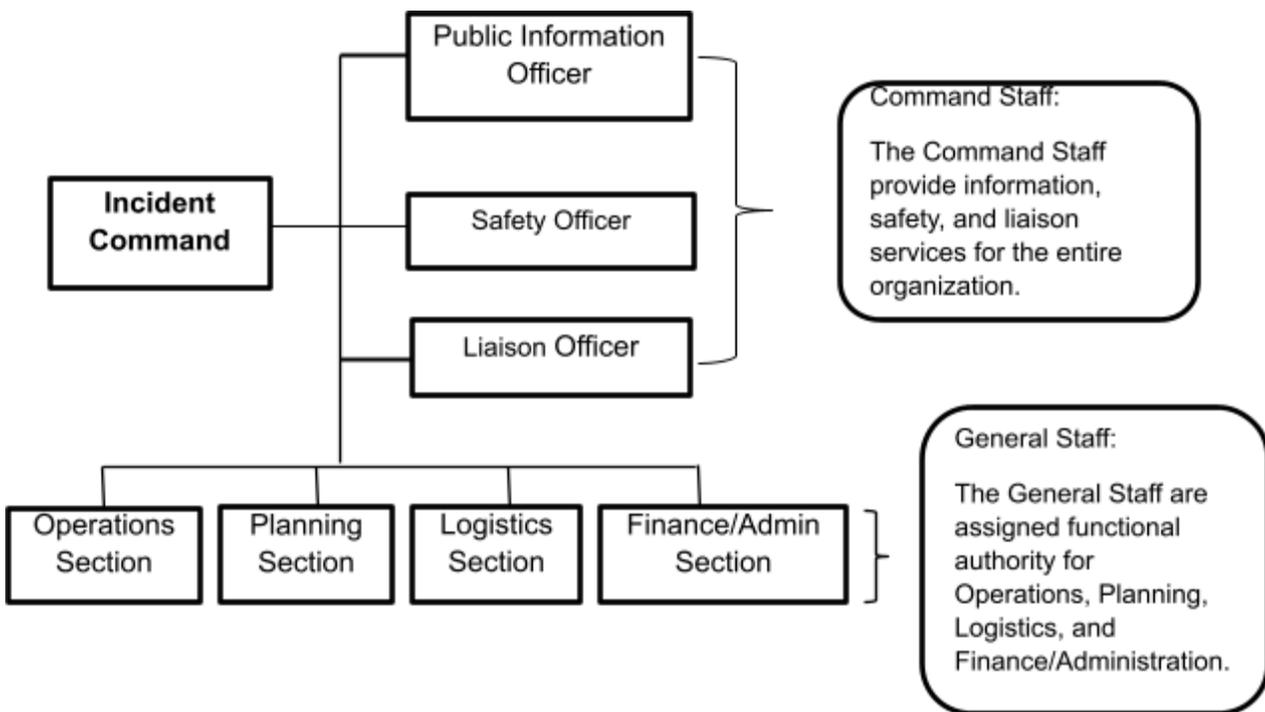
- Provides policy guidance on priorities and objectives based on situational needs and the Emergency Operations Plan.
- Oversees resource coordination and support to the on-scene command from an Operations Center.

8.2 Incident Management

The school ICS may be organized into the following functional areas:



Organization Expansion



The School/District Incident Commander will be integrated into the Incident Command structure, or assume a role within a Unified Command structure.

If a school emergency is within the authority of the first-responder community (i.e. emergency requiring law enforcement or fire services, etc.), Command will transition to the appropriate agency and a Unified Command structure will be formed. In the event there is a transfer of command, a briefing between individuals transferring command shall occur.

8.3 Incident Command Post

Every incident must have some form of an Incident Command Post. The ICP is the location from which the Incident Commander oversees all incident operations. There is generally only one ICP for each incident, but it may change locations during the event. The ICP also provides a location where operations may be conducted under the Incident/Unified Command System (ICS). This district has established the Central Office as its ICP location. The alternative ICP location is Waverly High School.

The ICP will be positioned outside of the present and potential hazard zone, but located within safe proximity to the emergency site. The ICP is generally responsible for incident response management as follows:

- Serves as a temporary field location for tactical-level on-scene incident command and management.
- Provides an on-site headquarters for the Incident Commander, Command Staff, and General Staff.
- Serves as a field collection point for tactical intelligence and analysis.
- The Incident Command Post provides the initial securing of the perimeter of the area, coordinates the actions of the operating units, and remains operational during the field actions (rescue, response, recovery, etc.) as required.

The following are approximate incident command post sites for each building:

Waverly High School

13401 Amberly Rd.
Waverly, NE 68462

Alternative Location: Watt's Electric

13351 Dovers St.
Waverly, NE 68462

Waverly Middle School

13801 Amberly Rd.
Waverly, NE 68462

Alternative Location: Watt's Electric

13351 Dovers St.
Waverly, NE 68462

Waverly Intermediate School

14621 Heywood St.
Waverly, NE 68462

Alternative Location: First United Methodist Church of Waverly

14410 Folkestone St.
Waverly, NE 68462

Evelyn Hamlow Elementary School

14541 Castlewood St.
Waverly, NE 68462

Alternative Location: First United Methodist Church of Waverly

14410 Folkestone St.
Waverly, NE 68462

Eagle Elementary School

600 S. 1st St.
Eagle, NE 68347

Alternative Location: Eagle United Methodist Church

704 4th St.
Eagle, NE 68347

Central Office

-Resource Center
-Maintenance Buildings
-Transportation Building
14511 Heywood St.
Waverly, NE 68462

Alternative Location: First United Methodist Church of Waverly

14410 Folkestone St.
Waverly, NE 68462

8.4 Incident Commander

The Incident Commander (IC) is the primary person in charge at the incident and will establish incident objectives based on the following five primary objectives:

1. Life Safety
2. Protect Public Health
3. Incident Stabilization
4. Property and Environment Preservation
5. Reduce adverse psychological consequences and disruptions

Additionally, the IC will manage the incident scene. He or she must keep the Executive/Senior Administration and the Policy Group informed and up-to-date on important matters pertaining to the incident.

The first staff person on scene will assume the role of Incident Commander until a more qualified individual can assume command. School-related responsibilities and duties include:

- Exercise the authority to direct tactical on-scene operations until a coordinated incident management framework can be established with local resources.
- Establish an Incident Command Post (ICP) and provide an assessment of the situation to the Executive/Senior Administration, which may also include the Policy Group or other officials, recommend incident response activities, identify incident management resources required, and direct the on-scene incident management activities from the ICP.
- Establish and manage the Command Post, establish the incident organization, and determine strategies to implement protocols and adapt as needed.
- Monitor incident safety conditions and develop measures for ensuring the safety of building occupants (including students, staff, volunteers, and responders).
- Coordinate media relations and information dissemination with the Principal.
- Serve as the primary on-scene contact for outside agencies assigned to the incident, establish unified command as necessary, develop working knowledge of local/regional agencies, and assist in accessing services when the need arises.
- Document activities.
- Assume overall direction of all incident management procedures based on actions and procedures outlined in this EOP.
- Determine whether to implement incident management protocols (e.g., Evacuation, Shelter-in-Place, Lockdown, etc.), as described in the appropriate Functional Annex in this document.
- Arrange for transfer of students, staff, and other individuals when safety is threatened by a disaster.
- Work with emergency services personnel. Community agencies could change depending on the incident.
- Keep the Executive/Senior Leadership and Policy Group informed of the situation.

8.5 Unified Command

Unified Command applies ICS to incidents involving multiple jurisdictions or agencies. It enables schools and agencies with different legal, geographic, and functional responsibilities to coordinate, plan, and interact effectively.

The Incident Commanders within the Unified Command will make joint decisions and speak as one voice. Any differences are worked out within Unified Command. Each Incident Commander is responsible for overseeing the actions of their individual agencies. For example, within Unified Command, law enforcement would not tell school personnel how to manage activities associated with threat/hazard or functional annexes (i.e. parent-student reunification, etc.). The following occurs under Unified Command:

- The Incident Commander, through the Incident/Unified Command System, coordinates the actions of their responding unit on the scene.
- Advises School Leadership and the District of needs that may include resources or personnel from other departments/schools as required.
- Isolates the incident site and maintains control of the inner and outer perimeters.
- Establishes tactical communications and designates a primary radio channel.
- Facilitates tactical planning and contingency planning.
- Briefs first responder personnel.
- Designates a staging area for supporting agencies.
- Ensures documentation of decisions and activities.
- Provides situational updates to the Policy Group.
- Approves requests for additional resources or for the release of resources.
- Approves additional alerts as needed.
- Establishes immediate priorities.
- Coordinates any specific transportation issues (such as helicopter landing zones, EMS locations, morgue location, etc., as appropriate).
- Determines security boundaries.
- Performs other duties as required by the situation.
- Ensures the completion of an incident After Action Report (AAR).

8.6 Public Information Officer

The Public Information Officer (PIO) is responsible for interfacing with the media or other appropriate agencies requiring information directly from the incident.

- Check in with the Incident Commander and receive a situation brief.
- If necessary, establish and supervise a Joint Information Center (JIC) with PIO's from the other responder agencies.
- Coordinate press releases among response organizations.
- Designate a media center and facilitate scheduled press briefings.
- Ensure all press releases and public information are reviewed and approved by the Incident Commander, or designee.
- Monitor news media outlets reports of the incident.
- Prepare periodic briefings to Executive Policy Group on public information activities and submit draft press releases for review and approval.

8.7 Operations Section

The Operations Section directs all tactical operations of an incident including implementation of response/recovery activities according to established incident management procedures and protocols, care of students, first aid, crisis intervention, search and rescue, site security, damage assessment, evacuations, and the release of students to parents.

Specific responsibilities include:

- Analyze school staffing to develop a Parent-Student Reunification Plan while following the SRP Reunification Protocol, and implement an Incident Action Plan.
- Monitor site utilities (i.e., electric, gas, water, heat/ventilation/air conditioning) and shut off only if danger exists or directed by Incident Commander, and assist in securing the facility.
- Establish medical triage with staff trained in first aid and CPR, provide and oversee care given to injured persons, distribute supplies, and request additional supplies from the Logistics Section.
- Provide access to psychological first aid services for those in need, and access local/regional providers for ongoing crisis counseling for students, staff, and parents.
- Coordinate the rationed distribution of food and water, establish secondary toilet facilities in the event of water or plumbing failure, and request needed supplies from the Logistics Section.
- Document all activities.

Strike Team	Potential Responsibilities
Search and Rescue Team	<p>Search and Rescue Teams search the entire school facility, entering only after they have checked for signs of structural damage and determined that it is safe to enter. SR Teams are responsible for ensuring that all students and staff evacuate the building, or it is unsafe to move an individual, that their location is documented so professional responders can locate them easily and extricate them. Other responsibilities include:</p> <ul style="list-style-type: none"> ● Identifying and marking unsafe areas ● Conducting initial damage assessment ● Obtaining injury and missing student reports from teachers
First Aid Team	<p>First Aid Teams provide triage, treatment, and psychological first aid services. Other responsibilities of the First Aid Team include:</p> <ul style="list-style-type: none"> ● Setting up first aid stations for students ● Assessing and treating injuries ● Completing the master injury report <p>Note: The Logistics Section provides first aid to responders. This team is dedicated to students, faculty, staff, or visitors.</p>
Evacuation/Shelter/Care Team	<p>Evacuation, shelter, and student care includes accounting for students, protection from weather, providing for sanitation needs, and providing food and water. Other responsibilities include:</p> <ul style="list-style-type: none"> ● Accounting for the whereabouts of all students, staff, and volunteers ● Setting up a secure assembly area ● Managing sheltering and sanitation operations ● Managing student feeding and hydration ● Coordinating with the Student Release Team ● Coordinating with the Logistics to secure space and supplies
Facility Security Response Team	<p>The Facility Security and Response Team is responsible for:</p> <ul style="list-style-type: none"> ● Locating all utilities and turning them off, if necessary ● Securing and isolating fire/hazmat ● Assessing and notifying officials of fire/hazmat ● Conducting perimeter control
Psychological and Emotional Support Team	<p>The Psychological and Emotional Recovery Team is responsible for:</p> <ul style="list-style-type: none"> ● Assessing need for onsite mental health support ● Determining the need for outside agency assistance ● Providing onsite intervention/counseling ● Monitoring well-being of school Incident Management Team, staff, and students, and reporting findings to the Operations Section Chief
Student Release Team	<p>Reunification refers to reuniting students with their parents or guardians in an efficient, safe, and orderly manner. Reunification can be an enormous challenge and takes a lot of planning. The Student Release Team is responsible for:</p> <ul style="list-style-type: none"> ● Setting up secure reunion area ● Checking student emergency cards for authorized releases ● Completing release logs ● Coordinating with the Public Information Officer on external messages

8.8 Planning Section

Collects, evaluates, and disseminates information needed to measure the size, scope, and seriousness of an incident, and to plan appropriate incident management activities. Before, during, and after an incident, school officials will assign administrative staff to monitor the weather, local law enforcement alerts, and crime reports daily. This information will be shared with school Principals with any immediate actions required identified.

Below are the types of information that District 145 would/could use in any situation:

- Safe2Help Alerts
- Local/National Weather Alerts/Reports
- Area Law Enforcement Alerts/Reports
- District Threat Assessment Reports
- Traffic Alerts

Other duties may include:

- Assist Incident Commander in the collection and evaluation of information about an incident as it develops (including site map and area map of related events), assist with ongoing planning efforts, and maintain incident time log.
- Document all activities

8.9 Logistics Section

This district shall keep all records necessary to document the response to and recovery from a disaster. The rationale for establishing these records is to create a historical record, recover costs, address insurance or other needs and develop mitigation strategies. Specific categories of reports should include among others:

- Initial report of the incident
- Situation report at regular time intervals
- Activity logs of responders
- Incident costs (equipment, supplies, personnel & other resource costs)
- After action report upon conclusion of the incident
- All pre-negotiated agreements and contracts.

Logistics are the mechanisms used to identify and acquire resources needed during an emergency operation. This District has identified and has an agreement with the following agencies:

- Watt's Electric
- First United Methodist Church of Waverly
- Lancaster County Sheriff for School Resource Officer Services
- Bryan Health and Nebraska Orthopedic Center for Athletic Training Services for all student athletes in grades 7-12
 - Further information on the Athletic Trainer's response to emergencies during activities is included in the appendix.
- Heffelfinger Psychotherapy - Ami Marx
- Waverly Transportation Association
- FFE
- Community Closet
- Educational Service Units
- Other School Districts
- Regional Service Centers
- Other agencies

Logistics supports incident management operations by securing and providing needed personnel, equipment, facilities, resources, and services required for incident resolution; coordinating personnel; assembling and deploying volunteer teams; and facilitating communication among incident responders. This function may involve a major role in an extended incident.

Additional responsibilities include:

- Establish and oversee communications center and activities during an incident (two-way radio, battery-powered radio, written updates, etc.), and develop telephone tree for after-hours communication.
- Establish and maintain school and classroom preparedness kits, coordinate access to and distribution of supplies during an incident, and monitor inventory of supplies and equipment.
- Document all activities.

8.10 Finance/Administration Section

Oversees all financial activities including purchasing necessary materials, tracking incident costs, arranging contracts for services, timekeeping for emergency responders, submitting documentation for reimbursement, and recovering school records following an incident.

Additional duties may include:

- Assume responsibility for overall documentation and recordkeeping activities; when possible, photograph or videotape damage to property.
- Develop a system to monitor and track expenses and financial losses, and secure all records.
- Staff reassignment
- Volunteer Solicitation

The Finance and Administration Section may not be established onsite at the incident. Rather, the school and/or school district management offices may assume responsibility for these functions.

8.11 Plan Development, Maintenance, Distribution, and Training/Exercises Section

8.11.1 Plan Development

The Superintendent and the Board of Education are responsible for the overall development, completion, approval, and implementation of this Emergency Operations Plan. The above mentioned responsibilities may be delegated to the District's Emergency Coordinator or designee of the Superintendent's choosing.

8.11.2 Maintenance

Specific responsibilities to maintain the plan are:

1. Annual review of the plan with approval of necessary changes
2. Distribution and record of the plan
3. Assignment of personnel to fulfill roles & responsibilities of the plan
4. This plan shall be exercised at least annually.
5. This plan will require frequent training opportunities in accordance with state regulations, so staff and students will know how to respond in emergency situations.
6. Methods of how the students, parents, and public can be informed of parts of the plan

The District 145 EOP integrates with school and district policy and procedures and a number of stakeholder EOPs or guidelines. The District EOP utilizes existing program expertise and personnel to support prevention, protection, mitigation, preparedness, response, and recovery efforts. The EOP is structured according to the *Guide for Developing High-Quality School Emergency Operations Plans* provided by the *Readiness and Emergency Management for Schools, Technical Assistance Center* and follows the principles of the National Incident Management System (NIMS) and Incident Command System (ICS). In addition, the EOP utilizes the Homeland Security Exercise and Evaluation Program (HSEEP) to address response, training, exercises, equipment, evaluation, and corrective action practices.

8.11.3 Distribution

District 145 shall oversee or coordinate with applicable partners to conduct the following:

- The EOP shall be reviewed annually and modified as necessary by the District Safety Committee and/or the Board of Education.
- The District EOP shall coordinate with external agencies that may be affected by EOP implementation, in an effort to ensure consistency and compatibility with jurisdictional plans.
- Substantive changes between review periods, such as changes in roles or responsibilities, will prompt notification to listed stakeholders. Minor edits such as grammar or spelling changes will require no notification.
- If updates of the EOP involve substantive changes, the district safety committee will generate a draft document for distribution to relevant partners for review and comment. Review and Signatures may not be required if less than 10% of the content is updated/changed.
- After a stakeholder review and comment period, the updated EOP will be submitted for final review and approval by individuals identified on the signatory page. The updated plan becomes effective upon completion of all signatures.
- Each school unit or department identified as having a role in this EOP is responsible for communicating the content of the EOP and all updates to staff.
- Each school identified in this plan is responsible for ensuring key staff has the opportunity to attend EOP training and exercise activities.
- The District will ensure EOP compliance with the applicable local, state, and federal laws and procedures.

8.11.4 Training and Exercises

The development of the EOP training and exercise schedule is key to the success of a school or district's ability to respond to an emergency. It is imperative that all school faculty and staff have a general understanding of their role and responsibilities and are trained on all standard operating procedures and guidelines associated with emergency response. Training and exercises provide the opportunity to increase understanding and implementation of these protocols.

The District Safety Team manages the annual EOP and safety training schedule for the district. This schedule and training plan includes:

- EOP training opportunities shall be incorporated into the annual school calendar.
- Review and update (if necessary) of the EOP shall be incorporated into the annual school calendar.
- Each school unit or department identified as having a role in this EOP is responsible for communicating the content of the EOP to staff and ensuring opportunities to attend and participate in EOP training and exercise activities.
- Working with response agency partners, HSEEP compliant exercises will be conducted to train staff and evaluate the adequacy of the EOP. Following HSEEP procedures, an After Action Report (AAR) and the Improvement Plan (IP) for each exercise shall be developed and documented appropriately.

9 Authorities and References

Federal Sources:

1. Robert T. Stafford Disaster and Emergency Assistance Act of 1988
2. Homeland Security Act of 2002
3. The Code of Federal Regulations, Title 44, Chapter 1 (October 1, 2002)
4. Homeland Security Presidential Directive 5 (February 2003)
5. Homeland Security Presidential Directive 7 (December 2003)
6. Homeland Security Presidential Directive 8 (December 2003)
7. National Security Presidential Directives 20 & 51 (May 2007)
8. Others

State Sources:

1. Nebraska Department of Education
2. Nebraska School Employees Association
3. Perry Law Firm
4. Nebraska Department of Health and Human Services (DHHS)
5. Lincoln Lancaster County Health Department (LLCHD)
6. Center for Disease Control (CDC)

10 Standard Response Protocol/Universal Emergency Procedures

District 145 uses universal emergency procedures through a program called Standard Response Protocol. This is a protocol with universal emergency procedures which are a set of standard, clear directives that can be implemented across a variety of emergency situations. When the emergency begins, the Superintendent, Principal or his designee, as the Incident Commander (IC) will decide upon the Universal Emergency Procedures to implement.

There are six Universal Procedures to respond to various emergency situations:

Evacuation, Tornado and Bus Drills are required.

Hold, Secure, Lock Down, Evacuate, and Shelter

**** When in doubt, call 911 ****

****Access situation & Confirm Information****

****Record Information about crisis incident****

**** Plan time for debriefing after crisis ****

**** Refer to EOP/SRP for additional details ****

****Any time you evacuate the building, take attendance****

10.1 Evacuation

An orderly and pre-planned exit from a building when conditions are safer outside than inside.

Signal: Announcement and/or alarm if necessary

- Take closest & safest planned route out of building.
- Be familiar with 2nd route as needed.
- Teachers take attendance and take classroom kits.
- Office staff ensures evacuation destination is safe
- Office staff take building crisis kit and megaphone.
- Office staff account for itinerant staff and visitors.
- Assist those with special needs.

Drill to be held monthly – Record Results

10.2 Severe Weather

Shelter: Placement of students and staff in a predetermined interior part of the building where damage due to weather will be less

Signal: Clear speech announcement via intercom or weather alarm/siren

- Students take duck and cover positions.
- Remain quiet for further instructions.
- Teachers take attendance and close all doors and windows.
- Teachers take classroom crisis kit (if have one).
- Predetermined communication methods between office staff and shelter areas.
- Remain until all clear is given.
- Assist those with special needs.

Drill to be held 3 times annually – Record Results

10.3 Bus Evacuation

School Bus Evacuation: An orderly removal of bus occupants due to an emergency situation.

Signal: Verbal directions given by the bus driver, adult aid, sponsor or designated student helper.

- Assess the need to evacuate & recognize the hazard.
- Safe exit of students (passengers) is first priority.
- Indicate type of evacuation (i.e. – front door, rear floor emergency, side door or combination, etc.).
- Assist younger students or those with special needs.
- Use radio or other communication systems to obtain help and notify dispatch of the situation and precise location.
- Direct passengers to a safe area 100' from the bus.
- Take fire extinguishers, first aid kits and other safety items.
- Take attendance and stay together.

Drill to be held once each semester – Record Results

10.4 Lock Down

Lock Down: A situation where there is an imminent threat inside or outside of the building. Students and staff are to immediately go to a protective place/position in their room and barricade .

Secure: Some schools practice a secure as part of this drill. Secure is where normal academic activities continue in the classroom, but students and staff remain in their assigned room.

Signal: intercom announcement (if possible) or predetermined secondary communication method for each building.

- Clear all hallways
- Report to nearest available classroom
- Close, cover and lock all windows and doors
- Shut off lights
- Move away from doors and windows drop to floor in designated place, usually with backs against interior walls
- BE QUIET!
- Wait for further instructions
- Take attendance
- Assist those with special needs.

Drill to be held once each semester – Record Results

10.5 Evacuate & Reunification

Evacuation & Reunification: An orderly removal of students and staff to a predetermined host location (or a safe area in building) due to conditions inside the school building.

Signal: Clear speech announcement using the intercom. If the intercom is unavailable a predetermined method will be used

- Find and use pre-determined evacuation & reunification procedures.
- Staff will escort students to safe area.
- Method of transporting to safe area may be either by walking or by bus transportation.
- Teachers take attendance and account for all their students before leaving school.
- Teachers take their classroom crisis kits.
- Office staff take the building crisis kit and account for itinerant staff and visitors.
- Upon arrival at host site, teachers retake attendance.
- Upon arrival at host site, additional instructions will be given for reunification.
- Assist those with special needs

Drill to be held annually – Record Results

10.6 Shelter

Shelter: Placement of students and staff in a predetermined area of the building's interior due to an external gas or chemical release.

Signal Clear announcement via the intercom.

- Move students and staff to designated area(s).
- Open and use items from SIP kit to seal off area.
- Shut down HVAC.
- Close, lock, and seal doors and windows.
- Take attendance.
- Do not allow anyone to leave area.
- Wait for further instructions.
- Assist those with special needs.
- Teachers take classroom kits to SIP area.

Drill to be held annually – Record Results

11 Appendix

11.1 Waverly High School Athletics and Activities Emergency Action Plan

Each space that is utilized for athletics and activities for all WHS students, has its own emergency action plan for emergency situations that may occur during these events after school hours. Some of these action plans are for sites that are off campus, but utilized by WHS/District 145 for activities.

A printed copy of this protocol shall be included with printed copies given to all agencies/persons listed in section 1.4.

Link to document: [Waverly High School Athletics and Activities Emergency Action Plan](#)

11.2 Bus Routes

Up to date bus routes may be accessed by transportation through the Ride 360 application. Paper copies of bus routes are available at each school and in each reunification tote at designated areas.

11.3 Standard Response Protocol

District 145 uses “I Love You Guys” or SRP. This protocol has been adopted by school districts and businesses across the state of Nebraska.

A printed copy of this protocol shall be included with printed copies given to all agencies/persons listed in section 1.4.

Link to full PDF of the protocol: [K-12 SRP Guide](#)

11.4 Standard Reunification Method

District 145 uses “I Love You Guys” or SRP. This protocol has been adopted by school districts and businesses across the state of Nebraska. Within and/or attached to this protocol is the Standard Reunification Method Protocol.

A printed copy of this protocol shall be included with printed copies given to all agencies/persons listed in section 1.4.

Link to full PDF of the protocol: [Standard Reunification Method Guide](#)