

AGENDA

School District #145 - Waverly Public Schools

1. OPENING OF THE MEETING

1.1. Call to Order

1.2. Open Meetings Act

1.3. Publication of Meeting

1.4. Roll Call

1.5. Pledge of Allegiance

2. APPROVAL OF AGENDA

2.1. Approve Agenda

Approval of the agenda for the meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

3. REPORTS

3.1. Building / District Administrators

3.2. Superintendent

3.3. Board Reports

4. RECOGNITION OF VISITORS / OPEN FORUM

5. ACTION ITEMS

5.1. Consent Agenda

Approval of the consent agenda Passed with a motion by Board Member #1 and a second by Board Member #2.

5.1.1. Meeting Minutes

5.1.2. Staff Resignations / Terminations

5.1.3. Staff Hires / Reassignments

5.1.4. Extra-Duty Assignments

5.1.5. Fund Balances

5.1.6. Fund Claims

5.1.7. Acceptance of Donations

5.2. WEA Negotiation Acknowledgement Letter

Recognize the Waverly Education Association as the sole and exclusive negotiating agent for the 2024-2025 school year Passed with a motion by Board Member #1 and a second by Board Member #2.

5.3. Approve Permanent Agreement and Free/Reduced-Price Policy State School Meals

Motion to approve the permanent agreement and free/reduced-price policy state school meals. Passed with a motion by Board Member #1 and a second by Board Member #2.

5.4. Director of Maintenance and Grounds

Approve Rob Scholl, and the new position of Director of Maintenance and Grounds, at a salary of \$80,000 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.5. School District Resource Officer Agreement

Approve School Resource Officer three year agreement with Lancaster County Sheriffs Office Passed with a motion by Board Member #1 and a second by Board Member #2.

5.6. Mid Term Graduation Requests

Approve suspension of Mid Term Graduation policy 5030 so that Callyssay Rodriquez, Jackson Corrie, Sofia Sokollinskaya and Saul Polonimo can graduate at mid term. Re-Instate Mid Term Graduation policy 5030 after motion is approved. Passed with a motion by Board Member #1 and a second by Board Member #2.

5.7. Second Read of Board Policies

Approve second read of board policies 1030, 4028, 4043 (Internet Safety Policy), 4043 (Administrative Regulations for Policy 4043) and 4525 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.8. First Read of Board Policies

Approve first read of policies 4340, 4342, 4405 and 4500 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.9. Review Board Policies

Approve review of policies 4292, 4293, 4294, 4296, 4298, 4306 and 4307 Passed with a motion by Board Member #1 and a second by Board Member #2.

5.10. Changes in Salary Schedule Placement for Certificated Staff

Approve changes in salary schedule placement, due to horizontal movement, for certificated staff Passed with a motion by Board Member #1 and a second by Board Member #2.

6. Discussion Items

6.1. NASB Monthly Update

7. Convene Closed Session

7.1. Convene Closed Session

7.1.1. Restate Closed Session Reason

8. Reconvene to Open Session

8.1. Reconvene Open Session

To reconvene in open session Passed with a motion by Board Member #1 and a second by Board Member #2.

9. Upcoming Board Activities

9.1. Committee Meetings

9.2. Board Meetings

9.3. Board Training/Development

10. Adjournment

11. For Your Information

Meeting Notice

Notice of Regular Meeting
School District 145 (aka Waverly Public Schools)

The School District 145-Waverly Board of Education will convene in regular session at 7:00 p.m. on Monday, October 10^h, 2022 at Eagle Elementary, located at 600 South 1st Street, Eagle, Nebraska.

The agenda for this meeting, which shall be kept continually current, shall be readily available for public inspection at the School District 145-Waverly Central Office, located at 14511 Heywood Street, Waverly, Nebraska.

Posted this 6th day of October, 2022

A handwritten signature in black ink, appearing to read "Cory Worrell". The signature is written in a cursive, flowing style.

Cory Worrell
Superintendent

Board Report
George Schere
WMS Safety team
10-7-2022

At Waverly Middle School we have a building safety team that plans drills and looks at the overall safety of the building. Member of our safety team have been trained in threat assessment, first aid / CPR, and as well as general building / community safety. The safety team meets monthly and goes over scenarios for drills and date and times for drills. We also review hold / stay put drills, and potential concerns for the building.

Monthly meetings, below are the notes from our October 5th WMS safety meeting.

October 5th, 2022

- Fire drill at 1:08 - Start of 6th period
- Any thoughts on the past hold / stay put calls
 - We need to print check-off list and keep on a clipboard in the office
 - Sami has done a great job of staying calm and keeping everyone focused
- Any thoughts on the intruder drill on Sept 29th
 - Back Science storage room door to the library will remain locked and closed at all times. You will need to have a key to open and then reclose it. It needs to stay shut and locked at all times.
 - All rooms need to have black paper to cover their window. Needs to be rolled up during a normal day, but can be unrolled quickly if an intruder.
 - George will be talking to FFE to check if there are blackout curtains available
- Numbering outside windows - More to come on this
 - George will talk with Deputy Buckheister about if we need to include a letter before the room number to identify the side of the building.
- Safe to help
 - It is being used responsibly at this point.
- Inforce911 - "Mobile panic button for your phone"
 - App for your phone to contact law enforcement if an intruder - Eagle is trying out first
- Vape detectors
 - They will be installing one in the main bathrooms by the front door and the 8th grade bathrooms.
- Figure out how to make all calls from each classroom (Adam)
- Building concerns? Keep an open eye / ear.
 - If a kid makes a threat in any way, a threat assessment is created by the deputy
- Missing Student - We need to come up with a plan
 - Check the building
 - Transportation (Deb)
 - Make a call to 911
- Vocera communication - Microphone/"Walkie-talkie"
 - They would work great, however very pricey at this point for the district.
- BeReal App - Take a picture of student

There is a member from each grade level team, an elective teacher, school nurse and administration. Over the course of the year we run monthly fire drills (11), two tornado drills (one fall and one in March), quarterly intruder drill with different scenarios, and quarterly hold / stay put drills with different scenarios. The training we do has made the team very efficient when there is an actual event. As a district we use the standard response protocol. There are five actions within the protocol and they are listed below.

Standard response protocol

- **Hold (stay put);** Stay in your room or area, clear the halls. The hold call is used when there is a need to keep students in the classrooms and not moving around the building. Directions to teachers is to close your classroom door (No need to lock it) and continue to teach or do whatever activity they are doing. They are not to release students when the bell rings. They are to wait till the all clear is given over the intercom. Some examples of hold / stay put calls have been staff and student health emergency, Student behavior, the need to search for an item.
- **Secure (lockout);** All exterior doors need to be locked (they should be anyway). If students are outside of the building they are to return to the building. Some examples are high speed chase from Omaha to Lincoln.
- **Lockdown;** After lockdown call is given teacher make sure the classroom doors are locked and move everybody to an out of sight location in the room. This would could also include barricading the classroom door with anything in the classroom. Teachers are told once the door is locked to not open the door. Some examples could be an intruder in the building, or an unidentified person in the building.
- **Evacuate;** Staff and students are to leave the building. WMS has a reunification site that all students and staff are to go to. Once their staff would start the process of taking attendance. Some examples could be a gas leak, intruder in the building, or fire.
- **Shelter;** This most likely would be a tornado or severe weather event. An example would be a tornado or tornado warning.

Building and District safety is a high concern for WMS and District 145. The district also has a threat assessment team that meets Bi-weekly or as needed to talk about threats / potential threats that we may have in the district. There is also a safe2help team that monitors and responds to concerns pertaining to self-harm, bullying, abuse, threats of violence, or anything else that is reported to the hotline. The relationship the district has with the Lancaster Sheriff's office and supports a District 145 School Resource office is a benefit. Deputy Buckheister is always available to meet with and bounce ideas off. I also feel the preventative measures of our new social emotional curriculum and the DESSA assessment flag the students that may need more social emotional support. District 145 leaders take student / staff safety and district safety as a priority to make sure any threat is dealt with or any response to an accident / injury is dealt with quickly and correctly. If you have any questions please feel free to give me a call at WMS.



September 22, 2022

Patsy Koch Johns, President
Nebraska State Board of Education
500 South 84th Street
Lincoln, NE 68510

Dear President Koch Johns,

I write this letter to provide formal notice of my intent to resign as Commissioner effective on January 3, 2023 or as soon as practicable after that date.

I have come to this decision after several weeks of contemplation and as the result of the opportunities that exist for me personally and professionally. Though it has been a hard choice, I am excited for a new professional opportunity that will begin in the new year. I also know the importance of the work ahead for the Department of Education and the State of Nebraska and I stand ready to contribute to a smooth transition over the next few weeks and months.

I am proud of my nearly nine years of service to the State of Nebraska but most proud of the opportunity to have served with so many dedicated board members, staff, and partners in this work over the years. In reflection, we have sought to change the very nature of the work of the agency from compliance to support and to modernize functions of the agency. The State Board's strategic plan adopted in 2016 was the fruit of two years of work across the state and within the Department. The primary charge of the plan was one of restructuring the agency to meet the needs and challenges of the future and addressing the inequities inherent in the educational outcomes of students. Additionally, the charge was to make a difference by increasing expectations through standards and assessment while increasing support offered to schools and communities. The foundation and frame are established through the work of the last several years. Working with the State Board and staff, I have been successful in achieving expectations set out in the strategic vision and direction. And though I will not be with the NDE, my future endeavors will focus my skills and attention on education and policy issues.

Little did any of us know then that the preparations for the future would include the need for response to the challenges of a pandemic. Though I always hoped to find a more suitable home for the Nebraska Department of Education, I did not imagine an office move would happen in the midst of these most challenging times. Now, nearing the three-year mark of the pandemic, it is remarkable to realize and reflect that a third of my tenure has been leading through these challenges. I am especially proud of the leadership that I was able to provide to Nebraska schools and to NDE as we took bold steps forward during historic disruptions.

I offer my resignation now as it seems best to begin preparations for the necessary transitions ahead and to focus our work and attention where most needed. I am looking forward to opportunities to continue my leadership in education at the state and national level. I hope to spend my remaining time with the State Board and the NDE staff addressing the immediate needs and ensuring that the foundation for the future is solid. I offer my complete dedication to making this transition successful and look forward to serving the mission of the NDE for the remainder of my tenure.

Sincerely,

Matthew L. Blomstedt, Ph.D.

October 1st, 2022 enrollment numbers were sent to NDE

Eagle-K-5 261, PK-34

Hamlow-K-2 294, PK-25

WIS-340

WMS-531

WHW-681

Total=2166

Last year we reported 2202 students to NDE at this time. The year before was 2132.

Public Input to the Board

It is the policy of the Board of Education to provide for and encourage input from its various constituents in an appropriate and orderly fashion at regularly scheduled Board of Education meetings. The board is open to and encourages input on school issues from the public. The board would prefer that individuals or groups with school related concerns first attempt to resolve those concerns through established administrative channels.

1. Matters concerning an individual school shall be discussed first with the respective building administrator of the school.
2. If the matter is not resolved satisfactorily at the school level, it may then be brought to the Superintendent.
3. If the matter is not resolved satisfactorily at the Superintendent's level, it may then be brought before the board of education by:
 - a. Addressing the matter during Open Forum at a regular, monthly board meeting; individual presentations should be no longer than three (3) minutes and the total allotted Open Forum agenda time will be a maximum of thirty (30) minutes.
 - b. Requesting a formal agenda item by contacting the superintendent or board president on or before the Thursday prior to the regular, monthly meeting which, unless otherwise announced, will be on the first Monday of every month.
 - c. Submitting the matter in writing, said documentation can either be presented at the regular meeting or appended to the agenda, if received in the superintendent's office on the designated Thursday.
4. A response will be provided once the board has the opportunity to inquire about the matter. Possible board responses when appropriate may include, but are not limited to: directing the superintendent to address the matter; tabling for further study; appointing a temporary board committee to study and/or resolve the matter; scheduling a special meeting to hear the matter; or not taking action. Public input to the board is heard during Open Forum. Matters brought to the board in this fashion will be taken under advisement and not acted upon at that time.

Note: The chair will not allow complaints about individuals. There are appropriate channels to address such matters. Because of the potential of introducing bias into board hearings on termination cases, complaints on individual employees will be received by the board only through the Superintendent of schools.

Policy Adopted: 04/10/78
 Policy Revised: 03/07/88
 Policy Revised: 01/02/06
 Policy Revised: 11/03/08

SCHOOL DISTRICT 145
 WAVERLY, NEBRASKA

Board of Education Regular Meeting

Tuesday, September 6, 2022 7:00 PM Central

Central Office Building, 14511 Heywood
Street, Waverly, Nebraska
14511 Heywood
Waverly, NE 68462-0426

1. OPENING OF THE MEETING

The regular meeting of the School District 145 Board of Education was called to order on Tuesday, September 6, 2022 7:05 P.M., at the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska.

1.1 Call to Order

1.2. Open Meetings Act

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the wall of the meeting room.

1.3. Publication of Meeting

Notice of the meeting was given in advance by posting in accordance with the Board of Education approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the posted notice and a current copy of the agenda was maintained as stated in the posted notice.

Notice of the regular board meeting was also published in the September 1st, 2022 edition of the Waverly NEWS.

1.4. Roll Call

Members Present: Board Members: Scott Claycomb, Andy Grosshans, Travis Moore, Chad Kendall, Cheryl Landon, and Jessica Zuniga

1.5. Pledge of Allegiance

2. APPROVAL OF AGENDA

2.1. Approve Agenda

Approval of the agenda for the meeting Passed with a motion by Travis Moore and a second by Jessica Zuniga.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis

Moore: Yea, Jessica Zuniga: Yea: 6, Nay: 0

3. REPORTS

3.1. Building / District Administrators

Mr. Ricenbaw from Waverly Middle School presented. Mr. Ricenbaw discussed the middle school's mission, common area expectations and recognition.

3.2. Superintendent

-Early Childhood Program Approved for the period of July 1st, 2022 through June 30th, 2023. This action follows a recommendation by the Office of Early Childhood and we operated in compliance with the requirements in Rule 11 for the 2021-2022 school year. Attachment.

-FFE Information

-NASB State Education Conference-Who is going? We need to register for this conference.

-Current Enrollment. Attached

3.3. Board Reports

Policy Committee

Building, Grounds, Transportation Committee

Planning and Development Committee

Performance and Assessment Committee

Board Trainings/Activity/Events

4. Budget Preview

Business Manager Mikal Shalikow provided school board members an opportunity to ask questions regarding the 2022-2023 Budget.

5. RECOGNITION OF VISITORS / OPEN FORUM

The regular board meeting agenda provides for citizens to present information or to express opinions to the board through public comment.

6. ACTION ITEMS

6.1. Consent Agenda

Approval of the consent agenda Passed with a motion by Cheryl Landon and a second by Chad Kendall.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

6.1.1. Meeting Minutes

6.1.2. Staff Resignations / Terminations

Name, Position, School

Shelly Janssen, Health Tech, Eagle Elementary, Resignation effective immediately, Will continue her role in transportation, Letter of resignation attached

Jess Thompson, Paraprofessional, Waverly Middle School, Resignation effective immediately, Letter of resignation attached

6.1.3. Staff Hires / Reassignments

The information may be protected by privacy legislation until the Board of Education takes action on the staff recommendations. Therefore, this attachment(s) is not included in agenda materials provided to the public and the news media. Any information in the attachment(s) that is not protected by privacy legislation, however, is available for public inspection at the Superintendent Office upon request.

Gindy Guido, Speech Language Pathologist, Waverly Middle School, .6 FTE, Step 13, MA+36, Effective date 8/15/2022, Replacement for Kirsten Mahrt Ewis

Summer White, Paraprofessional, Waverly Middle School, 6.5 hrs./day, \$14.25/hr., Reassignment from Tier 2 to Tier 3, Effective date 8/10/2022

Jarrid Masa, Food Service, Reassignment from Waverly High School to Waverly Intermediate School, 6.5 hrs./day, \$14.25/hr., Effective date 8/8/2022, Replacement for Patrica Goodman

Lana Spicer, Food Service, Hamlow Elementary, 6 hrs./day, \$13.56/hr., Effective date 8/3/2022 Replacement for Megan Gildea

LeAnn Doremus, Food Service, Waverly High School, 6.5 hrs./day, \$14.25/hr., Effective date 8/8/2022, Replacement for Jarrid Massa

Rebecca Westring, Food Service, Eagle Elementary, 6.25 hrs./day, \$14.25/hr., Effective date

8/8/2022, Replacement for Christine Benson
Martha Messersmith, Food Service, Hamlow Elementary, 6 hrs./day, \$13.56/hr., Effective date
8/8/2022, Replacement for Sherri Tiritilli

Mason Korensky, Head Cook, Waverly High School, 8.0 hrs./day, \$16.53/hr., Effective date
8/2/2022, Replacement for Deb Chrisp

Kristina McCarter, Paraprofessional, Waverly Intermediate School, 6.5 hrs./day, \$13.90/hr.,
Effective date 8/17/2022

April Michael, RN Nurse, Eagle Elementary, 8 hrs./day, Step 34 or \$29.16/hr., Effective date
8/18/2022, Replacement for Shelly Jansen

Amber Pojar, Paraprofessional, Waverly Intermediate School, 6.5 hrs./day, \$14.25/hr., Move to
Level 3 Para, Effective date 8/12/2022

Dawn Davidson, Paraprofessional, Waverly Intermediate School, 6.5 hrs./day, \$14.25/hr., Move
to Level 3 Para, Effective date 8/12/2022

Patricia Phillips, Paraprofessional, Waverly Middle School, 6.5 hrs./day, \$14.25/hr., Effective
date 8/10/2022, Replacement for Anna Briggs

Sydney Franklin, Unit Leader, Waverly Intermediate School, Category 5, Level 1, Effective
8/1/2022

Par Arellano, Foodservice, Waverly Middle School, \$13.55 hr./Tues. and Thurs. 2 days/week, 4
hr./week, New position, Effective 8/22/2022

Zach Larson, Foodservice, Waverly Middle School, \$13.56/hr, Mon., Wed. and Fri., 3
days/week, 4 hrs./day, New position, Effective 8/22/2022

Robbin Vance, Foodservice, Waverly High School, 6.5 hrs/day, \$14.25/hr., Effective date
8/1/2022, Replacement for Laura Gormley

Annette Gray, Foodservice, Eagle Elementary, 6.0 hrs./day, \$13.56/hr., Effective date 8/29/2022,
Replacement for Chris Werger

6.1.4. Extra-Duty Assignments

Name, Position, Extra-Duty, School Building, Category, Level, Replacement for...

TJ Winn, Student Council, Waverly High School, Category III, Level 1, Co-Sponsor with
Stephanie Flink

Audrey Foster, FCCLA, Waverly High School, Category V, Level 1, Replacement for Kate Jones/Mike Ziola

Nathan Lee, Assistant School Play Director, Waverly High School, Category III, Level 1, 2 years, Replacement for Heather Peters

Kate Jones, Skills USA, Waverly High School, Category V, Level 1, Replacement for Aaron Jones

Katelynn Seitz, Assistant volleyball coach, Waverly High School, Category VI, Level 7, Replacement for Rachael Hosteen

Tony Jacobsen, Assistant Track coach, Waverly High School, Category VI, Level 4, Replacement for Cody Gregory

Alek Gaard, Assistant cross country coach, Waverly High School, Category VI, Level 4, Replacement for Josselyn Webster

Tiffany Johnson, Assistant girls golf coach, Waverly High School, Category IV, Level 1, New Position

Heather Peters, Head Speech Coach, Waverly High School, Category VI, Level 4, Replacement for Spencer Jakub

Holly Burson, Science Club Sponsor, Waverly High School, Category I, Level 1, Replacement for Jamie Burns

Katrina Darling, National Honor Society Sponsor, Waverly High School, Category II, Level 1, Replacement for Cody Gregory

Alek Gaard, Math Club Sponsor, Waverly High School, Category I, Level 1, Replacement for Cody Gregory

Andrea Ehrke, Cross Country Coach, Waverly Middle School, Category IV, Level 1, New Position approved by board

Randy Jensen, Cross Country Coach, Waverly Middle School, Category IV, Level 1, Replacement for Alec Gaard

Andrea Ehrke, Volleyball Coach, Waverly Middle School, Category IV, Level 1, Replacement for Alexis Nordenson

Mindy Obbink, Cross Country, Waverly Middle School, Category IV, Level 1, New Position approved by the board

Ty Peteranetz, Volleyball Coach, Waverly Middle School, Category IV, Level 1, Replacement for Kelby Phillips

Brittany Hyiing, Middle School Musical, Waverly Middle School, Category II, Level 1, Replacement for Rachel Cornfeld

Carrie Morgan, Intramural Volleyball, Waverly Middle School, Category 1, Level 2 year 4, Replacement for Mindy Obbink

6.1.5. Fund Balances

6.1.6. Fund Claims

6.1.7. Acceptance of Donations

6.2. Approve Lease of John Deere 2022 Z970R 72" Mower

The board approved the 36 month lease of 2022 Z970R 72" side discharge mower from AKRS at \$345.78 a month. Passed with a motion by Scott Claycomb and a second by Jessica Zuniga. Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore:

Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

6.3. Review Policies

All of these policies were reviewed by the policy committee. There are no changes to them. The policies are attached.

BP 4270-Staff Payments During Closure

BP 4400-Termination

BP 4402-Suspension of Duty

BP 4510-Collective Bargaining

BP 4515-Work Day

BP 4520-Contract Year/Extended Contracts

BP 4530-Probation/Tenure

Approve review of policies 4270, 4400, 4402, 4510, 4515, 4520 and 4530 Passed with a motion by Travis Moore and a second by Scott Claycomb.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

6.4. First Read of Board Policies

First read of board policies 1030, 4028, 4043 and 4525. BP 1030 and 4028 are new policies. BP 4525 has a line that needs to be taken out of it which is highlighted. Mr. Bauman has looked over BP 4043 and made suggested changes to both the policy and administrative regulations.

BP 1030-Parent and Patron Complaint Forms and complain form
BP 4028-Employee Fundraising

BP 4043-Internal Safety Policy and Regulations

BP 4525-Payday

Approve first reading of board policies 1030, 4028, 4043 and 4525 Passed with a motion by Scott Claycomb and a second by Travis Moore.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea
Yea: 6, Nay: 0

6.5. Board of Education/Waverly Transportation Association Negotiated Agreement

The Planning and Development Committee and the Waverly Transportation Association (WTA) met on August 30th, 2022 and reached preliminary agreement on wages and benefits.

Approve the Board of Education/Waverly Transportation Association Agreement for 2022-2023 including a 5% increase in hourly rate for routes; field trip pay at \$16.36 per hour; bus washing at \$11.00 per washing with maximum of three washings per week; \$9.00 per washing for small vehicles with maximum of three washings per week and to eliminate the van assistant and maintenance positions on the job classification of the Negotiated Agreement and approve full family insurance for head mechanic Tony Bayer. Passed with a motion by Jessica Zuniga and a second by Chad Kendall.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea
Yea: 6, Nay: 0

6.6. Extra Duty Additions for Baseball and Wrestling

These additions are based on research done on what other schools similar in size to us have for baseball coaches. The assistant wrestling coach is needed for a growing girl wrestling program.

Approve the addition of three assistant baseball coaches at the high school at Category VI and an assistant girls wrestling coach at Waverly High School at Category VI. Passed with a motion by Scott Claycomb and a second by Cheryl Landon.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

6.7. Extra Duty Addition Strength

Our numbers of students in our strength program continue to grow. We need the coaches to be on site for supervision and safety.

Approve the addition of a one head (Level VII) and two assistant coaches (Level IV) for strength. This gives us a head coach and two assistants for the fall, winter and spring. For the fall/winter/spring positions, any individual may only serve as a coach, regardless of head/assistant, for two of the three seasons. If necessary, based on student numbers, a third assistant coach could be added to the spring season. Passed with a motion by Jessica Zuniga and a second by Scott Claycomb.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

6.8. Municipal Advisor

We met with First National Capital Market advisors Tobin Buchanan and Craig Jones at our special board meeting on September 1st. This contract with First National will help provide guidance and support as we engage our community on our facility discussion moving forward.

Approve contract with First National Capital Markets at a cost of \$20,000 for pre-bond municipal advisor services Passed with a motion by Scott Claycomb and a second by Travis Moore.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

7. Discussion Items

7.1. Budget Process

Budget hearing, tax asking hearing and budget approval date was set for September 26th at 6:30 p.m. for the budget and 6:45 p.m. for the tax asking.

7.2. NASB Monthly Update

Monthly update from NASB attached.

8. Convene Closed Session

8.1. Convene Closed Session

The Board of Education is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of the needless injury to the reputation of the individual. Reasons that meet this standard include but are not limited to: (a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) discussion regarding deployment of security personnel or devices; (c) investigative proceedings regarding the allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent the needless injury to the reputation of a person and if such person has not requested a public meeting; and (e) legal advice.

Move to hold a closed session for a discussion regarding deployment of security personnel or devices and a strategy session with respect to collective bargaining and litigation which is imminent, as a closed session is clearly necessary for the protection of the public interest. Passed with a motion by Scott Claycomb and a second by Jessica Zuniga.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

A motion was made by Scott Claycomb and a second by Jessie Zuniga to invite officer Buchheister, the district School Resource Officer, to join the closed session.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

9. Reconvene to Open Session

Reconvened to open session Passed with a motion by Jessica Zuniga and a second by Scott Claycomb.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Travis Moore: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

9.1. Reconvene Open Session

Official Record of Time Board of Education Reconvenes into Open Session

10. Upcoming Board Activities

10.1. Committee Meetings

Policy Committee

Building, Grounds, Transportation Committee

Planning and Development Committee

Performance and Assessment Committee

Civics Committee

Board Trainings/Activity/Events

10.2. Board Meetings

The next regularly scheduled board meeting is set for Monday, October 3rd, 2022 at 7:00 p.m. in Eagle Elementary.

10.3. Board Training/Development

These are NASB-led board development workshops. They are listed below:

NASB Legislative Lunch-Elkhorn-4:00-6:00 p.m., September 8th

Board Candidate Webinar

September 14-Noon to 1:00 p.m.

September 14-7:00-8:30 p.m.

Annual Sparq Data Solutions Tailgate

Saturday, September 17-Lincoln

Thriving Children, Families and Communities Conference

September 19-Kearney

Facilities and Construction

September 22-Kearney

Labor Relations Conference

October 5-6-Lincoln

Board Candidate Webinar

October 5-Noon to 1:00 p.m.

October 5-7:00-8:30 p.m.

State Education Conference

November 16-18 Chi Health Center Omaha

New Board Member Workshops

December 8-York
December 13-La Vista

1st Day of the 108th Legislature, 1st session
Wednesday, January 4, 2023

President's Retreat-January 2023

Legislative Issues Conference
February 5-6, 2023-Lincoln

NAEP State Convention
March 28-29, 2023-Grand Island
NASB Golf Outing
June 14, 2023-Kearney Country Club

School Leaders and Las Conference
June 14-15, 2023-Kearney

Area Membership Meetings
August through September

Facilities and Construction Workshop
September 14, 2023-Kearney Holiday Inn

Labor Relations Conference
October 4-5, 2023

State Education Conference
November 15-17, 2023-Chi Health Center, Omaha

11. Adjournment

The meeting was declared adjourned by the President at 9:37pm

12. For Your Information

The School District #145 – Board of Education reserves the right to convene a Closed Session for purposes in accordance with §84-1410(1).

Business Manager

School Board Member

Board of Education Special Meeting

Monday, September 26, 2022 6:30 PM Central

Central Office Building, 14511 Heywood
Street, Waverly, Nebraska
14511 Heywood
Waverly, NE 68462-0426

1. OPENING OF THE MEETING

1.1. Call to Order

The special meeting of the School District 145 Board of Education was called to order on Monday, September 26 at 6:30 P.M., at the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska.

1.2. Open Meetings Act

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the wall of the meeting room.

1.3. Publication of Meeting

Notice of the meeting was given in advance by posting in accordance with the Board of Education approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the posted notice and a current copy of the agenda was maintained as stated in the posted notice.

1.4. Roll Call

Board Members: Scott Claycomb, Andy Grosshans, Travis Moore, Chad Kendall, Cheryl Landon, and Jessica Zuniga

Members Present: Scott Claycomb, Andy Grosshans, Travis Moore, Chad Kendall and Jessica Zuniga

Members Absent and Excused: Cheryl Landon

Approval of excusing from the September 26, 2022 board meeting Passed with a motion by Scott Claycomb and a second by Chad Kendall.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Travis Moore: Yea, Jessica Zuniga: Yea - Yea: 5, Nay: 0

1.5. Pledge of Allegiance

2. Public Hearing Regarding the 2022-2023 Proposed Budgets

2.1. Share Board Policy 1200 - Guides to Open Forum

Board Policy 1200 guides open forum. Individual presentations should be no longer than three (3) minutes and the total allotted Open Forum agenda time will be a maximum of thirty (30) minutes. The policy is attached.

2.2. Budget Hearing and Summary

President Grosshans Opened the Budget Hearing at 6:31pm.

Business Manager Mikal Shalikow presented the board the 2022-2023 Waverly District 145 Proposed Budget.

2.3. Recognition of Visitors/Open Forum

Board Policy 1200 guides open forum. Individual presentations should be no longer than three (3) minutes and the total allotted Open Forum agenda time will be a maximum of thirty (30) minutes. The policy is attached.

The district allowed public comment to anyone in attendance, one patron was in attendance and spoke regarding taxation.

President Grosshans Closed the Budget Hearing at 6:48pm

2.4. Special Hearing to Set Final Tax Request

President Grosshans Opened the Special Hearing to Set Final Tax Request at 6:48pm.

Business Manager presented the final tax request.

President Grosshans Closed the hearing at 6:52pm

3. APPROVAL OF AGENDA

3.1. Approve Agenda

Approval of the agenda for the meeting Passed with a motion by Jessica Zuniga and a second by Scott Claycomb.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Travis Moore: Yea, Jessica Zuniga: Yea - Yea: 5, Nay: 0

4. ACTION ITEMS

4.1. Approve the 2022-2023 Waverly District 145 Budget

Approve the 2022-2023 Waverly - District 145 Budget as presented. Passed with a motion by Scott Claycomb and a second by Jessica Zuniga.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Travis Moore: Yea, Jessica Zuniga: Yea - Yea: 5, Nay: 0

4.2. Approve the 2022-2023 Property Tax Request

Modify the prior year's property tax requests, and pursuant to State Law, hereby sets the attached 2022 - 2023 property tax requests as specified in the 2022 - 2023 Property Tax Resolution. Passed with a motion by Scott Claycomb and a second by Chad Kendall.

Scott Claycomb: Yea, Andy Grosshans: Yea, Chad Kendall: Yea, Travis Moore: Yea, Jessica Zuniga: Yea - Yea: 5, Nay: 0

5. Discussion Items

5.1. Discussion on Facilities

Continued discussion on facilities.

6. Adjournment

The meeting was declared adjourned by the President Grosshans at 7:32pm.

Business Manager

Board Member

----- Forwarded message -----

From: **Justin Kruse** <justin.kruse@district145.org>

Date: Thu, Sep 8, 2022 at 3:15 PM

Subject: Interview Results

To: Megan Myers <megan.myers@district145.org>, Wendy Boitnott
<wendy.boitnott@district145.org>

After my interview yesterday I have been offered a position at the Nebraska Department of Health and Human Services. I've decided that, from a financial perspective, this is currently the best move for me. So, I have accepted, and will be starting in late September. This email serves as my two week notice, which means my last day will be Thursday, September 22nd.

My time at Waverly has been one of the best experiences I've had working in education. I got to work with a wonderful staff, built close relationships with many students, and saw several of them make their way from education resistant teenagers into responsible young adults, in part due to my influence. It has often been challenging, but I know that the experience (and patience) I have built up over all of my education experience will serve me well wherever else I may end up. And hey, I also got to relearn a wealth of topics, making my knowledge of math, science, history, etc. more fresh than it's been since I was in high school myself!

I know I'll miss all the people I've grown comfortable with here. I can only hope that I will be able to interact and communicate as easily and openly as I have with this staff and these students.

Thank you for the time and trust you've invested in me here at Waverly these past three years.

-Justin Kruse

P.S. If this needs to be sent to someone else I would appreciate if you would either let me know or forward it on. Thanks!

Tim Prockish
9941 N 143rd St
Waverly NE 68462

9/13/2022

Mikal Shalikow:

It is with regret that I submit my resignation as Head Groundskeeper effective October 7th.

I appreciate having had the opportunity to serve in this capacity at School District 145.

Sincerely,

Tim Prockish



Head Groundskeeper

----- Forwarded message -----

From: **Jenna Gerber** <jenna.gerber@district145.org>

Date: Wed, Sep 21, 2022 at 10:27 AM

Subject: Resignation

To: Megan Flohr <megan.flohr@district145.org>

Hello,

After speaking with you, I want to start by saying thank you for bringing me on to this wonderful school to work at. I really loved my time here as well as the staff I worked with.

I have decided to resign my position at Eagle Elementary as a para so I can switch over to subbing.

I would like this to start my two week notice as well, thank you.

Again I want to thank you for being amazing and so understanding during this time for me while I figured out what I needed.

Jenna Gerber

**Fund Balances as of:
September 28, 2022**

Fund	August 31, 2022	Receipts	Expenditures	September 28, 2022
General	9,612,983.28	2,022,564.94	2,567,858.58	9,067,689.64
Building	582,028.24	64,657.91	260,342.83	386,343.32
Bond 15 Construction	0.33	-	-	0.33
Bond 2016- 2021B (Debt)	361,551.40	34,616.73	-	396,168.13
Bond 2015- 2015/2020 (Debt)	497,939.89	48,840.07	-	546,779.96
Bond 11 A/B K-8- 2021A Debt	922,841.99	61,802.30	-	984,644.29
Bond 11 C 9-12- 2016B Debt	494,809.48	14,435.58	-	509,245.06
Hot Lunch	744,782.50	81,129.79	147,440.73	678,471.56
2003 QCPUF	8,086.28	0.62	-	8,086.90
2010 QCPUF	21,223.01	10.39	-	21,233.40
2012 QCPUF	169,326.65	14,463.36	-	183,790.01
2013 QCPUF	371,524.38	32,738.04	-	404,262.42
Depreciation	628,363.78	44.24	163,961.34	464,446.68
Total	14,415,461.21	2,375,303.97	3,139,603.48	13,651,161.70

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
Checking	1		
Checking	1 Fund: 01 GENERAL FUND		
69198 A	STREET AUTO NORTH		23.34
01 2712 610 0 000	577249	EXHAUST FLEX TUBING	23.34
		Vendor Total:	23.34
69199	AIRGAS		169.90
01 1100 442 2 001	9990734763	CYLINDER RENTAL	169.90
1170		Vendor Total:	169.90
69200	AMAZON CAPITAL SERVICES		32.89
01 1100 610 2 001	11CV-TYKD- KLPT	Swingline Stapler, 747, Classic Desktop	13.90
01 1100 610 2 001	11CV-TYKD- KLPT	16 oz. Plastic Deli Food Storage Contain	18.99
69200	AMAZON CAPITAL SERVICES		124.95
01 1100 610 2 001	11FC-L6CM- 3KGH	WEN JIAN Disc Golf Starter Set, Disc Gol	124.95
69200	AMAZON CAPITAL SERVICES		24.95
01 1100 610 2 002	11G6-6QJT- 3N1R	Crayola Low Odor Dry Erase Markers for K	24.95
69200	AMAZON CAPITAL SERVICES		49.00
01 2620 610 1 004	11J3-6TRV- C9X3	ATOMIC WALL CLOCK	49.00
69200	AMAZON CAPITAL SERVICES		245.96
01 2712 610 0 000	11T3-6VW4- 1WYL	CAR SEATS	245.96
69200	AMAZON CAPITAL SERVICES		25.47
01 2130 610 2 002	137J-HH17- 6KPN	GRICARE Trauma Shears Medical Scissors	8.99
01 2130 610 2 002	137J-HH17- 6KPN	5 Pieces Scissors Forceps Hemostats Need	9.49
01 2130 610 2 002	137J-HH17- 6KPN	Rite Aid Children's Pain Relief Chewable	6.99
69200	AMAZON CAPITAL SERVICES		527.50
01 2230 734 0 000	1417-GPMG- KCXM	Pipishell TV Wall Mount Full Motion for	47.99
01 2230 734 0 000	1417-GPMG- KCXM	630" + 64 Pcs Connectors Cord Cover for	39.99
01 2230 734 0 000	1417-GPMG- KCXM	SlimLine 2232 Angled Flat Plug Extension	9.53
01 2230 734 0 000	1417-GPMG- KCXM	TCL 65" Class 4-Series 4K UHD HDR Smart	429.99
69200	AMAZON CAPITAL SERVICES		572.31
01 2230 734 0 000	14JR-GNMX- QT77	QualGear QG-PRO-PM-1FT-W Pro-AV 1.5" Npt	24.08
01 2230 734 0 000	14JR-GNMX- QT77	Cable Matters 2-Pack 1-Port HDMI Wall Pl	16.45
01 2230 734 0 000	14JR-GNMX- QT77	DTECH Fiber Optic HDMI Cable 50 Feet Ult	78.48
01 2230 734 0 000	14JR-GNMX- QT77	Amazon Basics High-Speed Fiber Optic HDM	49.88
01 2230 734 0 000	14JR-GNMX- QT77	Amazon Basics High-Speed CL3-Rated 4K HD	24.46
01 2230 734 0 000	14JR-GNMX- QT77	QualGear QG-PRO-PM-2FT-W Pro-AV 1.5" Npt	45.99
01 2230 734 0 000	14JR-GNMX- QT77	QualGear Pro-AV QG-KIT-S2- 3IN-W Projecto	249.70
01 2230 734 0 000	14JR-GNMX-	S/H	36.64

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
	QT77	
01 2230 734 0 000	14JR-GNMX- Monoprice 3-Foot USB A to QT77 mini-B 5pin 28	14.60
01 2230 734 0 000	14JR-GNMX- QualGear QG-PRO-PM-PC-W QT77 Pro-AV 1.5" Npt	12.55
01 2230 734 0 000	14JR-GNMX- QualGear QG-PRO-PM-6IN-W QT77 Pro-AV 1.5" Npt	19.48
	69200 AMAZON CAPITAL SERVICES	23.98
01 1100 610 2 001 1176	14K4-4PRV- Becoming Warren Buffett - 7PP9 DVD	17.99
01 1100 610 2 001 1176	14K4-4PRV- S/H 7PP9	5.99
	69200 AMAZON CAPITAL SERVICES	102.13
01 2410 610 1 006	14KQ-9VL4- Amazon Basics 48 Pk AA RCG7 Batteries	14.50
01 2410 610 1 006	14KQ-9VL4- Plastic Whistle with RCG7 Lanyard	13.99
01 2410 610 1 006	14KQ-9VL4- 24 Pk Sticky Notes 3 x 3 RCG7 Bright	13.58
01 2410 610 1 006	14KQ-9VL4- Allmax C batteries 6 pk RCG7	9.98
01 2410 610 1 006	14KQ-9VL4- Amazon Basics 36 Pk AAA RCG7 Batteries	9.22
01 2410 610 1 006	14KQ-9VL4- BIC Soft Feel Retractable RCG7 Ballpoint Pen,	11.55
01 2410 610 1 006	14KQ-9VL4- Pyle-Pro Includes 15' XLR RCG7 Cable to 1/4"	15.50
01 2410 610 1 006	14KQ-9VL4- Officemate Recycled No. 1 RCG7 Paper Clips, 1	7.52
01 2410 610 1 006	14KQ-9VL4- Shipping & Handling RCG7	6.29
	69200 AMAZON CAPITAL SERVICES	296.78
01 1100 610 2 002 1107	14VX-W4L1- See Cart RDWP	285.05
01 1100 610 2 002 1107	14VX-W4L1- shipping RDWP	11.73
	69200 AMAZON CAPITAL SERVICES	165.00
01 3535 610 0 000	164J-FJW7- Circuit Scribe Drone 3313 Builder Kit for Kid	165.00
	69200 AMAZON CAPITAL SERVICES	32.48
01 2141 610 2 001	16H7-6C6R- Air Wick plug in Scented KCLY Oil Starter Kit	15.49
01 2141 610 2 001	16H7-6C6R- iPad Charger Fast KCLY Charging ?Apple MFi Ce	16.99
	69200 AMAZON CAPITAL SERVICES	95.24
01 2161 610 1 004	16HH-LJYC- The Pencil Grip Magnet Man HNVP Magnetic Clip	38.88
01 2161 610 1 004	16HH-LJYC- One Line Custom Rubber HNVP Stamp	9.48
01 2161 610 1 004	16HH-LJYC- Lefty's Blunt Tip True Left HNVP Handed Sciss	25.90
01 2161 610 1 004	16HH-LJYC- 5-Tab Binder Dividers, HNVP HERKKA 24 Set 3 R	20.98
	69200 AMAZON CAPITAL SERVICES	137.41
01 2620 610 1 004	19JX-NWWY- SINK FAUCET DLP4	137.41
	69200 AMAZON CAPITAL SERVICES	(44.59)
01 1100 610 1 004 1111	19V1-VJNH- Emesis Bag Wall Dispenser HGY3	(44.59)

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
69200	AMAZON CAPITAL SERVICES	212.85	
01 2230 734 0 000	1CMN-G9VM-3MJ4	QualGear Pro-AV 1.5" Npt Threaded Pipe	212.85
69200	AMAZON CAPITAL SERVICES	204.85	
01 1100 610 2 001 1190	1CN9-LTGW-46CX	Faber Castel Watercolor pencils 120 Set	204.85
69200	AMAZON CAPITAL SERVICES	46.98	
01 1100 610 2 002 1107	1CVY-NX33-77NY	See Cart	46.98
69200	AMAZON CAPITAL SERVICES	997.53	
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Dry Erase Erasers 36 pack Magnetic White	13.98
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Clipboard, HERKKA 15 Pack Hardboard Offi	20.98
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Decorlife 120-Pack Peat Pots for Seedlin	15.99
01 1100 610 1 004 1100	1D4N-R63G-LLTK	S/H	7.90
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Wild Republic Raccoon Plush Stuffed Anima	44.20
01 1100 610 1 004 1100	1D4N-R63G-LLTK	FlintRehab Premium Quality Therapy Putty	50.85
01 1100 610 1 004 1100	1D4N-R63G-LLTK	FADIKX 3650 pcs Gem Stickers Self Adhesi	9.99
01 1100 610 1 004 1100	1D4N-R63G-LLTK	14 Disposable Tea Party Cups 5 oz 3" 14	49.75
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Ticonderoga #2 Pre-Sharpended Pencils 0.7	14.49
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Ticonderoga Golf Pencils with Erasers, 2	132.40
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Scotch Contractor Grade masking Tape 1.4	15.85
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Scotch Home and Office Tape 6 -Pack .94	57.42
01 1100 610 1 004 1100	1D4N-R63G-LLTK	EOOUT 30 Pcs Binder Pocket, Binder Oraga	67.96
01 1100 610 1 004 1100	1D4N-R63G-LLTK	ZXMBEDDINGS Plush Snail, White Snail Toy	79.95
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Wild Republic Rhino Baby Plush, Stuffed	84.95
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Super Z Outlet Liquid Motion Bubbler for	23.97
01 1100 610 1 004 1100	1D4N-R63G-LLTK	Ticondera Pencils, Wood Cased, Pre Sharp	62.99
01 1100 610 1 004 1100	1D4N-R63G-LLTK	LOCOLO 30 Piece Gold Paper Party Crowns	63.96
01 1100 610 1 004 1100	1D4N-R63G-LLTK	LOOIKOOS TODDLER MUSICAL INSTRUMENTS NAT	179.95
69200	AMAZON CAPITAL SERVICES	1,388.89	
01 2230 734 0 000	1DJ4-R6CP-HRPX	IPEVO V4K Ultra High Definition 8MP USB	990.00
01 2230 610 0 000	1DJ4-R6CP-HRPX	Pole clamp Double U-Bolt pipe clamp fixe	15.99
01 2230 734 0 000	1DJ4-R6CP-HRPX	OtterBox Defender Case for Apple iPod To	43.92
01 2230 610 0 000	1DJ4-R6CP-HRPX	Craftsman CMST17804 SYSTEM DOUBLE SHALLO	41.98
01 2230 890 0 000	1DJ4-R6CP-HRPX	IPEVO V4K Ultra High Definition 8MP USB	297.00
69200	AMAZON CAPITAL SERVICES	170.26	

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Amazon Basics 24 Count AA & AAA High-Per	11.46
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Paper Mate InkJoy Pens, Gel Pens, Medium	26.03
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Crayola Twistables Colored Pencil Set	37.38
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Karo Light Corn Syrup 32 Fl Oz. .95lKaro	10.99
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	TB Home 14" Bamboo Lazy Susan Organizer	16.99
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Oxford Filler Paper, 8-1/2" x 11", 4 x 4	20.74
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Avery 74769 Ultra Tabs, 2.5 x 1 Inch, 2-	9.42
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Sticky Notes 1.5x2 Inches, Bright Colors	8.95
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Cotton Bakers Twine,656 Feet 2MM Cotton	7.99
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	Oxford Index Cards, 500 Pack, 3x5 Index	12.32
01 1100 610 2 002 1106	1DL6-1NV3- 9W7J	100 Pieces Colorful Small Coin Envelopes	7.99
	69200 AMAZON CAPITAL SERVICES		55.14
01 2120 610 2 002	1DPK-MT4N- 7GXJ	What If Everybody Did That?	6.59
01 2120 610 2 002	1DPK-MT4N- 7GXJ	My Secret Bully	7.99
01 2120 610 2 002	1DPK-MT4N- 7GXJ	The Invisible Boy	10.59
01 2120 610 2 002	1DPK-MT4N- 7GXJ	Wilma Jean - The Worry Machine	7.99
01 2120 610 2 002	1DPK-MT4N- 7GXJ	What If Everybody Thought That?	14.99
01 2120 610 2 002	1DPK-MT4N- 7GXJ	What If Everybody Said That?	6.99
	69200 AMAZON CAPITAL SERVICES		441.10
01 2120 733 2 002	1DWJ-6HL4- F3G6	Big Joe Milano Beanbag Chair Stretch Lim	126.12
01 2120 610 2 002	1DWJ-6HL4- F3G6	Phantoscope 18 x 18 Outdoor Pillow Inser	30.49
01 2120 610 2 002	1DWJ-6HL4- F3G6	Utopia Bedding Throw Pillows Insert (Pac	15.94
01 2120 610 2 002	1DWJ-6HL4- F3G6	Artificial Hanging Plants 2 Pack Fake Po	20.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	Pack of 4 Decorative Outdoor Waterproof	16.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	WUKOKU 2pcs Fake Plants 16" Faux Plants	19.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	And Then They Stopped Talking to Me: Mak	16.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	LOCHAS Ultra Soft Indoor Modern Area Rug	26.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	300 Pieces Inspirational Quote Stickers	10.95
01 2120 733 2 002	1DWJ-6HL4- F3G6	MUPATER Kids Reading Nook Organizer with	109.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	Minetom Globe String Lights, 33 Feet 100	20.89
01 2120 610 2 002	1DWJ-6HL4- F3G6	Teacher Created Resources Everyone is We	6.99
01 2120 610 2 002	1DWJ-6HL4- F3G6	Atlas of the Heart: Mapping Meaningful C	17.78

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
69200	AMAZON CAPITAL SERVICES	62.17	
01 1100 734 2 002 1111	1FN6-H7Q3-JK1F	Logitech R500s Laser Presentation Remote	57.22
01 1100 610 2 002 1111	1FN6-H7Q3-JK1F	BetyBedy Push Pins, 400PCS Multi-Color M	4.95
69200	AMAZON CAPITAL SERVICES	234.69	
01 1200 610 1 006 1222	1FPT-M3CC-131J	Veggicy 8 Packs Pop Fidget Toy, Pop Its	11.99
01 1200 610 1 006 1222	1FPT-M3CC-131J	Power Your Fun Arggh Mini Stress Balls 3	10.95
01 1200 610 1 006 1222	1FPT-M3CC-131J	VELCRO Brand Dots with Adhesive, White,	14.59
01 1200 610 1 006 1222	1FPT-M3CC-131J	Goldfish Cheddar Crackers, Snack Cracker	6.88
01 1200 610 1 006 1222	1FPT-M3CC-131J	Starburst Original Fruit Chews, 2 pounds	13.92
01 1200 610 1 006 1222	1FPT-M3CC-131J	NATIONAL GEOGRAPHIC Play Sand Combo Pack	27.99
01 1200 610 1 006 1222	1FPT-M3CC-131J	3 Set Water Beads Stress Relief Squeezin	9.95
01 1200 610 1 006 1222	1FPT-M3CC-131J	Skittles Candy Bulk Assortment 3 lbs	24.99
01 1200 610 1 006 1222	1FPT-M3CC-131J	Nuova Premium Thermal Laminating Pouches	32.04
01 1200 610 1 006 1222	1FPT-M3CC-131J	hand2mind Mindful Maze Boards, Sensory T	21.99
01 1200 610 1 006 1222	1FPT-M3CC-131J	Bostitch Office 3 Hole Punch, Black	11.54
01 1200 610 1 006 1222	1FPT-M3CC-131J	LoveInUSA Punch Craft Set, 10pack Hole P	8.88
01 1200 610 1 006 1222	1FPT-M3CC-131J	Sensory Water Beads Toy for Kids 6 Pack	13.99
01 1200 610 1 006 1222	1FPT-M3CC-131J	Play Sand for Kids, 3lbs Magic Sand	24.99
69200	AMAZON CAPITAL SERVICES	156.88	
01 2230 734 0 000	1FR6-HCM7-LMW3	QualGear QG-PRO-PM-PC-W Pro-AV 1.5" Npt	12.55
01 2230 734 0 000	1FR6-HCM7-LMW3	QualGear QG-PRO-PM-6IN-W Pro-AV 1.5" Npt	19.48
01 2230 734 0 000	1FR6-HCM7-LMW3	QualGear Pro-AV QG-KIT-S2-3IN-W Projecto	124.85
69200	AMAZON CAPITAL SERVICES	(3.34)	
01 2230 734 0 000	1FXK-1L33-FNWL	S/H	(3.34)
69200	AMAZON CAPITAL SERVICES	(0.87)	
01 2230 734 0 000	1FXL-TK36-HLNT	S/H	(0.87)
69200	AMAZON CAPITAL SERVICES	(204.92)	
01 1100 610 2 001 1190	1FY9-77H7-NVV7	Faber Castel Watercolor pencils 120 Set	(204.92)
69200	AMAZON CAPITAL SERVICES	(26.99)	
01 1100 610 2 001 1172	1GGJ-N9DX-FR4V	"Safety glasses (Gamma Ray Adjustable A	(26.99)
69200	AMAZON CAPITAL SERVICES	291.49	
01 1200 610 1 004 1221	1GVH-VNWX-GL33	Order for supplies	291.49
69200	AMAZON CAPITAL SERVICES	(13.27)	
01 2230 734 0 000	1JMT-JF67-G14Y	S/H	(13.27)

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
69200	AMAZON CAPITAL SERVICES	31.73	
01 1100 610 2 002 1107	1JQ7-C7W6-N13Y	See Cart	31.58
01 1100 610 2 002 1107	1JQ7-C7W6-N13Y	shipping	0.15
69200	AMAZON CAPITAL SERVICES	(13.27)	
01 2230 734 0 000	1JQV-WNTP-G6R6	S/H	(13.27)
69200	AMAZON CAPITAL SERVICES	577.79	
01 2212 640 0 000	1K1Y-GWQY-CXPQ	Books - HAL	577.79
69200	AMAZON CAPITAL SERVICES	(204.85)	
01 1100 610 2 001 1190	1KQ9-D6VG-NVJ1	Faber Castel Watercolor pencils 120 Set	(204.85)
69200	AMAZON CAPITAL SERVICES	118.28	
01 1100 610 2 002 1172	1KWM-7T44-14KN	See Cart	118.28
69201	AMAZON CAPITAL SERVICES	79.98	
01 2620 610 1 004	1KYL-1TKL-TJQ4	ATOMIC WALL CLOCKS	79.98
69201	AMAZON CAPITAL SERVICES	400.04	
01 2212 640 0 000	1LFK-6FH7-4D1C	Principles to Action 6-12 Math Prof. Lea	394.05
01 2212 640 0 000	1LFK-6FH7-4D1C	Shipping	5.99
69201	AMAZON CAPITAL SERVICES	(28.72)	
01 1100 610 2 002 1107	1LTV-D9HT-17WN	See Cart	(27.63)
01 1100 610 2 002 1107	1LTV-D9HT-17WN	shipping	(1.09)
69201	AMAZON CAPITAL SERVICES	(26.99)	
01 1100 610 2 001 1172	1M3L-V9F6-QWJV	"Safety glasses (Gamma Ray Adjustable A	(26.99)
69201	AMAZON CAPITAL SERVICES	(17.09)	
01 2120 610 2 001	1MHP-KWXY-J4CP	Smead Steel Hanging File Folder Frame, L	(17.09)
69201	AMAZON CAPITAL SERVICES	117.33	
01 2130 610 1 003	1MHP-KWXY-YMYP	Mirror for students	19.59
01 2130 610 1 003	1MHP-KWXY-YMYP	Tic Tacs	21.38
01 2410 610 1 003	1MHP-KWXY-YMYP	Crayola 12 pieces colored pencils	15.40
01 2410 610 1 003	1MHP-KWXY-YMYP	12 pk Dry Erase Boards	25.99
01 2410 610 1 003	1MHP-KWXY-YMYP	Crayola Ultra-Clean Markers broadline	22.98
01 1100 610 1 003 1100	1MHP-KWXY-YMYP	MIRRORS	11.99
69201	AMAZON CAPITAL SERVICES	626.18	
01 2230 734 0 000	1MK9-4DL6-97YX	SlimLine 2232 Angled Flat Plug Extension	37.92
01 2230 734 0 000	1MK9-4DL6-97YX	630" + 64 Pcs Connectors Cord Cover for	39.99
01 2230 734 0 000	1MK9-4DL6-97YX	tomtoc Recycled Laptop Shoulder Bag for	105.98
01 2230 734 0 000	1MK9-4DL6-97YX	tomtoc Protective Laptop Backpack for Bu	67.99

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 2230 610 0 000	1MK9-4DL6-97YX	DEWENWILS Extension Cord Reel with 30 FT	309.90
01 2230 610 0 000	1MK9-4DL6-97YX	Woods 4907 Extension Cord Reel with 4-Ou	64.40
69201 AMAZON CAPITAL SERVICES		623.93	
01 1100 610 1 004 1111	1MK9-4DL6-MXM6	Emesis Bag Wall Dispenser	44.59
01 1100 733 1 004 1111	1MK9-4DL6-MXM6	Swingline Commercial 3-Hole Punch	288.78
01 1100 733 1 004 1111	1MK9-4DL6-MXM6	Large 72"x 40" Magnetic Dry Erase Board	249.90
01 1100 610 1 004 1111	1MK9-4DL6-MXM6	Children's Zyrtec Allergy Chewables	29.67
01 1100 610 1 004 1111	1MK9-4DL6-MXM6	OHM Children's Chewable Allergy Chewabl	10.99
69201 AMAZON CAPITAL SERVICES		(20.38)	
01 2141 610 1 003	1N4W-J67C-WHKJ	iPad Charger iPhone Charger?Apple MFi Ce	(10.19)
01 2141 610 2 001	1N4W-J67C-WHKJ	iPad Charger iPhone Charger?Apple MFi Ce	(10.19)
69201 AMAZON CAPITAL SERVICES		30.98	
01 1200 610 2 002 1222	1NKQ-GWPW-96QR	S/H	5.99
01 1200 610 2 002 1222	1NKQ-GWPW-96QR	Educational Insights Big Money 3-D Magne	24.99
69201 AMAZON CAPITAL SERVICES		3,103.59	
01 2230 734 0 000	1NNJ-VP74-6W3N	QualGear QG-PRO-PM-PC-W Pro-AV 1.5" Npt	50.20
01 2230 734 0 000	1NNJ-VP74-6W3N	QualGear QG-PRO-PM-6IN-W Pro-AV 1.5" Npt	77.92
01 2230 734 0 000	1NNJ-VP74-6W3N	QualGear QG-PRO-PM-1FT-W Pro-AV 1.5" Npt	118.25
01 2230 734 0 000	1NNJ-VP74-6W3N	QualGear QG-PRO-PM-2FT-W Pro-AV 1.5" Npt	630.42
01 2230 734 0 000	1NNJ-VP74-6W3N	QualGear Pro-AV QG-KIT-S2-3IN-W Projecto	2,226.80
69201 AMAZON CAPITAL SERVICES		56.00	
01 2161 610 2 002	1P3X-7WL9-YFGR	LEGILINER "LegiBoxes" Rolling Stamp, Sel	14.20
01 2161 610 2 002	1P3X-7WL9-YFGR	LEGILINER Tool- 3/8" Dashed Handwriting	13.41
01 2161 610 2 002	1P3X-7WL9-YFGR	LEGILINER- 3/4" Dashed Handwriting line,	14.19
01 2161 610 2 002	1P3X-7WL9-YFGR	LEGILINER- 1/2" Dashed Handwriting line,	14.20
69201 AMAZON CAPITAL SERVICES		(5.89)	
01 2230 734 0 000	1PH1-Q4F1-GLLW	S/H	(5.89)
69201 AMAZON CAPITAL SERVICES		45.94	
01 1200 610 1 006 1222	1QVD-YQM9-4DR9	MindWare Putty Scents Holiday Handout Bu	42.95
01 1200 610 1 006 1222	1QVD-YQM9-4DR9	S/H	2.99
69201 AMAZON CAPITAL SERVICES		197.54	
01 1100 610 2 001 1176	1QVD-YQM9-9H73	BIC Wite-Out Brand EZ Correct Correction	5.48
01 1100 610 2 001 1176	1QVD-YQM9-9H73	(61 Pcs) Fidget Toys Pack, Party Favors	51.90
01 1100 610 2 001 1176	1QVD-YQM9-9H73	Exasinine 20 Pcs Resin Mini Frogs Green	33.96

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 1100 610 2 001 1176	1QVD-YQM9-9H73	4 Pack Pineapple Stress Ball, Pineapple	43.96
01 1100 610 2 001 1176	1QVD-YQM9-9H73	Pineapple Stress Balls, Easter Squishy S	44.95
01 1100 610 2 001 1176	1QVD-YQM9-9H73	100Pcs Mochi Squishy Toys Kawaii Mini An	18.99
01 1100 610 2 001 1176	1QVD-YQM9-9H73	DISCOUNT	(1.70)
	69201 AMAZON CAPITAL SERVICES		(33.96)
01 1200 610 1 004 1221	1RDC-D3HC-9KXX	Order for supplies	(33.96)
	69201 AMAZON CAPITAL SERVICES		71.96
01 1200 610 2 001 1222	1RRF-QD9X-RGCW	ATDAWN 50 Pack Emesis Bag, Disposable Vo	71.96
	69201 AMAZON CAPITAL SERVICES		6.34
01 1100 610 2 002 1107	1T7M-VHQY-QC9N	See Cart	6.24
01 1100 610 2 002 1107	1T7M-VHQY-QC9N	shipping	0.10
	69201 AMAZON CAPITAL SERVICES		37.90
01 1100 610 2 002 1108	1TPD-3DCK-D3VV	Kids Headphones Bulk 10 Pack Multi Color	37.90
	69201 AMAZON CAPITAL SERVICES		107.27
01 1200 610 0 000 1214	1TPL-V6JT-311P	On-Your-Feet Guide: Alternative Discip	16.94
01 1200 610 0 000 1214	1TPL-V6JT-311P	Don't Suspend Me!: An Alternative Discip	31.30
01 1200 610 0 000 1214	1TPL-V6JT-311P	Paper Mate Gel Pens InkJoy Pens, Mediu	13.44
01 1200 610 0 000 1214	1TPL-V6JT-311P	The Restorative Practices Playbook: Tool	24.65
01 1200 610 0 000 1214	1TPL-V6JT-311P	Tebery Pack of 8 Color Hand Tally Counte	14.95
01 1200 610 0 000 1214	1TPL-V6JT-311P	S/H	5.99
	69201 AMAZON CAPITAL SERVICES		276.20
01 1100 610 1 004 1111	1TRR-PN91-3F14	Supplies	276.20
	69201 AMAZON CAPITAL SERVICES		440.71
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Gallon Size Ziploc Box of 250	30.94
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Black Fine Point Sharpies	20.76
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Arteza White Gel Pens- 12 pk.	37.96
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Marie's Soft Black Charcoal Pencil	29.38
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Prismacolor kneaded eraser 12 pack	15.98
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Post It's Floral Fantasy Cabinet pack	20.78
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Faber Castel Watercolor pencils 120 Set	204.92
01 1100 610 2 001 1190	1TTK-X3FQ-1NFK	Portion cups with lids 1 oz. box of 200	79.99
	69201 AMAZON CAPITAL SERVICES		167.32
01 1100 610 2 002 1106	1VYQ-QYXQ-CTNX	INSWAN INS-1 Tiny 8MP (4K 4:3) USB Docum	167.32
	69201 AMAZON CAPITAL SERVICES		333.48

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 1200 610 1 004 1221	1WN7-HTWD- GD3	Supply Order		333.48
	69201 AMAZON CAPITAL SERVICES		56.58	
01 1100 610 1 006 1193	1X7F-F66X- CLJ3	SKITTLES Original Chewy Candy, 50 oz Bag		56.58
	69201 AMAZON CAPITAL SERVICES		169.02	
01 2410 610 1 003	1X9J-M9FV- 3M99	Slap Bracelets		31.98
01 2410 610 1 003	1X9J-M9FV- 3M99	50 pc Pop Keychains		51.98
01 2410 610 1 003	1X9J-M9FV- 3M99	70 Pencil Erasers		35.18
01 2410 610 1 003	1X9J-M9FV- 3M99	100 Stickers		19.98
01 2410 610 1 003	1X9J-M9FV- 3M99	60 Squishies		29.90
	69201 AMAZON CAPITAL SERVICES		353.07	
01 1100 733 1 004 1111	1XJL-QPV4- 4LGC	Lorell Panel Feet, Gray		147.78
01 1100 733 1 004 1111	1XJL-QPV4- 4LGC	VIZ-PRO Dry Erase Board/Whiteboard, 72 x		199.30
01 1100 733 1 004 1111	1XJL-QPV4- 4LGC	S/H		5.99
	69201 AMAZON CAPITAL SERVICES		239.15	
01 2710 610 0 000	1YX6-4MKR- GNVH	SUPPLIES		239.15
	69201 AMAZON CAPITAL SERVICES		68.40	
01 1200 610 2 002 1222	SOUTHPAW 9/12/22	Steam Roller Replacement Bands		60.00
01 1200 610 2 002 1222	SOUTHPAW 9/12/22	14% tax		8.40
		Vendor Total:		14,410.46
	69202 AMERICAN EXPRESS		402.54	
01 2220 640 2 002	BOOKOUTLET 8/26/22	Books		402.54
	69202 AMERICAN EXPRESS		400.00	
01 6310 320 0 000	CATH DIOC 8/28/22	DANIELSON EVAL TRAINING - VILLA MARIE		362.00
01 2212 320 0 000	CATH DIOC 8/28/22	DANIELSON EVAL TRAINING - VILLA MARIE		38.00
	69202 AMERICAN EXPRESS		16.10	
01 2141 320 2 002	CTR INST 8/26/22	CRITICAL INCIDENT GROUP DEBRIEFING WEBIN		3.22
01 2141 320 1 003	CTR INST 8/26/22	CRITICAL INCIDENT GROUP DEBRIEFING WEBIN		3.22
01 2141 320 1 004	CTR INST 8/26/22	CRITICAL INCIDENT GROUP DEBRIEFING WEBIN		3.22
01 2141 320 1 006	CTR INST 8/26/22	CRITICAL INCIDENT GROUP DEBRIEFING WEBIN		3.22
01 2141 320 2 001	CTR INST 8/26/22	CRITICAL INCIDENT GROUP DEBRIEFING WEBIN		3.22
	69202 AMERICAN EXPRESS		70.01	
01 2710 610 0 000	EBAY 8/30/22	CABLE KIT		70.01
	69202 AMERICAN EXPRESS		12.50	
01 1100 610 2 002 1108	EDPUZZLE 9/10/22	Ed Puzzle (per month)		12.50
	69202 AMERICAN EXPRESS		25.00	
01 2320 320 0 000	EVENTBRITE	2022 FALL POLICY		25.00

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
	8/24/22			
69202	AMERICAN EXPRESS			111.00
01 2320 580 0 000	LAZLOS	MEETING LUNCH		111.00
	9/8/22			
69202	AMERICAN EXPRESS			396.00
01 2230 320 0 000	NE CYBER SEC	Nebraska Cyber Security Conference. Tues		396.00
	9/8/22			
69202	AMERICAN EXPRESS			75.84
01 3400 610 2 001	SAMS 8/24/22	SUPPLIES		75.84
69202	AMERICAN EXPRESS			103.40
01 2130 610 1 006	SAMS 9/8/22	Dixie Cups - 450 Ct		51.92
01 2130 610 1 006	SAMS 9/8/22	Ziploc Sandwich Bags - 580		51.48
69202	AMERICAN EXPRESS			144.70
01 1100 610 2 002	TRAINERS	Reusable Dry-Erase Name Tents, Large Siz		128.85
1111	8/23/22			
01 1100 610 2 002	TRAINERS	Shipping (Fed Ex Ground)		15.85
1111	8/23/22			
69202	AMERICAN EXPRESS		(153.16)	
01 1200 733 2 002	WALMART	Mainstays 9-Cube Storage Organizer, Whit		(46.47)
1222	8/26/22			
01 1200 733 2 002	WALMART	Mainstays 13.38x49.38 Door Mirror, White		(14.49)
1222	8/26/22			
01 1200 733 2 002	WALMART	Mainstays 4-Door 5' Storage Cabinet, Whi		(92.20)
1222	8/26/22			
69202	AMERICAN EXPRESS			274.65
01 1100 610 2 002	WALMART	Flags Imp 8 Foot Aluminum Silver Pole wi		274.65
1111	9/9/22			
69202	AMERICAN EXPRESS			59.88
01 1100 610 2 002	WIZER	Wizer Subscription for Hanna Wid		29.94
1106	8/29/22			
01 1100 610 2 002	WIZER	Wizer Subscription for Ashley Carlson		29.94
1106	8/29/22			
			Vendor Total:	1,938.46
69203	AMERICAN MESSAGING			37.40
01 2510 382 0 000	D3201922WJ	SVS 10/1/22-10/31/22		37.40
			Vendor Total:	37.40
69204	AMI HEFFELFINGER-MARX			4,779.56
01 6997 320 0 000	SVS 8/23/22-	SVS 8/23/22-9/22/22		4,743.00
	9/22/22			
01 6997 334 0 000	SVS 8/23/22-	SVS 8/23/22-9/22/22		36.56
	9/22/22			
			Vendor Total:	4,779.56
69205	APRIL LAMBERT			54.40
01 3540 333 1 003	8/15/22-	MILEAGE 8/15/22-8/16/22		54.40
	8/16/22			
			Vendor Total:	54.40
69206	AT&S			145.00
01 2620 431 1 004	185309	STORAGE 8/31/22-9/27/22		145.00
			Vendor Total:	145.00
69207	AUDREY FOSTER			269.62
01 2212 320 0 000	TRAINING	CPR INSTRUCTOR TRAINING		269.62
	7/6/22			
			Vendor Total:	269.62
69208	AUTO GLASS NATION, INC			243.45
01 2710 610 0 000	1-31846	WINDSHIELD VAN 15		243.45

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
69208	AUTO GLASS NATION, INC		256.57	
01 2710 610 0 000	1-31974	WINDSHIELD VAN 19		256.57
			Vendor Total:	500.02
69209	BARNES & NOBLE INC		239.82	
01 2220 640 2 001	4314180	Purchase of books as needed - Open PO		239.82
			Vendor Total:	239.82
69210	BAUER BUILT TIRE		16.00	
01 2630 431 1 003	840150119	TIRE MOUNT/DISMT		3.20
01 2630 431 1 004	840150119	TIRE MOUNT/DISMT		3.20
01 2630 431 1 006	840150119	TIRE MOUNT/DISMT		3.20
01 2630 431 2 001	840150119	TIRE MOUNT/DISMT		3.20
01 2630 431 2 002	840150119	TIRE MOUNT/DISMT		3.20
69210	BAUER BUILT TIRE		46.75	
01 2630 610 1 006	840150310	TIRE DISPOSAL FEE		23.37
01 2630 610 2 001	840150310	TIRE DISPOSAL FEE		23.38
			Vendor Total:	62.75
69211	BILLIE J TROUBA		121.00	
01 2710 340 0 000	REIMB 10/4/22	DOT PHYSICAL		121.00
			Vendor Total:	121.00
69212	BIO CORPORATION		404.88	
01 1100 610 2 002	1041283	Large Pigeon, Plain 1108		404.88
			Vendor Total:	404.88
69188	BLUE CROSS BLUE SHIELD		299,504.57	
01 1100 281 1 003	OCT 22-0001	HEALTH BENEFITS 1100		2,663.53
01 1100 281 1 004	OCT 22-0001	HEALTH BENEFITS 1100		8,217.67
01 1100 281 1 003	OCT 22-0001	HEALTH BENEFITS 1101		3,243.38
01 1100 281 1 004	OCT 22-0001	HEALTH BENEFITS 1101		7,823.44
01 1100 281 1 003	OCT 22-0001	HEALTH BENEFITS 1102		4,068.36
01 1100 281 1 004	OCT 22-0001	HEALTH BENEFITS 1102		8,930.93
01 3535 281 0 000	OCT 22-0001	HEALTH BENEFITS		740.46
01 6200 281 1 003	OCT 22-0001	HEALTH BENEFITS		2,034.18
01 6408 281 1 000	OCT 22-0001	HEALTH BENEFITS		3,582.79
01 6408 281 2 000	OCT 22-0001	HEALTH BENEFITS		2,461.36
01 2620 280 2 001	OCT 22-0001	HEALTH BENEFITS		777.88
01 2620 280 2 002	OCT 22-0001	HEALTH BENEFITS		359.09
01 2710 280 0 000	OCT 22-0001	HEALTH BENEFITS		2,582.38
01 2710 286 0 000	OCT 22-0001	HEALTH BENEFITS		684.92
01 2712 286 0 000	OCT 22-0001	HEALTH BENEFITS		684.92
01 3540 281 1 003	OCT 22-0001	HEALTH BENEFITS		629.35
01 2610 280 2 001	OCT 22-0001	HEALTH BENEFITS		3,111.52
01 2610 280 2 002	OCT 22-0001	HEALTH BENEFITS		2,333.64
01 2630 280 0 000	OCT 22-0001	HEALTH BENEFITS		2,333.64
01 2620 280 1 003	OCT 22-0001	HEALTH BENEFITS		29.54
01 2620 280 1 004	OCT 22-0001	HEALTH BENEFITS		777.88
01 2620 280 1 006	OCT 22-0001	HEALTH BENEFITS		777.88
01 2410 280 2 001	OCT 22-0001	HEALTH BENEFITS		777.88

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 2410 281 2 002		OCT 22-0001	HEALTH BENEFITS	2,087.93
01 2410 280 2 002		OCT 22-0001	HEALTH BENEFITS	1,438.80
01 2610 280 1 003		OCT 22-0001	HEALTH BENEFITS	1,555.76
01 2610 280 1 004		OCT 22-0001	HEALTH BENEFITS	777.88
01 2610 280 1 006		OCT 22-0001	HEALTH BENEFITS	1,555.76
01 2410 280 1 003		OCT 22-0001	HEALTH BENEFITS	777.88
01 2410 281 1 004		OCT 22-0001	HEALTH BENEFITS	1,554.94
01 2410 280 1 004		OCT 22-0001	HEALTH BENEFITS	777.88
01 2410 281 1 006		OCT 22-0001	HEALTH BENEFITS	2,087.93
01 2410 280 1 006		OCT 22-0001	HEALTH BENEFITS	777.88
01 2410 281 2 001		OCT 22-0001	HEALTH BENEFITS	4,941.39
01 2230 281 0 000		OCT 22-0001	HEALTH BENEFITS	2,087.93
01 2230 286 0 000		OCT 22-0001	HEALTH BENEFITS	2,216.68
01 2320 285 0 000		OCT 22-0001	HEALTH BENEFITS	2,087.93
01 2320 286 0 000		OCT 22-0001	HEALTH BENEFITS	629.35
01 2320 280 0 000		OCT 22-0001	HEALTH BENEFITS	3,500.46
01 2410 281 1 003		OCT 22-0001	HEALTH BENEFITS	2,087.93
01 2212 281 0 000		OCT 22-0001	HEALTH BENEFITS	1,369.84
01 2220 281 1 003		OCT 22-0001	HEALTH BENEFITS	2,034.18
01 2220 281 1 004		OCT 22-0001	HEALTH BENEFITS	2,034.18
01 2220 281 1 006		OCT 22-0001	HEALTH BENEFITS	1,720.90
01 2220 281 2 001		OCT 22-0001	HEALTH BENEFITS	1,720.90
01 2220 281 2 002		OCT 22-0001	HEALTH BENEFITS	1,289.17
01 2141 281 2 001		OCT 22-0001	HEALTH BENEFITS	761.24
01 2141 281 2 002		OCT 22-0001	HEALTH BENEFITS	513.13
01 2151 281 1 003		OCT 22-0001	HEALTH BENEFITS	1,627.34
01 2151 281 1 004		OCT 22-0001	HEALTH BENEFITS	2,034.18
01 2151 281 1 006		OCT 22-0001	HEALTH BENEFITS	1,235.66
01 2190 280 2 001		OCT 22-0001	HEALTH BENEFITS	660.92
01 2130 282 1 004		OCT 22-0001	HEALTH BENEFITS	0.00
01 2130 282 1 006		OCT 22-0001	HEALTH BENEFITS	777.88
01 2130 282 2 002		OCT 22-0001	HEALTH BENEFITS	1,609.51
01 2141 281 1 003		OCT 22-0001	HEALTH BENEFITS	761.24
01 2141 281 1 004		OCT 22-0001	HEALTH BENEFITS	528.68
01 2141 281 1 006		OCT 22-0001	HEALTH BENEFITS	513.13
01 1200 281 2 001		OCT 22-0001	HEALTH BENEFITS	1,289.17
1225				
01 2120 281 1 003		OCT 22-0001	HEALTH BENEFITS	761.24
01 2120 281 1 004		OCT 22-0001	HEALTH BENEFITS	740.46
01 2120 281 2 001		OCT 22-0001	HEALTH BENEFITS	5,529.73
01 2120 280 2 001		OCT 22-0001	HEALTH BENEFITS	1,580.83
01 2120 281 2 002		OCT 22-0001	HEALTH BENEFITS	1,774.65
01 1200 281 1 004		OCT 22-0001	HEALTH BENEFITS	3,681.87
1221				
01 1200 281 1 006		OCT 22-0001	HEALTH BENEFITS	4,808.82
1221				
01 1200 281 2 001		OCT 22-0001	HEALTH BENEFITS	5,789.26
1221				
01 1200 281 2 002		OCT 22-0001	HEALTH BENEFITS	7,343.39
1221				
01 1200 281 1 004		OCT 22-0001	HEALTH BENEFITS	2,034.18
1222				
01 1200 281 2 001		OCT 22-0001	HEALTH BENEFITS	629.35
1222				
01 1100 281 1 003		OCT 22-0001	HEALTH BENEFITS	37.02
1194				

<u>Check #</u>	<u>Vendor Name</u>			<u>Amount</u>
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 1100 281 1 006 1194		OCT 22-0001	HEALTH BENEFITS	421.73
01 1100 281 2 001 1194		OCT 22-0001	HEALTH BENEFITS	1,342.56
01 1100 281 2 002 1194		OCT 22-0001	HEALTH BENEFITS	973.33
01 1200 281 0 000 1214		OCT 22-0001	HEALTH BENEFITS	1,774.65
01 1200 281 1 003 1221		OCT 22-0001	HEALTH BENEFITS	5,413.13
01 1100 281 2 002 1190		OCT 22-0001	HEALTH BENEFITS	2,034.18
01 1100 281 1 003 1193		OCT 22-0001	HEALTH BENEFITS	1,522.48
01 1100 281 1 004 1193		OCT 22-0001	HEALTH BENEFITS	860.45
01 1100 281 1 006 1193		OCT 22-0001	HEALTH BENEFITS	860.45
01 1100 281 2 001 1193		OCT 22-0001	HEALTH BENEFITS	502.42
01 1100 281 2 002 1193		OCT 22-0001	HEALTH BENEFITS	1,020.06
01 1100 281 2 001 1174		OCT 22-0001	HEALTH BENEFITS	2,136.27
01 1100 281 2 002 1174		OCT 22-0001	HEALTH BENEFITS	2,490.04
01 1100 281 2 001 1176		OCT 22-0001	HEALTH BENEFITS	3,091.95
01 1100 281 1 004 1190		OCT 22-0001	HEALTH BENEFITS	1,904.42
01 1100 281 1 006 1190		OCT 22-0001	HEALTH BENEFITS	1,904.41
01 1100 281 2 001 1190		OCT 22-0001	HEALTH BENEFITS	629.35
01 1100 281 2 001 1169		OCT 22-0001	HEALTH BENEFITS	1,378.03
01 1100 281 2 002 1169		OCT 22-0001	HEALTH BENEFITS	1,237.68
01 1100 281 2 001 1170		OCT 22-0001	HEALTH BENEFITS	3,441.80
01 1100 281 2 002 1170		OCT 22-0001	HEALTH BENEFITS	0.00
01 1100 281 2 001 1172		OCT 22-0001	HEALTH BENEFITS	1,070.01
01 1100 281 2 002 1172		OCT 22-0001	HEALTH BENEFITS	116.03
01 1160 281 1 004		OCT 22-0001	HEALTH BENEFITS	569.62
01 1100 281 1 003 1168		OCT 22-0001	HEALTH BENEFITS	1,720.90
01 1100 281 1 004 1168		OCT 22-0001	HEALTH BENEFITS	860.45
01 1100 281 1 006 1168		OCT 22-0001	HEALTH BENEFITS	860.45
01 1100 281 2 001 1168		OCT 22-0001	HEALTH BENEFITS	3,773.36
01 1100 281 2 002 1168		OCT 22-0001	HEALTH BENEFITS	2,777.19
01 1100 281 2 001 1130		OCT 22-0001	HEALTH BENEFITS	5,651.87
01 1100 281 2 001 1140		OCT 22-0001	HEALTH BENEFITS	8,719.36
01 1150 281 1 004		OCT 22-0001	HEALTH BENEFITS	569.62

Check #	Vendor Name	Account Number	Invoice	Description	Amount	Amount
01 1100 281 2 001 1153			OCT 22-0001	HEALTH BENEFITS	6,998.46	
01 1100 281 2 001 1155			OCT 22-0001	HEALTH BENEFITS	629.35	
01 1160 281 1 003			OCT 22-0001	HEALTH BENEFITS	3,535.88	
01 1100 281 2 002 1106			OCT 22-0001	HEALTH BENEFITS	11,035.34	
01 1100 281 2 002 1107			OCT 22-0001	HEALTH BENEFITS	11,343.79	
01 1100 281 2 002 1108			OCT 22-0001	HEALTH BENEFITS	11,888.68	
01 1100 281 2 001 1110			OCT 22-0001	HEALTH BENEFITS	8,272.79	
01 1100 281 2 001 1114			OCT 22-0001	HEALTH BENEFITS	258.82	
01 1100 281 2 001 1124			OCT 22-0001	HEALTH BENEFITS	4,621.38	
01 1100 281 1 003 1103			OCT 22-0001	HEALTH BENEFITS	3,755.08	
01 1100 281 1 006 1103			OCT 22-0001	HEALTH BENEFITS	7,738.92	
01 1100 281 1 003 1104			OCT 22-0001	HEALTH BENEFITS	2,774.64	
01 1100 281 1 006 1104			OCT 22-0001	HEALTH BENEFITS	6,819.95	
01 1100 281 1 003 1105			OCT 22-0001	HEALTH BENEFITS	1,522.48	
01 1100 281 1 006 1105			OCT 22-0001	HEALTH BENEFITS	8,917.78	
						Vendor Total: 299,504.57
	69213 BOECKER'S WRECKERS, LLC				450.00	
01 2710 340 0 000			6360	BUS 28 ACCIDENT TOWING	450.00	
						Vendor Total: 450.00
	69214 BOSS FUELS INC				29,170.84	
01 2710 626 0 000			IN0012295	FUEL	23,336.67	
01 2712 626 0 000			IN0012295	FUEL	5,834.17	
						Vendor Total: 29,170.84
	69215 BOUWENS PLUMBING CO INC				2,774.07	
01 2620 431 1 004			60703	INSTALL BOTTLE FILLERS	2,774.07	
						Vendor Total: 2,774.07
	69216 BRIAN'S HOLMES SEWER & DRAIN INC				350.00	
01 2620 431 1 004			19404	CLEAN OUT DRAIN	350.00	
						Vendor Total: 350.00
	69217 BUS PARTS WAREHOUSE				141.32	
01 2712 610 0 000			IN150209	REAR EMERGENCY DOOR HINGE BUS 28	141.32	
						Vendor Total: 141.32
	69218 CASS COUNTY REFUSE				420.00	
01 2620 431 1 003			708-0922	TRASH SVS SEPT 22	420.00	
						Vendor Total: 420.00
	69219 CHARTER COMMUNICATIONS				109.98	
01 2230 340 0 000			010769009072 2	SVS 9/7/22-10/6/22	109.98	
						Vendor Total: 109.98
	69219 CHARTER COMMUNICATIONS				55.06	
01 2320 340 0 000			010815109102 2	SVS 9/10/22-10/9/22	55.06	
						Vendor Total: 55.06
						Vendor Total: 165.04

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
69220	CITY OF WAVERLY			10,530.00
01 2310 340 0 000	EVAL STUDY 2022	INTERSECTION CONTROL EVALUATION STUDY		10,530.00
			Vendor Total:	10,530.00
69221	CORNHUSKER INTNL TRUCKS INC			473.60
01 2710 610 0 000	3376375	CRANKCASE		473.60
69221	CORNHUSKER INTNL TRUCKS INC			38.52
01 2710 610 0 000	3379418	SENSORS		38.52
69221	CORNHUSKER INTNL TRUCKS INC			660.90
01 2710 610 0 000	3379483	SUPPLIES		660.90
69221	CORNHUSKER INTNL TRUCKS INC			67.46
01 2712 610 0 000	3379856	TRNSDUCR BUS 21		67.46
69221	CORNHUSKER INTNL TRUCKS INC		(101.25)	
01 2710 610 0 000	CM3379483	CORE CREDIT		(101.25)
			Vendor Total:	1,139.23
69222	DAS STATE ACCOUNTING - CENTRAL FINANCE			476.26
01 2230 340 0 000	1334633	SVS AUG 22		476.26
			Vendor Total:	476.26
69223	DAVIDSON PLUMBING & WELDING INC			150.00
01 2620 431 1 006	07-10820	ADDED AIR GAP FOR SINK		150.00
			Vendor Total:	150.00
69189	DEERE CREDIT			276.21
01 2630 442 0 000	OCT1 22-0001	MOWER 0107258 LEASE PMT OCT 22		276.21
69190	DEERE CREDIT			646.91
01 2630 442 0 000	OCT2 22-0001	TRACTOR 0110684 LEASE PMT OCT 22		646.91
69191	DEERE CREDIT			173.45
01 2630 442 0 000	OCT3 22-0001	MOWER 0110767 LEASE PMT OCT 22		173.45
69192	DEERE CREDIT			119.61
01 2630 442 0 000	OCT4 22-0001	MOWER 0445881 LEASE PMT OCT 22		119.61
69193	DEERE CREDIT			326.09
01 2630 442 0 000	OCT5 22-0001	GATOR 0122749 LEASE PMT OCT 22		326.09
69194	DEERE CREDIT			175.32
01 2630 442 0 000	OCT6 22-0001	GATOR 0122750 LEASE PMT OCT 22		175.32
			Vendor Total:	1,717.59
69224	DIETZE MUSIC HOUSE			69.00
01 2410 610 1 003	QT3309-1	MALLETS		69.00
69224	DIETZE MUSIC HOUSE			24.00
01 2410 610 1 003	QT3309-2	MALLETS		24.00
			Vendor Total:	93.00
69225	DWIGHT HAUPT'S PIANO SERVICE			122.63
01 1100 340 2 001	31505	PIANO TUNING		122.63
1111				
			Vendor Total:	122.63
69226	EAKES OFFICE SOLUTIONS			2,847.07
01 2510 443 0 000	INV389471	CONTRACT BILLING CHG 6/1/22-8/31/22		2,847.07
			Vendor Total:	2,847.07

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
69227	ECHO GROUP INC			279.55
01 2620 610 2 002	S009706927.001	SUPPLIES		279.55
			Vendor Total:	279.55
69228	ELECTRONIC CONTRACTING			1,000.00
01 2620 431 2 001	32489	INSPECTION		1,000.00
69228	ELECTRONIC CONTRACTING			81.00
01 2620 431 2 001	32520	MONITORING 9/1/22-11/30/22		81.00
69228	ELECTRONIC CONTRACTING			81.00
01 2620 431 1 006	32521	MONITORING 9/1/22-11/30/22		81.00
69228	ELECTRONIC CONTRACTING			81.00
01 2620 431 2 002	32531	MONITORING 9/1/22-11/30/22		81.00
69228	ELECTRONIC CONTRACTING			425.00
01 2620 431 2 002	33024	INTERCOM/BELL SYSTEM ISSUES		425.00
			Vendor Total:	1,668.00
69229	ELIZABETH SULLIVAN SCOTT			4,000.00
01 6997 340 0 000	PP#2202W	LEADERSHIP COACHING/TEAM SUPPORT		4,000.00
			Vendor Total:	4,000.00
69230	ERIC DOLEZAL			119.88
01 1100 610 2 001	REIMB 10/4/22	BEACH BODY ON DEMAND SUBSCRIPTION		119.88
1168				
			Vendor Total:	119.88
69231	ESU #6			441.08
01 2230 320 0 000	17570	TECH HOSTED SVS		441.08
69231	ESU #6			750.00
01 2230 340 0 000	17579	TECH CONTRACTED SVS		750.00
			Vendor Total:	1,191.08
69232	ESU #7			1,527.50
01 2181 320 2 002	AUG 13-31 2022	SVS AUG 13-31 2022		1,527.50
			Vendor Total:	1,527.50
69233	FIRST NATIONAL CAPITAL MARKETS, INC			20,000.00
01 2310 340 0 000	02384	ENGAGEMENT FEE - MUNICIPAL ADVISORY SVS		20,000.00
			Vendor Total:	20,000.00
69234	FOLLETT CONTENT SOLUTIONS LLC			384.95
01 2220 640 1 004	516381F	Titles to be ordered at titlewave.co		384.95
			Vendor Total:	384.95
69235	FOLLETT SCHOOL SOLUTIONS INC			1,287.86
01 2230 735 0 000	1485419	ASSET MGMT SVS 10/1/22 9/30/23		1,287.86
			Vendor Total:	1,287.86
69236	GB AUTO SERVICE, INC			1,108.57
01 2712 340 0 000	5127	TIRES VAN 18		1,108.57
			Vendor Total:	1,108.57
69237	GRAINGER			335.72
01 2620 610 0 000	9456769307	SUPPLIES		335.72
			Vendor Total:	335.72
69238	HARDWOOD HEAVEN			31.50
01 1100 610 2 002	178114	SUPPLIES		31.50
1170				

Check #	Vendor Name	Amount		Amount	
Account Number	Invoice	Description		Amount	
	69239 HARRIS DECALS		1,504.00		Vendor Total: 31.50
01 3400 610 2 001	84636	VIKING PRIDE T-SHIRTS		1,504.00	
	69240 HEGGERTY		97.00		Vendor Total: 1,504.00
01 1100 610 1 004	216863	Early Pre-Kindergarten Curriculum 2021		89.00	
1111					
01 1100 610 1 004	216863	S/H		8.00	
1111					
	69240 HEGGERTY		123.12		
01 3540 610 1 003	225373	Early PreK Curriculum 2021		89.00	
01 3540 610 1 003	225373	ABC Letter Cards		25.00	
01 3540 610 1 003	225373	S/H		9.12	
					Vendor Total: 220.12
	69241 HIRERIGHT SOLUTIONS INC.		50.25		
01 2710 340 0 000	P1127790	BACKGROUND SCREENING 8/1/22-8/31/22		50.25	
					Vendor Total: 50.25
	69242 HOME DEPOT PRO, THE		729.58		
01 1100 610 2 002	701065054	See Cart		729.58	
1170					
	69242 HOME DEPOT PRO, THE		65.17		
01 2610 610 2 001	703165597	SUPPLIES		65.17	
	69242 HOME DEPOT PRO, THE		141.68		
01 2610 610 1 003	703905604	SUPPLIES		141.68	
	69242 HOME DEPOT PRO, THE		371.36		
01 2610 610 1 003	704152024	SUPPLIES		371.36	
	69242 HOME DEPOT PRO, THE		165.33		
01 2610 610 1 003	704152057	SUPPLIES		165.33	
	69242 HOME DEPOT PRO, THE		13.70		
01 2610 610 1 006	704152065	SUPPLIES		13.70	
	69242 HOME DEPOT PRO, THE		6.25		
01 2610 610 2 001	704645407	SUPPLIES		6.25	
	69242 HOME DEPOT PRO, THE		409.82		
01 2610 610 1 004	704645415	SUPPLIES		409.82	
	69242 HOME DEPOT PRO, THE		52.48		
01 2610 610 1 004	704893239	SUPPLIES		52.48	
	69242 HOME DEPOT PRO, THE		27.40		
01 2610 610 2 001	704893247	SUPPLIES		27.40	
	69242 HOME DEPOT PRO, THE		(247.10)		
01 2610 610 1 003	705126092	SUPPLIES		(247.10)	
	69242 HOME DEPOT PRO, THE		123.20		
01 2610 610 1 004	705126100	SUPPLIES		123.20	
	69242 HOME DEPOT PRO, THE		924.61		
01 2610 610 2 001	705126118	SUPPLIES		924.61	
	69242 HOME DEPOT PRO, THE		24.06		
01 2610 610 2 001	705126126	SUPPLIES		24.06	
	69242 HOME DEPOT PRO, THE		41.58		
01 2610 610 2 001	705126134	SUPPLIES		41.58	
	69242 HOME DEPOT PRO, THE		569.34		
01 2610 610 1 006	705385979	SUPPLIES		569.34	
	69242 HOME DEPOT PRO, THE		6.11		

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2610 610 2 002	705897395	SUPPLIES		6.11
69242 HOME DEPOT PRO, THE			61.46	
01 2610 610 1 003	705897403	SUPPLIES		61.46
69242 HOME DEPOT PRO, THE			886.43	
01 2610 610 2 002	706141009	SUPPLIES		886.43
69242 HOME DEPOT PRO, THE			344.09	
01 2610 610 1 003	706141017	SUPPLIES		344.09
69242 HOME DEPOT PRO, THE			309.42	
01 2610 610 1 006	706141025	SUPPLIES		309.42
69242 HOME DEPOT PRO, THE			133.21	
01 2610 610 2 001	706395969	SUPPLIES		133.21
69242 HOME DEPOT PRO, THE			33.50	
01 2610 610 1 004	706649761	SUPPLIES		33.50
69242 HOME DEPOT PRO, THE			164.04	
01 2610 610 2 001	706649779	SUPPLIES		164.04
69242 HOME DEPOT PRO, THE			13.37	
01 2610 610 1 004	706899366	SUPPLIES		13.37
69242 HOME DEPOT PRO, THE			593.21	
01 2610 610 2 001	706899374	SUPPLIES		593.21
69242 HOME DEPOT PRO, THE			431.29	
01 2610 610 1 003	707872669	SUPPLIES		431.29
69242 HOME DEPOT PRO, THE			452.96	
01 2610 610 1 006	708378484	SUPPLIES		452.96
				Vendor Total: 6,847.55
69195 HOMETOWN LEASING			2,225.48	
01 2510 443 0 000	OCT 22-0001	COPIER LEASE OCT 22		2,225.48
				Vendor Total: 2,225.48
69243 HOTSYS EQUIPMENT CO			362.64	
01 2710 340 0 000	326394	PRESSURE WASHER REPAIRS		362.64
				Vendor Total: 362.64
69244 IDEAL PURE WATER			69.75	
01 2620 610 0 000	248983	WATER		69.75
69244 IDEAL PURE WATER			15.70	
01 2710 610 0 000	251434	WATER		15.70
69244 IDEAL PURE WATER			(25.65)	
01 2620 610 0 000	251436	WATER		(25.65)
69244 IDEAL PURE WATER			9.35	
01 2710 610 0 000	252728	WATER		9.35
69244 IDEAL PURE WATER			9.35	
01 2620 610 0 000	252731	WATER		9.35
69244 IDEAL PURE WATER			11.00	
01 2620 610 0 000	254422	WATER		11.00
69244 IDEAL PURE WATER			11.00	
01 2710 610 0 000	254549	WATER		11.00
				Vendor Total: 100.50
69245 INDUSTRIAL SERVICES INC			2,790.72	
01 2620 431 1 006	2209-3389	TRASH SVS SEPT 22		882.55
01 2620 431 1 004	2209-3389	TRASH SVS SEPT 22		289.36
01 2620 431 2 001	2209-3389	TRASH SVS SEPT 22		919.39
01 2620 431 2 002	2209-3389	TRASH SVS SEPT 22		662.37

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2620 431 2 001	2209-3389	TRASH SVS SEPT 22		37.05
69245	INDUSTRIAL SERVICES INC		49.17	
01 2620 431 1 006	2209-3390	TRASH SVS SEPT 22		49.17
69246	INTELEPEER CLOUD COMMUNICATION LLC		348.44	
01 2510 382 0 000	INV-241782	SVS 8/1/22-8/31/22		348.44
69247	JESSIE ZUNIGA		51.25	
01 1200 580 0 000	PARKING AUG 22	PARKING 8/22/22-8/29/22		51.25
1214				
69248	JOSLYNNE STAUSS		77.49	
01 1100 610 2 001	REIMB	SUPPLIES		28.75
1111	10/4/22			
01 2130 610 2 002	REIMB	SUPPLIES		33.74
	10/4/22			
01 2130 610 1 004	REIMB	SUPPLIES		15.00
	10/4/22			
69249	JOSTENS		15.85	
01 1100 610 2 001	29209417	DIPLOMAS		15.85
1111				
69250	JOURNEYED.COM INC		3,304.01	
01 2230 735 0 000	10501732	P-ESSVUL-0I-SUIAR-00 VEEAM ESSENTIALS VU		352.53
01 2230 735 0 000	10501732	P-ESSVUL-0I-SUIAR-00 VEEAM ESSENTIALS VU		2,115.18
01 2230 735 0 000	10501732	Veeam Software VEEAM ESSENTIALS VUL 1YR.		705.06
01 2230 735 0 000	10501732	VEEAM ESSENTIALS VUL MONTHLY COLICS TERM		131.24
69251	JUST FOR KIDS THERAPY		2,802.50	
01 6408 320 0 000	1864	B2 PT SVS SEPT 22		217.25
01 6408 320 1 000	1864	PK PT SVS SEPT 22		138.25
01 2171 320 0 000	1864	SAGE PT SVS SEPT 22		2,212.00
01 2171 334 0 000	1864	PT SVS SEPT 22		235.00
69252	KARA CUDNEY		1,535.76	
01 6412 320 0 000	8/18/22-9/21/22	SVS 8/18/22-9/21/22		1,535.76
69253	KRIS SPATH		16.95	
01 1100 610 2 001	REIMB	SUPPLIES		16.95
1172	10/4/22			
69254	KSB SCHOOL LAW		292.50	
01 2330 317 0 000	12616	SVS 8/26/22-8/31/22		292.50
69196	KUBOTA CREDIT CORP, USA		628.66	
01 2630 442 0 000	91216713 - 0016	UTV LEASE PMT OCT 22		628.66
69255	KYLA BLUM		11,746.51	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 6408 320 1 000	8/21/22-9/20/22	SVS 8/21/22-9/20/22		11,426.40
01 6408 334 0 000	8/21/22-9/20/22	SVS 8/21/22-9/20/22		320.11
69256 LANCASTER COUNTY SHERIFF OFFICE				425.09
01 2310 350 0 000	C3015	FB GAME SECURITY		425.09
69257 LAURIE LITTLE				169.97
01 3535 610 0 000	REIMB 10/4/22	SUPPLIES - DRONE KITS		169.97
69258 LEXIA LEARNING SYSTEMS, INC.				14,760.00
01 6998 640 0 000	SIN089882	LETRS Training Materials ESSER III		14,760.00
69259 LIFE GUARD MD, INC.				567.00
01 1100 610 2 002	14630	AED PADS		113.40
1111				
01 2410 610 1 004	14630	AED PADS		113.40
01 1100 340 2 001	14630	AED PADS		113.40
1111				
01 2130 610 1 003	14630	AED PADS		113.40
01 1100 610 1 006	14630	AED PADS		113.40
1111				
69260 LINCOLN ELECTRIC SYSTEM				2,991.72
01 2610 621 2 001	023814703-0922	SVS 8/1/22-8/31/22		2,991.72
69260 LINCOLN ELECTRIC SYSTEM				7,206.04
01 2610 621 2 001	023832404-0922	SVS 8/1/22-8/31/22		7,206.04
69260 LINCOLN ELECTRIC SYSTEM				3,653.56
01 2610 621 2 002	023832504-0922	SVS 8/1/22-8/31/22		3,653.56
69260 LINCOLN ELECTRIC SYSTEM				19,832.69
01 2610 621 2 001	942809903-0922	SVS 8/1/22-8/31/22		19,832.69
69260 LINCOLN ELECTRIC SYSTEM				29.35
01 2610 621 1 006	944800203-0922	SVS 8/2/22-9/1/22		29.35
69260 LINCOLN ELECTRIC SYSTEM				2,547.34
01 2610 621 1 006	944800303-0922	SVS 8/1/22-8/31/22		2,547.34
69260 LINCOLN ELECTRIC SYSTEM				403.97
01 2610 621 1 006	944800403-0922	SVS 8/2/22-9/1/22		403.97
69260 LINCOLN ELECTRIC SYSTEM				167.81
01 2610 621 1 006	944800503-0922	SVS 8/2/22-9/1/22		167.81
69260 LINCOLN ELECTRIC SYSTEM				31.30
01 2610 621 1 006	944800603-0922	SVS 8/2/22-9/1/22		31.30
69260 LINCOLN ELECTRIC SYSTEM				3,101.21
01 2610 621 1 006	944800703-0922	SVS 8/1/22-8/31/22		3,101.21

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
69260	LINCOLN ELECTRIC SYSTEM			132.89
01 2610 621 1 006	944800803-0922	SVS 8/2/22-9/1/22		132.89
69260	LINCOLN ELECTRIC SYSTEM			182.98
01 2610 621 0 000	944800903-0922	SVS 8/2/22-9/1/22		182.98
69260	LINCOLN ELECTRIC SYSTEM			178.99
01 2610 621 0 000	944801003-0922	SVS 8/2/22-9/1/22		178.99
69260	LINCOLN ELECTRIC SYSTEM			3,615.20
01 2610 621 1 004	944801103-0922	SVS 8/1/22-8/31/22		3,615.20
			Vendor Total:	44,075.05
69261	LINCOLN GLASS INC			784.00
01 2620 431 1 006	195543	ART ROOM WINDOW REPAIR		784.00
			Vendor Total:	784.00
69262	LINCOLN TRUCK CENTER			416.93
01 2710 340 0 000	RA108013158:01	BATTERY ISSUES BUS 11		416.93
69262	LINCOLN TRUCK CENTER			230.91
01 2710 340 0 000	RA108013158:02	HEATER LOOSE AT ENTRANCE DOOR BUS 11		230.91
69262	LINCOLN TRUCK CENTER			98.59
01 2712 610 0 000	XA108064051:01	COOLANT LEVEL SENSOR BUS 28		98.59
69262	LINCOLN TRUCK CENTER			98.59
01 2710 610 0 000	XA108064051:02	COOLANT LEVEL SENSOR BUS 3		98.59
			Vendor Total:	845.02
69263	MADELEINE AIKEN			228.15
01 2710 333 0 000	8/15/22-9/2/22	MILEAGE 8/15/22-9/2/22		228.15
			Vendor Total:	228.15
69197	MADISON NATIONAL LIFE INSURANCE CO INC			504.48
01 6200 211 1 006	LIFE- OCT - 0005	LIFE INSURANCE		6.60
01 6408 211 1 000	LIFE- OCT - 0005	LIFE INSURANCE		4.57
01 6408 211 2 000	LIFE- OCT - 0005	LIFE INSURANCE		4.80
01 1100 211 1 003	LIFE- OCT - 0005	LIFE INSURANCE		4.80
01 1100 211 1 004	LIFE- OCT - 0005	LIFE INSURANCE		9.60
01 1100 211 1 003	LIFE- OCT - 0005	LIFE INSURANCE		2.40
01 1100 211 1 004	LIFE- OCT - 0005	LIFE INSURANCE		9.60
01 1100 211 1 003	LIFE- OCT - 0005	LIFE INSURANCE		12.00
01 1100 211 1 004	LIFE- OCT - 0005	LIFE INSURANCE		19.20
01 2410 211 2 002	LIFE- OCT - 0005	LIFE INSURANCE		6.00
01 2710 216 0 000	LIFE- OCT - 0005	LIFE INSURANCE		1.50
01 2712 216 0 000	LIFE- OCT - 0005	LIFE INSURANCE		1.50

<u>Check #</u>	<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	<u>Amount</u>
		0005			
01 3540 211 1 003		LIFE- OCT -	LIFE INSURANCE		4.80
		0005			
01 3535 211 0 000		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 6200 211 1 003		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2320 215 0 000		LIFE- OCT -	LIFE INSURANCE		6.00
		0005			
01 2320 216 0 000		LIFE- OCT -	LIFE INSURANCE		6.00
		0005			
01 2410 211 1 003		LIFE- OCT -	LIFE INSURANCE		3.00
		0005			
01 2410 211 1 004		LIFE- OCT -	LIFE INSURANCE		3.00
		0005			
01 2410 211 1 006		LIFE- OCT -	LIFE INSURANCE		3.00
		0005			
01 2410 211 2 001		LIFE- OCT -	LIFE INSURANCE		4.50
		0005			
01 2220 211 1 003		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2220 211 1 004		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2220 211 1 006		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2220 211 2 001		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2220 211 2 002		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2230 211 0 000		LIFE- OCT -	LIFE INSURANCE		3.00
		0005			
01 2141 211 2 002		LIFE- OCT -	LIFE INSURANCE		0.79
		0005			
01 2151 211 1 003		LIFE- OCT -	LIFE INSURANCE		1.92
		0005			
01 2151 211 1 004		LIFE- OCT -	LIFE INSURANCE		2.40
		0005			
01 2151 211 1 006		LIFE- OCT -	LIFE INSURANCE		(2.40)
		0005			
01 2190 211 2 001		LIFE- OCT -	LIFE INSURANCE		1.50
		0005			
01 2212 211 0 000		LIFE- OCT -	LIFE INSURANCE		3.00
		0005			
01 2120 211 2 001		LIFE- OCT -	LIFE INSURANCE		12.00
		0005			
01 2120 211 2 002		LIFE- OCT -	LIFE INSURANCE		7.20
		0005			
01 2141 211 1 003		LIFE- OCT -	LIFE INSURANCE		1.20
		0005			
01 2141 211 1 004		LIFE- OCT -	LIFE INSURANCE		0.82
		0005			
01 2141 211 1 006		LIFE- OCT -	LIFE INSURANCE		0.79
		0005			
01 2141 211 2 001		LIFE- OCT -	LIFE INSURANCE		1.20
		0005			
01 1200 211 1 004		LIFE- OCT -	LIFE INSURANCE		2.40
1222		0005			
01 1200 211 2 001		LIFE- OCT -	LIFE INSURANCE		2.40
1222		0005			
01 1200 211 2 001		LIFE- OCT -	LIFE INSURANCE		2.40
1225		0005			
01 2120 211 1 003		LIFE- OCT -	LIFE INSURANCE		1.20
		0005			

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
01 2120 211 1 004	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 2120 211 1 006	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1200 211 0 000 1214	LIFE- OCT - LIFE INSURANCE 0005	3.00
01 1200 211 1 003 1221	LIFE- OCT - LIFE INSURANCE 0005	7.20
01 1200 211 1 004 1221	LIFE- OCT - LIFE INSURANCE 0005	6.24
01 1200 211 1 006 1221	LIFE- OCT - LIFE INSURANCE 0005	12.00
01 1200 211 2 001 1221	LIFE- OCT - LIFE INSURANCE 0005	12.00
01 1200 211 2 002 1221	LIFE- OCT - LIFE INSURANCE 0005	12.96
01 1100 211 2 001 1193	LIFE- OCT - LIFE INSURANCE 0005	0.79
01 1100 211 2 002 1193	LIFE- OCT - LIFE INSURANCE 0005	1.61
01 1100 211 1 003 1194	LIFE- OCT - LIFE INSURANCE 0005	0.24
01 1100 211 1 006 1194	LIFE- OCT - LIFE INSURANCE 0005	1.01
01 1100 211 2 001 1194	LIFE- OCT - LIFE INSURANCE 0005	1.58
01 1100 211 2 002 1194	LIFE- OCT - LIFE INSURANCE 0005	4.37
01 1100 211 1 006 1190	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 2 001 1190	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 2 002 1190	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 1 003 1193	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 1 004 1193	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 1 006 1193	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 2 001 1174	LIFE- OCT - LIFE INSURANCE 0005	9.54
01 1100 211 2 002 1174	LIFE- OCT - LIFE INSURANCE 0005	12.87
01 1100 211 2 001 1176	LIFE- OCT - LIFE INSURANCE 0005	4.47
01 1100 211 2 002 1176	LIFE- OCT - LIFE INSURANCE 0005	(1.99)
01 1100 211 1 003 1190	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 1 004 1190	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 2 001 1169	LIFE- OCT - LIFE INSURANCE 0005	4.36
01 1100 211 2 002 1169	LIFE- OCT - LIFE INSURANCE 0005	2.38
01 1100 211 2 001 1170	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 2 002 1170	LIFE- OCT - LIFE INSURANCE 0005	(2.40)
01 1100 211 2 001 1172	LIFE- OCT - LIFE INSURANCE 0005	1.99

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
01 1100 211 2 002 1172	LIFE- OCT - LIFE INSURANCE 0005	0.22
01 1160 211 1 004	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 1 003 1168	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 1 004 1168	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 1 006 1168	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 2 001 1168	LIFE- OCT - LIFE INSURANCE 0005	6.22
01 1100 211 2 002 1168	LIFE- OCT - LIFE INSURANCE 0005	5.23
01 1100 211 2 001 1130	LIFE- OCT - LIFE INSURANCE 0005	11.57
01 1100 211 2 001 1140	LIFE- OCT - LIFE INSURANCE 0005	18.38
01 1150 211 1 004	LIFE- OCT - LIFE INSURANCE 0005	1.20
01 1100 211 2 001 1153	LIFE- OCT - LIFE INSURANCE 0005	21.60
01 1100 211 2 001 1155	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1160 211 1 003	LIFE- OCT - LIFE INSURANCE 0005	6.00
01 1100 211 2 002 1106	LIFE- OCT - LIFE INSURANCE 0005	23.59
01 1100 211 2 002 1107	LIFE- OCT - LIFE INSURANCE 0005	13.58
01 1100 211 2 002 1108	LIFE- OCT - LIFE INSURANCE 0005	18.38
01 1100 211 2 001 1110	LIFE- OCT - LIFE INSURANCE 0005	13.22
01 1100 211 2 001 1114	LIFE- OCT - LIFE INSURANCE 0005	0.41
01 1100 211 2 001 1124	LIFE- OCT - LIFE INSURANCE 0005	7.97
01 1100 211 1 003 1103	LIFE- OCT - LIFE INSURANCE 0005	4.80
01 1100 211 1 006 1103	LIFE- OCT - LIFE INSURANCE 0005	12.00
01 1100 211 1 003 1104	LIFE- OCT - LIFE INSURANCE 0005	9.60
01 1100 211 1 006 1104	LIFE- OCT - LIFE INSURANCE 0005	12.00
01 1100 211 1 003 1105	LIFE- OCT - LIFE INSURANCE 0005	2.40
01 1100 211 1 006 1105	LIFE- OCT - LIFE INSURANCE 0005	19.20
69197	MADISON NATIONAL LIFE INSURANCE CO INC	3,250.12
01 3540 211 1 003	LTD-OCT 22- LTD INSURANCE 0001	31.76
01 3535 211 0 000	LTD-OCT 22- LTD INSURANCE 0001	19.09
01 6200 211 1 003	LTD-OCT 22- LTD INSURANCE 0001	11.09
01 6200 211 1 006	LTD-OCT 22- LTD INSURANCE 0001	31.01
01 6408 211 1 000	LTD-OCT 22- LTD INSURANCE 0001	35.79

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>
		<u>Amount</u>
01 6408 211 2 000	LTD-OCT 22- 0001	LTD INSURANCE 31.65
01 2410 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE 28.97
01 2410 211 1 006	LTD-OCT 22- 0001	LTD INSURANCE 28.41
01 2410 211 2 001	LTD-OCT 22- 0001	LTD INSURANCE 48.08
01 2410 211 2 002	LTD-OCT 22- 0001	LTD INSURANCE 56.39
01 2710 216 0 000	LTD-OCT 22- 0001	LTD INSURANCE 8.66
01 2712 216 0 000	LTD-OCT 22- 0001	LTD INSURANCE 8.65
01 2220 211 2 001	LTD-OCT 22- 0001	LTD INSURANCE 17.69
01 2220 211 2 002	LTD-OCT 22- 0001	LTD INSURANCE 18.49
01 2230 211 0 000	LTD-OCT 22- 0001	LTD INSURANCE 24.71
01 2320 215 0 000	LTD-OCT 22- 0001	LTD INSURANCE 44.03
01 2320 216 0 000	LTD-OCT 22- 0001	LTD INSURANCE (51.43)
01 2410 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE 28.62
01 2151 211 1 006	LTD-OCT 22- 0001	LTD INSURANCE (7.36)
01 2190 211 2 001	LTD-OCT 22- 0001	LTD INSURANCE 13.07
01 2212 211 0 000	LTD-OCT 22- 0001	LTD INSURANCE 42.92
01 2220 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE 14.92
01 2220 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE 17.20
01 2220 211 1 006	LTD-OCT 22- 0001	LTD INSURANCE 16.60
01 2141 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE 6.52
01 2141 211 1 006	LTD-OCT 22- 0001	LTD INSURANCE 6.34
01 2141 211 2 001	LTD-OCT 22- 0001	LTD INSURANCE 7.55
01 2141 211 2 002	LTD-OCT 22- 0001	LTD INSURANCE 6.34
01 2151 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE 8.26
01 2151 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE 15.99
01 2120 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE 9.34
01 2120 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE 13.10
01 2120 211 1 006	LTD-OCT 22- 0001	LTD INSURANCE 18.02
01 2120 211 2 001	LTD-OCT 22- 0001	LTD INSURANCE 84.76
01 2120 211 2 002	LTD-OCT 22- 0001	LTD INSURANCE 34.84
01 2141 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE 7.56

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 1200 211 1 006 1221		LTD-OCT 22- 0001	LTD INSURANCE	56.99
01 1200 211 2 001 1221		LTD-OCT 22- 0001	LTD INSURANCE	80.91
01 1200 211 2 002 1221		LTD-OCT 22- 0001	LTD INSURANCE	90.06
01 1200 211 1 004 1222		LTD-OCT 22- 0001	LTD INSURANCE	19.72
01 1200 211 2 001 1222		LTD-OCT 22- 0001	LTD INSURANCE	19.67
01 1200 211 2 001 1225		LTD-OCT 22- 0001	LTD INSURANCE	16.11
01 1100 211 1 006 1194		LTD-OCT 22- 0001	LTD INSURANCE	7.76
01 1100 211 2 001 1194		LTD-OCT 22- 0001	LTD INSURANCE	14.67
01 1100 211 2 002 1194		LTD-OCT 22- 0001	LTD INSURANCE	30.51
01 1200 211 0 000 1214		LTD-OCT 22- 0001	LTD INSURANCE	40.06
01 1200 211 1 003 1221		LTD-OCT 22- 0001	LTD INSURANCE	44.80
01 1200 211 1 004 1221		LTD-OCT 22- 0001	LTD INSURANCE	37.60
01 1100 211 1 003 1193		LTD-OCT 22- 0001	LTD INSURANCE	14.33
01 1100 211 1 004 1193		LTD-OCT 22- 0001	LTD INSURANCE	5.73
01 1100 211 1 006 1193		LTD-OCT 22- 0001	LTD INSURANCE	5.73
01 1100 211 2 001 1193		LTD-OCT 22- 0001	LTD INSURANCE	5.66
01 1100 211 2 002 1193		LTD-OCT 22- 0001	LTD INSURANCE	11.47
01 1100 211 1 003 1194		LTD-OCT 22- 0001	LTD INSURANCE	1.61
01 1100 211 2 002 1176		LTD-OCT 22- 0001	LTD INSURANCE	(13.42)
01 1100 211 1 003 1190		LTD-OCT 22- 0001	LTD INSURANCE	5.53
01 1100 211 1 004 1190		LTD-OCT 22- 0001	LTD INSURANCE	11.60
01 1100 211 1 006 1190		LTD-OCT 22- 0001	LTD INSURANCE	11.59
01 1100 211 2 001 1190		LTD-OCT 22- 0001	LTD INSURANCE	16.84
01 1100 211 2 002 1190		LTD-OCT 22- 0001	LTD INSURANCE	16.29
01 1100 211 2 002 1170		LTD-OCT 22- 0001	LTD INSURANCE	(13.30)
01 1100 211 2 001 1172		LTD-OCT 22- 0001	LTD INSURANCE	16.17
01 1100 211 2 002 1172		LTD-OCT 22- 0001	LTD INSURANCE	1.75
01 1100 211 2 001 1174		LTD-OCT 22- 0001	LTD INSURANCE	33.59
01 1100 211 2 002 1174		LTD-OCT 22- 0001	LTD INSURANCE	68.86
01 1100 211 2 001 1176		LTD-OCT 22- 0001	LTD INSURANCE	33.98
01 1100 211 1 006 1168		LTD-OCT 22- 0001	LTD INSURANCE	8.44

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 1100 211 2 001 1168	LTD-OCT 22- 0001	LTD INSURANCE	45.10	
01 1100 211 2 002 1168	LTD-OCT 22- 0001	LTD INSURANCE	33.80	
01 1100 211 2 001 1169	LTD-OCT 22- 0001	LTD INSURANCE	20.95	
01 1100 211 2 002 1169	LTD-OCT 22- 0001	LTD INSURANCE	15.18	
01 1100 211 2 001 1170	LTD-OCT 22- 0001	LTD INSURANCE	19.60	
01 1100 211 2 001 1153	LTD-OCT 22- 0001	LTD INSURANCE	102.34	
01 1100 211 2 001 1155	LTD-OCT 22- 0001	LTD INSURANCE	19.40	
01 1160 211 1 003	LTD-OCT 22- 0001	LTD INSURANCE	44.41	
01 1160 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE	8.58	
01 1100 211 1 003 1168	LTD-OCT 22- 0001	LTD INSURANCE	12.90	
01 1100 211 1 004 1168	LTD-OCT 22- 0001	LTD INSURANCE	8.45	
01 1100 211 2 001 1110	LTD-OCT 22- 0001	LTD INSURANCE	96.26	
01 1100 211 2 001 1114	LTD-OCT 22- 0001	LTD INSURANCE	2.66	
01 1100 211 2 001 1124	LTD-OCT 22- 0001	LTD INSURANCE	52.46	
01 1100 211 2 001 1130	LTD-OCT 22- 0001	LTD INSURANCE	74.69	
01 1100 211 2 001 1140	LTD-OCT 22- 0001	LTD INSURANCE	139.02	
01 1150 211 1 004	LTD-OCT 22- 0001	LTD INSURANCE	8.59	
01 1100 211 1 006 1104	LTD-OCT 22- 0001	LTD INSURANCE	80.09	
01 1100 211 1 003 1105	LTD-OCT 22- 0001	LTD INSURANCE	16.18	
01 1100 211 1 006 1105	LTD-OCT 22- 0001	LTD INSURANCE	111.66	
01 1100 211 2 002 1106	LTD-OCT 22- 0001	LTD INSURANCE	153.81	
01 1100 211 2 002 1107	LTD-OCT 22- 0001	LTD INSURANCE	94.60	
01 1100 211 2 002 1108	LTD-OCT 22- 0001	LTD INSURANCE	136.44	
01 1100 211 1 004 1101	LTD-OCT 22- 0001	LTD INSURANCE	68.36	
01 1100 211 1 003 1102	LTD-OCT 22- 0001	LTD INSURANCE	70.62	
01 1100 211 1 004 1102	LTD-OCT 22- 0001	LTD INSURANCE	104.87	
01 1100 211 1 003 1103	LTD-OCT 22- 0001	LTD INSURANCE	33.61	
01 1100 211 1 006 1103	LTD-OCT 22- 0001	LTD INSURANCE	78.05	
01 1100 211 1 003 1104	LTD-OCT 22- 0001	LTD INSURANCE	53.81	
01 1100 211 1 003 1100	LTD-OCT 22- 0001	LTD INSURANCE	26.58	
01 1100 211 1 004 1100	LTD-OCT 22- 0001	LTD INSURANCE	60.63	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 1100 211 1 003 1101	LTD-OCT 22- 0001	LTD INSURANCE		17.48
			Vendor Total:	3,754.60
69264	MATHESON TRI-GAS INC			57.25
01 2620 440 0 000	52053921	CYLINDER RENTAL 8/1/22- 8/31/22		57.25
69264	MATHESON TRI-GAS INC			112.15
01 2710 440 0 000	52053922	CYLINDER RENTAL 8/1/22- 8/31/22		112.15
			Vendor Total:	169.40
69265	MENARDS LINCOLN-NORTH			3.59
01 2630 610 2 001	37592	CYLINDER RENTAL 8/1/22- 8/31/22		3.59
69265	MENARDS LINCOLN-NORTH			63.16
01 2620 610 1 004	38423	SUPPLIES		63.16
69265	MENARDS LINCOLN-NORTH			3.35
01 2620 610 1 004	38819	SUPPLIES		3.35
69265	MENARDS LINCOLN-NORTH			112.61
01 2710 610 0 000	39469	SUPPLIES		112.61
69265	MENARDS LINCOLN-NORTH			72.80
01 1100 610 2 002 1172	39572	Shape Products all Purpose Tubs - 20" W		72.80
69265	MENARDS LINCOLN-NORTH			133.19
01 2710 610 0 000	92124	SUPPLIES		133.19
			Vendor Total:	388.70
69266	MIDWEST SOUND & LIGHTING INC			175.00
01 2620 431 2 001	226017	FB/SB SOUND SYSTEM REPAIR		175.00
			Vendor Total:	175.00
69267	MILLARD LUMBER INC			89.20
01 2620 610 2 001	678737	SUPPLIES		89.20
			Vendor Total:	89.20
69268	NACIA			200.00
01 2212 890 0 000	2022 PLUGGE	CURRICULUM DIR FALL RETREAT REG - PLUGGE		200.00
			Vendor Total:	200.00
69269	NASB			77.00
01 2320 320 0 000	INV-10558- P6J1Z7	2022 AREA MEMBERSHIP MTG - SHALIKOW		77.00
69269	NASB			231.00
01 2320 320 0 000	INV-10561- T8B4H5	2022 AREA MEMBERSHIP MTG - WORRELL		77.00
01 2310 320 0 000	INV-10561- T8B4H5	2022 AREA MEMBERSHIP MTG - LANDON, KENDA		154.00
69269	NASB			35.00
01 2320 810 0 000	INV-10592- MOD6G4	NAEP MEMBERSHIP DUES - SHALIKOW		35.00
			Vendor Total:	343.00
69270	NCSA			335.00
01 2410 810 2 001	B MCMILLAN 22/23	Brad McMillan - Membership 2022-2023		335.00
69270	NCSA			150.00
01 2320 320 0 000	e15991- 702376	2022 LABOR RELATIONS - M SHALIKOW		150.00
69270	NCSA			175.00

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2320 320 0 000	e16015-702307	22 SAFETY & SECURITY SUMMIT - SHALIKOW		175.00
	69270 NCSA		335.00	
01 2212 810 0 000	PLUGGE 22/23	22/23 MEMBERSHIP - PLUGGE		335.00
	69271 NEBRASKA LABOR LAW POSTER SERVICE		109.50	
				Vendor Total: 995.00
01 2320 610 0 000	2479567	2023 FED & STATE POSTERS		109.50
	69278 O'REILLY AUTOMOTIVE STORES INC		(105.34)	
				Vendor Total: 109.50
01 2710 610 0 000	5824-252845	RETURNS		(105.34)
	69278 O'REILLY AUTOMOTIVE STORES INC		69.82	
01 2710 610 0 000	5824-254605	FILTERS/SUPPLIES		69.82
	69278 O'REILLY AUTOMOTIVE STORES INC		118.41	
01 2712 610 0 000	5824-255235	MUFFLER CAR 35		118.41
	69278 O'REILLY AUTOMOTIVE STORES INC		47.88	
01 2710 610 0 000	5824-255549	OIL FILTERS		47.88
	69278 O'REILLY AUTOMOTIVE STORES INC		130.53	
01 2710 610 0 000	5824-256137	SUPPLIES		130.53
	69278 O'REILLY AUTOMOTIVE STORES INC		196.45	
01 2710 610 0 000	5824-257109	FILTERS/SUPPLIES		196.45
	69278 O'REILLY AUTOMOTIVE STORES INC		6.99	
01 2710 610 0 000	5824-257222	CUP HOLDER BUS 5		6.99
	69278 O'REILLY AUTOMOTIVE STORES INC		373.26	
01 2710 610 0 000	5824-258092	WIPER BLADES		373.26
	69272 OCCUPATIONAL HEALTH CENTERS OF NEBRASKA		105.00	
				Vendor Total: 838.00
01 2710 340 0 000	257122690	DOT PHYSICAL - D HOPP		105.00
	69272 OCCUPATIONAL HEALTH CENTERS OF NEBRASKA		105.00	
01 2710 340 0 000	257127759	DOT PHYSICAL - V DECKER		105.00
	69273 OFFICE DEPOT		190.57	
				Vendor Total: 210.00
01 1200 610 2 001	258137905001	3M™ Flip Chart, 25" x 30", Pad Of 40 She		62.09
01 1200 610 2 001	258137905001	Texas Instruments® TI-30X IIS Solar Scie		128.48
	69273 OFFICE DEPOT		63.01	
01 2710 610 0 000	260100973001	Post-it® Super Sticky Notes, 3" x 3", Ma		17.38
01 2710 610 0 000	260100973001	Office Depot® Brand Sticky Notes, 1-1/2"		22.02
01 2320 610 0 000	260100973001	Blue Sky™ Weekly/Monthly Planning Calend		15.99
01 2320 610 0 000	260100973001	Post-it® Tabs With On-The-Go Dispenser,		7.62
	69273 OFFICE DEPOT		36.13	
01 2120 610 2 001	261875950001	Bostitch Ez Squeeze 1 hole punch		1.56
01 2120 610 2 001	261875950001	Swingline Smarttouch 3-hole punch		17.42
01 2120 610 2 001	261875950001	Scotch Tape Dispenser Green		6.09
01 2120 610 2 001	261875950001	Expo Dry-erase Soft-pile Eraser		4.34
01 2120 610 2 001	261875950001	ODB Poly Project Tab		6.72

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
	69273 OFFICE DEPOT		21.69	
01 2120 610 2 001	261899680001	Post-it Notes 3x3 Beachside 24pk		21.69
	69273 OFFICE DEPOT		95.55	
01 1100 610 2 001	265115603001	Office Depot® Brand ImagePrint® Multi-Us		77.17
01 1100 610 2 001	265115603001	Office Depot® Brand Professional Legal P		18.38
				Vendor Total:
				406.95
	69274 OMAHA PUBLIC POWER DISTRICT		7,235.40	
01 2610 621 1 003	8764000061-0922	SVS 8/19/22-9/21/22		7,235.40
				Vendor Total:
				7,235.40
	69275 ONE CALL CONCEPTS INC		5.98	
01 2230 340 0 000	2080561	AUG 22 LOCATES		5.98
				Vendor Total:
				5.98
	69276 ONE SOURCE		1,180.00	
01 2310 350 0 000	3524-20220831	SVS 7/22/22-8/31/22		1,180.00
	69276 ONE SOURCE		133.00	
01 2310 350 0 000	3524V-20220831	SVS 8/4/22-8/12/22		133.00
				Vendor Total:
				1,313.00
	69277 OPS MUSIC DEPARTMENT		175.00	
01 1100 810 2 001	2022 REG 1194	Competition Entry Fee - Omaha Marching I		175.00
				Vendor Total:
				175.00
	69279 PATTON EQUIPMENT COMPANY, INC		650.00	
01 2620 431 2 001	2200490-IN	ADJUST LOCKERS		650.00
				Vendor Total:
				650.00
	69280 PAYFLEX		1,428.25	
01 2310 350 0 000	21014-1750596	SVS 9/1/2-9/30/22		1,428.25
				Vendor Total:
				1,428.25
	69281 PERRY GUTHERY HAASE & GESSFORD		1,113.00	
01 2330 317 0 000	402	SVS 7/26/22-8/17/22		1,113.00
				Vendor Total:
				1,113.00
	69282 PLATTE VALLEY EQUIPMENT		1,084.95	
01 2630 431 1 003	3440585	HYDRAULIC STEERING LINE REPAIR		216.99
01 2630 431 1 004	3440585	HYDRAULIC STEERING LINE REPAIR		216.99
01 2630 431 1 006	3440585	HYDRAULIC STEERING LINE REPAIR		216.99
01 2630 431 2 001	3440585	HYDRAULIC STEERING LINE REPAIR		216.99
01 2630 431 2 002	3440585	HYDRAULIC STEERING LINE REPAIR		216.99
				Vendor Total:
				1,084.95
	69283 PRESTO X COMPANY		293.28	
01 2620 431 1 003	135564C	PEST CONTROL SVS 8/17/22		55.00
01 2620 431 1 006	135564C	PEST CONTROL SVS 8/17/22		60.00
01 2620 431 1 004	135564C	PEST CONTROL SVS 8/17/22		55.00
01 2620 431 2 001	135564C	PEST CONTROL SVS 8/17/22		60.00

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2620 431 2 002	135564C	PEST CONTROL SVS 8/17/22		63.28
Vendor Total:				293.28
	69284 PRINTEDDRYERASE.COM		76.58	
01 1100 610 2 001	77106-1	OptiMA™ Individual Student Lap Boards 11		59.04
1124				
01 1100 610 2 001	77106-1	S/H		17.54
1124				
Vendor Total:				76.58
	69285 QUIK DUMP REFUSE		494.00	
01 2620 431 2 001	29226	ROLL OFF CONTAINER		494.00
Vendor Total:				494.00
	69286 RECYCLING ENTERPRISES OF NE, INC.		760.00	
01 2620 431 1 004	22A2288	RECY SVS AUG 22		160.00
01 2620 431 1 006	22A2288	RECY SVS AUG 22		160.00
01 2620 431 2 002	22A2288	RECY SVS AUG 22		160.00
01 2620 431 2 001	22A2288	RECY SVS AUG 22		160.00
01 2620 431 1 003	22A2288	RECY SVS AUG 22		120.00
	69286 RECYCLING ENTERPRISES OF NE, INC.		80.00	
01 2620 431 2 002	22A2531	RECY SVS SEPT 22		80.00
	69286 RECYCLING ENTERPRISES OF NE, INC.		840.00	
01 2620 431 1 004	22A2606	RECY SVS OCT 22		160.00
01 2620 431 1 006	22A2606	RECY SVS OCT 22		160.00
01 2620 431 2 002	22A2606	RECY SVS OCT 22		240.00
01 2620 431 2 001	22A2606	RECY SVS OCT 22		160.00
01 2620 431 1 003	22A2606	RECY SVS OCT 22		120.00
Vendor Total:				1,680.00
	69287 RUSS'S MARKET EXPRESS		3.63	
01 2320 610 0 000	4440	SUPPLIES		3.63
	69287 RUSS'S MARKET EXPRESS		14.41	
01 1200 610 2 001	4460	Classroom Supplies		14.41
1225				
Vendor Total:				18.04
	69288 SCHOLASTIC		104.39	
01 1200 640 2 001	M7315311	Action Magazine Print + Digital		104.39
1222				
Vendor Total:				104.39
	69289 SCHOOL DISTRICT #145-IMPREST		150.00	
01 1100 810 2 001	ELKHORN	Elkhorn Sounds of Excellence - Competiti		150.00
1194	092722			
	69289 SCHOOL DISTRICT #145-IMPREST		166.40	
01 3400 610 2 001	PERU STATE	PERU STATE COLLEGE VISIT STUDENT LUNCHESES		166.40
	090822			
	69289 SCHOOL DISTRICT #145-IMPREST		197.40	
01 1100 640 2 001	SCC 090822	Modern Welding w/Student Access Code		197.40
1111				
	69289 SCHOOL DISTRICT #145-IMPREST		14.00	
01 2710 732 0 000	TREAS 092722	2023 THOMAS BUS REGISTRATION		14.00
	69289 SCHOOL DISTRICT #145-IMPREST		195.00	
01 3400 610 2 001	UNK 092222	UNK STUDENT LUNCHESES FOR COLLEGE VISIT		195.00
Vendor Total:				722.80
	69290 SCHOOL DISTRICT 145-PAYROLL		71,185.44	

BOARD REPORT FOR PERIOD ENDING OCTOBER 10, 2022

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>		
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 1100 281 1 003 1100		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	444.44
01 1100 281 1 004 1100		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	3,008.48
01 1100 281 1 003 1101		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1100 281 1 004 1101		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1100 281 1 003 1103		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1100 281 1 006 1103		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	2,506.24
01 6408 281 2 000		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 2230 286 0 000		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	467.84
01 2320 286 0 000		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	444.44
01 2410 280 2 002		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	467.84
01 2620 280 2 002		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,319.08
01 3540 281 1 003		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	444.44
01 6408 281 1 000		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,127.80
01 2120 281 2 002		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 2151 281 1 006		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	751.88
01 2190 280 2 001		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	865.40
01 2220 281 1 006		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 2220 281 2 001		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 2220 281 2 002		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	933.24
01 1200 281 1 004 1221		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1200 281 2 001 1221		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1200 281 2 002 1221		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12
01 1200 281 2 001 1222		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	444.44
01 1200 281 2 001 1225		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	933.24
01 2120 281 2 001		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	2,506.24
01 1100 281 1 004 1190		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	626.56
01 1100 281 1 006 1190		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	626.56
01 1100 281 2 001 1190		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	444.44
01 1100 281 1 004 1193		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	626.56
01 1100 281 1 006 1193		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	626.56
01 1200 281 0 000 1214		HSA SEPT-DEC 22	HSA PREMIUMS SEPT-DEC 2022	1,253.12

Check #	Vendor Name	Amount
Account Number	Invoice Description	Amount
01 1100 281 2 002 1169	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	721.48
01 1100 281 2 001 1170	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,253.12
01 1100 281 2 001 1172	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	774.60
01 1100 281 2 002 1172	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	84.00
01 1100 281 2 001 1174	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,546.44
01 1100 281 2 002 1174	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,713.08
01 1160 281 1 004 22	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	411.04
01 1100 281 1 003 1168	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,253.12
01 1100 281 1 004 1168	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	626.56
01 1100 281 1 006 1168	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	626.56
01 1100 281 2 001 1168	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,253.12
01 1100 281 2 002 1168	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,464.88
01 1100 281 2 001 1124	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,697.56
01 1100 281 2 001 1130	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,253.12
01 1100 281 2 001 1140	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	3,759.36
01 1150 281 1 004 22	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	411.08
01 1100 281 2 001 1153	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	3,759.36
01 1100 281 2 001 1155	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	444.44
01 1100 281 1 006 1104	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,377.68
01 1100 281 1 006 1105	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	5,012.48
01 1100 281 2 002 1106	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,622.00
01 1100 281 2 002 1107	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	774.60
01 1100 281 2 002 1108	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	1,253.12
01 1100 281 2 001 1110	HSA SEPT-DEC HSA PREMIUMS SEPT-DEC 2022 22	4,692.60
Vendor Total:		71,185.44
69291 SCHOOL SPECIALTY, LLC	10.39	
01 1200 610 1 004 1221	208130839294 Cart # 1019201560	10.39
69291 SCHOOL SPECIALTY, LLC	693.68	
01 1100 610 1 004 1101	308104002975 Cart # 1019465243	693.68
69291 SCHOOL SPECIALTY, LLC	78.80	
01 1200 610 1 004 1221	308104007649 Cart # 1019201560	78.80
Vendor Total:		782.87
69292 SID DILLON BUICK NISSAN HYUNDAI INC	341.19	

Check #	Vendor Name	Amount	Account Number	Invoice	Description	Amount
01 2712 610 0 000				284127	ADJUSTER CAR 32	341.19
69293 SMALL ENGINE SPECIALISTS INC						28.92
01 2630 610 1 003				388131	ADJUSTER CAR 32	5.78
01 2630 610 1 004				388131	ADJUSTER CAR 32	5.78
01 2630 610 1 006				388131	ADJUSTER CAR 32	5.78
01 2630 610 2 001				388131	ADJUSTER CAR 32	5.79
01 2630 610 2 002				388131	ADJUSTER CAR 32	5.79
69294 STACY BUESCHER						29.61
01 1200 610 2 001				REIMB	SUPPLIES	29.61
1225				10/4/22		
69295 TAESE/USU						265.00
01 2141 320 1 003				TriSt_67	TRI-STATE SPED LAW CONF	132.50
01 2141 320 2 001				TriSt_67	TRI-STATE SPED LAW CONF	132.50
69296 TJ CABLE & UNDERGROUND SVS, LLC						300.00
01 2230 340 0 000				tj2022-2129	AUG 22 LOCATES	300.00
69297 TRACTOR SUPPLY COMPANY						49.99
01 2630 610 1 003				100237169	SUPPLIES	9.99
01 2630 610 1 004				100237169	SUPPLIES	10.00
01 2630 610 1 006				100237169	SUPPLIES	10.00
01 2630 610 2 001				100237169	SUPPLIES	10.00
01 2630 610 2 002				100237169	SUPPLIES	10.00
69297 TRACTOR SUPPLY COMPANY						10.99
01 2620 610 2 001				100237217	SUPPLIES	10.99
69297 TRACTOR SUPPLY COMPANY						27.47
01 2620 610 2 001				100237347	SUPPLIES	27.47
69297 TRACTOR SUPPLY COMPANY						23.94
01 2620 610 2 001				100238071	SUPPLIES	23.94
69297 TRACTOR SUPPLY COMPANY						17.98
01 2620 610 2 001				100238342	SUPPLIES	17.98
69297 TRACTOR SUPPLY COMPANY						18.99
01 2620 610 2 001				100238463	SUPPLIES	18.99
69297 TRACTOR SUPPLY COMPANY						11.98
01 2710 610 0 000				100238499	SUPPLIES	11.98
69297 TRACTOR SUPPLY COMPANY						32.99
01 2630 610 1 006				100238924	SUPPLIES	32.99
69297 TRACTOR SUPPLY COMPANY						11.99
01 2620 610 2 001				100239014	SUPPLIES	11.99
69297 TRACTOR SUPPLY COMPANY						8.99
01 2630 610 2 001				100239063	SUPPLIES	8.99
69297 TRACTOR SUPPLY COMPANY						3.99
01 2620 610 0 000				100239228	SUPPLIES	3.99
69297 TRACTOR SUPPLY COMPANY						19.99
01 2630 610 1 003				100239567	SUPPLIES	3.99
01 2630 610 1 004				100239567	SUPPLIES	4.00
01 2630 610 1 006				100239567	SUPPLIES	4.00
01 2630 610 2 001				100239567	SUPPLIES	4.00

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2630 610 2 002	100239567	SUPPLIES		4.00
69297	TRACTOR SUPPLY COMPANY		14.95	
01 2620 610 2 001	100239726	SUPPLIES		14.95
69297	TRACTOR SUPPLY COMPANY		2.33	
01 2620 610 2 002	100239788	SUPPLIES		2.33
69297	TRACTOR SUPPLY COMPANY		8.99	
01 2620 610 2 001	200104178	SUPPLIES		8.99
69298	TRAFERA HOLDINGS, LLC		103.99	
01 2230 432 0 000	I000517575	Trafera repairs. This will be an open PO		103.99
69299	TYLER TECHNOLOGIES INC		1,864.57	
01 2710 735 0 000	045-390869	STUDENT RIDERSHIP TRAINING SVS		1,864.57
69299	TYLER TECHNOLOGIES INC		4,100.00	
01 2710 735 0 000	045-392759	TRAVERSA SAAS AGREEMENT 9/1/22-8/31/23		4,100.00
69300	UNIVERSITY OF NEBRASKA - KEARNEY		1,400.00	
01 1100 340 0 000	5210020400	Transitional Teacher Placement Contract		1,400.00
1111				
69301	USA HOICH IRRIGATION, INC.		4,381.75	
01 2630 431 2 001	26760	SUPPLIES		4,381.75
69302	VILLAGE OF EAGLE		185.37	
01 2610 410 1 003	0990011385-0922	SVS 8/11/22-9/13/22		185.37
69303	VIRCO INC.		3,176.25	
01 1100 733 2 001	91995418	Classroom Chair - set of 25		3,176.25
1111				
69304	VOSS LIGHTING		153.96	
01 2620 610 1 004	10212009-00	SUPPLIES		153.96
69304	VOSS LIGHTING		282.10	
01 2620 610 1 004	10212119-00	LIGHTS		282.10
69305	VOYAGER SOPRIS LEARNING		1,007.60	
01 1100 640 2 002	5798062	REWARDS PLUS 22/23		503.80
1111				
01 2212 640 0 000	5798062	REWARDS PLUS 22/23		503.80
69306	WATERLINK INC		324.83	
01 2620 431 1 003	32797	MONTHLY WATER TREATMENT SVS		81.20
01 2620 431 1 004	32797	MONTHLY WATER TREATMENT SVS		81.21
01 2620 431 2 001	32797	MONTHLY WATER TREATMENT SVS		81.21
01 2620 431 2 002	32797	MONTHLY WATER TREATMENT SVS		81.21
69307	WAYSIDE PUBLISHING		116.74	
01 1100 610 2 001	Q-112312	SPANISH BOOKS		116.74
1124				

Vendor Total: 265.56

Vendor Total: 103.99

Vendor Total: 5,964.57

Vendor Total: 1,400.00

Vendor Total: 4,381.75

Vendor Total: 185.37

Vendor Total: 3,176.25

Vendor Total: 436.06

Vendor Total: 1,007.60

Vendor Total: 324.83

Vendor Total: 116.74

Vendor Total: 116.74

BOARD REPORT FOR PERIOD ENDING OCTOBER 10, 2022

<u>Check #</u>	<u>Vendor Name</u>		<u>Amount</u>		<u>Amount</u>
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>			
69308	WOLFE HARDWARE		25.98		
01 2620 610 2 001	351599	SUPPLIES			25.98
69308	WOLFE HARDWARE		4.00		
01 2620 610 2 001	352601	SUPPLIES			4.00
69308	WOLFE HARDWARE		6.36		
01 1100 610 2 001	354443	SUPPLIES			6.36
1170					
				Vendor Total:	36.34
69309	WOODRIVER ENERGY LLC		3,631.57		
01 2610 621 2 002	292864	SVS 7/21/22-8/22/22			260.53
01 2610 621 1 004	292864	SVS 7/21/22-8/22/22			85.64
01 2610 621 0 000	292864	SVS 7/21/22-8/22/22			40.74
01 2610 621 1 006	292864	SVS 7/21/22-8/22/22			762.52
01 2610 621 1 003	292864	SVS 7/21/22-8/22/22			377.77
01 2610 621 2 001	292864	SVS 7/21/22-8/22/22			2,104.37
				Vendor Total:	3,631.57
				Fund Total:	620,005.15
				Checking Account Total:	620,005.15
				Blue Cross Blue Shield:	18,271.60
				Dell:	6,600.91
				Awards Unlimited:	1165.00
				Payroll:	1,593,132.27
				Total:	\$2,239,174.93

September 8, 2022

Mr. Andy Grosshans
School Board President
District #145
14621 Heywood
Waverly, NE 68462

Mr. Grosshans,

The Waverly Education Association representing faculty members of District #145 respectfully requests that the Board of Education representing School District #145 recognize the WEA as the sole and exclusive negotiating agent for the 2024 - 2025 school year. The WEA requests this recognition at this time in order to expedite the negotiations process for the 2024 - 2025 school year.

The Board of Education and the WEA currently are under a one year negotiated agreement and the process for the 2023 - 2024 school year must begin by November 1, 2022. The WEA would like to thank you for your time and recognition of the association as the sole and exclusive negotiating agent for the 2024 - 2025 school year.

Michael Cobelens
WEA President

Permanent Agreement and Free/Reduced-Price Policy Statement School Meals

Programs:

**National School Lunch Program (CFDA #10.555),
School Breakfast Program (CFDA #10.553), Special Milk Program (CFDA #10.556), Afterschool Snack
Program (CFDA #10.555)**

I. Permanent Agreement

Each School Food Authority (SFA) approved to participate in the program shall enter into a written permanent agreement with the Nebraska Department of Education (NDE). The SFA and participating schools/institutions under its jurisdiction shall comply with all provisions of 7 CFR parts 210, 215, 220 and 245.

This agreement shall provide that each SFA shall, with respect to participating schools/Institutions under its jurisdiction:

1. Maintain a nonprofit school food service and observe the limitations on the use of nonprofit school food service revenues set forth in Section 210.14(a) and the limitations on any competitive school food service as set forth in Section 210.11(b).
2. Limit its net cash resources to an amount that does not exceed 3 months average expenditures for its nonprofit school food service or such other amount as may be approved in accordance with Section 210.14(b). Public SFAs will report net cash resources as part of the Annual Financial Report submitted to NDE. Non-public SFAs will submit the Annual Financial Statement via the web-based reporting system by July 15 each year.
3. Maintain a financial management system as prescribed under Section 210.14(c).
4. Comply with the requirements of USDA regulations regarding financial management (7 CFR part 3015).
5. Price and serve the lunch, breakfast and/or snack as a unit.
6. Serve meals free or at a reduced price to all children who are determined by the SFA to be eligible for such meals under 7 CFR part 245.
7. Claim reimbursement at the assigned rates only for reimbursable free, reduced-price and paid meals served to eligible children in accordance with 7 CFR part 210. Agree that the SFA official signing the claim shall be responsible for reviewing and analyzing meal counts to ensure accuracy as specified in Section 210.8 governing claims for reimbursement. Acknowledge that failure to submit accurate claims will result in the recovery of an over claim and may result in the withholding of payments, suspension or termination of the program as specified in Section 210.24. Acknowledge that if failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft, or fraudulent activity, the penalties specified in Section 210.26 shall apply.
8. Count the number of free, reduced-price and paid reimbursable meals served to eligible children at the Point of Service at the end of the serving line, or through another counting system if approved by the State agency on an annual basis. Claim reimbursement for no more than one lunch, one breakfast and one afterschool snack per child per day. The Special Milk Program allows multiple milk servings to be claimed per child.
9. Submit Claims for Reimbursement in accordance with Section 210.8. Claims are to be submitted electronically via the web-based reporting system.

10. Comply with the requirements of USDA's regulations regarding nondiscrimination (7 CFR parts 15, 15a, 15b).
11. Make no discrimination against any child because of his or her eligibility for free or reduced-price meals in accordance with the approved Free and Reduced-Price Policy Statement.
12. Enter into an agreement to receive donated foods as required by 7 CFR part 250.
13. Maintain proper sanitation and health standards in the storage, preparation and service of food and conform to all applicable State and local laws and regulations.

In Section 111 of the Child Nutrition and WIG Reauthorization Act, (P.L. 108-265) SFAs are to be inspected twice a year. These are to be performed by a State or local agency responsible for safety inspections. Each feeding site must post, in a publicly visible location, a report on the most recent food safety inspection, and provide a copy of the food safety inspection to a member of the public upon request. Health inspectors will follow Hazard Analysis and Critical Control Point (HACCP) guidelines during their review process.

During the preparation and service of meals, all SFAs must implement a food safety program based on HACCP principles and conform to guidance issued by USDA. As a result, 1) Temperature Logs must be completed on potentially hazardous foods and kept on file for a minimum of one year, and 2) a written HACCP Plan, specific to the SFA, must be developed with copies available at each feeding site.

14. Accept and use, in as large quantities as may be efficiently utilized in its nonprofit school food service, such foods as may be offered as a donation by USDA.
15. Maintain necessary facilities for storing, preparing and serving food.
16. Upon request, make all accounts and records pertaining to its school food service available to the State agency and to FNS, for audit or review, at a reasonable time and place. Such records shall be retained for a period of 3 years after the date of the final Claim for Reimbursement for the fiscal year to which they pertain, except that if audit findings have not been resolved, the records shall be retained beyond the 3-year period as long as required for resolution of the issues raised by the audit.
17. Maintain confidential files of currently approved and denied free and reduced-price meal applications, respectively, and the names of children approved for free meals based on documentation certifying that the child is a member of the household approved to receive benefits under the Supplemental Nutrition Assistance Program (SNAP), Food Distribution Program for Households on Indian Reservations (FDPIR) or Temporary Assistance for Needy Families (TANF), migrant, homeless, runaway, income-eligible Head Start, pre-K Even Start, and residential children. If the applications and/or documentation are maintained at the SFA level, they shall be readily retrievable by feeding site.
18. Retain the individual free and reduced-price meal applications submitted by families and lists of categorically eligible children for a period of 3 years after the end of the fiscal year to which they pertain.
19. Any school shall be eligible for the Special Milk Program upon request provided it does not participate in the school lunch or breakfast program; except that schools with such meal service may receive the Special Milk Program upon request only for those children attending split-session kindergarten or pre- kindergarten programs who do not have access to meal service.

20. Afterschool snack requirements. Those school food authorities with eligible schools (as defined in Section 210.10(n)(1)) that elect to serve snacks during afterschool care programs, shall agree to:
- (a) Serve snacks that meet the minimum requirements prescribed in Section 210.10(n)(2);
 - (b) Menus and Production Records must be maintained daily to document compliance with snack meal pattern requirements;
 - (c) Price the snack as a unit;
 - (d) Serve snacks at no charge to all children in attendance at area-eligible sites. A site qualifies as area-eligible if the site is either a school which has at least 50 percent or more of its enrollment eligible for free or reduced-price meals, or is a site which is located within the attendance area of a school that qualifies;
 - (e) Serve snacks free or at a reduced price to all children who are determined by the SFA to be eligible for free or reduced-price school meals under 7 CFR part 245;
 - (f) If charging for snacks, the charge for a reduced-price snack shall not exceed \$0.15;
 - (g) Claim reimbursement at the assigned rates only for snacks served in accordance with the agreement;
 - (h) Claim for reimbursement only those afterschool snacks served on school days. Snacks served on weekends, holidays or vacation periods may not be claimed;
 - (i) For afterschool care programs in Residential Child Care Institutions (RCCIs), only those children who are enrolled and attending school may have their snacks claimed for reimbursement;
 - U) Review each afterschool snack program two times a year; the first review shall be made during the first four weeks that the school is in operation each school year, except that an afterschool snack program operating year round shall be reviewed during the first four weeks of its initial year of operation, once more during its first year of operation, and twice each school year thereafter; and
 - (k) Serve and claim snacks solely as part of an afterschool care program that provides regularly scheduled education or enrichment activities in an organized, structured and supervised environment.
 - (l) Keep a roster list, sign-in sheet or other means to determine that children are present on a given day;
 - (m) Count and record the number of snacks served each day, at the time they are served, by correct claiming category;
 - (n) Serve snacks only to students who are 18 years or under or a student of any age who is disabled. If a student's 19th birthday occurs during the school year, snacks may be claimed for that student for the remainder of the school year.
21. Prohibit service of foods of minimal nutritional value (FMNV) during a meal service period in areas where reimbursable meals are served and/or eaten. FMNV cannot be given away or sold in the food service area. FMNV costs cannot be charged to the nonprofit food service account. NDE will disallow all meals served by a school on any day that a violation of the FMNV regulations is observed.

22. Prohibit the sale of any foods in competition with the National School Lunch and School Breakfast Programs anywhere on school/institution premises during the period beginning one half hour prior to the serving period for breakfast and/or lunch and lasting until one half hour after the serving of breakfast and/or lunch.
23. Agrees to arrange to have an organization-wide audit conducted in accordance with the provisions of 7 CFR part 3015, if \$750,000 or more is expended from all Federal sources.
24. Charge adults, at a minimum, an amount equal to the total reimbursement received for a free lunch under Section 4 and 11 of the National School Lunch Act plus the per-meal value of donated foods. For breakfast, adults should be charged the rate established for free breakfasts under Section 4 of the Child Nutrition Act. No reimbursement or donated food is provided for adult meals.
25. Purchase in as large of quantities as can be efficiently utilized in its non-profit food service program the foods designated as plentiful by the United States Department of Agriculture and to purchase food of domestic origin to the extent practicable. As defined in the legislation, a domestic food commodity is an agricultural commodity (for example, red meat, chicken, fruit, vegetable or grain) that is produced in the United States. A domestic food product is processed in the United States substantially using domestic agricultural commodities. Substantially means that over 51 percent of the processed food comes from American produced products.
26. The SFA hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the SFA receives Federal financial assistance from the U.S. Department of Agriculture (USDA); and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the SFA agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the USDA shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the SFA, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA.
27. In Section 204 of the Child Nutrition and WIC Reauthorization Act (P.L. 108-265) each local education agency (LEA) participating in a program authorized by the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966 is required to establish a local Wellness Policy for schools under the Local Education Agency.
28. Serve lunches, during the lunch period, which meet the minimum requirements prescribed in Section 210.10; and/or serve breakfasts during the breakfast period, which meet the minimum requirements prescribed in Section 220.8; and/or serve afterschool snacks, which meet the minimum requirements prescribed in Section 210.10.

Food components	Lunch meal pattern		
	Grades K-5	Grades 6-8	Grades 9-12
	Amount of food ^a per week (minimum per day)		
Fruits (cups) ^b	2 1/2 (1/2)	2 1/2 (1/2)	5 (1)
Vegetables (cups) ^b	3 3/4 (3/4)	3 3/4 (3/4)	5 (1)
Dark green ^c	1/2	1/2	1/2
Red/Orange ^c	3/4	3/4	1 1/4
Beans and peas (legumes) ^c	1/2	1/2	1/2
Starchy ^c	1/2	1/2	1/2
Other ^{c,d}	1/2	1/2	3/4
Additional Vegetables to Reach Total ^e	1	1	1 1/2
Grains (oz eq) ^f	8-9 (1)	8-10 (1)	10-12 (2)
Meats/Meat Alternates (oz eq)	8-10 (1)	9-10 (1)	10-12 (2)
Fluid milk (cups) ^g	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week			
Min-max calories (kcal) ^h	550-650	600-700	750-850
Saturated fat (% of total calories) ^h	<10	<10	<10
Sodium (mg) ^{h,i}	≤640	≤710	≤740
<i>Trans fat</i> ^h	Nutrition label or manufacturer specifications must indicate zero grams of <i>trans fat</i> per serving.		

^a Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is 1/8 cup.

^b One quarter-cup of dried fruit counts as 1/2 cup of fruit; 1 cup of leafy greens counts as 1/2 cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

^c Larger amounts of these vegetables may be served.

^d This category consists of "Other vegetables" as defined in paragraph (c)(2)(iii)(E) of this section. For the purposes of the NSLP, the "Other vegetables" requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in paragraph (c)(2)(iii) of this section.

^e Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

^f All grains offered weekly must be whole grain-rich.

^g All fluid milk must be low-fat (1 percent fat or less, unflavored) or fat-free (unflavored or flavored).

^h The average daily calories for a 5-day school week menu must be within the range (at least the minimum and no more than the maximum values). Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, *trans fat*, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent are not allowed.

ⁱ Final sodium targets (shown) must be met no later than July 1, 2022 (SY 2022-2023). The second intermediate target must be met no later than SY 2017-2018. See required intermediate specifications in § 210.10(f)(3).

Food components	Breakfast meal pattern		
	Grades K-5	Grades 6-8	Grades 9-12
	Amount of food ^a per week (minimum per day)		
Fruits (cups) ^{bc}	5 (1)	5 (1)	5 (1)
Vegetables (cups) ^{bc}	0	0	0
Dark green	0	0	0
Red/Orange	0	0	0
Beans and peas (legumes)	0	0	0
Starchy	0	0	0
Other	0	0	0
Grains (oz. eq.) ^d	7-10 (1)	8-10 (1)	9-10 (1)
Meats/Meat Alternates (oz eq) ^e	0	0	0
Fluid milk (cups) ^f	5 (1)	5 (1)	5 (1)
Other Specifications: Daily Amount Based on the Average for a 5-Day Week			
Min-max calories (kcal) ^{gh}	350-500	400-550	450-600
Saturated fat (% of total calories) ^h	<10	<10	<10
Sodium (mg) ^{hi}	≤430	≤470	≤500
<i>Trans fat</i> ^h	Nutrition label or manufacturer specifications must indicate zero grams of <i>trans fat</i> per serving.		

^a Food items included in each group and subgroup and amount equivalents. Minimum creditable serving is 1/8 cup.

^b One quarter cup of dried fruit counts as 1/2 cup of fruit; 1 cup of leafy greens counts as 1/2 cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.

^c Schools must offer 1 cup of fruit daily and 5 cups of fruit weekly. Vegetables may be substituted for fruits, but the first two cups per week of any such substitution must be from the dark green, red/orange, beans and peas (legumes) or "Other vegetables" subgroups, as defined in § 210.10(c)(2)(iii) of this chapter.

^d All grains offered weekly must be whole grain-rich as specified in FNS guidance. Schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains requirement is met.

^e There is no meat/meat alternate requirement.

^f All fluid milk must be low-fat (1 percent fat or less, unflavored) or fat-free (unflavored or flavored).

^g The average daily calories for a 5-day school week menu must be within the range (at least the minimum and no more than the maximum values).

^h Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, *trans fat*, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.

ⁱ Final sodium targets (shown) must be met no later than July 1, 2022 (SY 2022-2023). The second intermediate target must be met no later than SY 2017-2018. See required intermediate specifications in § 220.8(f)(3).

Snacks served through the NSLP Afterschool Snack Service must include full servings, according to the age groups identified in the breakfast and lunch meal pattern age/grade group requirements, of two of any of the following four food components. The four components are:

- Fluid milk.
- Meat or meat alternate.
- Vegetable or fruit, or full-strength vegetable or fruit juice.

- Whole-grain or enriched bread (or an equivalent serving of a bread product) or a serving of cooked whole-grain or enriched pasta or noodle products.

Juice must not be served when fluid milk is served as the only other component.

Food components	Afterschool snack meal pattern	
	Ages 3-5	Ages 6-12
Juice, Fruit and/or Vegetable	½ c	¾ c
Grains (oz. eq.) ^d	½ serving	1 serving
Meat/poultry/fish (oz eq) ^e	½ oz	1 oz
Alternate protein products (e.g., nuts, seeds, cheese)	½ oz	1 oz
Egg (large)	½ large egg	½ large egg
Cooked dry beans/peas	1/8 c	¼ c
Peanut or other nut butter	1 Tbsp	2 Tbsp
Fluid milk (cups) ^f	5 (1)	5 (1)

The NDE agrees that:

1. To the extent of funds available, NDE shall reimburse the SFA for meals served in accordance with the provisions of the National School Lunch Act Programs in the schools with valid Site Applications, in any fiscal year during which this agreement is in effect, provided, however, that such services are of the type(s) defined or described elsewhere in this section and in federal program regulations, guidelines, and policies, and that these services are rendered consistent with requirements of this section and existing regulations.
2. The amount of Federal reimbursement for lunches, breakfasts and snacks served to eligible free, reduced and paid student meals shall not exceed an amount equal to the number of meals served to enrolled students multiplied respectively by the rates of reimbursement. Feeding sites that served 40% or more free/reduced student lunches in the second preceding school year may apply for Severe Need breakfast funding. Application for Severe Need breakfast funding is made on the Site Application.
3. Public SFAs receive an additional \$0.05 in State reimbursement for breakfast. When issued, SFAs receive the state reimbursement as a single payment and it reflects the total number of student breakfasts served the second previous school year.

II. Free and Reduced-Price Policy Statement

1. The Board of Education/Governing Body of this School Food Authority (SFA) has agreed to participate in one or more of the following programs:
 - a. National School Lunch Program
 - b. School Breakfast Program
 - c. Special Milk Program
 - d. Afterschool Snack Program

Said Board of Education/Governing Body accepts the responsibility for the one or more programs they will participate in, and for providing free and reduced-price meals to eligible children attending the site under its authority and named in the CNP online system's Sponsor Application and Site Application.

The Board of Education/Governing Body further assures the Nebraska Department of Education (NDE) that the system will uniformly implement this part of the Agreement to determine children's eligibility for free and reduced-price meals in the program in which the schools participate.

2. In fulfilling its responsibilities the SFA:
 - a. Agrees to serve free meals to children from families whose income is at or below the free scale of the Agriculture Secretary's Income Eligibility Guidelines for the current school year or children who receive SNAP, TANF or FDPIR, Medicaid (only as identified Medicaid Free on the list of Directly Certified students) or qualify as migrant, homeless, runaway, Head Start, pre-K Even Start or institutionalized students and to serve meals at a reduced price to children who receive Medicaid (only as identified Medicaid Reduced on the list of directly

certified students) or from households whose income is at or below the reduced-price scale of the Agriculture Secretary's Income Eligibility Guidelines for the current school year.

- b. Agrees to set reduced price charges for lunch and breakfast, and/or snack at or below the maximum reduced price allowed by regulations (\$0.40 – lunch, \$0.30 – breakfast, \$0.15 - snack).
- c. Agrees that there will be no physical segregation of, nor any other discrimination against, any child because of his/her inability to pay the full price of the meal. The names of the children eligible to receive free or reduced-price meals shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens, tickets or any other means. Further assurance is given that children eligible for free or reduced-price meals shall not be required to:
 - (1) Work for their meals.
 - (2) Use a separate lunchroom.
 - (3) Go through a separate serving line.
 - (4) Enter the lunchroom through a separate entrance.
 - (5) Eat meals at a different time.
 - (6) Eat a meal different from the one sold to children paying the full price.
- d. Agrees to avoid any policy or practice that has the effect of overtly identifying eligible children in the sale of competitive foods or a la carte food sales. The sale of competitive foods will not inadvertently result in eligible children being identified. Ways to limit overt identification related to the sale of competitive foods include:
 - Limit competitive foods to only those items offered as part of a reimbursable meal on the lunch lines;
 - Offer competitive foods on the same lines as reimbursable meals.
 - Only allow competitive foods to be purchased with a pre-paid card.
- e. Agrees to establish and use a fair hearing procedure under which: (1) a family can appeal a decision made by the SFA with respect to the family's free and reduced-price meal application; and (2) the SFA can challenge the continued eligibility of any child approved for free or reduced-price meals. During the appeal and hearing, the child who was determined to be eligible based on the face value of the application submitted will continue to receive free or reduced-price meals. Prior to initiating the hearing procedure, the SFA official, the parent(s) or guardian may request a conference to provide an opportunity for the parent(s)/guardian and SFA official(s) to discuss the situation, present information, obtain an explanation of data submitted in the application and the decisions rendered. Such a conference shall not in any way prejudice nor diminish the right to a fair hearing.

The hearing procedure shall provide the following for both the family and the SFA:

- (1) A publicly announced, simple method for making an oral or written request for a hearing.
- (2) An opportunity to be assisted or represented by an attorney or other person.
- (3) An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal.
- (4) Reasonable promptness and convenience in scheduling a hearing, and adequate notice as to its time and place.
- (5) An opportunity to present oral or documentary evidence and arguments supporting a position without undue interference.
- (6) An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witness(es).
- (7) That the hearing be conducted by an official who did not participate in the decision under appeal or any previous conference to make that decision.
- (8) That the decision of the hearing official be based on the oral and documentary evidence presented at the hearing and entered into the hearing record.
- (9) That the parties concerned and any designated representative thereof be notified in writing of the decision.
- (10) That for each hearing a written record be prepared, including the decision of the hearing official and the reasons thereof, and a copy of the notification to the parties concerned of the hearing official's decision.
- (11) That such written record must be retained for a period of 3 years after the close of the school year to which they pertain. These records must be made available for examination by the parties concerned or their designees at any reasonable time and place during such period.
- (12) When an application is rejected, parents or guardians will be informed of the reason for denial and the hearing procedure. The designated hearing official and the individual designated to review applications and make determinations of eligibility are named in the CNP system's online Sponsor Application (NDE 01-014). These officials will use the criteria outlined in this Free and Reduce Price Policy Statement to determine which individual children are eligible for free and reduced-price meals. The Board of

Education/Governing Body assures the State that the person named as a hearing official was not involved in the original eligibility determination.

- f. The Board of Education/Governing Body agrees to develop and distribute to each child's parent(s) or guardian a letter with an explanation that households with incomes at or below the reduced-price guidelines may be eligible for either free or reduced-price meals. In addition, an application for free and reduced-price meals shall be distributed with the parent letter before the start of school but not before the federally defined school year which begins July 1st. However, year-round schools may distribute the letter/application in June.

Interested parents or guardians are responsible for filling out the application and returning it to the school for review. Such applications and documentation of determinations made will be maintained for a period of three years following the end of the school year to which they pertain.

Applications must be accepted at any time during the year. Parents or guardians enrolling a child in an SFA for the first time shall be supplied with appropriate meal application materials regardless of the time of year the child is registered. If a child transfers to another SFA, his/her eligibility for free or reduced-price meals transfers as long as the receiving SFA obtains a copy of the child's meal application or other approved documentation from the previous SFA. Applications are valid for the school year. Households are not required to report changes.

Parents or guardians will be promptly notified of the acceptance or denial of their application(s). Benefits are to be issued within ten operating days of receipt of qualifying applications.

When an application is rejected, parents or guardians will be provided written notification which shall include: (1) the reasons for the denial of benefits (e.g., income in excess of allowable limits or incomplete application); (2) notification of the right to appeal; (3) who to contact for an appeal; and (4) a statement reminding parents that they may reapply for free and reduced-price benefits at any time during the school year. The reasons for ineligibility shall be properly documented and retained on file at the SFA level.

All public and non-public SFAs, except Residential Child Care Institutions and Educational Service Units, regardless of enrollment, are required to conduct direct certification. The SFA must maintain a list of names of children approved for free or reduced-price meals based on documentation certifying that the child is included in a household approved to receive benefits as a result of electronic direct certification.

- g. The Board of Education/Governing Body agrees to inform households that a foster child is categorically eligible for free meals and may be included as a member of the foster family, if the foster family chooses to apply for benefits for other children. Including children in foster care as household members can help other children in the household qualify for free and reduced-price meals. If the foster family is not eligible for free or reduced-price meal benefits, it does not prevent a foster child from receiving free meal benefits.

Households with children who are categorically eligible under Other Source Categorically Eligible Programs (e.g. migrant, homeless, foster) should contact the school for assistance in receiving benefits.

- h. The Board of Education/Governing Body agrees that there are no barriers for participation in Programs for Limited English Proficient (LEP) families and to communicate with parents and guardians in a language they can understand throughout the certification and verification processes.
- i. The Board of Education/Governing Body agrees to establish a procedure to collect money from children who pay for their meals, establish and follow a Point of Service meal counting procedure, and to account for the number of free, reduced-price, and full-price meals served daily. The SFA agrees to implement a collection procedure that will ensure that no child is overtly identified as receiving free or reduced-priced meals.
- j. The Board of Education/Governing Body agrees to take appropriate measures to prevent disclosure of confidential free and reduced-price eligibility information as required under 7 CFR 245.6(f-k).
- k. All attachments identified in the list below must be used as printed, unless prior approval for changes is obtained in writing from NDE prior to use.

Each SFA shall amend its permanent free and reduced-price policy statement to reflect substantive changes. Any amendment to a policy shall be provided to the State agency prior to implementation.

NDE will provide an annual news release to all newspapers in the state announcing the availability of free and reduced-price meals in Nebraska schools. When a large employer within the SFA's attendance area lays off employees, the SFA should send a copy of the news release out to that employer as well as the local news media, and the unemployment office.

The following list of attachments are adopted with and considered a part of this Permanent Agreement and Policy Statement and any subsequent Amendments. These forms are available on Nutrition Services web site at <http://www.education.ne.gov/ns>.

Attachment A.	Income Eligibility Guidelines
Attachment B.	Letter to Households
Attachment B-1	Letter to Household for <u>Milk Only Schools</u>
Attachment C.	Application for Free and Reduced-Price Meals
Attachment C-1	Application for Free Milk for <u>Milk Only Schools</u>
Attachment D.	Notice of Approval/Denial Letter
Attachment D-1	Notice of Approval/Denial Letter for <u>Milk Only Schools</u>
Attachment D-3	Notice of Change in Benefits Letter
Attachment E.	Computing Income for Self-Employed Persons
Attachment F.	Verification Selection Letter and Enclosures
Attachment G.	Verification Results Letter
Attachment H.	Verification Procedures Questionnaire
Attachment H-1	Civil Rights Summary
Attachment H-2	Verification Tracker
Attachment I.	On-Site Review Summary
Attachment J.	Edit Check Worksheet
Attachment J-R.	Edit Check Worksheet for <u>RCCIs only</u>
Attachment K.	Production Records (all forms)
Attachment L.	Sharing Information Waiver – Optional
Attachment L-1	Sharing Information with Medicaid/SCHIP – Optional

III. Definitions

Afterschool care program means a program providing organized child care services to enrolled school-age children afterschool hours for the purpose of care and supervision of children. Those programs shall be distinct from any extracurricular programs organized primarily for scholastic, cultural or athletic purposes.

Breakfast means a meal which meets the nutritional requirements set out in Section 220.8, and which is served to a child in the morning hours. The meal shall be served at or close to the beginning of the child's day at school.

Child means (a) a student of high school grade or under as determined by the State educational agency, who is enrolled in an educational unit of high school grade or under as described in paragraphs (a) and (b) of the definition of "School," including students who are mentally or physically disabled as defined by the State and who are participating in a school program established for the mentally or physically disabled; or (b) a person under 21 chronological years of age who is enrolled in an institution or center as described in paragraphs (c) and (d) of the definition of "School;" or (c) for purposes of reimbursement for snacks served in afterschool care programs, an individual enrolled in an afterschool care program operated by an eligible school who is 18 years of age or under. A child may turn 19 during the school year and remain eligible for afterschool snacks until the end of the school year.

Days mean calendar days unless otherwise specified.

Documentation means:

1. The completion of a free and reduced-price school meal or free milk application that includes:
 - a. For households applying on the basis of income and household size, names of all household members; income and frequency of pay received by each household member, identified by source of the income (such as earnings, wages, welfare, pensions, support payments, unemployment compensation, social security and other cash income); the signature of an adult household member; and the social security number of the adult household member who signs the application or an indication that he/she does not possess a social security number; or

- b. For a child who is a member of a SNAP, FDPIR or TANF household: the child's name and household's Master Case Number and the name and signature of an adult household member; and
2. In lieu of completion of the free and reduced-price application, information obtained from the State or local agency responsible for the SNAP, FDPIR or TANF programs which includes the name of the child; a statement certifying that the child is a member of a currently certified SNAP, FDPIR or TANF household; information in sufficient detail to match the child attending school in the SFA with the name of the child certified as a member of a SNAP, FDPIR or TANF household; the signature or a copy of the signature of the individual authorized to provide the certification on behalf of the SNAP, FDPIR or TANF office, as appropriate; and the date. When the signature is impractical to obtain, such as in a computer match, other arrangements may be made to ensure that a responsible official can attest to the data.

Donated Foods means food commodities donated by USDA for use in nonprofit lunch programs.

Family means a group of related or unrelated individuals, who are not residents of an institution or boarding house, but who are living as one economic unit.

FDPIR means the Food Distribution Program for households on Indian Reservations operated under part 253 of this title.

Food Service Area means any area on school premises where program meals are both served and eaten as well as any areas in which program meals are either served or eaten.

Supplemental Nutrition Assistance Program (SNAP) Household means any individual or group of individuals that is currently certified to receive assistance as a household under SNAP.

Foods of Minimal Nutritional Value (FMNV) means foods that cannot be sold or served in the food service area during times meals are served. The categories are identified in Appendix B of 7 CFR 210.

Free Meal means a meal for which neither the child nor any member of his family pays or is required to work in the school or in the school's food service.

Free Milk means milk served under the regulations governing the Special Milk Program and for which neither the child nor any member of his family pays or is required to work in the school.

FNS means the Food and Nutrition Service, United States Department of Agriculture.

Income Eligibility Guidelines means the family-size income levels prescribed annually by the Secretary of Agriculture for use by States in establishing eligibility for free and reduced-price meals and for free milk.

Meal means a breakfast, lunch or snack that meets the applicable requirements prescribed in 7 CFR Sections 210.10 and 220.8.

Milk means pasteurized fluid types of unflavored or flavored whole milk, lowfat milk, skim milk, or cultured buttermilk which meet State and local standards for such milk except that, in the meal pattern for infants (0 to 1 year of age) milk means unflavored types of whole fluid milk. All milk should contain vitamins A and D at levels specified by the Food and Drug Administration and consistent with State and local standards for such milk.

Local Educational Agency (LEA) means the entity responsible for application, certification, and verification activities for the NSLP, SBP and SMP.

Lunch means a meal service that meets the applicable nutrition standards and portion sizes in Section 210.10 for lunches.

National School Lunch Program means the program under which participating schools operate a nonprofit lunch program in accordance with this part. General and special cash assistance and donated food assistance are made available to schools in accordance with this part.

Net Cash Resources means all monies, as determined in accordance with the State Agency's established accounting system that are available to or have accrued to a SFA's nonprofit school food service at any given

time, less cash payable. Such monies may include, but are not limited to, cash on hand, cash receivable, earnings on investments, cash on deposit and the value of stocks, bonds or other negotiable securities.

Nonprofit, when applied to schools or institutions eligible for the program, means exempt from income tax under section 501(c)(3) of the Internal Revenue Code of 1954, as amended.

Nonprofit School Food Service means all food service operations conducted by the SFA principally for the benefit of school children, all of the revenue from which is used solely for the operation or improvement of such food services.

Paid Meal means a meal served to children who are either not eligible for or elect not to receive the free or reduced-price benefits offered under 7 CFR part 245. USDA subsidizes each paid lunch with both general cash assistance and donated foods. Although a paid student pays for a large portion of his or her lunch, the USDA subsidy accounts for a portion of the cost of that lunch.

Point of Service means that point in the food service operation where a determination can accurately be made that a reimbursable free, reduced-price or paid lunch has been served to an eligible child. The point of service is at the end of the serving line after students have had access to all meal items unless an alternate counting method is approved by NDE.

Program means the National School Lunch Program and the USDA Foods program.

Reduced-Price Meal means a meal which meets all of the following criteria: (1) The price shall be less than the full price of the meal; (2) the price shall not exceed \$0.40 for a lunch and \$0.30 for a breakfast; and (3) neither the child nor any member of his family shall be required to supply an equivalent value in work for the school or the school's food service.

Reimbursement means Federal and State cash assistance including advances paid or payable to participating schools for lunches meeting the requirements of Section 210.10 and served to eligible children.

Revenue, when applied to nonprofit school food service, means all monies received by or accruing to the nonprofit school food service in accordance with the State agency's established accounting system including, but not limited to, children's payments, earnings on investments, other local revenues, State revenues, and Federal cash reimbursements.

School means:

1. An educational unit of high school grade or under, recognized as part of the educational system in the State and operating under public or nonprofit private ownership in a single building or complex of buildings;
2. any public or nonprofit private classes of preprimary grades when they are conducted in the aforementioned schools; or
3. any public or nonprofit private residential child care institution, or distinct part of such institution, which operates principally for the care of children, and, if private, is licensed to provide residential child care services under the appropriate licensing code by the State or a subordinate level of government, except for residential summer camps which participate in the Summer Food Service Program, Job Corps centers funded by the Department of Labor, and private foster homes. The term "Residential Child Care Institutions" includes, but is not limited to: homes for the mentally, emotionally or physically impaired, and unmarried mothers and their infants; group homes; halfway houses; orphanages; temporary shelters for abused children and for runaway children; long-term care facilities for chronically ill children; and juvenile detention centers. A long-term care facility is a hospital, skilled nursing facility, intermediate care facility, or distinct part thereof, which is intended for the care of children confined for 30 days or more.

School Food Authority (SFA) means the governing body that is responsible for the administration of one or more schools; and has the legal authority to operate the Program therein or be otherwise approved by FNS to operate the Program.

School Year means a period of 12 calendar months beginning July 1 of any year and ending June 30 of the following year.

Snack means a meal served in an afterschool care program that meets the meal pattern found in Section 210.10(n).

State Agency means the Nebraska Department of Education-Nutrition Services.

Student with Disabilities means any child who has a physical or mental impairment as defined in Section 15b.3 of USDA's nondiscrimination regulations (7 CFR part 15b).

TANF means the State funded program under part A of Title IV of the Social Security Act that the Secretary of Agriculture determines complies with standards established by the Secretary of Agriculture that ensure that the standards under the State program are comparable to or more restrictive than those in effect on June 1, 1995. This program is commonly referred to as Temporary Assistance for Needy Families, although States may refer to the program by another name.

Verification means confirmation of eligibility for free or reduced-price meal benefits under the National School Lunch Program or School Breakfast Program. Verification shall include confirmation of income eligibility and, at State or local discretion, may also include confirmation of any other information required in the application that is defined as documentation in Section 245.2(a-4).

IV. Permanent Agreement - Certification and Signatures

Free/Reduced Policy Statement - Certification and Signatures

The Authorized Representative of the school meals program must sign this addendum. The addendum will remain in effect until amended by either the State Agency or the School Food Authority (SFA). The SFA agrees to all terms contained in this document. The Authorized Representative must complete items 1-6 below.

NDE requires assurance that the SFA's Authorized Representative has permission of the SFA to enter into this agreement. The person who signs as the Board Official provides this assurance. One of the following officials must complete items 7-10 below:

- For Schools: Board of Education President or Officer
- For Non-Profit Institutions: Governing Body or Officer

1. Name Authorized Representative <i>Mikal Shalikow</i>	2. Signature of Authorized Representative <i>Mikal Shalikow</i>
3. Title <i>Business Manager</i>	4. School or Institution Name <i>Waverly District 145</i>
5. Agreement Number (6-digit county-district #) <i>55-0145</i>	6. Date Signed <i>09.21.22</i>
7. Printed Name of Board Official	8. Signature of Board Official
9. Title	10. Date Signed

INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into by and between the County of Lancaster, Nebraska, a political subdivision of the State of Nebraska, on behalf of the Lancaster County Sheriff's Office, hereinafter referred to as "the County," and Waverly School District 145, hereinafter referred to as the "School".

WHEREAS, the Interlocal Cooperation Act, Neb. Rev. Stat. § 13-801 *et seq.* permits units of local government in the State of Nebraska to cooperate with other localities on a basis of mutual advantage and thereby provide services in a manner that will best serve local communities; and

WHEREAS, the Lancaster County Sheriff (LSO) is charged with the responsibility of law enforcement in the County; and

WHEREAS, the County believes the presence of LSO School Resource Officers from the Lancaster County Sheriff's Office will be of assistance to the County, LSO, and the School.

WHEREAS, the School desires to have an LSO School Resource Officer serve Waverly High School during the calendar year; and

WHEREAS, the County is willing to provide an LSO School Resource Officer to the School to serve Waverly High School in consideration of certain amounts to be paid by the School as established pursuant to the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed between the parties as follows:

- 1) Length. The term of this Agreement is August 1, 2022 through July 31, 2025.
- 2) Purpose. The purpose of this Agreement is to provide one LSO School Resource Officer to serve Waverly High School ("School"). The LSO School Resource Officer will visit the School with equal frequency as the other schools assigned, during hours that they are in session, and during school events as requested by the School.
- 3) Responsibilities.
 - A. The County will have the following duties and responsibilities:
 1. LSO will provide one (1) full time sworn peace officer/deputy with the Lancaster County Sheriff's Office to function as the LSO School Resource Officer. Such deputy may be dispatched away from his/her LSO School Resource Officer duties in the case of an extreme emergency that requires his/her presence elsewhere. This Agreement shall not prevent such deputy

from providing LSO School Resource Officer services to other schools in Lancaster County.

2. LSO School Resource Officer shall establish and maintain a liaison between School personnel, LSO personnel, and elements of the juvenile justice system. LSO School Resource Officer shall serve as a resource to High School employees, students, and parents/guardians of students on law enforcement related issues concerning crime prevention and investigations. The LSO School Resource Officer shall not be involved in the enforcement of school rules or act as a school disciplinarian. The LSO School Resource Officer may provide assistance when: (a) required by law under Neb. Rev. Stat. §§ 79-262 and 79-293 or other state or City/County/Security Agency law; (b) there is a threat to the safety of students, teachers, or public safety personnel; (c) to assist with victims of crime, missing persons, and persons in mental health crisis; (d) in an attempt to prevent criminal activity from occurring; or (e) it is required as part of emergency management response.
3. School and the LSO Resource School Officer will address disciplinary and law enforcement situations in accordance with the applicable School and LSO policies provided in **Attachment A**, attached hereto, and incorporated herein by this reference. Such policies include, but are not limited to, addressing when a parent or guardian will be notified or present if a student is subject to questioning or interrogation, addressing when a student will be advised of constitutional rights, student and parent complaint processes, etc.
4. LSO School Resource Officer will perform his/her duties in full LSO deputy uniform. This uniform will include safety equipment designated for use by sworn field personnel pursuant to Lancaster County Sheriff's Office policies and practice.
5. The parties further agree that the LSO Resource Officer will distribute his/her time during the school week between two schools in Lancaster County at the discretion of the LSO Resource Officer.
6. The following actions may be taken at the sole discretion of the LSO School Resource Officer, his/her supervisor, or the Lancaster County Sheriff:
 - A. The LSO School Resource Officer may take appropriate law enforcement action when situations arise requiring the exercise of police authority;

- B. The LSO School Resource Officer may conduct patrol activity in and around the campus of the High School; and
 - C. The LSO School Resource Officer may conduct preliminary and follow-up investigations of crimes that occur on or near the campus of the High School.
7. LSO School Resource Officer shall employ best practices so that all students are treated impartially and without bias and maintain a high level of confidentiality of all matters regarding the School, staff, and student information.
 8. LSO School Resource Officer shall keep records on each student referral for prosecution in response to an incident occurring at School, on School grounds, or at a School-sponsored event and ensure that such records allow for analysis of related date and delineate: (a) the reason for such referral; and (b) Federally identified demographic characteristics of such student.
 9. Within six (6) months of being assigned to School, LSO School Resource Officer shall have completed a minimum of twenty (20) hours of training focused on school-based law enforcement, including but not limited to, coursework focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, restorative justice practices, and preventing violence in school settings.
- B. The School will have the following duties and responsibilities:
1. School is ultimately responsible for school discipline and culture.
 2. School staff shall not involve the LSO School Resource Officer in disputes related to issues of school discipline; however, the LSO School Resource Office may serve as a complement to School staff, provide education, or act in the role of a mentor, counselor, or trusted adult as herein provided.
 3. Within six (6) months of an LSO School Resource Officer being assigned to School, a minimum of one administrator in each elementary and secondary school building shall have completed a minimum of twenty (20) hours of training, excluding previous college coursework, focused on school-based law enforcement, including, but not limited to course work

focused on school law, student rights, understanding special needs of students and students with disabilities, conflict de-escalation techniques, ethics, teenage brain development, adolescent behavior, implicit bias training, diversity and cultural awareness, trauma-informed responses, restorative justice, and preventing violence in school settings.

- 4) All matters relating to the LSO School Resource Officer's duties, standards of service, discipline of officer(s), rendition of performance, training, and other such matters incident to the performance of this Agreement and the personnel employed in the performance of this Agreement shall be under the exclusive control of the Lancaster County Sheriff. In exercising this control, the Sheriff shall give due consideration to those reasonable requests of the School which are properly brought to his attention.
- 5) The LSO School Resource Officer shall be a member of the Lancaster County Sheriff's Office, trained by the LSO and under the direct and exclusive control of the Lancaster County Sheriff. He/she shall have all the authority of any other deputy of the Lancaster County Sheriff's Office. The personnel performing such LSO School Resource Officer duties may be reassigned or released, as the Sheriff shall determine, and in accordance with the applicable rules and regulations of the Merit Commission and the Labor Agreement between the County of Lancaster and the Lancaster County Deputy Sheriffs' Association Fraternal Order of Police, Lodge 29.
- 6) The County and its agencies shall assume responsibility for supplying all supervision, materials, communications, and equipment which are necessary for the performance of LSO School Resource Officer services to the School.
- 7) Compensation for the deputy and provision for bonds, fringe benefits, insurance and Workers' Compensation shall be the sole responsibility of the County, except as provided in Paragraph 9(a) Overtime Compensation. The County shall pay all overhead costs, to include: training expenses, record-keeping expenses and all other administrative costs.
- 8) The School shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation for the services of the deputy, including payments for injury or sickness, unless such sickness or injury is caused by the intentional or negligent acts of School administrators or employees, except as provided in Paragraph 9(a) Overtime Compensation.
- 9) Compensation. The School agrees to pay to the County a base annual amount of forty-one thousand four hundred and twenty-four dollars and sixty-five cents (\$41,424.65) for the first year of the contract (August 1, 2022 to July 31, 2023). The parties agree that the base annual amount will increase 3% each contract year thereafter unless the Agreement is terminated by the parties as provided herein. The County will present the School with a statement for the base annual amount at the beginning of each contract year. The base annual amount for each contract year may be paid in monthly payments throughout the

contract year, or the base annual amount for each contract year may be paid in full and made at the beginning of each contract year. The School shall notify the Lancaster County Sheriff of which of the above payment methods shall be used by the School. If the base annual amount for a contract year is to be paid in monthly payments, then monthly payments shall be due and payable on the 15th day of each calendar month, commencing August 15, 2022. If the base annual amount for a contract year is to be paid in full at the beginning of the contract year, then the school shall make payment to the County within thirty (30) days of the presentment of the statement for compensation by the County.

A. Overtime Compensation. The procedure for overtime compensation shall be as follows:

1. The School will contact the LSO Support Services Captain to request deputies to work any extra duty, outside of the daily SRO duties, for security at school events.
2. LSO will post extra duty jobs for deputies to sign up and be selected, giving preference to the respective assigned SRO at the school.
3. LSO will pay overtime to deputies who work extra duty events.
4. LSO will submit a monthly invoice to the school that shows each event worked for the month, the total number of hours worked for each event, and the Actual Costs associated with providing those deputies for each event.
 - a. Commissioned, non-exempt personnel: Actual Costs include compensation at the rate of one and one-half (1.5) times the regular hourly rate of the LSO employee, plus benefits calculated at 20.45% of gross pay earned for work under this Agreement.
 - b. Commissioned, exempt personnel: Actual Costs include compensation at the regular hourly rate of the LSO employee, plus benefits calculated at 20.45% of gross pay earned for work under this Agreement.
 - c. Any other costs must be approved in advance by the school superintendent or designee.
5. A spreadsheet showing each employee's hours worked, wages, and benefits shall be included with each invoice.
6. School will remit payment within thirty (30) days of receipt of the monthly invoice.

10) Independent Contractor. It is the express intent of the parties that this Agreement shall not create an employer-employee relationship. Employees of the County shall not be deemed to be employees of the School and employees of the School shall not be deemed to be employees of the County.

- 11) Assignment. Neither the County nor the School shall assign its duties and responsibilities under this Agreement without the express written permission of the other party to this Agreement.
- 12) Hold Harmless. Each party agrees to indemnify and hold harmless, to the fullest extent allowed by law, the other party and its principals, officers, and employees from and against all claims, demands, suits, actions, payments, liabilities, judgments, and expenses (including court-ordered attorneys' fees), arising out of or resulting from the acts or omissions of their principals, officers, or employees in the performance of this Agreement. Liability includes any claims, damages, losses, and expenses arising out of or resulting from performance of this Agreement that results in any claim for damage whatsoever including any bodily injury, civil rights liability, sickness, disease, or damage to or destruction of tangible property, including the loss of use resulting therefrom. Further, each party shall maintain a policy or policies of insurance (or a self-insurance program), sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims. Nothing in this Agreement shall require either party to indemnify or hold harmless the other party from liability for the negligent or wrongful acts or omissions of said other party or its principals, officers, or employees.
- 13) Severability. If any portion of this Agreement is held invalid, the remainder hereof shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.
- 14) Equal Employment Opportunity. In connection with the carrying out of the activities provided herein, neither the County nor the School shall discriminate against any bidder, employee, applicant for employment, or any other person because of race, color, religion, sex, disability, national origin, age, marital status, or receipt of public assistance.
- 15) Termination. This Agreement may be terminated at any time by either party by giving sixty (60) days written notice.
- 16) Force Majeure. In case performance of any terms or provisions hereof shall be delayed or prevented because of compliance with any law, decree or order of any governmental agency or authority of local, State or Federal governments or because of riots, war, terrorism, explosions, acts of civil or military authority, acts of public enemy, public disturbances, lack of adequate security escorts, strikes, lockouts, labor disputes, earthquakes, fires, floods, Acts of God or any other reason whatsoever which is not reasonably within the control of the Party whose performance is interfered with and which, by the exercise of reasonable diligence, said Party is unable to prevent; the Party so suffering shall immediately give notice to the other Party of the Force Majeure Event. Upon such notice, the obligations of the affected Party under this contract which are reasonably related to the Force Majeure Event may, at its option, be suspended, without liability, the performance of its obligations hereunder during the period such cause continues. The affected Party shall do everything reasonably necessary to

overcome the effects of the Force Majeure Event, mitigate the effect of any delay occasioned by any Force Majeure Event, and ensure resumption of normal performance of this Agreement as soon as reasonably practicable and shall perform their obligations to the maximum extent practicable.

Once the Party is given notice of such Force Majeure Event, that Party shall keep track of the number of days such period continues. Once the Force Majeure Event has ended, the Party shall confirm the length of the period. Once the length has been confirmed, the Party so suffering may either receive a reimbursement for the length of the period or may credit that amount towards any renewal year. If the Party so suffering wants to be reimbursed, the other Party shall issue the reimbursement within forty-five (45) days receipt of the suffering Party's decision.

- 17) Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the subject matter herein and merges all prior discussions between them. It shall not be modified except by written agreement dated subsequent to the date of this Agreement and signed by all parties.

EXECUTED this 27 day of September, 2022, by Lancaster County, Nebraska.

BY THE BOARD OF COUNTY
COMMISSIONERS OF LANCASTER
COUNTY, NEBRASKA

By:

Rick Vest
Christa Yorkum
Deb Schorr
Kyra Conrad
Gene Felt

APPROVED AS TO FORM:

This 27th day of September, 2022.

[Signature]
Deputy County Attorney
for PATRICK CONDON
County Attorney

EXECUTED this ____ day of _____, 2022, by Waverly School District 145.

WAVERLY SCHOOL DISTRICT 145

By:

Title

StudentsStudent Discipline

A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

- a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
- b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering

the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.

- e. A student who on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
 3. Expulsion:
 - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
 - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

personal injury to the student himself or herself, other students, school employees, or school volunteers.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
 - d. Alternative Education: Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
 - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
 - f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:

- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
 - C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the

consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school

- employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
 11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
 12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
 13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
 14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
 15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
 16. Willfully violating the behavioral expectations for riding school buses or vehicles.
 17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
 - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
 - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.

18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

- D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:

- a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
- b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
- c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
- d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- e. Head wear including hats, caps, bandannas, and scarves.
- f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
- g. Clothing or jewelry that is gang related.
- h. Visible body piercing (other than ears).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to

learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

b. Definitions: The following definitions provide a guide to the standards of academic integrity:

(1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

(a) Tests (includes tests, quizzes and other examinations or academic performances):

(i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

(ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

(iii) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.

(iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for

- another student, without the specific knowledge and permission of the instructor.
- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
- (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
- (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
- (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

- (2) “Plagiarism” means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
 - (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
 - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
 - (3) “Contributing” to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
 - (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
 - (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy,

such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

- a. Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.
- b. Definitions.
- (1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
 - (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
 - (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
 - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
 - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.
- c. Possession and Use of Electronic Devices.
- (1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.
 - (2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that

the student not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

- (3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).
- (4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

- (1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.
- (2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.

- (i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.
 - (ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
 - (iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
- (3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:
- (i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.
 - (ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.

- (4) Reporting to Law Enforcement: Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.
- e. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.
- E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
1. 1st Offense: Student will be confronted and directed to cease.
 2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
 3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.
- If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:
1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
 2. Students in the hallway during class time must have a pass with them.
 3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
 4. Students are expected to bring all books and necessary materials to class. This includes study halls.
 5. Assignments for all classes are due as assigned by the teacher.
 6. Students are not to operate the mini-blinds or the windows.
 7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
 8. Students are to be in their seats and ready for class on the tardy bell.

9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student’s maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student’s parent of the fact that the referral to legal authorities has been or will be made.
The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.
2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. sections 79-254 to 79-296

Date of Adoption: [Insert Date]

StudentsDrug and Substance Use and Prevention**Drug-Free Schools**

The District shall implement regulations and practices which will ensure compliance with the Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects.

Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs, which will include in the curriculum the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades of this School District. Further, the District will have proper in-service orientation and training for all employed staff.

Standards of Conduct; Notice to Students and Parents

Students are to be provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities. It shall be the further policy of the District to keep a file showing receipt of standards of conduct and a statement of disciplinary sanctions that may be taken for violations of such standards of conduct. The receipt shall be signed by both student and parent or guardian and returned to the respective Principal. It shall contain in prominent letters the following language:

"RECEIPT SHALL SERVE TO DEMONSTRATE THAT YOU AS PARENT OR GUARDIAN OF A STUDENT ATTENDING [NAME] PUBLIC SCHOOLS HAVE RECEIVED NOTICE OF THE STANDARDS OF CONDUCT OF THIS DISTRICT EXPECTED OF STUDENTS CONCERNING THE ABSOLUTE PROHIBITION AGAINST THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF ANY OF THE SCHOOL'S ACTIVITIES AS DESCRIBED IN BOARD POLICY OR ADMINISTRATIVE REGULATION. THIS NOTICE IS BEING PROVIDED TO YOU PURSUANT TO P.L. 101-226 AND 34 C.F.R. PART 86, BOTH FEDERAL LEGAL REQUIREMENTS FOR THE DISTRICT TO OBTAIN ANY FEDERAL FINANCIAL ASSISTANCE. YOUR SIGNATURE ON THIS RECEIPT ACKNOWLEDGES THAT YOU AND YOUR CHILD OR CHILDREN WHO ARE STUDENTS ATTENDING THIS DISTRICT FULLY UNDERSTAND THE DISTRICT'S POSITION ABSOLUTELY PROHIBITING THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF THE SCHOOL'S ACTIVITIES AS HEREIN ABOVE DESCRIBED AND THAT COMPLIANCE WITH THESE STANDARDS IS MANDATORY. ANY NON-COMPLIANCE WITH THESE STANDARDS CAN AND WILL RESULT IN PUNITIVE MEASURES BEING TAKEN AGAINST ANY STUDENT FAILING TO COMPLY WITH THESE

STANDARDS."

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations

Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs

Students are to be provided information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs within sixty miles of the administrative offices of the District or, where no such services are found, within the State of Nebraska. Information concerning such resources shall be presented to all of the students of the District upon request by the counselor.

In the event of disciplinary proceedings against any student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel shall confer with any such student and his or her parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel shall consider to be of benefit to any such student and his or her parent or parents or guardian.

Safe and Drug-Free Schools-- Parental Notice of Right to Withdraw

Parents will be notified that, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the School District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

Standards of Student Conduct Pertaining to the Possession, Use, or Distribution of Illicit Drugs, Alcohol or Tobacco.

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs, alcohol or tobacco (including electronic nicotine delivery systems) on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.

5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco product (including electronic nicotine delivery systems).

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including short term suspension, long term suspension, expulsion, and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The [Name] Public School District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational climate or activity, the school then has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff. The school will issue a statement to all students and employed staff that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. The school shall make available to students and employed staff information about any drug and alcohol counseling, and rehabilitation and re-entry programs, which are available to students.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

Date of Adoption: [Insert Date]

Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

- 1) The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- 2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- 3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another School District in which a student seeks or intends to enroll.

- 4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Kathleen Styles, Office of the Chief Privacy Officer
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202

Notice Concerning Directory Information

The District may disclose directory information. The types of personally identifiable information that the District has designated as directory information are as follows:

1. Student's Name, address, telephone listing, and the name, address, telephone listings (if not unlisted), e-mail address and work or other contact information of the student's parent/guardian or other adult acting in loco parentis or with authority to act as parent or guardian in educational matters for the student;
2. School and dates of attendance;
3. Student's current grade;
4. Student's enrollment status (e.g. full-time or part-time);
5. Student's date of birth and place of birth;
6. Student's extra-curricular participation;
7. Student's achievement awards or honors;
8. Student's weight and height if a member of an athletic team;
9. Student's photograph; and
10. School or school district the student attended before he or she enrolled in Malcolm Public Schools.

Notwithstanding the foregoing, the District does not designate as directory information personally identifiable information from students' education records where the District determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the District designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want information about the student designated as directory information is as follows: two weeks from the time this information is first received. Please contact the Superintendent's office to indicate your refusal to have your child's information designated as directory information.

The District may disclose information about former students without meeting the conditions in this section.

OPTIONAL

In addition, notice is further given that FERPA permits the disclosure of personally identifiable information from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the District to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. The District may disclose personally identifiable information from the education records of a student without obtaining prior written consent of the parents or the eligible student —

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the District has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U.S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the Nebraska Department of Education. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of personally identifiable information to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the District, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the District has designated as “directory information” under §99.37. (§99.31(a)(11))

The District’s policy is for education records to be kept confidential except as permitted by the FERPA law, and the District does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District does not either approve or disapprove such teaching practices, and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Notice Concerning Designation of Law Enforcement Unit:

The District designates the [Name] Police Department as the District's “law enforcement unit” for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the District, and (3) maintaining safe and drug free schools.

StudentsChild Abuse and Neglect

School employees shall promptly report to the appropriate law enforcement agency and the principal when they have reasonable cause to believe that a child has been subjected to abuse or neglect, including sexual abuse, or circumstances which reasonably would result in abuse or neglect. The principal will ensure that the report has been made to the proper law enforcement agency or other agency as required by law.

This requirement shall apply to all school employees, including coaches and volunteers, participating in interstate amateur athletic competition. The term “promptly” means “within a 24-hour period.”

Legal Reference: Neb. Rev. Stat. § 28-711
34 U.S.C. § 20341

Date of Adoption: [6/2018]

StudentsSearch and Seizures

When it is determined based on searches that a person has violated a Board policy, administrative regulation, building rule, student conduct rule or personnel expectation, or the law, the person shall be subject to appropriate disciplinary action and a report to law enforcement may be made.

Student lockers, desks and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. Periodic, random searches of student lockers may be conducted in the discretion of the administration.

The following procedures will be used for conducting searches:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or rule violation. The search must be conducted in a reasonable manner under the circumstances.
2. Random searches of student lockers, desks, and other similar school property provided for use by students may be conducted in the discretion of the administration.
3. Drug or alcohol tests may be conducted on students based on reasonable suspicion.
4. Drug or alcohol tests may be conducted on a random basis for students participating in extracurricular activities, provided that: a) the student gave consent for testing in advance (attendance at or participation in the extracurricular activity may be withheld in the absence of consent), b) the testing actually be random, c) that the testing procedures limit any intrusion on student privacy, and provide for an appropriate level of confidentiality and accuracy, and d) that the response to positive tests take into consideration student safety and compliance with laws related to reporting and releasing students to law enforcement.
5. School officials may search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file.
6. Searches of the District's computer system may be conducted in the discretion of the administration at any time.

The following procedures will be used for the removal of personal property:

1. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be seized by school officials. Any illegal drugs, firearm

or dangerous weapon shall be confiscated and delivered to law enforcement as soon as practicable.

2. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process may be removed from student possession.

The District is not responsible for the security or safety of personal property which employees, students, or other building users may bring to school.

Legal Reference: Neb. Rev. Stat. § 28-1204.04 (firearms)

Date of Adoption: [6/2018]

StudentsLaw ViolationsReporting Student Law Violations:

- (1) Cases of law violations or suspected law violations by students will be reported to the police and to the student's parents or guardian as soon as possible.
- (2) When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official will take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken. An exception applies when a minor has been taken into custody as a victim of suspected child abuse; in that event the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.
- (3) In an effort to demonstrate that student behavior is always subject to possible legal sanctions regardless of where the behavior occurs it shall be the policy of the Malcolm Public Schools to notify the proper legal authorities when a student engages in any of the following behaviors on school grounds or at a school sponsored event:
 - (a) Knowingly possessing illegal drugs or alcohol.
 - (b) Assault.
 - (c) Vandalism resulting in significant property damage.
 - (d) Theft of school or personal property of a significant nature.
 - (e) Automobile accident.
 - (f) Any other behavior which significantly threatens the health or safety of students, staff or other persons or which is required by law to be reported.

When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Reference: Neb. Rev. Stat. §§ 79-293 and 79-294

Date of Adoption: July 23, 2012

StudentsMissing Persons

A missing person shall mean a person sixteen (16) years or younger reported to any law enforcement agency as abducted or lost.

Upon notification by the Nebraska State Patrol of a missing student, the school will flag the student's records in such a way that any personnel looking at such birth certificate or record shall be alerted to the fact that the birth certificate or record is of a missing person. If the record has been flagged as that of a missing person, and a request for transfer of the student's records is received, school personnel shall not forward such records to the requesting school, but shall instead notify the Principal, who shall notify the Sheriff's Department of the request and that the student is a reported missing person.

Legal Reference: Neb. Rev. Stat. § 79-214
 Neb. Rev. Stat. §§ 43-2001 to 43-2012

Date of Adoption: July 23, 2012

StudentsRequests to Contact Students and Student Interviews by Non-School PersonnelA. Removals of Students and Interviews of Students

In dealing with law enforcement officials, Malcolm Public Schools' employees are not to obstruct government operations or unreasonably refuse or fail to aid a peace officer, but are also to attempt to prevent undue interference with District operations or educational programming.

1. Removals of Students by Law Enforcement Officials

Law enforcement officers should not be permitted to remove a child from school while the child is properly in attendance, without permission of the child's parent or guardian, except when legally authorized to do so. For purposes of this policy, a law enforcement officer is defined as: sheriffs, coroners, jailers, marshals, police officers, state highway patrol officers, members of the National Guard on active service by direction of the Governor during periods of emergency, and all other persons with similar authority to make arrests. (Neb. Rev. Stat. §49-801).

Law enforcement officers may in the line of duty require a student to accompany him or her for questioning or detention either with or without an arrest warrant. A peace officer has the lawful authority to take immediate temporary custody of children under the age of 18 with an arrest warrant, or without a warrant or order of the court when:

- (a) the child has violated a state law or municipal ordinance and such child was eleven years of age or older at the time of the violation, and the officer has reasonable grounds to believe such child committed such violation and was eleven years of age or older at the time of the violation;
- (b) the child is seriously endangered in his or her surroundings and immediate removal appears to be necessary for the child's protection;
- (c) the officer believes the child to be mentally ill and dangerous as defined in Neb. Rev. Stat. §71-908 and that the harm described in that section is likely to occur before proceedings may be instituted before the juvenile court;
- (d) the officer has reasonable grounds to believe that the juvenile has run away from his or her parent, guardian, or custodian;
- (e) a probation officer has reasonable cause to believe that a juvenile is in violation of probation and that the juvenile will attempt to leave the jurisdiction or place lives or property in danger;
- (f) the officer has reasonable grounds to believe the juvenile is truant from school. (Neb. Rev. Stat. §§43-418 and 43-248).

- (g) the officer has reasonable grounds to believe the child is immune from prosecution for prostitution under subsection (5) of section 28-801; or
- (h) the child has committed an act or engaged in behavior described in subdivision (1), (2), (3)(b), or (4) of section 43-247 and such child was under eleven years of age at the time of such act or behavior, and the officer has reasonable cause to believe such child committed such act or engaged in such behavior and was under eleven years of age at such time.

If a peace officer or probation officer requests to take custody of a student who is at that time under the control and jurisdiction of Malcolm Public Schools, the following action is to be taken:

- (a) Establish Authority to Remove. The student should be released after appropriate measures are taken and documented to ensure that the officer has the authority to take the student. The form attached as Exhibit “A” to this Policy may be used for this purpose.
- (b) Notify Local Law Enforcement. In some instances there may be orders for custody of a student served by the officers with authority to arrest from outside the jurisdiction of Malcolm Public Schools. Local law enforcement should be contacted and requested to participate in or monitor the removal.
- (c) Notify Parent of Removal. When a principal or other school official releases a minor student to a peace officer for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor student to the officer and the place to which the student is reportedly being taken. Provided, however, when a minor student has been taken into custody as a victim of suspected child abuse, the principal or other school official is not required to notify the parent or guardian, but shall provide the peace officer with the address and telephone number of the minor student’s parents or guardian.

A student should not be released to a private detective or “special police officer” who is not an officer of a Nebraska political subdivision or an officer of an agency of the federal government without consent of the student’s parent, guardian or custodian.

2. Interviews of Students by Law Enforcement Officials

Law enforcement officers and other law authorities should be urged to contact students for questioning outside the instructional day and off school premises whenever possible. When it is appropriate that such questioning occur, the following guidelines are to be followed:

- (a) Interviews not related to District Events. If an interview of a student is requested during school hours concerning an ongoing investigation of a crime not related to Malcolm Public Schools, questioning should not take place until the student's parent, guardian or custodian has been contacted and permission is given for such interview. The consent should be documented. The presence of a school employee during the interview is not necessary.
- (b) Interviews Related to District Events. If the investigation relates to an incident which took place on school premises or during instructional time, it is not necessary to obtain consent of the student's parent, guardian or custodian. In these situations, an employee of the District should be present during the interview to ensure that the interview relates only to the incident which took place on school premises or during instructional time or something which is directly related thereto.
- (c) Child Abuse or Neglect. If an investigator represents that an interview is necessary to collect information concerning an allegation of child abuse or neglect or an offense involving a family relation and it is clear that obtaining parental consent for the interview would be impossible or counter-productive, the interview may be conducted without consent of the student's parent, guardian or custodian. In these situations, an employee of Malcolm Public Schools should be present during the interview to ensure that the interview relates only to those matters.
- (d) Probation Officer Interview. A probation officer assigned to a student by a court may be allowed the opportunity, on request, to interview a student on school premises. In such situations, it is neither necessary nor desirable that a District employee be present during the interview. It also is not necessary to obtain the consent of the parent, guardian, or custodian.

3. Disclosure of Student Records

School employees shall not, in the course of dealing with a peace officer or probation officer, disclose any confidential student records or information from such student records other than in response to a court order or subpoena or as otherwise authorized by state law and the Family Educational Rights and Privacy Act (FERPA).

4. Removals and Interviews by Persons other than Law Enforcement Officials

A person who comes to school premises to interview a student or remove a student prior to the end of the student's instructional day must obtain permission of an administrator or designee.

Permission to remove is not to be granted without consent of the student's parent, guardian or custodian, or a person authorized by the student's parent, guardian or custodian to give such permission.

Permission to interview on subjects not related to school matters is not to be granted unless there is a clearly valid and proper reason for the interview and such is not disruptive to school operations or the student's educational program. Ordinarily such contacts shall be restricted to the student's parent, guardian or custodian or a friend of the family when an emergency or other similar circumstance exists.

Legal Reference: Neb. Rev. Stat. §§43-248; 43-418; 79-294; 79-2104
20 U.S.C. §1232g (FERPA)

Date of Adoption: [7/2017]

AR-5413--Exhibit A

Affidavit and Release to Remove Student

Date: _____

The undersigned hereby states and affirms to the Malcolm Public Schools as follows:

1. That I am duly-appointed and acting peace officer employed by _____ and am currently acting within the scope of such employment.

2. That request is hereby made of the Malcolm Public Schools to deliver to me the following named student: _____.

3. That I am entitled to immediate physical custody of said student by virtue of:

() Neb. Rev. Stat. 43-248 for the reason that said student (1) violated a state or municipal law in my presence, (2) is believed by me to have committed a felony, (3) is seriously endangered in his or her surroundings and immediate removal appears to be necessary for the student’s protection, or (4) is believed to have run away from his or her parent, guardian, or custodian.

() There having been issued a valid warrant for such student’s arrest, a true copy of which is attached hereto.

() There being reasonable grounds for me to arrest such student without a warrant, such grounds being that: _____

() Other (specify) the student being placed under arrest due to following authority: _____

4. That the undersigned will take immediate action to notify the parent(s), custodian, or legal guardian of said student that said student has been taken into custody and the reason or reasons for said custody.

5. That the undersigned has the legal right to take custody of the student without the consent of said student’s parent(s), guardian, custodian, or the Malcolm Public Schools.

6. That any facts or circumstances set out on the back of this affidavit and release are true and correct and are incorporated herein by reference.

(Give complete description of officer’s name and position, including badge number)

**AR-5413--Exhibit B
Affidavit to Interview or Question Student**

Date: _____

The undersigned requests the right to interview or question _____, a student of the Malcolm Public Schools, and hereby states and affirms to the Malcolm Public Schools as follows:

() That the undersigned is a duly appointed probation officer acting pursuant to a valid appointment by the _____ Court of _____ County, Nebraska.

() That the undersigned is duly authorized by law to investigate allegations of criminal activity and this request is made to facilitate such an investigation.

() That the undersigned is duly authorized by law to investigate allegations of criminal activity and this request is made to facilitate an investigation of criminal activity which occurred on the school premises.

() That the undersigned is duly authorized by law to investigate allegations of abuse or neglect as defined in Neb. Rev. Stat. 28-710(3) and this request is made to facilitate an investigation where a family member is alleged to have committed acts of abuse or neglect against the above-named student.

() That requesting consent to the interview from the child's parent or guardian and notification of child's parent or guardian of the interview would be counter productive, and request is hereby made that the same be kept confidential.

That the additional information, if any, set out on the back of this affidavit is true and correct and is incorporated herein by reference.

(Give complete description of officer's name and position including badge number)

Students

Use of Restraints and Seclusion

This policy sets forth the requirements, restrictions and procedures related to the use of physical restraints and seclusions at Malcolm Public Schools.

1. Definitions

- A. Physical Restraint. Physical restraint means one or more persons using a physical hold to restrict a student's freedom of movement as a response to student behavior. A light touching of a student while conducting a physical escort or a touching to provide instructional assistance is not a physical restraint for purposes of this Guidance.
- B. Seclusion. Seclusion is the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving as a response to student behavior.

Seclusion is distinguishable from an in-school suspension, in which other students or adults may be present. While students are required to remain in the in-school suspension area, the students are not physically prevented from leaving.

2. Physical Restraint

- A. When Physical Restraint May be Used. Physical restraint may be used in the following circumstances:
- To prevent a student from completing an act that would result in injury to the student or others when there is a substantial risk that the student would commit the act.
 - A verbal threat by a student does not present a substantial risk that a student would commit an aggressive act unless the student also demonstrates the ability and intent to carry out the threat.
 - Destruction of or damage to property does not present a substantial risk of personal injury unless personal injury would be caused as a result of the destructive act (for example, throwing sharp or heavy objects when others are present, or the person whose property is about to be destroyed is likely to react physically if the person's property were destroyed). (Note: If a student is about to destroy or damage property, the act of grasping the student's arm or leg solely to prevent the striking, throwing or kicking of the item is not prohibited).
 - To move a student to a seclusion room, or to remove a student to another location because the student is creating a substantial disruption to others, in

circumstances where the student is unable to be moved or removed without the use of physical restraint; and

- In circumstances where the student's IEP or a Behavioral Plan provides for the use of physical restraint in circumstances other than the foregoing. If it is anticipated that physical restraint may need to be used with a special education student, the IEP team is to discuss and include use of physical restraint in the student's IEP if the IEP team determines use of physical restraint to be appropriate. (Note: IEPs or Behavioral Plans should not provide for such physical restraint except in those circumstances where the professional staff determines that non-aversive or positive intervention strategies would not be effective).

Physical restraint may not be used:

- When a known medical or psychological condition contraindicates its use.
- As a form of punishment.

- B. Conditions. Use of physical restraint shall take into consideration the safety and security of the student.

In determining whether a student who is being physically restrained should be removed from the area where such restraint was initiated, the staff shall consider the potential for injury to the student, the student's privacy interests, and the educational and emotional well-being of other students in the vicinity.

If physical restraint is imposed upon a student whose primary mode of communication is sign language or an augmentative mode, the student shall be permitted to have his or her hands free of restraint for brief periods, unless staff determines that such freedom appears likely to result in harm to the student or others.

- C. Timeline. Physical restraint is to be used only as long as necessary to resolve the reason for which it was initiated.

- D. Training. Physical restraint shall be applied only by individuals who have received systematic training that includes all the elements described below. An individual who applies physical restraint shall use only techniques in which he or she has received such training within the preceding two (2) years.

Training with respect to physical restraint may be provided either by the School District or by an external entity and shall include, but need not be limited to:

- Appropriate procedures for preventing the need for physical restraint, including the de-escalation of problematic behavior, relationship-building, and the use of alternatives to restraint;

- A description and identification of dangerous behaviors on the part of students that may indicate the need for physical restraint and methods for evaluating the risk of harm in individual situations in order to determine whether the use of restraint is warranted;
- The simulated experience of administering and receiving a variety of physical restraint techniques, ranging from minimal physical involvement to very controlling interventions;
- Instruction regarding the effects of physical restraint on the person restrained, including instruction on monitoring physical signs of distress and obtaining medical assistance;
- Instruction regarding documentation and reporting requirements and investigation of injuries and complaints; and
- Demonstration by participants of proficiency in administering physical restraint.

An individual may provide training to others in a particular method of physical restraint only if he or she has completed training in that technique that meets the foregoing requirements within the preceding one-year period.

3. Seclusion

A. When Seclusion May be Used. Seclusion may be used in the following circumstances:

- When a student's behavior is so out of control that the student's behavior creates a risk of injury to the student or others;
- When a student's behavior is so out of control that the student is causing a substantial disruption to school activities and there is no other technique and no other place the student may be moved to prevent continued disruption;
- When a student's behavior is so out of control that the student is unable to engage in educational activities and there is no other technique that could reasonably be employed to allow the student's emotions to cool down and engage in appropriate behaviors and educational activities; and
- The student has an IEP or a Behavioral Plan which provides for the use of seclusion in circumstances other than the foregoing. If it is anticipated that seclusion may need to be used with a special education student, the IEP team is to discuss and include use of seclusion in the student's IEP if the IEP team determines use of seclusion to be appropriate. (Note: IEPs or Behavioral Plans should not provide for use of seclusion except in those circumstances where the professional staff determines that non-aversive or positive intervention strategies would not be effective).

Seclusion may not be used:

- When a known medical or psychological condition contraindicates its use.
- As a form of punishment.

B. Conditions. Use of seclusion shall take into consideration the safety and security of the student.

Enclosures used for seclusion, other than enclosures used on a temporary basis, shall:

- Have the same ceiling height as the surrounding room or rooms and be large enough to accommodate not only the student being isolated but also any other individual who is required to accompany that student.
- Be constructed of materials that cannot be used by students to harm themselves or others, be free of electrical outlets, exposed wiring, and other objects that could be used by students to harm themselves or others, and be designed so that students cannot climb up the walls (including walls far enough apart so as not to offer the student being isolated sufficient leverage for climbing).
- If an enclosure used for isolated time out is fitted with a door, the door shall either be a steel door or a wooden door of solid-core construction. If the door includes a viewing panel, the panel shall be unbreakable.
- Be designed to permit visual monitoring of and communication with the student sufficient to ensure the student's safety and security. For students who do not communicate verbally, arrangements shall be made to permit the student to periodically communicate the student's needs.
- If a locking mechanism is used on the enclosure, the mechanism shall be constructed so that it will engage only when a key, handle, knob, or other similar device is being held in position by a person, unless the mechanism is an electrically or electronically controlled one that is automatically released when the building's fire alarm system is triggered. Upon release of the locking mechanism by the supervising adult, the door must be able to be opened readily.

The procedures for use of seclusion include:

- An adult who is responsible for supervising the student shall remain within close proximity of the enclosure.
- The adult responsible for supervising the student must periodically check on the student visually if possible.

- C. Timeline. A student shall not be kept in seclusion for more than 20 minutes after the student ceases presenting the specific behavior for which isolated time out was imposed or any other behavior for which isolated time out would be an appropriate intervention.
- D. Training. Orientation will be provided to staff members who are anticipated to be involved in the use of seclusion. The orientation shall cover the procedures contained in this Guidance.
4. Documentation and Evaluation
- A. Documentation of Use of Physical Restraint or Seclusion. A written record of each use of seclusion or physical restraint shall be prepared and maintained in the student's temporary record. The student's case manager, if any, shall also maintain a copy of each such record. Each such record shall include:
- The student's name;
 - The date of the incident;
 - The beginning and ending times of the incident;
 - A description of any relevant events leading up to the incident;
 - A description of any interventions used prior to the implementation of physical restraint or seclusion;
 - A description of the incident and/or student behavior that resulted in implementation of physical restraint or seclusion;
 - A log of the student's behavior during physical restraint or seclusion, including a description of the restraint technique(s) used and any other interaction between the student and staff;
 - A description of any injuries (whether to students, staff, or others) or property damage;
 - A description of any planned approach to dealing with the student's behavior in the future;
 - A list of the school personnel who participated in the implementation, monitoring, and supervision of physical restraint or seclusion;
 - The date on which the parent or guardian was notified.
- The record shall be completed by the beginning of the school day following the use of seclusion or physical restraint.
- B. Notification of Administration. The Superintendent or Superintendent's designee shall be notified of the incident as soon as possible, but no later than the end of the school day on which it occurred.
- C. Notification of Parent or Guardian. Within 24 hours after use of seclusion or physical restraint, the Superintendent or Superintendent's designee shall send written notice of the incident to the student's parents or guardians, unless the parent or guardian has provided the District a written waiver of this requirement for notification. The parent or guardian shall inform the parent of the date of the

incident, a description of the intervention (physical restraint or seclusion) used, and who at the school may be contacted for further information.

- D. Evaluation. An evaluation shall be conducted whenever a physical restraint exceeds 15 minutes or results in physical injury, whenever a seclusion exceeds 30 minutes, or use of physical restraint or seclusion is repeated with an individual student during any three-hour period:
- A certified staff person trained in the use of physical restraint, or knowledgeable about the use of seclusion, as applicable, shall evaluate the situation.
 - The evaluation shall consider the appropriateness of continuing the procedure in use, including the student's potential need for medication, nourishment, or use of a restroom, and the need for alternate strategies (e.g., assessment by a mental health crisis team, assistance from police, or transportation by ambulance).
 - The results of the evaluation shall be committed to writing and copies of this documentation shall be placed into the student's temporary student record and provided to the Superintendent or Superintendent's designee.

Date of Adoption: July 23, 2012

InstructionFirearm Policy

It shall be the policy of the Malcolm Public School District to undertake all reasonable efforts to prohibit the unlawful possession, the knowingly and intentionally selling, attempting to sell, providing, loaning, delivering, or in any other way transferring the possession of a firearm to a juvenile, and to prevent the unlawful possession of a firearm in a school, on school grounds, in a school owned vehicle, or at a school sponsored activity or athletic event. This policy shall not apply to the issuance of firearms to or possession by members of the Armed Services of the United States, active or reserve, National Guard of the State, or reserve officers training corp, peace officers, or other duly authorized law enforcement officers when on duty or training. Further, nothing in this policy shall be construed to require school action when a firearm is lawfully possessed by a person receiving instruction, or instruction under the immediate supervision of an adult instructor, or as to firearms contained within a private vehicle operated by a non-student adult when the firearm is not loaded, is encased, and is either in a locked firearm rack that is on a motor vehicle or is in a case that is expressly made for the purpose of containing a firearm and that is completely zipped, snapped, buckled, tied or otherwise fastened with no part of a firearm exposed.

Any unlawful use or possession of a firearm as described in this policy and as described by statute shall as soon as is reasonably possible be reported to an appropriate peace officer. Nothing in this policy shall be construed to prevent the district from carrying out regular disciplinary procedures as have been adopted by the Board of Education or as otherwise authorized by law.

Legal Reference: Neb. Rev. Stat. § 28-1204.04

Date of Adoption: July 23, 2012

InstructionComputerInternet Safety and Acceptable Use PolicyA. Internet Safety Policy

It is the policy of Malcolm Public Schools to comply with the Children’s Internet Protection Act (CIPA) and Children’s Online Privacy Protection Act (COPPA). With respect to the District’s computer network, the District shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called “hacking,” and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable parental consent before allowing third parties to collect personal information online from students; and (f) implement measures designed to restrict minors’ access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. “Inappropriate material” for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District’s online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called ‘hacking,’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and

access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.

5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response. The plan shall be for all students to be provided education on these subjects. The Superintendent or the Superintendent's designee shall be responsible for identifying educational materials, lessons, and/or programs suitable for the age and maturity level of the students and for ensuring the delivery of such materials, lessons, and/or programs to students.
6. Parental Consent. The District shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online.
7. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.
8. The District shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

B. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designee in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general,

for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters unless the User has entered into a lease agreement or other similar agreement with the School District that makes such use permissible under law.

Occasional use that the Superintendent or designee determines to ultimately facilitate the mission of the District is not prohibited by this provision. Examples of occasional use that may be determined to ultimately facilitate the mission of the District: sending an e-mail to a minor child or spouse; sending an e-mail related to a community group in which an employee is a member where the membership in the community group facilitates the District's mission.

This occasional use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time; nor may students do so during instructional time.

The occasional use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the internet for non-school use; or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. **Technology-Related Limitations:** Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation:
 1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.

3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
 4. Users shall not engage in “hacking” to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer’s memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
 2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. to engage in or promote violations of student conduct rules.
 5. to engage in illegal activity, such as gambling.
 6. in a manner contrary to copyright laws.
 7. in a manner contrary to software licenses.
5. Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Legal Reference: Children's Internet Protection Act, 47 USC § 254
Children's Online Privacy Protection Act, 15 U.S.C. § 6501
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003) (E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and Disclosure Act) LB 512 (2017).

Date of Adoption: [6/16]

Malcolm Public Schools
Addition to Employee Code of Conduct
Appendix "1"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

ADMINISTRATORS, FACULTY AND STAFF AGREEMENT

In order to make sure that all members of Malcolm Public Schools community understand and agree to these rules of conduct for use of the e-mail and Internet systems of the school district, the Malcolm Public School District asks that you, as an administrator, faculty member, or staff member user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Malcolm Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of Malcolm Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the Malcolm Public Schools, any of its employees, or any institution providing network access to Malcolm Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

Malcolm Public Schools
Addition to Student Code of Conduct
Appendix "2"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

STUDENT’S AGREEMENT

In order to make sure that all members of Malcolm Public Schools community understand and agree to these rules of conduct, Malcolm Public Schools asks that you as a student user sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Malcolm Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of Malcolm Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the Malcolm Public Schools, any of its employees, or any institution providing network access to Malcolm Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized faculty designee for duration of applicable computer/network/Internet use.

Malcolm Public Schools
Addition to Student Code of Conduct
Appendix "3"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

PARENT'S AGREEMENT

In order to make sure that all members of Malcolm Public Schools community understand and agree to these rules of conduct, we ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by Malcolm Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of those Terms and Conditions. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold Malcolm Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Malcolm Public Schools, any of its employees, or any institution providing network access to Malcolm Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.



LANCASTER COUNTY SHERIFF'S OFFICE
STANDARD OPERATING PROCEDURES

JUVENILE LAW VIOLATORS

Number: 2050

Issued by: Terry T. Wagner, Sheriff

Replaces: SOP 2050 01/15/16

Effective date: 03/07/2018

References: N.R.S. 42-248, 43-248.01

et seq., 43-250, 43-253, SOP2030, SOP 2210, SOP 2220

I. POLICY

- A. The Lancaster County Sheriff's Office regards its role in handling juvenile law violators to be protecting the public and acting in the best interest of the child. The office will follow a course of action intended to insure the least restrictive action necessary to protect both the public and the juvenile. This SOP applies to youths under the age of 18.

II. PROCEDURE

- A. Interviews of juveniles as suspects in criminal offenses:

1. Age 16 and 17

- a. Permission to interview the child from a parent or legal guardian is not necessary;
- b. As with an adult suspect, Miranda warnings and the suspect's waiver would be required for a custodial interrogation;
- c. Reasonable efforts to notify the parent/guardian of the youth interviewed as a suspect to inform them of the circumstances of the case shall be made after the interview.

2. Age 15 or under

- a. Deputies may make preliminary inquiries in the field of youths, without parental notification or permission. When an investigation focuses on a specific youth as a suspect, however, notification and permission from the parent or guardian shall be obtained unless to do so would significantly impede the investigation;
- b. If a child 15 years old or younger is the subject of a custodial interrogation, Miranda warnings must be read and a waiver obtained from the suspect. For youths of this age, it may also be necessary to read Miranda warnings to the parent/guardian and to obtain a waiver from the parent/guardian as well as the child. This is a case-by case decision which depends upon the competence of the child to understand the rights and to waive them intelligently and voluntarily. The youth's age, educational development, maturity, emotional state, knowledge of the criminal justice system and similar factors should be weighed in making this determination.

3. Juveniles should be interviewed at schools during school hours only if no practical alternative exists.

B. Custody of juvenile offenders

1. Deputies may take youths into custody or detain youths for issuance of citations when there is probable cause to believe that the youth has committed a violation of the law.
2. Deputies may also take youths under age 18 into custody when the youth is a runaway.
3. Deputies may exercise their discretion to release a juvenile who has allegedly committed an offense without an arrest, citation or other formal action if:
 - a. the victim (if any) does not object, and;
 - b. the offense is a minor misdemeanor or infraction not involving controlled substances, sexual conduct or an apparent risk of violence, and;
 - c. the deputy believes that informal handling of the situation is in the best interest of the child.
4. In electing to handle a juvenile offender without any formal action, deputies shall consider such factors as the nature of the offense, the youth's prior conduct and the ability of parent/guardian to govern the child's behavior and should not be influenced by the child's socioeconomic status, race, etc.
5. Copies of reports in such cases should be forwarded to the County Attorney's Office, even when no formal action is taken, for their information and review.

C. Disposition of juvenile offenders

1. Misdemeanors and infractions:
 - a. Regardless of age, juveniles should be cited and released by preference. Deputies may refer to SOP 2030, "Arrest/Citation in Lieu of Arrest," for guidance on the types of situations in which release would not be appropriate.
 - i. In addition to the circumstances described in SOP 2030, juveniles in custody should not be released when the deputy has a reasonable belief that the youth will be endangered in his surroundings if released or when the juvenile is under the influence of alcohol or drugs.
 - ii. Juveniles may be cited and released for most traffic violations, to include DUI/DW I, with a citation and court date.
 - b. Juveniles may be released on their own for most misdemeanors. In some cases, however, juveniles will be released only to a parent, guardian or other responsible adult who is willing to accept responsibility for the youth. This includes:
 - i. offenses involving actual or threatened violence;
 - ii. sexual offenses;
 - iii. circumstances in which the deputy believes the youth to be under the influence of alcohol or some other drug to a significant degree.
 - 1st. Misdemeanor criminal citations issued to youths 17 and younger should not have a court date assigned. Instead, the

deputy should write, "Referred to Juvenile Court," in the spaces normally reserved for court time and date and instruct the youth and parent/guardian that the County Attorney's Office will notify them by mail of an appointment or appearance date and time.

- c. If the juvenile is age 17 to 11 years of age and needs to be lodged at the Juvenile Detention Center, the deputy must first get approval for detention from a Juvenile Probation Officer by calling the probation office (402-441-7364), or after hours at pager (402-499-4549). The probation officer will meet the deputy at the Detention Center, or another agreed upon location to investigate the necessity for detention of the juvenile. After the deputy has delivered custody of the juvenile to the probation officer (if the interview is conducted at the Detention Center), the deputy may leave and would be notified as soon as possible whether the juvenile was detained or released by the probation officer. If the juvenile is detained, the arresting deputy will immediately complete the Probable Cause Affidavit for submission to the County Attorney's Office. If the juvenile is 10 years of age or younger and needs to be detained and placed outside of their residence the deputy should contact the DHHS hotline number: 1-800-652-1999. A DHHS staff representative will make arrangements for the placement of the juvenile.
 - d. When placing juveniles 10 and under, Deputies shall
 - i. Complete a, "juvenile temporary custody affidavit." One original and two copies are required.
 - ii. The original affidavit should be delivered to the County Attorney's Office as soon as possible and the copies left in Records.
 - iii. Notify the County Attorney's Office – directly by phone during normal business hours, or through the on-call juvenile county attorney after hours.
 - iv. Arrange for the juvenile to be photographed. Juveniles under the age of 14 cannot be fingerprinted without a court order.
 - v. Make reasonable efforts to notify the parents or guardian that the child has been placed into temporary custody.
 - e. Youths booked at the Juvenile Detention Center should be photographed and fingerprinted (14 and older on fingerprinting).
 - f. Fingerprinting youths under the age of 14 requires a court order;
2. Felony cases
- a. Juveniles arrested for felonies shall be cited and released or lodged at the Juvenile Detention Center, following the same guidelines as for misdemeanors discussed above, except that in felony cases, the juvenile shall be released only to a parent/guardian or other responsible adult;

- b. Youths who are cited for a felony and released should be photographed and fingerprinted if age 14 or older. Both should be completed as soon as practical.
 - c. Juveniles who are lodged at the Detention Center for a felony or misdemeanor criminal offense will be "Referred to Juvenile Court."
 - 3. No need to contact probation officer when:
 - a. the juvenile is on parole from a youth or adult correctional facility and parole has already authorized detention;
 - b. when the youth has escaped from any jail or correctional facility.
 - D. Juvenile arrested on juvenile warrants
 - 1. A deputy taking a juvenile into custody on a juvenile arrest warrant must get approval prior to lodging the individual from a Juvenile Probation Officer by calling the probation office (402-441-7364), or after hours at (402-499-4549).
 - a. if detention is not required, the juvenile may be released without bond if such release is in the best interest of the juvenile, the safety of the community is not at risk, and the court that issued the warrant is notified that the juvenile has been taken into custody. (Notification should be done by the Probation Officer).
- E. Right to counsel
 - 1. Juvenile jail standards require that juveniles be given immediate access to a telephone or to counsel as soon as possible after being taken into custody.
 - a. All law enforcement personnel having custody of any person under 18 years of age who has been arrested, restrained or deprived of his/her liberty for whatever reason shall permit the person in custody, without unnecessary delay after arrival at a law enforcement facility, to call or counsel with his/her attorney, except when exigent circumstances exist;
 - b. The Juvenile Arrest/Detention form should be filled out with the time and date of phone call or contact with attorney.
- F. Custody of Runaways
 - 1. Youths in custody as runaways, with no other criminal violation, will be held in custody at the Juvenile Detention Center only with the approval of a Juvenile Court probation officer.
 - 2. The Juvenile Detention Center is generally not an appropriate placement for a runaway, except when special circumstances exist, such as a runaway who is currently on probation or parole, or a runaway who has pending criminal charges. In these cases, the deputy may contact a Juvenile Court probation officer for consultation.
 - 3. Other alternatives for runaways which may be appropriate depending on the circumstances of the case would include:
 - a. returning the youth to the custody of his parent/legal guardian;
 - b. placing the youth at a mutually-agreed upon private residence with the consent of parent/legal guardian;

- c. placing the youth in emergency temporary custody and contacting Division of Children & Family Services (DCFS) for a temporary foster placement if the child is endangered through abuse or neglect;
 - d. placing the youth at Freeway Station, with consent of the parent/legal guardian and the Freeway Station's agreement to accept the youth.
 4. Deputies may confer with their supervisors, DCFS personnel, Freeway Station staff or Juvenile Court probation officers for advice and assistance in the placement of runaway youths when necessary.
- G. Parental notification of juvenile arrest
 1. Deputies shall make reasonable efforts to notify the parent/legal guardian of any youth under the age of 18 who is:
 - a. taken into custody, regardless of age;
 - b. issued a citation for a criminal offense, DW I, DUS or reckless driving if 17 or younger;
 - c. issued a citation for a criminal offense, DW I or anything other than a minor traffic infraction, if 16 or 17;
 - d. detained in the field or elsewhere for a significant period of time (longer than necessary for the issuance of a traffic citation);
 - e. minor traffic offenses do not require a parent notification.
 2. The detaining deputy shall complete the "Juvenile Notification of Arrest" form to document the notification. If information is available, include the name and address of both parents.
 3. In the event that the parent/legal guardian cannot be located for this purpose prior to the end of the shift, the deputy shall note the efforts made and turn the form over to a supervisor for continuing efforts on the next shift.
- H. Juvenile record-keeping
 1. The commanding officer of the Administrative Support Division is responsible for the collection, retention and dissemination of all department reports and records pertaining to calls for service, arrests and crimes, including such records which concern juveniles.
 2. Records concerning juveniles shall be created, maintained and released following the same guidelines as for adults. (See SOP 2210, "Release of Reports and Criminal History Information," and SOP 2220, "General Report Requirements").
 3. Upon receipt of a court order setting aside the adjudication of a juvenile and ordering the record sealed, all reports and records concerning the case shall be sealed. The Administrative Captain shall be responsible for this process.
 - a. No employee shall reveal any information covered by such a sealing order to any person, including a law enforcement agency;
 - b. The court order shall be scanned into the case file.

Community RelationsParent/Patron Comment Forms

Parents and patrons may file a comment with the Superintendent. Comment forms are available in the office of each building. These forms are intended to help resolve issues, arbitrate disputes, facilitate understanding, recognize achievements, and commend success.

Comment forms which have been properly filed with the Superintendent which directly involve a staff member shall be forwarded to the staff member's immediate supervisor for analysis, discussion, and resolution. The forms shall be retained in a separate confidential file in the office of the staff member's immediate supervisor for a period of three years. At the end of the three year period they may be discarded. Comment forms shall not be placed in the staff member's personnel files unless deemed appropriate by the Superintendent or immediate supervisor.

Date of Adoption: [Insert Date]

SCHOOL DISTRICT 145 - WAVERLY
COMMENT OR COMPLAINT FORM

Commenter: _____ Date: _____
Address: _____ Phone: _____

Comment or Complaint: _____

Supportive Evidence or Witness: _____

Relief Requested **Desired Action** (what I want done in response to the above information):

(Please submit form to the District 145 Superintendent)

The undersigned states: I have a reasonable belief that the facts in this comment or complaint are true and accurate, and I give permission for an investigation to be made into this matter.

Signature Date



Personnel - All EmployeesEmployee Fundraising

Any employee who directly or indirectly seeks to use their position as a District employee to fundraise (such as through a crowd funding initiative) must obtain prior approval from the Superintendent or Superintendent's designee before taking any action to fundraise.

An employee who receives permission to fundraise shall abide by the following requirements:

- a. The employee shall inform the Superintendent or Superintendent's designee of any content (including online messages or requests) that the employee intends to publish.
- b. The employee shall not violate any District policy, rule or law in any fundraising efforts and shall keep all student information confidential.
- c. The employee must account for any money raised through the approved fundraising effort and shall provide evidence to the Superintendent or Superintendent's designee as to how the money was spent.

District employees who engage in fundraising efforts in their private capacities need not abide by this policy.

Date of Adoption: [Insert Date]

Internet Safety and Computer Acceptable Use Policy

Internet Safety Policy

It is the policy of District 145 to comply with the Children’s Internet Protection Act (CIPA) and Children’s Online Privacy Protection Act (COPPA). With respect to the District’s computer network, the District shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called “hacking,” and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; (e) obtain verifiable parental consent before allowing third parties to collect personal information online from students; and (f) and (e) implement measures designed to restrict minors’ access to materials (visual or non-visual) that are harmful to minors.

Definitions. Key terms are as defined in CIPA. “Inappropriate material” for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Access to Inappropriate Material. To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District’s online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called ‘hacking,’ and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Formatted: Font color: Auto

Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent’s designees.

Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response. The plan shall be for all students to be provided education on these subjects **within the Nebraska K-12 Language Arts Standards**. The Superintendent or the Superintendent’s designee shall be responsible for identifying educational materials, lessons, and/or programs suitable for the age and maturity level of the students and for ensuring the delivery of such materials, lessons, and/or programs to students.

Parental Consent. The district shall obtain verifiable parental consent prior to students providing or otherwise disclosing personal information online **using the District information system.**

Formatted: Underline

Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice **and will be reviewed as needed.**

SOPPA. The **D**istrict shall comply with the Nebraska Student Online Personal Protection Act and will endeavor to take all reasonable and necessary steps to protect the online privacy of all students.

Formatted: Underline

Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District’s Internet Safety Policy.

Formatted: Font color: Auto

Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.

Access and User Agreements. Use of the District technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designee in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District’s mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.

Unacceptable Uses.

The following **is a non-comprehensive list of** unacceptable uses of the technology resources:

Personal Gain: Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.

Personal Matters: Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional use that the Superintendent or designee determines to ultimately facilitate the mission of the District is not prohibited by this provision. Examples of occasional use that may be determined to ultimately facilitate the mission of the District: sending an e-mail to a minor child or spouse; sending an e-mail related to a community group in which an employee is a member where the membership in the community group facilitates the District’s mission.

This occasional use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time; nor may students do so during instructional time.

The occasional use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the internet for non-school use; or sending an e-mail related to one’s own private consulting business.

Campaigning: Technology resources shall not be used, and no person shall authorize its use, for ~~the purpose of~~ campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.

Technology-Related Limitations: Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,

1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.
4. Users shall not engage in ~~activities~~"hacking" to gain unauthorized access to the ~~operating system~~ software or unauthorized access to the system of other users.
5. Users shall not copy, change, or transfer any software without permission from the network administrators.
6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, ~~malware~~, or similar name.
7. Users shall not engage in any form of vandalism of the technology resources.
8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.

Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which an employee is subject, or any applicable law. Without limitation, this means that technology resources may not be used:

1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a

political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.

4. to engage in or promote violations of student conduct rules.
5. to engage in illegal activity, such as gambling.
6. in a manner contrary to copyright laws.
7. in a manner contrary to software licenses.

Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.

Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and authorized IT Department personnel/network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District’s computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent’s designees.

PERSONNEL

4043

Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Legal Reference:

Children’s Internet Protection Act, 47 USC § 254

Children’s Online Privacy Protection Act, 15 U.S.C. § 6501

FCC Order adopted August 10, 2011

47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003) (E-rate restrictions)

Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and Disclosure Act)

LB 512 (2017)

Policy Adopted: 07/02/12

Policy Revised: 11/6/17

SCHOOL DISTRICT 145

WAVERLY, NEBRASKA

Internet Use and Electronic Device Use by Staff Members Administrative Regulations for Policy 4043

District 145 uses content filtering and protection measures, which blocks and/or filters Internet access to prevent access to certain Internet sites that are not in accordance with the policies of the District.

The filtering measures that block or filters Internet access may be disabled by an authorized staff member for bona fide research purposes or for specific sites if recommended by a District administrator or approved by a District technology staff member. An authorized District technology staff member may override these protection measures to provide access to a site for a student, during which time the student will be monitored directly by the authorized staff member or designee.

Any issues with the content filtering systems need to be brought to the attention of the administration, or the District Technology Director. These filtering systems are not guaranteed to filter all content that is not in line with the policies and educational goals of District 145, therefore all Internet use is at the liability of the user.

Objections to Internet Protection Policies:

An individual who has been granted access to the Internet and desires to access an Internet site that is not compliant with board policy may challenge the enforcement of the policy according to the following procedures:

Internet site review requests should be directed to a member of the District technology staff in writing for consideration. If it is determined that the site has educational purpose, the site may be unblocked or a change may occur in the filter of that site. The educational validity of the site is subject to the review of the Technology Director and/or administration.

If deemed appropriate for educational or work-related purposes, the Technology Director or designee will unblock the site. Challenges to the application or enforcement of Internet Safety Policy that cannot be resolved will be addressed through the District 145 administrators and the established grievance procedures.

Regulations for District 145 staff receiving a ~~laptop computer or other~~ technology device:

~~A Laptop, desktop,~~ computers, ~~iPad~~~~pad~~, ~~chromebooks,~~ ~~I-pod,~~ or other mobile device will herein be referred to as a “technology device.” The technology device assigned to a staff member is to be utilized to support **all** school related activities. The technology device must accompany the staff member to school every day that school is in session. The technology device can leave school with the staff member **if the supervisor approves and the technology device is portable which must be transported in a district approved case** but must return the following school day.

The staff member is responsible for the safety and security of the assigned technology device at all times. The technology device shall be secured in a locked drawer, office, cabinet, or closet when not in use before, during ~~and/or~~ after the school day. The staff member accepts the responsibility if the

Internet Use and Electronic Device Use by Staff Members Administrative Regulations for Policy 4043

assigned technology device is left in a vehicle in which theft **occurs** or damage from temperature extremes **could** occur.

The assigned technology device is the property of District 145 and will be managed by the Technology Department. The technology device shall be labeled for the purpose of property identification. The label is not to be removed by the staff member to whom the device is assigned.

The assigned technology device will need periodic upgrades and/or repairs that will be performed by the Technology Department. The technology device shall not be used by an unknown or unauthorized person. All contents of technology device can be accessed at any time necessary by the Technology Department or Administration.

If software/hardware problems arise, the **technology device/laptop/computer** may need to be restored to its original settings, which may result in all work files lost during the restore process. The employee will maintain backups of all files to an external device or **Google Drive/file server**. All files housed on the technology device are the property of District 145 and may be accessed by the Technology Department or Administration at any time.

The employee may be responsible for any costs that can be attributed to negligence, intentional misuse, carelessness, or the loss of the technology device and/or all peripheral items. Vandalism is defined as any willful or malicious act of destruction or an attempt to harm or destroy any hardware, software or data belonging to District 145 or another user. This includes uploading or creation of computer viruses. Vandalism will result in the employee paying for repair and/or technician time to restore the technology device to previous conditions.

It is expected that each employee assigned a technology device understands the responsibility for following and abiding by policies and regulations at all times while using any technology device. Upon discontinuance of employment from the District, the assigned technology device will be returned to the Technology Department in working order and all files will be removed prior to reassignment in the District.

Regulations Approved: 07/02/12

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Payday

Pay will be issued on the 8th day of the month and subject to federal and state mandated deductions. The school district will provide monthly pay to all regular school district employees through direct deposit. ~~Employees may elect to utilize a bank of their choice or an account will be provided (at no cost to the employee) at Horizon Bank.~~ Other deductions may be designated and authorized by the employee; however, the board may limit the collective number of companies to which annuities are sent.

Wage and Deduction Information

Within ten working days after a written request is made by an employee, the superintendent or designee shall furnish the employee with an itemized statement listing the wages earned and the deductions made from the employee's wages for each pay period requested. The statement may be in print or electronic format.

Legal Reference: Neb. Rev. Stat. § 48-1230

Policy Adopted: 07/6/10

SCHOOL DISTRICT 145
WAVERLY NEBRASKA

Job Description, Food Service Workers

Food Service workers will be assigned, supervised, and evaluated by the Food Service Director with input from respective building principals or, as delegated, by head cooks and their duties shall include, but not be limited to, the following:

1. Food preparation and serving.
2. Care and safe operation of kitchen equipment.
3. Maintaining personal hygiene and sanitary environment of the kitchen.
4. Practicing safe work protocol.
5. Maintaining a cooperative working relationship with all personnel, students and patrons.
6. General Cleaning and care of kitchen facilities, such as floors and work stations and equipment.
7. Safe operation of the kitchen equipment.

Policy Adopted: 02/03/92
Policy Revised: 05/01/95
Policy Revised: 02/08/05
Policy Revised: 04/03/06

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Job Description, Food Service Director, Head Cook / Assistant Cook

The **Food Service Director** will be assigned, supervised, and evaluated by the business manager and will be responsible for the coordination, supervision, and implementation of all aspects of the food service program. In addition, duties shall include, but not be limited to, the following:

1. Kitchen management, including assigning staff to school kitchens and tasks to food service head cooks/assistant cooks.
2. Daily menu preparation for district schools in accord with USDA standards.
3. Ordering food and supplies on a competitive basis.
4. District inventory maintenance.
5. Accurate recording and reporting of district daily lunch counts.
6. Provide safety training for food service employees.
7. Maintaining a cooperative working relationship with all personnel, students and patrons.

Head Cooks/Assistant cooks will be assigned, supervised, and evaluated by the Food Service Director with input from the building principal. Head cooks/assistant cooks may be assigned to a specific district school and duties shall include, but not be limited to, the following:

1. Kitchen management, including daily menu food preparation and assigning food service workers.
2. Daily menu preparation for district schools in accord with USDA standards.
3. Coordinating food and necessary supplies with the Food Service Director.
4. School food inventory maintenance.
5. Accurate recording and reporting of daily lunch counts.
6. Assisting with safety training as assigned.
7. Maintaining a cooperative working relationship with all personnel, students and patrons.
8. Efficiently utilizing account funds by comparing and obtaining best pricing for products.

Grievance Procedure

Any classified employee who has a work-related grievance shall first discuss the nature of the grievance with ~~their~~~~administrative~~ supervisor. If not satisfied with the ~~administrative~~-supervisor's resolution of the problem, the employee shall, within 10 working days of having received the ~~administrative~~-supervisor's decision, send a written description of the grievance to the superintendent. Upon receiving the written grievance, the superintendent shall, within 10 working days, meet with the employee and attempt to resolve the grievance. If not satisfied with the superintendent's decision, the employee shall, within 10 working days, request in writing to the superintendent that a board of education committee be convened to listen to the grievance. The superintendent shall schedule a meeting, within 15 working days, for the board committee to listen to the grievance. Said meeting will be held in closed session and may be attended by the superintendent, an advocate for the superintendent at the superintendent's discretion, ~~administrative~~ supervisor, the employee and, at the employee's discretion, an advocate for the employee. The board committee will render a decision at the close of the meeting, and said decision will terminate the grievance procedure.

Note that if more than one employee has a grievance of a similar nature, they may as a group invoke the grievance procedure described herein the employees supervisor or the administration -and board committee may consolidate the grievances for consideration. Also, in the event schedules or a complete review of the grievance requires more time, the time deadlines on the superintendent and the board committee may be extended in the discretion of the superintendent and board committee.

Policy Adopted: 04/10/78
Policy Revised: 02/03/92
Policy Revised: 02/08/05

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Introductory Statement and Description

The Board of Education believes that the successful functioning of the certificated staff is the key ingredient in producing positive learner outcomes in School District #145 students. To the extent teachers are content knowledgeable, believe that all students can learn, and are enthusiastic about their profession and the learning process, so too will students respond and achieve to the extent of their ability.

Certificated staff include: Classroom and special education teachers, counselors, media specialists, school enrichment program coordinator (is this an administrator??), or others who might be recommended by the superintendent of schools. Certified administrative staff is referenced in Board of Education Policy 2000 Series. For purposes of evaluating staff and acquiring tenure, the definitions of certificated employees in Nebraska law is controlling.

Cory:

FYI for evaluation and tenure purposes:

79-824. For purposes of sections 79-824 to 79-842, unless the context otherwise requires:

(1) Certificated employee means and includes all teachers and administrators as defined in section 79-101, other than substitute teachers, who are employed one-half time or more by any class of school district

79-101 (9) Teacher means any certified employee who is regularly employed for the instruction of pupils in the public schools

(10) Administrator means any certified employee such as superintendent, assistant superintendent, principal, assistant principal, school nurse, or other supervisory or administrative personnel who do not have as a primary duty the instruction of pupils in the public schools

Policy Adopted: 02/03/92
Policy Revised: 02/08/05

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Job Description, Transportation Mechanic

The transportation mechanic will be assigned, supervised, and evaluated by the Director of Transportation, and duties shall include, but not be limited to, the following:

1. Care and maintenance of school vehicles.
2. Care, storage, and inventory of tools, equipment, materials and parts.
3. Organization and care of bus garage work area, including securing of the area after work hours.
4. Completing necessary state required forms on school vehicles.
5. Maintaining mileage, repair, and maintenance records on school vehicles.
6. Maintaining a cooperative working relationship with all personnel, students, and patrons.

Policy Adopted: 02/03/92
Policy Revised: 05/01/95
Policy Revised: 02/08/05

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Job Description, Mechanic's Assistant

The mechanic's assistant will be assigned, supervised, and evaluated by the Director of Transportation, and duties shall include, but not be limited to, the following:

1. Care and light maintenance of school vehicles;
2. Care and storage of ordered materials and parts;
3. Prepare busses and vans for field trips;
4. Efficient cleaning of office and meeting room area;
5. Maintaining mileage and maintenance records on school vehicles;
6. Maintaining a cooperative working relationship with all personnel, students, and patrons.

Job Description, Transportation Drivers

Transportation drivers will be assigned, supervised, and evaluated by the Director of Transportation, and their duties shall include, but not be limited to, the following:

1. Annual passage of state required licensing and physical examinations.
2. Operating the school vehicle in a safe and legal manner at all times.
3. Maintaining the cleanliness of the school vehicle inside and out.
4. Care and discipline of student riders.
5. Communicating immediately to the Director of Transportation concerning problems with vehicle operation, patron complaints, and student discipline problems.
6. Maintaining a cooperative working relationship with all personnel, students, and patrons.

Policy Adopted: 02/03/92
Policy Revised: 05/01/95
Policy Revised: 02/08/05

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Job Description, Special Education Transportation Assistants

Special Education Transportation Assistants will be assigned, supervised, and evaluated by the Director of Transportation and, when needed, receive additional training under the auspices of the Director of Special Education. Their duties shall include, but not be limited to, the following:

1. Monitoring and assisting student riders in route and during loading and unloading.
2. Securing student riders in safety restraints.
3. Assisting van drivers in monitoring traffic and cleaning inside of vehicle.
4. Maintaining a cooperative working relationship with all personnel, students and patrons.

Policy Adopted: 02/03/92
Policy Revised: 05/01/95
Policy Revised: 02/08/05

SCHOOL DISTRICT 145
WAVERLY, NEBRASKA

Alcohol and Drug Testing for School Drivers

School District 145 drivers should be free from drug and alcohol abuse. The use of illegal drugs or improper use of alcohol by drivers is prohibited. The goal of drug and alcohol testing is to insure a drug-free and alcohol free transportation environment, to reduce accidents, injuries, and fatalities. The requirements of this policy are in addition to other requirements established by federal and state law and board policy regarding the use of alcohol and drugs. In some instances, those laws or policies may be more restrictive than the requirements set out in this policy.

School District 145 is required under the provisions of the Federal Omnibus Transportation Employee Testing Act of 1991 to implement a drug and alcohol-testing program for all persons subject to commercial driver's license requirements. This comprehensive program must include conducting pre-employment, reasonable suspicion, random, post accident, return to duty and follow-up testing for use of alcohol or drugs by such drivers, notifying drivers of the requirements and consequences of the program, and maintaining appropriate records.

Definitions

For the purpose of this policy, the following terms are defined:

Alcohol - The intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohols including methyl and isopropyl alcohol.

Driver – Any person who operates a commercial motor vehicle. This includes full time, regularly employed drivers; casual, intermittent or occasional drivers; leased drivers and independent, owner –operated contractors.

Drug – For purposes of this policy includes any of the following controlled substances: marijuana, cocaine, opiates, amphetamines and Phencyclidine.

Medical Review Officer - A licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by an employer's drug testing program who meets the qualifications as listed in 49 C.F.R. 40.3.

Safety – Sensitive Function – Includes all on-duty functions performed from the time a driver begins work or is required to be ready to work until he or she is relieved from work and all responsibilities for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; performing driver requirements related to accidents; and performing any other work for the district or paid work for any other entity.

Substance Abuse Professional – A licensed physician or certified psychologist, social worker, employee assistance professional or certified addiction counselor with knowledge of and clinical experience in the diagnosis and treatment of alcohol and drug-related disorders.

Program Coordinator

The Board shall designate the superintendent or designee as the program coordinator to implement the alcohol and drug-testing program of the district within the guidelines of this policy.

Alcohol and Drug Prohibitions

No driver shall report for duty or remain on duty requiring the performance of safety sensitive functions while having an alcohol concentration of 0.04 or greater. No driver shall be on duty or operate a commercial motor vehicle while the driver possesses alcohol. No driver shall use alcohol while performing safety-sensitive functions. No driver shall perform safety-sensitive functions within four hours after using alcohol. No driver required to take a post-accident test shall use alcohol for eight hours following the accident or until he or she undergoes a post-accident alcohol test (whichever comes first).

No driver shall report for duty or remain on duty requiring the performance of safety sensitive functions when the driver uses any drug, except when the use is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to safely perform the function. No driver shall report for duty, remain on duty or perform a safety-sensitive function if the driver tests positive for drugs.

Pre-Employment Tests

An alcohol and drug test shall be conducted in accordance with federal regulations before any bus driver is permitted to perform a safety-sensitive function for the district. Testing for newly hired drivers shall be conducted after the offer of employment but before employment commences. Offers of employment are contingent on these test results. A refusal to submit to drug and alcohol testing and/or refusal to release information as required by the district shall remove the applicant from employment consideration. Such testing will also be required of any employee transferring into a covered position.

Exceptions may be made for drivers who have had the alcohol test required by law within the previous six months and participated in the drug-testing program required by law within the previous 30 days, provided that the district has been able to make all verifications required by law.

Post-Accident Tests

Alcohol and drug tests shall be conducted as soon as practicable after an accident on any driver:

1. Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved loss of human life; or
2. Who receives a citation under state or local law for a moving traffic violation arising from a recordable accident. A recordable accident includes: (a) a fatality; (b) bodily injury requiring treatment away from the accident scene and (c) disabling damage to one or more vehicles requiring the vehicle to be towed or transported away from the scene of the accident.

Drivers shall make themselves readily available for testing, unless such driver has the need for immediate medical attention.

No such driver shall use alcohol for eight hours after the accident, or until after he or she undergoes a post-accident alcohol test, whichever occurs first.

Post-accident testing requirements may be fulfilled by properly administered tests conducted by federal, state and /or local law enforcement officials as long as the results of those tests are provided to the district.

Random Testing

Alcohol and drug testing shall be conducted on a random basis at unannounced times throughout the year in accordance with federal regulations. Tests for alcohol shall be conducted just before, during or just after the performance of safety-sensitive functions. Drivers shall be selected by a scientifically valid random process, and each driver shall have an equal chance of being tested each time selections are made.

Reasonable Suspicion tests

Any qualified supervisor or district administrator who has reasonable suspicion to believe that a bus driver has violated the alcohol or drug prohibitions of the district shall require the driver to submit to reasonable suspicion testing. A qualified supervisor or administrator must be a person who has been properly trained, in accordance with federal regulations, to make a determination that reasonable suspicion exists. This reasonable suspicion must be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the driver. The observations may include indications of the chronic and withdrawal effects of drugs.

Alcohol testing is authorized for reasonable suspicion only if the required observations are made just before, during or just after the period of the workday when the driver must comply with alcohol prohibitions. An alcohol test may not be conducted by the person who determines reasonable suspicion exists to conduct such a test. If an alcohol test is not administered within two hours of a determination of reasonable suspicion, the district shall prepare and maintain a record explaining why this was not done. Attempts to conduct alcohol tests shall terminate after eight hours, and the district will state in the record the reasons for not administering the test.

A qualified supervisor or district administrator who makes observations leading to a reasonable suspicion test shall make a written record of his or her observations within 24 hours of the observed behavior or before the results of the drug test are released, whichever is earlier.

Return-to-Duty Tests

An alcohol or drug test shall be conducted when a driver who has violated the districts alcohol or drug prohibition returns to performing safety-sensitive duties.

Employees whose conduct involved alcohol cannot return to duty in a safety-sensitive function until the return-to-duty test produces a verified result that meets federal and district standards.

Employees whose conduct involved drugs cannot return to duty in a safety-sensitive function until the return-to-duty test produces a verified negative result.

Follow-up Tests

A driver who violates the district's alcohol or drug prohibition and is subsequently identified by a substance abuse professional as needing assistance in resolving an alcohol or drug problem shall be subject to unannounced follow-up testing as directed by the substance abuse professional in accordance with law. Follow-up alcohol testing shall be conducted just before, during or just after the time when the driver is performing safety-sensitive functions.

Refusal to Submit to Tests

No driver shall refuse to submit to any of the tests. An employee will be considered to refuse to submit when he or she fails to provide adequate breath or urine for testing when notified of the need to do so, or when he or she engages in conduct that clearly obstructs the testing process. Such refusal will be treated as if the district received a positive test.

Testing Procedures

The employer shall follow the federal guidelines and standards of the Department of Health and Human Services regarding testing and laboratory procedures. This shall include a selection of sites with appropriately trained personnel for alcohol and drug testing, selection of a laboratory certified by the Department of Health and Human Services to conduct drug specimen analysis, and selection of a Medical Review Officer to verify laboratory drug test results. The drug and alcohol-testing program of School District 145 shall provide individual privacy in the collection procedures and chain of custody shall ensure that specimen security, proper identification and integrity are not compromised.

Enforcement

Employees whose conduct involved alcohol or drug use cannot return to duty in a safety-sensitive function until the return-to-duty test produces the required result. A driver who is tested and found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall not perform or continue to perform safety-sensitive functions until the start of the driver's next regularly scheduled duty period but not less than 24 hours after the test was administered. Further employment actions up to and including termination may be instigated in accordance with the Drug and Free Workplace Act of 1988 (P.L. 101-226) and other state and federal laws.

Rehabilitation

An employer shall provide for the identification and opportunity for treatment of covered employees who are determined to have used, in violation of federal law or regulations, alcohol or drugs. This information shall include the names, addresses and telephone numbers of substance abuse professionals and counseling and treatment programs.

Employee Records

Employees' alcohol and drug test results and records shall be maintained in strict confidentiality and released only in accordance with law. Upon written request, a driver shall receive copies of any records pertaining to his or her use of alcohol or drugs, including any records pertaining to his or her tests. Records shall be made available to a subsequent employer or other identified persons only as expressly requested in writing by the driver. Test records shall be maintained with the separate medical files of each employee.

District Records and Reports

The district shall maintain records of its alcohol and drug prevention programs as required by federal law in 49 C.F.R. 382.401.

Notification

Each driver shall receive educational materials that explain the requirements of the Code of Federal Regulations Title 49, Part 382, together with a copy of the district's policy. The program coordinator shall ensure that all covered employees receive written materials explaining the district's drug and alcohol misuse prevention program requirements including:

1. The identity of the program coordinator, a contact person knowledgeable about the materials, policy, administrative regulations and the Omnibus Act;
2. The categories of employees covered;
3. Sufficient information about the safety-sensitive functions performed by drivers to make clear what period of the work day the driver is required to comply with Part 382;
4. Specific information concerning prohibited conduct;
5. The circumstances under which employees will be tested;
6. Procedures used in the testing process;
7. The requirement that a driver submit to alcohol and drug test administered in accordance with federal law;
8. An explanation of what constitutes a refusal to submit to a drug and/or alcohol test;
9. The consequences for drivers found to have violated the drug and alcohol prohibitions of Part 382, including the requirement that the driver be removed immediately from safety-sensitive functions and the procedures for referral, evaluation and treatment;
10. The consequences for drivers found to have an alcohol concentration of 0.02 or greater, but less than 0.04; and
11. Information on the effects of drug use and alcohol misuse on personal life, health and safety in the workplace.

Drivers shall also receive information about legal requirements, district policies and disciplinary consequences related to the use of alcohol and drugs.

Employees shall sign a statement certifying that they have received the materials.

Before any driver operates a commercial motor vehicle, the district shall provide him or her with post-accident procedures that will make it possible to comply with post-accident testing requirements.

Before drug and alcohol tests are performed, the district shall inform drivers that the tests are given pursuant to the Code of Federal Regulations, Title 49, Part 382. This notice shall be provided only after the compliance date specified in law.

The district shall notify a driver of the results of a pre-employment drug test if the driver requests such results within 60 calendar days of being notified of the disposition of his or her employment application.

The district shall notify a driver of the results of random, reasonable suspicion and post accident drug tests if the test results are verified positive. The district shall also tell the driver which controlled substance(s) were verified as positive.

Job Description, Maintenance / Electrician

District maintenance / electrician will be assigned, supervised, and evaluated by the Business Manager. Certification/licensure as an electrician in the state of Nebraska is required.

Duties shall include, but will not be limited to:

1. Maintenance, repair, and installation – unless otherwise contracted - of mechanical, heating, air conditioning, and plumbing systems.
2. Maintenance, repair, and installation of electrical, data cabling, and telephonic systems in the district.
3. Minor construction projects and repair of furnishings and equipment.
4. Maintenance and repair of campus fixtures.
5. Safe care and storage of all equipment and materials related to the job assignment.
6. Snow removal.
7. Maintaining a cooperative working relationship with all personnel, students, and patrons.

Job Description – District Groundskeeper

Classification:	Classified Staff
FLSA Status:	Non-Exempt
Terms of Employment:	12 month position
Compensation:	Reviewed and established annually
Evaluation:	Completed by the Business Manager

Performance Responsibilities:

- Landscape and maintain grounds of property
- Care for established turf grass by mulching, aerating, weeding, grubbing and removing thatch
- Trim and edge around landscape beds, walkways, driveways, fencing and walls
- Order, purchase, mix and spray or spread fertilizers, herbicides, or insecticides onto turf grass, shrubs, and trees, using hand or automatic sprayers or spreaders
- Mow and edge turf grass, using power mowers and edger
- Plant seeds, bulbs, foliage, flowering plants, grass, ground covers, trees, and shrubs, and apply mulch for protection
- Attach wires from planted trees to support stakes
- Follow planned landscaping designs to determine where to lay sod, sow grass, or plant flowers and foliage
- Haul or spread topsoil, and spread straw over seeded soil to hold soil in place.
- Maintain irrigation systems, including winterizing the systems and starting them up in spring
- Prune and trim trees, shrubs, and hedges
- Rake, mulch, and compost leaves
- Water turf grass, trees, and plants, using irrigation system, portable sprinkler systems, hoses, or watering cans
- Maintain and repair tools, equipment, and structures such as fences and benches
- Provide proper upkeep of sidewalks, driveways, parking lots, planters, and other grounds features
- Remove snow from walks, driveways, and parking lots, and spread salt in those areas as necessary
- Efficiently use irrigation methods to minimize water consumption
- Care for natural turf fields, ensure the underlying soil has the required composition to allow proper drainage and to support the grasses on the fields
- Mark lines and paint natural turf fields before outdoor athletic events
- Follow all district and manufacturer-recommended safety procedures, using personal protective equipment
- Maintain and manage inventory of equipment and supplies
- Submit budget and purchase order requests for tools, equipment, materials and supplies
- Assign tasks to Assistant Grounds Keeper and supervise quality of work
- Perform all other duties as assigned by the Business Manager

Qualifications:

Educational:

- High school diploma
- Valid driver's license and good driving record
- Certification in application of fertilizers, herbicides, and insecticides

Skills:

- Ability to perform tasks including: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, and installation of mortar-less segmental concrete masonry wall units.
- Knowledge to mix and spray or spread fertilizers, herbicides, and insecticides
- Ability to operate and maintain power equipment such as mowers, tractors, twin-axle vehicles, trimmers, utility vehicles, snow blowers, chain-saws, electric clippers, sod cutters, pruning saws, and other power tools
- Ability to operate and maintain equipment such as sprayers, spreaders, shears, pruning saws, sprinkler systems, shovels, rakes, saws, hedge and brush trimmers, and axes
- Work cooperatively with administration, district maintenance and custodial staff

Working Conditions:

- The usual and customary methods of performing the job's functions require the following physical demands:
 - Primarily work in the outdoor physical environment year round
 - Walking, standing, stooping, bending, lifting and kneeling
 - Climbing ladders and/or scaffolding
 - Lift and carry up to fifty pounds without assistance
 - Travel between district building campuses

Job Description – District Assistant Groundskeeper

Classification:	Classified Staff
FLSA Status:	Non-Exempt
Terms of Employment:	12 month position
Compensation:	Reviewed and established annually
Evaluation:	Completed by the Business Manager

Performance Responsibilities:

- Landscape and maintain grounds of property
- Mow turf grass using riding lawn mowers or hand operated mowers.
- Perform grounds maintenance duties
- Trim and edge around landscape beds, walkways, driveways, fencing and walls
- Plant, fertilize, prune shrubs, bushes and trees to shape and improve their growth
- Mix and spray or spread fertilizers, herbicides, or insecticides onto turf grass, shrubs, and trees, using hand or automatic sprayers or spreaders
- Follow all district and manufacturer-recommended safety procedures, using personal protective equipment
- Operate irrigation or sprinkler systems to water turf grass, shrubs, and trees
- Light repair of fences, gates, landscaping walls, and walkways using appropriate carpentry and masonry tools

- Complete minor maintenance and repairs of tools and power equipment
- Clean and maintain grounds through removing debris
- Assist to paint natural turf fields and mark lines before outdoor athletic events
- Remove snow from walks, driveways, and parking lots

Qualifications:

Educational:

- High school diploma
- Valid driver's license and good driving record

Skills:

- Ability to perform tasks including: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, and installation of mortar-less segmental concrete masonry wall units.
- Knowledge to mix and spray or spread fertilizers, herbicides, and insecticides
- Ability to operate and maintain power equipment such as mowers, tractors, twin-axle vehicles, trimmers, utility vehicles, snow blowers, chain-saws, electric clippers, sod cutters, pruning saws, and other power tools
- Ability to operate and maintain equipment such as sprayers, spreaders, shears, pruning saws, sprinkler systems, shovels, rakes, saws, hedge and brush trimmers, and axes
- Work cooperatively with administration, district maintenance and custodial staff

Working Conditions:

- The usual and customary methods of performing the job's functions require the following physical demands:
 - Primarily work in the outdoor physical environment year round
 - Walking, standing, stooping, bending, lifting and kneeling
 - Climbing ladders and/or scaffolding
 - Lift and carry up to fifty pounds without assistance
 - Travel between district building campuses

<u>Name</u>	<u>From</u>	<u>To</u>
Caitlin Bell	7 BA + 18	8 MA
Tara Bohaboj	12 MA + 27	13 MA + 36
Cass Didier	11 MA	11 MA + 9
Eric Dolezal	11 MA	11 MA + 9
Shawn Ekwall	11 MA	11 MA + 9
Hailey Harp	3 MA	4 MA + 18
Erin Keithley	4 + 9	5 BA + 27
Michaela Lanik	7 BA + 27	8 MA
Erika Last	6 BA + 18	7 MA
Courtney Lucas	4 BA	5 BA + 18
Heather Manning	11 MA + 18	12 MA + 27
Reed Manstedt	9 MA + 9	10 MA + 18
Nicole McIntire	11 MA + 9	11 MA + 18
Mindy Obbink	11 MA + 18	12 MA + 27
Creighton Pearse	6 BA + 9	7 BA + 18
Hunter Smith	1 BA	2 BA + 9
Jacklyn Ruhter - Engelhardt	11 MA + 27	12 MA + 36
Sydney Schroeder	5 MA	6 MA + 9
Staci Schulz	8 MA	9 MA + 9
Tricia Sabin	9 MA + 18	10 MA + 36
Kelly Verkamp	12 MA + 27	13 MA + 36
Molly Vodicka	9 MA + 27	10 MA + 36
John Wheeler	6 BA + 9	7 BA + 27
Jill Young	11 MA + 18	12 MA + 27



NASB Monthly Update for Board Meeting Agenda Item

October 2022

Monthly Agenda Video Updates

<http://members.nasbonline.org/index.php/news-resources/videos>



State Conference Registration is OPEN

<http://members.nasbonline.org/index.php/state-education-conference>

CALL FOR PHOTOS ...

Like past years, in preparation for State Conference, we will be putting together some projects which we would like to include photos from each of your districts. Anything you'd be willing to share would be appreciated!

- Day to day, School spirit, Classrooms in action, Board Members posed or in action during a meeting, Hallways, etc ...

Let us know if you have any questions, we always appreciate the help and items you all have shared with us in the past!!! Email your pics to mbelka@NASBonline.org

Latest 'Board Notes' – Monthly Newsletters

(www.NASBonline.org - News & Resources - Board Notes)

- *Get to Know Your Candidates*
- ***Your 2022 Advocacy Handout for The Delegate Assembly Is Now Posted!***
- *At The Board Table*
- *Searching For the Right Fit*
- *State Education Conference Update: Seeking Moderators & Students*
- *Teacher/Administrator Negotiations Made Easy*
- *NASB Wraps Up Nine Area Membership Meetings Across Nebraska*
- *... And Much More!*

YOUR 2022 ADVOCACY HANDOUT IS NOW POSTED

In Preparation for the 2022 Delegate Assembly

The NASB Advocacy Handout of proposed changes to the bylaws, standing positions and legislative resolutions for your review prior to the 2022 Delegate Assembly is now posted at the NASB website. To better prepare you and your board's voting representative for the Delegate Assembly, please download, review, and bring this Handout with you to Omaha.

<http://members.nasbonline.org/index.php/advocacy-handbook>

This year's Delegate Assembly will take place Friday, November 18, at 8:00 AM, in conjunction with the State Education Conference, at the CHI Health Center - downtown Omaha.

All items within the Advocacy Handout will be considered by this Assembly.

If you haven't already, each board should select one board member to represent the district or ESU as the voting delegate, although multiple members from each board may attend.

As a school board member, this is YOUR chance to be heard and help craft the 2023 legislative and leadership initiatives for NASB.



“NASB Update – Annual Board Calendar Summary”

View the full detailed calendar at: <http://members.nasbonline.org/index.php/resources>

(www.NASBOnline.org – Board Leadership – Resources)

As a board, some items you should doing, or have on the monthly agenda include:

MISSION, VISION & GOALS

- Strategic Plan Update; District Goals Update

POLICY GOVERNANCE

- Review, update, and adopt policy

ACCOUNTABILITY & STUDENT ACHIEVEMENT

- Review Statewide Assessment Results
- District Assurance Statement. On or before Nov 1, the school district must submit their Rule 10 Accreditation Assurance Statement to NDE. The statement must be signed either by the superintendent and/or a member of the governing board. The Assurance Statement should be presented to the board for review once complete.
- ESU Assurance Statement. On or before Nov 1, the ESU must submit their Rule 84 Assurance Statement to NDE. This rule is intended to support educational service units in effectively and efficiently supporting school systems in this state and to establish the minimum level of performance for accreditation of the Nebraska education service units.

- Fall Membership Report. On or before Nov 1, the superintendent of each school district shall submit to the Commissioner of Education a report described as the annual financial report showing (i) the amount of money received from all sources during the year and the amount of money expended by the school district during the year, (ii) the amount of bonded indebtedness, (iii) such other information as shall be necessary to fulfill the requirements of TEEOSA and section 79-1114, and (iv) such other information as the Commissioner of Education directs. § 79-528
- Fall Membership Report (Failure to meet deadline). If a school district fails to submit the fall membership report by Nov 1, the commissioner shall, after notice to the district and an opportunity to be heard, direct that any state aid granted pursuant to TEEOSA be withheld until such time as the report is received by the department. In addition, the commissioner shall direct the county treasurer to withhold all school money belonging to the school district until such time as the commissioner notifies the county treasurer of receipt of such report. The county treasurer shall withhold such money. § 79-528

ADVOCACY

- Appoint Local Board NASB Delegate Assembly Representative

DISTRICT/ESU RESOURCES (BUDGET)

- Superintendent file Financial Report. On or before Nov 1, all superintendents must submit to the Commissioner of Education, an Annual Financial Report. § 79-528
- Authorize School District Audit. On or before Nov 5, a copy of the Audit Report shall be filed with the Commissioner of Education and Auditor of Public Accounts. Annually, the school district shall authorize the examination of all financial records. The audit is to be conducted by a public accountant or by a certified public accountant. § 79-1089
- Collective Bargaining. On or before Nov 1, negotiations shall begin. No fewer than four negotiations meetings between the certificated and instructional employees' collective-bargaining agent and the board's bargaining agent. § 48-818.01

REPORTS

- Board Committees; Superintendent; Administrators;
- Educational Service Unit Yearly Report. On or before Nov 1, each ESU is required to publish a Report of Yearly Activities of the ESU Board. The report shall include the amount of revenue received and expenditures itemized by categories. This publication shall be for one time in a newspaper of general circulation distributed in each county in the educational service unit. A copy of the report shall be distributed to each member school district. § 79-1228
- Review Annual Emergency Safety Plan as filed with the State School Security Director. § 79-2,144

BOARD LEADERSHIP DEVELOPMENT

- Review and discuss Board Governance Standard VII. Board Operations
- NASB Area Membership Meetings
- NASB Facilities & Construction

FOUNDATION FILING FORMS

- School Board will Review the Annual Foundation Board Filing Forms: Original tax deadline for exempt organizations (Form 990): On or before May 15, 2022. Note: May 15 is a Sunday, 2022 deadline will be the next business day, Monday, May 16, 2022. Extension tax deadline for exempt organizations: November 15, 2022 (must complete IRS Form 8868 Application for Automatic Extension of Time to File an Exempt Organization Return. Foundation Boards – Schedule A (Form 990 or 990-EZ), Public Charity Status and Public Support. Form 990 is not complete without fully completing Parts I through XI and a proper signature in Part II, Signature Block. An officer of the organization must sign the return. This signature must come from the Superintendent if the foundation does not have a designated tax officer. Schedule B

Parts I and II must also be completed if contributions totaling \$5,000 or more (in money or property) were recognized from any one contributor.

NASB's Video Resources:

<http://members.nasbonline.org/index.php/news-resources/videos>

(www.NASBonline.org – News & Resources – Videos)

Legal Resources, NASB's Live & Learn Series, Member Zoom's, Q&A's with the Governor and Commissioner Blomstedt, EHA Updates, Advocacy breakdowns, Monthly Board Agendas, and MUCH more!

Networking & Events ... Register Now

<http://members.nasbonline.org/index.php/events>

(www.NASBonline.org – Events)

All Dates & Locations Tentative & Subject to Change

Labor Relations Conference

October 5-6 – Lincoln

2022 NASB Board Candidate Webinars

Wednesday, October 5 at 12:00 PM to 1:00 PM CT / 7:00 PM to 8:30 PM CT

NASB Member Virtual w/ Gubernatorial Candidates Blood & Pillen

October 17 - 12:00 to 1:00 PM CT – Details to come

State Education Conference

<http://members.nasbonline.org/index.php/state-education-conference>

November 16-18 – Omaha

**Sparg Open House ... Tuesday, November 15th – 7:00 to 11:00 PM*

New Board Member Workshops

<http://members.nasbonline.org/index.php/new-board-member-workshops>

December 5 – Gering

December 6 – North Platte

December 7 – Kearney

December 8 – York

December 13 – La Vista

December 14 - Norfolk

NASB Member Virtuals

<http://members.nasbonline.org/index.php/nasb-member-virtuals>

(www.NASBonline.org – Events – NASB Member Virtuals)

- **MARK YOUR CALENDARS**

- **Gubernatorial Candidates Blood & Pillen**

October 17 - 12:00 to 1:00 PM CT – Details to come

- **Previous Member Virtuals Available to Watch Include:**

- 2022 Legislative Recap & Look Ahead
- Tough Times & Tough Meetings: The Board’s Role in Navigating Hot Button Issues
- NASB Member Virtuals w/ Commissioner Blomstedt & Dr. Jeffrey Gold of UNMC, Bryce Wilson of NDE on Cares Act Funds Q&A for School Boards, and More ...

Advocacy

<http://members.nasbonline.org/index.php/government-relations>

(www.NASBonline.org – Government Relations)

2022 Legislative Candidate Questionnaires

<http://members.nasbonline.org/index.php/2022-legislative-candidate-questionnaire>

Now on the NASB GR Page ...

LB 644 - THE POSTCARD BILL - WHAT YOU NEED TO KNOW

<http://members.nasbonline.org/index.php/government-relations>

Upcoming Legislative Meet & Greets ... Join Us!

MEET & GREET W/ DISTRICT 16 LEGISLATIVE CANDIDATE PETERSEN

OCTOBER 7 - BLAIR - 11:30 AM

RSVP to mbelka@NASBonline.org

Previous Legislative Meet & Greets include:

District 42 Legislative Candidate Jacobson - North Platte

District 44 Legislative Candidate Ibach - Lexington

District 34 Legislative Candidate Lippincott - Central City

District 36 Legislative Candidate Holdcroft - Springfield

District 24 Legislative Candidate Hughes - York

District 36 Legislative Candidate Lauritsen - Papillion

District 48 Legislative Candidate Lease II - Scottsbluff

District 40 Legislative Candidate DeKay - Plainview

District 18 Legislative Candidate Young - Elkhorn

District 24 Legislative Candidate Hotovy - Stromsburg

District 48 Legislative Candidate Hardin - Scottsbluff

All Dates & Locations Tentative & Subject to Change

Follow NASB on twitter at www.twitter.com/NASBonline using the hashtag #liveNASB

and on Facebook at www.facebook.com/NASBonline

Watch all of the NASB videos at <http://members.nasbonline.org/index.php/news-resources/videos>

(www.NASBonline.org – News & Resources – Videos)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for “This Month In ...” To access the latest newsletter, click here:
<http://members.nasbonline.org/index.php/news-resources/board-notes>
(www.NASBonline.org - News & Resources - Board Notes)