

## **AGENDA**

### **School District #145 - Waverly Public Schools**

#### 1. OPENING OF THE MEETING

1. Public Hearing-Student Fees Policy

2. Public Hearing-Parent Involvement Policy

3. Public Hearing-Anti-Bullying Policy

4. Call to Order

5. Open Meetings Act

6. Publication of Meeting

7. Roll Call

8. Pledge of Allegiance

2. APPROVAL OF AGENDA

1. Approve Agenda

2. Approval of the agenda for the meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

- 3.

### 3. REPORTS

1. Building / District Administrators

2. Superintendent

3. Board Reports

#### 4. RECOGNITION OF VISITORS / OPEN FORUM

#### 5. ACTION ITEMS

##### 1. Consent Agenda

2. Approval of the consent agenda Passed with a motion by Board Member #1 and a second by Board Member #2.

3.

##### 1. Meeting Minutes

##### 2. Staff Resignations / Terminations

3. Staff Hires / Reassignments

4. Extra-Duty Assignments

5. Fund Balances

6. Fund Claims

7. Acceptance of Donations

4. First Reading of Board Policies

5. Approve first reading of board policies 1260, 6300, 6320, 5033, 6830, 5028, 5010, 5104, 5103, 5305, 6760, 8130, 3060, 3131, 4030, 5001 and 5012 Passed with a motion by Board Member #1 and a second by Board Member #2.

6.

7. Review Board Policies

8. Review board policy 1315 Passed with a motion by Board Member #1 and a second by Board Member #2.

9.

10. Tuition Rate for Non-Resident Students

11. Set the 2019 - 2020 non - resident student tuition rate at \$11,060.06 Passed with a motion by Board Member #1 and a second by Board Member #2.

12.

13. District Facility Rental Rates

14. Approve keeping facility rental rates for 2019-2020 the same as the rates were for 2018-2019 Passed with a motion by Board Member #1 and a second by Board Member #2.

15.

16. Cross Town Transportation

17. Set the 2019 - 2020 Cross - Town Transportation Fee, payable annually at the District Office, at \$85.00 per individual student or \$110 per family Passed with a motion by Board Member #1 and a second by Board Member #2.

18.

19. Extra Duty Movement

20. Approve additional staffing and category movement of selected extra duty assignments from attached report Passed with a motion by Board Member #1 and a second by Board Member #2.

21.

22. Set Food Prices for 2019-20

23. Approve the 2019 - 2020 breakfast / hot lunch prices Passed with a motion by Board Member #1 and a second by Board Member #2.

24.

25. Daily Sub Pay Rate Increase

26. Approve recommended daily sub rate pay for 2019-20 as \$130 per day for the first 9 days; \$140 per day between days 10 and 19; \$196 per day for long term substitute  
Passed with a motion by Board Member #1 and a second by Board Member #2.

27.

28. Reaffirm Board Policies 1235, 5011, 5033

29. Reaffirm Board Policies 1235 Parental Involvement; 5011 Anti - Bullying; and 5003 Student Fees Passed with a motion by Board Member #1 and a second by Board Member #2.

30.

31. Purchase Small Vehicles

32. Authorize Administration to purchase three (3) Ford nine passenger vans or two (2) Chevrolet Suburbans at State contract prices in an amount not to exceed \$95,000 in total Passed with a motion by Board Member #1 and a second by Board Member #2.

33.

6. Discussion Items

1. Stadium Improvement Fundraising Project

2. NCSA Federal Education Update

3. NASB July Update

7. Convene Closed Session

1. Convene Closed Session

1. Restate Closed Session Reason

8. Reconvene to Open Session

1. Reconvene Open Session

2. To reconvene in open session Passed with a motion by Board Member #1 and a second by Board Member #2.

- 3.

9. Upcoming Board Activities

1. Committee Meetings

2. Board Meetings

3. Board Training/Development

10. Adjournment

11. For Your Information

# Meeting Notice

## Notice of Regular Meeting School District 145 (aka Waverly Public Schools)

The School District 145-Waverly Board of Education will convene public hearings at 7:00 p.m. at Monday, July 1st, 2019 in the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska. The public hearing will be convened for the purpose of hearing support, opposition, criticism, suggestions, or observations of patrons relating to the Parental Involvement Policy, Student Fees Policy and Anti-Bullying Policy.

The School District 145-Waverly Board of Education will convene in regular session immediately following the public hearings on Monday, July 1st, 2019 at 7:00 p.m. in the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska.

The agenda for this meeting, which shall be kept continually current, shall be readily available for public inspection at the School District 145-Waverly Central Office, located at 14511 Heywood Street, Waverly, Nebraska.

Posted this 24<sup>th</sup> day of June, 2019.



Cory Worrell  
Superintendent

## TRANSPORTATION REPORT 2018-2019

By Carleen Dowding, Transportation Director

In 2018-2019, School District #145 was in session 175 days, which was 5 days more than last year. We had 9 morning routes and 10 afternoon routes. Regular routes travelled 889 miles each day, totaling 155, 575 for the year. Two evening activity routes ran with one going north and west and the other going south and east. They added an additional 7,560 miles. As much as possible, crosstown and other developments' service was incorporated into bus routes as they came into and went out of Waverly to provide for efficiency. Total added yearly mileage for this was 2,625 miles.

In addition, it took 8 routes to provide the service for our special needs students. In order to achieve this, the following mileages were tallied: buses, 18,391; SUV's, 31,695; van, 5,943; and cars, 19,709 for a total of 75,738 miles. A year ago, the special needs transportation was 82,067, with 6,329 miles more on cars than this year due mainly to a twice daily trip to Omaha for services not needed this year. The grand total for both general and special needs transportation for 2018-2019 was 241,498. Last year that total was 243,697. This was 2,199 miles less this year even with 5 more days.

Activity trips for athletic and other competitions totaled 65,907 miles, compared to 54,947 in the previous year. Field trip miles for this year was 6,461, with last year being 7,127 miles. The total this year for both was 72,368 compared to 62,074 last year. The increase was 10,294 miles. This can be attributed to several factors. One was the addition of the Unified Bowling Team, which meant all practices and games away, and the Unified Track Team, with their games away. Another is further distances to some new venues for competitions. Also, the band trip was this year. Mostly, however, it was due to the successfulness of our teams, with practically all of them reaching state or at least district finals extending seasons with more games played.

The grand total for 2018-2019 for both regular routes and activity and field trips is 313,866. This is 8,095 more than last year.

The "Nebraska Cattleman" June/July, 2019 magazine stated, "For Nebraska, September through February was the fifth wettest fall-winter in 124 years of records." With our district covering 304 square miles, there were several extremely difficult roads to maneuver on many days. I would like to compliment our drivers for never getting stuck on the muddy roads. We had only one bus get stuck in the middle of the road in a snow drift. I believe this speaks highly of the talents and skills of our transportation staff.

**Public Input to the Board**

It is the policy of the Board of Education to provide for and encourage input from its various constituents in an appropriate and orderly fashion at regularly scheduled Board of Education meetings. The board is open to and encourages input on school issues from the public. The board would prefer that individuals or groups with school related concerns first attempt to resolve those concerns through established administrative channels.

1. Matters concerning an individual school shall be discussed first with the respective building administrator of the school.
2. If the matter is not resolved satisfactorily at the school level, it may then be brought to the Superintendent.
3. If the matter is not resolved satisfactorily at the Superintendent's level, it may then be brought before the board of education by:
  - a. Addressing the matter during Open Forum at a regular, monthly board meeting; individual presentations should be no longer than three (3) minutes and the total allotted Open Forum agenda time will be a maximum of thirty (30) minutes.
  - b. Requesting a formal agenda item by contacting the superintendent or board president on or before the Thursday prior to the regular, monthly meeting which, unless otherwise announced, will be on the first Monday of every month.
  - c. Submitting the matter in writing, said documentation can either be presented at the regular meeting or appended to the agenda, if received in the superintendent's office on the designated Thursday.
4. A response will be provided once the board has the opportunity to inquire about the matter. Possible board responses when appropriate may include, but are not limited to: directing the superintendent to address the matter; tabling for further study; appointing a temporary board committee to study and/or resolve the matter; scheduling a special meeting to hear the matter; or not taking action. Public input to the board is heard during Open Forum. Matters brought to the board in this fashion will be taken under advisement and not acted upon at that time.

**Note: The chair will not allow complaints about individuals. There are appropriate channels to address such matters. Because of the potential of introducing bias into board hearings on termination cases, complaints on individual employees will be received by the board only through the Superintendent of schools.**

Policy Adopted: 04/10/78  
 Policy Revised: 03/07/88  
 Policy Revised: 01/02/06  
 Policy Revised: 11/03/08

SCHOOL DISTRICT 145  
 WAVERLY, NEBRASKA

## Board of Education Regular Meeting

Monday, June 3, 2019 7:00 PM Central

Central Office Building  
14511 Heywood  
Waverly, NE 68462-0426

Scott Claycomb: Present

Andy Grosshans: Present

Robin Kappler: Present

Chad Kendall: Present

Cheryl Landon: Present

Jessica Zuniga: Present

Present: 6.

### 1. OPENING OF THE MEETING

#### 1.1. Call to Order

The regular meeting of the School District 145 Board of Education was called to order on Monday, June 3, 2019 at 7:00 P.M., at the Central Office Board Room, 14511 Heywood Street, Waverly, Nebraska.

#### 1.2. Open Meetings Act

**COPY OF OPEN MEETINGS ACT:** The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the wall of the meeting room.

#### 1.3. Publication of Meeting

Notice of the meeting was given in advance by posting in accordance with the Board of Education approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the posted notice and a current copy of the agenda was maintained as stated in the posted notice.

#### 1.4. Roll Call

Board Members present for Roll Call are Scott Claycomb, Andy Grosshans, Robin Kappler, Chad Kendall, Cheryl Landon, and Jessica Zuniga.

#### 1.5. Pledge of Allegiance

### 2. APPROVAL OF AGENDA

#### 2.1. Approve Agenda

Approval of the agenda for the meeting passed with a motion by Chad Kendall and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 3. REPORTS

#### 3.1. Building / District Administrators

Teammates to present and give an update

Mr. Brad McMillan - Activity Director at Waverly High School will present on the year in activities and answer any questions you might have. Attached is his end-of-the year report.

#### 3.2. Superintendent

Eastern Midlands Conference Information regarding Nebraska City and Plattsmouth

Personnel - Teaching positions and Director of Learning

Administrator Retreat June 6th and 7th

- Perry Law Firm out for one of the mornings

- New Director of Learning will be out 1/2 day on the 6th and a full day on the 7th

Summer School Dates: July 8th - 26th at Hamlow and Eagle

Extended Summer School (SPED) - Will be held throughout the summer at Eagle, Hamlow, WIS and WMS

Riley Addition access to North 140th Street

Waverly High School north entrance drive

#### 3.3. Board Reports

Policy Committee

Building, Grounds, Transportation Committee

Planning and Development Committee

Performance and Assessment and Americanism Committee

Board Trainings/Activity/Events

### 4. RECOGNITION OF VISITORS / OPEN FORUM

The regular board meeting agenda provides for citizens to present information or to express opinions to the board through public comment.

## 5. ACTION ITEMS

### 5.1. Consent Agenda

Approval of the consent agenda passed with a motion by Jessica Zuniga and a second by Cheryl Landon. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.1.1. Meeting Minutes

Approved the Board of Education Regular Meeting Minutes from May 6, 2019.

#### 5.1.2. Staff Resignations / Terminations

Vicki Fehringer, 8th Grade Volleyball Coach, Waverly Middle School, resignation effective at the end of the 2018 - 2019 school year.

Bill Norris, Girl's Tennis Coach, Waverly High School, resignation effective at the end of the 2018 - 2019 school year.

Carla Baer, Bus Driver, Transportation, resignation effective April 5, 2019.

Elliott Crouch, Assistant Tennis Coach, Waverly High School, resignation effective at the end of the 2018 - 2019 school year.

Beki Maahs, Activities Secretary, Waverly High School, resignation effective July 31, 2019.

Keith Dirks, Night Custodian, Hamlow Elementary, resignation effective June 7, 2019.

#### 5.1.3. Staff Hires / Reassignments

Kerigan Ohl, First Grade Teacher, Hamlow Elementary, replacement for Jenny Wyatt, Step 1, BA.

Richard Dillon, Bus Driver, Transportation, replacement for James Duff, 2.25 hrs. per day, \$18.00 / hr., effective date 5/14/19.

#### 5.1.4. Extra-Duty Assignments

Reed Manstedt, Weight Lifting, Waverly High School, Split 1/2 with Brian Benson, Category IV, Level 1, replacement for Tim Williams.

Reed Manstedt, Weight Lifting - Summer, Waverly High School, Category IV, Level IV, replacement for Tim Williams.

Michael Ziola, Head Boys Soccer Coach, Waverly High School, Category VII, Level I, replacement for Tim Williams.

Brian Benson, Head Track Coach, Waverly High School, Category VIII, Level I, replacement for Ken Adkisson.

#### 5.1.5. Fund Balances

Fund Balances as of May 29, 2019:

General Fund = \$9,599,875.80

Special Building Fund = \$964,806.97

Bond 2016 (Debt) = \$263,299.31

Bond 2015 (Debt) = \$389,124.64

Bond 2010 (Debt) = \$535,455.21

Bond 2008 (Debt) = \$209,245.78

Bond 2015 / 2016 Construction Proceeds = \$503,832.26

Bond 2011 A / B K - 8 (Debt) = \$668,726.67

Bond 2011 C 9 - 12 (Debt) = \$410,840.41

Hot Lunch = \$376,711.23

2003 QCPUF = \$7,790.69

2010 QCPUF = \$55,005.19

2012 QCPUF = \$119,096.94

2013 QCPUF = \$262,710.35

Depreciation Fund = \$464,529.62

#### 5.1.6. Fund Claims

Fund Claims for June 3, 2019:

Payroll, Imprest, and General Fund Claims = \$1,714,517.40

Special Building Fund Claims = \$42,859.60

Bond 2015 / 2016 Construction Proceeds Claims = \$4,442.50

#### 5.1.7. Acceptance of Donations

#### 5.2. Agreement with the Lancaster County Sheriff's Office on School Resource Officer

Approve three year inter-local agreement with the Lancaster County Sheriff's office to provide a School Resource Officer to our district at a first year cost to the district of \$32,933 with an additional 2.5% added in the second and third year of the agreement passed with a motion by Scott Claycomb and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.3. Out of State Cross Country Team Trip

Approve the Cross Country Team to travel to Estes Park, Colorado to train from June 20th through June 23rd passed with a motion by Scott Claycomb and a second by Cheryl Landon. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.4. Second Reading of Board Policies

Approve second reading of Board Policies 1201, 1203 and 1050 passed with a motion by Cheryl Landon and a second by Chad Kendall. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.5. Remove Policy 1210 - Public Access to School Records - Examination, Making Memoranda and Copying

Approve removal of Board Policy 1210 passed with a motion by Robin Kappler and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.6. Review Board Policies

Approve review of Board Policies 1311, 1314, 1320, 1400, 1410, 1411, 1420 and 1500 passed with a motion by Jessica Zuniga and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.7. Additional Music Director for Waverly Drama Department Proposal

Approve adding an additional Music Director Position for the annual Waverly High School Musical production passed with a motion by Jessica Zuniga and a second by Chad Kendall. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 5.8. Interim Eagle Elementary School Principal

Approve the hiring of Sarah Williams as the Interim Eagle Elementary School Principal, for the period on or about September 30th, 2019 and ending on or about December 6th, 2019 at a salary of \$17,290 passed with a motion by Jessica Zuniga and a second by Cheryl Landon. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

#### 5.9. Eagle Elementary School Interim Principal Resignation

Accept the resignation of Sarah Williams, Eagle Elementary School Interim Principal, effective on or about December 6th, 2019 passed with a motion by Chad Kendall and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.10. Set Administrative Salaries for the 2019 - 2020 School Year

Set the administrator salaries for 2019 - 2020 as follows: Megan Flohr, \$92,528; Michelle Rezek \$93,764; Craig Patzel \$98,359; Ross Ricenbaw \$105,690; George Schere \$87,058; Adam Bauman \$87,528; Carleen Dowding \$58,589; Brad McMillan \$92,561; Delanie McMillan \$101,827; Robin Hoffman \$109,683; and Phillip Steffen \$61,598 passed with a motion by Jessica Zuniga and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.11. Set Classified Staff Salaries for 2019 - 2020

Approve a 3% classified staff hourly rate increase and comparability adjustments for employees in certain job classifications, at an approximate cost of \$149,000, for the 2019 - 2020 fiscal year passed with a motion by Cheryl Landon and a second by Jessica Zuniga. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.12. Approve Classified Staff Salary Schedule

Approve Classified Staff Salary Schedule with updated minimum and maximum hourly rates for 2019 - 2020 passed with a motion by Scott Claycomb and a second by Jessica Zuniga. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.13. Additional Language for Classified Staff Vacation Time

Approve modifying the Classified Staff Employee Handbook, Leave Provisions, Paid Vacation, adding verbiage granting twelve month employees twenty days vacation after fifteen years passed with a motion by Robin Kappler and a second by Chad Kendall. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.14. Additional Secretary Position at Waverly Middle School and Waverly High School

Approve an additional School Secretary that would work at Waverly Middle School and Waverly High School passed with a motion by Jessica Zuniga and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.15. Additional Elementary Special Education Teacher

Approve additional Special Education Teacher for use in our elementary classrooms passed with a motion by Cheryl Landon and a second by Jessica Zuniga. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.16. Additional Kindergarten Teacher at Hamlow Elementary

Approve the hire of an additional Kindergarten Teacher at Hamlow Elementary for the 2019 - 2020 school year passed with a motion by Jessica Zuniga and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.17. Director of Learning

Approve Angela Plugge as the new Director of Learning at a salary of \$112,000 with a 225 day contract passed with a motion by Scott Claycomb and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.18. Appoint District 145 Representative for State and Federal Programs

Appoint Dr. Cory Worrell as the official School District 145 Representative for all Federal and State programs starting July 1, 2019 passed with a motion by Cheryl Landon and a second by Chad Kendall. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.19. Approve Bus Purchases

Approve the purchase of two, seventy two (72) passenger, buses from Truck Center Companies - Omaha at a cost of \$99,788 each passed with a motion by Jessica Zuniga and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea

Yea: 6, Nay: 0

#### 5.20. Lease of John Deere Lawn Mower

Approve a thirty six (36) month lease, at \$288.77 per month, for a John Deere Z9970R riding mower from Plains Equipment Group passed with a motion by Robin Kappler and a second by Scott Claycomb. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

#### 5.21. Approve Playground Bid at Eagle Elementary

Approve the Base Bid and Alternates #1 and #2 in the amount of \$408,000 from Dostals Construction Company for the Eagle Elementary School Playground Upgrades passed with a motion by Jessica Zuniga and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

### 6. Discussion Items

#### 6.1. NCSA Federal Education Update

#### 6.2. Stadium Improvements Fundraising Project

#### 6.3. Elementary Teachers Getting Paid During Their Plan Time

#### 6.4. Daily Sub Pay Rate Increase

#### 6.5. High Ability Learner Program for 2019-2020

#### 6.6. NASB June update

### 7. Convene Closed Session

#### 7.1. Convene Closed Session

Enter into closed session at 9:08 P.M. to negotiate the Superintendent's salary for 2019-2020 and a contract extension passed with a motion by Robin Kappler and a second by Cheryl Landon. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

##### 7.1.1. Restate Closed Session Reason

Restated that the reason to enter into closed session is to discuss the superintendent's salary for the 2019-20 school year and to discuss his contract.

8. Reconvene to Open Session

8.1. Reconvene Open Session

To reconvene in open session at 9:52 P.M. passed with a motion by Scott Claycomb and a second by Robin Kappler. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

9. Superintendent's Salary and Contract

Set the superintendent's salary for the 2019 - 2020 school year at \$165,500 and extend the superintendent's contract an additional year passed with a motion by Robin Kappler and a second by Jessica Zuniga. Scott Claycomb: Yea, Andy Grosshans: Yea, Robin Kappler: Yea, Chad Kendall: Yea, Cheryl Landon: Yea, Jessica Zuniga: Yea  
Yea: 6, Nay: 0

10. Upcoming Board Activities

10.1. Committee Meetings

10.2. Board Meetings

The next scheduled Regular Board of Education Meeting is Monday, July 1, 2019 at 7:00 p.m. at the Central Office in Waverly.

10.3. Board Training/Development

11. Adjournment

President Grosshans adjourned the meeting at 10:19 P.M.

12. For Your Information

The School District #145 – Board of Education reserves the right to convene a Closed Session for purposes in accordance with §84-1410(1).



Recording Secretary

\_\_\_\_\_  
Attest: Board Secretary

All

I am emailing to inform all that at the end of the legion baseball season I will be stepping down from my position as the Varsity head coach and Head Legion Baseball position.

I have enjoyed every second of my Waverly Baseball experience. I have been welcomed with open arms and have been supported from the first day that I started. You are truly awesome people to work for and work with.

At this time in my life I feel that I need to step down from my current positions.

I would like to share this information with the Waverly Players personally. So please keep this between us. I will continue to work hard for these guys and work for a summer legion state championship and improving this program.

Best,  
Coach Kyle Parker

**Fund Balances as of:**  
**June 26, 2019**

<b>Fund</b>	<b>May 29, 2019</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>June 26, 2019</b>
General	9,599,875.80	1,014,933.93	1,714,517.40	8,900,292.33
Building	964,806.97	25,151.50	47,302.10	942,656.37
Bond 2016 (Debt)	263,299.31	19,684.60	58,231.25	224,752.66
Bond 2015 (Debt)	389,124.64	29,495.36	103,523.75	315,096.25
Bond 2010 (Debt)	535,455.21	12,023.19	3,572.50	543,905.90
Bond 2008 (Debt)	209,245.78	23.03	-	209,268.81
Bond 15 Construction	503,832.26	909.30	13,673.76	491,067.80
Bond 11 A/B K-8 Debt	668,726.67	22,652.67	43,437.50	647,941.84
Bond 11 C 9-12 Debt	410,840.41	19,939.30	8,875.00	421,904.71
Hot Lunch	376,711.23	27,755.04	76,167.73	328,298.54
2003 QCPUF	7,790.69	0.78	-	7,791.47
2010 QCPUF	55,005.19	2,137.47	1,485.00	55,657.66
2012 QCPUF	119,096.94	5,679.67	6,387.50	118,389.11
2013 QCPUF	262,710.35	12,915.27	17,340.00	258,285.62
Depreciation	464,529.62	51.23	-	464,580.85
<b>Total</b>	<b>14,831,051.07</b>	<b>1,193,352.34</b>	<b>2,094,513.49</b>	<b>13,929,889.92</b>

Account Number		Current Budget	Expended During Month	Expenditures to Date	% of Budget
01	<b>GENERAL FUND</b>				
1100	REGULAR INSTRUCTION	\$10,347,046.00	\$805,407.32	\$8,054,940.75	77.85
1200	SPED INSTRUCTIONAL PROGRAMS - SCHOOLS	\$3,053,376.00	\$227,176.08	\$2,325,181.83	75.90
1227	HOMEBOUND INSTRUCTION	\$0.00	\$0.00	\$0.00	0.00
1321	DISTRICT MATH	\$0.00	\$0.00	\$0.00	0.00
1440	DIVERSIFIED OCCUPATIONS	\$0.00	\$0.00	\$0.00	0.00
2120	GUIDANCE SERVICES	\$555,643.00	\$44,309.33	\$447,830.16	80.60
2130	HEALTH SERVICES	\$182,629.00	\$14,100.90	\$132,853.73	72.75
2141	PSYCHOLOGICAL SERVICES	\$106,510.00	\$9,021.74	\$90,192.09	84.68
2151	SPEECH PATHOLOGY	\$191,719.00	\$15,593.37	\$161,140.88	84.05
2161	OCCUPATIONAL THERAPY	\$7,900.00	\$82.95	\$1,897.35	24.02
2181	VISUALLY IMPAIRED/VISION SERVICES	\$3,600.00	\$0.00	\$2,249.06	62.47
2190	SCHOOL ACTIVITIES/ATHLETICS	\$482,696.00	\$72,083.12	\$435,846.25	90.29
2212	INSTRUCTION AND CURRICULUM DEVELOPMENT	\$456,813.00	\$23,038.43	\$209,496.51	45.86
2213	INSTRUCTIONAL STAFF TRAINING	\$31,300.00	\$269.00	\$6,819.27	21.79
2220	LIBRARY/MEDIA SERVICES	\$379,050.00	\$28,092.63	\$300,213.55	79.20
2230	TECHNOLOGY	\$542,142.00	\$51,334.44	\$583,538.86	107.64
2310	BOARD OF EDUCATION	\$134,104.00	\$1,706.16	\$99,781.10	74.41
2320	OFFICE OF SUPERINTENDENT	\$560,452.00	\$28,529.44	\$308,502.81	55.05
2330	DISTRICT LEGAL SERVICES	\$40,000.00	\$1,125.00	\$11,412.98	28.53
2410	OFFICE OF THE PRINCIPAL	\$1,253,167.00	\$86,776.31	\$999,480.26	79.76
2510	SUPPORT SERVICES/BUSINESS	\$285,951.00	\$4,543.28	\$187,241.58	65.48
2610	OPERATION OF BUILDINGS	\$1,592,480.00	\$110,666.87	\$1,076,236.22	67.58
2620	MAINTENANCE OF BUILDINGS	\$1,623,532.00	\$46,377.34	\$724,707.89	44.64
2630	CARE AND UPKEEP OF GROUNDS	\$284,972.00	\$12,597.07	\$122,988.34	43.16
2710	TRANSPORTATION-REG	\$984,554.00	\$63,076.80	\$509,085.47	51.71
2712	TRANSPORTATION-SPED SCHOOL AGE	\$185,005.00	\$9,898.48	\$94,334.24	50.99
3400	GRANTS FROM CORPORATIONS/ OTHER INTERESTS	\$5,500.00	\$2,504.76	\$10,998.35	199.97
3535	HIGH ABILITY LEARNER	\$25,930.00	\$5,343.27	\$44,486.18	171.56
3540	STATE EARLY CHILDHOOD	\$91,544.00	\$620.37	\$7,821.88	8.54
3575	NEBRASKA INNOVATION GRANT	\$43,830.00	\$0.00	\$0.00	0.00
4400	SPED CONTRACTED SRVS PRESCHOOL	\$0.00	\$0.00	\$0.00	0.00
4401	PRESCHOOL SPED	\$0.00	\$0.00	\$0.00	0.00
4416	CENTER BASED SPEECH-SPED	\$0.00	\$0.00	\$0.00	0.00
4581	EDUCATION JOBS-NON-SPED EDUCATION	\$0.00	\$0.00	\$0.00	0.00
4590	ARRA NON-SPECIAL ED. INSTRUCTIONAL PRGM	\$0.00	\$0.00	\$0.00	0.00
4592	ARRA LEP INSTRUCTIONAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
4593	ARRA POVERTY PROGRAM	\$0.00	\$0.00	\$0.00	0.00
4610	ARRA IDEA PART B ENROLLMENT/POVERTY	\$0.00	\$0.00	\$0.00	0.00
4630	ARRA IDEA PRESCHOOL ENROLLMENT/POVERTY	\$0.00	\$0.00	\$0.00	0.00
4810	ARRA ESEA TITLE I PART A	\$0.00	\$0.00	\$0.00	0.00
4900	EESA CHAPTER II SECONDARY	\$0.00	\$0.00	\$0.00	0.00
4950	REFUGEE CHILDREN	\$0.00	\$0.00	\$0.00	0.00
4991	ESEA TITLE II-PART A	\$0.00	\$0.00	\$0.00	0.00
4992	ESEA TITLE IV PART A-DRUG FREE	\$0.00	\$0.00	\$0.00	0.00
4993	ESEA TITLE II PART D	\$0.00	\$0.00	\$0.00	0.00
5000	DEBT SERVICES	\$0.00	\$0.00	\$0.00	0.00
6200	TITLE 1-PART A	\$192,909.00	\$16,384.56	\$146,699.62	76.05
6210	TITLE I ACCOUNTABILITY	\$0.00	\$0.00	\$6,600.00	0.00
6310	TITLE II-PART A	\$61,951.00	\$527.82	\$6,361.32	10.27

Budget Worksheet by Function  
JUN 2019

Account Number	Current Budget	Expended During Month	Expenditures to Date	% of Budget
6404 IDEA PART B BASE ALLOCATION	\$157,150.00	\$12,479.23	\$131,831.68	83.89
6406 IDEA PRESCHOOL 619 BASE	\$5,500.00	\$481.25	\$10,104.95	183.73
6409 IDEA/ENROLLMENT POVERTY PART B	\$245,693.00	\$16,167.53	\$168,086.60	68.41
6412 IDEA PART B PROPORTIONATE SHARE	\$20,000.00	\$1,546.89	\$19,629.74	98.15
8000 TRANSFERS	\$0.00	\$0.00	\$0.00	0.00
01 GENERAL FUND	\$24,144,648.00	\$1,711,861.74	\$17,438,591.50	72.23

*74.58*

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
Checking	1			
<b>Checking</b>	<b>1</b>	<b>Fund: 01</b>	<b>GENERAL FUND</b>	
64283	ABBIE HUENINK			38.86
01 1200 333 2 001	6/7/19	MILEAGE 6/7/19 TRANSITION		38.86
1221		CONF		
			<b>Vendor Total:</b>	<b>38.86</b>
64284	ADAM BAUMAN			893.68
01 2230 580 0 000	ISTE HOTEL	Hotel for ISTE 2019		768.00
	2019			
01 2230 580 0 000	ISTE HOTEL	Hotel taxes/fees		125.68
	2019			
			<b>Vendor Total:</b>	<b>893.68</b>
64285	AIRGAS			60.75
01 1100 442 2 001	9961990080	CYLINDER RENTAL		60.75
1172				
			<b>Vendor Total:</b>	<b>60.75</b>
64286	AMAZON			74.58
01 3400 610 2 002	444347934449	Gothitta		9.82
01 3400 610 2 002	444347934449	Angry Birds in a Tin		7.99
01 3400 610 2 002	444347934449	PJ Masks Matching Game		9.99
01 3400 610 2 002	444347934449	PJ Mass Spot the Difference		12.99
01 3400 610 2 002	444347934449	Blue Raspberry Saltwater Taffy		14.99
01 3400 610 2 002	444347934449	Sweet Salt Water Taffy Cotton Candy		11.83
01 3400 610 2 002	444347934449	SET OF 6 CUTE KAWAII NOVELTY PENS		6.97
64286	AMAZON			209.65
01 6200 610 0 000	445665733464	Luxor Furniture 16 Tablet/Chromebook Ope		209.65
64286	AMAZON			17.98
01 3400 610 2 002	446865596697	Cute Kawaii pens		4.99
01 3400 610 2 002	446865596697	Loddie Doddie Chalk Dry Erase Markers		12.99
64286	AMAZON			278.55
01 1100 610 2 001	453844633764	SUPPLIES		278.55
1176				
64286	AMAZON			9.53
01 3400 610 2 002	465395656757	Paw Patrol 4 pack of Puzzles		9.53
64286	AMAZON			295.97
01 3400 610 2 002	468685669597	Apple Silver iPad 32G		249.00
01 3400 610 2 002	468685669597	UNICORN SPEAKER		29.99
01 3400 610 2 002	468685669597	PIG SPEAKER		16.98
64286	AMAZON			(68.32)
01 1100 610 2 001	598589766896	SUPPLIES CREDIT		(68.32)
1140				
64286	AMAZON			19.97
01 3400 610 2 002	634773948889	Osawott		13.49
01 3400 610 2 002	634773948889	S/H		6.48
64286	AMAZON			273.03
01 1100 733 2 002	697764464377	Dry Erase Sign, Blk Frame, 2 Sided, 14x2		273.03
1111				
64286	AMAZON			229.99
01 3400 610 2 002	745875335776	Apple iPod Pink		229.99

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
64286	AMAZON			115.90
01 3400 610 2 002	765399559885	AIIIHEN MS300 Headphones violet		19.98
01 3400 610 2 002	765399559885	AIIIHEN MS300 Headphones Green		19.98
01 3400 610 2 002	765399559885	Post-it Pop-up Notes Miami		13.51
01 3400 610 2 002	765399559885	AIIIHEN MS300 Headphones Purple		19.98
01 3400 610 2 002	765399559885	AIIIHEN MS300 Headphones Blue		19.98
01 3400 610 2 002	765399559885	Salt Water Taffy		14.98
01 3400 610 2 002	765399559885	iscream Kawaii Kitchen Foodie Journal		7.49
64286	AMAZON		(278.55)	
01 1100 610 2 001 1176	799599995934	SUPPLIES CREDIT		(278.55)
			<b>Vendor Total:</b>	<b>1,178.28</b>
64287	AMERICAN EXPRESS			99.00
01 2230 735 0 000	1PASSWORD 5/30/19	1Password Renewal (\$125 1Password giftca		99.00
64287	AMERICAN EXPRESS			152.02
01 2320 580 0 000	BAGELS&JOE 6/7/19	ADMIN MTG MEAL		152.02
64287	AMERICAN EXPRESS			151.92
01 2620 740 2 001	BLT ICE 5/30/19	ICE MACHINE WATER FILTERS		151.92
64287	AMERICAN EXPRESS			96.00
01 3400 610 2 001	ETSY 6/4/19	SayaBell Stamps		96.00
64287	AMERICAN EXPRESS			230.91
01 2320 810 0 000	FEES JUNE 19	FEES JUNE 19		230.91
64287	AMERICAN EXPRESS			43.36
01 2630 430 1 003	GNC IND 5/28/19	GNC MAG 2000 REBUILD KIT		8.68
01 2630 430 1 004	GNC IND 5/28/19	GNC MAG 2000 REBUILD KIT		8.67
01 2630 430 1 006	GNC IND 5/28/19	GNC MAG 2000 REBUILD KIT		8.67
01 2630 430 2 001	GNC IND 5/28/19	GNC MAG 2000 REBUILD KIT		8.67
01 2630 430 2 002	GNC IND 5/28/19	GNC MAG 2000 REBUILD KIT		8.67
64287	AMERICAN EXPRESS			384.88
01 2620 430 2 001	HONEYMAN 5/20/19	MANLIFT RENTAL		384.88
64287	AMERICAN EXPRESS			384.88
01 2620 430 2 001	HONEYMAN 5/28/19	MANLIFT RENTAL		384.88
64287	AMERICAN EXPRESS		(50.36)	
01 2620 430 2 001	HONEYMAN 6/3/19	MANLIFT RENTAL		(50.36)
64287	AMERICAN EXPRESS			190.24
01 2620 740 2 001	KATOM 6/13/19	WATER FILTER CARTRIDGE ASSEMBLY TANK		190.24
64287	AMERICAN EXPRESS			72.46
01 2320 580 0 000	PIZZARANCH 6/6/19	ADMIN MTG MEAL		72.46
64287	AMERICAN EXPRESS			55.51

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2230 430 0 000	SAMS 5/22/19	Sprayway Glass Cleaner (19oz., 4pk.)		55.51
64287	AMERICAN EXPRESS		60.00	
01 6412 735 0 000	THERAPLATFOR M6/15/19	PRO PLUS 6/15/19-7/15/19		60.00
64287	AMERICAN EXPRESS		1,144.00	
01 2230 580 0 000	UNITED 6/10/19	Returning flight Thu, Jun 27 United 1:3		572.00
01 2230 580 0 000	UNITED 6/10/19	Departing flight Sun, Jun 23 United 6:2		572.00
64288	AMERICAN MESSAGING		42.83	
01 2510 530 0 000	D3201922TF	SVS 6/1/19-6/30/19		42.83
64289	AMPLIFY EDUCATION INC		10,793.00	
01 2212 640 0 000	INV-011485	DYSLEXIA SCREENER K-3RD		10,793.00
64289	AMPLIFY EDUCATION INC		11,200.00	
01 2212 640 0 000	INV-011486	DYSLEXIA SCREENER TRAINING		11,200.00
64290	APPLE, INC		3,027.00	
01 2230 734 0 000	AA24048610	MacBook Air 13-inch Part Number Z0UU Con		3,027.00
64291	ART OF EDUCATION		129.00	
01 2213 330 1 006	166137	Art Ed Now Summer 2019 registration for		43.00
01 2213 330 1 003	166137	Art Ed Now Summer 2019 registration for		43.00
01 2213 330 1 004	166137	Art Ed Now Summer 2019 registration for		43.00
64292	AUGSTUMS PRINTING		282.00	
01 2710 610 0 000	0619-111	VAN/BUS REQUEST FORMS		282.00
64292	AUGSTUMS PRINTING		590.00	
01 2710 610 0 000	0619-112	TRANSPORTATION BOARDING LIST FORMS		590.00
64293	BECKY SCHROEDER		73.08	
01 6409 333 0 000	5/30/19-6/20/19	MILEAGE 5/30/19-6/20/19 HB		73.08
64293	BECKY SCHROEDER		83.52	
01 6409 333 0 000	6/5/19-6/21/19	MILEAGE 6/5/19-6/21/19 PRESCHOOL		83.52
64294	BETH LUDWIG		392.90	
01 6406 340 0 000	5/22/19-6/11/19	B5 SVS 5/22/19-6/11/19		346.50
01 6409 334 0 000	5/22/19-6/11/19	B5 SVS 5/22/19-6/11/19		46.40
64278	BLUE CROSS BLUE SHIELD		218,696.29	
01 1100 281 1 003	JUL 19-0001	HEALTH BENEFITS 1100		2,008.88
01 1100 281 1 004	JUL 19-0001	HEALTH BENEFITS 1100		4,978.48
01 1100 281 1 003	JUL 19-0001	HEALTH BENEFITS		2,644.17
			<b>Vendor Total:</b>	<b>3,014.82</b>
			<b>Vendor Total:</b>	<b>42.83</b>
			<b>Vendor Total:</b>	<b>21,993.00</b>
			<b>Vendor Total:</b>	<b>3,027.00</b>
			<b>Vendor Total:</b>	<b>129.00</b>
			<b>Vendor Total:</b>	<b>872.00</b>
			<b>Vendor Total:</b>	<b>156.60</b>
			<b>Vendor Total:</b>	<b>392.90</b>

<u>Check #</u>	<u>Vendor Name</u>			<u>Amount</u>	
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>		<u>Amount</u>
1101					
01 1100 281 1 004		JUL 19-0001	HEALTH BENEFITS		6,374.22
1101					
01 1100 281 1 003		JUL 19-0001	HEALTH BENEFITS		4,717.04
1102					
01 1100 281 1 004		JUL 19-0001	HEALTH BENEFITS		5,629.92
1102					
01 2620 280 1 004		JUL 19-0001	HEALTH BENEFITS		636.60
01 3535 281 0 000		JUL 19-0001	HEALTH BENEFITS		414.29
01 6200 281 1 003		JUL 19-0001	HEALTH BENEFITS		2,485.77
01 6200 281 1 006		JUL 19-0001	HEALTH BENEFITS		303.10
01 6310 281 1 006		JUL 19-0001	HEALTH BENEFITS		515.94
01 6404 281 1 004		JUL 19-0001	HEALTH BENEFITS		2,414.63
01 6409 281 0 000		JUL 19-0001	HEALTH BENEFITS		1,111.16
01 2620 280 2 001		JUL 19-0001	HEALTH BENEFITS		318.30
01 2620 280 2 002		JUL 19-0001	HEALTH BENEFITS		318.30
01 2710 280 0 000		JUL 19-0001	HEALTH BENEFITS		636.60
01 2710 286 0 000		JUL 19-0001	HEALTH BENEFITS		303.10
01 2712 286 0 000		JUL 19-0001	HEALTH BENEFITS		303.10
01 3540 281 1 003		JUL 19-0001	HEALTH BENEFITS		606.20
01 2610 280 1 006		JUL 19-0001	HEALTH BENEFITS		1,273.20
01 2610 280 2 001		JUL 19-0001	HEALTH BENEFITS		3,183.00
01 2610 280 2 002		JUL 19-0001	HEALTH BENEFITS		1,909.80
01 2630 280 0 000		JUL 19-0001	HEALTH BENEFITS		1,909.80
01 2620 280 1 003		JUL 19-0001	HEALTH BENEFITS		636.60
01 2620 280 1 006		JUL 19-0001	HEALTH BENEFITS		636.60
01 2410 281 2 001		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2410 280 2 001		JUL 19-0001	HEALTH BENEFITS		1,273.20
01 2410 281 2 002		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2410 280 2 002		JUL 19-0001	HEALTH BENEFITS		1,273.20
01 2610 280 1 003		JUL 19-0001	HEALTH BENEFITS		1,273.20
01 2610 280 1 004		JUL 19-0001	HEALTH BENEFITS		636.60
01 2410 281 1 003		JUL 19-0001	HEALTH BENEFITS		1,454.86
01 2410 280 1 003		JUL 19-0001	HEALTH BENEFITS		636.60
01 2410 281 1 004		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2410 280 1 004		JUL 19-0001	HEALTH BENEFITS		636.60
01 2410 281 1 006		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2410 280 1 006		JUL 19-0001	HEALTH BENEFITS		636.60
01 2220 281 2 002		JUL 19-0001	HEALTH BENEFITS		1,164.22
01 2230 281 0 000		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2230 286 0 000		JUL 19-0001	HEALTH BENEFITS		1,909.80
01 2320 286 0 000		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2320 286 0 000		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2320 280 0 000		JUL 19-0001	HEALTH BENEFITS		1,750.65
01 2190 282 2 001		JUL 19-0001	HEALTH BENEFITS		636.60
01 2212 281 0 000		JUL 19-0001	HEALTH BENEFITS		1,709.36
01 2220 281 1 003		JUL 19-0001	HEALTH BENEFITS		662.87
01 2220 281 1 004		JUL 19-0001	HEALTH BENEFITS		994.30
01 2220 281 1 006		JUL 19-0001	HEALTH BENEFITS		994.31
01 2220 281 2 001		JUL 19-0001	HEALTH BENEFITS		1,402.68
01 2141 281 1 006		JUL 19-0001	HEALTH BENEFITS		341.87
01 2141 281 2 001		JUL 19-0001	HEALTH BENEFITS		341.87
01 2141 281 2 002		JUL 19-0001	HEALTH BENEFITS		341.88
01 2151 281 1 003		JUL 19-0001	HEALTH BENEFITS		1,402.68
01 2151 281 1 004		JUL 19-0001	HEALTH BENEFITS		828.59

**BOARD REPORT FOR PERIOD ENDING JULY 1, 2019**

<u>Check #</u>	<u>Vendor Name</u>			<u>Amount</u>
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 2151 281 1 006		JUL 19-0001	HEALTH BENEFITS	828.59
01 2120 281 2 002		JUL 19-0001	HEALTH BENEFITS	1,241.49
01 2130 282 1 003		JUL 19-0001	HEALTH BENEFITS	28.67
01 2130 282 1 004		JUL 19-0001	HEALTH BENEFITS	636.60
01 2130 282 1 006		JUL 19-0001	HEALTH BENEFITS	636.60
01 2141 281 1 003		JUL 19-0001	HEALTH BENEFITS	341.87
01 2141 281 1 004		JUL 19-0001	HEALTH BENEFITS	341.87
01 1200 281 1 003 1223		JUL 19-0001	HEALTH BENEFITS	930.15
01 1200 281 2 001 1225		JUL 19-0001	HEALTH BENEFITS	1,051.96
01 2120 281 1 003		JUL 19-0001	HEALTH BENEFITS	620.75
01 2120 281 1 004		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 2120 281 1 006		JUL 19-0001	HEALTH BENEFITS	1,051.96
01 2120 281 2 001		JUL 19-0001	HEALTH BENEFITS	3,148.46
01 1200 281 1 006 1221		JUL 19-0001	HEALTH BENEFITS	3,639.29
01 1200 281 2 001 1221		JUL 19-0001	HEALTH BENEFITS	2,008.88
01 1200 281 2 002 1221		JUL 19-0001	HEALTH BENEFITS	4,526.76
01 1200 281 1 004 1222		JUL 19-0001	HEALTH BENEFITS	828.59
01 1200 281 2 001 1222		JUL 19-0001	HEALTH BENEFITS	515.94
01 1200 281 2 002 1222		JUL 19-0001	HEALTH BENEFITS	1,241.49
01 1100 281 2 002 1194		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1200 281 2 001 1212		JUL 19-0001	HEALTH BENEFITS	854.68
01 1200 281 0 000 1214		JUL 19-0001	HEALTH BENEFITS	1,454.86
01 1200 282 0 000 1214		JUL 19-0001	HEALTH BENEFITS	159.15
01 1200 281 1 003 1221		JUL 19-0001	HEALTH BENEFITS	4,142.95
01 1200 281 1 004 1221		JUL 19-0001	HEALTH BENEFITS	2,231.27
01 1100 281 1 006 1194		JUL 19-0001	HEALTH BENEFITS	940.28
01 1100 281 2 001 1193		JUL 19-0001	HEALTH BENEFITS	546.87
01 1100 281 2 002 1193		JUL 19-0001	HEALTH BENEFITS	1,321.37
01 1100 281 1 003 1194		JUL 19-0001	HEALTH BENEFITS	82.86
01 1100 281 1 006 1194		JUL 19-0001	HEALTH BENEFITS	480.59
01 1100 281 2 001 1194		JUL 19-0001	HEALTH BENEFITS	1,093.73
01 1100 281 1 004 1190		JUL 19-0001	HEALTH BENEFITS	185.74
01 1100 281 1 006 1190		JUL 19-0001	HEALTH BENEFITS	128.98
01 1100 281 2 001 1190		JUL 19-0001	HEALTH BENEFITS	1,241.49
01 1100 281 2 002 1190		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1100 281 1 003 1193		JUL 19-0001	HEALTH BENEFITS	606.20

**BOARD REPORT FOR PERIOD ENDING JULY 1, 2019**

<u>Check #</u>	<u>Vendor Name</u>			<u>Amount</u>
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 1100 281 1 004 1193		JUL 19-0001	HEALTH BENEFITS	940.28
01 1100 281 2 001 1172		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1100 281 2 001 1174		JUL 19-0001	HEALTH BENEFITS	704.81
01 1100 281 2 002 1174		JUL 19-0001	HEALTH BENEFITS	625.63
01 1100 281 2 001 1176		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1100 281 2 002 1176		JUL 19-0001	HEALTH BENEFITS	1,290.42
01 1100 281 1 003 1190		JUL 19-0001	HEALTH BENEFITS	201.22
01 1100 281 2 001 1168		JUL 19-0001	HEALTH BENEFITS	2,017.84
01 1100 281 2 002 1168		JUL 19-0001	HEALTH BENEFITS	1,886.77
01 1100 281 2 001 1169		JUL 19-0001	HEALTH BENEFITS	1,126.88
01 1100 281 2 001 1169		JUL 19-0001	HEALTH BENEFITS	892.55
01 1100 281 2 001 1170		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1100 281 2 002 1170		JUL 19-0001	HEALTH BENEFITS	1,657.18
01 1100 281 2 001 1155		JUL 19-0001	HEALTH BENEFITS	606.20
01 1100 281 1 004 1160		JUL 19-0001	HEALTH BENEFITS	465.07
01 1100 281 1 003 1160		JUL 19-0001	HEALTH BENEFITS	2,884.12
01 1100 281 1 003 1168		JUL 19-0001	HEALTH BENEFITS	1,402.68
01 1100 281 1 004 1168		JUL 19-0001	HEALTH BENEFITS	1,115.63
01 1100 281 1 006 1168		JUL 19-0001	HEALTH BENEFITS	1,115.63
01 1100 281 2 002 1124		JUL 19-0001	HEALTH BENEFITS	186.51
01 1100 281 2 001 1130		JUL 19-0001	HEALTH BENEFITS	5,123.97
01 1100 281 2 001 1140		JUL 19-0001	HEALTH BENEFITS	5,757.61
01 1100 281 1 004 1150		JUL 19-0001	HEALTH BENEFITS	465.08
01 1100 281 1 006 1150		JUL 19-0001	HEALTH BENEFITS	303.10
01 1100 281 2 001 1153		JUL 19-0001	HEALTH BENEFITS	6,219.97
01 1100 281 2 002 1106		JUL 19-0001	HEALTH BENEFITS	5,362.39
01 1100 281 2 002 1107		JUL 19-0001	HEALTH BENEFITS	6,089.44
01 1100 281 2 002 1108		JUL 19-0001	HEALTH BENEFITS	8,197.71
01 1100 281 2 001 1110		JUL 19-0001	HEALTH BENEFITS	6,615.93
01 1100 281 2 001 1114		JUL 19-0001	HEALTH BENEFITS	701.34
01 1100 281 2 001 1124		JUL 19-0001	HEALTH BENEFITS	3,227.25

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 1100 281 1 003 1103	JUL 19-0001	HEALTH BENEFITS		3,314.36
01 1100 281 1 006 1103	JUL 19-0001	HEALTH BENEFITS		4,272.26
01 1100 281 1 003 1104	JUL 19-0001	HEALTH BENEFITS		2,644.17
01 1100 281 1 006 1104	JUL 19-0001	HEALTH BENEFITS		5,048.73
01 1100 281 1 003 1105	JUL 19-0001	HEALTH BENEFITS		1,402.68
01 1100 281 1 006 1105	JUL 19-0001	HEALTH BENEFITS		5,260.00
			<b>Vendor Total:</b>	<b>218,696.29</b>
64295	<b>BORDER STATES INDUSTRIES</b>		113.31	
01 2620 740 2 001	917786521	SUPPLIES HS WEIGHT ROOM SOUND SYSTEM		113.31
			<b>Vendor Total:</b>	<b>113.31</b>
64296	<b>BRYANLGH MEDICAL CENTER EAST</b>		150.00	
01 2190 913 2 001	IN250557	ATHLETIC TRAINER APRIL 2019		150.00
			<b>Vendor Total:</b>	<b>150.00</b>
64297	<b>CASS COUNTY REFUSE</b>		225.00	
01 2620 430 1 003	805-0619	TRASH SVS MAY 2019		225.00
			<b>Vendor Total:</b>	<b>225.00</b>
64298	<b>CENTERPOINT ENERGY SERVICES</b>		7,141.09	
01 2610 621 1 004	3726093	SVS 4/1/19-4/30/19		120.53
01 2610 621 0 000	3726093	SVS 4/1/19-4/30/19		99.89
01 2610 621 1 006	3726093	SVS 4/1/19-4/30/19		2,080.11
01 2610 621 1 003	3726093	SVS 4/1/19-4/30/19		1,182.59
01 2610 621 2 001	3726093	SVS 4/1/19-4/30/19		3,657.97
			<b>Vendor Total:</b>	<b>7,141.09</b>
64299	<b>CHARTER COMMUNICATIONS</b>		94.98	
01 2230 430 0 000	010769006071 9	SVS 6/7/19-7/6/19		94.98
64299	<b>CHARTER COMMUNICATIONS</b>		51.35	
01 2320 430 0 000	010815106101 9	SVS 6/10/19-7/9/19		51.35
			<b>Vendor Total:</b>	<b>146.33</b>
64300	<b>CITY OF WAVERLY</b>		186.84	
01 2610 410 1 006	1252001-0619	SVS 4/25/19-5/24/19		186.84
64300	<b>CITY OF WAVERLY</b>		110.75	
01 2610 410 1 006	1254001-0619	SVS 4/25/19-5/24/19		110.75
64300	<b>CITY OF WAVERLY</b>		61.20	
01 2610 410 0 000	1254501-0619	SVS 4/25/19-5/24/19		61.20
64300	<b>CITY OF WAVERLY</b>		296.23	
01 2610 410 1 004	1521001-0619	SVS 4/25/19-5/24/19		296.23
64300	<b>CITY OF WAVERLY</b>		186.84	
01 2610 410 2 001	1581001-0619	SVS 4/25/19-5/24/19		186.84
64300	<b>CITY OF WAVERLY</b>		186.84	
01 2610 410 2 001	1582001-0619	SVS 4/25/19-5/24/19		186.84
64300	<b>CITY OF WAVERLY</b>		760.25	
01 2610 410 2 001	1584001-0619	SVS 4/25/19-5/24/19		760.25
64300	<b>CITY OF WAVERLY</b>		449.18	
01 2610 410 2 002	1584101-0619	SVS 4/25/19-5/24/19		449.18
64300	<b>CITY OF WAVERLY</b>		96.13	

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2610 410 0 000	1590501-0619	SVS 4/25/19-5/24/19		96.13
				<b>Vendor Total: 2,334.26</b>
64301 CLINT COLTON			2,775.00	
01 2630 430 1 004	5/3/19-5/24/19	MOWING 5/3/19-5/24/19		375.00
01 2630 430 2 001	5/3/19-5/24/19	MOWING 5/3/19-5/24/19		1,500.00
01 2630 430 2 002	5/3/19-5/24/19	MOWING 5/3/19-5/24/19		900.00
				<b>Vendor Total: 2,775.00</b>
64302 COMMITTEE FOR CHILDREN			459.00	
01 2410 610 1 003	2001661	Second Step Kindergarten Classroom Kit		459.00
				<b>Vendor Total: 459.00</b>
64303 CORNHUSKER INTNL TRUCKS INC			488.42	
01 2710 430 0 000	3337329	BRAKES AND DRUMS BUS 22		488.42
64303 CORNHUSKER INTNL TRUCKS INC			1,091.87	
01 2710 430 0 000	3337386	FILTERS		1,091.87
				<b>Vendor Total: 1,580.29</b>
64304 CROSS DILLON TIRE			658.56	
01 2710 430 0 000	10098401	TIRES SUB 1		658.56
				<b>Vendor Total: 658.56</b>
64305 CULLIGAN			34.50	
01 2320 610 0 000	94367-0619	WATER		34.50
				<b>Vendor Total: 34.50</b>
64306 DAS STATE ACCOUNTING - CENTRAL FINANCE			229.49	
01 2230 340 0 000	1168601	SVS MAY 2019		229.49
				<b>Vendor Total: 229.49</b>
64307 DULTMEIER SALES LLC			57.06	
01 2630 430 1 003	35952253	GLOVES		11.41
01 2630 430 1 004	35952253	GLOVES		11.41
01 2630 430 1 006	35952253	GLOVES		11.41
01 2630 430 2 001	35952253	GLOVES		11.41
01 2630 430 2 002	35952253	GLOVES		11.42
				<b>Vendor Total: 57.06</b>
64308 EAKES OFFICE SOLUTIONS			4,549.85	
01 2510 443 0 000	INV137473	COPIER RENTAL 3/1/19-5/31/19		4,549.85
				<b>Vendor Total: 4,549.85</b>
64309 ECHO GROUP INC			3.71	
01 2620 740 2 001	S8072787.001	SUPPLIES		3.71
				<b>Vendor Total: 3.71</b>
64310 EDOCTRINA CORP			2,625.00	
01 2212 340 0 000	EDOC-1498	ONSITE PROF DEVELOPEMNT WORKSHOPS		2,625.00
64310 EDOCTRINA CORP			12,000.00	
01 2212 340 0 000	EDOC-1503	SUITE - CURR, ASSESS & RTI BUNDLES		12,000.00
				<b>Vendor Total: 14,625.00</b>
64311 ELLIOTT CROUCH			52.31	
01 2410 333 1 004	8/2018-5/2019	MILEAGE 8/2018-5/2019		26.15
01 2410 333 1 006	8/2018-5/2019	MILEAGE 8/2018-5/2019		26.16

Check #	Vendor Name	Amount		Amount	
Account Number	Invoice	Description		Vendor Total:	
	<b>64312 ESU #4</b>		150.00		<b>52.31</b>
01 1200 320 1 003 1223	9024	BEHAVIOR STRATEGIES WORKSHOP - FOREMAN	150.00		
	<b>64312 ESU #4</b>		900.00		
01 2213 330 2 002	9038	PRINCIPALS RETREAT	150.00		
01 2410 810 2 001	9038	PRINCIPALS RETREAT	300.00		
01 2213 330 1 003	9038	PRINCIPALS RETREAT	150.00		
01 2213 330 1 004	9038	PRINCIPALS RETREAT	150.00		
01 2213 330 1 006	9038	PRINCIPALS RETREAT	150.00		
				<b>Vendor Total:</b>	<b>1,050.00</b>
	<b>64313 ESU #6</b>		45.00		
01 2220 320 2 001	5/28/19	Media Specialist Network meeting	45.00		
	<b>64313 ESU #6</b>		169.82		
01 2213 330 1 004	MAY 2019	MEDIA SPEC WKSHOP - MANNING	45.00		
01 2230 320 0 000	MAY 2019	TECH HOSTED SVS	124.82		
				<b>Vendor Total:</b>	<b>214.82</b>
	<b>64314 ESU COORDINATING COUNCIL</b>		351.00		
01 2410 610 1 003	AEPA001071	Annual Public Performance Site License 3	351.00		
	<b>64314 ESU COORDINATING COUNCIL</b>		330.00		
01 2410 610 1 004	AEPA001071*	2019-2020 Movie License	330.00		
	<b>64314 ESU COORDINATING COUNCIL</b>		351.00		
01 1100 735 2 002 1111	AEPA001071-	Movie License Renewal Site License-Build	351.00		
				<b>Vendor Total:</b>	<b>1,032.00</b>
	<b>64315 FAIRFIELD INN &amp; SUITES KEARNEY</b>		94.00		
01 2310 580 0 000	434C40000828 7	CONF HOTEL - KAPPLER	94.00		
	<b>64315 FAIRFIELD INN &amp; SUITES KEARNEY</b>		282.00		
01 2310 580 0 000	434C40000828 8	CONF HOTEL - KENDALL, LANDON	282.00		
	<b>64315 FAIRFIELD INN &amp; SUITES KEARNEY</b>		209.90		
01 2130 610 2 001	434C40000829 3	HOTEL - MENTAL HEALTH CONF	104.95		
01 2410 580 2 002	434C40000829 3	HOTEL - MENTAL HEALTH CONF	104.95		
				<b>Vendor Total:</b>	<b>585.90</b>
	<b>64316 FIREFLY COMPUTERS</b>		3,060.00		
01 6200 610 0 000	I000161028	Lenovo 300e Gen 2 Chromebook - 11.6" HD	3,060.00		
	<b>64316 FIREFLY COMPUTERS</b>		288.00		
01 2230 734 0 000	I000161061	Chrome Management Licenses	288.00		
	<b>64316 FIREFLY COMPUTERS</b>		120.00		
01 2230 734 0 000	I000161135	Chrome Management Console	120.00		
	<b>64316 FIREFLY COMPUTERS</b>		2,270.00		
01 1100 734 2 002 1111	I000162132	30 Lenovo 100e Gen 2 Chromebooks (Per Qu	2,270.00		
				<b>Vendor Total:</b>	<b>5,738.00</b>
	<b>64317 FIRST WIRELESS INC</b>		295.00		
01 2630 430 1 003	108934	HANDHELD RADIO	59.00		
01 2630 430 1 004	108934	HANDHELD RADIO	59.00		
01 2630 430 1 006	108934	HANDHELD RADIO	59.00		

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2630 430 2 001	108934	HANDHELD RADIO		59.00
01 2630 430 2 002	108934	HANDHELD RADIO		59.00
				<b>Vendor Total:</b>
				<b>295.00</b>
64318 FRESHWORKS INC			2,988.00	
01 2230 735 0 000	FS61826	Garden Annual - helpdesk agent/client		2,940.00
01 2230 735 0 000	FS61826	Garden Annual discount		(419.98)
01 2230 735 0 000	FS61826	Upto 250 Asset Packet Annual		480.00
01 2230 735 0 000	FS61826	Upto 250 Asset Packet Annual discount		(72.00)
01 2230 735 0 000	FS61826	Custom Ssl		60.00
01 2230 735 0 000	FS61826	Round off		(0.02)
				<b>Vendor Total:</b>
				<b>2,988.00</b>
64319 HAMILTON EQUIPMENT CO			570.38	
01 2630 430 1 003	8442	TRACTOR REPAIR		114.08
01 2630 430 1 004	8442	TRACTOR REPAIR		114.08
01 2630 430 1 006	8442	TRACTOR REPAIR		114.08
01 2630 430 2 001	8442	TRACTOR REPAIR		114.07
01 2630 430 2 002	8442	TRACTOR REPAIR		114.07
				<b>Vendor Total:</b>
				<b>570.38</b>
64320 HEINEMANN			1,155.00	
01 1100 640 1 003 1111	7081085	Teacher Pk for Intermediate Comprehensio		525.00
01 1100 640 1 003 1111	7081085	Teacher Pd for Primary Comprehension Too		525.00
01 1100 640 1 003 1111	7081085	S/H		105.00
				<b>Vendor Total:</b>
				<b>1,155.00</b>
64321 HIRERIGHT SOLUTIONS INC.			105.10	
01 2710 340 0 000	P0880837	BACKGROUND CHECKS		105.10
				<b>Vendor Total:</b>
				<b>105.10</b>
64322 HOLIDAY INN-KEARNEY			99.95	
01 2410 320 2 001	71908	CONF HOTEL - STAUSS		99.95
64322 HOLIDAY INN-KEARNEY			199.90	
01 2213 330 1 004	71909	CONF HOTEL - ANDERSON		199.90
64322 HOLIDAY INN-KEARNEY			102.95	
01 2710 320 0 000	72053	CONF HOTEL - DOWDING		102.95
				<b>Vendor Total:</b>
				<b>402.80</b>
64323 HOME DEPOT PRO, THE			572.86	
01 2610 610 2 001	493879035	SUPPLIES		572.86
64323 HOME DEPOT PRO, THE			76.96	
01 2610 610 2 001	493879050	SUPPLIES		76.96
64323 HOME DEPOT PRO, THE			68.38	
01 2620 740 0 000	493879068	SUPPLIES		68.38
64323 HOME DEPOT PRO, THE			49.08	
01 2610 610 2 001	494089360	SUPPLIES		49.08
64323 HOME DEPOT PRO, THE			184.76	
01 2610 610 2 002	494089378	SUPPLIES		184.76
64323 HOME DEPOT PRO, THE			239.73	
01 2610 610 1 004	494315757	SUPPLIES		239.73
64323 HOME DEPOT PRO, THE			254.36	
01 2610 610 2 002	494315765	SUPPLIES		254.36

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
	64323 HOME DEPOT PRO, THE		66.50	
01 2610 610 2 001	494534357	SUPPLIES		66.50
	64323 HOME DEPOT PRO, THE		230.91	
01 2610 610 1 006	495009169	SUPPLIES		230.91
	64323 HOME DEPOT PRO, THE		160.00	
01 2610 610 2 001	495242869	SUPPLIES		160.00
	64323 HOME DEPOT PRO, THE		118.76	
01 2610 610 2 001	495740078	SUPPLIES		118.76
	64323 HOME DEPOT PRO, THE		7.41	
01 2610 610 1 004	495992828	SUPPLIES		7.41
	64323 HOME DEPOT PRO, THE		169.21	
01 2610 610 2 002	495992836	SUPPLIES		169.21
	64323 HOME DEPOT PRO, THE		49.54	
01 2610 610 1 006	496233933	SUPPLIES		49.54
	64323 HOME DEPOT PRO, THE		168.77	
01 2610 610 1 004	496233941	SUPPLIES		168.77
	64323 HOME DEPOT PRO, THE		18.50	
01 2610 610 1 006	496939554	SUPPLIES		18.50
	64323 HOME DEPOT PRO, THE		18.34	
01 2610 610 1 006	497169987	SUPPLIES		18.34
	64323 HOME DEPOT PRO, THE		12.06	
01 2610 610 1 004	497169995	SUPPLIES		12.06
	64323 HOME DEPOT PRO, THE		37.05	
01 2610 610 2 002	497691683	SUPPLIES		37.05
	64323 HOME DEPOT PRO, THE		21.80	
01 2610 610 1 006	498070622	SUPPLIES		21.80
	64323 HOME DEPOT PRO, THE		36.68	
01 2610 610 1 006	498296987	SUPPLIES		36.68
	64323 HOME DEPOT PRO, THE		151.21	
01 2610 610 1 006	498296995	SUPPLIES		151.21
	64323 HOME DEPOT PRO, THE		369.52	
01 2610 610 2 002	498297001	SUPPLIES		369.52
			<b>Vendor Total:</b>	<b>3,082.39</b>
	64279 HOMETOWN LEASING		1,775.19	
01 2510 443 0 000	JUL 19-0001	COPIER LEASE PMT JUL 19		1,775.19
			<b>Vendor Total:</b>	<b>1,775.19</b>
	64324 IDEAL PURE WATER		15.70	
01 2710 610 0 000	175998	WATER		15.70
	64324 IDEAL PURE WATER		15.70	
01 2710 610 0 000	176000	WATER		15.70
	64324 IDEAL PURE WATER		11.00	
01 2710 610 0 000	176905	WATER		11.00
	64324 IDEAL PURE WATER		11.00	
01 2710 610 0 000	176906	WATER		11.00
			<b>Vendor Total:</b>	<b>53.40</b>
	64325 INDUSTRIAL SERVICES INC		2,370.80	
01 2620 430 1 006	905-3237	TRASH SVS MAY 2019		749.80
01 2620 430 1 004	905-3237	TRASH SVS MAY 2019		245.90
01 2620 430 2 001	905-3237	TRASH SVS MAY 2019		781.05
01 2620 430 2 002	905-3237	TRASH SVS MAY 2019		562.60

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2620 430 2 001	905-3237	TRASH SVS MAY 2019		31.45
64325	INDUSTRIAL SERVICES INC		42.30	
01 2620 430 1 006	905-3238	TRASH SVS MAY 2019		42.30
64326	INTELEPEER CLOUD COMMUNICATION LLC		342.21	
01 2510 530 0 000	INV-161649	SVS 5/1/19-5/31/19		342.21
64327	JAMF SOFTWARE LLC		7,600.00	
01 2230 735 0 000	INV100652	EDU - Jamf Pro (Casper Suite) for iOS AM		800.00
01 2230 735 0 000	INV100652	EDU - Jamf Pro (Casper Suite) for macOS		6,800.00
64328	JCI INDUSTRIES INC		1,892.00	
01 2620 430 2 001	8178155	MOTOR ON PUMP #2		1,892.00
64328	JCI INDUSTRIES INC		1,110.00	
01 2620 430 2 001	8178526	SEAL ON PUMP #1		1,110.00
64329	JEROMY DOELE		60.00	
01 1200 580 2 002	REIMB 7/2/19	BEHAVIORAL CONF MEALS		60.00
1221				
64330	JOHNSON HARDWARE CO		340.00	
01 2620 740 1 004	0896436-IN	CLOSER		340.00
64331	JOURNEYED.COM INC		1,156.95	
01 2230 735 0 000	10326241	VMware Academic Production Support/Subsc		1,156.95
64280	KUBOTA LEASING		575.57	
01 2620 732 0 000	JUL 19-0001	UTV LEASE PMT JUL 19		575.57
64332	LD PRODUCTS		31.98	
01 1100 610 2 001	SIP-009700422	HP Laserjet 1012 replacement toner		31.98
1111				
64332	LD PRODUCTS		43.99	
01 1100 610 2 002	SIP-009769841	Black Toner for HP4700n		43.99
1111				
64333	LINCOLN ELECTRIC SYSTEM		1,561.91	
01 2610 610 2 001	023814703-0619	SVS 5/1/19-5/31/19		1,561.91
64333	LINCOLN ELECTRIC SYSTEM		4,400.98	
01 2610 622 2 002	023832404-0619	SVS 5/1/19-5/31/19		4,400.98
64333	LINCOLN ELECTRIC SYSTEM		3,234.88	
01 2610 622 2 002	023832504-0619	SVS 5/1/19-5/31/19		3,234.88
64333	LINCOLN ELECTRIC SYSTEM		16,006.29	
01 2610 622 2 001	942809903-0619	SVS 5/1/19-5/31/19		16,006.29
64333	LINCOLN ELECTRIC SYSTEM		26.20	
01 2610 622 1 006	944800203-0619	SVS 5/21/19-6/19/19		26.20

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
64333 LINCOLN ELECTRIC SYSTEM			1,906.61	
01 2610 622 1 006	944800303-0619	SVS 5/1/19-5/31/19		1,906.61
64333 LINCOLN ELECTRIC SYSTEM			233.52	
01 2610 622 1 006	944800403-0619	SVS 5/21/19-6/19/19		233.52
64333 LINCOLN ELECTRIC SYSTEM			45.48	
01 2610 622 1 006	944800503-0619	SVS 5/21/19-6/19/19		45.48
64333 LINCOLN ELECTRIC SYSTEM			30.26	
01 2610 622 1 006	944800603-0619	SVS 5/21/19-6/19/19		30.26
64333 LINCOLN ELECTRIC SYSTEM			2,490.07	
01 2610 622 1 006	944800703-0619	SVS 5/1/19-5/31/19		2,490.07
64333 LINCOLN ELECTRIC SYSTEM			64.81	
01 2610 622 1 006	944800803-0619	SVS 5/21/19-6/19/19		64.81
64333 LINCOLN ELECTRIC SYSTEM			149.45	
01 2610 622 0 000	944800903-0619	SVS 5/21/19-6/19/19		149.45
64333 LINCOLN ELECTRIC SYSTEM			151.76	
01 2610 622 0 000	944801003-0619	SVS 5/21/19-6/19/19		151.76
64333 LINCOLN ELECTRIC SYSTEM			3,045.00	
01 2610 622 1 004	944801103-0619	SVS 5/1/19-5/31/19		3,045.00
			<b>Vendor Total:</b>	<b>33,347.22</b>
64334 LINCOLN JOURNAL STAR			185.50	
01 2310 540 0 000	843840-1	ADV		185.50
64334 LINCOLN JOURNAL STAR			325.00	
01 2310 540 0 000	8473840-2	ADV		325.00
			<b>Vendor Total:</b>	<b>510.50</b>
64335 LINCOLN WINLECTRIC CO			34.31	
01 2620 730 0 000	391828 00	WIRE STRIPPER		34.31
			<b>Vendor Total:</b>	<b>34.31</b>
64281 MADISON NATIONAL LIFE INSURANCE CO INC			402.30	
01 6404 211 1 004	LIFE- JUL - 0002	LIFE INSURANCE		3.70
01 6409 211 0 000	LIFE- JUL - 0002	LIFE INSURANCE		3.27
01 1100 211 1 003	LIFE- JUL - 0002	LIFE INSURANCE		4.80
1100				
01 1100 211 1 004	LIFE- JUL - 0002	LIFE INSURANCE		12.00
1100				
01 1100 211 1 003	LIFE- JUL - 0002	LIFE INSURANCE		4.80
1101				
01 1100 211 1 004	LIFE- JUL - 0002	LIFE INSURANCE		12.00
1101				
01 1100 211 1 003	LIFE- JUL - 0002	LIFE INSURANCE		7.20
1102				
01 1100 211 1 004	LIFE- JUL - 0002	LIFE INSURANCE		12.00
1102				
01 2712 216 0 000	LIFE- JUL - 0002	LIFE INSURANCE		0.75
01 3540 211 1 003	LIFE- JUL -	LIFE INSURANCE		2.40

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>		
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		0002		
01 3535 211 0 000		LIFE- JUL -	LIFE INSURANCE	0.60
		0002		
01 6200 211 1 003		LIFE- JUL -	LIFE INSURANCE	3.60
		0002		
01 6200 211 1 006		LIFE- JUL -	LIFE INSURANCE	1.20
		0002		
01 6310 211 1 006		LIFE- JUL -	LIFE INSURANCE	2.40
		0002		
01 2410 211 1 003		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2410 211 1 004		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2410 211 1 006		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2410 211 2 001		LIFE- JUL -	LIFE INSURANCE	7.50
		0002		
01 2410 211 2 002		LIFE- JUL -	LIFE INSURANCE	6.00
		0002		
01 2710 216 0 000		LIFE- JUL -	LIFE INSURANCE	0.75
		0002		
01 2220 211 1 006		LIFE- JUL -	LIFE INSURANCE	0.96
		0002		
01 2220 211 2 001		LIFE- JUL -	LIFE INSURANCE	2.40
		0002		
01 2220 211 2 002		LIFE- JUL -	LIFE INSURANCE	1.99
		0002		
01 2230 211 0 000		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2320 215 0 000		LIFE- JUL -	LIFE INSURANCE	6.00
		0002		
01 2320 216 0 000		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2151 211 1 004		LIFE- JUL -	LIFE INSURANCE	1.20
		0002		
01 2151 211 1 006		LIFE- JUL -	LIFE INSURANCE	1.20
		0002		
01 2190 211 2 001		LIFE- JUL -	LIFE INSURANCE	1.50
		0002		
01 2212 211 0 000		LIFE- JUL -	LIFE INSURANCE	3.00
		0002		
01 2220 211 1 003		LIFE- JUL -	LIFE INSURANCE	1.44
		0002		
01 2220 211 1 004		LIFE- JUL -	LIFE INSURANCE	1.44
		0002		
01 2141 211 1 003		LIFE- JUL -	LIFE INSURANCE	0.48
		0002		
01 2141 211 1 004		LIFE- JUL -	LIFE INSURANCE	0.48
		0002		
01 2141 211 1 006		LIFE- JUL -	LIFE INSURANCE	0.48
		0002		
01 2141 211 2 001		LIFE- JUL -	LIFE INSURANCE	0.48
		0002		
01 2141 211 2 002		LIFE- JUL -	LIFE INSURANCE	0.48
		0002		
01 2151 211 1 003		LIFE- JUL -	LIFE INSURANCE	2.40
		0002		
01 1200 211 2 001		LIFE- JUL -	LIFE INSURANCE	2.40
1225		0002		
01 2120 211 1 003		LIFE- JUL -	LIFE INSURANCE	1.20
		0002		
01 2120 211 1 004		LIFE- JUL -	LIFE INSURANCE	2.40
		0002		

**BOARD REPORT FOR PERIOD ENDING JULY 1, 2019**

<u>Check #</u>	<u>Vendor Name</u>		<u>Amount</u>	
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	
			<u>Amount</u>	
01 2120 211 1 006		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 2120 211 2 001		LIFE- JUL -	LIFE INSURANCE 0002	3.60
01 2120 211 2 002		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1200 211 2 001 1221		LIFE- JUL -	LIFE INSURANCE 0002	11.23
01 1200 211 2 002 1221		LIFE- JUL -	LIFE INSURANCE 0002	9.60
01 1200 211 1 004 1222		LIFE- JUL -	LIFE INSURANCE 0002	1.20
01 1200 211 2 001 1222		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1200 211 2 002 1222		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1200 211 1 003 1223		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1100 211 2 002 1194		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1200 211 2 001 1212		LIFE- JUL -	LIFE INSURANCE 0002	1.20
01 1200 211 0 000 1214		LIFE- JUL -	LIFE INSURANCE 0002	3.00
01 1200 211 1 003 1221		LIFE- JUL -	LIFE INSURANCE 0002	6.00
01 1200 211 1 004 1221		LIFE- JUL -	LIFE INSURANCE 0002	3.60
01 1200 211 1 006 1221		LIFE- JUL -	LIFE INSURANCE 0002	7.20
01 1100 211 1 006 1194		LIFE- JUL -	LIFE INSURANCE 0002	1.80
01 1100 211 2 001 1193		LIFE- JUL -	LIFE INSURANCE 0002	0.79
01 1100 211 2 002 1193		LIFE- JUL -	LIFE INSURANCE 0002	2.02
01 1100 211 1 003 1194		LIFE- JUL -	LIFE INSURANCE 0002	0.12
01 1100 211 1 006 1194		LIFE- JUL -	LIFE INSURANCE 0002	0.70
01 1100 211 2 001 1194		LIFE- JUL -	LIFE INSURANCE 0002	1.58
01 1100 211 1 004 1190		LIFE- JUL -	LIFE INSURANCE 0002	0.86
01 1100 211 1 006 1190		LIFE- JUL -	LIFE INSURANCE 0002	0.60
01 1100 211 2 001 1190		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1100 211 2 002 1190		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1100 211 1 003 1193		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1100 211 1 004 1193		LIFE- JUL -	LIFE INSURANCE 0002	1.80
01 1100 211 2 001 1172		LIFE- JUL -	LIFE INSURANCE 0002	2.40
01 1100 211 2 001 1174		LIFE- JUL -	LIFE INSURANCE 0002	2.38
01 1100 211 2 002 1174		LIFE- JUL -	LIFE INSURANCE 0002	2.02
01 1100 211 2 001 1176		LIFE- JUL -	LIFE INSURANCE 0002	2.40

Check #	Vendor Name		Amount	
Account	Number	Invoice	Description	Amount
01 1100 211 2 002 1176		LIFE- JUL - 0002	LIFE INSURANCE	2.81
01 1100 211 1 003 1190		LIFE- JUL - 0002	LIFE INSURANCE	0.94
01 1100 211 2 001 1168		LIFE- JUL - 0002	LIFE INSURANCE	3.50
01 1100 211 2 002 1168		LIFE- JUL - 0002	LIFE INSURANCE	4.80
01 1100 211 2 001 1169		LIFE- JUL - 0002	LIFE INSURANCE	1.63
01 1100 211 2 001 1169		LIFE- JUL - 0002	LIFE INSURANCE	2.40
01 1100 211 2 001 1170		LIFE- JUL - 0002	LIFE INSURANCE	2.40
01 1100 211 2 002 1170		LIFE- JUL - 0002	LIFE INSURANCE	2.40
01 1100 211 2 001 1155		LIFE- JUL - 0002	LIFE INSURANCE	2.40
01 1100 211 1 004 1160		LIFE- JUL - 0002	LIFE INSURANCE	1.20
01 1100 211 1 003 1160		LIFE- JUL - 0002	LIFE INSURANCE	6.00
01 1100 211 1 003 1168		LIFE- JUL - 0002	LIFE INSURANCE	2.40
01 1100 211 1 004 1168		LIFE- JUL - 0002	LIFE INSURANCE	1.80
01 1100 211 1 006 1168		LIFE- JUL - 0002	LIFE INSURANCE	1.80
01 1100 211 2 002 1124		LIFE- JUL - 0002	LIFE INSURANCE	0.41
01 1100 211 2 001 1130		LIFE- JUL - 0002	LIFE INSURANCE	9.60
01 1100 211 2 001 1140		LIFE- JUL - 0002	LIFE INSURANCE	11.40
01 1100 211 1 004 1150		LIFE- JUL - 0002	LIFE INSURANCE	1.20
01 1100 211 1 006 1150		LIFE- JUL - 0002	LIFE INSURANCE	1.20
01 1100 211 2 001 1153		LIFE- JUL - 0002	LIFE INSURANCE	12.00
01 1100 211 2 002 1106		LIFE- JUL - 0002	LIFE INSURANCE	13.58
01 1100 211 2 002 1107		LIFE- JUL - 0002	LIFE INSURANCE	13.58
01 1100 211 2 002 1108		LIFE- JUL - 0002	LIFE INSURANCE	16.39
01 1100 211 2 001 1110		LIFE- JUL - 0002	LIFE INSURANCE	12.38
01 1100 211 2 001 1114		LIFE- JUL - 0002	LIFE INSURANCE	1.20
01 1100 211 2 001 1124		LIFE- JUL - 0002	LIFE INSURANCE	7.68
01 1100 211 1 003 1103		LIFE- JUL - 0002	LIFE INSURANCE	4.80
01 1100 211 1 006 1103		LIFE- JUL - 0002	LIFE INSURANCE	9.60
01 1100 211 1 003 1104		LIFE- JUL - 0002	LIFE INSURANCE	4.80
01 1100 211 1 006 1104		LIFE- JUL - 0002	LIFE INSURANCE	12.00
01 1100 211 1 003 1105		LIFE- JUL - 0002	LIFE INSURANCE	2.40

Check #	Vendor Name	Amount	
Account Number	Invoice	Description	Amount
01 1100 211 1 006 1105	LIFE- JUL - 0002	LIFE INSURANCE	12.00
64281	<b>MADISON NATIONAL LIFE INSURANCE CO INC</b>		2,510.53
01 2410 211 2 002	LTD- JUL 1- 0003	LTD INSURANCE	45.35
01 2710 216 0 000	LTD- JUL 1- 0003	LTD INSURANCE	7.08
01 2712 216 0 000	LTD- JUL 1- 0003	LTD INSURANCE	7.07
01 3540 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	11.77
01 3535 211 0 000	LTD- JUL 1- 0003	LTD INSURANCE	3.95
01 6200 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	12.76
01 2320 215 0 000	LTD- JUL 1- 0003	LTD INSURANCE	41.45
01 2320 216 0 000	LTD- JUL 1- 0003	LTD INSURANCE	26.49
01 2410 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	21.14
01 2410 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE	22.65
01 2410 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE	23.76
01 2410 211 2 001	LTD- JUL 1- 0003	LTD INSURANCE	61.57
01 2220 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	6.76
01 2220 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE	8.88
01 2220 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE	4.51
01 2220 211 2 001	LTD- JUL 1- 0003	LTD INSURANCE	16.40
01 2220 211 2 002	LTD- JUL 1- 0003	LTD INSURANCE	14.12
01 2230 211 0 000	LTD- JUL 1- 0003	LTD INSURANCE	21.14
01 2141 211 2 002	LTD- JUL 1- 0003	LTD INSURANCE	3.54
01 2151 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	17.12
01 2151 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE	7.41
01 2151 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE	7.40
01 2190 211 2 001	LTD- JUL 1- 0003	LTD INSURANCE	11.18
01 2212 211 0 000	LTD- JUL 1- 0003	LTD INSURANCE	28.00
01 2120 211 2 001	LTD- JUL 1- 0003	LTD INSURANCE	28.42
01 2120 211 2 002	LTD- JUL 1- 0003	LTD INSURANCE	17.83
01 2141 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	3.53
01 2141 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE	3.53
01 2141 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE	3.53

**BOARD REPORT FOR PERIOD ENDING JULY 1, 2019**

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>		
<u>Account</u>	<u>Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 2141 211 2 001	LTD- JUL 1- 0003	LTD INSURANCE	3.53	
01 1200 211 2 002 1222	LTD- JUL 1- 0003	LTD INSURANCE	15.53	
01 1200 211 1 003 1223	LTD- JUL 1- 0003	LTD INSURANCE	15.88	
01 1200 211 2 001 1225	LTD- JUL 1- 0003	LTD INSURANCE	14.88	
01 2120 211 1 003	LTD- JUL 1- 0003	LTD INSURANCE	8.56	
01 2120 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE	14.72	
01 2120 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE	17.34	
01 1200 211 1 004 1221	LTD- JUL 1- 0003	LTD INSURANCE	23.09	
01 1200 211 1 006 1221	LTD- JUL 1- 0003	LTD INSURANCE	45.30	
01 1200 211 2 001 1221	LTD- JUL 1- 0003	LTD INSURANCE	66.94	
01 1200 211 2 002 1221	LTD- JUL 1- 0003	LTD INSURANCE	48.07	
01 1200 211 1 004 1222	LTD- JUL 1- 0003	LTD INSURANCE	7.93	
01 1200 211 2 001 1222	LTD- JUL 1- 0003	LTD INSURANCE	17.58	
01 1100 211 1 006 1194	LTD- JUL 1- 0003	LTD INSURANCE	5.56	
01 1100 211 2 001 1194	LTD- JUL 1- 0003	LTD INSURANCE	13.69	
01 1100 211 2 002 1194	LTD- JUL 1- 0003	LTD INSURANCE	17.88	
01 1200 211 2 001 1212	LTD- JUL 1- 0003	LTD INSURANCE	9.80	
01 1200 211 0 000 1214	LTD- JUL 1- 0003	LTD INSURANCE	23.39	
01 1200 211 1 003 1221	LTD- JUL 1- 0003	LTD INSURANCE	33.75	
01 1100 211 1 003 1193	LTD- JUL 1- 0003	LTD INSURANCE	10.79	
01 1100 211 1 004 1193	LTD- JUL 1- 0003	LTD INSURANCE	9.49	
01 1100 211 1 006 1194	LTD- JUL 1- 0003	LTD INSURANCE	9.50	
01 1100 211 2 001 1193	LTD- JUL 1- 0003	LTD INSURANCE	5.23	
01 1100 211 2 002 1193	LTD- JUL 1- 0003	LTD INSURANCE	12.71	
01 1100 211 1 003 1194	LTD- JUL 1- 0003	LTD INSURANCE	0.86	
01 1100 211 2 002 1176	LTD- JUL 1- 0003	LTD INSURANCE	13.77	
01 1100 211 1 003 1190	LTD- JUL 1- 0003	LTD INSURANCE	5.01	
01 1100 211 1 004 1190	LTD- JUL 1- 0003	LTD INSURANCE	4.62	
01 1100 211 1 006 1190	LTD- JUL 1- 0003	LTD INSURANCE	3.21	
01 1100 211 2 001 1190	LTD- JUL 1- 0003	LTD INSURANCE	16.95	
01 1100 211 2 002 1190	LTD- JUL 1- 0003	LTD INSURANCE	14.98	

**BOARD REPORT FOR PERIOD ENDING JULY 1, 2019**

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
01 1100 211 2 001 1170	LTD- JUL 1- 0003	LTD INSURANCE	16.17
01 1100 211 2 002 1170	LTD- JUL 1- 0003	LTD INSURANCE	13.02
01 1100 211 2 001 1172	LTD- JUL 1- 0003	LTD INSURANCE	18.04
01 1100 211 2 001 1174	LTD- JUL 1- 0003	LTD INSURANCE	13.19
01 1100 211 2 002 1174	LTD- JUL 1- 0003	LTD INSURANCE	11.21
01 1100 211 2 001 1176	LTD- JUL 1- 0003	LTD INSURANCE	15.32
01 1100 211 1 004 1168	LTD- JUL 1- 0003	LTD INSURANCE	10.52
01 1100 211 1 006 1168	LTD- JUL 1- 0003	LTD INSURANCE	10.52
01 1100 211 2 001 1168	LTD- JUL 1- 0003	LTD INSURANCE	26.81
01 1100 211 2 002 1168	LTD- JUL 1- 0003	LTD INSURANCE	25.24
01 1100 211 2 001 1169	LTD- JUL 1- 0003	LTD INSURANCE	12.78
01 1100 211 2 001 1169	LTD- JUL 1- 0003	LTD INSURANCE	12.81
01 1100 211 1 006 1150	LTD- JUL 1- 0003	LTD INSURANCE	8.34
01 1100 211 2 001 1153	LTD- JUL 1- 0003	LTD INSURANCE	72.92
01 1100 211 2 001 1155	LTD- JUL 1- 0003	LTD INSURANCE	18.76
01 1100 211 1 004 1160	LTD- JUL 1- 0003	LTD INSURANCE	7.76
01 1100 211 1 003 1160	LTD- JUL 1- 0003	LTD INSURANCE	38.60
01 1100 211 1 003 1168	LTD- JUL 1- 0003	LTD INSURANCE	10.26
01 1100 211 2 001 1114	LTD- JUL 1- 0003	LTD INSURANCE	7.40
01 1100 211 2 001 1124	LTD- JUL 1- 0003	LTD INSURANCE	44.29
01 1100 211 2 002 1124	LTD- JUL 1- 0003	LTD INSURANCE	2.66
01 1100 211 2 001 1130	LTD- JUL 1- 0003	LTD INSURANCE	63.62
01 1100 211 2 001 1140	LTD- JUL 1- 0003	LTD INSURANCE	80.52
01 1100 211 1 004 1150	LTD- JUL 1- 0003	LTD INSURANCE	7.76
01 1100 211 1 003 1105	LTD- JUL 1- 0003	LTD INSURANCE	11.59
01 1100 211 1 006 1105	LTD- JUL 1- 0003	LTD INSURANCE	79.01
01 1100 211 2 002 1106	LTD- JUL 1- 0003	LTD INSURANCE	78.43
01 1100 211 2 002 1107	LTD- JUL 1- 0003	LTD INSURANCE	79.97
01 1100 211 2 002 1108	LTD- JUL 1- 0003	LTD INSURANCE	107.30
01 1100 211 2 001 1110	LTD- JUL 1- 0003	LTD INSURANCE	77.51
01 1100 211 1 003 1102	LTD- JUL 1- 0003	LTD INSURANCE	36.48

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 1100 211 1 004 1102	LTD- JUL 1- 0003	LTD INSURANCE		63.86
01 1100 211 1 003 1103	LTD- JUL 1- 0003	LTD INSURANCE		25.15
01 1100 211 1 006 1103	LTD- JUL 1- 0003	LTD INSURANCE		49.59
01 1100 211 1 003 1104	LTD- JUL 1- 0003	LTD INSURANCE		32.45
01 1100 211 1 006 1104	LTD- JUL 1- 0003	LTD INSURANCE		67.89
01 6200 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE		8.32
01 6310 211 1 006	LTD- JUL 1- 0003	LTD INSURANCE		9.48
01 6404 211 1 004	LTD- JUL 1- 0003	LTD INSURANCE		25.65
01 6409 211 0 000	LTD- JUL 1- 0003	LTD INSURANCE		19.31
01 1100 211 1 003 1100	LTD- JUL 1- 0003	LTD INSURANCE		22.83
01 1100 211 1 004 1100	LTD- JUL 1- 0003	LTD INSURANCE		63.08
01 1100 211 1 003 1101	LTD- JUL 1- 0003	LTD INSURANCE		31.11
01 1100 211 1 004 1101	LTD- JUL 1- 0003	LTD INSURANCE		74.12
			<b>Vendor Total:</b>	<b>2,912.83</b>
64336 MATHESON-LINWELD			51.84	
01 2620 740 0 000	51459629	CYLINDER RENTAL 5/1/19- 5/31/19		51.84
64336 MATHESON-LINWELD			97.69	
01 2710 610 0 000	51459630	CYLINDER RENTAL 5/1/19- 5/31/19		97.69
			<b>Vendor Total:</b>	<b>149.53</b>
64337 MATTICE LOCK AND SAFE			19.50	
01 2620 740 2 001	1664	KEYS		19.50
64337 MATTICE LOCK AND SAFE			56.50	
01 2620 740 1 006	1815	REKEY VDP ROOM LEAVER		56.50
			<b>Vendor Total:</b>	<b>76.00</b>
64338 MAXIM HEALTHCARE SERVICES INC			6,664.00	
01 6409 340 0 000	V9964409	LPN SVS 5/1/19-5/24/19		6,664.00
			<b>Vendor Total:</b>	<b>6,664.00</b>
64339 MENARDS LINCOLN-NORTH			26.59	
01 2620 740 1 004	43246	SUPPLIES		26.59
64339 MENARDS LINCOLN-NORTH			26.30	
01 2620 740 1 004	43355	SUPPLIES		26.30
64339 MENARDS LINCOLN-NORTH			49.98	
01 2620 740 1 004	43744	SUPPLIES		49.98
64339 MENARDS LINCOLN-NORTH			51.52	
01 2620 740 1 006	43758	SUPPLIES		51.52
64339 MENARDS LINCOLN-NORTH			348.32	
01 2710 430 0 000	43766	SUPPLIES		348.32
64339 MENARDS LINCOLN-NORTH			52.70	
01 2620 740 1 004	43784	SUPPLIES		52.70
64339 MENARDS LINCOLN-NORTH			20.95	
01 2620 740 1 004	43843	SUPPLIES		20.95

Check #	Vendor Name	Account Number	Invoice	Description	Amount	Amount
	64339 MENARDS LINCOLN-NORTH				15.22	
01 2620 740 1 004		43951		SUPPLIES		15.22
	64339 MENARDS LINCOLN-NORTH				19.94	
01 2620 740 1 006		44172		SUPPLIES		19.94
	64339 MENARDS LINCOLN-NORTH				45.04	
01 2620 740 1 004		44174		SUPPLIES		45.04
	64339 MENARDS LINCOLN-NORTH				22.97	
01 2620 740 1 006		44276		SUPPLIES		22.97
	64339 MENARDS LINCOLN-NORTH				11.86	
01 2620 740 2 002		44298		SUPPLIES		11.86
	64339 MENARDS LINCOLN-NORTH				37.43	
01 2620 740 1 004		44375-		SUPPLIES		37.43
	64339 MENARDS LINCOLN-NORTH				28.07	
01 2620 740 1 004		44462		SUPPLIES		28.07
	64339 MENARDS LINCOLN-NORTH				25.94	
01 2620 740 1 006		44473		SUPPLIES		25.94
	64339 MENARDS LINCOLN-NORTH				26.16	
01 2620 740 0 000		44549		SUPPLIES		26.16
	64339 MENARDS LINCOLN-NORTH				5.38	
01 2620 740 1 004		44563		SUPPLIES		5.38
	64339 MENARDS LINCOLN-NORTH				22.51	
01 2620 740 1 004		44894		SUPPLIES		22.51
	64339 MENARDS LINCOLN-NORTH				67.03	
01 2620 740 1 004		45073		SUPPLIES		67.03
	64339 MENARDS LINCOLN-NORTH				34.15	
01 2620 740 1 003		45102		SUPPLIES		34.15
	64339 MENARDS LINCOLN-NORTH				72.92	
01 2620 740 1 004		45189		SUPPLIES		72.92
	64339 MENARDS LINCOLN-NORTH				22.91	
01 2620 740 1 004		45413		SUPPLIES		22.91
	64339 MENARDS LINCOLN-NORTH				13.45	
01 2620 740 2 002		45455		SUPPLIES		13.45
	64339 MENARDS LINCOLN-NORTH				12.22	
01 2620 740 2 001		45456		SUPPLIES		12.22
	64339 MENARDS LINCOLN-NORTH				16.99	
01 2620 730 0 000		45457		T-HEX KEY SET		16.99
						<b>Vendor Total:</b>
	64340 METAL CRAFT				464.35	<b>1,076.55</b>
01 2230 610 0 000		258985		XWP574 PREMIUM Poly BC label. 500 labels		435.15
01 2230 610 0 000		258985		Additional Rolls		10.00
01 2230 610 0 000		258985		s/h		19.20
						<b>Vendor Total:</b>
	64341 METAL DOORS & HARDWARE COMPANY				47.00	<b>464.35</b>
01 2630 430 1 003		67069		KEYS		15.66
01 2630 430 1 004		67069		KEYS		15.67
01 2630 430 1 006		67069		KEYS		15.67
						<b>Vendor Total:</b>
	64342 MICHELLE HENRICKSON				36.07	<b>47.00</b>
01 2213 330 1 006		REIMB 7/2/19		Summer Splash Conference - Michelle Henr		36.07

Check #	Vendor Name	Amount		Amount	
Account Number	Invoice	Description		Amount	
<b>64343 MIDWEST FARMERS COOPERATIVE</b>			1,287.50	<b>Vendor Total:</b>	<b>36.07</b>
01 2710 626 0 000	V22679	FUEL		1,030.00	
01 2712 626 0 000	V22679	FUEL		257.50	
<b>64344 MIDWEST SOUND &amp; LIGHTING INC</b>			50.00	<b>Vendor Total:</b>	<b>1,287.50</b>
01 2620 740 2 001	0121597-IN	PARTS FOR HS WEIGHT ROOM SOUND SYSTEM		50.00	
<b>64345 NASP</b>			210.00	<b>Vendor Total:</b>	<b>50.00</b>
01 2141 320 1 003	19/20 COBELENS	19/20 MEMBERSHIP - A COBELENS		42.00	
01 2141 320 1 004	19/20 COBELENS	19/20 MEMBERSHIP - A COBELENS		42.00	
01 2141 320 1 006	19/20 COBELENS	19/20 MEMBERSHIP - A COBELENS		42.00	
01 2141 320 2 001	19/20 COBELENS	19/20 MEMBERSHIP - A COBELENS		42.00	
01 2141 320 2 002	19/20 COBELENS	19/20 MEMBERSHIP - A COBELENS		42.00	
<b>64346 NCSA</b>			200.00	<b>Vendor Total:</b>	<b>210.00</b>
01 2213 330 2 002	60295	2019 NCE Registration- June 4-5 Nichola		200.00	
<b>64346 NCSA</b>			265.00	<b>Vendor Total:</b>	<b>705.00</b>
01 2410 320 2 002	E13199- 597119	2019 Administrator Days NCSA Member Regi		210.00	
01 2410 320 2 002	E13199- 597119	Thursday Luncheon/Ice Cream Social		30.00	
01 2410 320 2 002	E13199- 597119	Thursday Social at Cunninghams		25.00	
<b>64346 NCSA</b>			240.00	<b>Vendor Total:</b>	<b>705.00</b>
01 2410 320 2 002	E13199- 598105	2019 Administrator Days NCSA Member Regi		210.00	
01 2410 320 2 002	E13199- 598105	Thursday Luncheon/Ice Cream Social		30.00	
<b>64347 NSPA</b>			100.00	<b>Vendor Total:</b>	<b>100.00</b>
01 2141 320 1 003	01544	2019 NSPA FALL CONF		20.00	
01 2141 320 1 004	01544	2019 NSPA FALL CONF		20.00	
01 2141 320 1 006	01544	2019 NSPA FALL CONF		20.00	
01 2141 320 2 001	01544	2019 NSPA FALL CONF		20.00	
01 2141 320 2 002	01544	2019 NSPA FALL CONF		20.00	
<b>64348 NWEA</b>			4,087.50	<b>Vendor Total:</b>	<b>4,087.50</b>
01 2212 640 0 000	20639	MAP GROWTH		4,087.50	
<b>64355 O'REILLY AUTOMOTIVE STORES INC</b>			284.69	<b>Vendor Total:</b>	<b>4,087.50</b>
01 2710 430 0 000	5824-129978	FILTERS, SUPPLIES, BALL JOINT SUB 1		284.69	
<b>64355 O'REILLY AUTOMOTIVE STORES INC</b>			205.47	<b>Vendor Total:</b>	<b>4,087.50</b>
01 2710 430 0 000	5824-130005	BUS UNDERCOATING		205.47	
<b>64355 O'REILLY AUTOMOTIVE STORES INC</b>			74.19	<b>Vendor Total:</b>	<b>4,087.50</b>
01 2710 430 0 000	5824-130089	PARTS VAN 16		74.19	
<b>64355 O'REILLY AUTOMOTIVE STORES INC</b>			17.97	<b>Vendor Total:</b>	<b>4,087.50</b>

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2710 430 0 000	5824-130493	SUPPLIES		17.97
			<b>Vendor Total:</b>	<b>582.32</b>
	64349 OCCUPATIONAL HEALTH CENTERS OF NEBRASKA			94.50
01 2710 340 0 000	456387386	DOT PHYSICAL - C DOWDING		94.50
			<b>Vendor Total:</b>	<b>94.50</b>
	64350 OFFICE DEPOT			16.98
01 3400 610 2 001	317089972001	Ashley Chalk Design Mini Whiteboard Eras		16.98
	64350 OFFICE DEPOT			57.94
01 2320 610 0 000	317179178001	JUMBO PAPER CLIPS		4.56
01 2320 610 0 000	317179178001	CALCULATOR TAPE		3.39
01 2320 610 0 000	317179178001	HANGING FILE FOLDERS		16.40
01 2320 610 0 000	317179178001	2" HANGING FILE FOLDERS		33.59
	64350 OFFICE DEPOT			(33.59)
01 2320 610 0 000	317845964001	2" HANGING FILE FOLDERS		(33.59)
	64350 OFFICE DEPOT			33.59
01 2320 610 0 000	317849422001	2" HANGING FILE FOLDERS		33.59
	64350 OFFICE DEPOT			24.75
01 3400 610 2 001	325279397001	Avery Carter's Felt Stamp Pad, Black		9.78
01 3400 610 2 001	325279397001	Office Depot Brand Gel Stamp Pad, Blue		14.97
	64350 OFFICE DEPOT			14.97
01 3400 610 2 001	325281645001	Office Depot Brand Gel Stamp Pad, Red		14.97
	64350 OFFICE DEPOT			35.94
01 3400 610 2 001	325281646001	Rubber Stamp Ink Pad, Green		17.97
01 3400 610 2 001	325281646001	Rubber Stamp Ink Pad		17.97
			<b>Vendor Total:</b>	<b>150.58</b>
	64351 OMAHA PUBLIC POWER DISTRICT			5,985.02
01 2610 622 1 003	8764000061-0619	SVS 5/23/19-6/21/19		5,985.02
			<b>Vendor Total:</b>	<b>5,985.02</b>
	64352 OMAHA WORLD HERALD			469.00
01 2310 540 0 000	2159339	ADV		469.00
			<b>Vendor Total:</b>	<b>469.00</b>
	64353 ONE CALL CONCEPTS INC			3.85
01 2230 340 0 000	9050535	LOCATES MAY 2019		3.85
			<b>Vendor Total:</b>	<b>3.85</b>
	64354 ONE SOURCE			131.00
01 2310 350 0 000	3524-20190531	SVS 4/26/19-5/19/19		131.00
			<b>Vendor Total:</b>	<b>131.00</b>
	64356 PAYFLEX			479.50
01 2310 350 0 000	21014-1296012	SVS 5/1/19-5/31/19		479.50
	64356 PAYFLEX			479.50
01 2310 350 0 000	21014-1307984	SVS 6/1/19-6/30/19		479.50
			<b>Vendor Total:</b>	<b>959.00</b>
	64357 PERRY GUTHERY HAASE & GESSFORD			600.00
01 2330 317 0 000	364	SVS 4/25/19-5/20/19		600.00
			<b>Vendor Total:</b>	<b>600.00</b>

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
64358	<b>PLAINS EQUIPMENT GROUP</b>			210.98
01 2630 430 1 003	2216946	FILTERS & BLADES		42.20
01 2630 430 1 004	2216946	FILTERS & BLADES		42.20
01 2630 430 1 006	2216946	FILTERS & BLADES		42.20
01 2630 430 2 001	2216946	FILTERS & BLADES		42.19
01 2630 430 2 002	2216946	FILTERS & BLADES		42.19
			<b>Vendor Total:</b>	<b>210.98</b>
64359	<b>POMP'S TIRE SERVICE INC</b>			467.21
01 2710 430 0 000	1430000069	ALIGNMENT & TIRE BALANCE CAR 30		467.21
			<b>Vendor Total:</b>	<b>467.21</b>
64360	<b>PRESTO X COMPANY</b>			50.00
01 2620 430 2 001	3135722	PEST CONTROL SVS 5/29/19		50.00
64360	<b>PRESTO X COMPANY</b>			48.00
01 2620 430 2 002	3135725	PEST CONTROL SVS 5/29/19		48.00
64360	<b>PRESTO X COMPANY</b>			50.00
01 2620 430 1 006	3135726	PEST CONTROL SVS 5/29/19		50.00
64360	<b>PRESTO X COMPANY</b>			47.00
01 2620 430 1 004	3135727	PEST CONTROL SVS 5/29/19		47.00
64360	<b>PRESTO X COMPANY</b>			47.00
01 2620 430 1 003	3222181	PEST CONTROL SVS 5/29/19		47.00
			<b>Vendor Total:</b>	<b>242.00</b>
64361	<b>PRINTING PLUS</b>			166.85
01 2410 610 1 006	154498	#10 Regular Envelopes (2000)		166.85
			<b>Vendor Total:</b>	<b>166.85</b>
64362	<b>REAMS</b>			244.14
01 2630 430 2 001	S1444779.001	SPRINKLER PARTS		244.14
64362	<b>REAMS</b>			445.00
01 2630 430 2 002	S1445198.001	CHECK VALVE SPRINKLER PARTS		445.00
			<b>Vendor Total:</b>	<b>689.14</b>
64363	<b>RECYCLING ENTERPRISES OF NE, INC.</b>			365.00
01 2620 430 1 004	19A2253	RECYCLING SVS 7/1/19- 7/31/19		65.00
01 2620 430 1 006	19A2253	RECYCLING SVS 7/1/19- 7/31/19		65.00
01 2620 430 2 002	19A2253	RECYCLING SVS 7/1/19- 7/31/19		65.00
01 2620 430 2 001	19A2253	RECYCLING SVS 7/1/19- 7/31/19		85.00
01 2620 430 1 003	19A2253	RECYCLING SVS 7/1/19- 7/31/19		85.00
			<b>Vendor Total:</b>	<b>365.00</b>
64364	<b>RENAISSANCE LEARNING INC</b>			6,675.00
01 1100 735 2 002	366611	Accelerated Reader Subscription Renewal		3,500.00
1111				
01 1100 735 2 002	366611	Star Reading Subscription Renewal 9/1/20		2,425.00
1111				
01 1100 735 2 002	366611	Annual All Product Renaissance Platform		750.00
1111				
			<b>Vendor Total:</b>	<b>6,675.00</b>
64365	<b>RUSS'S MARKET EXPRESS</b>			3.40
01 2320 610 0 000	2262	SUPPLIES		3.40
64365	<b>RUSS'S MARKET EXPRESS</b>			28.98

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
01 2320 610 0 000	2267	SUPPLIES		28.98
				<b>Vendor Total: 32.38</b>
64366 SANDY STARK			520.00	
01 2213 330 1 003	MICEK/CALLAH AN	Comprehensive Multisensory Reading Inst.		370.00
01 2213 330 1 003	MICEK/CALLAH AN	Materials		150.00
				<b>Vendor Total: 520.00</b>
64367 SCHOOL DATEBOOKS INC			1,213.48	
01 1100 610 2 002	S19-0154278	2019 Boulder 6.625x9 Student Planner, Si		1,128.60
1111				
01 1100 610 2 002	S19-0154278	Early Order Discount 4%		(45.14)
1111				
01 1100 610 2 002	S19-0154278	Shipping & Handling		130.02
1111				
				<b>Vendor Total: 1,213.48</b>
64368 SCHOOL DISTRICT #145-IMPREST			79.91	
01 2710 626 0 000	CASEYS	FUEL FOR TRUCK & MOWER		79.91
	6/10/19			
64368 SCHOOL DISTRICT #145-IMPREST			40.00	
01 2320 810 0 000	CNASURETY	NOTARY RENEWAL - HOFFMAN		40.00
	6/24/19			
64368 SCHOOL DISTRICT #145-IMPREST			208.00	
01 2510 531 0 000	POSTMASTER	PO BOX FEE 19/20		208.00
	6/6/19			
				<b>Vendor Total: 327.91</b>
64369 SCHOOL DISTRICT 145 DEPRECIATION FUND			2,273.79	
01 1100 733 2 001	SHOP 6/5/19	Funds moved for next year purchase		2,273.79
1170				
64369 SCHOOL DISTRICT 145 DEPRECIATION FUND			5,000.00	
01 1100 733 1 006	WIS	Virco Furniture		5,000.00
1111	FURNITURE	Depreciation 2018-19		
	19/20			
				<b>Vendor Total: 7,273.79</b>
64370 SID DILLON			136.19	
01 2712 430 0 000	257414	DOOR SEAL VAN 18		78.92
01 2710 430 0 000	257414	P/S WIPER ARM VAN 17		57.27
				<b>Vendor Total: 136.19</b>
64371 SMALL ENGINE SPECIALISTS INC			104.96	
01 2630 430 1 003	311854	TRIMMER STRING LINE		21.00
01 2630 430 1 004	311854	TRIMMER STRING LINE		20.99
01 2630 430 1 006	311854	TRIMMER STRING LINE		20.99
01 2630 430 2 001	311854	TRIMMER STRING LINE		20.99
01 2630 430 2 002	311854	TRIMMER STRING LINE		20.99
64371 SMALL ENGINE SPECIALISTS INC			7,999.00	
01 2630 430 1 003	311855	STAND-ON SPREADER/SPRAYER		1,599.80
01 2630 430 1 004	311855	STAND-ON SPREADER/SPRAYER		1,599.80
01 2630 430 1 006	311855	STAND-ON SPREADER/SPRAYER		1,599.80
01 2630 430 2 001	311855	STAND-ON SPREADER/SPRAYER		1,599.80
01 2630 430 2 002	311855	STAND-ON SPREADER/SPRAYER		1,599.80
64371 SMALL ENGINE SPECIALISTS INC			159.00	
01 2630 430 1 003	312872	SCREEN-HOPPER		31.80
01 2630 430 1 004	312872	SCREEN-HOPPER		31.80
01 2630 430 1 006	312872	SCREEN-HOPPER		31.80

Check #	Vendor Name	Amount	Amount
Account Number	Invoice	Description	Amount
01 2630 430 2 001	312872	SCREEN-HOPPER	31.80
01 2630 430 2 002	312872	SCREEN-HOPPER	31.80
64371	<b>SMALL ENGINE SPECIALISTS INC</b>		349.99
01 2630 430 1 003	313520	TRIMMER	69.99
01 2630 430 1 004	313520	TRIMMER	70.00
01 2630 430 1 006	313520	TRIMMER	70.00
01 2630 430 2 001	313520	TRIMMER	70.00
01 2630 430 2 002	313520	TRIMMER	70.00
		<b>Vendor Total:</b>	<b>8,612.95</b>
64372	<b>SOUTHERN CARLSON</b>		69.99
01 2620 730 0 000	OM40014104	TOOLBOX	69.99
		<b>Vendor Total:</b>	<b>69.99</b>
64373	<b>STEPHANIE JONES</b>		118.90
01 2161 333 1 003	4/24/19-5/17/19	MILEAGE 4/24/19-5/17/19	118.90
		<b>Vendor Total:</b>	<b>118.90</b>
64374	<b>SUNBELT RENTALS</b>		651.00
01 2620 430 2 002	88853667-0001	DUCT JACK RENTAL	651.00
		<b>Vendor Total:</b>	<b>651.00</b>
64375	<b>TAESE/USU</b>		20.00
01 2213 330 1 003	NEMTSS_29	Registration for June 20 2019	20.00
		<b>Vendor Total:</b>	<b>20.00</b>
64376	<b>TERESA ERDKAMP</b>		20.50
01 3400 610 2 001	REIMB 7/2/19	ADDRESS STAMP	20.50
		<b>Vendor Total:</b>	<b>20.50</b>
64377	<b>TJ CABLE &amp; UNDERGROUND SVS, LLC</b>		250.00
01 2230 340 0 000	TJ2019-0968	MAY 2019 LOCATES	250.00
		<b>Vendor Total:</b>	<b>250.00</b>
64378	<b>TRACTOR SUPPLY COMPANY</b>		6.46
01 2630 430 1 006	100060977	SUPPLIES	1.29
01 2630 430 2 001	100060977	SUPPLIES	1.29
01 2630 430 2 002	100060977	SUPPLIES	1.29
01 2630 430 1 003	100060977	SUPPLIES	1.30
01 2630 430 1 004	100060977	SUPPLIES	1.29
64378	<b>TRACTOR SUPPLY COMPANY</b>		22.18
01 2620 730 0 000	100062100	TOOLS	22.18
64378	<b>TRACTOR SUPPLY COMPANY</b>		95.21
01 2620 740 2 001	100062130	SUPPLIES	95.21
64378	<b>TRACTOR SUPPLY COMPANY</b>		38.98
01 2630 430 2 001	100063292	SUPPLIES	7.79
01 2630 430 2 002	100063292	SUPPLIES	7.79
01 2630 430 1 003	100063292	SUPPLIES	7.80
01 2630 430 1 004	100063292	SUPPLIES	7.80
01 2630 430 1 006	100063292	SUPPLIES	7.80
64378	<b>TRACTOR SUPPLY COMPANY</b>		19.98
01 2710 430 0 000	100063364	SUPPLIES	19.98
64378	<b>TRACTOR SUPPLY COMPANY</b>		14.87
01 2620 740 2 002	100063496	SUPPLIES	14.87
64378	<b>TRACTOR SUPPLY COMPANY</b>		7.38
01 2710 430 0 000	100063936	SUPPLIES	7.38

Check #	Vendor Name	Amount		Amount
Account Number	Invoice	Description		Amount
64378	TRACTOR SUPPLY COMPANY			20.99
01 2620 740 0 000	100064564	SUPPLIES		20.99
64378	TRACTOR SUPPLY COMPANY			19.99
01 2620 730 0 000	100065011	HEX KEY SET		19.99
64378	TRACTOR SUPPLY COMPANY			106.97
01 2620 740 2 002	100065293	SUPPLIES		106.97
64378	TRACTOR SUPPLY COMPANY			19.99
01 2620 730 0 000	200028031	SCREWDRIVER SET		19.99
			<b>Vendor Total:</b>	<b>373.00</b>
64379	TRANE COMPANY			1,332.94
01 2620 430 2 001	310008931	PENTHOUSE 2 PRESSURE GUAGES NOT WORKING		1,332.94
64379	TRANE COMPANY			152.50
01 2620 430 2 001	39935480	GYM UNIT ERV LEAKING		152.50
64379	TRANE COMPANY			395.30
01 2620 430 1 004	39935506	HP 4.3 NOT COOLING		395.30
64379	TRANE COMPANY			7,966.00
01 2620 430 1 003	39972140	CONTRACT 6/1/19-6/30/19		1,593.20
01 2620 430 1 004	39972140	CONTRACT 6/1/19-6/30/19		1,593.20
01 2620 430 1 006	39972140	CONTRACT 6/1/19-6/30/19		1,593.20
01 2620 430 2 001	39972140	CONTRACT 6/1/19-6/30/19		1,593.20
01 2620 430 2 002	39972140	CONTRACT 6/1/19-6/30/19		1,593.20
			<b>Vendor Total:</b>	<b>9,846.74</b>
64380	UNITE PRIVATE NETWORKS LLC			1,574.84
01 1100 735 1 003	SI-19-005517	ETHERNET 6/1/19-6/30/19		882.34
1111				
01 1100 735 2 001	SI-19-005517	ETHERNET 6/1/19-6/30/19		692.50
1111				
			<b>Vendor Total:</b>	<b>1,574.84</b>
64381	UNIVERSITY OF NEBRASKA - LINCOLN			235.00
01 6412 320 0 000	BL-0893	NE ASD NETWORK ST CONF - HAPPE		235.00
			<b>Vendor Total:</b>	<b>235.00</b>
64382	UPS			14.68
01 2510 531 0 000	000X4A104229	POSTAGE		14.68
			<b>Vendor Total:</b>	<b>14.68</b>
64282	USPS TMS #246043			1,500.00
01 2510 531 0 000	TMS#246043-0075	POSTAGE JUL19		1,500.00
			<b>Vendor Total:</b>	<b>1,500.00</b>
64383	VALENTINO'S			95.20
01 2212 890 0 000	IN000181415	MEETING MEAL		95.20
64383	VALENTINO'S			104.87
01 2212 890 0 000	IN000181416	MEETING MEAL		104.87
64383	VALENTINO'S			100.20
01 2212 890 0 000	IN000181417	MEETING MEAL		100.20
			<b>Vendor Total:</b>	<b>300.27</b>
64384	VILLAGE OF EAGLE			157.63
01 2610 410 1 003	0990011385-0619	SVS 5/13/19-6/11/19		157.63
			<b>Vendor Total:</b>	<b>157.63</b>
64385	WAHOO-WAVERLY-ASHLAND NEWSPAPERS			21.49
01 2310 540 0 000	i0000046255-	ADV		21.49

<u>Check #</u>	<u>Vendor Name</u>		<u>Amount</u>		<u>Amount</u>
<u>Account Number</u>	<u>Invoice</u>	<u>Description</u>			
	0516				
64385	<b>WAHOO-WAVERLY-ASHLAND NEWSPAPERS</b>		85.80		
01 2310 540 0 000	I0000046488- ADV			85.80	
	0516				
				<b>Vendor Total:</b>	<b>107.29</b>
64386	<b>WATERLINK INC</b>		324.83		
01 2620 430 1 003	25405	MONTHLY WATER TREATMENT SVS		81.20	
01 2620 430 1 004	25405	MONTHLY WATER TREATMENT SVS		81.21	
01 2620 430 2 001	25405	MONTHLY WATER TREATMENT SVS		81.21	
01 2620 430 2 002	25405	MONTHLY WATER TREATMENT SVS		81.21	
				<b>Vendor Total:</b>	<b>324.83</b>
64387	<b>WAVERLY PLUMBING &amp; WELL CO</b>		871.39		
01 2620 430 1 006	2019-400	REPAIRED STOOL & URINAL		871.39	
				<b>Vendor Total:</b>	<b>871.39</b>
64388	<b>WINDSTREAM</b>		113.82		
01 2510 530 0 000	091879297-0619	SVS 5/25/19-6/24/19		113.82	
64388	<b>WINDSTREAM</b>		637.11		
01 2510 530 0 000	091881971-0619	SVS 6/13/19-7/12/19		637.11	
				<b>Vendor Total:</b>	<b>750.93</b>
64389	<b>YANT TEST, SUPPLY, &amp; EQUIPMENT</b>		165.60		
01 2710 430 0 000	L013530	FUEL PUMP REPAIR		165.60	
				<b>Vendor Total:</b>	<b>165.60</b>
				<b>Fund Total:</b>	<b>425,263.65</b>
				<b>Checking Account Total:</b>	<b>425,263.65</b>
				<b>Payroll Total:</b>	<b>1,272,328.73</b>
				<b>Total:</b>	<b>\$1,697,592.38</b>

**Special Building Fund, Bond Fund, Qualified Capital Purpose Undertaking  
Fund, Bond Debt Service, and Depreciation Fund Claims for  
July 1, 2019**

***Special Building Fund***

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DLR Group (\$6,217.50) – Payment is for professional services (\$6,217.50) related to the Eagle Elementary School Playground Redesign Project.

***Bond Series 2015 / 2016 Construction Proceeds***

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DLR Group (\$8,572.28) – Payment is for professional services (\$8,572.28 expanded construction services) related to the School District 145 – Waverly Bond Issue Projects.

***Qualified Capital Purpose Undertaking***

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No claims this month.

***Bond Debt Service***

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No claims this month.

***Depreciation Fund***

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No claims this month.

July, 2019 Fiscal Year to Date Expenses Compared to Budget = \$2,297,127 under budget or 9.82%.

**Memorials**

The Board of Education recognizes that a memorial given to the district is an appropriate way to honor an individual who has passed away. However, all memorials may only be established with the consent of the deceased next of kin, and with board approval.

The Board has identified the following types of memorials which are acceptable, and in keeping with the district philosophy:

- A. Scholarship administered by School District #145.
- B. Monetary funds designated for plantings on school grounds, such as trees, shrubs, perennials, and garden elements. The type and placement of these will be made in consultation with the Facilities and Maintenance Department.
- C. Monetary funds designated for library books, digital media, supplies, and equipment as approved by the building principal and Superintendent.
- D. Monetary fund's designated to a particular school activity or department with prior approval of the building principal and Superintendent.

Any item purchased through memorial funds will become property of District 145, and its maintenance and potential removal will be governed by the District.

A permanent record of all memorials will be kept at the Central Office. No plaques, or other forms of identification shall be physically attached to the memorial. Those existing prior to the adoption of this policy may remain in place.

The following will not be allowed in conjunction with memorials:

- A. Any which may alter the conduct of a regular school instruction day, school activities or the school activities schedule.
- B. Any requiring alteration, retirement or discontinued use of school property or publications.
- C. Any which would be an infringement upon separation of church and state.
- D. Any requiring the use of public funds for purchase or development.
- E. Any involving the naming of an activity, department, facility or portion thereof after the deceased.
- F. Any containing a picture of the deceased.
- G. Any involving the solicitation of funds or sale of items at or through School District #145.

Policy Adopted:  
March 5, 2018

School District 145  
Waverly, Nebraska

James B. Gessford  
Rex R. Schultze\*\*\*  
Daniel F. Kaplan  
Gregory H. Perry  
Joseph F. Bachmann\*  
R. J. Shortridge\*  
Joshua J. Schauer\*  
Derek A. Aldridge\*\*  
Justin J. Knight\*\*\*\*  
Charles Kaplan  
Haleigh B. Carlson  
Daniel K. Kaplan



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PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel  
John M. Guthery  
Thomas M. Haase  
Richard D. Sievers  
Kelley Baker

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\*Also admitted in Iowa  
\*\* Also admitted in Kansas  
\*\*\*Also admitted in Wyoming  
\*\*\*\*Also admitted in Colorado

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Ernest B. Perry (1876-1962)  
Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## Perry Law Firm Annual Policy Update Service

To: Dan Shoemake, Administrator, ESU 6  
From: Gregory H. Perry and Justin J. Knight  
Date: June 5, 2019  
Re: Annual Policy Update

### REQUIRED POLICY UPDATES

**Policies 1120, 5101, 5103, 5104 and 5305:** LBs 149 and 397 targeted the use and possession of vaping products (including Juuling) by minors under Nebraska's criminal statutes. In so doing, the Legislature included the term "electronic nicotine delivery systems" in these statutes. To maintain consistency, we have revised Policies 1120, 5101, 5103, 5104 and 5305 to reflect this same terminology.

**Policy 3130:** The Nebraska Department of Administrative Services competitively bids and purchases various property for the benefit of political subdivisions. We understand that this service is becoming more popular with school districts. In turn, we have updated Policy 3130 to exempt the purchasing requirements for schools that purchase through the Nebraska Department of Administrative Services.

**Policy 3131:** There are a few minor edits to Policy 3131 to comply with federal purchasing requirements.

**Policy 4030:** LB 217 prohibits discrimination against an employee who "has inquired about, discussed, or disclosed information regarding employee wages, benefits, or other compensation." In other words, if employees discuss their pay, they cannot be terminated on that basis. In the public employment setting (where most employee pay information may be a matter of public record), this may not seem like a big deal. However, there are aspects of employee compensation that should remain confidential. As a result, Policy 4030 establishes criteria for distributing employee pay information and LB 217's discrimination prohibitions.

**Policy 5001:** LB 115 requires school districts to enroll students in military families with military orders to be stationed in Nebraska. Policy 5001 incorporates this new requirement.

**Policy 5012:** LB 575 requires that each school district adopt a policy to provide access to military recruiters. Policy 5012 satisfies this new requirement and includes the bill's provisions.

LB 575 also requires that, “within thirty days prior to or following the commencement of each school year and, for a new student who enrolls after the commencement of a school year, within thirty days following such enrollment,” each school district must notify parents and guardians of high school students of their ability to withhold information from military recruiters. As such, we recommend that you include a provision in your student handbook that notifies parents of the ability to opt out of military recruiters receiving information about their student.

**Policy 6211:** The reference to the NeSA assessment has been changed to the NSCAS assessment.

**Policy 6410:** In 2015, we provided a “Parental and Family Engagement Policy” pursuant to the Every Student Succeeds Act. Since then, NDE has been rejecting virtually all of these policies except for their own version. It has become easier for schools to simply adopt NDE’s version.

**Policy 8151 and 8153:** We previously distributed a memo on LB 399. Policies 8151 and 8153 have been revised to reflect that the Americanism Committee is now referred to as the Committee on American Civics. Please refer to the prior memo that outlines the Committee’s requirements in more detail.

#### **OTHER COMMENTS**

**LB 212:** LB 212 amended the Open Meetings Act. However, the changes to the Open Meetings Act do not affect school districts. The NCSA will distribute updated Open Meetings Act posters at Administrator Days.

**LB 269:** LB 269 changes the student driving permit rules. Of note, under LB 269, a student may now travel to a different school if the student’s “home” school co-ops with a different school for extracurricular activities.

**LB 281:** LB 281 permits schools to post a sign in a school building or on the school’s website that provides information about reporting child abuse or neglect. NDE may contract with a third party to produce and distribute the signage. However, LB 281 does not require any school to post anything.

**LB 390:** Each school district that contracts with a law enforcement agency to provide School Resource Officers (SRO’s) will be required to enter into a Memorandum of Understanding with the law enforcement agency. This MOU will delineate each party’s responsibilities. NDE has until December 1, 2019 to distribute a model MOU that schools may consider. Once we receive NDE’s model MOU, we will provide our analysis and recommendations.

**LB 619:** LB 619 prohibits a health insurance company from denying a claim because an individual was treated in a school building. Your staff should be made aware that this activity is no longer lawful under LB 619.

Annual Policy Update

ESU 6

June 5, 2019

Page 3

**LB 675**: LB 675 extends a school district's ability to enter into multi-year agreements. Previously, schools could only contract with most vendors for up to four years. LB 675 amended the law to allow for schools to contract for up to seven years. We asked NDE to consider this change due to the cost savings that many schools could receive by entering into longer contracts with technology companies that offer substantial discounts for lengthier agreements.

## Service Animals

Individuals with a disability shall be permitted to use a service animal on school premises as and to the extent provided by law.

### 1. Definition of Service Animal

A service animal is a dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other species of animals are not service animals for the purposes of this definition, though miniature horses are in certain circumstances entitled to similar treatment.

The work or tasks performed by a service animal must be directly related to the handler's disability. Examples of work or tasks that a service dog may perform to meet this definition include:

- Navigation: assisting individuals who are blind or have low vision with navigation and other tasks,
- Alerting: alerting individuals who are deaf or hard of hearing to the presence of people or sounds,
- Protection: providing non-violent protection or rescue work,
- Pulling: pulling a wheelchair,
- Seizure: assisting an individual during a seizure,
- Allergens: alerting individuals to the presence of allergens,
- Retrieving: retrieving items such as medicine or the telephone,
- Physical support: providing physical support and assistance with balance and stability to individuals with mobility disabilities, and
- Interrupting behaviors: helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

Work or tasks that are excluded from meeting the definition are:

- Guard dogs: the crime deterrent effects of an animal's presence and
- Companion dogs: the provision of emotional support, well-being, comfort, or companionship.

### 2. Permit Presence of Service Animals

An individual with a disability shall be permitted to be accompanied by his or her service animal in all areas where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go. A bona fide trainer of a service animal also has the right to be accompanied by such animal in training. The individual may not be required to pay an extra fee for the service animal to attend events for which a fee is charged.

Service animals may be excluded from school premises if:

- a. The service animal is out of control and the service animal's handler does not take effective action to control it;
- b. The service animal is not housebroken; or
- c. The presence of the service animal poses a direct threat to the health or safety of others.

To determine whether a “direct threat” exists, an “individualized assessment” is to be made to ascertain: the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

3. Control of the Service Animal.

The service animal must be under the control of its handler. In most cases, the dog must have a harness, leash, or other tether. The service animal does not need to be on a leash, however, if the handler is unable because of a disability to use a leash. A leash is also not required if it would interfere with the service animal’s safe, effective performance of work or tasks. If either of the leash exceptions applies the service animal must be under the handler’s control via voice control, signals, or other effective means.

4. Responsibility for Care or Supervision.

The school district is not responsible for the care or supervision of the service animal. The individual with the service animal shall be liable for any damage done to the premises or facilities or to any person by such animal.

5. Inquiries.

When addressing a service animal matter, staff shall not ask about the nature or extent of the person’s disability.

Staff may not ask questions about the dog’s qualifications as a service animal when it is readily apparent that the dog is trained to do work or perform tasks for an individual with a disability. Examples include where the dog is observed guiding an individual who is blind or has low vision, pulling a person’s wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability.

Where it is not readily apparent that the dog qualifies as a service animal, staff may ask if the dog’s presence is required because of a disability and what work or task the dog has been trained to perform. Staff may not require documentation, such as proof that the dog has been certified, trained, or licensed as a service animal.

**The service animal must be licensed or registered in accordance with City Code and not be deemed dangerous or potentially dangerous by the City.**

Legal Reference: Americans with Disabilities Act of 1990 (ADA), 28 CFR §28.104 and §35.136; Section 504 of the Rehabilitation Act of 1973 (Section 504); and Neb. Rev. Stat. §§20-126.01 and 20-127

Policy Adopted: 10/03/11

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

InstructionSelection and Review of Instructional and Media MaterialsA) Assignment of Responsibility

The Board of Education reserves responsibility for the final acquisition of materials, but the responsibility for the selection of instructional materials is delegated to the Superintendent, with the assistance of the instructional and media staff, to establish procedures and regulations for the selection of instructional and media materials, reviewing their effectiveness, and dealing with complaints concerning instructional materials. The Superintendent may establish committees consisting of teachers and media staff to assist with these responsibilities.

B) Criteria for Instructional Materials

The selection of instructional materials shall be made in accordance with Board of Education policies, legal requirements, and reflect the following philosophy:

1. To provide materials that will stimulate growth in factual knowledge, practical skills, literary appreciation, aesthetic values, and ethical standards.
2. To provide a background of information which will enable students to make intelligent judgments in their daily life.
3. To provide materials that will enrich and support the curriculum, taking into consideration the varied interest, abilities, and maturity levels of the students served.
4. To provide materials on opposing sides of controversial issues so that young citizens may develop under guidance the practice of critical thinking and analysis.
5. To provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.
6. To place principle above personal opinion and reason above prejudices in the selection of materials of the highest quality in order to assure a comprehensive collection appropriate for the instructional materials.

C) Criteria for Media Materials

The selection of media materials shall be made in accordance with Board of Education policies, legal requirements, and with the Library Bill of Rights of the American Library Association, which Bill of Rights has been accepted by the American Association of School Librarians reflect the following philosophy:

To provide a comprehensive collection of instructional materials selected in compliance with basic, written selection principles, and to provide maximum accessibility to these materials.

To provide materials that will support the curriculum, taking into consideration the individual's needs, and the varied interest, ability, socio-economic backgrounds, and maturity levels of the students served.

To provide materials for teachers and students that will encourage growth in knowledge, and that will develop literary, cultural and aesthetic appreciation, and ethical standards.

To provide materials which reflect the ideas and beliefs of religious, social, political, historical, and ethnic groups and their contribution to the American World Heritage and Culture, thereby enabling students to develop an intellectual integrity in forming judgments.

To provide a written statement, approved by the local Boards of Education of the procedures for meeting the challenge of censorship of materials in school library media centers.

To provide qualified professional personnel to serve teachers and students.

D) Procedures for Reconsideration of Materials

Occasional objections to some materials may be voiced despite the care taken in selection and qualification of the personnel selecting materials. The following procedures apply equally to all complaints whether they be from students, parents, school personnel or district patrons.

1. Complaints should be presented to the Principal of the school where the material is used. In the event the person with the concern does not wish to make a formal complaint, the concern may be expressed to the Principal at the school at which the material was received. The Principal shall submit informal concerns to the Superintendent for the Superintendent's consideration.
2. Formal complaints about instructional materials must be presented in writing on a form approved by the board of education. In the absence of such a form, the complainant shall be required to submit a written complaint setting forth: complainant's identity, material challenged, detailed statement of reason(s) for challenging the material, action the complainant is requesting, and such other information as the Principal may reasonably request.
3. When a formal written complaint is completed and returned to the principal, the principal will discuss the issue and the procedures to be followed in resolving the issues with the person filing the complaint. The principal with whom the complaint was filed shall notify the other school administrators and also advise those faculty members who may use the instructional material, or the media staff in the case of media material, that a complaint has been filed. The school administrators shall

decide whether to appoint a building-level review committee or a district-level review committee to study the complaint. The principals will convene building-level review committees. These building-level committees shall consist of five or more committee members composed of staff and community patrons. The superintendent of schools or his designee will convene district-level review committees. These district-level committees shall consist of five or more members composed of staff and community patrons.

4. The review committees shall consider district philosophy, the professional judgment of teachers, reviews of the material by other competent authorities, compatibility with the school district's adopted curriculum, the teacher's stated goals, as well as the views of the complainant. The review committee's recommendation and all accompanying rationale shall be forwarded to the board of education for its review and final decision. The school board's decision may be to remove the material in question from district use, to modify the material for continued uses, or to reject the complaint and continue to use the material.
5. Any materials identified in a complaint may remain in use pending its review and its disposition by the board of education. Principals may, upon written request of parent(s), excuse students from using the material, or may direct teachers to use suitable substitutes, and in the case of challenged media material the Principal may place the material on a reserve shelf where it may be checked out by students only with written parent permission. However, the school shall reserve the right to require students to use material or to engage in activities which are a part of regular and/or required curricular activities.
6. Where the same or essentially the same materials have been the subject of a challenge which has been decided by the board, and another complaint is made against the material by either the same or a different person, the complaint shall be considered by the Superintendent, who may deny the complaint without following the review procedure. In considering the complaint, the Superintendent shall consider whether the complaint raises any substantially different issue than that previously decided by the board.

Date of Adoption: [Insert Date]

**Library/Media**

The district media centers will select materials that enrich and support the educational programs of the district, and provide expanded literacy and resource opportunities for the students.

School District #145 media centers will select materials in accordance with the Library Bill of Rights as established by the American Library Association.

The District #145 School Board is responsible for all materials in the district's media centers. The responsibility for selection of the materials is delegated to the building principal and certificated library media specialists. The library media specialists coordinate, select, and purchase all materials. While advice may be sought from administrators, teachers, specialists, teaching assistants, students, parents and others affiliated with the district, final decisions for the selection of all materials lies with the credentialed library media specialists as approved by the building principal.

**Library/Media****6775****Criteria for Selection**

Learning resources will be selected for their strengths and their compliance with the above stated Materials Selection Policy. The following criteria are used as a guide in the selection of materials:

- To provide materials that will enrich and support the curriculum, taking into consideration the varied interests, abilities and maturity levels of the pupils served.
- To provide materials which will stimulate literary and artistic excellence.
- To provide materials that will enable students to make intelligent judgments in their daily life.
- To provide materials on opposing sides of controversial issues to enable students to develop critical reading and thinking skills.
- To provide materials that represents many religious, ethical, and cultural groups.
- To provide materials that place principle above personal opinion and reason above prejudice in the selection of materials.

**Selection Procedures**

Materials for purchase are considered based on the following criteria:

- Timeliness and permanence
- Importance and appropriateness of the subject matter
- Quality of writing
- Readability and popular appeal

- Authoritativeness of the source
- Reputation of publisher, producer or author
- Relevance to the curriculum
- Quality, durability, and variety of format.
- Value commensurate with cost and/or need

**Library/Media**

**6775**

Criteria for Accepting Gifts

Gifts of informational resources may be accepted in accordance with Board of Education policies, but these materials will be subject to the Materials Selection Policy, and these materials may be included in the collection or be disposed of at the discretion of the library media specialist.

Criteria for Deleting Materials

Resources will be deleted as part of an ongoing process, ensuring that the library collection remains current and relevant. The procedure for removing materials is outlined in the School District #145 policy procedures. Materials will be deleted based on the following criteria:

- poor physical condition
- obsolete subject content
- no longer relevant to the curriculum
- superseded by more current information

Policy Adopted: 05/01/78  
 Policy Revised: 06/01/81  
 Policy Revised: 08/04/03  
 Policy Revised: 01/07/19

SCHOOL DISTRICT 145  
 WAVERLY, NEBRASKA



**Complaints About Instructional Materials**

All formal complaints about instructional materials must be reduced to writing on a form authorized by the Board of Education and kept on file in each principal's office.

When a formal complaint is completed and returned, the principal will converse with the complainant concerning review procedures, and then bring the matter before the Administrative Council. The principal will notify those faculty most closely involved that a formal complaint has been filed. The Administrative Council will decide whether or not to activate a building-level review committee or a district-level review committee. Principals will convene building-level reviews and select five or more committee members from staff and community patrons. The superintendent or designee will convene district-level reviews and select five or more committee members from staff and community patrons.

Review committees shall consider district philosophy, the professional judgment of teachers, reviews of the material by other competent authorities, compatibility with adopted curriculum, and the teacher's stated goals as well as the views of the complainant.

The review committee's decision and rationale will be forwarded to the board for action, such possible action being to remove the challenged material, modify the material or its use, or to reject the complaint and retain the material.

Challenged materials will remain in use pending board decision. Principals may, upon the written request of parents, excuse students from using some materials and direct teachers to employ suitable substitutes. However, the school will reserve the right to require students to use materials which are a part of regular and/or required curricular experiences.

Policy Adopted: 04/10/78  
Policy Revised; 03/07/88  
Policy Revised: 01/02/06

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

InstructionParent Requests for Exclusion

Parents may request that their child be excused from the study of a given book, instructional unit or particular literary work. The Principal shall determine whether to grant such requests based on legal requirements relating to the request, the reason given for the request, the effect of the request on the student's educational development and the educational program, and the availability of alternative materials or instruction for the student. In the event the Principal does not grant the request, the parent may request a review be conducted by the Superintendent, based on the same criteria.

Date of Adoption: [Insert Date]

**Appendix“1” to the Student Fees Policy of  
School District 145**

**Additional Specification of Required Materials and Fees**

(Note) This information is part of the current Student Fees Policy and is intended to provide supplemental information. For additional specifications, please refer to Policy 5033. Generally, dollar amounts are stated in terms of “maximums.”

<b>Elementary Program</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required</b>
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes
Art classes and special projects or events	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged
Music—Optional band courses; chorus	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Refundable damage deposit of \$20.00 may be charged for use of school owned instrument. Chorus Shirts \$20.00
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists that may be handed out by the office or individual teachers.
Field Trips	Transportation and admission costs of field trips	None—costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	Maximum of \$50 per session.

**STUDENTS****Appendix to 5033**

Copies	Use of school copiers in accordance with board policy.	Five cents (.05) per page when charges apply.
School Meals		Breakfast / Lunch—Based on Board approved rates Prices may vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.  Milk and Crackers (K-2) are subject to approved rates.

## STUDENTS

## Appendix to 5033

Secondary Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and athletic socks, running shorts, T-shirt
Art, Family and Consumer Science, shop classes and special projects	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing that may get paint on it or otherwise be damaged; protective clothing for shop classes. Specific project fee not to exceed \$20. Students may elect to exceed the per project fee and will assume all related costs.
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Damage deposit of \$20.00 may be assessed for use of school owned instrument.
School Meals		Breakfast / Lunch—Based on Board approved rates. Prices may vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists that may be handed out by the office or individual teachers.
Summer school courses	Classes offered during the summer, or at night, if any.	Maximum of \$200 per class for WHS and \$50 per WMS session.
Advanced math or science classes	Specialized calculators	Refundable damage deposit of \$25 per semester may be required for students who wish to use school calculators outside the classroom. Students are encouraged but not required to purchase such equipment for their personal use.
Copies	Use of school copiers in accordance with board policy.	Five cents (.05) per page when charges apply.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.

**STUDENTS****Appendix to 5033**

College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the vendors involved.
Locker usage	Use of school padlock	Refundable damage/loss deposit of \$10 per year may be required for students who wish to use a school locker.
Parking	Use of school parking lot during school day	Students will be required to park on school grounds in accordance with school regulations. Parking fines may be issued not to exceed \$5.00 per ticket.

Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required																												
<b>Athletic Programs</b>																														
1. Admission	Spectator fees for admission to events	Admission fees are set annually by the Board of Education. Students may purchase an Activity Ticket for the school year. For District and Conference events hosted by the School, fee to be determined by the conference or by NSAA.																												
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.																												
3. Athletic Participation Fee	Fee to participate in athletic programs.	None; However, the Board of Education may elect to establish an athletic participation fee.																												
4. Equipment and attire	Students are responsible for required equipment and attire appropriate to the sport or activity, which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity.	<p>Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:</p> <table border="1" data-bbox="862 1157 1349 1938"> <tbody> <tr> <td>Basketball</td> <td>No additional</td> </tr> <tr> <td>Tennis</td> <td>Tennis racquet</td> </tr> <tr> <td>Cross County</td> <td>No additional</td> </tr> <tr> <td>Football</td> <td>Mouthpiece</td> </tr> <tr> <td>Golf</td> <td>Golf bag &amp; clubs</td> </tr> <tr> <td>Soccer</td> <td>Soccer shin guards</td> </tr> <tr> <td>Softball</td> <td>Softball glove</td> </tr> <tr> <td>Speech/Drama</td> <td>Dress attire; copies of research</td> </tr> <tr> <td>Track</td> <td>No additional</td> </tr> <tr> <td>Volleyball</td> <td>Volleyball knee pads; 7<sup>th</sup> and 8<sup>th</sup> grade jerseys</td> </tr> <tr> <td>Wrestling</td> <td>No additional</td> </tr> <tr> <td>Baseball</td> <td>Baseball glove</td> </tr> <tr> <td>Cheerleading and Dance</td> <td>Shoes, approved uniforms (top &amp; skirt; pants;</td> </tr> <tr> <td>Team Squads</td> <td></td> </tr> </tbody> </table>	Basketball	No additional	Tennis	Tennis racquet	Cross County	No additional	Football	Mouthpiece	Golf	Golf bag & clubs	Soccer	Soccer shin guards	Softball	Softball glove	Speech/Drama	Dress attire; copies of research	Track	No additional	Volleyball	Volleyball knee pads; 7 <sup>th</sup> and 8 <sup>th</sup> grade jerseys	Wrestling	No additional	Baseball	Baseball glove	Cheerleading and Dance	Shoes, approved uniforms (top & skirt; pants;	Team Squads	
Basketball	No additional																													
Tennis	Tennis racquet																													
Cross County	No additional																													
Football	Mouthpiece																													
Golf	Golf bag & clubs																													
Soccer	Soccer shin guards																													
Softball	Softball glove																													
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Wrestling	No additional																													
Baseball	Baseball glove																													
Cheerleading and Dance	Shoes, approved uniforms (top & skirt; pants;																													
Team Squads																														

**STUDENTS**

**Appendix to 5033**

		jacket), poms and other Accessories
5. Locker use	Padlock for gym locker	Refundable damage deposit of \$10 per season will be required.
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.
7. Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. <b>Students will be responsible for supplying their own musical instruments</b> and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental/damage fee of up to \$50.00.
<b>Clubs/Organizations</b>		
Future Business Leaders (FBLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Future Farmers (FFA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Future Career/Community Leaders (FCCLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
National Honor Society	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
VICA Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Spanish / German Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Art Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Student Council	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Science Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Students Against Destructive Decisions (SADD)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Quill and Scroll	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
History Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Drama Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.

**STUDENTS**

**Appendix to 5033**

Academic Team (Quiz Bowl)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
International Thespian Society	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
<b>Social &amp; Recognition Activities</b>		
1. School plays, musicals and social activities	Admission to events	<del>\$10.00 per play or activity</del> Admission fees will be set annually and reflect admission prices for athletic events.
2. School dances	Admission to prom, homecoming, etc.	\$50.00 per event
3. Class dues		None
4. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental or purchase of graduation robes, caps, tassels, class flowers, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
5. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored special trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored if it is not supervised or administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.

Policy Adopted 06/03/02  
 Policy Revised 07/07/03  
 Policy Revised 08/04/03  
 Policy Revised 07/05/05  
 Policy Revised 07/03/06  
 Policy Revised 07/06/09  
 Policy Revised 07/02/12

SCHOOL DISTRICT 145  
 WAVERLY, NEBRASKA

**Drugs, Tobacco, Alcohol**

The Board of Education shall allocate appropriate resources for instructing students in a comprehensive health education program which shall include instruction (1) as to the physiological, psychological, and sociological aspects of drug use, misuse, and abuse and ~~(2) on mental retardation and~~ **or** other developmental disabilities, such as cerebral palsy, autism, and epilepsy, their causes, and the prevention thereof through proper nutrition and the avoidance of the consumption of drugs as defined in this section. For purposes of instruction, drugs means any and all biologically active substances used in the treatment of illnesses or for recreation or pleasure. Special emphasis shall be placed upon the commonly abused drugs of tobacco, alcohol, marijuana, hallucinogenic, amphetamines, barbiturates, ~~and~~ narcotics **and electronic nicotine delivery systems.**

**Graduation Honors**

Beginning with the Waverly High School Class of 2017, class rank and cumulative grade point average for each high school student will be determined using a 4.0 scale. Students will be ranked based on cumulative grade point average at the end of each semester.

Graduating seniors will be recognized according to their grade point averages:

Summa cum laude: 4.00 cumulative grade point average

Magna cum laude: 3.75-3.999 cumulative grade point average

Cum laude: 3.50-3.749 cumulative grade point average

This honors system will be utilized for post secondary education application and scholarship opportunities. Students with identical cumulative grade point averages will share rank. All students with a 4.0 grade point average will be identified as ranking number one in the class.

Seniors qualifying for summa cum laude, magna cum laude, and cum laude will be recognized during the graduation ceremony by wearing a medallion. Summa cum laude students shall be responsible to provide a commencement address as approved by the high school principal.

A student must attend Waverly High School their junior and senior year to receive Summa cum laude, Magna cum laude and Cum laude consideration.

**Credits Granted to Home School Students**

Students who enroll in School District #145 after having received part or all of their education in a home school will be granted credits in core curriculum subject matter to the extent that they can show evidence supporting and indicating academic success in understanding of the subject matter. Elective credit will not be granted.

Evidence supporting and indicating academic success can be determined by the following measures.

1. Completion of chapter tests and final examinations
2. Appropriate criterion referenced examination scores
3. Diagnostic test measures

Pass/fail grades will be assigned to those courses in which students are granted credit when they begin attending a district school.

A student must attend Waverly High School their junior and senior year to receive Summa cum laude, Magna cum laude and Cum laude consideration.

The grade point average will not be calculated using pass/fail credits.

Policy Adopted: 08/05/96  
Policy Revised: 08/04/03  
Policy Revised: 06/04/18

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

StudentsStudent Discipline

A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

- a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
- b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering

the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.

- e. A student who on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
  3. Expulsion:
    - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
    - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a

personal injury to the student himself or herself, other students, school employees, or school volunteers.

- c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
  - d. Alternative Education: Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
  - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
  - f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:

- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
- b. If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
  - C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the

consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), **electronic nicotine delivery systems**, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school

- employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
  11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.
  12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
  13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
  14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
  15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
  16. Willfully violating the behavioral expectations for riding school buses or vehicles.
  17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
    - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
    - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.

18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

- D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:

- a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
- b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
- c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
- d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- e. Head wear including hats, caps, bandannas, and scarves.
- f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double meaning.
- g. Clothing or jewelry that is gang related.
- h. Visible body piercing (other than ears).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

## 2. Academic Integrity.

- a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to

learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:
- (1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:
    - (a) Tests (includes tests, quizzes and other examinations or academic performances):
      - (i) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
      - (ii) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
      - (iii) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.
      - (iv) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for

- another student, without the specific knowledge and permission of the instructor.
- (v) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):
- i) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
- (ii) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
- (iii) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
- (iv) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
- (v) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

- (2) “Plagiarism” means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
    - (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.
    - (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
  - (3) “Contributing” to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
- (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
  - (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
  - (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy,

such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

- a. Philosophy and Purpose. The District strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.
- b. Definitions.
- (1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
  - (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
    - (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
    - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
    - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.
- c. Possession and Use of Electronic Devices.
- (1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.
  - (2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that

the student not commit any abusive use of the device (see paragraph (d)(1). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

- (3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).
- (4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

- (1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.
- (2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.

- (i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.
  - (ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
  - (iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.
- (3) Penalties for Prohibited Use of Electronic Devices: Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:
- (i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.
  - (ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.

- (4) Reporting to Law Enforcement: Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.
- e. Responsibility for Electronic Devices. Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.
- E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:
1. 1st Offense: Student will be confronted and directed to cease.
  2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
  3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.
- If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:
1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
  2. Students in the hallway during class time must have a pass with them.
  3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
  4. Students are expected to bring all books and necessary materials to class. This includes study halls.
  5. Assignments for all classes are due as assigned by the teacher.
  6. Students are not to operate the mini-blinds or the windows.
  7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
  8. Students are to be in their seats and ready for class on the tardy bell.

9. Special classes such as Industrial Technology, Art, P.E., and computer courses will have other safety or clean-up rules that will be explained to students by that teacher which must be followed.
10. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student’s maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student’s parent of the fact that the referral to legal authorities has been or will be made.  
The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.
2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Article 5

**STUDENTS**

Policy No. 5010

Legal Reference: Neb. Rev. Stat. sections 79-254 to 79-296

Date of Adoption: 8/6/18

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

StudentsDrug and Substance Use and Prevention**Drug-Free Schools**

The District shall implement regulations and practices which will ensure compliance with the Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects.

**Education and Prevention**

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs, which will include in the curriculum the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades of this School District. Further, the District will have proper in-service orientation and training for all employed staff.

**Standards of Conduct; Notice to Students and Parents**

Students are to be provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities. It shall be the further policy of the District to keep a file showing receipt of standards of conduct and a statement of disciplinary sanctions that may be taken for violations of such standards of conduct. The receipt shall be signed by both student and parent or guardian and returned to the respective Principal. It shall contain in prominent letters the following language:

"RECEIPT SHALL SERVE TO DEMONSTRATE THAT YOU AS PARENT OR GUARDIAN OF A STUDENT ATTENDING [NAME] PUBLIC SCHOOLS HAVE RECEIVED NOTICE OF THE STANDARDS OF CONDUCT OF THIS DISTRICT EXPECTED OF STUDENTS CONCERNING THE ABSOLUTE PROHIBITION AGAINST THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF ANY OF THE SCHOOL'S ACTIVITIES AS DESCRIBED IN BOARD POLICY OR ADMINISTRATIVE REGULATION. THIS NOTICE IS BEING PROVIDED TO YOU PURSUANT TO P.L. 101-226 AND 34 C.F.R. PART 86, BOTH FEDERAL LEGAL REQUIREMENTS FOR THE DISTRICT TO OBTAIN ANY FEDERAL FINANCIAL ASSISTANCE. YOUR SIGNATURE ON THIS RECEIPT ACKNOWLEDGES THAT YOU AND YOUR CHILD OR CHILDREN WHO ARE STUDENTS ATTENDING THIS DISTRICT FULLY UNDERSTAND THE DISTRICT'S POSITION ABSOLUTELY PROHIBITING THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF THE SCHOOL'S ACTIVITIES AS HEREIN ABOVE DESCRIBED AND THAT COMPLIANCE WITH THESE STANDARDS IS MANDATORY. ANY NON-COMPLIANCE WITH THESE STANDARDS CAN AND WILL RESULT IN PUNITIVE MEASURES BEING

TAKEN AGAINST ANY STUDENT FAILING TO COMPLY WITH THESE STANDARDS."

**Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations**

Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

**Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs**

Students are to be provided information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs within sixty miles of the administrative offices of the District or, where no such services are found, within the State of Nebraska. Information concerning such resources shall be presented to all of the students of the District upon request by the counselor.

In the event of disciplinary proceedings against any student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel shall confer with any such student and his or her parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel shall consider to be of benefit to any such student and his or her parent or parents or guardian.

**Safe and Drug-Free Schools-- Parental Notice of Right to Withdraw**

Parents will be notified that, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the School District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

**Standards of Student Conduct Pertaining to the Possession, Use, or Distribution of Illicit Drugs, Alcohol or Tobacco.**

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs, alcohol or tobacco (including electronic nicotine delivery systems) on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited

- to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
  6. Possession, use or distribution of any tobacco product (including electronic nicotine delivery systems).

### **Disciplinary Sanctions**

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including short term suspension, long term suspension, expulsion, and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

### **Intervention**

The [Name] Public School District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational climate or activity, the school then has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff. The school will issue a statement to all students and employed staff that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. The school shall make available to students and employed staff information about any drug and alcohol counseling, and rehabilitation and re-entry programs, which are available to students.

### **Administration**

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

Date of Adoption: [Insert Date]

**Drugs, Tobacco, Alcohol**

The board expressly prohibits the unlawful possession, use, or distribution of illicit drugs, tobacco, or alcohol by students on school property or at any school sponsored event or activity. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect.

Any student found to be under the influence of alcohol or illegal drugs while on school property or at a school sponsored event or activity will be subject to disciplinary measures. The board authorizes administrators or their representatives to discipline students consistent with state and federal law for any violations of this policy.

The board supports the use of current technologies and resources to detour student use of drugs, tobacco, and alcohol.

StudentsExtracurricular Activity**Section 1 Extracurricular Activity Philosophy**

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

## Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

### Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, FBLA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if an FBLA or FCCLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on or off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under

the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

**Grounds for Extracurricular Activity Discipline.** Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, bullying, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is

not a violation. The term “under the influence” has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
11. Repeated violation of any of the school rules.
12. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
13. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
14. Dressing or grooming in a manner which is dangerous to the student’s health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
15. Willfully violating the behavioral expectations for those students riding [Name] Public Schools buses or vehicles used for activity purposes.
16. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
17. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
18. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant’s attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
19. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations in writing.
20. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

**Drug and Alcohol Violations.****Meaning of Terms.**

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

**Consequences.**

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug and alcohol violations on the student participants, other students and the school, the following consequences are established for such violations:

**Drugs and Alcohol.**

An activity participant who violates the drug or alcohol rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 45 days.
2. Second or Any Subsequent Offense: One calendar year.
3. Reduction for Self-Reporting: If the student has self-reported, the first violation shall be reduced to 21 days for the first violation. A commensurate reduction (approximately one-half, as determined by the administration) for a second or subsequent violation shall be given for self-reporting.
4. Reduction for Participation in Chemical Dependency Program: If the student and parents agree to participate in a school-approved program for chemical dependency, the consequence will be reduced to only the next activity in which the student was to participate (including at least one contest) in the case of a first violation, and to a commensurate reduction (approximately 80%, as determined by the administration, for a second or subsequent violation).  
The program must be administered by a certified alcohol and drug abuse counselor and be approved by the school authorities. The student will need to successfully complete the approved chemical dependency program. Proof of successful completion of program must be submitted in writing to the Activities Director. Failure to participate and successfully complete the approved chemical dependency program may cause the participating student to be suspended from extracurricular activities for one calendar year. All costs associated with the program are to be borne by the student/parent or guardian.
5. More Serious Violations: In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not limited by the foregoing, and may be established in the good discretion of the administration.

**Steroid Offenses.** A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: 30 consecutive days.
2. Second or Any Subsequent Offense: One calendar year.

**When Suspensions Begin.** All suspensions begin with the next scheduled activity in which the student is a participant, after the determination by school officials of the sanction to be imposed; provided that the school officials shall have the discretion to establish a time period for the suspension that makes the suspension have a real consequence for the student. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions

in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

**Letters and Post-Season Honors.** A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

**Self-Reporting.** A student who violates the Code of Conduct must self-report. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student's parent or guardian may initiate the self-reporting process, but the student will be later required to give a written statement of the self-report. The self-report must be made the earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must identify the events that took place, what conduct the student engaged in, and any witnesses to the student's conduct, and will be required to put this information in a written statement. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, the student will be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

**Determining a Violation Has Occurred.** A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.

4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

**Procedures for Extracurricular Discipline.** The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
  - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
  - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and make a decision.
  - a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
  - b. The request for a hearing must be received by the Superintendent's office within five days of receipt of the notice letter.
  - c. If a hearing is requested:

- i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
  - ii. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
  - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
  - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures
6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

### **Section 3 Attendance**

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have "excessive absences" as determined under the school's attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.
3. On the day of a contest, performance or other activity, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, or activity.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments or family emergencies. The exception must be approved by the Principal or Athletic Director.

Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

**Section 4 Academic Standards**

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities must show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities, students must:

1. Be enrolled in at least 25 credit hours in the semester of participation.
2. Maintain passing grades in all courses. A student who is not passing one or more classes at progress reporting times will be ineligible to participate in extracurricular activity contests or performances if the grade remains below passing one week after progress reporting time. The student will remain ineligible until the student is passing all classes.
3. Maintain an overall “C” average to participate in extracurricular activities, except school dances.
4. Academic requirements do not apply to:
  - (A) Instructional field trips which are a part of the scheduled course learning experience; or
  - (B) Activities or events which are a part of the student’s grade requirements.

Legal Reference: Neb. Rev. Stat. §§ 79-254 to 79-296

Date of Adoption: [Insert Date]

StudentsSchool Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

**General Rules of Student Conduct at Dances.** In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of [Name] Public Schools and their guests may attend.
  - a. Students currently attending [Name] High School or another Nebraska high school who have not been restricted from attending extracurricular activities at [Name] High School or their own school are generally considered appropriate dates or invited guests.
  - b. Persons who are younger than 16 or older than 19 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
  - c. Some school dances may be restricted to students attending specified grades levels at [Name] Public Schools. For any dances at the middle school level, only students attending [Name] Public Schools in the grade(s) for which the dance is being held may attend.
  - d. Students who have been suspended from school or from extracurricular activities may not attend.
  - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
  - f. Rules for dances may restrict students and their guests from leaving the dance until the dance ends without written parental permission on a form provided.
  - g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.
  
2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco (including electronic nicotine delivery systems) are prohibited. Anyone using these or showing the affects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.
  
3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change

the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

**Eligibility for Selection of Royalty.** Nomination and selection of royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the “royalty” for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Specific Dance Eligibility and Selection Requirements:
  - a. Homecoming Queen & King:
    - Only a senior girl shall be eligible to be Queen and only a Senior boy shall be eligible to be King.
    - To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
    - The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week. Crowning will be held at the fall sports event deemed to have the largest attendance.
  - b. Prom King and Queen:
    - Only a Senior girl shall be eligible to be Queen and a Senior boy shall be eligible to be King. The candidates may not have been previously selected as royalty at another school sponsored dance.
    - To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
    - The queen and king will be chosen from the qualified nominees by secret vote of the junior class.

Date of Adoption: [Insert Date]

## Assessment

School District 145 has an assessment plan and district curriculum that is aligned with the state approved content standards. The assessment plan includes a schedule and procedures for assessing success in achieving state standards.

For purposes of this policy, student assessments include both “standardized assessments” (including state assessments, norm referenced tests, and evaluations conducted for special education eligibility) and “coursework assessments” (e.g., classroom tests, quizzes, and other evaluative tools used to assign grades).

The assessments are to be conducted in accordance with the assessment plan schedule. Teachers are to conduct the assessments in a manner that assures it accurately assesses whether or not students are meeting the targets outlined by the content standards.

Assessment results are to be reported by the teachers in the manner and within the time directed by the administration or designee. The assessment data is to be used to meet state standards, to provide students and parents with information about student progress, to enhance school improvement planning, and to improve instruction. The assessment data is to be evaluated by teachers to monitor student learning and to improve instruction or terminate ineffective teaching practices to ensure students are being given the opportunity to meet the standards.

Educators are responsible for maintaining the integrity of the assessments to ensure that assessments provide a valid measure of student progress and accomplishments. Standardized assessment instruments are not to be made available to students at any time before the student takes the assessment. The assessment instrument is to be maintained in a secure manner.

Educators are not to engage in any practice that may result in assessment results that do not reflect student learning, knowledge, skills or abilities in the area assessed. It is appropriate for educators to prepare students to do well on assessments. This is to be accomplished in a manner that assures the assessment accurately reflects the student’s knowledge, and not simply test preparation. Educators are to prepare students to do well on assessments by teaching the subject content. Educators are not to “teach to the test” by teaching based solely on the content of the assessment. The content is to be taught to the students over an appropriate amount of time prior to the assessment. “Cramming” assessment content just before the assessment is to be taken is not appropriate. Review of content previously taught is appropriate.

Practice Tests (NeSA **NSCAS** and Norm Referenced). Educators are to prepare students by teaching test taking skills independent of the subject matter being assessed. Educators are not to conduct reviews (drills) using earlier (no longer published) versions of the same test, using alternate (parallel) forms of the same published test, or using actual items from the current form of a standardized test that will be administered to students. Educators are not to conduct reviews (drills) using items of identical format (for example, multiple choice) to the exclusion of other formats.

Conditions for successful assessments include, but are not limited to the following:

1. Educators are to communicate to students and parents when assessments will be administered, the purpose of the assessment and how the assessment results will be used. Educators are to motivate students to do their best on assessments. Educators are to read and be familiar with assessment administration directions in advance and communicate the rules to students accurately and clearly.
2. Educators are to have sufficient assessment materials available (e.g., No. 2 pencils, if needed). The classroom is to be arranged to allow comfortable seating. Distractions should be eliminated. Activities or arrangements are to be made for students who finish early so such students do not cause a distraction to other students still taking the assessment.
3. Educators are to monitor students while administering assessments to ensure students are complying with standards of academic integrity. Students who violate standards of academic integrity are to be reported to the administration.
4. Educators are to make efforts to have all eligible students take the assessments. The educator should develop a list of students who will be exempted from assessment and the reason for the exemption and submit the list for review and approval by the administration.
5. Educators are not to provide assistance to students while a standardized assessment is being administered except as provided for in a student's 504 Plan or IEP.
6. Assessments are to reflect the students' work as submitted by the students. During the assessments, educators are to monitor students to make sure directions are being followed (e.g., students are using a No. 2 pencil on all "bubble" sheet assessments and completely erase mistaken answers and extra marks on "bubble" sheet assessments). Educators are not to change answers on a student's assessment sheet or otherwise participate in the submission of false or misleading assessment results.

Norm referenced testing shall begin no earlier than grade two and is conducted annually in at least one grade in each of the following two grade levels: grades 4-6 and grades 7-9. A standardized norm referenced test is given at least once in the high school grades.

The school district will participate annually in ~~a statewide writing Nebraska Student Assessment~~ **Nebraska Student-Centered Assessment System (NeSA) NSCAS** in accordance with the assessment schedule determined by the Nebraska Department of Education.

The school district will report student achievement on state standards or local content standards approved by the Nebraska Department of Education on a building basis and to patrons of the district as determined by the reporting schedule adopted by the Nebraska Department of Education.

## INSTRUCTION

6760

All employees are to adhere to Nebraska's NeSA **NSCAS** Security Procedures and report breaches in security to Superintendent or the Superintendent's assessment designee for report to the Nebraska Department of Education. Professionalism, common sense, and practical procedures provide the framework for testing ethics.

Violations of the rules and expectations set forth in this policy will be considered to be a breach of the District's standard of ethics and may result in disciplinary consequences. Educators are to report suspected violations of the expectation to the administration. The administration is to investigate and appropriately respond to violations of the expectations.

Legal Reference: NDE Rule 10.05; NDE Rule 27.004.02H and 004.03D

Policy Adopted: 10/03/11

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

### **Committees/Appointments**

The Board of Education may establish board committees to assist with the Board's Governance function and to comply with any requirements set forth by State law. The board president will designate a Chair and make all board committee appointments unless specifically stated otherwise. Committees may be comprised of board members and non-board members depending on the committee's purpose. The board reserves the right to terminate any committees at any time.

The function of board committees will be fact-finding, deliberative, and advisory, rather than legislative or administrative. Committee recommendations and reports will be made through the chair of the board to be considered by the board as a whole. The board may accept, reject, or modify any committee recommendations, as well as request more information or otherwise give direction to a committee. Any official policy-level action will be made by the board as a whole. Committee meetings will adhere to the Open Meetings Act.

### **Standing Committees**

Standing Committees are created for an indefinite term and member appointments will be reviewed annually. Duties and responsibilities of the committee will be determined by the Board prior to the beginning of its work.

#### **Standing Committees are:**

1. Americanism Committee – Required by State Law and will perform the functions required by the law.
2. Planning and Development Committee – District Vision/Goals, Strategic Planning, Finance, and Negotiations.
3. Performance and Assessment Committee – Curriculum, Academic Performance, Staff Development.
4. Building/Grounds and Transportation Committee – Maintenance and Repairs, Building Projects, General Plant Operations, and Transportation Needs.
5. Policy Committee – Review existing and propose new policies. Review all District Handbooks, i.e. Certified, Classified, Student, and Activity.
6. Committee on American Civics

### **Temporary Committees**

A temporary committee may be used for study and fact-finding. The president shall appoint such temporary and special committees as may be deemed necessary or advisable by the board. The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

**Committees/Appointments**

Board members shall not hold membership on any citizens' advisory committee formed by the board. This shall not preclude board members acting as ex-officio members.

**Special Appointments**

Board members may be appointed to serve on other committees that would be of benefit to the education of our students. (i.e. District #145 Foundation for Education and District Building Steering Committees). These appointments will be reviewed annually.

**Standing Committee on American Civics**

It shall be the policy of [Name] Public Schools that the Committee on American Civics shall consist of three members appointed by the School Board. The Committee shall meet at least twice per year. One of the responsibilities of this committee will be to examine recommended social studies textbooks and report findings based on this examination to other members of the Board of Education. The Committee shall take all other steps to ensure compliance with Nebraska law.

It shall further be the policy of [Name] Public Schools that the Committee on American Civics shall review all major proposals prepared by the superintendent of schools and instructional staff for adoption of new textbooks, development of new instructional programs, revision of existing instructional programs, modification of established graduation requirements, and other related matters. After the review is completed, the Committee on American Civics will make a recommendation to the full Board of Education about approval or adoption of the matter under consideration.

Policy Adopted: 11/05/12

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

James B. Gessford  
Rex R. Schultze\*\*\*  
Daniel F. Kaplan  
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Joshua J. Schauer\*  
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\*Also admitted in Iowa  
\*\* Also admitted in Kansas  
\*\*\*Also admitted in Wyoming  
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Ernest B. Perry (1876-1962)  
Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## MEMORANDUM ON LB 399

During this legislative session, Governor Ricketts signed LB 399 into law. LB 399 has been referred to as the “Americanism” bill because of its requirements regarding American history and civics instruction in the classroom. This memorandum outlines the bill’s requirements and the timelines for school districts to incorporate these requirements.

### THE “OLD” LAW

Under the “old”<sup>1</sup> law, every school board was required to appoint three members to a “committee on Americanism.” This committee was required to undertake several steps, including reviewing the curriculum to ensure that students were taught about the American form of government. The “old” law included a very harsh consequence for districts that failed to meet all of the statute’s requirements: both the board and the superintendent “shall be held directly responsible” for implementing the law, and the failure of a school district to abide by the law “shall be considered cause for removal.”

### THE “NEW” LAW

LB 399 becomes operative three months after the Legislature adjourns. The current belief is that the final day of the session will be May 31. Assuming that date holds, LB 399 will become operative in September. This means that the majority of LB 399’s requirements will become effective during the 2019-2020 school year. As a result, school districts need to begin taking steps this summer to ensure that they will be in compliance with the law when the bill becomes law.

LB 399 imposes the following requirements that must be met:

1. Each calendar year, the Board must appoint three board members to the “Committee on American Civics.”<sup>2</sup>
  - a. The Committee on American Civics must meet at least twice per year. One meeting must include public testimony. The Committee is to keep minutes of each meeting showing the time and place of

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<sup>1</sup> The reference to the “old” law is to the current Neb. Rev. Stat. § 79-724. The current version of Neb. Rev. Stat. § 79-724 will remain in effect until LB 399 becomes operative in September 2019.

<sup>2</sup> The school board of each school district shall, at the beginning of each calendar year, appoint from its members a committee of three, to be known as the committee on American civics . . .” LB 399, Sec. 1(1) (emphasis supplied). Note that the law specifically requires that “three” board members be appointed to the committee (and not “at least” three board members).

the meeting, which members were present or absent, and the substance and details of all matters discussed.

- b. During the meetings, the Committee is to review the social studies curriculum to ensure that it aligns with NDE standards and LB 399's requirements. (A copy of the law with the curriculum requirements is attached to this memo.)
2. Students between eighth grade and twelfth grade must complete one of the following:
    - i. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
    - ii. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body . . . followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or
    - iii. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed below.
  3. For grade levels below sixth grade, at least one hour per week is to be devoted to exercises or teaching American history topics (including those listed in LB 399).
  4. For grade levels between fifth grade and eighth grade, there must be time "set aside" for the teaching of American history (including those topics listed in LB 399).
  5. In at least two courses in every high school, time shall be devoted to the teaching of civics and American history (as outlined in LB 399).
  6. "Appropriate patriotic exercises" are to be held on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Memorandum  
RE: LB 399  
May 16, 2019  
Page 3

If the district does not comply with these requirements, the harsh consequence under the “old” law is not included in LB 399. Indeed, under the “new” law, there is no “penalty” for a superintendent or board who fails to implement the law’s requirements. Instead, an employee who neglects to carry out the law’s requirements *may* be cause for dismissal.

### **OVERALL**

This bill includes a number of legal requirements—some new and others that were in place under the “old” bill. In any event, now is a good time for districts to plan and ensure that they are in compliance with the “new” law prior to the beginning of the 2019-2020 school year. Districts that currently have an Americanism committee (pursuant to the “old” law) should rename the committee to be the “Committee on American Civics.” In order to help schools with the “new” requirements, we have attached a “checklist” for the Committee on American Civics to complete each year.

**COMMITTEE ON AMERICAN CIVICS CHECKLIST**

For the calendar year \_\_\_\_\_, the Board appointed the following three members to serve on the Committee on American Civics: \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.

The Committee on American Civics met on the following dates: \_\_\_\_\_ and \_\_\_\_\_. *(At least two meetings per year are required.)* The Committee accepted public testimony on the following date: \_\_\_\_\_.

The Committee completed the following tasks *(check when completed)*:

\_\_\_\_\_ Minutes of the Committee on American Civics' meetings have been kept and show the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed.

\_\_\_\_\_ Confirmed the District's social studies curriculum is aligned with NDE standards.

\_\_\_\_\_ Confirmed that the District's social studies curriculum stresses the required patriotic themes.

\_\_\_\_\_ Confirmed that the District's social studies curriculum includes a requirement, in accordance with state law, that high school students (i) complete a written test; (ii) attend a public meeting; or (iii) present or write a paper on an appropriate topic.

\_\_\_\_\_ Confirmed that the curriculum approved by the Committee is available for public inspection.

\_\_\_\_\_ Confirmed that the District's social studies curriculum includes all required components, in accordance with state law and NDE standards, including (a) one hour per week of patriotic instruction for grade levels below sixth grade; (b) a set amount of time to teach American history for grade levels from fifth grade to eighth grade; and (c) at least two courses in high school that teach American civics.

\_\_\_\_\_ Confirmed that the District will conduct appropriate patriotic exercises for the following holidays: George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day.

## R.R.S. Neb. § 79-724

Current through the 2019 regular session of the 106th Legislature First Session acts: LB 1, LB 2, LB 3, LB 8, LB 11, LB 12, LB 16, LB 25A, LB 31A, LB 32, LB 33, LB 33A, LB 42, LB 48, LB 49, LB 56, LB 59, LB 61, LB 63, LB 71, LB 75, LB 77, LB 78, LB 79, LB 80, LB 82, LB 87, LB 102, LB 103, LB 112A, LB 115, LB 117, LB 122, LB 124, LB125, LB 127, LB 139, LB 141, LB 145, LB 146, LB 160, LB 190, LB192, LB 192A, LB 194, LB 195, LB 196, LB 200, LB 212, LB 217, LB 222, LB 252, LB 258, LB 259, LB 264, LB 268, LB 269, LB 307, LB 318, LB 319, LB 320, LB 339, LB 340, LB 348, LB 354, LB 354A, LB 355, LB 359, LB 372, LB 384, LB 399, LB 409, LB 428, LB 430, LB443, LB 445, LB 463, LB514, LB 556A, LB 590, LB 603, LB 638, LB 660, LB 660A, LB 663, LB 669, and LB 698.

***Revised Statutes of Nebraska Annotated > Chapter 79 Schools (Arts. 1 — 26) > Article 7 Accreditation, Curriculum, and Instruction (§§ 79-701 — 79-777) > (c) Curriculum and Instruction Requirements (§§ 79-705 — 79-728)***

### Notice

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 This section has more than one version with varying effective dates.

### **§ 79-724. American citizenship; committee on Americanism; created; duties; required instruction; patriotic exercises; duties of officers. [Effective September 7, 2019]**

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It is the responsibility of society to ensure that youth are given the opportunity to become competent, responsible, patriotic, and civil citizens to ensure a strong, stable, just, and prosperous America. Such a citizenry necessitates that every member thereof be knowledgeable of our nation's history, government, geography, and economic system. The youth in our state should be committed to the ideals and values of our country's democracy and the constitutional republic established by the people. Schools should help prepare our youth to make informed and reasoned decisions for the public good. Civic competence is necessary to sustain and improve our democratic way of life and must be taught in all public, private, denominational, and parochial schools. A central role of schools is to impart civic knowledge and skills that help our youth to see the relevance of a civic dimension for their lives. Students should be made fully aware of the liberties, opportunities, and advantages we possess and the sacrifices and struggles of those through whose efforts these benefits were gained. Since young people are most susceptible to the acceptance of principles and doctrines that will influence them throughout their lives, it is one of the first duties of our educational system to conduct its activities, choose its textbooks, and arrange its curriculum in such a way that the youth of our state have the opportunity to become competent, responsible, patriotic, and civil American citizens.

(1) The school board of each school district shall, at the beginning of each calendar year, appoint from its members a committee of three, to be known as the committee on American civics, which shall:

(a) Hold no fewer than two public meetings annually, at least one when public testimony is accepted;

(b) Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;

- (c)** Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
- (d)** Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
- (e)** Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
- (f)** Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
- (g)** Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:

  - (i)** Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
  - (ii)** Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or
  - (iii)** Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in subdivision (6) of this section or on a topic related to such person or persons or event; and
- (h)** Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.
- (2)** All social studies courses approved for grade levels as provided by this section shall include and adequately stress contributions of all ethnic groups to (a) the development and growth of America into a great nation, (b) art, music, education, medicine, literature, science, politics, and government, and (c) the military in all of this nation's wars.
- (3)** All grades of all public, private, denominational, and parochial schools, below the sixth grade, shall devote at least one hour per week to exercises or teaching periods for the following purpose:

  - (a)** The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
  - (b)** The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
  - (c)** The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
  - (d)** Instruction as to proper conduct in the presentation of the American flag.
- (4)** In at least two of the three grades from the fifth grade to the eighth grade in all public, private, denominational, and parochial schools, time shall be set aside for the teaching of American history from the social studies curriculum, which shall be taught in such a manner that all students are given the opportunity to (a) become competent, responsible, patriotic, and civil citizens who possess a deep

understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska and (b) prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

**(5)** In at least two courses in every high school, time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted pursuant to section 79-760.01, during which specific attention shall be given to the following matters:

**(a)** The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;

**(b)** The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;

**(c)** The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world and the value and practice of civil discourse between opposing interests; and

**(d)** The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

**(6)** Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent in every public, private, denominational, and parochial school on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

**(7)** Every school board, the State Board of Education, and the superintendent of each school district in the state shall be held directly responsible in the order named for carrying out this section. Neglect thereof by any employee may be considered a cause for dismissal.

## History

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Laws 1949, c. 256, § 19, p. 697; Laws 1969, c. 705, § 1, p. 2705; Laws 1971, LB 292, § 3; R.S.1943, (1994), § 79-213; Laws 1996, LB 900, § 398; Laws 1999, LB 272, § 86; Laws 2011, LB 544, § 1; Laws 2019, LB 399, § 1.

Revised Statutes of Nebraska Annotated  
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**Purchasing**

The business manager, as delegated by the superintendent, will manage and supervise the school district's purchasing procedures.

It is the board's intent to seek quality goods and services from reputable vendors and contractors via competitive bids and proposals, while maintaining a concern for cost effectiveness, i.e., educational value received for dollars expended. In any bid situation the board expressly reserves the right to reject any or all bids.

General procedures include research of potential suppliers, invitations for bids or proposals, issuance of purchase orders, verification of receipt of goods or completion of services, and submission of claims for formal approval by the board. Every contract for services, to be provided to the school district, shall require that the contractor use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. This requirement shall be deemed to be included and a part of the terms of every contract for services with the school district, including but not limited to oral contracts.

Bills must be submitted by the 20<sup>th</sup> of the month and be approved at the next regular board meeting. The board is to be informed of any circumstance wherein intended purchases are not within budgetary limitations.

The purchase of any items or contracts in excess of \$15,000, unless explicitly identified in the adopted budget, must be formally approved by the board. Bid specifications, including performance bonds if legally required, will be developed for any items or contracts in excess of \$100,000, and the superintendent or board, at their discretion, may require bid specifications for purchases of a lesser amount.

If a board member or the board member's parent, spouse, or child has a business association with a potential vendor or contractor, the board member shall not vote on any related transaction unless (1) the board member formally declares the nature of his or her interest prior to voting (see Conflict of Interest Policy) or (2) the board member's vote is necessary to secure a quorum on the issue at hand.

School district funds will not be obligated without prior authorization from the appropriate administrator as designated by the superintendent's office.

Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or superintendent shall be personally liable for payment for the supplies or equipment purchased.

School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.

Credit Card Purchasing Program

1. The Board of Education authorizes the Superintendent or designee to contract with one or more financial institutions, card-issuing banks, credit card companies, charge card companies, debit card companies, or third-party merchant banks capable of operating a purchasing card program on behalf of the District.
2. The Board of Education delegates to the Superintendent or designee: (a) the determination of the type of purchasing card or cards to be utilized in the District's purchasing card program; and (b) the determination of which employees shall be approved or disapproved to be assigned a purchasing card in the District's purchasing card program. The Superintendent shall submit the approved names to the Board, from time to time.
3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
4. An itemized receipt for purposes of tracking expenditures shall accompany all purchasing card purchases. In the event that a receipt does not accompany an authorized cardholder's purchase, the Superintendent or designee shall temporarily or permanently suspend said cardholder's purchasing card privileges.
5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

Business OperationsPurchasing Policies

The Superintendent shall ensure that all purchases are made in the interest of economy and efficiency. Where necessary, standards and procedures shall be established to accomplish the following policies of the Board of Education:

1. Purchases up to \$5,000. For the greatest efficiency in expediting purchases, the administration shall be authorized to purchase any item specifically budgeted which has a sale price within the established limit.
2. Purchases from \$5,000 up to \$90,000. The Superintendent shall request the submission of proposals for purchases which have a sale price within the established limit. The Superintendent shall receive and evaluate all proposals in making a recommendation to the Board of Education for acceptance. The Board of Education may review all proposals submitted relating to the recommended purchase. Since this is a proposal system, not a bidding process, the school district in no way shall be obligated to arbitrarily award the contract to the lowest proposal, but shall reserve the right to reject any and all proposals or to waive any informality in any proposal it deems advisable, and to award to the proposer which, in its opinion, is most desirable.
3. Purchases of \$90,000 and above. The Superintendent shall advertise for sealed bids which shall be opened in conformity with any applicable laws and in compliance with any procedures established by the Superintendent. The Board retains the right to determine the responsibility of the bidders, and shall award the contract to the lowest responsible bidder meeting specifications, be the bidder a member or apart from the local community.
4. Any school employee who orders any supplies or equipment outside of that which has been included in the annual budget and without written authorization of the principal or superintendent shall be personally liable for payment for the supplies or equipment purchased.
5. School employees or students purchasing supplies and equipment out of an activity account must first secure a purchase order from the principal authorizing the purchase. Failure to do so will cause the person to be personally liable for payment for the supplies or equipment purchased.

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3. The District's purchasing card program may only be utilized for the purchase of goods and services for and on behalf of the District. No officer or employee of the District shall use a purchasing card for any unauthorized use.
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5. Upon the termination or suspension of employment of an individual using a purchasing card, the Superintendent or designee shall immediately close such individual's purchasing card account and said employee shall immediately return the purchasing card.

Legal Reference: Neb. Rev. Stat. § 13-610

Date of Adoption: [Insert Date]

Business OperationsProcurement Plan – School Food Authorities

The following procurement policy statement shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. This statement is meant to provide guidance to our personnel and vendors on acceptable and/or required procurement practices. Our goal is to fully implement all required and recommended procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the State Agency.

**Procurement Policy**

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than \$250,000 (small purchase threshold) ~~per year~~ per procurement event or in aggregate purchases this organization will follow the informal Small Purchase Procedures.
- When the annual total for food service program related items is greater than \$250,000 (small purchase threshold) per year per procurement event or in aggregate purchases this organization will follow the Formal Competitive Solicitation Procedures.

Micro-Purchase Procedures

Micro-Purchases may be used for ~~annual transactions~~ single purchases under \$~~10,000~~<sup>3,500</sup> made with a vendor [2 CFR 200.320(a)].

Prices will be reviewed for reasonableness [2 CFR 200.320(a)].

Purchases will be spread equitably among all qualified sources [2 CFR 200.320(a)].

Small Purchase Procedures

For purchases made below the small purchase threshold, Small Purchase Procedures will be utilized to purchase necessary goods and services. When Small Purchase Procedures are used, this organization will take the following steps:

1. Contact a ~~minimum of three potential vendors~~ reasonable number of qualified vendors.
2. Write specifications for goods and services.
- 2.3. Document each vendor's quoted price. (ex. log sheet)
3. Select the company that provides the lowest, most responsive, and responsible bid.
4. ~~Inform all bidding companies in writing of the final decision made by the sponsor~~  
Document supplier who was awarded the quote.
5. ~~Write contract for meal service between the sponsor and the winning bidder.~~  
Manage orders by confirming product and prices match quotes.

Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation Procedures are used, this organization will take the following steps:

1. Prepare an Invitation for Bid (“IFB”) or Request for Proposal (“RFP”) document specifically addressing the items to be procured
  - a. Include detailed specifications
  - b. Ensure price will be most heavily weighted
2. Publicly announce and advertise the bid/proposal at least 21 calendar days prior to bid opening
  - a. Announcements will include the date, time and location in which bids will be opened
3. Determine the most responsive and responsible bid/proposal by using the selection criteria set forth in the bid/proposal document
  - a. Responsible bidders will be those whose bid/proposal conform to all of the terms, conditions and requirements of the IFB/RFP
  - b. Responsible bidders will be those who are capable of performing successfully under the terms and conditions of the contract.
4. Award the contract
  - a. To the most responsive and responsible bidder based on the criteria set forth in the IFB/RFP
  - b. At least two weeks before program operations begin
  - c. If a protest is received, it must be handled in accordance with 7 CFR 210.21
5. Retain all records pertaining to the formal competitive bid process for a period of five years plus the current year

(Note: If the ~~bid~~ small purchase threshold established in the sponsor’s procurement policy statement is less than \$150,000, the smaller bid threshold will govern.)

### Procurement Summary

This organization incorporates the following elements into the Procurement Policy Statement, as required by 2 CFR 200 and 7 CFR parts 210, 3016 and 3019.

- A. Competition: We shall demonstrate our goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted. [7 CFR 210.21(c)(1)] [2 CFR Part 200.319(a)(1-7)]
- B. Comparability: We recognize for true competition to take place, we must maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles. [2 CFR 200.319(a)(6)/7 CFR 3016.36(e)(3)(i)/7 CFR 3019.44(a)(3)(iv)]
- C. Documentation: We shall maintain for the current year and the preceding three years all ~~menus, production records, invitations to bid, bid results, bid tabulations or any other significant materials that will serve to document our policies and procedures.~~ [2 CFR 200.318(i)/7 CFR 3016.36(9)]

- D. Code of Conduct: This program shall be governed by the attached Code of Conduct and it shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program. [2 CFR 200.318(c)(1)/~~7 CFR 3016.36(3)(1-1v)~~]
- ~~E. Procurement Review Process: This procurement plan shall receive an internal program review on an annual basis by a staff person who is not associated with food service procurement process. This review shall be summarized in written form and kept with the other required program documentation.~~
- F. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation file. [2 CFR Part 200.318(b)] [~~7 CFR Part 3016.36(b)(2)~~]
- G. General Requirements:
1. Small, minority and women's businesses enterprises and labor surplus firms are used when possible. [2 CFR 200.321]
  2. Ensure compliance with the Buy American Provision when purchasing food 7 CFR 210.21(d).
  - ~~2.3.~~ A cost or price analysis in connection with every procurement action in excess of the ~~Simplified Acquisition~~ Small Purchase Threshold including contract modifications. [2 CFR 200.323(a)]
  - ~~3.4.~~ Documented Procurement Procedures and activities will be maintained. [2 CFR 200.318(a)]
- H. Duties of Food Service Supervisor:
- ~~1. To work with staff and clients in developing acceptable menus for breakfast and lunch.~~ Plan the goods or services needed for the school food service program for the school year based on planned menus through needs assessment, forecasting and budgeting.
  - ~~2. To compile market orders or requisitions for purchases which accurately reflect the total quantities of required foods to be ordered per (day, week or month).~~ Develop written specifications for food/supplies needed. Include details such as descriptions and product requirements (e.g. packaging, weight, pack size, etc.) for needed goods or services.
  - ~~3. To place and confirm orders with vendors, or make plans to purchase the required items.~~ Compare product specifications among all vendors/contractors. Information for prices obtained from grocery stores, farmer's markets, etc.
  - ~~4. To keep program menus up to date by testing and using new products and seeking feedback from staff and clients.~~ Make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service, and price.

5. ~~To send out bid quotation forms to vendors who have expressed an interest in doing business with the sponsor.~~  
Place and confirm orders with vendors or make plans to purchase the required items.
6. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service and price.
7. To work with vendors on a fair and equal basis.
8. ~~To develop a list of acceptable brands. (Multiple brands per bid item when possible.)~~
9. To conduct an in-house procurement review once per year.

Date of Adoption: July 10, 2017

## Business Operations

### Procurement Plan – School Food Authorities

The following procurement policy statement shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. This statement is meant to provide guidance to our personnel and vendors on acceptable and/or required procurement practices. Our goal is to fully implement all required and recommended procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the State Agency.

### **Procurement Policy**

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than \$250,000 per year (per procurement event or in aggregate purchases) this organization will follow the informal Small Purchase Procedure.
- When the annual total for food service program related items is greater than \$250,000 per year (per procurement event or in aggregate purchases) this organization will follow the Formal Competitive Solicitation Procedures.

### Micro-Purchase Procedures

Micro-Purchases may be used for annual transactions under \$10,000 made with a vendor [2 CFR 200.320(a)].

Prices will be reviewed for reasonableness [2 CFR 200.320(a)].

Purchases will be spread equitably among all qualified sources [2 CFR 200.320(a)].

### Small Purchase Procedures

For purchases made below the small purchase threshold, Small Purchase Procedures will be utilized to purchase necessary goods and services. When Small Purchase Procedures are used, this organization will take the following steps:

1. Contact a minimum of three potential vendors
2. Document each vendor's quoted price
3. Select the company that provides the lowest, most responsive, and responsible bid
4. Inform all bidding companies in writing of the final decision made by the sponsor
5. Write contract for meal service between the sponsor and the winning bidder.

### Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation Procedures are used, this organization will take the following steps:

1. Prepare an Invitation for Bid (“IFB”) or Request for Proposal (“RFP”) document specifically addressing the items to be procured
  - a. Include detailed specifications

- b. Ensure price will be most heavily weighted
2. Publicly announce and advertise the bid/proposal at least 21 calendar days prior to bid opening
  - a. Announcements will include the date, time and location in which bids will be opened
3. Determine the most responsive and responsible bid/proposal by using the selection criteria set forth in the bid/proposal document
  - a. Responsible bidders will be those whose bid/proposal conform to all of the terms, conditions and requirements of the IFB/RFP
4. Award the contract
  - a. To the most responsive and responsible bidder based on the criteria set forth in the IFB/RFP
  - b. At least two weeks before program operations begin
  - c. If a protest is received, it must be handled in accordance with 7 CFR 210.21
5. Retain all records pertaining to the formal competitive bid process for a period of five years plus the current year

(Note: If the bid threshold established in the sponsor's procurement policy statement is less than \$150,000, the smaller bid threshold will govern.)

This organization incorporates the following elements into the Procurement Policy Statement, as required by 2 CFR 200 and 7 CFR parts 210, 3016 and 3019.

- A. Competition: We shall demonstrate our goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted. [7 CFR 210.21(c)(1)] [2 CFR Part 200.319(a)(1-7)]
- B. Comparability: We recognize for true competition to take place, we must maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles. 2 CFR 200.319(a)(6)/7 CFR 3016.36(c)(3)(i)/7 CFR 3019.44(a)(3)(iv)]
- C. Documentation: We shall maintain for the current year and the preceding three years all menus, production records, invitations to bid, bid results, bid tabulations or any other significant materials that will serve to document our policies and procedures. [2 CFR 200.318(i)/7 CFR 3016.36(9)]
- D. Code of Conduct: This program shall be governed by the attached Code of Conduct and it shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program. [2 CFR 200.318(c)(1)/7 CFR 3016.36(3)(1-1 v)]
- E. Procurement Review Process: This procurement plan shall receive an internal program review on an annual basis by a staff person who is not associated with food service

procurement process. This review shall be summarized in written form and kept with the other required program documentation.

- F. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation file. [2 CFR Part 200.318(b)] [7 CFR Part 3016.36(b)(2)]
- G. General Requirements:
- Small, minority and women's businesses enterprises and labor surplus firms are used when possible. [2 CFR 200.321]
  - A cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. [2 CFR 200.323(a)]
  - Documented Procurement Procedures and activities will be maintained. [2 CFR 200.318(a)]
- H. Duties of Food Service Supervisor:
1. To work with staff and clients in developing acceptable menus for breakfast and lunch.
  2. To compile market orders or requisitions for purchases which accurately reflect the total quantities of required foods to be ordered per (day, week or month).
  3. To place and confirm orders with vendors, or make plans to purchase the required items.
  4. To keep program menus up to date by testing and using new products and seeking feedback from staff and clients.
  5. To send out bid quotation forms to vendors who have expressed an interest in doing business with the sponsor.
  6. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service and price.
  7. To work with vendors on a fair and equal basis.
  8. To develop a list of acceptable brands. (Multiple brands per bid item when possible.)
  9. To conduct an in-house procurement review once per year.

Date of Adoption: 10/1/18

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

Personnel - All EmployeesWage Information

The District will not terminate or retaliate against any employee for inquiring about or sharing compensation information for the purpose of determining whether the District gives equal pay for equal work. However, an employee with authorized access to wage information as part of their job function, who discloses the wages of other employees to those who do not have authorized access to other employees' compensation information, may be disciplined for such disclosure, up to and including termination, unless the disclosure is made in response to a complaint or investigation proceeding, hearing or other similar action.

Legal Reference: LB 217 (2019)

Date of Adoption: [Insert Date]

StudentsAdmission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the Board.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) mental ability, (2) emotional/social development, (3) pre academic skills, and (4) fine motor skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
  1. mental ability defined as scoring 84th percentile or above on a standardized assessment of cognitive ability such as the Wechsler Pre Primary Scale of Intelligence III, or the Stanford-Binet V;
  2. a test of emotional/social development such as the Behavior Assessment System for Children, Second Edition (BASC-2);
  3. 75th percentile or greater on a test of pre academic skills such as the Woodcock Johnson III; and
  4. a test of fine motor ability, scoring 75th percentile or above on a standardized measurement such as the Beery VMI.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by

reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Packet* from the School District Administrative.

Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day-care provider, or a physician.

The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than May 25th of the spring before fall enrollment to allow summer assessment to be completed.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

#### Foster Home Placement

A student who has been placed in a foster home within the school district ~~is not a resident of the district and~~ will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services ~~that is in the best interest of the student not to attend his or her district of residence~~ **that it is in the best interest of the student not to attend the district in which the student resided at the time the student became a foster child.**

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes than an

exception to the immunization requirements are met.

- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

#### Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

#### Military Families

If a parent presents evidence to the District of military orders that military family will be stationed in the State of Nebraska during the current or following school year, the District will enroll preliminarily the parent's students.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012  
Neb. Rev. Stat. § 79-214  
Neb. Rev. Stat. §§ 79-217 to 79-223  
Neb. Rev. Stat. § 79-266.01  
173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: [Insert Date]

**Admission, Physical Examination, Immunization, and Visual Evaluation**Admission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins.

The Board of Education shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the Board.

Early Enrollment Assessment

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the exception shall be based upon an analysis of the child's (1) mental ability, (2) pre academic skills, and (3) fine motor skills.

The kindergarten early entrance assessment procedures are designed to identify and place those children in kindergarten who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
  1. mental ability defined as scoring 84<sup>th</sup> percentile or above on a standardized assessment of cognitive ability, such as the Wechsler Pre Primary Scale of Intelligence IV, or the Stanford-Binet V;
  2. 75th percentile or greater on a test of pre academic skills such as the Woodcock Johnson IV, and
  3. a test of fine motor ability, scoring 75th percentile or above on a standardized measurement such as the Beery VMI.

A student must meet the above criteria in all areas to be considered eligible (cognitive, reading, math, and fine motor).

Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an Early Entrance to Kindergarten Application from the School District Administrative office located at 14511 Heywood Street in Waverly. The application will require appropriate forms to be completed.

To allow the assessment to be completed in a timely manner during the summer prior to the fall enrollment, the appropriate forms must be completed and returned to the District Office no later than the end of May of the spring before fall enrollment. Fees for the assessment are the responsibility of the child's family payable to the School District. If fee payment causes a hardship, assistance may be requested at the School District Office.

Decisions regarding early kindergarten entrance must include consideration of the above criteria regardless of race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of children and/or their families.

#### Foster Home Placement

A student who has been placed in a foster home within the school district is not a resident of the district and will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services that it is in the best interest of the student not to attend his or her district of residence.

#### Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

#### Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

#### Birth Certificate, Physical, and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced.
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade,

unless the parent or guardian submits a written statement refusing a physical examination.

- (3) Evidence of protection against measles, mumps, rubella, poliomyelitis, diphtheria, pertussis, and tetanus, and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law.

#### Visual Evaluation:

Students enrolling in kindergarten (or the beginning grade) or students transferring to any grade in the district from out of state shall also have a visual examination, including tests for amblyopia, strabismus, and internal and external eye health, and visual acuity. The visual examination must be completed within six months prior to entrance and proof of such evaluation shall be provided to the school district.

A certificate of health, or other form, stating the results of the visual evaluation and signed by a physician assistant, or advance practice registered nurse shall be on file at the attendance center.

The student's parent or guardian shall be notified in writing of their right to submit a written statement refusing such visual examination for the student and shall be provided with a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

Each school year the district will provide for inspections of all students for defective sight and hearing, dental defects and any other conditions as specified by the Department of Health and Human Services, according to a schedule prescribed by the Department. Parents will be promptly notified of any condition requiring professional attention.

A child shall not be required to submit to an inspection required by this policy if his or her parent or guardian provides school authorities with a statement signed by a physician, a physician assistant, or an advanced practice registered nurse practicing under and in accordance with his or her respective credentialing act or other qualified provider as identified by the Department's applicable rules and regulations, stating that such child has undergone such required inspection within the past six months. A child shall submit to any required inspection for which such a statement is not received.

Any student enrolling during the school year after these inspections will have such an inspection made immediately upon entrance. Any student showing symptoms of any contagious or infectious disease shall be sent home by the principal as soon as practicable.

StudentsMilitary Recruiters

The District will provide access to routine directory information to each student in a high school grade upon a request made by a military recruiter, unless the student's parent or guardian has submitted a written request that the student's information not be shared with a military recruiter. The District will provide military recruiters with the same access to a student in a high school grade as the District provides to postsecondary educational institutions or to prospective employers of such students.

If a parent or guardian does not want his or her student's information to be provided to a military recruiter, the parent must submit a written request to the Superintendent.

Legal Reference: LB 575 (2019)

Date of Adoption: [Insert Date]

James B. Gessford  
Rex R. Schultze\*\*\*  
Daniel F. Kaplan  
Gregory H. Perry  
Joseph F. Bachmann\*  
R. J. Shortridge\*  
Joshua J. Schauer\*  
Derek A. Aldridge\*\*  
Justin J. Knight\*\*\*\*  
Charles Kaplan  
Haleigh B. Carlson  
Daniel K. Kaplan



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PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Of Counsel  
John M. Guthery  
Thomas M. Haase  
Richard D. Sievers  
Kelley Baker

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\*Also admitted in Iowa  
\*\* Also admitted in Kansas  
\*\*\*Also admitted in Wyoming  
\*\*\*\*Also admitted in Colorado

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Ernest B. Perry (1876-1962)  
Arthur E. Perry (1910-1982)  
R.R. Perry (1917-1999)  
Edwin C. Perry (1931-2012)

## MEMORANDUM ON LB 103

LB 103 was one of the first bills signed into law during the 2019 legislative session. Under LB 103, if a school district or educational service unit will collect more property taxes in the following year than it collected in the current year, then the school district or educational service unit must follow LB 103's requirements. We understand that the Nebraska Department of Education may be providing additional guidance on LB 103's requirements. In the interim, or if NDE does not issue any additional guidance, this memorandum can serve as a general overview.

***When does LB 103 apply?*** If a school district or educational service unit seeks to collect more in property taxes in the following year than it collected in the current year, then LB 103's requirements must be followed. This is the case even if a school district or educational service unit lowers its levy rate from one year to the next.

If a school district or educational service unit will not collect more in property taxes in the following year, then LB 103 does not apply.

***What does LB 103 require?*** Before a school district or educational service unit can collect more in property taxes in the following year than it collected in the current year, the district must satisfy two requirements: (1) giving notice and (2) passing a resolution.

***What is the notice requirement?*** The school district or educational service unit must publish notice in a newspaper of general circulation at least five days prior to the special public hearing. The published notice must include:

1. The certified taxable valuation for the prior year;
2. The certified taxable valuation for the current year;
3. The percentage increase or decrease in such valuations from the prior year to the current year;
4. The dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request;
5. The property tax rate that would be necessary to fund last year's tax request, if applied to the current year's valuation;
6. The proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request;
7. The percentage increase or decrease in the property tax rate from the prior year to the current year; and
8. The percentage increase or decrease in the total operating budget from the prior year to the current year.

In our conversation with the Nebraska Department of Education, we understand that the State Auditor may be asking schools for this information, so schools and ESU's could retrieve this information from the State Auditor's forms.

***What is the resolution requirement?*** Once the required notice has been published, the Board of the school district or ESU will need to hold a special public hearing. Our conversations with NDE have confirmed that this special public hearing does not need to be held on a different date than other Board meetings or hearings.

At the special public hearing, the Board will need to pass a resolution that contains the following information:

1. The name of the political subdivision;
2. The amount of the property tax request;
3. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
4. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
5. The (name of political subdivision) proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value;
6. Based on the proposed property tax request and changes in other revenue, the total operating budget of (name of political subdivision) will exceed last years by \_\_\_\_ percent; and
7. The record vote of the governing body in passing such resolution.

We understand that some districts already use a resolution for their property tax request. However, please let us know if you would like us to send you a resolution for LB 103.

Once the Board passes said resolution, the resolution is to be certified and forwarded to the county clerk on or before October 13th each year.

**USE OF SCHOOL FACILITIES AND EQUIPMENT**

In order to assure a close relationship between School District #145 - Waverly and the community, it shall be the policy of the board to grant and encourage use of school facilities to responsible and properly organized School District #145 - Waverly recreational/community groups.

The superintendent or designee may approve the use of school facilities by non-school organizations. Charges shall be made according to the schedule of fees approved by the board. The superintendent shall establish rules and regulations as needed to implement this policy as well as to assure the preservation of School District #145 - Waverly property.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Purposes**

- A. To provide facilities which will make possible, the maintenance of a desirable educational or recreational programs for the citizens of School District #145 – Waverly.
- B. To make available the use of school facilities for the betterment of the community in general and to community groups in a way as to not interfere with the regular school program.
- C. To protect the public’s property and to promote the safety of citizens enjoying the use of school facilities.
- D. To make available the use of school facilities in a manner consistent with state law and School District #145 - Waverly policies.
- E. To provide a structure of rules, regulations and procedures which will implement these purposes.

### **Responsibility for Supervision and Care of School Facilities**

The principal or designee of each individual school building shall be directly responsible to the superintendent and shall report immediately to the superintendent any unusual circumstances regarding the care and use of buildings, equipment, custodial and maintenance services.

### **Priorities for Facility Use**

The board recognizes that the school buildings and property are constructed and held for the benefit of the educational program within the district. It is the policy of the board that district programs shall have priority in the use of school facilities.

**Priority 1:** Building or district-wide school events, activities, and programs.

**Priority 2:** Events or activities which are designed to serve district students or are related to any function of the school when such functions are planned and directed by the District #145 Foundation for Education, approved school-community associations, and school-affiliated non-profit groups.

**Priority 3-A:** Events or activities which serve district youth which are planned and directed by non-profit youth organizations not directly affiliated with the school. (a majority of the participants must be from the district)

**Priority 3-B:** Charitable fundraising events or activities or non-profit groups and individuals whose activities promote physical fitness and recreation and who do not charge membership fees, request donations or have paid staff members and whose majority of participants are residents of the school community.

**Priority 4:** Non-profit public civic, service, or other public groups whose purpose for the use of the facility is to promote the general welfare of the district community.

**Priority 5-A:** Private non-profits and religious organizations.

**Priority 5-B:** Individuals or groups involved in activities not listed above.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Limitations on Use of School Facilities**

The use of school facilities and equipment will not be permitted for the following:

- A. Use would interfere with any class-related use.
- B. Use would interfere with events sponsored by the school or school groups.
- C. Use would involve illegal activity.
- D. An organization or persons involved have previously engaged in, or can reasonably be expected to engage in, any form of illegal discrimination, violence, or, advocate violence or rebellion against the United States, the State of Nebraska, or any political subdivision.
- E. Use would be of a morally objectionable nature or would be contrary to any of the district's policies, rules, or goals and/or objectives of the district's educational programs.
- F. Use would result in the district's facilities or equipment being altered, modified, or changed.
- G. Use of any school facilities on Sunday mornings prior to 12 Noon. Facilities will also be closed during a designated five-day period each year, which will include December 25, which coincides with the five-day period designated by the NSAA in which no extra-curricular activities (practices or contests) sponsored by the NSAA can take place.
- H. Use would result in the district's facilities being used to store the equipment of the user.
- I. Use would present an unacceptable risk of damage or excessive wear and tear to the facilities or equipment, in the opinion of the administration.
- J. Use would present a significant disruption to the effective administration of a building or district program, in the opinion of the administration.
- K. For private social functions, including but not limited to; wedding receptions, family reunions, birthdays, graduations, dances or other such events.
- L. For funerals or memorial services.
- M. Use would result in interfering with the daily and annual maintenance operations of the district facilities.

District facilities may be closed during June and/or July for scheduled maintenance.

Building administrators or designee may place further limitations on uses of their buildings with permission from the superintendent. Additional limitations shall be supported by reasonable rationale and be consistently applied.

Building administrators or designee may inspect and review any and all items brought into the building to ensure appropriate building safety and effective administration of the facilities. Any items which would be unsafe, inappropriate, or undesirable in the building, in the opinion of the administrator, may be prohibited from entering the building or require its removal from the building. If the building administrator's directive is not complied with expeditiously, the administrator shall withdraw the use of the facility agreement immediately.

The superintendent reserves the right to deny any application or to grant an exception to the limitations on the use of school facilities dependent upon the special circumstances.

## Community Use of School Facilities Administrative Regulations for Policy 1315

### Rental Procedures and Provisions

The superintendent shall develop a Facility Request form and an Application for Use of School Facilities form to assist with the administration of this rule.

- A. Forms shall be completed by all persons requesting the use of school facilities and/or equipment.
- B. Persons completing and signing the form shall be at least 19 years of age and not enrolled in the district.
- C. District employees wishing to use a district facility, for other than their assigned contractual duties, must submit a completed Facility Request Form and shall be subject to the same rules (including fees and charges) as non-employees.
- D. A **FACILITY REQUEST FORM** shall be submitted, at minimum, **FOURTEEN (14) BUSINESS** days in advance of the activity. An **AGREEMENT FOR USE OF SCHOOL FACILITIES** shall be filed at least **FIVE (5) BUSINESS** days in advance of the activity.

The request process shall require that all applicants:

- 1. Agree to comply with all district policies, rules, and regulations which govern use of facilities.
  - 2. Agree to be responsible for any damages incurred to facilities, grounds, or equipment during the period of use.
  - 3. Agree to have the superintendent as the final determiner as to whether repair or replacement is the appropriate remedy for any damages.
  - 4. Agree to be wholly responsible for the supervision and control of all persons and activities during use.
  - 5. Agree to protect, indemnify, and hold the school district harmless for any and all claims, suits, actions, damages, judgments, or causes of action arising out of or in any way related to such use.
  - 6. District reserves the right to require the applicant to provide, prior to the planned use of a facility, a Certificate of Liability Insurance in the amount of two million dollars, naming School District #145 – Waverly as an additional insured.
- E. The building principal, or designee, reserves the right to require sufficient time for full investigation of a request of use.
  - F. Inaccurate or false statements made in the request process may place responsible persons or organizations, or both on an ineligible list. Subsequent requests from an ineligible organization will be referred to the superintendent for future rental privileges.
  - G. Rental Agreements shall not be transferable.

Payment for rental of facilities and personnel provided by the district shall be made to School District #145 – Waverly and sent directly to the office of the superintendent at 14511 Heywood Box 426, Waverly NE 68462.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

No direct payment will be made to custodial, supervisory, or auditorium personnel provided by the district. The district will reimburse personnel through normal payroll procedures.

**Access Charges**

An hourly access charge shall be assessed to compensate the district for expenses incurred in providing building access, including paying staff to unlock and lock the facility or turn lights on and off.

In situations where no advanced cancellation notice has been received by the district and the user does not appear at the scheduled time, the staff assigned shall remain available at the facility for one hour before securing the building and departing. An access fee will be assessed to the scheduled user for this time.

**Personnel Requirements and Charges:**

Custodial or supervisory people will be assigned where fees are required. The district will provide supervisory, stage equipment, light and sound control personnel for rental of the high school auditorium. Rental of facilities is subject to the availability of district personnel.

The administrator may, due to the nature of the activity, assign special staff of security, supervisory staff or maintenance personnel. The administrator or designee will make arrangements for any additional staff. The cost of additional staff will be paid by the user.

Charges for personnel are as follows:

Custodial:	\$25.00 / hour
Supervisory:	\$30.00 / hour
Auditorium technician:	\$25.00 / hour
Food Service	\$25.00/ hour

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Facility Use Fee Schedule**

The Facilities Use Fee Schedule shall be reviewed at least annually by the board. The schedule shall include, but not necessarily be limited to, fees for facilities use, equipment use, access charges and charges for staff time. All charges listed below are for facility rent only. All charges are for three-hour time periods. Additional charges for custodial, supervisory, or specialized personnel may be assessed as requested or required by the district. The fee shall be for the total hours of service as set in the administrative regulations.

**Priority 1:** No fees will be assessed.

**Priority 2:** No facility use or equipment use fee will be assessed. An access charge may be assessed for use during periods of time when building staff are not on duty.

**Priority 3:** No facility or equipment use fee will be assessed. An access charge may be assessed during periods of time when building staff are not on duty. A charge may be assessed for use which requires additional staff and/or custodial time.

**Priority 4:** A reduced facility and/or equipment use fee will be assessed. An exception to facility use fee may be made for the use of outdoor facilities including playground, running track or grounds areas, if the use involves a minimal number of individuals and the activity will not cause damage to turf, trees and shrubs, or will not cause the creation of additional garbage or trash, or damage other outdoor improvements. An additional access charge may be assessed for use during periods of time when building staff are not on duty or for a use which requires additional staff or custodial time.

**Priority 5:** A full facility use and/or equipment use fee will be assessed. An exception to a facility use fee may be made for the use of outdoor facilities including playground, running track or grounds areas if the use involves a minimal number of individuals and the activity will not cause damage to turf, trees and shrubs, or will not cause the creation of additional garbage or trash, or damage other outdoor improvements. An additional access charge may be assessed for use during periods of time when building staff are not on duty-or for a use which requires additional staff time.

Use fees may be waived for public service meetings or presentations; adult and continuing education classes provided by a community college, college or university; and other community wide events upon prior approval by the superintendent.

Facilities are rented or provided “as is.” The user is responsible for surveying the area to be used prior to the activity and assuring that it is safe and appropriate for the planned activity. All facility use is limited to the area requested.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

**Fees Schedule**

Initial rate is for the first 3 hours of the facility rental.

High School Auditorium	\$450 first 3 hours \$100 for each additional hour or fraction thereof \$25 per person per hour for technical personnel	
High School Stadium	\$600	\$150 each additional hour
High School Softball Field	\$200	\$50 each additional hour
Intermediate School Field	\$200	\$50 each additional hour
High School Gymnasium	\$250	\$75 each additional hour
Middle School Gymnasium	\$150	\$40 each additional hour
Intermediate School Gymnasium	\$150	\$40 each additional hour
Hamlow Elem. Gymnasium	\$150	\$40 each additional hour
Eagle Elem. Gymnasium	\$150	\$40 each additional hour
Cafeteria/Commons	\$100	\$30 each additional hour
Classroom/Media Center (Non-specialized)	\$60	\$20 each additional hour
District Parking Lots	\$50	\$25 each additional hour

**Equipment Requirements**

Any classroom with specialized equipment, as determined by the district, is not available for rent.

Approval for use of a facility shall not include the use of school equipment unless specified in the facility use agreement. Kitchen facilities will not be rented to organizations from outside the district. Kitchen equipment shall not be operated without food service personnel present.

Approval for the use of a facility shall not include the use of school equipment unless specifically requested and approved on the application form.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Cancellation of Approved Agreement for Use of School Facilities:**

An approved Agreement for Use of School Facilities may be cancelled at any time for one or more of the following reasons. The district is not responsible for any damages incurred by the user as a result of cancellation.

1. Failure of the user to pay applicable fees or charges for any use.
2. Failure to reimburse the district for damages incurred during any use.
3. Evidence to the district that user would violate state law, district policy, rule, regulation or would be illegal.
4. Any violation of the terms or conditions of the agreement.
5. Any change in the school activities which would present a conflict with the use.
6. Any snow or ice accumulation or inclement weather which would create a safety concern or would require additional costs to the district.
7. Failure of the user to maintain required liability insurance or failure to keep a current Certificate of Liability Insurance on file for the date (s) of use.
8. Any other event or circumstance, which, in the opinion of the administration, necessitates cancellation of the agreement.

An agreement may be cancelled by the user, without penalty, by giving notice to the district at least 48 hours prior to the scheduled use. If cancellation notice is not given within the specified time frame prior to the use, the facility use fee may not be refunded.

### **Use of Open Areas**

School playgrounds, practice fields, and other open areas which are not being used for school activities will be available to the general public on a first-come, first-served basis from one hour before sunrise to one hour after sunset each day. Thereafter these areas shall be closed to public use. The only organizations which may submit a Facility Request Form to reserve the use of these areas shall be non-profit organizations serving district youth. Any groups using these areas shall be responsible for any damage occurring as a result of use and will be responsible for clearing the grounds of litter after use. Members of the public which use these open areas, use them at their own risk.

### **Snow Removal**

The district's business manager will make a determination as to whether or not snow or ice removal is required, if there is significant accumulation. If required and if snow or ice removal is not necessary for other school-related activities, the scheduled use shall be canceled or, if mutually agreed to by the district and the user, the snow or ice will be removed by district personnel or contractors and an additional charge will be assessed to the user.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

All snow and ice removal on district property must be made by district personnel or by properly insured independent contractors approved by and working for the district. Users will not be permitted to engage in snow or ice removal activities nor will they be permitted to hold activities on district property without proper snow or ice removal.

If school classes are cancelled due to snowfall, the accumulation of ice, or inclement weather conditions, all public use of the school facilities will be cancelled.

**Vehicle Parking**

Vehicles may properly park in district parking areas when attending school activities, when conducting school related business, or when in attendance at any approved use of school facilities. Vehicles must park in designated parking areas. The district grounds may not be used for parking vehicles at any other time. Any vehicles, which are not permitted by this rule to be parked on district property, shall be subject to towing from district property at the owner's expense. Vehicles which are improperly parked shall also be subject to towing from district property at the owner's expense. Improper parking shall include, but not be limited to, parking in driveways or throughways, parking over painted stall lines, and parking on grassed areas.

# School District #145 - Waverly

## Facility Request Form

Please submit a minimum of **14 days** in advance of activity.

Date \_\_\_\_\_

\*Organization/Activity Title \_\_\_\_\_

Repeat event intervals: one time, every day, every week, etc. \_\_\_\_\_

\*Start date/time \_\_\_\_\_ \*End date/time \_\_\_\_\_

\*Location (building/room/field requested) \_\_\_\_\_

### CATEGORY – Please Circle One

Academic	Youth Activities	Community Education	District-wide Activities	Community Rentals	Youth Athletics
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Complete description of activity \_\_\_\_\_

Equipment/Personnel requests \_\_\_\_\_

Special requests \_\_\_\_\_

Expected number participating \_\_\_\_\_ Expected number of guest's \_\_\_\_\_

\*Contact person/address \_\_\_\_\_  
(Include city & zip)

\*Phone number/e-mail address \_\_\_\_\_

Do you currently have a certificate of insurance? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will an admission/entry fee be charged? \_\_\_\_\_ Yes \_\_\_\_\_ No

### **YOUR REQUEST WILL BE CONFIRMED UPON YOUR RECEIPT OF AN AGREEMENT FOR USE OF SCHOOL FACILITIES**

\*\* Building Administrator Preliminary Approval \_\_\_\_\_

Please return this form to the principal of the building for which use is requested.

\*indicates required field

\*\* required for all SD#145 staff

For Office Use Only: _____ Proof of Insurance received _____ Rental fee _____ Code #
--

**School District #145 - Waverly  
Facility Request Form**

Please submit a minimum of **14 days** in advance of activity.

Date \_\_\_\_\_

\*Organization/Activity Title \_\_\_\_\_

Repeat event intervals: one time, every day, every week, etc. \_\_\_\_\_

\*Start date/time \_\_\_\_\_ \*End date/time \_\_\_\_\_

\*Location (building/room/field requested) \_\_\_\_\_

**CATEGORY – Please Circle One**

Academic	Youth Activities	Community Education	District-wide Activities	Community Rentals	Youth Athletics
----------	------------------	---------------------	--------------------------	-------------------	-----------------

Complete description of activity \_\_\_\_\_

Equipment/Personnel requests \_\_\_\_\_

Special requests \_\_\_\_\_

Expected number participating \_\_\_\_\_ Expected number of guest's \_\_\_\_\_

\*Contact person/address \_\_\_\_\_  
(Include city & zip)

\*Phone number/e-mail address \_\_\_\_\_

Do you currently have a certificate of insurance? \_\_\_\_\_ Yes \_\_\_\_\_ No

Will an admission/entry fee be charged? \_\_\_\_\_ Yes \_\_\_\_\_ No

**YOUR REQUEST WILL BE CONFIRMED UPON YOUR RECEIPT OF AN  
AGREEMENT FOR USE OF SCHOOL FACILITIES**

\*\* Building Administrator Preliminary Approval \_\_\_\_\_

Please return this form to the principal of the building for which use is requested.

**\*indicates required field**

**\*\* required for all SD#145 staff**

For Office Use Only:  _____ Proof of Insurance received  _____ Rental fee  _____ Code #
---

Code # \_\_\_\_\_

**School District #145 - Waverly  
Agreement for Use of School Facilities**

THIS AGREEMENT is between School District #145 – Waverly (“the District”) and the following organization and/or individual (“the User”).

User \_\_\_\_\_

The User desires to use the following facilities and/or equipment of the District on the date(s) and time(s) and for the purpose(s) noted below:

School Building: _____	Area(s): _____ _____
Date(s): _____ _____	Time(s): _____ _____
Purpose(s) of Use: _____	
Equipment/Personnel Requested: _____	
Special Requests: _____	

The District is willing to grant to the User the use of facilities and/or equipment subject to the following charges and all other provisions of this Agreement:

Facility Rental Fee:	\$ _____
Access Charge:	\$ _____
Additional Staff Charge	\$ _____
Equipment Charge	\$ _____
Other Charges:	\$ _____
Total Fees & Charges:	\$ _____

It is agreed between the District and the User as follows:

1. The District will permit the User to use the facilities and/or equipment on the date(s) and time(s) and for the purposes noted above.
2. The User will pay the District the charges noted above.
3. This contract permits the use of only the area(s) and/or equipment noted above. The User agrees to pay the applicable rate for any areas or equipment which may be used, but were not noted above.
4. The User agrees to comply with all District policies, rules, and regulations which govern use of facilities; to be financially responsible for any damages incurred to facilities, grounds, or equipment during the period of use; to have the superintendent as the final determiner as to whether repair or replacement is the appropriate remedy for any damages; to be wholly responsible for the supervision and control of all persons and activities during use; and to defend, protect, indemnify, and hold the District harmless for any and all claims, suits, actions, damages, judgments, or causes of action arising out of or in any way related to use.
5. Unless waived in writing by the District, the User agrees to provide a Certificate of Liability Insurance naming School District #145 - Waverly as an additional insured for the date(s) of use. In addition, the user holds School District #145 – Waverly harmless and agrees to indemnify against all injuries to participants and spectators.
6. This Agreement may be cancelled for any of the following reasons: failure of the User to pay applicable fees or charges for this use or any prior use; failure of the User to reimburse the District for damages incurred during this use or any prior use; evidence satisfactory to the District that User’s use of the facility would violate a District policy, rule, or regulation or would be illegal; any violation of the terms and conditions of this Agreement; any change in the school activities that presents a conflict with the use; snow or ice accumulations or weather concerns which would require additional costs for the District; failure of the User to maintain required liability insurance or failure to keep a current Certificate of Liability Insurance on file

for the date(s) of use; any other event or circumstance which, in the opinion of the administration, necessitates cancellation of the use.

7. In the event this Agreement is cancelled, the District shall not be responsible for any damages (including consequential damages) incurred by the User as a result of cancellation.
8. In situations where no advanced cancellation notice has been received by the District and the User does not appear at the scheduled time, the District personnel assigned to this use shall remain available at the facility for one hour before securing the building, and an access fee will be assessed to the User.
9. District staff must be present when kitchen facilities, auditoriums, and other such areas (as may be determined by the administration) are being used. The User shall pay the District for expenses when additional staff is required.
10. In the event of significant snowfall or ice accumulation, prior to a use of District facilities, the District's business manager will make a determination as to whether or not snow or ice removal is required. If required, and removal is not necessary for other school-related activities, the scheduled use shall be canceled, or, if mutually agreed to by the User, the snow or ice will be removed by District personnel and an additional charge will be assessed to the User.
11. All snow or ice removal on District property must be made by District personnel or by properly insured independent contractors approved by and working for the District, and the User will not be permitted to engage in snow or ice removal activities. The User will not be permitted to hold activities on District property without proper snow or ice removal.
12. The User will make all reasonable efforts to ensure that vehicles parking on district grounds shall be properly parked during this use. Vehicles improperly parked shall be subject to towing from district grounds at the owner's expense, and improper parking shall include, but not be limited to, parking in driveways or throughways, parking over painted stall lines, parking on sidewalks, and parking on grassed areas.
13. The User will not permit any use of tobacco, alcohol, or controlled substances in district buildings or grounds.
14. If the District grants a key to the User, the key is to be picked up the business day before the activity and returned the next business day after the activity. The User is responsible for the locking and securing of the building when the activity has concluded.

\_\_\_\_\_  
Building Administrator

\_\_\_\_\_  
Central Office Official

\_\_\_\_\_  
User

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Adopted: 11/2/10

SCHOOL DISTRICT 145  
WAVERLY NEBRASKA

Code # \_\_\_\_\_

**School District #145 - Waverly  
Agreement for Use of School Facilities**

THIS AGREEMENT is between School District #145 – Waverly (“the District”) and the following organization and/or individual (“the User”).

User \_\_\_\_\_

The User desires to use the following facilities and/or equipment of the District on the date(s) and time(s) and for the purpose(s) noted below:

School Building: _____	Area(s): _____
	_____
Date(s): _____	Time(s): _____
_____	_____
_____	_____
Purpose(s) of Use: _____	
Equipment/Personnel Requested: _____	
Special Requests: _____	

The District is willing to grant to the User the use of facilities and/or equipment subject to the following charges and all other provisions of this Agreement:

Facility Rental Fee:	\$	_____
Access Charge:	\$	_____
Additional Staff Charge	\$	_____
Equipment Charge	\$	_____
Other Charges:	\$	_____
Total Fees & Charges:		\$ _____

It is agreed between the District and the User as follows:

1. The District will permit the User to use the facilities and/or equipment on the date(s) and time(s) and for the purposes noted above.
2. The User will pay the District the charges noted above.
3. This contract permits the use of only the area(s) and/or equipment noted above. The User agrees to pay the applicable rate for any areas or equipment which may be used, but were not noted above.
4. The User agrees to comply with all District policies, rules, and regulations which govern use of facilities; to be financially responsible for any damages incurred to facilities, grounds, or equipment during the period of use; to have the superintendent as the final determiner as to whether repair or replacement is the appropriate remedy for any damages; to be wholly responsible for the supervision and control of all persons and activities during use; and to defend, protect, indemnify, and hold the District harmless for any and all claims, suits, actions, damages, judgments, or causes of action arising out of or in any way related to use.
5. Unless waived in writing by the District, the User agrees to provide a Certificate of Liability Insurance naming School District #145 - Waverly as an additional insured for the date(s) of use. In addition, the user holds School District #145 – Waverly harmless and agrees to indemnify against all injuries to participants and spectators.
6. This Agreement may be cancelled for any of the following reasons: failure of the User to pay applicable fees or charges for this use or any prior use; failure of the User to reimburse the District for damages incurred during this use or any prior use; evidence satisfactory to the District that User’s use of the facility would violate a District policy, rule, or regulation or would be illegal; any violation of the terms and conditions of this Agreement; any change in the school activities that presents a conflict with the use; snow or ice accumulations or weather concerns which would require additional costs for the District; failure of the User to maintain required liability insurance or failure to keep a current Certificate of Liability Insurance on file

for the date(s) of use; any other event or circumstance which, in the opinion of the administration, necessitates cancellation of the use.

7. In the event this Agreement is cancelled, the District shall not be responsible for any damages (including consequential damages) incurred by the User as a result of cancellation.
8. In situations where no advanced cancellation notice has been received by the District and the User does not appear at the scheduled time, the District personnel assigned to this use shall remain available at the facility for one hour before securing the building, and an access fee will be assessed to the User.
9. District staff must be present when kitchen facilities, auditoriums, and other such areas (as may be determined by the administration) are being used. The User shall pay the District for expenses when additional staff is required.
10. In the event of significant snowfall or ice accumulation, prior to a use of District facilities, the District's business manager will make a determination as to whether or not snow or ice removal is required. If required, and removal is not necessary for other school-related activities, the scheduled use shall be canceled, or, if mutually agreed to by the User, the snow or ice will be removed by District personnel and an additional charge will be assessed to the User.
11. All snow or ice removal on District property must be made by District personnel or by properly insured independent contractors approved by and working for the District, and the User will not be permitted to engage in snow or ice removal activities. The User will not be permitted to hold activities on District property without proper snow or ice removal.
12. The User will make all reasonable efforts to ensure that vehicles parking on district grounds shall be properly parked during this use. Vehicles improperly parked shall be subject to towing from district grounds at the owner's expense, and improper parking shall include, but not be limited to, parking in driveways or throughways, parking over painted stall lines, parking on sidewalks, and parking on grassed areas.
13. The User will not permit any use of tobacco, alcohol, or controlled substances in district buildings or grounds.
14. If the District grants a key to the User, the key is to be picked up the business day before the activity and returned the next business day after the activity. The User is responsible for the locking and securing of the building when the activity has concluded.

\_\_\_\_\_  
Building Administrator

\_\_\_\_\_  
Central Office Official

\_\_\_\_\_  
User

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Adopted: 11/2/10

SCHOOL DISTRICT 145  
WAVERLY NEBRASKA

**Student Residence and Contracting for Educational Services**

Students shall be admitted without charge to School District 145:

- Who reside in the school district or at least one of the student's parents reside in the school district for purposes of school enrollment;
- Who have been approved for option enrollment into School District 145;
- Whose parent or legal guardian has presented to the superintendent a signed contract to purchase or build a home in the district that will become the student's permanent residence;
- Who are homeless, defined as: (1) an individual is one who lacks a fixed, regular, and adequate nighttime residence (2) has a primary nighttime residence in a supervised publicly or privately operated shelter designed to provide for temporary accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill), an institution providing temporary residence for individuals intended to be institutionalized, or a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an Act of Congress or State law.

If a student's residency in District 145 ceases during the school year, the student may be allowed to continue attending for the remainder of that school year.

**Contracted Students**

Any student who is not a resident of District 145, but is a resident of Nebraska may be admitted pursuant to a contract between the Boards of Education of District 145 and the school district in which the student is a resident and upon the collection of tuition pursuant to such contract.

**Ward of the State or Court**

A child who is a ward of the state or court and (1) has been placed in the School District but had resided in a different school district at the time the child became a ward and does not reside in a foster family home, or (2) has been placed in an institution which maintains a State-approved special education program, may be enrolled in the School District to the extent required by law. In such event, costs of education and transportation are to be paid by the State, but not in advance. The child remains a resident of the school district in which the child resided at the time the child became a ward.

A child who is a ward of the state or court who resides in the School District in a foster family home licensed or approved by the Department of Health and Human Services (“Department”) or a foster home maintained or used by the Department, remains a resident of the school district in which the child resided at the time the child became a foster child. This is subject to a determination being made in accordance with the Foster Care Review Act that the child will not attend such school district. If such a determination is made, the child is deemed to be a resident of the School District and will be admitted as a resident student.

A child who is not a ward of the state or court and who is residing in a residential setting in the School District for reasons other than to receive an education is subject to the following: First, if the residential setting does not maintain an interim-program school, the School District will provide the educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement, as and to the extent required by law. This is subject to the parent or guardian and such other school district agreeing to have such other school district provide the educational services. Second, if the residential setting does maintain an interim-program school, the child’s educational services will be provided by the interim-program school without the School District’s involvement. However, the School District may provide educational services to the child pursuant to a contract with the school district in which the child resided immediately prior to such placement.

District 145 is legally responsible for or authorized to provide educational services to children who meet residency requirements and all other admission requirements to the extent required by law.

Policy Adopted: 2/01/16

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

**USE OF SCHOOL FACILITIES AND EQUIPMENT**

In order to assure a close relationship between School District #145 - Waverly and the community, it shall be the policy of the board to grant and encourage use of school facilities to responsible and properly organized School District #145 - Waverly recreational/community groups.

The superintendent or designee may approve the use of school facilities by non-school organizations. Charges shall be made according to the schedule of fees approved by the board. The superintendent shall establish rules and regulations as needed to implement this policy as well as to assure the preservation of School District #145 - Waverly property.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Purposes**

- A. To provide facilities which will make possible, the maintenance of a desirable educational or recreational programs for the citizens of School District #145 – Waverly.
- B. To make available the use of school facilities for the betterment of the community in general and to community groups in a way as to not interfere with the regular school program.
- C. To protect the public’s property and to promote the safety of citizens enjoying the use of school facilities.
- D. To make available the use of school facilities in a manner consistent with state law and School District #145 - Waverly policies.
- E. To provide a structure of rules, regulations and procedures which will implement these purposes.

### **Responsibility for Supervision and Care of School Facilities**

The principal or designee of each individual school building shall be directly responsible to the superintendent and shall report immediately to the superintendent any unusual circumstances regarding the care and use of buildings, equipment, custodial and maintenance services.

### **Priorities for Facility Use**

The board recognizes that the school buildings and property are constructed and held for the benefit of the educational program within the district. It is the policy of the board that district programs shall have priority in the use of school facilities.

**Priority 1:** Building or district-wide school events, activities, and programs.

**Priority 2:** Events or activities which are designed to serve district students or are related to any function of the school when such functions are planned and directed by the District #145 Foundation for Education, approved school-community associations, and school-affiliated non-profit groups.

**Priority 3-A:** Events or activities which serve district youth which are planned and directed by non-profit youth organizations not directly affiliated with the school. (a majority of the participants must be from the district)

**Priority 3-B:** Charitable fundraising events or activities or non-profit groups and individuals whose activities promote physical fitness and recreation and who do not charge membership fees, request donations or have paid staff members and whose majority of participants are residents of the school community.

**Priority 4:** Non-profit public civic, service, or other public groups whose purpose for the use of the facility is to promote the general welfare of the district community.

**Priority 5-A:** Private non-profits and religious organizations.

**Priority 5-B:** Individuals or groups involved in activities not listed above.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Limitations on Use of School Facilities**

The use of school facilities and equipment will not be permitted for the following:

- A. Use would interfere with any class-related use.
- B. Use would interfere with events sponsored by the school or school groups.
- C. Use would involve illegal activity.
- D. An organization or persons involved have previously engaged in, or can reasonably be expected to engage in, any form of illegal discrimination, violence, or, advocate violence or rebellion against the United States, the State of Nebraska, or any political subdivision.
- E. Use would be of a morally objectionable nature or would be contrary to any of the district's policies, rules, or goals and/or objectives of the district's educational programs.
- F. Use would result in the district's facilities or equipment being altered, modified, or changed.
- G. Use of any school facilities on Sunday mornings prior to 12 Noon. Facilities will also be closed during a designated five-day period each year, which will include December 25, which coincides with the five-day period designated by the NSAA in which no extra-curricular activities (practices or contests) sponsored by the NSAA can take place.
- H. Use would result in the district's facilities being used to store the equipment of the user.
- I. Use would present an unacceptable risk of damage or excessive wear and tear to the facilities or equipment, in the opinion of the administration.
- J. Use would present a significant disruption to the effective administration of a building or district program, in the opinion of the administration.
- K. For private social functions, including but not limited to; wedding receptions, family reunions, birthdays, graduations, dances or other such events.
- L. For funerals or memorial services.
- M. Use would result in interfering with the daily and annual maintenance operations of the district facilities.

District facilities may be closed during June and/or July for scheduled maintenance.

Building administrators or designee may place further limitations on uses of their buildings with permission from the superintendent. Additional limitations shall be supported by reasonable rationale and be consistently applied.

Building administrators or designee may inspect and review any and all items brought into the building to ensure appropriate building safety and effective administration of the facilities. Any items which would be unsafe, inappropriate, or undesirable in the building, in the opinion of the administrator, may be prohibited from entering the building or require its removal from the building. If the building administrator's directive is not complied with expeditiously, the administrator shall withdraw the use of the facility agreement immediately.

The superintendent reserves the right to deny any application or to grant an exception to the limitations on the use of school facilities dependent upon the special circumstances.

## Community Use of School Facilities Administrative Regulations for Policy 1315

### Rental Procedures and Provisions

The superintendent shall develop a Facility Request form and an Application for Use of School Facilities form to assist with the administration of this rule.

- A. Forms shall be completed by all persons requesting the use of school facilities and/or equipment.
- B. Persons completing and signing the form shall be at least 19 years of age and not enrolled in the district.
- C. District employees wishing to use a district facility, for other than their assigned contractual duties, must submit a completed Facility Request Form and shall be subject to the same rules (including fees and charges) as non-employees.
- D. A **FACILITY REQUEST FORM** shall be submitted, at minimum, **FOURTEEN (14) BUSINESS** days in advance of the activity. An **AGREEMENT FOR USE OF SCHOOL FACILITIES** shall be filed at least **FIVE (5) BUSINESS** days in advance of the activity.

The request process shall require that all applicants:

- 1. Agree to comply with all district policies, rules, and regulations which govern use of facilities.
  - 2. Agree to be responsible for any damages incurred to facilities, grounds, or equipment during the period of use.
  - 3. Agree to have the superintendent as the final determiner as to whether repair or replacement is the appropriate remedy for any damages.
  - 4. Agree to be wholly responsible for the supervision and control of all persons and activities during use.
  - 5. Agree to protect, indemnify, and hold the school district harmless for any and all claims, suits, actions, damages, judgments, or causes of action arising out of or in any way related to such use.
  - 6. District reserves the right to require the applicant to provide, prior to the planned use of a facility, a Certificate of Liability Insurance in the amount of two million dollars, naming School District #145 – Waverly as an additional insured.
- E. The building principal, or designee, reserves the right to require sufficient time for full investigation of a request of use.
  - F. Inaccurate or false statements made in the request process may place responsible persons or organizations, or both on an ineligible list. Subsequent requests from an ineligible organization will be referred to the superintendent for future rental privileges.
  - G. Rental Agreements shall not be transferable.

Payment for rental of facilities and personnel provided by the district shall be made to School District #145 – Waverly and sent directly to the office of the superintendent at 14511 Heywood Box 426, Waverly NE 68462.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

No direct payment will be made to custodial, supervisory, or auditorium personnel provided by the district. The district will reimburse personnel through normal payroll procedures.

**Access Charges**

An hourly access charge shall be assessed to compensate the district for expenses incurred in providing building access, including paying staff to unlock and lock the facility or turn lights on and off.

In situations where no advanced cancellation notice has been received by the district and the user does not appear at the scheduled time, the staff assigned shall remain available at the facility for one hour before securing the building and departing. An access fee will be assessed to the scheduled user for this time.

**Personnel Requirements and Charges:**

Custodial or supervisory people will be assigned where fees are required. The district will provide supervisory, stage equipment, light and sound control personnel for rental of the high school auditorium. Rental of facilities is subject to the availability of district personnel.

The administrator may, due to the nature of the activity, assign special staff of security, supervisory staff or maintenance personnel. The administrator or designee will make arrangements for any additional staff. The cost of additional staff will be paid by the user.

Charges for personnel are as follows:

Custodial:	\$25.00 / hour
Supervisory:	\$30.00 / hour
Auditorium technician:	\$25.00 / hour
Food Service	\$25.00/ hour

## Community Use of School Facilities Administrative Regulations for Policy 1315

### Facility Use Fee Schedule

The Facilities Use Fee Schedule shall be reviewed at least annually by the board. The schedule shall include, but not necessarily be limited to, fees for facilities use, equipment use, access charges and charges for staff time. All charges listed below are for facility rent only. All charges are for three-hour time periods. Additional charges for custodial, supervisory, or specialized personnel may be assessed as requested or required by the district. The fee shall be for the total hours of service as set in the administrative regulations.

**Priority 1:** No fees will be assessed.

**Priority 2:** No facility use or equipment use fee will be assessed. An access charge may be assessed for use during periods of time when building staff are not on duty.

**Priority 3:** No facility or equipment use fee will be assessed. An access charge may be assessed during periods of time when building staff are not on duty. A charge may be assessed for use which requires additional staff and/or custodial time.

**Priority 4:** A reduced facility and/or equipment use fee will be assessed. An exception to facility use fee may be made for the use of outdoor facilities including playground, running track or grounds areas, if the use involves a minimal number of individuals and the activity will not cause damage to turf, trees and shrubs, or will not cause the creation of additional garbage or trash, or damage other outdoor improvements. An additional access charge may be assessed for use during periods of time when building staff are not on duty or for a use which requires additional staff or custodial time.

**Priority 5:** A full facility use and/or equipment use fee will be assessed. An exception to a facility use fee may be made for the use of outdoor facilities including playground, running track or grounds areas if the use involves a minimal number of individuals and the activity will not cause damage to turf, trees and shrubs, or will not cause the creation of additional garbage or trash, or damage other outdoor improvements. An additional access charge may be assessed for use during periods of time when building staff are not on duty-or for a use which requires additional staff time.

Use fees may be waived for public service meetings or presentations; adult and continuing education classes provided by a community college, college or university; and other community wide events upon prior approval by the superintendent.

Facilities are rented or provided “as is.” The user is responsible for surveying the area to be used prior to the activity and assuring that it is safe and appropriate for the planned activity. All facility use is limited to the area requested.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

**Fees Schedule**

Initial rate is for the first 3 hours of the facility rental.

High School Auditorium	\$450 first 3 hours \$100 for each additional hour or fraction thereof \$25 per person per hour for technical personnel
High School Stadium	\$600      \$150 each additional hour
High School Softball Field	\$200      \$50 each additional hour
Intermediate School Field	\$200      \$50 each additional hour
High School Gymnasium	\$250      \$75 each additional hour
Middle School Gymnasium	\$150      \$40 each additional hour
Intermediate School Gymnasium	\$150      \$40 each additional hour
Hamlow Elem. Gymnasium	\$150      \$40 each additional hour
Eagle Elem. Gymnasium	\$150      \$40 each additional hour
Cafeteria/Commons	\$100      \$30 each additional hour
Classroom/Media Center (Non-specialized)	\$60      \$20 each additional hour
District Parking Lots	\$50      \$25 each additional hour

**Equipment Requirements**

Any classroom with specialized equipment, as determined by the district, is not available for rent.

Approval for use of a facility shall not include the use of school equipment unless specified in the facility use agreement. Kitchen facilities will not be rented to organizations from outside the district. Kitchen equipment shall not be operated without food service personnel present.

Approval for the use of a facility shall not include the use of school equipment unless specifically requested and approved on the application form.

## **Community Use of School Facilities Administrative Regulations for Policy 1315**

### **Cancellation of Approved Agreement for Use of School Facilities:**

An approved Agreement for Use of School Facilities may be cancelled at any time for one or more of the following reasons. The district is not responsible for any damages incurred by the user as a result of cancellation.

1. Failure of the user to pay applicable fees or charges for any use.
2. Failure to reimburse the district for damages incurred during any use.
3. Evidence to the district that user would violate state law, district policy, rule, regulation or would be illegal.
4. Any violation of the terms or conditions of the agreement.
5. Any change in the school activities which would present a conflict with the use.
6. Any snow or ice accumulation or inclement weather which would create a safety concern or would require additional costs to the district.
7. Failure of the user to maintain required liability insurance or failure to keep a current Certificate of Liability Insurance on file for the date (s) of use.
8. Any other event or circumstance, which, in the opinion of the administration, necessitates cancellation of the agreement.

An agreement may be cancelled by the user, without penalty, by giving notice to the district at least 48 hours prior to the scheduled use. If cancellation notice is not given within the specified time frame prior to the use, the facility use fee may not be refunded.

### **Use of Open Areas**

School playgrounds, practice fields, and other open areas which are not being used for school activities will be available to the general public on a first-come, first-served basis from one hour before sunrise to one hour after sunset each day. Thereafter these areas shall be closed to public use. The only organizations which may submit a Facility Request Form to reserve the use of these areas shall be non-profit organizations serving district youth. Any groups using these areas shall be responsible for any damage occurring as a result of use and will be responsible for clearing the grounds of litter after use. Members of the public which use these open areas, use them at their own risk.

### **Snow Removal**

The district's business manager will make a determination as to whether or not snow or ice removal is required, if there is significant accumulation. If required and if snow or ice removal is not necessary for other school-related activities, the scheduled use shall be canceled or, if mutually agreed to by the district and the user, the snow or ice will be removed by district personnel or contractors and an additional charge will be assessed to the user.

**Community Use of School Facilities  
Administrative Regulations for Policy 1315**

All snow and ice removal on district property must be made by district personnel or by properly insured independent contractors approved by and working for the district. Users will not be permitted to engage in snow or ice removal activities nor will they be permitted to hold activities on district property without proper snow or ice removal.

If school classes are cancelled due to snowfall, the accumulation of ice, or inclement weather conditions, all public use of the school facilities will be cancelled.

**Vehicle Parking**

Vehicles may properly park in district parking areas when attending school activities, when conducting school related business, or when in attendance at any approved use of school facilities. Vehicles must park in designated parking areas. The district grounds may not be used for parking vehicles at any other time. Any vehicles, which are not permitted by this rule to be parked on district property, shall be subject to towing from district property at the owner's expense. Vehicles which are improperly parked shall also be subject to towing from district property at the owner's expense. Improper parking shall include, but not be limited to, parking in driveways or throughways, parking over painted stall lines, and parking on grassed areas.

As stated in the negotiated agreement on page 19, letter D; "Every year beginning with the 2000-2001 school year, the Board of Education and WEA agree to review the Extra-Duty Schedule." Yearly, the category index and percentages have been visited, however, the schedule and categories have not been reviewed annually.

Since 2012 (8 years ago), the category schedule has not been revisited as a whole. Sporadically over the last few years proposals have been made for additional positions to be added or specific position movement of categories. The School Board has been very supportive in these efforts. However, we are falling behind in several areas because of the interest, growth, time commitments, and comparable responsibilities when only looking at a couple of changes each year.

Below are recommendations put together by the activities director, WEA president, coaches, and sponsors for proper alignment for the respective positions.

- **Weight Lifting - Summer** - rename to Head Strength Coach (Summer) - *Propose to move this position from a CAT. IV to a CAT. VII (Should be at a head coach level)*
  - 1st year 40ish kids showed up-2 sessions 6:30-7:30, 7:30-8:30
  - Over the course of the next 5 years grew to 150+
  - Currently, this summer there are 280+ kids
  - The last 5 years we have added 2 more sessions and length of time has increased 20 min each session for speed & agility.
    - i. 5:30-6:30 early bird-they then do the speed and agility with 1st group
    - ii. 6:30-7:50
    - iii. 7:30-8:50
    - iv. 8:30-9:50 (by the time all kids clear out and set up for next day it is 10:45ish.
  - Have added in make up days on Wednesdays and Fridays during the summer 7-8:30
  - Amount of time has doubled during the summer and number of kids has increased 200+
  
- **Weight Lifting - School Year** - rename to Head Strength Coach (School Year) - *Propose to move this position from a CAT. IV to a CAT. VII (Should be at a head coach level)*
  - 1st few years 25-30 kids.
  - Currently have 70+ kids (8/9 grade and any high schooler who does not have strength class) come in on Monday, Wednesday and Friday,
  - Looking at next year's numbers alone in the to be 8/9 grade we are gonna have well over 100 kids from those grades alone, that does not even include 10,11,12 athletes that do not have class or others who come in to do extra.
  - When we start 7th grade 2nd semester we could have up to 175-200 different kids coming in in the morning alone throughout the week 2-3 days a week.

- Current hours have gone from 7:15-8:10 to 6:45-8:10 Monday-Friday 2nd semester.
- Amount of kids has over doubled since position was created.
- **Additional Responsibilities/Information**
  - I spend 1 hr a week at a minimum cleaning the weightroom, vacuuming disinfecting etc.
  - B/c of high demand, we have also added in lifting on Saturdays/school year off days during the school year.
- In looking at the amount of hrs softball, soccer, cross country etc. coaches put in, they are probably similar to what the head strength coach puts in, and probably more over the course of the entire year. Level 8 is not suggested due to the extra responsibilities those coaches have with watching film, creating/promoting kids to be recruited.
- **Assistant Weight Lifting - School Year** - rename to Assistant Strength Coach (School Year) - *Propose to add an additional position to the "school year" and move this position from a CAT. II to a CAT. IV*
  - This would match the number of paid assistants we have for the summer
  - Our numbers during the school year have grown significantly over the last three years.
    - i. Looking at next year's numbers alone in the to be 8/9 grade we are gonna have well over 100 kids from those grades alone, that does not even include 10,11,12 athletes that do not have class or others who come in to do extra.
    - ii. When we start 7th grade 2nd semester we could have up to 175-200 different kids coming in in the morning alone throughout the week 2-3 days a week.
  - It is not realistic for 2 people to manage these numbers the entire year and continue to build a program.
- **Assistant Weight Lifting - Summer (2)** - rename to Assistant Strength Coach (Summer) - *Propose to move these positions from CAT. II to a CAT. IV*
  - 1st year 40ish kids showed up-2 sessions 6:30-7:30, 7:30-8:30
  - Over the course of the next 5 years grew to 150+
  - Currently, this summer there are 280+ kids
  - The last 5 years we have added 2 more sessions and length of time has increased 20 min each session for speed & agility.
  - Coaches are no longer "supervising", we are having to assist in developing speed and agility station workouts as well as run them and workouts in the weight room.
- **Dance Team Head coach** - *Propose to move this position from a CAT. III to a CAT. V*
  - When dance team started 9-10 years ago it was placed at CAT. III.
  - Dance team tryouts take place in March and their season runs from July (practices) through February where they have their state competition.
- **Coach Responsibilities:**

- Sit in at all practices Monday-Thursday (July-Feb.)
  - Attend all home football games, boys and girls basketball games, and all other events where dance team has responsibilities (i.g. EMC wrestling).
  - Hold informational parent meetings in the summer, fall and winter.
  - In charge of all the finances, including keeping track of each dancer's individual account.
  - Create a master calendar for the whole school year including practices, games, and other events.
  - Hire a choreographer for State Championships and schedule extra practices in January.
  - In charge of planning, advertising, and running Jr. Dance Clinic and Diva for a Day.
  - Dance does not travel to events other than State Championships, therefore, we are not proposing them to be in the same category as head cheer, where they travel to almost all varsity away competitions. Head cheer is placed at CAT. VI
- **HS Musical Directors (2)** - *Propose to move these positions from a CAT. III to a CAT. V*
    - NOTE...one of these positions was voted on to add to the schedule at the June 2019 board meeting
    - **JOINT RESPONSIBILITIES:**
      - i. Collaborate together to pick a show that will both appropriately challenge our students as well as be a good fit for the company of students we have for that season. (Summer)
      - ii. Collaborate on rehearsal schedules so enough time & attention are given to the singing, acting and dancing elements of a show. (Summer)
      - iii. Create audition information & material for students. (Fall)
      - iv. Sit in on auditions & callbacks. (Winter)
      - v. Cast the company for the show. (Winter)
      - vi. Hold an informational parent meeting prior to production. (Winter)
      - vii. Run our individual rehearsals. (Spring)
      - viii. Hold regular production meetings to assess the production and adjust the rehearsal schedule. (Spring)
      - ix. Run Tech Rehearsals\*. (Spring)
      - x. Provide notes\*\* at the end of each tech rehearsal. (Spring)
      - xi. Attend & oversee public performance. (Spring)
      - xii. Gather rented musical supplies for return. (Spring)
    - **MUSIC DIRECTOR RESPONSIBILITIES**
      - .Conduct a thorough score analysis to fully understand both the singing and instrumental requirements of the show.
      - i.Assign singing parts to each cast member (e.g., who sings bass, tenor, alto, soprano in group numbers, how many per part, et cetera.)
      - ii.Plan, schedule & run music rehearsals with the cast. This includes ensemble numbers, small groups, and solos.
        1. Teach appropriate musical-theatre singing technique to the company. (Singing for Musical Theatre is different than choral singing or pop singing.)
        2. Coach students on singing fundamentals (notes, dynamics, et cetera.)
        3. Coach students in character interpretation through singing
      - iii.Hire live pit musicians for the performance (a combination of student pit musicians and professional pit musicians)

- iv. Schedule & run rehearsals with pit musicians.
- v. Run a Sitzprobe\*\*\* rehearsal with pit & singers.
- vi. Conduct the live pit during Tech Rehearsals and the public performance.

- **MUSICAL DIRECTOR RESPONSIBILITIES**

- . Conduct a thorough script analysis to understand the show as a whole and scene-by-scene.
- i. Create a master calendar for the production with deadlines for all aspects of the show. (e.g., performance, sets, costume/hair/makeup, lights, ordering materials/props, production shirts, tech week meals, advertisers, posters, playbill, et cetera...)
- ii. Hire remainder of Direction Team (Choreographer & Creative Director).
- iii. Facilitate production meetings amongst the Direction Team (Music Director, Choreographer, Creative Director & Stage Manager) to make sure we are meeting deadlines and adjust the schedule as necessary.
- iv. Organize, assign jobs and train the student production team. (e.g., management, run crew, creative team, tech team, et cetera.)
- v. Schedule construction days to build & paint the set.
- vi. Design, print & distribute production posters and playbills.
- vii. Coordinate with Nebraska High School Theatre Academy for our show to be adjudicated.
- viii. Manage online ticket sales.
- ix. Facilitate volunteer help from the Drama Mamas & Papas. (Ad sales, tech week meals, set construction help, running front-of-house, running ticket sales at the front-of-house, et cetera.)
- x. Plan, schedule and run scene rehearsals with the cast.
  - 1. Coach students on character development and blocking.
  - 2. Stitch together the singing and choreography into the scene.
- xi. Orchestrate the coming together of singing, acting, dancing, scene changes and technical elements within a scene.
- xii. Orchestrate the seamless transition from one scene to the next.

- **Assistant Girls Tennis Coach** - *Propose to move this position from CAT. III to CAT. IV*
  - Participation numbers are growing significantly. In spring of 2019 we had 31 total girls. We have been consistently 28+ the last 2-3 years
  - Most high schools only have 4 tennis courts, therefore, the assistant coach is asked to travel more. When we host a varsity dual here at Waverly, the opposing school hosts the JV
  - Assistant HS position would be at same category of middle school coaches and responsibilities are similar. In addition, would also put them in the same category of assistant cheer, speech, and marching band.
- **Assistant Boys Tennis Coach** - *Propose to move this position from CAT. III to CAT. IV*
  - Justifications similar to the same as assistant girls tennis coach movement.
  - Boys numbers continue to grow
- **Head Boys Golf Coach** - *Propose to move this position from CAT. V to CAT. VI*
  - The Golf program has grown into a culture that inspires 15 - 25 golfers to try out for the team each season. The summer camp has grown to include 20 plus registrations. The season is from the last week of February to the end of May. Winter workouts are part of the program now that we have a simulator. The amount of time and supervision of players as a head coach, only coach (no assistants), should be in the same category as an assistant coach of other sports, freshman, volleyball, football, soccer, wrestling, cross country, softball, and basketball.

- **Head Girls Golf Coach** - *Propose to move this position from CAT. V to CAT. VI*
  - The Golf program has grown into a culture that inspires 15 - 25 golfers to try out for the team each season. The summer camp has grown to include 15 plus registrations. The season is from the first week of August to early October. Out of season workouts are part of the program now that we have a simulator. The amount of time and supervision of players as a head coach, only coach (no assistants), should be in the same category as an assistant coach of other sports, freshman, volleyball, football, soccer, wrestling, cross country, softball, and basketball.
  
- **Head Boys Tennis Coach** - *Propose to move this position from CAT. V to CAT. VI*
  - This high school head coaching position should be in a category where the compensation is at the same level as a high school assistant coach of those sports where the assistants are working with a group of comparable numbers.
  - i.e. assistant volleyball working with 10-14 athletes with added responsibilities. This head position would be working with comparable numbers in addition with added responsibilities of communication, travel, NSAA responsibilities, paperwork for varsity and JV teams, etc.
  - Additionally, this position communicates with every opponents head coach to organize matches based on number of athletes and courts that are available.
  - Numbers have been consistently 28+ for the past few years
  - Full days on weekends for tournaments (especially during girls season)
  
- **Head Girls Tennis Coach** - *Propose to move this position from CAT. V to CAT. VI*
  - Justifications similar to the same as head boys tennis coach movement.
  
- **School Play Director** - *propose to rename to Fall Play Director*
- **Assistant School Play Director** - *propose to rename to Fall Assistant Play Director*
  
- **District Accompanist(s)** - *propose to add accompanist position to the district classified payroll with an hourly rate of \$12.00 per hour.*
  - Job description, qualifications, and responsibilities listed below
  - Currently, we are not consistent with our accompanists that assist our vocal and instrumental programs. They are paid differently and up until last year, we have not had one for our elementary programs.
  - Vocal and band programs having been writing up separate contracts to pay for this needed assistance, which, has been coming out of their own activity accounts.
  - After researching what other districts do for this position, below is what was communicated by their AD's.
    - i. Blair - district pays, \$12.50 per hour
    - ii. Norris - district pays, \$12.00 per hour
    - iii. Gretna - district pays, amount per hour was unknown
    - iv. Bennington - district pays; accompanist is in the same pay scales as secretaries and para-professionals, \$11-17.50 per hour.
    - v. Elkhorn - district pays, 3%

**DEFINITION:** Under the direction of the vocal and instrumental music teachers, accompany school choirs and/or band during rehearsals and concerts, assist the directors in the leading of

section rehearsals and concerts, and the coaching of individuals and small ensembles, and to do other related work as required.

EXAMPLE OF DUTIES:

- Perform piano accompaniment for practice, rehearsals, and performances of school band/choirs.
- Assist with section rehearsals, helping with identifying student mistakes and problem areas, correcting mistakes and providing the right notes and rhythms.
- Assist with arranging or transposing music, teaching notes and rhythm, recognizing and resolving intonation problems, teaching good vocal techniques, providing suggestions regarding interpretation of music and encouraging students.
- Provide assistance to substitute teachers by leading rehearsals as necessary.
- Perform other related duties as assigned

ADDITIONAL DUTIES SPECIFIC TO WHS BAND PROGRAM:

- Be available to start in December and assist through April
- Be available to work a minimum of three times a week to accompany and work with soloists and small groups from 8:40 to 10:20
- Minimal copying/clerical assistance may be needed
- Acquire a skill level of Grade 4 literature
- Be available for contests on the weekend (maximum of 2), and during the week during the school day and either on or off campus

EDUCATION AND EXPERIENCE: Any combination equivalent to: graduation from high school supplemented by private or college-level training in piano and music theory and at least two years of experience as an accompanist

QUALIFICATIONS:

*Knowledge of:*

- Advanced piano skills
- Advanced music theory
- Vocal techniques
- Site reading, conducting, transposing, arranging and coaching skills
- Modern office practices, procedures and equipment
- Interpersonal skills using tact, patience and courtesy
- Technical aspects of field of specialty

*Ability to:*

- Understand and follow oral and written directions
- Work cooperatively with others
- Establish and maintain effective working relationships with others
- Play piano at an advanced level and sight read complex musical scores
- Accompany vocal and instrumental programs, soloists and small ensembles
- Assist students in learning music interpretation
- Transpose and arrange music

## COMMUNITY RELATIONS

1235 (a)

### Parental Involvement

The School District 145 Board of Education after having conducted a public hearing concerning parental involvement and participation in the school district herewith declares that it shall be the policy of the District to provide access to parents to all textbooks, tests, curriculum materials, and any other instructional materials used by the school.

It shall further be the policy of the District in the event any parent has a complaint or objection to any such materials to make such provision for personal conferences with the parent and appropriate school personnel to discuss such concerns as the superintendent or his/her designee may deem appropriate. The superintendent or his/her designee shall cause to be prepared a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.

It shall further be the policy of the District to upon reasonable advance request by a parent to attend and monitor courses, assemblies, counseling sessions, and other instructional activities, to permit such parent to be in attendance at such activities unless such attendance would substantially interfere with a legitimate school interest.

It shall further be the policy of the District to encourage communications from parents concerning when a parent believes it to be appropriate for his/her student to be excused from testing, classroom instruction, and other school experiences that the parent may find objectionable. The superintendent or his/her designee shall make a provision on the complaint form hereinabove referred to for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent.

It shall further be the policy of the District to provide full access to the records of the students to a parent or guardian as set forth in SS 79-4,157, the Federal Education Right To Privacy Act, and other applicable law during regular business hours of the school at the school headquarters or wherever the student's records may regularly be maintained by the District.

It is the further policy of the District to notify a parent or parents of any student who may be subjected to a standard norm referenced or criterion referenced test or standard tests such as but not limited to the California Achievement Test, to notify the parent when reasonable to do so, where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District experimental evaluation methodologies,

experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to his/her resident student.

Prior to any school sponsored survey being administered to the students of the District, it shall be the duty of the superintendent or his/her designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.

It shall be the policy of the District as a general matter to leave substantive decision-making processes to the professional staff, administration and board of education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in all activities of the school as it relates to the students of the District.

Legal Reference: LB 1161

Parental Involvement in Educational Law



**Anti-Bullying Policy**

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

**Legal Reference:** Laws 2008, LB 205  
Student Discipline act, Neb. Rev. Stat. “79-254 to 79-296  
NDE February 2003 State Board Action; Reaffirmed  
December 2006

Policy Adopted: 07/07/08

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

## Appendix“1” to the Student Fees Policy of

## School District 145

## Additional Specification of Required Materials and Fees

(Note) This information is part of the current Student Fees Policy and is intended to provide supplemental information. For additional specifications, please refer to Policy 5033. Generally, dollar amounts are stated in terms of “maximums.”

<b>Elementary Program</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required</b>
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes
Art classes and special projects or events	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged
Music—Optional band courses; chorus	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Refundable damage deposit of \$20.00 may be charged for use of school owned instrument. Chorus Shirts \$20.00
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists that may be handed out by the office or individual teachers.
Field Trips	Transportation and admission costs of field trips	None—costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	Maximum of \$50 per session.

Copies	Use of school copiers in accordance with board policy.	Five cents (.05) per page when charges apply.
School Meals		Breakfast / Lunch—Based on Board approved rates Prices may vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.  Milk and Crackers (K-2) are subject to approved rates.

<b>Secondary Program</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required</b>
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and athletic socks, running shorts, T-shirt
Art, Family and Consumer Science, shop classes and special projects	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing that may get paint on it or otherwise be damaged; protective clothing for shop classes. Specific project fee not to exceed \$20. Students may elect to exceed the per project fee and will assume all related costs.
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Damage deposit of \$20.00 may be assessed for use of school owned instrument.
School Meals		Breakfast / Lunch—Based on Board approved rates. Prices may vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists that may be handed out by the office or individual teachers.
Summer school courses	Classes offered during the summer, or at night, if any.	Maximum of \$200 per class for WHS and \$50 per WMS session.
Advanced math or science classes	Specialized calculators	Refundable damage deposit of \$25 per semester may be required for students who wish to use school calculators outside the classroom. Students are encouraged but not required to purchase such equipment for their personal use.
Copies	Use of school copiers in accordance with board policy.	Five cents (.05) per page when charges apply.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.

College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the vendors involved.
Locker usage	Use of school padlock	Refundable damage/loss deposit of \$10 per year may be required for students who wish to use a school locker.
Parking	Use of school parking lot during school day	Students will be required to park on school grounds in accordance with school regulations. Parking fines may be issued not to exceed \$5.00 per ticket.

Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required																												
<b>Athletic Programs</b>																														
1. Admission	Spectator fees for admission to events	Admission fees are set annually by the Board of Education. Students may purchase an Activity Ticket for the school year. For District and Conference events hosted by the School, fee to be determined by the conference or by NSAA.																												
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.																												
3. Athletic Participation Fee	Fee to participate in athletic programs.	None; However, the Board of Education may elect to establish an athletic participation fee.																												
4. Equipment and attire	Students are responsible for required equipment and attire appropriate to the sport or activity, which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity.	<p>Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:</p> <table border="1" data-bbox="862 1157 1349 1938"> <tbody> <tr> <td>Basketball</td> <td>No additional</td> </tr> <tr> <td>Tennis</td> <td>Tennis racquet</td> </tr> <tr> <td>Cross County</td> <td>No additional</td> </tr> <tr> <td>Football</td> <td>Mouthpiece</td> </tr> <tr> <td>Golf</td> <td>Golf bag &amp; clubs</td> </tr> <tr> <td>Soccer</td> <td>Soccer shin guards</td> </tr> <tr> <td>Softball</td> <td>Softball glove</td> </tr> <tr> <td>Speech/Drama</td> <td>Dress attire; copies of research</td> </tr> <tr> <td>Track</td> <td>No additional</td> </tr> <tr> <td>Volleyball</td> <td>Volleyball knee pads; 7<sup>th</sup> and 8<sup>th</sup> grade jerseys</td> </tr> <tr> <td>Wrestling</td> <td>No additional</td> </tr> <tr> <td>Baseball</td> <td>Baseball glove</td> </tr> <tr> <td>Cheerleading and Dance</td> <td>Shoes, approved uniforms (top &amp; skirt; pants;</td> </tr> <tr> <td>Team Squads</td> <td></td> </tr> </tbody> </table>	Basketball	No additional	Tennis	Tennis racquet	Cross County	No additional	Football	Mouthpiece	Golf	Golf bag & clubs	Soccer	Soccer shin guards	Softball	Softball glove	Speech/Drama	Dress attire; copies of research	Track	No additional	Volleyball	Volleyball knee pads; 7 <sup>th</sup> and 8 <sup>th</sup> grade jerseys	Wrestling	No additional	Baseball	Baseball glove	Cheerleading and Dance	Shoes, approved uniforms (top & skirt; pants;	Team Squads	
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Team Squads																														

		jacket), poms and other Accessories
5. Locker use	Padlock for gym locker	Refundable damage deposit of \$10 per season will be required.
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.
7. Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental/damage fee of up to \$50.00.
<b>Clubs/Organizations</b>		
Future Business Leaders (FBLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Future Farmers (FFA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Future Career/Community Leaders (FCCLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
National Honor Society	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
VICA Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Spanish / German Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Art Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Student Council	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Science Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Students Against Destructive Decisions (SADD)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Quill and Scroll	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
History Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Drama Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.

Academic Team (Quiz Bowl)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
International Thespian Society	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
<b>Social &amp; Recognition Activities</b>		
1. School plays, musicals and social activities	Admission to events	\$10.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	\$50.00 per event
3. Class dues		None
4. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental or purchase of graduation robes, caps, tassels, class flowers, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
5. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored special trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored if it is not supervised or administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.

Policy Adopted 06/03/02  
 Policy Revised 07/07/03  
 Policy Revised 08/04/03  
 Policy Revised 07/05/05  
 Policy Revised 07/03/06  
 Policy Revised 07/06/09  
 Policy Revised 07/02/12

SCHOOL DISTRICT 145  
 WAVERLY, NEBRASKA



**STUDENT FEES POLICY**

The Board of Education of School District 145, Waverly adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses, which are required by state law or regulation, and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children, which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations, which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities

Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings; teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

- (a) Extracurricular Activities - Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.
- (b) Courses
  - (i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, and erasers. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include

refundable damage or loss deposits required for usage of certain District property.

- (ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property, which is placed in the care of and lost by the student.
- (iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of such materials for the project.
- (iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.
- (v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject to payment of fines or damages caused with or for failure to comply with school parking rules.

### (3) Extracurricular Activities – Specialized equipment or attire

Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District.

The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. District provided equipment and/or attire may not be kept by the student and may only be used as determined by school officials. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment, which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball and baseball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouthpieces, and the like) are the responsibilities of the student participant.

Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire.

For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

### (4) Extracurricular Activities–Fees for participation

Any fees for participation in extracurricular activities for the current school year are further specified in Appendix “1.” Admission fees are charged for extracurricular activities and events.

### (5) Postsecondary education costs

Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit the course

shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs

Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records

The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or students who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records.

(8) Participation in before-and-after-school or pre-kindergarten services

Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school

Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs

Students shall be responsible for items, which students purchase, from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like.

Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy

The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities, and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. In order for a fee to be waived the student and or student's parent(s), guardian, or legal representative shall file a fee waiver application with school officials prior to the event, activity, purchase of supplies, materials, attire, or the payment of student fees. The fee waiver application will be reviewed and eligibility will be determined in a timely manner by district administrators.

(12) Distribution of Policy

The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student

handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

### (13) Student Fee Fund

The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

Policy Adopted: 06/03/02  
Policy Revised: 07/07/03  
Policy Revised: 08/04/03  
Policy Revised: 07/05/05  
Policy Revised: 07/03/06  
Policy Revised: 07/06/09  
Policy Revised: 07/02/12

SCHOOL DISTRICT 145  
WAVERLY, NEBRASKA

# NCSA Federal Update

## FORESIGHT LAW+POLICY

NCSA is proud to provide our members with this monthly federal update from Foresight Law + Policy

*June 2019*

Just over five legislative weeks remain until Congress's extended August recess, leaving legislators only a short window to make progress on important policy and spending initiatives before the 2020 elections begin to weigh more heavily on the policymaking process. NCSA's annual leadership visit to Washington, D.C. on June 10 and 11 provided Nebraska school district representatives an opportunity to talk with decision makers on Capitol Hill. Our visits included conversations about a number of important policy issues, including how the Higher Education Act can support efforts to recruit, prepare, and retain teachers and expand access to dual and concurrent enrollment opportunities. We also urged the Nebraska delegation to support the state's effort to secure new wireless licenses from the Federal Communications Commission, through the Educational Broadband Service, to connect more rural students to high capacity broadband for learning. This policy update discusses these topics and other important issues under consideration by leaders in Washington, D.C.

### **House Begins Debating U.S. Department of Education's FY20 Budget**

The House began debate, during the week of June 10, on an omnibus spending bill (H.R.2740) that includes the budgets for the departments of Defense, Health and Human Services, Education, Energy, State and Labor. The massive spending bill would increase the Department of Education's fiscal year 2020 budget, including by providing new funding for ESSA, Title I and IDEA Part B. NCSA expects the House to complete consideration of the bill this week without making any significant changes to its education provisions. Unlike the House, the Senate's fiscal year 2020 appropriations process has been stalled over the absence of an agreement about the overall spending level that should be used for the next federal fiscal year, which begins on October 1. Congress and the White House have been unable to decide whether the spending caps established in 2019 should be raised for the next fiscal year. The House chose to move ahead using the spending levels established for the current fiscal year (FY'19), but Senate leaders paused their annual spending work until a decision could be reached about the caps.

### **House Education Committee Announces Higher Education Innovation Hearing**

The House Education and Labor Committee will hold a [hearing](#) on Wednesday, June 19 focused on innovation in higher education, the fifth in a bipartisan series designed to support the Higher Education Act reauthorization. The hearing, titled "Innovation to Improve Equity: Exploring High-Quality Pathways to a College Degree", will likely be the final HEA focused hearing held by the committee before the panel turns its attention to drafting legislation to update the law. NCSA is closely following the HEA debate, including urging Nebraska's congressional delegation to champion improvements to the law's educator recruitment, preparation and retention provisions. The HEA also authorizes college access programs, such

as the GEAR UP and TRIO programs, that provide resources to high schools. We expect the House and Senate education committees to release and consider HEA reauthorization bills this summer.

### **House Education Subcommittee holds Child Nutrition Hearing**

Earlier this month, the House Education and Labor Subcommittee on Civil Rights and Human Services held a hearing titled “Examining the Policies and Priorities of the U.S. Department of Agriculture’s Food and Nutrition Service.” Brandon Lipps, Administrator of the Food and Nutrition Service, testified at the hearing, which is a precursor to the committee’s plans to reauthorize the federal child nutrition programs later this year. Subcommittee Chairwoman Bonamici (D-OR) opened the hearing by reciting the mission statement of the Food and Nutrition Service noting FNS is designed to “end hunger and obesity and strengthen access to nutritious foods”. She noted that the hearing was an opportunity to assess FNS’s commitment to that mission and said 15 million households (1 in 5 children) depend on federal nutrition programs. Ranking Member Comer (R-KY) used his opening statement to emphasize that no child should go hungry and that proper nutrition is a precursor to later success in life. He said that the USDA needs to do all it can to make these meal programs easy for schools and districts through less paperwork and easy access. Administrator Lipps said, in his opening statement, that FNS’s \$100 billion budget is distributed through 15 programs that provided almost 30 million lunches in 2018, 15 million breakfasts, and 146 million summer meals. He said the agency’s current priority is to improve customer service and enhance program integrity and that the agency has heard that FNS’s education and training rules were too problematic. He added that the Trump Administration’s FY20 budget fully funds WIC and school meals seeks funding for states to modernize operations and overall program integrity. Committee leaders’ and the witness’s full written statements, and a video archive of the hearing, are available on the committee’s [website](#).

### **U.S. Department of Education Opens Disaster Recovery Unit**

Following months of negotiations, Congress approved, and President Trump signed, H.R.2157 to provide \$19.1 billion in disaster relief for areas impacted by hurricanes, wildfires and flooding. In conjunction with the bill signing, the Department of Education announced the creation of a new Disaster Recovery Unit that will manage and coordinate the agency’s responses to natural and other disasters. The team of five people will help the department to better work with federal agencies, such as the Federal Emergency Management Agency, and Congress as well as review policies and procedures. Department officials also hope to work with researchers to examine long-term academic impacts of disasters.

### **FCC Opens Rulemaking that Could Impact the E-rate**

This month, the Federal Communications Commission released a Notice of Proposed Rulemaking that seeks public comment on a proposal to establish an aggregate cap on the Universal Service Fund and combine the E-rate and Rural Healthcare program caps. If enacted, the plan could result in diminished funding for the E-rate and disrupt cooperation among USF stakeholders working to address broadband gaps across the country. The notice was published in the Federal Register last week and the public has until July 15 to comment on the proceeding. The Senate Commerce Committee hosted an FCC oversight hearing on June 12 where three senators, including the committee’s Ranking Democrat Maria Cantwell (D-WA), expressed concerns about the proposal, which experts say could result in decreased investments in educational broadband through the E-rate and in broadband for rural areas through the High Cost Fund. Interested NCSA members can watch the hearing [here](#) to learn more.

## Department of Education Announcers New Grant Applications

The Department of Education invited applications for two competitive grants offered the Office of Elementary and Secondary Education and one grant offered by the Office of Special Education and Rehabilitative Services:

- **School Climate Transformation Grant Program** – School districts may seek funding for implementing a multi-tiered system of support for improving school climate. The Department will prioritize support for certain communities that will benefit from implementation of this system, including rural communities, Tribal communities, and LEAs that are in Qualified Opportunity Zones. This discretionary grant program has a total of \$40,000,000 in estimated available funds, contingent upon the availability of funds and quality of applications. Applications are due by July 22, 2019 and further information is available [here](#).
- **State Tribal Education Partnership (STEP), Tribal Education Agency Development Discretionary Grant Program (STEP Development)** – The STEP program seeks to: “(1) Promote Tribal self-determination in education; (2) Improve the academic achievement of Indian children and youth; and (3) Promote the coordination and collaboration of Tribal educational agencies (TEAs) with State educational agencies (SEAs) and local educational agencies (LEAs) to meet the unique education and culturally related academic needs of Indian students.” Applications are due by August 12, 2019 and further information is available [here](#).
- **Personnel Development to Improve Services and Results for Children with Disabilities, Doctoral Training Consortia Associated with High-Intensity Needs** – The program seeks to: “(1) help address State-identified needs for personnel preparation in special education, early intervention, related services, and regular education to work with children, including infants and toddlers, with disabilities; and (2) ensure that those personnel have the necessary skills and knowledge, derived from practices that have been determined through scientifically based research and experience, to be successful in serving those children.” The estimated available funds for this program total \$3,900,000. Applications are due July 29, 2019 and further information is available [here](#).

## Recent K-12 Bills

- H.R.3220 To amend the Richard B. Russell National School Lunch Act to allow certain institutions to use geographic preference for procurement of certain foods, and for other purposes. Sponsor: Rep. Pingree, Chellie [D-ME-1]
- H.R.3205 To amend title 14, United States Code, to authorize the Secretary of the department in which the Coast Guard is operating, in coordination with the Secretary of Education, to establish programs for the purpose of improving the mathematics and scientific knowledge and skills of elementary and secondary school students and faculty members, and for other purposes. Sponsor: Rep. Kaptur, Marcy [D-OH-9]
- H.R.3192 To add suicide prevention resources to school identification cards. Sponsor: Rep. Correa, J. Luis [D-CA-46]
- H.R.3180 To improve the identification and support of children and families who experience trauma. Sponsor: Rep. Davis, Danny K. [D-IL-7]
- S.1782 A bill to add suicide prevention resources to school identification cards. Sponsor: Sen. Kennedy, John [R-LA]

- S.1770 A bill to improve the identification and support of children and families who experience trauma. Sponsor: Sen. Durbin, Richard J. [D-IL]
- H.R.3149 To allow a State to submit a declaration of intent to the Secretary of Education to combine certain funds to improve the academic achievement of students. Sponsor: Rep. Walker, Mark [R-NC-6]
- H.R.3139 A bill to better support our early childhood educators and elementary school and secondary school teachers, and for other purposes. Sponsor: Rep. Norcross, Donald [D-NJ-1]
- H.R.3125 To reverse declining milk consumption in schools. Sponsor: Rep. Courtney, Joe [D-CT-2]
- H.R.3119 To award grants to States to establish or improve, and carry out a Seal of Biliteracy program to recognize high-level student proficiency in speaking, reading, and writing in both English and a second language. Sponsor: Rep. Brownley, Julia [D-CA-26]
- H.R.3117 To amend the Child Nutrition Act of 1966 to establish a grant program to provide grants to local agencies and clinics to improve the health of mothers and infants, and for other purposes. Sponsor: Rep. Adams, Alma S. [D-NC-12]
- H.R.3108 To amend the Higher Education Act of 1965 to provide for a teacher leader development program, and for other purposes. Sponsor: Rep. Schneider, Bradley Scott [D-IL-10]
- H.R.6 American Dream and Promise Act of 2019 Sponsor: Rep. Roybal-Allard, Lucille [D-CA-40]
- H.R.3099 To provide for loan forgiveness for STEM teachers, and for other purposes. Sponsor: Rep. Swalwell, Eric [D-CA-15]
- H.R.3096 To amend the Higher Education Act of 1965 to provide for a percentage of student loan forgiveness for public service employment, and for other purposes. Sponsor: Rep. Swalwell, Eric [D-CA-15]
- H.R.3090 To amend the Richard B. Russell National School Lunch Act to include ranching educational activities in the Farm to School Program. Sponsor: Rep. Johnson, Dusty [R-SD-At Large]
- H.R.3089 To provide grants to States to ensure that all students in the middle grades are taught an academically rigorous curriculum with effective supports so that students complete the middle grades prepared for success in secondary school and postsecondary endeavors, to improve State and local educational agency policies and programs relating to the academic achievement of students in the middle grades, to develop and implement effective middle grades models for struggling students, and for other purposes. Sponsor: Rep. Grijalva, Raul M. [D-AZ-3]
- S.1752 A bill to allow a State to submit a declaration of intent to the Secretary of Education to combine certain funds to improve the academic achievement of students. Sponsor: Sen. Daines, Steve [R-MT]
- S.1704 A bill to provide grants to States to ensure that all students in the middle grades are taught an academically rigorous curriculum with effective supports so that students complete the middle grades prepared for success in secondary school and postsecondary endeavors, to improve State and local educational agency policies and program relating to the academic achievement of students in the middle grades, to develop and implement effective middle grades models for struggling students, and for other purposes. Sponsor: Sen. Whitehouse, Sheldon [D-RI]

## NASB Monthly Update for Board Meetings - Agenda Item: JULY 2019

### “NASB Update”

July already! As a board, some items to be focused on during July include:

- Monitor progress of district goals, link goals to discussion and action items, adopt board goals
- Review your Strategic Plan Progress Report
- Conduct a Board/Administrator Budget Work Session
- Review your Budget Authority and Allowable Reserve Percentage Certification
- Review Special Education Program and Multi-Cultural Education Program Curriculum
- Conduct an Annual Review of your Parental and Family Engagement Policy (with a public hearing and adoption if there are changes)
- Student Fees Policy is due August 1
- Go over the Superintendent evaluation and goal planning, and file copy of approved superintendent/ESU administrator contract or any amendments with the Department of Education by August 1
- The Distance Education Incentives Application is due August 1
- Pupils Instruction in Another District Contracts is due August 15

### **Networking & Events**

June saw a number of events in Kearney the week of June 10<sup>th</sup> with a New Board Member Connections Workshop, the annual member golf outing and the School Law Seminar taking place. Great seeing so many of you there for a week of learning, networking and fun! In July NASB will host an orientation in our offices geared towards new Superintendents/ESU Administrators and their boards, as well as the NAEP workshops around Nebraska.

- NAEP Regional Workshops in Gering & Lincoln, July 16. Kearney & Norfolk, July 17
- NASB Orientation, July 24 at the NASB Offices in Lincoln
- Area Membership Meetings begin August 20<sup>th</sup> ... dates are below, registration is now open!
  - Tuesday, August 20, 2019 | Valentine
  - Wednesday, August 21, 2019 | Fremont
  - Thursday, August 22, 2019 | La Vista
  - Monday, August 26, 2019 | Gering
  - Tuesday, August 27, 2019 | North Platte
  - Wednesday, August 28, 2019 | Kearney
  - Wednesday, September 4, 2019 | York
  - Wednesday, September 18, 2019 | Nebraska City
  - Wednesday, September 25, 2019 | Norfolk

***You can learn more, and register for the above events at [www.NASBonline.org](http://www.NASBonline.org)***



This year's Area Membership Meetings schedule is slightly different. We will still be in 9 locations starting earlier in mid-August and wrapping up mid-September. Mark your calendar now for the one closest to you!

State Education Conference registration will open on September 11 ... look for more details as we get closer to that date on how to book both your conference and hotel.

### **Advocacy/Interim Studies:**

Interim Studies to keep an eye on ...

- LR63 - Interim study to examine educational service units
- LR151 - Interim study to examine the financing of public education and develop recommendations for improving school funding
- LR152 - Interim study to examine issues under the jurisdiction of the Education Committee
- LR153 - Interim study to examine the administrative costs of local school systems and school districts
- LR157 - Interim study to conduct an in-depth review of the financing of the public elementary and secondary schools
- LR208 - Interim study to examine state and school district policies that relate to maintaining a safe and positive school learning environment
- LR214 - Interim study to examine issues that surround the engagement, attraction, and retention of youth in Nebraska
- LR242 - Interim study to examine the replacement of Native American mascots in Nebraska at nontribal schools

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and on facebook at [www.facebook.com/NASBOnline](http://www.facebook.com/NASBOnline)

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for "This Month In ...". To access the latest newsletter, click here:

<http://members.nasbonline.org/index.php/news-resources/board-notes>

Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska.