



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Monday, May 19, 2025 – 6:00 PM

AGENDA

Notice is hereby given that a Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, May 19, 2025, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

A dinner for Board members will be held at 5:15 PM, 1st Floor, President's Conference Room, Room 903, Marc Nigliazzo Administration Building, Main Campus.

The **Order of Business** will be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on April 21, 2025 3
 - B. Consideration of Approval of the Appointment of Full-Time Professional Staff 10
 - C. Consideration of the Appointment of Adjunct Faculty 11
 - D. Consideration of Approval of an Amendment to the President's Contract 12
 - E. Consideration of Approval of the Monthly Investment Report-Public Funds Investment Disclosure Report, March 2025 13
 - F. Consideration of Approval of Budget Summary Report-March 2025-Current Fiscal Year vs Prior Fiscal Year 14
 - G. Consideration of Approval of the 2025-2026 Student Handbook 15
5. Consideration of Approval of Disbursements for April 2025
6. Student, Outstanding Faculty, and Community Spotlights
 - Student Spotlight
 - Film Festival Students:

Cody Polasek, Legacy Early College High School

Anthony Rodriguez, Temple

Mikayla Salazar, Lake Belton High School

Grayson White, Legacy Early College School

Outstanding Faculty Spotlight

Dr. Sara Harris Baker, Dean, Fine Arts Division

Community Spotlight

Zechariah Baker, Owner, The Belton Theater

7. President's Report
8. Reports
 - A. Faculty Council Report 16
 - B. Provost-Academic Affairs and Student Services Report 18
 - C. Finance Report
9. New Business
 - A. Consideration for Approval of Purchase Issued to Howard Technology Solutions for Classroom Technology through the TIPS Cooperative 26
 - B. Consider Approving a Purchase to Symmetry Sports Construction Through the TIPS Cooperative Contract #24010401 30
10. Miscellaneous
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
12. Adjournment

One or more Board Members may be attending the meeting by video conference, in compliance with the Texas Open Meetings Act.

A physical quorum of the Board will be present at the posted time and location of the meeting.



**MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
Monday, April 21, 2025 - 6:00 PM**

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, April 21, 2025 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

Lydia Santibañez-Farrell, Chairman; Larry Wilkerson, Vice Chair; Dr. Andrejs Avots-Avotins; Dr. Mark Durham; Dr. Hope Koch; Dr. Jack Myers

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost-Academic Affairs and Student Services; DeDe Griffith; Vice President of Workforce Development; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers; Dr. Gisela Figueroa, Associate Vice President-Finance

OTHERS PRESENT

Dr. Sara Baker; Shannon Bralley; Emma Canul; Cadence Sen, Student; Jillian Sen, Guest; Johnny Sen, Guest; Tracey Cooper; Chad Cryer; Reid Echols; Eric Eckert; Cynthia Finnegan, Guest; Patrick Finnegan; Philip Friedman; Jeff Fritz; Kim George; Felix Greco; Caleb Hogue; Laura Hutchins; Dr. Chris Krejci; Steve Lemmons; Jason Locklin; Isaac Masoner; John McClain; Dana Riegel; Christine Simon; John Stevens; Brian Supak; Dr. John White

1. Call to Order

Lydia Santibañez-Farrell, Chairman, called the Board of Trustees meeting to order at 6:01 PM.

2. Invocation and Pledge of Allegiance

Dr. Andrejs Avots-Avotins offered the Invocation.
Dr. Mark Durham recited the Pledge of Allegiance.

Item 4-A

3. Opportunity for Citizens to Address the Board

A. Chairman Santibañez-Farrell asked if there were any citizens wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda

Chairman Santibañez-Farrell asked if there were any items that the members wanted to remove from the Consent Agenda. She stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

On a motion by Dr. Andrejs Avots-Avotins, seconded by Larry Wilkerson, and without negative vote, the Board approved Items A., B., C., E., F., G., H., I., J., and K. on the Consent Agenda as presented. Items D. and F. will be considered for approval after the Financial Report is given.

A. Consideration of Approval of Minutes from the Regular Meeting on March 17, 2025

B. Consideration of the Appointment of Full-Time Professional Staff

The following individual was recommended by the appropriate departmental and divisional supervisors, and by the President for appointment as a member of the Full-Time Professional Staff.

C. Consideration of the Appointment of Adjunct Faculty

The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost-Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.

D. Consideration of Approval of the Monthly Investment Report-Public Funds Investment Disclosure Report-December 2024

Dr. Hope Koch questioned “Do we have deposits in banks that exceed the FDIC insurance? What happens if the bank fails? Why do we have more than \$1 million in accounts that we are not earning interest on?”

This item was held for approval until the item was discussed in Item 8.C. Financial Report.

E. Consideration of Approval of Budget Revision Schedule for 2nd Quarter 2024-2025

F. Consideration of Approval of Budget Summary Report February 2025-Current Fiscal Year vs. Prior Fiscal Year

Dr. Hope Koch asked “Why are we off from our budget with revenue and expenses?”

This item was held for approval until the item was discussed in Item 8.C. Financial Report.

G. Consideration of Approval of Amendments to FY 2025 Budget for Perkins Basic Grant

H. Consideration of Approval of Perkins Basic Reallocation Revenues and Expenditures

Item 4-A

- I. Consideration of Approval of Perkins Basic grant Program Mid-Year Allocations for Community and Technical Colleges
- J. Consideration of Approval of the 2025-2026 College Catalog
- K. Consideration of Approval of Spring 2025 2nd 8-Week Classes Part-Time Overload Salaries

On a motion by Larry Wilkerson, seconded by Dr. Andrejs Avots-Avotins, and without negative vote, the Board approved Items D. and F. as presented without further discussion following clarification in Item 8.C. Financial Report.

- 5. Consideration of Approval of Disbursements for March 2025
On a motion by Dr. Jack Myers, seconded by Dr. Andrejs Avots-Avotins, and without negative vote, the Board approved the Disbursements as presented.

- 6. Student, Faculty, and Employee Spotlights

Student Spotlight

Cadence Sen, Texas Academy of Science Award Winner, one of 40+ students and 12 faculty who attended the Texas Academy of Science 128th Annual Meeting, February 28-March 1, 2025. Cadence made a presentation on “Temperature-Induced Stress and the Starvation of Zebra Mussels (*Dreissena polymorpha*) in a Central Texas Lake”. The hypothesis of the study was that chronic exposure to warm temperatures leads to poorer physiological condition over the summer. Methods used in the collection of mussel shells from Stillhouse Hollow Lake were discussed. Cadence reported that results of the research suggested that chronic exposure to elevated temperatures lead to reduced feeding efficiency and starvation during the late summer and fall, most likely contributing to the mass mortality events experienced in the fall.

Connor Stear, recipient of the STEM Education Poster 1st Place, made a presentation at the conference on “Development of a Protein Structure Driven CURE Module for Second Semester Organic Chemistry.” Having the opportunity to be exposed to BIO research methods has motivated him to become someone he is meant to be.

Dr. Jason Locklin announced that a Temple College White Bass Study through the Temple College Undergraduate Research Institute. Participants wishing to participate in helping collect data may fish on select dates with local fishing guide Bob Maindelle by emailing Bob at bobholdingthelineguideservice.com.

Outstanding Faculty Spotlight

Congratulations were extended to Heather Chandler as the recipient of the 2025-2026 Faculty Development Leave Grant.

Item 4-A

7. President's Report

Dr. Christina Ponce's report included the following:

- Professors receiving tenure Fall 2025 were congratulated.
- Dr. Lorenzo Reyes has been appointed as Vice President of Resource Development and External Relations.
- Glenn Graham has been appointed as Vice President of Administrative Services and Chief Financial Officer.
- Temple College received a 2025 ROSE (Recognition of Scaling Excellence) Award from the Texas Success Center in Recognition of Scaling Excellence in Pillar 3: Keeping Students on Their Pathway.
- The Fine Arts Division was commended for its successful JazzFest, March 27-29-2025

8. Reports

A. Faculty Council Report

Dr. Reid Echols is facilitating the Faculty Book Club. Currently the book, *Small Teaching*, by James M. Lang, is being offered in 3 sessions. Dr. Echols stated that this book has had a tangible impact on both his teaching and on the culture of teaching within his department. Common issues managing content-heavy survey courses, navigating student use of AI tools, and balancing faculty workloads with assessment strategies using Lang's principles are contributing to student success. The detailed report was included in the Board materials.

B. Provost-Academic Affairs and Student Services Reports

- * Kudos were received acknowledging teaching excellence for Dr. Honey Golden, Professor, Natural Sciences and outstanding customer service for Christy McPherson, Library Manager, Hutto.
- * March and April 2025 updates on Microsoft Systems and student feedback from after-service surveys were presented by Shannon Bralley, Associate Vice President, Student Services and Enrollment Management. The detailed report was included in the Board materials.

C. Finance Report

Dr. Gisela Figueroa, Associate Vice President, Finance, reviewed the financial reports that were included in the Board materials.

9. New Business

A. Consideration of Approval of Faculty Recommended for Tenure Fall 2025

The Board was asked to approve the following faculty who have met all requirements for the granting of tenure for Temple College. The administration recommends that tenure be granted for Fall 2025.

- Chad Cryer, Biology Department, Natural Sciences
- Reid Echols, English and Foreign Languages Department, Liberal Arts
- Patrick Finnegan, Business Management Department, Business and Career Professions
- Philip Friedman, Physical Sciences Department, Natural Sciences
- Sarah Honeycutt, English and Foreign Languages Department, Liberal Arts
- Dr. Christine Simon, Social Sciences I Department, Liberal Arts

On a motion by Dr. Jack Myers, seconded by Dr. Mark Durham, and without negative vote, the Board approved the Faculty Recommended for Tenure Fall 2025 as presented.

- B. Consideration for the Approval of Ratifying a Contract for Electricity from NRG
- The Board was asked to consider ratifying a contract with NRG for electricity. Temple College recently received our Certificate of Occupancy for the new Visual Arts/Workforce building. As a result, we needed to start procuring an electricity contract for the new facility. Purchasing determined using the Comprehensive Energy Consulting and Management Services Contract through the Omnia Partners Cooperative was the best solution. Selecting this cooperative contract allowed us to meet the required competitive bid laws within Texas Education Code 44.031, as the college has an established interlocal agreement with the cooperative.

The college had two companies submit offers at the closing time of the offers. TXU Energy and NRG (Reliant). After reviewing the two offers received, Tradition Energy recommended we choose the five-year offer from NRG based on the market conditions and expected forthcoming issues with demand and supply imbalances in the electricity market. NRG also had more favorable contract terms should the building's anticipated demand load change over time. The electricity markets are volatile, and the college must sign a contract on the day the contract offer is received.

Temple College has several advantages in locking in their electricity rate now, as:

- We no longer have upward market risk for electricity through the year 2030
- Once we know our average consumption for the new building, the contracted rate will assist us in creating a more accurate budget for this service
- By selecting a five-year term, the college will review future market opportunities, should the market decrease during the contract period, for a possible blend-and-extend approach.

Electricity funding will be budgeted in each future fiscal year as needed. Based on the information provided, the Board of Trustees has been asked to ratify a contract from NRG through the Omnia Partners Cooperative. The Board of Trustees is also asked to authorize the Vice President of Administration or designee to approve any change orders up to the amount allowed by Texas Education Code 44.0411.

On a motion by Dr. Andrejs Avots-Avotins, seconded by Larry Wilkerson, and without negative vote, the Board Approved Ratifying a Contract for Electricity from NRG as presented.

Item 4-A

C. Consideration for Approval of the Procurement of a New Gas Service Line from Atmos Energy Corporation Through a Sole Source Contract

The Board was asked to approve the procurement of a new gas service line from Atmos Energy Corporation through a sole-source contract.

The new Health Sciences Center (HSC) expansion construction project is underway, and we must now plan for the utilities. Stantec approached Atmos Energy Corporation to begin fielding offers to connect natural gas services to the new HSC facility. Atmos Energy Corporation is our location's only uninterrupted natural gas services provider. This project requires Atmos Energy Corporation to design and trench 940' of additional pipe to be placed from the nearest existing service location to get the service to the new HSC facility. Atmos Energy Corporation determined it will split 50% of the cost of construction, labor, materials, engineering, permits, and overhead with the college.

The college's portion of the estimated cost for this is \$52,056 (due upon execution of the agreement). That amount could be increased depending on whether additional costs are identified during the project. If any extra costs are identified, they will not exceed 120% of the original estimate or \$62,467.20. In addition, after the project's completion, if the project costs were less than the deposit, then Atmos Energy will refund the difference between the deposit and their actual costs.

Purchases made from Atmos Energy Corporation through a sole-source contract satisfy the required bidding laws in Texas Education Code 44.031, specifically Texas Education Code 44.031 (j) (3). The college district complies with the purchasing laws by purchasing a utility service only available from one source. Atmos Energy Corporation is the college's only option for purchasing uninterrupted natural gas services.

Funding for the new gas service line from Atmos Energy Corporation is available through Fund 62. Based on the information provided, the Board of Trustees is now asked to approve a purchase from Atmos Energy Corporation through a sole source contract not exceeding \$62,467.20. The Board of Trustees is also asked to authorize the Vice President of Administration or designee to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Dr. Hope Koch, seconded by Dr. Jack Myers, and without negative vote, the Board approved the Procurement of a New Gas Service Line from Atmos Energy Corporation Through a Sole Source Contract as presented.

10. Miscellaneous

Chairman Santibañez-Farrell announced there were no miscellaneous items for discussion.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
Chairman Santibañez-Farrell announced that an Executive Session would not be called as there were no items for discussion.
12. Adjournment
There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Dr. Mark Durham, and seconded by Dr. Andrejs Avots-Avotins at 7:51 PM.

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, May 19, 2025 at 6:00 p.m., in the Louise L. Cox Board Room, located in Room 916 in the Marc Nigliazzo Administration Building on the Main Campus.

Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: _____

Date

ITEM 4-B

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

- ★ **Reyes, Lorenzo** – Vice President, Finance – Resource Development and External Relations – Mr. Reyes earned his Doctorate in Philosophy in Educational Administration at Mexico State University. He has over 30 years of experience in planning and coordinating the development of federal and state grants.
- ★ **Zapata, Carol** – Director of Admissions and Records, Registrar – Mrs. Zapata earned her Master's in Education degree at San Angelo State University. She has several years of experience in leadership and academic advising.
- ★ **Wenske, Audrey** – Cashier- Mrs. Wenske earned her Associates in Art and Applied Science degree at College of the Mainland. She has several years' experience in customer service and administrative support.
- ★ **Dubuisson, Alyssabeth** – Evening Testing Coordinator- Mrs. Dubuisson earned her Bachelors of General Studies degree at Texas Tech University. She has worked as a program manager specialist since 2021.

ITEM 4-C

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individual is being recommended by the appropriate departmental and divisional supervisors, and by the Provost-Academic Affairs and Student Services, for appointment as a member of the Adjunct Faculty.

- ★ **Stewart, Eldred** – Adjunct Professor, EMS (Embedded), Health Professions Division – Ms. Stewart earned her Associate of Applied Science in Emergency Medical Services degree from Temple College. She has been a paramedic for AMR Emergency Medical Services for the last four years.

ITEM 4-D

Consideration of Approval of an Amendment to the President's Contract

Recommendation: Board Approval

The Board conducted the President's Annual Evaluation on May 13, 2025. The proposed amendment extends the President's contract by one year to August 31, 2026 and provides the same percentage increase received by all employees for FY2026.

Item 4-E

**TEMPLE COLLEGE
BOARD OF TRUSTEES MONTHLY INVESTMENT REPORT
PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT
March 2025**

	Interest Rate	Book/Market Value 2/28/2025	Receipts	Interest Earnings	Distributions	Book/Market Value 3/31/2025	Operating Funds	Restricted Funds
<u>Cash and Cash Equivalents</u>								
Alliance Bank - Money Market	1.13%	\$241,329	\$0	\$230	\$0	\$241,559	\$241,559	\$0
Alliance Bank - Money Market	4.07%	\$5,518,004	\$0	\$18,745	\$0	\$5,536,749	\$5,536,749	\$0
Alliance Bank - Money Market	4.07%	\$2,207,201	\$0	\$7,499	\$0	\$2,214,700	\$0	\$2,214,700
PNC - Money Market	1.87%	\$20,028	\$0	\$31	\$28	\$20,031	\$20,031	\$0
PNC - Operating Account	0.00%	\$6,616,363	\$4,526,422	\$0	\$8,292,760	\$2,850,026	-\$1,406,459	\$4,256,484
PNC - Student Refund Account	0.00%	\$95,495	\$183,634	\$0	\$75,762	\$203,368	\$203,368	\$0
PNC - Federal Funds Account	0.00%	\$250,000	\$0	\$0	\$18,163	\$231,837	\$0	\$231,837
PNC - Payroll Account	0.00%	\$500	\$2,859,602	\$0	\$2,859,602	\$500	\$500	\$0
PNC - Plant Account	0.00%	\$716,519	\$4,682,502	\$0	\$4,653,881	\$745,140	\$745,140	\$0
Petty Cash	0.00%	\$3,324	\$0	\$0	\$0	\$3,324	\$3,324	\$0
Subtotal Cash and Cash Equivalents		\$15,668,763	\$12,252,161	\$26,506	\$15,900,196	\$12,047,234	\$5,344,213	\$6,703,021
<u>Cash in Investment Pools</u>								
TexasClass (MBIA) - Bond Reserves	4.44%	\$7,265,426	\$674,676	\$29,566	\$0	\$7,969,668	\$0	\$7,969,668
TexasClass (MBIA) - Building Improvement Funds	4.44%	\$8,843,699	\$0	\$33,394	\$0	\$8,877,093	\$8,877,093	\$0
TexasClass (MBIA) - Operating Account	4.44%	\$16,383,877	\$7,153,763	\$82,490	\$2,174,676	\$21,445,454	\$21,445,454	\$0
TexasClass (MBIA) - Board of Trustees Fund	4.44%	\$138,191	\$0	\$522	\$0	\$138,713	\$138,713	\$0
Texas Class Hutto BCMT Reserves	4.44%	\$1,028,798	\$0	\$3,885	\$0	\$1,032,683	\$1,032,683	\$0
Texpool - Building Improvement Funds	4.40%	\$1,168	\$0	\$4	\$0	\$1,172	\$1,172	\$0
Texpool - Operating Account	4.40%	\$1,180	\$0	\$4	\$0	\$1,184	\$1,184	\$0
Subtotal Cash in Investment Pools		\$33,662,339	\$7,828,440	\$149,865	\$2,174,676	\$39,465,967	\$31,496,299	\$7,969,668
<u>Investments in Long-Term Securities</u>								
<u>Cash Invested in State and Local Government Series Securities</u>								
Federal Reserve - Demand Deposit SLGS (none)	3.31%	\$53,883,770	\$0	\$144,890	\$4,621,764	\$49,406,895	\$49,406,895	\$0
Subtotal Operating Funds Invested in Securities		\$53,883,770	\$0	\$144,890	\$4,621,764	\$49,406,895	\$49,406,895	\$0
Total Cash, Cash Equivalents and Investments		<u>\$103,214,872</u>	<u>\$20,080,601</u>	<u>\$321,260</u>	<u>\$22,696,636</u>	<u>\$100,920,096</u>	<u>\$86,247,407</u>	<u>\$14,672,689</u>

Signed:

Mark Ballard

Director of Accounting Services

BUDGET SUMMARY REPORT - MARCH 2025

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	FY25 Budget	Actual 3/31/25	% Actual to Budget	FY24 Budget	Actual 3/31/24	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	12,999,672	9,427,721	73%	10,635,185	7,794,198	73%
State Grants & Contracts	1,197,786	685,303	57%	1,326,192	301,364	23%
Federal Funds						
Federal Grants	1,910,654	606,077	32%	2,194,832	590,607	27%
Title IV Grants	8,828,000	8,840,482	100%	8,828,000	6,964,511	79%
Local Funds						
Private Grants, Gifts, & Contracts	4,300,310	3,363,677	78%	4,168,763	4,299,175	103%
Tuition	11,680,725	10,616,028	91%	13,255,506	11,938,802	90%
Fees	6,167,692	5,518,423	89%	4,517,164	4,318,820	96%
Exemptions, Waivers, & Discounts	(1,318,080)	(1,484,719)	113%	(2,122,070)	(2,185,794)	103%
Taxes	18,122,101	20,377,283	112%	16,731,212	18,673,257	112%
Other Local Funds	1,538,032	1,034,321	67%	1,426,832	1,148,962	81%
Total Educational & General	65,426,892	58,984,596	90%	60,961,616	53,843,902	88%
Transfers from OA to Other Funds						
Use Fees	(1,067,429)	(466,738)	44%	(1,201,200)	0	0%
Taxes	(5,724,347)	(6,423,051)	112%	(5,758,697)	(6,387,118)	111%
Parking, Energy Conservation, HVAC	(791,560)	0	0%	(2,738,695)	(1,970,000)	72%
Other	261,872	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(7,321,464)	(6,889,789)	94%	(9,698,592)	(8,357,118)	86%
Auxiliary Enterprises	8,000	6,005	75%	8,000	5,415	68%
TOTAL REVENUES	58,113,428	52,100,812	90%	51,271,024	45,492,199	89%
EXPENDITURES						
Educational & General						
Instruction	18,820,808	9,769,682	52%	17,138,801	9,414,438	55%
Public Service	1,228,084	589,598	48%	1,028,393	929,640	90%
Academic Support	4,120,823	2,279,975	55%	3,816,373	2,006,149	53%
Student Services	4,914,818	2,550,812	52%	4,790,587	2,378,917	50%
Institutional Support	11,900,459	6,098,561	51%	10,471,181	5,935,624	57%
Physical Plant	5,126,131	3,200,348	62%	3,864,950	2,003,239	52%
Total Educational & General	46,111,123	24,488,976	53%	41,110,285	22,668,007	55%
Student Aid	10,683,971	10,345,469	97%	10,680,069	8,109,707	76%
Auxiliary Enterprises	1,208,334	774,741	64%	1,032,371	661,696	64%
Contingency for Unexpected Expenditures	110,000	0	0%	118,299	0	0%
TOTAL EXPENDITURES	58,113,428	35,609,186	61%	52,941,024	31,439,410	59%
NET DIFFERENCE	0	16,491,626		(1,670,000)	14,052,789	

ITEM 4-G

Consideration of Approval of the 2025-2026 Student Handbook

Staff Recommendation: Approval

The Board is asked to approve the 2025-2026 Student Handbook. This handbook has been updated and aligned with TASB board policies.



**Faculty Council Report
to the Temple College Board of Trustees
May 19, 2025**

I. News

- Faculty Council held the final **Zoom Catch-Up Meeting** of the Spring semester April 25.
- **Faculty Book Club:** Faculty Council partnered with the Center for Teaching and Learning to co-sponsor a Faculty Book Club centered on *Small Teaching*, by James M. Lang, facilitated by **Dr. Reid Echols** (English). The book club met three times throughout the Spring semester. A total of 20 faculty members participated in the book club.

II. Committee Updates

- Elections Committee (**Erica Perrine**, Chair): Elections for the 2025-2026 academic year close May 13, 2025.
- Barnhart Award Selection Committee (**Erica Perrine**, Chair)
 - The Barnhart Award Selection Committee has solicited nominations for the 2025-2026 award. Nominees have been notified and have until Aug. 15, to accept the nomination and submit supporting documents.

III. Faculty Service and Achievements

- Faculty have closed out the Spring 2025 semester and are getting ready for Summer 2025 classes.
- Brice Olivier accepted the Claudia and W.T. Barnhart Outstanding Faculty award, which includes a plaque and check for \$2,500, during the annual Spring graduation ceremony. Following is the transcript of her speech:

Barnhart Award Graduation Speech, Brice Olivier, May 10, 2025

I am truly humbled and honored to receive the Barnhart Award today. Since beginning my journey at Temple College, this award has been a personal aspiration.

Let me begin by thanking the Barnhart Family for establishing this award and for inspiring those of us at Temple College to pursue excellence in our teaching.

Item 8-A

I'm deeply grateful to the Board of Trustees, Dr. Ponce, Dr. Susan Guzman-Trevino, and the entire administrative team for their support—both of me personally and of our faculty and staff as a whole.

To the incredible staff at Temple College: thank you for supporting our mission in so many essential ways that happen outside the classroom. Your efforts are often unseen but always felt.

To my Dean, my Department Chair, and my Division—thank you for your continued encouragement. And to the Faculty Council, thank you for this extraordinary recognition.

But most of all, I want to thank my family for their constant love, and my students for challenging me to grow—as both a professor and a person. I would not be standing on this stage without you.

As a history professor, I tend to see the world as a narrative—a story that flows from the past, through the present, and into the future. History is something we are all a part of. And for those of you graduating today, you are adding a major milestone to the timeline of your own life stories.

While we cannot change the past—and while history may not repeat itself exactly—we *can* learn from it. The names and dates matter, but the deeper lessons come from understanding why people made the choices they did. I believe this kind of thinking helps us navigate the present with more clarity—and make wiser, more informed decisions for our future.

Because one day, the decisions you make today and tomorrow and ten years from now will become history. And the question we all have to ask is: what kind of legacy will I leave behind?

Graduates, your path to this moment has not been easy. You've faced uncertainty and change—and yet you've persisted. Your family, friends, professors, advisors, and community are proud of you. I am proud of you—whether I've had the privilege of teaching you or not.

As you step into the next chapter of your story, let it be guided by the lessons of the past, shaped by your values, and driven by hope for the future. Identify your passions and your *principles*, and live by both. Don't compromise either.

As life throws tough situations your way, make decisions that you can live with—both in the short term and in the long run. And when you make those choices, ask yourself *why*. If your “why” is grounded in reflection, in your history, and in your values—then you're on the right path.

In the end, the most important historian who will ever reflect on your life... is you. Make choices you'll be proud to revisit.

So today, I offer you my heartfelt congratulations. May your decisions be wise, your principles strong, and your legacy one for the history books.

Congratulations to you all.



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce

From: Dr. Susan Guzmán-Treviño

Subject: May 2025 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: We will highlight the following Film Festival students:

- Cody Polasek, Legacy Early College High School
- Anthony Rodriguez, Temple
- Mikayla Salazar, Lake Belton High School
- Grayson White, Legacy Early College High School

OUTSTANDING FACULTY SPOTLIGHTS: Dr. Sara Harris Baker will be recognized for her leadership and many accomplishments in the Fine Arts Division and for Temple College.

COMMUNITY SPOTLIGHT: We are spotlighting community member Zechariah Baker, owner of The Beltonian Theater, who provided tremendous support to our Fine Arts Division and Temple College.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

Bookstore support

- Staff worked with the bookstore regional manager to ensure correct Inclusive Access (IA) pricing for SU2025 and FA2025.
- Staff checked materials import file for accurate listings, including Open Educational Resources (OER) and Zero Textbook Costs (ZTC) information for SU2025 term.

Testing Center

- With the planned demolition of the ISC building we are working with the deans, department chairs, and faculty to provide our alternative online proctoring solutions for the summer.
- The Testing Center will continue to administer the following exams and services in the alternate Academic Center location:
 - TSIA2, HESI, and TEAS exams
 - Make-up exams for TC courses
 - Exams requiring testing accommodations, including quiet room and extended time

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Open Education Resources (OER)

- Christa Quigley assisted Dr. Susan Guzmán-Treviño with data collection to complete the Open Educational Resources (OER) Fourth Biennial Landscape Survey as requested by Dr. Michelle Singh, Assistant Commissioner of the Digital Learning Division of the Texas Higher Education Coordinating Board.
- Highlights of survey responses:
 - Faculty use of OER increased to 25.7% as compared to 18.2% in 2023
 - Faculty use of ZTC increased to 26.3% as compared to 16.6% in 2023
 - Our faculty have goals of reducing costs for students and maintaining quality and rigor. Many faculty members have designed their courses using free and open-sourced materials from many sources, without formally adopting listed OER materials. The goals are the same: cost savings and course quality.

Texas Statewide Course Sharing Exchange

- Christa Quigley completed the contractual requirements for mentoring Western Texas College during their start up with the Texas Statewide Course Sharing Exchange and all required documentation including the Toolkit, Final Report, and invoicing have been submitted to the THECB and the Texas Higher Education Foundation.
- Christa is working with Cisco College on their Toolkit edits and last steps to complete a mentorship agreement.

Technologies & Solutions Inventory

- Inventory of technology list has been condensed and sent to ITS for review and analysis.

Vendor Management

Yuja Panorama digital accessibility platform

- We are continuing discussions on technology to assist faculty with the Department of Justice (DOJ) Title II ADA compliance requirements for Web Content Accessibility Guidelines (WCAG) 2.1, Level AA.
- A Zoom call scheduled with Yuja to preview and discuss Panorama; a digital accessibility platform designed to help instructors and institutions create and deliver accessible course content. It automatically generates accessible alternative formats for various file types, provides accessibility reports, and offers website accessibility options.

Honorlock Proctoring Solution

- Updates have been made to the Honorlock resources listed on the Center for Teaching and Learning (CTL) website.
- In anticipation of an increased number of faculty using Honorlock with the summer closing of the Testing Center, eLearning has scheduled a live (recorded) webinar faculty training sessions on 4/30 on the setup and use of Honorlock.
- Honorlock usage data as of April 30:

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Usage	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan*	Feb	Mar**	Apr
Courses	47	25	27	12	35	50	44	41	11	38	11	36
Unique Exams	73	45	50	13	60	81	71	63	17	56	13	56
Students	466	293	320	64	470	547	376	225	63	415	96	378
Exams Taken	678	415	547	65	678	733	571	609	93	503	90	484

* Semester started on 1/13

** 2nd 8-week term started on 3/17

ReadSpeaker

- Advisory Board Quarterly Meeting on May 13.

Tutor.com

- Usage data for April 30:

Current Number of Semester Sessions	41
Active Students	13
Average Session Length (minutes)	33.09
Student Rating	4.21/5.00
Recommended Rate	100

Committees

AI Task Force

- Policy development for submission to Policy Committee for 30-Day review and readiness for Summer Leopards Learn Workshop

Center for Teaching & Learning

- Leopards Learn Conference – Summer 2025. Focus on faculty professional development based on feedback about needing time to learn and implement
- All sessions will be 90-minute workshops offered on Zoom only. The survey we sent about the conference format had a low response rate.
- Session Tracks:
 - Artificial Intelligence
 - Course Redesign
 - Technology Applications
 - Accommodations and Accessibility
- Session Call for proposals closed on Monday, April 14th.

Course Quality Champions

- Phase Two Quality Course Champions meet biweekly, and are continuing to build on the framework of guiding principles developed in Phase One. Their work is very intentional and grounded in best practices research.

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- The roll out will be in phases over several because the framework is expansive. Time to learn and implement is critical for the institutionalization of the framework. The first priority area will focus on accessibility and accommodations.
- Accessibility discussions on course checklist development and use of software technologies such as Yuja Panorama to assist faculty continue.
- eLearning suggested partnering with McLennan Community College's Center for Teaching and Learning staff in work on accessible course design and AI. John Ghazzagh, Instructional Design and Innovation Coordinator will present a session during the Summer 2025 Online Leopards Learn Conference on digital accessibility.

Community

Faculty Dissertation Assistance

- Ellucian data systems operations discussion was conducted with faculty Melissa Parker, Childcare program, who is working on her dissertation on the subject of data systems in higher education institutions.

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

- Fall and summer registrations are underway, and students are meeting with their Enrollment Advisors to plan schedules. Enrollment and recruitment staff continue to work with our local high schools by having on-site registration visits to assist graduating seniors seeking college admission for fall 2025. Multiple consecutive days have been spent at both Taylor and Hutto High Schools assisting students will all of their enrollment needs for dual credit and traditional students.
- In addition to registration events, we are participating in signing days at local high schools to celebrate college choice decisions for graduating seniors. Students planning to attend Temple College are given swag and photo opportunities with college staff.
- Temple College- Hutto Center will once again host the Hutto ISD STEM Nation event on May 15th. The evening event highlights science, technology, robotics, and engineering projects from every grade level across the Hutto school district. Bringing in over 1,000 visitors, students display and discuss their projects for family and friends to view. District awards are announced at the conclusion of the event. Temple College will have an interactive recruitment booth at the event including VR headsets for students to enjoy.
- EWCHEC-Hutto is hosting the first Hutto Strong Summit on May 21st. The event brings together emergency responders, local businesses, non-profits, faith-based groups and community organizations to discuss and plan the future of disaster response and recovery coordination between government agencies and the Hutto community. The community partners work together to ensure the Hutto area is prepared to be self-sufficient with response and continuity plans following emergency situations. There are workshops, keynote speakers, panel

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discussions, and an exhibit hall where organizations can network and share information with each other.

EWCHEC Student & Community Events this month:

- May 1 – Taylor High School Career Day
- May 1 – Puppies for Stress Relief, Hutto Center
- May 6 – BSW Foundation Meeting, Taylor Center
- May 7 – Student Symposium, Taylor Center
- May 8 – Hutto Power Breakfast, Hutto Center
- May 12-15 – Hutto HS Registration Week
- May 14 – Hutto Chamber Luncheon, Hutto Center
- May 15 – STEM Nation, Hutto Center
- May 16 – Taylor HS Signing Day
- May 16 – Taylor Elementary School Career Day
- May 19 – Taylor Chamber Luncheon
- May 21 – Hutto Strong Summit, Hutto Center
- May 27 – Summer Classes Begin, Centers

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Enrollment Redesign Update

- The Enrollment Advising team continues to meet with students daily to provide guidance on course registration, degree planning, and transfer opportunities. During this reporting period, the advising team conducted a significant number of one-on-one advising sessions, helping students navigate their academic paths and register for summer and fall 2025 courses.
- As part of our continuous improvement efforts, students are invited to complete the Post-Advising Survey following their sessions. Students rated their advising experience, and customer service both with a perfect 5 out of 5.
- Below are the comments received this month, highlighting the positive impact of our advising team:
 - *"Mrs. Enriquez was very helpful and awesome."*
 - *"Super kind, patient, and informative. Always a pleasure seeing Ms. April."*
 - *"Magen was very helpful with my enrollment."*
 - *"April Jones is the best advisor one could have!"*
 - *"I'm a student still trying to adjust to college and Laura helped me understand the classes I should be taking and set me on the path that will enable me to graduate with a degree. She was very patient and kind with her explanations. She was on time and showed up with a big smile on her face that took away my nervousness. She answered all my questions with knowledge of the subjects with clarity."*
 - *"Megan is the best advisor ever, and she truly cares about your success while here at TC! She makes sure you're comfortable with your classes and is honest about the course load."*

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- *"Vicki was great and better prepared for our meeting than I was."*

These comments reflect the dedication and professionalism of our advising staff, who continue to foster an environment of support and encouragement for all students.

Division Highlights

The Division of Student Services and Enrollment Management continues to enhance operations to improve the student experience. Major initiatives this month include:

- Streamlining of transcript evaluations and expanding fraud detection protocols.
- Increasing cross-departmental collaboration to better support student success.
- Meeting with Brazosport College administrators to share Temple College's strategies on enrollment redesign and caseload advising (April 3).
- Coordinating a "Caring Campus: Ask Me Anything" session on Dual Credit programs (April 8–9).
- Conducting AI tools training on April 9 to introduce staff to efficiency strategies using ChatGPT and similar technologies.
- Submitting the Pregnant and Parenting Student report to the Texas Higher Education Coordinating Board.
- Preparing for department relocations due to demolition of the Barron Student Success Center and move to the new Main Building.
- Holding weekly leadership meetings to align policy and practice and ensure excellent customer service.

Departmental Updates

Admissions and Records

- Welcomed Ms. Carol Zapata as Registrar (April 14).
- Sent out critical drop date reminders to faculty.
- Enhanced fraud prevention by requiring ID verification for flagged applicants.
- Participated in Temple College's Open House (April 24) and Leopard Fest (April 16).
- Finalized customer service standards in an April 25 staff meeting.
- Processed National Student Clearinghouse reporting and continued document intake and processing from ApplyTexas, SPEEDE, and other sources.

Graduation

- 606 students have applied for Spring 2025 graduation; Summer 2025 graduation application is now open.
- Final planning and assignments for May 10 Commencement are complete.
- Staff confirmed Flash Photography and Texas Tour Gear for event media coverage.
- Bookstore was notified of projected attendance; all necessary supplies and regalia are being finalized.

Enrollment Advising

- Launched Microsoft Bookings for caseload management.
- 1,529 students registered for Fall 2025 between April 21-29th
- In April (as of 4/29): 380 advising appointments, 92 walk-ins, and 1,170 emails communications with students.

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- Student satisfaction remains high, with advisors receiving perfect 5/5 ratings in feedback surveys.

Financial Aid

- For 2024–25:
 - 2,445 students received Pell Grants totaling \$10,240,446.29.
 - 1,217 students received Direct Loans totaling \$7,921,494.00.
- 8,144 learners listed TC on the 2024–25 FAFSA; 4,359 for 2025–26 as of April 15.
- Financial Aid staff participated in Temple High School FAFSA events, assisting 13 students and 2 parents.

Student Life

- Partnered with Marketing to promote services via social media, newsletters, and campus flyers.
- Successfully hosted Spring Fling events at Temple, Hutto, and for Dual Credit & TBI students (April 4, 10, and 11), boosting community and engagement.
- Coordinated the Pinewood Derby for the Scouts of America (April 12).
- Held a Transfer Day with Texas A&M University–Central Texas (April 15), connecting 45 future TAMU-CT students with transition resources.

Student Accommodations

- Ms. Misty Reid engaged in a wide range of professional development webinars and committee work throughout April.
- Staff continued accepting accommodation requests for students with disabilities, parenting students, and international F1 visa applicants.
- Currently serving 26 international F1 visa students for spring 2025.

Testing Center

- Experienced a notable increase in testing demand across all services.
- Administered exams for internal (e.g., TSIA2, TEAS, CLEP) and external clients (e.g., TCOLE, CASA, Pearson VUE).
- Hosted special testing for Fire Academy and Police Academy cadets.
- Provided remote testing services for out-of-state and international students.
- Engaged in multiple events including the Open House, Leopard Fest, and dual credit info sessions.
- Added Alyssabeth Dubuisson to the team as Remote/Evening Testing Coordinator (4/28).
- Preparing for relocation to the third floor of the Academic Center for Summer 2025 testing.

Tutoring Services

- High demand continued in the Math Lab and Writing Center from March 25 to April 29.
- Ongoing hiring for Writing Center and Math Lab support.
- Preparing for summer relocation to the library.
- Mr. Mike Hein, Director, will depart on May 10. He extends his gratitude to the Temple College community for the opportunity to serve.

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Veterans Affairs

- Temple College's academic and workforce programs were reapproved for VA benefits for 2024–25.
- Ms. Basilia Flores is planning biweekly visits to the Hutto Campus to enhance direct support for veterans.
- Current enrollment by military-affiliated benefit:
 - CH. 1606: 1 | CH. 30: 8 | CH. 31: 37 | CH. 33: 160
 - CH. 35: 343 | Hazlewood: 153

Conclusion

- The Division of Student Services and Enrollment Management remains steadfast in its commitment to student support, operational excellence, and strategic collaboration. From commencement preparation to daily advising and accommodation services, our teams are unified in delivering a high-quality experience for all learners at Temple College.



MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: May 19, 2025

Re: Consideration for approval of a purchase issued to Howard Technology Solutions for Classroom Technology through the TIPS Cooperative.

Staff Recommendation: Approval

The Board is asked to approve a purchase issued to Howard Technology Solutions for Classroom Technology through the TIPS Cooperative.



Purchase Ratification

Description: Consideration for the approval of purchases issued to Howard Technology Solutions for Classroom Technology through the TIPS Cooperative.

Recommendation: The Board is asked to approve a purchase issued to Howard Technology Solutions for Classroom Technology through the TIPS Cooperative.

As part of the new building projects, the Information Technology Services Department is tasked with installing all classroom and office technologies. This purchase helps to provide the Owner-Furnished, Owner-Installed (OFOI) technologies for the Temple Main building project.

This purchase includes:

- Classroom Interactive Displays
- Digital Signage Displays
- Cameras for HyFlex Learning
- Document Cameras for displaying printed work

Howard Technology Solutions was chosen because of its previous experience with the college and its vendor partnerships to provide the best prices and services. Howard is a leader in the education technology space and offered project-pricing discounts from Viewsonic for digital displays.

The Board of Trustees is asked to approve purchases to Howard Technology Solutions in the amount of \$94,352.00. The contract is offered through the TIPS Cooperative, contract 230105. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ Budgeted
_____ Fund Balance
 Other: Fund 62 (Bond Projects)

Approved:

Christina Ponce
President

Date

36 Howard Drive·Ellisville, MS 39437
P.O. Box 1590·Laurel, MS 39441



888.912.3151 general·601.399.5077 fax
888.323.3151 technical support

A Division of Howard Industries, Inc.
www.Howard.com

Online Quotation

Quote No:	lc10 1516274.00	Quote Date:	April 25, 2025
Customer Name:	Caleb Hogue	Phone Number:	2542988444
Company Name:	Temple College	Fax Number:	
Quote Name:	Viewsonic		

Item 1

Category	Description	Qty.	Unit Price	Ext. Price
System Type:	Accessories			
1:	ViewSonic ViewBoard IFP8650 Interactive Flat Panel - 86" Diagonal Class LED-backlit LCD display - interactive - 4K UHD (2160p) 3840 x 2160 MPN: IFP8650 Contract: TIPS/TAPS Computers/Equipment 230105	20	\$2,161.00	\$43,220.00
2:	ViewSonic ViewBoard IFP7550 Interactive Flat Panel - 75" Diagonal Class LED-backlit LCD display - interactive - 4K UHD (2160p) 3840 x 2160 MPN: IFP7550 Contract: TIPS/TAPS Computers/Equipment 230105	3	\$1,696.00	\$5,088.00
3:	ViewSonic ViewBoard IFP6550 - 65" Diagonal Class LED-backlit LCD display - interactive - 4K UHD (2160p) 3840 x 2160 MPN: IFP6550 Contract: TIPS/TAPS Computers/Equipment 230105	4	\$1,373.00	\$5,492.00
4:	ViewSonic ViewBoard IFP9850 - 98" Diagonal Class (97.5" viewable) LED-backlit LCD display - interactive - 4K UHD (2160p) 3840 x 2160 MPN: IFP9850 Contract: TIPS/TAPS Computers/Equipment 230105	3	\$5,129.00	\$15,387.00
5:	ViewSonic Digital Display CDE8630 - 86" Diagonal Class CDE30 Series LED-backlit LCD display - digital signage - Android - 4K UHD (2160p) 3840 x 2160 - direct-lit LED MPN: CDE8630 Contract: TIPS/TAPS Computers/Equipment 230105	5	\$1,750.00	\$8,750.00
6:	Logitech MeetUp 2 - USB conference camera MPN: 960-001691 Contract: TIPS/TAPS Computers/Equipment 230105	20	\$640.00	\$12,800.00
7:	Epson DC-07 Document Camera - Document camera - color - 1080p, 720p - audio - USB - AVI, MOV - Epson Brighter Futures Education Program MPN: V12H759020 Contract: TIPS/TAPS Computers/Equipment 230105	20	\$179.00	\$3,580.00
			Sub-Total:	\$94,317.00
			Shipping & Handling:	\$35.00
			Taxes:	Tax Exempt
			Total for Item 1:	\$94,352.00

This Quote will expire on May 25, 2025.
Please include your Quote Number on your Purchase Order.

Total for all pre-configured items

Sub-Total:	\$94,317.00
Shipping & Handling :	\$35.00
Taxes:	Tax Exempt
Total:	\$94,352.00

Notes:

*****Please note that ALL QUOTES/PRICING ARE SUBJECT TO CHANGE WITHOUT NOTICE DUE TO IMPACTS FROM TARIFFS*****

THIS QUOTATION IS EXPRESSLY LIMITED TO, AND EXPRESSLY MADE CONDITIONAL ON, PURCHASER'S ACCEPTANCE OF THE TERMS HEREIN AND ACCEPTANCE OF HOWARD'S GENERAL TERMS AND CONDITIONS OF SALE (LOCATED AT: <https://www.howardcomputers.com/info/termsofsale.cfm>), WHICH ARE FULLY ADOPTED AND INCORPORATED HEREIN BY REFERENCE. PURCHASER'S SUBMISSION OF A PURCHASE ORDER PURSUANT TO THIS QUOTATION CONSTITUTES PURCHASER'S ACCEPTANCE OF AND AGREEMENT WITH HOWARD'S GENERAL TERMS AND CONDITIONS OF SALE. HOWARD OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS. A COPY OF THE ABOVE- REFERENCED GENERAL TERMS AND CONDITIONS OF SALE MAY ALSO BE OBTAINED BY CALLING 1-888-912-3151 OR EMAILING webmaster@howardcomputers.com.

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MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and the Board of Trustees

From: Gisela Figueroa

Date: May 15, 2025

Re: Consider approving a purchase to Symmetry Sports Construction through the TIPS Cooperative Contract #24010401

Staff Recommendation: Approval

The Board is asked to approve a purchase from Symmetry Construction through the TIPS Cooperative Contract #24010401



Contract Ratification

Description: Consider approving a purchase to Symmetry Sports Construction through the TIPS Cooperative Contract #24010401

Recommendation: The Board is asked to approve a purchase from Symmetry Construction through the TIPS Cooperative Contract #24010401

Temple College staff members reviewed several options to address ongoing issues with our baseball and softball playing fields. Each of the playing fields has major drainage issues that don't allow playing on the fields at times, which leads to the rescheduling of games and missed opportunities to showcase the College's athletic programs by being able to host conference tournaments, camps, and other recruiting-type events.

Since the inception of the baseball and softball fields in 1999, other than routine maintenance, the college has not invested in field improvements. When reviewing the budget performance since 1999, we've identified a balance of \$298,470 spent on field maintenance, or about \$12,000 per year. Last year, the college had a large hail claim that allowed the college to purchase new light heads for each field and light poles for the softball field.

To consider some options to remedy the playing surface issues, our staff members received quotes for turnkey field renovation services, including installing artificial turf fields. The College's Board Building Committee met in May to discuss some of the playing surface issues and was presented with the field renovation option from Symmetry Sports Construction to consider.

Purchases made from Symmetry Sports Construction through the TIPS Cooperative satisfy the required bidding laws found within Texas Education Code 44.031.

Funding for the baseball and softball field turf projects is available in Fund 62. Based on the information provided, the Board of Trustees is now asked to approve the purchase for our field turfing projects from Symmetry Sports Construction in the amount of \$2,684,735 with a \$315,265 contingency through the TIPS Cooperative Contract #24010401. The Board of Trustees is also asked to authorize the Vice President of Administration or designee to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ Budgeted

_____ Fund Balance

 X Other: Fund 62 (Bond Funds)

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Approved:

Gisela Figueroa
Vice President for Administrative Services

Date