



Your **Community's** College

**REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES**

Monday, February 17, 2025 – 6:00 PM

AGENDA

Notice is hereby given that a Virtual Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, February 17, 2025, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

A dinner for Board Members will be held at 5:15 PM, 1st Floor, President's Conference Room, Room, 903, Marc Nigliazzo Administration Building, Main Campus.

The ***Order of Business*** will be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on January 27, 2025 3
 - B. Consideration of the Appointment of Full-Time Professional Staff 12
 - C. Consideration of the Appointment of Adjunct Faculty 13
 - D. Consideration of Approval of the Public Funds Investment Disclosure Report-2nd Quarter 2025 14
 - E. Consideration of Approval of the Budget Summary Report-Current Fiscal Year vs Prior Fiscal Year-February 2025 15
 - F. Consideration of an Amendment to Authorized Representatives for PNC Bank 16
 - G. Consideration of Approval of the Texas Commission on Law Enforcement (TCOLE) Mandated Racial Profiling Report/Exemption for 2024 26

H. Consideration of Approval of the 2024 Annual Security Report and Annual Fire and Safety Report	27
I. Consideration of Approval of the Spring 2025 Part-Time/Overload Salaries, 16 and 1st 8-Week	84
J. Consideration of Approval of a Resolution Amending Authorized Representatives for TexPool	85
5. Consideration of Approval of Disbursements for January 2025	
6. Student, Outstanding Employee, and Community Spotlights	
<u>Student Spotlight</u>	
Chemistry Students: Connor Stear; Avre Prieto; Josué Montoya; Valeria Manzo Barrera; Jessica DeWitt; Kaylie Cano	
<u>Outstanding Faculty Spotlights</u>	
Chemistry Faculty: Lance English; Erin Tilton; Philip Friedman; Dr. Molly White	
<u>Outstanding Employee Spotlight</u>	
Administer the Oath of Office to Chief Stella Bergeron-Green	
7. President's Report	
8. Reports	
A. Faculty Council Report	88
B. Provost-Academic Affairs and Student Services Reports	100
9. New Business	
A. Consideration for Approving a Purchase Issued to Waypoint Solutions for Server Support through the DIR Cooperative	104
B. Consideration for Approval of a Proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract #23010402	108
10. Miscellaneous	
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate	
12. Adjournment	

One or more Board Members may be attending the meeting by video conference, in compliance with the Texas Open Meetings Act.

A physical quorum of the Board will be present at the posted time and location of the meeting.



MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
Monday, January 27, 2025 – 6:00 PM

A Regular Board Meeting of the Board of Trustees of Temple College was held Monday, January 27, 2025 beginning at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

Lydia Santibañez-Farrell, Chairman; Larry Wilkerson, Vice Chair; Harry Adams, Secretary; Dr. Andrejs Avots-Avotins (Virtually); Dr. Alejandro Arroliga; Dr. Mark Durham; Dr. Hope Koch; Dr. Jack Myers

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost-Academic Affairs and Student Services; DeDe Griffith; Vice President of Workforce Development; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers

OTHERS PRESENT

Theresa Anthony; Dr. Sara Baker; Mark Ballard; Rosa Berreles-Acosta; Shannon Bralley; Zara Cruz; Joe DeLeon; Eric Eckert; Caleb Hogue; Dr. Chris Krejci; Dane Legg, Auditor, Lott, Vernon & Company, P.C.; Steve Lemmons; Monica Lefner; Scott Pruitt, Vice President, Higher Education Graduation Alliance; John Stevens; Brian Supak; Louis Trevino; Dr. John White

1. Call to Order

Chairman Santibañez-Farrell called the Board of Trustees meeting to order at 6:00 PM.

2. Invocation and Pledge of Allegiance

Harry Adams offered the Invocation.

Dr. Mark Durham recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board

A. Chair Santibañez-Farrell asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

Chairman Santibañez-Farrell announced that Item 4.B. Approval of the Annual Financial Report and Compliance Report for FY 2024 would be presented before Item 4. Once the item was considered and approved, the Board of Trustees meeting

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returned to the order of the day. Mr. Dane Legg, Temple College's Auditor, Lott, Vernon, & Co, P.C. gave a formal presentation of the report at the Board Finance Committee meeting this date and presented it to the Board for approval.

On a motion by Dr. Andrejs Avots-Avotins, seconded by Dr. Hope Koch, and without negative vote, the Board approved the Board approved the Annual Financial Report and Compliance Report for FY 2024 as presented.

Chairman Santibañez-Farrell announced that the Board of Trustees meeting will return to the order of the day.

4. Consideration of Approval of Consent Agenda

Chairman Santibañez-Farrell asked if there were any items that the members wanted to remove from the Consent Agenda. She stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

On a motion by Harry Adams, seconded by Dr. Alejandro Arroliga, and without negative vote, the Board approved the Consent Agenda as presented.

A. Consideration of Approval of Amended Minutes from the Special Called Meeting on September 26, 2024; the Regular Meeting Minutes on November 118, 2024; and the Special Called Meeting on December 12, 2024

B. Consideration of Approval of the Annual Financial Report and Compliance Report for FY 2024

This item was taken out of order and approved before Item 4. Consideration of Approval of Consent Agenda.

C. Consideration of Approval of Full-Time Professional Staff

The following individuals were recommended by the President for appointment as members of the Full-Time Professional Staff.

★ **Bennett, Elwin** – Dual Credit and Early College Programs Enrollment Advisor, Academic Affairs Division

★ **Bromley, Elvis** – Interim Project Manager, Office of the President

★ **Flores, Basilia** – Coordinator, Veteran Affairs, Student and Enrollment Services Division

★ **Hanaway, Vicki** – Enrollment Advisor, Student and Enrollment Division

★ **Jones, April** – Enrollment Advisor, Student and Enrollment Services Division

★ **Martinez, Becky** – Enrollment Advisor, Student and Enrollment Services Division

★ **McCauley, Megan** – Enrollment Advisor, Student and Enrollment Services Division

★ **Quintero, Alisa** – Director of Student Accounting, Administrative Services Division

★ **Riegel, Dana** – Executive Director of The Foundation, Office of the President

★ **Rodriguez, Laura** – Enrollment Advisor, Student and Enrollment Services Division

★ **Saint-Jean, Mickens** – Specialist, Information Technology Support - Information and Technology Services Division

★ **Sneed, Yolanda** – Enrollment Advisor, Student and Enrollment Services Division

★ **Temple, Marcia** – Director of Student Life and Programs, Student and Enrollment Services Division

★ **Weaver, Julie** – Director of Special Projects, Office of the President

★ **Zepeda, Heidi** – Department Chair, Sonography

D. Consideration of the Appointment of Adjunct Faculty

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The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost-Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.

★ **Brandner, Adam** – English, Adjunct – Liberal Arts Division

★ **Crotte, Luis, Ph.D.** – Spanish, Adjunct – Liberal Arts Division

★ **Prebosnyak, Krystal** – English, Adjunct – Liberal Arts Division

E. Consideration of Approval of the Public Funds Investment Disclosure Report-1st Quarter 2025

F. Consideration of Approval of Budget Revision Schedule-1st Quarter 2024-2025

G. Consideration of Approval of the Budget Summary Report-Current Fiscal Year vs Prior Fiscal Year-November 2024

H. Consideration of Approval of a Resolution Amending Authorized Representatives for TexPool

I. Consider Authorizing the President to Execute Gift Naming Agreements with Donor

The Board was asked to authorize the President to execute Gift/Naming Agreements with Grady and Beverly Rosier for the Visual Arts/Workforce Building

* Construction Trades High Bay

* Advanced Manufacturing & Robotics Bay

* Logistics and Transportation Bay

* Veterans Association/Certification Bay

The Board was asked to authorize the President to execute Gift/Naming Agreement with Richard Schneider for the Visual Arts/Workforce Building

* 3D Printing Room

5. Consideration of Approval of Disbursements for November 18, 2024

On a motion by Dr. Jack Myers, seconded by Larry Wilkerson, and without negative vote, the Board approved the Disbursements as presented.

6. Student, Faculty, and Staff Spotlights

Student Spotlight

Student, Zara Cruz, Health Sciences student, was introduced and spoke on being an advocate for Temple College students in the Dental Hygiene program.

Outstanding Employee Spotlight

Rosa Berreles-Acosta, Executive Director, Dual Credit and High School Partnerships, was recognized for her incredible efforts leading the dual credit team. She built a team of staff members to ensure dual credit success. Rosa spoke on learning how she can help herself to be able to help struggling students.

Community Spotlight

Chris and Krista Tovar, along with their son, were recognized for their big service hearts in helping the local community. They were acknowledged for their sponsorship of food for the Preview Day at the Hutto campus and are always ready to support our students whenever needed.

7. President's Report

- Dr. Ponce extended a thank you to everyone for helping with the increase in enrollment and welcoming students to campus. The spring semester got off to a strong start with a 4.7% increase in enrollment.

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- Dr. Patsy Sulak, doctor of Obstetrics and Gynecology, and co-founder of Living WELL Aware LLC, was the keynote speaker at All College Day. She spoke on how healthy living enables everyone learn how to take ownership in personal health as an aid in the prevention of diseases.
- Science Challenge Day was held January 24, 2025. An increased number of high schools competed in the science competition than before.
- A Parent Information Night for Legacy Early College High School was held at the Taylor Campus, November 19, 2024.
- Dr. Sandra Melendez and faculty and staff were commended for a successful Holiday Party to celebrate the end of the year and kick-off the holidays.
- The Health Science Center remodeling and ground breaking was celebrated on November 20, 2024.
- Temple College participated in the Temple holiday parade on December 2, 2024.
- The Visual Arts and Workforce Building Ribbon Cutting Ceremony will be held March 25, 2025.
- Projected construction completion dates include June 2025 for the main campus building and Summer 2026 for the new Health Sciences Building.

8. Reports

A. Faculty Council Report

Dr. Chris Krejci announced that the Faculty Council Report was included in the Board materials. He discussed the following:

- Faculty Council's participation in the Trail of Trees Holiday Tree Auction in December
- Faculty Council will partner with the Center for Teaching and Learning to co-sponsor a Faculty Book Club.
- Faculty committee updates were included in the report.
- Faculty Service and Achievements included updates on various faculty participation in activities and faculty accomplishments.

B. Provost-Academic Affairs and Student Services Reports

- Dr. Susan Guzmán-Treviño reported that Ms. Shannon Bralley, Associate Vice President of Student Services and Enrollment Management, led the first "Ask Me Anything" monthly session to promote cross-departmental awareness.
- The Temple College Fall Festival was held on October 26, 2024. The event was renamed the Temple College Ruth Bridges Fall Festival in honor of Mrs. Ruth Bridges. Ruth developed the event with affordable family activities. This year's event was extremely successful in her honor. The Dental Hygiene program won the best costume contest.
- Congratulations were extended to Dr. Christy Ponce who received the 2024 Chief Executive Officer of the Year Award for the Western Region, which includes all community and technical colleges in the Western states.

9. New Business

A. Consideration for Ratification of a Purchase Issued to the Apple Store for Education Institution for Computers through the DIR Cooperative

The Board was asked to ratify a purchase issued to the Apple Store for Education Institution for computers through the DIR cooperative. As part of the new building projects, the Information Technology Services Department is

tasked with installing all classroom and office technologies. This purchase includes computers for these projects:

- 2x Apple iMac All-In-One computers for the Graphics Design Lab
- 31x Apple MacBook Pro Laptops for a new Mobile Cart to be shared by the Workforce and Visual Arts Divisions
- 11x Apple MacBook Pro Laptops for Faculty and Staff Members

The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-TSO-3879. This cooperative meets the College's requirement for competitive solicitations found in Texas Education Code 44. The Board was also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Dr. Hope Koch, seconded by Dr. Mark Durham, and without negative vote, the Board approved the Ratification of a Purchase Issued to the Apple Store for Education Institution for Computers through the DIR Cooperative including authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented.

B. Consideration for the Ratification of a Purchase Issued to IES Communications for Fiber Optic Cabling through the DIR Cooperative

The Board was asked to ratify a purchase issued to IES Communications for Fiber Optic Cabling through the DIR cooperative. This project is to install 24 strands of fiber optic cabling to the new Workforce/Visual Arts building, 48 strands to the Temple Main building, and 12 strands to the Hubert M. Dawson Library. This will provide connectivity for all current and future needs of the college and is backed by a manufacturer's 25-year warranty. The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-CPO-4813. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board was also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Dr. John Myers, seconded by Harry Adams, and without negative vote, the Board approved the Ratification of a Purchase Issued to IES Communications for Fiber Optic Cabling through the DIR Cooperative including authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented.

C. Consideration for the Ratification of a Purchase Issued to Dell Technologies for Computers through the DIR Cooperative

The Board was asked to ratify a purchase issued to Dell Technologies for Computers for the Workforce/Visual Arts building through the DIR cooperative. As part of the new building projects, the Information Technology Services Department is tasked with installing all classroom

and office technologies. This purchase includes new computers, monitors, and docking stations for the following projects:

- Computer-Aided Drafting and Design (CADD) Lab
- Artificial Intelligence Lab
- 2 General Computer Labs
- 2 Laptop Carts for Mobile Learning
- 15 Teaching Stations
- 30 Office Stations

The contract is offered through The Texas Department of Information Resources (DIR) cooperative contract DIR-TSO-3763. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board was asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Harry Adams, seconded by Dr. Mark Durham, and without negative vote, the Board approved the Ratification of a Purchase Issued to Dell Technologies for Computers through the DIR Cooperative including authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented.

- D. Consideration for the Ratification of a Purchase Issued to Howard Technology Solutions for Security Cameras and Classroom Technology through the BuyBoard Cooperative
- The Board was asked to ratify a purchase issued to Howard Technology Solutions for Security Cameras and Classroom Technology through the BuyBoard Cooperative. As part of the new building projects, the Information Technology Services Department is tasked with installing all classroom and office technologies. This purchase helps to provide the Owner-Furnished, Owner-Installed (OFOI) technologies for the Visual Arts/Workforce building project. The purchase includes:

- Security Cameras
- Laptop Charging Carts
- Classroom Displays and Projectors
- Digital Signage Displays
- Mobile Projector Carts
- Cameras for HyFlex Learning

Dr. Hope Koch inquired *"How do cameras and video surveillance enhance the educational experience? Do our students faculty and staff want to be under constant surveillance?"*

On a motion by Dr. Andrejs Avots-Avotins, seconded by Dr. Jack Myers, and without negative vote, the Board approved the Ratification of a Purchase Issued to Howard Technology Solutions for Security Cameras and Classroom Technology through the BuyBoard Cooperative including

authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented.

- E. Consideration for the Ratification of a Purchase Issued to Wahsega Labs LLC for Emergency Management and Intercoms through the TIPS Cooperative

The Board was asked to ratify a purchase issued to Wahsega Labs, LLC for Emergency Management and Intercoms through the TIPS Cooperative. Wahsega Labs is a manufacturer of network-based building management systems, including a fully Digital PA System, intercoms, LED Signage, and panic alarms. This purchase includes the equipment needed to install the system in the Visual Arts/Workforce building and replace the existing intercoms in the Academic Center and Watson Technical Centers, as well as five years of service and support. The goal is to continue installing this system in all buildings and all campuses, providing an easy way for faculty, staff, and students to get help when needed. The contract is offered through The Interlocal Purchasing System (TIPS) Cooperative, contract 230105. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Dr. Avots-Avotins, seconded by Dr. Hope Koch, and without negative vote, the Board approved the Ratification of a Purchase Issued to Wahsega Labs LLC for Emergency Management and Intercoms through the TIPS Cooperative including authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented.

- F. Consideration for the Ratification of a Purchase Issued to Waypoint Solutions for VMWare Licenses through the DIR Cooperative

The Board was asked to ratify a purchase issued to Waypoint Solutions for VMWare Licenses through the DIR Cooperative. Temple College purchased a set of 10 servers in 2021 to replace our outdated server hardware. These servers provide almost all technology resources required for the college to operate, from our Ellucian College Student Information System and Enterprise Resource Planning system, to resources that allow students and staff to log on to any computer using the same username and password, and providing the power and storage needed to run the college's security systems. All of these services across the campuses rely on the operation of these 10 servers and the software that manages them. As part of the server package, VMWare vSphere was purchased as the management platform with a three-year license that expired in July 2024. During that time, VMWare was purchased by Broadcom, a large chip manufacturer, in November 2023, and changes in the company and software structure delayed the renewal of the software. Waypoint Solutions, a Dell Enterprise Partner, provided

renewal quotes in December 2024 with a contract start date of January 15, 2025. This purchase provides a three-year license and software support agreement for the 10 servers that run our data centers at Temple and Hutto locations. It also covers the requirements for purchasing hardware support for these servers. The contract is offered through The Texas Department of Information Resources (DIR) Cooperative agreement number DIR-TSO-4288 and the Carahsoft cooperative. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411. Dr. Hope Koch inquired "How much have the fees increased from last year? Do we have any other options? What are our long-term plans?"

On a motion by Dr. Andrejs Avots-Avotins, seconded by Dr. Hope Koch, and without negative vote, the Board approved the Ratification of a Purchase Issued to Waypoint Solutions for VMWare Licenses through the DIR Cooperative including authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411 as presented

- G. Consideration of Approval of Resolution of Support for Continued Investment in the Dynamic Community College Funding Model
The Board was asked to approve a Resolution of Support for Continued Investment in the Dynamic Community College Funding Model for Temple College to officially declare its support for:
1. Continued investment in the outcomes-based funding model established by House Bill 8.
 2. Full funding for the supplemental appropriations request for the FY 2024-2025 biennium.
 3. Formula funding recommendations for the FY 2026-2027 biennium as proposed by the Texas Higher Education Coordinating Board.
 4. Amendments to the Performance Tier to include students who transfer to private or independent institutions of higher education in Texas

On a motion by Dr. Hope Koch, seconded by Dr. Jack Myers, and without negative vote, the Board officially declared its support for Continued Investment in the Dynamic Community College Funding Model as presented.

10. Miscellaneous

Chairman Santibañez-Farrell announced there were no miscellaneous items for discussion.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate
Chairman Santibañez-Farrell, at 7:20 p.m., announced that an Executive Session would be held.

Item 4-A

The Board convened into Executive Session at 7:25 p.m.

The Board reconvened into Regular Session at 7:58 p.m. and there were no deliberations during the Executive Session that required Board action.

12. Adjournment

NEXT BOARD OF TRUSTEES MEETING:

A Regular Meeting of the Temple College Board of Trustees will be held Monday, February 17, 2025 at 6:00p.m., in the Louise L. Cox Board Room, located in

room 916 in the Marc Nigliazzo Administration Building on the Main Campus.
Minutes recorded, transcribed & submitted by:

Judith Dohnalik

Judith Dohnalik, Assistant to the Board of Trustees

Minutes Approved as Submitted: _____
Date

ITEM 4-B

Consideration of Approval of Appointment of Professional Staff

Staff Recommendation: Approval

The following individuals are being recommended by the President for appointment as members of the Full-Time Professional Staff.

- ★ **Bergeron-Green, Stella** – Full-Time - Chief of Police/Director of Emergency Management – Administrative Services Division – Ms. Bergeron-Green earned her Bachelor of Science in Criminal Justice from The University of Houston Downtown in 1993 and her Master's Degree in Organizational Management in 2004. She has worked for Various police departments since 1997 until joining Temple College in 2023 as a Lieutenant with the Temple College Police Department.

- ★ **Greiner, John** – Full-Time - Chief Information Security Officer – Information & Technology Services Division – Mr. Greiner is a Veteran of the U.S. Airforce and earned his Associate's Degree in Network and System Administration from Temple College in 2000, His Bachelor of Applied Science in Computer Science from The University of Mary Hardin-Baylor in 2005 and his Master's Degree in Project Management from Colorado State University Global in 2019. He has worked various positions in Information Technology since 1999.

ITEM 4-C

Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Provost-Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.

- ★ **Aday, Phillip, DDS** – Adjunct Clinical Dentist– Health Professions Division – Mr. Aday earned his Doctorate in Dental Surgery from The University of Baylor in 1986. He then served as a General Dental Officer in the United States Army until 1994 and has worked in various aspects of dentistry until he joined Temple College.
- ★ **Williams, Stacy** – Clinical Teaching Assistant – Health Professions Division – Ms. Williams earned her Bachelor of Science in Nursing from The University of Mary Hardin-Baylor in 2012 and worked across various specializations at Baylor, Scott & White Medical Center until earning her Master of Science in Nursing Leadership and Management in 2024 before joining Temple College.

BOARD OF TRUSTEES MONTHLY INVESTMENT REPORT
PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT
December 2024

Item 4-D

	Interest Rate	Book/Market Value 11/30/2024	Receipts	Interest Earnings	Distributions	Book/Market Value 12/31/2024	Operating Funds	Restricted Funds
Cash and Cash Equivalents								
Alliance Bank - Money Market	1.31%	\$240,606	\$0	\$266	\$0	\$240,872	\$240,872	\$0
Alliance Bank - Money Market	5.00%	\$5,450,844	\$0	\$23,195	\$0	\$5,474,039	\$5,474,039	\$0
Alliance Bank - Money Market	5.00%	\$2,180,338	\$0	\$9,278	\$0	\$2,189,615	\$0	\$2,189,615
PNC - Money Market	2.01%	\$20,165	\$0	\$34	\$0	\$20,199	\$20,199	\$0
PNC - Operating Account	0.00%	\$529,919	\$3,667,694	\$0	\$2,999,547	\$1,198,066	-\$1,517,495	\$2,715,561
PNC - Student Refund Account	0.00%	\$180,866	\$196,710	\$0	\$122,809	\$254,767	\$254,767	\$0
PNC - Federal Funds Account	0.00%	\$251,185	\$3,937	\$0	\$23,575	\$231,547	\$0	\$231,547
PNC - Payroll Account	0.00%	\$500	\$2,579,862	\$0	\$2,579,862	\$500	\$500	\$0
PNC - Plant Account	0.00%	\$1,228,671	\$9,257,556	\$0	\$9,620,397	\$865,830	\$865,830	\$0
Petty Cash	0.00%	\$3,271	\$0	\$0	\$0	\$3,271	\$3,271	\$0
Subtotal Cash and Cash Equivalents		\$10,086,365	\$15,705,760	\$32,773	\$15,346,191	\$10,478,706	\$5,341,983	\$5,136,723
Cash in Investment Pools								
TexasClass (MBIA) - Bond Reserves	4.75%	\$4,643,272	\$1,677,605	\$18,368	\$1,963,348	\$4,375,897	\$0	\$4,375,897
TexasClass (MBIA) - Building Improvement Funds	4.75%	\$9,228,268	\$0	\$37,171	\$0	\$9,265,439	\$9,265,439	\$0
TexasClass (MBIA) - Operating Account	4.75%	\$16,502,366	\$2,270,414	\$62,017	\$4,035,966	\$14,798,830	\$14,798,830	\$0
TexasClass (MBIA) - Board of Trustees Fund	4.75%	\$136,635	\$0	\$550	\$0	\$137,185	\$137,185	\$0
Texas Class Hutto BCMT Reserves	4.75%	\$1,017,212	\$0	\$4,097	\$0	\$1,021,309	\$1,021,309	\$0
Texpool - Building Improvement Funds	4.65%	\$1,155	\$0	\$5	\$0	\$1,160	\$1,160	\$0
Texpool - Operating Account	4.65%	\$1,167	\$0	\$5	\$0	\$1,171	\$1,171	\$0
Subtotal Cash in Investment Pools		\$31,530,075	\$3,948,019	\$122,212	\$5,999,314	\$29,600,992	\$25,225,095	\$4,375,897
Investments in Long-Term Securities								
Cash Invested in State and Local Government Series Securities								
Federal Reserve - Demand Deposit SLGS (none)	3.35%	\$68,551,805	\$0	\$372,400	\$3,683,255	\$65,240,950	\$65,240,950	\$0
Subtotal Operating Funds Invested in Securities		\$68,551,805	\$0	\$372,400	\$3,683,255	\$65,240,950	\$65,240,950	\$0
Total Cash, Cash Equivalents and Investments		\$110,168,245	\$19,653,779	\$527,384	\$25,028,760	\$105,320,649	\$95,808,028	\$9,512,621

Signed:

Mark Ballard

Director of Accounting Services

BUDGET SUMMARY REPORT - DECEMBER 2024

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 12/31/24	Actual 12/31/24	% Actual to Budget	Budget 12/31/23	Actual 12/31/23	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	12,999,672	5,987,955	46%	10,635,185	4,970,345	47%
State Grants & Contracts	1,197,786	441,569	37%	1,107,992	300,104	27%
Federal Funds						
Federal Grants	1,910,654	328,420	17%	1,883,436	378,545	20%
Title IV Grants	8,828,000	5,409,862	61%	8,828,000	4,336,867	49%
Local Funds						
Private Grants, Gifts, & Contracts	4,300,310	289,191	7%	4,168,763	1,013,325	24%
Tuition	11,680,725	9,105,354	78%	13,880,800	10,803,032	78%
Fees	6,167,692	4,705,908	76%	4,851,400	4,103,228	85%
Exemptions, Waivers, & Discounts	(1,318,080)	(1,015,272)	77%	(3,081,600)	(2,543,887)	83%
Taxes	18,122,101	10,510,437	58%	16,731,212	9,234,769	55%
Other Local Funds	1,538,032	634,629	41%	1,126,832	691,468	61%
Total Educational & General	65,426,892	36,398,053	56%	60,132,020	33,287,796	55%
Transfers from OA to Other Funds						
Use Fees	(1,067,429)	(466,738)	44%	(1,201,200)	0	0%
Taxes	(5,724,347)	(2,906,421)	51%	(5,758,697)	(3,044,242)	53%
Parking, Energy Conservation, HVAC	(791,560)	0	0%	(768,695)	0	0%
Other	261,872	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(7,321,464)	(3,373,159)	46%	(7,728,592)	(3,044,242)	39%
Auxiliary Enterprises	8,000	3,749	47%	8,000	3,451	43%
TOTAL REVENUES	58,113,428	33,028,643	57%	52,411,428	30,247,005	58%
EXPENDITURES						
Educational & General						
Instruction	18,820,808	5,660,265	30%	17,131,301	5,503,631	32%
Public Service	1,228,084	364,875	30%	1,028,393	515,199	50%
Academic Support	4,120,823	1,500,944	36%	3,605,673	1,224,092	34%
Student Services	4,904,818	1,400,471	29%	4,479,191	1,384,222	31%
Institutional Support	11,900,459	3,692,263	31%	10,444,181	1,632,332	16%
Physical Plant	5,126,131	1,133,183	22%	3,864,950	1,338,660	35%
Total Educational & General	46,101,123	13,752,001	30%	40,553,689	11,598,136	29%
Student Aid	10,683,971	6,264,733	59%	10,680,069	5,024,214	47%
Auxiliary Enterprises	1,208,334	451,818	37%	1,032,371	420,955	41%
Contingency for Unexpected Expenditures	120,000	0	0%	145,299	0	0%
TOTAL EXPENDITURES	58,113,428	20,468,552	35%	52,411,428	17,043,305	33%
NET DIFFERENCE	0	12,560,091		0	13,203,700	



MEMORANDUM

Office of the Director of Accounting Services

To: Board of Trustees and Dr. Ponce

From: Mark Ballard, Director of Accounting Services

Date: February 17, 2025

Re: Amendment to authorized representatives for PNC Bank

Staff Recommendation: Approval

Temple College maintains multiple accounts with PNC Bank, the College's primary depository institution. PNC has requested that an updated resolution be provided to indicate the individuals that are authorized to make changes to the accounts in regards to signatory authority. The proposed individuals authorized to make signatory changes are Dr. Ponce and Dr. Figueroa.

COLLECTIVE BANKING RESOLUTIONS: Master Resolutions

PART A: General

1. Client Information:

- a. **Name of Client ("Client"):** Temple College
- b. **Trade name(s) / DBA if applicable:** _____
- c. **Type of Organization¹:** Client is a Government Entity - Public School organized under the laws of Texas
("Jurisdiction of Formation").
- d. **Client Taxpayer ID (United States) / CA Business Number (Canada):** 74-6020689

2. **Execution and Delivery by a Common Signer on behalf of Multiple Entities:** A "Common Signer" is a signer that is appointed and authorized (in the same capacity), by multiple entities that share Common Ownership, to either: (i) be authorized to legally bind that entity to the representations in the subject document; or (ii) record and maintain the legally binding books and records of the entity. For the ease of doing business, in the event multiple entities have appointed the same Common Signer, that Common Signer may take the following actions: (i) insert the name of the lead Client or the Client Group and "See the Attached List of Clients" in line 1(a) of this Part A; (ii) attach a list of Entities for which the signer is a Common Signer ("Client List"), and including on such list all of the information required to complete Part A (1) under this Master Resolution; (iii) execute any one or more of this Master Resolution, Supplemental Resolutions, Schedules, and Attachments (collectively the "Collective Banking Resolutions"), whereby it shall be deemed that the document(s) shall have been executed by the Common Signer on behalf of each entity, as if such entity was the only entity listed in Section 1 of Part A above, and the representations therein shall be binding on such entity. The Common Signer shall ensure that the Collective Banking Resolutions and any related documents that it executes on behalf of any such entity shall be recorded in the business records of such entity. Entities listed on the Client List may enter into relationships with the PNC Group directly through separate agreements, or under collective agreements with the PNC Group.

3. **Representation of Signer(s):** The undersigned certifies, states, attests, and affirms that as to each entity listed as a Client:

- a. they are duly authorized and tasked by each entity to record and maintain the legally binding books and records of that entity, including but not limited to the contents of the Collective Banking Resolutions and can legally bind the entity to the same;
- b. that each statement herein has been made, ratified and adopted by each entity, for itself;
- c. the contents of this document are a true and correct statement of facts about each entity and each of the Resolutions below have been adopted by the governing body of each entity, in accordance with its own governing documents and applicable law; and
- d. The whole Collective Banking Resolutions, and each individual part thereof, are legally binding representations made by each entity listed as a Client to The PNC Financial Services Group, Inc, including all of its subsidiaries and affiliated entities (each being a "PNC Entity"), including but not limited to PNC Bank, National Association, and to PNC Bank Canada Branch², (collectively "Bank"), (all of the foregoing, collectively being referred to as the "PNC Group").
- e. the Collective Banking Resolutions may be electronically executed and delivered to PNC Group under the Client's governing documents and applicable law.

4. The definition of "Common Ownership" as used herein, with regard to any entities, shall mean the following: (i) an entity that, directly or indirectly, controls or owns fifty-one percent (51%) or more of the other entity; (ii) fifty-one percent (51%) or more of an entity is, directly or indirectly, controlled or owned by the other entity; or (iii) any entities where the same parties, directly or indirectly, control or own at least fifty-one percent (51%) of the voting interest in each entity.

PART B: RESOLUTIONS

The following Resolutions have been duly adopted, and entered upon the regular minute books of the Client, made in accordance with the governing documents of the Client, applicable and governing laws, and are now in full force and effect:

¹**Choose only one of the following:** (i) Corporation; (ii) Partnership; (iii) Unincorporated Association; (iv) Limited Liability Company; (v) Manager Managed LLC; (vi) Member Managed LLC; (vii) Single Member LLC; (viii) Sole Proprietorship; (ix) Public Entity or Government.
If the Client is a different entity type, please contact your PNC Entity Relationship Manager.

²PNC Bank Canada Branch is a branch of PNC Bank, N.A.

1. **Purpose:** These Resolutions are to provide the PNC Group with clarity regarding what has been authorized by the Client regarding management of banking and financial activities the Client is undertaking with any member of the PNC Group, as set forth more particularly herein or in any schedule or attachment hereto, which may include banking, depository, treasury management, merchant services, obtaining extension of credit or loans, and investment activities (individually, a “**Financial Activity**” and collectively “**Financial Activities**”).

2. **Integration of Supplemental Resolutions, Schedules and Attachments.** The Client authorizes the expansion, reduction, or modification of what is authorized for any particular Financial Activities by providing the PNC Group with supplemental resolution schedules (each being a “**Supplemental Resolution**”). Supplemental Resolutions may be executed subsequently to the Master Resolutions and will be incorporated into the Collective Banking Resolutions in accordance with this section. Additional documentation in the form of attachments or schedules may be provided to the PNC Group, which provide more explicit detail regarding the general statements and authorities regarding Financial Activities set forth in the Collective Banking Resolutions (“**Supplemental Documentation**”). Client acknowledges and understands that Supplemental Documentation must be in a form acceptable to the Bank. Supplemental Documentation and signed Supplemental Resolutions shall be binding upon the Client, considered a part of the Collective Banking Resolutions, and will be effective after a reasonable amount of time to act on the same has elapsed, subsequent to delivery and actual acceptance of the documentation by the applicable PNC Entity. It is understood and agreed that the PNC Group may refuse or reject any Supplemental Documentation or Supplemental Resolution that it is unable or unwilling to comply with, or that is in a form that is not acceptable to the PNC Group or any applicable PNC Entity.

3. **Sharing of Master Resolutions and Information.** The Collective Banking Resolutions, or any part thereof, and any related information or documentation provided by the Client to a PNC Entity may be shared with other members of the PNC Group for the purpose of furthering the relationship with the Client and the PNC Group.

4. **Execution and Delivery of Collective Banking Resolutions and Related Documents.** The Collective Banking Resolutions and any related agreements or documentation may, at the option of the PNC Group, be electronically executed and delivered, or manually executed and delivered on paper. Each of the undersigned or individuals designated herein are authorized to use electronic records and electronic signatures to execute and deliver the Collective Banking Resolutions and any related agreements or documentation. For the avoidance of doubt, the authorization under this paragraph may include, without limitation, manually signed Collective Banking Resolutions and any related agreements or documentation that have been converted into electronic form (such as scanned into PDF format) for transmission, delivery and/or retention by the PNC Group (any such signature method being referred to herein as a “**Signature Method**”).

In consideration of the PNC Group accepting documents with a Signature Method, to the extent legally permissible, the Client irrevocably indemnifies and holds the PNC Entities accepting documentation or instructions executed by Signature Method, and their respective agents, employees, officers and directors, harmless from and against any and all claims, damages, demands, judgments, liabilities, losses, costs and expenses (including attorneys' fees) arising out of or resulting from the reliance of that PNC Entity on the Signature Method or this Resolution regarding Signature Methods. For the avoidance of doubt, unless expressly stated otherwise, nothing in the Collective Banking Resolutions shall be construed or interpreted as a governmental or sovereign Client waiving sovereign immunity it may have, nor shall it be deemed to have waived or denied any remedy or defense available to it under the laws of its Jurisdiction of Formation.

5. **Requests Made by Telephone, E-mail, Automated Platform or Other Means.** Each PNC Entity is authorized, in its sole discretion, to take any action authorized hereunder, and to share information about the Client in the possession of the PNC Group, based upon any communication the PNC Entity has a commercially reasonable belief to be from an Authorized Individual, as defined below, or any other person reasonably believed to have been authorized to act by an Authorized Individual, including but not limited to communications made by telephone, facsimile, electronic mail, SWIFT message, secure on-line messenger, through any automated platform or electronic service provided by the PNC Group, including the Bank's PINACLE® system or Dealer Access System, in accordance with the applicable security procedures therefor, or via any other means of transmission or communication.

6. **Copies of Resolutions and Governing Documents.**

a. A copy of the Collective Banking Resolutions shall be delivered to the PNC Entity being engaged by the Client and the PNC Entity shall be entitled to rely on the authority vested in the persons specified in the Collective Banking Resolutions, which shall remain in full force and effect until a copy of a subsequent resolution revoking or modifying the Collective Banking Resolutions has been filed with a member of the PNC Group and the applicable PNC Entity has had a reasonable time to act on it. The Collective Banking Resolutions supersede any prior resolution of Client provided to the PNC Entity addressing the same subject matter.

b. Copies of any organizational or other documents, including but not limited to the articles or certificate of incorporation, the by-laws or regulations, the operating agreement, or other organizational documents of the Client, that the Client may deliver to a PNC Entity, shall be, true, complete and correct copies thereof with all amendments thereto as in effect on the date of such delivery, which any PNC Entity shall be entitled to rely on.

7. **Related Entities:** Now or in the future, an entity or entities that are under Common Ownership with the Client, but do not share a Common Signer with the Client (each being a “**Related Entity**” and collectively “**Related Entities**”), may appoint and empower the Client to manage their banking relationships and Financial Activities. To make such appointment, each Related Entity would execute and deliver to the PNC Group a specialized resolution joining and binding the Related Entity to the Collective Banking Resolutions (“**Joinder Resolution**”). Such appointment would permit individuals authorized to act on behalf of the Client to also act on behalf of the related entities and legally bind those related entities regarding Financial Activities. The relationship of the Related Entity(ies) with the PNC Group may be documented under agreements that are separate or joint with the Client. Before such appointment becomes binding, the Client must first accept the appointment and responsibility granted by the Related Entity under the Joinder Resolution by updating the Client list to include the Related Entities and clearly identify them as being added by Joinder Resolution. The Joinder Resolution(s) will become part of the Collective Banking Resolutions at such time as the Client updates the Client List to include the Related Entity(ies), which shall confirm the Client has accepted the appointment.

In consideration of the PNC Group accepting, in its discretion, the ability of the Client to act on behalf of a Related Entity, and accept Joinder Resolutions, if and when presented, and the related assertions that the Collective Banking Resolutions apply to the Related Entity(ies), the Client, to the extent legally permissible, irrevocably indemnifies, defends, and holds the PNC Group, PNC Entities, and their respective agents, employees, officers and directors, harmless from and against any and all claims, damages, demands, judgments, liabilities, losses, costs and expenses (including attorneys' fees) arising out of or resulting from (i) any claims or actions related to an assertion (or the reliance thereon by a PNC Entity) that the Client or a party authorized to act under the Collective Banking Resolutions was not authorized to act on behalf of, or legally bind, any Related Entity; and (ii) any representations made by the Client on behalf of any Related Entity. For the avoidance of doubt, unless expressly stated otherwise, nothing in the Collective Banking Resolutions shall be construed or interpreted as a governmental or sovereign Client waiving sovereign immunity it may have, nor shall it be deemed to have waived or denied any remedy or defense available to it under the laws of its Jurisdiction of Formation.

PART C: AUTHORIZATION OF INDIVIDUALS

1. Incumbency and Grant of Authorizations and Powers:

a. **Primary Authorized Individual(s):** The following individual(s) shall be authorized, without further approval of the Client, to: (i) undertake, modify and terminate any Financial Activity; (ii) execute, modify and terminate any Supplemental Resolutions; (iii) add and remove Related Entities participating in the Collective Banking Resolutions; (iv) accept, execute and/or deliver, any such agreements, instruments and documents as may be required to facilitate or restrict any Financial Activity and the relationship with the PNC Group. Any such Primary Authorized Individual shall be deemed an Authorized Individual able to execute any documentation for the entire relationship between the Client and the PNC Group. Any Primary Authorized Individuals shall also be deemed to be Authorized Individuals under any Supplemental Resolution regardless of whether they are listed on the Supplemental Resolution. The Primary Authorized Individual(s), their respective titles, and signature with the Client are as follows (The Client may at any time update, replace, or supplement the Primary Authorized Individuals or any Authorized Individuals by executing a Supplemental to Part C attachment that can be provided to the client).

	Printed Name	Printed Title	Signature
i)			
ii)			
iii)			
iv)			
v)			
vi)			
vii)			
viii)			

b. Each Supplemental Resolution contains a list of individuals that hold the office, title or status with the Client listed next to their name (each of the foregoing along with each of the Primary Authorized Individuals being an “Authorized Individual”). **With regard to the subject matter of the particular Supplemental Resolution only**, each Authorized Individual shall have the following authorities and powers: (i) any powers and authority granted generally to Authorized Individuals in the Master Resolutions; (ii) the ability to delegate and revoke any authority they have to others; (iii) add, remove, or update any signers or approvers for transaction; (iv) add or remove Authorized Individuals within the same Supplemental Resolution; and (v) accept, execute and/or deliver, any such agreements, instruments and documents as may be required by a PNC Entity, in its sole discretion, in connection with any transactions, including but not limited to the furnishing of any services for which the Authorized Individual is empowered collectively under the Collective Banking Resolutions. **The execution of a Supplemental Resolution by the Secretary of the Client, a Primary Authorized Individual, or an Authorized Individual under the previous version of the same Supplemental Resolution shall be conclusive proof that the Client has authorized the activities and appointments set forth in that Supplemental Resolution. A Supplemental Resolution may be executed simultaneously with the Master Resolution or at any time after execution of the Master Resolution.** A PNC Entity may require further documentation regarding the foregoing actions, which the Client shall supply upon request.

2. **SPECIAL OR COMPLEX SIGNER REQUIREMENTS ARE INTERNAL REQUIREMENTS OF THE CLIENT AND NOT ENFORCEABLE AGAINST THE PNC GROUP: CLIENT ACKNOWLEDGES, REPRESENTS AND AFFIRMS IT IS SOLELY RESPONSIBLE FOR, AND IT UNDERSTANDS THE BANK CANNOT AND WILL NOT ENFORCE, NOR SHALL BANK BE LIABLE OR RESPONSIBLE IN ANY WAY FOR ANY SPECIAL OR COMPLEX SIGNING INSTRUCTIONS OR REQUIREMENTS IMPOSED BY CLIENT IN ANY RESOLUTION ON PRIMARY AUTHORIZED INDIVIDUALS, INDIVIDUALS AUTHORIZED TO PERFORM ELECTRONIC TRANSACTIONS, AUTHORIZED SIGNERS, OR ANY OTHER INSTANCE, INCLUDING BUT NOT LIMITED TO INSTRUCTIONS REQUIRING DUAL SIGNING REQUIREMENTS OR MONETARY AMOUNT LIMITS ON THE SIGNING AUTHORITY OF AN INDIVIDUAL (WHICH AT ALL TIMES WILL ONLY BE CONSIDERED INTERNAL REQUIREMENTS OF THE CLIENT). IN ALL EVENTS ANY SINGLE PRIMARY AUTHORIZED INDIVIDUAL SHALL BE ABLE TO BIND THE CLIENT. NOTHING IN ANY SUPPLEMENTAL RESOLUTIONS OR SUPPLEMENTAL DOCUMENTATION SHALL OVERRIDE, REPEAL, REVOKE OR MODIFY THIS LIMITATION AND AT ALL TIMES THE PNC GROUP SHALL BE ENTITLED TO RELY ON THIS ACKNOWLEDGMENT AND REPRESENTATION.**

3. **Specimen Signatures:** A PNC Entity may at any time require specimen signatures of any Authorized Individual. Signature specimens may be supplied separately and after execution of the Master Resolutions and may be in any form acceptable to a PNC Entity, in its discretion, including but not limited to a Certificate of Incumbency. When a specimen signature is provided for an Authorized Individual (the name and title of the individual must also be clearly printed adjacent to or under the specimen signature), the Client authorizes any PNC Entity to attach those signatures to a PNC approved form on behalf of the Client and confirms the PNC Group may utilize the same as specimen signature for all purposes authorized by the Collective Banking Resolutions. **The Client acknowledges that a PNC Entity may determine, in its discretion, not to establish accounts or other services and may suspend some or all transactions until such time as that PNC Entity is in receipt of acceptable specimen signatures.** Upon Request by a PNC Entity, the Client shall promptly supply to the requesting PNC Entity specimen signatures of any Authorized Individual or person appointed under a Supplemental Resolution and authorizes the Bank to incorporate those specimens into a PNC approved form of the Collective Banking Resolutions. **If signature specimens are requested by a PNC Entity, that PNC Entity may suspend some or all activities until specimen signatures have been supplied.**

PART D: DEPOSITORY AND TREASURY MANAGEMENT SERVICES

1. **Authorization of Depository.** The Bank is designated a depository of the Client and is authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by the Bank and deposit upon receipt of payment therefore by the Bank, (including deposits and collections of payments in such foreign currencies as the Bank may accept from time to time), to the credit of the Client in such deposit account or accounts as the Client may have with the Bank (each an “Account”), without the endorsement of the Client appearing thereon, and Client promises to pay the Bank for any Items (defined below) that are returned for lack of endorsement. Authorized Individuals are authorized to open or close Accounts, and to instruct the Bank as to the disposition of funds in any Account to be closed, all by written instruction to the Bank, (electronically or otherwise), by any one such person. These resolutions and authorizations shall apply to all existing and future Accounts and may include Accounts denominated in one or more foreign currencies.

2. **Authorization to Open and Close Accounts, Obtain Treasury Management Services, and Delegate Authority.** In addition to any other authorities and powers granted in the Collective Banking Resolutions, each Primary Authorized Individual shall have the ability to: (i) open and close Accounts; (ii) obtain, change, modify or terminate treasury management services in the sole discretion of the Authorized Individual including, without limitation, services for the initiation or origination of transactions, transfers or withdrawals of funds from or to the Accounts, either in United States dollars or in such foreign currencies as Bank may make available from time to time; (iii) to designate, in writing, other persons who are authorized to obtain such treasury management services or to enter into such transactions or to give instructions to the Bank with respect to such services or transactions; and (v) take any other actions authorized by the Master Resolutions. The Authorized Individuals will execute and provide such documentation as the Bank may require in furtherance of these activities.

3. **Signing Checks, Instruments and Withdrawal Orders, Performing Electronic Transactions and Delegating Authority.** Any Primary Authorized Individual is authorized to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances and other instruments or withdrawal orders or drawn on the Accounts of the Client with the Bank ("Items") and to delegate such authority to other persons. Any person authorized to sign, execute, deliver or negotiate Items by and through authority directly granted under the Collective Banking Resolutions, or by and through delegation of authority by a Primary Authorized Individual, (each being an "Authorized Signer"), must first provide a signature acceptable to the PNC Group which shall first be affixed to and appear on the account signature card for Accounts. As confirmation of the authority of such persons, the account signature card shall be executed by a Primary Authorized Individual, or such other individual as may be acceptable to the PNC Group.

Any Primary Authorized Individual is authorized to perform electronic transactions related to Accounts and to delegate such authority to other persons. Client acknowledges it is solely responsible for establishing, overseeing and administering all entitlements and authorizations to perform electronic transactions.

ANY SPECIAL OR COMPLEX SIGNER REQUIREMENTS ARE NOT ENFORCEABLE WITH REGARD TO AUTHORIZED SIGNERS SIGNING, EXECUTING OR DELIVERING ITEMS.

4. **Authorization for Use of Facsimile Signature.** Use of facsimile signatures, including but not limited to facsimile signature made by computer, machine or other mechanical device, or rubber stamp is authorized for any signatures provided on account signature cards. The Bank is hereby requested, authorized and directed to honor any and all items bearing a facsimile signature of any person listed on a signature card given by Client to the Bank. The Client assumes full responsibility for all payments made by the Bank in good faith reliance upon such facsimile signature(s) and the Bank shall be entitled to pay and charge to the account of the Client any and all such Items, regardless of by whom or by what means such facsimile signature(s) thereon may have been affixed thereto. The Bank is authorized to make payments from Accounts, upon and according to such Items and other written instructions, whether given by manual or facsimile signature, in each case regardless of whether payment is requested to be made to the order of or for the benefit of, or whether payment is to be deposited to the individual credit of or tendered in payment of the obligation to the Bank of, the person making the withdrawal or transfer or any Authorized Individual.

[remainder of this page left intentionally blank]

Note:

For **Partnerships**, all general partners must sign unless the partnership agreement outlines other signing authorities

For **Limited Liability Companies**, all members must sign unless the operating agreement identifies one or more managers, in which case the managers must sign.

For **Corporations, Unincorporated Associations and Other Organizations**: The Secretary, must sign as attesting officer.

If the Secretary, as the attesting officer, is also granted authorization to act in Part C, then one other authorized representative must sign below.

By checking this box, you are attesting that there is no Corporate Secretary.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the undersigned have hereunto set their hands and seals this _____ (Date).

(If field is left blank, the time stamp that is associated with the E-Signature will be the date the document was executed.)

ATTESTATION:

Client Name: Temple College

Signature

Signature

Printed Name

Printed Name

Title

Title

Signature

Signature

Printed Name

Printed Name

Title

Title

Is this for a NEW or EXISTING PINACLE ID?

Access Type:

Section A - Company Setup Information:

Enter your company name

Company Name Temple College
Existing PINACLE ID 10004212

Section B - Update PINACLE Data Security Contacts and Administrators (Required):

After PNC receives your company's signed PINACLE Data Security Form, we will update the PINACLE Primary and Backup Security Contact as designated below. Additionally, if requested, the admin1 and admin2 IDs can also be updated to the revised Primary and Backup Security Contact which will receive the updated initial passwords which are required to log in to PINACLE to access your company's services and accounts.

I. Updates to the PINACLE Data Security Contacts:

PINACLE Primary and Backup Security Contact Responsibilities: The individuals identified in this section are your company's PINACLE Primary and Backup (if any) Security Contacts. They are authorized to make updates to your PINACLE security features including, but not limited to, token passcode settings, and System Administrator information, passwords and security codes.

PINACLE Primary Security Contact (Required)

Contact Name * Mark Ballard			
Address Line 1 * 22600 South First Street			
Address Line 2			
Address Line 3			
Address Line 4			
City * Temple	State / Province * Texas	Zip Code / Postal Code * 76504	Country * United States

The below contact information may be used to verify your identity:

E-mail Address: * mark.ballard@templejc.edu		
Office Phone Country Code * United States of America +1	Office Phone * (Voice Message) (254) 298-8603	Extension
Mobile Phone Country Code * United States of America +1	Mobile Phone * (SMS/text message) (214) 609-0985	

*(Required)

PINACLE Backup Security Contact (Recommended)

Contact Name *			
Christy Ponce			
Address Line 1 * <input checked="" type="checkbox"/> Check here to copy address from the above			
22600 South First Street			
Address Line 2			
Address Line 3			
Address Line 4			
City *	State / Province *	Zip Code / Postal Code *	Country *
Temple	Texas	76504	United States

The below contact information may be used to verify your identity:

E-mail Address: *		
christy.ponce@templejc.edu		
Office Phone Country Code *	Office Phone * (Voice Message)	Extension
United States of America +1	(254) 298-8299	
MobilePhone Country Code *	Mobile Phone * (SMS/text message)	
United States of America +1	(512) 653-5985	

**(Required)*

- Should the admin1 Operator ID be changed to the revised Primary Security Contact and have the password updated? Yes No
- Should the admin2 Operator ID be changed to the revised Backup Security Contact and have the password updated? Yes No

By selecting yes, a new password will be generated for the admin1 / admin2 Operator ID and sent to the Primary / Backup Security Contact's email address indicated above.

II. Updates to the PINACLE System Administrators:

Admin1/admin2 Responsibilities:

The admin1/admin2 Operator IDs are automatically entitled with all subscribed PINACLE services and associated deposit accounts/borrowing relationships your company has requested (and will request); additionally, the holders of the admin1/admin2 Operator IDs will be responsible for (i) designating which individuals ("users") within your company can access your company's PINACLE services, functions and associated deposit accounts/borrowing relationships and (ii) entitling the specific PINACLE services, functions and associated deposit accounts/borrowing relationships to the user(s). PINACLE System Administrators are authorized to receive Communications and Notices (as defined in the relevant service agreement(s)).

At your company's choosing, the Primary/Backup Security Contacts may remain as the holders of the admin1/admin2 Operator IDs; alternatively, once logged into PINACLE they may reassign these credentials to those individuals within your company who will serve as your company's PINACLE System Administrators. The Primary/Backup Security Contacts are responsible for ensuring the identifying information about the customer's System Administrator(s) and users is accurate and up to date in PINACLE.

admin1

24

admin2

You confirm that the information you submit on the form above is complete and accurate. You understand that this form is part of your service agreement for treasury management services, which includes (but is not limited to) the service terms for the requested services, the relevant deposit account terms and conditions, and the PNC Funds Availability Policy, which have separately been provided to you and receipt of which is hereby acknowledged. You agree to be bound by all of the above-mentioned documents, as amended, when you use our services. The person signing warrants that he or she has authority to bind your company to these terms and conditions.

This form may, at PNC Bank's option, be signed or executed using electronic signatures. This form shall be governed by, and construed in accordance with, the laws and regulations of the United States of America and the governing law listed in the services agreement, without regard to principles of conflict of laws, including without limitation the Electronic Signatures in Global and National Commerce Act.

Authorized Signature:



Signing Date:

2/14/2025

Print or Type Name:

Christy Ponce (Christina Ponce)

Signer Title:

President

Once complete, return this document to your Treasury Management Officer, Solutions Coordinator or Treasury Management Fulfillment Services representative.

Racial Profiling Report | Exempt

Agency Name: TEMPLE COLLEGE D.P.S.
Reporting Date: 01/02/2025
TCOLE Agency Number: 027007

Chief Administrator: STELLA F. GREEN

Agency Contact Information:
Phone: (254) 298-8910
Email: stella.bergeron-green@templejc.edu

Mailing Address:
2600 SOUTH FIRST ST.
TEMPLE, TX 76504

FULL EXEMPTION RACIAL PROFILING REPORT

Article 2.132 CCP Law Enforcement Policy on Racial Profiling a.) In this article:

1.) "Law enforcement agency" means an agency of the state, or of a county, municipality , or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

I certify it is not the policy of this agency to make traffic stops in the routine performance of the officers' official duties.

Executed by: STELLA F GREEN
Interim Chief

Date: 01/02/2025

Submitted electronically to the



The Texas Commission on Law Enforcement



Item 4-H

2024

Annual Security Report and Annual Fire & Safety Report

| **Main Campus | EWCHEC – Hutto | EWCHEC – Taylor | Texas Bioscience Institute |**

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Temple College Police Department 2024 Annual Security Report and Annual Fire & Safety Report

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act.

Temple College is required to distribute the following information to all current and potential students and employees. Please take a moment to read the following information. The information is also available on the Temple College Police Department website: <http://www.templejc.edu/resources/campus-police/security-and-crime-statistics/index.php>



Temple College Police Department
2600 South 1st Street Temple, TX 76504
(254) 298-8911
(254) 298-8698 (Fax)
www.templejc.edu
carrie.ellis@templejc.edu

The Clery Act

“The *Jeanne Clery Act*, a consumer protection law passed in 1990, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around campus. This information is made publicly accessible through the college’s annual security report.

Under the Act, institutions must provide survivors of sexual assault, domestic violence, dating violence, and stalking with options such as changes to academic, transportation, or living or working situations and assistance in notifying local law enforcement if the student or employee chooses to do so. It also provides both parties in a campus disciplinary process certain rights.”

Source: <http://www.Clerycenter.org>

Compliance with the Clery Act

The Clery Act requires Temple College to provide timely warnings of crimes that represent a threat to the safety of students or employees and to make their campus security policies available to the public. The Act also requires Temple College to collect, report, and disseminate crime data to everyone on campus and to the Department of Education annually.

To be in full compliance with the law, Temple College must do the following:

Publish and distribute an Annual Security Report to current and prospective students and employees by October 1 of each year. The report must provide crime statistics for the past three years, detail campus and community policies about safety and security measures, describe campus crime prevention programs, and list procedures to be followed in the investigation and prosecution of alleged sex offenses.

Provide students and employees with timely warnings of crimes that represent a threat to their safety. The Temple College Police Department must also keep and make available to the public a detailed crime log of all crimes reported to them in the past 60 days. Crime logs must be kept for seven years, and logs older than 60 days must be made available within two business days upon request.

Keep the past three years of crime statistics detailing crimes that have occurred: on-campus, in public areas on or near campus, and in certain non-campus buildings, such as remote classrooms. Temple College must also report liquor and drug law violations and illegal weapons possession if they result in a disciplinary referral or arrest.

Submit the collected crime statistics to the Department of Education each fall.

Inform prospective students and employees about the availability of the Annual Security Report.

Source: The Handbook for Campus Safety and Security Reporting

This report is intended to provide valuable information regarding procedures Temple College has developed in partnership with members of the community to maintain a safe campus environment. To find out more about any information in this document or about Campus Police, please call the Director of Public Safety/Chief of Police or visit the Temple College’s Police Department website at <http://www.templejc.edu/resources/campus-police/index.php>.

Members of the campus community are encouraged to use this report as a guide for safe practices on- and off-campus. This report contains numerous links to websites with information that may be useful in reading this report. If any link does not function, please email webmaster@templejc.edu for assistance.

Campus Safety

In compliance with the requirements of the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (20 USC § 10292(f), 34 CFR § 668.46 and §668.41), and in order to promote the safety and security of the campus community, the following information is provided to the Temple College Campus.

The mission of Campus Police is to positively enhance and promote a safe and secure environment for the students, faculty, and staff. The Campus Police department is committed to being a sensitive, caring, and impartial policing organization. The department is dedicated to the highest level of professionalism and uncompromising integrity.

Preparing the Report

Data for the report is gathered from multiple areas. Information is collected from the Title IX Coordinator for Title IX violations that are also Clery crimes. Additional information is gathered from reports made by faculty, staff, or students by phone or by email. All information is carefully reviewed to determine if Clery crimes occurred on Clery geography and were reported to a Campus Security Authority. Incidents meeting the criteria are then documented in the Annual Security Report as Clery crime statistics.

The Annual Security Report is published every year by October 1st and contains three years of campus crime statistics as well as certain campus security policy statements in accordance with the Clery Act.

Notifications

Each year, an e-mail notification is sent to all current students, faculty, and staff, providing the website URL to access this report. The report may also be accessed by clicking on the link entitled *Title IX* at the bottom of every page of the Temple College website.

The report is linked through additional pages to provide notification to:

- Prospective employees via Temple College's Human Resources Employment Opportunities webpage at <https://templejc.peopleadmin.com/>
- Prospective students and parents of students via the Temple College Police webpage at <https://www.templejc.edu/resources/campus-police/>

Upon request, prospective students and employees may obtain a hard copy of the report from Campus Police at the Temple College Police Department, which is located on the east side of campus off of E. Marvin R. Felder Drive behind the University Courtyard Apartments, or by calling 254-298-8911.

Campus Police Department

The Temple College Police Department is a 6-member police force. The police officers are appointed by the Board of Trustees pursuant to section 51.212 of the Texas Education Code and are commissioned peace officers who are licensed and certified by the Texas Commission on Law Enforcement as meeting the minimum training requirements of the State of Texas for peace officers. They are Police Officers with the same authority as a municipal officer and county deputy under Article 2.12 of the Texas Code of Criminal Procedure, including the power to make arrests on view or warrants of violations of state statutes when such is required for the protection of Temple College properties and interests, its students and personnel, and when specifically requested by appropriate state or local law enforcement officials.

Temple College Police Department's jurisdiction encompasses the entire county in which property is owned, leased, rented, or otherwise under the control of the college, currently in Bell and Williamson counties. Campus Police will report all crimes occurring on campus to appropriate police agencies, pursue cooperative relationships with municipal, county, state, and federal law enforcement agencies, and, when requested, will aid in any investigations or apprehensions on the campus. Students and employees will be encouraged to report crime on campus to Campus Police and to appropriate police agencies.

Temple College Police has primary responsibility for law enforcement on the main campus and works closely with the Temple Police Department and other law enforcement agencies. Campus Police patrols on campus in vehicles, on foot, or by electric vehicle, providing protection. Campus Police investigate all reported criminal activities and emergencies occurring on campus.

Campus Police will be primarily responsible for carrying out the mandates of the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. Campus Police have developed rules and regulations to implement policies and to carry out its duties and responsibilities.

Maintenance of Campus Facilities

Temple College does not have traditional on-campus student housing; however, the College Foundation does operate a student apartment complex (University Courtyard Apartments). Campus Police enforce college rules and regulations on access and security of all campus facilities and regularly patrols the grounds and buildings on the main campus.

Temple College Facilities/Maintenance staff inspects the lighting, grounds, and buildings (doors, locks, etc.) to determine what improvements, if any, need to be made for security on the campus. Facilities personnel maintain college facilities with a concern for safety and security. Lighting surveys are conducted on a regular basis to spot any lighting concerns or areas in need of repair.

Campus Police provide services to the facilities, including locking all entrances and monitoring the campus security cameras on a regular schedule.

The Telecommunications and Security Systems department conducts security surveys as needed to continually assess facility security needs. Key control is established by college policy, and access to building master keys is restricted.

The College maintains a Safety and Security Committee that addresses concerns including lighting, risk assessment, etc.

Temple College Emergency Management Building Liaisons assist with emergency drills, maintain correspondence with the occupants in the building they serve, notify the building about emergencies in the vicinity, keep the Vice President of Administrative Services notified of issues or concerns from students or staff, participate in the fall and spring Emergency Preparedness Week drills, and serve as front-line communicators during an emergency.

During business hours, Temple College will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all campus facilities is by key/card access, if issued, or by admittance via Campus Police.

Emergencies may necessitate changes or alterations to any posted schedules.

Geography

Under the *Clery Act*, Temple College is required to provide statistics for all reported crimes based on the following criteria:

- crimes occurring within a location determined to be part of the *Clery* geography; crimes reported to a Campus Security Authority; and
- crimes included as part of *Clery* offenses.

As specified in the *Clery Act*, the following property descriptions are used to identify the location of crimes on and around Temple College's campus.

On-Campus Geography

"Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor)." 20 USC § 10292(f), 34 CFR 668.46(a)

Non-Campus Buildings or Property

"Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution." 20 USC § 10292(f), 34 CFR 668.46(a)

Temple College does not have any chartered student organizations utilizing off-campus facilities. All meetings are required to be "held on campus during the regular college day".

Public Buildings or Property

"All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus." 20 USC § 10292(f), 34 CFR 668.46(a)

Reporting Crimes

Members of the Campus Police are conservators of the peace. They work with local, state, and federal law enforcement agencies, and they seek to protect life and property, prevent anti-social conduct, and preserve a secure campus.

Faculty, staff, and students are provided with information regarding what to report, timely reporting, and how to make accurate reports during professional development training, risk management training as required under *H.B. 2639, 80th Texas Legislature*, and campus-wide emails. They are encouraged to report all crimes on campus. Reporting of crimes is not confidential; however, reports related to *Title IX* may be made confidentially and anonymously by any member of the campus community online at https://www.templejc.edu/resources/campus-police/title-ix-sexual-violence/#incident_form.

Upon receipt of a call or report, Campus Police will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Campus Police in vehicles, on foot, or in an electric vehicle are eager to be of assistance and may be contacted directly. For off-campus offenses, we encourage prompt reporting to the proper law enforcement agency.

Criminal Activity On-Campus

To report criminal activity, a criminal offense, suspected criminal activity, or an on-campus emergency, immediately contact the Temple College Police Department at extension 8911 from any campus phone, in person, or by calling 254- 298-8911 or 9-1-1. The Temple College Police Department is located on the east side of campus off of E. Marvin R. Felder Drive behind the University Courtyard Apartments. Police officers are on duty, seven days a week.

Also, students, faculty, staff, or visitors may use one of the emergency “blue light” telephones located strategically throughout the campus. Campus elevators are also equipped with emergency phones.

In response to a call, Campus Police will take the required action, dispatching an officer or asking the victim to report to the Campus Police Department to file an incident report. Crimes should be reported to Campus Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the campus community when appropriate.

Campus Police will investigate and confirm the occurrence of on-campus *Clery Act* crimes, which may include but are not limited to murder, sexual assault, aggravated assault, burglary, motor vehicle theft, robbery, liquor law violations, drug abuse violations, weapons violations, domestic violence, dating violence, stalking, hate crimes, and other emergencies occurring on the campus considered to be a threat to the safety of students and employees. Reports of these occurrences will be reviewed to determine if the information gathered can assist Temple College in its security program.

Reporting Criminal Activity Off-Campus

For non-emergencies from a campus phone, dial 8911, or to contact Campus Police from an off-campus phone or cell phone, please call 254-298-8911.

Campus Police and the Temple Police Department have a mutual aid and working agreement. Each department augments the other within its jurisdictions during mutual investigations, arrests, and prosecutions. Campus Police personnel attend meetings with local law enforcement agencies to exchange ideas and problems that may be of concern to the college community.

Temple College Police jurisdiction includes the main campus and all buildings associated with 2600 South 1st Street and 2315 South 1st Street (University Courtyard Apartments). Separate campus properties such as the Texas Bioscience Institute (TBI), the East Williamson County Higher Education Center – Taylor, and the East Williamson County Higher Education Center - Hutto are monitored and secured by contract security officers. Primary Temple College Police jurisdiction does not include off-campus properties that are not owned or controlled by Temple College, such as the Temple College Apartments (located at 265 East Marvin R. Felder Drive). However, regular contact between Campus Police and local law enforcement agencies is maintained to aid in the tracking of criminal activities. Campus Police obtain information from the agencies about criminal activity in the area of the campuses.

For offenses not occurring on campus, at a non-campus property owned or controlled by Temple College, we encourage prompt reporting to the proper law enforcement agency. Faculty, staff, and students may file a report with the Temple Police Department by phone at 254-298-5500 (for non-emergencies) or 911 (for emergencies). The Temple Police Department also participates in the Bell County Crime Stoppers program (<http://bellcountycrimestoppers.com/>). Tips may also be sent by phone at 526-TIPS (8477).

Campus Security Procedures and Practices

Campus Police will inform students and employees about campus security measures to encourage all persons to be concerned about a secure campus environment and to be aware of security concerns on the campus.

In order to help keep our campus community as healthy and safe as possible, the college maintains a mental health counseling webpage (<http://www.templejc.edu/resources/mental-health-counseling/>), which allows a member of the campus community a means for choosing from available counseling services, local support groups, and community resources for individuals they know are struggling in some way or need administrative attention.

Additionally, the Campus Police are responsible for annually publicizing emergency response and evacuation procedures to the campus community. This publicity occurs during the second week of the fall and spring semesters during *Emergency Preparedness Week*.

Leopard Alert

In accordance with state requirements, Temple College maintains an emergency alert system called Leopard Alert that provides timely notification to students, faculty, and staff of emergencies affecting the College or its students and employees. (Education Code 51.218(b)) Leopard Alert can be accessed from the Temple College home page.

Leopard Alert is powered by e2Campus—a national mass notification provider. Contact information provided to the Leopard Alert service is used only for delivering health and safety emergency information. E2Campus has strict “Zero Spam” and usage policies for the information used by and for the Leopard Alert service.

In addition to having alerts sent to a cell phone, pager, and e-mail, Leopard Alert notifications can also be received and published to a number of personalized home pages such as Google, AOL, Yahoo, or any RSS reader. Members of the campus community can enroll in Leopard Alert at <http://www.templejc.edu/resources/leopard-alert/>

Students and staff are encouraged to verify their contact information through Leopard Alert before classes begin for the semester.

Suicide Awareness

Students and employees are encouraged to learn more about risk factors and how to help someone who may be depressed or considering suicide. Ongoing advising, coaching, and mentoring are available to assist students with accessing the resources at Temple College needed for their success. The Temple, Taylor, and Hutto campuses have Licensed Professional Counselors available to students in need of counseling services. **All services provided are confidential.**

Emergency Training

Temple College’s Vice President of Administrative Services and the Safety and Security Committee frequently offer Emergency Management Building Liaison training to employees specifically chosen for these positions. The Emergency Management Building Liaisons assist with emergency drills, maintain correspondence with the occupants of the building they serve, notify the building about emergencies in the vicinity, keep the Vice President of Administrative Services and the Safety and Security Committee notified of issues or concerns from students and employees, participate in the Emergency Preparedness Week drills, and serve as front-line communicators during an emergency.

Temple College’s Campus Emergency Management Building Liaison Teams (<http://www.templejc.edu/about/emergency-management-safety/>) consist of faculty and staff members who volunteer their time to receive special training to assist Campus Police and Administration during an emergency.

Community Safety Tips

Temple College's Marketing & Media Relations department, in conjunction with the Campus Police, publishes educational brochures throughout the year in order to educate the campus community about emergency procedures at Temple College.

Emergency Management

Temple College's Safety and Security Committee offers emergency response guidelines and the Emergency Management plan (<http://www.templejc.edu/about/emergency-management-safety/>). Both resources communicate the college's plan in the event an emergency should occur.

The Environmental Health and Safety Manuals is also available online at <http://www.templejc.edu/about/emergency-management-safety/>. These manuals establish appropriate safety standards and guidelines for the operation and facilities of the institution.

Professional Development

Each semester, Temple College offers employees professional development sessions, which always include at least one emergency or safety topic. Topics offered in the past include AED & CPR training, active shooter training, fire extinguisher training, and student-in-crisis training.

Crime Prevention

A primary goal of Campus Police is the prevention of crime before it occurs. Since Temple College officers cannot be everywhere all the time, they need the help of all members of the college community to take an active role in their personal safety and property protection. Crime prevention is important to the campus community, and employees and students can help by reporting any crime or suspected crime immediately to Campus Police. By doing so, they may help prevent someone else from becoming a victim of a more serious crime.

Campus Police offers a variety of crime prevention and safety programs

To enhance personal safety, especially after an evening class, walk with friends or someone from class that you know well, or call Campus Police for an escort at 254-298-8911.

Monitoring & Recording Criminal Activities

When a Temple College student or employee is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Temple Police Department routinely works and communicates with Campus Police on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding the campus. Temple College Police Officers have communication with the city police department, fire department, and ambulance services to facilitate rapid response in an emergency situation.

Temple College uses closed-circuit security cameras (CCSC) in public areas in a manner consistent with the rights of privacy for the purposes of safety and security.

Monitoring CCSC

The Temple College Telecommunications and Security Systems Department is authorized to oversee and coordinate the use of CCSC monitoring for safety and security purposes at the College. The Temple College Telecommunications and Security Systems Department will monitor new developments in the relevant law and in security industry practices to ensure that CCSC monitoring at the College is consistent with the appropriate standards and legal protections.

Recorded Information

The Temple College Telecommunications and Security Systems will ensure security measures are in place to prevent tampering with or duplicating recorded information. The recorded video will be held for a period not to exceed 30 days and will then be erased unless retained as part of a criminal investigation or court proceedings (criminal or civil) or other bona fide use as approved by the Chief of Police.

Examples of Video Monitoring & Recording of Public Areas

- Protection of Buildings and Property: Building perimeter, entrances and exits, lobbies, and corridors, receiving docks, special storage areas, laboratories, cashier locations, etc.
- Monitoring of Access Control Systems: Restricted access at entrances to buildings and other areas.
- Verification of Security Alarm: Intrusion alarms, exit door controls, fire alarm locations, etc.
- Video Patrol of Public Areas: Bus stops, parking lots, streets, bookstore, vehicle intersections, etc.
- Criminal Investigation: Robbery, burglary, and theft surveillance.
- Protection of pedestrians: Monitoring of pedestrian and vehicle traffic activity.

False Alarms or Reports

Report Section 42.06 of the Texas Penal Code, False Alarm or Report:

A person commits an offense if he knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless and that would ordinarily:

- cause action by an official or volunteer agency organized to deal with emergencies;
- place a person in fear of imminent serious bodily injury or
- prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance

An offense under this section is a Class A misdemeanor unless the false report involves a public primary or secondary school, public communications, public transportation, public water, gas, power supply, or other public service, in which case, the offense is a state jail felony.

Campus Security Authorities (CSAs)

Faculty, staff, and students are encouraged to report any criminal offenses within the campus environment directly to Campus Police. However, as an option, you may also report criminal offenses to any Temple College Campus Security Authority.

“Campus Security Authority (CSA) is a *Clery*-specific term that encompasses four groups of individuals and organizations associated with an institution.”

Source: The Handbook for Campus Safety and Security Reporting

These include:

- campus police department;
- individuals who have responsibility for campus security but are not part of a police or security department;
- any individual or organization identified as someone students and employees should report *Clery* crimes; and
- officials with significant student or campus activity responsibilities.

Exemptions under the *Clery Act* include pastoral and professional counselors. “To be exempt from disclosing reported offenses, pastoral or professional counselors must be acting in the role of pastoral or professional counselors.”

Source: The Handbook for Campus Safety and Security Reporting

Individuals who are considered a Campus Security Authority and share a role as a pastoral or professional counselor are obligated to report *Clery Act* crimes.

CSAs have an important role in complying with the law. CSAs are provided ongoing training opportunities through the office of Professional Development.

CSA crime reports are used by the college to:

- fulfill its responsibility to annually disclose *Clery* crime statistics and
- to issue timely warnings for *Clery* crimes that pose a serious or continuing threat to the campus community.

If a reporting party needs assistance, a CSA will explain how to get help and let a victim know that help is available even if he or she does not want an investigation conducted. It is the decision of the victim to act on this option. In the midst of an emergency, such as physical assault, however, a CSA will contact campus police or call 911, as appropriate.

If someone tells a CSA about a crime or incident that may be a crime, the CSA must record the information on a *Clery* Incident Report Form available on the Temple College’s Title IX webpage at https://www.templejc.edu/resources/campus-police/title-ix-sexual-violence/#incident_form.

Reports must be submitted as soon as possible after initial incident notification.

Designated CSAs:

- Director of Public Safety / Chief of Police Carrie Ellis (254-298-8911)
- Title IX Coordinator, Dr. Eva Munguia (254-298-8591)
- Director of Student Life, Vacant
- Athletic Director, Craig McMurtry (254-298-8529)
- Professor Kim Sebek, (254-298-8527)

Timely Warnings

In the event that a situation arises, either on- or off-campus, that, in the judgment of the Chief of Police, constitutes an immediate threat to the health or safety of students or employees, a campus-wide “timely warning” will be issued upon confirmation and a notice will be published to inform students and employees of criminal occurrence on the campus.

Certain information may be temporarily withheld to protect a victim or maintain the integrity of an in-progress criminal investigation. Campus Police will be primarily responsible for carrying out the mandates of the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. However, warnings to members of the campus community regarding occurrences of *Clery Act* crimes will be issued by means of the college’s Marketing & Media Relations Department. Warnings are issued through one or more of the following mediums: Leopard Alert (opt-in SMS and e-mail system), college e-mail (opt-out system), website graphics, local TV and radio announcements, college voicemail messages, social media postings, press releases, and/or web calendar event postings.

Depending on the type of emergency, especially in all situations that could pose an immediate threat to the community and individuals, Campus Police may also post signs on campus or alert occupants in buildings on foot. In an emergency or dangerous situation, warnings include procedures for both response and evacuation. These are notifications that are sent to the campus community advising of the event(s) that have occurred on the campus property or advising of the event(s) occurring near the campus. Timely warnings are meant to provide information to make Temple College’s campus community aware of an ongoing threat or risk, aid in the prevention of similar crimes, and provide safety tips. These notifications usually occur as an all-campus email and should be issued as soon as the pertinent information is available.

Content of Notification

“Timely warnings will be issued for *Clery* crimes that pose a serious or continuing threat to the campus community. Any release of information to the public will comply with the open crime logs or timely warning provisions of the *Clery Act*; the names of victims or information that could easily lead to a victim’s identification will not be released.”

Source: The Handbook for Campus Safety and Security Reporting

Procedures for Notification

College administrators will, without delay and taking into account the safety of the community, determine the content of the notification and initiate a timely warning.

Upon determination by the Temple College Director of Public Safety/Chief of Police of a serious or continuing threat to campus safety, the Temple College Vice President of Administrative Services (or designee) will send a Leopard Alert and available social media. After this notification, the Temple College Vice President of Administrative Services (or designee) will send an email to all students and employees, notifying local media outlets and transmitting an audio message via telephone intercom system, as time permits.

Emergency Response and Evacuation Procedures

Content of Notification

Temple College does not segment the population for individualized notifications. The entire campus community will be notified when there is at least the potential that a very large segment of the community will be affected by a situation or when a situation threatens the operation of the campus as a whole. There will be a continuing assessment of the situation, and additional segments of the campus community may be notified if a situation warrants such action.

Procedures for Notification

Temple College has first responders, Emergency Management Building Liaisons, and an Emergency Operations Team. The Director of Public Safety/Chief of Police will determine whether notification should be given to any or all of the aforementioned personnel before the notification of the campus community. Fire alarms will sound in the case of a fire emergency to alert the campus community to evacuate. The Director of Public Safety/Chief of Police and the President (or designee) will determine what information to provide in notifications. The Vice President of Administrative Services (or designee) will send an alert via (1) Leopard alert, (2) all student and employee email, (3) an audio message via phone intercom messaging system, and (4) notification to local media outlets as time permits.

College administrators will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

- Should an emergency or serious situation occur, the person or witness should call 911. Communications will dispatch the necessary and appropriate resources.

Concept of Operations

The Temple College emergency notification system is composed of hazards or dangers and will notify the Director of Public Safety/Chief of Police as well as Bell County Communications Center if needed.

- The officer on scene will offer assistance or direct evacuation of the building(s) if needed.
- The Director of Public Safety/Chief of Police will notify and inform the President of the situation.
- As soon as the Director of Public Safety/Chief of Police or President has confirmed that a significant emergency or dangerous situation exists, the President (or designee), upon consultation with the Director of Public Safety/Chief of Police, will determine a course of action and authorize any messages or warnings that should be released and determine to whom these warnings should be distributed.
- The entire campus community will be notified if a large segment of the campus community may be affected by or have the potential to be affected by the threat.
- The President (or designee) will then notify the Director of Marketing and communications, Emergency Management Director, Vice Presidents, and Division Directors.
- The Director of Marketing and communications will initiate the process by sending warnings or notifications campus-wide or to select groups as appropriate to the situation. Information will be sent over Leopard Alert, audio messaging, by phone, and broadcast emails to students and employees. The message may also be posted on the Temple College homepage and Facebook, and media outlets will be notified if it is appropriate to the situation.

A warning may not be issued for a confirmed emergency or dangerous situation if doing so will compromise any effort to mitigate the emergency. The decision to withhold issuing a warning will be determined through consultation with the Director of Public Safety/Chief of Police and President (or designee).

There are several methods to inform the campus. The appropriate mode(s) of distribution will be determined by the incident timeline and populations affected, as outlined in this document:

- The Temple College homepage at www.templejc.edu serves as the official source of emergency notification information. It will be updated as necessary during an incident. Other notification modes may refer to the homepage for additional information.
- An email is sent to the campus community informing them of the hazard or danger.
- The phone intercom messaging system is used for blast messaging over all desk phones on Temple College's campus via VOIP.
- Leopard Alert is the college's notification system.
 - Notifications involve the use of text messages sent to all Temple College subscribers who have submitted their cellphone numbers and/or emails to the alert system or select groups as determined by the immediacy of the threat.
 - Campus Police and/or the Emergency Management Building Liaisons will strategically travel throughout the campus broadcasting the emergency warnings.
 - Depending on the incident, the notification can be distributed to local media for publication.

Emergency Preparedness

During this reporting period, Temple College has participated in and hosted several exercises and drills to improve the college's response to evacuation capabilities during various threats to the campus community. The campus is apprised of the drills (known as Emergency Preparedness week) through signage and email notification from the Vice President of Administrative Services on the first day of the fall and spring semesters. Emergency Preparedness Week occurs during the second week of the fall and spring semesters. Written summaries of each drill are presented by Campus Police to the Safety and Security Committee. These reports are analyzed to identify areas of improvement that may be needed to maintain a safe and secure environment for the students and employees of the College. A record of these activities is maintained by and accessed through the Vice President of Administrative Services.

*Source: Emergency Management Policy
(May 11, 2017)*

Testing Mass Notification

The Temple College Police Department is responsible for conducting tests of emergency response and evacuation procedures on at least a semi-annual basis through a variety of drills and exercises designed to assess and evaluate Temple College's emergency plans and capabilities. The Emergency notification systems are tested each semester. Exercises may include tabletop, functional, full-scale, or any combination thereof. Tests may be announced or unannounced in advance to the campus community.

Procedures for Testing Emergency Response and Evacuation Plan

The Chief of Police, in coordination with the Emergency Management Liaisons and Directors of Off-Campus Facilities, will be responsible for conducting the following drills:

- A minimum of one building and/or off-campus facility evacuation exercise during the Fall semester and at least once during the Spring semester;
- A severe weather shelter exercise at least once a year at the beginning of tornado season.

Campus Police will be responsible for conducting an exercise of the procedures for securing the campus against a major criminal incident at least once a year.

A functional exercise testing the operations of a Field Command Post (CP) and the College EOC will be conducted at least annually. At least every three years, the College will conduct a full-scale exercise of its emergency response capabilities. When possible, this exercise will be conducted in cooperation with local emergency response agencies.

When requested to do so, the College will make every effort to participate in exercises conducted by the Cities of Temple, Taylor, or Hutto; Bell or Williamson Counties; the State Disaster District Committee; or the Governor's Division of Emergency Management.

Source: Temple College Master Emergency Management Plan

Action to Take in Inclement Weather

When the National Weather Service transmits a signal to the weather alert radios (deployed in Local Warning Point) designating a severe weather condition, the Emergency Management Building Liaisons will receive the alert by phone tree message and take appropriate steps for the safety of the occupants in the building. In the event of a tornado watch, the Emergency Management Building Liaisons will monitor weather conditions. In the event of a tornado warning, the following plan will be implemented:

Daytime (Weekdays)

- The Emergency Operations Team will assemble in the Emergency Operations Center at the discretion of the President (or designee).
- The Vice President of Administrative Services will alert the Emergency Management Building Liaisons to notify other staff and students to proceed immediately to pre-identified secure locations in each building. Maps are located in the hallways of buildings to indicate safe locations. Safe areas are generally interior hallways on the lowest floor. Auditoriums, gymnasiums, large rooms, or window areas should be avoided. When a severe weather alert has been declared, the following activities should be interrupted, and the indicated safeguards should be initiated immediately.
 - Classes should cease immediately. Students and faculty should shut off lab equipment for which they are responsible and proceed to the closest safe area.
 - All college business and activities except for emergency services will terminate. Students, staff, and faculty should proceed to the designated area until the warning expires.
 - All groups should remain in place until the warning expires.
- After a determination is made that all danger has passed, the Vice President of Administrative Services will advise the Campus Police and the Emergency Management Building Liaisons to announce "all clear" and resume normal activities.

Evening

- Campus Police will alert staff and students of impending threatening weather conditions. Staff will assist the police in alerting campus visitors, staff, and students to proceed to safe areas.
- All other procedures will remain the same.

Weekend

- Campus Police will alert campus visitors, staff, and students to proceed to safe areas.
- All other procedures will remain the same.

Crime Statistics

Campus Crime Statistics

The Temple College Police Department prepared this report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The full text of this report can be located via the Temple College Security and Crime Statistics webpage (<https://www.templejc.edu/resources/campus-police/security-and-crime-statistics/>) or through Campus Police at the police department during normal business hours.

Campus Police will be responsible for gathering statistics concerning the occurrence of crime on campus that has been reported to Campus Police authorities or local police agencies.

Crime Logs

Campus Police maintain a daily crime log. The log lists the nature of the crime, date and time reported, time it occurred, general location, and disposition if this information is known at the time the log is created. Certain information may be temporarily withheld to protect a victim or maintain the integrity of an active criminal investigation. The crime logs are available for review by the public upon request at the Temple College Police Department.

Statistics from Local Law Enforcement Agencies

Temple College Police works with local, state, and federal law enforcement agencies to obtain crime statistics for all *Clery Act* crimes for locations defined as part of the campus *Clery* geography. This includes on-campus, public property, and non-campus properties. All efforts are made to obtain crime statistics for out-of-state and out-of-country non-campus properties. Information received is included as part of the crime statistics. Campus Police document all efforts and responses to those efforts.

Definitions of Criminal Offenses

Note: All definitions are from the Uniform Crime Reporting Program, Summary Reporting System (SRS) Manual, National Incident-Based Reporting System (NIBRS) Data, and Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Manual.

Criminal Homicide is offenses separated into two categories: Murder and Non-negligent Manslaughter, and Manslaughter by Negligence.

- **Murder and non-negligent manslaughter** is the willful (non-negligent) killing of one human being by another.
- **Manslaughter by Negligence** is the killing of another person through gross negligence.

Sexual Assault (Sex offenses) is defined as any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape** is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of

giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

- **Incest** is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape** is sexual intercourse with a person who is under the statutory age of consent.

Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary is the unlawful entry of a structure to commit a felony or a theft.

Motor vehicle theft is the theft or attempted theft of a motor vehicle.

Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate crimes are a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.

- **Race** is a preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, eyes, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.
- **Religion** is a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.
- **Sexual Orientation** is a preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual Orientation is the term for a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.
- **Gender** is a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.
- **Gender Identity** is a preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.
- **Ethnicity** is a preformed negative opinion or attitude toward a group of people whose members identify with each other through a common heritage, often consisting of a common language, common culture (often including a shared religion), and/or ideology that stresses common ancestry.
- **National Origin** is a preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.
- **Disability** is a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

Larceny- Theft is the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

- **Constructive possession** is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.

Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to an actual physical attack.

Destruction/Damage/Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- Dating violence includes but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

Domestic violence is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, and by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.

- **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.
- **Substantial emotional distress** means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

Weapons: Carrying, Possessing, Etc. is defined as the violation of laws or ordinances prohibiting the illegal manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Additional information is located in the table of contents of this document and online at <https://www.templejc.edu/resources/campus-police/campus-carry/index.php>

Drug abuse violations are defined as the violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor law violations are defined as the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

The Temple College Police Department provides these statistics in conjunction with the Temple Police Department, Taylor Police Department, Hutto Police Department, and information gathered from Campus Security Authorities. Statistics were also included from various local departments in off-site study trips and other locations defined by the *Clery Act* as non-campus geography. On-campus student housing includes the University Courtyard Apartments.

Temple College has identified additional campuses that must comply separately under the Clery Act: East Williamson County Higher Education Center (EWCHEC) – Taylor, East Williamson County Higher Education Center (EWCHEC) – Hutto, and the Texas Bioscience Institute. All additional campuses are governed by the same policies as the main campus unless otherwise noted. This report contains all required crime statistics information for each of the campuses listed above. Temple College reports the crimes required by the Clery Act that occurred on or within an institution’s Clery geography that were reported to a Campus Security Authority. All additional campuses are satellite campuses and do not have on-campus student housing. No Hate Crimes were reported for 2019, 2020, or 2021. *Clery* crimes reported during this three-year period did not show evidence that any victim was intentionally selected due to a bias against the victim by the perpetrator.

Table 1: Criminal Offenses Reporting Table – Main Campus

Main Campus					
2600 South 1 st Street, Temple					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
RAPE	2021	3	3	0	0
	2022	0	1	0	0
	2023	0	0	0	0
FONDLING	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
INCEST	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
STATUTORY RAPE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
ROBBERY	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
AGGRAVATED ASSAULT	2021	1	1	0	0
	2022	0	0	0	0
	2023	1	1	0	0
BURGLARY	2021	1	0	0	0
	2022	0	0	0	0
	2023	0	0	1	0
MOTOR VEHICLE THEFT	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	1
ARSON	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

Table 2: Criminal Offenses Reporting Table – Taylor Campus

EWCHEC - Taylor Campus 516 North Main Street, Taylor				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
RAPE	2021	0	0	0
	2022	0	1	0
	2023	0	0	0
FONDLING	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
INCEST	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
STATUTORY RAPE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ROBBERY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
AGGRAVATED ASSAULT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
BURGLARY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MOTOR VEHICLE THEFT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARSON	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 3: Criminal Offenses Reporting Table – Hutto Campus

EWCHEC - Hutto Campus 1600 Innovation Blvd., Hutto				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
RAPE	2021	0	0	0
	2022	0	1	0
	2023	0	0	0
FONDLING	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
INCEST	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
STATUTORY RAPE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ROBBERY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
AGGRAVATED ASSAULT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
BURGLARY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MOTOR VEHICLE THEFT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARSON	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 4: Criminal Offenses Reporting Table – Texas Bioscience Institute Campus

Texas Bioscience Institute Campus 5701 Airport Road, Temple				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
RAPE	2021	0	0	0
	2022	0	1	0
	2023	0	0	0
FONDLING	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
INCEST	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
STATUTORY RAPE	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ROBBERY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
AGGRAVATED ASSAULT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
BURGLARY	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
MOTOR VEHICLE THEFT	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARSON	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 5: VAWA Offenses Reporting Table – Main Campus

Main Campus 2600 South 1 st Street, Temple					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2021	0	0	0	0
	2022	0	1	0	0
	2023	0	0	0	1
DATING VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
STALKING	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

Table 6: VAWA Offenses Reporting Table – Taylor Campus

EWCHEC - Hutto Campus 1600 Innovation Blvd., Hutto					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
DATING VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
STALKING	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 7: VAWA Offenses Reporting Table – Hutto Campus

EWCHEC - Hutto Campus 1600 Innovation Blvd., Hutto					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
DATING VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
STALKING	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

Table 8: VAWA Offenses Reporting Table – Texas Bioscience Institute

Teas Bioscience Institute 5701 Airport Road, Temple					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
DATING VIOLENCE	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
STALKING	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 9: Arrests and Disciplinary Referrals Main Campus

Main Campus 2600 South 1 st Street, Temple					
OFFENSE	YEAR	ON-CAMPUS	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0	0
	2022	0	0	0	0
	2023	1	1	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2021	0	0	0	0
	2022	0	1	0	3
	2023	0	0	0	2
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	1
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2021	0	0	0	0
	2022	0	0	0	0
	2023	0	0	0	0

Table 10: Arrests and Disciplinary Referrals Taylor Campus

EWCHEC - Taylor Campus 516 North Main Street, Taylor				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	1
	2023	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

Note: No satellite campuses contain residential facilities

Table 11: Arrests and Disciplinary Referrals Taylor Campus

EWCHEC - Taylor Campus 516 North Main Street, Taylor				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	1
	2023	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

Note: No satellite campuses contain residential facilities

Table 12: Arrests and Disciplinary Referrals Texas Bioscience Institute

Texas Bioscience Institute Campus 5701 Airport Road, Temple				
OFFENSE	YEAR	ON-CAMPUS	NON-CAMPUS	PUBLIC PROPERTY
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

**Note: No satellite campuses contain residential facilities.*

Table 13: Hate Crimes

Hate Crimes			
Campus	2021	2022	2023
Main	0	0	0
EWCHEC - Hutto	0	0	0
Texas Bioscience Institute	0	0	0

Table 14: Unfounded Crimes

Unfounded Crimes			
Campus	2021	2022	2023
Main	0	0	0
EWCHEC - Hutto	0	0	0
Texas Bioscience Institute	0	0	0

Alcohol and Drugs

Drug-Free Schools and Communities Act

Temple College prohibits the illegal use of drugs and alcohol and fully supports the federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989 (DFSCA). Any location at which college activities are conducted is declared to be drug and alcohol-free. The Drug-Free Workplace Act of 1988 requires some Federal contractors and all Federal grantees to agree that they will provide drug-free workplaces as a precondition of receiving a contract or grant from a Federal agency. Title 34, CFR, § 86 of the Drug-Free Schools and Communities Act Amendments of 1989 added section 1213 to the Higher Education Act. These amendments require that, as a condition of receiving funds or any other form of financial assistance under any Federal program, Temple College must certify that it has adopted and implemented a drug prevention program.

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

To assist students with prevention, counseling, treatment, and rehabilitation for drug/alcohol-related problems, advisors refer students to outside agencies and/or the Office of Student Accommodations.

Any employee needing assistance related to drug/alcohol problems should contact the Human Resources Office, and any student needing assistance should be directed to the Advising Office. Employees should contact the Office of Human Resources to determine what medical benefits they may have available for substance abuse treatment. Human Resources may also direct employees to additional community resources for assessment and treatment.

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

Policy Distribution to Students

All students enrolled in at least one academic credit hour of Temple College courses will receive the DFSCA Annual Disclosure in writing annually.

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

Policy Distribution to Employees

All employees of Temple College will receive the DFSCA Annual Disclosure in writing annually.

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

Standards of Conduct

“The possession, use, manufacturing, distribution, dispensing, or sale of alcoholic beverages, illegal drugs, or controlled substances by Temple College employees and students in accordance with 21 USC § 812 - Schedules of Controlled Substances, except on bona fide prescription, on the campus/centers or at any college activity is prohibited.”

“Any employee or student violating this policy is subject to arrest. A conviction for violating the local, state, and/or federal laws governing alcohol and controlled substances can result in fines, imprisonment, seizure of property, or a combination of these penalties.”

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

Misconduct includes, but is not limited to:

1. Alcoholic Beverages

- a) Use, possession, sale, delivery, manufacture, or distribution of alcoholic beverages, except as expressly permitted by college policy and federal, state, and/or local law.
- b) Being under the influence of alcohol and/or intoxicated as defined by federal, state, and/or local law.
- c) Persons in violation of Temple College's alcohol policies will also face criminal sanctions provided by federal, state, and local law when applicable.

2. Narcotics or Drugs

- a) Use, possession, sale, delivery, manufacture, or distribution of any narcotic, drug, medicine chemical compound, or other controlled substance prescribed to someone else, except as expressly permitted by federal, state, and/or local law.
- b) Possession of drug-related paraphernalia, except as expressly permitted by federal, state, and/or local law.
- c) Being under the influence of narcotics, drugs, medicine, chemical compounds, or other controlled substances prescribed to someone else, except as expressly permitted by federal, state, and/or local law.
- d) Persons in violation of Temple College's narcotics and other drugs policy will also face criminal sanctions provided by federal, state, and local law when applicable.

The use of illegal drugs and the illegal use of alcoholic beverages is identified as conduct that adversely affects the community of Temple College. Being under the influence of alcohol or any other intoxicants at any campus facility is a violation of Temple College's *Drug and Alcohol Abuse Prevention Program* policy. Temple College students are also prohibited from the illegal use of drugs or alcohol, whether on- or off-campus. The legal age for the consumption of alcohol is 21 years of age.

Any underage student consuming alcohol is violating student conduct standards. Additionally, excessive alcohol use can lead to additional violations, such as driving while intoxicated or public intoxication.

Temple College's regulations prohibit any use, possession, sale, delivery, manufacture, or distribution of alcohol and other drugs by Temple College students, faculty, staff, or guests to the campus, on college-owned property, and at all college-sponsored activities unless specifically authorized by the President in accordance with Board of Trustees.

All drug and alcohol policies are enforced by the Temple College Police Department. Referral to the appropriate agency will be made for violation of state and federal drug and alcohol laws.

Disciplinary Sanctions for Students

"Any action by one or more individuals, whether students or non-students, that interferes with the orderly operation of the College or violates college rules/policies will be the cause of disciplinary action and/or possible arrest by authorized peace officers. A student convicted by civil authorities for any crime committed on campus shall be subject to automatic suspension from the College. All student rights and privileges are revoked at the point of suspension."

*Source: Academic Catalog, Student Handbook,
Disciplinary Proceedings*

Disciplinary Sanctions for Employees

“Any employee convicted of violating a criminal drug statute in this workplace must inform the College of such conviction (including pleas of guilty and nolo contendere) within five (5) days of the conviction. Failure to inform the College subjects the employee to disciplinary action, up to and including termination. By law, the College will notify any federal contracting officers within ten (10) days of receiving such notice from an employee or otherwise receiving notice of such a conviction.”

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

“The College reserves the right to permit employees convicted of violating a criminal drug statute at any location or site where College activities are conducted to participate in an approved rehabilitation or drug-abuse assistance program as an alternative to discipline. If such a program is permitted by the College and accepted by the employee, then the employee must satisfactorily participate in the program as a condition of continued employment and must provide evidence of completion either through a counselor or doctor’s written statement. This statement will be kept in the employee’s medical file in the Human Resources Office.”

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

“An employee may self-refer to a certified program. However, the employee must inform the Human Resources Office and provide evidence of completion of the program to the Human Resources Office.”

*Source: Drug and Alcohol-Free Campus policy
(May 29, 2013)*

Preventing and Responding to Domestic Violence, Dating Violence, Sexual Assault, and Stalking

Temple College's *Sexual Violence and Sexual Misconduct Policy* prohibits sexually violent acts, termed "Sexual Violence" and "Sexual Misconduct" by Temple College, which can be crimes as well. Sexual misconduct includes non-consensual sexual intercourse, non-consensual sexual contact, sexual exploitation, interpersonal relationship violence, sex/gender-based stalking, and sexual harassment. While Temple College utilizes different standards and definitions than the State of Texas Code, sexual misconduct often overlaps with crimes of rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence.

Temple College prohibits retaliation by its officers, employees, students, or agents against a person who exercises his or her rights or responsibilities under any provision of federal or state law, including *Title IX, the Violence Against Women Reauthorization Act (VAWA)*, *Campus SaVE Act* or this policy.

Prevention and Awareness

In an effort to reduce the risk of sexual misconduct as well as the crimes of rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence occurring among its community, the College utilizes a range of campaigns, strategies, and initiatives to provide awareness, education, risk reduction, and prevention programming.

It is the policy of the College to offer programming to prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults), and stalking each year.

Source: Sexual Violence and Sexual Misconduct Policy (March 10, 2016)

Educational programs and workshops are offered to raise awareness for all incoming students on the risk reduction of dating violence, domestic violence, stalking, and other forms of sexual assault/misconduct, as well as bystander intervention, consent, and drug and alcohol awareness training. Training for incoming students and new employees is conducted during new student and new employee orientation. These and other programs offered throughout the year include strong messages regarding not only awareness but also primary prevention and discussion of institutional policies on sexual misconduct, as well as the State of Texas' definitions of domestic violence, dating violence, sexual assault, stalking, and consent in reference to sexual activity.

Programs also offer information on risk reduction that strives to empower victims, how to recognize warning signals, and how to avoid potential attacks. Participants also learn approaches to prevent victim-blaming. Throughout the year, ongoing awareness and prevention campaigns are directed to current students and employees, including faculty, often taking the form of emails, guest speakers, and events.

Temple College's Human Resources Department informs all employees of the policy on sexual misconduct through online training courses, which covers policy information relating to sexual harassment, Title IX, and other EEO Training. The training must be completed within the first 15 working days of employment at Temple College. When an employee has completed the training, the completion certificate must be printed, signed, dated, and returned to the HR office for proper filing.

The office of Student Life is responsible for providing ongoing educational opportunities for students on Temple College's sexual misconduct policy. This includes precautions they can take to avoid becoming the victim of a crime, the influence of drugs and alcohol on such crimes, what to do if a crime occurs, how to preserve evidence and how to report the crime, the penalties for committing such a crime, and the disciplinary process involved in investigating such crimes. This education is provided through a combination of presentations in new student

orientation, workshops, campus activities, and other programs throughout the year.

Bystander Intervention

Bystander intervention is the act of feeling empowered and equipped with the knowledge and skills to effectively assist in the prevention of sexual violence.

Bystander intervention is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention, such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions. Bystanders are encouraged to take precautions to protect their own safety as much as possible when planning an intervention.

Bystander intervention plays a significant role in the prevention of sexual misconduct. Bystander intervention:

1. discourages victim blaming and makes the issue a community problem rather than an individual problem;
2. helps create allies in ending sexual misconduct;
3. plays a role in social and community norm changing.

Source: <http://www.health.ny.gov/publications/2040>

Below is a list of ways to be an active bystander. If you or someone else is in immediate danger, dial 911 or 254-298-8911 if calling from campus.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on- or off-campus resources listed in this document for support in health, counseling, or legal assistance.

Bystander intervention strategies adapted from Stanford University

Sexual Misconduct Policy

“Sex offenses including rape, acquaintance rape, sexual harassment, and other sex offenses (forcible or non-forcible) against any student or employee are prohibited and will not be tolerated. Individuals aware of incidents involving sexual misconduct are encouraged to report the offense immediately to an appropriate campus official and/or campus law enforcement officials.” *See Policy E-XXVIII-a, Sexual Misconduct Policy.*

Definitions

Sexual assault - Any sexual penetration by the use of force or threat of force, or where the reporting party was unable to understand the nature of the act or otherwise unable to give knowing consent.

Forcible sex offense – Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcible or against the person’s will where the reporting party is incapable of giving consent.

Forcible Rape – The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the reporting party is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Sodomy – Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the reporting party is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With an Object – The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the reporting party is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the reporting party is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Partner Violence:

Domestic Violence – violent misdemeanor and felony offenses committed by the victim’s current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Dating Violence – means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such a relationship will be gauged by its length, type, and frequency of interaction.

Non-Forcible Sex Offenses - Unlawful, non-forcible sexual intercourse.

Incest – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Sexual Harassment - unwelcome advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment or status in a course, program, or activity.
- Submission to or rejection of such conduct is used as a basis for an employment or educational decision affecting an individual.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or of creating an intimidating, hostile, or offensive environment for work or learning.

Stalking or continuous unwanted conduct directed at a specific person that would cause a reasonable person to feel fear.

Consent - “Consent” must be informed, voluntary, and mutual and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person. If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or

extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption that meets this standard or being asleep or unconscious.

Consent cannot be gained by ignoring or acting without regard to the objectives or intentions of another or by taking advantage of the incapacitation of another, where the individual knows or reasonably should have known of such incapacity. The use of alcohol or drugs may impair an individual's capacity to freely consent and may render an individual incapable of giving consent. Consent is absent when the activity in question exceeds the scope of previously given consent.

What to Do If You Are a Victim

If you are the victim of sexual misconduct, gender-based violence, or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, contact Campus Police at 254-298-8911 if you are off-campus or call 911 if you are on campus.
2. Consider securing immediate professional support (e.g., counseling, victim advocacy, medical services, etc.) to assist you even after the immediate crisis has passed.
 - If you are on campus during regular business hours, you may contact Counseling Services in the Administration Building, Room 944, for support and guidance.
 - Families in Crisis, Inc., Domestic Violence, and Sexual Assault Advocates
 - Temple 254-773-7765, Killeen 254-634-1184
 - National Domestic Violence Hotline: 1-888-799-7233
 - National Sexual Assault Telephone Hotline: 1-800-656-4673
3. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible is important in the case of rape or sexual assault. The hospital will arrange for a specific medical examination at no charge. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate, or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable.

Choosing to have an exam does not mean that you have to report the assault to law enforcement. The exam can only occur within the first 120 hours (five days) after a sexual assault with police involvement and 96 hours (four days) without police involvement. The non-report option preserves the evidence for two years, during which time a survivor can make the decision about whether or not to report the assault to law enforcement.

Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens, unlaundered clothing, and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in the transmission of items of evidence, such as to the hospital, secure them in a clean paper bag or a clean sheet to avoid contamination.

If you have physical injuries, photograph or have them photographed with a date stamp on the photo. Record the names of any witnesses and their contact information. This information may be helpful to the proof of a crime, to obtain an order of protection, or offer proof of a campus policy violation. Try to

memorize details (physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details if you have time and the ability to do so.

4. Contact Campus Police if you need assistance with College-related concerns, such as no-contact orders or other protective measures, or if you obtained external orders of protection (e.g., restraining orders, injunctions, protection from abuse).

This information is provided online on the Temple College website and in the Title IX brochure. Written Notification and Reporting

Students involved in an incident related to sexual misconduct are provided with written notification of their rights as a student and the resources available to them. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact:

Mrs. Eva Munguia, Title IX Coordinator Executive Director Student Success and HSI Grant Project
Director
Room 908, Marc Nigliazzo Administration Building 254-298-8591

**Mr. Craig McMurtry, Title IX Deputy
Coordinator-Athletics**
Athletic Director
Room 610, Health and Physical Education
Center 254-298-8529
craig.mcmurtry@templejc.edu

If a complaint is first made to any other employee of the College, that employee must refer the complaint to the Title IX Coordinator as soon as possible, but not to exceed one business day. The campus official receiving the report shall advise the reporting party of the importance of preserving evidence for possible future legal investigations.

The Title IX Coordinator (or designee) will meet with the reporting party (and other parties involved) at the earliest opportunity and notify him/her in writing and in person, of the right to:

1. Immediate access to free personal counseling through Temple College's Counseling Services or through an off-campus resource.
2. Be provided access to a pool of personal advocates who are trained Temple College officials and will serve as an advisor of choice. This person is familiar with campus conduct processes as well as additional campus resources.
3. Educational and situational accommodations that would allow them to better continue their education. These accommodations may include but are not limited to academic accommodations, changes in housing for the victim or the responding student, visa and immigration assistance, changes in working situations, and other assistance as may be appropriate and available on campus or in the community.
4. The choice is to notify law enforcement and, if so desired, have a Temple College official assist them in doing so.
5. The option of seeking a "no contact order" against the responding party.
6. A full understanding of campus conduct processes.
7. Be accompanied by an advisor (of choice) at any conduct proceeding (for advisory purposes only, not for representation).
8. A full understanding of sanctioning outcomes for responding parties found responsible for acts of

sexual misconduct, including disciplinary reprimand, disciplinary probation, time-limited suspension, and expulsion or termination, as appropriate.

Temple College Police will assist individuals who would like to notify off-campus law enforcement. Individuals may choose to decline their right to notify on or off-campus police. Any requests to seek a “no contact order” are reviewed by the Title IX Coordinator and may be issued on a case-by-case basis.

Confidentiality

Temple College will protect their confidentiality, as well as the confidentiality of the responding party, to the fullest extent permissible by the law in accordance with the *Family Educational Rights and Privacy Act (FERPA)*. Individuals wishing to file an anonymous sexual misconduct report may do so at Counseling Services (254-298-8318).

Personnel accepting anonymous reports from Temple College Counseling Services are under no obligation to report personal details of alleged sexual misconduct. In addition, individuals accepting anonymous reports will advise the reporting party about preserving evidence and will offer to assist them in making a formal allegation.

Counselors and Confidential Crime Reporting

Temple College offers free counseling for all students on campus, including those taking classes from partner schools at Temple College.

Counselors work with Temple College students and students enrolled in partner universities who present with a wide variety of issues, ranging from adjustment disorders, substance abuse, difficulties in managing stress and affective concerns, relationship and developmental problems to issues of self-esteem and self-worth, and challenges in transitioning to college life and career planning. Services begin with individual crises and expand to include career, group, and substance abuse.

As a result of the negotiated rulemaking process, which was followed by the passage of the law, the 1998 amendments to *20 Section 1092 (f)* clarified the identity of those considered to be campus security authorities. Campus “Professional Counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion in the annual disclosure of crime statistics. See exemptions outlined in *Campus Security Authorities*. As a matter of common practice, counselors are encouraged, if they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual crime statistics.

A Professional Counselor is “a person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution but are under contract to provide counseling at the institution.”

Source: The Handbook for Campus Safety and Security Reporting.

Confidentiality reporting procedures for licensed professional counselors (LPC) are under the jurisdiction of Temple College. All involved sign a form binding them to the Temple College counseling program guidelines of confidentiality required by the State of Texas. All state and federal laws of confidentiality are upheld, and clients sign a consent for treatment informing them of their rights when they enter into counseling. Temple College is the custodian of all counseling records. Records are secured behind double locks within the Counseling Center, and the electronic medical records system is password-protected with different levels of security depending on the level of

supervision required.

To make an appointment to meet with a counselor on the Main Campus, Hutto campus, or Taylor campus and discuss your concerns, call 254-298-8318 or email christine.simon@templejc.edu. Counseling Services on the main campus is located in the Marc Nigliazzo Administration Building, room 944, and can be accessed online by clicking on the link entitled *Mental Health* at the bottom of every page of the Temple College website.

For more assistance, contact:

Main Campus

- Families in Crisis, Inc., Domestic Violence and Sexual Assault Advocates
 - Temple 254-773-7765
 - Killeen 254-634-1184;
- Central Counties MHMR Crisis Hotline:
 - 1-800-888-4036,
 - non-crisis: 1-844- 815-6221;
- the Mental Health Crisis Line (866-752-3451);
- the National Suicide Prevention (800-273-8255);
- Veterans Crisis Line: 1-800-273-8255

Hutto Taylor Campuses

- Hope Alliance Domestic Violence Services
 - 512-255-1212 www.hopealliancetxt.org
- STARRY Counseling (children and families) Office
 - 512-388-8290
- Williamson County and Cities Health District
 - Taylor Clinic (Free Clinic) 512-238-2121
 - Georgetown Clinic Ph.: 512-943-3640
- Bluebonnet Trails Community Services (Formerly MHMR)
 - Crisis Hotline: 24/7, 1-800-841-1255
 - 512-244-8212 www.bbtrails.org
- the Mental Health Crisis Line (866-752-3451);
- the National Suicide Prevention (800-273-8255);
- Veterans Crisis Line: 1-800-273-8255
- Mobile Outreach Team (MOT)
 - 512-943-3545
- Bluebonnet Trails Community Services Behavioral Health and Family Health Care
 - Hutto Office 512-759-3980
- Bluebonnet Trails Community Services Behavioral Health
 - Taylor Office 512-365-1600
- Austin State Hospital (Austin)
 - Ph.: 512-452-0381 After hours: 512-419-2810

Protecting Both Parties

To the extent possible, an investigation into a formal complaint and any other proceedings arising out of a formal complaint will be conducted in a way calculated to protect the confidentiality interests of both parties, the reporting party and the responding party. After an investigation of a formal complaint, the parties will be informed of the facts developed in the course of the investigation. The parties will be informed promptly about the outcome of any proceedings arising out of a formal complaint. The college reserves the right to investigate any/all complaints, written or unwritten, with or without the consent of the reporting party.

Disciplinary Procedures and Formal Resolution

1. The process used directly correlates with the responding party's classification. If the responding party is a:
 - Student: *Sexual Violence and Sexual Misconduct Policy, Student Sanctions Section*
 - Faculty or Staff: *Discipline, Suspension, and Discharge Policy*

The following procedures will be added to the disciplinary process in cases of alleged sexual misconduct:

2. Throughout the conduct process, the Title IX Coordinator shall be kept informed of all decisions and developments. Prior to rendering a decision, the appropriate personnel must present notification, in writing, to the Title IX Coordinator (or designee) for approval and/or revision.
3. Both the reporting party and the respondent shall each have an information meeting with the appropriate Vice President (or designee), where the rights and protections afforded to them by Title IX, the SAVE Act, and Temple College are shared in person and in writing. In addition, individuals may ask questions and share concerns.
4. Both the reporting party and the responding party must be simultaneously informed, in writing, of the outcome of any institutional disciplinary proceedings, procedures for an appeal, any change to the results, and when such results are final.
5. Both parties have the right to appeal the outcome of the conduct process according to the appeal procedures outlined in the responding party's disciplinary process.
6. Additionally, where possible and for the welfare of the victim, The Vice President of Educational Services is available to assist the victim(s) of sexual violence or misconduct by making reasonable changes in academic situations. The College will also take steps to prevent reoccurrence of any harassment.
7. If the alleged perpetrator is a student-athlete or otherwise involved in a campus-wide extracurricular activity, the College reserves the right to suspend the student from such activity. This action will be recommended by the Vice President, Educational Services, with the input of the Head Coach and Athletic Director.

Community Services

Community resources available to the reporting party of sexual assault include:

Main Campus

- Baylor Scott & White Medical Center, 2401 S. 31st Street, Temple, 254-724-2111; <https://www.bswhealth.com/locations/temple/>;
- Seton Medical Center – Harker Heights, 850 W Central Texas Expy, Harker Heights, 254-690-9000; <https://setonharkerheights.net/>
- Metroplex Adventist Hospital, 2201 S Clear Creek Rd, Killeen, 254-526-7523; <http://www.mplex.org/>
- Central Texas Veterans Health Care System, 1901 S. 1st Street, Temple, 254-778-4811, <https://www.centraltexas.va.gov/>. (restricted to veterans)
- Families in Crisis, Inc., Domestic Violence, and Sexual Assault Advocates
 - Temple 254-773-7765, Killeen 254-634-1184
- Department of Family and Protective Services (DFPS), Gateway Mall 4501 S. General Bruce Dr., Ste. 20, Temple, 254-770-2660 <http://www.dfps.state.tx.us/>.

Hutto/Taylor Campuses

- Baylor Scott & White Medical Center – Taylor, 305 Mallard Ln, Taylor (512) 352-7611; <https://www.bswhealth.com/locations/taylor/>

- Seton Medical Center Williamson, 201 Seton Pkwy, Round Rock, (512) 324-4000; <https://www.seton.net/locations/seton-medical-center-williamson/>
- Baylor Scott & White Medical Center - Round Rock, 300 University Blvd, Round Rock, (512) 509-0100; <https://www.bswhealth.com/locations/round-rock/>
- St. David's Round Rock Medical Center, 2400 Round Rock Ave, Round Rock, (512) 341-1000; <https://stdavids.com/locations/st-davids-round-rock-medical-center/>
- St. David's Georgetown Hospital, 2000 Scenic Dr, Georgetown, (512) 943-3000; <https://stdavids.com/locations/st-davids-georgetown-hospital/>
- Department of Family and Protective Services (DFPS),
 - 1101 E. Old Settlers Blvd., Ste. 300, Round Rock, (512) 244-6651; <http://www.dfps.state.tx.us/>.
 - 301 Highland, Taylor, (512) 352-7661; <http://www.dfps.state.tx.us/>.
 - Abuse/Neglect Hotline: 800-252-5400
 -

Temple College Advising Specialists, Success Coaches, and Counseling Services maintain a list of community resources and mental health professionals. Other resources include social and legal aid services. Individuals have the option to select the agency with which they will work.

A comprehensive list of on and off-campus resources is available at the Office of Student Life and Temple College Police Department and in the *Quick Reference Resources* section of this report.

Education

- The Associate Vice President, Resource Management (or designee) shall inform all employees of the policy on sexual misconduct.
- The Title IX Coordinator (or designee) shall inform all students of the policy on sexual misconduct.
- Programs to promote awareness and safe practices related to rape, acquaintance rape, and other sex offenses shall be conducted by Campus Police.

Family Violence

The Texas Family Code defines Family Violence as an act by a member of a family or household against another member that is intended to result in physical harm, bodily injury, assault, or a threat that reasonably places the member in fear of imminent physical harm. Senate Bill 68 of the 77th Legislature amended the Family Code to include “Dating Violence.” The “Dating Relationship” means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature.

Registered Sex Offender Information

Source: Texas Department of Public Safety, 2012 Crime in Texas, <http://www.txdps.state.tx.us/crimereports/12/citCh5.pdf> the “*Campus Sex Crimes Prevention Act*” is a federal law enacted on October 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, employed, or volunteering on campus.

This Act amends the *Family Educational Rights and Privacy Act of 1974* to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

The Texas Department of Public Safety (DPS) is the official Texas internet source for Sex Offender Registration information. The Sex Offender Registration open record information is extracted from the DPS Sex Offender Registration Database. The DPS maintains files based on registration information submitted by criminal justice agencies and represents a statewide source of information on sex offenders required by law to register. Information regarding registered sex offenders (TXDPS Sex Offender Registry) is available by accessing the Texas Department of Public Safety Sex Offender website at:

<https://records.txdps.state.tx.us/DpsWebsite/>

In addition to the above notice to the State of Texas, all sex offenders are required to deliver written notice of their status as a sex offender to the Temple College's Police Department no later than the seventh (7) day after the date on which the person begins to work or attend school (Texas CCP Art. 62.153). Such notification may be disseminated by the College to, and for the safety and well-being of, the College community and may be considered by the College for enrollment and discipline purposes.

Protecting Minors on Campus

Texas state law requires anyone who suspects child abuse or neglect to report those suspicions to the Texas Department of Family and Protective Services (DFPS) or to a local law enforcement agency, including the Temple College Police Department. Any person who has reason to believe that a child's physical or mental health and welfare has been adversely affected by abuse or neglect by another person must immediately report the suspected abuse or neglect. This obligation applies to all members of the College community, including faculty, administrators, staff, and students.

In addition, there are special reporting obligations for certain employees defined as "professionals." Professionals, including "teachers, nurses, doctors, daycare employees, and employees of a clinic or health care facility that provides reproductive services," have a specific duty to make a report no later than 48 hours after suspecting that a child has been or may be abused or neglected or a victim of indecency with a child. A "child" is a person under 18 years of age.

Neither Texas law nor any college policy allows individuals to delegate the duty to report child abuse or neglect. While employees are encouraged to report incidents of abuse or suspected abuse to a supervisor or responsible college official, their first obligation is to protect the child by reporting to law enforcement or DFPS. Any person who knowingly fails to report suspected child abuse or neglect commits a Class A misdemeanor, which is punishable by up to 1 year in jail and/or a fine of up to \$ 4,000. For more information or to make a report of suspected child abuse or neglect, contact:

- Campus Police at 8911 on-campus or 254-298-8911 off-campus,
- a local law enforcement agency and/or
- Texas Dept. of Family & Protective Services, 24-hour Abuse/Neglect hotline at 800-252-5400.

Weapons: Campus Carry Policy

Campus Concealed Carry

Temple College adheres to all state and federal laws and is committed to providing a safe and secure environment for the students, faculty members, employees, and visitors of Temple College. Senate Bill 11 of the 84th Legislative Session and Government Code 411.2031 generally authorizes a handgun license holder to carry a concealed handgun on the campus of a community college, effective August 1, 2017, subject to rules adopted in accordance with the legislation. As outlined in the legislation, an institution may create a rule that prohibits concealed carry from specific campus areas or activities as long as the rule does not generally prohibit or have the effect of generally prohibiting concealed carry of handguns by license holders.

Open carry of handguns is not authorized as outlined in HB 910, Government Code Sec. 411.2031, and Penal Code 46.035.

The open carry law, effective January 1, 2016, provides that a handgun license holder cannot carry a partially or wholly visible handgun, regardless of whether it is holstered, and intentionally or knowingly display the handgun in plain view of another person on the premises of an institution of higher education, or any public or private driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area of an institution of higher education. As provided by law, handgun license holders may carry concealed weapons on Temple College campuses/centers, except for the excluded areas indicated below.

Permanent Exclusion Zones:

Main Campus (2600 South First Street, Temple, Texas 76504)

- Student Success Center, Testing Center, room 3617 - Language in the contracts with the College Board, Prometric Test Center, and Pearson Education prohibits the carrying of weapons in the area of the testing center where testing is being conducted.

The University Courtyard Apartments and Temple College Apartments are not owned or leased by Temple College.

- Temple College will follow the policies established by these entities related to the carry and storage of concealed handguns at these locations.

Texas Bioscience Institute (TBI) (5701 Airport Road, Temple, Texas 76504)

- TBI is not owned or leased by Temple College. Temple College will follow the policies established by Baylor Scott & White Healthcare System related to the carrying of concealed handguns at this location.

East Williamson County Higher Education Center – Taylor (EWCHEC-Taylor) (516 North Main Street, Taylor, Texas 76574)

- The Taylor Independent School District (ISD) owns the EWCHEC-Taylor location. Temple College will follow the policies established by Taylor ISD related to the carrying of concealed handguns at this location.

East Williamson County Higher Education Center – Hutto (EWCHEC-Hutto) (1600 Innovation Boulevard, Hutto, Texas 78634)

- Texas State Technical College (TSTC) owns the EWCHEC-Hutto location. Temple College will follow the policies established by TSTC related to the carrying of concealed handguns at this location.

Temporary Exclusion Zones:

Concealed handgun carry is not permitted on the premises where a high school, collegiate, or professional sporting event or interscholastic event (e.g., University Interscholastic League event) is taking place as outlined in Texas Penal Code Sec. 46.035(b)(2). Temporary Texas Penal Code 30.06 signage must be displayed in a conspicuous manner clearly visible to the public at the beginning of such events, during the events, and must be removed at the conclusion of such events.

Any room used as a formal hearing location that operates similarly to a court, i.e., where an individual or panel is designated under the institutional policy to adjudicate the rights or privileges of a student or an employee of the institution may be excluded as outlined in Texas Penal Code Section 46.03(a)(3)

Texas Penal Code Sec. 46.035(c)

A license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held (e.g., Temple College Board of Trustee meetings) and if the meeting is an open meeting subject to Chapter 551, Government Code and the entity provided notice as required by that chapter.

Safety training will be provided by the College for faculty members, staff, and students interested in more in-depth information about campus carry and related issues. Responsibility for safety training rests with the Campus Police and the Emergency Management Director.

Licensed handgun holders always bear the responsibility for safeguarding their handguns and must take all necessary precautions to ensure their handguns are secured as outlined in Penal Code sections 46.02, 46.03, and 46.035. License holders who fail to use reasonable care in securing their handguns or act negligently are subject to disciplinary action, up to and including suspension, termination, or dismissal.

If a person is believed to have improperly displayed a handgun or carried a handgun into a location where concealed carry is not permitted, campus police should be immediately contacted.

Additional information and Frequently Asked Questions (FAQs) can be found online at <https://www.templejc.edu/resources/campus-police/campus-carry/index.php>.

Missing Student Notification Procedures

Campus Policy on Reporting Missing Residential Students

The establishment of procedures for the college's response to missing residential students, as required by the Higher Education Opportunity Act (HEOA) of 2008, applies to all students who reside in any on-campus housing.

For purposes of this policy, a student may be considered to be a "missing person" if:

- The person's absence is contrary to his/her usual pattern of behavior or
- Some unusual or unexplained circumstances may have caused the absence. Such circumstance could include, but is not limited to:
 - The suspicion that the missing person may be the victim of foul play;
 - Past expression of suicidal thoughts;
 - Is or may be drug dependent;
 - Has been with or is acquainted with persons who may endanger the student's welfare.

Procedures for Designation of Emergency Contact Information

Students aged 18 and above and emancipated minors

Residential students will be given the opportunity, after registering for classes and upon moving into on-campus housing, to designate individual/individuals to immediately be contacted by the college, but not more than 24 hours after the time the student is determined to be missing, in accordance with the procedures set forth below. Designations will remain in effect until changed or rescinded by the student.

Students under the age of 18

In the event a residential student who is not emancipated is determined to be missing, the college is required to notify a custodial parent or guardian immediately, but not more than 2 hours after the student is determined to be missing in accordance with the procedures set forth below.

The Manager of University Courtyard Apartments shall maintain up-to-date emergency contact information for all on-campus residential students. And shall be aware of and comply with the requirements of the procedures for reporting missing residential students as required in HEOA.

Official Notification Procedures for Missing Residential Students

- a. Any individual on campus who has information that a residential student may be missing should notify the Campus Police immediately.
- b. The Campus Police will gather all essential information about the residential student from the reporting person and from the student's acquaintances (physical description, clothes last worn, where a student might be, who the student might be with, vehicle description, information about the physical and mental well-being of the student, an up-to-date photograph, class schedule, etc.). Appropriate campus staff will be notified to aid in the search for the student. The Temple College Administration shall be notified immediately after the report is received.
- c. If the above actions are unsuccessful in locating the residential student or it is immediately apparent that the student is actually missing (e.g., witnessed abduction, signs of foul play), the Campus Police will initiate a missing person report and take charge of the investigation.
- d. The Campus Police will notify the emergency contact person (for students 18 and over) or the custodial parent/guardian (for students under the age of 18) that the student is believed to be missing in accordance with the guidelines specified in paragraph "a" above.

Campus Communications about Missing Residential Students

In cases involving missing residential students, campus law enforcement personnel shall coordinate with the Temple College Marketing and Media Relations Division, who is best situated to provide information to the media to elicit public assistance and information in the search for a missing residential student. Information regarding missing residential students will be initiated and verified by campus law enforcement, and pertinent information will be disseminated through the college's Marketing and Media Relations Division unless other arrangements are warranted. All inquiries to the college regarding missing students or information provided to any individual at the college about a missing student shall be referred to the Marketing and Media Relations Division, which may refer such inquiries and information back to campus law enforcement personnel.

Contact shall also be made with the Temple College Marketing and Media Relations Division to initiate a campus-wide emergency broadcast alert message.

Issuing a Timely Warning

Once a report of a missing person is received, should the circumstances surrounding the missing person indicate the need to consider the person "missing critical," the Chief of Police may disseminate a campus-wide "timely warning" should the circumstances place other members of the campus community in danger.

Annual Fire Safety Report

Annual Fire Safety Report Overview

The Higher Education Opportunity Act of 2008 (HEOA) was signed into law in August 2008 and requires that all academic institutions provide an annual fire safety report outlining fire safety practices, standards, and fire incident statistics. By October 1 of each year, the Annual Security and Fire Safety Report must be distributed to all enrolled students and current employees. Distribution may be by direct mailing, campus mail, and/or electronic mail. The Annual Security and Fire Safety Report is posted on the Temple College website at www.templejc.edu. The following information relates to all on-campus residences of the Temple College, Main Campus.

General Information on Fire Safety

Temple College's central campus has one on-campus student housing complex (University Courtyard Apartments), which consists of four co-ed 3-story apartment buildings. Note: No satellite campuses contain residential facilities.

The University Courtyard Apartments is equipped with full fire sprinkler systems (sprinklers in each bedroom, kitchen, and common areas in every apartment), portable fire extinguishers in each apartment and also breezeways, heat/smoke detectors, and visual/audible fire alarm systems. Each building also has an exterior Fire Department Connection valve and a sprinkler control room.

Table 15: Fire Safety Systems in Residential Facilities

University Courtyard Apartments							
Building	Fire Alarm Monitoring Done On-Site	Audible / Visual Fire Alarm	Full Sprinkler System	Smoke / Heat Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of Evacuation (Fire) Drills Each Calendar Year
One	X	X	X	X	X	X	
Two	X	X	X	X	X	X	
Three	X	X	X	X	X	X	
Four	X	X	X	X	X	X	
Office/Clubhouse	X	X		X	X	X	1

**Note: No satellite campuses contain residential facilities.*

All residents are requested to notify the apartment complex management if there are problems with heat/smoke detectors or if a fire extinguisher has been discharged. All residents and management employees receive fire safety training at the beginning of each academic year, with training reviewed regularly with residents and staff. Fire drills are conducted at least once each long semester.

Basic fire safety information is offered to all new and continuing employees. All academic/administrative buildings are equipped with portable fire extinguishers, smoke detection, and visual/audible fire alarm systems. Fire drills are conducted at least once a year.

All of the respective information contained in
4 the Temple College Fire Safety Report is available by Visiting or
contacting the Campus Police Department at 254-298-8911

On-Campus Residence Fire-Related Policies and Procedures

Fires and Fire Alarms - Actual or False – Safety Policy

Once a building fire alarm has been activated or a fire has been discovered, notify the Campus Police and call 9-1-1. The Apartment Management Team, with the assistance of staff members, shall initiate evacuation of all affected offices, common areas, restrooms, breezeways, and apartments. Evacuation should be effected regardless of whether or not a fire actually exists. Personal safety will take precedence over checking each room.

In accordance with the Jeanne Clery Act of 1991 and HEO requirements of 2008, the Temple College Police Department maintains a daily crime activity log and a fire log. For more information on these logs or any other crime or safety information, please contact the campus police at 254-298-8911.

NEVER USE A WATER FIRE EXTINGUISHER ON AN ELECTRICAL FIRE.

NEVER USE ANY EXTINGUISHER ON A GREASE FIRE, ONLY THOSE SPECIFIED FOR GREASE FIRES.

1. Know the location of fire extinguishers, fire exits, and alarm systems in your area and know how to use them.
2. If a minor fire appears controllable, immediately activate the building fire alarm and call Campus Police, promptly direct the charge of the fire extinguisher toward the base of the fire while keeping your back to a usable exit route.
3. If an emergency exists, activate the building fire alarm and evacuate the building.
4. On fires that do not appear controllable, immediately activate the fire alarm.
5. Evacuate all rooms, and if possible, close all doors and windows to confine the fire and reduce oxygen—**DO NOT LOCK DOORS**. Call Campus Police and 911.
6. When the building fire alarm is sounded, an emergency exists. Walk quickly to the nearest marked exit and alert others to do the same.
7. Assist disabled persons in exiting the building. **DO NOT USE THE ELEVATORS DURING A FIRE**. Smoke is the greatest danger in a fire, so stay near the floor where the air will be less toxic.
8. Once outside, move to the designated gathering area and stay at least 300 feet away from the affected building. Keep streets, fire hydrants, and walkways clear for emergency vehicles and crews.
9. Assist emergency crews if requested.
10. Keep clear of any emergency Command Post unless you have official business.

DO NOT RETURN TO AN EVACUATED BUILDING UNTIL THE ALL-CLEAR SIGNAL IS GIVEN BY THE CAMPUS POLICE OR THEIR DESIGNEE.

NOTE: If you become trapped on the second floor of a building during a fire and a window is available, place an article of clothing on the window as a marker for rescue crews. If there are no windows, stay near the floor where the air will be less toxic. Shout or make a loud noise at regular intervals to alert emergency crews of your location.

Compliance with the Texas Fire Escape Law, Penal Code, Chapter Five - Fire Escapes - Violation of Fire Escape Law

The owner (occupants) of any building required by law to be equipped with adequate fire escapes who shall fail or refuse to comply with any provision of the statutes regulating fire escape or any person who shall obstruct any fire escape or hallway or entrance leading thereof, so as to prevent free access to or use of either, shall be fined no less than twenty dollars nor more than fifty dollars. Each day, failure or refusal to comply with any provision of said law is a separate offense.

Table 16 Fire Statistics Reporting Table for the Annual Fire Safety Report

University Courtyard Apartments					
Year	Total Fires Per Year	Fire Report Number	Date	Time	Cause of Fire
2021	0	0	0	0	N/A
2022	0	0	0	0	N/A
2023	0	0	0	0	N/A
Year	Number of Injuries That Required Treatment at Medical Facility		Number of Deaths Related to Fire		Value of Property Damage Caused by Fire
2021	0		0		0
2022	0		0		0
2023	0		0		0

**Note: No satellite campuses contain residential facilities.*

Smoking and Fire Safety

1. Smoking is prohibited in all areas of campus, effective August 2013. This prohibition includes all buildings and apartments of the University Courtyard Apartments.
2. No student is allowed to store or ignite combustible materials in the University Courtyard Apartments. Candles and any open flames are strictly prohibited in all areas of the University Courtyard Apartments residence hall, including rooms.
3. Barbecuing is permitted only in designated outdoor areas. No barbecue grills may be stored in apartments or storage closets at the University Courtyard Apartments.
4. Fire drills are conducted periodically to familiarize students with emergency evacuation procedures. All residents must evacuate immediately. Apartment Management will enter rooms to ensure cooperation.
5. Tampering with fire equipment or failure to evacuate will result in a fine and/or termination of the apartment lease.
6. Students needing special assistance during fire alarms or emergencies are requested to notify the apartment management during their lease signing.

Apartment Kitchens

A full kitchen (refrigerator, oven, and microwave) is provided in the common area of each apartment. Cooking is only permitted in the kitchen area.

For safety reasons, the following items are not allowed in any individual bedroom:

1. coffee pots
2. hot plates
3. slow cookers
4. rice cookers
5. steamers
6. toasters

7. electric grills
8. refrigerators and microwaves other than those provided with the apartment
9. open flames from any cooking source, candle, etc.

The possession and/or detonation of an explosive device, including all forms of fireworks, is strictly prohibited anywhere on campus, including the residence hall. Nothing that would constitute a fire hazard shall be kept on the premises of any Temple College property, including the University Courtyard Apartments.

Housing Health and Safety Checks

Apartment management will enter all apartments and bedrooms in the complex to check fire safety equipment, clear paths for egress from the room, and see that there are no prohibited appliances or electrical devices present that are not approved for use.

Fire Safety Improvements

The University Courtyard Apartment management team, in conjunction with the contracted fire safety system company, will monitor new developments in the relevant fire suppression system and safety industry practices to ensure that fire alarm and suppression systems at the College and On-Campus Residence are consistent with the appropriate standards and current protection requirements.



MEMORANDUM

Provost, Vice President of Academic Affairs and Student Services

To: Dr. Christina Ponce

From: Dr. Susan Guzmán-Treviño

Date: February 17, 2025

Re: Spring 2025 Part-Time/Overload Salaries, 16 and 1st 8-Week

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 16-week and 1st 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division:

Division	SPR 2024	SPR 2025
Fine Arts	\$70,242.17	\$68,388.24
Liberal Arts	\$141,938.50	\$187,044.00
Business and Career Professions	\$55,589.78	\$40,224.16
Natural Sciences	\$167,858.73	\$173,180.75
Workforce Development	\$1,087.50	\$2,175.00
Health Professions*	\$69,395.45	\$70,687.95
Total	\$506,112.13	\$541,700.10

*The Health Professions total does not include the hourly rate paid for clinical hours, which is reported on a timesheet and paid throughout the semester.



MEMORANDUM

Office of the Director of Accounting Services

To: Board of Trustees and Dr. Ponce

From: Mark Ballard, Director of Accounting Services

Date: February 17, 2025

Re: Amendment to authorized representatives for TexPool

Staff Recommendation: Approval

Temple College maintains an investment account with TexPool, a government investment pool. The requested amendment is to add Dr. Ponce and Dr. Figueroa as authorized representatives for Temple College. Mark Ballard is an existing representative and will remain listed as an authorized representative. Additionally, the amendment would add inquiry-only access for Debbie Prince, staff accountant, who handles bank reconciliations.



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

*** Required Fields**

1. Resolution

WHEREAS,

Temple College

7 7 0 9 0

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Dr. Christina Ponce President

Name

Title

2 5 4 2 9 8 8 6 0 0

2 5 4 2 9 8 8 5 8 7

christy.ponce@templejc.edu

Phone

Fax

Email

Signature

2. Mark Ballard Director of Accounting Services

Name

Title

2 5 4 2 9 8 8 6 0 3

2 5 4 2 9 8 8 5 8 7

mark.ballard@templejc.edu

Phone

Fax

Email

Signature

3. Gisela Figueroa AVP-Finance

Name

Title

2 5 4 2 9 8 8 4 5 2

2 5 4 2 9 8 8 5 8 7

gisela.figueroa@templejc.edu

Phone

Fax

Email

Signature



Faculty Council Vision for 2024–2025:
Building Community, Supporting Each Other

Faculty Council Report to the Temple College Board of Trustees

February 17, 2025

Texas Community College Teachers Association Faculty Salary Report

Since 2002, the association has collected and tabulated salary figures from Texas community colleges using four distinct ranges, from “lowest quarter” to “highest quarter” paid. The lowest and highest actual salaries for bachelor’s, master’s, and doctoral degrees are presented for each range. Ranges were based on the total salary range for each degree, subtracting the lowest salary from the highest, then dividing the result into four equal monetary quarters.

Significantly, the TCCTA study of full-time faculty salaries measures actual salaries paid instead of a sample or hypothetical model. The study assumes a nine-month contract, with 12-month contracted salaries adjusted accordingly at 75 percent. Colleges were asked not to include teaching overloads, administrative stipends, or grant-funded positions in their calculations (survey instructions distributed to colleges’ human resources).

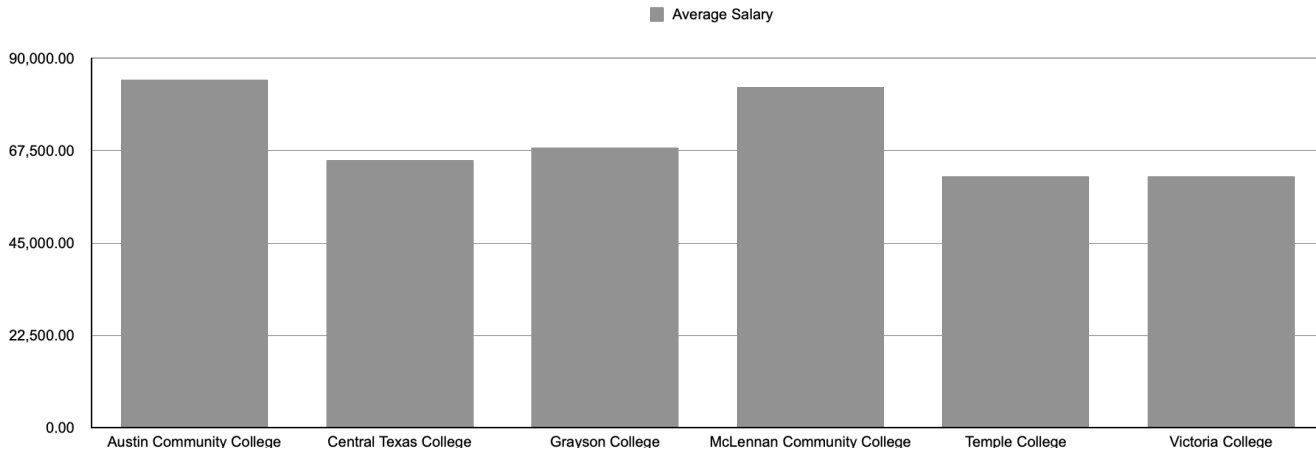
Members are urged to view the ranking in the context of the entire survey. Factors beyond average salary, including the breakouts into ranges, should be considered in making comparisons. Readers should weigh a host of other factors, such as the additional benefits (listed by college below) reported by the schools in narrative form. Many of these benefits cannot be measured in dollars and cents. (TCCTA, 2024)

Please find the 2024-2025 part-time faculty report and an abbreviated 2024-2025 full-time faculty report attached. For the entire full-time faculty report, please see <https://www.tccta.org/site/survey-of-faculty-salaries-2024>

At my request, TCCTA has also provided data dating back to 2005: Following is a comparison of historical records from Temple College, Austin Community College, Central Texas College, Grayson County College, McLennan Community College, and Victoria College.

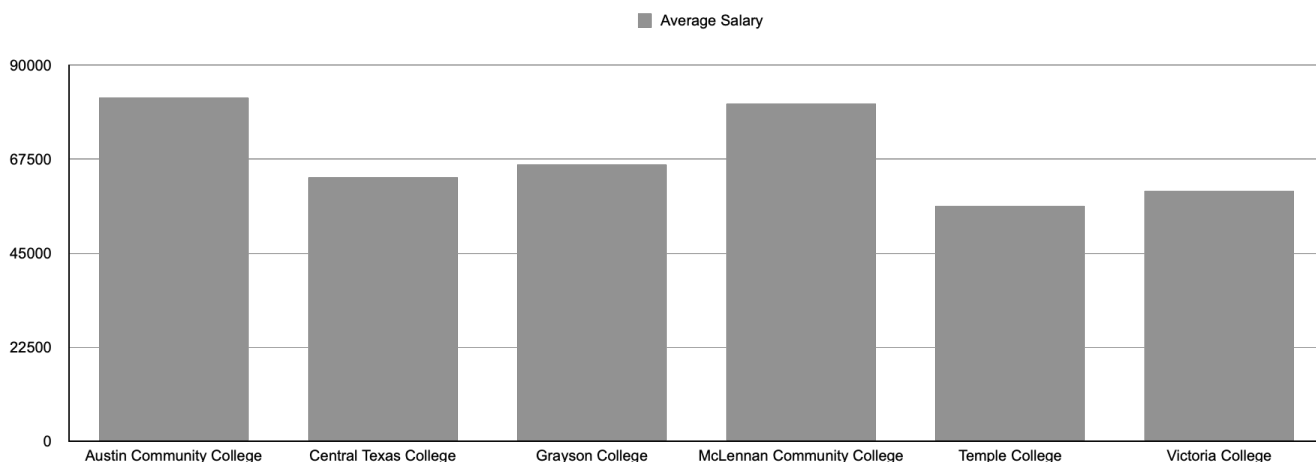
2024-2025

Colleges	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	601	60,672.00	146,567.00	84,736.90	2	14.03
Central Texas College	132	44,939.00	106,875.00	65,096	25	11.00
Grayson College	119	54,686.00	78,000.00	68,181.00	18	9.00
McLennan Community College	192	53,013.00	124,954.00	83,026.00	3	14.80
Temple College	130	51,557.00	95,839.00	61,118.00	32	9
Victoria College	82	47,467.00	97,400.00	61,160.00	31	8.00

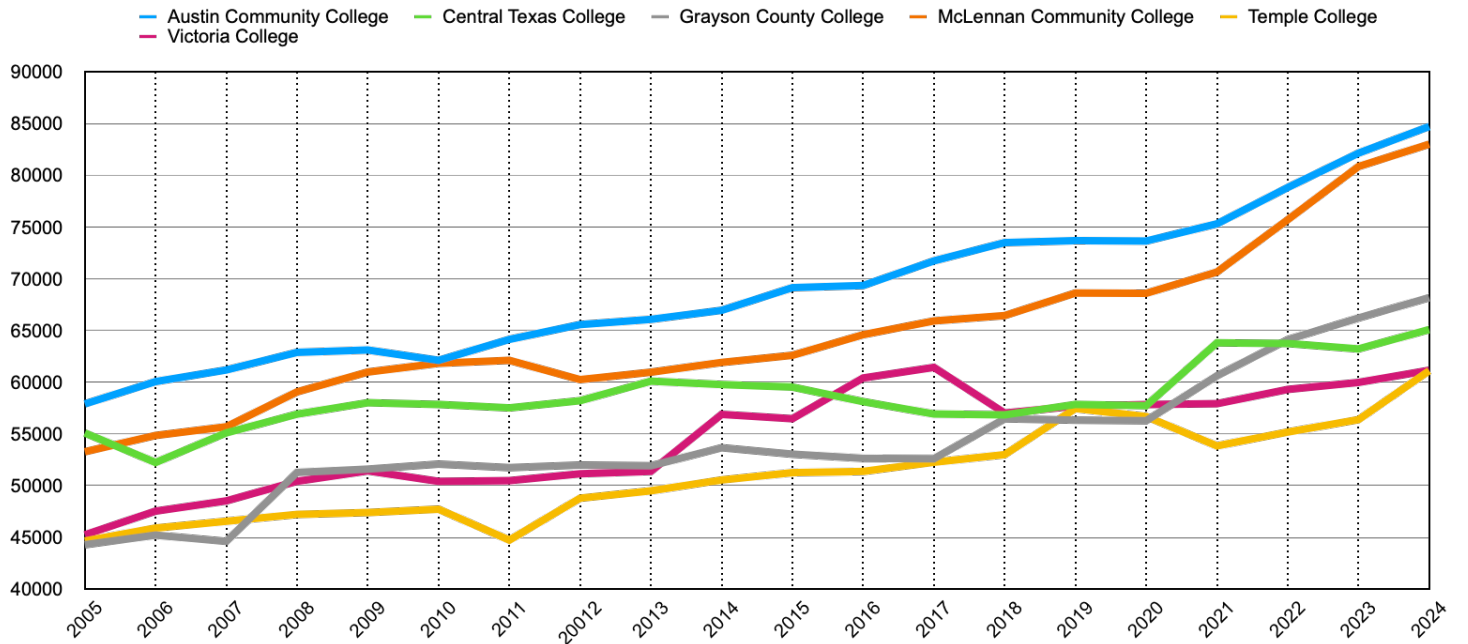
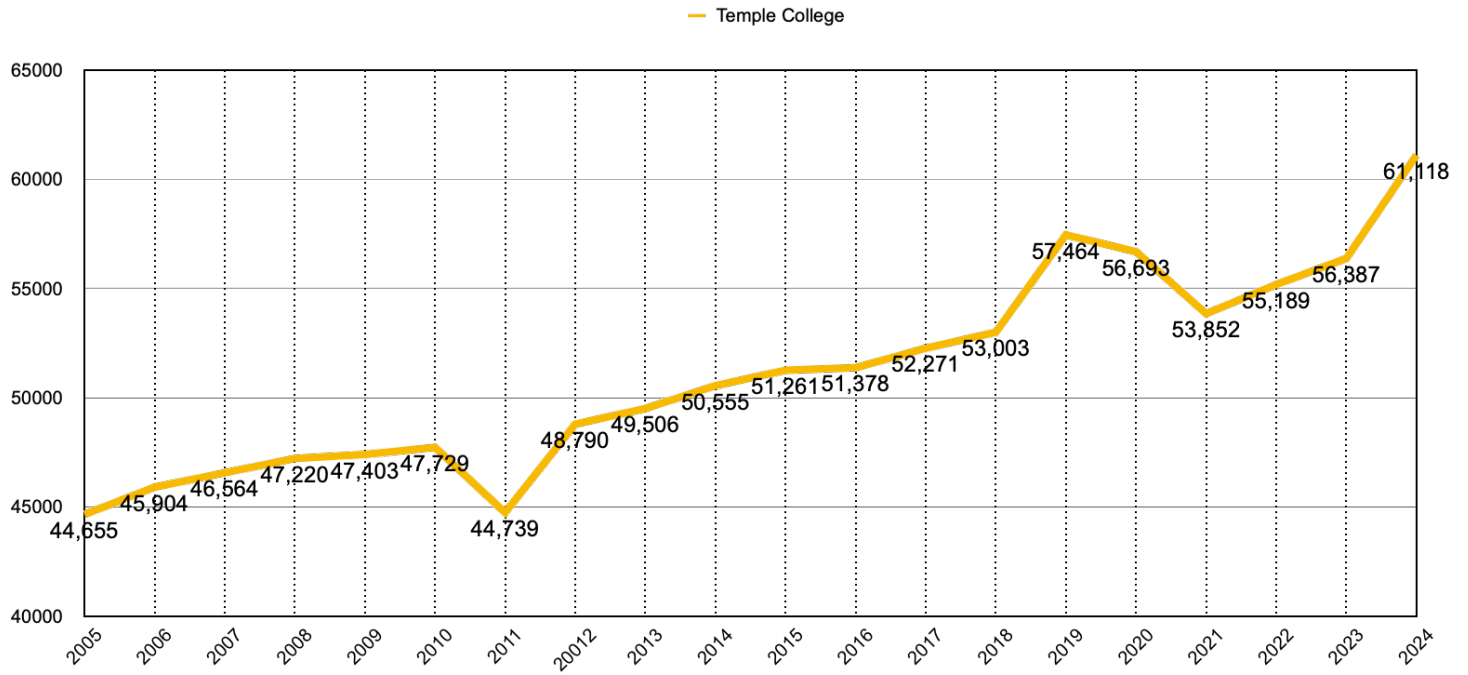


2023-2024

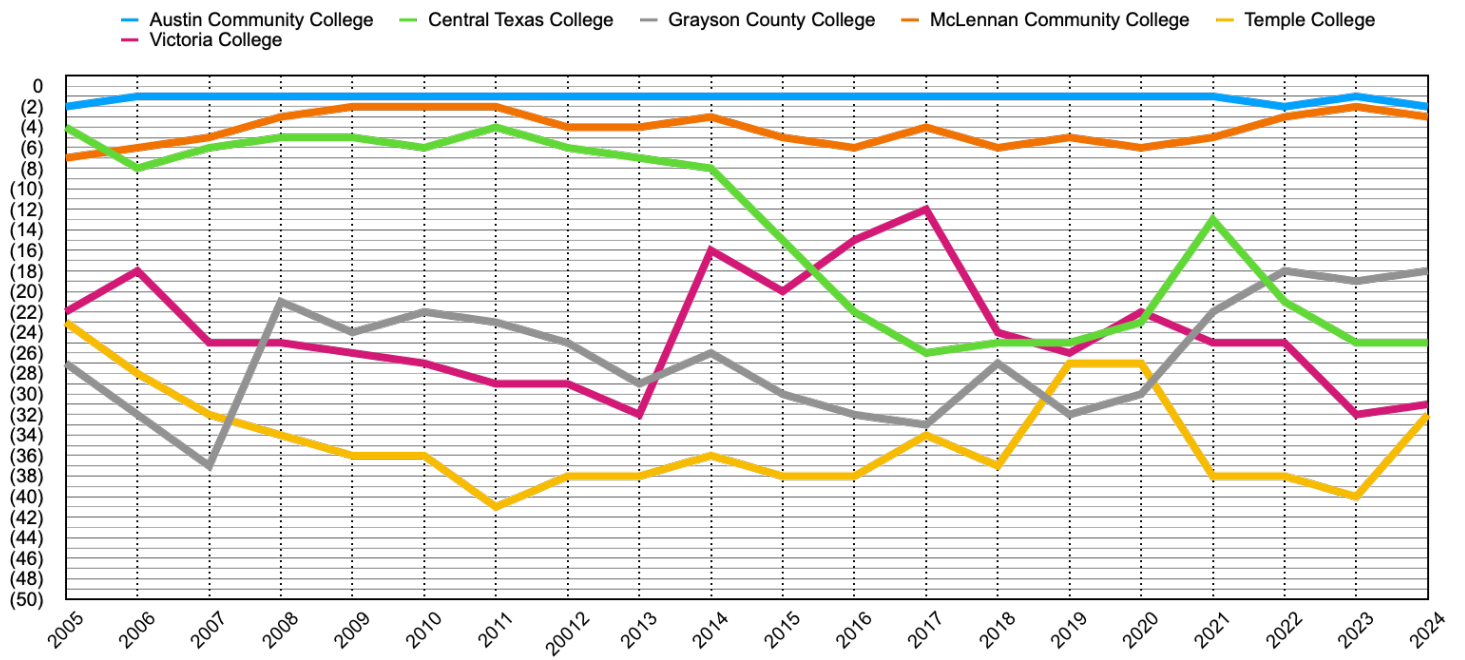
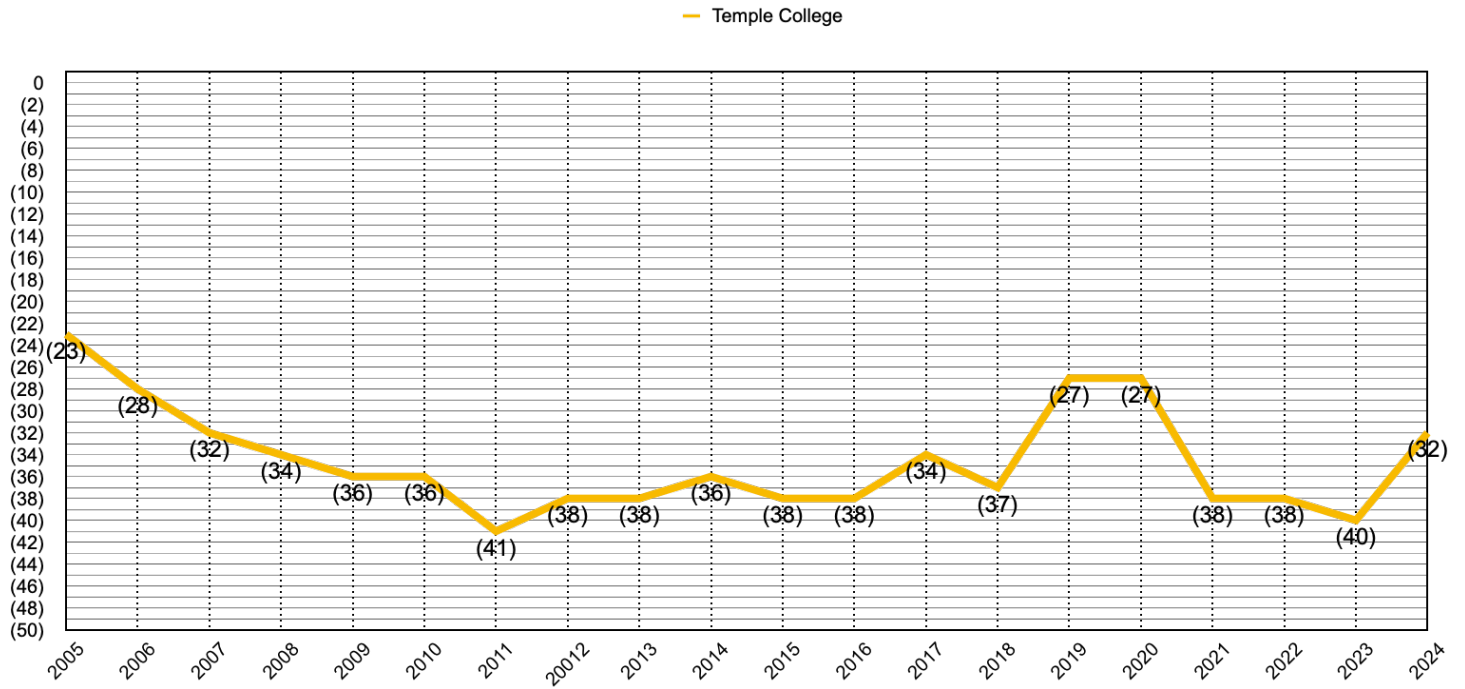
College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	608	50859	140255	82159	1	12
Central Texas College	138	42157	102764	63225	25	11
Grayson College	117	46580	86437	66216	19	7
McLennan Community College	181	51552	116107	80862	2	16
Temple College	134	46559	88740	56387	40	9
Victoria College	87	50068	95409	59987	32	8



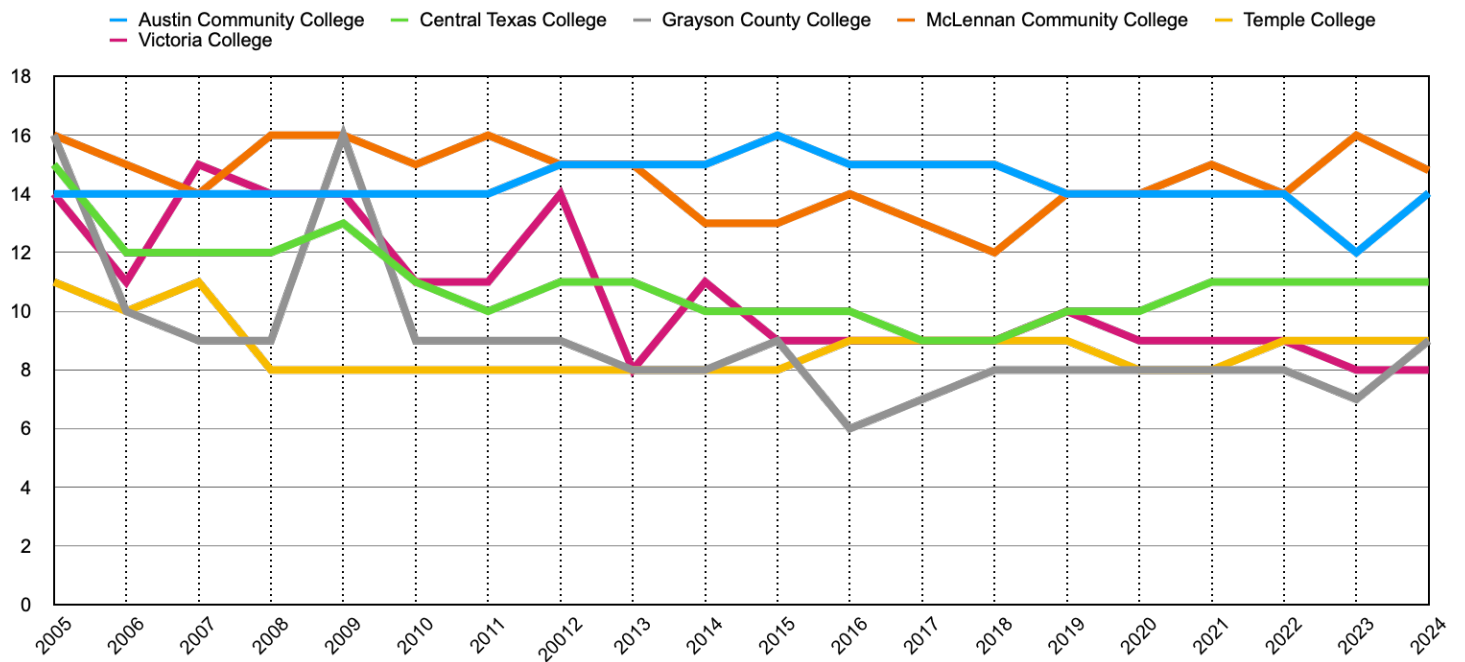
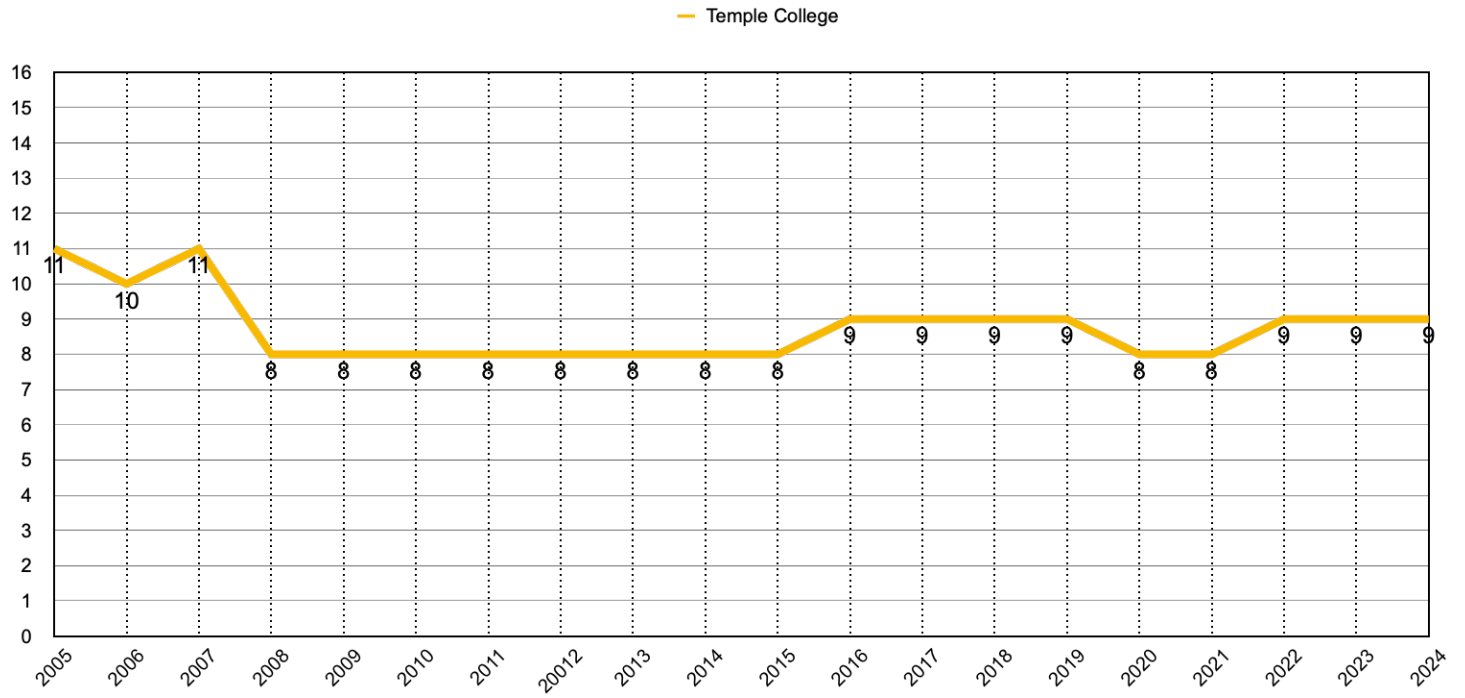
Average full-time faculty salary (2005-2025)



Colleges ranked by average full-time faculty salary (2005-2025)



Average full-time faculty years of service (2005-2025)



2022

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	593	56184	132317	78835	2	14
Central Texas College	138	42157	102764	63752	21	11
Grayson College	112	46753	83365	64120	18	8
McLennan Community College	203	50341	101905	75717	3	14
Temple College	133	45902	85327	55189	38	9
Victoria College	86	48360	93618	59309	25	9

2021

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	598	52769	126016	75323	1	14
Central Texas College	140	43210	100258	63816	13	11
Grayson College	109	45836	77934	60628	22	8
McLennan Community College	202	46761	105551	70661	5	15
Temple College	135	43945	82842	53852	38	8
Victoria College	87	46711	91782	57931	25	9

2020

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	593	51594	121169	73658	1	14
Central Texas College	152	39034	92831	57741	23	10
Grayson College	109	42631	73893	56282	30	8
McLennan Community College	206	43740	102537	68607	6	14
Temple College	132	42664	93011	56693	27	8
Victoria College	89	46021	91782	57848	22	9

2019

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	585	51434	118793	73699	1	14
Central Texas College	155	35363	92831	57857	25	10
Grayson College	110	42631	73893	56338	32	8
McLennan Community College	217	44738	102037	68633	5	14
Temple College	130	42664	93010	57464	27	9
Victoria College	87	46022	90310	57696	26	10

2018

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	569	50776	115333	73507	1	15
Central Texas College	158	34501	92831	56852	25	9
Grayson College	106	41523	71412	56468	27	8
McLennan Community College	214	43016	100021	66451	6	12
Temple College	129	41821	86802	53003	37	9
Victoria College	90	45333	90370	57025	24	9

2017

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	587	49546	111970	71741	1	15
Central Texas College	150	33659	92831	56935	26	9
Grayson College	109	40865	69149	52609	33	7
McLennan Community College	216	42156	98048	65935	4	13
Temple College	125	41006	85092	52271	34	9
Victoria College	89	44360	87668	61443	12	9

2016

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	583	46521	108437	69358	1	15
Central Texas College	159	37154	92831	58131	22	10
Grayson College	108	42197	68875	52642	32	6
McLennan Community College	216	41621	95185	64602	6	14
Temple College	130	40698	83437	51378	38	9
Victoria College	85	42932	86861	60417	15	9

2015

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	543	46762	105279	69151	1	16
Central Texas College	167	38330	92831	59537	15	10
Grayson College	87	41934	68074	53049	30	9
McLennan Community College	223	32855	92435	62609	5	13
Temple College	128	40299	82921	51261	38	8
Victoria College	85	41493	86001	56478	20	9

2014

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	558	43942	101812	66961	1	15
Central Texas College	168	41010	92831	59784	8	10
Grayson College	107	40748	68320	53669	26	8
McLennan Community College	222	38163	91835	61918	3	13
Temple College	124	40019	80518	50555	36	8
Victoria College	91	40284	83496	56896	16	11

2013

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	543	43775	99810	66085	1	15
Central Texas College	168	35884	91903	60110	7	11
Grayson County College	87	39883	68047	51927	29	8
McLennan Community College	218	30502	90981	60976	4	15
Temple College	124	39205	78944	49506	38	8
Victoria College	102	36292	80691	51384	32	8

2012

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	576	43687	97853	65585	1	15
Central Texas College	164	38073	90545	58221	6	11
Grayson County College	80	40000	67430	51996	25	9
McLennan Community College	221	38655	90090	60258	4	15
Temple College	121	38252	77025	48790	38	8
Victoria College	95	35235	78341	51154	29	14

2011

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	571	42415	95003	64150	1	14
Central Texas College	157	37144	90545	57525	4	10
Grayson County College	81	39393	68377	51746	23	9
McLennan Community College	207	41443	88335	62122	2	16
Temple College	118	37118	74790	44739	41	8
Victoria College	95	26075	76059	50489	29	11

2010

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	538	40430	92057	62124	1	14
Central Texas College	166	35354	90545	57856	6	11
Grayson County College	80	40726	68377	52085	22	9
McLennan Community College	216	37198	84902	61838	2	15
Temple College	124	37118	74790	47729	36	8
Victoria College	98	37917	74568	50419	27	11

2009

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	511	41239	92057	63123	1	14
Central Texas College	165	34492	88336	58023	5	13
Grayson County College	74	32096	68227	51603	24	16
McLennan Community College	185	37461	86507	60993	2	16
Temple College	118	36378	73707	47403	36	8
Victoria College	107	39156	74568	51435	26	14

2008

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	490	40117	90252	62895	1	14
Central Texas College	154	37696	85328	56921	5	12
Grayson County College	67	36909	65349	51282	21	9
McLennan Community College	179	36733	76234	59074	3	16
Temple College	112	35716	72696	47220	34	8
Victoria College	105	36170	71306	50427	25	14

2007

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	473	38359	86781	61194	1	14
Central Texas College	155	35879	81217	55111	6	12
Grayson County College	77	29156	60556	44619	37	9
McLennan Community College	179	34051	71672	55700	5	14
Temple College	98	34814	70207	46564	32	11
Victoria College	103	34282	69998	48532	25	15

2006

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	445	36883	83443	60068	1	14
Central Texas College	152	34051	77078	52244	8	12
Grayson County College	79	27758	60556	45221	32	10
McLennan Community College	171	35828	71338	54858	6	15
Temple College	82	33354	67710	45904	28	10
Victoria College	110	33028	68480	47541	18	11

2005

College	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Rank	Average Years of Service
Austin Community College	425	35465	76805	57909	2	14
Central Texas College	150	37594	99241	55099	4	15
Grayson County College	84	24302	59275	44288	27	16
McLennan Community College	174	35889	67671	53281	7	16
Temple College	85	32640	65900	44655	23	11
Victoria College	109	33607	66674	45247	22	14

College	Rank	Full-Time Faculty	Lowest Actual Salary	Highest Actual Salary	Average Salary	Average Years of Service
Alamo Colleges	13	909	47,625.38	119,938.33	70,636.00	10.98
Alvin Community College	21	124	47,551.00	88,779.00	67,854.00	9.00
Amarillo College	33	176	45,971.00	84,316.63	60,968.33	11.47
Angelina College	29	81	50,352.00	78,336.00	61,625.19	11.08
Austin Community College	2	601	60,672.00	146,567.00	84,736.90	14.03
Blinn College	16	383	39,000.00	118,143.00	68,620.00	16.00
Brazosport College	8	93	55,140.00	129,420.96	74,973.00	11.00
Central Texas College	25	132	44,939.00	106,875.00	65,096.00	11.00
Cisco College (missing information)	#N/A					
Clarendon College	43	38	38,635.00	80,370.00	54,149.00	6.44
Coastal Bend College	39	54	42,000.00	86,310.00	56,803.00	9.00
College of the Mainland	23	96	50,329.00	91,822.00	67,597.00	11.00
Collin College	4	541	42,221.00	144,953.00	82,158.00	9.40
Dallas College	1	916	61,500.00	121,650.00	85,326.40	12.28
Del Mar College	7	302	56,773.00	107,229.01	75,559.69	9.69
El Paso Community College	27	416	44,407.00	122,457.00	62,584.00	14.00
Galveston College	11	59	50,278.00	100,555.00	72,936.00	7.70
Grayson College	18	119	54,686.00	78,000.00	68,181.00	9.00
Hill College (missing information)	#N/A					
Houston Community College System	9	848	45,596.00	111,045.00	74,551.00	13.00
Howard College	46	86	42,602.00	69,620.00	53,180.00	10.00
Kilgore College	45	136	41,430.24	71,906.82	53,341.37	7.04
Lamar Institute of Technology	42	87	44,526.00	81,969.00	56,258.00	9.00
Lamar State College - Orange	47	54	32,118.00	75,034.00	53,081.00	7.00
Lamar State College - Port Arthur	41	70	43,001.00	78,593.00	56,446.00	7.00
Laredo College (*27)	17	152	51,442.00	101,920.00	68,560.00	14.00
Lee College	14	163	54,480.00	114,178.00	70,450.00	10.00
Lone Star College System	10	837	47,748.31	128,074.41	74,416.47	11.40
McLennan Community College	3	192	53,013.00	124,954.00	83,026.00	14.80
Midland College (*21)	15	130	51,294.00	118,617.00	69,827.00	9.00
Navarro College (missing information)	#N/A					
North Central Texas College	28	142	44,614.00	86,672.00	62,317.14	9.80
Northeast Texas Community College	24	69	42,333.82	94,647.00	66,349.00	9.46
Odessa College	5	143.00	59,747.00	117,719.00	77,712.00	7.30
Panola College	26	66	49,656.00	90,130.00	65,086.00	7.00
Paris Junior College	22	81	49,013.00	96,000.00	67,656.00	9.02
Ranger College	48	37	28,500.00	75,960.00	50,260.30	6.35
San Jacinto College	12	518	49,751.00	143,244.00	71,677.91	9.40
South Plains College	30	214	48,693.00	110,294.00	61,432.00	12.20
South Texas College (*57) (missing information)	#N/A					
Southwest Texas Junior College	35	126	27,183.00	113,225.56	59,523.70	10.00
Tarrant County College District	6	655	65,118.00	137,498.00	76,030.00	9.56
Temple College	32	130	51,557.00	95,839.00	61,118.00	9
Texarkana College (*17)	40	76	37,343.00	73,760.00	56,557.00	16.6
Texas Southmost College	37	117	37,751.00	92,021.00	57,832.00	11.00
Trinity Valley Community College	19	103	50,894.00	101,084.00	68,163.00	12.00
Tyler Junior College	38	320	44,801.00	97,311.00	57,811.00	10.00
Vernon College	34	74	42,134.00	96,341.00	59,838.00	11.00
Victoria College	31	82	47,467.00	97,400.00	61,160.00	8.00
Weatherford College	20	128	45,267.00	98,395.00	68,040.00	8.00
Western Texas College (*8)	44	26	34,912.00	77,087.00	53,378.00	10.00
Wharton County Junior College	36	160	50,550.00	79,047.00	58,384.00	9.00
Total Faculty:		10950				
Average Salary:			46,862.16	101,719.54	65,693.03	

**COMPENSATION AND UTILIZATION OF PART-TIME INSTRUCTORS
TEXAS PUBLIC TWO-YEAR COLLEGES
2023-24 and 2024-25**

(Source: Institutional responses to TCCTA questionnaire)

Compensation for part-time instructor teaching one 3-semester hour course in U. S. History (assuming instructor holds Master's Degree with no hours toward doctorate and is in the first year as a part-time faculty member)

**Compensation for
One
Three -Hour Course**

College District	2023-24	2024-25	2024- 25 Rank	Percent Increase over 2023-24	Additional Pay for Advanced Hours or Degrees	Additional Pay for Teaching Experience	Number of Full Time Faculty	Number of Part Time Faculty	Percent of Sections Taught by Part-Time Faculty
Alamo Community College District	3,082		#N/A	-100.00%	Yes	No			
Alvin Community College	2,120	2,400	15	13.21%	No	No	125	306	31.0%
Amarillo College	2,250	2,250	22	0.00%	Yes	No	167	253	41.1%
Angelina College	1,800	1,800	36	0.00%	No	No	81	133	12.0%
Austin Community College	4,113	4,239	1	3.06%	Yes	Yes	601	1,631	43.0%
Blinn College	2,350	2,375	20	1.06%	Yes	No	383	313	25.0%
Brazosport College	2,100		#N/A	-100.00%	No	Yes			
Central Texas College	2,000	2,080	31	4.00%	Yes	No	132	393	30.0%
Cisco College	1,800		#N/A	-100.00%	No	Yes			
Clarendon College	1,800	1,800	36	0.00%	No	No	38	28	28.0%
Coastal Bend College	2,100	2,100	24	0.00%	No	No	59	124	45.0%
College of the Mainland	2,304	2,400	15	4.17%	No	No	112	513	55.0%
Collin College	3,264	3,264	4	0.00%	No	No	541	1,518	40.0%
Dallas College	3,121	3,360	3	7.66%	No	No	1042	1,481	38.6%
Del Mar College	2,625	2,757	7	5.03%	Yes	No	302	145	16.0%
El Paso Community College	3,395	3,395	2	0.00%	No	No	432	708	55.3%
Galveston College	2,262	2,352	21	3.98%	No	No	59	53	20.3%
Grayson College	1,950	2,025	32	3.85%	No	No	119	76	20.0%
Hill College	1,800		#N/A	-100.00%	No	No			
Houston Community College	2,346		#N/A	-100.00%	No	No			

Howard College	2,700	2,700	9	0.00%	No	No	86		
Kilgore College	1,800		#N/A	-100.00%	Yes	No			
Lamar Institute of Technology	2,160	2,400	15	11.11%	No	No	87	190	
Lamar State College - Orange		2,400	15		No	No	54	106	
Lamar State College - Port Arthur		2,400			No	No			
Laredo College	2,250	2,550	11	13.33%	No	No	152	150	32.0%
Lee College	2,350	2,450	14	4.26%	No	No	163	220	37.0%
Lone Star College System	2,484	2,584	10	4.03%	No	No	836	2,427	55.0%
McLennan Community College	3,021	3,111	5	2.98%	Yes	No	192	125	19.0%
Midland College	2,475	2,475	13	0.00%	No	No	130	75	32.0%
Navarro College	1,800	2,100	24	16.67%	No	No			
North Central Texas College	2,010	2,010	33	0.00%	No	No	142	236	41.7%
Northeast Texas Community College	1,700	1,800	36	5.88%	No	Yes		103	30.2%
Odessa College	2,100	2,100	24	0.00%	No	No	143	100	25.0%
Panola College	2,010	2,100	24	4.48%	No	No	66	88	35.0%
Paris Junior College	1,950	2,100	24	7.69%	No	No	81	100	26.4%
Ranger College	1,500		#N/A	-100.00%	No	No			
San Jacinto College	2,400		#N/A	-100.00%	No	No			
South Plains College	1,800	1,800	36	0.00%	No	No	264	244	17.0%
South Texas College	2,250	2,750	8	22.22%	No	No	126	54	
Tarrant County College District	3,848		#N/A	-100.00%	Yes	Yes			
Temple College	2,175	2,175	23	0.00%	Yes	No	130	97	21.0%
Texarkana College	1,800	1,800	36	0.00%	No	No	76	43	30.0%
Texas Southmost College	2,550	2,550	11	0.00%	No	No	118	134	58.3%
Trinity Valley Community College	1,850	1,850	35	0.00%	No	No	103	61	16.0%
Tyler Junior College	2,100	2,100	24	0.00%	No	No	320	288	37.0%
Vernon College	1,800	1,800	36	0.00%	No	No			23.0%
Victoria College	1,929	1,967	34	1.97%	No	No	82	68	30.0%
Weatherford College	2,598	2,778	6	6.93%	No	No	130	344	38.0%
Western Texas College	1,650	1,650	42	0.00%	No	No	26	51	34.0%
Wharton County Junior College	2,100	2,100	24	0.00%	No	No	160	104	16.0%
Mean Salary	\$2,280	\$2,362					7,860	13,083	
Median Salary	\$2,120	\$2,301							



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: February 2025 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: We will highlight the following chemistry students for their outstanding achievements:

- Connor Stear
- Avre Prieto
- Josué Montoya
- Valeria Manzo Barrera
- Jessica DeWitt

OUTSTANDING FACULTY SPOTLIGHTS: Chemistry faculty Lance English, Erin Tilton, Philip Friedman, and Dr. Molly White will be recognized for their work and support of our chemistry students.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

eLearning Operations

Texas Statewide Course Sharing Exchange

- We have resumed monthly advisory group calls; four new schools are onboarding.
- We have added summer 2025 term dates to Texas Higher Education Coordinating Board (THECB) Course Sharing dashboard and are working on our course offerings.

Polysomnography Technology Program Audit

- Staff have assisted accreditation committee with access to our D2L. We received a green light for final approval from The Commission on Accreditation of Allied Health Education Programs (CAAHEP). The CAAHEP board will meet this month, and the PSGT program will be on their agenda. Once they approve, the certification process will be finalized.

Police Academy

- Brian St. Amour is serving as a member of the exam integrity team, exploring options, solutions and practices for future exams.

Technologies & Solutions Inventory

- We are reviewing survey results and identifying next steps in the project. The team is meeting with IT CIO Caleb Hogue on January 23 to discuss next steps. THECB Digital Learning Summit, February 11-12, 2025

- Email invitation sent out to faculty for this virtual hybrid conference, “*Choosing Agility: Adapting to a New Era of Innovation in Digital Learning*” featuring engaging sessions on foundational and advanced practices in digital learning, innovative digital pedagogy, and emerging research. Participants will collaborate and network with practitioners from institutions of higher education across Texas.

Vendor Management

Honorlock Proctoring Solution

- Honorlock usage data as of January 31:

Usage	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan*
Courses	40	35	47	47	25	27	12	35	50	44	41	13
Unique Exams	62	52	84	73	45	50	13	60	81	71	63	19
Students	470	372	490	466	293	320	64	470	547	376	225	151
Exams Taken	649	456	797	678	415	547	65	678	733	571	609	183

*Semester started on 1/13

Tutor.com

- Usage data for January 31:

Current Number of Semester Sessions	14
Active Students	6
Average Session Length (minutes)	31.27
Student Rating	5.00/5.00
Recommended Rate	100

Committees

Artificial Intelligence (AI) Taskforce

- Brian spoke at the December Educational Services Council meeting describing progress and asking for those who are interested in participating to notify us. Staff asked faculty and staff are utilizing AI tools to provide that information on the Technologies & Solutions Inventory or provide it to us directly.
- Volunteers are currently signing up. A meeting is scheduled for the week of February 20.

Course Quality Champions

Item 8-B

- A Phase 2 work session meeting was held on January 14 to develop analysis for goals and action items. The group created a table to clearly align our action items to the best practices framework.
- The First Synergy meeting was held between the following committees to identify common goals and alignment, shared communications, and integration of program plans:
 - Course Quality Champions
 - Caring Campus
 - QEP
 - Center for Teaching & Learning

eLearning Advisory Committee

- A meeting was held on February 17. Topics discussed included D2L renewal, Technologies & Solutions Inventory, D2L/Publisher integrations and solutions, URL address switchover, and user database email migration.

Professional Development

- eLearning attended, facilitated a few sessions as well as participated in the January 7 Spring 2025 Leopard Learns Conference
<https://sites.google.com/view/ctltemplecollege/home?authuser=0>

Community

D2L Fusion Conference

- Christa Quigley will attend the annual D2L Fusion Conference in Savannah, GA July 21 - 23, 2025 and has been nominated for a D2L 2025 Conference Award.

HEALTH PROFESSIONS II

- Polysomnography has received initial accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP). They had a site visit from the Committee on Accreditation for Polysomnographic Technologist Education (CoAPSG) in November. The accreditation will be reevaluated in 2029.
- The Associate Degree Nursing Program will host a site visit March 4-6 for reaccreditation from The Accreditation Commission for Education in Nursing (ACEN).
- National Council Licensure Exam (NCLEX) first time pass rates for 2024* (Preliminary, will be approved by the Texas Board of Nursing in the April meeting.)
 - ADN-95.83%
 - VN-100%
 - *above 90% receives a commendation from the Texas Board of Nursing

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

- Spring term classes are well underway, and staff at both Taylor and Hutto have been busy assisting students with enrollment processes for next 8-week classes and next term. FAFSA presentations are also underway at area high schools. Enrollment, recruitment, and financial aid staff are teaming up to support our service area high schools with presentations and hands on help for parents and students completing FAFSAs.
- The Hutto Center is hosting Skills USA February 13-15, 2025. The event is being organized by our partners at EWCHEC and will bring in 350 – 400 high school students to participate in the competitions throughout the weekend.
- Strategic Planning meetings with Corgan for the Hutto Center continue to progress. Program discussions with Deans, Workforce Development, and student services personnel are informing the final product that will be presented to the Board of Trustees at an upcoming meeting.
- EWCHEC Student & Community Events this month:
 - February 1 – Hutto Chamber of Commerce Gala
 - February 5 – TSTC Groundbreaking @ Hutto Center
 - February 10 – Taylor Chamber of Commerce Awards Banquet
 - February 12 – Hutto Chamber Luncheon @ Hutto Center
 - February 13 – Hutto Power Breakfast @ Hutto Center
 - February 13 – Taylor Communities Connected Luncheon @ Taylor Center
 - February 13-15 – Skills USA @ Hutto Center
 - February 24 – Taylor Chamber Luncheon
 - February 26 – Circle of Support Student Resource Fair @ Hutto Center

Item 9-A



MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: February 17, 2025

Re: Consideration for approving a purchase issued to Waypoint Solutions for server support through the DIR Cooperative.

Staff Recommendation: Approval

The Board is asked to approve a purchase issued to Waypoint Solutions for server support through the DIR Cooperative.



Purchase Ratification

Description: Consideration for approving a purchase issued to Waypoint Solutions for server support through the DIR Cooperative

Recommendation: The Board is asked to approve a purchase issued to Waypoint Solutions for server support through the DIR Cooperative.

Temple College purchased a set of 10 servers in 2021 to replace our outdated server hardware. These servers provide almost all technology resources required for the college to operate, from our Ellucian College Student Information System and Enterprise Resource Planning system, to resources that allow students and staff to log on to any computer using the same username and password, and providing the power and storage needed to run the college’s security systems. All of these services across the campuses rely on the operation of these 10 servers and the software that manages them.

This purchase provides three additional years of hardware support for the servers in Temple and Hutto. This provides next-day on-site support for any physical hardware or drive failures and telephone support for any software upgrades or repairs.

The Board of Trustees is asked to approve a contract to Waypoint Solutions in the amount of \$111940.15. The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-TSO-4299. This cooperative meets the College’s requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

- Budgeted
- Fund Balance
- Other:

Approved:

 Christina Ponce
 President

 Date



QUOTE

118 Vintage Park Blvd, W414, Houston, TX 77070
 Phone: 832-479-8540

Number AAAQ22920

Date Jan 28, 2025

Bill To

Temple College
 Caleb Hogue
 2600 S 1ST ST
 TEMPLE, TX 76504-7435

Phone 254-298-8282
 Email Caleb.Hogue@templejc.edu

Ship To

Temple College
 Caleb Hogue
 2600 S 1ST ST
 TEMPLE, TX 76504-7435

Phone 254-298-8282
 Email Caleb.Hogue@templejc.edu

Account Manager



Becky Reinis
 469-964-6283
 breinis@waypointsolutions.com

Contract

DIR-Dell EMC
 DIR-TSO-4299

Notes:

VxRail for VM Servers
 Proposed Support Term: 7/7/2024-1/14/2026

Line	Qty	Description	Unit Price	Ext. Price
<i>VxRail P570F Support Renewal</i>				
1	1	ProSupport Next Business Day On-Site Service. - 1 year Contract Term: 7/7/2024-1/14/2026	\$55,786.89	\$55,786.89
Service Tags: B9N4FF3 B9N7FF3 B9NCFF3 B9N8FF3 B9N5FF3 B9MFFF3 B9MDFF3 B9N6FF3 B9NBFF3 B9N9FF3				
<i>Optional Items are not included in the quote total.</i>				
2	1	ProSupport Next Business Day On-Site Service. - 3 year Contract Term: 7/7/2024-1/14/2028	\$111,940.15	\$111,940.15
Service Tags: B9N4FF3 B9N7FF3 B9NCFF3 B9N8FF3 B9N5FF3 B9MFFF3 B9MDFF3				

RETURNS ARE NOT PERMITTED FROM COMMERCIAL CUSTOMERS. YOU CAN VIEW OUR FULL RETURN POLICY AT <https://www.waypointsolutions.com/return-policy>. PRICES ARE SUBJECT TO CHANGE AND ARE BASED UPON TOTAL PURCHASE. WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, OR INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, LOSS OF REVENUE OR FITNESS OF PURPOSE, OR DAMAGES RELATED TO THIS AGREEMENT.

Line	Qty	Description	Unit Price	Ext. Price
		B9N6FF3		
		B9NBFF3		
		B9N9FF3		
			SubTotal	\$55,786.89
			Tax	\$0.00
			Shipping	\$0.00
			Total	\$55,786.89

RETURNS ARE NOT PERMITTED FROM COMMERCIAL CUSTOMERS. YOU CAN VIEW OUR FULL RETURN POLICY AT <https://www.waypointsolutions.com/return-policy>. PRICES ARE SUBJECT TO CHANGE AND ARE BASED UPON TOTAL PURCHASE. WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, OR INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, OR DAMAGES RELATED TO THIS AGREEMENT.



MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and the Board of Trustees

From: Brian Supak

Date: February 13, 2025

Re: Consideration for approval of a proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract #23010402.

Staff Recommendation: Approval

The Board is asked to approve a proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract# 23010402.



Purchase Approval

Description: Consideration for approval of a proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract #23010402.

Recommendation: The Board is asked to approve a proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract# 23010402.

Temple College like many in the local community, suffered extreme weather conditions and losses on May 22nd last year. Shortly thereafter Purchasing worked with our insurer the Texas Association of School Boards (TASB) to assess and record the damages occurred that evening. An initial claims team arrived to survey the damages and later an engineer experienced in catastrophic weather events completed an additional survey.

The first item of business was to preserve the College's property and our Maintenance employees began property restoration services directly after the storm, however, some items were beyond their scope. One immediate issue was the baseball and softball field lights. Last year we awarded a contract to Symmetry and we can report the contractor has completed that project at the beginning of the year. In addition to repairing the ballfield damage, all of the College's vehicles that were damaged in the storm have been repaired.

Purchasing and Maintenance have been working with our insurance company, contractors, and the adjusters to finalize the remaining portions of the insurance claim. The next item to review is the needed roof repairs. The Maintenance Department identified Clark Roofing as the vendor which displayed the best skill, knowledge, reputation, and price to complete the needed roof repairs. Two recent roof replacement jobs were completed by Clark Roofing at the Gymnasium and the Performing Arts Center Our Maintenance Department cited their work and communication as impeccable.

Maintenance staff members worked with Clark Roofing to have them survey the damage and compare the values the insurance adjusters reported to us and after a few adjustments we were able to agree on the value of damage for the roofs.

A proposal was received from Clark Roofing for the turnkey installation of new roofing systems for the Newton Science, Health and Physical Education, Health Science Center, Academic Center, Rehearsal Hall, Police Department and Maintenance Storage Shed Buildings.



Purchasing had TASB review Clark Roofing's proposal as well. They have certified that it meets the requirements of a very severe hail-rated (VSH) roofing system (a roofing system that repels up to 1½" hail stones). This rating is important to the College because we have coverage for one million dollars of single-ply roofing systems. When taking inventory of our existing roofing system throughout the College, we already have one million dollars of Duro-Last roofing systems (the single-ply type). Since we only had the single-layer type of roofs on these facilities, TASB will only cover the costs for a like-kind quality (LKQ) roof system (the single-ply roofs). The difference in price for the VSH roofing systems is \$148,824.36 more than the single-ply roofs. This additional amount will be the College's responsibility.

In addition to the roofs, we identified 31 internal campus sidewalk light pole fixtures that were damaged in the storm. Clark Roofing will replace the fixtures with ones that are more storm resistant and ones that will extend more light around campus. The College will also notice some electricity savings as well since these new fixtures will convert the existing incandescent bulb systems to LED and they come with a seven-year warranty.

Purchases made from Clark Roofing through the TIPS Cooperative satisfy the required bidding laws found within Texas Education Code 44.031. Funding for the roof repairs and light fixtures is available in Fund 63, Major Building Repair. The College has already met our \$250,000 deductible (paid during the ballfield light pole projects) and TASB will be reimbursing the College \$1,072,202.14 for this project. Based on the information provided, the Board of Trustees is now asked to approve the purchase of the roof and light fixture repairs through Clark Roofing in the amount of \$1,221,026.50 through the TIPS Cooperative Contract #23010402. The Board of Trustees is also asked to authorize the President to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ Budgeted

_____ Fund Balance

 X Other: Fund 63