

Regular Meeting  
Tuesday, June 13, 2023 7:00 PM

Harleton Independent School District  
17000 S.H. 154  
Harleton, Texas 75651

## **Agenda**

1. Call to Order
2. Roll Call of Board Members
  
3. Pledge of Allegiance and Invocation
4. Discussion Items
  - 4.A. ESSER Use of Funds and RIPCIS Plan
  - 4.B. Discuss Preliminary Campus and District Ratings for State Accountability
5. Consent Agenda
  - 5.A. Approval of Board Minutes
  - 5.B. Obligations and Vouchers
  
  - 5.C. Financial Statement
6. Action Items
  - 6.A. Consider/Take Action on Cafeteria Chairs and Tables
  - 6.B. Consider/take action on purchasing storage buildings for Custodial Department and Supplies, Technology Equipment, and Elementary Supplies.
  - 6.C. Consider/Take Action on Workers' Compensation Plan Year 2023-2024 Renewal Addendum
  
  - 6.D. Consider/Take Action on Board Resolution Extending Depository Contract for Funds of Independent School Districts
  - 6.E. Consider/Take Action on D&J Campbell Plumbing Quote
  - 6.F. Consider/Take Action on Painting Quotes
  - 6.G. Consider/take action on approving Administration Salary and Business Manager Stipend Recommendations for 2023-2024
7. Closed Session
  - 7.A. Pursuant to Texas Government Code Sections 551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
8. Superintendent Report
  - 8.A. Update on Projects
  - 8.B. Resignations
  - 8.C. New Hires
9. Board Input
10. Adjourn

Harleton ISD

Regular Meeting: May 9, 2023

Members Present: Brian Degner  
Shaun Borden  
Kevin Wright  
Harvey Fox  
Jacob Muehlstein  
Pat Mc Gill

Members Absent: Brad Nixon

The meeting was called to order at 7:00 PM with a roll call of members.

Pledge was led by Pat Mc Gill and invocation was offered by Jay Ratcliff.

Open Forum was not held.

Students of the Month were recognized and presented a certificate and a gift card. Elementary students of the month for May were Texley Russell and Emiliano Rodriguez. Junior High student of the month for May was Travis Mc Grew. High School student of the month for May was Braden Hopkins.

The consent agenda was approved by general consent which consisted of:

- April 18, 2023 Board Minutes
- Obligations and Vouchers
- Financial Statement
- Donations –\$500.00 donation from Phillip Stepherson to Harleton Archery, \$650.00 from Harleton Athletic Booster Club to Tennis, \$4068.90 purchase of Harleton Golf Team Bags from David Hopkins.

Discussion Items

- ESSER Use of Funds and RIPCIS Plan
- Discuss the installation of staff-only restrooms and lounge at the Elementary main building
- Walkthrough and discuss potential repairs at the softball and baseball Complex, as well as the north walkway and retaining wall at the football stadium

Motion by Shaun Borden and second by Kevin Wright to approve 2023-2024 HSR Health Special Risk Student Athletic Insurance. Voting for: Pat Mc Gill, Jacob Muehlstein, Brian Degner and Harvey Fox. Voting against: None. Motion carried.

Motion by Jacob Muehlstein and second by Kevin Wright to approve Delegating Hiring Authority to the Superintendent for Professional Education Staff, from May 10, 2023, to September 12, 2023. Voting for: Pat Mc Gill, Brian Degner, Harvey Fox, and Shaun Borden. Voting against: None. Motion carried.

Motion by Jacob Muehlstein and second by Kevin Wright to approve the 2023 Texas FFA State Convention Field Trip as presented. Voting for: Harvey Fox, Pat Mc Gill, Brian Degner and Shaun Borden. Voting against: None. Motion carried.

The Board convened into closed session at 9:34 pm and reconvened at 10:09 pm.

#### Superintendent Report

- Enrollment
- HCAD Harleton ISD Certified Estimate for 2023
- Update on Projects
- Senior Timeline
- Resignations

Motion by Jacob Muehlstein and second by Shaun Borden to adjourn meeting at 10:10 PM. Voting for: Pat Mc Gill, Brian Degner, Kevin Wright, and Harvey Fox. Voting against: None. Motion carried.

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Pat Mc Gill, President

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Brad Nixon, Secretary

Harleton ISD

Regular Meeting: May 30, 2023

Members Present: Brian Degner  
Shaun Borden  
Kevin Wright  
Harvey Fox  
Brad Nixon  
Pat Mc Gill

Members Absent: Jacob Muehlstein

The meeting was called to order at 6:30 PM with a roll call of members.

Pledge was led by Pat Mc Gill and invocation was offered by Jay Ratcliff.

Open Forum was not held.

#### Discussion Items

- Cost Estimates and Plan to add Drainage at the Athletic Fields
- Plumbing at the Elementary, Junior High and Kitchen

Motion by Shaun Borden and second by Brian Degner to approve Echols Concrete Quote for the Football Field. Voting for: Pat Mc Gill, Brad Nixon, Kevin Wright and Harvey Fox. Voting against: None. Motion carried.

Motion by Brad Nixon and second by Shaun Borden to approve Asphalt Repairs and Sealcoating for \$47,089.00 with Paving the Way Sealcoating. Voting for: Pat Mc Gill, Brian Degner, Harvey Fox, and Kevin Wright. Voting against: None. Motion carried.

Motion by Brian Degner and second by Kevin Wright to approve Chain Link Fence at the new Weight Room, Maintenance Barn, Playground Area, Front and Sides of the school at the Elementary and Junior High Campuses for \$39,400.00 with Fencemasters. Voting for: Harvey Fox, Pat Mc Gill, Brad Nixon and Shaun Borden. Voting against: None. Motion carried.

Motion by Harvey Fox and second by Kevin Wright to approve the 2023-2024 Allotment and TEKS Certification Form as presented. Voting for: Brad Nixon, Brian Degner, Pat Mc Gill and Shaun Borden. Voting against: None. Motion carried.

Motion by Brad Nixon and second by Shaun Borden to adjourn meeting at 8:21 PM. Voting for: Pat Mc Gill, Brian Degner, Kevin Wright, and Harvey Fox. Voting against: None. Motion carried.

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Pat Mc Gill, President

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Brad Nixon, Secretary

HARLETON ISD  
BANK DRAFT  
UTILITIES

2022-2023

	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH
<b>ETEX TELEPHONE</b>							
777-2372 GROUP	\$ 817.52	\$ 817.52	\$ 817.52	\$ 817.52	\$ 817.52	\$ 817.52	\$ 817.52
T-1 CIRCUIT	\$ 509.00	\$ 509.00	\$ 509.00	\$ 509.00	\$ 509.00	\$ 509.00	\$ 509.00
<b>TOTAL</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>
<b>CENTERPOINT ENERGY-GAS</b>							
BUS SHOP/PRIMARY-3214374-5	\$ 53.81	\$ 66.21	\$ 101.83	\$ 183.20	\$ 912.55	\$ 1,118.98	\$ 1,569.41
JH & ELEM BLDG-3214371-1	\$ 86.39	\$ 217.53	\$ 244.28	\$ 424.73	\$ 1,910.22	\$ 2,628.32	\$ 3,143.79
HIGH SCHOOL BLDG-2640504-3	\$ 42.33	\$ 82.90	\$ 86.25	\$ 326.38	\$ 631.96	\$ 433.92	\$ 696.98
FIELD HOUSE-2643737-6	\$ 53.81	\$ 88.46	\$ 88.47	\$ 81.89	\$ 75.22	\$ 59.65	\$ 73.03
<b>TOTAL</b>	<b>\$ 236.34</b>	<b>\$ 455.10</b>	<b>\$ 520.83</b>	<b>\$ 1,016.20</b>	<b>\$ 3,529.95</b>	<b>\$ 4,240.87</b>	<b>\$ 5,483.21</b>
<b>UPSHUR RURAL ELECTRIC</b>							
JH GYM-16655-001	\$ 833.32	\$ 741.16	\$ (307.66)	\$ 527.79	\$ 584.33	\$ 700.32	\$ 412.27
JH & ELEM-16655-002	\$ 8,371.16	\$ 7,154.23	\$ 5,210.14	\$ 4,215.23	\$ 3,734.18	\$ 3,424.23	\$ 3,409.54
EL PE BLDG/MUSIC RM-16655-003	\$ 1,538.90	\$ 1,163.28	\$ 530.34	\$ 461.12	\$ 373.87	\$ 367.06	\$ 363.61
BUS BARN-16655-004	\$ 726.21	\$ 551.09	\$ 390.27	\$ 434.01	\$ 505.51	\$ 478.24	\$ 416.10
TENNIS COURT-16655-012	\$ 24.44	\$ 23.86	\$ 27.97	\$ 22.65	\$ 23.75	\$ 24.81	\$ 24.55
FOOTBALL FIELD-16655-022	\$ 616.90	\$ 503.66	\$ 606.61	\$ 543.20	\$ 425.95	\$ 316.37	\$ 478.46
PRESS BOX/CONCESS. STD-16655-024	\$ 526.19	\$ 431.98	\$ 332.31	\$ 240.51	\$ 193.31	\$ 155.79	\$ 156.78
FLD HSE CONCESS. STD-16655-025	\$ 1,006.78	\$ 741.65	\$ 564.22	\$ 540.86	\$ 558.40	\$ 550.69	\$ 413.43
EL SECURITY LIGHT-16655-026	\$ 148.06	\$ 153.15	\$ 153.17	\$ 153.26	\$ 153.19	\$ 151.89	\$ 149.87
ELEM SCHOOL SIGN-16655-027	\$ 46.85	\$ 41.29	\$ 38.15	\$ 36.46	\$ 35.69	\$ 34.22	\$ 34.40
FLD HSE SEC LIGHT#2-16655-028	\$ 24.08	\$ 24.55	\$ 24.55	\$ 24.56	\$ 24.55	\$ 24.43	\$ 24.25
HIGH SCHOOL-16655-030	\$ 9,941.82	\$ 8,350.98	\$ 6,992.31	\$ 6,529.34	\$ 7,360.09	\$ 6,574.95	\$ 5,157.96
SOFTBALL FLD CONCESS-16655-031	\$ 96.11	\$ 70.89	\$ 111.01	\$ 66.23	\$ 77.66	\$ 65.00	\$ 64.95
WEIGHT ROOM-16655-032	\$ 625.58	\$ 449.35	\$ 269.10	\$ 979.12	\$ 668.77	\$ 621.33	\$ 525.15
SEC LIGHT TENNIS-16655-033	\$ 49.02	\$ 50.52	\$ 50.52	\$ 50.55	\$ 50.54	\$ 50.15	\$ 49.55
WELL-16655-.34							
SIGN- 16655-036	\$ 53.53	\$ 47.32	\$ 41.84	\$ 40.28	\$ 42.51	\$ 40.38	\$ 40.70
CONCESSION 16655-037	\$ 261.00	\$ 242.13	\$ 220.62	\$ 255.24	\$ 307.51	\$ 375.53	\$ 452.87
STADIUM DR SECURITY LIGHT 16655-040	\$ 49.02	\$ 50.52	\$ 50.52	\$ 50.55	\$ 50.54	\$ 50.15	\$ 49.55
SOFTBALL FLD HOUSE-16655-041	\$ 147.13	\$ 109.79	\$ 69.08	\$ 124.36	\$ 136.42	\$ 155.39	\$ 141.82
<b>TOTAL</b>	<b>\$25,086.10</b>	<b>\$ 20,901.40</b>	<b>\$15,375.07</b>	<b>\$ 15,295.32</b>	<b>\$15,306.77</b>	<b>\$ 14,160.93</b>	<b>\$ 12,365.81</b>
<b>HARLETON WATER SUPPLY</b>							
ACCT # 325 OLD CAMPUS	\$ 673.49	\$ 681.23	\$ 707.58	\$ 751.69	\$ 678.07	\$ 846.21	\$ 685.81
ACCT # 006 FOOTBALL FIELD	\$ 1,561.50	\$ 519.12	\$ 1,264.72	\$ 200.18	\$ 117.69	\$ 126.28	\$ 122.55
ACCT # 800 HIGH SCHOOL	\$ 191.15	\$ 171.39	\$ 186.00	\$ 174.26	\$ 173.11	\$ 173.97	\$ 169.38
ACCT # 1594 CONCESSION STAND	\$ 52.68	\$ 58.98	\$ 59.85	\$ 61.27	\$ 58.70	\$ 49.54	\$ 52.97
ACCT #1600 BASEBALL FIELD	\$ 724.48	\$ 380.48	\$ 683.85	\$ 967.86	\$ 220.09	\$ 203.75	\$ 159.07
ACCT #652 VISITOR CONCESSION STAND	\$ 2,468.35	\$ 262.76	\$ 273.93	\$ 273.07	\$ 432.35	\$ 168.81	\$ 274.21
ACCT #878 PRACTICE FIELD	\$ 589.83	\$ 243.57	\$ 279.66	\$ 156.78	\$ 156.78	\$ 156.78	\$ 156.78
	<b>\$ 6,261.48</b>	<b>\$ 2,317.53</b>	<b>\$ 3,455.59</b>	<b>\$ 2,585.11</b>	<b>\$ 1,836.79</b>	<b>\$ 1,725.34</b>	<b>\$ 1,620.77</b>

HARLETON ISD  
BANK DRAFT  
UTILITIES

2022-2023

	APRIL	MAY	JUNE	JULY	AUGUST
<b>ETEX TELEPHONE</b>					
777-2372 GROUP	\$ 817.52	\$ 817.52	\$ 817.52		
T-1 CIRCUIT	\$ 509.00	\$ 509.00	\$ 509.00		
<b>TOTAL</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>	<b>\$ 1,326.52</b>		
<b>CENTERPOINT ENERGY-GAS</b>					
BUS SHOP/PRIMARY-3214374-5	\$ 288.94	\$ 205.95	\$ 91.78		
JH & ELEM BLDG-3214371-1	\$ 500.66	\$ 398.76	\$ 173.35		
HIGH SCHOOL BLDG-2640504-3	\$ 110.71	\$ 145.89	\$ 75.97		
FIELD HOUSE-2643737-6	\$ 59.52	\$ 54.22	\$ 56.99		
<b>TOTAL</b>	<b>\$ 959.83</b>	<b>\$ 804.82</b>	<b>\$ 398.09</b>		
<b>UPSHUR RURAL ELECTRIC</b>					
JH GYM-16655-001	\$ 421.17	\$ 303.51			
JH & ELEM-16655-002	\$ 3,824.46	\$ 3,402.19			
EL PE BLDG/MUSIC RM-16655-003	\$ 422.79	\$ 393.82			
BUS BARN-16655-004	\$ 347.84	\$ 278.90			
TENNIS COURT-16655-012	\$ 24.14	\$ 22.53			
FOOTBALL FIELD-16655-022	\$ 491.50	\$ 316.37			
PRESS BOX/CONCESS. STD-16655-024	\$ 222.64	\$ 230.91			
FLD HSE CONCESS. STD-16655-025	\$ 459.88	\$ 335.40			
EL SECURITY LIGHT-16655-026	\$ 147.49	\$ 146.48			
ELEM SCHOOL SIGN-16655-027	\$ 37.28	\$ 35.47			
FLD HSE SEC LIGHT#2-16655-028	\$ 24.03	\$ 23.94			
HIGH SCHOOL-16655-030	\$ 5,468.05	\$ 4,679.07			
SOFTBALL FLD CONCESS-16655-031	\$ 75.03	\$ 62.16			
WEIGHT ROOM-16655-032	\$ 553.02	\$ 477.86			
SEC LIGHT TENNIS-16655-033	\$ 48.85	\$ 48.55			
WELL-16655-.34					
SIGN- 16655-036	\$ 43.77	\$ 41.03			
CONCESSION 16655-037	\$ 448.88	\$ 306.07			
STADIUM DR SECURITY LIGHT 16655-040	\$ 48.85	\$ 48.55			
SOFTBALL FLD HOUSE-16655-041	\$ 99.03	\$ 76.41			
<b>TOTAL</b>	<b>\$ 13,208.70</b>	<b>\$ 11,229.22</b>			
<b>HARLETON WATER SUPPLY</b>					
ACCT # 325 OLD CAMPUS	\$ 916.10	\$ 713.88	\$ 731.07		
ACCT # 006 FOOTBALL FIELD	\$ 134.01	\$ 122.55	\$ 293.93		
ACCT # 800 HIGH SCHOOL	\$ 174.26	\$ 310.30	\$ 282.23		
ACCT # 1594 CONCESSION STAND	\$ 52.68	\$ 49.82	\$ 50.96		
ACCT #1600 BASEBALL FIELD	\$ 162.80	\$ 210.35	\$ 294.26		
ACCT #652 VISITOR CONCESSION STAND	\$ 209.77	\$ 192.02	\$ 181.41		
ACCT #878 PRACTICE FIELD	\$ 156.78	\$ 156.78	\$ 179.99		
<b>TOTAL</b>	<b>\$ 1,806.40</b>	<b>\$ 1,755.70</b>	<b>\$ 2,013.85</b>		

## HARLETON ISD

As of May

Fund 199 / 3 GENERAL OPERATING FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE - LOCAL & INTERMED					
5710 - LOCAL REAL-PROPERTY TAXES	2,020,180.00	-29,737.27	-1,782,900.32	237,279.68	88.25%
5720 - LOCAL REVENUE REALIZED AS A RE	41,000.00	-3,308.41	-30,255.69	10,744.31	73.79%
5730 - TUITION AND FEES	49,600.00	-5,400.00	-5,500.00	44,100.00	11.09%
5740 - OTHER REVENUES FROM LOCAL SOUR	22,515.00	-19,161.40	-162,446.39	-139,931.39	721.50%
5750 - REVENUES FROM COCURRICULAR E	32,100.00	.00	-33,052.75	-952.75	102.97%
<b>Total REVENUE - LOCAL &amp; INTERMED</b>	<b>2,165,395.00</b>	<b>-57,607.08</b>	<b>-2,014,155.15</b>	<b>151,239.85</b>	<b>93.02%</b>
5800 - STATE PROGRAM REVENUES					
5810 - PER CAPITA AND FOUNDATION SCHO	6,394,990.00	-604,599.00	-5,178,816.00	1,216,174.00	80.98%
5820 - STATE PROGRAM REVENUES	.00	.00	.00	.00	.00%
5830 - STATE REVENUES FROM STATE OF T	.00	.00	.00	.00	.00%
<b>Total STATE PROGRAM REVENUES</b>	<b>6,394,990.00</b>	<b>-604,599.00</b>	<b>-5,178,816.00</b>	<b>1,216,174.00</b>	<b>80.98%</b>
5900 - FEDERAL PROGRAM REVENUES					
5930 - FEDERAL REV DIST BY OTH TX GOV	10,000.00	-103.67	-127,535.35	-117,535.35	1275.35%
5940 - FED REV DISTRIBUTED BY FEDS	45,715.00	.00	-43,108.77	2,606.23	94.30%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>55,715.00</b>	<b>-103.67</b>	<b>-170,644.12</b>	<b>-114,929.12</b>	<b>306.28%</b>
7000 - OTHER RESOURCES NON OPER REV					
7900 - OTHER RESOURCES NON OPER REV					
7910 - OTHER RESOURCES	.00	.00	.00	.00	.00%
<b>Total OTHER RESOURCES NON OPER REV</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>8,616,100.00</b>	<b>-662,309.75</b>	<b>-7,363,615.27</b>	<b>1,252,484.73</b>	<b>85.46%</b>

## HARLETON ISD

## Fund 199 / 3 GENERAL OPERATING FUND

As of May

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
00 - NO FUNCTION						
6100 - SALARIES AND BENEFITS	.00	.00	.00	.00	.00	.00%
<b>Total Function00 NO FUNCTION</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
11 - INSTRUCTION						
6100 - SALARIES AND BENEFITS	-3,974,178.00	.00	3,380,002.62	381,855.49	-594,175.38	85.05%
6200 - CONTRACTED SERVICES	-158,741.00	31,501.63	125,165.69	13,823.56	-2,073.68	78.85%
6300 - SUPPLIES AND MATERIALS	-121,685.00	11,625.19	111,887.68	22,545.16	1,827.87	91.95%
6400 - TRAVEL AND SUBSISTENCE	-62,335.00	12,323.10	42,794.28	5,499.94	-7,217.62	68.65%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-63,786.00	51,286.16	30,375.83	2,512.88	17,875.99	47.62%
<b>Total Function11 INSTRUCTION</b>	<b>-4,380,725.00</b>	<b>106,736.08</b>	<b>3,690,226.10</b>	<b>426,237.03</b>	<b>-583,762.82</b>	<b>84.24%</b>
12 - INSTRUCTIONAL RESOURCES						
6100 - SALARIES AND BENEFITS	-312,867.00	.00	227,565.27	25,218.49	-85,301.73	72.74%
6200 - CONTRACTED SERVICES	-12,375.00	.00	11,285.62	193.75	-1,089.38	91.20%
6300 - SUPPLIES AND MATERIALS	-28,400.00	7,697.66	18,455.01	4,681.56	-2,247.33	64.98%
6400 - TRAVEL AND SUBSISTENCE	-12,800.00	1,579.37	12,928.18	760.98	1,707.55	101.00%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-3,000.00	.00	449.00	.00	-2,551.00	14.97%
<b>Total Function12 INSTRUCTIONAL RESOURCES</b>	<b>-369,442.00</b>	<b>9,277.03</b>	<b>270,683.08</b>	<b>30,854.78</b>	<b>-89,481.89</b>	<b>73.27%</b>
13 - CURR DEV & INST STAFF DEV						
6100 - SALARIES AND BENEFITS	.00	.00	.00	.00	.00	.00%
6200 - CONTRACTED SERVICES	-13,400.00	2,500.00	8,330.64	1,617.66	-2,569.36	62.17%
6300 - SUPPLIES AND MATERIALS	-700.00	.00	.00	.00	-700.00	-.00%
6400 - TRAVEL AND SUBSISTENCE	-3,730.00	1,238.24	4,851.28	1,677.20	2,359.52	130.06%
<b>Total Function13 CURR DEV &amp; INST STAFF DEV</b>	<b>-17,830.00</b>	<b>3,738.24</b>	<b>13,181.92</b>	<b>3,294.86</b>	<b>-909.84</b>	<b>73.93%</b>
23 - SCHOOL LEADERSHIP						
6100 - SALARIES AND BENEFITS	-424,092.00	.00	310,376.00	33,105.75	-113,716.00	73.19%
6200 - CONTRACTED SERVICES	-1,200.00	.00	.00	.00	-1,200.00	-.00%
6300 - SUPPLIES AND MATERIALS	-7,700.00	370.07	6,990.87	197.87	-339.06	90.79%
6400 - TRAVEL AND SUBSISTENCE	-10,700.00	2,016.46	2,849.92	295.00	-5,833.62	26.63%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-1,800.00	.00	470.87	.00	-1,329.13	26.16%
<b>Total Function23 SCHOOL LEADERSHIP</b>	<b>-445,492.00</b>	<b>2,386.53</b>	<b>320,687.66</b>	<b>33,598.62</b>	<b>-122,417.81</b>	<b>71.99%</b>
31 - GUIDANCE COUNSELING						
6100 - SALARIES AND BENEFITS	-217,173.00	.00	108,804.89	11,489.11	-108,368.11	50.10%
6200 - CONTRACTED SERVICES	-1,305.00	.00	957.00	239.25	-348.00	73.33%
6300 - SUPPLIES AND MATERIALS	-5,600.00	619.66	3,917.17	847.55	-1,063.17	69.95%
6400 - TRAVEL AND SUBSISTENCE	-4,100.00	2,164.82	2,812.16	.00	876.98	68.59%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-600.00	.00	.00	.00	-600.00	-.00%
<b>Total Function31 GUIDANCE COUNSELING</b>	<b>-228,778.00</b>	<b>2,784.48</b>	<b>116,491.22</b>	<b>12,575.91</b>	<b>-109,502.30</b>	<b>50.92%</b>
33 - HEALTH SERVICES						
6100 - SALARIES AND BENEFITS	-42,202.00	.00	1,301.79	.00	-40,900.21	3.08%
6200 - CONTRACTED SERVICES	-4,800.00	.00	.00	.00	-4,800.00	-.00%
6300 - SUPPLIES AND MATERIALS	-1,500.00	123.35	6,650.83	.00	5,274.18	443.39%
6400 - TRAVEL AND SUBSISTENCE	-250.00	.00	.00	.00	-250.00	-.00%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-2,500.00	700.00	350.00	.00	-1,450.00	14.00%
<b>Total Function33 HEALTH SERVICES</b>	<b>-51,252.00</b>	<b>823.35</b>	<b>8,302.62</b>	<b>.00</b>	<b>-42,126.03</b>	<b>16.20%</b>
34 - STUDENT TRANSPORTATION						
6100 - SALARIES AND BENEFITS	-130,405.00	.00	101,979.80	11,469.52	-28,425.20	78.20%
6200 - CONTRACTED SERVICES	-25,200.00	347.98	8,571.03	465.00	-16,280.99	34.01%
6300 - SUPPLIES AND MATERIALS	-72,600.00	27,121.49	92,259.84	10,593.54	46,781.33	127.08%
6400 - TRAVEL AND SUBSISTENCE	-27,700.00	769.72	18,978.28	106.16	-7,952.00	68.51%



	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
93 - PAYMENTS TO FISCAL AGENTS						
6400 - TRAVEL AND SUBSISTENCE	-219,560.00	21,956.00	197,604.00	21,956.00	.00	90.00%
<b>Total Function93 PAYMENTS TO FISCAL AGENTS</b>	<b>-219,560.00</b>	<b>21,956.00</b>	<b>197,604.00</b>	<b>21,956.00</b>	<b>.00</b>	<b>90.00%</b>
99 - OTHER INTERGOVERNMENTAL						
6200 - CONTRACTED SERVICES	-33,000.00	8,154.75	24,170.00	.00	-675.25	73.24%
<b>Total Function99 OTHER INTERGOVERNMENTAL</b>	<b>-33,000.00</b>	<b>8,154.75</b>	<b>24,170.00</b>	<b>.00</b>	<b>-675.25</b>	<b>73.24%</b>
8000 - OTHER USES NON-OPER EXPENSE						
00 - NO FUNCTION						
8900 - OPERATING TRANSFERS OUT/RESIDU	.00	.00	.00	.00	.00	.00%
<b>Total Function00 NO FUNCTION</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Expenditures</b>	<b>-9,026,033.00</b>	<b>423,664.24</b>	<b>7,312,790.34</b>	<b>797,943.05</b>	<b>-1,289,578.42</b>	<b>81.02%</b>

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE - LOCAL & INTERMED					
5740 - OTHER REVENUES FROM LOCAL SOUR	100.00	.00	-95.54	4.46	95.54%
5750 - REVENUES FROM COCURRICULAR E	105,000.00	-14,425.28	-132,628.79	-27,628.79	126.31%
<b>Total REVENUE - LOCAL &amp; INTERMED</b>	<b>105,100.00</b>	<b>-14,425.28</b>	<b>-132,724.33</b>	<b>-27,624.33</b>	<b>126.28%</b>
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROGRAM REVENUES	25,000.00	.00	-26,259.02	-1,259.02	105.04%
5830 - STATE REVENUES FROM STATE OF T	.00	.00	.00	.00	.00%
<b>Total STATE PROGRAM REVENUES</b>	<b>25,000.00</b>	<b>.00</b>	<b>-26,259.02</b>	<b>-1,259.02</b>	<b>105.04%</b>
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REV FROM TEA	344,357.00	-23,170.54	-229,185.41	115,171.59	66.55%
<b>Total FEDERAL PROGRAM REVENUES</b>	<b>344,357.00</b>	<b>-23,170.54</b>	<b>-229,185.41</b>	<b>115,171.59</b>	<b>66.55%</b>
<b>Total Revenue Local-State-Federal</b>	<b>474,457.00</b>	<b>-37,595.82</b>	<b>-388,168.76</b>	<b>86,288.24</b>	<b>81.81%</b>

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
35 - FOOD SERVICE						
6100 - SALARIES AND BENEFITS	-208,457.00	.00	147,307.31	15,720.73	-61,149.69	70.67%
6200 - CONTRACTED SERVICES	-28,300.00	600.07	23,568.31	502.29	-4,131.62	83.28%
6300 - SUPPLIES AND MATERIALS	-220,500.00	50,112.78	133,664.29	13,999.56	-36,722.93	60.62%
6400 - TRAVEL AND SUBSISTENCE	-700.00	109.80	199.64	67.66	-390.56	28.52%
6600 - CAPITAL OUTLAY- LAND BLD EQUIP	-15,000.00	171,688.25	42,880.00	31,750.00	199,568.25	285.87%
<b>Total Function35 FOOD SERVICE</b>	<b>-472,957.00</b>	<b>222,510.90</b>	<b>347,619.55</b>	<b>62,040.24</b>	<b>97,173.45</b>	<b>73.50%</b>
51 - FACILITIES MAINT & OPER						
6200 - CONTRACTED SERVICES	-1,500.00	262.77	1,550.90	175.18	313.67	103.39%
<b>Total Function51 FACILITIES MAINT &amp; OPER</b>	<b>-1,500.00</b>	<b>262.77</b>	<b>1,550.90</b>	<b>175.18</b>	<b>313.67</b>	<b>103.39%</b>
<b>Total Expenditures</b>	<b>-474,457.00</b>	<b>222,773.67</b>	<b>349,170.45</b>	<b>62,215.42</b>	<b>97,487.12</b>	<b>73.59%</b>

## Comparison of Revenue to Budget

## HARLETON ISD

As of May

Fund 599 / 3 DEBT SERVICE FUNDS

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE - LOCAL & INTERMED					
5710 - LOCAL REAL-PROPERTY TAXES	142,993.00	-2,197.69	-132,465.59	10,527.41	92.64%
5740 - OTHER REVENUES FROM LOCAL SOUR	100.00	-14.97	-134.61	-34.61	134.61%
<b>Total REVENUE - LOCAL &amp; INTERMED</b>	<b>143,093.00</b>	<b>-2,212.66</b>	<b>-132,600.20</b>	<b>10,492.80</b>	<b>92.67%</b>
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROGRAM REVENUES	23,705.00	.00	-38,290.00	-14,585.00	161.53%
<b>Total STATE PROGRAM REVENUES</b>	<b>23,705.00</b>	<b>.00</b>	<b>-38,290.00</b>	<b>-14,585.00</b>	<b>161.53%</b>
7000 - OTHER RESOURCES NON OPER REV					
7900 - OTHER RESOURCES NON OPER REV					
7910 - OTHER RESOURCES	.00	.00	.00	.00	.00%
<b>Total OTHER RESOURCES NON OPER REV</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Revenue Local-State-Federal</b>	<b>166,798.00</b>	<b>-2,212.66</b>	<b>-170,890.20</b>	<b>-4,092.20</b>	<b>102.45%</b>

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-166,798.00	.00	147,208.55	.00	-19,589.45	88.26%
<b>Total Function71 DEBT SERVICE</b>	<b>-166,798.00</b>	<b>.00</b>	<b>147,208.55</b>	<b>.00</b>	<b>-19,589.45</b>	<b>88.26%</b>
8000 - OTHER USES NON-OPER EXPENSE						
00 - NO FUNCTION						
8900 - OPERATING TRANSFERS OUT/RESIDU	.00	.00	.00	.00	.00	.00%
<b>Total Function00 NO FUNCTION</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00%</b>
<b>Total Expenditures</b>	<b>-166,798.00</b>	<b>.00</b>	<b>147,208.55</b>	<b>.00</b>	<b>-19,589.45</b>	<b>88.26%</b>



Highway 65 South, Conway, AR 72032 - orders@virco.com  
2027 Harpers Way, Torrance, CA 90501 - orders@virco.com

**QUOTATION #8283306**  
r.2

**Sold To:**  
HARLETON IND SCHOOL DIST  
HWY 154  
HARLETON TX 75651

**Ship To:**  
HARLETON IND SCHOOL DIST  
HWY 154  
HARLETON TX 75651  
REFERENCE: CAFETERIA TABLES AND  
CHAIRS

Quotation Date: 6/6/2023

We appreciate the opportunity to quote the enclosed prices for our products. Unless otherwise indicated, prices are net and do not include sales tax. Please refer to the above referenced Quotation Number when corresponding with Virco regarding this quote. We offer our quotation priced from the US COMMUNITIES 2023 CONTRACT #R-TC-18004 CLASSROOM FURNITURE Contract. You will need to be registered for US Communities and provide your TIN number prior to acceptance of your purchase order. We offer our quotation subject to the following terms and conditions:

- 1) FOB Point: FOB Destination - Inside Delivery
- 2) Payment Terms: Net 30 days (subject to credit approval)
- 3) Prices Are Firm: For Orders Received By 06/30/2023
- 4) For Shipment By: Please note that prices are for orders placed prior to 06/30/2023 and shippable no later than 08/31/2023. Orders requiring delivery after this date will not be processed and will require a requote.
- 5) Shipment from Virco: Virco's current lead-times have been extended. All new orders will carry a minimum lead time of 8 weeks; though many orders may ship sooner. Special handling and/or equipment requests may extend the lead time an additional 4 weeks.
- 6) Color: Standard Virco colors only unless specified otherwise
- 7) Purchase Order: We require customer approval by purchase order or signed quote to be emailed to Orders@virco.com or faxed to (800) 258-7367 or (800) 396-8232
- 8) Acknowledgement: Final acceptance and acknowledgement of orders will be as stated on the standard Virco Purchase Order Acknowledgment
- 9) Quantity: Any change in quantities may result in a price change



**QUOTATION #8283306**  
r.2

Shipping To: HARLETON IND SCHOOL DIST

Item #	Supplier/Model #	Description	Unit Price	Qty	Extension
1	Virco Inc #MT30144AE	Mobile Table, DuoFold series, no seats, 30 x 144 High-Pressure Laminate MDF Top, Sure Edge® edge finish, up- and down-lock mechanisms, torsion bars for smooth operation, opening and closing safety device.  3 ea Laminate->Medium Oak (OAK084) Sure Edge->Char Black (BLK01) Frame->Char Black (BLK01)	\$1,742.82	3	\$5,228.46
2	Virco Inc #9018	Chair, 9000 Classic Series, 4-Leg, 18" H Seat, Stackable, Nylon Glides  144 ea Soft Plastic->Forest Green (GRN75) Frame->Chrome (CHRM)	\$57.66	144	\$8,303.04
<b>Total</b>					<b>\$13,531.50</b>

**The undersigned certifies understanding and agreement of this Quote Letter and has authority to sign for purchase.**

HARLETON IND SCHOOL DIST  
HWY 154  
HARLETON TX 75651

X \_\_\_\_\_  
PO # (if available)

X \_\_\_\_\_  
Name (Print)

X \_\_\_\_\_  
Authorized Signature

If paying by credit card, please call 877-311-9157. The credit specialist will be pleased to assist with your payment.



## Proposal

**Indeco - Dallas**  
**805 E. 4th Avenue**  
**Belton, TX 76513**  
**Phone: 1-800-692-4256**

Order Number	8633
Date	05/11/2023
Customer PO No	
Customer Name	Harleton ISD
Salesperson	Wayne Goldston
Project Number	
Terms	NET 30
Page	1 of 1

T Harleton ISD  
 O PO BOX 510  
 HARLETON, TX 75651  
  
 ATTN: Tammy Vance  
 Phone: 90307772372  
 Email: vancetammy@harletonisd.net

S Harleton ISD  
 H 17000 SH 154  
 I Harleton, TX 75651  
 P  
  
 T ATTN: Tammy Vance  
 O Phone: 90307772372  
 Email: vancetammy@harletonisd.net

Prepared for : Wayne Goldston

Line	Quantity	Description	Unit Price	Extended Amount
1	144.00 Each	ARTCOBELL D10A--3-5-DG Discover, 4L Chair, 18", A/B Shell 3:3 - Nylon Glides 5:5 - Chrome DG:DG - Clover	50.00	7,200.00
2	3.00 Each	NATIONAL PUBLIC SEATING CORP MT12-MDPEPC NPS® Mobile Cafeteria Table, 12' Rectangle, MDF Core 29" Edge Type: Black ProtectEdge Frame Type: Textured Black	1,303.00	3,909.00
3	1.00 Each	Indeco Freight FREIGHT FREIGHT	750.00	750.00
4	1.00 Each	Indeco Install INSTALL INSTALL	500.00	500.00
			Order Sub-Total :	\$12,359.00
			<b>TOTAL ORDER :</b>	<b>\$12,359.00</b>

Please review the quotation and notify us if any changes are needed. Pricing is valid for 30 days from date above.  
 Thank you for the opportunity to be of service!



Furnishing great places to learn.\*

For assistance, please contact:

Liam Malone  
 Phone: 855-619-7903  
 Fax: 855-619-7904

www.schooloutfitters.com • PO Box 779193 • Chicago IL 60677-9193



liam.malone@schooloutfitters.com

# Quote Summary

Quote #: QUO11413751  
 Valid through: 06/14/2023

**Bill to:**  
 Harleton ISD  
 Tammy Vance  
 17000 State Highway 154  
 Harleton TX 75651-5021 USA  
  
 Phone: 1 (903) 777-2372  
 Fax: N/A  
 Email: [vancetammy@harletonisd.net](mailto:vancetammy@harletonisd.net)

**Ship to:**  
 Harleton ISD  
 Tammy Vance  
 17000 State Highway 154  
 Harleton TX 75651-5021 USA  
  
 Phone: 1 (903) 777-2372  
 Fax: N/A  
 Email: [vancetammy@harletonisd.net](mailto:vancetammy@harletonisd.net)

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
1.	LNT-GNI3020	<u>Rectangle Mobile Cafeteria Tables w/ MDF Core, Protect Edge &amp; Powder Coat Frame (30" W x 12' L)</u>   <b>Options:</b> <input checked="" type="checkbox"/> Laminate – Hunter Green (+ \$0.00) Table Height – 29" H (+ \$0.00)  <b>Estimated Delivery:</b> 45 business days after order confirmation  *Special product pricing based on TIPS (Contract # 201101)	3	\$2,497.76	54%	\$1,141.57*	\$3,424.71
2.	JON-8148JC	<u>Stackable School Chair w/ Chrome Legs (18" Seat Height)</u>   <b>Options:</b> <input checked="" type="checkbox"/> Chair – Green Chair - 1119 (+ \$0.00)  <b>Estimated Delivery:</b> 13 business days after order confirmation  *Special product pricing based on TIPS (Contract # 200301)	144	\$193.98	52%	\$94.08*	\$13,547.52

## Shipping & Handling Breakdown

Items Shipping From:	Shipping Via:	Service(s) Included:
Learniture	ABF FREIGHT SYSTEM	Lift Gate
Jonti-Craft	FEDEX FREIGHT PRIORITY	Lift Gate

Product SubTotal:	\$16,972.23
Shipping & Handling:	\$1,772.55
Sales Tax:	0.00
<b>Grand Total:</b>	<b>\$18,744.78</b>

**Important Shipping Information**

Shipping on specified items includes a lift gate on the truck, but does not include inside delivery. The driver will lower items to the ground only. Customer must bring inside. Inside delivery is available for an additional charge.

Please remember to inspect your order at the time of delivery. Do not throw away any of the original packaging until inspection is completed. Any missing parts or damages must be reported to customer service at 1-866-619-1776 within 5 business days of delivery.

All quotations are for tailgate delivery, F.O.B. factory, unless otherwise noted.

**Sales Representative Comments**

**Thank you for the opportunity to earn your business.**

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**For Assistance:** Liam Malone • Phone: 855-619-7903 • Fax: 855-619-7904 • [liam.malone@schooloutfitters.com](mailto:liam.malone@schooloutfitters.com)

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## Item Details

Learniture

### Rectangle Mobile Cafeteria Tables w/ MDF Core, Protect Edge & Powder Coat Frame (30" W x 12' L)



Whether you need extra lunch room seating or a spare table for an upcoming function, the Learniture Rectangle Mobile Cafeteria Table is versatile enough to meet every need. The laminate surface with medium-density fiberboard core resists stains and scratches, and the steel design makes this table durable enough to withstand daily use. A protect-edge coating offers protection against food build-up, chips and dings. EasyLift torsion bars provide a smooth operation when opening and closing the tables, and the dual release storage latch allows you to safely release and unlock the tables from either side. Thermo-polyurethane casters with non-marring nylon steel glide inserts allow you to move this table from the cafeteria to the classroom with ease. A caster lift-off design feature enhances the safety of this table.

#### Specifications

Product Weight (Lbs):	192
Assembly:	Assembled
Casters/Glides:	4 thermo-polyurethane casters w/ tamper-proof non-marring nylon steel insert glides
Edge Band Material:	Protect Edge (epoxy resin)
Frame Finish:	Powder coat
Frame Material:	14 gauge steel
Overall Height:	29" H or 27" H
Overall Length:	12' L
Overall Width:	30" W
Seating Capacity:	12
Storage Dimensions:	32" W x 30" D x 81 1/4" H
Table Material:	Fiberboard core w/ high-pressure laminate finish
Table Shape:	Rectangle
Testing Certifications:	MAS Green certified; UL Listed
Warranty:	15-year limited
Weight Capacity:	300 lbs

#### Options

Laminate Color:

- Blue
- Cherry
- Fusion Maple
- Gray Nebula
- Hunter Green
- Oak
- Red
- Walnut
- Yellow

Table Height

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
1.	LNT-GNI3020	Rectangle Mobile Cafeteria Tables w/ MDF Core, Protect Edge & Powder Coat Frame (30" W x 12' L)	3	\$2,497.76	54%	\$1,141.57*	\$3,424.71
<b>Options:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Laminate – Hunter Green (+ \$0.00)</li> <li><input type="checkbox"/> Table Height – 29" H (+ \$0.00)</li> </ul>							

## Item Details



Jonti-Craft

### Stackable School Chair w/ Chrome Legs (18" Seat Height)

Jonti-Craft's Stackable School Chairs offer comfortable, affordable seating for students of all ages. Children sit comfortably on the contoured polypropylene shell seat, which is easy to clean and features an anti-static treatment to prevent shocks. A heavy gauge steel frame stands up to years of use and abuse in your classrooms. Nylon glides reduce noise and protect your school's floors from damage. Choose your chairs from a variety of fun colors with durable chrome finished legs. Jonti-Craft's Stackable School Chairs are covered by a five-year warranty.

#### Specifications

Product Weight (Lbs):	12
Assembly:	Assembled
Casters/Glides:	Nylon glides
Frame Finish:	Chrome
Frame Material:	Heavy gauge steel frame
Other Info:	Anti-static treatment helps prevent shocks Non-exposed rivets protect against snags
Recommended Grade Level:	5th grade - Adult
Seat Height:	18" H
Seat Material:	Polypropylene
Warranty:	5-year limited

#### Options

Chair Color :

- Blue Chair - 1003
- Green Chair - 1119
- Navy Chair - 1112
- Orange Chair - 1114
- Purple Chair - 1004
- Red Chair - 1008
- Teal Chair - 1005
- Yellow Chair - 1007

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
2.	JON-8148JC	<u>Stackable School Chair w/ Chrome Legs (18" Seat Height)</u>	144	\$193.98	52%	\$94.08*	\$13,547.52

**Options:**

- Chair – Green Chair - 1119 (+ \$0.00)



# Claims Administrative Services, Inc.

*Our reputation for excellence is no accident.*<sup>TM</sup>  
Texas Educational Insurance Association

## WORKERS' COMPENSATION

### Plan Year 2023-2024 Renewal Addendum – Part 2 of 2

Plan Sponsor: Harleton ISD

2nd Year of a 3 Year Contract

Renewal Based on Estimated Payroll of \$5,881,025

**Option 1: Select New 5-Year Plan--Locks in Fixed Cost Rate for Five Additional Years.**

<input type="checkbox"/> <b>Begin New 5 Year Plan/Year 1*</b>	
<input type="checkbox"/> <b>Fixed Cost</b> Payment in Full <i>Due on 9/1</i>	<input type="checkbox"/> <b>Fixed Cost</b> Quarterly Payments of 40%, 20%, 20%, 20% <i>Due on 9/1, 12/1, 3/1, and 6/1</i>
<b>\$24,971</b>	

\*The Plan Sponsor agrees to extend the term of this agreement for an additional five (5) years, which must be completed before an exit option is available. The Plan Sponsor further acknowledges that this agreement guarantees only the Fixed Cost Rate and does not guarantee the Fixed Cost or Loss Fund amounts. *Please ensure you are not under any obligation to other carriers prior to extending a multi-year option.*

**Option 2: Select New 3-Year Plan--Locks in Fixed Cost Rate for Three Additional Years.**

<input type="checkbox"/> <b>Begin New 3 Year Plan/Year 1**</b>	
<input type="checkbox"/> <b>Fixed Cost</b> Payment in Full <i>Due on 9/1</i>	<input type="checkbox"/> <b>Fixed Cost</b> Quarterly Payments of 40%, 20%, 20%, 20% <i>Due on 9/1, 12/1, 3/1, and 6/1</i>
<b>\$24,971</b>	

\*\*The Plan Sponsor agrees to extend the term of this agreement for an additional three (3) years, which must be completed before an exit option is available. The Plan Sponsor further acknowledges that this agreement guarantees only the Fixed Cost Rate and does not guarantee the Fixed Cost or Loss Fund amounts. *Please ensure you are not under any obligation to other carriers prior to extending in a multi-year option.*

**Option 3: Current Plan—Fixed Cost Rate and Discount Subject to Change at End of Contract Term.**

<input type="checkbox"/> <b>Continue Current 3 Year Plan/Year 2nd***</b>	
<input type="checkbox"/> <b>Fixed Cost</b> Payment in Full <i>Due on 9/1</i>	<input type="checkbox"/> <b>Fixed Cost</b> Quarterly Payments of 40%, 20%, 20%, 20% <i>Due on 9/1, 12/1, 3/1, and 6/1</i>
<b>\$24,971</b>	

\*\*\*The Plan Sponsor agrees this agreement continues for two (2) more years, which must be completed before an exit option is available. The Plan Sponsor further acknowledges that this agreement guarantees only the Fixed Cost Rate and does not guarantee the Fixed Cost or Loss Fund amounts.

<input type="checkbox"/> <b>DRAFT OUR W/C FUND BANK ACCOUNT ON DUE DATE – Plan Sponsor authorizes payment by draft on the due date for any and all billings. Plan Supervisor will provide copy of Draft Invoice prior to due date.</b>
SHOULD THE DISTRICT NOT CHOOSE THE DRAFT PAYMENT METHOD, INITIAL INVOICE WILL BE ISSUED PRIOR TO 8/1/23, PAYABLE ON 9/1/23. QUARTERLY INVOICES WILL BE EMAILED TO PLAN SPONSOR PRIOR TO AND PAYABLE ON DUE DATES LISTED ABOVE.

#### Certification of Authority to Execute

I represent that I am expressly and duly authorized by Harleton ISD to execute this agreement and legally bind my employer as set forth in this agreement. I acknowledge that Harleton ISD wishes to continue the agreement as previously approved by the Board of Trustees, the governing body of Harleton ISD. As the designated employee of Harleton ISD, I am exercising the authority conveyed by the Board of Trustees to extend the term of this agreement for an additional five years \_\_\_\_, three years \_\_\_\_, or continuing current plan \_\_\_\_ which must be completed before an exit option is available. I further acknowledge that this agreement guarantees only the Fixed Cost Rate and does not guarantee the Fixed Cost or Loss Fund amounts. It is understood that Fixed Cost and Loss Fund amounts are subject to change each year of the agreement based on the actual payrolls of Harleton ISD. Effective start date of this plan addendum is September 1, 2023.

\_\_\_\_\_/\_\_\_\_\_/2023 \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Signature (Designated Employee) Title

**Please Select a Plan Option and return signed Renewal Addendum to CAS by 6/30/2023.**

**CAS-Claims Administrative Services, Inc.**

Phone: 903.509.8484  
Toll Free: 800.765.2412

501 Shelley Drive  
P.O. Box 7500  
Tyler, TX 75701

Fax: 903.509.1888  
[www.cas-services.com](http://www.cas-services.com)



## Claims Administrative Services, Inc.

*Our reputation for excellence is no accident.®*

June 1, 2023

Harleton ISD  
Jay Ratcliff  
PO Box 510  
Harleton, TX 75651-0510

Dear Jay Ratcliff:

**Congratulations on the completion of another successful school year!** With the summer here, the conclusion of your 2022-2023 Workers' Compensation program plan year is not far behind.

Attached is your renewal addendum, which simply allows you to **continue your elected multi-year plan option or select a new multi-year plan**. All plan options reflect CAS's commitment to you to provide stable long-term rates. By starting a new multi-year plan, you will be locking in your current workers' compensation rate for additional years. **We ask that you select the option you are interested in and return the signed addendum to us. Please ensure you are not under any obligation to other carriers prior to extending a multi-year option.**

Clients such as Harleton ISD are vital to the success of our program – **a program that consistently sees over 95% of members renew each year**. CAS continues to focus on reducing both the frequency and severity of injuries without sacrificing the care your employees receive to ensure your school/college has the best workers' compensation value available.

Many thanks from all of us at CAS for the opportunity to earn your business. We look forward to serving as your workers' compensation program for years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Fisher', is written over a faint, larger version of the signature.

Rick Fisher  
President

Enclosures: Renewal Addendum  
Return Envelope



# Claims Administrative Services, Inc.

*Our reputation for excellence is no accident.<sup>TM</sup>*

TEXAS EDUCATIONAL INSURANCE ASSOCIATION

## WORKERS' COMPENSATION

### Plan Year 2023-2024 Renewal Addendum – Part 1 of 2

Plan Sponsor: Harleton ISD

2nd Year of a 3 Year Contract

FIXED COST .....	\$24,971
LOSS FUND MAXIMUM .....	\$56,865

Renewal Based on Estimated Payroll of \$5,881,025

**Fixed Cost Includes:** Claims Administration, Record Keeping, Safety and Loss Control, Excess Insurance, plus...

Initial contact with claimant	Setting IME appointments	Communicating with doctor
Initial contact with insured	Administering benefits timely	Visits by Adjuster
Initial contact with doctor	Annual Reports	Recorded statements
Faxes	Check stock & issuing checks	Filing state forms
Regular Meetings with client	Subrogation Management	Answering WC legal questions
Photographs	Reports	Supervisor review of claims
Telephone	Litigation Management	Travel expenses
Monitoring medical treatment	Communicating with employee	Reviewing claims with clients
Airfare, except extraordinary	Mileage, except extraordinary	Excess Carrier Reporting
Loss Runs	Express mail, except extraordinary	EDI requirements for Ins Carrier
Filing of 1099's	Obtain Records, except extraordinary	
	<b>.....CAS Service Guarantee, and much more.....</b>	

**Loss Fund Includes:** Incurred Claims, Claims Expense Allowance, Allocated Claims Expenses, and Cost Containment

<b>Allocated Expenses:</b>	Cost associated with bank account or its maintenance
Attorney fees	Extraordinary travel expenses incurred by CAS
Medical opinions	Cost associated with Occupational Rehabilitation
Independent Medical Examination	Pre-authorization or Utilization
Peer Review	Cost for obtaining and copying of public or medical records
Court costs	Cost for photography, preparation of maps, diagrams or physical analysis
Medical Case Management	Cost of employing experts' testimony
Cost of surveillance	Cost for property damage appraisal fees
Interest paid as result of Litigation	Witness travel expense
Witness fees	Specialty Bill Review
Medical Bill Negotiations	

**Cost Containment:**

CAS does provide cost containment services for our clients. Cost containment services are allocated to the claim and billed at the following rates. Field Case Management, \$90 per hour + mileage; Telephonic Case Management, \$90 per hour; Rehabilitation/Vocational Case Management, \$90 per hour + mileage; Pre-Authorization, \$150 flat rate per request; Specialty Bill Review 25% of savings; Medical Bill Negotiations 25% of savings; Pharmacy Network, 9% of savings; Ancillary Services, 9% of savings; Medical Necessity Review, \$125 Coordination fee + cost; Subrogation, no charge if done in-house or at cost if a complicated case that would be better represented by an attorney; Investigation Services, \$35 for initial database research/\$84 per hour for surveillance, In-house attorney representation at hearings \$75.00 per hour, Section 111 reporting query is at no charge; \$10.00 per submission.

**CAS has a proven record in reducing claims cost. CAS adjusters aggressively work with the injured employee and doctors to get the employee back to work and close their file. CAS works closely with their clients to establish a long-term partnership.**

**Board Resolution Extending Depository Contract for Funds  
Of Independent School Districts Under Texas Education Code,  
Chapter 45, Subchapter G, School District Depositories**

Be it Resolved by the \_\_\_\_\_ Harleton Independent School District \_\_\_\_\_ that:  
*Board of Trustees*

\_\_\_\_\_ Bank, Depository, located at \_\_\_\_\_ County,  
*Name of Depository Bank* *Name of County*

State of Texas, being a bank as that term is defined in section 45.201 of the Texas Education Code, and

\_\_\_\_\_ (CDN: 102-905 ) agree to extend for an additional  
*Name of District*

two-year term from 09-01-2023 through 08-31-2025 , the existing terms and conditions for banking services and rates previously agreed to in the Depository Contract in effect from 09-01-2021 through 08-31-2023 .

This agreement to extend is allowed under Texas Education Code, Section 45.205 Subchapter G.

AGREED AND ACCEPTED on behalf of \_\_\_\_\_ Harleton Independent School District \_\_\_\_\_  
*Name of District*

this the 13th day of June , 2023 .

\_\_\_\_\_  
*Signature of President of School Board*

AGREED AND ACCEPTED on behalf of Depository this the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .

\_\_\_\_\_  
*First National Bank of Hughes Springs*  
*Typed Name of Depository*

\_\_\_\_\_  
*Signature of Authorized Bank Officer*

\_\_\_\_\_  
*Title of Authorized Bank Officer*

**ACKNOWLEDGMENT**

STATE OF TEXAS  
COUNTY OF \_\_\_\_\_

Before me, the undersigned authority in and for said county and state, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing  
*Authorized Bank Officer*  
instrument on behalf of the Depository named therein, and known to me to be an officer authorized to execute the foregoing instrument on behalf of said Depository, and acknowledged to me that (s)he executed the same as the act and deed of said Depository, for the purpose therein expressed and in the capacity therein stated.

Given under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .

(SEAL)

\_\_\_\_\_  
*Signature of Notary*

Notary Public in and for \_\_\_\_\_ County, Texas



Jay Ratcliff <ratcliffjay@harletonisd.net>

### Fwd: Estimate 1013 from D&J Campbell Plumbing

1 message

**Mike Harper** <harpermike@harletonisd.net>  
To: Jay Ratcliff <ratcliffjay@harletonisd.net>

Thu, May 25, 2023 at 4:02 PM

----- Forwarded message -----

From: **D&J Campbell Plumbing LLC** <quickbooks@notification.intuit.com>  
Date: Thu, May 25, 2023 at 9:34 AM  
Subject: Estimate 1013 from D&J Campbell Plumbing  
To: <harpermike@harletonisd.net>

Dear Mike Harper,

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!  
David & Jennifer Campbell  
D&J Campbell Plumbing

----- Estimate -----

689 FM 728  
Jefferson, TX 75657 US  
+1 9034079653  
www.djplumbingtexas.com

Estimate #: 1013  
Date: 05/25/2023  
Exp. Date: \$16,000.00

-----  
Address:

Mike Harper  
Harleton ISD  
PO Box 510  
Harleton, TX 75651

Date	Service	Description	Qty	Rate	Amount
06/05/2023	Installati	D&J Campbell Plumbing proposes to:  Create an access outside faculty restrooms and	1	16,000.00	16,000.00

tunnel  
approximately  
12' under slab  
to repipe all  
drain lines  
and rerouting  
them outside  
into a pump  
station and  
tying back  
into existing  
sewer  
downstream of  
grease trap  
servicing  
kitchen.

All cast iron  
under the  
building  
servicing the  
bathrooms will  
be abandoned.

Labor &  
Materials not  
to exceed BID  
price.

Electricity  
will need to  
be provided  
for new pump  
station by the  
school.

Job estimate  
completion:  
2-3 weeks

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Total: \$16,000.00

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 Estimate\_1013\_from\_DJ\_Campbell\_Plumbing\_LLC.pdf  
91K