

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on November 28, 2023 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. CALL TO ORDER: Establish a quorum
- B. CLOSED SESSION
  - 1. Deliberation regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076
  - 2. Deliberation regarding the Superintendent's recommendations for employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071

C. RECONVENE IN OPEN SESSION - immediately following Closed Session

D. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

United States Flag Pledge:

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Texas Flag Pledge:

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

F. SOCIAL CONTRACT

The Board will:

- Serve as District Ambassadors
- Assume Positive and Noble Intentions
- Collaborate as a Team and Respect the Body Corporate
- Promote Discussion and Value Each Other's Perspectives
- Be Professional

G. SUPERINTENDENT REPORT

- 1. Superintendent Report

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H. PUBLIC FORUM

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It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer, at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording*

*of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum consents to the online publication of their comments.*

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- December 11, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- TUESDAY, January 16, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- January 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- TUESDAY, February 20, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- February 26, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- March 18, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- March 25, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- April 15, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- April 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- \*\* May 13, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- \*\* May 20, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- \*\* June 17, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- \*\* June 24, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM
- \*\* July 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 PM

*\*\* Meeting location may be moved to the newly constructed Hays CISD Academic Support Center  
 Official Board of Trustees information may be obtained at [www.hayscisd.net](http://www.hayscisd.net)*

Q. ADJOURN

This notice was posted in compliance with the Texas Open Meetings act on: Friday, November 17, 2023 at 2:30 PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.]
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i>  The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE-EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.  Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL]  This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.  <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or</li><li>b. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.</li></ul> <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The deployment, or specific occasions for implementation, of security personnel or devices; or</li><li>b. A security audit.</li></ul> <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov’t Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> <li>a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or</li> <li>b. To deliberate the offer of a financial or other incentive to such a business prospect.</li> </ul> <i>Gov’t Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov’t Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov’t Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District’s attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov’t Code 551.103</i>  “Recording” means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov’t Code 551.001(7)</i>  Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref’d n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov’t Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov’t Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov’t Code 551.145</i>  No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov’t Code 551.146</i>  No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov’t Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board’s attorney. <i>Gov’t Code 551.144(c)</i>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date: November 28, 2023**

**Agenda Item: G**

**Board Goal: Community Relations**

**Subject: Superintendent's Report**

**Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools**

**A. Purpose of Agenda Item:**

Action Needed

Information Only

Receive Input

**B. Authority for This Action**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Share with Board and Community information regarding current events in the district.

**D. Administrative Recommendation: N/A**

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: H

Board Goal: Community Relations

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer, at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum consents to the online publication of their comments.*

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: I

Board Goal: Student Achievement

Subject: Campus Recognition – Lehman High School

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
David Pierce, Deputy Academic Officer  
Karen Zuniga, Principal

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to recognize one of our campuses.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information – Our district recognizes a campus each month to highlight their academic achievement, student programs, and their parent/community involvement.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

The administration is not making a recommendation on this item as it is only informational.

**G. Fiscal Impact and Cost: Total Amount: N/A**

Budget – General Operating Fund     Bond 2021     Grant/Special Funds     Other

Prior Year Spending – n/a

Future/Ongoing –

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Jesus Gomez, Deputy Academic Officer

Evaluation method and time line -

Next report to the board – Upon request.

**I. Suggested Motion:**

No motion required. This agenda item is presented for information only.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 13, 2023

Agenda Item: J

Board Goal: Student Achievement

Subject: Student Achievement Report – International Baccalaureate (IB) Timeline for Elementaries 16 and 17

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Dr. Michael Watson, Deputy Academic Officer  
Joy Philpott, Director of Advanced Academics

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The goal is for Elementary 16 and 17 to become IB schools and offer an International Baccalaureate Primary Years Programme. The IB Primary Years Programme (PYP) for children aged 3 - 12 nurtures and develops young students as caring, active participants in a lifelong journey of learning.

The PYP offers an inquiry-based, transdisciplinary curriculum framework that builds conceptual understanding. It is a student-centered approach to education for children aged 3-12. It reflects the best of educational research, thought leadership and experience derived from IB World Schools.

The PYP has evolved to become a world leader in future-focused education. The PYP is an example of best educational practice globally, responding to the challenges and opportunities facing young students in our rapidly changing world.

**D. Summary:**

Previous board action relating to this item -  
 Future action anticipated – This is an information item presented through the student achievement report. In the future, there will be costs associated and incurred to fully implement the IB program for ES, MS, and HS as each school applies for candidacy, membership, and training.  
 Background information –

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other – C&I

**F. Administrative Recommendation:**

The administration recommends implementing the International Baccalaureate program in the future for ES, MS, and HS and recommend the timeline for applying for candidacy.

**Advantages/benefits of implementing an International Baccalaureate Program**

The Primary Years Programme (PYP) focuses on the development of the whole child as an inquirer, both in school and in the world beyond. The PYP offers a transformative experience for students, teachers and whole school communities and delivers excellent outcomes by providing an education that is engaging, relevant, challenging and significant.

The IB program is guided by six transdisciplinary themes of global significance, whereby students broaden their learning by developing their conceptual understandings, strengthening their knowledge and skills across, between and beyond subject areas.

**G. Fiscal Impact and Cost:** Amount: N/A

Budget

Bond

Grant/Special Funds

Other

Prior Year Spending - N/A

Future/Ongoing – N/A

**H. Suggested Motion:**

No motion. Information item only.

# STUDENT ACHIEVEMENT REPORT

## International Baccalaureate Timeline

# STUDENT ACHIEVEMENT REPORT

## International Baccalaureate Timeline

2024-25	Open Elementary School 16 as an IB Candidacy School
2025-26	Open Elementary School 17 as an IB Candidacy School
2028-29	Select Middle Schools become IB Candidacy Schools
2030-31	Select High Schools become IB Candidacy Schools

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K

Board Goal: Community Relations

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy BE                       Law or Rule                       N/A

Board Policy BE states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**C. Goal or Need Addressed:**

As listed on attached pages

**D. Summary:**

- Previous board action relating to this item - Ongoing  
 Future action anticipated - Monthly  
 Background information – The following items are presented for approval
1. Board Meeting Minutes
  2. Procurements
  3. Contracts, MOUs and Agreements
  4. Budget Amendments

**E. Comments Received:**

- Cabinet       DLT       FBOC       Teacher Org. Reps.       Other

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve consent agenda items as presented.

**G. Fiscal Impact and Cost:      Amount: Per individual items attached**

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the consent agenda, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.1

Board Goal: Community Relations

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

**C. Goal or Need Addressed: N/A**

**D. Summary:**

Previous board action relating to this item - Ongoing  
 Future action anticipated - Monthly  
 Background information – Minutes from the October 17, 2023 and October 23, 2023 meetings are presented for approval

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve minutes from the October 17, 2023 and October 23, 2023 meetings, as presented

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve minutes from the October 17, 2023 and October 23, 2023 meetings, as presented

# Minutes of Regular Meeting October 17, 2023

## Hays CISD Board of Trustees

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at [www.hayscisd.net](http://www.hayscisd.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Tuesday, October 17, 2023 beginning at 6:00 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

### CALL TO ORDER: Establish a quorum

Board President, Will McManus, called the meeting to order at 6:03 PM. All Board Members were present with the exception of Board Vice President Raul Vela and Board Secretary Courtney Runkle.

### PUBLIC FORUM #2 – Rezoning for Elementary School #16

There was no one present from the public who wished to address the Board of Trustees.

### PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND TEXAS FLAGS

Board President Will McManus lead the Board in the Pledge of Allegiance to the US and Texas flags.

### MISSION STATEMENT

Trustee Byron Severance read the Hays CISD Board of Trustees Mission Statement.

### SOCIAL CONTRACT

Trustee Johnny Flores read the Hays CISD Board of Trustees Social Contract.

### PUBLIC HEARING

The public hearing of the Financial Integrity Rating System of Texas (FIRST) Report will be held at the October 23, 2023 Board Meeting.

### SUPERINTENDENT REPORT

Superintendent Dr. Eric Wright provided an update on enrollment, 23,279 students enrolled. He also provided an update on the UIL Legislative Council activities as well as the A-F Lawsuit update. Dr. Wright responded to questions and feedback from Trustee Vanessa Petrea.

### PUBLIC FORUM

There was no one present from the public wishing to address the Board of Trustees.

### STUDENT ACHIEVEMENT REPORT

The preliminary Teacher Incentive Allotment (TIA) Data for the 23/24 School Year will be presented at the October 23, 2023 meeting.

### CAMPUS RECOGNITION

Deputy Academic Officer Dr. Michael Watson addressed the Board with introductions. Uhland Middle School Principal Amanda Muro presented slides and a video to the Board of Trustees. She responded to questions and feedback from Trustee Byron Severance, Trustee Johnny Flores, Trustee Vanessa Petrea, Trustee Esperanza Orosco, and Board President Will McManus.

### CONSENT AGENDA

There were no consent agenda items pulled for discussion.

## ACTION ITEMS

Consideration and possible approval of Class Size Waivers for K4 Capacity Incentive in Kindergarten at Hemphill Elementary, Grade 1 at Tom Green Elementary, and Grade 1 at Sunfield Elementary

Board President Will McManus introduced this agenda item to begin discussion. Christina Courson, Chief Human Resources Officer, provided detail to the Board of Trustees regarding the foundation and implementation of this request. There will only be need for this request at Tom Green Elementary and Sunfield Elementary. Hemphill Elementary is no longer requested for approval. Ms. Courson responded to questions and feedback from Trustees Vanessa Petrea and Johnny Flores.

Consideration and possible adoption of the 2023-2024 District Improvement Plan containing District Performance Objectives and Student Performance Goals

Board President Will McManus introduced this agenda item to begin discussion. Deputy Superintendent / Chief Academic Officer Marivel Sedillo and Director of Federal Programs Stephanie Norris responded to questions and feedback from the Board of Trustees.

Consideration and possible approval of the Statement of Work Contract between E3 Alliance and Hays

Board President Will McManus introduced this agenda item to begin discussion. Stephanie Norris, Director of Federal Programs, provided details of this agreement, its origin and purpose. There were no questions from the Board of Trustees regarding this agenda item.

Consideration and possible adoption of the Committee Recommendation of Attendance Zone for Elementary School #16

Board President Will McManus introduced this agenda item to begin discussion. Chief Communication Officer Tim Savoy provided details of this agenda item to the Board, and introduced members of the committee. Mr. Savoy responded to questions and feedback from Trustee Vanessa Petrea, Trustee Johnny Flores, and Board President Will McManus.

Consideration and possible approval of the Schematic Design for 2023 Bond Bid Package 3 for Improvements at Hays High School

Board President Will McManus introduced this agenda item to begin discussion. Chief Operations Officer Max Cleaver introduced Jason Andrus of Huckabee to provide detail. Mr. Andrus presented slides. Mr. Andrus and Mr. Cleaver responded to questions and feedback from Trustee Byron Severance, Trustee Vanessa Petrea, Board President Will McManus, and Trustee Johnny Flores.

Consideration and possible approval of the Schematic Design for 2023 Bond Bid Package 5 for Improvements at Dahlstrom Middle School and Wallace Middle School

Board President Will McManus introduced this agenda item to begin discussion. Max Cleaver, Chief Operations Officer, provided details and introduced Jarrod Sterzinger and Alma Evans of O'Connell Robertson to provide information to support their slide presentation. Bryan Parma and Joe Guidotti of Jackson Construction were also present. Presenters engaged in conversation regarding feedback from Trustee Byron Severance and Trustee Vanessa Petrea.

Consideration and possible approval of the 2023 Bond Bid Package 11 Purchase of a Turn-Key Lighting Project at Hays High School and Barton Middle School – Musco Lighting

Board President Will McManus introduced this agenda item to begin discussion. Max Cleaver, Chief Operations Officer, provided details, and responded to questions from Trustee Byron Severance and Trustee Vanessa Petrea.

Consideration and possible approval of the 2023 Bond Bid Package 11 Athletic Improvements – Change Order for Artificial Turf Project

Board President Will McManus introduced this agenda item to begin discussion. Max Cleaver, Chief Operations Officer, provided detailed information. Also present were Jeff Bresee of CEI and William Chafee from Paragon Sports Contractors. The group responded to feedback and questions from

Trustee Johnny Flores, Trustee Vanessa Petrea, Trustee Byron Severance, and Board President Will McManus.

Consideration and possible approval of the Design Development for 2023 Bond Elementary School 17  
Board President Will McManus introduced this agenda item to begin discussion. Jason Andrus of Huckabee explained drawings providing a general verbal overview of the project and changes.

Consideration and possible approval of an Electrical Utility Easement for the Pedernales Electric Cooperative (PEC) at Wallace Middle School  
Board President Will McManus introduced this agenda item to begin discussion. Max Cleaver, Chief Operations Officer, provided details regarding this project. There were no questions from the Board of Trustees.

#### INFORMATION ITEM

First Reading of the Hays CISD District of Innovation Plan for Five-Year Renewal  
Board President Will McManus introduced this agenda item to begin discussion. Christina Courson, Chief Human Resources Officer, provided details regarding this agenda item. There were no questions from the Board of Trustees.

First Reading of Proposed Revisions to Policy DEAA (Local)  
Board President Will McManus introduced this agenda item to begin discussion. Christina Courson, Chief Human Resources Officer, provided details to highlight the changes of this and the companion policy DEC (Local). There were no questions from the Board of Trustees.

First Reading of Proposed Revisions to Policy DEC (Local)  
Christina Courson, Chief Human Resources Officer, spoke to provide details of the proposed policy changes in connection with the companion policy DEAA (Local).

Update on Bond, Construction, and Renovation Projects in the District  
There were no questions from the Board of Trustees regarding this agenda item.

Hays CISD Financial Statements  
There were no questions from the Board of Trustees regarding this agenda item.

#### REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

There were no requests for information from the Board of Trustees.

#### RECAP OF QUESTIONS

#### ADJOURN

Board President Will McManus announced that the next regular meeting was scheduled for October 23, 2023. There was no further business, and the meeting was adjourned at 8:52 PM.

# Minutes of Regular Meeting October 23, 2023

## Hays CISD Board of Trustees

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at [www.hayscisid.net](http://www.hayscisid.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, October 23, 2023 beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

### CALL TO ORDER: Establish a quorum

Board President, Will McManus, called the meeting to order at 5:30 PM. All Board Members were present.

### CLOSED SESSION

The Board adjourned to Closed Session at 5:30 PM to deliberate regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076.

### RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:40 PM.

### PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND TEXAS FLAGS

Board Secretary Courtney Runkle lead the Board in the Pledge of Allegiance to the US and Texas flags.

### MISSION STATEMENT

Board Vice President Raul Vela read the Hays CISD Board of Trustees Mission Statement.

### SOCIAL CONTRACT

Trustee Vanessa Petrea read the Hays CISD Board of Trustees Social Contract.

### PUBLIC HEARING

The public hearing of the Financial Integrity Rating System of Texas (FIRST) Report was held. Chief Financial Officer Randy Rau presented slides to the Board of Trustees and responded to questions and feedback from Trustee Esperanza Orosco, Board Vice President Raul Vela and Board President Will McManus. There was no one from the public present who wished to address the Board of Trustees.

### SUPERINTENDENT REPORT

Superintendent Dr. Eric Wright provided an update on enrollment, 23,312 students enrolled. Attendance percentage was recorded as 94.2%. Dr. Wright provided information regarding the Johnson Band's 7<sup>th</sup> place Area D Marching Competition. He also provided an update on early voting and which items could affect education. Dr. Wright highlighted the "Best in Class" award received earlier that day from Cenergistic and the company's contribution to the Hays Education Foundation. He responded to questions and feedback from Trustee Vanessa Petrea, Trustee Esperanza Orosco, Board Secretary Courtney Runkle and Trustee Johnny Flores.

### PUBLIC FORUM

There was no one present from the public wishing to address the Board of Trustees.

## STUDENT ACHIEVEMENT REPORT

Chief Human Resources Officer Christina Courson introduced Assistant Director of Human Resources, Mary Torres. Ms. Torres presented slides to the Board of Trustees regarding the Preliminary Teacher Incentive Allotment Data for the 2023-2024 school year. Ms. Torres and Ms. Courson responded to questions and feedback from Trustee Esperanza Orosco, Board Vice President Raul Vela, Trustee Johnny Flores, Trustee Vanessa Petrea, Board Secretary Courtney Runkle and Trustee Byron Severance.

## CONSENT AGENDA

There were no consent agenda items pulled for discussion. Board President Will McManus read the suggested motion to move that the Hays CISD Board of Trustees approve the consent agenda, as presented. Vanessa Petrea seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

## ACTION ITEMS

Consideration and possible approval of Class Size Waivers for K4 Capacity Incentive in Grade 1 at Tom Green Elementary, and Grade 1 at Sunfield Elementary

Board President Will McManus read the motion that the Hays CISD Board of Trustees approve the Class Size Waivers for K4 Capacity Incentive for Grade 1 at Tom Green Elementary and Grade 1 at Sunfield Elementary, as presented. Trustee Esperanza Orosco moved and Trustee Johnny Flores seconded the motion. Christina Courson, Chief Human Resources Officer, responded to questions and feedback from Trustee Vanessa Petrea, Trustee Esperanza Orosco and Board Secretary Courtney Runkle. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of the Hays CISD District of Innovation Plan for Five-Year Renewal  
Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees adopt the Hays CISD District of Innovation Plan for five-year-renewal, as presented. Trustee Esperanza Orosco moved and Trustee Johnny Flores seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of the proposed revisions to Policy DEAA (Local)

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DEAA (Local), as presented. Trustee Esperanza Orosco moved and Trustee Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of the proposed revisions to Policy DEC (Local)

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DEC (Local), as presented. Trustee Esperanza Orosco moved and Board Secretary Courtney Runkle seconded the motion. Trustees Vanessa Petrea and Esperanza Orosco commented and requested information. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible adoption of the 2023-2024 District Improvement Plan containing District Performance Objectives and Student Performance Goals

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees adopt the 2023-2024 District Improvement Plan, containing District Performance Objectives and Student Performance Goals, as presented. Trustee Vanessa Petrea moved and Trustee Byron Severance seconded the motion. Deputy Superintendent / Chief Academic Officer Marivel Sedillo responded to questions and feedback from Trustee Johnny Flores, Board Secretary Courtney Runkle and Trustee Byron Severance. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the Statement of Work Contract between E3 Alliance and Hays Board President Will McManus read the suggested motion that the Hays CISD board of Trustees approve the statement of work contract with E3 Alliance, for a total amount of \$280,000, for services to be provided in the 2023-2024 and 2024-2025 school years, as presented. Trustee Esperanza Orosco moved and Trustee Vanessa Petrea seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible adoption of the Committee Recommendation of Attendance Zone for Elementary School #16

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees adopt the committee recommended amendments to the district's elementary school attendance zone boundaries as presented in Map G, as discussed and presented. Trustee Esperanza Orosco moved and Trustee Johnny Flores seconded the motion. Chief Communication Officer Tim Savoy acknowledged a comment from Board Secretary Courtney Runkle. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the Schematic Design for 2023 Bond Bid Package 3 for Improvements at Hays High School

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees approve the Schematic Design for 2023 Bond Bid Package 3 for improvements at Hays High School, as designed by O'Connell Robertson and estimated by Bartlett Cocke Construction, as presented. Trustee Vanessa Petrea moved and Trustee Byron Severance seconded the motion. Chief Operations Officer Max Cleaver responded to questions and feedback from Board Secretary Courtney Runkle, Trustee Johnny Flores, and Trustee Byron Severance. Trustee Vanessa Petrea moved to amend the motion to adjust the wording to acknowledge Huckabee as the architect. Byron Severance seconded the motion. The motion to amend the original motion language passed with a vote of 7-0. Board President read the new suggested motion that the Hays CISD Board of Trustees approve the Schematic Design for 2023 Bond Bid Package 3 for improvements at Hays High School, as designed by Huckabee and estimated by Bartlett Cocke Construction, as presented. Trustee Esperanza Orosco moved and Trustee Johnny Flores seconded the motion. Max Cleaver acknowledged a comment from Trustee Vanessa Petrea. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the Schematic Design for 2023 Bond Bid Package 5 for Improvements at Dahlstrom Middle School and Wallace Middle School

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees approve the Schematic Design for 2023 Bond Bid Package 5 for improvements at Dahlstrom Middle School and Wallace Middle School, as designed by O'Connell Robertson and estimated by Jackson Construction, as presented. Trustee Esperanza Orosco moved and Trustee Byron Severance seconded the motion. Max Cleaver, Chief Operations Officer, responded to questions and feedback from Trustee Vanessa Petrea. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the 2023 Bond Bid Package 11 Purchase of a Turn-Key Lighting Project at Hays High School and Barton Middle School – Musco Lighting

Board President Will McManus introduced this agenda item to begin discussion. Max Cleaver, Chief Operations Officer, responded to questions and feedback from Trustee Byron Severance. Mr. McManus read the suggested motion that the Hays CISD board of Trustees approve the purchase of a turn-key lighting project at Hays High School and Barton Middle School from Musco Lighting in the amount of \$690,342, as presented. Trustee Esperanza Orosco moved and Trustee Vanessa Petrea seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the Design Development for 2023 Bond Elementary School 17

Board President Will McManus introduced this agenda item to begin discussion. Chief Operations Officer Max Cleaver responded to questions and feedback from Trustee Johnny Flores, Trustee Vanessa Petrea, and Trustee Byron Severance. Mr. McManus read the suggested motion that the

Hays CISD Board of Trustees approve the Design Development for 2023 Bond Elementary School 17, designed by Huckabee and estimated by Bartlett Cocke Construction, as presented. Trustee Esperanza Orosco moved and Trustee Vanessa Petrea seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of an Electrical Utility Easement for the Pedernales Electric Cooperative (PEC) at Wallace Middle School

Board President Will McManus read the suggested motion that the Hays CISD Board of Trustees grant an electrical utility easement to Pedernales Electric Cooperative at Wallace Middle School, as presented. Trustee Esperanza Orosco moved and Trustee Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

#### INFORMATION ITEM

Update on Safety and Security Initiatives in the District

There were no questions from the Board of Trustees regarding this agenda item.

Update on Bond, Construction, and Renovation Projects in the District

Chief Operations Officer Max Cleaver responded to questions and feedback from Board Secretary Courtney Runkle, Trustee Johnny Flores, and Trustee Vanessa Petrea.

Hays CISD Financial Statements

There were no questions from the Board of Trustees regarding this agenda item.

#### REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

There were no requests for information from the Board of Trustees.

#### RECAP OF QUESTIONS

Board Secretary Courtney Runkle did not read the list of captured questions.

#### ADJOURN

Board President Will McManus announced that the next regular meeting is scheduled for Monday, November 13, 2023. There was no further business, and the meeting was adjourned at 8:44 PM.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.2

Board Goal: Community Relations

Subject: Consideration and possible approval of Procurements

Administrator Responsible/Position: Cabinet Members

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy - BE                       Law or Rule                       Other

**C. Goal or Need Addressed:**

Procurement of necessary items for the district.

**D. Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
  - a. Assessment, Data Management & Profession Development Platform – Eduphoria
  - b. Dell Insilon Storage for Safety & Security – Waypoint Solutions
  - c. GPS Services for District Buses and Small Motor Vehicle Fleet - Samsara

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other  
All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Administration recommends approval of the listed procurement items.

**G. Fiscal Impact and Cost:**    Amount: as set forth in the procurement item.

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement items, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.2a

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Annual Renewal of Assessment, Data Management, and Professional Development Platform - Eduphoria

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Derek McDaniel, Executive Officer of C&I  
Kevin Malandrucolo, Director of Assessment and Accountability

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the Assessment, Data Management, and Professional Development platform Eduphoria for the 2024 calendar year for all elementary, middle, and high school campuses.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated – There will be an annual cost for the program.

Background information – Eduphoria is the online platform for our district and campus level assessments, data analysis, and Professional Development management system. Both district and campus level assessments are created, administered, and analyzed through Eduphoria. Student accommodations, historical data, and other intervention forms are also maintained in the platform as well. In addition, the Professional Development department utilizes the platform to organize and maintain teacher training throughout the district. Hays CISD has been an early adopter of Eduphoria since 2008. As the district continues to grow and the added features of Eduphoria Aware Premium, the costs have risen and now require Board approval.

**E. Scope of Options Reviewed:**

The district has utilized Eduphoria since 2008 and houses all student assessment data. Our staff has been trained throughout the years on all aspects of Eduphoria and will continue to be provided training on the updated Aware Premium features. DMAC is the primary competitor in the state and does not provide a user-friendly experience for our teachers and students.

RFP #06-122002JO – Expires 12/14/2024

Reasons for rejecting alternatives: The district has invested years in the training on Eduphoria and the large housing of historical assessment data. Eduphoria continues to update and meet the needs of our district while providing high quality support. Our students are also very familiar with the testing portion built into the Eduphoria platform.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum and Instruction and Software Committee, campus administrators and teachers continue to provide positive feedback on the Eduphoria platform

**G. Administrative Recommendation:**

The administration recommends approval of the Assessment, Data Management, and Professional Development platform: Eduphoria.

**Advantages/benefits of this proposal:**

- Hays CISD students, teachers, and administrators are familiar and comfortable with the Eduphoria platform, and have invested substantial time in creating and organizing content within the platform.
- Hays CISD teachers are able to share content across teams and with their district colleagues easily.
- Hays CISD curriculum resources are continuously updated to be used in the Eduphoria platform.
- Eduphoria has continuously updated and aligned the platform to meet the format and accommodations of STAAR 2.0 new item types which supports our Special Education and Bilingual students.
- Eduphoria Aware “Premium” is a new feature that substantially increases the data analysis functions for teachers and enables them to make quick, effective, and accurate instructional decisions to support student instruction.

**Expected results in terms of student benefit/achievement:** Administrators and teachers will be able to administer high-quality assessments, complete with built-in accommodations, student support and data analysis. The ability to quickly analyze student data enables teachers to provide high-quality instruction that meets students' individual needs.

**Possible problems or disadvantages of this proposal:** With any technology resource, a problem can occur with WiFi or internet lags as the resource is completely web-based.

**Effect of this action on other parts of the system:** C&I hosts professional development and instructional resources for teachers and administrators on Eduphoria.

**Consequences for not approving recommendation:** Historical data in Eduphoria could no longer be assessed; such as student records of district-level and campus-level assessments. Teachers and students would need to learn a new platform, and teachers and district-level staff would have to recreate all prior assessments. Teachers would no longer have access to the professional development housed in Eduphoria.

**H. Fiscal Impact and Cost: Total Amount: \$95,761**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending – \$58,189.95**

**Future/Ongoing – This procurement will be an annual cost.**

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent / Chief Academic Officer, Derek McDaniel, Executive Officer of Curriculum & Instruction, Kevin Malandrucolo, Director of Assessment and Accountability

**Evaluation method and time line –** Curriculum and Instruction will continue evaluating this software through instructional walks and feedback from professional development. In addition, C&I will continue to hold the software committee review panel in the spring semester to gather teacher feedback on district-provided resources.

**Next report to the board –** We will report to the board in our annual software presentation/request for software purchase in the Spring.

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the annual renewal of the Assessment, Data Management, and Professional Development platform, Eduphoria, for an amount not to exceed \$95,761, as presented.

# Quote



**Bill To**  
Hays CISD  
21003 IH 35  
Kyle TX 78640  
United States

Quote Number: 13470  
Quote Expires: 12/25/2023  
Account Manager: Morgan, Hillory

License Start Date	License End Date	Notes
12/17/2023	12/16/2024	Year 1 Early adopter discount 20% Aware, 5% Strive *If your district is utilizing a purchasing cooperative please make sure to note this on your purchase order.

Description	Quantity	Rate	Total Amount
Eduphoria Subscription	1		
Eduphoria Aware Premium Subscription	24	\$2,072.00	\$49,728.00
Eduphoria Direct Database Access	1	\$685.00	\$685.00
Eduphoria Formspace Subscription	24	\$475.00	\$11,400.00
Lead4ward Subscription (District Wide)	24	\$360.00	\$8,640.00
Eduphoria Strive Subscription	24	\$1,054.50	\$25,308.00
		<b>Total</b>	<b>\$95,761.00</b>

Please respond to this email with a copy of your purchase order or send a copy to **Billing@eduphoria.net**.

Eduphoria products and services are subject to an annual price increase based upon general enhancements, new features and market value. Late payment or failure to provide a purchase order may lead to license suspension. Services are valid for one (1) year from the date of purchase, pursuant to State and Federal regulations. Please refer to [www.eduphoria.com/license-agreement](http://www.eduphoria.com/license-agreement) for additional detail.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.2b

Board Goal: Safety and Security

Procurement: Consideration and possible approval of the procurement for Additional Dell Isilon Storage for Safety and Security - Waypoint Solutions

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer  
Jeri Skrocki, Chief Security Officer  
Mark Timmons, Director of Security Systems

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of additional Dell Isilon Storage from Waypoint Solutions.

**D. Summary:**

Previous board action relating to this item  
 Future action anticipated –  
 Background information – Memo Provided

**E. Scope of Options Reviewed:**

DIR Cooperative Contract: DIR-Dell EMC; DIR-TSO-3763  
Length of Contract: The is a one-year contract through 01/10/2024  
Reasons for rejecting alternatives:

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of purchasing Isilon video storage from Waypoint Solutions.

**H. Fiscal Impact and Cost: Total Amount: \$215,235.75 (Specific to this product)**

Budget – General Operating     Bond     Grant/Special Funds     Other: 2023 Bond Interest Earnings  
Prior Year Spending: \$689,933.86 (total vendor-spend)  
Future/Ongoing – This is a one-time purchase for storage and includes 5 years of maintenance.

**I. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action – Mark Timmons, Director of Security Systems  
Evaluation method and timeline -  
Next report to the board -

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the purchase of additional Dell Isilon storage from Waypoint Solutions for an amount not to exceed \$215,235.75, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.2c

Board Goal: Community Relations

Subject/Procurement: Consideration and possible approval of the procurement for GPS Services for District and Small Motor Vehicle Fleet – Samsara

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Safeguard district vehicles and equipment.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated – Annual service

Background information –

Samsara currently provides the district with global positioning system (GPS) service and vehicle diagnostic data for the Transportation Department Vehicles and several other departments per the attached table. We are able to monitor speed, location, and engine metric utilizing this system.

The Maintenance Department utilizes a legacy GPS system called Zonar which we are migrating away from. The main reason for the change is functionality, including the ability to tag equipment that is not constantly powered-up such as lifts and trailers.

The purpose of the agenda item is to approve the renewal of GPS service for the vehicles utilizing Samsara and to add the motor vehicles and equipment from the Maintenance and Athletic Department per the attached table.

**E. Scope of Options Reviewed:**

Source Well Contract # 020221-SAM. Fleet management and smart cities.

Contract Expiration: 03/26/2025

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of the purchase of GPS equipment and services from Samsara

**H. Fiscal Impact and Cost: Total Amount: \$96,742**

Budget – General Operating Fund     Bond     Grant/Special Funds     Other

Prior Year Spending – \$56,002.60

Future/Ongoing – This service will be a recurring cost (annually).

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** – Max Cleaver, Filiberto Bonilla

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the purchase of Samsara products and services in the amount of \$96,742, as presented.

Board Purchasing Request  
November 28, 2023

Samsara GPS Status as of 11/8/2023																					
Department	Vehicles	Price	Total	Trailers	Price	Total Trailers	Heavy Equip	Price	Total Heavy Equip	Mower Grounds	Price	Total Grounds Mowers	Athletic Mowers	Price	Total Athletic Mowers	Lifts	Price	Total Lifts	Total Cost	Shipping/Set Up - \$37.50	
HAYSCISD Transportation	208	180.00	37,440.00	2	\$130.20	\$260.40		\$130.20			\$130.20			\$130.20			\$130.20			\$37,700.40	
Samsara on hand(Trans)	16	180.00	2,880.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$2,880.00	
HAYSCISD Trans White Fleet	27	180.00	4,860.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$4,860.00	
Admin	4	180.00	720.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$720.00	
Special Needs Department	5	180.00	900.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$900.00	
CTE	4	180.00	720.00	2	\$130.20	\$260.40		\$130.20			\$130.20			\$130.20			\$130.20			\$980.40	
Technology	17	180.00	3,060.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$3,060.00	
Security	6	180.00	1,080.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$1,080.00	
New Construction	4	180.00	720.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$720.00	
M & O	9	180.00	1,620.00	4	\$130.20	\$520.80		\$130.20			\$130.20			\$130.20			\$130.20			\$2,140.80	
PAC Admin	2	180.00	360.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$360.00	
Fine Arts (PAC Admin)	0	180.00	0.00	3	\$130.20	\$390.60		\$130.20			\$130.20			\$130.20			\$130.20			\$390.60	
New Vehicles/Growth	30	180.00	5,400.00	0	\$130.20	\$0.00		\$130.20			\$130.20			\$130.20			\$130.20			\$5,400.00	\$1,125.00
New M&O	75	180.00	13,500.00	47	\$130.20	\$6,119.40	10	\$130.20	\$1,302.00	15	\$130.20	\$1,953.00	19	\$130.20	\$2,473.80	17	\$130.20	\$2,213.40	\$27,561.60	\$6,862.50	
<b>Total</b>	<b>407</b>		<b>73,260.00</b>	<b>58</b>		<b>\$7,551.60</b>	<b>10</b>		<b>\$1,302.00</b>	<b>15</b>		<b>\$1,953.00</b>	<b>19</b>		<b>\$2,473.80</b>	<b>17</b>		<b>\$2,213.40</b>	<b>\$88,753.80</b>	<b>\$7,987.50</b>	

<b>Total Units</b>	<b>526</b>
Total Full Unit	407
Total Partial Unit	119
<b>Total Price</b>	<b>\$96,741.30</b>
Avg Price Per Unit	\$183.92



Samsara Inc  
 1 De Haro Street  
 San Francisco, CA 94107  
 www.samsara.com

**QUOTE #Q-1019897**

**Issued 10-12-2023**

**Expires 11-11-2023**

**Sourcewell Contract #: 020221-SAM**

**Prepared For:**

Hays CISD  
 21003 Interstate 35  
 KYLE, Texas  
 78640

**Prepared By:**

Austin Smith  
 austin.smith@samsara.com

**Quote Summary**

**Subtotal**

Hardware and Accessories

\$0.00

**Licenses**

License Term – 36  
 Months

Shipping and Handling \$35.00

Upfront Hardware Sales Tax \$0.00

Annual License Sales Tax \$0.00

**First Year Payment \$6,335.00**

**Payments Beginning Year Two \$6,300.00**

If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change.  
 If Sales tax is "Pending" – Final amount will be provided prior to payment  
 \*3% processing fee charged on credit card transactions (fee waived for ACH (credit or debit), check, or wire)  
 \*Sales tax subject to change



Samsara Inc  
 1 De Haro Street  
 San Francisco, CA 94107  
 www.samsara.com

**SHIP TO Richard Rodriguez**  
**2385 High Rd**  
**Kyle, Texas, 78640-4802**  
**United States**

Hardware and Accessories	Quantity	Net Unit Price	Total Price
Vehicle IoT Gateway, model VG54, for Heavy Duty Vehicles HW-VG54-NAH	35	\$0.00	\$0.00
Enhanced VG Series J1939 or J1708 (9-pin) CBL-VG-CJ1939	35	\$0.00	\$0.00
Enhanced VG Series OBDII J1962 L-mount cable CBL-VG-COBDII-Y1	3	\$0.00	\$0.00
Hardware Due			\$0.00

Bundles	Quantity	Annual Unit Price	Total Annual Price
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS	35	\$180.00	\$6,300.00
		Annual License Due	\$6,300.00

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.3a

Board Goal: Community Relations

Subject: Consideration and possible adoption of the Joint Election Agreement between Hays CISD and the City of Hays for the May 4, 2024 Trustee Election

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

BBB (Legal and Local)

Law or Rule

Texas Election Code and Education Code

N/A

**C. Goal or Need Addressed:**

School Board Elections

**D. Summary:**

**Previous board action relating to this item** – This is an item that occurs annually.

**Future action anticipated** – This is an item that is expected to continue to occur annually

**Background information** - State law requires school districts to enter into joint election agreements with certain other election entities. This joint election agreement with the City of Hays will satisfy the district's legal joint election requirement for the trustee election.

**E. Scope of Options Reviewed:**

The City of Hays is one of the only remaining municipalities and election entities that conducts May elections and meets the legal requirements to satisfy the district's joint election requirement.

**F. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action**— Tim Savoy, Chief Communication Officer

**Next report to the board** – Other election items in December through May; and then annually thereafter

**G. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the joint election agreement between Hays CISD and the City of Hays for the May 4, 2024 trustee election, as presented.

**H. Attachment:**

Joint Election Agreement with the City of Hays

**AGREEMENT BY HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND THE CITY OF HAYS TO HOLD A JOINT ELECTION IN CERTAIN VOTING PRECINCTS ON MAY 4, 2024**

**WHEREAS**, the Hays Consolidated Independent School District (“Hays CISD”) may hold a general election on May 4, 2024, for certain members of the Board of Trustees.

**WHEREAS**, the City of Hays (“CITY”) may hold a general election for City Council positions within the boundaries of the CITY on May 4, 2024; and,

**WHEREAS**, Texas Election Code, Chapter 271 authorizes political subdivisions of the State of Texas to hold elections jointly in voting precincts if it will be of benefit to the citizens and voters thereof to be served by common polling places and elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and,

**WHEREAS**, Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested.

**NOW, THEREFORE**, Pursuant to Chapter 31 of the Texas Election Code, Chapter 791 of the Texas Government Code and Sections 271.002 and 271.003 of the Texas Election Code, the Joint Election Agreement set forth below is entered into by and between the entities acting by and through their respective governing bodies, agree as follows:

1. Hays CISD and the CITY will share polling places during the election on May 4, 2024, to include early voting and Election Day voting at locations prescribed by the Hays County vote center plan (“COUNTY”).
2. Hays CISD and the CITY will appoint the same election officials to preside over the election precincts in which a common election is held.
3. Hays CISD and the CITY will use a HAVA compliant voting system in each election precinct in which a common election is held.
4. The individual Hays CISD and CITY expenses, as calculated by the COUNTY for the purposes of vote center shared costs, will be combined and then divided between Hays CISD and the CITY proportionally based on the number of registered voters in Hays CISD and the CITY. The proportional ratio is approximately 70,000 registered voters in Hays CISD to 180 registered voters in the CITY. In the event either entity cancels its election in accordance with Section 2.053 of the Election Code, that entity will not be responsible for any election expenses.

5. It is agreed that both entities will contract with Hays County Elections Administrator to provide all election services needed for these elections and both entities will use equipment owned by the COUNTY.
6. Early voting and Election Day voting for Hays CISD and the CITY shall be conducted jointly per the election services contract with the Hays County Elections Administrator in accordance with Title 7 of the Texas Election Code.
7. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
9. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any participating entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective participating entity.
10. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

**DATED** this the \_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF HAYS**

**HAYS CISD**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.3b

Board Goal: Community Relations

Subject: Consideration and possible approval of a Five-Year Contract for Communications Core Platform / Blackboard WCW Conversion – Active Internet Technologies, DBA Finalsite

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of the item is to approve the continuation of the district's current website, app, and emergency alert notification system with the same parent company (now Finalsite, which merged with Blackboard).

**D. Summary:**

Previous board action relating to this item

Future action anticipated –

**Background information** – The former parent company of the district's website, app, and emergency alert notification system has merged with another company, now called Finalsite. In the mid-2010s, Hays CISD went through similar website conversions from a previous vendor that had been acquired at the time by Blackboard. It is an extensive project to convert the district and campus websites to a new platform, but that conversion is much less extensive and costly when working with the existing company. A new company would require rebuilding everything from scratch. The conversion using the existing company will transfer much of the material to the new sites on the new platform, then only requiring adjustments and cleanup where a clean transfer was not compatible. Hays CISD currently operates 27 websites (campus and district) with a total of 16,447 subpages that will have to be converted.

Hays CISD has paid for the services through the 2022 – 2023 school year. This contract would commit the district to continuation of services for term of service and allow the conversions to begin occurring this spring. The goal would be to launch the new, converted website potentially at the start of the 2023 -2024 school year. The pre-conversion platform the district is currently using expires and is no longer supported after December 2024.

**E. Scope of Options Reviewed:**

**Cooperative:** 1GPA 21-11PV-01

**Length of Contract:** This is a one-year contract with three (3) options to renew through 8/05/2026

**Reasons for rejecting alternatives:**

**F. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Communication Office

**G. Administrative Recommendation:**

The administration recommends approval of this contract, as presented.

- H. **Fiscal Impact and Cost:** Total Amount: \$91,780, first payable September 1, 2024  
 Budget – General Operating Fund     Bond     Grant/Special Funds     Other  
Prior Year Spending – \$75,171.05  
Future/Ongoing – This service will be a recurring cost (annually) until Sept. 1, 2028.
- \$91,780 payable September 1, 2024
  - \$91,780 payable September 1, 2025
  - \$91,780 payable September 1, 2026
  - \$91,780 payable September 1, 2027
  - \$91,780 payable September 1, 2028

- I. **Monitoring and Reporting Time Line:**  
Person responsible for evaluating this decision or action – Tim Savoy  
Evaluation method and timeline – Conversion expected to take between 4 to 8 months in 2024.  
Next report to the board – Periodic updates as the new website begins to take shape.

- J. **Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the five-year contract with Active Internet Technologies, DBA Finalsite, for Communications Core Platform / Blackboard WCM Conversion, as presented.

## FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Hays Consolidated Independent School District ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <http://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

### A. Pricing Summary

\* Indicates products added

[x] Indicates products removed

#### CMS Platform

Platform	
* Core Communications Platform - Blackboard WCM Conversion View a detailed description of what is included in your software package here <a href="https://www.finalsite.com/wcm-conv-pkg">https://www.finalsite.com/wcm-conv-pkg</a>	WCM Essential   WCM-ESSN

Setup and Creative and Professional Services	
* Blackboard WCM Composer Upgrade View a detailed description of what is included in your software package here <a href="https://www.finalsite.com/sow-wcm-conv">https://www.finalsite.com/sow-wcm-conv</a>	

Add-Ons	
* Integration: FS Open Hourly Upload	* Advanced Search
* LDAPS/Active Directory/ADFS Authentication	

Products Included in Communications Core Platform - Blackboard WCM Conversion	
Finalsite Composer Content Management System	Granular Permissions
Basic Integrated Site Search	HTTPS Implementation
Calendar Manager	Knowledge Base and Product Training Resources
Website cloud storage / 300 GB	Mobile Friendly, Responsive Designs
Comprehensive Training Program	News / Blogs via Posts (Unlimited)
Content Migration Included	Page Based Notifications (Unlimited)
District Site and 27 Additional Sites	Published Pages (Unlimited)
Drag - and - Drop Page Elements	Resources (Media, Galleries, Document Library)
Faculty / Staff Directory (public facing)	Secure Hosting & CDN

Faculty / Staff Portal	Single Sign-On
Forms Manager (Unlimited forms)	Social Media Feeds for Districts - Standard (28)
Standard Support Plan	

## Communications

Platform	
MASS NOTIFICATIONS   MASS NOTIFICATIONS	MOBILE COMMUNICATIONS APP   MOBILE COMMUNICATIONS APP

## Translation

Translation	
* Weglot Exclusive (7 languages, 500K words)	

### Special Provisions:

Client intends to kickoff deployment project in February with the intention of launching their new website in June 2024.  
 This agreement will be processed via TIPS contract number: 230105

### Services: Initial Term and Fees:

The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
\$ 0

Schedule	Amount
Period 1 - Sep 01 2024	\$ 91,780
Period 2 - Sep 01 2025	\$ 91,780
Period 3 - Sep 01 2026	\$ 91,780
Period 4 - Sep 01 2027	\$ 91,780
Period 5 - Sep 01 2028	\$ 91,780



## B. Payment Terms

1. All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.
2. Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (5) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Finalsite, or Finalsite provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Unless otherwise specified, all dollars (\$) are United States currency.
4. Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.
5. Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Hays Consolidated Independent School District
Signature
Name (printed)
Title (printed)
Date

Active Internet Technologies ('Finalsite')
Signature
Name (printed)
Title (printed)
Date

### C. Client Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

<b>Billing Contact</b>
<b>Title</b>
<b>Address</b> 21003 Interstate 35
<b>City, State Zip</b> Kyle, TX 78640-5397
<b>Phone</b>
<b>Email</b>

<b>Project Contact</b>
<b>Title</b>
<b>Phone</b>
<b>Email</b>

<b>*Executive Sponsor (Superintendent, Head of School, CFO, etc.)</b>
<b>Title</b>
<b>Email</b>

\*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: K.4

Board Goal: Community Relations

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item - Monthly  
 Background information – The 2023-2024 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

**D. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

**E. Administrative Recommendation:**

The administration recommends approval of the retro-active budget amendment to Child Nutrition, as presented.

**F. Fiscal Impact and Cost:            Amount:**

Budget (See attached detail)     Bond                       Grant/Special Funds                       Other

**G. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision: Randy Rau

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the budget amendment, as presented.

# BUDGET AMENDMENT 3 – November 28, 2023

**RECOMMENDATION:**

The Administration recommends the listed budget amendments and transfers be approved.

**BACKGROUND INFORMATION:**

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

**ADMINISTRATIVE CONSIDERATIONS:**

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

**Cross Function Transfer Summary**

Description	Increase (Decrease)
11 - Instruction	\$ (16,575)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ 28,670
21 - Instructional Administration	\$ (14,000)
23 - Campus Administration	\$ (6,470)
31 - Guidance and Counseling Services	\$ (6,000)
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ 7,725
41 - General Administration	\$ 30,000
51 - Maintenance	\$ (30,000)
52 - Security	\$ 6,650
53 - Data Services	\$ 0
61 – Community Services	\$ 0
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
<b>Total Net Transfers</b>	<b>\$ \$0</b>

**REQUESTS for Re-APPROPRIATIONS:**

New appropriations are requested for Technology’s 2024 ERATE allocation - \$500,000.

<b>General Operating Fund Re-Appropriations Summary</b>			
<b>Description</b>	<b>Official Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>Revenues:</u></b>			
135-00-5919-00-000-00-0-0	\$ 0	\$ 500,000	\$ 500,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b><u>Expenditures:</u></b>			
135-53-63xx-TE-925-99-4-0	\$ 0	\$ 500,000	\$ 500,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
<b>Total Net Appropriations (Revenues minus Expenditures)</b>		<b>\$ 0</b>	

**ACTION REQUIRED**

Board Approval

**SUPPORT INFORMATION**

Additional information provided upon request.  
Contact: Randall Rau – Chief Financial Officer

**Hays Consolidated Independent School District**  
**Budget Amendment 3 Support Information**  
**for the Fiscal Year Ending June 30, 2024**

**Budget Amendment #3 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
199-11-6397-TE-943-37-3-0	11	943	\$ (6,000.00)	logniond	Pending	4		317		Cover PD for Dyslexia Teachers
199-13-6295-00-943-37-3-0	13	943	\$ 6,000.00	logniond	Pending	4		317		Cover PD for Dyslexia Teachers
199-23-6639-PX-001-99-1-0	23	001	\$ (6,650.00)	conderb	Pending	4		508		Budget in wrong function/ Security Golf Cart
199-52-6639-00-001-99-1-0	52	001	\$ 6,650.00	conderb	Pending	4		508		Budget in wrong function/ Security Golf Cart
199-11-6399-00-005-11-1-0	11	005	\$ (2,000.00)	garzast	Pending	4		537		Budget for Instructional Coaches
199-11-6399-NC-005-11-1-0	11	005	\$ 500.00	garzast	Pending	4		537		Budget for Instructional Coaches
199-13-6498-NC-005-99-1-0	13	005	\$ 1,000.00	garzast	Pending	4		537		Budget for Instructional Coaches
199-13-6399-NC-005-99-1-0	13	005	\$ 500.00	garzast	Pending	4		537		Budget for Instructional Coaches
182-11-6295-WG-006-11-1-0	11	006	\$ (1,675.00)	mendezt	Pending	4		550		TCGC Registration for Spring 2023 Season
182-36-6412-WG-006-11-1-0	36	006	\$ 1,675.00	mendezt	Pending	4		550		TCGC Registration for Spring 2023 Season
199-21-6397-TE-921-25-3-0	21	921	\$ (15,000.00)	logniond	Pending	4		559		Budget for bilingual consulting/ PD
199-13-6295-00-921-25-3-0	13	921	\$ 15,000.00	logniond	Pending	4		559		Budget for bilingual consulting/ PD
199-23-6495-00-108-99-1-0	23	108	\$ 180.00	padierj	Pending	4		573		Spelling Bee Registration
199-11-6399-00-108-11-1-0	11	108	\$ (180.00)	padierj	Pending	4		573		Spelling Bee Registration
199-11-6117-00-119-24-1-0	11	119	\$ (4,845.00)	machadol	Pending	4		622		Budget in wrong account for PD/ Comp Ed plan
199-13-6399-00-119-24-1-0	13	119	\$ 4,845.00	machadol	Pending	4		622		Budget in wrong account for PD/ Comp Ed plan
199-11-6399-00-331-22-3-0	11	331	\$ (1,000.00)	owensto	Pending	4		644		New budget for teacher meetings/ PD
199-21-6498-00-331-22-3-0	21	331	\$ 1,000.00	owensto	Pending	4		644		New budget for teacher meetings/ PD
199-31-6394-TE-980-23-3-0	31	980	\$ (6,000.00)	vargasn	Pending	4		709		Budget for Special Olympics
199-36-6412-00-980-23-3-0	36	980	\$ 5,000.00	vargasn	Pending	4		709		Budget for Special Olympics
199-36-6295-00-980-23-3-0	36	980	\$ 1,000.00	vargasn	Pending	4		709		Budget for Special Olympics
199-11-6399-00-118-30-1-0	11	118	\$ (2,295.00)	salazarma	Pending	4		811		"Lead4ward" Professional Development
199-13-6411-00-118-30-1-0	13	118	\$ 2,295.00	salazarma	Pending	4		811		"Lead4ward" Professional Development
182-11-6295-WG-006-11-1-0	11	006	\$ (50.00)	mendezt	Pending	4		870		For Credit Card Processing Fee/ TCGC Registration
182-36-6412-WG-006-99-1-0	36	006	\$ 50.00	mendezt	Pending	4		870		For Credit Card Processing Fee/ TCGC Registration
199-11-6399-00-109-30-1-0	11	109	\$ (280.00)	villalona	Pending	5		2		Budget in wrong account- Field Guide (Planning Tool)
199-13-6399-00-109-30-1-0	13	109	\$ 280.00	villalona	Pending	5		2		Budget in wrong account- Field Guide (Planning Tool)
199-13-6411-PK-940-34-3-0	13	940	\$ (1,250.00)	gotcheya	Pending	5		14		Substitute budget increase
199-11-6112-PK-940-34-3-0	11	940	\$ 1,250.00	gotcheya	Pending	5		14		Substitute budget increase
199-51-6211-00-936-99-5-0	51	936	\$ (30,000.00)	mccoya	Pending	5				Budget in wrong function
199-41-6211-00-736-99-5-0	41	736	\$ 30,000.00	mccoya	Pending	5				Budget in wrong function

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: L.1a

Board Goal: Community Relations

Subject: Consideration and possible approval of the Superintendent's recommendation to contractually employ the Executive Director of Facilities, Construction, and Bond Programs

Administrator Responsible/Position: Dr. Eric Wright, Superintendent  
Christina Courson, Chief Human Resources Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy (DC Legal & Local);     Law or Rule                       N/A  
DP(Legal & Local)
- C. Goal or Need Addressed:**  
Request approval of the contractual employment as recommended.
- D. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated -  
 Background information - In accordance with local policy (DC Legal/Local), the board approves administrator recommendations prior to employment.
- E. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other -District-level Interview Committee
- F. Administrative Recommendation:**  
Administration recommends that the Board approve the recommendation for employment, as presented.
- G. Fiscal Impact and Cost: Amount:**  
 Budget                       2023 Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -
- H. Monitoring and Reporting Timeline:**  
**Person responsible for evaluating this decision or action**— Dr. Eric Wright and Marivel Sedillo  
**Evaluation method and timeline** – The new administrator will undergo an annual performance appraisal.  
**Next report to the board** -
- I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the Superintendent's recommendation to contractually employ the Executive Director of Facilities, Construction, and Bond Programs, as discussed.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: L.2

Board Goal: Community Relations

Subject: Consideration and possible adoption of a Resolution regarding Compensation of Hemphill Elementary Staff affected by the Temporary Closure of the campus due to Aspergillus Penicillium Mold Remediation.

Administrator Responsible/Position: Christina Courson, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

- Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:**

In alignment with our commitment to being an unrivaled employee-friendly school district, the approval of this resolution would enable the school district to formally authorize compensation to Hemphill Elementary Staff for campus closure due to mold remediation

**D. Summary:**

- Previous board action relating to this item –  
 Future action anticipated –  
 **Background information** – EB (LOCAL) provides the Superintendent the authority to close schools for reasons of public health and safety. From Thursday, November 2 – Friday, November 10, 2023, Hemphill Elementary School was closed due to efforts to address mold on the campus. Aligned with the school district’s commitment to being an unrivaled employee-friendly organization, the school district and Board emphasized the need to ensure none of the 87 staff who support Hemphill Elementary experienced any loss of wages for one day, November 2, 2023, in the November payroll. The Superintendent had authorization to ensure the emergency payment to all staff in the November payroll. This resolution formalizes the approval of that compensation, aligned with DEA (Local) in the wake of the emergency.

**E. Comments Received:**

- Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other

**G. Administrative Recommendation**

The administration recommends the board approve the resolution regarding compensation of Hemphill Elementary School staff affected by the temporary closure of the campus due to Aspergillus Penicillium mold remediation.

**H. Fiscal Impact and Cost:                      Amount \$ Budget Neutral (accounted for in the 23-24 Budget)**

- Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other

**I. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action – Dr. Eric Wright, Randy Rau, and Christina Courson.

**J. Suggested Motion**

I move that the Hays CISD Board of Trustees approve the resolution regarding compensation of Hemphill Elementary School Staff affected by the temporary closure of the campus due to Aspergillus Penicillium mold remediation, as presented.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

WHEREAS, due to the discovery of Aspergillus Penicillium mold at Hemphill Elementary School, Hays CISD announced the temporary closure of the campus to enable mold remediation beginning Thursday, November 2, 2023;

WHEREAS, through circumstances beyond their control, Hemphill Elementary School employees were forced to miss work at the campus due to the closure for their health and safety on November 2, 2023;

WHEREAS, Hemphill Elementary staff were assigned to other campuses for duty from November 3 – November 10, 2023, to provide support elsewhere, and those who chose not to work elsewhere during the Hemphill Elementary School closures were allowed to decline working a different assignment if they submitted their leave;

WHEREAS, Board Policy DEA (Local) allows the Board to authorize payment of employees during a closure for which the workdays are not scheduled to be made up at a later date;

WHEREAS, the Board of Trustees of Hays CISD recognizes its obligation to be good stewards of public resources and concludes that payment of employees during the closure, as provided by this resolution, is in the best interest of the school district, serves the appropriate public purpose of positively impacting employee morale, aligns with the district's commitment to being an unrivaled employee-friendly organization, and ensures effective district operations.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT:**

- 1) The Board determines that the District will not require Hemphill Elementary School employees to make up the time or workdays missed as a result of this emergency closure;
- 2) Employees will be compensated for their regular duty schedule during the closure in accordance with the eligibility requirements and restrictions detailed below:
  - a. Any employee who had previously requested and been approved for paid or unpaid leave on November 2, 2023, through November 10, 2023, will be charged the appropriate leave day(s) and/or will have their pay docked for those pre-approved absences during the closure;
  - b. Any employee who was required to work during the closure but was absent from duty for a reason not related to mold remediation will be charged a leave day(s) and/or have their pay docked in accordance with District policy;
  - c. All other Hemphill Elementary School employees who were not able to work due to the closure on November 2, 2023, will be compensated for their regular duty schedule.

d. Eligible nonexempt employees paid on an hourly, not salaried, basis will be paid on an average daily rate of pay, as determined by the Superintendent, even though they did not work November 2, 2023.

3) In accordance with Board Policy DEA (LOCAL), the Superintendent, or designee, is authorized to properly compensate those non-exempt auxiliary employees who reported to work as directed, and who performed duties assigned by their supervisor(s) on November 2, 2023, through November 10, 2023, when the Hemphill Elementary School was closed for mold remediation. Any such additional compensation shall be paid, according to the terms and conditions approved by the Superintendent or designee. This compensation is in recognition of the valuable safety-related duties performed by those employees, despite the district's closure due to mold remediation, and the benefits accrued by the District for the same.

4) The Board hereby authorizes the Superintendent or designee to take any steps deemed necessary and appropriate to fulfill the purposes of this resolution.

**CERTIFICATE FOR RESOLUTION**

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a regularly scheduled meeting on November 28, 2023. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

To certify which, witness my hand and the official seal of the District this 28<sup>th</sup> day of November, 2023.

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President, Board of Trustees

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.3

Board Goal: Community Relations

Subject: Consideration and possible approval of the Ratification of Building Repair Expenses at Hemphill Elementary School Due to Discovery and Abatement of Mold

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Maintain compliance with procurement procedures

**D. Summary:**

- Previous board action relating to this item  
 Future action anticipated -  
 Background information –

Mold was discovered at Hemphill Elementary School and subsequently abated by a licensed abatement contractor per the table below.

**E. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

**F. Administrative Recommendation:**

Consideration and possible ratification of the repairs at HES due to the discovery of mold.

**G. Fiscal Impact and Cost: Amount: \$ See Table Below**

- Budget                       Bond 2021                       Grant/Special Funds                       Other 2021 Bond Interest

Hemphill ES Mold Remediation Tabulation November 16, 2023		
Company	Role	Invoice Amount
Steam Team	Mold Remediation	\$430,014
Jenkins Environmental	Air Quality Testing (estimated)	\$30,000
KYA	Carpentry, Sheetrock, Drywall, Blocking	\$188,889
Jamail Smith	Reset Wash Station Casework	\$99,833
Jamail Smith	Rebuild Art Room Casework	\$29,961
Si Mechanical	Reconnect Toilets	\$4,683
Contingency	Additional Testing if recommended, construction materials, labor	\$75,000
<b>Total</b>		<b>\$858,380</b>

**H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action:** Max Cleaver  
**Evaluation method and time line -**  
**Next report to the board -**

**I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the ratification of expenses for repairs at Hemphill Elementary School due to the discovery and abatement of mold, in the amount of \$858,380, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.4

Board Goal: Student Achievement

Subject: Review and possible approval of the Campus Improvement Plans Containing Performance Objectives and Strategies

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Stephanie Norris, Director of Federal Programs

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

District policy BQ (LEGAL) states that the Board of Trustees shall annually approve the District Performance Objectives and shall ensure that the District and Campus Plans are mutually supportive to accomplish goals and objectives under Education Code Chapter 4.

**D. Summary:**

- Previous board action relating to this item – Campus Improvement Plans are approved annually.  
 Future action anticipated -  
 Background information – Local Boards of Trustees must annually approve the performance objectives in the District Improvement Plan and the Campus Improvement Plans. District administrators have consulted with all campus principals to refine the 2023-2024 performance objectives, and the administration recommends approval of all plans.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other – Campus Leadership Teams (CLT)

**F. Administrative Recommendation:**

- Expected results in terms of student benefit/achievement -
- All students will make academic progress
  - Stakeholders will be treated with dignity and respect
  - All students and staff will feel safe and their social-emotional well-being will be fostered

**G. Fiscal Impact and Cost: Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

Prior Year Spending - N/A

Future/Ongoing – N/A

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action --Marivel Sedillo

Evaluation method and time line – The District Improvement Plan and Campus Improvement Plans are reviewed quarterly. Final Summative Reviews are completed in the summer in preparation for the new school year.

Next report to the board – Fall 2024

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the 2023-2024 Campus Improvement Plans containing performance objectives and strategies, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: L.5

Board Goal: Community Relations

Subject: Second Reading and possible adoption of TASB Policy Update 122 Affecting Local Policies

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF(LOCAL) and shall be considered authoritative and binding.

**C. Goal or Need Addressed:**

Legal policies reflect changes mandated by federal and/or state law and must be incorporated into our district policies. Board discretion may be exercised on local policies.

**D. Summary:**

**Previous board action relating to this item** – TASB Policy Update 122 was presented for First Reading at the November 13, 2023 Board Meeting.

**Future action anticipated** –

**Background information** – Update 122 focuses on updating (LEGAL) policies that were affected by changes in administrative rule and commissioner of education rulings. Several (LOCAL) policy revisions to local policies listed below, are provided by TASB and reflect the changes in law or administrative rules for organizational and restructuring purposes:

- CQB (Local) – Technology Resources: Cybersecurity
- CSA (Local) – Facility Standards: Safety and Security
- DC (Local) – Employment Practices
- DP (Local) – Personnel Positions
- EHB (Local) – Curriculum Design: Special Education
- EHBC (Local) – Special Programs: Compensatory Services and Intensive Programs
- EHBCA (Local) – Compensatory Services and Intensive Programs: Accelerated Instruction
- EIC (Local) – Academic Achievement: Class Ranking
- FEA (Local) – Attendance: Compulsory Attendance
- FFAC (Local) – Wellness and Health Services: Medical Treatment
- FFB (Local) – Student Welfare: Crisis Intervention
- FL (Local) – Student Records

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other

**F. Administrative Recommendation:**

The TASB Update 122 is presented as a First Reading for the Board’s consideration, review and feedback.

**G. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the adoption of the TASB Policy Update 122, as presented.



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529	800.580.1488

**Plan** The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

**Coordinator** The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

**Training** The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

**Security Breach Notifications** Upon discovering or receiving notification of a breach of system security or a security incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

**Building Access  
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

**Personnel Duties** The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

**Posting Vacancies** The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

**Applications** All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

**Employment of Contractual Personnel** The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel for the following positions: high school head football coach/athletic coordinator, high school band director/fine arts coordinator, assistant principal, academic dean, principal, director, executive officer, deputy officer, chief officer, and deputy superintendent. The Board retains final authority for employment of such personnel.

The Board delegates to the Superintendent final authority to employ contractual personnel for the following positions: teachers, librarians, [school](#) counselors, and nurses.

[See DCA, DCB, and DCE as appropriate]

**Employment of Noncontractual Personnel**

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**Note:** For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

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The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]

**Employment Assistance Prohibited**

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

**Dyslexia and Related Disorders**

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

SPECIAL PROGRAMS  
COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

EHBC  
(LOCAL)

~~Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.~~

**Accelerated  
Instruction**

~~The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.~~

**Accelerated  
Learning Committee**

~~When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.~~

~~A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.~~

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS  
ACCELERATED INSTRUCTION

EHBCA  
(LOCAL)

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

**Accelerated  
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

**Parent Request**

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

**Accelerated  
Education Plan**

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

**Truancy**

Students absent from school without permission of a parent or guardian, or absent from class without the principal's permission, shall be considered truant and shall be subject to disciplinary action.

**Excused Absences**

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education  
Visits

The District shall excuse a student for up to two days during the student's sophomore year, up to two days during the student's junior year, and up to two days during the student's senior year to visit an accredited institution of higher education.

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Armed Services  
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or  
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's  
License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

**Withdrawal for  
Nonattendance**

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ~~ten~~five consecutive school days; and
2. ~~Repeated efforts~~Efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

**Students Attending Homeschools**

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing  
Compulsory  
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided by District**

Except as [required by law and](#) provided by this policy, the District shall not purchase medication to administer to a student.

*Epinephrine*

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

*On Campus*

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

*Maintenance, Availability, and Training*

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.

<i>Notice to Parents</i>	In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.
<b>Opioid Antagonist</b>	This provision shall be applicable to every campus.
<i>On Campus</i>	The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid-related overdose.  Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.
<i>Maintenance, Availability, Training, and Reporting</i>	Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.  All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist.  The Superintendent shall develop administrative regulations addressing acquisition, maintenance, expiration, and disposal of opioid antagonists in the District, as well as reporting, employee training, and emergency notification requirements.
<b>Psychotropics</b>	Except as permitted by law, an employee shall not: <ol style="list-style-type: none"><li>1. Recommend to a student or a parent that the student use a psychotropic drug;</li><li>2. Suggest a particular diagnosis; or</li><li>3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.</li></ol>
<b>Medical Treatment</b>	A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.  The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Threat Assessment  
and Safe and  
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee  
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Imminent Threats or  
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment  
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures, the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

Guidance to School  
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

**Comprehensive System**

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

**Cumulative Record**

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

**Custodian of Records**

The principal is custodian of all records for currently enrolled students. The principal is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

**Types of Education Records**

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any ~~documentation of discussion or action by an accelerated learning committee convened~~ education plan developed for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.
  - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

#### **Access by Parents**

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or

5. Investigating or evaluating programs.

**Transcripts and  
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records  
Responsibility for  
Students in Special  
Education**

The director of special education shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the special education office.

**Procedure to Amend  
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ~~ten~~10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ~~ten~~10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory  
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-endorsed purposes; and

2. Items for all other purposes.

School-Endorsed  
Purposes

For the following school-endorsed purposes, directory information shall include student name; address; telephone listing; electronic mail address; photograph/video; place of birth; age; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

For purposes of this policy, "School-Endorsed Purposes" shall include the following: yearbook, school pictures, graduation-related services and products, campus directories, newsletters, campus and District websites and social media, awards, honors, student artwork or creative product that is not considered an educational record, displays, extra and cocurricular programs or events, campus and District photos, campus and District videos, news media, business of publicly elected officials in Texas that specifically relates to their offices, student alumni groups and reunion committees, and other circumstances that aid the District in accomplishing its mission.

All Other Purposes

~~For all other purposes, The District shall not release student directory information shall not be released.~~ for any purpose other than a school-endorsed purpose, unless required by law. [See FL(LEGAL)].

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: L.6

Board Goal: Community Relations

Subject: Consideration and possible approval of GMP 1 for 2023 Bond Elementary School 17

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023, the Board assigned this project to Huckabee Architects. On August 28, 2023 the Board approved SD for this project. On October 23 the Board approved design development (DD).

**Future action anticipated** –

**Background information** –

The 2023 Bond contains provisions for the construction of Elementary School 17 which will be located on Gristmill Road in the southeast portion of the District.

The school will be a prototype based on the Sunfield Elementary School (ES 15) design.

The primary drivers of the cost increase of the latest construction estimate includes a new allowance for Code Changes (possible acoustical treatment of mechanical units to make them operate quieter), and inclusion of the District's standard air purifying units.

Huckabee is currently evaluating the acoustics at Sunfield which should provide data on how much, if any, of this allowance will be needed. If any portion of the allowance is not needed it would be credited back as a part of GMP2.

Huckabee and Bartlett Cocke have provided the most recent project information for your review.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other:

**F. Administrative Recommendation:**

Administration recommends approval of the design to date.

**G. Fiscal Impact and Cost: Amount: See Below**  
 Budget       Bond 2023       Grant/Special Funds       Other

	Original Budget	SD	DD	GMP 1	GMP 2 Estimate at DD	GMP 1 + GMP 2 Estimate at DD
Construction	\$60,789,949	\$51,993,783	\$51,981,286	\$9,940,837	\$42,459,576	\$52,400,413
Architect	\$4,255,296	\$3,639,565	\$3,638,690	with GMP 2	With GMP 2	\$3,668,029
FFE	\$4,255,296	\$4,255,296	\$4,255,296	with GMP 2	With GMP 2	\$4,255,296
Infrastructure and Fees	\$2,279,623	\$2,279,623	\$2,279,623	with GMP 2	With GMP 2	\$2,279,623
Contingency	\$4,407,271	\$13,819,169	\$13,832,541	with GMP 2	With GMP 2	\$13,384,075
Total	\$75,987,436	\$75,987,436	\$75,987,436	\$9,940,837	\$42,459,576	\$75,987,436

**H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action:** Max Cleaver, Chief Operations Officer  
 Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**  
**Next report to the board:**

Suggested Milestones:	
Consideration of DD	October 2023
Consideration of GMP 1 for Long Lead Items	November 2023
Consideration of GMP 2 for Balance of Work	February 2024
Substantial Completion	June 2025

**I. Suggested Motion:**  
 I move that the Hays CISD Board of Trustees approve GMP1 for 2023 Bond Elementary School 17 from Bartlett Cocke Contractors, designed by Huckabee Architects, for the amount of \$9,940,837, as presented.



October 31, 2023

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: Guaranteed Maximum Price No 1 (GMP1) for the Hays CISD Elementary School #17

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for and received Subcontractor and Supplier proposals for the Early Procurement/GMP1 set for the above-referenced project on October 25, 2023. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP1:

Nine Million, Nine Hundred and Forty Thousand, Eight Hundred Thirty-Seven Dollars
(\$9,940,837.00)

Included In This GMP:

- Owner Contingency..... \$0 (to be included in GMP2)
CM Contingency ..... \$0 (to be included in GMP2)
Code Update Allowance..... \$550,000

Alternates Included In This GMP:

- None

CVO Items Included In This GMP:

- ALT-001 Provide access control at classroom doors (Electrical Rough-in Only for this GMP/ Devices in GMP 2)
M-001 Provide air purifiers per schedule on Sheet E1.01.
Additional CVO items not included in this GMP can be found in attached CVO log.

Items Included In This GMP:

- Mechanical and Electrical (Division 23 & 26) Scopes.
Payment and Performance Bond for this GMP only.
Construction Manager Fee for this GMP only.
General Conditions Costs for this GMP only.
Mechanical and Electrical Subcontracted Cost-of-Work Items.
Prevailing Wages and Benefits per Documents.
All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- Any items outside of the Mechanical and Electrical scopes.
Sales tax.
Testing and inspections.
Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
Environmental surveys and hazardous material identification, handling and/or removal.

- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

**Clarifications and Assumptions:**

- Per clarifications and assumptions log.

**Proposal Documents:**

- Documents developed by Huckabee Architects:

Early Release Package Drawings and Specifications..... October 5, 2023

We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,  
BARTLETT COCKE GENERAL CONTRACTORS

*Christopher Caddell*

Christopher Caddell  
Lead Estimator

CC: Nathan Wensowitch – Hays CISD  
Huckabee – Jason Andrus  
BCGC – Derek Even  
BCGC – Barret Bostick  
File

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.7

Board Goal: Community Relations

Subject: Consideration and possible approval of the Design Development for 2023 Bond Bid Package 2 for Improvements at Johnson High School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023 the Board assigned this project to Huckabee Architects. On August 28, 2023, the Board approved Schematic Design for this project.

**Future action anticipated** –

**Background information** –

The 2023 Bond contains provisions for Johnson High School Improvements including an Academic Expansion to accommodate 2,800 students with regular and CTE classrooms, an All-purpose Gym (Fine Arts Gym), a new Band Hall, driveway and drainage improvements, and master planning for future projects.

This is a separate project from the baseball and softball field improvements.

Huckabee and Core have provided DD documentation and construction estimate for your review. Staff last reviewed this project with FBOC on October 18, 2023.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends approval of the design to date.

**G. Fiscal Impact and Cost: Amount: See Table**

Budget                       Bond 2023                       Grant/Special Funds                       Other

BP 2 JHS	Budget	SD	DD Estimate
Construction	\$49,281,675	\$49,979,485	<b>\$49,254,587</b>
Architect	\$3,449,717	\$3,498,564	\$3,447,821
FFE	\$3,449,717	\$3,449,717	\$3,449,717
Infr and Fees	\$1,848,063	\$1,848,063	\$1,848,063
Contingency	\$3,572,921	\$2,826,265	\$3,601,906
Total	\$61,602,094	\$61,602,094	\$61,602,094

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, COO;  
Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**

**Next report to the board:**

**I. Suggested Motion:**

I move the Hays CISD Board of Trustees approve the Design Development for 2023 Bond Bid Package 2 for improvements at Johnson High School, design development produced by O'Connell Robertson Architects and estimated by Core Construction, for an amount not to exceed \$49,254,587, as presented.



# Hays CISD - Johnson High School Design Development Deliverable

Hays CISD  
Johnson High School  
Additions & Renovations

November 6, 2023

1. Basis of Estimate
2. Budget Summary
3. Project Team Contact List
4. Logistics Plan
5. Construction Schedule



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# Basis of Estimate

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November 6, 2023

**VIA ELECTRONIC MAIL**

Mr. Max Cleaver  
Chief Operation Officer  
Hays CISD  
21003 Interstate 35 Frontage Road  
Kyle, TX 78640

**RE: DD Budget | Hays CISD Johnson HS Additions and Renovations**

Dear Max,

On behalf of CORE Construction, I am pleased to submit our Design Development budget proposal for the Hays CISD Johnson HS Additions and Renovations.

**Design Development Budget Summary:**

<b>Total Budget for Design Development</b>	<b>\$49,254,587</b>
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We look forward to a successful and enjoyable project together. Thank you for this opportunity, please do not hesitate to contact me directly with any questions or comments.

Respectfully submitted,

*Steven Normand*

Steven Normand  
Director of PreConstruction  
CORE Construction

## ASSUMPTIONS, CLARIFICATIONS, & EXCLUSIONS

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### Owner Items

- Testing, as well as and Special Inspections, are by Owner, and are not included.
- Third-party Commissioning is by Owner and is not included. CORE will provide coordination as required.
- Platting and/or re-platting, licensing agreements, land-use permitting, and site development permits as well as any cost related thereto, is not included.
- Building permit costs, plan expediter fees, plan check fees, impact fees and their associated permits, site development permits/fees, gas and electrical service charges, utility recovery or tap fees, and/or water meter fees shall be paid for by Owner and are not included.

### Contingency and Allowances

- **Construction Contingency of 2.5%** is included in this proposal
- **Owner Contingency of 2%** is included in this proposal
- **Design Contingency of 2.5%** is included in this proposal
- **Escalation Allowance of 2.5%** is included in this proposal

### Allowances

- **Allowance #1 – ‘Pier Casing’ - \$85,000**
- **Allowance #2 – ‘Dewatering existing detention pond’ - \$50,000**
- **Allowance #3 – Misc Interior Allowance for Building Tie-In - \$82,750**
- **Allowance #4 – Post Occupancy Betterment - \$100,000**

### General Assumptions

1. Price is based on Design Development documents issued by Huckabee.
2. We assume normal working hours. However, to maintain the schedule we may perform work outside of normal working hours. We will advise Owner when we plan to work outside of normal work hours.
3. Normal shrinkage cracking of the slab is expected and shall not be cause for removal or replacement of structurally sound slabs



## Specific Exclusions to DD Budget

- a. Asbestos Abatement (assumed by owner)

## Other Scope Specific Assumptions and Clarifications:

### LINE ITEM 40 | Glass & Glazing

1. We have included:
  - OBE - ArmorGarde included at Exterior glass locations outlined by Huckabee and Hays CISD.
2. We have excluded:
  - Security/Ballistic Films





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# Design Development Summary

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Hays CISD Johnson HS Additions  
& Renovations

*Design Development Estimate*

LOCATION: Buda, TX

ARCHITECT: Huckabee

DURATION(mnths): 18

WARRANTY(yrs): 1

SITE ACREAGE:

SQUARE FOOTAGE: 84172

Current Status	Description	All Costs For Reference	Total Accepted Construction Costs
<b>BASE PRICE</b>			
Accepted	Base Price	\$49,254,587	\$49,254,587

<b>BREAKOUTS</b>		
In Base Price	BO #1 Area A1 - CTE Addition	\$21,099,467
In Base Price	BO #2 Area B1 - Vet / Cosmetology Reno	\$219,554
In Base Price	BO #3 Area C1 - Multipurpose Addition	\$12,066,744
In Base Price	BO #4 Site	\$1,460,515

<b>Estimate Total</b>	<b>\$49,254,587</b>
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**Hays CISD Johnson HS Additions & Renovations**  
Design Development Estimate

LOCATION: Buda, TX  
ARCHITECT: Huckabee  
DURATION(mths): 18  
WARRANTY(yrs): 1  
SQUARE FOOTAGE: 84,172

#	Description	Base Price	\$/SF (direct cost)	% (of direct cost total)	Comments	Previous Estimate - Initial SD	Variance	%	BREAKOUTS													
									BO #1 Area A1 - CTE Addition	BO #2 Area B1 - Vet / Cosmetology Reno	BO #3 Area C1 - Multipurpose Addition	BO #4 Site										
<b>GENERAL REQUIREMENTS</b>									\$836,368	\$9.94	1.96%	\$836,368	\$0				\$358,280	\$3,728	\$204,899	\$24,800		
GR1	General Requirements	\$836,368	\$9.94	1.96%		\$836,368	\$0		\$358,280	\$3,728	\$204,899	\$24,800					\$358,280	\$3,728	\$204,899	\$24,800		
MT	Material Testing	By Owner							\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
<b>DEMOLITION/ OFF-SITE INFRASTRUCTURE</b>									\$164,259	\$1.95	0.39%	\$113,978	\$50,281	44.1%					\$0	\$0	\$0	\$0
1	Demolition	\$164,259	\$1.95	0.39%		\$113,978	\$50,281	44.1%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
2	Hazardous Material Abatement	By Owner							\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
<b>SITE WORK (ROUGH)</b>									\$2,089,398	\$24.82	4.90%	\$2,584,390	(\$494,992)	-19.2%					\$13,640	\$0	\$7,127	\$561,891
6	Surveying/Staking	\$65,000	\$0.77	0.15%		\$65,000	\$0		\$0	\$0	\$0	\$65,000					\$0	\$0	\$0	\$65,000		
7	Earthwork & Paving	\$973,050	\$11.56	2.28%	New Geotech	\$719,010	\$254,040	35.3%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
8	Site Utilities	\$533,690	\$6.34	1.25%		\$265,757	\$267,933	100.8%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
9	Sedimentation Basin / Filtration Basin Turnkey	\$496,891	\$5.90	1.17%		\$1,513,856	(\$1,016,965)	-67.2%	\$0	\$0	\$0	\$496,891					\$0	\$0	\$0	\$0		
11	Soil Treatment	\$20,767	\$0.25	0.05%		\$20,767	\$0	0.0%	\$13,640	\$0	\$7,127	\$0					\$13,640	\$0	\$7,127	\$0		
<b>SITE WORK (FINISH)</b>									\$1,003,599	\$11.92	2.35%	\$412,883	\$590,716	143.1%					\$37,800	\$0	\$0	\$421,401
14	Site Signage & Striping	\$17,448	\$0.21	0.04%		\$9,948	\$7,500	75.4%	\$0	\$0	\$0	\$14,448					\$0	\$0	\$0	\$14,448		
15	Landscaping & Irrigation	\$240,560	\$2.86	0.56%		\$190,560	\$50,000	26.2%	\$0	\$0	\$0	\$190,560					\$0	\$0	\$0	\$190,560		
18	Fencing & Gates	\$65,000	\$0.77	0.15%		\$65,000	\$0		\$0	\$0	\$0	\$65,000					\$0	\$0	\$0	\$65,000		
19	Site Concrete	\$636,792	\$7.57	1.49%		\$103,575	\$533,217	514.8%	\$0	\$0	\$0	\$145,393					\$0	\$0	\$0	\$145,393		
20	Site Masonry	in #42				Moved to #42			\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
22	Shade Canopies	\$37,800	\$0.45	0.09%		\$37,800	\$0		\$37,800	\$0	\$0	\$0					\$37,800	\$0	\$0	\$0		
24	Site Furnishings	\$6,000	\$0.07	0.01%		\$6,000	\$0		\$0	\$0	\$0	\$6,000					\$0	\$0	\$0	\$6,000		
<b>STRUCTURE</b>									\$7,159,514	\$85.06	16.79%	\$7,587,899	(\$428,385)	-5.6%					\$3,020,177	\$827	\$3,928,197	\$0
27	Building Concrete	\$3,225,563	\$38.32	7.57%		\$3,827,938	(\$602,375)	-15.7%	\$1,753,400	\$0	\$1,261,850	\$0					\$1,753,400	\$0	\$1,261,850	\$0		
28	Structural Masonry	in #42				Moved to #42			\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
30	Steel Package	\$3,456,046	\$41.06	5.50%	Steel Structure	\$3,282,056	\$173,990	5.3%	\$1,007,612	\$0	\$2,448,434	\$0					\$1,007,612	\$0	\$2,448,434	\$0		
31	Stainless Steel Handrails	\$82,500	\$0.98	0.19%	Crawlspace	\$82,500	\$0		\$0	\$0	\$82,500	\$0					\$0	\$0	\$82,500	\$0		
33	Rough Carpentry	\$63,129	\$0.75	0.15%		\$63,129	\$0		\$40,921	\$827	\$21,381	\$0					\$40,921	\$827	\$21,381	\$0		
34	Applied Fireproofing	\$332,276	\$3.95	0.78%		\$332,276	\$0		\$218,244	\$0	\$114,032	\$0					\$218,244	\$0	\$114,032	\$0		
<b>ENCLOSURE</b>									\$7,513,308	\$89.26	17.62%	\$7,103,089	\$410,219	5.8%					\$2,194,382	\$0	\$836,470	\$0
37	Damproofing / Waterproofing / Air Barrier	\$409,114	\$4.86	0.96%		\$409,114	\$0	0.0%	\$262,692	\$0	\$146,422	\$0					\$262,692	\$0	\$146,422	\$0		
40	Glass & Glazing	\$1,225,000	\$14.55	2.87%	"Rated" Glazing	\$987,315	\$237,685	24.1%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
41	Metal Wall Panels	\$1,535,221	\$18.24	3.60%		\$1,535,221	\$0	0.0%	\$1,535,221	\$0	\$0	\$0					\$1,535,221	\$0	\$0	\$0		
42	Masonry Package	\$2,727,300	\$32.40	6.40%		\$2,727,300	(\$0)	0.0%	\$235,285	\$0	\$640,159	\$0					\$235,285	\$0	\$640,159	\$0		
44	Fire Stopping & Joint Sealants	\$62,302	\$0.74	0.15%		\$62,302	(\$0)	0.0%	\$40,921	\$0	\$21,381	\$0					\$40,921	\$0	\$21,381	\$0		
45	Expansion Control	\$83,069	\$0.99	0.19%		\$83,069	\$0		\$54,561	\$0	\$28,508	\$0					\$54,561	\$0	\$28,508	\$0		
47	Membrane Roofing	\$1,405,600	\$16.70	3.30%		\$1,233,066	\$172,534	14.0%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
49	Metal Roofing	\$65,702	\$0.78	0.15%		\$65,702	\$0		\$65,702	\$0	\$0	\$0					\$65,702	\$0	\$0	\$0		
<b>INTERIOR FINISHES</b>									\$5,899,379	\$70.09	13.84%	\$5,509,498	\$389,881	7.1%					\$3,200,238	\$40,173	\$1,494,356	\$0
55	Finished Carpentry & Millwork	\$409,114	\$5.55	1.30%		\$555,316	\$0		\$503,856	\$17,085	\$34,375	\$0					\$503,856	\$17,085	\$34,375	\$0		
56	HM Frames, Doors, & Hardware	\$653,235	\$7.76	1.53%		\$313,200	\$340,035	108.6%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
57	Overhead Coiling Doors	\$42,679	\$0.51	0.10%		\$87,500	(\$44,821)	-51.2%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
59	Metal Studs & Drywall Package	\$2,582,977	\$30.69	6.06%		\$2,582,977	\$0	0.0%	\$1,784,370	\$12,269	\$786,338	\$0					\$1,784,370	\$12,269	\$786,338	\$0		
61	Painting	\$468,698	\$5.57	1.10%		\$397,443	\$71,255	17.9%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
64	Tile Package	\$347,516	\$4.13	0.82%		\$347,516	(\$0)	0.0%	\$347,516	\$0	\$0	\$0					\$347,516	\$0	\$0	\$0		
65	Flooring Package	\$132,773	\$1.58	0.31%		\$55,339	\$77,434	139.9%	\$37,158	\$10,819	\$84,797	\$0					\$37,158	\$10,819	\$84,797	\$0		
66	Concrete Sealing, Grinding & Polishing	\$244,392	\$2.90	0.57%		\$210,059	\$34,333	16.3%	\$172,217	\$0	\$72,176	\$0					\$172,217	\$0	\$72,176	\$0		
67	Special Floors	\$355,122	\$4.22	0.83%		\$443,478	(\$88,356)	-19.9%	\$355,122	\$0	\$0	\$0					\$355,122	\$0	\$0	\$0		
68	Wood Flooring	\$343,014	\$4.08	0.80%		\$343,014	\$0	0.0%	\$0	\$0	\$343,014	\$0					\$0	\$0	\$343,014	\$0		
69	Wenger Cabinetry	\$173,656	\$2.06	0.41%		\$173,656	(\$0)	0.0%	\$0	\$0	\$173,656	\$0					\$0	\$0	\$173,656	\$0		
<b>SPECIALTIES</b>									\$134,394	\$1.60	0.32%	\$134,394	\$0	0.0%					\$115,184	\$0	\$19,210	\$0
71	Visual Display Boards	\$21,500	\$0.26	0.05%		\$21,500	\$0		\$20,400	\$0	\$1,100	\$0					\$20,400	\$0	\$1,100	\$0		
72	Window Shades & Curtains	\$39,600	\$0.47	0.09%		\$39,600	\$0		\$39,600	\$0	\$0	\$0					\$39,600	\$0	\$0	\$0		
73	Signage Package	\$22,150	\$0.26	0.05%		\$22,150	\$0		\$7,350	\$0	\$14,800	\$0					\$7,350	\$0	\$14,800	\$0		
75	Toilet Partitions & Accessories	\$40,560	\$0.48	0.10%		\$40,560	\$0		\$40,560	\$0	\$0	\$0					\$40,560	\$0	\$0	\$0		
77	Wall Protection & Corner Guards	\$4,984	\$0.06	0.01%		\$4,984	\$0	0.0%	\$3,274	\$0	\$1,710	\$0					\$3,274	\$0	\$1,710	\$0		
78	Fire Extinguishers & Cabinets	\$5,600	\$0.07	0.01%		\$5,600	\$0		\$4,000	\$0	\$1,600	\$0					\$4,000	\$0	\$1,600	\$0		
<b>EQUIPMENT</b>									\$2,506,172	\$29.77	5.88%	\$2,506,172	(\$0)	0.0%					\$2,204,901	\$67,600	\$233,671	\$0
86	Residential Appliances	\$16,000	\$0.19	0.04%		\$16,000	\$0		\$16,000	\$0	\$0	\$0					\$16,000	\$0	\$0	\$0		
87	Kitchen (Cafe) Equipment	\$721,900	\$8.58	1.69%		\$721,900	\$0		\$721,900	\$0	\$0	\$0					\$721,900	\$0	\$0	\$0		
88	Laboratory Casework & Equipment	\$1,373,601	\$16.32	3.22%		\$1,373,601	\$0		\$1,306,001	\$67,600	\$0	\$0					\$1,306,001	\$67,600	\$0	\$0		
89	Indoor Athletic Equipment	\$108,671	\$1.29	0.25%		\$108,671	(\$0)	0.0%	\$0	\$0	\$108,671	\$0					\$0	\$0	\$108,671	\$0		
90	Bleachers	\$125,000	\$1.49	0.29%		\$125,000	\$0		\$0	\$0	\$125,000	\$0					\$0	\$0	\$125,000	\$0		
92	FF&E	By Owner							\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
93	Elevators	\$161,000	\$1.91	0.38%		\$161,000	\$0		\$161,000	\$0	\$0	\$0					\$161,000	\$0	\$0	\$0		
<b>MEP SYSTEMS</b>									\$9,515,477	\$113.05	22.32%	\$9,141,553	\$373,925	4.1%					\$4,676,730	\$55,426	\$2,339,081	\$107,840
97	Fire Sprinkler Systems	\$378,774	\$4.50	0.89%		\$378,774	\$0		\$245,525	\$4,964	\$128,286	\$0					\$245,525	\$4,964	\$128,286	\$0		
98	Plumbing Systems	\$2,186,400	\$25.98	5.13%		\$1,962,475	\$223,925	11.4%	\$0	\$0	\$0	\$0					\$0	\$0	\$0	\$0		
99	HVAC Systems	\$2,747,199	\$32.64	6.44%		\$2,597,199	\$150,000	5.8%	\$1,691,391	\$22,060	\$883,748	\$0					\$1,691,391	\$22,060	\$883,748	\$0		
100	HVAC Controls	\$290,742	\$3.45	0.68%		\$290,74																



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# Project Team Contact List

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**Steven Normand**  
Director of PreConstruction  
stevennormand@coreconstruction.com



**Connor Wade**  
PreConstruction Manager  
connorwade@coreconstruction.com



**Bob Cervi**  
Regional Director/Central TX  
bobcervi@coreconstruction.com



**Bob Bryant**  
Senior Superintendent  
bobbryant@coreconstruction.com



**Sarah Norman**  
Senior Project Manager  
sarahnorman@coreconstruction.com



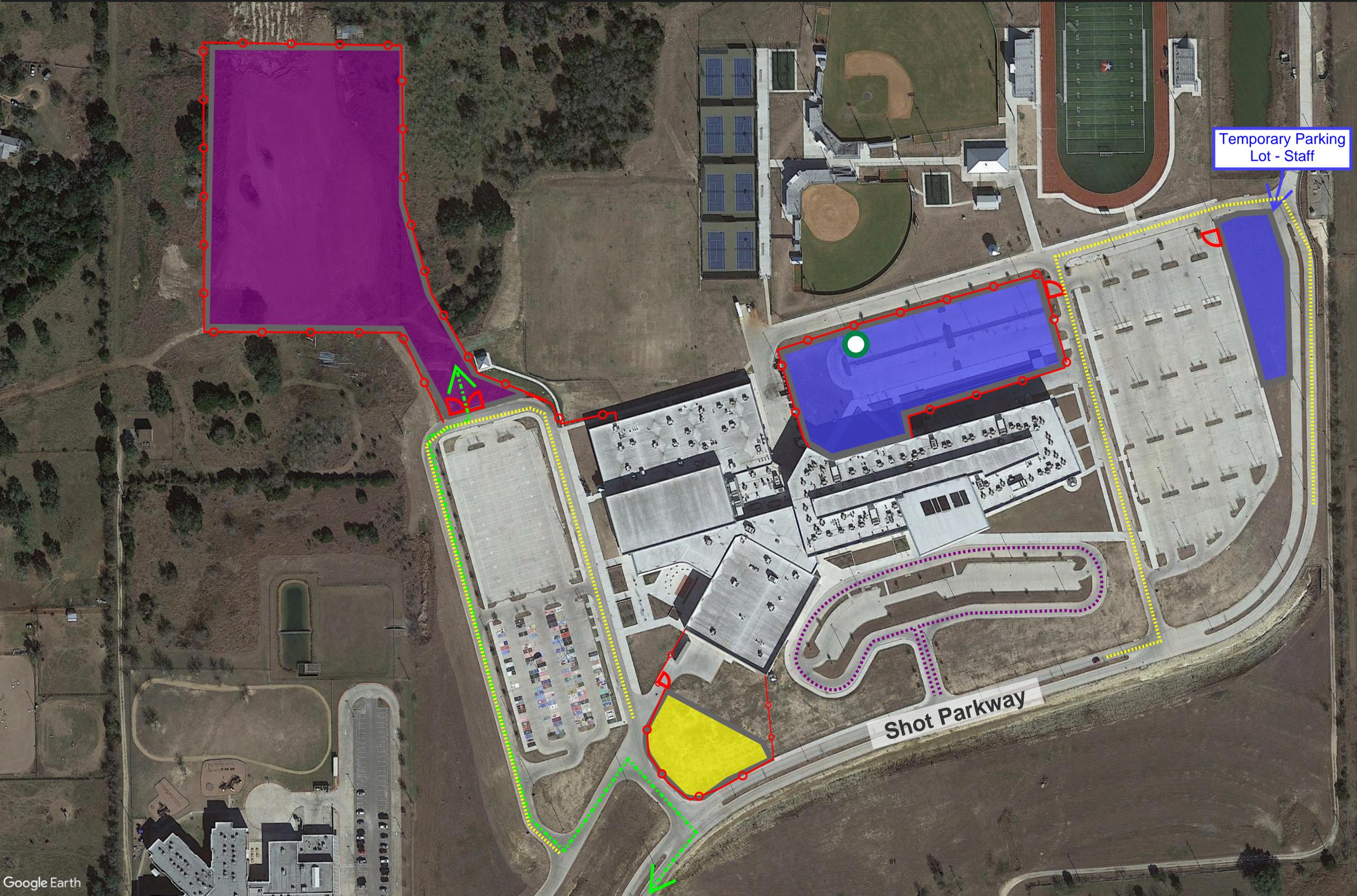
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# Logistics Plan

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# Johnson High School Addition & Renovation Preliminary Logistics Plan

2023 BOND



- Bus Drop Off
  - Parent Drop Off
  - Temp Fencing and Screening
  - Delivery Routes
  - Gate
  - CORE Trailer
  - Gym Addition - Trailer/Laydown Area
  - CTE Addition - Trailer/Laydown Area
  - Additional Laydown Area
- Egress and Areas of Refuge to be coordinated with the design team



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# Construction Schedule

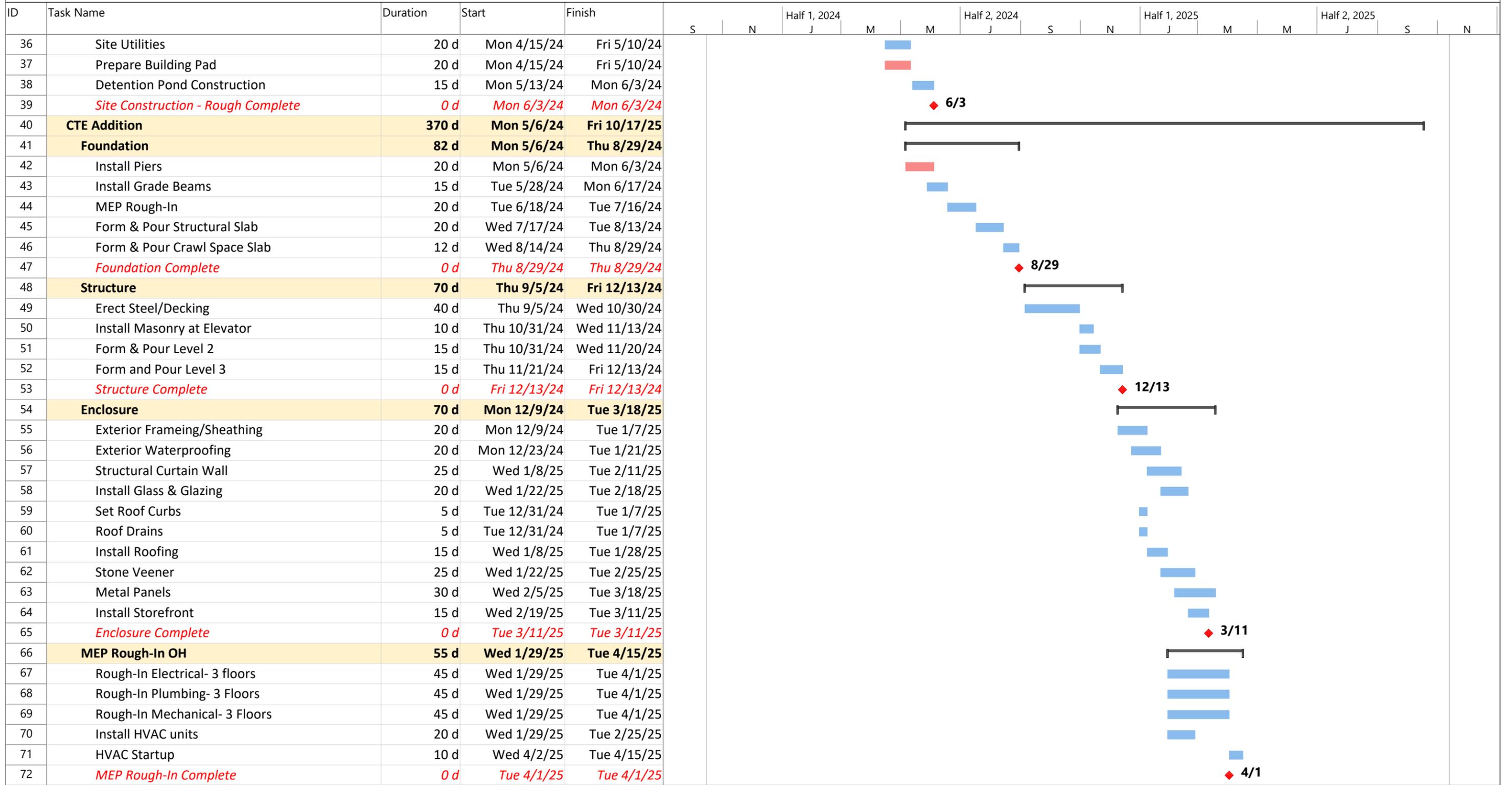
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Johnson HS Add & Renovation

ID	Task Name	Duration	Start	Finish	S	N	Half 1, 2024	Half 2, 2024	Half 1, 2025	Half 2, 2025									
							J	M	M	J	S	N	J	M	M	J	S	N	
1	<b>Hayes CISD - Johnson HS Add &amp; Reno</b>	<b>529 d</b>	<b>Mon 10/16/23</b>	<b>Wed 11/12/25</b>	[Gantt bar]														
2	<b>Pre-Construction</b>	<b>131 d</b>	<b>Mon 10/16/23</b>	<b>Fri 4/19/24</b>	[Gantt bar]														
3	<b>DD Documents</b>	<b>20 d</b>	<b>Mon 10/16/23</b>	<b>Mon 11/13/23</b>	[Gantt bar]														
4	<i>Documents Issued</i>	<i>0 d</i>	<i>Mon 10/16/23</i>	<i>Mon 10/16/23</i>	◆ 10/16														
5	<i>CORE Estimate Completed</i>	<i>0 d</i>	<i>Tue 10/31/23</i>	<i>Tue 10/31/23</i>	◆ 10/31														
6	<i>HCISD Board Approval</i>	<i>0 d</i>	<i>Mon 11/13/23</i>	<i>Mon 11/13/23</i>	◆ 11/13														
7	<b>CD Documents</b>	<b>75 d</b>	<b>Mon 1/8/24</b>	<b>Fri 4/19/24</b>	[Gantt bar]														
8	<b>Possible Early Site Package</b>	<b>35 d</b>	<b>Mon 1/8/24</b>	<b>Mon 2/26/24</b>	[Gantt bar]														
9	<i>Possible Early Site Package- Earthwork/Utilities/Switchgear</i>	<i>0 d</i>	<i>Mon 1/8/24</i>	<i>Mon 1/8/24</i>	◆ 1/8														
10	<i>CORE to receive bids- Site Package</i>	<i>0 d</i>	<i>Tue 1/30/24</i>	<i>Tue 1/30/24</i>	◆ 1/30														
11	<i>CORE Estimate Complete</i>	<i>0 d</i>	<i>Mon 2/12/24</i>	<i>Mon 2/12/24</i>	◆ 2/12														
12	<i>HCISD Board Approval- Site Package</i>	<i>0 d</i>	<i>Mon 2/26/24</i>	<i>Mon 2/26/24</i>	◆ 2/26														
13	<b>Complete Bid Package</b>	<b>60 d</b>	<b>Mon 1/29/24</b>	<b>Fri 4/19/24</b>	[Gantt bar]														
14	<i>Documents issued- Complete</i>	<i>0 d</i>	<i>Mon 1/29/24</i>	<i>Mon 1/29/24</i>	◆ 1/29														
15	Building Permit	60 d	Mon 1/29/24	Fri 4/19/24	[Gantt bar]														
16	<i>CORE to receive bids- Complete Package</i>	<i>0 d</i>	<i>Tue 2/20/24</i>	<i>Tue 2/20/24</i>	◆ 2/20														
17	<i>CORE Estimate Complete</i>	<i>0 d</i>	<i>Mon 4/1/24</i>	<i>Mon 4/1/24</i>	◆ 4/1														
18	<i>HCISD Board Approval- Complete Package</i>	<i>0 d</i>	<i>Mon 3/18/24</i>	<i>Mon 3/18/24</i>	◆ 3/18														
19	<i>Notice to Proceed/Construction Start</i>	<i>0 d</i>	<i>Mon 4/1/24</i>	<i>Mon 4/1/24</i>	◆ 4/1														
20	<b>Procurement</b>	<b>180 d</b>	<b>Mon 4/1/24</b>	<b>Fri 12/13/24</b>	[Gantt bar]														
21	Switchgear	36 w	Mon 4/1/24	Fri 12/13/24	[Gantt bar]														
22	AHU's	36 w	Mon 4/1/24	Fri 12/13/24	[Gantt bar]														
23	Structural Steel	22 w	Mon 4/1/24	Wed 9/4/24	[Gantt bar]														
24	Glass and Glazing	20 w	Mon 4/1/24	Tue 8/20/24	[Gantt bar]														
25	Brick	20 w	Mon 4/1/24	Tue 8/20/24	[Gantt bar]														
26	<b>Sitework</b>	<b>45 d</b>	<b>Mon 4/1/24</b>	<b>Mon 6/3/24</b>	[Gantt bar]														
27	<b>Mobilization</b>	<b>15 d</b>	<b>Mon 4/1/24</b>	<b>Fri 4/19/24</b>	[Gantt bar]														
28	Establish Site Boundaries	1 d	Mon 4/1/24	Mon 4/1/24	[Gantt bar]														
29	Trailer On-Site	5 d	Tue 4/2/24	Mon 4/8/24	[Gantt bar]														
30	Install SWPP	5 d	Mon 4/1/24	Fri 4/5/24	[Gantt bar]														
31	Install Site Fence	5 d	Mon 4/8/24	Fri 4/12/24	[Gantt bar]														
32	Install Temporary Utilities	5 d	Mon 4/15/24	Fri 4/19/24	[Gantt bar]														
33	<i>Mobilization Complete</i>	<i>0 d</i>	<i>Fri 4/19/24</i>	<i>Fri 4/19/24</i>	◆ 4/19														
34	<b>Site Construction - Rough</b>	<b>40 d</b>	<b>Mon 4/8/24</b>	<b>Mon 6/3/24</b>	[Gantt bar]														
35	Clear & Grub	5 d	Mon 4/8/24	Fri 4/12/24	[Gantt bar]														

Task [Blue Bar] Milestone [Red Diamond] Summary [Bracket] Project Summary [Grey Bar] Deadline [Green Arrow] Critical [Red Bar] Progress [Blue Bar]



Task █ Milestone ◆ Summary  Project Summary  Deadline ↓ Critical █ Progress █

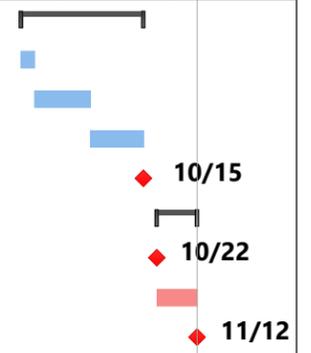






Johnson HS Add & Renovation

ID	Task Name	Duration	Start	Finish	Half 1, 2024		Half 2, 2024		Half 1, 2025			Half 2, 2025							
					S	N	J	M	M	J	S	N	J	M	M	J	S	N	
147	<b>Site Construction - Finish</b>	<b>45 d</b>	<b>Wed 8/13/25</b>	<b>Wed 10/15/25</b>															
148	Exterior Grading	5 d	Wed 8/13/25	Tue 8/19/25															
149	Flatwork	20 d	Wed 8/20/25	Wed 9/17/25															
150	Install Landscaping	20 d	Thu 9/18/25	Wed 10/15/25															
151	<i>Site Construction - Finish Complete</i>	<i>0 d</i>	<i>Wed 10/15/25</i>	<i>Wed 10/15/25</i>															
152	<b>Closeout</b>	<b>15 d</b>	<b>Wed 10/22/25</b>	<b>Wed 11/12/25</b>															
153	<i>Construction Substantial Completion</i>	<i>0 d</i>	<i>Wed 10/22/25</i>	<i>Wed 10/22/25</i>															
154	Punchlist	15 d	Thu 10/23/25	Wed 11/12/25															
155	<i>Johnson Highschool Add &amp; Reno Complete</i>	<i>0 d</i>	<i>Wed 11/12/25</i>	<i>Wed 11/12/25</i>															



Task Milestone Summary Project Summary Deadline Critical Progress



**CORE**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: L.8

Board Goal: Community Relations

Subject: Consideration and possible approval of the Design Development for 2023 Bond Bid Package 4 for Improvements at Lehman High School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023 the Board assigned this project to Huckabee Architects. On August 28, 2023 the Board approved Schematic Design (SD).

**Future action anticipated** –

**Background information** –

The 2023 Bond contains provisions for Lehman High School Improvements including an auditorium with a scene shop and classrooms, renovated mariachi and orchestra areas, CTE classrooms, driveway improvements, drainage improvements, and master planning for future expansion to 2,800 students.

This is a separate project from the baseball and softball field improvements.

Staff has discussed with FBOC and provided the Board with an informational page regarding delivering the retaining wall and restroom/concession building previously contained in Bid Package 11 with this bid package. The amended BP 4 budget in the table below contains an additional \$1,745,000 for this work.

Huckabee and Bartlett-Cocke have provided DD documentation for your review.

Staff last reviewed this document with FBOC on 10/18/2023.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other:

**F. Administrative Recommendation:**

Administration recommends approval of the design to date and cost estimate.

**G. Fiscal Impact and Cost: Amount: See Table**  
 Budget       Bond 2023       Grant/Special Funds       Other

	Original Budget	Amended Budget (funds from BP 11)	SD Estimate	DD Estimate
Construction	\$55,407,662	\$56,804,062	\$53,717,521	<b>\$54,598,821</b>
Architect	\$3,878,536	\$3,976,284	\$3,760,226	\$3,821,917
FFE	\$3,878,536	\$3,976,284	\$3,878,536	\$3,878,536
Infr and Fees	\$2,077,787	\$2,130,152	\$2,077,787	\$2,077,787
Contingency	\$4,017,055	\$4,118,294	\$7,571,007	\$6,628,016
Total	\$69,259,577	\$71,005,077	\$71,005,077	\$71,005,077

**H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action:** Max Cleaver, Chief Operations Officer  
 Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**  
**Next report to the board:**

**I. Suggested Motion:**  
 I move that the Hays CISD Board of Trustees approve the Design Development for 2023 Bond Bid Package 4 for improvements at Lehman High School, designed by Huckabee Architects and estimated by Bartlett Cocke in the amount of \$54,598,821, as presented.



November 6, 2023

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: Design Development Budget for the Lehman High School Addition & Renovation

Dear Mr. Cleaver:

Bartlett Cocke General Contractors solicited and received Subcontractor and Supplier budgets for the Design Development Documents set for the above-referenced project. Based on the receipt of those budgets and subsequent analysis, we have assembled the Design Development Preconstruction Report for the work included in this proposal package. We are pleased to offer for approval the following overall Design Development Budget update:

Fifty-Four Million Five Hundred Ninety-Eight Thousand, Eight Hundred and Twenty-One Dollars
(\$54,598,821.00)

Included in this SD Budget:

- Owner Contingency... \$1,091,976
CM Contingency ... \$1,091,976
CM Estimate Contingency ... \$1,364,971
Escalation Allowance (Thru April 2024 NTP)... \$1,364,972

Alternates Included in this DD Budget:

- None

Cost Value Options Items Included in this SD Budget:

- Use Subcontractor Default Insurance \*Pending Owner Approval

Items Included in this SD Budget:

- Payment and Performance Bond.
Construction Manager Fee.
General Conditions Costs.
Cost-of-Work Items.
Payroll Taxes, Insurance, and other Costs.
Insurance, and other Costs.
Prevailing Wages and Benefits per Documents.
All construction work per Plans and Specifications, unless specifically noted or excluded below.

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 TEL (512) 326-4223 FAX (512) 326-3990 website: www.bartlettcocke.com

**Items Excluded from this SD Budget:**

- Sales tax.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

**Clarifications and Assumptions:**

- Per clarifications and assumptions log.

**Budget Documents:**

- Documents developed by Huckabee Architects:

DD Drawings & Specifications.....	October 13, 2023
DD Drawing Updates.....	October 26, 2023
Model .....	October 13, 2023

We have provided a Design Development Preconstruction Report to assist you in moving forward with design development on this project. We request that you review and approve that report including the project budget in the above amounts. If you have any questions, please do not hesitate to call.

Sincerely,  
BARTLETT COCKE GENERAL CONTRACTORS

*Derek Even*

Derek Even  
Project Executive

CC: Nathan Wensowitch – Hays CISD  
Huckabee – Jason Andrus  
File

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.9

Board Goal: Community Relations

Subject: Consideration and possible approval of the Design Development and GMP 1 for 2023 Bond Bid Package 5 for Improvements at Dahlstrom Middle School and Wallace Middle School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item –**

In April 2023, the Board granted the Superintendent authority to assign minor 2023 Bond projects to the District's architects, OCR or Huckabee. On October 23, 2023 the Board approved the schematic design (SD) for this project.

**Future action anticipated –**

**Background information –**

The 2023 Bond contains provisions for the replacement and repair of select HVAC equipment, roof systems and parking areas at Dahlstrom MS and Wallace MS per the schematic design documents produced by O'Connell Robertson (OCR). Additionally, the DMS scope includes a new drive loop on the north side of the site connecting to Carpenter Hill Drive.

OCR and Jackson Construction have provided DD documentation and cost estimate your review. Staff last discussed this item with the FBOC on October 18, 2023.

**E. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends approval of the design to date as presented.

**G. Fiscal Impact and Cost: Amount: See Below**

- Budget     Bond 2023     Grant/Special Funds     Other

Bid Package 5	Original Budget	Schematic Design	GMP 1	DD Estimate for GMP 2	Total Project Estimate at DD
Construction	\$9,595,150	\$10,870,481	\$2,252,970	\$8,609,464	\$10,862,434
Architect	\$671,660	\$760,934	With GMP 2	\$602,662	\$760,370
FFE	\$671,660	\$0	With GMP 2	\$0	\$0
Infr and Fees	\$359,818	\$359,818	With GMP 2	\$359,818	\$359,818
Contingency	\$695,648	\$2,704	With GMP 2	\$2,421,992	\$11,315
Total	\$11,993,937	\$11,993,937	<b>\$2,252,970</b>	\$11,993,937	\$11,993,937

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, COO;  
Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**

**Next report to the board:**

Suggested Milestones	
Consideration of SD	October 2023
Consideration of DD and GMP 1 (Long-Lead items)	November 2023
Consideration of CD for Remaining Project	January 2024
Consideration of GMP 2 for Remaining Project	March 2024

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Design Development and GMP1 for 2023 Bond Bid Package 5 for improvements at Dahlstrom Middle School and Wallace Middle School, designed by O'Connell Robertson Architects and estimated by Jackson Construction for the Design Development amount not to exceed \$10,862,434 and the GMP1 amount of \$2,252,970, as presented.



November 3, 2023

Mr. Max Cleaver

**Hays Consolidated Independent School District**

21003 Interstate 35

Kyle, Texas 78460

**Re: Design Development Budget for BP #5 – Dahlstrom MS & Wallace MS Improvements**

Dear Mr. Cleaver:

Jackson Construction has solicited and received Subcontractor budgets for the Schematic Design Documents for the Dahlstrom MS and Wallace MS improvements. Based upon the analysis of the budgets received, we have assembled this estimate deliverable for the work included in this proposal package. We are pleased to offer the following overall Design Development (DD) budget update:

**Ten Million Eight Hundred Sixty-Two Thousand Four Hundred Thirty-Four Dollars  
(\$10,862,434)**

**Included in this DD Budget:**

- GMP1 Equipment Package ..... **\$2,252,970**
- Owner Contingency ..... **\$200,000**
- CM / Design Contingency ..... **\$297,209**
- Escalation ..... **\$102,042**

**Alternates Provided for District Consideration Outside of Bond Scope:**

- None

**Cost Value Options Items Included in this SD Budget:**

- None

**Items Included in this SD Budget:**

- Payment and Performance Bond and Insurance
- Construction Manager Fee
- General Conditions Costs



- Cost -of-Work Items
- Payroll Taxes, Insurance, and other Costs
- All Construction work per plans and specifications, unless specifically noted or excluded below and in submitted estimate.
- Test and Balance of the HVAC System after replacement.

**Items Excluded from this SD Budget:**

- Sales Tax for all incorporated materials.
- Testing and Inspections
- Design / Impact / Use / Development / Consultant / Jurisdictional / Agency Fees
- Building Permit Fee
- Environmental surveys and hazardous material identification, handling, and/or removal
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- Utility consumption costs, public utility applications, public utility construction costs and hook up fees.
- Modification of any existing system or conditions to bring them up to code compliance unless the scope of such modifications is clearly shown in the Construction Documents.
- All items not shown or specified in the referenced Proposal Documents.

**Clarifications and Assumptions:**

- Work is assumed to be done over the summer months of 2024 and 2025. General Conditions cost have been based upon Dahlstrom MS being completed in summer of 2024, and Wallace MS being completed in summer of 2025.
- New Canopy Walkway Cover to the New Bus Drive is assumed to have column footings every 15 feet on center.
- For replacement of interior Water Source Heat Pumps, Jackson has assumed to remove and replace exiting ceiling tile and grid throughout corridor for areas where units are replaced. All flooring and walls will be protected by poly protection for dust control during renovation.
- At Dahlstrom Middle School, lighting has been assumed to be installed on the new walkway canopy cover to the new bus drive loop. (5) New pole lights have been assumed at the new bus loop drive.
- The coverage of Jackson Construction’s builder’s risk insurance policy applies to the new construction and portions of the existing buildings Jackson Construction is renovating. The portion of the existing buildings or structures that are not being renovated or added on to under the contract documents is covered solely by the owner’s own policy.

**Budget Documents:**

- Documents developed by O’Connell Robertson:

DD Drawings..... October 18, 2023



DD Project Manual ..... October 18, 2023

We have provided a Design Development Deliverable to assist you in moving forward with design development on this project. We request that you review and approve that report, including the project budget in the above amounts. If you have any questions, please do not hesitate to contact us.

Sincerely,

Jackson Construction Co. Inc.

A handwritten signature in black ink that reads 'Bryan Parma'.

Bryan Parma

Vice President of Pre-Construction

CC: Nathan Wensowitch – Hays CISD  
Jarrod Sterzinger – O’Connell Robertson  
Alma Evans – O’Connell Robertson

**DAHLSTROM & WALLACE MS**  
**HAYS CONSOLIDATED ISD**  
 10/30/2023



**DESIGN DEVELOPMENT ESTIMATE SUMMARY**

CSI	AREA DESCRIPTION	TOTAL COST SD ESTIMATE 10.05.23	TOTAL COST DD ESTIMATE 10.30.23	AREA 1	AREA 1	AREA 2	AREA 2	COMMENTS
				DAHLSTROM MS SD ESTIMATE	DAHLSTROM MS DD ESTIMATE	WALLACE MS SD ESTIMATE	WALLACE MS DD ESTIMATE	
01	GENERAL REQUIREMENTS	\$118,300	\$133,900	\$69,300	\$77,100	\$49,000	\$56,800	ADDITIONAL STORAGE COST AT GMP1
02	BUS LOOP DRIVE	\$586,828	\$736,174	\$586,828	\$736,174	\$0	\$0	ADDED PILOT CHANNEL ; SIDEWALK TO CARPENTER HILL DRIVE NOT SHOWN ON SD
03	NEW CANOPY TO BUS LOOP	\$433,780	\$334,825	\$433,780	\$334,825	\$0	\$0	BUDGET FROM AVADEK REDUCED CANOPY COST
04	HMAC ASPHALT REPAIR	\$317,875	\$296,875	\$317,875	\$296,875	\$0	\$0	
05	NEW SIDEWALK NORTH OF DRIVE	\$27,180	\$27,180	\$27,180	\$27,180	\$0	\$0	
06	ROOFING REPLACEMENT	\$427,224	\$412,200	\$0	\$0	\$427,224	\$412,200	
07	HVAC REPLACEMENT	\$7,072,640	\$7,109,127	\$3,584,790	\$3,989,888	\$3,487,850	\$3,111,978	<b>DMS:</b> ADDITIONAL TONNAGE WSHPs & SPLITS, ADDITIONAL COST IN HVAC CONTROLS ; <b>WMS:</b> REMOVAL OF BOILER ; <b>BOTH:</b> INC IN CONDENSATE/GAS ASSUMPTION
ALW	ALLOWANCES	\$200,000	\$200,000	\$100,000	\$100,000	\$100,000	\$100,000	
<b>SUBTOTAL</b>		<b>\$9,183,827</b>	<b>\$9,250,281</b>	<b>\$5,119,753</b>	<b>\$5,562,042</b>	<b>\$4,064,074</b>	<b>\$3,680,978</b>	
GENERAL CONDITIONS		\$635,181	\$656,681	\$342,712	\$364,212	\$292,469	\$292,469	
ESTIMATING CONTINGENCY		\$392,760	\$297,209	\$218,499	\$177,788	\$174,262	\$119,203	REDUCED TO 3%
ESCALATION CONTINGENCY		\$101,338	\$102,042	\$56,810	\$61,040	\$44,528	\$40,927	
BONDS & INSURANCE		\$179,350	\$179,230	\$99,773	\$107,197	\$79,577	\$71,902	
CONSTRUCTION MANAGER FEE		\$367,236	\$366,991	\$204,314	\$219,530	\$162,921	\$147,192	
PRECONSTRUCTION FEE		\$10,000	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	
<b>BASE BID COST (INCLUDING GMP1)</b>		<b>\$10,869,691</b>	<b>\$10,862,434</b>	<b>\$6,046,860</b>	<b>\$6,496,809</b>	<b>\$4,822,831</b>	<b>\$4,357,671</b>	

DESIGN DEVELOPMENT ESTIMATE SUMMARY

AREA NO	AREA	BID PKG	DESCRIPTION	COMMENT	QTY	UM	UNIT PRICE	TOTAL
		01	<b>GENERAL REQUIREMENTS</b>					133,900
01	DAHLSTROM MS	01A	General Requirements		1	alw	69300.000	69,300
01	DAHLSTROM MS	01A	General Requirements - GMP1		1	alw	7800.000	7,800
02	WALLACE MS	01A	General Requirements		1	alw	49000.000	49,000
02	WALLACE MS	01A	General Requirements - GMP1		1	alw	7800.000	7,800
		02	<b>EXISTING CONDITIONS</b>					5,000
01	DAHLSTROM MS	02C	Erosion Control / SWPPP		1	lsum	5000.000	5,000
		03	<b>CONCRETE</b>					514,378
		03A	Foundations	NONE		sf	25.000	0
		03A	Site Concrete					
01	DAHLSTROM MS	03A	New Curb - Bus Loop		920	lf	45.000	41,400
01	DAHLSTROM MS	03A	Concrete Paving		22,715	sf	8.500	193,078
01	DAHLSTROM MS	03A	Curb Replacement		2,100	lf	40.000	84,000
01	DAHLSTROM MS	03A	Sidewalks - New Canopy		2,500	sf	12.500	31,250
01	DAHLSTROM MS	03A	Sidewalks - Bus Loop		3,500	sf	12.500	43,750
01	DAHLSTROM MS	03A	Sidewalks - North of Drive		1,800	sf	12.500	22,500
01	DAHLSTROM MS	03A	Canopy Piers		82	ea	1200.000	98,400
		04	<b>MASONRY</b>	NONE				0
		05	<b>METALS</b>					95,000
01	DAHLSTROM MS	05A	Structural Steel for RTU Replacement		5	ea	6500.000	32,500
02	WALLACE MS	05A	Structural Steel for RTU Replacement		5	ea	6500.000	32,500
01	DAHLSTROM MS	05E	Miscellaneous Iron		1	lsum	15000.000	15,000
02	WALLACE MS	05E	Miscellaneous Iron		1	lsum	15000.000	15,000
		06	<b>WOODS, PLASTICS, &amp; COMPOSITES</b>					20,000
01	DAHLSTROM MS	06A	Rough Carpentry		1	lsum	10000.000	10,000
02	WALLACE MS	06A	Rough Carpentry		1	lsum	10000.000	10,000
		07	<b>THERMAL &amp; MOISTURE PROTECTION</b>					452,771
01	DAHLSTROM MS	07A	Paving Sealants - Canopy		2,500	sf	0.600	1,500
01	DAHLSTROM MS	07A	Paving Sealants - New Sidewalk		1,800	sf	0.600	1,080
01	DAHLSTROM MS	07A	Paving Sealants - Bus Loop Paving & Sidewalk		26,215	sf	0.600	15,729
01	DAHLSTROM MS	07D	Roof Flashing for New RTUs		5	ea	3000.000	15,000
02	WALLACE MS	07D	Roofing, Modified Bitumen (including Tear-Off)		16,488	sf	25.000	412,200
		08	<b>DOORS &amp; WINDOWS</b>	NONE				0
		09	<b>DRYWALL &amp; PLASTER</b>					138,375
01	DAHLSTROM MS	09A	Acoustical Ceilings (including Removal)		16,750	sf	4.500	75,375
02	WALLACE MS	09A	Acoustical Ceilings (including Removal)		14,000	sf	4.500	63,000
		09	<b>FLOORING &amp; PAINTING</b>					135,000
		09D	Tile, Ceramic/Porcelain	NONE		sf	15.000	0
		09F	VCT	NONE		sf	3.000	0
		09F	Carpet	NONE		sy	30.000	0
01	DAHLSTROM MS	09G	Floor Protection		35,000	sf	1.500	52,500
02	WALLACE MS	09G	Floor Protection		35,000	sf	1.500	52,500
01	DAHLSTROM MS	09K	Painting - Gas Piping		1	alw	15000.000	15,000
02	WALLACE MS	09K	Painting - Gas Piping		1	alw	15000.000	15,000
		10	<b>SPECIALTIES</b>					168,675
01	DAHLSTROM MS	10F	Canopies	Out to Bus Loop	2,595	sf	65.000	168,675
		11	<b>EQUIPMENT</b>	NONE				0
		12	<b>FURNISHINGS</b>	NONE				0
		13	<b>SPECIAL CONSTRUCTION</b>	NONE				0
		14	<b>ELEVATORS &amp; LIFTS</b>	NONE				0
		21	<b>FIRE PROTECTION</b>	NONE				0
		22	<b>PLUMBING</b>					453,715
01	DAHLSTROM MS	22A	Plumbing - New Gas Piping & Condensate		1	lsum	205250.000	205,250
02	WALLACE MS	22A	Plumbing - New Gas Piping & Condensate		1	lsum	148465.000	148,465
02	WALLACE MS	22A	New Lift Station & Sump Pump		1	alw	100000.000	100,000

**DAHLSTROM & WALLACE MS**  
**HAYS CONSOLIDATED ISD**  
 10/30/2023



**DESIGN DEVELOPMENT ESTIMATE SUMMARY**

		23	HVAC					6,125,776
01	DAHLSTROM MS	23B	HVAC - WSHP Replacement (includes hot gas reheat) & bipolar ionization	DAIKIN	260	tons	3350.000	869,325
01	DAHLSTROM MS	23B	HVAC - Packaged RTU	LENNOX	31	tons	3300.000	102,300
01	DAHLSTROM MS	23B	HVAC - Splits	LENNOX	77	tons	8700.000	669,900
01	DAHLSTROM MS	23B	New Boiler	AERCO	1	ea	145000.000	145,000
01	DAHLSTROM MS	23B	EQUIPMENT PACKAGE - GMP1		1	ea	1182738.000	1,182,738
02	WALLACE MS	23B	HVAC - WSHP Replacement (includes hot gas reheat) & bipolar ionization	DAIKIN	236	tons	3300.000	778,800
02	WALLACE MS	23B	HVAC - Packaged RTU	LENNOX	31	tons	3700.000	114,700
02	WALLACE MS	23B	HVAC - Splits	LENNOX	49	tons	8700.000	426,300
02	WALLACE MS	23B	EQUIPMENT PACKAGE - GMP1		1	ea	834713.000	834,713
01	DAHLSTROM MS	23C	HVAC Controls	IP FROM ALC	1	lsum	483000.000	483,000
02	WALLACE MS	23C	HVAC Controls	IP FROM ALC	1	lsum	404000.000	404,000
01	DAHLSTROM MS	23D	Test & Balance		115,000	sf	0.500	57,500
02	WALLACE MS	23D	Test & Balance		115,000	sf	0.500	57,500
		26	ELECTRICAL					199,000
01	DAHLSTROM MS	26A	Electrical - New Disconnects for RTUs/DOAS		85	ea	700.000	59,500
01	DAHLSTROM MS	26A	Exterior Lighting for New Canopy		3,000	ea	10.000	30,000
01	DAHLSTROM MS	26A	Site Lighting - Bus Loop		5	ea	10000.000	50,000
02	WALLACE MS	26A	Electrical - New Disconnects for RTUs/DOAS		85	ea	700.000	59,500
		27	COMMUNICATIONS	NONE				0
		31	EARTHWORK					485,693
01	DAHLSTROM MS	31A	Grading for Paving		26,215	sf	2.000	52,430
01	DAHLSTROM MS	31A	New Detention Pond		1	lsum	110000.000	110,000
01	DAHLSTROM MS	31A	Pilot Channel		300	cy	150.000	45,000
01	DAHLSTROM MS	31A	Cement Stabilization		22,715	sf	2.500	56,788
01	DAHLSTROM MS	31A	Grading for Canopy Sidewalk		2,500	sf	2.000	5,000
01	DAHLSTROM MS	31A	Grading for Drive Sidewalk		1,800	sf	2.000	3,600
01	DAHLSTROM MS	31B	Asphalt Paving - HMA Repair w/ Cement Stabilization		32,750	sf	6.500	212,875
		31C	Termite Control	NONE		sf	0.150	0
		31D	Chemical Injection			sf	1.750	0
		32	EXTERIOR IMPROVEMENTS					55,000
01	DAHLSTROM MS	32A	Landscape Patching		1	alw	35000.000	35,000
01	DAHLSTROM MS	32A	Topsoil for New Landscaping		1	alw	20000.000	20,000
		33	UTILITIES					68,000
01	DAHLSTROM MS	33A	HDPE, 48"		260	lf	150.000	39,000
01	DAHLSTROM MS	33A	Headwall		4	ea	3500.000	14,000
01	DAHLSTROM MS	33A	Area Inlets		2	ea	7500.000	15,000
			ALLOWANCES					200,000
01	DAHLSTROM MS	ALW	Owners Contingency		1	alw	100000.000	100,000
02	WALLACE MS	ALW	Owners Contingency		1	alw	100000.000	100,000
			SUBTOTAL					9,250,282
01	DAHLSTROM MS	GC	General Conditions - Dahlstrom					364,212
02	WALLACE MS	GC	General Conditions - Wallace					292,469
		CONT	Estimating Contingency					297,209
		CONT	Escalation Contingency					102,042
		GC	General Liability Insurance					70,606
		GC	Builders Risk					10,862
		GC	Payment & Performance Bond					97,762
		GC	Construction Manager Fee					366,991
		GC	Pre-Construction Fee					10,000
			TOTAL BASE BID ESTIMATE - GMP2					10,862,434
			PRICING FROM GMP1					
		01	GMP 1 - EQUIPMENT PACKAGE					(2,252,970)
			TOTAL BID PACKAGE 5 ESTIMATE					8,609,464

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.10

Board Goal: Community Relations

Subject: Consideration and possible approval of the Schematic Design and Coop Purchase of HVAC Equipment for 2023 Bond Bid Package 6 for Improvements at Kyle Elementary, Tom Green Elementary, Pfluger Elementary, Elm Grove Elementary, Hemphill Elementary, Fuentes Elementary and Simon Middle School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023, the Board granted the Superintendent authority to assign minor 2023 Bond projects to the District’s architects and construction managers.

**Future action anticipated** –

**Background information** –

The purpose of this agenda item is to familiarize you with the 2023 Bond Bid Package 6 and to seek approval for the purchase of HVAC equipment via a COOP. In our typical bond project cadence, this equipment purchase request would be submitted to the Board for consideration as GMP 1 within a Construction Manager at Risk (CMAR) framework, however, staff is recommending a different approach at this time.

We have been working with Lee Lewis Construction and OCR since July 2023 to develop a schematic design package and GMP 1 for Board consideration. On October 30, 2023, Lee Lewis informed Hays staff that they would not be able to adequately staff the job but were committed to providing a GMP 1 bid and SD estimate to keep the project moving. The bid tab has been provided for review.

In order to maintain project momentum, staff recommends continuing with the procurement of the HVAC equipment now and providing a future recommendation to the Board for the method of installation. The equipment would be owner furnished and contractor installed “OFCI”.

SI Mechanical, one of the vendors who bid the job with Lee Lewis, has provided three Buyboard proposals which are less costly than their original bids and fall in the middle of the bid tab. Due to Si’s past performance with the District and detailed information regarding equipment delivery times, staff recommends SI Mechanical for this purchase.

The 2023 Bond contains provisions for improvements at Kyle ES, Tom Green ES, Elm Grove ES, Hemphill ES, Fuentes ES, Pfluger ES and Simon MS as outlined below.

The scope at Kyle ES includes furniture replacement, HVAC, roofing, and minor cosmetic improvements which will be identified in the upcoming planning effort to modernize and expand that campus to 900 students.

The scope at Tom Green includes furniture replacement, parking lot repair, and minor cosmetic improvements which will be identified in the upcoming planning effort to modernize and expand that campus to 900 students.

The project budget for each campus is \$1.5 M. We anticipate the furniture replacement will be approximately half of that, depending on what is selected, and there is a \$450,000 allowance for minor cosmetic improvements once they are identified in the planning process.

The furniture purchasing process is underway now, and staff hopes to bring a recommendation forward to the Board for consideration in the near future.

We were initially thinking to install sample furniture at each school for a trial run. Once we took a deeper look at that process, District Academic Officer Dr. Michael Watson and the school principals felt we have enough information from the lessons learned from our last several projects to make an informed decision about school furniture.

The scope at Elm Grove ES and Hemphill ES includes repair of the freezer/cooler units.

The scope at Fuentes ES includes fire alarm, freezer/cooler units, and parking lot repair.

The scope at Pflugers ES includes roofing and parking lot repair.

The scope of work at Simon MS includes roofing.

OCR and Lee Lewis Construction have provided SD documentation and construction estimates for your review. SI Mechanical has provided BuyBoard Quotes.

Staff anticipates reviewing this project with the FBOC on November 15, 2023.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends approval of the SD package as presented.

**G. Fiscal Impact and Cost: Amount: See Below**

Budget     Bond 2023     Grant/Special Funds     Other

**BID Package 6 Accounting**

	Original Budget	Initial SD	COOP Equip Purchase	Balance of SD Estimate	COOP Equip plus SD Estimate
Construction	\$5,179,848	\$8,531,056	\$112,239	\$8,874,282	\$8,986,521
Architect	\$362,589	\$597,174	Incl w SD	Incl w SD	\$629,056
FFE	\$1,500,000	\$1,500,000	Incl w SD	Incl w SD	\$1,500,000
Infr and Fees	\$250,494	\$250,494	Incl w SD	Incl w SD	\$250,494
Contingency	\$1,056,878	-\$2,528,914	Incl w SD	Incl w SD	-\$3,016,262
Total	\$8,349,810	\$8,349,810	\$112,239	\$8,874,282	\$8,349,810

**HVAC Equipment Tab**

	SI Bid	SI Buyboard	Difference	Vendor 2 Bid	Vendor 3 Bid
Kyle ES HVAC Equip	\$117,245	\$112,239	-\$5,006	\$109,716	\$104,000

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, COO;  
Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**

Suggested Milestones	
Consideration of SD and COOP Purchase for long lead items (HVAC)	November 2023
Consideration of CD for Remaining Project	January 2024
Consideration of GMP 2 for Remaining Project	March 2024

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the schematic design for 2023 Bond Bid Package 6, as designed by O'Connell Robertson Architects and estimated by Lee Lewis Construction, and approve the coop purchase of HVAC equipment from SI Mechanical for an amount not to exceed \$112,239, as presented.



November 8, 2023

Hays CISD  
21003 I-35  
Kyle, TX 78640.

Attn: Mr. Max Cleaver  
Re: Package 6 Schematic Design Estimated Opinion of Probable Cost

Mr. Cleaver,

Please allow this letter to serve as your notification of our Schematic Design Estimated Opinion of Probable Cost for the Hays CISD Package 6 Multi-Campus Renovations.

**PACKAGE 6 SD TOTAL: \$8,676,369**  
ALTERNATE 1 ADD TOTAL (PENDING APPROVAL): \$103,383  
ALTERNATE 2 ADD TOTAL (PENDING APPROVAL): \$103,383  
ALTERNATE 3 ADD TOTAL (PENDING APPROVAL): \$103,383

Thank you for this opportunity. Should you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Devin Sherman". The signature is fluid and cursive, with the first name "Devin" and last name "Sherman" clearly distinguishable.

Devin Sherman  
Chief Estimator – Vice President

LUBBOCK  
7810 Orlando Ave  
Lubbock, Texas 79423  
P 806.797.8400

DALLAS  
17177 Preston Road, Suite 160  
Dallas, Texas 75248  
P 972.818.0700

AUSTIN  
P.O. Box 92405  
Austin, TX 78709  
P 512.369.3921



**Hays CISD - Package 6**  
**Buda/Kyle, Texas**  
**SD - Estimated Opinion of Probable Cost Detail**



30-Oct-23

Description	TOTALS
General Conditions	\$ 939,908
Elm Grove Elementary School	\$ 123,175
Fuentes Elementary School	\$ 532,794
Hemphill Elementary School	\$ 123,175
Kyle Elementary School	\$ 1,406,065
Pflugger Elementary School	\$ 2,880,207
Simon Middle School	\$ 1,555,737
Tom Green Elementary School	\$ 1,115,308

	\$ 8,676,369
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**VE Options**

Option 1	TBD
Option 2	TBD
Option 3	TBD
Option 4	TBD

**Alternates**

<b>Alt. #1</b>	<b>Elm Grove ES</b> - Demo Existing Boxes, Add New Boxes & add new Shelving	w/Insurance, Bond, Fee - ADD:	\$ 103,383.31
<b>Alt. #1</b>	<b>Hemphill ES</b> - Demo Existing Boxes, Add New Boxes & add new Shelving	w/Insurance, Bond, Fee - ADD:	\$ 103,383.31
<b>Alt. #1</b>	<b>Fuentes ES</b> - Demo Existing Boxes, Add New Boxes & add new Shelving	w/Insurance, Bond, Fee - ADD:	\$ 103,383.31



PO Box 1589 • Buda, Texas • 78610  
Office (512) 593-6001

## PROPOSAL

November 3, 2023

**TACLA00045892C**  
**M-40866**  
**BuyBoard# 638-21**

To: Hays CISD  
Attn: Nathan Wensowitch

Re: Hays CISD - Kyle ES Equipment

We propose to install the HVAC Equipment scope of work based on the plans and specifications issued by O'Connell Robertson dated 10/11/2023.

**HVAC ..... \$ 112,239**

Addenda Acknowledged: **[NONE]**

### Scope of Work:

1. Trane Units - Furnish (2) Rooftop Units, and (2) Split Systems.
2. BARD Unit - Furnish (1) PTAC Unit.
3. Includes (4) Bi-Polar ionizers (GPS).
4. Equipment offloading, loading, storage and job site delivery.

### Bid Clarifications:

1. No Payment or Performance Bonds
2. No sales tax included.
3. No communication interface cards.
4. No DDC controls.
5. No HVAC or equipment startup.
6. No insulation work.
7. No fire alarm or smoke detectors.
8. Procurements of HVAC equipment only any other type of work is excluded from this proposal.

This proposal is based on acceptance of a mutually agreed upon subcontract agreement and may be withdrawn

Sincerely,

**SI MECHANICAL, LLC**

**Luis Gonzalez**  
[luisg@simechanical.com](mailto:luisg@simechanical.com)

Hays CISD - Early HVAC Pkg. 6 & 7				LLCI		SI Mechanical	The Arlicom Group	Dallas Mechanical Group						
500 Blanco St., Kyle TX. 78440				ESTIMATE		Luis Gonzales	William O'Kelley	Arantxa Montilva						
Hays CISD				7.083 SF		(512) 815-5442	(906) 870-5826	(972) 415-4694						
O'Connell Robertson														
October 26, 2023 @ 3:00pm														
23A-HVAC EQUIPMENT Pkg. 6 & 7				QTY	UNIT	\$/Unit	Est Price	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL		
ADDENDA ( )														
<b>Tobias ES BASE BID:</b>						\$0	\$1,246,100	\$1,292,586	\$1,394,400					
<b>LEAD TIMES TOBIAS RTUs:</b>						\$0	18-20 WEEKS	NO Say	NO Say					
23 81 03	Packaged Rooftop Air Conditioning Units Up to 25 Tons-By: <b>Trane or Lennox(BOD)</b> ,							incl-Lennox	incl-Lennox	incl-No Say				
<b>Or Approved Substitution</b>						\$0	incl	incl	incl					
	Rooftop Units w/Gas Heat					22	ea	\$0	incl	incl	incl			
	G1.5 (2 tons), G2 (2 tons), G3 (3 tons), G4 (4 tons), G5 (5 tons), G7.5 (7.5 tons)							\$0	incl	incl	incl			
	G7.5-2 (7.5 tons) - <b>Lennox(BOD) or Trane - RTUs - 2-1 thru 2-11 &amp; 3-1 thru 3-15</b>							\$0	incl	incl	incl			
	Insulated roof curb							\$0	incl	incl	incl			
	Air casings & motorized outside air damper							\$0	incl	incl	incl			
	Bi-polar ionizers - Model: GPS-FC48							\$0	\$46,977	incl	incl			
23 81 26	Split-System Air Conditioners and Heat Pumps - <b>By: Trane or Lennox(BOD)</b> ,							\$0	incl-Lennox	incl-Lennox	incl-No Say			
	AH1.5 (1.5 tons), AH-3 (3 tons), AH3.5 (3.5 tons), AH-4 (4 tons), AH-5 (5 tons)							\$0	incl	incl	incl			
	44 splits total					44	ea	\$0	incl	incl	incl			
	Terminal strip for BAS control							\$0	incl	incl	incl			
	Hinged filter box							\$0	incl	incl	incl			
28 81 10	Packaged DX Outdoor Air Units- <b>By: Valent(BOD), Trane, Aaon, Daiken or Approved Subt.</b>							\$0	<b>BUDGET ONLY</b>	incl	incl			
	DOAS-1, thru 5					5	ea	\$0	incl	incl	incl			
	VFD for supply air							\$0	incl	incl	incl			
	Curbs - Discharge curb for these @ grade							\$0	incl	incl	incl			
	Shipping & Unloading							\$0	\$21,448	incl	incl			
	Store equipment at personal storage unit							\$0	incl w/above	No, Vendor	????			
	Store equipment at manufacture facility							\$0	NO	incl	????			
<b>KYLE ES BASE BID:</b>						\$0	\$107,297	\$109,716	\$104,000					
<b>LEAD TIMES on Kyle:</b>						\$0	6-8 WEEKS	No Say	No Say					
23 05 29	Hangers and Supports for HVAC - Equipment							\$0	incl	incl	incl			
23 40 00	HVAC Air Cleaning Devices - filters							\$0	incl	incl	incl			
23 81 03	Packaged Rooftop Air Conditioning Units Up to 25 Tons- <b>By: Trane(BOD)or Lennox,</b>							\$0	incl-Trane	incl-Trane	incl-No Say			
<b>Or Approved Substitution</b>						\$0	incl	incl	incl					
	RTU-1 - (12.5 tons) @ Grade							\$0	incl	incl	incl			
	RTU-2 - (12.5 tons) @ Grade							\$0	incl	incl	incl			
	Factory stand or discharge curb for units @ grade							\$0	incl	incl	incl			
	Bipolar air ionizer RTU-1&2 - Model: GPS-iMOD							\$0	\$9,948	incl	incl			
	Modulating hot gas reheat							\$0	incl	incl	incl			
23 81 13	Packaged Terminal Heat Pump Units - <b>By: Bard, No Substitutions</b>							\$0	<b>BUDGET ONLY</b>	incl	incl			
	PTAC-1					1	ea	\$0	incl	incl	incl			
	Air filters							\$0	incl	incl	incl			
23 81 26	Split-System Air Conditioners and Heat Pumps - <b>By: Trane(BOD), Lennox,</b>							\$0	incl	incl	incl			
	Approved Substitution							\$0	incl	incl	incl			
	AHU-1-1 split - (2.5 tons)							\$0	incl	incl	incl			
	AHU-1-2 split - (4 tons)							\$0	incl	incl	incl			
	Terminal strip for BAS control							\$0	incl	incl	incl			
	Hinged filter box							\$0	incl	incl	incl			
	Material Only - ship to site							\$0	incl	incl	incl			
	Shipping & Unloading							\$0	incl	incl	incl			
	Store equipment at personal storage unit							\$0	incl	NO,@vendor	????			
	Store equipment at manufacture facility							\$0	NO, HIS OWN	incl	????			
<b>Impact Center BASE BID:</b>						\$0	\$85,170	w/His Tobias \$	\$117,400					
<b>LEAD TIMES IMPACT CENTER SPLITS:</b>						\$0	6-8 WEEK	NO Say	NO Say					
23 81 26	Split-System Air Conditioners and Heat Pumps - <b>By: Trane or Lennox(BOD)</b>							\$0	incl-Lennox	incl-Lennox	incl-no say			
	AH-3 (3 tons), AH-4 (4 tons), AH-5 (5 tons)					8	ea	\$0	incl	incl	incl			
23 05 29	Hangers and Supports for HVAC							\$0	incl	incl	incl			
23 40 00	HVAC Air Cleaning Devices - filters							\$0	incl	incl	incl			
	Bipolar ionizers - GPS's							\$0	\$5,750	incl	????			
	Material Only - ship to site							\$0	incl	incl	incl			
	Shipping & Unloading							\$0	incl	incl	incl			
	Store equipment at personal storage unit							\$0	incl	NO	incl			
	Store equipment at manufacture facility							\$0	NO	incl	NO			
	<b>Warranty:</b>							\$0	incl	????	standard			
								\$0	ionizers					
								\$0	are a budget					
	Note							\$0						
	SUBTOTAL:							\$0	\$1,522,690	\$1,402,302	\$1,615,800	\$0	\$0	\$0
	Add Bond:					1	RATE	0.0%	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL :</b>								\$1,522,690	\$1,402,302	\$1,615,800	\$0	\$0	\$0
Alt	1	DESCRIPTION												
Alt	2	DESCRIPTION												
Alt	3	DESCRIPTION												

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.10

Board Goal: Community Relations

Subject: Consideration and possible approval of the Schematic Design and Coop Purchase of HVAC Equipment for 2023 Bond Bid Package 6 for Improvements at Kyle Elementary, Tom Green Elementary, Pfluger Elementary, Elm Grove Elementary, Hemphill Elementary, Fuentes Elementary and Simon Middle School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023, the Board granted the Superintendent authority to assign minor 2023 Bond projects to the District’s architects and construction managers.

**Future action anticipated** –

**Background information** –

The purpose of this agenda item is to familiarize you with the 2023 Bond Bid Package 6 and to seek approval for the purchase of HVAC equipment via a COOP. In our typical bond project cadence, this equipment purchase request would be submitted to the Board for consideration as GMP 1 within a Construction Manager at Risk (CMAR) framework, however, staff is recommending a different approach at this time.

We have been working with Lee Lewis Construction and OCR since July 2023 to develop a schematic design package and GMP 1 for Board consideration. On October 30, 2023, Lee Lewis informed Hays staff that they would not be able to adequately staff the job but were committed to providing a GMP 1 bid and SD estimate to keep the project moving. The bid tab has been provided for review.

In order to maintain project momentum, staff recommends continuing with the procurement of the HVAC equipment now and providing a future recommendation to the Board for the method of installation. The equipment would be owner furnished and contractor installed “OFCI”.

SI Mechanical, one of the vendors who bid the job with Lee Lewis, has provided three Buyboard proposals which are less costly than their original bids and fall in the middle of the bid tab. Due to Si’s past performance with the District and detailed information regarding equipment delivery times, staff recommends SI Mechanical for this purchase.

The 2023 Bond contains provisions for improvements at Kyle ES, Tom Green ES, Elm Grove ES, Hemphill ES, Fuentes ES, Pfluger ES and Simon MS as outlined below.

The scope at Kyle ES includes furniture replacement, HVAC, roofing, and minor cosmetic improvements which will be identified in the upcoming planning effort to modernize and expand that campus to 900 students.

The scope at Tom Green includes furniture replacement, parking lot repair, and minor cosmetic improvements which will be identified in the upcoming planning effort to modernize and expand that campus to 900 students.

The project budget for each campus is \$1.5 M. We anticipate the furniture replacement will be approximately half of that, depending on what is selected, and there is a \$450,000 allowance for minor cosmetic improvements once they are identified in the planning process.

The furniture purchasing process is underway now, and staff hopes to bring a recommendation forward to the Board for consideration in the near future.

We were initially thinking to install sample furniture at each school for a trial run. Once we took a deeper look at that process, District Academic Officer Dr. Michael Watson and the school principals felt we have enough information from the lessons learned from our last several projects to make an informed decision about school furniture.

The scope at Elm Grove ES and Hemphill ES includes repair of the freezer/cooler units.

The scope at Fuentes ES includes fire alarm, freezer/cooler units, and parking lot repair.

The scope at Pflugers ES includes roofing and parking lot repair.

The scope of work at Simon MS includes roofing.

OCR and Lee Lewis Construction have provided SD documentation and construction estimates for your review. SI Mechanical has provided BuyBoard Quotes.

Staff anticipates reviewing this project with the FBOC on November 15, 2023.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends approval of the SD package as presented.

**G. Fiscal Impact and Cost: Amount: See Below**

Budget     Bond 2023     Grant/Special Funds     Other

**BID Package 6 Accounting**

	Original Budget	Initial SD	COOP Equip Purchase	Balance of SD Estimate	COOP Equip plus SD Estimate
Construction	\$5,179,848	\$8,531,056	\$112,239	\$8,874,282	\$8,986,521
Architect	\$362,589	\$597,174	Incl w SD	Incl w SD	\$629,056
FFE	\$1,500,000	\$1,500,000	Incl w SD	Incl w SD	\$1,500,000
Infr and Fees	\$250,494	\$250,494	Incl w SD	Incl w SD	\$250,494
Contingency	\$1,056,878	-\$2,528,914	Incl w SD	Incl w SD	-\$3,016,262
Total	\$8,349,810	\$8,349,810	\$112,239	\$8,874,282	\$8,349,810

**HVAC Equipment Tab**

	SI Bid	SI Buyboard	Difference	Vendor 2 Bid	Vendor 3 Bid
Kyle ES HVAC Equip	\$117,245	\$112,239	-\$5,006	\$109,716	\$104,000

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, COO;  
Nate Wensowitch, Dir. Planning and Construction

**Evaluation method and time line:**

Suggested Milestones	
Consideration of SD and COOP Purchase for long lead items (HVAC)	November 2023
Consideration of CD for Remaining Project	January 2024
Consideration of GMP 2 for Remaining Project	March 2024

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the schematic design for 2023 Bond Bid Package 6, as designed by O'Connell Robertson Architects and estimated by Lee Lewis Construction, and approve the coop purchase of HVAC equipment from SI Mechanical for an amount not to exceed \$112,239, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 28, 2023

Agenda Item: L.11

Board Goal: Community Relations

Subject: Consideration and possible approval of the Schematic Design and Coop Purchase of HVAC Equipment for 2023 Bond Bid Package 7 for Improvements at Impact Center and Tobias Elementary

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe and clean facilities.

**D. Summary:**

**Previous board action relating to this item** – In April 2023, the Board granted the Superintendent authority to assign minor 2023 Bond projects to the District’s architects and construction managers.

**Future action anticipated** –

**Background information** –

The purpose of this agenda item is to familiarize you with the 2023 Bond Bid Package 7 and to seek approval for the purchase of HVAC equipment via a COOP. In our typical bond project cadence, this equipment purchase request would be submitted to the Board for consideration as GMP 1 within a Construction Manager at Risk (CMAR) framework, however, staff is recommending a different approach at this time.

We have been working with Lee Lewis Construction and OCR since July 2023 to develop a schematic design package and GMP 1 for Board consideration. On October 30, 2023, Lee Lewis informed Hays staff that they would not be able to adequately staff the job but were committed to providing a GMP 1 bid and SD estimate to keep the project moving. The bid tab has been provided for review.

In order to maintain project momentum, staff recommends continuing with the procurement of the HVAC equipment now and providing a future recommendation to the Board for the method of installation. The equipment would be owner furnished and contractor installed “OFCI”.

SI Mechanical, one of the vendors who bid the job with Lee Lewis, has provided three Buyboard proposals which are less costly than their original bids and fall in the middle of the bid tab. Due to Si’s past performance with the District and detailed information regarding equipment delivery times, staff recommends SI Mechanical for this purchase.

The 2023 Bond contains provisions for improvements at the Impact Center and Tobias ES.

The scope at the Impact Center includes parking improvements, HVAC replacement, school clinic and restroom improvements.

The scope at Tobias ES includes HVAC, roof, freezer/cooler, fire alarm, and sewer line repair.

OCR and Lee Lewis Construction have provided SD documentation and construction estimates for your review.

Staff anticipates discussing this project with the FBOC on November 15, 2023.

E. **Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

F. **Administrative Recommendation:**  
 Administration recommends approval of the SD package as presented.

G. **Fiscal Impact and Cost: Amount: See Below**  
 Budget     Bond 2023     Grant/Special Funds     Other

Bid Package 7 Accounting

BP7	Original Budget	SD	COOP Equip Purchase	Balance of SD Estimate	COOP Equip plus SD Estimate
Construction	\$6,824,332	\$8,474,090	\$1,385,297	\$7,232,357	\$8,617,654
Architect	\$477,703	\$593,186	Included in SD	Included in SD	\$603,236
FFE	\$477,703	\$477,703	Included in SD	Included in SD	\$477,703
Infr and Fees	\$255,912	\$255,912	Included in SD	Included in SD	\$255,912
Contingency	\$494,764	-\$1,270,476	Included in SD	Included in SD	-\$1,424,090
<b>Total</b>	<b>\$8,530,415</b>	<b>\$8,530,415</b>	<b>\$1,385,297</b>	<b>\$7,232,357</b>	<b>\$8,530,415</b>

HVAC Tab (COOP Purchase)

	SI Bid	SI Buyboard	Difference	Vendor 2 Bid	Vendor 3 Bid
Tobias HVAC Equip	\$1,314,525	\$1,298,639	-\$15,886	\$1,292,586	\$1,394,400
Impact HVAC Equip	\$90,920	\$86,658	-\$4,262	Included w/ Tobias	\$117,400
Total	\$1,405,445	<b>\$1,385,297</b>	-\$20,148	\$1,292,586	\$1,511,800

H. **Monitoring and Reporting Time Line:**  
 Person responsible for evaluating this decision or action: Max Cleaver, COO  
 Nate Wensowitch, Dir. Planning and Construction

Evaluation method and time line:

Suggested Milestones	
Consideration of SD and GMP1 for Long Lead items	November 2023
Consideration of CD for Remaining Project	January 2024
Consideration of GMP 2 for Remaining Project	March 2024

I. **Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Schematic Design for 2023 Bond Bid Package 7, as designed by O'Connell Robertson Architects and estimated by Lee Lewis Construction, and approve a coop purchase of HVAC equipment from SI Mechanical for an amount not to exceed \$1,385,297, as presented.



November 8, 2023

Hays CISD  
21003 I-35  
Kyle, TX 78640.

Attn: Mr. Max Cleaver  
Re: Package 7 Schematic Design Estimated Opinion of Probable Cost

Mr. Cleaver,

Please allow this letter to serve as your notification of our Schematic Design Estimated Opinion of Probable Cost for the Hays CISD Package 7 Multi-Campus Renovations.

**PACKAGE 7 SD TOTAL: \$8,531,124**  
ALTERNATE 1 ADD TOTAL (PENDING APPROVAL): \$86,530

Thank you for this opportunity. Should you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Devin Sherman". The signature is fluid and cursive, with the first name "Devin" and last name "Sherman" clearly distinguishable.

Devin Sherman  
Chief Estimator – Vice President

LUBBOCK  
7810 Orlando Ave  
Lubbock, Texas 79423  
P 806.797.8400

DALLAS  
17177 Preston Road, Suite 160  
Dallas, Texas 75248  
P 972.818.0700

AUSTIN  
P.O. Box 92405  
Austin, TX 78709  
P 512.369.3921



Hays CISD - Package 7  
 Buda/Kyle, Texas  
 SD - Estimated Opinion of Probable Cost Detail



30-Oct-23

Description		TOTALS	
	General Conditions	\$	784,953
	Impact Center	\$	1,898,453
	Tobias Elementary School	\$	5,847,718
		\$	8,531,124
VE Options			
Option 1	TBD		
Option 2	TBD		
Option 3	TBD		
Option 4	TBD		
Alternates			
<b>Alt. #1</b>	<b>Tobias ES - Demo Existing Boxes, Add New Boxes &amp; add new Shelving</b>	w/Insurance, Bond, Fee - ADD:	\$ 86,530



PO Box 1589 • Buda, Texas • 78610  
Office (512) 593-6001

## PROPOSAL

November 3, 2023

**TACLA00045892C**  
**M-40866**  
**BuyBoard# 638-21**

To: Hays CISD  
Attn: Nathan Wensowitch

Re: Hays CISD - Impact Center Equipment

We propose to install the HVAC Equipment scope of work based on the plans and specifications issued by O'Connell Robertson dated 10/11/2023.

**HVAC ..... \$ 86,658**

Addenda Acknowledged: **[NONE]**

### Scope of Work:

1. Lennox Units - (8) Split Systems.
2. Equipment offloading, loading, storage and job site delivery.
3. Includes (8) Bi-Polar ionizers (GPS).
4. Equipment offloading, loading, storage and job site delivery.

### Bid Clarifications:

1. No Payment or Performance Bonds
2. No sales tax included.
3. No communication interface cards.
4. No DDC controls.
5. No HVAC or equipment startup.
6. No insulation work.
7. No fire alarm or smoke detectors.
8. Procurements of HVAC equipment only any other type of work is excluded from this proposal.

This proposal is based on acceptance of a mutually agreed upon subcontract agreement and may be withdrawn if not accepted within 30 days.

Sincerely,

**SI MECHANICAL, LLC**

**Luis Gonzalez**  
[luisg@simechanical.com](mailto:luisg@simechanical.com)



PO Box 1589 • Buda, Texas • 78610  
Office (512) 593-6001

## PROPOSAL

November 3, 2023

**TACLA00045892C**  
**M-40866**  
**BuyBoard# 638-21**

To: Hays CISD  
Attn: Nathan Wensowitch

Re: Hays CISD - Tobias ES Equipment

We propose to install the HVAC Equipment scope of work based on the plans and specifications issued by O'Connell Robertson dated 10/11/2023.

**HVAC ..... \$ 1,271,441**  
**ADD: Equipment Storage (1month). ..... \$ 21,448 Including offloading loading, and delivery**  
**ADD: Additional Month in Storage ..... \$ 5,750**

Addenda Acknowledged: **[NONE]**

### Scope of Work:

1. Valent Units - Furnish (5) Dedicated Outside Air Units. (20-22 weeks lead time).
2. Lennox Unit - Furnish (26) Rooftop Units, and (44) Split Systems. (18-20 weeks lead time).
3. Includes (4) Bi-Polar ionizers (GPS).
4. Equipment offloading, loading, storage and job site delivery.

### Bid Clarifications:

1. No Payment or Performance Bonds
2. No sales tax included.
3. No communication interface cards.
4. No DDC controls.
5. No HVAC or equipment startup.
6. No insulation work.
7. No fire alarm or smoke detectors.
8. Procurements of HVAC equipment only any other type of work is excluded from this proposal.

This proposal is based on acceptance of a mutually agreed upon subcontract agreement and may be withdrawn if not accepted within 30 days.

Sincerely,

**SI MECHANICAL, LLC**

**Luis Gonzalez**  
[luisg@simechanical.com](mailto:luisg@simechanical.com)

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: M.1

Board Goal: Safety & Security

Subject: Update on Safety and Security Initiatives in the District

Administrator Responsible/Position: Jeri Skrocki, Chief Safety and Security Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information – Provide the Hays CISD Board of Trustees routine updates regarding an overview of general safety and security initiatives.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: M.2

Board Goal: Community Relations

Subject: Update on Bond, Construction, and Renovation Projects in the District

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy – CV(LOCAL)

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: November 28, 2023

Agenda Item: M.3

Board Goal: Community Relations

Subject: Financial Statements

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item - Monthly

Background information – A separate summary is attached with the financials.

**D. Comments Received:**

Cabinet  DLT

FBOC

Teacher Org. Reps.

Other

**E. Administrative Recommendation:**

There is no board action necessary. The monthly financial statements are presented as an information item.

**F. Fiscal Impact and Cost: Amount: N/A – Information only**

Budget

Bond

Grant/Special Funds

Other

**G. Suggested Motion:**

No action needed. This item is presented as information only.

# Hays Consolidated Independent School District

## Division of Financial Services

21003 Interstate 35 Frontage Road

Kyle, Texas 78640

Ph: (512) 268-2141

Fx: (512) 268-2147



Date: November 28, 2023

### Monthly Financial Highlights

- The monthly Financial Reports represent financial data through October 31, 2023.
- The cash and investment balances of all funds at month end totals \$499,865,627.06. The Capital Projects Fund makes up the largest portion of the total with \$456,893,709.56 or approximately 91.40%.
- Through the end of the month (4/12 or 33.33% of the budget year):
  - The General Fund has collected \$42,058,439.62 (19.13% of its budgeted revenue) and has spent \$79,000,753.42 (33.31% of its budgeted expenditures). The *estimated* ending fund balance through the month of October 2023 is \$10,816,031.56 There are currently \$3,943,381.19 outstanding purchase orders.
  - The Child Nutrition fund has collected \$3,357,325.80 (30.16% of its budgeted revenue) and has spent \$2,518,066.33 (22.58% of its budgeted expenditures).
  - The Debt Service fund collected \$393,795.26 (.43% of its budgeted revenue) and spent \$27,167,335.97 (29.88% of its budgeted expenditures). Debt service payments are made two times a year, February 15<sup>th</sup> and August 15<sup>th</sup>.
  - The Capital Project funds have expenditures of \$35,350,258.62 in the current fiscal year through the month of October 2023 and have collected \$6,346,373.95 in interest revenue. The 2023 bonds were sold during the month of August 2023 in the amount of \$315,651,121.00 and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$5,991,489.47 and total expenditures are \$5,168,910.93.
- Current Tax collections for the month of October totaled \$0 representing 0.00% of the levy collected during the month. Approximately 0.00% of the total levy has been collected through the end of October 2023. In comparison, 0.46% of the total levy was collected through the end of October 2022.

If you should have any questions regarding these financials, please contact me.

*Randall Rau*, CPA

Chief Financial Officer

Hays Consolidated Independent School District

# **Hays Consolidated Independent School District**

## **Financial Reports**



**October 31, 2023**

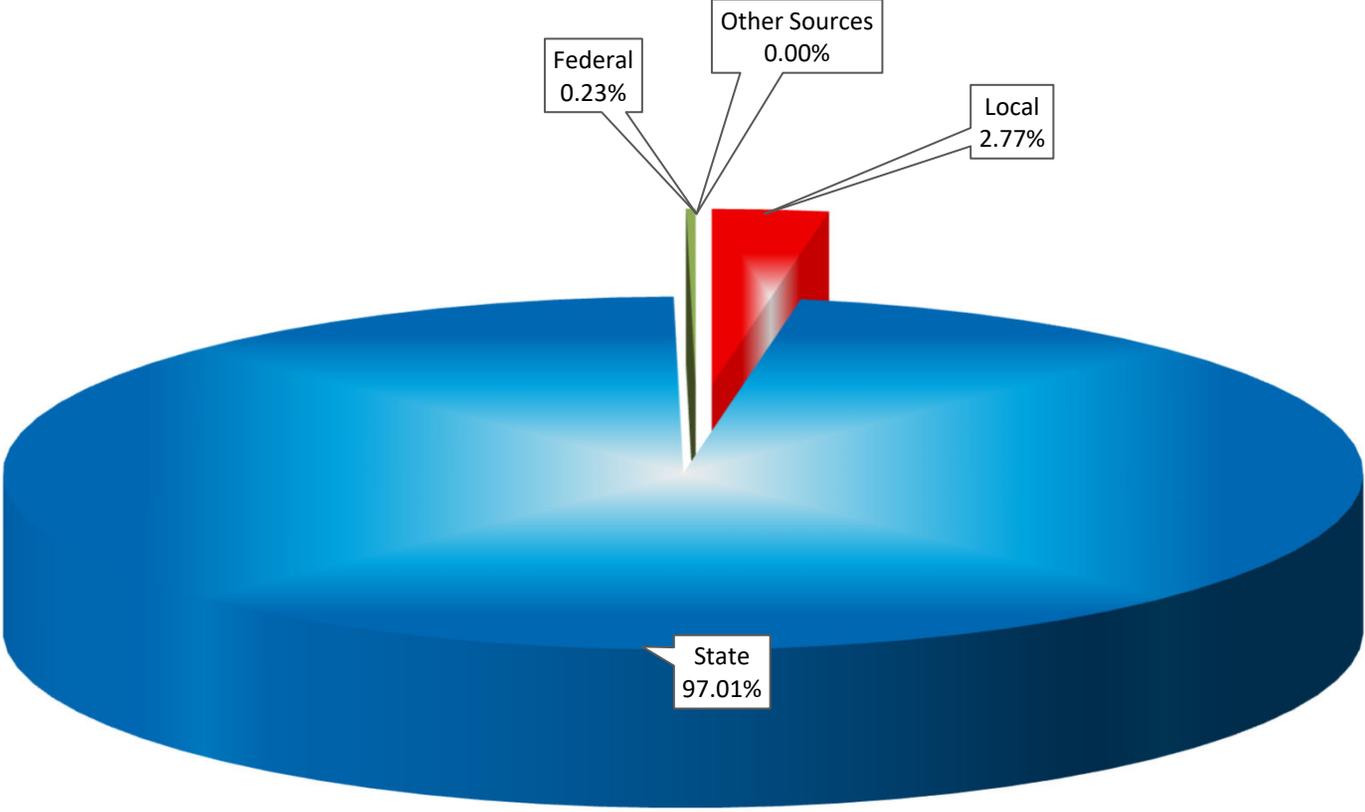
**Hays Consolidated Independent School District**  
**Combined Balance Sheet**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<b>Assets:</b>						
Cash and Cash Equivalents	\$ 4,038,194.04	\$ 616,046.68	\$ -	\$ 4,053.09	\$ -	\$ 4,658,293.81
Current Investments	20,581,360.37	5,994,750.88	11,741,565.53	456,889,656.47	-	495,207,333.25
<b>Total Cash and Investments</b>	<b>\$ 24,619,554.41</b>	<b>\$ 6,610,797.56</b>	<b>\$ 11,741,565.53</b>	<b>\$ 456,893,709.56</b>	<b>\$ -</b>	<b>\$ 499,865,627.06</b>
Property Taxes - Delinquent	3,533,990.55	-	1,878,006.30	-	-	5,411,996.85
Allowance for Uncollectible Taxes	(819,736.67)	-	(389,226.87)	-	-	(1,208,963.54)
Due from State Agencies	807,291.01	-	-	-	3,636,034.15	4,443,325.16
Due from other Governments	126,968.90	-	-	-	814,675.23	941,644.13
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	3,543,600.13	1,707,589.67	-	-	-	5,251,189.80
Other Receivables	44,081.31	90.00	-	-	525.00	44,696.31
<b>Total Receivables</b>	<b>\$ 7,236,195.23</b>	<b>\$ 1,707,679.67</b>	<b>\$ 1,488,779.43</b>	<b>\$ -</b>	<b>\$ 4,451,234.38</b>	<b>\$ 14,883,888.71</b>
Inventories	-	113,389.00	-	-	-	113,389.00
Prepaid Items	4,607,741.29	500.00	-	-	-	4,608,241.29
<b>Other Current Assets</b>	<b>\$ 4,607,741.29</b>	<b>\$ 113,889.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,721,630.29</b>
<b>Total Current Assets</b>	<b>\$ 36,463,490.93</b>	<b>\$ 8,432,366.23</b>	<b>\$ 13,230,344.96</b>	<b>\$ 456,893,709.56</b>	<b>\$ 4,451,234.38</b>	<b>\$ 519,471,146.06</b>
<b>Liabilities and Fund Balance:</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ -	\$ 7,885.75	\$ -	\$ -	\$ 1,246.00	\$ 9,131.75
Other Liabilities	-	-	-	-	-	-
Payroll Deductions and Withholdings	1,866,591.41	-	-	-	-	1,866,591.41
Accrued Wages Payable	18,200,403.11	451,268.69	-	-	-	18,651,671.80
Due to Other Funds	2,026,993.39	18.54	200.01	-	3,400,054.68	5,427,266.62
Due to State Agencies	-	-	61,509.00	-	-	61,509.00
Due to other Governments	45,011.00	-	84,512.61	-	-	129,523.61
Due to Student Groups	48,606.09	-	-	-	-	48,606.09
Deferred Revenues	900,384.25	224,770.32	-	-	227,355.16	1,352,509.73
Deferred Inflows	2,559,470.12	-	1,401,759.73	-	-	3,961,229.85
<b>Total Liabilities</b>	<b>\$ 25,647,459.37</b>	<b>\$ 683,943.30</b>	<b>\$ 1,547,981.35</b>	<b>\$ -</b>	<b>\$ 3,628,655.84</b>	<b>\$ 31,508,039.86</b>
<b>Fund Balance/Equity</b>						
Reserved/Designated Fund Balance	-	6,826,755.81	38,455,904.32	55,430,971.39	-	100,713,631.52
Current Year Revenues less Expenditures/Expenses	(36,942,313.80)	839,259.47	(26,773,540.71)	286,448,606.87	822,578.54	224,394,590.37
Reserved Fund Balance for Current Year	-	-	-	-	-	-
Encumbrances (POs)	3,943,381.19	82,407.65	-	115,014,131.30	-	119,039,920.14
<b>Unreserved Fund Balance/Fund Equity</b>	<b>\$ 43,814,964.17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,814,964.17</b>
<b>Total Fund Balance/Equity</b>	<b>\$ 10,816,031.56</b>	<b>\$ 7,748,422.93</b>	<b>\$ 11,682,363.61</b>	<b>\$ 456,893,709.56</b>	<b>\$ 822,578.54</b>	<b>\$ 487,963,106.20</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 36,463,490.93</b>	<b>\$ 8,432,366.23</b>	<b>\$ 13,230,344.96</b>	<b>\$ 456,893,709.56</b>	<b>\$ 4,451,234.38</b>	<b>\$ 519,471,146.06</b>

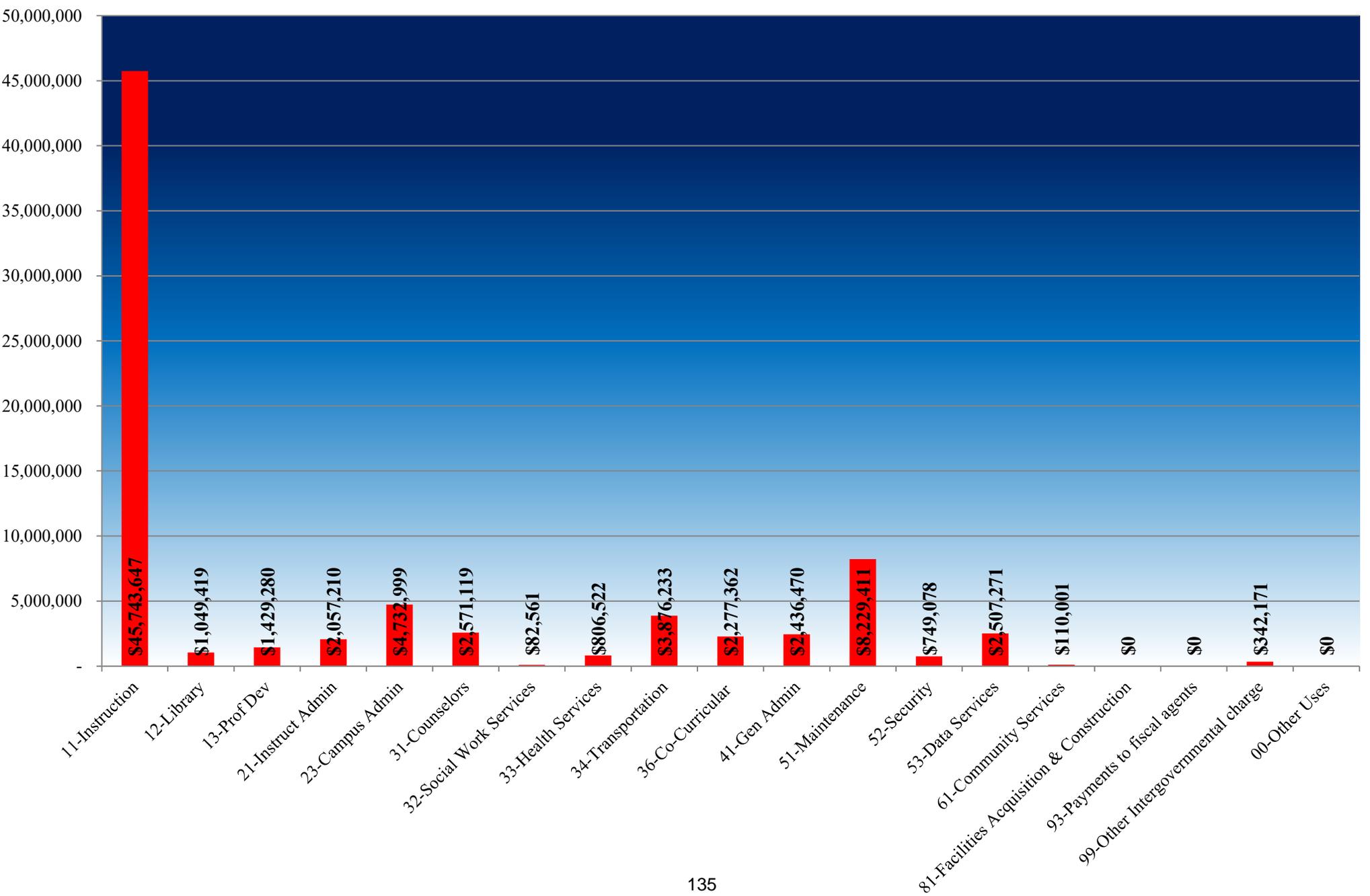
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

	<b>GENERAL FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 1,451,499.97	\$ 146,167,000	\$ 146,244,400	\$ 1,163,676.96	(145,080,723.04)	0.80%
State	34,998,909.55	69,966,548	69,966,548	40,798,959.15	(29,167,588.85)	58.31%
Federal	101,686.61	3,625,000	3,672,975	95,803.51	(3,577,171.49)	2.61%
Other Sources	361,939.80	-	-	-	-	NA
<b>Total Revenues</b>	<b>\$ 36,914,035.93</b>	<b>\$ 219,758,548</b>	<b>\$ 219,883,923</b>	<b>\$ 42,058,439.62</b>	<b>\$ (177,825,483.38)</b>	<b>19.13%</b>
<b>Expenditures and Other Uses:</b>						
11-Instruction	42,558,134.26	139,164,522	139,064,182	45,743,647.02	93,320,534.98	32.89%
12-Library	925,254.85	3,141,880	3,142,906	1,049,418.83	2,093,487.17	33.39%
13-Prof Dev	1,026,801.32	5,357,821	5,368,795	1,429,279.94	3,939,515.06	26.62%
21-Instruct Admin	2,009,691.61	6,037,904	6,095,573	2,057,209.96	4,038,363.04	33.75%
23-Campus Admin	4,622,025.25	14,307,483	14,296,183	4,732,999.10	9,563,183.90	33.11%
31-Counselors	2,302,019.10	7,830,684	7,834,033	2,571,119.31	5,262,913.69	32.82%
32-Social Work Services	102,781.77	822,510	965,010	82,560.63	882,449.37	8.56%
33-Health Services	759,191.02	2,635,343	2,637,349	806,522.01	1,830,826.99	30.58%
34-Transportation	3,670,434.36	11,004,561	11,009,604	3,876,232.96	7,133,371.04	35.21%
36-Co-Curricular	2,445,282.20	6,604,577	6,817,990	2,277,361.83	4,540,628.17	33.40%
41-Gen Admin	2,295,605.01	6,121,688	6,126,942	2,436,469.78	3,690,472.22	39.77%
51-Maintenance	8,253,539.49	22,484,813	23,000,556	8,229,411.16	14,771,144.84	35.78%
52-Security	554,319.73	3,699,086	3,709,265	749,078.27	2,960,186.73	20.19%
53-Data Services	1,975,369.92	5,451,042	5,480,291	2,507,270.58	2,973,020.42	45.75%
61-Community Services	114,599.18	227,256	227,256	110,001.20	117,254.80	48.40%
81-Facilities Acquisition & Construction	-	-	-	-	-	NA
93-Payments to fiscal agents	-	292,378	292,378	-	292,378.00	0.00%
99-Other Intergovernmental charge	268,092.63	1,095,071	1,095,071	342,170.84	752,900.16	31.25%
00-Other Uses	-	-	-	-	-	NA
<b>Total Expenditures and Other Uses</b>	<b>\$ 73,883,141.70</b>	<b>\$ 236,278,619</b>	<b>\$ 237,163,384</b>	<b>\$ 79,000,753.42</b>	<b>\$ 158,162,630.58</b>	<b>33.31%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ (36,969,105.77)</b>	<b>\$ (16,520,071)</b>	<b>\$ (17,279,461)</b>	<b>\$ (36,942,313.80)</b>		
<b>Fund Balance July 1, 2023 - (Un-Audited)</b>	<b>\$ 47,758,345.36</b>		<b>\$ 47,758,345.36</b>	<b>\$ 47,758,345.36</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 31,238,274.36</b>		<b>\$ 30,478,884.36</b>	<b>\$ 10,816,031.56</b>	<b>\$ (19,662,852.80)</b>	

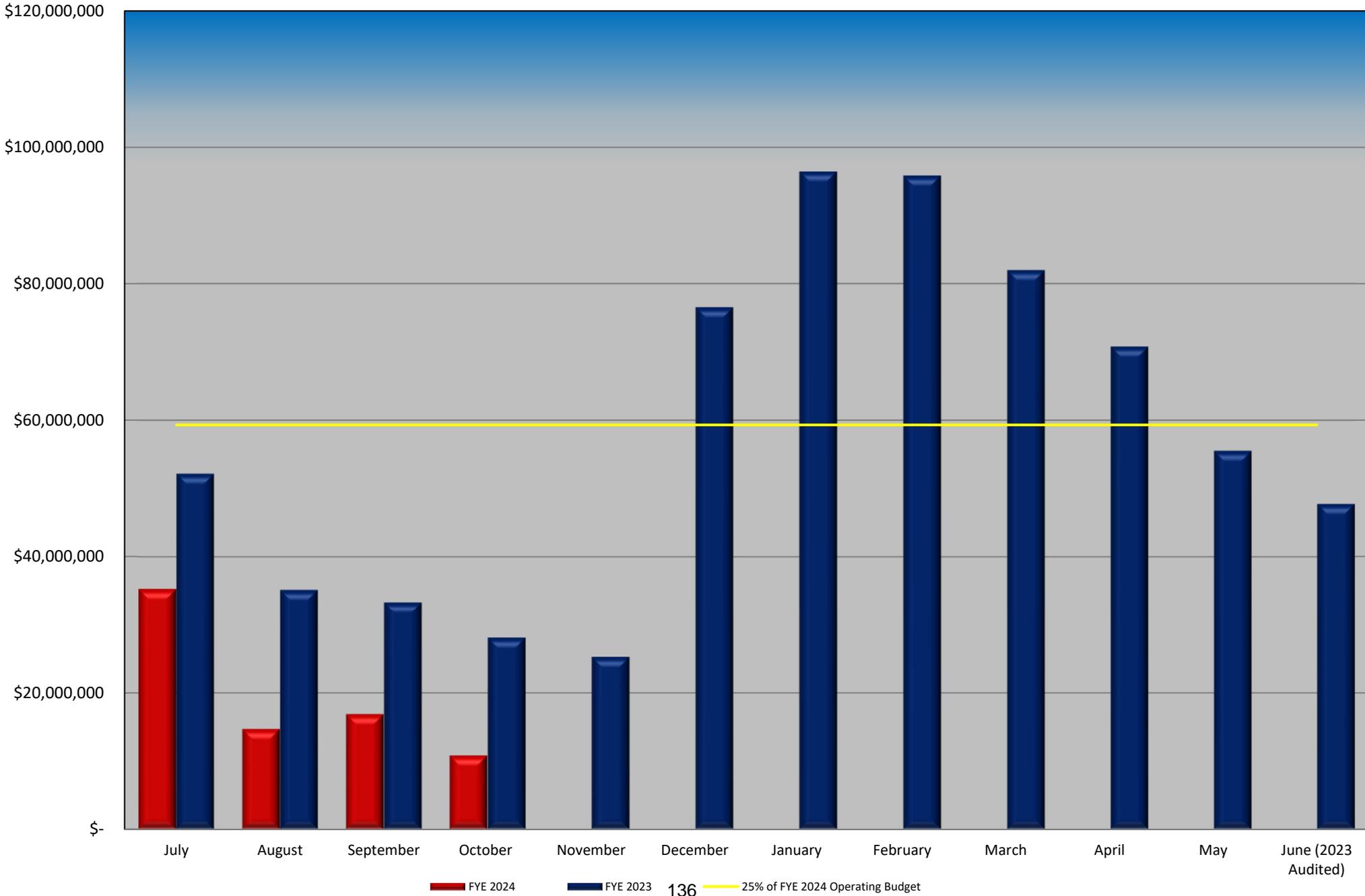
# General Fund Revenues Collected to Date



# General Fund Expenditures to Date



# General Fund Balance by Reporting Month



**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

	<b>CHILD NUTRITION FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
<b>Revenues and Other Resources:</b>						
Local	\$ 1,047,860.91	\$ 3,549,543	\$ 3,549,543	\$ 1,153,008.39	\$ (2,396,534.61)	32.48%
State	-	54,662	54,662	-	(54,662.00)	0.00%
Federal	2,127,050.27	7,529,150	7,529,150	2,204,317.41	(5,324,832.59)	29.28%
Other sources	-	-	-	-	-	NA
<b>Total Revenues and Other Resources</b>	<b>\$ 3,174,911.18</b>	<b>\$ 11,133,355</b>	<b>\$ 11,133,355</b>	<b>\$ 3,357,325.80</b>	<b>\$ (7,776,029.20)</b>	<b>30.16%</b>
<b>Expenditures and Other Uses:</b>						
35-6100 Payroll	1,357,669.56	5,374,837	5,374,837	1,561,769.96	3,813,067.04	29.06%
35-6200 Professional and Contracted Services	197,336.13	4,613,094	4,613,094	898,987.42	3,714,106.58	19.49%
35-6341 Food Supplies	1,317.16	-	-	-	-	NA
35-6342 Non-Food Supplies	44.36	-	-	-	-	NA
35-6344 USDA Commodities	-	-	-	-	-	NA
35-6349 Miscellaneous Supplies	3,218.72	40,000	40,000	12,745.07	27,254.93	31.86%
35-6300 Supplies & Materials	22,093.09	85,424	85,424	39,350.62	46,073.38	46.07%
35-6400 Food Service Other Operating Expenses	3,037.98	75,000	75,000	5,213.26	69,786.74	6.95%
35-6600 Food Service Capital Expenses	204,422.80	945,000	961,535	-	961,535.00	0.00%
<b>Total Expenditures</b>	<b>\$ 1,789,139.80</b>	<b>\$ 11,133,355</b>	<b>\$ 11,149,890</b>	<b>\$ 2,518,066.33</b>	<b>\$ 8,631,823.67</b>	<b>22.58%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ 1,385,771.38</b>	<b>\$ -</b>	<b>\$ (16,535)</b>	<b>\$ 839,259.47</b>		
<b>Fund Balance July 1, 2023 - (Un-Audited)</b>		<b>6,909,163.46</b>	<b>6,909,163.46</b>	<b>6,909,163.46</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 6,909,163.46</b>	<b>\$ 6,892,628.46</b>	<b>\$ 7,748,422.93</b>	<b>\$ 855,794.47</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

DEBT SERVICE FUND							
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>	
<b>Revenues:</b>							
<b>Local Revenue</b>							
Taxes, Current Year Levy	338,026.23	\$ 89,603,009	\$ 89,603,009	-	\$ (89,603,009.00)	0.00%	
Taxes, Prior Year	46,312.57	250,000	250,000	(12,892.65)	(262,892.65)	-5.16%	
Penalties, Interest and Other Tax Revenues	20,718.53	275,000	275,000	34,789.98	(240,210.02)	12.65%	
Earnings from Investments	110,824.73	800,000	800,000	371,897.93	(428,102.07)	46.49%	
Miscellaneous Revenue	5,094.09	-	-	-	-	NA	
<b>Local Revenue</b>	<b>\$ 520,976.15</b>	<b>\$ 90,928,009</b>	<b>\$ 90,928,009</b>	<b>\$ 393,795.26</b>	<b>\$ (90,534,213.74)</b>	<b>0.43%</b>	
<b>State Revenue</b>							
Additional State Aid for Homestead Exemption	\$ 7,225.00	\$ -	\$ -	\$ -	-	NA	
<b>State Revenue</b>	<b>\$ 7,225.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>	
<b>Other Sources</b>							
Operating Transfer In	\$ -	\$ -	\$ -	\$ -	-	NA	
<b>Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>	
<b>Total Revenue</b>	<b>\$ 528,201.15</b>	<b>\$ 90,928,009.00</b>	<b>\$ 90,928,009.00</b>	<b>\$ 393,795.26</b>	<b>\$ (90,534,213.74)</b>	<b>0.43%</b>	
<b>Expenditures:</b>							
71-6511 Bond Principal	13,490,000.00	56,215,000	56,215,000	14,070,000.00	42,145,000.00	25.03%	
71-6521 Interest on Bonds	10,042,286.39	34,688,009	34,688,009	13,078,665.97	21,609,343.03	37.70%	
71-6599 Other Debt Service Fees	2,950.00	25,000	25,000	18,670.00	6,330.00	74.68%	
<b>Total Expenditures</b>	<b>\$ 23,535,236.39</b>	<b>\$ 90,928,009</b>	<b>\$ 90,928,009</b>	<b>\$ 27,167,335.97</b>	<b>\$ 63,760,673.03</b>	<b>29.88%</b>	
<b>Excess of Revenues</b>							
<b>Over (Under) Expenditures</b>	<b>\$ (23,007,035.24)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (26,773,540.71)</b>			
<b>Fund Balance July 1, 2023 - (Un-Audited)</b>							
		<b>\$ 38,455,904.32</b>	<b>\$ 38,455,904.32</b>	<b>\$ 38,455,904.32</b>			
<b>Fund Balance Ending - Monthly Reporting Period</b>							
		<b>\$ 38,455,904.32</b>	<b>\$ 38,455,904.32</b>	<b>\$ 11,682,363.61</b>	<b>\$ (26,773,540.71)</b>		

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

	<b>CAPITAL PROJECT FUNDS</b>					
	<b><u>2008</u></b>	<b><u>2017</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2022 - 2023</u></b>
	<b><u>Capital Projects</u></b>					
	<b><u>Program</u></b>	<b><u>Program</u></b>	<b><u>Program</u></b>	<b><u>Program</u></b>	<b><u>Program</u></b>	<b><u>Total Revenues/ Expenses</u></b>
<b><i>Revenues and Other Resources:</i></b>						
Local	\$ 3,910.63	\$ 169,188.04	\$ 1,024,775.54	\$ 1,817,092.83	\$ 3,331,406.91	\$ 6,346,373.95
State	-	-	-	-	-	\$ -
Other sources	-	-	-	-	315,651,121.00	315,651,121.00
<b>Total Revenues and Other Resources</b>	<b>\$ 3,910.63</b>	<b>\$ 169,188.04</b>	<b>\$ 1,024,775.54</b>	<b>\$ 1,817,092.83</b>	<b>\$ 318,982,527.91</b>	<b>\$ 321,997,494.95</b>
<b><i>Expenditures and Other Uses:</i></b>						
6100 Payroll	-	-	23,303.02	-	-	23,303.02
6200 Professional and Contracted Services	-	666,029.60	100,813.95	-	-	766,843.55
6300 Supplies and Materials	-	127,508.08	579,893.85	700,100.47	980.49	1,408,482.89
6400 Other Operating Expenses	-	-	-	-	-	-
6600 Capital Outlay	-	3,591.00	11,443,327.00	19,622,771.00	2,280,569.62	33,350,258.62
8000-Other Uses	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 797,128.68</b>	<b>\$ 12,147,337.82</b>	<b>\$ 20,322,871.47</b>	<b>\$ 2,281,550.11</b>	<b>\$ 35,548,888.08</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ 3,910.63</b>	<b>\$ (627,940.64)</b>	<b>\$ (11,122,562.28)</b>	<b>\$ (18,505,778.64)</b>	<b>\$ 316,700,977.80</b>	<b>\$ 286,448,606.87</b>
<b>Fund Balance July 1, 2023 - (Un-Audited)</b>	<b>\$ 208,828.63</b>	<b>\$ 9,530,356.59</b>	<b>\$ 56,119,729.32</b>	<b>\$ 104,586,188.15</b>	<b>\$ -</b>	<b>\$ 170,445,102.69</b>
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 212,739.26</b>	<b>\$ 8,902,415.95</b>	<b>\$ 44,997,167.04</b>	<b>\$ 86,080,409.51</b>	<b>\$ 316,700,977.80</b>	<b>\$ 456,893,709.56</b>

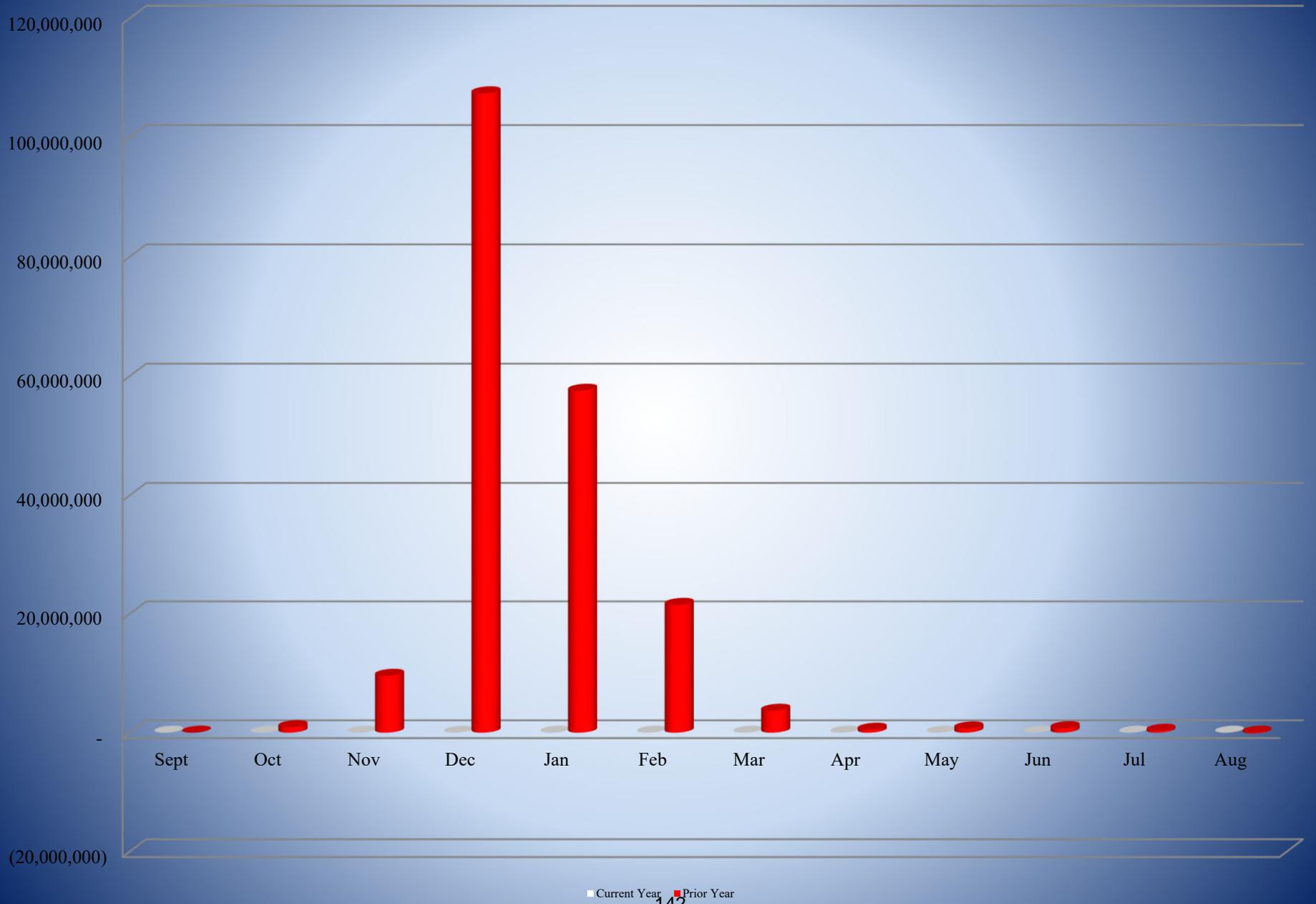
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)**  
**for the Month Ending October 31, 2023**  
**(Un-Audited)**

	<b>SPECIAL REVENUE FUNDS</b>					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 30,329.83	\$ -	\$ 15,000	\$ 36,443.06	\$ 21,443.06	242.95%
State	1,168,095.42	-	2,100,000	2,606,798.63	506,798.63	124.13%
Federal	4,507,941.28	7,497,807	7,497,807	3,348,247.78	(4,149,559.22)	44.66%
<b>Total Revenues</b>	<b>\$ 5,706,366.53</b>	<b>\$ 7,497,807</b>	<b>\$ 9,612,807</b>	<b>\$ 5,991,489.47</b>	<b>\$ (3,621,317.53)</b>	<b>62.33%</b>
<b>Expenditures:</b>						
6100 Payroll	4,052,899.52	6,351,830	6,791,830	3,237,517.31	3,554,312.69	47.67%
6200 Professional and Contracted Services	171,496.29	390,000	390,000	188,556.13	201,443.87	48.35%
6300 Supplies and Materials	1,324,809.40	526,131	2,201,131	1,580,490.50	620,640.50	71.80%
6400 Other Operating Expenses	91,463.88	229,846	229,846	125,952.99	103,893.01	54.80%
6600 Capital Outlay	-	-	-	36,394.00	(36,394.00)	NA
<b>Total Expenditures</b>	<b>\$ 5,640,669.09</b>	<b>\$ 7,497,807</b>	<b>\$ 9,612,807</b>	<b>\$ 5,168,910.93</b>	<b>\$ 4,443,896.07</b>	<b>53.77%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ 65,697.44</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 822,578.54</b>		
<b>Fund Balance July 1, 2023 - (Un-Audited)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 822,578.54</b>	<b>\$ 822,578.54</b>	

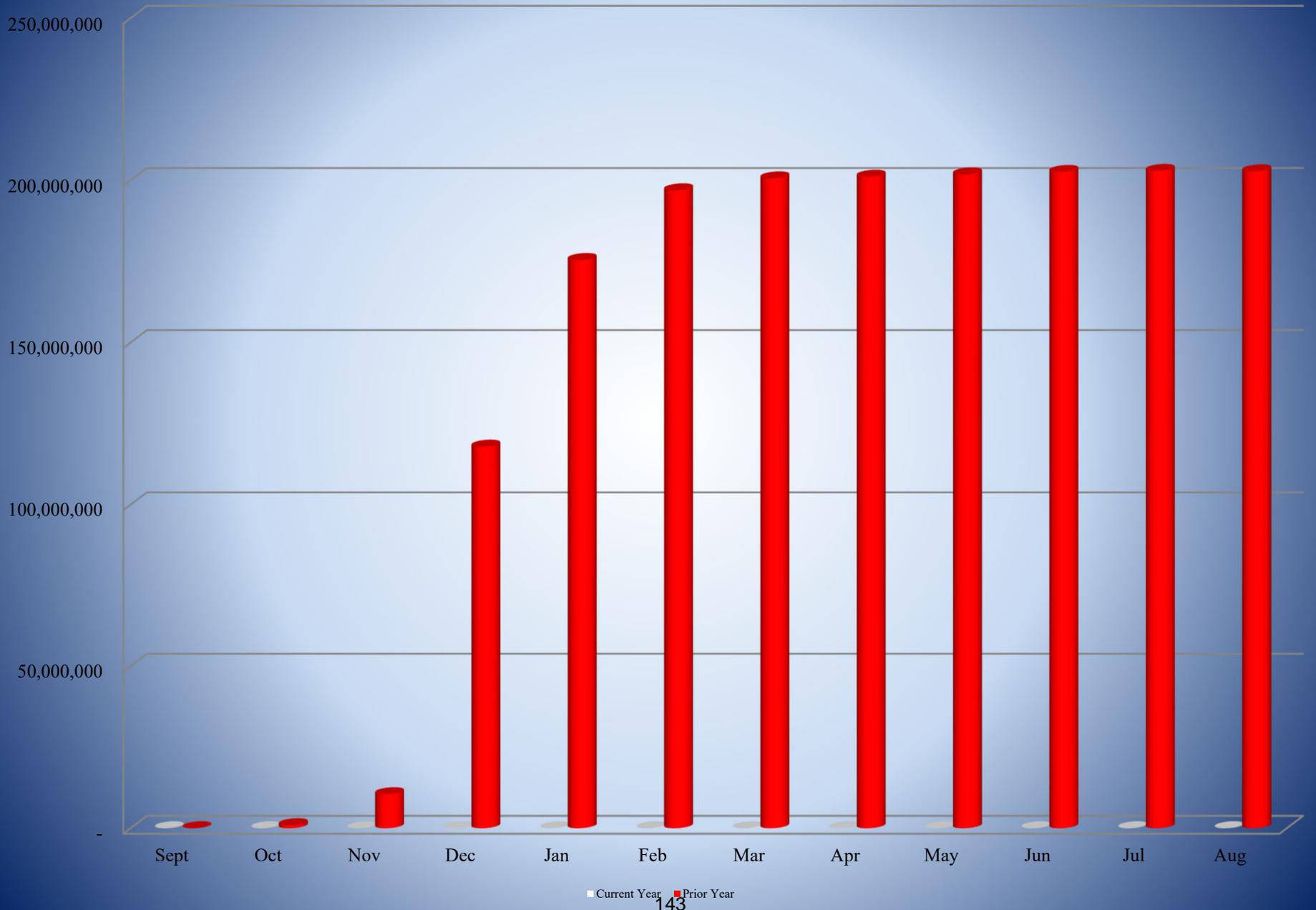
**Hays Consolidated Independent School District**  
**Monthly Tax Collection Report**  
**for the Month Ending October 31, 2023**

	<b>Prior Year 2022 - 2023</b>				<b>Current Year 2023 - 2024</b>			
	<b><u>General Fund</u></b>	<b><u>Debt Service Fund</u></b>	<b><u>Total</u></b>	<b><u>% of Levy</u></b>	<b><u>General Fund</u></b>	<b><u>Debt Service Fund</u></b>	<b><u>Total</u></b>	<b><u>% of Levy</u></b>
<b><u>Current Month Tax Collections:</u></b>								
5711 Taxes-Current Year Tax Levy	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
5712 Taxes-Delinquent Collections	\$ (24,766.35)	\$ (16,357.85)	\$ (41,124.20)		\$ 126,892.03	\$ 71,305.33	\$ 198,197.36	
5719 Penalties and Interest	\$ 14,742.86	\$ 7,981.75	\$ 22,724.61		\$ 26,412.00	\$ 14,580.43	\$ 40,992.43	
<b>Total Current Month Collections</b>	<b>\$ (10,023.49)</b>	<b>\$ (8,376.10)</b>	<b>\$ (18,399.59)</b>		<b>\$ 153,304.03</b>	<b>\$ 85,885.76</b>	<b>\$ 239,189.79</b>	
<b><u>Fiscal Year to Date Collections:</u></b>								
5711 Taxes-Current Year Tax Levy	\$ 592,325.69	\$ 338,026.23	\$ 930,351.92	0.46%	\$ -	\$ -	\$ -	0.00%
5712 Taxes-Delinquent Collections	\$ 92,151.06	\$ 46,312.57	\$ 138,463.63		\$ (12,201.86)	\$ (12,892.65)	\$ (25,094.51)	
5719 Penalties and Interest	\$ 40,758.27	\$ 20,718.53	\$ 61,476.80		\$ 63,552.01	\$ 34,789.98	\$ 98,341.99	
<b>Total Revenue Collected</b>	<b>\$ 725,235.02</b>	<b>\$ 405,057.33</b>	<b>\$ 1,130,292.35</b>		<b>51,350.15</b>	<b>21,897.33</b>	<b>73,247.48</b>	
<b>Total Budgeted Tax Revenue (Current, Delinquent, Penalty &amp; Interest)</b>	<b>\$ 126,032,959.00</b>	<b>\$ 71,444,986.00</b>	<b>\$ 197,477,945.00</b>		<b>\$ 141,892,000.00</b>	<b>\$ 90,128,009.00</b>	<b>\$ 232,020,009.00</b>	
<b>Percentage of Budget Collected</b>	<b>0.58%</b>	<b>0.57%</b>	<b>0.57%</b>		<b>0.04%</b>	<b>0.02%</b>	<b>0.03%</b>	

# Month to Date Tax Collections Current Levy



# Year to Date Tax Collections Current Levy



**2023-2024 Hays CISD Board of Trustees  
Meeting Schedule**



July 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus – 5:30 pm

August 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:00 pm  
August 28, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:00 pm

September 18, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
September 25, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY**, October 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
October 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

November 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
**TUESDAY**, November 28, 2023 @ Kunkel Room at Historic Buda Elementary Campus – 5:30 pm

December 11, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY** January 16, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
January 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY**, February 20, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
February 26, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

March 18, 2024 @ Kunkel Room at Historic Buda Elementary Campus – 5:30 pm  
March 25, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

April 15, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
April 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**\*\***May 13, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**\*\***May 20, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**\*\***June 17, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**\*\***June 24, 2024 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**\*\***July 22, 2024 @ Kunkel Room at Historic Buda Elementary Campus – 5:30 pm

**\*\****Meeting location may be moved to the newly constructed Hays CISD Academic Support Center*