

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on April 17, 2023 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. CALL TO ORDER: Establish a quorum
- B. CLOSED SESSION (*April 17, 2023*)
  - 1. Deliberation regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076
- C. CLOSED SESSION (*April 25, 2023*)
  - 1. Deliberation regarding the Superintendent's recommendations for employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071
  - 2. Superintendent's Formative Evaluation - Quarterly Progress Report on the Board and Superintendent Goals, pursuant to Tx. Gov't Code Section 551.074
- D. RECONVENE IN OPEN SESSION - immediately following Closed Session
- E. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS
  - United States Flag Pledge:  
I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
  - Texas Flag Pledge:  
Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- F. MISSION STATEMENT
  - The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.
- G. SOCIAL CONTRACT
  - The Board will:
    - Serve as District Ambassadors
    - Assume Positive and Noble Intentions
    - Collaborate as a Team and Respect the Body Corporate
    - Promote Discussion and Respect Each Other's Perspectives
    - Be Professional
- H. SUPERINTENDENT REPORT
- I. PUBLIC FORUM
  - It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

J.	CAMPUS RECOGNITION - Wallace Middle School ( <i>Presentation April 25, 2023</i> )	8
K.	STUDENT ACHIEVEMENT REPORT	
	1. Hays CISD Special Education Update: Program Highlights ( <i>Presentation April 17, 2023</i> )	9
L.	CONSENT AGENDA	10
	1. Minutes of Board of Trustees Meetings	11
	2. Procurements	17
	a. Consideration and possible approval of the administration of Advanced Placement Exams - College Board	18
	b. Consideration and possible approval of the administration of PSAT and SAT Exams - College Board	20
	c. Consideration and possible approval of the purchase of Technology Equipment from Apple	22
	d. Consideration and possible approval of the purchase of Technology Supplies & Equipment from GTS	23
	e. Consideration and possible approval of various Communications Systems Upgrade by Beckwith Electronic Systems	25
	3. Contracts, MOUs and Agreements	
	a. Consideration and possible adoption of the Memorandum of Understanding between Hays CISD and the Hays Education Foundation	27
	4. Budget Amendment	33
M.	ACTION ITEMS	
	1. Consideration and possible action, if any, resulting from closed session	
	a. Consideration and possible approval of the Superintendent's recommendation for contractual employment of the Chief Human Resources Officer ( <i>For consideration on April 25, 2023</i> )	37
	2. Consideration and possible approval of the 2023-2024 Instructional Materials Allotment and Texas Essential Knowledge and Skills Form	38
	3. Consideration and possible approval of Hays CISD Expedited Waivers through School Year 2025	40
	4. Consideration and possible approval for Special Education Evaluation Services by Trinity Educational Services	42
	5. Consideration and possible adoption of a Resolution Declaring Hazardous Walking Routes	44
	6. Consideration and possible approval of Selection of Architect for Future Bond Projects	50
	7. Consideration and possible approval of Method of Procurement for Major 2023 Bond Projects	52
	8. Consideration and possible approval of the selection of Construction Manager At-Risk (CMAR) for Future Bond Projects	54
	9. Consideration and possible approval of an Electrical Easement for Pedernales Electric Cooperative at Elementary School 16	56
	10. Consideration and possible adoption and abandonment of Electrical Easements for Pedernales Electric Cooperative at Hays CISD Academic Support Center	63
	11. Consideration and possible approval of a GMP Change Order for 2021 Bond Project Sunfield Elementary	65
	12. Consideration and possible approval of HVAC Duct Replacement at Hays High School Bales Gym	67
N.	INFORMATION ITEMS	
	1. Provide information regarding Texas College Bridge	77
	2. Update on Hays CISD Smart Tag Systems - Transportation and Safety & Security	78
	3. Update on Safety and Security Initiatives District Wide	79
	4. Update on Bond, Construction, and Renovation Projects in the district	80
	5. Update on 2023-2024 Budget Calendar	81

6. Financial Statements	84
7. Report of Continuing Education Requirements for Board Members under Senate Bill 1566 (Presentation April 25, 2023)	99
O. REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES	
P. RECAP OF QUESTIONS	
Q. BOARD REFERENCE DOCUMENTS	100
R. UPCOMING BOARD MEETINGS	121
TUESDAY, April 25, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
TUESDAY, June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
<i>Official Board of Trustees information may be obtained at <a href="http://www.hayscisd.net">www.hayscisd.net</a></i>	
S. ADJOURN	

This notice was posted in compliance with the Texas Open Meetings act on: Friday, April 14, 2023 at 2:30PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.]
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i>  The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE-EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.  Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL]  This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.  <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or</li><li>b. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.</li></ul> <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The deployment, or specific occasions for implementation, of security personnel or devices; or</li><li>b. A security audit.</li></ul> <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> <li>a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or</li> <li>b. To deliberate the offer of a financial or other incentive to such a business prospect.</li> </ul> <i>Gov't Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i>  "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i>  Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i>  No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i>  No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board's attorney. <i>Gov't Code 551.144(c)</i>

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DATE ISSUED: 10/25/2013  
UPDATE 98  
BEC (LEGAL)-P

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** April 17, 2023

**Agenda Item:** H

**Board Goal:** Board/Staff/Community Relations

**Subject:** Superintendent's Report

**Administrator Responsible/Position:** Dr. Eric Wright, Superintendent of Schools

**A. Purpose of Agenda Item:**

Action Needed

Information Only

Receive Input

**B. Authority for This Action**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Share with Board and Community information regarding current events in the district.

**D. Administrative Recommendation:** N/A

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 17, 2023

Agenda Item: I

Board Goal: Board/Staff/Community Relations

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: J

Subject: Campus Recognition – Wallace Middle School

Administrator Responsible/Position: **Marivel Sedillo, Deputy Superintendent / Chief Academic Officer**  
**Mary Noble, Deputy Academic Officer**  
**Joanne Carlisle, Principal**

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:** The purpose of this agenda item is to recognize one of our campuses.
- D. Summary:**  
 Previous board action relating to this item –  
 Future action anticipated –  
 **Background information** –Beginning January 2022, our district would like to recognize a campus each month for their academic achievement, student programs and their parental/community involvement.
- E. Comments Received:**  
 Cabinet     DLT                       FBOC                       Teacher Org. Reps.     Other:
- F. Administrative Recommendation:**  
The administration is not making a recommendation on this item as it is only informational.
- G. Fiscal Impact and Cost: Total Amount: N/A**  
 Budget – General Operating Fund                       Bond 2021                       Grant/Special Funds                       Other  
Prior Year Spending – n/a  
Future/Ongoing –
- H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action** —Dr. Michael Watson, Deputy Academic Officer  
**Evaluation method and time line -**  
**Next report to the board** – Upon request.
- I. Suggested Motion:**  
No motion required. This agenda item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 17, 2023

Agenda Item: K.1

Board Goal: Student Achievement

Subject: Student Achievement Report – Summary Report of Hays CISD Special Education Program

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Michelle Velasquez, Executive Officer of Special Education

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule – Texas Education Code Chapter 39                       N/A
- C. Goal or Need Addressed:**  
Our goal is to provide the Board with a summary of the Hays CISD Special Education Program.
- D. Summary:**  
 Previous board action relating to this item  
 Future action anticipated  
 Background information:  
District administration monitors our Special Education programming to ensure our students who receive special education services are served according to their individualized needs. We provide instructional modifications and/or accommodations to maximize their learning.
- E. Monitoring and Reporting Timeline:**  
**Person responsible for evaluating this decision or action:** Marivel Sedillo, DS/CAO  
**Evaluation method and timeline** – Special Education staff and campus administrators monitor and address programming needs to best meet the student’s individualized education plan.  
**Next report to the Board:**
- F. Suggested Motion:**  
No motion required. This agenda item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L

Board Goal: Board/Staff/Community Relations

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy BE                       Law or Rule                       N/A

Board Policy BE states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**C. Goal or Need Addressed:**

As listed on attached pages

**D. Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following items are presented for approval
  1. Board Meeting Minutes
  2. Procurements
  3. Contracts/MOUs
  4. Budget Amendments

**E. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve consent agenda items as presented.

**G. Fiscal Impact and Cost:    Amount: Per individual items attached**

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the consent agenda, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.1

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

**C. Goal or Need Addressed: N/A**

**D. Summary:**

Previous board action relating to this item - Ongoing  
 Future action anticipated - Monthly  
 Background information – Minutes from the March 27, 2023 Board Business Meeting are presented for approval

**E. Comments Received:**

Cabinet       DLT                       FBOC                       Teacher Org. Reps.       Other

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve minutes from the March 27, 2023 Board Business Meeting, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve minutes from the March 27, 2023 Board Business Meeting, as presented.

# Minutes of Regular Meeting March 27, 2023

## Hays CISD Board of Trustees

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at [www.hayscisid.net](http://www.hayscisid.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, March 27, 2023 beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

### CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:31 PM. All Board Members were present with the exception of Trustees Will McManus and Courtney Runkle.

### CLOSED SESSION

The Board adjourned to Closed Session at 5:32 PM to deliberate regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 5510.76, and to deliberate regarding the Superintendent's recommendation for employment contracts for administrators, certified professionals and professionals for the 2023-2024 school year, including high school head football coach/athletic coordinator, high school band director/fine arts coordinator, assistant principal, academic dean, principal, director, executive officer, deputy officer, chief officer, and deputy superintendent pursuant to Tx. Gov't Code Sec. 551.074.

### RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:58 PM.

Vanessa Petrea called for the observation of a moment of silence in remembrance of the victims of the school shooting at The Covenant School in Nashville, TN.

### PLEDGE OF ALLEGIANCE

Board Secretary Esperanza Orosco lead the Board in the Pledge of Allegiance to the US and Texas flags.

### MISSION STATEMENT

Board Vice President Raul Vela read the Hays CISD Board of Trustees Mission Statement.

### SOCIAL CONTRACT

Trustee Dr. Esmeralda Perez-Gonzalez read the Hays CISD Board of Trustees Social Contract.

### SUPERINTENDENT'S REPORT

Vanessa Petrea introduced this agenda item. Dr. Wright spoke on the topics of the success of our employees at the 2023 Texas Association for Pupil Transportation (TAPT) School Bus Safety Roadeo competition, as well as updates and highlights of recent Fine Arts and Athletics success around the district. Dr. Wright also provided information regarding discussions taking place at the current legislative session.

### PUBLIC FORUM

Reagan Urbanovsky, student at Elm Grove Elementary School, spoke regarding middle school dyslexia services.

## CAMPUS RECOGNITION

Dr. Michael Watson, Deputy Academic Officer, introduced Principal Brett Miksch of Johnson High School. Mr. Miksch presented information to the Board of Trustees to highlight Johnson High School successes. Johnson High School Cheerleaders presented the Board of Trustees with treats. After the presentation, Mr. Miksch and campus personnel in attendance posed for a photograph with the Superintendent and Board of Trustees.

## STUDENT ACHIEVEMENT REPORT

Hays CISD Dyslexia Programs: Debbie Brown, Director of Academic Support, presented detailed information regarding the Hays CISD Dyslexia Programs. Ms. Brown responded to questions and feedback from the Board of Trustees.

Hays CISD Attendance, Discipline, and Advanced Academics: Dr. Brian Dawson, Director of Student Services, presented information regarding Hays CISD Attendance. Dr. Dawson responded to questions and feedback from the Board of Trustees. He then continued to present information regarding Hays CISD Discipline, and responded to questions and feedback from the Board of Trustees. Joy Philpott, Director of Advanced Academics, presented information regarding Hays CISD Advanced Academics, and responded to questions and feedback from the Board of Trustees. Ms. Philpott then presented information on the Hays CISD Gifted and Talented program, and responded to questions and feedback from the Board of Trustees.

## BREAK

Vanessa Petrea announced that the Board would take a five-minute break.

## ACTION ITEMS

Consideration and possible approval of the 2021 Bond Bid Package 11 Wallace Middle School Renovations Guaranteed Maximum Price (GMP) 3: Max Cleaver responded to a question from Board Secretary, Esperanza Orosco. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the GMP 3 from Bartlett Cocke Construction in the amount of \$12,165,883 for the balance of the 2021 Bond Improvements to Wallace Middle School, designed by O'Connell Robertson Architects, as presented. Board Vice President Raul Vela moved, and Trustee Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

## INFORMATION ITEM

2022 Bond Project – Academic Support Center Furniture, Fixtures and Equipment (FF&E) Discussion: Max Cleaver participated in a discussion with the Board of Trustees regarding this agenda item.

## CONSENT AGENDA

Vanessa Petrea introduced this agenda item. There were no questions from the Board of Trustees regarding the Consent Agenda topics. Mrs. Petrea read the suggested motion that the Hays CISD Board of Trustees approve the consent agenda, as presented. Raul Vela moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

## ACTION ITEMS

Consideration and possible action, if any, resulting from closed session.

Consideration and possible approval of Employment Contracts for administrators, certified professionals and professionals for the 2023-2024 school year, including high school head football coach/athletic coordinator, high school band director/fine arts coordinator, assistant principal, academic dean, principal, director, executive officer, deputy officer, chief officer, and deputy superintendent: Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the Superintendent's recommendations for Employment Contracts for Administrators, Certified Professionals and Professionals, including existing high school head football coach/athletic coordinator, high school band director/fine arts coordinator, assistant principal, academic dean, principal, director, executive officer, deputy officer, chief officer, and deputy

superintendent for the 2023-2024 and 2024-2025 school years, as discussed. Raul Vela moved and Esperanza Orosco seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0

Consideration and possible approval of reschedule of the April 24, 2023 Board Meeting: Vanessa Petrea introduced this agenda item, and the Board of Trustees engaged in discussion regarding the suggested rescheduled date of April 25, 2023. Mrs. Petrea read the suggested motion that the Hays CISD Board of Trustees approve to reschedule the Monday, April 24, 2023 Board Meeting to Tuesday, April 25, 2023, as presented. Raul Vela moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of amendments to the 2022-2023 Compensation Plan: Tim Savoy addressed the Board regarding Education Foundation positions. He also engaged in conversation responsive to questions and feedback from the Board of Trustees. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the amended 2022-2023 Compensation plan, as presented. Raul Vela moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of a Resolution regarding Compensation of Custodial Staff affected by Inclement Weather on the evening on March 2, 2023 - There were no questions regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the resolution regarding compensation of custodial staff affected by inclement weather on the evening of March 2, 2023, as presented. Byron Severance moved and Raul Vela seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of the Early Release of New Allocations for the 2023-2024 school year – Marivel Sedillo responded to questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the early release of new allocations for the 2023-2024 school year, as presented. Esperanza Orosco moved and Byron Severance seconded the motion. Trustees recognized that staff present at the recent Hays CISD Job Fair advocated for these positions. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of proposed Amendment to the Hays CISD District of Innovation Plan regarding Due Process – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed Amendment to the District of Innovation Plan, relating to Due Process, as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DFAA (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DFAA (LOCAL), as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DFBA (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DFBA (LOCAL), as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of proposed Amendment to the Hays CISD District of Innovation Plan regarding Probationary Contracts – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed Amendment to the District of Innovation Plan, relating to Probationary Contracts, as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DCA (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DCA (LOCAL), as presented. Esperanza Orosco moved and Raul Vela seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of proposed Amendment to the Hays CISD District of Innovation Plan regarding Reading Academies – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed Amendment to the District of Innovation Plan, relating to Reading Academies, as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DMA (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DMA (LOCAL), as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of proposed Amendment to the Hays CISD District of Innovation Plan regarding Out-of-State Certification Exemptions – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed Amendment to the District of Innovation Plan, relating to Out-of-State Certification Exemptions, as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DBA (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DBA (LOCAL), as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible adoption of proposed revisions to Policy DK (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DK (LOCAL), as presented. Esperanza Orosco moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of the 2021 Bond Purchase of Science Lab Equipment for Hays High School – Vanessa Petrea invited David Pierce, Current Deputy Academic Officer and former Hays High School Principal, to respond to questions and feedback from the Board of Trustees regarding this agenda item. The Board requested a tour of the completed Science Labs once teachers and students are relocated into the spaces. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the purchase of science lab equipment from Flinn Scientific, Inc. for Hays High School Science Labs in the amount of \$92,135.47, as presented. Esperanza Orosco moved and Raul Vela seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of Water, Sewer, and Emergency Access Easements for Kali Kate Subdivision – Max Cleaver addressed the Board of Trustees regarding this agenda item. He responded to questions and feedback. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees grant a water line easement, emergency access easement, and a sanitary sewer easement to the City of Buda, and accept the donation of the described site improvements at Carpenter Hill Elementary School, as presented. Esperanza Orosco moved and Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 5-0.

Consideration and possible approval of cost Sharing Agreement for Stormwater Facilities at Elementary School 16 – Max Cleaver was available to respond to questions from the Board of Trustees. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the Cost Sharing Agreement for Stormwater Facilities for elementary 16, and authorize the Board President and Superintendent to execute additional documents necessary or convenient to complete the transaction, as presented.

#### INFORMATION ITEM

Discussion of Districtwide Intruder Detection Audit Report Findings – Jeri Skrocki addressed the Board of Trustees, and was available for feedback and questions.

Update on Safety and Security Initiatives in the District – There were no updates needed, and no questions from the Board of Trustees regarding this agenda item.

Update on Bond, Construction, and Renovation Projects in the District – Max Cleaver was available to respond to questions and feedback from the Board of Trustees.

Update on the 2023-2024 Budget Calendar – There were no updates needed, and no questions from the Board of Trustees regarding this agenda item.

Financial Statements of February 28, 2023 – There were no questions from the Board of Trustees regarding this agenda item.

#### REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

There were no requests for information from the Board of Trustees.

#### RECAP OF QUESTIONS

Board Secretary Esperanza Orosco read a list of questions logged during the meeting.

#### ADJOURN

Board President Vanessa Petrea stated that the next meeting is scheduled for Monday, April 17, 2023 at 5:30pm in the Historic Buda Kunkel Room. No further business was conducted and the meeting was adjourned at 10:17 PM.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of Procurements

Administrator Responsible/Position: Cabinet Members

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy - BE                       Law or Rule                       Other

**C. Goal or Need Addressed:**

Procurement of necessary items for the district.

**D. Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
  - a. Advanced Placement Exams – College Board
  - b. PSAT and SAT Exams – College Board
  - c. Technology Equipment – Apple
  - d. Technology Equipment & Supplies – GTS
  - e. Communication Systems Upgrade – Beckwith Electronic Systems

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Administration recommends approval of the listed procurement items.

**G. Fiscal Impact and Cost:    Amount: as set forth in the procurement item.**

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement items, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2a

Board Goal: Student Achievement

Subject: Procurement of Advanced Placement Examinations – College Board

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Joy Philpott, Director of Advanced Academics

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to procure AP examinations that will be administered to Hays CISD high school students in May of 2023 through College Board.

**D. Summary:**

Previous board action relating to this item – Board approved College Board April – 2022

Future action anticipated -

Background information - Hays High School is expected to administer 751 examinations, Lehman High School is expected to administer 401 examinations, and Johnson High School is expected to administer 970 examinations. The cost to Hays CISD for each College Board AP exam is \$88 before any fee reductions are applied.

There will be a reduction in cost for students who qualify under the free and reduced lunch program. This reduction will be applied before the billing of The College Board and Hays CISD after all testing is completed. The final billing, received in June reflects the number of examinations that were administered as well as any additional fees. The final bill will reflect the expected fee reductions.

While Hays CISD pays College Board for the AP exams, the cost is also offset by students paying a portion of the cost. Student payments are currently deposited as they are received by the campuses.

**E. Scope of Options Reviewed:**

Sole Source documentation on file

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of procuring AP examinations that will be administered to Hays CISD high school students through College Board, as presented.

H. **Fiscal Impact and Cost:** Hays High School \$66,088  
Lehman High School \$35,288  
Johnson High School \$85,360  
**Total Amount: \$187,736**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending - \$134,779**

**Future/Ongoing** – This is an annual expense brought to the Board of Trustees for approval each Spring.

I. **Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** — Joy Philpott – Director of Advanced Academics

**Evaluation method and time line -**

**Next report to the board** – Spring 2024

J. **Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement of Advanced Placement examinations to be administered to Hays CISD high school students through College Board for \$187,736 as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2b

Board Goal: Student Achievement

Subject: Procurement: PSAT & SAT Assessment Exams — College Board

Administrator Responsible/Position: **Marivel Sedillo, Deputy Superintendent / Chief Academic Advisor**  
**Joy Philpott, Director of Advanced Academics**

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of this agenda is to procure PSAT & SAT exams from College Board.

**D. Summary:**

- Previous board action relating to this item** – Board Approved College Board for PSAT/SAT Exams 04/2022.
- Future action anticipated -**
- Background information** - College Board offers PSAT assessments for 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades and SAT for 11<sup>th</sup> grade for the 2023-2024 school year. The PSAT identifies students who are on track to be college ready and those who are likely to succeed in AP courses and AP exams. This identification increases access to AP and College Credit-bearing courses. The National Merit Scholarship Program uses the PSAT/NMSQT scores to identify candidates. SAT scores indicate college readiness and are part of Domain I and of Distinction Recognitions in the State Accountability system. The Texas Education Agency (TEA) will refund the cost of one college readiness assessment (SAT/ACT/TSIA) for each student.

Through HB3 the Texas Education Agency (TEA) funds (by reimbursement to districts) one college readiness exam (SAT, ACT, TSIA) for each student. While TEA will reimburse districts for each student to take either SAT or ACT or TSIA, we want to use the state reimbursement for SAT as it aligns with data that we already receive from PSAT. Students who take PSAT have individualized study plans for SAT through Khan Academy.

We will:

1. Continue to administer the PSAT 8/9 to 8<sup>th</sup> grade students and PSAT to 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students (Approximately \$97,499)
2. Administer SAT school day to all juniors in the spring (April) (Approximately \$72,768\*)  
*\*Refunded by the state*

To reiterate, our initial outlay of funds will be \$170,267. TEA will refund approximately \$72,768 making our total final cost approximately \$97,499.

**E. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum and Instruction

**F. Administrative Recommendation:**

The administration recommends the approval of procurement of the PSAT & SAT exams from College Board.

**G. Fiscal Impact and Cost:**

**Amount:** \$170,267 Initial District Outlay  
              \$72,768 Reimbursed by State  
**Total Amount: \$97,499**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**  
**Prior Year Spending - \$138,475**

**Future/Ongoing** – Moving into the 2023-24 school year, we will plan to administer the PSAT 8 to all 8<sup>th</sup> grade students, the PSAT to all 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students, and the SAT to juniors in the spring semester in an effort to continue to offer opportunities to demonstrate college readiness and to continue to utilize the reimbursement for one college readiness assessment for each student provided by TEA.

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action—** Joy Philpott – Director of Advanced Academics

**Evaluation method and time line -**

**Next report to the board** – Reports on numbers of students on track to be college ready (PSAT) and College ready (SAT) will be delivered through board blog as results arrive. PSAT numbers are reported in January/February each year and SAT results will be reported when they arrive.

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement of the PSAT & SAT exams from College Board for \$170,267, (approximately \$97,499 after TEA reimbursement), as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2c

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of Technology Equipment – Districtwide - Apple

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to procure technology equipment and software to include MacBooks, iPads, JAMF management software, apps, accessories and/or other equipment districtwide from Apple. The Department of Information Resources has bid these commodities and groups of items thus complying with the State's competitive bidding requirements.

**D. Summary:**

Previous board action relating to this item – Board Approved Apple in April of 2021.  
 Future action anticipated -  
 Background information -

**E. Scope of Options Reviewed:**

Texas Department of Information Resources Cooperative Contract #DIR-TSO-3789  
This contract extends through 05/07/2023.  
**Reasons for rejecting alternatives:**

**F. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Technology

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of technology equipment from Apple for technology purchases district wide.

**H. Fiscal Impact and Cost:    Amount: \$300,000**

Budget – General Operating Fund       Bond       Grant/Federal Funds       Other

Prior Year Spending - \$386,862.56

Future/Ongoing – This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action— Dianne Borreson – Chief Technology Officer

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement of technology equipment from Apple for an amount not to exceed \$300,000, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2d

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of Technology Supplies & Equipment – GTS Technology Solutions

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to procure equipment and supplies to include servers, desktops, laptops, student Wi-Fi devices, Chromebooks and Chrome licenses from GTS Technology Solutions. This is a blanket approval for upcoming purchases throughout the next year. In addition to routine upgrades, we will also be purchasing devices for Anthem Elementary and new construction projects.

**D. Summary:**

- Previous board action relating to this item** – Board has previously approved the purchase of supplies and equipment from GTS Technology Solutions on 10/2019 for \$1,200,000, 05/2020 for \$1,100,000 and 09/2020 for \$1,500,000 (COVID Related) and on 04/2021 for \$3,200,000.
- Background information** – Board has previously approved purchases from GTS Technology Solutions. We currently purchase most all Dell devices from GTS Technology Solutions. GTS is a Dell premium channel partner and provides quotes under the Dell contract. This expenditure covers upgrades, new devices and the district-wide replacement cycle.

**E. Scope of Options Reviewed:**

State of Texas DIR Contracts:

#DIR-TSO-3504	#DIR-TSO-3655	#DIR-TSO-4179	#DIR-TSO-3834
#DIR-TSO-4174	#DIR-TSO-3652	#DIR-TSO-4017	#DIR-TSO-3920
#DIR-TSO-4318			

Reasons for rejecting alternatives:

**F. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Technology Department

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of supplies & equipment from GTS Technology Solutions.

**H. Fiscal Impact and Cost: Amount: \$1,200,000**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending** - \$3,140,025.32

**Future/Ongoing** - The requested procurement will be a recurring cost (annually). Funding sources for these purchases could include local budgets, federal funding and upcoming bond funds. This approval will also cover purchases for Anthem Elem and other construction projects.

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action**— Dianne Borreson – Chief Technology Officer

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the procurement of technology supplies & equipment from GTS Technology Solutions for an amount not to exceed \$1,200,000, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.2e

Board Goal: Safety & Security

Subject: Consideration and possible approval of various Communications Systems Upgrades – Beckwith Electronic Systems LLC

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to authorize the use of Beckwith Electronic Systems for support and repair of the CareHawk intercom systems. This purchase will also cover the upgrade for the older Dukane intercom system at Science Hall Elem.

**D. Summary:**

- Previous board action relating to this item: Board has previously approved the purchase of our current CareHawk intercom equipment & supplies from Beckwith Electronic Systems. (09/2019)
- Future action anticipated -
- Background information: Beckwith Electronic Systems is the authorized CareHawk distributor that sells, installs and services Central Texas, including Hays County.

**E. Scope of Options Reviewed:**

Buyboard Contract: #647-21  
This is a one-year contract with two one-year options to renew through 9/30/2024

**F. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Technology Department

**G. Administrative Recommendation:**

The administration recommends approval of purchasing equipment from Beckwith Electronic Systems LLC.  
 Advantages/benefits of this proposal:  
This procurement will provide consistency across district intercom systems and provide software that is web-based and add features and functions for end-users.

**H. Fiscal Impact and Cost: Amount: \$ 200,000**

Budget       Bond       Grant/Special Funds       Other

Prior Year Spending - \$ 1,233.50

Future/Ongoing:

The requested procurement includes the upgrade to the intercom system at Science Hall Elementary. This will complete the district-wide upgrades to the CareHawk system. (Kyle, Tom Green, Blanco Vista, Hemphill, Chapa, Camino Real, Tobias, Fuentes and Lehman. Elm Grove, Barton, Negley, McCormick and Dahlstrom were completed earlier in the year.)

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action— Dianne Borreson

Evaluation method and time line -

Next report to the board -

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve purchases from Beckwith Electronic Systems LLC for an amount not to exceed \$200,000, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.3a

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption of the Memorandum of Understanding between Hays CISD and the Hays Education Foundation

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Summary:**

**Previous board action relating to this item** – The previous memorandum of understanding with the Hays Education Foundation has been in place for a number of years.

**Future action anticipated** – None

**Background information** –

The structure of the district’s staffing and support for the Education Foundation has changed. The MOU needs to be updated to reflect the new structure.

During the Fall of 2022, the Hays Education Foundation hired a consultant to review the organizational structure of the partnership with the district.

The attached new MOU between the district and the Education Foundation is the result of discussions between the Foundation and the district, with input from the Foundation consultant and the district’s legal counsel.

On Wednesday, April 12, 2023, the Foundation board adopted the MOU.

**D. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the Memorandum of Understanding between Hays CISD and the Hays Education Foundation, as presented.

## MEMORANDUM OF UNDERSTANDING

Between Hays CISD Education Foundation and  
Hays Consolidated Independent School District

### **Parties**

This agreement is made between Hays Consolidated Independent School District ("School Board" or "the District") and Hays CISD Education Foundation ("Foundation").

### **Effective Term**

This Memorandum of Understanding (MOU) shall be effective upon approval by both the Foundation Board of Directors and the School Board, and, except as otherwise provided herein, shall continue until either party provides written notice to the other of its intention to withdraw. Such withdrawal shall be effective 60 days after receipt of the written notice.

### **Cancellation of Previous MOU**

This MOU rescinds and supersedes any and all previously signed MOU between the same Parties.

### **Severability of MOU**

In the event that any provision of this Memorandum of Understanding shall be deemed to be severable or invalid, and if any term, condition, phrase, or portion of this MOU shall be determined to be unlawful or otherwise unenforceable, the remainder of the MOU shall remain in full force and effect, so long as the clause severed does not affect the intent of the parties.

If a court should find that any provision of this MOU to be invalid or unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed, and enforced as so limited.

### **Recitals**

WHEREAS, the District is a public school system located in Texas; and

WHEREAS, the Foundation is an independent nonprofit corporation organized under the Texas Business Organizations Code (hereinafter called the "Act"), and exempt from taxation pursuant to the Internal Revenue Code 501(c)(3); and

WHEREAS, the District has the authority to enter into contracts as are necessary for the efficient management of the District, and

WHEREAS, the Foundation is organized and operated exclusively for educational purposes and to receive and disburse funds, property and gifts of any kind exclusively for the benefit of the District, and

WHEREAS, the parties desire to formalize their relationship to achieve an efficient coordination between them to advance the District's public purposes and to foster the educational and cultural programs and services of the District;

NOW THEREFORE, in consideration of the mutual covenants, promises and

conditions herein contained, the District and the Foundation agree as follows:

**Terms**

A. Public Purposes: The School Board has identified the following educational public purposes for district's support of the Foundation:

1. Because of the uncertainty and restrictions inherent to the public school finance system, the District must seek alternative sources of revenue in order to continue and/or enhance its quality education programs.
2. Strong community support to assist the District in maximizing alternative revenue sources requires reciprocal commitment and support from the District.
3. Continuation of the momentum achieved in maximizing alternative revenue sources through the Foundation requires a continual commitment from the District.
4. Community involvement in raising money for educational programs achieves a concurrent psychological and philosophical investment in the District.
5. The Foundation is a nonprofit education corporation organized in Hays County for educational and charitable purposes. The Foundation invests time and resources to generate and improve community support for creating alternative revenue sources that benefit the District and its students.
6. The community's legitimate expectation is that the District supports the Foundation through the Foundation's limited use of facilities, equipment and personnel. The community realizes a convenience in having the District allow use of its facilities by the Foundation.
7. Solicitations of additional revenue by Foundation directors and personnel relieves the fund-raising burden of the Superintendent, administrators, teachers and staff, leaving them free to focus on the District's educational mission.
8. Revenues obtained by the Foundation will be provided exclusively for the betterment of the District's educational programs.
9. The District has realized gains from its assistance to the Foundation.

B. Commitment of the District:

1. The District shall share annually with the Foundation its strategic plan, institutional priorities and projects, and resource requirements, so that the Foundation may represent the direction and needs of the District to donor prospects and align its programs and campaigns consistent with the strategic objectives of the District.
2. The District shall promptly alert the Foundation to prospective gifts, so that each opportunity for enhancing gift potential and donor relations is fully utilized.
3. The District shall provide office space and storage facilities and utilities

for the employees of the District serving the Foundation.

4. The District shall provide the salary and benefits for the employees of the District supporting the Foundation.
5. The Executive Director and any support personnel providing services to the Foundation shall be employees of the District. The employees who provide services to the Foundation shall be subject to all rights and responsibilities of other District employees.

**C. Responsibilities of the Foundation:**

1. The Foundation exists to raise significant community and philanthropic support for Hays CISD, to support the vision, mission, core values and strategic priorities of Hays CISD, to enhance educational opportunities for all students, and to enrich teaching and learning. In accordance with the Foundation's governing documents, that support includes, but is not limited to:
  - a. Raising, receiving, investing, and administering private philanthropic funds for the District to use for educational purposes;
  - b. Partnering with the District on fundraising activities with individuals, corporations, foundations, and other organizations.
2. The Foundation agrees that, in each of the Foundation's fiscal years, the Foundation shall contribute more to the District than the financial value (including, but not limited to, costs under item B.4 above) of the District's contribution to the Foundation. This shall be measured, at minimum, in the requirement under item D.2.
3. The Executive Director of the Foundation shall manage the day-to-day operations of the Foundation, and will report to the Foundation Board, which includes the District Superintendent as ex-officio, voting member.
4. The Executive Director shall maintain records, correspondence and action items for the Foundation Board's review and approval.
5. The Executive Director shall ensure that all Foundation procedures are maintained, that all expenditures are proper, and that funds appropriated by the Foundation are transferred on a timely basis.
6. The Executive Director shall be employed by the District. The Foundation Board shall provide a recommendation to the District regarding the selection of the Executive Director, subject to approval by the District Superintendent. The District shall have the power to remove the Executive Director. The Foundation Board is responsible for overseeing the Executive Director's performance of the Executive Director's duties as described in this Agreement, and shall provide information and feedback to the Superintendent to assist in evaluating job performance.
7. The Foundation agrees that it will require its District personnel providing services to the Foundation to follow all policies and procedures of the District when representing the District or the Foundation in any capacity.
8. The Foundation agrees that it will continue to recognize the District as

the sole beneficiary of its solicitation program.

9. The Foundation shall collect and authorize such funds to be used for educational projects in alignment with the District's strategic plan and institutional priorities.
10. The Foundation shall consult with the District before accepting any gift for the benefit of the District that contains restrictive terms or conditions.
11. The Foundation has fiduciary responsibility for the operation of the Foundation and the authorization of the expenditures of funds. Funds or gifts to the Foundation shall be owned by the Foundation and shall be maintained and/or distributed for the District's benefit as determined by the Foundation Board. All funds received by the Foundation for Foundation purposes shall be maintained in accounts that are separate from District accounts, and Foundation and District funds shall in no event be intermingled. The Executive Director shall be responsible for complete and accurate record-keeping regarding all Foundation receipts and expenditures, and such records shall at all times be available for review by the District Superintendent or his/her designee.
12. The Foundation shall conduct its activities in such a manner to maintain its status as a tax-exempt, charitable organization under state and federal laws.
13. The District and Foundation agree that, as separate corporate entities, each is responsible for any liabilities and costs arising from its own action(s) and/or inaction(s), and for procuring its own insurance(s) for such liabilities and costs in policy amounts as each deems prudent.

D. Controls: The District and the Foundation agree on the following controls, to ensure that a proper public educational purpose is served by this arrangement:

1. The Superintendent shall be ex-officio voting member of the Foundation's governing board.
2. The Foundation shall provide the District with an annual report, which shall be presented to the School Board at a public School Board meeting. The Foundation shall provide a cost-benefit evaluation to the District regarding the District's investment in the Foundation and the Foundation's use of this investment for educational or public purposes.
3. The Foundation shall provide an IRS Form 990 annually to the District, which shall reflect the District's contributions to the Foundation and which shall be reviewed against the District's accounting records to ensure accuracy.
4. The Foundation shall abide by all policies and procedures of the District related to facility and equipment use, personnel, public information, records retention, and all other applicable policies.
5. The Foundation understands that, as a result of the District's investment

in the Foundation, the documents of the Foundation are possibly subject to the Public Information Act, if applicable, absent any specific exemption.

6. The District retains the right to adjust the level of any and all resources provided by the District to the Foundation.
7. There are no third-party beneficiaries to this Agreement. The parties do not intend that any non-party have any right to enforce any part of this Agreement.

**Signatures:**

AGREED TO this \_\_\_\_\_ day of \_\_\_\_\_, 2023

SCHOOL BOARD:

EDUCATION FOUNDATION:

\_\_\_\_\_  
President

\_\_\_\_\_  
President

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: L.4

Board Goal: Board/Staff/Community Relations

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item - Monthly

Background information – The 2022-2023 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

**D. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other

**E. Administrative Recommendation:**

The administration recommends approval of the budget amendment, as presented.

**F. Fiscal Impact and Cost:      Amount:**

Budget (See attached detail)       Bond                       Grant/Special Funds                       Other

**G. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the budget amendment, as presented.

# BUDGET AMENDMENT 8 – April 24, 2023

**RECOMMENDATION:**

The Administration recommends the listed budget amendments and transfers be approved.

**BACKGROUND INFORMATION:**

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

**ADMINISTRATIVE CONSIDERATIONS:**

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

**Cross Function Transfer Summary**

Description	Increase (Decrease)
11 - Instruction	\$ (874)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ 2,225
21 - Instructional Administration	\$ 0
23 - Campus Administration	\$ (831)
31 - Guidance and Counseling Services	\$ 0
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ (550)
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 0
53 - Data Services	\$ 0
61 – Community Services	\$ 0
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
<b>Total Net Transfers</b>	<b>\$ 0</b>

**REQUESTS for Re-APPROPRIATIONS:**

**General Operating Fund:**

No new appropriations requested.

<b>General Operating Fund Re-Appropriations Summary</b>			
<b>Description</b>	<b>Official Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>Revenues:</u></b>			
	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Expenditures:</u></b>			
	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Net Appropriations (Revenues minus Expenditures)</b>		<b>\$ 0</b>	

**ACTION REQUIRED**

Board Approval

**SUPPORT INFORMATION**

Additional information provided upon request.  
Contact: Randall Rau – Chief Financial Officer

**Hays Consolidated Independent School District**  
**Budget Amendment 8 Support Information**  
**for the Fiscal Year Ending June 30, 2023**

**Budget Amendment #8 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
199 -11-6122-00-111-11-1-0	11	111	\$ (1,164.00)	bradyt	Pending	9		761		transfer to cover conference costs
199 -13-6411-00-111-99-1-0	13	111	\$ 995.00	bradyt	Pending	9		761		transfer to cover conference costs
199- 23-6411-00-111-99-1-0	23	111	\$ 169.00	bradyt	Pending	9		761		transfer to cover conference costs
199 -11-6397-TE-921-25-3-0	11	921	\$ (4,116.00)	logniond	Pending	9		847		Cover upcoming expenditures
199 -13-6117-00-921-25-3-0	13	921	\$ 750.00	logniond	Pending	9		847		Cover upcoming expenditures
199 -13-6299-00-921-25-3-0	13	921	\$ 366.00	logniond	Pending	9		847		Cover upcoming expenditures
199 -13-6411-00-921-25-3-0	13	921	\$ 2,000.00	logniond	Pending	9		847		Cover upcoming expenditures
199 -13-6417-00-921-25-3-0	13	921	\$ 1,000.00	logniond	Pending	9		847		Cover upcoming expenditures
199 -13-6399-00-112-99-1-0	13	112	\$ (854.00)	penab	Pending	9		1251		
199 -11-6399-00-112-11-1-0	11	112	\$ 854.00	penab	Pending	9		1251		
199 -13-6411-00-112-99-1-0	13	112	\$ (942.00)	penab	Pending	9		1252		
199 -11-6399-00-112-11-1-0	11	112	\$ 942.00	penab	Pending	9		1252		
199 -23-6411-00-112-99-1-0	23	112	\$ (1,000.00)	penab	Pending	9		1260		
199 -11-6399-00-112-11-1-0	11	112	\$ 1,000.00	penab	Pending	9		1260		
182 -36-6412-22-043-99-1-0	36	043	\$ (885.00)	mendezt	Pending	9		1278		
182 -36-6494-22-043-99-1-0	36	043	\$ (725.00)	mendezt	Pending	9		1278		
182 -11-6399-22-043-11-1-0	11	043	\$ 1,610.00	mendezt	Pending	9		1278		

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.1a

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of the Superintendent's recommendation to contractually employ the Chief Human Resources Officer

Administrator Responsible/Position: Dr. Eric Wright, Superintendent  
Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy (DC Legal & Local);     Law or Rule                       N/A  
DP(Legal & Local)
- C. Goal or Need Addressed:**  
Request approval of the contractual employment of the Chief Human Resources Officer
- D. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated -  
 Background information - In accordance with local policy (DC Legal/Local), the board approves administrator recommendations prior to employment.
- E. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other -District-level Interview Committee
- F. Administrative Recommendation:**  
Administration recommends that the Board approve the recommendation for employment, as presented.
- G. Fiscal Impact and Cost:    Amount: *Budget-Neutral (Replacement)***  
 Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -
- H. Monitoring and Reporting Timeline:**  
**Person responsible for evaluating this decision or action—** Dr. Eric Wright and Marivel Sedillo  
**Evaluation method and timeline –** The new administrator will undergo an annual performance appraisal.  
**Next report to the board -**
- I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the Superintendent's recommendation to contractually employ the Chief Human Resources Officer, as discussed.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.2

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Instructional Materials Allotment and TEKS Certification form for the 2023- 2024 school year.

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent/Chief Academic Officer  
Derek McDaniel, Executive Officer of Curriculum & Instruction

A. Purpose of Agenda Item:

Action Needed                       Information Only                       Receive Input

B. Authority for This Action:

Local Policy                       Law or Rule                       NA

C. Goal or Need Addressed:

Approval of the Instructional Materials Allotment and TEKS Certification form for the 2023 - 2024 school year

D. Summary:

Previous board action relating to this item –

Future action anticipated –

**Background information** – Districts are required to certify annually to the Texas Education Agency that for each subject in the required curriculum students have access to the instructional materials that collectively cover all of the elements of the Texas Essential Knowledge and Skills. The form attached/provided lists the materials adopted by the district for Tier 1 instruction that cover 100% of the TEKS in the core subjects. This form is not required to list all materials the district uses for any given subject.

Districts will be unable to submit any requisitions or disbursements until the certification has been signed and submitted to the Texas Education Agency.

F. Comments Received:

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other - C&I

G. Administrative Recommendation

The administration recommends the board approve the TEKS Certification Form, as presented.

H. Fiscal Impact and Cost:                      Amount N/A

Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other

Prior Year Spending:

Future/Ongoing:

I. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Derek McDaniel

Evaluation method and timeline –

Next report to the board –

**J. Suggested Motion**

I move that the Hays CISD Board of Trustees approve the TEKS Certification form for the 2023- 2024 school year, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 17, 2023

Agenda Item: M.3

Board Goal: Student Achievement

Subject: Consideration and possible approval of Hays CISD Expedited Waivers Through School Year 2025

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy – FD Legal                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Consideration and possible approval of Hays CISD Expedited Waivers through school year 2025.

- Modified Schedule for Testing Days (2023 through 2025)

**D. Summary:**

- Previous board action relating to this item –  
 Future action anticipated –  
 Background information –

The Texas Education Agency (TEA) allows for a process by which school districts may apply for a waiver of a requirement, restriction or prohibition imposed in the Texas Education Code. A school district seeking a waiver must apply to the Texas Education Agency. Expedited waivers require basic information from districts on the application. The District Leadership Team and the local Board of Trustees must approve the waivers before the application is submitted to TEA. The District Leadership Team (DLT) approved the waiver at the April 18, 2023, meeting. Future waivers will open July 2023.

At this time, the administration is seeking approval for the following expedited waiver:

- o Modified Schedule/State Assessment Testing Days Waiver: This waiver allows districts to modify the schedule of classes to reduce interruptions during testing periods.

**E. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: DLT

**F. Administrative Recommendation:**

Administration recommends that the Board approve the proposed TEA waiver, as presented.

**G. Fiscal Impact and Cost: Total Amount: N/A**

- Budget – General Operating Fund     Bond 2021     Grant/Special Funds     Other  
Prior Year Spending – n/a  
Future/Ongoing –

**H. Monitoring and Reporting Timeline:**

**Person responsible for evaluating this decision or action** —Marivel Sedillo, DS/CAO

**Evaluation method and timeline -**

**Next report to the board** – Upon request.

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Expedited Waiver for a Modified Schedule for State Assessment Testing Days through the 2025 School Year, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.4

Board Goal: Student Achievement

Subject: Consideration and possible approval for Special Education Evaluation Services – Trinity Educational Services

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Michelle Velasquez, Executive Officer of Special Education

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda is to obtain Board approval to continue to contract with Trinity Educational Service for an amount exceeding \$50,000 for the 2022-2023 school year.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information – Description of Services: HCISD special education initial evaluation numbers have increased and not all staff positions have been filled for the 22-23. Additionally, funds have been used to cover evaluation services for staff out on FMLA and complete special education re-evaluations to allow staff time to complete initial evaluations. At this time, the district has spent \$38,626.25 for services from Trinity Educational Services. As of 4-6-2023, an additional 20 evaluations due on or before 6-30-2023 have been referred to Trinity Educational Services for completion. These evaluations will approximately cost \$30,000 based on the average evaluation cost of \$1500 per evaluation, but could exceed this amount. These evaluation services are needed to maintain compliance for SPP11 and prevent the district from having to provide compensatory services for late initial special education evaluations.

**E. Scope of Options Reviewed:**

RFP: 25-071801 VL (Valid until 8-3-2023)

Reasons for rejecting alternatives:

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Special Education

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of additional funds to have Trinity Educational Services complete initial evaluations for special educational services.

**H. Fiscal Impact and Cost:** Current Spend: \$38,262.25  
Amount Requested: \$40,000.00  
**Total Amount: \$78,262.25**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**  
**Prior Year Spending** – \$31,818.75 (22)  
**Future/Ongoing** – This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Marivel Sedillo, Chief Academic Officer, Michelle Velasquez, Executive Officer of Special Education, Melissa Corona, Director of Special Education, DeAnn Hoschek, Coordinator of Psychological Services

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve Trinity Educational Services for contracted service an amount not to exceed \$78,262.25, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.5

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption of a Resolution Declaring Hazardous Traffic Conditions

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Student Safety

**D. Summary:**

Previous board action relating to this item -

On June 28, 2021 the Board approved hazardous traffic conditions impacting approximately 2,840 students

Future action anticipated -

Background information:

The Texas Education Agency (TEA) allows districts to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school.

The TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions applicable to the district and to identify the specific hazardous areas for which such funding is requested.

TEC section 42.155(d) states, "a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition."

Approximately 2,645 students are currently impacted by hazardous traffic conditions.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the resolution regarding hazardous traffic conditions and specific hazardous areas, as presented.

**G. Fiscal Impact and Cost: Amount: \$0 (zero)**

Budget                       Bond                       Grant/Special Funds                       Other

Prior Year Spending – not applicable

Future/Ongoing – not applicable

- H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action:** Max Cleaver, COO and Fili Bonilla, Transportation Director  
**Evaluation method and time line -**  
**Next report to the board -**
- I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees adopt the resolution regarding hazardous traffic conditions and the current list of specific hazardous areas, as presented.

## RESOLUTION OF THE BOARD REGARDING HAZARDOUS TRAFFIC CONDITIONS

WHEREAS, Education Code 42.155(d) allows the Board of Trustees of Hays Consolidated Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school;

WHEREAS, the TEA handbook on School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions applicable to the District and identifying the specific hazardous areas for which such funding is requested;

WHEREAS, the Board acknowledges the Education Code 42.155(d) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Hays Consolidated Independent School District has defined hazardous traffic conditions in the same manner as stated in Education Code 42.155(d) and has identified the attached specific hazardous areas in which such conditions exist.

Adopted this 25<sup>th</sup> Day of April, 2023, by the Board of Trustees.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

## HAYS CISD DESIGNATED HAZARDOUS AREAS

4/25/2023

**HAZARDOUS AREAS:** Students residing on adjacent roadways within two miles of the listed campus qualify for bus service.

Blanco Vista Elementary School:     *(Approximately 70 Students)*  
Old Stagecoach Rd.  
IH 35

Buda Elementary School:     *(Approximately 200 students)*  
Main Street Railroad tracks (affects homes east of RR tracks).  
Bridge on FM 967 (affects homes west of bridge).  
Old San Antonio Road

Camino Real Elementary School:             *(Approximately 100 Students)*  
Rhode Rd.  
Hwy 21  
FM 2001

Carpenter Hill Elementary School:     *(Approximately 60 Students)*  
FM 967  
FM 1626

Elm Grove Elementary School:  
No students qualify for busing within the 2 mile attendance zone.

Fuentes Elementary School:             *(Approximately 150 Students)*  
Dacy Ln  
Casetta Ranch Subdivision  
South Lake Ranch Subdivision

Green Elementary School:             *(Approximately 290 Students)*  
FM 2001  
CR 119 (Old Goforth Rd)  
CR 133 (Hillside Terrace Rd)

Hemphill Elementary School:             *(Approximately 45 Students) \**  
FM 150 East

Kyle Elementary School:             *(Approximately 200 Students)*  
Rebel Road/FM 150  
Old Stagecoach Rd  
IH 35  
Railroad tracks (affects homes east of RR tracks)

Scott St. from Opal Lane to & including Hitching Post Dr.  
Bradford Meadows

Negley Elementary School: (Approximately 70 Students)  
FM 2770

Pfluger Elementary School: (Approximately 40 Students)  
Windy Hill Rd  
FM 2001

Science Hall Elementary School: (Approximately 150 Students)  
Beebe Rd  
Dacy Ln

Tobias Elementary School: (Approximately 350 Students)  
FM 150 East. (Except for Post Oak which has Traffic Signal Device, Cross Walk, and  
Crossing Guard)

Uhland Elementary School: (Approximately 45 Students) \*  
High Rd.  
Hwy 21  
Pradera Subdivision

Barton Middle School: (Approximate 50 Students)  
FM 2770 (Hidden Oaks Subdivision Only)  
Lennar @ Plum Creek Subdivison

Chapa Middle School: (Approximately 200 Students)  
Dacy Ln  
Beebe Rd  
Windy Hill Rd

Dahlstrom Middle School: (Approximately 450 Students) \*  
FM 967  
FM 1626  
Old Black Colony  
Cole Springs Rd

McCormick Middle School: (Approximately 200 Students) \*  
Dacy Ln  
IH 35  
Windy Hill Rd.  
FM 2001

Simon Middle School: (Approximately 40 Students) \*  
FM 150 East

Wallace Middle School: (Approximately 75 Students)

Old Stage Coach Rd  
IH 35  
FM 150 (East of IH 35)

Hays High School / Live Oak High School:

Lennar @ Plum Creek Subdivision

Lehman High School: (Approximately 20 Students)

Lehman Rd. (ONLY Hiver St, Hiver Cir, Winter Cir, Invierno St)

Johnson High School: (Approximately 130 Students) \*

FM 967  
FM 1626

***\*Indicates campuses where all students are eligible for transportation.***

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.6

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible Assignment of Architects for Future Bond Projects

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Acquire and develop future school sites.

**D. Summary:**

**Previous board action relating to this item**

In January 2018, the Board Approved O’Connell Robertson (OCR) for architectural services, and in December 2019, Huckabee Architects and A&E Design Group were approved for the same.

**Future action anticipated:**

Staff will recommend a project delivery method for Board consideration.

**Background information:**

The 2022 Bond contains provisions for the design of Elementary School 17. We have been working with Huckabee on locating the current prototype elementary school off Gristmill Road in the southwest portion of the District. This agenda item memorializes the work relationship.

The proposed 2023 Bond contains provisions for architectural services for major projects such as the design of a New Elementary School #18, future Renovation & Expansion of Kyle ES, Tom Green ES, Fuentes ES and Hemphill ES, and master planning for Renovation and Expansion of Hays HS, Johnson HS, and Lehman HS.

Staff recommends assigning projects to architects pending successful passage of a May 6, 2023 Bond Election. Any work done by the architect in advance of a successful bond is at their own risk.

Staff recommends the following assignments:

- o Huckabee Architects:
  - o New Elementary School 17 and 18
  - o Renovation and Expansion of Hays HS, Johnson HS, and Lehman HS
  
- o O’Connell Robertson:
  - o Renovation & Expansion of Kyle ES, Tom Green ES, Fuentes ES and Hemphill ES

For minor projects, such as roofing, HVAC, concrete and asphalt repair, adaptive playgrounds etc., staff recommends the Board grant authority to the Superintendent to assign those projects as they develop.

**E. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Board

**F. Administrative Recommendation:**  
Administrations recommends that the Board approve architectural assignments as presented.

**G. Fiscal Impact and Cost:**    **Amount:** TBD, fee based on cost of construction  
 Budget     Bond 2022 and 2023     Grant/Special Funds     Other  
Prior Year Spending – not applicable  
Future/Ongoing – not applicable

**H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action:** Max Cleaver, Nate Wensowitch  
**Evaluation method and time line -**  
**Next report to the board**

**I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees consider and approve the assignment of architects for major construction projects, pending successful passage of a May 6, 2023 bond election, and authorize the Superintendent to negotiate fees and execute a satisfactory contract, and to assign minor projects, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.7

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of Method of Procurement for 2023 Bond Major Projects

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide clean and safe facilities.

**D. Summary:**

Previous board action relating to this item

Future action anticipated:

If Construction Manager at Risk (CMAR) is favorably considered as the method of delivery for these projects, staff will make a recommendation regarding the selection of a CMAR under separate cover.

Background information:

Hays CISD has historically utilized CMAR to successfully delivery major projects such as new schools and facilities.

CMAR is an attractive delivery method because the contractor works with the owner and architect during the design phase to develop realistic plans and schedules, and the CMAR provides a guaranteed maximum price for the construction.

The proposed 2023 Bond contains provisions for major construction projects including Elementary School 17 and Renovations and Additions to Hays HS, Johnson HS, and Lehman HS. Staff recommends CMAR to deliver these major projects.

For minor projects such as roofing, fencing, concrete repair, and the like, that are not part of a CMAR project, Hays CISD has successfully utilized competitive sealed proposal (CSP), job-order contracting (JOC), and cooperative purchasing to deliver. Staff recommends the Board grant the Superintendent authorization to select the method of procurement that delivers the best value for these projects.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Board

**F. Administrative Recommendation:**

Administration recommends Board approval of the method of procurement, as presented.

**G. Fiscal Impact and Cost:    Amount: TBD, CMAR fee based on cost of construction**

Budget                       Bond 2023                       Grant/Special Funds     Other

Prior Year Spending – not applicable

Future/Ongoing – not applicable

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, Nate Wensowitch

**Evaluation method and time line -**

**Next report to the board**

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees consider and approve Construction Manager at Risk (CMAR) as the method of procurement for proposed major 2023 Bond projects, pending successful passage of a May 6, 2023 bond election, and authorize the Superintendent to select the delivery method that delivers best value for minor projects, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 25, 2023

Agenda Item: M.8

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of the Selection of Construction Manager at Risk (CMAR) for Future Bond Projects

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Build safe, cost-effective facilities

**D. Summary:**

**Previous board action relating to this item**

In 2013, the Board Approved Bartlett Cocke General Contractors, LLC (BC) for Construction Manager at Risk (CMAR) services for Hays CISD 2014 and Future Bond Programs and Other Projects.

On April 25, 2023 the Board approved CMAR for the delivery of major 2023 Bond Projects, pending successful passage of a May 6, 2023 Bond Election.

**Future action anticipated:**

Staff will seek approval for milestone cost estimates (examples include SD, DD, CD, design to date) and for the Guaranteed Maximum Price (GMP) proposals received from CMAR on 2023 Bond construction projects.

**Background information:**

The proposed 2023 Bond contains provisions for the construction of a New Elementary School #17, design fees for New Elementary School #18, and design fees for future renovation & expansion of Kyle ES, Tom Green ES, Fuentes ES and Hemphill ES.

At the secondary level, the proposed 2023 Bond contains both design fees and construction funds for immediate and future Renovation and Expansion of Hays HS, Johnson HS, and Lehman HS.

The CMAR selection process was initiated on February 10, 2023 by publicly posting the Request for Qualifications (RFQ) to the Hays CISD procurement website. An optional pre-qualifications conference was held on February 20, 2023 at Sunfield ES prior to the RFQ closing on March 10, 2023. The District received four proposals including Bartlett-Cocke Construction, Core Construction, Lee Lewis Construction, and Jackson Construction.

A selection committee consisting of the Chief Operating Officer, Director of Mechanical, Electrical, and Plumbing, Director of Construction and Planning, Director of Security Systems, and both Construction Project Managers independently evaluated and scored the RFQ responses.

On April 6, 2023, the selection committee received additional information regarding the vendor's past work on high school projects and safety and security measures for projects on occupied campuses.

The Selection Committee recommends all four vendors be selected for a pool of CMAR vendors.

Staff recommends assigning CMAR to major projects, pending successful passage of a May 6, 2023 Bond Election. Any work done by the CMAR in advance of a successful bond is at their own risk.

Staff recommends the following major project assignments:

- Bartlett Cocke
  - New Elementary School #17
  - New Elementary School #18
  - Renovation and Expansion of Hays HS
  - Renovation and Expansion of Lehman HS
  
- Core
  - Renovation and Expansion of Johnson HS
  
- Jackson
  - Renovation & Expansion of Fuentes ES
  - Renovation & Expansion of Hemphill ES
  
- Lee Lewis
  - Renovation & Expansion of Kyle ES
  - Renovation & Expansion of Tom Green ES

For minor projects, such as roofing, HVAC, concrete and asphalt repair, and adaptive playgrounds that are not contained within a CMAR project, staff recommends the Board grant authority to the Superintendent to utilize the method that delivers the best value to the District.

In addition to CMAR, Hays CISD has successfully utilized competitive sealed proposal (CSP), job order contract (JOC), and cooperative purchasing to deliver successful bond projects,

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Board

**F. Administrative Recommendation:**

Administration recommends that the Board approve CMAR assignments, as presented

**G. Fiscal Impact and Cost: Amount: TBD, fee based on cost of construction**

Budget     Bond 2023     Grant/Special Funds     Other

Prior Year Spending – not applicable

Future/Ongoing – not applicable

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch

Evaluation method and time line -

Next report to the board

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees consider and approve the assignment of Construction Manager At-Risk as shown above, pending successful passage of a May 6, 2023 bond election, and authorize the Superintendent to negotiate and execute a satisfactory contract for services, and assign other minor 2023 Bond projects to any of these CMAR firms, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.9

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption of an Easement Request from Pedernales Electrical Cooperative (PEC) at Elementary School 16

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Work with local entities and developers to produce safe, desirable communities.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information –

PEC is requesting a utility easement and underground agreement for the purpose of providing electrical power to the new school per the documents included with this agenda item.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends the Board grant PEC a utility easement and underground agreement.

**G. Fiscal Impact and Cost: Amount:** To be determined for attorney's fees.

Budget     Bond 2022     Grant/Special Funds     Other

Prior Year Spending – Not applicable

Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch

Evaluation method and time line:

Next report to the board:

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees grant a utility easement and underground agreement to Pedernales Electric Cooperative at Elementary School 16, and authorize the Superintendent and Board President to negotiate and execute additional documents if required, as presented.



specifications, from a stub or pad, installed by the utility contractor, to a meter socket located on the residence, or meter pedestal, and that PEC shall be notified before installation begins.

10. PEC agrees that it will complete the system as an underground electrical distribution system in segments as required to furnish electrical service to qualified applicants in said sections provided Developer has completed its part of said system in accordance with this agreement.

11. All applications for service will be subject to the policies established by PEC which are in effect at the time the applications for electric service are made.

12. After Developer and the individuals applying for electric service have completed their portions of the underground electric installation in accordance with all PEC requirements, PEC will complete said portion of the electric underground facility by installing, when appropriate, transformers, terminations, and cable.

13. Any changes to the electrical system required because of re-subdivision by present or future owner shall be at the sole expense of the party desirous of the re-subdivision.

14. Upon completion and inspection of the underground electric facility, Developer agrees, in accordance with PEC's Tariff, that PEC shall at all times have complete ownership and control of the entire electric underground distribution system without any obligation to refund any part of the contribution made by the Developer and that the underground electric system shall be and become the property of Pedernales Electric Cooperative, Inc., upon the completion of the terms outlined above. Further, Developer hereby grants, gives and transfers the conduit and related electrical equipment to PEC free from any lien, security interest or other encumbrance.

15. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, exclusive of conflicts of law provisions.

Executed in duplicate originals this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

[NAME OF DEVELOPER]

\_\_\_\_\_

BY: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Pedernales Electric Cooperative, Inc.

BY: \_\_\_\_\_

Name: Maria Gonzalez

Title: Electrical Distribution Designer, Sr.

ATHLETIC FIELD

CONTINUE 3-3IN PRIMARY STUBS

P20

A1-74

P14

4

P19

56 ENCLOSURE  
SPEC 630-020-0911  
3-3IN STUBS

STAFF LOT  
(88 SPACES)

1000KVA XFMR  
SPEC 530-032-0911

ANTHEM PARKWAY  
(70' R.O.M.)

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FOR PRE-CON MEETING & INSPECTIONS CONTACT PEC INSPECTORS.  
BRIAN CISNEROS 512-738-1616 OR RORY JACKSON 830-225-8018.  
Refer to full set of PEC Underground Installation Specifications  
at: <https://www.pec.coop/construction-development>



APPROVED FOR CONSTRUCTION  
PEDERNALES ELECTRIC COOPERATIVE  
Hays CISD #16 - Anthem Elementary  
01/18/2023 N.T.S. Page 1 of 1  
WO# 159657

**UTILITY EASEMENT**

**THE STATE OF TEXAS**

§  
§  
§

**KNOW ALL MEN BY THESE PRESENTS:**

**COUNTY OF HAYS**

That **Hays Consolidated Independent School District**, by and through

\_\_\_\_\_, in the capacity of \_\_\_\_\_, and  
(Printed Name) (Business Title or Position)

not individually, for and in consideration of ONE DOLLAR (\$1.00) in hand paid by PEDERNALES ELECTRIC COOPERATIVE, INC. of Johnson City, Texas, have granted, sold, and conveyed and by these presents do grant, sell, and convey unto Pedernales Electric Cooperative, Inc. an easement and right-of-way as herein described for the purpose of an underground electric distribution system consisting of a variable number of underground cables and all necessary or desirable appurtenances (including conduits, primary cables, secondary conductors, enclosures, concrete pads, ground rods, ground clamps, transformers, cable terminators, cable riser shields, cutouts, and lightning arrestors overground) at or near the general course which shall become fixed at the location of cables buried by Pedernales Electric Cooperative, Inc. through, across, and under the following described lands located in Hays County, Texas, to wit:

Being 13.066 acres of land, more or less, out of the Andrew Dunn League, Abstract No. 4, in Hays County, Texas, as described on instrument (Deed) #21070170 recorded in the Official Property Records of Hays County, Texas.

Location of right-of-way and easement hereby conveyed shall be limited to a strip of land fifteen (15) feet in width, being seven and one half (7.5) feet on each side of the centerline of the facilities as built and extending five (5) around the perimeter of all concrete pads as needed, **or** as indicated on Exhibit "A", attached hereto and incorporated herein for all pertinent purposes.

Together with the right of ingress and egress over Grantor's adjacent lands to or from said right-of-way for the purpose of constructing, reconstructing, upgrading, inspecting, patrolling, installing new wire on, maintaining and removing said lines and appurtenances; the right to relocate within the limits of said right-of-way; the right to remove from said lands all trees and parts thereof, or other obstructions which endanger or may interfere with the efficiency of said lines or their appurtenances.

Grantor warrants that Grantor is the owner of said property and has the right to execute this easement.

TO HAVE AND TO HOLD the above-described easement and rights unto Pedernales Electric Cooperative, Inc. and their successors and assigns, until said easement and rights shall be relinquished by the Cooperative.

Grantor, Grantor's heirs and legal representatives do hereby bind themselves, to warrant and forever defend all and singular the above-described easement and rights unto Pedernales Electric Cooperative, Inc. their successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

**(SIGN AND NOTARIZE ON NEXT PAGE)**

WITNESS (my) our hand(s) this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Printed Corporate or Business Name)

By: \_\_\_\_\_  
(Printed General Partner or Manager Name)

\_\_\_\_\_  
(Signature)

**THE STATE OF TEXAS**  
**COUNTY OF \_\_\_\_\_**

BEFORE ME, the undersigned authority, on this day personally appeared

\_\_\_\_\_, acting on behalf of \_\_\_\_\_  
(Printed Name) (Printed Corporate or Business Name)

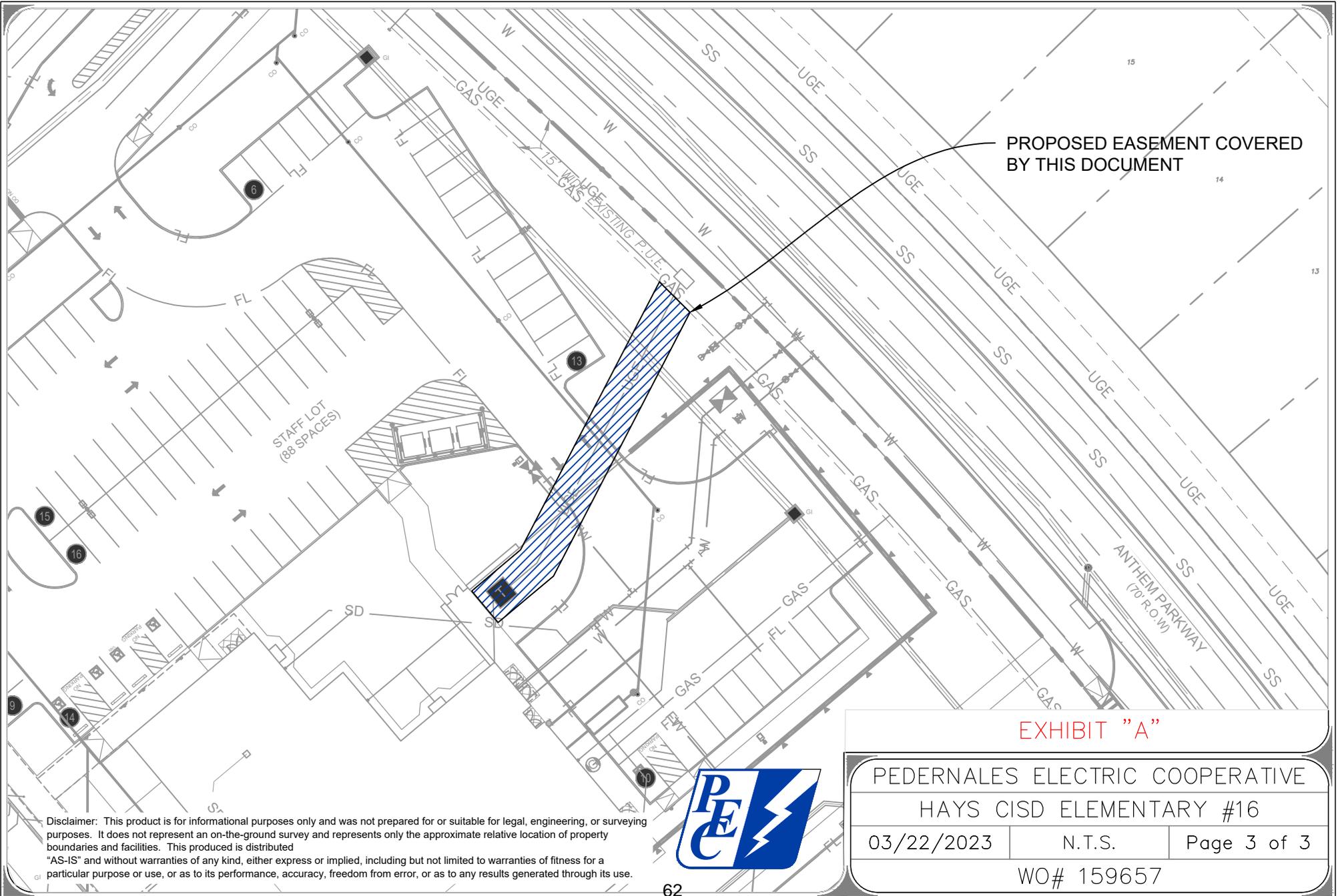
and known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that they executed the same on behalf of said Business or Corporation for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for  
The State of Texas

Please Return to:

Pedernales Electric Cooperative, Inc.  
Kyle Planning Department  
1810 FM 150 West  
Kyle, Texas 78640



PROPOSED EASEMENT COVERED BY THIS DOCUMENT

EXHIBIT "A"

PEDERNALES ELECTRIC COOPERATIVE

HAYS CISD ELEMENTARY #16

03/22/2023

N.T.S.

Page 3 of 3

WO# 159657



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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.10

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption and abandonment of Electrical Easements to Pedernales Electrical Cooperative (PEC) at the Academic Support Center (ASC)

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Work with local entities and developers to produce safe, desirable communities.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information –

The ASC Project will be completed in phases and require new and temporary utility easements to be granted and old utility easements to be abandoned over the next 14 to 16 months, per the attached sketch.

Staff is requesting approval for these transactions now and authorization for the Board President and Superintendent to execute the individual easement documents as the project develops.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends the Board grant and abandon PEC utility easements as shown.

**G. Fiscal Impact and Cost: Amount: TBD for minor attorney fees**

Budget     Bond    2022     Grant/Special Funds     Other

Prior Year Spending – Not applicable

Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch

Evaluation method and time line:

Next report to the board:

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees, for the 2022 Bond Academic Support Center project, abandon existing PEC utility easements, grant permanent utility easements and underground agreements to PEC, grant temporary utility easements to PEC, and authorize the Superintendent and Board President to negotiate and execute the necessary documents, as presented.



# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 25, 2023

Agenda Item: M.11

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of Guaranteed Maximum Price Change Order #1 for 2021 Bond Sunfield Elementary

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Provide cost-effective, timely facilities.

**D. Summary:**

Previous board action relating to this item –

In May 2021, the Board approved the GMP for the construction of Sunfield Elementary School, submitted by Bartlett Cocks.

Future action anticipated –

Background information –

On December 18, 2019, the Board selected Huckabee Architects to provide architectural services for the design of a new elementary school in the Sunfield Development.

On February 24, 2020 the Project Team presented a Sunfield ES schematic design (SD) update to the Board. At the same meeting, the Board approved a reimbursement resolution to provide funding to complete the design of the school in time for a potential May 2020 Bond election.

In April 2020 Huckabee provided the Board with an informational communication entitled Enhanced SD + DD. On March 10, 2020 Huckabee presented the design to the FBOC. On March 13, 2020, the District went on Spring Break and did not resume normal operations until the summer of 2020.

On August 17, 2020 the Board declared the May 2020 Bond election moot for the November 2020 election cycle. At that point, the project design continued, but at a slower pace. The work primarily included making application and completing the paperwork for the various permit and development requirements and completing the construction document (CD) phase cost estimate.

In March 2021, the Board approved the plans-to-date and authorized the design team to finalize CD's. On May 1, 2021, the voters approved the proposition containing this project. On May 7, 2021, Bartlett-Cocks delivered the GMP to the District.

The school opened as scheduled in August 2022 after experiencing major delays with the electrical switchgear and other electrical components.

Opening the school on time required several stop-gap measures to provide temporary switchgear and generator power in lieu of the permanent electrical switchgear in the amount of \$182,278.

If the solution which resulted in GMP CO #1, had not been implemented, the anticipated opening date would have been approximately two months later, extending into October 2022, which was not feasible.

Staff will tentatively review this item with the FBOC on April 19, 2023.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

**F. Administrative Recommendation:**

Administration recommends the Board approve the GMP CO #1 from Bartlett Cocke for Sunfield Elementary School

**G. Fiscal Impact and Cost: Amount: \$182,278**

Budget     Bond 2021     Grant/Special Funds     Other

Current GMP contract amount	\$32,913,553
Proposed GMP CO #1 amount	\$182,278
New Proposed GMP contract amount	<b>\$33,095,831</b>

Staff recommends utilizing 2021 Bond Contingency and interest earnings to cover the overage.

The project budget is summarized in the following table:

Sunfield ES Budget	Budget	GMP	GMP CO 1
Construction	\$32,250,642	\$32,913,553	\$33,095,834
Architect	\$2,257,545	\$2,303,949	\$2,316,708
FFE	\$2,257,545	\$2,257,545	\$2,398,892
Infrastructure and Fees	\$967,519	\$967,519	\$948,781
Project Contingency	\$747,333	\$38,018	-\$279,631
	\$38,480,584	\$38,480,584	\$38,480,584

Prior Year Spending –  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Max Cleaver, Nate Wensowitch

**Evaluation method and time line:**

**Next report to the board:**

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Guaranteed Maximum Price Change Order (GMPCO) #1 in the amount of \$182,278.13 from Bartlett Cocke for the 2021 Bond Sunfield Elementary School, and authorize the Superintendent to execute all documents necessary or convenient, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: M.12

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of HVAC Duct Replacement at Hays HS Bales Gym – SI Mechanical

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Provide safe, clean facilities.

**D. Summary:**

Previous board action relating to this item -

Future action anticipated –

Background information:

The May 2014 Bond contained provisions for the replacement of the mechanical systems at Bales Gym, but the ductwork was not included in the project.

As a result, condensate is present on the gym floor from time to time, including practice and competition time.

Staff is requesting assistance from SI Mechanical to replace all ductwork and air devices in the gym based on the plans and specifications issued by EMA Engineering & Consulting, Inc. This will not only remedy the condensate on the gym floor, but also improve the air quality and air distribution, the ease of maintenance, and the confidence that the gym is safe for play.

The purpose of the agenda item is to approve SI Mechanical, LLC for replacement of ductwork in Hays HS Bales Gym at a cost of \$177,692.00. The Brandt Companies also submitted an estimate for this work in the amount of \$415,335

Staff will tentatively review this request at the FBOC meeting on April 19, 2023

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other:

**F. Administrative Recommendation:**

Administration recommends that the Board approve the project list, as presented.

- G. Fiscal Impact and Cost: Total Amount: *not to exceed \$186,577 (\$177,692 plus \$8,885 Contingency)***  
 **Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other: Interest Income**  
**Prior Year Spending – \$406,120.48**  
**Future/Ongoing – This is a one-time cost**

The project budget is estimated as follows:

Construction Proposal	\$177,692
Contingency	\$8,885
<b>SI Mechanical</b>	<b>\$186,577</b>
Engineer	\$10,500
FFE	\$0
Infrastructure and Fees	\$1,500
<b>Project Total</b>	<b>\$198,577</b>

- H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action –** Albert Flores, Director of Mechanical, Electrical, Plumbing, Energy Management & Life Safety Compliance  
**Evaluation method and time line -**  
**Next report to the board -**

- I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve SI Mechanical for HVAC duct replacement at Hays HS Bales Gym for an amount not to exceed \$186,577, as presented.



PO Box 1589 • Buda, Texas • 78610  
Office (512) 593-6001

## PROPOSAL

February 1, 2023

TACLA00045892C  
M-40866

To: Hays CISD  
Attn: Albert Flores

**REV 2 (GYMNASIUM)**

Re: Hays CISD - HS Bales Gym

We propose to install the HVAC and electrical scope of work based on the plans and specifications issued by EMA Engineering & Consulting, Inc. dated 12/16/2022.

<b>Base Bid</b>	<b>\$</b>	<b>173,693</b>
<b>Add for Bond</b>	<b>\$</b>	<b>3,999</b>
<b>Total Price</b>	<b>\$</b>	<b>177,692</b>

Addenda Acknowledged: **[NONE]**

### Scope of Work:

1. Furnish and install (48) Air Devices.
2. Gymnasium demolition only.
3. Protect finishes in all areas of construction. (GYM Only).
4. Replace all ductwork indicated with galvanized sheetmetal. (GYM Only)
5. Leak inspect on all chilled/heating water piping across GYM space.
6. Re-insulation of existing chilled and heating water.
7. DDC controls at GYM only. Analyze Gym AHU performance. Optimize AHU programming to achieve smoother CHW/HW valve control and fan VFD control. Address existing units with VFDs, but without fan VFD control, to use respected VFDs for humidity and temperature control.
8. Certified test and balance. (GYM only).

### Bid Clarifications:

1. No Payment or Performance Bond premiums included.
2. No sales tax included.
3. All work performed during normal hours.
- 4. No painting of duct or anything else.**
5. No temporary facilities or temporary air.
6. No fire alarm or smoke detectors.
7. No structural steel framing
8. No duct cleaning or leakage testing.
9. Professional Engineering, Design Intent and Delegated Design is strictly excluded.
10. No sheetrock, lay-in ceiling, electrical or plumbing work of any kind.
11. All existing equipment will remain.

This proposal is based on acceptance of a mutually agreed upon subcontract agreement and may be withdrawn if not accepted within 30 days.

Sincerely,

**SI MECHANICAL, LLC**

**Riley Sullivan**  
[riley@simechanical.com](mailto:riley@simechanical.com)  
Cell: (512) 633-5658



Estimate: #23-00038650

Buy Board# 638-21

April 5, 2023

Hays CISD  
Hays HS Bales Gym  
4800 Jack C Hays Tr  
Buda Tx 78610

Attn: Albert Flores

**SUBJECT: Gym Duct Replacement and CHW/HHW Pipe Insulation Replacement**

Thank you for the opportunity to offer our proposal for the above subject project. Our bid includes the following items related to the installation of the HVAC:

**I. BID DOCUMENTS:**

- RFP/Bid Instructions: Mechanical Drawings
- Drawings: MED 1.1, 1.2, ME 1.1, 1.2, 7.1, 7.2, 8.1

**II. SCOPE OF WORK:**

- Labor and materials to install the following HVAC in Gym per Mechanical Drawings.
  - The following work will be performed on regular time
  - Floor protection will be installed in gym prior to work being performed.
  - Demo and scrap of existing Ductwork systems to dumpster provided by Brandt.
  - Install and modifications to Ductwork systems per Mechanical Drawings.
  - Removal of insulation on all HW and CHW piping that spans gym.
  - Removal of insulation on all HW and CHW piping through mezzanine wall to main branches.
  - Insulate and provide new labels on all HW and CHW piping that spans gym per Mechanical Drawings.
  - Insulate and provide new labels on all HW and CHW piping through mezzanine wall to main branches per Mechanical Drawings.
  - Check condition of piping and report to customer any deficiencies.
- Remove all floor and wall protection from work areas.
- HVAC equipment start-up, Commissioning, Warranty and Owner-training.
- Brandt Commissioning includes the following testing verification and records:
  - Field Installation Verification (FIV)
  - Operational Performance Testing (OPT)
  - Functional Performance Testing (FPT)
- HVAC Pre Test & Balance and Post Test & Balance.

**AUSTIN**

19001 N. Heatherwilde Blvd, Ste. 120  
Pflugerville, TX 78660  
512.491.9100  
TACLA 30430C  
TECL 20109  
M 41312

**DALLAS**

1728 Briercroft Court  
Carrollton, TX 75006  
972.395.6000  
TACLA 19981C  
TECL 20109  
M 40211

**FORT WORTH**

2502 Gravel Drive  
Fort Worth, TX 76118  
817.626.0033  
TACLA 00060298C  
TECL 20109  
M 40211

**HOUSTON**

13810 Hollister Drive, Ste. 100  
Houston, TX 77086  
70 832.714.3200  
TACLA 15221C  
TECL 20109  
M 40245

**SAN ANTONIO**

6023 Corridor Parkway, Ste. 100  
Schertz, TX 78154  
210.599.6120  
TACLA 18441C  
TECL 20109  
M 41312

**WACO**

205 Schroeder Dr.  
Waco, TX 76710  
254.772.1693  
TACLA 26979C  
TECL 20109  
M 40211



6. Fire-stopping of any “rated” HVAC and Plumbing wall or floor penetrations.
7. Haul-off of demolition, debris, or trash offsite.
8. Permit and License Fees if required.

### **III. EXCLUSIONS:**

1. Sales or Remodel Taxes.
2. Overtime or afterhours work.
3. Fire or Fire/Smoke Dampers, except were shown on Mechanical Drawings.
4. Any COVID requirements, testing, or vaccinations.
5. Bid, Payment or Performance Bonds.
6. Cleaning existing air devices.
7. Protecting existing air devices during construction.
8. Mechanical, Electrical or Structural Engineering services.
9. Maintenance, Warranty, or repairs to existing equipment.
10. Repairs due to existing Code violations.
11. Relocation of furniture, equipment, or personnel for access to work areas.
12. Installation of barricades or plastic sheeting for safety, noise, or dust control.
13. Saw-cutting or block-outs for piping and duct penetrations.
14. Patching, painting or touch-up of any floors, walls, or ceilings.
15. Architectural caulking of floor, wall, or ceiling penetrations.
16. Roof penetrations and/or any roof patching, sealing, flashings, or repairs.
17. Any added Structural support required for new HVAC equipment.
18. Smoke detectors, sensors, strobes, wiring or interface with Fire Alarm system.
19. Temporary utilities or spot cooling/heating during construction.
20. Cleaning of existing ductwork.
21. Indoor Air Quality Management or Testing.
22. Provisions for negative air pressure or Infectious Disease Control during construction.
23. Painting or priming of equipment, fixtures, ductwork, or piping.
24. Fire Protection piping, smoke or heat detectors, and alarms.
25. Chemical Water Treatment for hydronic piping systems.
26. Asbestos and mold testing, removal, or remediation.



**IV. CLARIFICATIONS:**

1. COVID protocols can be added for additional costs, if required.
2. Brandt assumes the customer has a valid existing asbestos survey, and there are no VOC elements related to this scope of work.
3. Due to the current volatility in commodity material costs that underlies our pricing, Brandt's proposal will expire 30 days from the date above. After that period, Brandt's pricing is subject to adjustment to reflect any increase in commodity material costs at the time of acceptance.
4. Brandt's proposal is conditioned upon prompt award of the project contract, in sufficient time to allow approval of submittals and procurement of materials and equipment to meet the project schedule.
5. Brandt reserves the right to review and approve all contract conditions as a condition of this proposal offer. Brandt's proposal is an offer expressly conditioned upon the parties reaching mutually agreeable contract terms, including but not limited to a waiver of or reasonable cap on liability for any consequential damages from any source. Any language in the contract documents that purports to exclude or supersede the conditions of this proposal is expressly rejected.
6. Brandt will promptly submit pricing for any changes, modifications, or additions to the scope of work set out in this proposal. Brandt will not be required to proceed with any changed/additional/modified work until it receives a signed change order at a mutually agreed upon price. If Brandt is directed to proceed and time is of the essence, Brandt will only be required to perform the changed/additional/modified work upon receiving a signed "time and materials" work order. The cost and Brandt's fee for this T&M work may be billed during the billing period in which the work is performed and will be due and paid within 30 days. Brandt's proposal is expressly conditioned up on the acceptance of this provision and this provision is incorporated by reference into any applicable contract documents and supersedes any provision to the contrary in those contract documents.

**V. SUMMARY PRICING:**

• <b>Mechanical Total:</b>	\$	<b>407,560</b>
• <b>Add for P&amp;P Bond</b>	\$	<b>7,775</b>
• <b>Add for Gym Ductwork Painting</b>	\$	<b>56,569</b>

Please do not hesitate to call if you need clarification or have any questions. This Estimate is valid for 30 days.

Sincerely,

**MIKE BARRERA** | BUSINESS DEVELOPMENT MANAGER

THE BRANDT COMPANIES, LLC

D 512.491.9100 | M 512.800.2114

[mike.barrera@brandt.us](mailto:mike.barrera@brandt.us) | [www.brandt.us](http://www.brandt.us)



24/7 SERVICE 1-833-272-6381





**Brandt's Proposal is conditioned upon the following terms and conditions, which are incorporated by reference and, together with the Proposal, form the Contract between the parties:**

1. **Warranty.** Brandt shall furnish to Customer all manufacturers' parts and equipment warranties received by Brandt. For a period of one (1) year from the date of the respective work, repair or installation performed by Brandt, Brandt agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in parts or materials supplied by Brandt that are not covered under a manufacturer's warranty and that are adversely affecting the performance of the equipment installed by Brandt, if any. Brandt warrants to Customer that all labor performed or provided shall be performed by licensed personnel, if required by applicable law, and will be performed in a good workman like manner. For a period of one (1) year from the date of the respective work, repair or installation performed by Brandt, Brandt agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in workmanship that is adversely affecting the performance of the equipment installed by Brandt, if any.
  
2. **Insurance.** So long as any of the Work remains to be completed, Brandt shall, at Brandt's sole cost and expense, carry and maintain in full force and effect, the following insurance coverages:  
(A) Workers' compensation insurance coverage on all individuals employed upon or about the Property according to the requirements of the laws of the State of Texas;  
  
(B) General liability insurance coverage with the limits maintained by Brandt at the time of this Proposal (which are: \$1M each occurrence; \$1M personal/advertising injury; \$10M general aggregate; \$2M products/completed operations aggregate; \$10,000 medical expense (any one person)).  
  
The policies will be issued by companies reasonably acceptable to Customer. In the event of any covered loss, or upon Customer's reasonable request, Brandt shall deliver to Customer copies of the insurance policies. Brandt and Customer mutually agree to a waiver by their respective insurer(s) of any and all rights to subrogation.
  
3. **Hoisting/Rigging Operations.** Prior to the use of heavy commercial hoisting or rigging equipment that could potentially cause damage to the Property or injury, Brandt will notify Customer in writing and shall not proceed without Customer's prior written consent. While all precautions will be exercised to protect Customer's Property, Brandt will not accept any responsibility for damage to parking lots, driveways, or landscaping that may occur as a result of normal hoisting and rigging operations, except to the extent that the damage is caused by Brandt's gross negligence or willful misconduct.
  
4. **Work Hours.** Unless indicated otherwise, all pricing is based upon work being performed during regular working hours of 7:00 am to 3.30 pm, Monday through Friday, except holidays. If work is required at times other than normal working hours, Customer agrees to pay the Brandt's standard overtime charge rates.
  
5. **Payments.** Customer agrees to pay Brandt all sums due with respect to this Proposal in accordance with the terms specified. Payments are due upon receipt of invoice. In the event payment is not received by Brandt within thirty (30) days following billing, such payment shall be considered past due. Beginning with the thirty-first (31st) day following billing, such payment shall bear interest at the maximum rate allowable



by law until payment is received. If default is made in the payment of any sums due hereunder and it becomes necessary that this Contract be placed in the hands of an attorney for collection, Customer agrees to pay to Brandt all costs of collection, including reasonable attorney's fee. Brandt shall have the right to cancel this Contract at any time, upon five (5) business days' written notice, if payments as called for herein are not made.

6. **Cancellation.** This Contract may be cancelled by either party upon thirty (30) day written notice. In the event of cancellation by the Customer, Brandt reserves the right to invoice and be paid for work performed through cancellation date.
7. **No Liability from System Design or Existing Equipment Installation.** Unless Brandt was the engineer of record for the existing system design under a prior and separate construction/design-build contract or system design is expressly included within the scope of the Proposal (and, in either case, to the extent of that design), Customer acknowledges and stipulates that Brandt did not select, advise Customer regarding, engineer, design or install the system, equipment or any component part thereof to be maintained under this Contract. Accordingly, Brandt shall not be liable in any capacity, under any theory of recovery for any claims or damages related to or originating from prior or existing defects, deficiencies, injuries, or damage (whether to the system, equipment or Property) associated therewith or as a result of prior ineffective maintenance. Brandt agrees, however, to advise the Customer about the existence of such conditions upon discovery in accordance with the terms of the Contract.
8. **No Liability for Incidental Microbiological Growth/Mold.** Customer acknowledges that the Heating, Ventilation, and Air-Conditioning equipment and systems repaired or serviced as a part of this Contract may, under certain conditions, become conducive to or incidentally support microbiological growth. Brandt assumes no liability for nor warrants its work to protect against, eliminate or inhibit any type of incidental microbiological growth including, but not limited to, molds, fungi and other related matter, in or around duct systems, HVAC and related equipment or areas. Brandt agrees, however, to advise the Customer about the existence of such conditions upon discovery and to take measures to discourage such growth as required and in accordance with the terms of the Contract.
9. **Mutual Waiver of Consequential and Punitive Damages.** Notwithstanding any provision to the contrary herein, Customer and Brandt mutually and expressly waive all claims (including, but not limited to, pass-through claims by Owner or Brandt) against one another for consequential damages regardless of the basis of the claim or the theory of recovery upon which such claim may be based. These damages include, but are not limited to lost revenue and profit, loss of goodwill, loss of use or opportunity, cost of substitute goods, services or facilities and cost of capital, regardless of the foreseeability of such damages. If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to waive claims for and recovery of such damages on behalf of the property owner as well as for itself.
10. **Indemnity.** To the fullest extent permitted by law, to the PROPORTIONATE extent OF CUSTOMER'S AND Brandt's RESPECTIVE negligence and except as otherwise limited herein, CUSTOMER AND BRANDT agree to indemnify, defend, and hold ONE ANOTHER AND THEIR RESPECTIVE officers,



## BRANDT

directors, agents, assigns, successors and employees HARMLESS against all claims and damages, losses and expenses (including, but not limited to, REASONABLE attorney's fees) arising out of OR RELATED TO the performance of this contract. NOTWITHSTANDING THE FOREGOING PROVISION, THIS INDEMNITY IS SUBJECT TO THE LIMITATIONS OF LIABILITY IN SECTIONS 7-10 ABOVE.

- 11. Hazardous Materials.** Brandt shall bear no responsibility or liability for the identification or removal of hazardous waste, chemical or substances existing on or at the job site (including, but not limited to, asbestos) which were not created or brought onto the site by Brandt. Should Brandt discover such hazardous waste, chemicals or substances on or at the site, Brandt shall (without any penalty for associated delay) immediately stop work and notify Customer, who shall have sole and exclusive responsibility for rectifying or remediating the hazardous waste, chemical or substance. Brandt shall not return to work until Customer has provided written confirmation that the hazardous waste, chemical or substance has been removed or remediated and it is safe for Brandt to resume the Work. **NOTWITHSTANDING ANY PROVISION TO THE CONTRARY, CUSTOMER EXPRESSLY AGREES TO INDEMNIFY AND HOLD BRANDT HARMLESS FROM ANY AND ALL CLAIMS INCLUDING, BUT NOT LIMITED TO, CLAIMS FOR PERSONAL OR BODILY INJURY OR DEATH THAT MAY BE BROUGHT AGAINST BRANDT IN CONNECTION WITH THE EXISTENCE OF OR EXPOSURE TO HAZARDOUS WASTE, CHEMICALS OR SUBSTANCES EXISTING AT OR ON THE SITE. THIS INDEMNITY APPLIES REGARDLESS OF THE BASIS FOR THE CLAIM, REGARDLESS OF WHO EMPLOYS THE CLAIMANT AND REGARDLESS OF THE TYPE OF DAMAGES SOUGHT OR BY WHOM SUCH DAMAGES ARE SOUGHT.**
- 12. Dispute Resolution and Governing Law.** This Contract shall be interpreted and construed according to the laws of the State of Texas. Any disputes arising out of or related to this Contract will be resolved by agreement through a meeting of executive representatives of each party. If no resolution can be reached, the dispute will be resolved through binding arbitration before an arbitrator experienced in construction law and according to the rules promulgated by the American Arbitration Association. The parties agree that the arbitration will be commenced within sixty (60) days of occurrence of the meeting of executive representatives. This Contract shall be governed by the laws of the State of Texas without regard to conflicts of laws principles.
- 13. Property Manager.** If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to enter into all of the terms of this Contract including, without limitation, the authority to waive claims for and recovery of consequential (special/indirect/incidental) and punitive damages on behalf of the property owner as well as for itself.
- 14. Entire Agreement.** This Contract constitutes the entire agreement and is not assignable by either party without the express written consent of the other party. This Contract may be modified or amended only by written agreement of both parties.



**BRANDT**

- 15. **Force Majeure.** Brandt and Customer agree that an extension of time is appropriate if Brandt's work is impacted or delayed under a Force Majeure Event. A Force Majeure Event means an unforeseen event or circumstances beyond the control of an affected Party, and which is not cause by an act or omission of a Party, which results in a delay in, or total or partial failure of, performance of the affected Party (other than in the obligation to make payments) after that Party has taken every reasonable step, including reasonable expenditures of money, to remedy, avoid or limit the impact of the event.
  
- 16. **Force Majeure-Definition.** Force Majeure Events include Acts of God, severe and unforeseeable weather conditions, earthquakes that cause material damages to the structure requiring an engineering assessment of the damages prior to continued use of the facility or continuation of the Work, war and fire or explosions other than from construction equipment or supplies under control of Brandt. Public health emergencies (including, but not limited to, epidemics and pandemics), declared by a governmental agency shall be treated as Force Majeure Events. Force Majeure Events do not include (i) shortage of, inability to obtain, or increased cost of labor, equipment, materials or transportation, (ii) local strikes, lock-outs, or other industrial disputes or actions between either party and its or their employees, (iii) insolvency or change in economic circumstances, (iv) change in market conditions, (v) changes in laws or regulations affecting the performance of the work that should have been foreseeable or anticipated or that are part of the ordinary cost of doing business, or (vi) events involving a previous or existing condition at or before the Effective Date.

**CUSTOMER ACCEPTANCE:**

\_\_\_\_\_

**Accepted By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**CONTRACTOR:**

**The Brandt Companies, LLC**

**Accepted By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.1

Board Goal: Board/Staff/Community Relations

Subject: Provide information regarding Texas College Bridge

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Michael Watson, Deputy Academic Officer  
Joy Philpott, Director of Advanced Academics  
Maritza Gonzalez, Director of Guidance, College & Career Readiness

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information – At the request of the Board of Trustees, the district is providing information on the Texas College Bridge program

**D. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.2

Board Goal: Board/Staff/Community Relations

Subject: Update on Hays CISD Smart Tag Systems – Transportation and Safety & Security

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer  
Jeri Skrocki, Chief Safety and Security Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information – At the request of the Board of Trustees, the district is and update on the Smart Tag system at Hays CISD.
- D. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other  
All agenda items are reviewed by Superintendent's Cabinet.
- E. Suggested Motion**  
No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.3

Board Goal: Safety & Security

Subject: Update on Safety and Security Initiatives in the District

Administrator Responsible/Position: Jeri Skrocki, Chief Safety and Security Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information – Provide the Hays CISD Board of Trustees routine updates regarding an overview of general safety and security initiatives.
- D. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other  
All agenda items are reviewed by Superintendent's Cabinet.
- E. Suggested Motion**  
No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.4

Board Goal: Board/Staff/Community Relations

Subject: Update on Bond, Construction, and Renovation Projects in the District

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy – CV(LOCAL)                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

**D. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.5

Board Goal: Board/Staff/Community Relations

Subject: Update on 2023-2024 Budget Calendar

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information -
- D. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other
- E. Suggested Motion**  
No action needed. This item is presented as information only.

# Hays Consolidated Independent School District

## 2023-2024 Budget Calendar

### December

- Develop budget calendar (approve by cabinet).
- Update payroll budget template and meet with departments to discuss staffing.
- Review Demographer results; Update TEA attendance module.
- Human Resources engages with TASB for Pay Structure review.
- "Staff Request" form presented to cabinet.

### January

- 10th - 88th Legislature Session begins
- Review State Comptroller property value study
- Update State value template; Update State funding template; Update MUNIS system for budget entry; Update payroll budget template.
- Begin meeting with departments to discuss staffing
- 23rd - Present Budget Calendar to Board. Discuss board priorities. HR requests early hiring from Board of Trustees
- Ongoing - Human Resources begins campus allocation process with demographer projections. Campus program changes identified (e.g. Changes in SpEd Program locations, PK relocations, etc. )

### February

- HR Board Education Session - One on One
- Preliminary calculations on federal entitlements
- Update payroll budget template.
- Complete staff meetings with departments
- 3rd - Cabinet presents staffing requests to Human Resources
- 6th - Distribute campus and department budget allocations+
- 21st - Board considers approval of Early Release positions
- 24th - Human Resources distributes preliminary staffing allocations to campuses.

### March

- HR Board Education Session - One on One.
- Update payroll budget template. Assist campuses and departments with budget input.
- 6th - Present revenue projections to superintendent and cabinet.
- 6th - 10th - HR holds staffing discussions with departments.
- 6th - Special Board Meeting to discuss board priorities
- 20th - Cabinet identifies department priorities.
- 27th - Present budget summary report and assumptions to board.
- 27th - Board to approve preliminary cost of living adjustment and set teacher starting salary.

### April

- HR Board Education Session - One on One.
- HR to present results of TASB study to Superintendent and Cabinet.
- Update payroll budget template
- 7th - ALL BUDGET WORKSHEETS DUE TO FINANCE.
- 30th - Certified Estimates from appraisal districts (Hays; Travis; Caldwell); Estimated preliminary taxable values and local revenue projection.

## May

- HR Board Education Session - One on One
- Present first draft of budget to Superintendent and Cabinet; Budget Workshop with board (TBD first week of May)
- 2nd - Analysis Debt Service revenue estimate to determine if a defeasance resolution is needed.
- 8th - Draft Compensation plan to the Superintendent and Cabinet.
- 15th - TASB study presented to the Board of Trustees
- Finalize payroll budget template.
- 29th - 88th Legislature adjourns "sine die"
- 30th - Truth in Taxation Notice due to paper

## June

- Board Education Session - One on One.
- Budget Workshops with board (TBD June 5th and 12th)
- 8th - publication of District's truth in taxation notice
- 26th - Conduct Public Hearing on proposed 2024 budget; Adopt Compensation Plan; Adopt 2024 budget

## July

- 25th - Receive certified values from appraisal districts (Hays; Travis; Caldwell)
- Revise the Truth in Taxation notice via the state template

## August

- 1st - 4th Hays Co Tax Assessor Collector revised Truth in Taxation Notice for website
- 28th Board action - acceptance of certified values; approve ordinance for setting tax rate

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 25, 2023

Agenda Item: N.6

Board Goal: Board/Staff/Community Relations

Subject: March 31, 2023 Financial Statements

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item - Monthly  
 Background information – A separate summary is attached with the financials.

**D. Comments Received:**

Cabinet     DLT             FBOC             Teacher Org. Reps.     Other

**E. Administrative Recommendation:**

There is no board action necessary. The monthly financial statements are presented as an information item.

**F. Fiscal Impact and Cost:    Amount: N/A – Information only**

Budget             Bond                       Grant/Special Funds                       Other

**G. Suggested Motion:**

No action needed. This item is presented as information only.

# Hays Consolidated Independent School District

## Division of Financial Services

21003 Interstate 35 Frontage Road  
Kyle, Texas 78640  
Ph: (512) 268-2141  
Fx: (512) 268-2147



Date: April 24, 2023

### Monthly Financial Highlights

- The monthly Financial Reports represent financial data through March 31, 2023.
- The cash and investment balances of all funds at month end totals \$341,435,357.02. The Capital Projects Fund makes up the largest portion of the total with \$202,843,107.83 or approximately 59.41%.
- Through the end of the month (9/12 or 75.00% of the budget year):
  - The General Fund has collected \$182,716,224.86 (85.46% of its budgeted revenue) and has spent \$165,550,727.64 (73.11% of its budgeted expenditures). The *estimated* ending fund balance through the month of March 2023 is \$81,982,693.42.
  - The Child Nutrition fund has collected \$8,654,886.58 (82.85% of its budgeted revenue) and has spent \$7,311,881.57 (70.00% of its budgeted expenditures).
  - The Debt Service fund collected \$75,796,603.17 (106.06% of its budgeted revenue) and spent \$70,901,529.16 (99.21% of its budgeted expenditures). Debt service payments are made two times a year, February 15<sup>th</sup> and August 15<sup>th</sup>.
  - The Capital Project funds have expenditures of \$33,573,536.78 in the current fiscal year through the month of March 2023 and have collected \$5,029,355.27 in interest revenue. The second portion of the 2021 bonds and the 2022 bonds were sold during September 2022 in the amount of \$66,585,092 and \$115,649,800 respectively and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$14,049,809.21 and total expenditures are \$14,049,809.21.
- Current Tax collections for the month of March 2023 totaled \$3,685,457.53 representing 1.79% of the levy collected during the month. Approximately 97.44% of the total levy has been collected through the end of March 2023. In comparison, 97.84% of the total levy was collected through the end of March 2022.

If you should have any questions regarding these financials, please contact me.

*Randall Rau*, CPA

Chief Financial Officer  
Hays Consolidated Independent School District

# **Hays Consolidated Independent School District**

## **Financial Reports**



**March 31, 2023**

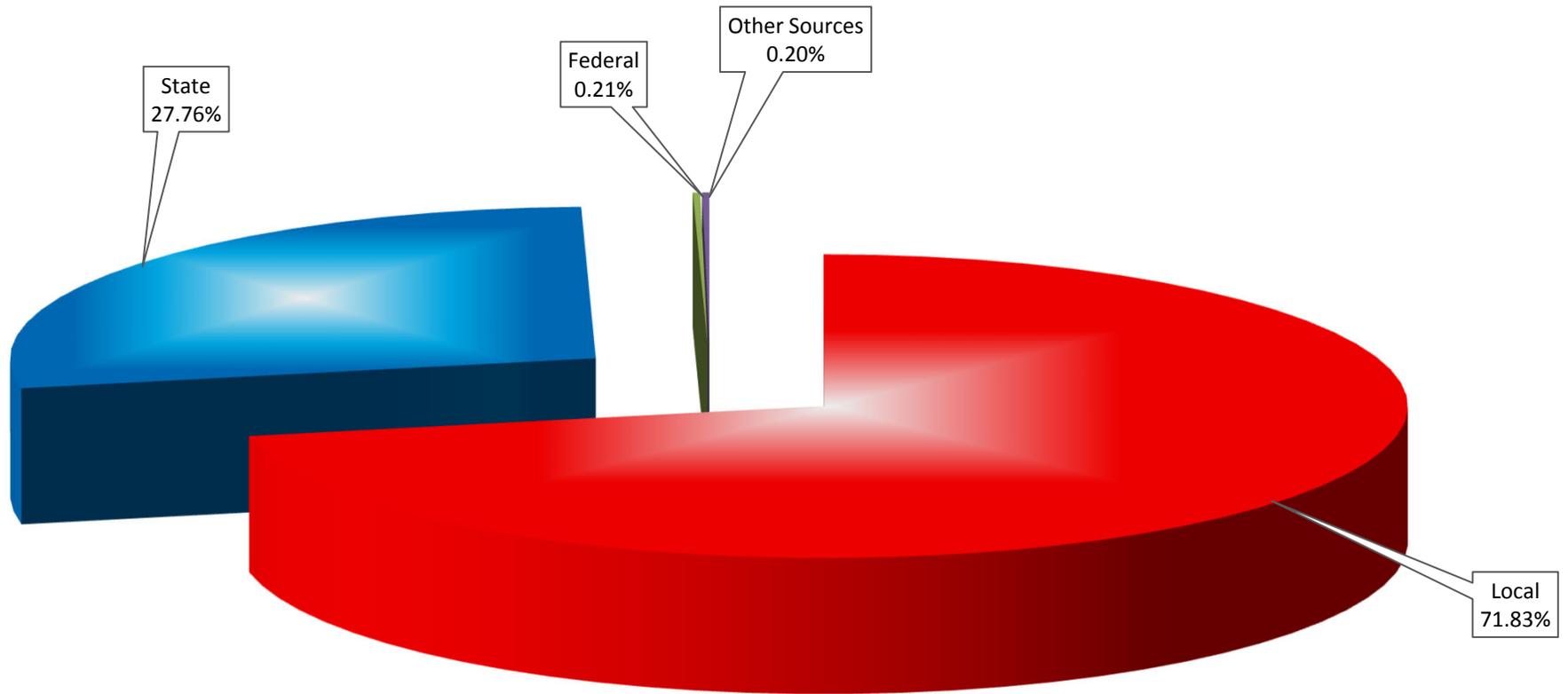
**Hays Consolidated Independent School District**  
**Combined Balance Sheet**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<b>Assets:</b>						
Cash and Cash Equivalents	\$ 9,976,886.39	\$ 7,743.89	\$ (10,743.32)	\$ 3,110,841.16	\$ (5,104,297.96)	\$ 7,980,430.16
Current Investments	89,863,702.76	6,843,530.86	37,015,426.57	199,732,266.67	-	333,454,926.86
<b>Total Cash and Investments</b>	<b>\$ 99,840,589.15</b>	<b>\$ 6,851,274.75</b>	<b>\$ 37,004,683.25</b>	<b>\$ 202,843,107.83</b>	<b>\$ (5,104,297.96)</b>	<b>\$ 341,435,357.02</b>
Property Taxes - Delinquent	2,483,554.48	-	1,251,743.45	-	-	3,735,297.93
Allowance for Uncollectible Taxes	(691,413.53)	-	(314,622.42)	-	-	(1,006,035.95)
Due from State Agencies	846,029.05	-	-	-	4,817,518.74	5,663,547.79
Due from other Governments	397,653.51	-	68,364.10	-	867,783.87	1,333,801.48
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	306,878.30	1,614,739.61	-	-	-	1,921,617.91
Other Receivables	88,900.30	860.58	-	-	-	89,760.88
<b>Total Receivables</b>	<b>\$ 3,431,602.11</b>	<b>\$ 1,615,600.19</b>	<b>\$ 1,005,485.13</b>	<b>\$ -</b>	<b>\$ 5,685,302.61</b>	<b>\$ 11,737,990.04</b>
Inventories	-	186,202.57	-	-	-	186,202.57
Prepaid Items	5,394,242.90	500.00	-	-	-	5,394,742.90
<b>Other Current Assets</b>	<b>\$ 5,394,242.90</b>	<b>\$ 186,702.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,580,945.47</b>
<b>Total Current Assets</b>	<b>\$ 108,666,434.16</b>	<b>\$ 8,653,577.51</b>	<b>\$ 38,010,168.38</b>	<b>\$ 202,843,107.83</b>	<b>\$ 581,004.65</b>	<b>\$ 358,754,292.53</b>
<b>Liabilities and Fund Balance:</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 520,132.11	\$ -	\$ -	\$ -	\$ 167.65	\$ 520,299.76
Other Liabilities	-	-	-	-	-	-
Payroll Deductions and Withholdings	1,754,051.05	-	-	-	-	1,754,051.05
Accrued Wages Payable	16,402,123.03	385,381.68	-	-	-	16,787,504.71
Due to Other Funds	2,191,512.39	194,722.30	-	1,215.98	-	2,387,450.67
Due to State Agencies	-	-	61,509.00	-	0.86	61,509.86
Due to other Governments	47,085.00	-	-	-	-	47,085.00
Due to Student Groups	253,104.06	-	-	-	-	253,104.06
Deferred Revenues	3,723,592.15	299,423.23	-	-	580,836.14	4,603,851.52
Deferred Inflows	1,792,140.95	-	937,121.03	-	-	2,729,261.98
<b>Total Liabilities</b>	<b>\$ 26,683,740.74</b>	<b>\$ 879,527.21</b>	<b>\$ 998,630.03</b>	<b>\$ 1,215.98</b>	<b>\$ 581,004.65</b>	<b>\$ 29,144,118.61</b>
<b>Fund Balance/Equity</b>						
Reserved/Designated Fund Balance	-	5,740,692.68	32,116,464.34	49,151,181.36	-	87,008,338.38
Current Year Revenues less						
Expenditures/Expenses	17,165,497.22	1,343,005.01	\$ 4,895,074.01	3,768,946.37	-	27,172,522.61
Reserved Fund Balance for Current Year						
Encumbrances (POs)	2,639,370.24	690,352.61	-	149,921,764.12	-	153,251,486.97
Unreserved Fund Balance/Fund Equity	<b>\$ 62,177,825.96</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,177,825.96</b>
<b>Total Fund Balance/Equity</b>	<b>\$ 81,982,693.42</b>	<b>\$ 7,774,050.30</b>	<b>\$ 37,011,538.35</b>	<b>\$ 202,841,891.85</b>	<b>\$ -</b>	<b>\$ 329,610,173.92</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 108,666,434.16</b>	<b>\$ 8,653,577.51</b>	<b>\$ 38,010,168.38</b>	<b>\$ 202,843,107.83</b>	<b>\$ 581,004.65</b>	<b>\$ 358,754,292.53</b>

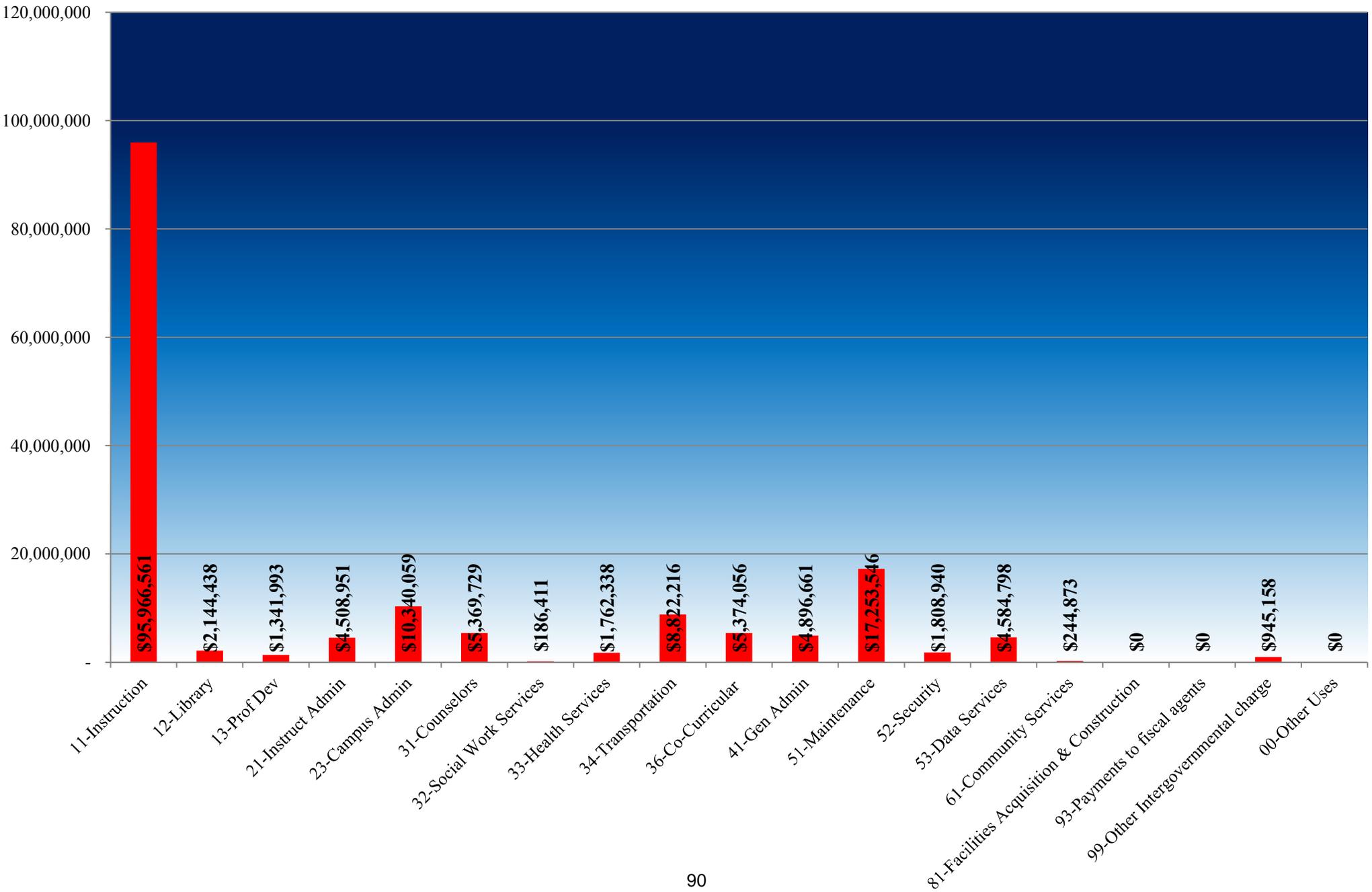
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

	GENERAL FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Percentage Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 99,101,761.53	\$ 128,672,959	\$ 128,687,763	\$ 131,247,468.24	2,559,705.24	101.99%
State	47,431,587.80	79,803,990	79,803,990	50,730,138.40	(29,073,851.60)	63.57%
Federal	3,040,192.95	3,550,000	3,746,233	376,678.42	(3,369,554.58)	10.05%
Other Sources	75,494.11	1,500,000	1,569,860	361,939.80	(1,207,920.20)	23.06%
<b>Total Revenues</b>	<b>\$ 149,649,036.39</b>	<b>\$ 213,526,949</b>	<b>\$ 213,807,846</b>	<b>\$ 182,716,224.86</b>	<b>\$ (31,091,621.14)</b>	<b>85.46%</b>
<b>Expenditures and Other Uses:</b>						
11-Instruction	89,185,878.52	129,612,271	129,353,659	95,966,560.64	33,387,098.36	74.19%
12-Library	1,989,475.44	2,949,781	2,971,844	2,144,438.37	827,405.63	72.16%
13-Prof Dev	1,309,317.13	2,951,273	2,925,556	1,341,993.33	1,583,562.67	45.87%
21-Instruct Admin	3,863,467.84	5,620,602	5,807,165	4,508,951.37	1,298,213.63	77.64%
23-Campus Admin	9,118,740.29	13,205,996	13,223,213	10,340,058.63	2,883,154.37	78.20%
31-Counselors	4,679,705.20	6,856,165	6,857,075	5,369,728.93	1,487,346.07	78.31%
32-Social Work Services	204,301.66	295,072	551,391	186,410.90	364,980.10	33.81%
33-Health Services	1,607,242.03	2,476,372	2,476,621	1,762,338.10	714,282.90	71.16%
34-Transportation	8,183,346.98	13,187,557	13,204,735	8,822,215.57	4,382,519.43	66.81%
36-Co-Curricular	4,711,296.15	6,844,359	7,436,935	5,374,055.59	2,062,879.41	72.26%
41-Gen Admin	3,969,613.94	6,421,193	6,443,867	4,896,660.67	1,547,206.33	75.99%
51-Maintenance	16,498,938.58	22,842,526	23,526,976	17,253,545.50	6,273,430.50	73.34%
52-Security	1,844,966.82	3,426,730	3,436,645	1,808,940.46	1,627,704.54	52.64%
53-Data Services	3,719,043.82	6,184,321	6,437,611	4,584,797.95	1,852,813.05	71.22%
61-Community Services	263,878.04	263,229	263,048	244,873.32	18,174.68	93.09%
81-Facilities Acquisition & Construction	3,228.50	-	4,560	-	4,560.00	0.00%
93-Payments to fiscal agents	-	350,000	350,000	-	350,000.00	0.00%
99-Other Intergovernmental charge	779,631.37	1,175,000	1,175,000	945,158.31	229,841.69	80.44%
00-Other Uses	-	-	-	-	-	NA
<b>Total Expenditures and Other Uses</b>	<b>\$ 151,932,072.31</b>	<b>\$ 224,662,447</b>	<b>\$ 226,445,901</b>	<b>\$ 165,550,727.64</b>	<b>\$ 60,895,173.36</b>	<b>73.11%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ (2,283,035.92)</b>	<b>\$ (11,135,498)</b>	<b>\$ (12,638,055)</b>	<b>\$ 17,165,497.22</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ 64,817,196.20</b>	<b>\$ 64,817,196.20</b>	<b>\$ 64,817,196.20</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 53,681,698.20</b>	<b>\$ 52,179,141.20</b>	<b>\$ 81,982,693.42</b>	<b>\$ 29,803,552.22</b>	

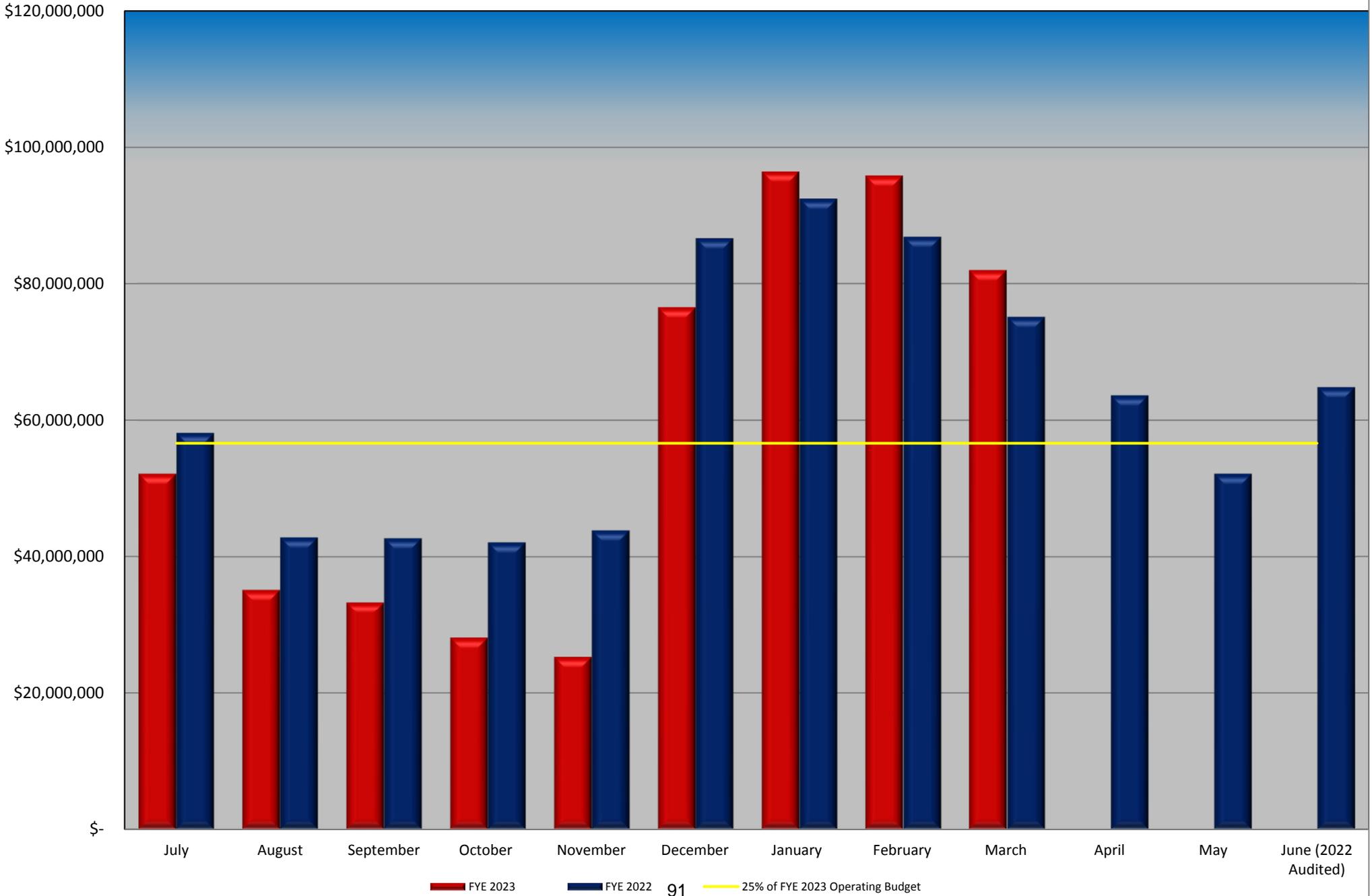
# General Fund Revenues Collected to Date



# General Fund Expenditures to Date



# General Fund Balance by Reporting Month



**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

	<b>CHILD NUTRITION FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
<b>Revenues and Other Resources:</b>						
Local	\$ 823,066.14	\$ 3,932,722	\$ 3,932,722	\$ 2,855,053.34	\$ (1,077,668.66)	72.60%
State	20,781.42	-	-	-	-	NA
Federal	9,660,136.59	6,513,119	6,513,119	5,797,833.24	(715,285.76)	89.02%
Other sources	-	-	-	2,000.00	2,000.00	NA
<b>Total Revenues and Other Resources</b>	<b>\$ 10,503,984.15</b>	<b>\$ 10,445,841</b>	<b>\$ 10,445,841</b>	<b>\$ 8,654,886.58</b>	<b>\$ (1,790,954.42)</b>	<b>82.85%</b>
<b>Expenditures and Other Uses:</b>						
35-6100 Payroll	3,090,039.32	5,412,624	4,582,624	3,368,235.10	1,214,388.90	73.50%
35-6200 Professional and Contracted Services	673,528.71	4,580,717	4,580,717	3,027,555.49	1,553,161.51	66.09%
35-6341 Food Supplies	2,998,718.99	-	1,500	1,388.08	111.92	92.54%
35-6342 Non-Food Supplies	244,703.82	240,000	238,500	200.28	238,299.72	0.08%
35-6344 USDA Commodities	-	-	-	-	-	NA
35-6349 Miscellaneous Supplies	17,143.25	125,000	125,000	18,393.88	106,606.12	14.72%
35-6300 Supplies & Materials	67,615.93	62,500	62,500	59,078.68	3,421.32	94.53%
35-6400 Food Service Other Operating Expenses	7,627.66	25,000	25,000	9,631.97	15,368.03	38.53%
35-6600 Food Service Capital Expenses	-	-	830,000	827,398.09	2,601.91	99.69%
<b>Total Expenditures</b>	<b>\$ 7,099,377.68</b>	<b>\$ 10,445,841</b>	<b>\$ 10,445,841</b>	<b>\$ 7,311,881.57</b>	<b>\$ 3,133,959.43</b>	<b>70.00%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ 3,404,606.47</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,343,005.01</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>6,431,045.29</b>	<b>6,431,045.29</b>	<b>6,431,045.29</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 6,431,045.29</b>	<b>\$ 6,431,045.29</b>	<b>\$ 7,774,050.30</b>	<b>\$ 1,343,005.01</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

DEBT SERVICE FUND						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
<b>Local Revenue</b>						
Taxes, Current Year Levy	54,091,144.43	\$ 71,467,486	\$ 71,467,486	72,889,386.69	\$ 1,421,900.69	101.99%
Taxes, Prior Year	374,050.66	-	-	194,243.65	194,243.65	NA
Penalties, Interest and Other Tax Revenues	177,925.21	-	-	212,863.71	212,863.71	NA
Earnings from Investments	10,116.60	-	-	701,240.03	701,240.03	NA
Miscellaneous Revenue	6,970.25	-	-	5,094.09	5,094.09	NA
<b>Local Revenue</b>	<b>\$ 54,660,207.15</b>	<b>\$ 71,467,486</b>	<b>\$ 71,467,486</b>	<b>\$ 74,002,828.17</b>	<b>\$ 2,535,342.17</b>	<b>103.55%</b>
<b>State Revenue</b>						
Additional State Aid for Homestead Exemption	601,710.00	-	-	1,793,775.00	1,793,775.00	NA
<b>State Revenue</b>	<b>\$ 601,710.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,793,775.00</b>	<b>\$ 1,793,775.00</b>	<b>NA</b>
<b>Other Sources</b>						
Operating Transfer In	-	-	-	-	-	NA
<b>Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Total Revenue</b>	<b>\$ 55,261,917.15</b>	<b>\$ 71,467,486.00</b>	<b>\$ 71,467,486.00</b>	<b>\$ 75,796,603.17</b>	<b>\$ 4,329,117.17</b>	<b>106.06%</b>
<b>Expenditures:</b>						
71-6511 Bond Principal	34,875,000.00	52,264,413	48,264,413	47,820,000.00	444,413.00	99.08%
71-6521 Interest on Bonds	18,942,149.74	19,168,073	23,168,073	23,058,319.16	109,753.84	99.53%
71-6599 Other Debt Service Fees	20,469.00	35,000	35,000	23,210.00	11,790.00	66.31%
<b>Total Expenditures</b>	<b>\$ 53,837,618.74</b>	<b>\$ 71,467,486</b>	<b>\$ 71,467,486</b>	<b>\$ 70,901,529.16</b>	<b>\$ 565,956.84</b>	<b>99.21%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ 1,424,298.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,895,074.01</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>	<b>\$ 37,011,538.35</b>	<b>\$ 4,895,074.01</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2022</u> <u>Capital Projects</u> <u>Program</u>	<u>2022 - 2023</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<b><i>Revenues and Other Resources:</i></b>					
Local	\$ 5,514.53	\$ 276,304.09	\$ 2,063,613.90	\$ 2,683,922.75	\$ 5,029,355.27
State	-	-	-	-	-
Other sources	-	-	66,585,092.00	115,649,800.00	182,234,892.00
<b>Total Revenues and Other Resources</b>	<b>\$ 5,514.53</b>	<b>\$ 276,304.09</b>	<b>\$ 68,648,705.90</b>	<b>\$ 118,333,722.75</b>	<b>\$ 187,264,247.27</b>
<b><i>Expenditures and Other Uses:</i></b>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	446,294.88	29,159.99	-	475,454.87
6300 Supplies and Materials	-	186,181.95	3,234,577.60	3,791.05	3,424,550.60
6400 Other Operating Expenses	-	-	5,089.00	-	5,089.00
6600 Capital Outlay	-	197,485.71	26,535,261.08	2,935,695.52	29,668,442.31
8000-Other Uses	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 829,962.54</b>	<b>\$ 29,804,087.67</b>	<b>\$ 2,939,486.57</b>	<b>\$ 33,573,536.78</b>
<b>Excess of Revenues and Other Resources</b> <b>Over (Under) Expenditures and Other Uses</b>	<b>\$ 5,514.53</b>	<b>\$ (553,658.45)</b>	<b>\$ 38,844,618.23</b>	<b>\$ 115,394,236.18</b>	<b>\$ 153,690,710.49</b>
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>	<b>\$ 200,646.26</b>	<b>\$ 10,523,701.43</b>	<b>\$ 38,426,833.67</b>	<b>\$ -</b>	<b>\$ 49,151,181.36</b>
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 206,160.79</b>	<b>\$ 9,970,042.98</b>	<b>\$ 77,271,451.90</b>	<b>\$ 115,394,236.18</b>	<b>\$ 202,841,891.85</b>

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)**  
**for the Month Ending March 31, 2023**  
**(Un-Audited)**

	<b>SPECIAL REVENUE FUNDS</b>					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 92,744.54	\$ 94,052	\$ 94,052	\$ 70,719.24	\$ (23,332.76)	75.19%
State	2,319,855.90	2,605,829	2,605,829	2,267,511.49	(338,317.51)	87.02%
Federal	4,838,554.61	15,701,904	15,701,904	11,711,578.48	(3,990,325.52)	74.59%
<b>Total Revenues</b>	<b>\$ 7,251,155.05</b>	<b>\$ 18,401,785</b>	<b>\$ 18,401,785</b>	<b>\$ 14,049,809.21</b>	<b>\$ (4,351,975.79)</b>	<b>76.35%</b>
<b>Expenditures:</b>						
6100 Payroll	6,559,732.82	12,623,650	12,623,650	10,953,088.71	1,670,561.29	86.77%
6200 Professional and Contracted Services	689,007.68	2,061,732	2,061,732	704,272.60	1,357,459.40	34.16%
6300 Supplies and Materials	6,246,363.00	2,397,094	2,397,094	2,097,966.03	299,127.97	87.52%
6400 Other Operating Expenses	187,039.66	1,319,309	1,319,309	294,481.87	1,024,827.13	22.32%
6600 Capital Outlay	756,383.52	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ 14,438,526.68</b>	<b>\$ 18,401,785</b>	<b>\$ 18,401,785</b>	<b>\$ 14,049,809.21</b>	<b>\$ 4,351,975.79</b>	<b>76.35%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ (7,187,371.63)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

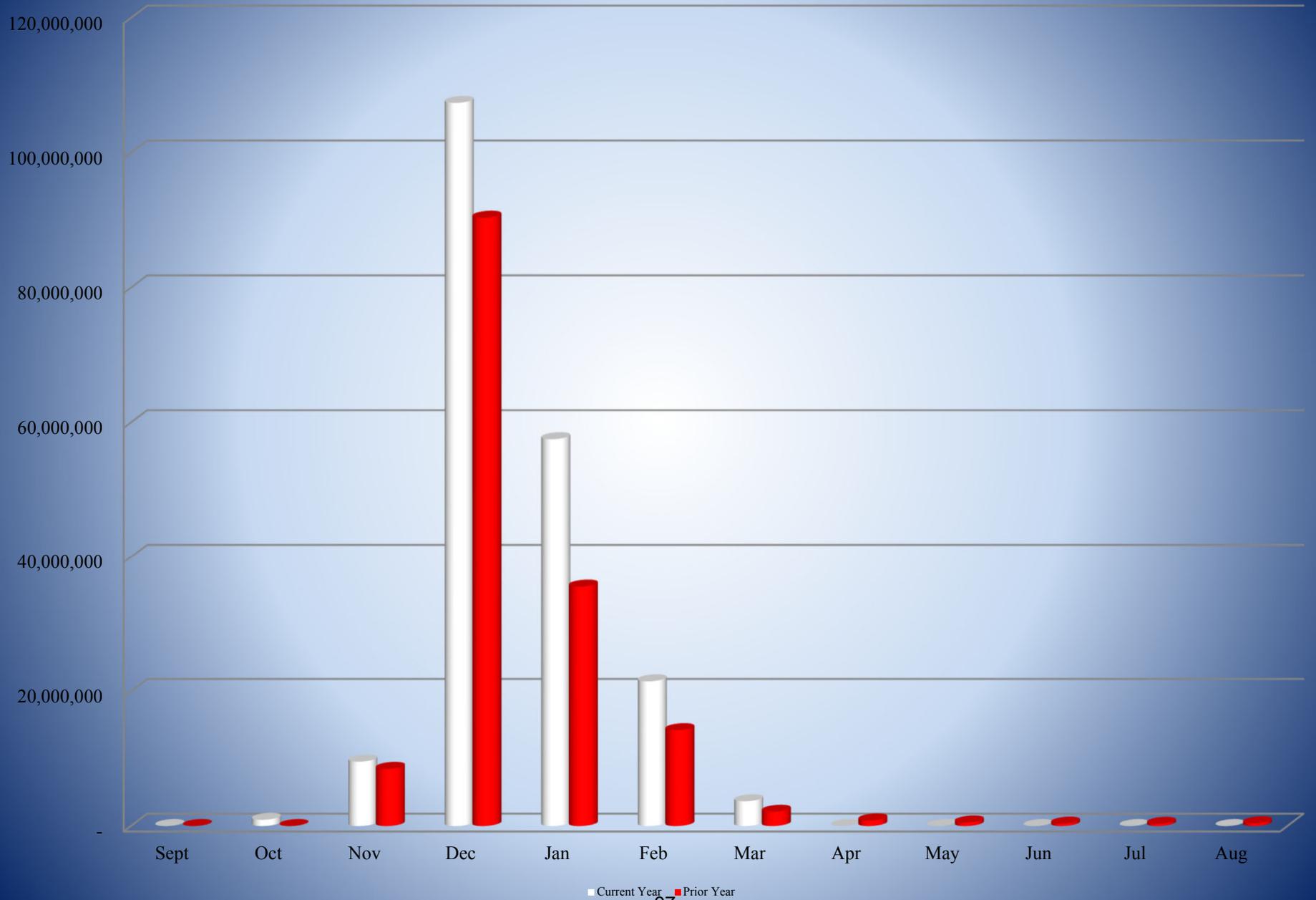
**Hays Consolidated Independent School District**  
**Monthly Tax Collection Report**  
**for the Month Ending March 31, 2023**

**Prior Year 2021 - 2022**

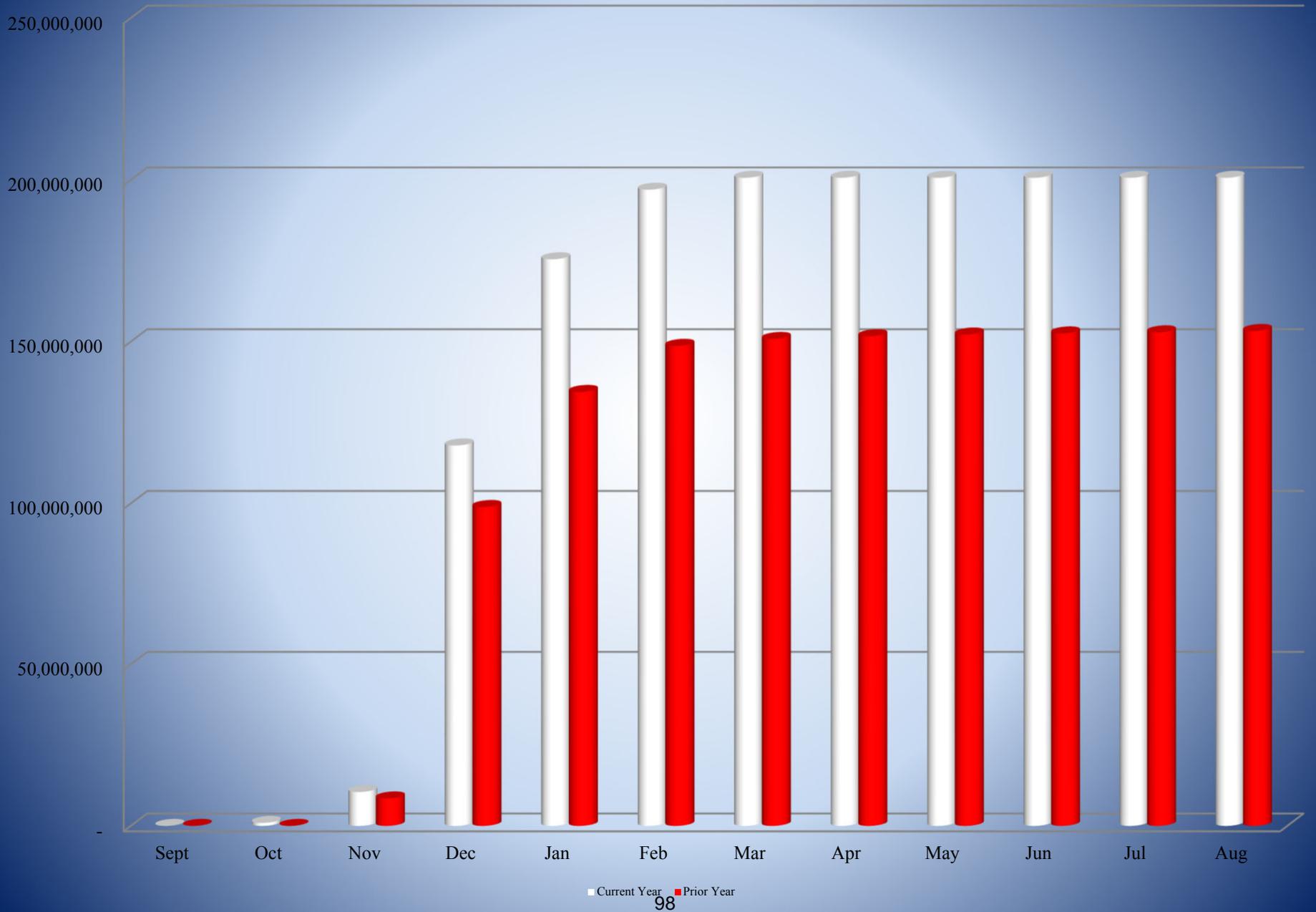
**Current Year 2022 - 2023**

	<b>Prior Year 2021 - 2022</b>				<b>Current Year 2022 - 2023</b>			
	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Total</b>	<b>% of Levy</b>	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Total</b>	<b>% of Levy</b>
<b>Current Month Tax Collections:</b>								
5711 Taxes-Current Year Tax Levy	\$ 1,362,892.57	\$ 761,820.59	\$ 2,124,713.16	<b>1.38%</b>	\$ 2,346,920.21	\$ 1,338,537.32	\$ 3,685,457.53	<b>1.79%</b>
5712 Taxes-Delinquent Collections	\$ 34,982.79	\$ 16,747.25	\$ 51,730.04		\$ 91,039.43	\$ 49,483.68	\$ 140,523.11	
5719 Penalties and Interest	\$ 119,797.36	\$ 66,240.39	\$ 186,037.75		\$ 192,423.34	\$ 109,255.89	\$ 301,679.23	
<b>Total Current Month Collections</b>	<b>\$ 1,517,672.72</b>	<b>\$ 844,808.23</b>	<b>\$ 2,362,480.95</b>		<b>\$ 2,630,382.98</b>	<b>\$ 1,497,276.89</b>	<b>\$ 4,127,659.87</b>	
<b>Fiscal Year to Date Collections:</b>								
5711 Taxes-Current Year Tax Levy	\$ 96,731,941.12	\$ 54,091,144.43	\$ 150,823,085.55	<b>97.84%</b>	\$ 127,744,504.67	\$ 72,889,386.69	\$ 200,633,891.36	<b>97.44%</b>
5712 Taxes-Delinquent Collections	\$ 726,146.97	\$ 374,050.66	\$ 1,100,197.63		\$ 379,478.11	\$ 194,243.65	\$ 573,721.76	
5719 Penalties and Interest	\$ 332,990.06	\$ 177,925.21	\$ 510,915.27		\$ 384,859.87	\$ 212,863.71	\$ 597,723.58	
<b>Total Revenue Collected</b>	<b>\$ 97,791,078.15</b>	<b>\$ 54,643,120.30</b>	<b>\$ 152,434,198.45</b>		<b>128,508,842.65</b>	<b>73,296,494.05</b>	<b>201,805,336.70</b>	
<b>Total Budgeted Tax Revenue (Current, Delinquent, Penalty &amp; Interest)</b>	<b>\$ 100,750,161.00</b>	<b>\$ 57,357,902.00</b>	<b>\$ 158,108,063.00</b>		<b>\$ 126,032,959.00</b>	<b>\$ 71,444,986.00</b>	<b>\$ 197,477,945.00</b>	
<b>Percentage of Budget Collected</b>	<b>97.06%</b>	<b>95.27%</b>	<b>96.41%</b>		<b>101.96%</b>	<b>102.59%</b>	<b>102.19%</b>	

# Month to Date Tax Collections Current Levy



# Year to Date Tax Collections Current Levy



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date: April 25, 2023**

**Agenda Item: N.7**

**Board Goal: Board/Staff/Community Relations**

**Subject: Report of Continuing Education Requirements for Board Members Under Senate Bill 1566**

**Administrator Responsible/Position: Vanessa Petrea, Board President**

**A. Purpose of Agenda Item:**

Action Needed

Information Only

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

NA

**C. Goal or Need Addressed:**

Required report of the Continuing Education Requirements for Board Members Under Senate Bill 1566

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information –

By law, boards must announce the continuing education hours completed by each trustee at the last regular meeting of the board of trustees held before an election of trustees.

The attached report provides information on the training hours each board member has earned. No action is required.



H A Y S C I S D

# BOARD OF TRUSTEES OPERATING PROCEDURES

2022–2023 School Year





# BOARD OF TRUSTEES

## OPERATING PROCEDURES

### TABLE OF CONTENTS

Our Mission Statement	3
Our Vision Statement	3
Our Beliefs	3
Social Contract	4
Ethical Standards	4
Board Meetings and Board Member Conduct	5
Developing the Board Meeting Agenda	6
How to Prepare For Board Meetings	7
Consent Agenda	8
Transacting Business	8
Board Workshops	9
Closed Session	9
Board Committees	10
How to Request Information About Meeting Agenda Items	11
How to Request Information Not Related to Agenda Items	12
How to Visit Campuses as a Board Member	13
Orientation of New Board Members	13
Board Development	14
Board Training Requirements	15
Electing Board Officers	15
Public Participation in Board Meetings	16
Communication with Team Members Between Meetings	17
Communication with the Media	18
Communication with the Community	19
How to Respond to Community or Employee Complaints	19
Communicating with Constituents	20
Superintendent Evaluation	20
Rising Above	21

Note: This document is intended to assist Board Members and administrators in carrying out their duties. It is not enforceable by third-parties. In the event of an apparent conflict between this document and Board policy, Board policy prevails.



## OUR MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

## OUR VISION STATEMENT

All Hays CISD learners will be:

- Highly sought-after for college, career, or military
- Prepared for life and responsible citizenship
- Effective communicators and collaborators
- Resourceful and creative problem solvers

# ALL TRUSTEES TAKE THE OATH OF OFFICE



## OUR BELIEFS

### *We believe:*

- Decision-making is student-focused
- All students have the capacity to learn and be successful
- A safe and secure environment is essential
- Success is a shared investment that includes learners, educators, families, and the community
- In being an unrivaled employee-friendly organization
- The allocation of resources will support high-quality learning
- High expectations for all lead to high achievement
- Open communication, transparency, and accountability build trust
- Success is dependent upon a commitment to lifelong learning
- Diverse and differentiated opportunities further learning
- Student success includes a well-rounded education that goes beyond standardized testing



# TRUSTEES INSPIRE STUDENTS TO PLAN FOR THE FUTURE

## SOCIAL CONTRACT

### THE BOARD WILL:

**SERVE AS DISTRICT AMBASSADORS**

**ASSUME POSITIVE AND NOBLE INTENTIONS**

**COLLABORATE AS A TEAM AND RESPECT THE BODY CORPORATE**

**PROMOTE DISCUSSION AND RESPECT EACH OTHER'S PERSPECTIVES**

**BE PROFESSIONAL**

## ETHICAL STANDARDS

### *Equity in attitude*

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

### *Trustworthiness in stewardship*

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

### *Honor in conduct*

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

### *Integrity of character*

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.



### **Commitment to service**

- I **will** focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.
- I **will** diligently prepare for and attend Board meetings.
- I **will** avoid personal involvement in activities the Board has delegated to the Superintendent.
- I **will** seek continuing education that will enhance my ability to fulfill my duties effectively.

### **Student-centered focus**

- I **will** be continuously guided by what is best for all students of the District.

## **BOARD MEETINGS AND BOARD MEMBER CONDUCT**

- The board shall conduct meetings guided by the parliamentary procedures in the most current edition of Robert’s Rules of Order for Small Boards.
- Anytime four (4) or more Board Members are gathered to discuss school district business, it is considered a meeting.

**TRUSTEES  
HONOR  
TEACHERS FOR  
THEIR HARD  
WORK**



- Failure to post such a meeting is considered a violation of the Texas Open Meetings Act.
- Board Members are expected to attend and participate in duly called meetings. Board Members should come to the board meetings prepared to discuss and take action on all items on the agenda.

At a minimum, each Board Member is expected to have done the following prior to arrival at every board meeting:

- Studied the material in the board packet sent to them prior to the meeting.
- When possible, resolve questions beforehand by contacting the Superintendent or administrative staff. Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.



## DEVELOPING THE BOARD MEETING AGENDA

### Agendas

- The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
- Items discussed at previous Board Meetings which are proposed for inclusion by more than one Board Member at a future meeting will also be added when appropriate.
- Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
- Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.

## TRUSTEES SUPPORT COLLABORATIVE INSTRUCTION



- No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
- No item can be placed on the agenda less than three workdays in advance of the meeting unless an emergency or public necessity exists.
- The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday prior to the Agenda Workshop Meeting.
- An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
- Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.



**Timely Notification and Information**

- Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop, or special meeting, and at least one hour prior to an emergency meeting.
- Typically, information will be provided to each Board Member via electronic or hard copy. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent’s Cabinet, with a copy to the Executive Assistant to the Superintendent.
- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Thursday prior to the Agenda Workshop Meeting.
- Board Members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members by the Monday meeting with a copy of the questions and answers included in the dais folders.

Ref Policy BE

**TRUSTEES  
ENCOURAGE  
STUDENTS TO  
CONTINUE THEIR  
EDUCATION**



**HOW TO PREPARE FOR BOARD MEETINGS**

The Superintendent will ensure that supporting information required for informed decision- making is prepared in advance when possible and included in the board meeting agenda packet.

The Superintendent will ensure that agenda packets are distributed to Board Members at least three days before scheduled board meetings.

Board Members will prepare to address agenda items by doing the following:

1. Reading agenda packet materials before each board meeting.
2. Calling or emailing the Superintendent with questions about agenda items or background information before 12:00 PM on the scheduled board meeting day for Workshop meetings.
3. Reading responses to questions submitted to the Board.

Receiving answers to questions in advance does not preclude Board Members from asking relevant questions about agenda items during board meetings.

Ref policy BE (LEGAL)



## CONSENT AGENDA

The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.

### ***The consent agenda shall be limited to:***

- Routine Personnel
- Minutes
- Budget Amendments
- Routine Contracts/Agreements
- Routine Procurements
- Acceptance of Gifts
- Acceptance of Grants
- Other items agreed to by the Board

Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents. All consent agenda items may be acted upon by one vote without separate discussion. A Board Member may request that an item be withdrawn for individual consideration.

## TRUSTEES ATTEND COMMUNITY EVENTS



## TRANSACTING BUSINESS

When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures. Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the vote of the Board Corporate, and individually respect that vote. Board Members are strongly encouraged to state the reason why they are abstaining or voting no on an item.

Ref Policy BBE



## BOARD WORKSHOPS

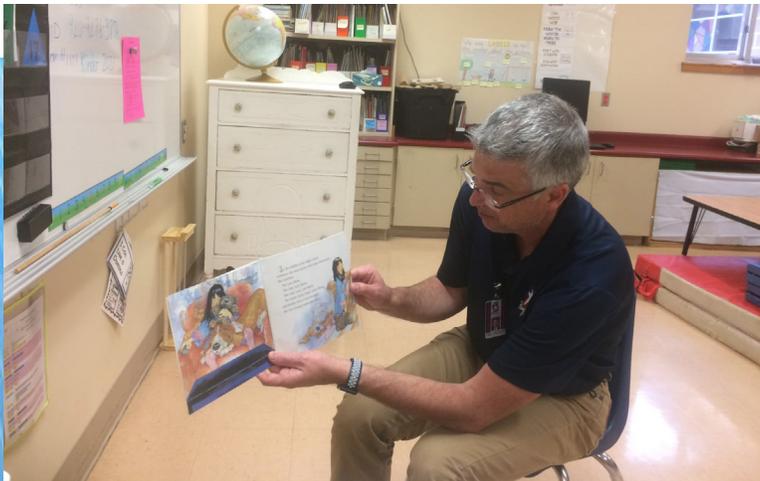
The Board will conduct Special Meetings/Board Workshops as needed. The workshop format is intended to allow the Administration to present information to the Board that is:

- Time sensitive and/or discussion intensive
- Required by law, rule, or policy, and is necessary for the efficient and effective operation of the District.

Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.

The workshops are intended to allow an opportunity for presentation, questions, discussion, and an assessment of the Board’s perspective.

The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allow for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.



**HAYS CISD  
PROMOTES  
STUDENT  
SUCCESS AT  
ALL LEVELS**

## CLOSED SESSION

The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session. The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.



**Topics that can be discussed in closed session include the following:**

- Attorney Consultation Gov't Code 551.071
- Real Property Gov't Code 551.072
- Prospective Gift Gov't Code 551.073
- Personnel Matters. Gov't Code 551.074
  - Employee-Employee Complaints Gov't Code 551.082
  - Student Discipline Gov't Code 551.082
- Personally Identifiable Student Information Gov't Code 551.0821
- Medical or Psychiatric Records Gov't Code 551.0785
- Security-Personnel, infrastructure and devices Gov't Code 551.076, Government Code 2059.055(b); Gov't Code 551.089 Education Code 39.030(a)
- Emergency Management Government Code 418.175–418.182, Gov't Code 418.183(f)
- Economic Development Gov't Code 551.087

Given the legal and sensitive nature of closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.

No person other than Board Members and the Superintendent is entitled to attend or participate in executive sessions.

Board Members will comply with the confidentiality requirements of closed sessions and will respect the privacy right of individuals when dealing with confidential information gained through association with the district.

Others may be invited to participate by consent of the board president and Superintendent. For the purpose of discussing his or her employment or job performance, and/or consultation with the board attorney, the board may exclude the Superintendent from a closed session.

Members will not disclose or comment on the discussion in closed session other than to restate what is posted on the agenda.

If it is in the interests of the district for a statement to be made regarding a closed-session discussion, the board president will compose an official public statement that meets with the approval of a majority of the board. Any such statement must comply with the limitations of the law.

## **BOARD COMMITTEES**

The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board. The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.



### District- and Campus-Level Committees

District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board.

Ref Policy BDB

### HOW TO REQUEST INFORMATION ABOUT MEETING AGENDA ITEMS

Members are encouraged to ask for information related to meeting agenda items prior to the scheduled meeting.

Any questions about agenda items or requests for additional information about them will be directed to the Superintendent or Superintendent’s Cabinet and responses will be distributed to all Board Members. Requests for information or questions about any agenda item will be made by noon on the scheduled board meeting day.



**TRUSTEES  
SERVE AS  
MENTORS FOR  
STUDENTS**

If a written report is provided in response to the request, all Board Members will receive a copy of both the request and report prior to the opening of the meeting.

Board Members may discuss the information provided or ask additional questions about the agenda item in the meeting.

The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the meeting with a copy of the questions and answers included in the dais folders.



### HOW TO REQUEST INFORMATION NOT RELATED TO AGENDA ITEMS

An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.

Individual Board Members shall not have access to confidential student records unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).

A Board Member may request existing information and reports from the Superintendent’s office. If the information is not available or a new report must be generated, it shall be requested through the Board

TRUSTEES  
HAVE  
INTEGRITY OF  
CHARACTER



President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.

Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.

Ref Policy BBE



## HOW TO VISIT CAMPUSES AS A BOARD MEMBER

- Board Members are encouraged to attend any and all school events as their time permits, and to show support for school activities.
- Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- Board Members shall not visit a campus in an attempt to evaluate.
- When visiting with teachers of their own children, Board Members will make it clear that they are acting as parents rather than as Board Members.

Ref Policies GKA (LEGAL), BBF (LOCAL), and BBFA (LEGAL)

## ORIENTATION OF NEW BOARD MEMBERS

- A new Board Member will have a meeting with staff for their name badge and other generic, logistical information by their first board meeting. The Board President will review a recent agenda packet prior to their first meeting.
- As a supplement to the information provided in relation to his/her candidacy, a district orientation for a new Board Member will be scheduled to begin by the first Board meeting of the date a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff will be included to provide specific information about the district.



**TRUSTEES  
HAVE  
COMMITMENT  
TO SERVICE**



**The orientation should include, but will not be limited to the following:**

- Board Operating Procedures and Board Policies.
- Superintendent’s overview of district administrative organization.
- Training to access district electronic communications.
- District budget overview.
- Board annual calendar and briefing of upcoming events.
- Expense reimbursement procedures.
- Media and communications training.
- Framework for School Board Development from SBOE.

The Board President will assign new Board Members an existing Board Member who will serve as a mentor.

## TAXPAYER TUESDAY OFFERS A GLIMPSE INTO SCHOOL ACTIVITIES



### BOARD DEVELOPMENT

Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team-building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel, and lodging for each Board Member for the minimum number of hours shown on the Continuing Education Requirements for School not to exceed 5,000 annually or per year per Board Member. All costs for additional training will be the responsibility of the individual Board Member unless reviewed and approved by Board President and Secretary.

Board Memberships to any and all associations shall be brought to the Board for discussion and approval. Board Members should be familiar with district policies, especially their duties as defined in policies BAA (LEGAL) and BAA (LOCAL).

The board will annually review its Board Operating Procedures and Board Ethics Policy BBF (LOCAL). By October, the board will conduct a self-evaluation in closed session. Adherence to Board Operating Procedures will be considered as part of the evaluation instrument.



### BOARD TRAINING REQUIREMENTS



#### New Board Members Only

- Local District Orientation
  - Texas Education Code
  - Open Meetings Act
  - Public Information Act
- Watch for required timelines*

#### New from the 87th Legislature

- School Safety

#### Every Year

- Cybersecurity
  - Team Building
- Additional Continuing Education (10 or 5 hours)

#### Every Two Years

- Update to the TX Ed Code
- Evaluating and Improving Student Outcomes
- Sexual Abuse and Human Trafficking



## TRUSTEES VALUE STUDENT VOICES

### ELECTING BOARD OFFICERS

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by a majority vote of the members present and voting.

The members of the Board shall organize by selecting:

1. A president, who shall be a member of the Board – Presides as chair over meetings.
  2. A vice president, who shall be a member of the Board – Fills in as chair if President is unable to attend or chair a meeting.
  3. A secretary, records requests for information from trustees.
  4. Such other officers and committees as the Board may deem necessary Education Code 11.061(c).
  5. A majority of the Board may call for officer elections at any time during the year if they deem it necessary.
  6. No officer can hold office without serving a minimum of one year on the Board.
  7. Discussions related to reorganization and election of officers may be discussed in closed session.
- A vacancy among officers of the Board shall be filled by majority action of the Board.



## PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board shall provide for public comment at each meeting, including all regular and special meetings. Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.

A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail, as to determine the appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits. Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.

**TRUSTEES  
VALUE ALL  
VOICES AND  
COMMUNITY  
INPUT**



Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate. The board designates the president as its spokesperson if a response to the speaker is required. The president will limit responses to those allowed by law:

- Statements of fact
- References to board policy



The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in the Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.

The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.

The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.

Ref Policy BED



**WE ARE  
STRONGER  
TOGETHER**

### **COMMUNICATION WITH TEAM MEMBERS BETWEEN MEETINGS**

The Superintendent and/or Superintendent's office will continue to communicate with Board Members as information becomes available on the following:

- District events
- Progress reports on board goals and directives
- Follow-up reports in answer to Board Member questions
- Updates on administrative matters or district operations



The Superintendent will communicate requested information to all Board Members in as timely a manner as possible without interfering with the regular conduct of district business. The Superintendent is the liaison between the Board and district staff. The only employee the Board is responsible for directing is the Superintendent. The Superintendent will direct the activities of all district staff.

Board Members are encouraged to set up biweekly or monthly meetings to update, discuss or receive clarification on any district-wide or campus topics. Board Members should be mindful and respectful of the Superintendent's time and limit all nonemergency communication outside of these scheduled meetings. Board Members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.

Board Members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the board.

Board Members who wish to share information relevant to district business or issues scheduled to come before the board will relay the information to the board president for placement on a future agenda or to the Superintendent for distribution to all members in board blog.

Ref Policy BE (LEGAL)

## **COMMUNICATION WITH THE MEDIA**

The board president or, in his or her absence, the vice president or the board's designee will serve as the board spokesperson to the media on issues regarding board actions.

The Superintendent or designee shall be the official district spokesperson to the media on district issues. A Board Member receiving a call from the media requesting information, comments, or an interview will inform the media representative that the Superintendent is the board's designated contact for official information about district business and that the board president is the board's designated contact for official positions on the board's actions or decisions as a body.

Board Members who do speak with media representatives will clarify at the beginning of the interview that they are speaking as individuals rather than as authorized representatives of the board of trustees. When speaking as an individual, the Board Member may remind media representatives of the official position or action already taken on the issue by the board of trustees and refer them to the board's designated spokesperson for further information about those actions.

When speaking to media representatives, Board Members will generally avoid stating opinions or speculating about possible board action on issues that are scheduled for discussion at a future board meeting and explain that decisions will be made after deliberation with members of the board at a meeting.



## COMMUNICATION WITH THE COMMUNITY

Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When doing so, Board Members are expected to:

- Relay information about district goals and objectives.
- Clarify a trustee's limitations, obligations, and responsibilities as a member of the board.
- Support board decisions.
- Interact in a positive manner.
- Listen politely and respectfully to comments.
- Make no commitment on behalf of the board or district.
- Avoid criticizing district personnel.
- Refer questions about specific district activities to the appropriate staff person who can best answer the questions.

The Board of Trustees encourages community input; however, it will not respond to or act on the basis of anonymous calls or letters. The board will communicate to the community collectively through district communication vehicles.

## HOW TO RESPOND TO COMMUNITY OR EMPLOYEE COMPLAINTS

Employees, students, parents, or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:

- An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
- Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.

Board Members will:

- Listen briefly and respectfully. Remind the complainant of the board's responsibility to remain impartial and noncommittal because complaints may ultimately be brought to the board on appeal.
- Determine if the complainant wishes to express dissatisfaction or desires some action be taken to resolve an issue.
- Complainants who desire some action to be taken should be directed or referred to the appropriate policy outlining grievance procedures and informed that the steps listed in the policy are necessary to protect everyone's rights while following an orderly process.
- Ask if the complainant has followed the "Chain of Command" outlined in district policy.
- Board Members will inform the Superintendent of complaints from staff and the community but will not direct the Superintendent to take specific actions.
- On a case-by-case basis the Superintendent shall inform the board of the resolution of complaints referred by Board Members if the complaint requires Superintendent intervention.
- Adhere to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.



## COMMUNICATING WITH CONSTITUENTS

Board Members are encouraged to respond to phone calls, and written correspondence, including, but not limited to, e-mail, text messages, or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests.

A member retains the right to respond as an individual but must understand that such communication may be interpreted by the reader as being an “official” statement of the Board.

The member should:

- Clarify that he/she is responding as an individual and not for the Board.
- Remind the reader of any position or action the Board has officially taken on the subject.

Board Members will not respond to anonymous e-mails unless the communication pertains to criminal, health, or safety issues. Any such e-mails will be forwarded to the Superintendent. If a Board Member receives an e-mail that they perceive to be of a threatening nature they will forward the e-mail to the Superintendent and Chief of Safety and Security.

## SUPERINTENDENT EVALUATION

The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.

Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in October, January and April or as close to those months as possible. New Board Members will receive training on how to evaluate the Superintendent prior to the first formative dialogue session.

A summative evaluation will be conducted in closed session annually in June. This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting. This session may include a discussion of the Superintendent’s contract. The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting. The Board shall strive to accomplish the following objectives during each evaluation:

- Develop and sustain a harmonious working relationship between the Board and the Superintendent
- Ensure administrative leadership for excellence in the District.
- Formulate Board consensus about the Superintendent’s performance and the District’s progress toward achieving its goals and objectives.

Ref Policies BJCD, BJCF, and BJA




# RISING ABOVE

Hays CISD

We appreciate our Hays CISD school board trustees for all their dedication and hard work every month!

**School Board Recognition Month • January 2023**



**Vanessa Petrea**  
Trustee At-Large  
President



**Raul Vela, Jr.**  
District 1  
Vice President



**Esperanza Orosco**  
District 5  
Secretary



**Will McManus**  
Trustee-At-Large  
Trustee



**Esmeralda Pérez-González**  
District 2  
Trustee



**Courtney Runkle**  
District 3  
Trustee



**Byron Severance**  
District 4  
Trustee

*Thank You, board members!*

**2023-2023 Hays CISD Board of Trustees  
Meeting Schedule**



August 22, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
August 29, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

September 19, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
September 26, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

October 17, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
October 24, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

November 14, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

December 12, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY** January 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
January 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

February 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
**TUESDAY** February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY** June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm