

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on February 21, 2023 beginning at 5:30 PM at Hays High School, Media Room, 4800 Jack C. Hays Trail, Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. CALL TO ORDER: Establish a quorum
- B. CLOSED SESSION
 1. Consultation with legal counsel regarding decision issued in Andrew Palmore v. Hays CISD and related matters, pursuant to Tex. Gov't Code 551.071
 2. Deliberation regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076
 3. Deliberation regarding the Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071
- C. RECONVENE IN OPEN SESSION - immediately following Closed Session
- D. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS
United States Flag Pledge:
I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
Texas Flag Pledge:
Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- E. MISSION STATEMENT
The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.
- F. SOCIAL CONTRACT
The Board will:
 - Serve as District Ambassadors
 - Assume Positive and Noble Intentions
 - Collaborate as a Team and Respect the Body Corporate
 - Promote Discussion and Respect Each Other's Perspectives
 - Be Professional
- G. SUPERINTENDENT REPORT
- H. PUBLIC FORUM

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Please be aware that the audio and video of Public Forum is recorded as part of the recording

of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

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	March 6, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 6:00 pm	
	March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	TUESDAY June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	<i>Official Board of Trustees information may be obtained at www.hayscisd.net</i>	
S.	ADJOURN	

This notice was posted in compliance with the Texas Open Meetings act on: Friday, February 17, 2023 at 5:30PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i> The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE-EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL] This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age. <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; orb. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan. <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The deployment, or specific occasions for implementation, of security personnel or devices; orb. A security audit. <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or b. To deliberate the offer of a financial or other incentive to such a business prospect. <i>Gov't Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i> "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i> Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i> No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i> No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board's attorney. <i>Gov't Code 551.144(c)</i>

DATE ISSUED: 10/25/2013
UPDATE 98
BEC (LEGAL)-P

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: H

Board Goal: Board/Staff/Community Relations

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: I

Subject: Campus Recognition – Johnson High School

Administrator Responsible/Position: Marivel Sedillo, DS/CAO and Dr. Michael Watson, Deputy Academic Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed: The purpose of this agenda item is to recognize one of our campuses.
- D. Summary:
 Previous board action relating to this item –
 Future action anticipated –
 Background information –Beginning January 2022, our district would like to recognize a campus each month for their academic achievement, student programs and their parental/community involvement.
- E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other:
- F. Administrative Recommendation:
The administration is not making a recommendation on this item as it is only informational.
- G. Fiscal Impact and Cost: Total Amount: N/A
 Budget – General Operating Fund Bond 2021 Grant/Special Funds Other
Prior Year Spending – n/a
Future/Ongoing –
- H. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action —Dr. Michael Watson, Deputy Academic Officer
Evaluation method and time line -
Next report to the board – Upon request.
- I. Suggested Motion:
No motion required. This agenda item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 13, 2023

Agenda Item: J

Board Goal: Student Achievement

Subject: Student Achievement Report – Summary report of CBA2, Kinder Readiness, CCMR, MOY mCLASS, MAP, and Reading Plus

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Kevin Malandrucolo, Director of Assessment and Accountability

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule – Texas Education Code Chapter 39

N/A

C. Goal or Need Addressed:

Our goal is to provide the Board with a summary of student academic achievement results related to our second common based assessment (CBA2), our middle of the year (MOY) mCLASS, MAP, and Reading Plus results, Kinder Readiness, and an update to our efforts to increase the percentage of students meeting CCMR criteria.

D. Summary:

Previous board action relating to this item

Future action anticipated

Background information:

As a district, we set student achievement goals and monitor the achievement of our students at the beginning, middle and end of the year to measure student progress. We utilize CBAs, universal screeners, and other assessment items to track our progress and to inform instruction. We adjust accordingly based on our student data. The C&I team will continue to support teachers and campus teams to meet their PLC goals, provide professional development to build capacity with curriculum, instruction and assessment.

E. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and timeline – C&I and campus administrators will monitor and address student achievement results and programs throughout the year.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: K

Board Goal: Student Achievement

Subject: Student Achievement Report – Hays CISD Dyslexia Programs

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Debbie Brown, Director of Academic Support

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule – Texas Education Code Chapter 39

N/A

C. Goal or Need Addressed:

Our goal is to provide the Board with a summary of student academic achievement results related to the Hays CISD Dyslexia Programs.

D. Summary:

Previous board action relating to this item

Future action anticipated

Background information:

As a district, we set student achievement goals and monitor the achievement of our students at the beginning, middle and end of the year to measure student progress. We utilize CBAs, universal screeners, and other assessment items to track our progress and to inform instruction. We adjust accordingly based on our student data. The C&I team will continue to support teachers and campus teams to meet their PLC goals, provide professional development to build capacity with curriculum, instruction and assessment.

E. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and timeline – C&I and campus administrators will monitor and address student achievement results and programs throughout the year.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L

Board Goal: Board/Staff/Community Relations

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

- Action needed Information only Receive input

B. Authority for This Action:

- Local Policy BE Law or Rule N/A

Board Policy BE states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

C. Goal or Need Addressed:

As listed on attached pages

D. Summary:

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following items are presented for approval
 1. Board Meeting Minutes
 2. Budget Amendments
 3. Procurements
 4. Contracts/MOUs

E. Comments Received:

- Cabinet DLT FBOC Teacher Org. Reps. Other

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost: Amount: Per individual items attached

H. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the consent agenda, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L.1

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

C. Goal or Need Addressed: N/A

D. Summary:

Previous board action relating to this item - Ongoing
 Future action anticipated - Monthly
 Background information – Minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings are presented for approval

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

All agenda items have been reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings, as presented.

G. Fiscal Impact and Cost: Amount: N/A

Budget Bond Grant/Special Funds Other

H. Suggested Motion:

I move that the Hays CISD Board of Trustees approve minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings, as presented.

Minutes of Regular Meeting January 17, 2023

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, January 13, 2023 beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:30 PM. All Board Members were present.

CLOSED SESSION

The Board adjourned to Closed Session at 5:31 PM consult with the board's attorney regarding personnel matters, pursuant to Tx. Gov't Code Section 551.071, and to deliberate regarding the Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 5510.71.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:50 PM.

PLEDGE OF ALLEGIANCE

Board Secretary Esperanza Orosco lead the Board in the Pledge of Allegiance to the US and Texas flags.

MISSION STATEMENT

Board Vice President Raul Vela read the Hays CISD Board of Trustees Mission Statement.

SOCIAL CONTRACT

Trustee Esperanza Orosco read the Hays CISD Board of Trustees Social Contract.

SUPERINTENDENT'S REPORT

Vanessa Petrea introduced this agenda item. Dr. Wright introduced the topic of recognition of Texas Board Appreciation Night. After an expression of gratitude, Dr. Wright presented all Hays CISD trustees with a plaque recognizing their work for the community. Trustees posed for a photograph. Dr. Wright discussed information regarding Teacher Salary Comparisons. The Austin New Home Ranking Report was also shared, reporting that Hays CISD leads the area in new homes. Trustees engaged in conversation and provided feedback to the reports shared by Dr. Wright. Dr. Wright reported regarding recent Texas Education Agency Intruder Audit reports, revealing no findings. Dr. Wright also provided updates on District Spelling Bees, and shared information regarding Career and Technology Education's "COW Day" (Careers on Wheels). Dr. Wright spoke to inform about the upcoming Taxpayer Tuesday. Trustees responded with questions and comments regarding Dr. Wright's report.

PUBLIC FORUM

No member of the public was present wishing to address the Board.

STUDENT ACHIEVEMENT REPORT

David Pierce introduced Patty Moreno, Director of Fine Arts to provide a mid-year update of Hays CISD Fine Arts programs. The Board spoke to inquire and provide praise for our Fine Arts programs. Jesus Gomez introduced Coach Lance Moffett to provide a mid-year update of Hays CISD Athletics Programs. The Board spoke to inquire and provide praise for our Athletics programs.

CONSENT AGENDA

Vanessa Petrea introduced consent items. Trustee Courtney Runkle requested information regarding consent agenda item L.3d, the purchase of air purifiers at Dahlstrom MS and McCormick MS. Max Cleaver responded to questions from Ms. Runkle.

ACTION ITEMS

Consideration and possible adoption of the amended 2022-2023 and 2023-2024 Hays CISD Academic Calendars - Dr. Eric Wright responded to questions from Vanessa Petrea. Discussion was had regarding the proposal of a four-day school/work week coming in the future.

Consideration and possible adoption of the election order for the May 6, 2023 trustee election – There were no questions from the Board of Trustees regarding this agenda item.

Second Reading and possible adoption of revisions to TASB Policy DHE (LOCAL) – There were no questions from the Board of Trustees regarding this agenda item.

Consideration and possible approval of the 2021 Bond purchase of Science Lab Equipment for Hays High School – Esperanza Orosco requested clarification regarding feedback from Science Teachers. Dr. Wright responded with detailed information.

Consideration and possible approval of Athletic Locker Replacement at Dahlstrom Middle School – Max Cleaver responded to requests and feedback from the Board of Trustees regarding this agenda item.

Consideration and possible approval of the ratification of emergency building repair expenses caused by Winter Storm Elliot Winter Break 2022 – Max Cleaver responded to requests and feedback from the Board of Trustees regarding this agenda item.

Consideration and possible approval of the 2023-2024 Budget Calendar – Randy Rau presented information and responded to the requests and feedback from the Board of trustees regarding this agenda item.

INFORMATION ITEM

First Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan
Dr. Fernando Medina presented information regarding this item, and responded to requests and feedback from the Board of Trustees. Tim Robinson, Director of Talent Acquisition, presented information regarding Amendment 2. Dr. Fernando Medina and Dr. Eric Wright provided detailed feedback regarding this amendment. Dr. Fernando Medina presented information regarding Amendment 3. Dr. Wright provided detailed information as well. Linda Hall, Deputy Human Resources Officer, presented information regarding Amendments 4 and 5. Dr. Wright provided detailed information as well. Dr. Fernando Medina presented information regarding Amendment 6. Dr. Wright provided detailed information as well. Tim Robinson and Dr. Medina presented information regarding Amendment 7. Dr. Wright provided detailed information as well.

First reading of policy revisions associated with the District of Innovation Plan – Dr. Fernando Medina responded to requests and feedback from the Board of Trustees.

First Reading of TASB Policy Update 120 – There were no questions from the Board of Trustees regarding this agenda item.

Update on safety and security initiatives district wide – There were no questions from the Board of Trustees regarding this agenda item.

Update on bond, construction, and renovation projects in the district – There were no questions from the Board of Trustees regarding this agenda item.

Financial Statements – There were no questions from the Board of Trustees regarding this agenda item.

REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

There were no requests for information from the Board of Trustees.

RECAP OF QUESTIONS

Board Secretary Esperanza Orosco read a list of questions logged during the meeting.

CLOSED SESSION

The Board adjourned to a second closed session at 9:58 PM for Superintendent's Formative Evaluation – Quarterly Progress Report on the Board and Superintendent Goals, pursuant to Tx. Gov't Code 551.074.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 10:54 PM.

ADJOURN

Board President Vanessa Petrea stated that the next meeting is scheduled for Monday, January 23, 2023 at 5:30pm in the Historic Buda Kunkel Room. No further business was conducted and the meeting was adjourned at 10:55 PM.

Minutes of Regular Meeting January 23, 2023

Hays CISD Board of Trustees

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A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, January 23, 2023 beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:30 PM. All Board Members were present.

CLOSED SESSION

The Board adjourned to Closed Session at 5:30 PM to deliberate regarding the Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071, and to deliberate regarding safety and security, including security personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:58 PM.

PLEDGE OF ALLEGIANCE

Board Secretary Esperanza Orosco lead the Board in the Pledge of Allegiance to the US and Texas flags.

MISSION STATEMENT

Board Vice President Raul Vela read the Hays CISD Board of Trustees Mission Statement.

SOCIAL CONTRACT

Trustee Will McManus read the Hays CISD Board of Trustees Social Contract.

SUPERINTENDENT'S REPORT

Vanessa Petrea introduced this agenda item. Dr. Wright presented no information. There were no questions from the Board of Trustees.

PUBLIC FORUM

Carla Perez spoke to recognize January as Board Appreciation Month to the Hays CISD Board of Trustees.

Amy Urbanovsky, spoke to inform the group regarding intervention services at Middle School regarding dyslexia services. Course selection sheets do not indicate that students who received dyslexia services will lose an elective in Middle School as a result of services. Spoke regarding dyslexia programs used at Hays CISD, and also to note the long-germ dyslexia program(s).

CAMPUS RECOGNITION

Dr. Michael Watson introduced Laura Briones, Principal of Simon Middle School. The Simon MS Mariachi Band was present to display their talents for the Board of Trustees. The group posed for a photograph with the Board of Trustees. Ms. Briones presented information about Simon Middle School, and introduced Jonathan Wilson, 14-year veteran of Simon Middle School. Ms. Briones also introduced Frank DeLeon, 9-year veteran of Simon Middle School. Ms. Briones engaged in conversation with the Board of Trustees regarding the campus presentation.

The Board took a brief break after the Simon Middle School presentation, and returned to the dais at 7:37 PM.

CONSENT AGENDA

Vanessa Petrea introduced consent items, and read the suggested motion that the Hays CISD Board of Trustees approve the consent agenda items, as presented. Will McManus moved and Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

ACTION ITEMS

Consideration and possible adoption of the amended 2022-2023 and 2023-2024 Hays CISD Academic Calendars - Dr. Eric Wright responded to questions from Vanessa Petrea. There were no questions from the Board of Trustees. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the revised 2022-2023 and 2023-2024 Hays CISD Academic calendars, as attached. Raul Vela moved and Courtney Runkle seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible adoption of the election order for the May 6, 2023 trustee election. There were no questions regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the election order for the May 6, 2023 trustee election, as presented. Will McManus moved and Courtney Runkle seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of TASB Policy Update 120 Affecting Local Policies. There were no questions regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD BOARD OF Trustees approve the adoption of the TASB Policy Update 120, as presented. Will McManus moved and Raul Vela seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of proposed revisions to TASB Policy DC (LOCAL). Trustee Esperanza Orosco requested clarification on this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DC (LOCAL), as presented. Byron Severance moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Second Reading and possible adoption of proposed revisions to TASB Policy DHE (LOCAL). There were no questions from the board of trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the proposed revisions to TASB Policy DHE (LOCAL), as presented. Will McManus moved and Raul Vela seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of Athletic Locker Replacement at Dahlstrom Middle School. Courtney Runkle requested information regarding this agenda item. Deputy Academic Officer Jesus Gomez responded with details. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve Vaughn Construction for locker removal and installation at Dahlstrom Middle School, in the amount of \$321,319, funded by 2021 Bond, as presented. Will McManus moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the ratification of emergency building repair expenses caused by Winter Storm Elliot Winter Break 2022. There were no questions from the Board of Trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the ratification of repairs resulting from Winter Storm Elliot, as presented. Will McManus moved and Byron Severance seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible approval of the 2023-2024 Budget Calendar – Randy Rau presented information and responded to the requests and feedback from the Board of trustees regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the 2023-2024 Budget

Calendar, as discussed. Esperanza Orosco moved and Will McManus seconded the motion. There was no further discussion, and the motion passed with a vote of 7-0.

INFORMATION ITEM

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 2: Certification Exemptions. Dr. Fernando Medina, Chief Human Resources Officer, and Dr. Eric Wright provided information to the Board of Trustees regarding this agenda item. Rigorous discussion ensued.

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 3: Contract Renewal Notification Timeline. Dr. Fernando Medina provided updates from the last meeting. Dr. Eric Wright also provided details regarding this agenda item.

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 4: Due Process. There were no questions from the Board of Trustees regarding this information item.

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 5: Probationary Contracts. There were no questions from the Board of Trustees regarding this information item.

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 6: Reading Academies. Esperanza Orosco spoke regarding this information item.

Second Reading of proposed amendments to the Hays CISD District of Innovation (DOI) Plan – Amendment 7: Out-of-State Certification Exemptions. There were no questions from the Board of Trustees regarding this agenda item.

First Reading of proposed revisions to Policy DK (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

First Reading of proposed revisions to Policy DFAB (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Second Reading of proposed revisions to Policy DBA (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Second Reading of Policy DCA (LOCAL). There were no questions regarding this agenda item.

Second Reading of proposed revisions to Policy DFAA (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Second Reading of proposed revisions to Policy DFBA (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Second Reading of proposed revisions to Policy DFBB (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Second Reading of proposed revisions to Policy DMA (LOCAL). There were no questions from the Board of Trustees regarding this agenda item.

Update on safety and security initiatives district wide – There were no questions from the Board of Trustees regarding this agenda item.

Update on bond, construction, and renovation projects in the district. The Board of Trustees requested a scheduled tour of the completed Dahlstrom Middle School construction area.

Financial Statements – There were no questions from the Board of Trustees regarding this agenda item.

REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

Vanessa Petrea requested information regarding Middle School Schedules as it relates to dyslexia services. Please provide information regarding the “Basic Language Skills” dyslexia program, and how many students are currently in a group at our elementary school campuses. How many students are participating in this program beyond 3 years at elementary. How long have we been using this program? Will McManus requested a dyslexia item for presentation in the month of February. Vanessa Petrea requested that the Board presented questions regarding dyslexia to Ms. Sedillo to be included in the presentation next month.

RECAP OF QUESTIONS

Board Secretary Esperanza Orosco read a list of questions logged during the meeting.

ADJOURN

Board President Vanessa Petrea stated that there would be two upcoming Bond Public Forum meetings scheduled on Tuesday, January 24, 2023 at Buda Kunkel Room and Thursday, January 26, 2023 at Lehman High School Cafeteria. No further business was conducted and the meeting was adjourned at 9:01 PM.

Minutes of Bond Public Forum Meeting January 24, 2023

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Bond Public Forum Meeting of the Board of Trustees of Hays CISD was held on Tuesday, January 24, 2023 beginning at 6:00 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 6:03 PM. All Board Members were present with the exception of Board Vice President, Raul Vela.

INFORMATION ITEM

Tim Savoy, Chief Communication Officer, Dr. Eric Wright, Superintendent, and Max Cleaver, Chief Operations Officer, presented a brief overview of the Bond process. Jessica Bedwell, Chair of the Facilities Bond Oversight Committee, also presented information.

PUBLIC FORUM

Vanessa Petrea read the Public Forum information to include a statement that the Board of Trustees is not permitted to engage in conversation with speakers during this portion of the Board Meeting.

Martin Juel addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

Carly Yargeau addressed the Board of Trustees to share her thoughts and concerns regarding the 2023 Bond.

Michael Yargeau addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

ADJOURN

Board President Vanessa Petrea stated that there would be one additional upcoming Bond Public Forum meetings scheduled on Thursday, January 26, 2023 at Lehman High School Cafeteria. No further business was conducted and the meeting was adjourned at 6:42 PM.

Minutes of Bond Public Forum Meeting January 26, 2023

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Bond Public Forum Meeting of the Board of Trustees of Hays CISD was held on Tuesday, January 26, 2023 beginning at 6:00 PM in the Lehman High School Cafeteria located at 1700 Lehman Road, Kyle Texas 78640.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 6:06 PM. All Board Members were present.

INFORMATION ITEM

Tim Savoy, Chief Communication Officer, Dr. Eric Wright, Superintendent, and Max Cleaver, Chief Operations Officer, presented a brief overview of the Bond process. Jessica Bedwell, Chair of the Facilities Bond Oversight Committee, also presented information.

PUBLIC FORUM

Vanessa Petrea read the Public Forum information to include a statement that the Board of Trustees is not permitted to engage in conversation with speakers during this portion of the Board Meeting.

Victor Figueroa addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

Taylor Green addressed the Board of Trustees to share her thoughts and concerns regarding the 2023 Bond.

Carlos Meda addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

Greg Blackwell addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

Alicia Taylor addressed the Board of Trustees to share his thoughts and concerns regarding the 2023 Bond.

ADJOURN

Board President Vanessa Petrea stated that the next Board Meeting is scheduled for Monday, February 13, 2023 at 5:30pm at the Historic Buda Kunkel Room location. No further business was conducted and the meeting was adjourned at 6:51 PM.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L.2

Board Goal: Board/Staff/Community Relations

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Summary:

Previous board action relating to this item - Monthly
 Background information – The 2022-2023 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

D. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

E. Administrative Recommendation:

The administration recommends approval of the budget amendment, as presented.

F. Fiscal Impact and Cost: Amount:

Budget (See attached detail) Bond Grant/Special Funds Other

G. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the budget amendment, as presented.

BUDGET AMENDMENT 6 – February 13, 2023

RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ (306,808)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ (48,807)
21 - Instructional Administration	\$ 0
23 - Campus Administration	\$ 7,600
31 - Guidance and Counseling Services	\$ 0
32 - Social Work Services	\$ 256,319
33 - Health Services	\$ 0
34 - Transportation	\$ (1,850)
36 - Co curricular / Extracurricular	\$ 91,796
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 2,250
53 - Data Services	\$ 0
61 – Community Services	\$ (500)
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
Total Net Transfers	\$ 0

REQUESTS for Re-APPROPRIATIONS:

General Operating Fund:

No new appropriations requested for budget amendment 6.

General Operating Fund Re-Appropriations Summary			
Description	Official Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>			
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
<u>Expenditures:</u>			
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
Total Net Appropriations (Revenues minus Expenditures)		\$ 0	

ACTION REQUIRED

Board Approval

SUPPORT INFORMATION

Additional information provided upon request.
Contact: Randall Rau – Chief Financial Officer

Hays Consolidated Independent School District
Budget Amendment 6 Support Information
for the Fiscal Year Ending June 30, 2023

Budget Amendment #6 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
199 -11-6295-CM-921-24-3-0	11	921	\$ (256,319.00)	riojasr	Pending	7		235		Move to proper function code
199 -32-6295-CM-001-24-3-0	32	001	\$ 51,262.00	riojasr	Pending	7		235		Move to proper function code
199 -32-6295-CM-002-24-3-0	32	002	\$ 51,262.00	riojasr	Pending	7		235		Move to proper function code
199 -32-6295-CM-004-24-3-0	32	004	\$ 51,262.00	riojasr	Pending	7		235		Move to proper function code
199 -32-6295-CM-005-24-3-0	32	005	\$ 51,262.00	riojasr	Pending	7		235		Move to proper function code
199 -32-6295-CM-006-24-3-0	32	006	\$ 51,271.00	riojasr	Pending	7		235		Move to proper function code
199 -52-6399-00-113-99-1-0	52	113	\$ (100.00)	riverach	Pending	7		400		
199 -23-6399-00-113-99-1-0	23	113	\$ 100.00	riverach	Pending	7		400		
199 -11-6397-TE-943-37-3-0	11	943	\$ (8,500.00)	logniond	Pending	7		404		
199 -13-6117-00-943-37-3-0	13	943	\$ 2,000.00	logniond	Pending	7		404		
199 -13-6411-00-943-37-3-0	13	943	\$ 4,000.00	logniond	Pending	7		404		
199 -13-6399-00-943-37-3-0	13	943	\$ 2,000.00	logniond	Pending	7		404		
199 -13-6498-00-943-37-3-0	13	943	\$ 500.00	logniond	Pending	7		404		
182 -36-6412-55-006-99-1-0	36	006	\$ (500.00)	mendezt	Pending	7		454		Choir Accompanists for UIL C/Sr & Solo
182 -11-6295-55-006-11-1-0	11	006	\$ 500.00	mendezt	Pending	7		454		Choir Accompanists for UIL C/Sr & Solo
199 -11-6399-22-001-11-1-0	11	001	\$ (7,000.00)	conderb	Pending	7		755		
199 -23-6399-00-001-99-1-0	23	001	\$ 7,000.00	conderb	Pending	7		755		
199 -61-6399-00-045-99-1-0	61	045	\$ (500.00)	torresla	Pending	7		791		Reallocate to appropriate function code.
199 -23-6399-00-045-99-1-0	23	045	\$ 500.00	torresla	Pending	7		791		Reallocate to appropriate function code.
182 -36-6412-33-043-99-1-0	36	043	\$ (878.00)	mendezt	Pending	7		860		Trf to 11.6399 zero out travel
182 -36-6494-33-043-99-1-0	36	043	\$ (375.00)	mendezt	Pending	7		860		Trf to 11.6399 zero out travel
182 -11-6399-33-043-11-1-0	11	043	\$ 1,253.00	mendezt	Pending	7		860		From 36-6412/6494
199 -34-6249-LC-937-99-5-0	34	937	\$ (1,850.00)	lindholmh	Pending	7		877		LCRA Radio Replacement HL Safety
199 -52-6394-LC-937-99-5-0	52	937	\$ 1,850.00	lindholmh	Pending	7		877		LCRA Radio Replacement HL Safety
181 -36-6399-00-005-91-1-0	36	005	\$ (500.00)	richardsonm	Pending	7		958		Game security
181 -52-6297-51-005-91-1-0	52	005	\$ 500.00	richardsonm	Pending	7		958		Game security
182 -11-6291-00-928-11-3-0	11	928	\$ (1,100.00)	ortegas	Pending	7		988		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,100.00	ortegas	Pending	7		988		Purchase supplies/instruments-PAC
182 -11-6494-00-928-11-3-0	11	928	\$ (2,731.00)	ortegas	Pending	7		989		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,731.00	ortegas	Pending	7		989		Purchase supplies/instruments-PAC
182 -11-6399-00-928-99-3-0	11	928	\$ (685.00)	ortegas	Pending	7		990		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 685.00	ortegas	Pending	7		990		Purchase supplies/instruments-PAC
182 -11-6118-22-928-11-3-0	11	928	\$ (2,000.00)	ortegas	Pending	7		991		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,000.00	ortegas	Pending	7		991		Purchase supplies/instruments-PAC
182 -11-6249-22-928-11-3-0	11	928	\$ (2,250.00)	ortegas	Pending	7		992		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,250.00	ortegas	Pending	7		992		Purchase supplies/instruments-PAC
182 -11-6295-22-928-11-3-0	11	928	\$ (2,400.00)	ortegas	Pending	7		994		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,400.00	ortegas	Pending	7		994		Purchase supplies/instruments-PAC
182 -11-6412-22-928-11-3-0	11	928	\$ (140.00)	ortegas	Pending	7		999		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 140.00	ortegas	Pending	7		999		Purchase supplies/instruments-PAC
182 -11-6494-22-928-11-3-0	11	928	\$ (2,700.00)	ortegas	Pending	7		1000		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,700.00	ortegas	Pending	7		1000		Purchase supplies/instruments-PAC
182 -11-6495-22-928-11-3-0	11	928	\$ (3,299.00)	ortegas	Pending	7		1001		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,299.00	ortegas	Pending	7		1001		Purchase supplies/instruments-PAC
182 -11-6295-33-928-11-3-0	11	928	\$ (3,800.00)	ortegas	Pending	7		1002		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,800.00	ortegas	Pending	7		1002		Purchase supplies/instruments-PAC
182 -11-6399-33-928-11-3-0	11	928	\$ (8,800.00)	ortegas	Pending	7		1003		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 8,800.00	ortegas	Pending	7		1003		Purchase supplies/instruments-PAC
182 -11-6494-33-928-11-3-0	11	928	\$ (800.00)	ortegas	Pending	7		1005		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 800.00	ortegas	Pending	7		1005		Purchase supplies/instruments-PAC
182 -11-6495-33-928-11-3-0	11	928	\$ (450.00)	ortegas	Pending	7		1006		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 450.00	ortegas	Pending	7		1006		Purchase supplies/instruments-PAC
182 -11-6295-35-928-11-3-0	11	928	\$ (2,300.00)	ortegas	Pending	7		1007		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,300.00	ortegas	Pending	7		1007		Purchase supplies/instruments-PAC

Hays Consolidated Independent School District
Budget Amendment 6 Support Information
for the Fiscal Year Ending June 30, 2023

Budget Amendment #6 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
182 -11-6399-35-928-11-3-0	11	928	\$ (200.00)	ortegas	Pending	7		1008		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 200.00	ortegas	Pending	7		1008		Purchase supplies/instruments-PAC
182 -11-6495-35-928-11-3-0	11	928	\$ (450.00)	ortegas	Pending	7		1010		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 450.00	ortegas	Pending	7		1010		Purchase supplies/instruments-PAC
182 -11-6639-34-928-11-3-0	11	928	\$ (7,785.00)	ortegas	Pending	7		1012		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 7,785.00	ortegas	Pending	7		1012		Purchase supplies/instruments-PAC
182 -11-6269-38-928-11-3-0	11	928	\$ (900.00)	ortegas	Pending	7		1021		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 900.00	ortegas	Pending	7		1021		Purchase supplies/instruments-PAC
182 -11-6412-55-928-11-3-0	11	928	\$ (1,319.00)	ortegas	Pending	7		1022		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,319.00	ortegas	Pending	7		1022		Purchase supplies/instruments-PAC
182 -11-6639-55-928-11-3-0	11	928	\$ (5,278.00)	ortegas	Pending	7		1025		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 5,278.00	ortegas	Pending	7		1025		Purchase supplies/instruments-PAC
182 -11-6639-MA-928-11-3-0	11	928	\$ (4,500.00)	ortegas	Pending	7		1033		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 4,500.00	ortegas	Pending	7		1033		Purchase supplies/instruments-PAC
182 -11-6397-TE-928-99-3-0	11	928	\$ (1,885.00)	ortegas	Pending	7		1035		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,885.00	ortegas	Pending	7		1035		Purchase supplies/instruments-PAC
182 -13-6117-00-928-99-3-0	13	928	\$ (1,800.00)	ortegas	Pending	7		1044		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,800.00	ortegas	Pending	7		1044		Purchase supplies/instruments-PAC
182 -13-6118-00-928-99-3-0	13	928	\$ (1,800.00)	ortegas	Pending	7		1051		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,800.00	ortegas	Pending	7		1051		Purchase supplies/instruments-PAC
182 -13-6295-00-928-99-3-0	13	928	\$ (15,950.00)	ortegas	Pending	7		1052		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 15,950.00	ortegas	Pending	7		1052		Purchase supplies/instruments-PAC
182 -13-6329-00-928-99-3-0	13	928	\$ (3,060.00)	ortegas	Pending	7		1053		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,060.00	ortegas	Pending	7		1053		Purchase supplies/instruments-PAC
182 -13-6399-00-928-99-3-0	13	928	\$ (3,487.00)	ortegas	Pending	7		1054		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,487.00	ortegas	Pending	7		1054		Purchase supplies/instruments-PAC
182 -13-6411-00-928-99-3-0	13	928	\$ (175.00)	ortegas	Pending	7		1056		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 175.00	ortegas	Pending	7		1056		Purchase supplies/instruments-PAC
182 -13-6498-00-928-99-3-0	13	928	\$ (390.00)	ortegas	Pending	7		1057		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 390.00	ortegas	Pending	7		1057		Purchase supplies/instruments-PAC
182 -13-6295-22-928-11-3-0	13	928	\$ (3,600.00)	ortegas	Pending	7		1058		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,600.00	ortegas	Pending	7		1058		Purchase supplies/instruments-PAC
182 -13-6495-22-928-11-3-0	13	928	\$ (1,170.00)	ortegas	Pending	7		1059		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,170.00	ortegas	Pending	7		1059		Purchase supplies/instruments-PAC
182 -13-6295-22-928-99-3-0	13	928	\$ (1,600.00)	ortegas	Pending	7		1063		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,600.00	ortegas	Pending	7		1063		Purchase supplies/instruments-PAC
182 -13-6295-35-928-99-3-0	13	928	\$ (600.00)	ortegas	Pending	7		1118		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 600.00	ortegas	Pending	7		1118		Purchase supplies/instruments-PAC
182 -13-6411-35-928-99-3-0	13	928	\$ (9,000.00)	ortegas	Pending	7		1119		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 9,000.00	ortegas	Pending	7		1119		Purchase supplies/instruments-PAC
182 -13-6295-38-928-99-3-0	13	928	\$ (500.00)	ortegas	Pending	7		1121		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 500.00	ortegas	Pending	7		1121		Purchase supplies/instruments-PAC
182 -13-6411-38-928-99-3-0	13	928	\$ (2,700.00)	ortegas	Pending	7		1122		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,700.00	ortegas	Pending	7		1122		Purchase supplies/instruments-PAC
182 -13-6495-38-928-99-3-0	13	928	\$ (270.00)	ortegas	Pending	7		1123		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 270.00	ortegas	Pending	7		1123		Purchase supplies/instruments-PAC
182 -13-6495-55-928-99-3-0	13	928	\$ (110.00)	ortegas	Pending	7		1124		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 110.00	ortegas	Pending	7		1124		Purchase supplies/instruments-PAC
182 -13-6411-MA-928-99-3-0	13	928	\$ (4,500.00)	ortegas	Pending	7		1125		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 4,500.00	ortegas	Pending	7		1125		Purchase supplies/instruments-PAC
182 -13-6495-MA-928-99-3-0	13	928	\$ (360.00)	ortegas	Pending	7		1126		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 360.00	ortegas	Pending	7		1126		Purchase supplies/instruments-PAC
182 -36-6494-22-046-99-1-0	36	046	\$ (500.00)	vargasm	Pending	8		70		Spring prep
182 -36-6412-22-046-99-1-0	36	046	\$ (1,000.00)	vargasm	Pending	8		70		Spring prep
182 -11-6399-22-046-11-1-0	11	046	\$ 1,500.00	vargasm	Pending	8		70		Spring prep
182 -36-6412-34-046-99-1-0	36	046	\$ (1,500.00)	vargasm	Pending	8		88		Spring prep
182 -36-6494-34-046-99-1-0	36	046	\$ (2,000.00)	vargasm	Pending	8		88		Spring prep
182 -36-6498-34-046-99-1-0	36	046	\$ (520.00)	vargasm	Pending	8		88		Spring prep
182 -11-6399-34-046-11-1-0	11	046	\$ 4,020.00	vargasm	Pending	8		88		Spring prep
182 -13-6411-35-046-99-1-0	36	046	\$ (1,060.00)	vargasm	Pending	8		89		Spring prep
182 -36-6412-35-046-99-1-0	36	046	\$ 1,460.00	vargasm	Pending	8		89		Spring prep
182 -11-6295-35-046-11-1-0	11	046	\$ (400.00)	vargasm	Pending	8		89		Spring prep

Hays Consolidated Independent School District
Budget Amendment 6 Support Information
for the Fiscal Year Ending June 30, 2023

Budget Amendment #6 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original</u> <u>Period</u>	<u>New</u> <u>Period</u>	<u>New</u> <u>JE #</u>	<u>Reason</u>
182 -36-6412-MA-046-99-1-0	36	046	\$ (1,500.00)	vargasm	Pending	8		91	Spring prep
182 -36-6494-MA-046-99-1-0	36	046	\$ (600.00)	vargasm	Pending	8		91	Spring prep
182 -11-6399-MA-046-11-1-0	11	046	\$ 2,100.00	vargasm	Pending	8		91	Spring prep
182 -11-6399-33-046-11-1-0	11	046	\$ 2,775.00	vargasm	Pending	8		92	Spring prep
182 -36-6494-33-046-99-1-0	36	046	\$ (525.00)	vargasm	Pending	8		92	Spring prep
182 -36-6412-33-046-99-1-0	36	046	\$ (450.00)	vargasm	Pending	8		92	Spring prep
182 -13-6411-33-046-99-1-0	13	046	\$ (1,800.00)	vargasm	Pending	8		92	Spring prep
182 -36-6412-22-045-99-1-0	36	045	\$ (1,000.00)	vargasm	Pending	8		99	Spring prep
182 -11-6399-22-045-11-1-0	11	045	\$ 1,000.00	vargasm	Pending	8		99	Spring prep
182 -36-6412-34-045-99-1-0	36	045	\$ (500.00)	vargasm	Pending	8		100	Spring prep
182 -36-6494-34-045-99-1-0	36	045	\$ (500.00)	vargasm	Pending	8		100	Spring prep
182 -11-6399-34-045-11-1-0	11	045	\$ 1,000.00	vargasm	Pending	8		100	Spring prep
182 -13-6411-35-045-99-1-0	13	045	\$ (1,060.00)	vargasm	Pending	8		101	Spring prep
182 -11-6399-35-045-11-1-0	11	045	\$ 1,060.00	vargasm	Pending	8		101	Spring prep
182 -11-6112-33-045-11-1-0	11	045	\$ 200.00	vargasm	Pending	8		102	Spring prep
182 -11-6399-33-045-11-1-0	11	045	\$ 2,700.00	vargasm	Pending	8		102	Spring prep
182 -36-6412-33-045-99-1-0	36	045	\$ (475.00)	vargasm	Pending	8		102	Spring prep
182 -36-6494-33-045-99-1-0	36	045	\$ (625.00)	vargasm	Pending	8		102	Spring prep
182 -13-6411-33-045-99-1-0	13	045	\$ (1,800.00)	vargasm	Pending	8		102	Spring prep
182 -11-6295-35-005-11-1-0	11	005	\$ 1,500.00	vargasm	Pending	8		103	Spring prep
182 -36-6494-35-005-99-1-0	36	005	\$ (750.00)	vargasm	Pending	8		103	Spring prep
182 -36-6412-35-005-99-1-0	36	005	\$ (750.00)	vargasm	Pending	8		103	Spring prep
182 -13-6411-33-005-99-1-0	13	005	\$ (1,575.00)	vargasm	Pending	8		104	Spring prep
182 -11-6399-33-005-11-1-0	11	005	\$ 1,575.00	vargasm	Pending	8		104	Spring prep

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.1

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Hays County Social Service Funding Agreement for Mental Health Services, funded by the American Rescue Plan Act (ARPA)

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Jeri Skrocki, Chief Safety and Security Officer
Stephanie Norris, Director of Federal Programs

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy (Policy CH) Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda it to approve the Social Service Funding Agreement between Hays County and Hays CISD.

D. Summary:

Previous board action relating to this item -

Future action anticipated –

Background information – The purpose of this agenda item is to acquire approval of the Social Service Funding Agreement between Hays County and Hays CISD to utilize Hays County ARPA Act grant funds for behavioral mental health services for students.

The grant amount is \$181,818.18

Staff recommends utilizing these funds to hire a mental health professional and to provide contracted mental health services for students unable to afford private mental health care services.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other:

F. Administrative Recommendation:

The administration recommends approval of the MOU between Hays County and Hays CISD to support the district's mental health initiatives.

Advantages/benefits of this proposal – Utilize grant funds to provide additional mental health care services for students in need.

G. Fiscal Impact and Cost: Total Amount: N/A

Budget – General Operating Fund Bond Grant/Special Funds Other

Prior Year Spending – \$0

Future/Ongoing –

H. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action – Stephanie Norris, Director of Federal Programs and Marivel Sedillo, DS/CAO.
Evaluation method and time line -
Next report to the board -

I. Suggested Motion:
I move that the Hays CISD Board of Trustees approve the Hays County Social Service Funding Agreement for mental health services, funded by the American Rescue Plan Act (ARPA), between Hays County and Hays CISD, as presented.

**HAYS COUNTY SOCIAL SERVICE FUNDING AGREEMENT
WITH HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

This Social Service Funding Agreement ("the Agreement"), is made by and between **Hays County, Texas** (the "County") located at 712 S. Stagecoach Trail, Suite 1071, Texas 78666, and the **Hays Consolidated Independent School District** (the "Agency"), a non-profit corporation, located at 21003 Interstate 35 Frontage Road, Kyle, Texas 78640.

RECITALS

WHEREAS, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Abbott certifying that the novel coronavirus (COVID-19), which has been recognized globally as a contagious respiratory virus, posed an imminent threat of disaster for all counties in Texas; and

WHEREAS, on April 12, 2020, Governor Abbott determined that that state of disaster continues to exist due to COVID-19 and issued a Proclamation renewing the disaster declaration for all counties; and

WHEREAS, on May 12, 2020, Governor Abbott determined that the state of disaster continues to exist due to COVID-19 and issued a Proclamation further renewing the disaster declaration for all counties; and

WHEREAS, as a result of COVID-19 and the response measures taken, the Agency is in need of assistance to meet the additional needs and services of the community, specifically funds to assist in the payment of behavioral health cares services for Hays Consolidated Independent School District students affected by the COVID-19 pandemic; and

WHEREAS, the Agency would like to request funding from the County made available under Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act ("ARPA Act");

WHEREAS, the County seeks to implement funding derived from the ARPA Act after March 2, 2021 in order to maximize benefits for Hays County residents; and

WHEREAS, the County desires to engage the Agency as a subrecipient to assist the County in utilizing the ARPA Act funds.

NOW, THEREFORE, WITNESSETH:

Recitals. The recitals to this Agreement are hereby incorporated for all purposes.

1. **Effective Date.** The effective date of this Agreement ("Effective Date") is the date this Agreement has been finally approved by the County. Agency understands that this Agreement is dependent upon the approval of the County.
2. **Term.** The initial term of this Agreement is from the Effective Date to provide ARPA Act funding through December 31, 2024. Unless terminated by either party pursuant to paragraph 4.6, the Agreement will automatically renew for purposes of administering ARPA Act Funds, until December 31, 2024. After 2024, the contract must be revisited by County's governing body.

I.

GENERAL OVERVIEW

- 1.1 Purpose. The County has in good faith determined that this Agreement serves a public purpose. This public purpose includes, but is not limited to, the Agency's efforts to meet the additional needs and services of the community, specifically staffing costs, unemployment insurance costs, professional fees, additional contract services, supplies and related equipment and additional financial assistance, all incurred due to the impact of COVID-19 or in the delivery of public health and safety operations for Hays County residents.
- 1.2 Use of Funds. The Agency understands that the funds provided to it by the County will be used solely for the program services as more particularly described in Exhibit "A", attached hereto and incorporated herein ("Allowable Expenditures").
- 1.3 Distribution of ARPA Act Funds. The County will pay ARPA Act funds during the period that begins on the Effective Date and ends on December 31, 2024. All funding will comply with ARPA program guidelines and services described in Exhibit A as attached.

The Agency agrees to accept the not to exceed amount of \$200,000.00 that will be disbursed from ARPA Act Funds.

II.

AGENCY PERFORMANCE REQUIREMENTS

- 2.1 Subrecipient Status. The County and the Agency agree that the Agency is a Subrecipient as described in 2 C.F.R. §§ 200.93. A Subrecipient is a non-Federal agency that receives a subaward from a pass-through entity to carry out a part of a Federal program. The Agency, as a subrecipient, will be responsible for administering the expenditures of the ARPA Act funds (SLFRF Assistance Listing Number – Hays County ALN 21.027 awarded by United States Department of the Treasury) consistent with the terms and conditions of this Agreement and the Act. As a Subrecipient, the Agency will be responsible for, among other things, determining eligibility for distribution of Federal funds, making programmatic decisions, and taking responsibility for compliance with the ARPA Act and other federal laws.
- 2.2 Single Audit Act. The Allowable Expenditures are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. §§ 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. The Agency agrees to comply with the above.
- 2.3 Allowable Expenditures. The Agency agrees to comply with all applicable federal, state and local laws and regulations governing the expenditure of funds under this Agreement. The Agency shall submit to the County Auditor's office all necessary invoicing and appropriate documentation evidencing expenditures and that said expenditures are Allowable Expenditures. Allowable Expenditures are limited to those expenditures shown on Exhibit "A", attached hereto

and incorporated herein. The agency may elect to take the 10% de minimis indirect cost rate allowed by 2 C.F.R. Part 200. Despite this agreed upon payment, Agency agrees to return to the County the amount representing the prorated amount of the funds unearned if Agency's project progress is insufficient or this agreement is terminated for any reason or if Agency fails in any other respect under this agreement.

- 2.4 County Audit. The Agency agrees to allow the County to review Agency records to determine their compliance with the terms of this Agreement. Agency, during normal business hours shall allow County reasonable access to its records and books and all other relevant records related to the administrative services provided for in this Agreement.

III.

COUNTY PERFORMANCE REQUIREMENTS

- 3.1 County Payment Responsibility. After receipt of the Agency's invoices, the County will endeavor to pay the Allowable Expenditures as soon as possible, but in any event no more than once monthly. The County shall have no obligation to pay Agency any Allowable Expenses over \$200,000.00 from ARPA Act Funds.

IV.

ADDITIONAL REQUIREMENTS RELATED TO THE AMERICAN RESCUE PLAN ACT (ARPA) (A.L.N. 21.027)

- 4.1 Use of Funds
- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
- 4.2 Scope of Activities; Budget.
- a. Activities. The Agency shall provide and administer the ARPA Act activities with the provisions of this Agreement (hereinafter "Activities").
 - i. Such Activities shall include those activities included in the ARPA Act funds budget attached to this Agreement as Exhibit A.
 - ii. The Agency shall make no unauthorized changes in the ARPA Act Activities as approved by the County; however, amounts allocated to line items within the total amount of the Budget may be transferred without formal amendment among items upon written request by the Agency and approval by the County. All other changes must be amended in accordance with Section V of this Agreement.
 - b. Budget. The Agency has submitted for approval to the County a detailed ARPA Act funds budget;

which, in its approved form, is attached hereto as Exhibit A (hereinafter "Budget"). The County and the Agency may mutually agree to revise said budget from time to time in accordance with existing County policies. The County will pay to Agency ARPA Act funds consistent with Agency's Budget and in accordance with applicable County procedures, if any.

Except for lump sum advance payments authorized by the federal regulations and approved by the County, all payments made by Agency will be made for eligible expenses actually incurred and shall not exceed actual cash requirements.

- 4.3 Period of Performance The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on the Effective Date December 21, 2021, and ends on December 31, 2026.
- 4.4 Reporting Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
- 4.5 Payment
- a. Amount of Grant. The amount to be paid to the Agency for the provision and administration of Activities under this Agreement shall be the total budget amount included in the ARPA funds budget attached to this contract as Exhibit A, payable as follows: drawdowns for the payment of eligible expenses shall be made upon Exhibit C, reviewed and approved by Hays County Program Manager for eligibility under the ARPA and for compliance with the terms of this Agreement.
- b. Vouchers; Voucher Review, Approval and Audit. Payments shall be made to the Agency as a reimbursement and shall be expressly contingent upon (i) the Agency submitting a request on Exhibit C, that (a) states Professional Behavioral Health Services, Administration, Salaries and Fringe Benefits for Behavioral Health Services District Staff, and certain costs for delivering Behavioral Health Services including Equipment, Supplies, Contractual Services, Rent/utilities, and District Specific Costs, (b) certifies that the activities performed and the payment requested are in accordance with the terms of this Agreement, and (c) is accompanied by documentation satisfactory to the County supporting the amount claimed, including, where applicable, copy of Payroll Reports that show Salary and Fringe Benefits for District Staff, Contracts for Behavioral Health Services, Invoices and Proof of Payment for Professional Behavioral Health Services, Equipment, Supplies, Contractual Services, Rent/utilities, Administrative and District Specific Costs paid by the Agency during the preceding month, and (ii) review, approval and audit of the Exhibit C by the County Program Manager and/or the County Auditor or his or her duly designated representative (the "Auditor"). Drawdowns for the payment of eligible expenses shall be made against the activities specified herein and in accordance with applicable performance requirements.
- 4.6 Insurance Payments Funds may be used to pay for Insurance Premiums for Hays County Residents who are uninsured.
- 4.7 Maintenance of and Access to Records
- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

4.8 Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

4.9 Administrative Costs Recipient may use funds provided under this award to cover both direct and indirect costs.

4.10 Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

4.11 Conflicts of Interest Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

4.12 Compliance with Applicable Law and Regulations

a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

b. Federal regulations applicable to this award include, without limitation, the following:

- i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F - Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
- ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
- vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

- vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

- 4.13 Remedial Actions In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
- 4.14 Hatch Act Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
- 4.15 False Statements Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
- 4.16 Publications. Any publications produced with funds from this award must display the following

language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

4.17 Debts Owed the Federal Government

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

4.18 Disclaimer

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

4.19 Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

4.20 Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr.

18, 1997), Recipient should encourage its contractors to adopt and enforce on-the- job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

- 4.21 Reducing Text Messaging While Driving Pursuant to Executive Order 13513, 74FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

V

GENERAL CONDITIONS

- 5.1. Amendments or Modifications. No amendments or modifications to this Agreement may be made, nor any provision waived, unless in writing signed by a person duly authorized to sign agreements on behalf of each party.
- 5.2. Relationship of Parties. In performing this Agreement, both the County and Agency will act in an individual capacity, and not as agents, representatives, employees, employers, partners, joint-venturers, or associates of one another. The employees or agents of either party may not be, nor be construed to be, the employees or agents of the other party for any purpose.
- 5.3. Captions. The captions in this Agreement are for convenience only and are not a part of this Agreement. The captions do not in any way limit or amplify the terms and provisions of this Agreement.
- 5.4. Venue and Law. Venue for any legal action related to this Agreement is in Hays County, Texas. This Agreement is subject to all legal requirements of County, State and Federal laws, and Agency agrees that it will promptly comply with all such applicable laws, regulations, orders and rules of the State, County and other applicable governmental agencies. This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas without regard, however, to the conflicts of laws provisions of Texas law.
- 5.5. Sole Agreement. This Agreement constitutes the sole Agreement between County and Agency. Any prior agreements, promises, negotiations, or representations, verbal or otherwise, not expressly stated in this Agreement, are of no force and effect.
- 5.6. Termination. This Agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving thirty (30) days written notice thereof.
- 5.7. Survival of terms of Agreement and obligations of parties. The terms of this Agreement and the obligation of the parties relating to Section 14 shall survive the termination of this Agreement.
- 5.8. Public Information Act Requirements. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the Agency agrees that the contract can be terminated if the Agency knowingly or intentionally fails to comply with a requirement of that subchapter.

5.9. Certificate of Interested Parties. Agency agrees to comply with Texas Government Code Section 2252.908, as it may be amended, and to complete Form 1295 "Certificate of Interested Parties" as part of this Agreement if required by said statute.

5.10 Notices. Notices required by this Agreement are as follows:

County;

County Judge
111 E. San Antonio St., Ste. 300
San Marcos, Texas 78666

and

County Auditor
712 S. Stagecoach Trail, Suite 1071
San Marcos, Texas 78666

Agency:

Hays Consolidated Independent School District
21003 Interstate 35 Frontage Road
Kyle, Texas 78640
Attention: Dr. Eric Wright

5.11 Procurement. The Parties recognize that Agency's status as a Subrecipient satisfies procurement requirements under 2 C.F.R. Part 200. However, should the laws of the State of Texas also or instead be applied to this Agreement, then the Parties agree that the Hays County Commissioners Court, by way of approving this Agreement, has granted an exemption to competitive procurement pursuant to Texas Local Government Code §262.024(a)(4) and §262.024(a)(2).

(SIGNATURE PAGE FOLLOWS)

HAYS COUNTY, TEXAS.

By: _____
Ruben Becerra
Hays County Judge

_____ Date

ATTEST:

By: _____
Elaine H. Cardenas MBA PhD

_____ Date

Hays Consolidated Independent School District

By: _____
Dr. Eric Wright
Superintendent of Schools

_____ Date

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.3

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of resolution regarding compensation of staff affected by inclement weather January 30 through February 2, 2023.

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed:

It is in the best interest of the school district, for appropriate public purposes, and to ensure effective district operations and the best use of public funds for the Board to adopt the proposed resolution.

D. Summary:

Previous board action relating to this item –
 Future action anticipated –
 Background information – On January 30 through February 2, 2023, Central Texas was hit with a winter storm. This storm presented safety hazards for students and staff.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other
 From Public

All agenda items are reviewed by the Superintendent’s Cabinet.

G. Administrative Recommendation

The administration recommends the board approve the resolution regarding compensation of staff affected by inclement weather on January 30th through February 2, 2023.

H. Fiscal Impact and Cost: Amount Budget Neutral (accounted for in the 22-23 Budget)

Budget – General Operating Fund Bond Grant/Special Funds Other

I. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Dr. Eric Wright, Randy Rau, Dr. Fernando Medina

J. Suggested Motion

I move that the Hays CISD Board of Trustees approve the resolution regarding compensation of staff affected by inclement weather on January 30 through February 2, 2022, as presented.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

WHEREAS, due to a severe winter storm, Hays CISD released early on January 30th and was closed January 31st through February 2, 2023 (the “closure”);

WHEREAS, through circumstances beyond their control, Hays CISD employees were forced to miss work at Hays CISD during the school closure;

WHEREAS, Board Policy DEA (Local) allows the Board to authorize payment of employees during a closure for which the workdays are not scheduled to be made up at a later date;

WHEREAS, the Board of Trustees of Hays CISD recognizes its obligation be good stewards of public resources and concludes that payment of employees during the closure, as provided by this resolution, is in the best interest of the school district, serves the appropriate public purpose of positively impacting employee morale, and ensures effective district operations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT:

- 1) The Board determines that the District will not require employees to make up the time or workdays missed as a result of this emergency closure;
- 2) Employees will be compensated for their regular duty schedule during the closure in accordance with the eligibility requirements and restrictions detailed below:
 - a. Any employee who had previously requested and been approved for paid or unpaid leave on January 31, 2023 through February 2, 2023 will be charged the appropriate leave day(s) and/or will have their pay docked for those pre-approved absences during the closure;
 - b. Any employee who was required to work during the closure but was absent from duty for a reason not related to the winter storm will be charged a leave day(s) and/or have their pay docked in accordance with District policy;
 - c. All other Hays CISD employees who were not able to work due to the closure or, if required to work during the closure were not able to report to work due to the severe winter storm, will be compensated for their regular duty schedule.
 - d. Eligible nonexempt employees paid on an hourly, not salaried, basis will be paid on an average daily rate of pay, as determined by the Superintendent, even though they did not work those days.
 - e. Any employee who was released early on Monday, January 30th due to the early closure of the district, will be held harmless. They will be paid at their regular rate of pay.
- 3) In accordance with Board Policy DEA (LOCAL), the Superintendent, or designee, is authorized to properly compensate those non-exempt auxiliary employees who reported to work

as directed, and who performed duties assigned by their supervisor(s) on January 31, 2023 through February 2, 2023, when the District was closed due to severe weather. Any such additional compensation shall be paid, according to the terms and conditions approved by the Superintendent or designee. This compensation is in recognition of the valuable safety-related duties performed by those employees, despite the district's closure due to bad weather, and the benefits accrued by the District for the same.

4) The Board hereby authorizes the Superintendent or designee to take any steps deemed necessary and appropriate to fulfill the purposes of this resolution.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a regularly scheduled meeting on February 6th, 2023. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____
Nays: _____
Abstentions: _____

To certify which, witness my hand and the official seal of the District this 6th day of February, 2023.

President, Board of Trustees

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.4

Board Goal: Board/Staff/Community Relations

Subject: Amendment of Compensation Plan 2022-2023 – Summer School Compensation

Administrator Responsible/Position: Fernando Medina, Chief Human Resources Officer
Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:** Consideration and possible approval to amend the 2022-2023 Hays CISD Employee Compensation Plan to address summer school compensation.
- D. Summary:**
 Previous board action relating to this item -
 Future action anticipated -
 Background information – This amended compensation plan will assist with recruiting staff this spring for our 2023 Summer School Program.
- E. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps.
- F. Administrative Recommendation:**
Administration recommends that the Board approve the compensation plan adjustments, as presented.
 Consequences of not approving recommendation – The existing compensation plan will reflect the rates offered in 2021-2022.
- G. Fiscal Impact and Cost: Amount:** Approximately
 Budget Bond Grant/Special Funds Other
- H. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action— Fernando Medina, CHRO
Evaluation method and time line – We will assess the ability to recruit for our summer school programs.
Next report to the board – As needed.
- I. Suggested Motion:**
I move that the Hays CISD Board of Trustees approve the amended 2022-2023 Employee Compensation Plan to update Summer School Compensation, as presented.

2023 Hays CISD Summer School Summary

	Budget	Who	Where	When	# of Teachers	Other Staff
Elementary Summer School	\$44,230	PK, K students based on Circle & mCLASS data	1 central location for all ES plus SPED (pending summer construction projects)	June 5-29 Mon. - Thurs. 4 hours per day	10	ES will share: Principal Librarian Receptionist/PEIMS Clerk Cafeteria Monitors Nurse Counselor
Elementary Bilingual Summer School	\$48,960	PK, K students who qualify per Texas Administrative Code (TAC) §89.1250	<i>See above</i>	June 5-29 Mon. - Thurs. 6 hours per day	8	<i>Shared staff -see above</i>
NAC	\$12,240	2nd - 5th newcomers	<i>See above</i>	June 5-29 Mon. - Thurs. 6 hours per day	2	<i>Shared staff -see above</i>
PK-12 SPED	\$54,400	SPED students who qualify per IEP/ARD	<i>See above</i>	June 5-29 Mon. - Thurs. 6 hours per day	6	<i>Shared staff -see above</i> Paraprofessionals
High School Summer School - Credit Recovery - EOC Testing and Prep - NAC	\$73,000	9th-12th students needing credit recovery	LHS, HHS, JHS (pending summer construction projects)	June 5-23 3.5 hours per day with four day weeks.	2 JHS 3 HHS 4 LHS 1 LOA 2 NAC	Site Coordinator Testing Coordinator (<i>shared</i>) Registrar Nurse Receptionist SRO Hall Monitor NAC Paraprofessional

2023 Hays CISD Summer School Summary

High School Summer School - Get Ahead	\$6000 (Students pay \$200 which offsets cost)	9th-12th graders who desire taking get-ahead courses	Virtual Learning	June 5-29 if in person at HHS. June 5-July 28 if virtual hybrid.	2	
Summer School NAC	\$5000	6th-8th NAC Students	LHS pending construction	June 5-23	2	1 Para

[MS Summer School Now Proposal](#)

NOTES:
 Transportation and Child Nutrition meeting is scheduled for February 24th

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.5

Board Goal: Board/Staff/Community Relations

Subject: Second Reading and possible adoption of the proposed Revisions to Policy DEE (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer
Randy Rau, Chief Financial Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy: DEE (LOCAL) Law or Rule N/A
- C. Goal or Need Addressed:**
Administration seeks to implement one consistent method for employees to request reimbursement for allowable expenses incurred while carrying out District related business.
- D. Summary:**
 Previous board action relating to this item: First Reading held February 13, 2023
 Future action anticipated -
 Background information -
- E. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other: Legal Counsel and TASB
- F. Administrative Recommendation:**
Administration recommends that the Board adopt the policy revisions, as presented.
- G. Fiscal Impact and Cost: Amount: N/A**
 Budget Bond Grant/Special Funds Other
Prior Year Spending -
Future/Ongoing -
- H. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action – Dr. Fernando Medina, Randy Rau
- I. Suggested Motion:**
I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DEE (LOCAL), as presented.

COMPENSATION AND BENEFITS
EXPENSE REIMBURSEMENT

DEE
(LOCAL)

**Prior Approval
Required**

An employee shall be reimbursed for reasonable, allowable expenses incurred in carrying out District business only with the prior approval of the employee's supervisor and in accordance with administrative regulations.

**Documentation
Required**

For any allowable expense incurred, the employee shall submit a statement, with receipts to the extent feasible, documenting actual expenses.

~~Exception~~

~~Expenses for meals associated with authorized overnight travel not related to a state or federal grant shall be paid to employees on a per diem basis. No receipts shall be required for expenses paid on a per diem basis.~~

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.6

Board Goal: Board/Staff/Community Relations

Subject: Final Plat for the Elementary School 16 Site

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:**
Work with local authorities to deliver timely facilities.
- D. Summary:**
 Previous board action relating to this item -
 Future action anticipated -
 Background information: Plating provides the framework to adequately record land use-transactions for the development process.
- E. Scope of Options Reviewed:**
Reasons for rejecting alternatives:
- F. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other:
- G. Administrative Recommendation:**
Consideration and approval of the final plat for the ES 16 school site.
- H. Fiscal Impact and Cost: Amount: Estimated \$13,200**
 Budget Bond 2022 Grant/Special Funds Other
- Cost of Survey: \$12,000
City of Buda Filing Fees: \$1,200
Prior Year Spending – not applicable
Future/Ongoing – not applicable
- I. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch
- J. Suggested Motion:**
I move the Hays CISD Board of Trustees approve the final plat for the Elementary 16 school site, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.7

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of Elementary School 17 Site Donation and Development Agreement

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:
Acquire future school sites.
- D. Summary:
 Previous board action relating to this item:
 Future action anticipated:
 Background information:

Rastegar Properties, the developer of 700 Bunton Lane wishes to donate approximately 11.01 acres of land to Hays CISD for the construction of a future elementary school

A Donation & Development Agreement, Special Warranty Deed (SWD), title commitment, and survey documents will be required to complete this transaction. These items are being drafted and vetted now.

Pending successful passage of a future Bond, the agreement includes provisions for the District to pay a maximum price for its share of water, wastewater, drainage and street improvements, based on the engineer's opinion of probable cost, currently estimated at \$970,178.

The developer will assume the full cost of natural gas and electrical utilities installation to the school property boundary.

If favorably considered, the Superintendent or designee will coordinate all parties to close the transaction as soon as possible.

- E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other: Design Consultants

F. Administrative Recommendation:

Administration recommends that the Board approve the school site donation and terms of the development agreement.

G. Fiscal Impact and Cost: Amount: approximately \$970,178

- Budget Bond 2023 Grant/Special Funds : Other
The expenditure for sharing the cost of utility installation is contingent upon passage of a future Bond.
Prior Year Spending – not applicable
Future/Ongoing – not applicable

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver

Evaluation method and time line -

Next report to the board – If this site donation is favorably considered, staff will provide periodic updates as the process develops.

I. Suggested Motion:

I move that the Hays CISD Board of Trustees accept the donation of the school site in the 700 Bunton Land Subdivision, authorize the cost sharing for utilities contingent upon passage of a future Bond, and authorize the Board President and Superintendent to negotiate and execute additional documents necessary or convenient to complete the transaction, as presented.

700 BUNTON PHASE 1A

CITY OF KYLE, TEXAS

Cost Estimate - Grist Mill Rd and Street Infrastructure

SECTION I: WATER IMPROVEMENTS					School Site	
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
1-01	8-INCH C-900, DR-14 POTABLE (BLUE) WATER LINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, COMPLETE IN PLACE (CIP)	118	LF	\$ 56.00	\$ 6,608.00	
1-02	12-INCH C-900, DR-14 POTABLE (BLUE) WATER LINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, CIP	1,482	LF	\$ 105.00	\$ 155,610.00	
1-03	8-INCH C900, DR-14 NON-POTABLE (PURPLE) REUSE WATERLINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, CIP	720	LF	\$ 56.00	\$ 40,320.00	
1-04	FIRE HYDRANT ASSEMBLY, INCLUDING 6-INCH LEAD AND VALVE, PER EACH, CIP	3	EA	\$ 7,150.00	\$ 21,450.00	
1-05	8-INCH GATE VALVE, PER EACH, CIP	2	EA	\$ 2,600.00	\$ 5,200.00	
1-06	12-INCH GATE VALVE, PER EACH, CIP	5	EA	\$ 4,150.00	\$ 20,750.00	
1-07	AIR RELEASE VALVE, PER EACH, CIP	1	EA	\$ 4,250.00	\$ 4,250.00	
1-08	WET CONNECTION, 8" DIA X 8" DIA, PER EACH, CIP	1	EA	\$ 1,250.00	\$ 1,250.00	
1-09	WET CONNECTION, 12" DIA X 12" DIA, PER EACH, CIP	1	EA	\$ 1,200.00	\$ 1,200.00	
1-10	TRENCH SAFETY SYSTEMS PER LINEAR FOOT (ALL DEPTHS), CIP	2,320	LF	\$ 1.00	\$ 2,320.00	
SUBTOTAL WATER IMPROVEMENTS					\$ 258,958.00	

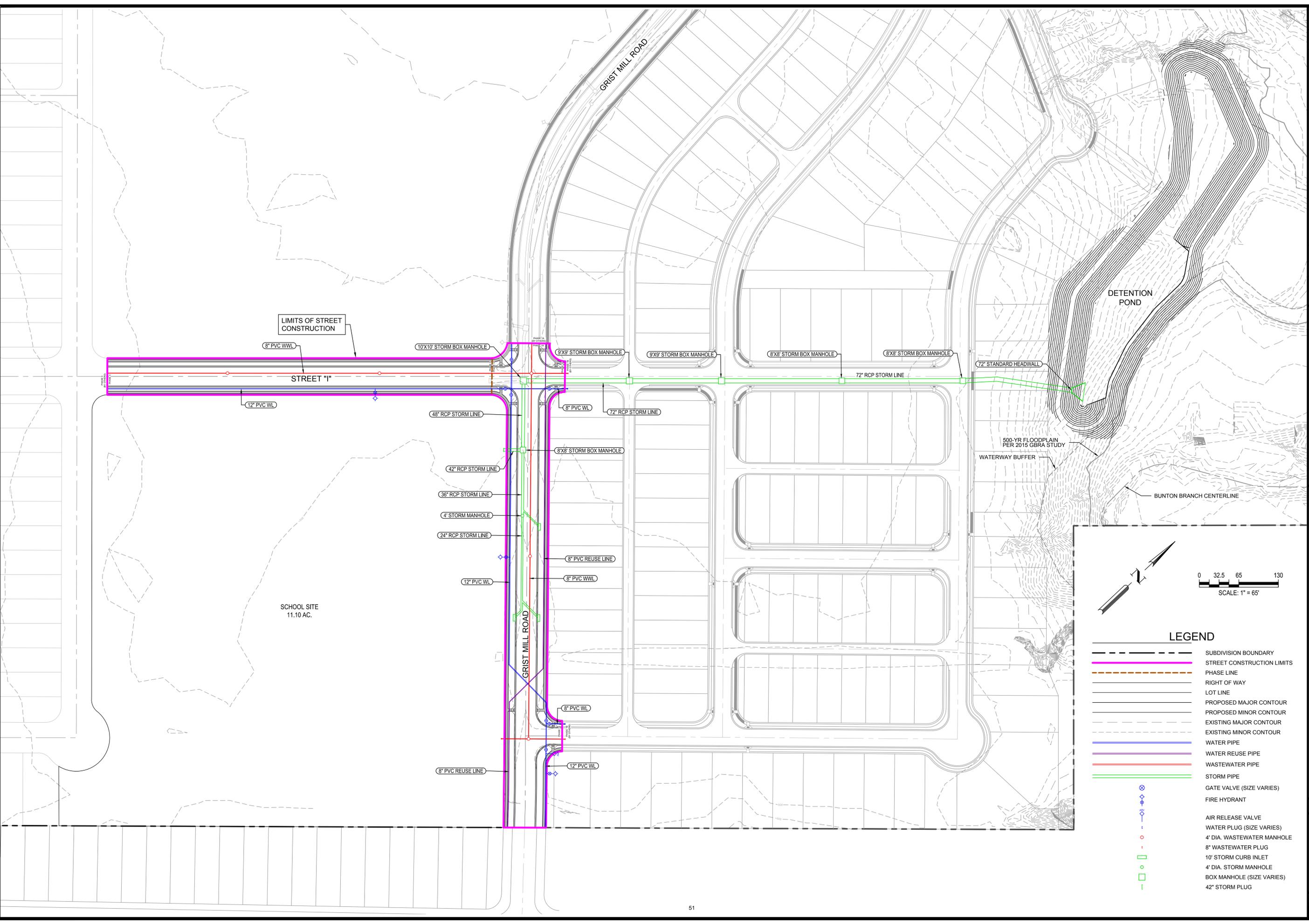
SECTION II: WASTEWATER IMPROVEMENTS						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
2-01	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 0' TO 8' DEEP, PER LINEAR FOOT, CIP	561	LF	\$ 45.00	\$ 25,245.00	
2-02	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 8' TO 10' DEEP, PER LINEAR FOOT, CIP	278	LF	\$ 47.00	\$ 13,066.00	
2-03	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 10' TO 12' DEEP, PER LINEAR FOOT, CIP	391	LF	\$ 48.00	\$ 18,768.00	
2-04	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 12' TO 14' DEEP, PER LINEAR FOOT, CIP	275	LF	\$ 51.00	\$ 14,025.00	
2-05	STANDARD MANHOLE FOR WASTEWATER, 4-FOOT DIA., PER EACH, CIP	6	EA	\$ 5,000.00	\$ 30,000.00	
2-06	TRENCH SAFETY SYSTEMS (ALL DEPTHS) PER LINEAR FOOT, CIP	1,505	LF	\$ 2.25	\$ 3,386.25	
SUBTOTAL WASTEWATER IMPROVEMENTS					\$ 104,490.25	

SECTION III: DRAINAGE IMPROVEMENTS						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
3-01	18-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	40	LF	\$ 61.00	\$ 2,440.00	
3-02	24-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	212	LF	\$ 74.50	\$ 15,794.00	
3-03	36-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	108	LF	\$ 138.75	\$ 14,985.00	
3-04	42-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	32	LF	\$ 178.50	\$ 5,712.00	
3-05	48-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	114	LF	\$ 207.50	\$ 23,655.00	
3-06	72-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	903	LF	\$ 505.00	\$ 456,015.00	
3-07	10-FOOT STANDARD CURB INLET, PER EACH, CIP	3	EA	\$ 5,000.00	\$ 15,000.00	
3-08	STANDARD STORM MANHOLE, 4-FT DIAMETER, PER EACH, CIP	1	EA	\$ 4,200.00	\$ 4,200.00	
3-09	8-FT X 8-FT BOX MANHOLE, PER EACH, CIP	3	EA	\$ 14,475.00	\$ 43,425.00	
3-10	9-FT X 9-FT BOX MANHOLE, PER EACH, CIP	2	EA	\$ 19,900.00	\$ 39,800.00	
3-11	10-FT X 10-FT BOX MANHOLE, PER EACH, CIP	1	EA	\$ 24,650.00	\$ 24,650.00	
3-12	72-INCH STANDARD HEADWALL, PER EACH, CIP	1	EA	\$ 20,275.00	\$ 20,275.00	
3-13	POND IMPROVEMENTS	1	EA	\$ 300,000.00	\$ 300,000.00	
3-13	TRENCH SAFETY, PER LINEAR FOOT, CIP	1,409	LF	\$ 1.00	\$ 1,409.00	
SUBTOTAL DRAINAGE IMPROVEMENTS					\$ 967,360.00	

SECTION V: SITE/STREET IMPROVEMENTS - GRIST MILL RD AND STREET I						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
5-01	SUBGRADE PREPARATION, PER SQUARE YARD, CIP	7,363	SY	\$ 2.50	\$ 18,407.50	
5-02	8-INCH LIME TREATED SUBGRADE, PER SQUARE YARD, CIP	7,363	SY	\$ 9.50	\$ 69,948.50	
5-03	CRUSHED LIMESTONE BASE, 11-INCH THICKNESS PER SQUARE YARD, CIP	314	SY	\$ 12.25	\$ 3,846.50	
5-04	CRUSHED LIMESTONE BASE, 17-INCH THICKNESS PER SQUARE YARD, CIP	3,074	SY	\$ 16.00	\$ 49,184.00	
5-05	CRUSHED LIMESTONE BASE, 24-INCH THICKNESS PER SQUARE YARD, CIP	3,975	SY	\$ 24.75	\$ 98,381.25	
5-06	HMAC, 2-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	236	SY	\$ 17.25	\$ 4,071.00	
5-07	HMAC, 2.5-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	2,313	SY	\$ 21.25	\$ 49,151.25	
5-08	HMAC, 5-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	3,045	SY	\$ 41.00	\$ 124,845.00	
5-10	MACHINE LAID CURB AND GUTTER (FINE GRADING) PER LINEAR FOOT, CIP	2,955	LF	\$ 21.50	\$ 63,532.50	
5-11	ADA CURB RAMP, PER EACH, CIP	12	EA	\$ 1,375.00	\$ 16,500.00	
5-12	P.C. CONCRETE SIDEWALK, PER SQUARE YARD, CIP	1,269	SY	\$ 73.50	\$ 93,271.50	
5-18	TENSAR TX-130S GEOGRID, PER SQUARE YARD, CIP	7,363	SY	\$ 2.50	\$ 18,407.50	
SUBTOTAL SITE/STREET IMPROVEMENTS					\$ 609,546.50	

PHASE 1A IMPROVEMENTS	
SECTION I: WATER IMPROVEMENTS	\$ 258,958.00
SECTION II: WASTEWATER IMPROVEMENTS	\$ 104,490.25
SECTION III: DRAINAGE IMPROVEMENTS	\$ 967,360.00
SECTION V: SITE/STREET IMPROVEMENTS - GRIST MILL RD AND STREET I	\$ 609,546.50
TOTAL FOR PHASE 1A IMPROVEMENTS	\$ 1,940,354.75

G:\TXC\Projects\Bunton\700-Bunton\LD\05-Phase 1\03_CADD\05_EXHIBITS\700-Bunton School Site Wet Utilities.dwg Layout: SCHOOL SITE WET UTILITIES Plotted: 12/7/2022 3:11:07 PM



0 32.5 65 130
SCALE: 1" = 65'

LEGEND

- SUBDIVISION BOUNDARY
- STREET CONSTRUCTION LIMITS
- PHASE LINE
- RIGHT OF WAY
- LOT LINE
- PROPOSED MAJOR CONTOUR
- PROPOSED MINOR CONTOUR
- EXISTING MAJOR CONTOUR
- EXISTING MINOR CONTOUR
- WATER PIPE
- WATER REUSE PIPE
- WASTEWATER PIPE
- STORM PIPE
- GATE VALVE (SIZE VARIES)
- FIRE HYDRANT
- AIR RELEASE VALVE
- WATER PLUG (SIZE VARIES)
- 4" DIA. WASTEWATER MANHOLE
- 8" WASTEWATER PLUG
- 10' STORM CURB INLET
- 4" DIA. STORM MANHOLE
- BOX MANHOLE (SIZE VARIES)
- 42" STORM PLUG

<p>700 BUNTON SUBDIVISION KYLE, TEXAS</p>	<p>SCHOOL SITE WET UTILITIES</p>															
<p>BGE, INC. 1701 DIRECTORS BOULEVARD, SUITE 1000 AUSTIN, TX 78744 TBPE Registration No. F-1046 TEL: 512-979-4600 www.bge.com</p>																
<p>DESIGNED BY: JM</p> <p>REVIEWED BY: CR</p> <p>DRAWN BY: JM</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>REV</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	REV	DATE	DESCRIPTION												
REV	DATE	DESCRIPTION														
<p>SUBMITTAL DATE: 01/01/2021</p> <p>This Document Is Released Under The Authority Of Chris Rawls, PE Texas Licensed Professional Engineer 124994 For Internal Review Purposes. BGE, Inc. TBPE Registration No. F-1046 NOV. 2019</p>																
<p>SHEET 1 OF 1</p>																

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: M.8

Board Goal: Board/Staff/Community Relations

Subject: 2022 Bond Project – Academic Support Center GMP 2

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Deliver timely, cost-effective facilities.

D. Summary:

Previous board action relating to this item

On August 29, 2022, the Board approved the Schematic Design (SD) for the project.

On September 26, 2022, October 24, 2022, and November 14, 2022, the Board had discussions about the design.

On December 12, 2022 the Board approved GMP 1 for HVAC equipment, electrical equipment, structural steel, roofing package, select demolition, and site work.

Future action anticipated -

Background information –

The 2022 Bond contains provisions for the construction of a new Academic Support Center (ASC) which will become the new home for the Board, Superintendent, Curriculum & Instruction, Special Education, Human Resources, Benefits, Finance, Payroll, Safety & Security, Communications, Technology, and Operations. The proximity of these workspaces will enhance productivity and increase customer satisfaction.

The programming for this building began in 2020 with the A&E Design Group.

The original schematic design (SD) was presented to the voters in a 2021 Bond proposition, which was not successful.

The A&E Design Group continued the design process and produced a revised layout which was approved by the voters in May 2022. Since that time, A&E Design Group partnered with OCR to deliver the project.

In December 2022, the Board approved GMP 1 for HVAC equipment, electrical equipment, structural steel, roofing package, select demolition, and site work.

The purpose of this agenda item is for consideration of approval of GMP 2 for the balance of the work.

Staff presented this project to the FBOC on August 24, 2022 and provided an update on September 21, 2022.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Staff

F. Administrative Recommendation:

Staff recommends approval of the project as presented.

- G. Fiscal Impact and Cost:** Amount: Estimated in table below
 Budget Bond 2022 Grant/Special Funds Other

Hays CISD ASC	Estimate 50SD	Estimate 100SD	Estimate 100DD	GMP 1	GMP 2	Total GMP
Construction	\$47,608,908	\$48,701,215	\$46,961,119	\$11,552,361	\$36,017,257	\$47,569,618
Architect	\$3,332,624	\$3,409,085	\$3,287,278			\$3,329,873
FFE	\$3,332,624	\$3,409,085	\$3,287,278			\$3,329,873
Infrastructure and Fees	\$1,428,267	\$1,461,036	\$1,408,834			\$1,427,089
Project Contingency	\$1,428,267	\$150,268	\$2,186,181			\$1,474,237
Total	\$57,130,690	\$57,130,690	\$57,130,690			\$57,130,690

Prior Year Spending – Not applicable
 Future/Ongoing -

- H. Monitoring and Reporting Time Line:**
 Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch
 Evaluation method and time line:
 Next report to the board:

Date	Action
February 2024	Substantial Completion of Phase 1 (Main Building, Data Center, Parking, Fuel Point)
June 2024	Substantial Completion of Phase 2 (Demolition of other structures and parking)

- I. Suggested Motion:**
 I move that the Hays CISD Board of Trustees approve GMP 2 for the Hays CISD Academic Support Center from Bartlett Cocke Construction, as designed by O'Connell Robertson Architects, in the amount of \$36,017,257, as presented.



February 3, 2023

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: Guaranteed Maximum Price for the Hays CISD Academic Support Center – Package 2

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Supplier proposals for the 100% Construction Document set for the above-referenced project on January 19, 2023. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Thirty-Six Million Seventeen Thousand Two Hundred and Fifty-Seven Dollars
(\$36,017,257.00)

Items Included In This GMP:

- Construction Manager Fee.
Cost-of-Work Items.
General Conditions Costs.
Payment and Performance Bond.
Insurance, and other Costs.
Prevailing Wages and Benefits per Documents.
All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- Sales tax.
Testing and inspections.
Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
Environmental surveys and hazardous material identification, handling and/or removal.
Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
All items not shown or specified in the referenced Proposal Documents.
Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents.....December 16, 2022
Addendum #1January 09, 2023
Addendum #2January 13, 2023

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives



We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Geoffrey Sandars

Geoffrey Sandars
Senior Estimator

CC: Hays CISD – Nathan Wensowitch
O’Connell Robertson – James Moore
O’Connell Robertson – Jayna Duke
BCGC – Hans Schneider
BCGC – Dominique Revada
File

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.1

Board Goal: Board/Staff/Community Relations
Student Achievement

Subject: Update on Hays CISD Teacher Incentive Allotment (TIA)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed: To provide the Board of Trustees with an update on the Teacher Incentive Allotment.

D. Summary:

Previous board action relating to this item

Future action anticipated -

Background information – The Teacher Incentive Allotment (TIA) was funded in House Bill 3 by the 86th Texas Legislature in June 2019. HB3 provides districts with local control and flexibility in choosing how to evaluate teacher performance, measure student growth, and recommend designations to TEA. Designations are posted on a teacher's state certificate once they are declared official by TEA. Designations also generate an allotment that is provided to the district to reward top performers.

Hays CISD formed a steering committee in the spring of 2021. The committee elected to participate in the TIA and developed a district-wide plan. The plan was implemented in 2021-22 SY and the district's recommended teacher designations were submitted to TEA on October 20, 2022. The district received TEA's official notification of approved designations on February 6, 2023. Official allotment amounts will be communicated to the district by TEA in April 2023. Designated teachers will receive ninety percent (90%) of the official allotment in June 2023. Ten percent (10%) of the allotment will be used to continue expanding TIA throughout the district.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other -TIA Steering Committee

F. Administrative Recommendation:

Advantages/benefits of this proposal – TIA provides financial rewards to high performing teachers who are eligible for participation.

G. Fiscal Impact and Cost: Amount: N/A

Budget

Bond

Grant/Special Funds

Other

Prior Year Spending -

Future/Ongoing -

H. Monitoring and Reporting Timeline:

The TIA Steering committee will convene later this spring to review the existing TIA plan and consider modifications and expansion of the program for 2023-2024. The committee will also receive an update on the current award distribution scheduled for June. Updates may be provided to the Board of Trustees as requested.

I. Suggested Motion:

No action needed. This item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.2

Subject: Custodial Staffing Pilot Study at Johnson High School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Maintain clean, safe facilities.

D. Summary:

- Previous board action relating to this item
- Future action anticipated -
- Background information -

Since the opening of JHS (approximately 413,857 square feet) we have not been able to hire the total number of custodians, twenty (20), to adequately staff the building based on the standard of 22,500 square feet per custodian.

We speculate this building is difficult to staff because of the high demand for this building; it is constantly in use by student and community groups. In addition to cleaning classrooms, gyms, locker rooms, athletic restrooms, hallways, outdoor venues, and outdoor track pick-up, the custodial team members set up and clean up for facility rentals and special events.

At the present time, we have 8 team members and 12 vacancies. We have worked job fairs with HR with a focus on JHS, but we have been unsuccessful to date. We continue to pull custodial staff from other campuses within the district, and we periodically supplement our staff with contractors.

Staff recommends conducting a pilot study to determine if staff augmentation is a viable supplement for custodial labor at JHS. Fiscally it appears more or less budget neutral as shown in the table comparing cost estimates for current staffing, full staffing, and three proposed contracted staffing options.

Of the three proposed staffing options, we are focusing on Company 2 "partial" proposal.

Strategy includes:

- Hays team maintains day shift in most cases.
- Hays employees remain Hays employees.
- Hays supplies chemicals, supplies and equipment.
- Outsourced shift is tentatively set for 3:00 p.m. to 11:00 p.m. with a focus on cleaning and sanitizing the student areas and clean up after facility use events.
- The vendor has a benefit package which may attract a different pool of applicants due to retirement plan and corporate growth potential.
- Vendor provides uniforms, management, training, background checks, job specifications, and a quality control program
- Vendor works 260 days and has a summer cleaning program.
- Vendor would be potential source for emergency clean-up labor

Staff wishes to discuss this item while we continue to find custodians to work at JHS. If we are unsuccessful in the next 60 to 90 days, staff recommends conducting a pilot study to see if staff augmentation is a viable staffing option in the coming budget cycle.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Staff

F. Administrative Recommendation:

Staff recommends consideration of the pilot study.

G. Fiscal Impact and Cost: Amount: Estimated in the attached table.

Budget Bond 2022 Grant/Special Funds Other
Future/Ongoing -

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Brandon Porter

Evaluation method and time line:

Next report to the board

I. Suggested Motion:

No motion suggested. This item is presented for information only.

JHS Custodial Outsourcing Staffing Pilot Study Cost Comparison

Fully Staffed

# team members	Average Wage	Total	Hours/ year	Total Dollars	Benefits 20%	5% OT	Total Campus FTE	Supplies/Year
20 Total								
18 Custodial	\$ 15.50	\$ 279.00	1984	\$ 553,536.00	\$ 110,707.20	\$27,677	\$691,920	
1 Head	\$ 19.95	\$ 19.95	1984	\$ 39,580.80	\$ 7,916.16	\$396	\$47,893	
1 Lead	\$ 16.10	\$ 16.10	1984	\$ 31,942.40	\$ 6,388.48	\$319	\$38,650	
							\$778,463	\$54,000

Presently Staffed

# team members	Average Wage	Total	Hours/ year	Total Dollars	Benefits 20%	5% OT	Total Campus FTE	Supplies/Year
8 total								
1 Head	\$ 19.95	\$ 19.95	1984	\$ 39,580.80	\$ 7,916.16	\$396	\$47,893	
1 Lead	\$ 16.10	\$ 16.10	1984	\$ 31,942.40	\$ 6,388.48	\$319	\$38,650	
6 Custodial	\$ 15.50	\$ 93.00	1984	\$ 184,512.00	\$ 36,902.40	\$1,845	\$223,260	
							\$309,803	\$54,000

Proposed

Company	All /Partial	Term	Shift	Start up time	# of team	Monthly Cost	Total Yearly	Supplies/Year	Price increases
1	All	1 year	All day	45	20 to 21	\$86,583	\$1,038,996		No Bid
2	Partial	1 year	Evening	30	13 to 15	\$39,626	\$475,512	\$54,000	4% y/y
3	Partial	1 Year	Evening	30/45	13 to 15	\$43,839	\$526,068		3% y/y

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.3

Board Goal: Safety & Security

Subject: Update on Safety and Security Initiatives in the District

Administrator Responsible/Position: Jeri Skrocki, Chief Safety and Security Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Summary:

Previous board action relating to this item -

Future action anticipated – As needed

Background information – Provide the Hays CISD Board of Trustees routine updates regarding an overview of general safety and security initiatives.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

E. Suggested Motion

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.4

Board Goal: Board/Staff/Community Relations

Subject: Update on Bond, Construction, and Renovation Projects in the District

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy – CV(LOCAL)

Law or Rule

N/A

C. Summary:

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

E. Suggested Motion

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.5

Board Goal: Board/Staff/Community Relations

Subject: Update on 2023-2024 Budget

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Summary:**
 Previous board action relating to this item -
 Future action anticipated – As needed
 Background information -
- D. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other
All agenda items are reviewed by Superintendent's Cabinet.
- E. Suggested Motion**
No action needed. This item is presented as information only.

Hays Consolidated Independent School District

2023-2024 Budget Calendar

December

- Develop budget calendar (approve by cabinet).
- Update payroll budget template and meet with departments to discuss staffing.
- Review Demographer results; Update TEA attendance module.
- Human Resources engages with TASB for Pay Structure review.
- "Staff Request" form presented to cabinet.

January

- 10th - 88th Legislature Session begins
- Review State Comptroller property value study
- Update State value template; Update State funding template; Update MUNIS system for budget entry; Update payroll budget template.
- Begin meeting with departments to discuss staffing
- 23rd - Present Budget Calendar to Board. Discuss board priorities. HR requests early hiring from Board of Trustees
- Ongoing - Human Resources begins campus allocation process with demographer projections. Campus program changes identified (e.g. Changes in SpEd Program locations, PK relocations, etc.)

February

- HR Board Education Session - One on One
- Preliminary calculations on federal entitlements
- Update payroll budget template.
- Complete staff meetings with departments
- 3rd - Cabinet presents staffing requests to Human Resources
- 6th - Distribute campus and department budget allocations+
- 21st - Board considers approval of Early Release positions
- 24th - Human Resources distributes preliminary staffing allocations to campuses.

March

- HR Board Education Session - One on One.
- Update payroll budget template. Assist campuses and departments with budget input.
- 6th - Present revenue projections to superintendent and cabinet.
- 6th - 10th - HR holds staffing discussions with departments.
- 6th - Special Board Meeting to discuss board priorities
- 20th - Cabinet identifies department priorities.
- 27th - Present budget summary report and assumptions to board.
- 27th - Board to approve preliminary cost of living adjustment and set teacher starting salary.

April

- HR Board Education Session - One on One.
- HR to present results of TASB study to Superintendent and Cabinet.
- Update payroll budget template
- 7th - ALL BUDGET WORKSHEETS DUE TO FINANCE.
- 30th - Certified Estimates from appraisal districts (Hays; Travis; Caldwell); Estimated preliminary taxable values and local revenue projection.

May

- HR Board Education Session - One on One
- Present first draft of budget to Superintendent and Cabinet; Budget Workshop with board (TBD first week of May)
- 2nd - Analysis Debt Service revenue estimate to determine if a defeasance resolution is needed.
- 8th - Draft Compensation plan to the Superintendent and Cabinet.
- 15th - TASB study presented to the Board of Trustees
- Finalize payroll budget template.
- 29th - 88th Legislature adjourns "sine die"
- 30th - Truth in Taxation Notice due to paper

June

- Board Education Session - One on One.
- Budget Workshops with board (TBD June 5th and 12th)
- 8th - publication of District's truth in taxation notice
- 26th - Conduct Public Hearing on proposed 2024 budget; Adopt Compensation Plan; Adopt 2024 budget

July

- 25th - Receive certified values from appraisal districts (Hays; Travis; Caldwell)
- Revise the Truth in Taxation notice via the state template

August

- 1st - 4th Hays Co Tax Assessor Collector revised Truth in Taxation Notice for website
- 28th Board action - acceptance of certified values; approve ordinance for setting tax rate

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.6

Board Goal: Board/Staff/Community Relations

Subject: Quarterly Investment Report for the 2nd Quarter of 2022-2023

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action Needed

Information Only

Receive Input

B. Authority for This Action

Local Policy - CDA

Law or Rule

N/A

C. Goal or Need Addressed:

Board Policy CDA(LEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

D. Summary:

Previous board action relating to this item - Quarterly

Future action anticipated -

Background information – Quarterly Investment Report is attached

E. Administrative Recommendation:

There is no recommendation for this agenda item. This item is presented for information only.

Hays Consolidated Independent School District

2nd Quarter Investment Report



**October 1, 2022 to
December 31, 2022**

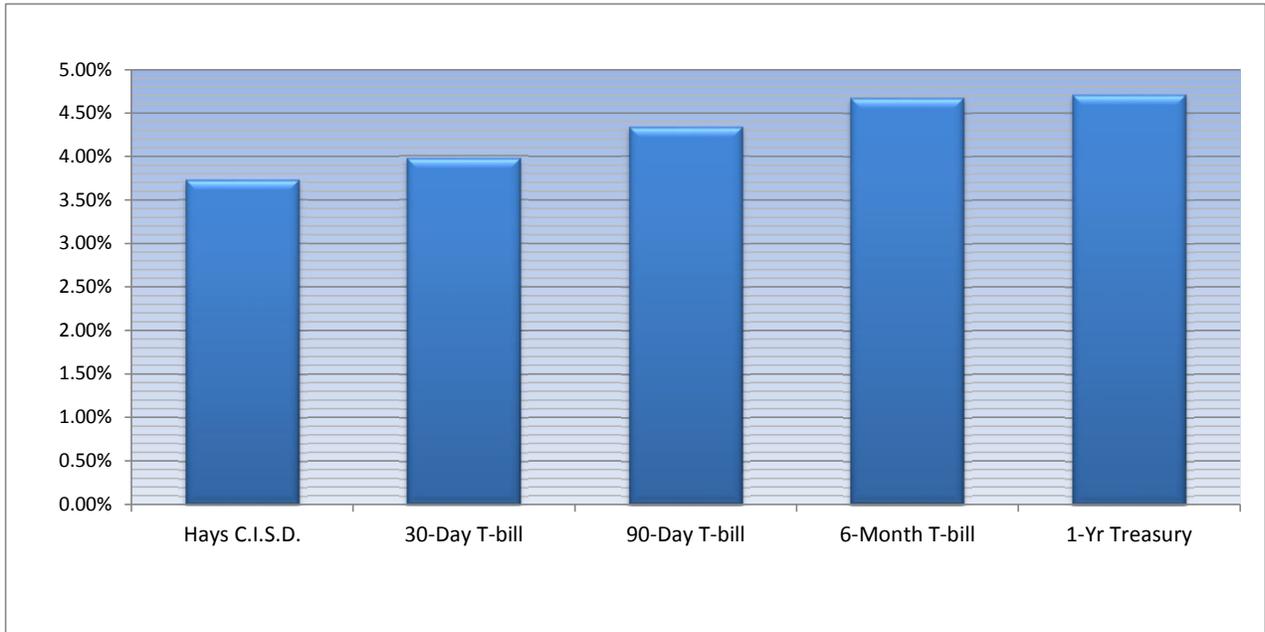
Quarterly Investment Report
HAYS CISD
 2nd Quarter 2022-2023

Portfolio Summary As Of December 31, 2022

Ending Market Value	\$ 282,404,796.24
Ending Book Value	\$ 282,404,796.24
Current Period Earnings	\$ 2,542,342.70
Portfolio Rate of Return	3.72%
Weighted Average Maturity	33 Days

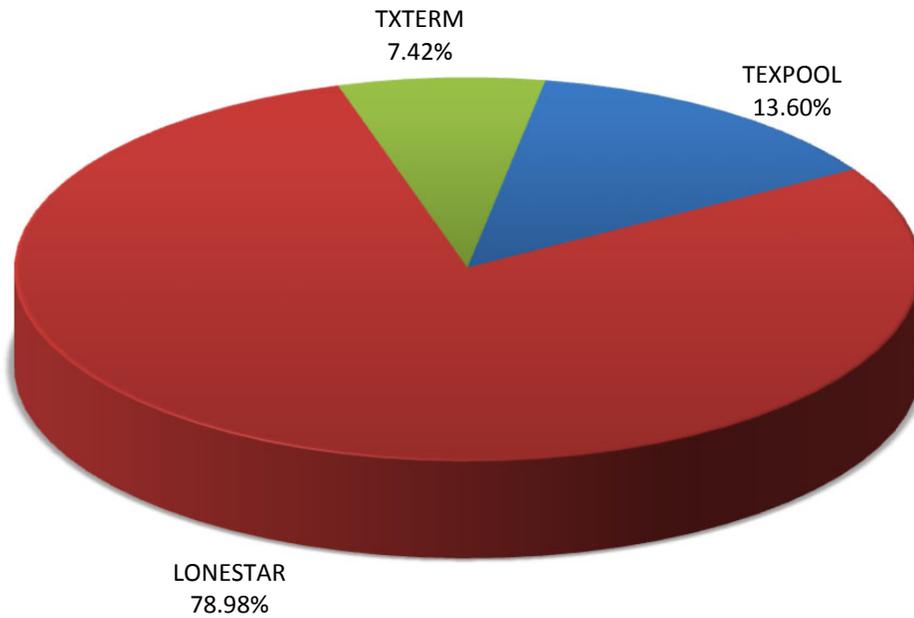
Benchmark Analysis for December 31, 2022

Hays C.I.S.D.	3.72%
30-Day T-bill	3.97%
90-Day T-bill	4.34%
6-Month T-bill	4.68%
1-Year Treasury	4.71%

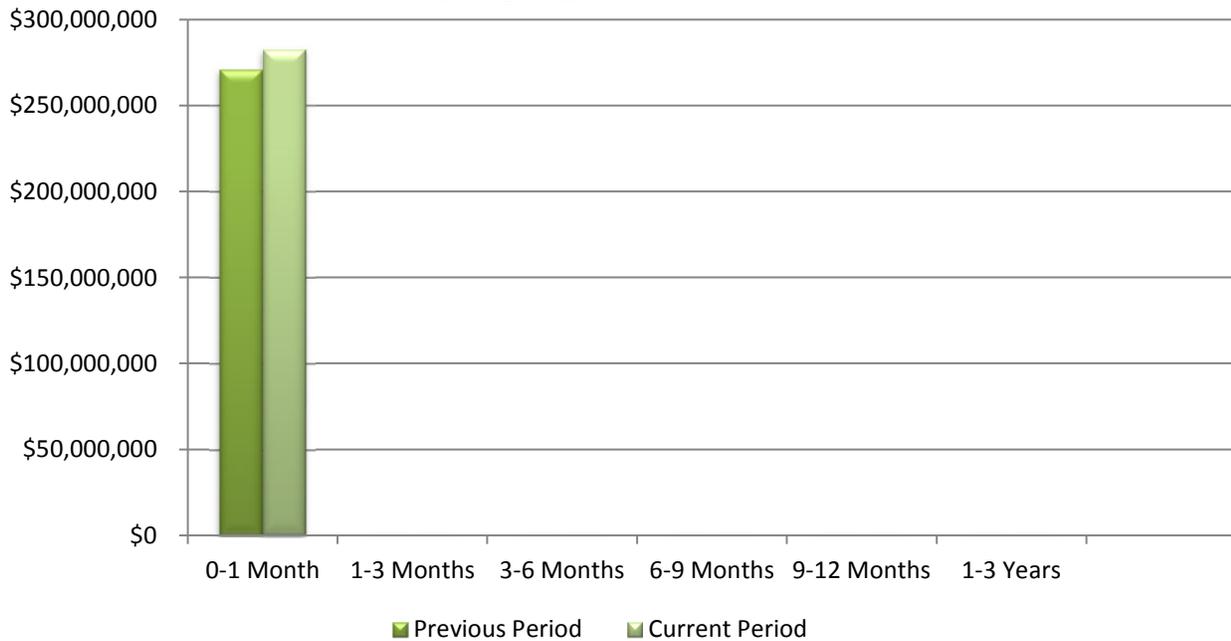


Quarterly Investment Report
HAYS CISD
2nd Quarter 2022-2023

Portfolio Composition at 12/31/2022



Maturity Aging - 10/01/2022 vs 12/31/2022



Detail of Investment Holdings

HAYS CISD 2nd Quarter 2022-2023

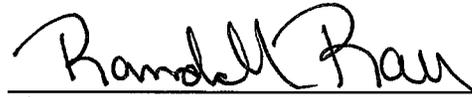
Portfolio Summary As Of December 31, 2022:

Description	CUSIP	Beginning Par Value	Ending Par Value	Book Value 9/30/2022	Book Value 9/30/2022	Market Value 9/30/2022	Market Value 9/30/2022	Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
199 - General Operating											
Lone Star LGIP	LONESTAR	13,176,866.97	5,794,247.62	13,176,866.97	5,794,247.62	13,176,866.97	5,794,247.62	95,150.36	0.080	N/A	1
Texas Range LGIP	TEXASTERM	16,258,210.17	16,406,511.16	16,258,210.17	16,406,511.16	16,258,210.17	16,406,511.16	148,300.99	0.020	N/A	1
TexPool LGIP	TEXPOOL02	7,989,924.88	19,406,668.84	7,989,924.88	19,406,668.84	7,989,924.88	19,406,668.84	59,134.61	0.020	N/A	1
		<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>302,585.96</u>			
240 - Child Nutrition											
Lone Star LGIP	LONESTAR	7,218,889.21	8,129,004.24	7,218,889.21	8,129,004.24	7,218,889.21	8,129,004.24	77,497.31	0.080	N/A	1
Texas Range LGIP	TEXASTERM	750.10	756.95	750.10	756.95	750.10	756.95	6.85	0.020	N/A	1
		<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>77,504.16</u>			
599-Debt Service											
Lone Star LGIP	LONESTAR	2,588,644.14	2,621,789.16	2,588,644.14	2,621,789.16	2,588,644.14	2,621,789.16	25,435.39	0.080	N/A	1
Texas Range LGIP	TEXASTERM	4,519,191.03	4,560,413.30	4,519,191.03	4,560,413.30	4,519,191.03	4,560,413.30	41,222.27	0.020	N/A	1
TexPool LGIP	TEXPOOL03	1,628,769.07	18,987,784.05	1,628,769.07	18,987,784.05	1,628,769.07	18,987,784.05	46,667.78	0.020	N/A	1
		<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>113,325.44</u>			
608- 2008 Construction											
Lone Star LGIP	LONESTAR	201,799.59	203,777.65	201,799.59	203,777.65	201,799.59	203,777.65	1,978.06	0.080	N/A	1
		<u>201,799.59</u>	<u>203,777.65</u>	<u>201,799.59</u>	<u>203,777.65</u>	<u>201,799.59</u>	<u>203,777.65</u>	<u>1,978.06</u>			
617-2017 Construction											
Texas Range LGIP	TEXASTERM	157.87	159.31	157.87	159.31	157.87	159.31	1.44	0.020	N/A	1
		<u>157.87</u>	<u>159.31</u>	<u>157.87</u>	<u>159.31</u>	<u>157.87</u>	<u>159.31</u>	<u>1.44</u>			
617.18- 2017 Construction											
Lone Star LGIP	LONESTAR	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	98,450.23	0.080	N/A	1
		<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>98,450.23</u>			
621- 2021 Construction											
Lone Star LGIP	LONESTAR	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	163,591.99	0.080	N/A	1
		<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>163,591.99</u>			
621 (A) - 2021 Construction											
Lone Star LGIP	LONESTAR	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	653,805.09	0.080	N/A	1
		<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>653,805.09</u>			
622- 2022 Construction											
Lone Star LGIP	LONESTAR	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	1,131,100.33	0.080	N/A	1
		<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>1,131,100.33</u>			
Summary By Fund:											
199- General Operating		37,425,002.02	41,607,427.62	37,425,002.02	41,607,427.62	37,425,002.02	41,607,427.62	302,585.96			
240- Food Service		7,219,639.31	8,129,761.19	7,219,639.31	8,129,761.19	7,219,639.31	8,129,761.19	77,504.16			
599- Debt Service		8,736,604.24	26,169,986.51	8,736,604.24	26,169,986.51	8,736,604.24	26,169,986.51	113,325.44			
608- 2008 Construction		201,799.59	203,777.65	201,799.59	203,777.65	201,799.59	203,777.65	1,978.06			
617-2017 Construction		157.87	159.31	157.87	159.31	157.87	159.31	1.44			
617.18- 2017 Construction		10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	98,450.23			
621 - 2021 Construction		24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	163,591.99			
621 (A) - 2021 Construction		66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	653,805.09			
622- 2022 Construction		115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	1,131,100.33			
TOTAL PORTFOLIO		<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>2,542,342.70</u>			

**Quarterly Investment Report
HAYS CISD
2nd Quarter 2022-2023**

We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **December 31, 2022** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau
Chief Financial Officer



Rafael De Avila
Senior Accountant



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.7

Board Goal: Board/Staff/Community Relations

Subject: January 31, 2023 Financial Statements

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Summary:

Previous board action relating to this item - Monthly
 Background information – A separate summary is attached with the financials.

D. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

E. Administrative Recommendation:

There is no board action necessary. The monthly financial statements are presented as an information item.

F. Fiscal Impact and Cost: Amount: N/A – Information only

Budget Bond Grant/Special Funds Other

G. Suggested Motion:

No action needed. This item is presented as information only.

Hays Consolidated Independent School District

Division of Financial Services

21003 Interstate 35 Frontage Road
Kyle, Texas 78640
Ph: (512) 268-2141
Fx: (512) 268-2147



Date: January 23, 2023

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through January 31, 2023.
- The cash and investment balances of all funds at month end totals \$393,303,944.27. The Capital Projects Fund makes up the largest portion of the total with \$207,510,621.10 or approximately 52.76%.
- Through the end of the month (7/12 or 58.33% of the budget year):
 - The General Fund has collected \$160,624,234.08 (75.14% of its budgeted revenue) and has spent \$128,987,012.64 (56.97% of its budgeted expenditures). The *estimated* ending fund balance through the month of January 2023 is \$96,454,417.64.
 - The Child Nutrition fund has collected \$6,256,398.62 (59.89% of its budgeted revenue) and has spent \$4,379,762.31 (41.93% of its budgeted expenditures).
 - The Debt Service fund collected \$66,064,479.07 (92.44% of its budgeted revenue) and spent \$23,554,196.39 (32.96% of its budgeted expenditures). Debt service payments are made two times a year, February 15th and August 15th.
 - The Capital Project funds have expenditures of \$27,335,676.31 in the current fiscal year through the month of January 2023 and have collected \$3,460,224.05 in interest revenue. The second portion of the 2021 bonds and the 2022 bonds were sold during September 2022 in the amount of \$66,585,092 and \$115,649,800 respectively and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$9,109,558.76 and total expenditures are \$9,126,454.48.
- Current Tax collections for the month of January 2023 totaled \$57,539,974.86 representing 27.94% of the levy collected during the month. Approximately 85.20% of the total levy has been collected through the end of January 2023. In comparison, 87.22% of the total levy was collected through the end of January 2022.

If you should have any questions regarding these financials, please contact me.

Randall Rau, CPA

Chief Financial Officer
Hays Consolidated Independent School District

Hays Consolidated Independent School District

Financial Reports



January 31, 2023

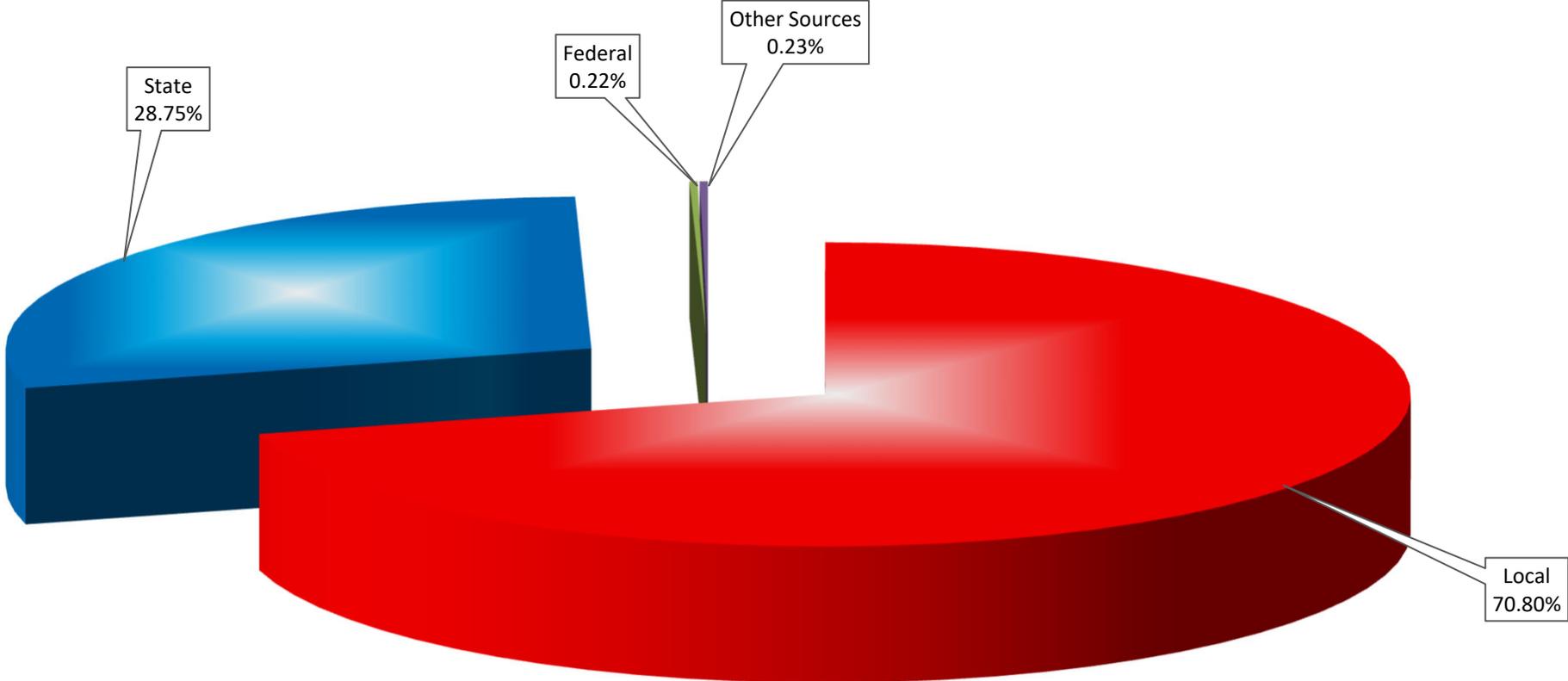
Hays Consolidated Independent School District
Combined Balance Sheet
for the Month Ending January 31, 2023
(Un-Audited)

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
Assets:						
Cash and Cash Equivalents	\$ 4,445,881.23	\$ 15,260.26	\$ 1,776,639.45	\$ 3,498,422.39	\$ (2,571,676.23)	\$ 7,164,527.10
Current Investments	104,511,375.76	7,461,341.63	70,154,501.07	204,012,198.71	-	386,139,417.17
Total Cash and Investments	\$ 108,957,256.99	\$ 7,476,601.89	\$ 71,931,140.52	\$ 207,510,621.10	\$ (2,571,676.23)	\$ 393,303,944.27
Property Taxes - Delinquent	2,483,554.48	-	1,251,743.45	-	-	3,735,297.93
Allowance for Uncollectible Taxes	(691,413.53)	-	(314,622.42)	-	-	(1,006,035.95)
Due from State Agencies	769,661.49	-	-	-	2,539,540.08	3,309,201.57
Due from other Governments	5,120,214.46	-	2,757,115.50	-	616,972.67	8,494,302.63
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	37,949.47	1,335,563.30	-	-	-	1,373,512.77
Other Receivables	87,355.03	-	-	-	-	87,355.03
Total Receivables	\$ 7,807,321.40	\$ 1,335,563.30	\$ 3,694,236.53	\$ -	\$ 3,156,512.75	\$ 15,993,633.98
Inventories	-	186,202.57	-	-	-	186,202.57
Prepaid Items	5,550,512.03	500.00	-	-	-	5,551,012.03
Other Current Assets	\$ 5,550,512.03	\$ 186,702.57	\$ -	\$ -	\$ -	\$ 5,737,214.60
Total Current Assets	\$ 122,315,090.42	\$ 8,998,867.76	\$ 75,625,377.05	\$ 207,510,621.10	\$ 584,836.52	\$ 415,034,792.85
Liabilities and Fund Balance:						
Current Liabilities						
Accounts Payable	\$ 322,742.04	\$ 5,771.45	\$ -	\$ -	\$ 21,072.76	\$ 349,586.25
Other Liabilities	-	-	-	-	-	-
Payroll Deductions and Withholdings	1,237,130.25	-	-	-	-	1,237,130.25
Accrued Wages Payable	16,402,123.03	385,381.68	-	-	-	16,787,504.71
Due to Other Funds	2,303,306.22	609.80	-	-	-	2,303,916.02
Due to State Agencies	-	-	61,509.00	-	0.86	61,509.86
Due to other Governments	75,231.76	-	-	-	-	75,231.76
Due to Student Groups	253,104.06	-	-	-	-	253,104.06
Deferred Revenues	3,474,894.47	299,423.23	-	-	580,658.62	4,354,976.32
Deferred Inflows	1,792,140.95	-	937,121.03	-	-	2,729,261.98
Total Liabilities	\$ 25,860,672.78	\$ 691,186.16	\$ 998,630.03	\$ -	\$ 601,732.24	\$ 28,152,221.21
Fund Balance/Equity						
Reserved/Designated Fund Balance	-	5,747,518.71	32,116,464.34	49,151,181.36	-	87,015,164.41
Current Year Revenues less						
Expenditures/Expenses	31,637,221.44	1,876,636.31	\$ 42,510,282.68	39,685,939.35	(16,895.72)	115,693,184.06
Reserved Fund Balance for Current Year						
Encumbrances (POs)	2,976,071.94	683,526.58	\$ -	118,673,500.39	-	122,333,098.91
Unreserved Fund Balance/Fund Equity	\$ 61,841,124.26	-	-	-	-	61,841,124.26
Total Fund Balance/Equity	\$ 96,454,417.64	\$ 8,307,681.60⁵	\$ 74,626,747.02	\$ 207,510,621.10	\$ (16,895.72)	\$ 386,882,571.64
Total Liabilities and Fund Equity	\$ 122,315,090.42	\$ 8,998,867.76	\$ 75,625,377.05	\$ 207,510,621.10	\$ 584,836.52	\$ 415,034,792.85

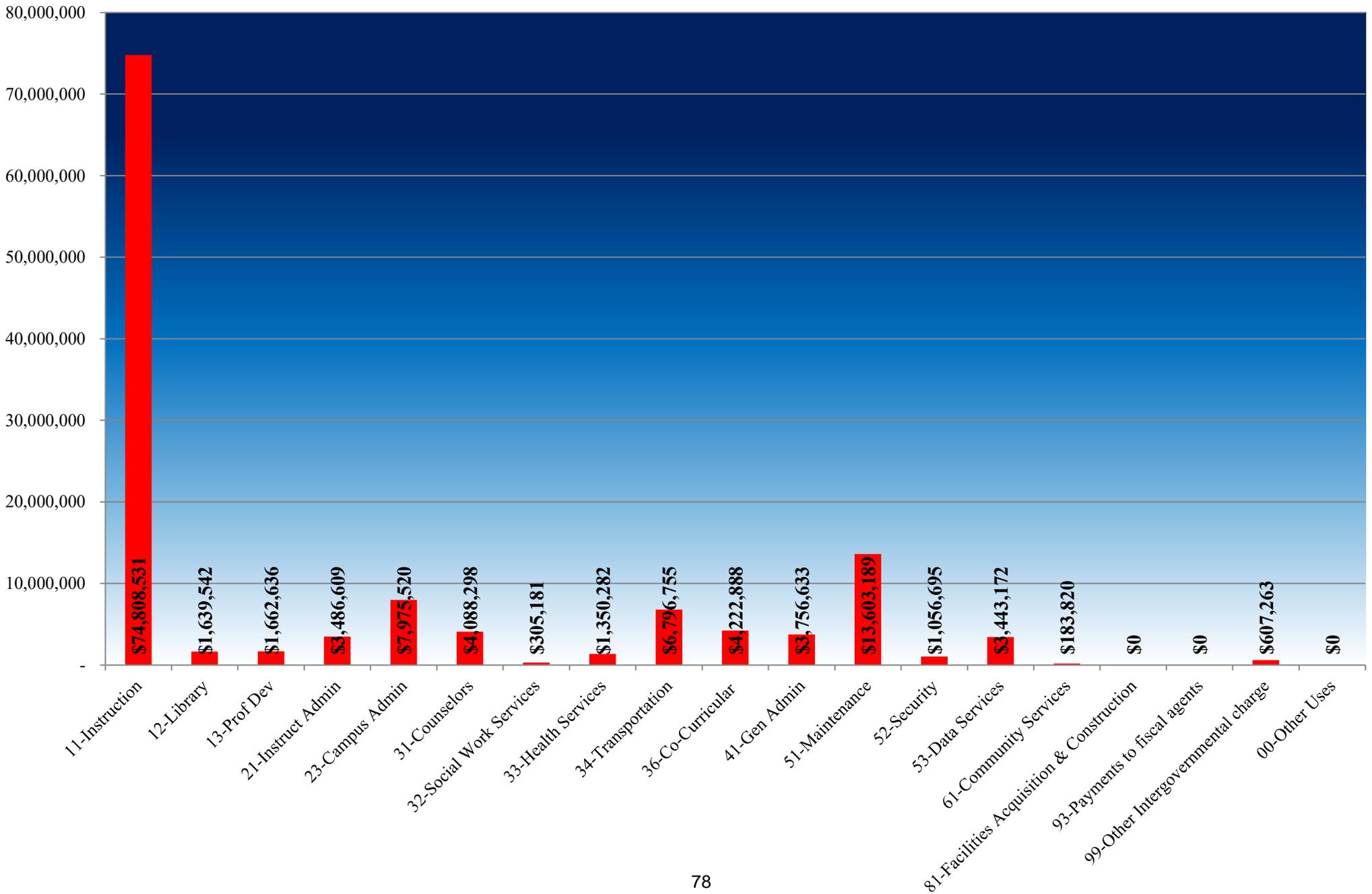
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund
for the Month Ending January 31, 2023
(Un-Audited)

	GENERAL FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
Revenues:						
Local	\$ 88,192,461.08	\$ 128,672,959	\$ 128,687,763	\$ 113,721,249.97	(14,966,513.03)	88.37%
State	45,017,073.20	79,803,990	79,803,990	46,182,543.51	(33,621,446.49)	57.87%
Federal	404,564.44	3,550,000	3,746,233	358,500.80	(3,387,732.20)	9.57%
Other Sources	75,494.11	1,500,000	1,520,777	361,939.80	(1,158,837.20)	23.80%
Total Revenues	\$ 133,689,592.83	\$ 213,526,949	\$ 213,758,763	\$ 160,624,234.08	\$ (53,134,528.92)	75.14%
Expenditures and Other Uses:						
11-Instruction	69,194,012.35	129,612,271	129,649,439	74,808,530.72	54,840,908.28	57.70%
12-Library	1,540,135.92	2,949,781	2,971,844	1,639,541.92	1,332,302.08	55.17%
13-Prof Dev	923,715.10	2,951,273	2,992,577	1,662,636.26	1,329,940.74	55.56%
21-Instruct Admin	2,916,022.31	5,620,602	5,807,042	3,486,608.80	2,320,433.20	60.04%
23-Campus Admin	7,133,593.86	13,205,996	13,212,943	7,975,519.67	5,237,423.33	60.36%
31-Counselors	3,648,499.83	6,856,165	6,855,665	4,088,297.81	2,767,367.19	59.63%
32-Social Work Services	157,860.93	295,072	295,072	305,181.20	(10,109.20)	103.43%
33-Health Services	1,253,727.68	2,476,372	2,476,621	1,350,282.27	1,126,338.73	54.52%
34-Transportation	6,207,300.44	13,187,557	13,206,585	6,796,754.86	6,409,830.14	51.46%
36-Co-Curricular	3,838,578.83	6,844,359	7,343,852	4,222,887.66	3,120,964.34	57.50%
41-Gen Admin	3,186,444.78	6,421,193	6,443,867	3,756,633.49	2,687,233.51	58.30%
51-Maintenance	13,582,656.82	22,842,526	23,529,621	13,603,189.04	9,926,431.96	57.81%
52-Security	1,264,843.68	3,426,730	3,429,931	1,056,694.63	2,373,236.37	30.81%
53-Data Services	3,036,914.88	6,184,321	6,388,528	3,443,171.71	2,945,356.29	53.90%
61-Community Services	202,378.20	263,229	263,671	183,819.55	79,851.45	69.72%
81-Facilities Acquisition & Construction	3,228.50	-	4,560	-	4,560.00	0.00%
93-Payments to fiscal agents	-	350,000	350,000	-	350,000.00	0.00%
99-Other Intergovernmental charge	512,405.54	1,175,000	1,175,000	607,263.05	567,736.95	51.68%
00-Other Uses	-	-	-	-	-	NA
Total Expenditures and Other Uses	\$ 118,602,319.65	\$ 224,662,447	\$ 226,396,818	\$ 128,987,012.64	\$ 97,409,805.36	56.97%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 15,087,273.18	\$ (11,135,498)	\$ (12,638,055)	\$ 31,637,221.44		
Fund Balance July 1, 2022 - (Un-Audited)		\$ 64,817,196.20	\$ 64,817,196.20	\$ 64,817,196.20		
Fund Balance Ending - Monthly Reporting Period		\$ 53,681,698.20	\$ 52,179,141.20	\$ 96,454,417.64	\$ 44,275,276.44	

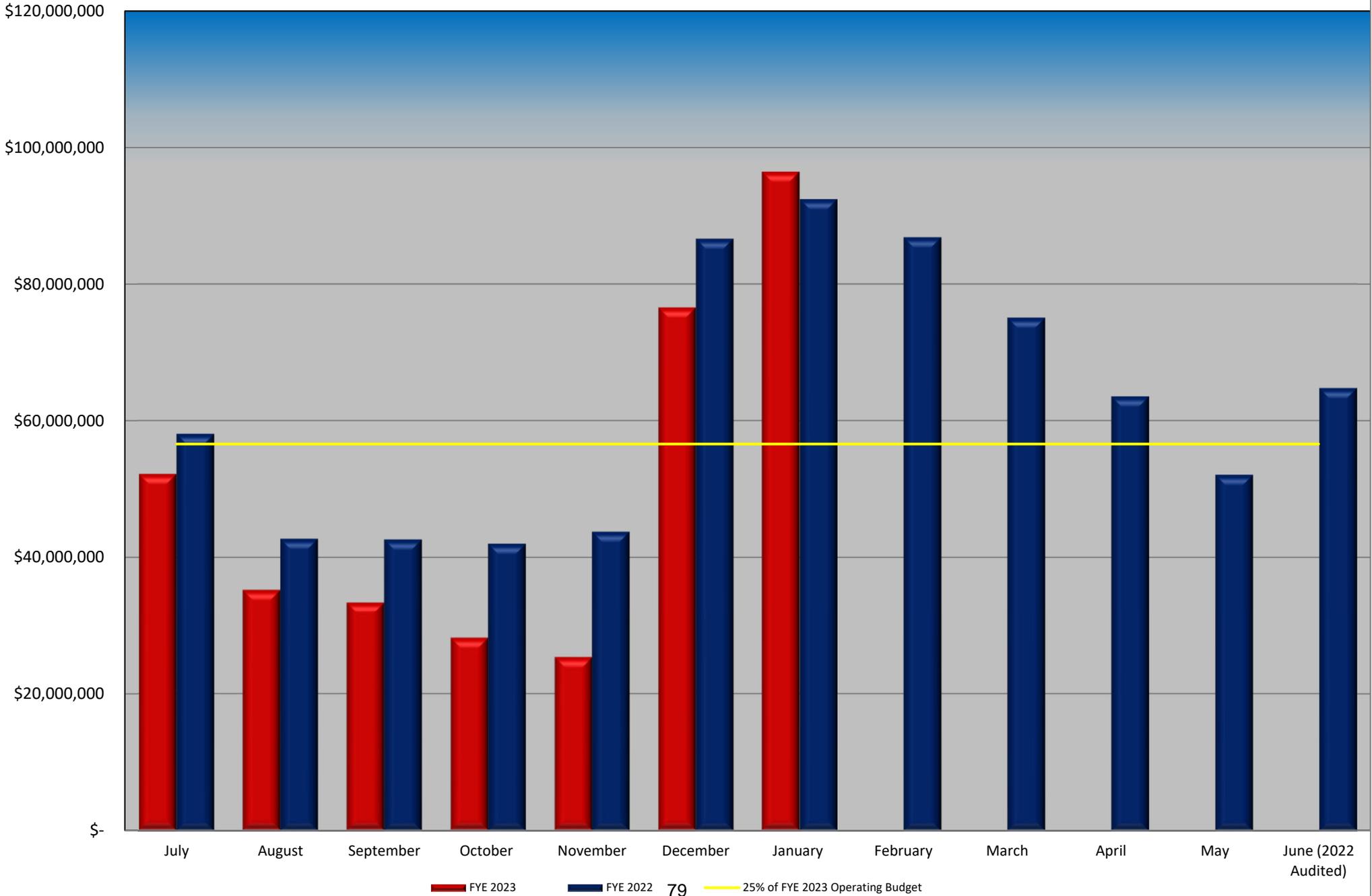
General Fund Revenues Collected to Date



General Fund Expenditures to Date



General Fund Balance by Reporting Month



FYE 2023 FYE 2022 79 25% of FYE 2023 Operating Budget

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund
for the Month Ending January 31, 2023
(Un-Audited)

	CHILD NUTRITION FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	
	<u>Actual Revenues/</u>	<u>Original</u>	<u>Official</u>	<u>Actual Revenues/</u>	<u>Unexpended</u>	<u>Percentage</u>
	<u>Expenditures</u>	<u>Budget</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Budget</u>	<u>Y-T-D</u>
Revenues and Other Resources:						
Local	\$ 607,824.29	\$ 3,932,722	\$ 3,932,722	\$ 2,070,126.14	\$ (1,862,595.86)	52.64%
State	23,189.12	-	-	-	-	NA
Federal	6,929,759.55	6,513,119	6,513,119	4,184,272.48	(2,328,846.52)	64.24%
Other sources	-	-	-	2,000.00	2,000.00	NA
Total Revenues and Other Resources	\$ 7,560,772.96	\$ 10,445,841	\$ 10,445,841	\$ 6,256,398.62	\$ (4,189,442.38)	59.89%
Expenditures and Other Uses:						
35-6100 Payroll	2,375,401.92	5,412,624	5,412,624	2,548,722.23	2,863,901.77	47.09%
35-6200 Professional and Contracted Services	320,631.43	4,580,717	4,580,717	1,565,375.68	3,015,341.32	34.17%
35-6341 Food Supplies	1,904,333.12	-	-	1,388.08	(1,388.08)	NA
35-6342 Non-Food Supplies	168,236.00	240,000	240,000	200.28	239,799.72	0.08%
35-6344 USDA Commodities	-	-	-	-	-	NA
35-6349 Miscellaneous Supplies	16,506.68	125,000	125,000	13,014.13	111,985.87	10.41%
35-6300 Supplies & Materials	67,579.04	62,500	62,500	39,913.75	22,586.25	63.86%
35-6400 Food Service Other Operating Expenses	5,477.61	25,000	25,000	6,284.24	18,715.76	25.14%
35-6600 Food Service Capital Expenses	-	-	-	204,863.92	(204,863.92)	NA
Total Expenditures	\$ 4,858,165.80	\$ 10,445,841	\$ 10,445,841	\$ 4,379,762.31	\$ 6,066,078.69	41.93%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 2,702,607.16	\$ -	\$ -	\$ 1,876,636.31		
Fund Balance July 1, 2022 - (Un-Audited)		6,431,045.29	6,431,045.29	6,431,045.29		
Fund Balance Ending - Monthly Reporting Period		\$ 6,431,045.29	\$ 6,431,045.29	\$ 8,307,681.60	\$ 1,876,636.31	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund
for the Month Ending January 31, 2023
(Un-Audited)

DEBT SERVICE FUND						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	Original <u>Budget</u>	Official <u>Budget</u>	Current Year <u>Actual Revenues/</u> <u>Expenditures</u>	Unrealized/ <u>Unexpended</u> <u>Budget</u>	Percentage <u>Y-T-D</u>
Revenues:						
Local Revenue						
Taxes, Current Year Levy	48,221,874.00	\$ 71,467,486	\$ 71,467,486	63,740,863.58	\$ (7,726,622.42)	89.19%
Taxes, Prior Year	320,423.47	-	-	62,075.41	62,075.41	NA
Penalties, Interest and Other Tax Revenues	64,347.07	-	-	49,604.22	49,604.22	NA
Earnings from Investments	4,134.89	-	-	413,066.77	413,066.77	NA
Miscellaneous Revenue	6,970.25	-	-	5,094.09	5,094.09	NA
Local Revenue	\$ 48,617,749.68	\$ 71,467,486	\$ 71,467,486	\$ 64,270,704.07	\$ (7,196,781.93)	89.93%
State Revenue						
Additional State Aid for Homestead Exemption	\$ 601,710.00	\$ -	\$ -	\$ 1,793,775.00	1,793,775.00	NA
State Revenue	\$ 601,710.00	\$ -	\$ -	\$ 1,793,775.00	\$ 1,793,775.00	NA
Other Sources						
Operating Transfer In	\$ -	\$ -	\$ -	\$ -	-	NA
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Total Revenue	\$ 49,219,459.68	\$ 71,467,486.00	\$ 71,467,486.00	\$ 66,064,479.07	\$ (5,403,006.93)	92.44%
Expenditures:						
71-6511 Bond Principal	12,875,000.00	52,264,413	52,264,413	13,490,000.00	38,774,413.00	25.81%
71-6521 Interest on Bonds	8,744,355.13	19,168,073	19,168,073	10,042,286.39	9,125,786.61	52.39%
71-6599 Other Debt Service Fees	19,469.00	35,000	35,000	21,910.00	13,090.00	62.60%
Total Expenditures	\$ 21,638,824.13	\$ 71,467,486	\$ 71,467,486	\$ 23,554,196.39	\$ 47,913,289.61	32.96%
Excess of Revenues						
Over (Under) Expenditures	\$ 27,580,635.55	\$ -	\$ -	\$ 42,510,282.68		
Fund Balance July 1, 2022 - (Un-Audited)		\$ 32,116,464.34	\$ 32,116,464.34	\$ 32,116,464.34		
Fund Balance Ending - Monthly Reporting Period		\$ 32,116,464.34	\$ 32,116,464.34	\$ 74,626,747.02	\$ 42,510,282.68	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds
for the Month Ending January 31, 2023
(Un-Audited)

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2022</u> <u>Capital Projects</u> <u>Program</u>	<u>2022 - 2023</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>					
Local	\$ 3,922.97	\$ 198,235.91	\$ 1,476,169.80	\$ 1,781,895.37	\$ 3,460,224.05
State	-	-	-	-	-
Other sources	-	-	66,585,092.00	115,649,800.00	182,234,892.00
Total Revenues and Other Resources	\$ 3,922.97	\$ 198,235.91	\$ 68,061,261.80	\$ 117,431,695.37	\$ 185,695,116.05
<i>Expenditures and Other Uses:</i>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	446,294.88	29,159.99	-	475,454.87
6300 Supplies and Materials	-	166,355.20	2,867,282.23	884.02	3,034,521.45
6400 Other Operating Expenses	-	-	5,089.00	-	5,089.00
6600 Capital Outlay	-	172,196.71	22,644,231.87	1,004,182.41	23,820,610.99
8000-Other Uses	-	-	-	-	-
Total Expenditures	\$ -	\$ 784,846.79	\$ 25,545,763.09	\$ 1,005,066.43	\$ 27,335,676.31
Excess of Revenues and Other Resources					
Over (Under) Expenditures and Other Uses	\$ 3,922.97	\$ (586,610.88)	\$ 42,515,498.71	\$ 116,426,628.94	\$ 158,359,439.74
Fund Balance July 1, 2022 - (Un-Audited)	\$ 200,646.26	\$ 10,523,701.43	\$ 38,426,833.67	\$ -	\$ 49,151,181.36
Fund Balance Ending - Monthly Reporting Period	\$ 204,569.23	\$ 9,937,090.55	\$ 80,942,332.38	\$ 116,426,628.94	\$ 207,510,621.10

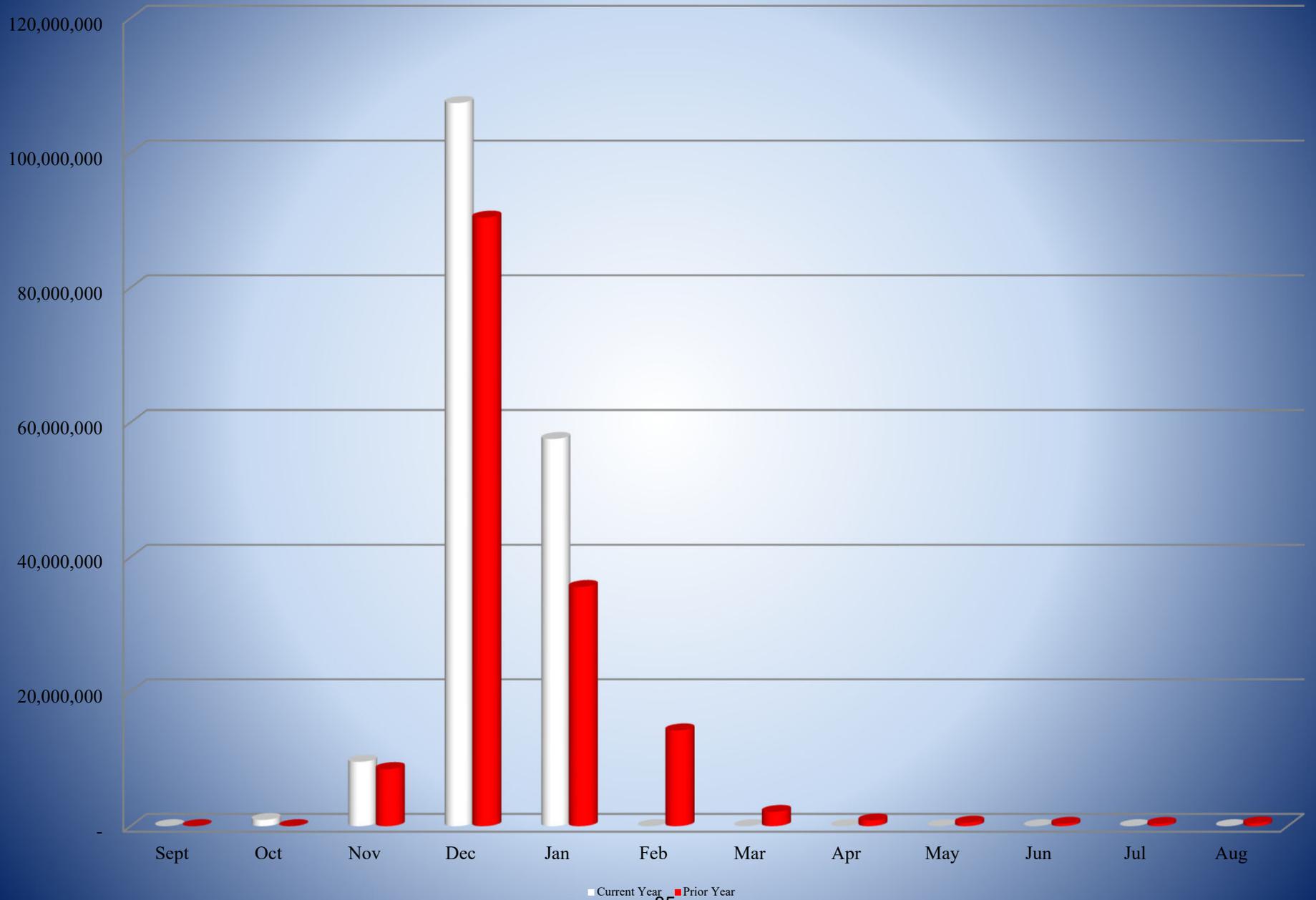
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)
for the Month Ending January 31, 2023
(Un-Audited)

SPECIAL REVENUE FUNDS						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local	\$ 68,422.66	\$ 94,052	\$ 94,052	\$ 64,953.66	\$ (29,098.34)	69.06%
State	1,050,533.03	2,605,829	2,605,829	1,801,038.47	(804,790.53)	69.12%
Federal	10,699,488.15	15,701,904	15,701,904	7,243,566.63	(8,458,337.37)	46.13%
Total Revenues	\$ 11,818,443.84	\$ 18,401,785	\$ 18,401,785	\$ 9,109,558.76	\$ (9,292,226.24)	49.50%
Expenditures:						
6100 Payroll	5,027,044.93	12,623,650	12,623,650	6,502,149.65	6,121,500.35	51.51%
6200 Professional and Contracted Services	352,367.49	2,061,732	2,061,732	555,224.54	1,506,507.46	26.93%
6300 Supplies and Materials	6,133,012.10	2,397,094	2,397,094	1,915,281.68	481,812.32	79.90%
6400 Other Operating Expenses	134,331.76	1,319,309	1,319,309	153,798.61	1,165,510.39	11.66%
6600 Capital Outlay	752,935.27	-	-	-	-	NA
Total Expenditures	\$ 12,399,691.55	\$ 18,401,785	\$ 18,401,785	\$ 9,126,454.48	\$ 9,275,330.52	49.60%
Excess of Revenues						
Over (Under) Expenditures	\$ (581,247.71)	\$ -	\$ -	\$ (16,895.72)		
Fund Balance July 1, 2022 - (Un-Audited)		\$ -	\$ -	\$ -	\$ -	
Fund Balance Ending - Monthly Reporting Period		\$ -	\$ -	\$ (16,895.72)	\$ (16,895.72)	

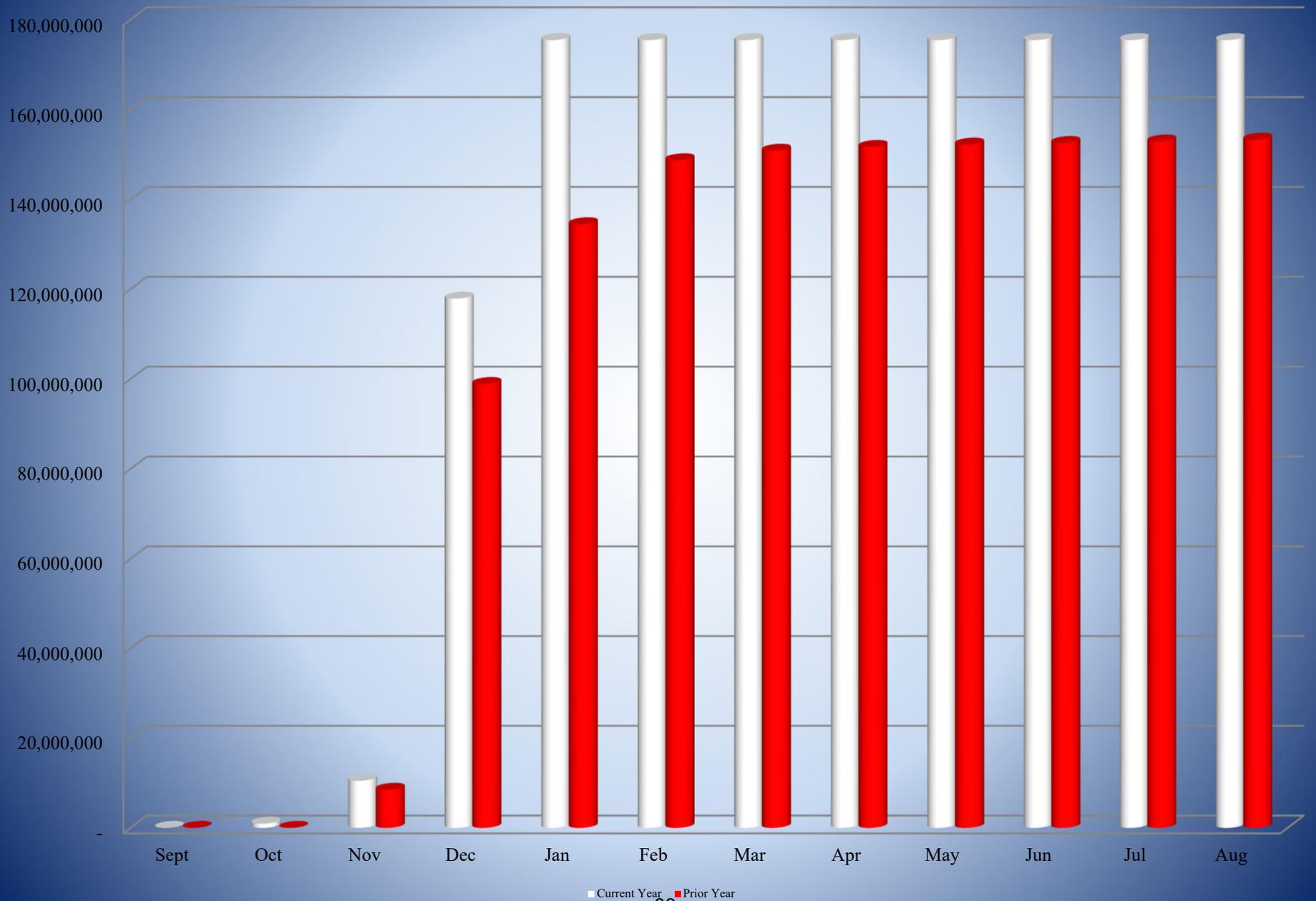
Hays Consolidated Independent School District
Monthly Tax Collection Report
for the Month Ending January 31, 2023

	Prior Year 2021 - 2022				Current Year 2022 - 2023			
	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>% of Levy</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>% of Levy</u>
<u>Current Month Tax Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 22,813,506.56	\$ 12,755,237.78	\$ 35,568,744.34	23.07%	\$ 36,636,186.52	\$ 20,903,788.34	\$ 57,539,974.86	27.94%
5712 Taxes-Delinquent Collections	\$ 58,409.30	\$ 30,471.70	\$ 88,881.00		\$ 157,437.63	\$ 79,614.98	\$ 237,052.61	
5719 Penalties and Interest	\$ 10,519.41	\$ 5,485.61	\$ 16,005.02		\$ 30,357.15	\$ 15,188.38	\$ 45,545.53	
Total Current Month Collections	\$ 22,882,435.27	\$ 12,791,195.09	\$ 35,673,630.36		\$ 36,823,981.30	\$ 20,998,591.70	\$ 57,822,573.00	
<u>Fiscal Year to Date Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 86,233,990.88	\$ 48,221,874.00	\$ 134,455,864.88	87.22%	\$ 111,708,845.12	\$ 63,740,863.58	\$ 175,449,708.70	85.20%
5712 Taxes-Delinquent Collections	\$ 619,059.17	\$ 320,423.47	\$ 939,482.64		\$ 135,997.20	\$ 62,075.41	\$ 198,072.61	
5719 Penalties and Interest	\$ 126,975.85	\$ 64,347.07	\$ 191,322.92		\$ 96,619.81	\$ 49,604.22	\$ 146,224.03	
Total Revenue Collected	\$ 86,980,025.90	\$ 48,606,644.54	\$ 135,586,670.44		111,941,462.13	63,852,543.21	175,794,005.34	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 100,750,161.00	\$ 57,357,902.00	\$ 158,108,063.00		\$ 126,032,959.00	\$ 71,444,986.00	\$ 197,477,945.00	
Percentage of Budget Collected	86.33%	84.74%	85.76%		88.82%	89.37%	89.02%	

Month to Date Tax Collections Current Levy



Year to Date Tax Collections Current Levy





H A Y S C I S D

BOARD OF TRUSTEES OPERATING PROCEDURES

2022–2023 School Year





BOARD OF TRUSTEES

OPERATING PROCEDURES

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Note: This document is intended to assist Board Members and administrators in carrying out their duties. It is not enforceable by third-parties. In the event of an apparent conflict between this document and Board policy, Board policy prevails.



OUR MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

OUR VISION STATEMENT

All Hays CISD learners will be:

- Highly sought-after for college, career, or military
- Prepared for life and responsible citizenship
- Effective communicators and collaborators
- Resourceful and creative problem solvers

ALL TRUSTEES TAKE THE OATH OF OFFICE



OUR BELIEFS

We believe:

- Decision-making is student-focused
- All students have the capacity to learn and be successful
- A safe and secure environment is essential
- Success is a shared investment that includes learners, educators, families, and the community
- In being an unrivaled employee-friendly organization
- The allocation of resources will support high-quality learning
- High expectations for all lead to high achievement
- Open communication, transparency, and accountability build trust
- Success is dependent upon a commitment to lifelong learning
- Diverse and differentiated opportunities further learning
- Student success includes a well-rounded education that goes beyond standardized testing



TRUSTEES INSPIRE STUDENTS TO PLAN FOR THE FUTURE

SOCIAL CONTRACT

THE BOARD WILL:

SERVE AS DISTRICT AMBASSADORS

ASSUME POSITIVE AND NOBLE INTENTIONS

COLLABORATE AS A TEAM AND RESPECT THE BODY CORPORATE

PROMOTE DISCUSSION AND RESPECT EACH OTHER'S PERSPECTIVES

BE PROFESSIONAL

ETHICAL STANDARDS

Equity in attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness in stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Honor in conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity of character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.



Commitment to service

- I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-centered focus

- I will be continuously guided by what is best for all students of the District.

BOARD MEETINGS AND BOARD MEMBER CONDUCT

- The board shall conduct meetings guided by the parliamentary procedures in the most current edition of Robert’s Rules of Order for Small Boards.
- Anytime four (4) or more Board Members are gathered to discuss school district business, it is considered a meeting.

**TRUSTEES
HONOR
TEACHERS FOR
THEIR HARD
WORK**



- Failure to post such a meeting is considered a violation of the Texas Open Meetings Act.
- Board Members are expected to attend and participate in duly called meetings. Board Members should come to the board meetings prepared to discuss and take action on all items on the agenda.

At a minimum, each Board Member is expected to have done the following prior to arrival at every board meeting:

- Studied the material in the board packet sent to them prior to the meeting.
- When possible, resolve questions beforehand by contacting the Superintendent or administrative staff. Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.



DEVELOPING THE BOARD MEETING AGENDA

Agendas

- The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
- Items discussed at previous Board Meetings which are proposed for inclusion by more than one Board Member at a future meeting will also be added when appropriate.
- Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
- Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.

TRUSTEES SUPPORT COLLABORATIVE INSTRUCTION



- No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
- No item can be placed on the agenda less than three workdays in advance of the meeting unless an emergency or public necessity exists.
- The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday prior to the Agenda Workshop Meeting.
- An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
- Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.



Timely Notification and Information

- Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop, or special meeting, and at least one hour prior to an emergency meeting.
- Typically, information will be provided to each Board Member via electronic or hard copy. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent’s Cabinet, with a copy to the Executive Assistant to the Superintendent.
- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Thursday prior to the Agenda Workshop Meeting.
- Board Members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members by the Monday meeting with a copy of the questions and answers included in the dais folders.

Ref Policy BE

**TRUSTEES
ENCOURAGE
STUDENTS TO
CONTINUE THEIR
EDUCATION**



HOW TO PREPARE FOR BOARD MEETINGS

The Superintendent will ensure that supporting information required for informed decision- making is prepared in advance when possible and included in the board meeting agenda packet.

The Superintendent will ensure that agenda packets are distributed to Board Members at least three days before scheduled board meetings.

Board Members will prepare to address agenda items by doing the following:

1. Reading agenda packet materials before each board meeting.
2. Calling or emailing the Superintendent with questions about agenda items or background information before 12:00 PM on the scheduled board meeting day for Workshop meetings.
3. Reading responses to questions submitted to the Board.

Receiving answers to questions in advance does not preclude Board Members from asking relevant questions about agenda items during board meetings.

Ref policy BE (LEGAL)



CONSENT AGENDA

The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.

The consent agenda shall be limited to:

- Routine Personnel
- Minutes
- Budget Amendments
- Routine Contracts/Agreements
- Routine Procurements
- Acceptance of Gifts
- Acceptance of Grants
- Other items agreed to by the Board

Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents. All consent agenda items may be acted upon by one vote without separate discussion. A Board Member may request that an item be withdrawn for individual consideration.

TRUSTEES ATTEND COMMUNITY EVENTS



TRANSACTING BUSINESS

When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures. Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the vote of the Board Corporate, and individually respect that vote. Board Members are strongly encouraged to state the reason why they are abstaining or voting no on an item.

Ref Policy BBE



BOARD WORKSHOPS

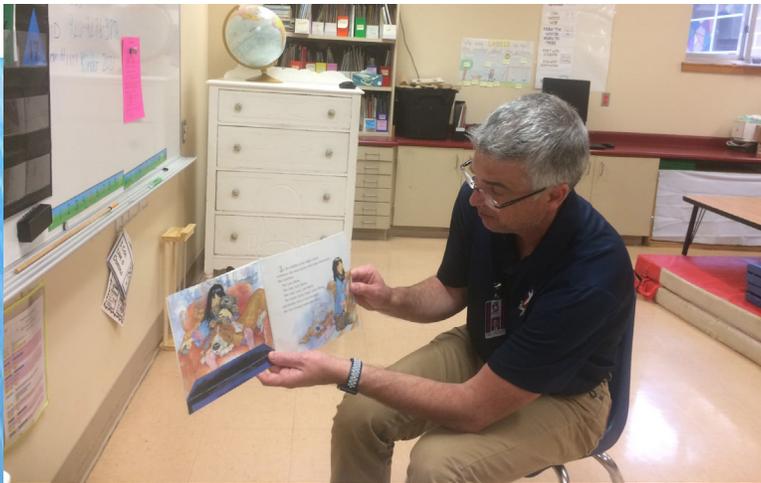
The Board will conduct Special Meetings/Board Workshops as needed. The workshop format is intended to allow the Administration to present information to the Board that is:

- Time sensitive and/or discussion intensive
- Required by law, rule, or policy, and is necessary for the efficient and effective operation of the District.

Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.

The workshops are intended to allow an opportunity for presentation, questions, discussion, and an assessment of the Board's perspective.

The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allow for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.



**HAYS CISD
PROMOTES
STUDENT
SUCCESS AT
ALL LEVELS**

CLOSED SESSION

The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session. The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.



Topics that can be discussed in closed session include the following:

- Attorney Consultation Gov't Code 551.071
- Real Property Gov't Code 551.072
- Prospective Gift Gov't Code 551.073
- Personnel Matters. Gov't Code 551.074
 - Employee-Employee Complaints Gov't Code 551.082
 - Student Discipline Gov't Code 551.082
- Personally Identifiable Student Information Gov't Code 551.0821
- Medical or Psychiatric Records Gov't Code 551.0785
- Security-Personnel, infrastructure and devices Gov't Code 551.076, Government Code 2059.055(b); Gov't Code 551.089 Education Code 39.030(a)
- Emergency Management Government Code 418.175–418.182, Gov't Code 418.183(f)
- Economic Development Gov't Code 551.087

Given the legal and sensitive nature of closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.

No person other than Board Members and the Superintendent is entitled to attend or participate in executive sessions.

Board Members will comply with the confidentiality requirements of closed sessions and will respect the privacy right of individuals when dealing with confidential information gained through association with the district.

Others may be invited to participate by consent of the board president and Superintendent. For the purpose of discussing his or her employment or job performance, and/or consultation with the board attorney, the board may exclude the Superintendent from a closed session.

Members will not disclose or comment on the discussion in closed session other than to restate what is posted on the agenda.

If it is in the interests of the district for a statement to be made regarding a closed-session discussion, the board president will compose an official public statement that meets with the approval of a majority of the board. Any such statement must comply with the limitations of the law.

BOARD COMMITTEES

The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board. The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.



District- and Campus-Level Committees

District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board.

Ref Policy BDB

HOW TO REQUEST INFORMATION ABOUT MEETING AGENDA ITEMS

Members are encouraged to ask for information related to meeting agenda items prior to the scheduled meeting.

Any questions about agenda items or requests for additional information about them will be directed to the Superintendent or Superintendent’s Cabinet and responses will be distributed to all Board Members. Requests for information or questions about any agenda item will be made by noon on the scheduled board meeting day.



**TRUSTEES
SERVE AS
MENTORS FOR
STUDENTS**

If a written report is provided in response to the request, all Board Members will receive a copy of both the request and report prior to the opening of the meeting.

Board Members may discuss the information provided or ask additional questions about the agenda item in the meeting.

The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the meeting with a copy of the questions and answers included in the dais folders.



HOW TO REQUEST INFORMATION NOT RELATED TO AGENDA ITEMS

An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.

Individual Board Members shall not have access to confidential student records unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).

A Board Member may request existing information and reports from the Superintendent’s office. If the information is not available or a new report must be generated, it shall be requested through the Board

**TRUSTEES
HAVE
INTEGRITY OF
CHARACTER**



President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.

Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.

Ref Policy BBE



HOW TO VISIT CAMPUSES AS A BOARD MEMBER

- Board Members are encouraged to attend any and all school events as their time permits, and to show support for school activities.
- Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- Board Members shall not visit a campus in an attempt to evaluate.
- When visiting with teachers of their own children, Board Members will make it clear that they are acting as parents rather than as Board Members.

Ref Policies GKA (LEGAL), BBF (LOCAL), and BBFA (LEGAL)

ORIENTATION OF NEW BOARD MEMBERS

- A new Board Member will have a meeting with staff for their name badge and other generic, logistical information by their first board meeting. The Board President will review a recent agenda packet prior to their first meeting.
- As a supplement to the information provided in relation to his/her candidacy, a district orientation for a new Board Member will be scheduled to begin by the first Board meeting of the date a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff will be included to provide specific information about the district.



**TRUSTEES
HAVE
COMMITMENT
TO SERVICE**



The orientation should include, but will not be limited to the following:

- Board Operating Procedures and Board Policies.
- Superintendent’s overview of district administrative organization.
- Training to access district electronic communications.
- District budget overview.
- Board annual calendar and briefing of upcoming events.
- Expense reimbursement procedures.
- Media and communications training.
- Framework for School Board Development from SBOE.

The Board President will assign new Board Members an existing Board Member who will serve as a mentor.

TAXPAYER TUESDAY OFFERS A GLIMPSE INTO SCHOOL ACTIVITIES



BOARD DEVELOPMENT

Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team-building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel, and lodging for each Board Member for the minimum number of hours shown on the Continuing Education Requirements for School not to exceed 5,000 annually or per year per Board Member. All costs for additional training will be the responsibility of the individual Board Member unless reviewed and approved by Board President and Secretary.

Board Memberships to any and all associations shall be brought to the Board for discussion and approval. Board Members should be familiar with district policies, especially their duties as defined in policies BAA (LEGAL) and BAA (LOCAL).

The board will annually review its Board Operating Procedures and Board Ethics Policy BBF (LOCAL). By October, the board will conduct a self-evaluation in closed session. Adherence to Board Operating Procedures will be considered as part of the evaluation instrument.



BOARD TRAINING REQUIREMENTS



New Board Members Only

- Local District Orientation
 - Texas Education Code
 - Open Meetings Act
 - Public Information Act
- Watch for required timelines*

New from the 87th Legislature

- School Safety

Every Year

- Cybersecurity
 - Team Building
- Additional Continuing Education
(10 or 5 hours)

Every Two Years

- Update to the TX Ed Code
- Evaluating and Improving Student Outcomes
- Sexual Abuse and Human Trafficking



TRUSTEES VALUE STUDENT VOICES

ELECTING BOARD OFFICERS

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by a majority vote of the members present and voting.

The members of the Board shall organize by selecting:

1. A president, who shall be a member of the Board – Presides as chair over meetings.
 2. A vice president, who shall be a member of the Board – Fills in as chair if President is unable to attend or chair a meeting.
 3. A secretary, records requests for information from trustees.
 4. Such other officers and committees as the Board may deem necessary Education Code 11.061(c).
 5. A majority of the Board may call for officer elections at any time during the year if they deem it necessary.
 6. No officer can hold office without serving a minimum of one year on the Board.
 7. Discussions related to reorganization and election of officers may be discussed in closed session.
- A vacancy among officers of the Board shall be filled by majority action of the Board.



PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board shall provide for public comment at each meeting, including all regular and special meetings. Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.

A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail, as to determine the appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits. Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.

**TRUSTEES
VALUE ALL
VOICES AND
COMMUNITY
INPUT**



Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate. The board designates the president as its spokesperson if a response to the speaker is required. The president will limit responses to those allowed by law:

- Statements of fact
- References to board policy



The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in the Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.

The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.

The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.

Ref Policy BED



**WE ARE
STRONGER
TOGETHER**

COMMUNICATION WITH TEAM MEMBERS BETWEEN MEETINGS

The Superintendent and/or Superintendent's office will continue to communicate with Board Members as information becomes available on the following:

- District events
- Progress reports on board goals and directives
- Follow-up reports in answer to Board Member questions
- Updates on administrative matters or district operations



The Superintendent will communicate requested information to all Board Members in as timely a manner as possible without interfering with the regular conduct of district business. The Superintendent is the liaison between the Board and district staff. The only employee the Board is responsible for directing is the Superintendent. The Superintendent will direct the activities of all district staff.

Board Members are encouraged to set up biweekly or monthly meetings to update, discuss or receive clarification on any district-wide or campus topics. Board Members should be mindful and respectful of the Superintendent's time and limit all nonemergency communication outside of these scheduled meetings. Board Members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.

Board Members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the board. Board Members who wish to share information relevant to district business or issues scheduled to come before the board will relay the information to the board president for placement on a future agenda or to the Superintendent for distribution to all members in board blog.

Ref Policy BE (LEGAL)

COMMUNICATION WITH THE MEDIA

The board president or, in his or her absence, the vice president or the board's designee will serve as the board spokesperson to the media on issues regarding board actions.

The Superintendent or designee shall be the official district spokesperson to the media on district issues. A Board Member receiving a call from the media requesting information, comments, or an interview will inform the media representative that the Superintendent is the board's designated contact for official information about district business and that the board president is the board's designated contact for official positions on the board's actions or decisions as a body.

Board Members who do speak with media representatives will clarify at the beginning of the interview that they are speaking as individuals rather than as authorized representatives of the board of trustees. When speaking as an individual, the Board Member may remind media representatives of the official position or action already taken on the issue by the board of trustees and refer them to the board's designated spokesperson for further information about those actions.

When speaking to media representatives, Board Members will generally avoid stating opinions or speculating about possible board action on issues that are scheduled for discussion at a future board meeting and explain that decisions will be made after deliberation with members of the board at a meeting.



COMMUNICATION WITH THE COMMUNITY

Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When doing so, Board Members are expected to:

- Relay information about district goals and objectives.
- Clarify a trustee's limitations, obligations, and responsibilities as a member of the board.
- Support board decisions.
- Interact in a positive manner.
- Listen politely and respectfully to comments.
- Make no commitment on behalf of the board or district.
- Avoid criticizing district personnel.
- Refer questions about specific district activities to the appropriate staff person who can best answer the questions.

The Board of Trustees encourages community input; however, it will not respond to or act on the basis of anonymous calls or letters. The board will communicate to the community collectively through district communication vehicles.

HOW TO RESPOND TO COMMUNITY OR EMPLOYEE COMPLAINTS

Employees, students, parents, or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:

- An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
- Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.

Board Members will:

- Listen briefly and respectfully. Remind the complainant of the board's responsibility to remain impartial and noncommittal because complaints may ultimately be brought to the board on appeal.
- Determine if the complainant wishes to express dissatisfaction or desires some action be taken to resolve an issue.
- Complainants who desire some action to be taken should be directed or referred to the appropriate policy outlining grievance procedures and informed that the steps listed in the policy are necessary to protect everyone's rights while following an orderly process.
- Ask if the complainant has followed the "Chain of Command" outlined in district policy.
- Board Members will inform the Superintendent of complaints from staff and the community but will not direct the Superintendent to take specific actions.
- On a case-by-case basis the Superintendent shall inform the board of the resolution of complaints referred by Board Members if the complaint requires Superintendent intervention.
- Adhere to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.



COMMUNICATING WITH CONSTITUENTS

Board Members are encouraged to respond to phone calls, and written correspondence, including, but not limited to, e-mail, text messages, or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests.

A member retains the right to respond as an individual but must understand that such communication may be interpreted by the reader as being an “official” statement of the Board.

The member should:

- Clarify that he/she is responding as an individual and not for the Board.
- Remind the reader of any position or action the Board has officially taken on the subject.

Board Members will not respond to anonymous e-mails unless the communication pertains to criminal, health, or safety issues. Any such e-mails will be forwarded to the Superintendent. If a Board Member receives an e-mail that they perceive to be of a threatening nature they will forward the e-mail to the Superintendent and Chief of Safety and Security.

SUPERINTENDENT EVALUATION

The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.

Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in October, January and April or as close to those months as possible. New Board Members will receive training on how to evaluate the Superintendent prior to the first formative dialogue session.

A summative evaluation will be conducted in closed session annually in June. This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting. This session may include a discussion of the Superintendent’s contract. The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting. The Board shall strive to accomplish the following objectives during each evaluation:

- Develop and sustain a harmonious working relationship between the Board and the Superintendent
- Ensure administrative leadership for excellence in the District.
- Formulate Board consensus about the Superintendent’s performance and the District’s progress toward achieving its goals and objectives.

Ref Policies BJCD, BJCF, and BJA




RISING ABOVE

Hays CISD

We appreciate our Hays CISD school board trustees for all their dedication and hard work every month!

School Board Recognition Month • January 2023



Vanessa Petrea
Trustee At-Large
President



Raul Vela, Jr.
District 1
Vice President



Esperanza Orosco
District 5
Secretary



Will McManus
Trustee-At-Large
Trustee



Esmeralda Pérez-González
District 2
Trustee



Courtney Runkle
District 3
Trustee



Byron Severance
District 4
Trustee

Thank You, board members!

**2023-2023 Hays CISD Board of Trustees
Meeting Schedule**



August 22, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
August 29, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

September 19, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
September 26, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

October 17, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
October 24, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

November 14, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

December 12, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

TUESDAY January 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
January 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

February 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
TUESDAY February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

TUESDAY June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm