

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on February 13, 2023 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

A. CALL TO ORDER: Establish a quorum

B. CLOSED SESSION

1. Consultation with legal counsel regarding Andrew Palmore contract termination and related subject matters as permitted by law, pursuant to Tx. Gov't Code Section 551.071 and 551.074
2. Deliberation regarding safety and security, including safety personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076
3. Deliberation regarding the Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071

C. RECONVENE IN OPEN SESSION - immediately following Closed Session

D. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

United States Flag Pledge:

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Texas Flag Pledge:

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

F. SOCIAL CONTRACT

The Board will:

- Serve as District Ambassadors
- Assume Positive and Noble Intentions
- Collaborate as a Team and Respect the Body Corporate
- Promote Discussion and Respect Each Other's Perspectives
- Be Professional

G. SUPERINTENDENT REPORT

H. PUBLIC FORUM

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording*

6  
7

*of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

I.	CAMPUS RECOGNITION - Johnson High School (February 21, 2023)	8
J.	STUDENT ACHIEVEMENT REPORT (February 13, 2023) Mid-year review of CBA 2, Kindergarten Readiness, College-Career-Military Readiness, MOY Screener Data for mCLASS, MAP and Reading Plus	9
K.	STUDENT ACHIEVEMENT REPORT (February 21, 2023) Hays CISD Dyslexia Programs	10
L.	CONSENT AGENDA	11
	1. Minutes of Board of Trustees Meetings	12
	2. Budget Amendment	13
	3. Procurements	
	4. Contracts, MOUs and Agreements	
M.	ACTION ITEMS (February 13, 2023)	
	1. Consideration and possible action, if any, resulting from closed session	
	a. Consideration and possible approval of the Superintendent's recommendation to contractually employ the Athletic Coordinator/Head Football Coach for Lehman High School	19
	2. Consideration and possible action to adopt an order calling for a school bond election to be held May 6, 2023.	20
N.	ACTION ITEMS (February 21, 2023)	
	1. Consideration and possible approval of the Hays County Social Service Funding Agreement for Mental Health Services, funded by the American Rescue Plan Act (APRA)	46
	2. Consideration and possible adoption of a Resolution Regarding compensation of staff affected by inclement weather January 30, 2023 through February 2, 2023	58
	3. Consideration and possible approval of Amendments to the 2022-2023 Compensation Plan for Summer School Pay	61
	4. Consideration and possible approval of the Final Plat for Elementary School #16 Site	64
	5. Consideration and possible approval of Site Donation and Development Agreement for Elementary School #17	65
	6. Consideration and possible approval of the 2022 Bond Academic Support Center GMP 2	69
	7. Consideration and possible approval of the Hays CISD District of Innovation Amendment 2: Certification Exemptions	73
	8. Consideration and possible adoption of the Hays CISD District of Innovation Amendment 7: Out of State Certification Exemptions	75
	9. Consideration and possible adoption of proposed revisions to Policy DBA (LOCAL)	77
	10. Consideration and possible adoption of proposed revisions to Policy DK (LOCAL)	79
	11. Consideration and possible adoption of the Hays CISD District of Innovation Amendment 3: Contract Renewal Notification Timeline	82
	12. Consideration and possible adoption of proposed revisions to Policy DFBB (LOCAL)	84
	13. Consideration and possible adoption of proposed revisions to Policy DFAB (LOCAL)	91
	14. Consideration and possible adoption of the Hays CISD District of Innovation Amendment 4: Due Process	93
	15. Consideration and possible adoption of proposed revisions to Policy DFAA (LOCAL)	95
	16. Consideration and possible adoption of proposed revisions to Policy DFBA (LOCAL)	97
	17. Consideration and possible adoption of the Hays CISD District of Innovation Amendment 5: Probationary Contracts	99
	18. Consideration and possible adoption of proposed revisions to Policy DCA (LOCAL)	101
	19. Consideration and possible adoption of the Hays CISD District of Innovation Amendment 6: Reading Academies	103
	20. Consideration and possible adoption of proposed revisions to Policy DMA (LOCAL)	105
O.	INFORMATION ITEMS	
	1. Update on the Hays CISD Teacher Incentive All <sup>2</sup> otment (TIA)	107

2. First Reading of proposed revisions to Policy DEE (LOCAL)	109
3. Custodial Staffing Pilot Study at Johnson High School	111
4. Update on Safety and Security Initiatives District Wide	114
5. Update on bond, construction, and renovation projects in the district	115
6. Update on 2023-2024 Budget	116
7. Quarterly Investment Report	119
8. Financial Statements	125
P. REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES	
Q. RECAP OF QUESTIONS	
R. BOARD REFERENCE DOCUMENTS	140
S. UPCOMING BOARD MEETINGS	161
TUESDAY, February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
March 6, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 6:00 pm	
March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
TUESDAY June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
<i>Official Board of Trustees information may be obtained at <a href="http://www.hayscisd.net">www.hayscisd.net</a></i>	
T. ADJOURN	

This notice was posted in compliance with the Texas Open Meetings act on: Friday, February 10, 2023 at 5:30pm

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.]
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i>  The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE-EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.  Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL]  This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.  <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or</li><li>b. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.</li></ul> <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The deployment, or specific occasions for implementation, of security personnel or devices; or</li><li>b. A security audit.</li></ul> <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> <li>a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or</li> <li>b. To deliberate the offer of a financial or other incentive to such a business prospect.</li> </ul> <i>Gov't Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i>  "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i>  Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i>  No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i>  No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board's attorney. <i>Gov't Code 551.144(c)</i>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** February 13, 2023

**Agenda Item:** G

**Board Goal:** Board/Staff/Community Relations

**Subject:** Superintendent's Report

**Administrator Responsible/Position:** Dr. Eric Wright, Superintendent of Schools

**A. Purpose of Agenda Item:**

Action Needed

Information Only

Receive Input

**B. Authority for This Action**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Share with Board and Community information regarding current events in the district.

**D. Administrative Recommendation:** N/A

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** February 13, 2023

**Agenda Item:** H

**Board Goal:** Board/Staff/Community Relations

**Subject:** Public Forum

**Administrator Responsible/Position:** Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: I

Subject: Campus Recognition – Johnson High School

Administrator Responsible/Position: Marivel Sedillo, DS/CAO and Dr. Michael Watson, Deputy Academic Officer

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed: The purpose of this agenda item is to recognize one of our campuses.
- D. Summary:  
 Previous board action relating to this item –  
 Future action anticipated –  
 Background information –Beginning January 2022, our district would like to recognize a campus each month for their academic achievement, student programs and their parental/community involvement.
- E. Comments Received:  
 Cabinet     DLT                       FBOC                       Teacher Org. Reps.     Other:
- F. Administrative Recommendation:  
The administration is not making a recommendation on this item as it is only informational.
- G. Fiscal Impact and Cost: Total Amount: N/A  
 Budget – General Operating Fund                       Bond 2021                       Grant/Special Funds                       Other  
Prior Year Spending – n/a  
Future/Ongoing –
- H. Monitoring and Reporting Time Line:  
Person responsible for evaluating this decision or action —Dr. Michael Watson, Deputy Academic Officer  
Evaluation method and time line -  
Next report to the board – Upon request.
- I. Suggested Motion:  
No motion required. This agenda item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 13, 2023

Agenda Item: J

Board Goal: Student Achievement

Subject: Student Achievement Report – Summary report of CBA2, Kinder Readiness, CCMR, MOY mCLASS, MAP, and Reading Plus

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Kevin Malandrucolo, Director of Assessment and Accountability

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule – Texas Education Code Chapter 39

N/A

**C. Goal or Need Addressed:**

Our goal is to provide the Board with a summary of student academic achievement results related to our second common based assessment (CBA2), our middle of the year (MOY) mCLASS, MAP, and Reading Plus results, Kinder Readiness, and an update to our efforts to increase the percentage of students meeting CCMR criteria.

**D. Summary:**

Previous board action relating to this item

Future action anticipated

Background information:

As a district, we set student achievement goals and monitor the achievement of our students at the beginning, middle and end of the year to measure student progress. We utilize CBAs, universal screeners, and other assessment items to track our progress and to inform instruction. We adjust accordingly based on our student data. The C&I team will continue to support teachers and campus teams to meet their PLC goals, provide professional development to build capacity with curriculum, instruction and assessment.

**E. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and timeline – C&I and campus administrators will monitor and address student achievement results and programs throughout the year.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: K

Board Goal: Student Achievement

Subject: Student Achievement Report – Hays CISD Dyslexia Programs

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Debbie Brown, Director of Academic Support

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule – Texas Education Code Chapter 39

N/A

**C. Goal or Need Addressed:**

Our goal is to provide the Board with a summary of student academic achievement results related to the Hays CISD Dyslexia Programs.

**D. Summary:**

Previous board action relating to this item

Future action anticipated

Background information:

As a district, we set student achievement goals and monitor the achievement of our students at the beginning, middle and end of the year to measure student progress. We utilize CBAs, universal screeners, and other assessment items to track our progress and to inform instruction. We adjust accordingly based on our student data. The C&I team will continue to support teachers and campus teams to meet their PLC goals, provide professional development to build capacity with curriculum, instruction and assessment.

**E. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and timeline – C&I and campus administrators will monitor and address student achievement results and programs throughout the year.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L

Board Goal: Board/Staff/Community Relations

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy BE                       Law or Rule                       N/A

Board Policy BE states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**C. Goal or Need Addressed:**

As listed on attached pages

**D. Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following items are presented for approval
  1. Board Meeting Minutes
  2. Budget Amendments
  3. Procurements
  4. Contracts/MOUs

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve consent agenda items as presented.

**G. Fiscal Impact and Cost:      Amount: Per individual items attached**

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the consent agenda, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L.1

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

**C. Goal or Need Addressed: N/A**

**D. Summary:**

Previous board action relating to this item - Ongoing  
 Future action anticipated - Monthly  
 Background information – Minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings are presented for approval

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings, as presented.

**G. Fiscal Impact and Cost: Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve minutes from the January 17, 2023 Agenda Workshop, January 23, 2023 Business Meeting, January 24, 2023 Bond Public Forum and the January 26, 2023 Bond Public Forum Board Meetings, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: L.2

Board Goal: Board/Staff/Community Relations

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Summary:**

Previous board action relating to this item - Monthly  
 Background information – The 2022-2023 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

**D. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other

**E. Administrative Recommendation:**

The administration recommends approval of the budget amendment, as presented.

**F. Fiscal Impact and Cost:      Amount:**

Budget (See attached detail)       Bond                       Grant/Special Funds                       Other

**G. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the budget amendment, as presented.

# BUDGET AMENDMENT 6 – February 13, 2023

## RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

## BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

## ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

### Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ (306,808)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ (48,807)
21 - Instructional Administration	\$ 0
23 - Campus Administration	\$ 7,600
31 - Guidance and Counseling Services	\$ 0
32 - Social Work Services	\$ 256,319
33 - Health Services	\$ 0
34 - Transportation	\$ (1,850)
36 - Co curricular / Extracurricular	\$ 91,796
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 2,250
53 - Data Services	\$ 0
61 – Community Services	\$ (500)
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
<b>Total Net Transfers</b>	<b>\$ 0</b>

**REQUESTS for Re-APPROPRIATIONS:**

**General Operating Fund:**

No new appropriations requested for budget amendment 6.

<b>General Operating Fund Re-Appropriations Summary</b>			
<b>Description</b>	<b>Official Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>Revenues:</u></b>			
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Expenditures:</u></b>			
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Net Appropriations (Revenues minus Expenditures)</b>		<b>\$ 0</b>	

**ACTION REQUIRED**

Board Approval

**SUPPORT INFORMATION**

Additional information provided upon request.  
Contact: Randall Rau – Chief Financial Officer

**Hays Consolidated Independent School District**  
**Budget Amendment 6 Support Information**  
**for the Fiscal Year Ending June 30, 2023**

**Budget Amendment #6 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>New JE #</u>	<u>Reason</u>
199 -11-6295-CM-921-24-3-0	11	921	\$ (256,319.00)	riojasr	Pending	7		235	Move to proper function code
199 -32-6295-CM-001-24-3-0	32	001	\$ 51,262.00	riojasr	Pending	7		235	Move to proper function code
199 -32-6295-CM-002-24-3-0	32	002	\$ 51,262.00	riojasr	Pending	7		235	Move to proper function code
199 -32-6295-CM-004-24-3-0	32	004	\$ 51,262.00	riojasr	Pending	7		235	Move to proper function code
199 -32-6295-CM-005-24-3-0	32	005	\$ 51,262.00	riojasr	Pending	7		235	Move to proper function code
199 -32-6295-CM-006-24-3-0	32	006	\$ 51,271.00	riojasr	Pending	7		235	Move to proper function code
199 -52-6399-00-113-99-1-0	52	113	\$ (100.00)	riverach	Pending	7		400	
199 -23-6399-00-113-99-1-0	23	113	\$ 100.00	riverach	Pending	7		400	
199 -11-6397-TE-943-37-3-0	11	943	\$ (8,500.00)	logniond	Pending	7		404	
199 -13-6117-00-943-37-3-0	13	943	\$ 2,000.00	logniond	Pending	7		404	
199 -13-6411-00-943-37-3-0	13	943	\$ 4,000.00	logniond	Pending	7		404	
199 -13-6399-00-943-37-3-0	13	943	\$ 2,000.00	logniond	Pending	7		404	
199 -13-6498-00-943-37-3-0	13	943	\$ 500.00	logniond	Pending	7		404	
182 -36-6412-55-006-99-1-0	36	006	\$ (500.00)	mendezt	Pending	7		454	Choir Accompanists for UIL C/Sr & Solo
182 -11-6295-55-006-11-1-0	11	006	\$ 500.00	mendezt	Pending	7		454	Choir Accompanists for UIL C/Sr & Solo
199 -11-6399-22-001-11-1-0	11	001	\$ (7,000.00)	conderb	Pending	7		755	
199 -23-6399-00-001-99-1-0	23	001	\$ 7,000.00	conderb	Pending	7		755	
199 -61-6399-00-045-99-1-0	61	045	\$ (500.00)	torresla	Pending	7		791	Reallocate to appropriate function code.
199 -23-6399-00-045-99-1-0	23	045	\$ 500.00	torresla	Pending	7		791	Reallocate to appropriate function code.
182 -36-6412-33-043-99-1-0	36	043	\$ (878.00)	mendezt	Pending	7		860	Trf to 11.6399 zero out travel
182 -36-6494-33-043-99-1-0	36	043	\$ (375.00)	mendezt	Pending	7		860	Trf to 11.6399 zero out travel
182 -11-6399-33-043-11-1-0	11	043	\$ 1,253.00	mendezt	Pending	7		860	From 36-6412/6494
199 -34-6249-LC-937-99-5-0	34	937	\$ (1,850.00)	lindholmh	Pending	7		877	LCRA Radio Replacement HL Safety
199 -52-6394-LC-937-99-5-0	52	937	\$ 1,850.00	lindholmh	Pending	7		877	LCRA Radio Replacement HL Safety
181 -36-6399-00-005-91-1-0	36	005	\$ (500.00)	richardsonm	Pending	7		958	Game security
181 -52-6297-51-005-91-1-0	52	005	\$ 500.00	richardsonm	Pending	7		958	Game security
182 -11-6291-00-928-11-3-0	11	928	\$ (1,100.00)	ortegas	Pending	7		988	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,100.00	ortegas	Pending	7		988	Purchase supplies/instruments-PAC
182 -11-6494-00-928-11-3-0	11	928	\$ (2,731.00)	ortegas	Pending	7		989	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,731.00	ortegas	Pending	7		989	Purchase supplies/instruments-PAC
182 -11-6399-00-928-99-3-0	11	928	\$ (685.00)	ortegas	Pending	7		990	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 685.00	ortegas	Pending	7		990	Purchase supplies/instruments-PAC
182 -11-6118-22-928-11-3-0	11	928	\$ (2,000.00)	ortegas	Pending	7		991	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,000.00	ortegas	Pending	7		991	Purchase supplies/instruments-PAC
182 -11-6249-22-928-11-3-0	11	928	\$ (2,250.00)	ortegas	Pending	7		992	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,250.00	ortegas	Pending	7		992	Purchase supplies/instruments-PAC
182 -11-6295-22-928-11-3-0	11	928	\$ (2,400.00)	ortegas	Pending	7		994	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,400.00	ortegas	Pending	7		994	Purchase supplies/instruments-PAC
182 -11-6412-22-928-11-3-0	11	928	\$ (140.00)	ortegas	Pending	7		999	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 140.00	ortegas	Pending	7		999	Purchase supplies/instruments-PAC
182 -11-6494-22-928-11-3-0	11	928	\$ (2,700.00)	ortegas	Pending	7		1000	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,700.00	ortegas	Pending	7		1000	Purchase supplies/instruments-PAC
182 -11-6495-22-928-11-3-0	11	928	\$ (3,299.00)	ortegas	Pending	7		1001	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,299.00	ortegas	Pending	7		1001	Purchase supplies/instruments-PAC
182 -11-6295-33-928-11-3-0	11	928	\$ (3,800.00)	ortegas	Pending	7		1002	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,800.00	ortegas	Pending	7		1002	Purchase supplies/instruments-PAC
182 -11-6399-33-928-11-3-0	11	928	\$ (8,800.00)	ortegas	Pending	7		1003	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 8,800.00	ortegas	Pending	7		1003	Purchase supplies/instruments-PAC
182 -11-6494-33-928-11-3-0	11	928	\$ (800.00)	ortegas	Pending	7		1005	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 800.00	ortegas	Pending	7		1005	Purchase supplies/instruments-PAC
182 -11-6495-33-928-11-3-0	11	928	\$ (450.00)	ortegas	Pending	7		1006	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 450.00	ortegas	Pending	7		1006	Purchase supplies/instruments-PAC
182 -11-6295-35-928-11-3-0	11	928	\$ (2,300.00)	ortegas	Pending	7		1007	Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,300.00	ortegas	Pending	7		1007	Purchase supplies/instruments-PAC

**Hays Consolidated Independent School District**  
**Budget Amendment 6 Support Information**  
**for the Fiscal Year Ending June 30, 2023**

**Budget Amendment #6 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
182 -11-6399-35-928-11-3-0	11	928	\$ (200.00)	ortegas	Pending	7		1008		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 200.00	ortegas	Pending	7		1008		Purchase supplies/instruments-PAC
182 -11-6495-35-928-11-3-0	11	928	\$ (450.00)	ortegas	Pending	7		1010		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 450.00	ortegas	Pending	7		1010		Purchase supplies/instruments-PAC
182 -11-6639-34-928-11-3-0	11	928	\$ (7,785.00)	ortegas	Pending	7		1012		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 7,785.00	ortegas	Pending	7		1012		Purchase supplies/instruments-PAC
182 -11-6269-38-928-11-3-0	11	928	\$ (900.00)	ortegas	Pending	7		1021		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 900.00	ortegas	Pending	7		1021		Purchase supplies/instruments-PAC
182 -11-6412-55-928-11-3-0	11	928	\$ (1,319.00)	ortegas	Pending	7		1022		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,319.00	ortegas	Pending	7		1022		Purchase supplies/instruments-PAC
182 -11-6639-55-928-11-3-0	11	928	\$ (5,278.00)	ortegas	Pending	7		1025		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 5,278.00	ortegas	Pending	7		1025		Purchase supplies/instruments-PAC
182 -11-6639-MA-928-11-3-0	11	928	\$ (4,500.00)	ortegas	Pending	7		1033		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 4,500.00	ortegas	Pending	7		1033		Purchase supplies/instruments-PAC
182 -11-6397-TE-928-99-3-0	11	928	\$ (1,885.00)	ortegas	Pending	7		1035		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,885.00	ortegas	Pending	7		1035		Purchase supplies/instruments-PAC
182 -13-6117-00-928-99-3-0	13	928	\$ (1,800.00)	ortegas	Pending	7		1044		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,800.00	ortegas	Pending	7		1044		Purchase supplies/instruments-PAC
182 -13-6118-00-928-99-3-0	13	928	\$ (1,800.00)	ortegas	Pending	7		1051		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,800.00	ortegas	Pending	7		1051		Purchase supplies/instruments-PAC
182 -13-6295-00-928-99-3-0	13	928	\$ (15,950.00)	ortegas	Pending	7		1052		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 15,950.00	ortegas	Pending	7		1052		Purchase supplies/instruments-PAC
182 -13-6329-00-928-99-3-0	13	928	\$ (3,060.00)	ortegas	Pending	7		1053		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,060.00	ortegas	Pending	7		1053		Purchase supplies/instruments-PAC
182 -13-6399-00-928-99-3-0	13	928	\$ (3,487.00)	ortegas	Pending	7		1054		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,487.00	ortegas	Pending	7		1054		Purchase supplies/instruments-PAC
182 -13-6411-00-928-99-3-0	13	928	\$ (175.00)	ortegas	Pending	7		1056		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 175.00	ortegas	Pending	7		1056		Purchase supplies/instruments-PAC
182 -13-6498-00-928-99-3-0	13	928	\$ (390.00)	ortegas	Pending	7		1057		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 390.00	ortegas	Pending	7		1057		Purchase supplies/instruments-PAC
182 -13-6295-22-928-11-3-0	13	928	\$ (3,600.00)	ortegas	Pending	7		1058		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 3,600.00	ortegas	Pending	7		1058		Purchase supplies/instruments-PAC
182 -13-6495-22-928-11-3-0	13	928	\$ (1,170.00)	ortegas	Pending	7		1059		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,170.00	ortegas	Pending	7		1059		Purchase supplies/instruments-PAC
182 -13-6295-22-928-99-3-0	13	928	\$ (1,600.00)	ortegas	Pending	7		1063		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 1,600.00	ortegas	Pending	7		1063		Purchase supplies/instruments-PAC
182 -13-6295-35-928-99-3-0	13	928	\$ (600.00)	ortegas	Pending	7		1118		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 600.00	ortegas	Pending	7		1118		Purchase supplies/instruments-PAC
182 -13-6411-35-928-99-3-0	13	928	\$ (9,000.00)	ortegas	Pending	7		1119		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 9,000.00	ortegas	Pending	7		1119		Purchase supplies/instruments-PAC
182 -13-6295-38-928-99-3-0	13	928	\$ (500.00)	ortegas	Pending	7		1121		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 500.00	ortegas	Pending	7		1121		Purchase supplies/instruments-PAC
182 -13-6411-38-928-99-3-0	13	928	\$ (2,700.00)	ortegas	Pending	7		1122		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 2,700.00	ortegas	Pending	7		1122		Purchase supplies/instruments-PAC
182 -13-6495-38-928-99-3-0	13	928	\$ (270.00)	ortegas	Pending	7		1123		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 270.00	ortegas	Pending	7		1123		Purchase supplies/instruments-PAC
182 -13-6495-55-928-99-3-0	13	928	\$ (110.00)	ortegas	Pending	7		1124		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 110.00	ortegas	Pending	7		1124		Purchase supplies/instruments-PAC
182 -13-6411-MA-928-99-3-0	13	928	\$ (4,500.00)	ortegas	Pending	7		1125		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 4,500.00	ortegas	Pending	7		1125		Purchase supplies/instruments-PAC
182 -13-6495-MA-928-99-3-0	13	928	\$ (360.00)	ortegas	Pending	7		1126		Purchase supplies/instruments-PAC
182 -36-6399-00-928-99-3-0	36	928	\$ 360.00	ortegas	Pending	7		1126		Purchase supplies/instruments-PAC
182 -36-6494-22-046-99-1-0	36	046	\$ (500.00)	vargasm	Pending	8		70		Spring prep
182 -36-6412-22-046-99-1-0	36	046	\$ (1,000.00)	vargasm	Pending	8		70		Spring prep
182 -11-6399-22-046-11-1-0	11	046	\$ 1,500.00	vargasm	Pending	8		70		Spring prep
182 -36-6412-34-046-99-1-0	36	046	\$ (1,500.00)	vargasm	Pending	8		88		Spring prep
182 -36-6494-34-046-99-1-0	36	046	\$ (2,000.00)	vargasm	Pending	8		88		Spring prep
182 -36-6498-34-046-99-1-0	36	046	\$ (520.00)	vargasm	Pending	8		88		Spring prep
182 -11-6399-34-046-11-1-0	11	046	\$ 4,020.00	vargasm	Pending	8		88		Spring prep
182 -13-6411-35-046-99-1-0	36	046	\$ (1,060.00)	vargasm	Pending	8		89		Spring prep
182 -36-6412-35-046-99-1-0	36	046	\$ 1,460.00	vargasm	Pending	8		89		Spring prep
182 -11-6295-35-046-11-1-0	11	046	\$ (400.00)	vargasm	Pending	8		89		Spring prep

**Hays Consolidated Independent School District**  
**Budget Amendment 6 Support Information**  
**for the Fiscal Year Ending June 30, 2023**

**Budget Amendment #6 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original</u> <u>Period</u>	<u>New</u> <u>Period</u>	<u>New</u> <u>JE #</u>	<u>Reason</u>
182 -36-6412-MA-046-99-1-0	36	046	\$ (1,500.00)	vargasm	Pending	8		91	Spring prep
182 -36-6494-MA-046-99-1-0	36	046	\$ (600.00)	vargasm	Pending	8		91	Spring prep
182 -11-6399-MA-046-11-1-0	11	046	\$ 2,100.00	vargasm	Pending	8		91	Spring prep
182 -11-6399-33-046-11-1-0	11	046	\$ 2,775.00	vargasm	Pending	8		92	Spring prep
182 -36-6494-33-046-99-1-0	36	046	\$ (525.00)	vargasm	Pending	8		92	Spring prep
182 -36-6412-33-046-99-1-0	36	046	\$ (450.00)	vargasm	Pending	8		92	Spring prep
182 -13-6411-33-046-99-1-0	13	046	\$ (1,800.00)	vargasm	Pending	8		92	Spring prep
182 -36-6412-22-045-99-1-0	36	045	\$ (1,000.00)	vargasm	Pending	8		99	Spring prep
182 -11-6399-22-045-11-1-0	11	045	\$ 1,000.00	vargasm	Pending	8		99	Spring prep
182 -36-6412-34-045-99-1-0	36	045	\$ (500.00)	vargasm	Pending	8		100	Spring prep
182 -36-6494-34-045-99-1-0	36	045	\$ (500.00)	vargasm	Pending	8		100	Spring prep
182 -11-6399-34-045-11-1-0	11	045	\$ 1,000.00	vargasm	Pending	8		100	Spring prep
182 -13-6411-35-045-99-1-0	13	045	\$ (1,060.00)	vargasm	Pending	8		101	Spring prep
182 -11-6399-35-045-11-1-0	11	045	\$ 1,060.00	vargasm	Pending	8		101	Spring prep
182 -11-6112-33-045-11-1-0	11	045	\$ 200.00	vargasm	Pending	8		102	Spring prep
182 -11-6399-33-045-11-1-0	11	045	\$ 2,700.00	vargasm	Pending	8		102	Spring prep
182 -36-6412-33-045-99-1-0	36	045	\$ (475.00)	vargasm	Pending	8		102	Spring prep
182 -36-6494-33-045-99-1-0	36	045	\$ (625.00)	vargasm	Pending	8		102	Spring prep
182 -13-6411-33-045-99-1-0	13	045	\$ (1,800.00)	vargasm	Pending	8		102	Spring prep
182 -11-6295-35-005-11-1-0	11	005	\$ 1,500.00	vargasm	Pending	8		103	Spring prep
182 -36-6494-35-005-99-1-0	36	005	\$ (750.00)	vargasm	Pending	8		103	Spring prep
182 -36-6412-35-005-99-1-0	36	005	\$ (750.00)	vargasm	Pending	8		103	Spring prep
182 -13-6411-33-005-99-1-0	13	005	\$ (1,575.00)	vargasm	Pending	8		104	Spring prep
182 -11-6399-33-005-11-1-0	11	005	\$ 1,575.00	vargasm	Pending	8		104	Spring prep



# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 13, 2023

Agenda Item: M.2

Board Goal: Board/Staff/Community Relations

Subject: Future Bond Election (May 2023) Project Recommendations

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

CCA (Legal and Local), Texas Election Code, Texas Education Code

**C. Goal or Need Addressed:**

School Bond Election

**D. Summary:**

Previous board action relating to this item –

The Board charged the FBOC to study the need for a future bond election in August 2022.

In December 2023, the Board heard the committee's recommendation and voted to continue with the bond development process and hold public forums. The public forums were held on January 24 and 26, 2023.

Future action anticipated –

If favorably considered, the Board will hear and vote on a May 2023 Bond election order on February 13, 2023.

Background information –

In the months leading up to the August 2022 charge from the Board and continuing through November 31, 2022, the FBOC held numerous meeting to discuss the need for a future Bond election. All of the agendas and meeting materials are posted on the FBOC's public website, except those items which have security information, which are password protected.

Staff and the District's consultant's provided student projection data, bonding capacity information, project scopes, and cost estimates to the committee, and fielded questions and concerns. At the FBOC meeting on November 31, 2022, the FBOC reached consensus on a proposed May 2023 Bond totaling approximately \$423 million.

The District's financial analyst provided a range of bonding capacity based on estimated future growth. The low, medium, and high estimates for the bonding capacity are \$365 million, \$372.5 million, and \$410 million respectively.

Taking the most conservative approach today allows for more financial flexibility in the near future as we deliver the next high school.

Based on feedback from stakeholders during the bond development process, staff recommends the items and propositions shown on the 2023 Bond Planning Worksheet.

Highlights include:

- Move the construction of high school weight rooms to a future bond, include design fees now.
- Move the Public Safety Training Center to a future bond due to construction of the Academic Support Center.
- Reduce the bus proposal to \$7.5 M
- Reduce the proposals at Kyle ES and TGES to approximately \$1.5 M each for furniture and minor cosmetic items. Add design fees to modernize and increase the capacity of both schools to 900 in a future bond.
- Include design fees to modernize and increase the capacity of Fuentes ES and Hemphill ES to 900.

**E. Comments Received:**

- Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Campus Staff
- Public

**F. Administrative Recommendation:**

Administration recommends that the Board consider and approve the proposed May 2023 Bond Project List

**G. Fiscal Impact and Cost:      Amount: See 2023 Bond Planning Worksheet**

- Budget       Bond       Grant/Special Funds       Other
- Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Chief Operations Officer

Evaluation method and time line:

Next report to the board:

Milestones for the 2023 Bond process include:

Item	Tentative Board Date
Consider approval of election order for May 2023 Bond	February 2023
Assignment of Architects for Major Projects	March 2023
Selection of Method of Procurement for Projects	March 2023
Selection of Construction Manager at Risk for Major Projects	March 2023

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt an Election Order Calling for a School Bond election to be held on May 6, 2023, as presented.

## ORDER CALLING SCHOOL BUILDING BOND ELECTION

WHEREAS, the Board of Trustees (the “Board”) of the Hays Consolidated Independent School District (the “District”) has the power to issue bonds pursuant to Chapter 45, Texas Education Code; and

WHEREAS, the Board has determined that it is necessary and appropriate to call and conduct an election to obtain voter authorization for the issuance of such bonds; and

WHEREAS, the District may enter into one or more election agreements (the “Election Agreements”) with Hays County, Caldwell County, and Travis County (the “Counties”), by and through the Counties’ respective elections administrators or other election officers (collectively, the “Administrators”) and possibly other political subdivisions (the “Participants”), in accordance with the laws of the State of Texas (the “State”) and applicable federal law;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:

Section 1. Call of Election; Date; Eligible Electors; and Hours. An election (the “Election”) shall be held on May 6, 2023 (“Election Day”), which is seventy-eight (78) or more days from the date of the adoption of this order (the “Election Order”), within and throughout the territory of the District at which all resident, qualified electors of the District shall be entitled to vote. The Board hereby finds that holding the Election on such date is in the public interest. The hours during which the polling places are to be open on Election Day shall be from 7:00 a.m. to 7:00 p.m.

Section 2. Polling Places; Election Officers. Except as otherwise provided herein, the boundaries and territories of the respective county election precincts that are wholly or partially within the territorial boundaries of the District are hereby designated as the voting precincts of the District for the Election and the precinct numbers for the District’s election precincts shall be the corresponding county precinct number of each precinct. The Election Day polling places shall be as shown in Exhibit A to this Election Order. The precinct judges and alternate judges for the Election shall be appointed in accordance with the Texas Election Code (the “Election Code”).

In the event that the Superintendent, or his designee, shall determine from time to time that (a) a polling place hereafter designated shall become unavailable or unsuitable for such use, or it would be in the District’s best interests to relocate such polling place, or (b) a presiding judge or alternate presiding judge hereafter designated shall become unqualified or unavailable, the Superintendent, or his designee, is hereby authorized to designate and appoint in writing a substitute polling place, presiding judge or alternate presiding judge, and correct or modify the exhibits to this Election Order, giving such notice as is required by the Election Code and as deemed sufficient.

Section 3. Propositions. At the Election there shall be submitted to the resident, qualified electors of the District the following propositions (each, a “Proposition” and collectively, the “Propositions”):

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION A**

[Academics and Growth]

SHALL THE BOARD OF TRUSTEES (THE “BOARD”) OF THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (THE “DISTRICT”) BE AUTHORIZED TO ISSUE BONDS OF THE DISTRICT, IN ONE OR MORE SERIES OR INSTALLMENTS, IN THE AMOUNT OF \$210,714,047 FOR THE CONSTRUCTION, ACQUISITION, REHABILITATION, RENOVATION, EXPANSION, IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS IN THE DISTRICT (INCLUDING INSTRUCTIONAL FACILITIES AND BUILDING SYSTEMS), THE PURCHASE OF THE NECESSARY SITES FOR SCHOOL BUILDINGS AND THE PURCHASE OF NEW SCHOOL BUSES, WHICH BONDS SHALL MATURE, BEAR INTEREST AND BE ISSUED AND SOLD IN ACCORDANCE WITH LAW AT THE TIME OF ISSUANCE; AND SHALL THE BOARD BE AUTHORIZED TO LEVY, IMPOSE AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE DISTRICT SUFFICIENT, WITHOUT LIMIT AS TO RATE OR AMOUNT, TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, AND THE COSTS OF ANY CREDIT AGREEMENTS (INCLUDING CREDIT AGREEMENTS EXECUTED OR AUTHORIZED IN ANTICIPATION OF, IN RELATION TO, OR IN CONNECTION WITH THE BONDS), ALL AS AUTHORIZED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS AND THE UNITED STATES OF AMERICA?

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION B**

[Theater and Fine Arts, Athletics, and CTE]

SHALL THE BOARD OF TRUSTEES (THE “BOARD”) OF THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (THE “DISTRICT”) BE AUTHORIZED TO ISSUE BONDS OF THE DISTRICT, IN ONE OR MORE SERIES OR INSTALLMENTS, IN THE AMOUNT OF \$94,257,074 FOR THE CONSTRUCTION, ACQUISITION, REHABILITATION, RENOVATION, EXPANSION, IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS IN THE DISTRICT, INCLUDING THEATER AND FINE ARTS, ATHLETICS, AND CAREER AND TECHNICAL EDUCATION FACILITIES, WHICH BONDS SHALL MATURE, BEAR INTEREST AND BE ISSUED AND SOLD IN ACCORDANCE WITH LAW AT THE TIME OF ISSUANCE; AND SHALL THE BOARD BE AUTHORIZED TO LEVY, IMPOSE AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE DISTRICT SUFFICIENT, WITHOUT LIMIT AS TO RATE OR AMOUNT, TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, AND THE COSTS OF ANY CREDIT AGREEMENTS (INCLUDING CREDIT AGREEMENTS EXECUTED OR AUTHORIZED IN ANTICIPATION OF, IN RELATION TO, OR IN

CONNECTION WITH THE BONDS), ALL AS AUTHORIZED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS AND THE UNITED STATES OF AMERICA?

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION C**

[Technology]

SHALL THE BOARD OF TRUSTEES (THE “BOARD”) OF THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (THE “DISTRICT”) BE AUTHORIZED TO ISSUE BONDS OF THE DISTRICT, IN ONE OR MORE SERIES OR INSTALLMENTS, IN THE AMOUNT OF \$3,980,000 FOR THE ACQUISITION, IMPROVEMENT AND UPGRADING OF TECHNOLOGY SYSTEMS, INCLUDING RELATED INFRASTRUCTURE AND EQUIPMENT, WHICH BONDS SHALL MATURE, BEAR INTEREST AND BE ISSUED AND SOLD IN ACCORDANCE WITH LAW AT THE TIME OF ISSUANCE; AND SHALL THE BOARD BE AUTHORIZED TO LEVY, IMPOSE AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE DISTRICT SUFFICIENT, WITHOUT LIMIT AS TO RATE OR AMOUNT, TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, AND THE COSTS OF ANY CREDIT AGREEMENTS (INCLUDING CREDIT AGREEMENTS EXECUTED OR AUTHORIZED IN ANTICIPATION OF, IN RELATION TO, OR IN CONNECTION WITH THE BONDS), ALL AS AUTHORIZED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS AND THE UNITED STATES OF AMERICA?

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION D**

[Outdoor Multipurpose Pavilions]

SHALL THE BOARD OF TRUSTEES (THE “BOARD”) OF THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (THE “DISTRICT”) BE AUTHORIZED TO ISSUE BONDS OF THE DISTRICT, IN ONE OR MORE SERIES OR INSTALLMENTS, IN THE AMOUNT OF \$52,173,445 FOR THE CONSTRUCTION, ACQUISITION, REHABILITATION, RENOVATION, EXPANSION, IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS IN THE DISTRICT, INCLUDING OUTDOOR MULTIPURPOSE PAVILIONS, WHICH BONDS SHALL MATURE, BEAR INTEREST AND BE ISSUED AND SOLD IN ACCORDANCE WITH LAW AT THE TIME OF ISSUANCE; AND SHALL THE BOARD BE AUTHORIZED TO LEVY, IMPOSE AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE DISTRICT SUFFICIENT, WITHOUT LIMIT AS TO RATE OR AMOUNT, TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS, AND THE COSTS OF ANY CREDIT AGREEMENTS (INCLUDING CREDIT AGREEMENTS EXECUTED OR AUTHORIZED IN ANTICIPATION OF, IN RELATION TO,

OR IN CONNECTION WITH THE BONDS), ALL AS AUTHORIZED BY THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS AND THE UNITED STATES OF AMERICA?

Section 4. Ballots. The ballots shall conform to the requirements of the Election Code and shall have written or printed thereon the following:

**OFFICIAL BALLOT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION A**

[Academics and Growth]

- [ ] FOR ) THE ISSUANCE OF \$210,714,047 SCHOOL BUILDING BONDS
- ) FOR THE CONSTRUCTION, ACQUISITION,
- ) REHABILITATION, RENOVATION, EXPANSION,
- ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS
- ) IN THE DISTRICT (INCLUDING INSTRUCTIONAL
- ) FACILITIES AND BUILDING SYSTEMS), THE PURCHASE OF
- ) THE NECESSARY SITES FOR SCHOOL BUILDINGS AND THE
- ) PURCHASE OF NEW SCHOOL BUSES, AND THE LEVY AND
- [ ] AGAINST ) IMPOSITION OF TAXES SUFFICIENT TO PAY THE
- ) PRINCIPAL OF AND INTEREST ON THE BONDS AND THE
- ) COSTS OF ANY CREDIT AGREEMENTS. THIS IS A
- ) PROPERTY TAX INCREASE.

**OFFICIAL BALLOT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION B**

[Theater and Fine Arts, Athletics, and CTE]

- [ ] FOR ) THE ISSUANCE OF \$94,257,074 SCHOOL BUILDING BONDS
- ) FOR THE CONSTRUCTION, ACQUISITION,
- ) REHABILITATION, RENOVATION, EXPANSION,
- ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS
- ) IN THE DISTRICT, INCLUDING THEATER AND FINE ARTS,
- ) ATHLETICS, AND CAREER AND TECHNICAL EDUCATION
- [ ] AGAINST ) FACILITIES, AND THE LEVY AND IMPOSITION OF TAXES
- ) SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST
- ) ON THE BONDS AND THE COSTS OF ANY CREDIT
- ) AGREEMENTS. THIS IS A PROPERTY TAX INCREASE.

*[Remainder of page intentionally left blank]*

**OFFICIAL BALLOT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION C**

[Technology]

- [  ] FOR ) THE ISSUANCE OF \$3,980,000 SCHOOL BUILDING BONDS
- ) FOR THE ACQUISITION, IMPROVEMENT AND UPGRADING
- [  ] AGAINST ) OF TECHNOLOGY SYSTEMS, INCLUDING RELATED
- ) INFRASTRUCTURE AND EQUIPMENT, AND THE LEVY AND
- ) IMPOSITION OF TAXES SUFFICIENT TO PAY THE
- ) PRINCIPAL OF AND INTEREST ON THE BONDS AND THE
- ) COSTS OF ANY CREDIT AGREEMENTS. THIS IS A
- ) PROPERTY TAX INCREASE.

**OFFICIAL BALLOT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION D**

[Outdoor Multipurpose Pavilions]

- [  ] FOR ) THE ISSUANCE OF \$52,173,445 SCHOOL BUILDING BONDS
- ) FOR THE CONSTRUCTION, ACQUISITION,
- [  ] AGAINST ) REHABILITATION, RENOVATION, EXPANSION,
- ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS
- ) IN THE DISTRICT, INCLUDING OUTDOOR MULTIPURPOSE
- ) PAVILIONS, AND THE LEVY AND IMPOSITION OF TAXES
- ) SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST
- ) ON THE BONDS AND THE COSTS OF ANY CREDIT
- ) AGREEMENTS. THIS IS A PROPERTY TAX INCREASE.

Section 5. Voting. Electronic voting machines may be used in holding and conducting the Election on Election Day; provided, however, in the event the use of such electronic voting machines is not practicable, the Election may be conducted on Election Day by the use of paper ballots (except as otherwise provided in this section). Electronic voting machines or paper ballots may be used for early voting by personal appearance (except as otherwise provided in this section). As required by the Election Code, the District shall provide at least one accessible voting system in each polling place used in the Election. Such voting system shall comply with Texas and federal laws establishing the requirement for voting systems that permit voters with physical disabilities to cast a secret ballot. Paper ballots may be used for early voting by mail.

Each voter desiring to vote in favor of each Proposition shall mark the ballot indicating “FOR” the Proposition, and each voter desiring to vote against each Proposition shall mark the ballot indicating “AGAINST” the Proposition. Voting will be conducted in accordance with the Election Code.

Section 6. Early Voting. The Board hereby appoints the Administrators as the regular early voting clerks for the voters of the District within their respective counties. Early voting, both by personal appearance and by mail, will be conducted in accordance with the Election Code.

Early voting by personal appearance shall be conducted at the locations, on the dates and at the times as shown in **Exhibit B**. Early voting by personal appearance shall begin on Monday, April 24, 2023 and end on Tuesday, May 2, 2023.

For the use of those voters who are entitled by law to vote early by mail, the early voting clerks shall provide each voter with a ballot with instructions to mark the ballot indicating his or her vote “FOR” or “AGAINST” the Propositions. The mailing address to which ballot applications and ballots voted by mail may be sent is as follows:

### **Hays County**

**Name:** Ms. Jennifer Doinoff

**Official Mailing Address:** Hays County Elections, 712 South Stagecoach Trail, Suite 1012, San Marcos, TX 78666-6294

**Physical Address:** Hays County Elections, 712 South Stagecoach Trail, Suite 1012, San Marcos, TX 78666-6294

**E-mail Address:** [elections@co.hays.tx.us](mailto:elections@co.hays.tx.us)

**Phone Number:** (512) 393-7310

**Fax Number:** (512) 878-6699

**Website Address:** <https://hayscountytexas.com/departments/elections/>

### **Caldwell County**

**Name:** Mr. Devante Coe

**Official Mailing Address:** Scott Annex Building, 1403 Blackjack St, Suite A, Lockhart, TX 78644

**Physical Address:** Scott Annex Building, 1403 Blackjack St, Suite A, Lockhart, TX 78644

**E-mail Address:** [caldwellec@co.caldwell.tx.us](mailto:caldwellec@co.caldwell.tx.us)

**Phone Number:** (512) 668-4347

**Fax Number:** (512) 398-1821

**Website Address:** <https://www.co.caldwell.tx.us/page/caldwell.ElectionsOffice>

### **Travis County**

**Name:** Ms. Dyana Limon-Mercado

**Official Mailing Address:** Travis County Clerk - Elections Division, P.O. Box 149325, Austin, TX 78714

**Physical Address:** Elections Division, Travis County Clerk, 5501 Airport Boulevard, Suite #100, Austin, TX 78751

**E-mail Address:** [ebbm@traviscountytexas.gov](mailto:ebbm@traviscountytexas.gov) and [elections@traviscountytexas.gov](mailto:elections@traviscountytexas.gov)

**Phone Number:** (512) 238-8683

**Fax Number:** (512) 854-3969

**Website Address:** <https://countyclerk.traviscountytexas.gov/departments/elections/>

The Administrators are hereby authorized and directed to designate the early voting ballot board and other officers required to conduct early voting for the Election.

Section 7. Conduct of Election. The Election shall be conducted by election officers, including the judges and alternate judges or clerks appointed by the Board, in accordance with the Election Agreements, the Education Code, the Election Code and the Constitution and laws of the State and the United States of America. The President of the Board of Trustees, the Superintendent, and their respective designees, are authorized to enter into, execute and deliver one or more Election Agreements, in accordance with applicable provisions of the Election Code. The terms and provisions of each Election Agreement are hereby incorporated into this Election Order. To the extent of any conflict between this Election Order and an Election Agreement, the terms and provisions of the Election Agreement shall prevail, and the President of the Board of Trustees, the Superintendent, and their respective designees, are authorized to make such corrections, changes, revisions and modifications to this Election Order, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement, to comply with applicable state and federal law and to carry out the intent of the Board, as evidenced by this Election Order. The Administrators shall be responsible for establishing the central counting station for the ballots cast in the Election and appointing the personnel necessary for such station.

Section 8. Bilingual Election Materials. All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in both English and Spanish and persons capable of acting as translators in both English and Spanish shall be made available to assist Spanish language speaking voters in understanding and participating in the election process.

Section 9. Delivery of Voted Ballots; Counting; Tabulation; Canvassing of Returns; Declaring Results. The ballots shall be counted by one or more teams of election officers assigned by the presiding judges, each team to consist of two or more election officers. After completion of his responsibilities under the Election Code, including the counting of the voted ballots and the tabulation of the results, the presiding judge shall make a written return of the Election results to the District in accordance with the Election Code. The Board shall canvass the returns and declare the results of the Election.

If a majority of the resident, qualified electors of the District voting at the Election, including those voting early, shall vote in favor of a Proposition, then the issuance and sale of the bonds described in the Proposition shall be authorized in the maximum amount contained therein, and the bonds shall be issued and sold at the price or prices and in such denominations determined by the Board to be in the District's best interest. Proceeds of bonds issued and sold pursuant to [each Proposition] shall be used in accordance with any limitations imposed by Subsection 45.003(g), Education Code.

Section 10. Training of Election Officials. Pursuant to the Election Code, a public school of instruction for all election officers and clerks may be held as arranged or contracted by the Administrators.

Section 11. Notice of Election; Voter Information Document. Notice of the Election shall be given in the manner required by the Election Code and other applicable law. To the extent required by law, the notice of the Election shall include the District's internet website address, which is <https://www.hayscisd.net/>.

A voter information document for each Proposition in the form attached hereto as **Exhibit C** is hereby approved, together with such revisions as may be approved by the Superintendent, and shall be posted and provided in accordance with law.

Section 12. Notice of Meeting. The Board officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Election Order is adopted was posted on a bulletin board located at a place convenient to the public at the District's administrative offices for a least seventy-two (72) hours preceding the scheduled time of the meeting; that a telephonic or telegraphic notice of such meeting was given to all news media who have consented to pay any and all expenses incurred by the District in connection with providing such notice, both as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended; and that such meeting was open to the public as required by law at all times during which this Election Order and the subject matter thereof was discussed, considered and formally acted upon.

Section 13. Mandatory Statement of Information.

(a) Pursuant to Section 3.009, Texas Election Code: (i) the proposition language that will appear on the ballot is set forth in Section 4 of this Election Order, (ii) the purposes for which the bonds are to be authorized are set forth in Section 3 of this Election Order, (iii) the principal amount of bonds to be authorized is set forth in Section 3 of this Election Order, (iv) if the issuance of bonds is authorized by voters, taxes sufficient, without limit as to rate or amount, to pay the principal of and interest on the bonds and the costs of any credit agreements may be imposed, as set forth in Section 3 of this Election Order, (v) bonds authorized pursuant to this Election Order may be issued to mature over a specified number of years not to exceed the lesser of forty (40) years or the maximum number of years authorized by law and bearing interest at the rate or rates (not to exceed 15%), as authorized by law and determined by the Board, (vi) as of the date of the adoption of this Election Order, the aggregate amount of outstanding principal of the District's debt obligations is \$[REDACTED] and the aggregate amount of outstanding interest on the District's debt obligations is \$[REDACTED], and (vii) the District's ad valorem debt service tax rate as of the date of adoption of this Election Order is \$[REDACTED] per \$100 valuation of taxable property.

(b) Based upon market conditions as of the date of this Election Order, the maximum net effective interest rate for any series of the bonds is estimated to be [REDACTED]%. Such estimated maximum interest rate is provided as a matter of information but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold. In addition, the estimate contained in this subsection (b) is (i) based on certain assumptions (including assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 3.009, Texas Election Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to and does not give rise to a contract with voters or limit the authority of the Board to issue bonds in accordance with the Propositions submitted by this Election Order.

Section 14. Authority of the Superintendent. The Superintendent shall have the authority to take, or cause to be taken, all reasonable or necessary actions to ensure that the Election is fairly held and returns properly counted and tabulated for canvass by the Board, which actions are hereby ratified and confirmed. Without limiting the generality of the immediately preceding sentence, the Superintendent and his designees are hereby authorized to complete and update, as necessary, the exhibits hereto with the necessary information as same is made available to the District.

Section 15. Authorization to Execute. The President or Vice President of the Board is authorized to execute and the Secretary of the Board is authorized to attest this Election Order on behalf of the Board; and the President or Vice President of the Board is authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

Section 16. Effective Date. This Election Order is effective immediately upon its passage and approval.

*[Signature page follows]*

PASSED AND APPROVED February \_\_\_, 2023.

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President, Board of Trustees

ATTEST:

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Secretary, Board of Trustees

**EXHIBIT A<sup>1</sup>**

**Election Day Polling Place Information**

*[To be inserted upon receipt from the Counties' Elections Administrator]*

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<sup>1</sup> This Exhibit shall be updated by the Superintendent, his designee(s) and/or the District's Bond Counsel with information as and when received from the County.

**EXHIBIT B<sup>2</sup>**

**Early Voting Polling Place Information**

*[To be inserted upon receipt from the Counties' Elections Administrator]*

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<sup>2</sup> This Exhibit shall be updated by the Superintendent, his designee(s) and/or the District's Bond Counsel with information as and when received from the County.

**EXHIBIT C<sup>3</sup>**

**VOTER INFORMATION DOCUMENT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION A**

[Academics and Growth]

[ ] FOR ) THE ISSUANCE OF \$210,714,047 SCHOOL BUILDING BONDS  
 ) FOR THE CONSTRUCTION, ACQUISITION,  
 ) REHABILITATION, RENOVATION, EXPANSION,  
 ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS  
 ) IN THE DISTRICT (INCLUDING INSTRUCTIONAL  
 ) FACILITIES AND BUILDING SYSTEMS), THE PURCHASE OF  
 ) THE NECESSARY SITES FOR SCHOOL BUILDINGS AND THE  
 ) PURCHASE OF NEW SCHOOL BUSES, AND THE LEVY AND  
 [ ] AGAINST ) IMPOSITION OF TAXES SUFFICIENT TO PAY THE  
 ) PRINCIPAL OF AND INTEREST ON THE BONDS AND THE  
 ) COSTS OF ANY CREDIT AGREEMENTS. THIS IS A  
 ) PROPERTY TAX INCREASE.

1. Principal of the debt obligations to be authorized	<b>\$210,714,047</b>
2. Estimated interest for the debt obligations to be authorized	\${ [ ] }
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\${ [ ] }
4. Principal of all outstanding debt obligations of the District*	\${ [ ] }
5. Estimated remaining interest on all outstanding debt obligations of the District*	\${ [ ] }
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the District*	\${ [ ] }
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the District with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the District	\${ [ ] }
8. Other information that the District considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

\* As of the date of adoption of the District’s Bond Election Order.

<sup>3</sup> This Exhibit shall be updated by the Superintendent and/or his designee(s) in consultation with the District’s Bond Counsel as to legal sufficiency.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the District’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

<b>Term</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Proposed Debt Service</b>	<b>Total Proposed Debt Service + Existing Debt Service</b>
[ ] years	\$[ ]	\$[ ]	\$[ ]	\$[ ]

(2) Assumed changes in estimated future appraised values within the District: [Taxable value within the District assumed to grow by [ ]% for the first two years; [ ]% for the next two years; and [ ]% annually thereafter].

(3) Assumed interest rate on the debt obligations to be issued: [ ]%. Such interest rate assumes that the debt obligations will not be guaranteed by the Permanent School Fund of Texas due to the lack of capacity in the Permanent School Fund of Texas as of the date of adoption of the District’s Bond Election Order.

(4) If the assumptions contained herein are met, the District does not anticipate the need for a tax rate increase to pay debt service on debt obligations issued pursuant to the proposition set forth in this Voter Information Document. Therefore, the estimated maximum annual increase in the amount of taxes imposed on a residence homestead to repay the debt obligations, if approved, is expected to be \$0.00. However, whenever the District issues debt obligations, additional property taxes must be levied and collected to pay debt service on the debt obligations. Accordingly, Section 45.003, Texas Education Code, requires that the following statement appear on the ballot for all school district bond propositions: “THIS IS A PROPERTY TAX INCREASE,” regardless of the anticipated impact on the tax rate.

(5) Assumes state-mandated homestead exemption.

(6) Assumes homestead does not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated (a) homestead exemption for the elderly and disabled (for which tax payments are capped based on the homeowner’s tax payment in the year the exemption is obtained), and (b) homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(7) Numbers in (1) above only include the proposition described above and existing debt. Please see the Voter Information Document for any other proposition for its respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the District to issue bonds in accordance with the proposition set forth in this Voter Information Document submitted by the District's Bond Election Order.

**VOTER INFORMATION DOCUMENT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION B**

[Theater and Fine Arts, Athletics, and CTE]

[  ] FOR ) THE ISSUANCE OF \$94,257,074 SCHOOL BUILDING BONDS  
 ) FOR THE CONSTRUCTION, ACQUISITION,  
 ) REHABILITATION, RENOVATION, EXPANSION,  
 ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS  
 ) IN THE DISTRICT, INCLUDING THEATER AND FINE ARTS,  
 ) ATHLETICS, AND CAREER AND TECHNICAL EDUCATION  
 [  ] AGAINST ) FACILITIES, AND THE LEVY AND IMPOSITION OF TAXES  
 ) SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST  
 ) ON THE BONDS AND THE COSTS OF ANY CREDIT  
 ) AGREEMENTS. THIS IS A PROPERTY TAX INCREASE.

1. Principal of the debt obligations to be authorized	<b>\$94,257,074</b>
2. Estimated interest for the debt obligations to be authorized	\$[ <input type="text"/> ]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[ <input type="text"/> ]
4. Principal of all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
5. Estimated remaining interest on all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the District with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the District	\$[ <input type="text"/> ]
8. Other information that the District considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

\* As of the date of adoption of the District’s Bond Election Order.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the District’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

<b>Term</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Proposed Debt Service</b>	<b>Total Proposed Debt Service + Existing Debt Service</b>
[ ] years	\$[ ]	\$[ ]	\$[ ]	\$[ ]

(2) Assumed changes in estimated future appraised values within the District: [Taxable value within the District assumed to grow by [ ]% for the first two years; [ ]% for the next two years; and [ ]% annually thereafter].

(3) Assumed interest rate on the debt obligations to be issued: [ ]%. Such interest rate assumes that the debt obligations will not be guaranteed by the Permanent School Fund of Texas due to the lack of capacity in the Permanent School Fund of Texas as of the date of adoption of the District’s Bond Election Order.

(4) If the assumptions contained herein are met, the District does not anticipate the need for a tax rate increase to pay debt service on debt obligations issued pursuant to the proposition set forth in this Voter Information Document. Therefore, the estimated maximum annual increase in the amount of taxes imposed on a residence homestead to repay the debt obligations, if approved, is expected to be \$0.00. However, whenever the District issues debt obligations, additional property taxes must be levied and collected to pay debt service on the debt obligations. Accordingly, Section 45.003, Texas Education Code, requires that the following statement appear on the ballot for all school district bond propositions: “THIS IS A PROPERTY TAX INCREASE,” regardless of the anticipated impact on the tax rate.

(5) Assumes state-mandated homestead exemption.

(6) Assumes homestead does not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated (a) homestead exemption for the elderly and disabled (for which tax payments are capped based on the homeowner’s tax payment in the year the exemption is obtained), and (b) homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(7) Numbers in (1) above only include the proposition described above and existing debt. Please see the Voter Information Document for any other proposition for its respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from

projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the District to issue bonds in accordance with the proposition set forth in this Voter Information Document submitted by the District's Bond Election Order.

**VOTER INFORMATION DOCUMENT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION C**

[Technology]

- [  ] FOR ) THE ISSUANCE OF \$3,980,000 SCHOOL BUILDING BONDS  
) FOR THE ACQUISITION, IMPROVEMENT AND UPGRADING  
) OF TECHNOLOGY SYSTEMS, INCLUDING RELATED  
) INFRASTRUCTURE AND EQUIPMENT, AND THE LEVY AND  
) IMPOSITION OF TAXES SUFFICIENT TO PAY THE  
[  ] AGAINST ) PRINCIPAL OF AND INTEREST ON THE BONDS AND THE  
) COSTS OF ANY CREDIT AGREEMENTS. THIS IS A  
) PROPERTY TAX INCREASE.

1. Principal of the debt obligations to be authorized	<b>\$3,980,000</b>
2. Estimated interest for the debt obligations to be authorized	\$[ <input type="text"/> ]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[ <input type="text"/> ]
4. Principal of all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
5. Estimated remaining interest on all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the District with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the District	\$[ <input type="text"/> ]
8. Other information that the District considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

\* As of the date of adoption of the District's Bond Election Order.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the District’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

<b>Term</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Proposed Debt Service</b>	<b>Total Proposed Debt Service + Existing Debt Service</b>
[ ] years	\$[ ]	\$[ ]	\$[ ]	\$[ ]

(2) Assumed changes in estimated future appraised values within the District: [Taxable value within the District assumed to grow by [ ]% for the first two years; [ ]% for the next two years; and [ ]% annually thereafter].

(3) Assumed interest rate on the debt obligations to be issued: [ ]%. Such interest rate assumes that the debt obligations will not be guaranteed by the Permanent School Fund of Texas due to the lack of capacity in the Permanent School Fund of Texas as of the date of adoption of the District’s Bond Election Order.

(4) If the assumptions contained herein are met, the District does not anticipate the need for a tax rate increase to pay debt service on debt obligations issued pursuant to the proposition set forth in this Voter Information Document. Therefore, the estimated maximum annual increase in the amount of taxes imposed on a residence homestead to repay the debt obligations, if approved, is expected to be \$0.00. However, whenever the District issues debt obligations, additional property taxes must be levied and collected to pay debt service on the debt obligations. Accordingly, Section 45.003, Texas Education Code, requires that the following statement appear on the ballot for all school district bond propositions: “THIS IS A PROPERTY TAX INCREASE,” regardless of the anticipated impact on the tax rate.

(5) Assumes state-mandated homestead exemption.

(6) Assumes homestead does not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated (a) homestead exemption for the elderly and disabled (for which tax payments are capped based on the homeowner’s tax payment in the year the exemption is obtained), and (b) homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(7) Numbers in (1) above only include the proposition described above and existing debt. Please see the Voter Information Document for any other proposition for its respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from

projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the District to issue bonds in accordance with the proposition set forth in this Voter Information Document submitted by the District's Bond Election Order.

**VOTER INFORMATION DOCUMENT**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - PROPOSITION D**

[Outdoor Multipurpose Pavilions]

[  ] FOR ) THE ISSUANCE OF \$52,173,445 SCHOOL BUILDING BONDS  
 ) FOR THE CONSTRUCTION, ACQUISITION,  
 ) REHABILITATION, RENOVATION, EXPANSION,  
 ) IMPROVEMENT AND EQUIPMENT OF SCHOOL BUILDINGS  
 ) IN THE DISTRICT, INCLUDING OUTDOOR MULTIPURPOSE  
 ) PAVILIONS, AND THE LEVY AND IMPOSITION OF TAXES  
 [  ] AGAINST ) SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST  
 ) ON THE BONDS AND THE COSTS OF ANY CREDIT  
 ) AGREEMENTS. THIS IS A PROPERTY TAX INCREASE.

1. Principal of the debt obligations to be authorized	<b>\$52,173,445</b>
2. Estimated interest for the debt obligations to be authorized	\$[ <input type="text"/> ]
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$[ <input type="text"/> ]
4. Principal of all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
5. Estimated remaining interest on all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the District*	\$[ <input type="text"/> ]
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the District with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the District	\$[ <input type="text"/> ]
8. Other information that the District considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

\* As of the date of adoption of the District’s Bond Election Order.

**Major assumptions for statements above, including statement 7:**

(1) Assumed amortization of the District’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

<b>Term</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Proposed Debt Service</b>	<b>Total Proposed Debt Service + Existing Debt Service</b>
[ ] years	\$[ ]	\$[ ]	\$[ ]	\$[ ]

(2) Assumed changes in estimated future appraised values within the District: [Taxable value within the District assumed to grow by [ ]% for the first two years; [ ]% for the next two years; and [ ]% annually thereafter].

(3) Assumed interest rate on the debt obligations to be issued: [ ]%. Such interest rate assumes that the debt obligations will not be guaranteed by the Permanent School Fund of Texas due to the lack of capacity in the Permanent School Fund of Texas as of the date of adoption of the District’s Bond Election Order.

(4) If the assumptions contained herein are met, the District does not anticipate the need for a tax rate increase to pay debt service on debt obligations issued pursuant to the proposition set forth in this Voter Information Document. Therefore, the estimated maximum annual increase in the amount of taxes imposed on a residence homestead to repay the debt obligations, if approved, is expected to be \$0.00. However, whenever the District issues debt obligations, additional property taxes must be levied and collected to pay debt service on the debt obligations. Accordingly, Section 45.003, Texas Education Code, requires that the following statement appear on the ballot for all school district bond propositions: “THIS IS A PROPERTY TAX INCREASE,” regardless of the anticipated impact on the tax rate.

(5) Assumes state-mandated homestead exemption.

(6) Assumes homestead does not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated (a) homestead exemption for the elderly and disabled (for which tax payments are capped based on the homeowner’s tax payment in the year the exemption is obtained), and (b) homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(7) Numbers in (1) above only include the proposition described above and existing debt. Please see the Voter Information Document for any other proposition for its respective details.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from

projections obtained from the District's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the District to issue bonds in accordance with the proposition set forth in this Voter Information Document submitted by the District's Bond Election Order.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.1

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Hays County Social Service Funding Agreement for Mental Health Services, funded by the American Rescue Plan Act (APRA)

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Jeri Skrocki, Chief Safety and Security Officer  
Stephanie Norris, Director of Federal Programs

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy (Policy CH)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of the agenda it to approve the Social Service Funding Agreement between Hays County and Hays CISD.

**D. Summary:**

Previous board action relating to this item -

Future action anticipated –

**Background information** – The purpose of this agenda item is to acquire approval of the Social Service Funding Agreement between Hays County and Hays CISD to utilize Hays County ARPA Act grant funds for behavioral mental health services for students.

The grant amount is \$181,818.18

Staff recommends utilizing these funds to hire a mental health professional and to provide contracted mental health services for students unable to afford private mental health care services.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other:

**F. Administrative Recommendation:**

The administration recommends approval of the MOU between Hays County and Hays CISD to support the district's mental health initiatives.

**Advantages/benefits of this proposal** – Utilize grant funds to provide additional mental health care services for students in need.

**G. Fiscal Impact and Cost: Total Amount: N/A**

Budget – General Operating Fund       Bond       Grant/Special Funds       Other

Prior Year Spending – \$0

Future/Ongoing –

**H. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action** – Stephanie Norris, Director of Federal Programs and Marivel Sedillo, DS/CAO.  
**Evaluation method and time line -**  
**Next report to the board -**

**I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the Hays County Social Service Funding Agreement for mental health services, funded by the American Rescue Plan Act (ARPA), between Hays County and Hays CISD, as presented.

**HAYS COUNTY SOCIAL SERVICE FUNDING AGREEMENT  
WITH HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

This Social Service Funding Agreement ("the Agreement"), is made by and between **Hays County, Texas** (the "County") located at 712 S. Stagecoach Trail, Suite 1071, Texas 78666, and the **Hays Consolidated Independent School District** (the "Agency"), a non-profit corporation, located at 21003 Interstate 35 Frontage Road, Kyle, Texas 78640.

**RECITALS**

**WHEREAS**, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Abbott certifying that the novel coronavirus (COVID-19), which has been recognized globally as a contagious respiratory virus, posed an imminent threat of disaster for all counties in Texas; and

**WHEREAS**, on April 12, 2020, Governor Abbott determined that that state of disaster continues to exist due to COVID-19 and issued a Proclamation renewing the disaster declaration for all counties; and

**WHEREAS**, on May 12, 2020, Governor Abbott determined that the state of disaster continues to exist due to COVID-19 and issued a Proclamation further renewing the disaster declaration for all counties; and

**WHEREAS**, as a result of COVID-19 and the response measures taken, the Agency is in need of assistance to meet the additional needs and services of the community, specifically funds to assist in the payment of behavioral health care services for Hays Consolidated Independent School District students affected by the COVID-19 pandemic; and

**WHEREAS**, the Agency would like to request funding from the County made available under Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act ("ARPA Act");

**WHEREAS**, the County seeks to implement funding derived from the ARPA Act after March 2, 2021 in order to maximize benefits for Hays County residents; and

**WHEREAS**, the County desires to engage the Agency as a subrecipient to assist the County in utilizing the ARPA Act funds.

**NOW, THEREFORE, WITNESSETH:**

**Recitals.** The recitals to this Agreement are hereby incorporated for all purposes.

1. **Effective Date.** The effective date of this Agreement ("Effective Date") is the date this Agreement has been finally approved by the County. Agency understands that this Agreement is dependent upon the approval of the County.
2. **Term.** The initial term of this Agreement is from the Effective Date to provide ARPA Act funding through December 31, 2024. Unless terminated by either party pursuant to paragraph 4.6, the Agreement will automatically renew for purposes of administering ARPA Act Funds, until December 31, 2024. After 2024, the contract must be revisited by County's governing body.

## I.

### GENERAL OVERVIEW

- 1.1 Purpose. The County has in good faith determined that this Agreement serves a public purpose. This public purpose includes, but is not limited to, the Agency's efforts to meet the additional needs and services of the community, specifically staffing costs, unemployment insurance costs, professional fees, additional contract services, supplies and related equipment and additional financial assistance, all incurred due to the impact of COVID-19 or in the delivery of public health and safety operations for Hays County residents.
- 1.2 Use of Funds. The Agency understands that the funds provided to it by the County will be used solely for the program services as more particularly described in Exhibit "A", attached hereto and incorporated herein ("Allowable Expenditures").
- 1.3 Distribution of ARPA Act Funds. The County will pay ARPA Act funds during the period that begins on the Effective Date and ends on December 31, 2024. All funding will comply with ARPA program guidelines and services described in Exhibit A as attached.

The Agency agrees to accept the not to exceed amount of \$200,000.00 that will be disbursed from ARPA Act Funds.

## II.

### AGENCY PERFORMANCE REQUIREMENTS

- 2.1 Subrecipient Status. The County and the Agency agree that the Agency is a Subrecipient as described in 2 C.F.R. §§ 200.93. A Subrecipient is a non-Federal agency that receives a subaward from a pass-through entity to carry out a part of a Federal program. The Agency, as a subrecipient, will be responsible for administering the expenditures of the ARPA Act funds (SLFRF Assistance Listing Number – Hays County ALN 21.027 awarded by United States Department of the Treasury) consistent with the terms and conditions of this Agreement and the Act. As a Subrecipient, the Agency will be responsible for, among other things, determining eligibility for distribution of Federal funds, making programmatic decisions, and taking responsibility for compliance with the ARPA Act and other federal laws.
- 2.2 Single Audit Act. The Allowable Expenditures are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. §§ 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. The Agency agrees to comply with the above.
- 2.3 Allowable Expenditures. The Agency agrees to comply with all applicable federal, state and local laws and regulations governing the expenditure of funds under this Agreement. The Agency shall submit to the County Auditor's office all necessary invoicing and appropriate documentation evidencing expenditures and that said expenditures are Allowable Expenditures. Allowable Expenditures are limited to those expenditures shown on Exhibit "A", attached hereto

and incorporated herein. The agency may elect to take the 10% de minimis indirect cost rate allowed by 2 C.F.R. Part 200. Despite this agreed upon payment, Agency agrees to return to the County the amount representing the prorated amount of the funds unearned if Agency's project progress is insufficient or this agreement is terminated for any reason or if Agency fails in any other respect under this agreement.

- 2.4 County Audit. The Agency agrees to allow the County to review Agency records to determine their compliance with the terms of this Agreement. Agency, during normal business hours shall allow County reasonable access to its records and books and all other relevant records related to the administrative services provided for in this Agreement.

### **III.**

#### **COUNTY PERFORMANCE REQUIREMENTS**

- 3.1 County Payment Responsibility. After receipt of the Agency's invoices, the County will endeavor to pay the Allowable Expenditures as soon as possible, but in any event no more than once monthly. The County shall have no obligation to pay Agency any Allowable Expenses over \$200,000.00 from ARPA Act Funds.

### **IV.**

#### **ADDITIONAL REQUIREMENTS RELATED TO THE AMERICAN RESCUE PLAN ACT (ARPA) (A.L.N. 21.027)**

4.1 Use of Funds

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

4.2 Scope of Activities; Budget.

- a. Activities. The Agency shall provide and administer the ARPA Act activities with the provisions of this Agreement (hereinafter "Activities").
  - i. Such Activities shall include those activities included in the ARPA Act funds budget attached to this Agreement as Exhibit A.
  - ii. The Agency shall make no unauthorized changes in the ARPA Act Activities as approved by the County; however, amounts allocated to line items within the total amount of the Budget may be transferred without formal amendment among items upon written request by the Agency and approval by the County. All other changes must be amended in accordance with Section V of this Agreement.
- b. Budget. The Agency has submitted for approval to the County a detailed ARPA Act funds budget;

which, in its approved form, is attached hereto as Exhibit A (hereinafter "Budget"). The County and the Agency may mutually agree to revise said budget from time to time in accordance with existing County policies. The County will pay to Agency ARPA Act funds consistent with Agency's Budget and in accordance with applicable County procedures, if any.

Except for lump sum advance payments authorized by the federal regulations and approved by the County, all payments made by Agency will be made for eligible expenses actually incurred and shall not exceed actual cash requirements.

- 4.3 Period of Performance The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on the Effective Date December 21, 2021, and ends on December 31, 2026.
- 4.4 Reporting Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
- 4.5 Payment
- a. Amount of Grant. The amount to be paid to the Agency for the provision and administration of Activities under this Agreement shall be the total budget amount included in the ARPA funds budget attached to this contract as Exhibit A, payable as follows: drawdowns for the payment of eligible expenses shall be made upon Exhibit C, reviewed and approved by Hays County Program Manager for eligibility under the ARPA and for compliance with the terms of this Agreement.
- b. Vouchers; Voucher Review, Approval and Audit. Payments shall be made to the Agency as a reimbursement and shall be expressly contingent upon (i) the Agency submitting a request on Exhibit C, that (a) states Professional Behavioral Health Services, Administration, Salaries and Fringe Benefits for Behavioral Health Services District Staff, and certain costs for delivering Behavioral Health Services including Equipment, Supplies, Contractual Services, Rent/utilities, and District Specific Costs, (b) certifies that the activities performed and the payment requested are in accordance with the terms of this Agreement, and (c) is accompanied by documentation satisfactory to the County supporting the amount claimed, including, where applicable, copy of Payroll Reports that show Salary and Fringe Benefits for District Staff, Contracts for Behavioral Health Services, Invoices and Proof of Payment for Professional Behavioral Health Services, Equipment, Supplies, Contractual Services, Rent/utilities, Administrative and District Specific Costs paid by the Agency during the preceding month, and (ii) review, approval and audit of the Exhibit C by the County Program Manager and/or the County Auditor or his or her duly designated representative (the "Auditor"). Drawdowns for the payment of eligible expenses shall be made against the activities specified herein and in accordance with applicable performance requirements.
- 4.6 Insurance Payments Funds may be used to pay for Insurance Premiums for Hays County Residents who are uninsured.
- 4.7 Maintenance of and Access to Records
- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

4.8 Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

4.9 Administrative Costs Recipient may use funds provided under this award to cover both direct and indirect costs.

4.10 Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

4.11 Conflicts of Interest Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

4.12 Compliance with Applicable Law and Regulations

a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

b. Federal regulations applicable to this award include, without limitation, the following:

- i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F - Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
- ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
- vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

- vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

- 4.13 Remedial Actions In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
- 4.14 Hatch Act Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
- 4.15 False Statements Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
- 4.16 Publications. Any publications produced with funds from this award must display the following

language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

4.17 Debts Owed the Federal Government

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

4.18 Disclaimer

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

4.19 Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

4.20 Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr.

18, 1997), Recipient should encourage its contractors to adopt and enforce on-the- job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

- 4.21 Reducing Text Messaging While Driving Pursuant to Executive Order 13513, 74FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

## V

### GENERAL CONDITIONS

- 5.1. Amendments or Modifications. No amendments or modifications to this Agreement may be made, nor any provision waived, unless in writing signed by a person duly authorized to sign agreements on behalf of each party.
- 5.2. Relationship of Parties. In performing this Agreement, both the County and Agency will act in an individual capacity, and not as agents, representatives, employees, employers, partners, joint-venturers, or associates of one another. The employees or agents of either party may not be, nor be construed to be, the employees or agents of the other party for any purpose.
- 5.3. Captions. The captions in this Agreement are for convenience only and are not a part of this Agreement. The captions do not in any way limit or amplify the terms and provisions of this Agreement.
- 5.4. Venue and Law. Venue for any legal action related to this Agreement is in Hays County, Texas. This Agreement is subject to all legal requirements of County, State and Federal laws, and Agency agrees that it will promptly comply with all such applicable laws, regulations, orders and rules of the State, County and other applicable governmental agencies. This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas without regard, however, to the conflicts of laws provisions of Texas law.
- 5.5. Sole Agreement. This Agreement constitutes the sole Agreement between County and Agency. Any prior agreements, promises, negotiations, or representations, verbal or otherwise, not expressly stated in this Agreement, are of no force and effect.
- 5.6. Termination. This Agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving thirty (30) days written notice thereof.
- 5.7. Survival of terms of Agreement and obligations of parties. The terms of this Agreement and the obligation of the parties relating to Section 14 shall survive the termination of this Agreement.
- 5.8. Public Information Act Requirements. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the Agency agrees that the contract can be terminated if the Agency knowingly or intentionally fails to comply with a requirement of that subchapter.

5.9. Certificate of Interested Parties. Agency agrees to comply with Texas Government Code Section 2252.908, as it may be amended, and to complete Form 1295 "Certificate of Interested Parties" as part of this Agreement if required by said statute.

5.10 Notices. Notices required by this Agreement are as follows:

County;

County Judge  
111 E. San Antonio St., Ste. 300  
San Marcos, Texas 78666

and

County Auditor  
712 S. Stagecoach Trail, Suite 1071  
San Marcos, Texas 78666

Agency:

Hays Consolidated Independent School District  
21003 Interstate 35 Frontage Road  
Kyle, Texas 78640  
Attention: Dr. Eric Wright

5.11 Procurement. The Parties recognize that Agency's status as a Subrecipient satisfies procurement requirements under 2 C.F.R. Part 200. However, should the laws of the State of Texas also or instead be applied to this Agreement, then the Parties agree that the Hays County Commissioners Court, by way of approving this Agreement, has granted an exemption to competitive procurement pursuant to Texas Local Government Code §262.024(a)(4) and §262.024(a)(2).

(SIGNATURE PAGE FOLLOWS)

HAYS COUNTY, TEXAS.

By: \_\_\_\_\_ Date \_\_\_\_\_  
Ruben Becerra  
Hays County Judge

ATTEST:

By: \_\_\_\_\_ Date \_\_\_\_\_  
Elaine H. Cardenas MBA PhD

Hays Consolidated Independent School District

By: \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Eric Wright  
Superintendent of Schools

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N2

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of resolution regarding compensation of staff affected by inclement weather January 30 through February 2, 2023.

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:**

It is in the best interest of the school district, for appropriate public purposes, and to ensure effective district operations and the best use of public funds for the Board to adopt the proposed resolution.

**D. Summary:**

Previous board action relating to this item –  
 Future action anticipated –  
 **Background information** – On January 30 through February 2, 2023, Central Texas was hit with a winter storm. This storm presented safety hazards for students and staff.

**E. Comments Received:**

Cabinet    DLT                       FBOC                       Teacher Org. Reps.                       Other  
 From Public

All agenda items are reviewed by the Superintendent’s Cabinet.

**G. Administrative Recommendation**

The administration recommends the board approve the resolution regarding compensation of staff affected by inclement weather on January 30<sup>th</sup> through February 2, 2023.

**H. Fiscal Impact and Cost:**                      Amount Budget Neutral (accounted for in the 22-23 Budget)

Budget – General Operating Fund    Bond                       Grant/Special Funds                       Other

**I. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action – Dr. Eric Wright, Randy Rau, Dr. Fernando Medina

**J. Suggested Motion**

I move that the Hays CISD Board of Trustees approve the resolution regarding compensation of staff affected by inclement weather on January 30 through February 2, 2022, as presented.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

WHEREAS, due to a severe winter storm, Hays CISD released early on January 30<sup>th</sup> and was closed January 31<sup>st</sup> through February 2, 2023 (the “closure”);

WHEREAS, through circumstances beyond their control, Hays CISD employees were forced to miss work at Hays CISD during the school closure;

WHEREAS, Board Policy DEA (Local) allows the Board to authorize payment of employees during a closure for which the workdays are not scheduled to be made up at a later date;

WHEREAS, the Board of Trustees of Hays CISD recognizes its obligation be good stewards of public resources and concludes that payment of employees during the closure, as provided by this resolution, is in the best interest of the school district, serves the appropriate public purpose of positively impacting employee morale, and ensures effective district operations.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT:**

- 1) The Board determines that the District will not require employees to make up the time or workdays missed as a result of this emergency closure;
- 2) Employees will be compensated for their regular duty schedule during the closure in accordance with the eligibility requirements and restrictions detailed below:
  - a. Any employee who had previously requested and been approved for paid or unpaid leave on January 31, 2023 through February 2, 2023 will be charged the appropriate leave day(s) and/or will have their pay docked for those pre-approved absences during the closure;
  - b. Any employee who was required to work during the closure but was absent from duty for a reason not related to the winter storm will be charged a leave day(s) and/or have their pay docked in accordance with District policy;
  - c. All other Hays CISD employees who were not able to work due to the closure or, if required to work during the closure were not able to report to work due to the severe winter storm, will be compensated for their regular duty schedule.
  - d. Eligible nonexempt employees paid on an hourly, not salaried, basis will be paid on an average daily rate of pay, as determined by the Superintendent, even though they did not work those days.
  - e. Any employee who was released early on Monday, January 30<sup>th</sup> due to the early closure of the district, will be held harmless. They will be paid at their regular rate of pay.
- 3) In accordance with Board Policy DEA (LOCAL), the Superintendent, or designee, is authorized to properly compensate those non-exempt auxiliary employees who reported to work

as directed, and who performed duties assigned by their supervisor(s) on January 31, 2023 through February 2, 2023, when the District was closed due to severe weather. Any such additional compensation shall be paid, according to the terms and conditions approved by the Superintendent or designee. This compensation is in recognition of the valuable safety-related duties performed by those employees, despite the district's closure due to bad weather, and the benefits accrued by the District for the same.

4) The Board hereby authorizes the Superintendent or designee to take any steps deemed necessary and appropriate to fulfill the purposes of this resolution.

**CERTIFICATE FOR RESOLUTION**

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a regularly scheduled meeting on February 6<sup>th</sup>, 2023. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

To certify which, witness my hand and the official seal of the District this 6<sup>th</sup> day of February, 2023.

\_\_\_\_\_  
President, Board of Trustees

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.3

Board Goal: Board/Staff/Community Relations

Subject: Amendment of Compensation Plan 2022-2023 – Summer School Compensation

Administrator Responsible/Position: Fernando Medina, Chief Human Resources Officer  
Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:** Consideration and possible approval to amend the 2022-2023 Hays CISD Employee Compensation Plan to address summer school compensation.
- D. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated -  
 Background information – This amended compensation plan will assist with recruiting staff this spring for our 2023 Summer School Program.
- E. Comments Received:**  
 Cabinet     DLT     FBOC                       Teacher Org. Reps.
- F. Administrative Recommendation:**  
Administration recommends that the Board approve the compensation plan adjustments, as presented.  
 Consequences of not approving recommendation – The existing compensation plan will reflect the rates offered in 2021-2022.
- G. Fiscal Impact and Cost: Amount:** Approximately  
 Budget                       Bond                       Grant/Special Funds                       Other
- H. Monitoring and Reporting Time Line:**  
Person responsible for evaluating this decision or action— Fernando Medina, CHRO  
Evaluation method and time line – We will assess the ability to recruit for our summer school programs.  
Next report to the board – As needed.
- I. Suggested Motion:**  
I move that the Hays CISD Board of Trustees approve the amended 2022-2023 Employee Compensation Plan to update Summer School Compensation, as presented.

**Hays Consolidated Independent School District**  
**2023 Summer School Pay**  
**for the Fiscal Year ending June 30, 2023**

Updated 2/13/23

<b>2022-23 SUMMER SCHOOL</b>	
<b>Summer School – High</b>	<b>Amount</b>
<del>Principal HS</del>	<del>\$6,500</del>
<del>Assistant Principal HS</del>	<del>\$4,800</del>
Campus Site Administrator	\$1,800
Summer School Coordinator	\$5,000
Testing Coordinator/Technologist	\$4,000
<del>Counselor</del>	<del>\$4,200</del>
Counselor	\$40 hrly. rate
<del>Technologist HS</del>	<del>\$30 hrly. rate</del>
<del>Teacher (PreAP, Credit Recovery, Language, Acceleration)</del>	<del>\$30 hrly. rate</del>
<del>Teacher (STAAR EOC, Credit Recovery)</del>	<del>\$30 hrly. rate</del>
<del>Teacher (ESY—5.5 hours)</del>	<del>\$30 hrly. rate</del>
Teacher	\$40 hrly. rate
<del>Librarian</del>	<del>\$30 hrly. rate</del>
Librarian	\$40 hrly. rate
<del>Nurse</del>	<del>\$30 hrly. rate</del>
Nurse	\$40 hrly. rate
Registrar	\$20 hrly. rate
<del>Receptionist HS</del>	<del>\$14.52 hrly. rate</del>
Receptionist	\$20 hrly. rate
Security Monitor	\$20 hrly. rate
<b>Summer School—Middle</b>	<b>Amount</b>
<del>Principal MS</del>	<del>\$5,500</del>
<del>Technologist MS (split with ES)</del>	<del>\$30 hrly. rate</del>
<del>Teacher MS</del>	<del>\$30 hrly. rate</del>
<del>Librarian MS</del>	<del>\$30 hrly. rate</del>
<del>Nurse</del>	<del>\$30 hrly. rate</del>
<del>Receptionist MS</del>	<del>\$14.52 hrly. rate</del>
<b>Summer School - Elementary</b>	<b>Amount</b>
<del>Principal ES</del>	<del>\$5,500</del>
<del>Assistant Principal ES</del>	<del>\$4,800</del>
Principal	\$6,000
<del>Technologist ES (split with MS)</del>	<del>\$30 hrly. rate</del>
<del>Teacher ES</del>	<del>\$30 hrly. rate</del>
Teacher	\$40 hrly. rate
<del>Nurse ES</del>	<del>\$30 hrly. rate</del>
Nurse	\$40 hrly. rate
Librarian	\$40 hrly. rate
Counselor	\$40 hrly. rate
<del>Receptionist ES</del>	<del>\$14.52 hrly. rate</del>
<del>Library Tech</del>	<del>\$14.52 hrly. rate</del>
<del>Cafeteria Monitor</del>	<del>\$14.52 hrly. rate</del>
Receptionist/PEIMS Clerk	\$20 hrly. rate
Cafeteria Monitor	\$20 hrly. rate

Summer School – Bilingual	Amount
<del>Assistant Principal – BIL ES</del>	<del>\$4,800</del>
<del>Teacher BIL ES</del>	<del>\$35 hrly. rate</del>
<del>Librarian BIL ES</del>	<del>\$35 hrly. rate</del>
Teacher BIL ES	\$45 hrly. rate
Librarian BIL ES	\$45 hrly. rate
Counselor BIL ES	\$45 hrly. rate
<del>Paraprofessional – BIL ES</del>	<del>\$14.52 hrly. rate</del>
* <del>The rate for teachers, nurses, librarians and technologists is \$30.00/hour.</del>	
* <del>The rate for Bilingual teachers is \$35.00/hour.</del>	
* <del>The rate for paraprofessionals, except Registrar, is \$14.52/hour.</del>	

\* ~~Number of summer school hours vary based on the summer school requirements. and/or virtual learning.~~

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.4

Board Goal: Board/Staff/Community Relations

Subject: Final Plat for the Elementary School 16 Site

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:**  
Work with local authorities to deliver timely facilities.
- D. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated -  
 **Background information:** Plating provides the framework to adequately record land use-transactions for the development process.
- E. Scope of Options Reviewed:**  
**Reasons for rejecting alternatives:**
- F. Comments Received:**  
 Cabinet       DLT       FBOC       Teacher Org. Reps.       Other:
- G. Administrative Recommendation:**  
Consideration and approval of the final plat for the ES 16 school site.
- H. Fiscal Impact and Cost:    Amount: Estimated \$13,200**  
 Budget                       Bond 2022                       Grant/Special Funds                       Other
- Cost of Survey: \$12,000  
City of Buda Filing Fees: \$1,200  
**Prior Year Spending** – not applicable  
**Future/Ongoing** – not applicable
- I. Monitoring and Reporting Time Line:**  
Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch
- J. Suggested Motion:**  
I move the Hays CISD Board of Trustees approve the final plat for the Elementary 16 school site, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.5

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible approval of Elementary School 17 Site Donation and Development Agreement

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:  
Acquire future school sites.
- D. Summary:  
 Previous board action relating to this item:  
 Future action anticipated:  
 Background information:

Rastegar Properties, the developer of 700 Bunton Lane wishes to donate approximately 11.01 acres of land to Hays CISD for the construction of a future elementary school

A Donation & Development Agreement, Special Warranty Deed (SWD), title commitment, and survey documents will be required to complete this transaction. These items are being drafted and vetted now.

Pending successful passage of a future Bond, the agreement includes provisions for the District to pay a maximum price for its share of water, wastewater, drainage and street improvements, based on the engineer's opinion of probable cost, currently estimated at \$970,178.

The developer will assume the full cost of natural gas and electrical utilities installation to the school property boundary.

If favorably considered, the Superintendent or designee will coordinate all parties to close the transaction as soon as possible.

- E. Comments Received:  
 Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Design Consultants

F. Administrative Recommendation:

Administration recommends that the Board approve the school site donation and terms of the development agreement.

G. Fiscal Impact and Cost: Amount: approximately \$970,178

- Budget                       Bond 2023                       Grant/Special Funds :       Other  
The expenditure for sharing the cost of utility installation is contingent upon passage of a future Bond.  
**Prior Year Spending** – not applicable  
**Future/Ongoing** – not applicable

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver

**Evaluation method and time line -**

**Next report to the board** – If this site donation is favorably considered, staff will provide periodic updates as the process develops.

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees accept the donation of the school site in the 700 Bunton Land Subdivision, authorize the cost sharing for utilities contingent upon passage of a future Bond, and authorize the Board President and Superintendent to execute additional documents necessary or convenient to complete the transaction, as presented.

# 700 BUNTON PHASE 1A

## CITY OF KYLE, TEXAS

### Cost Estimate - Grist Mill Rd and Street Infrastructure

SECTION I: WATER IMPROVEMENTS					School Site	
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
1-01	8-INCH C-900, DR-14 POTABLE (BLUE) WATER LINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, COMPLETE IN PLACE (CIP)	118	LF	\$ 56.00	\$ 6,608.00	
1-02	12-INCH C-900, DR-14 POTABLE (BLUE) WATER LINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, CIP	1,482	LF	\$ 105.00	\$ 155,610.00	
1-03	8-INCH C900, DR-14 NON-POTABLE (PURPLE) REUSE WATERLINE AND APPURTENANCES, ALL DEPTHS, PER LINEAR FOOT, CIP	720	LF	\$ 56.00	\$ 40,320.00	
1-04	FIRE HYDRANT ASSEMBLY, INCLUDING 6-INCH LEAD AND VALVE, PER EACH, CIP	3	EA	\$ 7,150.00	\$ 21,450.00	
1-05	8-INCH GATE VALVE, PER EACH, CIP	2	EA	\$ 2,600.00	\$ 5,200.00	
1-06	12-INCH GATE VALVE, PER EACH, CIP	5	EA	\$ 4,150.00	\$ 20,750.00	
1-07	AIR RELEASE VALVE, PER EACH, CIP	1	EA	\$ 4,250.00	\$ 4,250.00	
1-08	WET CONNECTION, 8" DIA X 8" DIA, PER EACH, CIP	1	EA	\$ 1,250.00	\$ 1,250.00	
1-09	WET CONNECTION, 12" DIA X 12" DIA, PER EACH, CIP	1	EA	\$ 1,200.00	\$ 1,200.00	
1-10	TRENCH SAFETY SYSTEMS PER LINEAR FOOT (ALL DEPTHS), CIP	2,320	LF	\$ 1.00	\$ 2,320.00	
<b>SUBTOTAL WATER IMPROVEMENTS</b>					<b>\$ 258,958.00</b>	

SECTION II: WASTEWATER IMPROVEMENTS						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
2-01	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 0' TO 8' DEEP, PER LINEAR FOOT, CIP	561	LF	\$ 45.00	\$ 25,245.00	
2-02	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 8' TO 10' DEEP, PER LINEAR FOOT, CIP	278	LF	\$ 47.00	\$ 13,066.00	
2-03	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 10' TO 12' DEEP, PER LINEAR FOOT, CIP	391	LF	\$ 48.00	\$ 18,768.00	
2-04	8-INCH WASTEWATER (GREEN) SDR-26 PVC PIPE AND APPURTENANCES, 12' TO 14' DEEP, PER LINEAR FOOT, CIP	275	LF	\$ 51.00	\$ 14,025.00	
2-05	STANDARD MANHOLE FOR WASTEWATER, 4-FOOT DIA., PER EACH, CIP	6	EA	\$ 5,000.00	\$ 30,000.00	
2-06	TRENCH SAFETY SYSTEMS (ALL DEPTHS) PER LINEAR FOOT, CIP	1,505	LF	\$ 2.25	\$ 3,386.25	
<b>SUBTOTAL WASTEWATER IMPROVEMENTS</b>					<b>\$ 104,490.25</b>	

SECTION III: DRAINAGE IMPROVEMENTS						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
3-01	18-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	40	LF	\$ 61.00	\$ 2,440.00	
3-02	24-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	212	LF	\$ 74.50	\$ 15,794.00	
3-03	36-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	108	LF	\$ 138.75	\$ 14,985.00	
3-04	42-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	32	LF	\$ 178.50	\$ 5,712.00	
3-05	48-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	114	LF	\$ 207.50	\$ 23,655.00	
3-06	72-INCH RCP CLASS III (ALL DEPTHS), PER LINEAR FOOT, CIP	903	LF	\$ 505.00	\$ 456,015.00	
3-07	10-FOOT STANDARD CURB INLET, PER EACH, CIP	3	EA	\$ 5,000.00	\$ 15,000.00	
3-08	STANDARD STORM MANHOLE, 4-FT DIAMETER, PER EACH, CIP	1	EA	\$ 4,200.00	\$ 4,200.00	
3-09	8-FT X 8-FT BOX MANHOLE, PER EACH, CIP	3	EA	\$ 14,475.00	\$ 43,425.00	
3-10	9-FT X 9-FT BOX MANHOLE, PER EACH, CIP	2	EA	\$ 19,900.00	\$ 39,800.00	
3-11	10-FT X 10-FT BOX MANHOLE, PER EACH, CIP	1	EA	\$ 24,650.00	\$ 24,650.00	
3-12	72-INCH STANDARD HEADWALL, PER EACH, CIP	1	EA	\$ 20,275.00	\$ 20,275.00	
3-13	POND IMPROVEMENTS	1	EA	\$ 300,000.00	\$ 300,000.00	
3-13	TRENCH SAFETY, PER LINEAR FOOT, CIP	1,409	LF	\$ 1.00	\$ 1,409.00	
<b>SUBTOTAL DRAINAGE IMPROVEMENTS</b>					<b>\$ 967,360.00</b>	

SECTION V: SITE/STREET IMPROVEMENTS - GRIST MILL RD AND STREET I						
BID ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT	
5-01	SUBGRADE PREPARATION, PER SQUARE YARD, CIP	7,363	SY	\$ 2.50	\$ 18,407.50	
5-02	8-INCH LIME TREATED SUBGRADE, PER SQUARE YARD, CIP	7,363	SY	\$ 9.50	\$ 69,948.50	
5-03	CRUSHED LIMESTONE BASE, 11-INCH THICKNESS PER SQUARE YARD, CIP	314	SY	\$ 12.25	\$ 3,846.50	
5-04	CRUSHED LIMESTONE BASE, 17-INCH THICKNESS PER SQUARE YARD, CIP	3,074	SY	\$ 16.00	\$ 49,184.00	
5-05	CRUSHED LIMESTONE BASE, 24-INCH THICKNESS PER SQUARE YARD, CIP	3,975	SY	\$ 24.75	\$ 98,381.25	
5-06	HMAC, 2-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	236	SY	\$ 17.25	\$ 4,071.00	
5-07	HMAC, 2.5-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	2,313	SY	\$ 21.25	\$ 49,151.25	
5-08	HMAC, 5-INCH THICKNESS, TYPE D, PER SQUARE YARD, CIP	3,045	SY	\$ 41.00	\$ 124,845.00	
5-10	MACHINE LAID CURB AND GUTTER (FINE GRADING) PER LINEAR FOOT, CIP	2,955	LF	\$ 21.50	\$ 63,532.50	
5-11	ADA CURB RAMP, PER EACH, CIP	12	EA	\$ 1,375.00	\$ 16,500.00	
5-12	P.C. CONCRETE SIDEWALK, PER SQUARE YARD, CIP	1,269	SY	\$ 73.50	\$ 93,271.50	
5-18	TENSAR TX-130S GEOGRID, PER SQUARE YARD, CIP	7,363	SY	\$ 2.50	\$ 18,407.50	
<b>SUBTOTAL SITE/STREET IMPROVEMENTS</b>					<b>\$ 609,546.50</b>	

<b>PHASE 1A IMPROVEMENTS</b>	
SECTION I: WATER IMPROVEMENTS	\$ 258,958.00
SECTION II: WASTEWATER IMPROVEMENTS	\$ 104,490.25
SECTION III: DRAINAGE IMPROVEMENTS	\$ 967,360.00
SECTION V: SITE/STREET IMPROVEMENTS - GRIST MILL RD AND STREET I	\$ 609,546.50
<b>TOTAL FOR PHASE 1A IMPROVEMENTS</b>	<b>\$ 1,940,354.75</b>



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.6

Board Goal: Board/Staff/Community Relations

Subject: 2022 Bond Project – Academic Support Center GMP 2

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Deliver timely, cost-effective facilities.

**D. Summary:**

Previous board action relating to this item

On August 29, 2022, the Board approved the Schematic Design (SD) for the project.

On September 26, 2022, October 24, 2022, and November 14, 2022, the Board had discussions about the design.

On December 12, 2022 the Board approved GMP 1 for HVAC equipment, electrical equipment, structural steel, roofing package, select demolition, and site work.

Future action anticipated -

Background information –

The 2022 Bond contains provisions for the construction of a new Academic Support Center (ASC) which will become the new home for the Board, Superintendent, Curriculum & Instruction, Special Education, Human Resources, Benefits, Finance, Payroll, Safety & Security, Communications, Technology, and Operations. The proximity of these workspaces will enhance productivity and increase customer satisfaction.

The programming for this building began in 2020 with the A&E Design Group.

The original schematic design (SD) was presented to the voters in a 2021 Bond proposition, which was not successful.

The A&E Design Group continued the design process and produced a revised layout which was approved by the voters in May 2022. Since that time, A&E Design Group partnered with OCR to deliver the project.

In December 2022, the Board approved GMP 1 for HVAC equipment, electrical equipment, structural steel, roofing package, select demolition, and site work.

The purpose of this agenda item is for consideration of approval of GMP 2 for the balance of the work.

Staff presented this project to the FBOC on August 24, 2022 and provided an update on September 21, 2022.

**E. Comments Received:**

Cabinet       DLT                       FBOC                       Teacher Org. Reps.                       Other: Staff

**F. Administrative Recommendation:**

Staff recommends approval of the project as presented.

- G. Fiscal Impact and Cost:** Amount: Estimated in table below  
 Budget       Bond 2022       Grant/Special Funds       Other

Hays CISD ASC	Estimate 50SD	Estimate 100SD	Estimate 100DD	GMP 1	GMP 2	Total GMP
Construction	\$47,608,908	\$48,701,215	\$46,961,119	\$11,552,361	\$36,017,257	\$47,569,618
Architect	\$3,332,624	\$3,409,085	\$3,287,278			\$3,329,873
FFE	\$3,332,624	\$3,409,085	\$3,287,278			\$3,329,873
Infrastructure and Fees	\$1,428,267	\$1,461,036	\$1,408,834			\$1,427,089
Project Contingency	\$1,428,267	\$150,268	\$2,186,181			\$1,474,237
Total	\$57,130,690	\$57,130,690	\$57,130,690			\$57,130,690

Prior Year Spending – Not applicable  
 Future/Ongoing -

- H. Monitoring and Reporting Time Line:**  
 Person responsible for evaluating this decision or action: Max Cleaver, Nate Wensowitch  
 Evaluation method and time line:  
 Next report to the board:

Date	Action
February 2024	Substantial Completion of Phase 1 (Main Building, Data Center, Parking, Fuel Point)
June 2024	Substantial Completion of Phase 2 (Demolition of other structures and parking)

- I. Suggested Motion:**  
 I move that the Hays CISD Board of Trustees approve GMP 2 for the Hays CISD Academic Support Center from Bartlett Cocke Construction, as designed by O'Connell Robertson Architects, in the amount of \$36,017,257, as presented.



February 3, 2023

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: Guaranteed Maximum Price for the Hays CISD Academic Support Center – Package 2

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Supplier proposals for the 100% Construction Document set for the above-referenced project on January 19, 2023. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Thirty-Six Million Seventeen Thousand Two Hundred and Fifty-Seven Dollars
(\$36,017,257.00)

Items Included In This GMP:

- Construction Manager Fee.
Cost-of-Work Items.
General Conditions Costs.
Payment and Performance Bond.
Insurance, and other Costs.
Prevailing Wages and Benefits per Documents.
All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- Sales tax.
Testing and inspections.
Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
Environmental surveys and hazardous material identification, handling and/or removal.
Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
All items not shown or specified in the referenced Proposal Documents.
Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents.....December 16, 2022
Addendum #1 ..... January 09, 2023
Addendum #2 ..... January 13, 2023

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com



We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,  
BARTLETT COCKE GENERAL CONTRACTORS

*Geoffrey Sandars*

Geoffrey Sandars  
Senior Estimator

CC: Hays CISD – Nathan Wensowitch  
O’Connell Robertson – James Moore  
O’Connell Robertson – Jayna Duke  
BCGC – Hans Schneider  
BCGC – Dominique Revada  
File

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**BARTLETT COCKE GENERAL CONTRACTORS**

*Building Better Lives*

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 226-4223 • FAX (512) 326-3990 ▼ website: [www.bartlettcocke.com](http://www.bartlettcocke.com)

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.7

Board Goal: Student Achievement

Subject: Consideration and Possible Approval to Proposed Amendment 2 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy: DBA, DK (Local)

Law or Rule

N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 2:** Exempt the District from the state law that requires school districts to hire teachers who are certified by the State Board for Educator Certification. In addition to the current DOI exemption related to Career and Technical Education (CTE), state certification shall not be required for secondary-level teachers of mathematics, science, or languages other than English. The Superintendent will have authority to approve the recommendation. All other teaching assignments shall require certification in accordance with state law.

Related Statute: TEC §21.003 - Requires that a person may not be employed as a teacher by a district unless the person holds an appropriate certification or permit issued by the State Board of Educator Certification.

Board Policy: DBA, DK

**D. Summary:**

Previous board action relating to this item – DOI Plan

Future action anticipated – Adoption of Amended DOI Plan anticipated in February 21, 2023

Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.
3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments.
4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends the approval of the amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Hays CISD District of Innovation Amendment 2 regarding Certification Exemptions, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.8

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Amendment 7 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DBA, DK (Local)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 7:** Exempt the District from the state law that requires school districts to hire teachers who are certified by the State Board for Educator Certification. The Superintendent shall have the authority to permit a qualified teacher who is certified outside of the state of Texas to teach a course or grade level in their area of certification.

Related Statute: TEC §21.003 - Requires that a person may not be employed as a teacher by a district unless the person holds an appropriate certification or permit issued by the State Board of Educator Certification.

Board Policy: DBA, DK

**D. Summary:**

- Previous board action relating to this item – DOI Plan
- Future action anticipated –
- Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.
3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments.

4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the DOI Amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion**

I move that the Hays CISD Board of Trustees adopt the District of Innovation Amendment 7 regarding Out-of-State Certification Exemptions, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.9

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Revisions to Policy DBA (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DBA (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DBA (LOCAL)

**D. Summary:**

Previous board action relating to this item – First and Second Readings of policy revisions were held in January 2023.

Future action anticipated –

Background information – The revisions align with recommendations related to the amended District of Innovation Plan.

This transmittal is in reference to **Amendment 2** and **Amendment 7**: Exempt the District from the state law that requires school districts to hire teachers who are certified by the State Board for Educator Certification. The Superintendent shall have the authority to permit a qualified teacher who is certified outside of the state of Texas to teach a course or grade level in their area of certification.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

No recommendation requested at this time. This item will be brought to the Board for final approval in February 21, 2023.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

Prior Year Spending -

Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DBA (LOCAL), as presented.

## PROPOSED REVISIONS

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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### Updating Credentials

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:0)

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

### State Teacher Certification

In accordance with the District's innovation plan, the District is exempt from the state law that generally requires school districts to hire teachers who are certified by the State Board for Educator Certification. State certification shall not be required for teachers of [secondary-level courses in career and technical education, ~~\(CTE\) courses, mathematics, science, or languages other than English.~~](#) In addition, the Superintendent shall have the authority to permit a qualified teacher who is certified outside of the state of Texas to teach a course or grade level in their area of certification. All other teaching assignments shall require certification in accordance with state law. [See DK]

### Contract Personnel

The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.

### Social Security Number

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

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<sup>1</sup> Innovation Plan: <https://www.hayscisid.net/doi>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.10

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Revisions to Policy DK (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DK (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DK (LOCAL)

**D. Summary:**

Previous board action relating to this item – First and Second Readings of policy revisions were held in January 2023.

Future action anticipated –

Background information – The revisions align with recommendations related to the amended District of Innovation Plan. This transmittal is in reference to **Amendment 2** and **Amendment 7**: Exempt the District from the state law that requires school districts to hire teachers who are certified by the State Board for Educator Certification. In addition to the current DOI exemption related to Career and Technical Education (CTE), state certification shall not be required for secondary-level teachers of mathematics, science, or languages other than English. The Superintendent will have sole authority to approve the recommendation. All other teaching assignments shall require certification in accordance with state law.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board approve the revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the proposed revisions to Policy DK (LOCAL), as presented.

## PROPOSED REVISIONS

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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### Superintendent's Authority

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

### Relation to Other Employees

No supervisor shall be allowed to have a close relative assigned in any position for which the supervisor has direct personal control of employment.

This provision shall include brother-in-law, sister-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, and nephew, in addition to the definition of immediate family at DEC(LOCAL).

This policy shall not affect employees employed and assigned prior to October 16, 1989.

### Campus Assignments

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

In accordance with the District's local innovation plan exemption regarding SBEC certification ~~[see DBA]~~, the Superintendent shall have the authority to approve a request by the principal for a qualified individual with experience in a ~~career and technical education (CTE)-related~~ field to teach a ~~CTE~~[secondary-level course in career and technical education, mathematics, science, or a language other than English. In addition, the Superintendent can approve a request for a qualified teacher who is certified outside of the state of Texas to teach a course or grade level in their area of certification.](#) All other teaching assignments shall require certification in accordance with state law. [See DBA]

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

**Supplemental Duties** Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

**Work Calendars and Schedules** Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]  
  
Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.11

Board Goal: Student Achievement

Subject: Consideration and possible approval of the Proposed Amendment 3 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina

**A. Purpose of Agenda Item:**

Action needed  Information only  Receive input

**B. Authority for This Action:**

Local Policy: DFBB, DFAB (Local)  Law or Rule  N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 3:** Exempt the District from the state law requiring the Board to provide notice of proposed nonrenewal or termination of a principal no later than the tenth day before the last day of instruction. The Board shall provide notice of its decision for nonrenewal to the principal no later than June 15th.

Related Statute: TEC §21.103(a). PROBATIONARY CONTRACT: The board of trustees of a school district may terminate the employment of a teacher employed under a probationary contract at the end of the contract period if in the board's judgment the best interests of the district will be served by terminating the employment. The board of trustees must give notice of its decision to terminate the employment to the teacher not later than the 10th day before the last day of instruction required under the contract. TEC §21.206(a). TERM CONTRACT; on later than the 10th day before the last day of instruction in a school year, the board of trustees shall notify in writing each teacher whose contract is about to expire whether the board proposes to renew or not renew the contract.

Board Policy: DFBB, DFAB

Based on Board feedback provided on January 23, 2023, policy DFBB will also reflect that other contract employees, including teachers, will be provided written notice of proposed nonrenewal or termination not later than the 15th day before the last day of instruction.

**D. Summary:**

Previous board action relating to this item – DOI Plan  
 Future action anticipated –  
 Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.
3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments
4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends that the Board approve the DOI amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion**

I move that the Hays CISD Board of Trustees approve the Hays CISD District of Innovation Amendment 3 regarding Contract Renewal Notification Timeline, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.12

Board Goal: Student Achievement

Subject: Consideration and Possible Adoption of Proposed Revision to Policy DFBB (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DFBB (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DFBB (LOCAL)

**D. Summary:**

- Previous board action relating to this item – First and Second Readings were held January 2023.
- Future action anticipated –
- Background information – The revisions align with recommendations related to the amended District of Innovation Plan. This transmittal is in referenceto **Amendment 3**: Exempt the District from the state law requiring the Board to provide notice of proposed nonrenewal of a principal no later than the tenth day before the last day of instruction. The Board shall provide notice of its decision for nonrenewal to the principal no later than June 15.

Based on Board feedback provided on January 23, 2023, policy DFBB will also reflect that other contract employees, including teachers, will be provided written notice of proposed nonrenewal or termination not later than the 15th day before the last day of instruction.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board approve the adoption of the proposed revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DFBB (LOCAL), as presented.

## PROPOSED REVISIONS

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**Note:** This local policy has been revised in accordance with the District's innovation plan.<sup>1</sup>

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### Reasons

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for proposed nonrenewal of an employee's term contract shall be:0)

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency. [See DFFA]
10. Reduction in force because of a program change. [See DFFB]
11. The employee is not retained at a campus in accordance with the provisions of a campus turnaround plan. [See AIC]
12. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
13. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.

14. Failure to meet the District's standards of professional conduct.
15. Failure to report any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
16. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
17. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
18. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
19. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, or the community, impairs or diminishes the employee's effectiveness in the District.
20. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
21. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
22. A significant lack of student progress attributable to the educator.
23. Behavior that presents a danger of physical harm to a student or to other individuals.
24. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
25. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
26. Falsification of records or other documents related to the District's activities.
27. Falsification or omission of required information on an employment application.

28. Misrepresentation of facts to a supervisor or other District official in the conduct of District business.
29. Failure to fulfill requirements for state licensure or certification, including passing certification or licensing examinations required by state or federal law or by the District, for the employee's assignment.
30. Failure to maintain licensing and certification requirements, including the completion of required continuing education hours, for the employee's assignment.
31. Failure to complete certification or permit renewal requirements, or failure to fulfill the requirements of a deficiency plan, under an Emergency Permit or a Temporary Classroom Assignment Permit.
32. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
33. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
34. Any reason constituting good cause for terminating the contract during its term.

Recommendations  
from Administration

Administrative recommendations for renewal or proposed nonrenewal of term contracts shall be submitted to the Superintendent. A recommendation for proposed nonrenewal shall be supported by any relevant documentation. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

Superintendent's  
Recommendation

The Superintendent shall prepare lists of employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. Supporting documentation, if any, and reasons for the recommendation shall be submitted for each employee recommended for proposed nonrenewal.

The Board shall consider such information, as appropriate, in support of recommendations for proposed nonrenewal and shall then act on all recommendations.

Notice of Proposed  
Nonrenewal

The Superintendent or designee shall deliver to the employee by hand or certified mail, return receipt requested, written notice of proposed nonrenewal not later than the ~~25th~~ 15th day before the last day of instruction required in the contract.

If the notice of proposed nonrenewal does not contain a statement of the reason or all the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee

notice of all reasons for the proposed nonrenewal at a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

Notice of  
Nonrenewal of a  
Principal

In accordance with the District's innovation plan, the District is exempt from the state law requiring the Board to provide notice of proposed nonrenewal of a principal no later than the tenth day before the last day of instruction. The Board shall provide notice of its decision for nonrenewal to the principal no later than June 30<sup>th</sup>.

**Request for Hearing**

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall notify the Board in writing not later than the 15th day after the date the employee received the notice of proposed nonrenewal.

When a timely request for a hearing on a proposed nonrenewal is received by the presiding officer, the Board shall notify the employee whether the hearing will be conducted by the Board [see Hearing by the Board, below] or an attorney designated by the Board [see Hearing by an Attorney Designated by the Board, below].

In either case, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The employee shall be given notice of the hearing date as soon as it is set.

**Hearing by the Board**

Unless the employee requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the employee, the Superintendent, their representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The employee and the administration may choose a representative. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

**Hearing Procedures**

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below: 0.

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the administration's presentation, supported by such proof as it desires to offer.
3. The employee may cross-examine any witnesses for the administration.

4. The employee may then present such testimonial or documentary proof, as desired, to offer in rebuttal or general support of the contention that the contract be renewed.
5. The administration may cross-examine any witnesses for the employee and offer rebuttal to the testimony of the employee's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

Board Decision

The Board may consider only evidence presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the employee's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the employee by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

**Hearing by an  
Attorney Designated  
by the Board**

The hearing must be private unless the employee requests in writing that the hearing be public, except that the attorney may close the hearing to maintain decorum. If the employee does not request a public hearing, only the attorney designated by the Board, the employee, the Superintendent, their representatives, and witnesses shall be permitted to be in attendance, and witnesses may be excluded from the hearing until called to present evidence. The employee and the administration may choose a representative. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the control of the attorney designated by the Board and shall generally follow the steps listed at Hearing by the Board.

Not later than the 15th day after the completion of the hearing, the attorney shall provide to the Board a record of the hearing and his or her recommendation on renewal.

Board Review

The Board shall consider the record of the hearing and the attorney's recommendation at the first Board meeting for which notice can be posted, unless the parties agree in writing to a different date. The Board shall notify the employee of the meeting date as soon as it is set. At the meeting, the Board shall allow each party an equal amount of time to present oral arguments. The Board

**No Hearing**

shall notify the employee in writing of the Board's decision on renewal not later than the 15th day after the date of the meeting.

If the employee fails to request a hearing, the Board shall take the appropriate action and notify the employee in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.13

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption of Proposed Revision to Policy DFAB (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DFAB (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DFAB (LOCAL)

**D. Summary:**

Previous board action relating to this item – First and Second Readings were held January 2023.  
 Future action anticipated –  
 Background information – The revisions align with recommendations related to the amended District of Innovation Plan. This transmittal is in reference to **Amendment 3**: Exempt the District from the state law requiring the Board to provide notice of proposed termination of a principal no later than the tenth day before the last day of instruction. The Board shall provide notice of its decision for nonrenewal to the principal no later than June 15.

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends the adoption of policy revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the adoption of the proposed revisions to Policy DFAB (LOCAL), as presented.

### ADD POLICY

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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#### Notice of Termination of a Principal

In accordance with the District's innovation plan, the District is exempt from the state law requiring the Board to provide notice of proposed termination of a principal no later than the tenth day before the last day of instruction. The Board shall provide notice of its decision for termination to the principal no later than June ~~30~~15th.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.14

Board Goal: Student Achievement

Subject: Consideration and possible adoption of the Proposed Amendment 4 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DFAA, DFBA                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 4:** Exemption from the due process including the notice and hearing to suspend a teacher without pay pending discharge of the teacher's employment.

Related Statute: TEC §21.211(b) - The board of trustees may suspend a teacher without pay for a period not to extend beyond the end of the school year pending discharge of the teacher. TEC §21.104(b) - In lieu of discharge or pending discharge, a school district may suspend a teacher without pay for good cause as specified by Subsection (a) for a period not to extend beyond the end of the current school year.

Board Policy: DFAA, DFBA

**D. Summary:**

- Previous board action relating to this item – DOI Plan
- Future action anticipated – Adoption of Amended DOI Plan anticipated in February 21, 2023
- Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.

3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments
4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the DOI Amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion**

I move that the Hays CISD Board of Trustees adopt the Hays CISD District of Innovation Amendment 4 regarding Due Process, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.15

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Revision to Policy DFAA (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DFAA (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DFAA (LOCAL)

**D. Summary:**

- Previous board action relating to this item – First and Second Readings were held January 2023.
- Future action anticipated –
- Background information – The revisions align with recommendations related to the amended District of Innovation Plan.

This transmittal is in reference to Amendment 4: Exempt the District from the due process including the notice and hearing to suspend a teacher without pay pending discharge of the teacher’s employment.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the policy revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DFAA (LOCAL), as presented.

## PROPOSED REVISIONS

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**Note:** This local policy has been revised in accordance with the District's innovation plan.<sup>1</sup>

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### **Suspension with or without Pay**

In accordance with the District's innovation plan, ~~A~~ a probationary contract employee may be suspended with or without pay and placed on administrative leave by the Superintendent ~~during an investigation of alleged misconduct by the employee or~~ at any time the Superintendent determines that the District's best interest will be served by the suspension. The District shall not be required to follow all due process requirements, including providing notice and a hearing.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.16

Board Goal: Board/Staff/Community Relations

Subject: Consideration and possible adoption of Proposed Revision to Policy DFBA (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DFBA (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DFBA (LOCAL)

**D. Summary:**

Previous board action relating to this item – First and Second Readings were held January 2023.  
 Future action anticipated –  
 Background information – The revisions align with recommendations related to the amended District of Innovation Plan. This transmittal is in reference to **Amendment 4**: Exempt the District from the due process including the notice and hearing to suspend a teacher without pay pending discharge of the teacher’s employment.

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the policy revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DFBA (LOCAL), as presented.

## PROPOSED REVISIONS

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**Note:** This local policy has been revised in accordance with the District's innovation plan.<sup>1</sup>

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### **Suspension with or without Pay**

In accordance with the District's innovation plan, a term contract employee may be suspended with or without pay and placed on administrative leave by the Superintendent ~~during an investigation of alleged misconduct by the employee or~~ at any time the Superintendent determines that the District's best interest will be served by the suspension. The District shall not be required to follow all due process requirements, including providing notice and a hearing.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.17

Board Goal: Student Achievement

Subject: Consideration and possible approval of Proposed Amendment 5 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DCA (Local)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 5:** Exempt the District from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. At the recommendation of the Superintendent, a probationary contract may be renewed for up to two additional one-year periods for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

Related Statute: TEC §21.102(b) - The probationary contract may be renewed for two additional one-year periods, for a maximum permissible probationary contract period of three school years, except that the probationary period may not exceed one year for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the district.

Board Policy: DCA

**D. Summary:**

- Previous board action relating to this item – DOI Plan
- Future action anticipated – Adoption of Amended DOI Plan anticipated in February 21, 2023
- Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.
3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments.
4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the DOI Amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion**

I move that the Hays CISD Board of Trustees adopt the Hays CISD District of Innovation Amendment 5 regarding Probationary Contracts, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.18

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Revision to Policy DCA (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DCA (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DCA (LOCAL)

**D. Summary:**

- Previous board action relating to this item – First and Second Readings were held January 2023.
- Future action anticipated –
- Background information – The recommended revisions to this policy provide clarity in the Board’s expectations regarding their authority to employ contractual personnel who serve as administrators.

This transmittal is in reference to **Amendment 5**: Exempt the District from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. At the recommendation of the Superintendent, a probationary contract may be renewed for up to two additional one-year periods for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the proposed policy revisions, as presented.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DCA (LOCAL), as presented.

### ADD POLICY

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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**Maximum  
Probationary  
Contract Period**

In accordance with the District's innovation plan, the District is exempt from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. At the recommendation of the Superintendent, a probationary contract may be renewed for up to two additional one-year periods for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: N.19

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Amendment 6 to District of Innovation (DOI) Plan

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy: DMA (Local)

Law or Rule

N/A

**C. Goal or Need Addressed:**

Hays CISD current DOI Plan exist to support district goals aligned with student achievement for every student. A recommendation to amend our current DOI is proposed to leverage additional tools to assist in achieving the aforementioned goal.

A total of six amendments received support from the district leadership team.

**Amendment 6:** Exempt the District from the state law requiring each teacher in kindergarten, first, second, or third grade and each elementary principal to attend the state's reading academy by the end of their first year of placement in that grade level or campus. The District shall ensure that each teacher in kindergarten, first, second, or third grade and each elementary principal attends the required reading academy by the end of their second year of placement in that grade level or campus. The Superintendent may approve an additional one-year extension under extenuating circumstances.

Related Statute: TEC §28.0062(2)(A) - School districts and open enrollment charter schools must ensure that not later than the 2022- 2023 school year, each classroom teacher in kindergarten or first, second, or third grade and each principal at a campus with kindergarten or first, second, or third grade has attended a reading academy.

Board Policy: DMA

**D. Summary:**

Previous board action relating to this item – DOI Plan

Future action anticipated –

Background information

A designated District of Innovation may choose to amend its plan at any time pursuant to applicable sections of Texas Education Code (TEC) and Texas Administrative Code (TAC). The process is as follows:

1. An amendment may be made to a DOI plan at any time during the term of the plan.
2. An amendment to a DOI plan does not require the district to repeat the adoption process in its entirety.
3. An amendment to a DOI plan does not change the date of the term of the plan; the original adopted term must remain the same

As part of TEA requirements, Hays CISD has or will engage in the following:

1. November 10, 2022 - District Leadership Team (DLT) met to review and make amendment recommendations to the Hays CISD DOI plan.
2. January 12, 2023 - District Leadership Team (DLT) will meet to consider final version of the proposed amendments to the Hays CISD DOI plan.
3. January 17, 2023 - Board of Trustees conducts first reading of proposed amendments.
4. January 23, 2023 - Board of Trustees conducts second reading of proposed amendments.
5. February 13, 2023 - Board of Trustees considers action on the proposed amendments.
6. February 15, 2023 - District notifies the commissioner of the approved plan
7. March 6, 2023 - District ensures that a copy of the local innovation plan is posted on the district's website and provides a copy (link to website) to TEA no later than this date.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Legal Counsel

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the proposed amendment, as presented.

**G. Fiscal Impact and Cost: N/A**

Budget     Bond     Grant/Special Funds     Other

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion**

I move that the Hays CISD Board of Trustees adopt the proposed Hays CISD District of Innovation Amendment 6 regarding Reading Academies, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: N.20

Board Goal: Student Achievement

Subject: Consideration and possible adoption of Proposed Revision to Policy DMA (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DMA (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DMA (LOCAL)

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information – The revisions align with recommendations related to the amended District of Innovation Plan. This transmittal is in reference to **Amendment 6**: Exempt the District from the state law requiring each teacher in kindergarten, first, second, or third grade and each elementary principal to attend the state’s reading academy by the end of their first year of placement in that grade level or campus. The District shall ensure that each teacher in kindergarten, first, second, or third grade and each elementary principal attends the required reading academy by the end of their second year of placement in that grade level or campus. The Superintendent may approve an additional one-year extension under extenuating circumstances.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

Administration recommends that the Board adopt the proposed revisions to Policy DMA (LOCAL)

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

Prior Year Spending -

Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina

**I. Suggested Motion:**

I recommend that the Hays CISD Board of Trustees adopt the proposed revisions to Policy DMA (LOCAL), as recommended.

## PROPOSED REVISIONS

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**Note:** [This local policy has been revised in accordance with the District's innovation plan.](#)<sup>1</sup>

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The Superintendent shall recommend the District's professional development plan for all District employees. The Board shall annually review the professional development clearinghouse published by the State Board for Educator Certification (SBEC) and annually approve the District's professional development plan. The District's professional development plan must:0)

1. Be guided by the SBEC clearinghouse training recommendations;
2. Note any differences in the District's plan from the clearinghouse recommendations; and
3. Include a schedule of the required professional development for all District employees.

### Reading Academies

[In accordance with the District's innovation plan, the District is exempt from the state law requiring each teacher in kindergarten or first, second, or third grade and each elementary principal to attend the state's reading academy by the end of their first year of placement in that grade level or campus. The District shall ensure that each teacher in kindergarten or first, second, or third grade and each elementary principal attends the required reading academy by the end of their second year of placement in that grade level or campus. The Superintendent may approve an additional one-year extension under extenuating circumstances.](#)

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<sup>1</sup> Innovation Plan: <https://www.hayscisd.net/doi>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 21, 2023

Agenda Item: O.1

Board Goal: Board/Staff/Community Relations  
Student Achievement

Subject: Update on Hays CISD Teacher Incentive Allotment (TIA)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** To provide the Board of Trustees with an update on the Teacher Incentive Allotment.

**D. Summary:**

Previous board action relating to this item

Future action anticipated -

Background information – The Teacher Incentive Allotment (TIA) was funded in House Bill 3 by the 86th Texas Legislature in June 2019. HB3 provides districts with local control and flexibility in choosing how to evaluate teacher performance, measure student growth, and recommend designations to TEA. Designations are posted on a teacher's state certificate once they are declared official by TEA. Designations also generate an allotment that is provided to the district to reward top performers.

Hays CISD formed a steering committee in the spring of 2021. The committee elected to participate in the TIA and developed a district-wide plan. The plan was implemented in 2021-22 SY and the district's recommended teacher designations were submitted to TEA on October 20, 2022. The district received TEA's official notification of approved designations on February 6, 2023. Official allotment amounts will be communicated to the district by TEA in April 2023. Designated teachers will receive ninety percent (90%) of the official allotment in June 2023. Ten percent (10%) of the allotment will be used to continue expanding TIA throughout the district.

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other -TIA Steering Committee

**F. Administrative Recommendation:**

Advantages/benefits of this proposal – TIA provides financial rewards to high performing teachers who are eligible for participation.

**G. Fiscal Impact and Cost: Amount: N/A**

Budget

Bond

Grant/Special Funds

Other

Prior Year Spending -

Future/Ongoing -

**H. Monitoring and Reporting Timeline:**

The TIA Steering committee will convene later this spring to review the existing TIA plan and consider modifications and expansion of the program for 2023-2024. The committee will also receive an update on the current award distribution scheduled for June. Updates may be provided to the Board of Trustees as requested.

**I. Suggested Motion:**

No action needed. This item is presented for information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: O.2

Board Goal: Board/Staff/Community Relations

Subject: First Reading of Proposed Revisions to Policy DEE (LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer  
Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy: DEE (LOCAL)                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Administration seeks to implement one consistent method for employees to request reimbursement for allowable expenses incurred while carrying out District related business.

**D. Summary:**

Previous board action relating to this item -  
 Future action anticipated - Adoption of revised policy anticipated in February 21, 2023  
 Background information -

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other: Legal Counsel and TASB

**F. Administrative Recommendation:**

No recommendation requested at this time. This item will be brought to the Board for final approval on February 21, 2023.

**G. Fiscal Impact and Cost:    Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending -  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Fernando Medina, Randy Rau

**I. Suggested Motion:**

No motion needed. This item is presented for Board input and discussion.

COMPENSATION AND BENEFITS  
EXPENSE REIMBURSEMENT

DEE  
(LOCAL)

**Prior Approval  
Required**

An employee shall be reimbursed for reasonable, allowable expenses incurred in carrying out District business only with the prior approval of the employee's supervisor and in accordance with administrative regulations.

**Documentation  
Required**

For any allowable expense incurred, the employee shall submit a statement, with receipts to the extent feasible, documenting actual expenses.

~~Exception~~

~~Expenses for meals associated with authorized overnight travel not related to a state or federal grant shall be paid to employees on a per diem basis. No receipts shall be required for expenses paid on a per diem basis.~~

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: O.3

Subject: Custodial Staffing Pilot Study at Johnson High School

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Maintain clean, safe facilities.

**D. Summary:**

- Previous board action relating to this item
- Future action anticipated -
- Background information -

Since the opening of JHS (approximately 413,857 square feet) we have not been able to hire the total number of custodians, twenty (20), to adequately staff the building based on the standard of 22,500 square feet per custodian.

We speculate this building is difficult to staff because of the high demand for this building; it is constantly in use by student and community groups. In addition to cleaning classrooms, gyms, locker rooms, athletic restrooms, hallways, outdoor venues, and outdoor track pick-up, the custodial team members set up and clean up for facility rentals and special events.

At the present time, we have 8 team members and 12 vacancies. We have worked job fairs with HR with a focus on JHS, but we have been unsuccessful to date. We continue to pull custodial staff from other campuses within the district, and we periodically supplement our staff with contractors.

Staff recommends conducting a pilot study to determine if staff augmentation is a viable supplement for custodial labor at JHS. Fiscally it appears more or less budget neutral as shown in the table comparing cost estimates for current staffing, full staffing, and three proposed contracted staffing options.

Of the three proposed staffing options, we are focusing on Company 2 "partial" proposal.

Strategy includes:

- Hays team maintains day shift in most cases.
- Hays employees remain Hays employees.
- Hays supplies chemicals, supplies and equipment.
- Outsourced shift is tentatively set for 3:00 p.m. to 11:00 p.m. with a focus on cleaning and sanitizing the student areas and clean up after facility use events.
- The vendor has a benefit package which may attract a different pool of applicants due to retirement plan and corporate growth potential.
- Vendor provides uniforms, management, training, background checks, job specifications, and a quality control program
- Vendor works 260 days and has a summer cleaning program.
- Vendor would be potential source for emergency clean-up labor

Staff wishes to discuss this item while we continue to find custodians to work at JHS. If we are unsuccessful in the next 60 to 90 days, staff recommends conducting a pilot study to see if staff augmentation is a viable staffing option in the coming budget cycle.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Staff

**F. Administrative Recommendation:**

Staff recommends consideration of the pilot study.

**G. Fiscal Impact and Cost: Amount:** Estimated in the attached table.

Budget     Bond 2022     Grant/Special Funds     Other  
Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Brandon Porter

Evaluation method and time line:

Next report to the board

**I. Suggested Motion:**

No motion suggested. This item is presented for information only.

## JHS Custodial Outsourcing Staffing Pilot Study Cost Comparison

### Fully Staffed

# team members	Average Wage	Total	Hours/ year	Total Dollars	Benefits 20%	5% OT	Total Campus FTE	Supplies/Year
20 Total								
18 Custodial	\$ 15.50	\$ 279.00	1984	\$ 553,536.00	\$ 110,707.20	\$27,677	\$691,920	
1 Head	\$ 19.95	\$ 19.95	1984	\$ 39,580.80	\$ 7,916.16	\$396	\$47,893	
1 Lead	\$ 16.10	\$ 16.10	1984	\$ 31,942.40	\$ 6,388.48	\$319	\$38,650	
							\$778,463	\$54,000

### Presently Staffed

# team members	Average Wage	Total	Hours/ year	Total Dollars	Benefits 20%	5% OT	Total Campus FTE	Supplies/Year
8 total								
1 Head	\$ 19.95	\$ 19.95	1984	\$ 39,580.80	\$ 7,916.16	\$396	\$47,893	
1 Lead	\$ 16.10	\$ 16.10	1984	\$ 31,942.40	\$ 6,388.48	\$319	\$38,650	
6 Custodial	\$ 15.50	\$ 93.00	1984	\$ 184,512.00	\$ 36,902.40	\$1,845	\$223,260	
							\$309,803	\$54,000

### Proposed

Company	All /Partial	Term	Shift	Start up time	# of team	Monthly Cost	Total Yearly	Supplies/Year	Price increases
1	All	1 year	All day	45	20 to 21	\$86,583	\$1,038,996		No Bid
2	Partial	1 year	Evening	30	13 to 15	\$39,626	\$475,512	\$54,000	4% y/y
3	Partial	1 Year	Evening	30/45	13 to 15	\$43,839	\$526,068		3% y/y

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 13, 2023

Agenda Item: O.4

Board Goal: Safety & Security

Subject: Update on Safety and Security Initiatives in the District

Administrator Responsible/Position: Jeri Skrocki, Chief Safety and Security Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information – Provide the Hays CISD Board of Trustees routine updates regarding an overview of general safety and security initiatives.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 13, 2023

Agenda Item: O.5

Board Goal: Board/Staff/Community Relations

Subject: Update on Bond, Construction, and Renovation Projects in the District

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy – CV(LOCAL)

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

**E. Suggested Motion**

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 13, 2023

Agenda Item: O.6

Board Goal: Board/Staff/Community Relations

Subject: Update on 2023-2024 Budget

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Summary:**  
 Previous board action relating to this item -  
 Future action anticipated – As needed  
 Background information -
- D. Comments Received:**  
 Cabinet       DLT       FBOC       Teacher Org. Reps.       Other  
All agenda items are reviewed by Superintendent's Cabinet.
- E. Suggested Motion**  
No action needed. This item is presented as information only.

# Hays Consolidated Independent School District

## 2023-2024 Budget Calendar

### December

- Develop budget calendar (approve by cabinet).
- Update payroll budget template and meet with departments to discuss staffing.
- Review Demographer results; Update TEA attendance module.
- Human Resources engages with TASB for Pay Structure review.
- "Staff Request" form presented to cabinet.

### January

- 10th - 88th Legislature Session begins
- Review State Comptroller property value study
- Update State value template; Update State funding template; Update MUNIS system for budget entry; Update payroll budget template.
- Begin meeting with departments to discuss staffing
- 23rd - Present Budget Calendar to Board. Discuss board priorities. HR requests early hiring from Board of Trustees
- Ongoing - Human Resources begins campus allocation process with demographer projections. Campus program changes identified (e.g. Changes in SpEd Program locations, PK relocations, etc. )

### February

- HR Board Education Session - One on One
- Preliminary calculations on federal entitlements
- Update payroll budget template.
- Complete staff meetings with departments
- 3rd - Cabinet presents staffing requests to Human Resources
- 6th - Distribute campus and department budget allocations+
- 21st - Board considers approval of Early Release positions
- 24th - Human Resources distributes preliminary staffing allocations to campuses.

### March

- HR Board Education Session - One on One.
- Special Board Meeting to discuss board priorities (date to be determined).**
- Update payroll budget template. Assist campuses and departments with budget input.
- 6th - Present revenue projections to superintendent and cabinet.
- 6th - 10th - HR holds staffing discussions with departments.
- 20th - Cabinet identifies department priorities.
- 27th - Present budget summary report and assumptions to board.
- 27th - Board to approve preliminary cost of living adjustment and set teacher starting salary.

### April

- HR Board Education Session - One on One.
- HR to present results of TASB study to Superintendent and Cabinet.
- Update payroll budget template
- 7th - ALL BUDGET WORKSHEETS DUE TO FINANCE.
- 30th - Certified Estimates from appraisal districts (Hays; Travis; Caldwell); Estimated preliminary taxable values and local revenue projection.

## May

- HR Board Education Session - One on One
- Present first draft of budget to Superintendent and Cabinet; Budget Workshop with board (TBD first week of May)
- 2nd - Analysis Debt Service revenue estimate to determine if a defeasance resolution is needed.
- 8th - Draft Compensation plan to the Superintendent and Cabinet.
- 15th - TASB study presented to the Board of Trustees
- Finalize payroll budget template.
- 29th - 88th Legislature adjourns "sine die"
- 30th - Truth in Taxation Notice due to paper

## June

- Board Education Session - One on One.
- Budget Workshops with board (TBD June 5th and 12th)
- 8th - publication of District's truth in taxation notice
- 26th - Conduct Public Hearing on proposed 2024 budget; Adopt Compensation Plan; Adopt 2024 budget

## July

- 25th - Receive certified values from appraisal districts (Hays; Travis; Caldwell)
- Revise the Truth in Taxation notice via the state template

## August

- 1st - 4th Hays Co Tax Assessor Collector revised Truth in Taxation Notice for website
- 28th Board action - acceptance of certified values; approve ordinance for setting tax rate

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: O.7

Board Goal: Board/Staff/Community Relations

Subject: Quarterly Investment Report for the 2nd Quarter of 2022-2023

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action Needed

Information Only

Receive Input

**B. Authority for This Action**

Local Policy - CDA

Law or Rule

N/A

**C. Goal or Need Addressed:**

Board Policy CDA(LEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

**D. Summary:**

Previous board action relating to this item - Quarterly

Future action anticipated -

Background information – Quarterly Investment Report is attached

**E. Administrative Recommendation:**

There is no recommendation for this agenda item. This item is presented for information only.

# **Hays Consolidated Independent School District**

## **2<sup>nd</sup> Quarter Investment Report**



**October 1, 2022 to  
December 31, 2022**

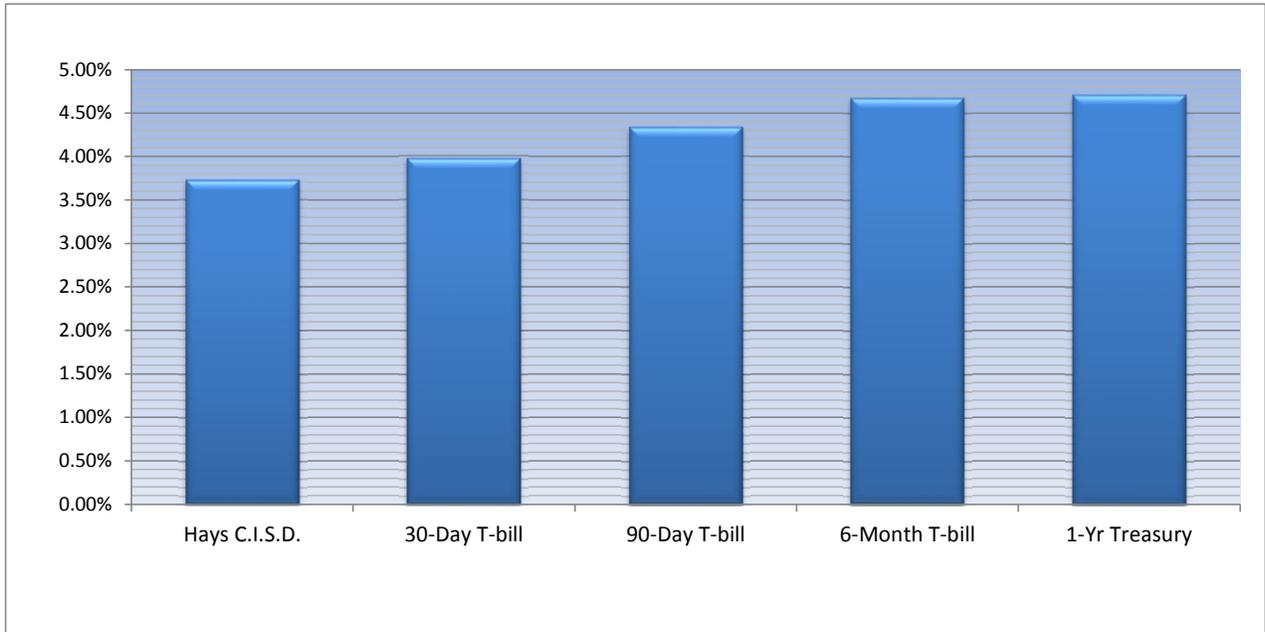
**Quarterly Investment Report**  
**HAYS CISD**  
 2nd Quarter 2022-2023

**Portfolio Summary As Of December 31, 2022**

Ending Market Value	\$ 282,404,796.24
Ending Book Value	\$ 282,404,796.24
Current Period Earnings	\$ 2,542,342.70
Portfolio Rate of Return	3.72%
Weighted Average Maturity	33 Days

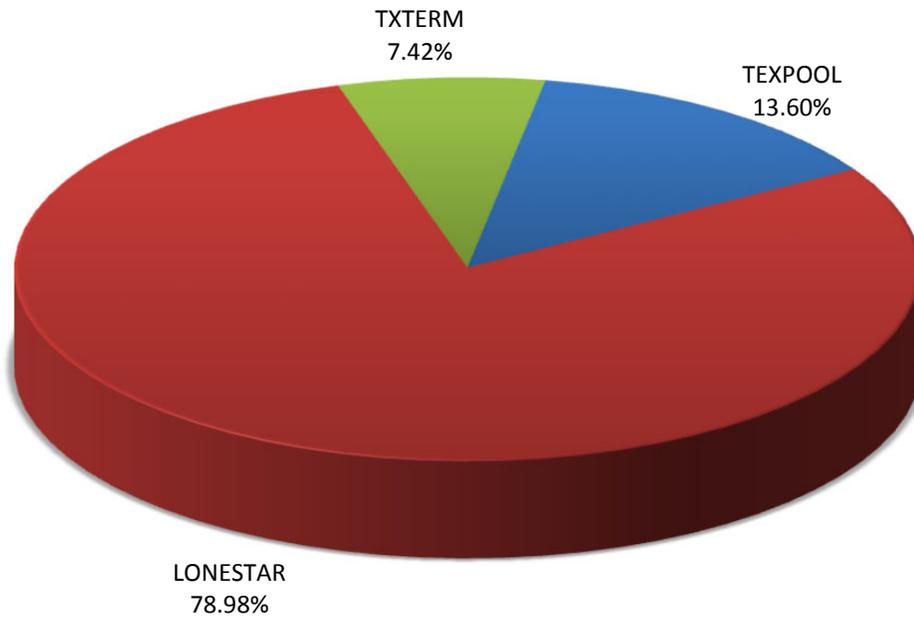
**Benchmark Analysis for December 31, 2022**

Hays C.I.S.D.	3.72%
30-Day T-bill	3.97%
90-Day T-bill	4.34%
6-Month T-bill	4.68%
1-Year Treasury	4.71%

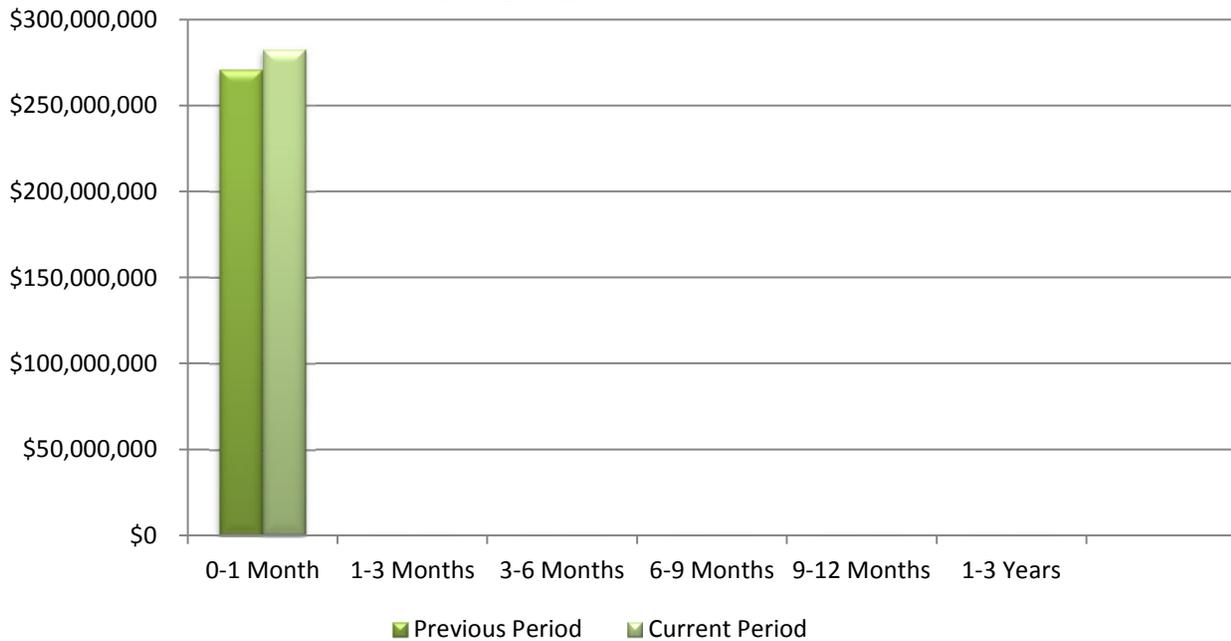


**Quarterly Investment Report  
HAYS CISD  
2nd Quarter 2022-2023**

**Portfolio Composition at 12/31/2022**



**Maturity Aging - 10/01/2022 vs 12/31/2022**



## Detail of Investment Holdings

### HAYS CISD 2nd Quarter 2022-2023

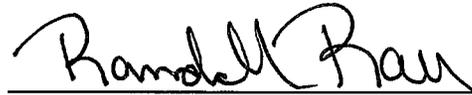
**Portfolio Summary As Of December 31, 2022:**

Description	CUSIP	Beginning Par Value	Ending Par Value	Book Value 9/30/2022	Book Value 9/30/2022	Market Value 9/30/2022	Market Value 9/30/2022	Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
<b>199 - General Operating</b>											
Lone Star LGIP	LONESTAR	13,176,866.97	5,794,247.62	13,176,866.97	5,794,247.62	13,176,866.97	5,794,247.62	95,150.36	0.080	N/A	1
Texas Range LGIP	TEXASTERM	16,258,210.17	16,406,511.16	16,258,210.17	16,406,511.16	16,258,210.17	16,406,511.16	148,300.99	0.020	N/A	1
TexPool LGIP	TEXPOOL02	7,989,924.88	19,406,668.84	7,989,924.88	19,406,668.84	7,989,924.88	19,406,668.84	59,134.61	0.020	N/A	1
		<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>37,425,002.02</u>	<u>41,607,427.62</u>	<u>302,585.96</u>			
<b>240 - Child Nutrition</b>											
Lone Star LGIP	LONESTAR	7,218,889.21	8,129,004.24	7,218,889.21	8,129,004.24	7,218,889.21	8,129,004.24	77,497.31	0.080	N/A	1
Texas Range LGIP	TEXASTERM	750.10	756.95	750.10	756.95	750.10	756.95	6.85	0.020	N/A	1
		<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>7,219,639.31</u>	<u>8,129,761.19</u>	<u>77,504.16</u>			
<b>599-Debt Service</b>											
Lone Star LGIP	LONESTAR	2,588,644.14	2,621,789.16	2,588,644.14	2,621,789.16	2,588,644.14	2,621,789.16	25,435.39	0.080	N/A	1
Texas Range LGIP	TEXASTERM	4,519,191.03	4,560,413.30	4,519,191.03	4,560,413.30	4,519,191.03	4,560,413.30	41,222.27	0.020	N/A	1
TexPool LGIP	TEXPOOL03	1,628,769.07	18,987,784.05	1,628,769.07	18,987,784.05	1,628,769.07	18,987,784.05	46,667.78	0.020	N/A	1
		<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>8,736,604.24</u>	<u>26,169,986.51</u>	<u>113,325.44</u>			
<b>608- 2008 Construction</b>											
Lone Star LGIP	LONESTAR	201,799.59	203,777.65	201,799.59	203,777.65	201,799.59	203,777.65	1,978.06	0.080	N/A	1
		<u>201,799.59</u>	<u>203,777.65</u>	<u>201,799.59</u>	<u>203,777.65</u>	<u>201,799.59</u>	<u>203,777.65</u>	<u>1,978.06</u>			
<b>617-2017 Construction</b>											
Texas Range LGIP	TEXASTERM	157.87	159.31	157.87	159.31	157.87	159.31	1.44	0.020	N/A	1
		<u>157.87</u>	<u>159.31</u>	<u>157.87</u>	<u>159.31</u>	<u>157.87</u>	<u>159.31</u>	<u>1.44</u>			
<b>617.18- 2017 Construction</b>											
Lone Star LGIP	LONESTAR	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	98,450.23	0.080	N/A	1
		<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>10,272,378.72</u>	<u>10,032,419.35</u>	<u>98,450.23</u>			
<b>621- 2021 Construction</b>											
Lone Star LGIP	LONESTAR	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	163,591.99	0.080	N/A	1
		<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>24,373,006.86</u>	<u>12,564,915.41</u>	<u>163,591.99</u>			
<b>621 (A) - 2021 Construction</b>											
Lone Star LGIP	LONESTAR	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	653,805.09	0.080	N/A	1
		<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>66,699,795.30</u>	<u>67,353,600.39</u>	<u>653,805.09</u>			
<b>622- 2022 Construction</b>											
Lone Star LGIP	LONESTAR	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	1,131,100.33	0.080	N/A	1
		<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>115,849,024.98</u>	<u>116,342,748.81</u>	<u>1,131,100.33</u>			
<b>Summary By Fund:</b>											
199- General Operating		37,425,002.02	41,607,427.62	37,425,002.02	41,607,427.62	37,425,002.02	41,607,427.62	302,585.96			
240- Food Service		7,219,639.31	8,129,761.19	7,219,639.31	8,129,761.19	7,219,639.31	8,129,761.19	77,504.16			
599- Debt Service		8,736,604.24	26,169,986.51	8,736,604.24	26,169,986.51	8,736,604.24	26,169,986.51	113,325.44			
608- 2008 Construction		201,799.59	203,777.65	201,799.59	203,777.65	201,799.59	203,777.65	1,978.06			
617-2017 Construction		157.87	159.31	157.87	159.31	157.87	159.31	1.44			
617.18- 2017 Construction		10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	10,272,378.72	10,032,419.35	98,450.23			
621 - 2021 Construction		24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	24,373,006.86	12,564,915.41	163,591.99			
621 (A) - 2021 Construction		66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	66,699,795.30	67,353,600.39	653,805.09			
622- 2022 Construction		115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	115,849,024.98	116,342,748.81	1,131,100.33			
<b>TOTAL PORTFOLIO</b>		<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>270,777,408.89</u>	<u>282,404,796.24</u>	<u>2,542,342.70</u>			

**Quarterly Investment Report  
HAYS CISD  
2nd Quarter 2022-2023**

We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **December 31, 2022** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau  
Chief Financial Officer



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Rafael De Avila  
Senior Accountant



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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: February 21, 2023

Agenda Item: O.8

Board Goal: Board/Staff/Community Relations

Subject: January 31, 2023 Financial Statements

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item - Monthly

Background information – A separate summary is attached with the financials.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

**E. Administrative Recommendation:**

There is no board action necessary. The monthly financial statements are presented as an information item.

**F. Fiscal Impact and Cost: Amount: N/A – Information only**

Budget

Bond

Grant/Special Funds

Other

**G. Suggested Motion:**

No action needed. This item is presented as information only.

# Hays Consolidated Independent School District

## Division of Financial Services

21003 Interstate 35 Frontage Road

Kyle, Texas 78640

Ph: (512) 268-2141

Fx: (512) 268-2147



Date: January 23, 2023

### Monthly Financial Highlights

- The monthly Financial Reports represent financial data through January 31, 2023.
- The cash and investment balances of all funds at month end totals \$393,303,944.27. The Capital Projects Fund makes up the largest portion of the total with \$207,510,621.10 or approximately 52.76%.
- Through the end of the month (7/12 or 58.33% of the budget year):
  - The General Fund has collected \$160,624,234.08 (75.14% of its budgeted revenue) and has spent \$128,987,012.64 (56.97% of its budgeted expenditures). The *estimated* ending fund balance through the month of January 2023 is \$96,454,417.64.
  - The Child Nutrition fund has collected \$6,256,398.62 (59.89% of its budgeted revenue) and has spent \$4,379,762.31 (41.93% of its budgeted expenditures).
  - The Debt Service fund collected \$66,064,479.07 (92.44% of its budgeted revenue) and spent \$23,554,196.39 (32.96% of its budgeted expenditures). Debt service payments are made two times a year, February 15<sup>th</sup> and August 15<sup>th</sup>.
  - The Capital Project funds have expenditures of \$27,335,676.31 in the current fiscal year through the month of January 2023 and have collected \$3,460,224.05 in interest revenue. The second portion of the 2021 bonds and the 2022 bonds were sold during September 2022 in the amount of \$66,585,092 and \$115,649,800 respectively and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$9,109,558.76 and total expenditures are \$9,126,454.48.
- Current Tax collections for the month of January 2023 totaled \$57,539,974.86 representing 27.94% of the levy collected during the month. Approximately 85.20% of the total levy has been collected through the end of January 2023. In comparison, 87.22% of the total levy was collected through the end of January 2022.

If you should have any questions regarding these financials, please contact me.

*Randall Rau*, CPA

Chief Financial Officer  
Hays Consolidated Independent School District

# **Hays Consolidated Independent School District**

## **Financial Reports**



**January 31, 2023**

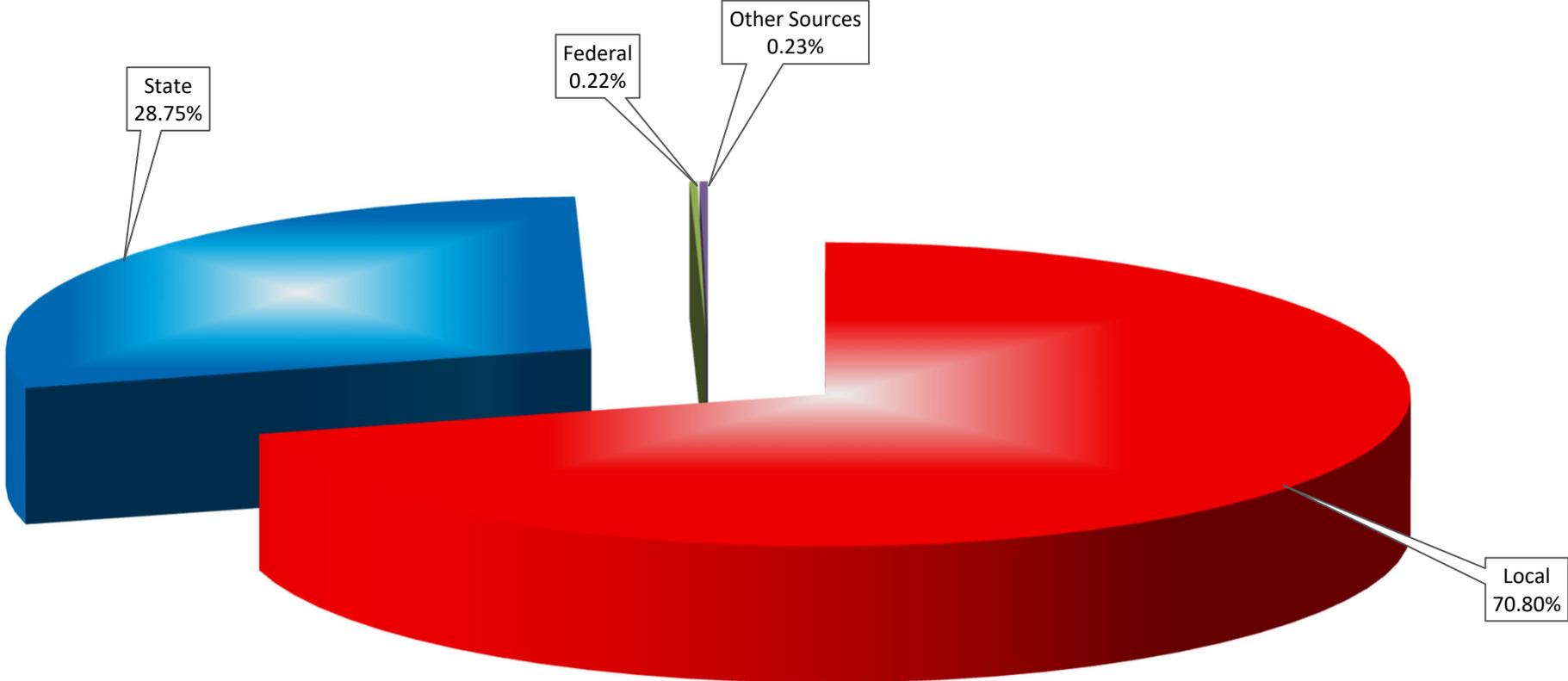
**Hays Consolidated Independent School District**  
**Combined Balance Sheet**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<b>Assets:</b>						
Cash and Cash Equivalents	\$ 4,445,881.23	\$ 15,260.26	\$ 1,776,639.45	\$ 3,498,422.39	\$ (2,571,676.23)	\$ 7,164,527.10
Current Investments	104,511,375.76	7,461,341.63	70,154,501.07	204,012,198.71	-	386,139,417.17
<b>Total Cash and Investments</b>	<b>\$ 108,957,256.99</b>	<b>\$ 7,476,601.89</b>	<b>\$ 71,931,140.52</b>	<b>\$ 207,510,621.10</b>	<b>\$ (2,571,676.23)</b>	<b>\$ 393,303,944.27</b>
Property Taxes - Delinquent	2,483,554.48	-	1,251,743.45	-	-	3,735,297.93
Allowance for Uncollectible Taxes	(691,413.53)	-	(314,622.42)	-	-	(1,006,035.95)
Due from State Agencies	769,661.49	-	-	-	2,539,540.08	3,309,201.57
Due from other Governments	5,120,214.46	-	2,757,115.50	-	616,972.67	8,494,302.63
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	37,949.47	1,335,563.30	-	-	-	1,373,512.77
Other Receivables	87,355.03	-	-	-	-	87,355.03
<b>Total Receivables</b>	<b>\$ 7,807,321.40</b>	<b>\$ 1,335,563.30</b>	<b>\$ 3,694,236.53</b>	<b>\$ -</b>	<b>\$ 3,156,512.75</b>	<b>\$ 15,993,633.98</b>
Inventories	-	186,202.57	-	-	-	186,202.57
Prepaid Items	5,550,512.03	500.00	-	-	-	5,551,012.03
<b>Other Current Assets</b>	<b>\$ 5,550,512.03</b>	<b>\$ 186,702.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,737,214.60</b>
<b>Total Current Assets</b>	<b>\$ 122,315,090.42</b>	<b>\$ 8,998,867.76</b>	<b>\$ 75,625,377.05</b>	<b>\$ 207,510,621.10</b>	<b>\$ 584,836.52</b>	<b>\$ 415,034,792.85</b>
<b>Liabilities and Fund Balance:</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 322,742.04	\$ 5,771.45	\$ -	\$ -	\$ 21,072.76	\$ 349,586.25
Other Liabilities	-	-	-	-	-	-
Payroll Deductions and Withholdings	1,237,130.25	-	-	-	-	1,237,130.25
Accrued Wages Payable	16,402,123.03	385,381.68	-	-	-	16,787,504.71
Due to Other Funds	2,303,306.22	609.80	-	-	-	2,303,916.02
Due to State Agencies	-	-	61,509.00	-	0.86	61,509.86
Due to other Governments	75,231.76	-	-	-	-	75,231.76
Due to Student Groups	253,104.06	-	-	-	-	253,104.06
Deferred Revenues	3,474,894.47	299,423.23	-	-	580,658.62	4,354,976.32
Deferred Inflows	1,792,140.95	-	937,121.03	-	-	2,729,261.98
<b>Total Liabilities</b>	<b>\$ 25,860,672.78</b>	<b>\$ 691,186.16</b>	<b>\$ 998,630.03</b>	<b>\$ -</b>	<b>\$ 601,732.24</b>	<b>\$ 28,152,221.21</b>
<b>Fund Balance/Equity</b>						
Reserved/Designated Fund Balance	-	5,747,518.71	32,116,464.34	49,151,181.36	-	87,015,164.41
Current Year Revenues less						
Expenditures/Expenses	31,637,221.44	1,876,636.31	\$ 42,510,282.68	39,685,939.35	(16,895.72)	115,693,184.06
Reserved Fund Balance for Current Year						
Encumbrances (POs)	2,976,071.94	683,526.58	\$ -	118,673,500.39	-	122,333,098.91
Unreserved Fund Balance/Fund Equity	<b>\$ 61,841,124.26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61,841,124.26</b>
<b>Total Fund Balance/Equity</b>	<b>\$ 96,454,417.64</b>	<b>\$ 8,307,681.60</b>	<b>\$ 74,626,747.02</b>	<b>\$ 207,510,621.10</b>	<b>\$ (16,895.72)</b>	<b>\$ 386,882,571.64</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 122,315,090.42</b>	<b>\$ 8,998,867.76</b>	<b>\$ 75,625,377.05</b>	<b>\$ 207,510,621.10</b>	<b>\$ 584,836.52</b>	<b>\$ 415,034,792.85</b>

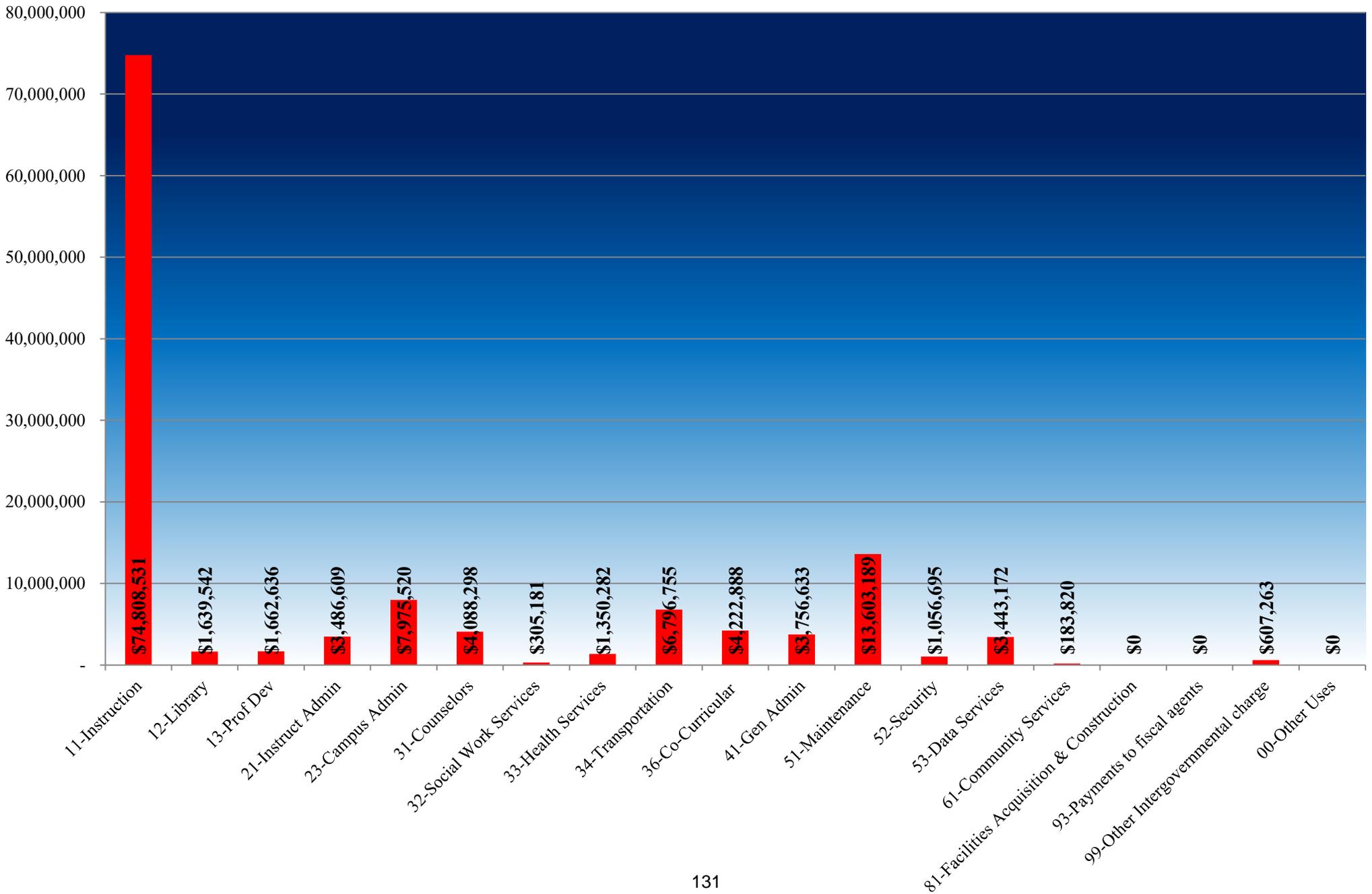
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

	<b>GENERAL FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 88,192,461.08	\$ 128,672,959	\$ 128,687,763	\$ 113,721,249.97	(14,966,513.03)	88.37%
State	45,017,073.20	79,803,990	79,803,990	46,182,543.51	(33,621,446.49)	57.87%
Federal	404,564.44	3,550,000	3,746,233	358,500.80	(3,387,732.20)	9.57%
Other Sources	75,494.11	1,500,000	1,520,777	361,939.80	(1,158,837.20)	23.80%
<b>Total Revenues</b>	<b>\$ 133,689,592.83</b>	<b>\$ 213,526,949</b>	<b>\$ 213,758,763</b>	<b>\$ 160,624,234.08</b>	<b>\$ (53,134,528.92)</b>	<b>75.14%</b>
<b>Expenditures and Other Uses:</b>						
11-Instruction	69,194,012.35	129,612,271	129,649,439	74,808,530.72	54,840,908.28	57.70%
12-Library	1,540,135.92	2,949,781	2,971,844	1,639,541.92	1,332,302.08	55.17%
13-Prof Dev	923,715.10	2,951,273	2,992,577	1,662,636.26	1,329,940.74	55.56%
21-Instruct Admin	2,916,022.31	5,620,602	5,807,042	3,486,608.80	2,320,433.20	60.04%
23-Campus Admin	7,133,593.86	13,205,996	13,212,943	7,975,519.67	5,237,423.33	60.36%
31-Counselors	3,648,499.83	6,856,165	6,855,665	4,088,297.81	2,767,367.19	59.63%
32-Social Work Services	157,860.93	295,072	295,072	305,181.20	(10,109.20)	103.43%
33-Health Services	1,253,727.68	2,476,372	2,476,621	1,350,282.27	1,126,338.73	54.52%
34-Transportation	6,207,300.44	13,187,557	13,206,585	6,796,754.86	6,409,830.14	51.46%
36-Co-Curricular	3,838,578.83	6,844,359	7,343,852	4,222,887.66	3,120,964.34	57.50%
41-Gen Admin	3,186,444.78	6,421,193	6,443,867	3,756,633.49	2,687,233.51	58.30%
51-Maintenance	13,582,656.82	22,842,526	23,529,621	13,603,189.04	9,926,431.96	57.81%
52-Security	1,264,843.68	3,426,730	3,429,931	1,056,694.63	2,373,236.37	30.81%
53-Data Services	3,036,914.88	6,184,321	6,388,528	3,443,171.71	2,945,356.29	53.90%
61-Community Services	202,378.20	263,229	263,671	183,819.55	79,851.45	69.72%
81-Facilities Acquisition & Construction	3,228.50	-	4,560	-	4,560.00	0.00%
93-Payments to fiscal agents	-	350,000	350,000	-	350,000.00	0.00%
99-Other Intergovernmental charge	512,405.54	1,175,000	1,175,000	607,263.05	567,736.95	51.68%
00-Other Uses	-	-	-	-	-	NA
<b>Total Expenditures and Other Uses</b>	<b>\$ 118,602,319.65</b>	<b>\$ 224,662,447</b>	<b>\$ 226,396,818</b>	<b>\$ 128,987,012.64</b>	<b>\$ 97,409,805.36</b>	<b>56.97%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ 15,087,273.18</b>	<b>\$ (11,135,498)</b>	<b>\$ (12,638,055)</b>	<b>\$ 31,637,221.44</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ 64,817,196.20</b>	<b>\$ 64,817,196.20</b>	<b>\$ 64,817,196.20</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 53,681,698.20</b>	<b>\$ 52,179,141.20</b>	<b>\$ 96,454,417.64</b>	<b>\$ 44,275,276.44</b>	

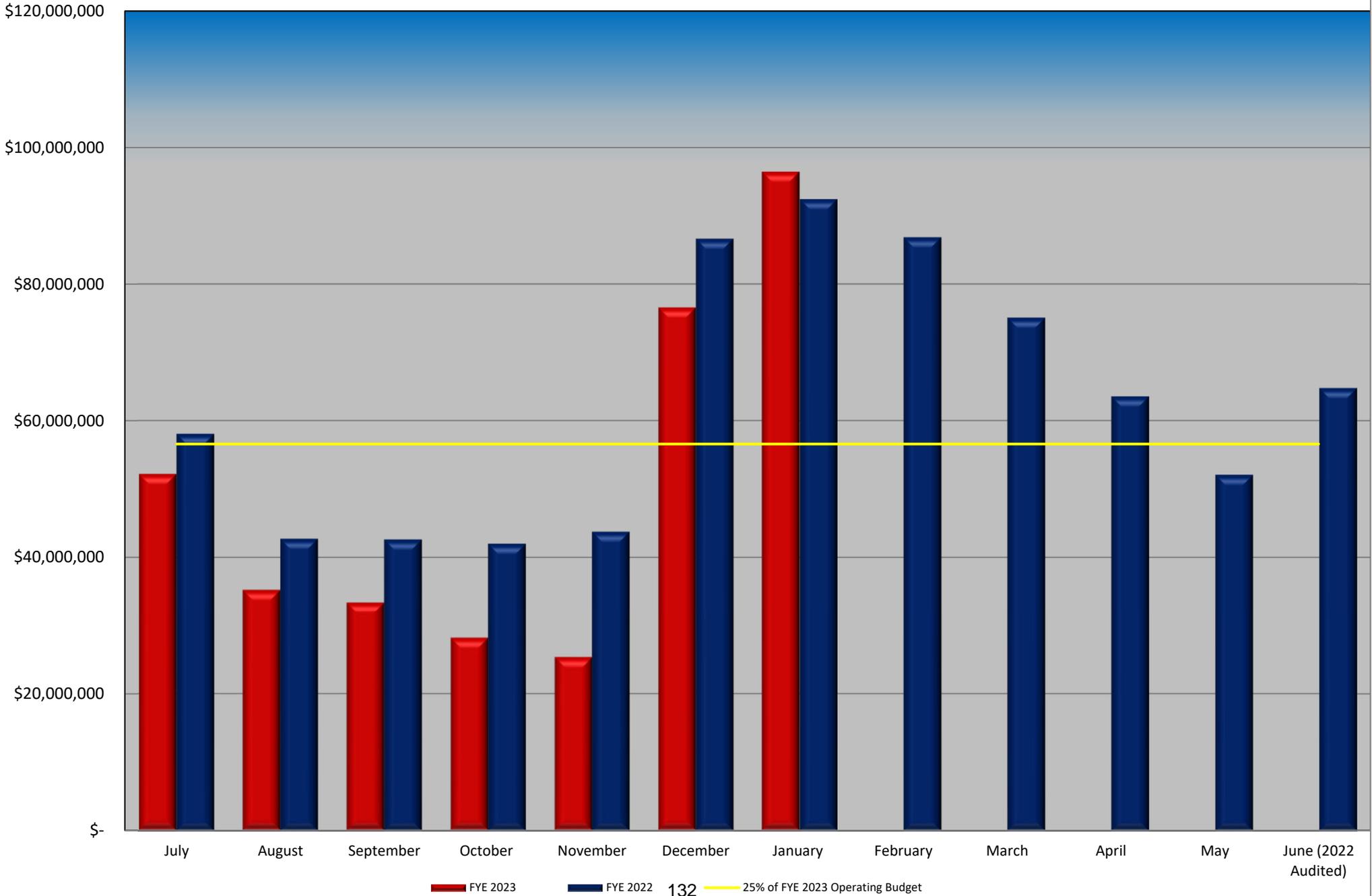
# General Fund Revenues Collected to Date



# General Fund Expenditures to Date



# General Fund Balance by Reporting Month



■ FYE 2023    ■ FYE 2022    132    — 25% of FYE 2023 Operating Budget

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

	CHILD NUTRITION FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	
	<u>Actual Revenues/</u>	<u>Original</u>	<u>Official</u>	<u>Actual Revenues/</u>	<u>Unexpended</u>	<u>Percentage</u>
	<u>Expenditures</u>	<u>Budget</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Budget</u>	<u>Y-T-D</u>
<b>Revenues and Other Resources:</b>						
Local	\$ 607,824.29	\$ 3,932,722	\$ 3,932,722	\$ 2,070,126.14	\$ (1,862,595.86)	52.64%
State	23,189.12	-	-	-	-	NA
Federal	6,929,759.55	6,513,119	6,513,119	4,184,272.48	(2,328,846.52)	64.24%
Other sources	-	-	-	2,000.00	2,000.00	NA
<b>Total Revenues and Other Resources</b>	<b>\$ 7,560,772.96</b>	<b>\$ 10,445,841</b>	<b>\$ 10,445,841</b>	<b>\$ 6,256,398.62</b>	<b>\$ (4,189,442.38)</b>	<b>59.89%</b>
<b>Expenditures and Other Uses:</b>						
35-6100 Payroll	2,375,401.92	5,412,624	5,412,624	2,548,722.23	2,863,901.77	47.09%
35-6200 Professional and Contracted Services	320,631.43	4,580,717	4,580,717	1,565,375.68	3,015,341.32	34.17%
35-6341 Food Supplies	1,904,333.12	-	-	1,388.08	(1,388.08)	NA
35-6342 Non-Food Supplies	168,236.00	240,000	240,000	200.28	239,799.72	0.08%
35-6344 USDA Commodities	-	-	-	-	-	NA
35-6349 Miscellaneous Supplies	16,506.68	125,000	125,000	13,014.13	111,985.87	10.41%
35-6300 Supplies & Materials	67,579.04	62,500	62,500	39,913.75	22,586.25	63.86%
35-6400 Food Service Other Operating Expenses	5,477.61	25,000	25,000	6,284.24	18,715.76	25.14%
35-6600 Food Service Capital Expenses	-	-	-	204,863.92	(204,863.92)	NA
<b>Total Expenditures</b>	<b>\$ 4,858,165.80</b>	<b>\$ 10,445,841</b>	<b>\$ 10,445,841</b>	<b>\$ 4,379,762.31</b>	<b>\$ 6,066,078.69</b>	<b>41.93%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ 2,702,607.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,876,636.31</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>6,431,045.29</b>	<b>6,431,045.29</b>	<b>6,431,045.29</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 6,431,045.29</b>	<b>\$ 6,431,045.29</b>	<b>\$ 8,307,681.60</b>	<b>\$ 1,876,636.31</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

<b>DEBT SERVICE FUND</b>						
	<i><u>Prior Year</u></i> <i><u>Actual Revenues/</u></i> <i><u>Expenditures</u></i>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<i>Revenues:</i>						
<i>Local Revenue</i>						
Taxes, Current Year Levy	48,221,874.00	\$ 71,467,486	\$ 71,467,486	63,740,863.58	\$ (7,726,622.42)	89.19%
Taxes, Prior Year	320,423.47	-	-	62,075.41	62,075.41	NA
Penalties, Interest and Other Tax Revenues	64,347.07	-	-	49,604.22	49,604.22	NA
Earnings from Investments	4,134.89	-	-	413,066.77	413,066.77	NA
Miscellaneous Revenue	6,970.25	-	-	5,094.09	5,094.09	NA
<b>Local Revenue</b>	<b>\$ 48,617,749.68</b>	<b>\$ 71,467,486</b>	<b>\$ 71,467,486</b>	<b>\$ 64,270,704.07</b>	<b>\$ (7,196,781.93)</b>	<b>89.93%</b>
<i>State Revenue</i>						
Additional State Aid for Homestead Exemption	\$ 601,710.00	\$ -	\$ -	\$ 1,793,775.00	1,793,775.00	NA
<b>State Revenue</b>	<b>\$ 601,710.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,793,775.00</b>	<b>\$ 1,793,775.00</b>	<b>NA</b>
<i>Other Sources</i>						
Operating Transfer In	\$ -	\$ -	\$ -	\$ -	-	NA
<b>Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Total Revenue</b>	<b>\$ 49,219,459.68</b>	<b>\$ 71,467,486.00</b>	<b>\$ 71,467,486.00</b>	<b>\$ 66,064,479.07</b>	<b>\$ (5,403,006.93)</b>	<b>92.44%</b>
<i>Expenditures:</i>						
71-6511 Bond Principal	12,875,000.00	52,264,413	52,264,413	13,490,000.00	38,774,413.00	25.81%
71-6521 Interest on Bonds	8,744,355.13	19,168,073	19,168,073	10,042,286.39	9,125,786.61	52.39%
71-6599 Other Debt Service Fees	19,469.00	35,000	35,000	21,910.00	13,090.00	62.60%
<b>Total Expenditures</b>	<b>\$ 21,638,824.13</b>	<b>\$ 71,467,486</b>	<b>\$ 71,467,486</b>	<b>\$ 23,554,196.39</b>	<b>\$ 47,913,289.61</b>	<b>32.96%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ 27,580,635.55</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,510,282.68</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 32,116,464.34</b>	<b>\$ 32,116,464.34</b>	<b>\$ 74,626,747.02</b>	<b>\$ 42,510,282.68</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

	<u>2008</u>	<u>2017</u>	<u>2021</u>	<u>2022</u>	<u>2022 - 2023</u>
	<u>Capital Projects</u>	<u>Capital Projects</u>	<u>Capital Projects</u>	<u>Capital Projects</u>	<u>Capital Projects</u>
	<u>Program</u>	<u>Program</u>	<u>Program</u>	<u>Program</u>	<u>Total Revenues/</u>
					<u>Expenses</u>
<b><i>Revenues and Other Resources:</i></b>					
Local	\$ 3,922.97	\$ 198,235.91	\$ 1,476,169.80	\$ 1,781,895.37	\$ 3,460,224.05
State	-	-	-	-	-
Other sources	-	-	66,585,092.00	115,649,800.00	182,234,892.00
<b>Total Revenues and Other Resources</b>	<b>\$ 3,922.97</b>	<b>\$ 198,235.91</b>	<b>\$ 68,061,261.80</b>	<b>\$ 117,431,695.37</b>	<b>\$ 185,695,116.05</b>
<b><i>Expenditures and Other Uses:</i></b>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	446,294.88	29,159.99	-	475,454.87
6300 Supplies and Materials	-	166,355.20	2,867,282.23	884.02	3,034,521.45
6400 Other Operating Expenses	-	-	5,089.00	-	5,089.00
6600 Capital Outlay	-	172,196.71	22,644,231.87	1,004,182.41	23,820,610.99
8000-Other Uses	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 784,846.79</b>	<b>\$ 25,545,763.09</b>	<b>\$ 1,005,066.43</b>	<b>\$ 27,335,676.31</b>
<b>Excess of Revenues and Other Resources</b>					
<b>Over (Under) Expenditures and Other Uses</b>	<b>\$ 3,922.97</b>	<b>\$ (586,610.88)</b>	<b>\$ 42,515,498.71</b>	<b>\$ 116,426,628.94</b>	<b>\$ 158,359,439.74</b>
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>	<b>\$ 200,646.26</b>	<b>\$ 10,523,701.43</b>	<b>\$ 38,426,833.67</b>	<b>\$ -</b>	<b>\$ 49,151,181.36</b>
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 204,569.23</b>	<b>\$ 9,937,090.55</b>	<b>\$ 80,942,332.38</b>	<b>\$ 116,426,628.94</b>	<b>\$ 207,510,621.10</b>

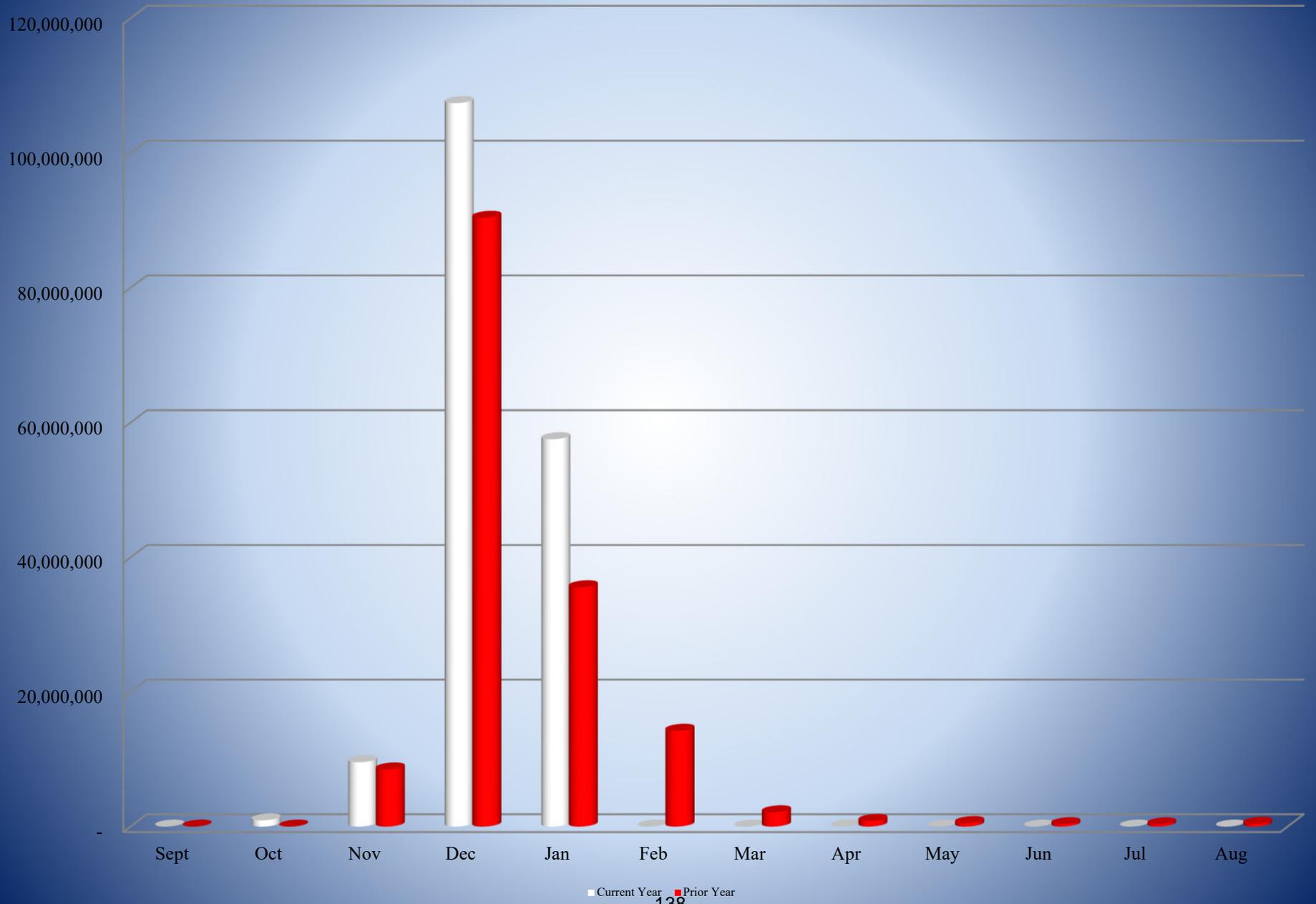
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)**  
**for the Month Ending January 31, 2023**  
**(Un-Audited)**

SPECIAL REVENUE FUNDS						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 68,422.66	\$ 94,052	\$ 94,052	\$ 64,953.66	\$ (29,098.34)	69.06%
State	1,050,533.03	2,605,829	2,605,829	1,801,038.47	(804,790.53)	69.12%
Federal	10,699,488.15	15,701,904	15,701,904	7,243,566.63	(8,458,337.37)	46.13%
<b>Total Revenues</b>	<b>\$ 11,818,443.84</b>	<b>\$ 18,401,785</b>	<b>\$ 18,401,785</b>	<b>\$ 9,109,558.76</b>	<b>\$ (9,292,226.24)</b>	<b>49.50%</b>
<b>Expenditures:</b>						
6100 Payroll	5,027,044.93	12,623,650	12,623,650	6,502,149.65	6,121,500.35	51.51%
6200 Professional and Contracted Services	352,367.49	2,061,732	2,061,732	555,224.54	1,506,507.46	26.93%
6300 Supplies and Materials	6,133,012.10	2,397,094	2,397,094	1,915,281.68	481,812.32	79.90%
6400 Other Operating Expenses	134,331.76	1,319,309	1,319,309	153,798.61	1,165,510.39	11.66%
6600 Capital Outlay	752,935.27	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ 12,399,691.55</b>	<b>\$ 18,401,785</b>	<b>\$ 18,401,785</b>	<b>\$ 9,126,454.48</b>	<b>\$ 9,275,330.52</b>	<b>49.60%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ (581,247.71)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (16,895.72)</b>		
<b>Fund Balance July 1, 2022 - (Un-Audited)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ (16,895.72)</b>	<b>\$ (16,895.72)</b>	

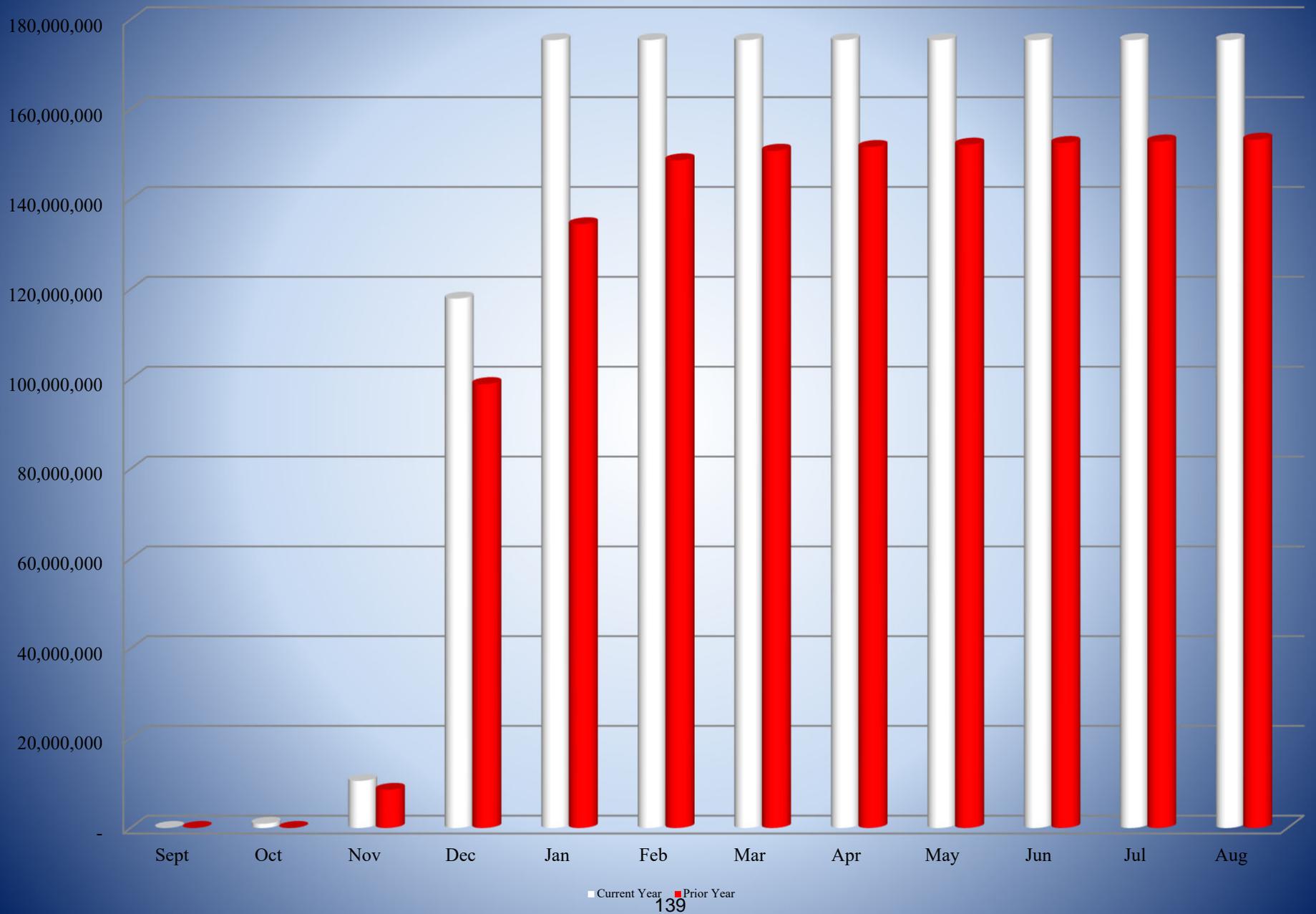
**Hays Consolidated Independent School District**  
**Monthly Tax Collection Report**  
**for the Month Ending January 31, 2023**

	<b>Prior Year 2021 - 2022</b>				<b>Current Year 2022 - 2023</b>			
	<b><u>General Fund</u></b>	<b><u>Debt Service Fund</u></b>	<b><u>Total</u></b>	<b><u>% of Levy</u></b>	<b><u>General Fund</u></b>	<b><u>Debt Service Fund</u></b>	<b><u>Total</u></b>	<b><u>% of Levy</u></b>
	<b><u>Current Month Tax Collections:</u></b>							
5711 Taxes-Current Year Tax Levy	\$ 22,813,506.56	\$ 12,755,237.78	\$ 35,568,744.34	23.07%	\$ 36,636,186.52	\$ 20,903,788.34	\$ 57,539,974.86	27.94%
5712 Taxes-Delinquent Collections	\$ 58,409.30	\$ 30,471.70	\$ 88,881.00		\$ 157,437.63	\$ 79,614.98	\$ 237,052.61	
5719 Penalties and Interest	\$ 10,519.41	\$ 5,485.61	\$ 16,005.02		\$ 30,357.15	\$ 15,188.38	\$ 45,545.53	
<b>Total Current Month Collections</b>	<b>\$ 22,882,435.27</b>	<b>\$ 12,791,195.09</b>	<b>\$ 35,673,630.36</b>		<b>\$ 36,823,981.30</b>	<b>\$ 20,998,591.70</b>	<b>\$ 57,822,573.00</b>	
<b><u>Fiscal Year to Date Collections:</u></b>								
5711 Taxes-Current Year Tax Levy	\$ 86,233,990.88	\$ 48,221,874.00	\$ 134,455,864.88	87.22%	\$ 111,708,845.12	\$ 63,740,863.58	\$ 175,449,708.70	85.20%
5712 Taxes-Delinquent Collections	\$ 619,059.17	\$ 320,423.47	\$ 939,482.64		\$ 135,997.20	\$ 62,075.41	\$ 198,072.61	
5719 Penalties and Interest	\$ 126,975.85	\$ 64,347.07	\$ 191,322.92		\$ 96,619.81	\$ 49,604.22	\$ 146,224.03	
<b>Total Revenue Collected</b>	<b>\$ 86,980,025.90</b>	<b>\$ 48,606,644.54</b>	<b>\$ 135,586,670.44</b>		<b>111,941,462.13</b>	<b>63,852,543.21</b>	<b>175,794,005.34</b>	
<b>Total Budgeted Tax Revenue (Current, Delinquent, Penalty &amp; Interest)</b>	<b>\$ 100,750,161.00</b>	<b>\$ 57,357,902.00</b>	<b>\$ 158,108,063.00</b>		<b>\$ 126,032,959.00</b>	<b>\$ 71,444,986.00</b>	<b>\$ 197,477,945.00</b>	
<b>Percentage of Budget Collected</b>	<b>86.33%</b>	<b>84.74%</b>	<b>85.76%</b>		<b>88.82%</b>	<b>89.37%</b>	<b>89.02%</b>	

# Month to Date Tax Collections Current Levy



# Year to Date Tax Collections Current Levy





H A Y S C I S D

# BOARD OF TRUSTEES OPERATING PROCEDURES

2022–2023 School Year





# BOARD OF TRUSTEES

## OPERATING PROCEDURES

### TABLE OF CONTENTS

Our Mission Statement	3
Our Vision Statement	3
Our Beliefs	3
Social Contract	4
Ethical Standards	4
Board Meetings and Board Member Conduct	5
Developing the Board Meeting Agenda	6
How to Prepare For Board Meetings	7
Consent Agenda	8
Transacting Business	8
Board Workshops	9
Closed Session	9
Board Committees	10
How to Request Information About Meeting Agenda Items	11
How to Request Information Not Related to Agenda Items	12
How to Visit Campuses as a Board Member	13
Orientation of New Board Members	13
Board Development	14
Board Training Requirements	15
Electing Board Officers	15
Public Participation in Board Meetings	16
Communication with Team Members Between Meetings	17
Communication with the Media	18
Communication with the Community	19
How to Respond to Community or Employee Complaints	19
Communicating with Constituents	20
Superintendent Evaluation	20
Rising Above	21

Note: This document is intended to assist Board Members and administrators in carrying out their duties. It is not enforceable by third-parties. In the event of an apparent conflict between this document and Board policy, Board policy prevails.



## OUR MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

## OUR VISION STATEMENT

All Hays CISD learners will be:

- Highly sought-after for college, career, or military
- Prepared for life and responsible citizenship
- Effective communicators and collaborators
- Resourceful and creative problem solvers

## ALL TRUSTEES TAKE THE OATH OF OFFICE



## OUR BELIEFS

### *We believe:*

- Decision-making is student-focused
- All students have the capacity to learn and be successful
- A safe and secure environment is essential
- Success is a shared investment that includes learners, educators, families, and the community
- In being an unrivaled employee-friendly organization
- The allocation of resources will support high-quality learning
- High expectations for all lead to high achievement
- Open communication, transparency, and accountability build trust
- Success is dependent upon a commitment to lifelong learning
- Diverse and differentiated opportunities further learning
- Student success includes a well-rounded education that goes beyond standardized testing



# TRUSTEES INSPIRE STUDENTS TO PLAN FOR THE FUTURE

## SOCIAL CONTRACT

### THE BOARD WILL:

**SERVE AS DISTRICT AMBASSADORS**

**ASSUME POSITIVE AND NOBLE INTENTIONS**

**COLLABORATE AS A TEAM AND RESPECT THE BODY CORPORATE**

**PROMOTE DISCUSSION AND RESPECT EACH OTHER'S PERSPECTIVES**

**BE PROFESSIONAL**

## ETHICAL STANDARDS

### *Equity in attitude*

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

### *Trustworthiness in stewardship*

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

### *Honor in conduct*

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

### *Integrity of character*

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.



### **Commitment to service**

- I **will** focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.
- I **will** diligently prepare for and attend Board meetings.
- I **will** avoid personal involvement in activities the Board has delegated to the Superintendent.
- I **will** seek continuing education that will enhance my ability to fulfill my duties effectively.

### **Student-centered focus**

- I **will** be continuously guided by what is best for all students of the District.

## **BOARD MEETINGS AND BOARD MEMBER CONDUCT**

- The board shall conduct meetings guided by the parliamentary procedures in the most current edition of Robert’s Rules of Order for Small Boards.
- Anytime four (4) or more Board Members are gathered to discuss school district business, it is considered a meeting.

**TRUSTEES  
HONOR  
TEACHERS FOR  
THEIR HARD  
WORK**



- Failure to post such a meeting is considered a violation of the Texas Open Meetings Act.
- Board Members are expected to attend and participate in duly called meetings. Board Members should come to the board meetings prepared to discuss and take action on all items on the agenda.

At a minimum, each Board Member is expected to have done the following prior to arrival at every board meeting:

- Studied the material in the board packet sent to them prior to the meeting.
- When possible, resolve questions beforehand by contacting the Superintendent or administrative staff. Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.



## DEVELOPING THE BOARD MEETING AGENDA

### Agendas

- The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
- Items discussed at previous Board Meetings which are proposed for inclusion by more than one Board Member at a future meeting will also be added when appropriate.
- Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
- Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.

## TRUSTEES SUPPORT COLLABORATIVE INSTRUCTION



- No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
- No item can be placed on the agenda less than three workdays in advance of the meeting unless an emergency or public necessity exists.
- The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday prior to the Agenda Workshop Meeting.
- An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
- Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.



**Timely Notification and Information**

- Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop, or special meeting, and at least one hour prior to an emergency meeting.
- Typically, information will be provided to each Board Member via electronic or hard copy. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent’s Cabinet, with a copy to the Executive Assistant to the Superintendent.
- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Thursday prior to the Agenda Workshop Meeting.
- Board Members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members by the Monday meeting with a copy of the questions and answers included in the dais folders.

Ref Policy BE

**TRUSTEES  
ENCOURAGE  
STUDENTS TO  
CONTINUE THEIR  
EDUCATION**



**HOW TO PREPARE FOR BOARD MEETINGS**

The Superintendent will ensure that supporting information required for informed decision- making is prepared in advance when possible and included in the board meeting agenda packet.

The Superintendent will ensure that agenda packets are distributed to Board Members at least three days before scheduled board meetings.

Board Members will prepare to address agenda items by doing the following:

1. Reading agenda packet materials before each board meeting.
2. Calling or emailing the Superintendent with questions about agenda items or background information before 12:00 PM on the scheduled board meeting day for Workshop meetings.
3. Reading responses to questions submitted to the Board.

Receiving answers to questions in advance does not preclude Board Members from asking relevant questions about agenda items during board meetings.

Ref policy BE (LEGAL)



## CONSENT AGENDA

The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.

### ***The consent agenda shall be limited to:***

- Routine Personnel
- Minutes
- Budget Amendments
- Routine Contracts/Agreements
- Routine Procurements
- Acceptance of Gifts
- Acceptance of Grants
- Other items agreed to by the Board

Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents. All consent agenda items may be acted upon by one vote without separate discussion. A Board Member may request that an item be withdrawn for individual consideration.

## TRUSTEES ATTEND COMMUNITY EVENTS



## TRANSACTING BUSINESS

When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures. Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the vote of the Board Corporate, and individually respect that vote. Board Members are strongly encouraged to state the reason why they are abstaining or voting no on an item.

Ref Policy BBE



## BOARD WORKSHOPS

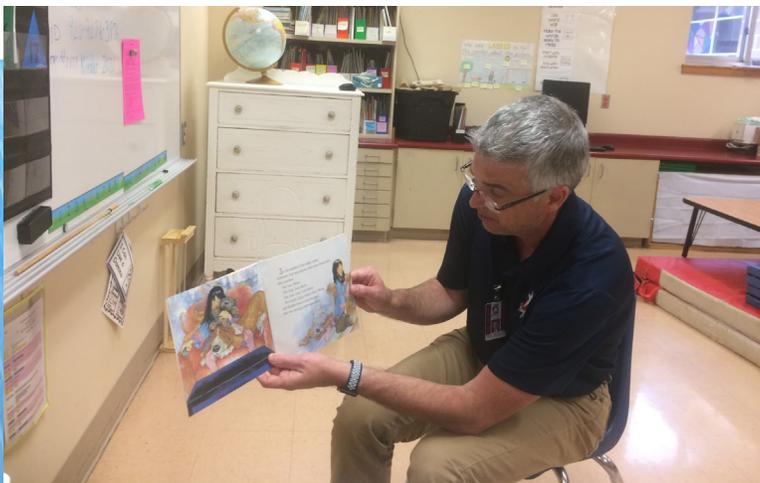
The Board will conduct Special Meetings/Board Workshops as needed. The workshop format is intended to allow the Administration to present information to the Board that is:

- Time sensitive and/or discussion intensive
- Required by law, rule, or policy, and is necessary for the efficient and effective operation of the District.

Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.

The workshops are intended to allow an opportunity for presentation, questions, discussion, and an assessment of the Board’s perspective.

The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allow for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.



**HAYS CISD  
PROMOTES  
STUDENT  
SUCCESS AT  
ALL LEVELS**

## CLOSED SESSION

The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session. The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.



**Topics that can be discussed in closed session include the following:**

- Attorney Consultation Gov't Code 551.071
- Real Property Gov't Code 551.072
- Prospective Gift Gov't Code 551.073
- Personnel Matters. Gov't Code 551.074
  - Employee-Employee Complaints Gov't Code 551.082
  - Student Discipline Gov't Code 551.082
- Personally Identifiable Student Information Gov't Code 551.0821
- Medical or Psychiatric Records Gov't Code 551.0785
- Security-Personnel, infrastructure and devices Gov't Code 551.076, Government Code 2059.055(b); Gov't Code 551.089 Education Code 39.030(a)
- Emergency Management Government Code 418.175–418.182, Gov't Code 418.183(f)
- Economic Development Gov't Code 551.087

Given the legal and sensitive nature of closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.

No person other than Board Members and the Superintendent is entitled to attend or participate in executive sessions.

Board Members will comply with the confidentiality requirements of closed sessions and will respect the privacy right of individuals when dealing with confidential information gained through association with the district.

Others may be invited to participate by consent of the board president and Superintendent. For the purpose of discussing his or her employment or job performance, and/or consultation with the board attorney, the board may exclude the Superintendent from a closed session.

Members will not disclose or comment on the discussion in closed session other than to restate what is posted on the agenda.

If it is in the interests of the district for a statement to be made regarding a closed-session discussion, the board president will compose an official public statement that meets with the approval of a majority of the board. Any such statement must comply with the limitations of the law.

## **BOARD COMMITTEES**

The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board. The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.



### District- and Campus-Level Committees

District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board.

Ref Policy BDB

### HOW TO REQUEST INFORMATION ABOUT MEETING AGENDA ITEMS

Members are encouraged to ask for information related to meeting agenda items prior to the scheduled meeting.

Any questions about agenda items or requests for additional information about them will be directed to the Superintendent or Superintendent’s Cabinet and responses will be distributed to all Board Members. Requests for information or questions about any agenda item will be made by noon on the scheduled board meeting day.



**TRUSTEES  
SERVE AS  
MENTORS FOR  
STUDENTS**

If a written report is provided in response to the request, all Board Members will receive a copy of both the request and report prior to the opening of the meeting.

Board Members may discuss the information provided or ask additional questions about the agenda item in the meeting.

The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the meeting with a copy of the questions and answers included in the dais folders.



### HOW TO REQUEST INFORMATION NOT RELATED TO AGENDA ITEMS

An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.

Individual Board Members shall not have access to confidential student records unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).

A Board Member may request existing information and reports from the Superintendent’s office. If the information is not available or a new report must be generated, it shall be requested through the Board

**TRUSTEES  
HAVE  
INTEGRITY OF  
CHARACTER**



President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.

Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.

Ref Policy BBE



## HOW TO VISIT CAMPUSES AS A BOARD MEMBER

- Board Members are encouraged to attend any and all school events as their time permits, and to show support for school activities.
- Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- Board Members shall not visit a campus in an attempt to evaluate.
- When visiting with teachers of their own children, Board Members will make it clear that they are acting as parents rather than as Board Members.

Ref Policies GKA (LEGAL), BBF (LOCAL), and BBFA (LEGAL)

## ORIENTATION OF NEW BOARD MEMBERS

- A new Board Member will have a meeting with staff for their name badge and other generic, logistical information by their first board meeting. The Board President will review a recent agenda packet prior to their first meeting.
- As a supplement to the information provided in relation to his/her candidacy, a district orientation for a new Board Member will be scheduled to begin by the first Board meeting of the date a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff will be included to provide specific information about the district.



**TRUSTEES  
HAVE  
COMMITMENT  
TO SERVICE**



**The orientation should include, but will not be limited to the following:**

- Board Operating Procedures and Board Policies.
- Superintendent’s overview of district administrative organization.
- Training to access district electronic communications.
- District budget overview.
- Board annual calendar and briefing of upcoming events.
- Expense reimbursement procedures.
- Media and communications training.
- Framework for School Board Development from SBOE.

The Board President will assign new Board Members an existing Board Member who will serve as a mentor.

## TAXPAYER TUESDAY OFFERS A GLIMPSE INTO SCHOOL ACTIVITIES



### BOARD DEVELOPMENT

Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team-building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel, and lodging for each Board Member for the minimum number of hours shown on the Continuing Education Requirements for School not to exceed 5,000 annually or per year per Board Member. All costs for additional training will be the responsibility of the individual Board Member unless reviewed and approved by Board President and Secretary.

Board Memberships to any and all associations shall be brought to the Board for discussion and approval. Board Members should be familiar with district policies, especially their duties as defined in policies BAA (LEGAL) and BAA (LOCAL).

The board will annually review its Board Operating Procedures and Board Ethics Policy BBF (LOCAL). By October, the board will conduct a self-evaluation in closed session. Adherence to Board Operating Procedures will be considered as part of the evaluation instrument.



## BOARD TRAINING REQUIREMENTS



### New Board Members Only

- Local District Orientation
  - Texas Education Code
  - Open Meetings Act
  - Public Information Act
- Watch for required timelines*

### New from the 87th Legislature

- School Safety

### Every Year

- Cybersecurity
  - Team Building
- Additional Continuing Education  
(10 or 5 hours)

### Every Two Years

- Update to the TX Ed Code
- Evaluating and Improving Student Outcomes
- Sexual Abuse and Human Trafficking



# TRUSTEES VALUE STUDENT VOICES

## ELECTING BOARD OFFICERS

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by a majority vote of the members present and voting.

The members of the Board shall organize by selecting:

1. A president, who shall be a member of the Board – Presides as chair over meetings.
  2. A vice president, who shall be a member of the Board – Fills in as chair if President is unable to attend or chair a meeting.
  3. A secretary, records requests for information from trustees.
  4. Such other officers and committees as the Board may deem necessary Education Code 11.061(c).
  5. A majority of the Board may call for officer elections at any time during the year if they deem it necessary.
  6. No officer can hold office without serving a minimum of one year on the Board.
  7. Discussions related to reorganization and election of officers may be discussed in closed session.
- A vacancy among officers of the Board shall be filled by majority action of the Board.



## PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board shall provide for public comment at each meeting, including all regular and special meetings. Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.

A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail, as to determine the appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits. Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.

**TRUSTEES  
VALUE ALL  
VOICES AND  
COMMUNITY  
INPUT**



Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate. The board designates the president as its spokesperson if a response to the speaker is required. The president will limit responses to those allowed by law:

- Statements of fact
- References to board policy



The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in the Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.

The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.

The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.

Ref Policy BED



**WE ARE  
STRONGER  
TOGETHER**

## **COMMUNICATION WITH TEAM MEMBERS BETWEEN MEETINGS**

The Superintendent and/or Superintendent's office will continue to communicate with Board Members as information becomes available on the following:

- District events
- Progress reports on board goals and directives
- Follow-up reports in answer to Board Member questions
- Updates on administrative matters or district operations



The Superintendent will communicate requested information to all Board Members in as timely a manner as possible without interfering with the regular conduct of district business. The Superintendent is the liaison between the Board and district staff. The only employee the Board is responsible for directing is the Superintendent. The Superintendent will direct the activities of all district staff.

Board Members are encouraged to set up biweekly or monthly meetings to update, discuss or receive clarification on any district-wide or campus topics. Board Members should be mindful and respectful of the Superintendent's time and limit all nonemergency communication outside of these scheduled meetings. Board Members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.

Board Members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the board.

Board Members who wish to share information relevant to district business or issues scheduled to come before the board will relay the information to the board president for placement on a future agenda or to the Superintendent for distribution to all members in board blog.

Ref Policy BE (LEGAL)

## **COMMUNICATION WITH THE MEDIA**

The board president or, in his or her absence, the vice president or the board's designee will serve as the board spokesperson to the media on issues regarding board actions.

The Superintendent or designee shall be the official district spokesperson to the media on district issues. A Board Member receiving a call from the media requesting information, comments, or an interview will inform the media representative that the Superintendent is the board's designated contact for official information about district business and that the board president is the board's designated contact for official positions on the board's actions or decisions as a body.

Board Members who do speak with media representatives will clarify at the beginning of the interview that they are speaking as individuals rather than as authorized representatives of the board of trustees. When speaking as an individual, the Board Member may remind media representatives of the official position or action already taken on the issue by the board of trustees and refer them to the board's designated spokesperson for further information about those actions.

When speaking to media representatives, Board Members will generally avoid stating opinions or speculating about possible board action on issues that are scheduled for discussion at a future board meeting and explain that decisions will be made after deliberation with members of the board at a meeting.



## COMMUNICATION WITH THE COMMUNITY

Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When doing so, Board Members are expected to:

- Relay information about district goals and objectives.
- Clarify a trustee’s limitations, obligations, and responsibilities as a member of the board.
- Support board decisions.
- Interact in a positive manner.
- Listen politely and respectfully to comments.
- Make no commitment on behalf of the board or district.
- Avoid criticizing district personnel.
- Refer questions about specific district activities to the appropriate staff person who can best answer the questions.

The Board of Trustees encourages community input; however, it will not respond to or act on the basis of anonymous calls or letters. The board will communicate to the community collectively through district communication vehicles.

## HOW TO RESPOND TO COMMUNITY OR EMPLOYEE COMPLAINTS

Employees, students, parents, or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:

- An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
- Adherence to the Board’s policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.

Board Members will:

- Listen briefly and respectfully. Remind the complainant of the board’s responsibility to remain impartial and noncommittal because complaints may ultimately be brought to the board on appeal.
- Determine if the complainant wishes to express dissatisfaction or desires some action be taken to resolve an issue.
- Complainants who desire some action to be taken should be directed or referred to the appropriate policy outlining grievance procedures and informed that the steps listed in the policy are necessary to protect everyone’s rights while following an orderly process.
- Ask if the complainant has followed the “Chain of Command” outlined in district policy.
- Board Members will inform the Superintendent of complaints from staff and the community but will not direct the Superintendent to take specific actions.
- On a case-by-case basis the Superintendent shall inform the board of the resolution of complaints referred by Board Members if the complaint requires Superintendent intervention.
- Adhere to the Board’s policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.



## COMMUNICATING WITH CONSTITUENTS

Board Members are encouraged to respond to phone calls, and written correspondence, including, but not limited to, e-mail, text messages, or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests.

A member retains the right to respond as an individual but must understand that such communication may be interpreted by the reader as being an “official” statement of the Board.

The member should:

- Clarify that he/she is responding as an individual and not for the Board.
- Remind the reader of any position or action the Board has officially taken on the subject.

Board Members will not respond to anonymous e-mails unless the communication pertains to criminal, health, or safety issues. Any such e-mails will be forwarded to the Superintendent. If a Board Member receives an e-mail that they perceive to be of a threatening nature they will forward the e-mail to the Superintendent and Chief of Safety and Security.

## SUPERINTENDENT EVALUATION

The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.

Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in October, January and April or as close to those months as possible. New Board Members will receive training on how to evaluate the Superintendent prior to the first formative dialogue session.

A summative evaluation will be conducted in closed session annually in June. This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting. This session may include a discussion of the Superintendent’s contract. The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting. The Board shall strive to accomplish the following objectives during each evaluation:

- Develop and sustain a harmonious working relationship between the Board and the Superintendent
- Ensure administrative leadership for excellence in the District.
- Formulate Board consensus about the Superintendent’s performance and the District’s progress toward achieving its goals and objectives.

Ref Policies BJCD, BJCF, and BJA




**RISING  
ABOVE**

*Hays* CISD

We appreciate our Hays CISD school board trustees for all their dedication and hard work every month!

**School Board Recognition Month • January 2023**



**Vanessa Petrea**  
Trustee At-Large  
President



**Raul Vela, Jr.**  
District 1  
Vice President



**Esperanza Orosco**  
District 5  
Secretary



**Will McManus**  
Trustee-At-Large  
Trustee



**Esmeralda Pérez-González**  
District 2  
Trustee



**Courtney Runkle**  
District 3  
Trustee



**Byron Severance**  
District 4  
Trustee

*Thank You, board members!*

**2023-2023 Hays CISD Board of Trustees  
Meeting Schedule**



August 22, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
August 29, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

September 19, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
September 26, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

October 17, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
October 24, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

November 14, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

December 12, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY** January 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
January 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

February 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
**TUESDAY** February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

**TUESDAY** June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm  
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm