

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on December 12, 2022 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. CALL TO ORDER: Establish a quorum
- B. CLOSED SESSION
 1. Deliberation regarding the Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, pursuant to Tx. Gov't Code Section 551.071
 2. Deliberation regarding safety and security, including security personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076
- C. RECONVENE IN OPEN SESSION - immediately following Closed Session
- D. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS
 - United States Flag Pledge:
I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
 - Texas Flag Pledge:
Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- E. MISSION STATEMENT
 - The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.
- F. SOCIAL CONTRACT
 - The Board will:
 - Serve as District Ambassadors
 - Assume Positive and Noble Intentions
 - Collaborate as a Team and Respect the Body Corporate
 - Promote Discussion and Respect Each Other's Perspectives
 - Be Professional
- G. SUPERINTENDENT REPORT 6
- H. PUBLIC FORUM 7

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

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	TUESDAY, January 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	January 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	February 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	TUESDAY, February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	TUESDAY June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	<i>Official Board of Trustees information may be obtained at www.hayscisd.net</i>	
R.	ADJOURN	

This notice was posted in compliance with the Texas Open Meetings act on: Friday, December 9, 2022 at 2:00PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i> The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE- EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL] This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age. <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; orb. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan. <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The deployment, or specific occasions for implementation, of security personnel or devices; orb. A security audit. <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or b. To deliberate the offer of a financial or other incentive to such a business prospect. <i>Gov't Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i> "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i> Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i> No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i> No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board's attorney. <i>Gov't Code 551.144(c)</i>

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: G

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Superintendent’s Report

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed

Information Only

Receive Input

B. Authority for This Action

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

Share with Board and Community information regarding current events in the district.

D. Administrative Recommendation: N/A

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: H

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: I

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Campus Recognition –Camino Real Elementary School

Administrator Responsible/Position: Mary Noble, Deputy Academic Officer
Yvette Soliz, Principal of Camino Real Elementary School

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:**
The purpose of this agenda item is to recognize one of our campuses
- D. Summary:**
 Background information –Beginning January 2022, our district would like to recognize a campus each month for their academic achievement, student programs and their parental/community involvement.
- E. Administrative Recommendation:**
The administration is not making a recommendation on this item as it is only informational.
- F. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action — Mary Noble, Deputy Academic Officer
- G. Suggested Motion:**
No action needed – information only

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: J

Board Goal: Goal #1 – Student Achievement

Subject: Student Achievement Report – Results Driven Accountability Report and Update on PreK

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Michelle Velasquez, Executive Officer of Special Education
Stephanie Norris, Director of Federal Programs
Patricia Melgar-Cook, Director of Multilingual
Debbie Brown, Director of Academic Support Services
Kevin Malandrucolo, Director of Assessment and Accountability

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

Provide the Board of Trustees with an overview of the Results Driven Accountability (RDA) report. Provide the Board of Trustees with a Pre-Kindergarten (PK) update.

D. Summary:

Background information:

Results-driven Accountability (RDA): This report is to communicate our performance and program effectiveness in the areas of special education (SPED), bilingual education/English as a second language/emergent bilingual (BE/ESL/EBS) and other special programs (OSP).

PreK Update: Letters and Sounds – At the beginning of each year, the district assesses letter names/sounds to obtain a baseline of our PreK students' knowledge and teachers progress monito throughout the year.

E. Administrative Recommendation:

The administration is not making a recommendation on this item as it is only informational.

Advantages/benefits of this information - Capture snapshots of student performance levels.

Expected results in terms of student benefit/achievement – Imperative to formally monitor the district's services and programs throughout the year for program effectiveness

F. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action — Marivel Sedillo, Deputy Superintendent/Chief Academic Officer

Evaluation method and timeline –

G. Suggested Motion:

No action needed. This item as presented for information only.



Student Achievement Update December 2022

Hays CISD Board of Trustees Meeting
12/12/22

Marivel Sedillo
Deputy Superintendent/Chief Academic Officer
Kevin Malandrucolo
Director of Assessment & Accountability

Overview

- Results Driven Accountability (RDA)
- Pre-K Letter Names / Letter Sounds BOY*

*BOY: Beginning of Year

2022 Results Driven Accountability (RDA)

Determination Level

BE/ESL/EB

Needs Assistance (DL 2)

OSP

Meets Requirements (DL 1)

SPED

Needs Assistance (DL 2)

Intervention Requirements

BE/ESL/EL:

Determination Level 2 - Needs Assistance

- Establish a DCSI and DLT
- Engage in Continuous Improvement

OSP:

Determination Level 1 - Meets Requirements

- Establish a DCSI and District Leadership Team (DLT)
- Engage in Continuous Improvement

Special Education:

Determination Level 2 - Needs Assistance

- Establish a DCSI and DLT
- Engage in Continuous Improvement
- Submit Strategic Support Plan (SSP) to the Texas Education Agency

[Complete RDA Report](#)

[Simplified RDA Report](#)

[RDA Manual](#)

BE: Bilingual Education

ESL: English as a Second Language

EL: English Learner

OSP: Other Special Populations

Pre-K: Letter Names / Letter Sounds BOY

Pre-K Letter Names & Sounds: English	Fall 2020				Fall 2021				Fall 2022			
	Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)		
		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds
Blanco Vista	21	71%	71%	57%	26	62%	65%	54%	28	68%	71%	43%
Buda	30	70%	73%	53%	35	60%	74%	49%	35	60%	74%	60%
Camino Real	22	50%	50%	32%	23	74%	83%	52%	22	45%	64%	36%
Carpenter Hill	15	87%	87%	67%	20	65%	60%	80%	22	77%	86%	95%
Elm Grove	13	54%	77%	38%	21	67%	86%	38%	22	77%	100%	73%
Fuentes	30	80%	83%	67%	43	72%	79%	53%	44	64%	68%	39%
Hemphill	48	52%	75%	38%	79	39%	58%	20%	83	55%	66%	36%
Kyle	27	52%	78%	37%	43	60%	72%	53%	43	51%	56%	47%
Negley	22	86%	91%	91%	22	77%	86%	73%	41	56%	68%	41%
Pfluger	39	85%	92%	69%	44	61%	75%	59%	65	62%	83%	72%
Science Hall	52	50%	65%	37%	56	54%	71%	48%	39	54%	64%	46%
Sunfield									56	66%	73%	39%
Tobias	36	69%	81%	75%	38	66%	79%	68%	44	75%	80%	75%
Tom Green									22	41%	68%	14%

Pre-K Letter Names & Sounds: Spanish	Fall 2020				Fall 2021				Fall 2022			
	Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)		
		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds
Blanco Vista	24	63%	46%	46%	33	61%	58%	58%	22	91%	91%	82%
Camino Real	38	63%	34%	63%	42	67%	76%	62%	60	57%	63%	55%
Hemphill	51	67%	49%	49%	62	85%	87%	55%	74	76%	81%	55%
Science Hall	17	65%	53%	47%	38	82%	82%	87%	22	19%	24%	5%
Tom Green									18	17%	22%	0%

To Meet or Exceed Expectations for the 1st 9 Weeks, students must know at least 3 Letter Names and Sounds.



Student Achievement Update Summary

Strengths:

- Graduation Rates improved from a PL 1 to a PL 0 for our BE/ESL/EL and OSP students.
- SPED passing rates improved from a PL 3 to a PL 2 for all 3-8 subjects, Biology, and English I/II. US History improved from a PL 2 to a PL 1.
- Pre-K enrollment has grown by 161 students since May of 2022 (current enrollment 802).

Challenges:

- Dropout Rate decreased from a PL 1 to a PL 2 for BE/ESL/EL and from a PL 0 to a PL 2 for SPED students.
- Pre-K continues to be the first introduction to structured learning and social interaction with other students
- Parental support in Pre-K attendance

Plan of Action:

- Strategic Support Plan to be developed and submitted to the TEA by December 16, 2022. A copy will be shared with the board.
- Re-align Pre-K District PLC to the three big ideas (focus on learning, collaborative culture and collective responsibility, and results) and increase the implementation of professional development strategies provided during instruction

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: K

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BE

Law or Rule

N/A

Board Policy BE states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

C. Goal or Need Addressed:

As listed on attached pages

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – The following items are presented for approval

1. Board Meeting Minutes
2. Budget Amendments
3. Procurements
4. Contracts/MOUs

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost: Amount: Per individual items attached

H. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the consent agenda, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: K.1

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

C. Goal or Need Addressed: N/A

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the November 14, 2022 Board Meeting is presented for approval

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items have been reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the November 14, 2022 meeting, as presented.

G. Fiscal Impact and Cost: Amount: N/A

Budget

Bond

Grant/Special Funds

Other

H. Suggested Motion:

I move that the Hays CISD Board of Trustees approve minutes from the November 14, 2022 meeting, as presented.

Minutes of Regular Meeting November 14, 2022

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, November 14, 2022 beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:29 PM. All Board Members were present

CLOSED SESSION

The Board adjourned to Closed Session at 5:29 PM to deliberate regarding safety and security, including security personnel, systems, infrastructure, and/or devices, pursuant to Tx. Gov't Code Section 551.076

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:50 PM.

PLEDGE OF ALLEGIANCE

Board Secretary Esperanza Orosco lead the Board in the Pledge of Allegiance to the US and Texas flags.

MISSION STATEMENT

Board Vice President Raul Vela read the Hays CISD Board of Trustees Mission Statement.

SOCIAL CONTRACT

Trustee Dr. Esmeralda Perez-Gonzalez read the Hays CISD Board of Trustees Social Contract

PUBLIC HEARING

The Board held a Public Hearing on the Financial Integrity Rating System of Texas (FIRST). There was no one present from the public wishing to address the Board.

SUPERINTENDENT'S REPORT

Vanessa Petrea introduced this agenda item. Dr. Wright provided information regarding recent fine arts success. Johnson High School Band performed on the national stage at the Bands of America Grand National Competition in Indianapolis, Indiana, placing 15th out of 100 bands from across the country. Dr. Wright provided enrollment information (22,330) and current attendance rate (93.71%). He spoke on the closing rate for area homes, and referenced the audit report highlighting information regarding the \$7 million deficit. Dr. Wright presented school resource officer, Richard "RLo" Lozano with a Superintendent's Coin of Excellence. Jeri Skrocki, Chief Safety & Security Officer, presented Officer Lozano with a certificate of recognition. Trustee Byron Severance applauded both Patty Moreno, Director of Fine Arts, and Lance Moffett, Director of Athletics, for their support of Hays CISD students. Esperanza Orosco asked that Dr. Wright remind everyone about the details of the meeting moratorium between the Thanksgiving Break and Winter Break. Raul Vela asked that Dr. Wright provide details regarding any legislative priorities that could help address the \$7 million deficit. Dr. Wright stated in his response that the deficit will not affect any cost of living increases for our employees. Courtney Runkle asked that Dr. Wright speak to the campus initiatives regarding attendance improvements. Dr. Wright provided detailed information.

PUBLIC FORUM

There was no one present wishing to address the Board of Trustees.

CAMPUS RECOGNITION

David Pierce, Deputy Academic Officer, introduced James Cruz, Principal of McCormick Middle School to begin the campus recognition presentation for McCormick MS. After the presentation, Trustees provided feedback, requested clarification, and gave kudos to the presenters. Staff members from McCormick posed for photographs with members of the Board of Trustees.

STUDENT ACHIEVEMENT REPORT

Marivel Sedillo introduced Dr. Michael Watson, Deputy Academic Officer, and Kevin Malandrucolo, Director of Assessment and Accountability to begin the presentation of the Student Achievement Report. Kevin Malandrucolo provided an overview of Curriculum Based Assessment (CBA) #1. Dr. Michael Watson provided an overview of College, Career, and Military Readiness (CCMR) results for the class of 2021. Both Mr. Malandrucolo and Dr. Watson responded to questions from the Board of Trustees.

CONSENT AGENDA

There were no questions from the Board of Trustees regarding Consent Agenda items. There were no items pulled from consent. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the consent agenda, as presented. Will McManus moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no additional discussion regarding this agenda item, and the motion passed with a vote of 7-0.

ACTION ITEMS

Consideration and possible approval of the 2021-2022 Annual Comprehensive Financial Report
Randy Rau introduced Kent Willis of Pattillo, Brown & Hill, LLLP, to present an overview of the detailed financial audit. Mr. Willis highlighted areas to provide a perspective of fund balance decline as well as the single-audit findings in Federal Funding. Mr. Willis pointed out details on pages 108 and 109 of the audit report to highlight excellent findings in the areas of Special Education and ESSER. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the 2021-2022 Annual Comprehensive Financial Report, as presented. Will McManus moved and Byron Severance seconded the motion. There was no further discussion regarding this agenda item, and the motion passed with a vote of 7-0.

Consideration and possible adoption of Updated Attendance Zones

Tim Savoy was available to the Board of Trustees for questions regarding this agenda item. Mr. Savoy indicated that the Board will see a more comprehensive zoning change next fall to accommodate the opening of Elementary 16. Mr. Savoy provided a detailed response to questions from Courtney Runkle. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees adopt the attendance zone changes, as presented. It is further moved that all current students who continuously reside within the changed territory will have the choice to grandfather into their current feeder pattern with transportation provided, or attend the newly zoned campuses. Courtney Runkle moved and Will McManus seconded the motion. There was no further discussion regarding this agenda item, and the motion passed with a vote of 7-0.

Consideration and possible approval of the 2023 Hays CISD Legislative Priorities in preparation for the upcoming 88th Legislative Session

Dr. Wright introduced the process of selecting the top legislative priorities. There have been no suggested updates to this list, but stated that he would not be opposed to the addition of more priorities. Ms. Orosco recommended the addition of two legislative priorities not previously included in the top ten list. Mr. McManus expressed his support of the addition. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the Hays CISD Legislative Priorities in preparation for the 88th Legislative Session, as presented. Esperanza Orosco moved and Courtney Runkle seconded the motion. As suggested by a trustee, Vanessa Petrea read the updated Legislative Priorities. It was clarified that the language used in the mental health and safety item was copied from the TASA (Texas Association of School Administrators) list of priorities. There was no further discussion, and the motion passed with a vote of 7-0.

Consideration and possible adoption of the District Performance Objectives and Student Performance Goals contained in the District Improvement Plan

Marivel Sedillo introduced this item to the Board of Trustees. Esperanza Orosco referenced the DIP Addendum received in dais folders. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the 2022-2023 District Performance Objectives and Student Performance Goals and the District Improvement Plan, as discussed. Esperanza Orosco moved and Raul Vela seconded the motion. There was no further discussion on this item. The motion passed with a vote of 7-0.

Consideration and possible adoption of Campus Improvement Plan Performance Objectives and Strategies
Courtney Runkle stated that some campus plans do not include writing objectives. Marvel Sedillo responded to this statement to receive the information. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve all of the 2022-2023 Campus Improvement Plans, as presented. Courtney Runkle moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion on this item, and the motion passed with a vote of 7-0.

Consideration and possible approval of the expenditures for various district renovation projects, including Exterior Door Identification Signage District-Wide.

Max Cleaver and Jeri Skrocki were available to respond to questions regarding this agenda item. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve Jamail & Smith Construction, LP for projects district wide, to include year-to-date expenditures, the installation of exterior door identification signage, and the establishment of a security project contingency, for a cost not to exceed \$178,937.25, as presented. Raul Vela moved and Will McManus seconded the motion. Esperanza Orosco requested information regarding a start date. Max Cleaver stated that work would likely begin during the Thanksgiving and Winter breaks, and that he would provide information regarding a completion timeline. There was no further discussion regarding this agenda item, and the motion passed with a vote of 7-0.

Consideration and possible approval of expenditures for sidewalk and driveway installation and repair as needed district wide.

Max Cleaver was available for questions regarding this agenda item. Courtney Runkle requested confirmation that this expense will come from General Fund budget. Byron Severance provided support in the explanation of how needs are revealed throughout the year. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the procurement and installation and improvements of sidewalks and driveways as needed from Pavecon, Ltd., not to exceed \$87,865, as presented. Will McManus moved and Byron Severance seconded the motion. There was no further discussion regarding this agenda item, and the motion passed with a vote of 7-0.

Consideration and possible approval of Guaranteed Maximum Price (GMP) 1 for 2021 Bond Project – Wallace Middle School

Max Cleaver was available to respond to questions regarding this item. Esperanza Orosco requested confirmation that the stage area was included in this project. Mr. Cleaver confirmed and stated that it will be included on GMP 2 at the December board meeting. Mr. Cleaver also stated that there will likely be a GMP 3 presented in February or March of 2023. Vanessa Petrea read the suggested motion that the Hays CISD Board of Trustees approve the Guaranteed Maximum Price (GMP) 1 from Bartlett Cocke Construction in the amount of \$1,382,690 for the long lead-time items associated with the 2021 Bond Improvements to Wallace Middle School, designed by O'Connell Robertson Architects, as presented. Will McManus moved and Dr. Esmeralda Perez-Gonzalez seconded the motion. There was no further discussion regarding this agenda item, and the motion passed with a vote of 7-0.

INFORMATION ITEMS

First Reading of the proposed revision to Policy EF(LOCAL) to include Volunteer Hours as a local Graduation Requirement

Vanessa Petrea introduced this item to open with questions from the Board of Trustees. Dr. Eric Wright provided details regarding the genesis of this plan, stemming from the Hays CISD Superintendent and Board Student Advisory Panel. Dr. Wright also provided detailed information regarding when this plan will go into

effect, and how volunteer opportunities will be announced and hours tracked. Dr. Wright responded to questions from the Board of Trustees. This item will be brought to the Board for approval in December 2022. There was no further discussion regarding this item.

Update on Teacher Incentive Allotment

Dr. Fernando Medina introduced this agenda item. Mary Torres, HR Coordinator, provided a presentation to the Board of Trustees. Ms. Torres and Dr. Medina provided detailed responses to several questions from the Board of Trustees. Human Resources will provide an update at the February 2023 board meeting. There was no further discussion regarding this agenda item.

Discussion and input regarding Hays High School Athletic Locker Replacement

Lance Moffett, Director of Athletics, was available for questions regarding this agenda item. Mr. Moffett stated the age, installation date, and condition of the existing lockers in the Hays HS Boys Soccer and Basketball locker rooms. He also provided summary information regarding the age of lockers at both Lehman and Johnson high schools. Mr. Moffett responded to questions from the Board of Trustees. This item will be brought to the Board for approval in December 2022. There was no additional discussion regarding this agenda item.

Update on safety and security initiatives district wide

There were no questions from the Board of Trustees regarding safety and security initiatives.

Discussion and input regarding 2-22 Bond Project - Academic Support Center

Max Cleaver was available for questions regarding this agenda item. Esperanza Orosco and Byron Severance recently toured board rooms at Austin ISD and Wimberley ISD, noting the size difference in the spaces by comparison to Hays CISD's current and planned board room. There was no additional discussion regarding this agenda item.

Update on Bond, Construction and Renovation Projects in the district

Max Cleaver provided responses to questions from the Board of Trustees. There were no additional questions regarding this agenda item.

Financial Statements for September 30, 2022

Randy Rau, Chief Financial Officer, was available for questions from the Board. There was no discussion regarding this agenda item.

REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

Courtney Runkle, Raul Vela and Byron Severance requested information.

RECAP OF QUESTIONS

Board Secretary Esperanza Orosco read a list of questions logged during the meeting.

ADJOURN

Board President Vanessa Petrea stated that the next meeting is scheduled for Monday, December 12, 2022 at 5:30pm in the Kunkel Room. No further business was conducted and the meeting was adjourned at 10:09 PM.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: K.2

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Summary:

- Previous board action relating to this item - Monthly
- Background information – The 2022-2023 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

D. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

E. Administrative Recommendation:

The administration recommends approval of the budget amendment, as presented.

F. Fiscal Impact and Cost: Amount:

Budget (See attached detail) Bond Grant/Special Funds Other

G. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the budget amendment, as presented.

BUDGET AMENDMENT 4 – December 12, 2022

RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ (70,360)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ 0
21 - Instructional Administration	\$ 70,360
23 - Campus Administration	\$ 1,000
31 - Guidance and Counseling Services	\$ (500)
32 - Social Work Services	\$ 0
33 - Health Services	\$ (500)
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ 0
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 0
53 - Data Services	\$ 0
61 – Community Services	\$ 0
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
Total Net Transfers	\$ \$0

REQUESTS for Re-APPROPRIATIONS:

General Operating Fund:

No new appropriations requested for budget amendment 4.

General Operating Fund Re-Appropriations Summary			
Description	Official Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>			
	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
<u>Expenditures:</u>			
	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
Total Net Appropriations (Revenues minus Expenditures)		\$ 0	

ACTION REQUIRED

Board Approval

SUPPORT INFORMATION

Additional information provided upon request.
Contact: Randall Rau – Chief Financial Officer

Hays Consolidated Independent School District
Budget Amendment 4 Support Information
for the Fiscal Year Ending June 30, 2023

Budget Amendment #4 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
199 -11-6397-TE-921-25-3-0	11	921	\$ (45,910.00)	logniond	Pending	5		399		"cover expense"
199 -11-6495-00-921-25-3-0	11	921	\$ (450.00)	logniond	Pending	5		399		"cover expense"
199 -21-6397-00-921-25-3-0	21	921	\$ 46,360.00	logniond	Pending	5		399		"cover expense"
199 -11-6394-TE-980-23-3-0	11	980	\$ (4,000.00)	vargasn	Pending	5		594		"laptops"
199 -11-6397-TE-980-23-3-0	11	980	\$ (10,000.00)	vargasn	Pending	5		594		"laptops"
199 -11-6399-TE-980-23-3-0	11	980	\$ (10,000.00)	vargasn	Pending	5		594		"laptops"
199 -21-6394-TE-980-23-3-0	21	980	\$ 24,000.00	vargasn	Pending	5		594		"laptops"
199 -33-6399-00-113-99-1-0	33	113	\$ (500.00)	riverach	Pending	5		851		"transfer"
199 -23-6399-00-113-99-1-0	23	113	\$ 500.00	riverach	Pending	5		851		"transfer"
199 -31-6399-00-113-99-1-0	31	113	\$ (500.00)	riverach	Pending	5		852		"transfer"
199 -23-6399-00-113-99-1-0	23	113	\$ 500.00	riverach	Pending	5		852		"transfer"

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 12, 2022

Agenda Item: K.3a

Board Goal: Goal #1 – Student Achievement

Procurement: Professional Development & STEM Equipment – Project Lead the Way (PLTW)

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer
Suzi Mitchell, Director of Career and Technology Education

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

The purpose of the agenda item is to procure professional development services and purchase Science, Technology, Engineering, and Math (STEM) Equipment from Project Lead the Way (PLTW).

D. Summary:

Previous board action relating to this item – Board of Trustees approved PLTW on December 13, 2021.

Future action anticipated –

Background information – PLTW provides engaging, hands-on classroom environments and assists with student development in STEM education. PLTW also provides teachers with trainings, resources, and support for STEM education. We currently use PLTW for STEM curriculum K-12. PLTW offers curriculum in English and Spanish through the eighth grade. In the middle schools, we offer high school credit for PLTW Gateway to Technology (GTT) and Intro to Computer Science. In the high school we offer engineering, biomedical, and computer science. PLTW has also partnered with College Board for AP Recognition.

Participation Fees: Each campus that uses PLTW pays an annual participation fee. The fee for the high schools is \$5,400, and the fee for middle schools and elementary schools is \$950 annually. At this time, we pay participation fees for all of our campuses except for Fuentes ES, which focuses on Fine Arts. The participation fee covers not only all curriculum, but also all of the required software for that class.

Professional Development: PLTW requires a one-time training for each course that a teacher teaches. We do have to pay for the training for teachers in grades 6-12. Our CTE Coordinator, Katie Campbell, is able to provide much of the training for the elementary Launch Teachers, as she is a PLTW Master Teacher.

Equipment & Supplies: There are some required equipment and supplies for PLTW classes that are purchased directly from PLTW including Engineering Notebooks, Student Kits (including PLTW Launch Kits and Refill Kits), PLTW Gateway Kits for middle school classes, and PLTW Engineering Kits for high school classes.

E. Scope of Options Reviewed:

Vendor Sole Source Letter on file

Length of Contract:

Reasons for rejecting alternatives:

F. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other: CTE Instruction

G. Administrative Recommendation:
The administration recommends approval of the purchase of professional development services, supplies, and equipment from PLTW for \$150,000, as presented.

H. Fiscal Impact and Cost: Total Amount: \$150,000
 Budget – General Operating Fund Bond Grant/Special Funds Other
Prior Year Spending – \$157,751.75
Future/Ongoing – This procurement will be a recurring cost (annually)

I. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action – Suzi Mitchell, Director of CTE

J. Suggested Motion:
I move that the Hays CISD Board of Trustees approve the purchase professional development services, supplies, and equipment from Project Lead the Way in the amount of \$150,000, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: K.3b

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Wireless Infrastructure – Layer 3 Communications

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

The purpose of this agenda item is the request the approval to renew Aruba Wireless access points and licenses to fulfill wireless infrastructure needs district-wide.

D. Summary:

Previous board action relating to this item - The board approved this item previously on December 13, 2021.

Future action anticipated –

Background information – Layer 3 Communications provides our current wireless maintenance for all Aruba equipment. Layer 3 Communications is on the State of Texas DIR Contract and all purchase pricing will meet or exceed DIR pricing.

E. Scope of Options Reviewed:

DIR Contract # DIR-TSO-4231

Length of Contract: The is a one-year contract through 9/14/2023

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Technology

G. Administrative Recommendation:

The administration recommends approval of the renewal of wireless infrastructure from Layer 3 Communications, as presented.

H. Fiscal Impact and Cost: Total Amount: \$52,601.99

Budget – General Operating Fund

Bond

Grant/Special Funds

Other

Prior Year Spending – \$188,879.74

Future/Ongoing – This service will be a recurring annual cost.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dianne Borreson, Chief Technology Officer

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve renewal of Aruba wireless maintenance from Layer 3 Communications for a total cost of \$52,601.99, as presented.

4856 Research Drive
 San Antonio, TX 78240
 Phone: (844) 552-9373
 Fax: (866) 535-3925
sales@layer3com.com

Presented To:
 HAYS CISD
 21007 IH 35
 Kyle, Texas 78640

Date: 12/2/2022
 Valid Until: 1/1/2023
 Terms: NET 30
 FOB:

ATTN: Alan Duerr
 5122682141 ext 6069
alan.duerr@hayscisd.net

Submitted By: Joe Camareno
jcamareno@layer3com.com

2023 HAYS CISD Renewal

DESCRIPTION	TOTAL
2023 Hays CISD Aruba Renewal	\$52,601.99
TOTAL COST:	\$52,601.99

MANUFACTURER	ASSET NAME	SERIAL	QTY	FROM	TO	LIST	% OFF
HPE							
H2YH3E W							
	JW337AAE	COMDAZODG0N0FCMKQ0	1	12/16/2022	12/15/2023	\$9,900.00	51 %
H2YK3E W							
	JW336AAE	UNSERIALISED	1	12/16/2022	12/15/2023	\$2,700.00	51 %
H4QC3E M							
	JW784A	DL0006112ARB	1	12/16/2022	12/15/2023	\$7,081.00	51 %
	JW784A	DL0006125ARB	1	12/16/2022	12/15/2023	\$7,081.00	51 %
	JW784A	DL0006142ARB	1	12/16/2022	12/15/2023	\$7,081.00	51 %
	JW784A	DL0006162ARB	1	12/16/2022	12/15/2023	\$7,081.00	51 %
H8DH1E W							
	JW553AAE	W0000035962	2500	12/16/2022	12/15/2023	\$7.00	51 %
H8FL0E W							
	JW517AAE	L0000697309	2	12/16/2022	12/15/2023	\$7.00	51 %
	JW517AAE	L0000706117	2	12/16/2022	12/15/2023	\$7.00	51 %
	JW517AAE	L0000792237	2	12/16/2022	12/15/2023	\$7.00	51 %
	JW518AAE	L0000590089	4	12/16/2022	12/15/2023	\$7.00	51 %
	JW519AAE	L0000686028	8	12/16/2022	12/15/2023	\$7.00	51 %
	JW519AAE	L0000772948	8	12/16/2022	12/15/2023	\$7.00	51 %
	JW520AAE	L0000437442	16	12/16/2022	12/15/2023	\$7.00	51 %
	JW520AAE	L0000594741	16	12/16/2022	12/15/2023	\$7.00	51 %
	JW521AAE	L0000387483	32	12/16/2022	12/15/2023	\$7.00	51 %

JW521AAE	L0000500346	32	12/16/2022	12/15/2023	\$7.00	51 %
JW521AAE	L0000500347	32	12/16/2022	12/15/2023	\$7.00	51 %
JW521AAE	L0000509727	32	12/16/2022	12/15/2023	\$7.00	51 %
JW521AAE	L0000509728	32	12/16/2022	12/15/2023	\$7.00	51 %
JW521AAE	L0000509735	32	12/16/2022	12/15/2023	\$7.00	51 %
JW521AAE	L0000509736	32	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000447063	64	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000476228	64	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000500499	64	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000500575	64	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000500579	64	12/16/2022	12/15/2023	\$7.00	51 %
JW522AAE	L0000778879	64	12/16/2022	12/15/2023	\$7.00	51 %
JW524AAE	L0000877460	256	12/16/2022	12/15/2023	\$7.00	51 %
JW525AAE	L0000594615	384	12/16/2022	12/15/2023	\$7.00	51 %
H8FM0E W						
JW504AAE	L0000692954	2	12/16/2022	12/15/2023	\$7.00	51 %
JW504AAE	L0000708011	2	12/16/2022	12/15/2023	\$7.00	51 %
JW504AAE	L0000787013	2	12/16/2022	12/15/2023	\$7.00	51 %
JW505AAE	L0000595468	4	12/16/2022	12/15/2023	\$7.00	51 %
JW506AAE	L0000692372	8	12/16/2022	12/15/2023	\$7.00	51 %
JW506AAE	L0000761528	8	12/16/2022	12/15/2023	\$7.00	51 %
JW507AAE	L0000438413	16	12/16/2022	12/15/2023	\$7.00	51 %
JW507AAE	L0000591299	16	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000384867	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000500831	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000500832	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000511332	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000511333	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000511338	32	12/16/2022	12/15/2023	\$7.00	51 %
JW508AAE	L0000511339	32	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000411686	64	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000435272	64	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000501295	64	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000501341	64	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000501392	64	12/16/2022	12/15/2023	\$7.00	51 %
JW509AAE	L0000787152	64	12/16/2022	12/15/2023	\$7.00	51 %
JW512AAE	L0000250496	384	12/16/2022	12/15/2023	\$7.00	51 %
H8FN0E W						
JW471AAE	B03CEE3C4AB3BC4E00	375	12/16/2022	12/15/2023	\$40.00	51 %
JW471AAE	B08DEF733D0B244C2C	83	12/16/2022	12/15/2023	\$40.00	51 %
H8FP0E W						
JW476AAE	L0000692455	2	12/16/2022	12/15/2023	\$7.00	51 %
JW476AAE	L0000706227	2	12/16/2022	12/15/2023	\$7.00	51 %
JW476AAE	L0000765469	2	12/16/2022	12/15/2023	\$7.00	51 %
JW477AAE	L0000595321	4	12/16/2022	12/15/2023	\$7.00	51 %

JW478AAE	L0000696119	8	12/16/2022	12/15/2023	\$7.00	51 %
JW478AAE	L0000748587	8	12/16/2022	12/15/2023	\$7.00	51 %
JW479AAE	L0000447757	16	12/16/2022	12/15/2023	\$7.00	51 %
JW479AAE	L0000595411	16	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000387433	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000502298	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000502299	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000511640	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000511641	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000511647	32	12/16/2022	12/15/2023	\$7.00	51 %
JW480AAE	L0000511648	32	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000447545	64	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000476674	64	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000502077	64	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000502155	64	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000502159	64	12/16/2022	12/15/2023	\$7.00	51 %
JW481AAE	L0000793698	64	12/16/2022	12/15/2023	\$7.00	51 %
JW483AAE	L0000832127	256	12/16/2022	12/15/2023	\$7.00	51 %
JW484AAE	L0000591498	384	12/16/2022	12/15/2023	\$7.00	51 %
H8UF2E W						
JY897AAE	L0E6FE5EDAEE2E4706	1	12/16/2022	12/15/2023	\$2,541.00	51 %
H9WX2E W						
JZ399AAE	C0RDGWOTI4Q0YZNDKX	1	12/16/2022	12/15/2023	\$322.00	51 %
JW619AAE-1 W						
JW619AAE	B010CD901EDFC54BA1	1	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B01B17188D61BE46C5	2	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B032E0D6C348644FEE	2	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B05720C6A535D84459	6	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B063960429EAEA494A	1	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B09DC66E85B4A84F8F	8	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0B62DB4A61B2A4D48	2	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0ECF96DB322AE4B2D	2	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0MDDGQ0U2QTC5QTZE	16	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0MKZFMKE1OUQ4RTNG	1	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0NDQ1NDI3RDYWNEMZ	166	12/16/2022	12/15/2023	\$10.00	51 %
JW619AAE	B0RJNBMJIWNZQZNDFF	4	12/16/2022	12/15/2023	\$10.00	51 %
\$107,351.00						

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.1

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Consideration and possible approval of Outside Counsel for the Hays CISD Board of Trustees

Administrator Responsible/Position: Vanessa Petrea – President, Hays CISD Board of Trustees

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:**
Select outside counsel for the Hays CISD Board of Trustees
- D. Summary:**
 Previous board action relating to this item –
 Future action anticipated –
 Background information –
- E. Scope of Options Reviewed:**
RFQ #25-092202VL Outside Counsel for Hays CISD Board of Trustees
Number of invitations sent by Purchasing: Thirteen (13)
Number of responses received: Six (6)
Length of Contract: One-year contract from the date of award.
Reasons for rejecting alternatives:
- F. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other: Board of Trustees
- G. Administrative Recommendation:**
The administration recommends approval of outside counsel for the Hays CISD Board of Trustees.
- H. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action – Vanessa Petrea, President of the Hays CISD Board of Trustees, Raul Vela, Vice President of the Hays CISD Board of Trustees, Esperanza Orosco, Secretary of the Hays CISD Board of Trustees
Evaluation method and time line -
Next report to the board -
- I. Suggested Motion:**
I move that the Hays CISD Board of Trustees approve Leon Alcala PLLC to serve as Outside Counsel for the Hays CISD Board of Trustees, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.2

Board Goal: Goal #1 – Student Achievement

Subject: Consideration and possible approval of revisions to TASB Policy EIF(LOCAL)

Administrator Responsible/Position: Dr. Eric Wright, Superintendent
Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy (EIF) Law or Rule N/A

C. Goal or Need Addressed:

Our goal is for the Board to review, receive and give input on the proposed revisions of EIF local.

D. Summary:

Previous board action relating to this item –

Future action anticipated -

Background information – District administration is proposing revisions to EIF local policy. Beginning with the class of 2027, our recommendation is for all Hays CISD graduates to complete 40 volunteer community service hours (10 hours per year) prior to graduation. The administrative procedure outlines how the district will address extenuating circumstances. The administrative procedure has been created and vetted by Cabinet.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Board & Supt Student Advisory Panel

F. Administrative Recommendation:

Administration recommends that the Board approve the revisions to TASB Policy EIF(LOCAL).

G. Fiscal Impact and Cost: Amount: n/a

Budget Bond Grant/Special Funds Other

Prior Year Spending – n/a

Future/Ongoing -

H. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action – Marivel Sedillo, Deputy Superintendent/Chief Academic Officer

Evaluation method and time line –

Next report to the board –

I. Suggested Motion:

I move that the Hays CISD Board of Trustees adopt the proposed revisions to Board Policy EIF(LOCAL), as presented.

PROPOSED REVISIONS

Course Requirements	To graduate, a student must complete the courses required by the District in addition to those mandated by the state.
<u>Volunteer Hours</u>	<u>Beginning with the graduating class of 2027, a student must complete the minimum number of volunteer hours as required by the District and in accordance with administrative regulations.</u>
Foundation Program	The courses that satisfy District requirements under the foundation program, including courses for the distinguished level of achievement and courses for endorsements offered by the District, shall be listed in appropriate District publications.
Without an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program without an endorsement. Graduation under the foundation program without an endorsement shall be permitted only as authorized under state law and rules.
With an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with an endorsement.
Distinguished Level of Achievement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with the distinguished level of achievement.
No Fine Arts Substitutions	The District shall not award state graduation credit in fine arts for participation in a community-based fine arts program.
Physical Education Substitutions	To the extent permitted by state rules, the District shall award state graduation credit in physical education for participation in approved activities and elective courses.
Activities and Courses	
Private or Commercial Programs	The District shall award state graduation credit in physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the commissioner of education. [See also EHAC]
Financial Aid Application Confirmation	As confirmation of a student's completion and submission of a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA), the District shall accept the following: <ol style="list-style-type: none">1. A screenshot that includes the processed date field in ApplyTexas Counselor Suite FAFSA data;

ACADEMIC ACHIEVEMENT
GRADUATION

EIF
(LOCAL)

2. Notification, such as a copy of an email, from the United States Department of Education verifying completion of the FAFSA;
3. A copy or screenshot of the FAFSA acknowledgment page;
4. A screenshot of the TASFA submission acknowledgment page (from those institutions that offer an electronic form);
5. An acknowledgment receipt from an institution of higher education (IHE); or
6. A copy of a financial aid award letter from an IHE.

[For students who choose not to complete and submit a FAFSA or a TASFA, see EIF(LEGAL).]

The District shall maintain individual student documentation of the financial aid application requirement as an education record. [See FL]



Administrative Procedure

E- Graduation Requirement	E1
Page 1 of 2	Attachment(s): 1
Revised December 2022	

Student Volunteer Community Service Hours

Policy EIF (Local) was revised and approved by the Board of Trustees in December 2022 to include a graduation volunteer community service requirement beginning with the class of 2027. Starting with the graduation class of 2027, all Hays CISD high school students will need to complete a minimum of 40 community service hours prior to graduation. Any new high school student to the district will be required to complete this graduation requirement; however, the number of volunteer community service hours they must complete will be prorated based on when they enroll in our school district.

Requirement:

Beginning the summer prior to a student's freshman year, a student may begin earning community service hours. Each high school student will need to complete 10 hours (5 hours per semester) of volunteer community service per academic school year. Students are able to accumulate more than 10 volunteer community service hours in an academic school year prior to graduation. All volunteer community service hours over the required 10 hours per year will roll over to the next school year.

If a student enrolls prior to October 1, they will need to complete 5 hours of volunteer community service for the semester. If they enroll after October 1 during the fall semester, they will not need to complete any volunteer community service hours for the semester they enroll. For the spring semester, if the enroll prior to March 1, they will need to complete 5 hours of volunteer community service for the semester. If they enroll after March 1, they will be exempt for any volunteer community service hours for the academic school year.

Freshman Year (10 hours total): 10 hours of volunteer community service hours (5 hours per semester) are required:

- If enrolled *on or prior* to October 1 – 10 hours of volunteer community service hours are required; or
- If enrolled *on or after* October 1 – only 5 hours of volunteer community service are required for the academic school year; or
- If enrolled *on or prior* to March 1 – only 5 hours of volunteer community service are required for the spring semester; or
- If enrolled *on or after* March 1 – they will be exempt from completing any volunteer community service hours for the academic school year.

Sophomore Year (20 hours total): 10 hours of volunteer community service hours (5 hours per semester) are required:

- If enrolled *on or prior* to October 1 – 10 hours of volunteer community service hours are required; or
- If enrolled *on or after* October 1 – only 5 hours of volunteer community service are required for the academic school year; or
- If enrolled *on or prior* to March 1 – only 5 hours of volunteer community service are required for the spring semester; or
- If enrolled *on or after* March 1 – they will be exempt from completing any volunteer community service hours for the academic school year.

Junior Year (30 hours total): 10 hours of volunteer community service hours (5 hours per semester) are required:

- If enrolled *on or prior* to October 1 – 10 hours of volunteer community service hours are required; or
- If enrolled *on or after* October 1 – only 5 hours of volunteer community service are required for the academic school year; or
- If enrolled *on or prior* to March 1 – only 5 hours of volunteer community service are required for the spring semester; or
- If enrolled *on or after* March 1 – they will be exempt from completing any volunteer community service hours for the academic school year.

Senior Year (40 hours total): 10 hours of volunteer community service hours (5 hours per semester) are required:

- If enrolled *on or prior* to October 1 – 10 hours of volunteer community service hours are required; or
- If enrolled *on or after* October 1 – only 5 hours of volunteer community service are required for the academic school year; or
- If enrolled *on or prior* to March 1 – only 5 hours of volunteer community service are required for the spring semester; or
- If enrolled *on or after* March 1 – they will be exempt from completing any volunteer community service hours prior to graduation.

Tracking of Volunteer Community Service Hours

Each volunteer community service hour must be documented in SchoolLinks to receive credit prior to graduation.

To receive credit for any volunteer community service hour(s), the student will need to do the following:

- Utilize Form E1-A. Have the form signed by the service entity or agency, and then upload the signed form into SchoolLinks by April 15 of the academic school year; or
- Upload a volunteer community service verification letter from the entity (with letterhead) into SchoolLinks by April 15 of the current academic school year. The letter must include the total number of volunteer community service hours for proper credit.

By April 15 of the student’s senior year, the student’s academic counselor will check and verify the student’s volunteer community service hours in order to receive full credit along with a graduation cord.

Note: If a student is unable to complete the required volunteer community service hours, the student will not be eligible to graduate until the requirement is met. An IGC meeting will need to be held to review and approve graduation eligibility. The IGC will determine if the student qualifies for an exemption due to an unforeseen extenuating circumstance. If an exemption is approved, the student will be eligible to graduate.

Attachments	
Form Number: E1-A	Form Name: <i>Student Volunteer Community Service Form</i>
References: Board Policy EIF Local	
See these INDEX references for related procedures: Graduation Requirement	
Questions regarding this procedure should be addressed to C&I	
Approved: Marivel Sedillo	
Deputy Superintendent/Chief Academic Officer	Date: December 12, 2022



Community/Volunteer Service Verification Form

Student Name (First and Last): _____
Student ID _____ Grade Level _____ HS Campus: *(Circle One)*
HHS JHS LHS Live Oak

This form is used to verify that the student has performed community service hours under your supervision. Please list the dates and hours served as well as a signature and contact information at the bottom. We appreciate your support in allowing Hays CISD students to gain invaluable experience in serving their community.

Name of Organization and/or Representative of volunteer opportunity	Number of hours served	Date(s) of service

Hours supervised by:

Print your name

Signature

Daytime Phone Number: _____

Email/or other contact information: _____

(For office use)

Administrator/Counselor Approval: _____

*A copy of each completed form is to be **uploaded into the SchoolLinks' student portal** to document the community service hours completed. The original copies kept for your records until the spring of your 12th grade year.*

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 12, 2022

Agenda Item: L.3

Board Goal: Goal #1 – Student Achievement

Subject: Consideration and possible approval New Course Requests for the 2023-2024 School Year

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer, Suzi Mitchell, Director of Career and Technology Education, Patty Moreno, Director of Fine Arts

A. Purpose of Agenda Item:

- Action needed Information only Receive input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to request the approval of new TEA-approved district courses for the 2023-2024 school year.

D. Summary:

- Previous board action relating to this item -
 Future action anticipated –
 Background information – New courses must be approved by the Board of Trustees

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Description	# of Credits
13039350	Introduction to Aircraft Technology	<i>See attached TDL Career Cluster document</i>	The Aviation regional program of study introduces CTE learners to the occupations and education opportunities related to understanding the principles and science of flight, aviation engineering, air navigational aids, air traffic controls, and communications equipment to ensure conformance with federal safety regulations.	1
N1304675	Aviation Ground School			1
N1303745	Aerospace Engineering (PLTW)			1
3834100	Dance Wellness I			1
3834200	Dance Wellness II		Dance Wellness is intended for any student who wants to focus on enhancing and refining physical performance through dance techniques and training in Dance. Dance Wellness focuses on kinesiological understanding, proper nutrition, injury prevention, ability to use imagery.	1
3834300	Dance Wellness III			1
3434400	Dance Wellness IV			1
3150500	Orchestra I	39	The instruments of the orchestra include violin, viola, cello, and string bass. Orchestra is a one-credit fine arts course. There is student involvement in rehearsals, performances, and competitions that may occur outside of school hours. Attendance is required at all events. Students are encouraged to own their own instrument, or an instrument may be issued from the school with payment of an equipment usage fee.	1
3150600	Orchestra II			1
3150700	Orchestra III			1
3150800	Orchestra IV			1

E. **Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other: C&I Administrators

F. **Administrative Recommendation:**

The administration recommends approval of the recommended courses.

Expected results in terms of student benefit/achievement:

- More opportunities for students to take courses within their endorsement and increase opportunities to earn industry-based certifications.
- Students will be able to continue in Orchestra through high school, 2023-2024 will be the first year to have high school students enrolled in Orchestra.
- Dance Wellness is replacing Aerobic Dance

Possible problems or disadvantages of this proposal: Courses may not be offered to students in SY 2023-2024

Consequences of not approving recommendation: Students would not be able to take these courses.

G. **Fiscal Impact and Cost:** Total Amount: See table below

Budget – General Operating Fund Bond Grant/Special Funds Other

Prior Year Spending –

Future/Ongoing –

H. **Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Marivel Sedillo, Deputy Superintendent / Chief Academic Officer

Evaluation method and timeline: Courses taught and TEKS covered. Track and monitor the number of students who earn industry-based certifications and increase the number of students meeting college and career readiness. Track the number of students who participate in orchestra and dance. These courses will start in the 2023-2024 school year with Board approval.

I. **Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the new courses for the 2023-2024 school year, as presented.

Transportation, Distribution, and Logistics Career Cluster

The Transportation, Distribution, and Logistics Career Cluster focuses on careers in planning, management, and movement of people, materials, and goods by road, pipeline, air, rail, and water. It also includes related professional support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.

Aviation Regional Program of Study



The Aviation regional program of study introduces CTE learners to the occupations and education opportunities related to understanding the principles and science of flight, aviation engineering, air navigational aids, air traffic controls, and communications equipment to ensure conformance with federal safety regulations.

Secondary Courses for High School Credit

Level 1

- Introduction to Aerospace and Aviation
- Introduction to Aircraft Technology

Level 2

- Introduction to Unmanned Aerial Vehicle Flight

Level 3

- Aviation Ground School
- Aerospace Engineering

Level 4

- Practicum in Transportation Systems
- Scientific Research and Design

Postsecondary Opportunities

Associates Degrees

- Airline Pilots, Copilots, and Flight Engineers

Work-Based Learning and Expanded Learning Opportunities

Exploration Activities	Work-Based Learning Activities
<ul style="list-style-type: none"> • Participate in SkillsUSA • Explore virtual aviation websites 	<ul style="list-style-type: none"> • Work in an aviation apprenticeship or internship • Work for a drone company

Industry-Based Certifications

- FAA Part 107 Remote Drone Pilot

- Certified Aerospace Technician*
- OSHA 30 Hour General*

*IBC sunseting 8/31/24



Aligned Occupations

Occupations	Median Wage	Annual Openings	% Growth
Aerospace Engineering and Operations Technicians	\$60,757	114	9%
Airline Pilots, Copilots, and Flight Engineers	\$165,130	1,150	9%
Commercial Pilots	\$86,310	548	9%

41

Aviation Course Information

Level 1

COURSE NAME	SERVICE ID	PREREQUISITES	COREQUISITES
Introduction to Aerospace and Aviation	N1304672 (1 credit)	None	None
Introduction to Aircraft Technology	13039350 (1 credit)	None	None

Level 2

COURSE NAME	SERVICE ID	PREREQUISITES	COREQUISITES
Introduction to Unmanned Aerial Vehicle Flight	N1304670 (1 credit)	None	None

Level 3

COURSE NAME	SERVICE ID	PREREQUISITES	COREQUISITES
Aviation Ground School	N1304675 (1 credit)	None	None
Aerospace Engineering (PLTW)	N1303745 (1 credit)	None	None

Level 4

COURSE NAME	SERVICE ID	PREREQUISITES	COREQUISITES
Practicum in Transportation Systems	13040450 (2 credits) 13040455 (3 credits) 13040460 (2 credits) 13040465 (3 credits)	None	None
Scientific Research and Design	13037200 (1 credit)	Biology, Chemistry, Integrated Physics and Chemistry (IPC) or Physics	None

FOR ADDITIONAL INFORMATION ON THE TRANSPORTATION, DISTRIBUTION, AND LOGISTICS CAREER CLUSTER, PLEASE CONTACT: CTE@tea.texas.gov
<https://tea.texas.gov/cte>

[LEA name] does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: [title, address, telephone number, email.]

Further nondiscrimination information can be found at [42 Notification of Nondiscrimination in Career and Technical Education Programs](#).

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.4

Board Goal: Goal #1 – Student Achievement

Subject: Consideration and possible approval of the contract with Maxim Healthcare Services

Administrator Responsible/Position: **Marivel Sedillo, Deputy Superintendent / Chief Academic Officer**
Michelle Velasquez, Executive Officer of Special Education
Megan Benthall, Director of Student Health Services

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to request that the Board of Trustees approve the contract renewal with Maxim Healthcare Services.

D. Summary:

Previous board action relating to this item – In December 2021, the Hays CISD Board of Trustees approved the contract with Maxim Healthcare Services for \$80,000.

Future action anticipated –

Background information –

During the 21-22 and 22-23 school years, the Special Education Department has experienced a need for staff to provide nursing-related services to students with special health needs that cannot be met by the campus nurse, nor has the department been able to fill a vacancy for an LVN who could perform some of these delegated nursing tasks under the supervision of the campus nurse. In addition to providing nursing-related services for the Special Education Department in 21-22, Maximum Healthcare Systems also provided Hays CISD with a team of nurses and unlicensed personnel to assist with COVID-19 contact tracing, related to parent notifications, and briefly assisted with a COVID help desk. In December of 2021, a request was brought to the board to increase this contract as the total amount spent neared \$50,000. The Board approved an increase of an additional \$30,000 to bring the contract total to \$80,000. In January of 2021, an additional request was made to increase to \$234,000 due to a billing lag and need for more funds to assist with contact tracing, given the rapid spike in COVID-19 cases at that time. Given the needs, the Special Education Department, in support of the Student Health Services Department is asking to increase the total amount of the Maxim Healthcare Services contract to a total of \$80,000.

E. Scope of Options Reviewed:

RFP# 25-061802VL

Length of Contract: This is a one-year contract through 6/30/2023

Reasons for rejecting alternatives: n/a

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Student Health Services

G. Administrative Recommendation:

The administration recommends approval of the Maxim Healthcare Service contract, as presented.

H. Fiscal Impact and Cost: Total Amount: \$80,000
 Budget: ½ SPED, ½ Student Health Services Bond Grant/Special Funds Other
Prior Year Spending – \$148,470.52

- SPED Nursing Needs (March 2022-June 2022): \$23,720.62
- COVID-19 Contact Tracing & Notification Support: \$124,749.90

Future/Ongoing –

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dr. Eric Wright, Superintendent and Marivel Sedillo, Deputy Superintendent & Chief Academic Officer

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the renewal of the contract with Maxim Healthcare Services for an amount not to exceed \$80,000, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.5

Board Goal: Goal #3 – Board/Staff/Community Relations

Procurement: Data Maintenance / Network Equipment for Technology Infrastructure – ConvergeOne

Administrator Responsible/Position: Dianne Borreson, Chief Technology Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda item is to procure Extreme data equipment from ConvergeOne. Hays CISD uses ConvergeOne to provide data equipment and maintenance.

D. Summary:

Previous board action relating to this item - The board approved data maintenance agreement in November 2022. On last month's request, we failed to include the amount for upcoming purchases. This request is to amend the amount originally requested.

Future action anticipated –

Background information – This equipment is used to light our dark fiber and provides network connectivity for the entire district. ConvergeOne has been our providers since 2016.

E. Scope of Options Reviewed:

DIR Contract # DIR-TSO-4339

Length of Contract: The is a one-year contract with one (1) option to renew through 12/31/2023

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Technology

G. Administrative Recommendation:

The administration recommends approval of the proposal from ConvergeOne, as presented.

H. Fiscal Impact and Cost: Total Amount: Not to exceed \$400,000

Budget – General Operating Fund Bond Grant/Special Funds Other

Prior Year Spending – \$211,925

Future/Ongoing – Maintenance expenses are a yearly expenditure and increase as new equipment/campuses are added. The procurement for upgrades is contingent upon bond and new construction projects.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dianne Borreson, Chief Technology Officer

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the purchase of services from ConvergeOne not to exceed \$400,000, as presented.



ConvergeOne

Hays CISD

2023 Extreme Maintenance Renewal

Prepared By: Glenn Riley

Date: November 02, 2022

Quote #: 087059 v1



2023 Extreme Maintenance Renewal

Quote Information:	Prepared For:	Ship To:	Bill To:	Prepared By:
Quote #: 087059	Hays CISD	Hays CISD	Hays CISD	ConvergeOne
Version: 1	Alan Duerr	Alan Duerr	Alan Duerr	Glenn Riley
Delivered: 11/02/2022	21003 Interstate 35	21003 Interstate 35	21003 Interstate 35	317-813-5114
Expires: 12/31/2022	Kyle, TX 78640	Kyle, TX 78640	Kyle, TX 78640	Fax 781-357-8500
	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	griley@convergeone.com
	(512) 268-8469	(512) 268-8469	(512) 268-8469	

Maintenance

Vendor Source	Item Number	Description	Qty	Price	Ext. Price
DIR-TSO-4339					
Renewal of Contract 5-01428546 - 01-JAN-2023 thru 31-DEC-2023					
Renewal of Main Contract					
Extreme Networks	95511-H34111	VSP 8400CH - PW NBD ONSITE H34111 for EC8400A01-E6	3	\$2,464.00	\$7,392.00
Extreme Networks	95511-H34094	VSP 8424XS - PW NBD ONSITE H34094 for EC8404001-E6	3	\$311.00	\$933.00
Extreme Networks	95600-H34088	VSP 8284XS - PWP TAC & OS H34088 for EC8200A01-E6	14	\$2,413.00	\$33,782.00
Extreme Networks	95600-H34078	VSP 7254XSQ - PWP TAC & OS H34078 for EC7200A1F-E6	1	\$1,071.00	\$1,071.00
Extreme Networks	95600-H34085	VSP 7254XSQ Port Limited - PWP TAC & OS H34085 for EC7200A3F-E6	19	\$1,177.00	\$22,363.00
Extreme Networks	95600-H34087	VSP 7254XTQ Port Limited - PWP TAC & OS H34085 for EC7200A4F-E6	2	\$1,126.00	\$2,252.00
Extreme Networks	95504-H34131	VSP 4K 4450 - EW NBD AHR for EC4400A05-E6	2	\$145.00	\$290.00
Extreme Networks	95600-H34066	ERS 4926GTS-PWR+ - PWP Software & TAC - H34066 for AL4900A02-E6	2	\$156.00	\$312.00
Extreme Networks	95600-H34070	ERS 4950GTS-PWR+ - PWP TAC & OS H34070 for AL4900A04-E6	73	\$156.00	\$11,388.00
Extreme Networks	95504-H34054	ERS4826GTS PWR+ - PW NBD AHR H34054 for AL4800A89-E6	71	\$109.00	\$7,739.00
Extreme Networks	95600-H34054	ERS4826GTS PWR+ - PWP TAC & OS H34054 for AL4800A89-E6	1	\$109.00	\$109.00
Extreme Networks	IPC-95600-H34054	PWP Software & TAC - H34054 for AL4800A89-E6	309	\$45.00	\$13,905.00
Extreme Networks	95600-16804	Industrial Switch - ISW 8GBP 4-SFP	11	\$127.00	\$1,397.00
Extreme Networks	95603-S20293	XMC - PWP Software Support - S20293	1	\$1,199.00	\$1,199.00
Renewal of Contract 5-01457119 - 07-MAR-2023 thru 31-DEC-2023					
Sunfield Outdoor Marquee					
Extreme Networks	95600-16804	Industrial Switch - ISW 8GBP 4-SFP	1	\$104.00	\$104.00
Renewal of Contract 5-01483574 - 24-JUN-2023 thru 31-DEC-2023					



Maintenance

Vendor Source	Item Number	Description	Qty	Price	Ext. Price
Negley ES Multi-rate Switch					
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W	1	\$241.00	\$241.00
Renewal of Contract 5-01483600 - 24-JUN-2023 thru 31-DEC-2023					
Dahlstrom MS Multi-rate Switch					
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W	1	\$241.00	\$241.00
Renewal of Contract 5-01498194 - 06-SEP-2023 thru 31-DEC-2023					
Sunfield ES					
Extreme Networks	95600-H35313	PWP Software & TAC - H35313 for VSP7400-48Y-8C-AC-F	1	\$467.00	\$467.00
Extreme Networks	95600-5520-48W	PWP Software & TAC - 5520-48W	5	\$121.00	\$605.00
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W	12	\$148.00	\$1,776.00
Extreme Networks	95600-5520-VIM-4XE	PWP Software & TAC - 5520-VIM-4XE	8	\$25.00	\$200.00
Maintenance Subtotal					\$107,766.00

Quote Summary

Description	Amount
Maintenance	\$107,766.00
Total	\$107,766.00

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary. Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C 1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C 1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement. This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications



(collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement. Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s). This Order is a configured order and/or contains software.

Signature

Date



Hays CISD

2023 Extreme Maintenance Renewal

Prepared By: Glenn Riley

Date: November 11, 2022

Quote #: 087059 v2



2023 Extreme Maintenance Renewal

Quote Information:	Prepared For:	Ship To:	Bill To:	Prepared By:
Quote #: 087059	Hays CISD	Hays CISD	Hays CISD	ConvergeOne
Version: 2	Alan Duerr	Alan Duerr	Alan Duerr	Glenn Riley
Delivered: 11/11/2022	21003 Interstate 35	21003 Interstate 35	21003 Interstate 35	317-813-5114
Expires: 12/31/2022	Kyle, TX 78640	Kyle, TX 78640	Kyle, TX 78640	Fax 781-357-8500
	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	griley@convergeone.com
	(512) 268-8469	(512) 268-8469	(512) 268-8469	

Maintenance

Vendor Source	Item Number	Description	Serial Number	Start Date	End Date	Qty	Price	Ext. Price
DIR-TSO-4339								
Renewal of Contract 5-01428546 - 01-JAN-2023 thru 31-DEC-2023								
Renewal of Main Contract - Full Year								
Extreme Networks	95511-H34111	VSP 8400CH - PW NBD ONSITE H34111 for EC8400A01-E6	Various	01-JAN-2023	31-DEC-2023	3	\$2,464.00	\$7,392.00
Extreme Networks	95511-H34094	VSP 8424XS - PW NBD ONSITE H34094 for EC8404001-E6	Various	01-JAN-2023	31-DEC-2023	3	\$311.00	\$933.00
Extreme Networks	95600-H34088	VSP 8284XS - PWP TAC & OS H34088 for EC8200A01- E6	Various	01-JAN-2023	31-DEC-2023	14	\$2,413.00	\$33,782.00
Extreme Networks	95600-H34078	VSP 7254XSQ - PWP TAC & OS H34078 for EC7200A1F- E6	Various	01-JAN-2023	31-DEC-2023	1	\$1,071.00	\$1,071.00
Extreme Networks	95600-H34085	VSP 7254XSQ Port Limited - PWP TAC & OS H34085 for EC7200A3F-E6	Various	01-JAN-2023	31-DEC-2023	19	\$1,177.00	\$22,363.00
Extreme Networks	95600-H34087	VSP 7254XTQ Port Limited - PWP TAC & OS H34085 for EC7200A4F-E6	1831B-99194, 1831B-99193	01-JAN-2023	31-DEC-2023	2	\$1,126.00	\$2,252.00
Extreme Networks	95504-H34131	VSP 4K 4450 - EW NBD AHR for EC4400A05-E6	Various	01-JAN-2023	31-DEC-2023	2	\$145.00	\$290.00
Extreme Networks	95600-H34066	ERS 4926GTS-PWR+ - PWP Software & TAC - H34066 for AL4900A02-E6	19TS2450T135	01-JAN-2023	31-DEC-2023	2	\$156.00	\$312.00
Extreme Networks	95600-H34070	ERS 4950GTS-PWR+ - PWP TAC & OS H34070 for AL4900A04-E6	Various	01-JAN-2023	31-DEC-2023	73	\$156.00	\$11,388.00
Extreme Networks	95600-16804	Industrial Switch - ISW 8GBP 4-SFP	Various	01-JAN-2023	31-DEC-2023	11	\$127.00	\$1,397.00
Extreme Networks	95603-S20293	XMC - PWP Software Support - S20293	1617631881236 01	01-JAN-2023	31-DEC-2023	1	\$1,199.00	\$1,199.00
Renewal of Main Contract - Partial Year - Ends 30-JUN-2023								



Maintenance

Vendor Source	Item Number	Description	Serial Number	Start Date	End Date	Qty	Price	Ext. Price
Extreme Networks	95504-H34054	ERS4826GTS PWR+ - PW NBD AHR H34054 for AL4800A89-E6	Various	01-JAN-2023	30-JUN-2023	71	\$54.00	\$3,834.00
Extreme Networks	95600-H34054	ERS4826GTS PWR+ - PWP TAC & OS H34054 for AL4800A89-E6	15JP252H80L1	01-JAN-2023	30-JUN-2023	1	\$54.00	\$54.00
Extreme Networks	IPC-95600-H34054	PWP Software & TAC - H34054 for AL4800A89-E6		01-JAN-2023	30-JUN-2023	309	\$25.00	\$7,725.00
Renewal of Contract 5-01457119 - 07-MAR-2023 thru 31-DEC-2023								
Sunfield Outdoor Marquee								
Extreme Networks	95600-16804	Industrial Switch - ISW 8GBP 4-SFP	Various	07-MAR-2023	31-DEC-2023	1	\$104.00	\$104.00
Renewal of Contract 5-01483574 - 24-JUN-2023 thru 31-DEC-2023								
Negley ES Multi-rate Switch								
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W		07-MAR-2023	31-DEC-2023	1	\$241.00	\$241.00
Renewal of Contract 5-01483600 - 24-JUN-2023 thru 31-DEC-2023								
Dahlstrom MS Multi-rate Switch								
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W		24-JUN-2023	31-DEC-2023	1	\$241.00	\$241.00
Renewal of Contract 5-01498194 - 06-SEP-2023 thru 31-DEC-2023								
Sunfield ES								
Extreme Networks	95600-H35313	PWP Software & TAC - H35313 for VSP7400-48Y-8C -AC-F		06-SEP-2023	31-DEC-2023	1	\$467.00	\$467.00
Extreme Networks	95600-5520-48W	PWP Software & TAC - 5520-48W		06-SEP-2023	31-DEC-2023	5	\$121.00	\$605.00
Extreme Networks	95600-5520-12MW-36W	PWP Software & TAC - 5520-12MW-36W		06-SEP-2023	31-DEC-2023	12	\$148.00	\$1,776.00
Extreme Networks	95600-5520-VIM-4XE	PWP Software & TAC - 5520-VIM-4XE		06-SEP-2023	31-DEC-2023	8	\$25.00	\$200.00
Maintenance Subtotal								\$97,626.00

Quote Summary

Description	Amount
Maintenance	\$97,626.00
Total	\$97,626.00



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Signature

Date

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.6

Board Goal: Goal #2 – School Safety & Security
Goal #3 – Board/Staff/Community Relations

Subject: Consideration and possible approval of Hays High School Athletic Locker Replacement – BSN Sports

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer, Lance Moffett, Director of Athletics

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to request the approval of the removal, purchase, and installation of athletic lockers for baseball and boys soccer athletic programs at Hays High School.

D. Summary:

Previous board action relating to this item -
 Future action anticipated –
 Background information –

The current lockers are rusted beyond repair and will no longer close. Several lockers will no longer lock or open when locked. Last Work order 38381 placed 05/02/19 we were advised by carpentry that lockers could not be repaired and new lockers were only resolution.

E. Scope of Options Reviewed:

OMNIA Partners Cooperative Contract R201101
Length of Contract: This is a three-year contract with two (2) options to renew through 9/30/2025
Reasons for rejecting alternatives: n/a

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Athletic

G. Administrative Recommendation:

The administration recommends approval of this purchase from BSN Sports for \$64,690.39.

H. Fiscal Impact and Cost: Total Amount: \$64,690.39

Budget – General Operating Fund Bond Grant/Special Funds Other Capital Improvement Funds
Prior Year Spending – \$409,448.44

Future/Ongoing – This procurement will be a one-time expense.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Lance Moffett, Athletic Director; Brandon Porter, Maintenance Director

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the removal, purchase and installation of new athletic lockers for baseball and boys soccer programs at Hays High School in the amount of \$64,690.39, as presented.

Hays High School
Soccer Room 1
NOT to scale 5/3/21
Measurements provided by BSN



**11'8" less corner =
9'10" = 6 lockers &
2 fillers**

**20 TOTAL lockers
18w x 22d x 60h**

- Soccer Room
Measurements:
- Room 1
 - o 23' 2" L x 11' 8"



Hays High School
Soccer Room 2
NOT to scale 5/3/21
Measurements provided by BSN



Soccer Room
Measurements:

- Room 2
 - o 22' 8" L x 11' 8"

20 TOTAL lockers
18w x 22d x 60h



Hays High School
Baseball Room 1
NOT to scale 5/3/21
Measurements provided by BSN



20 TOTAL lockers
18w x 22d x 60h

23'2" less corner = 21'4" = 14 lockers 2 fillers



11'8" less corner = 9'10" = 6 lockers & 2 fillers

Baseball Room
Measurements:
- Room 1
o 23' 2" L x 11' 8"



Hays High School
Baseball Room 2
NOT to scale 5/3/21
Measurements provided by BSN



23'2" less corner = 21'4" = 14 lockers 2 fillers

11'8" less corner = 9'10" = 6 lockers & 2 fillers



20 TOTAL lockers
18w x 22d x 60h

Baseball Room Measurements:
- Room 2
o 23' 2" L x 11' 8"



PO Box 841393
 Dallas, TX 75284-1393
 Phone: 800-527-7510 Fax: 800-899-0149
 Visit us at www.bsnsports.com

Quote	
Quote #:	21407030
Purchase Order #:	Locker Removal & Installa
Cart Name:	
Quote Date:	10/03/2022
Quote Valid-to:	11/04/2022
Payment Terms:	NT30
Ship Via:	
Ordered By:	



Contact Your Rep

Derek Ozuna Email:dozuna@bsnsports.com | Phone:361-935-6289

Sold to
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Ship To
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Payer
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Item Description	Qty	Unit Price	Total
Removal/Disposal/Installation of Lockers Item # - NSPINSTALL	1 EA	\$ 11,900.00	\$ 11,900.00

Subtotal:	\$11,900.00
Other:	\$0.00
OMNIA Partners Contract R201101	
Freight:	\$0.00
Sales Tax:	\$0.00
Order Total:	\$11,900.00
Removal, Disposal, and Haul off for all lockers in both rooms for baseball/soccer.	
Payment/Credit Applied:	\$0.00
Order Total:	\$11,900.00

Unloading/Installation of all new lockers for both rooms for
baseball/soccer.

NON PREVAILING WAGES
NON UNION
NO LICENSING/PERMITS



PO Box 841393
 Dallas, TX 75284-1393
 Phone: 800-527-7510 Fax: 800-899-0149
 Visit us at www.bsnsports.com

Quote	
Quote #:	21405477
Purchase Order #:	Baseball and Soccer Locke
Cart Name:	
Quote Date:	09/26/2022
Quote Valid-to:	10/28/2022
Payment Terms:	NT30
Ship Via:	
Ordered By:	



Contact Your Rep

Derek Ozuna Email:dozuna@bsnsports.com | Phone:361-935-6289

Sold to
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Ship To
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Payer
1096748
HAYS HIGH SCHOOL
 4800 Jack C Hays Trl
 BUDA TX 78610-3424
 USA

Item Description	Qty	Unit Price	Total
Baseball & Soccer Welded Metal Lockers Item # - NSPHG	1 EA	\$ 52,790.39	\$ 52,790.39

Subtotal:	\$52,790.39
Other:	\$0.00
OMNIA Partners Contract R201101	
Freight:	\$0.00
Sales Tax:	\$0.00
Baseball and Soccer Locker Rooms	
Order Total:	\$52,790.39
Payment/Credit Applied:	\$0.00
Order Total:	\$52,790.39

Open Faced Lockers. 20 per room with security box and coat rod
 - 60" H x 22" D x 18" W

2 Tier Lockers, 40 per room
 - 30" H x 22" D x 22" W (total height would be 60")
 - Gravity Latch door

Quote is for 1 side as Varsity Locker room with open faced lockers and 1 side with 2 tier lockers for the JV room for both sports.

If you customer can mix and match any combo they would like. If they would like all 2 tier lockers for all 4 rooms, then just double the price of the 2 tier lockers and remove cost of open face and vice versa.

Lockers are all welded and ship assembled.

Color TBD

Lead time 14-16 weeks.

Customer responsible for receiving lockers

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.7

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Consideration and possible approval of the purchase of replacement floor scrubbing equipment from Smith Supply Company

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer, Lance Moffett, Director of Athletics

A. Purpose of Agenda Item:

- Action needed Information only Receive input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to request the approval of the purchase of replacement floor scrubbing equipment.

D. Summary:

- Previous board action relating to this item -
 Future action anticipated –
 Background information –

Districtwide, we operate 33 ride-on floor scrubbing machines to service cafeterias, classrooms, and hallways. We are requesting five (5) new units to replace end-of-life units. These will be placed at Lehman High School, Hays High School, Tom Green Elementary School, and Dahlstrom Middle School. One unit will be used as a loaner. The units being pulled from service will be reconditioned, if possible, or parted-out by our Hays CISD Team and used to repair other units.

Service and routine maintenance of the units is completed at campus, and generally includes:

- Batteries replaced at approximately 3 years
- Floor squeegees and pad drivers replaced as-needed
- Suction motors, drive motors, motherboards, and chargers replaced as-needed, but normally last for the life of the unit

We generally replace units when parts are no longer available, or the deck pulleys and lift motors fail. These items are the costliest parts of the machine. Although there is no specific replacement schedule (units are in-use until parts are no longer available), we budget for approximately five machines each year, but only replace if needed. If a unit is pulled from service, all working parts are removed and used to repair other units.

E. Scope of Options Reviewed:

Buyboard Contract #649-21

Length of Contract: This is a one-year contract with two (2) options to renew through 9/30/2024

Reasons for rejecting alternatives: n/a

F. Comments Received:

- Cabinet DLT FBOC Teacher Org. Reps. Other:

G. Administrative Recommendation:

The administration recommends approval of this purchase.

H. Fiscal Impact and Cost: Total Amount: \$75,280 (\$71,695 plus 5% escalation if needed)

Budget – General Operating Fund **Bond** **Grant/Special Funds** **Other**

Prior Year Spending – \$37,063.91

Future/Ongoing – This purchase will be a one-time expense.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action –Brandon Porter, Director of Custodial Services

J. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the purchase replacement floor scrubbers from Smith Supply Company, for an estimated cost not to exceed \$75,280, as presented.



PRICE QUOTE

Smith Supply Co.

Page 1

Printed 11/04/22 BJ

5202 Midway Drive | Temple, TX 76788 | 254-775-8882 | 800-242-2274

www.smithsupply.com
ssc@smithsupply.com

Ship To

HAYS CISD
ACCOUNTS PAYABLE
21003 INTERSTATE 35
BUYBOARD # 649-21
KYLE TX 78640
Tel:512-268-2141 Fax:512-268-2147

HAYS CISD
ACCOUNTS PAYABLE
21003 INTERSTATE 35
KYLE TX 78640

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q002153	10/12/2022	11/26/2022	0002974		Drop-Ship	BJ
Job ID	Customer Terms			Salesman		
	Net 30			Mike Englund - 35		

Product	Description	UM	Quant	Unit Price	Extension
390-10081070	CHARIOT 3 iSCRUB 26 STAND ON SCRUBBER W/AGM, PAD DRIVER, OBC INCLUDED IN QUOTATION:FREIGHT, INSTALL & TRAINING BUYBOARD CONTRACT # 649-21	EA	5	14339.00	71695.00

X: _____ (Accepted by)	Sub Total	\$71,695.00	
	Freight	\$0.00	T o t a l
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	\$71,695.00

MESSAGE

TERMS

**Hays CISD Auto Scrubber Replacement Cycle
December 2022**

Location	Qty	Year Installed	Notes	Year Replaced	Qty Replaced
Hays HS - 1	1	2010	Cannot Get Parts	2022	1
Lehman HS - 1	1	2010	Cannot Get Parts	2022	1
Academy	1	2017			
Barton MS	1	2017			
Blanco Vista ES	1	2017			
Camino Real ES	1	2017	Decking and mother board shot per warehouse. DC unit	2022	1
Capenter Hill ES	1	2017			
Chapa MS	1	2017			
Dahlstrom MS	1	2017			
Elm Grove ES	1	2017			
Fuentes ES	1	2017			
Hemphill ES	1	2017			
Kyle ES	1	2017			
Live Oak Academy	1	2017			
Negley ES	1	2017			
PAC	1	2017			
Pflugger ES	1	2017			
Science Hall ES	1	2017			
Simon MS	1	2017			
Tobias ES	1	2017			
Tom Green ES	1	2017	Decking and motors shot per warehouse DC unit	2022	1
Transportation	1	2017			
Uhland ES	1	2017			
Wallace MS	1	2017			
Hays HS - 2	1	2018			
Lehman HS - 2	1	2018			
McCormick MS	1	2018			
Buda ES	1	2019			
Johnson HS	3	2020			
Sunfield ES	2	2022			
Loaner needed	1	N/A		2022	1
	34	Total Units			

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.8

Board Goal: Goal #3 - Board/Staff/Community Relations

Subject: Facilities Bond Oversight Committee Recommendation Regarding a Potential May 2023 Bond Election

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy: CCA Legal and Local

Law or Rule: TX Election Code, TX Education Code

N/A

C. Goal or Need Addressed:

School Bond Election

D. Summary:

Previous board action relating to this item – The Board of Trustees charged the FBOC to study the need for a future bond election in August 2022

Future action anticipated – If favorably considered, the Board will host public forums in January 2023 and the Board must call for an election by mid-February 2023.

Background information – In the months leading up to the August 2022 charge from the Board and continuing through November 30, 2022, the FBOC held numerous meetings to discuss the need for a future Bond election. All of the agendas and meeting materials are posted on the FBOC’s public website, except those items which have security information, which are password protected.

Staff and the District’s consultants provided student projection data, bonding capacity information, project scopes, and cost estimates to the committee, and fielded questions and concerns.

At the meeting on November 30, 2022, the FBOC reached consensus on a proposed May 2023 Bond totaling approximately \$415 million which includes the items shown on the project ranking tables included with this agenda item.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other:

F. Administrative Recommendation:

The administration recommends approval of the FBOC’s proposed May 2023 Bond Package

G. Fiscal Impact and Cost: Total Amount: See 2023 Bond Planning Ranking List – Currently \$414,558,071

Budget

Bond

Grant/Special Funds

Other

Prior Year Spending –

Future/Ongoing –

H. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action – Max Cleaver, Chief Operations Officer

I. Suggested Motion:
I move that the Hays CISD Board of Trustees approve the continuation of the bond development process and hold public forums regarding the recommendation brought forward by the Facilities Bond Oversight Committee, as presented.

Hays CISD 2023 Bond Planning
2023 Bond Planning Project Ranking for BOT 221201

Listed by Category and Location

Line	Bond Amount	Bond Year	Category	Location	Project	Completion Date	Location	Narrative	Estimated Cost	Yes	No	% Yes	% No	Total Percent	Respond	
1	\$423,625,896	2023	DIST	DIST	MEP Cycle Replacements	July 2026	Various	Per Plan on FBOC page	\$22,325,000	18	0	100.00%	0.00%	100.00%	18	
2		2023	DIST	DIST	Roofing Cycle Replacements	July 2026	Various	Per Plan on FBOC page	\$17,520,000	18	0	100.00%	0.00%	100.00%	18	
3		2023	DIST	DIST	Buses	August 2024	N/A	Up to 79 (20 for growth, 59 for replacement)	\$11,547,000	18	0	100.00%	0.00%	100.00%	18	
4		2023	DIST	DIST	Security Items	Ongoing	Various	Fencing, cameras, door bell systems, access in classroom pilot at ES 16, other access at Athletics and Fine Arts	\$9,800,000	18	0	100.00%	0.00%	100.00%	18	
5		2023	DIST	DIST	Furniture Replacements		As listed	Replace or Purchase additional cafeteria tables at FES,HES,KES,SHES,TES, BMS, HHS, LHS	\$819,000	17	1	94.44%	5.56%	100.00%	18	
6		2023	DIST	DIST	Concrete and Asphalt Repair	August 2025	Various	Repair parking lots and driveways districtwide, per schedule on FBOC webpage	\$5,000,000	17	1	94.44%	5.56%	100.00%	18	
7		2023	DIST	DIST	Musical Instruments	August 2024	N/A	Musical instruments for orchestra program at high schools	\$700,000	15	3	83.33%	16.67%	100.00%	18	
8		2023	DIST	DIST	Bond Support	August 2026	N/A	3 Project Managers, moving labor, moving supplies	\$1,575,000	13	5	72.22%	27.78%	100.00%	18	
9		2023	DIST	DIST	Historic Buda	August 2024		Raze lower Buda, leave parking and gym, restore grass fields, 49,500 s.f, includes environmental	\$0	3	15	16.67%	83.33%	100.00%	18	-\$1,034,806
10		2023	DIST	IMP	Impact Center Greenhouse	August 2023	Current	Provide greenhouse kit with foundation,, approximately 750 s.f.	\$94,500	16	2	88.89%	11.11%	100.00%	18	
11		2023	ES	ES	Elementary 17 Construction	August 2026	East of IH 35	Increase Districtwide ES Capacity to 13,919	\$75,987,436	18	0	100.00%	0.00%	100.00%	18	
12		2023	ES	ES	Design Fees for Elementary 18 (or other ES expansion)	August 2028	TBD	Substantial Completion June 2028	\$4,165,119	17	1	94.44%	5.56%	100.00%	18	
13		2023	ES	ES	Adaptive Playgrounds	August 2025	Elementary	Provide similar adaptive play events and rubberized surfacing, based on Sunfield ES amenities	\$2,435,530	15	3	83.33%	16.67%	100.00%	18	
14		2023	ES	ES	Elementary School Walking Tracks	August 2024	Various	Provide Walking track with concrete curbs at elementary schools	\$0	7	11	38.89%	61.11%	100.00%	18	-\$1,300,000
15		2023	ES	KES	Committee Requested Item	July 2025	Various	AT KES Increase Original Budget from \$2.5M to \$6.7M to complete scope of work and provide study of future classroom expansion	\$4,200,000	17	1	94.44%	5.56%	100.00%	18	
16		2023	ES	KES	Kyle ES Improvements	July 2024	Current	Awning, windows,doors, paint, site items,	\$2,500,000	15	3	83.33%	16.67%	100.00%	18	
17		2023	ES	TGES	Committee Requested Item	July 2024	Various	At TGES Increase Original Budget from \$2.5M to \$3.3M to complete scope of work and provide study of future classroom expansion	\$800,000	17	1	94.44%	5.56%	100.00%	18	
18		2023	ES	TGES	Tom Green ES Improvements	July 2024	Current	Awning, windows, doors, paint, site items, admin renovations	\$2,500,000	16	2	88.89%	11.11%	100.00%	18	
19		2023	HS	HHS	HHS Stormwater and Water Quality Expansion	August 2025	Per Sketch	Prerequisite for all construction elements, estimated at 36,000 s.f (144,000 c.f)	\$1,551,775	17	1	94.44%	5.56%	100.00%	18	
20		2023	HS	HHS	HHS Canopy	August 2025	Per Sketch	Bales Gym walkway canopy approximately 4,000 s.f.	\$574,732	15	3	83.33%	16.67%	100.00%	18	
21		2023	HS	HHS	HHS Parking and Drive for BB/SB	August 2025	Per Sketch	Provide additional parking near new fields approximately 64,000 sf of paving	\$1,836,109	11	7	61.11%	38.89%	100.00%	18	
22		2023	HS	HHS	HHS Additional Security Fencing	August 2025	Per Sketch	Provide fencing with controlled points of entry, estimated 2500 lf	\$0	8	10	44.44%	55.56%	100.00%	18	-\$219,681
23		2023	HS	HHS	HHS Wayfinding Signage	August 2025	Per Sketch	Vehicular and Pedestrian Signage	\$0	6	12	33.33%	66.67%	100.00%	18	-\$286,892
24		2023	HS	HHS	HHS Parking Improvements	August 2025	Per Sketch	Provide additional 200 parking spaces (200,000 s.f paving)	\$0	6	12	33.33%	66.67%	100.00%	18	-\$5,272,343
25		2023	HS	HHS	HHS Security Booth and Gates	August 2025	Per Sketch	Provide personnel booth, electrical, gate	\$0	4	14	22.22%	77.78%	100.00%	18	-\$296,455
26		2023	HS	HS	Initial Design Fees for High School 4	August 2030	TBD	Begin Site Selection and Design Process with Architect and Civil Engineer	\$7,256,870	18	0	100.00%	0.00%	100.00%	18	
27		2023	HS	HS	Baseball and Softball Artificial Turf	December 2024	Current	Install Artificial Turf at three high school campuses, six fields total	\$9,317,455	17	1	94.44%	5.56%	100.00%	18	
28		2023	HS	HS	CTE - Public Safety Training Academy	August 2026	Admin Site	Construct facility for fire, EMT and jailer training, 23,600 square feet plus fire tower	\$23,596,123	15	3	83.33%	16.67%	100.00%	18	
29		2023	HS	HS	Multi Purpose Pavilions	August 2025	TBD	Install three 84,000 SF Covered Pavilions with artificial turf	\$52,173,445	13	5	72.22%	27.78%	100.00%	18	
30		2023	HS	HS	Committee Requested Item (moved from 2025 Bond List) Weight Room At Three (3) High Schools	August 2026	TBD	At three covered multi-purpose pavilion locations, 14,000 sf each, weight room and storage	\$29,247,228	8	8	50.00%	50.00%	100.00%	16	
31		2023	HS	JHS	JHS Detention Expansion & Water Quality	August 2025	Per Sketch	Prerequisite for all construction elements, estimated at 36,000 s.f (144,000 c.f)	\$773,851	18	0	100.00%	0.00%	100.00%	18	
32		2023	HS	JHS	JHS Academic Addition	August 2025	Per Sketch	Increase functional capacity from 2,250 to 2,800 students, classrooms plus circulation	\$37,950,921	18	0	100.00%	0.00%	100.00%	18	
33		2023	HS	JHS	JHS Rehearsal (Band) Hall	August 2025	Per Sketch	Create larger band hall, 8,200 sf, move programs to utilize old band hall	\$7,858,524	17	1	94.44%	5.56%	100.00%	18	
34		2023	HS	JHS	JHS Vet Tech to Cosmo/Barbering	August 2025	Per Sketch	2000 sf, add vet tech to new addition	\$1,533,000	17	1	94.44%	5.56%	100.00%	18	
35		2023	HS	JHS	JHS Fencing and Gates at CTE	August 2025	Per Sketch	Vehicular and walk gates	\$107,479	15	3	83.33%	16.67%	100.00%	18	
36		2023	HS	JHS	JHS All Purpose Indoor Space	August 2025	Per Sketch	Create indoor space for Fine Arts and Athletics, part of multipurpose pavilion 16,000 s.f.	\$13,485,798	13	5	72.22%	27.78%	100.00%	18	
37		2023	HS	JHS	JHS Security Booth and Gates	August 2025	Per Sketch	unit price	\$0	8	10	44.44%	55.56%	100.00%	18	-\$124,586
38		2023	HS	JHS	JHS Renovate F108 to Office	August 2025	Per Sketch	300 sf, currently storage, renovate for AP	\$0	6	12	33.33%	66.67%	100.00%	18	-\$43,050
39		2023	HS	JHS	JHS Additional Reception Desk at Office	August 2025	Per Sketch	Furniture, lighting, electrical, data	\$0	3	15	16.67%	83.33%	100.00%	18	-\$25,000
40		2023	HS	JHS	JHS Staff RR at Counseling Suite	August 2025	Per Sketch	125 sf	\$0	1	17	5.56%	94.44%	100.00%	18	-\$179,692
41		2023	HS	JHS	JHS Renovate ROTC Range	August 2025	Per Sketch	2800 sf	\$0	1	17	5.56%	94.44%	100.00%	18	-\$161,000
42		2023	HS	LHS	LHS Auditorium and Theater Classrooms	August 2025	Per Sketch	Provide 800 seat theater, scene shop, two classrooms, storage, move current theater program and renovate for mariachi and orchestra	\$48,255,241	17	1	94.44%	5.56%	100.00%	18	
43		2023	HS	LHS	LHS Stormwater and Water Quality Expansion	August 2024	Per Sketch	Prerequisite for BB/SB artificial turf and other expansion elements, estimated at 36,000 s.f (144,000 cf)	\$1,492,630	17	1	94.44%	5.56%	100.00%	18	
44		2023	HS	LHS	LHS Service Drive	August 2025	Per Sketch	Provide drive around building including HC parking, 50,000 sf of paving	\$1,522,500	17	1	94.44%	5.56%	100.00%	18	
45		2023	HS	LHS	LHS BB/SB Stadium Renovation	August 2024	Current	Improvements to LHS BB/SB complex, including bleachers, dugouts, netting, 16' fence at BB, move fence in 20' at SB, 616 seats at BB, 616 seats at SB.	\$2,268,519	17	1	94.44%	5.56%	100.00%	18	
46		2023	HS	LHS	LHS Orchestra Hall & Mariachi Hall	August 2025	Per Sketch	Provide dedicated space for each program, 6,000 sf renovation in old theater space	\$4,802,428	17	1	94.44%	5.56%	100.00%	18	
47		2023	HS	LHS	LHS Retaining Wall and Track	August 2024	Per Sketch	Repair retaining wall and competition track	\$2,745,500	17	1	94.44%	5.56%	100.00%	18	
48		2023	HS	LHS	LHS North Connecting Drive	August 2025	Per Sketch	Improve drive from visitor to student parking, 13,000 sf	\$351,490	17	1	94.44%	5.56%	100.00%	18	
49		2023	HS	LHS	LHS Parking Improvements	August 2025	Per Sketch	Provide additional parking on south side of campus with connection to street 160,000 s.f of paving	\$4,200,000	16	2	88.89%	11.11%	100.00%	18	
50		2023	HS	LHS	LHS Storage and Grounds Building	August 2025	Per Sketch	Provide storage for athletics and fine arts 8,000 s.f	\$2,835,000	15	3	83.33%	16.67%	100.00%	18	
51		2023	HS	LHS	LHS Security Booth and Gates	August 2025	Per Sketch	Provide personnel booth	\$0	5	13	27.78%	72.22%	100.00%	18	-\$124,320
52		2023	MS	DMS	Drive Loop and Drainage improvements at DMS	December 2023	Current	Provide drive loop at rear of campus at Carpenter Hill Drive	\$1,940,693	17	1	94.44%	5.56%	100.00%	18	
53		2023	TECH	TECH	Technology	August 2025	Various	Infrastructure Upgrades, Combine Business Enterprise software to eliminate multiple systems, Student Info, Payroll, Accounts Receivable/Payable, Grants, Timekeeping, Human Resources	\$3,980,000	18	0	100.00%	0.00%	100.00%	18	

Hays CISD 2023 Bond Planning
2023 Bond Planning Project Ranking for BOT 221201

Listed by Category and Percent Yes (FBOC "Yes" Votes)

Line	Bond Amount	Bond Year	Category	Location	Project	Completion Date	Location	Narrative	Estimated Cost	Yes	No	% Yes	% No	Total Percent	Respond
1	\$423,625,896	2023	DIST	DIST	MEP Cycle Replacements	July 2026	Various	Per Plan on FBOC page	\$22,325,000	18	0	100.00%	0.00%	100.00%	18
2		2023	DIST	DIST	Roofing Cycle Replacements	July 2026	Various	Per Plan on FBOC page	\$17,520,000	18	0	100.00%	0.00%	100.00%	18
3		2023	DIST	DIST	Buses	August 2024	N/A	Up to 79 (20 for growth, 59 for replacement)	\$11,547,000	18	0	100.00%	0.00%	100.00%	18
4		2023	DIST	DIST	Security Items	Ongoing	Various	Fencing, cameras, door bell systems, access in classroom pilot at ES 16, other access at Athletics and Fine Arts	\$9,800,000	18	0	100.00%	0.00%	100.00%	18
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9		2023	TECH	TECH	Technology	August 2025	Various	Infrastructure Upgrades, Combine Business Enterprise software to eliminate multiple systems, Student Info, Payroll, Accounts Receivable/Payable, Grants, Timekeeping, Human Resources	\$3,980,000	18	0	100.00%	0.00%	100.00%	18
10		2023	DIST	DIST	Furniture Replacements		As listed	Replace or Purchase additional cafeteria tables at FES,HES,KES,SHES,TES, BMS, HHS, LHS	\$819,000	17	1	94.44%	5.56%	100.00%	18
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41		2023	HS	HS	Committee Requested Item (moved from 2025 Bond List) Weight Room At Three (3) High Schools	August 2026	TBD	At three covered multi-purpose pavilion locations, 14,000 sf each, weight room and storage	\$29,247,228	8	8	50.00%	50.00%	100.00%	16
42		2023	HS	HHS	HHS Additional Security Fencing	August 2025	Per Sketch	Provide fencing with controlled points of entry, estimated 2500 lf	\$0	8	10	44.44%	55.56%	100.00%	18
43		2023	HS	JHS	JHS Security Booth and Gates	August 2025	Per Sketch	unit price	\$0	8	10	44.44%	55.56%	100.00%	18
44		2023	ES	ES	Elementary School Walking Tracks	August 2024	Various	Provide Walking track with concrete curbs at elementary schools	\$0	7	11	38.89%	61.11%	100.00%	18
45		2023	HS	HHS	HHS Wayfinding Signage	August 2025	Per Sketch	Vehicular and Pedestrian Signage	\$0	6	12	33.33%	66.67%	100.00%	18
46		2023	HS	HHS	HHS Parking Improvements	August 2025	Per Sketch	Provide additional 200 parking spaces (200,000 s.f paving)	\$0	6	12	33.33%	66.67%	100.00%	18
47		2023	HS	JHS	JHS Renovate F108 to Office	August 2025	Per Sketch	300 sf, currently storage, renovate for AP	\$0	6	12	33.33%	66.67%	100.00%	18
48		2023	HS	LHS	LHS Security Booth and Gates	August 2025	Per Sketch	Provide personnel booth	\$0	5	13	27.78%	72.22%	100.00%	18
49		2023	HS	HHS	HHS Security Booth and Gates	August 2025	Per Sketch	Provide personnel booth, electrical, gate	\$0	4	14	22.22%	77.78%	100.00%	18
50		2023	DIST	DIST	Historic Buda	August 2024		Raze lower Buda, leave parking and gym, restore grass fields, 49,500 s.f, includes environmental	\$0	3	15	16.67%	83.33%	100.00%	18
51		2023	HS	JHS	JHS Additional Reception Desk at Office	August 2025	Per Sketch	Furniture, lighting, electrical, data	\$0	3	15	16.67%	83.33%	100.00%	18
52		2023	HS	JHS	JHS Staff RR at Counseling Suite	August 2025	Per Sketch	125 sf	\$0	1	17	5.56%	94.44%	100.00%	18
53		2023	HS	JHS	JHS Renovate ROTC Range	August 2025	Per Sketch	2800 sf	\$0	1	17	5.56%	94.44%	100.00%	18

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.9

Board Goal: Goal #3 - Board/Staff/Community Relations

Subject: Consideration and possible approval of 2021 Bond – Bid Package 1 Wallace Middle School Renovations
Guaranteed Maximum Price (GMP) 2

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy:

Law or Rule

N/A

C. Goal or Need Addressed:

Deliver timely, cost-effective facilities

D. Summary:

Previous board action relating to this item – The Board of Trustees approved the SD for this project on May 23, 2022, the DD on August 29, 2022, and the GMP1 on November 14, 2022.

Future action anticipated –

Background information –

The 2021 Bond contains provisions for improvements to Wallace Middle School including the construction of new fine arts facilities, cafeteria, and kitchen renovations, gymnasium renovations, indoor bleacher replacement, and improvements per the construction documents from O’Connell-Robertson Architects.

For both SD and DD approvals, staff requested the Board consider and approve designs with a funding shortfall with the caveat that surplus funds from the other 2021 Bond Projects would be used to cover shortage. This concept is depicted in the 2021 Bond look-ahead included with this agenda package.

GMP1 contained long lead items including HVAC equipment, electrical equipment, and the roofing package.

This agenda item is for consideration of GMP2 for the structural steel package.

Staff anticipates bringing forward GMP3 for the balance of the work early in 2023.

This project was discussed with the FBOC on July 27, 2022.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Campus Staff

F. Administrative Recommendation:

The administration recommends approval of GMP2 for this project, as presented.

- G. Fiscal Impact and Cost: Total Amount: Estimated in table below**
 Budget 2021 Bond Grant/Special Funds Other

BP11 Wallace MS	Original	SD	DD	GMP 1	GMP 2	GMP 3 Est
Construction	\$8,035,826	\$11,470,223	\$12,854,244	\$1,382,690	\$377,978	\$11,093,576
Architect 7%	\$562,508	\$802,916	\$899,797			\$899,797
FFE 7%	\$562,508	\$562,508	\$562,508			\$562,508
Inf and Fees 3%	\$293,944	\$344,107	\$385,627			\$385,627
Project Cont.	\$344,953	-\$3,379,965	-\$4,902,388			-\$4,902,388
Totals	\$9,799,788	\$9,799,788	\$9,799,788			\$9,799,788

Prior Year Spending – n/a
 Future/Ongoing –

- H. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action – Max Cleaver, Chief Operations Officer, Nate Wensowitch, Director of Construction and Planning
Evaluation Method and time line:
Next report to the Board:

Date	Action
March 2023	Board Consideration of GMP3
August 2024	Substantial Completion

- I. Suggested Motion:**
 I move that the Hays CISD Board of Trustees approve Guaranteed Maximum Price (GMP) 2 from Bartlett Cocke Construction in the amount of \$377,978, for the structural steel package associated with the 2021 Bond Improvements to Wallace Middle School, designed by O’Connell Robertson Architects, as presented.



December 2, 2022

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Wallace Middle School Improvements – Package 2 – Steel Supply**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Supplier proposals for the 100% Construction Document set for the above-referenced project on November 17, 2022. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Three-Hundred and Seventy-Seven Thousand, Nine-Hundred and Seventy-Eight Dollars (\$377,978.00)

Items Included In This GMP:

- Construction Manager Fee.
- Cost-of-Work Items.
- Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- General Conditions Costs.
- BCLP Self-Perform Bid Items.
- Sales tax.
- Payment and Performance Bond.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents..... October 18, 2022

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 226-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com



Addendum #1 November 08, 2022

We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Angela Erickson

Angela Erickson
Estimator

- CC: O’Connell Robertson – Hannah Laue
- O’Connell Robertson – Renee Hooper
- BCGC – Hans Schneider
- BCGC – Dominique Revada
- BCGC – Brian Franke
- File

BARTLETT COCKE GENERAL CONTRACTORS

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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: L.10

Board Goal: Goal #3 - Board/Staff/Community Relations

Subject: Consideration and possible approval of Design to Date and Guaranteed Maximum Price (GMP) 1 for the 2022 Bond Project – Academic Support Center

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy:

Law or Rule

N/A

C. Goal or Need Addressed:

Deliver timely, cost-effective facilities

D. Summary:

Previous board action relating to this item – On August 20, 2022, the Board of Trustees approved the Schematic Design (SD) for the project. On September 26, 2022, October 24, 2022, and November 14, 2022, the Board of Trustees had discussions regarding the design.

Future action anticipated –

Background information –

The 2022 Bond contains provisions for the construction of a new Academic Support Center (ASC) which will become the new home for the Board, Superintendent, Curriculum & Instruction, Special Education, Human Resources, Benefits, Finance, Payroll, Safety & Security, Communications, Technology, and Operations. The proximity of these workspaces will enhance productivity and increase customer satisfaction.

The programming for this building began in 2020 with the A&E Design Group.

The original schematic design (SD) was presented to the voters in a 2021 Bond proposition, which was not successful.

The A&E Design Group continued the design process and produced a revised layout which was approved by the voters in May 2022. Since that time, A&E Design Group has partnered with OCR to deliver the project.

The purpose of this agenda item is for consideration of approval of the design to date for the entire project and approval of GMP 1 for HVAC equipment, electrical equipment, structural steel, roofing package, select demolition, and site work.

Staff anticipates bringing forward GMP 2 for the balance of the work early in 2023.

Staff presented this project to the FBOC on August 24, 2022 and provided an update on September 21, 2022.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Staff

F. Administrative Recommendation:

The administration recommends approval of the project, as presented

- G. **Fiscal Impact and Cost:** Total Amount: Estimated in table below
 Budget Bond Grant/Special Funds Other

Hays CISD ASC	Estimate	Estimate 50SD	Estimate 100SD	Estimate 100DD	GMP1	GMP2 Estimate
Construction	\$38,000,000	\$47,608,908	\$48,701,215	\$46,961,119	\$11,552,361	\$35,408,759
Architect	\$2,660,000	\$3,330,624	\$3,409,085	\$3,287,278		\$3,287,278
FFE	\$2,660,000	\$3,332,624	\$3,409,085	\$3,287,278		\$3,287,278
Inf and Fees	\$1,140,000	\$1,428,267	\$1,461,036	\$1,408,834		\$1,408,834
Project Cont.	\$1,140,000	\$1,428,267	\$150,268	2,186,181		\$2,186,181
Totals	\$45,600,000	\$57,130,690	\$57,130,690	\$57,130,690		\$45,578,330

The 100DD Construction Estimate includes the Following:

CM Contingency	\$939,222
Owner Contingency	\$939,222
Design Contingency	\$939,222
Escalation	\$1,878,445
Totals	\$4,696,111

Prior Year Spending – n/a

Future/Ongoing –

H. **Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Max Cleaver, Chief Operations Officer

Evaluation Method and time line:

Next report to the Board:

Date	Action
December 2022	Board Consideration of 100 DD and GMP 1
February 2023	Board Consideration of GMP 2
February 2024	Substantial Completion of Phase 1 (Main Building, Data Center, Parking, Fuel Point)
June 2024	Substantial Completion of Phase 2 (Demolition of other structures and parking)

I. **Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the design to date for the Hays CISD Academic Support Center, and Guaranteed Maximum Price (GMP) 1 from Bartlett Cocke Construction in the amount of \$11,552,36, designed by O'Connell Robertson Architects, as presented.



December 2, 2022

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Academic Support Center – Package 1**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Supplier proposals for the 100% Construction Document set for the above-referenced project on November 15, 2022. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

**Eleven Million Five Hundred and Fifty-Two Thousand Three Hundred and Sixty-One Dollars
(\$11,552,361.00)**

Items Included In This GMP:

- Construction Manager Fee.
- Cost-of-Work Items.
- Partial General Conditions Costs.
- Partial Payment and Performance Bond.
- Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- BCLP Self-Perform Bid Items.
- Sales tax.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents..... October 14, 2022

BARTLETT COCKE GENERAL CONTRACTORS

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Addendum #1 October 21, 2022
Addendum #2 November 11, 2022
Addendum #3 November 15, 2022

We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Geoffrey Sandars

Geoffrey Sandars
Senior Estimator

CC: Hays CISD – Nathan Wensowitch
O’Connell Robertson – James Moore
O’Connell Robertson – Jayna Duke
BCGC – Hans Schneider
BCGC – Dominique Revada
File

BARTLETT COCKE GENERAL CONTRACTORS

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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.1

Board Goal: Goal #2 – School Safety & Security
Goal #3 – Board/Staff/Community Relations

Subject: First Reading – Proposed Revision to Policy DHE(LOCAL)

Administrator Responsible/Position: Dr. Fernando Medina

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy: DHE Law or Rule N/A

C. Goal or Need Addressed:

Our goal is for the Board to review and provide feedback regarding the proposed revisions of DHE(LOCAL)

D. Summary:

- Previous board action relating to this item –
- Future action anticipated – Adoption of revised policy anticipated in January 2023
- Background information – The recommended revisions to this policy provide clarity in expectations and establish the district's position that Hays CISD is committed to maintaining an alcohol- and drug-free environment and will not tolerate the use of alcohol and illegal drugs in the workplace. Human Resources will update Administrative Procedures to ensure consistent practice in situations where an employee may be suspected of being under the influence of a controlled substance and/or alcohol.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Legal Counsel and TASB

F. Administrative Recommendation:

No recommendation requested at this time. This item will be brought to the Board for approval in January 2023.

G. Fiscal Impact and Cost: Amount: Up to \$60 per employee

Budget Bond Grant/Special Funds Other
Prior Year Spending -
Future/Ongoing -

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dr. Fernando Medina

I. Suggested Motion:

No motion needed. This item is presented for information and discussion only.

PROPOSED REVISIONS

Reasonable Suspicion Searches

The District reserves the right to conduct searches when the District has reasonable suspicion to believe that a search will uncover evidence of work-related misconduct. The District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on District premises or worksites or used in District business. Searches that reveal a violation of the District's standards of conduct may result in disciplinary action. [See DH]

Reasonable Suspicion Alcohol and Drug Testing

The District may remove an employee from duty and require testing if there is reasonable suspicion that the employee is under the influence of alcohol or drugs used in violation of District policy. The determination of reasonable suspicion may be based on specific observations of the appearance, behavior, speech, or body odors of the employee whose motor ability, emotional equilibrium, or mental acuity seems to be impaired while on duty or other relevant information. Any employee who is asked to submit to drug or alcohol testing shall be given the opportunity to provide relevant information about prescription or nonprescription medications that may affect the screening. Screenings shall be conducted by a healthcare professional designated by the District and at the District's expense. The District may seek additional assessments from ~~or~~ a member of law enforcement, a District healthcare professional, a chief from the office of safety and security, or the director of human resources. Employees are expected to fully cooperate with testing and refusal to submit to a required test shall be considered a violation of Board policy and may be considered as evidence in the investigation of the alleged work-related misconduct [See DFBB].

A District employee who refuses to comply with a directive to submit to testing based on reasonable suspicion shall be subject to disciplinary action, up to and including termination.

A District employee confirmed to have violated the District's policy pertaining to alcohol or drugs may be subject to disciplinary action, up to and including termination. [See DF series and DH]

Note: The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.

Federally Required DOT Testing Program

In accordance with DOT rules, the District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles,

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

including school buses. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

The Superintendent shall designate a District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

Drug-Related
Violations

The following constitute drug-related violations under the DOT rules:

1. Refusing to submit to a required test for alcohol or controlled substances.
2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or controlled substances test.
3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.
4. Testing positive for controlled substances in a post-accident test.
5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.
6. Testing positive for controlled substances in a random test.
7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.
8. Testing positive for controlled substances in a reasonable suspicion test.

An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above shall not be eligible for reinstatement as a driver.

Alcohol Results
between 0.02 and
0.04

In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.

[In the event of a positive test result for alcohol of 0.02 or greater, see the disciplinary consequences at District-Imposed Consequences, below.]

Reasonable
Suspicion DOT
Testing

Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable

EMPLOYEE STANDARDS OF CONDUCT
SEARCHES AND ALCOHOL/DRUG TESTING

DHE
(LOCAL)

suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty.

The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.

**District-Defined
Violations**

An employee violates District policy if he or she tests positive for alcohol at a concentration of 0.02 or greater.

**District-Imposed
Consequences**

In addition to the consequences established by federal law, a District employee confirmed to have violated the District's policy pertaining to alcohol or controlled substances shall be subject to District-imposed discipline, as determined by his or her supervisor and the Superintendent. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety-sensitive functions, up to and including termination of employment. [See DF series]

In cases where a driver is also employed in a nondriving capacity by the District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the District may be considered.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.2

Board Goal: Goal #2 – Safety & Security

Subject: Update on safety and security initiatives in the district

Administrator Responsible/Position: Jeri Skrocki, Chief Safety and Security Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Summary:

Previous board action relating to this item -

Future action anticipated – As needed

Background information – Provide the Hays CISD Board of Trustees routine updates regarding an overview of general safety and security initiatives.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

E. Suggested Motion

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.3

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Demographic and Long-Range Plan Information

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy –

Law or Rule

N/A

C. Summary:

Previous board action relating to this item – The Board of Trustees approved PASA to provide demographic and planning services on August 28, 2022.

Future action anticipated –

Background information – Current PASA services include geocoding all students, projecting student population, providing grade-level projects, and providing long-range plan. In completing their work, they commit to spending an extensive amount of time in the District gathering information in-person. Population and Survey Analysts (PASA), previously worked with Hays CISD in the early 2000's.

PASA Staff will present their demographic and long-range plan information.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

E. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Chief Operations Officer

Evaluation method and time line:

Next report to the Board:

F. Suggested Motion

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.4

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Update on bond, construction, and renovation projects in the district

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy – CV(LOCAL)

Law or Rule

N/A

C. Summary:

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other

All agenda items are reviewed by Superintendent's Cabinet.

E. Suggested Motion

No action needed. This item is presented as information only.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.5

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: Quarterly Investment Report for the 4th Quarter of 2022-2023

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action Needed

Information Only

Receive Input

B. Authority for This Action

Local Policy - CDA

Law or Rule

N/A

C. Goal or Need Addressed:

Board Policy CDA(LEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

D. Summary:

Previous board action relating to this item - Quarterly

Future action anticipated -

Background information – Quarterly Investment Report is attached

E. Administrative Recommendation:

There is no recommendation for this agenda item. This item is presented for information only.

Hays Consolidated Independent School District

1st Quarter Investment Report



**July 1, 2022 to
September 30, 2022**

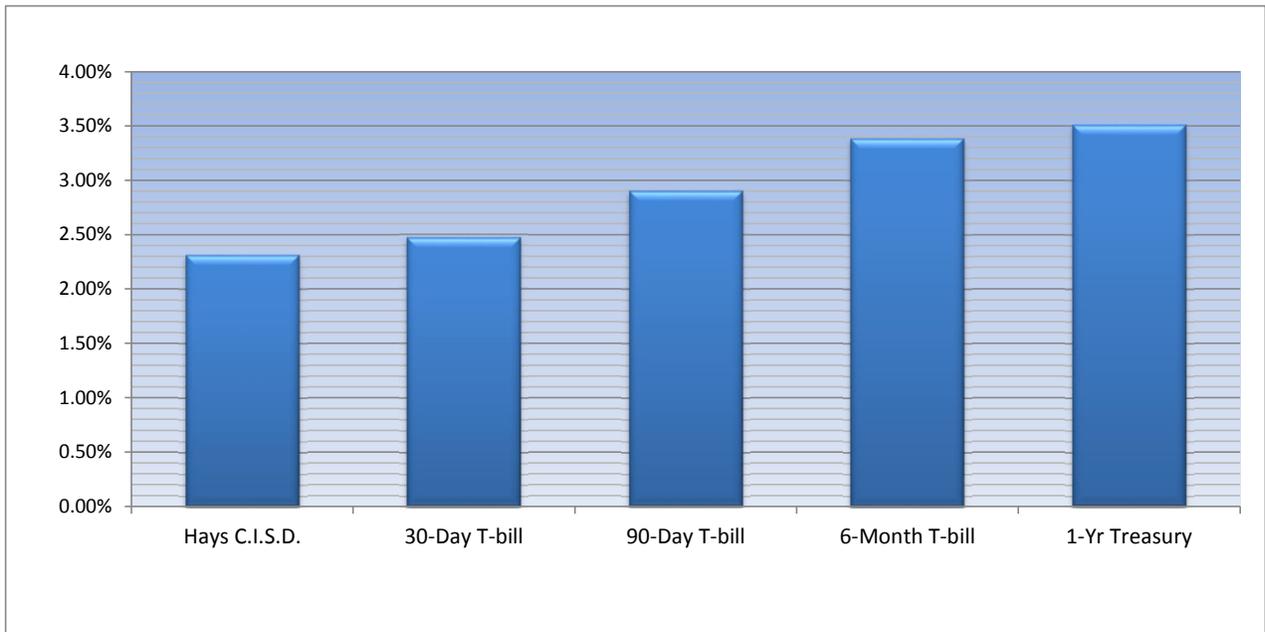
Quarterly Investment Report
HAYS CISD
1st Quarter 2022-2023

Portfolio Summary As Of September 30, 2022

Ending Market Value	\$ 270,777,408.89
Ending Book Value	\$ 270,777,408.89
Current Period Earnings	\$ 992,029.36
Portfolio Rate of Return	2.31%
Weighted Average Maturity	33 Days

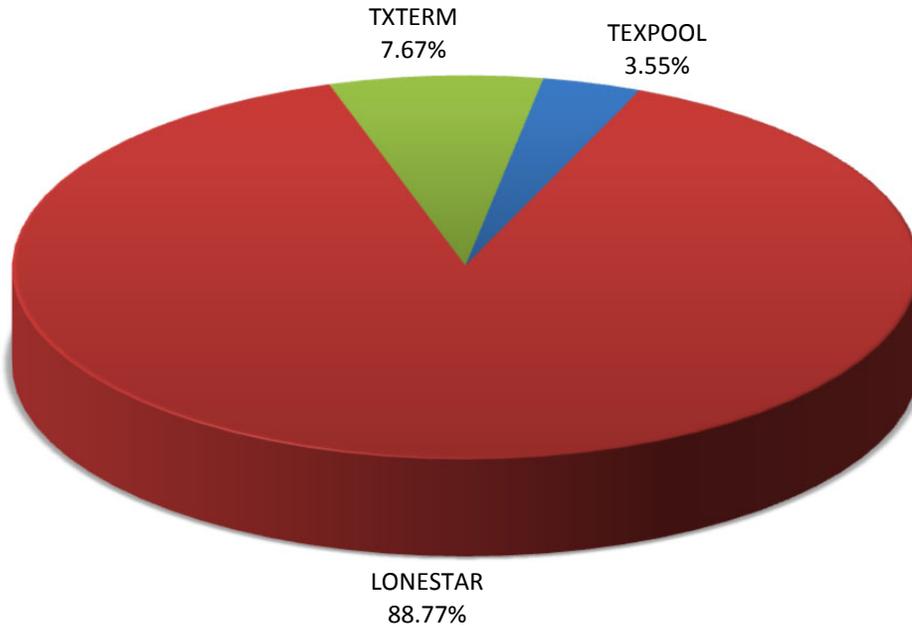
Benchmark Analysis for September 30, 2022

Hays C.I.S.D.	2.31%
30-Day T-bill	2.47%
90-Day T-bill	2.90%
6-Month T-bill	3.38%
1-Year Treasury	3.51%

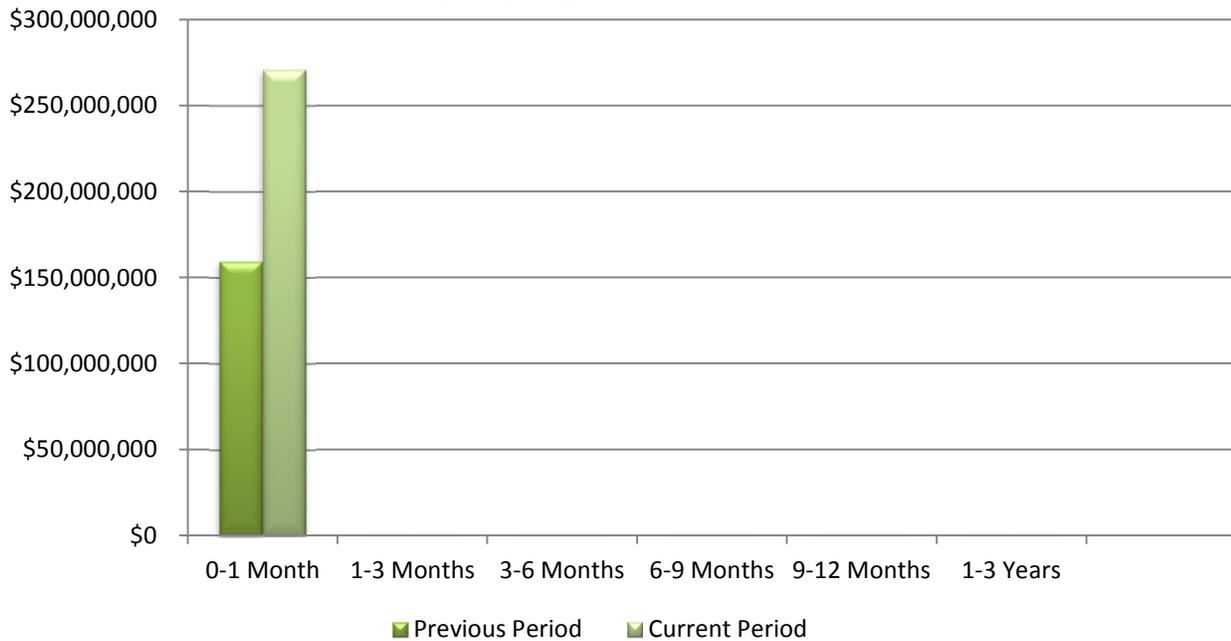


**Quarterly Investment Report
HAYS CISD
1st Quarter 2022-2023**

Portfolio Composition at 9/30/2022



Maturity Aging - 07/01/2022 vs 09/30/2022



Detail of Investment Holdings

HAYS CISD

1st Quarter 2022-2023

Portfolio Summary As Of September 30, 2022:

Description	CUSIP	Beginning Par Value	Ending Par Value	Book Value 6/30/2022	Book Value 9/30/2022	Market Value 6/30/2022	Market Value 9/30/2022	Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
199 - General Operating											
Lone Star LGIP	LONESTAR	16,702,388.65	13,176,866.97	16,702,388.65	13,176,866.97	16,702,388.65	13,176,866.97	110,662.08	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	16,176,301.85	16,258,210.17	16,176,301.85	16,258,210.17	16,176,301.85	16,258,210.17	81,908.32	0.020	N/A	1
TexPool LGIP	TEXPOOL02	22,177,807.65	7,989,924.88	22,177,807.65	7,989,924.88	22,177,807.65	7,989,924.88	54,921.38	0.020	N/A	1
		55,056,498.15	37,425,002.02	55,056,498.15	37,425,002.02	55,056,498.15	37,425,002.02	247,491.78			
240 - Child Nutrition											
Lone Star LGIP	LONESTAR	7,676,409.10	7,218,889.21	7,676,409.10	7,218,889.21	7,676,409.10	7,218,889.21	42,480.11	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	746.32	750.10	746.32	750.10	746.32	750.10	3.78	0.020	N/A	1
		7,677,155.42	7,219,639.31	7,677,155.42	7,219,639.31	7,677,155.42	7,219,639.31	42,483.89			
599-Debt Service											
Lone Star LGIP	LONESTAR	2,568,775.88	2,588,644.14	2,568,775.88	2,588,644.14	2,568,775.88	2,588,644.14	46,784.93	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	4,496,423.49	4,519,191.03	4,496,423.49	4,519,191.03	4,496,423.49	4,519,191.03	22,767.54	0.020	N/A	1
TexPool LGIP	TEXPOOL03	24,697,111.89	1,628,769.07	24,697,111.89	1,628,769.07	24,697,111.89	1,628,769.07	18,214.84	0.020	N/A	1
		31,762,311.26	8,736,604.24	31,762,311.26	8,736,604.24	31,762,311.26	8,736,604.24	87,767.31			
608- 2008 Construction											
Lone Star LGIP	LONESTAR	200,646.26	201,799.59	200,646.26	201,799.59	200,646.26	201,799.59	1,153.33	0.080	N/A	1
		200,646.26	201,799.59	200,646.26	201,799.59	200,646.26	201,799.59	1,153.33			
617-2017 Construction											
TexasTERM LGIP	TEXASTERM	157.08	157.87	157.08	157.87	157.08	157.87	0.79	0.020	N/A	1
		157.08	157.87	157.08	157.87	157.08	157.87	0.79			
617.18- 2017 Construction											
Lone Star LGIP	LONESTAR	10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	60,828.86	0.080	N/A	1
		10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	60,828.86			
621- 2021 Construction											
Lone Star LGIP	LONESTAR	54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	238,375.12	0.080	N/A	1
		54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	238,375.12			
621 (A) - 2021 Construction											
Lone Star LGIP	LONESTAR	0.00	66,699,795.30	0.00	66,699,795.30	0.00	66,699,795.30	114,703.30	0.080	N/A	1
		0.00	66,699,795.30	0.00	66,699,795.30	0.00	66,699,795.30	114,703.30			
622- 2022 Construction											
Lone Star LGIP	LONESTAR	0.00	115,849,024.98	0.00	115,849,024.98	0.00	115,849,024.98	199,224.98	0.080	N/A	1
		0.00	115,849,024.98	0.00	115,849,024.98	0.00	115,849,024.98	199,224.98			
Summary By Fund:											
199- General Operating		55,056,498.15	37,425,002.02	55,056,498.15	37,425,002.02	55,056,498.15	37,425,002.02	247,491.78			
240- Food Service		7,677,155.42	7,219,639.31	7,677,155.42	7,219,639.31	7,677,155.42	7,219,639.31	42,483.89			
599- Debt Service		31,762,311.26	8,736,604.24	31,762,311.26	8,736,604.24	31,762,311.26	8,736,604.24	87,767.31			
608- 2008 Construction		200,646.26	201,799.59	200,646.26	201,799.59	200,646.26	201,799.59	1,153.33			
617-2017 Construction		157.08	157.87	157.08	157.87	157.08	157.87	0.79			
617.18- 2017 Construction		10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	10,648,055.28	10,272,378.72	60,828.86			
621 - 2021 Construction		54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	54,034,807.02	24,373,006.86	238,375.12			
621 (A) - 2021 Construction		0.00	66,699,795.30	0.00	66,699,795.30	0.00	66,699,795.30	114,703.30			
622- 2022 Construction		0.00	115,849,024.98	0.00	115,849,024.98	0.00	115,849,024.98	199,224.98			
TOTAL PORTFOLIO		159,379,630.47	270,777,408.89	159,379,630.47	270,777,408.89	159,379,630.47	270,777,408.89	992,029.36			

**Quarterly Investment Report
HAYS CISD
1st Quarter 2022-2023**

We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **September 30, 2022** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau
Chief Financial Officer



Rafael De Avila
Senior Accountant



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 12, 2022

Agenda Item: M.6

Board Goal: Goal #3 – Board/Staff/Community Relations

Subject: November 30, 2022 Financial Statements

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Summary:

Previous board action relating to this item - Monthly
 Background information – A separate summary is attached with the financials.

D. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

E. Administrative Recommendation:

There is no board action necessary. The monthly financial statements are presented as an information item.

F. Fiscal Impact and Cost: Amount: N/A – Information only

Budget Bond Grant/Special Funds Other

G. Suggested Motion:

No action needed. This item is presented as information only.

Hays Consolidated Independent School District

Division of Financial Services

21003 Interstate 35 Frontage Road

Kyle, Texas 78640

Ph: (512) 268-2141

Fx: (512) 268-2147



Date: December 12, 2022

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through November 30, 2022.
- The cash and investment balances of all funds at month end totals \$269,614,095.55. The Capital Projects Fund makes up the largest portion of the total with \$212,708,704.06 or approximately 78.89%.
- Through the end of the month (5/12 or 41.67% of the budget year):
 - The General Fund has collected \$50,962,287.06 (23.86% of its budgeted revenue) and has spent \$90,514,116.23 (40.01% of its budgeted expenditures). The *estimated* ending fund balance through the month of November 2022 is \$25,265,367.03.
 - The Child Nutrition fund has collected \$4,294,550.23 (41.11% of its budgeted revenue) and has spent \$2,662,149.5 (25.49% of its budgeted expenditures).
 - The Debt Service fund collected \$4,036,762.34 (5.65% of its budgeted revenue) and spent \$23,552,956.39 (32.93% of its budgeted expenditures). Debt service payments are made two times a year, February 15th and August 15th.
 - The Capital Project funds have expenditures of \$20,569,281,.87 in the current fiscal year through the month of November 2022 and have collected \$1,891,912.57 in interest revenue. The second portion of the 2021 bonds and the 2022 bonds were sold during September 2022 in the amount of \$66,585,092 and \$115,649,800 respectively and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$6,559,655.59 and total expenditures are \$6,533,544.66.
- Current Tax collections for the month of November 2022 totaled \$9,567,223.31 representing 4.64% of the levy collected during the month. Approximately 5.09% of the total levy has been collected through the end of November 2022. In comparison, 5.51% of the total levy was collected through the end of November 2021.

If you should have any questions regarding these financials, please contact me.

Randall Rau, CPA

Chief Financial Officer
Hays Consolidated Independent School District

Hays Consolidated Independent School District

Financial Reports



November 30, 2022

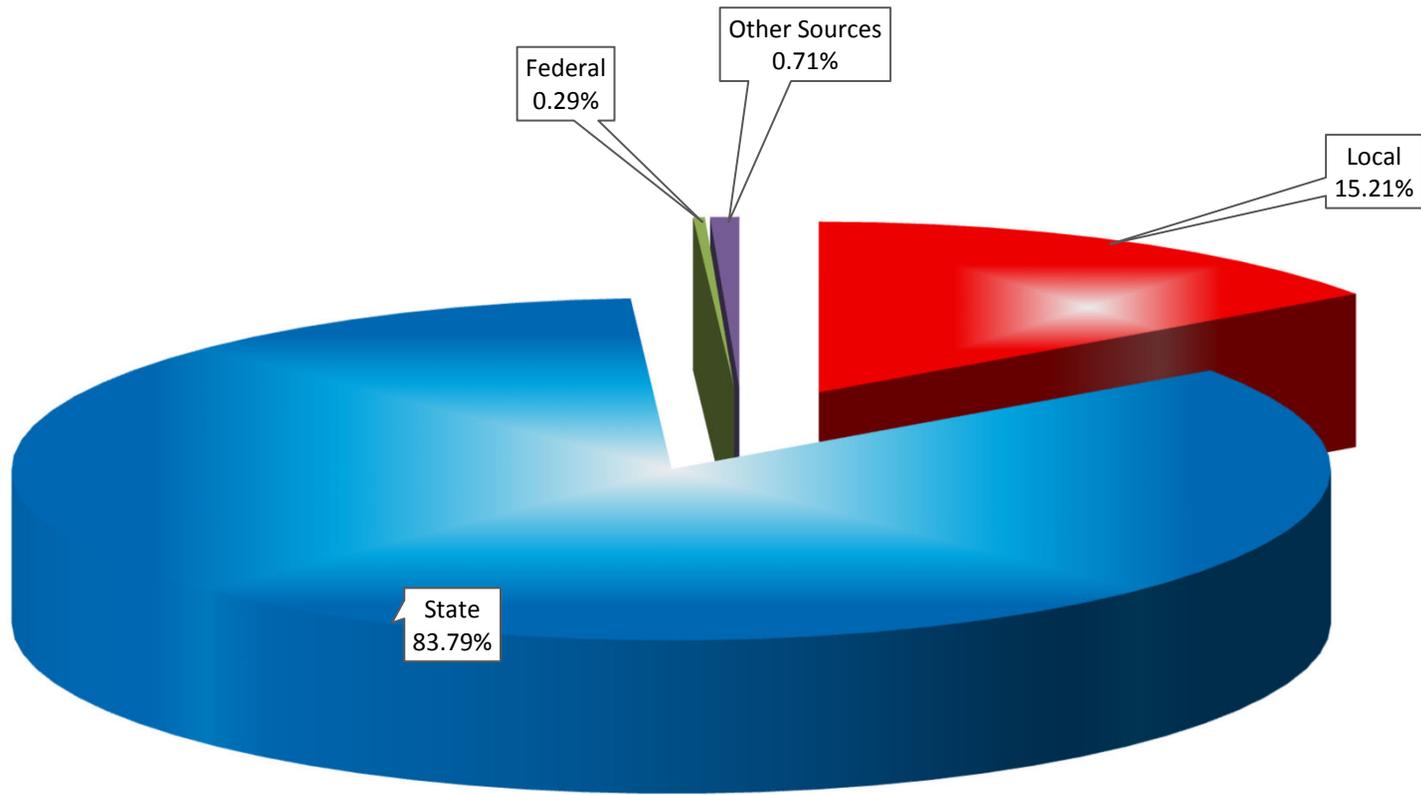
Hays Consolidated Independent School District
Combined Balance Sheet
for the Month Ending November 30, 2022
(Un-Audited)

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<i>Assets:</i>						
Cash and Cash Equivalents	\$ 8,442,245.67	\$ 635,087.06	\$ (8,670.55)	\$ 4,041,533.60	\$ (3,664,773.07)	\$ 9,445,422.71
Current Investments	31,980,932.33	7,023,944.51	12,496,625.54	208,667,170.46	-	260,168,672.84
Total Cash and Investments	\$ 40,423,178.00	\$ 7,659,031.57	\$ 12,487,954.99	\$ 212,708,704.06	\$ (3,664,773.07)	\$ 269,614,095.55
Property Taxes - Delinquent	2,483,554.48	-	1,251,743.45	-	-	3,735,297.93
Allowance for Uncollectible Taxes	(691,413.53)	-	(314,622.42)	-	-	(1,006,035.95)
Due from State Agencies	1,546,092.56	-	173,824.30	-	3,910,168.21	5,630,085.07
Due from other Governments	592,419.10	-	-	-	367,121.77	959,540.87
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	741,491.19	1,613,146.13	-	-	2,890.95	2,357,528.27
Other Receivables	660,653.54	10.00	-	-	-	660,663.54
Total Receivables	\$ 5,332,797.34	\$ 1,613,156.13	\$ 1,110,945.33	\$ -	\$ 4,280,180.93	\$ 12,337,079.73
Inventories	-	186,202.57	-	-	-	186,202.57
Prepaid Items	5,596,517.03	500.00	-	-	-	5,597,017.03
Other Current Assets	\$ 5,596,517.03	\$ 186,702.57	\$ -	\$ -	\$ -	\$ 5,783,219.60
Total Current Assets	\$ 51,352,492.37	\$ 9,458,890.27	\$ 13,598,900.32	\$ 212,708,704.06	\$ 615,407.86	\$ 287,734,394.88
<i>Liabilities and Fund Balance:</i>						
Current Liabilities						
Accounts Payable	\$ 473,888.29	\$ -	\$ -	\$ -	\$ 4,862.45	\$ 478,750.74
Other Liabilities	166,716.06	-	-	-	-	166,716.06
Payroll Deductions and Withholdings	1,334,418.57	-	-	-	-	1,334,418.57
Accrued Wages Payable	16,402,123.03	385,381.68	-	-	-	16,787,504.71
Due to Other Funds	2,493,395.80	710,639.34	-	-	13.72	3,204,048.86
Due to State Agencies	-	-	-	-	-	-
Due to other Governments	44,452.00	-	-	-	0.86	44,452.86
Due to Student Groups	253,104.06	-	-	-	-	253,104.06
Deferred Revenues	3,126,886.58	299,423.23	-	-	584,419.90	4,010,729.71
Deferred Inflows	1,792,140.95	-	937,121.03	-	-	2,729,261.98
Total Liabilities	\$ 26,087,125.34	\$ 1,395,444.25	\$ 937,121.03	\$ -	\$ 589,296.93	\$ 29,008,987.55
Fund Balance/Equity						
Reserved/Designated Fund Balance	-	5,720,954.20	32,177,973.34	49,151,181.36	-	87,050,108.90
Current Year Revenues less Expenditures/Expenses	(39,551,829.17)	1,632,400.73	\$ (19,516,194.05)	50,722,505.74	26,110.93	(6,687,005.82)
Reserved Fund Balance for Current Year	-	-	-	-	-	-
Encumbrances (POs)	3,761,113.57	710,091.09	-	112,835,016.96	-	117,306,221.62
Unreserved Fund Balance/Fund Equity	\$ 61,056,082.63	\$ -	\$ -	\$ -	\$ -	\$ 61,056,082.63
Total Fund Balance/Equity	\$ 25,265,367.03	\$ 8,063,446.02	\$ 12,661,779.29	\$ 212,708,704.06	\$ 26,110.93	\$ 258,725,407.33
Total Liabilities and Fund Equity	\$ 51,352,492.37	\$ 9,458,890.27	\$ 13,598,900.32	\$ 212,708,704.06	\$ 615,407.86	\$ 287,734,394.88

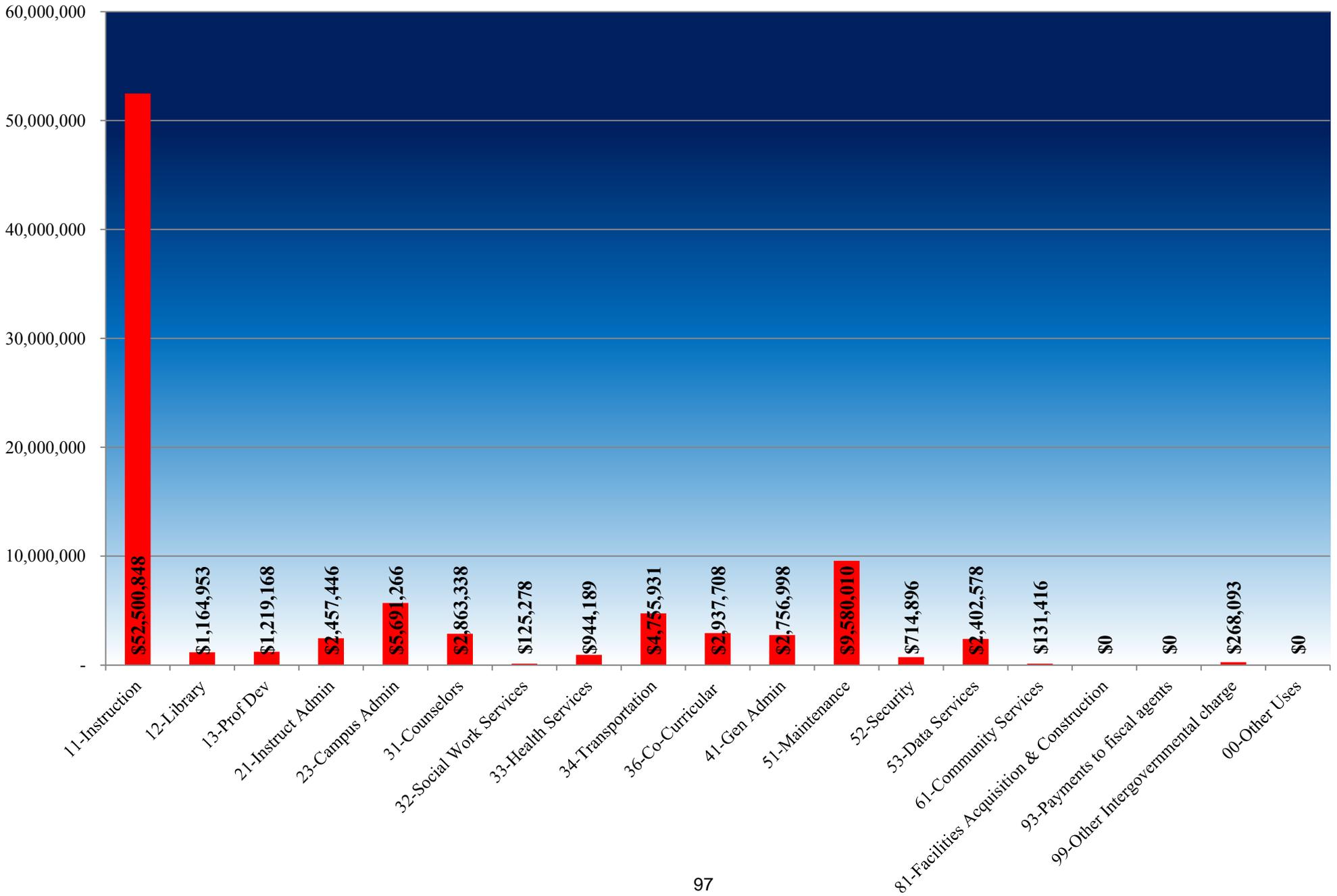
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund
for the Month Ending November 30, 2022
(Un-Audited)

	GENERAL FUND					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local	\$ 6,951,895.41	\$ 128,672,959	\$ 128,672,959	\$ 7,752,099.90	(120,920,859.10)	6.02%
State	42,148,958.01	79,803,990	79,803,990	42,702,081.75	(37,101,908.25)	53.51%
Federal	167,192.00	3,550,000	3,568,600	146,165.61	(3,422,434.39)	4.10%
Other Sources	66,135.79	1,500,000	1,520,777	361,939.80	(1,158,837.20)	23.80%
Total Revenues	\$ 49,334,181.21	\$ 213,526,949	\$ 213,566,326	\$ 50,962,287.06	\$ (162,604,038.94)	23.86%
Expenditures and Other Uses:						
11-Instruction	48,976,333.88	129,612,271	129,692,422	52,500,848.14	77,191,573.86	40.48%
12-Library	1,103,071.13	2,949,781	2,971,844	1,164,953.34	1,806,890.66	39.20%
13-Prof Dev	593,454.65	2,951,273	2,982,847	1,219,167.58	1,763,679.42	40.87%
21-Instruct Admin	2,081,658.89	5,620,602	5,735,012	2,457,446.13	3,277,565.87	42.85%
23-Campus Admin	5,122,394.04	13,205,996	13,208,443	5,691,266.43	7,517,176.57	43.09%
31-Counselors	2,607,640.69	6,856,165	6,856,165	2,863,337.94	3,992,827.06	41.76%
32-Social Work Services	112,297.72	295,072	295,072	125,277.76	169,794.24	42.46%
33-Health Services	879,923.82	2,476,372	2,477,121	944,189.20	1,532,931.80	38.12%
34-Transportation	4,313,975.27	13,187,557	13,191,781	4,755,930.97	8,435,850.03	36.05%
36-Co-Curricular	2,586,101.70	6,844,359	7,358,496	2,937,708.24	4,420,787.76	39.92%
41-Gen Admin	2,252,596.71	6,421,193	6,443,867	2,756,998.12	3,686,868.88	42.78%
51-Maintenance	8,569,565.10	22,842,526	23,532,621	9,580,010.12	13,952,610.88	40.71%
52-Security	619,621.61	3,426,730	3,429,931	714,896.03	2,715,034.97	20.84%
53-Data Services	2,179,774.08	6,184,321	6,235,528	2,402,578.08	3,832,949.92	38.53%
61-Community Services	147,712.74	263,229	263,671	131,415.52	132,255.48	49.84%
81-Facilities Acquisition & Construction	-	-	4,560	-	4,560.00	0.00%
93-Payments to fiscal agents	-	350,000	350,000	-	350,000.00	0.00%
99-Other Intergovernmental charge	237,959.42	1,175,000	1,175,000	268,092.63	906,907.37	22.82%
00-Other Uses	-	-	-	-	-	NA
Total Expenditures and Other Uses	\$ 82,384,081.45	\$ 224,662,447	\$ 226,204,381	\$ 90,514,116.23	\$ 135,690,264.77	40.01%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ (33,049,900.24)	\$ (11,135,498)	\$ (12,638,055)	\$ (39,551,829.17)		
Fund Balance July 1, 2022 - (Un-Audited)		\$ 64,817,196.20	\$ 64,817,196.20	\$ 64,817,196.20		
Fund Balance Ending - Monthly Reporting Period		\$ 53,681,698.20	\$ 52,179,141.20	\$ 25,265,367.03	\$ (26,913,774.17)	

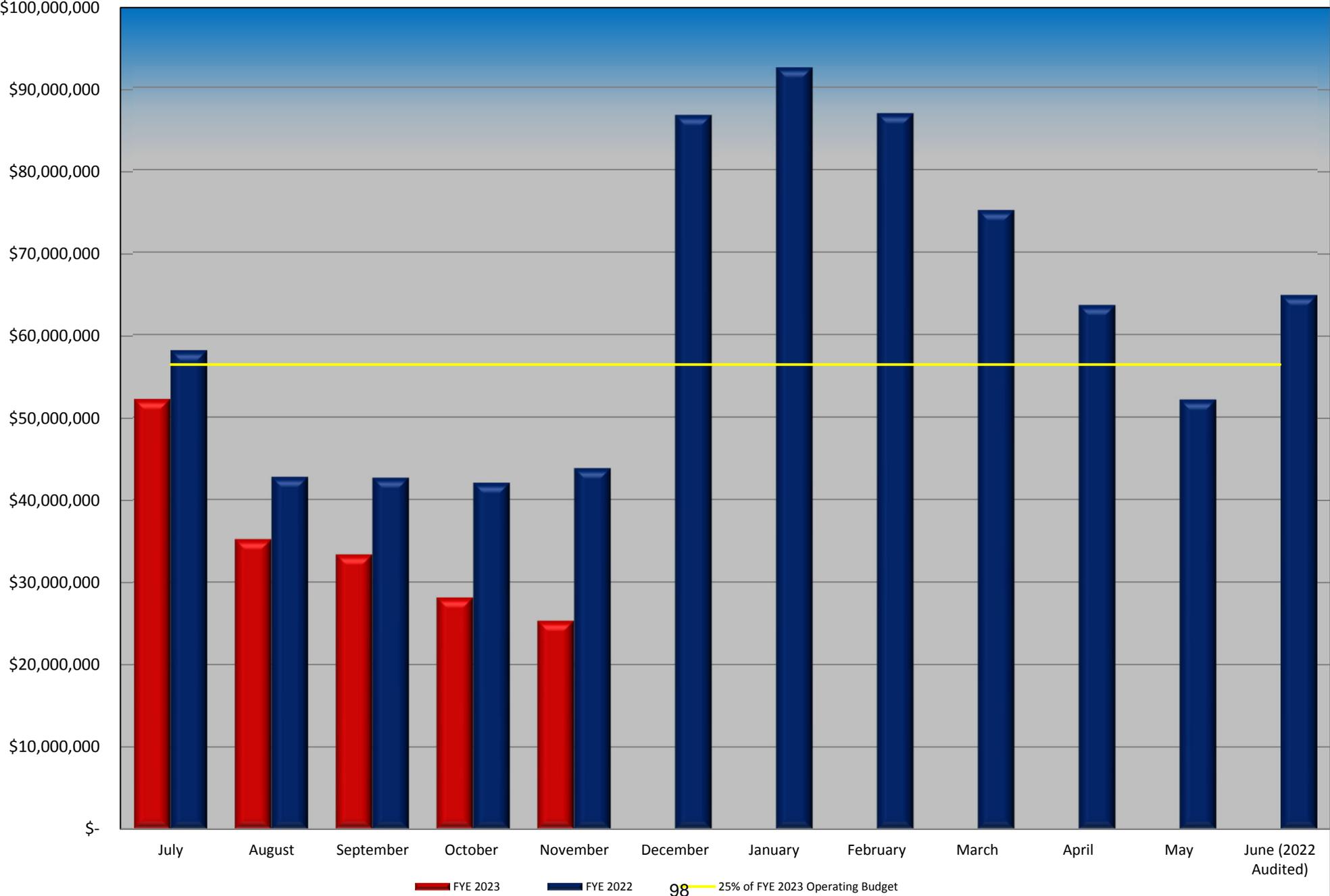
General Fund Revenues Collected to Date



General Fund Expenditures to Date



General Fund Balance by Reporting Month



Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund
for the Month Ending November 30, 2022
(Un-Audited)

	CHILD NUTRITION FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended/ Budget</u>	<u>Y-T-D</u>
Revenues and Other Resources:						
Local	\$ 426,144.99	\$ 3,932,722	\$ 3,932,722	\$ 1,412,941.30	\$ (2,519,780.70)	35.93%
State	23,189.12	-	-	-	-	NA
Federal	4,574,871.66	6,513,119	6,513,119	2,879,608.93	(3,633,510.07)	44.21%
Other sources	-	-	-	2,000.00	2,000.00	NA
Total Revenues and Other Resources	\$ 5,024,205.77	\$ 10,445,841	\$ 10,445,841	\$ 4,294,550.23	\$ (6,151,290.77)	41.11%
Expenditures and Other Uses:						
35-6100 Payroll	1,666,225.00	5,412,624	5,412,624	1,739,550.43	3,673,073.57	32.14%
35-6200 Professional and Contracted Services	127,517.85	4,580,717	4,580,717	686,550.36	3,894,166.64	14.99%
35-6341 Food Supplies	1,265,546.02	-	-	1,317.16	(1,317.16)	NA
35-6342 Non-Food Supplies	115,480.67	240,000	240,000	44.36	239,955.64	0.02%
35-6344 USDA Commodities	-	-	-	-	-	NA
35-6349 Miscellaneous Supplies	6,380.05	125,000	125,000	3,218.72	121,781.28	2.57%
35-6300 Supplies & Materials	55,441.56	62,500	62,500	22,948.91	39,551.09	36.72%
35-6400 Food Service Other Operating Expenses	3,759.60	25,000	25,000	4,096.76	20,903.24	16.39%
35-6600 Food Service Capital Expenses	-	-	-	204,422.80	(204,422.80)	NA
Total Expenditures	\$ 3,240,350.75	\$ 10,445,841	\$ 10,445,841	\$ 2,662,149.50	\$ 7,783,691.50	25.49%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 1,783,855.02	\$ -	\$ -	\$ 1,632,400.73		
Fund Balance July 1, 2022 - (Un-Audited)		6,431,045.29	6,431,045.29	6,431,045.29		
Fund Balance Ending - Monthly Reporting Period		\$ 6,431,045.29	\$ 6,431,045.29	\$ 8,063,446.02	\$ 1,632,400.73	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund
for the Month Ending November 30, 2022
(Un-Audited)

DEBT SERVICE FUND							
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>	
Revenues:							
Local Revenue							
Taxes, Current Year Levy	3,046,701.97	\$ 71,467,486	\$ 71,467,486	3,813,427.61	\$ (67,654,058.39)	5.34%	
Taxes, Prior Year	228,942.91	-	-	39,421.06	39,421.06	NA	
Penalties, Interest and Other Tax Revenues	45,449.09	-	-	28,686.49	28,686.49	NA	
Earnings from Investments	1,771.56	-	-	142,908.09	142,908.09	NA	
Miscellaneous Revenue	6,970.25	-	-	5,094.09	5,094.09	NA	
Local Revenue	\$ 3,329,835.78	\$ 71,467,486	\$ 71,467,486	\$ 4,029,537.34	\$ (67,437,948.66)	5.64%	
State Revenue							
Additional State Aid for Homestead Exemption	601,710.00	-	-	7,225.00	7,225.00	NA	
State Revenue	\$ 601,710.00	\$ -	\$ -	\$ 7,225.00	\$ 7,225.00	NA	
Other Sources							
Operating Transfer In	-	-	-	-	-	NA	
Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	NA	
Total Revenue	\$ 3,931,545.78	\$ 71,467,486.00	\$ 71,467,486.00	\$ 4,036,762.34	\$ (67,430,723.66)	5.65%	
Expenditures:							
71-6511 Bond Principal	12,875,000.00	52,264,413	52,264,413	13,490,000.00	38,774,413.00	25.81%	
71-6521 Interest on Bonds	8,744,355.13	19,168,073	19,168,073	10,042,286.39	9,125,786.61	52.39%	
71-6599 Other Debt Service Fees	18,719.00	35,000	35,000	20,670.00	14,330.00	59.06%	
Total Expenditures	\$ 21,638,074.13	\$ 71,467,486	\$ 71,467,486	\$ 23,552,956.39	\$ 47,914,529.61	32.96%	
Excess of Revenues							
Over (Under) Expenditures	\$ (17,706,528.35)	\$ -	\$ -	\$ (19,516,194.05)			
Fund Balance July 1, 2022 - (Un-Audited)		\$ 32,177,973.34	\$ 32,177,973.34	\$ 32,177,973.34			
Fund Balance Ending - Monthly Reporting Period		\$ 32,177,973.34	\$ 32,177,973.34	\$ 12,661,779.29	\$ (19,516,194.05)		

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds
for the Month Ending November 30, 2022
(Un-Audited)

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2022</u> <u>Capital Projects</u> <u>Program</u>	<u>2022 - 2023</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>					
Local	\$ 2,373.85	\$ 121,971.41	\$ 869,923.54	\$ 897,643.77	\$ 1,891,912.57
State	-	-	-	-	-
Other sources	-	-	66,585,092.00	115,649,800.00	182,234,892.00
Total Revenues and Other Resources	\$ 2,373.85	\$ 121,971.41	\$ 67,455,015.54	\$ 116,547,443.77	\$ 184,126,804.57
<i>Expenditures and Other Uses:</i>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	312,037.29	-	-	312,037.29
6300 Supplies and Materials	-	166,355.20	2,657,415.95	-	2,823,771.15
6400 Other Operating Expenses	-	-	-	-	-
6600 Capital Outlay	-	172,196.71	16,771,495.21	489,781.51	17,433,473.43
8000-Other Uses	-	-	-	-	-
Total Expenditures	\$ -	\$ 650,589.20	\$ 19,428,911.16	\$ 489,781.51	\$ 20,569,281.87
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 2,373.85	\$ (528,617.79)	\$ 48,026,104.38	\$ 116,057,662.26	\$ 163,557,522.70
Fund Balance July 1, 2022 - (Un-Audited)	\$ 200,646.26	\$ 10,523,701.43	\$ 38,426,833.67	\$ -	\$ 49,151,181.36
Fund Balance Ending - Monthly Reporting Period	\$ 203,020.11	\$ 9,995,083.64	\$ 86,452,938.05	\$ 116,057,662.26	\$ 212,708,704.06

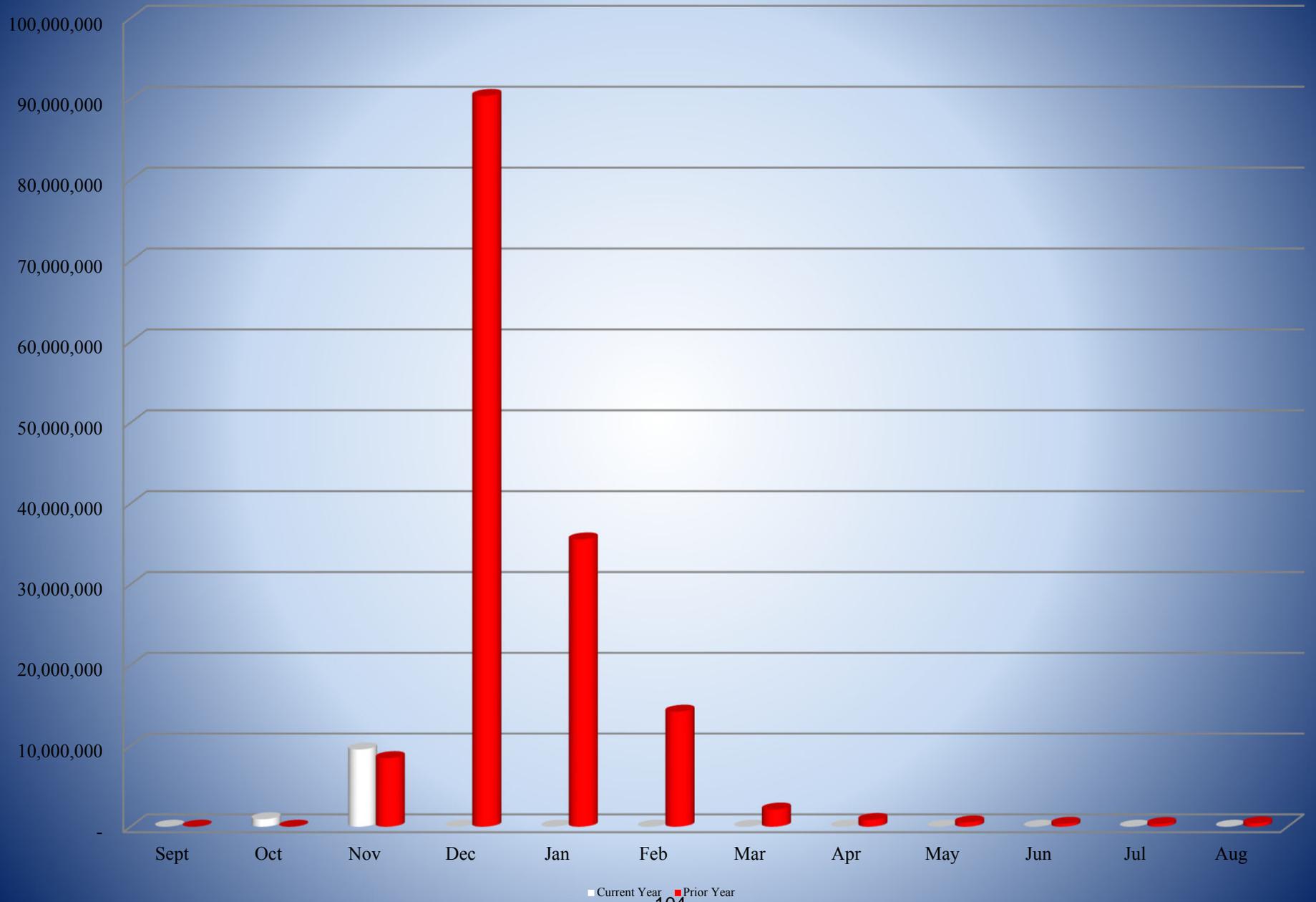
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)
for the Month Ending November 30, 2022
(Un-Audited)

	SPECIAL REVENUE FUNDS					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local	\$ 38,221.55	\$ 94,052	\$ 94,052	\$ 58,995.03	\$ (35,056.97)	62.73%
State	961,328.28	2,605,829	2,605,829	1,368,636.23	(1,237,192.77)	52.52%
Federal	10,696,397.47	15,701,904	15,701,904	5,132,024.33	(10,569,879.67)	32.68%
Total Revenues	\$ 11,695,947.30	\$ 18,401,785	\$ 18,401,785	\$ 6,559,655.59	\$ (11,842,129.41)	35.65%
Expenditures:						
6100 Payroll	3,559,069.78	12,623,650	12,623,650	4,838,770.88	7,784,879.12	38.33%
6200 Professional and Contracted Services	82,607.74	2,061,732	2,061,732	183,551.57	1,878,180.43	8.90%
6300 Supplies and Materials	1,385,872.49	2,397,094	2,397,094	1,412,017.21	985,076.79	58.91%
6400 Other Operating Expenses	18,523.17	1,319,309	1,319,309	99,205.00	1,220,104.00	7.52%
6600 Capital Outlay	32,786.50	-	-	-	-	NA
Total Expenditures	\$ 5,078,859.68	\$ 18,401,785	\$ 18,401,785	\$ 6,533,544.66	\$ 11,868,240.34	35.50%
Excess of Revenues						
Over (Under) Expenditures	\$ 6,617,087.62	\$ -	\$ -	\$ 26,110.93		
Fund Balance July 1, 2022 - (Un-Audited)		\$ -	\$ -	\$ -	\$ -	
Fund Balance Ending - Monthly Reporting Period		\$ -	\$ -	\$ 26,110.93	\$ 26,110.93	

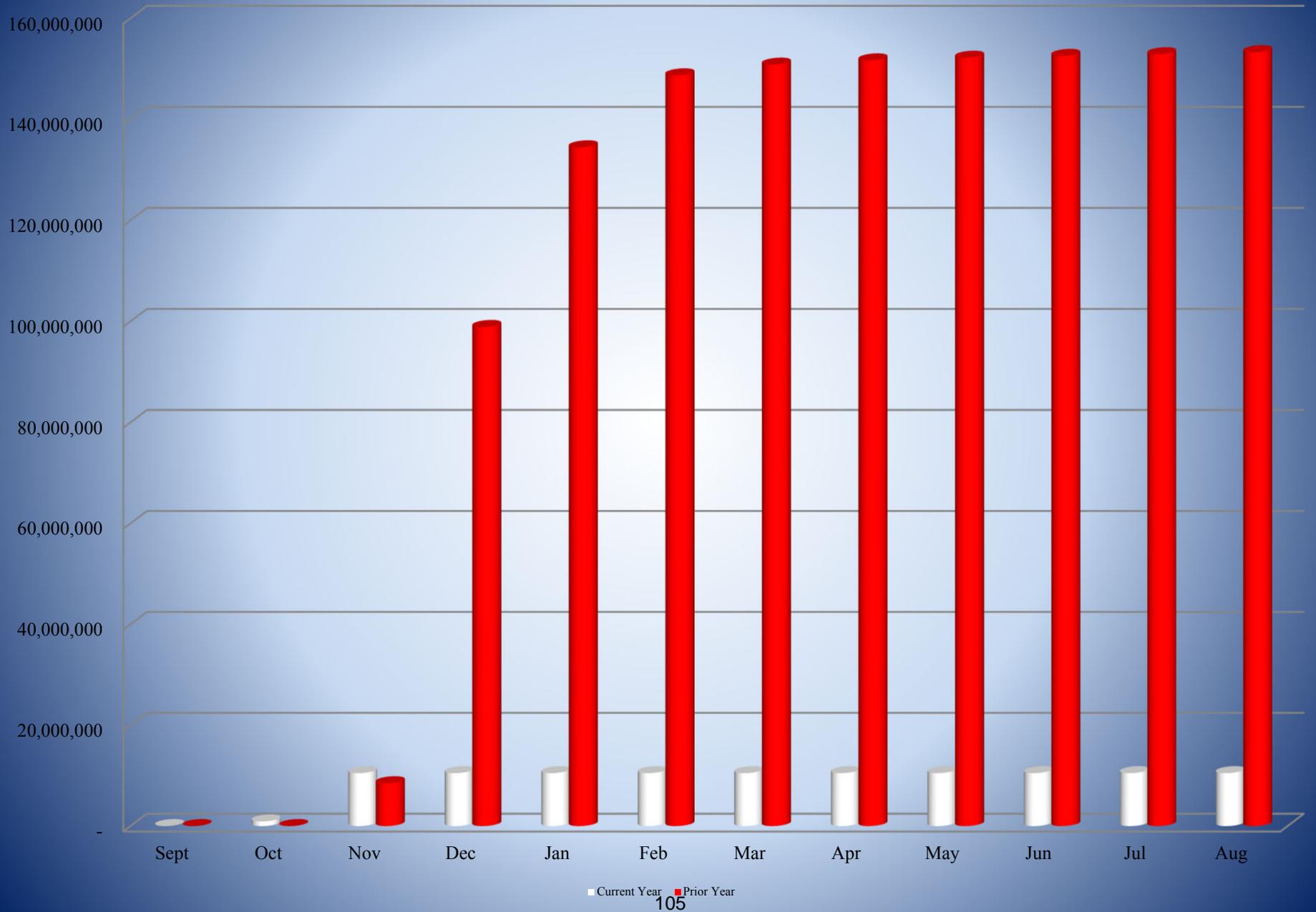
Hays Consolidated Independent School District
Monthly Tax Collection Report
for the Month Ending November 30, 2022

	Prior Year 2021 - 2022				Current Year 2022 - 2023			
	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>	<u>% of</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>	<u>% of</u>
	<u>Fund</u>	<u>Fund</u>		<u>Levy</u>	<u>Fund</u>	<u>Fund</u>		<u>Levy</u>
<u>Current Month Tax Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 5,447,916.96	\$ 3,046,701.97	\$ 8,494,618.93	5.51%	\$ 6,091,821.93	\$ 3,475,401.38	\$ 9,567,223.31	4.64%
5712 Taxes-Delinquent Collections	\$ 109,825.62	\$ 57,677.68	\$ 167,503.30		\$ (11,607.06)	\$ (6,891.51)	\$ (18,498.57)	
5719 Penalties and Interest	\$ 15,699.02	\$ 8,141.31	\$ 23,840.33		\$ 14,877.40	\$ 7,967.96	\$ 22,845.36	
Total Current Month Collections	\$ 5,573,441.60	\$ 3,112,520.96	\$ 8,685,962.56		\$ 6,095,092.27	\$ 3,476,477.83	\$ 9,571,570.10	
<u>Fiscal Year to Date Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 5,447,916.96	\$ 3,046,701.97	\$ 8,494,618.93	5.51%	\$ 6,684,147.62	\$ 3,813,427.61	\$ 10,497,575.23	5.09%
5712 Taxes-Delinquent Collections	\$ 435,358.67	\$ 228,942.91	\$ 664,301.58		\$ 80,544.00	\$ 39,421.06	\$ 119,965.06	
5719 Penalties and Interest	\$ 89,865.05	\$ 45,449.09	\$ 135,314.14		\$ 55,635.67	\$ 28,686.49	\$ 84,322.16	
Total Revenue Collected	\$ 5,973,140.68	\$ 3,321,093.97	\$ 9,294,234.65		6,820,327.29	3,881,535.16	10,701,862.45	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 100,750,161.00	\$ 57,357,902.00	\$ 158,108,063.00		\$ 126,032,959.00	\$ 71,444,986.00	\$ 197,477,945.00	
Percentage of Budget Collected	5.93%	5.79%	5.88%		5.41%	5.43%	5.42%	

Month to Date Tax Collections Current Levy



Year to Date Tax Collections Current Levy





H A Y S C I S D

BOARD OF TRUSTEES OPERATING PROCEDURES

2022–2023 School Year





BOARD OF TRUSTEES

OPERATING PROCEDURES

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Note: This document is intended to assist Board Members and administrators in carrying out their duties. It is not enforceable by third-parties. In the event of an apparent conflict between this document and Board policy, Board policy prevails.



OUR MISSION STATEMENT

The mission of Hays CISD is to educate, value, and nurture students through innovative and personalized educational experiences while celebrating our diversity.

OUR VISION STATEMENT

All Hays CISD learners will be:

- Highly sought-after for college, career, or military
- Prepared for life and responsible citizenship
- Effective communicators and collaborators
- Resourceful and creative problem solvers

ALL TRUSTEES TAKE THE OATH OF OFFICE



OUR BELIEFS

We believe:

- Decision-making is student-focused
- All students have the capacity to learn and be successful
- A safe and secure environment is essential
- Success is a shared investment that includes learners, educators, families, and the community
- In being an unrivaled employee-friendly organization
- The allocation of resources will support high-quality learning
- High expectations for all lead to high achievement
- Open communication, transparency, and accountability build trust
- Success is dependent upon a commitment to lifelong learning
- Diverse and differentiated opportunities further learning
- Student success includes a well-rounded education that goes beyond standardized testing



TRUSTEES INSPIRE STUDENTS TO PLAN FOR THE FUTURE

SOCIAL CONTRACT

THE BOARD WILL:

SERVE AS DISTRICT AMBASSADORS

ASSUME POSITIVE AND NOBLE INTENTIONS

COLLABORATE AS A TEAM AND RESPECT THE BODY CORPORATE

PROMOTE DISCUSSION AND RESPECT EACH OTHER'S PERSPECTIVES

BE PROFESSIONAL

ETHICAL STANDARDS

Equity in attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness in stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Honor in conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity of character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.



Commitment to service

- I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-centered focus

- I will be continuously guided by what is best for all students of the District.

BOARD MEETINGS AND BOARD MEMBER CONDUCT

- The board shall conduct meetings guided by the parliamentary procedures in the most current edition of Robert’s Rules of Order for Small Boards.
- Anytime four (4) or more Board Members are gathered to discuss school district business, it is considered a meeting.

**TRUSTEES
HONOR
TEACHERS FOR
THEIR HARD
WORK**



- Failure to post such a meeting is considered a violation of the Texas Open Meetings Act.
- Board Members are expected to attend and participate in duly called meetings. Board Members should come to the board meetings prepared to discuss and take action on all items on the agenda.

At a minimum, each Board Member is expected to have done the following prior to arrival at every board meeting:

- Studied the material in the board packet sent to them prior to the meeting.
- When possible, resolve questions beforehand by contacting the Superintendent or administrative staff. Board Member inquiries of staff shall be limited to Superintendent’s Cabinet and responses will be distributed to all Board Members.



DEVELOPING THE BOARD MEETING AGENDA

Agendas

- The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
- Items discussed at previous Board Meetings which are proposed for inclusion by more than one Board Member at a future meeting will also be added when appropriate.
- Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
- Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.

TRUSTEES SUPPORT COLLABORATIVE INSTRUCTION



- No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
- No item can be placed on the agenda less than three workdays in advance of the meeting unless an emergency or public necessity exists.
- The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday prior to the Agenda Workshop Meeting.
- An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
- Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.



Timely Notification and Information

- Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop, or special meeting, and at least one hour prior to an emergency meeting.
- Typically, information will be provided to each Board Member via electronic or hard copy. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent’s Cabinet, with a copy to the Executive Assistant to the Superintendent.
- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Thursday prior to the Agenda Workshop Meeting.
- Board Members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members by the Monday meeting with a copy of the questions and answers included in the dais folders.

Ref Policy BE

**TRUSTEES
ENCOURAGE
STUDENTS TO
CONTINUE THEIR
EDUCATION**



HOW TO PREPARE FOR BOARD MEETINGS

The Superintendent will ensure that supporting information required for informed decision- making is prepared in advance when possible and included in the board meeting agenda packet.

The Superintendent will ensure that agenda packets are distributed to Board Members at least three days before scheduled board meetings.

Board Members will prepare to address agenda items by doing the following:

1. Reading agenda packet materials before each board meeting.
2. Calling or emailing the Superintendent with questions about agenda items or background information before 12:00 PM on the scheduled board meeting day for Workshop meetings.
3. Reading responses to questions submitted to the Board.

Receiving answers to questions in advance does not preclude Board Members from asking relevant questions about agenda items during board meetings.

Ref policy BE (LEGAL)



CONSENT AGENDA

The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.

The consent agenda shall be limited to:

- Routine Personnel
- Minutes
- Budget Amendments
- Routine Contracts/Agreements
- Routine Procurements
- Acceptance of Gifts
- Acceptance of Grants
- Other items agreed to by the Board

Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents. All consent agenda items may be acted upon by one vote without separate discussion. A Board Member may request that an item be withdrawn for individual consideration.

TRUSTEES ATTEND COMMUNITY EVENTS



TRANSACTING BUSINESS

When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures. Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the vote of the Board Corporate, and individually respect that vote. Board Members are strongly encouraged to state the reason why they are abstaining or voting no on an item.

Ref Policy BBE



BOARD WORKSHOPS

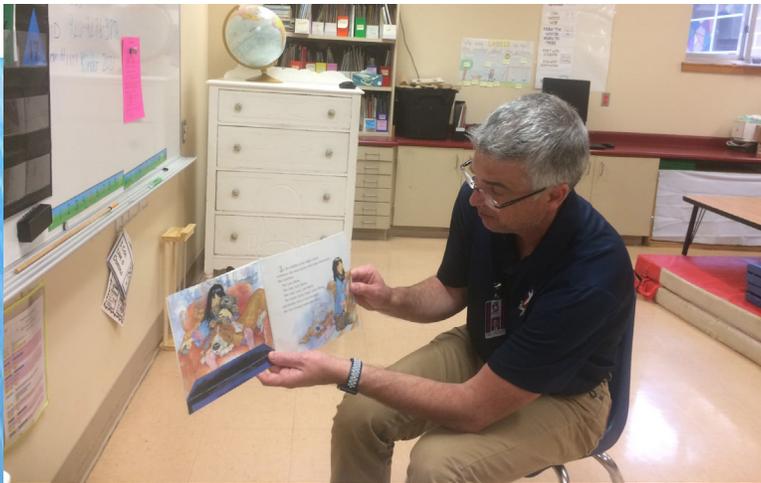
The Board will conduct Special Meetings/Board Workshops as needed. The workshop format is intended to allow the Administration to present information to the Board that is:

- Time sensitive and/or discussion intensive
- Required by law, rule, or policy, and is necessary for the efficient and effective operation of the District.

Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.

The workshops are intended to allow an opportunity for presentation, questions, discussion, and an assessment of the Board's perspective.

The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allow for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.



**HAYS CISD
PROMOTES
STUDENT
SUCCESS AT
ALL LEVELS**

CLOSED SESSION

The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session. The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.



Topics that can be discussed in closed session include the following:

- Attorney Consultation Gov't Code 551.071
- Real Property Gov't Code 551.072
- Prospective Gift Gov't Code 551.073
- Personnel Matters. Gov't Code 551.074
 - Employee-Employee Complaints Gov't Code 551.082
 - Student Discipline Gov't Code 551.082
- Personally Identifiable Student Information Gov't Code 551.0821
- Medical or Psychiatric Records Gov't Code 551.0785
- Security-Personnel, infrastructure and devices Gov't Code 551.076, Government Code 2059.055(b); Gov't Code 551.089 Education Code 39.030(a)
- Emergency Management Government Code 418.175–418.182, Gov't Code 418.183(f)
- Economic Development Gov't Code 551.087

Given the legal and sensitive nature of closed sessions, the members of the Board understand that the law requires that all such sessions are strictly confidential.

No person other than Board Members and the Superintendent is entitled to attend or participate in executive sessions.

Board Members will comply with the confidentiality requirements of closed sessions and will respect the privacy right of individuals when dealing with confidential information gained through association with the district.

Others may be invited to participate by consent of the board president and Superintendent. For the purpose of discussing his or her employment or job performance, and/or consultation with the board attorney, the board may exclude the Superintendent from a closed session.

Members will not disclose or comment on the discussion in closed session other than to restate what is posted on the agenda.

If it is in the interests of the district for a statement to be made regarding a closed-session discussion, the board president will compose an official public statement that meets with the approval of a majority of the board. Any such statement must comply with the limitations of the law.

BOARD COMMITTEES

The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board. The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.



District- and Campus-Level Committees

District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board.

Ref Policy BDB

HOW TO REQUEST INFORMATION ABOUT MEETING AGENDA ITEMS

Members are encouraged to ask for information related to meeting agenda items prior to the scheduled meeting.

Any questions about agenda items or requests for additional information about them will be directed to the Superintendent or Superintendent’s Cabinet and responses will be distributed to all Board Members. Requests for information or questions about any agenda item will be made by noon on the scheduled board meeting day.



**TRUSTEES
SERVE AS
MENTORS FOR
STUDENTS**

If a written report is provided in response to the request, all Board Members will receive a copy of both the request and report prior to the opening of the meeting.

Board Members may discuss the information provided or ask additional questions about the agenda item in the meeting.

The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the meeting with a copy of the questions and answers included in the dais folders.



HOW TO REQUEST INFORMATION NOT RELATED TO AGENDA ITEMS

An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.

Individual Board Members shall not have access to confidential student records unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).

A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board

**TRUSTEES
HAVE
INTEGRITY OF
CHARACTER**



President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.

Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

Ref Policy BBE



HOW TO VISIT CAMPUSES AS A BOARD MEMBER

- Board Members are encouraged to attend any and all school events as their time permits, and to show support for school activities.
- Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- Board Members shall not visit a campus in an attempt to evaluate.
- When visiting with teachers of their own children, Board Members will make it clear that they are acting as parents rather than as Board Members.

Ref Policies GKA (LEGAL), BBF (LOCAL), and BBFA (LEGAL)

ORIENTATION OF NEW BOARD MEMBERS

- A new Board Member will have a meeting with staff for their name badge and other generic, logistical information by their first board meeting. The Board President will review a recent agenda packet prior to their first meeting.
- As a supplement to the information provided in relation to his/her candidacy, a district orientation for a new Board Member will be scheduled to begin by the first Board meeting of the date a new Board Member takes the Oath of Office.
- At a minimum, the Superintendent and Board President will participate in the orientation. Additional administrative staff will be included to provide specific information about the district.



**TRUSTEES
HAVE
COMMITMENT
TO SERVICE**



The orientation should include, but will not be limited to the following:

- Board Operating Procedures and Board Policies.
- Superintendent’s overview of district administrative organization.
- Training to access district electronic communications.
- District budget overview.
- Board annual calendar and briefing of upcoming events.
- Expense reimbursement procedures.
- Media and communications training.
- Framework for School Board Development from SBOE.

The Board President will assign new Board Members an existing Board Member who will serve as a mentor.

TAXPAYER TUESDAY OFFERS A GLIMPSE INTO SCHOOL ACTIVITIES



BOARD DEVELOPMENT

Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team-building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel, and lodging for each Board Member for the minimum number of hours shown on the Continuing Education Requirements for School not to exceed 5,000 annually or per year per Board Member. All costs for additional training will be the responsibility of the individual Board Member unless reviewed and approved by Board President and Secretary.

Board Memberships to any and all associations shall be brought to the Board for discussion and approval. Board Members should be familiar with district policies, especially their duties as defined in policies BAA (LEGAL) and BAA (LOCAL).

The board will annually review its Board Operating Procedures and Board Ethics Policy BBF (LOCAL). By October, the board will conduct a self-evaluation in closed session. Adherence to Board Operating Procedures will be considered as part of the evaluation instrument.



BOARD TRAINING REQUIREMENTS



New Board Members Only

- Local District Orientation
 - Texas Education Code
 - Open Meetings Act
 - Public Information Act
- Watch for required timelines*

New from the 87th Legislature

- School Safety

Every Year

- Cybersecurity
 - Team Building
- Additional Continuing Education (10 or 5 hours)

Every Two Years

- Update to the TX Ed Code
- Evaluating and Improving Student Outcomes
- Sexual Abuse and Human Trafficking



TRUSTEES VALUE STUDENT VOICES

ELECTING BOARD OFFICERS

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by a majority vote of the members present and voting.

The members of the Board shall organize by selecting:

1. A president, who shall be a member of the Board – Presides as chair over meetings.
 2. A vice president, who shall be a member of the Board – Fills in as chair if President is unable to attend or chair a meeting.
 3. A secretary, records requests for information from trustees.
 4. Such other officers and committees as the Board may deem necessary Education Code 11.061(c).
 5. A majority of the Board may call for officer elections at any time during the year if they deem it necessary.
 6. No officer can hold office without serving a minimum of one year on the Board.
 7. Discussions related to reorganization and election of officers may be discussed in closed session.
- A vacancy among officers of the Board shall be filled by majority action of the Board.



PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board shall provide for public comment at each meeting, including all regular and special meetings. Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.

A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail, as to determine the appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits. Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.

**TRUSTEES
VALUE ALL
VOICES AND
COMMUNITY
INPUT**



Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate. The board designates the president as its spokesperson if a response to the speaker is required. The president will limit responses to those allowed by law:

- Statements of fact
- References to board policy



The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in the Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.

The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.

The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.

Ref Policy BED



**WE ARE
STRONGER
TOGETHER**

COMMUNICATION WITH TEAM MEMBERS BETWEEN MEETINGS

The Superintendent and/or Superintendent's office will continue to communicate with Board Members as information becomes available on the following:

- District events
- Progress reports on board goals and directives
- Follow-up reports in answer to Board Member questions
- Updates on administrative matters or district operations



The Superintendent will communicate requested information to all Board Members in as timely a manner as possible without interfering with the regular conduct of district business. The Superintendent is the liaison between the Board and district staff. The only employee the Board is responsible for directing is the Superintendent. The Superintendent will direct the activities of all district staff.

Board Members are encouraged to set up biweekly or monthly meetings to update, discuss or receive clarification on any district-wide or campus topics. Board Members should be mindful and respectful of the Superintendent's time and limit all nonemergency communication outside of these scheduled meetings. Board Members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict with or circumvent the Texas Open Meetings Act.

Board Members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the board.

Board Members who wish to share information relevant to district business or issues scheduled to come before the board will relay the information to the board president for placement on a future agenda or to the Superintendent for distribution to all members in board blog.

Ref Policy BE (LEGAL)

COMMUNICATION WITH THE MEDIA

The board president or, in his or her absence, the vice president or the board's designee will serve as the board spokesperson to the media on issues regarding board actions.

The Superintendent or designee shall be the official district spokesperson to the media on district issues. A Board Member receiving a call from the media requesting information, comments, or an interview will inform the media representative that the Superintendent is the board's designated contact for official information about district business and that the board president is the board's designated contact for official positions on the board's actions or decisions as a body.

Board Members who do speak with media representatives will clarify at the beginning of the interview that they are speaking as individuals rather than as authorized representatives of the board of trustees. When speaking as an individual, the Board Member may remind media representatives of the official position or action already taken on the issue by the board of trustees and refer them to the board's designated spokesperson for further information about those actions.

When speaking to media representatives, Board Members will generally avoid stating opinions or speculating about possible board action on issues that are scheduled for discussion at a future board meeting and explain that decisions will be made after deliberation with members of the board at a meeting.



COMMUNICATION WITH THE COMMUNITY

Board Members are encouraged to participate in community activities as liaisons between the public and the school district. When doing so, Board Members are expected to:

- Relay information about district goals and objectives.
- Clarify a trustee’s limitations, obligations, and responsibilities as a member of the board.
- Support board decisions.
- Interact in a positive manner.
- Listen politely and respectfully to comments.
- Make no commitment on behalf of the board or district.
- Avoid criticizing district personnel.
- Refer questions about specific district activities to the appropriate staff person who can best answer the questions.

The Board of Trustees encourages community input; however, it will not respond to or act on the basis of anonymous calls or letters. The board will communicate to the community collectively through district communication vehicles.

HOW TO RESPOND TO COMMUNITY OR EMPLOYEE COMPLAINTS

Employees, students, parents, or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:

- An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
- Adherence to the Board’s policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.

Board Members will:

- Listen briefly and respectfully. Remind the complainant of the board’s responsibility to remain impartial and noncommittal because complaints may ultimately be brought to the board on appeal.
- Determine if the complainant wishes to express dissatisfaction or desires some action be taken to resolve an issue.
- Complainants who desire some action to be taken should be directed or referred to the appropriate policy outlining grievance procedures and informed that the steps listed in the policy are necessary to protect everyone’s rights while following an orderly process.
- Ask if the complainant has followed the “Chain of Command” outlined in district policy.
- Board Members will inform the Superintendent of complaints from staff and the community but will not direct the Superintendent to take specific actions.
- On a case-by-case basis the Superintendent shall inform the board of the resolution of complaints referred by Board Members if the complaint requires Superintendent intervention.
- Adhere to the Board’s policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.



COMMUNICATING WITH CONSTITUENTS

Board Members are encouraged to respond to phone calls, and written correspondence, including, but not limited to, e-mail, text messages, or social media from constituents, but should bear in mind that any such responses may be subject to Public Information Act requests.

A member retains the right to respond as an individual but must understand that such communication may be interpreted by the reader as being an “official” statement of the Board.

The member should:

- Clarify that he/she is responding as an individual and not for the Board.
- Remind the reader of any position or action the Board has officially taken on the subject.

Board Members will not respond to anonymous e-mails unless the communication pertains to criminal, health, or safety issues. Any such e-mails will be forwarded to the Superintendent. If a Board Member receives an e-mail that they perceive to be of a threatening nature they will forward the e-mail to the Superintendent and Chief of Safety and Security.

SUPERINTENDENT EVALUATION

The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.

Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in October, January and April or as close to those months as possible. New Board Members will receive training on how to evaluate the Superintendent prior to the first formative dialogue session.

A summative evaluation will be conducted in closed session annually in June. This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting. This session may include a discussion of the Superintendent’s contract. The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting. The Board shall strive to accomplish the following objectives during each evaluation:

- Develop and sustain a harmonious working relationship between the Board and the Superintendent
- Ensure administrative leadership for excellence in the District.
- Formulate Board consensus about the Superintendent’s performance and the District’s progress toward achieving its goals and objectives.

Ref Policies BJCD, BJCF, and BJA




RISING ABOVE

Hays CISD

We appreciate our Hays CISD school board trustees for all their dedication and hard work every month!

School Board Recognition Month • January 2023



Vanessa Petrea
Trustee At-Large
President



Raul Vela, Jr.
District 1
Vice President



Esperanza Orosco
District 5
Secretary



Will McManus
Trustee-At-Large
Trustee



Esmeralda Pérez-González
District 2
Trustee



Courtney Runkle
District 3
Trustee



Byron Severance
District 4
Trustee

Thank You, board members!

**2023-2023 Hays CISD Board of Trustees
Meeting Schedule**



August 22, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
August 29, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

September 19, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
September 26, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

October 17, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
October 24, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

November 14, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

December 12, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

TUESDAY January 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
January 23, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

February 13, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
TUESDAY February 21, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

March 27, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

April 17, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
April 24, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

May 15, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
May 22, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm

TUESDAY June 20, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm
June 26, 2023 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm