

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on May 23, 2022 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. **CALL TO ORDER:** Establish a quorum
- B. **CLOSED SESSION**
  - 1. Consultation with legal counsel regarding teacher contract termination and related subject matters as permitted by law, pursuant to Tx. Gov't Code Section 551.071 and 551.074
  - 2. Board will receive an after-action report on the fire at Johnson High School - Tx Gov't Code Sec. 551.076
  - 3. Deliberation regarding Superintendent's recommendations regarding employment, resignations, extended leave, and other personnel matters, including recommendations for Director of Construction & Planning, Director of Communications, Hays High School Principal, Johnson High School Academic Dean, Johnson High School Assistant Principal(s) and Kyle Elementary School Assistant Principal - Tex. Gov't Code Sec. 551.074
- C. **RECONVENE IN OPEN SESSION** - immediately following Closed Session
- D. **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**
  - United States Flag Pledge:**  
I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
  - Texas Flag Pledge:**  
Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- E. **MISSION STATEMENT**  
The mission of Hays CISD is to nurture students to become extraordinary citizens through unique, personal educational experiences through an innovative community of learners while celebrating our diversity and legacy.
- F. **SOCIAL CONTRACT**  
The Board will:
  - 1. Serve as District Ambassadors
  - 2. Be Professional
  - 3. Collaborate as a Team and Respect the Body Corporate
  - 4. Promote Discussion and Respect Each Other
  - 5. Assume Positive and Noble Intentions
- G. **PUBLIC HEARING - APPLICATION FOR OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM AT LIVE OAK ACADEMY** 6
- H. **SUPERINTENDENT REPORT**
- I. **PUBLIC FORUM** 7  
It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green

sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

*Please be aware that the audio and video of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

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	June 2, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
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	June 27, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	June 28, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 6:00 pm	
	<i>Official Board of Trustees information may be obtained at <a href="http://www.hayscisd.net">www.hayscisd.net</a></i>	
<b>R.</b>	<b>ADJOURN</b>	

This notice was posted in compliance with the Texas Open Meetings act on: May 20, 2022 2:00 pm

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i>  The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE- EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.  Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL]  This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.  <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or</li><li>b. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.</li></ul> <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none"><li>a. The deployment, or specific occasions for implementation, of security personnel or devices; or</li><li>b. A security audit.</li></ul> <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> <li>a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or</li> <li>b. To deliberate the offer of a financial or other incentive to such a business prospect.</li> </ul> <i>Gov't Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i>  "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i>  Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i>  No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i>  No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board's attorney. <i>Gov't Code 551.144(c)</i>

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DATE ISSUED: 10/25/2013  
UPDATE 98  
BEC (LEGAL)-P

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Optional Flexible School Day Program (OFSDP) at Live Oak Academy Public Hearing

Administrator Responsible/Position: Doug Agnew, Principal, Live Oak Academy

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule TEC 29.081                       N/A

**C. Summary:**

**Previous board action relating to this item** – This is an annual agenda item for the board per state requirements  
 **Future action anticipated -**  
 **Background information** – The purpose of the Optional Flexible School Day Program (OFSDP) application to the Texas Education Agency (TEA) is to allow Hays CISD to provide flexible hours for fifth year students, ages 18-25, in the Phoenix Program at Live Oak Academy who are working to finish graduation requirements. The OFSDP program allows a school district to receive attendance funding if a student receives instruction for at least 45 minutes on a given school day. The Hays CISD school board must hold a public hearing on the proposed OFSCDP before submitting the application to TEA.

**D. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other \_\_\_\_\_  
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

**E. Administrative Recommendation: N/A**

**F. Fiscal Impact and Cost: N/A**

Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other \_\_\_\_\_  
Prior Year Spending: \$ \_\_\_\_\_  
Future/Ongoing: \$ \_\_\_\_\_

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 16, 2022

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

*Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*



# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 16 2022

Subject: Student Achievement Report – Special Olympics Unified Champions School

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent, Michelle Velasquez, Executive Officer of Special Education

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

Our goal is to provide the Board with a brief overview about the upcoming Unified Champion School (USC) program in Hays CISD beginning in the 2022-2023 school year.

**D. Summary:**

Previous board action relating to this item -

Future action anticipated -

Background information – Unified Champion Schools® is a unique Special Olympics program in partnership with the U.S. Department of Education to promote inclusion and acceptance among students with and without intellectual disabilities.

Benefits of UCS include:

- Bully prevention
- Moral intelligence
- Character development
- Leadership development
- Physical fitness; and
- An increased positive school culture

In the Fall of 2021, the Special Education Team developed a plan to incorporate Unified Champions in our schools with buy in from campus administrators.

To learn more about this program, you can visit: <https://www.specialolympics.org/what-we-do/unified-champion-schools>

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other – Director of Academic Support Services

**F. Administrative Recommendation:**

Advantages/benefits of this proposal -

Expected results in terms of student benefit/achievement – Intentionally promote meaningful social inclusion and acceptance among all our students with and without disabilities, school staff, and the community. This is accomplished by bringing together students with and without disabilities to create accepting school environments by utilizing 3 components: unified sports, inclusive youth leadership, and whole school engagement.

Possible problems or disadvantages of this proposal -

Affect of this action on other parts of the system -

Consequences of not approving recommendation –

**G. Fiscal Impact and Cost: Amount:**  
 Budget       Bond       Grant/Special Funds       Other \_\_\_\_\_  
Prior Year Spending - \$0  
Future/Ongoing - \$500-\$2500 per campus participating and dependent on elementary, middle school, or high school level AND type of club or team.

**H. Monitoring and Reporting TimeLine:**  
Person responsible for evaluating this decision or action: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent  
Evaluation method and time line – Impact will be noted in our campus improvement plan based on data collected by the campus and/or district.  
Next report to the board – Upon request

**I. Suggested Motion:**  
No motion required.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy BE                       Law or Rule                       N/A

Policy Be local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**C. Goal or Need Addressed:**

As listed on attached pages

**D. Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following items are presented for approval
  1. Board Meeting Minutes
  2. Budget Amendments
  3. Procurements
  4. Contracts/MOUs
  5. Optional Flexible School Day Program

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent's Cabinet

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve consent agenda items as presented.

**G. Fiscal Impact and Cost:    Amount:** Per individual items attached

**H. Suggested Motion:**

I move that the Board approve the consent agenda as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

**C. Goal or Need Addressed: N/A**

**D. Summary:**

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the April 18 and April 25, 2022 meetings are presented for approval

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve minutes from the April 18 and April 25, 2022 meetings, as presented.

**G. Fiscal Impact and Cost: Amount: N/A**

Budget

Bond

Grant/Special Funds

Other \_\_\_\_\_

**H. Suggested Motion:**

I move that the Board approve the minutes from the April 18 and April 25, 2022 meetings as presented.

# Minutes of Regular Meeting April 18, 2022

## Hays CISD Board of Trustees

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at [www.hayscisd.net](http://www.hayscisd.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, April 18, 2022, beginning at 5:30pm in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:31 PM. Board Members, Dr. Esmeralda Perez-Gonzalez, Esperanza Orosco, Merideth Keller, Vanessa Petrea, Raul Vela, Will McManus and Courtney Runkle were present.

CLOSED SESSION

The Board adjourned to Closed Session at 5:32 pm to hear and deliberate information regarding possible lease of district property - Tx. Gov't Code Sec. 551.072, deliberate regarding Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendation for Deputy Academic Officer and Director of Athletics - Tex. Gov't Code Sec. 551.074. The Board deliberated regarding Superintendent's recommendations for employment contracts for administrators, certified professionals and professionals for the 2022-2023 school year, including Cabinet, Deputy Academic Officers, Directors, Principals and Assistant Principals - Tex. Gov't Code Sec. 551.074, and consulted with legal counsel regarding Superintendent's recommendation to terminate a probationary contract at the end of its term, pursuant to Tx. Gov't Code Section 551.071 and 551.074. Additionally, the Board consulted with legal counsel regarding teacher contract termination and related subject matters as permitted by law, pursuant to Tx. Gov't Code Section 551.071 and 551.074.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 7:21PM.

Before the start of the meeting, the Board held a moment of silence in tribute of Mr. Armando Chapa, longtime Hays CISD counselor and middle school principal, who passed away on April 13, 2022.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

SUPERINTENDENT REPORT

Dr. Eric Wright shared information regarding his meeting with the Student Advisory Panel including students wearing ID badges and 8-period school day for the high school students next year.

PUBLIC FORUM

One member of the public addressed the Board during the public forum portion of the meeting. Item addressed was Starlight Symphony's use of the Hays CISD Performing Arts Center.

## REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

### CAMPUS RECOGNITION - SCHEDULED FOR APRIL 25, 2022

Hemphill Elementary School

Presenter: Dr. Monica Salas-Truhill, Sami Kinsey

### STUDENT ACHIEVEMENT REPORT

HB 4545 update on 2021-2022 intervention efforts

Software Analytics

Screeners

Student Participation in Tier 2 and Tier 3

Derek McDaniel, Director of Curriculum & Instruction, presented information to the board regarding House Bill 4545. Administrators answered questions from the board members.

The purpose of this meeting is an agenda workshop. Board members will have the opportunity to discuss agenda items and ask questions of the administration in preparation for the April 25, 2022 Hays CISD Board of Trustees Business Meeting.

### CONSENT AGENDA - FOR ACTION ON APRIL 25, 2022

Minutes of Board of Trustees Meetings

Budget Amendments

Procurements

AP Exams - College Board

PSAT - SAT Assessment Exams - College Board

Digital Assessment Library for Schools - NCS Pearson

Consideration and possible approval of the 2022-2023 Allotment & TEKS Certification Form.

### ACTION ITEMS

Consideration and possible action, if any, resulting from closed session

Consideration and possible action on Superintendent's recommendations for employment contracts for administrators, certified professionals and professionals for the 2022-2023 and 2023-2024 school years, including existing Cabinet members, Deputy Academic Officers, Director, Principals and Assistant Principals. Mr. Vela moved and Ms. Orosco seconded the motion that the Board approve the Superintendent's recommendations for Employment Contracts for Administrators, Certified Professionals, and Professionals for the 2022-2023 and the 2023-2024 school years as presented. The motion passed with a vote of 7-0.

Consideration and possible action on Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendations for Deputy Academic Officer and Director of Athletics. Ms. Runkle moved and Dr. Perez-Gonzales seconded the motion to hire David Pierce as the Deputy Academic Officer and Lance Moffett as the Director of Athletics. The motion passed with a vote of 7-0.

Consideration and possible approval of Bard unit replacement in portable buildings

A discussion took place before Mrs. Keller moved and Mrs. Orosco seconded the motion that the Board approve SI Mechanical replace 8 bard units in portable classrooms as presented. The motion passed with a vote of 7-0.

### ACTION ITEMS - FOR ACTION ON APRIL 25, 2022

Possible action on Superintendent's recommendation to terminate a probationary contract at the end of its term.

This item was pulled from the agenda. No action was taken.

Consideration and possible approval of resolution regarding compensation of staff affected by the fire at Johnson High School

On March 24, 2022, Johnson High School experienced a fire which caused the evacuation of students and staff. To ensure the proper cleaning and to ensure readiness for reopening, the campus was closed and employees were unable to work. It is in the best interest of the school district, for appropriate public purposes, and to ensure the effective district operations and the best use of public funds for the Board to adopt the proposed resolution.

Consideration and possible approval of 2021-2022 Compensation Plan Amendments

In an ongoing effort to recruit and retain our valued staff, to support additional staff needs, and to provide a document to the Board and public that accurately reflects our practice, the administration requests approval to amend the 21-22 Compensation Plan. Discussions ensued. It was agreed that the administration would make edits to the information presented at the next meeting to clarify the request.

Consideration and possible approval of Cost of Living Adjustment and Bilingual Stipend increase for the 2022/2023 school year.

The administration recommends a cost of living adjustment to all employees of 7% based on the midpoint of each pay grade. The administration recommends a flat bilingual stipend of \$7,100, irrespective of a teacher's years of service in Hays CISD. Discussions ensued. It was agreed that the administration would make edits to the information presented at the next meeting to clarify the request.

Consideration and possible approval of GMP 3 for 2021 Bond Bid Package 8 - Hays High School Improvements

The 2021 Bond contains provisions for improvements to Hays HS including Science Lab Renovations, roofing, HVAC, fire alarm, flooring, gym bleacher replacement, drainage work, and asphalt replacement valued at \$31.1 M. The Live Oak Academy Project is a separate project valued at \$8.9M which is currently in the design phase. The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in May 2021 and held multiple meetings with campus groups which culminated with a design activity on September 8, 2021 which allowed the science faculty an additional opportunity to express their ideas prior to SD approval. Members of the FBOC were also present for this activity. Due to long lead times on many manufactured products, GMP 1 was recommended and approved in December 2021 to replace the bleachers in Bales Gym, so that the material could be ordered and installed in the Summer 2022. The total budget for the bleacher replacement is \$565,888, and GMP 1 is valued at \$280,152. GMP 2 for HVAC Equipment HVAC was approved on February 28, 2022 with a value of \$2,667,323. Administration now recommends consideration and approval of GMP 3 for the balance of the work, valued at \$16,605,407.

Consideration and possible approval of the 2021 Bond Project - Bid Package 9 Chapa Middle School and Simon Middle School

The 2021 Bond contains provisions for improvements to Chapa Middle School (CMS) and Simon Middle School (SMS) including the construction of new fine arts facilities at both locations per the attached design development (DD) drawings from O'Connell-Robertson Architects. The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in November 2021 and held multiple meetings to develop the scope, design development has continued since that time. On January 31, 2022 the Board approved a deficit SD budget with the understanding they would have several future check-points before proceeding to construction. For this agenda item, the administration recommends approval of a deficit DD budget, as presented.

Consideration and possible approval of roofing repair and waterproofing at Barton Middle School and Performing Arts Center

The purpose of the agenda item is to procure roof repair and waterproofing services at Barton MS and the performing arts center. The scope of work at Barton MS is to repair metal roof seams. The scope of work at the PAC is to clean and waterproof the curtain loft, install downspouts on the east side of the curtain loft, and repair select coping. Staff received multiple bids for the work and selected Tri Lam because they are able to deliver the entire scope of work and have previously delivered successful projects to the District. The administration recommends approval of the purchase of roof repair, sealing, coping cap, gutter installation pressure washing, and waterproofing services provided by Tri Lam Roofing and Waterproofing. Max Cleaver informed the board that he would be bringing a revised quote to them for approval at next week's meeting.

Consideration of a Utility Easement for the Pedernales Electrical Cooperative (PEC) at Hays High School

PEC is requesting a revised electrical utility easement, approximately 6,000 square feet, in order to upgrade existing electrical service on the northeast side of the property as shown in the exhibits. The administration recommends the grant of easement to PEC to provide electrical service to the new school.

Consideration and possible approval of purchase of cafeteria tables for Johnson High School

The purpose of this agenda is to procure cafeteria tables for Johnson High School to increase capacity and improve safety. Currently, JHS has several tables that do not have affixed seating and limits the number of students per table to 6. The recommended thirty-eight (38) tables in this proposal require a similar footprint in regards to square feet but seat 12 students with affixed seating. The purchase of these tables would increase the seating capacity in JHS by 228 students. Additionally, the affixed seating improves safety and efficiency in terms that chairs would not be present to impede traffic patterns. The current tables in the JHS cafeteria can be redistributed with 12 going to Live Oak Academy now and additional tables will be moved after anticipated LOA renovations are complete. The administration recommends approval of cafeteria tables from Worthington Contract Furniture, L.P. A brief discussion occurred about this item.

Consideration and possible approval of procurement of district communication system upgrades from Beckwith Electronic Systems LLC

The purpose of this agenda item is to authorize the use of Beckwith Electronic Systems upgrades for the older Dukane intercom systems across the district. The administration recommends that the board approve purchases from Beckwith Electronic Systems LLC as presented.

Consideration and possible approval of purchase of technology supplies and equipment from GTS Technology Solutions

The purpose of this agenda item is to procure equipment and supplies to include servers, desktops, laptops, student Wi-Fi devices, Chromebooks and Chrome licenses from GTS Technology Solutions. This is a blanket approval for upcoming purchases throughout the next year. In addition to routine upgrades, we will also be purchasing devices for Sunfield Elementary. The administration recommends that the board approve the procurement of supplies & equipment from GTS Technology Solutions.

Consideration and possible approval of purchase of technology equipment from Apple

The purpose of this agenda item is to procure technology equipment and software to include MacBooks, iPads, JAMF management software, apps, accessories and/or other equipment districtwide from Apple. The Department of Information Resources has bid these commodities and groups of items thus complying with the State's competitive bidding requirements. The administration recommends approval of the procurement of technology equipment from Apple for technology purchases district wide.

INFORMATION ITEMS

FIRST READING - FDB(LOCAL) Intradistrict Transfer Policy

Review of Budget Timeline for 2022-2023 Budget including discussion of budget priorities

Financial Statements

Quarterly Investment Report

Update on construction and renovation projects in the district

Report on the Continuing Education Requirements for Board Members under Senate Bill 1566

ADJOURN

No further business was conducted and the meeting adjourned at 9:08 PM.

# Minutes of Regular Meeting April 25, 2022

## Hays CISD Board of Trustees

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of the meeting is accessible at [www.hayscisd.net](http://www.hayscisd.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held on Monday, April 25, 2022, beginning at 5:30pm in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

### CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:37 PM. Board Members, Dr. Esmeralda Perez-Gonzalez, Esperanza Orosco, Merideth Keller, Vanessa Petrea, Will McManus and Courtney Runkle were present. Raul Vela was absent.

### CLOSED SESSION

The Board adjourned to Closed Session at 5:43 pm to consult with legal counsel regarding teacher contract termination and related subject matters as permitted by law, pursuant to Tx. Gov't Code Section 551.071 and 551.074.

### RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:15 PM.

Before the start of the meeting, the Board held a moment of silence for the families and loved ones of those involved in a fatal car accident in Buda earlier in the evening.

### PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

### MISSION STATEMENT

### SOCIAL CONTRACT

### SUPERINTENDENT REPORT

Dr. Eric Wright shared information regarding early voting beginning of 4/25/22. General election will be held on May 7<sup>th</sup>. Dr. Wright provided an update on UIL advancements in Track, Baseball, Softball and the plan to recognize the participants of the Lehman HS Powerlifting Team on their back-to-back state championship with a Superintendent's Coin of Excellence presentation next week.

### PUBLIC FORUM

Six members of the public addressed the Board during the public forum portion of the meeting. Items addressed were bus driver pay, retaliation and threats expressed toward Transportation employees, concerns regarding change in hours per day for Transportation employees, morale concerns in the Transportation department, difficulties with recruiting based on outside perception of processes of the Transportation department, and a thank you to Merideth Keller for her service on the Hays CISD Board of Trustees.

### CAMPUS RECOGNITION

Dr. Monica Salas-Truhill, Principal of Hemphill Elementary School, presented an overview of the Hemphill Elementary Showcase. The information included student achievements, clubs, and community partnerships. Several Hemphill teachers, students, and parents were present.

## STUDENT ACHIEVEMENT REPORT

Presented at the April 18, 2022 Board Meeting.

## RECOGNITION

Merideth Keller was recognized for her service to the Hays CISD Board of Trustees. Board members spoke to express their gratitude.

## CONSENT AGENDA

Minutes of Board of Trustees Meetings

Budget Amendments

Procurements

AP Exams - College Board

PSAT - SAT Assessment Exams - College Board

Digital Assessment Library for Schools - NCS Pearson

Mrs. Keller moved and Ms. Orosco seconded the motion that the Board approve the consent agenda as presented. The motion passed with a vote of 6-0.

## ACTION ITEMS – ACTION TAKEN ON APRIL 18, 2022

Consideration and possible action, if any, resulting from closed session

Consideration and possible action on Superintendent's recommendations for employment contracts for administrators, certified professionals and professionals for the 2022-2023 and 2023-2024 school years, including existing Cabinet members, Deputy Academic Officers, Director, Principals and Assistant Principals

Consideration and possible action on Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendations for Deputy Academic Officer and Director of Athletics

Consideration and possible approval of Bard unit replacement in portable buildings

## ACTION ITEMS

Consideration and possible approval of resolution regarding compensation of staff affected by the fire at Johnson High School

On March 24, 2022, Johnson High School experienced a fire which caused the evacuation of students and staff. To ensure the proper cleaning and to ensure readiness for reopening, the campus was closed and employees were unable to work. It is in the best interest of the school district, for appropriate public purposes, and to ensure the effective district operations and the best use of public funds for the Board to adopt the proposed resolution. Mrs. Keller moved and Mr. McManus seconded the motion that the Board approve the resolution regarding compensation of staff affected by the fire at Johnson High School on March 24, 2022 as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of 2021-2022 Compensation Plan Amendments

In an ongoing effort to recruit and retain our valued staff, to support additional staff needs, and to provide a document to the Board and public that accurately reflects our practice, the administration requests approval to amend the 21-22 Compensation Plan. Discussions ensued. It was agreed that the administration would make edits to the information presented at the next meeting to clarify the request. Mrs. Keller moved and Ms. Orosco seconded the motion that Hays CISD Board of Trustees approve amendments to the 21-22 Compensation plan as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of early release of new allocations, reclassification(s), stipends and custodial pay to be included in the 2022-2023 compensation plan.

Ms. Orosco asked about the lead driver stipend. Dr. Medina was able to provide feedback. Ms. Orosco requested a summary of the difference between lead driver pay and the previous lead driver stipend. Mrs. Keller asked for clarification of the action item to confirm the early release of positions. Mrs. Petrea addressed the compensation administrator position to confirm that this position is to address equity

adjustments discussed earlier in the evening. Dr. Write noted that stipends are determined by TASB market value reporting and stated that he will provide reports to be received from TASB later this week to the Board and fine arts programs. Mrs. Petrea asked for clarification that the Mariachi Assistant Director is not a new position, but rather a stipend for an existing FTE. Dr. Medina confirmed and justified the need for the stipend based on scope of responsibilities and the culture of traditional and performance. Mrs. Keller requested a write-up to detail this information. Mrs. Keller moved and Mrs. Runkle seconded the motion that the Board of Trustees approve the early release of new allocations, reclassification(s), stipends and custodial pay, to be included in the 2022-2023 compensation plan as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of recommendation for Cost of Living Adjustment for the 2022-2023 school year.

Ms. Orosco requested to confirm that the PP01 pay scale was indeed not currently assigned to any employee. Dr. Medina confirmed. Ms. Orosco asked for confirmation that equity adjustments had been made to which Dr. Medina indicated they had not. Dr. Medina explained the process of forgoing equity adjustments to allow the cost of the minimum hourly rate increase to \$14.03. Compression of the pay grade was a known unintended consequence. No equity adjustments have been made at this time. TASB recommendations are pending for decompression and will be brought to the board for implementation by section/position type. Dr. Medina indicated that this is a work in progress and hopes to have the full compensation plan will be brought to the Board for approval in May. Ms. Orosco requested more information regarding bus driver hours per day. Dr. Medina confirmed that reduction to 6 hours/day is optional and that Transportation employees will have the option to work 8 hours/day should they choose. Dr. Medina announced that he will visit with the Transportation employees to clarify any misunderstandings. Mrs. Keller requested investigation and resolution to complications presented regarding the Transportation department, and a request for equity repair. Mrs. Keller requested a report of the cost of equity adjustments as a single action rather than in steps. Mrs. Keller asked for confirmation of the Teacher, Nurse, Librarian and Counselor pay. Dr. Medina confirmed. Mr. McManus asked for confirmation of the transmittal for a go-ahead of a 7% increase for recruiting purposes. Dr. Medina confirmed and indicated that he will bring the entire compensation plan forward next month. Mr. McManus expressed concern that Transportation employees seem to have a misunderstanding of options for hours/day. Mr. McManus also requested a report of cost for equity adjustments all at once. Mrs. Runkle requested market analysis documentation for current stipends. Mrs. Petrea requested information regarding the history behind the adjustment in hours per day for Transportation employees. Dr. Medina indicated that the request for adjustment in hours was brought forward by TLC. Mrs. Keller moved and Ms. Orosco seconded the motion that the Hays CISD Board of Trustees approve the recommendation for the 2022-2023 school year to provide a cost of living adjustment for all employees at a rate of 7% of the midpoint for each pay grade as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of GMP 3 for 2021 Bond Bid Package 8 - Hays High School Improvements

The 2021 Bond contains provisions for improvements to Hays HS including Science Lab Renovations, roofing, HVAC, fire alarm, flooring, gym bleacher replacement, drainage work, and asphalt replacement valued at \$31.1 M. The Live Oak Academy Project is a separate project valued at \$8.9M which is currently in the design phase. The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in May 2021 and held multiple meetings with campus groups which culminated with a design activity on September 8, 2021 which allowed the science faculty an additional opportunity to express their ideas prior to SD approval. Members of the FBOC were also present for this activity. Due to long lead times on many manufactured products, GMP 1 was recommended and approved in December 2021 to replace the bleachers in Bales Gym, so that the material could be ordered and installed in the Summer 2022. The total budget for the bleacher replacement is \$565,888, and GMP 1 is valued at \$280,152. GMP 2 for HVAC Equipment HVAC was approved on February 28, 2022 with a value of \$2,667,323. Administration now recommends consideration and approval of GMP 3 for the balance of the work, valued at \$16,605,407. Mrs. Keller moved and Mr. McManus seconded the motion that the Board approve the 2021- Bond Hays High School Improvements GMP3 from Bartlett-Cocke, as designed by O'Connell Robertson Architects, in the amount of \$16,605,407 as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of the 2021 Bond Project - Bid Package 9 Chapa Middle School and Simon Middle School

The 2021 Bond contains provisions for improvements to Chapa Middle School (CMS) and Simon Middle School (SMS) including the construction of new fine arts facilities at both locations per the attached design development (DD) drawings from O'Connell-Robertson Architects. The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in November 2021 and held multiple meetings to develop the scope, design development has continued since that time. On January 31, 2022 the Board approved a deficit SD budget with the understanding they would have several future check-points before proceeding to construction. For this agenda item, the administration recommends approval of a deficit DD budget, as presented. Mrs. Keller moved and Ms. Orosco seconded the motion that the Board approve the design development for the 2021 Bond improvements to Chapa Middle School and Simon Middle School, designed by O'Connell Robertson Architects as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of roofing repair and waterproofing at Barton Middle School and Performing Arts Center

The purpose of the agenda item is to procure roof repair and waterproofing services at Barton MS and the performing arts center. The scope of work at Barton MS is to repair metal roof seams. The scope of work at the PAC is to clean and waterproof the curtain loft, install downspouts on the east side of the curtain loft, and repair select coping. Staff received multiple bids for the work and selected Tri Lam because they are able to deliver the entire scope of work and have previously delivered successful projects to the District. The administration recommends approval of the purchase of roof repair, sealing, coping cap, gutter installation pressure washing, and waterproofing services provided by Tri Lam Roofing and Waterproofing. Mrs. Keller moved and Ms. Orosco seconded the motion that the Board approve Tri Lam Roofing for the roof repair and restoration services at Barton Middle School and the Performing Arts Center in the amount of \$124,717 plus a contingency, for a total cost of \$130,953 as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration of a Utility Easement for the Pedernales Electrical Cooperative (PEC) at Hays High School

PEC is requesting a revised electrical utility easement, approximately 6,000 square feet, in order to upgrade existing electrical service on the northeast side of the property as shown in the exhibits. The administration recommends the grant of easement to PEC to provide electrical service to the new school. Mrs. Keller moved and Ms. Orosco seconded the motion that the Board grant an electrical utility easement to PEC at Hays High School as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of purchase of cafeteria tables for Johnson High School

The purpose of this agenda is to procure cafeteria tables for Johnson High School to increase capacity and improve safety. Currently, JHS has several tables that do not have affixed seating and limits the number of students per table to 6. The recommended thirty-eight (38) tables in this proposal require a similar footprint in regards to square feet but seat 12 students with affixed seating. The purchase of these tables would increase the seating capacity in JHS by 228 students. Additionally, the affixed seating improves safety and efficiency in terms that chairs would not be present to impede traffic patterns. The current tables in the JHS cafeteria can be redistributed with 12 going to Live Oak Academy now and additional tables will be moved after anticipated LOA renovations are complete. The administration recommends approval of cafeteria tables from Worthington Contract Furniture, L.P. Mrs. Keller moved and Mrs. Runkle seconded the motion that the Board approve the purchase of cafeteria tables from Worthington Contract Furniture, L.P., in the amount of \$110,885 as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of procurement of district communication system upgrades from Beckwith Electronic Systems LLC

The purpose of this agenda item is to authorize the use of Beckwith Electronic Systems upgrades for the older Dukane intercom systems across the district. The administration recommends that the board approve purchases from Beckwith Electronic Systems LLC as presented. Mrs. Keller moved and Mr. McManus seconded the motion that the Board approve purchases from Beckwith Electronic Systems LLC for an estimated \$235,500 as presented. There were no further questions, and the motion passed with a vote of 6-0.

Consideration and possible approval of purchase of technology supplies and equipment from GTS Technology Solutions

The purpose of this agenda item is to procure equipment and supplies to include servers, desktops, laptops, student Wi-Fi devices, Chromebooks and Chrome licenses from GTS Technology Solutions. This is a blanket approval for upcoming purchases throughout the next year. In addition to routine upgrades, we will also be purchasing devices for Sunfield Elementary. The administration recommends that the board approve the procurement of supplies & equipment from GTS Technology Solutions. Mrs. Keller moved and Mr. Orosco seconded the motion that the Board approve the procurement of supplies & equipment from GTS Technology Solutions for \$2,100,000 as presented. There were no questions and the motion passed with a vote of 6-0.

Consideration and possible approval of purchase of technology equipment from Apple

The purpose of this agenda item is to procure technology equipment and software to include MacBooks, iPads, JAMF management software, apps, accessories and/or other equipment districtwide from Apple. The Department of Information Resources has bid these commodities and groups of items thus complying with the State's competitive bidding requirements. The administration recommends approval of the procurement of technology equipment from Apple for technology purchases district wide. Mrs. Keller moved and Ms. Orosco seconded the motion that the Board approve the procurement of technology equipment from Apple districtwide for \$300,000 as presented. There were no further questions, and the motion passed with a vote of 6-0.

#### INFORMATION ITEMS

FIRST READING - FDB(LOCAL) Intradistrict Transfer Policy

There were no questions regarding this item.

Review of Budget Timeline for 2022-2023 Budget including discussion of budget priorities

There were no questions regarding this item.

Financial Statements

There were no questions regarding this item.

Quarterly Investment Report

There were no questions regarding this item.

Update on construction and renovation projects in the district

There were no questions regarding this item.

Report on the Continuing Education Requirements for Board Members under Senate Bill 1566

Mrs. Petrea reports that all members are in good standing for their education requirements.

#### REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

Mrs. Runkle requested minutes and attendee lists for all TLC meetings for the past 12 months.

#### ADJOURN

No further business was conducted and the meeting ~~was~~ adjourned at 8:19 PM.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

**D. Summary:**

Previous board action relating to this item -

Future action anticipated -

Background information – The 2021-2022 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

**E. Scope of Options Reviewed:**

Reasons for rejecting alternatives:

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:

From public -

**G. Administrative Recommendation:**

The administration recommends approval of the budget amendment as presented.

**Fiscal Impact and Cost:    Amount:**

Budget

Bond

Grant/Special Funds

Other: Prior month board meeting

(See attached detail)

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action—

Randy Rau

**I. Suggested Motion:**

I move that the Board approve the budget amendment as presented.

# **BUDGET AMENDMENT 10 – May 23, 2022**

## **RECOMMENDATION:**

The Administration recommends the listed budget amendments and transfers be approved.

## **BACKGROUND INFORMATION:**

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

## **ADMINISTRATIVE CONSIDERATIONS:**

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

### **Cross Function Transfer Summary**

<b>Description</b>	<b>Increase (Decrease)</b>
11 - Instruction	\$ 55,571
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ 585
21 - Instructional Administration	\$ 75,000
23 - Campus Administration	\$ 520
31 - Guidance and Counseling Services	\$ 52,300
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ (17,001)
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 5,825
53 - Data Services	\$ 0
61 - Community Services	\$ 0
71 - Debt Service	\$ 0
81 - Facilities Acquisition & Construction	\$ 0
91 - Chapter 41 Payments	\$ 0
93 - Payments to Fiscal Agents	\$ (172,800)
95 - Payments to JJAEP	\$ 0
99 - Other Intergovernmental Charges	\$ 0
<b>Total Net Transfers</b>	<b>\$ 0</b>

**REQUESTS for Re-APPROPRIATIONS:**

**General Operating Fund:**

New appropriations to account for: Estimated insurance proceeds to cover vehicle accident, Johnson HS fire incident, and claim #3 for the winter storm; Federal revenue associate with ESSER III reimbursement of “pre-award costs”; and Revenue from sale of old buses due to purchasing new propane buses.

<b>General Operating Fund Re-Appropriations Summary</b>			
<b>Description</b>	<b>Official Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>Revenues:</u></b>			
199-00-5745-00-000-00-0-0	\$ 0	\$ 1,033,195	\$ 1,035,195
199-00-5929-00-000-00-0-0	\$ 0	\$ 1,160,259	\$ 1,160,259
199-00-7912-00-912-00-0-0	\$ 0	\$ 110,000	\$ 110,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 2,303,454</b>	<b>\$ 2,303,454</b>
<b><u>Expenditures:</u></b>			
199-11-6100-00-999-11-2-0	\$ 0	\$ 1,160,259	\$ 1,160,259
199-34-6311-00-912-99-5-0	\$ 1,009,114	\$ 78,000	\$ 1,087,114
199-34-6311-PP-912-99-5-0	\$ 60,000	\$ 32,000	\$ 92,000
199-34-6243-IR-912-99-5-0	\$ 18,700	\$ 2,912	\$ 21,612
199-36-6639-IR-006-99-5-0	\$ 0	\$ 14,424	\$ 14,424
199-51-6245-IR-006-99-5-0	\$ 0	\$ 140,284	\$ 140,284
199-51-624x-IR-913-99-5-0	\$ 0	\$ 875,575	\$ 875,575
<b>Total</b>	<b>\$ 1,087,814</b>	<b>\$ 2,303,454</b>	<b>\$ 3,391,268</b>
<b>Total Net Appropriations (Revenues minus Expenditures)</b>		<b>\$ 0</b>	

**ACTION REQUIRED**

Board Approval

**SUPPORT INFORMATION**

Additional information provided upon request.  
Contact: Randall Rau – Chief Financial Officer

**Hays Consolidated Independent School District**  
**Budget Amendment 10 Support Information**  
**for the Fiscal Year Ending June 30, 2022**

**Budget Amendment #10 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>New JE #</u>	<u>Reason</u>
199-93-6492-00-980-23-3-0 -	93	980	\$ (172,800)	vargasn	Pending	10		618		
199-31-6397-TE-888-23-3-0 -	31	888	\$ 52,300	vargasn	Pending	10		618		
199-21-6295-MB-888-23-3-0 -	21	888	\$ 35,000	vargasn	Pending	10		618		
199-21-6394-TE-980-23-3-0 -	21	980	\$ 40,000	vargasn	Pending	10		618		
199-11-6117-00-980-23-3-0 -	11	980	\$ 20,000	vargasn	Pending	10		618		
199-11-6399-00-980-23-3-0 -	11	980	\$ 10,000	vargasn	Pending	10		618		
199-11-6494-00-980-23-3-0 -	11	980	\$ 2,500	vargasn	Pending	10		618		
199-11-6417-00-980-23-3-0 -	11	980	\$ 10,000	vargasn	Pending	10		618		
199-11-6122-00-980-23-3-0 -	11	980	\$ 3,000	vargasn	Pending	10		618		
199-36-6117-00-113-30-1-0	36	113	\$ (520.00)	riverach	Pending	10		834		cover sub costs
199-23-6122-00-113-99-1-0	23	113	\$ 520.00	riverach	Pending	10		834		cover sub costs
181-36-6494-80-001-91-1-0	36	001	\$ (1,140.00)	castilloe	Pending	10		908		
181-52-6295-FL-001-91-1-0	52	001	\$ 1,140.00	castilloe	Pending	10		908		
181-36-6494-80-001-91-1-0	36	001	\$ (4,685.00)	castilloe	Pending	10		908		
181-52-6297-00-001-91-1-0	52	001	\$ 4,685.00	castilloe	Pending	10		908		
199-36-6117-00-113-30-1-0	36	113	\$ (2,000.00)	riverach	Pending	10		1131		cover sub costs
199-11-6112-00-113-11-1-0	11	113	\$ 2,000.00	riverach	Pending	10		1131		cover sub costs
199-36-6117-00-113-30-1-0	36	113	\$ (2,000.00)	riverach	Pending	10		1381		
199-11-6399-00-113-11-1-0	11	113	\$ 2,000.00	riverach	Pending	10		1381		
199-36-6117-00-113-30-1-0	36	113	\$ (5,000.00)	riverach	Pending	10		1534		
199-11-6399-00-113-11-1-0	11	113	\$ 5,000.00	riverach	Pending	10		1534		
199-36-6399-28-045-99-1-0 -	36	045	\$ (65.00)	torresla	Pending	11		8		unused to gen supplies
199-11-6399-00-045-11-1-0 -	11	045	\$ 65.00	torresla	Pending	11		8		from 36-6399-28
199-36-6494-80-045-99-1-0 -	36	045	\$ (131.00)	torresla	Pending	11		8		unused to gen supplies
199-11-6399-00-045-11-1-0 -	11	045	\$ 131.00	torresla	Pending	11		8		unused to gen supplies
199-36-6495-00-045-99-1-0 -	36	045	\$ (375.00)	torresla	Pending	11		8		unused to gen supplies
199-11-6399-00-045-11-1-0 -	11	045	\$ 375.00	torresla	Pending	11		8		from 36-6495 dues
199-36-6497-28-045-99-1-0 -	36	045	\$ (100.00)	torresla	Pending	11		8		unused to gen supplies
199-11-6399-00-045-11-1-0 -	11	045	\$ 100.00	torresla	Pending	11		8		from 36-6497 awards
199-11-6397-TE-002-24-1-0	11	002	\$ (2,300.00)	crutfield	Pending	11		45		Software
199-13-6411-00-002-24-1-0	13	002	\$ 300.00	crutfield	Pending	11		45		Employee travel
199-11-6399-00-002-24-1-0	11	002	\$ 2,000.00	crutfield	Pending	11		45		Supplies and Maerials
182-36-6412-34-047-99-1-0	36	047	\$ (285.00)	mendezt	Pending	11		145		
182-13-6411-34-047-99-1-0	13	047	\$ 285.00	mendezt	Pending	11		145		
182-36-6494-34-047-99-1-0	36	047	\$ (700.00)	mendezt	Pending	11		145		
182-11-6399-34-047-11-1-0	11	047	\$ 700.00	mendezt	Pending	11		145		

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Consideration and possible approval of Procurements

**Administrator Responsible/Position:** Cabinet Members

**Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**Authority for This Action:**

- Local Policy - BE                       Law or Rule                       N/A

**Goal or Need Addressed:**

Procurement of necessary items for the district.

**Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
  - a. JM electronic Engineering
  - b. Hill Country Outdoor Power
  - c. Soil Express
  - d. Riddell All American
  - e. Health & PE Adoption (K-5)
  - f. Health & PE Adoption (6-12)
  - g. McGraw Hill Open Court Workbooks and Teacher Kits, K-2 Classrooms
  - h. Textbook Warehouse – Consumable Textbooks
  - i. NWEA MAP Growth (4-8 Math Screener)
  - j. Amplify Reading Screener
  - k. Amplify Education Software
  - l. Reading Plus
  - m. Learning A-Z (RAZ Plus / RAZ Kids)
  - n. DreamBox Learning
  - o. Frontline Education (Success Ed)
  - p. Schoology
  - q. STEMscopes
  - r. Solution Tree

**Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent's Cabinet.

**Administrative Recommendation:**

The Administration recommends approval of the listed procurement items.

**Fiscal Impact and Cost:** Amount: as set forth in the procurement item.

**Suggested Motion:**

I move that the Board approve the procurement items as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: **May 23, 2022**

**Procurement: Safety Inspections and Reactive Repairs to Fire Alarm and Sprinkler Systems – District Wide- JM Electronic Engineering**

**Administrator Responsible/Position: Max Cleaver – Chief Operations Officer**

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Contracted services for safety inspections, repairs, monitoring to fire alarm systems for all district facilities.

**D. Summary:**

Previous board action relating to this item – August 24, 2020

Future action anticipated -

Background information JM Electronic Engineering provides contracted services for inspections/repairs, monitoring of FACP's, some material orders, and service calls. JM Electronic Engineering is contracted for life safety inspections and repairs to backflows, fire alarms, fire extinguishers, fire pumps, fire sprinkler systems, kitchen vent hoods, inert gas systems and monitoring for all district facilities with fire alarm systems. Service calls and parts are also included in their services.

This year to date (July 1 – April 8, 2022) we have spent **\$170,882.81** and anticipate spending approximately \$30,456.00 more through the end of fiscal year 2022. Inspection prices will increase effective 5-4-2022.

Estimate 22-23 Annual Life Safety Inspections: \$65,006.00  
Estimate:22-23 Life Safety Repairs \$15,000.00  
Estimate 22-23 Service Calls Fire Alarm and Fire Sprinklers - \$6,000.00  
Estimate 22-23 PMs on 3 Fire Pumps - \$5,000.00  
22-23 Monthly Monitoring of Fire Alarm Panels - \$9,600.00

***This does not include the repairs to the Fire Alarm System at Johnson HS.***

**E. Scope of Options Reviewed:**

Bid # 18-012201AS

This is a one-year contract with four (4) one-year options to renew through 05/03/2023.

**F. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Maintenance & Operations

**G. Administrative Recommendation:**

The administration recommends approval of JM Electronic Engineering for safety inspections, repairs, monitoring on all district facilities.

**H. Fiscal Impact and Cost: Total Amount: \$100,606.00**

Budget – General Operating Fund       Bond       Grant/Special Funds       Other \_\_\_\_\_

**Prior Year Spending - \$ 494,697.94, of which \$365,016 was a board approved fire alarm replacement package**

**Future/Ongoing – This procurement will be a recurring cost (annually)**

**I. Monitoring and Reporting Timeline:**

**Person responsible for evaluating this decision or action:**

- Max Cleaver – Chief Operations Officer
- Albert Flores - Director of MEP

**Evaluation method and timeline -**

**Next report to the board -**

**J. Suggested Motion:**

I move that the Board approve JM Electronic Engineering for safety inspections on all district facilities for \$100,606.00 as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Lawn equipment - Hill Country Outdoor Power

Administrator Responsible/Position: Max Cleaver-Chief Operations Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:** To maintain a safe and comfortable outside environment.
- D. Summary:**  
 Previous board action relating to this item –  
 Future action anticipated –  
 Background information – To procure a lawnmower for the Maintenance & Operations Dept. In order to increase efficiency, staff proposes to purchase a 144" mower.
- E. Scope of Options Reviewed:**  
Hill Country Outdoor Power is part of the Buyboard Cooperative Contract # 611-20. This is a one-year contract with one (1) option to renew through 05/31/2023  
**Reasons for rejecting alternatives:**
- F. Comments Received:**  
 Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: M /O
- G. Administrative Recommendation:**  
The administration recommends approval of the purchase of a lawn equipment from Hill Country Outdoor Power
- H. Fiscal Impact and Cost: Total Amount: \$ 61,039.00**  
 Budget – General Operating Fund       Bond       Grant/Special Funds       Other  
**Prior Year Spending –**  
**Future/Ongoing –** This procurement will be a one-time purchase.
- I. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action —** Jaime Franco-Director of Grounds-IPM  
**Evaluation method and time line -**  
**Next report to the board -**
- J. Suggested Motion:**  
I move that the Board approve the purchase of a lawn mower from Hill Country Outdoor Power for a total cost of \$61,039.00 as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Playground Material and Services - Soil Express

Administrator Responsible/Position: Max Cleaver-Chief Operations Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:** Maintain safe Facilities and Grounds.
- D. Summary:**  
 Previous board action relating to this item – Board approved Soil Express 09/2020  
 Future action anticipated –  
 Background information – Soil Express installs playground mulch utilizing a pneumatic hose and box truck instead of a loader, which saves time and reduces the introduction of foreign materials such as weed seeds and dirt to the mulched areas. Soil Express also performs playground inspections for the District.
- E. Scope of Options Reviewed:**  
Soil Express is part of the Buyboard Cooperative Contract #592-19. This is a one-year contract with one (1) option to renew through 09/30/2022  
**Reasons for rejecting alternatives:**
- F. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: M/O
- G. Administrative Recommendation:**  
The administration recommends approval of the purchase of playground materials and services from Soil Express.
- H. Fiscal Impact and Cost: Total Amount: \$ 89,334.69**  
 Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_  
Prior Year Spending – \$61,585.62  
Future/Ongoing – This procurement will be a recurring cost (annually)
- I. Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action** — Jaime Franco-Director of Grounds/IPM  
**Evaluation method and time line -**  
**Next report to the board -**
- J. Suggested Motion:**  
I move that the Board approve the purchase of playground materials and services from Soil Express in the amount of 89,344.69 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Athletic Supplies & Equipment – District Wide – Riddell All American

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer/Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda is to procure purchases for elementary physical education and secondary athletic supplies and equipment district wide.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated -

**Background information** - Items purchased from Riddell All American includes equipment for basketball & football, including football helmet reconditioning. Our participation rate has grown as well as our enrollment and more football helmets are needed.

**E. Scope of Options Reviewed:**

Riddell All American is included in the Region 4 ESC Omnia Partners Contract #R201102

This is a one-year contract with two (2) options to renew through 09/30/2025.

**Reasons for rejecting alternatives:**

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

**Other:** Extra & Co-Curricular Activities

**G. Administrative Recommendation:**

The administration recommends approval of Riddell All American for purchases of elementary physical education and secondary athletic supplies and equipment district wide. Helmet reconditioning is an annual expense of \$45.00 per helmet for all football teams at each campus. We are also experiencing an increase in student participation stemming from student growth.

**H. Fiscal Impact and Cost: Total Amount: \$95,000**

Budget – General Operating Fund

Bond

Grant/Special Funds

Other \_\_\_\_\_

Prior Year Spending - \$83,553.45

Future/Ongoing – This procurement will be a reoccurring expense (annually).

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:**

- Marivel Sedillo - Chief Academic Officer/Deputy Superintendent
- Jesus Gomez - Deputy Academic Officer
- Lance Moffett - Director of Athletics

**Evaluation method and time line -**

**Next report to the board -**

**J. Suggested Motion:**

I move that the Board approve Riddell All American for purchases of elementary physical education and secondary athletic supplies and equipment district wide for approximately \$95,000 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Proclamation 2022, Instructional Materials Adoption for K-5 Health and PE - QuaverED

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** TEA and SBOE issued Proclamaion 2022, updating the TEKS for K-12 Health and PE. The district must aquire new instructional resources to address the new TEKS, as required by TEA.

**D. Summary:**

Previous board action relating to this item – None

Future action anticipated – This licesnse will expire after 2 years, district administration will assess usage at that time.

Background information – This is the first state issued adoption of new Health/PE curriculum in over 15 years. C&I Leadership along with a committee of campus leads and teachers spent time over the last 6-8 months reviewing options for the new Health Adoption. QuaverED was the only program reviewed by the state shown to cover 100% of the Teacher and Student TEKS. QuaverED was also the only program submitted to TEA/SBOE for review for K-5 Proclamation 2022.

**E. Scope of Options Reviewed:** QuaverED was the only resource that was reviewed by the state and the only material that met the TEKS standards. QuaverED is part of the TIPS-USA Contract #210301. This is a one-year contract with two (2) options to renew until 5/31/2024.

**Reasons for rejecting alternatives:** Alternative programs were not submitted to the state for review.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Curriculum & Instruction and Campus Leads/Teachers

**G. Administrative Recommendation:**

The administration recommends approval of the K-5 Health and PE resources from QuaverED.

Advantages/benefits of this proposal

- Updating 15+ year old resources and addressing a change in the TEKS
- QuaverEd was the only program submitted to TEA/SBOE for review for K-5 Proclamation 2022

Expected results in terms of student benefit/achievement –

Effect of this action on other parts of the system

Consequences of not approving recommendation – Current materials do not meet TEA guidelines.

H. **Fiscal Impact and Cost: Total Amount:** \$54,000  
 **Budget – General Operating Fund**    **Bond**    **Grant/Special Funds**    **Other** Instructional Materials Allotment

**Prior Year Spending** – NA

**Future/Ongoing** – This license will expire after 2 years, district administration will assess usage at that time. The district will extend the adoption as necessary. There is no cost savings in purchasing 4 years ahead of time as compared to 2 years at a time.

I. **Monitoring and Reporting Time Line:** Usage will be monitored and reviewed by C&I.

**Person responsible for evaluating this decision or action** – Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line** –

**Next report to the board** –

J. **Suggested Motion:**

I move that the Board approve the purchase of the K-5 Health and PE resources from QuaverED as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Proclamation 2022, Instructional Materials Adoption for 6-12 Health and PE – Goodheart Wilcox

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input

B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A

C. Goal or Need Addressed: TEA and SBOE issued Proclamaion 2022, updating the TEKS for K-12 Health and PE. The district must aquire new instructional resources to address the new TEKS, as required by TEA.

D. Summary:  
 Previous board action relating to this item – None  
 Future action anticipated – This licesnse will expire after 4 years, district administration will assess usage at that time.

Background information – This is the first state issued adoption of new Health and PE curriculum in over 15 years. C&I leadership along with a committee of campus leads and teachers spent time over the last 6-8 months reviewing options for the new Health Adoption. Goodheart Wilcox was the only program reviewed by the state and the only adopted material by the SBOE for 6-12 Health. These materials were fully reviewed by TEA and were shown to cover 100% of the Teacher and Student TEKS.

E. Scope of Options Reviewed:  
Other materials submitted to TEA (documented in adoption folder) for review were reviewed by the committee. None of these materials, as per TEA review, were shown to cover the TEKS in full. Goodheart Wilcox is part of Buyboard Contract #653-21. This is a one-year contract with three (3) options to renew. Contract expired 10/31/2024.  
Reasons for rejecting alternatives – Alternative programs do not meet the TEKS coverage required by the state.

F. Comments Received:  
 Cabinet       DLT       FBOC       Teacher Org. Reps.       Other Curriculum & Instruction and Campus Leads and Teachers

G. Administrative Recommendation:  
The administration recommends approval of the 6-12 Health and PE resources from Goodheart Wilcox.  
 Advantages/benefits of this proposal  
    • Updating 15+ year old instructional resources and addressing a change in the TEKS  
    • Goodheart Wilcox was the only program officially adopted by the SBOE for 6-12 Health  
 Expected results in terms of student benefit/achievement –  
 Affect of this action on other parts of the system  
 Consequences of not approving recommendation – Current materials do not meet TEA guidelines or aligned to the TEKS

H. **Fiscal Impact and Cost: Total Amount: \$99,238.80**  
 **Budget – General Operating Fund**  **Bond**  **Grant/Special Funds**  **Other** Instructional Materials Allotment  
**Prior Year Spending – NA**  
**Future/Ongoing –** This licesnse will expire after 4 years, district administration will assess usage at that time.

I. **Monitoring and Reporting Time Line:** Usage will be monitored and reviewed by C&I.  
**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction  
**Evaluation method and time line –**  
**Next report to the board –**

J. **Suggested Motion:**  
I move that the Board approve the purchase of the 6-12 Health and PE resources from Goodheart Wilcox as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Open Court Workbooks and Teacher Kits K-2nd Grade Bilingual – McGraw Hill

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purchase of student workbooks and additional teacher kits as part of the current K-2 Phonics program, Open Court. Additional kits being purchased this year to expand Open Court Phonics into the K-2 Bilingual Classrooms

**D. Summary:**

**Previous board action relating to this item** – Board approved McGraw Hill workbook purchase May 2021

**Future action anticipated** – The usage of these resources is assessed annually and purchased as necessary.

**Background information** – These workbooks are an essential piece of our K-2 District-wide phonics program, Open Court. The additional cost this year is to purchase teacher kits to implement in the K-2 Bilingual classrooms. K-2 Bilingual was using the phonics piece of the SLAR adoption (Arriba la lectura, HMH). A committee of teachers and instructional coaches was formed to assess these products and they have decided to implement Open Court for the 22/23 SY.

**E. Scope of Options Reviewed:**

This is a one-year contract with two (2) options to renew until 5/26/2025. Bid #22-022004JO

**Reasons for rejecting alternatives:** Alignment to the district's Open Court Phonics program

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Curriculum & Instruction, ELAC Bilingual Committee, and Campuses

**G. Administrative Recommendation:**

The administration recommends approval of the K-2 Open Court workbooks and Teacher Kits from McGraw Hill.

**Advantages/benefits of this proposal** –

- Alignment to the district's Open Court Phonics program
- Consistency of implementation across the grade levels for both English and Spanish classrooms
- Implements research and aligned to the Science of Teaching Reading from the TEA Reading Academies

**Expected results in terms of student benefit/achievement** –

- Increase in percentage of students on grade level for mCLASS Reading Universal screener

**Possible problems or disadvantages of this proposal** –

**Affect of this action on other parts of the system** –

**Consequences of not approving recommendation** –

- Students will not be able to continue utilizing the Open Court workbooks to implement our district-wide Phonics program
- English and Spanish bilingual classrooms will not be aligned to the Open Court phonics program

H. **Fiscal Impact and Cost: Total Amount: \$109,595.35**  
 Budget – General Operating Fund     Bond     Grant/Special Funds     Other Instructional Materials Allotment

**Prior Year Spending** – \$81,356.11

**Future/Ongoing** – This procurement will be a recurring cost (annually), as needed for the workbooks only. Possible additional teacher kits purchased as needed for growth.

I. **Monitoring and Reporting Time Line:** Usage will be monitored and reviewed by C&I. Campus leadership will be surveyed annually.

**Person responsible for evaluating this decision or action** – Marivel Sedillo, Chief Academic Officer / Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line** – Phonics data is monitored throughout the year and on the beginning, middle, and end of year mCLASS universal screening assessments

**Next report to the board** –

J. **Suggested Motion:**

I move that the Board approval the purchase of the Open Court Workbooks and Teacher Kits for Bilingual K-2 classrooms from McGraw Hill as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Consumable Student Workbooks – Math, Science, Social Studies – Textbook Warehouse

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purchase of student workbooks to support the current K-5 Math, Science and Social Studies state adopted curriculum

**D. Summary:**

**Previous board action relating to this item**

Hays CISD has purchased workbooks as needed since the adoption of these programs during Proclamation 2014 and Proclamation 2015.

**Future action anticipated** – The usage of these resources is assessed annually and purchased as necessary.

**Background information** – Over the last month, campus leadership have assessed their needs/usage and were surveyed to request additional workbooks, if needed. The workbooks are being purchased to support the districts K-5 Math and Science curriculum adoptions. The current science adoption is set to expire at the end of the 23/24 SY, while the Math will expire at the end of 25/26.

The price increase this year is because of the inclusion of Social Studies. Last year Social Studies was purchased directly from Savvas, the publisher, due to the materials not being available through Textbook Warehouse. This year they were available for a lower cost than purchasing direct from the publisher.

**E. Scope of Options Reviewed:**

Textbook Warehouse is part of the Buyboard Cooperative contract #653-21. This is a one-year contract with three (3) options to renew until 10/31/2024.

**Reasons for rejecting alternatives:**

**F. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Curriculum & Instruction and Campuses

**G. Administrative Recommendation:**

The administration recommends approval of the Math, Science and Social Studies workbooks from Textbook Warehouse.

**Advantages/benefits of this proposal –**

- Student consumable workbooks allow students to write directly in the textbook and remove pages as needed

**Expected results in terms of student benefit/achievement –**

**Possible problems or disadvantages of this proposal -**

**Affect of this action on other parts of the system –**

**Consequences of not approving recommendation –**

- Teachers and students who prefer to utilize the consumable workbooks will not have that option as an instructional resource

H. **Fiscal Impact and Cost: Total Amount: \$69,069.92**  
 Budget – General Operating Fund  Bond  Grant/Special Funds  Other \_Instructional Materials Allotment\_

**Prior Year Spending** – \$51,330

**Future/Ongoing** – This procurement will be a recurring cost (annually), as needed based on usage.

I. **Monitoring and Reporting Time Line:** Usage will be monitored and reviewed by C&I. Campus leadership will be surveyed annually.

**Person responsible for evaluating this decision or action** – Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line** –

**Next report to the board** –

J. **Suggested Motion:**

I move that the Board approve the purchase of K-5 Math, Science and Social Studies workbooks for the 2022-2023 school year from Textbook Warehouse as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Online Mathematics Universal Screener: NWEA MAP Growth

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of the online Mathematics universal screener NWEA MAP Growth for all elementary and middle school campuses

**D. Summary:**

**Previous board action relating to this item**

Hays CISD has previously used the Amplify mCLASS universal screener for K-3 mathematics

**Future action anticipated** – There will be an annual cost for the program

**Background information** – The district has previously used the Amplify mCLASS universal screener for K-3 mathematics, the Coppell ISD universal screener for 4-5 mathematics, and a locally developed assessment for 6-8 mathematics. The need for a research-based universal screener to identify individual student needs and implement instructional best practices for Multi-Tiered Systems of Support for mathematics is critical. MAP Growth offers a norm-referenced nation-wide comparison for both achievement and growth over a student’s academic career. The industry standard for universal screening in mathematics, MAP Growth informs students, teachers, parents, and administrators on the percentile ranking for achievement and growth and identifies students’ strengths and weaknesses. MAP Growth also has partnerships with DreamBox and Khan Academy to align and support our other district initiative in mathematics. MAP Growth is also approved as a Teacher Incentive Allotment measure.

**E. Scope of Options Reviewed:**

NWEA MAP Growth is part of the Choice Partners Cooperative 18/058KC-23. This is a one-year contract with no (0) options for renewal remaining until 9/18/2022.

**Reasons for rejecting alternatives:**

The K-8 alignment and consistency of one universal screening platform for mathematics, as well as the historical accuracy of the norm-referenced comparison groups make MAP Growth the nations leading universal screener. At the K-3 level, teacher and administrator feedback has focused on the Amplify *Mathematics* screener not being nearly as accurate nor easy to administer as the MAP Growth assessment.

**F. Comments Received:**

- Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Curriculum and Instruction, Mathematics Committee, Elementary and Secondary Principals

**G. Administrative Recommendation:**

The administration recommends approval of the online Mathematics universal screener NWEA MAP Growth

**Advantages/benefits of this proposal –**

- Accurate, norm-referenced data on students’ achievement levels, growth, percentile rankings, strengths and weaknesses. Students, teachers, and parents will know exactly how much a student has grown over a certain period of time

- Consistent assessment platform K-8 in Mathematics is all online, making test administration much easier than what is currently in place at K-3 with Amplify Mathematics
- MAP Growth accurately projects STAAR and SAT/ACT performance, giving campuses a checkpoint in addition to TEA's State Interim.
- MAP Growth scores allow for personalized learning pathways so that every student is able to work on exactly what they may need to fill in.
- MAP Growth has partnerships with DreamBox, allowing student strengths and weaknesses identified in MAP Growth to determine a specific pathway in DreamBox
- Aligned to TEKS
- 1 in 3 questions on MAP Growth are technology enhanced items, aligning to STAAR 2.0 format
- Text to speech built into MAP Growth for students requiring oral administration
- Administered three times a year for 45 minutes each: Beginning, Middle, and End of each year

**Expected results in terms of student benefit/achievement –**

- Students will benefit from the individualized learning pathways created in DreamBox that address their specific strengths and weaknesses
- Teachers have accurate, research-based data to allow for intentional grouping and differentiated instruction

**Possible problems or disadvantages of this proposal -**

- Affect of this action on other parts of the system –** Increased performance in mathematics builds student self-confidence which manifests in all other areas of learning. Campuses that use the Khan Academy Mappers application to build student's learning pathways are developing confidence and proficiency with the same system that we ask them to use following the PSAT to prepare for SAT.

**Consequences of not approving recommendation –**

- Teachers will not have research-based data to make instructional decisions for mathematics
- Students may not get the individualized instructional lessons that accurately address their misconceptions and misunderstandings.

**H. Fiscal Impact and Cost: Total Amount: \$155,449.00**

- Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other** \_\_\_\_\_

**Prior Year Spending** – \$30,890.00 for Amplify mCLASS mathematics at K-3, replacing K-3 and adding 4-8

**Future/Ongoing** – This procurement will be a reoccurring cost (annually)

**I. Monitoring and Reporting Time Line:** 2022-2023 Hays CISD Assessment Calendar will assess students in K-8 three times a year.

**Person responsible for evaluating this decision or action** – Marivel Sedillo, Deputy Superintendent, Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line –**

Immediately following BOY, MOY, and EOY screeners, campus teams evaluate students' needs. Student growth will be evaluated through universal screener.

**Next report to the board** – The NWEA MAP Growth Universal Screener data will be reported to the board as part of the district's goals.

**J. Suggested Motion:**

I move that the Board approve the purchase of the online mathematics universal screener from NWEA MAP Growth as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Reading Instructional & Intervention Screener: Amplify Education colleague

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of the Amplify mCLASS Reading Universal Screener for the 2022-2023 school year for all elementary campuses for students in grades K-5

**D. Summary:**

**Previous board action relating to this item** – Hays CISD has utilized the Amplify mCLASS Universal Screener for K-5 Reading since the 2020-2021 school year.

**Future action anticipated** – There will be an annual cost for this program.

**Background information** – This screener will assess students in English and Spanish. The Amplify mCLASS Texas Edition has been selected as an approved Texas Education Agency Reading Diagnostic tool that is aligned to the HB 3 Science of Teaching Reading initiatives. The use of a universal screener is vital in identifying students at risk for academic difficulty in reading and math. Through a partnership with TEA, Amplify mCLASS for students in grades K-2 will be funded through the 2022-2023 school year. This procurement allows us to expand the usage through grades 3-5 with mCLASS Reading. This procurement also includes the K-5 Lectura screener for Spanish. Teachers will be able to access all information through one dashboard for both English and Spanish.

**E. Scope of Options Reviewed:**

Sole Source on File – Per Texas Education Code (TEC) §28.006 (b-1), Amplify mCLASS is the one of the vendors that TEA selected for beginning-of-year kindergarten reading screenings. This will be the third year of implementation of this product.

**Reasons for rejecting alternatives:**

The continued use of a consistent screener allows opportunity to track growth over time.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     **Other:** Curriculum & Instruction and campuses

**G. Administrative Recommendation:**

The administration recommends approval of the purchase of Amplify mCLASS as the required TEA Universal Screener for Reading.

**Advantages/benefits of this proposal –**

- Correct identification of at-risk students is especially important so that the right students receive appropriate tiered interventions. The Amplify mCLASS Texas Edition includes:
- Efficient one-minute DIBELS® 8th Edition and IDEL (Spanish) measures, plus additional Amplify-developed measures that fulfill TEA's Language and Literacy requirements
- Engaging, personalized instruction to provide remediation and enrichment for all students
- A built-in dyslexia screener with a risk indicator that clearly shows at-risk students and meets the state's K-1 requirement

- Instruction that highlights observed patterns from students' assessment results and recommends activities to target skill deficits
- Robust classroom and administrator-level reports that give instant results and clear next steps for each student

**Expected results in terms of student benefit/achievement** – To allow teachers tools to better instruct students in reading at their independent level and provide remediation and support as needed. Embedded with this program is a grouping program that allows teachers to group students based on reading skills.

**Possible problems or disadvantages of this proposal** –

**Effect of this action on other parts of the system** –

**Consequences of not approving recommendation** – Teachers, interventionists and dyslexia teachers will not have the tools to easily identify students with at-risk reading and math characteristics.

**H. Fiscal Impact and Cost: Total Amount: \$79,460.05**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending** – \$171,167.20 (Screener: \$78,221.70, Software: \$92,945.50)

**Future/Ongoing** – Ongoing annual cost. This is the last year TEA is providing Amplify mCLASS Reading and Lectura for K-2 free of charge in coordination with HB 3 goals.

**I. Monitoring and Reporting Timeline:** 2022-2023 Hays CISD Assessment Calendar will assess students in K-5 three times a year.

**Person responsible for evaluating this decision or action** - Marivel Sedillo, Chief Academic Officer / Deputy Superintendent, Debbie Brown, Director of Academic Support

**Evaluation method and timeline** – Immediately following BOY, MOY, and EOY screeners and ongoing progress monitoring, campus teams evaluate students' needs. Student growth will be evaluated through universal screener and software usage reports. This supplemental reading program will provide students with additional support in reading. The Director of Academic Support oversees the process of implementation to ensure all students receive the needed interventions to be successful.

**Next report to the board** – The Amplify mCLASS Reading Universal Screener data will be reported to the board as part of the district's goals.

**J. Suggested Motion:**

I move that the Board approve the purchase of the mCLASS Reading Universal Screener from Amplify as justified by Texas Education Code (TEC) §28.006 (b-1) as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Procurement - Reading Instructional & Intervention Software Program: Amplify Reading

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of the personalized software program Amplify Reading for the 2022-2023 school year for all elementary campuses for students in grades K-5.

**D. Summary:**

**Previous board action relating to this item** – Hays CISD has utilized the Amplify Reading program since the 2021-2022 school year.

**Future action anticipated** – There will be an annual cost for the program.

**Background information** – The district currently utilizes Amplify Reading for the 2021-2022 school year for students in grades K-5. This program will help provide students with a personalized pathway for reading instruction. Amplify Reading is a supplemental reading curriculum that will help students progress at their individual level. The program meets all students where they are with powerful individualized instruction and practice, enabling student growth at all levels. The mCLASS universal screener works in conjunction with this software and places students at the appropriate reading level. The program addresses the following skills: phonological awareness, phonics and fluency, comprehension skills and vocabulary. The program provides easy to read usage and skills reports. The program also provides individualized reports for parents and caregivers.

TEA provided this software free of charge for students in grades K-2 for the 2021-2022 school year. This year, districts must now purchase this software to continue using. Feedback from teachers, instructional coaches, and campus administrators has been overwhelmingly positive and supportive to continue using.

**E. Scope of Options Reviewed:**

Sole Source on File – Per Texas Education Code (TEC) §28.006 (b-1), Amplify mCLASS is the one of the vendors that TEA selected for beginning-of-year K-2 reading screenings. This will be the third year of implementation of this product.

**Reasons for rejecting alternatives:**

This reading software is directly aligned to the mCLASS reading screener that addresses a student's reading needs. This program provides a personalized pathway for improving reading skills.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum & Instruction and campuses

**G. Administrative Recommendation:**

The administration recommends approval of the purchase of personalized software program Amplify Reading for students in grades K-5.

**Advantages/benefits of this proposal –**

- It is a supplemental adaptive curriculum that empowers students at all reading levels to drive their own reading growth.
- It is a comprehensive, aligned system. The class is automatically enrolled in the program. It does not require additional set-up time.
- It is an adaptive curriculum that is 100% digital and works on any device.
- The program provides the teachers with targeted lessons that can be used in on-on-one, small group or whole group settings.
- As students engage in reading practice it takes them through a game world that adapts to meet their unique learning needs.
- Provides robust classroom and administrator-level reports that give real-time results.

**Expected results in terms of student benefit/achievement –** To provide students with an engaging, supplemental, personalized reading program that addresses student's unique reading needs.

**Possible problems or disadvantages of this proposal –** Amplify Reading does not have a Spanish component. Imagine Espanol is a reading software program for our K-2 students and Imagine Learning Lectura is available for our 3-5 Emergent Bilingual students.

**Effect of this action on other parts of the system –**

**Consequences of not approving recommendation –** Students in grades K-5 will not have a supplemental reading personalized software program.

**H. Fiscal Impact and Cost: Total Amount: \$170,440.53**

**Budget – General Operating Fund**     **Bond**     **Grant/Special Funds**     **Other**

**Prior Year Spending –** \$171,167.20 (Software: \$92,945.50, Screener: \$78,221.70)

**Future/Ongoing –** Ongoing annual cost. TEA is no longer providing this reading supplement program free of charge for students in grades K-2.

**I. Monitoring and Reporting Timeline:** Usage reports will be reviewed quarterly.

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Chief Academic Officer / Deputy Superintendent, Debbie Brown, Director of Academic Support

**Evaluation method and timeline –** Immediately following BOY, MOY, and EOY screeners and ongoing progress monitoring, campus teams evaluate students' needs. Student growth will be evaluated through universal screener and software usage reports. This supplemental reading program will provide students with additional support in reading. The Director of Academic Support oversees the process of implementation to ensure all students receive the needed interventions to be successful.

**J. Suggested Motion:**

I move that the Board approve Amplify Reading for the purchase of the reading software as justified by Texas Education Code (TEC) §28.006 (b-1) as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Procurement - Online Reading Program: Reading Plus

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of the online Reading program Reading Plus for the 2022-2023 school year for all middle school campuses, Elm Grove Elementary, and Johnson and Lehman High Schools.

**D. Summary:**

**Previous board action relating to this item:** Board approved Southwest Education Reading Plus in May 2021

**Future action anticipated** – There will be an annual cost for the program

**Background information** – Reading Plus is an online reading program that addresses three areas: reading comprehension, fluency and vocabulary. The program places each student on their instructional reading level and individualized instruction based on the three dimensions of successful reading: intellectual, physical and emotional. The program provides students who have a lower reading level with more instruction on fluency and vocabulary. If students have a higher level, it provides them more reading comprehension and vocabulary. This supplemental online reading program can be used at home or at school.

**E. Scope of Options Reviewed:**

Southwest Education is part of the TIPS Cooperative Contract #210101

**Reasons for rejecting alternatives:** This program provides a personalized pathway for improving reading skills and allows for consistency of implementation. Usage has continued to increase as teachers and students utilize the platform.

**F. Comments Received:**

Cabinet       DLT                       FBOC                       Teacher Org. Reps.       Other Curriculum & Instruction

**G. Administrative Recommendation:**

Administration recommends approval of the online Reading program Reading Plus

**Advantages/benefits of this proposal** –

- Will provide students with a research based silent reading intervention program that prepares students with essential reading skills to engage in complex text by developing all three dimensions of successful reading: intellectual, physical and emotional.
- The program creates personalized learning experiences that address student's individualized needs.
- Provides for student motivation and engagement by allowing students to self-select informational and literary texts from eight high-interest categories.
- Provides ongoing professional development free of charge via training modules, teacher tips and consultant check-ins.
- Provides skills lessons for targeted, small group intervention.
- Provides a writing component which offers a writing prompt for each text the student completes at 80% or higher.

- Expected results in terms of student benefit/achievement** – Increase reading achievement, student engagement, and self-efficacy for reading and comprehending increasing complex texts.
- Possible problems or disadvantages of this proposal** – Campuses have improved usage and completion of weekly lesson goal throughout the year. Consistent usage us a focus for the upcoming school year.
- Effect of this action on other parts of the system**
- Consequences of not approving recommendation** – Middle School students would not have a consistent reading software program to address individualized reading needs.

**H. Fiscal Impact and Cost: Total Amount \$125,670.00**  
 **Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**  
**Prior Year Spending** – \$129,500.00  
**Future/Ongoing** – This procurement will be a reoccurring cost (annually)

**I. Monitoring and Reporting Timeline:**  
Usage reports will be reviewed monthly  
**Person responsible for evaluating this decision or action** – Marivel Sedillo, Deputy Superintendent, Debbie Brown, Director of Academic Support  
**Evaluation method and timeline** – Reading Plus data is monitored at the beginning, middle, and end of the school year. The Director of Academic Support, along with the Secondary ELA Coordinator, oversees the process to ensure students are successful and make individual progress.

**J. Suggested Motion:** I move that the Board approve the purchase of the online reading program, Reading Plus, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Online Reading Program RAZ PLUS - Learning A-Z

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the purchase of the online reading program RAZ PLUS for the 2022-2023 school year for all elementary campuses.

**D. Summary:**

**Previous board action relating to this item** - The Board approved this software last year as the total amount exceeded \$50,000 for the first time

**Future action anticipated** – There will be an annual cost for the program

**Background information** –

In our reading program, Learning A-Z supports many different aspects of the Science of Teaching Reading. This resource provides rich cross curricular resources in Science and Social Studies, as well as listening and reading comprehension checks. Learning A-Z offers a suite of supplemental literacy resources to support our teachers in personalizing instruction and engaging students, while building literacy proficiency and a love for reading. When utilizing this software program, students have access to multiple genres at their individual reading level. Teachers have access to guided reading lessons to use during small group instruction.

**E. Scope of Options Reviewed:**

Learning A-Z (also known as RAZ Plus) has been used in the district for a number of years. The program initially started as a leveled book program for teachers with high interest non-fiction resources. This is a one-year contract with two (2) options to renew until 5/26/2025. Bid #22-022004JO

**Reasons for rejecting alternatives** – Currently, there is not an alternative that is as comprehensive as RAZ Plus that offers student choice. Currently, once a Lexile level is set in the program, a student can begin their personalized journey through the reading resources. There are resources like Epic or PebbleGo that contain literature resources, but not the personalization or data available.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Curriculum and Instruction, Software Committee, Campuses

**G. Administrative Recommendation:**

The administration recommends the approval of the online reading program RAZ PLUS from Learning A-Z

**Advantages/benefits of this proposal** –

- In RAZ PLUS, students have the ability to select books on their Lexile level to listen to, read and do a comprehension check. They can record their voice reading the text, which often leads to increase in reading fluency after hearing the first recording.

- Teachers are able to intentionally assign readings and recordings to students for growth at their individualized level. If students are needing a specific skill, teachers are able to pull guided reading lessons to do with that small group of students to focus on that skill.

**Expected results in terms of student benefit/achievement –**

- Using this resource in our classes as a supplement to our HMH curriculum, we are able to offer students choice and voice in their reading resources, at the same time they are improving various reading skills.

**Possible problems or disadvantages of this proposal -** With any technology resource, a problem can occur when the Wi-Fi and internet lags as this resource is completely web based.

**Affect of this action on other parts of the system –**

This resource provides great cross curricular resources for students to read.

**Consequences of not approving recommendation –** By not approving this resource for our K-3 teachers, we will no longer have access to a wide variety of cross curricular decodables,

**H. Fiscal Impact and Cost: Total Amount: \$86,796**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending – \$78,675.00**

**Future/Ongoing –** This procurement will be an ongoing yearly purchase.

**I. Monitoring and Reporting Time Line:** Usage reports will be reviewed monthly

**Person responsible for evaluating this decision or action -** Marivel Sedillo, Deputy Superintendent, Derek McDaniel, Director of Curriculum and Instruction, Emily Herrin, Director of Digital Learning

**Evaluation method and time line:**

District and campus administration will continue to evaluate this software through instructional walks and feedback from professional development. In addition, we will continue to hold our software committee review panel in the Spring semester to gather teacher feedback on district provided resources.

**Next report to the board:**

We will report to the board in our annual software presentation and request for software purchase in the Spring.

**J. Suggested Motion:**

We move that the Board approve the purchase of the online reading program RAZ PLUS for the 2022-2023 school year for all elementary campuses from Learning A-Z as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Procurement – Online Mathematics Program: DreamBox Learning

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to approve the purchase of the adaptive software Mathematics program DreamBox for the 2022-2023 school year for all elementary campuses, Chapa Middle School and Wallace Middle School.

**D. Summary:**

**Previous board action relating to this item** – Hays CISD has utilized the DreamBox program in all Elementary campuses since the 2018-2019 school year. The board approved a two-year contract in 2020.

**Future action anticipated** – There will be an annual cost for the program.

**Background information** – The district has utilized the DreamBox program in all Elementary campuses since the 2018-2019 school year. In the 2021-2022 school year, this was extended to all middle school campuses. The district did not see the same usage with middle school students as with elementary students. Chapa Middle School and Wallace Middle School have opted to continue using the program with a focus on student motivation. STAAR data released by TEA showed a significant decrease in mathematics academic performance. The percentage of students who scored at or above grade level decreased by 15%. The report also showed that economically disadvantaged students and virtual students showed an even greater amount of learning loss. A significant number of students have gaps in their math knowledge that need to be filled. DreamBox is a research based online program that provides students with an individualized and adaptive pathway. It determines the standards students have mastered and standards in which students need additional instruction. It adapts in real-time based on how students respond to the engaging lessons. Teachers are able to utilize the data to guide their instruction and differentiate for students, including providing challenges for students who are ready. The program provides students with lessons that focus on conceptual understanding, building number sense, and problem solving. Parents and caregivers are able to create accounts and monitor student progress in the program, as well.

**E. Scope of Options Reviewed:**

DreamBox Learning is included in the Cooperative Contract 1GPA #18-06DP

**Reasons for rejecting alternatives:** Other programs do not have the adaptive software that automatically adjust to student levels based on student responses without the use of an assessment. We want to be conscious of the number of tests student take and the amount of instructional time allotted.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Curriculum & Instruction and Campuses

**G. Administrative Recommendation:**

The administration recommends Board approval of the adaptive online mathematics software program, DreamBox Learning.

**Advantages/benefits of this proposal** –

- Will provide students with a research based Mathematics program that adapts to students individual levels in order to provide a personalized learning experience

- Focuses on conceptual understanding, building number sense and fluency, and problem solving
- Provides teachers with significant data on students mastery of specific TEKS
- Provides professional development including online, self-paced options for teachers
- Includes lesson plans for teachers to incorporate blended learning
- Provides student motivation and engagement through the program
- Includes DreamBox Predictive Insight Data – uses a validated statistical model to generate predictions about how students will perform on any test of their grade-level standards
- DreamBox also has a partnership and aligns with NWEA's MAP Growth screener.

**Expected results in terms of student benefit/achievement –**

- Students will gain conceptual understanding of mathematical concepts
- Students will gain instruction and additional practice on standards they have not yet mastered, including those from previous grade-levels
- Students will gain additional practice with completing math assignments in a blended format
- Students will gain personalized instruction that adapts in real-time
- Teachers will gain data needed to inform and differentiate instruction for all students

**Possible problems or disadvantages of this proposal –** Campuses have improved usage and completion of weekly lesson goal each year. Consistent usage, particularly at the middle school level is a focus for the upcoming school year.

**Effect of this action on other parts of the system**

**Consequences of not approving recommendation –**

- Loss of adaptive instructional program that differentiates for individual students
- Loss of significant student data that teachers use to guide instruction
- Loss of parent involvement as DreamBox can be accessed from home

**H. Fiscal Impact and Cost:** Total Amount: \$155,442.60

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending –** \$166,930.00

**Future/Ongoing –** Ongoing annual cost

**I. Monitoring and Reporting Time Line:** Usage reports will be reviewed monthly

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line –**

DreamBox data is monitored at the beginning, middle, and end of the school year. The Predictive Insight data generates predictions about how students will perform on any test of their grade-level standards. This data also highlights campus usage. The Director of Curriculum and Instruction, along with the Elementary and Secondary Mathematics Coordinators oversees the process to ensure students are successful and make individual progress

**Next report to the board –** The DreamBox data will be reported to the board as part of the district's goals

**J. Suggested Motion:**

I move that the Board approve the adaptive online mathematics software program, DreamBox Learning as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: IEP and 504 software – Frontline Education (SuccessEd)

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent, Michelle Velasquez, Executive Officer of Special Education, Debbie Brown/Director of Academic Support

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to renew the purchase of the online IEP and 504 software for the 2022-2023 school year for the district.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated – This is an annual cost

**Background information** – Frontline Plus (SuccessEd) is an innovative educational software provider that combines the latest technology with expert knowledge and experience to put time-saving data management tools in the hands of educators which track compliance and services provided to student served in special education, Section 504, and Rti.

**E. Scope of Options Reviewed:**

Frontline Education is part of the Buyboard cooperative contract #661-22. This is a one-year contract with three (3) options to renew until 12/31/2024.

**Reasons for rejecting alternatives:** Use of Frontline Plus (SuccessEd) results in actionable data that allows for continuous review of the effectiveness of implemented strategies, accommodations, and methodologies thereby creating opportunities for every student to be successful.

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other Special Education, Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of Frontline Plus (SuccessEd), the online IEP and 504 software for the 2022-2023

**Advantages/benefits of this proposal –**

- Provides time-saving data management of student individualized education plans, student assessment, consents, and notices
- Tracks compliance and services provided to students
- Provides Spanish translation of static information on forms
- Provides progress reporting system for IEP goals and secure email to parents
- Provides secure parent portal for parents to access student documents when notified
- Provides on-boarding training to use the system
- Provides on time technical help
- Provides online tutorials and manuals

- Expected results in terms of student benefit/achievement** – Increase clean data regarding student services, accommodations, and evaluation for the use of teachers to develop individualized plans.
- Possible problems or disadvantages of this proposal -**
- Effect of this action on other parts of the system –**
- Consequences of not approving recommendation** – Meeting State and Federal compliance requirements for documentation for students who receive special services.

**H. Fiscal Impact and Cost: \$83,397.95** (SPED Portion: \$51,470, Academic Support Portion: \$31,927.95)  
 **Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**  
**Prior Year Spending – \$83,397.95**  
**Future/Ongoing –** Renews on a yearly basis. Cost may fluctuate dependent on yearly enrollment.

**I. Monitoring and Reporting Time Line:** Stakeholder input will be reviewed yearly  
**Person responsible for evaluating this decision or action –** Michelle Velasquez, Executive Officer of Special Education and Debbie Brown, Director of Academic Support

**Evaluation method and time line –** Frontline Plus (SuccessEd) is monitored on a yearly basis. The Executive Officer of Special Education and The Director of Academic Support, along with the SPED Software Management Coordinator, oversee the program to ensure compliance and data.

**J. Suggested Motion:**  
 I move that the Board approve the purchase of the online IEP and 504 software for the 2022-2023 school year for the district from Frontline Plus (Success Ed) as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Learning Management System: Schoology – Power School Group

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed  Information only  Receive input

**B. Authority for This Action:**

Local Policy  Law or Rule  N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to approve the Learning Management System Schoology for the 2022-2023 school year for all elementary, middle, and high school campuses

**D. Summary:**

Previous board action relating to this item

Future action anticipated – There will be an annual cost for the program

Background information – The Learning Management System Schoology provides a robust platform for our classrooms to maintain all online and offline resources and allows students to track their learning progress and build the executive functioning skills necessary for college, career, and military readiness such as time management, task initiation, self-monitoring, organization, planning and prioritizing. It also supports a shift to student-centered models of learning through increased student ownership/agency and personalization. A Learning Management System is also required for implementation of any Blended Learning instructional model.

**E. Scope of Options Reviewed:**

Schoology is part of the TIPS cooperative contract 210101. This is a one-year contract with four (4) additional one year renewals through 5/31/2026

In the Spring of 2020, Hays CISD convened a committee to review different Learning Management Systems for use in the district. After board approval, TEA decided to provide the Schoology platform for all school districts for two years. Hays CISD is now entering in the third year of usage as a district and TEA is no longer providing this resource free of charge.

**Reasons for rejecting alternatives** – Comprehensive functions available for students, parents, and teachers. Officially supported and provided by TEA for the past two years.

**F. Comments Received:**

Cabinet  DLT  FBOC  Teacher Org. Reps.  Other Curriculum & Instruction and Software Committee

**G. Administrative Recommendation:**

The administration recommends approval of the Learning Management System Schoology

Advantages/benefits of this proposal –

- Hays CISD students, teachers, and administrators are familiar and comfortable with the Schoology platform and have invested substantial time in creating and organizing content within the platform
- Hays CISD teachers are able to share content across teams and their district colleagues easily
- Hays CISD curriculum resources are continuously updated to be used in the Schoology platform

- Hays CISD teachers are able to access fully online, blended and face to face professional development content any time, any place. The Hays CISD C&I department has designed a significant portion of our professional development using this platform and aligning our training and use of the LMS in professional development to model best practices for classroom use.
- Features in Schoology enable teachers to align assignments and assessments to TEKS with the built in Texas Standards bank and track students' progress towards mastery in real-time. It integrates with many of the other resources making it an efficient dashboard for teachers, students, and parents to learning material at any time and any place.

- Expected results in terms of student benefit/achievement** – As stated in the Hays CISD Student Learner Profile, graduates will be able to integrate technology with learning, communication and working; as well as think critically and creatively
- Possible problems or disadvantages of this proposal** – With any technology resource, a problem can occur when the Wi-Fi or internet lags as this resource is completely web based.
- Effect of this action on other parts of the system** – C&I host professional development and instructional resources for teachers and administrators on the Schoology platform
- Consequences of not approving recommendation** – Teachers would have to individually recreate all instructional materials in Google Classroom. Students would no longer have the ability to track their progress towards mastery or get consistently quick feedback on classroom formative assessments.

**H. Fiscal Impact and Cost: Total Amount: \$78,519.45**

- Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending** – \$63,208.56

**Future/Ongoing** – This procurement will be a reoccurring cost (annually)

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** - Marivel Sedillo, Deputy Superintendent, Derek McDaniel, Director of Curriculum and Instruction, Emily Herrin, Director of Digital Learning

**Evaluation method and time line** –

Curriculum and Instruction will continue evaluating this software through instructional walks and feedback from professional development. In addition, C&I will continue to hold the software committee review panel in the Spring semester to gather teacher feedback on district provided resources.

**Next report to the board** –

We will report to the board in our annual software presentation/request for software purchase in the Spring

**J. Suggested Motion:**

I move that the Board approve the Schoology Learning Management System as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23 2022

Procurement: Online STEM Program: STEMscopes

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to approve the purchase of the online Science, Technology, Engineering, and Math Program STEMscopes for the 2022-2023 school year for all Elementary, Middle, and High school campuses.

**D. Summary:**

**Previous board action relating to this item** – Hays CISD has utilized the STEMscopes program in all Elementary and Middle School campuses since the 2014-2015 school year. The board approved a one-year contract in 2020.

**Future action anticipated** – There will be an annual cost for the program.

**Background information** – HaysCISD has utilized the STEMscopes program in all Elementary and Middle school campuses since the 2014-2015 school year. In the past few years, STEMscopes has developed and improved their resources, professional developments, website, activities, and assessments to provide rigorous TEKS aligned science curriculum. STEMscopes is a research based online program that provides students with hands-on activities and formative assessments. The online resource is user friendly, allowing teachers and students to use the platform frequently. The elementary school day-by-day science lesson plans include various activities and assessments specifically from STEMscopes to enrich daily science lessons, allowing teachers to only use district curriculum and not having to purchase/use resources that haven't been vetted or checked for alignment. In addition, TEA has announced their focus on content alignment, bringing in more science and social studies in the reading test. STEMscopes has done a great job by providing a leveled literacy component to give an opportunity for the alignment not only for a science classroom but also for other content areas.

Due to increased usage and positive feedback at the middle school level, we are adding STEMscopes Biology to provide an additional resource for the teachers and students at the high school level that has the necessary TEKS alignment and is rigorous.

**E. Scope of Options Reviewed:**

STEMscopes is part of the Choice Partners Cooperative contract 19/0138KC-01. This is a one-year contract with one (1) option to renew until 7/16/2023.

**Reasons for rejecting alternatives:** There are limited options for science instructional materials beyond the textbook adoption. No alternative programs with this number of aligned offerings have been found.

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other Curriculum & Instruction and Campuses

**G. Administrative Recommendation:**

The administration recommends approval of the Science, Technology, Engineering, and Mathematics program STEMscopes.

**Advantages/benefits of this proposal –**

- Designed and developed in Texas to align specifically to the Texas state standards
- Follows the science 5E lesson model
- Provides opportunities for engagement, hands-on exploration, engineering, cross-curricular activities, interventions, differentiation, and extensions beyond the TEKS
- Provides leveled reading, writing and math experiences for students related to each TEKS
- Provides formative assessment opportunities for just-in-time intervention
- Provides prompts and structure for Claims, Evidence, and Reasoning and open-ended responses
- Provides enrichment opportunities; such as engineering connections, PBL component, art projects

**Expected results in terms of student benefit/achievement –**

- Aligned and engaging learning experiences for students
- Increased opportunities for hands-on exploration
- Increased STEM opportunities
- Differentiated activities and instructional models for accessing content for all students
- Pre-assessment to guide differentiation and lesson planning, progress monitoring for immediate interventions, and varied post assessment opportunities to show proof of mastery and student growth

**Possible problems or disadvantages of this proposal –** Campuses have improved usage and completion of weekly lesson goal each year. Consistent usage, particularly at the middle school level is a focus for the upcoming school year.

**Effect of this action on other parts of the system –**

**Consequences of not approving recommendation –**

- Loss of aligned, differentiated science instructional materials
- Decreased hands-on lab experiences for students
- Loss of formative assessment opportunities teachers use to guide instruction

**H. Fiscal Impact and Cost: Total Amount: \$92,509.00**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending – \$80,780.00**

**Future/Ongoing – Ongoing annual cost**

**I. Monitoring and Reporting Time Line:** Usage reports will be reviewed monthly

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line –**

The Director of Curriculum and Instruction, along with the Elementary and Secondary Science Coordinators will be able to evaluate the data using CBAs and usage reports of STEMscopes per school and teacher after each assessment.

**Next report to the board –**

**J. Suggested Motion:**

I move that the Board approve the purchase of Science, Technology, Engineering, and Mathematics instructional support program from STEMscopes as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Procurement: Professional Learning Community Support: Solution Tree

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to approve the purchase of the Professional Learning Community Support from Solution Tree for the 2022-2023 school year for all elementary, middle, and high school campuses.

**D. Summary:**

**Previous board action relating to this item** – Hays CISD last utilized Solution Tree for support with Professional Learning Communities at the district level in 2015

**Future action anticipated** –

**Background information** – For more than 20 years, Solution Tree professional development has given K–12 teachers and administrators practical tools and immediate strategies for sustainable, high-powered learning. The Solution Tree professional development events all feature insights from top experts committed to carving improved paths to learning. Under the seasoned guidance of these educational trailblazers, Hays CISD leaders and teachers will receive dynamic professional development experiences to share with colleagues back home. In addition, we will also have the opportunity to expand our professional network through collaboration across our school district and renew energy, commitment, and shared knowledge of professional learning communities. Hays CISD will host a PLC LIVE Institute event on August 1 and 2 presented by Solution Tree, the leading provider of educational strategies that improve staff and student performance. We believe this professional development will allow our leaders and teachers in Hays CISD to expand our expertise and understanding of the most current research focused on improving the educational landscape for all stakeholders. As our school district delves deep into the three big ideas of a PLC—focus on learning, build a collaborative culture, and results orientation—our leaders and teachers will gain specific, practical, and inspiring strategies for transforming our school district into a place where all students learn at high levels.

**E. Scope of Options Reviewed:**

RFP #25-032204AS - This is a one-year contract with four(4) options to renew until 3/27/2027

**Reasons for rejecting alternatives:** No other professional learning company provides the unique blend of research-based, results-driven services that improve learning outcomes for students. For more than twenty years, educators have trusted Solution Tree with their professional development. Solution Tree will maintain relationships and support to ensure that the professional development is effective and continues on throughout the year

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other Curriculum & Instruction and Campuses

**G. Administrative Recommendation:**

The administration recommends approval of Solution Tree to support Professional Learning Communities (PLCs) and implementation of best practices.

**Advantages/benefits of this proposal –**

- Build instructional capacity among all our leaders and teachers to deepen and sustain effective teaching and learning
- Stabilize and support our teachers to ensure all students have access to grade-level instruction
- Create and propel productive teacher habits and routines to inform and accelerate student learning
- Recognize the purpose at the heart of a PLC team's work together to achieve what teachers cannot do alone
- Restore and increase the passion of teachers by creating the conditions that allow them to successfully do their work
- Acquire practical strategies for implementing and sustaining the PLC processes
- Create systemic and consistent PLC routines and roles for teachers, instructional coaches, and administrators

**Expected results in terms of student benefit/achievement –**

- Students will be motivated to practice higher-level critical thinking skills as the instruction is individualized to meet their needs
- Teachers and students will engage in meaningful learning experiences

**Possible problems or disadvantages of this proposal –**

**Affect of this action on other parts of the system**

**Consequences of not approving recommendation –**

- Lack of consistency and alignment in our PLC practices across all campuses in the school district

**H. Fiscal Impact and Cost: Total Amount: \$61,000**

**Budget – General Operating Fund**     **Bond**     **Grant/Special Funds**     **Other**

**Prior Year Spending – \$61,713.00**

**Future/Ongoing – Ongoing professional development through the annual PLC LIVE Conference is \$24,000**

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent & Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line –** Staff surveys, data analysis of existing data and of data produced by PLC protocols, and review of artifacts and observations.

**Next report to the board –**

**J. Suggested Motion:**

I move that the Board approve the purchase of the Professional Learning Community Support from Solution Tree for the 2022-2023 school year for all elementary, middle, and high school campuses as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Autism Support Services (Grant) – Star Autism Support

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent and Michelle Velasquez - Executive Officer of Special Education

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:**

The Special Education Department is seeking Board approval of training and curriculum from Star Autism Support, Inc.

**D. Summary:**

- Previous board action relating to this item** – Contract for Services approved 12/2021
- Future action anticipated** –
- Background information** – The HCISD Special Education department in conjunction with two neighboring districts has received a grant from the Texas Education Agency. The purpose of this grant is to increase the capacity of districts to implement evidence-based practices to support the success of students with autism. This contract provides ongoing professional development and instructional coaching for HCISD Special Education staff.

**E. Scope of Options Reviewed:** RFP #25-122101 AS.

Length of Contract: This is a one (1) year contract with four (4) options to renew through 11/30/2026  
Reasons for rejecting alternatives:

**F. Comments Received:**

Cabinet             DLT             FBOC             Teacher Org. Reps.             Other

**G. Administrative Recommendation**

The administration recommends the board approve the purchase of training and curriculum from Star Autism Support as presented.

**H. Fiscal Impact and Cost:** Amount \$351,888.50

Budget – General Operating Fund             Bond             Grant/Special Funds             Other

Prior Year Spending: \$357,587

Future/Ongoing: This procurement will be a reoccurring cost

**I. Monitoring and Reporting Timeline:**

**Person responsible for evaluating this decision or action** –Marivel Sedillo – Chief Academic Officer / Deputy Superintendent and Michelle Velasquez, Executive Officer of Special Education

**Evaluation method and timeline** –

**Next report to the board** –

**J. Suggested Motion**

I move that the Board approve the purchase of training and curriculum from Star Autism Support as presented.

# 2022-23 Pricing (Year 1)

## Training & Curriculum Total Pricing

### HAYS CISD

Quantity	Item	Pricing Formula/ Per Day/Unit	PRICE
<b>Workshops</b>			
3 Days x 1 Trainer = 3 Days	STAR Program Comprehensive Workshop	\$2,500/Day	\$7,500
3 Days x 1 Trainer = 3 Days	Links Curriculum Comprehensive Workshop	\$2,500/Day	\$7,500
1 Day X 2 Trainers = 2 Days	STAR Consistency of Implementation Workshop	\$2,500/Day	\$5,000
2 Trainers X 1 Day = 2 Days	SOLER Introduction Workshop	\$2,500/Day	\$5,000
		<i>Workshop Total:</i>	<i>\$25,000</i>
<b>Capacity Building (Coaching and Training Site Development)</b>			
10 Classrooms X 8 Visits X 1/2 Day = 40 Days	Elementary Classroom Coaching	\$2,500/Day	\$100,000
4 Classrooms X 12 Visits X 1/2 Day = 24 Days	Secondary Classroom Coaching	\$2,500/Day	\$60,000
6 Buildings X 10 Visits X 1/2 Day = 30 Days	SOLER Classroom Coaching	\$2,500/Day	\$75,000
		<i>Coaching Total:</i>	<i>\$235,000</i>
<b>Specialty Workshops</b>			
6 Sessions	<i>Parent/Caregiver Workshops</i>	\$1,250/Session	\$7,500
1 Sessions	<i>Administrator Workshops</i>	\$1,250/Session	\$1,250
2 Buildings X 3 Sessions = 6 Sessions	<i>General Education Workshops</i>	\$1,250/Session	\$7,500
2 Workshops	<i>Early Childhood Workshops</i>	\$6,000/Workshop	\$12,000
2 Trainers X 4 Days = 8 Days	<i>Coach Workshops</i>	\$2,500/Day	\$20,000
		<i>Workshop Total:</i>	<i>\$48,250</i>
<b>Curriculum</b>			
4 Classrooms	STAR Online Secondary Access (Links/SOLS), 1-Year Subscription	\$1,595	\$6,380
Districtwide*	SOLER Online Curriculum	20,000*.55	\$11,000
15	DT Essential Kits	\$149	\$2,235
6	SOLER Curriculum Kits	\$500/Kit	\$3,000
	<i>Shipping - 10% (Physical kits only)</i>		\$2,273.50
		<i>Curriculum Total:</i>	<i>\$24,888.50</i>
<b>Reporting</b>			
75 hours	<i>Reporting, Consulting, Data Analysis</i>	\$250	\$18,750
		<i>Reporting Total:</i>	<i>\$18,750</i>
<b>GRAND TOTAL:</b>			<b>\$351,888.50</b>

\*The Online Curriculum package formulas are based off of total student enrollment.  
For Hays CISD we rounded down to 20,000 students.



Hays CISD Contract for Independent Services  
 451 N. Meyer  
 Kyle, Texas 78610  
 512-268-8250

This contract is entered into by and with Hays CISD Special Education Department and (*Provider*):

STAR Autism Support Inc.  
 9905 SW Artic Dr.  
 Beaverton, Oregon 97005  
 RFP #25-122101 AS

So that the following services may be provided

Professional Development/Training

Instructional Contracted Services and Curriculum

Said services shall be provided on the following date(s):

[ ]

[ ]

[ ]

[ ]

If open contract, please put broad range below (i.e, Fall 2017)

June 1, 2022 through August 1, 2024

It is hereby agreed upon that said service(s) will be provided at a rate of:

See 2022-23 Pricing  
 Training and Curriculum Total Pricing  
 Hays CISD

Not to exceed:

\$351,888.50

Certification, License, or Credentials on file:

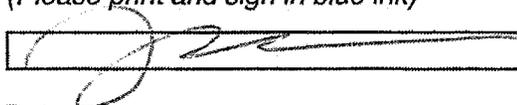
Yes

No

**I further certify that I am NOT an employee of Hays CISD**

Contractor Signature

(Please print and sign in blue ink)



Date

5/6/2022

Address

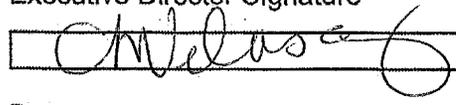
6663 Sw Beaverton Hillsdale Hwy #119

Portland OR 97225

SS# or Tax ID #

26-4433460

Executive Director Signature



Date

5/10/22

Phone Number

512 268 8250

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Procurement: Orientation – Food Service Management Contract – Southwest Foodservice Excellence

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The administration issued an RFP for food service management services and received two (2) responses (two submittal and one “No Bid”). Direct solicitation of the RFP was sent to thirty (30) potential approved vendors by Texas Department of Agriculture (TDA). The pre-bid conference walk through was scheduled for March 4, 2022. The administration has reviewed the submitted proposals and has negotiated a new contract. The contract is a one (1) year contract with the option to renewal for up to four (4) additional years. With that, under the new TDA guidelines the district will not have the cost of purchasing the food.

The contract contains a financial guarantee of \$500,000

**D. Summary:**

Previous board action relating to this item – Board approved Southwest Food Service of Excellence (SFE) as the awarded vendor May 2020.

Future action anticipated -

Background information -

**E. Scope of Options Reviewed:**

RFP #26-112104AB Food Service Management Company

This is a one-year contract with four (4) options to renew through 05/24/20227

**Reasons for rejecting alternatives:**

**F. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Child Nutrition

**G. Administrative Recommendation:**

The administration recommends approval of SFE as the awarded vendor for Food Service Management.

**H. Fiscal Impact and Cost:** The implicated cost for this procurement will be based on cost per meal through SFE. Under the new TDA guidelines, the district will not have to purchase food.

Budget – General Operating Fund       Bond       Grant/Special Funds       Other \_\_\_\_\_

Prior Year Spending - \$629,895.22

Future/Ongoing - This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action— Randy Rau - Chief Financial Officer, Rafael DeAvila,- Auditor and Laurisa Gutierrez

**J. Suggested Motion:**

I move that the Board award the contract for food service management to Southwest Food Service of Excellence as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Consideration and possible approval of the selection of Pattillo, Brown & Hill, LLP for Annual Financial Audit Services

**Administrator Responsible/Position:** Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Human Resources has established a goal to “improve existing structures and strategies to effectively and efficiently source and hire the best talent in all areas, particularly in high-need areas (Bilingual, SPED, guest teachers)”.

**D. Summary:**

- Previous board action relating to this item -
- Future action anticipated -
- The district issued a request for qualifications for audit services due to notification that the current incumbent Maxwell, Locke & Ritter, LLP will no longer provide Annual Financial Audit services to Texas school districts from the previous RFQ that was approved in 2018 for a five-year term.

Evaluations were conducted based upon pre-determined criteria that included the firm’s knowledge and experience with Texas school districts and experience auditing government entities. The respondents were interviewed on May 6th. Based upon the evaluations of the responses and the interviews, the committee recommended engaging Pattillo, Brown & Hill, LLP.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other: Finance Department

**F. Administrative Recommendation:**

Administration recommends approval of the selection of Pattillo, Brown & Hill, LLP for Annual Financial Audit Services for one year, with the option to renew for four years.

**G. Fiscal Impact and Cost: \$57,500**

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Randy Rau, Chief Financial Officer, Rebecca Palmer, Director of Finance and Rafael De Avila, Accountant II  
Evaluation method and timeline –  
Next report to the board –

**I. Suggested Motion:**

I move that the Board of Trustees approve of the selection of Pattillo, Brown & Hill, LLP for Annual Financial Audit Services as presented

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Procurement: K-12 Insight Contract for Surveys and Data Workshop for the 2021-2022 School Year

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Hays CISD currently uses K-12 Insight to perform highly skilled and beneficial third-party, independent and scientifically valid surveys and issue-specific focus groups. Additionally, the company supports the district's Engage platform, which is used by the Human Resources Department to record employee exit surveys, as well as by the Communication Department to conduct smaller engagement activities throughout the year, such as the first day of school survey.

**D. Summary:**

**Previous board action relating to this item** – The Board has used K-12 Insight for approximately 10 years so that the district has longitudinal data regarding its surveys.

**Future action anticipated** – It is anticipated the Board will continue to use K-12 Insight.

**Background information** –

The district has been pleased with the professionalism and attention to detail that K-12 continuously provides. It is important for continuity and the gathering of long-term, longitudinal data to continue using the same company for conducting surveys. Additionally, the third-party aspect of the company allows for independence and an added measure of credibility not only with the surveys, but also with the fair and impartial focus groups.

**E. Scope of Options Reviewed:**

Length of Contract: The is an amendment to the existing one-year contract for the 2021-2022 school year.

**F. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other: Communications Dept

**G. Administrative Recommendation:**

The administration recommends approval of the purchase of the K-12 Insight survey product for 2021-2022 school year. The addition of the "Making Feedback Matter Workshop" in the amount of \$4,995 has adjusted the expenditure of our existing agreement into the Board-approval threshold.

**H. Fiscal Impact and Cost:                      Total Amount: \$ 54,495**

Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other:

**Prior Year Spending** – \$49,500 for the current 2021-2022 school year

**Future/Ongoing** – These services will be a recurring cost (annually), provided the Board continues to adopt an annual agreement.

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** – Communication Office

**Evaluation method and time line** -

**Next report to the board** – June 2022

**J. Suggested Motion:**

I move that the Board approve the purchase of the amendment to the K12 Insight survey product for the 2021-2022 school year as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Procurement: K-12 Insight Contract for Surveys and Data Workshop for the 2022-2023 School Year

Administrator Responsible/Position: Tim Savoy, Chief Communication Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Hays CISD currently uses K-12 Insight to perform highly skilled and beneficial third-party, independent and scientifically valid surveys and issue-specific focus groups. Additionally, the company supports the district's Engage platform, which is used by the Human Resources Department to record employee exit surveys, as well as by the Communication Department to conduct smaller engagement activities throughout the year, such as the first day of school survey.

The proposed 2022 – 2023 contract agreement would allow for: (1) the parent and community survey, (2) the employee survey, (3) the student survey, (4) the Engage Platform – unlimited use, and (5) the data summary workshop for principals.

**D. Summary:**

**Previous board action relating to this item** – The Board has used K-12 Insight for approximately 10 years so that the district has longitudinal data regarding its surveys.

**Future action anticipated** – It is anticipated the Board will continue to use K-12 Insight.

**Background information** –

The district has been pleased with the professionalism and attention to detail that K-12 continuously provides. It is important for continuity and the gathering of long-term, longitudinal data to continue using the same company for conducting surveys. Additionally, the third-party aspect of the company allows for independence and an added measure of credibility not only with the surveys, but also with the fair and impartial focus groups.

**E. Scope of Options Reviewed:**

Length of Contract: The is a one-year contract for the 2022 – 2023 school year.

**F. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Communications Dept

**G. Administrative Recommendation:**

The administration recommends approval of the purchase of the K-12 Insight survey product for the 2022-2023 school year.

**H. Fiscal Impact and Cost:      Total Amount: \$ 54,495**

- Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

Prior Year Spending – \$54,495 in 2021-2022

Future/Ongoing – These services will be a recurring cost (annually), provided the Board continues to adopt an annual agreement.

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** – Communication Office

**Evaluation method and time line** -

**Next report to the board** – June 2022

**J. Suggested Motion:**

I move that the Board approve the purchase of the K-12 Insight survey product for the 2022-2023 school year as presented.



**K-12 SOLUTIONS FOR CUSTOMER SERVICE  
AND  
SUSTAINED STAKEHOLDER ENGAGEMENT**

**SALES ORDER FORM**

*K12 Insight LLC*

2291 Wood Oak Drive, Suite 300  
Herndon, VA 20171

Tory Schulte  
Renewal Director

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[www.k12insight.com](http://www.k12insight.com)

CLIENT INFORMATION			
<b>Name</b>	Hays Consolidated Independent School District - TX		
<b>Address</b>	21003 Interstate 35		
<b>City, State Zip</b>	Kyle, Texas 78640-9530		
<b>Proposal Date</b>	5/2/2022	<b>Student Enrollment</b>	20,000

DATES AND TERM OF INITIAL CONTRACT			
Term	Start Date	End Date	Total
Year 1	09/01/2022	8/31/2023	\$54,495

The pricing and terms in this proposal are valid for 30 days from proposal date.

STAKEHOLDER ENGAGEMENT PLATFORM SERVICES	Standard Price
<input checked="" type="checkbox"/> <b>SUBSCRIPTION TO ENGAGE PLUS</b> <p>Three (3) user-subscription access licenses to K12 <i>Insight's</i> Engage platform to create and launch surveys, run reports and analytics, collaborate with other users, and download and archive data. Subscription includes access to the YourVoice tool to publish a video, message, and engagement initiatives on a district website to create a persistent narrative of transparency and collaborative decision-making.</p> <p>Also provided are continuous and ongoing phone and online support via a dedicated Engage customer service team, as well as access to dedicated engagement specialists to assist in survey platform management and implementation.</p>	\$7,500 per year

MANAGED SURVEY STUDY SERVICES	Standard Price
<input checked="" type="checkbox"/> <b>FULLY MANAGED SURVEY STUDY</b> <p>K12 <i>Insight's</i> Client Success team will work with District leadership to identify study goals, topics and reporting requirements to develop and implement a study from our catalog of surveys.</p> <p><b>Each study includes:</b></p> <ul style="list-style-type: none"> <li>• One respondent group</li> <li>• One language translation</li> <li>• Verbatim theme analysis for one open-response question</li> <li>• Pre-and post-survey communications templates</li> <li>• One presentation-ready district report</li> </ul> <p><b>Also Provided at No Cost:</b></p> <ul style="list-style-type: none"> <li>• (1) Additional Respondent Group (\$2,500 value)</li> <li>• (64) Additional System Report (\$6,400 value)</li> <li>• (1) Advisory Services (\$125 value)</li> </ul>	<p>\$16,000 per study</p> <p>\$100 per system/campus report</p>

WORKSHOP SERVICES	Standard Price
<p><input checked="" type="checkbox"/> <b>MAKING FEEDBACK MATTER WORKSHOP</b></p> <p>K12 <i>Insight's</i> <b>Making Feedback Matter Workshop</b> is a hands-on workshop designed to walk staff through survey results via a four-step process to review, analyze and interpret findings to create goals and action plans for school and/or district improvement plans. Each facilitated workshop includes:</p> <ul style="list-style-type: none"> <li>• A reproducible data workshop protocol</li> <li>• Discussion questions</li> <li>• Root cause analysis process</li> <li>• Handout documents</li> <li>• Activity templates</li> </ul>	<p><b>\$4,995</b> per workshop</p>

YEAR ONE SERVICES: 09/01/2022 to 08/31/2023					
Managed Survey Study & Engage Services					
Quantity	Service	Price	Discounted Price	Unit	Cost
3	Fully Managed Survey Study	\$16,000	\$14,000	per study	\$42,000
1	Additional Respondent Group	\$2,500	\$0	per group	\$0
64	Additional System Reports	\$100	\$0	per report	\$0
1	Advisory Services	\$125	\$0	per hour	\$0
1	Making Feedback Matter Workshop	\$4,995	--	per workshop	\$4,995
1	3-User Subscription to Engage Plus	\$7,500	--	per year	\$7,500
<b>TOTAL for Managed Survey Study &amp; Engage Services</b>					<b>\$54,495</b>

BILLING CONTACT			
Name			
Title			
Email			
Phone		Fax	

**ORDER CONFIRMATION**

This Sales Order Form is subject to and governed by the Terms of Service (v1.20) located here: [www.k12insight.com/terms-of-service/1.20](http://www.k12insight.com/terms-of-service/1.20), and any addenda attached. No other terms apply to K12 *Insight's* services, unless attached herein and agreed to. Client has received, read, and understood all terms applicable to K12 *Insight's* services, attached. Where applicable, Client has pre-audited this Order in the manner required by all applicable state and local laws. Client representative below hereby represents to have the authority to engage these services on behalf of Client.

**AUTHORIZED SIGNATURES**

Executed for and on behalf of the Client by:

Client Signature			
Name		Date	
Title		Email	
Phone		Fax	

For and on behalf of K12 *Insight* LLC, a division of Zarca Interactive, by:

K12 <i>Insight</i> Signature			
Name	Adam Dean	Date	
Title	VP of Finance		

K12 <i>INSIGHT</i> INTERNAL USE ONLY					
Prepared	Tory Schulte 05/02/2022	Reviewed	Celia Anderson 05/02/2022	Approved	Krista Coleman 05/02/2022



# Texas Education Agency



## APPLICATION

Updated April 2022

## Optional Flexible School Day Program (OFSDP)

2022-2023 School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Article VI – Application Process

- For questions or assistance regarding this application, email [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov) or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov).
- Email subject line should indicate: OFSDP Application - District Name, County District Number

## Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name James D. Agnew

  
Authorized Signature

Typed Title Principal, Live Oak Academy

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Ms. Vanessa Petrea, Hays CISD School Board President 512-268-2141

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Name, Title, and Telephone Number of School Board President

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Signature of SchoolBoard President

Date

Dr. Eric Wright, Superintendent of Schools 512-268-2141

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Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

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Signature of Person Authorized to Bind the District or Charter School

Date

## Appendix Three

### Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.**

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Explain the following:
  - a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
  - b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
  - c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present x 240).
  - d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
  - e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
  - f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

**NOTE: absences and days present do not exist in the OFSDP**

**Appendix Four**  
**Contact(s) Sheet**

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

**District Contact(s) for the Application**

District/Charter School Superintendent:	Dr. Eric Wright
Mailing Address:	21003 IH 35
City, State, Zip Code:	Kyle Texas 78640
Telephone Number:	512-268-2141
Email Address:	eric.wright@hayscisd.net

District PEIMS Coordinator:	Dana Braun
Email Address:	dana.braun@hayscisd.net

OFSDP Contact Name:	James D. Agnew
Email Address:	doug.agnew@hayscisd.net

OFSDP Contact Name:	Jana Jennings
Email Address:	jana.jennings@hayscisd.net

***NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.***

**Appendix Three**  
**Narrative Description of Proposed Program**  
**The Phoenix Program at Live Oak Academy**

The proposed Optional Flexible School Day Program (OFSDP) Live Oak Academy High School (LOA), who are at risk of dropping out or did not complete high school on a Hays CISD campus within four years of initial enrollment into the ninth grade and want to return to complete the work needed to earn a diploma. The program is housed on the Live Oak Campus and served by teachers and staff at Live Oak. By providing flexible hours and a self-paced curriculum for students to attend we hope to accomplish the following goals and objectives:

1. The goals and objectives of the OFSDP at Live Oak include providing a flexible school day to meet the needs of the non-traditional students who work to support themselves or their families, have children, are behind in credits and have been unsuccessful at their previous campus. We hope this option will keep them enrolled in school, our small environment will keep them engaged in their work, and focused on their graduation requirements.
2. The schedule for students will be 8:50am until 7:00pm on Monday thru Friday.
3. The staff at Live Oak will support all OFSD students. This includes one full time teacher who is counseling certified that will support all students in the OFSDP. The Principal, Asst. Principal and a Counselor will oversee this program and support it as needed. The Counselor will meet with all students for current academic support and that will be for about 1 hour a month in an ongoing basis. Certified teachers will rotate into the classroom throughout the day to support students' academic needs for about 4 to 6 hours a day. A college and career counselor will also be available at least two days a week to help students with testing and registration for future academic endeavors, each meeting will last about one hour.
4. Students are identified by the counselors at their home campus and referred to LOA for enrollment. We determine individually who meets the criteria and set up a meeting with the student and parent to offer the services and deliver information about the program to the parents. If all criteria are met and parents' consent, students are then enrolled and the program is started.
5. Each teacher in the OFSDP will serve no more than 25 students at one time.
6. Serving SPED, CTE, PEP, and Bilingual services for OFSD students will be by certified teachers.
  - Students who are SPED are served by the LOA sped certified teacher. This teacher is assigned to the lab for multiple periods in the morning and again in the afternoon to

8. Credit Recovery Program

- a. Credit recovery students will have a credit audit performed by a counselor before entering into the program. Teachers will assign only the necessary courses to meet graduation requirements based on this audit. Once courses are complete, a second audit will be performed by a different counselor to ensure all requirements are met. No classes other than those needed to graduate will be added and students will be dismissed from the program.

9. Students attending a community-based dropout recovery program:

- a) By the time students are assigned to the community-based dropout program (CBDP), they most likely have completed any training that they may have desired and are now focused on receiving a diploma. This program is designed to meet the student's individual needs and get them a diploma for either college entry, military, or the current job market.
- b) Students who are in the CBDP are first required to meet with the school counselor to develop an individual graduation plan. This plan is shared and monitored by our Phoenix teacher who monitors and tracks student progress. Regular phone calls and emails are sent to both students and parents to monitor and track progress toward completion.
- c) The Phoenix teacher is the students' academic coach. This person regularly emails and calls both student and parent to keep them updated on students' progress. Parents have a personal login to the online learning platform to see student progress in real time.
- d) Our online learning platform shows real time progress toward completion and the academic coach will send an email at the first of each month showing progress in all subjects.
- e) Edgenuity is our online learning platform and it delivers personalized learning to meet the needs of every student. The core curriculum, credit recovery courses, intervention programs, are used in online learning implementations to ensure students and teachers have access to engaging resources that propel success and meet students' diverse learning needs; pairing online curriculum and real-time data. To track attendance, reports of log-in and log-out times will be generated from the system and the academic coach will track this time on the attendance form. If a student does not log-in and actively work on assignments for a minimum of 45 minutes, no data is recorded. This is again verified at the teacher level, and also again by the attendance clerk when the attendance log is turned in for reporting.

# Optional Flexible School Day Program (OFSDP) - Appendix 5

105906

HAYS CISD

School Year 2022/2023

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	School Year Period of Agreement			Summer Period of Agreement				
		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
105906004	LIVE OAK ACADEMY	1	2						600	8/16/2022	5/25/2023	MTWTFH	480	5/30/2023	6/30/2023	MTWTFH	480
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00000000																	
00000000																	
00000000																	
00000000																	

**Summer Period of Agreement**  
Reported in TSDS PEIMS Extended Collection 4

**\*\*Credit Recovery - Designation 5**

Summer period of agreement should not exceed 30 days or extend past July 31st.

**School Year Period of Agreement**  
Reported in TSDS PEIMS Summer Collection 3

Program start date must be 30 days after application submission.

Program end date must not exceed the last day of the regular school calendar.

**Eligibility Designation**

1 = TEC §29.081 At-Risk Students  
 2 = TEC §25.092 Minimum Attendance  
 3 = TEC §29.908 Early College High School  
 4 = TEC §39A.107 Campus Turnaround Plan  
 5 = Credit Recovery\*\*  
 6 = TEC §29.081(e-1) Campus Dropout Recovery  
 7 = TEC §29.081(e-2) Online Dropout Recovery

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

**Date:** May 23, 2022

**Subject:** Superintendent's recommendation to employ contractual administrative personnel

**Administrator Responsible/Position:** Dr. Fernando Medina, CHRO

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
DP and DC (Legal & Local)

**C. Goal or Need Addressed:** Request approval of the following administrator positions:

- Director of Communication
- Director of Construction and Planning
- Hays High School Principal
- Johnson High School Assistant Principal (2)
- Johnson High School Academic Dean
- Kyle Elementary Asst. Principal

**D. Summary:**

- Previous board action relating to this item
- Future action anticipated -
- Background information - In accordance with policy DC (Local), the Superintendent has sole authority to recommend the employment of contractual personnel who serve as administrators and the Board of Trustees retains final authority to approve such personnel.

**E. Scope of Options Reviewed:**

**Reasons for rejecting alternatives:**

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other -Campus-Level Interview  
Committee and District-Level Committee

From public -

**G. Administrative Recommendation:**

Administration recommends the Board of Trustees approve the Superintendent's recommendations regarding the employment of administrative professional personnel.

- Advantages/benefits of this proposal -
- Expected results in terms of student benefit/achievement -
- Possible problems or disadvantages of this proposal -
- Effect of this action on other parts of the system -
- Consequences of not approving recommendation – Supervising and supporting campus-level operations is adversely affected without administrative leadership.

**H. Fiscal Impact and Cost:** Amount: Budget Neutral (replacements)  
 Budget       Bond       Grant/Special Funds       Other \_\_\_\_\_

Prior Year Spending - \$ \_\_\_\_\_

Future/Ongoing -

**I. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – The contractual personnel who serve as administrators undergo an annual performance appraisal.

Next report to the board -

**J. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the Superintendent's recommendation to contractually employ the Director of Construction & Planning, Director of Communications, Hays High School Principal, Johnson High School Academic Dean, Johnson High School Assistant Principal(s) and Kyle Elementary School Assistant Principal, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Consideration and possible approval of early release of budget neutral positions/items to be included in the 2022-2023 compensation plan.

**Administrator Responsible/Position:** Dr. Fernando Medina, CHRO

**A. Purpose of Agenda Item:**

**Action needed**                       **Information only**                       **Receive input**

**B. Authority for This Action:**

**Local Policy**                       **Law or Rule**                       **N/A**

**C. Goal or Need Addressed:** Human Resources has established a goal to “improve existing structures and strategies to effectively and efficiently source and hire the best talent in all areas, particularly in high-need areas (Bilingual, SPED, guest teachers)”. Human Resources is also establishing a goal to help ensure a 100% fill rate for teacher positions by the first day of instruction. Board approval of these recommendations supports this goal.

**D. Summary:**

- Previous board action relating to this item -
- Future action anticipated –
- Background information – In previous years, the Board of Trustees approved new positions, reclassifications, stipends, etc. as part of its annual budgeting process which occurred in June and the approved areas where implemented in July.

**FINANCE**

**PP Scale (Paraprofessional)**

Finance – Add: PP08 One (1) PCard Administrator – Financial Specialist II      Budget Impact: \$ Neutral (card rebates)\*

*The number of credit card (PCard) purchases in the district has increased drastically in the past few years. As this number continues to grow, the district is also seeing an increase in rebate revenue. This position will manage and oversee the district-wide P-Card Program to include developing policies and procedures, internal controls, training, card issuance and cancellations, purchase monitoring, communicating with card holders, approving users and limits, management reporting and development of the program. Due to the increase in credit card (PCard) use we have seen approximately \$23,000 more in rebate revenue over the prior year.*

\* The additional credit card revenue coupled with the savings from reclassifying the Director of Finance at the current salary of approx. \$116K to a Director of Accounting will offset the budget impact of \$46,653.

**Reclassification**

**BP Scale (Business Professional)**

Finance Remove: BP08 Director of Finance - \$116K (Director’s Current Salary)

Add: BP07 One (1) Director of Accounting - \$89,007      Budget Impact: \$ Neutral (Savings of \$27K)\*

*As part of reorganizing the finance office, the Director of Finance position is being repurposed with a title of Director of Accounting. The Director of Finance is currently in a BP08 paygrade. The Director of Accounting will be in a BP07 paygrade. Estimated savings \$27K.*

\* The additional credit card revenue coupled with the savings from reclassifying the Director of Finance at the current salary of approx. \$116K to a Director of Accounting will offset the budget impact of \$46,653.

**MAINTENANCE & OPERATIONS**

BP Scale (Business Professional)

M&O – Add: BP03 One (1) Transportation Systems & Technical Analyst Budget Impact: \$ Neutral (eliminated positions) \*

*This position will oversee and manage the daily operations of the transportation device and software (e.g. SmartTag, Transfinder Plus, Versa Trans, Fuel Boy, Fleet Vision, Travel Tracker.) The position will also be responsible for the facilitation and management of technical support for all Transportation employees. Two positions are being eliminated and repurposed to create this new FTE.*

*\* The Time and Attendance Specialist - PP 08 (\$46,653) and the Route Clerk- PP 04 (\$28,658) positions for a total of \$75,311 will be eliminated to offset the budget impact.*

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: CFO & COO

**F. Administrative Recommendation:**

Advantages/benefits of this proposal –

Advanced Board approval will provide the opportunity for the district to immediately recruit and retain staff and avoid delays resulting from postponing until the 22-23 Budget is approved in June.

Consequences of not approving recommendation – Approving or not approving these recommendations potentially impacts the operations of schools and departments as well as the ability to effectively recruit and retain new staff members during the peak hiring season. If there is a delay in releasing allocations, then the positions will not be posted until late June to early July. If the district hires teachers into these positions, then vacancies are created on the campus in late summer and the district risks having to hire substitutes for vacant positions in August.

**G. Fiscal Impact and Cost: Amount: - Budget Neutral**

Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – Human Resources will work toward 100% fill rates for teachers by the first day of instruction.

Next report to the board – The administration will provide the Board the number of vacancies on the first day of instruction in a subsequent Board communication.

**I. Suggested Motion:**

I move that the Board of Trustees approve the early release budget neutral positions/items to be included in the 2022-2023 compensation plan as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Consideration and possible approval of early release of stipends, and substitute pay to be included in the 2022-2023 compensation plan.

**Administrator Responsible/Position:** Dr. Fernando Medina, CHRO

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Human Resources has established a goal to “improve existing structures and strategies to effectively and efficiently source and hire the best talent in all areas, particularly in high-need areas (Bilingual, SPED, guest teachers)”. Human Resources is also establishing a goal to help ensure a 100% fill rate for teacher positions by the first day of instruction. Board approval of these recommendations supports this goal.

**D. Summary:**

Previous board action relating to this item -  
 Future action anticipated –  
 Background information – In previous years, the Board of Trustees approved new positions, reclassifications, stipends, etc. as part of its annual budgeting process which occurred in June and the approved areas where implemented in July.

**Human Resources**

**Stipend**

HR – Add:                      NBCT (National Board Certified Teachers Stipend)                      Budget Impact: \$10,000

*Research shows that National Board Certified Teachers (NBCT) have a greater impact on student learning than those without the certification. Surrounding districts offer upwards of a \$2,000 stipend. Effective this year, Hays CISD will be supporting teachers to become national board certified. This stipend will help recruit and retain these NBCTs to serve the students of HCISD. This request would provide \$2,000 for 5 teachers. In subsequent years, the district may use Teacher Incentive Allotment funds to offset this cost.*

HR – Add:                      OOC (Out of Country) Mentor Stipend and OOC  
Support Teacher Stipend                      Budget Impact: \$5,500

*Our international teacher program agreements require the district to provide campus mentors and a lead district mentor. The mentor role is to socialize our Out-of-Country teachers with the USA. Mentors must engage in airport pickup, banking setup, social security requirements, housing, driver's license, car purchases, etc.*

**Substitute**

HR – Add:                      Guest Teacher Incentive (90+ days)                      Budget Impact: \$46,130 - \$100K\*

*In an effort to retain quality substitutes, Guest Teachers who work 90 days or more will be compensated \$5 per half day worked (\$10 per full day). The lump sum payment will be paid in July, which is the only month when Guest Teachers do not receive any compensation. The budget impact includes estimated payments to 38 Guest Teachers in amounts ranging from \$900 to \$1,770 (Feb. 2022 snapshot). Recommendation promotes appreciation and retention.*

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other CHRO

**F. Administrative Recommendation:**

Advantages/benefits of this proposal –

Advanced Board approval will provide the opportunity for the district to immediately recruit and retain staff and avoid delays resulting from postponing until the 22-23 Budget is approved in June.

Consequences of not approving recommendation – Approving or not approving these recommendations potentially impacts the operations of schools and departments as well as the ability to effectively recruit and retain new staff members during the peak hiring season. If there is a delay in releasing allocations, then the positions will not be posted until late June to early July. If the district hires teachers into these positions, then vacancies are created on the campus in late summer and the district risks having to hire substitutes for vacant positions in August.

**G. Fiscal Impact and Cost: Amount: Approximately \$115,500**

**Human Resources Requests -**  **Budget – General Operating Fund**  **Bond**  **Grant/Special Funds**  
-  **Other**

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – Human Resources will work toward 100% fill rates for teachers by the first day of instruction.

Next report to the board – The administration will provide the Board the number of vacancies on the first day of instruction in a subsequent Board communication.

**I. Suggested Motion:**

I move that the Board of Trustees approve the early release of stipends and substitute pay to be included in the 2022-2023 compensation plan as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Consideration and possible approval of early release of new allocations and stipend to be included in the 2022-2023 compensation plan.

**Administrator Responsible/Position:** Dr. Fernando Medina, CHRO

**A. Purpose of Agenda Item:**

**Action needed**                       **Information only**                       **Receive input**

**B. Authority for This Action:**

**Local Policy**                       **Law or Rule**                       **N/A**

**C. Goal or Need Addressed:** Human Resources has established a goal to “improve existing structures and strategies to effectively and efficiently source and hire the best talent in all areas, particularly in high-need areas (Bilingual, SPED, guest teachers)”. Human Resources is also establishing a goal to help ensure a 100% fill rate for teacher positions by the first day of instruction. Board approval of these recommendations supports this goal.

**D. Summary:**

Previous board action relating to this item -  
 Future action anticipated –  
 Background information – In previous years, the Board of Trustees approved new positions, reclassifications, stipends, etc. as part of its annual budgeting process which occurred in June and the approved areas where implemented in July.

**CURRICULUM & INSTRUCTION**

**Teacher Scale**

C&I - Add: Two (2) GT Instructional Coaches                      Budget Impact: \$128,111

*The GT Instructional Coaches will provide support to G/T cluster teachers at all levels to ensure students receive appropriate learning experiences in core academic subject areas to help them fulfill their potential for intellectual, emotional, physical, and social growth.*

**Teacher Scale & Stipend**

C&I - Add: Three (3) Color Guard Teachers and 3 \$5,000 stipends                      Budget Impact: \$197,412

*The color guard teachers will teach classes at the high schools and one guard class at each feeder middle school. The color guard positions will each have a \$5,000 stipend that will allow for after school and weekend rehearsals / performances.*

**AP Scale (Administrative Professional Scale)**

C&I – Add: AP 05 Six (6) Middle School Assistant Principals                      Budget Impact: \$460,533

*As the enrollment continues to increase at each middle school, the workload also has steadily increased. The additional assistant principal at each middle school will serve as the administrator overseeing testing and special programs (e.g. LPAC, 504, ARDS, Special Education, etc.)*

**PP Scale (Paraprofessional Scale)**

C&I – Add: PP 04 Three (3) Instructional Aides (CTE)                      Budget Impact: \$90,000

*CTE teachers are currently required to observe and monitor students when they are engaged in their off-campus practicums. This request is made to support student monitoring as teachers observe 6 practicums per year for each student. A CTE Instructional Aide will be assigned to each high school. Examples of practicums include chamber internships, vet clinics, etc. The district anticipates an increased allotment of CTE funds that will be used to offset the associated cost.*

## **HUMAN RESOURCES**

### **BP Scale (Business Professional Scale)**

HR – Add: BP 03 One (1) HR Coordinator (Project Management) Budget Impact: \$61,309

*Human Resources has expanded district-wide initiatives which require additional support. Currently, neither the Deputy, nor the Director, have dedicated administrative support which is typical of other Deputies and Directors in our district. This position will help provide the needed support that extends beyond the work that a secretary may do. Additional initiatives include the management of the Teacher Incentive Allotment, National Board Certification Cohorts, Texas/Spain Visiting International Teachers program, International Alliance Group teacher program with Mexico and Central America, etc. Human Resources also aspires to increase district-wide communication and education on a variety of topics throughout the year including policy changes, incentives, health benefits, mental health, etc.*

## **MAINTENANCE & OPERATIONS**

### **BP Scale (Business Professional Scale)**

M&O – Add: BP 03 One (1) Safety & Security Coordinator Budget Impact: \$61,309

*This position is requested to assist the Director of Safety and Security with the audit process, security monitor supervision and facility rental administration.*

### **PP Scale (Paraprofessional Scale)**

M&O – Add: PP 04 One (1) M&O Receptionist Budget Impact: \$28,658

*The recent reorganization of the Maintenance and Operations Department has resulted in clerical positions being reassigned to support the Director of Safety and Security and the Director of Construction and Planning. These reassignments have increased the workload on the remaining clerical positions. This position is requested to assist with supporting all Maintenance and Operations Department staff located at Beacon Hill.*

### **AU Scale (Auxiliary Scale)**

M&O – Add: AU 09 One (1) HVAC Tech III Budget Impact: \$51,951

*Per TASB 2022-2023 Staffing Benchmarks, an additional HVAC Technician is recommended. In addition, due to infrastructure aging, an increase of work orders has occurred. The district currently has 2,998 HVAC systems, 3 chillers, 6 cooling towers, 69 ice machines and 62 walk-in coolers/freezers requiring preventative maintenance and service calls to avoid breakdowns. HVAC Techs directly benefit the district by adding life span to units and preventing damage through service calls. The cost of the position will be offset by eliminating the costs of repair and replacement of damaged units.*

M&O – Add: AU 09 One (1) Plumber Budget Impact: \$51,951

*Per TASB 2022-2023 Staffing Benchmarks, an additional plumber is recommended. The district has been utilizing a temporary plumber for over two years due to work order volume. The additional plumber is critical in order to reduce service calls, reduce water usage, and prolong equipment life. While on campus, plumbers perform visual inspection of units and correct/report possible malfunctions. The cost of the position will be offset by eliminating the costs of damage to systems.*

M&O – Add: AU 07 Two (2) Athletic Grounds Positions Budget Impact: \$84,459

*Per TASB 2022-2023 Staffing Benchmarks, additional athletic groundworkers are recommended. In order to increase efficiency and effectiveness, two additional athletic grounds positions are requested. This will allow the Athletic Grounds Team to assign two athletic grounds employees to each high school to maintain the high school and feeder middle school campuses.*

M&O – Add: AU 04 One (1) Security Monitor District-Wide Budget Impact: \$34,834

*Hays CISD needs additional coverage based on our geographical size, increased community building, and criminal activity. The district continues to grow with proposals for new subdivisions and more schools to handle increased population. Currently, the district security team consists of 5 security monitors. The addition of 1 security monitor will allow for 24-hour coverage on a daily basis.*

**Reclassification**

AU Scale (Auxiliary Scale)

M&O Remove: AU 03 Security Monitor - District

Add: AU 04 Security Monitor - District Budget Impact: \$3,933

*The job duties and responsibilities for this position (currently AU 03) have increased over the past several years, resulting in the position no longer being classified in the correct pay grade. District Security Monitors patrol throughout the district during inclement weather, inspect for damage and emergency maintenance issues and provide a deterrent to criminal activity with their marked "security" vehicle and uniform. Presence and observations of district property after-hours and on weekends is often done solely by this team.*

**TECHNOLOGY**

BP Scale (Business Professional Scale)

Tech – Add: BP 05 One (1) Data Programmer

Budget Impact: \$66,107

The software team consists of 4 people and support all applications across the district. This position will support the curriculum department by creating interfaces to conduct data analysis tools (e.g. dashboard).

Tech – Add: BP 05 One (1) Network/Security Engineer

Budget Impact: \$79,993

Cybersecurity is becoming more and more critical. This position would be used to build our cybersecurity team and support the wireless infrastructure in the district. The primary responsibilities would be filtering, firewall security, forensics and supporting the initiatives of the long-range plan for cybersecurity.

**E. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other

**F. Administrative Recommendation:**

Advantages/benefits of this proposal –

Advanced Board approval will provide the opportunity for the district to immediately recruit and retain staff and avoid delays resulting from postponing until the 22-23 Budget is approved in June.

Consequences of not approving recommendation – Approving or not approving these recommendations potentially impacts the operations of schools and departments as well as the ability to effectively recruit and retain new staff members during the peak hiring season. If there is a delay in releasing allocations, then the positions will not be posted until late June to early July. If the district hires teachers into these positions, then vacancies are created on the campus in late summer and the district risks having to hire substitutes for vacant positions in August.

**G. Fiscal Impact and Cost: Amount: Approx. \$1.4M**

Budget – General Operating Fund for all requests with the exception of the 3 requested CTE Instructional Aides - those will be funded through the CTE Allotment

Bond     Grant/Special Funds     Other – CTE Allotment (the 3 requested CTE Instructional Aides)

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – Human Resources will work toward 100% fill rates for teachers by the first day of instruction.

Next report to the board – The administration will provide the Board the number of vacancies on the first day of instruction in a subsequent Board communication.

**I. Suggested Motion:**

I move that the Board of Trustees approve the early release of new allocations and stipend to be included in the 2022-2023 compensation plan as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Bus Driver Starting Pay Increase

Administrator Responsible/Position: Dr. Fernando Medina, CHRO

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Human Resources has established a goal to *“improve existing structures and strategies to effectively and efficiently source and hire the best talent in all areas...”*

**D. Recommendation:** The administration recommends an increase to the starting rate of pay for bus drivers from \$17.35 to \$20.00 per hour.

**E. Comments Received:**

Cabinet       DLT       FBOC       Teacher Org. Reps.       Other - TLC

**F. Administrative Recommendation:**

Advantages/benefits of this proposal –  
Advanced Board approval will provide the opportunity for the district to immediately recruit and retain bus drivers and avoid delays resulting from postponing until the 22-23 Budget is approved in June.  
 Expected results in terms of student benefit/achievement -  
 Possible problems or disadvantages of this proposal -  
 Effect of this action on other parts of the system -  
 Consequences of not approving recommendation – Postponed action impacts the ability to effectively recruit and retain drivers. Currently, Hays CISD is experiencing 26 driver vacancies.

**G. Fiscal Impact and Cost: Amount: Approx. \$60K**

Budget       Bond       Grant/Special Funds       Other

Prior Year Spending:  
Future/Ongoing

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO  
Evaluation method and timeline – Human Resources will monitor the district’s ability to attract and retain employees.  
Next report to the board – Human Resources will continue to evaluate the need for additional increases to the starting rate of pay.

**I. Suggested Motion:**

I move that the Board of Trustees approve an increase to the starting rate of pay for bus drivers from \$17.35 to \$20.00 per hour as presented.

**Hays Consolidated Independent School District**  
**Bus Driver Placement Scale**  
**for the Fiscal Year Ending June 30, 2023**

<u>Range</u>	<u>2023</u>	<u>2023</u>
<u>Position</u>	<u>Local Experience</u>	<u>Paygrades</u>
Minimum	0	\$ 20.00
	1	\$ 20.25
	2	\$ 20.62
	3	\$ 21.16
	4	\$ 21.99
	5	\$ 22.29
	6	\$ 22.56
	7	\$ 22.82
	8	\$ 23.10
	9	\$ 23.38
	10	\$ 23.67
	11	\$ 23.96
	12	\$ 24.25
	13	\$ 24.55
	14	\$ 24.86
	15	\$ 25.17
	16	\$ 25.48
	17	\$ 25.80
	18	\$ 26.13
	19	\$ 26.46
	20	\$ 26.80
Midpoint	21	\$ 27.14
	22	\$ 27.49
	23	\$ 27.84
	24	\$ 28.20
	25	\$ 28.57
	26	\$ 28.94
	27	\$ 29.32
	28	\$ 29.70
	29	\$ 30.09
	30	\$ 30.49
	31	\$ 30.90
	32	\$ 31.31
	33	\$ 31.73
	34	\$ 32.15
	35	\$ 32.58
	36	\$ 33.03
	37	\$ 33.47
	38	\$ 33.93
	39	\$ 34.40
	40	\$ 34.87

<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
\$ 20.00	\$ 27.34	\$ 38.59

<u>Raise</u>	94
\$ 1.91	

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: 2021 Bond Project – Bid Package 10 Live Oak Academy Renovations Schematic Design

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Deliver timely, cost effective facilities.

**D. Summary:**

- Previous board action relating to this item -  
 Future action anticipated -  
 Background information –

The 2021 Bond contains provisions for improvements to Live Oak Academy with the overarching project goal of adding capacity in order to reduce the student waiting list.

Improvements include classroom additions, admin renovations, restroom improvements, parking improvements and HVAC improvements, per the attached schematic design (SD) drawings from O’Connell-Robertson Architects.

Staff requests the Board consider and approve a deficit schematic design with an estimated funding shortfall shown in the table in Section H and contained in the 2021 Bond Look-ahead included with this agenda.

Tentatively, staff will present this item to the FBOC on May 19, 2022.

**E. Scope of Options Reviewed:**

Reasons for rejecting alternatives:

**F. Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Campus Staff

**G. Administrative Recommendation:**

Consideration and approval of the design-to-date for this project.

**H. Fiscal Impact and Cost: Amount: See table below**

- Budget     Bond     Grant/Special Funds     Other \_\_\_\_\_

BP 10 Live Oak Academy		
	Estimate	SD
Construction	\$7,341,098	\$8,391,149
Architect	\$513,877	\$587,380
FFE	\$513,877	\$587,380
Infrastructure and Fees	\$268,577	\$251,734
Project Contingency	\$315,130	-\$865,086
Totals	\$8,952,558	\$8,952,558

Prior Year Spending: Not applicable

Future/Ongoing:

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia

Evaluation method and time line:

Next report to the board:

Date	Action
July 2022	Update Board on DD cost estimate
August 2022	Board consideration of DD (if required)
October 2022	Board Consideration of guaranteed maximum price (GMP)

**J. Suggested Motion:**

I move the Board approve the schematic design for the 2021 Bond improvements at Live Oak Academy, designed by O'Connell Robertson Architects, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: 2021 Bond Project – Bid Package 11 Wallace Middle School Renovations Schematic Design

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:  Action needed  Information only  Receive input

B. Authority for This Action:  Local Policy  Law or Rule  N/A

C. Goal or Need Addressed:  
Deliver timely, cost effective facilities.

D. Summary:  
 Previous board action relating to this item -  
 Future action anticipated -  
 Background information –

The 2021 Bond contains provisions for improvements to Wallace Middle School including the construction of new fine arts facilities, cafeteria and kitchen renovations, admin improvements per the attached schematic design (SD) drawings from O’Connell-Robertson Architects.

Staff requests the Board consider and approve a deficit schematic design with an estimated funding shortfall shown in the table in Section H and contained in the 2021 Bond Look-ahead included with this agenda.

Tentatively, staff will present this informational item to the FBOC on January 27, 2022.

E. Scope of Options Reviewed:  
Reasons for rejecting alternatives:

F. Comments Received:  Cabinet  DLT  FBOC  Teacher Org. Reps.  Other: Campus Staff

G. Administrative Recommendation:  
Consideration and approval of the design-to-date for this project.

H. Fiscal Impact and Cost: Amount: See table below.  
 Budget  Bond  Grant/Special Funds  Other

BP 11 WMS		
	Original	SD
Construction	\$8,035,826	\$11,470,223
Architect	\$562,508	\$802,916
FFE	\$562,508	\$562,508
Infrastructure and Fees	\$293,994	\$344,107
Project Contingency	\$344,953	-\$3,379,965
Totals	\$9,799,788	\$9,799,788

Prior Year Spending: Not applicable  
Future/Ongoing:

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver

Evaluation method and time line:

Next report to the board:

Date	Action
July 2022	Update Board on DD cost estimate
August 2022	Board Consideration of DD (if required)
December 2022	Board Consideration of guaranteed maximum price (GMP)

**J. Suggested Motion:**

I move the Board approve the schematic design for the 2021 Bond improvements to Wallace Middle School, designed by O'Connell Robertson Architects, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Consideration and possible approval of purchase of two BGP MicroTik Routers from Integration Partners as part of the 2021 Bond

Administrator Responsible/Position: Dianne Borreson - Chief Technology Officer, Alan Duerr – Deputy Technology Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:** This purchase is to replace two BGP MicroTik Routers at the top of the Hays CISD network. These routers are used to set up a BGP failover for our Internet pipes between the two data centers. We periodically have MicroTik router issues that cause the router to reboot. This has been randomly interrupting Internet connections for short periods of time. This upgrade will replace the current routers that are five years old. This project is part of the 2021 Bond, Infrastructure Upgrades. The work will take place in the summer when there is limited traffic, as to minimize service interruptions.

**D. Summary:**

**Previous board action relating to this item** – Integration Partners provides our current network support. They are on the Texas TIPS State Contract. Due to the technical scope, we recommend contracting our current support provider.  
 **Future action anticipated:**  
 **Background information:**

**E. Scope of Options Reviewed:**

**F. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other

**G. Administrative Recommendation**

The administration recommends the board approve the purchase of the core network equipment from Integration Partners, as presented.

**H. Fiscal Impact and Cost: \$57,076.00**

Budget – General Operating Fund                       2021 Bond                       Grant/Special Funds                       Other

Prior Year Spending: \$149,474 (Equipment: \$51,708, Maintenance Contract: \$97,766)

Future/Ongoing:

**I. Monitoring and Reporting Timeline:**

Person responsible for evaluating this decision or action – Alan Duerr, Deputy Director

Evaluation method and timeline:

Next report to the board:

**J. Suggested Motion**

I move that the Board approve the use of 2021 Bond funds to purchase of two BGP MicroTik Routers from Integration Partners in the amount of \$57,076 as presented.



A  ConvergeOne COMPANY

## Hays CISD

Juniper Router for ISP Connections

Prepared By: Glenn Riley

Date: May 06, 2022

Quote #: 076107 v3

## Juniper Router for ISP Connections

<b>Quote Information:</b>	<b>Prepared For:</b>	<b>Ship To:</b>	<b>Bill To:</b>	<b>Prepared By:</b>
Quote #: 076107	Hays CISD	Hays CISD	Hays CISD	Integration Partners, A ConvergeOne Company
Version: 3	Alan Duerr	Alan Duerr	Alan Duerr	Glenn Riley
Delivered: 05/06/2022	21003 Interstate 35	21003 Interstate 35	21003 Interstate 35	317-813-5114
Expires: 06/30/2022	Kyle TX 78640	Kyle TX 78640	Kyle TX 78640	Fax 781-357-8500
	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	Alan.Duerr@hayscisd.net	griley@integrationpartners.com
	(512) 268-8469	(512) 268-8469	(512) 268-8469	

## MX204- Subscription License Model

Qty	Manufacturer	Part Number	Description	Price	Ext. Price
<b>TIPS - Contract 200105 - Technology Solutions, Products and Services</b>					
2	Juniper	MX204-HW-BASE	MX204 Integrated SKU with Base HW + Standard Junos SW, Perpetual	\$11,340.00	\$22,680.00
2	Juniper	PAR-ND-MX204-B	PSS Next Day Support for MX204-HW-BASE - 3 YEAR	\$2,918.00	\$5,836.00
4	Juniper	CBL-EX-PWR-C13-US	Power Cable, US	\$26.00	\$104.00
4	Juniper	JPSU-650W-AC-AO-BB	JNP204 AC power supply air flow out Base	\$0.00	\$0.00
2	Juniper	JUNOS-64-BB	Junos 64-Bit Standard Base Bundle	\$0.00	\$0.00
2	Juniper	JNP204-CHAS-BB	JNP204 Universal Chassis Base	\$0.00	\$0.00
6	Juniper	JNP-FAN-1RU-BB	Universal Fan, 1RU, Base	\$0.00	\$0.00
2	Juniper	S-PAR-MX-4C-A1C1-3	SW, PAR Support, MX, 4x100GE ports, Adv1, Class 1, w PAR Customer support, 3 YEAR	\$10,654.00	\$21,308.00
<b>MX204- Subscription License Model Subtotal</b>					<b>\$49,928.00</b>

## Optics

Qty	Manufacturer	Part Number	Description	Price	Ext. Price
6	Solid Optics	SFP-10G-SR-SO	Juniper Compatible - 10G, Base-SR, 850nm, 300m/5dB over MMF, LC duplex	\$54.00	\$324.00
6	Solid Optics	SFP-10G-SR-SO	Extreme Compatible - 10G, Base-SR, 850nm, 300m/5dB over MMF, LC duplex	\$54.00	\$324.00
<b>Optics Subtotal</b>					<b>\$648.00</b>

## Professional Services

Qty	Manufacturer	Part Number	Description	Price	Ext. Price
1	Integration Partners	IP-PRO-CORE	Core Infrastructure Professional Services	\$6,500.00	\$6,500.00
<b>Professional Services Subtotal</b>					<b>\$6,500.00</b>

## Quote Summary

Description	Amount
MX204- Subscription License Model	\$49,928.00
Optics	\$648.00
Professional Services	\$6,500.00
<b>Total</b>	<b>\$57,076.00</b>

Full payment of invoices are due within thirty days of invoice date (NET30). All hardware, software licensing, technical support, freight charges and applicable sales tax will be invoiced upon registration and shipment to customer. Product held at Integration Partners due to lab staging services or customer delay will be invoiced upon receipt at Integration Partners. Any labor for services to be performed will be invoiced at fifty percent (50%) upon project kickoff, with the remainder to be invoiced upon project completion.

## Hays CISD

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: Consideration and possible approval of purchase of Agile Minds Intensified Algebra I Course for Tier 2 and Tier 3 Intervention at Lehman High School.

Administrator Responsible/Position: Marivel Sedillo, Chief Academic Officer / Deputy Superintendent

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to approve the purchase of Agile Minds Intensified Algebra I course for the 2022-2023 school year for Lehman High School.

**D. Summary:**

- Previous board action relating to this item
- Future action anticipated – There will be an annual cost for the program
- Background information – Students entering Algebra I at Lehman High School have been disproportionately impacted by the pandemic and need intensive academic interventions for mathematics. Data shows that for the past two years, the percentage of students achieving meets grade level on the grade 7 and grade 8 STAAR Mathematics assessments show a need for targeted instruction on middle school mathematics concepts and skills. Agile Mind's Intensified Algebra I course utilizes research from the Charles A. Dana Center at the University of Texas at Austin to develop a curriculum that specifically targets these middle school concepts and skills in a block schedule format, requiring 75-90 minutes of instruction per day. The 8-period block schedule currently in place at Lehman High School allows for students to receive this double block of instruction, providing them with the necessary mathematical interventions, but not at the expense of falling behind in course credits. The Intensified Algebra I course also provides specific and dedicated lessons to student's Social and Emotional Learning needs, using current brain research to model growth mindsets and self-efficacy within mathematics.

**E. Scope of Options Reviewed:**

**Reasons for rejecting alternatives** – Current Algebra I curricular resources do not combine Tier 2 and 3 interventions needed from middle school mathematics into one cohesive curriculum. The comprehensive curriculum, instructional resources, SEL lessons, and embedded supports driven by research from the Charles A. Dana Center from the University of Texas at Austin meet the current needs of Algebra I at Lehman High School.

**F. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other: Curriculum and Instruction, Algebra I Team, and Leadership of LHS

**G. Administrative Recommendation:**

The administration recommends approval of Intensified Algebra I course from Agile Mind

- Advantages/benefits of this proposal –
  - Social and emotional learning constructs are integrated within the Intensified Algebra I curriculum. This groundbreaking program melds best practices in math instruction with advances in psychology and in research on struggling learners to shape students' engagement, confidence, and commitment to challenging academic programs. Students are motivated. Teachers are energized. And parents see for their children a future where success is achievable.
  - Agile Mind's Intensified program is a blended program that integrates a comprehensive, engaging mathematics curriculum with interventions for struggling learners to motivate and develop students' positive beliefs about their academic abilities.

- Content in the program is authored through a partnership with the Charles A Dana Center at The University of Texas, the Learning Sciences Research Institute at Chicago, Agile Mind and leading educators throughout the country.
- Professional Learning and Coaching provided. A coach from Agile Mind will be on campus to work with teachers, model lessons and help customize for our specific students.
- The additional time afforded by double-blocking the course along with the depth of remediation of prior content will strengthen learning for all students. The program also shifts teacher preparation to true Professional Learning Community planning and implementation rather than activity creation.

**Expected results in terms of student benefit/achievement –**

- Increase in student achievement on Algebra I EOC and the percentage of students achieving Meets grade level
- Increase in students earning Algebra I credit
- Increase in student engagement and self-efficacy with more abstract Algebraic concepts

**Effect of this action on other parts of the system –**

As the Intensified Algebra I scope and sequence is different from the current Hays CISD Algebra I curriculum, students will take their own course assessments from Intensified Algebra and not the Hays CISD Curriculum Based Assessments.

**Consequences of not approving recommendation –**

- Students who are behind mathematically may struggle to receive the Tier 2 and Tier 3 interventions necessary to be successful in Algebra I and at higher level mathematics
- Unsuccessful students may believe they are not capable of learning higher level mathematics

**H. Fiscal Impact and Cost: Total Amount: \$77,994.00**

**Budget – General Operating Fund**       **Bond**       **Grant/Special Funds**       **Other**

**Prior Year Spending – \$0**

**Future/Ongoing – Ongoing annual cost**

**I. Monitoring and Reporting Time Line:** Weekly monitoring throughout the year

**Person responsible for evaluating this decision or action –** Marivel Sedillo, Deputy Superintendent, Derek McDaniel, Director of Curriculum and Instruction

**Evaluation method and time line –** Student achievement data for Unit Assessments, semester exam, TEA State Interim and Benchmark

**Next report to the board –** Student achievement data will be included in Board reports

**J. Suggested Motion:**

I move that the Board approve the purchase of Agile Minds Intensified Algebra I course for the amount of \$77,994 as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Consideration and possible adoption of Local Policy Revision –FBD (LOCAL) (Admissions: Intradistrict Transfers and Classroom Assignments)

Administrator Responsible/Position: Adrianna Price, Director of Student Services  
Jesus Gomez, Deputy Academic Officer  
Marivel Sedillo, Deputy Superintendent/Chief Academic Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy (FBD)                       Law or Rule                       N/A

**C. Goal or Need Addressed:** Our goal is for the Board to adopt local policy revision FBD (LOCAL).

**D. Summary:**

- Previous board action relating to this item -
- Future action anticipated -
- Background information** – District administration is proposing revisions to FDB local policy as reviewed at the April 23, 2022 Board meeting. The administration would like to remove the names of specific programs and use general language to include all current programs as well as any programs that may be added in the future.

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other - Committee  
 From public -

**F. Administrative Recommendation:**

- Advantages/benefits of this proposal - FDB policy allows students to apply for an intradistrict transfer based on any school-sponsored program not offered at their home campus. If we remove the program specificity, we will not need to update the policy as new programs are added in Hays CISD.
- Expected results in terms of student benefit/achievement –
- Possible problems or disadvantages of this proposal -
- Effect of this action on other parts of the system -
- Consequences of not approving recommendation –

**G. Fiscal Impact and Cost:                      Amount \$0**

Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other \_\_\_\_\_  
Prior Year Spending:  
Future/Ongoing:

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Marivel Sedillo, DS/CAO  
Evaluation method and time line  
Next report to the board -

**I. Suggested Motion:**

I move that the Board adopt Local Policy Revision FBC(LOCAL) – Admissions: Intradistrict Transfers and Classroom Assignments), as presented.

### PROPOSED REVISIONS

#### Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

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**Note:** Guidelines for intradistrict transfers for children of District employees shall be outlined in administrative procedures.

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#### Transfers between Schools

The Board delegates to the Superintendent the authority to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, or national origin.

Annually, the Superintendent or designee shall determine student classroom enrollment availability based upon growth estimates for the upcoming year.

#### Transfer Requests

A student wishing to transfer shall file an application per the time lines outlined in the administrative procedures. Once approved, an intradistrict transfer shall be in effect until the student completes the final grade level at the approved transfer campus, provided the student adheres to all rules required to maintain a transfer in good standing and the District continues to have available space. Elementary transfer students advancing to middle school must apply for a middle school transfer within their feeder pattern if they wish to attend a middle school other than their home campus.

#### Programming Not Mandated by State or Federal Law

Educational programming that is not mandated by state or federal law is considered a transfer program. ~~Examples of such programs include, but are not limited to, Two-Way Dual Language programming for non-ELL students, elementary science, technology, engineering, and mathematics (STEM), also known as "Saturn V," and Mariachi.~~ Such programs ~~are more particularly described in administrative procedures~~ shall be listed in administrative procedures.

The following rules shall apply to transfer requests:

1. Transfers in kindergarten–grade 5 shall be considered only if the grade-level capacity at the requested campus is less than 90 percent.
2. Sibling school assignments shall not be considered when approving or rejecting a transfer request, unless the transfer request is in conjunction with an administrative plan to open a brand new campus and the plan allows for sibling transfers.
3. Middle school transfers shall be considered only within the same high school feeder pattern.

4. High school transfers shall not be considered, except for:
  - a. Students ~~who participate in a Mariachi program in middle school and~~ who wish to ~~continue participate~~ in a ~~Mariachi school-sponsored~~ program ~~in that is not offered at the~~ high school ~~in the attendance area in which the student resides~~; or
  - b. Students who completed their junior year at a high school and wish to remain at the same high school for their senior year; or
  - c. Students who are provided high school transfer options in an administrative plan to open a brand new high school campus.

### Transportation

The District shall not be responsible for transportation of a student who is granted an intradistrict transfer to a campus outside the student's attendance area, except as provided in administrative procedures or required by law.

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**Note:** Supplemental transportation services may be available for transfer students upon request from the transportation department. Such services shall be provided to a student only to the extent existing passenger capacity on a previously established bus route permits. In the event that users of standard transportation services are added to a bus route providing supplemental transportation services to a student, users of standard transportation services shall have priority over all students using or requesting supplemental transportation services.

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### Transfer Revocation

A student for whom an intradistrict transfer is approved shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the intradistrict transfer agreement. A campus principal may make a recommendation to the Superintendent or designee that a student's intradistrict transfer be revoked for violation of such rules and regulations.

### Special Programming Mandated by State or Federal Law

In addition, the District shall consider applicable state and federal laws related to a placement or a request for placement of a student receiving special education services or bilingual education services. Where these services are mandated by state or federal law, transfer rules may not apply.

**Appeals**

Any revocation appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

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**Note:** For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE. For admission of a student who resides outside of the District (interdistrict transfer), see FDA.

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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Review of 2022-2023 Budget Calendar Timeline for 2022-2023

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Update the Board on the 2022-2023 Budget Timeline

**D. Summary:**

- Previous board action relating to this item -
- Future action anticipated -
- Background information -

Dr. Wright and administration continue to hold meetings to evaluate staffing and programs within the District with a singular focus on increasing student achievement in Hays CISD. These meetings pair the review and analysis of budget worksheets with the stated budget priorities of student achievement, compensation increases, and acceptable class size ratios.

**E. Scope of Options Reviewed:**

**F. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other \_\_\_\_\_  
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

**G. Administrative Recommendation: No recommendation – this is an informational item.**

**H. Fiscal Impact and Cost: Amount \$ TBD**

Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other \_\_\_\_\_  
Prior Year Spending: \$ \_\_\_\_\_  
Future/Ongoing: \$ \_\_\_\_\_

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Randy Rau

## Hays Consolidated Independent School District 2022 – 2023 Budget Calendar *(Revised)*

MONTH/YEAR	DATE	ASSIGNMENT
January 2022	Ongoing	<b>Staffing process to begin. (HR)</b> <b>HR engages in TASB equity study.</b>
	20 <sup>th</sup> – 21 <sup>st</sup>	Attend Texas Association of School Business Officials (TASBO) annual budget academy. Review results of the State Comptrollers property value study.
	Ongoing	Update current year student attendance worksheet to include 3 <sup>rd</sup> six week's attendance reports. Review estimate of student projections for new budget year and update online budget module. Demographer report and projections. Update state funding template.
	31 <sup>st</sup>	<b>HR requests board approval to engage in early hiring.</b>
	February 2022	4 <sup>th</sup>
	8 <sup>th</sup>	Distribute campus/department budget worksheets <i>now online</i> .
	14 <sup>th</sup>	<b>HR to compile staffing requests from campuses and departments.</b>
	28 <sup>th</sup>	<b>HR to provide preliminary staffing allocations to campuses.</b>
	Ongoing	Assist campuses and departments on budget worksheet status.
	Ongoing	Continue work on state funding template.
March 2022	21 <sup>st</sup>	Present revenue projections/estimates to superintendent and cabinet. HR to present results of TASB equity adjustment to superintendent and cabinet.
	Ongoing	<b>HR staffing discussions with departments.</b> Update current year student attendance worksheet to include 4 <sup>th</sup> six week's attendance reports.
	28 <sup>th</sup>	<b>Present revenue estimates to the board.</b>
	28 <sup>th</sup>	<b>Board to approve preliminary cost of living adjustment.</b>
	28 <sup>th</sup>	<b>Equity study present to board.</b>
April 2022	4 <sup>th</sup>	<b>ALL BUDGET WORKSHEETS DUE TO FINANCE.</b>
	11 <sup>th</sup>	<b>Present staffing projections to superintendent.</b> <b>Prepare payroll budget template with estimate staffing projections and salary adjustments.</b>
	22 <sup>nd</sup>	Non Payroll budget will be completed and input into system(s)
	29 <sup>th</sup>	Receive certified estimates from the three appraisal districts (Hays, Caldwell, and Travis).
	30 <sup>th</sup>	Prepare preliminary estimate of local tax projections.
May 2022	Ongoing	<b>Revise payroll budget template with estimate staffing projections and salary adjustments.</b>
	2 <sup>nd</sup>	Analysis Debt Service revenue estimate to determine if a resolution to defeasance debt is needed.
	9 <sup>th</sup>	<del>Present first draft to superintendent and cabinet.</del>
	9 <sup>th</sup>	<b>Draft compensation plan to superintendent and cabinet.</b>
	16 <sup>th</sup>	<del>Present draft compensation plan to school board.</del>
	23 <sup>rd</sup>	<del>Adopt compensation plan.</del>
	23 <sup>rd</sup>	Present first draft to superintendent and cabinet.
	23 <sup>rd</sup>	Approval of early release of staff allocations
	31 <sup>st</sup>	Present second draft to superintendent and cabinet.
	31 <sup>st</sup>	Using certified estimate, prepare truth in taxation notice for publication.
June 2022	2 <sup>nd</sup>	<b>Budget workshop.</b>
	16 <sup>th</sup>	Post truth in taxation notice no later than 10 days prior to budget adoption date.
	TBD	<b>Budget workshop (if needed).</b>
	13 <sup>th</sup>	Present final draft to superintendent and cabinet.
	20 <sup>th</sup>	<b>Present draft compensation plan to school board.</b>
20 <sup>th</sup>	<b>Present final draft to school board at board workshop meeting.</b>	

Hays Consolidated Independent School District  
2022 – 2023 Budget Calendar (*Revised*)

27<sup>th</sup> Conduct public hearing on proposed new year budget.

27<sup>th</sup> **Adopt compensation plan.**

27<sup>th</sup> **Adopt new year budget (regular June board meeting).**

29<sup>th</sup> Post next year budget to start on July 1<sup>st</sup>.

**July 2022**

25<sup>th</sup> Receive certified values from the three appraisal districts (Hays, Caldwell, Travis)  
26<sup>th</sup> – 29<sup>th</sup> Revise the “Truth-in-Taxation” schedules (state template)

**August 2022**

5<sup>th</sup> Work with Hays Co Tax Assessor Collector on the revised notice to publish on District website.

12<sup>th</sup> Post revised Truth-in-Taxation” notice on the District’s website IF same or lower tax rate.

29<sup>th</sup> Board action on acceptance of certified values from the appraisal districts

29<sup>th</sup> Board action on ordinance for setting of tax rate

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: April 30, 2022 Financial Statements

Administrator Responsible/Position:

- A. Purpose of Agenda Item:  Action needed  Information only  Receive input
- B. Authority for This Action:  Local Policy  Law or Rule  N/A
- C. Goal or Need Addressed:
- D. Summary:  
 Previous board action relating to this item - Monthly  
 Future action anticipated -  
 Background information – A separate summary is attached with the financials.
- E. Comments Received:  Cabinet  DLT  FBOC  Teacher Org. Reps.  Other \_\_\_\_\_
- F. Administrative Recommendation:  
There is no board action necessary. The monthly financial statements are presented as an information item.
- G. Fiscal Impact and Cost: Amount: \$ \_\_\_\_\_  
 Budget  Bond  Grant/Special Funds  Other \_\_\_\_\_
- H. Suggested Motion:  
There is no board action necessary. The monthly financial statements are presented as an information item.

# Hays Consolidated Independent School District

## Division of Financial Services

21003 Interstate 35 Frontage Road  
Kyle, Texas 78640  
Ph: (512) 268-2141  
Fx: (512) 268-2147



Date: May 23, 2022

### Monthly Financial Highlights

- The monthly Financial Reports represent financial data through April 30, 2022.
- The cash and investment balances of all funds at month end totals \$190,129,427.90. The Capital Projects Fund makes up the largest portion of the total with \$80,256,970.66 or roughly 42.21%.
- Through the end of the month (10/12 or 83.33% of the budget year):
  - The General Fund has collected \$159,992,179.57 (78.69% of its budgeted revenue) and has spent \$168,140,368.38 (79.65% of its budgeted expenditures). The *estimated* ending fund balance through the month of April 2022 is \$71,754,876.89.
  - The Child Nutrition fund has collected \$12,239,579.63 (107.58% of its budgeted revenue) and has spent \$8,102,474.74 (71.22% of its budgeted expenditures).
  - The Debt Service fund collected \$55,658,947.66 (97.04% of its budgeted revenue) and spent \$53,837,618.74 (93.86% of its budgeted expenditures). Debt service payments are made two times a year, February 15<sup>th</sup> and August 15<sup>th</sup>.
  - The Capital Project funds have expenditures of \$59,036,842.73 in the current fiscal year through the month of April 2022 and have collected \$103,202.97 in interest revenue. The 2021 bonds were sold in late August 2021 in the amount of \$125,000,000 and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$15,308,686.42 and total expenditures are \$15,308,686.42.
- Current Tax collections for the month of April 2022 totaled \$838,607.78 representing .54% of the levy collected during the month. Approximately 98.31% of the total levy has been collected through the end of April 2022. In comparison, 96.86% of the total levy was collected through the end of April 2021.

If you should have any questions regarding these financials please contact me.

*Randall Rau*, CPA

Chief Financial Officer  
Hays Consolidated Independent School District

# **Hays Consolidated Independent School District**

## **Financial Reports**



**April 30, 2022**

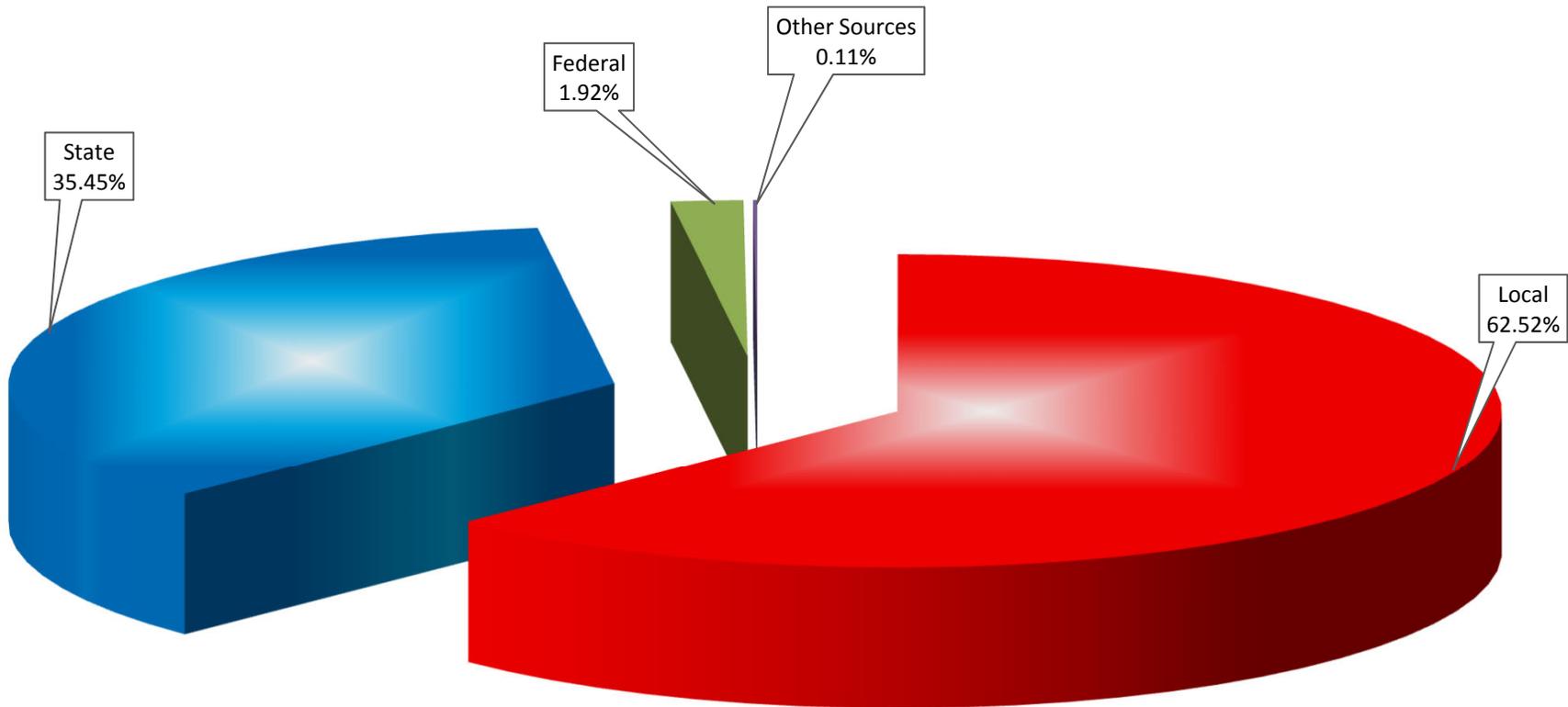
**Hays Consolidated Independent School District**  
**Combined Balance Sheet**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<b>Assets:</b>						
Cash and Cash Equivalents	\$ 11,760,214.70	\$ (351,103.59)	\$ 4,070.24	\$ 4,088,653.09	\$ (7,026,208.50)	\$ 8,475,625.94
Current Investments	67,973,247.32	6,218,550.84	31,293,686.23	76,168,317.57	-	181,653,801.96
<b>Total Cash and Investments</b>	<b>\$ 79,733,462.02</b>	<b>\$ 5,867,447.25</b>	<b>\$ 31,297,756.47</b>	<b>\$ 80,256,970.66</b>	<b>\$ (7,026,208.50)</b>	<b>\$ 190,129,427.90</b>
Property Taxes - Delinquent	2,091,642.49	-	1,022,302.30	-	-	3,113,944.79
Allowance for Uncollectible Taxes	(634,099.59)	-	(281,855.44)	-	-	(915,955.03)
Due from State Agencies	1,617,964.16	-	-	-	7,274,203.53	8,892,167.69
Due from other Governments	350,442.37	-	29,798.86	-	269,629.51	649,870.74
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	3,487.95	1,637,414.08	-	1,093.38	-	1,641,995.41
Other Receivables	5,715.88	-	-	-	-	5,715.88
<b>Total Receivables</b>	<b>\$ 3,435,153.26</b>	<b>\$ 1,637,414.08</b>	<b>\$ 770,245.72</b>	<b>\$ 1,093.38</b>	<b>\$ 7,543,833.04</b>	<b>\$ 13,387,739.48</b>
Inventories	-	155,216.69	-	-	-	155,216.69
Prepaid Items	5,954,481.19	500.00	-	-	-	5,954,981.19
<b>Other Current Assets</b>	<b>\$ 5,954,481.19</b>	<b>\$ 155,716.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,110,197.88</b>
<b>Total Current Assets</b>	<b>\$ 89,123,096.47</b>	<b>\$ 7,660,578.02</b>	<b>\$ 32,068,002.19</b>	<b>\$ 80,258,064.04</b>	<b>\$ 517,624.54</b>	<b>\$ 209,627,365.26</b>
<b>Liabilities and Fund Balance:</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 54,515.01	\$ -	\$ -	\$ 1,598,364.56	\$ 5,697.95	\$ 1,658,577.52
Other Liabilities	177,299.27	-	-	-	-	177,299.27
Payroll Deductions and Withholdings	1,697,672.97	-	-	-	-	1,697,672.97
Accrued Wages Payable	15,141,091.15	369,968.60	-	-	-	15,511,059.75
Due to Other Funds	2,276,524.29	7.05	9.40	-	74.65	2,276,615.39
Due to State Agencies	-	-	-	-	-	-
Due to other Governments	13,824.00	-	-	-	-	13,824.00
Due to Student Groups	312,214.67	-	-	-	-	312,214.67
Deferred Revenues	4,385,724.13	283,443.75	-	-	511,851.94	5,181,019.82
Deferred Inflows	1,457,542.90	-	740,446.86	-	-	2,197,989.76
<b>Total Liabilities</b>	<b>\$ 25,516,408.39</b>	<b>\$ 653,419.40</b>	<b>\$ 740,456.26</b>	<b>\$ 1,598,364.56</b>	<b>\$ 517,624.54</b>	<b>\$ 29,026,273.15</b>
<b>Fund Balance/Equity</b>						
Reserved/Designated Fund Balance	-	2,342,575.64	29,506,217.01	12,593,339.24	-	44,442,131.89
Current Year Revenues less						
Expenditures/Expenses	(8,148,188.81)	4,137,104.89	\$ 1,821,328.92	(2,601,362.11)	-	(4,791,117.11)
Reserved Fund Balance for Current Year						
Encumbrances (POs)	2,984,576.36	527,478.09	\$ -	68,667,722.35	-	72,179,776.80
Unreserved Fund Balance/Fund Equity	<b>\$ 68,770,300.53</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>68,770,300.53</b>
<b>Total Fund Balance/Equity</b>	<b>\$ 63,606,688.08</b>	<b>\$ 7,007,158.62</b>	<b>\$ 31,327,545.93</b>	<b>\$ 78,659,699.48</b>	<b>\$ -</b>	<b>\$ 180,601,092.11</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 89,123,096.47</b>	<b>\$ 7,660,578.02</b>	<b>\$ 32,068,002.19</b>	<b>\$ 80,258,064.04</b>	<b>\$ 517,624.54</b>	<b>\$ 209,627,365.26</b>

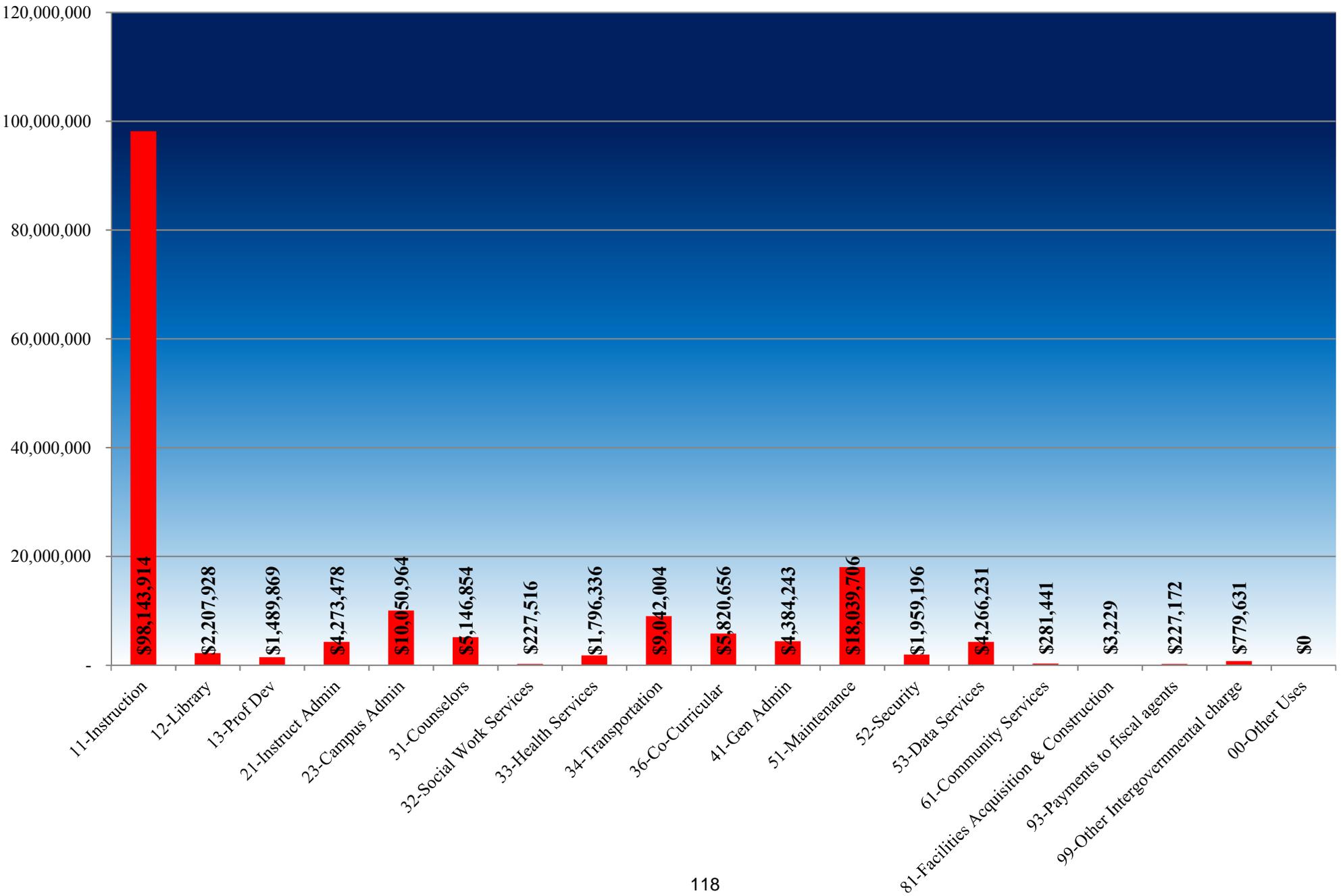
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

	<b>GENERAL FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/</u>	<u>Original</u>	<u>Official</u>	<u>Actual Revenues/</u>	<u>Unexpended</u>	<u>Y-T-D</u>
	<u>Expenditures</u>	<u>Budget</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Budget</u>	
<b>Revenues:</b>						
Local	\$ 87,630,943.83	\$ 102,840,161	\$ 104,816,259	\$ 100,020,475.09	(4,795,783.91)	95.42%
State	62,126,089.35	95,549,500	95,549,500	56,722,783.27	(38,826,716.73)	59.36%
Federal	2,628,324.08	2,900,000	2,907,284	3,073,043.20	165,759.20	105.70%
Other Sources	64,943.94	-	55,777	175,878.01	120,101.01	315.32%
<b>Total Revenues</b>	<b>\$ 152,450,301.20</b>	<b>\$ 201,289,661</b>	<b>\$ 203,328,820</b>	<b>\$ 159,992,179.57</b>	<b>\$ (43,336,640.43)</b>	<b>78.69%</b>
<b>Expenditures and Other Uses:</b>						
11-Instruction	94,255,637.04	121,273,641	121,452,731	98,143,914.32	23,308,816.68	80.81%
12-Library	2,147,940.69	2,761,977	2,763,769	2,207,928.32	555,840.68	79.89%
13-Prof Dev	939,334.60	1,782,392	1,758,375	1,489,868.71	268,506.29	84.73%
21-Instruct Admin	3,554,841.20	4,838,114	4,939,962	4,273,478.28	666,483.72	86.51%
23-Campus Admin	9,750,823.86	12,597,004	12,636,238	10,050,964.31	2,585,273.69	79.54%
31-Counselors	5,067,442.15	6,624,986	6,639,364	5,146,853.61	1,492,510.39	77.52%
32-Social Work Services	221,257.75	288,612	288,612	227,516.19	61,095.81	78.83%
33-Health Services	1,769,856.75	2,395,541	2,386,442	1,796,335.99	590,106.01	75.27%
34-Transportation	8,109,858.58	11,117,747	11,150,424	9,042,003.53	2,108,420.47	81.09%
36-Co-Curricular	4,523,305.18	6,342,176	8,034,271	5,820,656.20	2,213,614.80	72.45%
41-Gen Admin	4,000,672.23	5,586,601	5,624,561	4,384,243.03	1,240,317.97	77.95%
51-Maintenance	16,024,938.88	21,120,510	23,534,668	18,039,706.17	5,494,961.83	76.65%
52-Security	965,257.41	2,616,970	2,621,488	1,959,195.52	662,292.48	74.74%
53-Data Services	4,390,139.68	5,050,588	5,122,936	4,266,231.25	856,704.75	83.28%
61-Community Services	196,621.91	238,624	237,624	281,441.08	(43,817.08)	118.44%
81-Facilities Acquisition & Construction	300,341.57	-	527,691	3,228.50	524,462.50	0.61%
93-Payments to fiscal agents	302,404.95	400,000	400,000	227,172.00	172,828.00	56.79%
99-Other Intergovernmental charge	708,404.69	975,000	975,000	779,631.37	195,368.63	79.96%
00-Other Uses	-	-	-	-	-	NA
<b>Total Expenditures and Other Uses</b>	<b>\$ 157,229,079.12</b>	<b>\$ 206,010,483</b>	<b>\$ 211,094,156</b>	<b>\$ 168,140,368.38</b>	<b>\$ 42,953,787.62</b>	<b>79.65%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ (4,778,777.92)</b>	<b>\$ (4,720,822)</b>	<b>\$ (7,765,336)</b>	<b>\$ (8,148,188.81)</b>		
<b>Fund Balance July 1, 2021 - (<u>Audited</u>)</b>		<b>\$ 71,754,876.89</b>	<b>\$ 71,754,876.89</b>	<b>\$ 71,754,876.89</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 67,034,054.89</b>	<b>\$ 63,989,540.89</b>	<b>\$ 63,606,688.08</b>	<b>\$ (382,852.81)</b>	

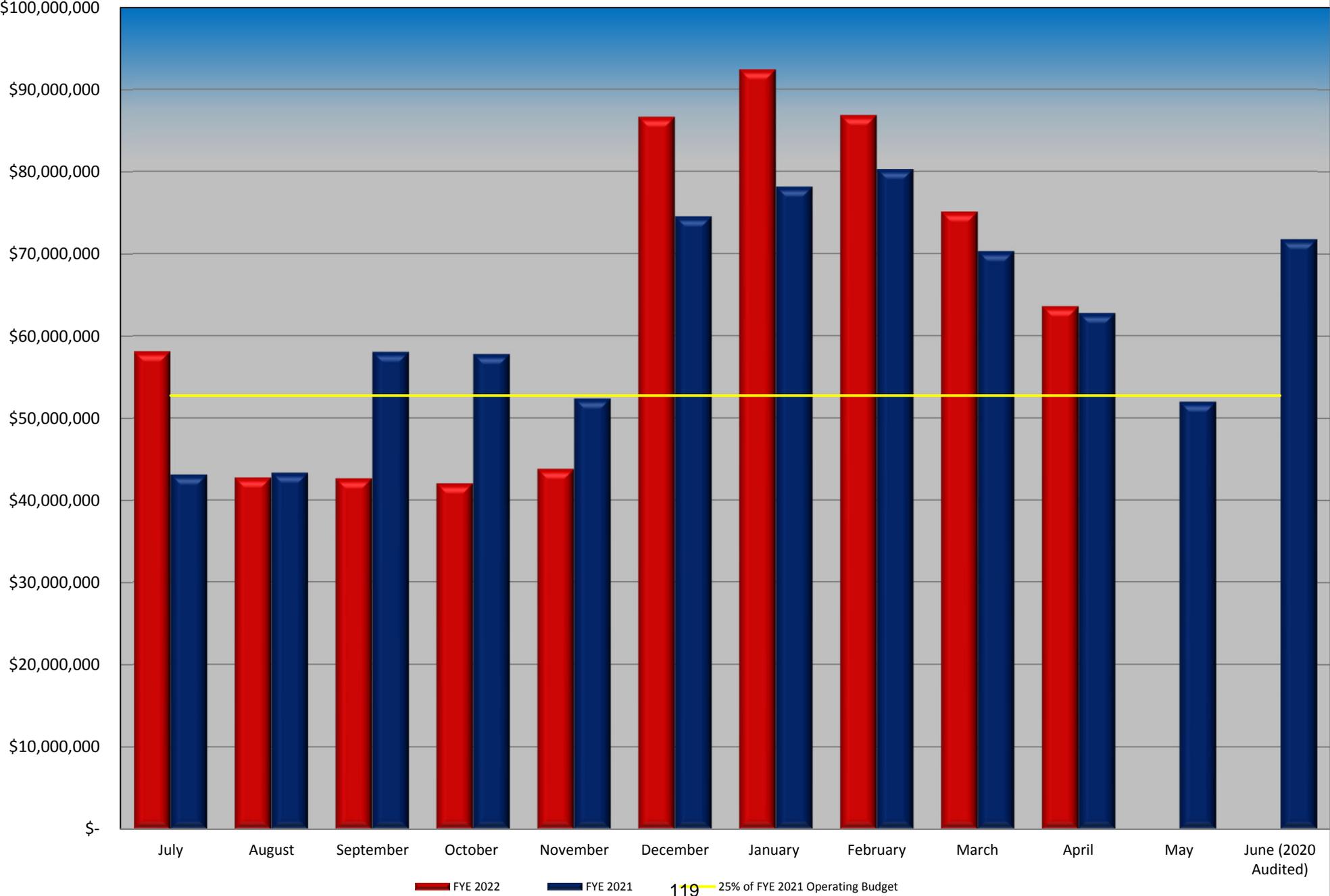
# General Fund Revenues Collected to Date



# General Fund Expenditures to Date



# General Fund Balance by Reporting Month



**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

	<b>CHILD NUTRITION FUND</b>					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
<b>Revenues and Other Resources:</b>						
Local	\$ 389,785.48	\$ 3,786,628	\$ 3,786,628	\$ 940,636.52	\$ (2,845,991.48)	24.84%
State	55,577.26	45,000	45,000	20,781.42	(24,218.58)	46.18%
Federal	4,477,844.56	7,545,186	7,545,186	11,278,161.69	3,732,975.69	149.47%
Other sources	-	-	-	-	-	NA
<b>Total Revenues and Other Resources</b>	<b>\$ 4,923,207.30</b>	<b>\$ 11,376,814</b>	<b>\$ 11,376,814</b>	<b>\$ 12,239,579.63</b>	<b>\$ 862,765.63</b>	<b>107.58%</b>
<b>Expenditures and Other Uses:</b>						
35-6100 Payroll	3,087,486.98	5,194,736	5,194,736	3,421,237.01	1,773,498.99	65.86%
35-6200 Professional and Contracted Services	515,666.44	904,618	904,618	764,638.69	139,979.31	84.53%
35-6341 Food Supplies	1,549,764.25	4,155,089	4,155,089	3,506,154.02	648,934.98	84.38%
35-6342 Non-Food Supplies	152,183.24	291,845	291,845	284,493.90	7,351.10	97.48%
35-6344 USDA Commodities	-	471,868	471,868	-	471,868.00	0.00%
35-6349 Miscellaneous Supplies	40,597.21	178,310	178,310	16,722.71	161,587.29	9.38%
35-6300 Supplies & Materials	77,036.75	88,004	88,004	63,913.88	24,090.12	72.63%
35-6400 Food Service Other Operating Expenses	6,513.31	92,344	92,344	45,314.53	47,029.47	49.07%
35-6600 Food Service Capital Expenses	6,993.97	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ 5,436,242.15</b>	<b>\$ 11,376,814</b>	<b>\$ 11,376,814</b>	<b>\$ 8,102,474.74</b>	<b>\$ 3,274,339.26</b>	<b>71.22%</b>
<b>Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses</b>	<b>\$ (513,034.85)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,137,104.89</b>		
<b>Fund Balance July 1, 2021 - <u>(Audited)</u></b>		<b>2,870,053.73</b>	<b>2,870,053.73</b>	<b>2,870,053.73</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 2,870,053.73</b>	<b>\$ 2,870,053.73</b>	<b>\$ 7,007,158.62</b>	<b>\$ 4,137,104.89</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

DEBT SERVICE FUND						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
<b>Local Revenue</b>						
Taxes, Current Year Levy	46,569,029.45	\$ 56,782,902	\$ 56,782,902	54,391,504.80	\$ (2,391,397.20)	95.79%
Taxes, Prior Year	405,320.49	350,000	350,000	428,576.96	78,576.96	122.45%
Penalties, Interest and Other Tax Revenues	206,510.00	225,000	225,000	211,994.66	(13,005.34)	94.22%
Earnings from Investments	13,199.53	-	-	18,190.99	18,190.99	NA
Miscellaneous Revenue	62,056.52	-	-	6,970.25	6,970.25	NA
<b>Local Revenue</b>	<b>\$ 47,256,115.99</b>	<b>\$ 57,357,902</b>	<b>\$ 57,357,902</b>	<b>\$ 55,057,237.66</b>	<b>\$ (2,300,664.34)</b>	<b>95.99%</b>
<b>State Revenue</b>						
Additional State Aid for Homestead Exemption	613,352.00	-	-	601,710.00	601,710.00	NA
<b>State Revenue</b>	<b>\$ 613,352.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 601,710.00</b>	<b>\$ 601,710.00</b>	<b>NA</b>
<b>Other Sources</b>						
Operating Transfer In	1,103,413.39	-	-	-	-	NA
<b>Other Sources</b>	<b>\$ 1,103,413.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Total Revenue</b>	<b>\$ 48,972,881.38</b>	<b>\$ 57,357,902.00</b>	<b>\$ 57,357,902.00</b>	<b>\$ 55,658,947.66</b>	<b>\$ (1,698,954.34)</b>	<b>97.04%</b>
<b>Expenditures:</b>						
71-6511 Bond Principal	24,983,781.24	38,303,562	38,303,562	34,875,000.00	3,428,562.00	91.05%
71-6521 Interest on Bonds	18,003,369.48	19,019,340	19,019,340	18,942,149.74	77,190.26	99.59%
71-6599 Other Debt Service Fees	26,191.00	35,000	35,000	20,469.00	14,531.00	58.48%
<b>Total Expenditures</b>	<b>\$ 43,013,341.72</b>	<b>\$ 57,357,902</b>	<b>\$ 57,357,902</b>	<b>\$ 53,837,618.74</b>	<b>\$ 3,520,283.26</b>	<b>93.86%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ 5,959,539.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,821,328.92</b>		
<b>Fund Balance July 1, 2021 - (Audited)</b>		<b>\$ 29,506,217.01</b>	<b>\$ 29,506,217.01</b>	<b>\$ 29,506,217.01</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ 29,506,217.01</b>	<b>\$ 29,506,217.01</b>	<b>\$ 31,327,545.93</b>	<b>\$ 1,821,328.92</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2014</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2021 - 2022</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<b><i>Revenues and Other Resources:</i></b>					
Local	\$ 251.70	\$ 238.74	\$ 11,574.12	\$ 91,138.41	\$ 103,202.97
State	-	-	-	-	-
Other sources	-	-	-	125,000,000.00	125,000,000.00
<b>Total Revenues and Other Resources</b>	<b>\$ 251.70</b>	<b>\$ 238.74</b>	<b>\$ 11,574.12</b>	<b>\$ 125,091,138.41</b>	<b>\$ 125,103,202.97</b>
<b><i>Expenditures and Other Uses:</i></b>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	-	11,636.90	-	11,636.90
6300 Supplies and Materials	-	-	443,347.34	25,689.34	469,036.68
6400 Other Operating Expenses	-	-	-	600.00	600.00
6600 Capital Outlay	-	445,666.25	6,244,191.65	51,865,711.25	58,555,569.15
8000-Other Uses	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 445,666.25</b>	<b>\$ 6,699,175.89</b>	<b>\$ 51,892,000.59</b>	<b>\$ 59,036,842.73</b>
<b>Excess of Revenues and Other Resources</b> <b>Over (Under) Expenditures and Other Uses</b>	<b>\$ 251.70</b>	<b>\$ (445,427.51)</b>	<b>\$ (6,687,601.77)</b>	<b>\$ 73,199,137.82</b>	<b>\$ 66,066,360.24</b>
<b>Fund Balance July 1, 2021 - (<u>Audited</u>)</b>	<b>\$ 200,058.73</b>	<b>\$ 445,427.51</b>	<b>\$ 16,923,734.81</b>	<b>\$ (4,975,881.81)</b>	<b>\$ 12,593,339.24</b>
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 200,310.43</b>	<b>\$ -</b>	<b>\$ 10,236,133.04</b>	<b>\$ 68,223,256.01</b>	<b>\$ 78,659,699.48</b>

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)**  
**for the Month Ending April 30, 2022**  
**(Un-Audited)**

	<b>SPECIAL REVENUE FUNDS</b>					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>						
Local	\$ 41,750.00	\$ 1,000	\$ 263,855	\$ 93,022.05	\$ (170,832.95)	35.25%
State	1,838,722.75	1,678,535	5,132,949	3,419,649.42	(1,713,299.58)	66.62%
Federal	5,524,107.02	23,771,185	25,689,841	11,796,014.95	(13,893,826.05)	45.92%
<b>Total Revenues</b>	<b>\$ 7,404,579.77</b>	<b>\$ 25,450,720</b>	<b>\$ 31,086,645</b>	<b>\$ 15,308,686.42</b>	<b>\$ (15,777,958.58)</b>	<b>49.25%</b>
<b>Expenditures:</b>						
6100 Payroll	5,713,507.58	24,330,588	20,230,051	7,259,429.80	12,970,621.20	35.88%
6200 Professional and Contracted Services	491,491.71	430,400	1,967,134	736,142.76	1,230,991.24	37.42%
6300 Supplies and Materials	1,519,655.17	648,732	7,370,316	6,339,672.34	1,030,643.66	86.02%
6400 Other Operating Expenses	172,536.20	41,000	726,709	217,058.00	509,651.00	29.87%
6600 Capital Outlay	120,063.25	-	792,435	756,383.52	36,051.48	95.45%
<b>Total Expenditures</b>	<b>\$ 8,017,253.91</b>	<b>\$ 25,450,720</b>	<b>\$ 31,086,645</b>	<b>\$ 15,308,686.42</b>	<b>\$ 15,777,958.58</b>	<b>49.25%</b>
<b>Excess of Revenues</b>						
<b>Over (Under) Expenditures</b>	<b>\$ (612,674.14)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Fund Balance July 1, 2021 - (<u>Audited</u>)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance Ending - Monthly Reporting Period</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

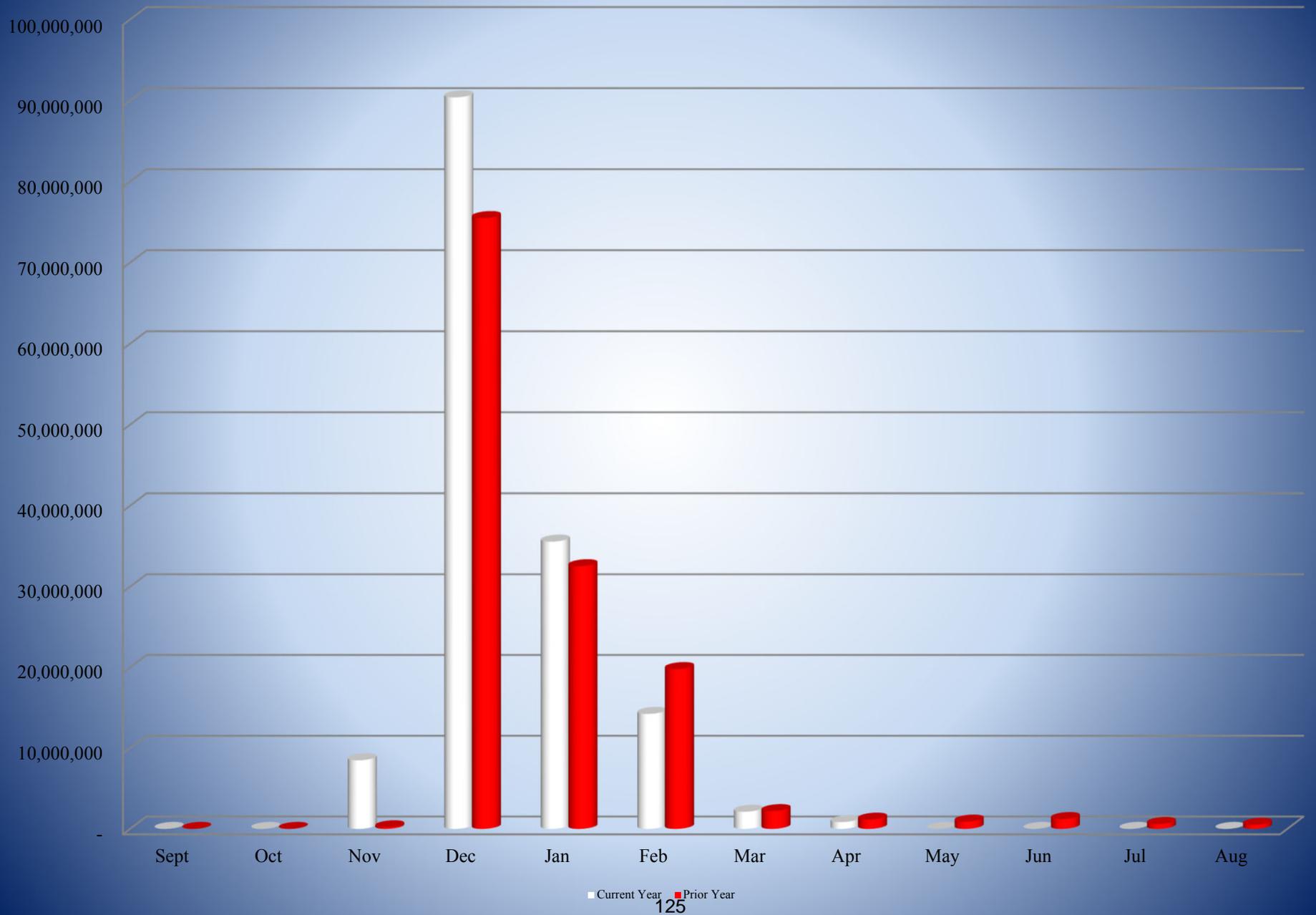
**Hays Consolidated Independent School District**  
**Monthly Tax Collection Report**  
**for the Month Ending April 30, 2022**

**Prior Year 2020 - 2021**

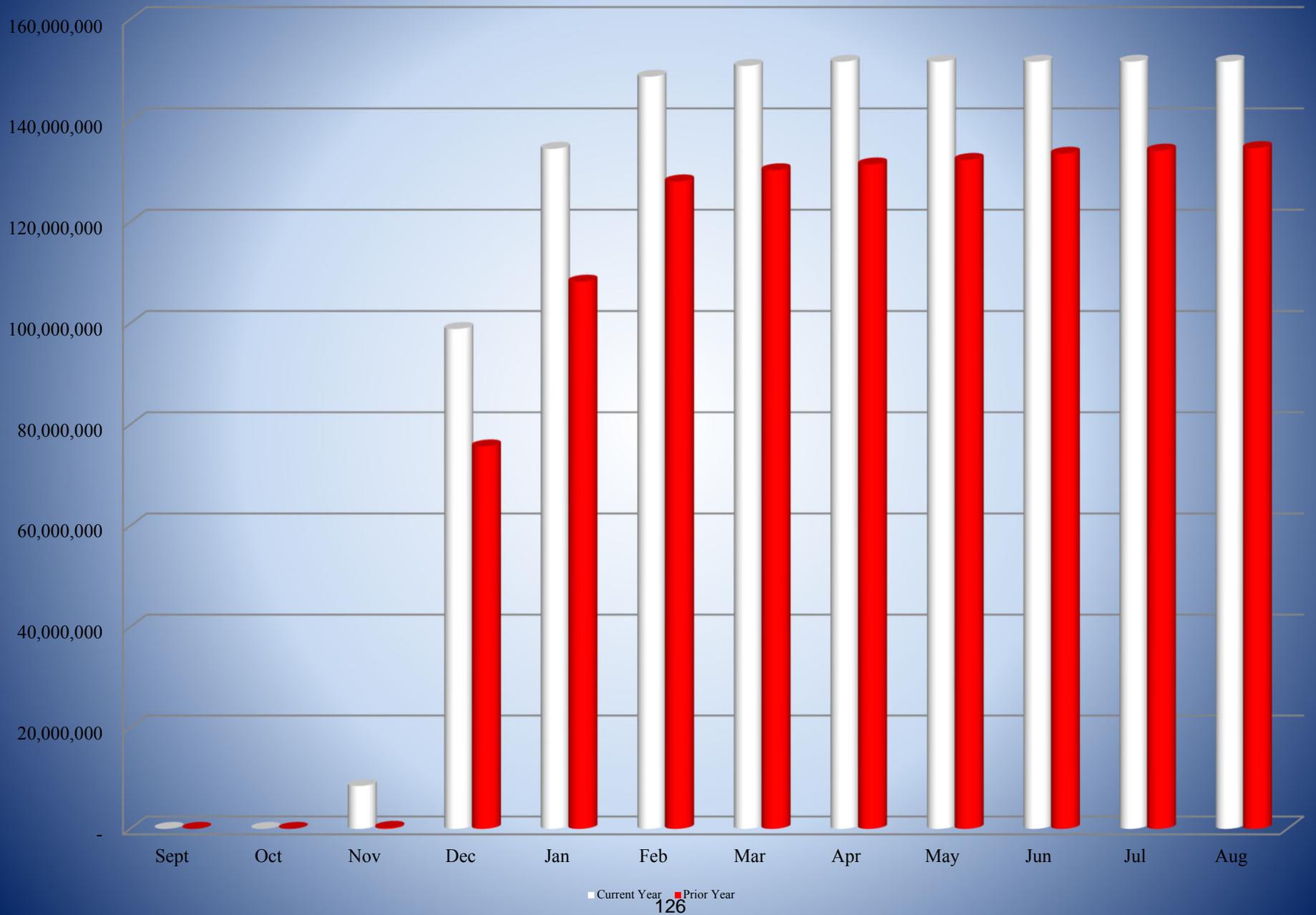
**Current Year 2021 - 2022**

	<b>Prior Year 2020 - 2021</b>				<b>Current Year 2021 - 2022</b>			
	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Total</b>	<b>% of Levy</b>	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Total</b>	<b>% of Levy</b>
<b>Current Month Tax Collections:</b>								
5711 Taxes-Current Year Tax Levy	\$ 740,665.46	\$ 405,433.64	\$ 1,146,099.10	<b>0.85%</b>	\$ 538,247.41	\$ 300,360.37	\$ 838,607.78	<b>0.54%</b>
5712 Taxes-Delinquent Collections	\$ 35,493.45	\$ 17,299.17	\$ 52,792.62		\$ 107,172.47	\$ 54,526.30	\$ 161,698.77	
5719 Penalties and Interest	\$ 74,750.81	\$ 39,782.34	\$ 114,533.15		\$ 66,300.63	\$ 34,069.45	\$ 100,370.08	
<b>Total Current Month Collections</b>	<b>\$ 850,909.72</b>	<b>\$ 462,515.15</b>	<b>\$ 1,313,424.87</b>		<b>\$ 711,720.51</b>	<b>\$ 388,956.12</b>	<b>\$ 1,100,676.63</b>	
<b>Fiscal Year to Date Collections:</b>								
5711 Taxes-Current Year Tax Levy	\$ 84,800,158.54	\$ 46,569,029.45	\$ 131,369,187.99	<b>96.86%</b>	\$ 97,270,188.53	\$ 54,391,504.80	\$ 151,661,693.33	<b>98.31%</b>
5712 Taxes-Delinquent Collections	\$ 822,357.97	\$ 405,320.49	\$ 1,227,678.46		\$ 833,319.44	\$ 428,576.96	\$ 1,261,896.40	
5719 Penalties and Interest	\$ 399,862.88	\$ 206,510.00	\$ 606,372.88		\$ 399,380.17	\$ 212,021.27	\$ 611,401.44	
<b>Total Revenue Collected</b>	<b>\$ 86,022,379.39</b>	<b>\$ 47,180,859.94</b>	<b>\$ 133,203,239.33</b>		<b>98,502,888.14</b>	<b>55,032,103.03</b>	<b>153,534,991.17</b>	
<b>Total Budgeted Tax Revenue (Current, Delinquent, Penalty &amp; Interest)</b>	<b>\$ 86,187,397.00</b>	<b>\$ 43,715,670.00</b>	<b>\$ 129,903,067.00</b>		<b>\$ 100,750,161.00</b>	<b>\$ 57,357,902.00</b>	<b>\$ 158,108,063.00</b>	
<b>Percentage of Budget Collected</b>	<b>99.81%</b>	<b>107.93%</b>	<b>102.54%</b>		<b>97.77%</b>	<b>95.95%</b>	<b>97.11%</b>	

# Month to Date Tax Collections Current Levy



# Year to Date Tax Collections Current Levy



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 23, 2022

Subject: Quarterly Investment Report for the Third Quarter of 2021-2022

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy - CDA                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Board Policy CDA(LLEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

**D. Summary:**

Previous board action relating to this item - Quarterly  
 Future action anticipated -  
 Background information – Quarterly Investment Report is attached

**E. Administrative Recommendation:**

There is no board action necessary. The Quarterly Investment Reports are presented as an information item

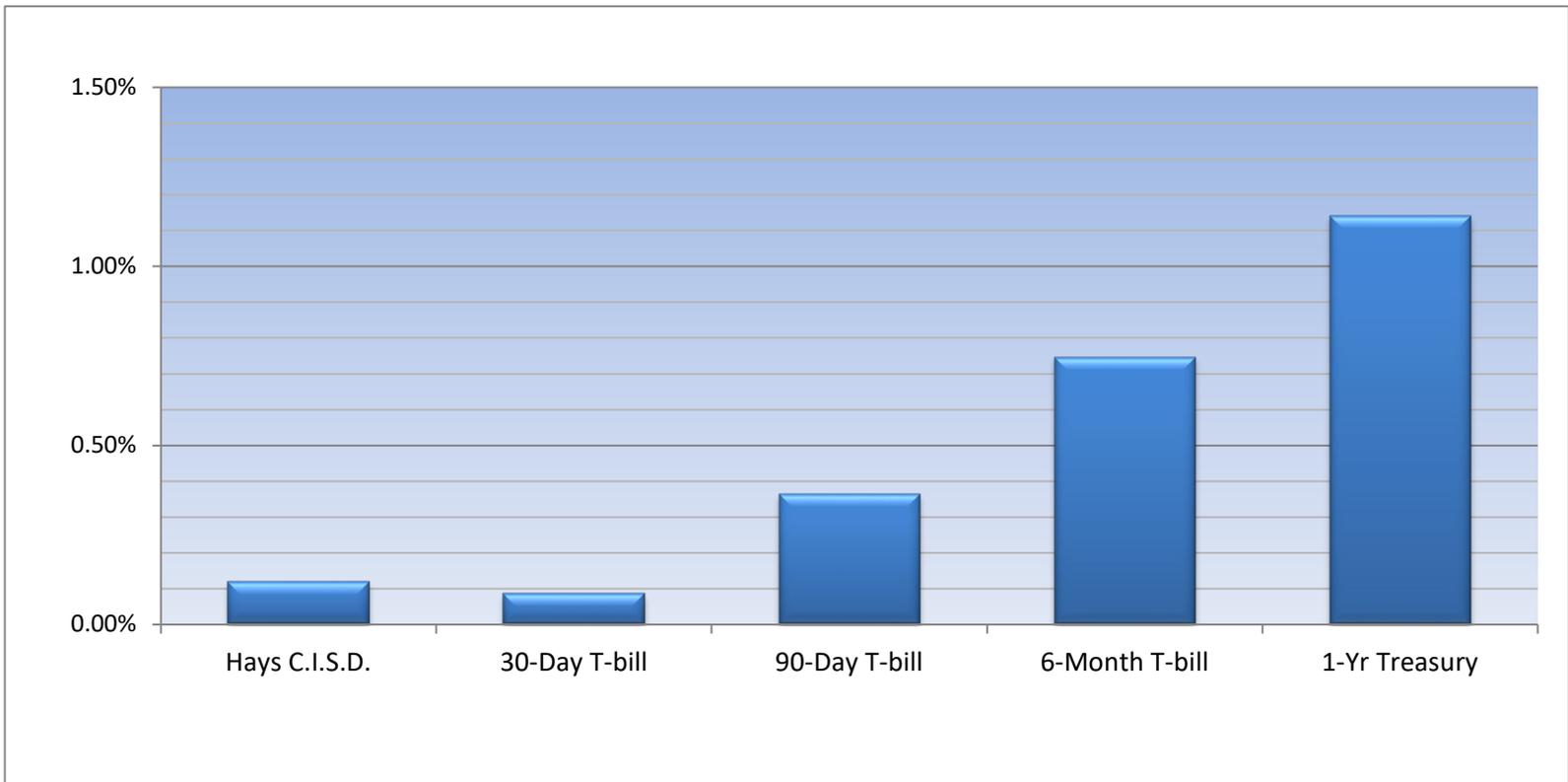
**Quarterly Investment Report  
HAYS CISD  
3rd Quarter 2021-2022**

**Portfolio Summary As Of March 31, 2022**

Ending Market Value	\$ 192,344,896.44
Ending Book Value	\$ 192,344,896.44
Current Period Earnings	\$ 69,983.90
Portfolio Rate of Return	0.12%
Weighted Average Maturity	33 Days

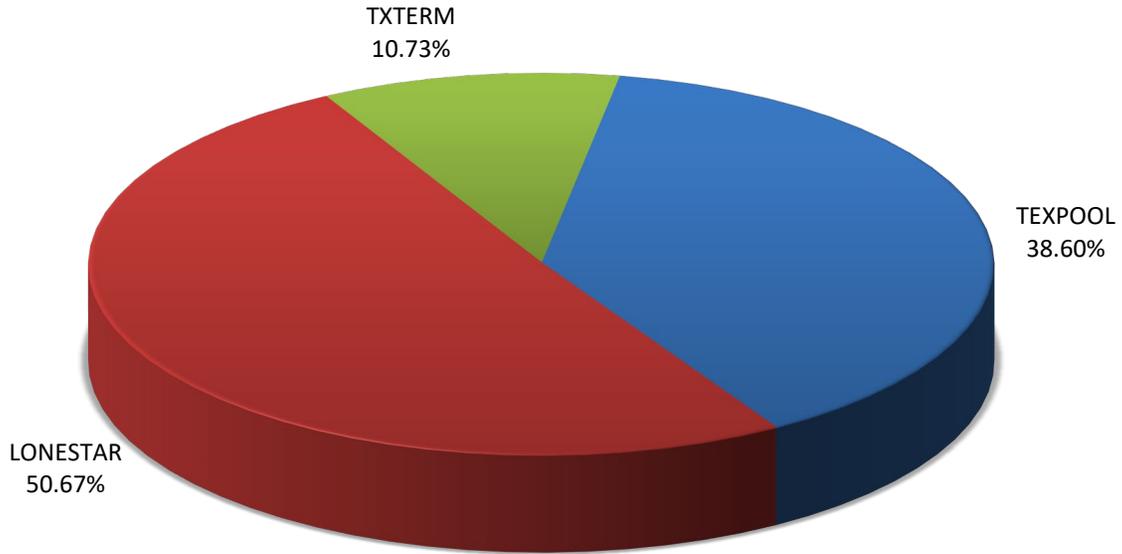
**Benchmark Analysis for March 31, 2022**

Hays C.I.S.D.	0.12%
30-Day T-bill	0.09%
90-Day T-bill	0.36%
6-Month T-bill	0.75%
1-Year Treasury	1.14%

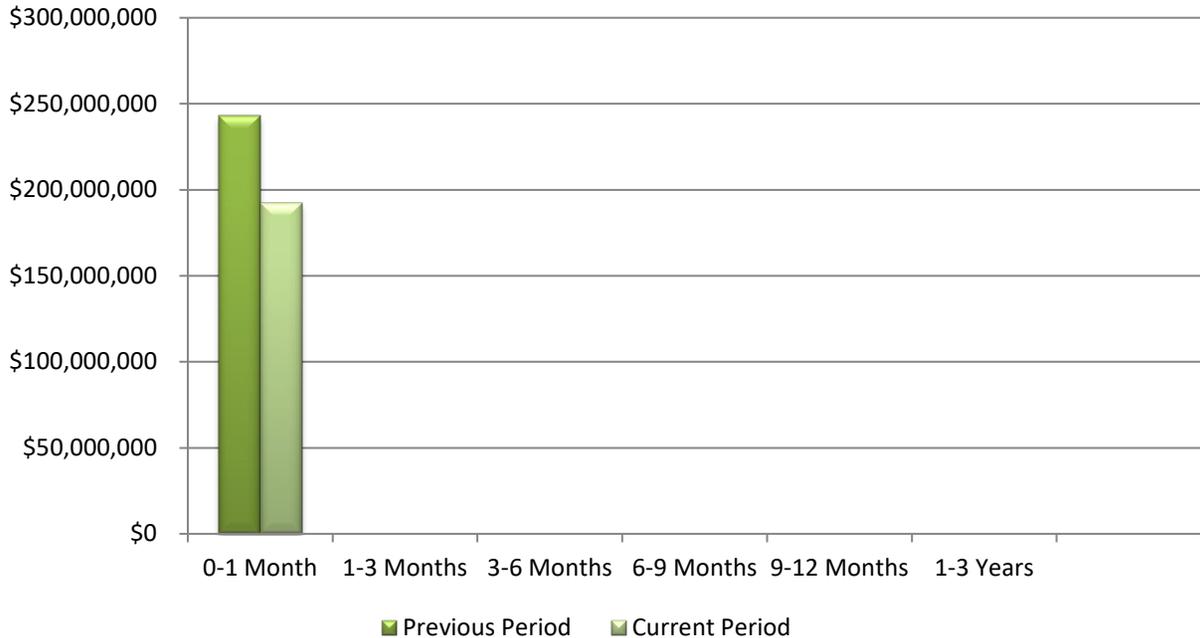


**Quarterly Investment Report  
HAYS CISD  
3rd Quarter 2021-2022**

**Portfolio Composition at 3/31/2022**



**Maturity Aging - 01/01/2022 vs 03/31/2022**



## Detail of Investment Holdings

### HAYS CISD

3rd Quarter 2021-2022

Portfolio Summary As Of March 31, 2022

Description	CUSIP	Beginning Par Value	Ending Par Value	Beginning Book Value 12/31/2021	Ending Book Value 3/31/2022	Beginning Market Value 12/31/2021	Ending Market Value 3/31/2022	Current Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
<b>199 - General Operating</b>											
Lone Star LGIP	LONESTAR	11,852,460.11	4,404,583.88	11,852,460.11	4,404,583.88	11,852,460.11	4,404,583.88	2,172.67	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	16,147,095.41	16,149,666.93	16,147,095.41	16,149,666.93	16,147,095.41	16,149,666.93	2,325.06	0.020	N/A	1
TexPool LGIP	TEXPOOL02	60,274,835.40	50,478,790.12	60,274,835.40	50,478,790.12	60,274,835.40	50,478,790.12	13,786.67	0.020	N/A	1
		<u>88,274,390.92</u>	<u>71,033,040.93</u>	<u>88,274,390.92</u>	<u>71,033,040.93</u>	<u>88,274,390.92</u>	<u>71,033,040.93</u>	<u>18,284.40</u>			
<b>240 - Child Nutrition</b>											
Lone Star LGIP	LONESTAR	4,615,583.43	6,580,360.94	4,615,583.43	6,580,360.94	4,615,583.43	6,580,360.94	2,305.61	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	744.98	745.09	744.98	745.09	744.98	745.09	0.11	0.020	N/A	1
		<u>4,616,328.41</u>	<u>6,581,106.03</u>	<u>4,616,328.41</u>	<u>6,581,106.03</u>	<u>4,616,328.41</u>	<u>6,581,106.03</u>	<u>2,305.72</u>			
<b>599-Debt Service</b>											
Lone Star LGIP	LONESTAR	2,562,370.67	2,563,510.80	2,562,370.67	2,563,510.80	2,562,370.67	2,563,510.80	1,140.13	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	4,488,373.66	4,489,019.95	4,488,373.66	4,489,019.95	4,488,373.66	4,489,019.95	646.29	0.020	N/A	1
TexPool LGIP	TEXPOOL03	33,622,799.49	23,773,480.95	33,622,799.49	23,773,480.95	33,622,799.49	23,773,480.95	5,866.34	0.020	N/A	1
		<u>40,673,543.82</u>	<u>30,826,011.70</u>	<u>40,673,543.82</u>	<u>30,826,011.70</u>	<u>40,673,543.82</u>	<u>30,826,011.70</u>	<u>7,652.76</u>			
<b>608- 2008 Construction</b>											
Lone Star LGIP	LONESTAR	200,145.95	200,235.01	200,145.95	200,235.01	200,145.95	200,235.01	89.06	0.080	N/A	1
		<u>200,145.95</u>	<u>200,235.01</u>	<u>200,145.95</u>	<u>200,235.01</u>	<u>200,145.95</u>	<u>200,235.01</u>	<u>89.06</u>			
<b>614- 2014 Construction</b>											
Lone Star LGIP	LONESTAR	445,375.14	0.00	445,375.14	0.00	445,375.14	0.00	44.65	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	246.46	0.00	246.46	0.00	246.46	0.00	0.00	0.020	N/A	1
		<u>445,621.60</u>	<u>0.00</u>	<u>445,621.60</u>	<u>0.00</u>	<u>445,621.60</u>	<u>0.00</u>	<u>44.65</u>			
<b>617-2017 Construction</b>											
TexasTERM LGIP	TEXASTERM	156.80	156.82	156.80	156.82	156.80	156.82	0.02	0.020	N/A	1
		<u>156.80</u>	<u>156.82</u>	<u>156.80</u>	<u>156.82</u>	<u>156.80</u>	<u>156.82</u>	<u>0.02</u>			
<b>617.18- 2017 Construction</b>											
Lone Star LGIP	LONESTAR	11,606,707.94	10,977,240.15	11,606,707.94	10,977,240.15	11,606,707.94	10,977,240.15	4,979.65	0.080	N/A	1
		<u>11,606,707.94</u>	<u>10,977,240.15</u>	<u>11,606,707.94</u>	<u>10,977,240.15</u>	<u>11,606,707.94</u>	<u>10,977,240.15</u>	<u>4,979.65</u>			
<b>621- 2021 Construction</b>											
Lone Star LGIP	LONESTAR	97,019,102.97	72,727,105.80	97,019,102.97	72,727,105.80	97,019,102.97	72,727,105.80	36,627.64	0.080	N/A	1
		<u>97,019,102.97</u>	<u>72,727,105.80</u>	<u>97,019,102.97</u>	<u>72,727,105.80</u>	<u>97,019,102.97</u>	<u>72,727,105.80</u>	<u>36,627.64</u>			
<b>Summary By Fund</b>											
199- General Operating		88,274,390.92	71,033,040.93	88,274,390.92	71,033,040.93	88,274,390.92	71,033,040.93	18,284.40			
240- Food Service		4,616,328.41	6,581,106.03	4,616,328.41	6,581,106.03	4,616,328.41	6,581,106.03	2,305.72			
599- Debt Service		40,673,543.82	30,826,011.70	40,673,543.82	30,826,011.70	40,673,543.82	30,826,011.70	7,652.76			
608- 2008 Construction		200,145.95	200,235.01	200,145.95	200,235.01	200,145.95	200,235.01	89.06			
614- 2014 Construction		445,621.60	0.00	445,621.60	0.00	445,621.60	0.00	44.65			
617-2017 Construction		156.80	156.82	156.80	156.82	156.80	156.82	0.02			
617.18- 2017 Construction		11,606,707.94	10,977,240.15	11,606,707.94	10,977,240.15	11,606,707.94	10,977,240.15	4,979.65			
621 - 2021 Construction		97,019,102.97	72,727,105.80	97,019,102.97	72,727,105.80	97,019,102.97	72,727,105.80	36,627.64			
<b>TOTAL PORTFOLIO</b>		<u>242,835,998.41</u>	<u>192,344,896.44</u>	<u>242,835,998.41</u>	<u>192,344,896.44</u>	<u>242,835,998.41</u>	<u>192,344,896.44</u>	<u>69,983.90</u>			

**Quarterly Investment Report**  
**HAYS CISD**  
**3rd Quarter 2021-2022**

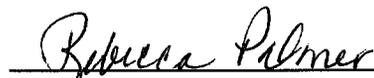
We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **March 31, 2022** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau  
Chief Financial Officer



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Rebecca Palmer,  
Director of Finance



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**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Update on Scoreboard Installation and Press Box Construction at Shelton Stadium.

**Administrator Responsible/Position:** Lance Moffett - Director of Athletics, Dr. Eric Wright – Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy – CV(LOCAL)

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other \_\_\_\_\_

All agenda items are reviewed by Superintendent's Cabinet.

**E. Administrative Recommendation: N/A**

**F. Fiscal Impact and Cost: Amount: N/A**

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: May 23, 2022

Subject: 2021 Bond: Schematic Design for Elementary School 16 (Negley Relief School)

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:**  
Deliver timely, cost effective facilities.
- D. Summary:**  
 Previous board action relating to this item –  
In December 2021, the Board approved the donation of approximately 13 acres for a school site in the Anthem subdivision.  
  
 Future action anticipated –  
Staff recommends the Board take action on design milestones including an enhanced SD/DD package, a CD package, and the guaranteed maximum price (GMP).  
  
 Background information –  
The 2021 Bond contains provisions for the design fees for Elementary 16 (Negley Relief School).  
The 2022 Bond contains provisions for the construction of the school.  
  
The Project Team will provide design materials and a project schedule for your review at the time of the meeting.
- E. Scope of Options Reviewed:**  
**Reasons for rejecting alternatives:**
- F. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other:
- G. Administrative Recommendation:**  
Consideration and approval of the design-to-date for this project.  
 Advantages/benefits of this proposal -  
 Expected results in terms of student benefit/achievement -  
 Possible problems or disadvantages of this proposal -  
 Affect of this action on other parts of the system -  
 Consequences of not approving recommendation -
- H. Fiscal Impact and Cost: Amount:**  
 Budget                       2022 Bond                       Grant/Special Funds                       Other  
Future/Ongoing -

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action: Max Cleaver

Evaluation method and time line:

Next report to the board:

Date	Action
June 2022	Board Consideration of enhanced SD/DD
TBD	Board consideration of CD package
TBD	Board Consideration of guaranteed maximum price (GMP)

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** May 23, 2022

**Subject:** Update on construction and renovation projects in the district

**Administrator Responsible/Position:** Max Cleaver, Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy – CV(LOCAL)

Law or Rule

N/A

**C. Summary:**

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

**D. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other \_\_\_\_\_

All agenda items are reviewed by Superintendent's Cabinet.

**E. Administrative Recommendation: N/A**

**F. Fiscal Impact and Cost: Amount: N/A**

# Hays CISD

## Board of Trustees Operating Procedures



### Board Meetings

While Board Meetings are for the purpose of the Board conducting the business of the District in public, they are not public forums for the purpose of securing interaction with the public.

### Developing the Board Meeting Agenda (Ref Policy BE)

- ▶ Agendas
  - The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
  - Items discussed at previous Board Meetings which are proposed for inclusion by more than one board member at a future meeting will also be added when appropriate.
  - Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
  - Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.
  - No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
  - No item can be placed on the agenda less than three work days in advance of the meeting unless an emergency or public necessity exists.
  - The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday afternoon prior to the Agenda Workshop Meeting.
  - An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
  - Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.
  
- ▶ Timely Notification and Information
  - Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop or special meeting, and at least one hour prior to an emergency meeting.
  - Typically, information will be provided to each Board Member via electronic or hard copy delivery. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent's Cabinet, with a copy to the Administrative Assistant to the Superintendent.

- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Wednesday prior to the Agenda Workshop Meeting.
  - Board members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the Monday meeting with a copy of the questions and answers included in the dais folders.
- ▶ Open and Closed Session Format
- Every Board Meeting will begin at the designated posted time and reconvene at the posted time.
  - Closed Session items for which there is a corresponding action item to be considered during the Open Session of the meeting will be scheduled prior to the beginning of the Open Session. The Board President and Superintendent shall, to the extent possible, allocate sufficient time to complete Closed Session discussion prior to the beginning of the Open Session.
  - If more Closed Session discussion is needed, the Presiding Officer shall announce that it is necessary for the Board to reconvene in Closed Session.
  - The Presiding Officer shall state publicly that any action, if taken, will be conducted in Open Session following the Public Comment portion of the meeting; or, if appropriate, that no action will then be taken.
- ▶ Consent Agenda
- The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
  - The consent agenda shall be limited to:
    - > Routine Personnel
    - > Minutes
    - > Budget Amendments
    - > Routine Contracts/Agreements
    - > Routine Procurements
    - > Acceptance of Gifts
    - > Acceptance of Grants
    - > Other items agreed to by the Board
  - Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents.
  - All consent agenda items shall be acted upon by one vote without separate discussion.
  - A Board Member may request that an item be withdrawn for individual consideration.
- ▶ Meeting Dates
- The Superintendent and Board will develop a Board calendar that will include regular and workshop meeting dates of the Board of Trustees and the Board shall vote on the calendar annually.

- The calendar will include those items that are cyclical and/or recurring for consideration at regular or workshop meetings.

## Conducting Board Meetings

### ▶ Quorum

- Attendance at Meetings - Whenever a Board Member will be late to, or absent from, a meeting or workshop, the Board Member must notify the Board President and the Superintendent's Secretary of the absence or the anticipated time of arrival to the meeting or workshop.
- Any time four or more Board Members are gathered to discuss school district business, it is considered a meeting, and must be posted as such according to Board legal policy.

### ▶ Closed Sessions

- The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.
- Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session.
- The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.
- The Superintendent shall attend all sessions of the Board, both Open and Closed, except when the Board desires to meet without the Superintendent to consider the Superintendent's contract, evaluation or performance, or to resolve conflicts between individual Board Members, or to act as a tribunal.
- In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.

### ▶ Public Participation at Board Meetings

- The Board shall provide for public comment at each meeting, including all regular and special meetings. (Ref Policy BED)
- Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.
- A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits.

- Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.
  - Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate.
  - The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.
  - The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.
  - The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.
  - The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.
- ▶ Board Meeting Parliamentary Procedure (Ref Policy BE)
    - The Board President serves as the Presiding Officer at Board Meetings. In the absence of the President, the Vice-President will preside.
    - The Board shall be guided by parliamentary procedure as detailed in Robert's Rules of Order, for Small Boards and Committees, or as spelled out in adopted procedure.
    - The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
  - ▶ Transacting Business (Ref Policy BBE)
    - When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures.
    - Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the majority vote of the Board, recognize that it carries the full authority of the Board, and individually respect that vote.
    - Whenever possible, board members are strongly encouraged to state reason why they are abstaining or voting no on an item.

- ▶ Hearings (Ref Policy FNG, FOD, DGBA, GF)
  - Employee, community and/or student/parent grievances will be handled according to Board policy FNG, FOD, DGBA, GF.

## **Board Workshops**

The Board will conduct Special Meetings/Board Workshops as needed.

- ▶ The workshop format is intended to allow the Administration to present information to the Board that is:
  - Time sensitive and/or discussion intensive
  - Required by law, rule or policy, and
  - Is necessary for the efficient and effective operation of the District
- ▶ Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.
- ▶ The workshops are intended to allow an opportunity for presentation, questions, discussion and an assessment of the Board's perspective.
- ▶ The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allows for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.

## **Board Committees (Ref Policy BDB)**

- ▶ The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board.
- ▶ The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.

## **District- and Campus-Level Committees**

- ▶ District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board

## **Electing Board Officers (Ref Policy BDAA)**

- ▶ At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
  1. A president, who shall be a member of the Board – Presides as chair over meetings.

2. A vice president, who shall be a member of the Board – Fills in as chair if President unable to attend or chair meeting
3. A secretary, who may or may not be a member of the Board – Records requests for information from trustees.
4. Such other officers and committees as the Board may deem necessary  
*Education Code 11.061(c).*

- ▶ A vacancy among officers of the Board shall be filled by majority action of the Board.

## ANNUAL EVALUATIONS

### Superintendent Evaluation (Ref Policy BJCD, BJCF, BJA)

- ▶ The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.
- ▶ Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in February, August and November, or as close to those months as possible. New Board members will receive training on how to evaluate the superintendent prior to the first formative dialogue session.
- ▶ A summative evaluation will be conducted in closed session annually in May.
  - This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting.
  - This session may include a discussion of the Superintendent's contract.
- ▶ The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting.
- ▶ The Board shall strive to accomplish the following objectives during each evaluation.
  - Develop and sustain a harmonious working relationship between the Board and the Superintendent.
  - Ensure administrative leadership for excellence in the District.
  - Formulate Board consensus about the Superintendent's performance and the District's progress toward achieving its goals and objectives.

### Board Evaluation/Team Building

- ▶ There will be a routine assessment of the status of the Board/Superintendent team annually as required by law.

- ▶ The evaluation and team building process may include:
  - Board operating procedures
  - Board Member training
  - Social Contract
  - Conflict resolution
  - Working relationships with the Superintendent
  - Long-range planning and goal setting
  - Relationship with the community

## **INDIVIDUAL BOARD MEMBERS**

### **Access to Information (Ref Policy BBE)**

- ▶ An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.
- ▶ Individual Board Members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- ▶ A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.
- ▶ Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

### **Communication with Other Board Members**

- ▶ Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board Members.
- ▶ A Board Member may discuss a District issue with no more than two other Board Members unless in a duly posted Board Meeting.

## **Communication with the Media**

- ▶ The Board President serves as the official spokesperson for the Board team to the media/press on issues of media attention.
- ▶ Media calls should be directed to Superintendent and the Chief Communication Officer as the district spokesperson.
- ▶ Board Members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the District.

## **Complaints to Board Members (Ref Policy BBE)**

- ▶ Employees, students, parents or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:
  - An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
  - Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.
- ▶ Board Members may notify the Superintendent's office of any complaint.
- ▶ As necessary, the Superintendent or designee shall guide the complainant to the appropriate staff member.

## **Visits to Campuses**

- ▶ Board Members are encouraged to attend any and all school events as their time permits, and to show support of school activities.
- ▶ Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- ▶ Board Members shall not visit a campus in an attempt to evaluate.

## **Board Member Training (Ref Policy BBD)**

- ▶ Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. At a minimum, the district will cover the cost of registration, travel and lodging for each Board Member for the minimum number of hours shown on the *Continuing Education Requirements for School Board*

*Members* as published on the TASB website (with the exception of the 2021 TASA/TASB Convention). All costs for additional training will be the responsibility of the individual Board Member, unless otherwise agreed to by the Board

- ▶ Board memberships to any and all associations shall be brought to the Board for discussion and approval.