

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on February 28, 2022 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

A. **CALL TO ORDER:** Establish a quorum

B. **CLOSED SESSION**

1. Board will receive an update on safety and security audits and protocols - Tx Gov't Code Sec. 551.076

C. **RECONVENE IN OPEN SESSION - immediately following Closed Session**

D. **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

United States Flag Pledge:

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Texas Flag Pledge:

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. **MISSION STATEMENT**

The mission of Hays CISD is to nurture students to become extraordinary citizens through unique, personal educational experiences through an innovative community of learners while celebrating our diversity and legacy.

F. **SOCIAL CONTRACT**

The Board will:

1. Serve as District Ambassadors
2. Be Professional
3. Collaborate as a Team and Respect the Body Corporate
4. Promote Discussion and Respect Each Other
5. Assume Positive and Noble Intentions

G. **SUPERINTENDENT REPORT**

H. **PUBLIC FORUM**

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

I. **REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES**

J. **CAMPUS RECOGNITION**

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•	Hays High School	
K.	<u>STUDENT ACHIEVEMENT REPORT PRESENTED FEBRUARY 22, 2022</u>	<u>17</u>
	State of the District	
•	CBA2 Summary	
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•	Update on other board goals including	
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○	CTE	
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Q.	<u>UPCOMING BOARD MEETINGS</u>	
	March 28, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 18, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	April 25, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 16, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	May 23, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	June 20, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	June 27, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
	<i>Official Board of Trustees information may be obtained at www.hayscisd.net</i>	
R.	<u>ADJOURN</u>	

This notice was posted in compliance with the Texas Open Meetings act on: February 25, 2022 at 2:00 PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i> The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE- EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL] This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age. <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; orb. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan. <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The deployment, or specific occasions for implementation, of security personnel or devices; orb. A security audit. <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov’t Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or b. To deliberate the offer of a financial or other incentive to such a business prospect. <i>Gov’t Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov’t Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov’t Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District’s attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov’t Code 551.103</i> “Recording” means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov’t Code 551.001(7)</i> Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref’d n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov’t Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov’t Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov’t Code 551.145</i> No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov’t Code 551.146</i> No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov’t Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board’s attorney. <i>Gov’t Code 551.144(c)</i>

DATE ISSUED: 10/25/2013
UPDATE 98
BEC (LEGAL)-P

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 22, 2022

Subject: Superintendent's Report

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Share with Board and Community information regarding current events in the district.

D. Administrative Recommendation: N/A

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 22, 2022

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Campus Recognition –Hays High School

Administrator Responsible/Position: David Pierce, Principal and Jesus Gomez, Deputy Academic Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed: The purpose of this agenda item is to recognize one of our campuses.
- D. Summary:
 Previous board action relating to this item –
 Future action anticipated –
 Background information –Beginning January 2022, our district would like to recognize a campus each month for their academic achievement, student programs and their parental/community involvement.
- E. Administrative Recommendation:
The administration is not making a recommendation on this item as it is only informational.
- F. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action —Jesus Gomez, Deputy Academic Officer

Hays High School 2021-2022

View the full showcase from January 2020 here [HHS Showcase 2022](#)



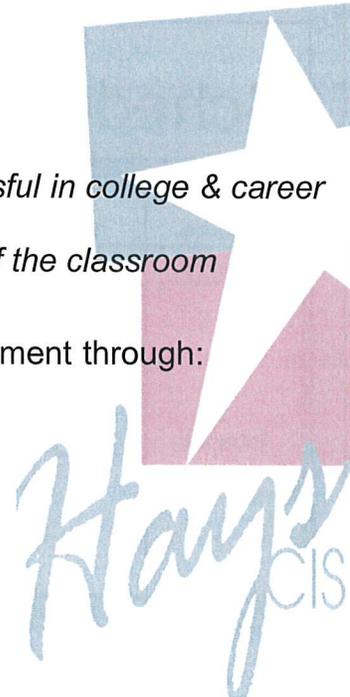
Hays High School Mission & Vision

Mission: *All students will graduate prepared to be successful in college & career*

Vision: *All students and staff will be engaged in and out of the classroom*

Values: All students & adults will seek continuous improvement through:

- Meaningful collaboration.
- planning for engagement.
- seeking and giving feedback for reflection.
- meaningful relationships.



Hays High School... *Taking Flight in 2021*

- Transition to new mascot Fall 2021
- Leader in Me Program 2021-22
- Cohort Monitors 2021-22
- Schedule for success: Academic support during the school day
- 1,940 students enrolled
 - ◆ 58% (1,121) Hispanic
 - ◆ 33% (644) Anglo
 - ◆ 3.5% (69) African American
 - ◆ 35% (671) Economically Disadvantaged
 - ◆ Reduction in Student Enrollment (-1,000 kids in 3 years)
 - ◆ Admin team <https://www.hayscis.net/domain/767>
 - ◆ Counseling Team <https://sites.google.com/g.hayscis.net/hays-high-school-counselors/home>



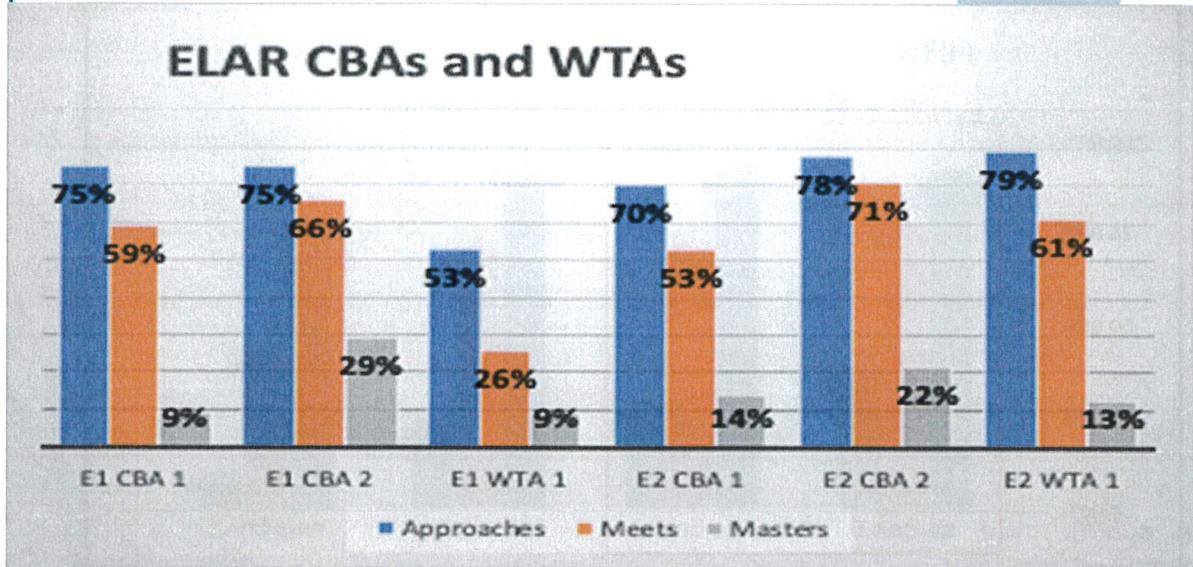
Scheduling for Student Success

Red	Blue		Start	End
1st period:	5th period:	105 min (Attend. and announcements)	8:45 AM	10:30 AM
2nd period:	6th period:	95 min	10:35 AM	12:10 PM
3rd period:	7th period:	A Lunch		
		Lunch (40 min)	12:10 PM	12:50 PM
		Class (95 min)	12:55 PM	2:30 PM
		B Lunch		
		Class (40 mins)	12:15 PM	12:55 PM
		Lunch (40 min)	12:55 PM	1:35 PM
		Class (50 min)	1:40 PM	2:30 PM
		C Lunch		
		Class (95 min)	12:15 PM	1:50 PM
4th period:	8th period:	Class (95 min)	2:35 PM	4:10 PM



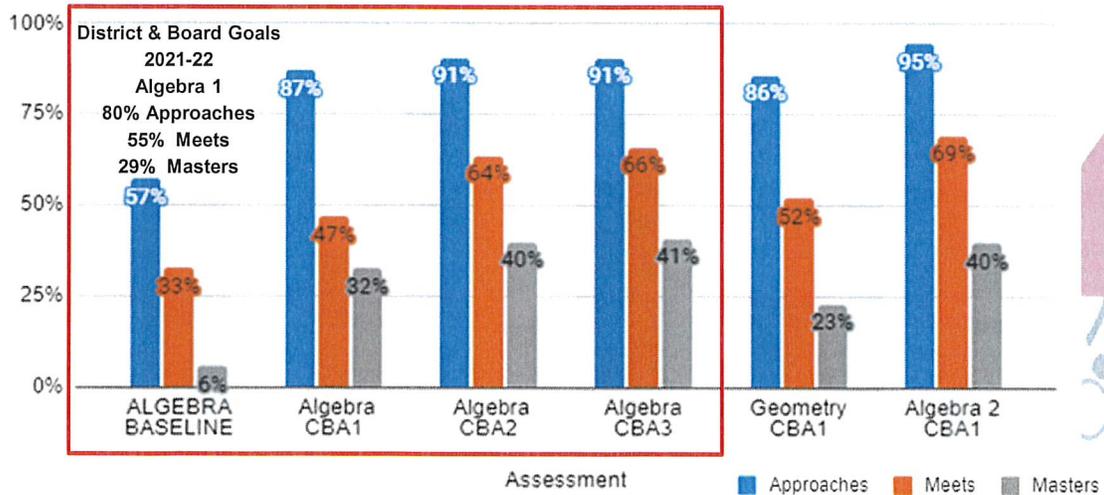
English: CBA Data

District & Board Goals 2021-22 :
 English 1 - 68% App / 51% Meet / 10% Masters
 English 2 - 76% App / 61% Meet / 10% Masters



Math: CBA data

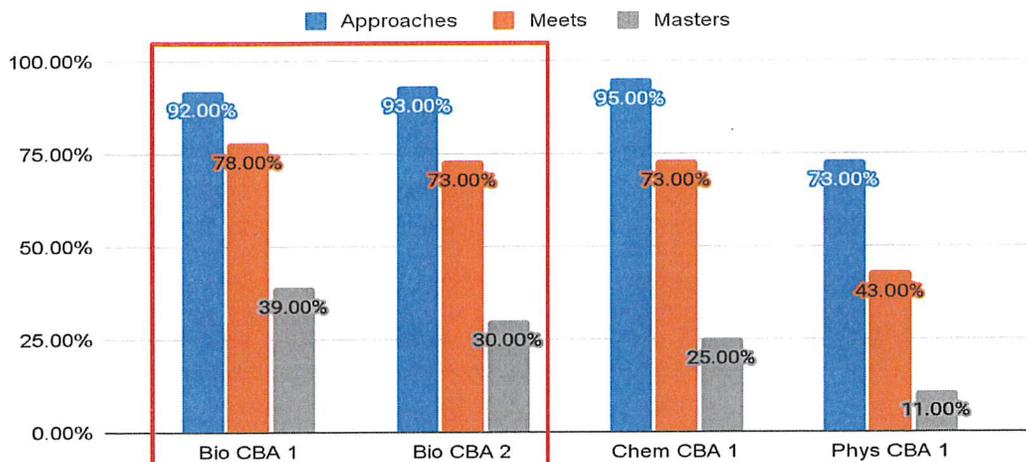
Hays High School District Common Assessment Results



Science

District & Board Goals 2021-22:
 Biology- 86% App / 61% Meet / 25% Masters

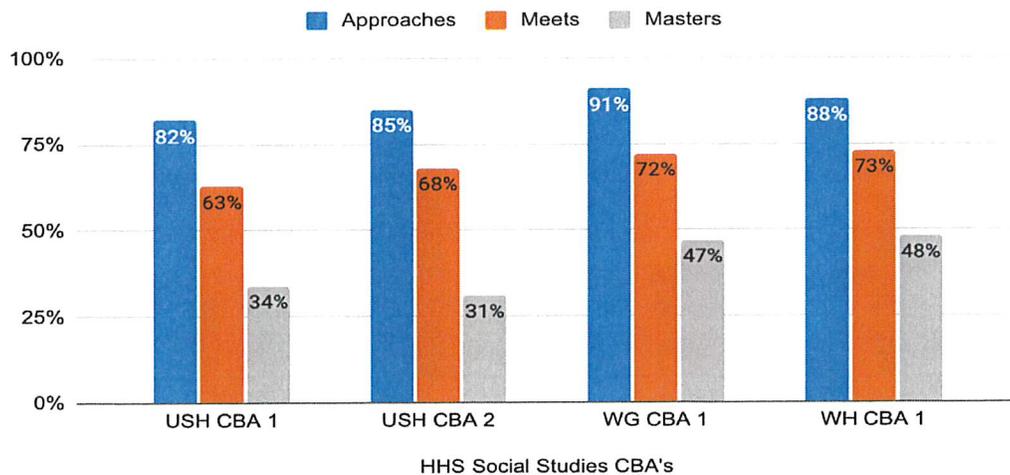
HHS District Common Assessment Results



Social Studies

District & Board Goals 2021-22 :
 US History - 92% App / 73% Meet / 44% Masters

USH CBA 1, USH CBA 2, WG CBA 1 and WH CBA 1



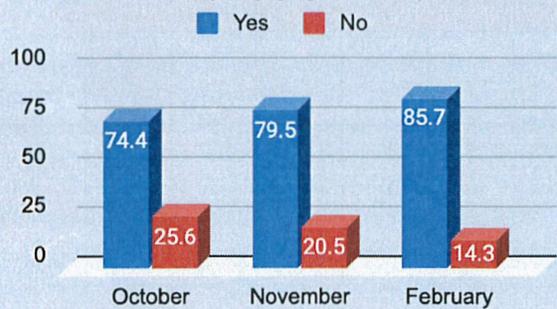
December 2021 EOC re-tester data

December EOC Comparison - Fall 2021

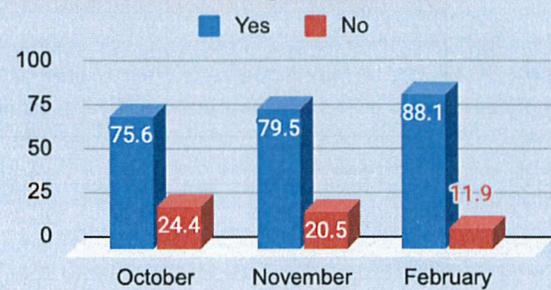
English I	Dec EOC 2019				Dec EOC 2020				Dec EOC 2021				# of Students Passing EOC
	# St	App	Me	Ma	# St	App	Me	Ma	# St	App	Me	Ma	
Jack C Hays	138	35%	15%	0%	50	28%	12%	0%	149	35%	16%	1%	52
English II	Dec EOC 2019				Dec EOC 2020				Dec EOC 2021				# of Students Passing EOC
	# St	App	Me	Ma	# St	App	Me	Ma	# St	App	Me	Ma	
Jack C Hays	150	37%	17%	0%	38	29%	5%	0%	77	36%	19%	0%	28
Algebra I	Dec EOC 2019				Dec EOC 2020				Dec EOC 2021				# of Students Passing EOC
	# St	App	Me	Ma	# St	App	Me	Ma	# St	App	Me	Ma	
Jack C Hays	33	21%	0%	0%	18	22%	0%	0%	107	38%	4%	0%	41
Biology	Dec EOC 2019				Dec EOC 2020				Dec EOC 2021				# of Students Passing EOC
	# St	App	Me	Ma	# St	App	Me	Ma	# St	App	Me	Ma	
Jack C Hays	43	37%	5%	0%	28	39%	14%	0%	60	47%	14%	2%	28
US History	Dec EOC 2019				Dec EOC 2020				Dec EOC 2021				# of Students
	# St	App	Me	Ma	# St	App	Me	Ma	# St	App	Me	Ma	
Jack C Hays	42	79%	55%	36%	9	44%	33%	33%	11	64%	36%	9%	7

Leader in Me through Lighthouse Team

2. Observable actively engaging in the daily LiM lesson

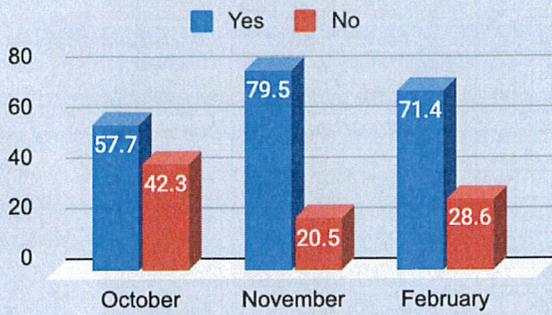


3. Observable LiM content posted for students to see and what LiM content being discussed.

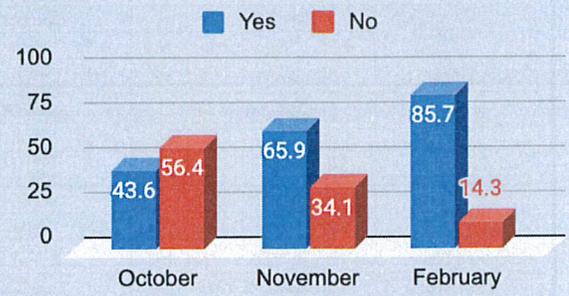


Leader in Me through Lighthouse Team Slide 2

1. Observable Instructional Playbook evidenced



4. Students observed engaging with other students focused on LiM lesson



Review of Data College and Career Readiness Data

- [IBC plan for spring 2022](#)

Preliminary CCMR Summary - Based on All Students in the Grade Level								
	All Students	Hisp	White	EcoDis	EL	SpEd (Current)	Cont Enroll	Non-cont Enroll
# of CCMR Points	200	103	77	48	27	7	185	15
# in Grade Level	380	214	132	103	56	44	326	54
CCMR Rate	53	48	58	47	48	16	57	28
CCMR Target (Domain III)	47	41	58	39	30	27	50	31
Met Target (Domain III)	Y	Y	Y	Y	Y	N	Y	N

FAFSA and Texas Common Application Data

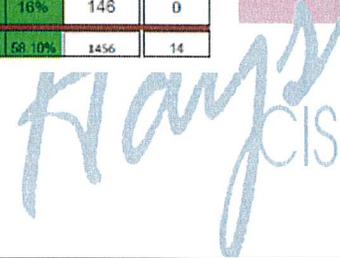


College Applications and FAFSA/TASFA Submissions

Class of 2022

Hays CIS Counselors

HS Campus	Class of 2022 Enrollment	Apply Texas Applications Submitted	Applied to ACC directly through website and/or DC student	CommonAPP Applications Submitted (# of indie students)	Total # of College Applications Submitted 2/01/22	% of 11L College Applications Submitted	FAFSA started and/or submitted Counselor's note (as of 2/01/22)	FAFSA MANUALLY Verified	FAFSA Opt-Out Form on File	TOTAL FAFSA Started and/or Submitted (as of 2/01/22)	% started & or Submitted FAFSA	FAFSA eligible seniors (Total enrollment - TASFA eligible)	TASFA Completed
Hays HS	401	185	62	45	292	73%	259	3	34	296	74%	399	2
Johnson HS	465	153	76	61	290	62%	132	139	11	271	59%	461	4
Lehman HS	458	149	120	11	280	61%	223	29	12	264	59%	450	8
Live Oak Academy	146	11	8	0	19	13%	21	2	1	23	16%	146	0
	1470	498	266	117	811	60%	635	173	58	854	58.10%	1456	14



Academic Interventions at Hays High School

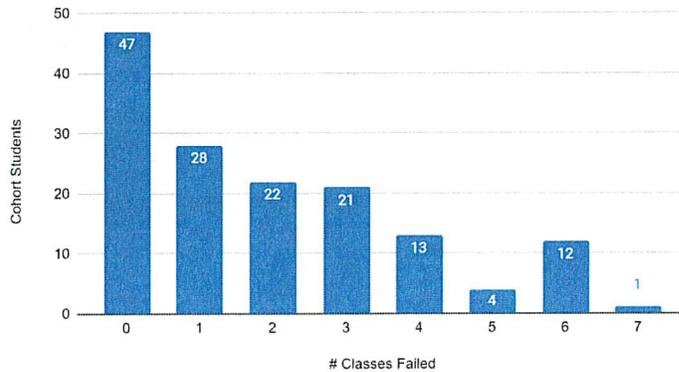
- Schedule allows for support during the school day
- Cohort Monitors
- Reading Intervention/EOC intervention
- Edge Lab Credits Semester 1: 350
- Saturday School-started in September 2021
- AP/SAT/TSIA2 prep advisories semester 2
- Math, Science, and ELA scheduling/intervention
- Content teams [Failure Rates](#)



Cohort Monitors 2021-22

- Began 21-22 with 182 off cohort students (should be in 10th or 11th grade)
- Assigned all to a Cohort Monitor- teacher with an extra period for interventions

Cohort Monitor Students- Semester 1 Grades



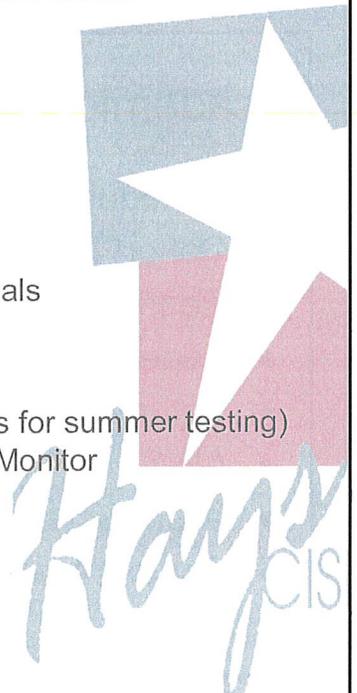
Supports Needed

2021-2022 School year

- Class set of IPADS for math (Desmos)
- Funds for Saturday School/Credit recovery and AP tutorials

2022-2023 School Year

- Additional position Testing coordinator (teacher +10 days for summer testing)
- Additional position: 1 SPED Teacher or 1 SPED Cohort Monitor
- More campus-based PD time in 2022-2023



HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 22, 2022

Subject: Student Achievement Report – Summary report of CBA2, MOY mCLASS, Advanced Academics, and CTE

Administrator Responsible/Position: Marivel Sedillo, DS/CAO, Kevin Malandrucolo, Director of Assessment, Joy Philpott, Director of Advanced Academics and Suzi Mitchell, Director of CTE

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

Our goal is to provide the Board with a summary of student academic achievement results related to our second common based assessment (CBA2), our middle of the year (MOY) mCLASS results, and our Career and Technical Education (CTE) program.

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – As a district, we set student achievement goals and monitor the achievement of our students at the beginning, middle and end of the year to measure student progress. We utilize CBAs, universal screeners, and other assessment items to track our progress and to inform instruction. We adjust accordingly based on our student data. The C&I team will continue to support teachers and campus teams to meet their PLC goals, provide professional development to build capacity with curriculum, instruction and assessment.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other – Director of Accountability, Director of CTE and the Director of Advanced Academics

F. Administrative Recommendation:

Expected results in terms of student benefit/achievement – Formally monitoring the district's student achievement efforts, observing, modeling and coaching personnel will produce results that will yield greater student success.

G. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and time line – C&I and campus administrators will monitor and address student achievement results and programs throughout the year.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BE

Law or Rule

N/A

Policy Be local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

C. Goal or Need Addressed:

As listed on attached pages

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – The following items are presented for approval

1. Board Meeting Minutes
2. Budget Amendments
3. Procurements

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost:

Amount: Per individual items attached

H. Suggested Motion:

I move that the Board approve the consent agenda as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

C. Goal or Need Addressed: N/A

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the January 19, 2022, January 20, 2022, January 24, 2022 and January 31, 2022 meetings are presented for approval

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the January 19, 2022, January 20, 2022, January 24, 2022 and January 31, 2022 meetings, as presented.

G. Fiscal Impact and Cost: Amount: N/A

Budget

Bond

Grant/Special Funds

Other _____

H. Suggested Motion:

I move that the Board approve the minutes from the January 19, 2022, January 20, 2022, January 24, 2022 and January 31, 2022 meetings as presented.

Minutes of Special Meeting – Public Forum for 2022 Bond January 19, 2022

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Special Meeting of the Board of Trustees of Hays CISD was held Wednesday, January 19, 2022, beginning at 6:00 PM in the Lehman High School Cafeteria, 1700 Lehman Road, Kyle, Texas 78640.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 6:09 PM. All Board Members, Dr. Esmeralda Pérez-González, Esperanza Orosco, Merideth Keller, Vanessa Petrea, Raul Vela, Will McManus and Courtney Runkle were present.

INFORMATION

Presentation of Proposed 2022 Bond Recommendations

Tim Savoy and Max Cleaver presented information regarding the bond process and the FBOC recommendations submitted to the Board for the proposed 2022 bond.

PUBLIC FORUM

Public comments and questions regarding the bond.

No one from the public addressed the Board during the Public Forum.

ADJOURN

No further business was conducted and the meeting adjourned at 6:21 PM.

Minutes of Special Meeting – Public Forum for 2022 Bond January 20, 2022

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Special Meeting of the Board of Trustees of Hays CISD was held Thursday, January 20, 2022, beginning at 6:00 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 6:01 PM. Board Members, Esperanza Orosco, Vanessa Petrea, Will McManus and Courtney Runkle were present.

INFORMATION

Presentation of Proposed 2022 Bond Recommendations

No members of the public were in attendance at this meeting. Tim Savoy stated that the entire presentation from the January 19 Public Forum was available on line on the District Website - Trustee TV.

PUBLIC FORUM

Public comments and questions regarding the bond.

No one from the public addressed the Board during the Public Forum.

ADJOURN

No further business was conducted and the meeting adjourned at 6:08 PM.

Minutes of Regular Meeting January 24, 2022

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisid.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held Monday, January 24, 2022, beginning at 6:00 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 6:00 PM. Board Members, Dr. Esmeralda Perez-Gonzalez, Esperanza Orosco, Merideth Keller, Vanessa Petrea, Raul Vela, Will McManus and Courtney Runkle were present.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

PUBLIC HEARING - TEXAS ACADEMIC PERFORMANCE REPORT (TAPR)

Kevin Malandrucolo, Director of Assessment and Accountability presented the TAPR report to the Board and answered questions from Board Members in preparation for the public hearing. Discussion ensued. The legally required Public Hearing for the Hays CISD Texas Academic Performance Report (TAPR) was held immediately following the discussion.

SUPERINTENDENT REPORT

Dr. Eric Wright gave a comprehensive report on what the district is doing in response to the latest COVID spike.

PUBLIC FORUM

Two members of the public addressed the Board during public forum. Team Leader Stipends and Speech Language Pathologists positions were the matters shared with the Board.

The purpose of this meeting is an agenda workshop. Board members will have the opportunity to discuss agenda items and ask questions of the administration in preparation for the January 31, 2022 Hays CISD Board of Trustees Business Meeting.

STUDENT ACHIEVEMENT REPORT

Tom Westerberg, Director of Athletics and Patty Moreno, Director of Fine Arts, presented a mid-year review on extra-curricular activities and club participation. They answered questions from the Board. Discussion ensued.

CONSENT AGENDA - FOR ACTION ON JANUARY 31, 2021

Minutes of Board of Trustees Meetings

Budget Amendments

Procurements

- a. Sign Language Interpreting Services - San Marcos Interpreting and Linguabee
- b. District wide dark fiber services - Spectrum

Contracts, MOUs, Agreements

- a. Joint Election Agreement with Hays County for the May 7, 2022 Election
- b. Election Services Contract with Hays County for the May 7, 2022 Election
- c. Election Services Agreement with Caldwell County for the May 7, 2022 Election
- d. Election Services Agreement with Travis County for the May 7, 2022 election
- e. Consideration and possible approval of an extension contract with Maxim Healthcare Services Administration answered questions regarding the extension contract with Maxim Healthcare Services. Discussion ensued.

ACTION ITEMS - FOR ACTION ON JANUARY 31, 2021

Consideration and possible action to adopt an order calling for a school building bond election to be held on May 7, 2022

In August 2021, the Board charged the FBOC to study the need for a future bond election. In December 2021, the Board voted continue with the bond development process by hosting public forums regarding the recommendation brought forward by the FBOC. On January 19 and 20, 2022 the Board held public forums for the bond at Lehman HS and The Kunkel Room at Historic Buda.

Consideration and possible adoption of the election order for the May 7, 2022 trustee election

The Board is required by state law to conduct trustee elections. Hays CISD conducts elections annually and trustees are elected for three year terms.

Consideration and possible of the naming committee recommendation of Sunfield Elementary School as the name for Elementary School #15

Policy CW (Local) requires the Board to empanel a naming committee to study submitted name nominations and recommend up to the top three for consideration by the Board.

The district received approximately 360 submissions to the naming committee during the name nomination window that was open during the second half of November 2021. The top name suggested for the school, receiving approximately 152 nominations was, "Sunfield Elementary School."

On December 1, 2021, the naming committee met to discuss a possible name recommendation. During the meeting, five of the seven members were present and all voted to recommend "Sunfield Elementary School" as the campus name. This name recommendation was presented to the Board at it's December meeting as a first reading. Policy CW (Local) requires a first reading of the name recommendation(s). Having met the requirements of the local policy, the Board is now able to consider a final vote on the name of the school. The recommendation remains, "Sunfield Elementary."

Consideration and possible adoption of an academic school calendar for 2022-2023 and 2023-2024

The academic calendar in Hays CISD has been extensively reviewed during the past several cycles to accommodate the change in state law converting instruction time to minutes from days; and during the process to adopt a District of Innovation plan for Hays CISD. The proposed draft calendars were modeled on previous calendars, with post-pandemic consideration for added student and staff breaks and PD spread throughout the year. It continues to address the historically key items most people want to see in a calendar – a continued week off for Thanksgiving and ending the school year before June.

Consideration and possible adoption of revisions to policy DFE(LOCAL)

Revisions to this local policy on resignations are guided by a recent Commissioner of Education decision. Based on existing statutory wording, a contract employee's resignation effective at the end of the school year and in the middle of the year must be filed with the Board of Trustees or the Board's designee, and the Board's designee, typically the Superintendent, may not further delegate the ability to receive these resignations. As a result, administration recommends revising the policy language by way of Board Action to

give the Superintendent, Chief Human Resources Officer, Deputy Human Resource Officer, and Director of Talent Acquisition the authority to receive and accept certain resignations. A supervisor who has not been designated by the Board to receive or accept such resignations shall instruct the employee to submit the resignation to the Board designees.

Consideration and possible adoption of revision to policy DEC(LOCAL) and DEAA(Local)

Revisions to this local policy are guided by a focus on creating an employee friendly work environment and being the employer of choice for employees in Texas. Current policy unduly limits the availability of leave opportunities as well as employees' eligibility and access to local leave. Further, policy unduly limits the donation that any one employee can support colleagues who are experiencing a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employees' family. Other revisions include compensation incentives for retirement, civic leave, table of contents, and general reorganization of the content. Lastly, information regarding retirement incentives has been relocated to DEAA (Local) – Compensation Plan, Incentives and Stipends. Discussion ensued.

Consideration and possible approval to implement early hiring practices and provide a hiring incentive

In 2021-2022, Hays CISD and districts throughout the country have experienced staffing shortages. An effective strategy to mitigate staffing shortages is to implement early hiring practices such as providing candidates with "Intent to Hire" letters that communicate the district's commitment to employ them, thus securing individuals to our district early on. While in ordinary times, it is customary to engage in early hiring within high need areas such as bilingual, special education, etc., we have come to recognize the need to intensify recruiting and early hiring in ALL areas. Universities and teacher preparation programs have communicated that they are experiencing less student interest in the teaching profession and that districts should anticipate higher than normal staffing shortages in the future.

To create a greater likelihood of securing and retaining teachers in high need content areas and campuses who will be in even greater demand, districts often implement monetary incentives. Hays CISD has identified high need content areas as bilingual (including SpEd and general education), Dyslexia, Speech Language Pathologist, and Licensed Specialist in School Psychology. Hays CISD has identified the need to support teacher hiring and retention at the following high need elementary and secondary campuses: Camino Real ES, Uhland ES, Hemphill ES, Simon Middle School (Core Content Areas), and Lehman High School (EOC, Social Studies, and Dual Certified SpEd). Teachers (new and returning) will receive the incentive.

Advanced Board approval will provide the opportunity for the district to recruit and hire staff and avoid delays resulting from postponing until the Board adopts a budget in June.

Consideration and possible approval of the 2021 Bond Project - FF&E for Bid Package 2 and 3-Renovations to Dahlstrom MS, Barton MS, McCormick MS, Elm Grove ES and Negley ES - Worthington Contract Furniture

The 2021 Bond contains provisions for FF&E at Dahlstrom MS, Barton MS, McCormick MS, Elm Grove ES, and Negley ES. The FF&E items were selected by the campus principals and Deputy Academic Officer team with assistance from the HCISD Purchasing Department.

Consideration and possible approval of the 2021 Bond Project - Bid Package 8 Hays High School theatre Lighting Project

The 2021 Bond contains provisions for lighting and fixture upgrades at the Burdine Johnson Theatre. O'Connell Robertson Architects generated contract documents for these upgrades. The district purchasing department posted competitive sealed proposal # 18-122106VL and received one proposal for the work which was presented for approval.

Consideration and possible approval of the 2021 Bond Project - Bond Package 9, Chapa Middle School and Simon Middle School

The 2021 Bond contains provisions for improvements to Chapa Middle School (CMS) and Simon Middle School (SMS) including the construction of new fine arts facilities at both locations per the schematic design (SD) drawings from O'Connell-Robertson Architects.

Consideration and possible approval of 2021 Bond Item - School Buses - Longhorn Bus Sales

The 2021 Bond Proposition B (Renovating & Rehabilitating District Assets) contains \$3,386,200 for the purchase of 28 school buses. The Board approved purchasing 14 buses in May 2021. This request is to purchase the remaining 14 buses from Longhorn Bus Sales to replace older buses in our fleet.

The recommended purchase will consist of four (4) 66-passenger diesel engine buses with lifts for special needs transportation, and ten (10) 78-passenger diesel engine buses for pupil transportation. These new buses will come with safety enhancements such as collision mitigation and three-point lap shoulder belts.

Consideration and possible approval of Wayside Right of Way

In May 2021, the Board approved the voluntary annexation of the subject property into the City of Uhland. The proposed Wayside Development is immediately north and contiguous to the Uhland Elementary School site and the 222 +/- acre tract owned by the District. The current land plan for Wayside shows 686 single family lots 40' and 45' wide, and 108 duplex lots. The City of Uhland is requesting a right-of-way (ROW) for the extension of Plum Creek Road consisting of approximately 3.546 acres and a public utility easement consisting of approximately 2.384 acres (5.93 acres total) of school District property for the purpose of combining with the developer's tract and extending Plum Creek Road to the north.

The developer will bear the costs of the road construction, utilities, sidewalks, and a safe walk path to the school. The cost is estimated at \$991,985 for the utilities and the portion of road construction on the HCISD tract.

INFORMATION ITEMS

District Cafeteria Table Information

Max Cleaver shared with the Board that in December 2021, the Board approved the purchase of cafeteria tables for Tom Green ES to replace unserviceable round tables with fixed seats with the newer style tables with bench seating which can be configured into multiple seating arrangements. At that time, the Board requested additional information about the status of other cafeteria tables across the District. Over Winter Break 2021, the Custodial Director surveyed cafeteria tables across the District and provided the information regarding the campuses for which a replacement or refurbishment plan should be developed.

At this time, the cafeteria tables at our campuses are serviceable and safe for our students to use and for our staff to operate. However, there will always be a need for select, periodic replacement and repair of the tables at all campuses.

Due to the functionality and uniform appearance of the newer style cafeteria tables, many elementary campuses have requested replacement of their older style tables.

The following items were moved to the January 31, 2022 meeting

Budget Timeline for 2022-2023 Budget

Financial Statements

Update on Bond construction and renovations projects in the district

REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

ADJOURN

No further business was conducted and the meeting adjourned at 10:16 PM

Minutes of Regular Meeting January 31, 2022

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held Monday, January 31, 2022, beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:30 PM. Board Members, Dr. Esmeralda Perez-Gonzalez, Esperanza Orosco, Merideth Keller, Vanessa Petrea, Raul Vela, Will McManus and Courtney Runkle were present.

CLOSED SESSION

The Board adjourned to Closed Session at 5:31 PM to review Superintendent's recommendations regarding employment, resignations, extended leaves, and other personal matters, including Director of Special Education and Assistant Principal for Elementary School #15 - Tex. Gov't Code Sec. 551.074

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:30 PM.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

SUPERINTENDENT REPORT

Dr. Wright informed the board and public that the administration will be bringing to the Board for action in February an amendment to the Compensation Plan for the lead stipends for specials at each elementary campus that are team leads, as well as the special education teachers at the elementary campuses that are team leads. This will be retroactive for the people who have been acting in those team lead roles.

PUBLIC FORUM

Two members of the public addressed the board during public forum.

CAMPUS RECOGNITION

Lisa Walls, Principal of Chapa Middle School presented the highlights of CMS over the past year. The Board complimented her on the great presentation.

CONSENT AGENDA

- Minutes of Board of Trustees Meetings

- Budget Amendments

- Procurements

 - Sign Language Interpreting Services - San Marcos Interpreting and Linguabee

District wide dark fiber services - Spectrum
Contracts, MOUs, Agreements
Joint Election Agreement with Hays County for the May 7, 2022 Election
Election Services Contract with Hays County for the May 7, 2022 Election
Election Services Agreement with Caldwell County for the May 7, 2022 Election
Election Services Agreement with Travis County for the May 7, 2022 election
Consideration and possible approval of an extension contract with Maxim Healthcare Services

Mr. Vela moved and Mrs. Runkle seconded the motion that the Board approve the consent agenda as presented. The motion passed with a 7-0 vote.

ACTION ITEMS

Consideration and possible action, if any, resulting from closed session

Consideration and possible approval of Superintendent's recommendations regarding employment, resignations, extended leaves and other personnel matters, including Director of Special Education and Assistant Principal for Elementary School #15

Mrs. Keller moved and Mr. McManus seconded the motion that the Board approve Dr. Wright's recommendation to contractually employ Hilary Adamson as Assistant Principal at Elementary School #15 in the Sunfield community and Melissa Corona as the Director of Special Education. The motion passed with a 7-0 vote.

Consideration and possible action to adopt an order calling for a school building bond election to be held on May 7, 2022

Mrs. Orosco moved and Mr. McManus seconded the motion that the Board adopt an election order calling for a School Bond Election to be held on May 7, 2022, as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of the election order for the May 7, 2022 trustee election

Mrs. Keller moved and Mrs. Runkle seconded the motion that the Board adopt the election order for the May 7, 2022 trustee election, as presented. The motion passed with a 7-0 vote.

Consideration and possible vote on the Naming Committee recommendation of Sunfield Elementary School as the name for Elementary School #15

Mrs. Runkle moved and Mr. McManus seconded the motion to name the district's elementary school located in the Sunfield Subdivision – Sunfield Elementary School, as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of an academic school calendar for 2022-2023 and 2023-2024

Mrs. Orosco moved and Mr. Vela seconded the motion that the Board adopt the academic calendar presented as Option B to the board at this meeting, for the 2022-2023 and 2023-2024 school years. The motion passed with a 7-0 vote.

Consideration and possible adoption of revisions to policy DFE(LOCAL)

Mrs. Keller moved and Mrs. Orosco seconded the motion that the Board approve the Superintendent's recommendation to revise Policy DFE(LOCAL) as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of revision to policy DEC(LOCAL) and DEAA(Local)

Dr. Medina presented revisions to these policies guided by a focus on creating an employee friendly work environment. Rigorous discussion ensued regarding employees' leave opportunities as well as eligibility for and access to local leave and donation of days to support colleagues who are experiencing a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's family. Other discussion revolved around compensation incentives for retirement and leave. Mrs. Keller moved and

Mrs. Orosco seconded the motion that the Board approve the revisions to Policy DEC(LOCAL) and DEAA(LOCAL) as discussed. The motion passed with a 7-0 vote.

Consideration and possible approval of request to implement early hiring practices and provide a hiring incentive
Mrs. Orosco moved and Mrs. Runkle seconded the motion that the Board authorize the Superintendent to engage in early staffing in all areas prior to the adoption of the 22-23 budget, to provide a hiring and retention incentive of \$1,500 to candidates and existing staff who serve in high need content areas and campuses and to approve an increase in allocations within the identified high need areas as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of the 2021 Bond Project - FF&E for Bid Package 2 and 3-Renovations to Dahlstrom MS, Barton MS, McCormick MS, Elm Grove ES and Negley ES - Worthington Contract Furniture
Mrs. Keller moved and Mrs. Orosco seconded the motion that the Board approve the purchase of school furniture from Worthington Contract Furniture, in the amount of \$1,200,647.16 plus 3% contingency (\$36,019.41), as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of the 2021 Bond Project - Bid Package 8 Hays High School theatre Lighting Project
Mrs. Runkle moved and Mr. Vela seconded the motion that the Board approve the procurement of contract services from Olden Lighting in the amount of \$94,460, plus 3% contingency, as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of the 2021 Bond Project - Bond Package 9, Chapa Middle School and Simon Middle School
Mr. Vela moved and Mr. McManus seconded the motion that the Board approve the schematic design for the 2021 Bond improvements to Chapa Middle School and Simon Middle School, designed by O'Connell Robertson Architects, as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of 2021 Bond Item - School Buses - Longhorn Bus Sales
Mr. Vela moved and Mrs. Runkle seconded the motion that the Board approve the procurement of 4 65-passenger (Special Ed) school buses and 10 77-passenger (Regular Ed) school buses from Longhorn Bus Sales in the amount of \$1,715,586, as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of Wayside Right of Way
Mrs. Runkle moved and Mr. Vela seconded the motion that the Board grant a right-of-way and public utility easement to the City of Uhland as presented. The motion passed with a 7-0 vote.

INFORMATION ITEMS

District Cafeteria Table Information
Budget Timeline for 2022-2023 Budget
Financial Statements
Update on construction and renovation projects in the district

ADJOURN

No further business was conducted and the meeting was adjourned at 8:49 PM.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – The 2021-2022 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other:

From public -

G. Administrative Recommendation:

The administration recommends approval of the budget amendment as presented.

Fiscal Impact and Cost:

Amount:

Budget

Bond

Grant/Special Funds

Other:

(See attached detail)

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action—

Randy Rau

I. Suggested Motion:

I move that the Board approve the budget amendment as presented.

BUDGET AMENDMENT 7 – February 28, 2022

RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ 77,686
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ (86,050)
21 - Instructional Administration	\$ 5,900
23 - Campus Administration	\$ 3,700
31 - Guidance and Counseling Services	\$ 0
32 - Social Work Services	\$ 0
33 - Health Services	\$ (9,099)
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ 13,862
41 - General Administration	\$ 0
51 - Maintenance	\$ (4,999)
52 - Security	\$ 0
53 - Data Services	\$ 0
61 – Community Services	\$ (1,000)
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
Total Net Transfers	\$ 0

REQUESTS for Re-APPROPRIATIONS:

General Operating Fund:

New appropriations to account for proceeds for Lehman HS ROTC reimbursement.

General Operating Fund Re-Appropriations Summary			
Description	Official Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>			
199-00-5949-US-005-00-0-0	\$ 0	\$ 7,284	\$ 7,284
Total	\$ 0	\$ 7,284	\$ 7,284
<u>Expenditures:</u>			
183-11-6399-US-005-38-1-0	\$ 0	\$ 7,284	\$ 7,284
Total	\$ 0	\$ 7,284	\$ 7,284
Total Net Appropriations (Revenues minus Expenditures)		\$ 0	

ACTION REQUIRED

Board Approval

SUPPORT INFORMATION

Additional information provided upon request.
Contact: Randall Rau – Chief Financial Officer

Hays Consolidated Independent School District
Budget Amendment 7 Support Information
for the Fiscal Year Ending June 30, 2022

Budget Amendment #7 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>JE #</u>	<u>Reason</u>
199-13-6411-00-113-99-1-0	13	113	\$ (1,200.00)	riverach	Pending	07		444		transfer
199-36-6118-28-113-99-1-0	36	113	\$ 1,200.00	riverach	Pending	07		444		transfer
199-11-6295-TE-980-23-3-0	11	980	\$ (5,000.00)	vargasn	Pending	07		792		xfunction
199-21-6295-TE-980-23-3-0	21	980	\$ 5,000.00	vargasn	Pending	07		792		xfunction
199-21-6417-00-921-25-3-0	21	921	\$ 900.00	logniond	Pending	07		1089		reconcile accounts
199-13-6239-00-921-25-3-0	13	921	\$ (900.00)	logniond	Pending	07		1089		reconcile accounts
199-11-6112-00-044-11-1-0	11	044	\$ 4,999.00	rodriguezr	Pending	08		19		previous principal
199-51-6394-00-044-99-1-0	51	044	\$ (4,999.00)	rodriguezr	Pending	08		19		previous principal
199-33-6295-00-044-99-1-0	33	044	\$ (5,699.00)	rodriguezr	Pending	08		19		previous principal
199-11-6112-00-044-11-1-0	11	044	\$ 5,699.00	rodriguezr	Pending	08		19		previous principal
199-33-6498-00-044-99-1-0	33	044	\$ (150.00)	rodriguezr	Pending	08		19		previous principal
199-23-6498-00-044-99-1-0	23	044	\$ 150.00	rodriguezr	Pending	08		19		previous principal
199-33-6117-00-044-99-1-0	33	044	\$ (750.00)	rodriguezr	Pending	08		19		previous principal
199-23-6498-00-044-99-1-0	23	044	\$ 750.00	rodriguezr	Pending	08		19		previous principal
199-33-6399-00-044-99-1-0	33	044	\$ (2,500.00)	rodriguezr	Pending	08		19		previous principal
199-23-6399-00-044-99-1-0	23	044	\$ 2,500.00	rodriguezr	Pending	08		19		previous principal
199-13-6329-00-114-99-1-0	13	114	\$ (300.00)	olivar	Pending	08		110		rental/lease
199-23-6269-00-114-99-1-0	23	114	\$ 300.00	olivar	Pending	08		110		rental/lease
199-61-6491-00-921-11-3-0	61	921	\$ (1,000.00)	riojasr	Pending	08		291		software
199-13-6239-00-921-99-3-0	13	921	\$ (33,650.00)	riojasr	Pending	08		291		software
199-13-6399-00-921-99-3-0	13	921	\$ (10,000.00)	riojasr	Pending	08		291		software
199-13-6417-00-921-99-3-0	13	921	\$ (30,000.00)	riojasr	Pending	08		291		software
199-13-6394-TE-921-99-3-0	13	921	\$ (10,000.00)	riojasr	Pending	08		291		software
199-11-6397-TE-921-11-3-0	11	921	\$ 84,650.00	riojasr	Pending	08		291		software
199-11-6399-00-921-11-3-0	11	921	\$ (1,362.00)	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-041-99-3-0	36	041	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-043-99-3-0	36	043	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-044-99-3-0	36	044	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-045-99-3-0	36	045	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-046-99-3-0	36	046	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6399-61-047-99-3-0	36	047	\$ 227.00	riojasr	Pending	08		378		UIL trophies
199-36-6117-00-113-30-1-0	36	113	\$ 11,300.00	norriss	Pending	07		569		cover afterschool enrichment
199-11-6117-00-113-30-1-0	11	113	\$ (11,300.00)	norriss	Pending	07		569		cover afterschool enrichment

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 28, 2022

Subject: Consideration and possible approval of Procurements

Administrator Responsible/Position: Cabinet Members

Purpose of Agenda Item:

Action needed Information only Receive input

Authority for This Action:

Local Policy - BE Law or Rule N/A

Goal or Need Addressed:

Procurement of necessary items for the district.

Summary:

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
 - a. Smallwares Purchase – Webstaurant

Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
All agenda items have been reviewed by the Superintendent's Cabinet.

Administrative Recommendation:

The Administration recommends approval of the listed procurement items.

Fiscal Impact and Cost: Amount: as set forth in the procurement item.

Suggested Motion:

I move that the Board approve the procurement item as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Procurement: Smallwares Kitchen Items – The Webstaurant Store

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:**
The purpose of this agenda item is to approve the purchase of small wares kitchen items for Child Nutrition.
- D. Summary:**
 Previous board action relating to this item -
 Future action anticipated -
 Background information Purchase of supplies for use in cafeteria kitchens and kitchen areas
- E. Scope of Options Reviewed:**
Competitive Quotes Obtained
Length of Contract: N/A
Reasons for rejecting alternatives:
- F. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other: Child Nutrition
- G. Administrative Recommendation:**
The administration recommends approval of the purchase of small wares kitchen items from The Webstaurant Store.
- H. Fiscal Impact and Cost: Total Amount: \$ 38,348.30**
 Budget – General Operating Fund Bond Grant/Special Funds Other: Child Nutrition Fund
Current Year Spent to Date – \$26,194.99
Prior Year Spending – \$ 2,360.83
Future/Ongoing – These services will be a one-time cost.
- I. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action – Randy Rau – Chief Financial Officer
Evaluation method and time line -
Next report to the board -
- J. Suggested Motion:**
I move that the Board approve the purchase of small wares kitchen items from The Webstaurant Store for approximately \$ 38,348.30, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 22, 2020

Subject: Consideration and possible Adoption of Resolution Proclaiming February as Career and Technical Education Month

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The citizens of Hays CISD will recognize February as Career and Technical Education Month as a time to identify and honor educators, students and business partners who are involved in CTE programs.

D. Summary:

- Previous board action relating to this item -
- Future action anticipated -
- Background information -

Every February, the CTE community celebrates CTE Month to raise awareness of the role that CTE has in readying our students for careers and college. CTE month is also a time to recognize and celebrate the CTE community members' achievements and accomplishments.

E. Administrative Recommendation:

The administration recommends the board adopt the Resolution Proclaiming February as Career and Technical Education Month as presented.

F. Fiscal Impact and Cost:

Amount \$ 0

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending: \$ _____

Future/Ongoing: \$ _____

G. Suggested Motion

I move that the Board adopt the Resolution Proclaiming February as Career and Technical Education Month as presented.

**RESOLUTION PROCLAIMING FEBRUARY AS
CAREER AND TECHNICAL EDUCATION MONTH**

WHEREAS, CTE Month is taking place during the month of February to honor students who have chosen to pursue career and technical education as a means of acquiring real-world skills to compete in the workforce; and

WHEREAS, around 1.5 million Texas secondary students are enrolled in one or more Career and Technical Education (CTE) courses in 1,200 school districts throughout the state, and

WHEREAS, over 6,550 Hays CISD students are enrolled in CTE courses, which encompass a variety of occupational fields, including agriculture, education and training, computer science, and health care; and

WHEREAS, in addition to gaining specific career-related knowledge, participants in CTE programs learn such essential skills as time management, problem solving, and critical thinking, which better prepare them for the challenges and opportunities of the workplace; these programs motivate and engage students by providing hands-on activities in which they can further their expertise and interact with community members, potential employers, and students and teachers who share their vocational interests; and

WHEREAS, Career and Technical Education is offering a path to success in the 21st century economy while helping to address the urgent need for skilled labor in high-demand industries, and it is enabling numerous Texans to secure gainful employment and lead productive, fulfilling lives;

NOW, THEREFORE, BE IT RESOLVED, that the Hays Consolidated ISD Board of Trustees hereby recognizes February as CTE Month and extends sincere best wishes to all the talented young students who have chosen Career and Technical Education as a way to achieve their long-term professional goals.

Adopted this _____ day of February, 2022.

Hays Consolidated ISD

ATTEST:

By: _____
Vanessa V. Petrea, President

Merideth Keller, Secretary

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 22, 2022

Subject: Specials and Special Education Team Lead Stipends

Submitted by: Esperanza Orosco, Board Member

Administrator Responsible/Position: Dr. Fernando Medina, CHRO

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed: The goal is to implement compensation structures that support being an employee friendly workplace through compensating team leads.

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – In the fall of 2021, the Board of Trustees approved a Grade Level Lead Stipend at the elementary level. The approved stipend is \$750 and annualized. A description of the role and responsibilities is attached.

Human Resources is seeking to amend the 21-22 Compensation Plan to include a Specials Team Lead and a Special Education Team Lead at each elementary campus. Elementary principals will be asked to identify a lead in these areas so that compensation can be provided for the remainder of the year to new team leads and provide retroactive pay to those employees who have been serving as a Specials Team Lead and SPED Team Lead. A description of the role and responsibilities is also attached.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other

F. Administrative Recommendation:

Advantages/benefits of this proposal – Compensating Team Leads as they support their departments increases morale and reflects appreciation for their contributions toward achieving departmental, campus, and district goals.

Consequences of not approving recommendation - Staff who currently serve in this capacity may feel unappreciated and securing a Team Lead without compensation may become challenging.

G. Fiscal Impact and Cost: Amount: The estimated cost is \$22,500 for Specials and Special Education Team Leads in a fiscal year.

Budget Bond Grant/Special Funds Other _____

Prior Year Spending - \$ 0

Future/Ongoing –

H. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – Implementation of stipends will be monitored by Dr. Medina to ensure compensation occurs in the next payroll cycle.

Next report to the board – as requested/needed

I. Suggested Motion:

I move that the Board of Trustees amend the 2021-2022 Compensation Plan so that it reflects an Elementary Team Lead stipend to include a Special Education Team Lead and Specials Team Lead.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Order to Cancel the Single-Member-District 2 Trustee Election for May 7, 2022 and Declare the Unopposed Candidate Elected

Administrator Responsible/Position: Tim Savoy

A. Purpose of Agenda Item:

Action needed (Consent) Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A
CCA (Legal and Local) Chapter 2 of the Texas Election Code and
the Education Code

C. Goal or Need Addressed:

School Board Trustee Election

D. Summary:

Previous board action relating to this item – When candidates are unopposed in a school board trustee election, the Board routinely cancels the election, if allowed by law, and declares the unopposed candidates elected.

Future action anticipated – If the cancellation order is approved, the candidates declared elected would receive their election certificates in the same manner and at the same time as provided by law for a candidate elected on election day. In other words, candidate would not receive their certificates for election or be able to take office until the regular canvassing period for the May 7, 2022, election.

Background information – Previous law did not allow for the cancellation of trustee elections if an at-large ballot measure was also on the ballot (including a bond). The trustee elections continued normally and the unopposed candidates were listed on the ballots alone in each of their races. Under the amended law and guidance from the Office of the Texas Secretary of State, special elections (such as measure or proposition elections, or special elections to fill unexpired terms) are considered separate elections from trustee elections. Amended law allows for the district to cancel the election for unopposed trustee races even when a separate bond election is to be held on the same day. The candidates would still be listed on the ballot, but appear under the category of “Unopposed Candidates Declared Elected.” There would not be a need or way for voters to cast ballots in these races. The Board may cancel the election if the deadline for filing for a place on the ballot (February 18, 2022) and the deadline for declarations of write-in candidacy (February 22, 2022) have passed and the current candidates remain unopposed. The Certification of Unopposed Candidates, which is required to be delivered to the governing body (school board), is attached to this transmittal sheet.

E. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action—
Tim Savoy, Chief Communication Officer

F. Suggested Motion:

I move the Board adopt the order canceling the May 7, 2022, trustee election for the unexpired term in Single-Member-District 2, and declare the unopposed candidate elected.

Attachment(s) or Enclosure(s):

- A. Certification of Unopposed Candidates
- B. Order of Cancellation of Election

CERTIFICATION OF UNOPPOSED CANDIDATES
CERTIFICACIÓN DE CANDIDATOS ÚNICOS



Hays Consolidated Independent School District

To: Presiding Officer of Governing Body (*Al: Presidente de la entidad gobernante*)

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidate(s) are unopposed for election to office for the election scheduled to be held on May 7, 2022.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el May 7, 2022.

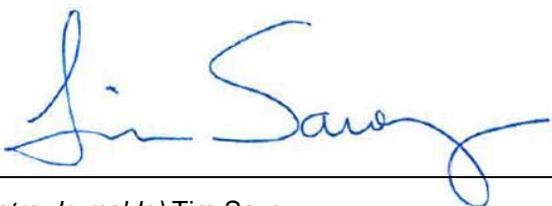
List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)

Candidate(s) Candidato(s)

Trustee District 2, Hays CISD School Board
(Unexpired Term)

Esmeralda Pérez-González

Signature (*Firma*) 

Printed name (*Nombre en letra de molde*) Tim Savoy
Title (*Puesto*) Chief Communication Officer, Hays CISD

Date of signing (*Fecha de firma*) February 28, 2022

ORDER OF CANCELLATION OF ELECTION
ORDEN DE CANCELACIÓN



Hays Consolidated Independent School District

The Hays Consolidated Independent School District hereby cancels the election scheduled to be held on May 7, 2022, to fill the unexpired term for Board of Trustees for Single Member District 2 in accordance with Section 2.053(a) of the Texas Election Code. The following candidate has been certified as unopposed and is hereby elected as follows:

El Distrito Escolar Independiente Consolidado de Hays por la presente cancela la elección programada para el 7 de mayo de 2022, para llenar el término no vencido de la Junta de Fideicomisarios para el Distrito 2 de un solo miembro de acuerdo con la Sección 2.053 (a) del Código Electoral de Texas. El siguiente candidato ha sido certificado como sin oposición y por la presente es elegido de la siguiente manera:

Office(s) Sought <i>Cargo(s)</i>	Candidate(s) <i>Candidato(s)</i>
Trustee District 2, Hays CISD School Board <i>(Unexpired Term)</i>	Esmeralda Pérez-González

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Signature (*Firma*) _____

Printed name (*Nombre en letra de molde*) Vanessa Petrea
Title (*Puesto*) President, Hays CISD Board of Trustees

Attest Signature (*Firma*) _____

Printed name (*Nombre en letra de molde*) Merideth Keller
Title (*Puesto*) Secretary, Hays CISD Board of Trustees

Date of adoption (*Fecha de adopción*) February 28, 2022

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: 2021 Bond Project: Consideration and possible approval of the Bid Package 7 Lehman High School Improvements GMP 2

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Provide safe, comfortable facilities for students, staff and guests.

D. Summary:

Previous board action relating to this item:

Staff provided a design development update to the Board in mid-September 2021. The Board approved GMP 1 for HVAC equipment in December 2021.

Future action anticipated:

Background information:

The 2021 Bond contains provisions for HVAC, roofing, and flooring improvements at LHS.

Due to the long lead times on many manufactured products, staff recommended, and the Board approved, ordering the HVAC equipment in December 2021 so that it can be installed in the summer 2022. GMP 1 for HVAC equipment at Lehman HS is valued at \$2,507,504.

GMP 2 for the balance of the work including roofing, flooring, tennis courts installation, lighting on the band tower, and HVAC labor is valued at \$9,889,684

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other:

F. Administrative Recommendation:

Consideration and approval of the 2021 Bond Lehman HS Improvements GMP 2

- G. Fiscal Impact and Cost:** Amount: GMP 2 is valued at \$9,889,684
 Budget 2021 Bond Grant/Special Funds : Other

The project cost journey is summarized in the following table:

2021 Bond BP 7 LHS	LHS Estimate	LHS DD	LHS 50% CD plus GMP 1 (HVAC Equipment)	LHS GMP 1 Plus GMP 2
Construction	\$12,896,774	\$13,370,910	\$13,620,345	\$12,397,188
Architect	\$902,774	\$869,109	\$885,322	\$805,817
FFE	\$902,774	\$902,774	\$902,774	\$902,774
Infrastructure and Fees	\$471,833	\$471,833	\$471,833	\$471,833
Project Contingency	\$553,618	\$113,146	-\$152,502	\$1,150,160
Totals	\$15,727,773	\$15,727,773	\$15,727,773	\$15,727,773

Prior Year Spending – not applicable

Future/Ongoing – not applicable

- H. Monitoring and Reporting Time Line:**
 Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia
Evaluation method and time line -
Next report to the board -

- I. Suggested Motion:**
 I move the Board approve 2021 Bond Lehman High School Improvements GMP 2 from Bartlett-Cocke, as designed by O’Connell Robertson Architects, in the amount of \$9,889,684 as presented.



February 11, 2022

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Lehman High School – Package 2**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Subcontractor and Supplier proposals for the GMP Construction Document set for the above-referenced project on February 8, 2022. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Nine Million Eight Hundred Eighty-Nine Thousand Six Hundred Eighty Four Dollars (\$9,889,684.00)

Items Included In This GMP:

- Payment and Performance Bond.
- Construction Manager Fee.
- Subcontracted Cost-of-Work Items.
- Payroll Taxes, Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- General Conditions Costs.
- Sales tax.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

GMP Documents January 11, 2022

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

BARTLETT COCKE

GENERAL CONTRACTORS

We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Stephon Hill

Stephon Hill
Lead Estimator

CC: HCISD – Mike Garcia
O’Connell Robertson – Kurt Schwerdtfeger
O’Connell Robertson – Hannah Laue
BCGC – Hans Schneider
File

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com

HAYS CISD
21003 , IH 35 FRONTAGE ROAD
KYLE , TX 78640

 **O'CONNELL ROBERTSON**
Architecture - Engineering - Interiors
811 Barton Springs Rd #900
Austin , TX 78704

Dunaway Associates
Structural Engineer
5707 South Building 2, Suite 250
Austin , TX 78759

Pape Dawson Engineers
Civil Engineer
10801 North Mopac Expressway, Building 3, Suite 200
Austin , TX 78759



Mission: We believe every project has a mission and strive to design environments that have a purpose that extends far beyond form and function.

LEHMAN HIGH SCHOOL IMPROVEMENTS

1700 Lehman Rd, Kyle, TX 78640, Kyle, Texas

CONTRACT DOCUMENTS

1/11/22



HAYS CISD LEHMAN HIGH SCHOOL IMPROVEMENTS

1700 Lehman Rd, Kyle, TX 78640, Kyle, Texas



NO.	DESCRIPTION	DATE
	Revisions:	

1/11/22
Project No. 1900.15
CONTRACT DOCUMENTS

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G1.0

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M2.10	MECHANICAL SECOND FLOOR DEMOLITION PLAN - AREA C
M2.11	MECHANICAL SECOND FLOOR DEMOLITION PLAN - AREA E
M2.12	MECHANICAL SECOND FLOOR DEMOLITION PLAN - AREA F
M2.13	MECHANICAL SECOND FLOOR DEMOLITION PLAN - AREA AA
M2.14	MECHANICAL SECOND FLOOR DEMOLITION PLAN - AREA BB
M2.15	MECHANICAL FIRST FLOOR PIPING DEMOLITION PLAN - AREA A
M2.16	MECHANICAL FIRST FLOOR PIPING DEMOLITION PLAN - AREA D
M2.17	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA B
M2.18	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA C
M2.19	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA E
M2.20	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA F
M2.21	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA AA
M2.22	MECHANICAL SECOND FLOOR PIPING DEMOLITION PLAN - AREA BB
M3.1	MECHANICAL FIRST FLOOR PLAN - AREA A
M3.2	MECHANICAL FIRST FLOOR PLAN - AREA B
M3.3	MECHANICAL FIRST FLOOR PLAN - AREA C
M3.4	MECHANICAL FIRST FLOOR PLAN - AREA D
M3.5	MECHANICAL FIRST FLOOR PLAN - AREA E
M3.6	MECHANICAL FIRST FLOOR PLAN - AREA F
M3.7	MECHANICAL FIRST FLOOR PLAN - AREA AA
M3.8	MECHANICAL FIRST FLOOR PLAN - AREA BB
M3.9	MECHANICAL SECOND FLOOR PLAN - AREA B
M3.10	MECHANICAL SECOND FLOOR PLAN - AREA C
M3.11	MECHANICAL SECOND FLOOR PLAN - AREA E
M3.12	MECHANICAL SECOND FLOOR PLAN - AREA F

M3.13	MECHANICAL SECOND FLOOR PLAN - AREA AA
M3.14	MECHANICAL SECOND FLOOR PLAN - AREA BB
M4.1	MECHANICAL FIRST FLOOR PIPING PLAN - AREA A
M4.2	MECHANICAL FIRST FLOOR PIPING PLAN - AREA D
M4.3	MECHANICAL SECOND FLOOR PIPING PLAN - AREA B
M4.4	MECHANICAL SECOND FLOOR PIPING PLAN - AREA D
M4.5	MECHANICAL SECOND FLOOR PIPING PLAN - AREA E
M4.6	MECHANICAL SECOND FLOOR PIPING PLAN - AREA F
M4.7	MECHANICAL SECOND FLOOR PIPING PLAN - AREA AA
M4.8	MECHANICAL SECOND FLOOR PIPING PLAN - AREA BB
M7.1	MECHANICAL CONTROLS
M7.2	MECHANICAL CONTROLS
M8.1	MECHANICAL SCHEDULES
M9.1	MECHANICAL DETAILS
M9.2	MECHANICAL DETAILS
ELECTRICAL	
E1.1	ELECTRICAL NOTES, SYMBOLS, DETAILS, AND ABBREVIATIONS
E2.1	ELECTRICAL SITE LIGHTING PLAN
E3.1	FIRST FLOOR ELECTRICAL OVERALL FLOOR PLAN
E3.2	SECOND FLOOR ELECTRICAL OVERALL FLOOR PLAN
E3.3	ELECTRICAL ENLARGED FLOOR PLANS
E7.1	ELECTRICAL SCHEDULES
E7.2	ELECTRICAL SCHEDULES
E7.3	ELECTRICAL SCHEDULES
E7.4	ELECTRICAL SCHEDULES & ONE LINE

GENERAL PROJECT NOTES

- GENERAL NOTES APPLY TO ALL SHEETS.
- THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND RELATED ITEMS REQUIRED TO COMPLETE THE DEMOLITION WORK AS INDICATED BY THE CONTRACT DOCUMENTS.
- CONTRACTOR TO VERIFY ALL DIMENSIONS.
- ALL ACCESSIBLE ROUTES (OTHER THAN RAMPS) SHALL NOT EXCEED A SLOPE OF 1:20, AND CROSS SLOPES SHALL NOT EXCEED A SLOPE OF 1:50
- THE DRAWINGS INDICATE BUILDING CONDITIONS PER EXISTING DRAWINGS AND ACTUAL PROJECT INVESTIGATION. THE CONTRACTOR SHALL ANTICIPATE POSSIBLE SLIGHT DEVIATION FROM THESE DRAWINGS. REFER TO ARCHITECTURAL & MEP DRAWINGS AND DETAILS FOR EXTENT OF DEMOLITION.
- THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK, USING HIS BEST SKILL AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
- INSTALL TEMPORARY DUST PARTITIONS WITH DOORS FOR CONSTRUCTION ACCESS AROUND AREAS OF WORK SO THAT OPERATIONS IN EXISTING ADJACENT AREAS REMAIN DUST FREE AND ACCESSIBLE TO BUILDING OCCUPANTS. MAINTAIN IN PLACE UNTIL COMPLETION OF CONSTRUCTION.
- REMOVE ALL BUILDING PARTS AND/OR OTHER ITEMS TO ALLOW FOR THE INSTALLATION AND CONNECTION OF NEW WORK. COORDINATE THE WORK WITH THE HVAC, PLUMBING AND ELECTRICAL DEMOLITION DRAWINGS.
- REMOVAL OF THE BUILDING PARTS SHALL BE PERFORMED IN A SAFE, ORDERLY AND CAREFUL MANNER, WITH THE CONSIDERATION AT ALL TIMES FOR THE SAFETY AND WELFARE OF THE OWNER, BLDG. OCCUPANTS, & PERSONNEL OF THE CONTRACTOR AND/OR SUBCONTRACTOR.
- MAINTAIN THE UTILITIES TO OCCUPIED SPACES AT ALL TIMES. COORDINATE ANY UTILITY DOWNTIMES W/ OWNER. PROVIDE 72 HOUR ADVANCE NOTICE TO THE OWNER OF INTENDED UTILITY SHUT DOWN AND/OR DISRUPTION.
- ANY QUESTIONS CONCERNING OWNERSHIP OF SALVAGEABLE MATERIAL SHALL BE ANSWERED BY THE OWNER, OR OWNER'S REPRESENTATIVE. ALL ITEMS OTHER THAN FINISH MATERIALS TO BE REMOVED AS PART OF THIS CONTRACT ARE INDICATED WITH DASHED LINES ON DEMOLITION SHEETS. DISPOSE OF THESE MATERIALS AND ITEMS AFTER CHECKING WITH OWNER FOR ITEMS TO BE SALVAGED. SALVAGE ANY ITEMS REQUIRED TO COMPLETE NEW WORK.
- REMOVE ALL MISCELLANEOUS DEVICES AS REQUIRED TO INSTALL NEW FINISHES, INCLUDING BUT NOT LIMITED TO: PLUMBING FIXTURES, SIGNAGE, SWITCH PLATES, TELEVISION BRACKETS, WALL OUTLET COVERS, TOILET ACCESSORIES, CORNER GUARDS, ETC. SAVE FOR REINSTALLATION AFTER COMPLETION OF FINISH WORK.
- PROTECT ALL EXISTING FINISHES, DOOR FRAMES, EQUIPMENT AND MATERIALS THAT ARE TO REMAIN IN PLACE. DAMAGE TO EXISTING COMPONENTS BY CONTRACTOR SHALL BE REPLACED WITH NEW MATERIAL OF LIKE KIND AND QUALITY THAT MATCH THE EXISTING STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR PREPARING EXISTING SURFACES TO RECEIVE NEW FINISHES SCHEDULED.
- PROTECT EXISTING VEGETATION, INCLUDING EXISTING TREES DURING CONSTRUCTION. REVEGETATE DAMAGED AREAS ADJACENT TO NEW CONSTRUCTION; CONTRACTOR SHALL MAINTAIN VEGETATED AREAS FOR 3 WEEKS AFTER INITIAL PLANTING.
- REFER TO MECHANICAL, PLUMBING AND ELECTRICAL DRAWINGS FOR OTHER WORK.
- ELECTRICAL AND MECHANICAL INSTALLATIONS MAY REQUIRE WORK ABOVE EXISTING CEILINGS BOTH IN THE AREA OF WORK AND IN ADJACENT AREAS (POSSIBLY ON OTHER FLOORS). REMOVE AND REINSTALL (OR REPLACE) CEILING TILES AND GRID AS REQUIRED. REMOVE GYPSUM BOARD AT WALLS AND CEILINGS AND REPLACE AS REQUIRED.
- UNLESS NOTED OTHERWISE, ALL EXISTING ELECTRICAL OUTLETS & FIXTURES IN REMODELED AREAS ARE TO BE REMOVED & RETURNED TO OWNER. SEE ELECTRICAL SHEETS FOR DEVICES & CIRCUITS TO BE REUSED.
- ALL ITEMS AND ASSOCIATED CONNECTIONS ARE TO BE REMOVED AND TERMINATED AT DESIGNATED POINTS. SERVICE CONNECTIONS SHALL BE SAFELY REMOVED, CAPPED OR PLUGGED IN CONFORMITY WITH LOCAL LAWS AND ORDINANCES, REQUIREMENTS OF PUBLIC UTILITY COMPANIES, AND OF THE NATIONAL BOARD OF FIRE UNDERWRITERS, AND IN SUCH MANNER AS NOT TO INTERFERE WITH THE USE OF THE OCCUPIED SPACES IN THE BUILDING.
- IF A CONDUIT OR UTILITY LINE IS CUT WHILE SLEEVING OR CUTTING THE SLAB OR REMOVING A PARTITION, THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING IT IMMEDIATELY.
- ANY EXISTING TO REMAIN FIREPROOFING OR FIRE ASSEMBLIES DAMAGED DURING CONSTRUCTION ARE TO BE REPAIRED TO ORIGINAL FIRE PROTECTION REQUIREMENTS.
- IMMEDIATELY SEAL ALL PENETRATIONS IN EXISTING STRUCTURE OPENED DURING DEMOLITION WITH FIRESTOPPING MATERIAL AND/OR WATERPROOFING.
- SEAL ALL PENETRATIONS, NEW AND EXISTING, ABOVE CEILINGS AT RATED FIRE WALLS IN AREAS OF WORK.

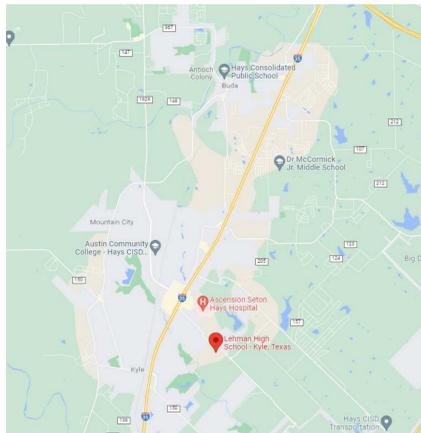
LEHMAN HIGH SCHOOL BUILDING CODE ANALYSIS	
FACILITY:	Hays Consolidated Independent School District
OR PROJECT NUMBER:	1900.15
PROJECT :	Lehman High School Renovations and Site Improvements
LOCATION:	Kyle, Texas
JURISDICTION:	City of Kyle
APPLICABLE CODES:	2021 International Building Code 2021 International Energy Conservation Code 2021 International Plumbing Code 2021 International Fire Code 2021 International Mechanical Code 2020 National Electric Code 2012 Texas Accessibility Standards
Building Information:	Type IB
Renovation Area	55,000 sf
Number of Stories	2 Story

LIST OF ALTERNATES

ALTERNATE #1	REPLACE VARIOUS FIRE SMOKE DAMPERS INDICATED IN MECHANICAL PLANS.
ALTERNATE #2	REPLACE HVAC UNIT CONTROLS AT EXISTING UNITS IN WEST HALF OF BUILDING FOR INTEGRATION INTO NEW CONTROLS SYSTEM. REF ARCHITECTURAL A4.0.
ALTERNATE #3	BAND PARKING LOT ADDITIONAL LIGHTING. REF. ELECTRICAL
ALTERNATE #4	TRACK FAILURE CRACK REMEDIATION. REF. ARCHITECTURAL SITE PLAN FOR EXTENTS
ALTERNATE #5	ADD 2-HR RATED WINDOW BETWEEN CLASSROOM AND WELDING SHOP. REF. ARCHITECTURAL A 2.1, A 3.0.
ALTERNATE #6	FLOORING REPLACEMENT AT DRAMA. NEW PLATFORM FOR STAGE AND STEPPED SEATING AT ROOM. REF. ARCHITECTURAL REF A 2.1, A 10.4.
ALTERNATE #7	FLOORING REPLACEMENT AT BAND AND DANCE. REF. ARCHITECTURAL A10.3.
ALTERNATE #8	ROOF OVERLAY IN LIEU OF FULL REROOF. NEW COVERBOARD AND MEMBRANE TO BE LAID OVER EXISTING ROOF. REUSE EXISTING DRAINS - NO ADDITIONAL OVERFLOWS INCLUDED. REFER TO SHEETS A5.3A AND A5.4A.
ALTERNATE #9	FULL REROOF WITH APP ROOF IN LIEU OF SBS. REF. SPECIFICATIONS.



HAYS COUNTY



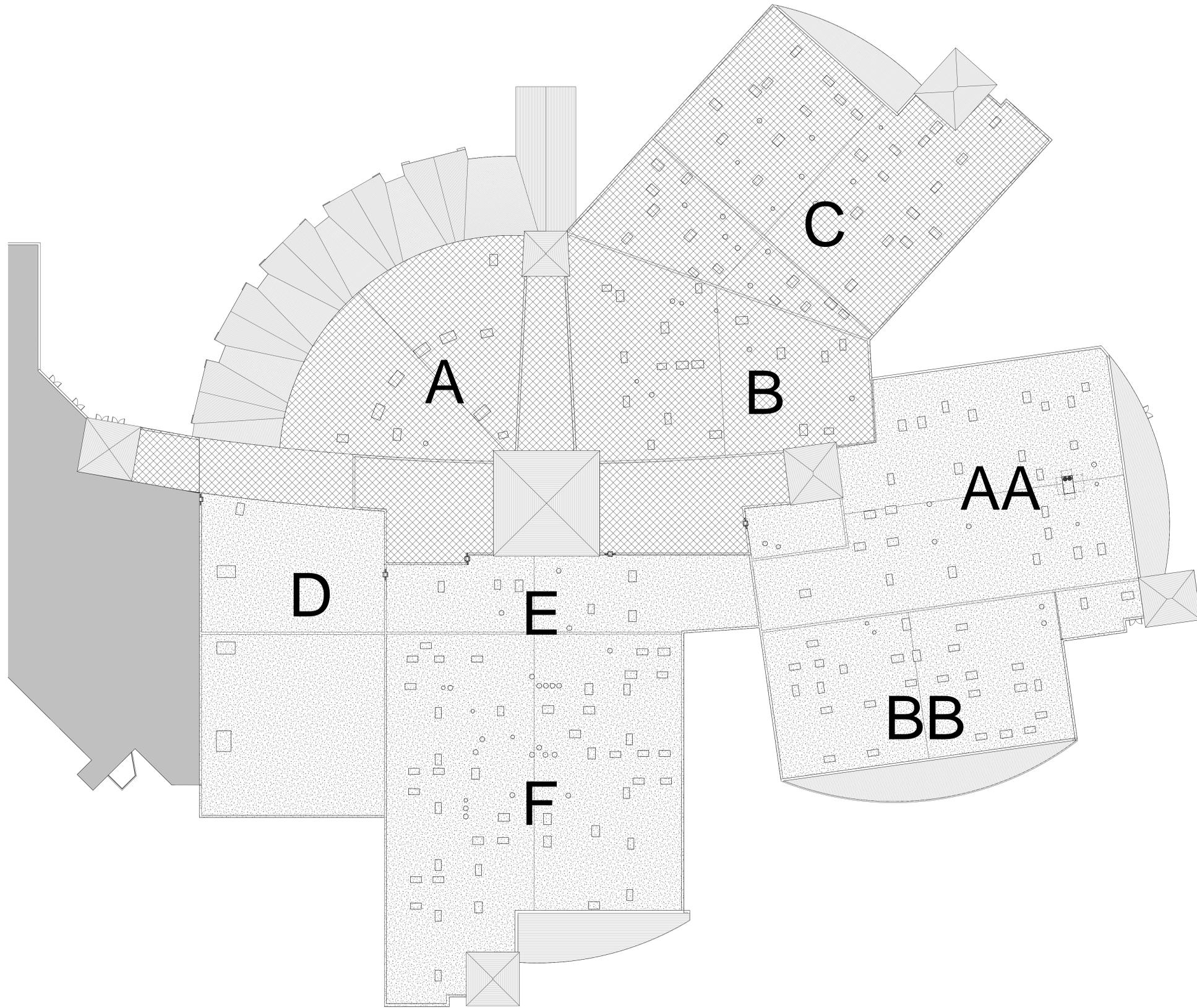
LOCATION MAP



VICINITY MAP



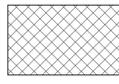
Revisions:
NO. DESCRIPTION DATE



1 ROOF PLAN - EAST
SCALE: 3/8" = 1'-0"

GENERAL PHASING NOTES

1. PHASING AREAS ARE SHOWN FOR GENERAL REQUIREMENTS AND INDICATE WHERE THE MAJORITY OF THE LIMITS OF CONSTRUCTION OCCUR. WORK OUTSIDE THE PHASING BOUNDARY MAY BE REQUIRED. REFER TO INDIVIDUAL SHEETS FOR SPECIFIC PROJECT REQUIREMENTS.



PHASE 1



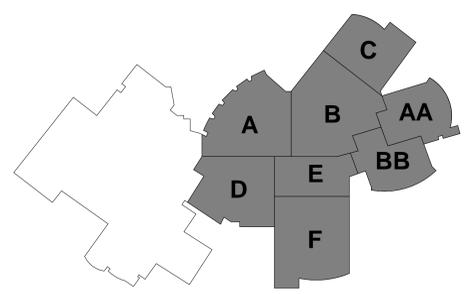
PHASE 2

PHASE 1 SCHEDULE

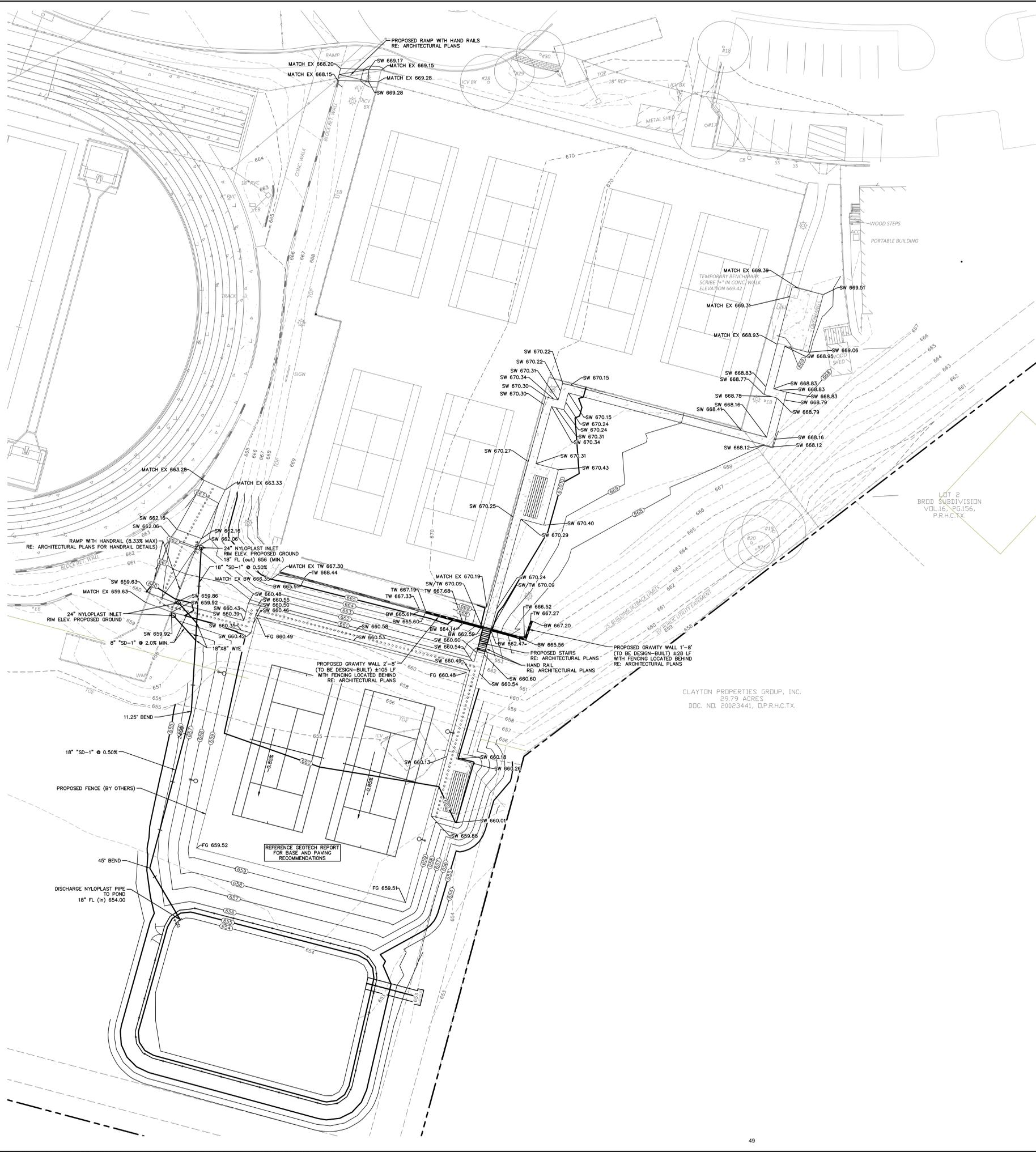
AREA	WORK	DURATION
A	HVAC & ROOF	MAY 30TH, 2022
B	HVAC & ROOF	2022-AUG 10TH, 2022
C	HVAC & ROOF	MAY 30TH, 2022
SITE	HVAC & ROOF	MAY 30TH, 2022

PHASE 2 SCHEDULE

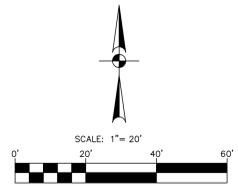
AREA	WORK	DURATION
D	HVAC & ROOF	
E	HVAC & ROOF	
F	HVAC & ROOF	MAY 30TH, 2023
AA	HVAC & ROOF	AUG 10TH, 2023
BB	HVAC & ROOF	



NO.	DESCRIPTION	DATE



CLAYTON PROPERTIES GROUP, INC.
29.79 ACRES
DDC. NO. 20023441, D.P.R.H.C.T.X.



LEGEND

- PROPERTY LINE
- ADA PATH
- PROPOSED SIDEWALK
- EXISTING CONTOUR LINE
- PROPOSED CONTOUR LINE
- FG XXX.X FINISHED GROUND ELEVATION
- MATCH EX XXX.XX MATCH EXISTING GRADE ELEVATION
- SW XXX.XX TOP OF SIDEWALK ELEVATION
- TW XXX.XX TOP OF WALL ELEVATION
- BW XXX.XX BOTTOM OF WALL ELEVATION

NOTES:

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE ASSOCIATED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL PROPERTY CORNERS.
3. CONTRACTOR SHALL COORDINATE WITH APPROPRIATE UTILITY COMPANIES PRIOR TO CONSTRUCTION, ADJUSTMENT, OR RELOCATION OF EXISTING UTILITIES.
4. CONTRACTOR SHALL PLACE AT LEAST TWO SIGNS STATING "LOADING ZONE" MOUNTED TO THE FACE OF COLUMNS (RE: ARCHITECTURAL PLANS) FACING THE DRIVE IN THE LOADING ZONE HATCHED AREA.
5. ADA GRADING NOTES:
 - SLOPES ON ACCESSIBLE ROUTES MAY NOT EXCEED 1:20 UNLESS DESIGNED AS A RAMP [TAS 403.3]
 - THE MAXIMUM SLOPE OF A RAMP IN NEW CONSTRUCTION IS 1:12. THE MAXIMUM RISE FOR ANY RAMP RUN IS 30 IN. [TAS 403.2, 403.6]
 - ACCESSIBLE ROUTES MUST HAVE A GROSS SLOPE NO GREATER THAN 2%.
 - GROUND SURFACES ALONG ACCESSIBLE ROUTES MUST BE STABLE, FIRM, AND SLIP RESISTANT. [TAS 302.1]
 - SIDEWALKS AND ACCESSIBLE ROUTES ARE TO BE AT A 2% MAXIMUM GROSS SLOPE AND 5% MAXIMUM LONGITUDINAL SLOPE.
 - CURB RAMPS SHALL NOT EXCEED 6" IN VERTICAL DIFFERENCE, AND SLOPE SHALL BE NO MORE THAN 12:1.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ACQUIRING ALL PERMITS, TESTS, APPROVALS, AND ACCEPTANCES REQUIRED TO COMPLETE CONSTRUCTION OF THIS PROJECT.
7. ALL PROPOSED GRADES AND CONTOURS SHOWN ARE FINAL, TOP OF FINISHED SURFACE ELEVATIONS.
8. POSITIVE DRAINAGE SHALL BE MAINTAINED ON ALL SURFACE AREAS WITHIN THE SCOPE OF THIS PROJECT. DRAINAGE SHALL BE DIRECTED AWAY FROM ALL BUILDING FOUNDATIONS. CONTRACTOR SHOULD TAKE PRECAUTIONS NOT TO ALLOW PONDING OF WATER AND NOT TO BLOCK DRAINAGE FLOW FOR ADJACENT PROPERTY.
9. NO ABRUPT CHANGE OF GRADE SHALL OCCUR.
10. ALL DISTURBED AREAS SHALL BE REVEGETATED BY THE CONTRACTOR IN ACCORDANCE WITH PROJECT SPECIFICATIONS AND LANDSCAPING PLANS.
11. THE CONTRACTOR WILL BE RESPONSIBLE FOR DETERMINING EXACT LOCATION OF ALL UTILITIES AND DRAINAGE STRUCTURES WHETHER SHOWN ON THE PLANS OR NOT. THE CONTRACTOR SHALL UNCOVER EXISTING UTILITIES PRIOR TO CONSTRUCTION TO VERIFY SIZE, GRADE, AND LOCATION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY OF ANY DEVIATIONS FROM THESE PLANS PRIOR TO BEGINNING CONSTRUCTION. ANY DAMAGE TO EXISTING UTILITIES, WHETHER SHOWN ON THE PLANS OR NOT, SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO REPAIR AT HIS EXPENSE.
12. ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THE SCOPE OF THIS CONTRACT WHERE NOT SPECIFICALLY COVERED IN THE PROJECT SPECIFICATIONS SHALL CONFORM TO ALL APPLICABLE CITY OF KYLE, HAYS COUNTY SPECIFICATIONS FOR CONSTRUCTION.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING TO ORIGINAL, OR BETTER, CONDITION ANY DAMAGES INCURRED TO EXISTING UTILITIES, FENCES, PAVEMENT, CURBS, OR DRIVEWAYS (NO SEPARATE PAY ITEM).
14. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING WITH ALL UTILITY COMPANIES PROVIDING TEMPORARY UTILITY SERVICES DURING CONSTRUCTION.
15. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY QUESTIONS THAT MAY ARISE REGARDING THE INTENT, PLACEMENT, OR LIMITS OF DIMENSIONS OR GRADES NECESSARY FOR CONSTRUCTION OF THIS PROJECT.
16. CURB ADJACENT TO RAMPS SHALL BE SLOPED TO BE FLUSH WITH RAMP.
17. EXISTING CONTOUR INFORMATION SHOWN IS AT ONE (1) FOOT INTERVALS. THE CONTOURS ARE COMPUTER GENERATED USING FIELD DATA COLLECTED BY SPOT ON SURVEYING, INC. ON OR ABOUT SEPTEMBER 2021.
18. ALL STORM SEWER PIPES TO BE NYLOPLAST PRODUCTS AS CALLED OUT ON PLAN SHEETS.

DIMENSIONAL CONTROL NOTES:

1. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO THE START OF CONSTRUCTION AND NOTIFY THE ENGINEER OF ANY DISCREPANCIES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING ALL HORIZONTAL AND VERTICAL CONTROL PER THE CONSTRUCTION DRAWINGS.
3. UNLESS OTHERWISE NOTED, THE CONTRACTOR SHALL USE THE PROPERTY PINS FOR HORIZONTAL CONTROL POINTS. BENCHMARKS ARE NOT TO BE USED FOR HORIZONTAL CONTROL.
4. REFER TO THE ARCHITECTURAL AND STRUCTURAL PLANS FOR ADDITIONAL DIMENSION CONTROL INFORMATION.

PAPE-DAWSON ENGINEERS

AUSTIN | SAN ANTONIO | HOUSTON | FORT WORTH | DALLAS
 10801 H. MARSH DRIVE, BLDG. 3, STE. 200 | AUSTIN, TX 78758 | 512.464.8711
 TEXAS PROFESSIONAL ENGINEERING REGISTRATION #1028801

O'CONNELL ROBERTSON

Austin | 811 Barkley Springs Road, Suite 500, Austin, Texas 78704 | 512.452.7441
 San Antonio | 4840 Broadway, Suite 300, San Antonio, Texas 78209 | 210.224.4932 | 210.224.4453

HAYS CISD

LEHMAN HIGH SCHOOL IMPROVEMENTS

1700 Lehman Rd, Kyle, TX 78640, LEHMAN HIGH SCHOOL

BENCHMARK INFORMATION

LORA BENCHMARK PID NO.: A460, WITH THE ELEVATION OF 633.05 FEET, NAVD 83 DATUM; 6"/8" IRON REBAR WITH ALUMINUM CAP SET

01/07/22

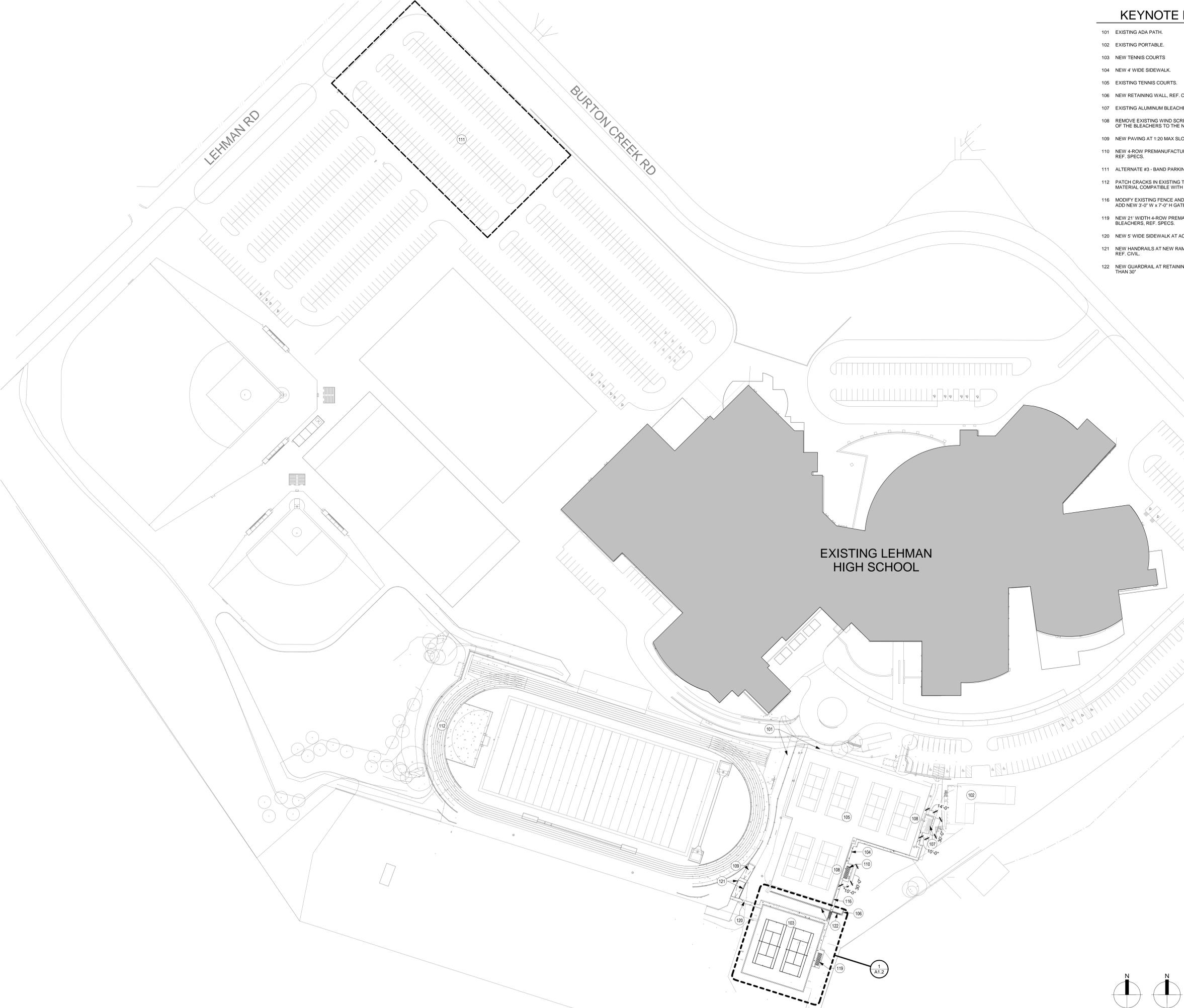
NO.	DESCRIPTION	DATE
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01/11/2021
 Project No. 13013030301
 CONSTRUCTION DOCUMENTS

SITE & GRADING PLAN

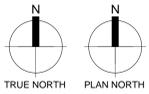
C3.00

1 SITE PLAN
SCALE: 1" = 60'-0"



KEYNOTE LEGEND

- 101 EXISTING ADA PATH.
- 102 EXISTING PORTABLE.
- 103 NEW TENNIS COURTS
- 104 NEW 4' WIDE SIDEWALK.
- 105 EXISTING TENNIS COURTS.
- 106 NEW RETAINING WALL, REF. CIVIL.
- 107 EXISTING ALUMINUM BLEACHERS AND CANOPY.
- 108 REMOVE EXISTING WIND SCREEN FOR THE ENTIRE WIDTH OF THE BLEACHERS TO THE NEAREST POST.
- 109 NEW PAVING AT 1:20 MAX SLOPE, REF. CIVIL
- 110 NEW 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS, REF. SPECS.
- 111 ALTERNATE #3 - BAND PARKING LOT LIGHTING, REF. MEP
- 112 PATCH CRACKS IN EXISTING TRACK AND BORDER WITH MATERIAL COMPATIBLE WITH TOP COAT SURFACE.
- 116 MODIFY EXISTING FENCE AND HORIZONTAL SUPPORT TO ADD NEW 3'-0" W X 7'-0" H GATE
- 119 NEW 21' WIDTH 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS, REF. SPECS.
- 120 NEW 5' WIDE SIDEWALK AT ACCESSIBLE PATH - REF. CIVIL.
- 121 NEW HANDRAILS AT NEW RAMP, SEE 7/A1.2. 1:12 MAX SLOPE. REF. CIVIL.
- 122 NEW GUARDRAIL AT RETAINING WALL, WHERE WALL TALLER THAN 30"

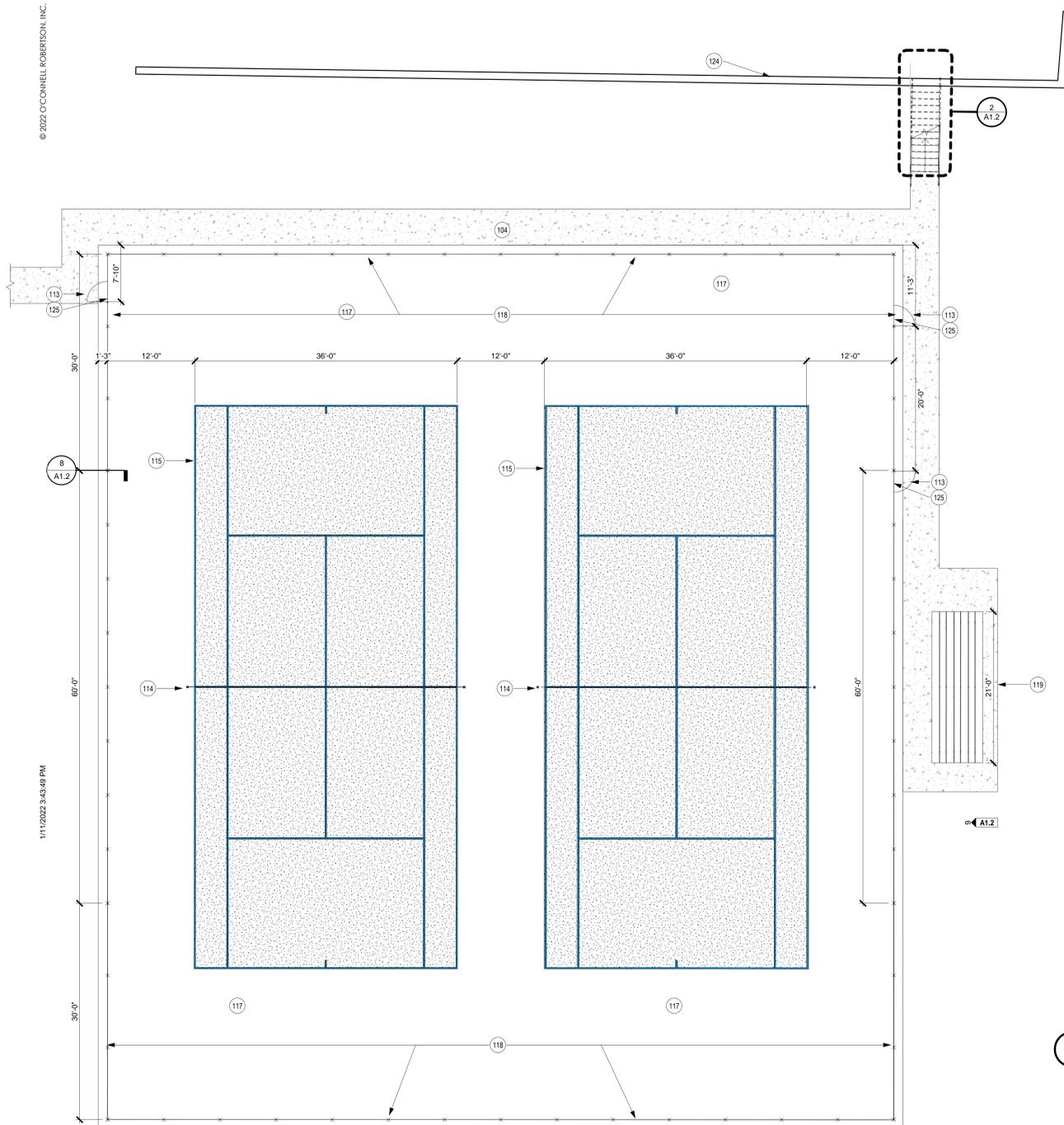


HAYS CISD
LEHMAN HIGH SCHOOL IMPROVEMENTS
 1700 Lehman Rd, Kyle, TX 78640, Kyle, Texas

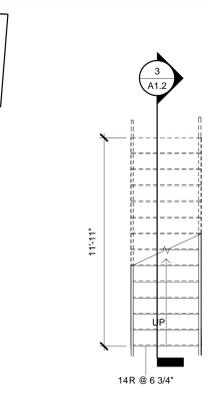


NO.	DESCRIPTION	DATE

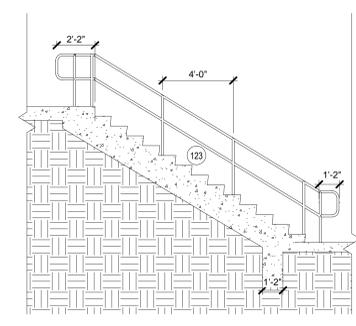
1/11/22
 Project No. 1900.15
CONTRACT DOCUMENTS



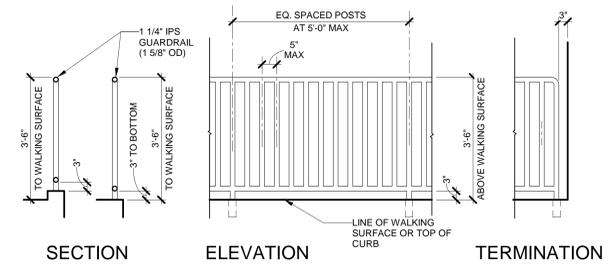
1 ENLARGED PLAN - TENNIS COURTS
SCALE: 1/8" = 1'-0"



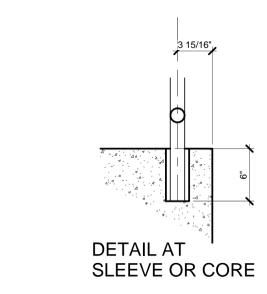
2 ENLARGED PLAN - STAIR
SCALE: 1/4" = 1'-0"



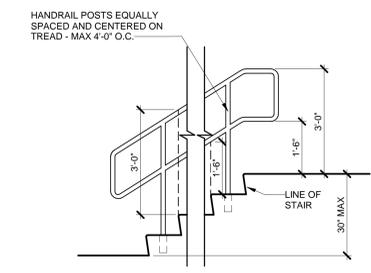
3 SECTION - STAIR
SCALE: 1/4" = 1'-0"



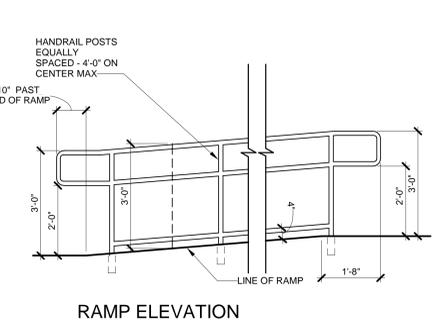
4 GUARDRAIL TYP. - PIPE
SCALE: 1/2" = 1'-0"



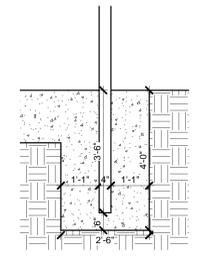
5 GUARDRAIL - DETAILS
SCALE: 1 1/2" = 1'-0"



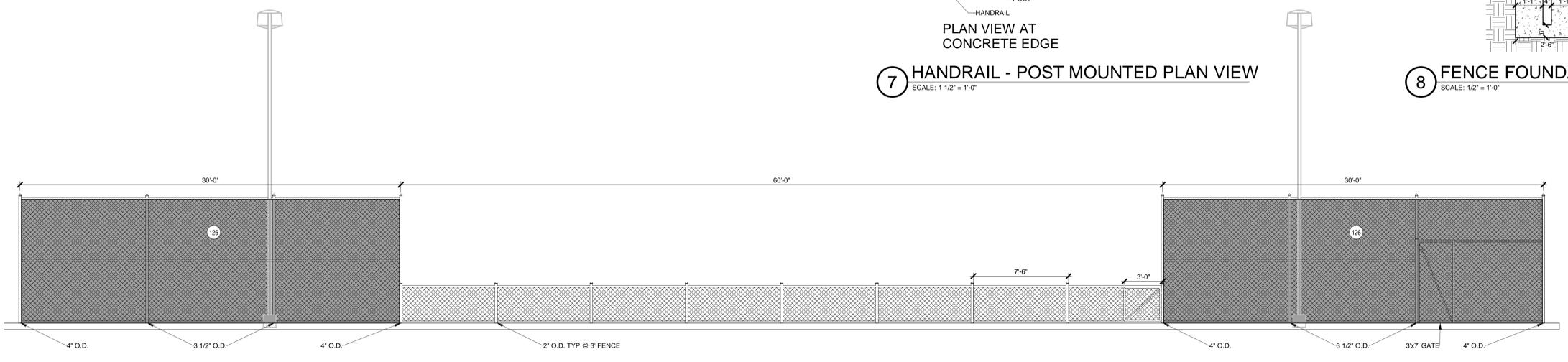
6 HANDRAIL - POST MOUNTED
SCALE: 1/2" = 1'-0"



7 HANDRAIL - POST MOUNTED PLAN VIEW
SCALE: 1 1/2" = 1'-0"



8 FENCE FOUNDATION DETAIL
SCALE: 1/2" = 1'-0"



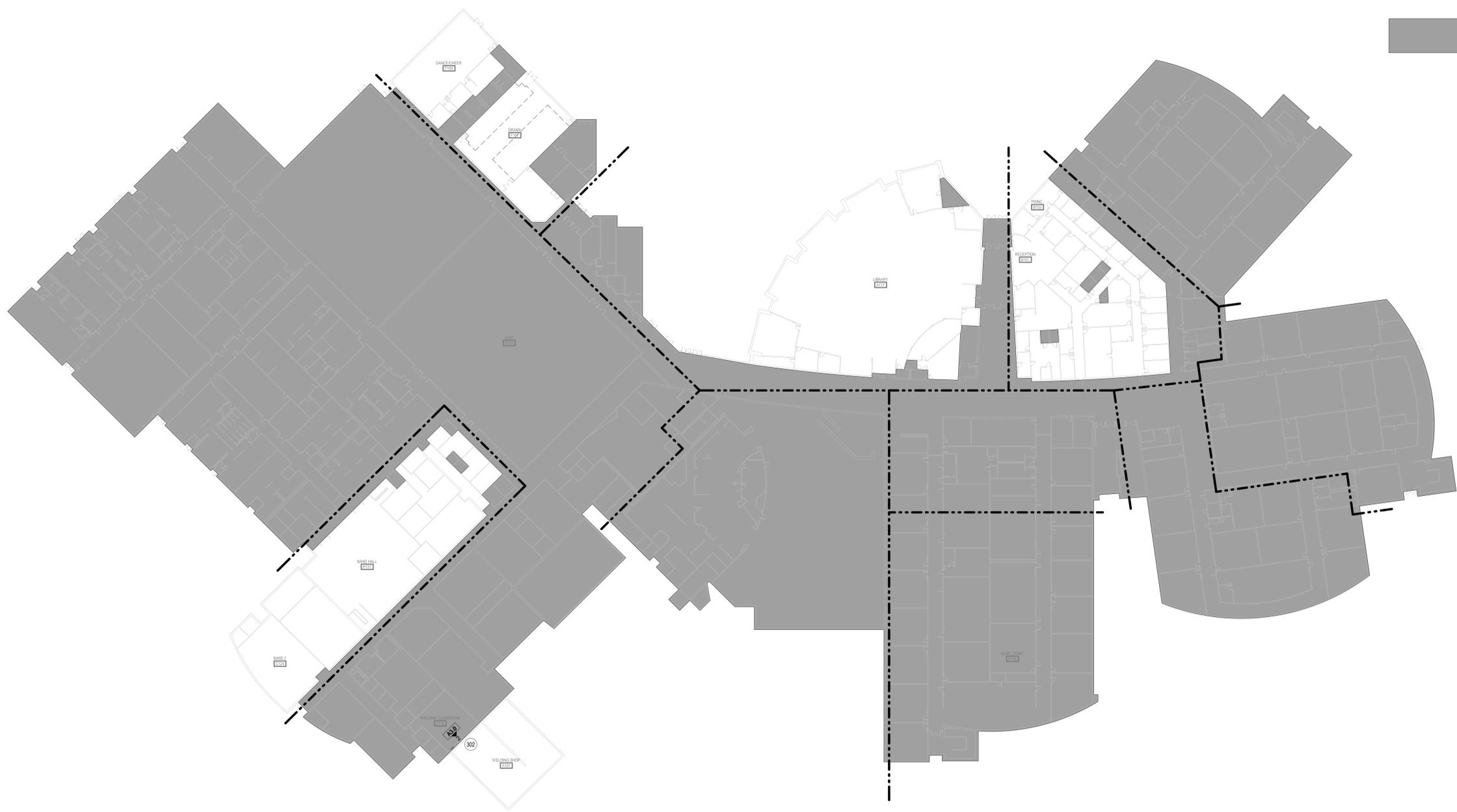
9 ELEVATION - TENNIS FENCE
SCALE: 1/4" = 1'-0"

KEYNOTE LEGEND

- 104 NEW 4" WIDE SIDEWALK
- 113 3'-0" W GALVANIZED CHAINLINK GATE
- 114 NET WITH POSTS 3'-0" OUTSIDE COURT
- 115 ALL COURT STRIPING TO BE 2" WIDE LINES PAINTED WHITE
- 117 POST-TENSIONED CONCRETE FOUNDATION DESIGN BY DELEGATED ENGINEER, AS PART OF TURNKEY TENNIS COURT CONSTRUCTION. REFER TO THE GEOTECHNICAL REPORT BY RABA KISTNER CONSULTANTS, INC. DATED AUGUST 16, 2021, FOR THE BUILDING PAD PREPARATION AND PT DESIGN PARAMETERS.
- 118 10' TALL GALVANIZED CHAINLINK FENCE - TYP. WITH WINDSCREEN AT PERIMETER.
- 119 NEW 21" WIDTH 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS. REF. SPECS.
- 123 REF. S0.1 FOR REINFORCING
- 124 NEW RETAINING WALL, REF. CIVIL
- 125 METAL PLATE AT BASE OF GATE ENTRY UP TO 10' PER T&S 404.2.10.
- 126 INSTALL WIND SCREEN ON TALLER FENCE



NO.	DESCRIPTION	DATE

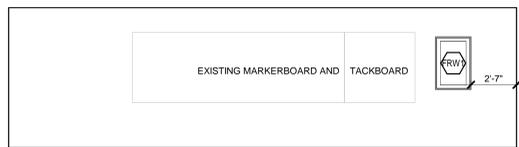


KEYNOTE LEGEND

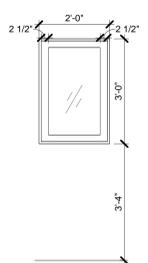
302 ALTERNATE #5 - AT EXISTING 2HR RATED FIREWALL INSTALL
2' W x 3' H 90 MIN. RATED WINDOW. REF. SPECS

NOT IN SCOPE

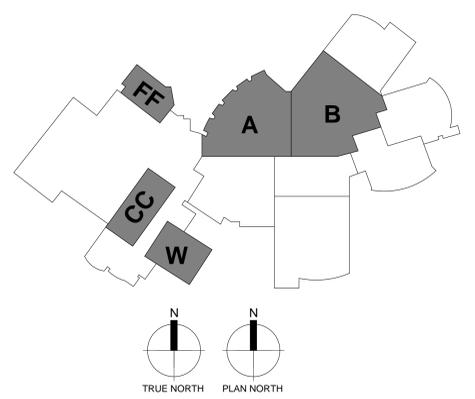
1 FLOOR PLAN - COMPOSITE
SCALE: 1/32" = 1'-0"



2 ALTERNATE #5 - WINDOW AT WELDING
SCALE: 1/4" = 1'-0"



3 TYPE FRW1 - 120 MIN RATED FIRE RESISTIVE WINDOW
SCALE: 1/2" = 1'-0"



NO.	DESCRIPTION	DATE

1/11/22
 Project No. 1900.15
 CONTRACT DOCUMENTS

COMPOSITE FLOOR PLAN
A3.0



1 ROOF PLAN - EAST
SCALE: 3/16" = 1'-0"

GENERAL ROOF NOTES

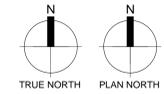
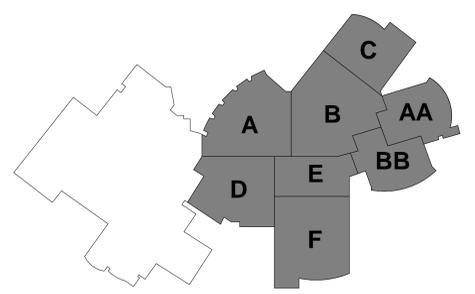
1. REFER TO SHEETS A5.3 AND A5.4 FOR TYPICAL ROOF DETAILS.
2. NOT ALL ROOF PENETRATIONS ARE SHOWN ON THE ARCHITECTURAL ROOF PLANS.
3. ALL ROOFING AREAS ARE MODIFIED BITUMINOUS UNLESS NOTED OTHERWISE.
4. MINIMUM SLOPE FOR ROOF IS 1/4" PER 1'-0" UNLESS NOTED OTHERWISE.
5. ALL SADDLES OR CRICKETS ARE FORMED WITH TAPERED INSULATION UNLESS NOTED OTHERWISE.
6. REMOVE AND DISPOSE OF ABANDONED ROOF PENETRATIONS. REPAIR ROOFING AND ROOF DECK AT PENETRATIONS LESS THAN 12".
7. NEW AHU RE: MEP. LOCATION SHOWN IS APPROXIMATE. VERIFY EXACT LOCATION AND SIZE WITH MEP. PROVIDE AHU CURB FLASHINGS PER DETAIL, TYPICAL.
8. ALL LOW SLOPE ROOFS (INSULATION, COVERBOARD AND MOD BIT) SHOWN IN PLAN TO BE REPLACED.
9. AT ROOF TOP UNITS AND ROOF HATCHES PROVIDE 36" WIDE MEMBRANE WALKWAY MATERIAL AROUND ALL SIDES OF RTUS.
10. AT ALL ACCESS LADDERS PROVIDE 72" x 72" MEMBRANE WALKWAY AT BOTTOM OF LADDERS.
11. PROVIDE TAPERED INSULATION CRICKETS (TWICE ROOF SLOPE) AT HIGH SIDE OF ALL MECHANICAL EQUIPMENT AND ROOF HATCHES ETC. EQUAL TO OR GREATER THAN 24" WIDE.
12. UNLESS OTHERWISE NOTED, EXISTING ROOF STRUCTURE SLOPES IN THE DIRECTIONS INDICATED.

GENERAL ROOF DEMOLITION NOTES

1. REMOVE EXISTING METAL COUNTERFLASHINGS. CARE SHALL BE TAKEN SO AS NOT TO DAMAGE EXISTING METAL FLASHING RECEIVERS.
2. AT EXISTING ROOF TO ROOF EXPANSION JOINTS, REMOVE METAL EXPANSION JOINT COVER.
3. REMOVE EXISTING ALUMINUM FOIL SURFACED BASE FLASHING MEMBRANE. CARE SHALL BE TAKEN SO AS NOT TO DAMAGE EXISTING SBS BASE FLASHING MEMBRANE AND EXISTING GANT STRIPS.
4. AT EXISTING ROOF DIVIDERS REMOVE EXISTING TWO-PIECE METAL COUNTER FLASHING AND RECEIVER.
5. AT ROOF TO WALL EXPANSION JOINTS REMOVE EXISTING COUNTERFLASHING, EXPANSION JOINT COVER AND CLEAT.

KEYNOTE LEGEND

- 303 REPLACE EXISTING ROOF HATCH AND 2X BLOCKING, 2'-6" x 3'-0"
 - 304 EXISTING ROOF LADDER TO REMAIN, TYP.
 - 305 EXISTING SCUPPER WITH DOWNSPOUT
 - 306 EXISTING METAL SPLASH BLOCK TYP.
 - 307 EXISTING ROOF DRAIN WITH OVERFLOW
 - 308 EXISTING GUTTER WITH DOWNSPOUT AND SPLASH PAN
 - 310 EXISTING METAL STANDING SEAM ROOF TO REMAIN, TYP.
 - 314 NEW CRICKETS FOR MECHANICAL UNITS TYP.
 - 315 BASE BID ONLY - NEW OVERFLOW DRAINS TYP.
 - 316 INSTALL NEW ROOF LADDER
- NOT IN SCOPE



NO.	DESCRIPTION	REVISIONS:	DATE



GENERAL ROOF NOTES

- REFER TO SHEETS A5.3 AND A5.4 FOR TYPICAL ROOF DETAILS.
- NOT ALL ROOF PENETRATIONS ARE SHOWN ON THE ARCHITECTURAL ROOF PLANS.
- ALL ROOFING AREAS ARE MODIFIED BITUMINOUS UNLESS NOTED OTHERWISE.
- MINIMUM SLOPE FOR ROOF IS 1/4" PER 1'-0" UNLESS NOTED OTHERWISE.
- ALL SADDLES OR CRICKETS ARE FORMED WITH TAPERED INSULATION UNLESS NOTED OTHERWISE.
- REMOVE AND DISPOSE OF ABANDONED ROOF PENETRATIONS. REPAIR ROOFING AND ROOF DECK AT PENETRATIONS LESS THAN 12".
- NEW AHU RE-MEP LOCATION SHOWN IS APPROXIMATE. VERIFY EXACT LOCATION AND SIZE WITH MEP. PROVIDE AHU CURB FLASHINGS PER DETAIL, TYPICAL.
- ALL LOW SLOPE ROOFS (INSULATION, COVERBOARD AND MOD BIT) SHOWN IN PLAN TO BE REPLACED.
- AT ROOF TOP UNITS AND ROOF HATCHES PROVIDE 36" WIDE MEMBRANE WALKWAY MATERIAL AROUND ALL SIDES OF RTUS.
- AT ALL ACCESS LADDERS PROVIDE 72" x 72" MEMBRANE WALKWAY AT BOTTOM OF LADDERS.
- PROVIDE TAPERED INSULATION CRICKETS TWICE ROOF SLOPE AT HIGH SIDE OF ALL MECHANICAL EQUIPMENT AND ROOF HATCHES ETC. EQUAL TO OR GREATER THAN 24" WIDE.
- UNLESS OTHERWISE NOTED, EXISTING ROOF STRUCTURE SLOPES IN THE DIRECTIONS INDICATED.

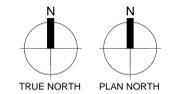
GENERAL ROOF DEMOLITION NOTES

- REMOVE EXISTING METAL COUNTERFLASHINGS. CARE SHALL BE TAKEN SO AS NOT TO DAMAGE EXISTING METAL FLASHING RECEIVERS.
- AT EXISTING ROOF TO ROOF EXPANSION JOINTS, REMOVE METAL EXPANSION JOINT COVER.
- REMOVE EXISTING ALUMINUM FOIL SURFACED BASE FLASHING MEMBRANE. CARE SHALL BE TAKEN SO AS NOT TO DAMAGE EXISTING SBS BASE FLASHING MEMBRANE AND EXISTING CANT STRIPS.
- AT EXISTING ROOF DIVIDERS REMOVE EXISTING TWO-PIECE METAL COUNTER FLASHING AND RECEIVER.
- AT ROOF TO WALL EXPANSION JOINTS REMOVE EXISTING COUNTERFLASHING, EXPANSION JOINT COVER AND CLEAT.

KEYNOTE LEGEND

- 303 REPLACE EXISTING ROOF HATCH AND 2X BLOCKING, 2'-6" x 3'-0"
 - 304 EXISTING ROOF LADDER TO REMAIN, TYP.
 - 305 EXISTING SCUPPER WITH DOWNSPOUT
 - 306 EXISTING METAL SPLASH BLOCK TYP.
 - 307 EXISTING ROOF DRAIN WITH OVERFLOW
 - 308 EXISTING GUTTER WITH DOWNSPOUT AND SPLASH PAN
 - 310 EXISTING METAL STANDING SEAM ROOF TO REMAIN, TYP.
 - 314 NEW CRICKETS FOR MECHANICAL UNITS TYP.
 - 315 BASE BID ONLY - NEW OVERFLOW DRAINS TYP.
 - 316 INSTALL NEW ROOF LADDER
- NOT IN SCOPE

1 ROOF PLAN - EAST - ALT. 9
SCALE: 3/8" = 1'-0"



Revisions:

NO.	DESCRIPTION	DATE

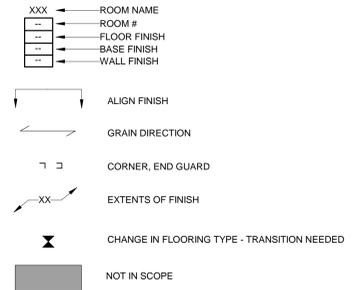
LIST OF FINISHES					
KEY	DESCRIPTION	MANUFACTURER	COLOR/NAME	PATTERN/STYLE	REMARKS
PT - PAINT					
PT1	PAINT - FIELD COLOR	PER SPEC	MATCH EXISTING	PER SPEC	GENERAL FIELD COLOR - PATCHING WHERE NEEDED
BASE					
RB1	RUBBER BASE	MATCH EXISTING	MATCH EXISTING	4" COVE BASE	AT CARPET
RB2	RUBBER BASE	MATCH EXISTING	MATCH EXISTING	6" COVE BASE	AT POLISHED CONCRETE
CPT - CARPET					
CPT1	CARPET TILE	INTERFACE	GRAVEL WITH CUSTOM COLOR ACCENT	GROUND WAVES	CONTACT: DEREK BALFOUR, HERRINGBONE INSTALL.
SS - SOLID SURFACE					
SS1		TO BE DETERMINED	TO BE DETERMINED	TO BE DETERMINED	@ THRESHOLDS
CONCRETE FLOOR CONDITIONS					
PC1	POLISHED CONCRETE	-	-	-	-
SC	SEALED CONCRETE	TO BE DETERMINED	TO BE DETERMINED	TO BE DETERMINED	-
ACT - ACOUSTICAL CEILING TILE					
ACT1	2X2 LAY IN CEILING TILE	ARMSTRONG	WHITE	ULTIMA	-



GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS (A10.1) TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

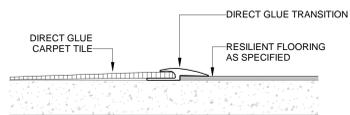
INTERIOR FINISH LEGEND



1 FINISH FLOOR PLAN - AREA A

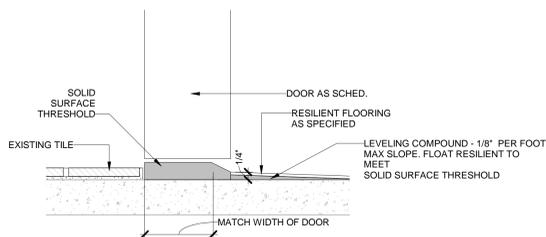
SCALE: 1/8" = 1'-0"

FINISH TRANSITIONS



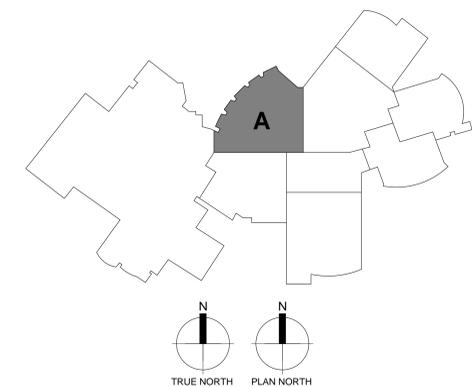
2 FLOORING TRANSITION - RESILIENT FLOORING TO CARPET

SCALE: 6" = 1'-0"



3 FLOORING TRANSITION - SOLID SURFACE THRESHOLD

SCALE: 6" = 1'-0"



NO.	DESCRIPTION	DATE

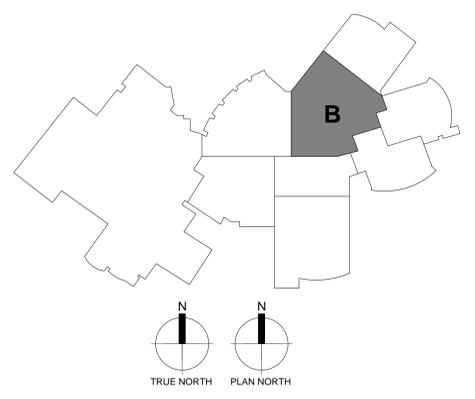
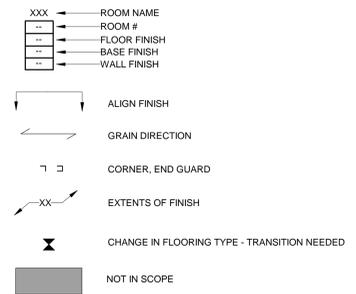


1 FINISH FLOOR PLAN - AREA B
SCALE: 1/8" = 1'-0"

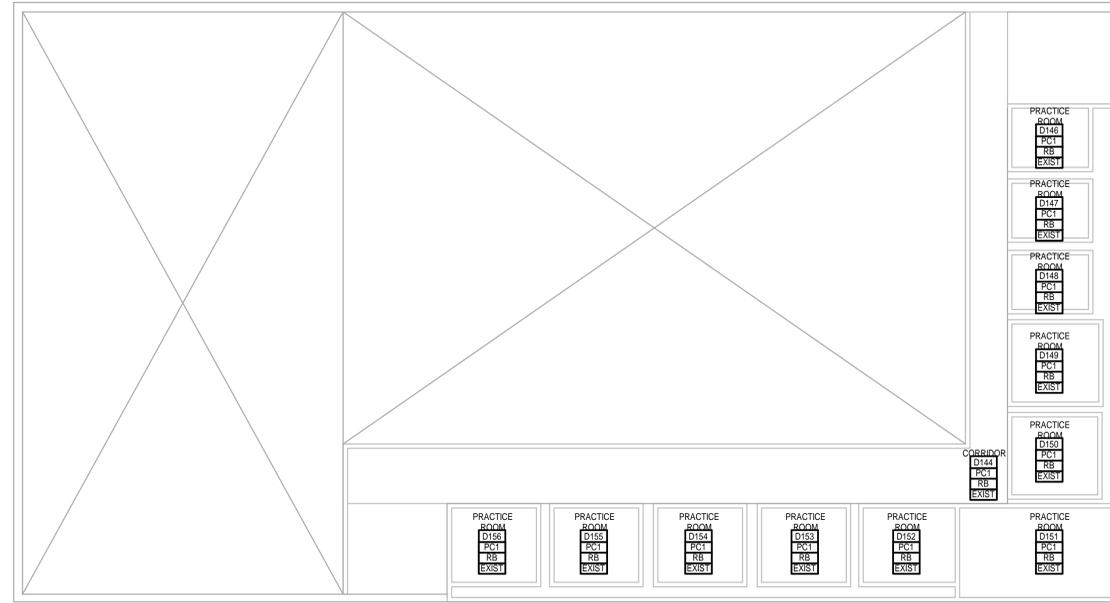
GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS (A10.1) TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

INTERIOR FINISH LEGEND



NO.	DESCRIPTION	DATE

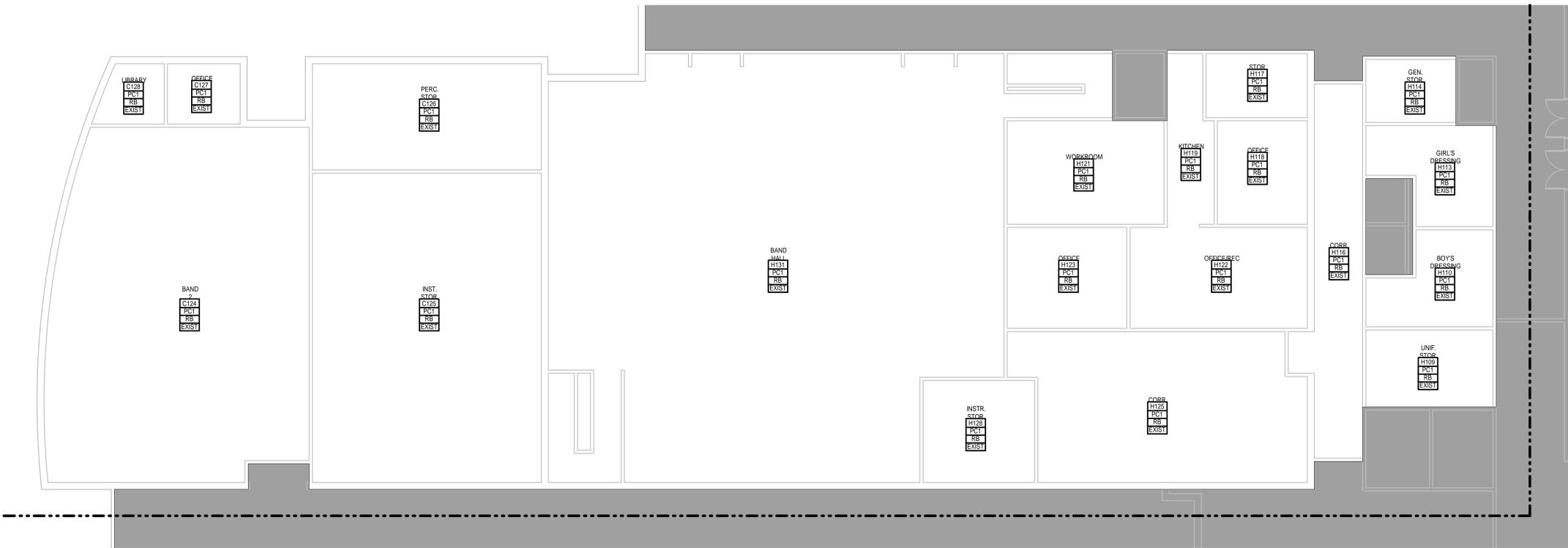
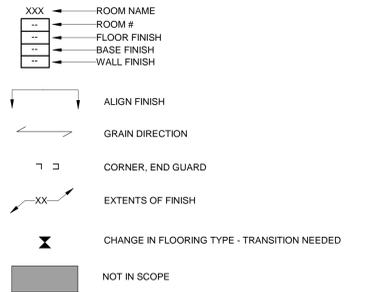


2 FINISH FLOOR PLAN - AREA CC - SECOND FLOOR - ALTERNATE #7
SCALE: 1/8" = 1'-0"

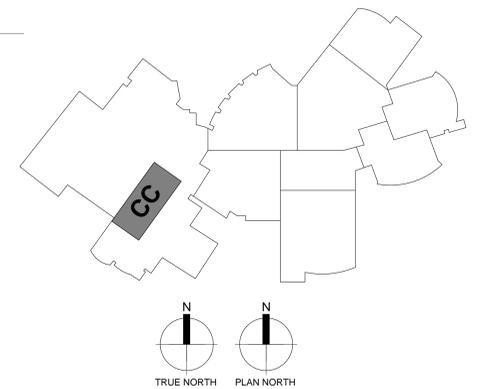
GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS (A10.1) TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

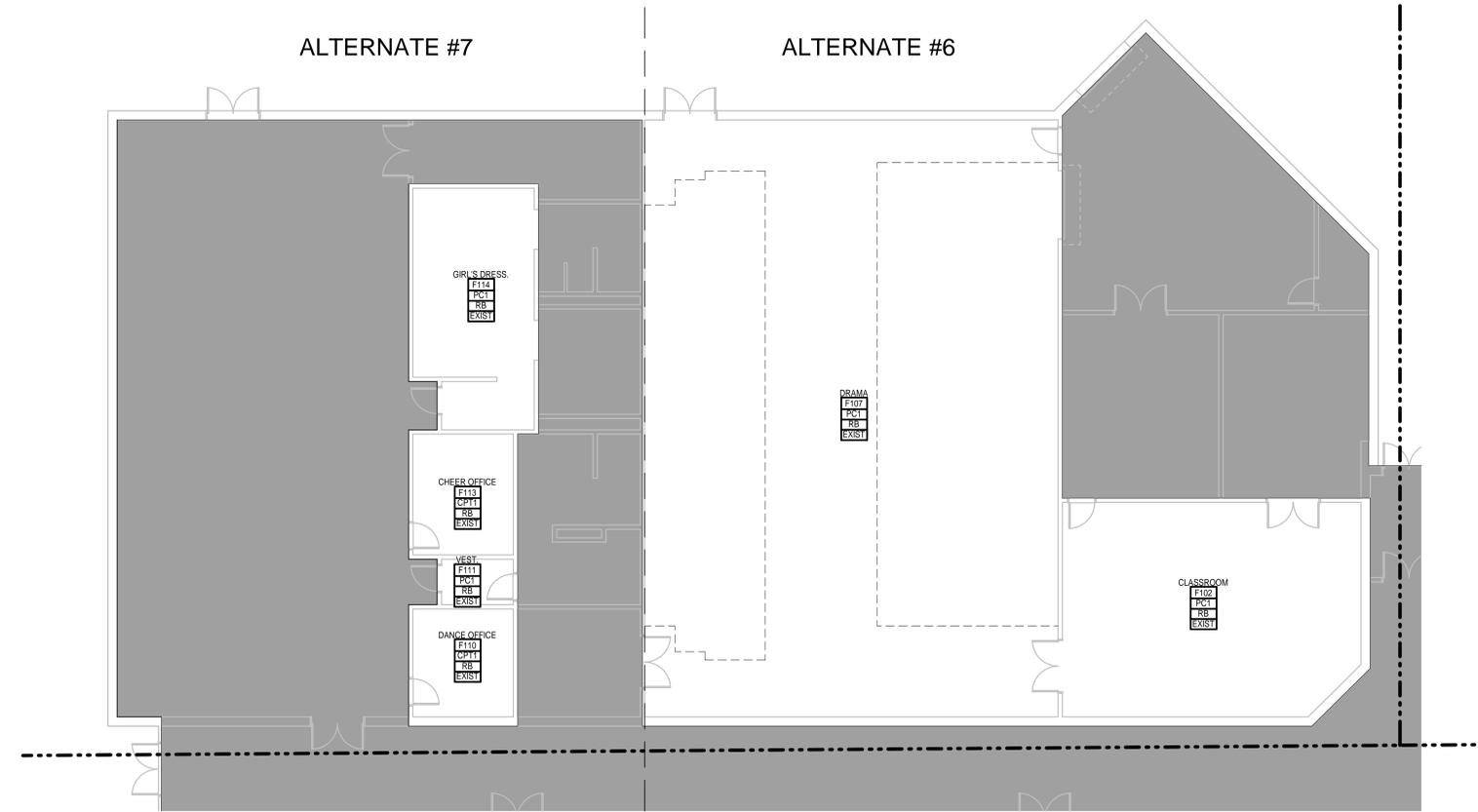
INTERIOR FINISH LEGEND



1 FINISH FLOOR PLAN - AREA CC - ALTERNATE #7
SCALE: 1/8" = 1'-0"



NO.	DESCRIPTION	DATE



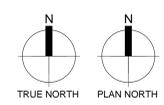
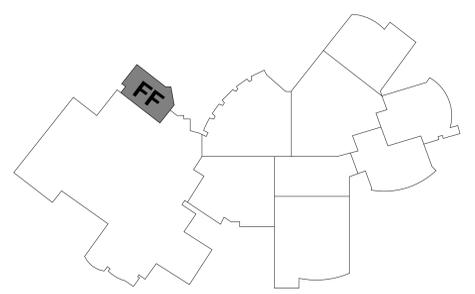
1 FINISH FLOOR PLAN - AREA FF - ALTERNATE #6 & 7
SCALE: 1/8" = 1'-0"

GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS (A10.1) TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

INTERIOR FINISH LEGEND

- XXX → ROOM NAME
- → ROOM #
- → FLOOR FINISH
- → BASE FINISH
- → WALL FINISH
- [] → ALIGN FINISH
- [] → GRAIN DIRECTION
- [] → CORNER, END GUARD
- XX → EXTENTS OF FINISH
- X → CHANGE IN FLOORING TYPE - TRANSITION NEEDED
- → NOT IN SCOPE



Revisions:

NO.	DESCRIPTION	DATE

1/11/22
Project No. 1900.15
CONTRACT DOCUMENTS



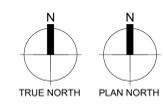
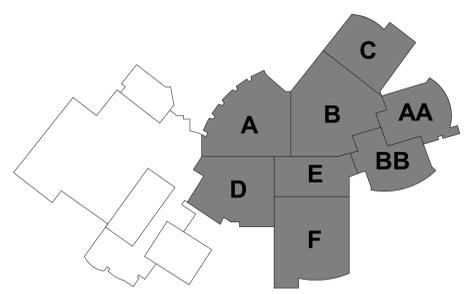
GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- EXISTING WORK, LOCATIONS, DIMENSIONS, ETC. ARE TAKEN FROM AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- MODIFY/EXTEND EXISTING GAS PIPING TO NEW RTU. PROVIDE NEW FLEXIBLE GAS CONNECTION TO NEW UNIT AS REQUIRED. COORDINATE EXACT GAS REQUIREMENTS WITH MANUFACTURER'S SUBMITTAL DATA INSTALLATION INSTRUCTIONS. COORDINATE GAS PRESSURE REQUIREMENTS, AS WELL, WITH ANY PRESSURE REGULATOR PROVIDED BY EQUIPMENT VENDOR. ADJUST GAS PRESSURE FROM SECOND REGULATOR AS NECESSARY TO SATISFY GAS PRESSURE REQUIREMENTS OF NEW RTU.
- EXISTING ROOF DRAINS AND VENTS TO REMAIN. CONTRACTOR TO PROTECT EXISTING ROOF DRAINS AND VENTS AS NECESSARY DURING RE-ROOFING TO PREVENT DAMAGE OR BEING COVERED OVER.
- CONTRACTOR SHALL PIPE ALL ROOF MOUNTED VENTS AND GAS RELIEF VENTS TO BE 10 FEET AWAY FROM ALL EXISTING AND NEW OUTDOOR AIR INLETS.

KEYNOTE LEGEND

830 EXISTING BUILDING AUTOMATION SYSTEM TO BE DEMOLISHED ENTIRELY FROM EASTERN HALF OF BUILDING. EXISTING GAS TO REMAIN AND SERVE THE WESTERN HALF OF BUILDING AND EXTERIOR SITE. NEW GAS TO BE FURNISHED AND INSTALLED TO SERVE EASTERN HALF OF BUILDING. CONTRACTOR SHALL COORDINATE WITH BUILDING OWNER EXISTING EQUIPMENT TO EITHER REMAIN ON EXISTING SYSTEM OR BE INTEGRATED INTO NEW GAS. REFER TO MECHANICAL CONTROLS SHEETS AND SPECIFICATIONS FOR MORE INFORMATION.

1 PME SITE PLAN EAST
SCALE: 1" = 20'-0"



Engineering Firm: O'CONNELL ROBERTSON
 Firm Registration No. F-2708
 NO. DESCRIPTION DATE

2021 Bond Accounting Look-Ahead
February 28, 2022

	GMP's Board Approved												Totals	
	BP 1 Sunfield ES	BP 2 Four Pack*	BP 3 NES	BP 4 Flooring @ Seven Campuses	BP 5 Shade Structures	BP 6 FES, KES, TGES	BP 7 LHS GMP 1 Plus GMP 2	BP 8 HHS GMP 1 and GMP 2 plus 100DD Est	BP 9 CMS/SMS SD	BP 10 Live Oak Design has begun	BP 11 WMS	No Contingency BP 12 Hays Projects		
Construction	\$32,913,553	\$38,560,579	\$6,108,912	\$798,716	\$414,118	\$8,599,588	\$12,397,188	\$20,243,348	\$7,591,559	\$7,341,098	\$8,035,826	\$6,491,747	\$149,496,232	Construction
Architect	\$2,303,949	\$2,699,241	\$397,079	\$46,592	\$18,635	\$558,973	\$805,817	\$1,315,818	\$531,409	\$513,877	\$562,508	\$2,483,000	\$12,236,897	Architect
FFE	\$2,257,545	\$2,699,241	\$303,500	\$0	\$0	\$490,817	\$902,774	\$1,417,034	\$531,409	\$513,877	\$562,508	\$8,168,478	\$17,847,183	FFE
Infrastructure and Fees	\$967,519	\$1,392,556	\$135,000	\$63,795	\$12,749	\$280,180	\$471,833	\$934,956	\$227,747	\$268,577	\$293,994	\$0	\$5,048,905	Infrastructure and Fees
Project Contingency	\$38,018	\$1,066,908	-\$600,271	\$1,217,408	\$54,441	-\$590,217	\$1,150,160	\$7,254,037	-\$3,294,692	\$315,130	\$344,953	\$0	\$6,955,876	Project Contingency
Totals	\$38,480,584	\$46,418,524	\$6,344,220	\$2,126,512	\$499,943	\$9,339,341	\$15,727,773	\$31,165,193	\$5,587,432	\$8,952,558	\$9,799,788	\$17,143,225	\$191,585,093	Totals

Notes:

These projects are Board approved

BP 7 GMP 2 will be presented for consideration on February 28, 2022
Project includes Contingency and Inflation
\$593,382

This project has 3 GMP's
GMP 1 and GMP 2 are firm
GMP 3 is estimated
Construction estimate includes:
Design Contingency and Inflation
\$1,544,334

SD approved January 2022
Construction estimate includes
Design Contingency and Inflation
\$1,518,312

Design Has Begun

No Contingency

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: 2021 Bond Project – Consideration and Possible Approval of Bid Package 8 Hays High School Improvements GMP 2 for HVAC Equipment

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Deliver timely, cost effective facilities.

D. Summary:

Previous board action relating to this item –
The Board approved Schematic Design (SD) for this project on September 27, 2021 and Design Development Documents (DD) for this project on December 13, 2021

Future action anticipated -

Background information –

The 2021 Bond contains provisions for improvements to Hays HS including Science Lab Renovations, roofing, HVAC, fire alarm, flooring, gym bleacher replacement, drainage work, and asphalt replacement valued at \$31.1 M. The Live Oak Academy Project is a separate project valued at \$8.9M which is in the design phase.

The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in May 2021 and held multiple meetings with campus groups which culminated with a design activity on September 8, 2021 which allowed the science faculty an additional opportunity to express their ideas prior to SD approval. Members of the FBOC were also present for this activity.

Due to long lead times on many manufactured products, GMP 1 was recommended and approved in December 2021 to replace the bleachers in Bales Gym, so that the material could be ordered and installed in the Summer 2022. The total budget for the bleacher replacement is \$565,888, and GMP 1 is valued at \$280,152.

Staff is recommending consideration and approval of GMP 2 HVAC equipment now in order to get in the production queue. GMP 2 is valued at \$2,667,323.

Staff anticipates bringing forward GMP 3 for the balance of the work in April 2022.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Campus Staff

F. Administrative Recommendation:

Consideration and approval of 2021 Bond Bid Package 8 Hays High School GMP 2

G. Fiscal Impact and Cost: Amount: GMP 2 is valued at \$2,667,323

Budget Bond Grant/Special Funds Other _____

The project cost journey is contained in the following table:

BP 8 HHS	Original Estimate	SD Estimate	DD Estimate	GMP 1 Plus GMP 2 are firm; GMP 3 Estimated
Construction	\$25,555,458	\$24,246,802	\$20,125,333	\$20,243,348
Architect	\$1,788,882	\$1,576,042	\$1,308,147	\$1,315,818
FFE	\$1,788,882	\$1,697,276	\$1,408,773	\$1,417,034
Infrastructure and Fees	\$934,956	\$934,956	\$934,956	\$934,956
Project Contingency	\$1,097,015	\$2,710,117	\$7,387,984	\$7,254,037
Totals	\$31,165,193	\$31,165,193	\$31,165,193	\$31,165,193

Prior Year Spending – Not applicable

Future/Ongoing -

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia

Next report to the board:

Date	Project	Action	Information
December 13, 2021	Hays HS Improvements (BP 8)	Present DD for Approval and GMP 1 Bleachers	One Meeting in December
February 28, 2022	Hays HS Improvements (BP 8)	Present GMP 2 for HVAC for Approval	
April 18, 2022	Hays HS Improvements (BP 8)	Present GMP 3 for remaining work for approval	

I. Suggested Motion:

I move the Board approve the 2021 Bond Hays High School Improvements GMP 2 from Bartlett-Cocke, as designed by O'Connell Robertson Architects, in the amount of \$2,667,323, as presented.

HAYS CISD
21003 , IH 35 FRONTAGE ROAD
KYLE , TX 78640

 **O'CONNELL ROBERTSON**
Architecture - Engineering - Interiors
811 Barton Springs Rd , Suite 900
Austin , TX 78704

Dunaway Associates
Structural Engineer
5707 Southwest Parkway , Building 2, Suite 250
Austin , TX 78735

Pape-Dawson Engineers
Civil Engineer
10801 North MoPac Expressway , Building 3, Suite 200
Austin , TX 78759

True North Consulting Group
Technology
13284 Pond Springs Rd , #304
Austin , TX 78729



Mission: We believe every project has a mission and strive to design environments that have a purpose that extends far beyond form and function.

HAYS HS IMPROVEMENTS

4800 JACK C HAYS TRAIL, KYLE, TX 78640

50% CONTRACT DOCUMENTS

01/18/22
PACKAGE 2



HAYS CISD HAYS HS IMPROVEMENTS

4800 JACK C HAYS TRAIL, KYLE, TX 78640

FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES.

RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

Revisions:	
NO.	DESCRIPTION DATE

01/18/22
Project No. 1902.06
50% CONTRACT
DOCUMENTS

COVER SHEET
G1.0

DRAWING INDEX

GENERAL

G1.0 COVER SHEET

G1.1 DRAWING INDEX AND SYMBOLS

G1.2 PHASING INFORMATION

G2.1 ADULT TAs ACCESSIBILITY

LIFE SAFETY

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C2.02 EXISTING CONDITIONS & EROSION CONTROL PLAN

C2.03 EXISTING CONDITIONS & EROSION CONTROL PLAN

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C3.02 SITE, UTILITY, & GRADING PLAN

C3.03 SITE, UTILITY, & GRADING PLAN

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T4.0 TECHNOLOGY - ENLARGEMENTS

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T5.2 TECHNOLOGY - DETAILS

T6.0 TECHNOLOGY - SECURITY DETAILS

T6.1 TECHNOLOGY - SECURITY DETAILS

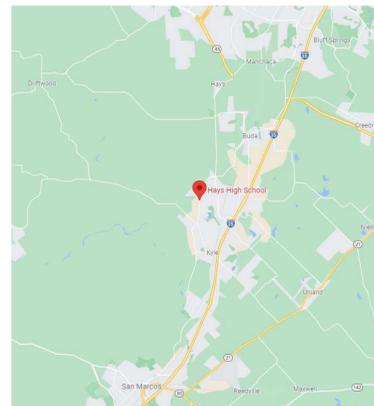
T7.0 TECHNOLOGY - AV DETAILS

GENERAL PROJECT NOTES

- GENERAL NOTES APPLY TO ALL SHEETS.
- THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND RELATED ITEMS REQUIRED TO COMPLETE THE DEMOLITION WORK AS INDICATED BY THE CONTRACT DOCUMENTS.
- CONTRACTOR TO VERIFY ALL DIMENSIONS.
- ALL ACCESSIBLE ROUTES (OTHER THAN RAMPS) SHALL NOT EXCEED A SLOPE OF 1:20, AND CROSS SLOPES SHALL NOT EXCEED A SLOPE OF 1:50
- THE DRAWINGS INDICATE BUILDING CONDITIONS PER EXISTING DRAWINGS AND ACTUAL PROJECT INVESTIGATION. THE CONTRACTOR SHALL ANTICIPATE POSSIBLE SLIGHT DEVIATION FROM THESE DRAWINGS. REFER TO ARCHITECTURAL & MEP DRAWINGS AND DETAILS FOR EXTENT OF DEMOLITION.
- THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK, USING HIS BEST SKILL AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
- INSTALL TEMPORARY DUST PARTITIONS WITH DOORS FOR CONSTRUCTION ACCESS AROUND AREAS OF WORK SO THAT OPERATIONS IN EXISTING ADJACENT AREAS REMAIN DUST FREE AND ACCESSIBLE TO BUILDING OCCUPANTS. MAINTAIN IN PLACE UNTIL COMPLETION OF CONSTRUCTION.
- REMOVE ALL BUILDING PARTS AND/OR OTHER ITEMS TO ALLOW FOR THE INSTALLATION AND CONNECTION OF NEW WORK. COORDINATE THE WORK WITH THE HVAC, PLUMBING AND ELECTRICAL DEMOLITION DRAWINGS.
- REMOVAL OF THE BUILDING PARTS SHALL BE PERFORMED IN A SAFE, ORDERLY AND CAREFUL MANNER, WITH THE CONSIDERATION AT ALL TIMES FOR THE SAFETY AND WELFARE OF THE OWNER, BLDG. OCCUPANTS, & PERSONNEL OF THE CONTRACTOR AND/OR SUBCONTRACTOR.
- MAINTAIN THE UTILITIES TO OCCUPIED SPACES AT ALL TIMES. COORDINATE ANY UTILITY DOWNTIMES W/ OWNER. PROVIDE 72 HOUR ADVANCE NOTICE TO THE OWNER OF INTENDED UTILITY SHUT DOWN AND/OR DISRUPTION.
- ANY QUESTIONS CONCERNING OWNERSHIP OF SALVAGEABLE MATERIAL SHALL BE ANSWERED BY THE OWNER, OR OWNER'S REPRESENTATIVE. ALL ITEMS OTHER THAN FINISH MATERIALS TO BE REMOVED AS PART OF THIS CONTRACT ARE INDICATED WITH DASHED LINES ON DEMOLITION SHEETS. DISPOSE OF THESE MATERIALS AND ITEMS AFTER CHECKING WITH OWNER FOR ITEMS TO BE SALVAGED. SALVAGE ANY ITEMS REQUIRED TO COMPLETE NEW WORK.
- REMOVE ALL MISCELLANEOUS DEVICES AS REQUIRED TO INSTALL NEW FINISHES, INCLUDING BUT NOT LIMITED TO: PLUMBING FIXTURES, SIGNAGE, SWITCH PLATES, TELEVISION BRACKETS, WALL OUTLET COVERS, TOILET ACCESSORIES, CORNER GUARDS, ETC. SAVE FOR REINSTALLATION AFTER COMPLETION OF FINISH WORK.
- PROTECT ALL EXISTING FINISHES, DOOR FRAMES, EQUIPMENT AND MATERIALS THAT ARE TO REMAIN IN PLACE. DAMAGE TO EXISTING COMPONENTS BY CONTRACTOR SHALL BE REPLACED WITH NEW MATERIAL OF LIKE KIND AND QUALITY THAT MATCH THE EXISTING STANDARDS. THE CONTRACTOR IS RESPONSIBLE FOR PREPARING EXISTING SURFACES TO RECEIVE NEW FINISHES SCHEDULED.
- PROTECT EXISTING VEGETATION, INCLUDING EXISTING TREES DURING CONSTRUCTION. REVEGETATE DAMAGED AREAS ADJACENT TO NEW CONSTRUCTION; CONTRACTOR SHALL MAINTAIN VEGETATED AREAS FOR 3 WEEKS AFTER INITIAL PLANTING.
- REFER TO MECHANICAL, PLUMBING AND ELECTRICAL DRAWINGS FOR OTHER WORK.
- ELECTRICAL AND MECHANICAL INSTALLATIONS MAY REQUIRE WORK ABOVE EXISTING CEILING. BOTH IN THE AREA OF WORK AND IN ADJACENT AREAS (POSSIBLY ON OTHER FLOORS). REMOVE AND REINSTALL (OR REPLACE) CEILING TILES AND GRID AS REQUIRED. REMOVE GYPSUM BOARD AT WALLS AND CEILINGS AND REPLACE AS REQUIRED.
- UNLESS NOTED OTHERWISE, ALL EXISTING ELECTRICAL OUTLETS & FIXTURES IN REMODELED AREAS ARE TO BE REMOVED & RETURNED TO OWNER. SEE ELECTRICAL SHEETS FOR DEVICES & CIRCUITS TO BE REUSED.
- ALL ITEMS AND ASSOCIATED CONNECTIONS ARE TO BE REMOVED AND TERMINATED AT DESIGNATED POINTS. SERVICE CONNECTIONS SHALL BE SAFELY REMOVED, CAPPED OR PLUGGED IN CONFORMITY WITH LOCAL LAWS AND ORDINANCES, REQUIREMENTS OF PUBLIC UTILITY COMPANIES, AND OF THE NATIONAL BOARD OF FIRE UNDERWRITERS, AND IN SUCH MANNER AS NOT TO INTERFERE WITH THE USE OF THE OCCUPIED SPACES IN THE BUILDING.
- IF A CONDUIT OR UTILITY LINE IS CUT WHILE SLEEVING OR CUTTING THE SLAB OR REMOVING A PARTITION, THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING IT IMMEDIATELY.
- ANY EXISTING TO REMAIN FIREPROOFING OR FIRE ASSEMBLIES DAMAGED DURING CONSTRUCTION ARE TO BE REPAIRED TO ORIGINAL FIRE PROTECTION REQUIREMENTS.
- IMMEDIATELY SEAL ALL PENETRATIONS IN EXISTING STRUCTURE OPENED DURING DEMOLITION WITH FIRESTOPPING MATERIAL AND/OR WATERPROOFING.
- SEAL ALL PENETRATIONS, NEW AND EXISTING, ABOVE CEILINGS AT RATED FIRE WALLS IN AREAS OF WORK.

LIST OF ALTERNATES

ALTERNATE #1	NEW LIGHT FIXTURES AT MAIN CORRIDOR, REF. ELECTRICAL.
ALTERNATE #2	AT EXISTING FIRE SMOKE DAMPERS REPLACE ACTUATORS. REF. MECHANICAL FOR LOCATIONS. WHERE EXISTING SHAFT ENCLOSURES WERE NOT FULLY ENCLOSED, COMPLETE RATED ENCLOSURE. REF. ARCHITECTURAL FOR LOCATIONS.
ALTERNATE #3	NEW POLE LIGHTS AT MARCHING BAND PRACTICE LOT, REF. ELECTRICAL.
ALTERNATE #4	REPAVE ASPHALT ROAD BETWEEN LIVE OAK ACADEMY AND BAND PARKING LOT, PER GEOTECH RECOMMENDATIONS.
ALTERNATE #5	REROOF WITH APP ROOF IN LIEU OF SBS. REF. SPECIFICATIONS



LOCATION MAP



VICINITY MAP



FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.

RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

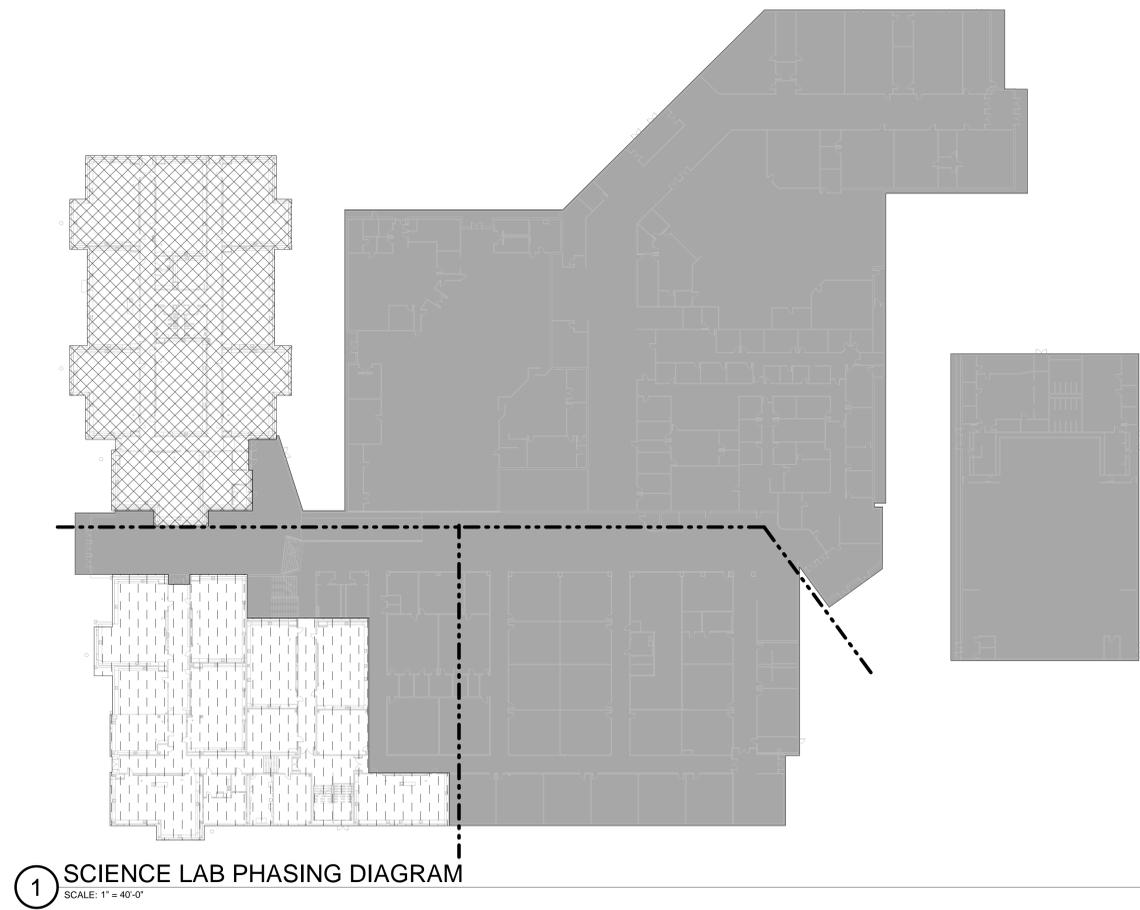
Revisions:
NO. DESCRIPTION DATE

01/18/22
Project No. 1902.06
50% CONTRACT DOCUMENTS

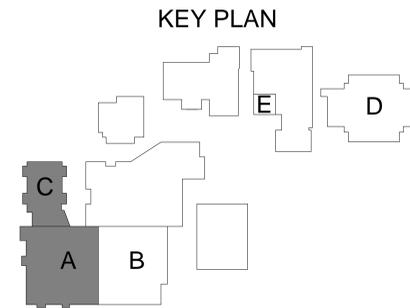
DRAWING INDEX AND SYMBOLS

PACKAGE 2

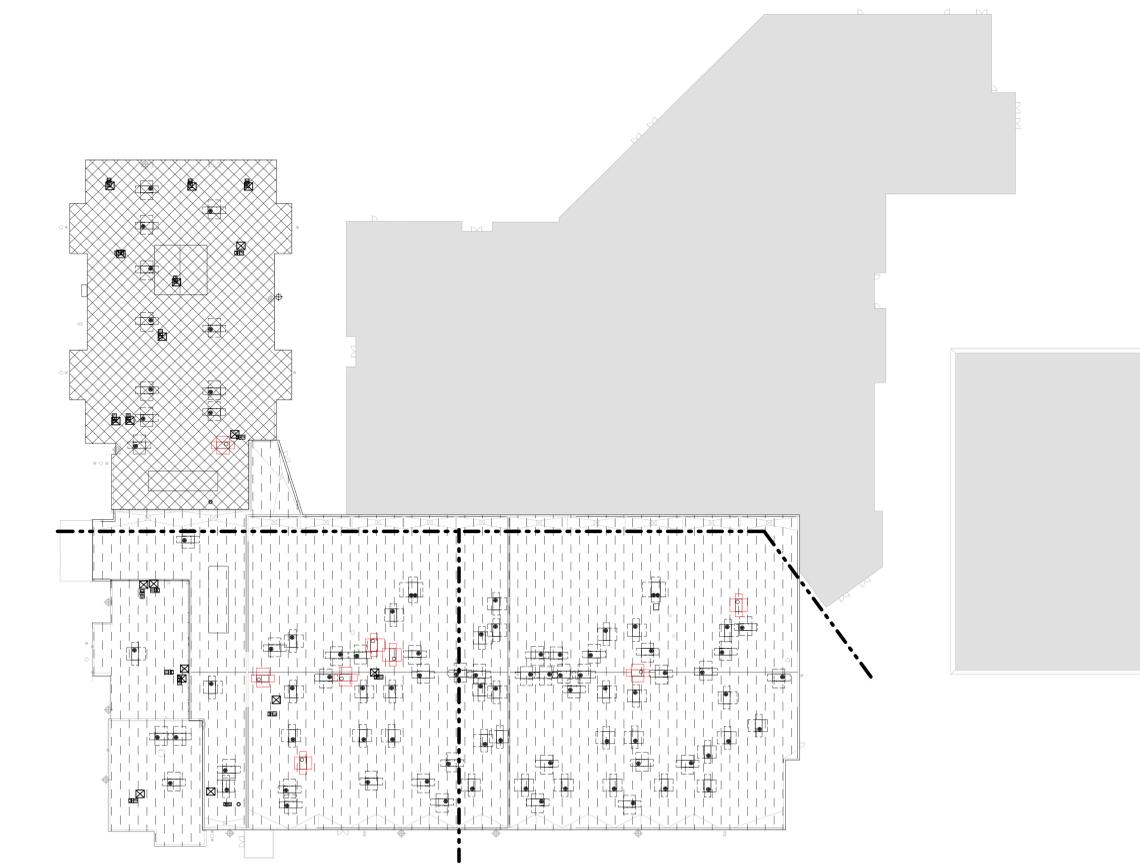
G1.1



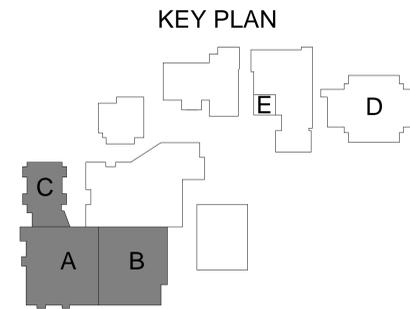
 PHASE I
 PHASE II
 NOT IN SCOPE



1 SCIENCE LAB PHASING DIAGRAM
SCALE: 1" = 40'-0"



 PHASE I
 PHASE II
 NOT IN SCOPE



2 HVAC AND ROOFING PHASING DIAGRAM
SCALE: 1" = 40'-0"

GENERAL PHASING NOTES

1. PHASING AREAS ARE SHOWN FOR GENERAL REQUIREMENTS AND INDICATE WHERE THE MAJORITY OF THE LIMITS OF CONSTRUCTION OCCUR. WORK OUTSIDE THE PHASING BOUNDARY MAY BE REQUIRED. REFER TO INDIVIDUAL SHEETS FOR SPECIFIC PROJECT REQUIREMENTS.

SCIENCE LAB PHASING

AREA	WORK	DURATION
C	DEMOLITION AND RENOVATION OF SCIENCE LABS + SITE	JUNE - DEC 2022
A	DEMOLITION AND RENOVATION OF SCIENCE LABS	DEC 2022 - AUG 2023

HVAC AND ROOF PHASING

AREA	WORK	DURATION
C	HVAC AND ROOF REPLACEMENT	JUNE - DEC 2022
A	HVAC AND ROOF REPLACEMENT	DEC 2022 - AUG 2023
B	HVAC AND ROOF REPLACEMENT	DEC 2022 - AUG 2023

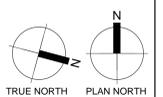


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RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

Revisions:
NO. DESCRIPTION DATE

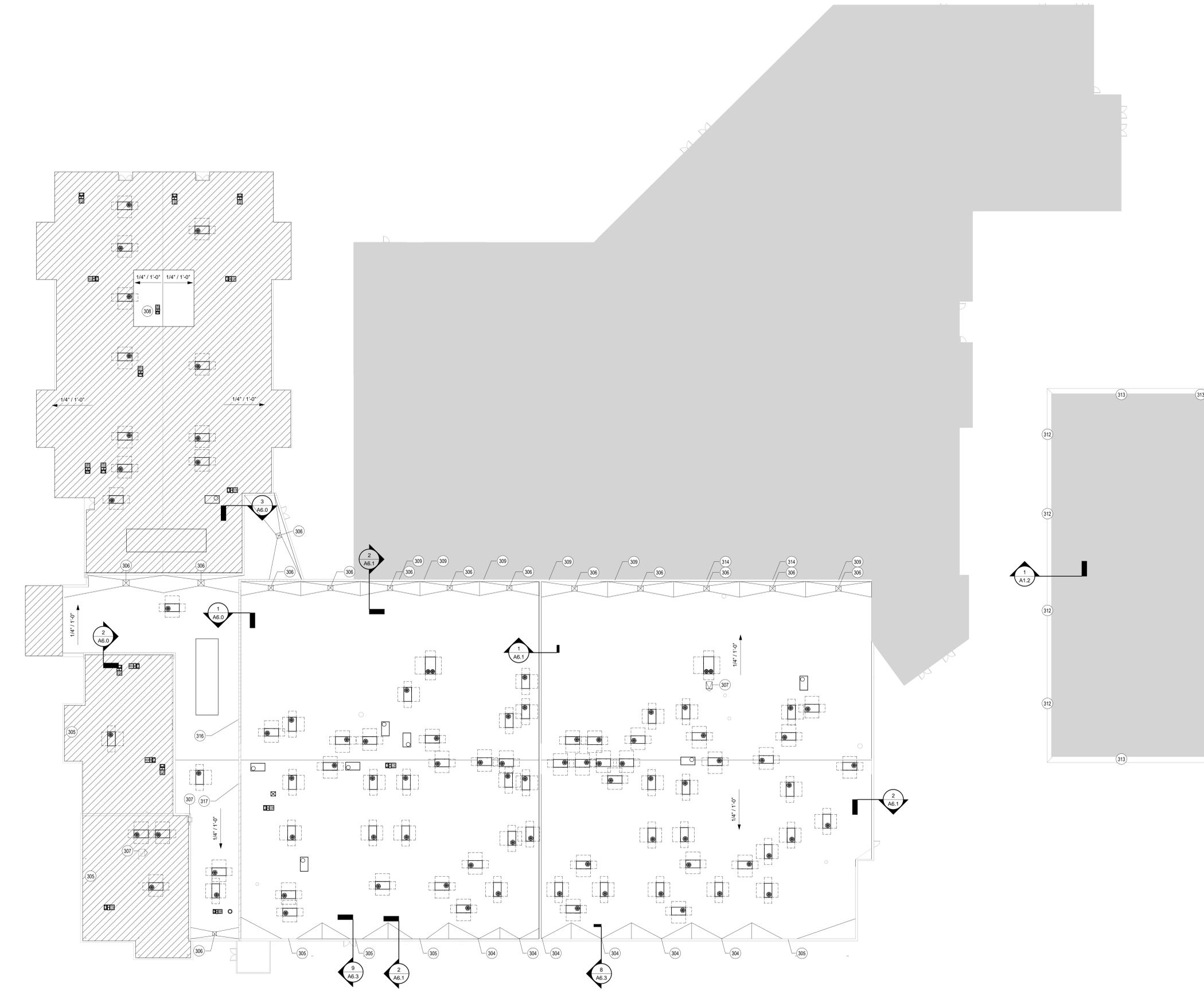
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Project No. 1902.06
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PACKAGE 2

PHASING INFORMATION

G1.2



1 COMPOSITE ROOF PLAN
SCALE: 1" = 20'-0"

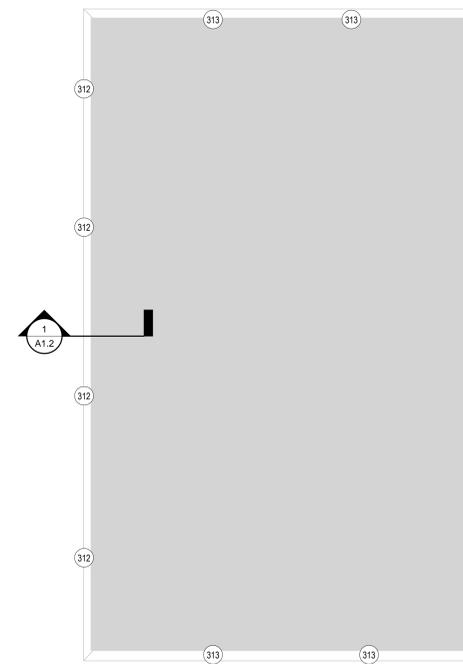
GENERAL ROOF NOTES

1. REFER TO SHEET A6.X FOR TYPICAL ROOF DETAILS
2. NOT ALL ROOF PENETRATIONS ARE SHOWN ON THE ARCHITECTURAL ROOF PLANS.
3. ALL ROOFING AREAS ARE MODIFIED BITUMINOUS UNLESS NOTED OTHERWISE.
4. MINIMUM SLOPE FOR ROOF IS 1/4" PER 1'-0" UNLESS NOTED OTHERWISE.
5. ALL SADDLES OR CRICKETS ARE FORMED WITH TAPERED INSULATION UNLESS NOTED OTHERWISE.

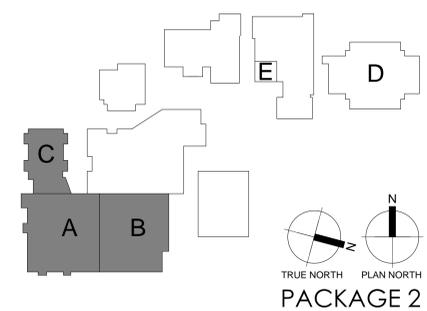
KEYNOTE LEGEND

- 304 SCUPPER W/ COLLECTOR BOX
- 305 GUTTER WITH DOWNSPOUT
- 306 ROOF DRAIN
- 307 16" CLR. WIDE ROOF ACCESS LADDER
- 308 NEW ROOF AND DECK INFILL
- 309 EXISTING OVERFLOW SCUPPER
- 312 EXISTING DRAINAGE DOWNSPOUTS TO BE TIED INTO STORM DRAIN
- 313 EXISTING DRAINAGE DOWNSPOUTS TO BE BROUGHT DOWN TO GRADE
- 314 OVERFLOW ROOF DRAIN
- 316 EXISTING COUNTER FLASHING AND METAL PANEL ABOVE.
- 317 EXISTING COUNTER FLASHING AND BRICK VENEER ABOVE

- NOT IN SCOPE
- EXISTING ROOF TO REMAIN, HVAC REPLACEMENT
- ROOF AND HVAC REPLACEMENT



KEY PLAN

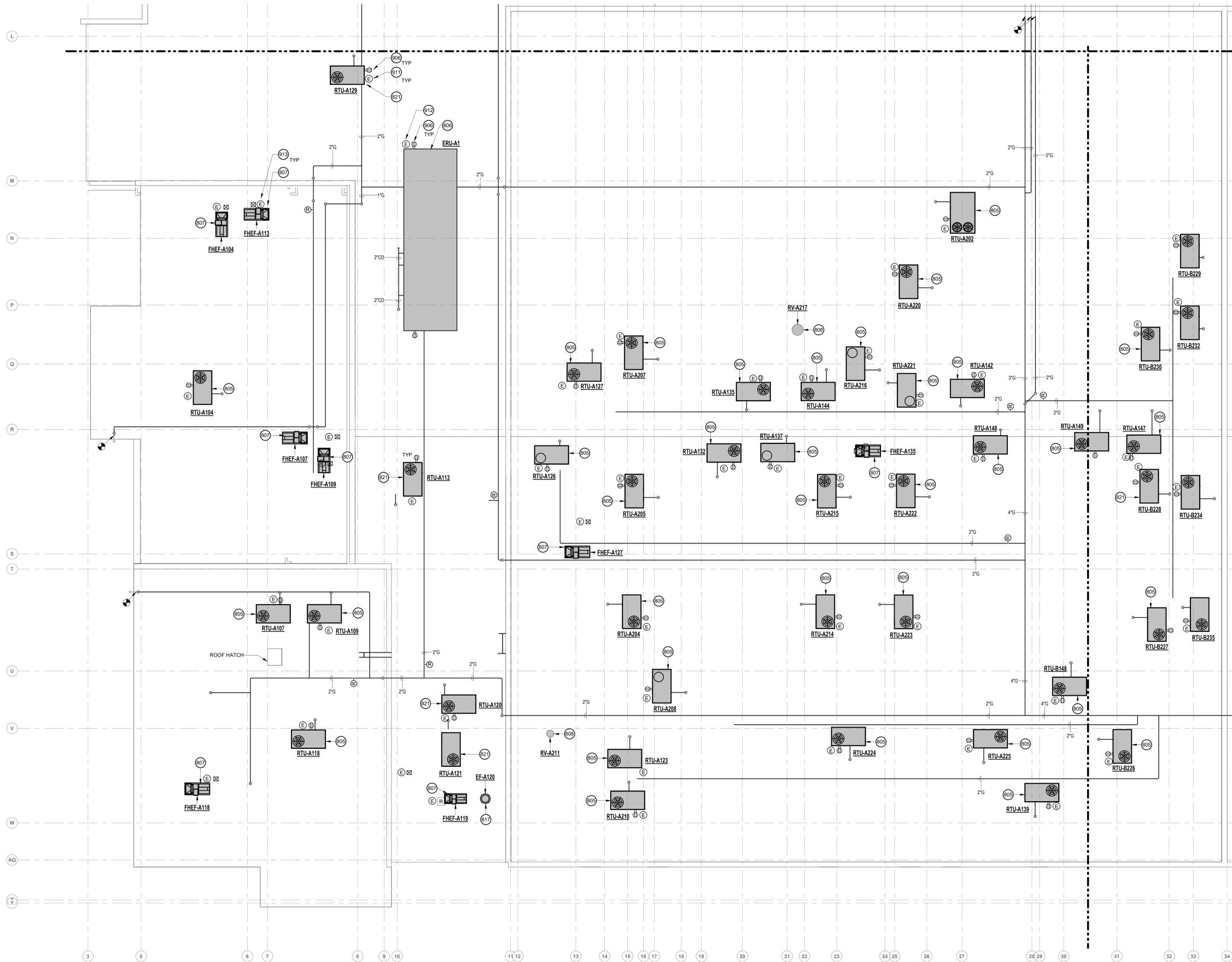


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 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	Revisions: DATE

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ROOF PLAN
A3.5



GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET P1.1 FOR GENERAL PLUMBING NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- EXISTING WORK, LOCATIONS, DIMENSIONS, ETC. ARE TAKEN FROM AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- CONTRACTOR TO PROTECT EXISTING ROOF DRAINS AND VENTS AS NECESSARY DURING RE-ROOFING TO PREVENT DAMAGE OR BEING COVERED OVER.
- CONTRACTOR SHALL PIPE ALL ROOF MOUNTED VENTS AND GAS RELIEF VENTS TO BE 10 FEET AWAY FROM ALL EXISTING AND NEW OUTDOOR AIR INLETS.

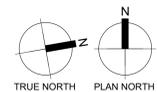
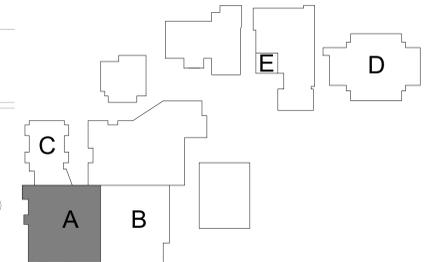
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. REUSE EXISTING ROOF PENETRATION POINTS TO EXTENTS POSSIBLE. COORDINATE EXACT ROOF PENETRATION LOCATIONS PRIOR TO INSTALLATION.
- 806 FURNISH AND INSTALL NEW ROOF MOUNTED DOAS ENERGY RECOVERY UNIT IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. PROVIDE NEW CONDENSATE DRAIN PIPING WITH REMOVABLE TRAP ABOVE ROOF AND NEW PIPE CHASE HOUSING AS SPECIFIED IN SECTION 23 05 29.
- 807 FURNISH AND INSTALL NEW ROOF MOUNTED FUME HOOD EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 808 EXISTING RELIEF VENTILATOR TO REMAIN. CLEAN ENTIRE UNIT AND ENSURE UNIT IS FULLY OPERATIONAL. REPORT DEFICIENCIES TO BUILDING OWNER.
- 817 FURNISH AND INSTALL NEW ROOF MOUNTED DOWNBLAST EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 821 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. NEW LOCATION DOES NOT MATCH LOCATION OF PREVIOUSLY DEMOLISHED UNIT. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. REUSE EXISTING ROOF PENETRATION POINTS TO EXTENTS POSSIBLE. COORDINATE EXACT ROOF PENETRATION LOCATIONS PRIOR TO INSTALLATION.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER. TYPICAL.
- 911 EXTEND EXISTING CIRCUIT TO NEW ROOF TOP UNIT. REFER TO WIRE SCHEDULE FOR CONDUCTOR SIZE. TYPICAL.
- 912 CONNECT TO NEW ENERGY RECOVERY UNIT.
- 913 CONNECT TO NEW EXHAUST FAN. TYPICAL.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

KEY PLAN



1 PME ROOF PLAN - AREA A

SCALE: 1/8" = 1'-0"

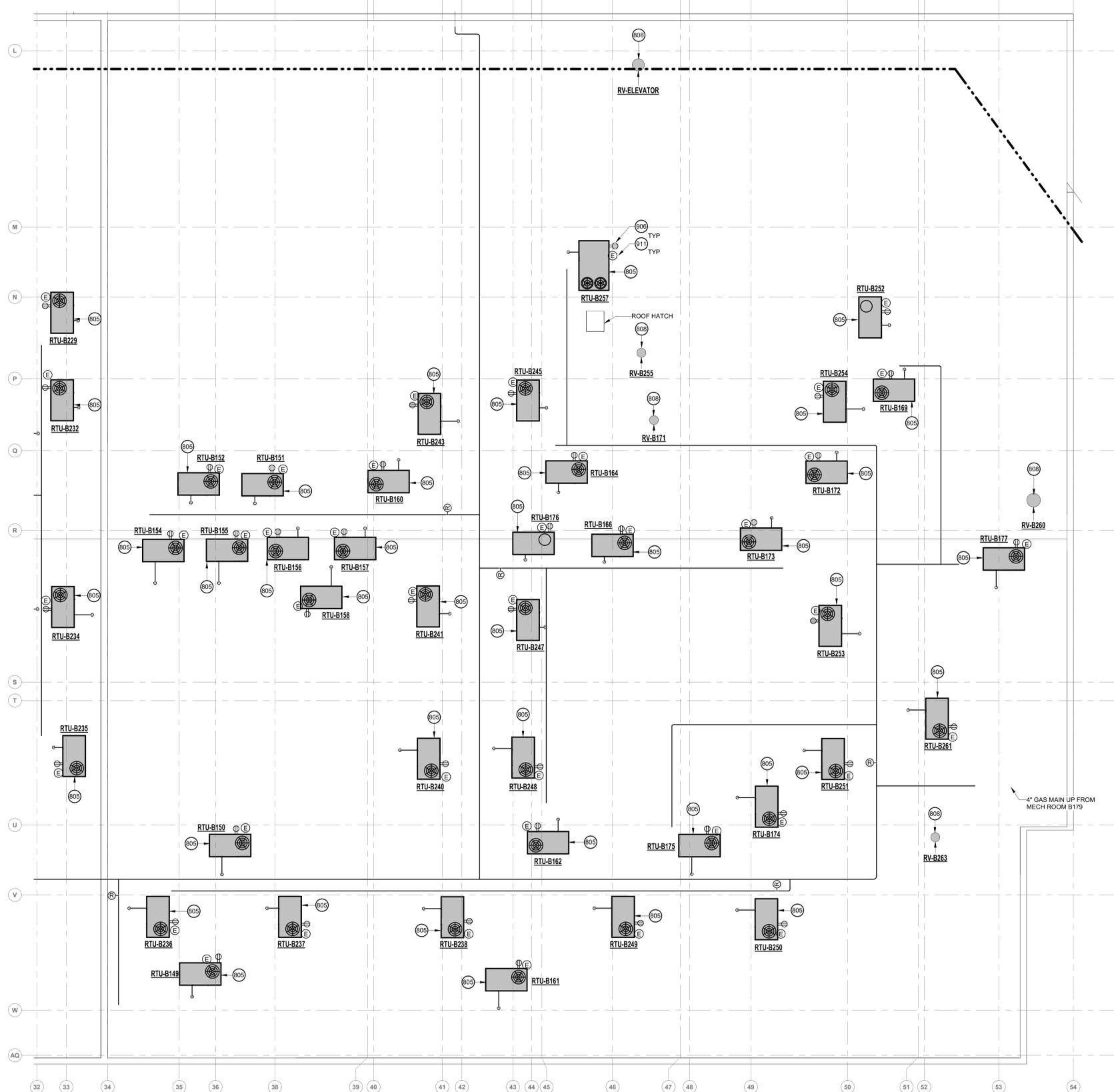


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BIDDING OR PERMIT PURPOSES.

RESPONSIBLE ENGINEER:
STEVEN SCOTT HYSICK
138628

Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708
NO. DESCRIPTION DATE

1/18/22
Project No. 1900.06
50% CONTRACT
DOCUMENTS



1 PME ROOF PLAN - AREA B
SCALE: 1/8" = 1'-0"

GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET P1.1 FOR GENERAL PLUMBING NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
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- CONTRACTOR SHALL PIPE ALL ROOF MOUNTED VENTS AND GAS RELIEF VENTS TO BE 10 FEET AWAY FROM ALL EXISTING AND NEW OUTDOOR AIR INLETS.

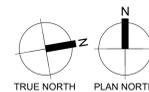
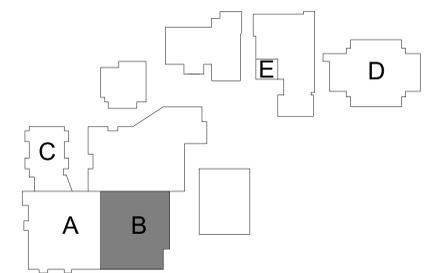
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. REUSE EXISTING ROOF PENETRATION POINTS TO EXTENTS POSSIBLE. COORDINATE EXACT ROOF PENETRATION LOCATIONS PRIOR TO INSTALLATION.
- 808 EXISTING RELIEF VENTILATOR TO REMAIN. CLEAN ENTIRE UNIT AND ENSURE UNIT IS FULLY OPERATIONAL. REPORT DEFICIENCIES TO BUILDING OWNER.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER. TYPICAL.
- 911 EXTEND EXISTING CIRCUIT TO NEW ROOF TOP UNIT. REFER TO WIRE SCHEDULE FOR CONDUCTOR SIZE. TYPICAL.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

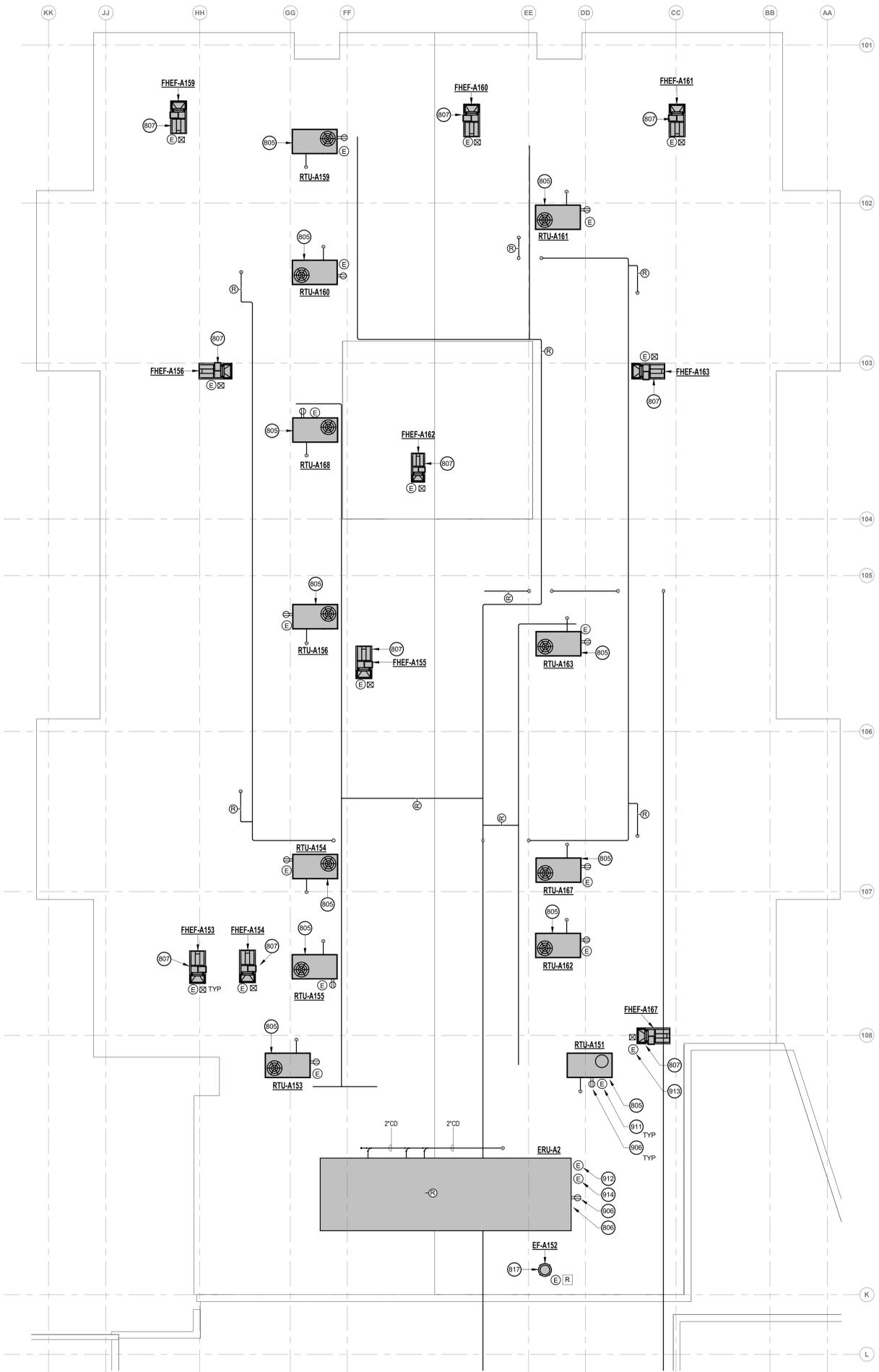
KEY PLAN



PACKAGE 2

FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.
RESPONSIBLE ENGINEER:
STEVEN SCOTT HYSICK
138628
Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708
Revisions:
NO. DESCRIPTION DATE

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Project No. 1900.06
50% CONTRACT DOCUMENTS



GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET P1.1 FOR GENERAL PLUMBING NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- EXISTING WORK, LOCATIONS, DIMENSIONS, ETC. ARE TAKEN FROM AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- CONTRACTOR TO PROTECT EXISTING ROOF DRAINS AND VENTS AS NECESSARY DURING RE-ROOFING TO PREVENT DAMAGE OR BEING COVERED OVER.
- CONTRACTOR SHALL PIPE ALL ROOF MOUNTED VENTS AND GAS RELIEF VENTS TO BE 10 FEET AWAY FROM ALL EXISTING AND NEW OUTDOOR AIR INLETS.

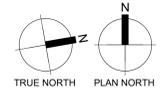
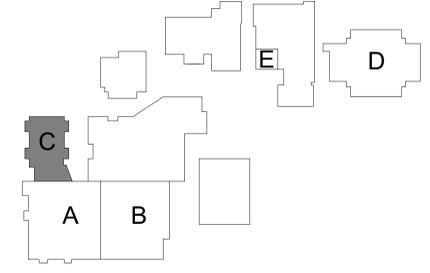
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. REUSE EXISTING ROOF PENETRATION POINTS TO EXTENTS POSSIBLE. COORDINATE EXACT ROOF PENETRATION LOCATIONS PRIOR TO INSTALLATION.
- 806 FURNISH AND INSTALL NEW ROOF MOUNTED DOAS ENERGY RECOVERY UNIT IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES. PROVIDE NEW CONDENSATE DRAIN PIPING WITH REMOVABLE TRAP ABOVE ROOF AND NEW PIPE CHASE HOUSING AS SPECIFIED IN SECTION 23 05 29.
- 807 FURNISH AND INSTALL NEW ROOF MOUNTED FUME HOOD EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 817 FURNISH AND INSTALL NEW ROOF MOUNTED DOWNBLAST EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER. TYPICAL.
- 911 EXTEND EXISTING CIRCUIT TO NEW ROOF TOP UNIT. REFER TO WIRE SCHEDULE FOR CONDUCTOR SIZE. TYPICAL.
- 912 CONNECT TO NEW ENERGY RECOVERY UNIT.
- 913 CONNECT TO NEW EXHAUST FAN. TYPICAL.
- 914 CONNECT TO MANUFACTURER PROVIDED LIGHTS.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

KEY PLAN



1 **PME ROOF PLAN - AREA C**
SCALE: 1/8" = 1'-0"



FOR INTERIM REVIEW		
NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.		
RESPONSIBLE ENGINEER: STEVEN SCOTT HYSICK 138628		
Engineering Firm: O'CONNELL ROBERTSON Firm Registration No. F-2708 138628		
NO.	DESCRIPTION	DATE



February 14, 2022

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Jack C. Hays High School – Package 2 - HVAC**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Subcontractor and Supplier proposals for the 50% Construction Document set for the above-referenced project on February 10, 2022. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Two Million Six Hundred and Sixty-Seven Thousand Three Hundred Twenty-Three Dollars (\$2,667,323.00)

Items Included In This GMP:

- Construction Manager Fee.
- Subcontracted Cost-of-Work Items.
- Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- General Conditions Costs.
- BCLP Self-Perform Bid Items
- Sales tax.
- Payment and Performance Bond.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents..... January 18, 2022

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com



We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Stefan Doerr

Stefan Doerr
Lead Estimator

CC: HCISD – Mike Garcia
O’Connell Robertson – Kurt Schwerdtfeger
O’Connell Robertson – Hannah Laue
BCGC – Hans Schneider
File

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com

2021 Bond Accounting Look-Ahead
February 28, 2022

	GMP's Board Approved											No Contingency	Totals		
	BP 1 Sunfield ES	BP 2 Four Pack*	BP 3 NES	BP 4 Flooring @ Seven Campuses	BP 5 Shade Structures	BP 6 FES, KES, TGES	BP 7 LHS GMP 1 Plus GMP 2	BP 8 HHS GMP 1 and GMP 2 plus 100DD Est	BP 9 CMS/SMS SD	BP 10 Live Oak Design has begun	BP 11 WMS	BP 12 Hays Projects			
Construction	\$32,913,553	\$38,560,579	\$6,108,912	\$798,716	\$414,118	\$8,599,588	\$12,397,188	\$20,243,348	\$7,591,559	\$7,341,098	\$8,035,826	\$6,491,747	\$149,496,232	Construction	
Architect	\$2,303,949	\$2,699,241	\$397,079	\$46,592	\$18,635	\$558,973	\$805,817	\$1,315,818	\$531,409	\$513,877	\$562,508	\$2,483,000	\$12,236,897	Architect	
FFE	\$2,257,545	\$2,699,241	\$303,500	\$0	\$0	\$490,817	\$902,774	\$1,417,034	\$531,409	\$513,877	\$562,508	\$8,168,478	\$17,847,183	FFE	
Infrastructure and Fees	\$967,519	\$1,392,556	\$135,000	\$63,795	\$12,749	\$280,180	\$471,833	\$934,956	\$227,747	\$268,577	\$293,994	\$0	\$5,048,905	Infrastructure and Fees	
Project Contingency	\$38,018	\$1,066,908	-\$600,271	\$1,217,408	\$54,441	-\$590,217	\$1,150,160	\$7,254,037	-\$3,294,692	\$315,130	\$344,953	\$0	\$6,955,876	Project Contingency	
Totals	\$38,480,584	\$46,418,524	\$6,344,220	\$2,126,512	\$499,943	\$9,339,341	\$15,727,773	\$31,165,193	\$5,587,432	\$8,952,558	\$9,799,788	\$17,143,225	\$191,585,093	Totals	

Notes:

These projects are Board approved

BP 7 GMP 2 will be presented for consideration on February 28, 2022
Project includes Contingency and Inflation
\$593,382

This project has 3 GMP's
GMP 1 and GMP 2 are firm
GMP 3 is estimated
Construction estimate includes:
Design Contingency and Inflation
\$1,544,334

SD approved January 2022
Construction estimate includes
Design Contingency and Inflation
\$1,518,312

Design Has Begun

No Contingency

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Procurement: Instructional Materials for Sunfield Elementary

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer & Mary Noble – Deputy Academic Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The goal of this agenda item is to authorize the use of Bond 2021 funds to purchase instructional materials for Sunfield Elementary School.

D. Summary:

Previous board action relating to this item -

Future action anticipated –

Background information- As we prepare for the opening of Sunfield Elementary School, the district will need to purchase instructional materials to support the instructional program at SES.

Dept.	Sub Object	Estimated Cost
ELAR		\$55,884.55
Math		\$37,917.24
Social Studies		\$42,635.00
Science		\$61,093.58
Pre-K		\$18,209.96
PE		\$15,080.06
Art		\$5,224.72
Music		\$13,254.79
STEM		\$13,332.64
Special Educator		\$24,692.25
Dyslexia/Intervention		\$4,092.32
Library/Makerspace		\$9,398.97
English Learners		\$1,411.80
GT		\$1,375.46
Textbooks / Inst. Materials		\$74,704.71
Assessment / Testing		\$1,484.12
Front Office/Registrar/Workroom		\$7,093.09
Counseling		\$1,500.00
Safety		\$1,521.96
Health Services		\$0.00
Total		\$389,907.22

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: C&I

F. Administrative Recommendation:

Advantages/benefits of this proposal –Sunfield teachers and staff will have access to the instructional materials the district utilizes across all content areas.

G. Fiscal Impact and Cost: Total Amount: \$ 389,907.22

Budget – General Operating Fund **Bond** **Grant/Special Funds** **Other** _____

Prior Year Spending – \$

Future/Ongoing –

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Marivel Sedillo

Evaluation method and time line –

Next report to the board -

I. Suggested Motion:

I move that the Board approve the purchase of instructional materials for Sunfield Elementary in the amount of \$389,907.22 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Procurement: Follett Content Solutions – Opening Day Library Collection for Sunfield Elementary

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer & Mary Noble – Deputy Academic Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of this agenda item is to authorize the use of Bond 2021 funds to order the opening day collection for the library at Sunfield Elementary School.

D. Summary:

Previous board action relating to this item -
 Future action anticipated –
 Background information

Rationale for Vendor

- Follett provides turnkey service with delivery, unboxing and shelving of new books.
- They have the largest inventory on hand in the industry.
- Follett is compatible with Destiny (the program librarians use to catalog books).
- The district has a local representative that guide us through the entire process from start to finish and beyond.
- Follett utilizes teachers and other educators to create a diverse list of titles across genres.
- Assurance of delivery- the books will be on the shelves when the library opens.
- Book binding is guaranteed for life and will be replaced by Follett for free.

Process for Purchasing

- Once the amount is approved, librarians from other Hays CISD schools will review the list of books in order to make sure the needs of our diverse populations are met and that there are a variety of genres of books.

E. Scope of Options Reviewed:

Buyboard Contract #609-20

This is a one-year contract with one option to renew through 05-31-2023

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: librarians

G. Administrative Recommendation:

Advantages/benefits of this proposal – Our students at Sunfield Elementary will have full access to a wide range of library books.

H. Fiscal Impact and Cost: Total Amount: \$ 195,376.09

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending – \$189,449.12

Future/Ongoing –

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action

Evaluation method and time line – Ongoing monitoring of our library service at SES.

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of the opening day library collection from Follett School Solutions in the amount of \$195,376.09 for library books to be placed in the new library at Sunfield Elementary School.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: Discussion and Possible Action on a Replacement Scoreboard at Shelton Stadium

Administrator Responsible/Position: Tom Westerberg, Athletic Director (Scoreboard)
Randy Rau, Chief Finance Officer (Finance Options)

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Procurement of replacement scoreboard for Shelton Stadium.

D. Summary:

Previous board action relating to this item -
 Future action anticipated -
 Background information – The administration seeks to purchase a replacement scoreboard for Shelton Stadium. The replacement scoreboard will have the ability for expanded advertisements to offset the cost of the scoreboard.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Athletic Director

F. Administrative Recommendation: The administration recommends approval of the purchase and installation of the replacement scoreboard from VCRNow.

G. Fiscal Impact and Cost: Amount: \$697,091.82 + 10% contingency (for items including, but not limited to structural engineering, geo tech studies and soil sample report, hoist and motor system electrical installation, possible additional electrical installation at the stadium, cooling system for control room, travel costs to training site in Red Oak, Texas for extensive training for use of equipment.)

Budget - Fund Balance Bond Grant/Special Funds Other

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Tom Westerberg

I. Suggested Motion:

I move that the Board approve the purchase and installation of a replacement scoreboard at Shelton Stadium from VCRNow for a total cost of \$697,091.82 plus 10% contingency as presented.

BOB SHELTON STADIUM






SPONSOR SPONSOR SPONSOR



Academy
SPORTS • OUTDOORS

Baylor Scott & White
HEALTH

Coca-Cola

H-E-B

DOWN 3	HOME	10:56	GUEST	1 QTR.
18 TO GO	0 20 2 TOL	<small>VCROWN</small>	1 14 TOL	BALL ON 37

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 28, 2022

Subject: Consideration and possible approval of resolution regarding compensation of staff affected by inclement weather on February 3, February 4, and February 24, 2022

Administrator Responsible/Position: Dr. Fernando Medina, Chief Human Resources Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed:

It is in the best interest of the school district, for appropriate public purposes, and to ensure effective district operations and the best use of public funds for the Board to adopt the proposed resolution.

D. Summary:

Previous board action relating to this item –

Future action anticipated –

Background information – On February 3 and February 4, 2022, Central Texas was hit with a winter storm which left ice throughout the entire district. This storm made travel impossible. On February 24, 2022, another arctic front moved through central Texas and caused a 3-hour delayed start in the district.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
 From Public

All agenda items are reviewed by the Superintendent's Cabinet.

G. Administrative Recommendation

The administration recommends the board approve the resolution regarding compensation of staff affected by inclement weather on February 3, 2022, February 4, 2022 and February 24, 2022.

H. Fiscal Impact and Cost: Amount \$ Budget Neutral (accounted for in the 20-21 Budget)

Budget – General Operating Fund Bond Grant/Special Funds Other

I. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Dr. Eric Wright, Randy Rau, Dr. Fernando Medina

J. Suggested Motion

I move that the Board approve the resolution regarding compensation of staff affected by inclement weather on February 3, 2022, February 4, 2022, and February 24, 2022 as presented.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

WHEREAS, due to a severe winter storm which left ice over the entire district, Hays CISD was closed on February 3, 2022 and February 4, 2022 and on February 24, 2022 an arctic front moved through central Texas and caused a 3-hour delayed start in the district (the “closure”);

WHEREAS, through circumstances beyond their control, Hays CISD employees were forced to miss work at Hays CISD during the school closure;

WHEREAS, Board Policy DEA (Local) allows the Board to authorize payment of employees during a closure for which the workdays are not scheduled to be made up at a later date;

WHEREAS, the Board of Trustees of Hays CISD recognizes its obligation be good stewards of public resources and concludes that payment of employees during the closure, as provided by this resolution, is in the best interest of the school district, serves the appropriate public purpose of positively impacting employee morale, and ensures effective district operations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD THAT:

- 1) The Board determines that the District will not require employees to make up workdays missed as a result of this emergency closure;
- 2) Employees will be compensated for their regular duty schedule during the closure in accordance with the eligibility requirements and restrictions detailed below:
 - a. Any employee who had previously requested and been approved for paid or unpaid leave on February 3, 2022, February 4, 2022 and/or February 24, 2022 will be charged the appropriate leave day(s) and/or will have their pay docked for those pre-approved absences during the closure;
 - b. Any employee who was required to work during the closure but was absent from duty for a reason not related to the winter storm will be charged a leave day(s) and/or have their pay docked in accordance with District policy;
 - c. All other Hays CISD employees who were not able to work due to the closure or, if required to work during the closure were not able to report to work due to the severe winter storm, will be compensated for their regular duty schedule.
 - d. Eligible nonexempt employees paid on an hourly, not salaried, basis will be paid on an average daily rate of pay, as determined by the Superintendent, even though they did not work those days.
- 3) In accordance with Board Policy DEA (LOCAL), the Superintendent, or designee, is authorized to properly compensate those non-exempt auxiliary employees who reported to work

as directed, and who performed duties assigned by their supervisor(s) on February 3, 2022, February 4, 2022 and February 24, 2022, when the District was closed due to severe weather. Any such additional compensation shall be paid, according to the terms and conditions approved by the Superintendent or designee. This compensation is in recognition of the valuable safety-related duties performed by those employees, despite the district's closure due to bad weather, and the benefits accrued by the District for the same.

4) The Board hereby authorizes the Superintendent or designee to take any steps deemed necessary and appropriate to fulfill the purposes of this resolution.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a regularly scheduled meeting on February _____, 2022. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____
Nays: _____
Abstentions: _____

To certify which, witness my hand and the official seal of the District this _____ day of February, 2022.

President, Board of Trustees

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Submitted by: Board Member, Esperanza Orosco and Board Secretary, Merideth Keller

Subject: Discussion regarding Dashboards and Parent Portal on the Hays CISD website

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools
Dr. Michael Watson, Deputy Academic Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy –

Law or Rule

N/A

C. Summary:

The Board will discuss with administrators what they want to see in the way of dashboards and the parent portal on the Hays CISD website.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: February 22, 2022

Subject: Review of 2022-2023 Budget Calendar Timeline for 2022-2023 Budget including discussion of budget priorities

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Update the Board on the 2022-2023 Budget Timeline

D. Summary:

- Previous board action relating to this item -
- Future action anticipated -
- Background information -

Dr. Wright and administration continue to hold meetings to evaluate staffing and programs within the District with a singular focus on increasing student achievement in Hays CISD. These meetings pair the review and analysis of budget worksheets with the stated budget priorities of student achievement, compensation increases, and acceptable class size ratios.

E. Scope of Options Reviewed:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

G. Administrative Recommendation: No recommendation – this is an informational item.

H. Fiscal Impact and Cost: Amount \$ TBD

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending: \$ _____

Future/Ongoing: \$ _____

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Randy Rau

Hays Consolidated Independent School District 2022 – 2023 Budget Calendar

MONTH/YEAR	DATE	ASSIGNMENT
January 2022	Ongoing	Staffing process to begin. (HR) HR engages in TASB equity study.
	20 th – 21 st	Attend Texas Association of School Business Officials (TASBO) annual budget academy. Review results of the State Comptrollers property value study. Update current year student attendance worksheet to include 3 rd six week’s attendance reports.
	Ongoing	Review estimate of student projections for new budget year and update online budget module. Demographer report and projections. Update state funding template.
	31 st	HR requests board approval to engage in early hiring.
February 2022	4 th	Preliminary calculations on federal entitlements for campus budgets.
	8 th	Distribute campus/department budget worksheets <i>now online</i> .
	14 th	HR to compile staffing requests from campuses and departments.
	28 th	HR to provide preliminary staffing allocations to campuses.
	Ongoing	Assist campuses and departments on budget worksheet status. Continue work on state funding template.
March 2022	21 st	Present revenue projections/estimates to superintendent and cabinet. HR to present results of TASB equity adjustment to superintendent and cabinet.
	Ongoing	HR staffing discussions with departments. Update current year student attendance worksheet to include 4 th six week’s attendance reports.
	28 th	Present revenue estimates to the board.
	28 th	Board to approve preliminary cost of living adjustment.
	28 th	Equity study present to board.
April 2022	4 th	ALL BUDGET WORKSHEETS DUE TO FINANCE.
	11 th	Present staffing projections to superintendent. Prepare payroll budget template with estimate staffing projections and salary adjustments.
	22 nd	Non Payroll budget will be completed and input into system(s)
	29 th	Receive certified estimates from the three appraisal districts (Hays, Caldwell, and Travis).
	30 th	Prepare preliminary estimate of local tax projections.
May 2022	Ongoing	Revise payroll budget template with estimate staffing projections and salary adjustments.
	2 nd	Analysis Debt Service revenue estimate to determine if a resolution to defeasance debt is needed.
	9 th	Present first draft to superintendent and cabinet.
	9 th	Draft compensation plan to superintendent and cabinet.
	16 th	Present draft compensation plan to school board.
	23 rd	Adopt compensation plan.
	31 st	Using certified estimate, prepare truth in taxation notice for publication.
June 2022	TBD	Budget workshop.
	16 th	Post truth in taxation notice no later than 10 days prior to budget adoption date.
	TBD	Budget workshop (if needed).
	13 th	Present final draft to superintendent and cabinet.
	20 th	Present final draft to school board at board workshop meeting.
	27 th	Conduct public hearing on proposed new year budget.
	27 th	Adopt new year budget (regular June board meeting).
29 th	Post next year budget to start on July 1 st .	

Hays Consolidated Independent School District 2022 – 2023 Budget Calendar

July 2022

- 25th Receive certified values from the three appraisal districts (Hays, Caldwell, Travis)
- 26th – 29th Revise the “Truth-in-Taxation” schedules (state template)

August 2022

- 5th Work with Hays Co Tax Assessor Collector on the revised notice to publish on District website.
- 12th Post revised Truth-in-Taxation” notice on the District’s website IF same or lower tax rate.
- 29th Board action on acceptance of certified values from the appraisal districts
- 29th Board action on ordinance for setting of tax rate

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 22, 2022

Subject: Update on possibility of tuition based PreK

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy – CV(LOCAL)

Law or Rule

N/A

C. Summary:

Dr. Wright will update the board and community on the possibility of tuition based PreK in the district including issues and concerns that may need to be addressed.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 28, 2022

Subject: January 31, 2022 Financial Statements

Administrator Responsible/Position:

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:
- D. Summary:
 Previous board action relating to this item - Monthly

 Future action anticipated -

 Background information – A separate summary is attached with the financials.
- E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other _____
- F. Administrative Recommendation:
There is no board action necessary. The monthly financial statements are presented as an information item.
- G. Fiscal Impact and Cost: Amount: \$ _____
 Budget Bond Grant/Special Funds Other _____
- H. Suggested Motion:
There is no board action necessary. The monthly financial statements are presented as an information item.

Hays Consolidated Independent School District

Division of Financial Services

21003 Interstate 35 Frontage Road
Kyle, Texas 78640
Ph: (512) 268-2141
Fx: (512) 268-2147



Date: February 28, 2022

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through January 31, 2022.
- The cash and investment balances of all funds at month end totals \$257,426,407.88. The General Fund makes up the largest portion of the total with \$106,145,124.83 or roughly 41.23%.
- Through the end of the month (7/12 or 58.33% of the budget year):
 - The General Fund has collected \$137,741,259.97 (67.75% of its budgeted revenue) and has spent \$117,064,898.57 (55.66% of its budgeted expenditures). The *estimated* ending fund balance through the month of January 2022 is \$92,431,238.29.
 - The Child Nutrition fund has collected \$7,556,620.45 (66.42% of its budgeted revenue) and has spent \$4,808,593.08 (42.27% of its budgeted expenditures).
 - The Debt Service fund collected \$49,219,496.01 (85.81% of its budgeted revenue) and spent \$21,638,824.13 (37.73% of its budgeted expenditures). Debt service payments are made two times a year, February 15th and August 15th.
 - The Capital Project funds have expenditures of \$38,618,344.80 in the current fiscal year through the month of January 2022 and have collected \$41,608.28 in interest revenue. The 2021 bonds were sold in late August 2021 in the amount of \$125,000,000 and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$12,326,087.06 and total expenditures are \$12,326,087.06.
- Current Tax collections for the month of January 2022 totaled \$35,568,744.34 representing 23.03% of the levy collected during the month. Approximately 87.06% of the total levy has been collected through the end of January 2022. In comparison, 79.80% of the total levy was collected through the end of January 2021.

If you should have any questions regarding these financials please contact me.

Randall Rau, CPA

Chief Financial Officer
Hays Consolidated Independent School District

Hays Consolidated Independent School District

Financial Reports



January 31, 2022

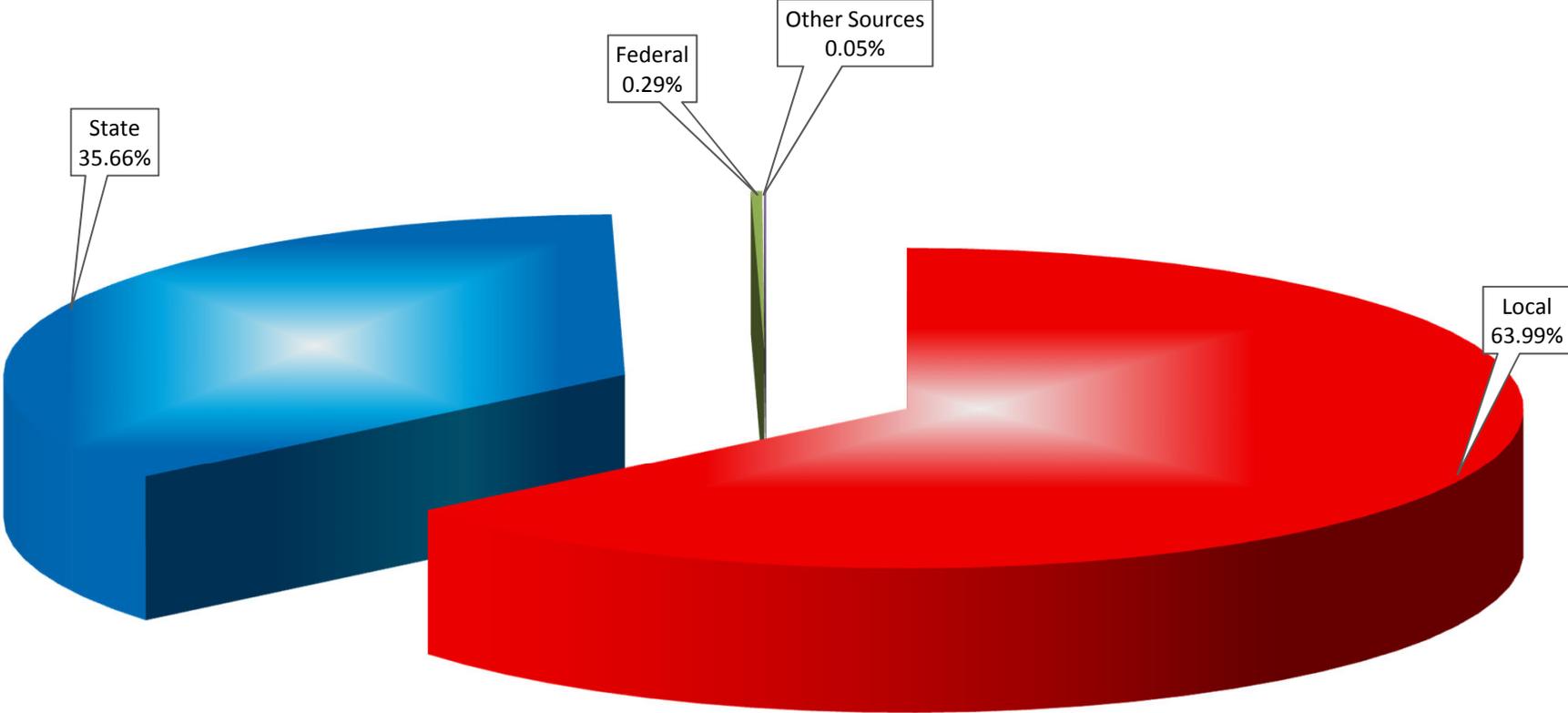
Hays Consolidated Independent School District
Combined Balance Sheet
for the Month Ending January 31, 2022
(Un-Audited)

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
Assets:						
Cash and Cash Equivalents	\$ 11,102,728.44	\$ 141,325.60	\$ 4,864.85	\$ 1,337,556.04	\$ (7,816,464.02)	\$ 4,770,010.91
Current Investments	95,042,396.39	3,616,774.28	54,715,544.32	99,281,681.98	-	252,656,396.97
Total Cash and Investments	\$ 106,145,124.83	\$ 3,758,099.88	\$ 54,720,409.17	\$ 100,619,238.02	\$ (7,816,464.02)	\$ 257,426,407.88
Property Taxes - Delinquent	2,091,642.49	-	1,022,302.30	-	-	3,113,944.79
Allowance for Uncollectible Taxes	(634,099.59)	-	(281,855.44)	-	-	(915,955.03)
Due from State Agencies	1,411,159.18	-	-	-	8,300,504.41	9,711,663.59
Due from other Governments	4,356,582.89	-	2,366,479.72	-	10,591.39	6,733,654.00
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	35,205.54	2,361,146.78	-	-	-	2,396,352.32
Other Receivables	3,183.98	-	-	-	-	3,183.98
Total Receivables	\$ 7,263,674.49	\$ 2,361,146.78	\$ 3,106,926.58	\$ -	\$ 8,311,095.80	\$ 21,042,843.65
Inventories	-	155,216.69	-	-	-	155,216.69
Prepaid Items	5,064,500.94	500.00	-	-	-	5,065,000.94
Other Current Assets	\$ 5,064,500.94	\$ 155,716.69	\$ -	\$ -	\$ -	\$ 5,220,217.63
Total Current Assets	\$ 118,473,300.26	\$ 6,274,963.35	\$ 57,827,335.75	\$ 100,619,238.02	\$ 494,631.78	\$ 283,689,469.16
Liabilities and Fund Balance:						
Current Liabilities						
Accounts Payable	\$ 59,250.85	\$ 50.00	\$ -	\$ 1,598,364.56	\$ 5,697.95	\$ 1,663,363.36
Other Liabilities	177,299.27	-	-	-	-	177,299.27
Payroll Deductions and Withholdings	1,796,329.06	-	-	-	-	1,796,329.06
Accrued Wages Payable	15,141,091.15	369,968.60	-	-	-	15,511,059.75
Due to Other Funds	2,408,385.84	3,419.90	-	4,270.74	-	2,416,076.48
Due to State Agencies	-	-	-	-	-	-
Due to other Governments	10,945.00	-	-	-	-	10,945.00
Due to Student Groups	279,675.26	-	-	-	-	279,675.26
Deferred Revenues	4,711,542.64	283,443.75	-	-	488,933.83	5,483,920.22
Deferred Inflows	1,457,542.90	-	740,446.86	-	-	2,197,989.76
Total Liabilities	\$ 26,042,061.97	\$ 656,882.25	\$ 740,446.86	\$ 1,602,635.30	\$ 494,631.78	\$ 29,536,658.16
Fund Balance/Equity						
Reserved/Designated Fund Balance	-	1,475,320.86	29,506,217.01	(46,977,946.91)	-	(15,996,409.04)
Current Year Revenues less						
Expenditures/Expenses	20,676,361.40	2,748,027.37	\$ 27,580,671.88	86,423,263.48	-	137,428,324.13
Reserved Fund Balance for Current Year						
Encumbrances (POs)	2,689,632.32	1,394,732.87	-	59,571,286.15	-	63,655,651.34
Unreserved Fund Balance/Fund Equity	\$ 69,065,244.57	-	-	-	-	69,065,244.57
Total Fund Balance/Equity	\$ 92,431,238.29	\$ 5,618,081.10	\$ 57,086,888.89	\$ 99,016,602.72	\$ -	\$ 254,152,811.00
Total Liabilities and Fund Equity	\$ 118,473,300.26	\$ 6,274,963.35	\$ 57,827,335.75	\$ 100,619,238.02	\$ 494,631.78	\$ 283,689,469.16

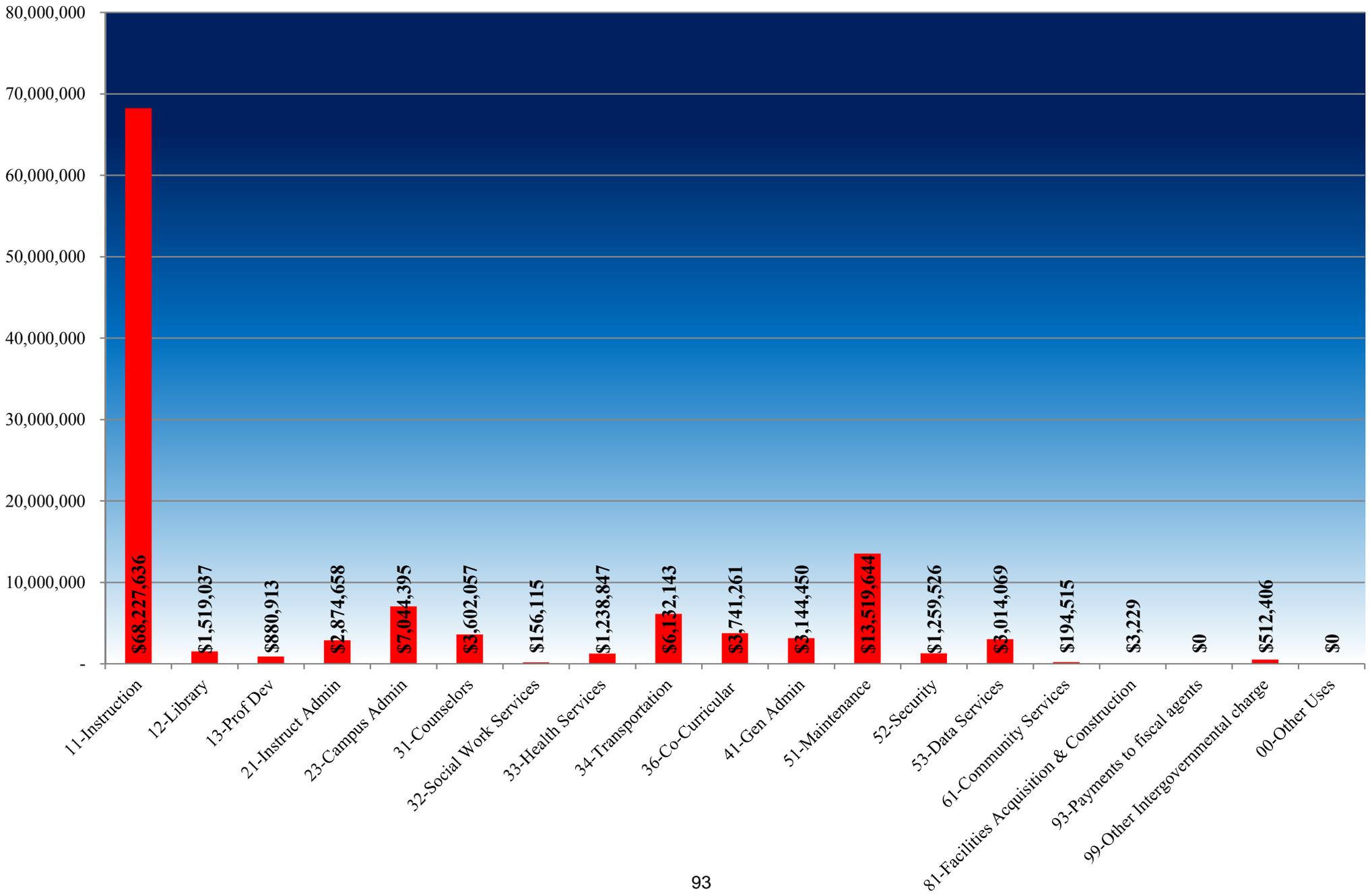
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund
for the Month Ending January 31, 2022
(Un-Audited)

	GENERAL FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
Revenues:						
Local	\$ 71,899,275.16	\$ 102,840,161	\$ 104,813,359	\$ 88,138,155.20	(16,675,203.80)	84.09%
State	51,915,837.97	95,549,500	95,549,500	49,123,046.11	(46,426,453.89)	51.41%
Federal	251,422.94	2,900,000	2,900,000	404,564.55	(2,495,435.45)	13.95%
Other Sources	12,095.70	-	55,777	75,494.11	19,717.11	135.35%
Total Revenues	\$ 124,078,631.77	\$ 201,289,661	\$ 203,318,636	\$ 137,741,259.97	\$ (65,577,376.03)	67.75%
Expenditures and Other Uses:						
11-Instruction	66,207,124.26	121,273,641	121,434,097	68,227,635.94	53,206,461.06	56.18%
12-Library	1,487,735.34	2,761,977	2,763,769	1,519,036.83	1,244,732.17	54.96%
13-Prof Dev	666,917.69	1,782,392	1,813,509	880,913.28	932,595.72	48.58%
21-Instruct Admin	2,600,532.88	4,838,114	4,870,062	2,874,658.19	1,995,403.81	59.03%
23-Campus Admin	6,848,636.77	12,597,004	12,619,333	7,044,395.28	5,574,937.72	55.82%
31-Counselors	3,784,512.70	6,624,986	6,638,371	3,602,056.70	3,036,314.30	54.26%
32-Social Work Services	212,947.95	288,612	288,612	156,114.59	132,497.41	54.09%
33-Health Services	1,203,670.65	2,395,541	2,395,541	1,238,847.39	1,156,693.61	51.71%
34-Transportation	5,570,354.98	11,117,747	11,150,424	6,132,142.50	5,018,281.50	54.99%
36-Co-Curricular	3,024,944.69	6,342,176	7,296,386	3,741,261.47	3,555,124.53	51.28%
41-Gen Admin	2,917,935.84	5,586,601	5,624,561	3,144,450.03	2,480,110.97	55.91%
51-Maintenance	11,777,418.86	21,120,510	23,576,285	13,519,643.67	10,056,641.33	57.34%
52-Security	665,232.63	2,616,970	2,581,970	1,259,525.57	1,322,444.43	48.78%
53-Data Services	2,786,638.83	5,050,588	5,122,936	3,014,068.56	2,108,867.44	58.83%
61-Community Services	144,349.91	238,624	238,624	194,514.53	44,109.47	81.52%
81-Facilities Acquisition & Construction	299,903.93	-	527,691	3,228.50	524,462.50	0.61%
93-Payments to fiscal agents	-	400,000	400,000	-	400,000.00	0.00%
99-Other Intergovernmental charge	470,235.03	975,000	975,000	512,405.54	462,594.46	52.55%
00-Other Uses	-	-	-	-	-	NA
Total Expenditures and Other Uses	\$ 110,669,092.94	\$ 206,010,483	\$ 210,317,171	\$ 117,064,898.57	\$ 93,252,272.43	55.66%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 13,409,538.83	\$ (4,720,822)	\$ (6,998,535)	\$ 20,676,361.40		
Fund Balance July 1, 2021 - (Audited)		\$ 71,754,876.89	\$ 71,754,876.89	\$ 71,754,876.89		
Fund Balance Ending - Monthly Reporting Period		\$ 67,034,054.89	\$ 64,756,341.89	\$ 92,431,238.29	\$ 27,674,896.40	

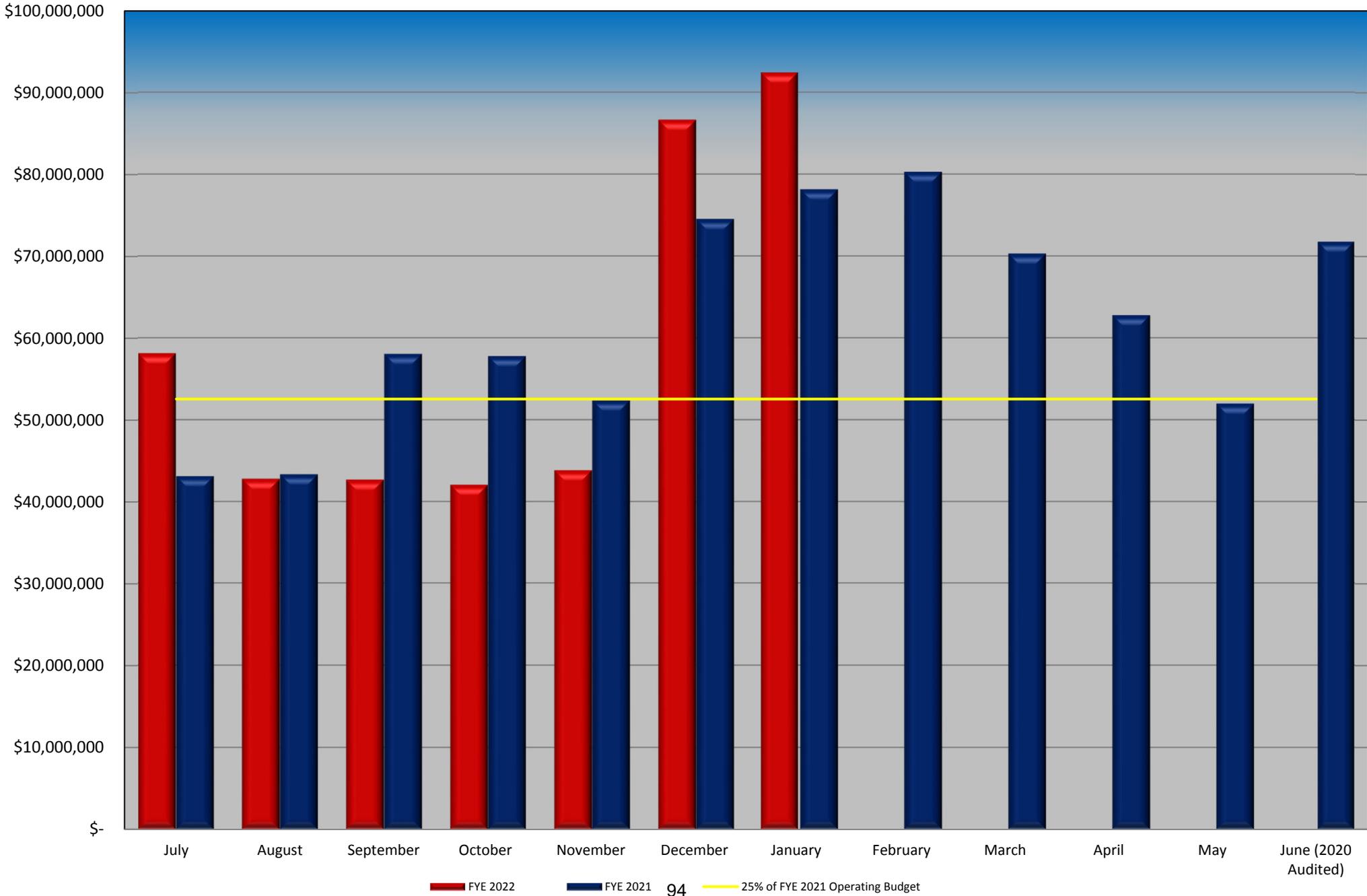
General Fund Revenues Collected to Date



General Fund Expenditures to Date



General Fund Balance by Reporting Month



Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund
for the Month Ending January 31, 2022
(Un-Audited)

	CHILD NUTRITION FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
Revenues and Other Resources:						
Local	\$ 212,811.13	\$ 3,786,628	\$ 3,786,628	\$ 603,671.78	\$ (3,182,956.22)	15.94%
State	-	45,000	45,000	23,189.12	(21,810.88)	51.53%
Federal	2,524,829.32	7,545,186	7,545,186	6,929,759.55	(615,426.45)	91.84%
Other sources	-	-	-	-	-	NA
Total Revenues and Other Resources	\$ 2,737,640.45	\$ 11,376,814	\$ 11,376,814	\$ 7,556,620.45	\$ (3,820,193.55)	66.42%
Expenditures and Other Uses:						
35-6100 Payroll	2,183,345.78	5,194,736	5,194,736	2,346,337.36	2,848,398.64	45.17%
35-6200 Professional and Contracted Services	319,529.88	904,618	904,618	318,309.96	586,308.04	35.19%
35-6341 Food Supplies	905,481.13	4,155,089	4,155,089	1,904,011.42	2,251,077.58	45.82%
35-6342 Non-Food Supplies	101,237.58	291,845	291,845	167,517.28	124,327.72	57.40%
35-6344 USDA Commodities	-	471,868	471,868	-	471,868.00	0.00%
35-6349 Miscellaneous Supplies	28,999.76	178,310	178,310	9,929.63	168,380.37	5.57%
35-6300 Supplies & Materials	68,726.76	88,004	88,004	57,009.82	30,994.18	64.78%
35-6400 Food Service Other Operating Expenses	4,527.82	92,344	92,344	5,477.61	86,866.39	5.93%
35-6600 Food Service Capital Expenses	6,993.97	-	-	-	-	NA
Total Expenditures	\$ 3,618,842.68	\$ 11,376,814	\$ 11,376,814	\$ 4,808,593.08	\$ 6,568,220.92	42.27%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ (881,202.23)	\$ -	\$ -	\$ 2,748,027.37		
Fund Balance July 1, 2021 - <u>(Audited)</u>		2,870,053.73	2,870,053.73	2,870,053.73		
Fund Balance Ending - Monthly Reporting Period		\$ 2,870,053.73	\$ 2,870,053.73	\$ 5,618,081.10	\$ 2,748,027.37	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund
for the Month Ending January 31, 2022
(Un-Audited)

DEBT SERVICE FUND						
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local Revenue						
Taxes, Current Year Levy	38,370,285.75	\$ 56,782,902	\$ 56,782,902	48,221,874.00	\$ (8,561,028.00)	84.92%
Taxes, Prior Year	270,319.64	350,000	350,000	320,423.47	(29,576.53)	91.55%
Penalties, Interest and Other Tax Revenues	63,215.97	225,000	225,000	64,383.48	(160,616.52)	28.61%
Earnings from Investments	10,685.35	-	-	4,134.81	4,134.81	NA
Miscellaneous Revenue	61,884.45	-	-	6,970.25	6,970.25	NA
Local Revenue	\$ 38,776,391.16	\$ 57,357,902	\$ 57,357,902	\$ 48,617,786.01	\$ (8,740,115.99)	84.76%
State Revenue						
Additional State Aid for Homestead Exemption	613,352.00	-	-	601,710.00	601,710.00	NA
State Revenue	\$ 613,352.00	\$ -	\$ -	\$ 601,710.00	\$ 601,710.00	NA
Other Sources						
Operating Transfer In	1,102,939.67	-	-	-	-	NA
Other Sources	\$ 1,102,939.67	\$ -	\$ -	\$ -	\$ -	NA
Total Revenue	\$ 40,492,682.83	\$ 57,357,902.00	\$ 57,357,902.00	\$ 49,219,496.01	\$ (8,138,405.99)	85.81%
Expenditures:						
71-6511 Bond Principal	18,368,781.24	38,303,562	38,303,562	12,875,000.00	25,428,562.00	33.61%
71-6521 Interest on Bonds	9,699,676.63	19,019,340	19,019,340	8,744,355.13	10,274,984.87	45.98%
71-6599 Other Debt Service Fees	25,541.00	35,000	35,000	19,469.00	15,531.00	55.63%
Total Expenditures	\$ 28,093,998.87	\$ 57,357,902	\$ 57,357,902	\$ 21,638,824.13	\$ 35,719,077.87	37.73%
Excess of Revenues						
Over (Under) Expenditures	\$ 12,398,683.96	\$ -	\$ -	\$ 27,580,671.88		
Fund Balance July 1, 2021 - (Audited)		\$ 29,506,217.01	\$ 29,506,217.01	\$ 29,506,217.01		
Fund Balance Ending - Monthly Reporting Period		\$ 29,506,217.01	\$ 29,506,217.01	\$ 57,086,888.89	\$ 27,580,671.88	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds
for the Month Ending January 31, 2022
(Un-Audited)

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2014</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2021 - 2022</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>					
Local	\$ 107.99	\$ 238.74	\$ 3,669.18	\$ 37,592.37	\$ 41,608.28
State	-	-	-	-	-
Other sources	-	-	-	125,000,000.00	125,000,000.00
Total Revenues and Other Resources	\$ 107.99	\$ 238.74	\$ 3,669.18	\$ 125,037,592.37	\$ 125,041,608.28
<i>Expenditures and Other Uses:</i>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	-	11,636.90	-	11,636.90
6300 Supplies and Materials	-	-	327,354.12	-	327,354.12
6400 Other Operating Expenses	-	-	-	600.00	600.00
6600 Capital Outlay	-	452,224.86	5,499,956.15	32,326,572.77	38,278,753.78
8000-Other Uses	-	-	-	-	-
Total Expenditures	\$ -	\$ 452,224.86	\$ 5,838,947.17	\$ 32,327,172.77	\$ 38,618,344.80
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ 107.99	\$ (451,986.12)	\$ (5,835,277.99)	\$ 92,710,419.60	\$ 86,423,263.48
Fund Balance July 1, 2021 - (<u>Audited</u>)	\$ 200,058.73	\$ 445,427.51	\$ 16,923,734.81	\$ (4,975,881.81)	\$ 12,593,339.24
Fund Balance Ending - Monthly Reporting Period	\$ 200,166.72	\$ (6,558.61)	\$ 11,088,456.82	\$ 87,734,537.79	\$ 99,016,602.72

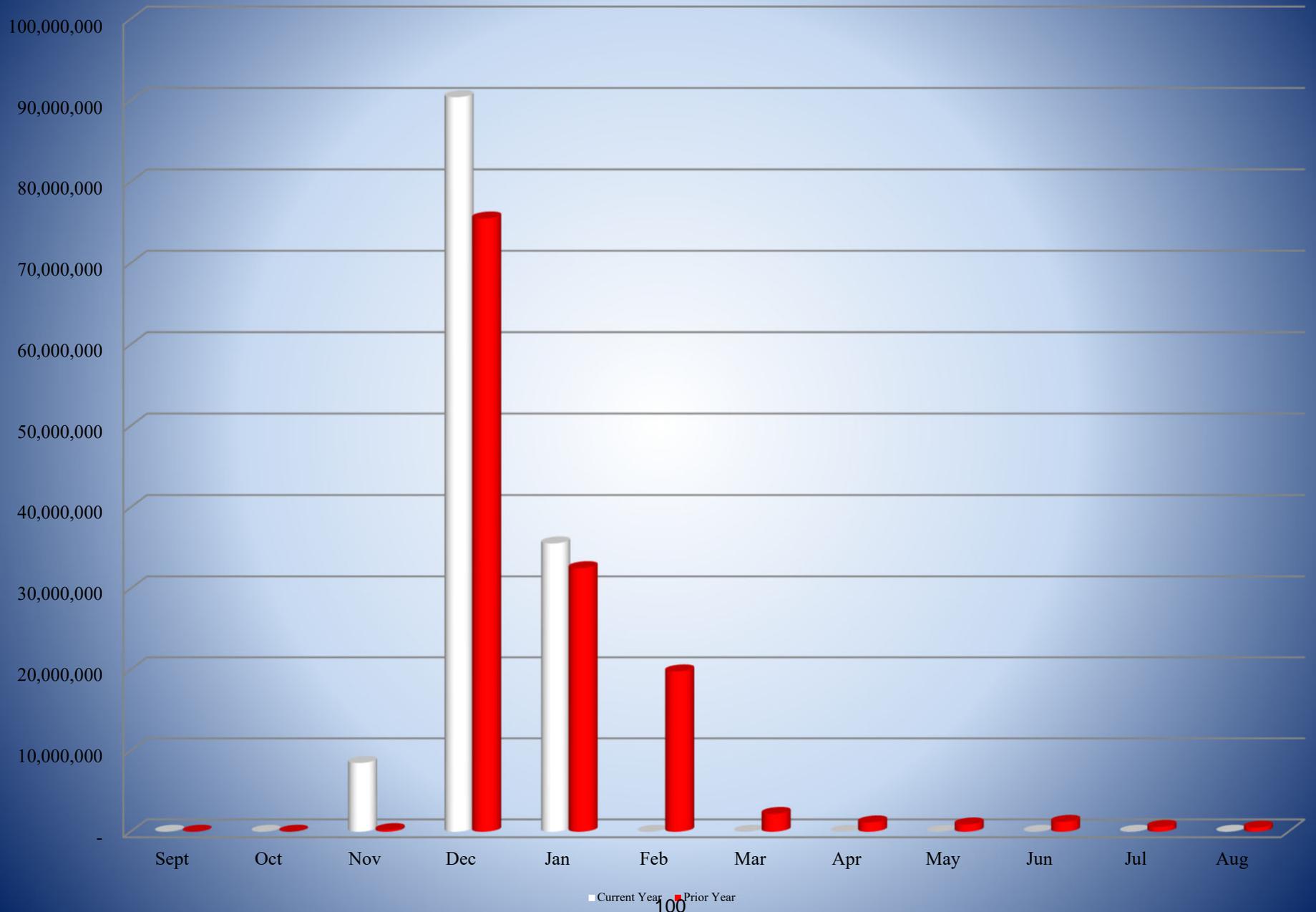
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)
for the Month Ending January 31, 2022
(Un-Audited)

	SPECIAL REVENUE FUNDS					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local	\$ 19,250.00	\$ 1,000	\$ 1,000	\$ 68,422.66	\$ 67,422.66	6842.27%
State	975,116.23	1,678,535	1,678,535	1,558,176.25	(120,358.75)	92.83%
Federal	2,858,442.80	23,771,185	23,771,185	10,699,488.15	(13,071,696.85)	45.01%
Total Revenues	\$ 3,852,809.03	\$ 25,450,720	\$ 25,450,720	\$ 12,326,087.06	\$ (13,124,632.94)	48.43%
Expenditures:						
6100 Payroll	3,851,214.06	24,330,588	24,330,588	4,977,383.36	19,353,204.64	20.46%
6200 Professional and Contracted Services	350,989.79	430,400	430,400	352,367.49	78,032.51	81.87%
6300 Supplies and Materials	1,287,709.92	648,732	648,732	6,115,811.45	(5,467,079.45)	942.73%
6400 Other Operating Expenses	35,408.65	41,000	41,000	127,589.49	(86,589.49)	311.19%
6600 Capital Outlay	48,473.50	-	-	752,935.27	(752,935.27)	NA
Total Expenditures	\$ 5,573,795.92	\$ 25,450,720	\$ 25,450,720	\$ 12,326,087.06	\$ 13,124,632.94	48.43%
Excess of Revenues						
Over (Under) Expenditures	\$ (1,720,986.89)	\$ -	\$ -	\$ -		
Fund Balance July 1, 2021 - (<u>Audited</u>)		\$ -	\$ -	\$ -	\$ -	
Fund Balance Ending - Monthly Reporting Period		\$ -	\$ -	\$ -	\$ -	

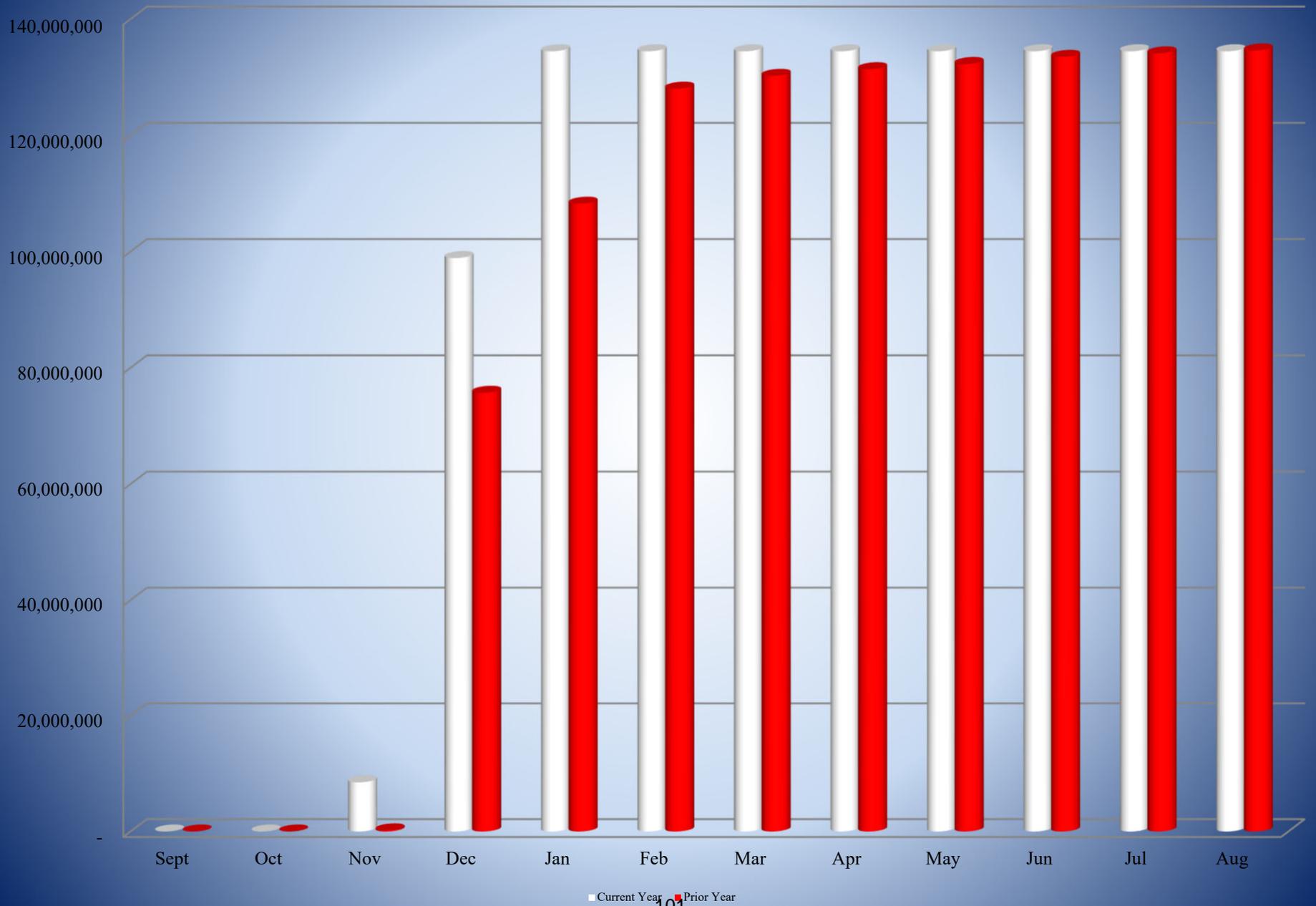
Hays Consolidated Independent School District
Monthly Tax Collection Report
for the Month Ending January 31, 2022

	Prior Year 2020 - 2021				Current Year 2021 - 2022			
	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>% of Levy</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>	<u>% of Levy</u>
<u>Current Month Tax Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 21,000,251.87	\$ 11,532,201.99	\$ 32,532,453.86	23.99%	\$ 22,813,506.56	\$ 12,755,237.78	\$ 35,568,744.34	23.03%
5712 Taxes-Delinquent Collections	\$ 188,231.92	\$ 93,142.62	\$ 281,374.54		\$ 58,409.30	\$ 30,471.70	\$ 88,881.00	
5719 Penalties and Interest	\$ 16,652.20	\$ 8,180.59	\$ 24,832.79		\$ 10,519.41	\$ 5,485.61	\$ 16,005.02	
Total Current Month Collections	\$ 21,205,135.99	\$ 11,633,525.20	\$ 32,838,661.19		\$ 22,882,435.27	\$ 12,791,195.09	\$ 35,673,630.36	
<u>Fiscal Year to Date Collections:</u>								
5711 Taxes-Current Year Tax Levy	\$ 69,859,239.80	\$ 38,370,285.75	\$ 108,229,525.55	79.80%	\$ 86,233,990.88	\$ 48,221,874.00	\$ 134,455,864.88	87.06%
5712 Taxes-Delinquent Collections	\$ 551,983.64	\$ 270,319.64	\$ 822,303.28		\$ 619,059.17	\$ 320,423.47	\$ 939,482.64	
5719 Penalties and Interest	\$ 131,149.61	\$ 63,215.97	\$ 194,365.58		\$ 126,975.85	\$ 64,347.07	\$ 191,322.92	
Total Revenue Collected	\$ 70,542,373.05	\$ 38,703,821.36	\$ 109,246,194.41		86,980,025.90	48,606,644.54	135,586,670.44	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 86,187,397.00	\$ 43,715,670.00	\$ 129,903,067.00		\$ 100,750,161.00	\$ 57,357,902.00	\$ 158,108,063.00	
Percentage of Budget Collected	81.85%	88.54%	84.10%		86.33%	84.74%	85.76%	

Month to Date Tax Collections Current Levy



Year to Date Tax Collections Current Levy



HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: February 22, 2022

Subject: Update on construction and renovation projects in the district

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy – CV(LOCAL) Law or Rule N/A
- C. Summary:
 Previous board action relating to this item -
 Future action anticipated – As needed
 Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.
- D. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other _____
All agenda items are reviewed by Superintendent's Cabinet.
- E. Administrative Recommendation: N/A
- F. Fiscal Impact and Cost: Amount: N/A

Hays CISD

Board of Trustees Operating Procedures



Board Meetings

While Board Meetings are for the purpose of the Board conducting the business of the District in public, they are not public forums for the purpose of securing interaction with the public.

Developing the Board Meeting Agenda (Ref Policy BE)

- ▶ Agendas
 - The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
 - Items discussed at previous Board Meetings which are proposed for inclusion by more than one board member at a future meeting will also be added when appropriate.
 - Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
 - Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.
 - No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
 - No item can be placed on the agenda less than three work days in advance of the meeting unless an emergency or public necessity exists.
 - The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday afternoon prior to the Agenda Workshop Meeting.
 - An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
 - Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.
- ▶ Timely Notification and Information
 - Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop or special meeting, and at least one hour prior to an emergency meeting.
 - Typically, information will be provided to each Board Member via electronic or hard copy delivery. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent's Cabinet, with a copy to the Administrative Assistant to the Superintendent.

- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Wednesday prior to the Agenda Workshop Meeting.
 - Board members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the Monday meeting with a copy of the questions and answers included in the dais folders.
- ▶ Open and Closed Session Format
- Every Board Meeting will begin at the designated posted time and reconvene at the posted time.
 - Closed Session items for which there is a corresponding action item to be considered during the Open Session of the meeting will be scheduled prior to the beginning of the Open Session. The Board President and Superintendent shall, to the extent possible, allocate sufficient time to complete Closed Session discussion prior to the beginning of the Open Session.
 - If more Closed Session discussion is needed, the Presiding Officer shall announce that it is necessary for the Board to reconvene in Closed Session.
 - The Presiding Officer shall state publicly that any action, if taken, will be conducted in Open Session following the Public Comment portion of the meeting; or, if appropriate, that no action will then be taken.
- ▶ Consent Agenda
- The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
 - The consent agenda shall be limited to:
 - > Routine Personnel
 - > Minutes
 - > Budget Amendments
 - > Routine Contracts/Agreements
 - > Routine Procurements
 - > Acceptance of Gifts
 - > Acceptance of Grants
 - > Other items agreed to by the Board
 - Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents.
 - All consent agenda items shall be acted upon by one vote without separate discussion.
 - A Board Member may request that an item be withdrawn for individual consideration.
- ▶ Meeting Dates
- The Superintendent and Board will develop a Board calendar that will include regular and workshop meeting dates of the Board of Trustees and the Board shall vote on the calendar annually.

- The calendar will include those items that are cyclical and/or recurring for consideration at regular or workshop meetings.

Conducting Board Meetings

▶ Quorum

- Attendance at Meetings - Whenever a Board Member will be late to, or absent from, a meeting or workshop, the Board Member must notify the Board President and the Superintendent's Secretary of the absence or the anticipated time of arrival to the meeting or workshop.
- Any time four or more Board Members are gathered to discuss school district business, it is considered a meeting, and must be posted as such according to Board legal policy.

▶ Closed Sessions

- The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.
- Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session.
- The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.
- The Superintendent shall attend all sessions of the Board, both Open and Closed, except when the Board desires to meet without the Superintendent to consider the Superintendent's contract, evaluation or performance, or to resolve conflicts between individual Board Members, or to act as a tribunal.
- In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.

▶ Public Participation at Board Meetings

- The Board shall provide for public comment at each meeting, including all regular and special meetings. (Ref Policy BED)
- Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.
- A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits.

- Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.
 - Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate.
 - The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.
 - The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.
 - The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.
 - The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.
- ▶ Board Meeting Parliamentary Procedure (Ref Policy BE)
 - The Board President serves as the Presiding Officer at Board Meetings. In the absence of the President, the Vice-President will preside.
 - The Board shall be guided by parliamentary procedure as detailed in Robert's Rules of Order, for Small Boards and Committees, or as spelled out in adopted procedure.
 - The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
 - ▶ Transacting Business (Ref Policy BBE)
 - When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures.
 - Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the majority vote of the Board, recognize that it carries the full authority of the Board, and individually respect that vote.
 - Whenever possible, board members are strongly encouraged to state reason why they are abstaining or voting no on an item.

- ▶ Hearings (Ref Policy [FNG](#), [FOD](#), [DGBA](#), [GF](#))
 - Employee, community and/or student/parent grievances will be handled according to Board policy [FNG](#), [FOD](#), [DGBA](#), [GF](#).

Board Workshops

The Board will conduct Special Meetings/Board Workshops as needed.

- ▶ The workshop format is intended to allow the Administration to present information to the Board that is:
 - Time sensitive and/or discussion intensive
 - Required by law, rule or policy, and
 - Is necessary for the efficient and effective operation of the District
- ▶ Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.
- ▶ The workshops are intended to allow an opportunity for presentation, questions, discussion and an assessment of the Board's perspective.
- ▶ The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allows for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.

Board Committees (Ref Policy [BDB](#))

- ▶ The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board.
- ▶ The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.

District- and Campus-Level Committees

- ▶ District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board

Electing Board Officers (Ref Policy [BDAA](#))

- ▶ At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
 1. A president, who shall be a member of the Board – Presides as chair over meetings.

2. A vice president, who shall be a member of the Board – Fills in as chair if President unable to attend or chair meeting
3. A secretary, who may or may not be a member of the Board – Records requests for information from trustees.
4. Such other officers and committees as the Board may deem necessary
Education Code 11.061(c).

- ▶ A vacancy among officers of the Board shall be filled by majority action of the Board.

ANNUAL EVALUATIONS

Superintendent Evaluation (Ref Policy BJCD, BJCF, BJA)

- ▶ The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.
- ▶ Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in February, August and November, or as close to those months as possible. New Board members will receive training on how to evaluate the superintendent prior to the first formative dialogue session.
- ▶ A summative evaluation will be conducted in closed session annually in May.
 - This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting.
 - This session may include a discussion of the Superintendent's contract.
- ▶ The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting.
- ▶ The Board shall strive to accomplish the following objectives during each evaluation.
 - Develop and sustain a harmonious working relationship between the Board and the Superintendent.
 - Ensure administrative leadership for excellence in the District.
 - Formulate Board consensus about the Superintendent's performance and the District's progress toward achieving its goals and objectives.

Board Evaluation/Team Building

- ▶ There will be a routine assessment of the status of the Board/Superintendent team annually as required by law.

- ▶ The evaluation and team building process may include:
 - Board operating procedures
 - Board Member training
 - Social Contract
 - Conflict resolution
 - Working relationships with the Superintendent
 - Long-range planning and goal setting
 - Relationship with the community

INDIVIDUAL BOARD MEMBERS

Access to Information (Ref Policy BBE)

- ▶ An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.
- ▶ Individual Board Members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- ▶ A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.
- ▶ Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

Communication with Other Board Members

- ▶ Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board Members.
- ▶ A Board Member may discuss a District issue with no more than two other Board Members unless in a duly posted Board Meeting.

Communication with the Media

- ▶ The Board President serves as the official spokesperson for the Board team to the media/press on issues of media attention.
- ▶ Media calls should be directed to Superintendent and the Chief Communication Officer as the district spokesperson.
- ▶ Board Members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the District.

Complaints to Board Members (Ref Policy BBE)

- ▶ Employees, students, parents or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:
 - An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
 - Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.
- ▶ Board Members may notify the Superintendent's office of any complaint.
- ▶ As necessary, the Superintendent or designee shall guide the complainant to the appropriate staff member.

Visits to Campuses

- ▶ Board Members are encouraged to attend any and all school events as their time permits, and to show support of school activities.
- ▶ Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- ▶ Board Members shall not visit a campus in an attempt to evaluate.

Board Member Training (Ref Policy BBD)

- ▶ Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. At a minimum, the district will cover the cost of registration, travel and lodging for each Board Member for the minimum number of hours shown on the *Continuing Education Requirements for School Board*

Members as published on the TASB website (with the exception of the 2021 TASA/TASB Convention). All costs for additional training will be the responsibility of the individual Board Member, unless otherwise agreed to by the Board

- ▶ Board memberships to any and all associations shall be brought to the Board for discussion and approval.