

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on December 13, 2021 beginning at 5:30 PM at the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- A. **CALL TO ORDER:** Establish a quorum
- B. **CLOSED SESSION**
 - 1. Review of Superintendent's recommendations regarding employment, resignations, extended leaves, and other personal matters, including Principal for Elementary School #15 - Tex. Gov't Code Sec. 551.074
- C. **RECONVENE IN OPEN SESSION - immediately following Closed Session**
- D. **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

United States Flag Pledge:
I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Texas Flag Pledge:
Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- E. **MISSION STATEMENT**

The mission of Hays CISD is to nurture students to become extraordinary citizens through unique, personal educational experiences through an innovative community of learners while celebrating our diversity and legacy.
- F. **SOCIAL CONTRACT**

The Board will:

 - 1. Serve as District Ambassadors
 - 2. Be Professional
 - 3. Collaborate as a Team and Respect the Body Corporate
 - 4. Promote Discussion and Respect Each Other
 - 5. Assume Positive and Noble Intentions
- G. **SUPERINTENDENT REPORT**
- H. **PUBLIC FORUM**

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

I.	<u>STUDENT ACHIEVEMENT REPORT</u>	8
	Summary of data disaggregation and administrative walk-throughs with a focus on literacy and math data, along with specific curricular and teaching strategies to address these areas	
	<ul style="list-style-type: none"> • CBA1 Summary RDA Report Writing Task Data • PreK Update (Letter Names & Sounds) • Walk-Through Update 	
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	2. Consideration and possible approval of an amendment to the Compensation Plan	65
	3. Consideration and possible approval of a contract with Maxim Healthcare Services to assist with contract tracing on the campuses	83
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	7. Consideration and possible approval of the purchase of FF&E for Elementary School #15	87
	8. Consideration and possible approval of the purchase of cafeteria tables for Tom Green Elementary - Worthington Contract Furniture	89
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	11. Consideration and possible approval of a Utility Easement and Underground Agreement for the Pedernales Electrical Cooperative (PEC) at the elementary school located in the Sunfield Subdivision	120
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• CFD(LOCAL): Accounting - Activity Funds Management	
• CQB(LOCAL): Technology Resources - Cybersecurity	
• DFE(LOCAL): Termination of Employment - Resignation	
• DP(LOCAL): Personnel Positions	
• EHAA(LOCAL): Basic Instructional Program - Required Instruction (All Levels)	
• EHBC(LOCAL): Special Programs - Compensatory/Accelerated Services	
• EIE(LOCAL): Academic Achievement - Retention and Promotion	
• FDE(LOCAL): Admissions - School Safety Transfers	
• FEC(LOCAL): Attendance - Attendance for Credit	
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L. <u>INFORMATION ITEMS</u>	
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January 24, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
January 31, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
TUESDAY February 22, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
February 28, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
March 28, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
April 18, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
April 25, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 16, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
May 23, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
June 20, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
June 27, 2022 @ Kunkel Room at Historic Buda Elementary Campus - 5:30 pm	
<i>Official Board of Trustees information may be obtained at www.hayscisd.net</i>	
P. <u>ADJOURN</u>	

This notice was posted in compliance with the Texas Open Meetings act on: December 10, 2021 at 2:00 PM

EXCEPTIONS FOR CLOSED MEETINGS	The Board may conduct a closed meeting for the purpose described in the following provisions.
ATTORNEY CONSULTATION	1. The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. <i>Gov't Code 551.071</i> [See BE for permissible methods of communication for attorney consultations.
REAL PROPERTY	2. The Board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.072</i>
PROSPECTIVE GIFT	3. The Board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the District if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person. <i>Gov't Code 551.073</i>
PERSONNEL MATTERS	4. The Board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, the Board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. <i>Gov't Code 551.074</i> The closed meeting exception for personnel matters does not apply when the Board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when the Board discusses a class or group of employees, not a particular employee. <i>Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)</i>
EMPLOYEE- EMPLOYEE COMPLAINTS	The Board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a District employee by another employee and the complaint or charge directly results in the need for a hearing. However, the Board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. <i>Gov't Code 551.082</i>
STUDENT DISCIPLINE	5. The Board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, the Board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. <i>Gov't Code 551.082</i>
PERSONALLY IDENTIFIABLE STUDENT INFORMATION	6. The Board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed the District that the directory information should not be released without prior consent. [See FL] This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age. <i>Gov't Code 551.0821</i>
MEDICAL OR PSYCHIATRIC RECORDS	7. A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The medical records or psychiatric records of an individual applicant for a benefit from the plan; orb. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan. <i>Gov't Code 551.0785</i>
SECURITY	8. The Board is not required to conduct an open meeting to deliberate: <ul style="list-style-type: none">a. The deployment, or specific occasions for implementation, of security personnel or devices; orb. A security audit. <i>Gov't Code 551.076</i>

ASSESSMENT INSTRUMENTS	9. The Board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
EMERGENCY MANAGEMENT	10. The Board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, the Board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov’t Code 418.183(f)</i>
ECONOMIC DEVELOPMENT NEGOTIATIONS	11. The Board is not required to conduct an open meeting: <ul style="list-style-type: none"> a. To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations; or b. To deliberate the offer of a financial or other incentive to such a business prospect. <i>Gov’t Code 551.087</i>
PROCEDURES FOR CLOSED MEETINGS	If a closed meeting is allowed, the Board shall not conduct the closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov’t Code 551.101</i>
VOTE OR FINAL ACTION	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov’t Code 551.102</i> [See BE]
CERTIFIED AGENDA OR TAPE RECORDING	The Board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with the District’s attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov’t Code 551.103</i> “Recording” means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov’t Code 551.001(7)</i> Closed meetings may not be recorded by an individual trustee against the wishes of a majority of the Board. <i>Zamora v. Edgewood ISD, 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref’d n.r.e.)</i>
PRESERVATION	The Board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the Board shall preserve the certified agenda or recording while the action is pending. <i>Gov’t Code 551.104(a)</i>
PUBLIC ACCESS	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov’t Code 551.104(b), (c)</i>
PROHIBITIONS	No Board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov’t Code 551.145</i> No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov’t Code 551.146</i> No Board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov’t Code 551.144(a)</i>
AFFIRMATIVE DEFENSE	It is an affirmative defense to prosecution under Government Code 551.144(a) that a Board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the Board’s attorney. <i>Gov’t Code 551.144(c)</i>

DATE ISSUED: 10/25/2013
UPDATE 98
BEC (LEGAL)-P

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: Superintendent's Report

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Share with Board and Community information regarding current events in the district including enrollment, attendance, picnic table distribution

D. Administrative Recommendation: N/A

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 15, 2021

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

Board Policy DEC (LOCAL) sets the maximum time for any individual presentation as 5 minutes, unless decreased by the Board President prior to the start of public comment. In order to ensure efficiency in all meetings, our standard practice is to afford 3 minutes for speakers covering current agenda items and 2 minutes for speakers covering non-agenda items. Speakers with comments on posted agenda items will be called to speak first. Speakers with comments on items not posted for tonight's agenda will then be called to speak, if time permits.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Student Achievement Report

Administrator Responsible/Position: Marivel Sedillo, DS/CAO

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

Provide a brief report on student achievement results based on several measures:

- Common Based Assessments (CBAs)
- Results-driven Accountability (RDA)
- Writing Tasks Assessment
- PK Beginning of the Year Update – (Letter Names/Sounds)
- Walk-Through Data

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information –

- Common-based Assessments (CBAs): Our district tracks academic progress by administering CBAs to monitor student learning throughout the course of the year. These assessments are aligned to the TEKS that have been taught during this time period.
- Results-driven Accountability (RDA), formerly known as Performance-Based Monitoring Analysis System (PBMAS): This report is to communicate our performance and program effectiveness in the areas of special education (SPED), bilingual education/English as a second language/ emergent bilingual (BE/ESL/EBS), and other special populations (OSP).
- Writing Task Assessment (WTAs): Instead of writing to a prompt, the new redesign Reading Language Arts (RLA) STAAR test will have students read a passage and then have to compose an essay aimed at information provided from the passage. Therefore, for our Fall WTAs, we used something similar to examples provided by TEA and teachers modeled the writing process with students. Because we believe this was an important task for teachers to do this modeling, the data is not a true reflection of the students' writing abilities.
- PK Update (Letters and Sounds): At the beginning of each year, the district assesses letter names/sounds to obtain a baseline of our PK students' knowledge and teachers progress monitor throughout the year.
- Walk-through Update: Our campus administrative teams are expected to conduct walk-throughs at least 60 minutes per day throughout the school year.

E. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and time line –

Next report to the board –



Student Achievement Update December 2021

Hays CISD Board of Trustees Meeting
12/13/21

Derek McDaniel
Director of Curriculum & Instruction

Kevin Malandrucolo
Director of Assessment & Accountability

Student Achievement Update Summary

Strengths:

- Knowing the A-F accountability system will happen for this school-year, the conversations at campuses are returning to the focus on growth for all students.
- Campus and district admin being able to ramp up their walk-throughs and get in to as many classrooms as possible.

Challenges:

- Learning loss due to inconsistencies during the 2020-21 school-year and the overall number of students requiring academic support continues to be a huge challenge.
- We have been able to stick closer to testing windows than we did in 2020-21, but we still having to periodically adjust for various campus needs.

Plan of Action:

- PLCs are continuing to utilize data analysis to meet individual students needs and adjust instruction accordingly.
- Support teachers and campus teams in applying learning from the Reading Academy professional development in utilizing data analysis process to set goals, inform intervention instruction, and accelerate the learning rate of all students.

Overview

- CBA* 1 Domain I Performance Data (Four-Year Comparison)
- CBA 1 Domain IIA Growth Data
- Results Driven Accountability (RDA)
- Pre-K Letter Names / Letter Sounds BOY**
- Campus Walk-Through Update
- Writing Task Assessment Update

*CBA: Curriculum Based Assessment

**BOY: Beginning of Year

Domain I Performance - How We Analyze the Data

Domain I - Student Achievement

- Domain I is calculated by averaging the percentages of the 3 performance levels
- For example: 4th Grade Math assessment
 - 87% Approaches, 52% Meets, and 26% Masters
 - Domain I Raw Score = $(87 + 52 + 26) \div 3 = 55$
- TEA Scaling Tool for Domain I Elementary: A 55 scales to an 83 or a B.
- The color coding indicates the scaled grade score. The breakdown is below:

	Raw Scores		
	Elementary	Middle	High
A	60-100	60-100	60-100
B	53-59	49-59	53-59
C	41-52	39-48	41-52
D	35-40	32-38	35-40
F	0-34	0-31	0-34

CBA 1 Performance: Elementary Reading & Math

ES	Reading CBA 1												Math CBA 1											
	3rd				4th				5th				3rd				4th				5th			
	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22
DISTRICT	27	35	31	31	46	47	42	41	40	48	42	45	33	41	42	39	34	48	49	46	58	51	45	52
Blanco Vista	28	33	23	30	37	44	40	38	39	52	51	47	35	29	27	36	18	35	52	50	54	43	41	52
Buda	33	43	42	37	43	55	54	45	44	50	45	57	35	51	49	43	24	43	49	48	52	47	41	51
Camino Real	21	23	27	18	27	36	22	27	29	41	20	29	27	35	39	24	32	44	40	29	57	49	22	32
Carpenter Hill	31	42	36	50	58	59	65	61	55	62	55	57	47	53	51	69	57	71	71	71	79	70	63	69
Elm Grove	38	49	42	46	56	61	54	56	44	61	60	56	46	50	54	52	36	54	63	52	56	56	62	56
Fuentes	24	33	36	40	41	37	40	28	40	49	30	39	24	42	45	28	40	54	48	33	56	58	37	40
Hemphill	25	24	20	24	31	43	30	36	35	35	23	40	43	25	29	30	30	57	40	26	51	40	35	46
Kyle	24	45	42	39	44	40	39	53	43	46	34	45	42	50	58	58	30	44	50	62	49	46	45	44
Negley	26	47	31	40	64	61	57	53	45	54	54	50	34	52	40	49	53	52	49	36	71	58	53	42
Pflugger	24	28	32	32	58	47	51	37	48	58	39	52	26	38	43	46	44	47	43	44	72	61	32	51
Science Hall	27	33	24	18	29	40	20	21	30	42	44	34	16	38	34	31	36	61	32	33	52	48	55	63
Tobias	21	35	33	29	52	55	40	64	38	45	44	59	19	38	42	35	27	54	62	78	40	39	37	64
Tom Green	28	30	28	28	41	40	36	35	34	37	36	36	40	38	43	40	22	46	52	50	62	54	53	54
Uhland	9	22	10	11	19	21	21	13	22	29	24	24	29	28	17	16	12	18	24	16	50	29	32	37

CBA 1 Performance: Middle School Reading & Math

MS	Reading CBA 1												Math CBA 1															
	6th				7th				8th				6th				7th				8th				Algebra I			
	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22
DISTRICT	39	45	42	28	58	38	39	41	41	50	55	47	35	40	38	45	43	42	40	30	54	58	54	54	56	53	52	59
Barton	51	48	54	38	71	48	45	54	54	62	62	55	47	55	57	65	47	43	41	31	72	68	57	60	89	90	69	79
Chapa	31	48	36	23	49	34	34	40	39	48	43	36	29	31	29	37	25	25	37	11	45	43	38	40	81	63	70	73
Dahlstrom	51	60	53	38	77	56	51	49	51	69	73	54	44	52	39	62	51	65	60	40	74	81	83	65	67	71	83	80
McCormick	28	38	35	27	48	29	36	36	32	48	48	49	27	37	32	35	43	43	41	39	44	58	54	64	50	64	75	88
Simon	41	33	28	16	46	23	20	27	36	37	38	35	30	33	24	26	47	33	24	26	50	48	34	44	77	72	59	74
Wallace	36	47	38	23	58	41	39	37	37	51	56	48	36	31	37	45	45	49	36	25	43	55	46	45	61	86	82	82

Math CBA data is combined as follows:
 6th Grade - 6th Math and 6th Advanced Math
 7th Grade - 7th Math Only
 8th Grade - 7th Advanced Math and 8th Math

CBA 1 Performance: ES & MS Science & Soc. Stud.

	5th Science CBA 1			
	18-19	19-20	20-21	21-22
DISTRICT	47	59	44	43
Blanco Vista	48	41	53	40
Buda	48	59	47	48
Camino Real	43	50	25	47
Carpenter Hill	58	74	64	61
Elm Grove	54	67	51	50
Fuentes	48	72	34	54
Hemphill	35	48	22	30
Kyle	39	58	38	34
Negley	52	60	57	37
Pfluger	43	75	50	40
Science Hall	50	69	56	54
Tobias	36	41	40	38
Tom Green	42	56	40	47
Uhland	50	44	26	28

	8th Science CBA 1				8th Social Studies CBA 1			
	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22
DISTRICT	53	56	39	58	50	56	60	57
Barton	72	67	46	73	73	76	63	59
Chapa	58	55	30	42	43	72	61	51
Dahlstrom	40	52	51	62	59	82	85	62
McCormick	55	76	38	80	42	54	53	66
Simon	35	28	31	30	47	35	45	58
Wallace	59	54	41	54	39	55	52	40

CBA 1 Performance: High School

HS	English I CBA 1				English II CBA 1				Algebra I CBA 1				Biology CBA 1				US History CBA 1			
	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22	18-19	19-20	20-21	21-22
DISTRICT	49	61	39	43	52	60	46	41	56	53	52	59	55	61	70	65	57	56	59	68
Hays	52	66	39	47	57	65	48	46	50	57	43	55	60	71	73	70	60	49	66	60
Johnson	NA	62	39	47	NA	63	47	43	NA	53	53	58	NA	59	73	73	NA	NA	61	76
Lehman	45	55	38	34	47	54	41	40	49	32	31	35	51	54	63	52	55	66	52	65

Domain IIA Growth - How We Analyze the Data

Domain IIA - Academic Growth

- Domain IIA is calculated for all tests with a growth measure. (4-8 Reading & Math, Algebra I, and English II).
- Using the Lead4ward Academic Growth Tool, we can get a Raw Domain IIA estimates. Our goal is for over 80% of students to meet growth.
- The color coding indicates the scaled grade score. The breakdown is below:

	Raw Scores		
	Elementary	Middle	High
A	82-100	80-100	80-100
B	75-81	72-79	70-79
C	69-74	66-71	63-69
D	64-68	62-65	56-62
F	0-63	0-61	0-55

Domain IIA Growth - **DISCLAIMER**

Domain IIA - Academic Growth

- Using the Lead4ward Growth Tool to compare a much shorter CBA to a full-length STAAR assessment from the previous year is in no way the perfect comparison.
- This is our first year running this data to compare CBAs to the previous year's STAAR, so even though it is not a perfect comparison, we feel this will greatly benefit admin, teachers, and students.
- Because this tool gets down to the individual student level, it helps teachers and students goal set for where they need to be on STAAR. **#GrowthForAll**

CBA 1 Growth: Elementary

BES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	39	34.5	--	39	46	--	158.5
Possible Points	67	67	--	60	61	--	255
CBA 1	58	51	--	65	75	--	62

BVES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	44	46.5	3	54	47.5	--	195
Possible Points	64	85	4	74	74	--	301
CBA 1	69	55	75	73	64	--	65

CHES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	68	46	--	42	60.5	--	216.5
Possible Points	83	80	--	73	89	--	325
CBA 1	82	58	--	58	68	--	67

CBA 1 Growth: Elementary

CRES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	30.5	17	2	32.5	41	1	124
Possible Points	57	39	2	65	66	2	231
CBA 1	54	44	100	50	62	50	54

EGES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	32.5	56	--	52.5	57.5	--	198.5
Possible Points	84	117	--	93	93	--	387
CBA 1	39	48	--	56	62	--	51

FES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	33	30	--	55.5	49.5	--	168
Possible Points	55	54	--	75	74	--	258
CBA 1	60	56	--	74	67	--	65

CBA 1 Growth: Elementary

HES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	16	25	--	20.5	24	--	85.5
Possible Points	26	50	--	30	37	--	143
CBA 1	62	50	--	68	65	--	60

KES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	33	44	--	35	43.5	--	155.5
Possible Points	53	59	--	58	62	--	232
CBA 1	62	75	--	60	70	--	67

NES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	38	57.5	--	41.5	49.5	--	186.5
Possible Points	105	86	--	80	86	--	357
CBA 1	36	67	--	52	58	--	52

CBA 1 Growth: Elementary

PES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	44	33	--	58	59.5	--	194.5
Possible Points	76	74	--	82	84	--	316
CBA 1	58	45	--	71	71	--	62

SHES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	21	11	--	52.5	36	2	122.5
Possible Points	44	37	--	59	56	3	199
CBA 1	48	30	--	89	64	67	62

TES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	61	59	--	63	66	--	249
Possible Points	67	70	--	76	78	--	291
CBA 1	91	84	--	83	85	--	86

CBA 1 Growth: Elementary

TGES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	55.5	52.5	--	67.5	44.5	--	220
Possible Points	81	85	--	82	75	--	323
CBA 1	69	62	--	82	59	--	68

UES	4M	4R	4R-Sp	5M	5R	5R-Sp	Overall Domain IIA
Points	36.5	26.5	--	71	55	--	189
Possible Points	75	50	--	93	92	--	310
CBA 1	49	53	--	76	60	--	61

CBA 1 Growth: Middle School

BMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	90.5	51.5	70	44	128.5	79	55	118	43	679.5
Possible Points	106	60	167	110	191	94	77	175	73	1053
CBA 1	85	86	42	40	67	84	71	67	59	65

CMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	27	40.5	35	36	89.5	55.5	29.5	96.5	39	448.5
Possible Points	46	68	112	91	136	88	42	157	49	789
CBA 1	59	60	31	40	66	63	70	61	80	57

DMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	54	72.5	68	103	152.5	63.5	59.5	133	68	774
Possible Points	114	106	231	152	254	85	94	221	110	1367
CBA 1	47	68	29	68	60	75	63	60	62	57

CBA 1 Growth: Middle School

MMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	72.5	36.5	87	122.5	148.5	135	63	143.5	57	865.5
Possible Points	139	64	222	160	238	140	73	203	68	1307
CBA 1	52	57	39	77	62	96	86	71	84	66

SMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	54.5	11	53	74	104.5	111	22.5	101	32.5	564
Possible Points	128	41	166	115	157	129	38	172	40	986
CBA 1	43	27	32	64	67	86	59	59	81	57

WMS	6M	6AdvM	6R	7M	7R	8M	7AdvM	8R	AI	Overall Domain IIA
Points	70.5	33.5	48.5	79.5	129.5	96.5	27.5	122	33.5	641
Possible Points	129	52	187	135	195	139	48	192	43	1120
CBA 1	55	64	26	59	66	69	57	64	78	57

2021 Results Driven Accountability (RDA)

	Determination Level
<i>BE/ESL/EL</i>	Needs Assistance (DL 2)
<i>OSP</i>	Needs Assistance (DL 2)
<i>SPED</i>	Needs Assistance (DL 2)

Intervention Requirements

BE/ESL/EL & OSP:

Determination Level 2 - Needs Assistance

- Establish a DCSI and DLT
- Engage in Continuous Improvement

Special Education:

Determination Level 2 - Needs Assistance

- Establish a DCSI and DLT
- Engage in Continuous Improvement
- Submit Strategic Support Plan (SSP) to the Texas Education Agency

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[Complete RDA Report](#)

[Simplified RDA Report](#)

[RDA Manual](#)

BE: Bilingual Education

ESL: English as a Second Language

EL: English Learner

OSP: Other Special Populations



Pre-K: Letter Names / Letter Sounds BOY

Pre-K Letter Names & Sounds: English	Fall 2020				Fall 2021			
	Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)		
		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds
Blanco Vista	21	71%	71%	57%	26	62%	65%	54%
Buda	30	70%	73%	53%	35	60%	74%	49%
Camino Real	22	50%	50%	32%	23	74%	83%	52%
Carpenter Hill	15	87%	87%	67%	20	65%	60%	80%
Elm Grove	13	54%	77%	38%	21	67%	86%	38%
Fuentes	30	80%	83%	67%	43	72%	79%	53%
Hemphill	48	52%	75%	38%	79	39%	58%	20%
Kyle	27	52%	78%	37%	43	60%	72%	53%
Negley	22	86%	91%	91%	22	77%	86%	73%
Pflugger	39	85%	92%	69%	44	61%	75%	59%
Science Hall	52	50%	65%	37%	56	54%	71%	48%
Tobias	36	69%	81%	75%	38	66%	79%	68%

Pre-K Letter Names & Sounds: Spanish	Total Students	1st 9 Weeks (BOY)			Total Students	1st 9 Weeks (BOY)		
		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds		Letter Names Lowercase	Letter Names Uppercase	Letter Sounds
Blanco Vista	24	63%	46%	46%	33	61%	58%	58%
Camino Real	38	63%	34%	63%	42	67%	76%	62%
Hemphill	51	67%	49%	49%	62	85%	87%	55%
Science Hall	17	65%	53%	47%	38	82%	82%	87%

To Meet or Exceed Expectations for the 1st 9 Weeks, students must know at least 3 Letter Names and Sounds.



Campus Walk-Through Update

Hays CISD Instructional Rounds 2021-2022 Totals		Lesson Objectives		Active Teacher Monitoring		Student Engagement		Check for Understanding		Differentiation		Classroom Management	
Campus	Total	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
BES	308	88%	8%	96%	4%	97%	2%	83%	6%	46%	25%	96%	3%
BVES	612	93%	5%	100%	0%	100%	0%	96%	0%	84%	1%	100%	0%
CRES	714	61%	22%	70%	2%	70%	3%	59%	4%	40%	15%	71%	2%
CHES	523	83%	5%	96%	1%	99%	0%	91%	1%	74%	3%	99%	0%
EGES	338	77%	10%	98%	1%	99%	1%	85%	1%	65%	5%	96%	0%
FES	503	85%	6%	98%	1%	99%	0%	85%	4%	61%	6%	100%	0%
GES	581	90%	2%	99%	0%	98%	1%	92%	1%	59%	1%	99%	1%
HES	682	79%	3%	96%	1%	97%	0%	80%	1%	50%	2%	90%	0%
KES	518	73%	6%	97%	1%	90%	3%	72%	1%	25%	2%	85%	1%
NES	422	89%	1%	99%	0%	99%	1%	84%	0%	36%	1%	97%	0%
PES	320	95%	0%	99%	1%	100%	0%	79%	0%	40%	1%	99%	1%
SHES	801	93%	3%	97%	2%	93%	3%	90%	2%	74%	4%	96%	3%
TES	443	90%	2%	98%	0%	93%	1%	81%	1%	51%	2%	96%	2%
UES	623	94%	4%	96%	2%	94%	3%	86%	2%	37%	10%	94%	4%
Totals	7388	84%	6%	95%	1%	94%	1%	83%	2%	54%	5%	93%	1%

Campus Walk-Through Update

Hays CISD Instructional Rounds 2021-2022 Totals		Lesson Clarity		Active Teacher Monitoring		Student Communication (ELPS)		Student Specific Feedback		Classroom Environment and Culture	
Campus	Total	Y	N	Y	N	Y	N	Y	N	Y	N
BMS	945	94%	3%	95%	3%	68%	2%	77%	4%	99%	1%
CMS	969	99%	1%	96%	2%	54%	18%	80%	12%	98%	1%
DMS	974	93%	2%	97%	1%	41%	2%	95%	1%	98%	1%
MMS	908	90%	8%	95%	4%	83%	10%	89%	5%	96%	2%
SMS	879	90%	1%	85%	2%	57%	7%	55%	4%	65%	1%
WMS	763	87%	5%	96%	3%	58%	3%	77%	5%	96%	3%
HHS	795	80%	13%	89%	8%	65%	18%	79%	11%	92%	5%
JHS	612	97%	1%	97%	1%	85%	2%	89%	1%	98%	0%
LHS	865	88%	6%	85%	4%	67%	3%	75%	2%	87%	2%
LOA	146	100%	0%	98%	0%	77%	1%	89%	1%	100%	0%
IMP	135	93%	4%	97%	1%	47%	4%	85%	1%	99%	0%
Totals	7991	91%	4%	93%	3%	63%	7%	80%	5%	92%	2%

Writing Task Assessment (WTA) Update

- Reminder: HB 4545 removed 4th and 7th Writing STAAR.
- With STAAR 2.0 arriving in the Spring of 2023, some form of writing will be on all 3-8 Reading STAAR and continue on English I and English II EOCs.
- The shift will be, instead of writing to a prompt, students will read a passage and then have to compose an essay aimed at information provided from the passage. This will align closer to TEA's work being done with the Reading Language Arts (RLA) redesign.
- For our Fall WTAs, we used something similar to examples provided by TEA and teachers modeled the writing process with students. Because we felt this was an important task for teachers to do this modeling, the data is not a true reflection of the students' writing abilities.
- We'll be able to share WTA data when we know more about STAAR 2.0 and the RLA redesign.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BE

Law or Rule

N/A

Policy Be local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

C. Goal or Need Addressed:

As listed on attached pages

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – The following items are presented for approval

1. Board Meeting Minutes
2. Budget Amendments
3. Procurements
4. Joint Election Agreement with the City of Hays for the May 7, 2022 Election
5. Star Autism Support Contract

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost: Amount: Per individual items attached

H. Suggested Motion:

I move that the Board approve the consent agenda as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

C. Goal or Need Addressed: N/A

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the November 15, 2021 meeting is presented for approval

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the November 15, 2021 meeting, as presented.

G. Fiscal Impact and Cost: Amount: N/A

Budget

Bond

Grant/Special Funds

Other _____

H. Suggested Motion:

I move that the Board approve the minutes from the November 15, 2021 meeting as presented.

Minutes of Regular Meeting November 15, 2021

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisid.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held Monday, November 15, 2021, beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos Street, Buda, Texas 78610.

CALL TO ORDER: Establish a quorum

Board President, Vanessa Petrea, called the meeting to order at 5:30 PM. Board Members, Raul Vela, Merideth Keller, Will McManus, Vanessa Petrea, Esperanza Orosco and Courtney Runkle, were present. Board Member Willie Tenorio was not in attendance.

CLOSED SESSION

The Board adjourned to Closed Session at 5:30 PM for the Superintendent's Formative Evaluation - Quarterly Progress Report on the Board and Superintendent Goals under Tex. Gov't Code Sec. 551.074.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:37 PM.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

Information item – L.1. L.1. Presentation of the Rezoning Committee's Recommendation Regarding Attendance Zone Map for Elementary #15 - First Reading – moved to this point in the agenda.

Tim Savoy informed the Board that In May 2021, Hays CISD voters approved a bond measure that included the construction of the district's 15th elementary school. When it opens in August 2022, it will need an attendance zone. On August 23, 2021, the Hays CISD Board voted to empanel an Attendance Boundary Rezoning Committee comprised of seven citizens to advise and assist the Board in the process of creating an attendance zone for the new school. The committee met in October and held the first public forum on October 28, 2021, regarding a map the committee developed (known as Map Plan C). On November 2, 2021, the committee voted 11 out of 11 members in attendance to recommend Map Plan C for the Board's consideration, along with the caveats that: (1) affected students entering 5th grade be grandfathered and allowed to stay at their current schools should they choose to do so and (2) remaining affected students be given first priority for transfers to remain at their existing campuses if they do not wish to attend school at their new campus. The second public forum was held embedded in the Board meeting on November 15, 2021. The committee developed Map C Plan to address member considerations that differentiate Map C from the policy-required starter maps presented by administration (Maps A & B). Map C succeeds by:

- Limiting the number of students that have to be moved
- Allowing additional space at Elementary #15 for potential growth faster than expected
- Allowing Elementary #15 (as a new prototype school floor plan) to open with a smaller population to work out the best building movement and traffic patterns, and troubleshoot

any other issues that may arise prior to it hosting a full student body • Arresting the projected population explosion at both Tom Green and Camino Real Elementary Schools. Discussion ensued.

PUBLIC FORUM #2 – ATTENDANCE ZONE FOR ELEMENTARY SCHOOL #15

At this point in the meeting the second required public forum was held. No one addressed the committee during this public forum.

At this point in the meeting, item L.2 - Presentation and First Reading of the Redistricting Committee's Recommendation Regarding the District's Single-Member-District Election Map was heard

The Hays CISD Board of Trustees is comprised of seven members, five of whom are elected in single-member-districts and two who are elected at-large. Following the release of the 2020 United States Census data, school districts with single-member trustee districts are required by state and federal law to review the populations of current trustee single member-districts and redraw election district lines (if necessary) to ensure that the single-member-districts are as nearly as practicable of equal population. The population of the most populous single-member-district cannot exceed the population of the least populous single-member-district by more than ten percent.

On August 23, 2021, the Hays CISD Board voted to empanel an election Redistricting Advisory Committee comprised of seven citizens to advise and assist the Board in the redistricting process. The committee met in October 2021.

At the October 20, 2021, meeting, the committee voted unanimously (7 to 0) to recommend PLAN 2. The map balances voting age populations within the required deferential and it preserves single-member-districts one, two, and three, as minority-majority districts. Additionally, the committee voted to include the following non-binding caveats with the map recommendation: (1) that the district continue to operate a polling location in each single-member-district on election days during the May school district elections; (2) that the single-member district 2 polling location for May elections be centrally located at Simon Middle School; and (3) that the district should be commended for its efforts to support voter access by offering polling locations and working closely with county election officials during all elections - March, May, and November.

Special thanks to Buda citizen Todd Giberson for submitting PLAN 2 for the committee's consideration and ultimate adoption as the recommendation to the Board.

PUBLIC FORUM

Five members of the community addressed the board during the public forum portion of the meeting. They brought concerns regarding the vaccine clinics and LGBTQ in our schools.

Item K.7 - Acceptance of a donation from Hays Education Foundation - was moved to this point in the meeting.

Angie Mendez, Micah Petrea and David Salazar from the Hays Education Foundation presented a \$50,000 check to the district for grants that will be awarded in December. Mr. Vela moved and Mr. McManus seconded the motion that the Board accept the Hays CISD Education Foundation donation as presented. The motion passed with a 6-0 vote.

STUDENT ACHIEVEMENT REPORT

Summary of college, career and military readiness efforts by campus as well as giving an overview of SEL program CCR formerly CCMR accounts for 40% of accountability for high schools. There are several indicators in which students can meet college and career readiness requirements. Due to Covid and new rules for CCR have resulted in a decline of the percentage of students who graduated college and career ready. The district is taking actions to increase the number of student who meet college and career readiness requirement.

SEL is a top priority of the district. Every campus has implemented an SEL program to meet the social and emotional needs of our students.

CONSENT AGENDA

Minutes of Board of Trustees Meetings
 Budget Amendments
 Procurements

Screen Printing & Embroidery Services Districtwide - Kesa's Kreations dba The Block Screen Printing
 Data Maintenance - Integration Partners

Mrs. Keller pulled the Screen Printing & Embroidery Services item from consent for discussion. Discussion ensued. Administrators answered questions from the Board.

Mrs. Petrea moved and Mrs. Keller seconded the motion that the Board approve the Consent Agenda Items as presented, including the Screen Printing & Embroidery item. The motion passed with a 6-0 vote.

ACTION ITEMS

Review and approval of the comprehensive annual financial report for the fiscal year ended June 30, 2021

Mrs. Keller moved and Mrs. Runkle seconded the motion that the Board approve the 2020-2021 Comprehensive Annual Financial Report as presented. The motion passed with a 6-0 vote.

Review and possible approval of the Campus Improvement Plan Performance Objectives and Strategies

Mr. McManus moved and Mrs. Runkle seconded the motion that the Board approve all of the 2021-2022 Campus Improvement Plans, as presented. The motion passed with a 6-0 vote.

Consideration and possible approval of the Staff Development Waiver for October 12, 2021, November 8, 2021, January 3, 2022, February 18, 2022 and February 21, 2022

Effective with the 2018-2019 school year, the *Staff Development Minutes Waiver* provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes. Each district and open-enrollment charter school may choose how to apply their approved *Staff Development Minutes Waiver*. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year. This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. Mrs. Orosco moved and Mrs. Runkle seconded the motion that the Board approve the Staff Development Waiver as presented. The motion passed with a 6-0 vote.

Consideration and possible approval of GMP for 2021 Bond Bid Package 6

The 2021 Bond Bid Package 6 contains the work shown in the following table:

Campus	Scope
Kyle ES	HVAC, Roof, Flooring, Sidewalks
Tom Green ES	HVAC, Flooring
Fuentes ES	HVAC, Flooring
Camino Real ES	Parking Lot Repair (project contained inside FES GMP @ \$ 91,549)
Hemphill ES	Parking Lot Repair (project contained inside FES GMP @ \$140,069)

These projects are, for the most part, one-for-one one replacement of existing systems and finishes, therefore the projects did not follow the traditional Hays CISD Board approval process. For more complex projects involving new construction or renovation, staff will continue to seek Board approval more frequently.

For this project, staff provided the Board with a 50% Design Development (DD) update in September 2021 and continued moving forward with the design process.

Staff reviewed this project with the FBOC on November 10, 2021.

Mr. McManus moved and Mrs. Orosco seconded the motion that the Board approve the GMP for the 2021 Bond Bid Package 6 as presented. The motion passed with a 6-0 vote.

Consideration and possible approval of the Special Education Montgomery Building Roof Replacement - AA National Roofing

Mrs. Keller moved and Mrs. Orosco seconded the motion that the Board approve the purchase of roofing services from AA National Roofing for a total cost of \$60,800 as presented. The motion passed with a 6-0 vote.

Consideration and possible approval of district asbestos consulting - Burcham Environmental Services

Burcham Environmental Services will provide asbestos sampling services at newly constructed district buildings that have no asbestos certification letters from the architect. Burcham will also provide asbestos consulting services on upcoming abatement projects as needed. Rigorous discussion ensued. No 2017 Bond Funds shall be used for this project – but bond interest may be used. Mr. McManus moved and Mrs. Runkle seconded the motion that the Board approve the asbestos consulting at district buildings for a total cost of \$72,050, as discussed. The motion passed with a 6-0 vote.

Consideration and possible vote by resolution for the Hays Central Appraisal District Board of Directors

Mrs. Keller moved and Mr. Vela seconded the motion that the Board cast 918 votes for Jayna Love and 917 votes for Merideth Schawe for the Hays Central Appraisal District Directors, as presented. The motion passed with a 6-0 vote.

Consideration and possible vote by resolution for the Caldwell County Appraisal District Directors

No motion was made on this item, no action was taken.

INFORMATION ITEMS

Reading Academies Report

Marivel Sedillo and Sami Kinsey presented information to the Board. The Texas Education Agency requires that all K-3 grade teachers and administrators successfully complete the Reading Academy and receive HB3 certification. By the end of the 2022-2023 school year all K-3 teachers and elementary administrators must successfully complete this training to continue working with students in grades K-3. At least 95% of teachers and administrators currently enrolled in the Reading Academy will successfully complete the content required to receive HB3 credit with the 11-month period outlined by the Texas Education Agency. Rigorous discussion ensued.

Administrators answered questions from the Board.

Information regarding new course requests for 2022-2023 including Dual Credit (OnRamps and ACC) - for approval in December

New TEA approved district courses need to be approved by the Board of Trustees for School Year 2022-23 including any new or future dual enrollment University of Texas OnRamps and dual credit courses offered by Austin Community College. The Board was presented with the list of proposed new courses. Action will take place at the December meeting. Rigorous discussion ensued.

Financial Statements

Update on Bond construction and renovations projects in the district

TASB Policy Update 118 Affecting Local Policies - First Reading

TASB initiated revisions with no further recommendations at the district level

- CFD(LOCAL): Accounting - Activity Funds Management
- CQB(LOCAL): Technology Resources - Cybersecurity
- DFE(LOCAL): Termination of Employment - Resignation

- DP(LOCAL): Personnel Positions
- EHAA(LOCAL): Basic Instructional Program - Required Instruction (All Levels)
- EHBC(LOCAL): Special Programs - Compensatory/Accelerated Services
- EIE(LOCAL): Academic Achievement - Retention and Promotion
- FDE(LOCAL): Admissions - School Safety Transfers
- FEA(LOCAL): Attendance - Compulsory Attendance
- FEC(LOCAL): Attendance - Attendance for Credit
- FFG(LOCAL): Student Welfare - Child Abuse and Neglect
- FL(LOCAL): Student Records

Mrs. Keller asked that policy FEA(LOCAL) be revised to permit sophomores to have two days of excused absences to visit an accredited institution of education. There was consensus among the board members and that change will be included in the final reading in December.

ADJOURN

No further business was conducted and the meeting adjourned at 9:42 PM.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Budget Amendments

Administrator Responsible/Position: Randy Rau

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – The 2021-2022 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: BOT approved purchase at the October 25, 2021 meeting.

From public -

G. Administrative Recommendation:

The administration recommends approval of the budget amendment as presented.

Fiscal Impact and Cost: Amount:

Budget

Bond

Grant/Special Funds

Other:

(See attached detail)

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action—
Randy Rau

I. Suggested Motion:

I move that the Board approve the budget amendment as presented.

BUDGET AMENDMENT 5 – December 13, 2021

RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ (15,814)
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ 4,280
21 - Instructional Administration	\$ 9,734
23 - Campus Administration	\$ 1,800
31 - Guidance and Counseling Services	\$ 0
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ 0
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 0
53 - Data Services	\$ 0
61 – Community Services	\$ 0
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
Total Net Transfers	\$ \$0

REQUESTS for Re-APPROPRIATIONS:

General Operating Fund:

New appropriations requested for purchase of a band tower as approved at the October 25th board meeting (*item H*).

General Operating Fund Re-Appropriations Summary			
Description	Official Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>			
	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0
<u>Expenditures:</u>			
182-36-6639-00-001-99-5-0	\$ 0	\$ 121,825	\$ 121,825
Total	\$ 0	\$ 121,825	\$ 121,825
Total Net Appropriations (Revenues minus Expenditures)		\$ (121,825)	

ACTION REQUIRED

Board Approval

SUPPORT INFORMATION

Additional information provided upon request.
Contact: Randall Rau – Chief Financial Officer

Hays Consolidated Independent School District
Budget Amendment 5 Support Information
for the Fiscal Year Ending June 30, 2022

Budget Amendment #5 Support:

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>JE #</u>	<u>JE #</u>	<u>Reason</u>
199-11-6397-TE-002-24-1-0	11	002	\$ (1,000.00)	Laura Cr	Pending	5		756		Move to staff development supplies
199-13-6498-00-002-28-1-0	13	002	\$ 1,000.00	Laura Cr	Pending	5		756		Move to staff development supplies
199-13-6411-00-002-24-1-0	13	002	\$ 500.00	Laura Cr	Pending	5		959		Move to staff development registration
199-11-6399-00-002-24-1-0	11	002	\$ (500.00)	Laura Cr	Pending	5		959		Move to staff development registration
199-11-6397-TE-002-24-1-0	11	002	\$ (2,000.00)	Laura Cr	Pending	5		1055		Budget was in wrong account
199-23-6267-00-002-99-1-0	23	002	\$ 2,000.00	Laura Cr	Pending	5		1055		Budget was in wrong account
199-23-6329-00-106-99-1-0	23	106	\$ (200.00)	Amy Eckh	Pending	5		991		Move to staff development registration
199-13-6411-00-106-99-1-0	13	106	\$ 200.00	Amy Eckh	Pending	5		991		Move to staff development registration
199-21-6417-00-943-37-3-0	21	943	\$ 600.00	Debiie L	Pending	6		175		Funding new budget line item.
199-21-6397-TE-943-37-3-0	21	943	\$ 9,134.00	Debiie L	Pending	6		175		Unforeseen expense.
199-13-6117-00-943-37-3-0	13	943	\$ 500.00	Debiie L	Pending	6		175		Increase for upcoming expense.
199-13-6141-00-943-37-3-0	13	943	\$ 20.00	Debiie L	Pending	6		175		Reconcile overage in budget line item.
199-13-6142-00-943-37-3-0	13	943	\$ 20.00	Debiie L	Pending	6		175		Reconcile overage in budget line item.
199-13-6143-00-943-37-3-0	13	943	\$ 20.00	Debiie L	Pending	6		175		Reconcile overage in budget line item.
199-13-6146-00-943-37-3-0	13	943	\$ 20.00	Debiie L	Pending	6		175		Reconcile overage in budget line item.
199-13-6399-00943-37-3-0	13	943	\$ 2,000.00	Debiie L	Pending	6		175		Increase for upcoming expense.
199-11-6397-TE-943-37-3-0	11	943	\$ (12,314.00)	Debiie L	Pending	6		175		Reconcile overage in budget line item.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: Consideration and possible approval of Procurements

Administrator Responsible/Position: Cabinet Members

Purpose of Agenda Item:

- Action needed Information only Receive input

Authority for This Action:

- Local Policy - BE Law or Rule N/A

Goal or Need Addressed:

Procurement of necessary items for the district.

Summary:

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
 - a. Professional Development & STEM Equipment – Project Lead The Way
 - b. Heating & Cooling Products & Services – District-Wide – Lennox & Trane
 - c. HVAC Supplies & Services – Texas Airsystems, Inc.
 - d. HVAC Controls – Automated Logic & Climatec
 - e. Charter Bus Services – Various

Comments Received:

- Cabinet DLT FBOC Teacher Org. Reps. Other _____
All agenda items have been reviewed by the Superintendent's Cabinet.

Administrative Recommendation:

The Administration recommends approval of the listed procurement items.

Fiscal Impact and Cost: Amount: as set forth in the procurement item.

Suggested Motion:

I move that the Board approve the procurement item as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Procurement: Professional Development & STEM Equipment – Project Lead the Way (PLTW)

Administrator Responsible/Position: Marivel Sedillo – Chief Academic Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed: The purpose of this agenda item is to procure professional development services from Project Lead the Way (PLTW).

D. Summary:

Previous board action relating to this item – Board approved PLTW 12/14/2020
 Future action anticipated –
 Background information – PLTW provides engaging, hands-on classroom environments and assists with student development in STEM education. PLTW also provides teachers with trainings, resources, and support for STEM education. We currently use PLTW for STEM curriculum K-12. PLTW offers curriculum in English and Spanish through the eighth grade. In the middle schools, we offer high school credit for PLTW Gateway To Technology and Intro to Computer Science. In the high school we offer engineering, biomedical and computer science. PLTW has also partnered with College Board for AP Recognition.

Participation Fees: Each campus that uses PLTW pays an annual participation fee. The fee for the high schools is \$5,400 and the fee for middle schools and elementary schools is \$950 annually. At this time, we pay participation fees for Hays HS, Lehman HS, Johnson HS, Barton MS, Chapa MS, Dahlstrom MS, McCormick MS, Simon MS, Wallace MS, Blanco Vista ES, Buda ES, Camino Real ES, Hemphill ES, Negley ES, Elm Grove ES, Umland ES, Carpenter Hill ES, Kyle ES, Pflugler ES and Tobias ES for a total of \$32,350.00 this year. The participation fee covers not only all curriculum but also all of the required software for that class.

Professional Development: PLTW requires a one-time training for each course that a teacher teaches at the middle and high schools. Katie Campbell is able to provide much of the training for the elementary Launch teachers as she is a PLTW master teacher.

Equipment & Supplies - There is some equipment and supplies for PLTW classes that are bought directly through PLTW including Engineering Notebooks, Student Kits, including PLTW Launch Kits and Refill Kits, PLTW Gateway Kids for Middle School Classes and PLTW Engineering Kits for High School Classes.

F. Scope of Options Reviewed:

Sole Source Letter on File

Reasons for rejecting alternatives:

G. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: CTE Instruction
 From public -

H. Administrative Recommendation:

The administration recommends approval of professional development services, supplies and equipment from PLTW for \$100,000 as presented.

I. Fiscal Impact and Cost: Total Amount: \$100,000

Budget – General Operating Fund **Bond** **Grant/Special Funds – CTE** **Other**

Prior Year Spending – \$101,063.00

Future/Ongoing – This procurement will be a recurring cost (annually)

J. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Suzi Mitchell – CTE Director

Evaluation method and time line -

Next report to the board -

K. Suggested Motion:

I move that the Board approve of professional development services, supplies and equipment from PLTW for \$100,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2022

Subject: Heating & Cooling Products/Services – District-Wide – Lennox & Trane

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed: Maintain a safe comfortable Learning Environment.

D. Summary:

Previous board action relating to this item

Future action anticipated

Background information

The department has spent approximately \$43,000 for Trane and \$33,000 for Lennox on HVAC supplies and services to date and anticipates reaching the Board approval threshold in the near future.

E. Scope of Options Reviewed:

Buyboard Cooperative Contract #631-20

This is a one-year contract with two (2) one-year options to renew through 11/30/2023.

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Maintenance & Operations

G. Administrative Recommendation:

The administration recommends approval of the purchase of HVAC products and services from both Lennox & Trane.

H. Fiscal Impact and Cost:

Lennox:\$82,250

Trane:\$92,000

Total Amount:\$174,250

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior year spending-\$ 77,791.00 - Trane

\$ 59,866.00 - Lennox

\$137,657.00 - Total Amount

Future/Ongoing - This procurement will be a recurring cost (annually)

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Director of HVAC Services, Albert Flores

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchases of HVAC for products and service from Lennox & Trane for a combined total of \$174,250 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: HVAC Supplies and Services- Texas Airsystems, Inc.

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed: Maintain a safe comfortable Learning Environment.
- D. Summary:
 Previous board action relating to this item –
 Future action anticipated –
 Background information – Texas Airsystems Inc. provides service and materials for Aeon Brand HVAC equipment that was installed in several 2017 Bond projects including Johnson High School and the Hays High School Music Hall. The department has spent \$39,000 on supplies and services to date and anticipates reaching the Board approval threshold in the future.
- E. Scope of Options Reviewed:
Texas Airsystems Inc: Cooperative Contract TIPS/TAPS #200201 (Trades, Labor & Materials JOC)
This is a one-year contract through 04/30/2022
Texas Airsystems Inc: Cooperative Contract TIPS/TAPS #18010101 (Comprehensive HVAC Solutions & Services)
This is a one-year contract through 03/26/2022
Texas Airsystems Inc: Cooperative Contract TIPS/TAPS #18010102 (Comprehensive HVAC Solutions & Services JOC)
This is a one-year contract through 03/26/2022
- F. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other: Maintenance and Operations
- G. Administrative Recommendation:
The administration recommends approval of the purchase of goods and services from Texas Airsystems Inc.
- H. Fiscal Impact and Cost: Total Amount: \$75,000
 Budget – General Operating Fund Bond Grant/Special Funds Other _____
Prior year spend- \$15,357.00
Future/Ongoing - This procurement will be a recurring cost (annually)
- I. Monitoring and Reporting Time Line:
Person responsible for evaluating this decision or action— Director of HVAC Services, Albert Flores
Evaluation method and time line -
Next report to the board -
- J. Suggested Motion:
I move that the Board approve Texas Airsystems Inc. for the purchase of goods and services for \$75,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: HVAC Supplies Building Automation System Parts and Services – Automated Logic Controls and Climatec

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed: To maintain a safe, comfortable learning environment.

D. Summary:

Previous board action relating to this item –

Future action anticipated –

Background information – Building automation systems (BAS) is the hardware and software used to manage temperature, schedules, performance, and device failures in all HVAC systems. BAS also improves energy efficiency and reduces operating expenses. Both ALC and Climatec provide supplies, installation services, and programming for the districts BAS needs. The department has spent \$33,000 for ALC and \$40,000 for Climatec on supplies and services to date and anticipates reaching the Board approval threshold in the future.

E. Scope of Options Reviewed:

Climatec BuyBoard Cooperative Contract: #638-21through 02/29/24(Equipment, Supplies, and Installation)

ALC Choice Partners #21-021MJ-04 (Equipment, Supplies, and Installation)

This is a one-year contract through 03/02/2022.

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Maintenance & Operations

G. Administrative Recommendation:

The administration recommends approval of the procurement of building automation systems (BAS) parts and services from Automated Logic Controls and Climatec

H. Fiscal Impact and Cost:

ALC: \$75,000
Climatec 75,000
Requested Amount: \$150,000.00
Total Amount: \$150,000

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior year spend- \$60,913.00 - ALC
\$25,096.00 – Climatec
\$86,009.00

Future/Ongoing – This procurement will be a recurring cost (annually)

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Albert Flores – Director of Energy Management/HVAC

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the procurement of BAS parts and services from Automated Logic Controls and Climatec, in the amount of \$150,000, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: Charter Bus Services – Various Vendors

Administrator Responsible/Position: Randy Rau – Chief Financial Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda is to procure charter bus transportation services District wide for any athletic events (playoff games, etc.), UIL field trips (band competition, fine arts, etc.), and extracurricular and special activities (Sea World, NASA, camps, etc.), overnight trips, university college tours, staff appreciation events, cheer competitions, or any other activities/events deemed appropriate as needed basis from various vendors.

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – Purchasing’s research of prior fiscal year spend has shown that the campuses utilize charter bus services above \$30,000 or more on a consistent basis, so a formal request for proposal has been done to place multiple vendors under contract with the district for the next five (5) years.

E. Scope of Options Reviewed:

RFP # 025-102103AB Charter Bus Services

Length of Contract: The is a one-year contract with four (4) options to renew through 12/14/2026

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other:

G. Administrative Recommendation:

The administration recommends approval of Charter Bus Services on a needed basis from Kerrville Bus/Coach USA; Western Motorcoach; Star Shuttle; Sam’s Limousine and Roadrunner Charters.

H. Fiscal Impact and Cost: Total Amount: \$ 70,000

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending – \$55,799 FY 21 (Combined spend of multiple vendors)

Future/Ongoing – These services will be a recurring cost (annually)

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Randy Rau – Chief Financial Officer

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of charter bus services from Kerrville Bus/Coach USA; Western Motorcoach; Star Shuttle; Sam’s Limousine and Roadrunner Charters for total and combined cost of \$70,000 as presented.

ATTACHMENT B

Line Items				Kerville Bus/ Coach USA	Western Motorcoach	Star Shuttle	Sam's Limousine and Transportation	*Roadrunner Charters
#	Qty	UOM	Description	Response				
1	1	HR	Minimum 55 Seat Charter Bus Hourly Rate		\$125.00	\$125.00	\$125.00	\$125.00
	Item Notes:							
	Supplier Notes:					Call for date availability and rate negotiation.	Daily rates Sun-Thurs up to 12 hrs additional @ \$120 per Hr Daily rates Fri-Sat up to 12 Hrs additional @\$120.	
Item Attributes: Please review the following and respond where necessary								
#	Name	Note	Response					
1	Minimum Hours Per Trip			7 hours	5 Hours	5 Hours	5 Hours	5 Hours (\$625)
2	Daily Rate	Between minimum hour for Hourly Rate and up to 24 hours (does not include overnight trips)		\$1,500.00	\$1,325.00	\$700-\$3,360.00	\$1,350 - \$1,400.00	\$1,750
3	Mileage Rate			\$4.25	\$3.95	\$4.74	\$3.85	\$3.85
4	Indicate When Mileage Rate charge will apply			Mileage rate applies when rate is greater than the time rate.	When miles exceed hourly rate	The greater of hourly and mileage.	Over 150 miles.	
2	1	HR	Minimum 47 Seat Charter Bus Hourly Rate		N/A	No Bid	N/B	N/A
	Item Notes:							
	Supplier Notes:					availability and rate negotiation.		
Item Attributes: Please review the following and respond where necessary								
#	Name	Note	Response					
1	Minimum Hours Per Trip			N/A		5 Hours		
2	Daily Rate	Between minimum hour for Hourly Rate and up to 24 hours (does not include overnight trips)		N/A		\$625-\$3,000		
3	Mileage Rate			N/A		\$4.20		
4	Indicate When Mileage Rate charge will apply			N/A		The greater of hourly and mileage.		

ATTACHMENT B

Line Items				Kerville Bus/ Coach USA	Western Motorcoach	Star Shuttle	Sam's Limousine and Transportation	*Roadrunner Charters
3	1	HR	Minimum 40 Seat Mini Coach Hourly Rate		No Bid		N/B	N/A
Item Notes:								
Supplier Notes:				N/A		availability and rate negotiation.		
Item Attributes: Please review the following and respond where necessary								
#	Name	Note	Response					
1	Minimum Hours Per Trip			N/A		5 Hours		
2	Daily Rate	Between minimum hour for Hourly Rate and up to 24 hours (does not include overnight trips)		N/A		\$625-\$3,000		
3	Mileage Rate			N/A		\$4.20		
4	Indicate When Mileage Rate charge will apply			N/A		The greater of hourly and mileage.		
<hr/>								
4	1	HR	Minimum 33 Seat Mini Bus Hourly Rate	N/A	No Bid	N/A	N/B	N/A
Item Notes:								
Supplier Notes:								
Item Attributes: Please review the following and respond where necessary								
#	Name	Note	Response					
1	Minimum Hours Per Trip			N/A				
2	Daily Rate	Between minimum hour for Hourly Rate and up to 24 hours (does not include overnight trips)		N/A				
3	Mileage Rate			N/A				
4	Indicate When Mileage Rate charge will apply			N/A				

ATTACHMENT B

Line Items					Kerville Bus/ Coach USA	Western Motorcoach	Star Shuttle	Sam's Limousine and Transportation	*Roadrunner Charters
5	1	HR	Minimum 25 Seat Mini Bus Hourly Rate			No Bid	N/A	N/B	N/A
Item Notes:									
Supplier Notes:					N/A				
Item Attributes: Please review the following and respond where necessary									
#	Name	Note	Response						
1	Minimum Hours Per Trip				N/A				
2	Daily Rate	Between minimum hour for Hourly Rate and up to 24 hours (does not include overnight trips)			N/A				
3	Mileage Rate				N/A				
4	Indicate When Mileage Rate charge will apply				N/A				
6	1	Total	Second Driver Fee		\$350-\$500	\$800.00	\$250.00	\$500.00	Local: \$450 Out of State: \$700
Item Notes:					Starting rates \$350-500 or greater depending on location of charter trip.	When driver exceeds 10 hours of non-stop driving, or 600 miles.	Over driver's hours of service (10 hrs)		
Supplier Notes:									
Item Attributes: Please review the following and respond where necessary									
#	Name	Note	Response		Starting at \$350				
1	Indicate when second driver fee would apply				Second driver applies when trip exceeds 10 hours of driving, or 15 hours on duty or 550 miles.			Over 600 miles	
								600 Miles or more than 9 hours of driving	

ATTACHMENT B

Line	Items			Kerville Bus/ Coach USA	Western Motorcoach	Star Shuttle	Sam's Limousine and Transportation	*Roadrunner Charters
7	1	Total	Overnight Rate - any trip over 24		plus driver accomodations \$2,650.00			\$1,875.00
	Item Notes:						Depends on Destination.	
	Supplier Notes:							
					Each 24 hour period \$1,325 (Driver up for 12 hours and down for 12 hours) 48 hours \$1,325.00 x 2.	Hotel Room - drivers meals		
8	1	Total	Cancellation Fee		N/A		\$300.00	Less than 24 hour \$50
	Item Notes:							
	Supplier Notes:			If cancelled within 72 hours of service \$625. If cancelled within 24 hours of service - \$ full amount.	If the driver is already on site there will be a \$350.00 Cancellation fee. 24-48 hours - No Charge.	See Charter Terms		Spot cancellations: \$150 plus accumulated cost *(Deadhead miles)
9	1	Rate	Fuel Surcharge, if applicable	10% Fuel Surcharge	N/A	12.50%	None	5% coming in 2022
	Item Notes:							
	Supplier Notes:							
			Response total:	Varies				
* Roadrunner has 16 - 56 passenger motor coaches include: Restroom, TV Monitors, charger Outlets, Wifi, and ADA can be requested.								

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Joint Election Agreement between Hays CISD and the City of Hays

Administrator Responsible/Position: Tim Savoy

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy
BBB (Legal and Local)

Law or Rule
Texas Election Code and Education Code

N/A

C. Goal or Need Addressed:

School Board Elections

D. Summary:

Previous board action relating to this item – This is an item that occurs annually.

Future action anticipated – This is an item that is expected to continue to occur annually

Background information - State law requires school districts to enter into joint election agreements with certain other election entities. This joint election agreement with the City of Hays will satisfy the district's legal joint election requirement for the trustee election.

E. Scope of Options Reviewed:

The City of Hays is one of the only remaining municipalities and election entities that conducts May elections and meets the legal requirements to satisfy the district's joint election requirement.

F. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action—
Tim Savoy, Chief Communication Officer

Next report to the board – Other election items in December through May; and then annually thereafter

G. Suggested Motion:

I move that the Board adopt the joint election agreement with the City of Hays for the May 7, 2022 trustee election.

F. Attachment:

Joint Election Agreement with the City of Hays

AGREEMENT BY HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND THE CITY OF HAYS TO HOLD A JOINT ELECTION IN CERTAIN VOTING PRECINCTS ON MAY 7, 2022

WHEREAS, the Hays Consolidated Independent School District (“Hays CISD”) may hold a general election on May 7, 2022, for certain members of the Board of Trustees.

WHEREAS, the City of Hays (“CITY”) may hold a general election for City Council positions within the boundaries of the CITY on May 7, 2022; and,

WHEREAS, Texas Election Code, Chapter 271 authorizes political subdivisions of the State of Texas to hold elections jointly in voting precincts if it will be of benefit to the citizens and voters thereof to be served by common polling places and elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and,

WHEREAS, Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested.

NOW, THEREFORE, Pursuant to Chapter 31 of the Texas Election Code, Chapter 791 of the Texas Government Code and Sections 271.002 and 271.003 of the Texas Election Code, the Joint Election Agreement set forth below is entered into by and between the entities acting by and through their respective governing bodies, agree as follows:

1. Hays CISD and the CITY will share polling places during the election on May 7, 2022, to include early voting and Election Day voting at locations prescribed by the Hays County vote center plan (“COUNTY”).
2. Hays CISD and the CITY will appoint the same election officials to preside over the election precincts in which a common election is held.
3. Hays CISD and the CITY will use a HAVA compliant voting system in each election precinct in which a common election is held.
4. The individual Hays CISD and CITY expenses, as calculated by the COUNTY for the purposes of vote center shared costs, will be combined and then divided between Hays CISD and the CITY proportionally based on the number of registered voters in Hays CISD and the CITY. The proportional ratio is approximately 65,000 registered voters in Hays CISD to 180 registered voters in the CITY. In the event either entity cancels its election in accordance with Section 2.053 of the Election Code, that entity will not be responsible for any election expenses.

5. It is agreed that both entities will contract with Hays County Elections Administrator to provide all election services needed for these elections and both entities will use equipment owned by the COUNTY.
6. Early voting and Election Day voting for Hays CISD and the CITY shall be conducted jointly per the election services contract with the Hays County Elections Administrator in accordance with Title 7 of the Texas Election Code.
7. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
9. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any participating entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective participating entity.
10. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

DATED this the ___ day of _____, 20__.

CITY OF HAYS

HAYS CISD

BY: _____

BY: _____

ATTEST: _____

ATTEST: _____

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: Consideration and possible approval of Star Autism Support Contract

Administrator Responsible/Position: Marivel Sedillo – Deputy Superintendent and Chief Academic Officer
Michelle Velasquez - Executive Officer of Special Education

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed:

The Special Education Department is seeking Board of Trustee approval for a contract with Star Autism Support, Inc.

D. Summary:

Previous board action relating to this item – Contract for Services approved 2020-2021

Future action anticipated –

Background information – The HCISD Special Education department in conjunction with two neighboring districts has received a grant from the Texas Education Agency. The purpose of this grant is to increase the capacity of districts to implement evidence-based practices to support the success of students with autism. This contract provides ongoing professional development and instructional coaching for HCISD Special Education staff.

E. Scope of Options Reviewed: RFP#25-122101 AS

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other – Special Education Dept.

All agenda items are reviewed by the Superintendent's Cabinet.

G. Administrative Recommendation

The administration recommends the board approve the Star Autism Support contract, as presented.

H. Fiscal Impact and Cost: Amount \$396,025

Budget – General Operating Fund Bond Grant/Special Funds Other

Prior Year Spending: \$447,354.75

Future/Ongoing: \$_N/A_

I. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action –Marivel Sedillo and Michelle Velasquez

Evaluation method and timeline –

Next report to the board –

J. Suggested Motion

I move that the Board approve the Star Autism Support Contract, as presented.

CONTRACT

This agreement is entered into between Star Autism, 6663 SW Beaverton Hillsdale Hwy Box 119 – Portland, OR 97225 and Hays Consolidated Independent School District (“HCISD”) for and in consideration of the mutual promises and covenants herein and as defined in the specifications from RFP #25-122101AS, agree as follows:

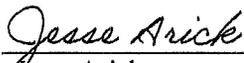
This contract shall be effective for a one (1) year period beginning December 1, 2021 and continuing through November 30, 2022. This contract may be extended for up to four (4) additional one-year periods.

Goods and/or Services Provided: Star Autism

OPTION TO RENEW: HCISD may, at its option and with the approval of the Contractor, extend the period of this agreement up to four (4) additional one-year periods. This extension would contain all terms and conditions and rates of the original contract, contingent upon availability of funds. The Contractor shall be notified in writing by the Purchasing Coordinator of HCISD’s intention to extend the contract period at least thirty (30) calendar days prior to expiration of the original contract period.

TERMINATION FOR DEFAULT: The performance of work under the contract may be terminated by HCISD in accordance with this clause, in whole or in part, in writing, whenever HCISD shall have determined that the Vendor has failed to meet the performance requirements of the contract. HCISD has the right to terminate for default if the Vendor fails to make delivery of the goods or perform the work, or if the Vendor fails to perform the work within the time specified in the contract, or if the Vendor fails to perform any other provisions of the contract.

TERMINATION FOR CONVENIENCE: HCISD may terminate the contract at its convenience with thirty (30) day advance written notice to the Vendor. In the event of such a termination by HCISD, the District shall be liable for the payment of all approved work performed prior to the termination. The Parties hereto, acting through their authorized officers, have caused this Contract to be duly executed on the dates indicated below, effective for all purposes on December 1, 2021.



Jesse Arick
Star Autism
6663 SW Beaverton Hillsdale Hwy. Box
119
Portland, OR 97225



Nicole Turner, Director of Purchasing
Hays Consolidated Independent School District
21003 IH 35
Kyle, Texas 78640

Date: 12/2/2021

Date: 12/2/21



Hays CISD
21003 IH 35
Kyle, Texas 78640
512-268-2141 ext. 45092

December 01, 2021

Jesse Arick
Chief Executive Officer
6663 SW Beaverton Hillsdale Hwy Box 119
Portland, OR 97225

Subject: Notification of Award – RFP#1522: Miscellaneous Consultant Services
Reference Bid: RFP #25-122101 Star Autism
Effective Date: December 21, 2021

Dear Mr. Arick:

Hays CISD (District) is hereby notifying Star Autism of award of Miscellaneous Consultant Services.

The term of this contract is: December 01, 2021 through November 30, 2022.

Purchase Order(s) resulting from this award will be issued in accordance with the Terms and Conditions as set forth in Star Autism RFP#1522.

Please contact me if you have any questions concerning this award.

Sincerely,

Nicole Turner – CTSBS, CTCD, CTCM, LBBP
Director of Purchasing

cc: Bid File



HAYS CISD PURCHASING DEPARTMENT
21003 IH 35
KYLE, TEXAS 78640

December 01, 2021

Jesse.arick@starautismsupport.com

Jesse Arick
Star Autism
6663 SW Beaverton Hillsdale Hwy Box 119
Portland, OZ 97225

Subject: Notification of Award – Miscellaneous Consultant Services – RFP #1522

Reference: #25-122101AS Miscellaneous Consultant Services – Star Autism

Dear Mr. Arick:

Hays CISD (District) is adopting Richardson ISD's contract for Miscellaneous Consultant Services per the CTPA Clause and the terms and conditions of Richardson ISD's contract #1522. Please reference Hays CISD contract #25-122101AS on all correspondence.

The term of this contract is: December 1, 2021 through November 30, 2022. There are additional four (4) one (1) year renewals remaining on the term of the initial contract, to be renewed at the sole option of Hays CISD.

Purchase Order(s) will be issued per the terms and conditions set forth in the contract.

If you have any questions regarding this award, please feel free to contact me.

Sincerely,

Nicole Turner
Director of Purchasing
Hays CISD Purchasing
512 268-8490
nicole.turner@hayscisd.net

Cc: Bid File



HAYS CISD
 PURCHASING DEPARTMENT
 21003 IH 35 KYLE, TX 78640
 PHONE 512-268-8490
 EMAIL: VALERIE.LITTRELL@HAYSCISD.NET

December 01, 2021

TO: **Star Autism**

FROM: **Hays County Independent School District**

SUBJECT: **Adoption of an Awarded Contract through the Central Texas Purchasing Alliance ("CTPA")**

Hays CISD ("District"), as a member in good standing of the Central Texas Purchasing Alliance ("CTPA") and in accordance with Section 791.001 of the Texas Government Code, is requesting agreement by Star Autism ("Contractor") to adopt the following contract:

Contract #: 1522
 Contract Title: Miscellaneous Consultant Services RFP#1522

Contracting CTPA District: Richardson Independent School District
 Initial Contract Start Date: October 13, 2020
 Initial Contract End Date: May 31, 2021

By adopting this contract from another CTPA member district, the District has met the competitive bidding requirements established by the Texas Education Code, Section 44.031(a)(4) and as required by the adopting district's policies. There is no obligation on either party to participate unless both parties agree by executing this document. The goods and services provided under this contract will be at the same or better contract pricing and purchasing terms established by the originating district. The base terms and conditions of the initial award shall remain as originally awarded.

The District shall be responsible for the management of the adopted contract and all payments to the contracted vendor. The originating district shall have no responsibilities under this agreement.

District Authorization



 Authorized Signer
 Nicole Turner

 Name
 Director of Purchasing

 Title
 12/2/21

 Date

Contractor Authorization

 Authorized Signer

 Name

 Title

 Date

Exhibit B

2021-22 Training Pricing

Quantity	Item	Pricing Formula/ Per Unit	PRICE
Professional and Contracted Services			
3 Days x 2 Trainers	STAR Comprehensive Workshop	\$2,350	\$14,100
88 Days	2021 - 2022 STAR In-Class Training	\$2,350	\$206,800
9 Days	Inclusion Site Coaching	\$2,350	\$21,150
3	Schoolwide General Education Workshops	\$1,175	\$3,525
2	Administrator Workshop	\$1,175	\$2,350
4 Workshops x 2 Trainers	Supporting Students in Inclusive Settings (Childcare Workshops)	\$6,000	\$48,000
8	Parent Training Workshops	\$1,175	\$9,400
20	Coach Video Review and Zoom Meetings	\$1,175	\$23,500
12 days	ESY 2022	\$2,350	\$28,200
Professional and Contracted Services		Subtotal	\$357,025

**SAS
CONTRACT
TOTAL:**

\$357,025.00

Exhibit B

2021-22 Curriculum Pricing

Quantity	Item	Pricing Formula/ Per Unit	PRICE
Supplies/Materials			
Unlimited	STAR Online Primary (Media Center/SOLS), 3 Year Districtwide Subscription Renewal	-	\$33,000
Unlimited	General Education Learning Modules, 3 Year Districtwide Subscription Renewal	-	\$6,000
Unlimited	SOLER Social Skills Curriculum, 1 Year Districtwide Subscription	-	\$0.00*
Supplies and Materials		Subtotal	\$39,000
		SAS CONTRACT TOTAL:	\$39,000.00

SOLER will be complimentary for the 2021-22 school year.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Superintendent's recommendation to employ contractual administrative personnel

Administrator Responsible/Position: Dr. Fernando Medina, CHRO

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy (DC Legal & Local); DP (Legal & Local) Law or Rule N/A

C. Goal or Need Addressed: Request approval of the following administrator positions:

- Principal at Elementary School #15 in the Sunfield community

D. Summary:

Previous board action relating to this item
 Future action anticipated -
 Background information - In accordance with policy DC (Local), the Superintendent has sole authority to recommend the employment of contractual personnel who serve as administrators and the Board of Trustees retains final authority to approve such personnel.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other -Campus-Level Interview Committee and District-Level Committee

F. Administrative Recommendation:

Administration recommends the Board of Trustees approve the Superintendent's recommendations regarding the employment of administrative professional personnel.

Consequences of not approving recommendation – Supporting the opening of Elementary School #15 may be adversely impacted.

G. Fiscal Impact and Cost: Amount: \$ _____

Budget Bond Grant/Special Funds Other _____

Prior Year Spending - \$ _____

Future/Ongoing -

H. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – The contractual personnel who serve as administrators undergo an annual performance appraisal.

Next report to the board -

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the Superintendent's recommendation to contractually employ the Principal at Elementary School #15 in the Sunfield community, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Compensation Plan Amendments

Administrator Responsible/Position: Dr. Fernando Medina, CHRO

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy (DC Legal & Local); DP (Legal & Local) Law or Rule N/A

- C. Goal or Need Addressed:** In an ongoing effort to recruit and retain our valued staff, to support additional staff needs, and to provide a document to the Board and public that accurately reflects our practice, we request approval to amend the 21-22 Compensation Plan.

D. Summary:

Previous board action relating to this item – Board approved the 21-22 Compensation Plan on June 24, 2021

Future action anticipated -

Background information - In accordance with policy (DEA), the board approves any amendments/changes to the compensation plan.

Recommendation:

Compensation Plan amendments include:

New FTEs

“Visual Media Specialist” – Budget neutral in 21-22. Budget impact of approx. \$50K beginning in 22-23.

“Secretary, Superintendent” – Budget neutral in 21-22 and out years.

“Payroll Lead” – Budget neutral in 21-22 and out years.

Reclassifications

“Visual Media Specialist” (BP2) to “Visual Media Coordinator” (BP3) – Budget neutral in 21-22. Budget impact of approx. \$5K in 22-23.

“Communication Specialist” (BP3) to “Communication Coordinator” (BP4) – Budget neutral in 21-22. Budget impact of approx. \$5K in 22-23.

“Coordinator, Supt. Admin. Support” (BP4) to “Executive Assistant to the Superintendent” (PP10) – Budget neutral in 21-22 and out years.

“Secretary, Chief Officer” (PP08) to “Secretary, Chief Officer (PP09) – Budget neutral in 21-22. Budget impact of approx. \$10k in 22-23.

Compensation increases

21-22 Guest Teacher and Paraprofessional Friday and Monday Incentive Pay of \$10 per day. Budget impact of approx. \$90K.

Clarifications/Corrections

ESSER Positions added

Human Resources Titles changed

Communication Titles eliminated

Kitchen Equip Repair Technician pay grade corrected

Grade Level Lead title and criteria updated

ELC Childcare Provider Substitute position included

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other -Campus-Level Interview
Committee and District-Level Committee

F. Administrative Recommendation:

Advantages/benefits of this proposal – Amendments reflect increased compensation in critical areas, reflect additional staffing to support departmental and district vision, and provide further clarity to the end user of the Compensation Plan.

Consequences of not approving recommendation – Vacancies may persist, critical organizational changes may not occur, and document may lack clarity.

G. Fiscal Impact and Cost: Amount: Budget Neutral for 21-22

Budget Bond Grant/Special Funds Other _____

Prior Year Spending - \$ _____

Future/Ongoing – Budget impact of approximately \$160K in 22-23.

H. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action — Dr. Fernando Medina, CHRO

Evaluation method and timeline – Human Resources

Next report to the board – Compensation Plan will be brought back to the board as needed and when presenting the 22-23 Budget.

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the amendments to the Compensation Plan, as presented, effective December 14, 2021.

Hays Consolidated Independent School District
Academic / Professional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Pay Grade 1					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$254.67	\$307.81	\$360.94		\$12.31
187	47,623	57,560	67,496		2,302
204	51,953	62,793	73,632		2,511
226	57,555	69,565	81,572		2,782
	ESSER SEL Specialist (204)	JR ROTC (226)	SE COTA (187)		
	SE Certified Interpreter** (187)	Testing Specialist (226)			

** 2 years experience granted for each approved interpreter certification Level held by candidate.
Maximum additional years = 6; Levels: Basic, Advanced and Master

Pay Grade 2					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$261.45	\$318.83	\$376.22		\$12.75
<i>Currently no positions in this pay grade</i>					

Pay Grade 3					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$282.36	\$344.34	\$406.33		\$13.77
187	52,801	64,392	75,984		2,575
197	55,625	67,835	80,047		2,713
215	60,707	74,033	87,361		2,961
	Math Specialist (215)	SE Behavior Specialist (187)	SE Low Incidence Specialist (197)		
	SE Licensed Physical Therapist (187)	SE Therapist - Music (187)	SE Therapist - Occupational (187)		
		SE Orientation & Mobility Specialist (187)			

Pay Grade 4					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$304.99	\$371.89	\$438.79		\$14.88
187	57,033	69,543	82,054		2,783
204	62,218	75,866	89,513		3,036
210	64,048	78,097	92,146		3,125
215	65,573	79,956	94,340		3,199
226	68,928	84,047	99,167		3,363
	Asst. Principal, Elementary (204)	Audiologist (187)	Coordinator, CTE (226)		
	Coordinator, CTE Tech Support (204)	Coordinator, CTE & CCMR (226)	Coordinator, Early Intervention (226)		
	Coordinator, ELAR Elementary (226)	Coordinator, ELAR Secondary (226)	Coordinator, GT (226)		
	Coordinator, LPAC & TELPAS (226)	Coordinator, Math Elementary (226)	Coordinator, Math Secondary (226)		
	Coordinator, PD (226)	Coordinator, PEP (226)	Coordinator, Pysch Services (210)		
	Coordinator, Secondary Science (226)	Coordinator, Social Studies (PK-12) (226)	Coordinator, STEM (226)		
	Coordinator, SE Auditory Impairment (210)	Coordinator, SE Behavior Services (210)	Coordinator, SE Early Childhood (210)		
	Coordinator, SE Instruction (210/215)	Coordinator, SE Motor Team (210)	Coordinator, SE Speech Services (210)		
	Coord, SE Transition & Sec. Support (210)	Elementary Sheltered Instr/ESL Spec. (226)	ESSER Math Specialist (226)		
	Literacy Specialist (226)	SE Assistive Tech (187)	SE Diagnostician (187)		
	SE Licensed Specialist School Psychology (LSSP) (187)	SE Speech Language Pathologist (SLP) (187)	Secondary Sheltered Instr/ESL Spec. (226)		
		Secondary Sheltered Instr/ESL Spec. (226)			

Hays Consolidated Independent School District
Academic / Professional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Pay Grade 5					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$329.35	\$401.65	\$473.94		\$16.07
210	69,164	84,347	99,527		3,375
226	74,433	90,773	107,110		3,632
	Assistant Director, Talent Acquisition (226)	Assistant Principal, Impact/Live Oak (210) Coordinator, SE Software & Medicaid (210)	Assistant Principal, Middle School (210)		

Pay Grade 6					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$355.69	\$433.78	\$511.87		\$17.35
215	76,473	93,263	110,052		3,730
226	80,386	98,034	115,683		3,921
230	81,809	99,769	117,730		3,991
	Academic Dean (226) Coordinator, Athletics (226)	Assistant Principal, High School (215) Director, Band (Head-High School) (226)	Assistant Principal, Lead High School (226) Director, Student Info Svcs (SIS) (230)		

Pay Grade 7					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$384.16	\$468.49	\$552.81		\$18.74
226	86,820	105,879	124,935		4,235
	Director, Academic Support Director, Career Technical Education Director, Federal Programs Director, SPED Director, Talent Acquisition	Director, Advanced Academics Director, CCR & Counseling Director, Fine Arts Director, Support Staff Principal, Elementary School	Director, Assessment/Accountability Director, Digital Learning Director, Multilingual/LOTE Director, Student Services		

Pay Grade 8					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$422.57	\$515.33	\$608.09		\$20.61
226	95,501	116,465	137,428		4,658
	Director, C & I Principal, IMPACT Center	Director, Safety and Security Principal, Live Oak	Executive Officer of SPED Principal, Middle School		

Pay Grade 9					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$464.82	\$566.87	\$669.22		\$22.67
226	105,049	128,113	151,244		5,123
	Director, Athletics	Principal, High School			

Pay Grade 10					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$578.21	\$680.25	\$782.28		\$27.21
226	130,675	153,737	176,795		6,149
	Deputy Academic Officer	Deputy Human Resource Officer			

Hays Consolidated Independent School District
Academic / Professional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Pay Grade 11				
	Minimum	Midpoint	Maximum	4.00% MPI
Daily	\$690.45	\$812.29	\$934.13	\$32.49
226	156,042	183,578	211,113	7,343
	Chief Communication Officer Chief Operations Officer	Chief Financial Officer Chief Technology Officer	Chief Human Resources Officer	

Pay Grade 12				
	Minimum	Midpoint	Maximum	4.00% MPI
Daily	\$828.53	\$974.74	\$1,120.95	\$38.99
226	187,248	220,291	253,335	8,812
	Deputy Superintendent / Chief Academic Officer			

Hays Consolidated Independent School District
Business / Professional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/7/21

Pay Grade 1					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$189.88	\$231.56	\$273.25	\$9.26	
226	42,913	52,333	61,755	2,093	
230	43,672	53,259	62,848	2,130	
248	47,090	57,427	67,766	2,296	
	SIS Assistant (230)	Technician I (248)			

Pay Grade 2					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$208.87	\$254.71	\$300.56	\$10.19	
210	43,863	53,489	63,118	2,140	
226	47,205	57,564	67,927	2,303	
230	48,040	58,583	69,129	2,344	
248	51,800	63,168	74,539	2,527	
	Attendance Intervention Specialist (210) Photo & Digital Correspondent (226)	CN Registered Dietician (226) Purchasing Buyer (230) Visual Media Specialist (226)	MIS Assistant I (230) Technician II / Help Desk (230/248)		

Pay Grade 3					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$240.20	\$292.92	\$345.66	\$11.72	
226	54,285	66,200	78,119	2,649	
230	55,246	67,372	79,502	2,696	
248	59,570	72,644	85,724	2,907	
	Accountant II (230) Coordinator, Instructional Materials (230) Coordinator, Payroll (230) Coordinator, Staffing & HR Systems (230) Manager, Print Shop (230) Security System Administrator (248)	Assistant Tech Specialist (248) Coordinator, Fleet Services (248) Coordinator, Performing Arts Center (226) Coordinator, Transportation (230) MIS Assistant II (230) Software Support Specialist (248) Technician III (248)	Communications Specialist (230) Coordinator, HR (230) Coordinator, SE Tech Services (248) Coordinator, Visual Media (226) Mobile Device Specialist (248) Coordinator, Leave/Benefits (230)		

Pay Grade 4					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$264.23	\$322.23	\$380.23	\$12.89	
230	60,773	74,113	87,453	2,965	
248	65,529	79,913	94,297	3,197	
	Coordinator, SIS (230)	Coordinator, Communications (230) Technician IV/Network Asst (248)	Coordinator, Supt. Admin Support (230)		

Pay Grade 5					4.00%
	Minimum	Midpoint	Maximum	MPI	
Daily	\$290.65	\$354.45	\$418.25	\$14.18	
230	66,850	81,524	96,198	3,261	
248	72,081	87,904	103,726	3,517	
	Coordinator, Mobile Device Mgmt (248) Data Programmer (248) Network Engineer (248)	Coordinator, PI/Webmaster (230) Director, Custodial Services (248) Senior Program Analyst (248) Systems Engineer (248)	Coordinator, Tech Workflow (230) Director, Grounds/Utilities/IPM (248) Systems Administrator - VOIP (248)		

Hays Consolidated Independent School District
Business / Professional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/7/21

Pay Grade 6					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$319.71	\$389.88	\$460.11	\$15.60	
226	72,254	88,113	103,985	3,526	
248	79,288	96,690	114,107	3,869	
	Asst Director, Employee Services (226) Director, Desktop Support (248) Director, Security Systems (248)	Asst Director, Transportation (226) Director, Energy Mngment (248)	Cybersecurity Engineer (248) Director, Maintenance & Operations (248) Director, Software Services (248)		

Pay Grade 7					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$354.88	\$432.79	\$510.67	\$17.31	
226	80,203	97,811	115,411	3,912	
230	81,622	99,542	117,454	3,981	
248	88,010	107,332	126,646	4,293	
	Director, Budget (226) Director, MIS (230)	Director, Community Partnerships (226) Director, Purchasing (226)	Director, Construction & Planning (248) Director, Tech Admin Support (230)		

Pay Grade 8					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$415.21	\$506.36	\$597.51	\$20.25	
226	93,837	114,437	135,037	4,577	
248	102,972	125,577	148,182	5,022	
	Deputy Technology Officer (248)	Director, Finance (226) Director, Transportation (226)	Director, Student Health Services (226)		

Pay Grade 9					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$419.24	\$511.28	\$603.31	\$20.45	
<i>Currently no positions in this pay grade</i>					

Pay Grade 10					4.00%
Daily	Minimum	Midpoint	Maximum	MPI	
	\$482.12	\$587.96	\$693.61	\$23.52	
<i>Currently no positions in this pay grade</i>					

Hays Consolidated Independent School District
ParaProfessional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/7/21

Pay Grade 1					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$10.35	\$12.63	\$14.91	\$0.51
<i>Currently no positions in this pay grade</i>					

Pay Grade 2					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
187	8	\$11.60	\$14.14	\$16.69	\$0.57
		\$17,354	\$21,153	\$24,968	\$853
Child Care Provider (ELC)					

Pay Grade 3					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$12.75	\$15.57	\$18.37	\$0.62
<i>Currently no positions in this pay grade</i>					

Pay Grade 4					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
187	8	\$14.03	\$17.12	\$20.20	\$0.68
187	8	\$20,989	\$25,612	\$30,219	\$1,017
192	8	\$21,550	\$26,296	\$31,027	\$1,044
197	8	\$22,111	\$26,981	\$31,835	\$1,072
204	8	\$22,897	\$27,940	\$32,966	\$1,110
230	8	\$25,815	\$31,501	\$37,168	\$1,251
		Attendance Clerk (ES/MS/HS) (197)	Campus Support (187)	Child Care Site Director (197)	
		Clerk Counselor (204)	Clerk MO (230)	Clerk SE (187)	
		Clerk Tech (230)	Color Guard Asst. (187)	Inst Aide I (187)	
		Inst Aide II (187)	Inst Aide III (187)	Inst Aide - ESL	
		Inst Aide - Title I (187)	Inst Aide - Title III (187)	ISS Monitor (MS/HS) (187)	
		ESSER Aide (187)	ESSER Behavior Aide (187)	ESSER Clerk (204)	
		Library Tech (192)	LPAC Clerk/Parent Liaison	PEP Caregiver (187)	
		Purchasing Assistant (230)	Receptionist - Admin (230)	Receptionist (ES) (192)	
		Receptionist - Freshman Center (192)	Receptionist - Food Service (187)	Receptionist (MS/HS) (197)	
		Receptionist Transportation (230)	Routing Clerk (230)	SE ARD Facilitator Assistant (187)	
		SE Inst Aide III (187)	SE Inst Aide III - Behavior (187)	SE Inst Aide - ECSE (187)	
		SE Inst Aide - Found Learning (187)	SE Inst Aide - FL-S (187)	SE Inst Aide-Incl/Res (187)	
		SE Inst Aide III - Job Coach (187)	SE Inst Aide III - Social Behavior (187)	SE Inst Aide - STARS (187)	
		Station Clerk (197)		Tardy Monitor (187)	

Hays Consolidated Independent School District
ParaProfessional Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/7/21

Pay Grade 5		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$15.43	\$18.82	\$22.21	\$0.75
187	8	\$23,083	\$28,155	\$33,226	\$1,122
197	8	\$24,318	\$29,660	\$35,003	\$1,182
204	8	\$25,182	\$30,714	\$36,247	\$1,224
210	8	\$25,922	\$31,618	\$37,313	\$1,260
230	8	\$28,391	\$34,629	\$40,866	\$1,380
		HR Specialist I (230) PEIMS Clerk (MS/HS) (210) SE Inst Aide IV (187) SE Inst Aide IV - Elem (187)	Inst Aide IV (187) PEIMS Rotation Clerk (210) SE Inst Aide IV - Deaf Supp Spec (187) SE Inst Aide IV - IMPACT (187)	PEIMS Clerk (ES) (204) Secretary, Attendance (197) SE Inst Aide IV - Brailist (187) Education Foundation Specialist (197)	

Pay Grade 6		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$16.98	\$20.71	\$24.43	\$0.83
197	8	\$26,760	\$32,639	\$38,502	\$1,308
204	8	\$27,711	\$33,799	\$39,870	\$1,355
210	8	\$28,526	\$34,793	\$41,042	\$1,394
230	8	\$31,243	\$38,106	\$44,951	\$1,527
		Food Service Office Assistant (230) Registrar (HS) (230) Secretary, PAC (230) Shop Clerk (230)	PEIMS Clerk/Receptionist (LOA) (210) Secretary, Assistant Principal (197) Secretary, SPED (230) Trans Clerk (230)	Print Shop Production Operator (204) Secretary, Counselor (210) SPED Transition Facilitator (204) Trip Clerk (230)	

Pay Grade 7		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$19.52	\$23.82	\$28.10	\$0.95
187	8	\$29,202	\$35,635	\$42,038	\$1,421
230	8	\$35,917	\$43,829	\$51,704	\$1,748
		Bookkeeper (230) Finance Specialist (230) Print Shop Operator (230) Secretary, Director (230)	Business Specialist (230) IMPACT Electives Liaison (187) Secretary, Athletics (230) Secretary, PIO (230) Secretary, Superintendent (230)	Finance Assistant (230) Learning Materials Suppt Spec (230) Secretary, Band (230) Secretary, Principal (230)	

Pay Grade 8		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$22.85	\$27.86	\$32.87	\$1.11
187	8	\$34,184	\$41,679	\$49,174	\$1,661
230	8	\$42,044	\$51,262	\$60,481	\$2,042
		Accounting Specialist (230) Nurse LVN (192) Secretary, Chief Officer (230)	Finance Specialist II (230) Payroll Assistant (230) Secretary II, Director (230)	HR Specialist II (230) Screening & Student Health Lead (187) Time and Attendance Specialist (230)	

Pay Grade 9		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$27.49	\$33.95	\$40.42	\$1.36
230	8	\$50,582	\$62,468	\$74,373	\$2,502
		Business Specialist III (230) Payroll Lead (230)	Finance Specialist III (230)	HR Specialist III (230) Secretary, Chief Officer (230)	

Pay Grade 10		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$30.75	\$38.44	\$46.13	\$1.54
230	8	\$56,580	\$70,730	\$84,879	\$2,502
		Executive Assistant to the Superintendent			

Hays Consolidated Independent School District
Auxiliary Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Pay Grade 1					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$10.35	\$12.63	\$14.91	\$0.51
<i>Currently no positions in this pay grade.</i>					

Pay Grade 2					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$11.19	\$13.65	\$16.10	\$0.55
<i>Currently no positions in this pay grade.</i>					

Pay Grade 3					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$14.03	\$17.12	\$20.20	\$0.68
175	8	\$18,200	\$23,968	\$28,280	\$770
180	5	\$12,627	\$15,408	\$18,180	\$612
187	8	\$20,989	\$25,612	\$30,219	\$1,017
248	8	\$27,836	\$33,966	\$40,077	\$1,349
		Bus Monitor (180)	CN Maintenance (175)	Crossing Guard	
		Custodian (248)	Monitor I (Lunchroom)	Monitor II (Lunchroom/Cross. Grd)	
		Parts Runner (248)	Production Specialist (Cook)(175)	Security Monitor Campus (187)	
		Security Monitor District (248)		Textbk Spec/Food Svc Asst (248)	

Pay Grade 4					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$14.41	\$17.56	\$20.73	\$0.70
175	8	\$20,174	\$24,584	\$29,022	\$980
230	8	\$26,514	\$32,310	\$38,143	\$1,288
248	8	\$28,589	\$34,839	\$41,128	\$1,389
		CN Manager in Training (175) \$15.00	CN Warehouse Specialist (175)	Courier (230)	
		Production Spec/Cashier (Cook) (175)	Custodian, Lead (248)	Warehouse Specialist (248)	

Pay Grade 5					4.00%
Daily	Hrs	Minimum	Midpoint	Maximum	MPI
		\$15.85	\$19.33	\$22.81	\$0.77
175	8	\$22,190	\$27,062	\$31,934	\$1,078
230	8	\$29,164	\$35,567	\$41,970	\$1,417
248	8	\$31,446	\$38,351	\$45,255	\$1,528
		Assistant Cafeteria Manager, HS (175)	Child Nutrition Catering Manager (230)	Child Nutrition Manager (175)	
		Custodian, Head (248)	Custodial Trainer (248)	General Maintenance Worker (248)	
		HVAC Coil Cleaning Technician (248)	HVAC Tech I (248)	Key and Lock Technician (248)	
		Utility Worker (248)		Warehouse Assistant (248)	

Hays Consolidated Independent School District
Auxiliary Compensation Plan
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Pay Grade 6		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$17.43	\$21.27	\$25.09	\$0.85
175	8	\$24,402	\$29,778	\$35,126	\$1,190
230	8	\$32,071	\$39,137	\$46,166	\$1,564
248	8	\$34,581	\$42,200	\$49,779	\$1,686
		Camera Technician (230) Hazard Technician (230)	Child Nutrition Manager HS (175) Painter (248)	Child Nutrition Support Manager (175) Shop Support (248)	

Pay Grade 7		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$19.18	\$23.39	\$27.60	\$0.94
230	8	\$35,291	\$43,038	\$50,784	\$1,730
248	8	\$38,053	\$46,406	\$54,758	\$1,865
		Athletic Grounds (248) Dispatcher (230) Tech Assist PAC (248)	Carpenter (248) Lead Trainer (230) Upholstery Technician (248)	DDC Assistant (248) Sign Technician (248) Wash Technician (248)	

Pay Grade 8		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$21.87	\$25.72	\$29.59	\$1.03
230	8	\$40,241	\$47,325	\$54,446	\$1,895
248	8	\$43,390	\$51,028	\$58,707	\$2,044
		HVAC Technician II (248)	Kitchen Equip Repair Technician (248) Trans Operations Specialist (230)	Locksmith (248)	

Pay Grade 9		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$24.06	\$28.31	\$32.55	\$1.13
248	8	\$47,735	\$56,167	\$64,579	\$2,242
		Assistant Supervisor, Grounds DDC Controls Technician Equipment Mechanic Irrigation Technician Project Manager	Assistant Supervisor, Maintenance Electrician HVAC Technician III Kitchen Equip Repair Technician (248) Trans Mechanic II	Assistant Supervisor, Utilities Electronics Technician Integrated Pest Control Technician Plumber Water Service Technician	

Pay Grade 10		Minimum	Midpoint	Maximum	4.00% MPI
Daily	Hrs	\$27.66	\$32.55	\$37.43	\$1.30
248	8	\$54,877	\$64,579	\$74,261	\$2,579
		Custodial/Warehouse Manager Supervisor, Electrical Supervisor, HVAC Supervisor, Plumbing	Shop Foreman Supervisor, Energy Management Supervisor, IPM Supervisor, Safety/Compliance	Supervisor, Athletic Fields Supervisor, General Maintenance Supervisor, Paint Supervisor, Utility/Grounds	

Hays Consolidated Independent School District
Stipend Pay Schedule
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

Category	Assignment	Level	Proposed Stipend
Academics			
UIL	UIL Coach MS	MS	\$ 375.0
	UIL Coord MS	MS	\$ 1,000.0
	UIL Art	MS	\$ 400.0
HIGH SCHOOL	UIL Coord	HS	\$ 4,140.0
	UIL Art	HS	\$ 400.0
	UIL Accounting	HS	\$ 700.0
	UIL Calculator	HS	\$ 700.0
	UIL Computer Applications	HS	\$ 700.0
	UIL Computer Science	HS	\$ 700.0
	UIL Copy Editing	HS	\$ 700.0
	UIL Curriculum Evaluation	HS	\$ 700.0
	UIL Current Issues and Events	HS	\$ 700.0
	UIL Debate	HS	\$ 3,000.0
	UIL Film	HS	\$ 700.0
	UIL Informational Speaking	HS	\$ 700.0
	UIL Journalism	HS	\$ 1,750.0
	UIL Literary Criticism	HS	\$ 700.0
	UIL Math	HS	\$ 700.0
	UIL Number Sense	HS	\$ 700.0
	UIL One Act Play	HS	\$ 2,500.0
	UIL Personal Speaking	HS	\$ 700.0
	UIL Persuasive Speaking	HS	\$ 700.0
	UIL Poetry	HS	\$ 700.0
	UIL Prose	HS	\$ 700.0
	UIL Ready Writing	HS	\$ 700.0
	UIL Robotics	HS	\$ 700.0
	UIL Science	HS	\$ 700.0
	UIL Social Studies	HS	\$ 700.0
	UIL Spelling	HS	\$ 700.0
UIL Student Congress	HS	\$ 700.0	
Athletics			
	Athletic Coord MS	MS	\$ 2,000.0
	Basketball C-team	MS	\$ 900.0
	Basketball MS	MS	\$ 2,000.0
	Cheer MS	MS	\$ 2,500.0
	Cross Country MS	MS	\$ 2,000.0
	Dance MS	MS	\$ 2,500.0
	Football MS	MS	\$ 3,000.0
	Soccer MS	MS	\$ 2,000.0
	Tennis MS	MS	\$ 2,000.0
	Track MS	MS	\$ 2,000.0

Athletics Continued			
	Volleyball C-team	MS	\$ 900.0
	Volleyball MS	MS	\$ 2,000.0
HIGH SCHOOL	Athletic Asst - Girls Coordinator	HS	\$ 3,000.0
	Athletic Trainer HS	HS	\$ 9,000.0
	Baseball Head HS	HS	\$ 7,250.0
	Baseball Asst HS	HS	\$ 4,000.0
	Basketball Head HS	HS	\$ 7,250.0
	Basketball Asst HS	HS	\$ 4,000.0
	Cheer Head HS	HS	\$ 5,500.0
	Cheer Asst HS	HS	\$ 3,500.0
	Cross Country Head HS	HS	\$ 5,000.0
	Cross Country Asst HS	HS	\$ 4,000.0
	Drill Team Head HS	HS	\$ 6,500.0
	Drill Team Asst HS	HS	\$ 4,500.0
	Football Coord HS	HS	\$ 8,000.0
	Football Asst HS	HS	\$ 7,000.0
	Golf Head HS	HS	\$ 6,000.0
	Golf Asst HS	HS	\$ 4,000.0
	Off-Season Conditioning	HS	\$ 5,000.0
	Powerlift HS	HS	\$ 4,000.0
	Soccer Head HS	HS	\$ 6,000.0
	Soccer Asst HS	HS	\$ 4,000.0
	Softball Head HS	HS	\$ 7,250.0
	Softball Asst HS	HS	\$ 4,000.0
	Swim Head HS	HS	\$ 6,300.0
	Swim Asst HS	HS	\$ 4,000.0
	Tennis Head HS	HS	\$ 6,300.0
	Tennis Asst HS	HS	\$ 5,000.0
	Track Head HS	HS	\$ 6,000.0
	Track Asst HS	HS	\$ 4,000.0
	Volleyball Head HS	HS	\$ 7,500.0
	Volleyball Asst HS	HS	\$ 5,000.0
	Water Polo Head HS	HS	\$ 6,000.0
	Water Polo Asst. HS	HS	\$ 4,000.0
	Webmaster-Athletics	HS	\$ 1,000.0
	Wrestling Head HS	HS	\$ 6,000.0
	Wrestling Asst. HS	HS	\$ 4,000.0
District	Campus Webmaster	All	\$ 1,000.0
	District Content Lead	All	\$ 2,000.0
	District Lead Librarian	All	\$ 3,500.0
	Events Coverage	All	\$ 6,000.0
	New Administrator Mentor	All	\$ 600.0
	New Teacher Advisor	All	\$ 400.0
	New Teacher Mentors	All	\$ 400.0
	Reading Academy Facilitator	All	\$ 3,000.0
	Reading Academy Teacher	All	\$ 300.0
	Spelling Bee Sponsor	All	\$ 700.0

Fine Arts			
	Band Director MS	MS	\$ 7,500.0
	Band Asst Director MS	MS	\$ 5,500.0
	Choir Director MS	MS	\$ 3,000.0
	Choir Asst Director MS	MS	\$ 2,000.0
	District Honor Choir	All	\$ 500.0
	Mariachi MS	MS	\$ 5,000.0
	Orchestra MS	MS	\$ 5,000.0
	Theatre Director MS	MS	\$ 3,000.0
	Theatre Asst. Director MS	MS	\$ 2,500.0
HIGH SCHOOL			
	Band Asst Director HS	HS	\$ 8,000.0
	Choir Director HS	HS	\$ 5,000.0
	Choir Asst Director HS	HS	\$ 3,500.0
	Mariachi HS	HS	\$ 7,000.0
	Theatre Director HS	HS	\$ 4,000.0
	Theatre Asst HS	HS	\$ 2,500.0
	Winter Guard	HS	\$ 2,500.0
Job-Related			
	Asbestos Abatement License	All	\$ 2,000.0
	Asbestos Designated Person	All	\$ 2,000.0
	Customer Service Inspector	All	\$ 1,500.0
	Ground Water Operator	All	\$ 2,000.0
	IAQ Mold Inspection	All	\$ 2,000.0
	Indoor Air Quality	All	\$ 2,000.0
	Irrigation Technician	All	\$ 2,000.0
	Journeyman Electrician/Fire Tech	All	\$ 2,000.0
	Journeyman Plumber	All	\$ 2,000.0
	Lead Custodian	All	\$ 1,000.0
	Locksmith	All	\$ 2,000.0
	Locksmith Technician	All	\$ 1,000.0
	Master Electrician	All	\$ 3,000.0
	Master Plumber	All	\$ 3,000.0
	Non Commercial Applicator License	All	\$ 2,000.0
	Environmental AC Class A or B	All	\$ 3,000.0
	Commercial Refrigeration Class A or B	All	\$ 3,000.0
	RFCI Asbestos Tile Removal	All	\$ 2,000.0
	Sheetmetal Certification	All	\$ 2,000.0
	Tradesman Plumber	All	\$ 1,500.0
	Wastewater Treatment - Grease Traps	All	\$ 500.0
Special Areas			
	CTE Agriculture	HS	\$ 7,000.0
	CTE Cosmetology	HS	\$ 5,000.0
	CTE Culinary Arts	HS	\$ 5,500.0
	Department Chair HS	HS	\$ 2,000.0
	Department Chair MS	MS	\$ 1,250.0
	Grade Level Lead ES**	ES	\$ 750.0
	Dual Credit	HS	\$ 1,500.0
	JROTC	HS	\$ 3,000.0
	JROTC Lead	HS	\$ 4,000.0

Special Areas Continued			
JROTC Secondary Officer	HS	\$	2,000.0
Lead Counselor	HS	\$	3,300.0
National Honor Society	HS	\$	1,000.0
National Junior Honor Society	MS	\$	600.0
Newspaper HS	HS	\$	1,600.0
Student Council HS	HS	\$	1,700.0
Student Council MS	MS	\$	750.0
Stadium Manager	All	\$	12,500.0
TX Assoc Future Educators HS	HS	\$	600.0
Yearbook HS	HS	\$	1,800.0
Yearbook MS	MS	\$	500.0

Category	Assignment	Level	Proposed Stipend
Special Populations			
	*Bilingual	All	\$ 5,000.0
	*Bilingual Deaf (English / American)	All	\$ 5,000.0
	Dual Language ESL	All	\$ 2,500.0
	ESL Secondary	All	\$ 1,500.0
	GT Lead	All	\$ 1,200.0
	Special Ed BCBA	All	\$ 3,000.0
	Special Ed LSSP (Licensed)	All	\$ 1,000.0
	Special Ed SLP (Licensed)	All	\$ 1,000.0
	Special Ed Teacher	All	\$ 1,350.0
	Special Ed Assignment Specialized	All	\$ 2,500.0
	Special Olympics Head	All	\$ 6,000.0
	Special Olympics Asst	All	\$ 4,000.0
	Teacher (IMPACT)	All	\$ 1,000.0

***Bilingual stipend amounts are determined by internal service years as shown below.**

Years of service with Hays CISD	Amount
BILINGUAL STIPEND <5 YEARS	\$5,000.0
BILINGUAL STIPEND 6 - 10 YEARS	\$5,250.0
BILINGUAL STIPEND 11 - 15 YEARS	\$5,500.0
BILINGUAL STIPEND 16 - 20YEARS	\$5,750.0
BILINGUAL STIPEND >20YEARS	\$6,000.0

****PreK Grade Level Lead Stipend will be paid to a campus with 3 or more PreK Teachers.**

Hays Consolidated Independent School District
Substitute and Extra Duty Pay
for the Fiscal Year ending June 30, 2022

Updated 12/3/21

SUBSTITUTES		
Assignment	Rate	Per
Guest Teacher	\$ 120.00	Day
Guest Teacher - Longterm w/ no Certification	\$ 130.00	Day
Guest Teacher - Longterm w/ Certification	\$ 140.00	Day
Guest Teacher - Longterm w/matching Certification	\$ 150.00	Day
Paraprofessional	\$ 100.00	Day
Paraprofessional - Long term	\$ 110.00	Day
Paraprofessional - High Needs Classroom	\$ 110.00	Day
Paraprofessional - Long term High Needs Classroom	\$ 120.00	Day
Early Release Day (Teacher)	\$ 90.00	Day
Early Release Day - (Paraprofessional)	\$ 75.00	Day
Nurse - RN	\$ 210.00	Day
Nurse - LVN	\$ 110.00	Day
Nurse - Screener	\$ 110.00	Day
Sub Assistant Principal	\$ 300.00	Day
Sub Principal	\$ 400.00	Day
Sub Counselor	\$ 250.00	Day
Custodian Substitute	\$ 14.03	Hour
Child Nutrition Substitute	\$ 14.03	Hour
ELC Childcare Provider Substitute	\$ 11.60	Hour
NSHE Tutors - Certified	\$ 20.00	Hour
NSHE Tutors - Degreed/Non-certified	\$ 17.50	Hour
NSHE Tutors - Non-degreed	\$ 15.00	Hour
Daily Intervention Tutoring Rate - Certified	\$160.00	Full Day
Daily Intervention Tutoring Rate - Degreed	\$140.00	Full Day
Daily Intervention Tutoring Rate - NonDegreed	\$120.00	Full Day

****All NSHE employees will be paid at the minimum rate for the position in which they are serving.**

EXTRA DUTY PAY		
Special Assignment	Rate	Per
Assessment Test Vetting	\$ 25.00	Hour
Club Sponsor - ES	\$ 30.00	Hour
Curriculum Writer	\$ 25.00	Hour
Gifted Talented Testing Coordinator	\$ 25.00	Hour
Gifted Talented Testing Facilitator	\$ 25.00	Hour
Native Speaker Fluency Assessment	\$ 25.00	Hour
Professional Support	\$ 25.00	Hour
Paraprofessional Support	Current hourly rate	
Professional Development - Presenter (Non-Contract Period) District Staff	\$ 50.00	Hour (Max 6 hrs.)

Special Assignment continued	Rate	Per
Professional Development - Presenter (Contract Period) District Staff <i>Non-contract day preparation</i>	\$ 25.00	Hour (Max 7 hrs.)
Professional Development - Attendee (Non-Contract Period) District Staff	\$ 100.00	Full Day
Textbook Warehouse Assistance		Current hourly rate
Full-Time Teacher Tutoring Rate	\$ 30.00	Hour
Interim Duty Pay - Exempt Employee	\$ 50.00	Per Day
Interim Duty Pay - Nonexempt Employee	\$ 6.25	Hour

EVENT WORKERS		
Special Assignment Pay	Rate	Per
Gate Ticket Workers	\$15	hour
Security Worker	\$20	hour
Announcer	\$30	hour
Athletic Ticketing Coordinator	\$25	hour
<i>No Blended Rates - Occasional & Sporadic - Flat Rate</i>		

Hays Consolidated Independent School District
Incentive Pay Programs Approved
for the Fiscal Year ending June 30, 2022

Updated 12/7/21

Incentive Pay		
Special Assignment Pay	Rate	Per
**21/22 Bilingual Teacher Incentive	\$1,500	Year
Employee Referral Incentive Program	\$50	Referral
Bilingual Teacher Referral Incentive Program	\$250	Referral
Employee Referral Incentive Program - 6 month stay	\$50	Referral
Elementary Teacher Coverage - No Split (2 Full Classes)	\$60	Half Day
Elementary Teacher Coverage - 2 Teacher Split	\$30	Half Day
Elementary Teacher Coverage - 3 Teacher Split	\$20	Half Day
Secondary Teacher Coverage - 45 minute Class period	\$20	Per Class Period
Secondary Teacher Coverage - 90 minute Class period	\$30	Per Class Period
Paraprofessional Coverage - No Split (2 Full Classes)	\$120	Full Day
Paraprofessional Coverage - 2 Teacher/Para Split	\$30	Half Day
Paraprofessional Coverage - 3 Teacher/Para Split	\$20	Half Day
***Guest Teacher/Para - Monday/Friday Incentive	\$10	Full Day

Sub Shortage coverage compensation will be paid up to the daily sub rate for the position. This can be split multiple ways depending on how the campus chooses to arrange the day. Not to exceed the daily rate that a sub would have been paid to cover the assignment.

****The Bilingual Teacher Incentive is paid in three \$500 increments.**

The first payment is in September, the second in December, and the final payment is in June.

*****A \$10 incentive will be paid to any Guest Teacher or Paraprofessional who accepts and works a full day assignment on a Friday or Monday during the 21/22 school year.**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: Procurement: Consideration and possible approval of the Maxim Healthcare Services contract

Administrator Responsible/Position: Marivel Sedillo – Deputy Superintendent and Chief Academic Officer
Justin McCorkle - Student Health Services Director

A. Purpose of Agenda Item:

- Action Needed Information Only Receive Input

B. Authority for This Action:

- Local Policy Law or Rule NA

C. Goal or Need Addressed: The purpose of this item is to seek Board approval for a contract with Maxim Healthcare Services.

D. Summary:

- Previous board action relating to this item –
 Future action anticipated –
 Background information – Maxim Healthcare Services provides nurses who assist with contact tracing on campuses. This contract is anticipated not to exceed \$125,000 for the 2021-2022 school year.

E. Scope of Options Reviewed: RFP# 25-061802VL
Length of contract: This is a one-year contract through 6/30/2022.

F. Comments Received:

- Cabinet DLT FBOC Teacher Org. Reps. Other _____

All agenda items are reviewed by the Superintendent’s Cabinet.

G. Administrative Recommendation

The administration recommends the board approve the Maxim Healthcare Services contract, as presented.

H. Fiscal Impact and Cost: Amount \$125,000-

- Budget – General Operating Fund Bond Grant/Special Funds – ESSER Funds
Prior Year Spending: \$70,016.90
Future/Ongoing: \$ N/A

I. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Dr. Eric Wright and Marivel Sedillo
Evaluation method and timeline –
Next report to the board –

J. Suggested Motion

I move that the Board approve the Maxim Healthcare Services contract, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: Technology Infrastructure for New Construction – Integration Partners

Administrator Responsible/Position: Dianne Borreson - Chief Technology Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda is to approve the purchase of upcoming technology infrastructure needs for all Extreme network equipment for Sunfield ES, McCormick MS, Negley ES, Elm Grove ES, Dahlstrom MS, Barton MS, Wallace MS, McCormick MS, Simon MS, Hays HS and Live Oak Academy. This equipment is provided outside of the construction budget and will be taken from FF&E.

D. Summary:

Previous board action relating to this item – 11/15/2021 for network maintenance.

Future action anticipated –

Background information – Integration Partners provides our current our data maintenance for all current Extreme network equipment district-wide. Integration Partners is on the State of Texas DIR Contract and all purchase pricing will meet or exceed DIR pricing.

E. Scope of Options Reviewed:

DIR Contract # DIR-TSO-4339

Length of Contract: No expiration

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Technology

G. Administrative Recommendation:

The administration recommends approval of technology infrastructure needs from Integration Partners.

H. Fiscal Impact and Cost: Total Amount: \$ 200,000

Budget – General Operating Fund 2021 Bond Grant/Special Funds Other _____

Prior Year Spending – \$ 107,559.00

Future/Ongoing – This is a one-time cost.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dianne Borreson – Chief Technology Officer

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of technology infrastructure needs from Integration Partners for total cost of \$200,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: Wireless Infrastructure for New Construction – Layer 3 Communications

Administrator Responsible/Position: Dianne Borreson - Chief Technology Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda is to approve the purchase of Aruba Wireless access points and licenses to fulfill wireless infrastructure needs for Sunfield ES, McCormick MS, Negley ES, Elm Grove ES, Dahlstrom MS, Barton MS, Wallace MS, McCormick MS, Simon MS, Hays HS and Live Oak Academy. This equipment is provided outside of the construction budget and will be taken from FF&E.

D. Summary:

Previous board action relating to this item – January 28, 2019

Future action anticipated –

Background information - Layer 3 Communications provides our current wireless maintenance for all Aruba equipment. Layer 3 Communications is on the State of Texas DIR Contract and all purchase pricing will meet or exceed DIR pricing.

E. Scope of Options Reviewed:

DIR Contract # DIR-TSO-4231

Length of Contract: No expiration

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Technology

G. Administrative Recommendation:

The administration recommends approval of wireless infrastructure from Layer 3 Communications as needed.

H. Fiscal Impact and Cost: Total Amount: \$ 175,000

Budget – General Operating Fund 2021 Bond Grant/Special Funds Other _____

Prior Year Spending – \$ 100,331.39

Future/Ongoing – This is a one-time cost.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dianne Borreson – Chief Technology Officer

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of wireless infrastructure from Layer 3 Communications for total cost of \$175,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Procurement: Telecom Infrastructure for New Construction – Affiliated Communications

Administrator Responsible/Position: Dianne Borreson - Chief Technology Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda is to approve the purchase of telecom equipment for Sunfield ES, McCormick MS, Negley ES, Elm Grove ES, Dahlstrom MS, Barton MS, Wallace MS, McCormick MS, Simon MS, Hays HS and Live Oak Academy. This equipment is provided outside of the construction budget and will be taken from FF&E.

D. Summary:

Previous board action relating to this item – February 25, 2019

Future action anticipated –

Background information – Affiliated Communications provides our current our telecom maintenance for current Shortel/Mitel telephone equipment and PBX switches. Affiliated Communications is on the State of Texas DIR Contract and all purchase pricing will meet or exceed DIR pricing.

E. Scope of Options Reviewed:

DIR Contract # DIR-TSO-3987

Length of Contract: No expiration

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Technology

G. Administrative Recommendation:

The administration recommends approval of telecom equipment from Affiliated Communications as needed.

H. Fiscal Impact and Cost: Total Amount: \$ 150,000

Budget – General Operating Fund 2021 Bond Grant/Special Funds Other _____

Prior Year Spending – \$ 48,438.34

Future/Ongoing – This is a one-time cost.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Dianne Borreson – Chief Technology Officer

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of telecom equipment from Affiliated Communications for total cost of \$150,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: 2021 Bond - Elementary No.15 School Furniture – Worthington Contract Furniture

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer and
Marivel Sedillo – Deputy Superintendent/Chief Academic Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:** Adequately equip the new school.
- D. Summary:**
 Previous board action relating to this item – The board approved Worthington Contract Furniture 12/2018
 Future action anticipated –
 Background information –Due to the long lead times on supplies, staff is proactively making this request now to purchase furniture, fixtures and equipment for the administrative offices, library, cafeteria, and all classrooms for Elementary School No. 15 at Sunfield opening in August 2022.
- There will be additional purchases required to outfit the campus including but not limited to, technology, custodial supplies, and instructional materials. Those items will be presented to the Board for consideration as required. The FFE expenditure from Worthington in the table in section H includes a 3% contingency.
- E. Scope of Options Reviewed:**
RFP # 21-121703VL New School Furniture
Length of Contract: The is a one-year contract through 02/26/2022
Reasons for rejecting alternatives:
- F. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other: Curriculum and Instruction
- G. Administrative Recommendation:**
The administration recommends approval of the purchase of school furniture.

H. **Fiscal Impact and Cost: Total Amount: See Table Below**
 Budget – General Operating Fund Bond Grant/Special Funds Other _____

The estimated FFE package is summarized in the following table. Bold numbers are firm while italicized numbers are estimates:

Sunfield ES FFE Budget	
Beginning Budget:	\$2,257,545
Estimated Remaining Budget:	\$14,935
Instructional Supplies	<i>\$200,000</i>
Custodial Supplies	\$39,888
Kitchen Small Wares (CND to fund)	\$0
Two -Way Radios	<i>\$15,000</i>
Office and Classroom Furniture \$880,158 plus 3% Contingency	\$906,563
Cafeteria tables (CND to fund)	-\$58,085
Computers - hardware	<i>\$527,286</i>
Software	<i>\$47,232</i>
Telephones	\$67,535
Network Electronics/Gear)	\$201,806
Security- Card Readers including all associated hardware and software	\$70,358
Appliances	<i>\$12,500</i>
Library Books	<i>\$195,000</i>
Clinic	\$17,527
Total Estimate	\$2,242,610

Prior Year Spending – \$17,090.81

Future/Ongoing – This is a one-time purchase

I. **Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Max Cleaver
 Marivel Sedillo
 Mary Noble
 Mike Garcia

Evaluation method and time line -

Next report to the board -

J. **Suggested Motion:**

I move that the Board approve the purchase of school furniture and equipment from Worthington Contract Furniture in the amount of \$880,158 plus 3% contingency, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: 2021 Bond Cafeteria Tables – Tom Green Elementary - Worthington Contract Furniture, L.P.

Administrator Responsible/Position: Max Cleaver - Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

The purpose of the agenda item is to purchase new replacement cafeteria tables for Tom Green ES.

D. Summary:

Previous board action relating to this item –

The BOT approved the GMP for this project on November 15, 2021.

Future action anticipated –

Background information – The existing cafeteria tables are in need of repair and have hard to find replacement parts due to their age. Due to the continued break down of the tables, they have become a safety issue for the custodial team that has to move them daily. The proposed dining tables are identical to tables in the newest elementary schools, and offer flexible configurations that will allow for more efficiency in the cafeteria for dining assembly and this proposal is for 60 tables that will seat 256 students.

E. Scope of Options Reviewed:

Buyboard Contract #583-19

Length of Contract: The is a one-year contract through 03/31/2022

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Board approval of GMP on 11-15-21

G. Administrative Recommendation:

The administration recommends approval of the purchase of new cafeteria tables from Worthington Contract Furniture

H. Fiscal Impact and Cost: Total Amount: \$ 59,120

Budget – General Operating Fund Bond 2021 Grant/Special Funds Other

The FFE budget for this project is \$116,491

Prior Year Spending – \$17,090.81

Future/Ongoing – This is a one time purchase

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Mike Garcia – Director of New Construction

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of cafeteria tables for TGES in the amount of \$59,120.00 from Worthington Contract Furniture, as presented.

Worthington Contract Furniture, L.P.

3006 Longhorn Blvd., Suite 104
Austin, TX 78758



Quotation

Hays CISD 21003 IH 35 Kyle, TX 78640	Project
	Tom Green Elementary ...

Date	Estimate #
11/23/2021	5143

Item	Description	Qty	Unit Price	Total
CBT829-MAG	TOM GREEN ELEMENTARY- QTY 60- ADAPTABLE CAFETERIA TABLES 8 Foot Long AdapTable Cafeteria Table - 29"H with MAGnetic locking system- TOP AND BENCH- Colors to be determined	60	787.00	47,220.00
Special Freight	Freight	1	6,800.00	6,800.00
Installation- Cafeter...	Installation of Cafeteria Tables	1	5,100.00	5,100.00

E-mail: ann@worthingtoncf.com	TERMS NET 30	Subtotal	\$59,120.00
Phone # 512-331-1628	F.O.B. Destination Only	Sales Tax (0.0%)	\$0.00
Fax # 512-331-0062	Quotation Expires in 30 Days	Total	\$59,120.00

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HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: 2021 Bond Project – Consideration and Possible Approval of Bid Package 8 Design Development (DD) Documents for Hays High School Improvements and Guaranteed Maximum Price (GMP) 1 for the Purchase of Bleachers at Bales Gym

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Deliver timely, cost effective facilities.

D. Summary:

Previous board action relating to this item –

The Board approved Schematic Design (SD) for this project on September 27, 2021.

Future action anticipated -

Background information –

The 2021 Bond contains provisions for improvements to Hays HS including Science Lab Renovations, roofing, HVAC, fire alarm, flooring, gym bleacher replacement, drainage work, and asphalt replacement valued at \$31.1 M. The Live Oak Academy Project is a separate project valued at \$8.9M and is scheduled to begin design in January 2022.

The Project Team consisting of the owner (central and campus staff), architect (O'Connell Robertson, OCR), and construction manager at risk (Bartlett-Cocke) began detailed schematic design (SD) work on this project in May 2021 and held multiple meetings with campus groups which culminated with a design activity on September 8, 2021 which allowed the science faculty an additional opportunity to express their ideas prior to SD approval. Members of the FBOC were also present for this activity.

Design activities have continued since SD approval, resulting in the attached DD documents from O'Connell Robertson Architects,

Due to long lead times on many manufactured products, this agenda item includes a request for approval of GMP 1 to replace the bleachers in Bales Gym, so that they can be ordered now and installed in the Summer 2022. The total budget for the bleacher replacement is \$565,888, and GMP 1 for the bleacher material, removal, and installation is \$280,152 per the attached GMP letter.

Staff anticipates presenting GMP 2 for the HVAC package for consideration in February 2022 and GMP 3 for the balance of the work in April 2022.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other: Campus Staff

F. Administrative Recommendation:

Consideration and approval of the design-to-date for this project.

- G. Fiscal Impact and Cost:** Amount: \$280,152 for bleacher replacement (GMP 1)
 Budget Bond Grant/Special Funds Other _____

The DD cost estimate is contained in the following table and includes GMP 1:

BP 8 HHS	Original Estimate	SD Estimate	DD Estimate
Construction	\$25,555,458	\$24,246,802	\$20,125,333
Architect	\$1,788,882	\$1,576,042	\$1,308,147
FFE	\$1,788,882	\$1,697,276	\$1,408,773
Infrastructure and Fees	\$934,956	\$934,956	\$934,956
Project Contingency	\$1,097,015	\$2,710,117	\$7,387,984
Totals	\$31,165,193	\$31,165,193	\$31,165,193

Prior Year Spending – Not applicable
 Future/Ongoing -

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia
 Evaluation method and time line:
 Next report to the board:

Date	Project	Action	Information
December 13, 2021	Hays HS Improvements (BP 8)	Present DD for Approval and GMP 1 Bleachers	One Meeting in December
February 28, 2022	Hays HS Improvements (BP 8)	Present GMP 2 for HVAC for Approval	
April 18, 2022	Hays HS Improvements (BP 8)	Present GMP 3 for remaining work for approval	Potential early procurement package for HVAC and Bleachers in order to utilize Summer 2022

I. Suggested Motion:

I move the Board approve the design development (DD) documents for the proposed improvements at Hays High School, as designed by O'Connell Robertson Architects, and approve GMP 1 from Bartlett-Cocke for bleacher replacement at Bales Gym, in the amount of \$280,152 as presented.

HAYS CISD
21003 , IH 35 FRONTAGE ROAD
KYLE , TX 78640



Architecture - Engineering - Interiors

811 Barton Springs Rd , Suite 900
Austin , TX 78704

Dunaway Associates

Structural Engineer
5707 Southwest Parkway , Building2, Suite 250
Austin , TX 78735

Pape-Dawson Engineers

Civil Engineer
10801 North MoPac Expressway , Building 3, Suite 200
Austin , TX 78759



Mission: We believe every project has a mission and strive to design environments that have a purpose that extends far beyond form and function.

HAYS HS IMPROVEMENTS

4800 Jack C Hays Trail, Kyle, TX 78640

100% DESIGN DEVELOPMENT

11/09/21
PACKAGE 2



HAYS CISD HAYS HS IMPROVEMENTS

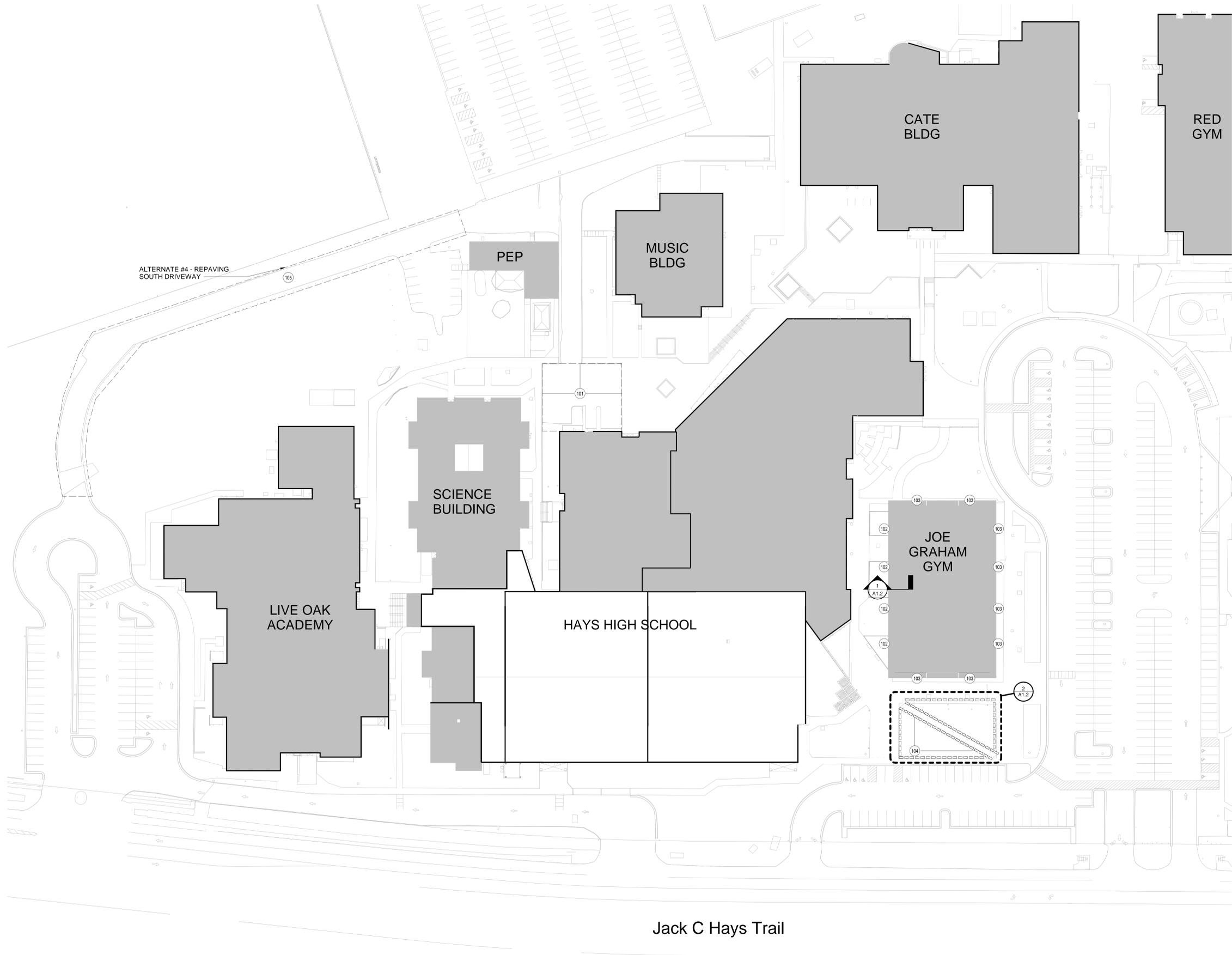
4800 Jack C Hays Trail, Kyle, TX 78640

FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES.
RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

NO.	DESCRIPTION	DATE

11/09/21
Project No. 1900.06
100% DESIGN
DEVELOPMENT

COVER SHEET
G1.0



KEYNOTE LEGEND

- 101 CONCRETE PARKING LOT AREA TO BE RESURFACED REF. CIVIL
- 102 EXISTING DRAINAGE DOWNSPOUTS TO BE TIED INTO STORM DRAIN
- 103 EXISTING DRAINAGE DOWNSPOUTS TO BE BROUGHT DOWN TO GRADE
- 104 LIMESTONE BLOCK TO BORDER PEDESTRIAN PATH
- 105 ALTERNATE #4 - REPAVE SOUTH DRIVEWAY



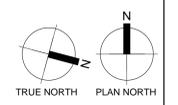
HAYS CISD
HAYS HS IMPROVEMENTS
 4800 Jack C Hays Trail, Kyle, TX 78640

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 24985

NO.	DESCRIPTION	DATE

11/09/21
 Project No. 1900.06
 100% DESIGN
 DEVELOPMENT

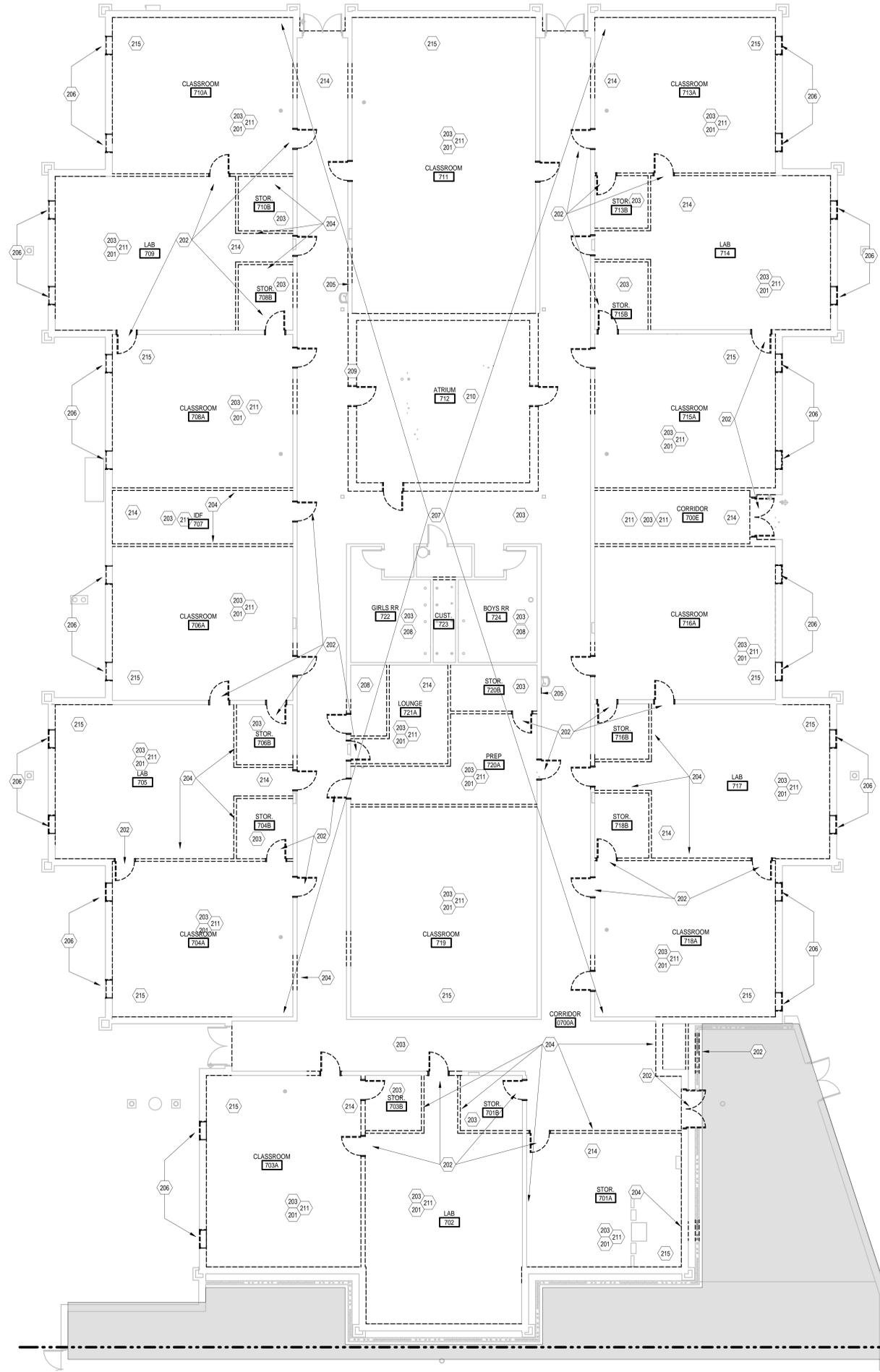
ARCHITECTURAL SITE
 PLAN



TRUE NORTH PLAN NORTH

PACKAGE 2

1 SITE PLAN
 SCALE: 1" = 40'-0"



1 DEMOLITION PLAN - SCIENCE WING
SCALE: 1/8" = 1'-0"

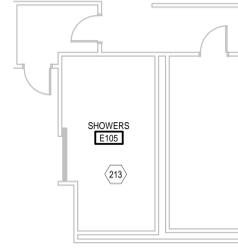
GENERAL DEMOLITION NOTES

1. THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND RELATED ITEMS REQUIRED TO COMPLETE THE DEMOLITION WORK AS INDICATED BY THE CONTRACT DOCUMENTS.
2. THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK, USING HIS BEST SKILL AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL DEMOLITION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES, AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
3. THE CONTRACTOR SHALL PAY FOR ALL PERMITS, FEES AND INSPECTIONS REQUIRED FOR THE EXECUTION OF THE WORK.
4. SERVICE CONNECTIONS SHALL BE SAFELY REMOVED, CAPPED OR PLUGGED IN CONFORMITY WITH LOCAL LAWS AND ORDINANCES, REQUIREMENTS OF LOCAL UTILITY COMPANIES, AND THE NATIONAL BOARD OF FIRE UNDERWRITERS, AND IN SUCH MANNER AS TO NOT INTERFERE WITH USE OF THE OCCUPIED SPACES IN THE BUILDING.
5. REMOVE ALL MISCELLANEOUS DEVICES AS REQUIRED TO INSTALL NEW FINISHES, INCLUDED BUT NOT LIMITED TO PLUMBING FIXTURES, SIGNAGE, SWITCH PLATES, TELEVISION BRACKETS, WALL OUTLET COVERS, ETC. SAVE FOR REINSTALLATION AFTER COMPLETION OF FINISH WORK.
6. CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE FOR INFECTIOUS CONTROL MEASURES DURING CONSTRUCTION.
7. DASHED LINES INDICATE WALLS, DOORS, FIXTURES, CASEWORK, ETC. TO BE REMOVED IN THEIR ENTIRETY.
8. ANY QUESTIONS CONCERNING OWNERSHIP OF SALVAGEABLE MATERIAL SHALL BE ANSWERED BY THE OWNER, OR THE OWNER'S REPRESENTATIVE.
9. INSTALL TEMPORARY DUST PARTITIONS WITH DOORS FOR CONSTRUCTION ACCESS AROUND AREAS OF WORK SO THAT OPERATIONS IN EXISTING ADJACENT AREAS REMAIN DUST FREE. MAINTAIN IN PLACE UNTIL COMPLETION OF CONSTRUCTION.
10. IMMEDIATELY SEAL ALL PENETRATIONS IN EXISTING SLAB OPEN DURING DEMOLITION WITH FIRESTOPPING MATERIAL AND WATERPROOFING.
11. SEAL ALL PENETRATIONS, NEW AND EXISTING, ABOVE CEILING AT FIRE RATED AND SMOKE PARTITIONS IN AREAS OF WORK AS REQUIRED TO MAINTAIN RATING.

NOT IN SCOPE

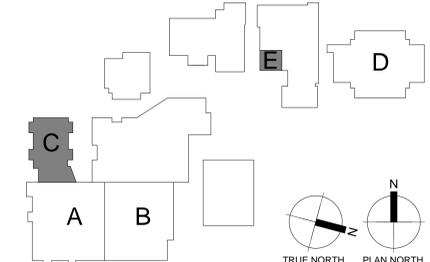
KEYNOTE LEGEND

- 201 REMOVE MARKERBOARD, TACKBOARD, PLUMBING FIXTURES AND EXISTING CASEWORK IN ITS ENTIRETY
- 202 REMOVE EXISTING DOOR, DOOR FRAME, AND FINISH HARDWARE IN ITS ENTIRETY
- 203 REMOVE SUSPENDED CEILINGS IN THEIR ENTIRETY
- 204 REMOVE PORTION OF PARTITION AS REQUIRED FOR NEW CONSTRUCTION
- 205 REMOVE AND SALVAGE SURFACE MOUNTED FEC.
- 206 REMOVE WINDOW AND INTERIOR SILL IN ITS ENTIRETY
- 207 DEMO EXISTING FLOORING AND RUBBER BASE AND PREP FOR CONCRETE POLISHING.
- 208 REMOVE PLUMBING FIXTURES, RESTROOM ACCESSORIES, TOILET PARTITIONS, AND ALL FLOOR AND WALL TILE
- 209 REMOVE HOLLOW METAL STOREFRONT AND EXTERIOR WALL ASSEMBLY
- 210 REMOVE FLATWORK AND INLET
- 214 WHERE CMU PARTITION DEMOED, PREP FLOOR FOR POLISHED CONCRETE
- 215 REMOVE EXISTING PAINT, PREP CMU TO RECEIVE NEW PAINT



2 DEMOLITION PLAN - AREA E
SCALE: 1/8" = 1'-0"

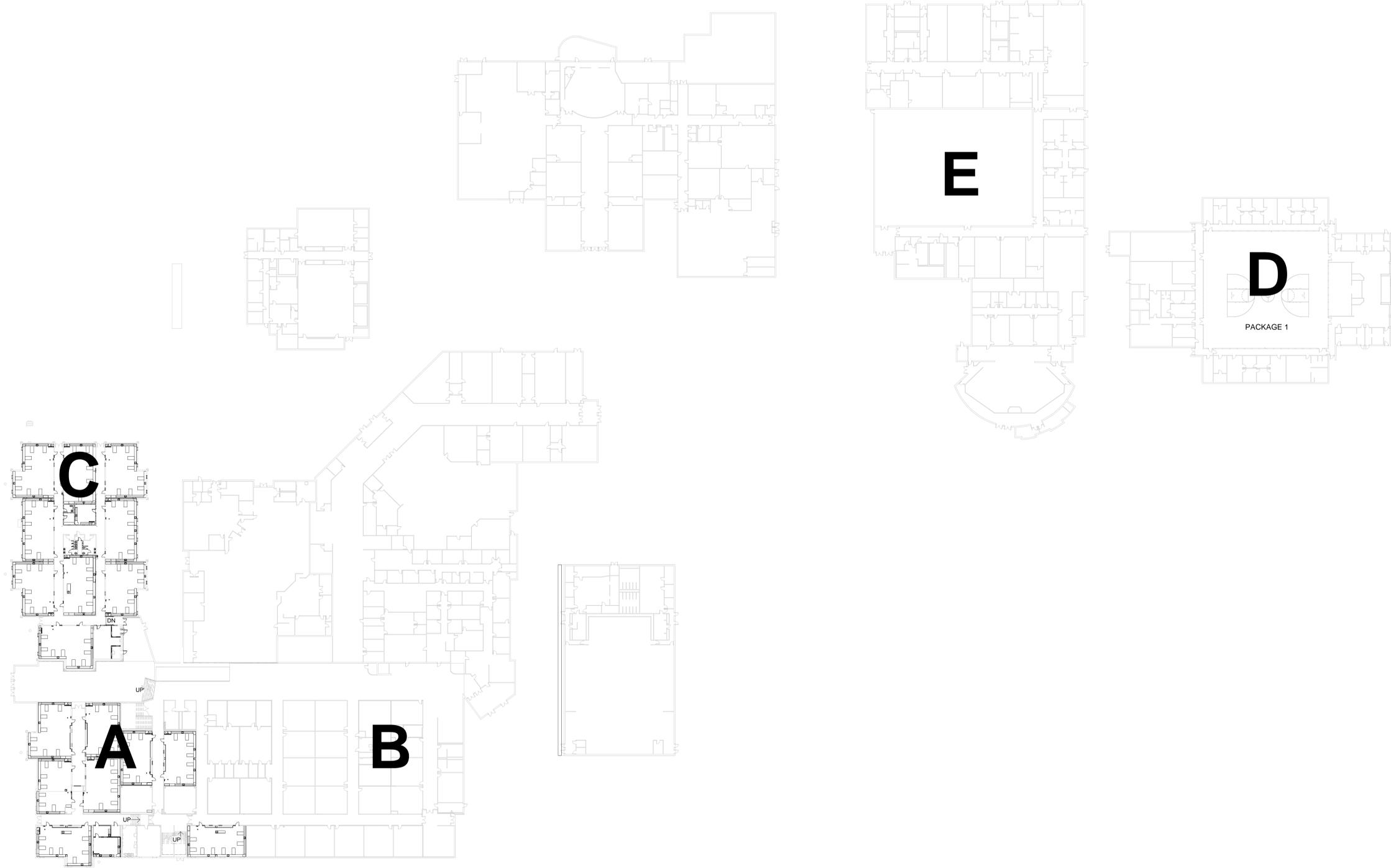
KEY PLAN



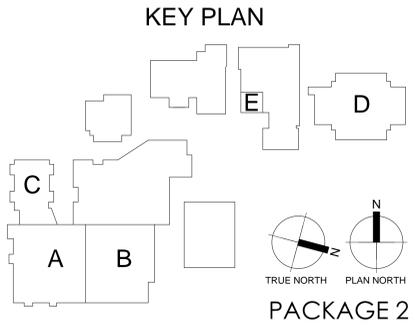
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RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

NO.	DESCRIPTION	Revisions: DATE

11/09/21
Project No. 1900.06
100% DESIGN
DEVELOPMENT



1 FLOOR PLAN - COMPOSITE
SCALE: 1" = 40'-0"



FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION,
BIDDING OR PERMIT PURPOSES.

RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

NO.	DESCRIPTION	Revisions: DATE

11/09/21
Project No. 1900.06
100% DESIGN DEVELOPMENT

COMPOSITE FLOOR PLAN

A3.0



GENERAL FLOOR PLAN NOTES

1. REFER TO SHEET A7.1 FOR PARTITION TYPES
2. REFER TO SHEET A0.2 FOR ACCESSORIES AND SPACE TYPES SHOWN ON PLANS AS ##->
3. FLOOR PLAN DIMENSIONS ARE TO THE FINISHED FACE OF PARTITIONS UNLESS NOTED OTHERWISE
4. REFER TO A10 SERIES FOR INTERIOR ELEVATION TAGS.

NOT IN SCOPE

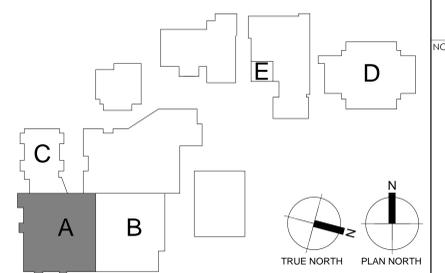
KEYNOTE LEGEND

303 GAS TURNERS, TYP.

- EQUIPMENT SCHEDULE
- TAG EQUIPMENT TYPE
 - EQ01 FUME HOOD
 - EQ02 GOGGLE CABINET
 - EQ03 18" X 24" EPOXY RESIN LAB DRYING RACK
 - EQ04 COMBINATION SHOWER AND EYEWASH

1 FIRST FLOOR - AREA A
SCALE: 1/8" = 1'-0"

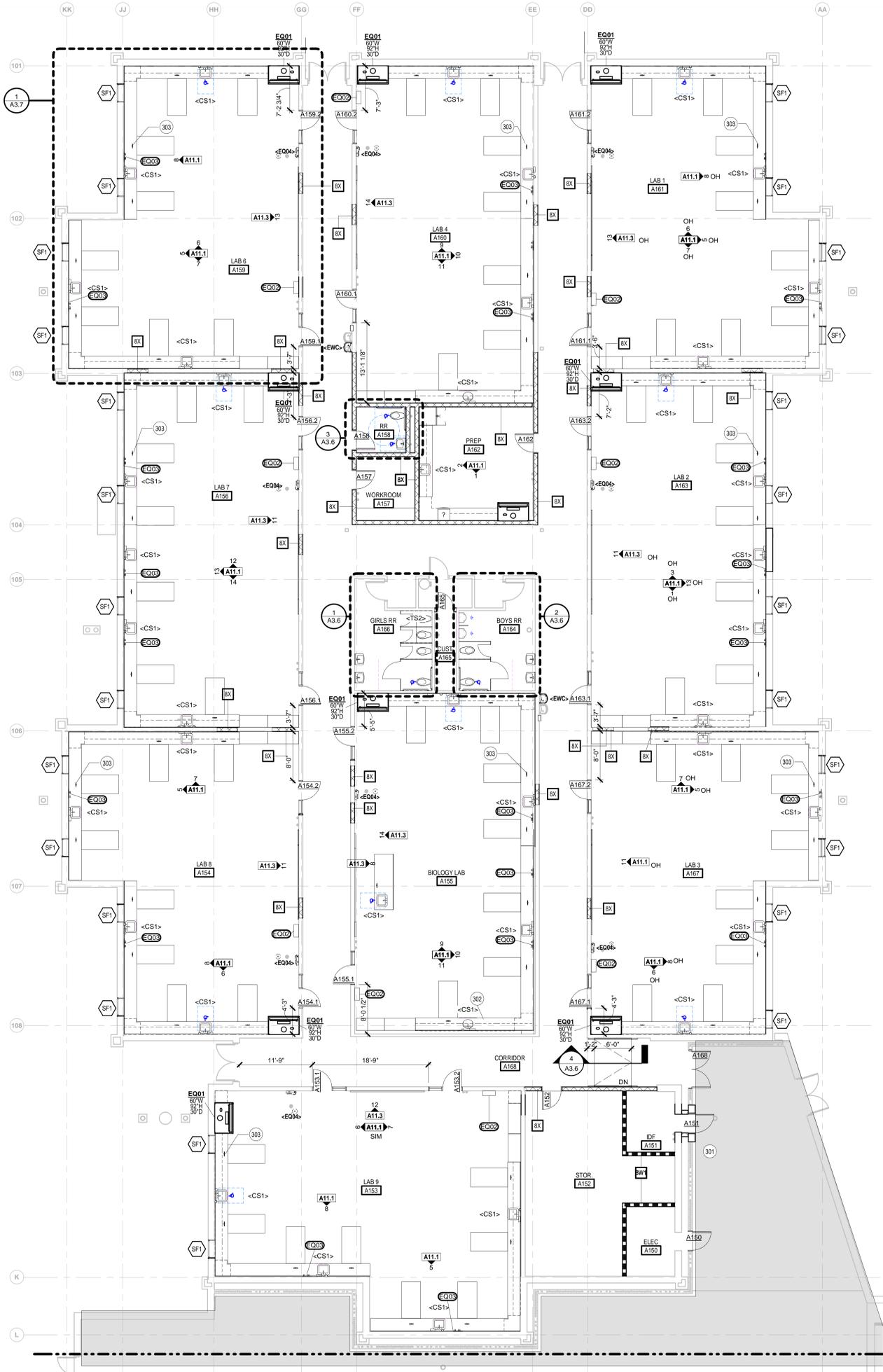
KEY PLAN



FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.
 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	Revisions: DATE

11/09/21
 Project No. 1900.06
 100% DESIGN
 DEVELOPMENT



1 FIRST FLOOR - SCIENCE WING
SCALE: 1/8" = 1'-0"

GENERAL FLOOR PLAN NOTES

1. REFER TO SHEET A7.1 FOR PARTITION TYPES
2. REFER TO SHEET A0.2 FOR ACCESSORIES AND SPACE TYPES SHOWN ON PLANS AS ##-##
3. FLOOR PLAN DIMENSIONS ARE TO THE FINISHED FACE OF PARTITIONS UNLESS NOTED OTHERWISE
4. REFER TO A10 SERIES FOR INTERIOR ELEVATION TAGS.

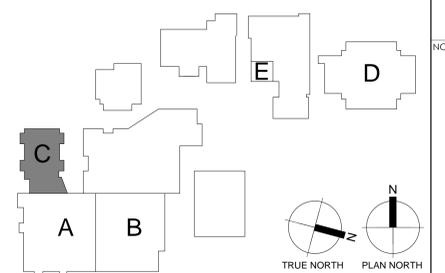
NOT IN SCOPE

KEYNOTE LEGEND

- 302 DOOR TO BE TIED INTO FIRE ALARM WITH ELECTRIC HOLD-OPENS
- 303 GAS TURNERS, TYP.

- TAG EQUIPMENT SCHEDULE
- EQ01 EQUIPMENT TYPE
- EQ02 FUME HOOD
- EQ03 GOGGLE CABINET
- EQ04 18" X 24" EPOXY RESIN LAB DRYING RACK
- EQ04 COMBINATION SHOWER AND EYEWASH

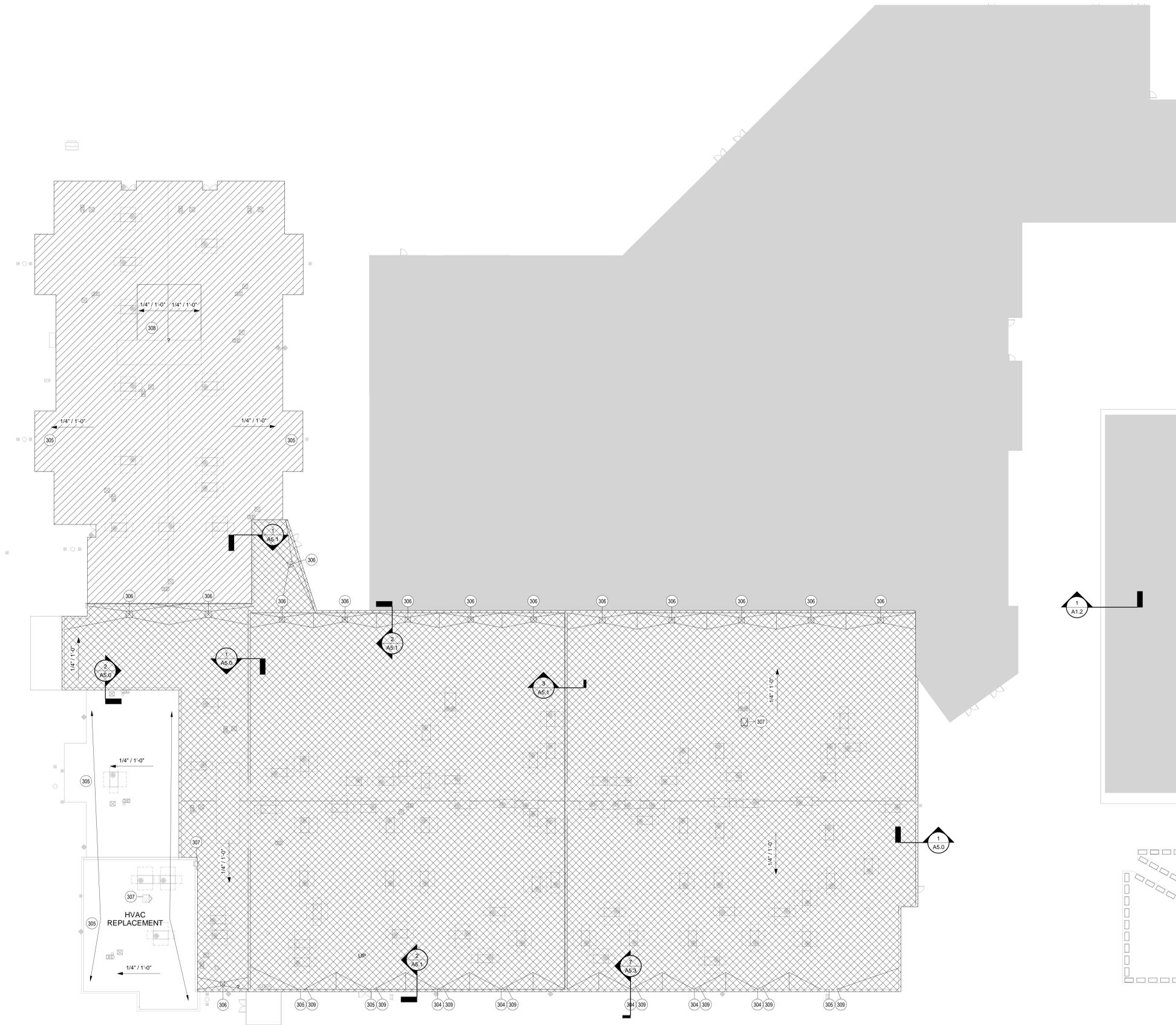
KEY PLAN



FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.
 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	DATE	REVISIONS:

11/09/21
 Project No. 1900.06
 100% DESIGN
 DEVELOPMENT



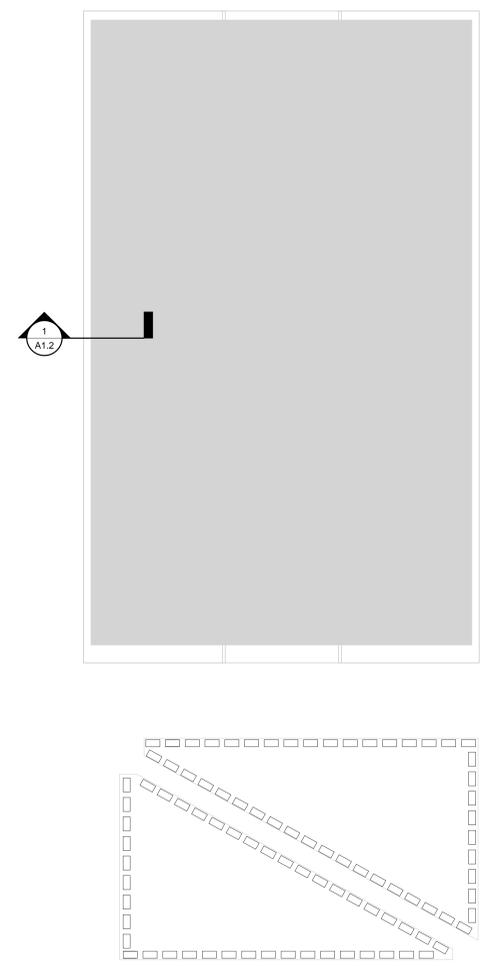
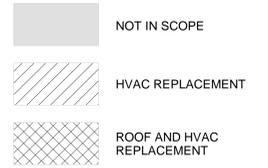
1 ROOF PLAN
SCALE: 1" = 20'-0"

GENERAL ROOF NOTES

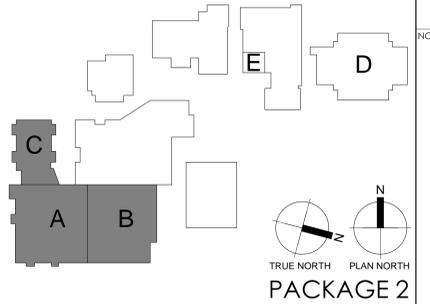
1. REFER TO SHEET A6.X FOR TYPICAL ROOF DETAILS
2. NOT ALL ROOF PENETRATIONS ARE SHOWN ON THE ARCHITECTURAL ROOF PLANS.
3. ALL ROOFING AREAS ARE MODIFIED BITUMINOUS UNLESS NOTED OTHERWISE.
4. MINIMUM SLOPE FOR ROOF IS 1/4" PER 1'-0" UNLESS NOTED OTHERWISE.
5. ALL SADDLES OR CRICKETS ARE FORMED WITH TAPERED INSULATION UNLESS NOTED OTHERWISE.

KEYNOTE LEGEND

- 304 SCUPPER W/ COLLECTOR BOX
- 305 GUTTER WITH DOWNSPOUT
- 306 ROOF DRAIN
- 307 18" CLR. WIDE ROOF ACCESS LADDER
- 308 NEW ROOF AND DECK INFILL
- 309 OVERFLOW SCUPPER



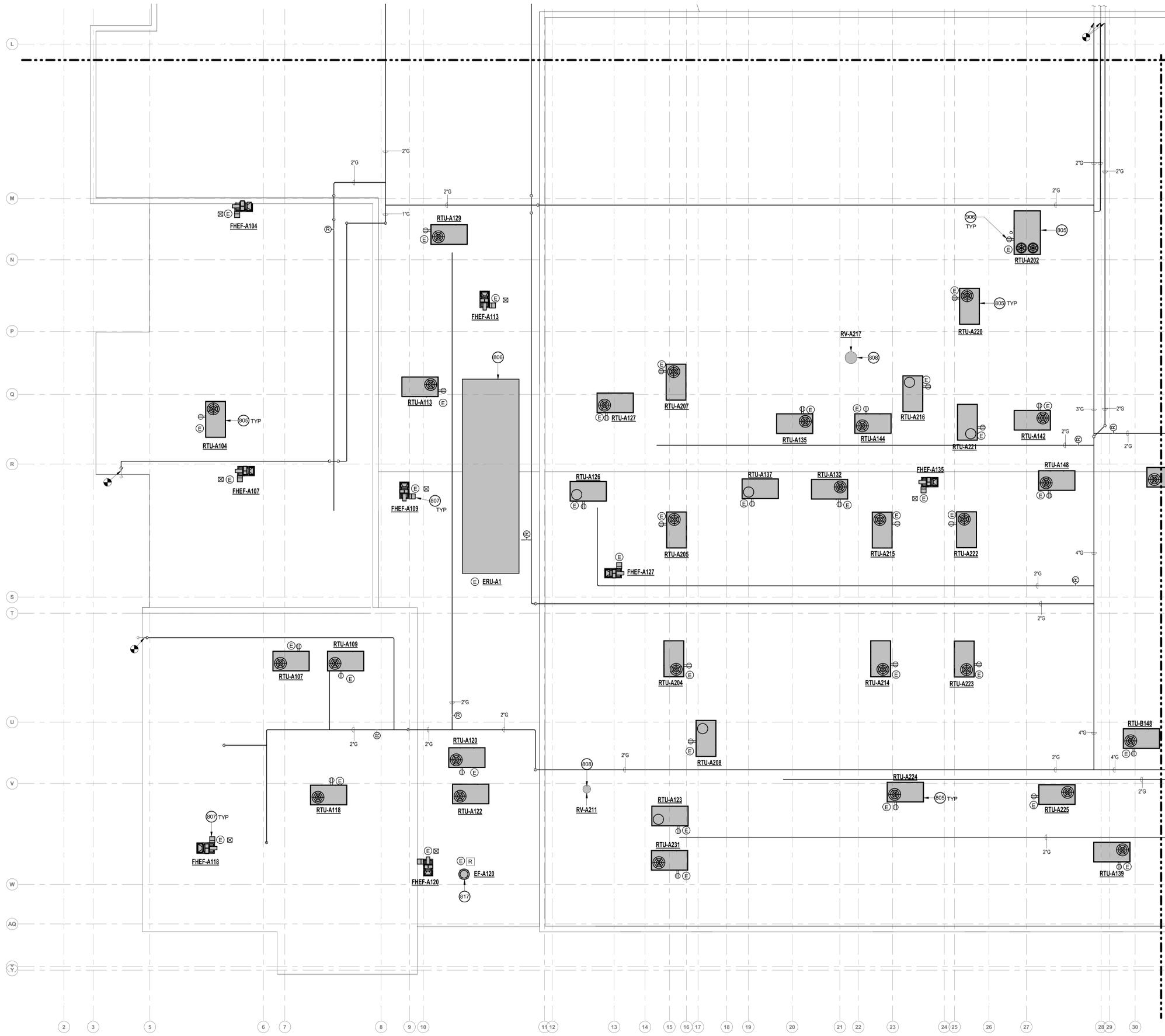
KEY PLAN



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 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	DATE

11/09/21
 Project No. 1900.06
 100% DESIGN
 DEVELOPMENT



GENERAL NOTES

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- REFER TO SHEET P1.1 FOR GENERAL PLUMBING NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- EXISTING WORK, LOCATIONS, DIMENSIONS, ETC. ARE TAKEN FROM AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.

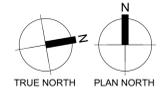
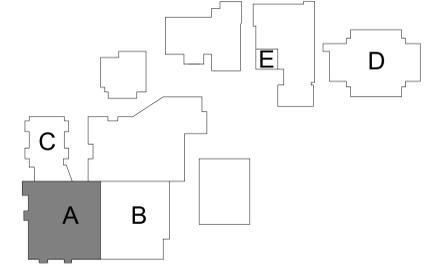
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 806 FURNISH AND INSTALL NEW ROOF MOUNTED ENERGY RECOVERY UNIT IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 807 FURNISH AND INSTALL NEW ROOF MOUNTED FUME HOOD EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 808 EXISTING ROOF VENTILATOR TO REMAIN. CLEAN ENTIRE UNIT AND ENSURE UNIT IS FULLY OPERATIONAL. REPORT DEFICIENCIES TO BUILDING OWNER.
- 817 FURNISH AND INSTALL NEW ROOF MOUNTED EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

KEY PLAN



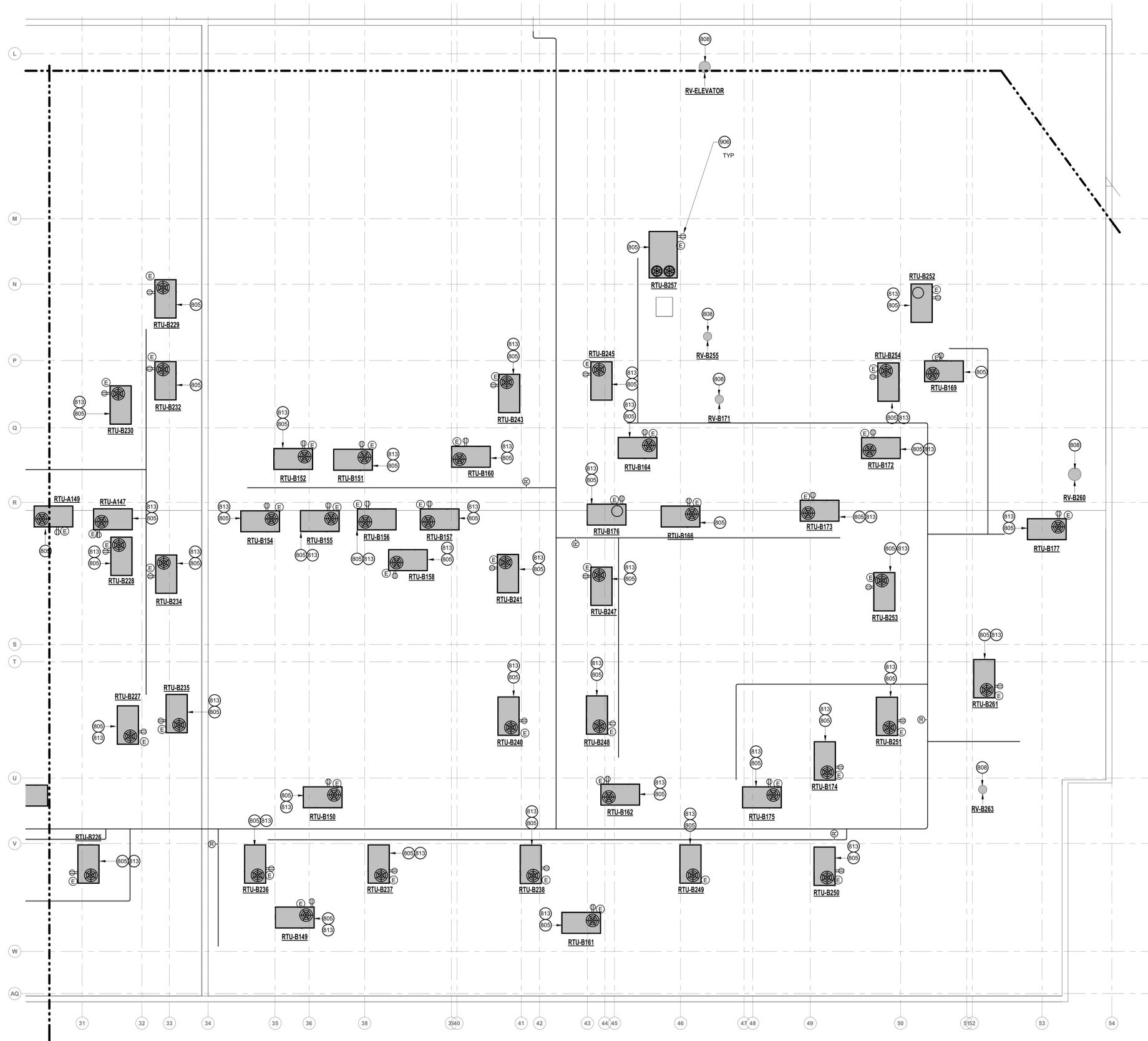
PME ROOF PLAN - AREA A
SCALE: 1/8" = 1'-0"

FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.

NO.	DESCRIPTION	DATE

RESPONSIBLE ENGINEER:
STEVEN SCOTT HYSICK
138528

Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708
NO. DESCRIPTION DATE



GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET P1.1 FOR GENERAL PLUMBING NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
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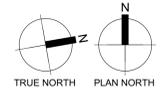
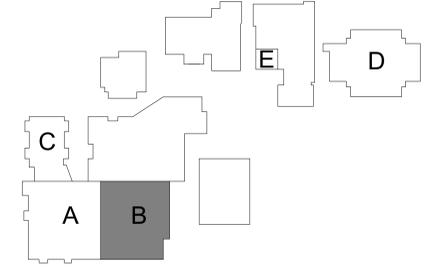
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 808 EXISTING ROOF VENTILATOR TO REMAIN. CLEAN ENTIRE UNIT AND ENSURE UNIT IS FULLY OPERATIONAL. REPORT DEFICIENCIES TO BUILDING OWNER.
- 813 PROVIDE NEW CONDENSATE LINE AND REMOVABLE TRAP ON ROOF. CONNECT TO EXISTING PIPING BELOW ROOF. EXTEND LARGER PIPING SIZE TO CONDENSATE BRANCH MAIN IN PLACE OF EXISTING PIPING.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

KEY PLAN

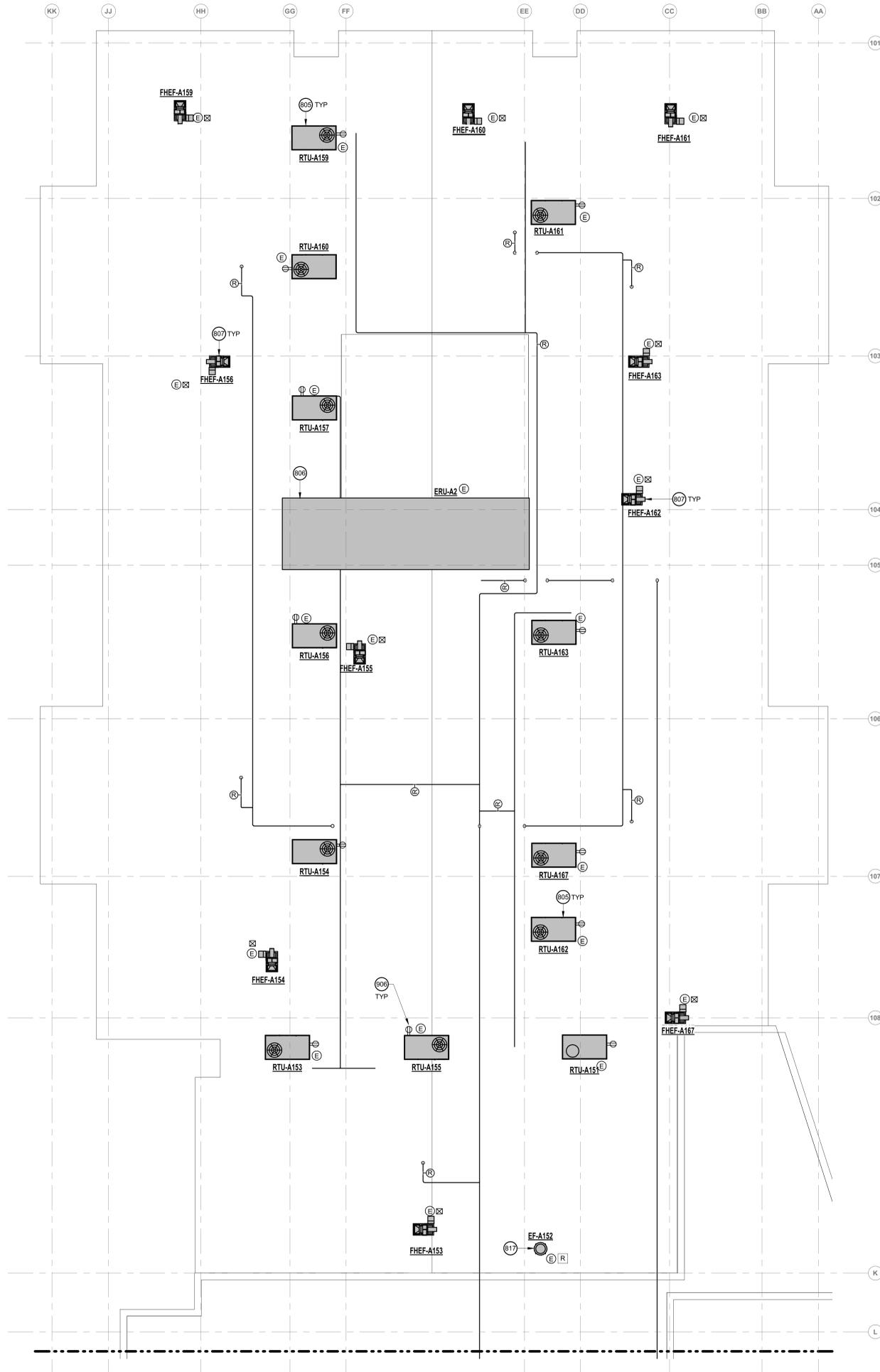


PME ROOF PLAN - AREA B
SCALE: 1/8" = 1'-0"

PACKAGE 2

FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.
 RESPONSIBLE ENGINEER:
 STEVEN SCOTT HYSICK
 138628
 Engineering Firm:
 O'CONNELL ROBERTSON
 Firm Registration No. F-2708
 Revisions:
 NO. DESCRIPTION DATE

11/09/21
 Project No. 1900.06
DESIGN DEVELOPMENT



PME ROOF PLAN - AREA C

SCALE: 1/8" = 1'-0"

GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
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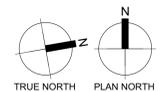
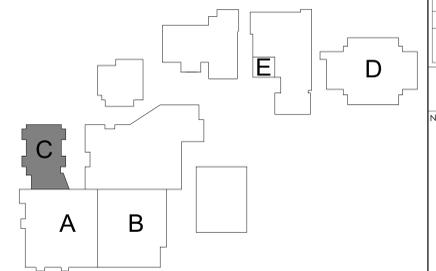
KEYNOTE LEGEND

- 805 FURNISH AND INSTALL NEW ROOFTOP UNIT AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 806 FURNISH AND INSTALL NEW ROOF MOUNTED ENERGY RECOVERY UNIT IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 807 FURNISH AND INSTALL NEW ROOF MOUNTED FUME HOOD EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 817 FURNISH AND INSTALL NEW ROOF MOUNTED EXHAUST FAN AND CURB IN LOCATION INDICATED. MAINTAIN ALL MANUFACTURER AND CODE CLEARANCES.
- 906 CONNECT TO RECEPTACLE PROVIDED BY EQUIPMENT MANUFACTURER.

LEGEND

- EXISTING TO REMAIN
- NEW WORK

KEY PLAN



PACKAGE 2

FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION,
 RECORD OR PERMIT PURPOSES.

RESPONSIBLE ENGINEER:
 STEVEN SCOTT HYSICK
 138628

Engineering Firm:
 O'CONNELL ROBERTSON
 Firm Registration No. F-2708
 138628

NO.	DESCRIPTION	DATE

11/09/21
 Project No. 1900.06
DESIGN DEVELOPMENT

PME ROOF PLAN - AREA C
PME3.3



December 2, 2021

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Jack C. Hays High School – Package 1 - Bleachers**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Subcontractor and Supplier proposals for the 100% Construction Document set for the above-referenced project on November 30, 2021. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Two Hundred Eighty Thousand One Hundred Fifty-Two Dollars (\$280,152.00)

Items Included In This GMP:

- Payment and Performance Bond.
- Construction Manager Fee.
- Subcontracted Cost-of-Work Items.
- Payroll Taxes, Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- General Conditions Costs.
- BCLP Self-Perform Bid Items
- Sales tax.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

100% Construction Documents..... November 8, 2021

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com



We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Stefan Doerr

Stefan Doerr
Lead Estimator

CC: HCISD – Mike Garcia
O’Connell Robertson – Kurt Schwerdtfeger
O’Connell Robertson – Hannah Laue
BCGC – Hans Schneider
File

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

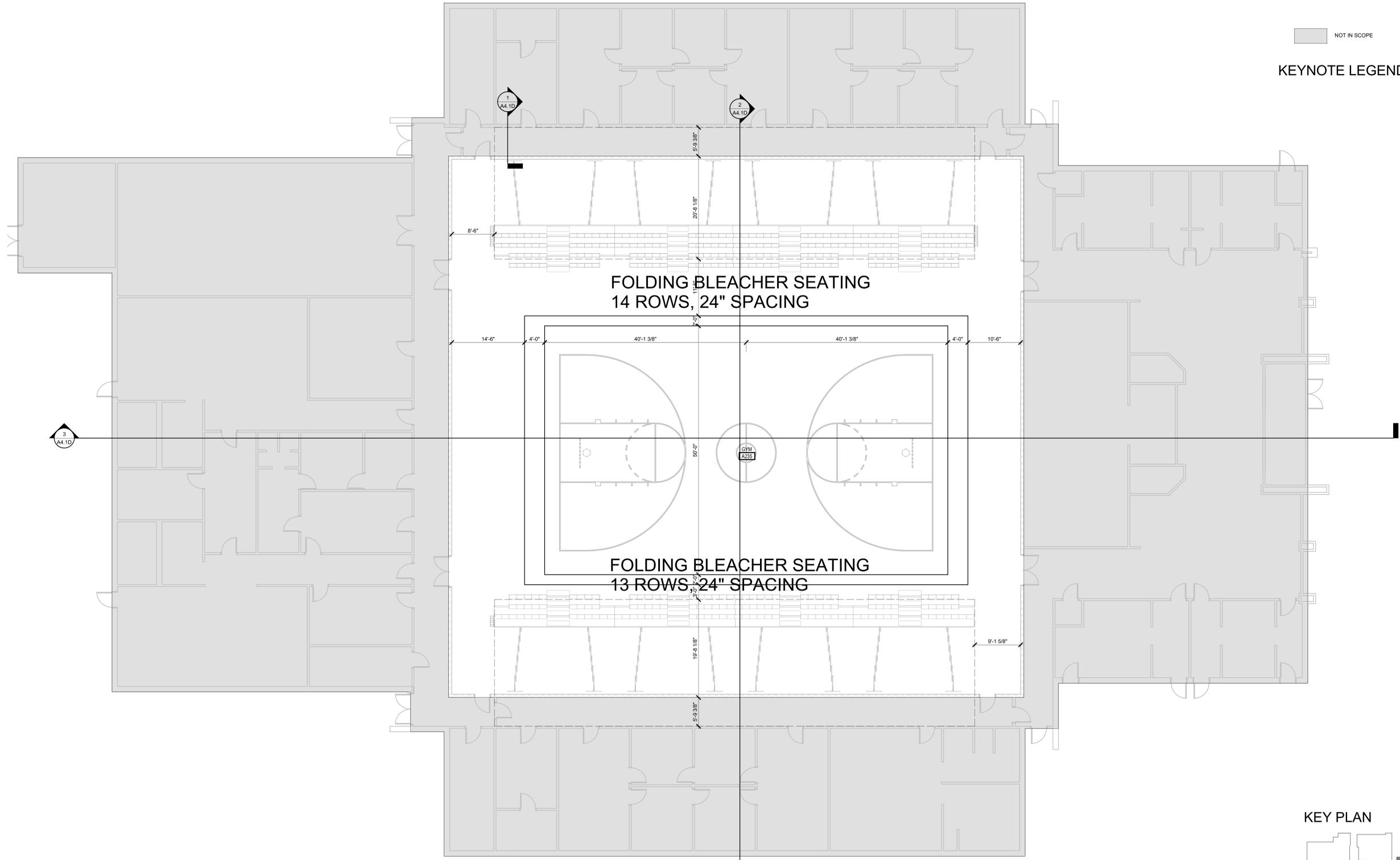
3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com

GENERAL FLOOR PLAN NOTES

1. REFER TO SHEET A7.1 FOR PARTITION TYPES
2. REFER TO SHEET A0.2 FOR ACCESSORIES AND SPACE TYPES SHOWN ON PLANS AS **###**
3. FLOOR PLAN DIMENSIONS ARE TO THE FINISHED FACE OF PARTITIONS UNLESS NOTED OTHERWISE
4. REFER TO A10 SERIES FOR INTERIOR ELEVATION TAGS.



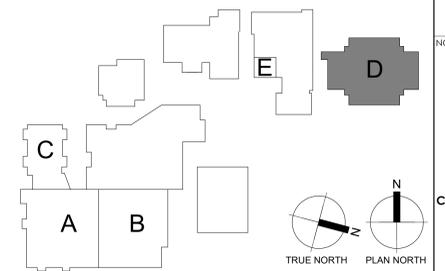
KEYNOTE LEGEND



1 FLOOR PLAN - BALES GYM

SCALE: 1/8" = 1'-0"

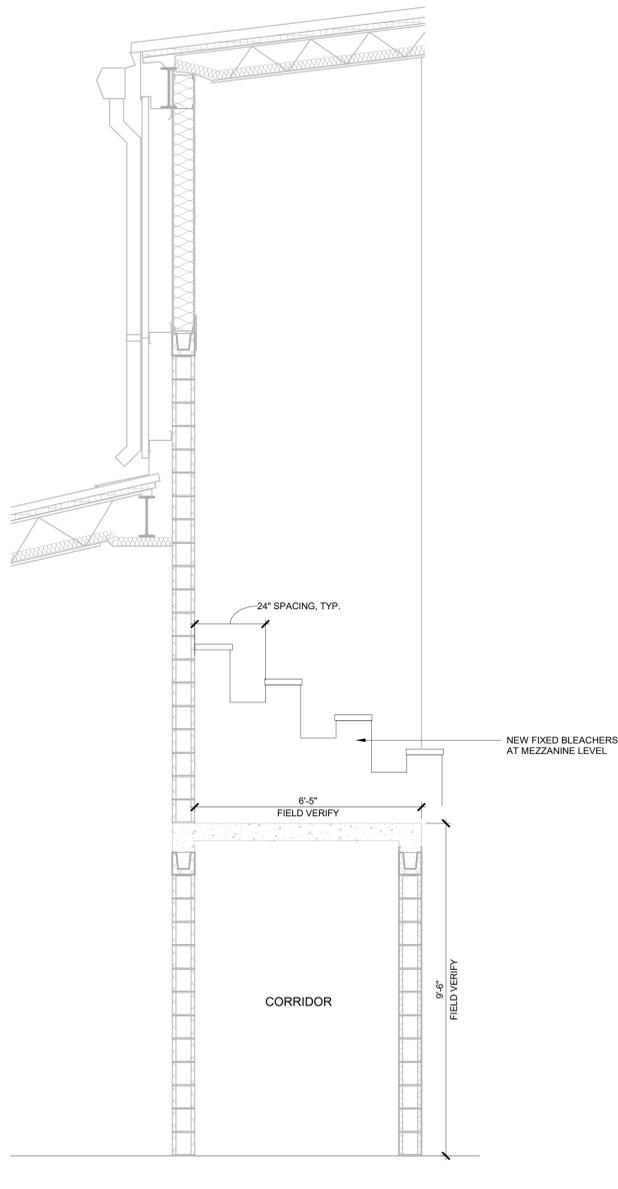
KEY PLAN



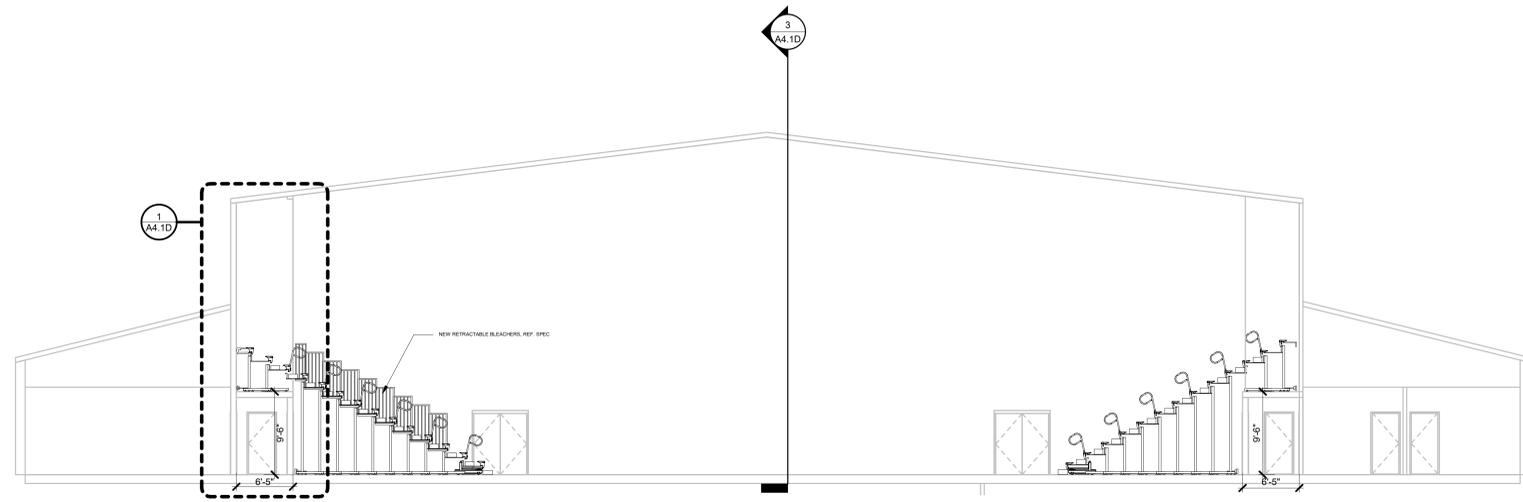
PACKAGE 1



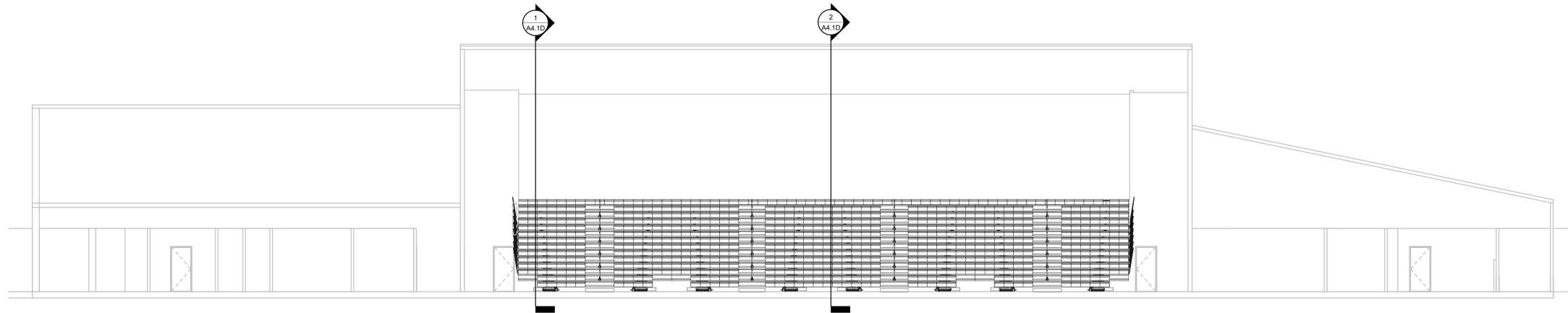
NO.	DESCRIPTION	DATE



1 WALL SECTION - BLEACHERS
SCALE: 1/2" = 1'-0"



2 GYM BUILDING SECTION N-S
SCALE: 1/8" = 1'-0"



3 GYM BUILDING SECTION E-W
SCALE: 1/8" = 1'-0"



HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: 2021 Bond: Consideration and possible approval of the Lehman High School 50% Construction Documents (CD) and Guaranteed Maximum Price (GMP) 1 for the Purchase of HVAC Equipment

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Provide safe, comfortable facilities for students, staff and guests.

D. Summary:

Previous board action relating to this item:

Staff provided a design development update to the Board in mid-September 2021.

Future action anticipated:

Background information:

The 2021 Bond contains provisions for HVAC, roofing, and flooring improvements at LHS.

Due to the long lead times on many manufactured products, staff recommends ordering the HVAC equipment now so that it can be installed in the summer 2022. GMP 1 for HVAC equipment at Lehman HS is valued at \$2,507,504 per the attached Lehman HS GMP 1 letter from Bartlett Cocke.

GMP 2 for the balance of the work including roofing, flooring, and HVAC labor will be brought forward for consideration in February 2022. Those costs are estimated in the table in Section H.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other:

F. Administrative Recommendation:

The administration recommends approval of 50% CD for Lehman High School as drawn by O'Connell Robertson Architects and the Lehman HS GMP 1 from Bartlett-Cocke in the amount of \$2,507,504 for the purchase of HVAC equipment.

G. Fiscal Impact and Cost: Amount: \$2,507,504 for GMP 1

Budget 2021 Bond Grant/Special Funds : Other

The current cost estimate for the project is contained in the following table:

BP 7 LHS	LHS Initial Estimate	LHS DD	LHS 50% CD plus GMP 1 HVAC Equipment
Construction	\$12,896,774	\$13,370,910	TBD
Architect	\$902,774	\$869,109	TBD
FFE	\$902,774	\$902,774	TBD
Infrastructure and Fees	\$471,833	\$471,833	TBD
Project Contingency	\$553,618	\$113,146	TBD
Totals	\$15,727,773	\$15,727,773	TBD

The 2021 Bond financial look-ahead showing the impact of this project will be provided at meeting time.

Prior Year Spending – not applicable

Future/Ongoing – not applicable

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia

Evaluation method and time line -

Next report to the board -

I. Suggested Motion:

I move the Board approve 50% CD for Lehman High School as drawn by O'Connell Robertson Architects and the Lehman HS GMP 1 from Bartlett-Cocke in the amount of \$2,507,504 for the purchase of HVAC equipment, as presented.

HAYS CISD
21003 , IH 35 FRONTAGE ROAD
KYLE , TX 78640

 **O'CONNELL ROBERTSON**
Architecture - Engineering - Interiors
811 Barton Springs Rd #900
Austin , TX 78704

Dunaway Associates
Structural Engineer
5707 South Building 2, Suite 250
Austin , TX 78759

Pape Dawson Engineers
Civil Engineer
10801 North Mopac Expressway, Building 3, Suite 200
Austin , TX 78759



Mission: We believe every project has a mission and strive to design environments that have a purpose that extends far beyond form and function.

Lehman High School Improvements

1700 Lehman Rd, Kyle, TX 78640, Kyle, Texas

50% CONTRACT DOCUMENTS

11/16/21



HAYS CISD
Lehman High School Improvements
1700 Lehman Rd, Kyle, TX 78640, Kyle, Texas

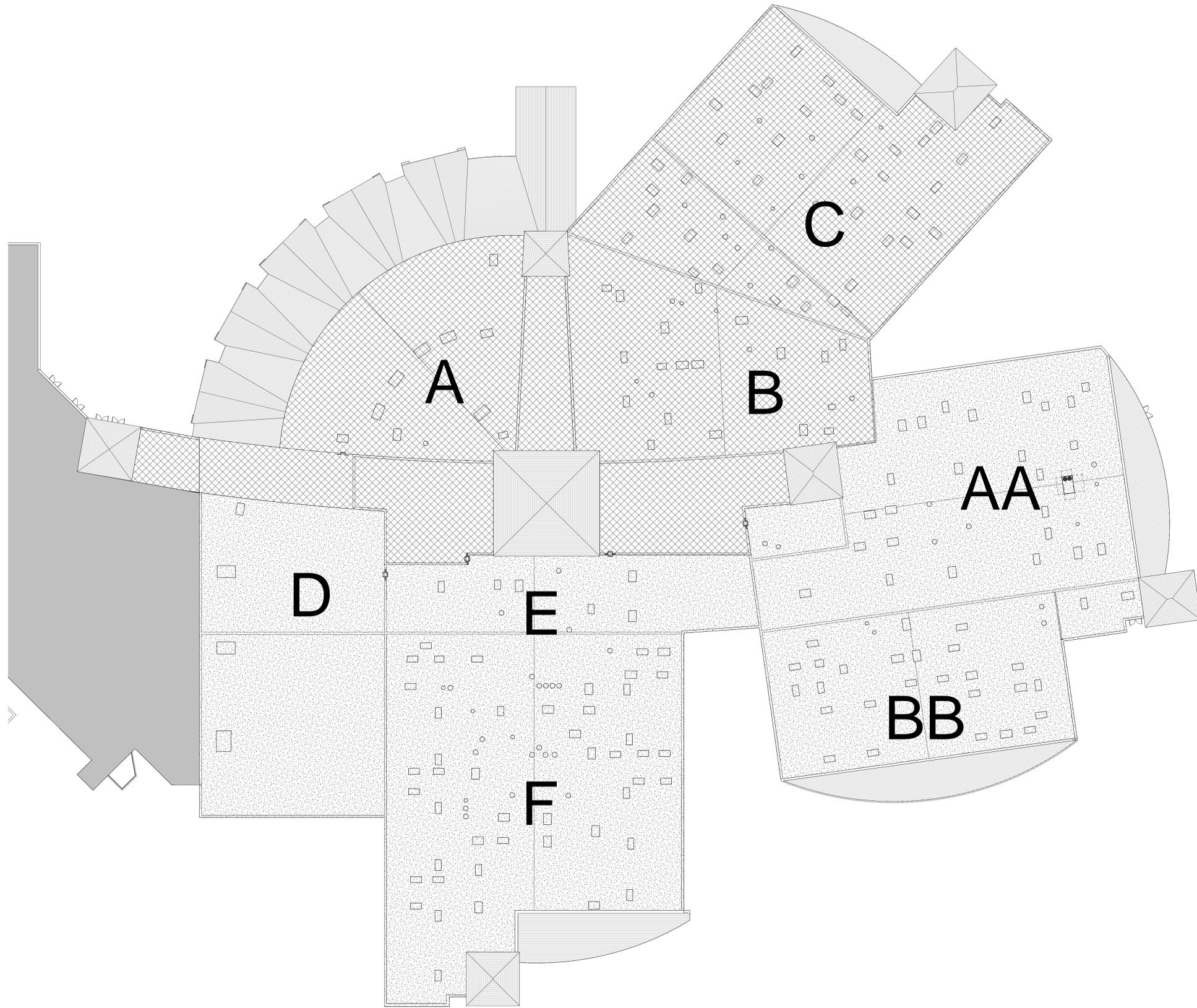
FOR INTERIM REVIEW
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BIDDING OR PERMIT PURPOSES.

RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

NO. DESCRIPTION DATE

11/16/21
Project No. 1900_15
50% CONTRACT
DOCUMENTS

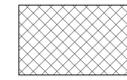
COVER SHEET
G1.0



1 ROOF PLAN - EAST
SCALE: 3/64" = 1'-0"

GENERAL PHASING NOTES

1. PHASING AREAS ARE SHOWN FOR GENERAL REQUIREMENTS AND INDICATE WHERE THE MAJORITY OF THE LIMITS OF CONSTRUCTION OCCUR. WORK OUTSIDE THE PHASING BOUNDARY MAY BE REQUIRED. REFER TO INDIVIDUAL SHEETS FOR SPECIFIC PROJECT REQUIREMENTS.



PHASE I



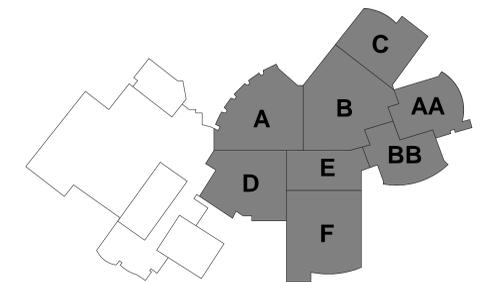
PHASE II

PHASE 1 SCHEDULE

AREA	WORK	DURATION
A	HVAC, ROOF AND FLOORING	MAY 30TH, 2022-
B	HVAC, ROOF AND FLOORING	AUG 10TH, 2022
C	HVAC & ROOF	
SITE	TENNIS COURTS	MAY 30TH, 2022- FALL 2022

PHASE 2 SCHEDULE

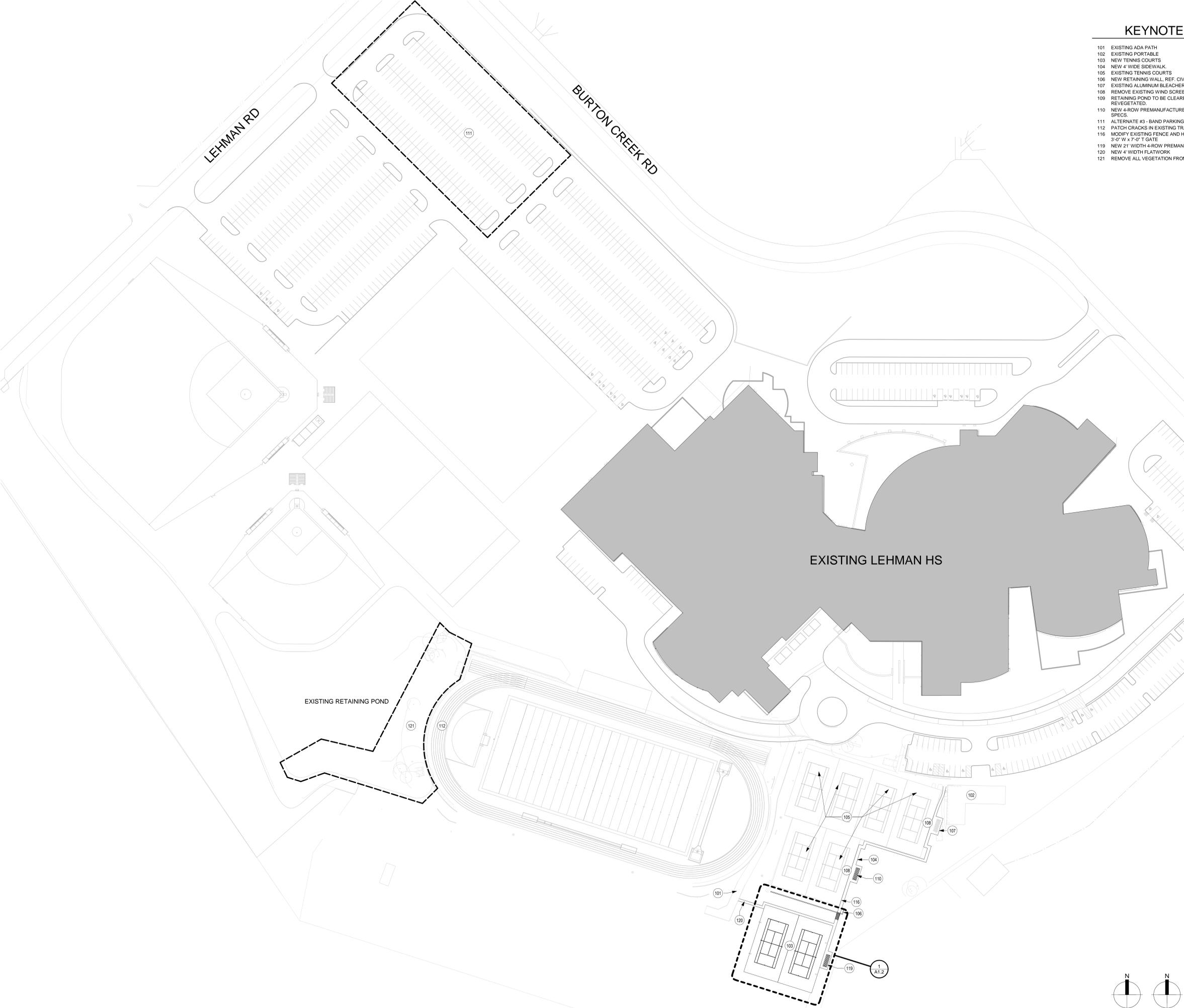
AREA	WORK	DURATION
D	HVAC & ROOF	
E	HVAC & ROOF	
F	HVAC & ROOF	MAY 30TH, 2023-
AA	HVAC & ROOF	AUG 10TH, 2023
BB	HVAC & ROOF	



FOR INTERIM REVIEW
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RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

NO.	DESCRIPTION	DATE

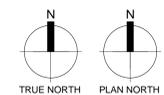
11/14/21
Project No. 1900.15
50% CONTRACT
DOCUMENTS



KEYNOTE LEGEND

- 101 EXISTING ADA PATH
- 102 EXISTING PORTABLE
- 103 NEW TENNIS COURTS
- 104 NEW 4' WIDE SIDEWALK
- 105 EXISTING TENNIS COURTS
- 106 NEW RETAINING WALL, REF. CIVIL
- 107 EXISTING ALUMINUM BLEACHERS AND CANOPY
- 108 REMOVE EXISTING WIND SCREEN IN FRONT OF BLEACHERS
- 109 RETAINING POND TO BE CLEARED OF ALL TREES AND REVEGETATED
- 110 NEW 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS, REF. SPECS.
- 111 ALTERNATE #3 - BAND PARKING LOT LIGHTING, REF. MEP
- 112 PATCH CRACKS IN EXISTING TRACK AND BORDER
- 116 MODIFY EXISTING FENCE AND HORIZONTAL SUPPORT TO ADD NEW 3'0" W x 7'-0" T GATE
- 119 NEW 21' WIDTH 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS
- 120 NEW 4' WIDTH FLATWORK
- 121 REMOVE ALL VEGETATION FROM POND AREA, REF. CIVIL

1 SITE PLAN
SCALE: 1" = 60'-0"

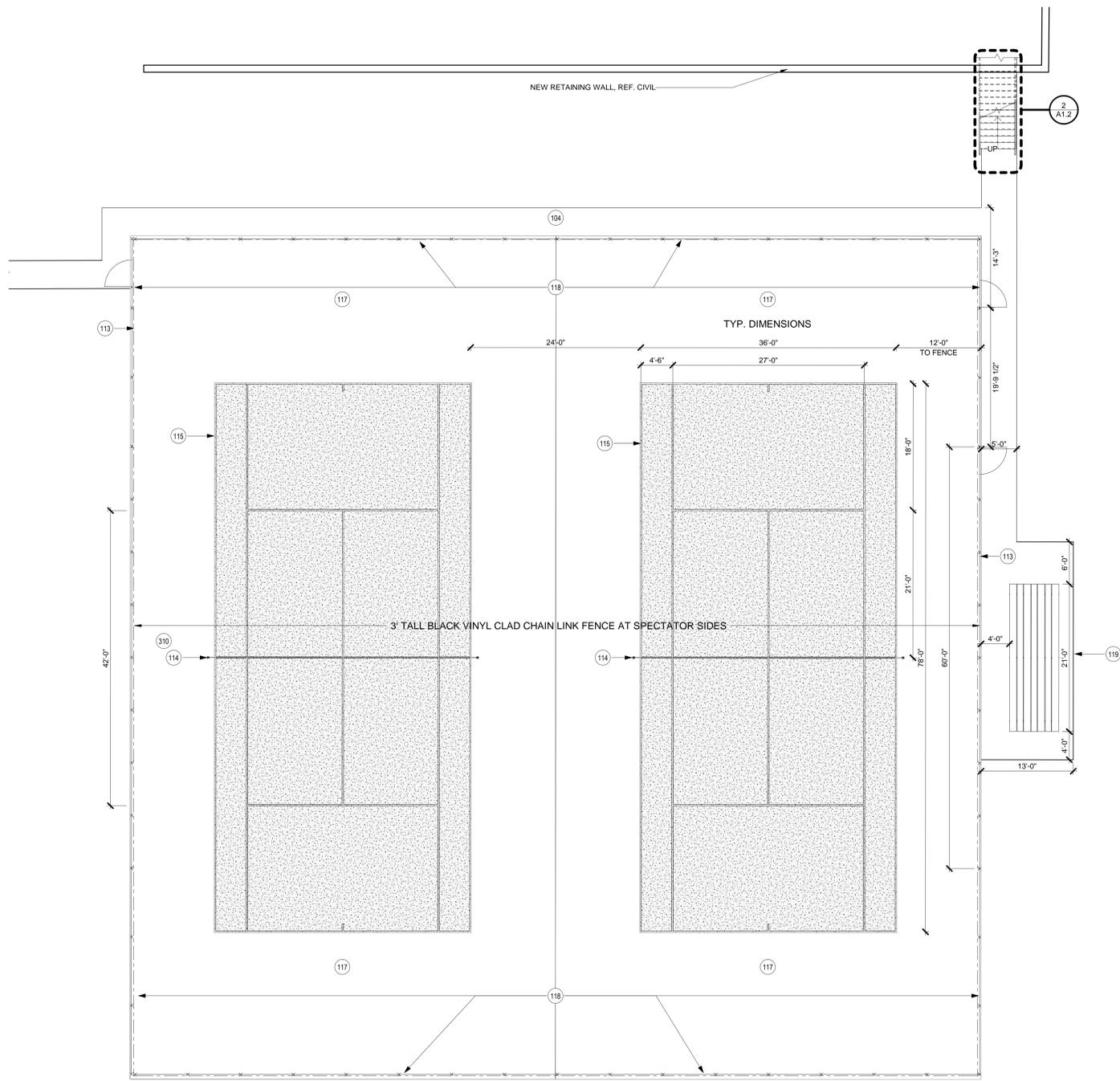


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RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

Revisions:		
NO.	DESCRIPTION	DATE

11/14/21
 Project No. 1900.15
 50% CONTRACT DOCUMENTS



1 ENLARGED PLAN - TENNIS COURTS
SCALE: 1/8" = 1'-0"

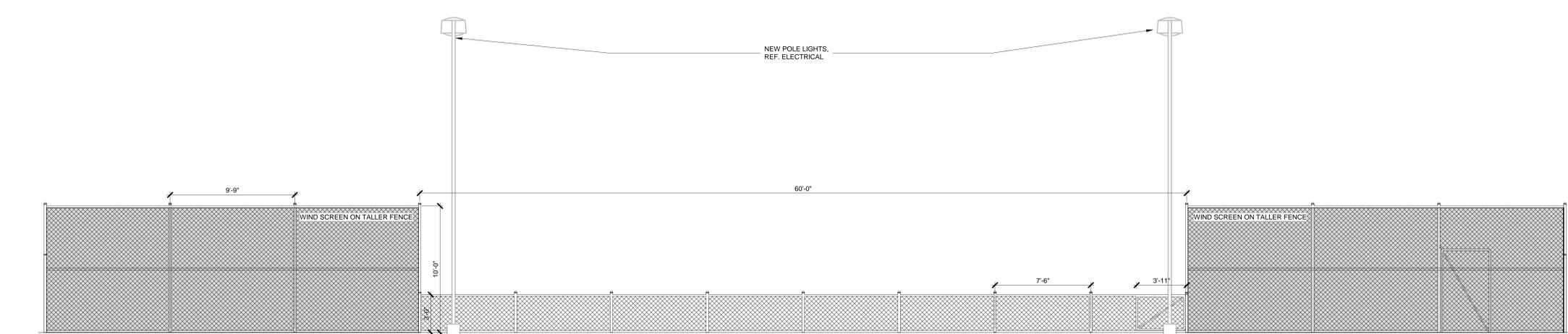
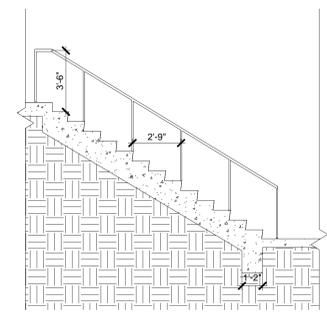
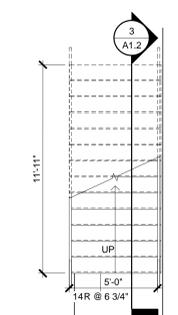
2 ENLARGED PLAN - STAIR
SCALE: 1/4" = 1'-0"

3 SECTION - STAIR
SCALE: 1/4" = 1'-0"

KEYNOTE LEGEND

104	NEW 4' WIDE SIDEWALK
113	3'-0" W GALVANIZED CHAINLINK GATE
114	NET WITH POSTS 3'-0" OUTSIDE COURT
115	ALL COURT STRIPING TO BE 2" WIDE LINES PAINTED WHITE
117	POST-TENSIONED TENNIS COURTS PER SPECS AND GEOTECHNICAL REPORT.
118	10' TALL GALVANIZED CHAINLINK FENCE - TYP. WITH WINDSCREEN AT PERIMETER
119	NEW 21' WIDTH 4-ROW PREMANUFACTURED ALUMINUM BLEACHERS

	COURT COLOR TYPE 1
	COURT COLOR TYPE 2



4 ELEVATION - TENNIS FENCE
SCALE: 1/4" = 1'-0"

FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.
 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	DATE

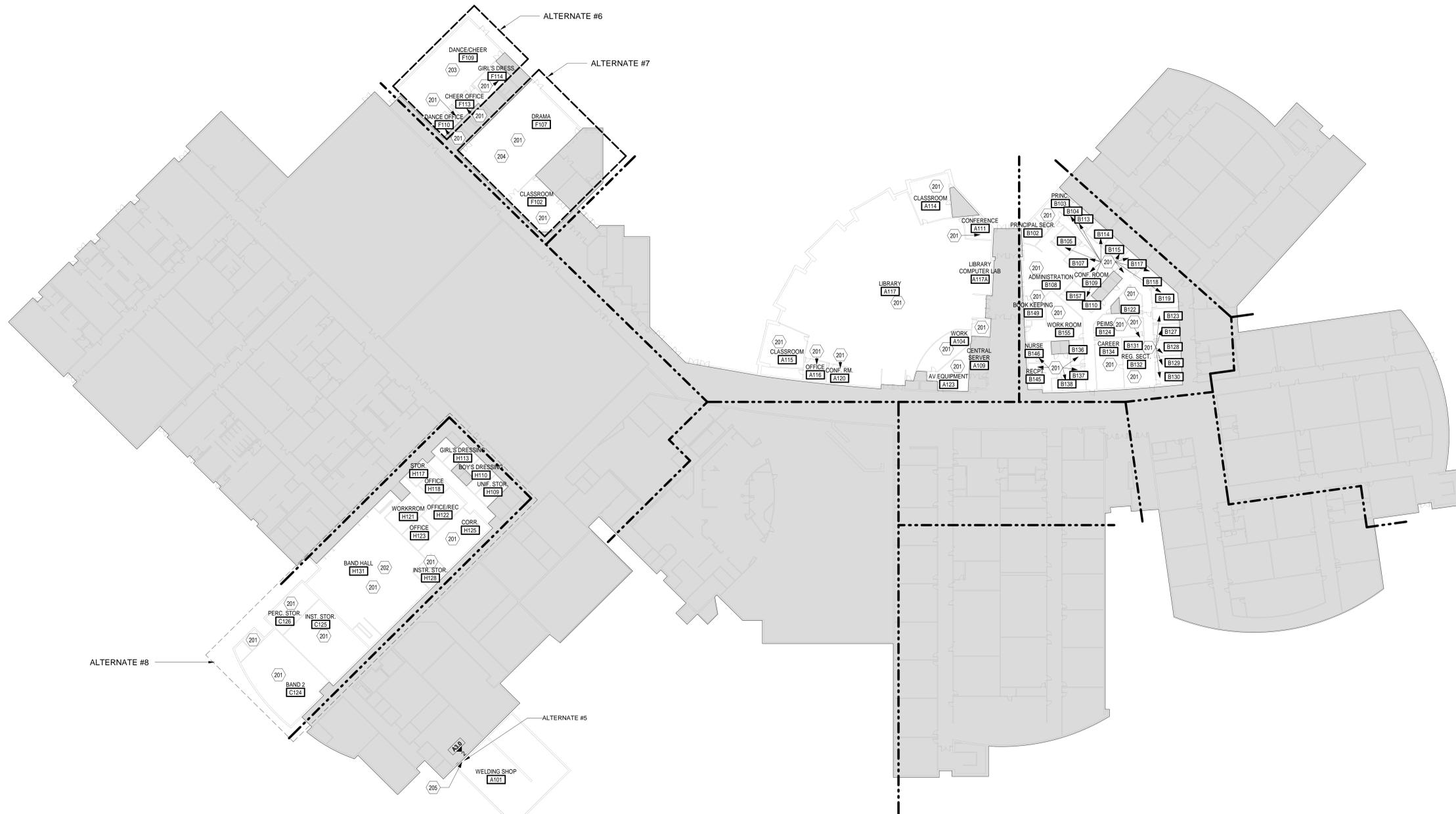
11/16/21
 Project No. 1900_15
 50% CONTRACT DOCUMENTS

GENERAL DEMOLITION NOTES

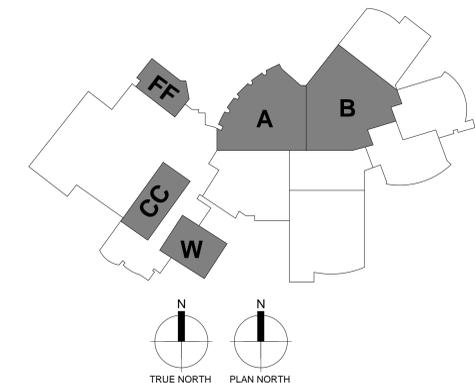
1. THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND RELATED ITEMS REQUIRED TO COMPLETE THE DEMOLITION WORK AS INDICATED BY THE CONTRACT DOCUMENTS
2. THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK, USING HIS BEST SKILL AND ATTENTION. HE SHALL BE SOLELY RESPONSIBLE FOR ALL DEMOLITION MEANS, METHODS, TECHNIQUES, SEQUENCES AND PROCEDURES, AND FOR COORDINATING ALL PORTIONS OF THE WORK UNDER THE CONTRACT.
3. THE CONTRACTOR SHALL PAY FOR ALL PERMITS, FEES AND INSPECTIONS REQUIRED FOR THE EXECUTION OF THE WORK
4. SERVICE CONNECTIONS SHALL BE SAFELY REMOVED, CAPPED OR PLUGGED IN CONFORMITY WITH LOCAL LAWS AND ORDINANCES, REQUIREMENTS OF LOCAL UTILITY COMPANIES, AND THE NATIONAL BOARD OF FIRE UNDERWRITERS, AND IN SUCH MANNER AS TO NOT INTERFERE WITH USE OF THE OCCUPIED SPACES IN THE BUILDING
5. REMOVE ALL MISCELLANEOUS DEVICES AS REQUIRED TO INSTALL NEW FINISHES, INCLUDED BUT NOT LIMITED TO PLUMBING FIXTURES, SIGNAGE, SWITCH PLATES, TELEVISION BRACKETS, WALL OUTLET COVERS, ETC. SAVE FOR REINSTALLATION AFTER COMPLETION OF FINISH WORK
6. CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE FOR INFECTIOUS CONTROL MEASURES DURING CONSTRUCTION
7. DASHED LINES INDICATE WALLS, DOORS, FIXTURES, CASEWORK, ETC. TO BE REMOVED IN THEIR ENTIRETY
8. ANY QUESTIONS CONCERNING OWNERSHIP OF SALVAGEABLE MATERIAL SHALL BE ANSWERED BY THE OWNER, OR THE OWNER'S REPRESENTATIVE
9. INSTALL TEMPORARY DUST PARTITIONS WITH DOORS FOR CONSTRUCTION ACCESS AROUND AREAS OF WORK SO THAT OPERATIONS IN EXISTING ADJACENT AREAS REMAIN DUST FREE, MAINTAIN IN PLACE UNTIL COMPLETION OF CONSTRUCTION
10. IMMEDIATELY SEAL ALL PENETRATIONS IN EXISTING SLAB OPEN DURING DEMOLITION WITH FIRESTOPPING MATERIAL AND WATERPROOFING
11. SEAL ALL PENETRATIONS, NEW AND EXISTING, ABOVE CEILING AT FIRE RATED AND SMOKE PARTITIONS IN AREAS OF WORK AS REQUIRED TO MAINTAIN RATING
12. REFERENCE A10 SHEETS FOR MORE INFORMATION REGARDING EXTENTS OF FLOORING SCOPE

KEYNOTE LEGEND

- 201 REMOVE FLOORING AND BASE AND PREP FOR NEW
- 202 REMOVE FLOORING AND BASE AND PREP FOR NEW AT 2ND FLOOR
- 203 ALTERNATE #6 - REMOVE FINISH FROM EXISTING WOOD PARQUET FLOORS, PREP FOR REFINISHING
- 204 REMOVE AND SALVAGE PLATFORMS FOR STAGE AND SEATING AND RETURN TO OWNER
- 205 ALTERNATE #5 - 2'-0" W X 3'-0" T OPENING FOR NEW WINDOW.



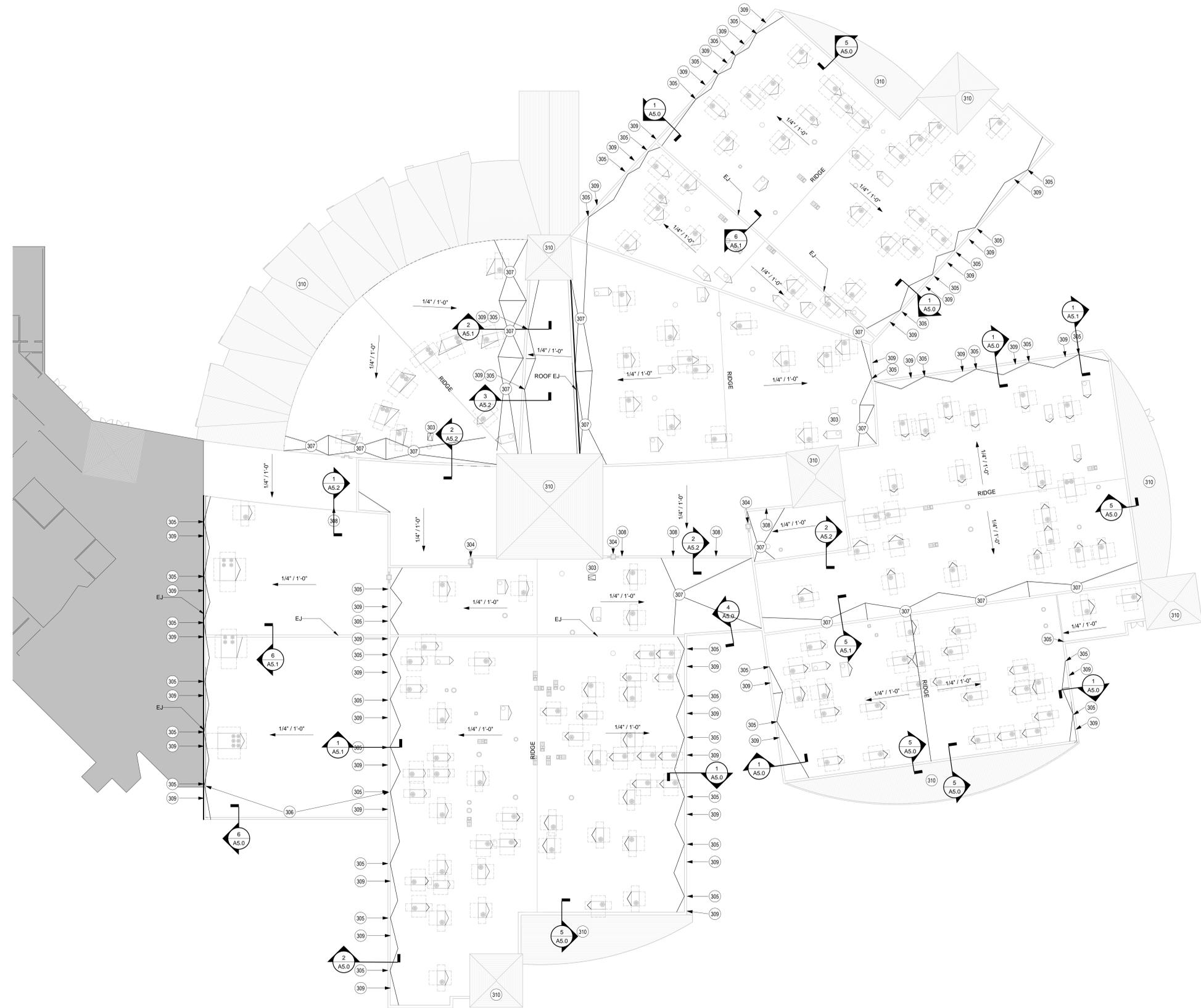
1 DEMOLITION PLAN - COMPOSITE
SCALE: 1/32" = 1'-0"



FOR INTERIM REVIEW
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 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	Revisions: DATE

Project No. 1900.15
 50% CONTRACT DOCUMENTS



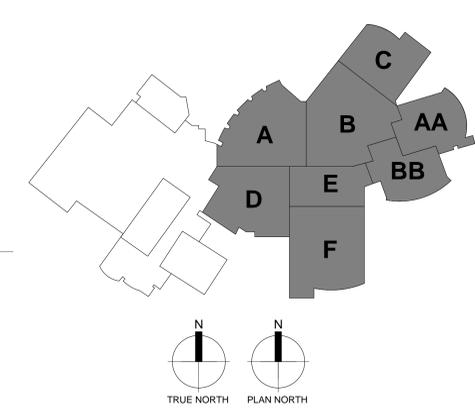
1 ROOF PLAN - EAST
 SCALE: 3/64" = 1'-0"

GENERAL ROOF NOTES

1. REFER TO SHEET A5.3 AND A5.4 FOR TYPICAL ROOF DETAILS
2. NOT ALL ROOF PENETRATIONS ARE SHOWN ON THE ARCHITECTURAL ROOF PLANS.
3. ALL ROOFING AREAS ARE MODIFIED BITUMINOUS UNLESS NOTED OTHERWISE.
4. MINIMUM SLOPE FOR ROOF IS 1/4" PER 1'-0" UNLESS NOTED OTHERWISE.
5. ALL SADDLES OR CRICKETS ARE FORMED WITH TAPERED INSULATION UNLESS NOTED OTHERWISE.
6. REMOVE AND DISPOSE OF ABANDONED ROOF PENETRATIONS. REPAIR ROOFING AND ROOF DECK AT PENETRATIONS LESS THAN 12" PER DETAIL TYPICAL.
7. NEW AHU RE. MEP. LOCATION SHOWN IS APPROXIMATE. VERIFY EXACT LOCATION AND SIZE WITH MEP. PROVIDE AHU CURB FLASHINGS PER DETAIL TYPICAL.
8. ALL LOW SLOPE ROOFS (INSULATION AND MOD BIT) SHOWN IN PLAN TO BE REPLACED.

KEYNOTE LEGEND

- 303 NEW ROOF HATCH
 - 304 EXISTING ROOF LADDER TO REMAIN, TYP.
 - 305 SCUPPER WITH DOWNSPOUT
 - 306 METAL SPLASH BLOCK TYP.
 - 307 EXISTING ROOF DRAIN WITH OVERFLOW
 - 308 GUTTER WITH DOWNSPOUT AND SPLASH PAN
 - 309 NEW OVERFLOW SCUPPER, REF DETAILS 03/A5.1 & 04/A5.1
 - 310 EXISTING METAL STANDING SEAM ROOF TO REMAIN, TYP
- NOT IN SCOPE



FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.
 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	Revisions: DATE

11/14/21
 Project No. 1900.15
 50% CONTRACT DOCUMENTS

ROOF PLAN - COMPOSITE EAST
A4.0

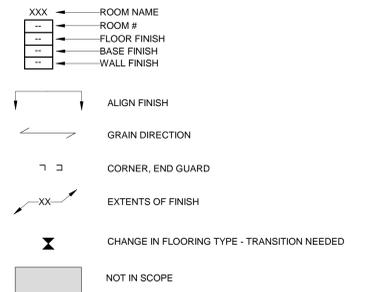
LIST OF FINISHES					
KEY	DESCRIPTION	MANUFACTURER	COLOR/NAME	PATTERN/STYLE	REMARKS
PT - PAINT					
PT1	PAINT - FIELD COLOR	PER SPEC	MATCH EXISTING	PER SPEC	GENERAL FIELD COLOR
BASE					
RB1	RUBBER BASE	MATCH EXISTING	MATCH EXISTING	MATCH EXISTING	
CPT - CARPET					
CPT1	CARPET TILE	INTERFACE	TO BE DETERMINED	TO BE DETERMINED	
CPT2	CARPET TILE	INTERFACE	TO BE DETERMINED	TO BE DETERMINED	
WD - WOOD					
WD1	WOOD	-	-	-	EXISTING WOOD FLOOR TO BE STRIPPED AND REFINISHED
SS - SOLID SURFACE					
SS1		TO BE DETERMINED	TO BE DETERMINED	TO BE DETERMINED	@ THRESHOLDS
CONCRETE FLOOR CONDITIONS					
PC1	POLISHED CONCRETE	-	-	-	
PC2	POLISHED CONCRETE	TO BE DETERMINED	TO BE DETERMINED	TO BE DETERMINED	
SC	SEALED CONCRETE	TO BE DETERMINED	TO BE DETERMINED	TO BE DETERMINED	
ACT - ACOUSTICAL CEILING TILE					
ACT1	2X 2' LAY IN CEILING TILE	ARMSTRONG	WHITE	ULTIMA	



GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS ON THIS SHEET TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

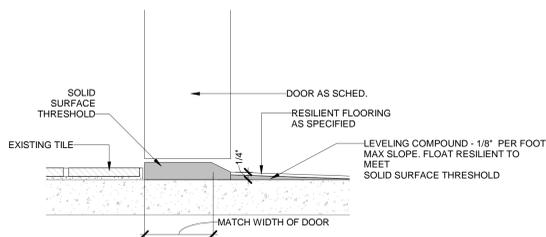
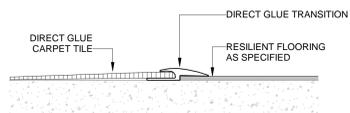
INTERIOR FINISH LEGEND



1 FINISH FLOOR PLAN - AREA A

SCALE: 1/8" = 1'-0"

FINISH TRANSITIONS

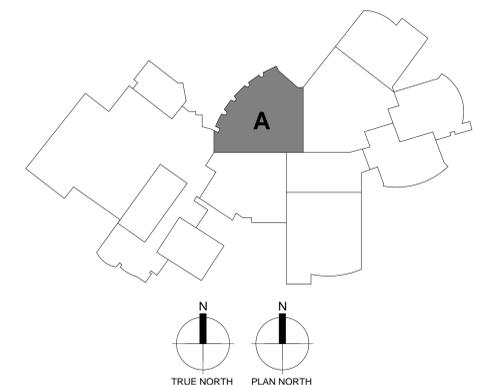


2 FLOORING TRANSITION - RESILIENT FLOORING TO CARPET

SCALE: 6" = 1'-0"

3 FLOORING TRANSITION - SOLID SURFACE THRESHOLD

SCALE: 6" = 1'-0"



FOR INTERIM REVIEW
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RESPONSIBLE ARCHITECT:
CASEY NICHOLSON
24985

Revisions:
NO. DESCRIPTION DATE

11/16/21
Project No. 1903.15
50% CONTRACT DOCUMENTS

FINISH FLOOR PLAN - AREA A

A10.1

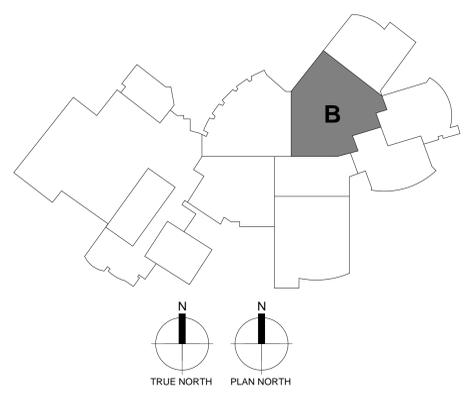
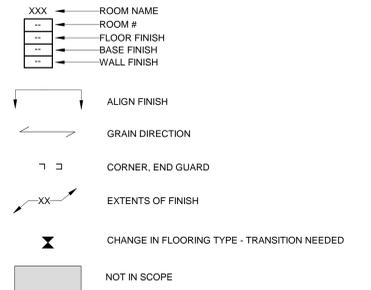


1 FINISH FLOOR PLAN - AREA B
SCALE: 1/8" = 1'-0"

GENERAL FINISH PLAN NOTES

- SCOPE OF WORK INCLUDES NEW FLOORING AND NEW BASE. FINISHES PER LIST OF FINISHES.
- TYP TRANSITION DETAILS ON THIS SHEET TO BE USED.
- EXISTING FURNISHINGS TO BE RELOCATED BY CONTRACTOR. LOCATION TO BE COORDINATED WITH SCHOOL DISTRICT. FURNISHINGS TO BE RETURNED TO ROOM AFTER FLOORING INSTALL.

INTERIOR FINISH LEGEND

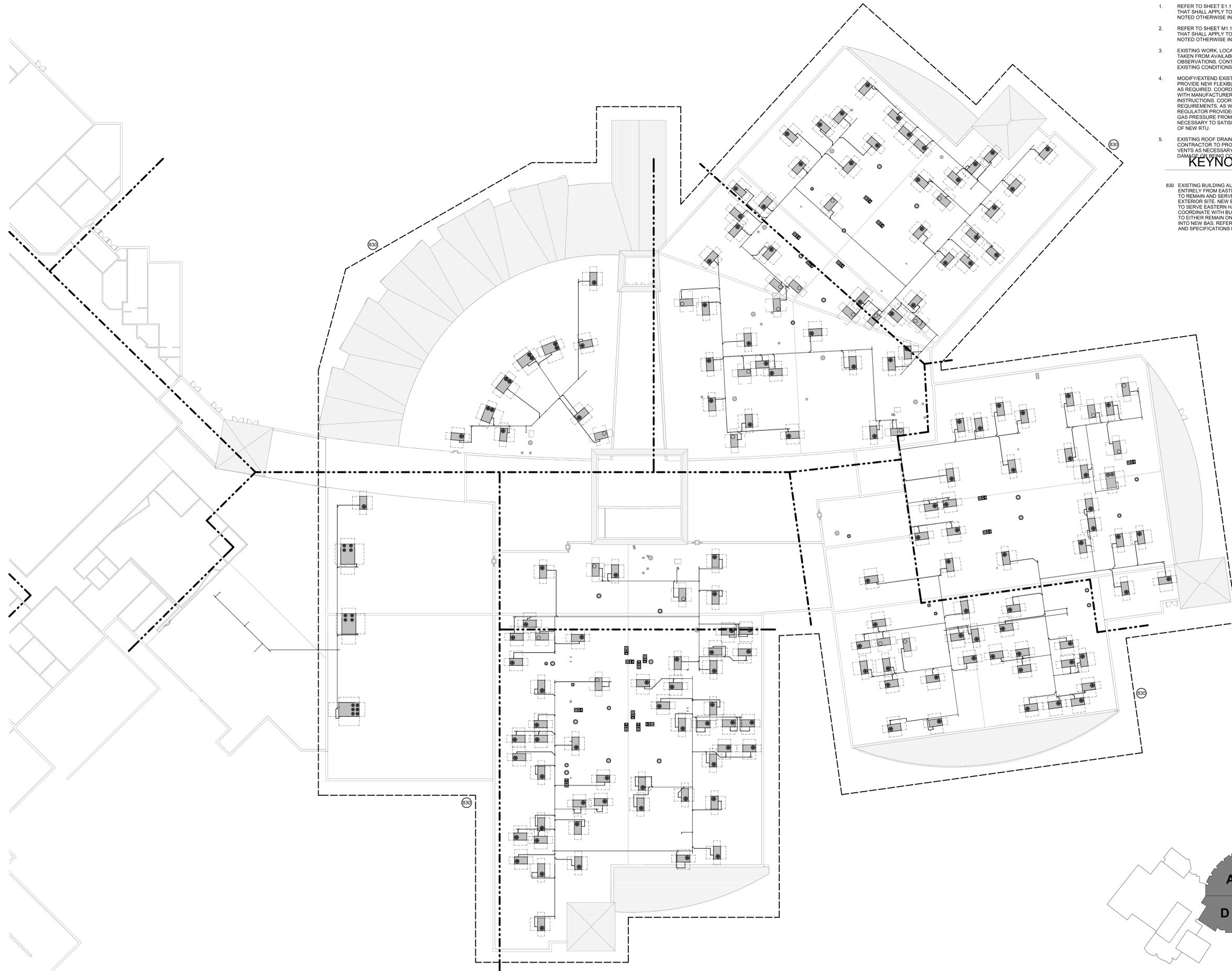


FOR INTERIM REVIEW
 NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.
 RESPONSIBLE ARCHITECT:
 CASEY NICHOLSON
 24985

NO.	DESCRIPTION	Revisions: DATE

11/14/21
 Project No. 1900.15
 50% CONTRACT DOCUMENTS

FINISH FLOOR PLAN - AREA B
A10.2



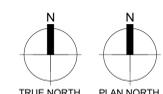
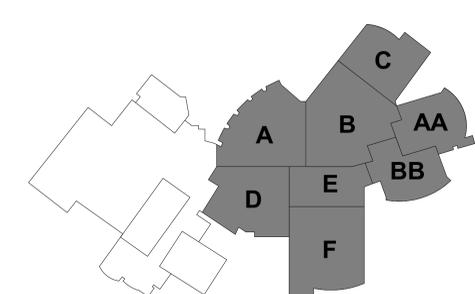
1 PME SITE PLAN EAST
SCALE: 1" = 20'-0"

GENERAL NOTES

- REFER TO SHEET E1.1 FOR GENERAL ELECTRICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- EXISTING WORK, LOCATIONS, DIMENSIONS, ETC. ARE TAKEN FROM AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- MODIFY/EXTEND EXISTING GAS PIPING TO NEW RTU. PROVIDE NEW FLEXIBLE GAS CONNECTION TO NEW UNIT AS REQUIRED. COORDINATE EXACT GAS REQUIREMENTS WITH MANUFACTURER'S SUBMITTAL DATA INSTALLATION INSTRUCTIONS. COORDINATE GAS PRESSURE REQUIREMENTS, AS WELL, WITH ANY PRESSURE REGULATOR PROVIDED BY EQUIPMENT VENDOR. ADJUST GAS PRESSURE FROM SECOND REGULATOR AS NECESSARY TO SATISFY GAS PRESSURE REQUIREMENTS OF NEW RTU.
- EXISTING ROOF DRAINS AND VENTS TO REMAIN. CONTRACTOR TO PROTECT EXISTING ROOF DRAINS AND VENTS AS NECESSARY DURING RE-ROOFING TO PREVENT DAMAGE OR BEING COVERED OVER.

KEYNOTE LEGEND

830 EXISTING BUILDING AUTOMATION SYSTEM TO BE DEMOLISHED ENTIRELY FROM EASTERN HALF OF BUILDING. EXISTING BAS TO REMAIN AND SERVE THE WESTERN HALF OF BUILDING AND EXTERIOR SITE. NEW BAS TO BE FURNISHED AND INSTALLED TO SERVE EASTERN HALF OF BUILDING. CONTRACTOR SHALL COORDINATE WITH BUILDING OWNER EXISTING EQUIPMENT TO EITHER REMAIN ON EXISTING SYSTEM OR BE INTEGRATED INTO NEW BAS. REFER TO MECHANICAL CONTROLS SHEETS AND SPECIFICATIONS FOR MORE INFORMATION.



FOR INTERIM REVIEW
NOT TO BE USED FOR CONSTRUCTION, RECORD OR PERMIT PURPOSES.
RESPONSIBLE ENGINEER:
STEVEN SCOTT HYSICK
138628
Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708
NO. DESCRIPTION DATE



December 8, 2021

Mr. Max Cleaver
Hays Consolidated Independent School District
21003 Interstate 35
Kyle, Texas 78640

Re: **Guaranteed Maximum Price for the Hays CISD Lehman High School – Package 1 – Mechanical Equipment**

Dear Mr. Cleaver:

Bartlett Cocke General Contractors advertised for, and received Subcontractor and Supplier proposals for the 50% Construction Document set for the above-referenced project on December 7, 2021. Based on the receipt of proposals and subsequent analysis, we have assembled the Guaranteed Maximum Price (GMP) for the work included in this proposal package. We are pleased to offer for approval the following overall GMP:

Two Million Five Hundred Seven Thousand Five Hundred Four Dollars (\$2,507,504.00)

Items Included In This GMP:

- Payment and Performance Bond.
- Construction Manager Fee.
- Subcontracted Cost-of-Work Items.
- Payroll Taxes, Insurance, and other Costs.
- Prevailing Wages and Benefits per Documents.
- All construction work per Plans and Specifications, unless specifically noted or excluded below.

Items Excluded From This GMP:

- General Conditions Costs.
- BCLP Self-Perform Bid Items
- Sales tax.
- Testing and inspections.
- Impact / Use / Development / Consultant / Jurisdictional / Agency fees.
- Environmental surveys and hazardous material identification, handling and/or removal.
- Adjustments, removal, or relocations to existing utilities, unless specifically shown or specified.
- Sub-surface investigations, test probe holes, geo-technical testing, and hidden conditions costs.
- All items not shown or specified in the referenced Proposal Documents.
- Utility consumption costs, public utility applications, public utility construction costs and hookup fees.

Clarifications and Assumptions:

- Per clarifications and assumptions log.

Proposal Documents:

- Documents developed by O’Connell Robertson Architects:

50% Construction DocumentsNovember 16, 2021

BARTLETT COCKE GENERAL CONTRACTORS

Building Better Lives

3330 CASEYBRIDGE COURT, AUSTIN, TEXAS 78704 ▼ TEL (512) 326-4223 • FAX (512) 326-3990 ▼ website: www.bartlettcocke.com



We have provided a GMP Summary for your assistance in preparing the Contract Amendment. At this time, we are requesting that you review and approve our GMP for the project in the above amounts. Upon approval, we will need a Contract Amendment to our Contract by the stated amounts and a Contract Notice to Proceed for this package. If you have any questions, please do not hesitate to call.

Sincerely,
BARTLETT COCKE GENERAL CONTRACTORS

Stephon Hill

Stephon Hill
Lead Estimator

CC: HCISD – Mike Garcia
O’Connell Robertson – Kurt Schwerdtfeger
O’Connell Robertson – Hannah Laue
BCGC – Hans Schneider
File

BARTLETT COCKE GENERAL CONTRACTORS

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HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Consideration of a Utility Easement and Underground Agreement for the Pedemales Electrical Cooperative (PEC) at the elementary school located in the Sunfield Subdivision.

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

- A. Purpose of Agenda Item:**
 Action needed Information only Receive input
- B. Authority for This Action:**
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:**
Provide electrical service to the new school.
- D. Summary:**
 Previous board action relating to this item:
 Future action anticipated:
 Background information: PEC requires a 15' wide utility easement to install electrical utilities to service the new elementary school. The attached Utility Easement document details the location of the proposed utility service.
- E. Comments Received:**
 Cabinet DLT FBOC Teacher Org. Reps. Other:
- F. Administrative Recommendation:**
Grant an easement to PEC to provide electrical service to the new school.
- G. Fiscal Impact and Cost: Amount: \$36,232.12**
 Budget 2021 Bond Grant/Special Funds : Other
PEC estimates the cost of the utility construction at \$36,232.12.
Prior Year Spending – not applicable
Future/Ongoing – not applicable
- H. Monitoring and Reporting TimeLine:**
Person responsible for evaluating this decision or action: Max Cleaver, Mike Garcia
Evaluation method and time line -
Next report to the board -
- I. Suggested Motion:**
I move the Board grant a utility easement to PEC at the elementary school located in the Sunfield Subdivision, as presented.

**THE BOARD OF TRUSTEES OF THE HAYS CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT**

**RESOLUTION OF DECEMBER 13, 2021
PEDERNALES ELECTRICAL COOPERATIVE UTILITY EASEMENT**

Whereas, the Pedernales Electrical Cooperative, Inc. (the “PEC”) has requested a utility easement (the “Utility Easement”) across a portion of the District’s property described as Lot 28, Block N, Sunfield, Phase Two, Section Three, according to the map or plat recorded in Book 18, Page 84 of the Plat Records of Hays County, Texas, said parcel being more particularly described in Document No. 20025669, of the Official Public Records of Hays County, Texas; and,

Whereas, the proposed Utility Easement is attached as Exhibit 1 to this Resolution; and,

Whereas, the Board of Trustees finds that the real property interests described in the Utility Easement attached as Exhibit 1 are not necessary for the operation of the District and are surplus; and,

Whereas, the PEC has the power of eminent domain; and,

Whereas, the Board of Trustees finds that the appraised value of said property to be received in exchange for the easement rights is acceptable;

It is therefore RESOLVED:

1. That Vanessa Petrea, in her capacity as Board President, is hereby authorized to execute on behalf of the district the Utility Easement in substantially the same form as the attached Exhibit 1; and
2. That all persons are entitled to rely upon an original or copy of this Resolution as evidence of the acceptance and authority granted herein;

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a properly called and noticed meeting on _____, 2021. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____
Nays: _____
Abstentions: _____

To certify which, witness my hand and the official seal of the District this ____ day of _____, 2021.

Merideth Keller
Secretary, Board of Trustees

[EXHIBIT 1 FOLLOWS]

RESOLUTION EXHIBIT 1

UTILITY EASEMENT

THE STATE OF TEXAS

§

§ KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF HAYS

§

That HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, by and through
(Printed Name) in capacity of (Title), and

not individually, herein referred to as "Grantor" (whether one or more), of Hays County, Texas, for
and in consideration of ONE DOLLAR (\$1.00) in hand paid by PEDERNALES ELECTRIC
COOPERATIVE, INC. of Johnson City, Texas, have granted, sold, and conveyed and by these
presents do grant, sell, and convey unto Pedernales Electric Cooperative, Inc. an easement and right-
of-way as hereinafter described for the purpose of an electric distribution line consisting of variable
number of wires, and all necessary or desirable appurtenances (including poles made of wood, metal or
other materials, telecommunication wires, props, guys, and anchors) over, across and upon the
following described lands located in Hays County, Texas, to-wit:

Being Lot 28, Block N, Sunfield, Phase Two, Section Three, according to the map or plat
recorded in Book 18, Page 84 of the Plat Records of Hays County, Texas, said parcel being
more particularly described in Document No. 20025669, of the Official Public Records of Hays
County, Texas.

Easement hereby conveyed shall exist of:

A strip of land to follow the route of all electric utilities with a seven and one half (7.5) foot
easement on either side of the centerline of each electric utility line and facility shown on the
design attached hereto as Exhibit "A", for a total easement width of fifteen (15) feet for the
total project.

Together with the right of ingress and egress over Grantor's adjacent lands to or from said right-of-way
for the purpose of constructing, reconstructing, inspecting, patrolling, hanging new wire on,
maintaining and removing said lines and appurtenances; the right to relocate within the limits of said
right-of-way; the right to remove from said lands all trees and parts thereof, or other obstructions
which endanger or may interfere with the efficiency of said lines or their appurtenances.

Grantor warrants that Grantor is the owner of said property and has the right to execute this easement.

TO HAVE AND TO HOLD the above described easement and rights unto Pedernales Electric
Cooperative, Inc. and their successors and assigns, until said easement and rights shall be relinquished.

Grantor, Grantor's heirs, and legal representatives do hereby bind themselves to warrant and forever
defend all and singular the above described easement and rights unto Pedernales Electric Cooperative,
Inc. their successors and assigns, against every person whomsoever lawfully claiming or to claim the
same or any part thereof.

WITNESS my hand this _____ day of _____, 20_____.

(Printed Corporation or Business Name)

By: _____
(Printed General Partner or Manager Name)

(Signature)

(NOTARIZE ON BACK)

THE STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, asking on behalf of Hays Consolidated Independent School District
(Printed Name) (Printed Corporation or Business Name)

and known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that they executed the same on behalf of said Business or Corporation for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, 20_____.

Notary Public in and for
The State of Texas

Please Return to:
Pedernales Electric Cooperative
Attn: Ricky Hess
1810 FM 150 W
Kyle, TX 78640

SUNBRIGHT BOULEVARD
(CR 400 W)

INSTALL TRANSFORMER
PAD SPEC DRWG:530-032-0911

INSTALL 56 ENCL
SPEC DRWG:530-020-0911
WITH 3-3IN SPARE CONDUITS

INSTALL 56 ENCL
SPEC DRWG:530-020-0911
WITH 3-3IN SPARE CONDUITS

EXISTING ENCL #528264
TIE INTO 3-3IN
CONDUIT STUBS

EXISTING SWITCHGEAR
TAG#396328

VISTA GARDENS
(R.O.W VARIES)

Disclaimer: This product is for informational purposes only and was not prepared for or suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries and facilities. This product is distributed "AS-IS" and without warranties of any kind, either express or implied, including but not limited to warranties of fitness for a particular purpose or use, or as to its performance, accuracy, freedom from error, or as to any results generated through its use.



EXHIBIT A

PEDERNALES ELECTRIC COOPERATIVE
SUNFIELD ELEMENTARY W0#136291

7/19/21 1" = 200' Page 1 of 1

specifications, from a stub or pad, installed by the utility contractor, to a meter socket located on the residence, or meter pedestal, and that PEC shall be notified before installation begins.

10. PEC agrees that it will complete the system as an underground electrical distribution system in segments as required to furnish electrical service to qualified applicants in said sections provided Developer has completed its part of said system in accordance with this agreement.

11. All applications for service will be subject to the policies established by PEC which are in effect at the time the applications for electric service are made.

12. After Developer and the individuals applying for electric service have completed their portions of the underground electric installation in accordance with all PEC requirements, PEC will complete said portion of the electric underground facility by installing, when appropriate, transformers, terminations, and cable.

13. Any changes to the electrical system required because of re-subdivision by present or future owner shall be at the sole expense of the party desirous of the re-subdivision.

14. Upon completion and inspection of the underground electric facility, Developer agrees, in accordance with PEC's Tariff, that PEC shall at all times have complete ownership and control of the entire electric underground distribution system without any obligation to refund any part of the contribution made by the Developer and that the underground electric system shall be and become the property of Pedernales Electric Cooperative, Inc., upon the completion of the terms outlined above. Further, Developer hereby grants, gives and transfers the conduit and related electrical equipment to PEC free from any lien, security interest or other encumbrance.

15. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, exclusive of conflicts of law provisions.

Executed in duplicate originals this _____ day of _____, _____.

[NAME OF DEVELOPER]

Hays Consolidated Independent School District

BY: _____

Name: _____

Title: _____

Pedernales Electric Cooperative, Inc.

BY: Ricky Hess

Name: Ricky Hess

Title: Electrical Distribution Designer, Sr.

Exhibit A

DESCRIPTION AND LOCATION OF FACILITIES

SUNBRIGHT BOULEVARD
(R.O.W.)

GAS

W

EXISTING 10' UTILITY EASEMENT (VOL. 18, 84-86)

VISTA GARDENS
(R.O.W. VARIES)

INSTALL TRANSFORMER
PAD SPEC DRWG:530-032-0911

INSTALL 56 ENCL
SPEC DRWG:530-020-0911
WITH 3-3IN SPARE CONDUITS

INSTALL 56 ENCL
SPEC DRWG:530-020-0911
WITH 3-3IN SPARE CONDUITS

EXISTING ENCL #528264
TIE INTO 3-3IN
CONDUIT STUBS

EXISTING SWITCHGEAR
TAG#396328

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EXHIBIT A

PEDERNALES ELECTRIC COOPERATIVE
SUNFIELD ELEMENTARY WO#136291
7/19/21 1" = 200' Page 1 of 1



Pedernales Electric Cooperative
 1810 FM 150 West
 Kyle, Texas 78640
 pec.coop

QUOTE: 222827

Order Date: 11/05/2021
 Terms: Due Upon Receipt
 Expire Date: 02/05/2022

Contact: DJUAREZ/RHESS

HAYS CONSOLIDATED ISD
 C/O BUDA ELEMENTARY
 21003 INTERSTATE 35
 KYLE TX 78640-4745

Account: 902675

Page 1 of 1

Description: WO 136291 CL_TV110_HCISD ELEM SCHOOL_SUNFIELD

Instructions: Before construction can begin, payment of the total due and all pending application fees must be received in full at the Kyle District office. The total estimate is valid for 90 days from the date of this statement. If you have any questions, please contact Kyle District Engineering at 1 800 868 4791, extension 7525, Monday through Friday between 8 a.m. and 5 p.m.

Member acknowledges the above referenced terms by making payment of estimated cost as quoted in this document.

CATALOG ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	AMOUNT	TAX
CIAC-LINE EXTENSIONS	Total Construction-Line Extensions	1.000	EA	38,232.1200	38,232.12	
PEC CONTRIBUTION	PEC Contribution	-1.000	EA	2,000.0000	-2,000.00	

MESSAGES

Direct Inquiries to:
 Kyle Planning Department
 1-877-372-0391, option 4
 Fax: 512-268-0328
 KylePlanning@peci.com

TOTAL ORDER AMOUNT:

\$ 36,232.12

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Facilities and Bond Oversight Committee Recommendation Regarding a Potential May 2022 Bond Election

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

CCA (Legal and Local)

Texas Election Code Education Code

Law or Rule

N/A

C. Goal or Need Addressed:

School Bond Election

D. Summary:

Previous board action relating to this item –

The Board charged the FBOC to study the need for a future bond election in August 2021.

Future action anticipated –

If favorably considered, the Board will host public forums in January 2022 and the Board must call for an election by mid-February 2022.

Background information –

Beginning in August 2021, the FBOC held a series of meeting to discuss the need for a future Bond election.

The discussion kicked-off with a presentation of the District's demographic projections and future bonding capacity.

At the meeting on December 1, 2021 the FBOC reached consensus on a proposed May 2022 Bond totaling approximately \$115M which includes the items shown Section H. The committee member rankings are included in that section as well. Each item was ranked on a scale of one to seven, with four being neutral.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Campus Staff

G. Administrative Recommendation:

Consideration and approval of the FBOC's proposed May 2022 Bond Package

H. **Fiscal Impact and Cost:** Amount: See table below
 Budget Bond Grant/Special Funds Other _____

Item	Description	Cost Estimate
Elementary #16 Construction	Construct 900 student school, Increase ES Capacity to 13,019, Complete in August 2024	\$48,270,043
Design Fees for Elementary 17	Design fees	\$3,475,567
Academic Support Center	Move all Admin Personnel to one location, enable Live Oak Academy Expansion	\$57,130,690
Buses	55 (20 for growth, 35 for replacement)	\$6,773,500
	Estimated Total	\$115,649,800

Member	ES 16 Construction	ES 17 Design	Academic Support Center	School Buses	HHS Parking
1	7	7	7	5	1
2	7	7	7	7	4
3	7	7	7	6	3
4	7	7	7	5	2
5	7	7	7	7	3
6	7	6	7	6	2
7	6	6	7	7	3
8	7	7	7	6	3
9	7	7	7	7	4
10	7	6	6	6	2
11	7	7	7	7	2
12	7	7	5	7	2
13	7	7	7	5	2
14	6	7	6	5	3
	6.86	6.79	6.71	6.14	2.57

Prior Year Spending – Not applicable
 Future/Ongoing -

I. **Monitoring and Reporting Time Line:**
 Person responsible for evaluating this decision or action: Max Cleaver
 Evaluation method and time line:
 Next report to the board:

J. **Suggested Motion:**
 I move the Board continue with the bond development process and hold public forums regarding the recommendation brought forward by the FBOC, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Adoption of New Single-Member-District Election Map

Administrator Responsible/Position:

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed: Rebalance the populations of each single-member-district on the election map following the release of the 2020 United States Census information.

D. Summary:

- Previous board action relating to this item – Empaneling the redistricting committee, first reading of map
- Future action anticipated – Notification to the county election administrator.
- Background information –

The Hays CISD Board of Trustees is comprised of seven members, five of whom are elected in single-member-districts and two who are elected at-large. Following the release of the 2020 United States Census data, school districts with single-member trustee districts are required by state and federal law to review the populations of current trustee single-member-districts and redraw election district lines (if necessary) to ensure that the single-member-districts are as nearly as practicable of equal population. The population of the most populous single-member-district cannot exceed the population of the least populous single-member-district by more than ten percent.

On August 23, 2021, the Hays CISD Board voted to empanel an election Redistricting Advisory Committee comprised of seven citizens to advise and assist the Board in the redistricting process. The committee met in October 2021.

At the October 20, 2021, meeting, the committee voted unanimously (7 to 0) to recommend PLAN 2. The map balances voting age populations within the required deferential and it preserves single-member-districts one, two, and three, as minority-majority districts. Additionally, the committee voted to include the following non-binding caveats with the map recommendation: (1) that the district continue to operate a polling location in each single-member-district on election days during the May school district elections; (2) that the single-member district 2 polling location for May elections be centrally located at Simon Middle School; and (3) that the district should be commended for its efforts to support voter access by offering polling locations and working closely with county election officials during all elections - March, May, and November.

Special thanks to Buda citizen Todd Giberson for submitting PLAN 2 for the committee's consideration and ultimate adoption as the recommendation to the Board.

E. Monitoring and Reporting Timeline:

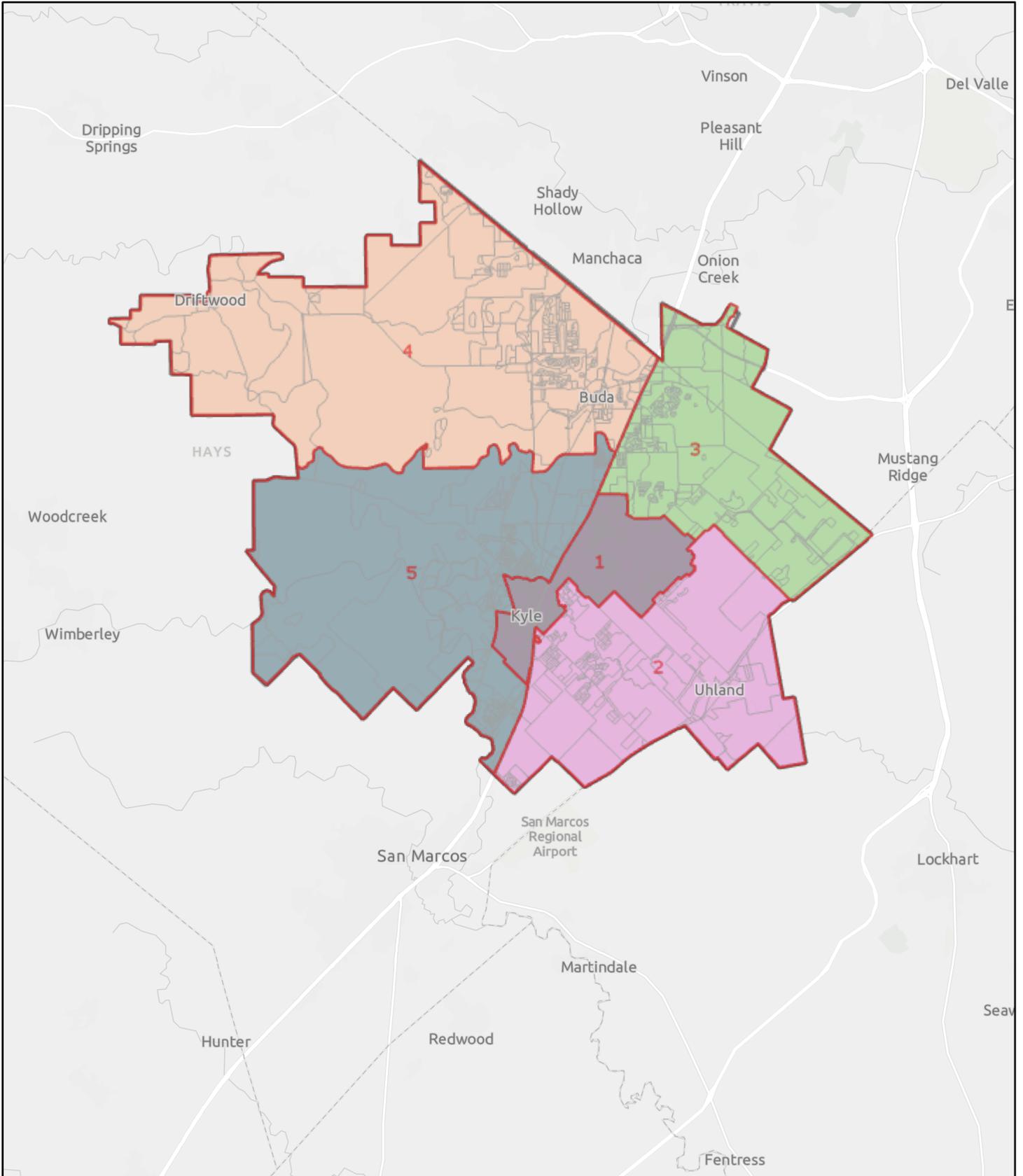
Person responsible for evaluating this decision or action – Tim Savoy, Chief Communication Officer

F. Suggested Motion:

I move the Board adopt the Single-Member-District election map resolution and the separate, accompanying proclamation from the committee, as presented.

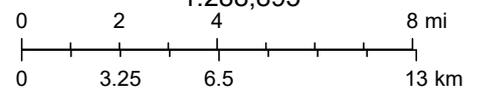
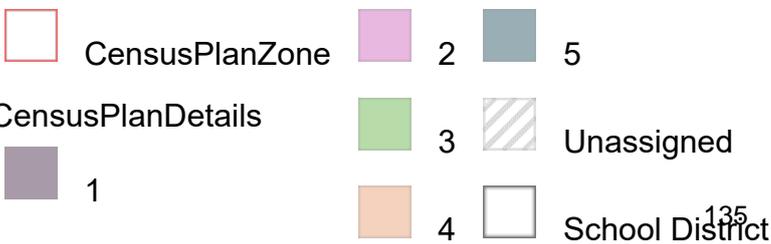
G. Attachments: Plan two map package, map resolution, committee proclamation.

Plan 2: R-6



10/19/2021

1:288,895



Option R-6 | Census 2020 | Single Member District Scenario

Total Population

Zone	Anglo	Asian	Black	Hispanic	Other	Totals	% Variance
Unassigned	208	10	142	161	1	522	
1	6,962	350	1,046	14,005	875	23,238	
2	6,367	276	898	14,834	787	23,162	
3	7,193	547	925	13,393	797	22,855	2.2 %
4	14,544	455	472	6,771	1,125	23,367	2.2 %
5	12,448	396	824	8,426	1,029	23,123	
Totals	47,722	2,034	4,307	57,590	4,614	116,267	

Voting Age Population (VAP) Percentages

Zone	Anglo	Asian	Black	Hispanic	Other	Totals
Unassigned	39.8%	1.9%	27.2%	30.8%	0.2%	100%
1	32.7%	1.7%	4.9%	57.2%	3.5%	100%
2	31.4%	1.5%	4.1%	59.9%	3.1%	100%
3	35.2%	2.8%	4.3%	54.6%	3.0%	100%
4	65.2%	2.1%	2.1%	26.4%	4.2%	100%
5	56.8%	1.8%	3.7%	33.6%	4.1%	100%
Totals	44.5%	2.0%	4.0%	46.0%	3.6%	100%

Citizen Voting Age Population (CVAP) Percentages

Zone	Anglo	Asian	Black	Hispanic	Other	Totals
Unassigned	38.2%	0.0%	35.3%	26.5%	0.0%	100%
1	44.2%	0.2%	3.6%	51.3%	0.7%	100%
2	38.1%	0.2%	6.8%	52.6%	2.2%	100%
3	44.2%	1.1%	2.7%	51.1%	0.9%	100%
4	68.1%	0.8%	2.9%	26.6%	1.6%	100%
5	66.1%	0.9%	2.6%	29.0%	1.4%	100%
Totals	52.9%	0.6%	3.8%	41.3%	1.4%	100%

HAYS CISD ELECTION REDISTRICTING PLAN 2 (R6) CHANGES

This is a general written description of the territorial changes that exist on this plan compared with the current (2011 – 2021) Hays CISD single-member-district (SMD) election map:

1. **Move from SMD 3 to SMD 1:** Territory south of Windy Hill Road existing SMD 1 border.
2. **Move from SMD 1 to SMD 3:** Territory north of Road 149 and east of I-35.
3. **Move from SMD 1 to SMD 5:** Meadows and Buda and territory west of I-35 and north of 1626.
4. **Move from SMD 1 to SMD 2:** Area north of Bunton Road and East of Goforth Road.
5. **Move from SMD 5 to SMD 4:** Territory generally north of Onion Creek, following census block lines and including the Driftwood area.

Note: The population of the Kyle Correctional Center (a prison) has been moved to “unassigned.”

COUNTY OF HAYS,

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RESOLUTION

STATE OF TEXAS

§

§

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

WHEREAS, the Hays Consolidated Independent School District’s (“Hays CISD” or “the District”) election system consists of five single-member trustee districts and two at-large trustee districts;

WHEREAS, Texas Education Code § 11.052(i) provides that the District must re-evaluate its single-member trustee districts following the availability of the most current Decennial Census;

WHEREAS, the Fourteenth and Fifteenth Amendments to the United States Constitution, and Texas Education Code § 11.052(i) require that, based on the current Decennial Census data, if the total population residing in Hays CISD’s most populous single-member district exceeds the total population residing in its least populous single-member district by a deviation of ten percent or more, the District must revise the boundaries of its single-member trustee districts to bring the deviation under ten percent;

WHEREAS, the total population of Hays CISD’s single-member trustee district 3 exceeds the total population of single-member trustee district 1 by a deviation of 42.9 % based on the Federal Census of 2020;

WHEREAS, the Hays CISD Board of Trustees appointed a Redistricting Advisory Committee consisting of the following members: Jazz Lough, Sylvia Cruz, Jackie Hooks, Lacy Waller, Celeste Castro, Jeff Barton, and Jamie Fulenwider.

WHEREAS, the Hays Consolidated Independent School District has received a recommendation from the Redistricting Advisory Committee regarding its redistricting recommendation;

BE IT THEREFORE RESOLVED that changes set out herein are adopted as follows:

1. The boundaries of the five single-member trustee election districts are re-drawn as shown in the maps for Plan 2 included in the recommendation of the Redistricting Advisory Committee attached hereto.
2. The boundaries set out in Plan 2 will be submitted to the Hays County Election officials for use in future Trustee elections on a staggered basis, coinciding with the conclusion of Trustee terms according to the schedule set forth in Board policy BBB (Local).

Resolved this ____ day of December, 2021.

Vanessa Petrea
Hays CISD Board President

Merideth Keller
Hays CISD Board Secretary

COUNTY OF HAYS
STATE OF TEXAS

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PROCLAMATION

PROCLAMATION OF THE BOARD OF TRUSTEES
OF THE
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

WHEREAS, the Hays Consolidated Independent School District adopted an election system consisting of five single-member Trustee districts; and

WHEREAS, the Board of Trustees of the Hays Consolidated Independent School District appointed a Redistricting Advisory Committee consisting of the following members: Jazz Lough, Sylvia Cruz, Jackie Hooks, Lacy Waller, Celeste Castro, Jeff Barton, and Jamie Fulenwider; and

WHEREAS, the Hays Consolidated Independent School District has received a written recommendation from the Redistricting Advisory Committee regarding its redistricting proposal and map (to be adopted with a resolution); and

WHEREAS, the committee wishes to incorporate additional non-binding recommendations, understanding that each future election shall be bound by the orders calling for each election,

BE IT THEREFORE PROCLAIMED that the committee wishes that:

1. The district continues to operate a polling location in each single-member-district on election days during the school district elections, which are currently in May of each year.
2. The single-member-district two polling location on election day for May elections, held on Saturdays when school is not in session, be centrally located within the single-member-district at Simon Middle School.
3. The district should be commended for its efforts to support voter access by offering polling locations and working closely with county election officials during all elections throughout the year, including those elections that are not related specifically to the school district.

Proclaimed this 13th day of December 2021.

Board President

Board Secretary

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Adoption of Committee Attendance Zone Recommendation for Elementary School #15

Administrator Responsible/Position:

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed: Policy FC (Local) details the process for establishing a new attendance zone.

D. Summary:

- Previous board action relating to this item – Empaneling the attendance zone committee; public forms
- Future action anticipated – None.
- Background information –

In May 2021, Hays CISD voters approved a bond measure that included the construction of the district's 15th elementary school. When it opens in August 2022, it will need an attendance zone. On August 23, 2021, the Hays CISD Board voted to empanel an Attendance Boundary Rezoning Committee comprised of seven citizens to advise and assist the Board in the process of creating an attendance zone for the new school. The committee met in October and held the first public forum on October 28, 2021, regarding a map the committee developed (known as Map Plan C). On November 2, 2021, the committee voted 11 out of 11 members in attendance to recommend Map Plan C for the Board's consideration, along with the caveats that: (1) affected students entering 5th grade be grandfathered an allowed to stay at their current schools should they choose to do so and (2) remaining affected students be given first priority for transfers to remain at their existing campuses if they do not wish to attend school at their new campus. The second public forum was held embedded in the Board meeting on November 15, 2021.

The committee developed Map C Plan to address member considerations that differentiate Map C from the policy-required starter maps presented by administration (Maps A & B). Map C succeeds by: • Limiting the number of students that have to be moved • Allowing additional space at Elementary #15 for potential growth faster than expected • Allowing Elementary #15 (as a new prototype school floor plan) to open with a smaller population to work out the best building movement and traffic patterns, and troubleshoot any other issues that may arise prior to it hosting a full student body • Arresting the projected population explosion at both Tom Green and Camino Real Elementary Schools.

E. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Tim Savoy, Chief Communication Officer

In December, the Board will be asked to adopt an attendance zone for Elementary School #15.

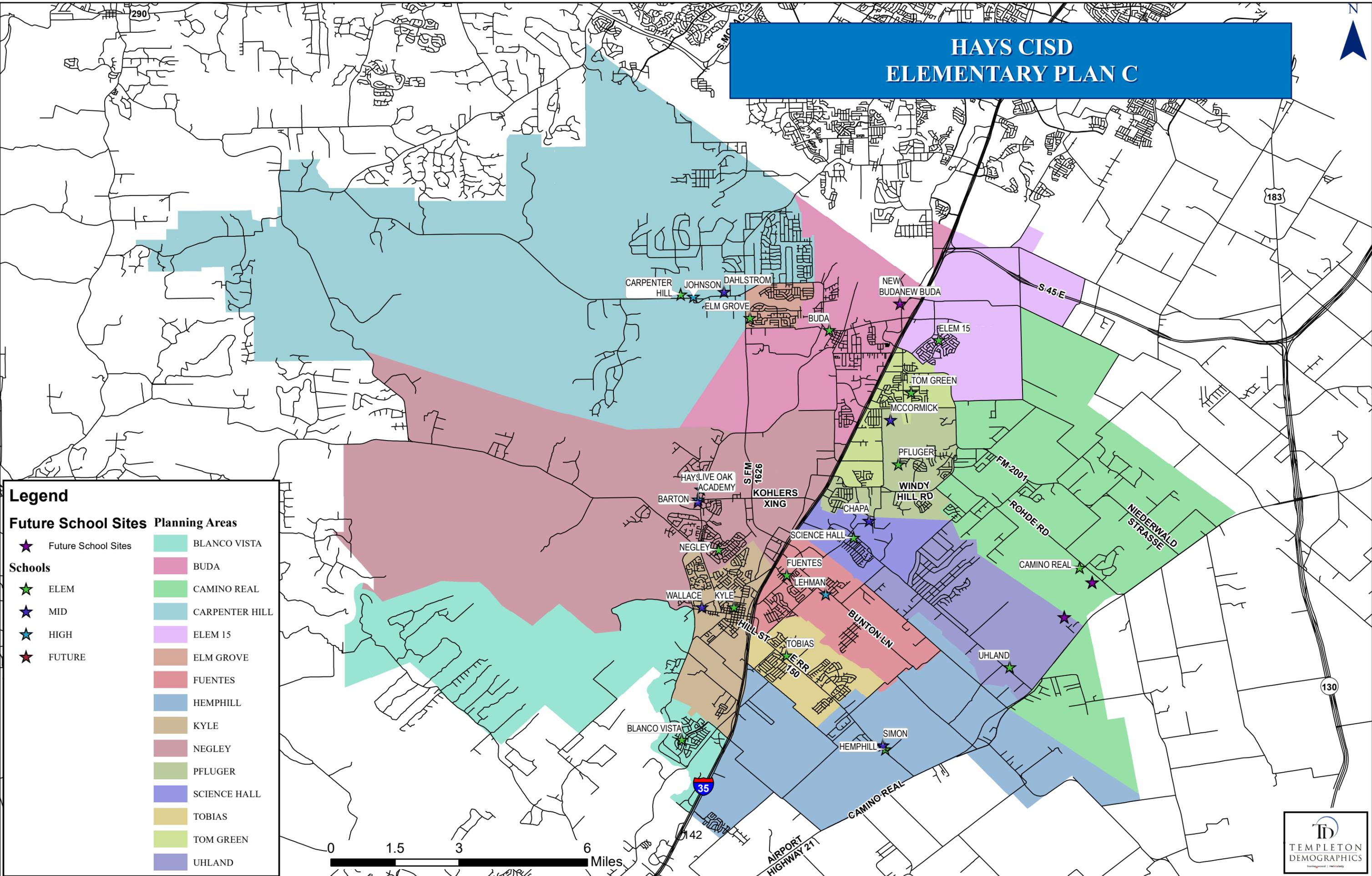
The full process with supporting materials is enshrined on the hays CISD website at: www.hayscisid.net/rezone.

F. Suggested Motion:

I move that the Board adopt the changes to the attendance district's elementary school attendance zone map as presented.

G. Attachments: Presentation pack that contains a map, written description of changes, and a population projection chart.

HAYS CISD ELEMENTARY PLAN C



Legend

Future School Sites	Planning Areas
★ Future School Sites	BLANCO VISTA
★ ELEM	BUDA
★ MID	CAMINO REAL
★ HIGH	CARPENTER HILL
★ FUTURE	ELEM 15
	ELM GROVE
	FUENTES
	HEMPHILL
	KYLE
	NEGLEY
	PFLUGER
	SCIENCE HALL
	TOBIAS
	TOM GREEN
	UHLAND

HAYS CISD ELEMENTARY 15 REZONING PLAN C CHANGES

This is a general written description of the territorial changes that exist on this plan compared with the current Hays CISD elementary attendance zone map:

1. **TGES to Elementary #15:** Move portions of the existing Tom Green Elementary attendance zone north of Overpass Road and White Wing Trail, and north and east of FM 2001 to the new Elementary #15 attendance zone. (This includes the entirety of the Sunfield subdivision.)
2. **CRES to Elementary #15:** Move the portion of the attendance zone that is within the school district boundary and north of Turnersville Road (to include the Turner's Crossing subdivision that is under construction).

HAYS CISD

Plan C Elementary Forecast Report

SCHOOL	CAPACITY	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
BLANCO VISTA	800	713	774	824	858	880	902	917	930	952	980	1,011
BUDA	900	682	718	780	806	846	879	903	939	970	1,020	1,070
CAMINO REAL	800	758	786	810	805	798	815	833	827	833	825	819
CARPENTER HILL	800	618	635	666	707	737	774	805	843	869	893	916
ELEM 15	900	305	427	571	712	847	989	1,130	1,272	1,380	1,508	1,637
ELM GROVE	982	762	775	775	787	787	776	800	800	814	830	846
FUENTES	720	657	705	776	837	894	907	954	1,028	1,107	1,212	1,333
HEMPHILL	720	436	500	586	659	738	785	857	926	997	1,085	1,161
KYLE	770	576	603	661	709	712	738	748	760	775	798	819
NEGLEY	967	908	1,001	1,109	1,225	1,327	1,469	1,610	1,757	1,908	2,064	2,211
PFLUGER	800	778	789	809	830	838	846	890	922	930	934	945
SCIENCE HALL	720	593	656	705	762	833	864	872	880	884	892	886
TOBIAS	720	657	697	754	798	858	900	909	912	918	924	928
TOM GREEN	714	525	512	539	544	549	558	565	583	617	655	688
UHLAND	900	720	740	771	775	814	881	967	1,017	1,068	1,112	1,161
TOTAL	12,213	9,688	10,318	11,136	11,814	12,458	13,083	13,760	14,396	15,022	15,732	16,431

YELLOW 95% - 100% CAPACITY
ORANGE 100% - 105% OVER CAPACITY
RED > 105% OVER CAPACITY

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Consideration and possible approval of an Elementary School Site Donation in the Anthem Subdivision

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:
 Action needed Information only Receive input

B. Authority for This Action:
 Local Policy Law or Rule N/A

C. Goal or Need Addressed:
 Acquire future school sites.

D. Summary:
 Previous board action relating to this item:
 Future action anticipated:
 Background information:

The developer of the Anthem Subdivision wishes to donate 13.074 acres of land to Hays CISD for the construction of a future elementary school. The Donation Agreement, Special Warranty Deed (SWD), title commitment, survey documents, and Hays County Regional Habitat Conservation Plan Habitat Determination Letter are included with this agenda item.

The SWD contemplates that the construction of an elementary school will commence no later than November 2023 and be completed by August 2025. If a school is not constructed within that timeframe, the developer has the option to reclaim the site.

This site contains golden cheek warbler habitat, and the District will be required to pay the Hays County habitat mitigation fee for the school site as shown in the table in Section H.

If favorably considered, the Superintendent or designee will coordinate all parties to close the transaction in December 2021.

E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other:

F. Administrative Recommendation:
 Consideration and acceptance of a school site donation in the Anthem Subdivision.

G. Fiscal Impact and Cost: **Amount:** See table below for estimated costs.
 Budget Bond Grant/Special Funds : Other
 Staff recommends using 2021 Bond "Land Due Diligence" funds for this land transaction:

Description	Cost
Survey	\$5,220
Estimated Legal Fees	\$5,000
Habitat Mitigation Fee	\$19,500
Title insurance (\$522,960 value)	\$3,061
Estimated Total	\$32,781

Prior Year Spending – not applicable

Future/Ongoing – not applicable

H. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action: Max Cleaver

Evaluation method and time line -

Next report to the board – If favorably considered, staff intends to bring forward an architect recommendation for this project in January 2022.

I. Suggested Motion:

I move the Board accept the donation of the school site in the Anthem Subdivision and authorize the Board President and Superintendent to execute additional documents necessary or convenient to complete the transaction, as presented.



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

February 23, 2021

Applicant Name: KYLE 150, LP Attn: Kyle 150 GP, LLC & Its General Partner

Applicant Address: 3801 N. CAPITAL OF TEXAS HIGHWAY STE. E. 240-226

Applicant City, State, Zip: AUSTIN, TEXAS 78746

RE: RHCP PARTICIPATION APPLICATION 2020-04

Legal Description:

- » A0004 A0004 - Andrew Dunn Survey, ACRES 334.863
- » A0004 A0004 - Andrew Dunn Survey, ACRES 10

Dear KYLE 150, LP:

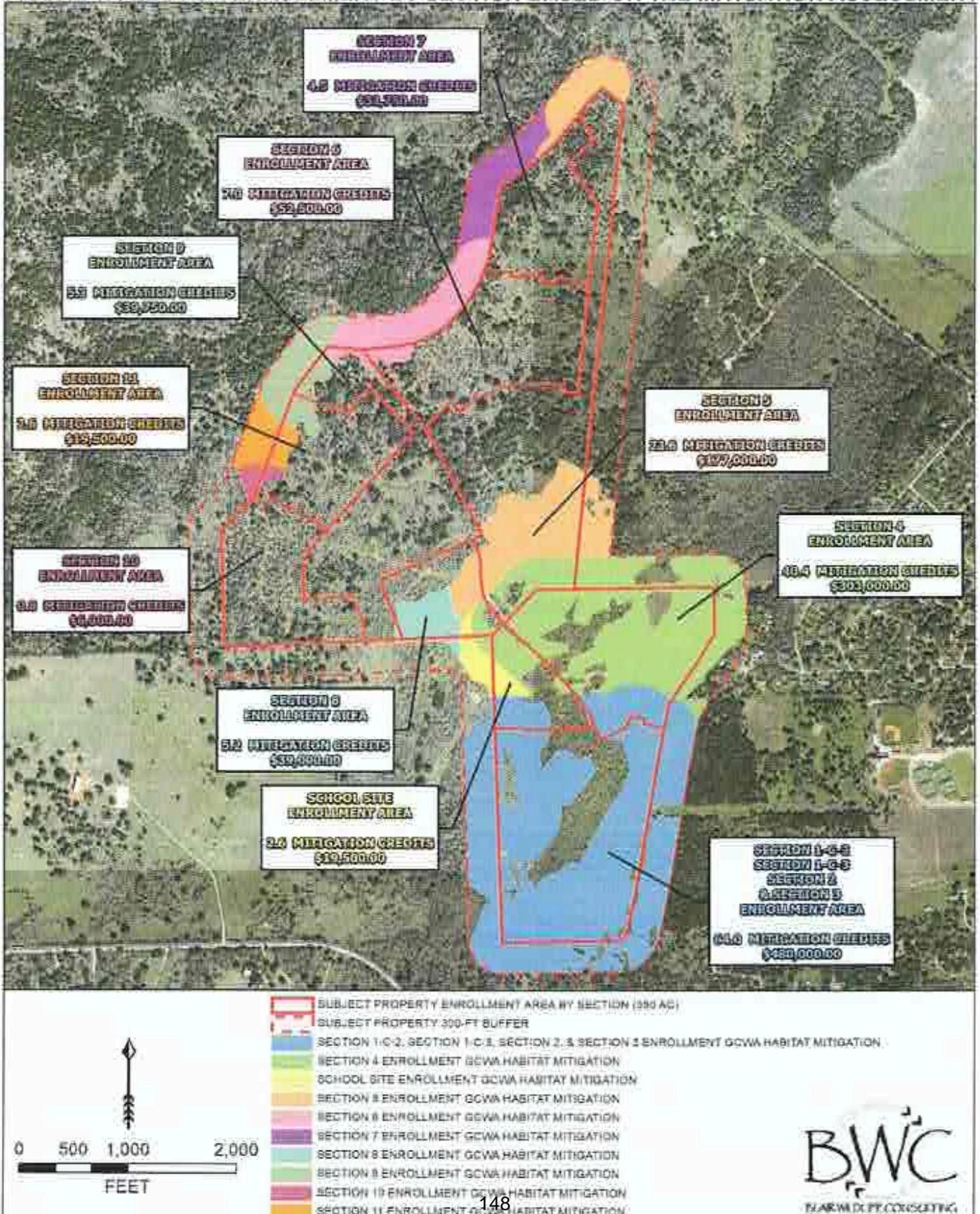
Thank you for submitting your application for a participation for the Hays County Regional Habitat Conservation Plan (RHCP). We have completed processing your application and have determined that the above referenced tract is eligible to participate through the streamlined RHCP mitigation process.

Your cost to mitigate impacts to golden-cheeked warbler habitat through the RHCP, in accordance with the calculations below in Table 1, is \$1,170,000.00. As requested, Table 2 through Table 11 include the breakdown of the costs to mitigate impacts to golden-cheeked warbler habitat by development phase, as well as depicted on Figure 1. The attached habitat assessment and mitigation determination is valid until February 23, 2024.



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

FIGURE 1. FEES FOR ENROLLMENT BY SECTION BASED ON THE MITIGATION ASSESSMENT





Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 1. Habitat Mitigation Calculation – Entire Enrollment Area

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	109.58	1:1	109.58
Direct Impact Areas – Existing Effects	15.00	0.5:1	6.50
Direct Impact Areas – No Existing Effects, No Impacts Authorized	1.07	0.5:1	0.53
Indirect Impact Areas – No Existing Effects	58.74	0.5:1	29.37
Indirect Impact Areas – Existing Effects	39.90	0.25:1	9.97
Total	222.29		156.0

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

Table 2. Habitat Mitigation Calculation – Section 1-C-2, Section 1-C-3, Section 2, and Section 3

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	51.91	1:1	51.91
Direct Impact Areas – Existing Effects	2.33	0.5:1	1.17
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0.71	0.5:1	0.36
Indirect Impact Areas – No Existing Effects	5.65	0.5:1	2.83
Indirect Impact Areas – Existing Effects	31.03	0.25:1	7.76
Total	91.63		64.01
Section 1-C-2, Section 1-C-3, Section 2, and Section 3 Total Mitigation Fee:			\$480,000.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 3. Habitat Mitigation Calculation – Section 4

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	32.76	1:1	32.76
Direct Impact Areas – Existing Effects	2.93	0.5:1	1.47
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0.36	0.5:1	0.18
Indirect Impact Areas – No Existing Effects	9.05	0.5:1	4.53
Indirect Impact Areas – Existing Effects	5.68	0.25:1	1.42
Total	50.78		40.35
Section 4 Total Mitigation Fee:			\$303,000.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

Table 4. Habitat Mitigation Calculation – School Site

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	1.97	1:1	1.97
Direct Impact Areas – Existing Effects	0	0.5:1	0.00
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	0	0.5:1	0.00
Indirect Impact Areas – Existing Effects	2.36	0.25:1	0.59
Total	4.33		2.56
School Site Total Mitigation Fee:			\$19,500.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 5. Habitat Mitigation Calculation – Section 5

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	17.94	1:1	17.94
Direct Impact Areas – Existing Effects	0	0.5:1	0.00
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	11.24	0.5:1	5.62
Indirect Impact Areas – Existing Effects	0	0.25:1	0.00
Total	29.18		23.56
Section 5 Total Mitigation Fee:			\$177,000.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

Table 6. Habitat Mitigation Calculation – Section 6

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	0	1:1	0.00
Direct Impact Areas – Existing Effects	2.19	0.5:1	1.10
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	11.81	0.5:1	5.91
Indirect Impact Areas – Existing Effects	0	0.35:1	0.00
Total	14		7.00
Section 6 Total Mitigation Fee:			\$52,500.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 7. Habitat Mitigation Calculation – Section 7

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	0	1:1	0.00
Direct Impact Areas – Existing Effects	0	0.5:1	0.00
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	8.95	0.5:1	4.48
Indirect Impact Areas – Existing Effects	0	0.25:1	0.00
Total	8.95		4.48
Section 7 Total Mitigation Fee:			\$33,750.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

Table 8. Habitat Mitigation Calculation – Section 8

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	5	1:1	5.00
Direct Impact Areas – Existing Effects	0	0.5:1	0.00
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	0	0.5:1	0.00
Indirect Impact Areas – Existing Effects	0.83	0.25:1	0.21
Total	5.83		5.21
Section 8 Total Mitigation Fee:			\$39,000.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 9. Habitat Mitigation Calculation – Section 9

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	0	1:1	0.00
Direct Impact Areas – Existing Effects	3.46	0.5:1	1.73
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	7.19	0.5:1	3.60
Indirect Impact Areas – Existing Effects	0	0.25:1	0.00
Total	10.65		5.33
Section 9 Total Mitigation Fee:			\$39,750.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

Table 10. Habitat Mitigation Calculation – Section 10

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	0	1:1	0.00
Direct Impact Areas – Existing Effects	0.53	0.5:1	0.27
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	1.11	0.5:1	0.56
Indirect Impact Areas – Existing Effects	0	0.25:1	0.00
Total	1.64		0.82
Section 10 Total Mitigation Fee:			\$6,000.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre



Hays County Regional Habitat Conservation Plan Application Habitat Determination Letter

Table 11. Habitat Mitigation Calculation – Section 11

Impact Type	Acres of Potential GCWA Habitat	Applicable Mitigation Ratio	Required Mitigation Credits ¹
Direct Impact Areas – No Existing Effects	0	1:1	0.00
Direct Impact Areas – Existing Effects	1.56	0.5:1	0.78
Direct Impact Areas – No Existing Effects, No Impacts Authorized	0	0.5:1	0.00
Indirect Impact Areas – No Existing Effects	3.74	0.5:1	1.87
Indirect Impact Areas – Existing Effects	0	0.25:1	0.00
Total	5.3		2.65
Section 11 Total Mitigation Fee:			\$19,500.00

¹ Mitigation credits are calculated and assessed to the nearest tenth of an acre

If you have any questions about the participation process or would like to proceed with mitigation payment, please contact the Hays County Natural Resources Coordinator, Alexandra Thompson at (512) 393-2156 or Alexandra.thompson@co.hays.tx.us.

We look forward to working with you and thank you for your interest in participating in the Hays County Regional Habitat Conservation Plan.

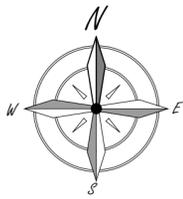
Sincerely,

A handwritten signature in blue ink that reads "Alexandra Thompson".

Alexandra Thompson
Natural Resources Coordinator
Countywide Operations Department

Exhibit B - Survey Sketch

INTENDED TO BE PLOTTED ON 18 X 24 INCH PAPER



LEGEND:
 O.P.R.H.C.TX. = OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS
 P.O.C. = POINT OF COMMENCEMENT
 T.P.O.B. = TRUE POINT OF BEGINNING

LINETYPE LEGEND:

- = BOUNDARY
- - - = RIGHT OF WAY
- · - · = ADJOINING LOT LINES
- · - · - · = EASEMENTS
- · - · - · - · = APPROXIMATE CENTER LINE OF DIRT ROAD
- x x x x x x x x = BARB WIRE FENCE

MONUMENT LEGEND / NOTES:

- = SET 5/8" IRON ROD WITH CAP STAMPED "SPOT ON SURVEYING"
- = FOUND MONUMENT AS DESCRIBED.
- ▲ = CALCULATED POINT.
- Ⓐ = FOUND 10" CEDAR FENCE POST.
- Ⓑ = FOUND MAG NAIL IN CONCRETE.
- Ⓒ = FOUND IRON ROD WITH CAP STAMPED "ATWELL LLC".

PROJECT SITE ADDRESS AND PID:
 HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT - VACANT LAND
 KYLE, TX. 78640
 HCAD PID: 10520

BASIS OF BEARINGS:
 THE BASIS OF BEARINGS OF THIS SURVEY SHOWN HEREON, IS THE TEXAS COORDINATE SYSTEM, NAD83, TEXAS SOUTH CENTRAL ZONE, UTILIZING STATIC OBSERVATIONS AND CORRECTIONS PERFORMED BY THE NGS-OPUS WEBSITE.

COMMITMENT FOR TITLE INSURANCE:
 (GF NO. 2100855-COM) TITLE RESOURCES GUARANTY COMPANY
 ISSUED: JANUARY 19, 2021 - EFFECTIVE: JANUARY 7, 2021

LEGAL DESCRIPTION (PER TITLE COMMITMENT):

BEING 13.074 ACRE OF LAND, MORE OR LESS, SITUATED IN THE ANDREW DUNN LEAGUE, ABSTRACT NO. 4, IN HAYS COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS ON EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

SCHEDULE B ITEM 10 PER COMMITMENT GF NO. 2100855-COM:

1. THE FOLLOWING RESTRICTIVE COVENANTS OF RECORD ITEMIZED BELOW (WE MUST INSERT SPECIFIC RECORDING DATA OR DELETE THIS EXCEPTION):

VOLUME 5151, PAGE 704, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS AND DOCUMENT NO. 19009499, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.

NOTE: THE FOLLOWING WILL APPLY WHEN A NOTICE OF ANNEXATION IS FILED ON THE PROPOSED ANTHEM SUBDIVISION PHASE 2: DOCUMENT NO(S) 20023791, 20023840, 20023862, 20023992, 20024001, 20024032, 20024044, 20045445, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.

10. THE FOLLOWING MATTERS AND ALL TERMS OF THE DOCUMENTS CREATING OR OFFERING EVIDENCE OF THE MATTERS (WE MUST INSERT MATTERS OR DELETE THIS EXCEPTION):

- b. TERMS, CONDITIONS, AND STIPULATIONS IN THE DEVELOPMENT AGREEMENT:
 RECORDED: VOLUME 5151, PAGE 704, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS AND AS AMENDED IN DOCUMENT NO. 19009499, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.
 NOTE: DEVELOPMENT (AFFECTS - NOT PLOTTABLE)
- c. ORDINANCE NO. 121514B RECORDED IN VOLUME 5151, PAGE 684, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - NOT PLOTTABLE)
- d. ORDINANCE NO. 121514C RECORDED IN VOLUME 5151, PAGE 688, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - NOT PLOTTABLE)
- e. PETITION FOR THE CREATION OF A MUNICIPAL UTILITY DISTRICT RECORDED UNDER DOCUMENT NO. 2016-16007023, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - NOT PLOTTABLE)
- f. TERMS, CONDITIONS AND STIPULATIONS OF THAT CERTAIN OPTION AGREEMENT BY AND BETWEEN MOUNTAIN CITY 150, LP, A TEXAS LIMITED PARTNERSHIP AND HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT RECORDED UNDER DOCUMENT NO. 17029307 AND AS FURTHER AFFECTED BY DOCUMENT NO. 19010063, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (DOES NOT CONTAIN LEGAL DESCRIPTION) (AFFECTS - ACCESS EASEMENT PLOTTED HEREON)
- g. AFFIDAVIT OF BOUNDARY DESCRIPTION OF THE CITY OF KYLE'S WATER SERVICE AREA RECORDED IN DOCUMENT NO. 18024010, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - NOT PLOTTABLE)
- h. TERMS, CONDITIONS AND STIPULATIONS OF THAT CERTAIN ACCESS EASEMENT RECORDED IN DOCUMENT NO. 19010062, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - PLOTTED HEREON)
- i. EASEMENT GRANTED TO THE CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY GAS OPERATIONS BY INSTRUMENT RECORDED IN DOCUMENT NO. 20050352, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (DOES NOT AFFECT)
- j. RIGHT AND AGREEMENTS AS SET FORTH IN THAT CERTAIN ASSIGNMENT OF DEVELOPMENT RIGHT AND MUD RECEIVABLES RECORDED IN DOCUMENT NO. 19035974, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.
- k. TERMS, CONDITIONS AND STIPULATIONS IN THE AMENDED AND RESTATED DEVELOPMENT AGREEMENT:
 RECORDED: INSTRUMENT NO. 19009499, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS. (AFFECTS - NOT PLOTTABLE)
- r. NOTE: THE FOLLOWING WILL APPLY WHEN A NOTICE OF ANNEXATION IS FILED ON THE PROPOSED ANTHEM SUBDIVISION PHASE 2, SECTION B:
 TERMS, CONDITIONS, PROVISIONS, EASEMENTS, RESTRICTIONS, RESERVATIONS AND OTHER MATTERS:
 RECORDED: DOCUMENT NO. 20023791, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.
 MAINTENANCE CHARGES AND/OR ASSESSMENTS SECURED BY A LIEN AS SET OUT IN INSTRUMENT(S) RECORDED IN DOCUMENT NO. 20023791, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS AND AS AMENDED, SUPPLEMENTED, RE-FILED OR RE-STATED. SAID LIEN FOR CHARGES AND ASSESSMENTS IS SUBORDINATE TO (i) TAX AND GOVERNMENTAL LIENS (ii) RECORDED FIRST MORTGAGE LIEN (iii) HOME EQUITY LOANS AS SET OUT THEREIN. (AFFECTS - NOT PLOTTABLE)

SURVEYORS NOTICE:

- * ALL DISTANCES SHOWN HEREON ARE GROUND DISTANCES UNLESS OTHERWISE NOTED.
- ** ELEVATIONS AND TREES ARE NOT SHOWN HEREON AND ARE NOT A PART OF THIS SURVEY.
- *** THE SURVEYOR MAKES NO GUARANTEE THAT THE IMPROVEMENTS SHOWN HEREON COMPRISE OF ALL IMPROVEMENTS IN THE AREA EITHER IN USE OR ABANDONED. THE SURVEYOR DOES CERTIFY THAT THE IMPROVEMENTS SHOWN WERE LOCATED AS ACCURATELY AS POSSIBLE. INTERIOR FENCES AND CORALS ARE NOT SHOWN HEREON.
- **** FUTURE ANTHEM PHASES EITHER NOT RECORDED YET OR IN THE PROCESS OF BEING RECORDED SHOWN HEREON FOR REFERENCE PURPOSES. THESE ROADWAYS, LOT LINES AND EASEMENTS ARE SHOWN HEREON AS FADED OR GRAY.
- ***** THE SUBJECT PROPERTY DOES NOT HAVE AN ACCESS EASEMENT FOR THE BENEFIT OF INGRESS OR EGRESS REFERENCED IN THE SCHEDULE A OF THE COMMITMENT PROVIDED. THE SUBJECT PROPERTY WILL HAVE FUTURE PUBLIC RIGHT OF WAY ACCESS ONCE THE PHASED DEVELOPMENT REACHES THE SUBJECT PROPERTY. WE BELIEVE THE ACCESS EASEMENT SHOWN HEREON AS ITEM 10H, COULD BE COPIED AND CONVEYED TO THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT WITH THE STIPULATION OF EASEMENT VACATION UPON COMPLETION OF THE FUTURE PHASED DEVELOPMENT SHOWN HEREON.

SURVEYOR'S CERTIFICATION:

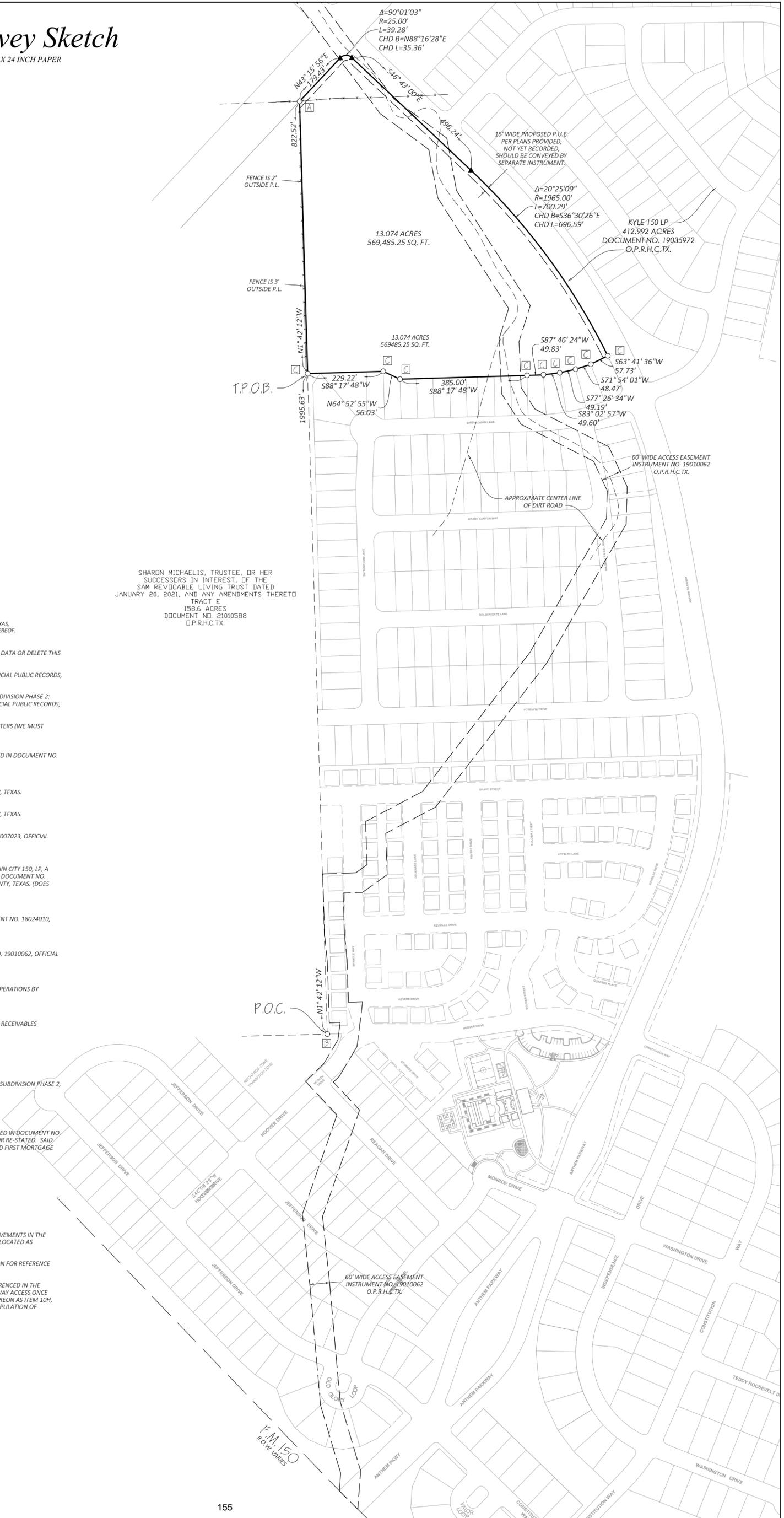
TO HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, TITLE RESOURCES GUARANTY COMPANY AND INDEPENDENCE TITLE:

I, SCOTT A. HAHN, REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL LAND SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A, CONDITION III SURVEY AND WAS MADE ON THE GROUND BY ME OR UNDER MY DIRECTION AND THAT SAID PROPERTY BEING SUBJECT TO ANY AND ALL EASEMENTS, RESERVATION AND RESTRICTIONS THAT MAY BE OF RECORD. THE MONUMENTS SHOWN HEREON WERE PROPERLY FOUND AND/OR PLACED UNDER MY SUPERVISION.

SCOTT A. HAHN, RPLS 6375, DATED JUNE 26, 2021
 SPOT ON SURVEYING, INC.
 614 JERRYS LANE
 BUDA, TX. 78610
 TBPLS FIRM NO.: 10193894
 O: (512) 523-8092
 EMAIL: INFO@SPOTONSURVEYING.COM



SHARON MICHAELIS, TRUSTEE, OR HER SUCCESSORS IN INTEREST, OF THE SAM REVOCABLE LIVING TRUST DATED JANUARY 20, 2021, AND ANY AMENDMENTS THERETO TRACT E 158.6 ACRES DOCUMENT NO. 21010588 D.P.R.H.C.TX.





COMMITMENT FOR TITLE INSURANCE (Form T-7)

Issued by

TITLE RESOURCES GUARANTY COMPANY

We, Title Resources Guaranty Company, will issue our title insurance policy or policies (the Policy) to You (the proposed insured) upon payment of the premium and other charges due, and compliance with the requirements in Schedule C. Our Policy will be in the form approved by the Texas Department of Insurance at the date of issuance, and will insure your interest in the land described in Schedule A. The estimated premium for our Policy and applicable endorsements is shown on Schedule D. There may be additional charges such as recording fees, and expedited delivery expenses.

This Commitment ends ninety (90) days from the effective date, unless the Policy is issued sooner, or failure to issue the Policy is our fault. Our liability and obligations to you are under the express terms of this Commitment and end when this Commitment expires.

THE FOLLOWING COMMITMENT FOR TITLE INSURANCE IS NOT VALID UNLESS YOUR NAME AND THE POLICY AMOUNT ARE SHOWN IN SCHEDULE A, AND OUR AUTHORIZED REPRESENTATIVE HAS COUNTERSIGNED BELOW.

An Authorized Signature



Title Resources Guaranty Company

By: Paul M. [Signature]
Executive Vice President

Michael P. [Signature]
Secretary

COMMITMENT FOR TITLE INSURANCE T-7

ISSUED BY

TITLE RESOURCES GUARANTY COMPANY

SCHEDULE A

Effective Date: **November 3, 2021, 8:00 am**

GF No. **2100855-COM**

Commitment No. _____, issued **November 19, 2021, 8:00 am**

1. The policy or policies to be issued are:

- a. OWNER'S POLICY OF TITLE INSURANCE (Form T-1)
(Not applicable for improved one-to-four family residential real estate)
Policy Amount: **\$522,960.00**
PROPOSED INSURED: **Hays Consolidated Independent School District**

- b. TEXAS RESIDENTIAL OWNER'S POLICY OF TITLE INSURANCE
ONE-TO-FOUR FAMILY RESIDENCES (Form T-1R)
Policy Amount:
PROPOSED INSURED:

- c. LOAN POLICY OF TITLE INSURANCE (Form T-2)
Policy Amount:
PROPOSED INSURED:
Proposed Borrower:

- d. TEXAS SHORT FORM RESIDENTIAL LOAN POLICY OF TITLE INSURANCE (Form T-2R)
Policy Amount:
PROPOSED INSURED:
Proposed Borrower:

- e. LOAN TITLE POLICY BINDER ON INTERIM CONSTRUCTION LOAN (Form T-13)
Binder Amount:
PROPOSED INSURED:
Proposed Borrower:

- f. OTHER
Policy Amount:
PROPOSED INSURED:

2. The interest in the land covered by this Commitment is: **Fee Simple**

3. Record title to the land on the Effective Date appears to be vested in:
Kyle 150 LP, a Texas limited partnership

4. Legal description of land:

Being 13.074 acres of land, more or less, out of the ANDREW DUNN LEAGUE, ABSTRACT NO. 4, ABSTRACT NO. 4, in Mountain City, Hays County, Texas, said 13.074 acre tract being a portion of that 412.992 acres conveyed to Kyle 150 LP by Special Warranty Deed recorded under Document No. 19035972, Official Public Records, Hays County, Texas. Said 13.074 acre tract being more particularly described by metes and bounds on Exhibit A attached hereto.

The Company is prohibited from insuring the area or quantity of the land described herein. Therefore, the Company does not represent that the acreage or square footage calculations are correct and references to the quantity are for informational purposes only.

EXHIBIT "A"

BEING A 13.074 ACRE TRACT OF LAND, MORE OR LESS, OUT OF THE ANDREW DUNN SURVEY NO. 9, ABSTRACT NO. 4, IN MOUNTAIN CITY, HAYS COUNTY, TEXAS, SAID 13.074 ACRE TRACT BEING A PORTION OF THAT 412.992 ACRES CONVEYED TO KYLE 150 LP BY SPECIAL WARRANTY DEED RECORDED AS DOCUMENT NO. 19035972, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS, (O.P.R.H.C.TX.), SAID 13.074 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

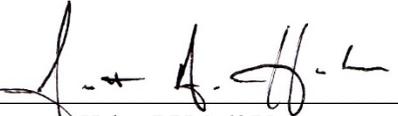
COMMENCING at a found mag nail in concrete, said point being accepted as the Southeasterly corner of that 158.6 acre tract called Tract E conveyed to Sharon Michaelis, Trustee, or her successors in interest, of the Sam Revocable Living Trust dated January 20, 2021, and any amendments thereto by Special Warranty Deed recorded as Document No. 21010588, (O.P.R.H.C.TX.) and also being accepted as an angle point in said 412.992 acre tract;

THENCE N 01° 42' 12" W, 1,995.63 feet with the common limits of said 158.6 acre tract and said 412.992 acre tract to a found iron rod with cap stamped "ATWELL LLC" (F.I.R.C.), for the TRUE POINT OF BEGINNING and the Southwest corner hereof;

THENCE N 01° 42' 12" W, 822.52 feet continuing with said common limits to a found 10" fence post, said point being accepted as the Northeast corner of said 158.6 acre tract also being accepted as an angle point in said 412.992 acre tract, for the Northwest corner hereof;

THENCE leaving the said common limits through the interior of said 412.992 acre tract, the following thirteen (13) courses:

1. N 43° 15' 56" E, 179.43 feet to a calculated point, said point being the beginning of a curve concave Southerly, having a radius of 25.00 feet;
2. Easterly with said curve to the right through a central angle of 90° 01' 03" an arc distance of 39.28 feet, to the calculated end of said curve, having a chord bearing and distance of N 88° 16' 28" E, 35.36 feet to said point;
3. S 46° 43' 00" E, 496.24 feet to the calculated beginning of a curve concave Southwesterly, having a radius of 1,964.85 feet;
4. Southeasterly with said curve to the right through a central angle of 20° 25' 09" an arc distance of 700.29 feet, having a chord bearing and distance of S 36° 30' 26" E, 696.59 feet to a (F.I.R.C.), for the Southeast corner hereof;
5. S 63° 41' 36" W, 57.73 feet to a (F.I.R.C.);
6. S 71° 54' 01" W, 48.47 feet to a (F.I.R.C.);
7. S 77° 26' 34" W, 49.19 feet to a (F.I.R.C.);
8. S 83° 02' 57" W, 49.60 feet to a (F.I.R.C.);
9. S 87° 46' 24" W, 49.83 feet to a (F.I.R.C.);
10. S 88° 17' 48" W, 385.00 feet to a (F.I.R.C.);
11. N 64° 52' 55" W, 56.03 feet to a (F.I.R.C.);
12. S 88° 17' 48" W, 229.22 feet to the POINT OF BEGINNING hereof, containing a calculated area of 569,485.25 sq. ft. or 13.074 acres of land more or less. Said field notes being described in accordance with a survey made on the ground by me or under my direction and Exhibit "B" Survey Sketch prepared by Spot On Surveying attached hereto and made a part hereof. All bearings are based on NAD 83 Texas State Plane Coordinate System, South Central Zone, ground distances.


Scott A. Hahn, RPLS 6375
Spot On Surveying, Inc. – Firm No. 10193894
614 Jerrys Ln., Buda TX. 78610
SOS J/N: 0013-21-001



June 26, 2021

Date

SCHEDULE B

EXCEPTIONS FROM COVERAGE

In addition to the Exclusions and Conditions and Stipulations, your Policy will not cover loss, costs, attorney's fees, and expenses resulting from:

1. The following restrictive covenants of record itemized below (We must either insert specific recording data or delete this exception):

Volume 5151, Page 704, Official Public Records, Hays County, Texas and Document No. 19009499, Official Public Records, Hays County, Texas, but omitting any covenant or restriction based on race, color, religion, sex, disability, handicap, familial status or national origin.

NOTE: The following will apply when a Notice of Annexation is filed on the proposed Anthem Subdivision Phase 2: Document No(s) 20023791, 20023840, 20023862, 20023992, 20024001, 20024032, 20024044, 20045445, Official Public Records, Hays County, Texas.

2. Any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements.
3. Homestead or community property or survivorship rights, if any of any spouse of any insured. (Applies to the Owner's Policy only.)
4. Any titles or rights asserted by anyone, including, but not limited to, persons, the public, corporations, governments or other entities,
 - a. to tidelands, or lands comprising the shores or beds of navigable or perennial rivers and streams, lakes, bays, gulfs or oceans, or
 - b. to lands beyond the line of the harbor or bulkhead lines as established or changed by any government, or
 - c. to filled-in lands, or artificial islands, or
 - d. to statutory water rights, including riparian rights, or
 - e. to the area extending from the line of mean low tide to the line of vegetation, or the rights of access to that area or easement along and across that area.(Applies to the Owner's Policy only.)
5. Standby fees, taxes and assessments by any taxing authority for the year **2021**, and subsequent years; and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership, but not those taxes or assessments for prior years because of an exemption granted to a previous owner of the property under Section 11.13, Texas Tax Code, or because of improvements not assessed for a previous tax year. (If Texas Short Form Residential Loan Policy of Title Insurance (T-2R) is issued, that policy will substitute "which become due and payable subsequent to Date of Policy" in lieu of "for the year _____ and subsequent years.")
6. The terms and conditions of the documents creating your interest in the land.
7. Materials furnished or labor performed in connection with planned construction before signing and delivering the lien document described in Schedule A, if the land is part of the homestead of the owner. (Applies to the Loan Title Policy Binder on Interim Construction Loan only, and may be deleted if satisfactory evidence is furnished to us before a binder is issued.)
8. Liens and leases that affect the title to the land, but that are subordinate to the lien of the insured mortgage. (Applies to Loan Policy (T-2) only.)

9. The Exceptions from Coverage and Express Insurance in Schedule B of the Texas Short Form Residential Loan Policy of Title Insurance (T-2R). (Applies to Texas Short Form Residential Loan Policy of Title Insurance (T-2R) only.) Separate exceptions 1 through 8 of this Schedule B do not apply to the Texas Short Form Residential Loan Policy of Title Insurance (T-2R).
10. The following matters and all terms of the documents creating or offering evidence of the matters (We must insert matters or delete this exception.):
- a. **Mineral and/or royalty interest in and to all coal, lignite, oil, gas and other minerals; together with all rights incident thereto:**
 Recorded: [Volume 1199, Page 27](#), Official Public Records, Hays County, Texas and as further affected by Waiver of Surface Rights recorded in [Volume 5272, Page 362](#), Official Public Records, Hays County, Texas.
Title to said interest has not been researched subsequent to the date of the above referenced instrument and the Company makes no representation as to the ownership or holder of such interest(s).
 - b. **Terms, Conditions, and Stipulations in the Development Agreement:**
 Recorded: [Volume 5151, Page 704](#), Official Public Records, Hays County, Texas and as amended in Document No. [19009499](#), Official Public Records, Hays County, Texas.
 Type: Development
 - c. Ordinance No. 121514B recorded in [Volume 5151, Page 684](#), Official Public Records, Hays County, Texas.
 - d. Ordinance No. 121514C recorded in [Volume 5151, Page 688](#), Official Public Records, Hays County, Texas.
 - e. Petition for Creation of a Municipal Utility District recorded under Document No. [2016-16007023](#), Official Public Records, Hays County, Texas.
 - f. Terms, conditions and stipulations of that certain Option Agreement by and between Mountain City 150, LP, a Texas limited partnership and Hays Consolidated Independent School District recorded under Document No. [17029307](#) and as further affected by Document No. [19010063](#), Official Public Records, Hays County, Texas. (Does not contain legal description)
 - g. Affidavit of Boundary Description of the City of Kyle's Water Service Area recorded in Document No. [18024010](#), Official Public Records, Hays County, Texas.
 - h. Terms, conditions and stipulations of that certain Access Easement recorded in Document No. [19010062](#), Official Public Records, Hays County, Texas and as amended in Document No. [21057832](#), Official Public Records, Hays County, Texas, as further depicted on that survey dated 6/26/2021, prepared by Scott A. Hahn, R.P.L.S. 6375.
 - i. Deleted
 - j. Rights and Agreements as set forth in that certain Assignment of Development Rights and MUD Receivables recorded in Document No. [19035974](#), Official Public Records, Hays County, Texas.
 - k. **Terms, Conditions, and Stipulations in the Amended and Restated Development Agreement:**
 Recorded: Instrument No. [19009499](#), Official Public Records, Hays County, Texas.

- l. Any and all portion of the subject property lying within the boundaries of a public or private roadway.**
- m. Rights of Parties in Possession. (Owner Policy)**
- n. Deleted**
- o. Deleted**
- p. Rights of tenants, as tenants only, under any and all unrecorded leases or rental agreements.**
(NOTE: This item can be deleted upon receipt of an Affidavit executed by the seller evidencing there are not any outstanding leases or rental agreements. If the Affidavit reveals unrecorded outstanding leases or rental agreements the exception may be modified to make specific exception to those matters.)
- q. All leases, grants, exceptions or reservation of coal, lignite, oil, gas and other mineral, together with all rights, privileges, and immunities relating thereto appearing in the public records whether listed in Schedule B or not. There may be leases, grants, exceptions or reservations of mineral interest that are not listed.**
- r. NOTE: The following will apply when a Notice of Annexation is filed on the proposed Anthem Subdivision Phase 2, Section B:**

Terms, conditions, provisions, easements, restrictions, reservations and other matters:
Recorded: Document No. [20023791](#), Official Public Records, Hays County, Texas.

Maintenance charges and/or assessments secured by a lien as set out in instrument(s) recorded in Document No. [20023791](#), Official Public Records, Hays County, Texas and as amended, supplemented, re-filed or re-stated. Said lien for charges and assessments is subordinate to (i) tax and governmental liens (ii) recorded first mortgage lien (iii) home equity loans as set out therein.
- s. Adoption of Working Capital Assessment recorded in Document No. [20024044](#), Official Public Records, Hays County, Texas.**
- t. Terms, Conditions, and Stipulations in the Hays County Regional Habitat Conservation Plan Participation Agreements:**
Recorded: Document No. [21010102](#) and Document No. 21060419, Official Public Records, Hays County, Texas.
- u. Any claim, right, or assertion of title by the adjoining land owner in and to that strip of land located between the property line and the fence(s) as shown on that survey dated 6/26/2021, prepared by Scott A. Hahn, R.P.L.S. 6375.**
- v. Rights of ingress and egress of the adjacent land owners over that portion of the dirt road situated outside a dedicated easement as shown on that survey dated 6/26/2021, prepared by Scott A. Hahn, R.P.L.S. 6375.**

SCHEDULE C

Your Policy will not cover loss, costs, attorneys' fees, and expenses resulting from the following requirements that will appear as Exceptions in Schedule B of the Policy, unless you dispose of these matters to our satisfaction, before the date the Policy is issued:

1. Documents creating your title or interest must be approved by us and must be signed, notarized and filed for record.
2. Satisfactory evidence must be provided that:
 - a. no person occupying the land claims any interest in that land against the persons named in paragraph 3 of Schedule A,
 - b. all standby fees, taxes, assessments and charges against the property have been paid,
 - c. all improvements or repairs to the property are completed and accepted by the owner, and that all contractors, sub-contractors, laborers and suppliers have been fully paid, and that no mechanic's, laborer's or materialmen's liens have attached to the property,
 - d. there is legal right of access to and from the land,
 - e. (on a Loan Policy only) restrictions have not been and will not be violated that affect the validity and priority of the insured mortgage.
3. You must pay the seller or borrower the agreed amount for your property or interest.
4. Any defect, lien or other matter that may affect title to the land or interest insured, that arises or is filed after the effective date of this Commitment.

5. Vendor's Lien retained in Deed:

Recorded: Document No. [19035972](#), Official Public Records, Hays County, Texas
Grantor: Mountain City-150 LP
Grantee: Kyle 150 LP
Dated: 9/30/2019

Additionally secured by Deed of Trust:

Recorded: Document No. [19035976](#), Official Public Records, Hays County, Texas
Grantor: Kyle 150 LP
Trustee: Davies Ward Phillips & Vineberg LLP
Beneficiary: TFCC International Ltd.
Amount: \$24,346,000.00

Additionally secured by Collateral Assignment of Reimbursement Agreement recorded in Document No. [19035980](#), Official Public Records, Hays County, Texas.

Additionally secured by UCC Financing Statements recorded in Document No(s) [19035977](#) and [19035979](#), Official Public Records, Hayd County, Texas.

As further affected by Subordination Agreement recorded in Document No. [19035982](#), Official Public Records, Hays County, Texas.

Tri-Party Agreement by and between TFCC International Ltd, Gehan Homes, Ltd. and Kyle 150 LP, the term, conditions and stipulations of which are set forth in Document No. [20000918](#), Official Public Records, Hays County, Texas, and as further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054873, Official Public Records, Hays County, Texas.

As further affected by Lienholder Consent to Grant of Easement recorded in Document No. 21003525, Official Public Records, Hays County, Texas.

As further affected by Lienholder Consent to Grant of Easement recorded in Document No. 21050590, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054871, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054872, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054874, Official Public Records, Hays County, Texas.

As further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054875, Official Public Records, Hays County, Texas.

As further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054876, Official Public Records, Hays County, Texas.

6. Deed of Trust to secure a Note:

Recorded: Document No. 21054867, Official Public Records, Hays County, Texas
Grantor: Kyle 150 LP
Trustee: Mary Wingfield
Beneficiary: TFCC International Ltd and Earlston Mortgage Corp
Amount: \$17,444,000.00
Dated: 9/30/2021

Additionally secured by UCC Financing Statement recorded in Document No. 21054868, Official Public Records, Hays County, Texas.

Additionally secured by Collateral Assignment of Reimbursement Agreement recorded in Document No. 21054870, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054871, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054872, Official Public Records, Hays County, Texas.

As further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054873, Official Public Records, Hays County, Texas.

As further affected by Tri-Party Agreement recorded in Document No. 21054874, Official Public Records, Hays County, Texas.

As further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054875, Official Public Records, Hays County, Texas.

As further affected by Amended and Restated Tri-Party Agreement recorded in Document No. 21054876, Official Public Records, Hays County, Texas.

7. Company requires payment in full of any and all assessments due and payable to the prevailing

homeowners or maintenance association. (*Note to Closer: If the proposed lender is requesting the T-19 Restrictions, Encroachments and Minerals Endorsement, please review the Schedule B assessment lien exception to confirm the lien securing HOA assessments is subordinate to the mortgage to be insured herein, and if not subordinate OBTAIN A SUBORDINATION*)

8. In regards to Kyle 150, LP, company must be furnished the following in order to determine the identity of the person(s) with authority to sign documents:
 - a) Copy of the Articles of Formation (formerly Organization), and all amendments thereto.
 - b) Copy of the Rules and Regulations or Operating Agreement.
 - c) Copy of proof of registration and evidence of good standing in entity's state or nation of domicile
9. Payment of any and all ad valorem taxes which may be due and payable on the subject property.
10. Company requires Owner, Seller and/or Borrower to complete an Affidavit of Debts and Liens prior to the issuance of the Title Insurance Policy.
11. Company must be furnished with a properly executed Waiver of Inspection signed by the Purchaser.
12. Good Funds in an amount equal to all disbursements must be received and deposited before any funds may be disbursed. Partial disbursements prior to the receipt and deposit of good funds are not permitted. Good Funds means cash, wire transfer, certified checks, cashier's checks and teller checks. Company reserves the right to require wired transfer of funds in accordance with Procedural Rule P-27 where immediate disbursement is requested.
13. **ARBITRATION:** The Owner Policy of Title Insurance (Form T-1) and the Loan Policy of Title Insurance (Form T-2) contain an arbitration provision. It allows the Insured or the Company to require arbitration if the amount of insurance is \$2,000,000 or less. If the insured wants to retain the right to sue the Company in case of a dispute over a claim, the Insured must request deletion of the arbitration provision before the Policy is issued. The Insured may do this by signing the Deletion of Arbitration Provision form and returning it to the Company at or before the closing of the real estate transaction or by writing to the Company. {The Arbitration Provision may not be deleted on the Texas Residential Owner Policy of Title Insurance (Form T-1R).}
14. **NOTICE:** Title Company is unwilling to issue the Title Policy without the general mineral exception(s) set out in Schedule B hereof pursuant to Procedural Rule P-5.1. Optional endorsements (T19.2 and T19.3) insuring certain risks involving minerals, and the use of improvements (excluding lawns, shrubbery and trees) and permanent buildings may be available for purchase upon request of the Proposed Insured. Neither this Policy, nor the optional endorsements, insure that the purchaser has title to the mineral rights related to the surface estate. The promulgated cost for said endorsement is \$50 per policy.
15. **NOTICE:** Pursuant to Procedural Rule P-71, Company may, upon request and if a licensed Agent in the County, issue a T-53 Texas Residential Limited Coverage Chain of Title Policy covering a period of 60 months, showing the following documents filed in the Official Public Records: Document No. [19035972](#)
16. **ADVISORY NOTICE:** Company has approved the land title survey dated 6/26/2021, prepared by Scott A. Hahn, R.P.L.S. No. 6375. Upon request, and payment of any promulgated premium, Item

No. 2 of Schedule "B" may be amended on the Title Policy to read: "shortages in area". Please note, the survey plat provided may not reflect or locate each of the dedicated easements or building lines set out as specific exceptions or contained in restrictive covenants set out on Schedule B. Proposed insured Buyer and/or Lender should review prior to closing.

Countersigned
Independence Title

By  _____

COMMITMENT FOR TITLE INSURANCE

SCHEDULE D

GF No. **2100855-COM**

Effective Date: **November 3, 2021, 8:00 am**

Pursuant to the requirements of Rule P-21, Basic Manual of Rules, Rates and Forms for the writing of Title Insurance in the State of Texas, the following disclosures are made:

1. The following individuals are directors and/or officers, as indicated, of the Title Insurance Company issuing this Commitment

Title Resources Guaranty Company, is a corporation whose shareholders owning or controlling, directly or indirectly, 10% or more of said corporation, directors, and officers are listed below:

Shareholders:

Realogy Title Group, LLC.

Directors:

Donald J. Casey; Michael P. Gozdan; Sriram Someshwara; J. Scott McCall; Thomas N. Rispoli; Donald W. Evans, Jr.; Marilyn J. Wasser

Officers:

J. Scott McCall-President/CEO, E. Paul McNutt, Jr-EVP, Michael P. Gozdan- Secretary, Jeffrey A. Gueiss, Chief Financial Officer

2. The following disclosures are made by the Title Insurance Agent Secured Land Transfers, LLC dba Independence Title issuing this commitment:
 - (a) A listing of each shareholder, owner, partner, or other person having, owning or controlling one percent (1%) or more of the Title Insurance Agent that will receive a portion of the premium.
TRG Maryland Holdings LLC
 - (b) A listing of each shareholder, owner, partner, or other person having, owning or controlling 10 percent (10%) or more of an entity that has, owns or controls one percent (1%) or more of the Title Insurance Agent that will receive a portion of the premium.
Title Resource Group LLC
 - (c) If the Agent is a corporation: (i) the name of each director of the Title Insurance Agent, and (ii) the names of the President, the Executive or Senior Vice-President, the Secretary and the Treasurer of the Title Insurance Agent are as follows:

Scott Storck, President; Donald J. Casey, Chief Executive Officer; Sriram Someshwara, Senior Vice President and Chief Financial Officer; Michael P. Gozdan, Senior Vice President and Secretary; Marilyn J. Wasser, Executive Vice President and Assistant Secretary; Donald W. Evans, Jr., Senior Vice President ; Robert Fitzpatrick, Senior Vice President; Lynette K. Gladdis, Senior Vice President and Assistant Secretary; Timothy B. Gustavson, Senior Vice President; Deborah Higgins, Senior Vice President; Thomas N. Rispoli, Senior Vice President and Assistant Secretary; Seth I. Truwit, Senior Vice President and Assistant Secretary; Walter Patrick Mullen, Senior Vice President; Brian Alan Pitman, Vice President; Jay Fitzgerald, Vice President.
 - (d) The name of any person who is not a full-time employee of the Title Insurance Agent and who receives any portion of the title insurance premium for services performed on behalf of the Title Insurance Agent in connection with the issuance of a title insurance form; and, the amount of premium that any such person shall receive is disclosed in paragraph 3.
 - (e) For purposes of this paragraph 2, "having, owning, or controlling" includes the right to receipt of a percentage of net income, gross income, or cash flow of the Agent or entity in the percentage

stated in subparagraphs (a) or (b).

3. You are entitled to receive advance disclosure of settlement charges in connection with the proposed transaction to which this commitment relates. Upon your request, such disclosure will be made to you. Additionally, the name of any person, firm or corporation receiving a portion of the premium from the settlement of this transaction will be disclosed on the closing or settlement statement.

You are further advised that the estimated title premium* is:

Owner's Policy	<u>\$3,061.00</u>
Loan Policy	<u>\$0.00</u>
Endorsement Charges	<u>\$0.00</u>
Other	<u>\$0.00</u>
Total	<u>\$3,061.00</u>

Of this total amount: 15% will be paid to the policy issuing Title Insurance Company; 85% will be retained by the issuing Title Insurance Agent; and the remainder of the estimated premium will be paid to other parties as follows:

<u>Amount</u>	<u>To Whom</u>	<u>For Services</u>
---------------	----------------	---------------------

" The estimated premium is based upon information furnished to us as of the date of this Commitment for Title Insurance. Final determination of the amount of the premium will be made at closing in accordance with the Rules and Regulations adopted by the Commissioner of Insurance."

Title Resources Guaranty Company

Premium Amount	Rate Rules	Property Type	County Code	Liability at Reissue Rate	6	7	8
1 \$3,061.00	2 1000	3	4 209	5			

TEXAS TITLE INSURANCE INFORMATION

<p>Title insurance insures you against loss resulting from certain risks to your title.</p> <p>The commitment for Title Insurance is the title insurance company's promise to issue the title insurance policy. The commitment is a legal document. You should review it carefully to completely understand it before your closing date.</p>	<p>El seguro de título le asegura en relación a pérdidas resultantes de ciertos riesgos que pueden afectar el título de su propiedad.</p> <p>El Compromiso para Seguro de Título es la promesa de la compañía aseguradora de títulos de emitir la póliza de seguro de título. El Compromiso es un documento legal. Usted debe leerlo cuidadosamente y entenderlo completamente antes de la fecha para finalizar su transacción.</p>
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Your Commitment for Title Insurance is a legal contract between you and us. The Commitment is not an opinion or report of your title. It is a contract to issue you a policy subject to the Commitment's terms and requirements.

Before issuing a Commitment for Title Insurance (the Commitment) or a Title Insurance Policy (the Policy), the Title Insurance Company (the Company) determines whether the title is insurable. This determination has already been made. Part of that determination involves the Company's decision to insure the title except for certain risks that will not be covered by the Policy. Some of these risks are listed in Schedule B of the attached Commitment as Exceptions. Other risks are stated in the Policy as Exclusions. These risks will not be covered by the Policy. The Policy is not an abstract of title nor does a Company have an obligation to determine the ownership of any mineral interest.

Minerals and Mineral Rights may not be covered by the Policy. The Company may be unwilling to insure title unless there is an exclusion or an exception as to Minerals and Mineral Rights in the Policy. Optional endorsements insuring certain risks involving minerals, and the use of improvements (excluding lawns, shrubbery and trees) and permanent buildings may be available for purchase. If the title insurer issues the title policy with an exclusion or exception to the minerals and mineral rights, neither this Policy, nor the optional endorsements, ensure that the purchaser has title to the mineral rights related to the surface estate.

Another part of the determination involves whether the promise to insure is conditioned upon certain requirements being met. Schedule C of the Commitment lists these requirements that must be satisfied or the Company will refuse to cover them. You may want to discuss any matters shown in Schedules B and C of the Commitment with an attorney. These matters will affect your title and your use of the land.

When your Policy is issued, the coverage will be limited by the Policy's Exceptions, Exclusions and Conditions, defined below.

- **EXCEPTIONS** are title risks that a Policy generally covers but does not cover in a particular instance. Exceptions are shown on Schedule B or discussed in Schedule C of the Commitment. They can also be added if you do not comply with the Conditions section of the Commitment. When the Policy is issued, all Exceptions will be on Schedule B of the Policy.
- **EXCLUSIONS** are title risks that a Policy generally does not cover. Exclusions are contained in the Policy but not shown or discussed in the Commitment.
- **CONDITIONS** are additional provisions that qualify or limit your coverage. Conditions include your responsibilities and those of the Company. They are contained in the Policy but not shown or discussed in the Commitment. The Policy Conditions are not the same as the Commitment Conditions.

You can get a copy of the policy form approved by the Texas Department of Insurance by calling the Title Insurance Company at 1-800-526-8018 or by calling the title insurance agent that issued the Commitment. The Texas Department of Insurance may revise the policy form from time to time.

You can also get a brochure that explains the policy from the Texas Department of Insurance by calling 1-800-252-3439.

Before the Policy is issued, you may request changes in the policy. Some of the changes to consider are:

- Request amendment of the "area and boundary" exception (Schedule B, paragraph 2). To get this amendment, you must furnish a survey and comply with other requirements of the Company. On the Owner's Policy, you must pay an additional premium for the amendment. If the survey is acceptable to the Company and if the Company's other requirements are met, your Policy will insure you against loss because of discrepancies or conflicts in boundary lines, encroachments or protrusions, or overlapping of improvements. The Company may then decide not to insure against specific boundary or survey problems by making special exceptions in the Policy. Whether or not you request amendment of the "area and boundary" exception, you should determine whether you want to purchase and review a survey if a survey is not being provided to you.
- Allow the Company to add an exception to "rights of parties in possession." If you refuse this exception, the Company or the title insurance agent may inspect the property. The Company may except to and not insure you against the rights of specific persons, such as renters, adverse owners or easement holders who occupy the land. The Company may charge you for the inspection. If you want to make your own inspection, you must sign a Waiver of Inspection form and allow the Company to add this exception to your Policy.

The entire premium for a Policy must be paid when the Policy is issued. You will not owe any additional premiums unless you want to increase your coverage at a later date and the Company agrees to add an Increased Value Endorsement.

CONDITIONS AND STIPULATIONS

1. If you have actual knowledge of any matter which may affect the title or mortgage covered by this Commitment, that is not shown in Schedule B, you must notify us in writing. If you do not notify us in writing, our liability to you is ended or reduced to the extent that your failure to notify us affects our liability. If you do notify us, or we learn of such matter, we may amend Schedule B, but we will not be relieved of liability already incurred.
2. Our liability is only to you, and others who are included in the definition of Insured in the Policy to be issued. Our liability is only for actual loss incurred in your reliance on this Commitment to comply with its requirements, or to acquire the interest in the land. Our liability is limited to the amount shown in Schedule A of this Commitment and will be subject to the following terms of the Policy: Insuring Provisions, Conditions and Stipulations.

DELETION OF ARBITRATION PROVISION
(Not applicable to the Texas Residential Owner's Policy)

Arbitration is a common form of alternative dispute resolution. It can be a quicker and cheaper means to settle a dispute with your Title Insurance Company. However, if you agree to arbitrate, you give up your right to take the Title Company to court and your rights to discovery of evidence may be limited in the arbitration process. In addition, you cannot usually appeal an arbitrator's award.

Your policy contains an arbitration provision (shown below). It allows you or the Company to require arbitration if the amount of insurance is \$2,000,000 or less. If you want to retain your right to sue the Company in case of a dispute over a claim, you must request deletion of the arbitration provision before the policy is issued. You can do this by signing this form and returning it to the Company at or before the closing of your real estate transaction or by writing to the Company.

The arbitration provision in the Policy is as follows:

“Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association (“Rules”). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured, unless the Insured is an individual person (as distinguished from an Entity). All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.”

SIGNATURE

DATE

Independence Title PRIVACY POLICY

Rev. 3/9/2021

FACTS	WHAT DOES INDEPENDENCE TITLE DO WITH YOUR PERSONAL INFORMATION?	
Why?	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.	
What?	<p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> • Social Security number and account balances • Payment history and credit card or other debt • Checking account information and wire transfer instructions <p>When you are <i>no longer</i> our customer, we continue to share your information as described in this notice.</p>	
How?	All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons Independence Title chooses to share; and whether you can limit this sharing.	
Reasons we can share your personal information	Does Independence Title share?	Can you limit this sharing?
For our everyday business purposes – such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes- to offer our products and services to you	No	We don't share
For joint marketing with other financial companies	No	We don't share
For our affiliates' everyday business purposes- information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes- information about your creditworthiness	No	We don't share
For our affiliates to market to you	No	We don't share
For nonaffiliates to market to you	No	We don't share
Questions?	Go to https://www.trgc.com/privacypolicy	

Who we are	
Who is providing this notice?	Independence Title
What we do	
How does Independence Title protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.
How does Independence Title collect my personal information?	<p>We collect your personal information, for example, when you</p> <ul style="list-style-type: none"> • Apply for insurance or pay insurance premiums • Provide your mortgage information or show your driver's license • Give us your contact information <p>We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.</p>
Why can't I limit all sharing?	<p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> • Sharing for affiliates' everyday business purposes –information about your creditworthiness • Affiliates from using your information to market to you • Sharing for nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing.</p>
Definitions	
Affiliates	<p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • <i>Our affiliates include companies that are owned in whole or in part by Realty Holdings Corp., such as Better Homes and Gardens® Real Estate, CENTURY 21®, Coldwell Banker®, Coldwell Banker Commercial®, The Corcoran Group®, ERA®, Sotheby's International Realty®, ZipRealty®, Realty Brokerage Group LLC, Cartus and Realty Title Group LLC.</i>
Nonaffiliates	<p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> • Independence Title <i>does not share with nonaffiliates so they can market to you.</i>
Joint Marketing	<p>A formal agreement between nonaffiliated financial companies that together market financial products or service to you.</p> <ul style="list-style-type: none"> • Independence Title <i>does not share with nonaffiliated financial companies for joint marketing purposes.</i>
Other Important Information	
For European Union Customers	Please see our Privacy Policy located at https://www.trgc.com/privacypolicy
For our California Customers	Please see our notice about the California Consumer Protection Act located at https://www.trgc.com/privacypolicy



IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Title Resources Guaranty Company's toll-free telephone number for information or to make a complaint at:

1-800-526-8018

You may also write to Title Resources Guaranty Company at:

Attention: Claims Department
8111 LBJ Freeway, Suite 1200
Dallas, TX 75251

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim, you should contact the company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener información o para presentar una queja:

Usted puede llamar al número de teléfono gratuito de Title Resources Guaranty Company's para obtener información o para presentar una queja al:

1-800-526-8018

Usted también puede escribir a Title Resources Guaranty Company:

Attention: Claims Department
8111 LBJ Freeway, Suite 1200
Dallas, TX 75251

Usted puede comunicarse con el Departamento de Seguros de Texas para obtener información sobre compañías, coberturas, derechos, o quejas al:

1-800-252-3439

Usted puede escribir al Departamento de Seguros de Texas a:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS POR PRIMAS DE SEGUROS O RECLAMACIONES:

Si tiene una disputa relacionada con su prima de seguro o con una reclamación, usted debe comunicarse con la compañía primero. Si la disputa no es resuelta, usted puede comunicarse con el Departamento de Seguros de Texas.

ADJUNTE ESTE AVISO A SU PÓLIZA:

Este aviso es solamente para propósitos informativos y no se convierte en parte o en condición del documento adjunto.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: New Course Requests including Dual Credit (OnRamps-UT and ACC) Submitted for Consideration

Administrator Responsible/Position: Marivel Sedillo, DS/CAO

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

New TEA approved district courses need to be approved by the Board of Trustees for School Year 2022-23 including any new or future dual enrollment University of Texas OnRamps and dual credit courses offered by Austin Community College

D. Summary:

Previous board action relating to this item -
 Future action anticipated -
 Background Information – New courses must be approved by the Board of Trustees.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other – C&I administrators

F. Administrative Recommendation:

The administration recommends approval of the attached courses.

Expected results in terms of student benefit/achievement – More opportunities for students to take course within their endorsement and increase opportunities to earn industry based certifications.

Possible problems or disadvantages of this proposal – Courses may not be offered to students in SY 2022-2023.

Consequences of not approving recommendation – Students would not be able to take these courses.

G. Fiscal Impact and Cost: Amount: - see attached

Budget Bond Grant/Special Funds – CTE Other _____

Prior Year Spending - \$ _____

Future/Ongoing -

H. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action --Marivel Sedillo, DS/CAO

Evaluation method and time line – Courses taught and TEKS covered. Track and monitor the number of students who earn industry-based certifications and increase the number of students meeting college and career readiness. These courses will start in 2022-2023 with Board approval.

I. Suggested Motion:

I move that the Board approve the new courses for the SY 2022-23 and all future University of Texas OnRamps and Austin Community College dual credit courses, as presented.

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
13009600, 13009610	Printing and Imaging Technology I/Printing and Imaging Technology I Lab	Printing & Imaging	We would like to transition our current high school journalism to Printing and Imaging CTE courses. This will increase our weighted funding and IBC for A-F Accountability. Students in journalism use Adobe products but do not currently take the Adobe certification exams. Completers are now also part of A-F Accountability. We will increase our number of completers when students complete three or more classes within the same program of study for four or more credits.	The Arts, Audio/Video Technology, and Communications Career Cluster focuses on careers in designing, producing, exhibiting, performing, writing, and publishing multimedia content, including visual and performing arts and design, journalism, and entertainment services. Careers in printing span all aspects of the industry, including prepress, press, and finishing and bindery operations. In addition to developing technical knowledge and skills needed for success in the Arts, Audio/Video Technology, and Communications Career Cluster, students will be expected to develop an understanding of the printing industry with a focus on digital prepress and digital publishing.	CTE Budget	Zero - We will actually bring in weighted funding for current classes. We already have Adobe site licenses for the computer labs.	1.28	9-12	1-2	none
13009700, 13009710	Printing and Imaging Technology II/Printing and Imaging Technology II Lab				CTE Budget		1.47	10-12	1-2	none
13009800, 13009805, 13009810, 13009815	Practicum in Printing and Imaging Technology				CTE Budget		1.47	10-12	2	Printing and Imaging II/Lab
13002000, 13002010	Horticultural Science/Agricultural Laboratory and Field Experience	Plant Science	Replaces Turf Grass Management (semester) and Landscape Design & Management (semester) with year length combined class. Increases funding tier from 1.28 to 1.47.	Horticultural Science is designed to develop an understanding of common horticultural management practices as they relate to food and ornamental plant production. To prepare for careers in horticultural systems, students must attain academic skills and knowledge, acquire technical knowledge and skills related to horticulture and the workplace, and develop knowledge and skills regarding career opportunities, entry requirements, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer knowledge and skills in a variety of settings.	CTE Budget	No additional cost per campus, replaces existing classes	1.47	10-12	1-2	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
N1300265	Viticulture	Plant Science	Introduces another Tier 3 course option in the Plant Science pathway. Vineyards and wineries are a fast growing agricultural industry in our area. The Texas Hill Country is the second largest certified Viticultural Area in America with well over 9 million acres in the heart of Texas. The wines of this massive region, north of San Antonio and west of Austin, range from Bordeaux blends to Italian varietals, as well as cool-climate grapes. This is a quality wine producing region and the wines have won numerous awards both at home and internationally.	Viticulture is a course designed to provide students with the academic and technical knowledge and skills that are required to pursue a career related to vineyard operations, grape cultivation, and related industries that contribute some \$2 billion annually to the Texas economy. Students in Viticulture develop an understanding of grape production techniques and practices, while emphasizing environmental science related to production decisions. To prepare for success, students need opportunities to learn, reinforce, experience, apply, and transfer their knowledge and skills in a variety of settings.	CTE Budget	\$10,000 per campus for start up equipment	1.47	10-12	1	none
13001100	Energy and Natural Resources Technology / Lab	Environmental & Natural Resources	Completes the Environmental & Natural Resources POS. Provides students with knowledge of emerging clean energy systems and provides an avenue into high demand utilities jobs in water treatment and wastewater systems.	Energy and Natural Resource Technology examines the interrelatedness of environmental issues and production agriculture. Students will evaluate the environmental benefits provided by sustainable resources and green technologies. Instruction is designed to allow for the application of science and technology to measure environmental impacts resulting from production agriculture through field and laboratory experiences. To prepare for careers in environmental service systems, students must attain academic skills and knowledge, acquire advanced technical knowledge and skills related to environmental service systems and the workplace, and develop knowledge and skills regarding career opportunities, entry requirements, and industry expectations. To prepare for success, students need opportunities to learn, reinforce, apply, and transfer their knowledge and skills and technologies in a variety of settings.	CTE Budget	\$2000 per campus	1.47	10-12	1 / 2	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
3580400	Digital Design and Media Production	Design & Multimedia Arts	Some of our middle schools are currently offering broadcasting classes for local credits. This would offer a middle school option. By making this a CTE class we will generate weighted funding in order to support the class with equipment and curriculum.	Digital Design and Media Production will allow students to demonstrate creative thinking, develop innovative strategies, and use communication tools in order to work effectively with others as well as independently. Students will gather information electronically, which will allow for problem solving and making informed decisions regarding media projects. Students will learn digital citizenship by researching current laws and regulations and by practicing integrity and respect. Students will demonstrate a thorough understanding of digital design principles that is transferable to other disciplines. The six strands include creativity and innovation; communication and collaboration; research and information fluency; critical thinking; problem solving, and decision making; digital citizenship; and technology operations and concepts.	CTE Budget	\$1000 per campus	1.28	7-8	1	none
3580500	Digital Art and Animation	Design & Multimedia Arts	Our middle schools currently offer journalism classes. By making this a CTE class we will generate weighted funding in order to support the class with equipment and curriculum.	Digital Art and Animation consists of computer images and animations created with digital imaging software. Digital Art and Animation has applications in many careers, including graphic design, advertising, web design, animation, corporate communications, illustration, character development, script writing, storyboarding, directing, producing, inking, project management, editing, and the magazine, television, film, and game industries. Students in this course will produce various real-world projects and animations. The six strands include creativity and innovation; communication and collaboration; research and information fluency; critical thinking; problem solving, and decision making; digital citizenship; and technology operations and concepts.	CTE Budget	No additional cost per campus, replaces existing classes	1.47	7-8	1	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
3580830	Web Game Development	Web Development Design & Multimedia Arts	We currently have Web Design in the middle schools and Video Game Design in the high schools. We would like to add another class in order to create a pathway for our students. These classes do focus on coding and integrate with our Computer Science classes. Web Game Development is also part of two different Programs of Study increasing our number of Completers which is now part of A-F Accountability.	Web Game Development will allow students to demonstrate creative thinking, develop innovative strategies, and use digital and communication tools necessary to develop fully functional online games. Web Game Development has career applications for many aspects of the game industry, including programming, art principles, graphics, web design, storyboarding and scripting, and business and marketing. The six strands include creativity and innovation; communication and collaboration; research and information fluency; critical thinking; problem solving, and decision making; digital citizenship; and technology operations and concepts.	CTE Budget	\$7,000 per campus	1.47	11-12	1	none
N1302104	Kinesiology I	Exercise Science & Wellness	The high schools have athletic trainers that take the Sports Medicine classes. TEA has approved Kinesiology innovative courses under CTE. By transitioning Sports Medicine to Kinesiology, we will be increasing weighted funding and IBC & Completers for A-F Accountability. Kinesiology students can take their Certified Personal Trainer certification exam.	This course is designed to introduce students to the basic concepts of Kinesiology. Students will gain an understanding of body mechanics, physiological functions of muscles and movements, the history of kinesiology, and the psychological impact of sports and athletic performance.	CTE Budget	Zero - We will actually bring in weighted funding for current sports medicine classes.	1.28	9-10	1	none
N1302124	Kinesiology II	Exercise Science & Wellness	Completers for A-F Accountability. Kinesiology students can take their Certified Personal Trainer certification exam.	The Kinesiology II course is designed to provide students an advanced level of knowledge, skills, and understanding of body composition and the effect on health, nutritional needs of physically active individuals, qualitative biomechanics, application of therapeutic modalities, appropriate rehabilitation services, and aerobic training intensity programs. The course is designed to allow students to advance their understanding of professional standards, employability skills, and ethical and legal standards. Throughout this course, students explore the healthcare/exercise business model and gain an understanding of therapeutic sports psychology. Students develop proper aerobic fitness programs and rehabilitation programs. Kinesiology II prepares students for an industry certification exam such as Certified Personal Trainer.	CTE Budget		1.47	11-12	1	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
13005400	Building Maintenance Technology I	Construction Management & Inspection	We were recently notified by TEA that we had been awarded a Texas National Pathways Network \$183,750 planning grant. The grant is in partnership with San Marcos CISD and Lockhart ISD. Our application focused on expanding electrical, plumbing and pipefitting opportunities for the students in our area. The grant is designed to give us one year to plan with our partners. At the end of the year, we will apply for the implementation grant which can range from \$800,000 - \$950,000. We would like to go ahead and get approval to offer classes related to the grant in the future. For more information on the grant, visit https://tea.texas.gov/sites/default/files/21-22-cte-perkins-reserve-002-hays.pdf	In Building Maintenance Technology I, students will gain knowledge and skills needed to enter the field of building maintenance as a building maintenance technician or supervisor or secure a foundation for a postsecondary degree in construction management, architecture, or engineering. Students will acquire knowledge and skills in plumbing; electrical; and heating, ventilation, and air conditioning (HVAC) systems. Additionally, students will learn methods for repair and installation of drywall, roof, and insulation systems.	CTE Budget	\$5000 per campus	1.28	10-12	2	none
13005500	Building Maintenance Technology II	Construction Management & Inspection		In Building Maintenance Technology II, students will continue to gain advanced knowledge and skills needed to enter the workforce as a building maintenance technician or supervisor and construction project manager or secure a foundation for a postsecondary degree in construction management, architecture, or engineering. Students will acquire knowledge and skills in safety, Occupational Safety and Health Administration (OSHA) standards, and safety devices in electrical circuits; maintenance of electrical and heating, ventilation, and air conditioning (HVAC) systems; and concepts of historic preservation.	CTE Budget	\$5000 per campus	1.47	11-12	2	Building Maintenance Technology I
13005600	Electrical Technology I	Electrical		In Electrical Technology I, students will gain knowledge and skills needed to enter the workforce as an electrician or building maintenance supervisor, prepare for a postsecondary degree in a specified field of construction or construction management, or pursue an approved apprenticeship program. Students will acquire knowledge and skills in safety, electrical theory, tools, codes, installation of electrical equipment, and the reading of electrical drawings, schematics, and specifications.	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.28	10-12	1	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
13005700	Electrical Technology II	Electrical		In Electrical Technology II, students will gain advanced knowledge and skills needed to enter the workforce as an electrician, a building maintenance technician, or a supervisor; prepare for a postsecondary degree in a specified field of construction or construction management; or pursue an approved apprenticeship program. Students will acquire knowledge and skills in safety, electrical theory, tools, codes, installation of electrical equipment, alternating current and direct current motors, conductor installation, installation of electrical services, and electric lighting installation.	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.47	11-12	2	Electrical Technology II
13005800	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I	HVAC & Sheet Metal		In Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I, students will gain knowledge and skills needed to enter the industry as technicians in the HVAC and refrigeration industry or building maintenance industry, prepare for a postsecondary degree in a specified field of construction management, or pursue an approved apprenticeship program. Students will acquire knowledge and skills in safety, principles of HVAC theory, use of tools, codes, and installation of HVAC and refrigeration equipment.	CTE Budget	\$5000 per campus	1.28	10-12	1	none
13005900	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II	HVAC & Sheet Metal		In Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II, students will gain advanced knowledge and skills needed to enter the industry as HVAC and refrigeration technicians or building maintenance technicians or supervisors, prepare for a postsecondary degree in a specified field of construction or construction management, or pursue an approved apprenticeship program. Students will acquire knowledge and skills in safety, electrical theory, use of tools, codes, installation of commercial HVAC equipment, heat pumps, troubleshooting techniques, various duct systems, and maintenance practices.	CTE Budget	\$5000 per campus	1.47	11-12	2	Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
13006000	Plumbing Technology I	Plumbing & Pipefitting		In Plumbing Technology I, students will gain knowledge and skills needed to enter the industry as a plumbing apprentice, building maintenance technician, or supervisor or prepare for a postsecondary degree in construction management, architecture, or engineering. Students will acquire knowledge and skills in industry workplace basics and employer/customer expectations, including how to use a plumbing code book; how to identify and use power and hand tools; how to be safe on the jobsite and when using hand and power tools; how to apply basic plumbing mathematics and plumbing drawing; and how to identify, fit, and use plastic, copper, cast iron, carbon steel, and corrugated stainless steel pipe. In addition, students will be introduced to gas, drainage, and water supply systems and continue their knowledge of workplace basics and green technologies.	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.28	10-12	1	none
13006100	Plumbing Technology II	Plumbing & Pipefitting		In Plumbing Technology II, students will gain the advanced knowledge and skills needed to enter the industry as a plumber, building maintenance technician, or supervisor or prepare for a postsecondary degree in mechanical engineering. Students will acquire knowledge and skills in plumbing codes, industry workplace basics, and employer/customer expectations, including tool and jobsite safety, advanced plumbing mathematics, commercial drawings, basic electricity, hanger installation, supports and structural penetrations, roof drains, fixture installation, valves and faucets, and oxy-fuel safety. Students will also learn about setup, cutting, brazing and welding water system sizing; gas, drain, waste and vent installation and testing; and water heater installation.	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.47	11-12	2	Plumbing Technology I
13006300	Masonry Technology I	Masonry		Masonry Technology I provides information and techniques related to basic masonry and safety precautions. For safety and liability considerations, limiting course enrollment to 15 students is recommended.	CTE Budget	\$5000 per campus	1.28	10-12	2	none

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
13006400	Masonry Technology II	Masonry		Masonry Technology II is designed to further enhance the skills and knowledge of the beginning masonry student. For safety and liability considerations, limiting course enrollment to 15 students is recommended.	CTE Budget	\$5000 per campus	1.47	11-12	2	Masonry Technology I
N1300425, N1300427	Pipefitting Technology I/Lab	Plumbing & Pipefitting		In Pipefitting Technology I Lab, students will learn the types of work performed, responsibilities, career opportunities within the industry and safety principles associated with pipefitting. Additionally, students will learn care, selection and use of hand and power tools of the trade and ladder and scaffold safety, selection, construction and the associated hazards. Oxyfuel cutting and associated safety procedures will be reinforced. Students will learn the maintenance, operation and safety of motorized equipment. This class may lead to the National Center for Construction Education and Research (NCCER) certification.	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.28	10-12	1-1	Algebra i & Geometry
N1300426, N1300428	Pipefitting Technology II, Lab	Plumbing & Pipefitting		In Pipefitting Technology II Lab, students will learn about, be able to identify and install various types of piping systems and valves. Students will learn to read detail and drawing sheets and how to use mathematics to solve problems related to pipefitting construction. Students will also be educated in how to prepare, fabricate, and assemble threaded pipe, socket weld, and butt weld installations. Excavating per Occupational Safety and Health Administration (OSHA) standards as well as grading and elevations of trenching and backfilling will also be taught. The course may lead to National Center for Construction Education and Research (NCCER) certification	TRPN Grant	Zero - Will be taken from Texas Regional Pathways Grant from TEA.	1.47	11-12	1-1	Pipefitting Technology I/Lab

Course PEIMS code (C022)	High School Course Proposed	Program of Study	Rationale	Description	Funding Source	Cost	Weighted Funding	Grade Level(s)	# of Credits	Required Pre-Requisite
N1304670	Introduction to Unmanned Aerial Vehicle (UAV) Flight	Drone (Unmanned Flight)	Unmanned Aircraft Systems (UAS) are being used in many areas including law enforcement, fire, search and rescue, gas pipeline monitoring, and real estate. The greatest challenge and barrier to commercial industry development is the safe integration of drones in the the existing National Airspace System (NAS). The FAA initiated the UAS Intergration Pilot Program to determine how to safely intregrate drones into the NAS. There is a lot of interest in drones. The LHS ROTC program has asked to add this CTE class to increase enrollment in their program.	The Introduction to Unmanned Aerial Vehicle (UAV) Flight course is designed to prepare students for entry level employment or continuing education in piloting UAV operations. Principles of UAV is designed to instruct students in UAV flight navigation, industry laws and regulations, and safety regulations. Students are also exposed to mission planning procedures, environmental factors, and human factors involved in the UAV industry.	CTE Budget	\$5,000 for Lehman High School	1.28	10-12	1	none

ACC Dual Credit
and University of
Texas Dual
Enrollment
OnRamps

"We request that all dual enrollment OnRamps courses offered through the University of Texas and Dual Credit courses offered through Austin Community College be approved for now and the future. Providing an approval for all current courses and any future offerings allows Hays CISD more flexibility in the courses that can be offered. The University of Texas generally adds courses to be offered through OnRamps each year and with an overall approval we can be sure that every course can be offered."

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: Consideration and possible adoption of TASB Policy Update 118 Affecting Local Policies

Administrator Responsible/Position: Dr. Eric Wright

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

The official Board Policies have been designated in accordance with BF(LOCAL) and shall be considered authoritative and binding.

C. Goal or Need Addressed:

Legal policies reflect changes mandated by federal and/or state law and must be incorporated into our district policies. Board discretion may be exercised on local policies.

D. Summary:

Previous board action relating to this item -

Future action anticipated –

Background information – Update 118 focuses on updating (LEGAL) policies that were affected by changes in administrative rule and commissioner of education rulings. Several (LOCAL) policy revisions to local policies listed below, are provided by TASB and reflect the changes in law or administrative rules for organizational and restructuring purposes:

TASB Initiated Revisions with no further recommendations at District Level -

- CFD(LOCAL): Accounting - Activity Funds Management
- CQB(LOCAL): Technology Resources - Cybersecurity
- DFE(LOCAL): Termination of Employment - Resignation
- DP(LOCAL): Personnel Positions
- EHAA(LOCAL): Basic Instructional Program - Required Instruction (All Levels)
- EHBC(LOCAL): Special Programs - Compensatory/Accelerated Services
- EIE(LOCAL): Academic Achievement - Retention and Promotion
- FDE(LOCAL): Admissions - School Safety Transfers
- FEC(LOCAL): Attendance - Attendance for Credit
- FFG(LOCAL): Student Welfare - Child Abuse and Neglect

District initiated revisions

- FEA(LOCAL): Attendance - Compulsory Attendance

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

From public -

All agenda items are reviewed by the Superintendent's Cabinet.

F. Suggested Motion:

I move that the Board adopt TASB Policy Update 118 affecting policies CFD, DQB, DFE, DP, EHAA, EHBC, EIE, FDE, FEC, FFG, and FL together with district initiated revisions to local policy FEA as presented.

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ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

Please note:

Changes at Update 118 are based almost exclusively on legislation from the 87th Regular Legislative Session.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 87th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

For more information about the bills mentioned below and other changes from the 87th Legislative Session, download the free *2021 Legislative Summary for TASB Members* PDF at <https://store.tasb.org/legislative-summary-for-tasb-members-pdf/>.

The *Local Policy Overview* for Update 118, available in the myTASB Policy Service Resource Library at <https://www.tasb.org/services/policy-service/mytasb/policy-manual-update-resources.aspx>, provides a general, high-level overview of the changes to the (LOCAL) policies included in the update. **(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.**

Changes to the policy manual based on bills from the special called sessions will be included in Update 119.

A(LEGAL)

BASIC DISTRICT FOUNDATIONS

The A Section table of contents has been updated to include the new codes AIE, Investigations, and AEA, Educational Equity.

In Update 119, Policy Service will be reviewing districts' AE(LOCAL) and recoding any equity provisions to the new AEA(LOCAL).

AE(LEGAL)

EDUCATIONAL PHILOSOPHY

The objectives of public education have been updated to reflect HB 4509 revisions regarding instruction on American patriotism.

AG(LEGAL)

HOME-RULE DISTRICTS

Provisions on home rule districts have been updated to reflect the applicability of Education Code Chapter 39 and special investigations (SB 1365) and parental options to retain students (SB 1697) for these districts.

AIA(LEGAL)

ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Details regarding accountability performance ratings have been added from SB 1365, including the effects of "Not Rated" and D ratings.

AIB(LEGAL)

ACCOUNTABILITY: PERFORMANCE REPORTING

Revisions to the quality of learning indicators are from HB 4545.

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Significant changes from the 87th Legislature, Regular Session address:

- The authority of conservators, management teams, and boards of managers;

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- Interventions and consequences for D ratings;
- Revisions regarding campus turnaround plans;
- Appeals of interventions and sanctions; and
- New intervention programs, including designation as a resource campus and required compliance with the strong foundations grant program requirements.

We have also added an existing prohibition on student trustees participating in a closed board meeting when a personnel matter is being considered.

Provisions on monitoring reviews and on-site investigations have been moved to AIE, Investigations.

AIE(LEGAL) ACCOUNTABILITY: INVESTIGATIONS

Provisions on special investigations (formerly *special accreditation investigations*) and monitoring reviews and activities have been revised as a result of SB 1365 and moved to this new code on investigations.

BA(LEGAL) BOARD LEGAL STATUS

The provision regarding the board's governance authority has been moved to BAA(LEGAL), which addresses the board's powers and duties.

BAA(LEGAL) BOARD LEGAL STATUS: POWERS AND DUTIES

The provision regarding the board's governance authority has been moved from BA(LEGAL) and revised to better reflect statutory wording.

SB 1365 adds exceptions to the board's exclusive power to govern and oversee the management of the district to address the appointment of a board of managers.

Provisions on the board's authority related to district property have been deleted, as they are included at other codes.

BBA(LEGAL) BOARD MEMBERS: ELIGIBILITY/QUALIFICATIONS

Changes to this legally referenced policy include:

- Clarification regarding felony convictions for eligibility and service as a board member (HB 1540 and Attorney General Opinion KP-0251); and
- Revisions to the definition of "residence" (SB 1111).

BBBA(LEGAL) ELECTIONS: CONDUCTING ELECTIONS

Provisions updated in accordance with HB 3107 include those related to election orders, election notices, filing information, delivery or submission of election documents, drawings to determine the order of names on the ballot, and temporary branch polling places.

SB 1116 requires a new internet posting 21 days before election day with information about the upcoming election.

Requirements regarding early voting rosters have been updated in accordance with HBs 1382 and 1622.

BBBB(LEGAL) ELECTIONS: POST-ELECTION PROCEDURES

HB 3107 clarifies processes for tied votes and runoff elections.

SB 1116 includes a new requirement to post online detailed information on election results.

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BBBD(LLEGAL) ELECTIONS: CAMPAIGN ETHICS

Amended Ethics Commission rules change the definition of "political advertising" to address text messages.

BBD(LLEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION

The State Board of Education must require school safety training for trustees per HB 690 and work with the Texas School Safety Center to develop curriculum and materials by January 1, 2022.

BBFA(LLEGAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES

A definition of "contract" has been added to assist with application of conflicts disclosure provisions. Other provisions have been reordered, reworded, and removed for readability.

BDF(LLEGAL) BOARD INTERNAL ORGANIZATION: CITIZEN ADVISORY COMMITTEES

HB 1525 imposes new meeting requirements for school health advisory councils, including posting of meeting details in advance of meetings and preparing and posting meeting minutes and recordings.

CBA(LLEGAL) STATE AND FEDERAL REVENUE SOURCES: STATE

An existing provision regarding the purpose of the Foundation School Program has been added.

CBB(LLEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL

We have referenced an existing provision that prohibits the use of federal loan or grant funds to procure or obtain foreign telecommunications equipment.

CCG(LLEGAL) LOCAL REVENUE SOURCES: AD VALOREM TAXES

Provisions on ad valorem taxes were affected by several bills.

- HB 1525 includes exceptions to the prohibition on levying a maintenance tax at a rate with the intent to create a surplus in maintenance tax revenue to pay the district's debt service. We have also added a reference to the consequences of violating the prohibition without an applicable exception.
- SB 1438 addresses the calculation and adoption of tax rates in a disaster area.

Because provisions permitting a district to adopt a tax rate before adopting a budget no longer align with current statutes and TEA processes for calculating the maximum compressed rate, they have been deleted from the policy.

CCGA(LLEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS

Legislation affected several provisions on tax exemptions and payments:

- SB 1427 clarifies that the temporary exemption for qualified property damaged by disaster applies only to physical damage.
- SB 1438 repeals the provisions permitting a governing body to adopt a temporary exemption for qualified property damaged by disaster, making the exemption automatic.
- HB 988 addresses exemptions for goods-in-transit when the district is in a disaster area.
- SB 742 expands the existing provision regarding installment payments in a disaster area to include property in an *emergency* area.

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CCH(LEGAL)

LOCAL REVENUE SOURCES: APPRAISAL DISTRICT

A recent attorney general opinion clarifies that an employee of an appraisal district may not serve as a trustee in a school district that is a participating entity in the appraisal district.

HB 988 creates a criminal offense for a board member, officer, or employee of a participating taxing unit, such as a school district, who communicates with the appraisal district to influence a property's appraisal value unless the person owns or leases the property.

The circumstances under which a person is ineligible to serve on the board of directors of an appraisal district were revised by SB 63, and additional detail on eligibility restrictions have been added from existing law.

Provisions on adjusting the number of appraisal board members in special circumstances have been removed.

CDC(LEGAL)

OTHER REVENUES: GIFTS AND SOLICITATIONS

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

Under HB 3979, a district is prohibited from accepting private funding for curriculum or professional development for a course as described by Education Code 28.002(h-3)(3), which pertains to certain social studies course content and requirements.

CE(LEGAL)

ANNUAL OPERATING BUDGET

SB 1365 prohibits use of local funds to initiate or maintain an action against the state or officer of the state arising out of a decision, order, or determination that is final and unappealable under the Texas Education Code, unless specifically authorized.

The bill also creates a criminal offense for a board member who votes to approve an expenditure in violation of an Education Code provision for a purpose for which the funds may not be spent.

CFA(LEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

CFC(LEGAL)

ACCOUNTING: AUDITS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

CFD(LOCAL)

ACCOUNTING: ACTIVITY FUNDS MANAGEMENT

Recommended revisions to this local policy are to align with the recently adopted amendments to the *Financial Accountability System Resource Guide (FASRG)*, Module 1, Appendix H, on activity funds. (See the *FASRG Financial Accounting and Reporting Appendices* at <https://tea.texas.gov/sites/default/files/fasrg17-module1-farappendices-final-accessible.pdf>.)

Substantive changes include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization or club, with disbursement management and approvals by the principal and sponsor.

A more specific reference to the district's accounting practices and procedures was added regarding management of expenditures.

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CH(LEGAL) PURCHASING AND ACQUISITION

The Professional Services Procurement Act was revised to address procurement of services by forensic analysts and science experts (HB 3774) and physicians, optometrists, and registered nurses under certain circumstances (SB 799).

A definition of a "contingent fee contract" for legal services has been added from SB 1821, and other revisions on this topic are from HB 1428.

SB 799 also amends provisions on management fees under cooperative purchasing contracts.

CHE(LEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS

Districts are prohibited from entering into certain contracts with a company for goods and services unless the contract contains written verification that the company:

- Does not boycott energy companies, as described (SB 13); and
- Does not discriminate against a firearm entity or firearm trade association, as described (SB 19).

Existing statutory provisions on vendor conflict of interest questionnaires have been added for completeness.

CHF(LEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES

HB 1476 imposes additional requirements on districts regarding disputed invoices with vendors.

CHG(LEGAL) PURCHASING AND ACQUISITION: REAL PROPERTY AND IMPROVEMENTS

Revisions to the annual eminent domain reporting requirements have been added from SB 157.

CHH(LEGAL) PURCHASING AND ACQUISITION: FINANCING PERSONAL PROPERTY PURCHASES

SB 58 adds cloud computing services to the definition of personal property under the Public Property Finance Act.

Existing legal sources related to the Public Property Finance Act have been added for completeness and address lease-purchase contracts and fair processes for competitive bidding.

CK(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT

Changes from HB 3597 include the following:

- A district will have three, not six, months to respond to a notification from the Texas School Safety Center (TxSSC) that the district failed to report the results of its safety audit.
- A copy of a memorandum of understanding or mutual aid agreement between a district and another entity addressing school safety and security issues provided to the TxSSC is confidential and not subject to disclosure under the Public Information Act.

CKA(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: INSPECTIONS

Extensive revisions to this legally referenced policy on asbestos are a result of amended Texas Asbestos Health Protection rules effective July 8, 2021.

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Hays CISD

CKB(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

HB 3597 requires the commissioner of education in consultation with other relevant entities to adopt rules on emergency drills and exercises. The previous Administrative Code provisions have been removed pending development of the new rules.

Before a district may conduct an active threat exercise, the district must comply with new notice provisions and other requirements in accordance with SB 168. The [Regulations Resource Manual](#) includes a sample notification form.

CKC(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Legislative cleanup resulted in several revisions to this legally referenced policy on emergency plans:

- HB 3607 removes a reference to an expired statute;
- HB 3597 clarifies that a multihazard emergency operations plan must include responding to a train derailment if a district *facility*, rather than a *school*, is within 1000 yards of a railroad track; and
- HB 3597 corrects a reference to the *five*, not *four*, phases of emergency management to be addressed in a multihazard emergency operations plan.

CKD(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY MEDICAL EQUIPMENT AND PROCEDURES

Although still required, the annually provided instruction on cardiopulmonary resuscitation and the use of automated external defibrillators no longer has to meet guidelines under the Health and Safety Code. (SB 199)

CKE(LLEGAL)

SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL

HB 1788 addresses a school district's immunity from liability for damages resulting from a reasonable action by security personnel to maintain safety at a school campus, including actions relating to possession or use of a firearm. The district also has immunity from liability for any reasonable action taken by a district employee who has written permission from the board to carry a firearm on campus.

We have revised the provisions on authorizing handguns from Attorney General Opinion GA-1051 in light of the repeal of Penal Code 46.035 by HB 1927.

CKEA(LLEGAL)

SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

SB 24 adds new pre-employment procedures that law enforcement agencies must follow before hiring a licensed peace officer.

If the Texas Commission on Law Enforcement (TCOLE) provides model policies on the topics required in law, a law enforcement agency must, within 180 days of TCOLE providing the policies, adopt a policy on the required topics and may adopt the model policies. (HB 3712)

A law enforcement agency that intends to use a drone for law enforcement purposes must, no later than January 1, 2022, adopt a policy regarding the use of force by means of a drone. (HB 1758)

HB 929 amends existing provisions on body-worn cameras and requires an officer to keep the camera activated during an investigation in which the officer is participating.

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CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

SB 741 permits a school marshal to carry a concealed handgun and eliminates the previous requirement for the firearm to be locked in a secure safe within the marshal's immediate reach if the marshal has direct, regular contact with students.

CKEC(LEGAL) SECURITY PERSONNEL: SCHOOL RESOURCE OFFICERS

SB 1191 amends the definition of a school resource officer to exclude a peace officer who only provides services at extracurricular activities.

CLA(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: SECURITY

A new requirement to post human trafficking warning signs has been added from SB 1831.

CLE(LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: FLAG DISPLAYS

Pursuant to SB 797, schools must display in each building a poster or framed copy of the national motto that also includes representations of the U.S. and state flags if donated or purchased from private donations.

CMD(LEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

HB 3261 expands the items and services on which a district can use its technology and instructional materials allotment (TIMA).

The bill also eliminates the provision requiring a district to purchase items in a specified order.

CNA(LEGAL) TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION

SB 204 permits a district to operate a transportation system for interdistrict transfer students outside district boundaries and without having an interlocal agreement with the transferring district if the district meets applicable certification requirements and has a policy that prohibits the screening of transfer requests using academic performance, disciplinary history, or attendance records.

Please contact your policy consultant if your district will use this approach and you need changes to FDA(LOCAL). The [Regulations Resource Manual](#) includes a sample certification statement.

A district in a disaster area is eligible for transportation funding for the cost of transporting a meal or instructional materials in accordance with SB 462.

Other revisions are to better match legal sources.

CNC(LEGAL) TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY

SB 1267 repeals provisions on school bus emergency evacuation training.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

SB 1351 revises provisions permitting a campus to donate surplus food. Links have also been updated.

CQ(LEGAL) TECHNOLOGY RESOURCES

SB 475 adds "robotic process automation" to the examples of next generation technology.

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CQA(LLEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The list of required internet postings has been updated to include:

- Election information and election results (SB 1116);
- Notice of school health advisory council (SHAC) meetings, minutes, and recordings (HB 1525);
- A link to the comptroller website to find information on the district's agreements to limit appraised property values (existing requirement);
- Information regarding compliance with requirements for a district that will operate a transportation system outside district boundaries without an interlocal agreement (SB 204); and
- The district's employment policy and any referenced regulations (HB 750).

The optional posting pertaining to annual notice of programs for college credit has been updated as a result of SB 1095.

CQB(LLEGAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Reporting of a breach of system security to TEA now includes a requirement to also report to an entity with which TEA contracts and may be made by district employees other than the cybersecurity coordinator per SB 1696.

Cybersecurity training requirements were amended by HB 1118 and SB 1267.

Security breach notifications under the Business and Commerce Code were amended by HB 3746.

CQB(LOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Based on HB 1118 and SB 1267, the provision addressing board delegation to the superintendent regarding cybersecurity training has been revised to:

- Reflect the elimination of the annual training requirement (except for the cybersecurity coordinator); and
- Give the superintendent the authority to impose consequences for failure to complete required training.

Recommended revisions regarding reports of breaches involving student information are based on SB 1696, which permits the district, rather than the cybersecurity coordinator, to report breaches to TEA and others as required by law.

Sample procedures in the [Regulations Resource Manual](#) have also been updated based on these changes.

CRD(LLEGAL)

INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

SB 1444 permits a district participating in TRS ActiveCare to opt out of participation as described and prohibits a district participating in TRS ActiveCare from offering health coverage that is not provided under TRS ActiveCare.

Other revisions are to reorder provisions for better flow, remove unnecessary provisions, and better reflect legal sources.

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Hays CISD

CV(LEGAL)

FACILITIES CONSTRUCTION

HB 2581 amends provisions on contracting procedures for construction projects, including evaluation of submissions and criteria for awarding construction contracts.

SB 338 permits a district to adopt and incorporate into relevant contracts the Texas Facilities Commission's uniform general conditions.

CVB(LEGAL)

FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

HB 2581 requires a district using competitive sealed proposals for construction projects to make the evaluations public within 7 business days of the contract award and provide the evaluations to all offerors. A reference to provisions on weighting the value assigned to price has also been added.

DBA(LEGAL)

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

New provisions from HB 1525 and SB 1356 permit members of teacher organizations and other eligible individuals to participate in a tutoring program to provide supplemental instruction to students as overseen by the superintendent.

DC(LEGAL)

EMPLOYMENT PRACTICES

A new posting requirement from HB 750 requires a district to post on its website the employment policy required by Education Code 11.1513(a) and any regulations referenced in the policy. Any form referenced in the policy must be posted on the district's intranet or at a district administrative office.

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

DEA(LEGAL)

COMPENSATION AND BENEFITS: COMPENSATION PLAN

With limited exceptions, HB 1525 requires a district to maintain salaries provided for the 2019–20 school year under HB 3, 86th Legislative Session, as long as the employee remains employed by the district.

Revisions regarding TRS surcharges for rehired retirees include:

- A prohibition against a district passing on to a retiree the cost of TRS surcharges (SB 202); and
- A temporary exemption from TRS surcharges through February 1, 2025, when a retiree is employed to mitigate student learning loss (SB 288).

DEAA(LEGAL)

COMPENSATION PLAN: INCENTIVES AND STIPENDS

HB 1525 eliminates the requirement that a teacher be certified to be designated a master, exemplary, or recognized teacher under a local optional teacher designation system.

Changes to provisions on mentor teachers and achievement academy stipends are from SB 1267.

DEC(LEGAL)

COMPENSATION AND BENEFITS: LEAVES AND ABSENCES

Districts that employ peace officers must implement two new leave provisions.

- SB 1359 requires a policy allowing the use of paid mental health leave by officers who experience a traumatic event in the scope of employment.
- HB 2073 requires the board to develop and implement a paid quarantine leave policy for district peace officers who are ordered to isolate or quarantine because of possible or known exposure to a communicable disease while on duty.

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In July, Policy Service sent an email with information on local policy changes to districts which our records show employ peace officers. If your district employs peace officers and has not yet contacted the district's policy consultant for policy revisions, please do so.

DEC(B)(LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

HB 1589 adds new disaster leave provisions for employees in the military who are called to state active duty in response to a disaster.

DFE(LEGAL) TERMINATION OF EMPLOYMENT: RESIGNATION

HB 2519 requires notice to employees whom the district reports to SBEC for contract abandonment and limits SBEC's authority to sanction a teacher who files a resignation after the 45th day but no later than the 30th day before the first day of instruction.

DFE(LOCAL) TERMINATION OF EMPLOYMENT: RESIGNATION

Revisions to this local policy on resignations are guided by a recent commissioner of education proposal for decision. Based on the relevant statutory wording, a contract employee's resignation effective at the end of the school year must be filed with the board of trustees or the board's designee, and the board's designee, typically the superintendent, may not further delegate the ability to receive these resignations. As a result, we recommend revising the policy language to give the superintendent *or other person designated by board action* the authority to accept these resignations.

New recommended text states that if a contract employee provides a resignation to a supervisor who has not been designated by the board to accept such resignations, the supervisor shall instruct the employee to submit the resignation to the superintendent or other person designated by board action.

We have also clarified that a superintendent may delegate authority to accept at-will resignations to other administrators.

The [Regulations Resource Manual](#) includes sample resolutions if the board chooses to designate a district employee, in addition to the superintendent, to accept contract employee resignations.

DG(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

As a result of HB 3979, a teacher in a required social studies course may not be compelled to discuss a current event or widely debated and currently controversial issue of public policy or social affairs.

DGC(LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES: IMMUNITY

SB 6 provides that a person is not liable for injury or death caused by exposing an individual to a pandemic disease during a pandemic emergency except as provided by law.

DH(LEGAL) EMPLOYEE STANDARDS OF CONDUCT

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

DIA(LEGAL) EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

SB 45 clarifies that an employer commits an unlawful employment practice for failing to take immediate and appropriate corrective action regarding sexual harassment that the employer or employer's agents knew or should have known was occurring.

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SB 282 prohibits a district from using public money to settle or pay a sexual harassment claim against a board member or an officer or employee of the district.

DMA(LLEGAL) PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Numerous revisions throughout this legally referenced policy on staff development are a result of SB 1267, which amends current requirements and requires SBEC, by June 1, 2022, to create a clearinghouse on continuing education and training requirements that includes recommendations for the frequency of training.

Boards must develop a professional development policy by August 1, 2022, that includes a schedule of training based on the clearinghouse or notes any differences between the board policy and the clearinghouse recommendations. Policy Service will provide local policy recommendations following publication of the clearinghouse.

Other legislation affecting this policy includes:

- HB 159, requiring certain elements be included in educator staff development;
- HB 1525, delaying requirements for teacher literacy achievement academies;
- HB 2681, requiring teachers of elective Bible courses to be certified in one of three areas and complete commissioner-developed training; and
- SB 199, eliminating the requirement for instruction on cardiopulmonary resuscitation and the use of automated external defibrillators to meet guidelines under the Health and Safety Code.

DP(LLEGAL) PERSONNEL POSITIONS

SB 179 mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of the school counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). See DP(LOCAL), below, for more information.

Provisions in relevant employment contracts cannot conflict with the policy, and a district must annually assess the policy.

DP(LOCAL) PERSONNEL POSITIONS

Revisions regarding school counselors are based on SB 179, which mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of total work time on duties that are components of a comprehensive school counseling program (CSCP). If the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80 percent of work time on CSCP components, the policy must address further details regarding the counselor's duties.

The recommended policy text is structured for the administration, rather than the board, to make the initial administrative determination about a counselor's job duties. If the board approves that determination, the board shall direct the superintendent to develop a revised job description for that counselor that will address the requirements in law.

To streamline the list of principal qualifications, we recommend referencing the job description for the number of years of experience as a classroom teacher and deleting this detail from policy. **Please ensure the district's job description for principals reflects the board's requirements.**

In accordance with these revisions, TASB HR Services has revised its model job descriptions available to subscribers in the HR Library at <https://www.tasb.org/services/hr-services/mytasb/model-job-descriptions/campus-instruction.aspx>.

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E(LEGAL) INSTRUCTION

The E Section table of contents has been revised to change the subtitle of EKBA to English Learners/Emergent Bilingual Students to align with changes from SB 2066.

EB(LEGAL) SCHOOL YEAR

A district may receive full ADA if it provides at least 43,200 minutes of instructional time to students enrolled in a school operating an adult high school charter school program in accordance with SB 1615.

EEB(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CLASS SIZE

Class size limits have been extended to prekindergarten by SB 2081.

EEL(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CONTRACTS WITH OUTSIDE AGENCIES

Driver training *schools* are renamed driver training *providers* by HB 1560.

EF(LEGAL) INSTRUCTIONAL RESOURCES

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

EHA(LEGAL) CURRICULUM DESIGN: BASIC INSTRUCTIONAL PROGRAM

As provided by SB 6, a district is not liable for damages or monetary relief from a cancellation or modification of a course, program, or activity if the action is due to a pandemic emergency.

EHAA(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

Provisions on required instruction have been added to reflect HB 4509 revisions regarding instruction on American patriotism, Texas history, and the free enterprise system.

HB 1525 imposes several requirements regarding human sexuality curriculum materials, including:

- Revised parental notification and new parental consent provisions;
- Posting of proposed and adopted curriculum materials and options for a parent to purchase copyrighted materials from the publisher; and
- New board policy on adopting curriculum materials [see EHAA(LOCAL), below].

The [Regulations Resource Manual](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

SB 123 revises the list of topics that must be addressed in character education programs.

EHAA(LOCAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

New provisions are recommended to replace the district's current policy text. The new provisions are based on HB 1525, which imposes several requirements regarding human sexuality curriculum materials, including a board policy on adopting curriculum materials. The new policy language follows the steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board

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confirmation that the recommendations meet the requirements in law before taking action by a record vote.

The [Regulations Resource Manual](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

Please note: After reviewing the recommended revisions, if the district would like to further revise this policy, please contact your policy consultant for assistance.

EHAD(LEGAL) BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION

Driver training *schools* are renamed driver training *providers* by HB 1560.

EHBAB(LEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

SB 89 requires districts to add supplemental information to the individualized education program (IEP) of any child who was enrolled in special education during the 2019–20 or 2020–21 school years.

The admission, review, and dismissal committee of a student who is participating in the new supplemental special education services and instructional materials program created by SB 1716 must provide certain information to parents and cannot consider the supplemental services when developing the IEP.

HB 785 imposes new requirements when a student has a behavioral improvement or intervention plan.

EHBB(LEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

HB 1525 eliminates the statutory requirement for a district to annually certify its gifted and talented program to the commissioner.

EHBC(LEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Numerous legislative changes affect this legally referenced policy on compensatory and accelerated services.

- The compensatory education allotment may be used for services of an instructional coach (HB 1525).
- The list of students at risk of dropping out of school excludes students who are retained in prekindergarten (SB 1697) and includes students enrolled in a dropout recovery school (HB 572) and students participating in an adult high school charter school program (SB 1615).
- The term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).
- New provisions have been added on required services after an unsatisfactory performance on state assessments, including accelerated instruction, accelerated learning committees, and parent requests for specific teachers (HB 4545).

EHBC(LOCAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Recommended revisions to this local policy include references to accelerated instruction and accelerated learning committees as revised by HB 4545 and direct parents to FNG, the district's existing grievance policy, for complaints about educational plans.

The text also explains that parental requests for a student to be assigned to a particular teacher following a student's unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment shall be handled in accordance with the district's administrative procedures. The [Regulations Resource Manual](#) includes sample procedures and a form for these parental requests.

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The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

EHBE(LLEGAL) SPECIAL PROGRAMS: BILINGUAL EDUCATION/ESL

SB 2066 revises the term "limited English proficient" to "emergent bilingual" in several instances and adds a definition of the new term.

EHBF(LLEGAL) SPECIAL PROGRAMS: CAREER AND TECHNICAL EDUCATION

In addition to existing career and technology education program notification requirements, SB 1095 adds a requirement for the district to provide parents notification of certain work-based education programs offered by the district.

EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN

Eligibility for free prekindergarten enrollment for three-year-olds has been extended by HB 725 to children who were in foster care in another state.

Subject to certain requirements, a parent may elect for a student to repeat prekindergarten or enroll in prekindergarten for the first time if the student would have been eligible the previous year and has not yet enrolled in kindergarten (SB 1697).

To obtain an exemption from requirements regarding prekindergarten classes for four-year-olds, a district must first solicit proposals for partnerships (HB 1525).

A prekindergarten program provided by a private entity must comply with class size limits (SB 2081).

EHBK(LLEGAL) SPECIAL PROGRAMS: OTHER INSTRUCTIONAL INITIATIVES

As revised by HB 3257, instruction required during Holocaust Remembrance Week must include materials developed or approved by the Texas Holocaust, Genocide, and Antisemitism Advisory Commission.

EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

In addition to existing career and technology program notification requirements, SB 1095 adds a requirement for the district to provide notice of work-based education programs offered by the district, such as internships, externships, apprenticeships, or a Pathways in Technology Early College High School (P-TECH) program, and to notify parents of the qualifications for enrolling in these programs. A district must also provide notice regarding subsidies to take college advanced placement tests or international baccalaureate examinations.

An agreement with an institution of higher education must designate an employee of the district or the higher education institution as responsible for providing academic advising to students who will enroll in a dual credit course, as specified by SB 1277.

EI(LLEGAL) ACADEMIC ACHIEVEMENT

Revised Administrative Code rules require the academic achievement record to reflect compliance with the requirement to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

SB 1888 eliminates the Early High School Graduation Scholarship Program.

EIE(LLEGAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

HB 4545 eliminates grade advancement provisions for students in grades 5 and 8.

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SB 1697 creates parental options to retain students in prekindergarten through grade 8 or retake a high school credit course, even if the student has met the promotion standards or passed the course. In addition, a parent may enroll a student in prekindergarten or kindergarten as specified if the student was eligible the previous year. The bill includes a process to be followed if the district disagrees with the request. However, if the parent participates in that process, the parent may make the final decision whether the student will be retained. The retention provisions for grades 4–8 and for high school courses expire September 1, 2022.

EIE(LOCAL)

ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Outdated provisions on grade advancement testing have been removed as a result of HB 4545, including provisions on assignment of retained students, which were based on Administrative Code provisions addressing grade advancement requirements. The statement about eliminating the practice of retaining students is recommended for deletion, as it is only needed if a district operates an optional extended year program (OEYP) under Education Code 29.082.

Accelerated instruction is now addressed at EHBC.

Please note: We have retained unchanged your unique text at Kindergarten–Grade 2.

Please review your policy and contact your policy consultant if the district's grade level promotion standards need revision. The article "Level-Up? Promotion to the Next Grade Depends on Board Policy" (available in the TASB Member Center at <https://www.tasb.org/members/enhance-district/local-promotion-standards/>) provides additional information on grade level promotion standards.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

EIF(LEGAL)

ACADEMIC ACHIEVEMENT: GRADUATION

SB 369 adds details regarding how a school counselor reports compliance with the requirement for a student to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

The statutory expiration date for individual graduation committees was repealed by HB 1603.

Provisions on the Texas First Early High School Completion Program are from SB 1888.

Revised Administrative Code rules clarify that the requirement to demonstrate proficiency in specific communication skills for graduation may be satisfied beginning in grade 8.

EK(LEGAL)

TESTING PROGRAMS

We have removed TEA obligations regarding reimbursement procedures for college preparation assessments.

EKB(LEGAL)

TESTING PROGRAMS: STATE ASSESSMENT

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

SB 1267 permits the district employee who oversees test administration to require other district employees who administer assessments to repeat test administration training.

References to the Texas Success Initiative Assessment, Version 2.0 (TSIA2) have been added as a result of revised Administrative Code rules.

Revisions regarding accelerated instruction are based on HB 4545.

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EKBA(LLEGAL) STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

EL(LLEGAL) CAMPUS OR PROGRAM CHARTERS

HB 3607 revises funding provisions applicable when a district contracts with an open-enrollment charter school to jointly operate a campus.

SBs 1365 and 1697 revise the list of laws applicable to charter campuses or programs.

EMB(LLEGAL) MISCELLANEOUS INSTRUCTIONAL POLICIES: TEACHING ABOUT CONTROVERSIAL ISSUES

HB 3979 adds numerous restrictions for a social studies course in the required curriculum.

EMI(LLEGAL) MISCELLANEOUS INSTRUCTIONAL POLICIES: STUDY OF RELIGION

HB 2681 permits a district to offer an elective course on the Bible beginning in grade 6, rather than grade 9.

FD(LLEGAL) ADMISSIONS

A statement has been added for new provisions from HB 4545 regarding enrollment in prekindergarten and kindergarten under certain circumstances. A cross-reference has also been added to EIE(LLEGAL).

SB 746 requires a parent to provide to the district in writing the parent's contact information.

In accordance with SB 1615, a student enrolled in an adult high school charter school program is entitled to the benefits of the available school fund if the student is under 50 years of age.

FDA(LLEGAL) ADMISSIONS: INTERDISTRICT TRANSFERS

SB 481 allows a student to transfer to another district if the student's current district will offer only virtual instruction for more than one grading period during the school year.

A cross-reference to CNA has been added for provisions on operating a transportation system outside the district to transport interdistrict transfer students.

FDAA(LLEGAL) INTERDISTRICT TRANSFERS: PUBLIC EDUCATION GRANTS

SB 1365 revises public education grants to make a student eligible if the student is assigned to a campus with any unacceptable performance rating.

FDB(LLEGAL) ADMISSIONS: INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

SB 1365 revises public education grants to make a student eligible if the student is assigned to a campus with any unacceptable performance rating.

FDE(LLEGAL) ADMISSIONS: SCHOOL SAFETY TRANSFERS

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

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FDE(LOCAL)

ADMISSIONS: SCHOOL SAFETY TRANSFERS

Recommended revisions are to reflect a change from HB 375, which amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

FEA(LEGAL)

ATTENDANCE: COMPULSORY ATTENDANCE

HB 699 requires a school district to excuse a student's absence resulting from a serious or life-threatening illness or related treatment that makes the student's attendance infeasible, if proper documentation is provided.

SB 289 creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license.

HB 3165 provides an affirmative defense to truant conduct if absences were due to a child's voluntary absence from home because of abuse.

FEA(LOCAL)

ATTENDANCE: COMPULSORY ATTENDANCE

We have added text to address SB 289, which creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license. **Contact the district's policy consultant if your district will not permit these excused absences.** The [Regulations Resource Manual](#) includes at FEA a sample form for students to verify an absence to visit a driver's license office and, at FEB, a chart listing acceptable documentation for absences, including for learner permits and driver's licenses.

Various references about providing verification of the absences addressed in the policy have been consolidated into a single statement.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

FEC(LEGAL)

ATTENDANCE: ATTENDANCE FOR CREDIT

HB 699 prohibits a district from considering excused absences resulting from a serious or life-threatening illness or related treatment in determining whether a student has satisfied attendance requirements for a final grade or credit.

FEC(LOCAL)

ATTENDANCE: ATTENDANCE FOR CREDIT

Numerous revisions are recommended to this local policy on attendance for credit.

- As reflected in the revision at Absences Considered, in calculating whether a student has met the 90 percent attendance requirement, HB 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment. The [Regulations Resource Manual](#) includes sample letters to notify parents of student absences, which have been updated to reflect this exception.
- Administrative details on documentation of student illnesses have been included in the *Model Student Handbook* and are recommended for deletion.
- Provisions on the attendance committee's consideration of the best interest of the student, extenuating circumstances, and conditions for awarding credit or a final grade have been revised and reordered to emphasize a student's mastery of the essential knowledge and skills and maintaining a passing grade rather than assigning a student to attend programs for an amount of time equivalent to the student's absences.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

Explanatory Notes

TASB Localized Policy Manual Update 118

Hays CISD

FED(LEGAL)

ATTENDANCE: ATTENDANCE ENFORCEMENT

HB 699 prohibits a district from referring a student to truancy court and requires a district to provide counseling to a student who is absent due to a severe or life-threatening illness or related treatment.

The sample Truancy Prevention Measures Checklist in the [Regulations Resource Manual](#) has been updated to reflect this change.

FFAC(LEGAL)

WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

SB 1267 requires that training on unassigned epinephrine auto-injectors be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

SB 6 addresses immunity of certain medical professionals for injury or death caused by care, treatment, or failure to provide care or treatment relating to a pandemic disease.

FFB(LEGAL)

STUDENT WELFARE: CRISIS INTERVENTION

HB 3597 provides flexibility regarding the requirement for a district's threat assessment team to include a variety of members with extensive expertise and now requires the superintendent to ensure, *to the greatest extent practicable*, that the members have the required expertise.

FFBA(LEGAL)

CRISIS INTERVENTION: TRAUMA-INFORMED CARE

SB 1267 requires that training on trauma-informed care be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

The bill also repeals the requirement to report on training compliance to TEA.

FFEB(LEGAL)

COUNSELING AND MENTAL HEALTH: MENTAL HEALTH

As required by SB 279, student identification cards must include the contact information for the National Suicide Prevention Lifeline and the Crisis Text Line and may include a local suicide prevention hotline, if available.

FFG(LEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

HB 3379 changes the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

In addition, we have reordered provisions to better align with the structure of FFG(LOCAL) and have added an existing definition for completeness.

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Recommended revisions to this local policy incorporate HB 3379 changes to the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

A reference to the definition of a person responsible for the care, custody, or welfare of a child has been added for clarification.

We have also clarified that training will be as required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022. See DMA above for more information.

Explanatory Notes

TASB Localized Policy Manual Update 118

Hays CISD

FFH(LLEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

Dating violence training is now only required on campuses that instruct students in grade six or higher in accordance with SB 1267.

An adjustment to the Note on Title IX explains that the Office for Civil Rights (OCR) has issued a formal interpretation that discrimination on the basis of sex under Title IX includes discrimination on the basis of sexual orientation and gender identity.

FFI(LLEGAL)

STUDENT WELFARE: FREEDOM FROM BULLYING

In accordance with SB 2050, district bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. Policy Service will recommend local policy revisions following publication of the TEA minimum standards.

FL(LLEGAL)

STUDENT RECORDS

Changes in federal law prompted revisions regarding access to student information by military recruiters, who may have access to a student's district-provided email address unless a parent has advised the district not to release this information.

FL(LOCAL)

STUDENT RECORDS

At Types of Education Records, we have replaced an outdated reference to the "grade placement committee" with a reference to the "accelerated learning committee" in accordance with HB 4545.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

FM(LLEGAL)

STUDENT ACTIVITIES

The requirement for the UIL to provide training to extracurricular students in recognizing the symptoms of catastrophic injuries and the risks of using dietary supplements has been removed by SB 1267.

HB 1080 provides that a district may not exclude a student from participating in a UIL activity solely because the student receives outpatient mental health services from a mental health facility or is absent for this purpose.

A district may permit homeschool students to represent the school in UIL activities as provided by HB 547. **If your district will permit homeschool students to participate in UIL activities and you currently have a provision in FD(LOCAL) prohibiting nonenrolled students from participating in curricular or extracurricular activities, please contact your policy consultant for an adjustment to that policy.**

HB 2721 prohibits a student from participating in any future extracurricular activity sponsored by the district or the UIL if the UIL determines that the student caused bodily injury to an extracurricular official in retaliation for the official's performance of duties.

Other provisions have been reordered for better flow.

FNCD(LLEGAL)

STUDENT CONDUCT: TOBACCO USE AND POSSESSION

SB 248 amends the definition of "e-cigarette" to include the liquid solution or other material used in the device.

Explanatory Notes

TASB Localized Policy Manual Update 118

Hays CISD

FNCG(LLEGAL) STUDENT CONDUCT: WEAPONS

HB 1927 prompted revisions regarding the Penal Code offense of unlawful carrying of weapons and a reference to the appropriate legal source for handgun offenses.

HB 957 removes firearm silencer from the list of prohibited weapons in Texas Penal Code 46.05.

FNG(LLEGAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

FOC(LLEGAL) STUDENT DISCIPLINE: PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

FOD(LLEGAL) STUDENT DISCIPLINE: EXPULSION

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

FOF(LLEGAL) STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

When a district takes disciplinary action that constitutes a change of placement for a student who receives special education services, HB 785 requires the district to take certain actions relating to functional behavior assessments and behavioral intervention plans.

GBA(LLEGAL) PUBLIC INFORMATION PROGRAM: ACCESS TO PUBLIC INFORMATION

The name of an employee accused of an improper relationship between an educator and student is confidential until the employee is indicted for the offense, except as specified by HB 246. The [Regulations Resource Manual](#) includes sample procedures to address release of this information by a campus.

Provisions on the release of personal information have been revised for:

- Board members (HB 1082); and
- Current or honorably retired peace officers and commissioned security officers (SB 841).

Confidentiality of crime victim information has been revised based on HB 2357.

The sample election of confidentiality forms in the [Regulations Resource Manual](#) have been updated to reflect these changes.

GBAA(LLEGAL) INFORMATION ACCESS: REQUESTS FOR INFORMATION

Changes to this policy on requests for information are from SB 1225.

- If a district's physical offices are closed, but staff is working remotely, the district must make a good faith effort to continue responding to Public Information Act (PIA) requests for information.
- Provisions on temporary suspension of the PIA due to a catastrophe apply only when a district is *significantly* impacted and limit extensions of a suspension to only once per catastrophe.

Explanatory Notes
TASB Localized Policy Manual Update 118

Hays CISD

GKA(LLEGAL) COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

HB 1927 revises the Penal Code's list of places where the possession of weapons is prohibited. Changes in federal law prompted revisions regarding the use of unmanned aircraft systems.

GKD(LLEGAL) COMMUNITY RELATIONS: NONSCHOOL USE OF SCHOOL FACILITIES

HB 525 protects religious organizations from closure by a governmental entity during a disaster. HB 1239 amends the Texas Religious Freedom Restoration Act to prohibit a government agency or public official from ordering the closure of a place of worship and clarifies that the Act cannot be suspended by the governor during a disaster.

GKE(LLEGAL) COMMUNITY RELATIONS: BUSINESS, CIVIC, AND YOUTH GROUPS

Districts may not regulate learning pods in accordance with SB 1955.

GNB(LLEGAL) RELATIONS WITH EDUCATIONAL ENTITIES: REGIONAL EDUCATION SERVICE CENTERS

Changes to the provisions on core services provided by education service centers reflect that the gifted and talented allotment was reinstated by HB 1525.

GNC(LLEGAL) RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES

Provisions requiring certain districts to develop a plan to increase enrollment in higher education were deleted by SB 1677.

GRB(LLEGAL) RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Provisions on entering into intergovernmental support agreements with a branch of the armed forces have been added as a result of SB 780.



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

**Fiduciary
Responsibility**

The Superintendent, principal, and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District-~~approved~~ accounting practices and procedures, and the [Texas Education Agency \(TEA\) Financial Accountability System Resource Guide](#).

**Student Activity
Funds**

The Superintendent ~~or designee~~ shall ensure that student activity accounts are maintained to manage all class funds, ~~organization funds~~, and ~~any~~ other funds raised and collected by student clubs or organizations ~~from students~~ for a school-related purpose. The principal or designee shall issue receipts for all funds prior to their deposit into the appropriate District account at the District depository.

Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

Use and
Expenditure

Funds collected by student groups shall be used only for purposes authorized by the student club or organization. ~~or upon approval of the sponsor~~. The principal and sponsor ~~or designee~~ shall manage and approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

Interest earned from activity accounts shall be expended at the discretion of the District.

**District and Campus
Activity Funds**

The Superintendent shall ensure District accounting practices and procedures address ~~establish regulations governing~~ the expenditure of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose.

Approval

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to any employee, including the principal.

Carryover Funds

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If a club or an organization ceases to function or exist, the unexpended funds ~~of the organization~~ shall be credited to the appropriate administrative activity account.

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters ~~and as required by law report to TEA breaches of system security.~~

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District; ~~annually completed by each employee and Board member; and~~
2. Verify and report compliance with ~~staff~~ training requirements in accordance with guidance from the Department of Information Resources; ~~and~~
- ~~2.3.~~ Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The ~~District~~ ~~District's cybersecurity coordinator~~ shall disclose a breach involving sensitive, protected, or confidential student information ~~as required by TEA and parents in accordance with~~ law.

TERMINATION OF EMPLOYMENT
RESIGNATION

DFE
(LOCAL)

**General
Requirements**

All resignations shall be submitted in writing to the Superintendent or other person designated by Board action in accordance with this policy, ~~the Board's designee for these purposes~~. The employee shall give reasonable notice and shall include in the letter a statement of the reasons for resigning. ~~as outlined in administrative procedures~~. A prepaid certified or registered letter of resignation shall be considered submitted upon mailing.

At-Will Employees

The Superintendent ~~or designee~~ shall be authorized to accept the resignation of an at-will employee at any time. The Superintendent may delegate to other administrators the authority to accept a resignation of an at-will employee.

Contract Employees

The Superintendent or other person designated by Board action ~~designee~~ shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent or other person designated by Board action. The resignation requires no further action by the District and is accepted upon receipt by the Superintendent or other person designated by Board action.

The Superintendent or other person designated by Board action shall be authorized to accept a contract employee's resignation submitted or effective at any other time. If an employee provides a resignation to a supervisor who has not been designated by the Board to accept resignations, the supervisor shall instruct the employee to submit the resignation to the Superintendent or other person designated by Board action. The Superintendent or other person designated by Board action ~~The Superintendent or other Board designee~~ shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

Withdrawal of
Resignation

Once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Superintendent or other person designated by Board action. ~~designee~~.

**Principal
Qualifications**

In addition to the minimal certification requirement, ~~athe~~ principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage ~~budgets~~~~budget~~ and personnel and to coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
- ~~6. Three years' experience as a classroom teacher;~~
- ~~7.6.~~ Prior experience in instructional leadership roles; and
1. Other qualifications deemed necessary by the Board and included in the job description.

School Counselors

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

- ~~8.7.~~ If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision. ▸

Human Sexuality
Instruction ~~Education~~
†

The following process shall apply regarding the adoption of curriculum materials for the district's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.

After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting. ~~The District shall implement, in accordance with law, a coordinated health program with a human sexuality education component [see EHAB and EHAC] and shall use health course curriculum that emphasizes the importance of safe behaviors and positive healthy choices for all students.~~

~~In addition, the District establishes the following goals for human sexuality education:~~

- ~~1. Students will receive health education that fosters the adoption of healthy behaviors and emphasizes the elimination of risky behaviors.~~
- ~~2. Human sexuality education will be a Districtwide priority and will be integrated into other areas of the curriculum, as appropriate.~~
- ~~3. Staff responsible for human sexuality education will be adequately prepared and will participate in professional development activities to effectively deliver the program as planned.~~
- ~~4.1. The District may offer seminars for parents or guardians that support and encourage their active involvement in the sexuality education of their children.~~

~~Each student~~ ~~Students at all grade levels~~ who ~~has~~~~have~~ been identified as being at risk of dropping out of school, who ~~is~~~~are~~ not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment, shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily ~~based~~ on a state-mandated ~~needs~~ assessment. ~~The principal shall ensure that each identified student is receiving services.~~

**Accelerated
Learning Committee**

When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.

A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG. ~~The services provided each student shall be consistent with the goals and strategies established in the District and campus improvement plans and shall be reviewed for effectiveness at the close of each grading period. Parents shall be encouraged to participate in the planning of educational services for their child and shall be kept informed regarding the child's progress toward educational goals.~~

~~Parents of students who are not successful in meeting requirements for promotion shall be informed of any available options, such as an extended year program or summer school.~~

~~{See EIE}~~

Curriculum Mastery

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC]- The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.

Students Receiving
Special Education
Services

Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]

**Standards for
Mastery**

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.

Kindergarten–
Grade 2

In kindergarten–grade 2, promotion to the next grade level shall be based on satisfactory performance in language arts and mathematics.

Grades 3–8

In grades 3–8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies.

Grades 9–12

Grade-level advancement for students in grades 9–12 shall be earned by course credits. [See EI]

**Accelerated
Instruction**

~~If a student fails to demonstrate proficiency on a state-mandated assessment, the student shall be provided accelerated instruction in accordance with state law. Additionally, students in grades 5 and 8 shall be subject to all provisions of GRADE ADVANCEMENT TESTING, below.~~

**Grade Advancement
Testing**

~~Except when a student will be assessed in reading or mathematics above his or her enrolled grade level, students in grades 5 and 8 must meet the passing standard on the applicable state mandated assessments in reading and mathematics to be promoted to the next grade level, in addition to the District's local standards for mastery and promotion.~~

~~Definition of 'Parent'~~

~~For purposes of this policy and decisions related to grade advancement requirements, a student's "parent" shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]~~

~~Alternate
Assessment
Instrument~~

~~The Superintendent or designee shall select from the state approved list, if available, for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student's GPC shall decide whether he or she shall be given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The committee's decision shall be based on a review of the student's performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.~~

~~Standards for
Promotion Upon
Appeal~~

~~If a parent initiates an appeal of his or her child's retention following the student's failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law.~~

~~The student shall not be promoted unless:~~

- ~~1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction during the following school year in accordance with the educational plan developed by the GPC; and~~
- ~~2. The student has completed required accelerated instruction in the subject area for which the student failed to demonstrate proficiency.~~

~~Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction~~

~~plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The principal or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.~~

Transfer Students

~~When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.~~

~~If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.~~

Assignment of Retained Students

~~In the event a student is not promoted to the next grade level, the District shall nevertheless assign the student to an age appropriate campus, unless:~~

- ~~1. The student's parent requests that the student be assigned to the same or a similar campus setting; or~~
- ~~2. The student's GPC determines that it would be in the student's best interest to be assigned to the same or a similar campus setting. Criteria to be considered for this decision may include:
 - ~~a. Recommendations from the student's teachers.~~
 - ~~b. Observed social and emotional development of the student.~~~~

Reducing Student Retention

~~The District shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students. [See EHBC]~~

Safe Schools Data

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
 - a. Attempted murder;
 - b. Indecency with a child;
 - c. Aggravated kidnapping;
 - d. Aggravated assault on someone other than a District employee or volunteer;
 - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
 - f. Aggravated robbery; or
 - g. Continuous sexual abuse of a young child or [disabled individual children](#).

School Safety Transfers

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

From a Persistently Dangerous School

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

For a Victim of a
Violent Criminal
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer
Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

Consideration of All Absences Considered

Except as otherwise provided by law, all absences incurred while enrolled in the District ~~All absences~~ shall be considered in determining whether a student has attended the required percentage of days under this policy.

Attendance Committees

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

The Superintendent ~~or designee~~ shall make the specific appointments in accordance with legal requirements.

Parental Notice of Excessive Absences

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

Methods for Regaining Credit or Awarding a Final Grade

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

~~A student~~ ~~Students~~ who ~~has~~ ~~have~~ lost credit or ~~has~~ ~~have~~ not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

Personal Illness

~~The~~ When a student's absence for personal illness exceeds five consecutive days, the principal or attendance committee may require verification that the student present a statement from a physician or health-care provider in accordance with administrative regulations clinic verifying the illness or condition that caused the student's extended absence from school as a condition of classifying ~~an~~ the absence for personal illness as one for which there are extenuating circumstances.

Best Interest Standard

In reaching consensus regarding ~~if~~ a student's ~~student has established a questionable pattern of~~ absences and how, the student can be awarded credit ~~principal~~ or a final grade, the attendance committee shall attempt to ensure ~~may require~~ that its decision is in the best interest of the ~~a~~ student. The Superintendent shall develop administrative regulations to document the attendance committee's decision ~~present a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances.~~

Guidelines on Extenuating Circumstances

The attendance committee shall consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject. ~~adhere to the following guidelines to determine attendance for award of credit or a final grade:~~

When Days of Attendance

1. ~~If~~ makeup work is completed satisfactorily, the attendance committee shall consider extracurricular absences and other excused absences ~~as that are allowed under compulsory attendance requirements shall be considered~~ days of attendance for award of credit or a final grade. [See FEA] ~~(LEGAL) at EXCUSED ABSENCES FOR COMPULSORY ATTENDANCE DETERMINATIONS.]~~

Transfers / Migrant Students

2. ~~A transfer or migrant student incurs absences only after his or her enrollment in the District.~~

Documentation

3. ~~The attendance committee shall consider the acceptability and authenticity of documented reasons for the student's absences.~~

Consideration of Control

4. ~~The~~ committee shall consider whether the reasons for the absences were ~~for reasons~~ out of the student's or parent's or student's control and.

Student's Academic Record

5.2. ~~The committee shall consider~~ whether documentation for ~~or not the absence is acceptable~~ student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.

~~Information from
Student or Parent~~

~~6.3.~~ The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.

~~Best Interest
Standard~~

~~In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.~~

**Imposing Conditions
for Awarding Credit
or a Final Grade**

The attendance committee shall consider the student's unique circumstances and, if necessary, shall ~~may~~ impose ~~any of the following~~ conditions for ~~awarding students with excessive absences to regain~~ credit or ~~be awarded~~ a final grade that permit the student to meet the instructional requirements of the class rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences. Conditions may include:

1. Maintaining attendance standards for the rest of the semester.
1. Completing additional assignments, as specified by the committee or teacher.
2. Attending tutorial sessions as scheduled, ~~which may include Saturday classes or before and after school programs.~~
2. Completing other instructional programs, as specified by the committee.
- ~~3. Maintaining the attendance standards for the rest of the semester.~~
- ~~4.3.~~ Taking an examination to earn credit. [See EHDB]
- ~~5. Attending a flexible school day program.~~
- ~~6. Attending summer school.~~

In all cases, the student must ~~also~~ earn a passing grade in order to receive credit.

Appeal Process

A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has **reasonable** cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. **As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.** [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

Confidentiality

In accordance with state law, the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

¹ Texas Abuse Hotline Website: <http://www.txabusehotline.org>

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The principal is custodian of all records for currently enrolled students. The principal is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by [an accelerated learning](#)~~a-grade placement~~ committee convened for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or

5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The director of special education shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the special education office.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-endorsed purposes; and

STUDENT RECORDS

FL
(LOCAL)

2. Items for all other purposes.

School- Endorsed
Purposes

For the following school-endorsed purposes, directory information shall include student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

For purposes of this policy, "School-Endorsed Purposes" shall include the following: yearbook, school pictures, graduation-related services and products, campus directories, newsletters, campus and ~~District~~district websites and social media, awards, honors, student artwork or creative product that is not considered an educational record, displays, extra and cocurricular programs or events, campus and ~~District~~district photos, campus and ~~District~~district videos, news media, business of publicly elected officials in Texas that specifically relates to their offices, student alumni groups and reunion committees, and other circumstances that aid the ~~District~~district in accomplishing its mission.

All Other Purposes

For all other purposes, directory information shall not be released.

REVISED U118 DRAFT

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Truancy

Students absent from school without permission of a parent or guardian, or absent from class without the principal's permission, shall be considered truant and shall be subject to disciplinary action.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education
Visits

The District shall excuse a student for up to two days during the student's sophomore year, up to two days during the student's junior year, and up to two days during the student's senior year to visit an accredited institution of higher education. ~~A student shall be required to submit verification of such visits in accordance with administrative regulations.~~

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Armed Services
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard. ~~A student shall be required to submit verification of such activities in accordance with administrative regulations.~~

Early Voting or
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. ~~A student shall be required to submit verification of service in accordance with administrative regulations.~~

Learner or Driver's
License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

**Withdrawal for
Nonattendance**

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and

Hays CISD
105906

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

Revised; 11/16/21

FEA(LOCAL)-X

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13, 2021

Subject: FM 967 Construction Update from Commissioner Mark Jones

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools
Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Update on road construction

D. Administrative Recommendation: N/A

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: First Reading of the Naming Committee Recommendation for Elementary School #15

Administrator Responsible/Position: Tim Savoy

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy: CW (Local)

Law or Rule

N/A

C. Goal or Need Addressed:

To name elementary school #15 located in Sunfield subdivision.

D. Summary:

Previous board action relating to this item – Naming committee was empaneled and the community submitted suggestions to the committee

Future action anticipated – Voting on name suggestions made to the Board from the committee in January 2022.

Background information –

Policy CW (Local) requires the Board to empanel a naming committee to study submitted name nominations and recommend up to the top three for consideration by the Board.

The district received approximately 360 submissions to the naming committee during the name nomination window that was open during the second half of November 2021. The top name suggested for the school, receiving approximately 152 nominations was, “Sunfield Elementary School.”

On December 1, 2021, the naming committee met to discuss a possible name recommendation. During the meeting, five of the seven members were present and all voted to recommend “Sunfield Elementary School” as the campus name.

Policy CW (Local) requires a first reading of the name recommendation(s). The Board will be asked to vote on the recommendation in January 2022.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other Naming Committee

From public – Comments and nominations to be received from the community upon empaneling the committee and the opening of the name nomination process as outlined in policy CW (Local).

F. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Tim Savoy. Chief Communication Officer

G. Attachment: Chart showing names with two or more nominations.

Name Suggestions Receiving Two or More Submissions

(Note: This chart is for discussion purposes by the committee. The math is unaudited and some suggestions received duplicate entries from the same person. Board policy states the process is not intended to be a vote. Suggestions receiving just one entry can be equally considered by the committee for a recommendation to the Board. See the separate document listing all suggestions received for a complete list of suggestions.)

Name (prevailing version)	Count (includes variations)
Sunfield Elementary	152
Jim (and LuAnn) Cullen Elementary	16
Mark (and Kerri) Jones Elementary	11
Du Pre Elementary	5
Barack Obama Elementary	4
Jorge (L.) Garcia Elementary	4
Antioch (Colony) Elementary	3
Cornelia Trimble Elementary	3
D.E. Crumbly Elementary	3
Dr. Jesse Porras Elementary	3
Earnest Kimbro Elementary	3
Merideth Keller Elementary	3
(Herman) Heep Elementary	2
(Judge Beth) Smith Elementary	2
(Rodney or Roger?) Roques Elementary	2
Barbara Jordan Elementary	2
Booty Elementary	2
Donald Trump Elementary	2
Donn (and Betty) Brooks Elementary	2
Emma Tenayuca Elementary	2
Fajita Elementary	2
Go Forth Elementary	2
Hays Elementary	2
Kamala Harris Elementary	2
Lone Star Elementary	2
Marie Curie Elementary	2
Mark Trevino Elementary	2
Quanah Parker Elementary	2
Riso Milholland Elementary	2
Rosa Parks Elementary	2
Ruth Bader Ginsburg Elementary	2
Sunbright Elementary	2
Waterloo Elementary	2

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: November 2021 Financial Statements

Administrator Responsible/Position:

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:
- D. Summary:
 Previous board action relating to this item - Monthly

 Future action anticipated -

 Background information – A separate summary is attached with the financials.
- E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other _____
- F. Administrative Recommendation:
There is no board action necessary. The monthly financial statements are presented as an information item.
- G. Fiscal Impact and Cost: Amount: \$ _____
 Budget Bond Grant/Special Funds Other _____
- H. Suggested Motion:
There is no board action necessary. The monthly financial statements are presented as an information item.

Hays Consolidated Independent School District

Division of Financial Services

21003 Interstate 35 Frontage Road
Kyle, Texas 78640
Ph: (512) 268-2141
Fx: (512) 268-2147



Date: December 13, 2021

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through November 30, 2021.
- The cash and investment balances of all funds at month end totals \$187,526,744.95. The Capital Projects Funds make up the largest portion of the total with \$127,403,740.55 or roughly 67.94%.
- Through the end of the month (5/12 or 41.67% of the budget year):
 - The General Fund has collected \$53,235,424.20 (26.19% of its budgeted revenue) and has spent \$81,162,097.21 (38.62% of its budgeted expenditures). The *estimated* ending fund balance through the month of November 2021 is \$43,828,203.88.
 - The Child Nutrition fund has collected \$5,019,354.17 (44.12% of its budgeted revenue) and has spent \$3,204,385.51 (28.17% of its budgeted expenditures).
 - The Debt Service fund collected \$3,931,545.78 (6.85% of its budgeted revenue) and spent \$21,638,074.13 (37.72% of its budgeted expenditures). Debt service payments are made two times a year, February 15th and August 15th.
 - The Capital Project funds have expenditures of \$16,585,558.63 in the current fiscal year through the month of November 2021 and have collected \$21,124.98 in interest revenue. The 2021 bonds were sold in late August 2021 in the amount of \$125,000,000 and are categorized as “other sources”.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue is \$5,017,214.33 and total expenditures are \$5,017,214.33.
- Current Tax collections for the month of November 2021 totaled \$8,494,618.93 representing 5.57% of the levy collected during the month. Approximately 5.57% of the total levy has been collected through the end of November 2021. In comparison, .15% of the total levy was collected through the end of November 2020.

If you should have any questions regarding these financials please contact me.

Randall Rau, CPA

Chief Financial Officer
Hays Consolidated Independent School District

Hays Consolidated Independent School District

Financial Reports



November 30, 2021

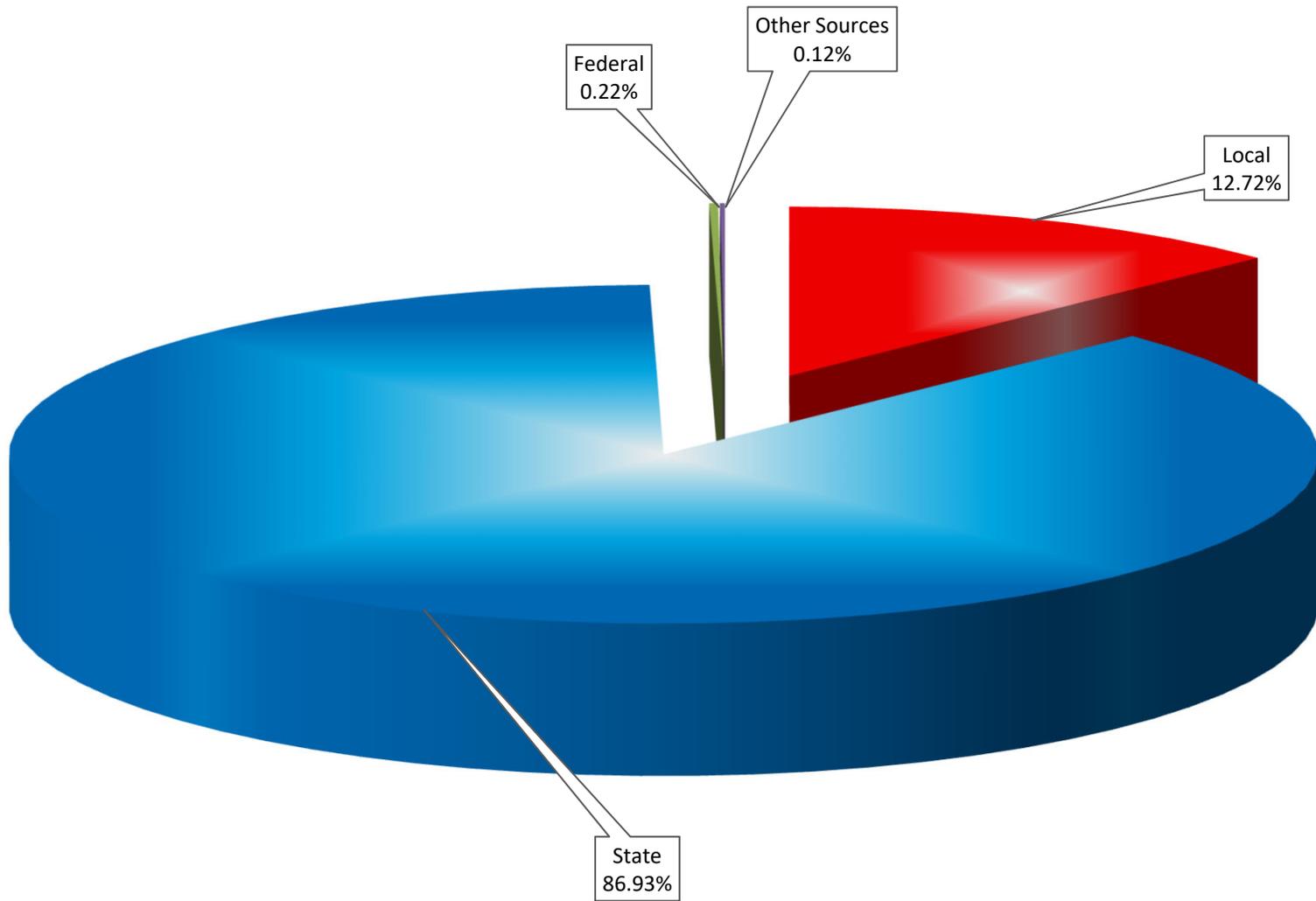
Hays Consolidated Independent School District
Combined Balance Sheet
for the Month Ending November 30, 2021
(Un-Audited)

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
Assets:						
Cash and Cash Equivalents	\$ 2,942,175.19	\$ 53,022.06	\$ 5,614.85	\$ 3,794,351.02	\$ 451,983.53	\$ 7,247,146.65
Current Investments	45,380,117.93	1,039,846.76	10,250,244.08	123,609,389.53	-	180,279,598.30
Total Cash and Investments	\$ 48,322,293.12	\$ 1,092,868.82	\$ 10,255,858.93	\$ 127,403,740.55	\$ 451,983.53	\$ 187,526,744.95
Property Taxes - Delinquent	2,091,642.49	-	1,022,302.30	-	-	3,113,944.79
Allowance for Uncollectible Taxes	(634,099.59)	-	(281,855.44)	-	-	(915,955.03)
Due from State Agencies	12,328,796.89	-	-	-	472,880.30	12,801,677.19
Due from other Governments	2,047,382.43	-	975,824.73	-	10,591.79	3,033,798.95
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	6,452,817.01	4,921,920.10	568,005.00	434,539.44	-	12,377,281.55
Other Receivables	2,948.98	-	-	-	-	2,948.98
Total Receivables	\$ 22,289,488.21	\$ 4,921,920.10	\$ 2,284,276.59	\$ 434,539.44	\$ 483,472.09	\$ 30,413,696.43
Inventories	-	155,216.69	-	-	-	155,216.69
Prepaid Items	5,064,500.94	500.00	-	-	-	5,065,000.94
Other Current Assets	\$ 5,064,500.94	\$ 155,716.69	\$ -	\$ -	\$ -	\$ 5,220,217.63
Total Current Assets	\$ 75,676,282.27	\$ 6,170,505.61	\$ 12,540,135.52	\$ 127,838,279.99	\$ 935,455.62	\$ 223,160,659.01
Liabilities and Fund Balance:						
Current Liabilities						
Accounts Payable	\$ 44,586.42	\$ -	\$ -	\$ 1,598,364.56	\$ 11,981.95	\$ 1,654,932.93
Other Liabilities	177,299.27	-	-	-	-	177,299.27
Payroll Deductions and Withholdings	3,593,054.52	-	-	-	-	3,593,054.52
Accrued Wages Payable	15,141,091.15	369,968.60	-	-	-	15,511,059.75
Due to Other Funds	6,756,231.68	832,070.87	-	5,211,009.84	434,539.44	13,233,851.83
Due to State Agencies	-	-	-	-	-	-
Due to other Governments	10,945.00	-	-	-	-	10,945.00
Due to Student Groups	141,508.21	-	-	-	-	141,508.21
Deferred Revenues	4,525,819.24	283,443.75	-	-	488,934.23	5,298,197.22
Deferred Inflows	1,457,542.90	-	740,446.86	-	-	2,197,989.76
Total Liabilities	\$ 31,848,078.39	\$ 1,485,483.22	\$ 740,446.86	\$ 6,809,374.40	\$ 935,455.62	\$ 41,818,838.49
Fund Balance/Equity						
Reserved/Designated Fund Balance	-	2,027,504.24	29,506,217.01	(59,453,588.28)	-	(27,919,867.03)
Current Year Revenues less						
Expenditures/Expenses	(27,926,673.01)	1,814,968.66	(17,706,528.35)	108,435,566.35	-	64,617,333.65
Reserved Fund Balance for Current Year						
Encumbrances (POs)	4,900,509.11	842,549.49	\$ -	72,046,927.52	-	77,789,986.12
Unreserved Fund Balance/Fund Equity	\$ 66,854,367.78	-	-	-	-	66,854,367.78
Total Fund Balance/Equity	\$ 43,828,203.88	\$ 4,685,022.39	\$ 11,799,688.66	\$ 121,028,905.59	\$ -	\$ 181,341,820.52
Total Liabilities and Fund Equity	\$ 75,676,282.27	\$ 6,170,505.61	\$ 12,540,135.52	\$ 127,838,279.99	\$ 935,455.62	\$ 223,160,659.01

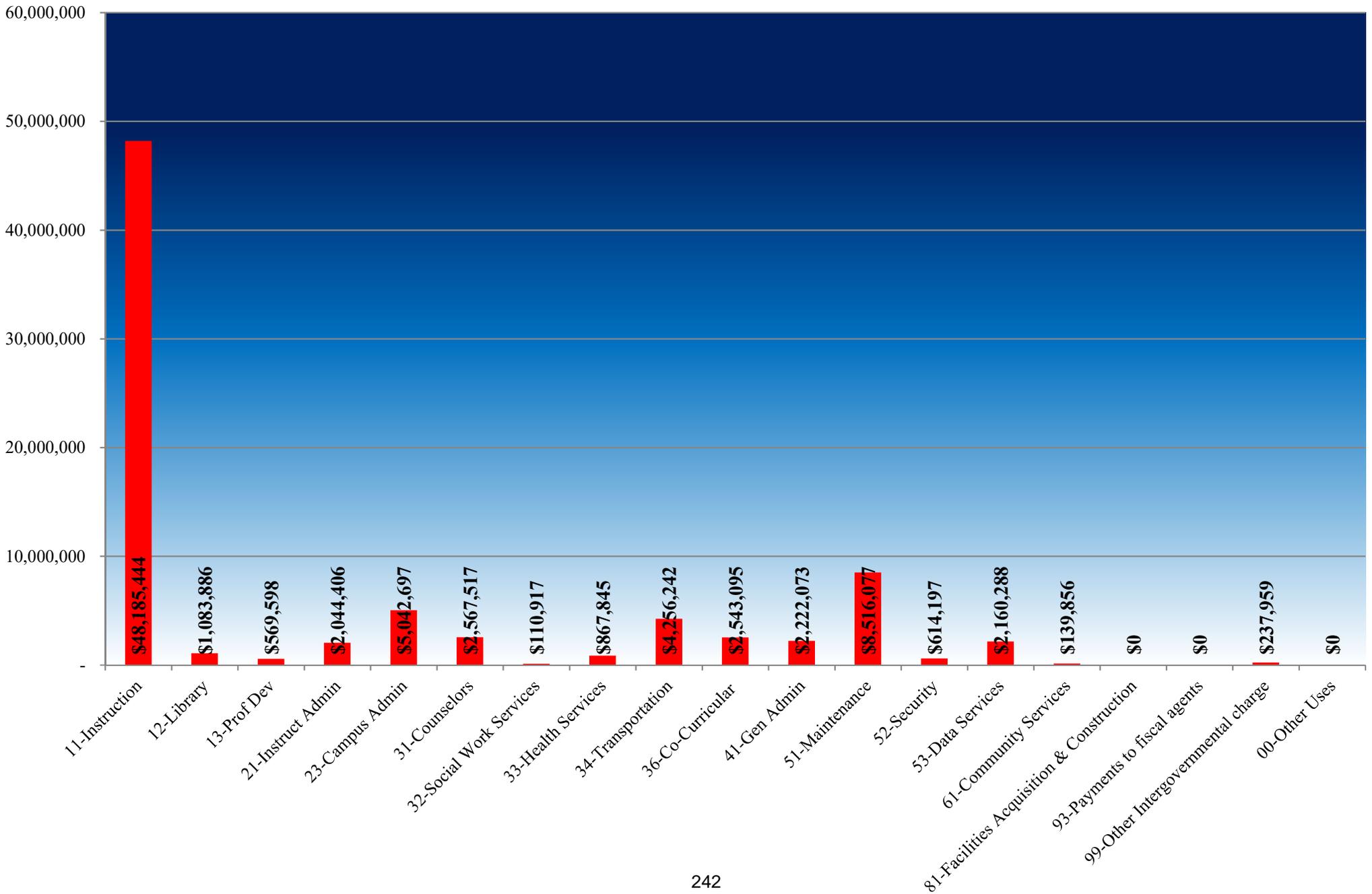
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund
for the Month Ending November 30, 2021
(Un-Audited)

	GENERAL FUND					
	<u>Prior Year</u>			<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/ Expenditures</u>	<u>Original Budget</u>	<u>Official Budget</u>	<u>Actual Revenues/ Expenditures</u>	<u>Unexpended Budget</u>	<u>Y-T-D</u>
Revenues:						
Local	\$ 1,294,742.37	\$ 102,840,161	\$ 104,813,359	\$ 6,773,464.01	(98,039,894.99)	6.46%
State	60,458,615.40	95,549,500	95,549,500	46,278,516.47	(49,270,983.53)	48.43%
Federal	219,206.03	2,900,000	2,900,000	117,307.93	(2,782,692.07)	4.05%
Other Sources	12,095.70	-	-	66,135.79	66,135.79	NA
Total Revenues	\$ 61,984,659.50	\$ 201,289,661	\$ 203,262,859	\$ 53,235,424.20	\$ (150,027,434.80)	26.19%
Expenditures and Other Uses:						
11-Instruction	46,488,215.28	121,273,641	121,450,361	48,185,444.02	73,264,916.98	39.68%
12-Library	1,042,529.26	2,761,977	2,763,769	1,083,886.41	1,679,882.59	39.22%
13-Prof Dev	486,371.18	1,782,392	1,807,479	569,598.07	1,237,880.93	31.51%
21-Instruct Admin	1,836,459.72	4,838,114	4,859,428	2,044,405.63	2,815,022.37	42.07%
23-Campus Admin	4,894,014.59	12,597,004	12,617,233	5,042,697.04	7,574,535.96	39.97%
31-Counselors	2,726,527.24	6,624,986	6,638,371	2,567,517.25	4,070,853.75	38.68%
32-Social Work Services	151,237.99	288,612	288,612	110,917.42	177,694.58	38.43%
33-Health Services	830,954.44	2,395,541	2,395,541	867,844.86	1,527,696.14	36.23%
34-Transportation	3,874,873.18	11,117,747	11,150,424	4,256,241.59	6,894,182.41	38.17%
36-Co-Curricular	1,990,623.63	6,342,176	7,177,061	2,543,094.82	4,633,966.18	35.43%
41-Gen Admin	2,135,466.98	5,586,601	5,589,561	2,222,072.92	3,367,488.08	39.75%
51-Maintenance	8,236,503.37	21,120,510	23,576,285	8,516,076.65	15,060,208.35	36.12%
52-Security	426,636.20	2,616,970	2,616,970	614,197.13	2,002,772.87	23.47%
53-Data Services	1,947,980.23	5,050,588	5,067,159	2,160,288.10	2,906,870.90	42.63%
61-Community Services	107,925.51	238,624	238,624	139,855.88	98,768.12	58.61%
81-Facilities Acquisition & Construction	265,941.17	-	527,691	-	527,691.00	0.00%
93-Payments to fiscal agents	-	400,000	400,000	-	400,000.00	0.00%
99-Other Intergovernmental charge	233,512.42	975,000	975,000	237,959.42	737,040.58	24.41%
00-Other Uses	-	-	-	-	-	NA
Total Expenditures and Other Uses	\$ 77,675,772.39	\$ 206,010,483	\$ 210,139,569	\$ 81,162,097.21	\$ 128,977,471.79	38.62%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ (15,691,112.89)	\$ (4,720,822)	\$ (6,876,710)	\$ (27,926,673.01)		
Fund Balance July 1, 2021 - (Audited)		\$ 71,754,876.89	\$ 71,754,876.89	\$ 71,754,876.89		
Fund Balance Ending - Monthly Reporting Period		\$ 67,024,054.89	\$ 64,878,166.89	\$ 43,828,203.88	\$ (21,049,963.01)	

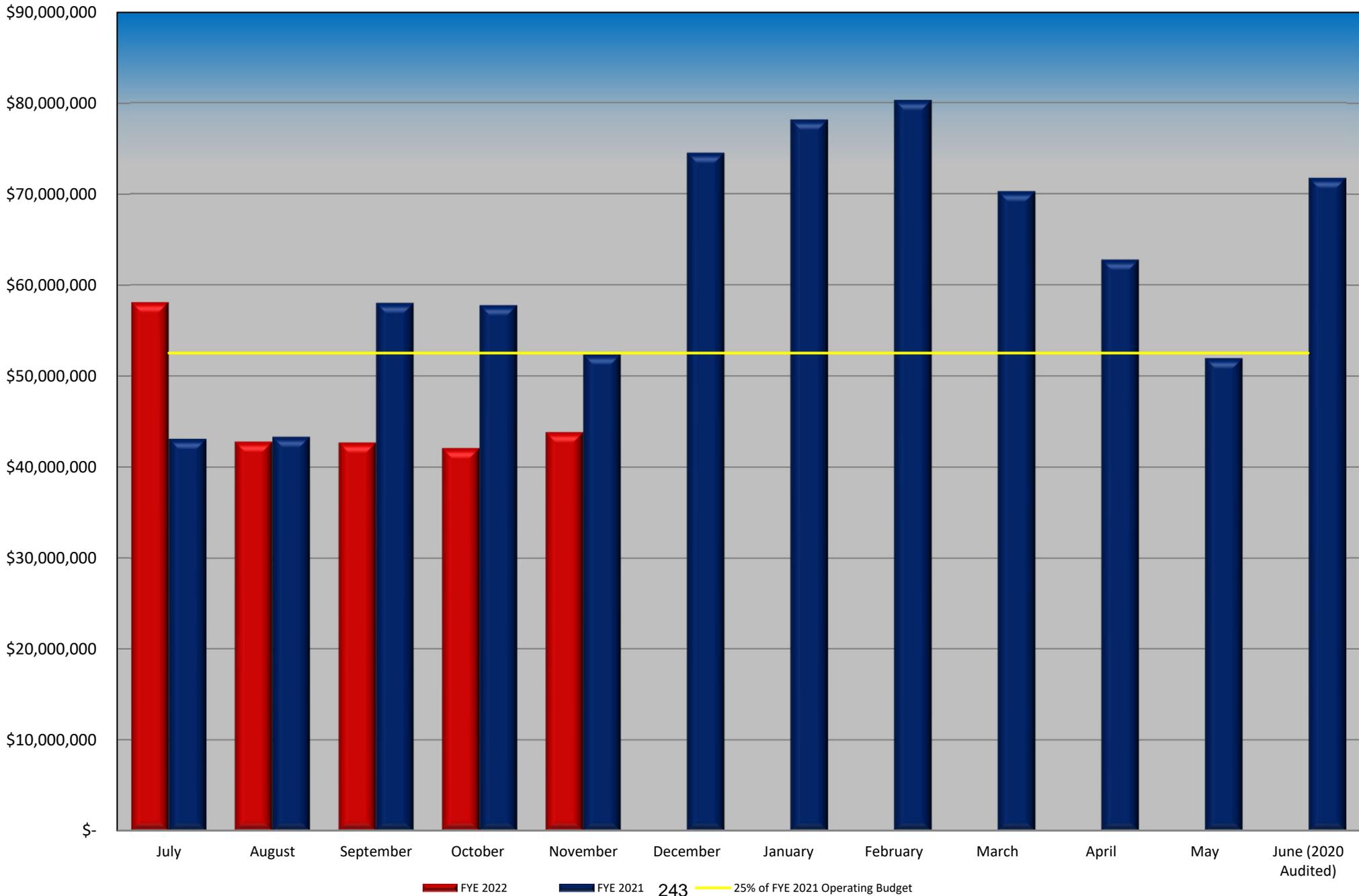
General Fund Revenues Collected to Date



General Fund Expenditures to Date



General Fund Balance by Reporting Month



Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund
for the Month Ending November 30, 2021
(Un-Audited)

	CHILD NUTRITION FUND						
	<u>Prior Year</u>				<u>Current Year</u>	<u>Unrealized/</u>	<u>Percentage</u>
	<u>Actual Revenues/</u>	<u>Original</u>	<u>Official</u>	<u>Actual Revenues/</u>	<u>Unexpended</u>	<u>Budget</u>	<u>Y-T-D</u>
	<u>Expenditures</u>	<u>Budget</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Budget</u>		
Revenues and Other Resources:							
Local	\$ 124,977.16	\$ 3,786,628	\$ 3,786,628	\$ 422,005.45	\$ (3,364,622.55)		11.14%
State	-	45,000	45,000	23,183.12	(21,816.88)		51.52%
Federal	1,466,294.77	7,545,186	7,545,186	4,574,165.60	(2,971,020.40)		60.62%
Other sources	-	-	-	-	-		NA
Total Revenues and Other Resources	\$ 1,591,271.93	\$ 11,376,814	\$ 11,376,814	\$ 5,019,354.17	\$ (6,357,459.83)		44.12%
Expenditures and Other Uses:							
35-6100 Payroll	1,545,620.95	5,194,736	5,194,736	1,638,662.91	3,556,073.09		31.54%
35-6200 Professional and Contracted Services	145,586.21	904,618	904,618	127,517.85	777,100.15		14.10%
35-6341 Food Supplies	436,605.42	4,155,089	4,155,089	1,265,282.28	2,889,806.72		30.45%
35-6342 Non-Food Supplies	54,167.40	291,845	291,845	115,453.47	176,391.53		39.56%
35-6344 USDA Commodities	-	471,868	471,868	-	471,868.00		0.00%
35-6349 Miscellaneous Supplies	28,993.78	178,310	178,310	6,380.05	171,929.95		3.58%
35-6300 Supplies & Materials	65,507.93	88,004	88,004	47,329.35	40,674.65		53.78%
35-6400 Food Service Other Operating Expenses	2,976.55	92,344	92,344	3,759.60	88,584.40		4.07%
35-6600 Food Service Capital Expenses	6,993.97	-	-	-	-		NA
Total Expenditures	\$ 2,286,452.21	\$ 11,376,814	\$ 11,376,814	\$ 3,204,385.51	\$ 8,172,428.49		28.17%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ (695,180.28)	\$ -	\$ -	\$ 1,814,968.66			
Fund Balance July 1, 2021 - (<u>Audited</u>)		2,870,053.73	2,870,053.73	2,870,053.73			
Fund Balance Ending - Monthly Reporting Period		\$ 2,870,053.73	\$ 2,870,053.73	\$ 4,685,022.39	\$ 1,814,968.66		

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund
for the Month Ending November 30, 2021
(Un-Audited)

	DEBT SERVICE FUND					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local Revenue						
Taxes, Current Year Levy	161,487.27	\$ 56,782,902	\$ 56,782,902	3,046,701.97	\$ (53,736,200.03)	5.37%
Taxes, Prior Year	87,035.69	350,000	350,000	228,942.91	(121,057.09)	65.41%
Penalties, Interest and Other Tax Revenues	30,146.91	225,000	225,000	45,449.09	(179,550.91)	20.20%
Earnings from Investments	8,276.57	-	-	1,771.56	1,771.56	NA
Miscellaneous Revenue	41,643.00	-	-	6,970.25	6,970.25	NA
Local Revenue	\$ 328,589.44	\$ 57,357,902	\$ 57,357,902	\$ 3,329,835.78	\$ (54,028,066.22)	5.81%
State Revenue						
Additional State Aid for Homestead Exemption	-	-	-	601,710.00	601,710.00	NA
State Revenue	\$ -	\$ -	\$ -	\$ 601,710.00	\$ 601,710.00	NA
Other Sources						
Operating Transfer In	1,102,939.67	-	-	-	-	NA
Other Sources	\$ 1,102,939.67	\$ -	\$ -	\$ -	\$ -	NA
Total Revenue	\$ 1,431,529.11	\$ 57,357,902.00	\$ 57,357,902.00	\$ 3,931,545.78	\$ (53,426,356.22)	6.85%
Expenditures:						
71-6511 Bond Principal	18,368,781.24	38,303,562	38,303,562	12,875,000.00	25,428,562.00	33.61%
71-6521 Interest on Bonds	9,699,676.63	19,019,340	19,019,340	8,744,355.13	10,274,984.87	45.98%
71-6599 Other Debt Service Fees	24,230.00	35,000	35,000	18,719.00	16,281.00	53.48%
Total Expenditures	\$ 28,092,687.87	\$ 57,357,902	\$ 57,357,902	\$ 21,638,074.13	\$ 35,719,827.87	37.72%
Excess of Revenues Over (Under) Expenditures	\$ (26,661,158.76)	\$ -	\$ -	\$ (17,706,528.35)		
Fund Balance July 1, 2021 - (Audited)	\$ 29,506,217.01		\$ 29,506,217.01	\$ 29,506,217.01		
Fund Balance Ending - Monthly Reporting Period	\$ 29,506,217.01		\$ 29,506,217.01	\$ 11,799,688.66	\$ (17,706,528.35)	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds
for the Month Ending November 30, 2021
(Un-Audited)

	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2014</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2021</u> <u>Capital Projects</u> <u>Program</u>	<u>2021 - 2022</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>					
Local	\$ 70.44	\$ 156.76	\$ 1,475.40	\$ 19,422.38	\$ 21,124.98
State	-	-	-	-	-
Other sources	-	-	-	125,000,000.00	125,000,000.00
Total Revenues and Other Resources	\$ 70.44	\$ 156.76	\$ 1,475.40	\$ 125,019,422.38	\$ 125,021,124.98
<i>Expenditures and Other Uses:</i>					
6100 Payroll	-	-	-	-	-
6200 Professional and Contracted Services	-	-	6,433.90	-	6,433.90
6300 Supplies and Materials	-	-	321,790.12	-	321,790.12
6400 Other Operating Expenses	-	-	-	-	-
6600 Capital Outlay	-	-	4,994,819.76	11,262,514.85	16,257,334.61
8000-Other Uses	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 5,323,043.78	\$ 11,262,514.85	\$ 16,585,558.63
Excess of Revenues and Other Resources					
Over (Under) Expenditures and Other Uses	\$ 70.44	\$ 156.76	\$ (5,321,568.38)	\$ 113,756,907.53	\$ 108,435,566.35
Fund Balance July 1, 2021 - (<i>Audited</i>)	\$ 200,058.73	\$ 445,427.51	\$ 16,923,734.81	\$ (4,975,881.81)	\$ 12,593,339.24
Fund Balance Ending - Monthly Reporting Period	\$ 200,129.17	\$ 445,584.27	\$ 11,602,166.43	\$ 108,781,025.72	\$ 121,028,905.59

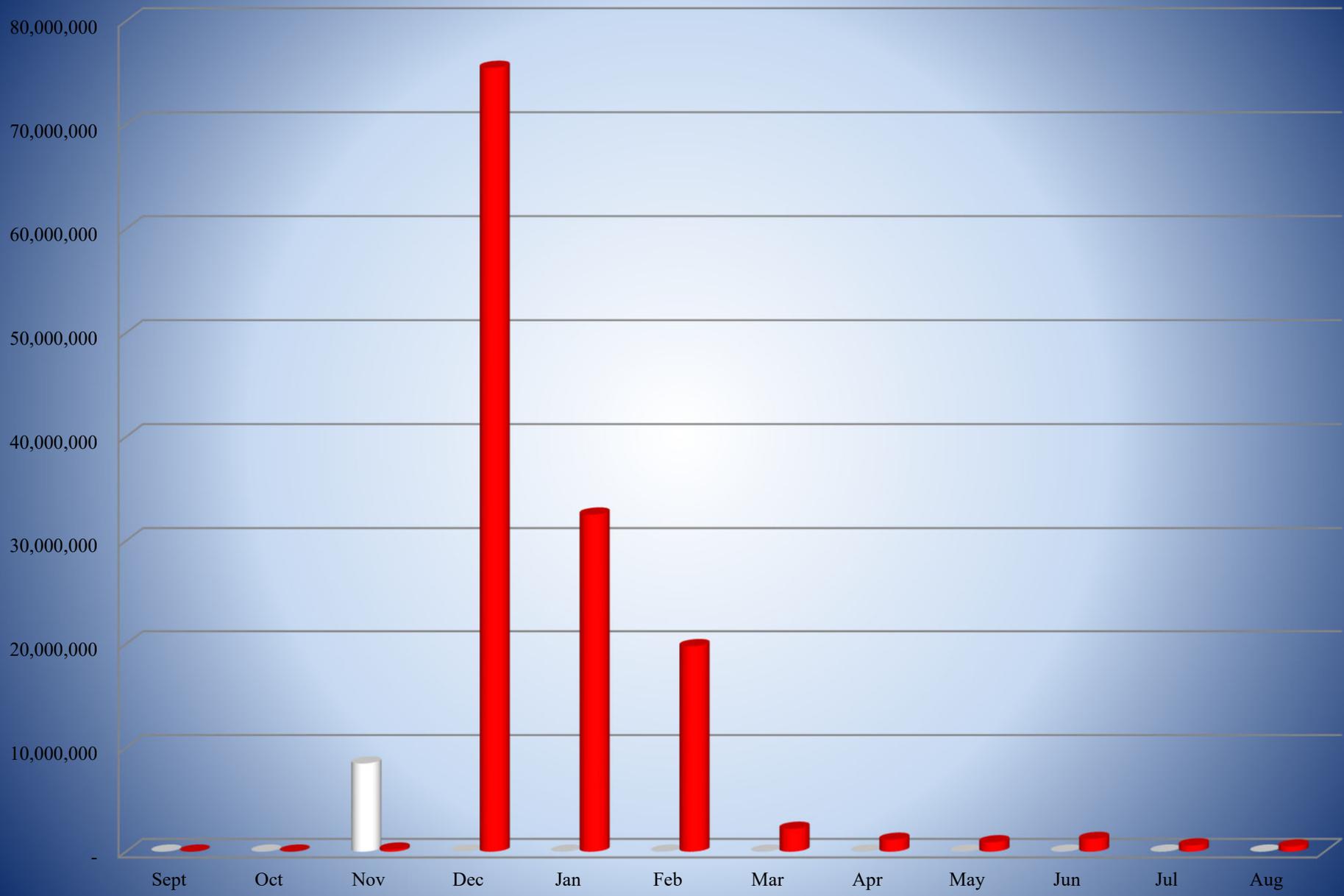
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)
for the Month Ending November 30, 2021
(Un-Audited)

	SPECIAL REVENUE FUNDS					
	<u>Prior Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:						
Local	\$ 19,250.00	\$ 1,000	\$ 1,000	\$ 31,058.45	\$ 30,058.45	3105.85%
State	548,232.54	1,678,535	1,678,535	860,088.35	(818,446.65)	51.24%
Federal	1,488,364.95	23,771,185	23,771,185	4,126,067.53	(19,645,117.47)	17.36%
Total Revenues	\$ 2,055,847.49	\$ 25,450,720	\$ 25,450,720	\$ 5,017,214.33	\$ (20,433,505.67)	19.71%
Expenditures:						
6100 Payroll	2,782,919.52	24,330,588	24,330,588	3,511,211.77	20,819,376.23	14.43%
6200 Professional and Contracted Services	7,662.59	430,400	430,400	82,607.74	347,792.26	19.19%
6300 Supplies and Materials	1,018,275.62	648,732	648,732	1,372,373.53	(723,641.53)	211.55%
6400 Other Operating Expenses	6,809.79	41,000	41,000	18,234.79	22,765.21	44.48%
6600 Capital Outlay	-	-	-	32,786.50	(32,786.50)	NA
Total Expenditures	\$ 3,815,667.52	\$ 25,450,720	\$ 25,450,720	\$ 5,017,214.33	\$ 20,433,505.67	19.71%
Excess of Revenues						
Over (Under) Expenditures	\$ (1,759,820.03)	\$ -	\$ -	\$ -		
Fund Balance July 1, 2021 - (<u>Audited</u>)		\$ -	\$ -	\$ -	\$ -	
Fund Balance Ending - Monthly Reporting Period		\$ -	\$ -	\$ -	\$ -	

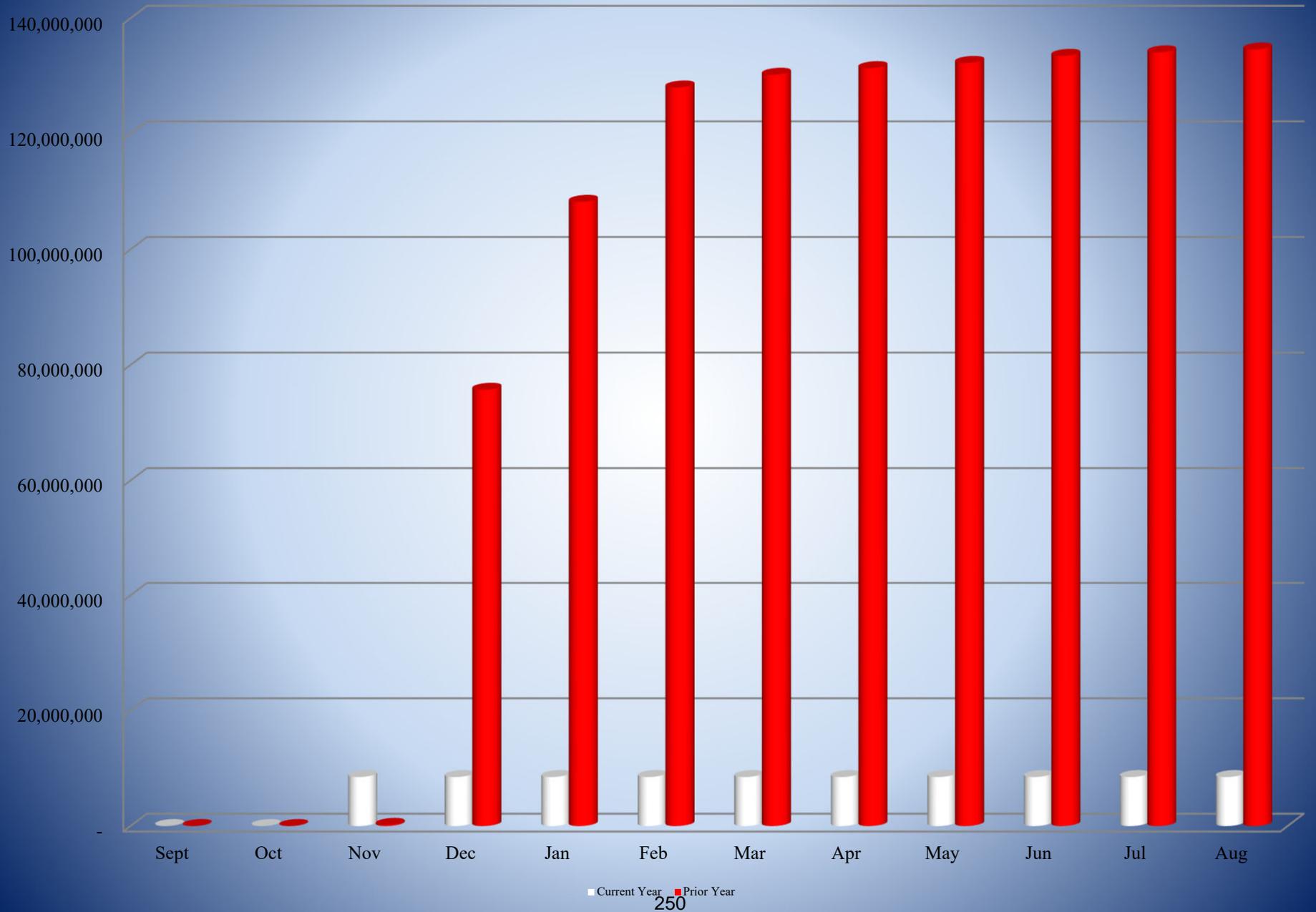
Hays Consolidated Independent School District
Monthly Tax Collection Report
for the Month Ending November 30, 2021

	Prior Year 2020 - 2021				Current Year 2021 - 2022			
	General Fund	Debt Service Fund	Total	% of Levy	General Fund	Debt Service Fund	Total	% of Levy
Current Month Tax Collections:								
5711 Taxes-Current Year Tax Levy	\$ 130,312.15	\$ 71,558.55	\$ 201,870.70	0.15%	\$ 5,447,916.96	\$ 3,046,701.97	\$ 8,494,618.93	5.57%
5712 Taxes-Delinquent Collections	\$ 84,439.28	\$ 42,511.57	\$ 126,950.85		\$ 109,825.62	\$ 57,677.68	\$ 167,503.30	
5719 Penalties and Interest	\$ 18,314.41	\$ 9,170.71	\$ 27,485.12		\$ 15,699.02	\$ 8,141.31	\$ 23,840.33	
Total Current Month Collections	\$ 233,065.84	\$ 123,240.83	\$ 356,306.67		\$ 5,573,441.60	\$ 3,112,520.96	\$ 8,685,962.56	
Fiscal Year to Date Collections:								
5711 Taxes-Current Year Tax Levy	\$ 130,312.15	\$ 71,558.55	\$ 201,870.70	0.15%	\$ 5,447,916.96	\$ 3,046,701.97	\$ 8,494,618.93	5.57%
5712 Taxes-Delinquent Collections	\$ 417,594.31	\$ 206,340.51	\$ 623,934.82		\$ 435,358.67	\$ 228,942.91	\$ 664,301.58	
5719 Penalties and Interest	\$ 51,661.53	\$ 25,831.92	\$ 77,493.45		\$ 89,865.05	\$ 45,449.09	\$ 135,314.14	
Total Revenue Collected	\$ 599,567.99	\$ 303,730.98	\$ 903,298.97		5,973,140.68	3,321,093.97	9,294,234.65	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 86,187,397.00	\$ 43,715,670.00	\$ 129,903,067.00		\$ 100,750,161.00	\$ 57,357,902.00	\$ 158,108,063.00	
Percentage of Budget Collected	0.70%	0.69%	0.70%		5.93%	5.79%	5.88%	

Month to Date Tax Collections Current Levy



Year to Date Tax Collections Current Levy



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: December 13 2021

Subject: Quarterly Investment Report for the First Quarter of 2021-2022

Administrator Responsible/Position: Randy Rau

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy - CDA Law or Rule N/A

C. Goal or Need Addressed:

Board Policy CDA(LLEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

D. Summary:

Previous board action relating to this item - Quarterly
 Future action anticipated -
 Background information – Quarterly Investment Report is attached

E. Administrative Recommendation:

There is no board action necessary. The Quarterly Investment Reports are presented as an information item

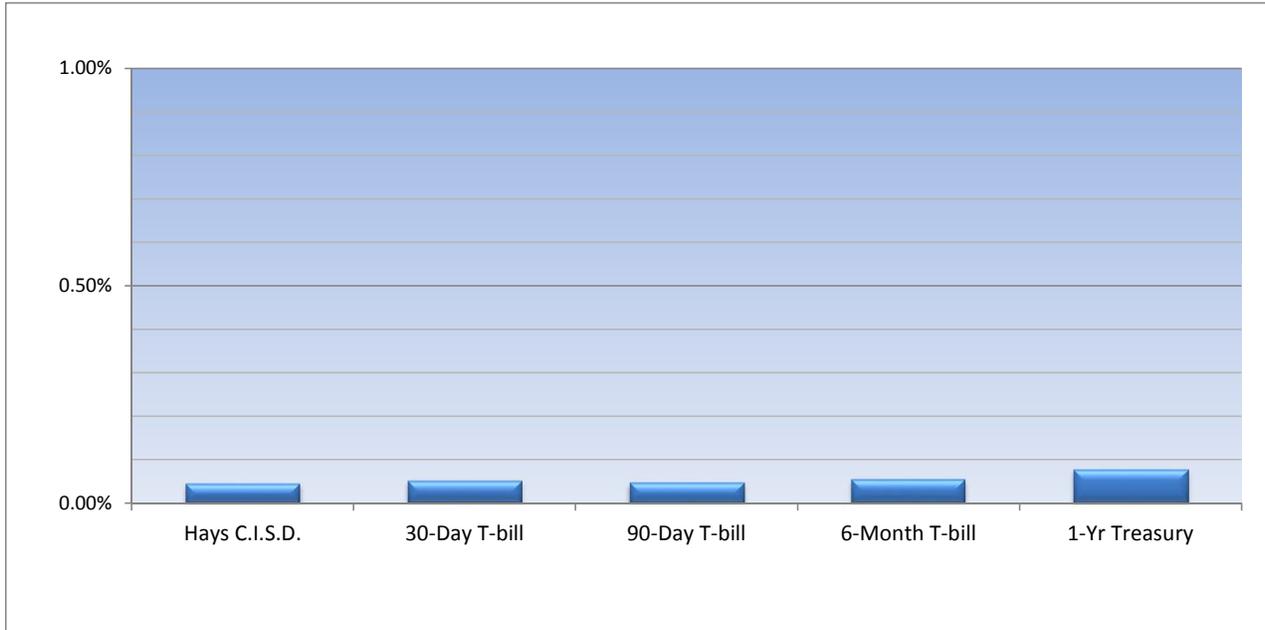
**Quarterly Investment Report
HAYS CISD**

Portfolio Summary As Of September 30, 2021

Ending Market Value	\$ 184,613,520.37
Ending Book Value	\$ 184,613,520.37
Current Period Earnings	\$ 15,092.49
Portfolio Rate of Return	0.04%
Weighted Average Maturity	28 Days

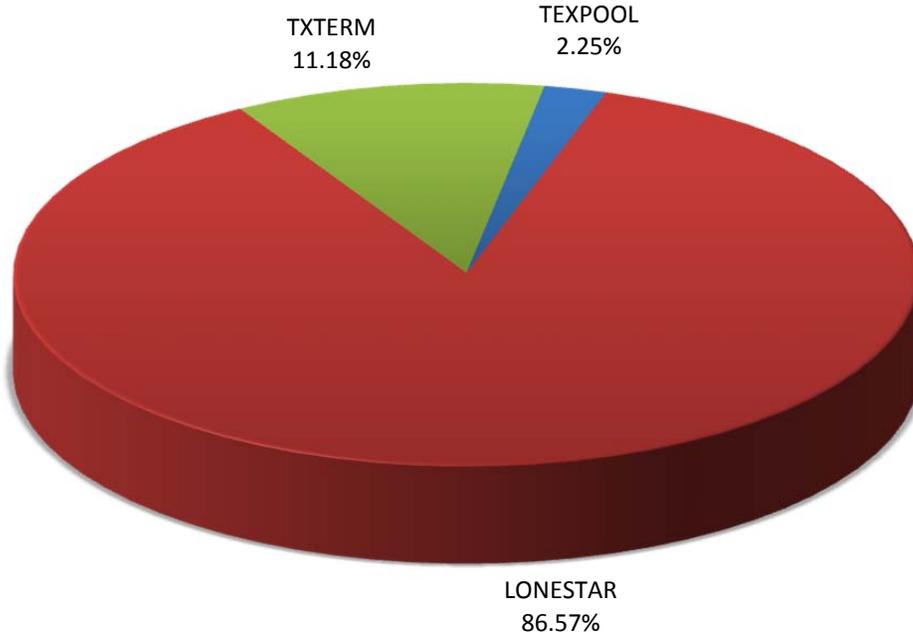
Benchmark Analysis for September 30, 2021

Hays C.I.S.D.	0.04%
30-Day T-bill	0.05%
90-Day T-bill	0.05%
6-Month T-bill	0.05%
1-Year Treasury	0.08%

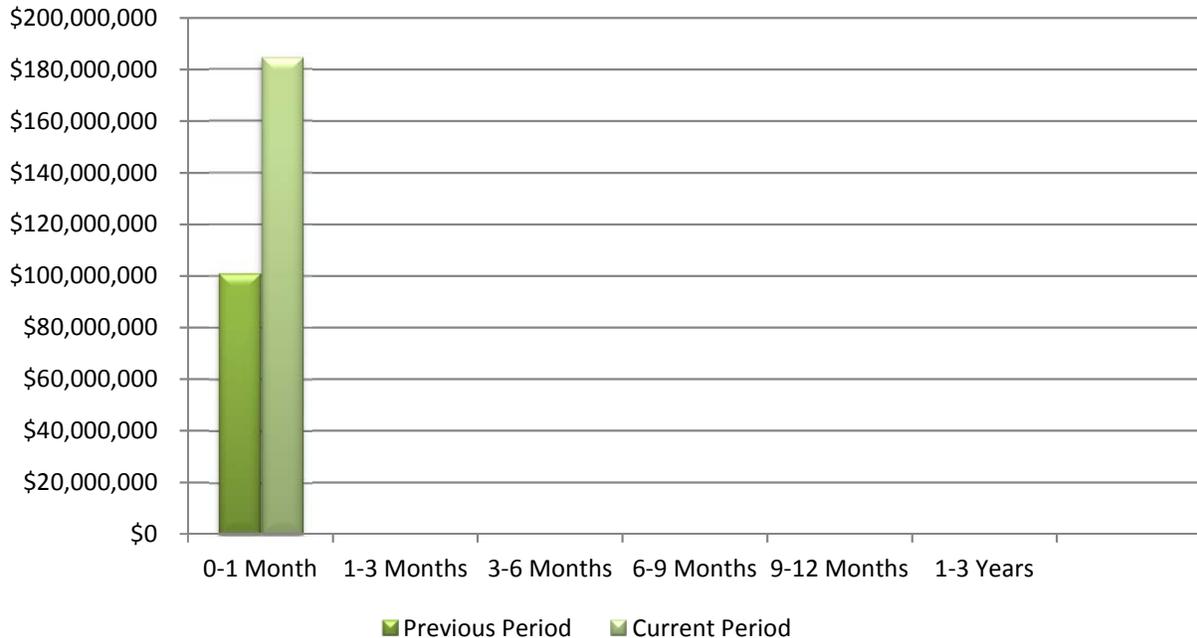


**Quarterly Investment Report
HAYS CISD
1st Quarter 2021-2022**

Portfolio Composition at 9/30/2021



Maturity Aging - 7/01/2021 vs 9/30/2021



Detail of Investment Holdings

HAYS CISD

1st Quarter 2021-2022

Portfolio Summary As Of September 30, 2021

Description	CUSIP	Beginning Par Value	Ending Par Value	Beginning Book Value 6/30/2021	Ending Book Value 9/30/2021	Beginning Market Value 6/30/2021	Ending Market Value 9/30/2021	Current Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
199 - General Operating											
Lone Star LGIP	LONESTAR	45,470,816.47	40,092,592.31	45,470,816.47	40,092,592.31	45,470,816.47	40,092,592.31	7,036.34	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	3,777,741.92	3,777,931.49	3,777,741.92	3,777,931.49	3,777,741.92	3,777,931.49	872.84	0.020	N/A	1
TexPool LGIP	TEXPOOL02	1,485,734.24	2,639,020.33	1,485,734.24	2,639,020.33	1,485,734.24	2,639,020.33	133.11	0.020	N/A	1
		50,734,292.63	46,509,544.13	50,734,292.63	46,509,544.13	50,734,292.63	46,509,544.13	8,042.29			
240 - Child Nutrition											
Lone Star LGIP	LONESTAR	3,447,786.48	2,538,838.35	3,447,786.48	2,538,838.35	3,447,786.48	2,538,838.35	638.30	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	744.92	744.95	744.92	744.95	744.92	744.95	0.02	0.020	N/A	1
		3,448,531.40	2,539,583.30	3,448,531.40	2,539,583.30	3,448,531.40	2,539,583.30	638.32			
599-Debt Service											
Lone Star LGIP	LONESTAR	1,952,789.98	1,993,887.97	1,952,789.98	1,993,887.97	1,952,789.98	1,993,887.97	523.66	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	26,107,437.30	4,488,186.19	26,107,437.30	4,488,186.19	26,107,437.30	4,488,186.19	42.54	0.020	N/A	1
TexPool LGIP	TEXPOOL03	888,879.55	1,515,153.10	888,879.55	1,515,153.10	888,879.55	1,515,153.10	686.95	0.020	N/A	1
		28,949,106.83	7,997,227.26	28,949,106.83	7,997,227.26	28,949,106.83	7,997,227.26	1,253.15			
608- 2008 Construction											
Lone Star LGIP	LONESTAR	200,058.73	200,101.78	200,058.73	200,101.78	200,058.73	200,101.78	43.05	0.080	N/A	1
		200,058.73	200,101.78	200,058.73	200,101.78	200,058.73	200,101.78	43.05			
614- 2014 Construction											
Lone Star LGIP	LONESTAR	445,181.05	445,276.85	445,181.05	445,276.85	445,181.05	445,276.85	95.80	0.080	N/A	1
TexasTERM LGIP	TEXASTERM	246.46	246.46	246.46	246.46	246.46	246.46	0.00	0.020	N/A	1
		445,427.51	445,523.31	445,427.51	445,523.31	445,427.51	445,523.31	95.80			
617-2017 Construction											
TexasTERM LGIP	TEXASTERM	15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	879.35	0.020	N/A	1
		15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	879.35			
617.18- 2017 Construction											
Lone Star LGIP	LONESTAR	2,234,967.67	434,536.98	2,234,967.67	434,536.98	2,234,967.67	434,536.98	184.85	0.080	N/A	1
		2,234,967.67	434,536.98	2,234,967.67	434,536.98	2,234,967.67	434,536.98	184.85			
621- 2021 Construction											
Lone Star LGIP	LONESTAR	0.00	114,118,357.34	0.00	114,118,357.34	0.00	114,118,357.34	3,955.68	0.080	N/A	1
		0.00	114,118,357.34	0.00	114,118,357.34	0.00	114,118,357.34	3,955.68			
Summary By Fund											
199- General Operating		50,734,292.63	46,509,544.13	50,734,292.63	46,509,544.13	50,734,292.63	46,509,544.13	8,042.29			
240- Food Service		3,448,531.40	2,539,583.30	3,448,531.40	2,539,583.30	3,448,531.40	2,539,583.30	638.32			
599- Debt Service		28,949,106.83	7,997,227.26	28,949,106.83	7,997,227.26	28,949,106.83	7,997,227.26	1,253.15			
608- 2008 Construction		200,058.73	200,101.78	200,058.73	200,101.78	200,058.73	200,101.78	43.05			
614- 2014 Construction		445,427.51	445,523.31	445,427.51	445,523.31	445,427.51	445,523.31	95.80			
617-2017 Construction		15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	15,068,876.37	12,368,646.27	879.35			
617.18- 2017 Construction		2,234,967.67	434,536.98	2,234,967.67	434,536.98	2,234,967.67	434,536.98	184.85			
621 - 2021 Construction		0.00	114,118,357.34	0.00	114,118,357.34	0.00	114,118,357.34	3,955.68			
TOTAL PORTFOLIO		101,081,261.14	184,613,520.37	101,081,261.14	184,613,520.37	101,081,261.14	184,613,520.37	15,092.49			

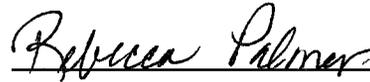
**Quarterly Investment Report
HAYS CISD
1st Quarter 2021-2022**

We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **September 30, 2021** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau
Chief Financial Officer



Rebecca Palmer,
Director of Finance



2021

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: December 13, 2021

Subject: Bond Construction Projects

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy – CV(LOCAL)

Law or Rule

N/A

C. Summary:

Previous board action relating to this item -

Future action anticipated – As needed

Background information - The board needs to monitor the progress of the bond projects and other construction projects to ensure the contract with the community is fulfilled.

D. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items are reviewed by Superintendent's Cabinet.

E. Administrative Recommendation: N/A

F. Fiscal Impact and Cost: Amount: N/A

Hays CISD

Board of Trustees Operating Procedures



Board Meetings

While Board Meetings are for the purpose of the Board conducting the business of the District in public, they are not public forums for the purpose of securing interaction with the public.

Developing the Board Meeting Agenda (Ref Policy BE)

- ▶ Agendas
 - The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
 - Items discussed at previous Board Meetings which are proposed for inclusion by more than one board member at a future meeting will also be added when appropriate.
 - Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
 - Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.
 - No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
 - No item can be placed on the agenda less than three work days in advance of the meeting unless an emergency or public necessity exists.
 - The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday afternoon prior to the Agenda Workshop Meeting.
 - An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. At, or close to the beginning of each school year, this agenda content calendar, including references to impacted policies and performance goals, will be presented to the Board at an agenda workshop meeting for Board review.
 - Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.

- ▶ Timely Notification and Information
 - Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop or special meeting, and at least one hour prior to an emergency meeting.
 - Typically, information will be provided to each Board Member via electronic or hard copy delivery. Questions regarding supporting documents should be directed to the Superintendent, or a member of the Superintendent's Cabinet, with a copy to the Administrative Assistant to the Superintendent.

- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Wednesday prior to the Agenda Workshop Meeting.
 - Board members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the Monday meeting with a copy of the questions and answers included in the dais folders.
- ▶ Open and Closed Session Format
- Every Board Meeting will begin at the designated posted time and reconvene at the posted time.
 - Closed Session items for which there is a corresponding action item to be considered during the Open Session of the meeting will be scheduled prior to the beginning of the Open Session. The Board President and Superintendent shall, to the extent possible, allocate sufficient time to complete Closed Session discussion prior to the beginning of the Open Session.
 - If more Closed Session discussion is needed, the Presiding Officer shall announce that it is necessary for the Board to reconvene in Closed Session.
 - The Presiding Officer shall state publicly that any action, if taken, will be conducted in Open Session following the Public Comment portion of the meeting; or, if appropriate, that no action will then be taken.
- ▶ Consent Agenda
- The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
 - The consent agenda shall be limited to:
 - > Routine Personnel
 - > Minutes
 - > Budget Amendments
 - > Routine Contracts/Agreements
 - > Routine Procurements
 - > Acceptance of Gifts
 - > Acceptance of Grants
 - > Other items agreed to by the Board
 - Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents.
 - All consent agenda items shall be acted upon by one vote without separate discussion.
 - A Board Member may request that an item be withdrawn for individual consideration.
- ▶ Meeting Dates
- The Superintendent and Board will develop a Board calendar that will include regular and workshop meeting dates of the Board of Trustees and the Board shall vote on the calendar annually.

- The calendar will include those items that are cyclical and/or recurring for consideration at regular or workshop meetings.

Conducting Board Meetings

▶ Quorum

- Attendance at Meetings - Whenever a Board Member will be late to, or absent from, a meeting or workshop, the Board Member must notify the Board President and the Superintendent's Secretary of the absence or the anticipated time of arrival to the meeting or workshop.
- Any time four or more Board Members are gathered to discuss school district business, it is considered a meeting, and must be posted as such according to Board legal policy.

▶ Closed Sessions

- The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.
- Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session.
- The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.
- The Superintendent shall attend all sessions of the Board, both Open and Closed, except when the Board desires to meet without the Superintendent to consider the Superintendent's contract, evaluation or performance, or to resolve conflicts between individual Board Members, or to act as a tribunal.
- In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.

▶ Public Participation at Board Meetings

- The Board shall provide for public comment at each meeting, including all regular and special meetings. (Ref Policy BED)
- Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.
- A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form may be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board. Comments on posted agenda items may be taken first. Comments on non-agenda items may be permitted only after all agenda-specific comments have been made and if time permits.

- Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.
 - Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate.
 - The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.
 - The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.
 - The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.
 - The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.
- ▶ Board Meeting Parliamentary Procedure (Ref Policy BE)
 - The Board President serves as the Presiding Officer at Board Meetings. In the absence of the President, the Vice-President will preside.
 - The Board shall be guided by parliamentary procedure as detailed in Robert's Rules of Order, for Small Boards and Committees, or as spelled out in adopted procedure.
 - The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
 - ▶ Transacting Business (Ref Policy BBE)
 - When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures.
 - Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the majority vote of the Board, recognize that it carries the full authority of the Board, and individually respect that vote.
 - Whenever possible, board members are strongly encouraged to state reason why they are abstaining or voting no on an item.

- ▶ Hearings (Ref Policy [FNG](#), [FOD](#), [DGBA](#), [GF](#))
 - Employee, community and/or student/parent grievances will be handled according to Board policy [FNG](#), [FOD](#), [DGBA](#), [GF](#).

Board Workshops

The Board will conduct Special Meetings/Board Workshops as needed.

- ▶ The workshop format is intended to allow the Administration to present information to the Board that is:
 - Time sensitive and/or discussion intensive
 - Required by law, rule or policy, and
 - Is necessary for the efficient and effective operation of the District
- ▶ Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.
- ▶ The workshops are intended to allow an opportunity for presentation, questions, discussion and an assessment of the Board's perspective.
- ▶ The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allows for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.

Board Committees (Ref Policy [BDB](#))

- ▶ The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board.
- ▶ The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.

District- and Campus-Level Committees

- ▶ District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on or attend such committees, except the Board and Superintendent Student Advisory Panel, unless otherwise provided by federal or state law, or approved by the Board

Electing Board Officers (Ref Policy [BDAA](#))

- ▶ At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
 1. A president, who shall be a member of the Board – Presides as chair over meetings.

2. A vice president, who shall be a member of the Board – Fills in as chair if President unable to attend or chair meeting
3. A secretary, who may or may not be a member of the Board – Records requests for information from trustees.
4. Such other officers and committees as the Board may deem necessary
Education Code 11.061(c).

- ▶ A vacancy among officers of the Board shall be filled by majority action of the Board.

ANNUAL EVALUATIONS

Superintendent Evaluation (Ref Policy BJCD, BJCF, BJA)

- ▶ The Superintendent evaluation instrument will be updated and approved annually in conjunction with the adoption of the Board and Superintendent Goals.
- ▶ Three formative evaluations may be conducted annually in closed sessions at the Board Agenda Workshops. The suggested dates of these evaluations are the Agenda Workshops in February, August and November, or as close to those months as possible. New Board members will receive training on how to evaluate the superintendent prior to the first formative dialogue session.
- ▶ A summative evaluation will be conducted in closed session annually in May.
 - This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting.
 - This session may include a discussion of the Superintendent's contract.
- ▶ The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting.
- ▶ The Board shall strive to accomplish the following objectives during each evaluation.
 - Develop and sustain a harmonious working relationship between the Board and the Superintendent.
 - Ensure administrative leadership for excellence in the District.
 - Formulate Board consensus about the Superintendent's performance and the District's progress toward achieving its goals and objectives.

Board Evaluation/Team Building

- ▶ There will be a routine assessment of the status of the Board/Superintendent team annually as required by law.

- ▶ The evaluation and team building process may include:
 - Board operating procedures
 - Board Member training
 - Social Contract
 - Conflict resolution
 - Working relationships with the Superintendent
 - Long-range planning and goal setting
 - Relationship with the community

INDIVIDUAL BOARD MEMBERS

Access to Information (Ref Policy BBE)

- ▶ An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.
- ▶ Individual Board Members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- ▶ A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.
- ▶ Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

Communication with Other Board Members

- ▶ Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board Members.
- ▶ A Board Member may discuss a District issue with no more than two other Board Members unless in a duly posted Board Meeting.

Communication with the Media

- ▶ The Board President serves as the official spokesperson for the Board team to the media/press on issues of media attention.
- ▶ Media calls should be directed to Superintendent and the Chief Communication Officer as the district spokesperson.
- ▶ Board Members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the District.

Complaints to Board Members (Ref Policy BBE)

- ▶ Employees, students, parents or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:
 - An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
 - Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.
- ▶ Board Members may notify the Superintendent's office of any complaint.
- ▶ As necessary, the Superintendent or designee shall guide the complainant to the appropriate staff member.

Visits to Campuses

- ▶ Board Members are encouraged to attend any and all school events as their time permits, and to show support of school activities.
- ▶ Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
- ▶ Board Members shall not visit a campus in an attempt to evaluate.

Board Member Training (Ref Policy BBD)

- ▶ Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. At a minimum, the district will cover the cost of registration, travel and lodging for each Board Member for the minimum number of hours shown on the *Continuing Education Requirements for School Board*

Members as published on the TASB website (with the exception of the 2021 TASA/TASB Convention). All costs for additional training will be the responsibility of the individual Board Member, unless otherwise agreed to by the Board

- ▶ Board memberships to any and all associations shall be brought to the Board for discussion and approval.