

NOTICE OF BOARD MEETING  
BY VIDEOCONFERENCE OR TELEPHONE CALL  
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on April 27, 2021 beginning at 5:30 PM.

Due to health and safety concerns related to the COVID-19 coronavirus, and pursuant to Governor Abbott's Temporary Suspension of the Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates, this meeting will be conducted via videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor. A quorum of the Board of Trustees will not be physically present at one location and, for safety reasons, we will not be permitting in-person attendance by members of the public and/or staff participating

Members of the public may access this meeting as follows: <https://us02web.zoom.us/j/83004495324>. Passcode 579929

If you wish to submit comments for review by the Board of Trustees, please complete and submit the form available here: [www.hayscisd.net/boardcomment](http://www.hayscisd.net/boardcomment) . Comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

It is not anticipated the Board will adjourn to closed session for this meeting.

However, if during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Members of the public who wish to provide citizen comment have the following options:

1. In-person - Kunkel Room at the Historic Buda Upper Campus, 300 San Antonio Street, Buda, Texas 78610.
2. On-line - submit on line comment form found at <https://www.hayscisd.net/boardcomment>. Those comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

A. **CALL TO ORDER:** Establish a quorum

B. **CLOSED SESSION**

1. Review of Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendations for Principal of Buda Elementary, Principal of Fuentes Elementary, Principal of Pfluger Elementary, Principal of the Impact Center, Assistant Principal of Dahlstrom Middle School and the Executive Officer of Special Education Services - Tx. Gov't Code Sec. 551.074

C. **RECONVENE IN OPEN SESSION (immediately following Closed Session)**

D. **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

**United States Flag Pledge:**

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

**Texas Flag Pledge:**

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Board Secretary

**E. MISSION STATEMENT**

The mission of Hays CISD is to nurture students to become extraordinary citizens through unique, personal educational experiences through an innovative community of learners while celebrating our diversity and legacy.

Board Vice President

**F. SOCIAL CONTRACT**

The Board will:

1. Serve as District Ambassadors
2. Be Professional
3. Collaborate as a Team and Respect the Body Corporate
4. Promote Discussion and Respect Each Other
5. Assume Positive and Noble Intentions

Board Member

**G. PUBLIC FORUM**

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

If you would like to leave comments with the Board but do not wish to attend the meeting, you can submit such comments at <https://www.hayscisd.net/boardcomment>. Those comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

*Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

**H. REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES**

**I. CONSENT AGENDA**

Per Board Policy BE all items listed as consent items are considered to be routine by the Board and shall be enacted with one motion. There shall be no separate discussion unless a Board member so requests, in which event the item shall be removed as a consent item and considered as an individual item on the regular agenda.

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June 28, 2021 @ 5:30 pm - Kunkel Room

*Official Board of Trustees information may be obtained at [www.hayscisd.net](http://www.hayscisd.net)*

O. **ADJOURN**

This notice was posted in compliance with the Texas Open Meetings act on: April 23, 2020 at 2:00 PM

**Exceptions for Closed Meetings**

A board may conduct a closed meeting for the purposes described in the following provisions.

**Attorney Consultation**

A board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071* [See BE for permissible methods of communication for attorney consultations]

**Real Property**

A board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.072*

**Prospective Gift**

A board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to a district if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.073*

**Personnel Matters**

A board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, a board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. *Gov't Code 551.074*

The closed meeting exception for personnel matters does not apply when a board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when a board discusses a class or group of employees, not a particular employee. *Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)*

*Employee-Employee Complaints* A board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. However, a board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. *Gov't Code 551.082*

*Student Discipline* A board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. However, a board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. *Gov't Code 551.082*

**Personally Identifiable Student Information**

A board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed a district that the directory information should not be released without prior consent. [See FL]

This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.

*Gov't Code 551.0821*

**Medical or Psychiatric Records**

A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate

1. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or
2. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.

*Gov't Code 551.0785*

**Security**

A board is not required to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation, of security personnel or devices, or
2. A security audit

*Gov't Code 551.076*

A board is not required to conduct an open meeting to deliberate:

1. Security assessments or deployments relating to information resources technology;
2. Network security information as described by Government Code 2059.055(b); or
3. The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

*Gov't Code 551.089*

**Assessment Instruments**

A board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. *Education Code 39.030(a)*

**Emergency Management**

A board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, Management relating to Homeland Security. However, a board must make a tape recording of the proceedings of a closed meeting held to deliberate the information.

*Gov't Code 418.183(f)*

#### Economic Development Negotiations

A board is not required to conduct an open meeting:

1. To discuss or deliberate regarding commercial or financial information that the board has received from a business prospect that the board seeks to have locate, stay, or expand in or near a district and with which the board is conducting economic development negotiations; or
2. To deliberate the offer of a financial or other incentive to such a business prospect.

*Gov't Code 551.087*

#### Procedures for Closed Meetings

If a closed meeting is allowed, a board shall not conduct the closed meeting unless a quorum of the board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. *Gov't Code 551.101*

#### Vote or Final Action

A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. *Gov't Code 551.102* [See BE]

#### Certified Agenda or Recording

A board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with a district's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. *Gov't Code 551.103*

"Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. *Gov't Code 551.001(7)*

Closed meetings may not be recorded by an individual trustee against the wishes of a majority of a board. *Zamora v. Edgewood Indep. Sch. Dist., 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)*

##### Preservation

A board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the board shall preserve the certified agenda or recording while the action is pending. *Gov't Code 551.104(a)*

##### Public Access

A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. *Gov't Code 551.104(b), (c)*

#### Prohibitions

No board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. *Gov't Code 551.145*

No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. *Gov't Code 551.146*

No board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. *Gov't Code 551.144(a)*

##### Affirmative Defense

It is an affirmative defense to prosecution under Subsection 551.144(a) that a board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the board's attorney. *Gov't Code 551.144(c)*

DATE ISSUED: 11/16/2017

UPDATE 109

BEC(LEGAL)-P

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 19, 2021

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

If you would like to leave comments with the Board but do not wish to attend the meeting, you can submit such comments at <https://www.hayscisid.net/boardcomment>. Those comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

*Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy BE

Law or Rule

N/A

Policy Be local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

**C. Goal or Need Addressed:**

As listed on attached pages

**D. Summary:**

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – The following items are presented for approval

1. Board Meeting Minutes
2. Budget Amendments
3. Procurements
4. Instructional Materials Allotment and TEKS Certification Form

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent's Cabinet

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve consent agenda items as presented.

**G. Fiscal Impact and Cost: Amount:** Per individual items attached

**H. Suggested Motion:**

I move that the Board approve the consent agenda as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

**C. Goal or Need Addressed: N/A**

**D. Summary:**

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the March 29, 2021 meeting are presented for approval

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The Superintendent recommends the Board approve minutes from the March 29, 2021 Board meeting as presented.

**G. Fiscal Impact and Cost: Amount: N/A**

Budget

Bond

Grant/Special Funds

Other \_\_\_\_\_

**H. Suggested Motion:**

I move that the Board approve the March 29, 2021 Board meeting minutes as presented.

## **Minutes of Regular Meeting March 29, 2021**

### **Hays CISD Board of Trustees**

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These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at [www.hayscisid.net](http://www.hayscisid.net) for those who wish to hear the specific details of the discussions on the agenda topics presented.

A Regular Meeting of the Board of Trustees of Hays CISD was held Monday, March 29, 2021, beginning at 5:30 PM in the Kunkel Room at the Historic Buda Upper Campus, 300 San Marcos St., Buda, TX 78610.

#### **CALL TO ORDER:** Establish a quorum

Board President, Esperanza Orosco, called the meeting to order at 5:35 PM. Board members, Raul Vela, Merideth Keller, Will McManus, Esperanza Orosco, Vanessa Petrea, Michael Sanchez, and Willie Tenorio were in attendance.

#### **CLOSED SESSION**

The Board adjourned to closed session at 5:35 PM to review the Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendation for Deputy Academic Officer, Director of Support Services and Director of Construction and Planning under Tex. Gov't Code Sec. 551.074 and to deliberate regarding the Superintendent's recommendations for employment contracts for administrators, certified professionals and professionals for the 2021-2022 school year including Cabinet, Deputy Academic Officers, Directors, Principals and Assistant Principals under Tex. Gov't Code Sec. 551.074.

#### **RECONVENE IN OPEN SESSION**

The Board reconvened in open session at 6:55 PM.

#### **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

#### **MISSION STATEMENT**

#### **SOCIAL CONTRACT**

#### **PUBLIC HEARING - CHILDREN'S INTERNET PROTECTION ACT (CIPA)**

Required Children's Internet Protection Act (CIPA) hearing regarding the Hays CISD Internet Safety Guidelines Dianne Borreson, Chief Technology Officer, presented information and conducted the hearing required under CIPA. No members of the public spoke during the hearing.

#### **PUBLIC FORUM**

Carla Perez, representing TSTA, spoke to promote the candidate forum to be held on April 6.

#### **CONSENT AGENDA**

Minutes of Board of Trustees Meetings

Budget Amendments

Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the consent agenda items as presented. The motion passed with a 7-0 vote.

#### **ACTION ITEMS**

Consideration and action, if any, resulting from closed session

Consideration and possible action on Superintendent's recommendations regarding employment, resignations, extended leaves, and other personnel matters, including administrative recommendations for Deputy Academic Officer, Director of Support Services and Director of Construction and Planning

Mr. McManus moved and Mrs. Keller seconded the motion that Mary Noble be hired as a Deputy Academic Officer, Tim Robinson be hired as the Director of Support Services and Mike Garcia be hired as the Director of Construction and Planning. The motion passed with a 7-0 vote.

Consideration and possible action on Superintendent's recommendations for employment contracts for administrators, certified professionals and professionals for the 2021-2022 and the 2022-2023 school years, including existing Cabinet members, Deputy Academic Officers, Directors, Principals and Assistant Principals.

Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the Superintendent's recommendations for Employment Contracts for Administrators, Certified Professionals and Professionals for the 2021-2022 and the 2022-2023 School Year, including existing Cabinet members, Deputy Academic Officers, Directors, Principals and Assistant Principals as presented in closed session. The motion passed with a 7-0 vote.

Consideration and possible approval of early release of additional FTEs for the 2021-2022 academic school year

Mrs. Sedillo presented information regarding the additional FTEs that would be required for the 2021-2022 academic school year. Rigorous discussion ensued. Mr. McManus moved and Mrs. Keller seconded the motion that the Board approve the release of additional FTEs for the 2021-2022 academic school year as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of purchase of propane buses from Longhorn Bus Sales

Max Cleaver presented information to the board regarding propane buses and the benefit to the district to purchase 10 propane buses at this time. Discussion ensued. Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the purchase of ten (10) propane buses from Longhorn Bus Sales for \$1,183,800 as presented. The motion passed with a 7-0 vote.

Consideration and possible ratification of procurement of restoration, repair and replacement services from various vendors for property damage sustained during the winter storm of 2021

Mr. Cleaver discussed with the board the extent of the damages sustained by district facilities during the 2021 winter storm. Discussion ensued. He answered questions from the Board. Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the ratification of the procurement of restoration, repair, and replacement services from various vendors for property damage sustained in the February 2021 storm, in the amount of \$2,820,453.32, as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of an easement to Goforth Special Utility District to provide water service to the future elementary school

Mr. McManus moved and Mrs. Keller seconded the motion that the Board grant a utility easement to Goforth Special Utility District for the purpose of providing water to the future elementary school, as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of TASB Policy Update 116 Affecting Local Policies

Mr. McManus moved and Mrs. Petrea seconded the motion that the Board adopt TASB Policy Update 116 affecting local policies CQB, DCD, DCE, FFAC, and GKA as presented. The motion passed with a 7-0 vote.

Consideration and possible action on election of Education Service Center Region XIII Board of Directors Place 7

Each Board member was given the opportunity to cast an individual ballot for the candidate of choice. The ballots were distributed to Board members at the beginning of the meeting. If Board members chose to

vote, the ballots were placed into an envelope and collected at the end of the meeting to be mailed to Region XIII.

#### INFORMATION ITEMS

##### PreK Adoption for Instructional Materials

Deputy Academic Officer, Sami Kinsey, presented information to the Board regarding the instructional materials adoption for PreKindergarten. She answered questions from the board. The Board will be asked to approve the presented recommended materials at the April 2021 Board Meeting.

##### 2021-2022 Budget - Preliminary Review

Randy Rau gave a brief presentation regarding where the district stands in connection with completing the 2021-2022 operating budget. He answered questions from the board. Additional information will be presented at the next board meeting.

##### Finance Report

Mr. Rau answered questions from the Board.

##### Superintendent update on the 2020-2021 school year

#### ADJOURN

No further business was conducted and the meeting adjourned at 8:34 PM.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Budget Amendments

Administrator Responsible/Position:

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – The 2020-2021 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board. The amendment involves cross function transfers which have no effect on the budget, and \$700,000 increase in revenues and \$700,000 increase in expenditures for the District's insurance claim due to damages from the February 2021 winter storm.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet  DLT  FBOC  Teacher Org. Reps.  Other \_\_\_\_\_

From public -

G. Administrative Recommendation:

The administration recommends approval of the budget amendment as presented.

H. Fiscal Impact and Cost:

Amount: \$700,000 – increase in revenue; \$700,000 - increase in expenditures

Budget  Bond  Grant/Special Funds  Other \_\_\_\_\_

(See attached detail)

I. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action—  
Randy Rau

J. Suggested Motion:

I move that the Board approve the budget amendment as presented.

# BUDGET AMENDMENT 9 – April 27, 2021

**RECOMMENDATION:**

The Administration recommends the listed budget amendments and transfers be approved.

**BACKGROUND INFORMATION:**

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other funds such as Special Revenue Funds for grants and capital projects are approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

**ADMINISTRATIVE CONSIDERATIONS:**

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

**Cross Function Transfer Summary**

Description	Increase (Decrease)
11 - Instruction	\$ 161,572
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ (162,322)
21 - Instructional Administration	\$ 1,310
23 - Campus Administration	\$ 500
31 - Guidance and Counseling Services	\$ (800)
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ (12,430)
41 - General Administration	\$ 0
51 - Maintenance	\$ (207)
52 - Security	\$ 14,120
53 - Data Services	\$ 0
61 – Community Services	\$ (1,743)
71 – Debt Service	\$ 0
81 – Facilities Acquisition & Construction	\$ 0
91 – Chapter 41 Payments	\$ 0
93 – Payments to Fiscal Agents	\$ 0
95 – Payments to JJAEP	\$ 0
99 – Other Intergovernmental Charges	\$ 0
<b>Total Net Transfers</b>	<b>\$ 0</b>

**REQUESTS for Re-APPROPRIATIONS:**

**General Operating Fund:**

Budget additional insurance claim for winter storm damage February 14<sup>th</sup> through February 20<sup>th</sup>.

<b>General Operating Fund Re-Appropriations Summary</b>			
<b>Description</b>	<b>Official Budget</b>	<b>Increase/ (Decrease)</b>	<b>Amended Budget</b>
<b><u>Revenues:</u></b>			
199-00-5745-00-000-00-0-SN	\$ 0	\$ 700,000	\$ 3,175,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 700,000</b>	<b>\$ 3,175,000</b>
<b><u>Expenditures:</u></b>			
199-51-6249-IR-913-99-5-SN	\$ 0	\$ 700,000	\$ 3,110,631
<b>Total</b>	<b>\$ 0</b>	<b>\$ 700,000</b>	<b>\$ 2,500,000</b>
<b>Total Net Appropriations (Revenues minus Expenditures)</b>		<b>\$ 0</b>	

**ACTION REQUIRED**

Board Approval

**SUPPORT INFORMATION**

Additional information provided upon request.  
Contact: Randall Rau – Chief Financial Officer

**Hays Consolidated Independent School District**  
**Budget Amendment 9 Support Information**  
**for the Fiscal Year Ending June 30, 2021**

**Budget Amendment #9 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>New JE #</u>	<u>New JE #</u>	<u>Reason</u>
199-31-6394-TE-980-23-3	31	980	\$ (800.00)	delgador	Pending	10		368		
199-11-6394-00-980-23-3	11	980	\$ 800.00	delgador	Pending	10		368		
199-11-6631-00-005-11-1	11	005	\$ (13,577.00)	cannonk	Pending	10		343		Budget in wrong account for purchase
199-52-6631-00-005-99-1	52	005	\$ 13,577.00	cannonk	Pending	10		343		Budget in wrong account for purchase
199-13-6295-00-921-11-3-	13	921	\$ (9,000.00)	riojasr	Pending	10		235		
199-13-6295-00-921-99-3-	13	921	\$ (18,000.00)	riojasr	Pending	10		235		
199-13-6299-00-921-11-3-	13	921	\$ (2,500.00)	riojasr	Pending	10		235		
199-13-6329-00-921-11-3-	13	921	\$ (10,000.00)	riojasr	Pending	10		235		
199-13-6394-00-921-99-3-	13	921	\$ (2,500.00)	riojasr	Pending	10		235		
199-13-6399-00-921-11-3-	13	921	\$ (15,000.00)	riojasr	Pending	10		235		
199-13-6399-00-921-99-3-	13	921	\$ (7,500.00)	riojasr	Pending	10		235		
199-13-6411-00-921-11-3-	13	921	\$ (9,500.00)	riojasr	Pending	10		235		
199-13-6411-00-921-99-3-	13	921	\$ (15,000.00)	riojasr	Pending	10		235		
199-13-6498-00-921-11-3-	13	921	\$ (4,500.00)	riojasr	Pending	10		235		
199-13-6498-00-921-99-3-	13	921	\$ (12,000.00)	riojasr	Pending	10		235		
199-11-6117-HS-921-31-3-	11	921	\$ 9,000.00	riojasr	Pending	10		235		
199-11-6339-00-921-21-3-	11	921	\$ 18,000.00	riojasr	Pending	10		235		
199-11-6299-00-921-11-3-	11	921	\$ 12,500.00	riojasr	Pending	10		235		
199-11-6397-TE-921-11-3-	11	921	\$ 31,500.00	riojasr	Pending	10		235		
199-11-6399-00-921-11-3-	11	921	\$ 34,500.00	riojasr	Pending	10		235		
199-13-6397-TE-921-25-3	13	921	\$ (400.00)	logniond	Pending	10		234		
199-61-6498-00-921-25-3	61	921	\$ (350.00)	logniond	Pending	10		234		
199-13-6417-00-921-25-3	13	921	\$ (3,023.00)	logniond	Pending	10		234		
199-13-6411-00-921-25-3	13	921	\$ (4,400.00)	logniond	Pending	10		234		
199-11-6397-E-921-25-3	11	921	\$ 8,173.00	logniond	Pending	10		234		
199-13-6411-RT-943-11-3	13	943	\$ (9,093.00)	logniond	Pending	10		233		Cover HomeBound pay.
199-11-6117-HB-943-11-3	11	943	\$ 9,093.00	logniond	Pending	10		233		Cover HomeBound pay.
199-61-6498-00-118-99-1	61	118	\$ (500.00)	bradyt	Pending	10		229		
199-23-6399-00-118-99-1	23	118	\$ 500.00	bradyt	Pending	10		229		
199-51-6319-00-118-99-1	51	118	\$ (207.00)	bradyt	Pending	10		228		
199-11-6399-00-118-11-1	11	118	\$ 207.00	bradyt	Pending	10		228		
199-13-6397-TE-921-25-3-	13	921	\$ (400.00)	logniond	Pending	10		227		
199-13-6394-TE-921-25-3-	13	921	\$ (2,200.00)	logniond	Pending	10		227		
199-61-6498-00-921-25-3-	61	921	\$ (350.00)	logniond	Pending	10		227		
199-13-6417-00-921-25-3-	13	921	\$ (3,023.00)	logniond	Pending	10		227		
199-13-6411-00-921-25-3-	13	921	\$ (4,400.00)	logniond	Pending	10		227		
199-13-6239-00-921-25-3-	13	921	\$ (5,000.00)	logniond	Pending	10		227		
199-11-6397-TE-921-25-3-	11	921	\$ 15,373.00	logniond	Pending	10		227		
199-13-6411-RT-943-11-3	13	943	\$ (5,400.00)	logniond	Pending	10		222		Code correction, budget in wrong account.
199-11-6399-RT-943-24-3	11	943	\$ 5,400.00	logniond	Pending	10		222		Code correction, budget in wrong account.
199-11-6397-TE-949-11-3	11	949	\$ (715.00)	montielk	Pending	10		219		
199-13-6411-00-949-99-3	13	949	\$ 715.00	montielk	Pending	10		219		
199-13-6239-L2-921-99-3	13	921	\$ (680.00)	logniond	Pending	10		189		
199-13-6295-L2-921-99-3	13	921	\$ (1,000.00)	logniond	Pending	10		189		
199-13-6399-L2-921-99-3	13	921	\$ (500.00)	logniond	Pending	10		189		
199-13-6411-L2-921-99-3	13	921	\$ (2,000.00)	logniond	Pending	10		189		
199-11-6399-L2-921-11-3	11	921	\$ 4,180.00	logniond	Pending	10		189		
182-36-6412-55-045-99-1	36	045	\$ 725.00	vargasm	Pending	10		183		
182-11-6399-55-045-11-1	11	045	\$ (725.00)	vargasm	Pending	10		183		
182-36-6412-55-005-99-1	36	005	\$ 60.00	vargasm	Pending	10		182		
182-11-6399-55-005-11-1	11	005	\$ (60.00)	vargasm	Pending	10		182		
199-13-6394-TE-921-25-3	13	921	\$ (1,310.00)	logniond	Pending	10		176		
199-21-6394-TE-921-25-3	21	921	\$ 1,310.00	logniond	Pending	10		176		

**Hays Consolidated Independent School District**  
**Budget Amendment 9 Support Information**  
**for the Fiscal Year Ending June 30, 2021**

**Budget Amendment #9 Support:**

<u>Account</u>	<u>Function</u>	<u>Location</u>	<u>Amount</u>	<u>User ID</u>	<u>Status</u>	<u>Original Period</u>	<u>New Period</u>	<u>New JE #</u>	<u>New JE #</u>	<u>Reason</u>
199-11-6399-PK-940-34-3	11	940	\$ 1.00	gotcheya	Pending	10		167		
199-13-6417-PK-940-34-3	13	940	\$ (1.00)	gotcheya	Pending	10		167		
199-13-6495-00-006-99-1-	13	006	\$ (435.00)	barrettl	Pending	10		104		
199-13-6411-16-006-99-1-	13	006	\$ (500.00)	barrettl	Pending	10		104		
199-13-6495-16-006-99-1-	13	006	\$ (400.00)	barrettl	Pending	10		104		
199-13-6411-19-006-99-1-	13	006	\$ (500.00)	barrettl	Pending	10		104		
199-13-6411-22-006-99-1-	13	006	\$ (500.00)	barrettl	Pending	10		104		
199-13-6495-22-006-99-1-	13	006	\$ (250.00)	barrettl	Pending	10		104		
199-11-6399-00-006-11-1-	11	006	\$ 2,585.00	barrettl	Pending	10		104		
199-11-6499-00-331-22-3-	11	331	\$ 25,122.00	montaguemcnelisc	Pending	10		34		
199-13-6498-00-331-22-3-	13	331	(\$3322.00)	montaguemcnelisc	Pending	10		34		
199-13-6411-00-001-22-3-	13	001	(\$3400.00)	montaguemcnelisc	Pending	10		34		
199-13-6411-00-005-22-3-	13	005	(\$3400.00)	montaguemcnelisc	Pending	10		34		
199-36-6412-00-006-22-3-	36	006	(\$3860.00)	montaguemcnelisc	Pending	10		34		
199-36-6412-00-005-22-3-	36	005	(\$5570.00)	montaguemcnelisc	Pending	10		34		
199-36-6412-00-001-22-3-	36	001	(\$5570.00)	montaguemcnelisc	Pending	10		34		
199-61-6399-00-044-99-1	61	044	\$ (543.00)	rodriguezr	Pending	9		878		
199-52-6394-00-004-99-1	52	044	\$ 543.00	rodriguezr	Pending	9		878		
199-11-6399-28-046-24-1	11	046	\$ (1,000.00)	pardosavefrp	Pending	9		680		
199-36-6498-28-046-99-1	36	046	\$ 1,000.00	pardosavefrp	Pending	9		680		
199-11-6399-28-046-24-1	11	046	\$ (785.00)	pardosavefrp	Pending	9		671		
199-36-6498-28-046-99-1	36	046	\$ 785.00	pardosavefrp	Pending	9		671		
182-13-6295-38-047-11-1	13	047	\$ (2,000.00)	mendezt	Pending	9		680		
182-11-6399-38-047-11-1	11	047	\$ 2,000.00	mendezt	Pending	9		680		

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** April 27, 2021

**Subject:** Consideration and possible approval of Procurements

**Administrator Responsible/Position:** Cabinet Members

**Purpose of Agenda Item:**

- Action needed                       Information only                       Receive input

**Authority for This Action:**

- Local Policy - BE                       Law or Rule                       N/A

**Goal or Need Addressed:**

Procurement of necessary items for the district.

**Summary:**

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
  - a. AP Exams– College Board – Sandra Dowdy
  - b. Concrete & Repair Work at TGES – Myers Concrete – Max Cleaver
  - c. Digital Assessment Library – NCS Pearson – Sandra Dowdy
  - d. Flooring Replacement & Repairs – Intertech Commercial Flooring – Max Cleaver
  - e. M&O Supplies & Materials – Home Depot – Max Cleaver
  - f. Open Court Workbooks – McGraw – Sandra Dowdy
  - g. Pre-K Instructional Materials – SAVVAS dba Pearson Education – Sandy Dowdy
  - h. Propane Services – Lone Star Propane dba Bubba’s Got Gas – Max Cleaver
  - i. PSAT & SAT Assessment Exams – College Board – Sandra Dowdy
  - j. Screen Printing & Embroidery Services – TBD – Sandra Dowdy
  - k. Technology Equipment – Districtwide – Apple – Dianne Borreson
  - l. Technology Supplies & Equipment – GTS Technology Solutions – Dianne Borreson

**Comments Received:**

- Cabinet     DLT     FBOC     Teacher Org. Reps.     Other \_\_\_\_\_

All agenda items have been reviewed by the Superintendent’s Cabinet.

**Administrative Recommendation:**

The Administration recommends approval of the listed procurement items.

**Fiscal Impact and Cost:** Amount: as set forth in the procurement item.

**Suggested Motion:**

I move that the Board approve the procurement item as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: AP Exams – College Board

Administrator Responsible/Position: Sandra Dowdy – Chief Academic Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to procure AP examinations that will be administered to Hays CISD high school students in May/June of 2021 through College Board.

**D. Summary:**

Previous board action relating to this item -

Future action anticipated -

**Background information** - Hays High School is expected to administer 1,040 examinations, Lehman High School is expected to administer 653 examinations, and Johnson High School is expected to administer 557 examinations. The cost per exam is \$95, due to Hays CISD not charging an administrative fee. The cost to the College Board AP exam is \$86 per exam before any fee reductions are applied.

There will be a reduction in cost for students who qualify under the free and reduced lunch program. This reduction will be applied before the billing of The College Board and Hays CISD after all testing is completed. The final billing, received in June reflects the number of examinations that were administered as well as any additional fees. The final bill will reflect the respected fee reductions.

While Hays CISD pays College Board for the AP exams, the cost is also offset by students paying a portion of the cost. Student payments are currently deposited as they are received by the campuses.

**E. Scope of Options Reviewed:**

Sole Source on file

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of procuring AP examinations that will be administered to Hays CISD high school students through College Board.

**H. Fiscal Impact and Cost:**

Hays High School	\$89,440
Lehman High School	\$56,158
Johnson High School	\$47,902
<b>Total Amount:</b>	<b><u>\$193,500</u></b>

Budget – General Operating Fund

Bond

Grant/Special Funds

Other \_\_\_\_\_

Prior Year Spending - \$171,810

Future/Ongoing – This is a one-time cost

- I. **Monitoring and Reporting Time Line:**  
**Person responsible for evaluating this decision or action** — Joy Philpott – Director of Advanced Academics  
**Evaluation method and time line -**  
**Next report to the board -**
  
- J. **Suggested Motion:**  
I move that the Board approve the procurement of AP examinations that will be administered to Hays CISD high school students through College Board for \$193,500 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Concrete and Repair Work at Tom Green ES – Myers Construction

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed: The purpose of this agenda item is to procure services for the installation and repair of concrete surfaces at Tom Green Elementary School (TGES).
- D. Summary:  
 Previous board action relating to this item – The board approved Myers Concrete, 06/2020  
 Future action anticipated –  
 Background information: Scope of work includes portable building leveling, sidewalk installation and repair, ADA ramp installation, and demolition.
- E. Scope of Options Reviewed:  
BID #18-031703SC  
This is a one-year contract with one (1) one-year renewal through 04/23/2022.
- Reasons for rejecting alternatives:
- F. Comments Received:  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Maintenance & Operations
- G. Administrative Recommendation:  
The administration recommends approval of the procurement of contracted services from Myers Concrete for concrete repairs and installation at TGES.
- H. Fiscal Impact and Cost: Total Amount: \$77,746.80  
 Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_  
Prior Year Spending – \$76,835.22  
Future/Ongoing – This procurement will be a one-time cost
- I. Monitoring and Reporting Time Line:  
Person responsible for evaluating this decision or action— Michael Baker – Director of Maintenance  
Evaluation method and time line -  
Next report to the board -
- J. Suggested Motion:  
I move that the Board approve the procurement of contracted services from Myers Concrete for concrete repair, and installation at TGES in the amount of \$77,746.80, as presented.

# MYERS CONCRETE CONSTRUCTION, LP

P.O. BOX 2928 WIMBERLEY, TEXAS 78676

512-847-8000 Wimberley 512-842-5000 Austin Metro 512-847-3831 Fax

[www.myersconcrete.com](http://www.myersconcrete.com) email: [info@myersconcrete.com](mailto:info@myersconcrete.com)

WBE/HUB Certified

Hays CISD

Attn: Mike Henry

155 Beacon Hill

Buda, TX 78610

512-665-2323 Mobile

[mike.henry@hayscisd.net](mailto:mike.henry@hayscisd.net)

March 29, 2021

**Jobsite: Tom Green Elementary, 1301 Old Goforth Rd, Buda, TX 78610**

## CONTRACT

1. Myers Concrete Construction, LP proposes to supply all labor and materials for the following work described:

A. Mobilization – 1 LS	\$578.00
B. Demo and Replace Sidewalk – 6,106 SF <i>(all walkways &amp; BB Pad)</i>	\$70,463.24
C. Demo and Replace ADA Ramp – 1 EA	\$1,060.00
D. New Sidewalk and Landing – 190 SF	\$1,702.40
E. Level (1) Portable – 1 EA	\$3,942.36

2. Exclusions: Permits, Painting Handrail, Testing, Rock Excavation, and Utilities Not Clearly Marked.

3. Myers Concrete Construction, LP will provide Workers Compensation and General Liability insurance.

4. Contract must be signed and returned prior to any commencement of work.

5. Draws paid as work progresses and payment in full upon completion.

6. **Total price to be chosen from options listed above** **\$77,746.80**

Myers Concrete Construction, LP  
By Randy Myers, VP of Myers Concrete, LLC, GP

Hays CISD

Date

Date

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Digital Assessment Library – NCS Pearson

Administrator Responsible/Position: Sandra Dowdy – Chief Academic Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda is to procure digital assessment library from NCS Pearson.

**D. Summary:**

**Previous board action relating to this item** – The board approved NCS Pearson on 09/2020

**Future action anticipated** –

**Background information** – The Digital Assessment Library Plus (DALs+) is a platform that allows for paperless assessment of students using Pearson assessment tools and can be used by LSSPs, Educational Diagnosticians, Speech Language Pathologists, and Occupational Therapists. DALs + will be used to complete special education assessments, initials and re-evaluations, and the information derived from these assessments will help determine eligibility for services as well as determine student strengths and weaknesses which can be used by the ARD Committee to determine goals and objective or the information can be used by general education staff to develop interventions for students who do not meet eligibility for special education services.

Per NCS Pearson “[t]he library provides unlimited use of these systems, access to digital stimulus books and manuals, and extensive training resources. The assessments and resources cover Ability, Achievement, Behavior, Mental Health, Speech and Language, and Motor Sensory, all of which automatically upgrade to new editions as they’re published. The Digital Assessment Library may reduce what you’re spending on assessments associated with your evaluations by providing a complete library with unlimited use—all available to you for a flat, annual price.”

**E. Scope of Options Reviewed:**

BID #22-022004JO Retail Vendor for General & Instructional Supplies

This is a one-year contract with four (4) additional one-year renewals through 05/26/2024

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Special Education

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of Digital Assessment Library for Schools from NCS Pearson.

**H. Fiscal Impact and Cost:** Current Spend: \$14,341.69

Amount Requested: \$48,457.50

**Total Amount: \$62,799.19**

Budget – General Operating Fund

Bond

Grant/Special Funds

Other \_\_\_\_\_

Special Education Funds

Prior Year Spending – \$76,755.47

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action —**

Sandy Kelly – Interim Sped Director

Marlyse Summer – Interim Sped Director

DeAnn Hoschek – SPED Coordinator of Psychological Services

Margarita Limon-Ordonez – SPED Coordinator of D/HH, Speech, and VI Services

**Evaluation method and time line -**

**Next report to the board -**

**J. Suggested Motion:**

I move that the Board approve the procurement of digital assessment library from NCS Pearson for \$62,799.19 as presented.



Pearson

**QUOTE / PROFORMA**

**Customer Bill-to:**

HAYS CONSOLIDATED ISD  
21003 INTERSTATE HWY 35  
KYLE TX, 78640-4745

**Attention:**

**Customer Ship-to:**

HAYS CONSOLIDATED ISD  
21003 INTERSTATE HWY 35  
KYLE TX, 78640-4745

**Attention:**

**NCS Pearson, Inc.**

P.O Box 599700,  
San Antonio, TX 78259

**Tel:** 800-627-7271

**Tax ID No:**

41-0850527

**Quote/Proforma Number :** 112792

**Date :** 24-MAR-2021

**Customer Account# :** 3890271

**Sales Order Number :** 112792

**Customer PO# :**

**Currency :** USD

**Shipment Terms :** Paid

**Customer Tax Number :**

**Number of Pages :** Page 1 of 2

PRICES HELD FOR 30 DAYS. RETAIN QUOTE/PROFORMA IN THE EVENT OF A PRICE INCREASE. CANNOT GUARANTEE STOCK AVAILABILITY AND SHIPPING CHARGES ARE ONLY AN ESTIMATE

<b>Total Ordered Quantity (No. Of Items) :</b> 5460	<b>REMITTANCE INFORMATION</b>	
<b>Other Charges :</b> USD \$0.00	<b>Make Checks Payable to:</b>	<b>Bank Wire to:</b>
<b>Net Amount :</b> USD \$48,457.50	13036 COLLECTION CENTER DRIVE	Bank of America N A
<b>Tax Total :</b> USD \$0.00	CHICAGO	071000039
<b>Quote/Proforma Total :</b> USD \$48,457.50	60693	<b>A/C No:</b> 8188105388
<b>Amount Due :</b> USD \$48,457.50	NCS Pearson, Inc.	SWIFT : 071000039

# Digital Assessment Library for Schools

## Start-Up Form



### SECTION A: Account Information

Please check here if this is a renewal.

District Name: Hays Consolidated ISD

Shipping Address: 21003 Interstate Hwy 35

City: Kyle State: TX Zip: 78640-4745

Billing Address: 21003 Interstate Hwy 35

City: Kyle State: TX Zip: 78640-4745

In most instances, Account Owners listed for Q-interactive and Q-global should have a C Level qualification. For qualification details, visit [pearsonassessments.com/orderinfo](http://pearsonassessments.com/orderinfo).

*This remaining section is NOT REQUIRED for RENEWALS if there are no updates to Account Owner.*

#### **Q-global® Account Owner (This person can view and manage Q-global users)**

Q-global Account Owner Name: DeAnn Hoschek

Q-global Account Owner Email: deann.hoschek@hayscisd.net

User Qualifications on File?  Yes  No

Enter existing Q-global Account number(s) below to be credited: This 6-digit number can be found by logging into your Q-global account. Click My Account -> Account Information (tab) -> Inventory Account Number

1. 221941	2. 350781	3.
4.	5.	6.

• Any unused digital inventory from old Q-global accounts will be credited to new DALs customers via Credit Memo.

#### **Q-interactive® Account Owner (This person can view Q-interactive data and manage users)**

Q-interactive Account Owner (if different from Q-global): DeAnn Hoschek

Q-interactive Account Owner Email: deann.hoschek@hayscisd.net

User Qualifications on File?  Yes  No

Enter existing Q-interactive Account number(s) below to be credited:

1.	2.	3.
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• Any unused digital inventory from old Q-interactive accounts will be credited to customer via Credit Memo.

Please remove inventory from previous Q-global account and credit us after this date: 4-30-2021

Test	Components Included	Quantity	ISBN
<b>STANDARD LICENSE</b>			
D-KEFS™ Starter Kit	<ul style="list-style-type: none"> <li>• D-KEFS Stimulus Book</li> <li>• Design Fluency Test Response Booklets (Pkg of 25)</li> <li>• Trail Making Response Booklets—Condition 1 (Pkg of 25)</li> <li>• Trail Making Response Booklets—Condition 2 (Pkg of 25)</li> <li>• Trail Making Response Booklets—Condition 3 (Pkg of 25)</li> <li>• Trail Making Response Booklets—Condition 4 (Pkg of 25)</li> <li>• Trail Making Response Booklets—Condition 5 (Pkg of 25)</li> </ul>	5	QNTRDKEFSKIT
NEPSY®-II Starter Kit	<ul style="list-style-type: none"> <li>• Response Booklet (Ages 3–4) (Pkg of 25)</li> <li>• Response Booklet (Ages 5–16) (Pkg of 25)</li> <li>• NEPSY-II Card Sets, NEPSY-II Memory Grid Update 2011</li> </ul>	5	QNTRNEPSYIIKIT
RBANS® Starter Kit	<ul style="list-style-type: none"> <li>• Form A Q-i Record Form (Pkg of 25)</li> <li>• Form B Q-i Record Form (Pkg of 25)</li> <li>• Form C Q-i Record Form (Pkg of 25)</li> <li>• Form D Q-i Record Form (Pkg of 25)</li> </ul>	5	QNTRRBANSKIT
WAIS®-IV Starter Kit	<ul style="list-style-type: none"> <li>• Response Booklet #1 (Pkg of 25)</li> <li>• Response Booklet #2 (Pkg of 25)</li> <li>• Cancellation Scoring Key</li> <li>• Coding Scoring Key,</li> <li>• Symbol Search Scoring Key</li> <li>• Wechsler Standard Block Set</li> </ul>	5	QNTRWAISIVKIT
WISC®-V Starter Kit	<ul style="list-style-type: none"> <li>• Wechsler Standard Block Set</li> <li>• WISC-V Symbol Search Template</li> <li>• WISC-V Coding Score Template</li> </ul>	6	QNTRWISCVKIT
WISC-V Spanish Starter Kit	<ul style="list-style-type: none"> <li>• Wechsler Standard Block Set</li> <li>• WISC-V Symbol Search Template</li> <li>• WISC-V Coding Score Template</li> </ul>	4	QNTRWISCVKIT
WMS®-IV Starter Kit	<ul style="list-style-type: none"> <li>• Response Booklets (Pkg of 25), WMS-IV Complete Card Set</li> <li>• WMS-IV/BCSE Scoring Template, Memory Grid Update 2011</li> </ul>	10	QNTRWMSIVKIT
WPPSI™-IV Starter Kit (\$99 Each)	<ul style="list-style-type: none"> <li>• Response Booklets 1 &amp; 2 (Pkg. 25)</li> <li>• Response Booklet 3 (Pkg of 25)</li> <li>• Picture Memory Stim Book</li> <li>• Block Design, Animal Coding Scoring Key, Bug Search Scoring Key, Cancellation Scoring Key, Object Assembly Puzzle Set</li> <li>• Zoo Locations Cards, Zoo Locations Layout Set, and Orange Dauber</li> </ul>		QNTRWPPSIIVKIT

## SECTION D: Response Booklets

How many additional packages of **Response Booklets ONLY** do you need?

Test	Components Included	Quantity	ISBN
<b>SPEECH LICENSE</b>			
CELF-5	Observational Rating Scales (Pad of 50)	5	0158036468
	Reading and Writing Supplement—Ages 8–10 (Pkg of 25)		0158036433
	Reading and Writing Supplement—Ages 11–21 (Pkg of 25)		015803645X

**SECTION F: Questions?**

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**Internal Use Only:**

*Existing Q-interactive and/or Q-global accounts should not be deactivated prior to \_\_\_\_\_.*

DALS Account (Check all that apply)	Portfolio	ISBN
<input checked="" type="checkbox"/>	Complete Library (all of the below)	DALSCOMPLETE
<input checked="" type="checkbox"/>	Ability (cognitive)	DALSABILITY
<input checked="" type="checkbox"/>	Academic/Achievement	DALSACADEMIC
<input checked="" type="checkbox"/>	Mental Health (only included with Psych, Complete)	DALSMNTLHLTH
<input checked="" type="checkbox"/>	Psych (behavior, executive function)	DALSPSYCH
<input checked="" type="checkbox"/>	SLP/ OT/ PT	DALSSLPOTPT

**Number of IEP's in District:** 2730

**DALS+ customer? (If Yes, See Addendum)**  Yes  No

**NOTES:** \_\_\_\_\_

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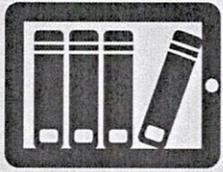
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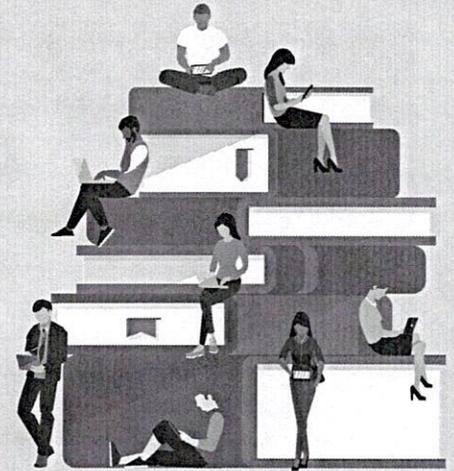


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DIGITAL  
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LIBRARY  
for schools

## Going digital in your district has never been easier!



*Want to improve diagnostic assessment outcomes for students while reducing costs?*

*Want to level out your assessment costs from year to year and simplify purchasing?*

*Ready to improve efficiency and accuracy by digitally administering, scoring, and reporting?*

### Now's the time...

For a fixed, annual price—based on the number of district **Individualized Education Plans\* (IEPs)** in place for students—your district can have a license to access and use Pearson's Digital Assessment Library for Schools. There's never been a better time to take advantage of these easy-to-use systems to administer, score, and report/store assessment data for all student evaluations in the district, whether you're testing for eligibility or progress monitoring.

Unlimited use allows your district to test all of your referrals, including gifted, home, and charter school students.

#### For the same, simple annual price, you can test:

- with whatever assessments you need;
- as many times as you need to;
- using as many examiners as you need to do it.

#### Delivered through Q-interactive® and Q-global®

Q-interactive is an intuitive, portable system that uses two iPad® devices connected by Bluetooth®. Q-global is our web-based system for self-administered or proctored assessments. Use it to administer, score, and generate reports for assessments, even those with paper forms.

The library provides unlimited use of these systems, access to digital stimulus books and manuals, and extensive training resources. The assessments and resources cover Ability, Achievement, Behavior, Mental Health, Speech and Language, and Motor Sensory, all of which automatically upgrade to new editions as they're published.

The Digital Assessment Library may reduce what you're spending on assessments associated with your evaluations by providing a complete library with unlimited use—all available to you for a flat, annual price.

\* Reported annually by the district to the state or Office of Special Education and Rehabilitative Services (OSERS).

### How much did your district spend on assessments last year?

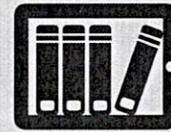
Let us help you evaluate what unlimited access to Pearson's Digital Assessment Library can do for your district.

For district pricing  
information, visit  
[PearsonAssessments.com/  
DigitalForSchools](http://PearsonAssessments.com/DigitalForSchools)



Pearson

# Digital Assessment Library for Schools PLUS (DAL+)



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## Addendum

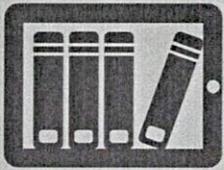
District Name: Hays Consolidated ISD

Pearson Account Number: 3890271 Number of IEPs: 2730

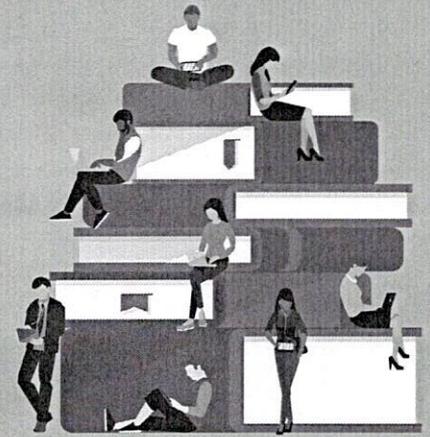
How many of each do you need?

Test	Item Description	Quantity	ISBN
<b>ABILITY</b>			
DAS™-II	Early Years Record Forms - Ages 2:6-6:11 (Pkg of 25)	1	0158339762
	School Age Record Forms - Ages 7:0-17:11 (Pkg of 25)	3	0158339770
	Speed of Information Processing Response Booklets Version A (Pkg of 10)	1	0158339789
	Speed of Information Processing Response Booklets Version B (Pkg of 10)	1	0158339797
	Speed of Information Processing Response Booklets Version C (Pkg of 10)	1	0158339827
DAS™-II Early Years Spanish Supplement	Early Years Spanish Record Forms (Pkg of 25)	2	0158339576
KABC™-II NU	Record Forms (Pkg of 25)	8	25041
KBIT™-2	Individual Test Record Forms (Pkg of 25)	1	32302
WASI®-II	Record Forms (Pkg of 25)	1	0158981596
WNV®	Record Forms (pkg of 25)	4	0158338537
	Response Booklets (Pkg of 25)	4	0158338553
WRIT	Examiner Forms (Pkg of 25)		31401
<b>ACHIEVEMENT</b>			
PAL™-II Math	Record Forms (Pkg of 25)	4	0158661761
	Response Booklets (Pkg of 25)	4	015866177X
PAL-II Reading and Writing	Response Booklets (Pkg of 25)	4	0158661753
	Records Forms (Pkg of 25)	4	0158661745
WRMT™-III	Form A Oral Reading Fluency (Pkg of 25)	2	16713
	Form A Record Form (Pkg of 25)	2	16712
	Form B Oral Reading Fluency (Pkg of 25)	2	16723
	Form B Record Form (Pkg of 25)	2	16722

Test	Item Description	Quantity	ISBN
<b>SPEECH &amp; LANGUAGE/ MOTOR SENSORY</b>			
BEERY™ VMI	Full Forms (ages 2-100) (Pkg of 25)		46240
	Full Forms (ages 2-100) (Pkg of 100)	1	46241
	Short Forms (Ages 2-7) (Pkg of 25)	1	46243
	Short Forms (Ages 2-7) (Pkg of 100)		46244
	Visual Perception Forms (Pkg of 25)		46246
	Visual Perception Forms (Pkg of 100)	1	46247
	Motor Coordination Forms (Pkg of 25)		46249
	Motor Coordination Forms (Pkg of 100)	1	46250
BOT™-2	Complete Form Record Forms (Pkg of 25)	2	58002
	Examinee Booklet and Record Forms Set (25 of each)	2	58005
	Examinee Booklets for Complete Form and Fine Motor Form (Pkg of 25)	2	58003
	Fine Motor Record Forms (Pkg of 25)	2	58036
	Gross Motor Record Forms (Pkg of 25)	2	58043
CELF®-5 Metalinguistics	Record Forms (Pkg of 25)	8	01580314X
PLS™-5	Home Communication Questionnaire (Pad of 25)	2	0158659287
	Record Forms (Pkg of 15)		0158658965
	Record Forms (Pkg of 50)		0158658973
PLS-5 Spanish	Spanish Home Communication Questionnaires (Pkg of 25)	2	0158659813
	Spanish Record Forms (Pkg of 15)		0158659201
	Spanish Record Forms (Pkg of 50)		015865921X



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## More Benefits for the Digital Assessment Library for Schools (DALs) with DALs+

*Get all the great perks of our digital library — PLUS so much more! In addition to unlimited use of nearly 40 digital tests and screeners, simplified pricing, and more time savings, you now have the opportunity to expand the benefits to include many of the assessments for which we do not have a digital administration. With our innovative program, staff will have access to everything they need to serve their students at a new level.*

### What does it mean to be a DALs+ district?

- Unlimited use of protocols and response booklets for 18 non-digital tests including access to all available digital manuals and stimulus books through the Q-global Resource Library
- FREE shipping and handling for covered print materials
- 65% off on any kit purchases for all DALs products

### What's the cost?

- DALs+ is available for \$2.25/per IEP to districts that have purchased the Complete Digital Assessment Library for Schools.
- Districts reporting less than 400 IEPs will be a flat rate based on their reported IEP number.

### What additional tests are included?

Ability	Achievement	Executive Function & Memory	Speech & Language/ Motor Sensory

Contact your sales representative or support team to learn more.

800-627-7271 | [PearsonAssessments.com](http://PearsonAssessments.com)

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# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Floor replacement and repairs – InterTech Commercial Flooring

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to procure flooring installation and repair services from InterTech Commercial Flooring. This is not related to the 2021 Winter Storm.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

**Background information** – The vinyl composition tile (VCT) flooring at Kyle Elementary portable buildings HP50 & HP51 and Impact Center portable buildings HP05 & HP07 will be removed, repaired, and replaced. This is not related to the 2021 Winter Storm.

Portable HP50 at Kyle Elementary contains two classrooms and is used for the ELC.

Portable HP51 at Kyle Elementary contains two classroom and is used for PreK classes.

**E. Scope of Options Reviewed:**

BuyBoard Cooperative Contract #561-18

This is a one-year contract through 05/31/2021

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Maintenance & Operations

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of laminate floor installation from InterTech Commercial Flooring for two (2) portable buildings at KES and two (2) portable buildings at IMP.

**H. Fiscal Impact and Cost:** Current Vendor Spend: \$32,338

Requested Amount: \$46,208

**Total Amount: \$78,546**

CAMPUS	LAMINATE	TOTAL
Kyle ES HP50	\$11,552	\$11,552
Kyle ES HP51	\$11,552	\$11,552
Impact HP05	\$11,552	\$11,552
Impact HP07	\$11,552	\$11,552
Current Vendor Spend		\$32,338
<b>GRAND TOTAL</b>		<b>\$78,546</b>

Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

Prior Year Spending – \$29,060

Future/Ongoing – This procurement will be a one-time purchase

- I. **Monitoring and Reporting Time Line:**
  - Person responsible for evaluating this decision or action—** Max Cleaver – Chief Operations Officer
  - Evaluation method and time line -**
  - Next report to the board -**
  
- J. **Suggested Motion:**

I move that the Board approve the procurement of floor installation and repair services from InterTech Commercial Flooring in the amount of \$78,546, as presented.



January 22, 2021

Hays CISD  
Mike Henry

Re: One Fuentes Portable Building

Our proposal is as follows:

To provide labor and material necessary to:

- Remove approximately 1,500 sf of existing VCT and rubber base
- Install approximately 1,500 sf Patcraft Crossover 5 mm LVT color TBD
- Install 360 lf Roppe, rubber base, 4" cove color TBD
- Price includes 16 bags of floor prep
- Any additional prep needed will be installed at a cost of \$50 per bag

For the lump sum of: \$11,552.00

*Per Bag*

No taxes are included.

Please exclude: Major floor prep, overtime, moisture or PH barriers, furniture moving, vacuuming, waxing, mopping and protection of our finished product from damage by others.

Price is valid for a period of 90 days from date of issue.

*Mike*



**Mike Parsons**  
*Project Manager*  
1106 Smith Road, Suite 100, Austin Tx 78721  
O 512-385-4574  
E mparsons@intertechflooring.com

**AUSTIN**  
(512) 385-4574

**SAN ANTONIO**  
(210) 650-9670

**RIO GRANDE VALLEY**  
(956) 584-3592

**intertechflooring.com** | MAIN OFFICE: 1106 Smith Road, Austin, TX 78721 | W.E. Imhoff & Company, Inc.

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# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Maintenance & Operations Supplies/Materials – Home Depot

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed: This purpose of this agenda item is to procure goods and services from Home Depot.
- D. Summary:  
 Previous board action relating to this item – The board approved Home Depot on 08/24/2020  
 Future action anticipated –  
 Background information – Home Depot is a district wide purchasing source for items needed to repair facilities and grounds and to purchase items related to student instruction. They are a preferred vendor due to competitive pricing and supplies in stock.
- E. Scope of Options Reviewed:  
Cooperative Contract OMINA Partners #16154 (Maintenance, Repair, Operating Supplies, Industrial Supplies & Related Products & Services) This is a one-year contract with 6 six options to renew through 12/31/2026  
Cooperative Contract OMINA Partners #170009 (Paint & Paint Supplies)  
This is a one-year contract with 5 five options to renew through 02/28/2025
- F. Comments Received:  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Maintenance & Operations
- G. Administrative Recommendation:  
The administration recommends approval of the procurement of supplies and materials from Home Depot
- H. Fiscal Impact and Cost: Total Amount: \$200,000  
 Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_  
Prior Year Spending – \$182,811.52  
Future/Ongoing – This procurement will be a recurring cost (annually)
- I. Monitoring and Reporting Time Line:  
Person responsible for evaluating this decision or action— Max Cleaver – Chief Operations Officer  
Evaluation method and time line -  
Next report to the board -
- J. Suggested Motion:  
I move that the Board approve the procurement of supplies and materials from Home Depot in the amount of \$200,000 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Open Court Workbooks K-2nd Grade – McGraw Hill

Administrator Responsible/Position: Sandra Dowdy – Chief Academic Officer

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed: The purchase of student workbooks and additional teacher kits as part of the current K-2 Phonics program, Open Court.
- D. Summary:  
 Previous board action relating to this item – Board approved McGraw Hill May 2020  
 Future action anticipated -  
 Background information –  
Campuses were surveyed to determine usage to ensure that the student workbooks were being used and that we should continue to purchase. The workbooks are purchased annually to support the districts K-2 Phonics program, Open Court.
- E. Comments Received:  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum & Instruction
- F. Administrative Recommendation:  
The administration recommends approval of McGraw Hill for Open Court workbooks for K-2nd Grade.
- G. Fiscal Impact and Cost: Amount: \$81,356.11  
 Budget – General Operating Fund     Bond     Grant/Special Funds: Instructional Materials Allotment (IMA Funding)  
 Other \_\_\_\_\_  
Prior Year Spending - \$108,460.74  
Future/Ongoing - This procurement will be a recurring cost (annually)
- H. Monitoring and Reporting Time Line:  
Person responsible for evaluating this decision or action— Sandra Dowdy  
Evaluation method and time line -  
Next report to the board -
- I. Suggested Motion:  
I move that the Board approve the purchase of K-2 Open Court workbooks from McGraw Hill for the 2021/2022 school year, as presented.



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**QUOTE PREPARED FOR:**

Hays Consolidated I S D  
5750 DACY LN  
BUDA, TX 78610-5904  
ACCOUNT NUMBER: 411174

**SUBSCRIPTION/DIGITAL CONTACT:**

Travis Smith  
travis.smith@hayscisd.net

**CONTACT:**

Travis Smith  
travis.smith@hayscisd.net

**SALES REP INFORMATION:**

Joseph Escamilla  
joseph.escamilla@mheducation.com

Section Summary	Value of All Materials		Product Subtotal
<a href="#">OCRFSK Grade K</a>	\$24,708.00		\$24,708.00
<a href="#">OCRFSK Level 1</a>	\$34,944.00		\$34,944.00
<a href="#">OCRFSK Level 2</a>	\$18,120.00		\$18,120.00
<b>PRODUCT TOTAL*</b>	<b>\$77,772.00</b>		<b>\$77,772.00</b>
<b>ESTIMATED S&amp;H**</b>			\$3,584.11
<b>ESTIMATED TAX**</b>			TBD
<b>GRAND TOTAL*</b>			<b>\$81,356.11</b>

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/01/2021

ACCOUNT NAME: Hays Consolidated I S D

EXPIRATION DATE: 05/16/2021

QUOTE NUMBER: CMIRA-04012021-001

ACCOUNT #: 411174

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price		Line Subtotal
<b>OCRFSK Grade K</b>					
OPEN COURT READING FOUNDATIONAL SKILLS KIT PRACTICE WORKBOOK GRADE K	978-0-07-668490-8	1450	\$7.20		\$10,440.00
OPEN COURT READING CORE DECODABLE TAKEHOME SET OF 25 GRADE K	978-0-07-668244-7	58	\$246.00		\$14,268.00
<b>OCRFSK Grade K Subtotal:</b>					<b>\$24,708.00</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/01/2021

ACCOUNT NAME: Hays Consolidated I S D

EXPIRATION DATE: 05/16/2021

QUOTE NUMBER: CMIRA-04012021-001

ACCOUNT #: 411174

PAGE #: 2



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Product Description	ISBN	Qty	Unit Price		Line Subtotal
<b>OCRFSK Level 1</b>					
OPEN COURT READING FOUNDATIONAL SKILLS KIT PRACTICE WORKBOOK GRADE 1	978-0-07-668999-6	1300	\$7.20		\$9,360.00
OPEN COURT READING CORE DECODABLE TAKEHOME BOOK 1 SET OF 25 GRADE 1	978-0-07-668629-2	46	\$246.00		\$11,316.00
OPEN COURT READING CORE DECODABLE TAKEHOME BOOK 2 SET OF 25 GRADE 1	978-0-07-666166-4	58	\$246.00		\$14,268.00
<b>OCRFSK Level 1 Subtotal:</b>					<b>\$34,944.00</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/01/2021  
QUOTE NUMBER: CMIRA-04012021-001

ACCOUNT NAME: Hays Consolidated I S D  
ACCOUNT #: 411174

EXPIRATION DATE: 05/16/2021  
PAGE #: 3



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price		Line Subtotal
<b>OCRFSK Level 2</b>					
OPEN COURT READING FOUNDATIONAL SKILLS KIT PRACTICE WORKBOOK GRADE 2	978-0-07-669050-3	1150	\$7.20		\$8,280.00
OPEN COURT READING CORE DECODABLE TAKEHOME SET OF 25 GRADE 2	978-0-07-667197-7	40	\$246.00		\$9,840.00
<b>OCRFSK Level 2 Subtotal:</b>					<b>\$18,120.00</b>

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/01/2021

ACCOUNT NAME: Hays Consolidated I S D

EXPIRATION DATE: 05/16/2021

QUOTE NUMBER: CMIRA-04012021-001

ACCOUNT #: 411174

PAGE #: 4



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**QUOTE PREPARED FOR:**

Hays Consolidated I S D  
5750 DACY LN  
BUDA, TX 78610-5904  
ACCOUNT NUMBER: 411174

**CONTACT:**

Travis Smith  
travis.smith@hayscisd.net

VALUE OF ALL MATERIALS	\$77,772.00
<b>PRODUCT TOTAL*</b>	<b>\$77,772.00</b>
ESTIMATED SHIPPING & HANDLING**	\$3,584.11
ESTIMATED TAX**	TBD
<b>GRAND TOTAL</b>	<b>\$81,356.11</b>

**SUBSCRIPTION/DIGITAL CONTACT:**

Travis Smith  
travis.smith@hayscisd.net

Comments:

\* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

\*\*Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

**Terms of Service:**

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting [www.mheducation.com](http://www.mheducation.com) (or [www.mhecoast2coast.com](http://www.mhecoast2coast.com)).

**School Purchase Order Number:** \_\_\_\_\_

\_\_\_\_\_  
Name of School Official (Please Print)

\_\_\_\_\_  
Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:**

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605  
Email: orders\_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/01/2021

ACCOUNT NAME: Hays Consolidated I S D

EXPIRATION DATE: 05/16/2021

QUOTE NUMBER: CMIRA-04012021-001

ACCOUNT #: 411174

PAGE #: 5

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Pre-K Instructional Materials – SAVVAS LLC

Administrator Responsible/Position: Sandra Dowdy, Chief Academic Officer

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:** The purpose of this agenda is to procure new resources for our Pre-K classrooms.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

**Background information** – Hays CISD believes in the achievement of every student. The District will evaluate and address the individual needs of each student. Student performance will be evaluated in academics, college, career, and military readiness. Our staff believes in the education of the whole child and believes that success is based on more than the results of a single test, including social and emotional learning, strong interpersonal skills, and the development of positive members of society.

School districts are required to provide instructional materials that cover all elements of the Texas Prekindergarten Guidelines (TKGs).

Three Cheers for Pre-K from Savvas (formally Pearson Education) was chosen by the district adoption committee which is comprised of Pre-K teachers and instructional coaches from each campus. After meetings and presentations, the committee came to a unanimous decision to move forward with Savvas for our Pre-K classrooms. This purchase includes teacher resources and manipulatives as well as online resources for teachers, students and parents. Resources and manipulative include English and Spanish versions. This purchase is an 8-year contract for the digital accounts and includes professional development for the life of the adoption.

Every two years the state allots funds to be used for the adoption of new instructional materials. This year, Proclamation 2021, issued by the State Board of Education (SBOE) includes instructional materials (i.e. textbooks, teacher resources, and other ancillary resources) to update 10+ year old classroom curriculum/instructional materials.

**E. Scope of Options Reviewed:**

BuyBoard Cooperative Contract #573-18 Instructional Materials & Classroom Teaching Supplies and Equipment  
This is a one-year contract through 10/31/2021

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Curriculum & Instruction

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of new resources for Pre-K classroom materials from SAVVAS LLC.

- Advantages/benefits of this proposal** - Updating materials to meet 2016 Texas Prekindergarten Guidelines. Providing more robust updated teaching resources for Pre-K/ECSE/Foundational Learning classrooms.
- Expected results in terms of student benefit/achievement** - Increase student performance and Kinder Readiness through the use of updated curriculum that meets the requirements of the 2016 Texas Prekindergarten Guidelines.
- Consequences of not approving recommendation** - Current materials are outdated and based on old 2008 Texas Prekindergarten Guidelines versus current 2016 Texas Prekindergarten Guidelines.

**H. Fiscal Impact and Cost: Total Amount: \$357,969**

- Budget – General Operating Fund**  **Bond**  **Grant/Special Funds:** Instructional Materials Allotment (IMA)  
 **Other:**

**Prior Year Spending** – \$181,528.29 (Vendor – Pearson Education)

**Future/Ongoing** – This procurement will be a one-time cost

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action** — Sandra Dowdy – Chief Academic Officer

**Evaluation method and time line** -

**Next report to the board** -

**J. Suggested Motion:**

I move that the Board approve the procurement of new resources for Pre-K classroom materials from SAVVAS LLC. for \$357,969 as presented.



Travis Smith  
 Instructional Material Coordinator  
 Hays Cons Ind School District  
 21003 Interstate 35  
 Kyle, TX 78640-5397  
 United States

**Quote Number:** 144216-5  
**Quote Creation Date:** 04-09-2021  
**Quote Expiration Date:** 12-30-2021  
**Quote Release:** 5

**Hays PREK Comprehensive English with 8 YR ReadyRosie + Essentials Spanish**  
**Price Quote Summary**

Solution	Base Amount	Total
<b>Three Cheers for Pre K</b>	\$ 357,969.00	\$ 357,969.00
<b>Solution Subtotal</b>	<b>\$ 357,969.00</b>	<b>\$ 357,969.00</b>
	<b>Shipping &amp; Handling</b>	<b>\$ 0.00</b>
		<b>Total \$ 357,969.00</b>

**Price Quote Detail**

ISBN	Description	Price	Charged Qty	Total Charged
<b>Three Cheers for Pre K</b>				
<b>Three Cheers for Pre-K for Texas ©2022</b>				
9781428474215	** PREK 2022 SPANISH TEXAS ESSENTIALS PACKAGE + 8-YR DIGITAL LICENSE	\$3,597.00	17	\$61,149.00
9781402945243	** PREK 2022 TEXAS COMPREHENSIVE PACKAGE + 8-YR DIGITAL LICENSE + 8-YR READYROSIE	\$4,947.00	60	\$296,820.00
<b>Three Cheers for Pre-K for Texas ©2022 Subtotal</b>				<b>\$ 357,969.00</b>
<b>Three Cheers for Pre K Subtotal</b>				<b>\$ 357,969.00</b>
<b>Solution Subtotal</b>				<b>\$ 357,969.00</b>
<b>Shipping and Handling</b>				<b>\$ 0.00</b>
<b>Total</b>				<b>\$ 357,969.00</b>

\*\* Contract Pricing has been applied to these items

With the purchase of the Comprehensive 8 year ReadyRosie, an additional Realize digital Teacher license will be included for use by the Teacher Aide.

**Please send final purchase orders to [irvingsupport@savvas.com](mailto:irvingsupport@savvas.com)**

## Savvas Learning Company LLC Terms and Conditions

**To place your order** please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

**Please send final purchase orders to [irvingsupport@savvas.com](mailto:irvingsupport@savvas.com)**

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500 .

**Price quote:** This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

**Shipping & handling** charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

**Taxes:** All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

**Platforms:** Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

**Return Policy:** If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

**Consumable Worktexts:** Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://k12.savvas.com/worktext-subscription>.

**Annual subscriptions for iLit and Successmaker:** Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

**Technical support services** are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

**MySavvas Training** which provides online access to on-demand tutorials and interactive webinar sessions is included with purchase of products. <https://mysavvastraining.com>

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Propane Services – Lone Star Propane dba Bubba’s Got Gas

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of this agenda item is to procure propane and propane accessories, as needed.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

**Background information:** Lone Star Propane, dba Bubba’s Got Gas, is the authorized dealer that provided the tanks located at the Uhland Transportation Center and Uhland Elementary.

**E. Scope of Options Reviewed:**

Sole Source on File

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Maintenance & Operations

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of propane and propane accessories as needed.

**H. Fiscal Impact and Cost:** Current Vendor Spend: \$44,300

Anticipated Future Spend: \$12,871

**Total Amount: \$57,171**

Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

**Prior Year Spending – \$18,950**

The Prior Year Spend for Propane was much lower for FY 19-20 (07/01/2019-06/30/2020) due to COVID.

We were out of the office for 5 months (March 2020 – Aug 2020)

**Future/Ongoing –** This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action—** Max Cleaver – Chief Operations Officer

**Evaluation method and time line -**

**Next report to the board -**

**J. Suggested Motion:**

I move that the Board approve the procurement of propane and propane accessories as needed from Lone Star Propane, dba Bubba’s Got Gas, in the amount of \$57,171, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: PSAT & SAT Assessment Exams — College Board

Administrator Responsible/Position: Sandra Dowdy – Chief Academic Advisor

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed: The purpose of this agenda is to procure PSAT & SAT exams from College Board.

D. Summary:

Previous board action relating to this item – Board Approved College Board for PSAT/SAT Exams 06/2020.

Future action anticipated -

Background information - College Board offers PSAT assessments for 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades and SAT for 11<sup>th</sup> grade for the 2021-2022 school year. The PSAT identifies students who are on track to be college ready and those who are likely to succeed in AP courses and AP exams. This identification increases access to AP and College Credit courses. The National Merit Scholarship Program uses the PSAT/NMSQT scores to identify candidates. SAT scores indicate college readiness and are part of Domain I and of Distinction Recognitions in the State Accountability system. The Texas Education Agency (TEA) will refund the cost of one college readiness assessment (SAT/ACT/TSIA) for each student.

While HB3 originally funded college readiness exams for 100% of juniors and 50% of seniors, that has been revised to simply fund (through reimbursement to districts) one college readiness exam (SAT, ACT, TSIA) for each student. While TEA will reimburse districts for each student to take either SAT or ACT or TSIA, we want to use the state reimbursement for SAT as it aligns with data that we already receive from PSAT. Students who take PSAT have individualized study plans for SAT through Khan Academy.

This year we offered students at the grade levels below the tests indicated during the school day (note that PSAT 8/9 and PSAT are only available for school day testing):

8<sup>th</sup> grade—PSAT 8/9

9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades—PSAT

11<sup>th</sup> and 12<sup>th</sup> grades—SAT\*

\*TEA reimburses us for one SAT/ACT/TSI for each student; since we were not able to give the SAT to juniors last spring, we offered it to seniors in the fall and juniors in the spring. Next year we will just offer it to juniors during the school day.

College Board offered no option for students to take these assessments online. Some students elected to be on campus to test; others chose not to test this year.

Assuming all students return in-person for this coming school year, we expect higher participation in the assessments during the 2021-22 school year.

We will:

1. Continue to administer the PSAT 8/9 to 8<sup>th</sup> grade students and PSAT to 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students (Approximately \$78,000)

2. Administer SAT school day to all juniors in the spring (April) (Approximately \$54,000\*)

*\*Refunded by the state*

To reiterate, our initial outlay of funds will be \$132,000. TEA will refund approximately \$54,000 making our total final cost approximately \$78,000.

**E. Scope of Options Reviewed:**  
Sole Source Letter on File

**F. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Curriculum and Instruction

**G. Administrative Recommendation:**  
The administration recommends the approval of procurement of the PSAT & SAT exams from College Board.

**H. Fiscal Impact and Cost:**  
**Amount:** \$132,000 Initial District Outlay  
\$54,000 Refunded by State  
**Total Amount: \$78,000**

**I.**  Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

**Prior Year Spending** - \$171,810

**Future/Ongoing** – Moving into the 2021-22 school year, we will plan to administer the SAT only to juniors in the spring semester in an effort to continue to offer opportunities to demonstrate college readiness and to continue to utilize the reimbursement for one college readiness assessment for each student provided by TEA.

**J. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action**— Joy Philpott – Director of Advanced Academics

**Evaluation method and time line** -

**Next report to the board** – Reports on numbers of students on track to be college ready (PSAT) and College ready (SAT) will be delivered through board blog as results arrive. PSAT numbers are reported in January/February each year and SAT results will be reported when they arrive.

**K. Suggested Motion:**

I move that the Board approve the procurement of the PSAT & SAT exams from College Board for \$132,000 (Approximately \$78,000 after TEA reimbursement) as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Orientation – Screen Printing & Embroidery Services Districtwide – Kesa’s Kreations dba  
The Block Screen Printing

Administrator Responsible/Position: Jesus Gomez, Deputy Academic Officer

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:** The purpose of the agenda it to procure screen printing, embroidery laser, heat press, and sublimated printing on clothing and accessories that are non-uniform on a needed basis from Kesa’s Kreations dba The Block Screen Printing.

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information – This is a local vendor that provides competitive prices and high quality of work for a variety of items including but not limited to the following: spirit wear, polos, signs, decals, bumper stickers, and promotional products.

**E. Scope of Options Reviewed:**

RFP #25-032102JO Screen Printing & Embroidery Services

This is a one-year contract with four (4) options to renew through 04/26/2026

**F. Comments Received:**

Cabinet     DLT     FBOC     Teacher Org. Reps.     Other: Districtwide

**G. Administrative Recommendation:**

The administration recommends approval of screen printing, embroidery laser, heat press, and sublimated printing on clothing and accessories that are non-uniform on a needed basis from Kesa’s Kreations dba The Block Screen Printing.

**H. Fiscal Impact and Cost: Total Amount: \$55,000**

Budget – General Operating Fund     Bond     Grant/Special Funds     Other \_\_\_\_\_

Prior Year Spending – \$34,345.52

Future/Ongoing – This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action — Jesus Gomez – Deputy Academic Officer Area 3 – Interim Athletic Director.

Evaluation method and time line -

Next report to the board -

**J. Suggested Motion:**

I move that the Board approve screen printing, embroidery laser, heat press, and sublimated printing on clothing and accessories that are non-uniform on a needed basis from Kesa’s Kreations dba The Block Screen Printing for \$55,000 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Procurement: Technology Equipment – Districtwide - Apple

Administrator Responsible/Position: Dianne Borreson – Chief Technology Officer

**A. Purpose of Agenda Item:**

Action needed  Information only  Receive input

**B. Authority for This Action:**

Local Policy  Law or Rule  N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to procure technology equipment to include iPads, accessories and/or other equipment districtwide from Apple.

The Department of Information Resources has bid these commodities and groups of items thus complying with the State's competitive bidding requirements.

**D. Summary:**

Previous board action relating to this item – Board Approved Apple in April of 2020.  
 Future action anticipated -  
 Background information -

**E. Scope of Options Reviewed:**

Texas Department of Information Resources Cooperative Contract #DIR-TSO-3789  
This is a one-year contract through 11/07/2021.

**F. Comments Received:**

Cabinet  DLT  FBOC  Teacher Org. Reps.  Other: Technology

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of technology equipment from Apple for technology purchases district wide.

**H. Fiscal Impact and Cost: Amount: \$800,000**

Budget – General Operating Fund  Bond  Grant/Special Funds – Special Ed Grant  
 Other \_\_\_\_\_

**Prior Year Spending - \$583,798.61**

The increase is necessary because we are continuing to purchase additional devices for 1:1 in Pre-k-2<sup>nd</sup>. This amount also covers Apple devices that are provided through other departments, i.e. SpEd. We also purchase/renew our mobile device management software directly from Apple. This allows us to push apps, track devices and manage them from a centralized console. As we add devices, the management licenses increase proportionately. The campuses are currently working on finalizing inventories and requesting devices for next year. After those are finalized, we will have a more exact number of needed devices.

**Future/Ongoing** – This procurement will be a recurring cost (annually)

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action—** Dianne Borreson – Chief Technology Officer

**Evaluation method and time line -**

**Next report to the board –**

**J. Suggested Motion:**

I move that the Board approve the procurement of technology equipment from Apple districtwide for \$800,000 as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Technology Supplies & Equipment – GTS Technology Solutions

Administrator Responsible/Position: Dianne Borreson

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

**C. Goal or Need Addressed:**

The purpose of this agenda item is to procure equipment and supplies to include servers, desktops, laptops, and Chromebook purchases from GTS Technology Solutions

**D. Summary:**

**Previous board action relating to this item** – Board has previously approved the purchase of supplies and equipment from GTS Technology Solutions on 10/2019 for \$1.2, 05/2020 for \$1.1 and 09/2020 for \$1.5 (COVID Related).

**Future action anticipated -**

**Background information** – Board has previously approved purchases from GTS Technology Solutions. We currently purchase most all Dell devices from GTS Technology Solutions. GTS is a Dell premium channel partner and provides quotes under the Dell contract. This expenditure covers the upgrades, new devices and the district-wide replacement cycle.

**E. Scope of Options Reviewed:**

State of Texas DIR Contracts:

#DIR-TSO-3504

#DIR-TSO-3655

#DIR-TSO-4179

#DIR-TSO-3834

#DIR-TSO-4174

#DIR-TSO-3652

#DIR-TSO-4017

#DIR-TSO-3920

#DIR-TSO-4318

**F. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

**Other:** Technology Department

**G. Administrative Recommendation:**

The administration recommends approval of the procurement of supplies & equipment from GTS Technology Solutions.

**H. Fiscal Impact and Cost: Amount: \$3,200,000**

**Budget – General Operating Fund**

**Bond**

**Grant/Special Funds**

**Other** \_\_\_\_\_

**Prior Year Spending** - \$1,268,176.97

**Future/Ongoing** - The requested procurement will be a recurring cost (annually).

**I. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action**— Dianne Borreson – Chief Technology Officer

**Evaluation method and time line** -

**Next report to the board** -

**J. Suggested Motion:**

I move that the Board approve the procurement of supplies & equipment from GTS Technology Solutions for \$3,200,000 as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 27, 2021

Subject: Consideration and possible approval of the Instructional Materials Allotment and TEKS Certification form for the 2021- 2022 school year.

Administrator Responsible/Position: Sandra Dowdy, Chief Academic Officer  
Derek McDaniel, Director of Curriculum & Instruction

A. Purpose of Agenda Item:  
 Action Needed                       Information Only                       Receive Input

B. Authority for This Action:  
 Local Policy                       Law or Rule                       NA

B. Goal or Need Addressed:  
Approval of the Instructional Materials Allotment and TEKS Certification form for the 2021 - 2022 school year

D. Summary:  
 Previous board action relating to this item –  
 Future action anticipated –  
 Background information –

Districts are required to certify annually to the State Board of Education and the Commissioner that for each subject in the required curriculum students have access to the instructional materials that collectively cover all of the elements of the Texas Essential Knowledge and Skills. The form attached/provided lists the materials adopted by the district for Tier 1 instruction that cover 100% of the TEKS in the core subjects. This form is not required to list all materials the district uses for any given subject.

Districts will be unable to submit any requisitions or disbursements until the certification has been signed and submitted to the Texas Education Agency.

E. Scope of Options Reviewed: N/A

F. Comments Received:  
 Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other \_\_\_\_\_  
 From Public

All agenda items are reviewed by the Superintendent's Cabinet.

G. Administrative Recommendation  
The administration recommends the board approve the TEKS Certification Form, as presented.

H. Fiscal Impact and Cost:                      Amount \$ \_\_\_\_\_  
 Budget – General Operating Fund                       Bond                       Grant/Special Funds                       Other  
Prior Year Spending: \$ \_\_\_\_\_  
Future/Ongoing:                      \$ \_\_\_\_\_

I. Monitoring and Reporting Timeline:  
Person responsible for evaluating this decision or action – Derek McDaniel  
Evaluation method and timeline –  
Next report to the board –

J. Suggested Motion  
I move that the Board \_approve the Instructional Materials Allotment and TEKS Certification form for the 2021- 2022 school year, as presented.

First and Last Name: Travis Smith  
 E-mail: [travis.smith@hayscisd.net](mailto:travis.smith@hayscisd.net)  
 District Name: Hays Consolidated Independent School District  
 County District #: 105906

Certification of Math Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for math?	What implementation approach does your district take for math materials?	Notes
Grades K-5	Houghton Mifflin Harcourt Texas GO Math! (Houghton Mifflin Harcourt Depository)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	The district may make small adjustments to the TRS scope and sequence to better align with district needs.
Grades 6-8	HMH Texas Go Math (Houghton Mifflin Harcourt Depository)			
Grades 9-12	Texas Algebra 1 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	TEXAS Algebra 2 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	Pearson Texas Geometry (Savvas Learning Company LLC formerly Pearson K12 Learning)			
Grades 9-12	MyMathLab Precalculus EGU TX Ed (Savvas Learning Company LLC formerly Pearson K12 Learning)			

Certification of RLA Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for RLA?	What implementation approach does your district take for RLA materials?	Notes
Grades K-2	HMH Into Reading Texas Reading & Writing Workshop (Houghton Mifflin Harcourt Depository)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	The district may make small adjustments to the TRS scope and sequence to better align with district needs.
Grades K-2	HMH ¡Arriba la Lectura! Texas Reading & Writing Workshop (Houghton Mifflin Harcourt Depository)			
Grades 3-5	HMH Into Reading Texas Reading & Writing Workshop (Houghton Mifflin Harcourt Depository)			
Grades 3-5	HMH ¡Arriba la Lectura! Texas Reading & Writing Workshop (Houghton Mifflin Harcourt Depository)			
Grades 6-8	HMH Into Literature (Houghton Mifflin Harcourt Depository)			
Grades 9-12	StudySync (McGraw-Hill School Division(Contract Vendor)			

Certification of Science Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for science?	What implementation approach does your district take for science materials?	Notes
Grades K-5	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	The district may make small adjustments to the TRS scope and sequence to better align with district needs.
Grades 6-8	HMH ScienceFusion Texas (Houghton Mifflin Harcourt Depository)			
Grade 9-12	BIOLOGY TEXAS (McGraw-Hill School Division(Contract Vendor))			
Grade 9-12	CHEMISTRY MATTER & CHANGE TEXAS (McGraw-Hill School Division(Contract Vendor))			
Grade 9-12	Essential Physics (PASCO SCIENTIFIC)			

Certification of Social Studies Instructional Materials				
	Product(s) you plan to use for Tier 1 instruction to cover 100% of standards in school year 2021-22. List all that apply.	What is your district's approach to covering 100% of the standards for social studies?	What implementation approach does your district take for social studies materials?	Notes
Grades K-5	TX myWorld SS Making Our Way (Savvas Learning Company LLC formerly Pearson K12 Learning)	Adopt TEKS Resource System (TRS) and align purchased materials to TRS scope and sequence	All school leaders required to implement district's approach	The district may make small adjustments to the TRS scope and sequence to better align with district needs.
Grades 6-8	TX World Cul & Geo (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 6-8	TX History (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 6-8	TX US Hist to1877 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	Texas World Geography (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	US History since 1877 (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	TX World History (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	US Govt Student Bundle (School Education Group, a division of The McGraw-Hill Companies, Inc.)			
Grades 9-12	TX Economics (Savvas Learning Company LLC formerly Pearson K12 Learning)			

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Personnel – Administrator Recommendations

Administrator Responsible/Position: Marivel Sedillo, CHRO

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Local Policy (DC Legal & Local); DP(Legal & Local)

Law or Rule

N/A

**C. Goal or Need Addressed:** Request approval of the following administrator positions:

- Principal of Buda Elementary
- Principal of Fuentes Elementary
- Principal of Pfluger Elementary
- Principal of the Impact Center
- Assistant Principal of Dahlstrom Middle School
- Executive Officer of Special Education Services

**D. Summary:**

Previous board action relating to this item - Replacing previously approved administrator.

Future action anticipated -

Background information - In accordance with local policy (DC Legal/Local), the board approves administrator recommendations prior to employment.

**E. Comments Received:**

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other - Interview Committees

**F. Administrative Recommendation:**

Administration recommends approval of the recommendations for employment

Consequences of not approving recommendation – It will be difficult to support the overall district and campus-level operations and goals without the recommended administrator position(s).

**G. Fiscal Impact and Cost: Amount: Budget neutral**

Budget

Bond

Grant/Special Funds

Other \_\_\_\_\_

Prior Year Spending - \$ \_\_\_\_\_

Future/Ongoing -

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action— Marivel Sedillo, CHRO

Evaluation method and time line – The new administrators will undergo an annual performance appraisal.

Next report to the board -

**I. Suggested Motion:**

I move that the Board approve the recommendations for employment for the Buda Elementary Principal, Fuentes Elementary Principal, Pfluger Elementary Principal, Impact Center Principal, Dahlstrom Middle School Assistant Principal and Executive Officer of Special Education Services, as presented.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

**Date:** April 27, 2021

**Subject:** Early Release of additional FTEs for the 2021-2022 Academic School Year

**Administrator Responsible/Position:** Marivel Sedillo, CHRO

**A. Purpose of Agenda Item:**

Action needed

Information only

Receive input

**B. Authority for This Action:**

Law or Rule (DC Local)

N/A

**C. Goal or Need Addressed:** Request for early release of additional positions needed for the 2021-2022 school year.

Athletic Director

Tech 1 (Desktop Support/Repair)

Tech 3 (Mobile Device Support Specialist)

Teachers – 5 positions planned for intervention

**D. Summary:**

Previous board action relating to this item –

Future action anticipated

Background information –The administration recommends early release of the following positions to proceed with the hiring of personnel for the 2021-2022 academic school year. The early release will allow the district to extend offers by May 2021 for the following school year.

**E. Scope of Options Reviewed:** Not establishing staffing guidelines nor utilizing TASB's benchmarks would prevent us from leveling staffing considerations based on the needs of our students.

**F. Comments Received:**

Cabinet  DLT  FBOC  Teacher Org. Reps.  Other \_\_\_\_\_

**G. Administrative Recommendation:** Administration recommends approval of the requested early release of additional positions needed for the 2021-2022 school year

Advantages/benefits of this proposal – To attract and retain the highest quality of educators and support personnel in the best interest of our students.

Consequences of not approving recommendation - Not recruiting and hiring teachers early will make it difficult to staff high quality educators.

**H. Fiscal Impact and Cost: Amount: TBD**

Budget  Bond  Grant/Special Funds  Other \_\_\_\_\_

**I. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action - Marivel Sedillo, CHRO

Evaluation method and time line –The early hiring of staff will allow our campuses to staff with highly qualified educators.

**J. Suggested Motion:**

I move that the Board approve the requested early release of additional positions needed for the 2021-2022 school year.

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

**Date:** April 27, 2021

**Subject:** 2021-2022 COVID *Perseverance* Incentive

**Administrator Responsible/Position:** Marivel Sedillo, CHRO

- A. Purpose of Agenda Item:**  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:**  
 Law or Rule (DEAA Legal/Local; DEA Legal/Local)                       N/A
- C. Goal or Need Addressed:** Request a one-time COVID perseverance incentive to show employee appreciation for commitment to the district despite how difficult it was to work and overcome obstacles during this pandemic.
- D. Summary:**  
 Previous board action relating to this item –  
 Future action anticipated  
 Background information –The administration recommends this incentive to show employee appreciation for their outstanding work during this pandemic.
- E. Scope of Options Reviewed:** Not considering this option may result in higher turnover and/or low employee morale due to the difficulty of serving during this pandemic.
- F. Comments Received:**  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other \_\_\_\_\_
- G. Administrative Recommendation:** Administration recommends the payment of the 2021-2022 Perseverance Incentive in the amount of \$250 to each employee  
 Advantages/benefits of this proposal – Employees will feel recognized for their hard work, which may in higher retention.
- H. Fiscal Impact and Cost:** Amount: \$825,000 (3300 x \$250 per employee)  
 Budget                       Bond                       Grant/Special Funds                       Other \_\_\_\_\_
- I. Monitoring and Reporting Time Line:**  
Person responsible for evaluating this decision or action - Marivel Sedillo, CHRO  
Evaluation method and time line – Monitor employee retention and survey results to determine effectiveness.  
Next report to the board –
- J. Suggested Motion:**  
I move that the Board approve payment of the 2021-2022 Perseverance Incentive in the amount of \$250 to each employee, as presented.

## HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 27, 2021

Subject: Consideration and possible adoption of resolution requesting the 87<sup>th</sup> Texas Legislature to immediately release the Federal Educational Funds (ESSER) due to the district

Administrator Responsible/Position: Esperanza Orosco, Board President

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Immediate release of Federal Educational Funds (ESSER) due to the District

**D. Summary:**

- Previous board action relating to this item -
- Future action anticipated -
- Background information -

Congress set aside approximately \$13.2 billion of the \$30.75 billion allotted to the Education Stabilization Fund through the CARES Act for the Elementary and Secondary School Emergency Relief Fund (ESSER Fund).

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other BOT\_  
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation:**

The administration recommends the board adopt the resolution regarding the immediate release of Federal Educational Funds (ESSER) due to Hays CISD.

**G. Fiscal Impact and Cost: \$27,537,932 The school funding based on the below estimates will depend on how Texas decides to allocate funds**

FIRST ROUND (K-12) FEDERAL STIMULUS (ACTUAL)	SECOND ROUND (K-12) FEDERAL STIMULUS (ESTIMATED)	THIRD ROUND (K-12) FEDERAL STIMULUS (ESTIMATED)
<b>\$1,838,927</b>	<b>\$7,907,386</b>	<b>\$17,791,619</b>

**H. Monitoring and Reporting Time Line:**

Person responsible for evaluating this decision or action – Dr. Eric Wright  
Evaluation method and time line -  
Next report to the board -

**I. Suggested Motion**

I move that the Board adopt the resolution regarding the immediate release of Federal Educational Funds (ESSER) due to Hays CISD.

**RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
REGARDING THE RELEASE OF FUNDS FROM THE FEDERAL  
CORONAVIRIUS AID, RELIEF AND ECONOMIC SECURITY ACT**

**WHEREAS**, the Federal Government has appropriated funding to the State of Texas from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to fund necessary COVID-19 pandemic-related expenses; and,

**WHEREAS**, Texas school districts have received no additional funding to cope with the added costs associated with the pandemic — in stark contrast to almost every other state in the country; and,

**WHEREAS**, A strong Texas recovery starts with the recovery of our public schools, not diverting the use of federal stimulus dollars meant for education to fill other holes in the state budget; and,

**WHEREAS**, Federal funds earmarked to help schools reopen and operate safely during the pandemic and cover a portion of the millions of dollars in extra emergency expenses as a result of the public health crisis should appropriately be distributed to Texas public schools; and,

**WHEREAS**, Hays CISD is eligible to receive \$7,907,386 in the second round and \$17,791,619 in the third round of federal stimulus money to address student learning loss, student mental health services, broadband and technology needs, the purchase of protective equipment, and to upgrade facilities; now,

**IT IS THEREFORE RESOLVED THAT** the Board of Trustees of the Hays Consolidated Independent School District hereby requests CARES Act and any additional funding distributed through the American Rescue Plan Act funding be distributed to Texas public school districts in the appropriate proportions identified as soon as possible and before the end of the 2020-2021 school year.

Adopted on this the 19<sup>th</sup> day of April, 2021 by the Hays Consolidated ISD Board of Trustees.

\_\_\_\_\_  
Esperanza Orosco, President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Vanessa Petrea, Secretary, Board of Trustees

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 19, 2021

Subject: GPA and Class Rank Committee Recommendations

Administrator Responsible/Position: Sami Kinsey, Deputy Academic Office  
Joy Philpott, Director of Advanced Academics

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:**

**D. Summary:**

Previous board action relating to this item – In January of 2019, the Hays CISD Board of Trustees received an update from a GPA/Rank Study Team and received recommendations. No actions were taken at that time.

Future action anticipated – It is possible that the board will desire to act on one or more of the recommendations presented by the GPA and Class Rank Committee

Background information –In the spring semester of 2021 a committee was formed with members recommended by members of the Board of Trustees and campus administrators to review the recommendations on GPA and Class Rank made in 2019, to gather community input, and to present updated recommendations to the Board of Trustees.

# Hays CISD GPA and Rank Committee Recommendations

2018-19 Committee Recommendations	2021 Committee Recommendations
<ul style="list-style-type: none"> <li>■ <b>Which courses should be included in calculations of GPA for class rank?</b> <ul style="list-style-type: none"> <li>■ Only Core and LOTE courses will count toward rank. (Some CTE classes also count as Core classes)</li> <li>■ Any other electives will receive GPA points, but are not counted into rank to allow students to pick courses they want to take without concern over their rank.</li> <li>■ All courses will be transcripted. Transcripts will include rank, weighted and unweighted GPA.</li> </ul> </li> <li>■ <b>How should courses be weighted?</b> <ul style="list-style-type: none"> <li>■ Reduce the GPA weight gap between AP and locally developed course work (tiers)</li> <li>■ Dual Credit and AP are on the same grading tier scale</li> <li>■ OnRamps will be on the same grading tier as Pre-AP (now called Advanced)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>■ <b>Which courses should be included in calculations of GPA for class rank?</b> <ul style="list-style-type: none"> <li>■ <b>Recommendation 1:</b> Include only core (English, math, science social studies) classes and languages other than English (LOTE) in calculations of GPA for class rank</li> <li>■ <b>Recommendation 2:</b> Include unweighted GPA along with class rank and weighted GPA on high school transcripts</li> </ul> </li> <li>■ <b>How should courses be weighted?</b> <ul style="list-style-type: none"> <li>■ <b>Recommendation 3:</b> Reduce the GPA weight gap between AP and locally developed course work (tiers) to Tier I—5.0, Tier II—4.5, Tier III—4.0</li> <li>■ <b>Recommendation 4:</b> Reconfigure scale on which Hays CISD reports unweighted grades</li> <li>■ <b>Recommendation 5:</b> Leave Dual Credit and OnRamps Courses at Tier II</li> <li>■ <b>Recommendation 6:</b> Implement any recommendations for Class of 2026</li> </ul> </li> </ul>





# GPA and Class Rank Committee Recommendations

Hays CISD Board of Trustees Meeting  
April 19, 2021

Alejandro Correa  
*Hays CISD Parent*  
Logan Stroud

*Teacher, Lehman High School*

# Hays CISD Committee on GPA and Class Rank 2021

## Committee Membership

Voting Members	Non-voting members	Ex Officio/Observers
Curtis Barker—Counselor, LHS	Jennifer Garcia-Edwardsen—C&I	David Pierce—HHS Principal
Jill Burns—Teacher, JHS	Rebecca Hudson—Ac. Dean, JHS	Karen Zuniga—LHS Principal
Yazmina Concellosi—Parent, LHS	Sami Kinsey—C&I	
Alejandro Correa—Parent, LHS	Joanne Lytle—Ac. Dean, LHS	
Richard Cronshey—Community	Joy Harris Philpott—C&I	
Donald Davis—Teacher, HHS	Charlotte Winkelmann—C&I	
Bert Garza—Parent, JHS (DMS)	Megan Zembik—Ac. Dean, HHS	
Zulma Hernandez-Ramirez—Counselor, HHS	63	
Jaqueline Hooks—Teacher, JHS		
Tonya Kallfelz—Asst. Prin., HHS		
Jana Krueger—Counselor, JHS		
Crystal Luna—Parent, LHS (CMS)		
Brett Miksch—Principal, JHS		
Billy Norton—Teacher, HHS		
Cory Rebmann—Teacher, LHS		
Danielle Renteria Gwin—Tchr., HHS		
Logan Stroud—Teacher, LHS		
Paige Summers—Teacher, JHS		
Samantha Zapalac—Parent, HHS		
Kelly Zarate—Teacher, HHS		

# Purpose of Committee

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- Review current policies around GPA and Class Rank in Hays CISD
- Review recommendations made by the 2018-19 committee
- Gather and review community, parent, and student input on recommendations
- Present a set of recommendations on GPA and Class Rank to the Hays CISD Board of Trustees in April, 2021

# Input gathered from

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- Previous committee recommendations
- Committee member conversations with parents, students, teachers
- Students
  - Surveys of Class of 2019
  - Superintendent's Advisory Council
  - [Survey of current juniors and seniors](#) (249 responses)
- Parents
  - [Survey of parents of current secondary students](#) (723 responses)
- Teachers and campus administrators—members of committee

# Committee Recommendations

2018-19 Committee Recommendations	2021 Committee Recommendations
<ul style="list-style-type: none"><li>■ <b>Which courses should be included in calculations of GPA for class rank?</b><ul style="list-style-type: none"><li>■ Only Core and LOTE courses will count toward rank. (Some CTE classes also count as Core classes)</li><li>■ Any other electives will receive GPA points, but are not counted into rank to allow students to pick courses they want to take without concern over their rank.</li><li>■ All courses will be transcribed. Transcripts will include rank, weighted and unweighted GPA.</li></ul></li><li>■ <b>How should courses be weighted?</b><ul style="list-style-type: none"><li>■ Reduce the GPA weight gap between AP and locally developed course work (tiers)</li><li>■ Dual Credit and AP are on the same grading tier scale</li><li>■ OnRamps will be on the same grading tier as Pre-AP (now called Advanced)</li></ul></li></ul>	<ul style="list-style-type: none"><li>■ <b>Which courses should be included in calculations of GPA for class rank?</b><ul style="list-style-type: none"><li>■ <b>Recommendation 1:</b> Include only core (English, math, science social studies) classes and languages other than English (LOTE) in calculations of GPA for class rank</li><li>■ <b>Recommendation 2:</b> Include unweighted GPA along with class rank and weighted GPA on high school transcripts</li></ul></li><li>■ <b>How should courses be weighted?</b><ul style="list-style-type: none"><li>■ <b>Recommendation 3:</b> Reduce the GPA weight gap between AP and locally developed course work (tiers) to Tier I—5.0, Tier II—4.5, Tier III—4.0</li><li>■ <b>Recommendation 4:</b> Reconfigure scale on which Hays CISD reports unweighted grades</li><li>■ <b>Recommendation 5:</b> Leave Dual Credit and OnRamps Courses at Tier II</li><li>■ <b>Recommendation 6:</b> Implement any recommendations for Class of 2026</li></ul></li></ul>

## Recommendation 1: Include only core (English, math, science social studies) classes and languages other than English (LOTE) in calculations of GPA for class rank

- Survey data indicates that parents and students are predominately in favor of keeping our current system which includes most classes in GPA calculation for Class Rank
  - 2019 Seniors—60% wanted to keep current system; 40% voted for Core + LOTE
  - 2021 Juniors and Seniors—58.1% want to keep current system; 36.4% expressed a preference for Core + LOTE
  - 2021 Parents—61% of parents want to keep current system; 30.3% voted for Core + LOTE
- Committee Rationale: After considering survey data the committee still noted that
  - Unweighted classes currently calculated into GPA for class rank actually lower students' weighted GPAs
  - Students currently choose not to take electives that interest them as they worry that the unweighted electives will bring their weighted GPA down
  - Core classes + LOTE are the only classes that receive weight, so including only classes with potential for weight makes sense

## Recommendation 2: Include unweighted GPA along with class rank and weighted GPA on high school transcripts

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- Committee Rationale transcripts currently reflect class rank and weighted GPA; colleges and scholarship committees often request unweighted GPA as part of application process. An unweighted GPA that includes all classes is reflective of overall effort

## Recommendation 3: Reduce the GPA weight gap between AP and locally developed course work (tiers) to Tier I—5.0, Tier II—4.5, Tier III—4.0

- Survey data indicates that parents and students are more evenly divided on weights for different tiers
  - 2021 Juniors and Seniors—58.5% want to keep current system with Tier I being 6.0; 39.1% were in favor of making Tier I a 5.0
  - 2021 Parents—50.6% of parents want to keep current system; 40.7% thought that moving Tier I to 5.0 was preferable
- Committee Rationale: After considering survey data the committee noted that
  - Reducing the point distance between Tiers I, II, and III creates more flexibility for students in deciding what classes to take by reducing the impact of one Tier over another
  - This increased flexibility will hopefully encourage students to explore interests more broadly in high school
  - While reducing the weight gap between Tiers would change outcomes for some students (see next slide), we believe that the biggest changes will be before the fact in choices around which courses to take

## Recommendation 3: Reduce the GPA weight gap between AP and locally developed course work (tiers) to Tier I—5.0, Tier II—4.5, Tier III—4.0

Rank	GPA Value	Revised Rank (new scale)	Revised GPA Value (new scale)
1	5.2944	1	4.5444
2	5.2143	2	4.4982
3	4.8958	3	4.2542
4	4.8907	4	4.2463
5	4.8396	5	4.2375
6	4.8226	6	4.2057
7	4.8154	7	4.2038
8	4.7635	11	4.1365
9	4.7365	9	4.1615
10	4.7111	8	4.1685
11	4.7054	16	4.1018
12	4.6843	15	4.1078
13	4.6761	25	3.9783
14	4.66	14	4.1160
15	4.6352	17	4.0815
15	4.6352	21	4.0426
17	4.62	18	4.0740
18	4.5982	10	4.1404
19	4.5932	36	3.8932
20	4.5868	19	4.0509
21	4.5746	12	4.1339
22	4.56	13	4.1300
23	4.54	31	3.9400
24	4.5373	22	4.0407
25	4.5344	20	4.0508

Rank	GPA Value	Revised Rank (new scale)	Revised GPA Value (new scale)
1	4.9982	1	4.3818
2	4.913	3	4.2333
3	4.875	2	4.2808
4	4.8595	4	4.2190
5	4.7104	6	4.1646
6	4.6686	5	4.1647
7	4.6296	7	4.1130
8	4.5855	8	4.0726
9	4.5404	12	3.9500
10	4.5219	13	3.9477
11	4.5	9	4.0254
12	4.4727	11	3.9709
13	4.4592	10	4.0163
14	4.4571	16	3.8768
15	4.3622	17	3.8756
16	4.356	21	3.8060
17	4.3417	15	3.8833
18	4.3156	33	3.7578
19	4.3125	19	3.8354
20	4.3077	23	3.8000
21	4.2937	27	3.7891
22	4.2922	20	3.8235
23	4.2824	24	3.8000
24	4.2618	29	3.7800
24	4.2618	31	3.7727

# Recommendation 4: Reconfigure scale on which Hays CISD reports unweighted grades

- Committee Rationale the current unweighted (4.0) scale for Hays CISD generally has students a half-point lower than they would be at a college or another high school for the same grade. This puts our students at disadvantage when applying for scholarships or to participate in sports on campuses governed by NAIA (National Association of Intercollegiate Athletics) like Texas A&M San Antonio and Texas Wesleyan.

Equivalent Letter Grade	Hays CISD Numeric Grade	Hays CISD 4.0 Scale
A	100	4.0
	99	3.9
	98	3.8
	97	3.7
	96	3.6
	95	3.5
	94	3.4
	93	3.3
	92	3.2
	91	3.1
B	90	3.0
	89	2.9
	88	2.8
	87	2.7
	86	2.6
	85	2.5
	84	2.4
	83	2.3
	82	2.2
	81	2.1
C	80	2.0
	79	1.9
	78	1.8
	77	1.7
	76	1.6
	75	1.5
	74	1.4
	73	1.3
	72	1.2
	71	1.1
F	70	1.0
	69 and Below	0

71

UT Grades (on 4.0 scale)	
A	4.0
A-	3.67
B+	3.33
B	3.0
B-	2.67
C+	2.33
C	2.0
C-	1.67
D+	1.33
D	1
D-	0.67
F	0

Leander ISD Unweighted Grade Reporting

Grade	Grade Point
90% to 100%	4.0
80% to 89%	3.0
70 to 79%	2.0
Below 70%	0.0

## Recommendation 5: Leave Dual Credit and OnRamps Courses at Tier II

- Survey data indicates disparity in thought on this topic
  - 2019 Seniors—60% in favor of Dual Credit being Tier I
  - 2021 Juniors and Seniors—
    - Dual Credit—almost even split with 95 responses for Tier I and 96 responses for Tier II
    - OnRamps—90 responses for Tier I and 71 responses for Tier II
  - 2021 Parents—Responses indicated Tier I for both Dual Credit and OnRamps
- Committee Rationale: In polling for the committee, opinions on Tier I or Tier II for both Dual Credit and OnRamps was split as closely as current students on Dual Credit (with slight preference for remaining at Tier II). With no clear consensus we do not recommend change at this time.
- Recommendation 3 to reduce the distance between Tier I and Tier II will help mitigate some of the concerns inherent in the conversation around weight for Dual Credit and OnRamps

## Recommendation 6: Implement any of the previous recommendations on which the Board wishes to take action for Class of 2026 (current 7<sup>th</sup> grade)

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- Committee Rationale current 8<sup>th</sup> grade students have already taken high-school credit-bearing courses that could be affected retroactively by implementation of any of the aforementioned recommendations. Should the Board change policy, rising 8<sup>th</sup> grade students could still change schedules if they wish.

# Next Steps

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It is possible to implement these recommendations as a group or individually

Should the Board express a desire to implement any of these recommendations, the committee will be happy to provide further detail and assistance with implementation logistics.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: April 19, 2021

Subject: 2021-2022 Budget Update

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Update the Board on the 2021-2022 Budget

**D. Summary:**

Previous board action relating to this item -

Future action anticipated -

Background information –

Dr. Wright, Cabinet Members, Directors and Principals continue holding necessary meetings to evaluate staffing and programs within the District. The focus on increasing student achievement in Hays CISD remains at the forefront of all of all discussions. These meetings pair the review and analysis of budget worksheets with the stated budget priorities of student achievement, compensation increases, and acceptable class size ratios.

**E. Comments Received:**

Cabinet                       DLT                       FBOC                       Teacher Org. Reps.                       Other \_\_\_\_\_  
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

**F. Administrative Recommendation: No recommendation – this is an informational item.**

# HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 19, 2021

Subject: March 2021 Financial Statements

Administrator Responsible/Position:

- A. Purpose of Agenda Item:  
 Action needed                       Information only                       Receive input
- B. Authority for This Action:  
 Local Policy                       Law or Rule                       N/A
- C. Goal or Need Addressed:
- D. Summary:  
 Previous board action relating to this item - Monthly  
 Future action anticipated -  
 Background information – A separate summary is attached with the financials.
- E. Comments Received:  
 Cabinet     DLT     FBOC     Teacher Org. Reps.     Other \_\_\_\_\_
- F. Administrative Recommendation:  
There is no board action necessary. The monthly financial statements are presented as an information item.
- G. Fiscal Impact and Cost:    Amount: \$ \_\_\_\_\_  
 Budget     Bond     Grant/Special Funds     Other \_\_\_\_\_
- H. Suggested Motion:  
There is no board action necessary. The monthly financial statements are presented as an information item.

# *Hays Consolidated Independent School District*

## Division of Financial Services

21003 Interstate 35 Frontage Road

Kyle, Texas 78640

Ph: (512) 268-2141

Fx: (512) 268-2147



Date: April 19, 2021

### Monthly Financial Highlights

- The monthly Financial Reports represent financial data through March 31, 2021.
- The cash and investment balances of all funds at month end totals \$142,830,767.46. The General Fund makes up the largest portion of the total with \$86,160,520.57 or roughly 60.32%.
- Through the end of the month (9/12 or 75% of the budget year):
  - The General Fund has collected \$144,349,476.84 (73.14% of its budgeted revenue) and has spent \$141,553,177.13 (70.43% of its budgeted expenditures). The ending fund balance through the month of March 2021 is \$70,294,911.40.
  - The Child Nutrition fund has collected \$4,015,500.05 (40.55% of its budgeted revenue) and has spent \$4,649,510.09 (46.74% of its budgeted expenditures).
  - The Debt Service fund collected \$48,487,665.89 (110.92% of its budgeted revenue) and spent \$43,013,341.72 (98.39%) of its budgeted expenditures). Debt service payments are made two times a year, February 15<sup>th</sup> and August 15<sup>th</sup>.
  - The Capital Project funds have expenditures of \$2,451,887.29 in the current fiscal year through the month of March 2021 and collected \$20,832.68 in interest revenue.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue collected is \$6,898,771.67 and total expenditures spent is \$6,898,771.67.
- Current Tax collections for the month of March 2021 totaled \$2,201,093.77 representing 1.64% of the levy collected during the month. Approximately 96.91% of the total levy has been collected through the end of March 2021. In comparison, 97.45% of the total levy was collected through the end of March 2020.

If you should have any questions regarding these financials please contact me.

*Randall Rau*, CPA

Chief Financial Officer  
Hays Consolidated Independent School District

# **Hays Consolidated Independent School District**

## **Financial Reports**



**March 31, 2021**

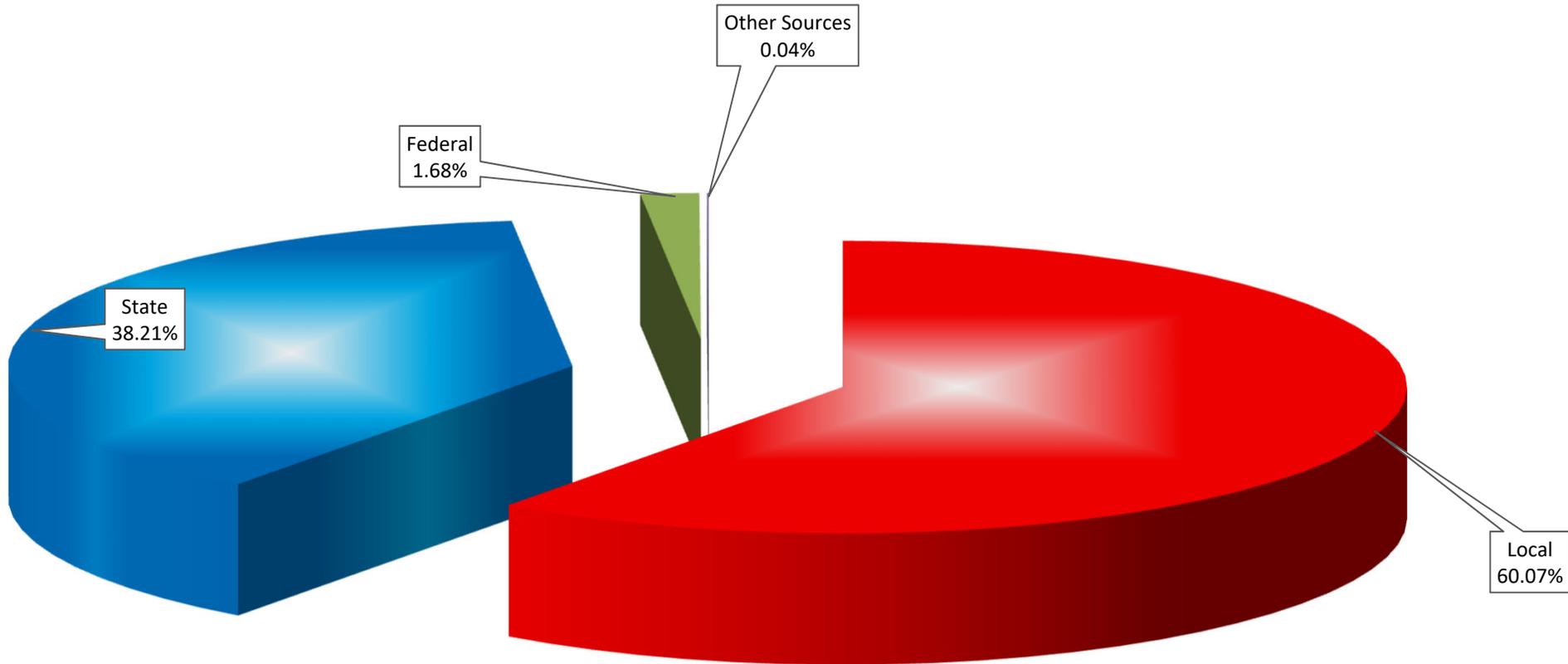
**Hays Consolidated Independent School District**  
**Combined Balance Sheet**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
<b>Assets:</b>						
Cash and Cash Equivalents	\$ 21,073,570.84	\$ 82,731.20	\$ 30,255.79	\$ (8,349,552.33)	\$ (1,043,869.49)	\$ 11,793,136.01
Current Investments	65,086,949.73	1,650,734.01	37,476,283.48	26,823,664.23	-	131,037,631.45
<b>Total Cash and Investments</b>	<b>\$ 86,160,520.57</b>	<b>\$ 1,733,465.21</b>	<b>\$ 37,506,539.27</b>	<b>\$ 18,474,111.90</b>	<b>\$ (1,043,869.49)</b>	<b>\$ 142,830,767.46</b>
Property Taxes - Delinquent	2,329,520.68	-	1,101,692.13	-	-	3,431,212.81
Allowance for Uncollectible Taxes	(641,060.91)	-	(281,301.97)	-	-	(922,362.88)
Due from State Agencies	1,071,993.50	-	-	-	1,745,842.93	2,817,836.43
Due from other Governments	454,586.22	-	244,319.36	-	-	698,905.58
Accrued Interest	-	-	-	-	-	-
Due from Other Funds	2,065,601.21	1,877,324.48	5.32	-	213,301.20	4,156,232.21
Other Receivables	-	-	-	-	-	-
<b>Total Receivables</b>	<b>\$ 5,280,640.70</b>	<b>\$ 1,877,324.48</b>	<b>\$ 1,064,714.84</b>	<b>\$ -</b>	<b>\$ 1,959,144.13</b>	<b>\$ 10,181,824.15</b>
Inventories	-	239,581.36	-	-	-	239,581.36
Prepaid Items	5,584,465.39	500.00	-	-	-	5,584,965.39
<b>Other Current Assets</b>	<b>\$ 5,584,465.39</b>	<b>\$ 240,081.36</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,824,546.75</b>
<b>Total Current Assets</b>	<b>\$ 97,025,626.66</b>	<b>\$ 3,850,871.05</b>	<b>\$ 38,571,254.11</b>	<b>\$ 18,474,111.90</b>	<b>\$ 915,274.64</b>	<b>\$ 158,837,138.36</b>
<b>Liabilities and Fund Balance:</b>						
<b>Current Liabilities</b>						
Accounts Payable	\$ 1,197.46	\$ -	\$ -	\$ -	\$ 5,697.95	\$ 6,895.41
Other Liabilities	174,938.79	-	-	-	-	174,938.79
Payroll Deductions and Withholdings	3,152,969.92	-	-	-	-	3,152,969.92
Accrued Wages Payable	15,305,544.18	418,839.36	-	-	-	15,724,383.54
Due to Other Funds	2,709,143.95	215,376.20	-	1,932,196.51	173,431.93	5,030,148.59
Due to Student Groups	55,449.78	-	-	-	-	55,449.78
Due to State Agencies	12,283.00	-	-	-	-	12,283.00
Due to other Governments	26,230.68	-	-	-	-	26,230.68
Deferred Revenues	3,604,497.73	279,848.66	-	-	736,144.36	4,620,490.75
Deferred Inflows	1,688,459.77	-	820,390.16	-	-	2,508,849.93
<b>Total Liabilities</b>	<b>\$ 26,730,715.26</b>	<b>\$ 914,064.22</b>	<b>\$ 820,390.16</b>	<b>\$ 1,932,196.51</b>	<b>\$ 915,274.24</b>	<b>\$ 31,312,640.39</b>
<b>Fund Balance/Equity</b>						
Reserved/Designated Fund Balance	-	2,838,449.22	32,276,539.78	15,394,588.36	-	50,509,577.36
Current Year Revenues less						
Expenditures/Expenses	2,796,299.71	(634,010.04)	5,474,324.17	(2,431,054.61)	-	5,205,559.23
Reserved Fund Balance for Current Year						
Encumbrances (POs)	4,935,429.36	732,367.65	\$ -	3,578,381.64	-	9,246,178.65
Unreserved Fund Balance/Fund Equity	<b>\$ 62,563,182.33</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.40</b>	<b>62,563,182.73</b>
<b>Total Fund Balance/Equity</b>	<b>\$ 70,294,911.40</b>	<b>\$ 2,936,806.83<sup>9</sup></b>	<b>\$ 37,750,863.95</b>	<b>\$ 16,541,915.39</b>	<b>\$ 0.40</b>	<b>\$ 127,524,497.97</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 97,025,626.66</b>	<b>\$ 3,850,871.05</b>	<b>\$ 38,571,254.11</b>	<b>\$ 18,474,111.90</b>	<b>\$ 915,274.64</b>	<b>\$ 158,837,138.36</b>

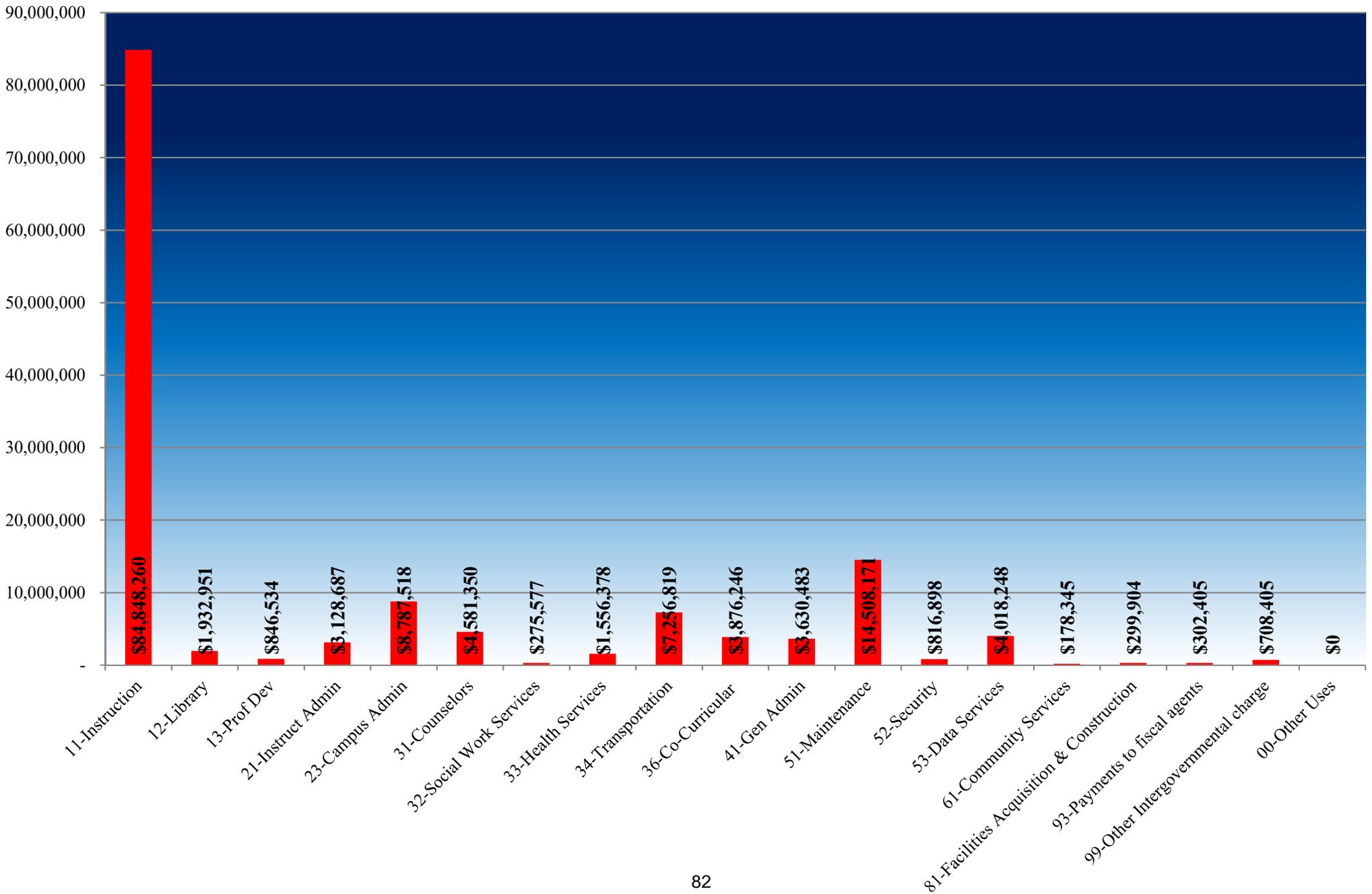
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>					
Local	\$ 88,257,397	\$ 91,301,827	\$ 86,708,258.56	(4,593,568.44)	94.97%
State	102,997,133	102,997,133	55,154,012.86	(47,843,120.14)	53.55%
Federal	2,583,000	3,066,000	2,422,261.48	(643,738.52)	79.00%
Other Sources	-	-	64,943.94	64,943.94	NA
<b>Total Revenues</b>	<b>\$ 193,837,530</b>	<b>\$ 197,364,960</b>	<b>\$ 144,349,476.84</b>	<b>\$ (53,015,483.16)</b>	<b>73.14%</b>
<b>Expenditures and Other Uses:</b>					
11-Instruction	111,268,074	112,034,076	84,848,260.07	27,185,815.93	75.73%
12-Library	2,686,456	2,690,265	1,932,950.62	757,314.38	71.85%
13-Prof Dev	4,394,895	4,120,503	846,534.23	3,273,968.77	20.54%
21-Instruct Admin	4,866,624	4,940,511	3,128,687.40	1,811,823.60	63.33%
23-Campus Admin	12,100,694	12,131,792	8,787,517.74	3,344,274.26	72.43%
31-Counselors	6,860,734	6,871,655	4,581,349.61	2,290,305.39	66.67%
32-Social Work Services	269,052	269,052	275,577.10	(6,525.10)	102.43%
33-Health Services	2,251,762	2,252,429	1,556,378.04	696,050.96	69.10%
34-Transportation	11,291,406	11,294,204	7,256,818.55	4,037,385.45	64.25%
36-Co-Curricular	5,508,225	5,729,666	3,876,246.41	1,853,419.59	67.65%
41-Gen Admin	5,191,355	5,191,245	3,630,482.70	1,560,762.30	69.93%
51-Maintenance	20,348,895	23,723,661	14,508,170.54	9,215,490.46	61.15%
52-Security	2,805,352	2,801,652	816,898.15	1,984,753.85	29.16%
53-Data Services	5,085,338	5,228,808	4,018,247.88	1,210,560.12	76.85%
61-Community Services	270,526	269,906	178,344.52	91,561.48	66.08%
81-Facilities Acquisition & Construction	-	309,402	299,903.93	9,498.07	96.93%
93-Payments to fiscal agents	330,538	302,405	302,404.95	0.05	100.00%
99-Other Intergovernmental charge	837,000	837,000	708,404.69	128,595.31	84.64%
00-Other Uses	-	-	-	-	NA
<b>Total Expenditures and Other Uses</b>	<b>\$ 196,366,926</b>	<b>\$ 200,998,232</b>	<b>\$ 141,553,177.13</b>	<b>\$ 59,445,054.87</b>	<b>70.43%</b>
<b>Excess of Revenues and Other Resources</b> <b>Over (Under) Expenditures and Other Uses</b>	<b>\$ (2,529,396)</b>	<b>\$ (3,633,272)</b>	<b>\$ 2,796,299.71</b>		
<b>Fund Balance July 1, 2020 - (Audited)</b>	<b>\$ 67,498,611.69</b>	<b>\$ 67,498,611.69</b>	<b>\$ 67,498,611.69</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 64,969,215.69</b>	<b>\$ 63,865,339.69</b>	<b>\$ 70,294,911.40</b>	<b>\$ 6,429,571.71</b>	

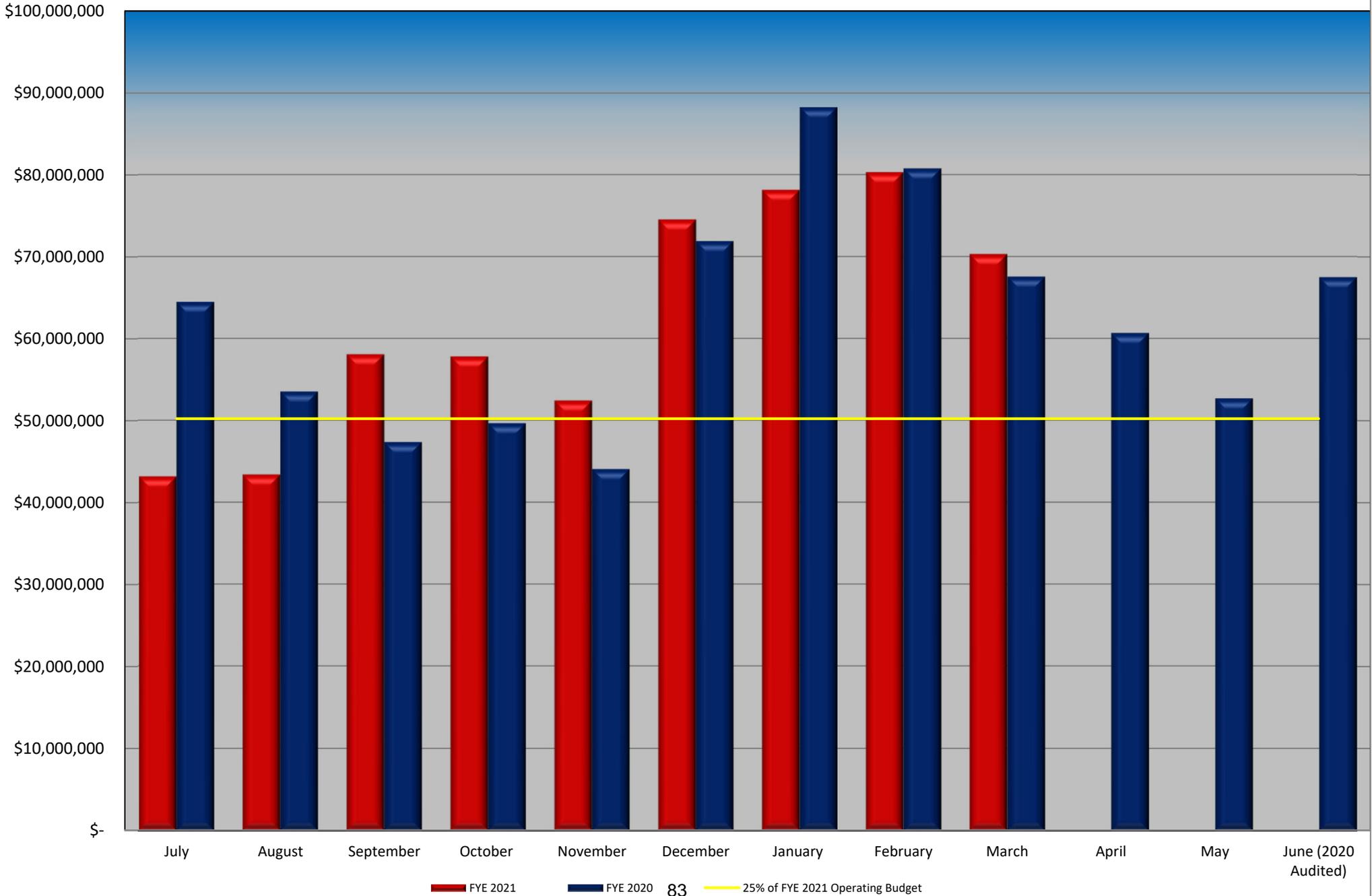
# General Fund Revenues Collected to Date



# General Fund Expenditures to Date



# General Fund Balance by Reporting Month



**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>Original</u> <u>Budget</u>		<u>Official</u> <u>Budget</u>		<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>		<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>		<u>Percentage</u> <u>Y-T-D</u>
<b><i>Revenues and Other Resources:</i></b>									
Local	\$ 3,727,116	\$	3,727,116	\$	308,911.56	\$	(3,418,204.44)		8.29%
State	45,093		45,093		55,577.26		10,484.26		123.25%
Federal	6,130,966		6,130,966		3,651,011.23		(2,479,954.77)		59.55%
Other sources	-		-		-		-		NA
<b>Total Revenues and Other Resources</b>	<b>\$ 9,903,175</b>	<b>\$</b>	<b>9,903,175</b>	<b>\$</b>	<b>4,015,500.05</b>	<b>\$</b>	<b>(5,887,674.95)</b>		<b>40.55%</b>
<b><i>Expenditures and Other Uses:</i></b>									
35-6100 Payroll	4,363,880		4,363,880		2,706,293.74		1,657,586.26		62.02%
35-6200 Professional and Contracted Services	808,815		815,851		456,503.16		359,347.84		55.95%
35-6341 Food Supplies	3,658,529		3,661,529		1,234,732.86		2,426,796.14		33.72%
35-6342 Non-Food Supplies	256,968		256,968		128,344.80		128,623.20		49.95%
35-6344 USDA Commodities	415,477		415,477		-		415,477.00		0.00%
35-6349 Miscellaneous Supplies	157,001		185,344		37,107.15		148,236.85		20.02%
35-6300 Supplies & Materials	77,486		77,486		73,946.89		3,539.11		95.43%
35-6400 Food Service Other Operating Expenses	165,019		155,019		5,587.52		149,431.48		3.60%
35-6600 Food Service Capital Expenses	-		16,994		6,993.97		10,000.03		41.16%
<b>Total Expenditures</b>	<b>\$ 9,903,175</b>	<b>\$</b>	<b>9,948,548</b>	<b>\$</b>	<b>4,649,510.09</b>	<b>\$</b>	<b>5,299,037.91</b>		<b>46.74%</b>
<b>Excess of Revenues and Other Resources</b>									
<b>Over (Under) Expenditures and Other Uses</b>	<b>\$ -</b>	<b>\$</b>	<b>(45,373)</b>	<b>\$</b>	<b>(634,010.04)</b>				
<b>Fund Balance July 1, 2020 - (Un-Audited)</b>	<b>3,570,816.87</b>		<b>3,570,816.87</b>		<b>3,570,816.87</b>				
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 3,570,816.87</b>	<b>\$</b>	<b>3,525,443.87</b>	<b>\$</b>	<b>2,936,806.83</b>	<b>\$</b>	<b>(588,637.04)</b>		

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<b>Revenues:</b>					
<b>Local Revenue</b>					
Taxes, Current Year Levy	\$ 43,315,670	\$ 43,315,670	46,163,595.81	\$ 2,847,925.81	106.57%
Taxes, Prior Year	250,000	250,000	388,021.32	138,021.32	155.21%
Penalties, Interest and Other Tax Revenues	150,000	150,000	166,727.66	16,727.66	111.15%
Earnings from Investments	-	-	12,533.78	12,533.78	NA
Miscellaneous Revenue	-	-	61,884.45	61,884.45	NA
<b>Local Revenue</b>	<b>\$ 43,715,670</b>	<b>\$ 43,715,670</b>	<b>\$ 46,792,763.02</b>	<b>\$ 3,077,093.02</b>	<b>107.04%</b>
<b>State Revenue</b>					
Additional State Aid for Homestead Exemption	\$ -	\$ -	\$ 613,352.00	613,352.00	NA
<b>State Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 613,352.00</b>	<b>\$ 613,352.00</b>	<b>NA</b>
<b>Other Sources</b>					
Operating Transfer In	\$ -	\$ -	\$ 1,081,550.87	1,081,550.87	NA
<b>Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,081,550.87</b>	<b>\$ 1,081,550.87</b>	<b>NA</b>
<b>Total Revenue</b>	<b>\$ 43,715,670.00</b>	<b>\$ 43,715,670.00</b>	<b>\$ 48,487,665.89</b>	<b>\$ 4,771,995.89</b>	<b>110.92%</b>
<b>Expenditures:</b>					
71-6511 Bond Principal	24,720,000	24,984,000	24,983,781.24	218.76	100.00%
71-6521 Interest on Bonds	18,970,670	18,705,470	18,003,369.48	702,100.52	96.25%
71-6599 Other Debt Service Fees	25,000	26,200	26,191.00	9.00	99.97%
<b>Total Expenditures</b>	<b>\$ 43,715,670</b>	<b>\$ 43,715,670</b>	<b>\$ 43,013,341.72</b>	<b>\$ 702,328.28</b>	<b>98.39%</b>
<b>Excess of Revenues</b> <b>Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,474,324.17</b>		
<b>Fund Balance July 1, 2020 - (Un-Audited)</b>	<b>\$ 32,276,539.78</b>	<b>\$ 32,276,539.78</b>	<b>\$ 32,276,539.78</b>		
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 32,276,539.78</b>	<b>\$ 32,276,539.78</b>	<b>\$ 37,750,863.95</b>	<b>\$ 5,474,324.17</b>	

**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>2004</u> <u>Capital Projects</u> <u>Program</u>	<u>2006</u> <u>Capital Projects</u> <u>Program</u>	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2014</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2019 - 2020</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<b><i>Revenues and Other Resources:</i></b>						
Local	\$ 114.96	\$ 62.69	\$ 658.77	\$ 604.04	\$ 19,392.22	\$ 20,832.68
State	-	-	-	-	-	-
Other sources	-	-	-	-	-	-
<b>Total Revenues and Other Resources</b>	<b>\$ 114.96</b>	<b>\$ 62.69</b>	<b>\$ 658.77</b>	<b>\$ 604.04</b>	<b>\$ 19,392.22</b>	<b>\$ 20,832.68</b>
<b><i>Expenditures and Other Uses:</i></b>						
6100 Payroll	-	-	-	-	-	-
6200 Professional and Contracted Services	-	-	-	710.00	13,493.06	14,203.06
6300 Supplies and Materials	-	-	-	-	1,282,043.05	1,282,043.05
6400 Other Operating Expenses	-	-	-	-	-	-
6600 Capital Outlay	-	-	-	-	21,242.07	21,242.07
8000-Other Uses	214,295.11	114,028.59	806,075.41	-	-	1,134,399.11
<b>Total Expenditures</b>	<b>\$ 214,295.11</b>	<b>\$ 114,028.59</b>	<b>\$ 806,075.41</b>	<b>\$ 710.00</b>	<b>\$ 1,316,778.18</b>	<b>\$ 2,451,887.29</b>
<b>Excess of Revenues and Other Resources</b>						
<b>Over (Under) Expenditures and Other Uses</b>	<b>\$ (214,180.15)</b>	<b>\$ (113,965.90)</b>	<b>\$ (805,416.64)</b>	<b>\$ (105.96)</b>	<b>\$ (1,297,385.96)</b>	<b>\$ (2,431,054.61)</b>
<b>Fund Balance July 1, 2020 - <i>(Audited)</i></b>	<b>\$ 214,180.23</b>	<b>\$ 113,965.94</b>	<b>\$ 1,005,419.92</b>	<b>\$ 445,351.46</b>	<b>\$ 19,126,248.96</b>	<b>\$ 20,905,166.51</b>
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ 0.08</b>	<b>\$ 0.04</b>	<b>\$ 200,003.28</b>	<b>\$ 445,245.50</b>	<b>\$ 17,828,863.00</b>	<b>\$ 18,474,111.90</b>

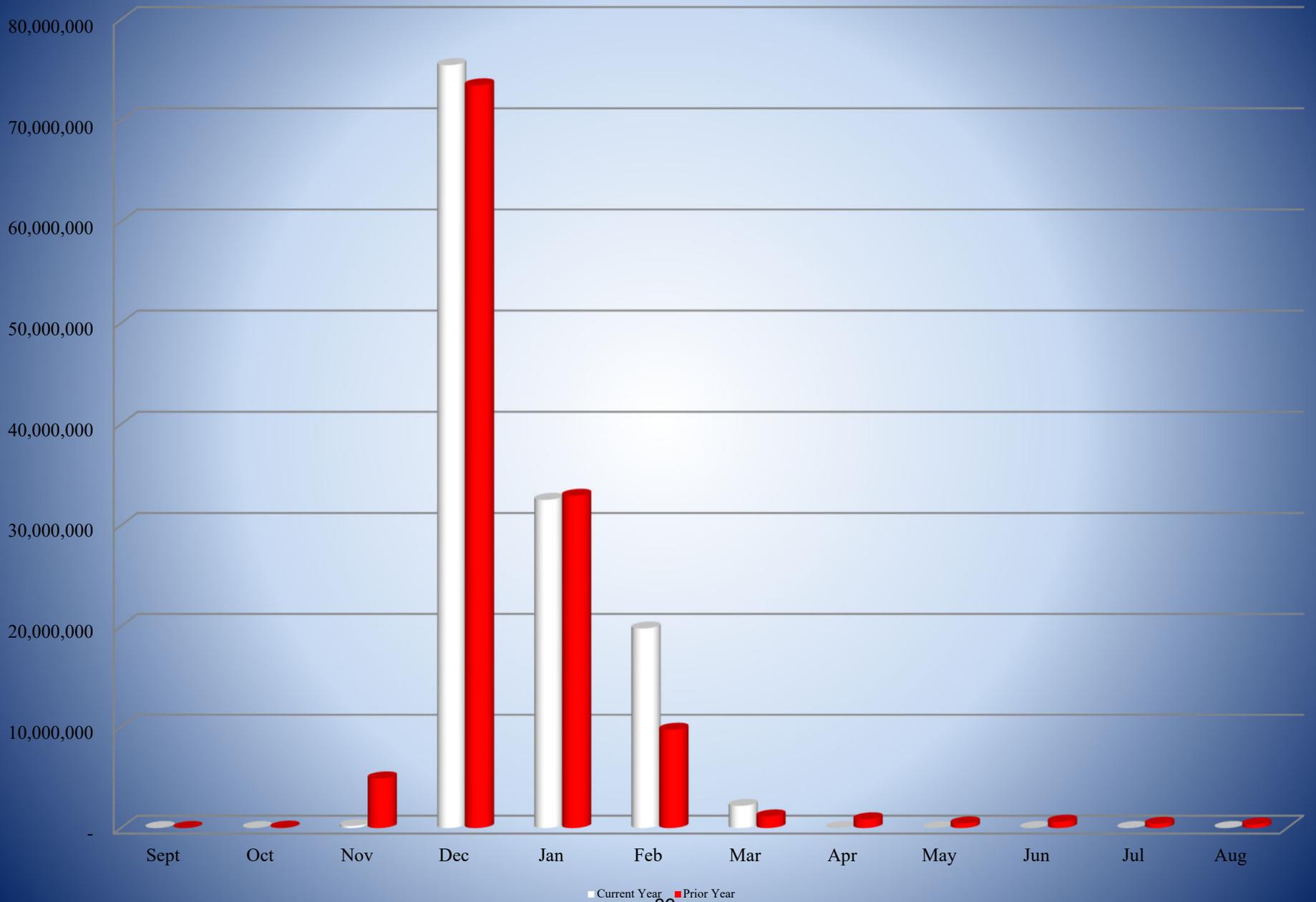
**Hays Consolidated Independent School District**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)**  
**for the Month Ending March 31, 2021**  
**(Un-Audited)**

	<u>Original Budget</u>	<u>Official Budget</u>	<u>Current Year Actual Revenues/ Expenditures</u>	<u>Unrealized/ Unexpended Budget</u>	<u>Percentage Y-T-D</u>
<b>Revenues:</b>					
Local	\$ -	\$ -	\$ 27,449.66	\$ 27,449.66	NA
State	-	-	2,703,381.25	2,703,381.25	NA
Federal	6,415,479	6,415,479	4,167,940.76	(2,247,538.24)	64.97%
<b>Total Revenues</b>	<b>\$ 6,415,479</b>	<b>\$ 6,415,479</b>	<b>\$ 6,898,771.67</b>	<b>\$ 483,292.67</b>	<b>107.53%</b>
<b>Expenditures:</b>					
6100 Payroll	5,274,410	5,274,410	4,854,520.58	419,889.42	92.04%
6200 Professional and Contracted Services	464,200	464,200	368,305.56	95,894.44	79.34%
6300 Supplies and Materials	639,537	639,537	1,401,652.08	(762,115.08)	219.17%
6400 Other Operating Expenses	37,332	37,332	162,405.20	(125,073.20)	435.03%
6600 Capital Outlay	-	-	111,888.25	(111,888.25)	NA
<b>Total Expenditures</b>	<b>\$ 6,415,479</b>	<b>\$ 6,415,479</b>	<b>\$ 6,898,771.67</b>	<b>\$ (483,292.67)</b>	<b>107.53%</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>Fund Balance July 1, 2020 - <i>(Un-Audited)</i></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Balance Ending - Monthly Reporting Period</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

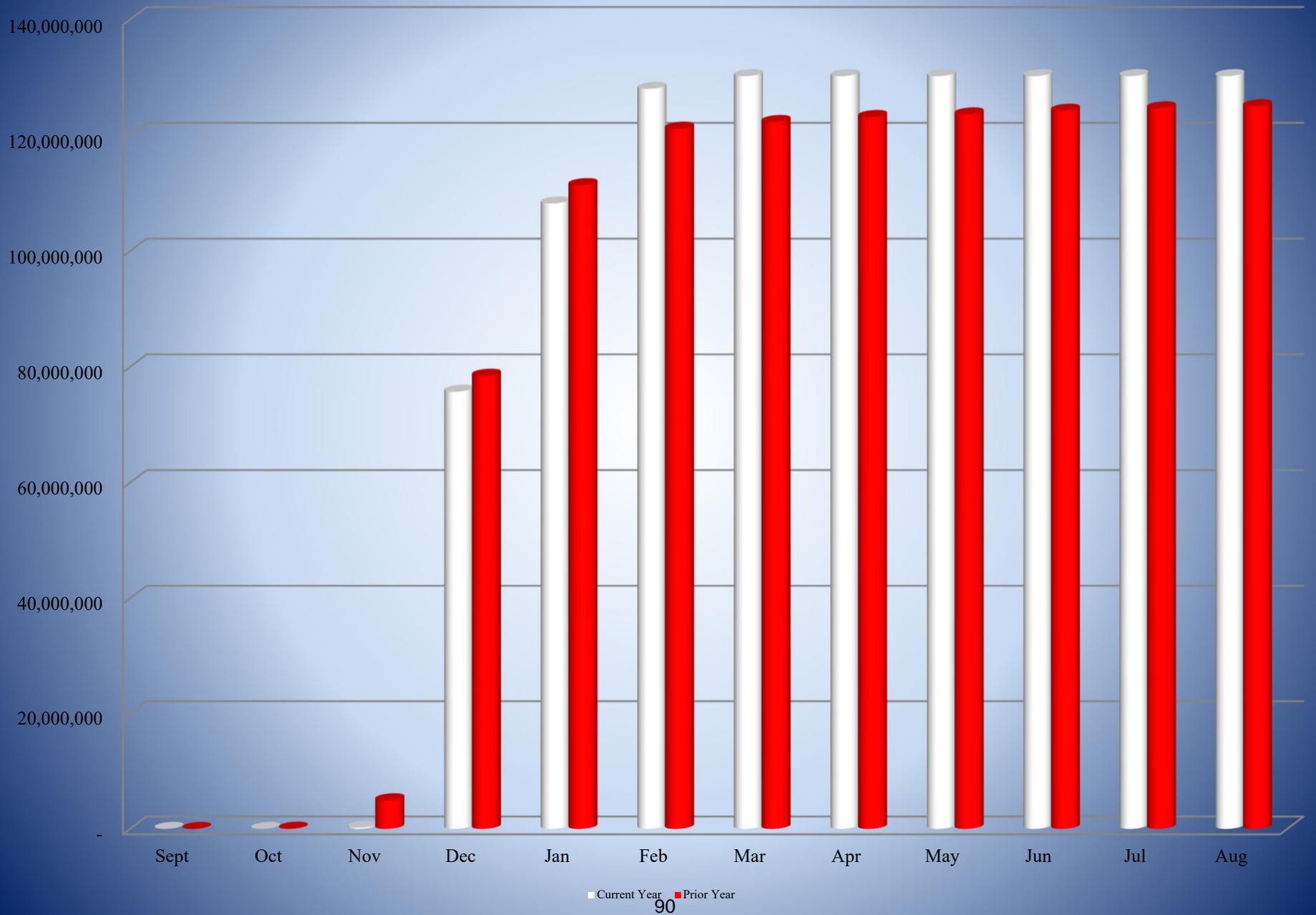
**Hays Consolidated Independent School District**  
**Monthly Tax Collection Report**  
**for the Month Ending March 31, 2021**

	<b>Prior Year 2019 - 2020</b>				<b>Current Year 2020 - 2021</b>			
	<b><u>Debt Service</u></b>			<b><u>% of</u></b>	<b><u>Debt Service</u></b>			<b><u>% of</u></b>
<b><u>Current Month Tax Collections:</u></b>	<b><u>General Fund</u></b>	<b><u>Fund</u></b>	<b><u>Total</u></b>	<b><u>Levy</u></b>	<b><u>General Fund</u></b>	<b><u>Fund</u></b>	<b><u>Total</u></b>	<b><u>Levy</u></b>
5711 Taxes-Current Year Tax Levy	\$ 760,598.38	\$ 389,370.04	\$ 1,149,968.42	<b>0.92%</b>	\$ 1,420,910.84	\$ 780,182.93	\$ 2,201,093.77	<b>1.64%</b>
5712 Taxes-Delinquent Collections	\$ 22,745.32	\$ 10,806.97	\$ 33,552.29		\$ 141,783.58	\$ 71,969.30	\$ 213,752.88	
5719 Penalties and Interest	\$ 64,602.50	\$ 32,691.40	\$ 97,293.90		\$ 137,482.37	\$ 73,576.79	\$ 211,059.16	
<b>Total Current Month Collections</b>	<b>\$ 847,946.20</b>	<b>\$ 432,868.41</b>	<b>\$ 1,280,814.61</b>		<b>\$ 1,700,176.79</b>	<b>\$ 925,729.02</b>	<b>\$ 2,625,905.81</b>	
<b><u>Fiscal Year to Date Collections:</u></b>								
5711 Taxes-Current Year Tax Levy	\$ 80,832,254.31	\$ 41,458,904.23	\$ 122,291,158.54	<b>97.45%</b>	\$ 84,059,493.08	\$ 46,163,595.81	\$ 130,223,088.89	<b>96.91%</b>
5712 Taxes-Delinquent Collections	\$ 311,224.66	\$ 148,040.00	\$ 459,264.66		\$ 786,864.52	\$ 388,021.32	\$ 1,174,885.84	
5719 Penalties and Interest	\$ 211,848.77	\$ 104,793.04	\$ 316,641.81		\$ 325,112.07	\$ 166,727.66	\$ 491,839.73	
<b>Total Revenue Collected</b>	<b>\$ 81,355,327.74</b>	<b>\$ 41,711,737.27</b>	<b>\$ 123,067,065.01</b>		<b>85,171,469.67</b>	<b>46,718,344.79</b>	<b>131,889,814.46</b>	
<b>Total Budgeted Tax Revenue (Current, Delinquent, Penalty &amp; Interest)</b>	<b>\$ 82,048,026.00</b>	<b>\$ 41,354,502.00</b>	<b>\$ 123,402,528.00</b>		<b>\$ 86,187,397.00</b>	<b>\$ 43,715,670.00</b>	<b>\$ 129,903,067.00</b>	
<b>Percentage of Budget Collected</b>	<b>99.16%</b>	<b>100.86%</b>	<b>99.73%</b>		<b>98.82%</b>	<b>106.87%</b>	<b>101.53%</b>	

# Month to Date Tax Collections Current Levy



# Year to Date Tax Collections Current Levy



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** April 19, 2021

**Subject:** Update on 2020-2021 School Year

**Administrator Responsible/Position:** Dr. Eric Wright, Superintendent of Schools

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action**

Local Policy                       Law or Rule                       N/A

**C. Goal or Need Addressed:**

Share with Board and Community information regarding happenings in the district

**D. Administrative Recommendation: N/A**

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**Date:** April 27, 2021

**Subject:** Report of Continuing Education Requirements for Board Members Under Senate Bill 1566

**Administrator Responsible/Position:** Esperanza Orosco, Board President

**A. Purpose of Agenda Item:**

Action Needed                       Information Only                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       NA

**C. Goal or Need Addressed:**

Required report of the Continuing Education Requirements for Board Members Under Senate Bill 1566

**D. Summary:**

Previous board action relating to this item –

Future action anticipated –

Background information –

By law, boards must announce the continuing education hours completed by each trustee at the last regular meeting of the board of trustees held before an election of trustees.

Because of the pandemic, the time that for obtaining the continuing education hours was extended. The 2019-2020 reporting period captures any training from May 2019 through April 2020 but it may also include training that was obtained up to January 31, 2021. The 2020-2021 reporting period captures training from May 2020 through April 2021. There is room for overlap because of the extension given.

The attached reports provide information on the training hours each board member has earned. No action is required.

**2019-2020 TRAINING REQUIREMENTS FOR SCHOOL BOARD MEMBERS**  
**Continuing Education Credit (CEC) Report – Cumulative Report**

Length of Service	Local District Orientation	Intro to TEC	Open Government <sup>3</sup>	Cybersecurity	Post- Legislative Update to TEC	Child Abuse Prevention	Evaluating and Improving Student Outcomes (formerly SB 1566)	Team Building	Additional Continuing Education (based on assessed needs)
New Trustees (First Year) <b>~25 hrs</b>	Local Orientation <sup>2</sup> (within 120 days) <b>3 hrs</b>	(within 120 days) <b>3 hrs</b>	OMA <sup>3</sup> (within 90 days) <b>1-2 hrs</b> PIA <b>1-2 hrs</b>	<b>~1 hr</b> each year	N/A because update is incorporated into Intro to TEC	<b>1 hr</b> every two years	(within 120 days) <b>3 hrs<sup>2</sup></b> every two years	<b>3 hrs<sup>2</sup></b> each year with all trustees and superintendent	<b>10 hrs</b> first year
Experienced Trustees (After First Year) <b>9–16 hrs<sup>1</sup></b>	Can attend, but not required				Sufficient length <b>~1-2 hrs</b> after each legislative session				<b>5 hrs</b> each year
Providers	School District	ESC	TASB or other registered provider	See Department of Information Resources website	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider
	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Date Completed	Hours
Keller				4/14/20	6/19/19 8/23/19	1/28/21	1/29/21	8/23/19 9/18/20	18
McManus				4/16/20	6/19/19 8/23/19	5/14/20	5/28/20	8/23/19 9/18/20	28
Orosco				4/30/20	6/19/19 8/23/19	5/14/20	5/28/20	8/23/19 9/18/20	25
Petrea				6/1/20	6/19/19 8/23/19	6/27/20	<i>pending</i>	8/23/19 9/18/20	27.75
Sanchez				6/1/20	6/19/19 8/23/19	6/24/20	<i>pending</i>	8/23/19 9/18/20	17.5
Tenorio				6/11/20	6/14/19 8/23/19	9/21/19	<i>pending</i>	8/23/19 9/18/20	54
Vela-elected May 2020	5/12/20	<i>pending</i>	9/13/20	6/9/20	N/A	<i>pending</i>	<i>pending</i>	9/18/20	

**Training Requirements Notes:**

<sup>1</sup>Required hours after the first year will vary depending on how the Post-Legislative Update, Child Abuse, and Student Achievement and Accountability hours fall for an individual trustee.

<sup>2</sup>Trustees may receive any training online **except** Local Orientation for new board members, TeamBuilding, and Evaluatingand ImprovingStudentOutcomes.

<sup>3</sup>**OMA** and **PIA training** is required (outside of SBOE rule) of all elected officials within 90 days of election or appointment. PIA training may be delegated by district policy.

## 2020-2021 TRAINING REQUIREMENTS FOR SCHOOL BOARD MEMBERS Continuing Education Credit (CEC) Report – Cumulative Report

Length of Service	Local District Orientation	Intro to TEC	Open Government <sup>3</sup>	Cybersecurity	Post-Legislative Update to TEC	Child Abuse Prevention	Evaluating and Improving Student Outcomes	Team Building	Additional Continuing Education (based on assessed needs)
New Trustees (First Year)	Local Orientation <sup>2</sup> (within 120 days) <b>3 hrs</b>	(within 120 days) <b>3 hrs</b>	OMA <sup>3</sup> (within 90 days) <b>1-2 hrs</b> PIA <b>1-2 hrs</b>	~1 hr each year	N/A because update is incorporated into Intro to TEC	1 hr every two years	(within 120 days) <b>3 hrs</b> <sup>2</sup> every two years	<b>3 hrs</b> <sup>2</sup> each year with all trustees and superintendent	<b>10 hrs</b> first year
Experienced Trustees (After First Year)	Can attend, but not required				Sufficient length ~1-2 hrs after each legislative session				
Providers	School District	ESC	TASB or other registered provider	See Department of Information Resources website	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider	TASB or other registered provider
	Date Completed	Date Completed	Date Completed	Date Completed	<b>Pending</b>	Date Completed	Date Completed	Date Completed	Hours
Keller				4/14/20		1/28/21	1/29/21	9/18/20	2.5
McManus				4/16/20		5/14/20	5/28/20	9/18/20	7.75
Orosco				4/30/20		5/14/20	5/28/20	9/18/20	2.5
Petrea				6/1/20		6/27/20	<i>pending</i>	9/18/20	8
Sanchez				6/1/20		6/24/20	<i>pending</i>	9/18/20	3
Tenorio				6/11/20		<i>pending</i>	<i>pending</i>	9/18/20	23
Vela	5/12/20	<i>pending</i>	9/13/20	6/9/20		2/27/21	<i>pending</i>	9/18/20	

### Training Requirements Notes:

<sup>1</sup> Required hours after the first year will vary depending on how the Post-Legislative Update, Child Abuse Student Achievement and Accountability hours fall for an individual trustee.

<sup>2</sup> Trustees may receive any training online **except** Local Orientation for new board members, Team Building, and Evaluating and Improving Student Outcomes.

<sup>3</sup> **OMA** and **PIA training** is required (outside of SBOE rule) of all elected officials within 90 days of election or appointment. PIA training may be delegated by district policy.

**OMA:** Open Meetings Act  
**TEC:** Texas Education Code  
**PIA:** Public Information Act  
**SBOE:** State Board of Education

# Hays CISD

## Board of Trustees Operating Procedures



### Board Meetings

While Board Meetings are for the purpose of the Board conducting the business of the District in public, they are not public forums for the purpose of securing interaction with the public.

### Developing the Board Meeting Agenda (Ref Policy BE)

- ▶ Agendas
  - The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
  - Items discussed at previous Board Meetings which are proposed for inclusion by more than one board member at a future meeting will also be added when appropriate.
  - Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
  - Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.
  - No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
  - No item can be placed on the agenda less than three work days in advance of the meeting unless an emergency or public necessity exists.
  - The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday afternoon prior to the Agenda Workshop Meeting.
  - An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings.
  - Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.
  
- ▶ Timely Notification and Information
  - Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop or special meeting, and at least one hour prior to an emergency meeting.
  - Typically, information will be provided to each Board Member via electronic or hard copy delivery. Questions regarding supporting documents should be directed to the Superintendent.
  - Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Wednesday prior to the Agenda Workshop Meeting.

- Board members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the Monday meeting with a copy of the questions and answers included in the dais folders.
- ▶ Open and Closed Session Format
    - Every Board Meeting will begin at the designated posted time and reconvene at the posted time.
    - Closed Session items for which there is a corresponding action item to be considered during the Open Session of the meeting will be scheduled prior to the beginning of the Open Session. The Board President and Superintendent shall, to the extent possible, allocate sufficient time to complete Closed Session discussion prior to the beginning of the Open Session.
    - If more Closed Session discussion is needed, the Presiding Officer shall announce that it is necessary for the Board to reconvene in Closed Session.
    - The Presiding Officer shall state publicly that any action, if taken, will be conducted in Open Session following the Public Comment portion of the meeting; or, if appropriate, that no action will then be taken.
- ▶ Consent Agenda
    - The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
    - The consent agenda shall be limited to:
      - > Routine Personnel
      - > Minutes
      - > Finance Report
      - > Budget Amendments
      - > Routine Contracts/Agreements
      - > Routine Procurements
      - > Acceptance of Gifts
      - > Acceptance of Grants
      - > Other items agreed to by the Board
    - Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents.
    - All consent agenda items shall be acted upon by one vote without separate discussion.
    - A Board Member may request that an item be withdrawn for individual consideration.
- ▶ Meeting Dates
    - The Superintendent will develop a Board calendar that will include regular and workshop meeting dates of the Board of Trustees.
    - Generally, unless otherwise scheduled by a consensus of the Board, regular Board Business Meetings will be held on the fourth Monday of every month except July. An agenda review session in the form of a workshop may be held the week

prior to the regular business meeting. Additional board workshops will be scheduled as deemed necessary.

- The calendar will include those items that are cyclical and/or recurring for consideration at regular or workshop meetings.

## **Conducting Board Meetings**

### **▶ Quorum**

- Any time four or more Board Members are gathered to discuss school district business, it is considered a meeting, and must be posted as such according to Board legal policy.

### **▶ Closed Sessions**

- The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.
- Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session.
- The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.
- The Superintendent shall attend all sessions of the Board, both Open and Closed, except when the Board desires to meet without the Superintendent to consider the Superintendent's contract, evaluation or performance, or to resolve conflicts between individual Board Members, or to act as a tribunal.
- In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.

### **▶ Public Participation at Board Meetings**

- The Board shall provide for public comment at each meeting, including all regular and special meetings. (Ref Policy BED)
- Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.
- A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form shall be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board. Comments on posted agenda items will be taken first. Comments on non-agenda items shall be permitted only after all agenda-specific comments have been made and if time permits.
- Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process.

Speakers shall be discouraged from using the names of specific individuals in their public comments.

- Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate.
  - The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.
  - The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.
  - The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.
  - The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.
- ▶ Board Meeting Parliamentary Procedure (Ref Policy BE)
- The Board President serves as the Presiding Officer at Board Meetings. In the absence of the President, the Vice-President will preside.
  - The Board shall be guided by parliamentary procedure as detailed in Robert's Rules of Order, Revised, or as spelled out in adopted procedure.
  - The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
- ▶ Transacting Business (Ref Policy BBE)
- When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures.
  - Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the majority vote of the Board, recognize that it carries the full authority of the Board, and individually respect that vote.
- ▶ Hearings (Ref Policy FNG, FOD, DGBA, GF)
- Employee, community and/or student/parent grievances will be handled according to Board policy FNG, FOD, DGBA, GF.

## **Board Workshops**

The Board will conduct Special Meetings/Board Workshops as needed.

- ▶ The workshop format is intended to allow the Administration to present information to the Board that is:
  - Time sensitive and/or discussion intensive
  - Required by law, rule or policy, and
  - Is necessary for the efficient and effective operation of the District
- ▶ Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.
- ▶ The workshops are intended to allow an opportunity for presentation, questions, discussion and an assessment of the Board's perspective.
- ▶ The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allows for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.

### **Board Committees (Ref Policy BDB)**

- ▶ The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board.
- ▶ The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.

### **District- and Campus-Level Committees**

- ▶ District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on such committees, unless otherwise provided by federal or state law, or approved by the Board.

### **Electing Board Officers (Ref Policy BDAA)**

- ▶ At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
  1. A president, who shall be a member of the Board
  2. A secretary, who may or may not be a member of the Board
  3. Such other officers and committees as the Board may deem necessary  
*Education Code 11.061(c).*
- ▶ A vacancy among officers of the Board shall be filled by majority action of the Board.

# ANNUAL EVALUATIONS

## Superintendent Evaluation (Ref Policy BJCD, BJCF, BJA)

- ▶ The Superintendent evaluation instrument will be updated and approved annually after the Board goal setting workshop session.
  
- ▶ Three formative evaluations will be conducted annually in closed sessions at the Board Agenda Workshops, in February, August and November. New Board members will receive training on how to evaluate the superintendent prior to the first formative dialogue session.
  
- ▶ A summative evaluation will be conducted in closed session annually in May.
  - This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting.
  - This session may include a discussion of the Superintendent's contract.
  
- ▶ The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting.
  
- ▶ The Board shall strive to accomplish the following objectives during each evaluation.
  - Develop and sustain a harmonious working relationship between the Board and the Superintendent.
  - Ensure administrative leadership for excellence in the District.
  - Formulate Board consensus about the Superintendent's performance and the District's progress toward achieving its goals and objectives.

## Board Evaluation/Team Building

- ▶ There will be a routine assessment of the status of the Board/Superintendent team annually.
  
- ▶ The evaluation and team building process may include:
  - Board operating procedures
  - Board Member training
  - Social Contract
  - Conflict resolution
  - Working relationships with the Superintendent
  - Conduct of Board Meetings
  - Long-range planning and goal setting
  - Relationship with the community

# INDIVIDUAL BOARD MEMBERS

## Access to Information (Ref Policy BBE)

- ▶ An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.
- ▶ Individual Board Members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- ▶ A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.
- ▶ Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

## Communication with Other Board Members

- ▶ Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board Members.
- ▶ A Board Member may discuss a District issue with no more than two other Board Members unless in a duly posted Board Meeting.

## Communication with the Media

- ▶ The Board President serves as the official spokesperson for the Board team to the media/press on issues of media attention.
- ▶ Media calls should be directed to Superintendent and the Public Information Officer as the district spokesperson.
- ▶ Board Members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the District.

## **Complaints to Board Members (Ref Policy BBE)**

- ▶ Employees, students, parents or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:
  - An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
  - Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.
  
- ▶ Board Members may notify the Superintendent's office of any complaint.
  
- ▶ As necessary, the Superintendent or designee shall guide the complainant to the appropriate staff member.
  
- ▶ When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Trustee may request that the issue be placed on the agenda.

## **Visits to Campuses**

- ▶ Board Members are encouraged to attend any and all school events as their time permits, and to show support of school activities.
  
- ▶ Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.
  
- ▶ Board Members shall not visit a campus in an attempt to evaluate personnel on a campus.

## **Board Member Training (Ref Policy BBD)**

- ▶ Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel and lodging for each Board Member for the minimum number of hours shown on the *Continuing Education Requirements for School Board Members* as published on the TASB website. All costs for additional training will be the responsibility of the individual Board Member.
  
- ▶ Board memberships to any and all associations shall be brought to the Board for discussion and approval.