

NOTICE OF BOARD MEETING
BY VIDEOCONFERENCE OR TELEPHONE CALL
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on November 30, 2020 beginning at 5:30 PM.

Due to health and safety concerns related to the COVID-19 coronavirus, and pursuant to Governor Abbott's Temporary Suspension of the Open Meetings Laws issued on March 16, 2020, and consistent with new state and local mandates, this meeting will be conducted via videoconference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor. A quorum of the Board of Trustees will not be physically present at one location and, for safety reasons, we will not be permitting in-person attendance by members of the public and/or staff participating

Members of the public may access this meeting as follows: <https://us02web.zoom.us/j/83004495324>. Passcode 579929

If you wish to submit comments for review by the Board of Trustees, please complete and submit the form available here: www.hayscisd.net/boardcomment . Comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

It is not anticipated the Board will adjourn to closed session for this meeting.

However, if during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

A. **CALL TO ORDER:** Establish a quorum

B. **CLOSED SESSION**

1. Personnel - Review of Superintendent's Recommendations regarding Employment, Resignations, Extended Leaves, Additional Positions and Other Personnel Matters, including Administrative Recommendation for Director of Student Health Services - Tex. Gov't Code Sec. 551.074
2. Superintendent's Formative Evaluation - Quarterly Progress Report on the Board and Superintendent Goals - Tex. Gov't Code Sec. 551.074

C. **RECONVENE IN OPEN SESSION (approximately 6:30 PM)**

D. **PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

United States Flag Pledge:

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

Texas Flag Pledge:

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. MISSION STATEMENT

The mission of Hays CISD is to nurture students to become extraordinary citizens through unique, personal educational experiences through an innovative community of learners while celebrating our diversity and legacy.

F. SOCIAL CONTRACT

The Board will:

- 1. Serve as District Ambassadors
- 2. Be Professional
- 3. Collaborate as a Team and Respect the Body Corporate
- 4. Promote Discussion and Respect Each Other
- 5. Assume Positive and Noble Intentions

G. PUBLIC FORUM

7

It is the policy of the Board that, if members of the public wish to address the Board in Public Forum, they must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer, at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

If you would like to leave comments with the Board but do not wish to attend the meeting, you can submit such comments at <https://www.hayscisid.net/boardcomment>. Those comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

H. REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES

I. STUDENT ACHIEVEMENT REPORT / Goals Report - Student Goal -Hays CISD believes in the achievement of every student. The District will evaluate and address the individual needs of each student. Students and parents/guardians will receive academic advising and will utilize data, based upon aptitude, ability, and career inventory data, to formulate their plan of study for high school credit beginning in the spring semester of their 7th grade year. Student performance will be evaluated in academics, college, career, and military readiness. Our staff believes in the education of the whole child and believes that success is based on more than the results of a single test, including social and emotional learning, strong interpersonal skills, and the development of positive members of society.

8

Evidence of Attainment—The Board will receive a report summarizing student academic performance, student achievement and accessibility gaps, including college, career, and military readiness efforts by campus at the November Meeting.

Sandra Dowdy, Kevin Malandroccolo

J. CONSENT AGENDA

9

Per Board Policy BE all items listed as consent items are considered to be routine by the Board and shall be enacted with one motion. There shall be no separate discussion unless a Board member so requests, in which event the item shall be removed as a consent item and considered as an individual item on the regular agenda.

- 1. Minutes of Board of Trustees Meetings 10
Dr. Eric Wright
- 2. Budget Amendments 16
Randy Rau
- 3. Procurements 19
 - a. 14-Passenger Bus - Masters Transportation 20
Max Cleaver
 - b. Band Instruments and Equipment - Strait Music 32

Sandra Dowdy	
c. Technology Equipment - CDW Gov't	34
Dianne Borreson	
4. Joint Election Agreement Between Hays CISD and the City of Hays	36
Tim Savoy	
K. ACTION ITEMS	
1. Consideration and possible action, if any, resulting from closed session	
a. Personnel: Consideration and Possible Action, if any, on Superintendent's recommendation regarding employment and contract status of Director of Student Health Services, as presented	40
Dr. Eric Wright	
2. Consideration and possible approval of the McCormick Middle School Targeted Improvement Plan	41
Jesus Gomez, James Cruz	
3. Consideration and possible approval of Simon Middle School Targeted Improvement Plan	57
Sami Kinsey, Dr. Michael Watson	
4. Consideration and possible approval of the Camus Improvement Plans Performance Objectives and Strategies	77
Dr. Eric Wright, Mary Noble	
5. Ratification of Execution of Interlocal Agreement Regarding the Transfer of Certain Coronavirus Relief Funds for Eligible Expenses Between the City of Buda, Texas and Hays CISD	78
Dr. Eric Wright	
6. Ratification of Execution of Funding Agreement Related to COVID-19 Relief Between Hays County and Hays CISD	89
Dr. Eric Wright	
7. Consideration and possible approval of new course offerings for SY 2021-2022 and beyond	99
Sandra Dowdy, Derek McDaniel, Charlotte Winkelmann, Nadine Hogan	
8. Consideration and Possible Approval of Abandonment of Leasehold Rights and Donation of a Metal Building by Hays County Emergency Services District #8 at Tom Green Elementary School	103
Max Cleaver	
9. Consideration and possible vote by resolution for the Travis County Appraisal District Board of Directors	110
Randy Rau	
L. INFORMATION ITEMS	
1. Finance Report	121
Randy Rau	
2. Quarterly Investment Report	136
Randy Rau	
3. Update on 2020-2021 school year	142
Dr. Eric Wright	
M. RECAP OF BOARD MEMBERS' REQUESTS FOR INFORMATION	
Board Secretary	
N. BOARD REFERENCE DOCUMENTS	143
O. UPCOMING BOARD MEETINGS	
December 14, 2020 @ Lehman High School 5:30 pm	
January 19, 2021 @ Lehman High School 5:30 pm	
January 25, 2021 @ Lehman High School 5:30 pm	
February 22, 2021 @ Lehman High School 5:30 pm	
March 29, 2021 @ Lehman High School 5:30 pm	
April 19, 2021 @ Hays High School 5:30 pm	
April 26, 2021 @ Hays High School 5:30 pm	

May 17, 2021 @ Hays High School 5:30 pm

May 24, 2021 @ Hays High School 5:30 pm

June 21, 2021 @ Hays High School 5:30 pm

June 28, 2021 @ Hays High School 5:30 pm

Official Board of Trustees information may be obtained at www.hayscisd.net

P. **ADJOURN**

This notice was posted in compliance with the Texas Open Meetings act on: November 20, 2020 at 2:00 PM

Exceptions for Closed Meetings

A board may conduct a closed meeting for the purposes described in the following provisions.

Attorney Consultation

A board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071* [See BE for permissible methods of communication for attorney consultations]

Real Property

A board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.072*

Prospective Gift

A board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to a district if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.073*

Personnel Matters

A board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, a board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. *Gov't Code 551.074*

The closed meeting exception for personnel matters does not apply when a board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when a board discusses a class or group of employees, not a particular employee. *Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)*

Employee-Employee Complaints A board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. However, a board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. *Gov't Code 551.082*

Student Discipline A board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. However, a board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. *Gov't Code 551.082*

Personally Identifiable Student Information

A board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed a district that the directory information should not be released without prior consent. [See FL]

This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age.

Gov't Code 551.0821

Medical or Psychiatric Records

A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate

1. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or
2. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.

Gov't Code 551.0785

Security

A board is not required to conduct an open meeting to deliberate:

1. The deployment, or specific occasions for implementation, of security personnel or devices, or
2. A security audit

Gov't Code 551.076

A board is not required to conduct an open meeting to deliberate:

1. Security assessments or deployments relating to information resources technology;
2. Network security information as described by Government Code 2059.055(b); or
3. The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Gov't Code 551.089

Assessment Instruments

A board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. *Education Code 39.030(a)*

Emergency Management

A board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, Management relating to Homeland Security. However, a board must make a tape recording of the proceedings of a closed meeting held to deliberate the information.

Gov't Code 418.183(f)

Economic Development Negotiations

A board is not required to conduct an open meeting:

1. To discuss or deliberate regarding commercial or financial information that the board has received from a business prospect that the board seeks to have locate, stay, or expand in or near a district and with which the board is conducting economic development negotiations; or
2. To deliberate the offer of a financial or other incentive to such a business prospect.

Gov't Code 551.087

Procedures for Closed Meetings

If a closed meeting is allowed, a board shall not conduct the closed meeting unless a quorum of the board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. *Gov't Code 551.101*

Vote or Final Action

A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. *Gov't Code 551.102* [See BE]

Certified Agenda or Recording

A board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with a district's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. *Gov't Code 551.103*

"Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. *Gov't Code 551.001(7)*

Closed meetings may not be recorded by an individual trustee against the wishes of a majority of a board. *Zamora v. Edgewood Indep. Sch. Dist., 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)*

Preservation

A board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the board shall preserve the certified agenda or recording while the action is pending. *Gov't Code 551.104(a)*

Public Access

A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. *Gov't Code 551.104(b), (c)*

Prohibitions

No board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. *Gov't Code 551.145*

No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. *Gov't Code 551.146*

No board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. *Gov't Code 551.144(a)*

Affirmative Defense

It is an affirmative defense to prosecution under Subsection 551.144(a) that a board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the board's attorney. *Gov't Code 551.144(c)*

DATE ISSUED: 11/16/2017

UPDATE 109

BEC(LEGAL)-P

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Public Forum

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District and from District employees.

Policy BED local states that audience participation at a Board Meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board Meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each meeting. The Board shall allot approximately 30 minutes for comments from members of the public about school district concerns.

Any member of the public who wishes to address the Board in Public Forum must complete and submit the Request to Address the Board of Trustees form (green sheet). This form may be obtained and at the entrance to the Board room and must be submitted to Tim Savoy, Chief Information Officer at the entrance prior to reconvening in open session. Public participation in Board meetings is limited to the Public Forum portion of the meeting agenda, as is provided in Board policy.

If you would like to leave comments with the Board but do not wish to attend the meeting, you can submit such comments at <https://www.hayscisid.net/boardcomment>. Those comments must be submitted between the hours of 8:00 and 12:00 noon on the day of this meeting. All of such comments will be made available to all Board Members prior to this meeting.

Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Student Achievement Report

Administrator Responsible/Position: Sandra Dowdy, Chief Academic Officer
Kevin Malandrucolo, Director of Assessment and Accountability

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed:

Student Goal: Hays CISD believes in the achievement of every student. The District will evaluate and address the individual needs of each student. Students and parents/guardians will receive academic advising and will utilize data, based upon aptitude, ability, and career inventory data, to formulate their plan of study for high school credit beginning in the spring semester of their 7th grade year. Student performance will be evaluated in academics, college, career, and military readiness. Our staff believes in the education of the whole child and believes that success is based on more than the results of a single test, including social and emotional learning, strong interpersonal skills, and the development of positive members of society.

D. Summary:

Previous board action relating to this item –
 Future action anticipated –
 Background information –

- 2020 College, Career, and Military Readiness data was delayed due to the events of Covid.
- Baseline Checks were a new assessment for the beginning of the 2020-2021 school-year.
- In our initial year of the mCLASS TEA-approved screener, C&I will provide updates for BOY, MOY, and EOY.
- DreamBox predictive data will also be shared for informational purposes.

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
 From Public

All agenda items are reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation: N/A Information Only

G. Fiscal Impact and Cost: Amount: N/A

Budget – General Operating Fund Bond Grant/Special Funds Other

Prior Year Spending: \$ _____

Future/Ongoing: \$ _____

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Consideration and Possible Approval of Consent Agenda

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy BE

Law or Rule

N/A

Policy Be local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote

C. Goal or Need Addressed:

As listed on attached pages

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – The following items are presented for approval

1. Board Meeting Minutes
2. Budget Amendments
3. Procurements
4. Joint Election Agreement Between Hays CISD and the City of Hays

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet

F. Administrative Recommendation:

The Superintendent recommends the Board approve consent agenda items as presented.

G. Fiscal Impact and Cost: Amount: Per individual items attached

H. Suggested Motion:

I move that the Board approve the consent agenda as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Consideration and possible approval of meeting minutes

Administrator Responsible/Position: Dr. Eric Wright, Superintendent

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary

C. Goal or Need Addressed: N/A

D. Summary:

Previous board action relating to this item - Ongoing

Future action anticipated - Monthly

Background information – Minutes from the October 19, 2020 and October 26, 2020 meetings are presented for approval

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other _____

All agenda items have been reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation:

The Superintendent recommends the Board approve minutes from the October 19, 2020 and October 26, 2020 Board meetings as presented.

G. Fiscal Impact and Cost: Amount: N/A

Budget

Bond

Grant/Special Funds

Other _____

H. Suggested Motion:

I move that the Board approve the October 19, 2020 and October 26, 2020 Board meeting minutes as presented.

Minutes of Regular Meeting October 19, 2020

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisid.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

CALL TO ORDER: Establish a quorum

Board President, Esperanza Orosco, called the meeting to order at 5:30 PM. All members, Raul Vela, Merideth Keller, Will McManus, Esperanza Orosco, Michael Sanchez, Vanessa Petrea and Willie Tenorio were present.

CLOSED SESSION

The board adjourned to closed session at 5:30 PM to receive an update on the Emergency Operations Plan, including an overview of district safety protocols and training under Tx Gov't Code Sec. 551.076.

RECONVENE IN OPEN SESSION

The Board reconvened in Open Session at 6:20 PM.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

PUBLIC FORUM

During the Public Forum portion of the meeting, one individual addressed the Board regarding Special Education services for his child.

STUDENT ACHIEVEMENT REPORT / GOALS REPORT

Charlotte Winkelmann and Adrianna Price gave the Board an overview of student and staff character development, including extra-curricular/club participation and social/emotional supports. The report included the participation rate/ numbers by campus for SEL programs. Mrs. Winkelmann and Mrs Price answered questions from the board.

The Board took a short break from 7:31 – 7:39.

The purpose of this meeting is an agenda workshop. Board members will have the opportunity to discuss agenda items and ask questions of the administration in preparation of the October 26, 2020 Hays CISD Board of Trustees Business Meeting.

CONSENT AGENDA - FOR ACTION ON OCTOBER 26, 2020

Minutes of Board of Trustees Meetings

Financial Statements

Budget Amendments

Procurements

- a. Auto Body Repair & Paint - AMC Body & Frame Inc. and Central Texas Collision Services
- b. Backpack Mist System - Smith Supply

- c. Custodial COVID Supplies - Smith Supply
 - d. Steamers for Child Nutrition - Strategic Equipment LLC dba Commercial Refrigeration
- Annual approval of investment officers
Approval of investment brokers
Approval of additional certified appraisers for teachers for the 2020-2021 school year

Administrators answered questions regarding the Backpack Mist System and the Custodial COVID Supplies.

ACTION ITEMS - FOR ACTION ON OCTOBER 26, 2020

Consideration and possible amendment to Compensation Plan

This item was pulled from the agenda.

Consideration and possible approval of attendance boundary change for new subdivision - Hills at Estancia

The Hills at Estancia is under construction and will begin selling homes in the coming months. Students in the subdivision, according to the current boundary map, would have to pass directly in front of the close-by Buda Elementary campus to go to Tom Green Elementary campus. The proposal is to move the subdivision and surrounding area from the TGES/MMS/JHS feeder pattern to BES/BMS/HHS. In addition to BES proximity, BES and BMS are much better equipped to handle student population increases from a new subdivision, than the campuses currently assigned to the area. Policy FC (Local) no longer requires an attendance zone committee to be empanel to make attendance zone changes. The Board has the discretion to empanel a committee, but it is not recommended for this change since the affected territory has no current homes or families.

Consideration and possible approval of purchase of security fencing

In December 2019, the Director of Safety and Security applied for the Texas Education Agency Grant ID 19055301105906, School Safety and Security Grant, and was awarded \$322,406 in the following categories:

- Grant Item #4: Security systems that monitor and record school entrances, exits, and hallways for \$14,133
- Grant Item # 7: Security perimeter fencing for \$308,273 (grant allows reallocation of funds from Item #4 if needed)

The grant was funded as a result of SB 500, Section 32 of the 86th Texas Legislature.
Staff has finalized plans for fencing at various campuses.

Review and possible adoption of District Improvement Plan

The District Improvement Plan was presented for review.

Consideration and possible adoption of the instrument to be used to evaluate the Superintendent

The Superintendent Evaluation Instrument was presented. After discussion, it was agreed that the final document to be presented for approval by the Board at the next meeting would eliminate the redundant sections of the document.

Consideration and possible adoption of Board Operating Procedures

The Board Operating Procedures were reviewed by the Board and several suggestions for changes/edits were made. Those changes/edits will be included in the document presented for adoption at the next meeting.

Consideration and possible adoption of the Social Contract for the Hays CISD Board of Trustees

The Social Contract for the Board of Trustees was reviewed. No changes were suggested to this document.

INFORMATION ITEMS - OCTOBER 19, 2020

Update on 2020-2021 school year

Dr. Wright gave an update on the school year, including enrollment, COVID status, grading guidelines, technology resources for teachers, and Schoology . He answered numerous questions from Board members.

ADJOURN

No further business was conducted the meeting adjourned at 9:10 PM.

Minutes of Regular Meeting October 26, 2020

Hays CISD Board of Trustees

These minutes are a record of the actions taken by the Hays CISD Board of Trustees in the meeting held on the above date. The complete video of this meeting is accessible at www.hayscisd.net for those who wish to hear the specific details of the discussions on the agenda topics presented.

CALL TO ORDER: Establish a quorum

Board President, Esperanza Orosco, called the meeting to order at 5:30 PM. All members, Raul Vela, Merideth Keller, Will McManus, Esperanza Orosco, Michael Sanchez, Vanessa Petrea and Willie Tenorio were present.

PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS

MISSION STATEMENT

SOCIAL CONTRACT

PUBLIC FORUM

No one from the public addressed the Board in person during the meeting. The Board did receive one comment which was submitted on line and furnished to the Board prior to the start of the meeting. +

CONSENT AGENDA

Minutes of Board of Trustees Meetings

Financial Statements

Budget Amendments

Procurements

a. Auto Body Repair & Paint - AMC Body & Frame Inc. and Central Texas Collision Services

b. Backpack Mist System - Smith Supply

c. Custodial COVID Supplies - Smith Supply

d. Steamers for Child Nutrition - Strategic Equipment LLC dba Commercial Refrigeration

Annual approval of investment officers

Approval of investment brokers

Approval of additional certified appraisers for teachers for the 2020-2021 school year

Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the consent agenda as presented. The motion passed with a 7-0 vote.

ACTION ITEMS

Consideration and possible approval of attendance boundary change for new subdivision - Hills at Estancia

Mr. McManus moved and Mrs. Petrea seconded the motion that the Board adopt the proposed attendance boundary zone changes as presented. The motion passed with a 7-0 vote.

Consideration and possible approval of purchase of security fencing

Mr. McManus moved and Mrs. Keller seconded the motion that the Board approve the purchase of security fencing from Allied Fence and Security Company in the amount of \$365,714 as presented. The motion passed with a 7-0 vote.

Review and possible adoption of District Improvement Plan

Mr. McManus moved and Mr. Vela seconded the motion that the Board approve the 2020-2021 District Performance Objectives and Student Performance Goals and the District Improvement Plan, as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of the instrument to be used to evaluate the Superintendent

Mr. McManus moved and Mrs. Petrea seconded the motion that the Board adopt the Superintendent Evaluation Instrument as presented. The motion passed with a 7-0 vote.

Consideration and possible adoption of Board Operating Procedures

The board reviewed the suggested changes to the Board Operating Procedures and came to consensus regarding changes that were discussed at the previous meeting. Mr. McManus moved and Mrs. Petrea seconded the motion that the Board adopt the Operating Procedures Procedures as amended. The motion passed with a 6-1 vote. Mr. Vela, Mrs. Keller, Mr. McManus, Mrs. Orosco, Dr. Sanchez, and Mrs. Petrea voting for the adoption and Mr. Tenorio voting no.

Consideration and possible adoption of the Social Contract for the Hays CISD Board of Trustees

Mr. McManus moved and Mrs. Petrea seconded the motion that the Board adopt the Social Contract for the Hays CISD Board of Trustees as presented. The motion passed with a 7-0 vote.

INFORMATION ITEMS

Update on 2020-2021 school year

Dr. Wright shared current developments in the district and answered questions from the Board

RECAP OF BOARD MEMBERS' REQUESTS FOR INFORMATION

ADJOURN

No further business was conducted and the meeting was adjourned at 7:33 PM.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 20, 2020

Subject: Budget Amendments

Administrator Responsible/Position:

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

D. Summary:

Previous board action relating to this item -

Future action anticipated -

Background information – The 2020-2021 budget has been approved by the Board of Trustees. Amendments to the budget must also be approved by the Board. There is no increase in the budget. The amendment involves cross function transfers only.

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

From public -

G. Administrative Recommendation:

The administration recommends approval of the budget amendment as presented.

H. Fiscal Impact and Cost: Amount: \$0 – increase in revenue; \$0 - increase in expenditures

Budget Bond Grant/Special Funds Other _____

(See attached detail)

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action—

Randy Rau

J. Suggested Motion:

I move that the Board approve the budget amendment as presented.

BUDGET AMENDMENT 3 – November 30, 2020

RECOMMENDATION:

The Administration recommends the listed budget amendments and transfers be approved.

BACKGROUND INFORMATION:

In accordance with the TEA budget and accounting procedures and guidelines, the District’s official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the *Fund Function* level. Other Special Revenue Funds for grants and capital projects should be approved on a *Project Basis*; and consequently, *are* not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

ADMINISTRATIVE CONSIDERATIONS:

Transfers: The Administration has reviewed the following transfers and determined that there will be **no impact to the budget.**

Cross Function Transfer Summary

Description	Increase (Decrease)
11 - Instruction	\$ 134,090
12 - Instructional Resources and Media Services	\$ 0
13 - Instructional Staff Development	\$ (57,810)
21 - Instructional Administration	\$ (8,000)
23 - Campus Administration	\$ 11,175
31 - Guidance and Counseling Services	\$ (50,000)
32 - Social Work Services	\$ 0
33 - Health Services	\$ 0
34 - Transportation	\$ 0
36 - Co curricular / Extracurricular	\$ (29,455)
41 - General Administration	\$ 0
51 - Maintenance	\$ 0
52 - Security	\$ 0
53 - Data Services	\$ 0
61 - Community Services	\$ 0
71 - Debt Service	\$ 0
81 - Facilities Acquisition & Construction	\$ 0
91 - Chapter 41 Payments	\$ 0
93 - Payments to Fiscal Agents	\$ 0
95 - Payments to JJAEP	\$ 0
99 - Other Intergovernmental Charges	\$ 0
Total Net Transfers	\$ 0

REQUESTS for Re-APPROPRIATIONS:

General Operating Fund:

No new appropriations.

General Operating Fund Re-Appropriations Summary			
Description	Official Budget	Increase/ (Decrease)	Amended Budget
<u>Revenues:</u>			
Total	\$	\$	\$
<u>Expenditures:</u>			
Total	\$	\$	\$
Total Net Appropriations (Revenues minus Expenditures)		\$	

ACTION REQUIRED

Board Approval

SUPPORT INFORMATION

Additional information provided upon request.
Contact: Randall Rau – Chief Financial Officer

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Consideration and possible approval of Procurements

Administrator Responsible/Position: Cabinet Members

Purpose of Agenda Item:

Action needed Information only Receive input

Authority for This Action:

Local Policy - BE Law or Rule N/A

Goal or Need Addressed:

Procurement of necessary items for the district.

Summary:

- Previous board action relating to this item - Ongoing
- Future action anticipated - Monthly
- Background information – The following procurements will be presented for approval
 - a. 14-Passenger Bus – Masters Transportation
 - b. Band Instruments and Equipment – Strait Music
 - c. Technology Equipment – CDW Gov't

Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

All agenda items have been reviewed by the Superintendent's Cabinet.

Administrative Recommendation:

The Administration recommends approval of the November procurement items.

Fiscal Impact and Cost: Amount: as set forth in the procurement item.

Suggested Motion:

I move that the Board approve the procurement item as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: 11/30/2020

Subject: Procurement: 14 Passenger Multi-Functional School Activity Buses (MFSAB) – Masters Transportation

Administrator Responsible/Position: Max Cleaver – Chief Operations Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed: The purpose of this agenda item is to procure the purchase of two (2) multi-functional school activity buses (14 passenger) for the Hays CISD transportation fleet from Masters Transportation.

D. Summary:

Previous board action relating to this item – Board approved Masters Transportation 05/29/2018

Future action anticipated –

Background information – The purchase of these additional vehicles will allow versatility for campuses when reserving a vehicle for field trips while utilizing a non-CDL holder and maintain student safety.

We are seeing a great need of usage for the 14 passenger activity buses. Due to not needing a CDL, campuses are wanting to utilize these vehicles for field trips when transporting small groups of students or staff.

E. Scope of Options Reviewed:

BuyBoard Cooperative Contract #630-20 School Buses, Options and Parts

This is a one-year contract with three (3) options to renew through 11/30/2023

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Transportation

From public -

G. Administrative Recommendation:

The administration recommends approval of the purchase of two (2) micro activity 14 passenger buses from Masters Transportation

H. Fiscal Impact and Cost: Total Amount: \$119,800

Budget – General Operating Fund

Bond

Grant/Special Funds

Other _____

Prior Year Spending – \$0

Future/Ongoing – This procurement will be a one-time purchase.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Filiberto Bonilla – Director of Transportation

Evaluation method and time line -

Next report to the board -

J. Suggested Motion:

I move that the Board approve the purchase of two (2) micro activity 14 passenger buses from Masters Transportation for \$119,800 as presented.



QUOTE PREPARED FOR
HAYS CISD
Transportation Department
September 3, 2020

Thank you for the opportunity to quote the following price information on the Collins 14 passenger Activity bus.

I look forward to providing Hays CISD with the Collins MFSAB activity bus and also the exemplary follow up service and support that has made Master's Transportation a leader in the transportation industry.

Please find a quotation for the Collins Type A 14 passenger MFSAB activity seated buses. The Collins DH500 has been built to the Texas School bus specifications and meets or exceeds all Texas and National specifications for transporting students in Texas.

The Collins DH500 is built on the Chevy 3500 Gasoline chassis. One bus that we currently have in our inventory is built on a 2019 model chassis and the bodies are 2019 model Collins. The chassis are equipped with tilt and cruise at no additional cost. The second bus quoted is built on the 2020 model chassis and the Collins 2020 body. Both buses are priced the same using the base price from the Buy Board price schedule and adding options and Mfg. increases accordingly.

Price includes:

- Cost of bus per each-bus specifications and build sheet included
- School name lettering: 6" block style
- Buses delivered with fuel: 3/4 tank to full

Price does not include:

- Buy Board fee per purchase order- \$800.00
- Delivery included.

Total Price per Bus \$59,500.00 Each

This price represents the price listed in the buy board price schedule and also includes the increases for the following items:

- *Increase of 2020 chassis cost and reduction of factory concessions.
- *Change from school bus bench seating to the HSM activity seating
- *Key entry passenger door

Kansas City, MO
800 Quik Trip Way
Belton, MO 64012

Denver, CO
1011 S. Huron St.
Denver, CO 80223

Houston, TX
12509 Gulf Freeway
Houston, TX 77034

Dallas, TX
1221 W. Airport Freeway Suite 201
Irving, TX 75062

Kearney, NE
3710 Central Ave. Suite 5
Kearney, NE 68847

Branson, MO
171 Shady Oak Rd.
Ozark, MO 65721

St. Louis, MO
11140 Old Saint Charles Rd
Saint Ann, MO 63074

Hot Springs, AR
4364 Malvern Rd.
Hot Springs, AR 71901

Newark, CA
5492 Newpark Mall Rd
Newark, CA 94560



This quote will be honored for a minimum 30 days from the day of receipt.
After 30 days, any manufacturers increase will be included in an updated quotation.

I look forward to the opportunity to provide you with your new Type A buses.
Please contact me if you have any questions.

Sincerely,

Mark Ondich

Regional Sales Manager

Cell: 817-773-0423

Email: mondich@masterstransportation.com

Master's Transportation

1221 W. Airport Freeway

Irving, TX 75062

www.MastersTransportation.com



Kansas City, MO

800 Quik Trip Way
Belton, MO 64012

Denver, CO

1011 S. Huron St.
Denver, CO 80223

Houston, TX

12509 Gulf Freeway
Houston, TX 77034

Dallas, TX

1221 W. Airport Freeway Suite 201
Irving, TX 75062

Kearney, NE

3710 Central Ave. Suite 5
Kearney, NE 68847

Branson, MO

171 Shady Oak Rd.
Ozark, MO 65721

St. Louis, MO

11140 Old Saint Charles Rd
Saint Ann, MO 63074

Hot Springs, AR

4364 Malvern Rd.
Hot Springs, AR 71901

Newark, CA

5492 Newpark Mall Rd
Newark, CA 94560



Austin TX
 16870 South IH 35
 Buda, TX 78610
 512-312-1146

Customer Proposal Letter

Hays CISD
 21003 IH-35
 Kyle, TX 78640
 512-268-2141

Filiberto Bonilla, thank you for the opportunity to earn your business. We look forward to working with you on your business needs. Please accept the following proposal.

VEHICLE

Make Collins Model DH500 Year 2021 Stock Number To Be Determined

Price & delivery are contingent upon chassis availability. Remit PO to rushbus@rushenterprises.com. Fees associated with any purchasing co-op are not included. Applicable co-op fees must be applied as a separate line item on the PO. Delivery terms are 120-180 days ARO. Payment terms NET 30. Customer MUST have a qualifying Ford FIN/ GM FAN to secure quoted price, place an order or take delivery of new buses.

	<u>2</u>	Total
Quantity		
Truck Price per Unit	<u>\$61,239.00</u>	<u>\$122,478.00</u>
F.E.T. (Factory & Dealer Paid)	<u>\$0.00</u>	<u>\$0.00</u>
Net Sales Price	<u>\$61,239.00</u>	<u>\$122,478.00</u>
Optional Extended Warranty(ies)		
State Sales Tax		
Documentary Fee		
Administration Fee		
Vehicle Inventory Tax		
Additional Taxes		
Tire Recycling Program		
Battery Disposal Fee		
Out of State Vehicle Fee		
Rebate(s)		
Total Sales Price (Including Rebate(s))	<u>\$61,239.00</u>	<u>\$122,478.00</u>
Trade Allowance (see DISCLAIMER Below)		<u>\$0.00</u>

Sales Representative

Craig Horinka

Purchaser

signature

printed name

signature

printed name

Accepted by Sales Manager or
 General Manager

title

date

signature

printed name

Quote good until 11/30/2020

Note: The above Customer Proposal is a quotation only. Sale terms subject to approval of Sales Manager of Dealer.

DISCLAIMER: Any order based on this Proposal subject to Customer executing Dealer's standard form Retail Purchase Order incorporating above terms. Any documentary fees, state tax, title, registration and license fees subject to adjustment and change. Actual F.E.T. to be paid by Dealer, subject to adjustment. Any F.E.T. variance will be responsibility of Dealer. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer. If Quoted Vehicle(s) not currently in Dealer's stock, Dealer reserves right to change Quotation Total to reflect any price increases from Manufacturer. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer not obligated to retain any specific vehicles in stock, nor maintain any specific inventory level. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle(s) not in stock or available within requested delivery schedule at time Proposal accepted. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s), where such inability or delay is due, in whole or in part, to any cause beyond the reasonable control of Dealer or is without the gross negligence or intended misconduct of Dealer. Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of this Proposal by Customer.



CONFIG NUMBER	QUOTE
CONFIG DESCR	DH500-C312G 14P
CONFIG REVISION	HSM 3PT ACTIVITY SEATS
CONFIG REV DATE	10/27/2020
ORDER QTY	2
DIST NAME	RUSH BUS TX
DIST CONTACT	CRAIG HORINKA
CUST NAME	HAYS CISD
CHAS FIN/FAN	978497

ITEM*****	QTY	DESCRIPTION*****
CHASSIS	1	2021 CHASSIS INCREASE
SRO-1361	1	DRIVER STORAGE POUCH-BLACK FB
SRO-9524	3	SEAT HSM ACT 35D LH 3PT GRY CLTH
SRO-9527	4	SEAT HSM ACT 35D RH 3PT GRY CLTH
COL-20191118	1	PRICE SCHEDULE COL 11/18/2019
100-1-31-12	1	Spec, FMVSS "Multifunction School Activity Bus", meets all "School Bus" FMVSS except traffic control, >10,000# GVWR, driver plus 10 or more passengers (W/C counted as 4 pax), may be used to transport students between school and places other than home.
110-DH500-15	1	Core components, DRW high headroom model 5 section. Standard floor (with wheelwells), 76" interior headroom, 25"X78" entrance door, 96" overall width, all-galvanized-steel construction, 2014.
115-1500-00-20	1	Trim additions, Collins 5 section.
12320F6G12W319	1	Chassis Chev-US/2020/DRW 159 G3500/6.0L Gas/12300/White/AC/Tilt/Cruise/Drivers Seat Standard/ALT.KW5/NO RADIO/Standard Differential/Black Wheels/Black Bumper/No Fast Idle/No Block Heater/No Spare Tire/No Speed Governor/Standard Battery/ORG Seatbelt A/C 70K ACT dual compressor, 2 fan, CS-2 skirt mount condenser, dash & EV20 in-wall evaporators, Chevy gas.
200-111170-12	1	Battery tie-in for Chevy gas units with no battery box.
210-11-00-12	1	Delete 2nd Battery from Frame Rail
220-03-19	1	Bumper 10" x 3/16 galvaneal steel channel DRW, wrap around extending forward at least 12" w/protecting end caps, with relief hole for exhaust pipe to pass thru.
230-201-15	1	Bumper Brace to attach to frame side, DH 400/500 and DE/DH 416 models, all Gas and Diesel exhaust systems.
233-201-16	1	Fuel system protection and preparation for Chevy gas chassis standard floor 139"WB
236-1110-16	1	PARTS REQUIRED TO BUILD SPECIFIC BODY MODEL ON SPECIFIC CHASSIS BRAND (CHEVY STD 500)
238-1-500-0-12	1	
250-211-12	1	Door, entrance, black aluminum frame with full-length tempered AS2 glass for SH/DH units
260-3-13	1	Door entrance control, electric mechanism above door header, for glass doors, driver control panel mounted in doghouse, with manual cable-release. (NY State Spec)
265-212-13	1	Rear egress door, RH (curbside) hinge, aluminum construction, select glass rear door upper/lower separately.
270-01-12	1	Rear door hinge continuous stainless steel
280-10-13	1	Rear Door Latch single latch at center of door, with interior red handle and exterior web style non-hitching handle.
294-01-12	1	Core electrical items for all Chevy buses including Elect. Board, switch panel, buzzer, domes, step lights, and main harness
300-51-12	1	Backup-alarm 112dBA that is activated upon placing the bus in reverse gear, wired through the ignition.

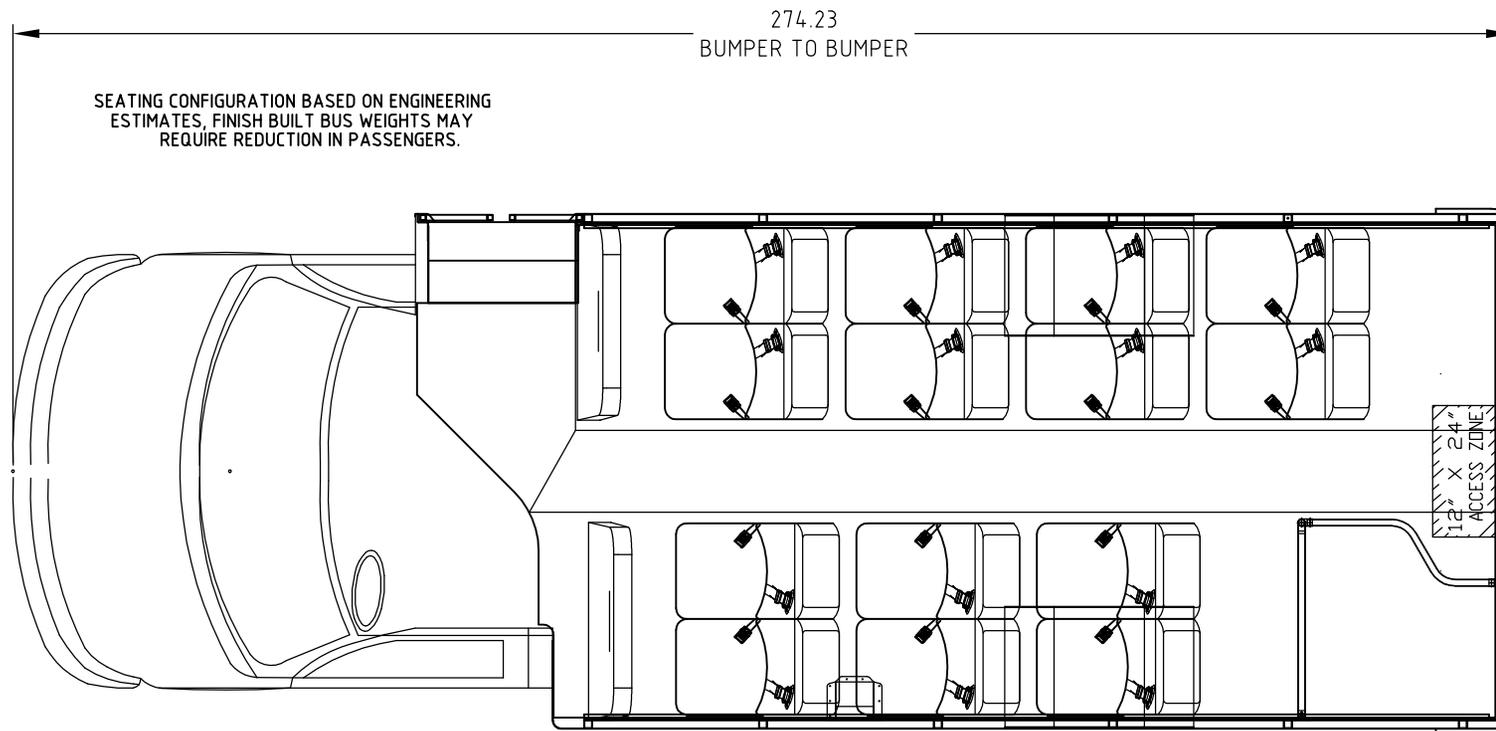
300-56-19	1	Backup camera safety system with 7" Monitor in the rearview mirror.
320-500-112-12	1	Chevy 500 exhaust thru/under the rear bumper gasoline
330-203-12	1	Endcaps fiberglass front and rear exterior for use without warning lights on DH commercial/MFSAB units
332-213-14	1	Exterior steel rear corner skins left and right, driprail and below emergency exit rear door for DH units
334-500-21-12	1	Exterior aluminum left and right roof skins for DRW 500 (5section) units
336-500-302-14	1	Exterior steel left and right side skins, behind and above driver skins for DH 500 (5section) units
338-1500-20-14	1	Skirts, steel below body panels for std floor DH500 with AC
339-122-20-14	1	No Storage/No Battery Box, steel skirt
340-02-12	1	Mud Flaps Rear DH
340-33-12	1	A manual release mechanism for the DOD/service door that is operated from the exterior of the bus and used to get the door open in a emergency. For use with Electric Door Openers Only (Requires 260-3-13). With Vandal lock key.
350-500-21-1-12	1	Flooring black rubber, 1/8" smooth rubber under seats, 3/16" ribbed center aisle rubber 15" wide.
355-02-21-12	1	Flooring step treads, DRW standard and elevated floor models, black pebble tread with integral white pebble nosing.
360-500-21-12	1	Plywood subfloor for DH/E500 units, 1/2" thick
390-02-12	1	Add aluminum aisle trim to bus. Covers seam between under seat rubber and aisle rubber.
390-04-19	1	Cover tops and sides of interior wheel well with black elastomer trim cover, fits dual rear wheel wheelwells
400-21-12	1	Heater 60K floor mount for Chevy units placed IN RIGHT HAND REAR CORNER OF BUS, includes 2 shutoff valves, BLEEDER VALVE
420-500-10-14	1	Interior panels below window, embossed aluminum, standard floor 500 units.
422-031-15	1	Interior Panels Rear Wall DRW with Exit Door, with AC cutout.
430-500-100-13	1	Interior panels upper, smooth aluminum painted white for DRW 500 units.
440-01-12	1	Grabrail 42" long 1 1/4 dia. stainless, mounted left of entry on RH barrier, designed to prevent entanglement (Passes NHSTA string and nut test)
440-02-12	1	Grabrail 30" long 1 1/4 dia. stainless, mounted right of entry, designed to prevent entanglement (Passes NHSTA string and nut test)
440-03-12	1	Mirror interior clear view back bonded glass, rounded corners and protected edges, 6 x 16 flat. Installed above drivers head on front bulkhead. Interior mirror providing the driver a clear view of interior and rear exit door.
440-21-12	1	Vandal lock, permits manual lock of rear emergency door from inside while bus not in use, with buzzer. Engine will not start until lock is disengaged, warning buzzer will activate to alert driver lock is engaged.
440-50-13	1	Interior addition driver cup holder, mounted to center console at driver RH below switch panel.
440-90-12	1	Insulation in roof bow cavities and side wall cavities
445-01-20	1	Application of Permasafe protective product to the interior of the bus at factory. Initial application, customer must reapply per the manufactures recommendations.
450-01-12	1	Brake/tail lights LED with separate license plate light, (2) 4" flush mount
460-02-12	1	brake/tail lights, 2- 7" LED type
470-01-12	1	Clearance lights LED type; row of three red lights on rear of bus and single reds on left & right rear, row of three amber lights on front of bus with single ambers on left and right front sides. Lights are low profile grommet mount.
472-01-12	1	Four domelights are powered through the ignition, will only function when ignition is turned on and dome light switch is on.
474-01-12	1	Drivers dome light tied to OEM drivers door open circuit, comes on when drivers door is open, will time itself out when door is shut.
480-05-12	1	Lamps, turn signal amber LED rear 7"
490-01-12	1	Lamps, backup white (2) 4" flush mount LED
494-01-12	1	Lights, stepwell lights are wired ignition hot and are illuminated whenever the DOD is opened.
500-01-01-12	1	Strobe light, roof mounted, high profile, dual flash, with switch. Power off ignition. Strobe located 1' from rear of bus.
510-00-12	1	Warning lamps, none
520-00-12	1	Electrical control panel for buses with no 4 or 8 light system.

540-05-12	1	Lights, turn signal, amber LED 2" below side bodyrail and behind entrance doors. Mount with armor.
565-12-1110-12	1	Remote Heated Rearview and Crossview mirror system w/ black bracketry for GM DRW buses. ROSCO AccuStyle 8"x15" dual Rearview mirror incl. 7"x9.5" flat and 7"x4" convex mirror glass, with Heated EyeMax LP Crossview mirrors.
580-03-202-12	1	Headknockers to comply with FMVSS 222; foam pads covered with gray fire block upholstery.
590-11-202-12	1	Pad over driver door covered with gray fire block upholstery.
600-12-001-14	1	Paint body exterior white, Chevy DH/DE buses.
630-14-3-14	1	Radio AM/FM/Bluetooth/Aux/clock, includes antenna and four speakers. For Chevy units.
650-50020001-12	1	Rubrails, floor level side rubrails that wrap around the rear of the bus to the emergency door, 4.6" tall X 16 ga steel.-WHITE
652-50020001-12	1	Rubrails, seat level side rubrails that wrap around the rear of the bus to the emergency door, 4.6" tall X 16 ga steel.-WHITE
654-00000000-12	1	RUBRAIL NONE AT WINDOW LEVEL
656-00000000-12	1	RUBRAIL NONE AT SKIRT LEVEL
660-18-13	1	Triangle warning reflectors (set of three), with clamp style mount to allow TWR in case to be removed.
660-31-12	1	Seat belt cutter, loaded loose in driver compartment.
670-902-12	1	Body fluids kit for AL, AR, CO, CT, KS, MA, MN, ND, PA, SD, TX, WI, WY, WV
680-010-12	1	First aid kit 24 Unit Hard Plastic Case for AL, AK, AZ, ID, KS, ME, MD, MA MN, MS, MO, MT, ND, OK, PA, SD, TN, TX, VT, WA
690-3-01-36-206	1	Barrier, 36" left hand high back with green fire block upholstery, leg at 27" position.
691-2-12	1	Barrier spacing LH to B-pillar, spacing provides energy absorption zone for 2 passengers per FMVSS222 with barrier placed behind B-pillar, must be selected when LH front seat accommodates 2 passengers.
700-3-01-36-206	1	Barrier, 36" right hand high back with green fire block upholstery, no welting, leg at 27" position.
701-0-12	1	Barrier spacing RH to stepwell, none.
711-28-12	3	Seat spacing LH 28in hip/knee, maximum allowable to meet FMVSS 222 (school bus
721-28-12	4	Seat spacing RH 28in hip/knee, maximum allowable to meet FMVSS 222 (school bus
730-01-14	7	Seat mounting hardware floor mount seats, required for each non-track-mount seat
750-3-1-36-15	1	Lower Modesty Kickpanel for HSM 36" LH DRW Barrier
780-100-12	1	Signage, identification, "Collins"
800-01-12	1	Std ext. decal 2" tall "EMERGENCY DOOR" in black/arrow in black. Std int. decal 2" tall "EMERGENCY EXIT" in black/arrow red
810-422-12	1	Equip cage approximately 36"L x 27"W x 20"H, located in LH rear of bus. Made of 1.25" dia tubing. For SX,GX buses.
840-01-12	1	No Stop Arm
860-01-12	1	Auxiliary fan two-speed, right side over windshield.
860-02-12	1	Roof vent, static with control grille.
870-01-001-12	1	Roof Hatch Transpec Low Profile Standard Safety Vent II Model 1975, 1" White Tape on Ext. Perimeter, Activate Buzzer when Opened w/ Ignition on, Emergency Exit Decals, Operating Instructions, Interior & Exterior Handles, Not Approved for Canada
925-01-12	1	Window Transition Chevy glass, AS2 tempered clear glass
950-213-12	1	Windows Rear Body DH/DE with Rubber Mounted AS3 Tempered 32% Tinted Glass
960-13-12	1	Window Rear Door Lower Rubber Mounted AS3 Tempered 32% Tinted Glass
970-13-12	1	Window Rear Door Upper Rubber Mounted AS3 Tempered 32% Tinted Glass
980-213-12	10	Window Split Sash 36" with AS3 Tempered 26% Tinted Glass, providing an unobstructed 12 x 28 opening when upper sash is lowered.
982-2-100-1-12	1	Window Split Sash 36" RH and LH Vertical Egress Hinge, Release Handle, Buzzer, Interior/Exterior Signage, and White Exterior Reflective Tape.
985-01-12	1	Undercoat body components except within 12" of the exhaust system, heat shields, or driveshaft.
986-03-14	1	Warranty, extended limited body, covers body shell, structure, seat structure for 5 YR/100K MI, manufacturer's components for 3 YR/36K MI, other components 3 YR/36K MI. Excludes corrosion due to road chemicals. See warranty policy for full details.

Option file name: \\shkfile1.revginc.net\BUS-SHK_OrderEnt\BConfig\OptionDataV200\OptionData20191118.xls
Form EF-7.7.2 V2.10 generated on: 10/28/2020 by ROBYN GINEST

Approval _____ Date _____

If written approval is not received, Magellan Bus
accepts no responsibility for mis-built units.



DH500

COLLINS SEATING PLAN

14 Passengers

4 35 inch 3PT ACTIVITY RH Seats at 28 inch Hip to Knee

3 35 inch 3PT ACTIVITY LH Seats at 28 inch Hip to Knee

Approved By: _____ Date: _____

1/2" PLYWOOD SUBFLOOR TEMPLATE DRAWING #442660-5

	COLLINS BUS CORP. P.O. BOX 2946 HUTCHINSON, KS. 67504-2946 FORM: F-7.3.06 REVISION 0	THIS DRAWING AND ALL INFORMATION THEREON IS THE PROPERTY OF COLLINS IND. INC.	DRAWN BY RM
			DATE 04/27/16
TITLE CHEVY DH500 SB			DRAWING NO. DH500C_435T_335T



LONGHORN BUS SALES, 6043 NORTH GENERAL BRUCE DRIVE, TEMPLE TX 76501

14 PASSENGER MFSAB

HAYS CISD

This quoted bus meets or exceeds all 2018 State of Texas Specifications for School buses as published by the Texas Department of Public Safety.

STANDARD CHASSIS EQUIPMENT

- ❖ **2020 School Bus chassis Chevrolet 3500**
- ❖ ***Cab and under hood painted white to match body***
- ❖ 6.0L Gasoline engine
- ❖ 2013 Emission compliant
- ❖ Dual Rear Wheels
- ❖ Left side exhaust
- ❖ Minimum 139" Wheelbase
- ❖ Automatic transmission 6 speed overdrive
- ❖ Power disc brakes w/ABS
- ❖ Minimum 33 Gallon fuel tank
- ❖ Minimum 220 Amp Alternator
- ❖ ***Heavy Duty battery 800 CCA under hood***
- ❖ Tilt/Power steering
- ❖ 225/75R x 16E Tires
- ❖ 6 x 16 Wheels; total (6) six
- ❖ Black front bumper and grill
- ❖ Black steel 10" rear bumper
- ❖ Minimum 12,300 GVWR
- ❖ Stabilitrak system; Spring suspension
- ❖ Daytime running lamps
- ❖ OEM windshield with tinted band across top
- ❖ Intermittent windshield wipers
- ❖ Clear driver's window; manual
- ❖ OEM front heater/defroster and dash AC
- ❖ OEM Driver seat w/ gray upholstery
- ❖ OEM Backup camera in mirror
- ❖ 3-Point ELR Driver seat belt with warning system
- ❖ Accessory power socket w/cap

STANDARD BODY EQUIPMENT

- ❖ 14 Passenger capacity
- ❖ **2020 Collins DH416 School Bus Body**
- ❖ 76.5" Headroom
- ❖ **Collins Clean & Shield by Permasafe application**
- ❖ Continuous G-90 HSLA steel tubular roof bows
- ❖ Complete 1.5" fiberglass insulation
- ❖ Heavy duty undercoating for body
- ❖ Steel exterior side panels
- ❖ ***White painted exterior***
- ❖ White roof and interior
- ❖ (2) Rub rails painted to match body color
- ❖ Reflective striping around all emergency exits
- ❖ ***Marine grade plywood sub floor***
- ❖ Galvanized steel floor
- ❖ Smooth rubber floor & ***wheel well covering***
- ❖ Ribbed aisle rubber
- ❖ ***Driver locking storage compartment***
- ❖ Interior electrical access in front header
- ❖ First aid kit, body fluid clean-up kit, 5lb. Fire extinguisher, Triangle warning devices (removeable w/o use of tools), 112 db backup alarm, & ***belt cutter***
- ❖ School bus seats w/fire-block vinyl upholstery
- ❖ ***3 Point lap/shoulder belts for all passengers***
- ❖ RH barrier modesty panel
- ❖ ***Non-closeable static roof vent***
- ❖ ***Black frame, split sash laminated windows 36x30***
- ❖ Interior 6 x 16 mirror w/ OEM adjustable visor
- ❖ ***Rosco heated remote controlled rearview mirrors***
- ❖ ***Crossview mirrors; heated***
- ❖ Outward opening entrance door 25" clear opening. Full length glass panels.
- ❖ Two step stepwell w/white nosing
- ❖ Left handrail at entry
- ❖ Clear view window forward of entry door
- ❖ Rear emergency door w/audible alarm; single latch
- ❖ Gray head protection padding above all doors
- ❖ ***LED Passenger dome lamps above windows***
- ❖ ***LED Driver dome on separate switch***
- ❖ LED clearance/marker/ID, backup, rear turn signals, brakes & stepwell.
- ❖ ***Mud flaps on rear***
- ❖ Black rear wheel well trim

Warranty: Collins 5 year/ 100,000 mile warranty. Standard GM chassis warranty. Includes Texas Minimum Warranty for "New Bus" (see Section A-9) as published by TXDPS. Group 83459-63

INCLUDED OPTIONAL EQUIPMENT

1. 70,000 BTU ACT air conditioning w/in-wall rear evaporator, skirt condenser fan, dual compressors and OEM dash system. Pre-formed vented skirt panel at skirt condenser location
2. Backup camera with screen in mirror (windshield mount OEM supplied)
3. Handrail right side of entry
4. Electric powered outward opening entrance door
5. External Keyed switch for power loading door access wired hot.
6. Rear door vandal lock with audible alarm & starter interrupt
7. Flooring black rubber, 1/8" smooth rubber under seats, 3/16" ribbed center aisle rubber 15" wide.
8. ½" Marine grade plywood subfloor
9. Cover tops and sides of interior wheel well with black elastomer trim cover, fits DRW wheel well
10. 60,000 BTU rear heater, located in right rear corner
11. Mirror interior bonded glass, rounded corners & protected edges, 6 x 16. On front bulkhead.
12. Interior driver's cup holder mounted to center console at driver RH below switch panel.
13. Roof mounted strobe lamp; Clear lens dual flash with switch. Ignition power.
14. Remote Heated Rearview and Cross view mirror system w/ black bracketry
15. AM/FM/BT with four interior speakers
16. Seven 35" High back activity seats with 3pt lap/shoulder belts
17. Gray fire-block upholstery on seats and barriers
18. Maximum knee spacing for all seating positions
19. Drop-in style interior aluminum tube equipment storage cage in rear corner
20. Dark tint tempered split sash windows with black frames, rear body and door glass. Clear windows in driver area.
21. (2) Emergency exit, vertical hinged push-out windows; one per side

INCLUDED DEALER ADDED ITEMS

1. Delivery to customer
2. DOT Inspection upon delivery
3. Weight slip
4. Document pouch forward mount of LH barrier behind driver seat
5. Customer Name Lettering: **HAYS C.I.S.D.** 6" black block style long lasting vinyl

SALE PRICE: \$58,720.00 per bus

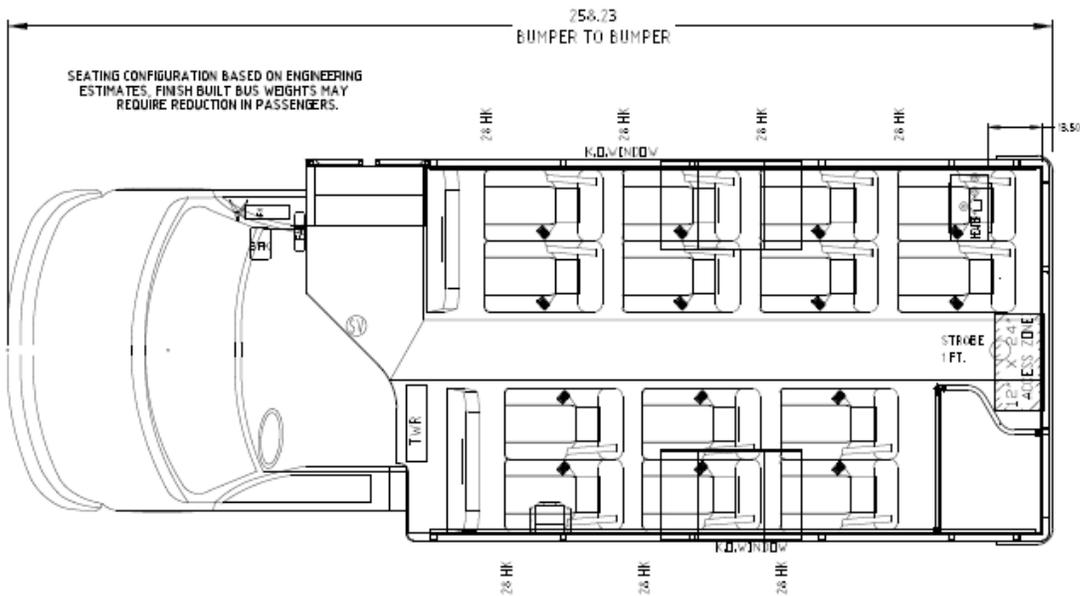
Price does not include Buy Board Fee Contract #549-17 (\$800 per Purchase Order). Customer must list as separate line item on PO.

All available discounts have been applied. Customer must have qualifying GM FAN for government price concession (applied to above pricing). If GM FAN is not on file for customer, the discount applied will be added back to the pricing and a new quote rendered. Customer approval is required. Longhorn Bus Sales will not be responsible for any mis-built units.

Customer Approval: _____

Date: _____

PRODUCT DRAWINGS/PHOTOS



DH416

LONGHORN BUS SEATING PLAN

- 14 Passengers
- 3 LH Seats
- 3 35 inch 3 POINT LH Seats
- 4 RH Seats
- 4 35 inch 3 POINT RH Seats

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: 11/30/2020

Subject: Procurement: Band Instruments & Equipment – Strait Music

Administrator Responsible/Position: Sandra Dowdy – Chief Academic Officer

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed: This purpose of this agenda is to procure instrument equipment and rentals from Strait Music

D. Summary:

Previous board action relating to this item – The board approved Strait Music 02/2019

Future action anticipated –

Background information – Items procured through Strait Music will be musical equipment, supplies, instruments, books and sheet music as well as repairing, cleaning and renting instruments.

E. Scope of Options Reviewed:

BID #22-022004JO – Retail Vendor for General & Instructional Supplies

This is a one-year contract with four (4) options to renew through 05/26/2025

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: Fine Arts

From public -

G. Administrative Recommendation:

The administration recommends approval of instrument equipment and rentals from Strait Music

Advantages/benefits of this proposal -

Expected results in terms of student benefit/achievement -

Possible problems or disadvantages of this proposal -

Effect of this action on other parts of the system -

Consequences of not approving recommendation -

H. Fiscal Impact and Cost: Total Amount: \$100,000

Budget – General Operating Fund

Bond

Grant/Special Funds

Other _____

Prior Year Spending – \$69,024.07

Future/Ongoing – This procurement will be a recurring cost (annually)

- I. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action— Patty Moreno – Fine Arts Director

Evaluation method and time line -

Next report to the board -

- J. Suggested Motion:**
I move that the Board approve the purchase of instrument equipment and rentals from Strait Music for \$100,000 as presented

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: 11/30/2020

Subject: Procurement: Technology Equipment – CDW Government

Administrator Responsible/Position: Dianne Borreson – Chief Technology Officer

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed: This purpose of this agenda is to procure various technology equipment district wide from CDW Government.
- D. Summary:
 Previous board action relating to this item –
 Future action anticipated –
 Background information – CDW Government is utilized for the purchase of mobile devices, carts, software licenses, printers, accessories and/or other equipment district wide.
- E. Scope of Options Reviewed:
DIR-TSO- 3865 – Misc IT Hardware, Components & Related Services
This is a one-year contract with two (2) options to renew through 05/03/2022
DIR-TSO-4180 – Google Branded Products & Services
This is a one-year contract with three (3) options to renew through 12/05/2023
Reasons for rejecting alternatives:
- F. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other: Technology
 From public -
- G. Administrative Recommendation:
The administration recommends approval of various technology equipment district wide from CDW Government.
 Advantages/benefits of this proposal -
 Expected results in terms of student benefit/achievement -
 Possible problems or disadvantages of this proposal -
 Effect of this action on other parts of the system -
 Consequences of not approving recommendation -
- H. Fiscal Impact and Cost: Total Amount: \$100,000
 Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending – \$99,527.09

Future/Ongoing – This procurement will be a recurring cost (annually)

- I. Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action— Dianne Borreson – Chief Technology Officer

Evaluation method and time line -

Next report to the board -

- J. Suggested Motion:**
I move that the Board approve the purchase of various technology equipment district wide from CDW Government for \$100,000 as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Joint Election Agreement between Hays CISD and the City of Hays

Administrator Responsible/Position: Tim Savoy

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

BBB (Legal and Local)

Law or Rule

Texas Election Code and Education Code

N/A

C. Goal or Need Addressed:

School Board Elections

D. Summary:

Previous board action relating to this item – This is an item that occurs annually.

Future action anticipated – This is an item that is expected to continue to occur annually

Background information - State law requires school districts to enter into joint election agreements with certain other election entities. This joint election agreement with the City of Hays will satisfy the district's legal joint election requirement for the trustee election.

E. Scope of Options Reviewed:

The City of Hays is one of the only remaining municipalities and election entities that conducts May elections and meets the legal requirements to satisfy the district's joint election requirement.

Reasons for rejecting alternatives: N/A

F. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other: legal counsel

From public -

G. Administrative Recommendation:

Advantages/benefits of this proposal – We meet legal requirements.

Expected results in terms of student benefit/achievement – Citizens will serve on the Board and make important student-centered decisions.

Possible problems or disadvantages of this proposal - None

Affect of this action on other parts of the system – Conducting legal Board elections affects the entire system.

Consequences of not approving recommendation – potential challenge to trustee elections and expensive legal defense

H. Fiscal Impact and Cost:

Amount: \$ _____

Budget

Bond

Grant/Special Funds

Other _____

Cost of the elections – varies depending in the scope of the election and total number of parties conducting elections county-wide (with new vote center concept).

I. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action— Tim Savoy, Chief Communication Officer

Evaluation method and time line – N/A

Next report to the board – Other election items in December through May; and then annually thereafter

J. Suggested Motion:

I move that the Board adopt the joint election agreement with the City of Hays for the May 1, 2021 trustee election.

Attachment:

Joint Election Agreement with the City of Hays

AGREEMENT BY HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND THE CITY OF HAYS TO HOLD A JOINT ELECTION IN CERTAIN VOTING PRECINCTS ON MAY 1, 2021

WHEREAS, the Hays Consolidated Independent School District (“Hays CISD”) may hold a general election on May 1, 2021, for certain members of the Board of Trustees.

WHEREAS, the City of Hays (“CITY”) may hold a general election for City Council positions within the boundaries of the CITY on May 1, 2021; and,

WHEREAS, Texas Election Code, Chapter 271 authorizes political subdivisions of the State of Texas to hold elections jointly in voting precincts if it will be of benefit to the citizens and voters thereof to be served by common polling places and elections are ordered by the authorities of two or more political subdivisions to be held on the same day in all or part of the same territory; and,

WHEREAS, Texas Government Code, Chapter 791, authorizes local governments to contract with one another and with agencies of the state for various governmental functions including those in which the contracting parties are mutually interested.

NOW, THEREFORE, Pursuant to Chapter 31 of the Texas Election Code, Chapter 791 of the Texas Government Code and Sections 271.002 and 271.003 of the Texas Election Code, the Joint Election Agreement set forth below is entered into by and between the entities acting by and through their respective governing bodies, agree as follows:

1. Hays CISD and the CITY will share polling places during the election on May 1, 2021, to include early voting and Election Day voting at locations prescribed by the Hays County vote center plan (“COUNTY”).
2. Hays CISD and the CITY will appoint the same election officials to preside over the election precincts in which a common election is held.
3. Hays CISD and the CITY will use a HAVA compliant voting system in each election precinct in which a common election is held.
4. The individual Hays CISD and CITY expenses, as calculated by the COUNTY for the purposes of vote center shared costs, will be combined and then divided between Hays CISD and the CITY proportionally based on the number of registered voters in Hays CISD and the CITY. The proportional ratio is approximately 50,000 registered voters in Hays CISD to 170 registered voters in the CITY. In the event either entity cancels its election in accordance with Section 2.053 of the Election Code, that entity will not be responsible for any election expenses.

5. It is agreed that both entities will contract with Hays County Elections Administrator to provide all election services needed for these elections and both entities will use equipment owned by the COUNTY.
6. Early voting and Election Day voting for Hays CISD and the CITY shall be conducted jointly per the election services contract with the Hays County Elections Administrator in accordance with Title 7 of the Texas Election Code.
7. Entire Agreement. This Agreement contains the entire agreement of the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior agreements, including prior election services contracts. Any prior agreements, promises, negotiations, or representations not expressly contained in this Agreement are of no force and effect. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing as provided herein.
9. Amendment/Modification. Except as otherwise provided, this Agreement may not be amended, modified, or changed in any respect whatsoever, except by a further Agreement in writing, duly executed by the parties hereto. No official, representative, agent, or employee of any participating entity has any authority to modify this Agreement except pursuant to such expressed authorization as may be granted by the governing body of the respective participating entity.
10. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed originals and with the same effect as if all parties hereto had signed the same document. All of such counterparts shall be construed together and shall constitute one and the same Agreement.

DATED this the ___ day of _____, 20__.

CITY OF HAYS

HAYS CISD

BY: _____

BY: _____

ATTEST: _____

ATTEST: _____

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Personnel – Administrator Recommendations

Administrator Responsible/Position: Marivel Sedillo, CHRO

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy (DC Legal & Local); DP(Legal & Local)

Law or Rule

N/A

C. Goal or Need Addressed: Request approval of the following administrator positions:

Director of Student Health Services

D. Summary:

Previous board action relating to this item - Replacing previously approved administrator.

Future action anticipated -

Background information - In accordance with local policy (DC Legal/Local), the board approves administrator recommendations prior to employment.

E. Comments Received:

Cabinet

DLT

FBOC

Teacher Org. Reps.

Other -Campus-Level Interview

Committee and District-Level Committee

From public -

F. Administrative Recommendation:

Administration recommends approval of the recommendation for employment

Consequences of not approving recommendation – It will be difficult to support the overall district and campus-level operations and goals without the recommended administrator position(s).

G. Fiscal Impact and Cost: Amount: Budget Neutral (replacement)

Budget

Bond

Grant/Special Funds

Other _____

Prior Year Spending - \$ _____

Future/Ongoing -

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action— Marivel Sedillo, CHRO

Evaluation method and time line – The new administrator will undergo an annual performance appraisal.

Next report to the board -

I. Suggested Motion:

I move that the Board approve the recommendation for employment for the Director of Student Health Services, as presented.

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: McCormick Middle School Targeted Improvement Plan

Administrator Responsible/Position: Jesus Gomez Deputy Academic Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed: District Goal 1: Hays CISD believes in the achievement of every student.

D. Summary:

Previous board action relating to this item – In the 19-20 the board approved the TIP. Due to the pandemic students did not take the STAAR test. This requires the campus to implement an updated TIP this year.

Future action anticipated -

Background information

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

From public – Public Forum was held to gain input on the Targeted Improvement Plan. All agenda items were reviewed by the Superintendent's cabinet.

G. Administrative Recommendation:

The administration recommends approval of the McCormick Middle School Targeted Improvement Plan.

- Advantages/benefits of this proposal -
 Expected results in terms of student benefit/achievement – Improvement in student achievement.
 Possible problems or disadvantages of this proposal -
 Affect of this action on other parts of the system -
 Consequences of not approving recommendation -

H. Fiscal Impact and Cost: Amount: \$ _____

Budget Bond Grant/Special Funds Other _____

Prior Year Spending - \$ 40,869

Future/Ongoing -

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action—
Jesus Gomez, Deputy Academic Officer,

Evaluation method and time line – TIP Timeline that reviews local and state accountability data.

Next report to the board district accountability reports.

J. Suggested Motion:

I move that the Board approved the Targeted Improvement Plan for McCormick Middle School,
as presented.

Focus

- *Best instructional practices for all learners/both in-person and virtual
- *Teacher adaptation new educational setting(synchronous/smaller classes/social distancing)
- *Engagement of asynchronous learners

Successes

- *Utilizing the Instructional Playbook
- *Professional Learning Communities
- *Data Meetings
- *Student Attitude

Needs

- *Technology Devices
- *Permanent Substitute Assigned

Challenges

- *Educating, training and communicating with parents
- *Covid 19
- *Failure Rate
- *Uncertainty of Accountability

Yes	1	Ordered	1.1	1 - Not Started	No Progress
No	2	Voluntary	2.1	2 - Planning for Implementation	Some Progress
	3		3.1	3 - Beginning Implementation	Significant Progress
	4		4.1	4 - Partial Implementation	Met
	5		5.1	5 - Full Implementation	
	6		5.3		
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

2020-2021 District Coordinator of School Improvement (DCSI) Superintendent Attestation

The superintendent must name a District Coordinator of School Improvement (DCSI) if their local education agency (LEA) meets one or more of the following criteria:

- the LEA, including those evaluated under alternative education accountability, was assigned an overall rating of F or must engage in unacceptable interventions due to TEC §39A.0545(b) or (c) or was assigned an overall rating of D or D in a domain;
- a campus within the LEA, including alternative education campuses, was assigned an overall rating of D or F or D in a domain;
- a campus was identified as in need of Comprehensive Support, Targeted Support, or Additional Targeted Support; or
- the LEA or campus described above has an appeal of a 2020 accountability rating pending.

The DCSI oversees the work of school improvement as a required member of the Campus Intervention Team (CIT), leads and participates in the needs assessment, including the Effective Schools Framework (ESF) self-assessment and ESF Diagnostic process, improvement planning, and monitoring processes, and ensures requirements and submissions are completed on time. The DCSI supports campus and district improvement by ensuring that the district creates the conditions for campus implementation of best practices. The district commitments in the ESF describe what the district does to create the foundations upon which school-based best practices are built, and the district's actions are captured in the Targeted Improvement Plan (TIP). The DCSI needs to be in a position to impact and/or influence the ESF district commitments aligned to campus needs. DCSIs are principal supervisors or other district-level leaders with direct responsibility for campuses that have been identified for improvement under state and/or federal accountability.

It is strongly encouraged that the DCSI be the supervisor of the principal for the campus with an unacceptable performance rating. If the DCSI is not the principal supervisor, the principal supervisor is required to be a member of the CIT per Texas Administrative Code §97.1063(b)(2).

I, the superintendent of schools, attest that I have read the DCSI Job Description, and that the DCSI selected can perform all the duties included in the job description.

[DCSI Job Description](#)

Campus Name: McCormick Middle School

**District Coordinator of School Improvement (DCSI)
Jesus Gomez Deputy Academic Officer**

Campus Number: 047

Superintendent Name: Dr. Eric Wright

Date: 11/10/2020



CAMPUS INFORMATION

Complete all campus information, including all names for the roles listed. In row 6, please indicate if this Targeted Improvement Plan is the implementation of a Turnaround Plan. If so, please put the school year that the TAP was first implemented. Please indicate if you were ordered to implement the TAP or if implementation is voluntary.

District Name	Hays CISD	Campus Name	McCormick Middle School	Superintendent	Dr. Eric Wright	Principal	James Cruz
District Number	105906	Campus Number	00000047	District Coordinator of School Improvement (DCSI)	Jesus Gomez	ESC Number	13
Is this a Turnaround Implementation Plan?	No	What Year was the TAP first implemented?	2019	Was TAP Implementation Ordered or Voluntary?	Voluntary	ESC Support	Robert Garcia

ASSURANCES

Enter the name of the person in each role below and the date this tab was completed. Please update row 12 with the Board Approval Date when the TIP has been board approved.

DCSI	I, the District Coordinator of School Improvement, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.	Mr. Jesus Gomez
Principal Supervisor <i>* Only necessary if the DCSI is NOT the Principal supervisor.</i>	I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.	Mr. Jesus Gomez
Principal	I, as principal for this campus, attest that I will coordinate with the DCSI (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.	James Cruz 11/11/2020
Board Approval Date		

DATA ANALYSIS

Using your accountability data from 2019 (see link in Column G), and any relevant student achievement data from 2019-2020, set reasonable goals in each domain (1, 2B and 3). Include what special student groups you will be monitoring for progress. Include CCMR goals, if applicable.

<https://rptsrv1.tea.texas.gov/perfreport/tapr/2019/index.html>

Data Analysis Questions	What accountability goals for each Domain has your campus set for the year? Be sure to include how you determined the goal for each domain and how these goals will impact your overall Accountability Rating.	<p>Domain 1: For the 2020/2021 school year, our campus will increase our Domain 1 score from a 71 to a 76. This will support our campus in achieving an overall C rating for 2021. Rationale: By our campus focusing on our strong instructional playbook practices, lesson plan design and data driven instruction, we will achieve a C rating.</p> <p>Domain 2B: For the 2020/2021 school year, our campus will increase our Domain 2 score from a 72 to a 86. This will support our campus in achieving an overall C rating for 2021. Rationale: We know by focusing on student progress monitoring, we will be able to have conferences with students in order to provide them with individual goal setting and self charting.</p> <p>Domain 3: For the 2020/2021 school year, our campus will increase our Domain 3 score from a 60 to a 71. This will support our campus in achieving an overall C rating for 2021. Rationale: We will focus on all sub populations and develop intervention and support for key areas, including special education and English Language Learners.</p>
	What changes in student group and subject performance are included in these goals?	<p>Domain 1: For the 2020/2021 school year, We need to prioritize moving more of our students to the Meets/Master's level across all courses. Our economic disadvantage student population is struggling in all content areas, and we need to ensure we are supporting our ELs and Sped with their achievement.</p> <p>Domain 2B: We will develop plan for virtual, in-person and asynchronous learners in order to remain making progress on state standardized testing.</p> <p>Domain 3: We are targeting our Eco Dis, ELs, and Sped Populations for Domain 3. We also need to prioritize the achievement for our ELs as our campus TELPAS data is improving.</p>
	If applicable, what goals has your campus set for CCMR and Graduation Rate?	

CAMPUS FOCUS AREAS

Use information from your Reflective Prioritization Activity and ESF Diagnostic (if available) to complete the following section.

Essential Action	Implementation Level (1 Not Yet Started - 5 Fully Implemented)
1.1 Develop campus instructional leaders with clear roles and responsibilities.	3 - Beginning Implementation
2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.	3 - Beginning Implementation
3.1 Compelling and aligned vision, mission, goals, and values focused on a safe environment and high expectations.	5 - Full Implementation
4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	3 - Beginning Implementation
5.1 Objective-driven daily lesson plans with formative assessments.	3 - Beginning Implementation
5.3 Data-driven instruction.	2 - Planning for Implementation

PRIORITIZED FOCUS AREAS

Complete each section below (please refer to your RPA):

Essential Action: From the drop-down menu, select 2-3 Essential Actions the campus has selected to prioritize in the 2020-2021 school year.

Rationale: Explain the reason(s) this campus chose to focus on these Essential Actions this year.

Capacity Building: For each prioritized focus area selected, list any internal/external capacity building efforts or cohorts in which you will participate this year. You can refer to the Vetted Improvement Programs found here: <https://texas.esf.org/vetted-programs/>

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face throughout the year.

Desired Annual Outcome: For each prioritized focus area selected, create your annual goal that is specific, measurable, attainable, and realistic.

District Commitment Theory of Action: For each prioritized focus area selected, list what the district will do to support the campus to achieve its desired annual outcome. Be sure to reference the District Commitments found in the ESF located here: <https://texas.esf.org/framework/>

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1	5.3	

Rationale	<ul style="list-style-type: none"> *Bigger impact for student growth and achievement *Teacher impact on students 	<ul style="list-style-type: none"> *Students coming with gaps and need to bridge the learning through reteach *Continue student growth by looking at reteach opportunities, resources and strategic embedded plan for the reteach 	
How will the campus build capacity in this area? Who will you partner with?	<ul style="list-style-type: none"> * Lesson plan professional development and screencast was created to review how to complete the lesson plan format. * Teachers receive feedback on lesson plan design, as well as Schoology courses, in order to have lesson cycles for both virtual and in-person learners * Capacity is being built by modeling the lesson plan format, and Schoology master courses. 	<ul style="list-style-type: none"> *Calendar Outlook invites, along with zoom links are provided to the department to attend weekly data discussions * Professional development is provided on both informal and formal data points *Instructional playbook #2 focuses on data walls, data tracking and data conferences with students *Walkthrough form looks for evidence of data driven instruction 	
Barriers to Address throughout this year	<ul style="list-style-type: none"> *Lesson plans were used for compliance purposes rather than differentiated towards student needs *Teachers were not intentional in the use of ELL-avation targeting specific students for instructional gains. 	<ul style="list-style-type: none"> *Lack of a common data point between grade level partners 	
How will you communicate these priorities to your stakeholders? How will you create buy-in?	<ul style="list-style-type: none"> *During the ESF Parent Meeting, instructional playbook, along with lesson plan formats was reviewed * A virtual, in-person and student copy of the instructional playbook is provided in order for all learners to know common expectations * Exemplar lesson plans/schoology courses are shared with the campus and district 	<ul style="list-style-type: none"> *Data is discussed each week with the department for vertical alignment and common language * Shout-Outs on data is provided to teachers and students 	
Desired Annual Outcome	<ul style="list-style-type: none"> *We want to see weekly lesson plans submitted by Monday morning at 8am of that week with common data points that align to the TEKS and objectives. *We will change our lesson plan format to include scripted higher level questioning. *All classrooms will have a lesson frame that includes TEKS objectives that align with essential question and closing task. *All staff will participate in a booster or initial professional development on checking for understanding. 	<ul style="list-style-type: none"> *Teachers can pull reports, and will know how to use Eduphoria effectively. *Teachers will utilize a tracking system to be able to analyze data points, by class period. *Every classroom will have a data wall and/or progress monitoring system. *Every data meeting will include time for data analysis, and next steps. *Evaluating each students' level to ensure maintaining or growth 	
District Commitment Theory of Action	<ul style="list-style-type: none"> If the districts provides the necessary technology devices for students (one to one), then it will allow teachers to provide one high yield instructional lesson plan to reach all students versus an in-person/virtual lesson plan. 	<ul style="list-style-type: none"> If the district provides additional technology data assessment tools such as IXL, then the campus will have the tools they need to support students with weekly informal data points on a consistent basis, thereby improving student outcomes. 	

STUDENT DATA

To complete the Student Data Tab, please enter data for all STAAR tested courses.

- For Domain 1, enter the 2019 STAAR results for each tested course. You can enter the Total % of assessments at Approaches/Meets/Masters for your campus in column H in the form App/Meets/Ma (for example: 60/20/10).

If you prefer to enter the data by each grade-level, you may add rows to accommodate each grade.

If you administered a baseline assessment, please enter the data from that assessment in Column I. Enter the Total % of tests at each level of proficiency: Approaches, Meets, Masters.

For each cycle, please enter Assessment Type. Remember to use comparable, STAAR-aligned assessments for each cycle. Enter the formative goal for that cycle.

Once data is available, please update the Actual Result column.

Please enter a Summative Goal as well.

- For Domain 3, you will choose 2-4 targets to track this year. You can choose 1-2 targets from the Academic Achievement Indicators, 1-2 targets from the Student Success Indicators or a combinations of targets from both areas. Please indicate if you are choosing Academic Achievement or Student Success Indicators in Column B. Please indicate if you are choosing Academic Achievement or Student Success Indicators in Column B.

You will choose which tested subjects to track for these indicators.

Your TEA Specialist can support you in selecting these focus areas. Just like in Domain 1, please include the 2019 results for each selected target group.

If you administered a baseline assessment, please enter the data from that assessment in Column I. Enter the Total % of tests at each level of proficiency.

Please enter a Summative Goal as well.

If you are choosing to track Academic Achievement- Track Meets ONLY

If tracking Student Success (E/MS), track an average of Approaches, Meets and Masters (as one number)

High Schools or K-12 campuses should use one number that is in relation to CCMR.

For each cycle, please enter the Assessment Type. Remember to use comparable, STAAR-aligned assessments for each cycle. Enter the formative goal for that cycle.

Once data is available, please update the Actual Result column.

- You will also track your English Language Proficiency throughout the year. Just like in Domain 1, please include the 2019 TELPAS data. If you administered a baseline assessment, please enter the data from that assessment in Column I.

For each cycle, please identify what assessment you are using to track the progress of students (as a proxy for TELPAS). You can adjust the data you provide, based on the data your campus collects. Enter the formative goal for that cycle. Once data is available, please update the Actual Result column.

Please enter a Summative Goal as well.

Please communicate with your TEA School Improvement Specialist if there are challenges in completing all portions of this data at each cycle due to the disruption of the school year in regard to COVID-19.

Core Metrics	Sub Metrics	Grade Level	Student Group	Subject Tested	Performance Level	Summative Assessment	% of Students at Campus Determined Proficiency Level											
							2019 Results	2020 Baseline Data (Optional)	Cycle 1			Cycle 2			Cycle 3			2021 Accountability Goal
									Assessment Type	Formative Goal	Actual Result	Assessment Type	Formative Goal	Actual Result	Assessment Type	Formative Goal	Actual Result	
1. Domain 1	% of Students at Approaches, Meets and Masters	6	All	Reading	Meets	STAAR	23		District Interim	30	36		35			40		40
		6	All	Math	Meets	STAAR	28		District Interim	20	29		25			30		35
		7	All	Reading	Meets	STAAR	37		District Interim	30	36		30			35		35
		7	All	Writing	Meets	STAAR	26		District Interim	30	12		30			35		35
		7	All	Math	Meets	STAAR	27		District Interim	25	40		30			35		35
		8	All	Reading	Meets	STAAR	41		District Interim	30	33		35			40		40
		8	All	Math	Meets	STAAR	54		District Interim	30	50		35			40		40
		8	All	Science	Meets	STAAR	48		District Interim	40	NA		45			50		50
		8	All	Social Studies	Meets	STAAR	23		District Interim	20	38		25			30		30
		8	EOC	Algebra 1	Meets	STAAR	75		District Interim	75	79		75			75		75
			All Grades	All	TELPAS													
2. Domain 3 Focus 1	Focus 1 Components (Choose two targets in the Academic Achievement or Student Success Indicators)	6,7,8	SPED	Reading	Meets	STAAR	5		District Interim	10	9		15			20		25
		6	All	Math	Meets	STAAR	27		District Interim	20	11		25			30		35
3. Domain 3 Focus 2	Focus 2 Components (Choose two targets in the Academic Achievement or Student Success Indicators)	7	ELL	Math	Meets	STAAR	13		District Interim	15	15		15			20		25
		7	ELL	Reading	Meets	STAAR	18		District Interim	15	14		20			25		30
4. Domain 3 Focus 3	ELP Component (Minimum 25 students required)	All	English Learners (ELL)	TELPAS	All	TELPAS			District Interim									

CYCLE 1 90-DAY OUTCOMES (September - November)

Essential Action: Pre-populates from the 'Foundations' tab.
Desired Annual Outcome: Pre-populates from the 'Foundations' tab.
For each Prioritized Focus Area, please complete the following sections:
Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle for each prioritized focus area.
Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face during this cycle.
District Actions for this Cycle: List what the district will do to support the campus to achieve the desired outcome during this 90-day cycle.
District Commitment Theory of Action: Pre-populates from the 'Foundations' tab.

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	5.1	5.3	0
Desired Annual Outcome	*All classrooms will have a lesson plan format to include scripted higher order thinking questions	*Teachers will utilize a tracking system to be able to analyze data points, by class period. *Every classroom will have a data wall and/or progress monitoring system. *Every data meeting will include time for data analysis, and next steps. *Evaluating each students' level to ensure maintaining or growth	
Desired 90-day Outcome	*Weekly lesson plans submitted with common data point *We will have changed the lesson plan format. *All classrooms will have a lesson frame on the board with TEKS objectives that align with essential question and closing task.	*Teachers can pull reports, and will know how to use Eduphoria effectively. *Teachers will utilize a tracking system to be able to analyze data points, by class period. *Every classroom will have a data wall and/or progress monitoring system. *Every data meeting will include time for data analysis, and next steps. *Evaluating each students' level to ensure maintaining or growth	
Barriers to Address During this Cycle	*Lesson plans were used for compliance purposes rather than differentiated towards student needs *Teachers were not intentional in the use of Ell-evation targeting specific students for instructional gains.	*Lack of a common data point between grade level partners *Teacher compliance/lack of teacher engagement *Fixed/Growth mindset of teacher perception of student performance *Lack of time to incorporate time for reteach/spiral	
District Actions for this Cycle	*District provides master courses in Schoology with updates when activities and lessons have been added *District provides content specialist to visit during PLC processes to provided additional resources for lesson plan design	*District provides Cumulative Based Assessments with rigorous TEKS aligned assessment questioning	
District Commitment Theory of Action	If the districts provides the necessary technology devices for students (one to one), then it will allow teachers to provide one high yield instructional lesson plan to reach all students versus an in-person/virtual lesson plan.	If the district provides additional technology data assessment tools such as IXL, then the campus will have the tools they need to support students with weekly informal data points on a consistent basis, thereby improving student outcomes.	

ACTION PLAN

In each row below, list the actions the campus is taking during this cycle to achieve its desired outcomes and address the identified barriers to implementation.
For each action step, indicate:
 - the prioritized essential action it is aligned to,
 - the start date/end date during this specific cycle,
 - the resources needed to accomplish this task,
 - the person(s) responsible for ensuring task is accomplished,
 - the evidence that will be used to determine progress toward the action step, and
 - the date evidence will be collected.
At the end of each cycle -
For each action step: (1) select the progress review status from the drop down menu, and (2) describe what next steps will be taken during the next cycle.
For each action that has not been MET, please update column J with necessary adjustments or next steps for this action step.

Action Step	Prioritized Essential Action	Start Date/End Date	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Action Step (May be requested by Specialist)	Evidence Collection Date	Progress toward Action Step	Necessary Adjustments / Next Steps
*Lesson frame included EQ, LO, Closing task/Exit Ticket and High Yield instructional strategy, missing the exemplar response *Lesson plans are based on Scope and Sequence, but not always aligned to the day's objective *We want to see weekly lesson plans submitted by Monday morning at 8am with common data points that align to the TEKS and objectives *We will change our lesson plan format to include scripted higher level questioning. *All staff will participate in a booster or initial booster or initial professional development on "checking for understanding".	1	*August 2020: IC Delivered Pd on the new Lesson Plan format, as well as a video and gave exemplars *Starting in August 2020: ICs provide weekly feedback on lessons plans in the Google folder, as well as Schoology courses * Starting in January 2021, lesson plans will include higher level questioning * On January 6, 2021, ICs will present on virtual and in-person checks for understanding	*Lesson plan template * Scope and Sequence *Additional training on virtual checks of understanding	* Instructional Coaches	* Sign-in sheet (discussion) *Hyperlink to an exemplar in lesson plans, when applicable *Weekly emails to teachers with lesson plan feedback	*November 30, 2020	Significant Progress	*Exemplars will be produced during set campus planning(set district need) *Scripted question professional development is scheduled for January 6th; schedule will be on cycle 2 *Checking for understanding professional development is scheduled for January 6th; schedule will be on cycle 2

<p>*Content Coordinator Visits with walkthroughs and feedback *Teachers can pull reports and will know how to use Eduphoria effectively</p>	<p>1</p>	<p>Monthly</p>	<p>*Outlook Calendar *Content coordinators need campus feedback form</p>	<p>Instructional Coaches, Content coordinators</p>	<p>*Outlook calendar invites *Data from walkthrough form</p>	<p>*November 30, 2020</p>	<p>Some Progress</p>	<p>*Due to covid, virtual walkthroughs by content specialist are hit/miss. Still working on a more streamline approach *Data PD on pulling reports will be done during Data/Department meetings the week of November 23rd</p>
<p>*Teacher provided agenda template and advisory time for student concerns *Teachers are provided a designated time for planning and discussion on instructional delivery.</p>	<p>1</p>	<p>Happening 2x a month, ongoing.</p>	<p>Complete agendas with minutes uploaded into google folder, outlook invites, HERO (behavior tracking system)data, RST (restorative support team)forms</p>	<p>Team Leaders</p>	<p>Minutes from meetings in google folder, RST forms in eduphoria</p>	<p>*November 30, 2020</p>	<p>Some Progress</p>	<p>*Establishing a calendar of dates for the year.</p>
<p>*Instructional Playbook #2 included progress monitoring, goal setting, conferencing, and data wall</p>	<p>1</p>	<p>Presented on September 22, 2020</p>	<p>Presentation, follow up, google form for accountability, lunch and learn, pictures of data walls as examples, individual conferencing to see how it will look in elective classrooms.</p>	<p>Instructional Coaches, Administration and Teachers</p>	<p>Visible in all classrooms</p>	<p>*November 30, 2020</p>	<p>Significant Progress</p>	<p>* Focus on goal setting, conferencing with students and virtual student feedback.</p>
<p>* Unpack standard and create exemplar - unpack standard and skill and unpack teacher created exemplar into knowledge and skills, and unpack the student exemplar into knowledge and skills.</p>	<p>2</p>	<p>Planned for November 3rd, but due to lack of evidence in classroom on existing instructional plays, moved to January.</p>	<p>DVD from Get Better, Faster, book, modeled examples, January 2021 agenda to include breakouts, support from content specialists</p>	<p>Instructional Coaches and Content Specialists</p>	<p>Hyperlinked into lesson plans when applicable.</p>	<p>*November 30, 2020</p>	<p>No Progress</p>	<p>* Teachers will produce exemplars for upcoming units during Asynchronous planning days in the Spring.</p>
<p>*Sheltered Instructional practices implemented purposefully each lesson plan</p>	<p>1</p>	<p>*Teachers will be trained in January on structured academic talk(playbook 4)</p>						

REFLECTION and PLANNING for NEXT 90-DAY CYCLE

At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.

<p>For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?</p>	<p>*Priority 1: Significant Progress was made with the new lesson plan format. However, additional support is needed on incorporating consistent exit tickets, lesson frames and checking for understanding during asynchronous learning. * Priority 2: Significant progress has been made with data driven instruction and progress monitoring. However, additional support is needed encouraging virtual students to take the common assessments to evaluate needs and gaps.</p>
<p>Did you achieve your student performance goals (see Student Data Tab)? Why or why not?</p>	<p>6th Grade Reading(Yes), 7th Grade Reading(Yes), 8th Grade Reading(Yes), 6th Grade Math(No), 7th Grade Math(Yes), 8th Grade Math(Yes), 7th Grade Writing(No), 8th Grade Social Studies(Yes), 8th Grade Science(Has Not Been Taken as Of 11/11) * Performance goals were achieved in 6 subjects due to teacher consistency and common instructional practices. * 6th Grade Math has 2 newer teachers this year *7th Grade Writing has improved from 2019 Writing CBA, and will continue to incorporate writing across the contents each day.</p>
<p>Review the necessary adjustments/next steps column above. What action steps from this cycle will you continue working on in the next cycle? What new action steps do you need to add to the next cycle?</p>	<p style="text-align: center;">Carryover Action Steps</p>
	<p style="text-align: center;">New Action Steps</p>

<p>At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry-over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.</p>		
For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?		
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?		
Review the necessary adjustments/next steps column above. What Action Steps from this cycle will you continue working on in the next cycle? What new Action Steps do you need to add to the next cycle?	Carryover Action Steps	New Action Steps

At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry-over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.

For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?		
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?		
Review the necessary adjustments/next steps column above. What Action Steps from this cycle will you continue working on in the next cycle? What new Action Steps do you need to add to the next cycle?	Carryover Action Steps	New Action Steps

END OF YEAR REFLECTION

Please reflect on the year's implementation of your Targeted Improvement Plan by responding to the questions below. Be sure to explain whether your campus achieved the desired annual outcome for each Prioritized Focus Area and why or why not.

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	0	0	0
Desired Annual Outcome			
Did the campus achieve the desired outcome? Why or why not?			

CYCLE 4 90-DAY OUTCOMES (June-August)

The purpose of this 90-Day action plan is to prepare for the upcoming school year. The essential actions the campus prioritizes may have changed based on progress made in the school year or based on ESF diagnostic results. Please complete this portion of the plan by reflecting on your campuses progress this year, and identifying your focus areas for next year. This tab serves as the foundation for next year's Targeted Improvement plan. Complete each section below:

Essential Action: From the drop-down menu, select 2-3 Essential Actions the campus has selected to prioritize in the 2021-2022 school year.

Rationale: Explain the reason(s) this campus chose to focus on these Essential Actions this year.

Communication: Describe how you will communicate your priorities to your stakeholders and how you will create buy-in from key stakeholder groups.

Desired Annual Outcome: For each prioritized focus area selected, create your annual goal that is specific, measurable, attainable, and realistic.

Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle (June-August) for each prioritized focus area.

Capacity Building: For each prioritized focus area selected, list any internal/external capacity building efforts or cohorts in which you will participate this year. You can refer to the Vetted Improvement Programs found here: <https://texas.esf.org/vetted-programs/>

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face throughout the year.

District Actions for this Cycle: List what the district will do to support the campus to achieve the desired outcome during this 90-day cycle.

District Commitment Theory of Action: For each prioritized focus area selected, list what the district will do to support the campus to achieve its desired annual outcome. Be sure to reference the District Commitments found in the ESF located here: <https://texas.esf.org/framework/>

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action			
Rationale			
How will you communicate these priorities to your stakeholders? How will you create buy-in?			
Desired Annual Outcome			
Desired 90-Day Outcome			
How will the campus build capacity in this area? Who will you partner with?			
Barriers to Address throughout the year			
District Actions for this Cycle			
District Commitment Theory of Action			

ACTION PLAN

In each row below, list the actions the campus is taking during this cycle to achieve its desired outcomes and address the identified barriers to implementation.

For each action step, indicate:

- the prioritized essential action it is aligned to,
- the start date/end date during this specific cycle,
- the resources needed to accomplish this task,
- the person(s) responsible for ensuring task is accomplished,
- the evidence that will be used to determine progress toward the action step, and
- the date evidence will be collected.

At the end of each cycle -

For each action step: (1) select the progress review status from the drop down menu, and (2) describe what next steps will be taken during the next cycle.

For each action that has not been MET, please update column J with necessary adjustments or next steps for this action step.

Action Steps	Prioritized Focus Area	Start Date/End Date	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Action Step <i>(May be requested by Specialist)</i>	Evidence Collection Date	Progress toward Action Step	Necessary Adjustments / Next Steps

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 13, 2020

Subject: Simon Middle School Targeted Improvement Plan (TIP)

Administrator Responsible/Position: Sami Kinsey Deputy Academic Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action:

Local Policy Law or Rule NA

C. Goal or Need Addressed: District Goal 1: Hays CISD believes in the achievement of every student.

D. Summary:

- Previous board action relating to this item – In 19-20 the board approved the TIP. Due to the pandemic students did not take the STAAR test. Lack of State Accountability requires the campus to implement a Targeted Improvement Plan for 20-21.
- Future action anticipated –
- Background information –

E. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
 From Public-Public Forum was held to gain input on the Targeted Improvement Plan.

All agenda items are reviewed by the Superintendent's Cabinet.

F. Administrative Recommendation

The administration recommends the board approve the Targeted Improvement Plan, as presented.

G. Fiscal Impact and Cost: Amount \$ 0

Budget – General Operating Fund Bond Grant/Special Funds Other
Prior Year Spending: \$ 90,000
Future/Ongoing: \$ 0

H. Monitoring and Reporting Timeline:

Person responsible for evaluating this decision or action – Sami Kinsey Deputy Academic Officer
Evaluation method and timeline – TIP Timeline that reviews local and State accountability data.
Next report to the board – District Accountability Reports

I. Suggested Motion

I move that the Board approve the SMS Targeted Improvement Plan, as presented.

Simon Middle School

Targeted Improvement 2020-2021

Successes:

- Teacher retention - 90%
- Master schedule allows for designated time for virtual learners, teacher planning time >450 required minutes, intervention time, Rtl meeting time
- Teacher collaboration is at an all-time high
- Blended learning
- 1-1 devices for students
- Reading Plus
- Support for virtual learners

Challenges:

- COVID-19
- Failure rate
- Unknowns regarding state accountability

Focus Areas:

- 3.1 (focus on high expectations)
- 5.1 (lesson planning)
- 5.3 (data-driven instruction)



2020-2021 District Coordinator of School Improvement (DCSI) Superintendent Attestation

The superintendent must name a District Coordinator of School Improvement (DCSI) if their local education agency (LEA) meets one or more of the following criteria:

- the LEA, including those evaluated under alternative education accountability, was assigned an overall rating of F or must engage in unacceptable interventions due to TEC §39A.0545(b) or (c) or was assigned an overall rating of D or D in a domain;
- a campus within the LEA, including alternative education campuses, was assigned an overall rating of D or F or D in a domain;
- a campus was identified as in need of Comprehensive Support, Targeted Support, or Additional Targeted Support; or
- the LEA or campus described above has an appeal of a 2020 accountability rating pending.

The DCSI oversees the work of school improvement as a required member of the Campus Intervention Team (CIT), leads and participates in the needs assessment, including the Effective Schools Framework (ESF) self-assessment and ESF Diagnostic process, improvement planning, and monitoring processes, and ensures requirements and submissions are completed on time. The DCSI supports campus and district improvement by ensuring that the district creates the conditions for campus implementation of best practices. The district commitments in the ESF describe what the district does to create the foundations upon which school-based best practices are built, and the district’s actions are captured in the Targeted Improvement Plan (TIP). The DCSI needs to be in a position to impact and/or influence the ESF district commitments aligned to campus needs. DCSIs are principal supervisors or other district-level leaders with direct responsibility for campuses that have been identified for improvement under state and/or federal accountability.

It is strongly encouraged that the DCSI be the supervisor of the principal for the campus with an unacceptable performance rating. If the DCSI is not the principal supervisor, the principal supervisor is required to be a member of the CIT per Texas Administrative Code §97.1063(b)(2).

I, the superintendent of schools, attest that I have read the DCSI Job Description, and that the DCSI selected can perform all the duties included in the job description.

[DCSI Job Description](#)

Campus Name:	District Coordinator of School Improvement (DCSI) Name, Role:
Simon Middle School	Sami Kinsey, DAO
Campus Number:	Superintendent Name:
000000046	Dr. Eric Wright
Date:	
Monday, October 5, 2020	



CAMPUS INFORMATION

Complete all campus information, including all names for the roles listed. In row 6, please indicate if this Targeted Improvement Plan is the implementation of a Turnaround Plan. If so, please put the school year that the TAP was first implemented. Please indicate if you were ordered to implement the TAP or if implementation is voluntary.

District Name	Hays CISD	Campus Name	Simon Middle School	District Coordinator of School Improvement (DCSI)	Dr. Eric Wright	Principal	Michael Watson, Ed.D
District Number	105906	Campus Number	105906046	District Coordinator of School Improvement (DCSI)	Sami Kinsey	ESC Number	13
Is this a Turnaround Implementation Plan?	No	What Year was the TAP first implemented?	n/a	Was TAP Implementation Ordered or Voluntary?		ESC Support	Robert Garcia

ASSURANCES

Enter the name of the person in each role below and the date this tab was completed. Please update row 12 with the Board Approval Date when the TIP has been board approved.

DCSI	I, the District Coordinator of School Improvement, attest that I will provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for the implementation of all intervention requirements. If I am the principal supervisor, I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.	Sami Kinsey
Principal Supervisor <i>* Only necessary if the DCSI is NOT the Principal supervisor.</i>	I, as supervisor of the principal for this campus, attest that I will coordinate with the DCSI to provide or facilitate the provision of all the necessary district-level commitments and support mechanisms to ensure the principal I supervise can achieve successful implementation of the Targeted Improvement Plan for this campus. I understand I am responsible for ensuring the principal carries out the plan elements as indicated herein.	<Enter Name and Date>
Principal	I, as principal for this campus, attest that I will coordinate with the DCSI (and my supervisor, if they are not the same person) to use the district-provided commitments and support mechanisms to ensure the successful implementation of the Targeted Improvement Plan for this campus. I agree to carry out the plan elements as indicated herein.	Michael Watson
Board Approval Date		

DATA ANALYSIS

Using your accountability data from 2019 (see link in Column G), and any relevant student achievement data from 2019-2020, set reasonable goals in each domain (1, 2B and 3). Include what special student groups you will be monitoring for progress. Include CCMR goals, if applicable.

<https://rptsr1.tea.texas.gov/perfreport/tapr/2019/index.html>

Data Analysis Questions	What accountability goals for each Domain has your campus set for the year? Be sure to include how you determined the goal for each domain and how these goals will impact your overall Accountability Rating.	<p>Domain 1: Student Achievement - Increase overall approaches, meets, and masters performance by 2% each. This would result in a 70 in Domain 1.</p> <p>Domain 2B: Relative Performance - Increase overall approaches, meets, and masters performance by 2%.</p> <p>Domain 3: Closing the Gaps: Increase the closing the gaps score from an 11 to a 14.</p>
	What changes in student group and subject performance are included in these goals?	<p>Domain 1: No change</p> <p>Domain 2B: No change</p> <p>Domain 3: Focus on improving performance in SPED and Eco Dis student groups.</p>
	If applicable, what goals has your campus set for CCMR and Graduation Rate?	N/A

CAMPUS FOCUS AREAS

Use information from your *Reflective Prioritization Activity* and *ESF Diagnostic (if available)* to complete the following section.

Essential Action	Implementation Level (1 Not Yet Started - 5 Fully Implemented)
1.1 Develop campus instructional leaders with clear roles and responsibilities.	4 - Partial Implementation
2.1 Recruit, select, assign, induct and retain a full staff of highly qualified educators.	4 - Partial Implementation
3.1 Compelling and aligned vision, mission, goals, and values focused on a safe environment and high expectations.	3 - Beginning Implementation
4.1 Curriculum and assessments aligned to TEKS with a year-long scope and sequence.	4 - Partial Implementation
5.1 Objective-driven daily lesson plans with formative assessments.	3 - Beginning Implementation
5.3 Data-driven instruction.	2 - Planning for Implementation

PRIORITIZED FOCUS AREAS

Complete each section below (please refer to your RPA):

Essential Action: From the drop-down menu, select 2-3 Essential Actions the campus has selected to prioritize in the 2020-2021 school year.

Rationale: Explain the reason(s) this campus chose to focus on these Essential Actions this year.

Capacity Building: For each prioritized focus area selected, list any internal/external capacity building efforts or cohorts in which you will participate this year. You can refer to the Vetted Improvement Programs found here: <https://texasese.org/vetted-programs/>

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face throughout the year.

Desired Annual Outcome: For each prioritized focus area selected, create your annual goal that is specific, measurable, attainable, and realistic.

District Commitment Theory of Action: For each prioritized focus area selected, list what the district will do to support the campus to achieve its desired annual outcome. Be sure to reference the District Commitments found in the ESF located here: <https://texasese.org/framework/>

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	3.1	5.1	5.3

Rationale	A focus on tier 1 instruction will help to set high expectations and shared ownership.	Lack of a strong tier 1 instructional foundation resulting in many students not making a full-year's growth.	Data-driven instruction will support our students, including our targeted support groups.
How will the campus build capacity in this area? Who will you partner with?	The campus is adopting a blended learning instructional model to provide instruction that is differentiated. The campus is partnering with Raise your Hand Texas for blended learning training.	By providing more targeted instruction that is differentiated through the use of a blended learning instructional model. SMS is partnering with Raise your Hand Texas to better analyze various types of data and determine instructional strategies, as well as opportunities for formative assessment.	The campus has adopted Reading Plus as a supplemental reading program to increase literacy, lexile level, and fluency. The campus has adopted a bell schedule that has provided time each day for students to complete lessons in reading plus. SMS will be partnering with Reading Plus.
Barriers to Address throughout this year	Consistency in using the SMS instructional model and meet all safety/supervision expectations. Shifting mindset from achievement to progress and growth. Participation from virtual students.	Daily lessons and formative assessments weren't differentiated to meet all students' needs.	Teachers use lesson plans more strategically rather than for compliance. A mindset adjustment view on test validity, purpose of student data tracking, and making time for the data tracking. Participation from virtual students.
How will you communicate these priorities to your stakeholders? How will create buy-in?	With having both virtual and in-person instruction, teachers have received training for the increased use of technology. Moving to a blended learning instructional model will help to reach all learners. Blended learning trainings were well attended by staff over the summer.	With a blended learning instructional model, teachers will be able to leverage technology to more readily conduct formative assessments. Various forms of completing effective formative assessments will be communicated through team leads and reinforced through training and PLCs.	The campus will communicate the priorities based on data and create buy in by developing a master schedule that is designed to support academic growth.
Desired Annual Outcome	All stakeholders will value the mission, goals, and vision of Simon Middle School. Walkthroughs will end with purposeful feedback to demonstrate high expectations and shared ownership. PBIS strategies will support teachers in maintaining high expectations for students.	All teachers will create and submit a week at a glance that includes a focus on the SMS instructional model at least two weeks in advance. Campus instructional leaders review lesson plans weekly for alignment to the standards, the scope and sequence, instructional model, and the expected level of rigor, and provide teachers with feedback and lesson planning support.	Teachers will use data to drive their instruction. Lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers and students are tracking data with growth goals in mind. Simon Time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create a competitive spirit to grow academically.
District Commitment Theory of Action	If the district purchases Schoology, then virtual students will have a platform for learning.	If the district adjusts pacing for content and assessment (due to COVID-10) and provides planning and assessment resources, then campus teachers can plan timely, objective-driven daily lessons with regular formative assessments.	If the district reallocates title funds, then the campus can purchase Reading Plus.

STUDENT DATA

To complete the Student Data Tab, please enter data for all STAAR tested courses.

- For Domain 1, enter the 2019 STAAR results for each tested course. You can enter the Total % of assessments at Approaches/Meets/Masters for your campus in column H in the form App/Meets/Ma (for example: 60/20/10). If you prefer to enter the data by each grade-level, you may add rows to accommodate each grade.

If you administered a baseline assessment, please enter the data from that assessment in Column I. Enter the Total % of tests at each level of proficiency: Approaches, Meets, Masters.

For each cycle, please enter Assessment Type. Remember to use comparable, STAAR-aligned assessments for each cycle. Enter the formative goal for that cycle. Once data is available, please update the Actual Result column.

- For Domain 3, you will choose two targets to track this year. You can choose two targets from the Academic Achievement Indicators OR the Student Success Indicators. Please indicate if you are choosing Academic Achievement or Student Success Indicators in Column B. You will choose which tested subjects to track for these indicators.

Your TEA Specialist can support you in selecting these focus areas. Just like in Domain 1, please include the 2019 results for each selected target group.

If you administered a baseline assessment, please enter the data from that assessment in Column I. Enter the Total % of tests at each level of proficiency. Once data is available, please update the Actual Result column.

If you are choosing to track Academic Achievement-Track Meets ONLY

If tracking Student Success (EI/MS) track an average of Approaches, Meets and Masters (as one number)

High Schools or K-12 campuses should use one number that is in relation to CCMR.

For each cycle, please enter the Assessment Type. Remember to use comparable, STAAR-aligned assessments for each cycle. Enter the formative goal for that cycle. Once data is available, please update the Actual Result column.

Once data is available, please update the Actual Result column.

- You will also track your English Language Proficiency throughout the year. Just like in Domain 1, please include the 2019 TELPAS data. If you administered a baseline assessment, please enter the data from that assessment in Column I.

For each cycle, please identify what assessment you are using to track the progress of students (as a proxy for TELPAS). You can adjust the data you provide, based on the data your campus collects. Enter the formative goal for that cycle. Once data is available, please update the Actual Result column.

Please communicate with your TEA School Improvement Specialist if there are challenges in completing all portions of this data at each cycle due to the disruption of the school year in regard to COVID-19.

** To unfreeze panes, select the View tab and click the Freeze Panes button.

Core Metrics	Sub Metrics	Grade Level	Student Group	Subject Tested	Performance Level	Summative Assessment	% of Assessments											
							2019 Results	2020 Baseline Data (Optional)	Cycle 1			Cycle 2			Cycle 3			2021 Accountability Goal
									Assessment Type	Formative Goal	Actual Result	Assessment Type	Formative Goal	Actual Result	Assessment Type	Formative Goal	Actual Result	
1. Domain 1	# of Students at Approaches, Meets and Masters	6	All	Reading	A/M/M	STAAR	47/21/8		CBA	55/23/10	48/26/9	CBA	55/27/10		Benchmark			60/29/12
		7	All	Reading	A/M/M	STAAR	47/26/12		CBA	58/24/12		CBA			Benchmark			65/30/15
		8	All	Reading	A/M/M	STAAR	63/34/15		CBA	56/25/8		CBA			Benchmark			63/34/15
		6	All	Mathematics	A/M/M	STAAR	56/19/5		CBA	60/30/10		CBA			Benchmark			65/35/15
		7	All	Mathematics	A/M/M	STAAR	47/34/3		CBA	51/15/5		CBA			Benchmark			55/19/6
		8	All	Mathematics	A/M/M	STAAR	70/41/11		CBA	65/28/5		CBA			Benchmark			80/50/30
		8	All	Science	A/M/M	STAAR	65/36/17		CBA	55/23/8		CBA			Benchmark			65/36/17
		8	All	Social Studies	A/M/M	STAAR	49/15/5		CBA	45/25/5		CBA			Benchmark			60/30/10
		8	All	Algebra	A/M/M	STAAR	100/81/48		CBA			CBA			Benchmark			
		7	All	Writing	A/M/M	STAAR	42/15/4		CBA	40/15/5		CBA			Benchmark			45/30/10
2. Domain 3 Focus 1	Focus 1 Components (Choose two targets in the Academic Achievement or Student Success Indicators)	All	SPED	Reading	% Meets	STAAR	21		CBA	22		CBA	23		Benchmark	23		24
		All	EcoDis	Reading	% Meets	STAAR	27		CBA	28		CBA	29		Benchmark	29		30
3. Domain 3 Focus 2	Focus 2 Components (Choose two targets in the Academic Achievement or Student Success Indicators)	All	SPED	Mathematics	% Meets	STAAR	21		CBA	22		CBA	23		Benchmark	23		24
		All	EcoDis	Mathematics	% Meets	STAAR	28		CBA	29		CBA	30		Benchmark	30		31
4. Domain 3 Focus 3	ELP Component	All	English Learners (EL)	TELPAS	All	TELPAS	12	2020 Results: 33%										36

CYCLE 1 90-DAY OUTCOMES (September - November)

Essential Action: Pre-populates from the 'Foundations' tab.

Desired Annual Outcome: Pre-populates from the 'Foundations' tab.

For each Prioritized Focus Area, please complete the following sections:

Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle for each prioritized focus area.

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face during this cycle.

District Actions for this Cycle: List what the district will do to support the campus to achieve the desired outcome during this 90-day cycle.

District Commitment Theory of Action: Pre-populates from the 'Foundations' tab.

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	3.1	5.1	5.3
Desired Annual Outcome	All stakeholders will value the mission, goals, and vision of Simon Middle School. Walkthroughs will end with purposeful feedback to demonstrate high expectations and shared ownership. PBIS strategies will support teachers in maintaining high expectations for students.	All teachers will create and submit a week at a glance that includes a focus on the SMS instructional model at least two weeks in advance. Campus instructional leaders review lesson plans weekly for alignment to the standards, the scope and sequence, instructional model, and the expected level of rigor, and provide teachers with feedback and lesson planning support.	Teachers will use data to drive their instruction. Lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers and students are tracking data with growth goals in mind. Simon Time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create a competitive spirit to grow academically.
Desired 90-day Outcome	All meetings will include the mission of SMS and the norms for our campus and meeting. Walkthroughs will end with purposeful feedback to demonstrate shared ownership. PBIS strategies are used by every adult on campus to support student behavior. Regular campus climate surveys to assess and measure progress on student and staff experience.	All teachers will create lessons that includes a focus on a transition to a blended learning instructional model and the 7 Steps to a Language Rich Classroom. Campus instructional leaders review lesson plans frequently for alignment to the standards, the scope and sequence, and the expected level of rigor, and provide teachers with feedback, and lesson planning support.	During PLC teachers will use data to drive their instruction. During PLC lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers are tracking data with student growth goals in mind. Simon time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create ownership to grow academically.
Barriers to Address During this Cycle	Consistency in following the SMS instructional model and meet all safety/supervision expectations. Shifting mindset from achievement to progress and growth.	Teachers use lesson plans more strategically rather than for compliance.	Teachers use lesson plans more strategically rather than for compliance.
District Actions for this Cycle	The district is ordering additional technology to go to a 1:1 model.	Adjust pacing and school calendars. Provide time for planning and grading. Update content resource site. Design and maintain master courses in Schoology.	Reallocate title funds to allow for the purchase of Reading Plus.
District Commitment Theory of Action	If the district purchases Schoology, then virtual students will have a platform for learning.	If the district adjusts pacing for content and assessment (due to COVID-10) and provides planning and assessment resources, then campus teachers can plan timely, objective-driven daily lessons with regular formative assessments.	If the district reallocates title funds, then the campus can purchase Reading Plus.

ACTION PLAN

In each row below, list the actions the campus is taking during this cycle to achieve its desired outcomes and address the identified barriers to implementation.

For each action step, indicate:

- the prioritized essential action it is aligned to,
- the start date/end date during this specific cycle,
- the resources needed to accomplish this task,
- the person(s) responsible for ensuring task is accomplished,
- the evidence that will be used to determine progress toward the action step, and
- the date evidence will be collected.

At the end of each cycle -

For each action step: (1) select the progress review status from the drop down menu, and (2) describe what next steps will be taken during the next cycle.

For each action that has not been MET, please update column J with necessary adjustments or next steps for this action step.

Action Step	Prioritized Essential Action	Start Date/End Date	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Action Step <i>(May be requested by Specialist)</i>	Evidence Collection Date	Progress toward Action Step	Necessary Adjustments / Next Steps
1-1 student technology access	All	9/20-11/30/20	Chromebooks	Watson	Distribution list	10/30/2020	Significant Progress	Continue obtaining additional technology and distributing it to students
Bell schedule to prioritize instructional time	3.1	9/8/20/9/28/20	Master schedule	Watson, Spinder	Bell schedule	9/28/2020	Met	
Implement Reading Plus	5.3	9/8/20-10/30/20	Reading Plus	Watson, McNeely	Usage report from Reading Plus	10/30/2020	Significant Progress	Training for advisory teachers and use of SSR in ELA classes
Conduct home visits for virtual learners	3.1	9/20-11/30/20	Staff and Time	Spinder, Salcido	Schoology Reports	10/30/2020	Significant Progress	Continue conducting home visits to engage and support virtual students.
Host support sessions for virtual learners	3.1	9/20-11/30/20	Dedicated Time	McNeely, Saenz,	Schoology Reports	10/30/2020	Significant Progress	Continue hosting support sessions to engage and support virtual students.
Provide exemplar week-at-a-glances	5.1	10/13/2020	N/a	McNeely, Saenz,	Schoology Course	10/13/2020	Met	Review teacher-designed week-at-a-glance weekly
Support planning for blended learning	5.1 & 5.3	9/20-11/30/20	DLCs and Time	McNeely, Saenz	Week-at-a-glance	11/30/2020		
Provide 7 Steps Training via PLC	5.1	10/20-12/20		McNeely, Saenz, Sparks	Week-at-a-glance	12/15/2020		

REFLECTION and PLANNING for NEXT 90-DAY CYCLE

At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.

<p>For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?</p>		
<p>Did you achieve your student performance goals (see Student Data Tab)? Why or why not?</p>		
<p>Review the necessary adjustments/next steps column above. What action steps from this cycle will you continue working on in the next cycle? What new action steps do you need to add to the next cycle?</p>	<p>Carryover Action Steps</p>	<p>New Action Steps</p>

CYCLE 2 90-DAY OUTCOMES (December-February)

Essential Action: Pre-populates from the 'Foundations' tab.

Desired Annual Outcome: Pre-populates from the 'Foundations' tab.

For each Prioritized Focus Area, please complete the following sections:

Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle for each prioritized focus area.

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face during this cycle.

District Actions for this Cycle: List what the district will do to support the campus during this 90-day cycle to achieve the desired outcome.

District Commitment Theory of Action: Pre-populates from the 'Foundations' tab.

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	3.1	5.1	5.3
Desired Annual Outcome	All stakeholders will value the mission, goals, and vision of Simon Middle School. Walkthroughs will end with purposeful feedback to demonstrate high expectations and shared ownership. PBIS strategies will support teachers in maintaining high expectations for students.	All teachers will create and submit a week at a glance that includes a focus on the SMS instructional model at least two weeks in advance. Campus instructional leaders review lesson plans weekly for alignment to the standards, the scope and sequence, instructional model, and the expected level of rigor, and provide teachers with feedback and lesson planning support.	Teachers will use data to drive their instruction. Lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers and students are tracking data with growth goals in mind. Simon Time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create a competitive spirit to grow academically.
Desired 90-day Outcome	All meetings will include the mission of SMS and the norms for our campus and meeting.	All teachers will create and submit a daily lesson plan that includes a focus on the SMS instructional playbook. Campus	During PLC teachers will use data to drive their instruction. During PLC lesson plans are created with rigor, pacing,
Barriers to Address During this Cycle	Consistency in using the SMS instructional playbook and meet all safety/supervision expectations. Shifting mindset from achievement to progress and growth.	Teachers use lesson plans more strategically rather than for compliance.	Teachers use lesson plans more strategically rather than for compliance.
District Actions for this Cycle			
District Commitment Theory of Action	If the district purchases Schoology, then virtual students will have a platform for learning.	If the district adjusts pacing for content and assessment (due to COVID-10) and provides planning and assessment resources, then campus teachers can plan timely, objective-driven daily lessons with regular formative assessments.	If the district reallocates title funds, then the campus can purchase Reading Plus.

ACTION PLAN

In each row below, list the actions the campus is taking during this cycle to achieve its desired outcomes and address the identified barriers to implementation.

For each action step, indicate:

- the prioritized essential action it is aligned to,
- the start date/end date during this specific cycle,
- the resources needed to accomplish this task,
- the person(s) responsible for ensuring task is accomplished,
- the evidence that will be used to determine progress toward the action step, and
- the date evidence will be collected.

At the end of each cycle -

For each action step: (1) select the progress review status from the drop down menu, and (2) describe what next steps will be taken during the next cycle.

For each action that has not been MET, please update column J with necessary adjustments or next steps for this action step.

Action Step	Prioritized Focus Area	Start Date/End Date	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Action Step <small>(May be requested by Specialist)</small>	Evidence Collection Date	Progress toward Action Step	Necessary Adjustments / Next Steps
Implement Imagine Math	5.3	12/2020-6/2021	Training for teachers	Saenz	Usage reports	Feb-21		

REFLECTION and PLANNING for NEXT 90-DAY CYCLE

At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry-over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.

For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?		
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?		
Review the necessary adjustments/next steps column above. What Action Steps from this cycle will you continue working on in the next cycle? What new Action Steps do you need to add to the next cycle?	Carryover Action Steps	New Action Steps

CYCLE 3 90-DAY OUTCOMES (March-May)

Essential Action: Pre-populates from the 'Foundations' tab.

Desired Annual Outcome: Pre-populates from the 'Foundations' tab.

For each Prioritized Focus Area, please complete the following sections:

Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle for each prioritized focus area.

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face during this cycle.

District Actions for this Cycle: List what the district will do to support the campus during this 90-day cycle to achieve the desired outcome.

District Commitment Theory of Action: Pre-populates from the 'Foundations' tab.

CYCLE 3 90-DAY OUTCOMES (March-May)			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	3.1	5.1	5.3
Desired Annual Outcome	All stakeholders will value the mission, goals, and vision of Simon Middle School. Walkthroughs will end with purposeful feedback to demonstrate high expectations and shared ownership. PBIS strategies will support teachers in maintaining high expectations for students.	All teachers will create and submit a week at a glance that includes a focus on the SMS instructional model at least two weeks in advance. Campus instructional leaders review lesson plans weekly for alignment to the standards, the scope and sequence, instructional model, and the expected level of rigor, and provide teachers with feedback and lesson planning support.	Teachers will use data to drive their instruction. Lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers and students are tracking data with growth goals in mind. Simon Time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create a competitive spirit to grow academically.
Desired 90-day Outcome	All meetings will include the mission of SMS and the norms for our campus and meeting. Walkthroughs will end with purposeful feedback to demonstrate shared ownership. PBIS strategies are used by every adult on campus to support our students behaviorally. Regular campus climate surveys to assess and measure progress on student and staff experience.	All teachers will create and submit a daily lesson plan that includes a focus on the SMS instructional playbook. Campus instructional leaders review lesson plans frequently for alignment to the standards, the scope and sequence, and the expected level of rigor, and provide teachers with feedback, and lesson planning support.	During PLC teachers will use data to drive their instruction. During PLC lesson plans are created with rigor, pacing, and alignment to TEKS. Teachers are tracking data with student growth goals in mind. Simon time is used for reteaching and intervention to close gaps. Students set individual goals after each major assessment. Class progress is posted to create ownership to grow
Barriers to Address During this Cycle	Consistency in using the SMS instructional playbook and meet all safety/supervision expectations. Shifting mindset from achievement to progress and growth.	Teachers use lesson plans more strategically rather than for compliance.	Teachers use lesson plans more strategically rather than for compliance.
District Actions for this Cycle			
District Commitment Theory of Action	If the district purchases Schoology, then virtual students will have a platform for learning.	If the district adjusts pacing for content and assessment (due to COVID-10) and provides planning and assessment resources, then campus teachers can plan timely, objective-driven daily lessons with regular formative assessments.	If the district reallocates title funds, then the campus can purchase Reading Plus.

ACTION PLAN

In each row below, list the actions the campus is taking during this cycle to achieve its desired outcomes and address the identified barriers to implementation.

For each action step, indicate:

- the prioritized essential action it is aligned to,
- the start date/end date during this specific cycle,
- the resources needed to accomplish this task,
- the person(s) responsible for ensuring task is accomplished,
- the evidence that will be used to determine progress toward the action step, and
- the date evidence will be collected.

At the end of each cycle -

For each action step: (1) select the progress review status from the drop down menu, and (2) describe what next steps will be taken during the next cycle.

For each action that has not been MET, please update column J with necessary adjustments or next steps for this action step.

Action Step	Prioritized Focus Area	Start Date/End Date	Resources Needed	Person(s) Responsible	Evidence used to Determine Progress toward Action Step <small>(May be requested by Specialist)</small>	Evidence Collection Date	Progress toward Action Step	Necessary Adjustments / Next Steps
STAAR Camp	5.1	3/2020-5/2020						

REFLECTION and PLANNING for NEXT 90-DAY CYCLE

At the end of this cycle, please reflect on the implementation of your Targeted Improvement Plan thus far by responding to the questions below. Be sure to explain whether your outcomes and student performance goals were met and why or why not. List any action steps you will carry-over to the next cycle and any new action steps you have discovered necessary for the next cycle. Be sure to add these action steps into the next cycle's action plan.

For each of the Prioritized Focus Areas, did you achieve your desired 90-day outcome? Why or why not?		
Did you achieve your student performance goals (see Student Data Tab)? Why or why not?		
Review the necessary adjustments/next steps column above. What Action Steps from this cycle will you continue working on in the next cycle? What new Action Steps do you need to add to the next cycle?	Carryover Action Steps	New Action Steps

END OF YEAR REFLECTION

Please reflect on the year's implementation of your Targeted Improvement Plan by responding to the questions below. Be sure to explain whether your campus achieved the desired annual outcome for each Prioritized Focus Area and why or why not.

END OF YEAR REFLECTION			
Please reflect on the year's implementation of your Targeted Improvement Plan by responding to the questions below. Be sure to explain whether your campus achieved the desired annual outcome for each Prioritized Focus Area and why or why not.			
	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action	0	0	0
Desired Annual Outcome	0	0	0
Did the campus achieve the desired outcome? Why or why not?			

CYCLE 4 90-DAY OUTCOMES (June-August)

The purpose of this 90-Day action plan is to prepare for the upcoming school year. The essential actions the campus prioritizes may have changed based on progress made in the school year or based on ESF diagnostic results. Please complete this portion of the plan by reflecting on your campus's progress this year, and identifying your focus areas for next year. This tab serves as the foundation for next year's Targeted Improvement plan.

Complete each section below:

Essential Action: From the drop-down menu, select 2-3 Essential Actions the campus has selected to prioritize in the 2021-2022 school year.

Rationale: Explain the reason(s) this campus chose to focus on these Essential Actions this year.

Communication: Describe how you will communicate your priorities to your stakeholders and how you will create buy-in from key stakeholder groups.

Desired Annual Outcome: For each prioritized focus area selected, create your annual goal that is specific, measurable, attainable, and realistic.

Desired 90-Day Outcome: Describe the specific, measurable goal the campus plans to achieve by the end of this cycle (June-August) for each prioritized focus area.

Capacity Building: For each prioritized focus area selected, list any internal/external capacity building efforts or cohorts in which you will participate this year. You can refer to the Vetted Improvement Programs found here: <https://texasesf.org/vetted-programs/>

Barriers: For each prioritized focus area selected, list the barriers to implementation the campus may face throughout the year.

District Actions for this Cycle: List what the district will do to support the campus to achieve the desired outcome during this 90-day cycle .

District Commitment Theory of Action: For each prioritized focus area selected, list what the district will do to support the campus to achieve its desired annual outcome. Be sure to reference the District Commitments found in the ESF located here: <https://texasesf.org/framework/>

	Prioritized Focus Area #1	Prioritized Focus Area #2	Prioritized Focus Area #3
Essential Action			
Rationale			
How will you communicate these priorities to your stakeholders? How will you create buy-in?			
Desired Annual Outcome			

Desired 90-Day Outcome			
How will the campus build capacity in this area? Who will you partner with?			
Barriers to Address throughout the year			
District Actions for this Cycle			
District Commitment Theory of Action			

ACTION PLAN

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Review and possible approval of the Campus Improvement Plans Performance Objectives and Strategies

Administrator Responsible/Position: Dr. Eric Wright and Mary Noble

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

District policy BQ(LEGAL) states that the Board of Trustees shall annually approve District Performance Objectives and shall ensure that the District and Campus Plans are mutually supportive to accomplish the identified objectives and support the stated goals and objectives under Education Code Chapter 4.

D. Summary:

Previous board action relating to this item -
 Future action anticipated -
 Background information – Local Boards of Trustees must annually approve the performance objectives in the District Improvement Plan and the Campus Improvement Plans. District administrators have consulted with all principals to refine the 2020-2021 performance objectives and administration a recommends approval of all plans.

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other - Principals
 From public -

All agenda items are reviewed by the Superintendent's Cabinet.

G. Administrative Recommendation:

The administration recommends the board approve all of the plans, as presented.

H. Fiscal Impact and Cost: Amount \$ N/A

Budget – General Operating Fund Bond Grant/Special Funds Other _____
Prior Year Spending: \$ _____
Future/Ongoing: \$ _____

I. Suggested Motion

I move that the Board approve of all 2020-2021 Campus Improvement Plans, as presented.

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Ratification of Execution of Interlocal Agreement Regarding the Transfer of Certain Coronavirus Relief Funds for Eligible Expenses Between the City of Buda, Texas and Hays CISD

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Ratification and confirmation of the authority granted under the Resolution of the Board of Trustees of the Hays Consolidated Independent School District Regarding Delegation of Authority During the COVID-19 Emergency dated March 16, 2020 for the Superintendent of Schools to execute the Interlocal Agreement Regarding the Transfer of Certain Coronavirus Relief Funds for Eligible Expenses Between the City of Buda, Texas and Hays CISD

D. Summary:

Previous board action relating to this item – Adoption of the Resolution of the Board of Trustees of the Hays Consolidated Independent School District Regarding Delegation of Authority During the COVID-19 Emergency dated March 16, 2020.

Future action anticipated -

Background information - Texas Government Code Section 791.001, et seq., cited as the Texas "Interlocal Cooperation Act," provides that any one or more local governments of the State of Texas may contract with each other for the performance of governmental functions and services, and for the joint use of facilities or services for the promotion and protection of the health and welfare of the inhabitants of the state and the mutual benefit of the parties.

The governing bodies of Hays Consolidated Independent School District and the City of Buda, Texas wish to enter into an interlocal agreement under Texas Government Code Section 791.001, et seq.

The governing bodies of Hays Consolidated Independent School District and the City of Buda, Texas find it mutually beneficial and in the best interest of the general public and the citizens represented by the parties to the agreement to enter into an Interlocal Agreement, providing for funds for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 ("COVID-19").

F. Administrative Recommendation:

The administration recommends the board ratify and confirm the authority of the Superintendent to execute the Interlocal Agreement with the City of Buda Regarding the Transfer of Certain Coronavirus Relief Funds for Eligible Expenses Between the City of Buda, Texas and Hays CISD, as presented.

G. Fiscal Impact: Amount +\$50,000

Budget – General Operating Fund Bond Grant/Special Funds
 Other CRF Funding

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Mary Noble / Randy Rau
Evaluation method and time line -
Next report to the board –

I. Suggested Motion

I move that the Board ratify and confirm the authority of the Superintendent to execute the Interlocal Agreement with the City of Buda Regarding the Transfer of Certain Coronavirus Relief Funds for Eligible Expenses Between the City of Buda, Texas and Hays CISD, as presented.

**INTERLOCAL AGREEMENT REGARDING THE TRANSFER
OF CERTAIN CORONAVIRUS RELIEF FUNDS FOR ELIGIBLE
EXPENSES BETWEEN THE CITY OF BUDA, TEXAS AND
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into and in accordance with the provisions of the Interlocal Cooperation Act, Chapter § 791, Texas Government Code, as amended, by and between the CITY OF BUDA, TEXAS ("City"), a home-rule municipal corporation located in Hays County, Texas, and the HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT ("HCISD"), also known as Chapter 791 Local Governments or an agency of the State of Texas.

RECITALS

WHEREAS, Texas Government Code Section 791.001, et seq., (the Texas "Interlocal Cooperation Act" or "Act") provides that any one or more local governments of the state may contract with each other for the performance of governmental functions and services, and for the joint use of facilities or services for the promotion and protection of the health and welfare of the inhabitants of the state and the mutual benefit of the parties; and

WHEREAS, the governing bodies of the City and HCISD wish to enter into an interlocal agreement under the Act; and

WHEREAS, the Interlocal Cooperation Act allows local governments to contract with one another to perform governmental functions and services; and

WHEREAS, City and HCISD mutually desire to be subject to the provisions of the Texas Government Code, Chapter 791, the Interlocal Cooperation Act, specifically 791.011 regarding contracts to perform governmental functions and services; and

WHEREAS, the governing bodies of the City and HCISD find it mutually beneficial and in the best interest of the general public and the citizens represented by the parties to the Agreement to enter into this Agreement for the purpose of providing HCISD with funds to offset some of the expenses it has incurred while responding to the ongoing public health emergency caused by the Coronavirus Disease 2019 ("COVID-19"); and

WHEREAS the City has received an allocation of funds under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") and the Coronavirus Relief Fund ("CRF"), and elects to use a portion of its allocation to support HCISD for the portions of HCISD within City borders, to the extent that such funding is used for eligible purposes and not duplicated from another source; and

WHEREAS, under the terms of the CARES Act, the City remains responsible for the transferred funds and is willing to reimburse HCISD for documented "Eligible Expenses" set forth in the "Coronavirus Relief Fund, Guidance for State, Territorial, Local and Tribal Governments, September 2, 2020", attached to this Agreement as Exhibit "A"; and

WHEREAS, HCISD is willing to submit the required documentation for "Eligible Expenses" and wishes to accept a portion of the City's CARES Act funding on the conditions set forth below.

NOW, THEREFORE, the City and HCISD, for the mutual consideration stated herein, agree as follows:

I. Managing Officials.

A. Designation

1. Each Party shall designate a person ("Managing Official") to act on its behalf for the purposes of administering this Agreement. The City's Managing Official shall be:

NAME: June Ellis
TITLE: Finance Director
CONTACT: 512) 523-1017
EMAIL: jellis@ci.buda.tx.us

2. The managing official for HCISD shall be:

NAME: Dr. Eric Wright
TITLE: Superintendent
CONTACT: 512-268-2141
EMAIL: eric.wright@hayscisd.net

B. Duties and Regulations

1. The Managing Officials shall oversee and coordinate all aspects of this Agreement, including:
 - a. HCISD agrees that the end use of the funds shall comply with all CRF eligibility requirements.
 - b. HCISD shall use the funds in accordance the Texas Department of Emergency Management's ("TDEM") categories of eligible expenses including, but not limited to:
 - i) certain medical expenses;

- ii) certain public health expenses; and
 - iii) Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency;
 - 2. HCISD shall submit receipts and records for all CRF eligible expenses to the City no later than November 30, 2020.
 - 3. The City shall reimburse HCISD in an amount not to exceed Fifty Thousand Dollars (\$50,000).
 - 4. HCISD agrees to comply with and provide any requested additional information from TDEM issued to or from the City relating to expense it submit to the City for reimbursement under this Agreement.
 - 5. Each Managing Official shall have the authority to speak for the Party he or she represents and the other Party to this Agreement is entitled to rely on the representations made by each of the Party's Managing Official pertaining to the subject matter of this Agreement.
 - 6. The Managing Officials may consult with individuals and representatives of interest groups whose interests are affected by decisions and recommendations made by the Managing Officials and may establish such focus or working groups as they may consider helpful to advise the Managing Officials and Parties on issues related to the administration of this Agreement.
- C. Notification of Change in Designation. Each Party shall immediately inform the other if its designation of a Managing Official changes, either through resignation or promotion or other direct personnel action or through department restructuring or other functional reorganization or reassignment of responsibilities.

II. Miscellaneous.

- A. Severability. Any clause, sentence, provision, paragraph, or article of this Agreement held by a court of competent jurisdiction to be invalid, illegal, or ineffective shall not impair, invalidate, or nullify the remainder of this Agreement, but the effect thereof shall be confined to the clause, sentence, provision, paragraph, or article so held to be invalid, illegal, or ineffective.
- B. No Third-Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties hereto, any

benefits, rights, or remedies beyond any such benefits, rights, or remedies that may be created by applicable law.

- C. Duration and Termination. This Agreement takes effect upon the date last signed by the Parties. Either party may terminate this Agreement with thirty (30) days written notice.
- D. Preservation of Powers. Except as expressly provided otherwise herein, nothing in this Agreement is intended or shall be construed to limit the power or authority under applicable laws of a Party as either Party may believe is necessary or desirable to protect the public health, safety, and welfare.
- E. Entire Agreement. This Agreement expresses the entire agreement between the Parties hereto regarding the subject matter contained herein and may not be modified or amended except by written agreement duly executed by both Parties. Either Party may request to renegotiate this Agreement at any time.
- F. Venue. This Agreement shall be construed in accordance with the laws of the State of Texas and venue for all purposes hereunder shall be in Hays County, Texas.
- G. Liability. This Agreement is not intended to extend the liability of the Parties beyond that provided by law. Neither Party waives any immunity or defense that would otherwise be available to it against claims by third parties.
- H. Binding Obligation. This Agreement has been duly and properly approved by each Party's governing body and constitutes a binding obligation on each Party.

This Agreement was approved by the City Council of the City of Buda, Texas during its meeting held on the 4th day of November, 2020 and executed by its authorized representative.

CITY OF BUDA, TEXAS

ATTEST



Alicia Ramirez
Alicia Ramirez, City Clerk

By: 
Kenneth Williams, City Manager

This Agreement was approved by the Hays Consolidated Independent School District of the City of Buda, Texas during its meeting held on the ____ day of _____, 2020, and executed by its authorized representative.

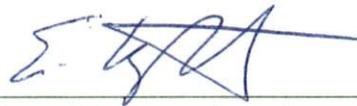
HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By: _____
Dr. Eric Wright, Superintendent

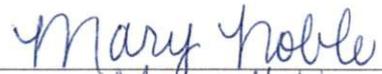
ATTEST:

Name: _____
Title: _____

HAYS CONSOLIDATED INDEPENDENT
SCHOOL DISTRICT

By: 
Dr. Eric Wright, Superintendent

ATTEST:


Name: Mary Noble
Title: Director of Federal Programs

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT REGARDING
DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY**

WHEREAS, the Hays Consolidated Independent School District Board of Trustees (Board) recognizes that federal, state and local jurisdictions have declared an emergency regarding the potential spread of coronavirus/COVID-19 (hereafter "COVID-19") and that the territory included in Hays Consolidated Independent School District is within the areas where an emergency has been declared;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

WHEREAS, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

WHEREAS, the Board seeks to retain its employees, reduce turnover, increase morale, help employees focus on work-related matters while at work, and facilitate the return to duty of employees if schools are closed and believes that an additional public purpose exists in doing so; and

WHEREAS, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

IT IS THEREFORE RESOLVED THAT the Board of Trustees of the Hays Consolidated Independent School District finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of the public purposes so stated in this Resolution, the Board of Trustees of the Hays Consolidated Independent School District makes the following delegations to the Superintendent and designee(s) in order to efficiently and effectively prepare the school district in response to the declarations of emergency announced by federal, state and local jurisdictions, as well as in preparation for the potential declarations of emergencies by other local, state, and/or national and international officials:

1. The authority to act in the place of the Board under Board Policy DEA(LOCAL) and thus make all decisions regarding payment of employees during an emergency closure, to implement the provisions of Board Policy DEA(LOCAL), and to make determinations regarding the purpose and parameters of any such payments;
2. The authority to make decisions regarding the compensation of exempt employees during an emergency closure, including premium payments to certain employees, and to implement those decisions;
3. The authority to alter the Hays Consolidated ISD 2019-2020 school calendar by changing and/or adding school/instructional hours and work/school days as necessitated by any emergency closure or related concerns;
4. The authority to create guidelines and make determinations regarding absences, leave time, leave days, and compensation of any employee who is quarantined as a result of COVID-19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in the sole discretion of the Superintendent or designee(s), in compliance with Texas and federal law;
5. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;
6. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code Section 552.233 regarding temporary suspension of the Texas Public Information Act;
7. The authority to procure, negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to Hays Consolidated ISD equipment, personal property, and facilities or to protect the safety of Hays Consolidated Independent School District students and staff, given that the emergency of COVID-19 and its potential spread constitutes an unforeseen emergency/matter of urgent public necessity, and the delays posed by competitive procurement of contracts necessary to restore, replace, and/or repair equipment, personal property, and/or school facilities will prevent or substantially impair the conduct of classes or other essential school activities; and
8. In the event other waivers or immediate action is needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies.

The Superintendent and/or designee(s) will provide timely and reasonable information to the Board of Trustees with regard to decisions made pursuant to this Resolution.

This Resolution shall remain in effect until rescinded by Board Action at a duly-called Board Meeting.

Adopted on this the 16th day of March, 2020, by the Hays Consolidated ISD Board of Trustees.


Esperanza Oroso, President, Board of Trustees


Will McManus, Vice President, Board of Trustees

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Ratification of Execution of Funding Agreement Related to COVID-19 Relief Between Hays County and Hays CISD

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Ratification and confirmation of the authority granted under the Resolution of the Board of Trustees of the Hays Consolidated Independent School District regarding delegation of authority during the COVID-19 emergency dated March 16, 2020 for the Superintendent of Schools to execute the Funding Agreement Related to COVID-19 Relief between Hays County and Hays CISD

D. Summary:

Previous board action relating to this item – Adoption of the Resolution of the Board of Trustees of the Hays Consolidated Independent School District Regarding Delegation of Authority During the COVID-19 Emergency dated March 16, 2020.

Future action anticipated -

Background information -

The governing bodies of Hays Consolidated Independent School District and the Hays County, Texas wish to enter into a Funding Agreement.

The governing bodies of Hays Consolidated Independent School District and Hays County, Texas find it mutually beneficial and in the best interest of the general public and the citizens represented by the parties to the agreement to enter into a Funding Agreement, providing for funds for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (“COVID-19”).

F. Administrative Recommendation:

The administration recommends the board ratify and confirm the authority of the Superintendent to execute the Funding Agreement Related to COVID-19 Relief between Hays County and Hays CISD, as presented.

G. Fiscal Impact: Amount **+266,356**

Budget – General Operating Fund Bond Grant/Special Funds
 Other CRF Funding

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Mary Noble / Randy Rau

Evaluation method and time line -

Next report to the board –

I. Suggested Motion

I move that the Board ratify and confirm the authority of the Superintendent to execute the Funding Agreement Related to COVID-19 Relief Between Hays County and Hays CISD, as presented.

FUNDING AGREEMENT RELATED TO COVID-19 RELIEF

STATE OF TEXAS §
 §
COUNTY OF HAYS §

SECTION I. PARTIES TO THE CONTRACT

This contract is made and entered into by and between the County of Hays ("County") and Hays Consolidated Independent School District ("School District"). Collectively, the School District and the County shall be referred to as the "Parties." The Parties hereto have severally and collectively agreed and by execution hereof are bound to the mutual obligations and to the performances and accomplishment of the tasks hereinafter described.

SECTION II. CONTRACTOR PERFORMANCE

In consideration of County's obligations contained herein, School District shall perform the following activities in support of COVID-19 relief within Hays County:

- 1) School District shall develop and operate a spending plan to assist with the daily operations to protect students, teachers and staff as a result of the COVID-19 Pandemic.
- 2) School District's programs shall serve a public purpose for Hays County, a political subdivision of the State of Texas, in compliance with the requirements of Article III, Section 52 of the Texas Constitution.
- 3) Prior to instituting the spending plan, School District shall provide for approval/consent by the Hays County Commissioner's Court a written plan for implementation that sufficiently describes the specific purpose and framework for operations. The Commissioners Court's approval of the plan may stipulate certain standards for compliance with United States Code of Federal Regulations, Title 2, Section 200 (2 CFR 200), as appropriate.

SECTION III. CONTRACT PERIOD

The initial period for performance of this contract shall commence on the date last executed by the Parties (the "Effective Date") and shall terminate December 30, 2020.

SECTION IV. COUNTY OBLIGATION

Notwithstanding any other provision of this contract, the total amount paid by the County to the School District under this contract shall not exceed the annual lump sum payment of Two Hundred Sixty-Six Thousand, Three Hundred Fifty-Six Dollars (\$266,356 USD) in current funds, paid within fifteen (15) calendar days of the Effective Date.

SECTION V. REPORTS

The Parties acknowledge that the funds expended under this contract are public funds that must be carefully monitored to ensure proper distribution in compliance with the terms of this Agreement. The County is legally obligated pursuant to the Texas Constitution to serve a public purpose and to accurately report the manner in which the public funds are expended. School District agrees to provide monthly reports of expenditures made pursuant to this Agreement, with sufficient financial and subject-matter detail to allow the Hays County Auditor and Accounts Payable to assess legal compliance in distribution of the funds.

SECTION VI. COUNTY MONITORING

The School District shall permit County to inspect and shall make available to the County for inspection any or all pertinent records, files, information or other written material maintained by the School District or any person or other entity with whom any portion of the performance hereunder has been subcontracted. The County agrees to abide by the Family Educational Rights and Privacy Act (“FERPA”), the Health Insurance Portability and Accountability Act (“HIPAA”), as well as any other state law, federal law, or District policy pertaining to student confidentiality. The School District shall permit County free access to all premises under its control or under the control of any person or entity with whom any portion of the performance hereunder has been subcontracted.

SECTION VII. SUBCONTRACTS

The School District, in subcontracting any of the performances hereunder, shall legally bind subcontractors to perform subject to all the duties, requirements, and obligations specified of School District herein with respect to such performance or any portions thereof.

In no event shall any provision of this section, specifically including the requirement that the School District obtain the prior approval of the County on the School District subcontracts, be construed as relieving School District of the responsibility for ensuring that the performance rendered under all subcontracts are rendered so as to comply with all the terms and provisions of this contract as if the performance rendered were rendered by School District hereunder.

SECTION VIII. POLITICAL ACTIVITY

None of the performance rendered hereunder shall involve, and no portion of the funds received by the School District hereunder shall be used for, any partisan political activity (including, but not limited to, an activity to further the election or defeat of any candidate for public office). This Section shall not be construed to prohibit the Parties from collaborating to address policy-related economic development issues with state and/or federal legislators, as may be needed from time to time.

SECTION IX. CONFLICT OF INTEREST

No official or employee of the County, no employee of the School District, no member of the School District governing board or body, and no person who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this contract shall participate in any decision relating to this contract which affects his or her personal pecuniary interest, nor shall any official of the County benefit, directly or indirectly, from the distribution of funds under this Agreement.

SECTION X. COMPLIANCE WITH LAWS

The School District and County shall comply with all applicable laws, ordinances, codes and regulations of the state, local and federal governments.

SECTION XI. INDEPENDENT CONTRACTOR

It is expressly understood and agreed by both Parties hereto that the County is contracting with the School District as an Independent Contractor and that the School District, as such and to the extent provided by law, AGREES TO HOLD THE COUNTY HARMLESS AND TO INDEMNIFY IT FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER WHICH MAY BE ASSERTED BY ANY THIRD PARTY OCCURRING OR IN ANY WAY INCIDENT TO, ARISING OUT OF, OR IN CONNECTION WITH THE SERVICES TO BE PERFORMED BY THE SCHOOL DISTRICT UNDER THIS CONTRACT.

SECTION XII. EQUAL OPPORTUNITY

A. Nondiscrimination

The School District and County assure that no person shall, on the ground of race, creed, color, handicap, national origin, sex, political affiliation or beliefs, be excluded from, be denied the benefits of, or be subject to discrimination under any program or activity funded in whole or in part under this agreement or otherwise under the School District's or County's control.

B. Employment

- 1) The School District will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The School District will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The School District agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth requirements of these nondiscrimination provisions.

- 2) The School District will comply with all applicable equal opportunity laws, rules, regulations and orders.

SECTION XIII. ORAL AND WRITTEN AGREEMENTS

Any and all oral or written agreements, relating to the subject matter of this contract and which were made prior to the date of commencement specified in Section IV, between the School District and the County have been reduced to writing and are contained herein.

SECTION XIV. AMENDMENTS

Any alterations, additions, or deletions to the terms of this contract shall be in writing and executed by both Parties hereto except as may be expressly provided for in some other manner by the terms of this contract.

SECTION XV. LEGAL AUTHORITY

- A. The School District assures and guarantees that it possesses the legal authority to enter into this contract and to perform the service School District has obligated itself to perform under this contract.
- B. The person or persons signing this contract on behalf of the School District warrant and guarantee to having been duly authorized by the School District to execute this contract on behalf of the School District to validly and legally bind the School District to all terms, performances and provisions herein set forth.

SECTION XVI. AUDIT

The School District shall provide the County all documents necessary in order for the County to comply with any state or federal audit. In providing any documents, the School District shall comply with FERPA, HIPAA, and any other state law, federal law, or School District policy pertaining to student confidentiality.

SECTION XVII. GEOGRAPHIC AND CLIENT COVERAGE

The School District shall provide performances under this contract to benefit Hays County.

SECTION XVIII. EARLY TERMINATION

- A. Either of the Parties hereto shall have the right, in such party's sole discretion and at such party's sole option, to terminate and bring to an end all performances to be rendered under the terms hereof by notifying the other party hereto in writing of such termination at least thirty calendar days prior to termination. Should neither party exercise their right to terminate, this contract shall terminate December 30, 2020.
- B. Upon termination or receipt of notice to terminate, whichever occurs first, the School District shall cancel, withdraw or otherwise terminate any outstanding activities which relate to the performance of this contract and shall otherwise cease to incur costs hereunder.
- C. Upon termination or expiration of this Agreement, any monies not distributed or spent, and which remain in the possession of School District, shall be returned to the County in full, within fifteen (15) calendar days of that termination or expiration.

Accepted and Agreed this the 27th day of October 2020.

COUNTY

SCHOOL DISTRICT
HAYS CONSOLIDATED INDEPENDENT
SCHOOL DISTRICT



Ruben Becerra
Hays County Judge
On Behalf of Hays County, Texas

BY: 

Dr. Eric Wright,
Superintendent of Schools

ATTEST:


Dr. Elaine Cardenas, MBA, PhD
Hays County Clerk



Hays Consolidated Independent School District

CARES Act Funding/ CRF

FY 2020 – 21 CARES Act Spending Plan

Spending Guidelines

The Funds will be restricted and used only on expenses that:

- Directly relate to COVID-19.

Hays CISD will receive appropriations for \$266,356 as part of the Coronaviruses Aid, Relief, and Economic Security Act (CARES Act) to prevent, prepare for, and respond to coronavirus. The district will allocate funding for costs directly expended for COVID-related purchases of single-use items, durable goods purchases or technology purchases related to the district's response to the COVID pandemic. As required, the Hays CISD written spending plan will ensure the funding agreement meets the federal reporting requirements under the CARES Act.

HCISD Account

1. Single-Use/Durable Goods/Technology

CARES ACT Appropriation

\$266,356

November 5, 2020

Randall Rau

Hays CISD Chief Financial Officer

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT REGARDING
DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY**

WHEREAS, the Hays Consolidated Independent School District Board of Trustees (Board) recognizes that federal, state and local jurisdictions have declared an emergency regarding the potential spread of coronavirus/COVID-19 (hereafter "COVID-19") and that the territory included in Hays Consolidated Independent School District is within the areas where an emergency has been declared;

WHEREAS, on March 13, 2020, the Governor of the State of Texas declared a statewide emergency, and, later that same day, the President of the United States declared a national emergency regarding COVID-19;

WHEREAS, the Board recognizes that COVID-19 is an unforeseen and unavoidable emergency of urgent public necessity, that the World Health Organization has declared COVID-19 a pandemic, and that additional emergency declarations may follow in the coming days and weeks;

WHEREAS, the Board has a substantial public interest in protecting the health and safety of its students, staff, and community and therefore desires to ensure that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19;

WHEREAS, the Board seeks to retain its employees, reduce turnover, increase morale, help employees focus on work-related matters while at work, and facilitate the return to duty of employees if schools are closed and believes that an additional public purpose exists in doing so; and

WHEREAS, the Board believes the public purposes described above are fulfilled by efficiently and effectively making certain delegations, as described more fully herein, to the Superintendent to address this ever-changing emergency situation in the best interest of the health, safety, and well-being of its students, staff, community, and the citizenship at-large.

IT IS THEREFORE RESOLVED THAT the Board of Trustees of the Hays Consolidated Independent School District finds a substantial public purpose exists in protecting the health and safety of its students, staff, and community and therefore in ensuring that the school district and community are prepared to the fullest extent possible to protect the health and safety of students, staff, and community in light of COVID-19.

In furtherance of the public purposes so stated in this Resolution, the Board of Trustees of the Hays Consolidated Independent School District makes the following delegations to the Superintendent and designee(s) in order to efficiently and effectively prepare the school district in response to the declarations of emergency announced by federal, state and local jurisdictions, as well as in preparation for the potential declarations of emergencies by other local, state, and/or national and international officials:

1. The authority to act in the place of the Board under Board Policy DEA(LOCAL) and thus make all decisions regarding payment of employees during an emergency closure, to implement the provisions of Board Policy DEA(LOCAL), and to make determinations regarding the purpose and parameters of any such payments;
2. The authority to make decisions regarding the compensation of exempt employees during an emergency closure, including premium payments to certain employees, and to implement those decisions;
3. The authority to alter the Hays Consolidated ISD 2019-2020 school calendar by changing and/or adding school/instructional hours and work/school days as necessitated by any emergency closure or related concerns;
4. The authority to create guidelines and make determinations regarding absences, leave time, leave days, and compensation of any employee who is quarantined as a result of COVID-19 and/or who tests positive for COVID-19 and who presents appropriate medical documentation regarding themselves and/or an immediate family member, in the sole discretion of the Superintendent or designee(s), in compliance with Texas and federal law;
5. The authority to seek any necessary waivers from the Texas Education Agency without further action of the Board of Trustees regarding missed instructional days, low attendance, or any matters related to the emergency closures as part of this Resolution;
6. The authority to declare a catastrophe and take all actions as appropriate in accordance with Texas Government Code Section 552.233 regarding temporary suspension of the Texas Public Information Act;
7. The authority to procure, negotiate, and execute contracts for goods and services that are necessary to mitigate, prevent, restore, and repair damage caused to Hays Consolidated ISD equipment, personal property, and facilities or to protect the safety of Hays Consolidated Independent School District students and staff, given that the emergency of COVID-19 and its potential spread constitutes an unforeseen emergency/matter of urgent public necessity, and the delays posed by competitive procurement of contracts necessary to restore, replace, and/or repair equipment, personal property, and/or school facilities will prevent or substantially impair the conduct of classes or other essential school activities; and
8. In the event other waivers or immediate action is needed, the Superintendent is authorized to take other action and to submit/apply for other waivers in accordance with guidance and instructions from the national and state authorities and/or agencies.

The Superintendent and/or designee(s) will provide timely and reasonable information to the Board of Trustees with regard to decisions made pursuant to this Resolution.

This Resolution shall remain in effect until rescinded by Board Action at a duly-called Board Meeting.

Adopted on this the 16th day of March, 2020, by the Hays Consolidated ISD Board of Trustees.


Esperanza Oroso, President, Board of Trustees


Will McManus, Vice President, Board of Trustees

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: New Courses for Board Approval

Administrator Responsible/Position:

A. Purpose of Agenda Item:

Action needed

Information only

Receive input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

C. Goal or Need Addressed:

Board Goal:

Student Goal—Hays CISD believes in the achievement of every student. The District will evaluate and address the individual needs of each student. Student performance will be evaluated in academics, college, career, and military readiness. Our staff believes in the education of the whole child and believes that success is based on more than the results of a single test, including social and emotional learning, strong interpersonal skills, and the development of positive members of society.

Need: These courses need to be approved by the Board for School Year 2020-21 and thereafter.

D. Summary:

Previous board action relating to this item -

Future action anticipated – Offer courses in SY 2021-22

Background information – New courses must be approved by the Board

E. Scope of Options Reviewed:

Reasons for rejecting alternatives:

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

C&I Cabinet has vetted these courses before bringing them to the board.

From public -

G. Administrative Recommendation:

The administration recommends approval of the attached courses.

Advantages/benefits of this proposal - These course would allow students more opportunities to expand on these interests, Endorsements, and Career Pathways.

Expected results in terms of student benefit/achievement – More opportunities for students to take courses within their Endorsement

Possible problems or disadvantages of this proposal - The course could not be offered to students in SY 2021-22

Affect of this action on other parts of the system – N/A

Consequences of not approving recommendation – Students would not be able to take these courses.

H. Fiscal Impact and Cost: Amount: N/A

Budget – General Operating Fund

Bond

Grant/Special Funds

Other _____

Prior Year Spending – N/A

Future/Ongoing – More courses will be submitted for course approval as the district grows.

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action

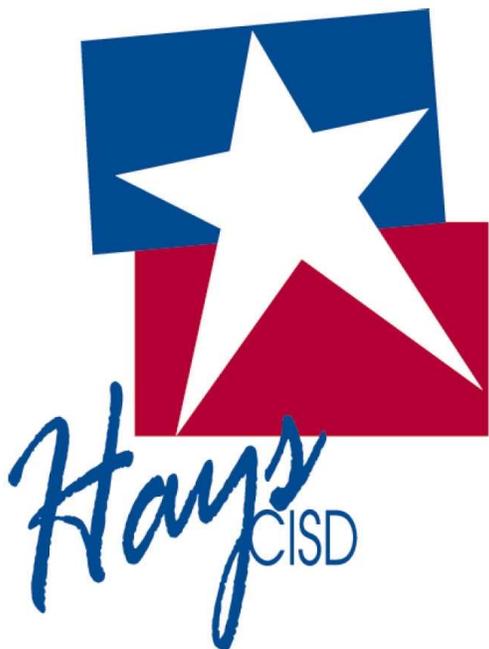
Campus Principals and Curriculum and Instruction.

Evaluation method and time line – Courses taught and TEKS covered. These courses will start in 2020-21 with Board approval.

Next report to the board – N/A

J. Suggested Motion:

The department of Curriculum and Instruction move that the Board approve these courses for SY 2021-22.



New Course Proposals for 2021-22

Hays CISD Board of Trustees Meeting
November 30, 2020

Charlotte Winkelmann
Director of Counseling and College and Career Readiness

New Course Proposals for 2021-22

Course	Cost	Teacher/Campus	Course weight- Credit	Materials and Description
Ethnic Studies: African American Studies	N/A	HS campus-Social Studies composite teacher	Tier 3-4.0 1 credit	No textbook, Dallas ISD curriculum
Making Connections I-IV	N/A	HS campus- Special Education-study skills course	Tier 3-4.0 2 credits possible	Local curriculum
Navigating Life with a Hearing Loss	N/A	HS campus- Special education for students who are deaf or have a hearing loss	Tier 3-4.0 1 credit	Local curriculum
Instrumental Ensemble I-IV	N/A	HS District music teacher- must also enroll in band, orchestra or mariachi.	Does not count for GPA/Rank 4 credits possible	Students practice techniques and instruments



New Course Proposals for 2021-22

Course	Cost	Teacher	Course Weight-credit	Materials-Description
HS Vocal Ensemble I-IV	N/A	District music teacher	Does not count into GPA/Rank-possible 4 credits	Students practice and study vocal techniques and enrolled in choir/mariachi
MS Instrumental Ensemble I-II	N/A	District music teacher	MS 7 th and 8 th grade	Students practice and study techniques with instruments and must also enroll in band, orchestra or mariachi
MS Vocal Ensemble I-II	N/A	District music teacher	MS 7 th and 8 th grade	Students practice and study vocal techniques and must also enroll in choir/mariachi
Literary Genre	N/A	HS English teacher	Tier 3-4.0 1 credit	Students understand and analyze motivations and techniques of various writers in various genres-teacher curriculum



New Course Proposals for 2021-22

Course	Cost	Teacher	Course Weight	Materials-Description
AFJROTC or AJROTC I-IV Awaiting approval of Air Force or Army	Shared military costs	Military approval-2	Tier 3-4.0 4 elective credits or 1 PE and 3 electives	JROTC teaches leadership, physical fitness, drill and ceremony, Air Force or Army history and traditions, military customs and courtesies, basic first aid, marksmanship, and military organization and orientation. Instruction throughout the program includes both lectures and practical application.



HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: Abandonment of Leasehold Rights and Donation of a Metal Building by Hays County Emergency Services District #8 at Tom Green ES

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer

A. Purpose of Agenda Item:

Action needed Information only Receive input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Maintain good working relationships with other public entities

D. Summary:

Previous board action relating to this item

Future action anticipated -

Background information -

Since 1993, Hays CISD has allowed the use of ½ acre of land located at Tom Green ES for the operation of a volunteer fire station. After the construction of a new fire station at 151 FM 2001 in 2010, Hays County ESD #8 no longer operates the two-bay metal building located at Tom Green ES.

In return for the successful partnership between the entities and the use of the property, Hays County ESD #8 wishes to abandon leasehold rights and transfer the building to Hays CISD. This action was formalized by Hays County ESD #8 on October 21, 2020.

D. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____

From public -

E. Administrative Recommendation:

Consideration and possible acceptance of the abandonment of leasehold rights, donation of a 42' X 42" metal building, and expression of gratitude for the transaction.

F. Fiscal Impact and Cost: Amount: \$_0_____

Budget Bond Grant/Special Funds Other

Prior Year Spending - \$_____ N/A _____

Future/Ongoing -

G. Monitoring and Reporting TimeLine:

Person responsible for evaluating this decision or action— Rod Walls

Evaluation method and time line -

Next report to the board -

H. Suggested Motion:

I move the board approve the resolution for the abandonment of leasehold rights by ESD #8 at Tom Green ES, and accept the donation of the metal building, as presented.

**THE BOARD OF TRUSTEES OF THE HAYS CONSOLIDATED
INDEPENDENT SCHOOL DISTRICT**

**RESOLUTION OF November 30, 2020
Abandonment of Leasehold Rights by Hays County
Emergency Services District No. 8**

Whereas, the Hays County Emergency Services District No. 8 has, pursuant to an interlocal transaction, for many years operated an emergency services facility on a portion of that tract of real property conveyed to the Hays Consolidated Independent School District by document recorded at Volume 464, Page 316, being locally known as the Tom Green Elementary School campus; and,

Whereas, the Emergency Services District has determined that it no longer has a need to occupy the property, and wishes to disclaim any future right to occupy the property; and,

Whereas, the Emergency Services District further wishes to disclaim any right to any improvements on the property; and,

Whereas, the Hays CISD wishes to formally accept such grant from the Emergency Services District and to express its gratitude and appreciation for the grant and for the services provided by the Emergency Services District:

It is therefore RESOLVED:

1. That the Board of Trustees of the Hays Consolidated School District accepts the Abandonment of Leasehold rights set forth in Exhibit 1 to this Resolution; and,
2. That the Board of Trustees of the Hays Consolidated Independent School District expresses its sincere appreciation for the grant of the property rights described in Exhibit 1; and further commends and thanks the Emergency Services District for the outstanding public service that it has provided to the Hays CISD and the citizens of Hays County for many years.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Hays Consolidated Independent School District during a properly called and noticed meeting on October 26, 2020. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____
Nays: _____
Abstentions: _____

To certify which, witness my hand and the official seal of the District this ____ day of October, 2020.

Vanessa Petrea
Secretary, Board of Trustees

[EXHIBIT 1 FOLLOWS]

RESOLUTION EXHIBIT 1

NOTICE OF CONFIDENTIALITY RIGHTS

IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS |
COUNTY OF HAYS | **ABANDONMENT OF LEASHOLD RIGHTS**

Know all by these presents, that for and in consideration of \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by all parties,

GRANTOR: Hays County Emergency Services District No. 8, successor in interest to the Northeast Hays County Fire Protection District
P.O. Box 1159
Buda, Texas 78610

does hereby abandon and surrender unto:

GRANTEE: Board of Trustees of the
Hays Consolidated Independent School District
21003 North I.H.-35
Kyle, Texas 78640

all leasehold or license rights of any nature held by Grantor pursuant to that certain resolution of Grantee dated October 18, 1993 over the following real property:

PROPERTY: That tract of real property conveyed to Grantee herein by document recorded at Volume 464, Page 316, being locally known as the Tom Green Elementary School campus at 1301 Old Goforth Road, Buda, Texas 78610.

To have and to hold the above-described property, together with all and singular the rights and appurtenances thereto, to Grantee, its successors and permitted assigns to the exclusion of Granter.

Grantor further acknowledges that any and all improvements to such real property by Grantor, including by not limited to any structures located on the property, are and shall remain the property of Grantee.

Hays County Emergency Services District No. 8

By: Jim Weatherford
Jim Weatherford, President

STATE OF TEXAS

§
§
§

ACKNOWLEDGMENT

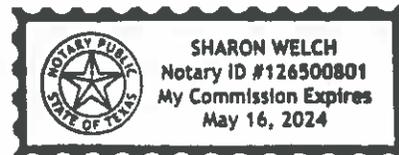
COUNTY OF HAYS

On this day personally appeared Jim Weatherford, as President of Hays County Emergency Services District No. 8, known to me to be the person whose signature appears on the foregoing instrument, and having been sworn upon his oath, stated that he is authorized to execute such instrument pursuant to resolution of the Board of Emergency Services Commissioners adopted on October 21, 2020; and that said instrument is executed as the free and voluntary act and deed of such governmental unit for the purposes and consideration expressed therein.

To certify which, witness my hand and seal of office affixed this 21ST day of October, 2020.

Sharon Welch
Notary Public in and for the State of Texas

PLEASE RETURN RECORDED INSTRUMENT TO:
Hays Consolidated Independent School District
Attn: Business Office
21003 North I.H.-35
Kyle, Texas 78640



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Consideration and possible vote by resolution for Travis County Appraisal District Board of Directors

Administrator Responsible/Position: Randy Rau, Chief Financial Officer

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Selection of individual to serve on the Travis County Appraisal District Board of Directors

D. Summary:

Previous board action relating to this item – The election of the Travis CAD takes place every 2 years. No action was taken by the board in 2018.

Future action anticipated –

Background information - The deadline has passed for the jurisdictions in the western part of Travis County to make nominations for their representative member of the Board of Directors of the Travis Central Appraisal District. The term for the prospective member's service will be two years, starting January 1, 2021.

Tom Buckle was nominated by the City of Jonestown, City of Lakeway and Leander ISD.

John Havenstrieete was nominated by the City of Rollingwood, Eanes ISD, and Leander ISD.

Randy Stader was nominated by the City of Cedar Park.

The ballot in this election must be returned to Travis CAD on or before December 2, 2020. If the board chooses to cast a ballot, the action must be taken at this meeting in order to meet the deadline.

E. Administrative Recommendation:

The administration defers to the Board for nominations.

F. Fiscal Impact and Cost: N/A

Budget – General Operating Fund Bond Grant/Special Funds Other _____

Prior Year Spending: \$ _____

Future/Ongoing: \$ _____

G. Suggested Motion – Board Matter

I move that the Board approve the resolution for the nomination of _____ to the Travis County Appraisal District Board of Directors.

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS

JAMES VALADEZ
CHAIRPERSON
BRUCE GRUBE
VICE CHAIRPERSON
THERESA BASTIAN
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS

TOM BUCKLE
BRUCE ELFANT
ANTHONY NGUYEN
ELEANOR POWELL
RYAN STEGLICH
FELIPE ULLOA
BLANCA ZAMORA-GARCIA

HAYS CONSOLIDATED ISD
MEREDITH KELLER, PRESIDENT
C/O ANNETTE FOLMAR
21003 INTERSTATE 35
KYLE, TX 78640

October 23, 2020

The deadline has passed for the jurisdictions in the western part of Travis County to make nominations for their representative member of the Board of Directors of the Travis Central Appraisal District. The term for the prospective member's service will be two years, starting in January 1, 2021. The following are the nominations and sponsoring jurisdictions for the Western Travis County member for our Board:

BALLOT

_____ Tom Buckle	City of Jonestown, City of Lakeway, Leander ISD
_____ John Havenstrite	City of Rollingwood, Eanes ISD, Leander ISD
_____ Randy Stader	City of Cedar Park

This letter serves as a ballot, and is being sent to the presiding officer of each city and school district in Western Travis County. **On or before December 2, 2020 your jurisdiction should vote and return the ballot to the Chief Appraiser of the appraisal district at the following mailing address or email address:**

Marya Crigler
Travis Central Appraisal District
P.O. Box 149012
Austin, TX 78714-9012
mcrigler@tcadcentral.org

On or before December 15, 2020, I will inform you of the results of the election and send you a complete list of the Board members. If you have any questions, please feel free to call me at (512) 834-9317, ext. 337.

Sincerely,

Marya Crigler
Chief Appraiser
Travis Central Appraisal District

W. THOMAS BUCKLE

EXPERIENCE

2019-present **Scanlan, Buckle & Young, P.C.** **Austin, TX**

Of Counsel

- Primary Areas of Practice: Commercial and Residential Real Estate, including all aspects of land use controls; Wills, Trusts and Estate Planning, Probate and Guardianship and the creation and representation of various business entities.

1995-2019 **Scanlan Buckle and Young, P.C.** **Austin, TX**

Principal

- Primary Areas of Practice: Litigation, Municipal Law, Commercial and Residential Real Estate, including all aspects of land use controls; Wills, Trusts and Estate Planning, Probate and Guardianship and the creation and representation of various business entities.

1988-1995 **Scanlan & Buckle, P.C.**

Principal

- Primary Areas of Practice: Litigation, Commercial and Residential Real Estate; Municipal Law; and Wills, Trusts and Estate Planning; Probate and Guardianship; and, the creation and representation of various business entities.

1978-1987 **Scanlan, Buckle & Fleckman** **Austin, TX**

Partner

- Primary Areas of Practice: Litigation, Environmental law, Commercial and Residential Real Estate. Highly active in the State Bar's Environmental Law Section and also lecturing at a number of continuing legal education seminars concerning environmental matters.

1975-1978 **Office of the Attorney General** **Austin, TX**

Assistant Attorney General

- Primary Areas of Practice: Environmental Protection Division of the Attorney General's office representing the state's environmental agencies advising them on air pollution matters. Litigated cases throughout the State of Texas and was directly involved with the congressional revisions to the Clean Air Act. Worked closely with Senator Lloyd Bentsen's staff and various congressmen from Houston's area.

1973-1975 **Texas Air Control Board** **Austin, TX**

Staff Attorney

- Primary Areas of Practice: Staff attorney for agency responsible for

controlling air pollution in the State of Texas.

1970–1973 **Legal Aid Society of Travis County** Austin, TX
Staff Attorney/Executive Director

- Primary Areas of Practice: Staff Attorney from 1970-1972 before serving on the Board of Directors. As Acting Director in 1971-1972, supervised 20 employees and was responsible for administering six grants which funded the Legal Aid program.

EDUCATION

1970 **University of Texas School of Law** Austin, TX
■ Doctor of Jurisprudence degree.

1967 **Rice University** Houston, TX
■ B. A., Political Science

LICENSES/ADMISSIONS/MEMBERSHIPS

Licenses: State Bar License for State of Texas (1970)

Admissions: United States District Court, Western District of Texas, (1980); Southern District of Texas, (1985)

Professional Memberships: State Bar of Texas, 1970 to present; Travis County Bar Association, 1972 to present; Texas Bar Foundation, 1987 to present; Austin Bar Foundation, 2004 to present.

Memberships: State Bar District 9 Grievance Committee Member 1986 to 1993; City of Jonestown Planning & Zoning Commission Member 1998 to 2005; City of Jonestown City Council Member 2005-2006; 2007 to 2013; 2015 to present.

Board of Directors: State Bar of Texas, Environmental Law Section, 1979 to 1982; Chair 1981-1982; Legal Aid Society of Central Texas, 1974-1978, President, 1978; Travis County Bar Association 1974; Twilight Concerts, 2005 to present, Family Eldercare, 2006 to 2012; Travis Central Appraisal District, 2010 to present.

Officer: Treasurer, State Bar of Texas, Environmental Law Section, 1982 to 1983; Vice Chair, Environmental Section of State Bar, 1984; Chair Elect, Environmental Section of State Bar, 1985; Chair, Environmental Section of State Bar, 1986; Chair, State Bar District 9 Grievance Committee, January 1992 to June 1993; Chair, City of Jonestown Planning & Zoning Commission 2000 to 2005; Mayor Pro Tem, City of Jonestown, 2007 to 2013; 2015 to present; Treasurer, Family Eldercare 2008 and 2009; Chair Travis Central Appraisal District 2019.

Assistant City Attorney: City of Westlake Hills, Texas, 1979 to 1985; City of Lakeway, Texas, 1981 to 1990; City of Sunset Valley, Texas 1982 to 1990.

City Attorney: City of Jonestown, Texas, 1985 to 1995; City of Lakeway,

Texas, 1990 to 2007; City of Sunset Valley, Texas, 1990 to 2020; Village of Volente, Texas, 2004 to 2017.



JOHN HAVENSTRITE
506 BROOKHAVEN TRAIL
AUSTIN, TEXAS 78746
John.havenstrite@yahoo.com

**RE: Travis Central Appraisal District
Board of Directors Candidacy**

September 23, 2020

John Havenstrite is a Principal Account Manager for the Lower Colorado River Authority (LCRA) where he works to enhance emergency communication among first responders throughout Central Texas. Specifically, John helps elected officials and policy makers solve problems that impede first responder interoperability.

John began his career in municipal governance and finance. For fourteen years, he served as the Tax Assessor Collector for dozens of municipalities serving countless commercial and residential property owners scattered across four urban and rural Texas counties. In that capacity, John became expertly familiar with the varying functions, responsibilities, and operations of the region's appraisal districts, the tax assessment and collection cycle, and the relationship each has with municipal finance and economic development.

Prior to moving to Austin in 2004, John was a partner and vice president of a Houston-based urban planning firm. Here he gained experience creating, managing, and monitoring the myriad public/private economic development tools available to municipalities in Texas - all of which are dependent upon a reliable, well-functioning appraisal district, and tax assessment collection team.

John is currently the Vice President of the Eanes Independent School District (EISD) Board of Trustees. He was elected to the Board in 2017, and will serve a second term beginning in November 2020. John has served as the Secretary of the Central Texas School Board Association (CTSBA) for the past two years and is a 2020 graduate of Leadership-TASB (L-TASB). John also serves on advisory committees related to public safety, telecommunications, and the utility industry.

John grew up in New Orleans, and graduated from Louisiana State University (LSU) with degrees in History, Political Science, and Journalism. He volunteers regularly at his church and in his community whenever he can. However, more important than any of the foregoing, John has been married for 20 years, is the proud father of two Westlake High School students, and is the unwitting owner of two dogs, two cats, and three chickens.



Public Service Biography

Randy Strader



Ralph E. Strader II (“Randy”) is a 12-year resident of Cedar Park, Texas. Randy moved with his wife, Tessa, who works locally as an accountant, and three sons from his residence in Austin, where he had lived since 1997 to a subdivision in unincorporated Travis County.

Motivated to serve his neighbors, he joined the Deer Creek Ranch Homeowners Association as Treasurer in 2011, using his skills in finance and taxation to restore and maintain the association’s balance sheet. Randy established ties with the City of Cedar Park in this capacity, helping the effort to bring the subdivision into the City when it was annexed.

Randy subsequently became President of the HOA and served in this role for four years. Through continuing dialogue on matters pertaining to the City, he was nominated and became a Commissioner on Cedar Park’s Planning and Zoning Commission. Randy later served as its Chair and it presently serving as Place Seven and Vice Chair.

Having worked in finance and accounting for much of his career, which includes his work in taxation for one of the Big Four accounting firms, Randy brings tremendous knowledge of various forms of taxation within both the public and private sector.

Randy also holds an MBA with a concentration in Real Estate Finance from the University of Texas at Austin, an MA from Boston College, and a BA from the University of St. Thomas in Houston, Texas.

Randy Strader

2702 Rambler Valley Dr. • Cedar Park, Texas 78613
Mobile: (512) 767-5809 • E-Mail: mail@randystrader.com

Overview

Distinguished track record of managing and delivering enterprise software projects, supported by broad business knowledge with expertise in finance, tax, and international logistics. Progressive achievement in working with senior leadership to create strategies, implement business objectives, and track performance of corporate initiatives.

Experience

Program Manager, Apple Inc.

May 2020 - Present

Program Manager with responsibility for overseeing a portfolio of finance and tax projects. Product Owner of Apple-internal finance system.

Tax Manager, Deloitte Tax LLP

2014 - 2020

Tax project manager within Deloitte Tax's Enterprise Tax Integration (SAP) group, focused on implementing finance and tax requirements relating to corporate taxation (US and US-International), State and Local Taxes, VAT, Property Tax, and other forms of use tax.

Program Manager, Finance IT, Hewlett-Packard Company

2009 - 2014

Chief-of-staff to the VP of Finance IT. Program and portfolio management for finance, tax, and global regulatory compliance applications at HP, including resource planning, financial analysis of IT projects, and project portfolio planning. Developed and communicated Finance IT strategy to internal stakeholders, including executives of HP's various lines-of-business. Configured and used financial management systems, including SAP Business Warehouse (SAP BW) and SAP Business Planning and Consolidation (SAP BPC) to communicate internal metrics and financial performance. Obtained HP Master Technologist level.

Tax Manager, Deloitte Tax LLP

2008 - 2009

Client engagement manager on Deloitte's Global Trade Solutions team. Advised clients on international trade requirements, aligning the trade function with business objectives via software automation. Performed research and analysis of regulatory, statutory, and international trade rules for client compliance. Managed staff and seniors. Created project proposals, including project timeline, budget, and fees.

Director, Solution Management, SAP America, Inc.

2006 - 2008

Led product management and solutions engineering teams for SAP's trade and customs software portfolio. Performed gap and market analysis to identify product features to implement. Managed direct reports in three regions - APA, EMEA, and Americas. Overall coordination of product definition, software development lifecycle (SDLC), and roll-out activities for products within the portfolio.

Manager, Product Management, SAP Labs LLC

2001 - 2006

Led product management for the SAP Global Trade Services application. Line manager with 5 - 7 reports. Authored product requirements documents, market opportunity analysis, and software design specifications. Managed the overall software development lifecycle for SAP GTS releases 1.0 through 7.0 with SAP core development teams.

SAP Support Consultant, SAP America, Inc.

1996 – 2001

Delivered on-site and remote services for SAP R/3, CRM, and SRM customers, including software configuration, performance tuning, and data analysis. SAP Certified Consultant in SAP R/3 Sales & Distribution, Logistics Execution, and Materials Management modules.

Education

MBA, The University of Texas at Austin

May 2008

Texas Executive MBA. Elective coursework in Real Estate Finance.

MA, Philosophy, Boston College

May 1996

BA, Philosophy, University of St. Thomas

May 1992

Completed US Federal Taxation sequence at Austin Community College as a continuing education student.

Skills

Project Management (waterfall, Agile, and Scrum)
Financial Accounting
Excel Modeling
IT Portfolio Planning
Vendor Management

US Federal Income Tax
Regulatory Research
Tax Analysis
Customs Regulations
Global Trade
Software Development Lifecycle

SAP S/4HANA Finance
SAP ERP (ECC, S/4HANA)
SAP BPC & BW Reporting
SAP HANA Database
Enterprise Data Warehouse
Microsoft Office, Project & Visio

Community Service

Place 7 and Chair (2016-19),
Vice-Chair (2019-20)
Planning and Zoning Committee
City of Cedar Park

Director, Deer Creek Ranch HOA
President 2013-17
Treasurer 2011-13

**Hays Consolidated Independent School District
Resolution**

Whereas, the Hays Consolidated Independent School District Board of Trustees met in a regular meeting on Monday, November 30, 2020, and

Whereas, included on the agenda was an action item for the discussion and possible action on vote by resolution for the selection of a member to the Travis County Appraisal District Board of Directors, and

Whereas, the Hays Consolidated Independent School District Board of Trustees received a ballot listing

- Tom Buckle – City of Jonestown, City of Lakeway and Leander ISD
- John Havenstrite – City of Rollingwood, Eanes ID, and Leander ISD, and
- Randy Stader – City of Cedar Park

as nominated for the position of Appraisal District Director; and

Whereas, a motion was made by _____, and duly seconded by _____ to cast the Hays CISD vote for _____; and

Whereas, said motion carries with a _____ vote by the Hays CISD Board of Trustees.

Members voting “yes” included:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Members voting “no” included

_____	_____	_____
_____	_____	_____
_____	_____	_____

Now Therefore, Be It Resolved, that the Hays CISD Board of Trustees do hereby cast its votes for the Appraisal District Directors for Travis County as indicated above.

Dated this 30th day of November 2020.

Merideth Keller, President
Hays CISD Board of Trustees

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: November 30, 2020

Subject: October 2020 Financial Statements

Administrator Responsible/Position:

- A. Purpose of Agenda Item:
 Action needed Information only Receive input
- B. Authority for This Action:
 Local Policy Law or Rule N/A
- C. Goal or Need Addressed:
- D. Summary:
 Previous board action relating to this item - Monthly
 Future action anticipated -
 Background information – A separate summary is attached with the financials.
- E. Comments Received:
 Cabinet DLT FBOC Teacher Org. Reps. Other _____
- F. Administrative Recommendation:
There is no board action necessary. The monthly financial statements are presented as an information item.
- G. Fiscal Impact and Cost: Amount: \$ _____
 Budget Bond Grant/Special Funds Other _____
- H. Suggested Motion:
There is no board action necessary. The monthly financial statements are presented as an information item.

Hays Consolidated Independent School District

Division of Financial Services

21003 Interstate 35 Frontage Road
Kyle, Texas 78640
Ph: (512) 268-2141
Fx: (512) 268-2147



Date: November 30, 2020

Monthly Financial Highlights

- The monthly Financial Reports represent financial data through October 31, 2020.
- The cash and investment balances of all funds at month end totals \$90,572,358.52. The General Fund makes up the largest portion of the total with \$56,312,055.62 or roughly 62.17%.
- Through the end of the month (4/12 or 33.33% of the budget year):
 - The General Fund has collected \$51,783,137.54 (26.59% of its budgeted revenue) and has spent \$61,443,006.93 (30.98% of its budgeted expenditures). The ending fund balance through the month of October is \$58,158,401.29.
 - The Child Nutrition fund has collected \$695,251.12 (7.02% of its budgeted revenue) and has spent \$1,785,147.55 (17.94% of its budgeted expenditures).
 - The Debt Service fund collected \$163,152.15 (0.37% of its budgeted revenue) and spent \$22,003,306.63 (50.33%) of its budgeted expenditures). Debt service payments are made two times a year, February 15th and August 15th.
 - The Capital Project funds have expenditures credited of (\$396,565.20) in the current fiscal year through the month of October 2020 and collected \$10,709.58 in interest revenue.
- Special Revenue funds consist of Federal, State, and local grants received by the District. Some of these grants such as Title I and IDEA are non-competitive federal grants which the District receives based on certain types of student populations reported through PEIMS. Other local grants are “competitive grants” and are awarded based on demonstrated needs. This group of funds also includes the Textbook (IMA) and awarded Education Foundation funds. Total revenue collected is \$2,866,489.19 and total expenditures spent is \$2,866,489.19.
- Current Tax collections for the month of October 2020 totaled \$0.00 representing 0.00% of the levy collected during the month. Approximately 0.00% of the total levy has been collected through the end of October 2020. In comparison, 0.03% of the total levy was collected through the end of October 2019.

If you should have any questions regarding these financials please contact me.

Randall Rau, CPA

Chief Financial Officer
Hays Consolidated Independent School District

Hays Consolidated Independent School District

Financial Reports



October 31, 2020

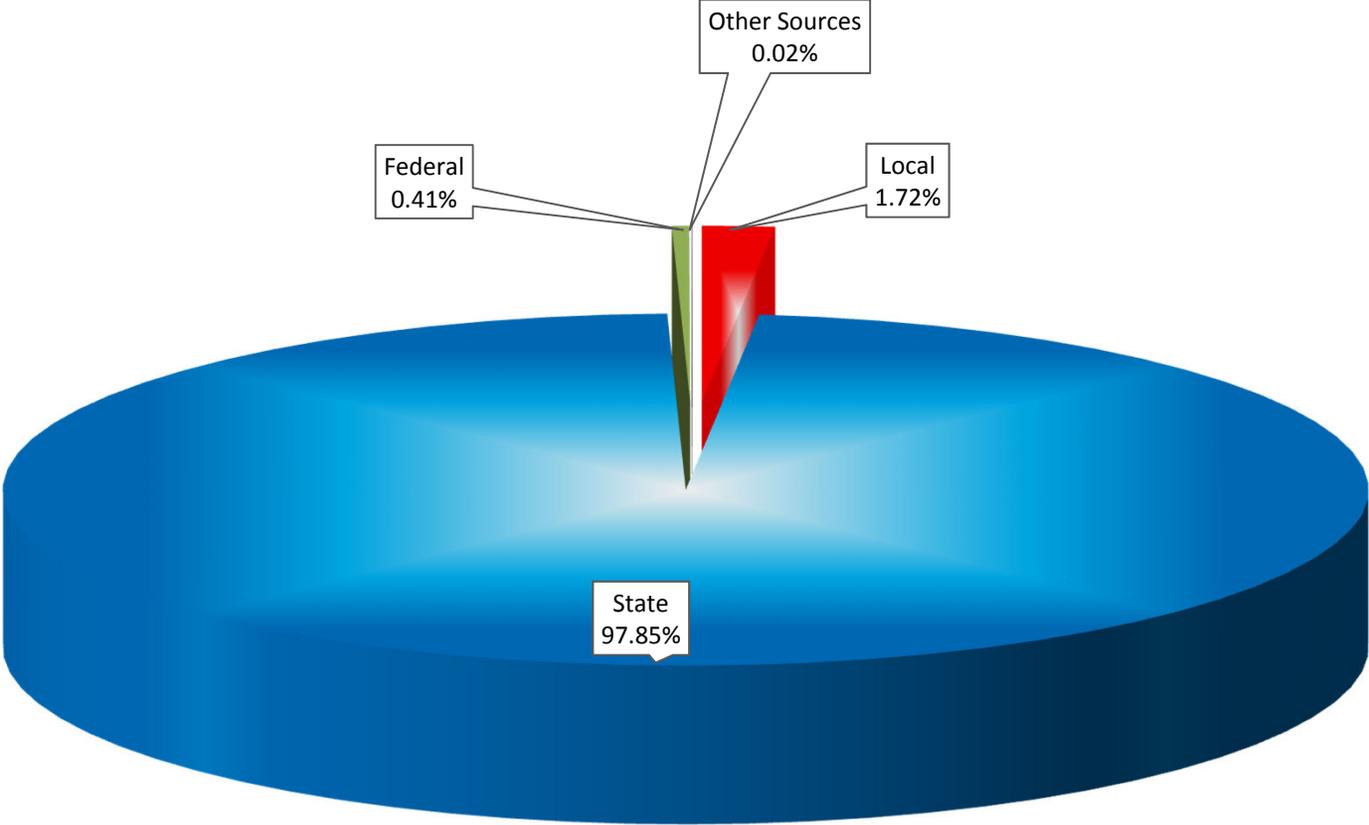
Hays Consolidated Independent School District
Combined Balance Sheet
for the Month Ending October 31, 2020
(Un-Audited)

	<u>General</u> <u>Fund</u>	<u>Child Nutrition</u> <u>Fund</u>	<u>Debt Service</u> <u>Fund</u>	<u>Capital</u> <u>Projects Funds</u>	<u>Special Revenue</u> <u>Funds</u>	<u>Total</u>
Assets:						
Cash and Cash Equivalents	\$ 16,192,689.03	\$ 126,091.08	\$ 7,724,582.01	\$ 536,197.32	\$ (4,718,673.17)	\$ 19,860,886.27
Current Investments	40,119,366.59	7,325,976.26	2,615,838.90	20,650,290.50	-	70,711,472.25
Total Cash and Investments	\$ 56,312,055.62	\$ 7,452,067.34	\$ 10,340,420.91	\$ 21,186,487.82	\$ (4,718,673.17)	\$ 90,572,358.52
Property Taxes - Delinquent	2,329,520.68	-	1,101,692.13	-	-	3,431,212.81
Allowance for Uncollectible Taxes	(641,060.91)	-	(281,301.97)	-	-	(922,362.88)
Due from State Agencies	9,002,524.30	764,076.84	-	-	5,224,108.63	14,990,709.77
Due from other Governments	108,037.25	-	(108,227.26)	-	-	(190.01)
Accrued Interest	8,143.75	-	-	-	-	8,143.75
Due from Other Funds	4,984,362.65	167,039.84	204,191.65	125,953.47	213,301.20	5,694,848.81
Other Receivables	-	-	-	-	-	-
Total Receivables	\$ 15,791,527.72	\$ 931,116.68	\$ 916,354.55	\$ 125,953.47	\$ 5,437,409.83	\$ 23,202,362.25
Inventories	-	239,581.36	-	-	-	239,581.36
Prepaid Items	7,573,595.01	500.00	-	-	-	7,574,095.01
Other Current Assets	\$ 7,573,595.01	\$ 240,081.36	\$ -	\$ -	\$ -	\$ 7,813,676.37
Total Current Assets	\$ 79,677,178.35	\$ 8,623,265.38	\$ 11,256,775.46	\$ 21,312,441.29	\$ 718,736.66	\$ 121,588,397.14
Liabilities and Fund Balance:						
Current Liabilities						
Accounts Payable	\$ 418,069.50	\$ -	\$ -	\$ -	\$ 2,461.95	\$ 420,531.45
Other Liabilities	105.10	-	-	-	-	105.10
Payroll Deductions and Withholdings	(789,955.03)	-	-	-	-	(789,955.03)
Accrued Wages Payable	15,305,544.18	418,839.36	-	-	-	15,724,383.54
Due to Other Funds	1,426,796.38	5,489,030.34	-	-	-	6,915,826.72
Due to Student Groups	24,894.74	-	-	-	-	24,894.74
Due to State Agencies	12,283.00	-	-	-	-	12,283.00
Due to other Governments	21,827.69	-	-	-	-	21,827.69
Accrued Expenses	-	-	-	-	-	-
Deferred Revenues	3,410,751.73	279,848.66	-	-	716,274.71	4,406,875.10
Deferred Inflows	1,688,459.77	-	820,390.16	-	-	2,508,849.93
Total Liabilities	\$ 21,518,777.06	\$ 6,187,718.36	\$ 820,390.16	\$ -	\$ 718,736.66	\$ 29,245,622.24
Fund Balance/Equity						
Reserved/Designated Fund Balance	-	3,525,443.45	32,276,539.78	20,905,166.51	-	56,707,149.74
Reserved for Current Year	-	-	-	-	-	-
Expenditures/Expenses	(9,659,869.39)	(1,089,896.43)	(21,840,154.48)	407,274.78	-	(32,182,645.52)
Unreserved Fund Balance/Fund Equity	\$ 67,818,270.68	-	-	-	-	\$ 67,818,270.68
Total Fund Balance/Equity	\$ 58,158,401.29	\$ 2,435,547.02	\$ 10,436,385.30	\$ 21,312,441.29	\$ -	\$ 92,342,774.90
Total Liabilities and Fund Equity	\$ 79,677,178.35	\$ 8,623,265.38¹²⁴	\$ 11,256,775.46	\$ 21,312,441.29	\$ 718,736.66	\$ 121,588,397.14

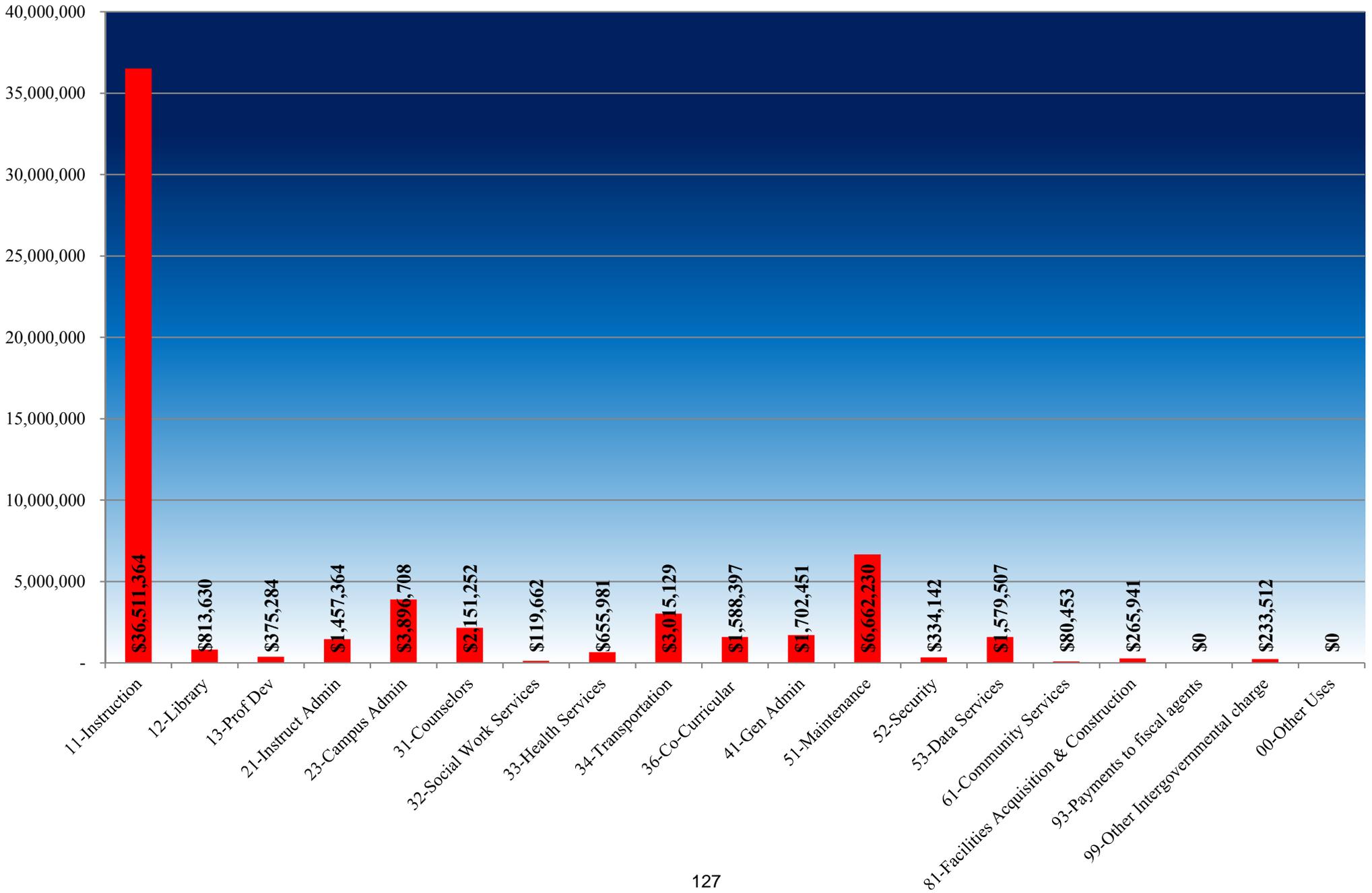
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - General Fund
for the Month Ending October 31, 2020
(Un-Audited)

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:					
Local	\$ 88,257,397	\$ 88,678,647	\$ 889,606.77	(87,789,040.23)	1.00%
State	102,997,133	102,997,133	50,669,847.33	(52,327,285.67)	49.20%
Federal	2,583,000	3,066,000	211,587.74	(2,854,412.26)	6.90%
Other Sources	-	-	12,095.70	12,095.70	NA
Total Revenues	\$ 193,837,530	\$ 194,741,780	\$ 51,783,137.54	\$ (142,958,642.46)	26.59%
Expenditures and Other Uses:					
11-Instruction	111,268,074	111,754,855	36,511,363.76	75,243,491.24	32.67%
12-Library	2,686,456	2,690,265	813,629.64	1,876,635.36	30.24%
13-Prof Dev	4,394,895	4,192,907	375,283.66	3,817,623.34	8.95%
21-Instruct Admin	4,866,624	4,945,336	1,457,364.17	3,487,971.83	29.47%
23-Campus Admin	12,100,694	12,113,283	3,896,708.17	8,216,574.83	32.17%
31-Counselors	6,860,734	6,965,734	2,151,252.24	4,814,481.76	30.88%
32-Social Work Services	269,052	269,052	119,662.04	149,389.96	44.48%
33-Health Services	2,251,762	2,252,155	655,980.66	1,596,174.34	29.13%
34-Transportation	11,291,406	11,291,916	3,015,129.32	8,276,786.68	26.70%
36-Co-Curricular	5,508,225	5,827,676	1,588,396.68	4,239,279.32	27.26%
41-Gen Admin	5,191,355	5,191,245	1,702,450.96	3,488,794.04	32.79%
51-Maintenance	20,348,895	21,077,152	6,662,229.60	14,414,922.40	31.61%
52-Security	2,805,352	2,801,652	334,142.44	2,467,509.56	11.93%
53-Data Services	5,085,338	5,228,808	1,579,507.12	3,649,300.88	30.21%
61-Community Services	270,526	271,076	80,452.88	190,623.12	29.68%
81-Facilities Acquisition & Construction	-	309,402	265,941.17	43,460.83	85.95%
93-Payments to fiscal agents	330,538	330,538	-	330,538.00	0.00%
99-Other Intergovernmental charge	837,000	837,000	233,512.42	603,487.58	27.90%
00-Other Uses	-	-	-	-	NA
Total Expenditures and Other Uses	\$ 196,366,926	\$ 198,350,052	\$ 61,443,006.93	\$ 136,907,045.07	30.98%
Excess of Revenues and Other Resources Over (Under) Expenditures and Other Uses	\$ (2,529,396)	\$ (3,608,272)	\$ (9,659,869.39)		
Fund Balance July 1, 2020 - <u>(Un-Audited)</u>	\$ 67,818,270.68	\$ 67,818,270.68	\$ 67,818,270.68		
Fund Balance Ending - Monthly Reporting Period	\$ 65,288,874.68	\$ 64,209,998.68	\$ 58,158,401.29	\$ (6,051,597.39)	

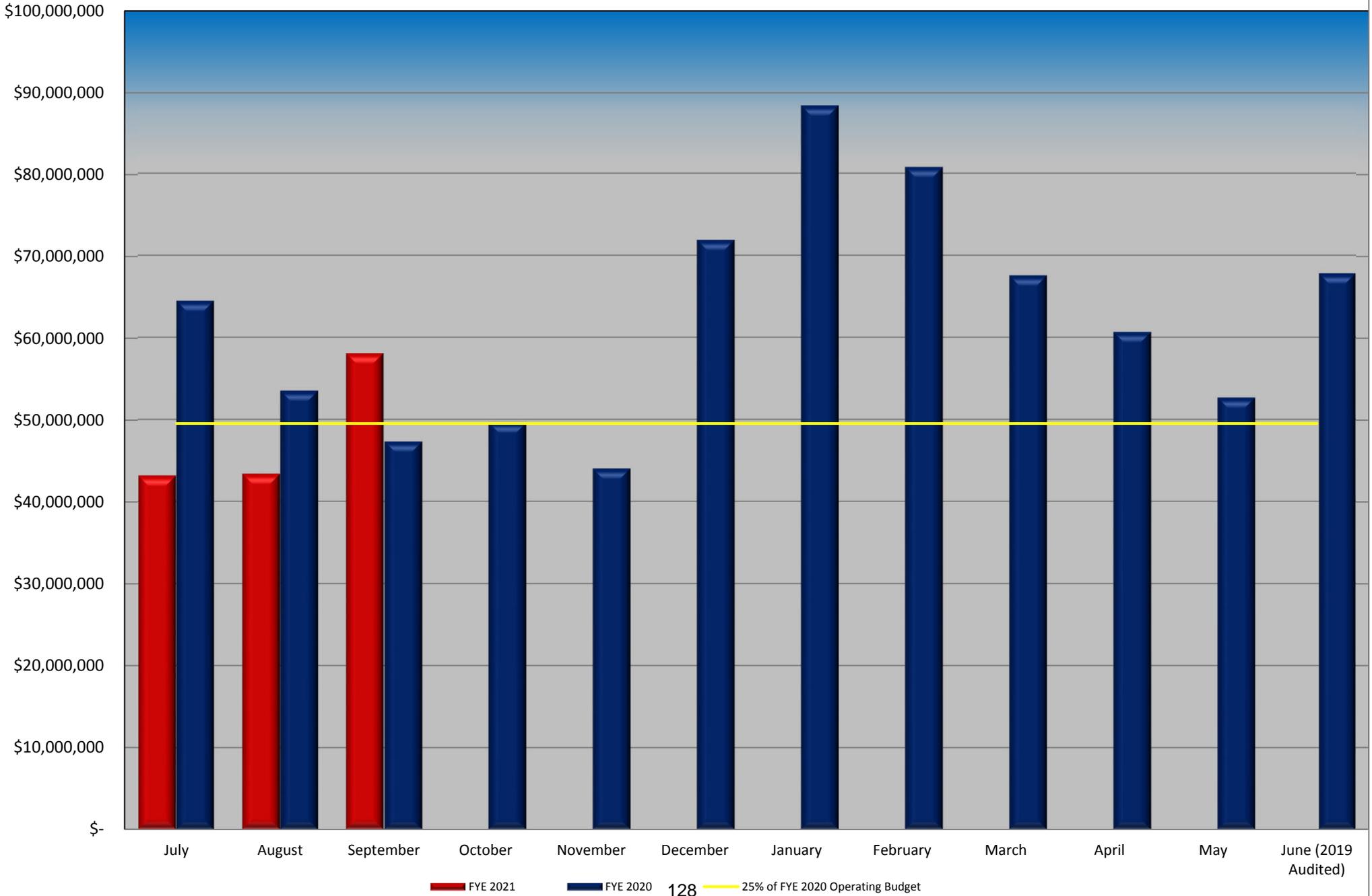
General Fund Revenues Collected to Date



General Fund Expenditures to Date



General Fund Balance by Reporting Month



FYE 2021

FYE 2020

128

25% of FYE 2020 Operating Budget

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Child Nutrition Fund
for the Month Ending October 31, 2020
(Un-Audited)

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended/</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
<i>Revenues and Other Resources:</i>					
Local	\$ 3,727,116	\$ 3,727,116	\$ 50,433.18	\$ (3,676,682.82)	1.35%
State	45,093	45,093	-	(45,093.00)	0.00%
Federal	6,130,966	6,130,966	644,817.94	(5,486,148.06)	10.52%
Other sources	-	-	-	-	NA
Total Revenues and Other Resources	\$ 9,903,175	\$ 9,903,175	\$ 695,251.12	\$ (9,207,923.88)	7.02%
<i>Expenditures and Other Uses:</i>					
35-6100 Payroll	4,363,880	4,363,880	1,234,573.13	3,129,306.87	28.29%
35-6200 Professional and Contracted Services	808,815	815,851	92,289.15	723,561.85	11.31%
35-6341 Food Supplies	3,658,529	3,661,529	315,683.73	3,345,845.27	8.62%
35-6342 Non-Food Supplies	256,968	256,968	38,812.20	218,155.80	15.10%
35-6344 USDA Commodities	415,477	415,477	-	415,477.00	0.00%
35-6349 Miscellaneous Supplies	157,001	185,344	28,899.83	156,444.17	15.59%
35-6300 Supplies & Materials	77,486	77,486	65,507.93	11,978.07	84.54%
35-6400 Food Service Other Operating Expenses	165,019	155,019	2,387.61	152,631.39	1.54%
35-6600 Food Service Capital Expenses	-	16,994	6,993.97	10,000.03	41.16%
Total Expenditures	\$ 9,903,175	\$ 9,948,548	\$ 1,785,147.55	\$ 8,163,400.45	17.94%
Excess of Revenues and Other Resources					
Over (Under) Expenditures and Other Uses	\$ -	\$ (45,373)	\$ (1,089,896.43)		
Fund Balance July 1, 2020 - <i>(Un-Audited)</i>	3,525,443.45	3,525,443.45	3,525,443.45		
Fund Balance Ending - Monthly Reporting Period	\$ 3,525,443.45	\$ 3,480,070.45	\$ 2,435,547.02	\$ (1,044,523.43)	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Debt Service Fund
for the Month Ending October 31, 2020
(Un-Audited)

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:					
Local Revenue					
Taxes, Current Year Levy	\$ 43,315,670	\$ 43,315,670	134,452.84	\$ (43,181,217.16)	0.31%
Taxes, Prior Year	250,000	250,000	-	(250,000.00)	0.00%
Penalties, Interest and Other Tax Revenues	150,000	150,000	20,976.20	(129,023.80)	13.98%
Earnings from Investments	-	-	7,723.11	7,723.11	NA
Miscellaneous Revenue	-	-	-	-	NA
Local Revenue	\$ 43,715,670	\$ 43,715,670	\$ 163,152.15	\$ (43,552,517.85)	0.37%
State Revenue					
Additional State Aid for Homestead Exemption	-	-	-	-	NA
State Revenue	\$ -	\$ -	\$ -	\$ -	NA
Total Revenue	\$ 43,715,670.00	\$ 43,715,670.00	\$ 163,152.15	\$ (43,552,517.85)	0.37%
Expenditures:					
71-6511 Bond Principal	24,720,000	24,720,000	12,285,000.00	12,435,000.00	49.70%
71-6521 Interest on Bonds	18,970,670	18,970,670	9,699,676.63	9,270,993.37	51.13%
71-6599 Other Debt Service Fees	25,000	25,000	18,630.00	6,370.00	74.52%
Total Expenditures	\$ 43,715,670	\$ 43,715,670	\$ 22,003,306.63	\$ 21,712,363.37	50.33%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -	\$ (21,840,154.48)		
Fund Balance July 1, 2020 - (Un-Audited)	\$ 32,276,539.78	\$ 32,276,539.78	\$ 32,276,539.78		
Fund Balance Ending - Monthly Reporting Period	\$ 32,276,539.78	\$ 32,276,539.78	\$ 10,436,385.30	\$ (21,840,154.48)	

Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Capital Project Funds
for the Month Ending October 31, 2020
(Un-Audited)

	<u>2004</u> <u>Capital Projects</u> <u>Program</u>	<u>2006</u> <u>Capital Projects</u> <u>Program</u>	<u>2008</u> <u>Capital Projects</u> <u>Program</u>	<u>2014</u> <u>Capital Projects</u> <u>Program</u>	<u>2017</u> <u>Capital Projects</u> <u>Program</u>	<u>2019 - 2020</u> <u>Capital Projects</u> <u>Total Revenues/</u> <u>Expenses</u>
<i>Revenues and Other Resources:</i>						
Local	\$ 61.91	\$ 33.76	\$ 353.21	\$ 322.40	\$ 9,938.30	\$ 10,709.58
State	-	-	-	-	-	-
Other sources	-	-	-	-	-	-
Total Revenues and Other Resources	\$ 61.91	\$ 33.76	\$ 353.21	\$ 322.40	\$ 9,938.30	\$ 10,709.58
<i>Expenditures and Other Uses:</i>						
6100 Payroll	-	-	-	-	-	-
6200 Professional and Contracted Services	-	-	-	-	3,367.25	3,367.25
6300 Supplies and Materials	-	-	-	-	67,220.61	67,220.61
6400 Other Operating Expenses	-	-	-	-	-	-
6600 Capital Outlay	-	-	-	-	(467,153.06)	(467,153.06)
8000-Other Uses	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ (396,565.20)	\$ (396,565.20)
Excess of Revenues and Other Resources						
Over (Under) Expenditures and Other Uses	\$ 61.91	\$ 33.76	\$ 353.21	\$ 322.40	\$ 406,503.50	\$ 407,274.78
Fund Balance July 1, 2020 - <i>(Un-Audited)</i>	\$ 214,180.23	\$ 113,965.94	\$ 1,005,419.92	\$ 445,351.46	\$ 19,126,248.96	\$ 20,905,166.51
Fund Balance Ending - Monthly Reporting Period	\$ 214,242.14	\$ 113,999.70	\$ 1,005,773.13	\$ 445,673.86	\$ 19,532,752.46	\$ 21,312,441.29

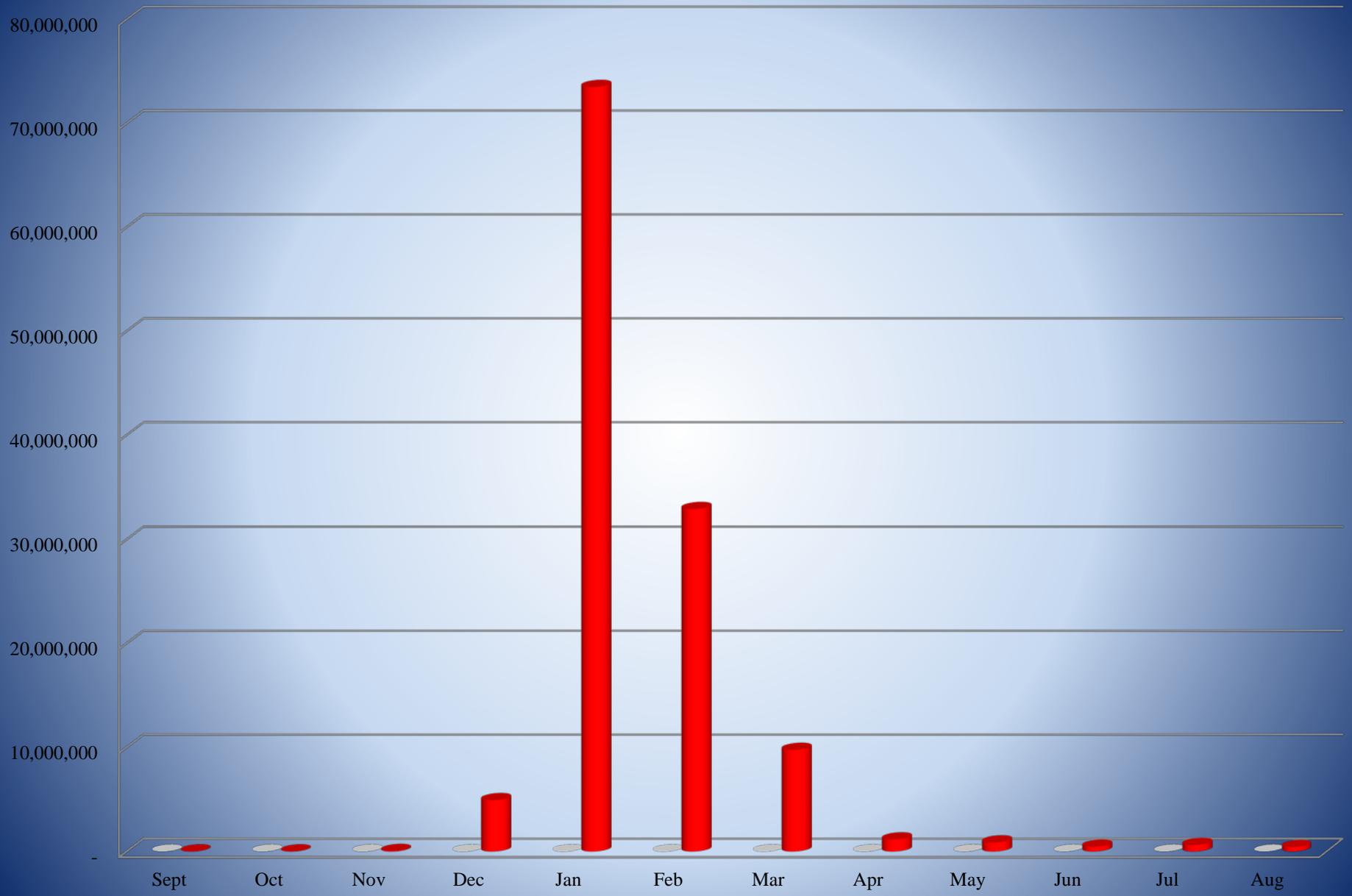
Hays Consolidated Independent School District
Statement of Revenues, Expenditures, and Changes in Fund Balance - Special Revenue Funds (Grants)
for the Month Ending October 31, 2020
(Un-Audited)

	<u>Original</u> <u>Budget</u>	<u>Official</u> <u>Budget</u>	<u>Current Year</u> <u>Actual Revenues/</u> <u>Expenditures</u>	<u>Unrealized/</u> <u>Unexpended</u> <u>Budget</u>	<u>Percentage</u> <u>Y-T-D</u>
Revenues:					
Local	\$ -	\$ -	\$ 11,408.72	\$ 11,408.72	NA
State	-	-	1,223,179.45	1,223,179.45	NA
Federal	6,415,479	6,415,479	1,631,901.02	(4,783,577.98)	25.44%
Total Revenues	\$ 6,415,479	\$ 6,415,479	\$ 2,866,489.19	\$ (3,548,989.81)	44.68%
Expenditures:					
6100 Payroll	5,274,410	5,274,410	2,112,355.64	3,162,054.36	40.05%
6200 Professional and Contracted Services	464,200	464,200	4,632.12	459,567.88	1.00%
6300 Supplies and Materials	639,537	639,537	743,443.58	(103,906.58)	116.25%
6400 Other Operating Expenses	37,332	37,332	6,057.85	31,274.15	16.23%
6600 Capital Outlay	-	-	-	-	NA
Total Expenditures	\$ 6,415,479	\$ 6,415,479	\$ 2,866,489.19	\$ 3,548,989.81	44.68%
Excess of Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -		
Fund Balance July 1, 2020 - <i>(Un-Audited)</i>	\$ -	\$ -	\$ -	\$ -	
Fund Balance Ending - Monthly Reporting Period	\$ -	\$ -	\$ -	\$ -	

Hays Consolidated Independent School District
Monthly Tax Collection Report
for the Month Ending October 31, 2020

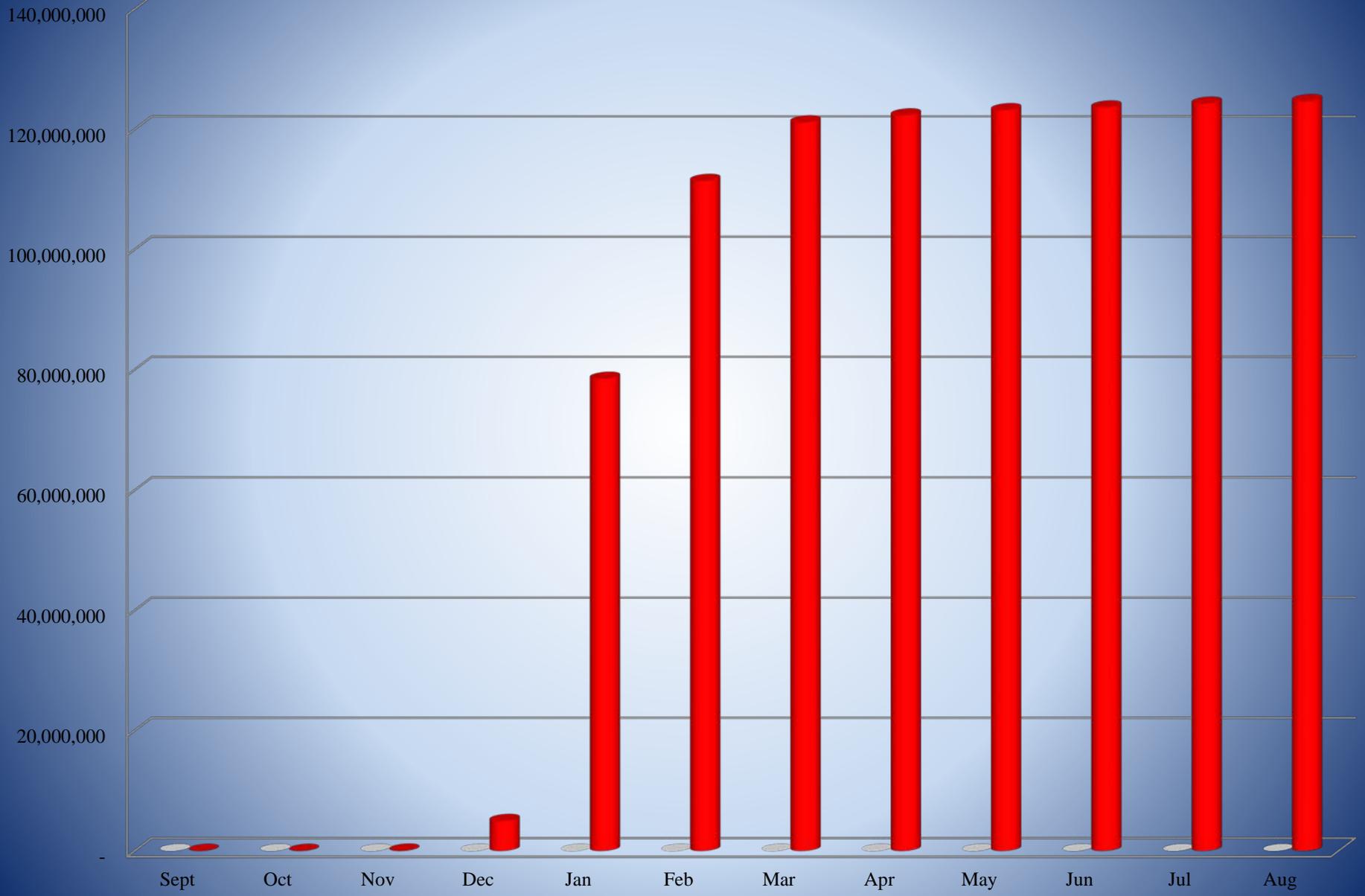
	Prior Year 2019 - 2020				Current Year 2020 - 2021			
	General Fund	Debt Service Fund	Total	% of Levy	General Fund	Debt Service Fund	Total	% of Levy
Current Month Tax Collections:								
5711 Taxes-Current Year Tax Levy	\$ 26,490.34	\$ 12,668.03	\$ 39,158.37	0.03%	\$ -	\$ -	\$ -	0.00%
5712 Taxes-Delinquent Collections	\$ 68,851.68	\$ 32,792.99	\$ 101,644.67		\$ 266,551.81	\$ 130,264.53	\$ 396,816.34	
5719 Penalties and Interest	\$ 15,269.28	\$ 7,211.94	\$ 22,481.22		\$ 19,548.07	\$ 9,837.42	\$ 29,385.49	
Total Current Month Collections	\$ 110,611.30	\$ 52,672.96	\$ 163,284.26		\$ 286,099.88	\$ 140,101.95	\$ 426,201.83	
Fiscal Year to Date Collections:								
5711 Taxes-Current Year Tax Levy	\$ 26,490.34	\$ 12,668.03	\$ 39,158.37	0.03%	\$ -	\$ -	\$ -	0.00%
5712 Taxes-Delinquent Collections	\$ 163,069.92	\$ 77,590.78	\$ 240,660.70		\$ 333,155.03	\$ 163,828.94	\$ 496,983.97	
5719 Penalties and Interest	\$ 35,373.62	\$ 16,821.05	\$ 52,194.67		\$ 33,347.12	\$ 16,553.61	\$ 49,900.73	
Total Revenue Collected	\$ 224,933.88	\$ 107,079.86	\$ 332,013.74		366,502.15	180,382.55	546,884.70	
Total Budgeted Tax Revenue (Current, Delinquent, Penalty & Interest)	\$ 82,048,026.00	\$ 41,354,502.00	\$ 123,402,528.00		\$ 86,187,397.00	\$ 43,715,670.00	\$ 129,903,067.00	
Percentage of Budget Collected	0.27%	0.26%	0.27%		0.43%	0.41%	0.42%	

Month to Date Tax Collections Current Levy



■ Current Year ■ Prior Year

Year to Date Tax Collections Current Levy



■ Current Year ■ Prior Year

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Quarterly Investment Report for the First Quarter of 2020-2021

Administrator Responsible/Position: Randy Rau

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy - CDA Law or Rule N/A

C. Goal or Need Addressed:

Board Policy CDA(LEGAL) Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period.

D. Summary:

Previous board action relating to this item - Quarterly
 Future action anticipated -
 Background information – Quarterly Investment Report is attached

E. Scope of Options Reviewed:

Reasons for rejecting alternatives –

F. Comments Received:

Cabinet DLT FBOC Teacher Org. Reps. Other _____
 From public -

All agenda items are reviewed by the Superintendent’s Cabinet.

G. Administrative Recommendation:

There is no board action necessary. The Quarterly Investment Reports are presented as an information item

H. Fiscal Impact and Cost: Amount \$ ___ N/A

Budget – General Operating Fund Bond Grant/Special Funds Other _____

I. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action – Randy Rau
Evaluation method and time line -
Next report to the board -

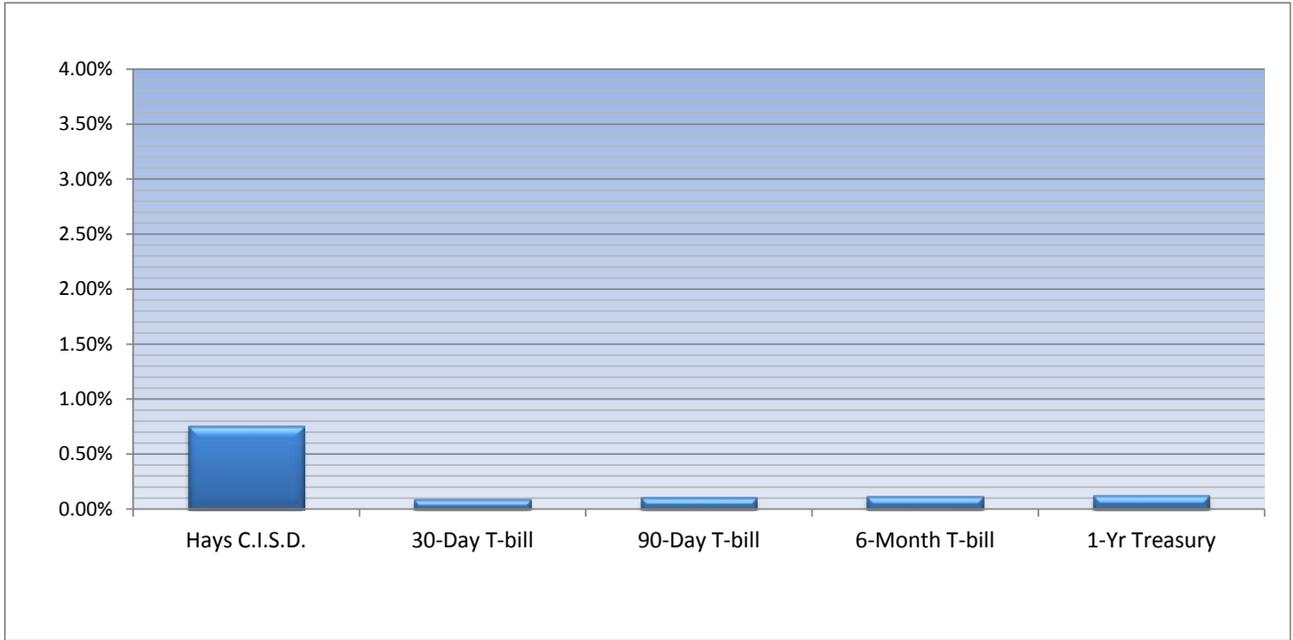
**Quarterly Investment Report
HAYS C. I. S. D.**

Portfolio Summary As Of September 30, 2020

Ending Market Value	\$ 79,244,594.01
Ending Book Value	\$ 79,290,405.62
Current Period Earnings	\$ 63,773.43
Portfolio Rate of Return	0.75%
Weighted Average Maturity	8 Days

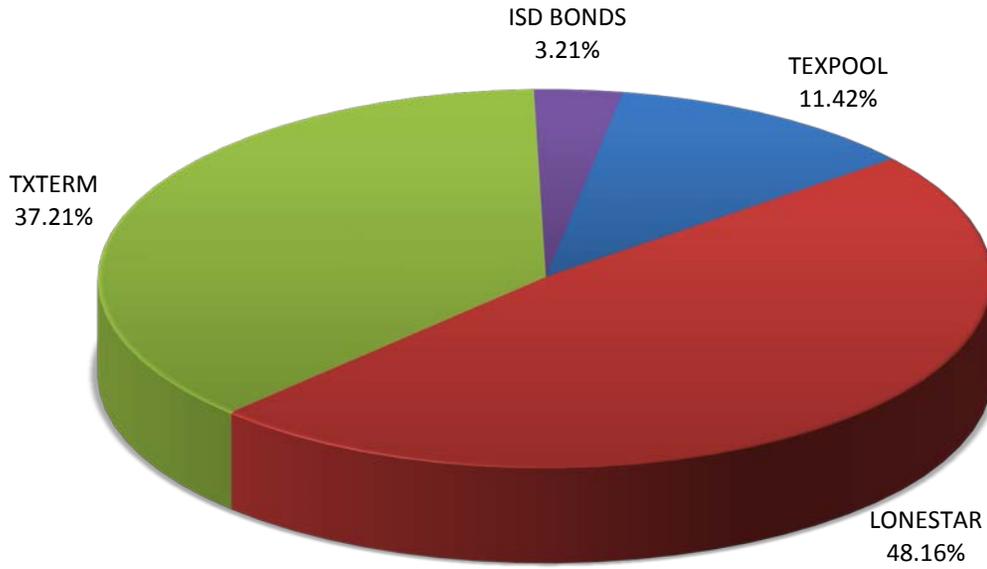
Benchmark Analysis for September 2020

Hays C.I.S.D.	0.75%
30-Day T-bill	0.08%
90-Day T-bill	0.10%
6-Month T-bill	0.11%
1-Year Treasury	0.12%

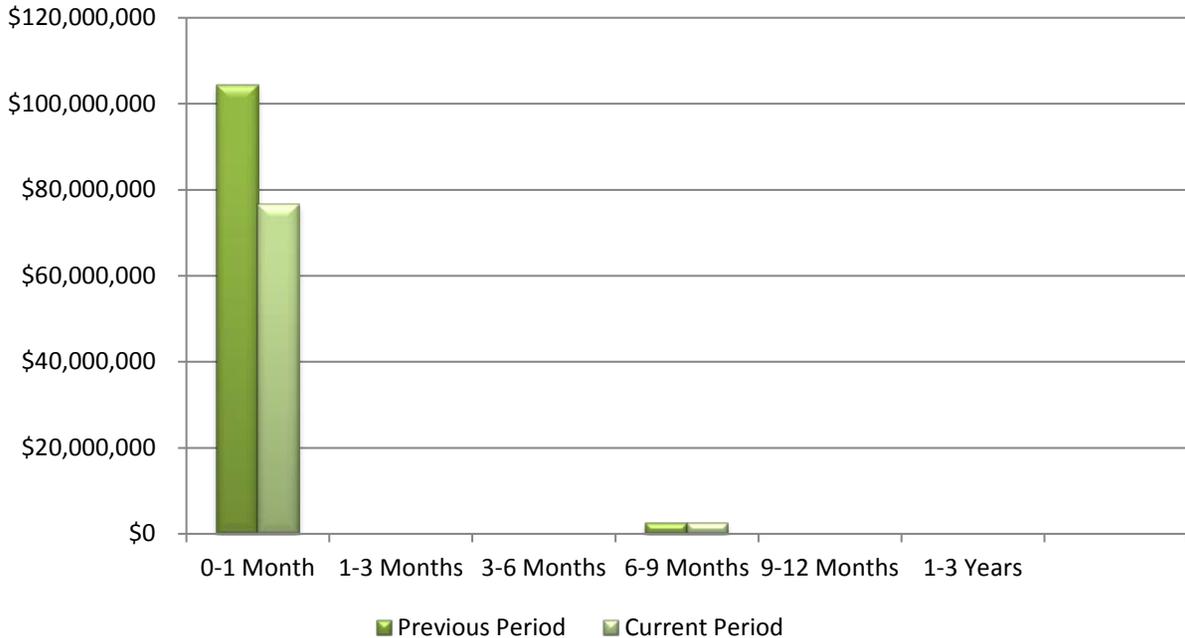


**Quarterly Investment Report
HAYS C. I. S. D.
1st Quarter 2020-2021**

Portfolio Composition at 9/30/2020



Maturity Aging - 6/30/2020 vs 9/30/2020



Detail of Investment Holdings

HAYS C. I. S. D.
1st Quarter 2020-2021

Description	CUSIP	Beginning Par Value	Ending Par Value	Beginning Book Value 6/30/2020	Ending Book Value 9/30/2020	Beginning Market Value 6/30/2020	Ending Market Value 9/30/2020	Current Period Earnings	Yield To Maturity	Maturity Date	Days to Maturity
199 - General Operating											
EdCouch ISD-B-Ref 5	279299KD2	1,565,000.00	1,565,000.00	1,597,595.09	1,597,595.09	1,564,217.50	1,564,217.50	19,562.50	2.520	02/15/2021	138
Lone Star LGIP	LONESTAR	10,214,454.56	22,477,966.05	10,214,454.56	22,477,966.05	10,214,454.56	22,477,966.05	4,407.02	0.120	N/A	1
McAllen ISD-B-Ref-TXBL 4	579100SR0	975,000.00	975,000.00	986,946.52	986,946.52	974,512.50	974,512.50	9,750.00	2.540	02/15/2021	138
TexasTERM LGIP	TEXASTERM	15,808,037.62	9,641,650.51	15,808,037.62	9,641,650.51	15,808,037.62	9,641,650.51	5,289.52	0.170	N/A	1
TexPool LGIP	TEXPOOL02	7,371,904.47	8,145,184.63	7,371,904.47	8,145,184.63	7,371,904.47	8,145,184.63	3,543.47	0.180	N/A	1
		35,934,396.65	42,804,801.19	35,978,938.26	42,849,342.80	35,933,126.65	42,803,531.19	42,552.51			
240-Food Service											
Lone Star LGIP	LONESTAR	40,555.89	40,567.98	40,555.89	40,567.98	40,555.89	40,567.98	12.09	0.120	N/A	1
TexasTERM LGIP	TEXASTERM	9,257,387.59	3,681,407.18	9,257,387.59	3,681,407.18	9,257,387.59	3,681,407.18	2,342.96	0.170	N/A	1
TexPool LGIP	TEXPOOL05	690,632.67	774.43	690,632.67	774.43	690,632.67	774.43	141.76	0.180	N/A	1
		9,988,576.15	3,722,749.59	9,988,576.15	3,722,749.59	9,988,576.15	3,722,749.59	2,496.81			
599-Debt Service											
Lone Star LGIP	LONESTAR	848,335.25	848,589.35	848,335.25	848,589.35	848,335.25	848,589.35	254.10	0.120	N/A	1
TexasTERM LGIP	TEXASTERM	1,106,175.88	1,106,650.37	1,106,175.88	1,106,650.37	1,106,175.88	1,106,650.37	474.49	0.170	N/A	1
TexPool LGIP	TEXPOOL03	28,558,170.51	904,876.66	28,558,170.51	904,876.66	28,558,170.51	904,876.66	7,009.24	0.180	N/A	1
		30,512,681.64	2,860,116.38	30,512,681.64	2,860,116.38	30,512,681.64	2,860,116.38	7,737.83			
614- 2014 Construction											
Lone Star LGIP	LONESTAR	1,178,213.71	1,050,361.06	1,178,213.71	1,050,361.06	1,178,213.71	1,050,361.06	324.16	0.120	N/A	1
TexasTERM LGIP	TEXASTERM	246.23	246.33	246.23	246.33	246.23	246.33	0.10	0.170	N/A	1
		1,178,459.94	1,050,607.39	1,178,459.94	1,050,607.39	1,178,459.94	1,050,607.39	324.26			
617-2017 Construction											
TexasTERM LGIP	TEXASTERM	15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	6,457.73	0.170	N/A	1
		15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	6,457.73			
617-18- 2017 Construction											
Lone Star LGIP	LONESTAR	12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	3,752.74	0.120	N/A	1
		12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	3,752.74			
608- 2008 Construction											
Lone Star LGIP	LONESTAR	1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	355.31	0.120	N/A	1
		1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	355.31			
606- 2006 Construction											
Lone Star LGIP	LONESTAR	113,965.94	113,999.90	113,965.94	113,999.90	113,965.94	113,999.90	33.96	0.120	N/A	1
		113,965.94	113,999.90	113,965.94	113,999.90	113,965.94	113,999.90	33.96			
634- 2004 Construction											
Lone Star LGIP	LONESTAR	161,358.13	161,406.23	161,358.13	161,406.23	161,358.13	161,406.23	48.10	0.120	N/A	1
		161,358.13	161,406.23	161,358.13	161,406.23	161,358.13	161,406.23	48.10			
699- Construction											
Lone Star LGIP	LONESTAR	47,558.04	47,572.22	47,558.04	47,572.22	47,558.04	47,572.22	14.18	0.120	N/A	1
		47,558.04	47,572.22	47,558.04	47,572.22	47,558.04	47,572.22	14.18			
Summary By Fund											
199- General Operating		35,934,396.65	42,804,801.19	35,978,938.26	42,849,342.80	35,933,126.65	42,803,531.19	42,552.51			
240- Food Service		9,988,576.15	3,722,749.59	9,988,576.15	3,722,749.59	9,988,576.15	3,722,749.59	2,496.81			
599- Debt Service		30,512,681.64	2,860,116.38	30,512,681.64	2,860,116.38	30,512,681.64	2,860,116.38	7,737.83			
614- 2014 Construction		1,178,459.94	1,050,607.39	1,178,459.94	1,050,607.39	1,178,459.94	1,050,607.39	324.26			
617-2017 Construction		15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	15,054,841.59	15,061,299.32	6,457.73			
617-18- 2017 Construction		12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	12,762,515.50	12,230,879.23	3,752.74			
608- 2008 Construction		1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	1,192,077.25	1,192,432.56	355.31			
606- 2006 Construction		113,965.94	113,999.90	113,965.94	113,999.90	113,965.94	113,999.90	33.96			
634- 2004 Construction		161,358.13	161,406.23	161,358.13	161,406.23	161,358.13	161,406.23	48.10			
699- Construction		47,558.04	47,572.22	47,558.04	47,572.22	47,558.04	47,572.22	14.18			
TOTAL PORTFOLIO		106,946,430.83	79,245,864.01	106,990,972.44	79,290,405.62	106,945,160.83	79,244,594.01	63,773.43			

**Quarterly Investment Report
HAYS C. I. S. D.
1st Quarter 2020-2021**

Current Period Purchases

Description	CUSIP	Purchase Date	Par Value	Principal Invested	Yield To Maturity
199 - General Operating					

Current Period Maturities/Calls

Description	CUSIP	Maturity Date	Par Value	Principal Matured	Yield To Maturity
199 - General Operating					

Glossary of Terms

- Market Value = How much money you would receive for a security, if you were to sell that security on a given date. Market value changes daily.
- Purchase Date = The date of the initial purchase/investment.
- Maturity Date = Securities which matured on the maturity date or were sold on a given date.
- Yield to Maturity = The interest rate earned on an investment if security is held to maturity date.
- Par Value = The face value of a bond.
- Book Value = For fixed income securities, book value is the face amount of the security plus the amount of unamortized premium or minus the unamortized discount. It can also be calculated by multiplying the face amount times the book price. For stock, mutual fund and money market, book value is the same as the cost.
- Days to Maturity (D-T-M) = Days remaining to maturity from end of the current reporting period.

**Quarterly Investment Report
HAYS C. I. S. D.
1st Quarter 2020-2021**

We, the approved Investment Officers of Hays CISD, hereby certify that the following Investment Report represents the investment position of the district as of **September 30, 2020** in compliance with the Board approved Investment Policy, the Public Funds Investment Act (*Texas Government Code 2256*), and, Generally Accepted Accounting Principles (GAAP).

Randall Rau
Chief Financial Officer



Rebecca Palmer,
Director of Finance



**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: November 30, 2020

Subject: Update on 2020-2021 School Year

Administrator Responsible/Position: Dr. Eric Wright, Superintendent of Schools

A. Purpose of Agenda Item:

Action Needed Information Only Receive Input

B. Authority for This Action

Local Policy Law or Rule N/A

C. Goal or Need Addressed:

Share with Board and Community information regarding happenings in the district

D. Administrative Recommendation: N/A

Hays CISD

Board of Trustees Operating Procedures



Board Meetings

While Board Meetings are for the purpose of the Board conducting the business of the District in public, they are not public forums for the purpose of securing interaction with the public.

Developing the Board Meeting Agenda (Ref Policy BE)

- ▶ Agendas
 - The Superintendent will develop all Board Meeting agendas in collaboration with the Board President.
 - Items discussed at previous Board Meetings which are proposed for inclusion by more than one board member at a future meeting will also be added when appropriate.
 - Board Members must request to the Board President and Superintendent in writing, any item(s) they wish to have considered for placement on the agenda.
 - Items may be placed on the agenda by the Superintendent, the Board President, any Board Member with approval of the President, or through a request by any two Board Members.
 - No item can be placed on the agenda less than ten days in advance of the meeting without the Board President's approval.
 - No item can be placed on the agenda less than three work days in advance of the meeting unless an emergency or public necessity exists.
 - The complete agenda will be reviewed by the Superintendent and the Board President the Tuesday afternoon prior to the Agenda Workshop Meeting.
 - An annual agenda content calendar will be maintained by the Superintendent's office. This will be used to determine the minimum routine items that need to be on each regular meeting agenda. Other items can be added as requested following the procedures above and as noted in the minutes of previous Board Meetings. Board Members will be provided with a copy of this agenda content calendar at, or close to, the beginning of each school year.
 - Board Members will adhere to deadlines and parameters of the Board agenda/event calendar.
- ▶ Timely Notification and Information
 - Board Members shall be notified of a meeting at least 72 hours prior to a regular meeting, workshop or special meeting, and at least one hour prior to an emergency meeting.
 - Typically, information will be provided to each Board Member via electronic or hard copy delivery. Questions regarding supporting documents should be directed to the Superintendent.

- Copies of the agenda, for non-emergency meetings, shall be available for the Board Members requesting a copy no later than 5:00 p.m. on Wednesday prior to the Agenda Workshop Meeting.
 - Board members will attempt to have all questions regarding agenda items submitted to the Superintendent by 5:00 p.m. on Friday prior to the Board Agenda Workshop Meeting. The Superintendent and his Cabinet will make every attempt to communicate the answers to the questions to Board Members prior to the Monday meeting with a copy of the questions and answers included in the dais folders.
- ▶ Open and Closed Session Format
- Every Board Meeting will begin at the designated posted time and reconvene at the posted time.
 - Closed Session items for which there is a corresponding action item to be considered during the Open Session of the meeting will be scheduled prior to the beginning of the Open Session. The Board President and Superintendent shall, to the extent possible, allocate sufficient time to complete Closed Session discussion prior to the beginning of the Open Session.
 - If more Closed Session discussion is needed, the Presiding Officer shall announce that it is necessary for the Board to reconvene in Closed Session.
 - The Presiding Officer shall state publicly that any action, if taken, will be conducted in Open Session following the Public Comment portion of the meeting; or, if appropriate, that no action will then be taken.
- ▶ Consent Agenda
- The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
 - The consent agenda shall be limited to:
 - > Routine Personnel
 - > Minutes
 - > Finance Report
 - > Budget Amendments
 - > Routine Contracts/Agreements
 - > Routine Procurements
 - > Acceptance of Gifts
 - > Acceptance of Grants
 - > Other items agreed to by the Board
 - Background material for each consent agenda item shall be furnished to the Board in the meeting's supporting documents.
 - All consent agenda items shall be acted upon by one vote without separate discussion.
 - A Board Member may request that an item be withdrawn for individual consideration.
- ▶ Meeting Dates
- The Superintendent and Board will develop a Board calendar that will include regular and workshop meeting dates of the Board of Trustees and the Board shall vote on the calendar annually.

- The calendar will include those items that are cyclical and/or recurring for consideration at regular or workshop meetings.

Conducting Board Meetings

▶ Quorum

- Attendance at Meetings - Whenever a Board Member will be late to, or absent from, a meeting or workshop, the Board Member must notify the Board President and the Superintendent's Secretary of the absence or the anticipated time of arrival to the meeting or workshop.
- Any time four or more Board Members are gathered to discuss school district business, it is considered a meeting, and must be posted as such according to Board legal policy.

▶ Closed Sessions

- The Board may meet in Closed Session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.
- Before any Closed Session is convened, the Presiding Officer will announce publicly, as appropriate, that matters before the Board exist that necessitate convening into Closed Session to serve and protect the interests of the District, and that any action, if necessary, resulting from duly posted Closed Session items shall be conducted in Open Session. The Presiding Officer will also announce the specific sections of the Texas Government Code under which the Board will be meeting in closed session.
- The posted agenda shall identify the section or sections of the Act authorizing the Closed Session and the general topics or subjects to be discussed. The Presiding Officer of the Board shall publicly identify such section or sections and such topics and subjects.
- The Superintendent shall attend all sessions of the Board, both Open and Closed, except when the Board desires to meet without the Superintendent to consider the Superintendent's contract, evaluation or performance, or to resolve conflicts between individual Board Members, or to act as a tribunal.
- In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.

▶ Public Participation at Board Meetings

- The Board shall provide for public comment at each meeting, including all regular and special meetings. (Ref Policy BED)
- Prior to the beginning of the Public Forum, the Presiding Officer will announce the rules for public participation.
- A citizen must sign up on the appropriate form prior to the Public Forum portion of the agenda. The topic described on the form shall be complete and in sufficient detail as to determine appropriateness of the topic prior to addressing the Board. Comments on posted agenda items will be taken first. Comments on non-agenda items shall be permitted only after all agenda-specific comments have been made and if time permits.

- Public comments may be on items listed on the agenda or other areas of school district operations. Speakers with specific complaints or comments about identifiable students, employees, or officials of the District will be directed to the appropriate District administrator and/or the District's formal complaint process. Speakers shall be discouraged from using the names of specific individuals in their public comments.
 - Questions asked during Public Forum on posted agenda items may be answered or addressed by the Board during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and a later response, if appropriate.
 - The Presiding Officer shall determine the time limitation for each speaker, based on the number of individuals signed up to speak in Public Forum at the entrance prior to reconvening in open session. The time allotted to each speaker shall not exceed five minutes. Groups of five or more people wishing to speak on a single subject will be encouraged to appoint a spokesperson to express the views of the group. A speaker may not defer his/her allotted time to another speaker.
 - The Presiding Officer shall determine the total allotment of time for each Public Forum, based on the number of individuals signed up to speak at the start of each meeting. The standard time allotted for Public Forum shall be a total of 30 minutes.
 - The Board vests in its Presiding Officer the authority to terminate the remarks of any individual when such individual does not adhere to the established rules.
 - The Board shall not tolerate disruption of the meeting by members of the audience. If any person disrupts the meeting by his or her words or actions, the Presiding Officer may request assistance from law enforcement officials to have the person removed from the meeting.
- ▶ Board Meeting Parliamentary Procedure (Ref Policy BE)
 - The Board President serves as the Presiding Officer at Board Meetings. In the absence of the President, the Vice-President will preside.
 - The Board shall be guided by parliamentary procedure as detailed in Robert's Rules of Order, Revised, or as spelled out in adopted procedure.
 - The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business before the Board.
 - ▶ Transacting Business (Ref Policy BBE)
 - When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedures.
 - Whenever possible, the Board should work toward a consensus model of decision-making. There may be dissenting votes which are a matter of record. However, once a decision has been made, all Board Members should support the majority vote of the Board, recognize that it carries the full authority of the Board, and individually respect that vote.
 - ▶ Hearings (Ref Policy FNG, FOD, DGBA, GF)
 - Employee, community and/or student/parent grievances will be handled according to Board policy FNG, FOD, DGBA, GF.

Board Workshops

The Board will conduct Special Meetings/Board Workshops as needed.

- ▶ The workshop format is intended to allow the Administration to present information to the Board that is:
 - Time sensitive and/or discussion intensive
 - Required by law, rule or policy, and
 - Is necessary for the efficient and effective operation of the District
- ▶ Board workshops are not intended to substitute for regular monthly Board Business Meetings, although a quorum of the Board may take action, as necessary.
- ▶ The workshops are intended to allow an opportunity for presentation, questions, discussion and an assessment of the Board's perspective.
- ▶ The Board President serves as the Presiding Officer at Board Workshops; however, it is understood that the intended nature and format of workshops allows for the Superintendent to substantially facilitate the presentation and ordering of items under consideration. In the absence of the President, the Vice-President will preside.

Board Committees (Ref Policy BDB)

- ▶ The Board may, from time to time as it deems necessary, create committees to facilitate the efficient and necessary operation of the Board.
- ▶ The President shall appoint members to special Board committees, and the Board President and the Superintendent shall be ex officio members of all Board committees unless otherwise provided by Board action.

District- and Campus-Level Committees

- ▶ District- and campus-level planning and decision-making committees serve in an advisory capacity to the Board and make recommendations to the Board for final Board action; therefore, Board Members shall not serve on such committees, unless otherwise provided by federal or state law, or approved by the Board.

Electing Board Officers (Ref Policy BDAA)

- ▶ At the first meeting after each election and qualification of Board members, the members of the Board shall organize by selecting:
 1. A president, who shall be a member of the Board
 2. A secretary, who may or may not be a member of the Board
 3. Such other officers and committees as the Board may deem necessary*Education Code 11.061(c).*
- ▶ A vacancy among officers of the Board shall be filled by majority action of the Board.

ANNUAL EVALUATIONS

Superintendent Evaluation (Ref Policy BJCD, BJCF, BJA)

- ▶ The Superintendent evaluation instrument will be updated and approved annually after the Board goal setting workshop session.

- ▶ Three formative evaluations will be conducted annually in closed sessions at the Board Agenda Workshops, in February, August and November. New Board members will receive training on how to evaluate the superintendent prior to the first formative dialogue session.

- ▶ A summative evaluation will be conducted in closed session annually in May.
 - This closed session shall be on a date separate from the regular monthly Board Agenda Workshop or Board Meeting.
 - This session may include a discussion of the Superintendent's contract.

- ▶ The Board will use the approved evaluation instrument for the summative evaluation. A copy of the evaluation document will be completed in advance by each Board Member and brought with the Board Member to a special closed session meeting. After coming to a consensus on each evaluated item, the Board shall prepare a single composite Summative Evaluation Document to be given to the Superintendent for discussion during that closed meeting.

- ▶ The Board shall strive to accomplish the following objectives during each evaluation.
 - Develop and sustain a harmonious working relationship between the Board and the Superintendent.
 - Ensure administrative leadership for excellence in the District.
 - Formulate Board consensus about the Superintendent's performance and the District's progress toward achieving its goals and objectives.

Board Evaluation/Team Building

- ▶ There will be a routine assessment of the status of the Board/Superintendent team annually.

- ▶ The evaluation and team building process may include:
 - Board operating procedures
 - Board Member training
 - Social Contract
 - Conflict resolution
 - Working relationships with the Superintendent
 - Conduct of Board Meetings
 - Long-range planning and goal setting
 - Relationship with the community

INDIVIDUAL BOARD MEMBERS

Access to Information (Ref Policy BBE)

- ▶ An individual Board Member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code.
- ▶ Individual Board Members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- ▶ A Board Member may request existing information and reports from the Superintendent's office. If the information is not available or a new report must be generated, it shall be requested through the Board President. If the Board President does not agree to the request, it may be resubmitted to the Board President by two or more Trustees. In case of emergency, the Board President may request information or reports.
- ▶ Board Member inquiries of staff shall be limited to Superintendent's Cabinet and responses will be distributed to all Board Members.

Communication with Other Board Members

- ▶ Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board Members.
- ▶ A Board Member may discuss a District issue with no more than two other Board Members unless in a duly posted Board Meeting.

Communication with the Media

- ▶ The Board President serves as the official spokesperson for the Board team to the media/press on issues of media attention.
- ▶ Media calls should be directed to Superintendent and the Public Information Officer as the district spokesperson.
- ▶ Board Members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board Member and not representative of the Board as a whole or the District.

Complaints to Board Members (Ref Policy BBE)

- ▶ Employees, students, parents or other members of the public who bring concerns or complaints to an individual Board Member for the purpose of seeking remedy or perspective shall receive guidance that reflects:
 - An understanding by each Board Member that information provided to a Board Member, in some specific situations, could cause the Board Member receiving the information to be disqualified from participating in future hearing(s) or action by the Board specific to the issue;
 - Adherence to the Board's policies (DGBA, FNG, FOD and GF) regarding complaints and grievances.

- ▶ Board Members may notify the Superintendent's office of any complaint.

- ▶ As necessary, the Superintendent or designee shall guide the complainant to the appropriate staff member.

- ▶ When the concern or complaint directly pertains to the Board's own actions or policy, for which there is no administrative remedy, the Trustee may request that the issue be placed on the agenda.

Visits to Campuses

- ▶ Board Members are encouraged to attend any and all school events as their time permits, and to show support of school activities.

- ▶ Board Members must notify the Superintendent or designee prior to visiting a campus in an official capacity.

- ▶ Board Members shall not visit a campus in an attempt to evaluate personnel on a campus.

Board Member Training (Ref Policy BBD)

- ▶ Board Members are required to attend training set forth in Policy BBD. In addition to the orientation and team building training, a Board Member shall receive additional continuing education on an annual basis, in fulfillment of assessed needs and based on the framework for governance leadership. The district will cover the cost of registration, travel and lodging for each Board Member for the minimum number of hours shown on the *Continuing Education Requirements for School Board Members* as published on the TASB website. All costs for additional training will be the responsibility of the individual Board Member.

- ▶ Board memberships to any and all associations shall be brought to the Board for discussion and approval.