

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the Hays Consolidated Independent School District will be held on September 17, 2018 beginning at 5:30 PM at Hays High School, 4800 Jack C. Hays Trail, Buda, Texas 78610.

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will adjourn to a closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E or Texas Government Code Section 418.183(f). Before any closed session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Policy BEC Legal attached.

The subjects to be discussed, considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

**A. CALL TO ORDER:** Establish a quorum

The purpose of this meeting is an agenda workshop. Board members will have the opportunity to discuss agenda items and ask questions of the administration in preparation of the September 24, 2018 Hays CISD Board of Trustees Business Meeting.

**B. CLOSED SESSION**

1. Safety Goal—HCISD is dedicated to the safety social and emotional well-being of students and staff. A safe environment must include secure facilities, staff and student training, and our adopted standard response protocol. The district will partner with local and state entities to assure preparedness. Specific areas to be addressed are campus access, detecting and reporting possible threats, and building an environment of trust between adults and all students. Our Emergency Operations Plan is updated annually and followed throughout the district.

*EVIDENCE OF ATTAINMENT:* The Board will receive the updated EOP along with an overview of district safety protocols and training at the September meeting. Tex. Govt. Code 551.076

**C. RECONVENE IN OPEN SESSION (approximately 6:30 PM)**

**D. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS**

**United States Flag Pledge:**

I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

**Texas Flag Pledge:**

Honor the Texas flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

Presenter: Board Secretary

**E. MISSION STATEMENT**

Presenter: Board Vice President

**F. BOARD RECOGNITION - SCHEDULED FOR SEPTEMBER 24, 2018**

- No Place for Hate Campus and District Recognition
- Bus Rodeo Winners
- Lisa Walls – All In for Students Award Winner
- School Supply Donor Appreciation
- Sellie Moore – President’s Volunteer Service Award – Lifetime Achievement

Presenter: Tim Savoy

**G. PUBLIC FORUM (approximately 6:30 PM)**

It is the policy of the Board that, if members of the audience wish to address the Board, they must

complete the Request to Speak to Board of Trustees form (green sheet) at the entrance prior to reconvening in open session. Commentaries and/or questions are limited to public forum section of the set (said) agenda as is provided in Board policy.

*Please be aware that the audio of Public Forum is recorded as part of the recording of the entire meeting and is published on the District's website without alteration. A person who chooses to speak in Public Forum is consenting to the online publication of their comments.*

#### **H. REQUESTS FOR INFORMATION FROM THE BOARD OF TRUSTEES**

The Board received a packet of information last week related to topics on today's agenda. Each Board member has had an opportunity to peruse the information prior to the meeting.

#### **I. STUDENT ACHIEVEMENT REPORT**

**Student Goal**—Hays CISD believes in the achievement of every student. The District will evaluate and address the individual needs of each student. Student performance will be evaluated in academics, college readiness, and career development. Our staff believes in the education of the whole child and knows that success is based on more than the results of a single test.

**Evidence of Attainment**—The Board will receive a report summarizing student academic performance, including college, career, and military readiness efforts by campus.

#### **J. REVIEW OF CONSENT AGENDA ITEMS - FOR ACTION ON SEPTEMBER 24, 2018**

Per Board Policy BE all items listed as consent items are considered to be routine by the Board and shall be enacted with one motion. There shall be no separate discussion unless a Board member so requests, in which event the item shall be removed as a consent item and considered as an individual item on the regular agenda.

##### **1. Minutes of Board of Trustees Meetings**

Presenter: Dr. Eric Wright

- a. August 8, 2018
- b. August 20, 2018
- c. August 30, 2018

##### **2. Finance Report**

Presenter: Annette Folmar

##### **3. Budget Amendments**

Presenter: Annette Folmar

##### **4. Procurements**

- a. LHS Roof Replacement
- b. San Marcos Interpreting

##### **5. Consideration and possible approval of unemployment insurance policy renewals**

Presenter: Jim Baker

##### **6. Revote on the motion to empanel the attendance zone committee to correct an omission in the original motion made August 30, 2018.**

Presenter: Tim Savoy

##### **7. Consideration and possible adoption of the instrument to be used to evaluate the Superintendent**

Presenter: Dr. Eric Wright, Merideth Keller

#### **K. REVIEW ACTION ITEMS - FOR ACTION ON SEPTEMBER 24, 2018**

##### **1. Consideration and possible approval of the Tom Green Elementary Targeted Improvement Plan for the 2018-2019 school year**

Presenter: Dr. Jennifer Garcia

##### **2. Consideration and possible approval of a Buyboard purchasing contract # 560-18 with NAH Sports**

Flooring in the amount of \$58,167 for flooring installation at Live Oak Academy contained in the 2017 Bond.

Presenter: Max Cleaver

3. Consideration and possible approval of the expenditure of 2017 Bond funds in the amount of \$232,002.47 for water and waste water services provided by the County Line Special Utility District (CLSUD) at the New Transportation Facility

Presenter: Max Cleaver

4. Consideration and possible approval of the expenditure of 2017 Bond Funds in the amount of \$4,871,318 to Bartlett-Cocke Construction for the Guaranteed Maximum Price (GMP) for the construction of the Lehman High School CTE Projects including Broadcast Studio, Vet Tech, and Auto Tech

Presenter: Max Cleaver

5. Consideration and possible approval of the Schematic Design (SD) for the 2017 Bond CTE projects at Hays High School (HHS) including Culinary Arts, Vet Tech, Broadcast, and Auto Tech

Presenter: Max Cleaver

6. Consideration and possible approval of expenditure of 2017 Bond funds for a BuyBoard Job Order Contract (JOC) #464-14 with Jamail-Smith in the amount of \$205,186 for the construction of security vestibules at the Impact Center, Live Oak Academy, Negley ES, Tobias ES, and Tom Green ES

Presenter: Max Cleaver

7. Consideration and possible adoption of TASB Policy Update 111 Affecting Local Policies and Local Policies Not Covered in Update 111

- BBD(LOCAL): Board Members - Training and Orientation
- CAA(LOCAL): Fiscal Management Goals and Objectives - Financial Ethics
- CJA(LOCAL): Contracted Services - Criminal History
- DEA(LOCAL): Compensation and Benefits - Compensation Plan
- DHE(LOCAL): Employee Standards of Conduct - Searches and Alcohol/Drug Testing
- DI(LOCAL): Employee Welfare
- FEA(LOCAL): Attendance - Compulsory Attendance

Local District Initiated Updates affecting local policies

- DEC (LOCAL) - Compensation and Benefits Leaves and Absences
- FB(EXHIBIT) – Equal Educational Opportunity
- FFH(EXHIBIT) – Student Welfare – Freedom from Discrimination, Harassment, and Retaliation

Presenter: Dr. Eric Wright

#### **L. INFORMATION - FOR DISCUSSION ON SEPTEMBER 17, 2018**

1. Hays CISD Education Foundation annual update  
Presenter: Tim Savoy, Angie Mendez, Rob Dahse
2. Deliberation regarding appointments to School Health Advisory Council (SHAC)  
Presenter: Dr. Eric Wright, Merideth Keller
3. Update the Board on the 2017 Bond and Construction projects  
Presenter: Max Cleaver

#### **M. BOARD REFERENCE DOCUMENTS**

#### **N. UPCOMING BOARD MEETINGS**

Monday, September 24, 2018 Business Meeting - Hays High School  
Monday, October 22, 2018 Agenda Workshop - Hays High School  
Monday, October 29 2018 Business Meeting - Hays High School  
November 12, 2018 Agenda Workshop - Hays High School  
November 26, 2018 Business Meeting - Hays High School

December 17, 2018 Business Meeting - Hays High School  
Tuesday, January 22, 2019 Agenda Workshop - Lehman High School  
Monday, January 28, 2019 Business Meeting – Lehman High School

Official Board of Trustees information may be obtained at [www.hayscisd.net](http://www.hayscisd.net)

O. **ADJOURN**

This notice was posted in compliance with the Texas Open Meetings act on: September 14, 2018 at 2:00 PM

Exceptions for Closed Meetings

A board may conduct a closed meeting for the purposes described in the following provisions.

- Attorney Consultation A board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071* [See BE for permissible methods of communication for attorney consultations]
- Real Property A board may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.072*
- Prospective Gift A board may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to a district if deliberation in an open meeting would have a detrimental effect on the board's position in negotiations with a third person. *Gov't Code 551.073*
- Personnel Matters A board is not required to conduct an open meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. However, a board may not conduct a closed meeting for these purposes if the officer or employee who is the subject of the deliberation or hearing requests a public hearing. *Gov't Code 551.074*
- The closed meeting exception for personnel matters does not apply when a board discusses an independent contractor who is not a school employee, such as an engineering, architectural, or consultant firm, or when a board discusses a class or group of employees, not a particular employee. *Atty. Gen. Op. MW-129 (1980), Atty. Gen. Op. H-496 (1975)*
- Employee-Employee Complaints A board is not required to conduct an open meeting to deliberate in a case in which a complaint or charge is brought against a district employee by another employee and the complaint or charge directly results in the need for a hearing. However, a board may not conduct a closed meeting for this purpose if the employee against whom the complaint or charge is brought makes a written request for an open hearing. *Gov't Code 551.082*
- Student Discipline A board is not required to conduct an open meeting to deliberate in a case involving discipline of a public school child. However, a board may not conduct a closed meeting for this purpose if the child's parent or guardian makes a written request for an open hearing. *Gov't Code 551.082*
- Personally Identifiable Student Information A board is not required to conduct an open meeting to deliberate a matter regarding a student if personally identifiable information about the student will necessarily be revealed by the deliberation. Directory information about a public school student is considered to be personally identifiable information about the student for this purpose only if a parent or guardian of the student, or the student if the student has attained 18 years of age, has informed a district that the directory information should not be released without prior consent. [See FL]
- This exception does not apply if an open meeting about the matter is requested in writing by a parent or guardian of the student or by the student if the student has attained 18 years of age. *Gov't Code 551.0821*
- Medical or Psychiatric Records A board that administers a public insurance, health, or retirement plan is not required to conduct an open meeting to deliberate:
1. The medical records or psychiatric records of an individual applicant for a benefit from the plan; or
  2. A matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan.
- Gov't Code 551.0785*
- Security A board is not required to conduct an open meeting to deliberate:
3. The deployment, or specific occasions for implementation, of security personnel or devices; or
  4. A security audit.
- Gov't Code 551.07*
- A board is not required to conduct an open meeting to deliberate:
5. Security assessments or deployments relating to information resources technology;
  6. Network security information as described by Government Code 2059.055(b); or
  7. The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
- Gov't Code 551.089*

Assessment Instruments	A board shall conduct a closed meeting to discuss or adopt individual assessment instruments or assessment instrument items. <i>Education Code 39.030(a)</i>
Emergency Management	A board is not required to conduct an open meeting to deliberate information confidential under Government Code 418.175–418.182, relating to Homeland Security. However, a board must make a tape recording of the proceedings of a closed meeting held to deliberate the information. <i>Gov't Code 418.183(f)</i>
Economic Development Negotiations	A board is not required to conduct an open meeting: 8. To discuss or deliberate regarding commercial or financial information that the board has received from a business prospect that the board seeks to have locate, stay, or expand in or near a district and with which the board is conducting economic development negotiations; or 9. To deliberate the offer of a financial or other incentive to such a business prospect. <i>Gov't Code 551.087</i>
Procedures for Closed Meetings	If a closed meeting is allowed, a board shall not conduct the closed meeting unless a quorum of the board first convenes in an open meeting for which proper notice has been given [see BE] and the presiding officer has publicly announced that a closed meeting will be held and has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held. <i>Gov't Code 551.101</i>
Vote for Final Action	A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. <i>Gov't Code 551.102</i> [See BE]
Certified Agenda or Recording	A board shall either keep a certified agenda or make a recording of the proceedings of each closed meeting, except for private consultation with a district's attorney. The certified agenda must include a statement of the subject matter of each deliberation, a record of any further action taken, and an announcement by the presiding officer at the beginning and end of the closed meeting indicating the date and time. A presiding officer shall certify that a certified agenda is a true and correct record of the proceedings. If a recording is made, it must include announcements by the presiding officer at the beginning and end of the meeting indicating the date and time. <i>Gov't Code 551.103</i> "Recording" means a tangible medium on which audio or a combination of audio and video is recorded, including a disc, tape, wire, film, electronic storage drive, or other medium now existing or later developed. <i>Gov't Code 551.001(7)</i> Closed meetings may not be recorded by an individual trustee against the wishes of a majority of a board. <i>Zamora v. Edgewood Indep. Sch. Dist., 592 S.W.2d 649 (Tex. App.—San Antonio, 1979, writ ref'd n.r.e.)</i>
Preservation	A board shall preserve the certified agenda or recording of a closed meeting for at least two years after the date of the meeting. If a legal action involving the meeting is brought within that period, the board shall preserve the certified agenda or recording while the action is pending. <i>Gov't Code 551.104(a)</i>
Public Access	A certified agenda or recording of a closed meeting is available for public inspection and copying only under a court order issued as a result of litigation involving an alleged violation of the Open Meetings Act. <i>Gov't Code 551.104(b), (c)</i>
Prohibitions	No board member shall participate in a closed meeting knowing that neither a certified agenda nor a recording of the closed meeting is being made. <i>Gov't Code 551.145</i> No individual, corporation, or partnership shall without lawful authority disclose to a member of the public the certified agenda or recording of a meeting that was lawfully closed to the public. <i>Gov't Code 551.146</i> No board member shall knowingly call or aid in calling or organizing a closed meeting that is not permitted under the Open Meetings Act, close or aid in closing a regular meeting to the public except as permitted under the Open Meetings Act, or participate in a closed meeting that is not permitted under the Open Meetings Act. <i>Gov't Code 551.144(a)</i>
Affirmative Defense	It is an affirmative defense to prosecution under Subsection 551.144(a) that a board member acted in reasonable reliance on a court order or a written interpretation of the open meetings law contained in an opinion of a court of record, the attorney general, or the board's attorney. <i>Gov't Code 551.144(c)</i>