

Independent School District 507 Regular
School Board Meeting
Wednesday, August 12, 2026 6:00 PM

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Agenda

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.

4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATIONS

5.a. Superintendent's Report 4

5.b. Principal's Report 7

5.c. Business Manager Report 9

5.d. Student Representative's Report

5.e. Board Committees' Reports

6. CONSENT AGENDA

6.a. Approval of Minutes 33

6.b. Approval of Bills in the amount of \$ 38

6.c. Approval of Personnel Items 62

6.d. Accept Donations 63

6.e. Signed Contracts	75
6.e.i. CeSO - Business Manager, Payroll	80
6.e.ii. Nickel Transportation	97
6.e.iii. Counseling Services of Southern Minnesota	101
7. POLICY COMMITTEE REPORT AND ACTION	
7.a. Report - Jill or Ashley	
7.b. Action:	
7.b.i. Review Policy 624 Online/Learning	104
7.b.ii. 1st Reading - Policy 624.1: Nicollet Virtual Academy Agreement	107
7.b.iii. Update Policy 712 - Video Surveillance Other Than on Buses	114
7.b.iv. Introduce Policy Timeline - Approve addition of Policy Committee Report and Action as monthly agenda item	116
8. RECOMMENDATIONS	
8.a. 26-27 Parent/Student Handbook- approve with highlighted updates	151
8.b. 26-27 Faculty Handbook - approve as revised	224
8.c. Calendar Revision Recommendations	241
8.c.i. Schedule Board Community Meets 5:30, 9/9/26, 12/9/26, 2/10/27, 5/10/27 - action	
8.c.ii. Schedule the October 14, 2026 Board meeting to begin at 5:00 and end by 6:30 - action	
8.c.iii. Conferences and Professional Development recommended schedule changes: November 24, 2026 evening conference move to November 17, 2026 Cancel March 25, 2027 conference 7:30-7:30 and recommend non school day for all. Move Spring conferences to Feb. 11, 2027 3:30-7:30. Feb. 12, 2027	

7:30-3:00. February 15, 2027 becomes a PD day replacing Feb. 12, 2027 PD Day
May 27 - last day of school - early out for students 1:00, full day for staff.

9. RENEW RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION 242
10. FINANCIAL - JIM FRIEHAMMER
- 10.a. Report 243
- 10.b. Action: RESOLUTION RELATING TO GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS, SERIES 2026B; AUTHORIZING THE ISSUANCE AND NEGOTIATION OF THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO 260
- 10.c. Action: Resolution to authorize Amy Fee, CESO Payroll to transfer through ProGrowth bank.
11. ADJOURNMENT

August 12, 2026 School Board Agenda

Superintendent Report:

1. Construction report - we are moving along at the expected speed. I look at the budget weekly for change orders and contingency plans.

We are on track to be within the budget.

- a. Water damage in the south gym - we had heavy rain come in through the tarp covering on the roof of the gym. It damaged about 20 x 40 feet of flooring. Nexus is having the damage assessed and it will be covered under the insurance of the contractor(s) who made the error. Flooring specialists came. It will take three weeks to finish. They will pull up all layers that are damaged, replace, sand, replace, sand, finish. Cost \$40,000 from contractors not the district. I do not have a start time.
- b. The private locker rooms will be within the \$250,000 cost requested. They will likely not be complete by the time school begins. However, they will not interfere with school beginning on time.
- c. The green house supplies will be arriving this week so we can work to get that in order before students arrive.
- d. All roof top units have been installed but 2 on the daycare. They will be completed this week. All units will be in service next week.
- e. All the flooring in the building has been completed. The bases will be applied next week.
- f. Parking lot - Mill and Overlay the daycare M-T. Seal coat Weds-Fri. The 20th is available for the event. They will prep and finish around the 20th.
- g. Cleaners - finished the elementary and will continue on schedule.
- h. We are sitting very well to be completed on time minus the private locker rooms and the door in the passthrough between the high school and community wing.
- i. Russ, On Site Supervisor will have a temporary office in room D125 while the final work is being completed.

2. Open House - Back to School Community Celebration August 27, 2026

3:30-7:30.

- a. This event is open to the public and our students and families.
- b. We hope to show off all the exciting work that has been completed at NPS.
- c. 12:30-730 Entrance Conferences for PreK-2nd grade students.
- d. ALL students should bring their supplies to their classroom or locker on this day.

- e. ALL students should have their picture taken August 27, 2026.
- f. 7:30 - 7:30 High school students will have an opportunity to adjust their class schedule. Stop by Mr. Cotton's new office or table to adjust your schedule.

3. NECC Changes and Plans

- a. Kendra has accepted the position of head cook with Lunchtime Solutions and submitted her resignation effective 8/31/26.
- b. I will be posting for an NECC Coordinator/Lead Teacher - the position is 40 hours a week, year round. We have requested our two licenses; Infant & Toddler and Latchkey (preschool) be merged back into one DCYF License. It is easier to follow the regulations of one organization and maintain consistent training and expectations between the three classes. Readiness is a component within the Preschool Curriculum.
- c. School Age childcare will be run through the district. I will post for a School Age Childcare coordinator part time position (full time in the summer). School Age childcare will run 3:00-5:15 on school days. School Age childcare will be 7:00-5:00 M-F in the summer following a summer schedule. There will be no school age childcare on non student school days or holidays. Summer school age care will run through the first week of August.
- d. Nicollet School Board should consider requesting a daycare task force to explore other avenues to provide early childhood education to Nicollet and area families.
 - 1. Does the revenue keep up with expenses? Longitudinal study
 - 2. What are the benefits of leasing the property to a private daycare.

4. Edmentum Information

We have contracted with Edmentum to offer a virtual academy to Nicollet students; EdOptions Academy a full time virtual component using Edmentum Academy keeping the virtual students as Nicollet Public School Students and Courseware, individual courses, electives, and credit recovery.

Nicollet Virtual Academy:

- Students would use the Courseware curriculum, and Edmentum would provide the teacher of record
- [MN Course Catalog](#)
- [Grades 6-12 Overview](#)
 - Nicollet would begin 9-12 before including 6-8.

- [Live Help Sample](#) – Live Help is “help on demand” available for Core Subject courses Monday - Friday
- Fully accredited by [Cognia](#) and recipient of the [ISTE Seal of Alignment](#) for Readiness, as well as [NCAA](#) Approved
- **Core Courseware, Electives, and Credit Recovery:** Pricing options with a state certified teacher for core courses, electives, and credit recovery. We are looking at purchasing 25 student licenses to take the Core Courses at Nicollet and for teachers to use the resource in their core classes.
 - \$295 per 18-week semester course per student (Core, Electives)
 - \$325 per 18-week semester course per student (AP, World Language)
- **EdOptions Academy:** Pricing options with a state certified teacher for Nicollet registered but 100% virtual utilizing Edmentum’s Virtual Academy costs with a post pay option.
 - \$1600 - full schedule, full semester student, up to 8 classes
 - \$2400 - full year schedule per student
- Pre-pay or post-pay option
 - Post-pay includes a grace period for the student to try it out at no cost to the district

5. Staffing and Enrollment:

Readiness-18, Scheid	K-23, Morton
1st-13, Meister	2nd-17, Neville
3rd-28, Podratz (Fischer .4FTE am)	
4th-14, Schmidt	5th-25, Madson
6th-30, Advisors (2)	7th-17, Advisor
8th-19, Advisor	9th-19, Advisor
10th-25, Advisor	11th-19, Advisor
12th-29, Advisors (2)	NPS Academy - TBD

Our third grade has 28 students. Lisa Fischer will teach reading and math to half the students 8:30-11:30. Mrs. Podratz will have a student teacher this fall and be assigned a para when she has all 28 students.

2026-2027 Staffing Plan / Enrollment

ECFE

Staff

Readiness / ECFE	Molly Scheid
4 yr olds 10 (6 NECC)	
3 yr olds TBD (8 NECC)	

Special Education/Title

Staff

Secondary LD / EBD 9-12 (16)	April Helms
Special Ed LD / EBD PreK-3 (10)	Whitney Kuehn
Special Ed LD/EBD 4-8 (10) FTE .8	Katelyn Scharpe
Title 1 / Reading Corps Coord./Intv./ Over Enrollment 3rd grade, reading & math, Read Act	Lisa Fischer

Elementary Education

Staff

Kindergarten 23	Brittany Morton
First Grade 13	Katy Meister
Second Grade 17	Laura Neville
Third Grade 28	Hannah Podratz
Over Enrollment, reading & math 3rd	2-3 hours Lisa Fischer
Fourth Grade 14	Ciara Schmidt
Fifth Grade 25	Paige Madson
Middle School	
Sixth Grade Advisor (15)	Andrea Dallmann
Sixth Grade Advisor (15)	Dustin Wright
Seventh Grade (17) Advisor	Alaina Hageman
Eighth Grade (19) Advisor	Jay Brockman

Secondary 9-12	
Ninth Grade 19 Advisor	Brian Belcourt
Tenth Grade 25 Advisor	Jordan Rudenick, Randy Muske
Eleventh Grade 19 Advisor	Kari Christianson
Twelfth Grade 29 Advisor	Alex Medrano and Nicole Lecy
FFA Advisory	Patric Pehrson
Student Council 6th-12th One council - two sub committees Middle and Secondary	Dylan Fyle, Randy Muske, Brian Belcourt

Middle School 6-8 Tentative Schedule

Math 6, 7, 8	Andrea Dallmann
Social Studies / Personal Finance	Alaina Hageman
Language Arts 6, 7, 8	Dustin Wright
Science - Middle School	Jay Brockman

Secondary 9-12

Kari Christianson	Language Arts 9, 10, 11, 12 / CIS LA
Alex Medrano	9, 10, 11 Science / CIS Science (4)
Brian Belcourt	Social Studies
Randy Muske	Math 9,10,11 / CIS Math

Specialists

Nicole Lecy	K-12 Art
Jordan Rudenick	K-9 Physical Education / Health/DAPE
Cole Nolte	K-4 Music / MS Band / HS Band / Elec
Michele Metzger	5/6 Music / MS Choir / HS Choir PT
Patric Pehrson	8 - 12 AG / CTE / FFA /CIS

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	5284			ARBITER SPORTS LLC		Wire	
		E 04	005	505 008 321 305	Summer 2026 CE Activity Transfer #1		\$500.00
PO#:	Voucher #:	70195	Invoice	Invoice No: SummerCE-FY27#1	7/5/2026	Paid Amt:	\$500.00
						Check Amount:	\$500.00
NSBG	01152			INTERNAL REVENUE SERVICE		Wire	
		B 01	215	010	FICA		\$9,923.62
		B 01	215	011	Federal Withholding		\$3,787.74
PO#:	Voucher #:	70129	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$13,711.36
						Check Amount:	\$13,711.36
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire	
		B 01	215	018	TRA		\$11,990.59
PO#:	Voucher #:	70135	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$11,990.59
						Check Amount:	\$11,990.59
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		B 01	215	013	MN Withholding		\$2,353.60
PO#:	Voucher #:	70133	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$2,353.60
						Check Amount:	\$2,353.60
NSBG	3279			AVIBEN LLC		Wire	
		B 01	215	006	Farm Bureau		\$38.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$38.00
PO#:	Voucher #:	70134	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$76.00
		B 01	215	006	Farm Bureau		\$100.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$50.00
PO#:	Voucher #:	70130	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$150.00
		B 01	215	000	403B Aviben		\$27.27
		B 01	215	006	Farm Bureau		\$1,058.33
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$175.00
PO#:	Voucher #:	70126	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$1,260.60
		B 01	215	006	Farm Bureau		\$1,394.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$141.66
PO#:	Voucher #:	70128	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$1,535.66
						Check Amount:	\$3,022.26
NSBG	3719			MN PEIP		Wire	
		B 01	215	031	Family Health Ins.		\$10,785.47
PO#:	Voucher #:	70132	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$10,785.47
						Check Amount:	\$10,785.47

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
		B 01	215	019	Life Insurance		\$129.84
		B 01	215	032	Dental Insurance		\$602.38
		B 01	215	070	Long Term Disability		\$201.02
PO#:	Voucher #:	70131	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$933.24
						Check Amount:	\$933.24
NSBG	5429			HEALTH EQUITY, INC.		Wire	
		B 01	215	090	FSA - Further		\$1,540.97
PO#:	Voucher #:	70127	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$1,540.97
						Check Amount:	\$1,540.97
NSBG	01152			INTERNAL REVENUE SERVICE		Wire	
		B 01	215	010	FICA		\$9,923.46
		B 01	215	011	Federal Withholding		\$3,792.30
PO#:	Voucher #:	70140	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt:	\$13,715.76
						Check Amount:	\$13,715.76
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire	
		B 01	215	018	TRA		\$11,990.59
PO#:	Voucher #:	70145	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt:	\$11,990.59
						Check Amount:	\$11,990.59
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		B 01	215	013	MN Withholding		\$2,355.63
PO#:	Voucher #:	70144	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt:	\$2,355.63
						Check Amount:	\$2,355.63
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		E 01	005	110 000 000 896	CY26-Q2 Sales Tax Payment		\$367.00
		E 01	100 292 010 000 401	CY26-Q2 Sales Tax Payment			\$24.00
PO#:	Voucher #:	70229	Invoice	Invoice No: 1-429-148-688	7/20/2026	Paid Amt:	\$391.00
						Check Amount:	\$391.00
NSBG	1829			XCEL ENERGY		Wire	
		E 01	005	810 000 334	Electricity		\$3,963.01
		E 02	005	770 000 701 334	Electricity		\$440.34
PO#:	Voucher #:	70255	Invoice	Invoice No: 985575894	7/20/2026	Paid Amt:	\$4,403.35
						Check Amount:	\$4,403.35
NSBG	3279			AVIBEN LLC		Wire	
		B 01	215	006	Farm Bureau		\$100.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	3279			AVIBEN LLC		Wire
PO#:	Voucher #:	70141	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
		B 01	215 006	Farm Bureau		Paid Amt: \$150.00
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$1,394.00
		B 01	215 009			\$141.66
PO#:	Voucher #:	70139	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
		B 01	215 000	403B Aviben		Paid Amt: \$1,535.66
		B 01	215 006	Farm Bureau		\$27.33
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$1,058.33
		B 01	215 009			\$175.00
PO#:	Voucher #:	70137	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
		B 01	215 000	403B Aviben		Paid Amt: \$1,260.66
		B 01	215 006	Farm Bureau		Check Amount: \$2,946.32
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		
NSBG	3433			VERIZON WIRELESS		Wire
		E 01	005 810 000 320	Communication/Phone		\$35.01
		E 34	005 570 120 321 320	Daycare Communication/Phone		\$41.79
PO#:	Voucher #:	70248	Invoice	6146666815	7/20/2026	
		B 01	215 031	Family Health Ins.		Paid Amt: \$76.80
		B 01	215 031			Check Amount: \$76.80
NSBG	3719			MN PEIP		Wire
		B 01	215 031	Family Health Ins.		\$10,785.47
PO#:	Voucher #:	70143	Invoice	S2026242	7/20/2026	
		B 01	215 031	Family Health Ins.		Paid Amt: \$10,785.47
		B 01	215 031			Check Amount: \$10,785.47
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire
		B 01	215 019	Life Insurance		\$129.84
		B 01	215 032	Dental Insurance		\$602.38
		B 01	215 070	Long Term Disability		\$201.02
PO#:	Voucher #:	70142	Invoice	S2026242	7/20/2026	
		B 01	215 031	Family Health Ins.		Paid Amt: \$933.24
		B 01	215 031			Check Amount: \$933.24
NSBG	5429			HEALTH EQUITY, INC.		Wire
		B 01	215 090	FSA - Further		\$1,540.97
PO#:	Voucher #:	70138	Invoice	S2026242	7/20/2026	
		B 01	215 031	Family Health Ins.		Paid Amt: \$1,540.97
		B 01	215 031			Check Amount: \$1,540.97
NSBG	3279			AVIBEN LLC		Wire
		B 01	215 000	403B Aviben		\$75.00
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$25.00
PO#:	Voucher #:	70285	Invoice	S2027010	7/5/2026	
		B 01	215 002	Horace Mann - TSA		Paid Amt: \$100.00
		B 01	215 002			\$170.00

Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date	Pmt Type	
NSBG		3279		AVIBEN LLC			Wire	
	PO#:	Voucher #:	70287	Invoice	Invoice No: S2027010	7/5/2026		
							Paid Amt:	\$250.00
							Check Amount:	\$420.00
NSBG		5267		BPAS			Wire	
	PO#:	Voucher #:	70284	Invoice	Invoice No: S2027010	7/5/2026		
							Paid Amt:	\$150.00
	PO#:	Voucher #:	70293	Invoice	Invoice No: S202624S10	7/5/2026		
							Paid Amt:	\$150.00
							Check Amount:	\$300.00
NSBG		01152		INTERNAL REVENUE SERVICE			Wire	
			B 01	215 010	FICA			\$1,872.52
			B 01	215 011	Federal Withholding			\$794.89
	PO#:	Voucher #:	70286	Invoice	Invoice No: S2027010	7/5/2026		
							Paid Amt:	\$2,667.41
			B 01	215 010	FICA			\$5,157.22
			B 01	215 011	Federal Withholding			\$1,930.34
	PO#:	Voucher #:	70294	Invoice	Invoice No: S202624S10	7/5/2026		
							Paid Amt:	\$7,087.56
							Check Amount:	\$9,754.97
NSBG		06742		MN DEPARTMENT OF REVENUE			Wire	
			B 01	215 013	MN Withholding			\$507.41
	PO#:	Voucher #:	70290	Invoice	Invoice No: S2027010	7/5/2026		
							Paid Amt:	\$507.41
			B 01	215 013	MN Withholding			\$1,280.70
	PO#:	Voucher #:	70297	Invoice	Invoice No: S202624S10	7/5/2026		
							Paid Amt:	\$1,280.70
							Check Amount:	\$1,788.11
NSBG		01231		PUBLIC EMPLOYEES RETIREMENT			Wire	
			B 01	215 017	PERA			\$1,050.42
	PO#:	Voucher #:	70291	Invoice	Invoice No: S2027010	7/5/2026		
							Paid Amt:	\$1,050.42
			B 01	215 017	PERA			\$3,244.20
	PO#:	Voucher #:	70298	Invoice	Invoice No: S202624S10	7/5/2026		
							Paid Amt:	\$3,244.20
							Check Amount:	\$4,294.62
NSBG		01234		TEACHERS RETIREMENT ASSN			Wire	
			B 01	215 018	TRA			\$499.53
	PO#:	Voucher #:	70299	Invoice	Invoice No: S202624S10	7/5/2026		
							Paid Amt:	\$499.53
							Check Amount:	\$499.53
NSBG		01152		INTERNAL REVENUE SERVICE			Wire	
			B 01	215 010	FICA			\$5,863.98

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	01152			INTERNAL REVENUE SERVICE		Wire	
		B 01 215 011		Federal Withholding			\$2,217.76
PO#:	Voucher #:	70300	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$8,081.74
						Check Amount:	\$8,081.74
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		B 01 215 013		MN Withholding			\$1,481.85
PO#:	Voucher #:	70303	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$1,481.85
						Check Amount:	\$1,481.85
NSBG	01231			PUBLIC EMPLOYEES RETIREMENT		Wire	
		B 01 215 017		PERA			\$3,560.53
PO#:	Voucher #:	70304	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$3,560.53
						Check Amount:	\$3,560.53
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire	
		B 01 215 018		TRA			\$1,014.23
PO#:	Voucher #:	70305	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$1,014.23
						Check Amount:	\$1,014.23
NSBG	2654			BOND TRUST SERVICES CORPORATION		Wire	
		E 07 005 910 000 720		Ehlers BTS - 2012A Bonds Interest			\$5,995.00
PO#:	Voucher #:	70095	Invoice	Invoice No: Statement#105225	7/29/2026	Paid Amt:	\$5,995.00
						Check Amount:	\$5,995.00
NSBG	2065			US BANK ST. PAUL		Wire	
		E 07 005 910 000 720		2020B Bond Interest Payment			\$7,632.50
PO#:	Voucher #:	70097	Invoice	Invoice No: Inv#326087	7/29/2026	Paid Amt:	\$7,632.50
						Check Amount:	\$7,632.50
NSBG	1829			XCEL ENERGY		Wire	
		E 01 005 810 000 334		Electricity			\$5,750.43
		E 02 005 770 000 701 334		Electricity			\$638.94
PO#:	Voucher #:	70308	Invoice	Invoice No: 987394735	7/31/2026	Paid Amt:	\$6,389.37
						Check Amount:	\$6,389.37
NSBG	3719			MN PEIP		Wire	
		B 01 215 031		Family Health Ins.			\$4,092.78
PO#:	Voucher #:	70289	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt:	\$4,092.78
						Check Amount:	\$4,092.78
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
		B 01 215 019		Life Insurance			\$3.80
		B 01 215 032		Dental Insurance			\$127.78

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
			B 01	215 070	Long Term Disability	\$5.88	
PO#:	Voucher #:	70295	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt:	\$137.46
						Check Amount:	\$137.46
NSBG	3719			MN PEIP		Wire	
			B 01	215 031	Family Health Ins.	\$2,788.05	
PO#:	Voucher #:	70296	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt:	\$2,788.05
			B 01	215 031	Family Health Ins.	\$3,345.66	
			B 01	215 031	Hlth Adj	\$12,423.05	
PO#:	Voucher #:	70302	Invoice	Invoice No: S202624S20	7/31/2026	Paid Amt:	\$15,768.71
						Check Amount:	\$18,556.76
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
			B 01	215 019	Life Insurance	\$20.60	
			B 01	215 019	Life Adj	\$57.27	
			B 01	215 032	Dental Insurance	\$148.08	
			B 01	215 032	Dental Adj	\$474.59	
			B 01	215 070	Long Term Disability	\$8.75	
			B 01	215 070	LTD Adj	\$230.76	
PO#:	Voucher #:	70301	Invoice	Invoice No: S202624S20	7/31/2026	Paid Amt:	\$940.05
			B 01	215 019	Life Insurance	\$12.20	
			B 01	215 032	Dental Insurance	\$131.51	
			B 01	215 070	Long Term Disability	\$24.43	
PO#:	Voucher #:	70288	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt:	\$168.14
						Check Amount:	\$1,108.19
NSBG	00245			PROGROWTH BANK FOR CASH		Wire	
			E 01	005 110 000 000 305	7.31.26 ACH Credit	\$7.62	
			E 01	005 110 000 000 305	7.31.26 ACH Debit	\$4.02	
			E 01	005 110 000 000 305	7.31.26 Business Online Banking Fee	\$13.00	
			E 24	005 590 000 321 305	7.31.26 File Processed	\$42.00	
PO#:	Voucher #:	70351	Invoice	Invoice No: PGBankFees-July26	7/31/2026	Paid Amt:	\$66.64
						Check Amount:	\$66.64
NSBG	4263			REVTRACK		Wire	
			E 04	005 505 000 321 305	Rev Trak Monthly Fees	\$19.95	
			E 04	005 505 000 321 305	Rev Trak Usage Fees	\$73.99	

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	4263			REVTRACK		Wire
PO#:		Voucher #:	70352	Invoice	7/31/2026	
				Invoice No:	July26Inv-ACH	
						Paid Amt: \$1,017.44
						Check Amount: \$1,017.44
NSBG	4336			TUITION EXPRESS		Wire
PO#:		Voucher #:	70353	Invoice	7/31/2026	
				Invoice No:	TE-June2026	
						Paid Amt: \$1,308.58
						Check Amount: \$1,308.58
NSBG	5429			HEALTH EQUITY, INC.		Wire
PO#:		Voucher #:	70350	Invoice	7/31/2026	
				Invoice No:	HEJuly26CR/DB	
						Paid Amt: \$2,205.77
						Check Amount: \$2,205.77
NSBG	80111	4121		TOM APPEL, MAAE		Check
PO#:		Voucher #:	70203	Invoice	7/7/2026	
				Invoice No:	4610	
						Paid Amt: \$537.00
						Check Amount: \$537.00
NSBG	80112	2509		A+SECURITY, INC.		Check
PO#:		Voucher #:	70213	Invoice	7/10/2026	
				Invoice No:	R272198	
						Paid Amt: \$128.85
						Check Amount: \$128.85
NSBG	80113	3145		AMAZON CAPITAL SERVICES		Check
PO#:		Voucher #:	70209	Invoice	7/10/2026	
				Invoice No:	117F-LKHV-J71Y	
						Paid Amt: \$74.36
PO#:		Voucher #:	70208	Invoice	7/10/2026	
				Invoice No:	1FC4-7W3L-DQ6Q	
						Paid Amt: \$89.90
						Check Amount: \$164.26
NSBG	80114	2654		BOND TRUST SERVICES CORPORATION		Check
PO#:		Voucher #:	70096	Invoice	7/10/2026	
				Invoice No:	Inv#106325	
						Paid Amt: \$237.50
						Check Amount: \$237.50

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80115	2669		BROWN & BROWN OF MN, INC.		Check
			E 01	005 940 000 000 341	CYBER LIABILITY RENEW POLICY	\$4,131.00
PO#:	Voucher #:	70222	Invoice	Invoice No: 25116859	7/10/2026	Paid Amt: \$4,131.00 Check Amount: \$4,131.00
NSBG	80116	2963		BUSINESS CARD		Check
			E 44	005 570 000 321 401	5.19.26 - SAM'S - LATCHKEY	\$246.70
			E 34	005 570 120 321 401	5.19.26 SAM'S - DAYCARE	\$949.17
			E 44	005 570 000 321 401	5.19.26 WALMART - LATCHKEY	\$531.23
			E 34	005 570 120 321 401	5.19.26 WALMART - DAYCARE	\$397.64
			E 25	005 298 826 301 401	5.20.26 SAM'S CLASS OF 2026	\$28.91
			E 01	100 203 936 000 401	5.20.26 SAM'S ELEM PARTY SUPPLIES	\$32.96
			E 01	100 203 090 000 430	5.26.26 TPT SUMMER SCHOOL	\$72.54
			E 01	005 790 932 000 401	5.28.26 FAMILY FRESH - PBIS	\$29.00
			E 25	005 298 826 301 401	5.28.26 WALMART - CLASS OF 2026	\$34.70
			E 25	005 298 826 301 401	5.29.26 SCHMIDT'S - CLASS OF 2026	\$7.78
			E 01	100 203 000 000 490	6.2.26 SAM'S - SUMMER SCHOOL	\$146.96
			E 34	005 570 120 321 490	6.9.26 WALMART - DAYCARE	\$104.77
			E 44	005 570 000 321 490	6.9.26 WALMART - LATCHKEY	\$65.20
			E 01	005 110 000 000 329	6.9.26 POST OFFICE	\$45.79
PO#:	Voucher #:	70227	Invoice	Invoice No: BILLING DTE 6.14.26	7/10/2026	Paid Amt: \$2,693.35 Check Amount: \$2,693.35
NSBG	80117	5372		COLUMN SOFTWARE PBC		Check
			E 01	005 110 000 000 305	6.30.26 CUSTOM NOTICE	\$82.28
			E 01	005 110 000 000 305	AFFIDAVIT FEE	\$10.00
			E 01	005 110 000 000 305	PROCESSING FEE	\$9.23
PO#:	Voucher #:	70204	Invoice	Invoice No: 4AC05BCD-0015	7/10/2026	Paid Amt: \$101.51 Check Amount: \$101.51
NSBG	80118	4078		CONSOLIDATED COMMUNICATIONS		Check
			E 34	005 570 120 321 320	Daycare Communication/Phone	\$67.59
			E 01	100 203 000 000 320	ES Communication/Phone	\$135.19
			E 01	300 211 000 000 320	HS Communication/Phone	\$135.19
			E 01	005 110 000 000 320	Communication/Phone	\$1,915.15
PO#:	Voucher #:	70199	Invoice	Invoice No: BILL DTE 6.22.26	7/10/2026	Paid Amt: \$2,253.12 Check Amount: \$2,253.12

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80119	5285		ETI, INC.		Check	
			E 01	005 865 000 352 305	2026 - 2027 1ST OF 4 INVOICES		\$1,153.13
PO#:	Voucher #:	70211	Invoice	Invoice No: 1 OF 4 20250325	7/10/2026	Paid Amt:	\$1,153.13
						Check Amount:	\$1,153.13
NSBG	80120	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check	
			B 01	215 000	403B Aviben		\$10.00
PO#:	Voucher #:	70136	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$10.00
						Check Amount:	\$10.00
NSBG	80121	3708		INFINITE CAMPUS INC.		Check	
			E 01	005 680 000 302 405	LICENSE SIS		\$3,500.00
			E 01	005 680 000 302 405	SUPPORT SIS		\$1,500.00
			E 01	005 680 000 302 405	HOSTING CAMPUS CLOUD		\$286.00
			E 01	005 680 000 302 405	LICENSE MESSENGER		\$257.40
			E 01	005 680 000 302 405	SUPPORT MESSENGER		\$71.50
			E 01	005 680 000 302 405	TELECOM ANNUAL FEE: MESSENGER		\$345.00
			E 01	005 680 000 302 405	LICENSE: FOOD SERVICE		\$572.00
			E 01	005 680 000 302 405	SUPPORT: FOOD SERVICE		\$114.40
			E 01	005 680 000 302 405	CAMPUS PASSPORT		\$1,000.00
			E 01	005 680 000 302 405	CAMPUS LEARNING		\$572.00
PO#:	Voucher #:	70219	Invoice	Invoice No: CI-00007023	7/10/2026	Paid Amt:	\$8,218.30
						Check Amount:	\$8,218.30
NSBG	80122	2995		KENNEDY & GRAVEN CHARTERED		Check	
			E 01	005 110 000 000 305	SCHOOL LAW SEMINAR		\$140.00
PO#:	Voucher #:	70202	Invoice	Invoice No: 20266504819-10115502	7/10/2026	Paid Amt:	\$140.00
						Check Amount:	\$140.00
NSBG	80123	5491		KENNEDY, HENRY		Check	
			E 44	005 570 000 321 490	LATCHKEY SUPPLIES		\$26.84
PO#:	Voucher #:	70207	Invoice	Invoice No: REIM REQUEST	7/10/2026	Paid Amt:	\$26.84
						Check Amount:	\$26.84
NSBG	80124	5092		MANKATO AREA GIRLS FASTPITCH ASSOCIATION		Check	
			E 04	005 505 008 321 369	MANKATO AREA FASTPITCH ASSOC. FEES		\$100.00
PO#:	Voucher #:	70224	Invoice	Invoice No: LIL' PEPPERS LEAGUE	7/10/2026	Paid Amt:	\$100.00
						Check Amount:	\$100.00
NSBG	80125	1175		MASSP		Check	
			E 01	005 050 000 000 820	MASSP MEMBERSHIP DUES - ACTIVE		\$615.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80125	1175		MASSP		Check	
			E 01	005 050 000 000 820	MASSP DIVISON DUES - SOUTHWEST		\$30.00
PO#:	Voucher #:	70210	Invoice	Invoice No: 11691	7/10/2026	Paid Amt:	\$645.00
						Check Amount:	\$645.00
NSBG	80126	1319		MENARDS		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$206.96
PO#:	Voucher #:	70196	Invoice	Invoice No: 24959	7/10/2026	Paid Amt:	\$206.96
						Check Amount:	\$206.96
NSBG	80127	4975		MIDWEST REFRIGERATION AND HEATING, INC.		Check	
			E 06	005 870 342 000 305	REMAINDER OF INVOICE		\$230.00
PO#:	Voucher #:	70205	Invoice	Invoice No: 2026-1436 REMAINDER	7/10/2026	Paid Amt:	\$230.00
						Check Amount:	\$230.00
NSBG	80128	5227		MINNESOTA DEPARTMENT OF HEALTH-FOOD		Check	
			E 02	005 770 000 701 820	2026 STATEWIDE HOSPITALITY FEE		\$50.00
PO#:	Voucher #:	70220	Invoice	Invoice No: 1140920	7/10/2026	Paid Amt:	\$50.00
			E 34	005 570 120 321 820	2026 STATEWIDE HOSPITALITY FEE		\$90.00
PO#:	Voucher #:	70221	Invoice	Invoice No: 1145287	7/10/2026	Paid Amt:	\$90.00
						Check Amount:	\$140.00
NSBG	80129	4962		MINNESOTA VALLEY LUTHERAN HIGH SCHOOL		Check	
			E 01	005 760 000 720 360	TRANSPORTATION - 12 STUDENTS		\$2,484.00
PO#:	Voucher #:	70226	Invoice	Invoice No: 6/17/2026	7/10/2026	Paid Amt:	\$2,484.00
						Check Amount:	\$2,484.00
NSBG	80130	2421		MN DEPT OF HEALTH		Check	
			E 04	005 580 000 325 401	MONTHLY SCHOOL DISTRICT BIRTH FILE		\$180.00
PO#:	Voucher #:	70225	Invoice	Invoice No: BIRTH FILES	7/10/2026	Paid Amt:	\$180.00
						Check Amount:	\$180.00
NSBG	80131	4767		MREA		Check	
			E 01	005 010 000 000 821	MEMBERSHIP BASE FEE		\$701.50
PO#:	Voucher #:	70223	Invoice	Invoice No: 2627-5000-1615-01	7/10/2026	Paid Amt:	\$701.50
						Check Amount:	\$701.50
NSBG	80132	4970		MUNCE, KELLY (JERSEY'S SWEET SPOT)		Check	
			E 44	005 570 000 321 401	LATCHKEY - SUMMER ACTIVITY		\$195.00
PO#:	Voucher #:	70206	Invoice	Invoice No: 6.30.26	7/10/2026	Paid Amt:	\$195.00
						Check Amount:	\$195.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80133	00596		NASSP		Check	
			E 01	300 298 330 000 820	7.1.26 - 6.30.27 NATIONAL HONOR SOCIETY		\$385.00
PO#:	Voucher #:	70212	Invoice	Invoice No: ORDER # 900214163	7/10/2026	Paid Amt:	\$385.00
						Check Amount:	\$385.00
NSBG	80134	3901		NICKEL TRANSPORTATION, INC.		Check	
			E 01	005 760 000 723 360	JUNE 2026 - SPED TRANSPORTATION		\$5,857.61
PO#:	Voucher #:	70215	Invoice	Invoice No: 6302026	7/10/2026	Paid Amt:	\$5,857.61
						Check Amount:	\$5,857.61
NSBG	80135	5118		ON SITE COMPANIES - OSSMK		Check	
			E 04	005 505 000 321 305	PORTA POTTY MAINTENANCE		\$178.96
PO#:	Voucher #:	70218	Invoice	Invoice No: 0002098912	7/10/2026	Paid Amt:	\$178.96
						Check Amount:	\$178.96
NSBG	80136	3884		QUADE, JACOB		Check	
			E 01	005 680 000 000 305	JUNE 2026 IT SUPPORT		\$283.33
			E 01	100 680 000 000 305	JUNE 2026 IT SUPPORT		\$283.33
			E 01	300 680 000 000 305	JUNE 2026 - IT SUPPORT		\$283.34
			E 06	005 870 342 000 305	JUNE 2026 - IT SUPPORT (BOND PROJECT)		\$1,190.00
PO#:	Voucher #:	70214	Invoice	Invoice No: 229	7/10/2026	Paid Amt:	\$2,040.00
						Check Amount:	\$2,040.00
NSBG	80137	4826		QUADIENT LEASING USA, INC.		Check	
			E 01	005 112 102 000 370	SERVICE CONTRACT - POSTAGE MACHINE		\$356.28
PO#:	Voucher #:	70217	Invoice	Invoice No: Q2416215	7/10/2026	Paid Amt:	\$356.28
						Check Amount:	\$356.28
NSBG	80138	4183		REGION 1		Check	
			E 01	005 680 000 000 305	FY27 LIBRARY MANAGER SUPPORT		\$710.20
			E 01	005 680 000 000 305	FY27 HOSTING LIBRARY MANAGER		\$365.82
PO#:	Voucher #:	70201	Invoice	Invoice No: 16556	7/10/2026	Paid Amt:	\$1,076.02
						Check Amount:	\$1,076.02
NSBG	80139	4662		SWANK MOVIE LICENSING USA		Check	
			E 04	005 590 000 321 820	SITE LICENSE # 158254002 - FEE		\$562.00
PO#:	Voucher #:	70200	Invoice	Invoice No: 10115117	7/10/2026	Paid Amt:	\$562.00
						Check Amount:	\$562.00
NSBG	80140	4408		WEST SIDE TRANSPORTATION LLC		Check	
			E 01	005 760 000 733 361	JUNE 2026 ECA FUEL REIM		\$72.22
PO#:	Voucher #:	70197	Invoice	Invoice No: JUNE 2026 FUEL REIM	7/10/2026	Paid Amt:	\$72.22
			E 44	005 570 000 321 361	JUNE 2026 - LATCHKEY FIELD TRIPS		\$358.38

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80140	4408		WEST SIDE TRANSPORTATION LLC		Check	
			E 04	005 505 000 321 361	JUNE 2026 - COMM ED FIELD TRIPS		\$356.99
PO#:	Voucher #:	70198	Invoice	Invoice No:	JUNE 2026 ECA TRANSP	7/10/2026	Paid Amt: \$715.37 Check Amount: \$787.59
NSBG	80141	3145		AMAZON CAPITAL SERVICES		Check	
			E 01	005 110 000 000 401	PRIME BUSINESS ANNUAL MEMBERSHIP FT		\$129.00
PO#:	Voucher #:	70251	Invoice	Invoice No:	16P1-XYPP-7443	7/20/2026	Paid Amt: \$129.00 Check Amount: \$129.00
NSBG	80142	4569		BERNAU, JAMES		Check	
			E 01	300 294 017 000 401	FOOTBALL RULE BOOKS		\$35.00
			E 01	300 296 013 000 401	VOLLEYBALL BOOKS		\$79.00
			E 01	300 298 332 000 401	AD CALENDAR		\$30.08
PO#:	Voucher #:	70250	Invoice	Invoice No:	REIM REQUEST	7/20/2026	Paid Amt: \$144.08 Check Amount: \$144.08
NSBG	80143	1756		C & S SUPPLY CO., INC.		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$49.98
PO#:	Voucher #:	70234	Invoice	Invoice No:	CLOSING DTE 6.30.26	7/20/2026	Paid Amt: \$49.98 Check Amount: \$49.98
NSBG	80144	00059		CITY OF NICOLLET		Check	
			E 01	005 810 000 000 333	GOLF GREEN SHED		\$11.00
PO#:	Voucher #:	70241	Invoice	Invoice No:	GOLF GREEN SHED	7/20/2026	Paid Amt: \$11.00
			E 01	005 810 000 000 333	MAIN		\$268.84
PO#:	Voucher #:	70244	Invoice	Invoice No:	MAIN	7/20/2026	Paid Amt: \$268.84
			E 01	005 810 000 000 333	COMPUND "S"		\$70.54
PO#:	Voucher #:	70243	Invoice	Invoice No:	COMPUND "S"	7/20/2026	Paid Amt: \$70.54
			E 01	005 810 000 000 333	CONCESSION STAND		\$75.13
PO#:	Voucher #:	70245	Invoice	Invoice No:	CONCESSION STAND	7/20/2026	Paid Amt: \$75.13
			E 02	005 770 000 701 333	COMPUND "L"		\$90.94
PO#:	Voucher #:	70242	Invoice	Invoice No:	COMPUND "L"	7/20/2026	Paid Amt: \$90.94 Check Amount: \$516.45
NSBG	80145	02652		CRYSTAL VALLEY COOP		Check	
			E 01	005 760 000 720 442	6.5.26 FUEL CHRYSLER VAN		\$56.28
			E 01	005 760 000 720 442	6.5.26 FUEL CHRYLSER VAN		\$57.40
			E 01	005 810 000 000 401	6.15.26 ROUND UP POWER MAX		\$108.48
			E 01	005 760 000 720 442	6.16.26 FUEL CHRYSLER VAN		\$50.39

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80145	02652		CRYSTAL VALLEY COOP		Check	
			E 01	005 760 000 720 442	6.29.26 FUEL CHRYLSE		\$48.08
PO#:	Voucher #:	70246	Invoice	Invoice No: STMT DTE 6.30.26	7/20/2026	Paid Amt:	\$320.63
						Check Amount:	\$320.63
NSBG	80146	5495		EMC INSURANCE COMPANIES		Check	
			E 01	005 940 000 000 340	COMMERICAL PROPERTY RENEWAL		\$9,056.18
			E 01	005 940 000 000 340	GENERAL LIABILITY		\$901.83
			E 01	005 940 000 000 340	COMMERICAL AUTO		\$797.13
			E 01	005 940 000 000 340	COMMERICAL UNBRELLA		\$235.76
			E 01	005 940 000 000 340	PROFESSIONAL LIABILITY		\$897.50
			E 01	005 940 000 000 340	INVOICE FEE		\$5.00
PO#:	Voucher #:	70253	Invoice	Invoice No: 7003377066	7/20/2026	Paid Amt:	\$11,893.40
						Check Amount:	\$11,893.40
NSBG	80147	5390		GAPPA, CHRIS		Check	
			E 04	005 505 000 321 305	1 BASEBALL GAME		\$60.00
PO#:	Voucher #:	70232	Invoice	Invoice No: UMPIRE JUNE - JULY	7/20/2026	Paid Amt:	\$60.00
						Check Amount:	\$60.00
NSBG	80148	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check	
			B 01	215 000	403B Aviben		\$10.00
PO#:	Voucher #:	70146	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt:	\$10.00
						Check Amount:	\$10.00
NSBG	80149	4951		HOFFMAN, KENDRA		Check	
			E 02	005 770 000 701 305	MILEAGE TRAINING - KITCHEN		\$127.60
PO#:	Voucher #:	70237	Invoice	Invoice No: REIM MILEAGE	7/20/2026	Paid Amt:	\$127.60
						Check Amount:	\$127.60
NSBG	80150	3410		LJP ENTERPRISES WASTE & RECYCL		Check	
			E 01	005 810 000 000 333	Water & Sewage		\$791.48
PO#:	Voucher #:	70240	Invoice	Invoice No: 431047	7/20/2026	Paid Amt:	\$791.48
						Check Amount:	\$791.48
NSBG	80151	5494		MAAS, BO		Check	
			E 04	005 505 000 321 305	2 SOFTBALL GAMES		\$80.00
			E 04	005 505 000 321 305	1 BASEBALL GAME		\$60.00
PO#:	Voucher #:	70231	Invoice	Invoice No: UMPIRE JUNE-JULY	7/20/2026	Paid Amt:	\$140.00
						Check Amount:	\$140.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80152	1885		MN DEPT OF LABOR & INDUSTRY		Check
			E 01	005 810 000 000 820	ELEVATOR ANNUAL OPERATION	\$145.00
PO#:	Voucher #:	70249	Invoice	Invoice No: ALR0190862X	7/20/2026	Paid Amt: \$145.00 Check Amount: \$145.00
NSBG	80153	07960		NICOLLET MART		Check
			E 34	005 570 120 321 495	6.15.26 DAYCARE - MILK	\$11.98
			E 34	005 570 120 321 495	6.29.26 DAYCARE - MILK	\$31.30
PO#:	Voucher #:	70252	Invoice	Invoice No: STMT DTE 7.1.26	7/20/2026	Paid Amt: \$43.28 Check Amount: \$43.28
NSBG	80154	5496		NOURIE, CASEY		Check
			R 24	005 590 000 321 050	OVER CHARGE	\$30.00
PO#:	Voucher #:	70254	Invoice	Invoice No: FITNESS CENTER	7/20/2026	Paid Amt: \$30.00 Check Amount: \$30.00
NSBG	80155	3090		OLYMPIC FIRE PROTECTION CORP.		Check
			E 01	005 865 000 363 305	FIRE PROTECTION ANNUALLY INSPECTION	\$370.00
PO#:	Voucher #:	70236	Invoice	Invoice No: 10008976	7/20/2026	Paid Amt: \$370.00 Check Amount: \$370.00
NSBG	80156	5242		PICKLEBARN		Check
			E 04	005 505 008 321 369	FEES	\$192.00
PO#:	Voucher #:	70247	Invoice	Invoice No: 228	7/20/2026	Paid Amt: \$192.00 Check Amount: \$192.00
NSBG	80157	4918		QUADIENT FINANCE USA, INC.		Check
			E 01	005 110 000 000 329	6.23.26 - POSTAGE PURCHASED	\$100.00
PO#:	Voucher #:	70239	Invoice	Invoice No: CLOSING DTE 7.1.26	7/20/2026	Paid Amt: \$100.00 Check Amount: \$100.00
NSBG	80158	00187		REGION V COMPUTER SERVICES		Check
			E 01	005 112 104 000 822	FY2027 1ST QUARTER MEMBERSHIP FEES	\$2,462.75
PO#:	Voucher #:	70238	Invoice	Invoice No: 18805	7/20/2026	Paid Amt: \$2,462.75 Check Amount: \$2,462.75
NSBG	80159	5493		ROHLOFF, BRADY		Check
			E 04	005 505 000 321 305	3 SOFTBALL GAMES	\$120.00
			E 04	005 505 000 321 305	5 BASEBALL GAMES	\$300.00
PO#:	Voucher #:	70230	Invoice	Invoice No: UMPIRE JUNE - JULY	7/20/2026	Paid Amt: \$420.00 Check Amount: \$420.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80160	4745		SPS COMPANIES, INC.		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$410.28
PO#:	Voucher #:	70235	Invoice	Invoice No: S5200208.001	7/20/2026	Paid Amt:	\$410.28
						Check Amount:	\$410.28
NSBG	80161	5357		VISA		Check	
			E 01	005 110 000 000 401	6.3.26 WALMART - OFFICE SUPPLIES		\$9.68
			E 01	005 110 000 000 329	6.5.26 USPS OFFICE SUPPLIES		\$19.50
			E 01	005 110 000 000 320	6.17.26 MANKATO BEARING CO		\$11.94
			E 44	005 570 000 321 490	6.30.26 WALMART LATCHKEY - FOOD		\$116.50
			E 44	005 570 000 321 401	6.30.26 WALMART - LATCHKEY GENERAL SI		\$78.12
PO#:	Voucher #:	70233	Invoice	Invoice No: STMT DTE 7.1.26	7/20/2026	Paid Amt:	\$235.74
						Check Amount:	\$235.74
NSBG	80162	3279		AVIBEN LLC		Check	
			E 01	005 110 000 000 311	403(b) ADMIN & COMPLIANCE SERVICE MOI		\$72.97
PO#:	Voucher #:	70271	Invoice	Invoice No: 42646	7/23/2026	Paid Amt:	\$72.97
						Check Amount:	\$72.97
NSBG	80163	07230		CENTERPOINT		Check	
			E 01	005 810 000 000 440	UNIT B		\$154.28
			E 02	005 770 000 701 440	UNIT B		\$17.14
PO#:	Voucher #:	70268	Invoice	Invoice No: UNIT B	7/23/2026	Paid Amt:	\$171.42
						Check Amount:	\$171.42
NSBG	80164	5497		FULL SERVICE ELECTRIC		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$332,031.99
PO#:	Voucher #:	70256	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$332,031.99
						Check Amount:	\$332,031.99
NSBG	80165	5426		G & K RENTAL		Check	
			E 04	005 505 008 321 305	DUNK TANK RENTAL		\$275.00
PO#:	Voucher #:	70264	Invoice	Invoice No: RENTAL	7/23/2026	Paid Amt:	\$275.00
						Check Amount:	\$275.00
NSBG	80166	4967		GAG SHEET METAL, INC.		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$381,084.90
PO#:	Voucher #:	70257	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$381,084.90
						Check Amount:	\$381,084.90

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80167	5488		GRAZZINI BROTHERS & COMPANY		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$1,187.50
PO#:	Voucher #:	70258	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt:	\$1,187.50
						Check Amount:	\$1,187.50
NSBG	80168	5489		INNOVATIVE MASONARY RESTORATION LLC		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$22,346.85
PO#:	Voucher #:	70259	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt:	\$22,346.85
						Check Amount:	\$22,346.85
NSBG	80169	5498		KATO MOVING & STORAGE		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$23,218.75
PO#:	Voucher #:	70260	Invoice	Invoice No: 14530	7/23/2026	Paid Amt:	\$23,218.75
						Check Amount:	\$23,218.75
NSBG	80170	00233		MASA		Check	
			E 01	005 020 000 000 821	ANNUAL MEMBERSHIP DUES		\$907.00
			E 01	005 020 000 000 821	AASA ADMINISTRATOR - SMALL DIST		\$241.00
PO#:	Voucher #:	70272	Invoice	Invoice No: 3861	7/23/2026	Paid Amt:	\$1,148.00
						Check Amount:	\$1,148.00
NSBG	80171	1319		MENARDS		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$184.99
PO#:	Voucher #:	70273	Invoice	Invoice No: 25800	7/23/2026	Paid Amt:	\$184.99
						Check Amount:	\$184.99
NSBG	80172	01131		MINNESOTA VALLEY EDUCATION DISTRICT #6027		Check	
			E 01	100 420 110 740 396	JULY 2026 BILLING		\$7,118.17
			E 01	300 420 110 740 396	JULY 2026 BILLING		\$7,118.17
PO#:	Voucher #:	70270	Invoice	Invoice No: 5853	7/23/2026	Paid Amt:	\$14,236.34
						Check Amount:	\$14,236.34
NSBG	80173	3543		MOON DOGS		Check	
			E 04	005 505 008 321 369	TICKET FEES		\$220.00
PO#:	Voucher #:	70266	Invoice	Invoice No: ORD # 7862099	7/23/2026	Paid Amt:	\$220.00
						Check Amount:	\$220.00
NSBG	80174	3213		MR PAVING		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$165,585.00
PO#:	Voucher #:	70261	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$165,585.00
						Check Amount:	\$165,585.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80175	2668		ROBERT W. CARLSTROM CO., INC.		Check
			E 06	005 870 342 000 305	2026A Bond Project	
PO#:	Voucher #:	70262	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt: \$436,880.39 Check Amount: \$436,880.39
NSBG	80176	00020		SCHWICKERT'S TECTA LLC		Check
			E 06	005 870 342 000 305	2026A Bond Project	
PO#:	Voucher #:	70263	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt: \$29,260.00 Check Amount: \$29,260.00
NSBG	80177	3947		SHRED RIGHT		Check
			E 01	005 110 000 000 305	MONTHLY SHREDDING SERVICE	
PO#:	Voucher #:	70269	Invoice	Invoice No: 0075630	7/23/2026	Paid Amt: \$62.36 Check Amount: \$62.36
NSBG	80178	3496		SOUTHERN STAR SOFTBALL		Check
			E 04	005 505 008 321 369	8U FALL BALL LEAGUE FEE	
PO#:	Voucher #:	70265	Invoice	Invoice No: 8U FALL BALL	7/23/2026	Paid Amt: \$200.00 Check Amount: \$200.00
NSBG	80179	4914		NEXUS SOLUTIONS - MPLS		Check
			E 06	005 870 342 000 305	REFERENDUM PROJECT FEES	
PO#:	Voucher #:	70274	Invoice	Invoice No: 2457	7/23/2026	Paid Amt: \$120,186.87 Check Amount: \$120,186.87
NSBG	80180	3145		AMAZON CAPITAL SERVICES		Check
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES	
PO#:	Voucher #:	70329	Invoice	Invoice No: 1DH9-DJLF-HTWR	7/31/2026	Paid Amt: \$107.37 Check Amount: \$107.37
NSBG	80181	5474		ASPI SOLUTIONS, INC.		Check
			E 01	300 298 332 000 405	BOUND PRO SOFTWARE	
PO#:	Voucher #:	70327	Invoice	Invoice No: 20260325-103530495_1	7/31/2026	Paid Amt: \$1,500.00 Check Amount: \$1,500.00
			E 01	300 298 332 000 405	BOUND ONBOARDING	
PO#:	Voucher #:	70328	Invoice	Invoice No: 166871	7/31/2026	Paid Amt: \$749.50 Check Amount: \$749.50
NSBG	80182	07230		CENTERPOINT		Check
			E 01	005 810 000 000 440	UNIT C	
			E 02	005 770 000 701 440	UNIT C	
PO#:	Voucher #:	70312	Invoice	Invoice No: UNIT C	7/31/2026	Paid Amt: \$17.00 Check Amount: \$17.00
			E 01	005 810 000 000 440	UNIT D	

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80182	07230		CENTERPOINT		Check
			E 02	005 770 000 701 440 UNIT D		\$8.52
PO#:	Voucher #:	70311	Invoice	Invoice No: UNIT D	7/31/2026	Paid Amt: \$85.20
		E 01	005 810 000 000 440 UNIT A		\$16.43	
		E 02	005 770 000 701 440 UNIT A		\$1.82	
PO#:	Voucher #:	70310	Invoice	Invoice No: UNIT A	7/31/2026	Paid Amt: \$18.25
						Check Amount: \$120.45
NSBG	80183	4078		CONSOLIDATED COMMUNICATIONS		Check
			E 34	005 570 120 321 320 Daycare Communication/Phone		\$67.76
			E 01	100 203 000 000 320 ES Communication/Phone		\$136.95
			E 01	300 211 000 000 320 HS Communication/Phone		\$136.95
			E 01	005 110 000 000 320 Communication/Phone		\$1,940.92
PO#:	Voucher #:	70306	Invoice	Invoice No: BILL DTE 7.22.26	7/31/2026	Paid Amt: \$2,282.58
						Check Amount: \$2,282.58
NSBG	80184	3793		FRONTLINE TECHNOLOGIES GROUP, LLC		Check
			E 01	005 680 000 302 405 APP TRACKING & RECRUITING		\$3,227.81
PO#:	Voucher #:	70330	Invoice	Invoice No: US240452	7/31/2026	Paid Amt: \$3,227.81
						Check Amount: \$3,227.81
NSBG	80185	5500		GOOD TIMES PARK		Check
			E 44	005 570 000 321 369 ADMISSION FEES		\$280.00
PO#:	Voucher #:	70315	Invoice	Invoice No: 1332	7/31/2026	Paid Amt: \$280.00
						Check Amount: \$280.00
NSBG	80186	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check
			B 01	215 000 403B Aviben		\$30.00
PO#:	Voucher #:	70292	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt: \$30.00
						Check Amount: \$30.00
NSBG	80187	4951		HOFFMAN, KENDRA		Check
			E 44	005 570 000 321 490 REIM REQUEST - LUNCH SUMMER NECC		\$81.64
PO#:	Voucher #:	70319	Invoice	Invoice No: REIM REQUEST	7/31/2026	Paid Amt: \$81.64
						Check Amount: \$81.64
NSBG	80188	3129		JM PROMOTIONS		Check
			E 04	005 505 000 321 361 T-SHIRTS		\$250.00
PO#:	Voucher #:	70316	Invoice	Invoice No: 8299	7/31/2026	Paid Amt: \$250.00
			E 04	005 505 000 321 361 T-SHIRTS		\$300.00
PO#:	Voucher #:	70317	Invoice	Invoice No: 8300	7/31/2026	Paid Amt: \$300.00
						Check Amount: \$550.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80189	4451		LOFFLER COMPANIES		Check
		E 01 005 110 000 000 401		CONTRACT BASE RATE CHARGE		\$148.00
		E 01 005 110 000 000 401		OVERAGE CHARGE 4.1.26 - 6.30.26		\$58.96
PO#:	Voucher #:	70314	Invoice	Invoice No: 5394304	7/31/2026	Paid Amt: \$206.96 Check Amount: \$206.96
NSBG	80190	4975		MIDWEST REFRIGERATION AND HEATING, INC.		Check
		E 06 005 870 342 000 305		MATERIALS FOR UNIT AHU31		\$910.00
PO#:	Voucher #:	70325	Invoice	Invoice No: 2026-1512	7/31/2026	Paid Amt: \$910.00 Check Amount: \$910.00
NSBG	80191	5344		MINNESOTA SCHOOL NUTRITION ASSOCIATION		Check
		E 02 005 770 000 701 820		2026 ANNUAL CONFERENCE REGISTRATIO		\$352.00
PO#:	Voucher #:	70326	Invoice	Invoice No: 5460	7/31/2026	Paid Amt: \$352.00 Check Amount: \$352.00
NSBG	80192	5010		MINUTEMAN PRESS		Check
		E 01 005 110 000 000 401		ENVELOPES		\$386.62
		E 01 005 110 000 000 401		PRIDE TICKETS		\$166.75
PO#:	Voucher #:	70309	Invoice	Invoice No: 22698	7/31/2026	Paid Amt: \$553.37 Check Amount: \$553.37
NSBG	80193	5414		PEAC SOLUTIONS		Check
		E 01 005 110 000 000 560		WORK ROOM COPIER		\$541.55
		E 01 005 110 000 000 560		FRONT OFFICE B & W COPIER		\$122.37
PO#:	Voucher #:	70313	Invoice	Invoice No: 42277187	7/31/2026	Paid Amt: \$663.92 Check Amount: \$663.92
NSBG	80194	5383		PERFORMANCE DIESEL OF NICOLLET, LLC		Check
		E 01 005 810 000 000 401		JANITORIAL GENERAL SUPPLIES		\$7.50
PO#:	Voucher #:	70322	Invoice	Invoice No: 2657	7/31/2026	Paid Amt: \$7.50 Check Amount: \$7.50
NSBG	80195	5082		PROCARE SOFTWARE LLC		Check
		E 04 005 582 000 344 405		SR Non Instruct. Computer Softwar		\$352.44
		E 34 005 570 120 321 405		Daycare Non Instruct. Computer Softwar		\$352.44
		E 44 005 570 000 321 405		Non Instruct. Computer Softwar		\$363.12
PO#:	Voucher #:	70318	Invoice	Invoice No: 1284015	7/31/2026	Paid Amt: \$1,068.00 Check Amount: \$1,068.00
NSBG	80196	08229		RENAISSANCE LEARNING, INC.		Check
		E 01 300 610 000 356 405		FASTBRIDGE - MIDDLE / HIGH SCHOOL		\$1,197.69

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80196	08229		RENAISSANCE LEARNING, INC.		Check	
			E 01	100 610 000 356 405	FASTBRIDGE - ELEMENTARY		\$1,197.69
PO#:	Voucher #:	70320	Invoice	Invoice No: 5707527	7/31/2026	Paid Amt:	\$2,395.38
						Check Amount:	\$2,395.38
NSBG	80197	4972		ROBERT W. BARID & CO		Check	
			E 07	005 910 000 000 790	PREPARATION & DRAFTING OF CONT. DISC		\$2,100.00
PO#:	Voucher #:	70321	Invoice	Invoice No: PF-26021206	7/31/2026	Paid Amt:	\$2,100.00
						Check Amount:	\$2,100.00
NSBG	80198	00053		SOUTH CENTRAL SERVICE COOPERATIVE		Check	
			E 01	005 110 000 000 320	7.1.26 - 7.31.26 CIRC		\$1,337.70
			E 01	005 110 000 000 320	7.1.26 - 6.30.27 TELECOM PARTICIPATION FI		\$1,800.00
			E 01	005 110 000 000 320	E-RATE CREDIT		(\$808.50)
PO#:	Voucher #:	70307	Invoice	Invoice No: 25455	7/31/2026	Paid Amt:	\$2,329.20
						Check Amount:	\$2,329.20
Report Total:							\$1,776,164.15

Nicollet Public Schools
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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG	P2701J	54504		Wire	1	5284	ARBITER SPORTS LLC		No	Yes	No	07/05/2026	500.00
NSBG		54506		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/10/2026	13,711.36
NSBG		54507		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	Yes	No	07/10/2026	11,990.59
NSBG		54508		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	Yes	No	07/10/2026	2,353.60
NSBG		54509		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/10/2026	3,022.26
NSBG		54510		Wire	1	3719	MN PEIP		No	No	No	07/10/2026	10,785.47
NSBG		54511		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/10/2026	933.24
NSBG		54512		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/10/2026	1,540.97
NSBG		54542		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/20/2026	13,715.76
NSBG		54543		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	07/20/2026	11,990.59
NSBG		54544		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/20/2026	2,355.63
NSBG		54545		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/20/2026	391.00
NSBG		54546		Wire	1	1829	XCEL ENERGY		No	Yes	No	07/20/2026	4,403.35
NSBG		54547		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/20/2026	2,946.32
NSBG		54548		Wire	1	3433	VERIZON WIRELESS		No	Yes	No	07/20/2026	76.80
NSBG		54549		Wire	1	3719	MN PEIP		No	No	No	07/20/2026	10,785.47
NSBG		54550		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/20/2026	933.24
NSBG		54551		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/20/2026	1,540.97
NSBG		54591		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/05/2026	520.00
NSBG		54592		Wire	1	5267	BPAS		No	Yes	No	07/05/2026	300.00
NSBG		54593		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/05/2026	9,754.97
NSBG		54594		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	Yes	No	07/05/2026	1,788.11
NSBG		54595		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	07/05/2026	4,294.62
NSBG		54596		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	Yes	No	07/05/2026	499.53
NSBG		54597		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/25/2026	8,081.74
NSBG		54598		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/25/2026	1,481.85
NSBG		54599		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	07/25/2026	3,560.53
NSBG		54600		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	07/25/2026	1,014.23
NSBG	P2701J	54601		Wire	1	2654	BOND TRUST SERVICES CORPORATIC		No	No	No	07/29/2026	5,995.00
NSBG	P2701J	54602		Wire	1	2065	US BANK ST. PAUL		No	No	No	07/29/2026	7,632.50
NSBG		54603		Wire	1	1829	XCEL ENERGY		No	No	No	07/31/2026	6,389.37
NSBG	P2701J	54625		Wire	1	3719	MN PEIP		No	No	No	07/31/2026	4,092.78
NSBG	P2701J	54626		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/31/2026	137.46
NSBG	P2701J	54628		Wire	1	3719	MN PEIP		No	No	No	07/31/2026	18,556.76
NSBG	P2701J	54629		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/31/2026	1,108.19
NSBG	P2701J	54630		Wire	1	00245	PROGROWTH BANK FOR CASH		No	No	No	07/31/2026	66.64
NSBG	P2701J	54631		Wire	1	4263	REVTRACK		No	No	No	07/31/2026	1,017.44
NSBG	P2701J	54632		Wire	1	4336	TUITION EXPRESS		No	No	No	07/31/2026	1,308.58

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG	P2701J	54633		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/31/2026	2,205.77
NSBG		54505	80111	Check	1	4121	TOM APPEL, MAAE		Yes	Yes	No	07/07/2026	537.00
NSBG		54517	80112	Check	1	2509	A+SECURITY, INC.		Yes	Yes	No	07/10/2026	128.85
NSBG		54522	80113	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	Yes	No	07/10/2026	164.26
NSBG		54518	80114	Check	1	2654	BOND TRUST SERVICES CORPORATIC		Yes	Yes	No	07/10/2026	237.50
NSBG		54519	80115	Check	1	2669	BROWN & BROWN OF MN, INC.		Yes	Yes	No	07/10/2026	4,131.00
NSBG		54520	80116	Check	1	2963	BUSINESS CARD		Yes	Yes	No	07/10/2026	2,693.35
NSBG		54540	80117	Check	1	5372	COLUMN SOFTWARE PBC		Yes	Yes	No	07/10/2026	101.51
NSBG		54526	80118	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	Yes	No	07/10/2026	2,253.12
NSBG		54538	80119	Check	1	5285	ETI, INC.		Yes	Yes	No	07/10/2026	1,153.13
NSBG		54539	80120	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	Yes	No	07/10/2026	10.00
NSBG		54523	80121	Check	1	3708	INFINITE CAMPUS INC.		Yes	Yes	No	07/10/2026	8,218.30
NSBG		54521	80122	Check	1	2995	KENNEDY & GRAVEN CHARTERED		Yes	Yes	No	07/10/2026	140.00
NSBG		54541	80123	Check	1	5491	KENNEDY, HENRY		Yes	Yes	No	07/10/2026	26.84
NSBG		54535	80124	Check	1	5092	MANKATO AREA GIRLS FASTPITCH AS		Yes	No	No	07/10/2026	100.00
NSBG		54514	80125	Check	1	1175	MASSP		Yes	No	No	07/10/2026	645.00
NSBG		54515	80126	Check	1	1319	MENARDS		Yes	Yes	No	07/10/2026	206.96
NSBG		54534	80127	Check	1	4975	MIDWEST REFRIGERATION AND HEAT		Yes	Yes	No	07/10/2026	230.00
NSBG		54537	80128	Check	1	5227	MINNESOTA DEPARTMENT OF HEALTH		Yes	Yes	No	07/10/2026	140.00
NSBG		54532	80129	Check	1	4962	MINNESOTA VALLEY LUTHERAN HIGH :		Yes	Yes	No	07/10/2026	2,484.00
NSBG		54516	80130	Check	1	2421	MN DEPT OF HEALTH		Yes	Yes	No	07/10/2026	180.00
NSBG		54530	80131	Check	1	4767	MREA		Yes	No	No	07/10/2026	701.50
NSBG		54533	80132	Check	1	4970	MUNCE, KELLY (JERSEY'S SWEET SPC		Yes	Yes	No	07/10/2026	195.00
NSBG		54513	80133	Check	1	00596	NASSP		Yes	Yes	No	07/10/2026	385.00
NSBG		54525	80134	Check	1	3901	NICKEL TRANSPORTATION, INC.		Yes	No	No	07/10/2026	5,857.61
NSBG		54536	80135	Check	1	5118	ON SITE COMPANIES - OSSMK		Yes	Yes	No	07/10/2026	178.96
NSBG		54524	80136	Check	1	3884	QUADE, JACOB		Yes	Yes	No	07/10/2026	2,040.00
NSBG		54531	80137	Check	1	4826	QUADIENT LEASING USA, INC.		Yes	Yes	No	07/10/2026	356.28
NSBG		54527	80138	Check	1	4183	REGION 1		Yes	Yes	No	07/10/2026	1,076.02
NSBG		54529	80139	Check	1	4662	SWANK MOVIE LICENSING USA		Yes	Yes	No	07/10/2026	562.00
NSBG		54528	80140	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	Yes	No	07/10/2026	787.59
NSBG		54559	80141	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	Yes	No	07/20/2026	129.00
NSBG		54561	80142	Check	1	4569	BERNAU, JAMES		Yes	Yes	No	07/20/2026	144.08
NSBG		54556	80143	Check	1	1756	C & S SUPPLY CO., INC.		Yes	Yes	No	07/20/2026	49.98
NSBG		54552	80144	Check	1	00059	CITY OF NICOLLET		Yes	Yes	No	07/20/2026	516.45
NSBG		54554	80145	Check	1	02652	CRYSTAL VALLEY COOP		Yes	Yes	No	07/20/2026	320.63
NSBG		54571	80146	Check	1	5495	EMC INSURANCE COMPANIES		Yes	Yes	No	07/20/2026	11,893.40
NSBG		54568	80147	Check	1	5390	GAPPA, CHRIS		Yes	No	No	07/20/2026	60.00

Nicollet Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		54567	80148	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	Yes	No	07/20/2026	10.00
NSBG		54564	80149	Check	1	4951	HOFFMAN, KENDRA		Yes	Yes	No	07/20/2026	127.60
NSBG		54560	80150	Check	1	3410	LJP ENTERPRISES WASTE & RECYCL		Yes	Yes	No	07/20/2026	791.48
NSBG		54570	80151	Check	1	5494	MAAS, BO		Yes	Yes	No	07/20/2026	140.00
NSBG		54557	80152	Check	1	1885	MN DEPT OF LABOR & INDUSTRY		Yes	Yes	No	07/20/2026	145.00
NSBG		54555	80153	Check	1	07960	NICOLLET MART		Yes	Yes	No	07/20/2026	43.28
NSBG		54572	80154	Check	1	5496	NOURIE, CASEY		Yes	Yes	No	07/20/2026	30.00
NSBG		54558	80155	Check	1	3090	OLYMPIC FIRE PROTECTION CORP.		Yes	Yes	No	07/20/2026	370.00
NSBG		54565	80156	Check	1	5242	PICKLEBARN		Yes	No	No	07/20/2026	192.00
NSBG		54563	80157	Check	1	4918	QUADIANT FINANCE USA, INC.		Yes	No	No	07/20/2026	100.00
NSBG		54553	80158	Check	1	00187	REGION V COMPUTER SERVICES		Yes	Yes	No	07/20/2026	2,462.75
NSBG		54569	80159	Check	1	5493	ROHLOFF, BRADY		Yes	Yes	No	07/20/2026	420.00
NSBG		54562	80160	Check	1	4745	SPS COMPANIES, INC.		Yes	Yes	No	07/20/2026	410.28
NSBG		54566	80161	Check	1	5357	VISA		Yes	Yes	No	07/20/2026	235.74
NSBG		54580	80162	Check	1	3279	AVIBEN LLC		Yes	Yes	No	07/23/2026	72.97
NSBG		54576	80163	Check	1	07230	CENTERPOINT		Yes	No	No	07/23/2026	171.42
NSBG		54588	80164	Check	1	5497	FULL SERVICE ELECTRIC		Yes	Yes	No	07/23/2026	332,031.99
NSBG		54585	80165	Check	1	5426	G & K RENTAL		Yes	No	No	07/23/2026	275.00
NSBG		54584	80166	Check	1	4967	GAG SHEET METAL, INC.		Yes	Yes	No	07/23/2026	381,084.90
NSBG		54586	80167	Check	1	5488	GRAZZINI BROTHERS & COMPANY		Yes	Yes	No	07/23/2026	1,187.50
NSBG		54587	80168	Check	1	5489	INNOVATIVE MASONARY RESTORATIO		Yes	No	No	07/23/2026	22,346.85
NSBG		54589	80169	Check	1	5498	KATO MOVING & STORAGE		Yes	Yes	No	07/23/2026	23,218.75
NSBG		54574	80170	Check	1	00233	MASA		Yes	No	No	07/23/2026	1,148.00
NSBG		54577	80171	Check	1	1319	MENARDS		Yes	Yes	No	07/23/2026	184.99
NSBG		54575	80172	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTI		Yes	Yes	No	07/23/2026	14,236.34
NSBG		54582	80173	Check	1	3543	MOON DOGS		Yes	Yes	No	07/23/2026	220.00
NSBG		54579	80174	Check	1	3213	MR PAVING		Yes	Yes	No	07/23/2026	165,585.00
NSBG		54578	80175	Check	1	2668	ROBERT W. CARLSTROM CO., INC.		Yes	Yes	No	07/23/2026	436,880.39
NSBG		54573	80176	Check	1	00020	SCHWICKERT'S TECTA LLC		Yes	Yes	No	07/23/2026	29,260.00
NSBG		54583	80177	Check	1	3947	SHRED RIGHT		Yes	Yes	No	07/23/2026	62.36
NSBG		54581	80178	Check	1	3496	SOUTHERN STAR SOFTBALL		Yes	No	No	07/23/2026	200.00
NSBG		54590	80179	Check	1	4914	NEXUS SOLUTIONS - MPLS		Yes	Yes	No	07/23/2026	120,186.87
NSBG		54610	80180	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	07/31/2026	107.37
NSBG		54623	80181	Check	1	5474	ASPI SOLUTIONS, INC.		Yes	No	No	07/31/2026	2,249.50
NSBG		54607	80182	Check	1	07230	CENTERPOINT		Yes	No	No	07/31/2026	120.45
NSBG		54612	80183	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	07/31/2026	2,282.58
NSBG		54611	80184	Check	1	3793	FRONTLINE TECHNOLOGIES GROUP, L		Yes	No	No	07/31/2026	3,227.81
NSBG		54624	80185	Check	1	5500	GOOD TIMES PARK		Yes	No	No	07/31/2026	280.00

Nicollet Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		54620	80186	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	No	No	07/31/2026	30.00
NSBG		54614	80187	Check	1	4951	HOFFMAN, KENDRA		Yes	No	No	07/31/2026	81.64
NSBG		54609	80188	Check	1	3129	JM PROMOTIONS		Yes	No	No	07/31/2026	550.00
NSBG		54613	80189	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	07/31/2026	206.96
NSBG		54616	80190	Check	1	4975	MIDWEST REFRIGERATION AND HEAT		Yes	No	No	07/31/2026	910.00
NSBG		54619	80191	Check	1	5344	MINNESOTA SCHOOL NUTRITION ASSC		Yes	No	No	07/31/2026	352.00
NSBG		54617	80192	Check	1	5010	MINUTEMAN PRESS		Yes	No	No	07/31/2026	553.37
NSBG		54622	80193	Check	1	5414	PEAC SOLUTIONS		Yes	No	No	07/31/2026	663.92
NSBG		54621	80194	Check	1	5383	PERFORMANCE DIESEL OF NICOLLET,		Yes	No	No	07/31/2026	7.50
NSBG		54618	80195	Check	1	5082	PROCARE SOFTWARE LLC		Yes	No	No	07/31/2026	1,068.00
NSBG		54608	80196	Check	1	08229	RENAISSANCE LEARNING, INC.		Yes	No	No	07/31/2026	2,395.38
NSBG		54615	80197	Check	1	4972	ROBERT W. BARID & CO		Yes	No	No	07/31/2026	2,100.00
NSBG		54606	80198	Check	1	00053	SOUTH CENTRAL SERVICE COOPERAT		Yes	No	No	07/31/2026	2,329.20
Bank Total:													\$1,776,164.15
Report Total:													\$1,776,164.15

Independent School District 507 Regular
School Board Meeting
Wednesday, July 8, 2026 6:00 PM Central

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Ashley Black: Present
Mathew Cabanilla: Present
Abbi Carleton: Present
Adam Erickson: Absent
Jill Martens: Present
Scot Osborne: Absent

Present: 4, Absent: 2.

1. CALL TO ORDER

Meeting was called to order at 6:10pm

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Motion to accept agenda stated. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

5. REPORTS AND PRESENTATIONS

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Business Manager Report

5.d. Student Representative's Report

5.e. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Mathew Cabanilla and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$

6.c. Approval of Personnel Items

Please remove Kendra and Ashley from the consent agenda. Will be addressed at a later time in the meeting.

6.d. Approval of Donations

7. PRESENTATIONS / ACTIONS

7.a. Financial - Jim Freihammer

7.b. Transportation - Jim Freihammer

Motion to approve transportation contracts as recommended by superintendent. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

There will be two separate contracts that are asking to be approved.

1. SPED - Nickel Transportation

2. Route Transportation- Local Individual Contractors

1-Jill and Matt

2-Matt and Jill

7.c. Food Director/Asst. Latchkey Director - Robin

Motion to approve an amended recommendation by the superintendent to continue in the direction of a food service- Lunchtime Solutions with food service director. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

We are removing Asst Latchkey Director from this Title

7.d. Policy Committee - Action

Motion to approve both policies. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

Policy 208 — Development and Adoption Implementation and 305 Implementation Calendar

8.

RECOMMENDATIONS

8.a. Edmentum EdOptions Academy (Nicollet Virtual Academy)

Superintendent recommends entering into a contract with Edmentum to provide Courseware Curriculum to be used for electives, course alternatives, and credit recovery. We would purchase 25 student licenses and one year professional development for \$4222.75.

EdOptions Academy (Nicollet Virtual Academy) post pay \$1600 one semester full time and \$2400 per student enrolled full time. The students enrolled in EdOptions Academy would be registered as full time Nicollet students.

Motion to approve the forward motion of this option. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

8.b. Superintendent recommends amending the classified staff handbooks changing;
The District will provide single coverage to the District will contribute up to \$1100 per month toward single or family medical coverage.

Motion to approve as presented. This motion, made by Abbi Carleton and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

8.c. Food Service Director / NECC Assistant Latchkey Director

The Superintendent recommends creating the position of Food Service Director / Assistant NECC Latchkey Director under the conditions outlined in the attached LOA for Kendra Hoffman

Motion to approve with changes as discussed. This motion, made by Mathew Cabanilla and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

There is an addendum to this recommendation. It is now listed as NECC Latchkey Coordinator

The Superintendent recommends creating the position of ~~Food Service Director / Assistant NECC Latchkey Director~~ Co-ordinator under the conditions outlined in the attached LOA for Kendra Hoffman

8.d. Assistant NECC Director Infants & Toddlers / NECC Lead Teacher

The Superintendent recommends creating the position of Assistant NECC Director Infants & Toddlers / NECC Lead Teacher under the conditions outlined in the attached LOA for Ashlie VanWynswyk

Motion to approve as stated with title change. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,

Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

There is an addendum to this recommendation. It is now listed as NECC Coordinator Infants & Toddlers

The Superintendent recommends creating the position of Assistant NECC

~~Director~~ Coordinator Infants & Toddlers / NECC Lead Teacher under the conditions outlined in the attached LOA for Ashlie VanWynswyk

8.e. The Superintendent recommends board approval of the 2026-2027 Parent Student

Handbook. The handbook is attached and changes are highlighted in the

Attachment.

Table Item until next month

8.f. The Superintendent recommends board approval of the 2026-2027

Faculty Handbook. The faculty handbook has not been actively used or revised since 2021-2022. The handbook provides clear guidelines and expectations for faculty based on District Policy, protocols, and contract language

Table Item until next month

9. LONG TERM FACILITIES MAINTENANCE REVENUE FY 2028

Motion to approve as stated. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,

Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

10. CESO Business Management Services Contracts

10.a. Business Manager

Motion to approve. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,

Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

10.b. Payroll Support Services

Motion to approve. This motion, made by Abbi Carleton and seconded by Jill Martens, Carried.

Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,

Abbi Carleton: Yea, Jill Martens: Yea

Yea: 4, Nay: 0, Absent: 2

11. Westside Transportation Extra Curricular Services

Motion to approve. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.
Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

12. ADJOURNMENT

Motion to adjourn at 8:33 pm. This motion, made by Ashley Black and seconded by Jill Martens, Carried.
Adam Erickson: Absent, Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea,
Abbi Carleton: Yea, Jill Martens: Yea
Yea: 4, Nay: 0, Absent: 2

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	5284			ARBITER SPORTS LLC		Wire	
		E 04	005	505 008 321 305	Summer 2026 CE Activity Transfer #1		\$500.00
PO#:	Voucher #:	70195	Invoice	Invoice No: SummerCE-FY27#1	7/5/2026	Paid Amt:	\$500.00
						Check Amount:	\$500.00
NSBG	01152			INTERNAL REVENUE SERVICE		Wire	
		B 01	215	010	FICA		\$9,923.62
		B 01	215	011	Federal Withholding		\$3,787.74
PO#:	Voucher #:	70129	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$13,711.36
						Check Amount:	\$13,711.36
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire	
		B 01	215	018	TRA		\$11,990.59
PO#:	Voucher #:	70135	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$11,990.59
						Check Amount:	\$11,990.59
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		B 01	215	013	MN Withholding		\$2,353.60
PO#:	Voucher #:	70133	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$2,353.60
						Check Amount:	\$2,353.60
NSBG	3279			AVIBEN LLC		Wire	
		B 01	215	006	Farm Bureau		\$38.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$38.00
PO#:	Voucher #:	70134	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$76.00
		B 01	215	006	Farm Bureau		\$100.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$50.00
PO#:	Voucher #:	70130	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$150.00
		B 01	215	000	403B Aviben		\$27.27
		B 01	215	006	Farm Bureau		\$1,058.33
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$175.00
PO#:	Voucher #:	70126	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$1,260.60
		B 01	215	006	Farm Bureau		\$1,394.00
		B 01	215	009	ESI/MEA FINANCIAL SERVICES		\$141.66
PO#:	Voucher #:	70128	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$1,535.66
						Check Amount:	\$3,022.26
NSBG	3719			MN PEIP		Wire	
		B 01	215	031	Family Health Ins.		\$10,785.47
PO#:	Voucher #:	70132	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$10,785.47
						Check Amount:	\$10,785.47

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire
		B 01 215 019		Life Insurance		\$129.84
		B 01 215 032		Dental Insurance		\$602.38
		B 01 215 070		Long Term Disability		\$201.02
PO#:	Voucher #:	70131	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt: \$933.24 Check Amount: \$933.24
NSBG	5429			HEALTH EQUITY, INC.		Wire
		B 01 215 090		FSA - Further		\$1,540.97
PO#:	Voucher #:	70127	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt: \$1,540.97 Check Amount: \$1,540.97
NSBG	01152			INTERNAL REVENUE SERVICE		Wire
		B 01 215 010		FICA		\$9,923.46
		B 01 215 011		Federal Withholding		\$3,792.30
PO#:	Voucher #:	70140	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt: \$13,715.76 Check Amount: \$13,715.76
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire
		B 01 215 018		TRA		\$11,990.59
PO#:	Voucher #:	70145	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt: \$11,990.59 Check Amount: \$11,990.59
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire
		B 01 215 013		MN Withholding		\$2,355.63
PO#:	Voucher #:	70144	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt: \$2,355.63 Check Amount: \$2,355.63
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire
		E 01 005 110 000 896		CY26-Q2 Sales Tax Payment		\$367.00
		E 01 100 292 010 000 401		CY26-Q2 Sales Tax Payment		\$24.00
PO#:	Voucher #:	70229	Invoice	Invoice No: 1-429-148-688	7/20/2026	Paid Amt: \$391.00 Check Amount: \$391.00
NSBG	1829			XCEL ENERGY		Wire
		E 01 005 810 000 334		Electricity		\$3,963.01
		E 02 005 770 000 701 334		Electricity		\$440.34
PO#:	Voucher #:	70255	Invoice	Invoice No: 985575894	7/20/2026	Paid Amt: \$4,403.35 Check Amount: \$4,403.35
NSBG	3279			AVIBEN LLC		Wire
		B 01 215 006		Farm Bureau		\$100.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	3279			AVIBEN LLC		Wire
PO#:	Voucher #:	70141	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
		B 01	215 006	Farm Bureau		Paid Amt: \$150.00
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$1,394.00
						\$141.66
PO#:	Voucher #:	70139	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
		B 01	215 000	403B Aviben		Paid Amt: \$1,535.66
		B 01	215 006	Farm Bureau		\$27.33
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$1,058.33
						\$175.00
PO#:	Voucher #:	70137	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
						Paid Amt: \$1,260.66
						Check Amount: \$2,946.32
NSBG	3433			VERIZON WIRELESS		Wire
		E 01	005 810 000 320	Communication/Phone		\$35.01
		E 34	005 570 120 321 320	Daycare Communication/Phone		\$41.79
PO#:	Voucher #:	70248	Invoice	6146666815	7/20/2026	
						Paid Amt: \$76.80
						Check Amount: \$76.80
NSBG	3719			MN PEIP		Wire
		B 01	215 031	Family Health Ins.		\$10,785.47
PO#:	Voucher #:	70143	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
						Paid Amt: \$10,785.47
						Check Amount: \$10,785.47
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire
		B 01	215 019	Life Insurance		\$129.84
		B 01	215 032	Dental Insurance		\$602.38
		B 01	215 070	Long Term Disability		\$201.02
PO#:	Voucher #:	70142	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
						Paid Amt: \$933.24
						Check Amount: \$933.24
NSBG	5429			HEALTH EQUITY, INC.		Wire
		B 01	215 090	FSA - Further		\$1,540.97
PO#:	Voucher #:	70138	Invoice	ES/IMEA FINANCIAL SERVICES	7/20/2026	
						Paid Amt: \$1,540.97
						Check Amount: \$1,540.97
NSBG	3279			AVIBEN LLC		Wire
		B 01	215 000	403B Aviben		\$75.00
		B 01	215 009	ES/IMEA FINANCIAL SERVICES		\$25.00
PO#:	Voucher #:	70285	Invoice	ES/IMEA FINANCIAL SERVICES	7/5/2026	
		B 01	215 002	Horace Mann - TSA		Paid Amt: \$100.00
						\$170.00

Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date	Pmt Type	
NSBG		3279		AVIBEN LLC			Wire	
			B 01	215 006	Farm Bureau			\$250.00
PO#:		Voucher #:	70287	Invoice	Invoice No: S2027010	7/5/2026	Paid Amt:	\$420.00
							Check Amount:	\$520.00
NSBG		5267		BPAS			Wire	
			B 01	215 033	VEBA - BPAS			\$150.00
PO#:		Voucher #:	70284	Invoice	Invoice No: S2027010	7/5/2026	Paid Amt:	\$150.00
			B 01	215 033	VEBA - BPAS			\$150.00
PO#:		Voucher #:	70293	Invoice	Invoice No: S202624S10	7/5/2026	Paid Amt:	\$150.00
							Check Amount:	\$300.00
NSBG		01152		INTERNAL REVENUE SERVICE			Wire	
			B 01	215 010	FICA			\$1,872.52
			B 01	215 011	Federal Withholding			\$794.89
PO#:		Voucher #:	70286	Invoice	Invoice No: S2027010	7/5/2026	Paid Amt:	\$2,667.41
			B 01	215 010	FICA			\$5,157.22
			B 01	215 011	Federal Withholding			\$1,930.34
PO#:		Voucher #:	70294	Invoice	Invoice No: S202624S10	7/5/2026	Paid Amt:	\$7,087.56
							Check Amount:	\$9,754.97
NSBG		06742		MN DEPARTMENT OF REVENUE			Wire	
			B 01	215 013	MN Withholding			\$507.41
PO#:		Voucher #:	70290	Invoice	Invoice No: S2027010	7/5/2026	Paid Amt:	\$507.41
			B 01	215 013	MN Withholding			\$1,280.70
PO#:		Voucher #:	70297	Invoice	Invoice No: S202624S10	7/5/2026	Paid Amt:	\$1,280.70
							Check Amount:	\$1,788.11
NSBG		01231		PUBLIC EMPLOYEES RETIREMENT			Wire	
			B 01	215 017	PERA			\$1,050.42
PO#:		Voucher #:	70291	Invoice	Invoice No: S2027010	7/5/2026	Paid Amt:	\$1,050.42
			B 01	215 017	PERA			\$3,244.20
PO#:		Voucher #:	70298	Invoice	Invoice No: S202624S10	7/5/2026	Paid Amt:	\$3,244.20
							Check Amount:	\$4,294.62
NSBG		01234		TEACHERS RETIREMENT ASSN			Wire	
			B 01	215 018	TRA			\$499.53
PO#:		Voucher #:	70299	Invoice	Invoice No: S202624S10	7/5/2026	Paid Amt:	\$499.53
							Check Amount:	\$499.53
NSBG		01152		INTERNAL REVENUE SERVICE			Wire	
			B 01	215 010	FICA			\$5,863.98

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	01152			INTERNAL REVENUE SERVICE		Wire	
		B 01 215 011		Federal Withholding			\$2,217.76
PO#:	Voucher #:	70300	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$8,081.74
						Check Amount:	\$8,081.74
NSBG	06742			MN DEPARTMENT OF REVENUE		Wire	
		B 01 215 013		MN Withholding			\$1,481.85
PO#:	Voucher #:	70303	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$1,481.85
						Check Amount:	\$1,481.85
NSBG	01231			PUBLIC EMPLOYEES RETIREMENT		Wire	
		B 01 215 017		PERA			\$3,560.53
PO#:	Voucher #:	70304	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$3,560.53
						Check Amount:	\$3,560.53
NSBG	01234			TEACHERS RETIREMENT ASSN		Wire	
		B 01 215 018		TRA			\$1,014.23
PO#:	Voucher #:	70305	Invoice	Invoice No: S202624S20	7/25/2026	Paid Amt:	\$1,014.23
						Check Amount:	\$1,014.23
NSBG	2654			BOND TRUST SERVICES CORPORATION		Wire	
		E 07 005 910 000 720		Ehlers BTS - 2012A Bonds Interest			\$5,995.00
PO#:	Voucher #:	70095	Invoice	Invoice No: Statement#105225	7/29/2026	Paid Amt:	\$5,995.00
						Check Amount:	\$5,995.00
NSBG	2065			US BANK ST. PAUL		Wire	
		E 07 005 910 000 720		2020B Bond Interest Payment			\$7,632.50
PO#:	Voucher #:	70097	Invoice	Invoice No: Inv#326087	7/29/2026	Paid Amt:	\$7,632.50
						Check Amount:	\$7,632.50
NSBG	1829			XCEL ENERGY		Wire	
		E 01 005 810 000 334		Electricity			\$5,750.43
		E 02 005 770 000 701 334		Electricity			\$638.94
PO#:	Voucher #:	70308	Invoice	Invoice No: 987394735	7/31/2026	Paid Amt:	\$6,389.37
						Check Amount:	\$6,389.37
NSBG	3719			MN PEIP		Wire	
		B 01 215 031		Family Health Ins.			\$4,092.78
PO#:	Voucher #:	70289	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt:	\$4,092.78
						Check Amount:	\$4,092.78
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
		B 01 215 019		Life Insurance			\$3.80
		B 01 215 032		Dental Insurance			\$127.78

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
			B 01	215 070	Long Term Disability	\$5.88	
PO#:	Voucher #:	70295	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt:	\$137.46
						Check Amount:	\$137.46
NSBG	3719			MN PEIP		Wire	
			B 01	215 031	Family Health Ins.	\$2,788.05	
PO#:	Voucher #:	70296	Invoice	Invoice No: S202624S10	7/31/2026	Paid Amt:	\$2,788.05
			B 01	215 031	Family Health Ins.	\$3,345.66	
			B 01	215 031	Hlth Adj	\$12,423.05	
PO#:	Voucher #:	70302	Invoice	Invoice No: S202624S20	7/31/2026	Paid Amt:	\$15,768.71
						Check Amount:	\$18,556.76
NSBG	5323			METROPOLITAN LIFE INSURANCE COMPANY		Wire	
			B 01	215 019	Life Insurance	\$20.60	
			B 01	215 019	Life Adj	\$57.27	
			B 01	215 032	Dental Insurance	\$148.08	
			B 01	215 032	Dental Adj	\$474.59	
			B 01	215 070	Long Term Disability	\$8.75	
			B 01	215 070	LTD Adj	\$230.76	
PO#:	Voucher #:	70301	Invoice	Invoice No: S202624S20	7/31/2026	Paid Amt:	\$940.05
			B 01	215 019	Life Insurance	\$12.20	
			B 01	215 032	Dental Insurance	\$131.51	
			B 01	215 070	Long Term Disability	\$24.43	
PO#:	Voucher #:	70288	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt:	\$168.14
						Check Amount:	\$1,108.19
NSBG	00245			PROGROWTH BANK FOR CASH		Wire	
			E 01	005 110 000 000 305	7.31.26 ACH Credit	\$7.62	
			E 01	005 110 000 000 305	7.31.26 ACH Debit	\$4.02	
			E 01	005 110 000 000 305	7.31.26 Business Online Banking Fee	\$13.00	
			E 24	005 590 000 321 305	7.31.26 File Processed	\$42.00	
PO#:	Voucher #:	70351	Invoice	Invoice No: PGBankFees-July26	7/31/2026	Paid Amt:	\$66.64
						Check Amount:	\$66.64
NSBG	4263			REVTRACK		Wire	
			E 04	005 505 000 321 305	Rev Trak Monthly Fees	\$19.95	
			E 04	005 505 000 321 305	Rev Trak Usage Fees	\$73.99	

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	4263			REVTRACK		Wire	
		R 04	005	505 000 321 050	Returns		\$923.50
PO#:	Voucher #:	70352	Invoice	Invoice No: July26Inv-ACH	7/31/2026	Paid Amt: Check Amount:	\$1,017.44 \$1,017.44
NSBG	4336			TUITION EXPRESS		Wire	
		E 34	005	570 120 321 305	NECC Consult Fees/Service		\$394.33
		E 44	005	570 000 321 305	Latchkey Consult Fees/Service		\$914.25
PO#:	Voucher #:	70353	Invoice	Invoice No: TE-June2026	7/31/2026	Paid Amt: Check Amount:	\$1,308.58 \$1,308.58
NSBG	5429			HEALTH EQUITY, INC.		Wire	
		B 01	215	090	7.7.26		\$153.41
		B 01	215	090	7.20.26		\$54.00
		B 01	215	090	7.8.26		\$1,980.66
		B 01	215	090	7.8.26		\$17.70
PO#:	Voucher #:	70350	Invoice	Invoice No: HEJuly26CR/DB	7/31/2026	Paid Amt: Check Amount:	\$2,205.77 \$2,205.77
NSBG	80111 4121			TOM APPEL, MAAE		Check	
		E 01	005	640 000 316 366	2026 SUMMER CONFERENCE		\$537.00
PO#:	Voucher #:	70203	Invoice	Invoice No: 4610	7/7/2026	Paid Amt: Check Amount:	\$537.00 \$537.00
NSBG	80112 2509			A+SECURITY, INC.		Check	
		E 01	005	865 000 363 305	CELLULAR TRANSMISSION SERVICE		\$44.85
		E 01	005	865 000 363 305	BASIC SERCURITY MONITORING		\$84.00
PO#:	Voucher #:	70213	Invoice	Invoice No: R272198	7/10/2026	Paid Amt: Check Amount:	\$128.85 \$128.85
NSBG	80113 3145			AMAZON CAPITAL SERVICES		Check	
		E 01	005	810 000 000 401	JANITORIAL - GENERAL SUPPLIES		\$74.36
PO#:	Voucher #:	70209	Invoice	Invoice No: 117F-LKHV-J71Y	7/10/2026	Paid Amt:	\$74.36
		E 01	005	620 000 000 470	LIBRARY - GENERAL SUPPLIES		\$89.90
PO#:	Voucher #:	70208	Invoice	Invoice No: 1FC4-7W3L-DQ6Q	7/10/2026	Paid Amt: Check Amount:	\$89.90 \$164.26
NSBG	80114 2654			BOND TRUST SERVICES CORPORATION		Check	
		E 07	005	910 000 000 790	Ehlers BTS 2012A Paying Agent Fee		\$237.50
PO#:	Voucher #:	70096	Invoice	Invoice No: Inv#106325	7/10/2026	Paid Amt: Check Amount:	\$237.50 \$237.50

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80115	2669		BROWN & BROWN OF MN, INC.		Check
			E 01	005 940 000 000 341	CYBER LIABILITY RENEW POLICY	\$4,131.00
PO#:	Voucher #:	70222	Invoice	Invoice No: 25116859	7/10/2026	Paid Amt: \$4,131.00 Check Amount: \$4,131.00
NSBG	80116	2963		BUSINESS CARD		Check
			E 44	005 570 000 321 401	5.19.26 - SAM'S - LATCHKEY	\$246.70
			E 34	005 570 120 321 401	5.19.26 SAM'S - DAYCARE	\$949.17
			E 44	005 570 000 321 401	5.19.26 WALMART - LATCHKEY	\$531.23
			E 34	005 570 120 321 401	5.19.26 WALMART - DAYCARE	\$397.64
			E 25	005 298 826 301 401	5.20.26 SAM'S CLASS OF 2026	\$28.91
			E 01	100 203 936 000 401	5.20.26 SAM'S ELEM PARTY SUPPLIES	\$32.96
			E 01	100 203 090 000 430	5.26.26 TPT SUMMER SCHOOL	\$72.54
			E 01	005 790 932 000 401	5.28.26 FAMILY FRESH - PBIS	\$29.00
			E 25	005 298 826 301 401	5.28.26 WALMART - CLASS OF 2026	\$34.70
			E 25	005 298 826 301 401	5.29.26 SCHMIDT'S - CLASS OF 2026	\$7.78
			E 01	100 203 000 000 490	6.2.26 SAM'S - SUMMER SCHOOL	\$146.96
			E 34	005 570 120 321 490	6.9.26 WALMART - DAYCARE	\$104.77
			E 44	005 570 000 321 490	6.9.26 WALMART - LATCHKEY	\$65.20
			E 01	005 110 000 000 329	6.9.26 POST OFFICE	\$45.79
PO#:	Voucher #:	70227	Invoice	Invoice No: BILLING DTE 6.14.26	7/10/2026	Paid Amt: \$2,693.35 Check Amount: \$2,693.35
NSBG	80117	5372		COLUMN SOFTWARE PBC		Check
			E 01	005 110 000 000 305	6.30.26 CUSTOM NOTICE	\$82.28
			E 01	005 110 000 000 305	AFFIDAVIT FEE	\$10.00
			E 01	005 110 000 000 305	PROCESSING FEE	\$9.23
PO#:	Voucher #:	70204	Invoice	Invoice No: 4AC05BCD-0015	7/10/2026	Paid Amt: \$101.51 Check Amount: \$101.51
NSBG	80118	4078		CONSOLIDATED COMMUNICATIONS		Check
			E 34	005 570 120 321 320	Daycare Communication/Phone	\$67.59
			E 01	100 203 000 000 320	ES Communication/Phone	\$135.19
			E 01	300 211 000 000 320	HS Communication/Phone	\$135.19
			E 01	005 110 000 000 320	Communication/Phone	\$1,915.15
PO#:	Voucher #:	70199	Invoice	Invoice No: BILL DTE 6.22.26	7/10/2026	Paid Amt: \$2,253.12 Check Amount: \$2,253.12

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80119	5285		ETI, INC.		Check	
			E 01	005 865 000 352 305	2026 - 2027 1ST OF 4 INVOICES		\$1,153.13
PO#:	Voucher #:	70211	Invoice	Invoice No: 1 OF 4 20250325	7/10/2026	Paid Amt:	\$1,153.13
						Check Amount:	\$1,153.13
NSBG	80120	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check	
			B 01	215 000	403B Aviben		\$10.00
PO#:	Voucher #:	70136	Invoice	Invoice No: S2026241	7/10/2026	Paid Amt:	\$10.00
						Check Amount:	\$10.00
NSBG	80121	3708		INFINITE CAMPUS INC.		Check	
			E 01	005 680 000 302 405	LICENSE SIS		\$3,500.00
			E 01	005 680 000 302 405	SUPPORT SIS		\$1,500.00
			E 01	005 680 000 302 405	HOSTING CAMPUS CLOUD		\$286.00
			E 01	005 680 000 302 405	LICENSE MESSENGER		\$257.40
			E 01	005 680 000 302 405	SUPPORT MESSENGER		\$71.50
			E 01	005 680 000 302 405	TELECOM ANNUAL FEE: MESSENGER		\$345.00
			E 01	005 680 000 302 405	LICENSE: FOOD SERVICE		\$572.00
			E 01	005 680 000 302 405	SUPPORT: FOOD SERVICE		\$114.40
			E 01	005 680 000 302 405	CAMPUS PASSPORT		\$1,000.00
			E 01	005 680 000 302 405	CAMPUS LEARNING		\$572.00
PO#:	Voucher #:	70219	Invoice	Invoice No: CI-00007023	7/10/2026	Paid Amt:	\$8,218.30
						Check Amount:	\$8,218.30
NSBG	80122	2995		KENNEDY & GRAVEN CHARTERED		Check	
			E 01	005 110 000 000 305	SCHOOL LAW SEMINAR		\$140.00
PO#:	Voucher #:	70202	Invoice	Invoice No: 20266504819-10115502	7/10/2026	Paid Amt:	\$140.00
						Check Amount:	\$140.00
NSBG	80123	5491		KENNEDY, HENRY		Check	
			E 44	005 570 000 321 490	LATCHKEY SUPPLIES		\$26.84
PO#:	Voucher #:	70207	Invoice	Invoice No: REIM REQUEST	7/10/2026	Paid Amt:	\$26.84
						Check Amount:	\$26.84
NSBG	80124	5092		MANKATO AREA GIRLS FASTPITCH ASSOCIATION		Check	
			E 04	005 505 008 321 369	MANKATO AREA FASTPITCH ASSOC. FEES		\$100.00
PO#:	Voucher #:	70224	Invoice	Invoice No: LIL' PEPPERS LEAGUE	7/10/2026	Paid Amt:	\$100.00
						Check Amount:	\$100.00
NSBG	80125	1175		MASSP		Check	
			E 01	005 050 000 000 820	MASSP MEMBERSHIP DUES - ACTIVE		\$615.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80125	1175		MASSP		Check	
			E 01	005 050 000 000 820	MASSP DIVISON DUES - SOUTHWEST		\$30.00
PO#:	Voucher #:	70210	Invoice	Invoice No: 11691	7/10/2026	Paid Amt:	\$645.00
						Check Amount:	\$645.00
NSBG	80126	1319		MENARDS		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$206.96
PO#:	Voucher #:	70196	Invoice	Invoice No: 24959	7/10/2026	Paid Amt:	\$206.96
						Check Amount:	\$206.96
NSBG	80127	4975		MIDWEST REFRIGERATION AND HEATING, INC.		Check	
			E 06	005 870 342 000 305	REMAINDER OF INVOICE		\$230.00
PO#:	Voucher #:	70205	Invoice	Invoice No: 2026-1436 REMAINDER	7/10/2026	Paid Amt:	\$230.00
						Check Amount:	\$230.00
NSBG	80128	5227		MINNESOTA DEPARTMENT OF HEALTH-FOOD		Check	
			E 02	005 770 000 701 820	2026 STATEWIDE HOSPITALITY FEE		\$50.00
PO#:	Voucher #:	70220	Invoice	Invoice No: 1140920	7/10/2026	Paid Amt:	\$50.00
			E 34	005 570 120 321 820	2026 STATEWIDE HOSPITALITY FEE		\$90.00
PO#:	Voucher #:	70221	Invoice	Invoice No: 1145287	7/10/2026	Paid Amt:	\$90.00
						Check Amount:	\$140.00
NSBG	80129	4962		MINNESOTA VALLEY LUTHERAN HIGH SCHOOL		Check	
			E 01	005 760 000 720 360	TRANSPORTATION - 12 STUDENTS		\$2,484.00
PO#:	Voucher #:	70226	Invoice	Invoice No: 6/17/2026	7/10/2026	Paid Amt:	\$2,484.00
						Check Amount:	\$2,484.00
NSBG	80130	2421		MN DEPT OF HEALTH		Check	
			E 04	005 580 000 325 401	MONTHLY SCHOOL DISTRICT BIRTH FILE		\$180.00
PO#:	Voucher #:	70225	Invoice	Invoice No: BIRTH FILES	7/10/2026	Paid Amt:	\$180.00
						Check Amount:	\$180.00
NSBG	80131	4767		MREA		Check	
			E 01	005 010 000 000 821	MEMBERSHIP BASE FEE		\$701.50
PO#:	Voucher #:	70223	Invoice	Invoice No: 2627-5000-1615-01	7/10/2026	Paid Amt:	\$701.50
						Check Amount:	\$701.50
NSBG	80132	4970		MUNCE, KELLY (JERSEY'S SWEET SPOT)		Check	
			E 44	005 570 000 321 401	LATCHKEY - SUMMER ACTIVITY		\$195.00
PO#:	Voucher #:	70206	Invoice	Invoice No: 6.30.26	7/10/2026	Paid Amt:	\$195.00
						Check Amount:	\$195.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80133	00596		NASSP		Check	
PO#:	Voucher #:	70212	Invoice	Invoice No: ORDER # 900214163	7/10/2026	Paid Amt:	\$385.00 Check Amount: \$385.00
NSBG	80134	3901		NICKEL TRANSPORTATION, INC.		Check	
PO#:	Voucher #:	70215	Invoice	Invoice No: 6302026	7/10/2026	Paid Amt:	\$5,857.61 Check Amount: \$5,857.61
NSBG	80135	5118		ON SITE COMPANIES - OSSMK		Check	
PO#:	Voucher #:	70218	Invoice	Invoice No: 0002098912	7/10/2026	Paid Amt:	\$178.96 Check Amount: \$178.96
NSBG	80136	3884		QUADE, JACOB		Check	
PO#:	Voucher #:	70214	Invoice	Invoice No: 229	7/10/2026	Paid Amt:	\$2,040.00 Check Amount: \$2,040.00
NSBG	80137	4826		QUADIENT LEASING USA, INC.		Check	
PO#:	Voucher #:	70217	Invoice	Invoice No: Q2416215	7/10/2026	Paid Amt:	\$356.28 Check Amount: \$356.28
NSBG	80138	4183		REGION 1		Check	
PO#:	Voucher #:	70201	Invoice	Invoice No: 16556	7/10/2026	Paid Amt:	\$1,076.02 Check Amount: \$1,076.02
NSBG	80139	4662		SWANK MOVIE LICENSING USA		Check	
PO#:	Voucher #:	70200	Invoice	Invoice No: 10115117	7/10/2026	Paid Amt:	\$562.00 Check Amount: \$562.00
NSBG	80140	4408		WEST SIDE TRANSPORTATION LLC		Check	
PO#:	Voucher #:	70197	Invoice	Invoice No: JUNE 2026 FUEL REIM	7/10/2026	Paid Amt:	\$72.22 Check Amount: \$72.22

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80140	4408		WEST SIDE TRANSPORTATION LLC		Check	
			E 04	005 505 000 321 361	JUNE 2026 - COMM ED FIELD TRIPS		\$356.99
PO#:	Voucher #:	70198	Invoice	Invoice No:	JUNE 2026 ECA TRANSP	7/10/2026	Paid Amt: \$715.37 Check Amount: \$787.59
NSBG	80141	3145		AMAZON CAPITAL SERVICES		Check	
			E 01	005 110 000 000 401	PRIME BUSINESS ANNUAL MEMBERSHIP Ft		\$129.00
PO#:	Voucher #:	70251	Invoice	Invoice No:	16P1-XYPP-7443	7/20/2026	Paid Amt: \$129.00 Check Amount: \$129.00
NSBG	80142	4569		BERNAU, JAMES		Check	
			E 01	300 294 017 000 401	FOOTBALL RULE BOOKS		\$35.00
			E 01	300 296 013 000 401	VOLLEYBALL BOOKS		\$79.00
			E 01	300 298 332 000 401	AD CALENDAR		\$30.08
PO#:	Voucher #:	70250	Invoice	Invoice No:	REIM REQUEST	7/20/2026	Paid Amt: \$144.08 Check Amount: \$144.08
NSBG	80143	1756		C & S SUPPLY CO., INC.		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$49.98
PO#:	Voucher #:	70234	Invoice	Invoice No:	CLOSING DTE 6.30.26	7/20/2026	Paid Amt: \$49.98 Check Amount: \$49.98
NSBG	80144	00059		CITY OF NICOLLET		Check	
			E 01	005 810 000 000 333	GOLF GREEN SHED		\$11.00
PO#:	Voucher #:	70241	Invoice	Invoice No:	GOLF GREEN SHED	7/20/2026	Paid Amt: \$11.00
			E 01	005 810 000 000 333	MAIN		\$268.84
PO#:	Voucher #:	70244	Invoice	Invoice No:	MAIN	7/20/2026	Paid Amt: \$268.84
			E 01	005 810 000 000 333	COMPUND "S"		\$70.54
PO#:	Voucher #:	70243	Invoice	Invoice No:	COMPUND "S"	7/20/2026	Paid Amt: \$70.54
			E 01	005 810 000 000 333	CONCESSION STAND		\$75.13
PO#:	Voucher #:	70245	Invoice	Invoice No:	CONCESSION STAND	7/20/2026	Paid Amt: \$75.13
			E 02	005 770 000 701 333	COMPUND "L"		\$90.94
PO#:	Voucher #:	70242	Invoice	Invoice No:	COMPUND "L"	7/20/2026	Paid Amt: \$90.94 Check Amount: \$516.45
NSBG	80145	02652		CRYSTAL VALLEY COOP		Check	
			E 01	005 760 000 720 442	6.5.26 FUEL CHRYSLER VAN		\$56.28
			E 01	005 760 000 720 442	6.5.26 FUEL CHRYLSER VAN		\$57.40
			E 01	005 810 000 000 401	6.15.26 ROUND UP POWER MAX		\$108.48
			E 01	005 760 000 720 442	6.16.26 FUEL CHRYSLER VAN		\$50.39

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80145	02652		CRYSTAL VALLEY COOP		Check	
			E 01	005 760 000 720 442	6.29.26 FUEL CHRYLSE		\$48.08
PO#:	Voucher #:	70246	Invoice	Invoice No: STMT DTE 6.30.26	7/20/2026	Paid Amt:	\$320.63
						Check Amount:	\$320.63
NSBG	80146	5495		EMC INSURANCE COMPANIES		Check	
			E 01	005 940 000 000 340	COMMERICAL PROPERTY RENEWAL		\$9,056.18
			E 01	005 940 000 000 340	GENERAL LIABILITY		\$901.83
			E 01	005 940 000 000 340	COMMERICAL AUTO		\$797.13
			E 01	005 940 000 000 340	COMMERICAL UNBRELLA		\$235.76
			E 01	005 940 000 000 340	PROFESSIONAL LIABILITY		\$897.50
			E 01	005 940 000 000 340	INVOICE FEE		\$5.00
PO#:	Voucher #:	70253	Invoice	Invoice No: 7003377066	7/20/2026	Paid Amt:	\$11,893.40
						Check Amount:	\$11,893.40
NSBG	80147	5390		GAPPA, CHRIS		Check	
			E 04	005 505 000 321 305	1 BASEBALL GAME		\$60.00
PO#:	Voucher #:	70232	Invoice	Invoice No: UMPIRE JUNE - JULY	7/20/2026	Paid Amt:	\$60.00
						Check Amount:	\$60.00
NSBG	80148	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check	
			B 01	215 000	403B Aviben		\$10.00
PO#:	Voucher #:	70146	Invoice	Invoice No: S2026242	7/20/2026	Paid Amt:	\$10.00
						Check Amount:	\$10.00
NSBG	80149	4951		HOFFMAN, KENDRA		Check	
			E 02	005 770 000 701 305	MILEAGE TRAINING - KITCHEN		\$127.60
PO#:	Voucher #:	70237	Invoice	Invoice No: REIM MILEAGE	7/20/2026	Paid Amt:	\$127.60
						Check Amount:	\$127.60
NSBG	80150	3410		LJP ENTERPRISES WASTE & RECYCL		Check	
			E 01	005 810 000 000 333	Water & Sewage		\$791.48
PO#:	Voucher #:	70240	Invoice	Invoice No: 431047	7/20/2026	Paid Amt:	\$791.48
						Check Amount:	\$791.48
NSBG	80151	5494		MAAS, BO		Check	
			E 04	005 505 000 321 305	2 SOFTBALL GAMES		\$80.00
			E 04	005 505 000 321 305	1 BASEBALL GAME		\$60.00
PO#:	Voucher #:	70231	Invoice	Invoice No: UMPIRE JUNE-JULY	7/20/2026	Paid Amt:	\$140.00
						Check Amount:	\$140.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80152	1885		MN DEPT OF LABOR & INDUSTRY		Check
			E 01	005 810 000 000 820	ELEVATOR ANNUAL OPERATION	\$145.00
PO#:	Voucher #:	70249	Invoice	Invoice No: ALR0190862X	7/20/2026	Paid Amt: \$145.00 Check Amount: \$145.00
NSBG	80153	07960		NICOLLET MART		Check
			E 34	005 570 120 321 495	6.15.26 DAYCARE - MILK	\$11.98
			E 34	005 570 120 321 495	6.29.26 DAYCARE - MILK	\$31.30
PO#:	Voucher #:	70252	Invoice	Invoice No: STMT DTE 7.1.26	7/20/2026	Paid Amt: \$43.28 Check Amount: \$43.28
NSBG	80154	5496		NOURIE, CASEY		Check
			R 24	005 590 000 321 050	OVER CHARGE	\$30.00
PO#:	Voucher #:	70254	Invoice	Invoice No: FITNESS CENTER	7/20/2026	Paid Amt: \$30.00 Check Amount: \$30.00
NSBG	80155	3090		OLYMPIC FIRE PROTECTION CORP.		Check
			E 01	005 865 000 363 305	FIRE PROTECTION ANNUALLY INSPECTION	\$370.00
PO#:	Voucher #:	70236	Invoice	Invoice No: 10008976	7/20/2026	Paid Amt: \$370.00 Check Amount: \$370.00
NSBG	80156	5242		PICKLEBARN		Check
			E 04	005 505 008 321 369	FEES	\$192.00
PO#:	Voucher #:	70247	Invoice	Invoice No: 228	7/20/2026	Paid Amt: \$192.00 Check Amount: \$192.00
NSBG	80157	4918		QUADIENT FINANCE USA, INC.		Check
			E 01	005 110 000 000 329	6.23.26 - POSTAGE PURCHASED	\$100.00
PO#:	Voucher #:	70239	Invoice	Invoice No: CLOSING DTE 7.1.26	7/20/2026	Paid Amt: \$100.00 Check Amount: \$100.00
NSBG	80158	00187		REGION V COMPUTER SERVICES		Check
			E 01	005 112 104 000 822	FY2027 1ST QUARTER MEMBERSHIP FEES	\$2,462.75
PO#:	Voucher #:	70238	Invoice	Invoice No: 18805	7/20/2026	Paid Amt: \$2,462.75 Check Amount: \$2,462.75
NSBG	80159	5493		ROHLOFF, BRADY		Check
			E 04	005 505 000 321 305	3 SOFTBALL GAMES	\$120.00
			E 04	005 505 000 321 305	5 BASEBALL GAMES	\$300.00
PO#:	Voucher #:	70230	Invoice	Invoice No: UMPIRE JUNE - JULY	7/20/2026	Paid Amt: \$420.00 Check Amount: \$420.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80160	4745		SPS COMPANIES, INC.		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$410.28
PO#:	Voucher #:	70235	Invoice	Invoice No: S5200208.001	7/20/2026	Paid Amt:	\$410.28
						Check Amount:	\$410.28
NSBG	80161	5357		VISA		Check	
			E 01	005 110 000 000 401	6.3.26 WALMART - OFFICE SUPPLIES		\$9.68
			E 01	005 110 000 000 329	6.5.26 USPS OFFICE SUPPLIES		\$19.50
			E 01	005 110 000 000 320	6.17.26 MANKATO BEARING CO		\$11.94
			E 44	005 570 000 321 490	6.30.26 WALMART LATCHKEY - FOOD		\$116.50
			E 44	005 570 000 321 401	6.30.26 WALMART - LATCHKEY GENERAL SI		\$78.12
PO#:	Voucher #:	70233	Invoice	Invoice No: STMT DTE 7.1.26	7/20/2026	Paid Amt:	\$235.74
						Check Amount:	\$235.74
NSBG	80162	3279		AVIBEN LLC		Check	
			E 01	005 110 000 000 311	403(b) ADMIN & COMPLIANCE SERVICE MOI		\$72.97
PO#:	Voucher #:	70271	Invoice	Invoice No: 42646	7/23/2026	Paid Amt:	\$72.97
						Check Amount:	\$72.97
NSBG	80163	07230		CENTERPOINT		Check	
			E 01	005 810 000 000 440	UNIT B		\$154.28
			E 02	005 770 000 701 440	UNIT B		\$17.14
PO#:	Voucher #:	70268	Invoice	Invoice No: UNIT B	7/23/2026	Paid Amt:	\$171.42
						Check Amount:	\$171.42
NSBG	80164	5497		FULL SERVICE ELECTRIC		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$332,031.99
PO#:	Voucher #:	70256	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$332,031.99
						Check Amount:	\$332,031.99
NSBG	80165	5426		G & K RENTAL		Check	
			E 04	005 505 008 321 305	DUNK TANK RENTAL		\$275.00
PO#:	Voucher #:	70264	Invoice	Invoice No: RENTAL	7/23/2026	Paid Amt:	\$275.00
						Check Amount:	\$275.00
NSBG	80166	4967		GAG SHEET METAL, INC.		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$381,084.90
PO#:	Voucher #:	70257	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$381,084.90
						Check Amount:	\$381,084.90

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80167	5488		GRAZZINI BROTHERS & COMPANY		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$1,187.50
PO#:	Voucher #:	70258	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt:	\$1,187.50
						Check Amount:	\$1,187.50
NSBG	80168	5489		INNOVATIVE MASONARY RESTORATION LLC		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$22,346.85
PO#:	Voucher #:	70259	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt:	\$22,346.85
						Check Amount:	\$22,346.85
NSBG	80169	5498		KATO MOVING & STORAGE		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$23,218.75
PO#:	Voucher #:	70260	Invoice	Invoice No: 14530	7/23/2026	Paid Amt:	\$23,218.75
						Check Amount:	\$23,218.75
NSBG	80170	00233		MASA		Check	
			E 01	005 020 000 000 821	ANNUAL MEMBERSHIP DUES		\$907.00
			E 01	005 020 000 000 821	AASA ADMINISTRATOR - SMALL DIST		\$241.00
PO#:	Voucher #:	70272	Invoice	Invoice No: 3861	7/23/2026	Paid Amt:	\$1,148.00
						Check Amount:	\$1,148.00
NSBG	80171	1319		MENARDS		Check	
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES		\$184.99
PO#:	Voucher #:	70273	Invoice	Invoice No: 25800	7/23/2026	Paid Amt:	\$184.99
						Check Amount:	\$184.99
NSBG	80172	01131		MINNESOTA VALLEY EDUCATION DISTRICT #6027		Check	
			E 01	100 420 110 740 396	JULY 2026 BILLING		\$7,118.17
			E 01	300 420 110 740 396	JULY 2026 BILLING		\$7,118.17
PO#:	Voucher #:	70270	Invoice	Invoice No: 5853	7/23/2026	Paid Amt:	\$14,236.34
						Check Amount:	\$14,236.34
NSBG	80173	3543		MOON DOGS		Check	
			E 04	005 505 008 321 369	TICKET FEES		\$220.00
PO#:	Voucher #:	70266	Invoice	Invoice No: ORD # 7862099	7/23/2026	Paid Amt:	\$220.00
						Check Amount:	\$220.00
NSBG	80174	3213		MR PAVING		Check	
			E 06	005 870 342 000 305	2026A Bond Project		\$165,585.00
PO#:	Voucher #:	70261	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt:	\$165,585.00
						Check Amount:	\$165,585.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80175	2668		ROBERT W. CARLSTROM CO., INC.		Check
			E 06	005 870 342 000 305	2026A Bond Project	
PO#:	Voucher #:	70262	Invoice	Invoice No: APP #02	7/23/2026	Paid Amt: \$436,880.39 Check Amount: \$436,880.39
NSBG	80176	00020		SCHWICKERT'S TECTA LLC		Check
			E 06	005 870 342 000 305	2026A Bond Project	
PO#:	Voucher #:	70263	Invoice	Invoice No: APP #01	7/23/2026	Paid Amt: \$29,260.00 Check Amount: \$29,260.00
NSBG	80177	3947		SHRED RIGHT		Check
			E 01	005 110 000 000 305	MONTHLY SHREDDING SERVICE	
PO#:	Voucher #:	70269	Invoice	Invoice No: 0075630	7/23/2026	Paid Amt: \$62.36 Check Amount: \$62.36
NSBG	80178	3496		SOUTHERN STAR SOFTBALL		Check
			E 04	005 505 008 321 369	8U FALL BALL LEAGUE FEE	
PO#:	Voucher #:	70265	Invoice	Invoice No: 8U FALL BALL	7/23/2026	Paid Amt: \$200.00 Check Amount: \$200.00
NSBG	80179	4914		NEXUS SOLUTIONS - MPLS		Check
			E 06	005 870 342 000 305	REFERENDUM PROJECT FEES	
PO#:	Voucher #:	70274	Invoice	Invoice No: 2457	7/23/2026	Paid Amt: \$120,186.87 Check Amount: \$120,186.87
NSBG	80180	3145		AMAZON CAPITAL SERVICES		Check
			E 01	005 810 000 000 401	JANITORIAL GENERAL SUPPLIES	
PO#:	Voucher #:	70329	Invoice	Invoice No: 1DH9-DJLF-HTWR	7/31/2026	Paid Amt: \$107.37 Check Amount: \$107.37
NSBG	80181	5474		ASPI SOLUTIONS, INC.		Check
			E 01	300 298 332 000 405	BOUND PRO SOFTWARE	
PO#:	Voucher #:	70327	Invoice	Invoice No: 20260325-103530495_1	7/31/2026	Paid Amt: \$1,500.00 Check Amount: \$1,500.00
			E 01	300 298 332 000 405	BOUND ONBOARDING	
PO#:	Voucher #:	70328	Invoice	Invoice No: 166871	7/31/2026	Paid Amt: \$749.50 Check Amount: \$749.50
NSBG	80182	07230		CENTERPOINT		Check
			E 01	005 810 000 000 440	UNIT C	
			E 02	005 770 000 701 440	UNIT C	
PO#:	Voucher #:	70312	Invoice	Invoice No: UNIT C	7/31/2026	Paid Amt: \$17.00 Check Amount: \$17.00
			E 01	005 810 000 000 440	UNIT D	

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80182	07230		CENTERPOINT		Check	
			E 02	005 770 000 701 440 UNIT D		\$8.52	
PO#:	Voucher #:	70311	Invoice	Invoice No: UNIT D	7/31/2026	Paid Amt:	\$85.20
		E 01	005 810 000 000 440 UNIT A		\$16.43		
		E 02	005 770 000 701 440 UNIT A		\$1.82		
PO#:	Voucher #:	70310	Invoice	Invoice No: UNIT A	7/31/2026	Paid Amt:	\$18.25
						Check Amount:	\$120.45
NSBG	80183	4078		CONSOLIDATED COMMUNICATIONS		Check	
			E 34	005 570 120 321 320 Daycare Communication/Phone		\$67.76	
			E 01	100 203 000 000 320 ES Communication/Phone		\$136.95	
			E 01	300 211 000 000 320 HS Communication/Phone		\$136.95	
			E 01	005 110 000 000 320 Communication/Phone		\$1,940.92	
PO#:	Voucher #:	70306	Invoice	Invoice No: BILL DTE 7.22.26	7/31/2026	Paid Amt:	\$2,282.58
						Check Amount:	\$2,282.58
NSBG	80184	3793		FRONTLINE TECHNOLOGIES GROUP, LLC		Check	
			E 01	005 680 000 302 405 APP TRACKING & RECRUITING		\$3,227.81	
PO#:	Voucher #:	70330	Invoice	Invoice No: US240452	7/31/2026	Paid Amt:	\$3,227.81
						Check Amount:	\$3,227.81
NSBG	80185	5500		GOOD TIMES PARK		Check	
			E 44	005 570 000 321 369 ADMISSION FEES		\$280.00	
PO#:	Voucher #:	70315	Invoice	Invoice No: 1332	7/31/2026	Paid Amt:	\$280.00
						Check Amount:	\$280.00
NSBG	80186	5366		GREATER MANKATO AREA UNITED WAY, INC.		Check	
			B 01	215 000 403B Aviben		\$30.00	
PO#:	Voucher #:	70292	Invoice	Invoice No: S2027010	7/31/2026	Paid Amt:	\$30.00
						Check Amount:	\$30.00
NSBG	80187	4951		HOFFMAN, KENDRA		Check	
			E 44	005 570 000 321 490 REIM REQUEST - LUNCH SUMMER NECC		\$81.64	
PO#:	Voucher #:	70319	Invoice	Invoice No: REIM REQUEST	7/31/2026	Paid Amt:	\$81.64
						Check Amount:	\$81.64
NSBG	80188	3129		JM PROMOTIONS		Check	
			E 04	005 505 000 321 361 T-SHIRTS		\$250.00	
PO#:	Voucher #:	70316	Invoice	Invoice No: 8299	7/31/2026	Paid Amt:	\$250.00
			E 04	005 505 000 321 361 T-SHIRTS		\$300.00	
PO#:	Voucher #:	70317	Invoice	Invoice No: 8300	7/31/2026	Paid Amt:	\$300.00
						Check Amount:	\$550.00

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
NSBG	80189	4451		LOFFLER COMPANIES		Check
		E 01 005 110 000 000 401		CONTRACT BASE RATE CHARGE		\$148.00
		E 01 005 110 000 000 401		OVERAGE CHARGE 4.1.26 - 6.30.26		\$58.96
PO#:	Voucher #:	70314	Invoice	Invoice No: 5394304	7/31/2026	Paid Amt: \$206.96 Check Amount: \$206.96
NSBG	80190	4975		MIDWEST REFRIGERATION AND HEATING, INC.		Check
		E 06 005 870 342 000 305		MATERIALS FOR UNIT AHU31		\$910.00
PO#:	Voucher #:	70325	Invoice	Invoice No: 2026-1512	7/31/2026	Paid Amt: \$910.00 Check Amount: \$910.00
NSBG	80191	5344		MINNESOTA SCHOOL NUTRITION ASSOCIATION		Check
		E 02 005 770 000 701 820		2026 ANNUAL CONFERENCE REGISTRATIO		\$352.00
PO#:	Voucher #:	70326	Invoice	Invoice No: 5460	7/31/2026	Paid Amt: \$352.00 Check Amount: \$352.00
NSBG	80192	5010		MINUTEMAN PRESS		Check
		E 01 005 110 000 000 401		ENVELOPES		\$386.62
		E 01 005 110 000 000 401		PRIDE TICKETS		\$166.75
PO#:	Voucher #:	70309	Invoice	Invoice No: 22698	7/31/2026	Paid Amt: \$553.37 Check Amount: \$553.37
NSBG	80193	5414		PEAC SOLUTIONS		Check
		E 01 005 110 000 000 560		WORK ROOM COPIER		\$541.55
		E 01 005 110 000 000 560		FRONT OFFICE B & W COPIER		\$122.37
PO#:	Voucher #:	70313	Invoice	Invoice No: 42277187	7/31/2026	Paid Amt: \$663.92 Check Amount: \$663.92
NSBG	80194	5383		PERFORMANCE DIESEL OF NICOLLET, LLC		Check
		E 01 005 810 000 000 401		JANITORIAL GENERAL SUPPLIES		\$7.50
PO#:	Voucher #:	70322	Invoice	Invoice No: 2657	7/31/2026	Paid Amt: \$7.50 Check Amount: \$7.50
NSBG	80195	5082		PROCARE SOFTWARE LLC		Check
		E 04 005 582 000 344 405		SR Non Instruct. Computer Softwar		\$352.44
		E 34 005 570 120 321 405		Daycare Non Instruct. Computer Softwar		\$352.44
		E 44 005 570 000 321 405		Non Instruct. Computer Softwar		\$363.12
PO#:	Voucher #:	70318	Invoice	Invoice No: 1284015	7/31/2026	Paid Amt: \$1,068.00 Check Amount: \$1,068.00
NSBG	80196	08229		RENAISSANCE LEARNING, INC.		Check
		E 01 300 610 000 356 405		FASTBRIDGE - MIDDLE / HIGH SCHOOL		\$1,197.69

Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
NSBG	80196	08229		RENAISSANCE LEARNING, INC.		Check	
			E 01	100 610 000 356 405	FASTBRIDGE - ELEMENTARY		\$1,197.69
PO#:	Voucher #:	70320	Invoice	Invoice No: 5707527	7/31/2026	Paid Amt:	\$2,395.38
						Check Amount:	\$2,395.38
NSBG	80197	4972		ROBERT W. BARID & CO		Check	
			E 07	005 910 000 000 790	PREPARATION & DRAFTING OF CONT. DISC		\$2,100.00
PO#:	Voucher #:	70321	Invoice	Invoice No: PF-26021206	7/31/2026	Paid Amt:	\$2,100.00
						Check Amount:	\$2,100.00
NSBG	80198	00053		SOUTH CENTRAL SERVICE COOPERATIVE		Check	
			E 01	005 110 000 000 320	7.1.26 - 7.31.26 CIRC		\$1,337.70
			E 01	005 110 000 000 320	7.1.26 - 6.30.27 TELECOM PARTICIPATION FI		\$1,800.00
			E 01	005 110 000 000 320	E-RATE CREDIT		(\$808.50)
PO#:	Voucher #:	70307	Invoice	Invoice No: 25455	7/31/2026	Paid Amt:	\$2,329.20
						Check Amount:	\$2,329.20
Report Total:							\$1,776,164.15

Nicollet Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG	P2701J	54504		Wire	1	5284	ARBITER SPORTS LLC		No	Yes	No	07/05/2026	500.00
NSBG		54506		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/10/2026	13,711.36
NSBG		54507		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	Yes	No	07/10/2026	11,990.59
NSBG		54508		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	Yes	No	07/10/2026	2,353.60
NSBG		54509		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/10/2026	3,022.26
NSBG		54510		Wire	1	3719	MN PEIP		No	No	No	07/10/2026	10,785.47
NSBG		54511		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/10/2026	933.24
NSBG		54512		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/10/2026	1,540.97
NSBG		54542		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/20/2026	13,715.76
NSBG		54543		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	07/20/2026	11,990.59
NSBG		54544		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/20/2026	2,355.63
NSBG		54545		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/20/2026	391.00
NSBG		54546		Wire	1	1829	XCEL ENERGY		No	Yes	No	07/20/2026	4,403.35
NSBG		54547		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/20/2026	2,946.32
NSBG		54548		Wire	1	3433	VERIZON WIRELESS		No	Yes	No	07/20/2026	76.80
NSBG		54549		Wire	1	3719	MN PEIP		No	No	No	07/20/2026	10,785.47
NSBG		54550		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/20/2026	933.24
NSBG		54551		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/20/2026	1,540.97
NSBG		54591		Wire	1	3279	AVIBEN LLC		No	Yes	No	07/05/2026	520.00
NSBG		54592		Wire	1	5267	BPAS		No	Yes	No	07/05/2026	300.00
NSBG		54593		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/05/2026	9,754.97
NSBG		54594		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	Yes	No	07/05/2026	1,788.11
NSBG		54595		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	07/05/2026	4,294.62
NSBG		54596		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	Yes	No	07/05/2026	499.53
NSBG		54597		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	07/25/2026	8,081.74
NSBG		54598		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	07/25/2026	1,481.85
NSBG		54599		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	07/25/2026	3,560.53
NSBG		54600		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	07/25/2026	1,014.23
NSBG	P2701J	54601		Wire	1	2654	BOND TRUST SERVICES CORPORATIC		No	No	No	07/29/2026	5,995.00
NSBG	P2701J	54602		Wire	1	2065	US BANK ST. PAUL		No	No	No	07/29/2026	7,632.50
NSBG		54603		Wire	1	1829	XCEL ENERGY		No	No	No	07/31/2026	6,389.37
NSBG	P2701J	54625		Wire	1	3719	MN PEIP		No	No	No	07/31/2026	4,092.78
NSBG	P2701J	54626		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/31/2026	137.46
NSBG	P2701J	54628		Wire	1	3719	MN PEIP		No	No	No	07/31/2026	18,556.76
NSBG	P2701J	54629		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	07/31/2026	1,108.19
NSBG	P2701J	54630		Wire	1	00245	PROGROWTH BANK FOR CASH		No	No	No	07/31/2026	66.64
NSBG	P2701J	54631		Wire	1	4263	REVTRACK		No	No	No	07/31/2026	1,017.44
NSBG	P2701J	54632		Wire	1	4336	TUITION EXPRESS		No	No	No	07/31/2026	1,308.58

Nicollet Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG	P2701J	54633		Wire	1	5429	HEALTH EQUITY, INC.		No	No	No	07/31/2026	2,205.77
NSBG		54505	80111	Check	1	4121	TOM APPEL, MAAE		Yes	Yes	No	07/07/2026	537.00
NSBG		54517	80112	Check	1	2509	A+SECURITY, INC.		Yes	Yes	No	07/10/2026	128.85
NSBG		54522	80113	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	Yes	No	07/10/2026	164.26
NSBG		54518	80114	Check	1	2654	BOND TRUST SERVICES CORPORATIC		Yes	Yes	No	07/10/2026	237.50
NSBG		54519	80115	Check	1	2669	BROWN & BROWN OF MN, INC.		Yes	Yes	No	07/10/2026	4,131.00
NSBG		54520	80116	Check	1	2963	BUSINESS CARD		Yes	Yes	No	07/10/2026	2,693.35
NSBG		54540	80117	Check	1	5372	COLUMN SOFTWARE PBC		Yes	Yes	No	07/10/2026	101.51
NSBG		54526	80118	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	Yes	No	07/10/2026	2,253.12
NSBG		54538	80119	Check	1	5285	ETI, INC.		Yes	Yes	No	07/10/2026	1,153.13
NSBG		54539	80120	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	Yes	No	07/10/2026	10.00
NSBG		54523	80121	Check	1	3708	INFINITE CAMPUS INC.		Yes	Yes	No	07/10/2026	8,218.30
NSBG		54521	80122	Check	1	2995	KENNEDY & GRAVEN CHARTERED		Yes	Yes	No	07/10/2026	140.00
NSBG		54541	80123	Check	1	5491	KENNEDY, HENRY		Yes	Yes	No	07/10/2026	26.84
NSBG		54535	80124	Check	1	5092	MANKATO AREA GIRLS FASTPITCH AS		Yes	No	No	07/10/2026	100.00
NSBG		54514	80125	Check	1	1175	MASSP		Yes	No	No	07/10/2026	645.00
NSBG		54515	80126	Check	1	1319	MENARDS		Yes	Yes	No	07/10/2026	206.96
NSBG		54534	80127	Check	1	4975	MIDWEST REFRIGERATION AND HEAT		Yes	Yes	No	07/10/2026	230.00
NSBG		54537	80128	Check	1	5227	MINNESOTA DEPARTMENT OF HEALTH		Yes	Yes	No	07/10/2026	140.00
NSBG		54532	80129	Check	1	4962	MINNESOTA VALLEY LUTHERAN HIGH :		Yes	Yes	No	07/10/2026	2,484.00
NSBG		54516	80130	Check	1	2421	MN DEPT OF HEALTH		Yes	Yes	No	07/10/2026	180.00
NSBG		54530	80131	Check	1	4767	MREA		Yes	No	No	07/10/2026	701.50
NSBG		54533	80132	Check	1	4970	MUNCE, KELLY (JERSEY'S SWEET SPC		Yes	Yes	No	07/10/2026	195.00
NSBG		54513	80133	Check	1	00596	NASSP		Yes	Yes	No	07/10/2026	385.00
NSBG		54525	80134	Check	1	3901	NICKEL TRANSPORTATION, INC.		Yes	No	No	07/10/2026	5,857.61
NSBG		54536	80135	Check	1	5118	ON SITE COMPANIES - OSSMK		Yes	Yes	No	07/10/2026	178.96
NSBG		54524	80136	Check	1	3884	QUADE, JACOB		Yes	Yes	No	07/10/2026	2,040.00
NSBG		54531	80137	Check	1	4826	QUADIENT LEASING USA, INC.		Yes	Yes	No	07/10/2026	356.28
NSBG		54527	80138	Check	1	4183	REGION 1		Yes	Yes	No	07/10/2026	1,076.02
NSBG		54529	80139	Check	1	4662	SWANK MOVIE LICENSING USA		Yes	Yes	No	07/10/2026	562.00
NSBG		54528	80140	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	Yes	No	07/10/2026	787.59
NSBG		54559	80141	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	Yes	No	07/20/2026	129.00
NSBG		54561	80142	Check	1	4569	BERNAU, JAMES		Yes	Yes	No	07/20/2026	144.08
NSBG		54556	80143	Check	1	1756	C & S SUPPLY CO., INC.		Yes	Yes	No	07/20/2026	49.98
NSBG		54552	80144	Check	1	00059	CITY OF NICOLLET		Yes	Yes	No	07/20/2026	516.45
NSBG		54554	80145	Check	1	02652	CRYSTAL VALLEY COOP		Yes	Yes	No	07/20/2026	320.63
NSBG		54571	80146	Check	1	5495	EMC INSURANCE COMPANIES		Yes	Yes	No	07/20/2026	11,893.40
NSBG		54568	80147	Check	1	5390	GAPPA, CHRIS		Yes	No	No	07/20/2026	60.00

Nicollet Public Schools
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		54567	80148	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	Yes	No	07/20/2026	10.00
NSBG		54564	80149	Check	1	4951	HOFFMAN, KENDRA		Yes	Yes	No	07/20/2026	127.60
NSBG		54560	80150	Check	1	3410	LJP ENTERPRISES WASTE & RECYCL		Yes	Yes	No	07/20/2026	791.48
NSBG		54570	80151	Check	1	5494	MAAS, BO		Yes	Yes	No	07/20/2026	140.00
NSBG		54557	80152	Check	1	1885	MN DEPT OF LABOR & INDUSTRY		Yes	Yes	No	07/20/2026	145.00
NSBG		54555	80153	Check	1	07960	NICOLLET MART		Yes	Yes	No	07/20/2026	43.28
NSBG		54572	80154	Check	1	5496	NOURIE, CASEY		Yes	Yes	No	07/20/2026	30.00
NSBG		54558	80155	Check	1	3090	OLYMPIC FIRE PROTECTION CORP.		Yes	Yes	No	07/20/2026	370.00
NSBG		54565	80156	Check	1	5242	PICKLEBARN		Yes	No	No	07/20/2026	192.00
NSBG		54563	80157	Check	1	4918	QUADIANT FINANCE USA, INC.		Yes	No	No	07/20/2026	100.00
NSBG		54553	80158	Check	1	00187	REGION V COMPUTER SERVICES		Yes	Yes	No	07/20/2026	2,462.75
NSBG		54569	80159	Check	1	5493	ROHLOFF, BRADY		Yes	Yes	No	07/20/2026	420.00
NSBG		54562	80160	Check	1	4745	SPS COMPANIES, INC.		Yes	Yes	No	07/20/2026	410.28
NSBG		54566	80161	Check	1	5357	VISA		Yes	Yes	No	07/20/2026	235.74
NSBG		54580	80162	Check	1	3279	AVIBEN LLC		Yes	Yes	No	07/23/2026	72.97
NSBG		54576	80163	Check	1	07230	CENTERPOINT		Yes	No	No	07/23/2026	171.42
NSBG		54588	80164	Check	1	5497	FULL SERVICE ELECTRIC		Yes	Yes	No	07/23/2026	332,031.99
NSBG		54585	80165	Check	1	5426	G & K RENTAL		Yes	No	No	07/23/2026	275.00
NSBG		54584	80166	Check	1	4967	GAG SHEET METAL, INC.		Yes	Yes	No	07/23/2026	381,084.90
NSBG		54586	80167	Check	1	5488	GRAZZINI BROTHERS & COMPANY		Yes	Yes	No	07/23/2026	1,187.50
NSBG		54587	80168	Check	1	5489	INNOVATIVE MASONARY RESTORATIO		Yes	No	No	07/23/2026	22,346.85
NSBG		54589	80169	Check	1	5498	KATO MOVING & STORAGE		Yes	Yes	No	07/23/2026	23,218.75
NSBG		54574	80170	Check	1	00233	MASA		Yes	No	No	07/23/2026	1,148.00
NSBG		54577	80171	Check	1	1319	MENARDS		Yes	Yes	No	07/23/2026	184.99
NSBG		54575	80172	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTI		Yes	Yes	No	07/23/2026	14,236.34
NSBG		54582	80173	Check	1	3543	MOON DOGS		Yes	Yes	No	07/23/2026	220.00
NSBG		54579	80174	Check	1	3213	MR PAVING		Yes	Yes	No	07/23/2026	165,585.00
NSBG		54578	80175	Check	1	2668	ROBERT W. CARLSTROM CO., INC.		Yes	Yes	No	07/23/2026	436,880.39
NSBG		54573	80176	Check	1	00020	SCHWICKERT'S TECTA LLC		Yes	Yes	No	07/23/2026	29,260.00
NSBG		54583	80177	Check	1	3947	SHRED RIGHT		Yes	Yes	No	07/23/2026	62.36
NSBG		54581	80178	Check	1	3496	SOUTHERN STAR SOFTBALL		Yes	No	No	07/23/2026	200.00
NSBG		54590	80179	Check	1	4914	NEXUS SOLUTIONS - MPLS		Yes	Yes	No	07/23/2026	120,186.87
NSBG		54610	80180	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	07/31/2026	107.37
NSBG		54623	80181	Check	1	5474	ASPI SOLUTIONS, INC.		Yes	No	No	07/31/2026	2,249.50
NSBG		54607	80182	Check	1	07230	CENTERPOINT		Yes	No	No	07/31/2026	120.45
NSBG		54612	80183	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	07/31/2026	2,282.58
NSBG		54611	80184	Check	1	3793	FRONTLINE TECHNOLOGIES GROUP, L		Yes	No	No	07/31/2026	3,227.81
NSBG		54624	80185	Check	1	5500	GOOD TIMES PARK		Yes	No	No	07/31/2026	280.00

Nicollet Public Schools
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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		54620	80186	Check	1	5366	GREATER MANKATO AREA UNITED WA		Yes	No	No	07/31/2026	30.00
NSBG		54614	80187	Check	1	4951	HOFFMAN, KENDRA		Yes	No	No	07/31/2026	81.64
NSBG		54609	80188	Check	1	3129	JM PROMOTIONS		Yes	No	No	07/31/2026	550.00
NSBG		54613	80189	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	07/31/2026	206.96
NSBG		54616	80190	Check	1	4975	MIDWEST REFRIGERATION AND HEAT		Yes	No	No	07/31/2026	910.00
NSBG		54619	80191	Check	1	5344	MINNESOTA SCHOOL NUTRITION ASSC		Yes	No	No	07/31/2026	352.00
NSBG		54617	80192	Check	1	5010	MINUTEMAN PRESS		Yes	No	No	07/31/2026	553.37
NSBG		54622	80193	Check	1	5414	PEAC SOLUTIONS		Yes	No	No	07/31/2026	663.92
NSBG		54621	80194	Check	1	5383	PERFORMANCE DIESEL OF NICOLLET,		Yes	No	No	07/31/2026	7.50
NSBG		54618	80195	Check	1	5082	PROCARE SOFTWARE LLC		Yes	No	No	07/31/2026	1,068.00
NSBG		54608	80196	Check	1	08229	RENAISSANCE LEARNING, INC.		Yes	No	No	07/31/2026	2,395.38
NSBG		54615	80197	Check	1	4972	ROBERT W. BARID & CO		Yes	No	No	07/31/2026	2,100.00
NSBG		54606	80198	Check	1	00053	SOUTH CENTRAL SERVICE COOPERAT		Yes	No	No	07/31/2026	2,329.20
Bank Total:													\$1,776,164.15
Report Total:													\$1,776,164.15

[illegible]

I recommend accepting the gifts as described below.			
Donor Name	Description	Value	Purpose of Gift
Nicolelt Conservation Club	check	\$3,000.00	Treat trees EAB









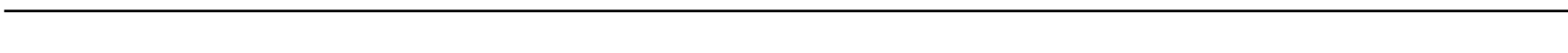












TRANSPORTATION CONTRACT FOR YEARS FY2027 & FY2028
INDEPENDENT SCHOOL DISTRICT NO. 507
Nicollet, Minnesota

This agreement is made by and between Independent School District No. 507, Nicollet, Minnesota, hereinafter described as "School District" and LLC; Hendrycks Bus Co., Inc.; Becky McKinley; Otto Bus Company, LLC; and Rudenick Bus Service, LLC; hereinafter described as "bus operator" as follows:

I.

1. It is contracted and agreed by and between the said parties that the bus operator shall transport students required to be transported by the school district from any points on the designated routes to and from designated schools according to the routes and schedules as are furnished from time to time by the superintendent of the school district, or other appropriate school district officials, for the period of this contract.
2. The bus operator agrees:
 - a. To furnish chassis and passenger school bus bodies both conforming to all the State and Federal laws and regulations relating to school buses.
 - b. To keep said school buses properly stored so that they will insure proper warmth and comfort for the students transported therein, each bus to be equipped with good and sufficient heaters.
 - c. To have said buses maintained by qualified mechanics so that they will be at all times in good mechanical condition and kept clean and will from time to time add such equipment and safety devices as may be required by any new laws or rules of the State of Minnesota relating to school buses.
 - d. To furnish drivers over 18 years of age in good health and in possession of a valid, effective bus driver's license issued by the Motor Vehicle Department of the State of Minnesota, and who have completed a criminal history background check to the satisfaction of the school district for said buses in adequate numbers and of proper qualifications to fulfill the requirements of the contract.
 - e. To establish and enforce regulations for the rules relating to the conduct of such drivers.
 - f. To comply fully with all state and federal laws governing the mandatory drug and alcohol testing of individuals required to hold a commercial driver's license (all school bus drivers).
 - g. To discharge or replace any drivers violating rules of conduct or not meeting qualifications or such requirements or qualifications as may be established herein in addition thereto.
 - h. To have on hand serviceable standby buses in sufficient numbers to make all trips necessary under this contract so that all normal buses are operating at all times.
3. The entire operation contemplated in this agreement shall comply with applicable rules and regulations adopted by the Commissioner of Education, the Minnesota Department of Transportation, any other state agency and the school district presently in effect or now or hereafter adopted and required. The bus operator will be bound by all rules and regulations, local ordinances, or state laws relating to road conditions and road restrictions of any other subdivisions of government and any other regulations relating to the operation contemplated herein.

II.

1. The school district agrees to pay the bus operator in consideration and compensation of operator's obligation for performance under this contract an amount of:

<u>School Year</u>	<u>Basic Route Payment</u>	<u>Co-curricular & outside boundaries: Add'l Mile</u>	<u>Add'l Hour</u>
2026-27	\$317,606.70	\$2.19	\$24.00
2027-28	\$ TBD	\$ TBD	\$ TBD

The school calendar, including vacations, holidays and recess periods, shall be provided to the operator prior to the beginning of the school year. The operator is expected to provide services on the days designated by the school calendar.

Extra-curricular and special trips shall be in addition to the above amount and will be compensated at the annual rates for additional miles and/or additional hours from the schedule above. Any time a trip is canceled without prior notification, a pull-out charge of \$50 will be given. Use of an operator's trailer shall be reimbursed at \$100 per day.

2. If the price of fuel to the bus operator should exceed \$1.45 per gallon (pump price) during the contract period, the school district agrees to assume the excess cost beyond \$1.45 per gallon upon documentation as to price and fuel used in fulfilling contractual obligations.

III.

1. The bus operator agrees to keep in effect liability insurance for each bus to insure against liabilities up to \$1,000,000 for each claimant and \$1,000,000 for each single occurrence in addition to any other coverage required by the specifications. The school district shall approve the company and policy submitted to fulfill this requirement and be included in an appropriate endorsement. Any additional coverage obtained by the bus operator will apply to this contract at the time secured.
2. Operator shall not be held or deemed in any way to be the agent or employee of the school district. It is the intention of the parties that the operator is and shall be considered as an independent contractor. No officer, employee or agent of operator shall be deemed to be an officer, employee or agent of the school district, unless he is also an officer or employee of the school district. Operator agrees to hold harmless and indemnify the school district from any and all claims, demands, causes of action, and suits against the school district caused by the negligence or intentional acts of the officers, employees and agents of the bus operator, and the school district shall pay or settle no claims or judgments arising out of such negligence or intentional acts of the officers, employees, or agents of the operator, except as otherwise required by law, without approval of the operator or its insurer, in writing, and shall immediately give notice of all claims or suits to operator.

IV.

1. It is agreed by the parties that in the event the bus operator is unable to provide transportation services as herein specified because of acts of God, fire, riot, war, picketing, civil commotion, strikes, labor disputes or any other similar condition, the school district may excuse it from performance hereunder and terminate the contract or shall have the right to take over the operation of such buses that the bus operator is prevented from running, utilizing such school employees or other persons as the school district may deem appropriate, until the bus operator is able to resume operation. The school district shall pay to the bus operator for such buses the same amount specified in the heretofore-mentioned rate schedule, less all expenses and costs incurred by the school district in the operation and maintenance of the vehicles.

V.

1. This agreement shall be in full force and effect for a period commencing July 1, 2026, and ending on June 30, 2028. This agreement may be renewed for an additional two year period at the option of the school district on the same terms as the final year by a written notice mailed to the second party on or before March 1, 2028. The minimum service to be provided under this agreement shall be to transport one round trip each day school is in session. All pupils required to be transported under this agreement to and from the school and the residing place of the pupil for a period of school days coinciding with the school calendar during each school year of this agreement, if required by the school district. This statement shall not in any way excuse the Operator from performing all other obligations or duties required under this contract, or the specifications or proposal attached hereto, during the period of this contract for the consideration recited. This contract may be amended or terminated by mutual agreement of the parties in writing approved by the school board upon 30 days' written notice of one party to the other, or as otherwise permitted by this contract or the specifications or proposals

attached hereto. Failure or refusal of either party to substantially perform the conditions of this contract during the term of the contract will permit the other party to terminate the contract upon 30 days' written notice in writing to the breaching party, unless within such 30-day period the breaching party shall correct the performance to the satisfaction of the other party, but both parties shall be entitled to all remedies provided by law in case of such breach, failure or refusal, but neither party shall be required to accept less than full performance of this contract unless otherwise agreed in writing by the parties. All notices under this contract required to be given to the school district shall be directed to the clerk of the school district at the school district's administrative offices. All notices required to be given to the operator shall be directed to it at its principal office last on record with the school district.

VI.

1. Except as modified herein, the specifications and general conditions relating hereto are included herein and made a part of this contract by reference along with any proposal submitted by operator, except as otherwise provided in this contract.
2. The school board shall approve any and all school bus routes, bus stops, drivers and alternative drivers. The school district reserves the right to change or alter the schedules and routes of travel by giving at least two weeks written notice to the operator, but any additional costs shall be verified in writing by the operator and additional compensation shall be mutually agreed upon by the parties in writing.

VII.

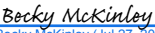
Operator cannot assign or transfer any part or all of his interest in this contract without the written approval of the school board of the school district as authorized at a regular or special meeting of the school board.

VIII.

Operator and school district have complied with the provisions of M.S. 123B.52, Subd. 3. Any adjustments or refunds under this contract shall be determined by mutual consent of the parties. IN WITNESS WHEREOF, the parties have executed this agreement below.

Nicollet Bus Owners

Independent School District No. 507
Nicollet, Minnesota

By: <u></u> <u>Julie Hendrycks (Jul 25, 2026 06:08:04 CDT)</u>	<u>07/25/26</u>
Hendrycks Bus Co., Inc.	(Date)
By: <u></u> <u>Becky McKinley (Jul 27, 2026 06:22:36 CDT)</u>	<u>07/27/26</u>
Becky McKinley	(Date)
By: <u></u> <u>Amy Otto (Jul 27, 2026 07:05:57 CDT)</u>	<u>07/27/26</u>
Otto Bus Company, LLC	(Date)
By: <u></u> <u>Jordan Rudenick (Jul 28, 2026 10:27:15 CDT)</u>	<u>07/28/26</u>
Rudenick Bus Service, LLC	(Date)

By: <u></u> <u>Mike Erickson (Jul 28, 2026 12:06:49 CDT)</u>
(Chair)
By: <u></u> <u>Abbi Carleton (Aug 10, 2026 16:17:53 CDT)</u>
(Clerk)

Dated this 8th day of July, 2026

Regular Transportation Contract FY2027 - FY2028

Final Audit Report

2026-08-10

Created:	2026-07-24
By:	James Freihammer (jfreihammer@schoolmanagementservices.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYBoVKyj8Qiuo5ey_oL3NZk8KUQaFnV28

"Regular Transportation Contract FY2027 - FY2028" History

-  Document created by James Freihammer (jfreihammer@schoolmanagementservices.org)
2026-07-24 - 8:58:58 AM GMT
-  Document emailed to Julie Hendrycks (jjhendrycks@gmail.com) for signature
2026-07-24 - 8:59:03 AM GMT
-  Email viewed by Julie Hendrycks (jjhendrycks@gmail.com)
2026-07-25 - 10:59:47 AM GMT
-  Document e-signed by Julie Hendrycks (jjhendrycks@gmail.com)
Signature Date: 2026-07-25 - 11:08:04 AM GMT - Time Source: server - Signature Appearance Selected: MOBILE_TYPE
-  Document emailed to Becky McKinley (becky.mckinley@isd507.k12.mn.us) for signature
2026-07-25 - 11:08:06 AM GMT
-  Email viewed by Becky McKinley (becky.mckinley@isd507.k12.mn.us)
2026-07-27 - 11:21:13 AM GMT
-  Document e-signed by Becky McKinley (becky.mckinley@isd507.k12.mn.us)
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-  Document emailed to Amy Otto (aottoz28@gmail.com) for signature
2026-07-27 - 11:22:38 AM GMT
-  Email viewed by Amy Otto (aottoz28@gmail.com)
2026-07-27 - 12:02:27 PM GMT
-  Document e-signed by Amy Otto (aottoz28@gmail.com)
Signature Date: 2026-07-27 - 12:05:57 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW



Document emailed to Jordan Rudenick (jordan.rudenick@isd507.k12.mn.us) for signature

2026-07-27 - 12:05:59 PM GMT



Email viewed by Jordan Rudenick (jordan.rudenick@isd507.k12.mn.us)

2026-07-28 - 3:26:23 PM GMT



Document e-signed by Jordan Rudenick (jordan.rudenick@isd507.k12.mn.us)

Signature Date: 2026-07-28 - 3:27:15 PM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW



Document emailed to Adam Erickson (adam.erickson@isd507.k12.mn.us) for signature

2026-07-28 - 3:27:17 PM GMT



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2026-07-28 - 5:05:45 PM GMT



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2026-07-28 - 5:06:51 PM GMT



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2026-07-31 - 3:47:02 AM GMT



Email viewed by Abbi Carleton (abbi.carleton@isd507.k12.mn.us)

2026-08-10 - 9:16:36 PM GMT



New document URL requested by Abbi Carleton (abbi.carleton@isd507.k12.mn.us)

2026-08-10 - 9:16:39 PM GMT



Document e-signed by Abbi Carleton (abbi.carleton@isd507.k12.mn.us)

Signature Date: 2026-08-10 - 9:17:53 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

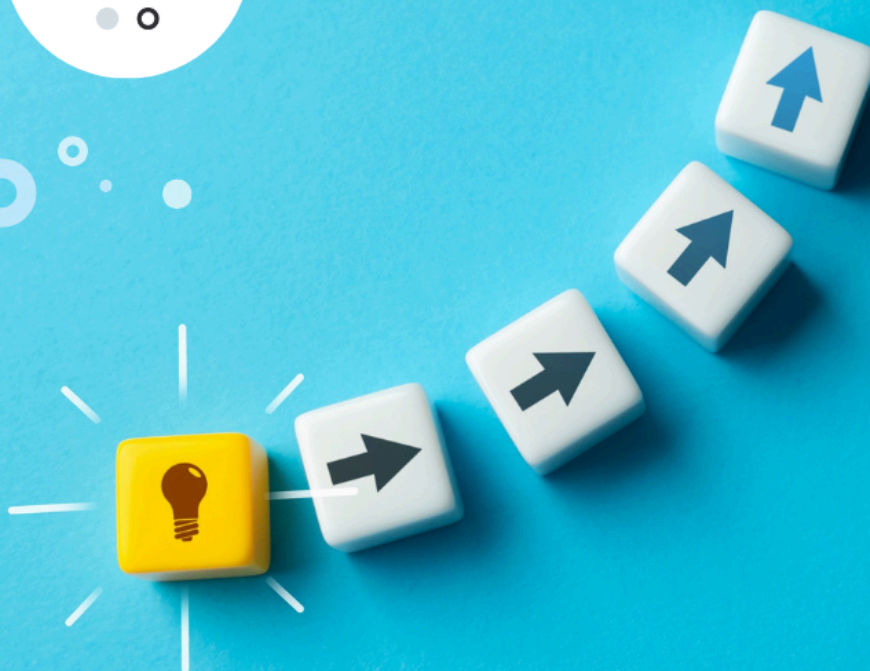


Agreement completed.

2026-08-10 - 9:17:53 PM GMT



Adobe Acrobat Sign



Business Manager Services

Renewal Proposal Submitted to:
Nicollet Public School
July 20, 2026

Contact:
DeeDee Kahring, SFO
Vice President of Finance Consulting
DeeDee.Kahring@theceso.com

Rethink Possible.

July 20, 2026

Robin Courrier
Superintendent
Nicollet Public School
1 Pine Street
Nicollet, MN 56074

Dear Superintendent Courrier,

On April 29, 2026, School Management Services (SMS) was acquired by The Center for Effective School Operations (CESO). This partnership unites two organizations that have long shared a mutual respect and a dedicated mission to support school districts. By integrating SMS into the CESO family, we have strengthened our collective commitment to prioritizing students and school operations. Our combined team now offers deeper resources, expanded capacity, and a broader range of expertise to ensure we continue providing high-quality, responsive service to your school.

Now operating as one firm, CESO is pleased to present a proposed renewal agreement to Nicollet Public Schools for *Business Management Services* for the effective term commencing August 1, 2026.

We would be honored to continue to collaborate with you in this important work.

Please contact me at 612-720-4142 or deedee.kahring@theceso.com with any questions or concerns about our proposal. Our mailing address is 615 1st Ave. NE, Suite 115, Minneapolis, MN 55413.

Sincerely,



DeeDee Kahring, SFO
Vice President of Finance Consulting

CESO Overview

The Center for Effective School Operations, LLC (CESO) began as a transportation organization in 2008. Today, CESO is a full-service consulting, management, and staffing partner across key operational areas including: Child Nutrition, Communications, Facilities, Finance, Human Resources, Technology, and Transportation. Nearly 100 CESO employees help foster exceptional environments where leaders can optimize daily operations and implement long-term success for their communities. Our founding beliefs are **curiosity**, **inclusivity**, and **sincerity**, and these values drive our approach to support our clients.

CESO offers organizations a unique set of advisory and operational capabilities. Our consultants are seasoned school district operational leaders and specialists who understand both instructional leadership and district operations, giving us a deep understanding of the challenges faced by school districts. Our proactive team uses client input, our analytical frameworks, and the space to rethink what's possible to provide clients with the best options to address the unique opportunities within their organizations.

We work with large and small districts nationwide to provide consulting, management and staffing services. More than 270 clients in 37 states have utilized our effective, customized approach. CESO is headquartered in Minneapolis, Minnesota, and our team is primarily based out of this location.

- ***CESO Consulting Services:*** Whether an assessment, project, or ongoing thought and strategy partnership, we begin with our client's story and then incorporate multiple perspectives, client goals, our own core values of inclusivity, curiosity, and sincerity, and the team's expertise to create tailored solutions with achievable plans.
- ***CESO Management Services:*** We partner alongside our clients to do the project implementation work *with* their teams, delivering results through prioritization, collaboration, and accountability.
- ***CESO Staffing Services:*** We do the implementation work *for* our clients, providing interim or long-term staffing support from executive or director-level roles to specialists. Our team of experts brings decades of operational experience combined with a passion for education.

Our strength is the seamless integration of all operational areas with multiple levels of support. We know operations are critical for success and often interwoven. CESO is a resource for today, tomorrow, and the years ahead.

Scope of Work

Based on the current needs of Nicollet Public Schools, CESO is prepared to offer support in the following areas. All of the work described in the scope of work will be done in a hybrid fashion through a combination of on-site and virtual experiences. While every effort will be made to provide consistent CESO team members to Nicollet Public Schools for the duration of the contract, CESO does work in a collaborative team environment, and additional or alternate support may be assigned to the District to ensure high customer satisfaction, as well as to balance practitioner workload.

Business Manager Services

To support the District's financial management responsibilities, CESO will provide Business Manager services to help ensure continuity, stability, and effective financial operations. Through a collaborative team approach, CESO will provide experienced business office support and oversight to assist the District with key financial management functions, including but not limited to, the following:

- General Ledger maintenance and monthly review, including applicable journal entries
- Recording and managing of revenue and receivables
- Oversight of payroll functions, including taxes, deductions, reporting, and reconciliations
- Monthly bank reconciliations of all accounts
- Oversight of accounts payables and purchasing administration, including credit card program facilitation and reconciliations
- Monthly financial reporting to the Board or Superintendent as requested
- Support and guidance around the district's federal compliance program
- Annual audit in partnership with the independent audit firm
- Cash flow monitoring and analysis
- Budget development and long-range financial planning, as needed
- Costing models maintenance and updates in support of the district's negotiations strategy with various bargaining units
- Current policies/procedures review and operations improvement recommendations
- Attendance and virtual participation of up to 10 school board meetings per year
- Other business office related functions as mutually agreed upon

This work will be performed virtually, but in-person work will be provided as mutually agreed upon.

Pricing, Payment & Terms

Based on the current needs of Nicollet Public Schools, CESO is prepared to offer the following:

- **Business Manager Services: \$5,920 / month**
 - Monthly amount is based on annual cost of \$71,040/yr
 - Attendance at evening meetings above the 10 School Board meetings provided in the Scope of Services will be billed at \$185/hour
 - Any Committee meetings requiring onsite presence outside of the 10 School Board meetings will be billed at \$185/hour

This agreement would be ongoing for 12 months in length, starting August 1, 2026 through July 31, 2027.

- Monthly invoices will be issued to the District on the first day of each month for that month's services and are payable within 30 days of the invoice date (Net 30).
- Termination can be made by either party with 90 days written notice prior to July 31 of each year.
- If the contract is not terminated within 90 days of July 31, 2027, the agreement will be renewed for a new 1-year (12-month) term beginning August 1, 2027, with a three percent (3%) increase.
- Starting August 1, 2027, and each August 1 thereafter, there will be a 3% increase unless otherwise agreed in writing by both parties.
- This proposal is good for 15 days from July 15, 2026.

Applicable travel costs will be billed for mileage at the current IRS rate.

Authorization to Proceed

Please sign and return a copy of this contract to CESO, LLC, as authorization to proceed. I have carefully reviewed the above contract and I authorize CESO, LLC, to proceed executing the contract.

Robin Courier
Superintendent
Nicollet Public School
1 Pine Street
Nicollet, MN 56074
robin.courier@isd507.k12.mn.us

DeeDee Kahring, SFO
Vice President of Finance Consulting
The Center for Effective School Operations
615 1st Ave NE, Suite 115
Minneapolis, MN 55413
deedee.kahring@theceso.com

Robin Courier
Robin Courier (Jul 24, 2026 14:08:08 CDT)

Authorized Signature

DeeDee Kahring

Authorized Signature

Robin Courier

Authorized Print

DeeDee Kahring

Authorized Print

07/24/26

Date

07/24/26

Date

General Conditions

The following general conditions are made in part of CESO, LLC (the “professional”) proposal (the “proposal”). The term “customer” refers to the school system for which the professional is providing services. To the extent that the proposal conflicts with the terms delineated in the general conditions, the terms in the general conditions shall control.

A. Responsibilities

- Professional will provide services as enumerated in the proposal with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this proposal and in the same locality.
- Customer will provide all information necessary and access to staff and facilities as needed so that work can be conducted by professional in an economical, timely and safe manner.
- The fees and reimbursable listed in the proposal is the amount owed to the professional for the products and services provided by professional under this agreement.
- Invoices will be submitted to customer every month for work performed during the month. The customer shall make payments no later than thirty days after receipt of the invoice. All invoices unpaid for over thirty days will bear interest and a collection fee of eighteen percent annually, compounded monthly. Payment may be withheld only if this agreement is breached, and a written notice has been provided within forty-five days of receiving the invoice that is in dispute.

B. Disputes

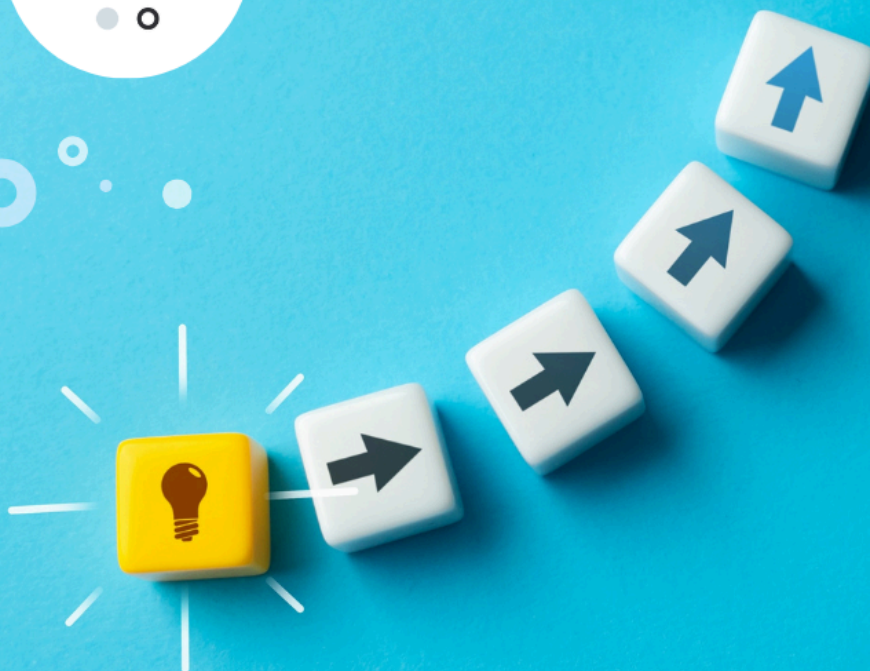
- Disputes under this agreement will be promptly resolved in good faith through negotiation. All claims, disputes, differences not resolved in accordance with the commercial rules of the American Arbitration Assoc. in effect at that time.

C. Indemnity & Insurance

- Professional shall indemnify and hold harmless Customer against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Professional, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by professional, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Professional's proportion of the total fault which directly caused the damages.
- Customer shall indemnify and hold harmless Professional against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Customer, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by Customer, its employees, agents, subcontractors or licensees, but only for the proportion of

damages which is equal to Customer's proportion of the total fault which directly caused the damages.

- Professional carries coverage and limits of liability insurance for the Professional's own negligence as required by law and district requirements. These may include, but are not limited to the following:
 - i. Workers Compensation
 - ii. Employers' Liability
 - iii. Comprehensive General Liability with the following coverage:
 - 1. Bodily Injury
 - 2. Property Damage
 - 3. Personal Injury
 - 4. General Aggregate
 - 5. Product
 - 6. Fire Damage
 - 7. Medical Expenses
 - iv. Physical Loss insurance sufficient to cover loss or damage to Professional's owned or leased equipment.
 - v. Professional Liability (claims made).
 - vi. Contractor Pollution Liability (claims made).
 - vii. Excess Umbrella Liability. Professional's Excess Umbrella Liability policy provides coverage in addition to each of the coverages listed above including Comprehensive General Liability, Professional Liability and Contractor Pollution Liability.



Payroll Support Services

Renewal Proposal Submitted to:
Nicollet Public Schools
July 20, 2026

Contact:
DeeDee Kahring, SFO
Vice President of Finance Consulting
DeeDee.Kahring@theceso.com

Rethink Possible.

July 20, 2026

Robin Courrier
Superintendent
Nicollet Public School
1 Pine Street
Nicollet, MN 56074

Dear Superintendent Courrier,

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Now operating as one firm, CESO is pleased to present a proposed agreement to Nicollet Public Schools for *Payroll Support Services* for the service term commencing August 1, 2026. Your district will be invoiced monthly for this work. In the event that your district's need for payroll services changes, the terms of contract for Payroll Support Services includes a clause for termination with 60 days written notice.

We would be honored to continue to collaborate with you in this important work.

Please contact me at 612-720-4142 or deedee.kahring@theceso.com with any questions or concerns about our proposal. Our mailing address is 615 1st Ave. NE, Suite 115, Minneapolis, MN 55413.

Sincerely,



DeeDee Kahring, SFO
Vice President of Finance Consulting

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Based on the current needs of Nicollet Public Schools, CESO is prepared to offer support in the following areas. All of the work described in the scope of work will be done in a hybrid fashion through a combination of on-site and virtual experiences. While every effort will be made to provide consistent CESO team members to Nicollet Public Schools for the duration of the contract, CESO does work in a collaborative team environment, and additional or alternate support may be assigned to the District to ensure high customer satisfaction, as well as to balance practitioner workload.

Payroll Support Services

CESO would utilize a payroll expert on our team to manage and execute the following functions related to payroll administration.

1. Assemble, verify, and process all appropriate documentation for preparing payroll checks. Analyze all documentation ensuring legitimacy of claims and approval according to established policies, procedures, and internal controls.
 - a. Documentation includes time cards/time sheets, absence reports and claim forms.
2. Collaborate with the finance team to ensure account and payroll codes are accurate.
3. Collaborate with HR leaders to ensure benefits and deductions are accurate.
4. Prepare payroll worksheets and enter proper payroll information using the district's HR/Payroll/Finance software.
 - a. Process and reconcile all approved payments ensuring correct preparation of checks.
 - b. Ensure all staff names and dollar amounts are correct.
 - c. Prepare payroll direct deposit file and transfer to the bank in a timely manner before payday.
5. Reconcile all Federal, State, and miscellaneous deductions.
6. Prepare all balanced deductions (TRA, PERA, TSA, Federal and State taxes, FICA/Medicare, union dues, etc.) for submission to all appropriate regulatory agencies according to the deadlines established by these agencies, using electronic data submission systems.
7. Verify annual W-2 information for printing and distribution.
8. Create payroll journal entries for the finance team.
9. Calculate and maintain retirees' severance accounts (if applicable).
10. Prepare payroll budgets and other payroll reports as requested by district leadership
11. Other payroll related duties as mutually agreed upon.

All of the work described in this section will be done in a hybrid fashion through a combination of on-site and virtual experiences.

Pricing, Payment & Terms

Based on the current needs of Nicollet Public Schools, CESO is prepared to offer the following:

- **Payroll Support Services: \$3,187/month**
 - Monthly invoices will be sent to Nicollet Public Schools beginning August 1, 2026
- Termination can be made by either party with 60 days written notice..
- If the contract is not terminated within 60 days of July 31, 2027, the agreement will be renewed for a new 1-year (12-month) term beginning August 1, 2027 with a three percent (3%) increase.
- Monthly invoices will be issued to the District on the first day of each month for that month's services and are payable within 30 days of the invoice date (Net 30).
- This proposal is good for 15 days from July 6, 2026.

Applicable travel costs will be billed for mileage at the current IRS rate.

Authorization to Proceed

Please sign and return a copy of this contract to CESO, LLC, as authorization to proceed. I have carefully reviewed the above contract and I authorize CESO, LLC, to proceed executing the contract.

Robin Courier
Superintendent
Nicollet Public School
1 Pine Street
Nicollet, MN 56074
robin.courrier@isd507.k12.mn.us

DeeDee Kahring, SFO
Vice President of Finance Consulting
The Center for Effective School Operations
615 1st Ave NE, Suite 115
Minneapolis, MN 55413
deedee.kahring@theceso.com

Robin Courier
[Robin Courier \(Jul 24, 2026 14:09:42 CDT\)](#)

Authorized Signature

DeeDee Kahring

Authorized Signature

Robin Courier
Authorized Print

DeeDee Kahring
Authorized Print

07/24/26

Date

07/24/26

Date

General Conditions

The following general conditions are made in part of CESO, LLC (the “professional”) proposal (the “proposal”). The term “customer” refers to the school system for which the professional is providing services. To the extent that the proposal conflicts with the terms delineated in the general conditions, the terms in the general conditions shall control.

A. Responsibilities

- Professional will provide services as enumerated in the proposal with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this proposal and in the same locality.
- Customer will provide all information necessary and access to staff and facilities as needed so that work can be conducted by professional in an economical, timely and safe manner.
- The fees and reimbursable listed in the proposal is the amount owed to the professional for the products and services provided by professional under this agreement.
- Invoices will be submitted to customer every month for work performed during the month. The customer shall make payments no later than thirty days after receipt of the invoice. All invoices unpaid for over thirty days will bear interest and a collection fee of eighteen percent annually, compounded monthly. Payment may be withheld only if this agreement is breached, and a written notice has been provided within forty-five days of receiving the invoice that is in dispute.

B. Disputes

- Disputes under this agreement will be promptly resolved in good faith through negotiation. All claims, disputes, differences not resolved in accordance with the commercial rules of the American Arbitration Assoc. in effect at that time.

C. Indemnity & Insurance

- Professional shall indemnify and hold harmless Customer against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Professional, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by professional, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Professional's proportion of the total fault which directly caused the damages.
- Customer shall indemnify and hold harmless Professional against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Customer, its employees, agents, subcontractors or licenses, of their obligation under this Agreement, or from any negligence or misconduct by Customer, its employees, agents, subcontractors or licensees, but only for the proportion of

damages which is equal to Customer's proportion of the total fault which directly caused the damages.

- Professional carries coverage and limits of liability insurance for the Professional's own negligence as required by law and district requirements. These may include, but are not limited to the following:
 - i. Workers Compensation
 - ii. Employers' Liability
 - iii. Comprehensive General Liability with the following coverage:
 - 1. Bodily Injury
 - 2. Property Damage
 - 3. Personal Injury
 - 4. General Aggregate
 - 5. Product
 - 6. Fire Damage
 - 7. Medical Expenses
 - iv. Physical Loss insurance sufficient to cover loss or damage to Professional's owned or leased equipment.
 - v. Professional Liability (claims made).
 - vi. Contractor Pollution Liability (claims made).
 - vii. Excess Umbrella Liability. Professional's Excess Umbrella Liability policy provides coverage in addition to each of the coverages listed above including Comprehensive General Liability, Professional Liability and Contractor Pollution Liability.

FINAL Payroll: CESO+Nicollet Public Schools: Payroll Services (Renewal Aug 2026)

Final Audit Report

2026-07-24

Created:	2026-07-20
By:	Lori Goeman (lori.goeman@theceso.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAFQgO-vutUPXpFY2fB8YDKXuoZ8spQsZ

"FINAL Payroll: CESO+Nicollet Public Schools: Payroll Services (Renewal Aug 2026)" History

-  Document created by Lori Goeman (lori.goeman@theceso.com)
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-  Document emailed to Robin Courier (robin.courrier@isd507.k12.mn.us) for signature
2026-07-20 - 9:12:48 PM GMT
-  Email viewed by Robin Courier (robin.courrier@isd507.k12.mn.us)
2026-07-24 - 7:08:27 PM GMT
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Signature Date: 2026-07-24 - 7:09:42 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Document emailed to DeeDee Kahring (deedee.kahring@theceso.com) for signature
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-  Email viewed by DeeDee Kahring (deedee.kahring@theceso.com)
2026-07-24 - 8:23:39 PM GMT
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Signature Date: 2026-07-24 - 8:23:58 PM GMT - Time Source: server - Signature Appearance Selected: IMAGE
-  Agreement completed.
2026-07-24 - 8:23:58 PM GMT

INDEPENDENT SCHOOL DISTRICT NO. 507
SPECIAL EDUCATION TRANSPORTATION AGREEMENT
WITH NICKEL TRANSPORTATION
2026-2028

This agreement is made effective July 01, 2026 by and between Independent School District 507, Nicollet, Minnesota, hereinafter described as "School District" and Nickel Transportation hereinafter described as "Bus Operator."

I.

For the consideration herein expressed, Bus Operator agrees with the School District:

1. To transport all special education students and short term, point to point students required of the School District by the State of Minnesota for the period of this agreement.
2. To provide transportation equipment which at all times will conform to all standards for conventional school transportation as established by the State of Minnesota Department of Public Safety and all legal requirements of the State of Minnesota.
3. To comply with all statutes, policies, rules and regulations relating to school transportation adopted by the State of Minnesota, and the Nicollet Board of Education.
4. To furnish drivers in good health and in possession of a current DOT physical and valid driver's license in adequate numbers and of proper qualifications for the type of vehicle driven to fulfill the requirements of this agreement.
5. To establish and enforce regulations for the rules relating to the conduct of such drivers and to evaluate all drivers on an annual basis.
6. To have on hand standby vehicles to be used in the event any buses or vans regularly transporting student shall be inoperable.
7. To provide training so that all drivers shall meet the competencies specified by the Minnesota Department of Public Safety.
8. To have in place drug and alcohol testing as required by the Federal Government and State of Minnesota.
9. To submit to the School District any requested information for the annual transportation report by June 30.

II.

The School District agrees to pay the Bus Operator in consideration and compensation of their obligation for performance under this agreement as follows:

2026-2027

\$330.75 per day for wheelchair lift handicap route or Type A/B/III Ten Pass. Special Education Route for every day that the student or students are enrolled in school (2.5 hrs. includes up to an AM and PM Route, additional ¼ hr. is \$14.23).

\$1.76 per mile or \$198.45 per day, whichever is greater, plus \$24.00 per hour driver's time for Special Education van routes for every day that the student or students are enrolled in school (includes up to an AM and PM Route).

Special Education Extra Curricular will be billed at the same rate as Regular Extra Curricular.

\$102.53 minimum Special Education Extra Curricular trip charge.

2027-2028

To be negotiated

This agreement will be based on gas/propane at \$1.184 per gallon and diesel at a \$1.244 per gallon with the School District paying the difference above those prices.

Should the number of days transportation is required to decrease during the school year as a result of weather conditions, strikes, gas shortages, school closing and emergencies, compensation for all routes will not be decreased. If cancelled days are rescheduled, the School District will not incur any extra cost.

In any event that is beyond the control of the School District, State or Federal Government that would close schools, the School District would pay the Bus Operator for a regular school day that is not in session if the School District is able to collect transportation funding from the State or Federal Government. The Bus Operator will pay all employees a full day's wage for each day that school is closed.

The School District will not provide or require adult monitors on Special Education buses or vans on a regular basis. Approval by the Director of Special Education will be necessary for any use of adult monitors for the specific situations reviewed on a case by case basis. If the Superintendent, the Director of Special Education or the School District Designee approves the use of an adult monitor, the School District will hire and supervise the monitor.

The Bus Operator agrees to keep in effect public liability, property damage and umbrella liability insurance for each bus or van to insure against liabilities with the following minimum limits:

- | | |
|--|-----------------------------------|
| • Automobile Liability Insurance | \$1,000,000 Combined Single Limit |
| • Property Damage | \$100,000 Per Accident |
| • Commercial General Liability Insurance | \$1,000,000 Per Occurrence |
| • Umbrella Liability Insurance | \$1,000,000 |

The School District shall be listed as *designated insured* on the Automobile Liability Insurance and listed as *additional insured* on the General Liability Insurance.

The Bus Operator agrees to provide the School District a certificate of insurance evidencing such coverage. Worker's Compensation Insurance shall be maintained as required by law.

The Bus Operator shall not assign or transfer any part of the obligation and responsibility in this contract without the approval of the School District.

The School District reserves the right to extend or renew this agreement at any time by direct negotiation with the Bus Operator.

This agreement will be in force and effect for a period commencing on July 01, 2026 and ending on June 30, 2028.

IN WITNESS WHEREOF, the parties have executed this agreement below:

NICKEL TRANSPORTATION

INDEPENDENT SCHOOL DISTRICT NO. 507

By Gaylen E. Lenz
(Bus Operator)

By _____
(School Board Chair)

Dated: _____

By _____
(School Board Clerk)



Counseling Services
of Southern Minnesota

MEMORANDUM OF UNDERSTANDING

Between

Counseling Services of Southern Minnesota (CSSM)

And

Nicollet Public School (NPS)

This is an agreement between Counseling Services of Southern Minnesota, herein after called CSSM and Nicollet Public School, herein after called NPS.

I. Purpose and Scope

CSSM and NPS agree to work together collaboratively to develop access and availability of medically necessary mental health services for children and families.

II. Background:

CSSM is an established Community Mental Health Center that provides Child and Family Mental Health Services delivered by qualified mental health professionals and trained mental health practitioners. Specific services include: Diagnostic Assessments, Individual /Family Therapy, Group Therapy, Individual/Family Rehabilitative Skills Services.

NPS is committed to students' academic, social and emotional development and is an advocate for the health and well-being of children and their families. They have a solid reputation as an interconnected resource in the region linking children and families with appropriate resources to meet child and family needs related to academic, social and emotional health development.

III. Responsibilities Under This MOU

CSSM shall undertake the following activities:

- Respond in a timely fashion to all "Parent Requests for Services" to include discussion of the potential benefits and risks of having their child engage in mental health services.
- Obtain Authorized Consent to Treatment for any and all mental health

- services provided as part of the "Intake" process.-
- Complete a Diagnostic Assessment for all new clients and develop recommendations for treatment.
 - Work with parent(s)/legal guardians to provide recommended medically necessary mental health services in the most appropriate setting: including outpatient therapy in the school setting or clinic and in-home or school linked skills services.
 - CSSM will request and obtain necessary "releases of information" and coordinate care with other providers, including county case managers, public health and school staff as appropriate.

IV. School Responsibilities Under This MOU

NPS shall undertake the following activities:

- Make contact with parent(s)/legal guardians of children that they believe might benefit from mental health services to inform them of the available services at the NPS and explain how they can make a "Parent Request for Services".
- Provide CSSM access to a confidential meeting space/room, access to a telephone and internet connection.
- Work collaboratively with CSSM staff to coordinate mental health service delivery.

V. It Is Mutually Understood and Agreed By And Between The Parties That:

- a. No monies will be exchanged between parties
- b. CSSM will maintain all health records at the CSSM Administrative Office located at 1306 Marshal Street, St. Peter MN 56082 and will store no private health information at the NPS locations.
- c. CSSM will provide no mental health services to students/children/families without completion of required intake information and proper Consent to Treatment.
- d. CSSM staff will interact professionally with school personnel, recognizing the purpose and mission of the NPS and work toward development and enhancement of our working relationship.
- e. It is the goal of the parties to develop and sustain access to high quality mental health services for children and their families.
- f. That either party may terminate this agreement with 30 days written notice.

VI. Funding

CSSM and NPS will not exchange any monies under this MOU: CSSM will be responsible for funding provided services through third-party reimbursement and/or grant funds. NPS will not charge CSSM for rent of office space, access to phone or internet access.

VII. Effective Date and Signature

This MOU shall be effective upon the signature of CSSM and NPS authorized officials. It shall be in force from July 1, 2026, to June 30, 2027. The MOU may be reviewed annually, and revisions made with the authorization of CSSM Executive Director and NPS Superintendent.



Robin Courrier
Nicollet Public School Superintendent



Date

Tom McNeely
Executive Director
Counseling Services of Southern Minnesota

Date

624 ON-LINE LEARNING OPTIONS

I. PURPOSE

The purpose of this policy is to recognize and govern on-line learning options of students enrolled in the school district for purposes of compulsory attendance.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in on-line learning.
- B. The school district shall grant academic credit for completing the requirements of an on-line learning course or program.
- C. The school district shall allow an on-line learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district.
- D. The school district shall continue to provide non-academic services to on-line learning students.
- E. On-line learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.
- F. To the extent the school district provides curriculum to resident students that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the student or the student's parent or guardian, provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

III. DEFINITIONS

- A. "On-line learning" is an interactive course or program that delivers instruction from a teacher to a student by computer, is combined with other traditional delivery methods that include frequent student assessment and may include actual teacher contact time, and meets or exceeds state academic standards.
- B. "On-line learning student" is a student enrolled in the school district for purposes of compulsory attendance and enrolled in an on-line learning course or program delivered by an authorized provider.
- C. "On-line learning provider" is another school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides on-line learning to students.

IV. PROCEDURES

- A. Dissemination and Receipt of Information
 - 1. The school district shall make available information about on-line learning to all interested people. The school district may utilize the list of approved on-line learning providers and on-line learning courses and programs developed, published, and maintained by the Minnesota Department of Education.

2. The school district will receive and maintain information provided to it by on-line learning providers.

B. Students

1. A student may apply to an on-line learning provider to enroll in on-line learning. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. An on-line learning student must notify the school district at least thirty (30) days before taking an on-line learning course or program if the school district is not providing the on-line learning.
3. An on-line learning provider will notify the school district and the student within ten (10) days of acceptance of the student's on-line learning course or program and hours of instruction.
4. An on-line learning student may enroll during a single school year in a maximum of twelve (12) semester-long courses or their equivalent delivered by an on-line learning provider or the school district.
5. An on-line learning student may complete course work at a grade level that is different from the student's current grade level.
6. An on-line learning student may enroll in additional courses with the on-line learning provider under a separate agreement that includes terms for payment of any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The school district may reduce an on-line learning student's regular classroom instructional membership in proportion to the student's membership in on-line learning courses.
2. The school district may reduce the teacher contact time of an on-line learning student in proportion to the number of on-line learning courses the student takes from an on-line learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher with a Minnesota license.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including on-line learning students.
2. The school district shall use the same criteria for accepting on-line learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an on-line learning provider. Such a challenge will be filed with the Minnesota Department of Education.
4. The school district shall count secondary credits granted to an on-line learning student toward its graduation and credit requirements.

5. If a student completes an on-line learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.

Legal References: Minn. Stat. § 123B.42, Subd. 1 (Curriculum; Electronic Components)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (On-Line Learning Option Act)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 620 (Credit for Learning)

Nicollet Public School Virtual Academy Agreement

Nicollet Public School has partnered with Edmentum's EdOptions Academy to provide Nicollet Public School students a full time online option. The following provides the policies and procedures regarding this program.

Scope and Delivery of the NPS (Nicollet Public School) Virtual Academy

The NPS Virtual Academy will offer a virtual option to students in grades 6 – 12. To be a full-time student a student must meet specific requirements. The courses are made available through a partnership with Edmentum's EdOptions Academy. The Secondary students (6-12 grades) will be offered all core courses, electives, AP, Global Language, and Career and Technical Education courses; everything a student needs to earn a district approved diploma.

NPS Virtual Academy will NOT be a stand-alone school. Each full-time student will be officially enrolled in Nicollet Public Schools. Students will be eligible to be part of any district extra-curricular activities including athletics, band, clubs, or any school sponsored activity. Also, students who meet certain standards may be able to take one or two scheduled courses (but not more than two) that are offered by their school.

Each course will have a certified teacher provided by EdOptions Academy. This teacher is the teacher of record and will be working with the student to teach and guide them through the course.

Each student will also be assigned to a Success Coach. The Success Coach will work with the student to make sure the student has everything they need to be successful in the courses. The Coach will provide important information about the school such as testing dates and locations. **Most Important:** The student is required to meet with the success coach either live or on the phone on a weekly basis to go over progress.

Extracurricular Activities: Students in Nicollet Public School Virtual Academy will have full access to all extracurricular activities at the school or cooperative. This includes all clubs, all sports, and performing arts (such as the art club and theater). Please contact the activities director, James Bernau, for more information. You can also ask your success coach for help.

Nicollet Public School Virtual Academy Policies

Student Registration

Full time students will fill out the registration form for the virtual academy program through the district website. Students/Parents will then be given an interview date that they must attend. Students/Parents will be notified two weeks previous to the start of the semester if they have been accepted into the virtual academy.

Home School students may fill out the application form for the virtual academy program through the district website. All home-schooled students from the year before will automatically be accepted into the virtual academy if they apply.

NOTE: Parents must register home-schooled students with the school district to receive an application.

Student Eligibility

Secondary Student Eligibility: Only students who have maintained a 2.0 GPA and have had no failing grades the year before entry may apply to be a full-time virtual student (exemptions may be allowed the first year). Parental permission is also needed. Once in the program students must maintain a 2.0 GPA, must have no failing semester grades, and complete all courses within the time frame provided under the course length described below. If a student fails to meet these requirements they will be on probation for one semester. IF the student comes back into compliance they may continue in the program and will no longer be on probation. If a student does not come back into compliance they shall

be removed from the full time program and be placed back in their former school. Guidance and parental approval required.

Home School Students from year before: All Home School students will be automatically accepted in the program as a full-time student when they apply. After starting the program these students will follow the same rules for continuing eligibility as all other students for their grade level.

Note: All students and parents(guardian) must sign a Student Code of Conduct before Enrollment (See copy of the Student Code of Conduct below)

Requirements for State Testing

All full time students will be required to take all mandatory testing following District/State assessment policy. The NPS Virtual Academy administration will work with the home school of each full-time student to provide the students with all the information the student needs to attend each testing session at the home school site. All data from the students' testing will be included in the data with their assigned school. Full time students must comply with all NPS District Student Testing guidelines listed in the code of conduct.

Course Length

Grades 6 – 12: Secondary Students are given a maximum of **18 weeks** to complete a **one-half credit** course. Courses can be completed prior to the 18-week window. Summer School sessions may be offered to NPS students. Students have a maximum of 4 weeks to complete a one-half credit course. Courses can be completed anytime within the 4-week period. Class content is not condensed; instead time expectations per day are increased to accommodate the condensed timeframe during the summer.

Withdrawal Policy

Students have 30 days from the time of enrollment in the NPS Virtual Academy to withdraw from the program, without penalty. Please note that if the student has not met minimum goals in the first 30 days district administration retains the right to remove such student from the program and reassign the student to their assigned school enrolled in during the previous school year or opt into Nicollet Public School on-site learning.

Minimum Goals

1. Daily schedule sent to Success coach or designated person by a specific date
2. Attends all required sessions, meetings (or school can assign a specific number or percentage to allow for emergency situations)
3. Student submits proof of Mastery in each course within 30 days.

Course Content

Secondary Students (Grades 6 – 12): All semester-based courses are **one-half credit**. Courses consist of a blend of self-paced and guided instruction that includes tutorials, mastery tests, dropbox activities, and discussions. Each course has a required final exam, which must be proctored.

Proctoring of Final Exams (For Secondary Students Only)

Students will be required to have all final examinations proctored at an agreed upon location. Testing locations will be determined and information shared with student and parents. A parent or guardian may be the assigned proctor and the exam delivered through Edmentum

Course Types (For Secondary Students Only)

All courses are offered in Full Course or Pre-assessment. Full time students will take courses only in the full course mode unless the student needs a course for credit recovery.

Attendance

Students are required to work consistently and to follow the pacing provided in the EdOptions Academy Student Information System (SIS). Students may complete more than what the pacing suggests each week and are encouraged to do so. Another important part of attendance is regular communication with EdOptions Academy online teachers and the Success Coach. Students are expected to respond within 24 hours to any emails they receive. In addition to submitting work according to the suggested pace, students will also have at least one synchronous contact with their virtual instructor. This contact can be a monthly phone call, attendance at a Live Lesson or Webinar, an Instant Message, or a text message.

Required Hours: Students must login every day that Nicollet Public Schools are in session. **Students are required to create a weekly schedule** for themselves that they must keep for the entirety of the course(s). **This schedule must be sent to the Success Coach at the beginning of each semester.**

Recommended Middle / High School Schedule

The student schedule should be at least one hour per course per day.

Earning Credit and Grading Policy

In order to receive credit in a course, students must meet the following requirements:

Grades 6 - 12

1. The student will need an overall average of 60% (unless IEP recognizes 50%).
2. Students must take the EOS (End of Semester) Exam and complete all assignments to earn credit in the course.

Note: Students will be allowed to retake the End of Semester test (EOS) once, regardless of the first score made. Students will also be able to go back and resubmit any work in the course for a higher grade as long as the student has time left in their enrollment. Once a student has taken the EOS, the student will be allowed time to review their grades and resubmit any assignments they might have scored below expectations to improve their mastery of the content.

Grading Scale

90-100	A
80-89	B
70-79	C
60-69	D
50-59	P (IEP only)
0-59	F

Student Advancement and Graduation

Students must meet all already established requirements to advance to the next grade level or to graduate with a Nicollet Public School Diploma. Please see graduation requirements in the Nicollet Public School STUDENT/PARENT HANDBOOK.

Transcripts and Grade Reports

Students and parents may access a student's unofficial transcript in the EdOptions Academy Student Information System (SIS) by selecting the Transcript option from the main menu. Grade reports will be issued at the same time all other NPS students receive their grade reports. Parents can request grade reports from the following:

- Virtual School Teachers
- Dean of Students / NPS Success Coach

- Virtual School Administrator

Right to Privacy Policy

Nicollet Public School District and EdOptions Academy respects a student's right to privacy by following the guidelines set forth in the Family Educational Rights and Privacy Act (**FERPA**). This law protects the privacy of a student's education records. Nicollet Public School District and EdOptions Academy must have written permission from the student/legal guardian in order to release information from that student's education record.

NPS Virtual Academy Student Code of Conduct

Nicollet Public Schools and EdOptions Academy adheres to set policies to maintain the academic integrity of its curriculum, students, and staff. The policies address the consequences for noncompliance, as noted below. All students must read and sign the Student Code of Conduct in order to proceed with the enrollment process.

Note: Though students will face consequences from EdOptions Academy, all matters of misconduct will also be handled through NPS Virtual Academy Administration and the NPS Student Code of Conduct. Please refer to the Student/Parent Handbook section on Code of Conduct for further actions that could take place. The following policies are specific to the **EdOptions Academy**. To view Nicollet Public School's Student Code of Conduct please refer to the Nicollet Student Parent 2026-2027 Handbook.

Academic Misconduct

Academic Misconduct, in any form, is not tolerated. Academic misconduct includes, but is not limited to, cheating, plagiarism, copying another student's work or allowing another student to copy your work. If academic misconduct is found, the following consequences will result:

- First offense: zero on the assignment, a written warning, and a note added to the records of the students involved
- Second offense: zero on the assignment and a referral to the administration for possible withdrawal

Defiance of Authority/Insubordination

Disobedience or noncompliance toward any staff member of the EdOptions Academy or Nicollet Public School District is considered insubordination. That includes refusal to maintain communication with EdOptions Academy staff. An act of insubordination may occur in any situation or communication, including, but not limited to, in an e-mail, during a phone conversation, or in person.

If defiance of authority or insubordination is found, the following consequences will result:

- First offense: referral to the Dean of Students or Social Worker
- Second offense: referral to administration for possible withdrawal

Computer Misuse

Any student who attempts to access the secure information of EdOptions Academy or Edmentum, Inc. or its affiliates in an improper manner, uses another student's or staff member's log-in information to gain access to information, intentionally attempts to obtain access to areas or information not open to normal access, or engages in any act similar to the above, has committed a computer misuse. If computer misuse is found, the following consequences will result:

- First offense: Depending on the nature of the offense, the consequences can include a written warning, referral to the Dean of Students, suspended access to PLATO courseware, or administrative referral and possible withdrawal.
- Second offense: Referral to the administration for possible withdrawal

Deviation from the above consequences: Notwithstanding anything in this Policy to the contrary, the EdOptions Academy reserves the right to modify the consequences or action taken against a student violating this Policy in the EdOptions Academy's sole discretion for reasons including, but not limited to, the severity of or damages caused by the violation or to ensure compliance with applicable law.

Anti-Bullying Policy

Cyber bullying, or bullying in any form, is not acceptable behavior for any student enrolled in classes at the Nicollet Public School Virtual Academy / EdOptions Academy. Any student found to be involved in these activities will immediately be withdrawn from the Academy.

EdOptions Academy uses this definition of cyber bullying:

Cyber bullying is the use of the Internet and related technologies (cell phones, smart phones, etc.) to harass, hurt, embarrass, or humiliate other people. Using these technologies to act or speak in a deliberate, repeated, and hostile manner with the intent to harm others is also cyber bullying or cyber stalking

Internet Acceptable Use Policy

The internet is a compilation of many networks that supports the open exchange of information for research and educational purposes. The internet can be accessible to anyone, anywhere, anytime.

Students must understand that by using the network, their actions can be monitored at any time by a teacher or administrator.

Internet–Terms and Conditions of Use

- Users will not be abusive in EdOptions Academy messages to others. They will not use offensive, obscene, or harassing language when using any EdOptions Academy or PLATO Learning, Inc., or its affiliates' systems or software.
- Users will not reveal personal addresses or phone numbers of other users.
- Users will not post information if it violates the policy of others, jeopardizes the health and safety of students, plagiarizes the work of others, is a commercial advertisement, or is not approved by the teacher or school administrator. Users will accept responsibility for all materials they link to or upload.
- Users shall promptly report any inappropriate material they receive.
- Users will not attempt to log in to the network using any other user's name and password.
- Users accept and acknowledge that additional documents and paperwork may be required, including but not limited to documents requiring agreement and signature upon the request of EdOptions Academy administration.
- Any and all student-produced Web pages will be subject to the approval of the teacher or school administrator.
- Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, agency, or PLATO. This includes, but is not limited to, the uploading or creation of computer viruses.
- In the event of a virtual field trip, all users will conduct themselves in accordance with the Policy or agreement applicable to the field trip.

Academic Integrity Student Agreement

1. I will do my own work.
2. I will not copy another person's work, in whole or in part, and turn it in as my own.
3. I will not consult unauthorized material or information during tests unless my teacher gives me permission.
4. I will not plagiarize.
5. I will not copy text, graphics, mathematics solutions, artistic layouts or presentations, or any ideas in any form from another source without proper citation.
6. I will not communicate exam information or answers during or following an exam.
7. I will not provide unwarranted access to materials or information so that credit may be wrongly claimed by others.
8. I will not turn in an original paper or project more than once for different classes or assignments.
9. I will not, in lab situations, falsify or fabricate data or observations, including computer output

A signed agreement is provided below that all students, full or part time, must sign before beginning any course provided by the Nicollet Public School Virtual Program and EdOptions Academy.

About Our Partner: EdOptions Academy Accreditation and Approvals

EdOptions Academy is fully accredited through Cognia which includes SACS (Southern Association of Schools and Colleges). This means that any credit earned from EdOptions Academy carries the same weight as a credit from any accredited institution such as Nicollet Public School

Student Code of Conduct Contract

Directions: All students must read and sign this Code of Conduct policy (hereinafter referred to as the "Policy") in advance of proceeding with taking an EdOptions Academy course. EdOptions Academy leverages this Policy to maintain the academic integrity of the EdOptions Academy, its curriculum, students, and staff, and to address the consequences of noncompliance. By signing this Policy, you agree to adhere to the Policy and the other standards and requirements of the EdOptions Academy and Nicollet Public Schools Virtual Academy.

Academic Misconduct

Academic Misconduct, in any form, is not tolerated. Academic misconduct includes, but is not limited to, cheating, plagiarism, copying another student's work or allowing another student to copy your work. If academic misconduct is found, the following consequences will result:

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If defiance of authority or insubordination is found, the following consequences will result:

- First offense: referral to the Dean of Students
- Second offense: referral to administration for possible withdrawal

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Any student who attempts to access the secure information of EdOptions Academy or Edmentum, Inc. or its affiliates in an improper manner, uses another student's or staff member's log-in information to gain access to information, intentionally attempts to obtain access to areas or information not open to normal access, or engages in any act similar to the above, has committed a computer misuse. If computer misuse is found, the following consequences will result:

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- Users will not reveal personal addresses or phone numbers of other users.
- Users will not post information if it violates the policy of others, jeopardizes the health and safety of students, plagiarizes the work of others, is a commercial advertisement, or is not approved by the teacher or school administrator. Users will accept responsibility for all materials they link to or upload.
- Users shall promptly report any inappropriate material they receive.
- Users will not attempt to log in to the network using any other user's name and password.
- Users accept and acknowledge that additional documents and paperwork may be required, including but not limited to documents requiring agreement and signature upon the request of EdOptions Academy administration.
- Any and all student-produced Web pages will be subject to the approval of the teacher or school administrator.
- Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, agency, or PLATO. This includes, but is not limited to, the uploading or creation of computer viruses.
- In the event of a virtual field trip, all users will conduct themselves in accordance with the Policy or agreement applicable to the field trip.

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1. I will do my own work.
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4. I will not plagiarize.
5. I will not copy text, graphics, mathematics solutions, artistic layouts or presentations, or any ideas in any form from another source without proper citation.
6. I will not communicate exam information or answers during or following an exam.
7. I will not provide unwarranted access to materials or information so that credit may be wrongly claimed by others.
8. I will not turn in an original paper or project more than once for different classes or assignments.
9. I will not, in lab situations, falsify or fabricate data or observations, including computer output

By signing below, I agree to adhere to this Policy and refrain from committing any of the violations identified in the Policy. I understand that any violation of this Policy could result in the loss of credit and revocation of access to all instructional materials provided by EdOptions Academy, in addition to the other consequences identified herein.

Student's Name

Student's Signature

Date

Parent's Name

Parent's Signature

Date

Adopted: July 19, 2000

Nicollet Public School Policy 712

Orig. 1996

Revised: March 2011

Rev. 1999

712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

[See Model Policy 711 for Video Recording on School Buses]

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on school district property and the protection of school district property are important functions of the school district. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school district property. The school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school district property.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. School district buildings and grounds may be equipped with video cameras.
2. Video surveillance may occur in any school district building or on any school district property.
3. Video surveillance will normally not be used in bathrooms or locker rooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms or locker rooms. Video surveillance in bathrooms or locker rooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the superintendent.
4. **Video surveillance is placed:**
 - a. All parking lots
 - b. All corridors and hallways
 - c. High Safety Areas
 - i. Meat cutting lab
 - ii. Woodshop
 - iii. Autoshop
 - iv. NECC classrooms
 - d. Commons
 - e. Gymnasiums

B. Use of Video Recordings

1. Video recordings will be viewed by school district **administration** ~~personnel~~ on a random basis and/or when problems have been brought to the attention of the school district.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and the rules and/or regulations promulgated thereunder.

- Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)
- Cross References:*** MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA Service Manual, Chapter 2, Transportation

Area	Policy Number	Pages	Annual Review	Description	Policy Link to District Website	Adopted per school website	Revised per school website	1st Reading	2nd Reading
School District	101	3	NO	Legal Status of the School	Click Here	July 28, 2004	June 15, 2011	July 15, 2019	August 5, 2019
	101.1	1	NO	Name of the School District	Click Here	May 17, 2000	June 15, 2011		
	102	1	YES	Equal Educational Opportunity	Click Here	May 16, 2006	July 11, 2018		
	103	3	NO	Complaints - Students,	Click Here	April 1, 1998			
	104	1	NO	School District Mission Statement	Click Here	June 15, 2011	April 17, 2019		
School Board	201	3	NO	Legal Status of the School Board of Education	Click Here	April 1, 1998	October 26, 2011	June 1, 2020	June 15, 2020
	201.1			Vacancies					
	202	3	NO	School Board Officers	Click Here	April 1, 1998	October 26, 2011		
	202.1	2	NO	Student Representatives to School Board	Click Here	November 1, 2009	October 26, 2011		
	203	2	NO	Operation of the School Board - Governing Rules,	Click Here	October 26, 2011			
	203.1	2	NO	School Board Procedures, Rules of Order					
	203.2	1	NO	Order of the Regular School Board Meeting	Click Here	May 17, 2000	October 26, 2011		
	203.5	2	NO	School Board Meeting Agenda	Click Here	May 1, 2000	October 9, 2013		
	203.6	1	NO	Consent Agendas	Click Here	May 17, 2000	October 26, 2011		
	204	2	NO	School Board Meeting Minutes	Click Here	April 1, 1998	October 26, 2011	July 2020	
	205	9	NO	Open Meetings and Closed Meetings	Click Here	October 26, 2011	April 17, 2019		
	206	6	NO	Public Participation in School Board Meetings/Complaints About	Click Here	November 1, 2009	January 12, 2022		
	207	2	NO	Public Hearings	Click Here	May 1, 2000	October 26, 2011		
	208	3	NO	Development, Adoption, and Implementation of					
	209	4	NO	Code of Ethics	Click Here	May 1, 2000	October 26, 2011		
	210	4	NO	Conflict of Interest - School Board Members	Click Here	October 26, 2011			
	211	4	NO	Criminal or Civil Action Against School District					
	212	1	NO	School Board Member Development	Click Here	May 17, 2000	December 1, 2009		
	213	2	NO	School Board Committees	Click Here	October 26, 2011			
	214	2	YES	School Board Member Out-of-State Travel	Click Here	February 1, 2006	October 1, 2014		
Administration	301	1	NO	School District Administration	Click Here Errors out			August 2020	
	302	2	NO	Superintendent	Click Here	November 26, 2011			
	303	1	NO	Superintendent Selection	Click Here	May 17, 2000	May 8, 2019		
	304	4	NO	Superintendent Contract, Duties, and Evaluation	Click Here	November 16, 2011			
	305	1	NO	Policy Implementation	Click Here	November 16, 2011			
	306	2	NO	Administrator Code of Ethics	Click Here	August 1, 2003	November 16, 2011		

Employees/Personnel	401	2	YES	NO	Equal Employment Opportunity Non-discrimination Policy	Click Here	December 1, 2009	May 8, 2019	September 16, 2019	October 7, 2019
	402	1	YES	NO	Discipline, Suspension, and Dismissal of School District Employees	Click Here	May 1, 2006	May 8, 2019		
	403	3	NO	NO	Employment Background Checks	Click Here	December 1, 2009	December 21, 2011		
	404	8	NO	NO	Veteran's Preference; Hiring	Click Here	December 21, 2011	May 8, 2019		
	405	2	NO	NO	Public and Private Personnel Data	Click Here	December 21, 2011	May 8, 2019		
	406	7	YES	NO	Employee Right to Know - Exposure to a Hazardous Substance or a School District Employee	Click Here	December 21, 2011	October 9, 2013		
	407	2	NO	NO	Employee Publications, Etc.	Click Here	August 1, 2000	December 21, 2011	March 16, 2020	April 6, 2020
	408	2	NO	NO	Family and Medical Leave Policy	Click Here	October 1, 2009	May 8, 2019		
	409	1	NO	NO	Personal Leave Sharing (Not an MSBA policy)					
	410	9	YES	YES	Expense Reimbursement	Click Here	June 1, 1998	December 21, 2011		
	411.413	2	NO	NO	Harassment and Violence	Click Here	December 12, 2011	June 12, 2019		
	412	2	YES	NO	Harassment and Violence Form	Click Here				
	413	10	YES	YES	Mandated Reporting of Child Neglect or Physical Abuse	Click Here	December 1, 2009	June 12, 2019	May 20, 2019	June 3, 2019
	413.Form				Mandated Reporting of Child Neglect or Physical Abuse	Click Here				
	414	8	NO	YES	Mandated Reporting of Maltreatment of	Click Here	December 1, 2009	June 12, 2019		
	414 Form				Drug and Alcohol Testing	Click Here	December 1, 2009	August 14, 2019		
	415	4	NO	YES	Chemical Use and Abuse	Click Here	May 1, 2006	August 14, 2019		
	416	34	NO	NO	Drug-Free Workplace/Drug-Free School	Click Here	October 9, 2013	August 14, 2019		
	417	7	YES	NO	Tobacco-Free Environment	Click Here	December 21, 2011	August 14, 2019	April 15, 2019	May 6, 2019
	418	5	YES	NO	Students and Employees with Sexually Transmitted Infections and Diseases and	Click Here	May 16, 2006	September 11, 2019		
	419	3	YES	NO	Gifts to Employees and School Board members	Click Here	August 23, 2000	September 11, 2019		
	420	4	NO	NO	Policies Incorporated by Reference	Click Here	December 21, 2011	November 13, 2013		
	421	1	NO	NO	Employee-Student Relationships	Click Here	October 1, 2008	December 21, 2011		
	422	3	NO	NO	License Status	Click Here	July 1, 2004	December 21, 2011		
	423	2	NO	NO	Staff Development	Click Here	December 21, 2011	September 11, 2019	October 21, 2019	November 4, 2019
	424	7	NO	NO	Workload Limits for Certain Special Education	Click Here	October 1, 2015			
	425	2	NO	NO	School Weapons Policy	Click Here	Errors out			
	426	5	YES	NO	Search of Student Lockers, Desks, Personal	Click Here	Errors out			
	427	3	YES	NO	Student Attendance	Click Here	October 22, 2003	October 9, 2019		
	428	9	NO	NO	Student Dress and Appearance	Click Here	January 1, 2010	October 9, 2019		
	429	3	NO	NO	Distribution of Non-school-Sponsored Materials on	Click Here	Errors out			
	430	6	NO	NO	Student Discipline	Click Here	May 16, 2016	October 9, 2019		
	506	19	YES	YES						

Students

507	1	NO	NO	Corporal Punishment	Click Here Errors out			November 18, 2019	December 2, 2019
507.5		NO	NO	School Resource Officer					
508	2	NO	NO	Extended School Year for Certain Students with IEP's	Click Here Errors out				
509	5	NO	NO	Enrollment of Nonresident Students	Click Here	March 1, 1998	December 11, 2019		
510	1	NO	NO	School Activities	Click Here	January 1, 2008	December 11, 2019		
510.1 Form				Overnight Field Trip Request Form	Click Here				
510.2				Wednesday Evening Activities	Click Here	May 1, 1998	November 13, 2019		
511	1	NO	NO	Student Fundraising	Click Here	March 1, 1998	December 11, 2019		
512	4	NO	NO	School Sponsored Student Publications and Activities	Click Here Errors out				
513	2	NO	NO	Student Promotion, Retention, and Program					
513.1	3	NO	NO	Gifted and Talented (not a part of MSRA)				August 19, 2019	September 3, 2019
513.2	2	NO	NO	Early Entrance to Kindergarten - Criteria &					
514	6	YES	YES	Bullying Prohibition	Click Here	June 21, 2006	January 8, 2020		
515	41	YES	NO	Protection and Privacy of Pupil Records	Click Here	June 21, 2006	January 8, 2020		
516	5	YES	NO	Student Medication	Click Here	June 1, 2006	January 8, 2020		
516.5				Overdose Medication	Click Here	August 9, 2023			
517	2	NO	NO	Student Recruiting	Click Here	June 21, 2000	January 18, 2012		
518	1	NO	NO	DNR-DNI Orders	Click Here Errors Out				
519	2	NO	NO	Interviews of Students by Outside Agencies	Click Here Errors Out				
520	12	NO	NO	Student Surveys	Click Here	August 23, 2000	January 8, 2020	January 22, 2019	February 4, 2019
521	3	YES	NO	Student Disability Nondiscrimination	Click Here Errors Out				
522	5	YES	YES	Student Sex Nondiscrimination	Click Here	January 1, 2012	March 11, 2020		
522 Form				Student Sex Nondiscrimination Form	Click Here				
523	1	NO	NO	Policies Incorporated by Reference	Click Here Errors Out				
524	13	YES	YES	Internet Acceptable Use and Safety Policy	Click Here	December 1, 2013	February 12, 2020		
524 Form				Acceptable Use Form	Click Here Errors Out				
524.5		YES	YES	Personal Electronic Communication Devices					
525	5	NO	NO	Violence Prevention (Applicable to Students and	Click Here	January 18, 2012	February 12, 2020	February 19, 2019	March 4, 2019
526	4	YES	NO	Hazing Prohibition	Click Here	December 1, 2013	February 12, 2020		
527	5	NO	NO	Student Use and Parking of Motor Vehicles: Patrols	Click Here	June 21, 2000	January 18, 2012		
528	2	NO	NO	Student Parental, Family, and Marital Status	Click Here Errors out				
529	7	NO	NO	Stall Notification of violent Behavior By Students	Click Here	January 21, 2004	February 12, 2020		
530	9	NO	NO	Immunization Requirements	Click Here	January 18, 2012	March 11, 2020		
530 Letter				Immunization Requirements Letter	Click Here				
530 Form				Immunizations Requirements Form	Click Here				

	531	2	YES	NO	The Pledge of Allegiance	Click Here Errors out			August 1, 2024	January 8, 2024
	532	20	YES	NO	Use of Peace Officers and Crisis Teams to Remove	Click Here	January 1, 2012	March 11, 2020		
	533	5	YES	NO	Wellness	Click Here	January 18, 2011	April 8, 2020		
	534		NO	NO	Unpaid Meal Charges	Click Here	July 12, 2017	April 8, 2020		
	535				Service Animals in Schools	Click Here	March 13, 2019			
	535 Form				Service Animals in Schools Form	Click Here				
	540	1	NO	NO	Student Clubs - MSBA does not have this policy					
Education Programs	601	3	YES	NO	School District Curriculum and Instruction Goals	Click Here	February 1, 2011	November 14, 2018	December 2020	
	602	2	NO	NO	Calendar and School Day					
	603	3	YES	NO	Curriculum Development					
	604	2	NO	NO	Instructional Curriculum	Click Here	February 1, 2011	November 12, 2018		
	605	2	NO	NO	Alternative Programs					
	606	8	NO	NO	Textbooks and Instructional Materials				September 2020	
	607	1	NO	NO	Organization of Grade Levels					
	608	1	NO	NO	Instructional Services - Special Education	Click Here	February 1, 2011			
	608.1	1	NO	NO	Special Ed Caseload	Not an MSBA recommended policy				
	609	2	NO	NO	Religion and Religious and Cultural Observances					
	610	3	NO	NO	Field Trips	Click Here	December 18, 2013	June 10, 2020	April 20, 2020	May 4, 2020
	611	4	NO	NO	Home Schooling	Click Here	June 10, 2020			
	612.1	5	YES	NO	Development of Parental Involvement Policies for	Click Here	July 1, 2006	August 1, 2017		
	613	11	NO	NO	Graduation Requirements	Click Here	February 12, 2020	February 8, 2023		
	614	6	NO	NO	School District Testing Plan and Procedures					
	615	3	NO	NO	Basic Standards Testing, Accommodations, Modifications, and				May 18, 2020	June 1, 2020
	616	7	YES	YES	School District System Accountability	Click Here	February 1, 2010	August 1, 2017		
	618	7	NO	NO	Assessment of Standard Achievement	Click Here	February 1, 2010	May 9, 2018		
	619	2	NO	NO	Stand Development for Standards	Click Here	February 1, 2010	May 1, 2018		
	620	10	NO	NO	Credit for Learning	Click Here	February 1, 2010	May 9, 2018		
Business Services	623	3	NO	NO	Mandatory Summer School Instruction				October 2020	
	624	5	NO	NO	Online Learning Options					
	701	3	NO	NO	Establishment and Adoption	Click Here Errors Out				
	701.1	1	NO	NO	Modification of School					
	701.413	1	NO	NO	Post Issuance Compliance					
	702	2	NO	NO	Accounting					
	703	2	NO	NO	Annual Audit					

Non-Instructional Operations And Business	704	1	NO	NO	Inventory of Assets MSBA	Click Here	July 19, 2000	March 1, 2011	December 16, 2019	January 6, 2020
	705	8	NO	NO	Investments	Click Here	March 21, 2012			
	705.1	3	NO	NO	Investment of School Funds					
	706	1	NO	NO	Acceptance of Gifts					
	707	9	NO	NO	Transportation of Public	Click Here Errors Out				
	708	3	NO	NO	Transportation of Nonpublic	Click Here	June 1, 1998	March 1, 2010		
	709	18	YES	NO	Student Transportation	Click Here	January 9, 2014	December 10, 2014		
	709 Form				Student Transportation	Click Here				
	710	2	NO	NO	Extracurricular				July 1, 2026	January 6, 2020
	711	2	NO	NO	Videotaping on School	Click Here Errors Out				
	712	2	NO	NO	Video Surveillance Other	Click Here Errors Out				
	713	7	NO	NO	Student Activity Accounting	Click Here Errors Out				
	714	3	NO	NO	Fund Balances	Click Here	March 16, 2011			
	720	6	NO	NO	Vending Machines	Click Here Errors Out				
	721	16	NO	NO	Uniform Grant Guidance	Click Here	July 12, 2017			
	722				Public Data Requests	Click Here	June 10, 2020			
	789	2	NO	NO	Meal Charge Management					
Buildings and Sites	801	5	NO	NO	Equal Access to School	Click Here Errors Out			November 2020	
	802	4	NO	NO	Disposition of Obsolete	Click Here	April 24, 2002	January 2, 2019		
	805	8	NO	NO	Waste Reduction and	Click Here	July 19, 2000	January 2, 2019		
	806	11	YES	YES	Crisis Management Policy	Click Here Errors Out				
	806				Crisis Plan	Click Here Errors Out				
	806				Student Safety Protocol	Click Here Errors Out				
	806				Threat Assessment Flow	Click Here Errors Out				
	807	11	YES	NO	Health and Safety Policy					
School District - Community Relations	808	4	NO	NO	Comfort Dogs in School				February 18, 2020	March 2, 2020
	901	1	NO	NO	Community Education	Click Here Blank Doc				
	902	2	NO	NO	Use of School District	Click Here Blank Doc				
	903	2	NO	NO	Visitors to the School	Click Here	June 1, 1998	November 1, 2017		
	904	5	NO	NO	Distribution of Materials on	Click Here	June 1, 1998	November 1, 2017		
	904.413	2	NO	NO	Waste Reduction					
	905	2	NO	NO	Advertising	Click Here	February 1, 2013	November 1, 2017		
	906	5	NO	NO	Community Notification of	Click Here Blank Doc				
	907	1	NO	NO	Rewards	Click Here Blank Doc				

3rd Reading (FINAL)
August 19, 2019
July 20, 2020

October 21, 2019
April 20, 2016
June 17, 2019
May 20, 2019
November 18, 2019

December 16, 2019
September 16, 2019
February 19, 2019
March 18, 2019

May 18, 2020	
June 15, 2020	

January 21, 2020
January 21, 2020
March 16, 2020

Area	Policy Number	Mandatory	Annual Review	Policy Title	Policy Link to District Website	MSBA Model Policy	Adopted per school website
School District	101	NO	NO	Legal Status of the School District	Click Here		July 28, 2004
	101.1	NO	NO	Name of the School District	Click Here	Click Here	May 17, 2000
	102	YES	NO	Equal Educational Opportunity	Click Here		May 16, 2006
	103	NO	NO	Complaints - Students, Employees, Parents, Other	Click Here		April 1, 1998
	104	NO	NO	School District Mission Statement	Click Here		June 15, 2011
School Board	201	NO	NO	Legal Status of the School Board	Click Here		April 1, 1998
	201			Board Member Compensation			
	201.1			Board of Education Vacancies			
	202	NO	NO	School Board Officers	Click Here		April 1, 1998
	202.1	NO	NO	Student Representatives to School Board	Click Here		November 1, 2009
	203	NO	NO	Operation of the School Board - Governing Rules	Click Here		October 26, 2011
	203.1	NO	NO	School Board Procedures; Rules of Order			
	203.2	NO	NO	Order of the Regular School Board Meeting	Click Here		May 17, 2000
	203.5	NO	NO	School Board Meeting Agenda	Click Here		May 1, 2000
	203.6	NO	NO	Consent Agendas	Click Here		May 17, 2000
	204	NO	NO	School Board Meeting Minutes	Click Here		April 1, 1998
	205	NO	NO	Open Meetings and Closed Meetings	Click Here		October 26, 2011
	206	NO	NO	Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy	Click Here		November 1, 2009
	207	NO	NO	Public Hearings	Click Here		May 1, 2000
	208	NO	Yes	Development, Adoption, and Implementation of Policies	Click Here	Click Here	
	209	NO	NO	Code of Ethics	Click Here		May 1, 2000
	210	NO	NO	Conflict of Interest - School Board Members	Click Here		October 26, 2011
	211	NO	NO	Criminal or Civil Action Against School District, School Board Member, Employee, or Student			
	212	NO	NO	School Board Member Development	Click Here		May 17, 2000
	213	NO	NO	School Board Committees	Click Here		October 26, 2011
	214	YES	NO	School Board Member Out-of-State Travel	Click Here		February 1, 2006
Administration	301	NO	NO	School District Administration	Click Here Errors out		
	302	NO	NO	Superintendent	Click Here		November 26, 2011
	303	NO	NO	Superintendent Selection	Click Here		May 17, 2000
	304	NO	NO	Superintendent Contract, Duties, and Evaluation	Click Here		November 16, 2011
	305	NO	Yes	Policy Implementation	Click Here		November 16, 2011

At	306	NO	NO	Administrator Code of Ethics	Click Here		August 1, 2003
	310			District Leadership Succession Planning			
Employees/Personnel	401	YES	NO	Equal Employment Opportunity	Click Here		December 1, 2009
	402	YES	NO	Disability Nondiscrimination Policy	Click Here		May 1, 2006
	403	NO	NO	Discipline, Suspension, and Dismissal of School District Employees	Click Here		December 1, 2009
	404	NO	NO	Employment Background Checks	Click Here		December 21, 2011
	405	NO	NO	Veteran's Preference; Hiring	Click Here		December 21, 2011
	406	YES	NO	Public and Private Personnel Data	Click Here		December 21, 2011
	407	NO	Yes	Employee Right to Know - Exposure to Hazardous Substances	Click Here		August 1, 2000
	408	NO	NO	Subpoena of a School District Employee	Click Here		August 1, 2000
	409	NO	NO	Employee Publications, Etc.	Click Here		October 1, 2009
	410	YES	Yes	Family and Medical Leave Policy			
	411.413	NO	NO	Personal Leave Sharing (Not an MSDA policy) Could be a contracted sick leave bank			
	412	YES	NO	Expense Reimbursement	Click Here		June 1, 1998
	413	YES	YES	Harassment and Violence	Click Here		December 12, 2011
	413 Form			Harassment and Violence - Form	Click Here		
	414	NO	YES	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	Click Here		December 1, 2009
	414 Form			Mandated Reporting of Child Neglect or Physical or Sexual Abuse - Form	Click Here		
	415	NO	YES	Mandated Reporting of Maltreatment of Vulnerable Adults	Click Here		December 1, 2009
	416	NO	Yes	Drug and Alcohol Testing	Click Here		December 1, 2009
	417	YES	NO	Chemical Use and Abuse	Click Here		May 1, 2006
	418	YES	NO	Drug-Free Workplace/Drug-Free School	Click Here		October 9, 2013
	419	YES	NO	Tobacco-Free Environment	Click Here		December 21, 2011
	420	NO	NO	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Infectious Diseases and Infectious Conditions	Click Here		May 16, 2006
	421	NO	NO	Gifts to Employees and School Board members	Click Here		August 23, 2000
	422	NO	NO	Policies Incorporated by Reference	Click Here		December 21, 2011
	423	NO	NO	Employee-Student Relationships	Click Here		October 1, 2008
	424	NO	Yes	License Status	Click Here		July 1, 2004
	425	NO	Yes	Staff Development	Click Here		December 21, 2011
	426			426 Political Activities of Staff Members			
	427	NO	NO	Workload Limits for Certain Special Education Teachers - updated	Click Here		October 1, 2015
	431			431 Unpaid Leave of Absence			
	499			499 Comparable Worth Appeal Process			
	500			500 Admission of Students to District Schools			

501	YES	NO	School Weapons Policy	Click Here Errors out		
502	YES	NO	Search of Student Lockers, Desks, Personal Possessions, and Student's Person	Click Here Errors out		
503	NO	Yes	Student Attendance	Click Here		October 22, 2003
504	NO	NO	Student Dress and Appearance	Click Here		January 1, 2010
505	NO	NO	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees	Click Here Errors out		
505R		YES	505R Regulations for Distribution of Nonschool-Sponsored Materials on Premises by Students &			
506	YES		Student Discipline	Click Here		May 16, 2016
F506			F506 Notice of Suspension			
507	NO	NO	Corporal Punishment	Click Here Errors out		
508	NO	NO	Extended School Year for Certain Students with IEP's	Click Here Errors out		
509	NO	NO	Enrollment of Nonresident Students	Click Here		March 1, 1998
510	NO	Yes	School Activities	Click Here		January 1, 2008
510.1 Form			Overnight Field Trip Request Form	Click Here		
510.2			Wednesday Evening Activities	Click Here		May 1, 1998
511	NO	Yes	Student Fundraising	Click Here		March 1, 1998
512	NO	NO	School Sponsored Student Publications and Activities	Click Here Errors out		
513	NO	NO	Student Promotion, Retention, and Program Design			
513.1	NO	NO	Gifted and Talented			
513.2	NO	NO	Early Entrance to Kindergarten, Criteria & Process			
514	YES	Yes	Bullying Prohibition	Click Here		June 21, 2006
515	YES	Yes	Protection and Privacy of Pupil Records	Click Here		June 21, 2006
516	YES	NO	Student Medication	Click Here		June 1, 2006
516 Form			516F Administering Prescription Medications Form			
516.5		Yes	Overdose Medication	Click Here		August 9, 2023
517	NO	NO	Student Recruiting	Click Here		June 21, 2000
518	NO	NO	DNR-DNI Orders	Click Here Errors Out		
519	NO	NO	Interviews of Students by Outside Agencies	Click Here Errors Out		
520	NO	NO	Student Surveys	Click Here		August 23, 2000
521	YES	NO	Student Disability Nondiscrimination	Click Here Errors Out		
522	YES	YES	Student Sex Nondiscrimination	Click Here		January 1, 2012
522 Form			Student Sex Nondiscrimination Form	Click Here		
523	NO	NO	Policies Incorporated by Reference	Click Here Errors Out		
524	YES	YES	Internet Acceptable Use and Safety Policy	Click Here		December 1, 2013
524 Form			Acceptable Use Form	Click Here Errors Out		
525	NO	NO	Violence Prevention - [Applicable to Students and Staff]	Click Here		January 18, 2012

	526	YES	NO	Hazing Prohibition	Click Here		December 1, 2013
	527	NO	NO	Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches	Click Here		June 21, 2000
	528	NO	NO	Student Parent, Family, and Marital Status Nondiscrimination	Click Here Errors out		
	529	NO	NO	Staff Notification of Violent Behavior By Students	Click Here		January 21, 2004
	530	NO	NO	Immunization Requirements	Click Here		January 18, 2012
	530 Letter			Immunization Requirements Letter			
	530 Form			Immunizations Requirements Form			
	531	YES	NO	The Pledge of Allegiance	Click Here Errors out		
	532	YES	NO	Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds	Click Here		January 1, 2012
	533	YES	Yes	Wellness	Click Here		January 18, 2011
	534			534 Telemedicine			
	534	NO	NO	Unpaid Meal Charges	Click Here		July 12, 2017
	535			536 Service Animals (includes form 535F)	Click Here		March 13, 2019
	535F			Form for service animals	Click Here		
	540	NO	NO	Student Clubs			
	590			590 Student Parking			
	591			591 Participation in Graduation Ceremony			
	593			593 Demonstrations and Disturbances			
Education Programs	601	YES	NO	School District Curriculum and Instructional Goals	Click Here		February 1, 2011
	602	NO	Yes	Organization of School Calendar and School Day			
	603	YES	NO	Curriculum Development			
	604	NO	NO	Instructional Curriculum	Click Here		February 1, 2011
	605	NO	NO	Alternative Programs			
	606	NO	NO	Textbooks and Instructional Materials			
	606.5		Yes	Libray Materials			
	607	NO	NO	Organization of Grade Levels			
	608	NO	NO	Instructional Services - Special Education	Click Here		February 1, 2011
	608.1	NO	NO	Special Ed Caseload			
	609	NO	Yes	Religion			
	610	NO	NO	Field Trips	Click Here		December 18, 2013
	611	NO	NO	Home Schooling	Click Here		June 10, 2020
	612.1	YES	Yes	Development of Parental Involvement Policies for Title I Programs	Click Here		July 1, 2006
	613	NO	Yes	Graduation Requirements		Click Here	February 12, 2020
	613.1			GRADING, GRADUATION CREDITS, AND GRADUATION HONORS	Click Here		February 12, 2020
	614	NO	NO	School District Testing Plan and Procedure			

	615	NO	NO	Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and IEP Students			
	616	YES	YES	School District System Accountability	Click Here		February 1, 2010
	618	NO	Yes	Assessment of Standard Achievement	Click Here		February 1, 2010
	619	NO	Yes	Staff Development for Standards	Click Here		February 1, 2010
	620	NO	NO	Credit for Learning	Click Here		February 1, 2010
	621		Yes	Literacy and Read Act			
	623	NO	NO	Mandatory Summer School Instruction			
	624	NO	NO	On-Line Learning Options	https://drive.google.com/drive/u/0/folders/0B		
	641			641 Teaching About Controversial Issues			
Non-Instructional Operations And Business Services	701	NO	Yes	Establishment and Adoption of School District Budget	Click Here Errors Out		
	701.1	NO	NO	Modification of School District Budget			
	701.413	NO	NO	Post Issuance Compliance			
	702	NO	Yes	Accounting			
	703	NO	Yes	Annual Audit			
	704	NO	NO	Development and Maintenance of an Inventory of Fixed	Click Here		July 19, 2000
	705	NO	Yes	Investments	Click Here		March 21, 2012
	705.1	NO	NO	Investment of School Funds Procedures and Objectives			
	706	NO	NO	Acceptance of Gifts			
	707	NO	NO	Transportation of Public School Students	Click Here Errors Out		
	708	NO	NO	Transportation of Nonpublic School Students	Click Here		June 1, 1998
	709	YES	Yes	Student Transportation Safety Policy	Click Here		January 9, 2014
	710	NO	NO	Extracurricular Transportation	Click Here		
	711	NO	NO	Videotaping on School Buses	Click Here Errors Out		
	712	NO	NO	Video Surveillance Other than on Buses	Click Here Errors Out		
	713	NO	Yes	Student Activity Accounting	Click Here Errors Out		
	714	NO	Yes	Fund Balances	Click Here		March 16, 2011
	720	NO	NO	Vending Machines	Click Here Errors Out		
	721	NO	Yes	Uniform Grant Guidance Policy Regarding Federal	Click Here		July 12, 2017
	722		Yes	722 Public Data and Data Subject Requests	Click Here		June 10, 2020
	723			Procurement Procedures			
	723			723 Contract Authorization Signing			
	724			724 Bidding and Bonds			
	726			726 Purchasing Policy			
	730			730 School Lunch Program			
	721			721 Uniform Grant Guidance Policy Regarding Federal	Click Here		July 12, 2017
	722			Public Data Requests	Click Here		June 10, 2020
	731			731 Criteria for Adding or Eliminating Activities for ISD 88			
	789	NO	NO	Meal Charge Management			

Buildings and Sites	801	NO	NO	Equal Access to School Facilities	Click Here Errors Out		
	802	NO	NO	Disposition of Obsolete Equipment and Material	Click Here		April 24, 2002
	805	NO	NO	Waste Reduction and Recycling	Click Here		July 19, 2000
	804			804 Issuance of Keys			
	806	YES	YES	Crisis Management Policy			
	806			Crisis Plan	Click Here Errors Out		
	806			Student Safety Protocol	Click Here Errors Out		
	806			Threat Assessment Flow Chart	Click Here Errors Out		
	807	YES	Yes	Health and Safety Policy			
	808	NO	NO	Comfort Dogs in School			
	899			899 Unmanned Aerial Vehicles/Drones			
School District - Community Relations	901	NO	NO	Community Education	Click Here Blank Doc		
	901.1			901.1 General Public Relations			
	902	NO	NO	Use of School District Facilities and Equipment	Click Here Blank Doc		
	902.1			902.1 Rules and Regulations for Use of School Facilities			
	902.2			902.2 Rental Fees of School District Facilities and			
	902.3			902.3 Facility Use Agreement			
	903	NO	NO	Visitors to the School District Buildings and Sites	Click Here		June 1, 1998
	904	NO	NO	Distribution of Materials on School District Property by	Click Here		June 1, 1998
	904.413	NO	NO	Waste Reduction Distribution			
	905	NO	NO	Advertising	Click Here		February 1, 2013
	906	NO	NO	Community Notification of Predatory Offenders	Click Here Blank Doc		
	907	NO	NO	Rewards	Click Here Blank Doc		
	908			908 Buildings and Sites Naming Rights			

Color Code Explanation

Yellow	Added/Need Review
Grey	No longer valid
Green	Further Review
Red	

Priority List	Policy Title	Link to District Website	MSBA Policy	First Reading
208	Development, Adoption, and Implementation of Policies		Click Here	
210	Conflict of Interest - School Board Members	Click Here		October 26, 2011
306	Administrator Code of Ethics (add code of ethics)			July 8, 2026
310	District Leadership Succession Planning			

	401	Equal Employment Opportunity	Click Here		December 1, 2009
	Procurement	Procurement			July 8, 2026
	Draft Communication	Communication			
	613/613.1	Graduation Requirements/GRADING, GRADUATION			
	712	Video Recording Other than Busses			
	516.5	Overdose			Should have been
	Mandatory Annual Reviews				
	304	Superintendent Contract, Duties, and Evaluation	Click Here		September
	533	Wellness	Click Here		January - report
Superintendent Annual Review		Policy Title	Link to District Website	Month for Board	
	514	Bullying	Click Here	July or August	handbook
	506	Student Discipline	Click Here	June	report to MDE only
	511	Student Fundraising	Click Here	June	annual report
	510	School Activities	Click Here	June	annual report by AD
	425	Staff Development	Click Here	Sept	annual report by
	524	Internet	Click Here	June	annual review w
	524 Form	Acceptable Use Form (handbook)	Click Here Errors Out	June	
	602	School Calendar		Oct, Dec., Feb	
Series Priority List					
	500 Series	Student			
	600 Series	Education Programs			
	300/700 Series	Administration/Non-Instructional Operations And			
	200/400 Series	School Board/Employees & Personnel			
	100/800/900 Series	School District/Building and Sites/School District-			

Revised per school website	Date Approved or Reviewed	2026	2027	2028	Remarks
June 15, 2011					
June 15, 2011					
July 11, 2018					
April 17, 2019					
October 26, 2011					
October 26, 2011					
October 26, 2011					
October 26, 2011					
October 9, 2013					
October 26, 2011					
October 26, 2011					
April 17, 2019					
January 12, 2022					
October 26, 2011					
		#####			
October 26, 2011					
December 1, 2009					
October 1, 2014					
May 8, 2019					

November 16, 2011					
May 8, 2019					
May 8, 2019					
December 21, 2011					
May 8, 2019					
May 8, 2019					
October 9, 2013					
December 21, 2011					
December 21, 2011					
May 8, 2019					
December 21, 2011					
June 12, 2019					
June 12, 2019					
June 12, 2019					
August 14, 2019					
August 14, 2019					
August 14, 2019					
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September 11, 2019					
September 11, 2019					
November 13, 2013					
December 21, 2011					
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November 13, 2019					
December 11, 2019					
January 8, 2020					
January 8, 2020					
January 8, 2020					
January 18, 2012					
January 8, 2020					
March 11, 2020					
February 12, 2020					
February 12, 2020					

February 12, 2020					
January 18, 2012					
February 12, 2020					
March 11, 2020					
March 11, 2020					
April 8, 2020					
April 8, 2020					
November 14, 2018					
November 12, 2018					
June 10, 2020					
August 1, 2017					
February 8, 2023					
February 8, 2023					

[illegible]

[illegible]

Second Reading		2026				
		#####				
		#####				

[illegible]

NICOLLET PUBLIC SCHOOL

K-12 Student-Parent Handbook 2026 - 2027



Mission Statement:

Small Community, BIG Opportunity
Academic excellence builds leaders for tomorrow.

Vision

Cultivating a Better Everyday Life

Approved 7/8/26

CORE VALUES

Community	A supportive and inclusive environment where every individual is valued, respected, and encouraged to contribute.
Accountability	Taking ownership for our individual and collective actions and decisions.
Integrity	We are committed to upholding the foundation of trust and respect in all aspects of our lives .
Excellence	Providing robust opportunities to each individual so they can reach their highest potential.

Nicollet Public Schools have a great deal to offer our students. We believe:

- We believe collaboration between school, home, and community is critical to student achievement.
- We believe it is our responsibility to provide a respectful, engaging, and secure learning environment for all.
- We believe all students deserve high-performing, high-quality educators.
- We believe education is the foundation for preparing students to be impactful members of their communities.

School Song

*Nicollet High School we hail to thee
Win or lose whichever it might be,
We're good sportsmen, just wait and see,
With a Rah, Rah, Rah, for Nicollet High,
U, Rah, Rah, Rah
Rah for the Blue and White.*

*Nicollet Raiders hats off to thee,
To our colors true we shall ever be,
Strong and firm united are we,
With a Rah, Rah, Rah, for Nicollet High,
U, Rah, Rah, Rah,
Rah for the Blue and White.*

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NONDISCRIMINATION STATEMENT

The Nicollet School District does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, or disability in its programs and activities. The district has designated the following individuals to coordinate compliance with Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments Act of 1972.

Title Reading Coordinator/Elementary 504: Lisa Fischer, Title One, One Pine Street, Nicollet MN 56074 (507) 232-3411, lisa.fischer@isd507.k12.mn.us

Section 504 Coordinator: Makena Byrd, Social Worker, One Pine Street, Nicollet MN 56074; (507) 232-3411 x2112; makena.byrd@isd507.k12.mn.us

Activities Director / Title IX Coordinator: James Bernau, Activities Director, One Pine Street, Nicollet MN 56074 507-232-3411 x1170; james.bernau@isd507.k12.mn.us

Dean of Students K-12/9-12 credit guidance/Assessment Coordinator: Sam Cotton, One Pine Street, Nicollet MN 56074 (507) 232-3411 samuel.cotton@isd507.k12.mn.us

K-8 Principal/Literacy Coordinator: Nancy Remmert, One Pine Street, Nicollet MN 56074 (507) 232-3411 x3118 nancy.remmert@isd507.k12.mn.us

Superintendent/9-12 Principal : Robin Courrier, One Pine Street, Nicollet MN 56074; 507-232-3411 x3103 robin.courrier@isd507.k12.mn.us

I. GENERAL INFORMATION K-12

This handbook and its contents were approved by the Nicollet School Board at its meeting on **July 8, 2026**. This handbook may be changed or amended during the school year. Changes will be posted in the school office and on the school's website. The administration may modify the guidelines in this handbook based on circumstances. If you have any questions about a provision, contact the Principal.

Attendance / Daily Schedule

Minn. Stat. 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. 120A.05, without valid excuse within a single school year for:

- a. Three days if the child is elementary; or
- b. Three or more class periods in three days if the child is in middle school, junior high school, or high school.

Parents should call in their child's absence as soon as possible to avoid being called by the school. Appointments can be called prior to the day of the scheduled absence.

***Unexcused absences will not be changed if the guardian has not called in within 48 hours.**

The school day for K-5th elementary students will begin at 8:00 a.m. and end at 3:00 p.m. The school day for 6-12th students will be from 8:00 a.m. and end at 3:04 p.m. 6-12th grade will begin with a daily Advisory time (attendance is taken), followed by a 7 period day including lunch. Student supervision is not available before 7:30 a.m. or after 3:10 p.m. Students are not to be in the building before 7:30 a.m. or after 3:30 p.m. unless supervised by a staff member or in the commons. **K-5 students who are in the building prior to 7:30 a.m. or after 3:10 p.m. must be registered and report to latchkey.**

Breakfast Schedule

2nd - 12th 7:35 to 7:55

K-1st 8:05 to **8:20**

Preschool 8:30-8:50

Lunch Schedule

K-5 11:00 - 11:55 respectively

6th - 8th 11:57 to 12:25

9th - 12th 12:50 to 1:18

Open campus students should request a lunch "to go" during advisory and pick it up between 12:00-1:00 on their way out.

Staff report daily from 7:30 a.m. to 3:30 p.m. for preparation and may be available by appointment for parent communication and student academic assistance during the hours of 7:30-7:55am and 3:05-3:30 (established office hours)

Announcements

The daily bulletin will be posted on the school district website under the Portal & Daily Bulletin tab. Announcements may be read by the classroom teacher each morning. The announcements will also be available to see on the TV in the commons throughout the day. The Pledge of Allegiance and Announcements are shared through the intercom the first day of each week.

Assemblies

Assemblies are an extension of the classroom and are held for the benefit of all students. Students contribute to the success of assembly programs by demonstrating appropriate behavior (Raider Pride). Student behavior is a reflection of the entire student body.

Behavior Expectations/Raider Pride (PBIS)

Positive, Behavior, Intervention, and Supports (PBIS) is designed to provide students the best learning environment and ultimately the best education possible. The PBIS Teaching Matrix is available on the school website. Ongoing communication between home and school is equally important regarding student behavior. Please discuss the expectations listed in this handbook with your child.

Students are expected to be **responsible, respectful, positive, and safe** in all school settings. Students exhibiting these traits are recognized by receiving Raider Pride tickets. When students do not exhibit these traits they will receive a Minor or Major behavior infraction notice from the attending adult or administrator. Minors redirect the behavior and are monitored by classroom teachers. Majors involve consequences and a written Student Incident Report (SIR). SIRs will be communicated to parents by hard copy, email, or phone call. This is one form of communication between the classroom, office, and home. SIRs are used to monitor student behavior trends. Majors may include a Code of Conduct referral.

Bicycles/Scooters

It is suggested that kindergarten and first-grade students not ride bicycles to school. If your child does ride a bicycle to school, please make certain that he/she has a lock for his/her bicycle and wears a helmet. Bicycle racks are provided in front of the school.

Motorized bicycles and scooters are not permitted on property when school is in session.

Bus Transportation

Riding the bus is a privilege, not a right. Appropriate behavior is expected at all times on the bus and at the bus stop. Bus drivers must be qualified through state examinations and are responsible for all passengers. Bus Drivers have full authority over all students and may refuse bus-riding privileges to anyone violating the rules after consultation with school administration. Bus drivers must give 12 hours of notice to parents and consult with the Principal before revoking bus-riding privileges to any student.

Student pick-up: Each student will board the bus at the end of their driveway, with a turnaround provided by the patron, where necessary, for the safety of students. Student passengers on buses will be dropped off at designated places only as previously authorized by the School Board, bus supervisor, or advisor of the activity.

On special trips such as games, class trips, parties, etc., everyone going on the bus must return on the bus unless special arrangements have been made with the advisor. The total cost of a fan bus must be borne by the students. Riders will be picked up and dropped off at school. Special arrangements may be made for pick-ups and stops on special trips. Students may be excused to ride home with parents/guardians or immediate adult members of the family. Coaches and advisors must be notified in advance, with a written permission slip, when possible, or in person by parents/guardians. **24 hour written permission slips are available in the office. Parents/Guardians must fill out a form and return it to the office prior to the event.**

Cameras

Nicollet Public School has security cameras on the premises. Cameras are utilized by administration and not shared with the public to protect data privacy. Cameras do not include

sound. Cameras are located in areas with dangerous equipment for the purpose of health and safety. Cameras are also located in the NECC classrooms, gyms, parking lot, and hallways.

Child Care/Latchkey

School-aged childcare (grades K-5) is available for a fee from 7:00 a.m. - 7:30 a.m. and 3:05 p.m. - 5:30 p.m., Monday through Friday on school days and from 7:00 a.m. - 5:30 p.m. on most non-school days. For more information, contact the Director of Latchkey, Kendra Hoffman at (507) 232-3411.

Clothing and Attire

All students are expected to wear appropriate attire reflective of the professional setting and environment of the school.

- **Undergarments must not be visible. Double spaghetti straps if necessary.**
- Pocket chains, wallet chains, or chains worn as jewelry, and other adornments are permitted so long as they do not pose a safety threat or damage to seating (e.g. in a shop class, a chain might get caught in machinery).
- Boots, shoes, or sandals must be worn at all times. However, shoes with wheels are not permitted on school grounds at any time. K-5 students should wear shoes with closed backs and closed toes.
- Shorts and skirts must be at least to mid-thigh, or longer. Shorts under skirts promote comfort and personal safety.
- Attire that names, promotes, or advertises products that are illegal for minors to purchase is not permitted (i.e. drugs, alcohol, tobacco, vapes, edibles, etc.).
- Attire and apparel, including but not limited to, bracelets, headbands, t-shirts, pants, etc., that feature offensive and/or vulgar words, pictures, or drawings that name, advertise or promote sexually related products or activities are not permitted.
- Attire and apparel, including but not limited to, bracelets, headbands, t-shirts, pants, etc., that includes words, phrases, or pictures that are derogatory regarding ethnic background, national origin, religious belief, gender, gender orientation, or disability is not permitted.
- Showing excessive skin is prohibited (more than 2 inches of stomach, full back; halter). Attire that distracts from the educational goals of the school including, but not limited to, extreme bare midriffs, cropped tops, halter tops, spaghetti strap tops, strapless tops, short shorts, underwear worn as outerwear, muscle shirts where the sleeves are cut off and cut down the sides, and bikini wear, bracelets, headbands, etc. is not permitted.
- Clothing must be in good condition and not excessively torn or torn in locations that must be covered according to the school dress code.
- Headwear, including hats, hoods, bandanas, etc. may not be worn indoors during the school day for grades K-8.
- Headwear, including hats and bandanas, etc., that do not cover the ears, may be permitted for grades 9-12 at the discretion of the school district.

A 9-12 student violation of the headwear rule will result in the following:

- 1st Violation – Warning from the classroom instructor. Student will remove the headwear.
- 2nd Violation – The headwear will be confiscated by the classroom instructor. The instructor will contact parents, and turn it into the office. The student can retrieve it at the end of the school day.
- 3rd Violation – The item will be confiscated by the classroom instructor and the student is not allowed to wear any headwear for ten (10) school days. The student will receive a

major detention.

NPS administration and staff reserve the right to make a request regarding the appropriateness of student dress. Violation of the dress code may result in a request to; change attire, call a parent or guardian to provide appropriate dress, or disciplinary action due to non compliance or repeated violations. Students are encouraged to obtain an interpretation of the dress code from the administration in advance if they are in doubt of the applicability of the code to certain articles of clothing.

Student Drop Off

After the second week of school, parents of students in grades K-8 are encouraged to drop children off in the Commons. If the parent wishes to speak with a child's teacher, they may schedule an appointment with the teacher for an agreed-upon time. Parents may also schedule a meeting with administration by calling the office.

Dances and Prom

Dances must be scheduled with the Principal at least two weeks prior to the date of the dance. Dances may not be planned for a school night. Dances may last until 12:00 a.m. and all school rules are in effect at the dance. Students wanting to bring a guest must obtain a guest permission slip from the office to receive a guest pass from the Principal at least 5 school days prior to the dance. The grade levels permitted to attend each dance will be posted. Chaperones are required for all dances and parties. The building must be left in good order. Doors will be closed for admittance at 10:00 p.m. After students leave the dance, they will not be readmitted. Students in grades 11-12 may purchase tickets to Prom. Guests may be in grades 9-12 or age 20 and under and must obtain a permission slip from the office to receive a guest pass from the Principal.

Field Trips/Contests

Day Trips

A field trip is a visit to an area outside of the normal classroom during the school day where children can try new things, have different experiences, and learn valuable life lessons. Field trips are part of the student day and are considered mandatory participation unless a parent has excused their student for illness, appointments, etc... Contests may include band, choral, academics, FFA, etc... Staff completes a Field Trip/Bus request form and it is signed by the principal.

Overnight / Multiple Day Trips

Student representatives and/or their advisors will be required to present their plan to the school board and have the board officially approve overnight trips. All overnight trips require board approval before deposits are made for rooms, etc. The School Board must approve the mandatory overnight trip/lock-ins form one month prior to the departure date. The eligibility of students with behavioral detentions/suspensions will be reviewed by the Principal and sponsoring teacher. Students participating in academic eligibility checks will be reviewed by the Principal and sponsoring teacher. School-sponsored overnight trips/lock-ins must be submitted to the Board 30 days in advance with an itinerary and a list of chaperones. (Cases, where less than 30 days notice is possible, will be reviewed by the Principal.)

Data Practices

The Nicollet Public School District has the right to do the following:

- Inspect and review a student's educational records.
- Seek amendment of a student's education records that a parent or eligible student or parent believes to be inaccurate, misleading, or otherwise in violation of a student's privacy rights.
- The School District has a policy of disclosing education records to school officials, including teachers, within the School District to whom the School District has determined to have a legitimate educational interest.
- The School District forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll upon written parent permission to submit the student's data to that agency or institution.

Parents have the following rights:

- Parents may exercise their right to inspect and review their student's education records by submitting a written request to the District office.
- Parents may request, in writing, the amendment of records. The District must respond to the request within 10 school days.
- Consent to disclosures of personally identifiable information contained in a student's education record, except to the extent that the federal law and regulations authorize disclosure without consent.
- File a complaint concerning alleged failure by the School District to comply with the federal law and regulations with the Department of Education.

Directory Information

Student directory information is classified as public data. Parents may, however, request in writing that directory information may not be released. The directory information includes but is not limited to:

- | | |
|--|--|
| • Student's Name and Address | athletic teams |
| • Telephone listing | • Dates and attendance |
| • Major field of study | • Degrees and awards received |
| • Date and place of birth | • Most recent previous educational agency or institution attended by the student |
| • Participation in officially recognized activities and sports | • Pictures of students on the school webpage and in the yearbook |
| • Weight and height of members of | |

Military Recruiter Access to Student Data

Minnesota Statutes Chapter 13: 13.32 Educational Data Subd. 5a. Military Recruitment

The School District is required to provide contact information for all juniors and seniors to colleges and military recruiters when requested to do so. Parents may opt out of this request by submitting a written request to the Principal.

Emergency Drills and Safety Precautions

Fire

Public schools are required by law to conduct five fire drills during the school year, plus an additional two drills during the summer if the district conducts a summer school program. When the alarm sounds, each class should walk quickly to the nearest exit. The purpose of fire drills is to learn how to vacate the building in a quick and orderly manner in case of an emergency. Detailed information for building evacuation is posted in each classroom.

Tornado

Public schools are required by law to conduct one tornado drill during the school year. Students will be alerted over the P.A. system. Staff should proceed with all students to predetermined tornado shelter areas and be in protective positions. If a storm occurs at dismissal time, students will be held until the danger has passed.

Lockdowns

Public schools are required by law to conduct five lockdown drills during the school year. When the announcement is made, move quickly to the closest secure area and follow staff instructions.

“**HOLD**” procedures are utilized to prevent student and staff movement in the building. Staff members check the hallway for students, lock doors, cover windows and continue instruction. Students and staff are not released from areas until the lockdown is lifted.

“**LOCKDOWN**” is utilized for situations when there is reasonable suspicion students and staff are at risk. Students and staff are expected to lock doors, shut off lights, and stay out of sight.

Protection and Safety

The safety of our students, staff, and visitors is among our highest priorities. We work collaboratively to foster a safe, secure learning environment for all as we deliver on our mission of “Developing responsible, lifelong learners who are ready to succeed in a changing world.”

All visitors report to the office and receive a visitor badge. Students will be called to the office to meet their parent or guardian. Visitors may be asked to check in at the office by any staff.

Emergency Schedule Changes

Cancellations, late starts, and early dismissals due to adverse weather conditions or other emergencies will be announced by: Infinite Campus and Facebook; TV stations WCCO, FOX 9, KARE 11, and KEYC. If students are dismissed early because of adverse weather, buses will be dispatched to take students home on their regular routes. Parents should make sure their children know what to do if school is dismissed and no one is home.

Lockers

Students in K-5 will be assigned a locker, but will not receive a lock.

Students in 6-12 will be assigned a locker and lock for use during the school year. Combination locks will be provided by the district and required by students to use properly. If a student loses the lock provided, a replacement fee of \$5.00 will be charged.

All locks must be school-issued. Students will use only their assigned locker in the hallway and locker room. Students will be allowed to place school appropriate materials in the lockers. All other materials will be removed and discarded. Food and beverages may be stored in closed containers in lockers.

Minnesota State Statute 121A.72 states: School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, with or without notice, with or without student consent, and with or without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practical after the search of a student's personal possessions, the school authorities must provide notice of the search to the students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

Backpacks will be allowed in classrooms at the discretion of the teacher and dependent on the classroom physical space.

Nutrition

Breakfast / Lunch Prices

PreK-12	Single Breakfast	Free (State funded)
PreK-12	Lunch	Free (State funded)
K-12	Extra Milk/Juice	\$.40 to 0.75
5-12	Extra Serving	\$1.55 to \$3.00 (fruits & veg free)
9-12	Cookies (when available)	\$.85
Adult	Single lunch/breakfast	\$5.25 to \$5.50 Brk. \$2.75

Parents may choose to keep a student meal account in the portal for the purpose of purchasing items from the juice/water cooler, extra servings when available, and nutritious snacks if available. Nutritious snacks will no longer be a daily offering due to the full breakfast offered each day. Parents may send a snack to school following teacher protocols at the elementary and to be available in lockers for secondary students as needed.

Lunch Hour Expectations

- Appropriate behavior and language are expected.
- All breakfasts and lunches are to be eaten in the commons or the tables outside of school, weather permitting. No food may be consumed in the corridors or classrooms

without teacher approval and supervision.

- Students who bring bag lunches may eat in the area provided in the commons.
- Students in grade K-4 are not allowed to use the microwave for safety reasons.
- Students in grades K-10 are not allowed to leave school during their lunch hour.
- Students must clean up after themselves.
- Students may assist with table wiping.
- Students choosing to interact in playing or throwing of food will be assigned clean up duty with a time determined by administration.

Leaving During School Hours

Students must have parent permission to leave during school hours and must sign out in the office. Non-compliance will result in disciplinary action. Leaving during Study Hall or Lunch hours requires parent permission.

Lunch Open Campus

Open campus during the lunch period is a privilege for our students in grades 11 and 12 in **good academic and behavioral standing**. A signed parent permission form, available in the high school office, is required to leave school during lunch. Students must be back in time for class at the end of the lunch period. All tardies or absences for class after lunch without prior approval will be unexcused and privileges may be revoked for a period of time determined by administration. Open Campus is available in the fifth period study hall, during lunch and after lunch for Juniors and Seniors who have workbase learning or 7th period study hall.

Open Campus students should order a lunch “to go” during advisory and pick it up on their way out between the hours of 12:00-1:00. There is no charge for lunches “to go”.

Students will lose the open campus privilege if:

- the student is ticketed or arrested for breaking a local, state, or federal law including speeding during the lunch period.
- parents request that the student not be allowed this privilege
- the student is not in good academic standing and the parent has been contacted
- the student provides transportation away from school for a student in grade 10 or below during the lunch period without said student’s parent permission
- the student receives a total of three tardies for the class period immediately following the lunch period. (two weeks)
- the student receives any unexcused absences for any class period. (two weeks)

Special Day Treats

If parents choose to send birthday or special day treats, please contact and follow your child’s teacher’s written guidelines. We must be aware of potential allergens.

Food and Drink in Classrooms

No food or drink in the classrooms w/o special permission and purpose by the classroom teacher. All lunches will be consumed in the commons or off campus for students with Open Campus privileges. **ONLY water bottles or bottles w water allowed in classrooms.**

Personal Devices (Cell phones, earpods, games, watches...

Grades K- 12 COMPLIANCE AND SCHOOL RESPONSIBILITY

By following these guidelines, students will help maintain a focused and respectful learning environment. Failure to comply with these guidelines will result in disciplinary actions as described below. The school is not responsible for, nor is it required to investigate, any lost, stolen, or damaged electronic devices brought onto school grounds or the bus.

Kindergarten - Eighth Grade Students

Students in grade K - 8 should leave all personal devices at home. Students may NOT use personal devices (cell phones, smart watches, etc...) during the academic day - first bell to last bell. It is strongly suggested that all electronic devices be kept off and in a locker during school hours if brought to school. School staff and administration is not responsible for ANY lost or stolen personal devices. * Exceptions may be made for students whose IEPs reflect need.

6th-8th grade students will be allowed to stop at their locker on the way to lunch to check their messages or request permission from a lunch supervisor after they have finished their lunch to check their messages and return to the commons or gym. They should not loiter in the hallways and disrupt secondary learning time.

Confiscation and Consequences

- **Unauthorized use:** If any electronic device, including cell phones, is seen or heard during school hours it will be confiscated by any staff member and taken to the office.
- **First infraction:** The device will be taken to the office and the student will pick it up at the end of the school day.
- **Second Infraction:** The device will be taken to the office and a parent/guardian must pick up the device. Parents will be notified.
- **Third Infraction:** The device will be confiscated, parents notified to pick it up and all unauthorized devices may not be at school for two weeks. **A Major detention will be assigned by the administration.**
- **Fourth Infraction:** The device will be confiscated, parents notified to pick it up and all unauthorized devices will not be allowed for the remainder of the semester or school year as determined at a parent conference. **A Major detention will be assigned by the administration.**

SPECIFIC RESTRICTIONS

- **Locker Rooms and Bathrooms:** Devices with photo-taking capabilities are **NOT** allowed in locker rooms or bathrooms at any time. Including after school and weekend events. Confiscation and search of such devices is standard procedure in these areas.
- **Lockdown and Emergency Drills:** Phone usage during lockdown and fire drills is prohibited.
- **Unauthorized Recording:** Students who take pictures or videos of others without permission at any school activity or setting, including the bus, will face disciplinary action.
- **Recording and Posting:** Students may not use a device to record, transmit, or post photos or videos of a person or persons on school grounds or the bus without express permission of an administrator in addition to the individual of individuals that are the subjects of the recording. (Students/staff taking photos for yearbook or classroom projects will have permission and announce their purpose)
- **Phone Calls:** Students are not to use their phones to call or text individuals during the school day. A telephone is located outside the office and available for student use at appropriate times. Students will not be called to the phone during the school day except for emergencies.

Personal Devices; Grades 9-12

Electronic, Cell Phones, Headphones, Earbuds, e-Readers, personal laptops, smart watches, etc...

Minn.Stat. 121A.73

Ninth - Twelfth Grade Students - Modified Use

Students in grade 9-12 are encouraged not to bring cell phones or other electronic devices including smart watches, and earbuds to school. Devices will remain in student backpacks/lockers during instructional time, on their person turned off, **or in the teacher's designated location.** School staff and administration is not responsible for ANY lost or stolen personal devices.

Confiscation and Consequences per quarter

- **Unauthorized use:** If any electronic device, including cell phones, is seen or heard during instructional classes it will be confiscated by any staff member and taken to the office to be picked up at the end of the day.
- **First infraction:** ~~The staff member will ask the student to put away or place in a pocket or locker.~~ The device will be taken to the office and the student will pick it up at the end of the school day.
- **Second infraction:** The device will be confiscated, parents notified to pick it up.
- **Third Infraction:** The device will be confiscated, parents notified to pick it up and all unauthorized devices will not be allowed for a minimum of two weeks. **A Code of Conduct and Major detention will be assigned by the administration.**
- **Fourth Infraction:**

SPECIFIC RESTRICTIONS

- **Locker Rooms and Bathrooms:** Devices with photo-taking capabilities are **NOT** allowed in locker rooms or bathrooms at any time. Including after school and weekend events. Confiscation and search of such devices is standard procedure in these areas.
- **Lockdown and Emergency Drills:** Phone usage during lockdown and fire drills is prohibited.
- **Unauthorized Recording:** Students who take pictures or videos of others without permission at any school activity or setting, including the bus, will face disciplinary action.
- **Recording and Posting:** Students may not use a device to record, transmit, or post photos or videos of a person or persons on school grounds or the bus without express permission of an administrator in addition to the individual of individuals that are the subjects of the recording. (Students/staff taking photos for yearbook or classroom projects will have permission and announce their purpose)
- **Phone Calls:** Students are not to use their phones to call or text individuals during the class period. A telephone is located outside the office and available for student use at appropriate times. Students will not be called to the phone during the school day except for emergencies.

COMPLIANCE AND SCHOOL RESPONSIBILITY

- Cell phone use is allowed between classes and during lunch only.
- Cell phones and earbuds will be required to be placed in a designated area in each classroom if brought into the classroom.
- If your phone is seen or heard in class it will be given to the office to hold until the end of the day.

* Exceptions will be made for students whose IEPs reflect use. At times, teachers may require the use of cell phones for the purpose of instructional or lesson objectives.

Administration and staff acknowledge phones are the personal property of the student. Confiscation is temporary and phones will always be returned to the student or the parent following the above guidelines.

Nurse/Health Assistant's Office

The school Nurse/Health Assistant's office is located within the main office. Students are asked to acquire a pass from their classroom teacher prior to visiting the Nurse/Health assistant.

Parking

Students with a valid driver's license may drive at their own risk and must park in the parking lot on the south side of the school building.

Bikes, ATVs, and Snowmobiles should be driven carefully, stay within a path, and parked in the appropriate area. Motorized vehicles may not be driven through ball or playing fields on school grounds at any time. **All motorized vehicles should stay off of sidewalks.** Inappropriate driving or violations will be reported to the proper authorities. Laws are to be followed during all times and events on school grounds.

Pesticide Policy

An estimated schedule of pesticide application dates are on file in the District office. The long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood. If you would like to be notified prior to pesticide applications made on days other than those specified in the estimated schedule (excluding emergency applications), please complete and return the Pesticide Notification Form available in the District office and mail it to: Pesticide Notification, Nicollet Public School, PO Box 108, Nicollet, MN 56074-0108.

Physical Education

In the interest of safety and for the protection of the gym floor, all students are required to have a pair of gym shoes kept in their lockers for gym use only. If there are difficulties obtaining an extra pair of gym shoes, please call the Principal's office and provisions will be made. Students are not allowed to use any NHS sports uniforms or NHS-issued practice clothes for P.E.

Planners

At the beginning of each school year, students in grades 1-5 may be given a planner. Students in grades 6-12 planner use will be determined by their classroom teacher or advisor.

Pledge of Allegiance / Announcements

All students shall recite the Pledge of Allegiance to the flag of the United States of America the first day each week. The pledge may be led over the school intercom system by a person designated by the school Principal, or other person having administrative permission. Anyone who does not wish to participate in reciting the Pledge of Allegiance, for any personal reasons, may elect not to do so. Students must respect another person's right to make that choice, as well as respect the right to choose to participate fully.

Weekly announcements will be read right after the Pledge of Allegiance.

Recess

- **Students in grades K-5 may have outside recess time daily.**
 - Students may play on the playground and in designated grassy areas. Students must be in view of playground supervisors at all times.
 - When the temperature “Feels Like” 0°F or below, students will remain indoors.
 - Students must come to school adequately dressed for the weather. If a student does not come appropriately dressed (snow pants, dry gloves, boots, etc), they will be asked to stay on the blacktop.
 - Students may not bring personal items to recess (except 5th and 6th grade).
- **Students in grades 6-12 remain in a designated and supervised area during lunch.**
 - Students in grades 6-8 may be able to use the gymnasium after eating. They should have proper footwear.
 - Students may bring personal items for recess approved by administration. (balls, frisbees, jumprope, etc...)
 - 9th - 12th grade students may receive a pass to confer with a teacher at lunch.

Recess PBIS Raider Pride Behavior Expectations

Safe—Use equipment properly; be observant and alert; stay within the play area boundaries.

Responsible—Return equipment to its proper location; ask permission to leave the play area; go inside promptly when the whistle is blown or when the bell rings.

Respectful—Take turns; share; keep hands and feet to yourself; enter the building quietly.

Positive—Show good sportsmanship; use kind words; be helpful; include others in activities.

*****NPS is not responsible for lost or stolen items*****

Teacher Requests (Elementary)

Throughout the last six weeks of the school year, we spend a great deal of time working to place children in appropriate classes for the next year. Our goal is to provide each child with a suitable learning environment and each teacher with a productive, positive grouping of children. These are some of the criteria we use: class size, personalities, social relationships, boy-girl ratio, learning difficulties, teaching styles, learning styles, parental written input, heterogeneous groupings, reading groups. In each case, we try to set up “balanced classes” so there is a reasonable mix of learning abilities and distribution of strengths and weaknesses. Instructional staff and principal are involved in grouping decisions. The process takes between three and four weeks. In most cases, your child’s teacher should be sufficiently knowledgeable about your child’s needs to make a wise placement. However, parents sometimes have information of a different nature that needs to be considered.

If parents wish to have input considered during the placement meetings, they should provide the educational reasons in writing to the principal by the last week in April. Final decisions will be made by staff and principal.

Student Government

The Student Council generally handles matters that involve the entire student body including Homecoming, and student body elections. Student Council representatives must attend NPS at least half time. The President must be a senior and is elected by grades 6-12. Meetings are scheduled on a regular basis for planning purposes during advisory. The Student Council President election will be conducted the first two weeks of the new school year. The Student Body President is an ad hoc member of the School Board and is required to attend the School Board meetings beginning with the September meeting.

The Vice-President, Secretary and Treasurer must be from the Junior or Senior Class. Students interested in the vice-president, secretary, or treasurer position must submit their interest during the first week of school. They must be at NPS a minimum of half days. The Vice President will represent the President when absent at school board meetings.

Juniors and Seniors will elect the vice president, secretary, and treasurer through a secret ballot by the end of the second week of school.

Student council representatives in grades 6-12 will be appointed by advisors. Students interested in representing their class should let their advisor know. Grades 6-12 should have two representatives. Student Council will be held once a month 6-12 with a second meeting for 6-8 and 9-12 respectively.

Valuables

Valuables should not be left unattended. Wallets, purses, watches, and other valuable items should be left at home or placed in a locked locker. Valuable items may also be turned in to the Principal's office for safekeeping in the office safe.

Visitors

Students, parents, guests, and visitors are to enter and exit through the main entrance to the school (door S1). Parents, guests, and visitors must check in at the office, specify their destination and purpose and wear a 'Visitor' sticker so that it can be seen easily. Parents must accompany preschool children while in the building. In order to ensure the safety of our students, all doors will be locked throughout the day.

Website

Nicollet Public School has a web page that contains current information about the school. Daily Bulletins, Online Parent, teacher contact information, and other valuable information can be found at: www.isd507.k12.mn.us. To access your Campus Portal account, choose the Portal & Daily Bulletin tab on the home page. If you are unsure of your login information, please contact the school office.

II. ATTENDANCE

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

- a. Three days if the child is in elementary school; or*
- b. Three or more class periods on three days if the child is in middle school, junior high school, or high school.*

Student Responsibilities

1. Attend each class and arrive on time prepared to learn and participate.
2. Inform teachers and office staff in advance of pre-excused absences.
3. Have a parent/guardian call the office within 48 hours of an absence.
4. Be aware of their own status in regard to tardies and absences in classes.

Parent Responsibilities

1. Encourage students to attend school regularly.
2. Notify the office by phone on the day of your child's absence. Absences not verified within 48 hours of the student's return to school will remain unexcused.
3. Limit absences by scheduling appointments, vacations, college visits, etc. on non-school days.
4. Notify the office in writing or by phone of a pre-excused absence at least 1 day prior to the absence.
5. Unexcused absences will not be changed to excused after 48 hours of an absence.
6. Students may not call in their own absence to be excused.

Teacher's Responsibility

1. Record and take daily attendance (**Assign classroom detention for 3 unexcused tardies during a quarter. 4 or more alert Dean of Students and a major detention (code of conduct) will be scheduled. 6 or more in one quarter requires a parent conference**)
2. Apply procedures uniformly (brief courtesy window)
3. Provide missed assignments to students.
4. Work cooperatively with the student's parent or guardian and the student to solve any attendance concerns that arise.

Administrator's Responsibility

1. Be familiar with all procedures governing attendance and apply these procedures uniformly to all students
2. Maintain accurate records on student attendance
3. Schedule attendance meetings every other week with the attendance team (High School Admin Asst., Principal or designee, Social Worker)
4. Inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance concerns.
5. Initiate compulsory attendance rules as indicated.

Make-up Work

- a. Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher. Teachers will follow their syllabus for each course and have this laid out for students. Teachers may use discretion. Work should not be exempted but alternated.
- b. Work missed because an absence must be made up within two (2) days from the date of the student's return to school, with an additional day per day missed if absent for more than 2 days. The building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.
- c. In the cases of both excused and unexcused absences, the teacher may assign different or additional materials to cover the material missed during the absence.
- d. Assignments made while students are in attendance should be turned in on time. Conferencing with the student should be completed for missing work. Establish work hours for students to complete missing assignments.
- e. Students who obtain advance leave forms and receive assignments from teachers prior to an extended absence may be required to turn in these assignments upon their return or at a date specified by the teacher, at the teacher's discretion.

CLASSIFICATION OF ABSENCES

The state statute clearly states that the school administration determines excused or unexcused absences.

Excused Absences

Below is a list of some of the reasons an absence may be deemed "Excused":

1. School sponsored curricular and co-curricular activities
2. Official religious holidays
3. Death of a family member
4. Chronic or long-term illness verified by a doctor's signed statement and authorized by a school administrator
5. Emergency medical treatment verified by a doctor's note or discharge papers
6. 2 days for college visits for juniors and seniors only; this visit must be verified by a post-secondary admissions counselor and parent/guardian must call ahead of time to inform school personnel
7. Authorized appointments with school personnel (principal, assistant principal, school psychologist, counselor)
8. Court Appearances
9. Student Illness (Legal guardian must call the office to inform our school personnel within 48 hours)
*After 3 consecutive days absent due to illness, a physician's note may be requested by administration.
**After a student has missed 10 or more days of school, a semester due to illness, a medical letter will be sent to the student's home and documentation will be required for future absences.
10. Administrator Discretion

Unexcused Absences

Below is a list of some of the reasons an absence may be deemed “Unexcused”

1. Babysitting
2. Work
3. Rest due to work
4. Travel (unless pre-approved by school administration)
5. Missing or getting kicked off the bus
6. Weather (Unless the school is canceled)
7. Oversleeping
8. Helping out at home
9. Car trouble
10. Child is not immunized
11. Chronic or long-term illness (approximately 10 days) that is NOT verified by a doctor's note and authorized by a school administrator
12. Going to lunch off campus (K-10th Grade)

*Students must make up school work missed due to unexcused absences.

School-Home Communication

Notice of Unexcused Absence —

Classroom teacher: The classroom teacher will notify the parent/guardian that the student has an unexcused absence from their class period each time an offense has occurred by phone or email.

Administration Office: The school will send a letter to the student's home explaining to the parent/guardian that the student has 3 unexcused absences in three or more classes over three days within a quarter. The school social worker or administrator will meet with the student and will communicate to the parent/guardian that continued unexcused absences will result in referral to the county in which the student resides.

Final Notice of Unexcused Absence — If the student is under the age of 18, and has accumulated 7 or more unexcused absences in a quarter, the parent/guardian will be notified that a petition for educational neglect/truancy will be forwarded to the county in which the student resides. Students absent for one or more classes on any 7 days during the school year are deemed to be “Habitually truant”.

Parents, students, or administration may request a conference for the purpose of reviewing the attendance and achievement record of the student. The purpose of the conference is to determine if there are unusual or extenuating circumstances and if the student is still making academic progress.

Tardy Procedure

A student not in class when the bell rings is considered tardy. The classroom teacher will utilize common sense and discretion if the bell rings as the student is arriving.

- 3 unexcused tardy to the same class during a quarter will result in detention processed by the classroom teacher (minor) precipitated by a phone call to the parent or guardian.
- 4 or more alert Dean of Students and a major detention will be scheduled.
- 6 or more in one **quarter requires a parent conference.**

Excessive tardiness will be referred to an administrator for further disciplinary actions

Students arriving at school after the start of the first period will need to check in at the main office to receive a pass to class.

- Students K-5 who are more than (30) minutes late will result in an absence.
- Students 6-12 more than (10) minutes late will result in an absence.

Loss of Credit

A high school student (9-12) who exceeds the maximum number of **unexcused absences (7)** in a quarter ~~may~~ be in jeopardy of not receiving credit for that/those classes. The student and parents will be invited to an attendance hearing. If the conditions of the probationary agreement are met the following quarter, credit will be reinstated for the offending quarter. Students may appeal loss of credit once during their high school career.

III. ACADEMICS

Academic Honesty

This academic honesty policy allows each student to take full credit for their own academic work and to demonstrate respect for the process and for the integrity of work.

- Tell the truth to teachers and administrators about any schoolwork.
- Use one's own abilities and knowledge in any assessment.
- Present one's work as one's own, and receive credit for one's own work.
- Follow the guidelines set by the teacher in any area of schoolwork.
- Allow other students to perform without assistance.
- Respect all teacher materials used in instruction and in grading.

Cheating

Violation of any one of these guidelines is academic dishonesty. Academic dishonesty includes, but is not limited to the following:

- Using any unauthorized source of information for taking a test including the use of concealed answers and unauthorized technology.
- Using (AI) artificial intelligence to complete your assigned work.
- Offering another student the answers on an assignment, worksheet, or test, whether solicited or unsolicited.
- Lying to a teacher about any schoolwork or activities.
- Using the teacher's grade book, answer sheets, or tests.
- Theft of intellectual property such as assignments, worksheets, notes, notebooks, tests, or test answer keys.

Plagiarism

Plagiarism is the improper use of another person's writing or ideas. It can be as subtle as the inadvertent omission of quotes or of proper references to cite a source or as blatant as knowingly copying an entire paper verbatim and claiming it as original work. According to Merriam Webster Online Dictionary, to "plagiarize" means: to steal and pass (the ideas or words of another) as one's own; to use (another's production) without crediting the source; to commit literary theft; to present as new and original an idea or product derived from an existing source.

The classroom teacher will determine if cheating/plagiarism has occurred.

- Examples of Plagiarism (includes but is not limited to):
- Using Artificial Intelligence to copy work as your own.
- Submitting someone else's work as your own.
- Copying words or ideas from someone else without giving credit.
- Failing to put quotation marks around terms that are borrowed.
- Giving false information about the source of a quotation.
- Keeping the sentence structure and keeping the ideas but changing the words and giving credit to the source.
- Copying so many words or ideas from a source that it makes up the majority of what you have written, even if you do give credit.
- Changing the words of an original source is *not* sufficient to prevent plagiarism.

Academic Dishonesty will result in the following:

First Violation:

- In the classroom; immediate warning to stop with a teacher/student conference follow up.
- Identified Academic Dishonesty after the test/assignment has been turned in, a conference will be held between the student and the instructor and the parent contacted.
- Evidenced based academic dishonesty; A conference will be called between the parents, student, social worker, and administrator.
- Consequences will be determined at that meeting. Consequences may include detention after school to retake or rewrite the work.

Second Violation:

- The student will receive a grade of zero or be given an alternative assignment at the discretion of the teacher. The teacher will inform the parent/guardian of the student's offense by scheduling a conference.
- The student will be placed on probation from National Honor Society (NHS) per NHS.
- The student will be ineligible for all extra-curricular activities for the next event or competition.

Each Additional Violation:

- The student will receive a grade of zero or be given an alternative assignment at the discretion of the teacher. The student will serve one day of in-school suspension.
- The teacher will inform by scheduling a parent/guardian and administration conference with the social worker.
- The student will be dismissed from the National Honor Society per NHS bylaws.
- The student becomes ineligible for all extra-curricular activities for the next two events or competitions.

Students accused of academic dishonesty may appeal the classroom teacher's decision to the Academic Integrity Review Board to be composed of Nicollet faculty members and an administrator to determine if cheating has occurred. Students must contact the Principal in order to convene a meeting of the Review Board.

Offenses accumulate for all classes. Each offense will be reported to school administration and recorded on the student's discipline record. **Multiple offenses for academic dishonesty can make a student ineligible for Academic Accolades or Awards for a period of 1 year.**

Academic Student Support

Student Assistance Team

- Faculty meets weekly to discuss students who are struggling academically or have behaviors that interfere with academics.
- Research-based intervention plans are developed, implemented, and documented.
- If an intervention is found to work, that intervention is implemented across all of the student's classes, as appropriate.
- Interventions are implemented for a minimum duration of six weeks each.
- If two completed interventions are documented as unsuccessful, the student is referred to the Child Study Team.
- Parents are informed that their child will be discussed at SAT.

Child Study Team

- The Child Study Team meets at least once a month to discuss students referred by the Student Assistance Team, among other agenda items.
- Referred students are considered for special education evaluation for services. Consideration includes the last time a student was evaluated for services (there must be at least one year in between evaluations) and parental approval.
- Students may be referred for Special Education assessment or 504 referral.

IV. PBIS BEHAVIOR AND DISCIPLINE

Minor / Major Definitions

Minor Behavior Infractions: Consequences for minor behavior notices will be appropriate to the action, age of the child, previous incidents, and intent of the action. Instructional staff are responsible for establishing classroom management procedures conducive to student learning and engagement. Minor behaviors are handled within the classroom. Communication between home and school is essential to student improvement and success. Minor behaviors may result in teacher assigned classroom detention by communicating with parents. Minor behaviors do not require SIRs (Student Incident Reports)

Major Behaviors Infractions: Continued and/or repeated minor behavioral incidents may be treated as a major behavior that includes a consequence found in Appendix A: Progressive Guidelines for Behavior and a plan of action for improvement may be implemented. Consequences for major behaviors also include, but are not limited to, reasonable force, referral to principal's or social worker's office, parental conference, restitution, removal from class, modified school programs, detention, suspension, and/or expulsion. Administration holds the right to add and/or modify consequences based on the circumstances of an incident. Majors are recorded as SIR for tracking and data purposes.

***Progressive Guidelines for Behavior are found in Appendix A beginning on page 36.**

Detention (Minor)

Minor detentions are assigned by the classroom teacher and communicated to the parent. Teachers may assign minor detentions by communicating to the student, parents, and administration. Minor detentions will be served with the classroom teacher. Minor lunchroom detentions may be assigned by supervisors or administration and handled within the scheduled lunch time.

Detention (Major)

Students who receive a Major detention will serve on Wednesday afternoons for 1 hour. Students will be notified and assigned detention by the Principal or designee. Failure to attend detention may result in in-school suspension and/or further disciplinary action. An alternate day of the week may be designated by the Principal or designee based on staff availability, but determined at least one (1) week prior. Teachers may assign major detentions in collaboration with administration and by communicating to the student and a parent.

Detention (Major) Room Rules

Students will arrive on time with enough work to do for the entire hour. Once in the detention room, students will not be permitted to leave the room, unless an emergency occurs. Co-curricular activities or work will not be an excuse for missing detention. Students must arrive on time, 3:15 p.m., and stay until 4:15 p.m. If a student is more than 10 minutes late, they will be counted as failing to serve.

- A student that fails to serve the detention on the assigned and agreed-upon day may be in-school suspended the following day.
- If a student needs assistance in a particular subject they may receive help in the detention room.
- Music, listening devices, cell phones, and tablets will not be allowed during detention time. If the device is brought to the room, it must be given to the supervisor and turned silent.
- There is no visiting or “working together” during detention time.
- The location of detention will be announced at the time it is assigned.
- A snack may be eaten after school as long as the student arrives by 3:15.

Code of Conduct Violations

Conduct code violations will include all school violations resulting in any type of suspension or expulsion from school. Students fulfilling the number of days necessary for a suspension from activities for a violation of Nicollet Public School policy for a code of conduct violation will also follow the bylaws of the MSHSL for applying the suspension for consistency purposes.

Disciplinary Action

Disciplinary action may include but is not limited to: Meeting with the teacher, counselor, school social worker, or Principal; loss of school privileges; parental conference with school staff; modified school programs; removal from class; detention; in-school suspension; out of school suspension; exclusion and/or expulsion. Detention is the result of any conduct or action that is detrimental to a positive learning environment. Although there are set consequences for some rule violations, the administration holds the right to add and/or modify consequences based on the circumstances of an incident. Any staff member can assign detention to students to be served in their classroom. Wednesday detentions will be assigned by the Principal or designee.

Off-Campus Conduct

Students may be disciplined for off-campus conduct that disrupts, interferes with, misrepresents, or otherwise affects the environment, activities, or operation of the school.

Reasonable Force

Minnesota State Statute 121.A582 states a school employee, in exercising the person's lawful authority, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Removal From Class

Students removed from class briefly shall be the responsibility of the Teacher. Students removed from a class period and sent to the office shall be the responsibility of an administrator. Parents or guardians will be notified by phone or email if their child has been removed from class by the classroom teacher within 24 hours of the removal. Suspension, exclusion, or expulsion shall be used in accordance with the Pupil Fair Dismissal Act as amended and parents will be notified by an administrator. A copy of the Pupil Fair Dismissal Act is on file in the office and available to the public

Bullying Policy

Purpose: The Nicollet Public School strives to provide safe, secure, and respectful learning environments for all students in school buildings, on school grounds, on school buses, and at school-sponsored activities. Bullying is conduct that interferes with a student's ability to learn and a teacher's ability to educate.

This policy protects students against bullying and retaliation by other students. This policy also protects any student who voluntarily participates in any district function or activity from prohibited conduct, whether the student is enrolled in the district or not.

This policy can be found in the school's student handbook, within the school and district administrative offices, and electronically at www.isd507.k12.mn.us. The policy is also provided to all school employees, independent contractors, and volunteers who interact with students.

Definitions: "Bullying" is objectively offensive intimidating, threatening, abusive, or harmful conduct directed by a student toward one or more students: when either (1) there is a real or perceived imbalance of power between those involved and the conduct reoccurs or forms a pattern; or, (2) the conduct materially and substantially interferes with the student's educational opportunities, performance, or ability to participate in school functions, activities or programs.

Bullying can be, but need not be, based on an individual's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation, including gender identity and expression, academic status related to student performance, disability, status with regard to public assistance, age, or any additional characteristic defined in Minnesota Statutes, Chapter 363A (commonly referred to as the Minnesota Human Rights Act). Bullying in this policy includes "cyberbullying," as defined below.

“Cyberbullying” is bullying that occurs when an electronic device, including, but not limited to, a computer or cell phone, is used to transfer a sign, signal, writing, image, sound, or data and includes a post to a social network, Internet website or forum.

“Intimidating, threatening, abusive, or harming conduct” may involve, but is not limited to, conduct that causes physical harm or reasonable fear of harm to a student or a student's property, violates a student's reasonable expectation of privacy under Minnesota common law, defames a student, or constitutes intentional infliction of emotional distress against a student or retaliation for, or knowingly making a false report.

“Prohibited conduct” means bullying or cyberbullying as defined under this subdivision or retaliation for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.

“Remedial response” is appropriately prompt action taken to intervene, investigate, correct, and prevent bullying from recurring, including protecting and supporting a student subjected to bullying and those who provided aid and support to the student.

“School” means a public or public charter school.

“Student” means a student enrolled in a public or charter school.

Prohibited Conduct

Bullying is prohibited:

- On school property, school district-provided transportation, or at designated locations for students to wait for school district-provided transportation.
- During any school-sponsored or school-sanctioned program, activity, event, or trip.
- Using school computers, electronic technology, networks, forums, or mailing lists.
- Using electronic technology off the school premises materially and substantially disrupts a student's learning or school environment.

Apparent permission or consent by a student does not mean that bullying will be tolerated or allowed.

Retaliation is prohibited by any student or district employee against anyone who in good faith asserts, alleges, reports, or provides information pertaining to an alleged incident of prohibited conduct. The school district will take appropriate action against any student or district employee who engages in retaliation. Filing a false accusation of bullying is also prohibited.

Initial Response And Reporting

School Principal: School principal or designee (“principal/designee”) is the person responsible for receiving reports of bullying at the school level. The principal/designee will ensure this policy and its procedures are fairly and fully implemented and serve as the primary person to address policy and procedural matters. If the complaint involves the principal/designee, the complaint shall be made to the superintendent

Complaint Form: A formal complaint form can be picked up from the office staff and turned into the Principal or Superintendent.

Students: Students who believe that they have been bullied or have witnessed bullying are strongly encouraged to bring their concerns to the principal/designee but may bring their concerns to any school employee.

School Employees: Any employee who witnesses an incident or who possesses reliable information that would lead a reasonable person to believe that bullying has occurred shall:

- Immediately intervene to protect the safety of the student subjected to the incident and other students involved, as appropriate to the context.
- Make reasonable efforts to address and resolve the incident, including reporting the incident to the principal/designee, as deemed appropriate.
- Cooperate fully in any investigation and resolution of the bullying incident.

Independent Contractors/Volunteers: Any independent contractor or volunteer who witnesses bullying or who possesses reliable information that would lead a reasonable person to believe that bullying has occurred is strongly encouraged to report the bullying incident to the principal/designee or any school employee and cooperate fully in any investigation and resolution of the bullying incident.

Anonymous reports will be accepted by the principal/designee. However, no disciplinary action will be determined solely on the basis of an anonymous report.

Investigation

Information Pertaining to Bullying Incidents: The use of, access to, and disclosure of information pertaining to reports and investigations of prohibited conduct are subject to state and federal data practices laws. The school will notify affected individuals, including students and parents, of their rights related to information provided to and obtained by the school, in accordance with the school's legal obligations.

Information you provide to the district or school is subject to the Minnesota Government Data Practices Act. This law classifies certain information as available to the public on request.

Procedure: Investigation of an alleged bullying incident shall be initiated as soon as possible, but in no instance after more than three school days of receipt of a report, and completed in a timely manner. Investigative records shall be maintained and regulated by the principal/designee.

The investigation should determine whether the reported incident constitutes a case of bullying. The determination should take into consideration the totality of the facts and circumstances surrounding the incident, including, but not limited to:

- The developmental ages and maturity levels of the parties involved.
- The level of harm, surrounding circumstances, and nature of the behavior.
- Past incidences or past or continuing patterns of behavior.
- The relationship between the parties involved.
- The context in which the alleged incidents occurred. In all cases, the alleged actor will be entitled to raise defense and any other recourse in the district discipline policy.

In all cases, the alleged actor will be entitled to raise defense and any other recourse in the district discipline policy.

Remedial Response: The principal/designee shall design and implement remedial measures to correct and prevent further prohibited conduct, protect and provide support for the target of the bullying, and take corrective action for documented systemic problems related to bullying. Many student conflicts can be resolved immediately and do not require reporting or the creation of an incident report. Schools must respond to bullying in a manner tailored to the individual incident, considering the nature of the behavior, the developmental age of the student, and the student's history of prohibited conduct and performance. When a student engages in bullying, a school should use multi-tiered levels of response that are individualized, consistent, reasonable, fair, age-appropriate, and should match the severity of the student's behavior and developmental age. When appropriate, the school district shall provide the target, actor, and other affected individuals with information about available community resources to aid in the remedial process.

Professional Development And Education (Bullying)

School Employees: The school district shall require employees to receive ongoing professional development training to build their skills to implement this policy. Training will be required for new employees and on a training cycle that does not exceed once every three years for all employees who regularly interact with students. The content of the training will include, but not be limited to:

- Strategies to prevent, intervene, and effectively stop bullying in a manner developmentally appropriate to the context of an incident.
- Information about the complex interaction and power differential that can take place between and among an actor, target, and witness to bullying.
- Research findings on bullying, including information about specific categories of students who have been shown to be particularly at risk, and any specific interventions that may be particularly effective for addressing bias-based bullying.
- Information about Internet safety issues as they relate to bullying.
- A review of the district's reporting requirements related to bullying.

Students: The school will encourage character development and other developmentally appropriate programmatic instruction to help students identify, prevent, and reduce bullying and create a safe learning environment. The superintendent or designee shall determine the scope and duration of the units of instruction and topics covered but the training shall include evidence-based, social-emotional learning to prevent and reduce discrimination and other improper conduct and to engage all students in creating a safe and supportive school environment.

Where appropriate for a child with a disability, as determined by the child's 504 or Individualized Education Program (IEP) team, the school district shall allow the child's IEP or section 504 plan to address the skills and proficiencies the child needs to respond to or not engage in bullying.

Chemical Abuse

It is the intention of this school district to establish an atmosphere in its schools that promotes a respect for and an understanding of the use and abuse of drugs, including alcohol. To that end, emphasis must be placed on the learning process necessary to understand chemical abuse and its consequences. In addition, prompt and responsive action is necessary to assist and deal with those who are involved in chemical abuse.

Informational meetings will be scheduled prior to fall, winter, and spring sports seasons, and as often as is necessary during the school year, at which the chemical awareness policy and the chemical conduct code will be explained and interpreted for each student who elects to participate in extracurricular activities. Administrators, activity coaches, and sponsors will actively encourage and solicit parents to accompany students to these meetings. Attendance will be required for those students who participate in any activity sponsored by the Minnesota State High School League (MSHSL).

Preventive Measures

Nicollet Public School shares the community responsibility for minimizing drug abuse. The school's efforts in this area will include:

preventive measures cont'd.:

- Continual development of a caring school community with communication, understanding, and cooperation among students, parents, and educators.
- Pharmacological information appropriate to a student's age and environment.
- Curriculum development to assist students in developing positive self-concepts, personal communication skills, decision-making skills, and the ability to assist others in their development.
- Continuous self-study of the school's efforts and where improvements can be made.

Intervention

When a student's behavior results in a referral for a possible chemical abuse problem, by teachers, parents, or students, the appropriate administrator and/or counselor will be responsible for coordinating the intervention. The following are guidelines that may be used in such an intervention:

- Referrals should be made to the appropriate administrator and/or counselor.
- If the evidence warrants it, the administrator may call a conference with the student, parents, and others to discuss the problem and possible solutions.
- Students may be required to meet with outside agencies if the school feels that additional diagnosis is needed.
- Assistance to students will be based on the severity of the problem and may, therefore, differ in scope and intensity.
- Students are guaranteed confidentiality in such matters within the limits of the law.
- Students who seek assistance for themselves may not be subject to the same procedures as those who are referred.
- Efforts will be made to assist these students in an as effective and confidential manner as possible.

After Support

Nicollet Public School recognizes the involvement needed after a student has been adversely involved with chemicals or alcohol. Consequently, the school, usually through the counseling department, will become involved in a supportive role for the purpose of helping the student cope with various attributes which may need attention. An administrator and counselor will determine the type of support at the appropriate time.

Category I Activities

All students participating in interscholastic activities must abide by Minnesota State High School League rules. Copies of the entire code can be obtained from the athletic director's office. Penalties and recommendations for violation of Category I (MSHSL) activities are on file in the office and are available to the public

Category II Activities

Category II activities include, but are not limited to, those activities in which students receive academic letters: Knowledge bowl, math team, one-act play, speech, band, and chorus. Administration reserves the right to discipline students by prohibiting participation in other school activities, such as student council, prom, homecoming, newspaper, annual, library club, school dances, graduation, etc. if warranted by inappropriate behavior.

V. GRADUATION STANDARDS and GRADING

The Nicollet School District #507 School Board shall proceed efficiently with the design and implementation of the state Graduation Standards. All efforts and planning shall advance the Board's commitment to setting high standards and expectations for all learners. The District shall maintain high student achievement and continuously improve educational opportunities for all. The State of Minnesota and the Nicollet Public Schools Graduation Requirements can be found on the district website under "**academic advising** and then click **course catalog**."

Graduation Requirements

Traditional Plan of Study (4 Year Graduation)			
<u>Freshman Year</u>		<u>Sophomore Year</u>	
English	1.0 credit	English	1.0 credit
Math (Geometry)	1.0 credit	Math (Alg. II)	1.0 credit
Social Studies	1.0 credit	Social Studies	1.0 credit
Science	1.0 credit	Science	1.0 credit
Phy Ed/Health	1.0 credit	Personal Finance	1.0 credit
<u>Elective</u>	<u>2.0 credit</u>	<u>Elective</u>	<u>2.5 credit</u>
Total	7.0 credits	Total	7.0 credits
*Algebra is a state requirement in 8th grade			
<u>Junior Year</u>		<u>Senior Year</u>	
English	1.0 credit	English	1.0 credit
Math (Elective)	1.0 credit	Social Studies*	0.5 credit
Social Studies	1.0 credit	<u>Elective</u>	<u>5.5 credit</u>
Science	1.0 credit	Total	7.0 credits
<u>Elective</u>	<u>3.0 credit</u>	*Economics may be taken in Gr. 11	
Total	7.0 credits		

The following credit outline has been proposed to the Nicollet Board of Education through the master schedule and MDE adjustments. Final credit requirements are communicated prior to the end of the current school year for graduation.

Graduation Credit Requirements By Subject/Department

Subject Area	Credits
Art/Music	1.0
English	4.0
Phy Ed/Health	1.0
Math	3.0
Social Studies	3.5
Science	3.0
Personal Finance	1.0
Elective (Ag., Comp., Careers, OEM, etc)	7.5
TOTAL CREDITS	24

***Minnesota Department of Education (MDE)** requires students receiving a Minnesota High School Diploma to meet learning standards for 9th—12th grade in the following areas:

Credits	Subject
4.0	English/Language Arts
3.0	Mathematics (algebra(8th grade), algebra II, geometry, math elective)
3.0	Science (biology, chemistry, earth science)
3.5	Social Studies (including US history, geography, world history, government/citizenship, and economics)
1.0	Art
1.0	Personal Finance (beginning with 2027 graduates)
6.0	Electives

Please note: One-course credit in the above chart is considered 1 year.

Graduation Ceremony:

- Students earning a 3.333 cumulative GPA in Grades 9-12 through the 1st semester of their senior year will receive a gold tassel.
- Students must complete all graduation requirements or present an extended year plan for completion approved by administration prior to participating in the graduation ceremony.
 - A student must be within 1 credit to qualify for extended school year.
 - A student must register for credit recovery before the graduation date.
 - Extended school year must be initiated immediately following graduation date.
 - Diploma is held until documented completion has been turned in to the office.

Graduation Honors Policy 613.1:

All students with a grade point average of 3.33 shall graduate with honors. All students with a grade point average of 3.67 shall graduate with high honors.

The valedictorian and salutatorian, as determined by the highest and second highest GPA from credits taught on the Nicollet School Campus, shall be invited to speak at graduation. The valedictorian and salutatorian must be members in good standing of the Nicollet High School National Honor Society. To qualify as valedictorian or salutatorian a student must have been full-time having earned at least 22 credits taught on the Nicollet Public School Campus. The acceptance of credits transferred from other high schools will be determined by the principal.

If one declines to speak at graduation, there shall be one speaker. If both decline, faculty members shall select a student representative from the high honors honorees to speak at graduation.

Grading

The high school uses a semester-based grading system. In grades 9-12, the combination of the two-quarter grades and semester final will give the student the semester grade. QTR (45%) + QTR (45%) + Final Exam (10%) = Semester Grade (100%)

Students in grades 9-12 earning Exceeds or Meets benchmark on the MCA Core Course at the respective grade level will be exempt from the Spring Final Exam.

1st Quarter		2nd Quarter		Final Exam		Semester Grade
45%	+	45%	+	10%	=	100%

Grading Scale

GPA is determined on a 4.0 scale for students grades 6-12. Students grades 9-12 will receive a cumulative GPA. All coursework including College-level coursework taught at NPS will be weighted on a 4.0 scale.

Traditional/CIS /CLEP Courses	
A	4.00
A-	3.67
B+	3.34
B	3.00
B-	2.67
C+	2.34
C	2.00
C-	1.67
D+	1.34
D	1.00
D-	0.67
F	0.00

Grade Uniformity

		B+	87-89.99	C+	77-79.99	D+	67-69.99
A	94.00-100%	B	83-86.99	C	73-76.99	D	63-66.99
A-	90-93.99	B-	80-82.99	C-	70-72.99	D-	60-62.99
F	50-59.99	I	<50**				

*Grade uniformity may be modified in Special Education (IEP) as amended at the discretion of the Case Manager and Administration.

**Three incompletes will refer students to SAT (Student Assistant Team).

Program Changes

Students are required to carry a minimum of 6 classes each semester.

- Students are allowed up to 5 days after the start of a semester to request a schedule change. Changes must be approved by parents and teachers prior to the change being made.

- If you choose to drop a course and would then be enrolled in less than the minimum of 6 courses you may receive a grade of WF (Withdraw Failing) which would count as an F in the computation of GPA. When withdrawing from a course, the student may be placed in a study hall.
- Students who choose to drop the seventh course may do so during the first quarter of the course and receive a W (Withdraw) which does not impact GPA
 - If a student decides to drop the seventh course after the first quarter they may receive a WF for the course.
- Students may not add classes after the first week of the semester.

Remedial Online Courses

Credit will be awarded for remedial online coursework completed in compliance with Minnesota State Statutes regarding online learning; however, credits transferred from an online course to Nicollet High School will be graded pass/fail and will not count toward a student's GPA, class rank, or awards related to GPA or class rank.

Virtual Learning

This area will be updating depending on Board Action July 8, 2026.

Report Cards

Report cards will be issued following the close of each nine-week period.

Honor Roll

The quarterly "A" honor roll consists of students who earn a minimum quarter Grade Point Average (GPA) of 3.670 or above. The "B" honor roll will consist of students earning a quarterly GPA of 3.000-3.669. Students who earn a P grade will earn credit, but will not earn GPA points. College in the Schools (CIS) courses are not counted toward the honor roll. These courses are semester-based (see College in the Schools CIS for more information). Class rank is an average of grades earned in freshman, sophomore, junior, and senior years.

Incomplete/In-Progress

If a student earns an "I" or "IP" at the end of a quarter or semester in any class, the student must complete all outstanding work within two weeks at which time the Incomplete will be replaced with a grade, A-F. If work is not complete, the grade will be changed to an F. Extenuating circumstances will be considered on a case-by-case basis. The teacher and the Principal will determine eligibility for extracurricular activities.

VI. CO-CURRICULAR ACTIVITIES

MSHSL Activities

All students participating in Minnesota State High School League sanctioned interscholastic activities must abide by Minnesota State High School League rules. Copies of the entire code can be obtained from the Activities Director's office. Penalties and recommendations for violation of Category I (MSHSL) activities are on file in the office and are available to the public.

Academic Eligibility to Participate in Activities

Nicollet Public School works to provide the opportunity for students to participate in a wide range of MSHSL and non-MSHSL activities. To participate in activities students in grades 6-12 must be passing all of their classes. Academic eligibility is determined by checking grades at mid-quarter and the end of the quarter. During the period of ineligibility, students may practice with the team, but may not participate in or dress for competition.

Midterms:

Any student failing a class will be ineligible for activities until the teacher has signed and submitted the eligibility form indicating the student is passing the class. Coaches will receive notice of any student in his/her program with this academic deficiency.

Quarter/Semester Grades:

Students earning an "F" in any class at the end of a quarter will be ineligible for competition for two (2) weeks with a minimum of one (1) competition (the first available). Quarter ineligibility begins the Monday following the posting of quarter grades. For classes that do not receive a quarter grade, only a semester grade, the grade at the end of quarter 2 and quarter 4 will count towards term eligibility. Each week the student has all passing grades, the student will be eligible to play.

Fall Eligibility:

Academic eligibility for Fall sports is determined by a student's fourth quarter grades from the previous Spring. The ineligibility period will be the first two (2) weeks of the Fall season and must include a minimum of one (1) competition. Continued eligibility monitoring will be the same as Quarter eligibility. If a student attends a Summer School program to recover the failed credit and passes that course, the ineligibility will be for one (1) competition in lieu of two (2) weeks.

Academic Eligibility Appeals

If a student and/or his/her parents feel there are extenuating circumstances that prevent him/her from passing a class, they may file for a meeting of the Eligibility Committee. A written statement must be presented to the Activities Director, who will then call a meeting. Prior to the meeting, the student's records will be reviewed by the committee. The committee will include the Principal, teacher(s), and Academic Advisor. The student and/or parents will present their appeal at that time. The student will remain eligible until a ruling is made. It is the intent that this entire process will be carried out as promptly and efficiently as possible. Note: Lack of eligibility does not restrict students from participating in school dances; however, ineligible students at the time of nomination may not serve as royalty.

Attendance Eligibility to Participate in Activities

Any student who has an unexcused absence or is sick for one or more periods during the school day, may not participate in evening school activities. Students who are marked Absent Unexcused (more than 10 minutes) for any period during the school day will not be allowed to compete in activities. Participation in school-sponsored activities does not constitute an absence, but arrangements for make-up work must be made in advance.

Suspension from Extracurricular Activities

Students fulfilling the number of days necessary for a suspension from activities for an MSHSL violation will follow the bylaws of the MSHSL to fulfill the suspension. Conduct code violations will include all school violations resulting in any type of suspension or expulsion from school.

Students fulfilling the number of days necessary for a suspension from activities for a violation of Nicollet Public School policy for a code of conduct violation will also follow the bylaws of the MSHSL for applying the suspension for consistency purposes. For example, during the regular season, students may sit with the team during the event or competition during their suspension from activities, but may not wear the uniform necessary to partake in the event or completion.

Awards and Honors

We strongly encourage students to become actively involved in as many activities as they can handle, maintaining good academic standing while striving to improve their physical, social, and emotional well-being and that of others with teamwork and sportsmanship. The commitment and sacrifice made by Nicollet students is a reflection upon the entire community and is appreciated very much. In return, we expect only the best that our students/athletes have to offer. Those who choose to participate must maintain the highest standards of conduct. Remember, it is an honor and a privilege to represent Nicollet Public School and the Nicollet community.

Clubs, Organizations, and Athletics

The advisors and coaches of each activity will provide participants with the appropriate material and information regarding expectations, eligibility, and lettering requirements. Student activities at Nicollet Public School include FFA (Grades 6-12), Yearbook (9-12), National Honor Society (11-12), Knowledge Bowl (7-12), Athletics (6-12), One Act Play (7-12), Keynote (7-12), and Student Council (7-12).

Letter Awards

Students in grades 7-12 may earn one 6-inch block “N” as the standard activities letter and may earn pins or service bars each year. Metal emblems are awarded to letter winners to signify the various activities. A service bar is issued to each letter winner for each year of satisfactory participation. The maximum number of service bars is six. The coach/advisor of each activity will determine letter winners. Students in grade six may receive certificates of participation.

Activity Fees

Athletics	Grades 9-12 (per sport)	\$110
Athletics	Grades 6-8 (per sport)	\$80
Knowledge Bowl	(per team)	\$55 – senior high \$45 – junior high
Play	(per play)	\$35

No refunds will be given for end-of-season cuts due to team limits or if a student quits or is removed from the program. However, a pro-rated refund will be given for season-ending injuries.

Activity Admission

Individual Tickets	Adults	\$7
	K-6 Students (non NPS)	\$5
	7-12 Students (non NPS)	\$5
	NPS Students	Free
	(K-5 must be accompanied by an adult)	
	Under 5 FREE w an adult.	
	Senior Citizens	\$5

Annual Pass	Family Pass (household)	\$240
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	Adult Pass	\$110
	K-12 Non NPS Students	\$55
	NPS - Students	Free
	Senior Citizens	\$70
Punch Card 6 Contests	Adults	\$35
	K-6 / non NPS Students	\$25
	Senior Citizens	\$25
Band/Choir Concert Tickets	Adults	\$2
	K-6 / non NPS Students	\$1
	NPS Students	Free
	Senior Citizens	Free

Co-Curricular and Job Training Absences

1. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day. This includes after school practice, programs, and events.
2. A student may not participate in any activity or program if he or she receives a third unexcused tardy for the day or period. Missed activities or programs for unexcused tardies will follow increments of 3. This includes after school practice, programs, and events.
2. If a student is in school suspended or out of school suspended, he or she may not participate in any activity or program that day. The student will follow the Code of Conduct for suspensions. This includes after school practice, programs, and events.
3. If a student is absent from school due to medical reasons, he or she must present a physician's statement or statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.
4. Any student who has an unexcused absence or is sick for one or more periods during the school day, may not participate in evening school activities. This includes practice. A verified medical appointment may be acceptable to participate.
5. Participation in school-sponsored activities does not constitute an absence, but arrangements for make-up work must be made in advance. The advisor/coach/AD must submit a list of students attending a school-sponsored activity or event 48 hours prior to missing a class or classes. Students must be in good academic standing to participate in school-sponsored activities during the school day.

APPENDIX A. PROGRESSIVE GUIDELINES FOR BEHAVIOR

Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special situations at a particular school may call for an adjustment in the discipline policies to meet the school or district's needs.

Attendance

Tardy or Unexcused Tardy - A student not in class when the bell rings is considered tardy. Students K-5 who are more than 30 minutes late will result in an absence. Students 6-12 more than 10 minutes late will result in an absence. Students arriving at school after the 8:00am bell or second bell for periods 2-7 will need to check in at the main office. For more information see District Policy 503.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-5	Verbal warning	Verbal warning Parent Contact	Classroom teacher contacts parent and assigns classroom detention.	Classroom teacher contacts Dean of Students and schedules a one hour detention.
6-12	Verbal warning	Verbal warning Parent Contact	Classroom teacher contacts parent and assigns classroom detention.	Classroom teacher contacts Dean of Students and schedules a one hour detention.

****Excessive tardiness** will be referred to the administrator for further disciplinary actions; parent conference and in-school suspension assigned by administration. Tardies 5 days in a quarter may result in in-school suspension.

Chemical Infractions

Possession or use of Alcohol or Chemicals - The possession or use of any alcohol, narcotic, illegal substance, controlled substances or drug paraphernalia is prohibited while on district property, participating in a district-sponsored activity or traveling in a district vehicle. In addition to consequences listed below, loss of officer positions in athletics, music, and other activities would apply. Minnesota State High School League rules also apply.

Grades	First Offense	Second Offense	Third Offense	
K-12	3 day suspension Parent conference with school social worker and administration before the student is readmitted Police referral	5 day suspension Student is recommended to seek professional help for a minimum of two (2) sessions Police referral	10 day suspension Student is recommended to seek professional long term help Possible Expulsion recommendation Police referral	
Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.	
Possession with intent to distribute or sell Alcohol or Chemicals - Selling, distributing, delivering, exchanging, or intending to sell, deliver, exchange or distribute any alcoholic, narcotic, illegal substances, or controlled substance on district property, while participating in a district-sponsored activity or traveling in a district vehicle is prohibited. In addition to consequences listed below, loss of officer positions in athletics, music, and other activities would apply. Minnesota State High School League rules also apply.				
Grades	First Offense	Second Offense	Third Offense	
K-12	3 day suspension Parent conference with school social worker and administration before the student is readmitted Police referral	5 day suspension Student is recommended to seek professional help for a minimum of two (2) sessions Police referral	10 day suspension Student must seek professional long term help Possible Expulsion recommendation Police referral	

Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification of enrollment must be by the counselor or treatment center.	
Medication Misuse (over-the-counter) - Any student in possession of or using an "over-the-counter" medication must do so in a manner consistent with district policy (see Policy 516). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any "over-the-counter" medication is prohibited.				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-12	Disciplinary action at discretion of building administration	Detention	1-3 day suspension	5- day suspension
Minnesota State High School League		2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.

Medication Misuse (Prescription) - Any student in possession of or using a prescription medication must do so in a manner consistent with district policy (see Policy 516). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any prescription medication is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	1-3 day suspension Parent conference with school social worker and administration before the student is readmitted Police referral	3-5 day suspension Student is recommended to seek professional help for a minimum of two (2) sessions Police referral	10 day suspension Student must seek professional long term help Possible Expulsion recommendation Police referral	
Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification of enrollment must be by the counselor or treatment center.	

Tobacco, Marijauna, E-Cigarette (Vape) use or possession - Possession or use of tobacco is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substances.

Grades	First Offense	Second Offense	Third Offense	
K-12	3 day suspension Parent conference with school social worker and administration before the student is readmitted	5 day suspension Student is recommended to seek professional help for a minimum of two (2) sessions Police referral	10 day suspension Student must seek professional long term help Possible Expulsion recommendation Police referral	

	Police referral			
Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification must be made by the center.	
Dangerous and/or Nuisance Items				
Firearms - Minnesota state law requires that school boards must expel for a period of at least one year, a student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 U.S.C. § 921. The school board may modify this expulsion requirement on a case- by-case basis. For more information see District Policy 501.				
Grades	First Offense	Second Offense	Third Offense	
K-12	10 day suspension Expulsion recommendation Police referral	Expulsion recommendation Police referral		
Minnesota State High School League	Code of Conduct Follow MSHSL progressive discipline.			
Fireworks - Possession, distribution or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of “Weapons Policy Category I.”				
Grades	First Offense	Second Offense	Third Offense	
K-12	1-3 day suspension Police referral	4-6 day suspension Police Referral Possible Expulsion recommendation	10 day suspension Police Referral Expulsion recommendation	

Minnesota State High School League	Code of Conduct Follow MSHSL progressive discipline.			
Other Category I Weapons - Outlined in Weapons Policy as other guns of all types including pellet, B-B, stun, look-alike, and non-functioning guns that could be used to threaten others. Knives, switchblades or automatically opening blades, daggers, swords, razors. Artificial knuckles or other objects designed to be worn over the fist or knuckles. Blackjacks, clubs, nunchucks, throwing stars. Bow and arrows, slingshots. Another device or instrument used to intimidate, threaten or inflict harm. Full Weapons Policy can be found in the District Policy 501.				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-12	Administrator discretion based on weapon, age, degree of threat. Detention - major or move to 1-5 day in-school suspension	1-5 day suspension Police referral	5-10 day suspension Police Referral Expulsion recommendation	10 day suspension Police Referral Expulsion recommendation
Minnesota State High School League	Code of Conduct Follow MSHSL progressive discipline guidelines.			
Nuisance Objects (Category II Weapons) - Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include but are not limited to, throwing darts, air horns, laser pointers, lighters, radios, squirt guns, video games, snaps, stink bombs, bolt cutters, crowbars, other unauthorized tools, and other nuisance items and toys.				
Grades	First Offense	Second Offense	Third Offense	
K-12	Disciplinary action at discretion of building administration Detention - major or move to 1-5 day in-school suspension	1-3 day suspension	5 day suspension Expulsion recommendation Possible Police referral	
Minnesota State High School League	Code of Conduct Follow MSHSL progressive discipline guidelines.			

Potentially Dangerous Items - Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is discovered that a student has accidentally brought such an item to school, the student may not be considered in possession of a weapon. Nonetheless, because students are responsible for what they bring to school and possession of these items is prohibited, the consequences outlined below apply. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with district policy.

Grades	First Offense	Second Offense	Third Offense	
K-12	Disciplinary action at discretion of building administration	1-3 day suspension	5 day suspension Expulsion recommendation Possible Police referral	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Vehicle Infractions

Driving, Careless or Reckless - Driving any motorized or non-motorized vehicle on district property in such a manner as to endanger people or property is prohibited during school hours and school sponsored events beyond school hours.

Grades	First Offense	Second Offense	Third Offense	
7-12	Driving privilege revoked for identified time period Possible police referral Parent contacted	3 day suspension Driving privilege revoked for identified time period Police referral Parent contacted	5 day suspension Loss of driving privilege Police referral Parent contacted	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Transportation - All rules that apply to building and classroom behavior apply while riding a school bus. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with district policy. Students endangering persons or property may lose bus riding privileges immediately and for an indefinite period.

Grades	First Offense	Second Offense	Third Offense	
K-12	Verbal Warning - Major detention	1-3 day in school suspension Loss of riding privilege for 10 days	3-5 day suspension Loss of bus riding privileges for the remainder of the school year	
Minnesota State High School League	Code of Conduct - 2nd/3rd offense Disciplinary action at discretion of building administration			

Physical Interactions

Assault - Committing an act which intentionally inflicts or attempts to inflict bodily harm or with the intent to cause fear of immediate bodily harm, death or attempting to or threatening to inflict bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	Up to 3 day in school or out of school suspension Possible police referral	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral	

Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If student verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification of enrollment must be by the counselor or treatment center.	
Aggravated Assault - Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.				
Grades	First Offense	Second Offense	Third Offense	
K-12	Up to 3 day suspension Possible police referral	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral	
Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If student verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification of enrollment must be by the counselor or treatment center.	

Fighting - Engaging in any form of fighting where blows are exchanged is prohibited.				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-3 Parent contacted	Disciplinary action at discretion of building administration	1-3 day in-school detention.	Referral to Social Worker, parent conference with referral team.	
4-12 Parent contacted	1-3 day in school suspension Possible Police referral	1-3 day out of school suspension Police referral	Referral to Social Worker and referral team conference with parent. 4-10 day out of school suspension. Police referral	10 day suspension Expulsion recommendation Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration following MSHSL guidelines.			
Pushing, Shoving, Scuffling - Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-12 Parent contacted	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration - parent conference	Disciplinary action at discretion of building administration 1-3 day lunch or after school detention	In school suspension. Parent conference and referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Sexual Violence - Engaging in a non-consensual physical act of aggression or force, which involves the touching of another's intimate parts, or forcing a person to touch any person's intimate parts will not be tolerated. Intimate parts, as defined in Minnesota Statutes section 609.341, include the primary genital area, groin, inner thigh, buttocks or breast, as well as the clothing covering these areas. A complete Sexual Violence Policy is on file in the District Office and is available to the public.				
Grades	First Offense	Second Offense	Third Offense	
K-12	10 day suspension Possible Police referral	Expulsion recommendation Police Referral		

Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.	
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Verbal Sexual Violence - Engaging in a verbal threat of non-consensual physical act of aggression or force, which involves the threat of touching of another's intimate parts, or forcing a person to touch any person's intimate parts through threat or intimidation will not be tolerated.

Grades	First Offense	Second Offense	Third Offense	
K-12	Parent contact - Major detention	Parent conference - 1-3 day in school suspension Meet w Social Worker	3-5 day suspension for students 4-12. Police referral.	
MSHSL	Warning	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	

Property Infractions

Arson - The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	10 day suspension Expulsion recommendation Police referral			

Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.	
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Breaking and Entering - Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12 Parent contacted	Administrator investigation. 1-3 day in school suspension. Possible police referral.	5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral	

Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration
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Unauthorized use of Fire Extinguisher - Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	Disciplinary action at discretion of building administration	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral	

Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration
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Robbery or Extortion - Taking property from another person by the use of force, the threat of force compelling acquiescence, or under false pretenses is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	1-3 day suspension	3-5 day suspension Police referral	10 day suspension Expulsion	

	Police referral		recommendation Police referral	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Security System Tampering - Any action that is intended to deactivate, damage, or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera, fire alarm or an automatic locking door apparatus.				
Grades	First Offense	Second Offense	Third Offense	
K-12	1-3 day suspension Police referral	3-5 day suspension Police referral Expulsion recommendation	10 day suspension Expulsion recommendation Police referral	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Theft, Receiving or Possessing Stolen Property - The unauthorized taking, using, transferring, hiding or possessing of property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-12 Minor <\$500 Parent Contacted	Disciplinary action at discretion of building administration Restitution	1-2 day in school suspension Restitution	3-5 day in school suspension K-3 3-5 day suspension 4-12 Restitution	10 day suspension Expulsion recommendation Restitution Police referral
K-12 Major >\$500 Parent contacted	Detention and Restitution possible police referral	1-2 day in school suspension and restitution.	3-5 day suspension Restitution Police referral	10 day suspension Expulsion recommendation Restitution Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Trespassing - Remaining on school property without authorization is prohibited. Students are not to go into district buildings unless they have permission from the building administrator or attending a district-sponsored event. Any student on suspension who goes to a district location without permission is subject to being charged with trespassing and an increase in suspension				

time. Admitting others through a locked or secured entrance without the permission of district employees is also classified as trespassing.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-12	Disciplinary action at discretion of building administration	1-3 day in school suspension Police referral	1-3 day suspension Police referral	5-10 day suspension Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Vandalism (Minor - damage less than \$500) - Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense	Fourth
K-12 Minor <\$200 Parent Contacted	Disciplinary action at discretion of building administration Restitution	1-2 day in school suspension Restitution	3-5 day in school suspension K-3 3-5 day suspension 4-12 Restitution	10 day suspension Expulsion recommendation Restitution Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Vandalism (Major - damage more than \$200) - Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense		Third Offense
K-12 Major >\$200 Parent contacted	Detention and Restitution possible police referral	1-2 day in school suspension and restitution.	3-5 day suspension Restitution Police referral	10 day suspension Expulsion recommendation Restitution Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Technology Infractions

Misuse of Personal Electronic Devices, (cell phones, lap tops, smart watches, ear buds, etc...) - K- 8 should leave all personal electronics at home. Students will not be allowed to use their Smart Watches to communicate with parents during the school day. Smart watches must be in silent mode during the day or an adult will take it to the office to be picked up at the end of the day.

- K-8 must keep their device in their locker for the duration of the school day.
- Devices observed on a person will be confiscated and can be picked up in the office.
- Students with IEP accommodations for use will be monitored and classroom teachers informed by case managers.
- 5th-8th grade students may with permission check their device for messages at lunch.

Grades 9-12: Students may use personal devices before school, during lunch, and after school only.

- no devices in the classroom unless directed by the teacher
 - locker combinations or passwords should not be shared with peers.
- Grades 5-12:** Students in grades 9-12 may use personal electronic devices before school, after school, during lunch and during passing time between classes. Phones used during instructional time or during a bathroom break will be confiscated and held in the office
- devices must not be visible on the student and will be placed in the pocket chart during classroom instruction or confiscating for the remainder of the day
 - Students with IEP accommodations for use will be monitored and classroom teacher informed by case manager.

NO PHONES in locker rooms at anytime, during school or after school events.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K - 8	The device is confiscated and can be picked up in the office at the end of the day.	The device is confiscated and a parent can pick it up from the office at the end of the day.	The device will be confiscated, parents notified to pick it up and all unauthorized devices may not be at school for two weeks. A Major detention will be assigned by the administration.	The device will be not be allowed for the remainder of the semester or school year A Major detention will be assigned by the admin.
9 - 12	The staff member will ask the student to put the device in a pocket chart or locker.	The device will be taken to the office and the student will pick it up at the end of the school day.	The device will be confiscated, parents notified to pick it up. A Major detention will be assigned by the administration.	The device will be confiscated, parents notified to pick it up and all unauthorized devices will not be allowed for a minimum of two

				weeks. A Major detention
Minnesota State High School League	Code of Conduct for phones used in bathrooms or locker rooms after first offense. Disciplinary action at discretion of building administration			
<u>SPECIFIC RESTRICTIONS</u>				
• Locker Rooms and Bathrooms: Devices with photo-taking capabilities are NOT allowed in locker rooms or bathrooms at any time. Including after school and weekend events. Confiscation and search of such devices is standard procedure in these areas. • Lockdown and Emergency Drills: Phone usage during lockdown and fire drills is prohibited. • Unauthorized Recording: Students who take pictures or videos of others without permission at any school activity or setting, including the bus, will face disciplinary action. • Recording and Posting: Students may not use a device to record, transmit, or post photos or videos of a person or persons on school grounds or the bus without express permission of an administrator in addition to the individual of individuals that are the subjects of the recording. (Students/staff taking photos for yearbook or classroom projects will have permission and announce their purpose)				
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Misuse of District Technology and Telecommunications - Misuse of technologies, equipment, or network (computers, iPads or other district devices); deletion or violation of password-protected information, computer programs, data, passwords, or system files; inappropriate accessing of files, directories, and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws is prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse.				
Grades	First Offense	Second Offense	Third Offense	FourthOffense
K-12	Discretion of the teacher and administrator in conference. Parent contacted	Limited use to classroom only. Parent contacted. Classroom teacher assigned detention.	No availability to technology for a period of time as decided by the referral team. Major admin detention	No use for a significant period of time. Two major admin detentions.
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration. 2nd or more offenses results in missed games or events at the discretion of building administrator.			
Breach of District Technology and Telecommunications - The deliberate breach of the school district network and technology resources is prohibited and may result in disciplinary				

actions, including but not limited to suspension, police referral, and recommendation for expulsion.				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-12	1 day in school suspension. Parent conference. Possible police referral.	2-4 days in school suspension. Parent conference. Police referral.	5 day suspension Police referral Social Worker referral	10 day suspension Expulsion recommendation Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Threatening and/or Disruptive Behavior				
Verbal Abuse - The use of language that is abusive, obscene, threatening, profane, disrespectful, intimidating, or inflammatory, either oral or written, by a student towards a staff member or another student that degrades other people because of their race, religion, ethnic background, or physical or mental challenges will not be tolerated. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-3 Parent contacted	Disciplinary action at discretion of building administration - Possible: 1 - 3 day lunch detention.	1-3 day after school detention. Parent is responsible for pick up at 4:15.	3-5 day after school detention. Parent is responsible for pick up at 4:15.	Referral to child study team.
4-12 Parent contacted	Disciplinary action at discretion of building administration Possible 1-3 day lunch detention.	1-3 day in school suspension	3 - 5 day in school suspension.	10 day suspension Expulsion recommendation Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Bomb Threat or Terroristic Threat - Making, publishing or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a school location or event is prohibited.				

Grades	First Offense	Second Offense	Third Offense	Fourth
K-3	Disciplinary action at discretion of building administration. Police referral			
4-12	Police referral, parent conference, discretion of administration.	10 day suspension Expulsion recommendation		
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Bullying or Intimidating Behavior - Bullying or intimidating behavior of any type, including through the use of technology and the internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate. A full description of the Bullying Policy is in this Handbook.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-3	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration Social worker intervention	1-3 day after school detention. Social worker intervention	Referral to child study
4-12	Disciplinary action at discretion of building administration	1-3 day in school suspension Social worker intervention	2-10 day suspension Social worker intervention	Referral to child study
Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.	Referral to child study

			Verification of enrollment must be by the counselor or treatment center.	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Disorderly Conduct - Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb others or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous or noisy conduct or gestures or offensive, obscene or abusive language tending reasonably to arouse alarm, anger or resentment in others.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-3	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration - Parent conference	Disciplinary action at discretion of building administration Parent conference - Social worker referral	In school suspension Child study referral
4-12	Disciplinary action at discretion of building administration	2-5 day in school suspension	2 - 5 day suspension Police referral	5-10 day Suspension or Expulsion recommendation
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Disruptive or Disrespectful Behavior - Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the peace and good order of the school environment or school-sponsored activity.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-3 Parent contact	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration - lunch or after school detention	1-3 days after school detention.
4-12 Parent contact	Disciplinary action at discretion of building administration	1-3 day in school suspension	3-5 day suspension	5-10 day suspension, referral
Minnesota State High School	Code of Conduct Disciplinary action at discretion of building administration			

League				
False Fire Alarm - Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system or sprinkler system is prohibited.				
Grades	First Offense	Second Offense	Third Offense	
K-3	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration	
4-12	5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral		
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Gambling - Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games, and other items used to promote a game of chance) is prohibited.				
Grades	First Offense	Second Offense	Third Offense	Fourth
K-3	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration	Disciplinary action at discretion of building administration	
4-12	Disciplinary action at discretion of building administration	1-3 day suspension	3-5 day suspension	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Harassment - Has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment. Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or, otherwise adversely affects an individual's employment or academic opportunities. A complete Racial Harassment Policy, Religious Harassment Policy, and Sexual Harassment Policy is on file in the District Office and is available to the public.				
Grades	First Offense	Second Offense	Third Offense	
K-3	Investigation by building administrator. Administrator	1-3 day after school detention Social worker intervention	5 day after school detention. Parent conference. Social worker intervention.	

	discretion for discipline.			
4-12	Investigation followed by 1-3 day suspension if found valid. Social worker and possible police referral.	4-6 day suspension Social worker intervention Police referral	7-10 day suspension Social worker intervention Possible Police referral	
Minnesota State High School League	Immediate one game suspension pending investigation based on report at the discretion of the administrator. 2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If a student is verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement.	
Hazing - Committing an act against a student, or coercing a student into committing an act that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. A complete Hazing policy is on file in the District Office and is available to the public.				
Grades	First Offense	Second Offense	Third Offense	
K-3	Disciplinary action at discretion of building administration	1-5 days lunch detention. Social worker intervention	1-3 day after school detention. Social worker intervention	
4-12	1-3 major after school detentions.	1-3 day suspension Social worker intervention Possible Police referral	2-10 day suspension Social worker intervention Possible Police referral	

Minnesota State High School League	2 consecutive interscholastic contests or 2 weeks of a season, whichever is greater.	6 consecutive interscholastic contests or 3 weeks of a season, whichever is greater.	12 consecutive interscholastic contests or 4 weeks of a season, whichever is greater. If student verified to be enrolled and participating in a chemical dependency program or other treatment program for a minimum of 6 weeks the student can be certified for reinstatement. Verification of enrollment must be by the counselor or treatment center.	
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Insubordination - A deliberate refusal to follow an appropriate direction or to identify one's self when requested is prohibited.

Grades	First Offense	Second Offense	Third Offense	
K-12	Disciplinary action at discretion of classroom teacher or building administration	Disciplinary action at discretion of administration and parent conference.	Referral to appropriate contact.	

Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration
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Threatening Group Activity - Threatening group-related activity, the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc. are prohibited.

Grades	First Offense	Second Offense	Third Offense	
7-12	1-3 day suspension Social Worker Intervention	4-5 day suspension	5-10 day suspension	10 day suspension Expulsion recommendation Police referral
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Academic Dishonesty

Offenses accumulate for all classes. Each offense will be reported to school administration and recorded on the student's discipline record. An offense for academic dishonesty will make a student ineligible for Academic Accolades or Awards for a period of 1 year. The classroom teacher will determine if cheating or plagiarism occurred.

Cheating - Seeking to obtain credit or improved scores through the use of deception. Examples include: Copying homework, looking at another student's quiz or test, asking a student what was on a quiz or test, using secretive methods including putting information on phones or calculators, and using electronic foreign language translators instead of teacher approved materials, using a former student's work and claiming it as one's own, using study aids such as Cliff notes or Spark notes instead of reading assigned materials.

Grades	First Offense	Second Offense	Third Offense	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			

Facilitation - Helping another student obtain credit or improved scores through the use of deception. Examples include: Allowing another student to copy your homework, allowing another student to look at your test or quiz, reporting to another student what is on test or quiz, working with another student on an assignment and submitting the same answers without the permission of the instructor, texting answers to another student.

Grades	First Offense	Second Offense	Third Offense	
7-12	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next (1) event or competition.	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next two (2) events.	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next three (3) events or competition.	

Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration
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Falsification - Fabrication. Examples include: Misrepresenting yourself in any way to your teacher regarding the work you have done including saying you turned in an assignment when you have not, forging a parent's signature on a document required for class, missing class in order to avoid turning in a paper or taking a test, submitting the same work to two instructors without the express permission from both instructors, making up information/data or a citation in any paper or project, and gaining unauthorized access to tests.

Grades	First Offense	Second Offense	Third Offense	
7-12	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next (1) event or competition.	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next two (2) events or competition.	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor Society (NHS) Ineligible for all extra-curricular activities for the next three (3) events or competition.	

MSHSL	Code of Conduct Disciplinary action at discretion of building administration
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Plagiarism - Representing the words or ideas of another as one's own in any paper. Examples: Copying information off the internet or any other printed material and pretending this information is your own writing. Everything on the internet is not public domain. You must credit the source of those who created them. Failure to cite sources properly including not using quotation marks when needed and not acknowledging sources when paraphrasing.

Grades	First Office	Second Offense	Third Offense	
7-12	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Probation from National Honor Society (NHS)	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor	Parent will be notified Possible 0 or alternative assignment at discretion of Teacher Detention Probation from National Honor Society (NHS) Ineligible for all	

	Ineligible for all extra-curricular activities for the next (1) event or competition.	Society (NHS) Ineligible for all extra-curricular activities for the next two (2) events or competition.	extra-curricular activities for the next three (3) events or competition.	
MSHSL	Code of Conduct Disciplinary action at discretion of building administration			
Other Behavior Infractions				
Dress and Appearance - Inappropriate clothing or appearance is prohibited. Administrators reserve the right to deny admission to school functions based on dress or appearance determined to be inappropriate or disruptive to the educational process. When a student is found in violation of these guidelines, the student will be directed to make modifications or be sent home for the day. For more information on appropriate dress and appearance see the Clothing and Attire portion of the Student/Parent Handbook and/or District Policy 504.				
Grades	First Offense	Second Offense	Third Offense	
K-12	Warning Request to change attire Parent or guardian provide appropriate dress	Repeat of 1st offense Disciplinary action at discretion of building administration	Detention **Additional infractions may lead to 1 day in school suspension	
False Reporting - Intentionally reporting false information about the behavior of a student or employee is prohibited.				
Grades	First Offense	Second Offense	Third Offense	
7-12	Detention	1-3 day suspension	3-5 day suspension	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Records or Identification Falsification - Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.				
Grades	First Offense	Second Offense	Third Offense	

7-12	Disciplinary action at discretion of building administration	1-3 day suspension	3-5 day suspension	
Minnesota State High School League	Code of Conduct Disciplinary action at discretion of building administration			
Unsportsmanlike Conduct at Events				
Grades	First Offense	Second Offense	Third Offense	Fourth Offense
K-5 Students must be with a parent or guardian.	Warning, redirection, asked to sit with their adult.	Brought to parent or guardian and asked to leave event.	Restricted from attending next three events.	Refrain from attending any events.
6-12	Warning, redirection.	Student is asked to leave.	Student is restricted from attending three events.	Refrain from attending any events

Appendix B: Technology Use Parent / Student Agreement

Technology Use

These rules apply to student use of all technology (computers, iPads, or other district devices):

- Technology use is a privilege, not a right. Students who lose privileges will not be able to use computers for the Internet, email, or any other task.
- It is a violation of the Acceptable Use Policy to:
 - subscribe to email mailing lists or other incremental email lists that contain material that is explicit, suggestive, sexual, or inappropriate in nature.
 - send or forward chain letter email.
 - send or forward inappropriate material to your account or another person's account at school.
- Downloading or installing of any kind on any school computer, iPad, or any other technological device without the express permission of the Technology Coordinator is not permitted. This includes, but is not limited to, music files, apps, games.
- Theft, vandalism, or destruction of any computer equipment or computer-related equipment is prohibited and is not limited to physical vandalism, but also includes the creation and/or distribution of viruses or hacking any computer. **Student pays for damage done by them to any computer. Lost chargers \$5.00. Loaner will be provided; damage to loaner results in purchase of new chomebook at district cost to be retained by district when the student leaves NPS.**
- Students must have a pass signed and/or permission by their teacher AND the lab or library supervisor in order to use computers. Permission to work in the lab is at the discretion of the supervisor in the lab.
- Printing must be limited to classwork only and be approved by a classroom teacher.
- All school and basic classroom rules apply to the computer lab.
- Use of others' usernames and passwords is not permitted and may result in revocation of all computer privileges.
- Computer use is not guaranteed to be private; Nicollet Public Schools reserves the right to monitor all computer users and network traffic. Any illegal activity will be reported to the proper authorities.
- Inappropriate behavior, downloading, and email violations may result in the following: removal from use of technology and detention, in-school suspension, removal from a class for the remainder of the semester.
- Theft, vandalism, sexual or pornographic material violations will result in the following:
 - 1st Violation – Removal from computer use for the remainder of the semester and in-school suspension.
 - 2nd Violation – Removal from computer use for the remainder of the year.

The Principal and teacher will decide if alternative assignments will be given and/or if students will be removed from the class without credit.

Technology Agreement

Agreements are signed and held in the office. A copy of the agreement can be requested from the office staff.

Appendix C: Weapons Policy

Weapons Policy

This policy will be read and explained to all students at the beginning of the school year and will be available to all parents during the school year. Similarly, efforts will be made to acquaint students and parents who enroll during the year, with the content of this policy.

1. Policy

It is the policy of the school district to maintain a positive, safe, secure, learning and working environment. In striving to attain such an environment, the district takes the position of "no tolerance" for weapons in our schools, except as specifically stated below. All weapons or instruments that have the appearance of a weapon are prohibited within all school environments and the school zone, except for educational purposes as authorized in advance by the building Principal.

2. School Location / Environment

School environments include, but are not limited to, district-owned buildings; leased or rented facilities; school-sponsored activities, field trips, school vehicles, and school buses, rented or owned; and school bus stops. Anyone found to be in possession of a weapon in any area defined in this policy, before, during, or after school hours is subject to administrative and/or legal actions.

3. Possession

Students and non-students, including employees and other adults, are forbidden to knowingly or voluntarily possess, store in any area subject to one's control, handle, transmit, or use any instrument that is considered a weapon or a "look-alike" weapon in any of the school environments listed above. The school district will act to enforce this policy and to take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

4. Student Reporting

Students who see or become aware of a weapon at school must not touch it or remain in the presence of a person or group if a weapon is present. Students must notify an adult immediately for the safety of all concerned.

5. Weapons

"Weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm whether loaded or unloaded; any chemical, substance, device or instrument designed as a weapon or through its use capable of threatening or producing bodily harm or death; or any device or instrument that is used to threaten, strike terror, or cause bodily harm or death.

a. Category I Weapons

- i. All firearms, whether loaded or unloaded.
- ii. Other guns of all types including pellet, B-B, stun, look-alike, and non-functioning guns that could be used to threaten others.
- iii. Knives, switchblades, or automatically opening blades, daggers, swords, razors.
- iv. Artificial knuckles or other objects designed to be worn over the fist or knuckles.
- v. Blackjacks, clubs, nunchucks, throwing stars.
- vi. Explosives
- vii. Poisons, chemicals, or substances capable of causing bodily harm.
- viii. Bow and arrows, slingshots.
- ix. Any other device or instrument used to intimidate, threaten or inflict harm.

- b. **Category I Violations by Students** The procedure of all offenses is:
 - i. Confiscation of the weapon (if it can be done safely) or call 911 and request assistance if needed.
 - ii. Notification of Principal or designee
 - iii. Hold an administrative hearing with the student(s) that will include:
 - i. Notification of parent/guardian
 - ii. Initial suspension from school for up to five days.
 - iii. Involvement of police with the recommendation to charge.
 - iv. Recommendation to the Superintendent by the board regarding expulsion.
 - iv. Federal law requires the expulsion from school, for a period of not less than one year, any student who brings a firearm to school. The school board may modify this requirement on a case-by-case basis.
- c. **Category I Violation of Other Youths and Adults, Including Employees**
 - i. Immediate policy involvement with the recommendation to charge.
 - ii. Employees will also be subject to district investigation and application of relevant district policies and disciplinary procedures.
- d. **Category II Weapons**

Possession of Objects Which May or May Not Be Considered Weapons. While this policy represents a "no tolerance" position of weapons and/or look-alike weapons, there are several objects, which are questionable regarding whether they are considered weapons and whether the presence of these objects requires activation and enforcement of this policy. The administrator may use his/her discretion when interpreting the use and intent with such objects. Such potentially dangerous weapons may include, but are not limited to:

 - i. Small pocket knives, razor blades
 - ii. Fireworks, firecrackers, and smoke bombs
 - iii. Throwing darts
 - iv. Nuisance items and toys
 - v. Unauthorized tools
 - vi. Lighters
- e. **Category II Violations by Students** The procedure for offenses is:
 - i. Confiscation of the weapon (if it can be done safely).
 - ii. Notification of parent/guardian
 - iii. Hold an administrative hearing with the student(s) that may include:
 - iv. Initial suspension from school for up to five days.
 - v. Involvement of police with the recommendation to charge.
 - vi. Recommendation to the Principal regarding expulsion.
- f. **Category II Violation by Other Youths and Adults, Including Employees**
 - i. Administrative decision on police involvement with the recommendation to charge.
 - ii. Employees may also be subject to district investigation and application of relevant district policies and disciplinary procedures.
- g. **Administrative Discretion Regarding Possession**
 - i. K-12: A student who finds a weapon on the way to school property or in the school building and takes the weapon immediately to the Principal's office shall not be considered in possession of a weapon.
 - ii. K-12: While this policy represents a "no tolerance" position on weapons possession on school property and on or at those places or vehicles listed above is intended to prohibit all weapons for any reason, there could be a very rare occasion when a weapon is inadvertently brought onto school property or is in one's possession. If

such an occasion is clearly the case, the Principal, after a thorough investigation, may use discretion in determining the appropriateness of applying "Category II" consequences for a "Category I" violation and other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

h. **Authorized Instructional and Work-Related Equipment and Tools**

While this policy represents a "no tolerance" position of weapons and/or look-alike weapons, it is not meant to interfere with instruction or use of appropriate equipment and tools by employees and students. Such equipment, when properly used and stored, shall not be considered a weapon for purposes of this policy. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, the guidelines and consequences of this policy will take effect.

i. **Exceptions**

This policy, pursuant to Minnesota Statutes, provides for the following exceptions.

- i. Licensed peace officers, military personnel, or students participation in military training, who are performing duties.
- ii. School district approved firearm safety courses or activities conducted on school property.
- iii. The School district approved possession and use of dangerous weapons by a ceremonial color guard.
- iv. School district-approved gun or knife show held on school property.
- v. School district approved possession and use of starter guns for athletic contests.
- vi. Possession of dangerous weapons, or replicas, with the prior written permission of the building Principal.

- j. **Students with Disabilities** The Minnesota Pupil Fair Dismissal Act. Minn. Stat 127.26 to 127.39 applies to all pupils. Accordingly, all students, regardless of disability, will be suspended from school for one to five days, pending further investigation of the weapons policy violation. If the alleged violator is "a student with a disability" pursuant to Minnesota and federal law, special due process procedures are required. Within five days of a suspension, a team meeting shall occur. The team shall determine whether the weapons policy violation is related to the disability. If the team determines that the misconduct is unrelated to the student's disability, the student will be disciplined in the same manner as students without disabilities. The disabled student who violates this weapons policy will not be expelled if the assessment team determines that the misconduct is related to the student's disability. If the misconduct is related to the student's disability, and if following suspension and readmission to school the student continues to violate this policy; and if the parent/guardian will not agree to a more restrictive placement, school officials may seek court assistance to expel the student.

Appendix D: Harassment and Violence Report Form

INDEPENDENT SCHOOL DISTRICT NO. 507 HARASSMENT AND VIOLENCE REPORT FORM

General Statement of Policy Prohibiting Harassment and Violence

Independent School District No. 507 maintains a firm policy prohibiting all forms of discrimination. Harassment or violence against students or employees or groups of students or employees on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability is strictly prohibited. All persons are to be treated with respect and dignity. Harassment or violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, including gender identity and expression, or disability by any pupil, teacher, administrator, or other school personnel, which create an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant _____

Home Address _____

Work Address _____

Home Phone _____ Work Phone _____

Date of Alleged Incident(s) _____

Basis of Alleged Harassment/Violence - circle as appropriate: race \ color \ creed \ religion \ national origin \ sex \ age \ marital status \ familial status \ status with regard to public assistance \ sexual orientation, including gender identity and expression \ disability

Name of person you believe harassed or was violent toward you or another person or group.

If the alleged harassment or violence was toward another person or group, identify that person or group.

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e., threats, requests, demands, etc.); what, if any, physical contact was involved; etc. (Attach additional pages if necessary.)

Where and when did the incident(s) occur?

List any witnesses that were present

This complaint is filed based on my honest belief that _____ has harassed or has been violent to me or to another person or group. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

(Complainant Signature)_____

Received by _____ Date _____

Investigated by _____ Date _____

Appendix E: 24 Hour Field Trip Release Form

Nicollet Activity - 24 Hour Travel Release

*Field Trips and Athletic Events.

Submit this form to Nicollet Public School office staff 24 hours prior to departure.

Today's Date: _____

This is to certify that _____ will not be riding the bus and has my
permission (student's name)

to be picked up by _____ at _____
(adult picking student up) (place and time)

following the scheduled activity.

Event _____ Date of event _____

I certify that I am personally responsible for transporting my son/daughter as listed above.

NAME: _____ PHONE: _____

Reason for not riding the bus is:

I understand that Nicollet Public School activities require that students and chaperones ride the bus to and from all events. A departure from this requirement will release Nicollet Public School from liability for any adverse results that may occur.

I understand that my child will ride the bus if I or the adult I assigned is not at the agreed time and place to pick up my child. NPS staff/coaches are not responsible for calling or waiting for the party to meet past the assigned pick up time. No children will be left unattended for the purpose of waiting for a late adult.

(Signature of Parent Requesting Release)

(Signature of Nicollet Principal or Activities Director)

*Extra copies are available in the office.

NICOLLET PUBLIC SCHOOLS · ISD 507

One Pine Street · Nicollet, MN 56074
Office 507-232-3411
Fax 507-232-3536 - info@isd507.k12.mn.us
Superintendent/ Principal K-12: Mrs. Robin Courrier, Dean of Students K-12 Sam Cotton

Open Campus (Lunch/PM Study Hall only) Permission Form

Dear Parents/Guardians:

Students in the 11th and 12th grades only will have the opportunity to have an open campus during their lunchtime and afternoon study halls. This year 26-27, we ask all students to sign up for a lunch and if leaving campus sign up for a to-go lunch that will be ready for you as you leave for lunch at the beginning of the secondary lunch period. If the student chooses to stay on campus they should have lunch in the commons and they may leave after they've eaten if they have an assigned study hall or work study during 6th and 7th period. **Grades, assignments, and attendance must be in good standing or your Open Campus privileges will be temporarily suspended.**

Please check one of the boxes listed below and sign at the bottom of the page.

☐

I give permission for my student _____ to leave school grounds during lunchtime/pm study halls by walking, driving, or riding in a motor vehicle. I know that my student will be unsupervised during this time and I will not hold the school liable if he or she is injured. I also indemnify the school in the event that my student is responsible for the injury of another person while exercising the open campus privilege.

Grades, assignments, and attendance must be in good standing or your Open Campus privileges will be temporarily suspended.

☐

I do not want my student to have lunchtime/study hall open campus privileges.

Open campus is a privilege for our students in grades 11 and 12. A signed parent permission form is required for a student to choose an open lunchtime/study hall. Students must be back in time for class when returning from lunch or pm study hall. All tardies or absences following open campus privileges without prior approval will be unexcused.

Students will temporarily lose their open campus privilege if:

- The student is ticketed or arrested for breaking a local, state, or federal law including speeding during the lunch period or study hall period.
- The student's parents request that they not be allowed this privilege.
- The student is not in good academic standing per quarter at any time.
- The student provides transportation away from school for a student in grade 10 or below during the lunch period or study hall.
- The student receives a total of three tardies for any class period per quarter.
- The student receives any unexcused absences for any class period per quarter.

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____

If you have any questions or concerns, please feel free to call Mrs. Courrier at 232-3411 ext. 3118 or Mr. Cotton at 232-3411 ext. 3115.

NPS Administration

NICOLLET PUBLIC SCHOOL



ALL STAFF HANDBOOK

Small Community, Big Opportunity. Academic excellence builds leaders for tomorrow.

Updated 7/8/26

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Nicollet Public School Faculty Handbook

ASSEMBLY PROCEDURE

Teachers will be given prior notice concerning the scheduling of assembly programs, including pertinent details and specific instructions. Teachers are to take their students to the assembly, younger kids to the front, sit the students in two rows, **teachers sit with their class, and supervise them for the duration of the assembly.**

ATTENDANCE, FACULTY

The workday for faculty members is from 7:30 a.m. to 3:30 p.m. Faculty members are expected to be on-site for the entire length of the workday. Administrator approval is required for any exceptions beforehand. All school personnel are required to make up time on site by either staying late or starting early that week or the following week.

Absence Protocol

ATTENDANCE, STUDENT

Teachers are required to maintain accurate records of students' daily attendance. Elementary teachers are required to take and post daily attendance within the first 15 minutes of the beginning of the school day. High school teachers are required to take and post attendance within the first 10 minutes of each class period and implement the tardy procedure. **Three unexcused tardies within a quarter results in a 30 minutes classroom teacher detention and parent contact. 7 Tardies within the quarter in one class period results in Major detention and parent conference with administration. Multiple tardies may result in a Code of Conduct violation.**

BOOK, MATERIAL, TECHNOLOGY DISTRIBUTION

Teachers have a professional responsibility to account for all books and materials issued to them for distribution to students and to impress upon students the importance of caring for the materials issued to them. Each teacher is required to keep a record of the book or item number and the condition of each book or item assigned to each student when the book or item is issued. Books in poor condition should be turned in to the office to order replacements.

Teachers must know the replacement cost of each book or item and share this information with students. The replacement cost will be the cost to replace the lost or damaged materials. For secondary courses, the costs will be in the course syllabus.

Students will return books and materials to their teachers. When a student loses or damages a book or other school material, the student is responsible for the repair or replacement cost of that item.

BOOK AND MATERIAL SELECTION

The curriculum will be reviewed accordingly. The purchase of textbooks and materials will be purchased to the extent that District finances allow.

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CAMERAS

The district has several surveillance cameras about the campus. The purpose of the cameras is to support safety and accident reports. The cameras allow accountability for student behavior and activities.

Cameras are located in the CTE areas for safety or training purposes. Cameras are found in all the hallways, commons, and parking lot areas.

Cameras are placed in all the classrooms of the NECC for accountability of reports.

Camera usage is strictly limited to administration and distributed to law enforcement or state inspectors at their request.

Camera footage should not be viewed by any one other than District administrative assistant, administration, and Dean of Students.

Authorization to view footage is sent to the Superintendent or Dean of Students for authorization.

Parents will not be allowed to request footage. They may request the administration look up an allegation a parent has made but will be discreet when sharing any footage.

All NECC footage will be viewed by the District administration. NECC directors will not have direct access.

The cameras are not to be used for staff disciplinary purposes but to hold staff and students accountable to safety expectations and care.

CHILD ABUSE

Certified school employees such as teachers, paraprofessionals, administrators, counselors, and social workers are mandatory reporters and are legally required to report whenever the reporter believes a child is a victim of abuse. This report is made immediately to the Nicollet County Social Services Department of Child Protection at (507) 934-8751 and the principal and social worker are informed. A written report must follow within 24 hours or 72 hours (exclusive of weekends and holidays) of the initial phone call. The form for this can be found in the School Social Workers' office. Persons making a report in good faith are immune from all civil or criminal liability. As mandatory reporters, school employees who fail to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.

CLASS DISMISSAL

The only time teachers should release students is when the bell rings unless they have received specific instruction from an administrator to do otherwise. Students should not be given permission by a teacher to retrieve items from their cars. **Students should not be waiting at the door.**

CLASS RECORDS

All information regarding student evaluation must be kept in a class record book provided by the District (Infinite Campus). ***Teachers will update their gradebooks at least once a week by Thursday afternoon.*** Keep students informed of their academic progress using the information

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marked in your records. Only share data about the student with whom you are conferencing. Class records will be submitted to the office at the end of the school year. Provide timely and accurate grades. The Dean of Students will alert you if grades are not recorded correctly and provide an opportunity for you to learn.

CLASSROOMS, CARE OF

Classrooms must be maintained in a neat, orderly fashion. Bulletin boards should be inviting and kept current. It is the responsibility of the teacher to keep a close check on the condition of all desks and equipment in the room. The marking or defacing of desks or other school property will not be tolerated.

The last teacher to occupy the room at the close of the school day will ensure that the classroom door is closed and locked. During the school day, when a room is to be left unoccupied, the teacher has the responsibility to lock the classroom door. **Students should NEVER be left in the classroom unattended.** Please contact the nearest colleague or office if your absence is an emergency.

Students are to place chairs on top of desks at the close of the school day in rooms that do not have "chair/desk" units.

If a room is shared by two or more teachers, every effort should be made to leave work on the board that the previous teacher has indicated that he/she wished to be saved. Before leaving the room, the teacher should erase all work that he/she does not wish to be saved. The top of teachers' desks should be left sufficiently clear so that teachers sharing the room will have a place in which to leave materials related to the instructional program.

All teachers should maintain a level of organization and cleanliness of their desk area. Set an example for the students.

CLASSROOM SUPERVISION

Students must be supervised in the classroom. ***Never leave your classroom unsupervised—even for a few minutes.*** If you must leave your classroom when students are present, have another adult supervise your students the entire time you are away.

CLIMATE, SCHOOL

We have a wonderful school, great students, and a professional staff. We need to be positive, have fun with our jobs, and let the students know that we care about them, their future, and their education. Be present. When you are able, attend after school events.

CLOSING, SCHOOL (WEATHER-RELATED)

School may be closed by the Superintendent due to inclement weather. The official announcement regarding closed or delayed status will be made over Infinite Campus, Facebook,

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and KARE 11, WCCO 4, KMSP9, and KEYC 12 television stations. A decision on closures and delays will be made by the administration by 6:30 a.m.

CODE OF CONDUCT

All staff members are expected to conduct themselves with professionalism, integrity, and respect in all interactions with students, families, colleagues, and community members. Employees shall place the well-being and success of students at the center of their work by creating safe, inclusive, and supportive learning environments where all students are treated with dignity, fairness, and respect. Staff are expected to maintain appropriate professional boundaries, protect confidential information, follow district policies and procedures, and serve as positive role models through their actions, communication, and decision-making.

Employees are responsible for fostering a collaborative and respectful workplace, demonstrating accountability, and contributing to a positive school culture. Staff shall communicate professionally, embrace diversity and inclusion, use district resources responsibly, comply with all safety and security procedures, and engage in continuous professional growth. Through these commitments, all employees help ensure a learning environment where students, staff, and families feel valued, supported, and empowered to succeed.

CONFIDENTIALITY

Most student data is confidential and should not be discussed with anyone unless there is a clear and definite educational purpose for doing so. Examples of confidential data include, but are not limited to: grades, free or reduced lunch status, special education status and/or disability, health concerns, discipline record or events, etc. When you must discuss student concerns, be sure to be in a secure location.

CRISIS SITUATIONS

Each teacher should have access to an [Emergency Response Plan 4th Edition](#) and a sheet posted in their classrooms. Please refer to this document for information on emergency action procedures. Be sure this sheet is readily available for substitutes and that you leave a request in your substitute teacher's plans for the substitute teacher to read the material.

CUSTODIAL SERVICE

If a teacher needs any custodial work completed (broken or faulty classroom equipment), please fill out this form [Request for Custodial Maintenance/Service](#). This form can also be located on the district website under the staff tab.

DETENTION

Teachers may award detentions by communicating with the student, parents, and administration. Detention should be served with classroom teachers for minor offenses and communicated with a student's parents.

Minor offenses may include, work refusal, minor disruptions, tardies, but are not limited to

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student removal. You may assign a classroom detention for students who have been asked to leave the room. They can make up the time after school.

Major detentions are created when communicating with administration or Dean of Students. Major detentions are 3:00-4:00 on Wednesdays.

DISCIPLINE

It is expected that all teachers will maintain conditions in classrooms so that student engagement and effective schoolwork can be accomplished. Teachers are required to follow the Positive Behavior Intervention Support (PBIS) and Raider Pride philosophy. If a student is sent to the office, the office should be informed that the student is on the way. Students must not be sent to the hallway and left unsupervised. Discipline will be handled as described in the Student Handbook. The supervising teacher will also fill out a Student Incident Report (SIR) Google Form and inform the student's parents of the behavior. [25-26 Parent Student Handbook](#)

Teachers do not have permission to permanently remove or expel a student from his/her classroom. Only the school board can do this. All legal procedures must be followed. Written documentation must be kept as to the nature of the discipline problem. Parents and students must be given the opportunity to request a hearing before the school board before expulsion. This is their legal right.

Teachers struggling with classroom management may seek assistance from their union rep or administrator. Failure to follow the directives in the handbook regarding teacher and student expectations may result in disciplinary action against the teacher.

DRESS CODE/STUDENT DRESS CODE

Employees are expected to be neat, clean, and to wear appropriate clothing for work that is in good taste and suitable for the job at hand.

Students should follow the dress code found in the Parent Student handbook. No undergarments blatantly showing. Spaghetti straps should be doubled or layered. Minimum belly should be showing with crop tops. NO bare backs or halter tops. NO shirts depicting vulgar language, vulgar symbols, or illegal substances for teenagers and children. [Parent Student Handbook 25-26](#)

Students will be asked to cover up or change by any staff member who has become aware of a violation. Staff may request administrative assistance if in an uncomfortable situation.

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EQUAL EMPLOYMENT OPPORTUNITY

Our continued success depends upon the full and effective use of qualified persons regardless of race, color, religion, sex, age, national origin, disability, or veteran status. It is our goal to recruit, hire, and develop the best employees using only job-related qualifications.

The Nicollet Public School District will continue to direct our human resource practices toward achieving equal employment opportunities for everyone. Therefore, our goal is that all matters concerning recruiting, hiring, training, compensation, benefits, promotions, transfers, education, social and recreational programs, and treatment on the job are free of discriminatory practices.

The District official responsible for the coordination of activities relating to compliance with Title IX and for Section 504 and Public Law 95-256 is the Superintendent. The Superintendent's office is located at 1 Pine Street, Nicollet, MN 56074. The telephone number is (507) 232-3411. This official will provide information, including complaint procedures, to any student or employee who feels that his/her rights under Title IX, Section 504, or Public Law 95-256 may have been violated by the District or its officials.

STAFF MEETINGS (ALL STAFF MEETINGS)

Faculty meetings will be held once a month. Notification will be scheduled prior to the beginning of the school year. Elementary and Secondary staff meetings will be scheduled as needed. Paraprofessionals are encouraged to attend "all staff" meetings. Clock out at the end of the meeting.

Six ALL STAFF meetings will be held each school year according to the teacher contract. ALL STAFF meetings will be scheduled at the beginning of the year, 3 each semester. Staff meetings may be subject to change due to limited agenda.

FIELD TRIPS AND LOCK-INS

Teachers/organizations planning one-day field trips need to receive authorization from the Principal prior to scheduling the field trip. All field trips must be in compliance with District policy. A list of chaperones for the field trip must be submitted to the Principal at least one week in advance of the trip. Volunteers who chaperone students off-campus or on an overnight event shall submit to a background check with the cost of the background check paid by the district. Teachers/organizations in their planning process should determine how many chaperones are needed and not leave it open to an unlimited number of chaperones. Consultation with the principal is recommended in determining the number of needed chaperones.

Teachers/organizations should then draw names at random from the pool of people interested in chaperoning to determine who will be chaperoning.

For overnight field trips and lock-ins, student representatives and/or their adult supervisor(s) will be required to present their plan to the school board and have the board officially approve it. All

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overnight trips require board approval before deposits are made for rooms, etc. The School Board must approve the mandatory overnight trip/lock-in form one month prior to departure or event date. The eligibility of students with behavioral detentions/suspensions will be reviewed by the Administration and sponsoring teacher. Students participating in academic eligibility checks will be reviewed by the Administration and sponsoring teacher. School-sponsored overnight trips/lock-ins must be submitted to the Board 30 days in advance with an itinerary and a list of chaperones.

FUNDRAISING

All fundraising activities must be approved by the Superintendent prior to the start of the fundraiser and in accordance with District policy. **New fundraising activities must also be approved by the School Board.** The advisor and/or student representative is required to present their new fundraising plan to the school board for approval.

GRADE AND PROGRESS REPORTS

Teachers are required to prepare and submit mid-quarter and quarter progress reports and semester grade reports for all students. Keep parents informed so that they can help you keep students working. Send progress reports not only to students who are doing poorly, but help parents celebrate their student's success by sending progress reports and positive notes home as well. Teachers are expected to follow the [MTSS](#) model when students fall behind or fail to submit appropriate work to maintain a passing grade. Teachers are required to inform parents when students are struggling to complete their assignments. ***Teachers are required to invite parents for district conferences who have students earning a D or F at mid quarter to create a plan for success.*** Teachers must involve the appropriate administrator and social worker and SAT team visit.

HALLWAY SUPERVISION

Faculty members who teach students in grades PreK-12 should be present in the hallways before and after school and when students are present and during passing time. Additionally, Secondary staff members are required to supervise the bus and parking lot area as scheduled throughout the year.

ELEMENTARY Paras must be outside by 7:40 a.m. to supervise K-3 students by the bus and playground area. Elementary paras can create a rotating schedule for morning supervision. We must have 2-3 paras on the playground and bus area during this time. Elementary teachers will take their students to the bus at 3:00 and dismiss non bus riders to their parents. Elementary teachers will not supervise after school.

Elementary recess will be scheduled and supervised by the classroom teacher. One teacher with a walkie talkie per 24 students. Classes that exceed 24 may request para assistance during recess time. Talk with administration.

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MIDDLE SCHOOL/HIGH SCHOOL Paras/Teachers must be in the hallways and commons by 7:40 a.m. A schedule can be created that has three teachers/1 para in the commons area for breakfast. All other teachers/para should be in their hallway until the bell rings. Immediately after school, the teachers must be outside to monitor the student parking lot and help pick up parking cones. A schedule of three can be created.

HARASSMENT

District Policy requires that employees maintain a learning and working environment that is free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, and status with regard to public assistance, sexual orientation, including gender identity or expression, or disability. Allegations of harassment should be reported to the superintendent. Individual reports of harassment, bullying, and/or discrimination can be made by filling out a report. Request a formal report form at the office or on-line at the NPS web page. Formal reporting forms can be found at the back of the Parent/Student handbook.

HEALTH SERVICES

Unauthorized school personnel should not administer medication. Students may not carry medication or store it in their lockers or in other personal items. All student medication must be locked in the office, with the exception of rescue inhalers for students 12 years of age and older. If a student needs medication, please write the student a pass and send the student to the Nurse's Office.

Students may not share over the counter medication with other students at any time.

Routine requests to go to the Nurse's Office should be granted. The teacher should write in the student planner or pass stating the time of departure. The student will not be admitted to the Nurse's Office without the planner or pass. If the Nurse feels that the student is not ill enough to merit missing class, he/she will sign the planner or pass for return to class. If the student does not return to class, a check should be made with the Nurse to verify the student's presence in the Nurse's Office for the remainder of the period.

Urgent requests students should be sent to the Nurse's Office at once without a pass and must be accompanied by another student, paraprofessional, or a teacher for safety reasons. If the student is in the Nurse's Office at the beginning of the class period, the nurse will send a note to the teacher stating the whereabouts of the student. If a student is injured or ill and cannot come to the Nurse's Office, call the office and someone will come to your location and assist with the appropriate first aid.

Staff must complete injury reports for all student injuries, even if the injury appears to be minor. Injury reports are to be submitted to the School Nurse. [Injury Report](#)

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ILLNESS, FACULTY (SUBSTITUTE CALLING) [Substitute Call Protocol](#)

If it is necessary for a teacher to be absent from work due to illness, the teacher is required to submit their absence in SmartER as soon as they are aware that they will not be present for school and leave a message with Dawn Lange. If the teacher is unable to submit the absence by 6:30 AM in SmartER, the teacher will need to contact the middle/high school administrative assistant.

It is the teacher's responsibility to leave detailed instructions for the substitute teacher. Lesson plans, seating charts, attendance records, and the Emergency Response plan should be in order, current, and available for the substitute.

Substitutes will be called following the Substitute Call Protocol: [Substitute Call Protocol](#)

INDIVIDUAL EDUCATION PLANS (IEPs) AND 504 PLANS

Teachers and school districts have a legal obligation to follow all requirements of a student's IEP or 504 Plan. If a teacher does not agree with modifications or adaptations written on a student's IEP or 504 Plan, the teacher may request an IEP or 504 team meeting to review the plan. However, the teacher must follow the services and modifications listed on a student's most recently approved IEP or 504 Plan.

LESSON PLANS

Every teacher will have an outline of weekly lesson plans available prior to the beginning of each school week. Detailed lesson plans must be available when absent and shared with Dawn Lange when requesting a substitute. Each semester must have a syllabus prepared and available to students and parents on the first day of each semester. Unit outlines and pacing guides are not required but suggested to assist with planning. All lesson plans should focus on the priority standards or standards for the grade level and class assigned. An administrator may request weekly lesson plans to be shared for the purpose of clarity and observation.

Lesson Plan outline and weekly routines should be located in your substitute folder.

LUNCH SUPERVISION

All staff with lunch supervision must be actively engaged in interacting with and correcting student behavior. Students behaving inappropriately may lose privileges during lunchtime.

MAILBOXES

All Staff are provided with a mailbox in the office. Teachers are expected to check the mailbox for messages throughout the day.

MEDIA CENTER PROCEDURES

There is no media specialist in attendance. Teachers who wish to bring classes to the library for research are urged to sign up as far in advance as possible on the sheet provided in the library. Elementary teachers wishing to have a scheduled library visit and check out time should create a sign up sheet in their staff meetings. Teachers will be trained to check out materials. Youth

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service workers will be trained to check in and shelve books. Amy will be available one hour a day to check in books and trouble shoot media. She will not be checking out books.

MONEY

All school money needs to be submitted to the school office on a daily basis. In cases where the money needs to be sorted, a money bag will be issued. Checks need to be deposited in the bank within a week of receiving them.

NON-DISCRIMINATION STATEMENT

The Nicollet School District does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, or disability in its programs and activities. The district has designated the following individuals to coordinate compliance with Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments Act of 1972.

Section 504 Coordinator: Social Worker, One Pine Street, Nicollet MN 56074; (507) 232-3411 x2112; @isd507.k12.mn.us

Title IX Coordinator: James Bernau, Activities Director, One Pine Street, Nicollet MN 56074 507-232-3411 x1170; james.bernau@isd507.k12.mn.us

Principal: Robin Courier, One Pine Street, Nicollet MN 56074 (507) 232-3411 x3118 robin.courier@isd507.k12.mn.us

Superintendent: Mrs. Robin Courier, One Pine Street, Nicollet MN 56074; 507-232-3411 x3103 robin.courier@isd507.k12.mn.us

OBSERVATION, FORMAL

According to the Master Agreement and state guidelines, teachers shall be evaluated in writing at least three times each school year during their probationary period. Non-probationary teachers shall be evaluated in writing at least once every three years. Administrators retain the right to visit classrooms at any time and without prior notification.

After the post-observation conference, teachers will have the right to add remarks, statements, or other information pertinent to the report. These remarks will be attached to the original performance report. The teacher and observer will both sign the observation report. A Teacher's signature means that the Teacher has been informed of the report and is not a sign of agreement with the report. Teachers will receive a copy of the evaluation and the original will be placed in the Teacher's personnel file.

OPEN DOOR POLICY

Our business is to provide the best possible education for our students. If students' questions or concerns arise, please be available to address concerns openly, using problem-solving techniques that focus on the positives. If you have concerns, please inform the Administration promptly.

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PARENT INVOLVEMENT

Maintain good rapport with parents and encourage them to take part in their student's education. Keep parents informed of how their student is doing and let them know that their input is valuable. Communicate by phone when possible. Follow up on unanswered emails.

PARENT-TEACHER CONFERENCES

There are two formal PreK-12 parent-teacher conferences during the school year—one during the fall semester and the other during the spring semester. Please check the school calendar for specific dates. Encourage parents to meet with you during these times and at other times as necessary to help ensure students are working to their full potential. If a teacher is unable to attend conferences, the expectation is teachers will consult with an administrator and reschedule conferences on their own time. Elem. level (PreK-5) will schedule conferences in their classrooms. 7th-12th grade teachers will schedule some conferences and be available in the gym for arena conferencing.

PHONE CALLS, CELL

All staff members are expected NOT to use cell phones when students are present. This pertains to Early Childhood through grade 12. Phones may be used when contacting a parent or emergency or for curriculum purposes.

Teachers who supervise students outside of the school building should carry their cell for emergency calls to the office.

PHONE CALLS, LONG-DISTANCE

No personal long-distance calls should be made from any of the school's phones.

PREPARATION TIME

Preparation time is designed to be used for educational purposes such as preparing for classroom instruction. Staff must remain on school grounds during this time unless approved by administration. Check out in the office if leaving school grounds. Prep time may be used to meet with parents or students on occasion scheduled by the teacher.

PROFESSIONAL DEVELOPMENT

Staff members are encouraged to grow and develop their professional skills in accordance with their professional duties and District goals. Professional development requests must be submitted to the Staff Development Committee for approval prior to receiving administrative approval. Professional development requests must be in the teachers professional area. PD days are subject to budget availability and an available substitute.

PUBLIC ADDRESS SYSTEM, ANNOUNCEMENTS

Teachers who wish to have announcements added to our daily announcements and posted on our webpage should notify the Administrative Assistants in writing, email, or phone call. This needs to be done by 7:50 a.m. Student Council leaders will lead the Pledge of Allegiance and read the

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announcements school wide every Monday morning. All other announcements will be approved by the administration.

PUBLIC RELATIONS/MEDIA

Prior to inviting the media to cover your event, make administration aware, be sure to have a release allowing you to use students' names and photos in the media for each student to be interviewed or photographed.

We provide high-quality instruction for our students. We need to demonstrate to the public our professionalism and commitment. Please share the interesting and good work you are doing with your class or activity with the local media.

When news agencies make unsolicited requests for information, refer those requests to the administration. The Superintendent will be the main point of contact for the media.

PURCHASING

All purchases made by a class or organization must first have the approval of an advisor, the signature of a student officer of the activity, and be approved by the student members of that activity. This approval must be documented in meeting minutes submitted to the office prior to purchase. See the Student Activity Fund for more information about purchases made for activities.

In order to purchase any item, teachers need to complete a purchase order or check request and have it approved by the Principal and Superintendent prior to making any purchase or order. Items that are shipped to the District without a purchase order will be returned to the vendor.

SAFETY DRILLS

The State of Minnesota requires that each school district have a minimum of five (5) fire drills, five (5) lockdown drills, and one (1) tornado drill each school year plus two (2) additional fire drills during the summer if the district holds a summer session.

Teachers should review safety information with students on the first day of school and periodically thereafter. Emergency exit routes must be posted by each classroom doorway. Teachers must take class rosters and students' emergency contact information with them so that attendance can be checked and emergency contacts notified as necessary. Teachers should also leave this information in their substitute folder as well.

SCHEDULING SCHOOL EVENTS

All activities involving students and/or facilities must be scheduled through the Activities Director's office. Activities must be recorded on the activity calendar. Please check with the Activities Director for assistance.

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SOLICITATION AND ADVERTISING

No agent or salesman shall be permitted to discuss business affairs during the school day except by the direct authorization of the Superintendent or Principal.

Students may not sell or distribute items or pamphlets without clearing it through the superintendent. Students may not sell concessions for the purpose of personal monetary benefit.

STORAGE

Limited storage space is available in the district. Storage space is assigned by the Administration. Items in district storage must be stored in the space assigned. Under no circumstances shall items be stored within the electrical clearance areas marked by floor tape in the electrical closets. Personal items must be stored in the classroom and at home during the summer.

STUDENT ACTIVITY FUND

A statement of purpose must exist for each activity within the fund. An Activity Purpose Form must be completed, signed by the advisor and principal, and filed in the district office. Decisions regarding the disbursement of money from any type of school-wide fundraising activity cannot be made unilaterally by a principal or faculty member. Participation by students must be supported by minutes and student signatures on purchase orders, requisitions, and check requests.

After approval of a student activity, each class, club, or organization must submit a list of officers to the district office. The first order of business for each club or activity each year is developing goals and objectives that become the basis upon which to build a tentative budget for the upcoming academic year.

All clubs are to retain a copy of all meeting minutes and make available upon request to the administration. All expenditures and receipts must be noted in the minutes and shared with the business office.

All expenses must directly benefit the students who raised the money. All expenses should be approved by a student treasurer in addition to obtaining the other necessary approvals.

Student activity money should not be left in the school over a weekend. Money is to be turned in daily. Checks cannot be cashed from activity money for anyone. Checks cannot be made out for cash.

STUDENT INCIDENT REPORTS (SIR'S)(BEHAVIORAL REFERRALS)

Behavior Referrals (Student Incident Reports = SIR's) are available in google forms to complete. Teachers should complete an SIR google form for any minor and keep for their classroom management information and parent contacts. Major student behavioral infractions must be shared with the Dean of Students. Teachers should complete the entire SIR form and give as

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much detail as possible in the comments section about the incident, but should not put other students' names on the form because of data privacy.

SUBSTITUTE PREPARATION

Every classroom teacher and specialist must have a prepared sub folder available in the event a scheduled absence or unexpected absence takes place. The folder must include weekly lesson plan outlines, *detailed daily lesson plans* (or emailed to Dawn), student roster for each class, emergency guidelines, attendance and lunch count tracking, and easy access guidelines for the substitute to connect with the office or Dean of Students. Classroom expectations should be visible and a cheat sheet for procedures must be available in the substitute folder.

SUPPLY REQUISITIONS

Basic supplies such as folders, pens, tape and dry erase markers are available to staff by request in the office. All purchase requests require a completed purchase order, credit card request form, or check request/expense reimbursement form. Whenever possible, complete a purchase order request through the SmartER program. All requests must include a detailed listing of items to be ordered. The Principal or Superintendent must approve all order requests prior to the order being placed. Items shipped to the District without an approved purchase order will be returned to the vendor. Expense reimbursements may be denied if they were not approved prior to the purchase. Nicollet Public School is tax-exempt and will not reimburse sales tax on any purchases.

TECHNOLOGY (ACCEPTABLE USE)

Computer use is not private. Nicollet Public Schools reserves the right to monitor all computer use and network traffic. Any illegal activity will be reported to the proper authorities. Staff members are not to use school computers or equipment for personal use during their duty day. It is a violation of the District's Acceptable Use Policy to send or forward chain email or inappropriate material. Any charges incurred as a result of a staff member's computer use (e.g. online shopping, downloading, etc.) are the sole responsibility of the staff member. See the District's Acceptable Use Policy #524 for more information. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and email files.

TELEPHONE/INTERCOM

The room telephone serves as an intercom system by interconnecting classrooms and office areas. The telephone system has been set up to allow calls to be exchanged from any building location to another. A list of dialing locations by the four digit room identifiers has been established and will be provided to staff.

TOBACCO/SMOKING/VAPING

The Board of Education, recognizing health and safety hazards associated with smoking and in accordance with federal and state law, prohibits smoking or other tobacco use in all school buildings, on school property, including school vehicles, or at any school-sponsored event.

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Smoking or vaping in your personal vehicle during school hours and events should be moved off property.

TRANSPORTATION, SCHOOL

Any students representing the school will travel in transportation provided by the school. Any unusual circumstances should be discussed with the principal and/or superintendent prior to the activity. A request form for transportation is available in the school office and must be completed and submitted at least 24 hours in advance. Parents may choose to transport their own child(ren) provided they have in advance submitted a written request to do so to the staff member overseeing the activity.

WORKROOM

Teachers should make copies the day before they are needed in order to avoid lines at the copy machine. A youth service student may be available for teachers who request copies in advance. Do not send students for any reason to the workroom (other than trained youth services students). They will not be allowed to enter. Please see the Administrative Assistant for a copy code if you do not have one.

2026-2027 School Event Calendar

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July	
NS	No Student Days
PD	Teacher Professional Days

August (T-4)	
24	New Teacher
25-27	All Teacher Workshop
27	Open House 3- 12 3:30-7:30 Pre K-2 Entrance Conferences 12:30-7:30
31	All Teacher Workshop 7:30-11:30

September (T-21 S-21)	
1	First Day Pre K-12
7	NS Labor Day
25	Midterm

October (T-20 S-19)	
15-16	MEA
29	End of 1st quarter
30	NS PD/Grading

November (T-19 S-19)	
19	Pre K-12 Conferences 3:30-7:30
24	Pre K-12 Conferences 3:30-7:30
25-27	NS

December (T-16 S-16)	
3	Midterm
23-31	NS

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January (T-19.5 S-19)	
4	School Resumes
15	End of Semester 1
18	NS (Teachers report 7:30-11:30 Grading)

February (T-19 S-18)	
11	Midterm
12	NS PD
15	NS

March (T-21.5 S-19)	
18	End of 3rd quarter
19	NS PD/Grading
25	NS
25	Pre K -12 Conferences 7:30-7:30
26/29	NS

April (T-22 S-22)	
23	Midterm

May (T-20 S-19)	
19	Senior Awards Night
21	Senior Last Day
27	Last Day!
28	Graduation
28	Grading Day/ Clean Out Teachers Only

June	
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RESOLUTION ESTABLISHING DISTRICT REGULATIONS RELATED TO COUNTING OF WRITE-IN VOTES - RENEWAL

WHEREAS, current voting regulations require election workers to count and tabulate each write-in vote under certain conditions; and

WHEREAS, counting of write-in votes is time consuming on election night and rarely, if ever, results in a winning candidate; and

WHEREAS, recent legislative changes have provided school districts with options for how to deal with write-in votes; and

WHEREAS, the new State regulations provide the ability for school districts to adopt a resolution requiring that either write-in candidates must submit a request in order to have their individual votes tallied, or write-in candidates will only have their individual votes tallied if the number of write-in votes for the contest is greater than or equal to the fewest number of votes cast for a non write-in candidate; and

WHEREAS, the second option is recommended for adoption in Nicollet Public School.

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF NICOLLET PUBLIC SCHOOL, NICOLLET COUNTY, MINNESOTA, THAT: ISD 507, Nicollet Public School procedure for counting of write-in votes cast during a primary, special or general election, unless otherwise required by State Statute, shall be as follows effective July 1, 2024.

Write-in candidates will only have their individual votes tallied if the number of write-in votes for the contest is greater than or equal to the fewest number of votes cast for a non-write-in candidate.

Renewal: by the School Board of Nicollet Public School (ISD 507) Nicollet County, Minnesota this 12th day of August, 2026.

ATTEST:

Robin Courier

Superintendent

Abbi Carleton

School Board Clerk

June 10, 2026

FY2027 - 27ADP

NICOLLET PUBLIC SCHOOLS ISD 507

Budget Overview

26-27 ADJUSTED ADM ECSE	4
26-27 ADJUSTED ADM VPK	0
26-27 ADJUSTED ADM K FULL	18
26-27 ADJUSTED ADM K HALF	0
26-27 ADJUSTED ADM 1 TO 3	56
26-27 ADJUSTED ADM 4 TO 6	69
26-27 ADJUSTED ADM 7 TO 12	127
26-27 ADJUSTED ADM TOTAL	274
Adjusted Pupil Units	299.4

2026-2027 ADOPTED BUDGET

	July 1, 2026				June 30, 2027	Net Increase
General Fund - 01	Proj. Balance	Revenues	Expenditures	Transfers	Proj. Balance	or Decrease
Unassigned - 422	(532,814)	4,443,776	4,549,773	180,320	(458,491)	74,323
	-10.46%				-9.58%	
Restricted						
Student Activities - 401	18,523	33,211	27,200	0	24,534	6,011
Scholarships - 402	0	0	0	0	0	0
Staff Development - 403	0	46,006	0	(46,006)	0	0
Capital Projects - 407	0	0	0	0	0	0
Literacy Incentive Aid - 412	14,577	21,277	500	(20,000)	15,354	777
American Indian - 420	0	0	0	0	0	0
Operating Capital - 424	(0)	28,108	34,102	5,994	(0)	0
Learning & Development - 428	0	62,757	0	(62,757)	0	0
Area Learning Center - 434	0	0	0	0	0	0
QCOMP - 437	0	0	0	0	0	0
Gifted & Talented - 438	1	3,892	14,514	10,622	1	0
English Learning - 439	22,821	24,568	500	(25,000)	21,889	(932)
Basic Skills - 441	0	57,764	74,384	16,620	0	0
Library Aid - 443	0	19,805	0	(19,805)	0	0
Achievement & Integration - 448	0	0	0	0	0	0
Safe Schools - 449	(0)	9,894	52,073	42,179	(0)	0
Literacy Aid - 456	12,500	0	3,000	(3,000)	6,500	(6,000)
Teacher Comp Trng Read Act - 457	1,752	0	0	(1,752)	0	(1,752)
LTFM - 467	81,178	38,026	27,304	(35,000)	56,900	(24,278)
Student Support Personnel - 471	3,241	39,774	0	(43,015)	0	(3,241)
Medical Assistance - 472	0	200	800	600	0	0
Subtotal Restricted	154,591	385,282	234,377	(180,320)	125,176	(29,415)
Nonspendable						
Prepays	30,147	0	0	0	30,147	0
Inventory	0	0	0	0	0	0
Subtotal Nonspendable - 460	30,147	0	0	0	30,147	0
Assigned Funds						
Assigned	0	0	0	0	0	0
Subtotal Assigned - 462	0	0	0	0	0	0
Total General Fund	(348,075)	4,829,058	4,784,150	0	(303,167)	44,908
Food Service Fund - 02		4,795,847	4,756,950			
Nonspendable						
Inventory	5,302	0	0		5,302	0
Subtotal Nonspendable - 460	5,302	0	0	0	5,302	0
Restricted - 464	11,651	332,800	335,636	0	8,815	(2,836)
Total Food Service	16,953	332,800	335,636	0	14,117	(2,836)
Community Services - 04						
Nonspendable						
Prepays	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Subtotal Nonspendable - 460	0	0	0	0	0	0
Restricted - 464	12,943	15,802	6,900	0	21,845	8,902
Restricted / Reserved						
Community Ed - 431	(159,864)	734,183	632,198	0	(57,879)	101,985
ECFE - 432	19,751	28,001	23,089	0	24,663	4,912
Adult Basic Ed - 447	0	0	0	0	0	0
School Readiness - 444	(1,927)	34,604	36,715	0	(4,038)	(2,111)
Restricted/Reserved - Subtotal	(142,040)	796,788	692,002	0	(37,254)	104,786
Unassigned - 463	0	0	0	0	0	0

June 10, 2026

FY2027 - 27ADP

NICOLLET PUBLIC SCHOOLS ISD 507

Budget Overview

26-27 ADJUSTED ADM ECSE	4
26-27 ADJUSTED ADM VPK	0
26-27 ADJUSTED ADM K FULL	18
26-27 ADJUSTED ADM K HALF	0
26-27 ADJUSTED ADM 1 TO 3	56
26-27 ADJUSTED ADM 4 TO 6	69
26-27 ADJUSTED ADM 7 TO 12	127
26-27 ADJUSTED ADM TOTAL	274
Adjusted Pupil Units	299.4

2026-2027 ADOPTED BUDGET						
Total Community Education	(129,097)	812,590	698,902	0	(15,409)	113,688
Construction - 06						
Nonspendable						
Prepays	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Subtotal Nonspendable - 460	0	0	0	0	0	0
Restricted/Reserved						
Cap Projects Levy - 407	0	0	0	0	0	0
Alt. Facility Program - 409	0	0	0	0	0	0
LTFM - 467	0	0	0	0	0	0
Restricted/Reserved - Subtotal	0	0	0	0	0	0
Restricted - 464	6,159,480	60,000	6,000,000	0	219,480	(5,940,000)
Total Construction Fund	6,159,480	60,000	6,000,000	0	219,480	(5,940,000)
Debt Service - 07						
Restricted - 464	137,648	1,031,060	982,430	0	186,278	48,630
Total Debt Service Fund	137,648	1,031,060	982,430	0	186,278	48,630
Custodial Fund - 18	33,535	1	1,000	0	32,536	(999)
OPEB Revocable Trust - 25	0	0	0	0	0	0
Total All Funds:	5,870,444	7,065,509	12,802,118	0	133,835	(5,736,609)

507 Cash and Investment Balance

Account	EOM	EOM	EOM	EOM	EOM	EOM	EOM
	7.1.25	7.31.25	8.31.25	9.30.25	10.31.25	11.30.25	12.31.25
MSDLAF	1,064,766.69	961,482.35	1,138,254.54	1,297,517.18	1,384,131.95	1,353,676.52	1,128,012.20
MSDLAF 2026A Bond							
ProGrowth Check	368,120.49	187,122.98	163,320.33	164,660.47	129,600.44	85,112.55	263,359.88
ProGrowth Scholarship	1,552.38	1,552.38	1,552.38	630.99	630.99	630.99	631.09
US Savings Bonds	33,983.00	33,983.00	33,983.00	33,983.00	33,983.00	33,535.00	33,535.00
Activity Cash Bags	650.00	650.00	650.00	650.00	650.00	650.00	650.00

Total	1,469,072.56	1,184,790.71	1,337,760.25	1,497,441.64	1,548,996.38	1,473,605.06	1,426,188.17
Increase/Decrease		(284,281.85)	152,969.54	159,681.39	51,554.74	(75,391.32)	(47,416.89)
Balance Minus 2026A Bonds							

Short Term Debt	2025B Bonds	981,927.87	981,927.87	981,927.87	981,927.87
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Actual Cash	CASH Not Part of AAC Bond Sale	515,513.77	567,068.51	491,677.19	444,260.30
Actual Cash Minus 2025B Bonds (STD)					
Upcoming Large Expenditure	Bond Payments Due End of January 2027 - Debt Svc	625,000.00	625,000.00	625,000.00	644,761.25

MSDLAF 2026A Bond	Liquid Cla Beg	Purch/Div	Redemption	Liquid Cla End	Max Cla Beg	Purch/Div	Redemption
February 2026	0.00	8,203,274.39	0.00	8,203,274.39	0.00	8,614,670.33	(8,200,000.00)
March 2026	414,670.33	5,390,039.80	(5,804,670.33)	39.80	8,203,274.39	9,601.81	(5,479,503.30)
April 2026	39.80	0.11	0.00	39.91	2,733,372.90	7,424.77	(483,596.97)
May 2026	39.91	0.12	0.00	40.03	2,257,200.70	6,772.74	(149,300.99)
June 2026	40.03	0.12	0.00	40.15	2,114,672.45	5,883.84	(288,026.08)
July 2026	40.15	4,042,790.00	(1,511,782.25)	2,531,047.90	1,832,530.21	5,604.50	0.00

Beg Balance	Dividends	MAX Class	Liquid Class	Short Term Inv	Ending Bal
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February 2026	8,609,479.81	8,464.91	8,203,274.39	414,670.33		8,617,944.72
March 2026	8,617,944.72	9,641.61	2,733,372.90	39.80	5,390,000.00	8,123,412.70
April 2026	8,123,412.70	7,464.68	2,257,200.70	39.91	5,390,000.00	7,647,240.61
May 2026	7,647,240.61	6,812.77	2,114,672.45	40.03	5,390,000.00	7,504,712.48
June 2026	7,504,712.48	5,923.99	1,832,530.21	40.15	5,390,000.00	7,222,570.36
July 2026	7,222,570.36	5,776.33	1,838,134.71	2,531,047.90	1,405,000.00	5,774,182.61

EOM	EOM	EOM	EOM	EOM	EOM	EOM
1.31.26	2.28.26	3.31.26	4.30.26	5.31.26	6.30.26	7.31.26
639,381.12	608,831.28	716,048.14	635,785.16	661,401.24	831,736.61	906,674.46
	8,617,944.72	8,123,412.70	8,130,837.58	7,504,712.48	7,222,570.36	5,774,182.61
187,108.03	129,285.77	201,585.22	201,295.37	230,202.59	791,144.92	379,807.98
631.09	631.09	631.19	631.19	631.19	631.27	631.27
33,535.00	33,535.00	33,535.00	33,535.00	33,535.00	33,535.00	33,535.00
650.00	650.00	650.00	650.00	650.00	650.00	650.00

861,305.24	9,390,877.86	9,075,862.25	9,002,734.30	8,431,132.50	8,880,268.16	7,095,481.32
(564,882.93)	8,529,572.62	(315,015.61)	(73,127.95)	(571,601.80)	449,135.66	(1,784,786.84)
	772,933.14	952,449.55	871,896.72	926,420.02	1,657,697.80	1,321,298.71

ck

7,558,969.45

981,927.87	981,927.87	981,927.87	981,927.87	981,927.87	981,927.87	981,927.87
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(120,622.63)	8,408,949.99	8,093,934.38	8,020,806.43	7,449,204.63	7,898,340.29	6,113,553.45
	(208,994.73)	(29,478.32)	(110,031.15)	(55,507.85)	675,769.93	339,370.84
0.00	0.00	0.00	0.00	0.00	0.00	966,465.00

ck

339,370.84

Max Cla End	Short Term Inv	Total
414,670.33	0.00	8,617,944.72
2,733,372.90	5,390,000.00	8,123,412.70
2,257,200.70	5,390,000.00	7,647,240.61
2,114,672.45	5,390,000.00	7,504,712.48
1,832,530.21	5,390,000.00	7,222,570.36
1,838,134.71	1,405,000.00	5,774,182.61

All Funds

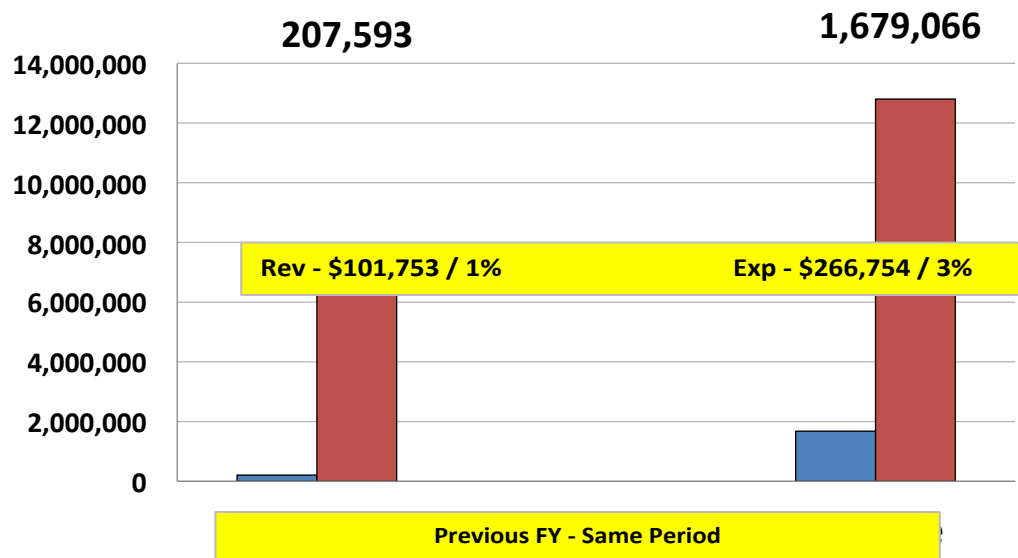
Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	207,593	1,679,066	(1,471,473)
Adopted Budget	7,065,509	12,802,118	(5,736,609)

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	7,065,509		12,802,118	
YTD	207,593	2.94%	1,679,066	13.12%
Remaining Balance	6,857,916	97.06%	11,123,052	86.88%

Month Ending:

7/31/2026	207,593	2.94%	1,679,066	13.12%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>207,593</u>	<u>2.94%</u>	<u>1,679,066</u>	<u>13.12%</u>

Total Budget and YTD 7/31/2026

Nicollet ISD 507

Monthly Budget Report

7/31/2026 - Fiscal Year 2027

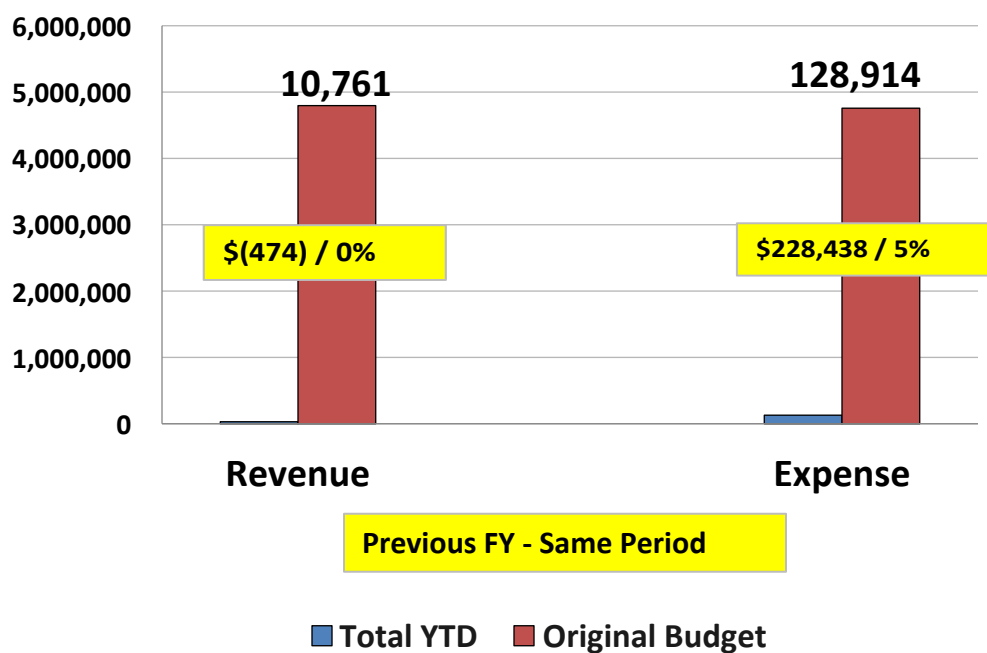
Fund 1 - General

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	10,761	128,914	(118,153)
Adopted Budget	4,795,847	4,756,950	38,897

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	4,795,847		4,756,950	
YTD	10,761	0.22%	128,914	2.71%
Remaining Balance	4,785,086	99.78%	4,628,036	97.29%

Month Ending:

7/31/2026	10,761	0.22%	128,914	2.71%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2025	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>10,761</u>	<u>0.22%</u>	<u>128,914</u>	<u>2.71%</u>

Total Budget and YTD 7/31/2026

Nicollet ISD 507

Monthly Budget Report

7/31/2026 - Fiscal Year 2027

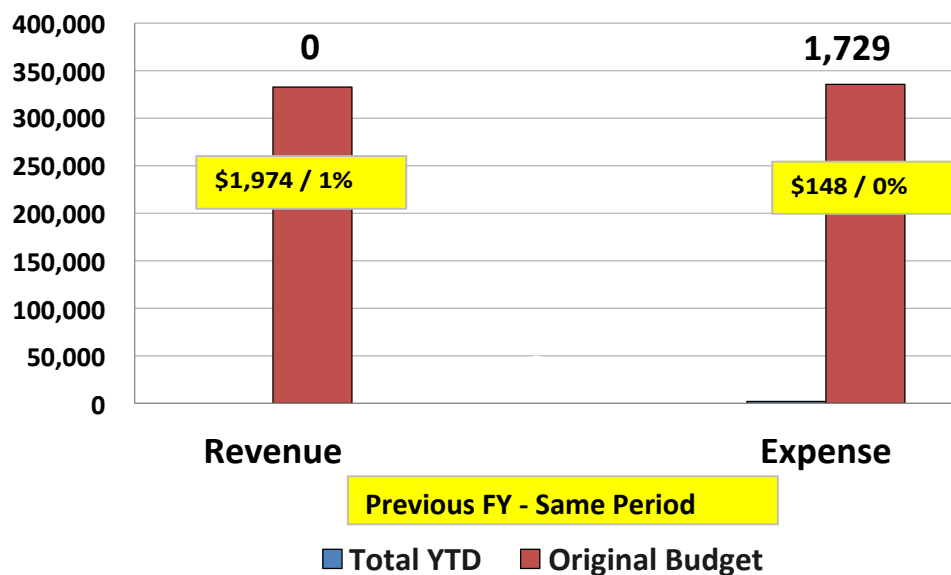
Fund 2 - Food Service

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	0	1,729	(1,729)
Adopted Budget	332,800	335,636	(2,836)

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	332,800		335,636	
YTD	0	0.00%	1,729	0.52%
Remaining Balance	332,800	100.00%	333,907	99.48%

Month Ending:

7/31/2026	0	0.00%	1,729	0.52%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	0	0.00%	1,729	0.52%

Total Budget and YTD 7/31/2026

Nicollet ISD 507

Monthly Budget Report

7/31/2026 - Fiscal Year 2027

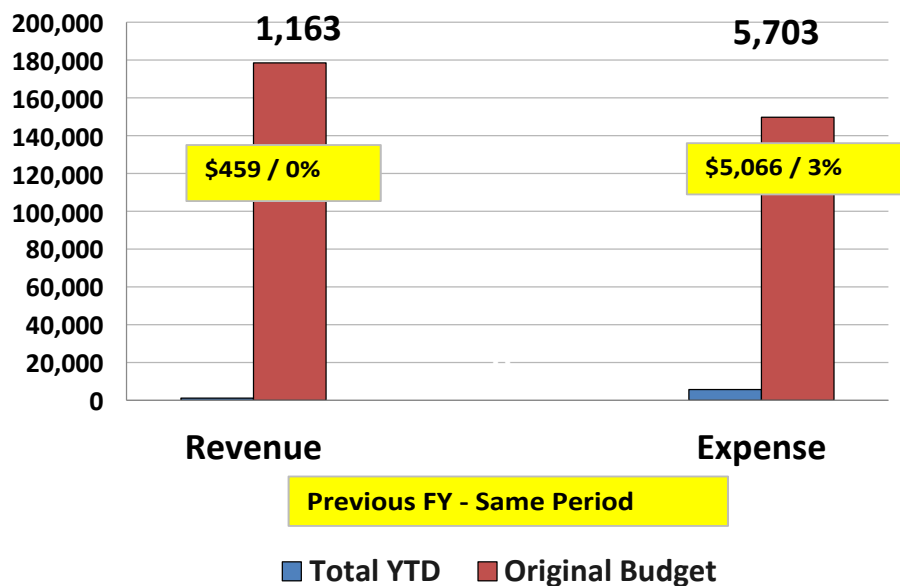
Fund 4 - Community Srvc.

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	1,163	5,703	-4,540
Adopted Budget	178,490	149,741	28,749

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	178,490		149,741	
YTD	1,163	0.65%	5,703	3.81%
Remaining Balance	177,328	99.35%	144,038	96.19%

Month Ending:

7/31/2026	1,163	0.65%	5,703	3.81%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>1,163</u>	<u>0.65%</u>	<u>5,703</u>	<u>3.81%</u>

Total Budget and YTD 7/31/2026

Fund 6 - 2026A Bond

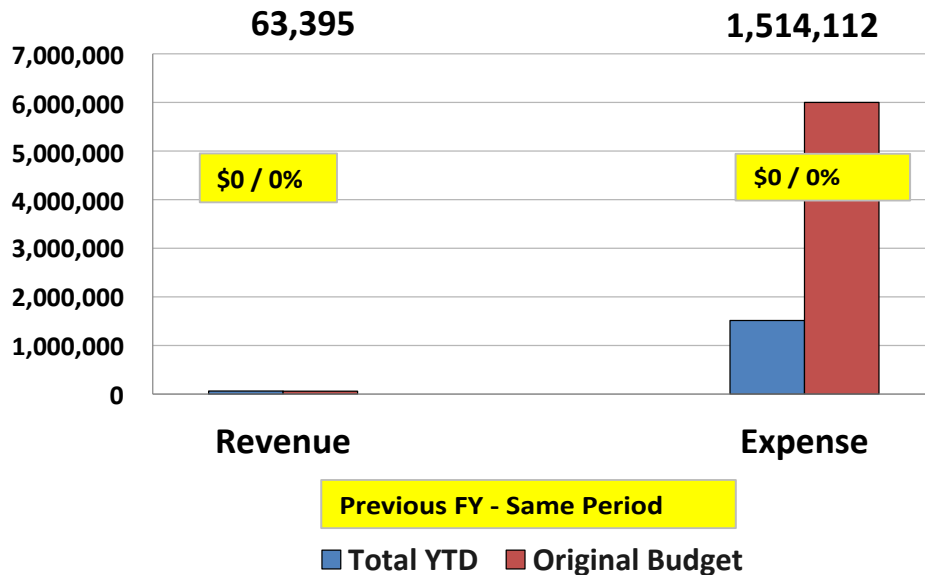
Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	63,395	1,514,112	(1,450,718)
Adopted Budget	60,000	6,000,000	(5,940,000)

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	60,000		6,000,000	
YTD	63,395	105.66%	1,514,112	25.24%
Remaining Balance	(3,395)	-5.66%	4,485,888	74.76%

Month Ending:

7/31/2026	63,395	105.66%	1,514,112	25.24%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>63,395</u>	<u>105.66%</u>	<u>1,514,112</u>	<u>25.24%</u>

Total Budget and YTD 7/31/2026

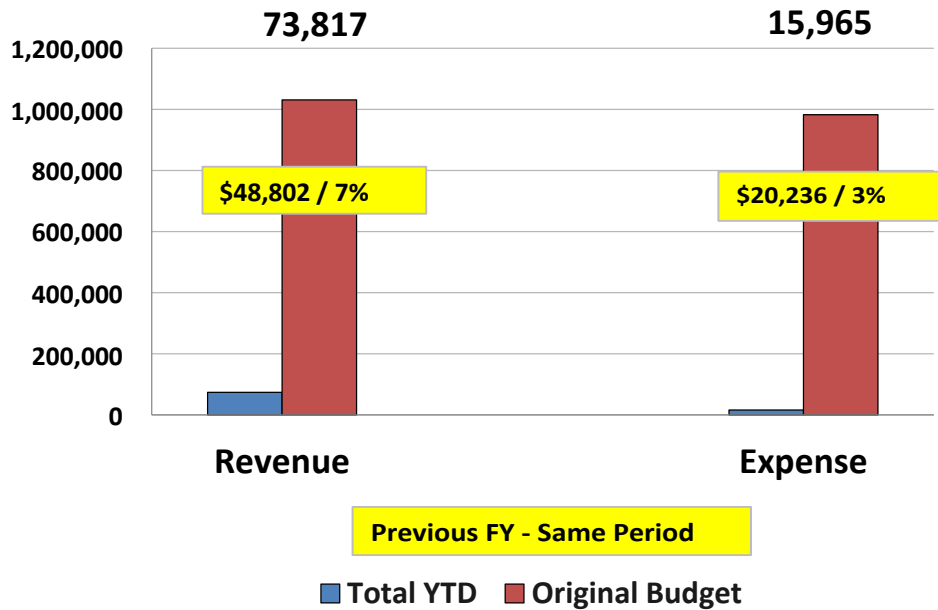
Fund 7 - Debt Service**Nicollet ISD 507
Monthly Budget Report****7/31/2026 - Fiscal Year 2027**

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	73,817	15,965	57,852
Adopted Budget	1,031,060	982,430	48,630

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	1,031,060		982,430	
YTD	73,817	7.16%	15,965	1.63%
Remaining Balance	957,243	92.84%	966,465	98.37%

Month Ending:

7/31/2026	73,817	7.16%	15,965	1.63%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>73,817</u>	<u>7.16%</u>	<u>15,965</u>	<u>1.63%</u>

Total Budget and YTD 7/31/2026

Fund 18 - Scholarships

Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

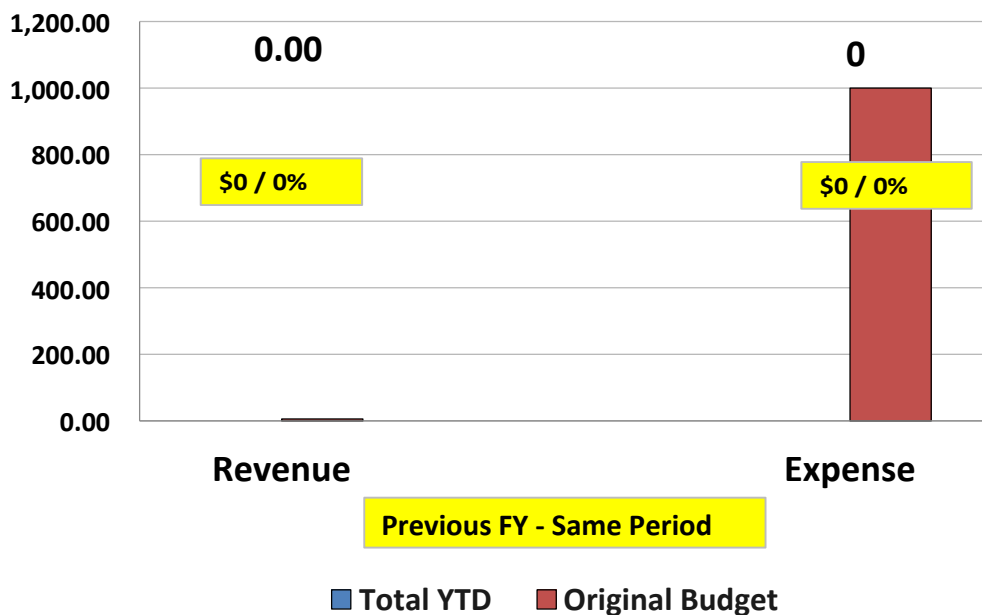
	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	0.00	0	0
Adopted Budget	1	1,000	(999)

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	1.00		1,000	
YTD	0.00	0.00%	0	0.00%
Remaining Balance	1.00	100.00%	1,000	100.00%

Month Ending:

7/31/2026	0	0.00%	0	0.00%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	0	0.00%	0	0.00%

Total Budget and YTD 7/31/2026



Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

Fund 24 - Fitness Ctr

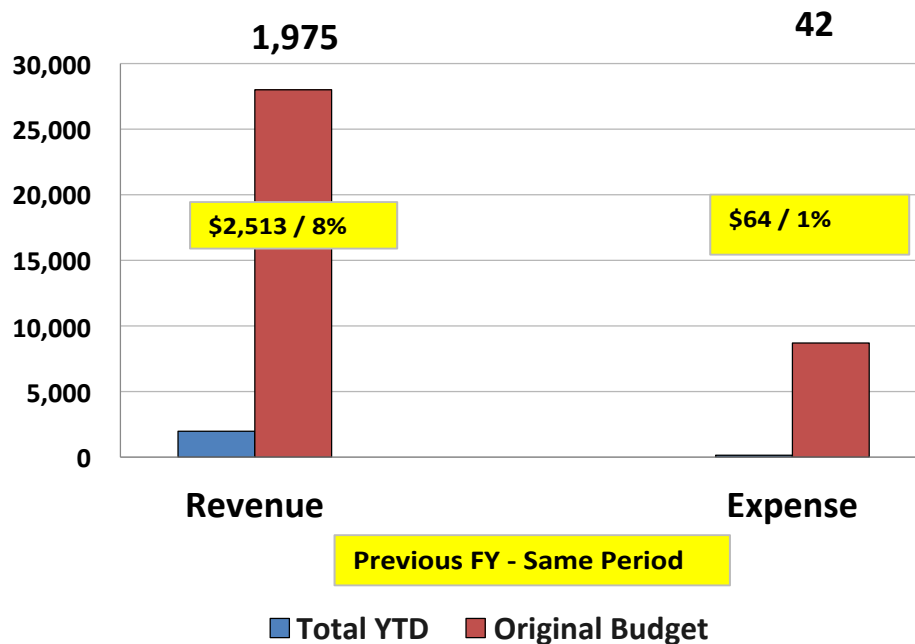
	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	1,975	42	1,933
Adopted Budget	28,000	8,700	19,300

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	28,000		8,700	
YTD	1,975	7.05%	42	0.48%
Remaining Balance	26,025	92.95%	8,658	99.52%

Month Ending:

7/31/2026	1,975	7.05%	42	0.48%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>1,975</u>	<u>7.05%</u>	<u>42</u>	<u>0.48%</u>

Total Budget and YTD 7/31/2026



Fund 25 - Student Activities

Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

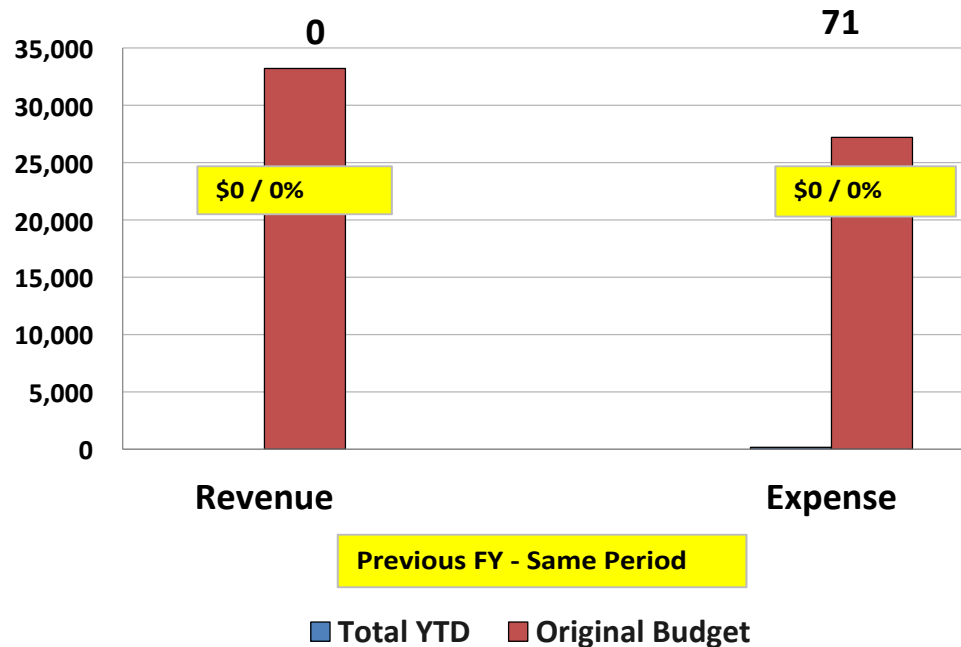
	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	<u>0</u>	<u>71</u>	<u>(71)</u>
Adopted Budget	33,211	27,200	6,011

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	33,211		27,200	
YTD	0	0.00%	71	0.26%
Remaining Balance	33,211	100.00%	27,129	99.74%

Month Ending:

7/31/2026	0	0.00%	71	0.26%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>0</u>	<u>0.00%</u>	<u>71</u>	<u>0.26%</u>

Total Budget and YTD 7/31/2026



Fund 34 - NECC (DC)

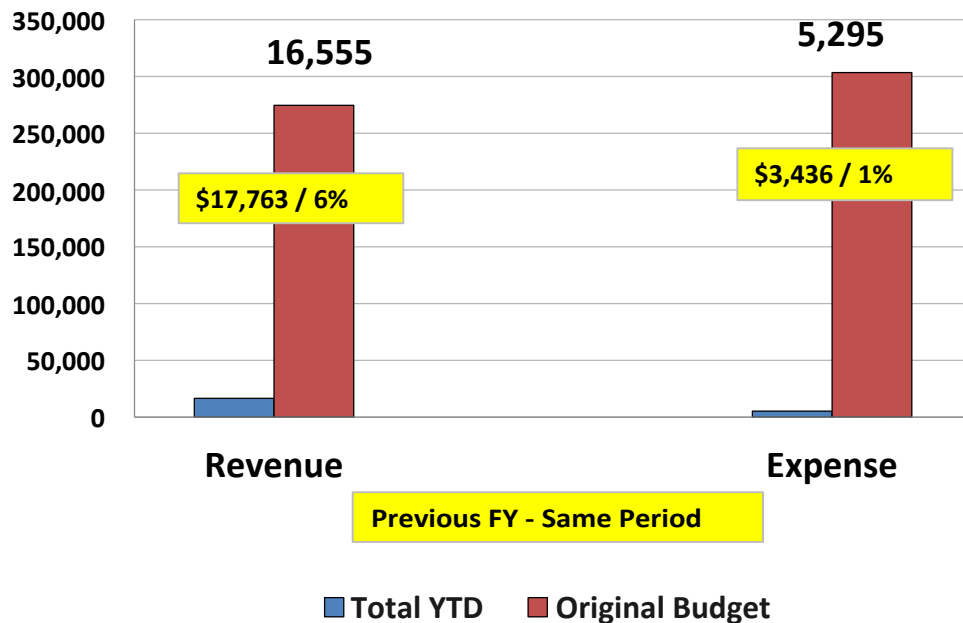
Nicollet ISD 507
Monthly Budget Report
 7/31/2026 - Fiscal Year 2027

	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	16,555	5,295	11,260
Adopted Budget	274,600	303,433	(28,833)

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	274,600		303,433	
YTD	16,555	6.03%	5,295	1.75%
Remaining Balance	258,045	93.97%	298,138	98.25%

Month Ending:

7/31/2026	16,555	6.03%	5,295	1.75%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>16,555</u>	<u>6.03%</u>	<u>5,295</u>	<u>1.75%</u>

Total Budget and YTD 7/31/2026

Numbers inside the box do NOT reflect any playground project activity.

Fund 44 - Latchkey

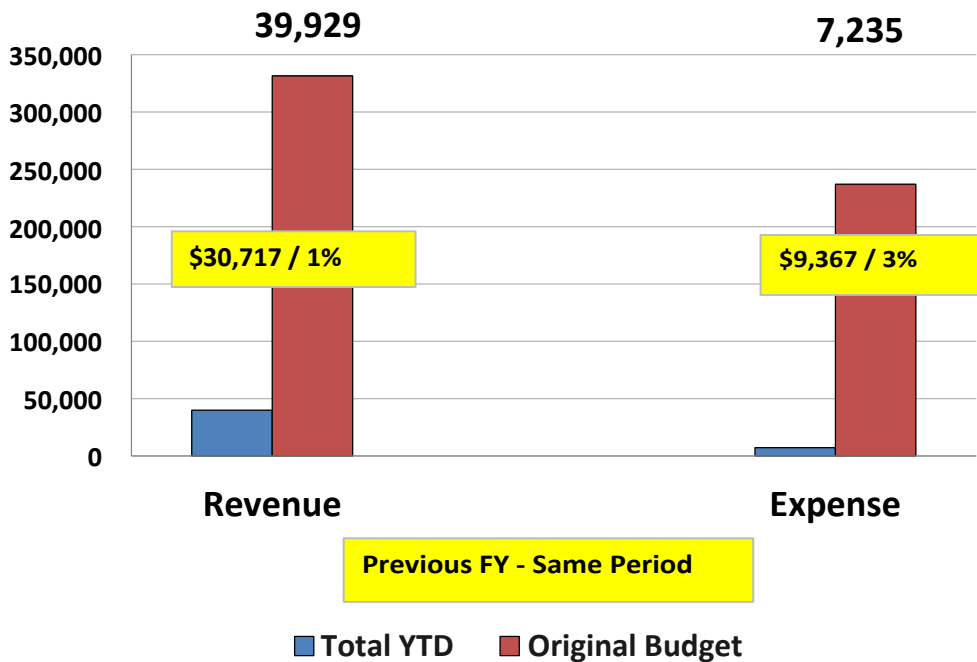
Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027

	Revenue	Expense	Deficit/Surplus
Total YTD	39,929	7,235	32,695
Adopted Budget	331,500	237,028	94,472

	Revenue	% of Total	Expense	% of Total
Adopted Budget	331,500		237,028	
YTD	39,929	12.04%	7,235	3.05%
Remaining Balance	291,571	87.96%	229,793	96.95%

Month Ending:

7/31/2026	39,929	12.04%	7,235	3.05%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>39,929</u>	<u>12.04%</u>	<u>7,235</u>	<u>3.05%</u>

Total Budget and YTD 7/31/2026

**Fund 4 - Community
Srv.
ALL**

**Nicollet ISD 507
Monthly Budget Report
7/31/2026 - Fiscal Year 2027**

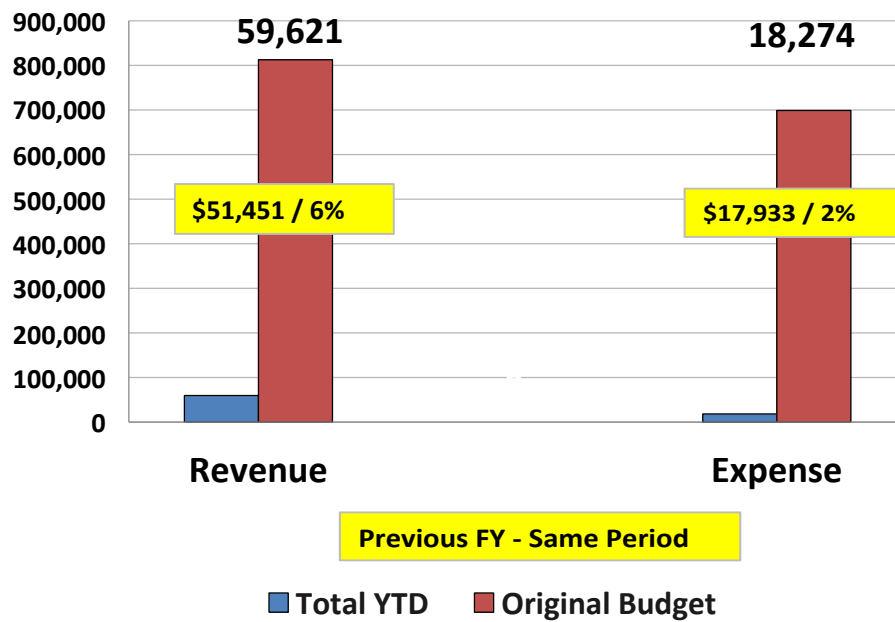
	<u>Revenue</u>	<u>Expense</u>	<u>Deficit/Surplus</u>
Total YTD	59,621	18,274	41,347
Adopted Budget	812,590	698,902	113,688

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Adopted Budget	812,590		698,902	
YTD	59,621	7.34%	18,274	2.61%
Remaining Balance	752,969	92.66%	680,628	97.39%

Month Ending:

7/31/2026	59,621	7.34%	18,274	2.61%
8/31/2026	0	0.00%	0	0.00%
9/30/2026	0	0.00%	0	0.00%
10/31/2026	0	0.00%	0	0.00%
11/30/2026	0	0.00%	0	0.00%
12/31/2026	0	0.00%	0	0.00%
1/31/2027	0	0.00%	0	0.00%
2/28/2027	0	0.00%	0	0.00%
3/31/2027	0	0.00%	0	0.00%
4/30/2027	0	0.00%	0	0.00%
5/31/2027	0	0.00%	0	0.00%
6/30/2027	0	0.00%	0	0.00%
Total YTD	<u>59,621</u>	<u>7.34%</u>	<u>18,274</u>	<u>2.61%</u>

Total Budget and YTD 7/31/2026



**CERTIFICATION OF MINUTES RELATING TO
GENERAL OBLIGATION AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS,
SERIES 2026B**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 507
(NICOLLET PUBLIC SCHOOLS)
NICOLLET, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

DATE, TIME AND PLACE OF MEETING:

A regular meeting held August 12, 2026, at 6:00 o'clock p.m., in the Community Room.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION RELATING TO GENERAL OBLIGATION AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS, SERIES 2026B; AUTHORIZING THE
ISSUANCE AND NEGOTIATION OF THE SALE THEREOF AND TO TAKE
SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO
ACCOMPLISH SAID AWARD AND SALE; AND PROVIDING FOR CREDIT
ENHANCEMENT WITH RESPECT THERETO**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this ____ day of August, 2026.

School District Clerk

**EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 507
(NICOLLET PUBLIC SCHOOLS)
MINNESOTA**

Held: August 12, 2026

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 507 (Nicollet Public Schools), Minnesota, was held on August 12, 2026 at 6:00 o'clock p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO GENERAL OBLIGATION AID ANTICIPATION
CERTIFICATES OF INDEBTEDNESS, SERIES 2026B; AUTHORIZING THE
ISSUANCE AND NEGOTIATION OF THE SALE THEREOF AND TO TAKE
SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO
ACCOMPLISH SAID AWARD AND SALE; AND PROVIDING FOR CREDIT
ENHANCEMENT WITH RESPECT THERETO**

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 507 (Nicollet Public Schools), Minnesota (the "District"), as follows:

Section 1. Authorization. It is hereby found, determined and declared that certain state aids for schools receivable by the District during the July 1, 2026 to June 30, 2027 fiscal year will not be received in time to meet necessary expenditures for the purposes for which such aids are receivable. The District is authorized, pursuant to Minnesota Statutes, Sections 126C.50 through 126C.56, to borrow money by the issuance of its aid anticipation certificates of indebtedness in a principal amount not greater than 75% of the amount of such aids receivable by the District during the 2026-2027 fiscal year and has determined to issue its General Obligation Aid Anticipation Certificates of Indebtedness, Series 2026B in an amount not to exceed \$839,000 (the "Certificates") against aids receivable for funds 1, 2 and 4 (the "Operating Funds"). Proceeds of the Certificates will be used (i) to provide operating funds to cover a cash flow deficit in anticipation of aids to be received from or through the Department of Education of the State of Minnesota and (ii) to pay certain costs associated with the issuance of the Certificates (the "Project"). The principal amount of the Certificates to be issued pursuant to this resolution is within said statutory borrowing limitation. The District's Certificate as to State Aids from the Commissioner of Education of the State of Minnesota will be received prior to the date on which the Certificates are issued.

Section 2. Sale; Approval of the Sale of the Certificates. Pursuant to Minnesota Statutes, Section 126C.56, the requirements of public sale do not apply to the issuance under certain circumstances of aid anticipation certificates of indebtedness. Pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (2), the requirement of a public sale shall not apply to the Certificates. The Board desires to proceed with the sale of the Certificates (i) by direct negotiation with Robert W. Baird & Co. Incorporated (herein “Baird”), as underwriter thereof, in which Baird will purchase the Certificates in an arms-length commercial transaction with the District, or (ii) by utilizing a private placement with a purchaser, in which Baird will act as placement agent. The District has retained Baird as its placement agent or underwriter in connection with the sale and placement of the Certificates.

Baird is authorized to prepare and distribute, on behalf of the District, a Preliminary Official Statement and an Official Statement relating to the sale of the Certificates (collectively, the “Official Statement”), as applicable.

The Superintendent or the Business Manager and a Board member are hereby authorized to approve the sale of the Certificates in an aggregate original principal amount not to exceed \$839,000 and to execute a Certificate Purchase Agreement with Baird of the purchase thereof for the purchase of the Certificates, provided that the True Interest Cost of this issue does not exceed 4.00%.

Section 3. Board Ratification of Sale. Upon approval of the sale of the Certificates by the Superintendent or Business Manager and a School Board officer, the Board will meet at its next regularly scheduled meeting or a special meeting to adopt the necessary approving resolution as drafted by the District's Bond Counsel.

Section 4. Approval of Documents. The Superintendent or Business Manager and any Board member, in consultation with and upon the advice of representatives Bond Counsel, are hereby authorized and directed to negotiate, finalize and execute the necessary documents in connection with issuance of the Certificates, including but not limited to a purchase agreement and related closing documents and certificates.

Section 5. State Credit Enhancement Program.

(a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest (maturity value) on the Certificates and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Certificates when due. The District further covenants to deposit with the Certificate Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Certificate Registrar for the Certificates is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of

principal or interest on the Certificates or if, on the day two (2) business days prior to the date a payment is due on the Certificates, there are insufficient funds to make that payment on deposit with the Certificate Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Certificates of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, business manager or superintendent is authorized to execute any applicable Minnesota Department of Education forms.

Section 6. Reimbursement; Official Intent.

(a) the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met.

(b) the District expects to incur certain expenditures that may be financed temporarily from sources other than bonds or certificates, and reimbursed from the proceeds of a tax-exempt interest in the bonds (including the Certificates).

(c) the District has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds or certificates in accordance with the Reimbursement Regulations.

(d) This resolution is intended to qualify as a reimbursement resolution pursuant to the Reimbursement Regulations. The District reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of the sale of the Certificates in an estimated maximum principal amount of \$839,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Certificates, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(e) This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of Certificates (or interests in the Certificates), except for the following expenditures: (a) costs of issuance of bonds/certificates; (b) costs in an amount not in excess of the lesser of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the District to finance the Project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond/certificate issuance, and similar costs that are incurred prior to

commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(f) This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the Certificates described in (d) are consistent with the District's budgetary and financial circumstances. No sources other than proceeds of Certificates to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District's budget or financial policies to pay such Project expenditures.

(g) This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Section 7. Expiration of Authority. If a purchase agreement for the sale of Certificates has not been entered into by December 31, 2026, this resolution and all approvals hereunder shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.