

Independent School District 507 Regular
School Board Meeting
Wednesday, May 14, 2025 6:00 PM

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Join Zoom Meeting

<https://us02web.zoom.us/j/8658971046?pwd=UTljNktqanFoMVhwYzNRTUxFNDkzQT09>

Meeting ID: 865 897 1046

Passcode: 136511

Agenda

{{Name: Agenda Item Name}}

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.

4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

3

5.b. Principal's Report

7

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. NON-RENEWAL RESOLUTION - ACTION

The Superintendent recommends the following resolution:

Be it resolved by the School Board of Independent School District No. 507 that pursuant to Minnesota Statute 122A.40 Sub. Div. 5 that the teaching contracts of LeeAnn Johnson, Ciara Schmidt, Allyson Bishop, and Courtney Konakowitz are hereby non-renewed at the close of the 24-25 school year effective June 30, 2025.

The purpose of this resolution is due to enrollment decreases and budget reductions. It is the intent of the administration to renew as many of the non tenured contracts as possible at the June 11, 2025 Board meeting.

7. CONSENT AGENDA	
7.a. Approval of Minutes	10
7.b. Approval of Bills in the amount of \$	13
7.c. Approval of Personnel Items	17
7.d. Accept Donations	20
8. APPROVE 25-26 NURSING CONTRACT	32
9. RESOLUTION TO CLOSE NECC PLAYGROUND ACCOUNT	
Business Manager recommends closing the NECC playground account and transfer funds to the general fund.	
10. STRATEGIC PLAN 2025-2030 STRATEGIC PLAN 2025-2030	34
11. ADJOURNMENT	



Fifth Street Towers
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MAGGIE R. WALLNER

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May 1, 2025

Todd Netzke
Owner
School Management Services, LLC
19750 Muirfield Circle
Shorewood, MN 55331
tnetzke@schoolmanagementservices.org

VIA U.S. MAIL AND EMAIL

Re: Demand for Payment

Dear Mr. Netzke:

Our firm represents Nicollet Public Schools, Independent School District No. 507. As you know, your employee, Jim Friehammer, made an error in the coding of contracted staff expenditures from the Minnesota Valley Education District (MVED) for fiscal year 2024. The estimated loss in state special education funding to the School District for fiscal year 2024 and fiscal year 2025 is, as of April 9, 2025, \$195,627.60.

SMS is in breach of its contract for services to the School District. The Contract states: "The Contractor shall perform all professional services in a competent and professional manner, acting in the best interests of the School District at all times". Moreover, Article IV of the Contract requires SMS to indemnify the School District for any acts or omissions on the part of SMS and its employees or agents, including financial losses. Accordingly, please remit payment of \$195,627.60 to the School District no later than May 15, 2025. My understanding is that the extent of the loss to the School District will be fully determined in the District's audit in August of 2025. SMS must make the School District whole for any additional financial loss at the close of its audit. In the event that the loss decreases, the amount owed the School District will be reconciled by a refund to SMS.

Todd Netzke
May 1, 2025
Page 2

Please contact me if you wish to discuss this matter.

Sincerely,

KENNEDY & GRAVEN, CHARTERED

By: /s/ Maggie R. Wallner
Maggie R. Wallner

cc: Robin Courier, Superintendent of Schools



NICOLLET PUBLIC SCHOOLS · ISD 507

One Pine Street · Nicollet, MN 56074
Office 507-232-3411
Fax 507-232-3536 - info@isd507.k12.mn.us
Superintendent/ Principal 9-12: Mrs. Robin Courier · Principal K-8: Ms. Nancy Remmert

Date: May 14, 2025
To: School Board
From: Robin Courier
RE: Meeting Notes, May 14, 2025

Superintendent's Report

1. Recognize Jodi and Tom Murphy For their years of service. They will be retiring at the end of this school year. I'd like to thank Tom and Jodi for their years of service. They have left a legacy of generations of children. We are truly grateful for their service to the Nicollet community.

Recognize Kerrie Riley - She has submitted her resignation effective the end of this school year.

I wish to thank Kerrie for all of her work with Readiness and ECSE. She will be missed by all.

I'd like to recognize Sue Schaub. She is our high school CIS math and advanced math teacher. She has submitted her resignation for the purpose of retirement. Sue has done a fantastic job this year, built relationships with our students, and provided an outstanding math experience for our students. We wish her well. Sue is welcome to sub here anytime if she has the time in her new schedule.

2. Legislative update - adjourns May 21, 2025 Final update of the session will be presented at the June 11, 2025 board meeting unless a special session has been called and they have not completed their work.
3. I am transferring Katelyn Scharpe into a special education position. She will become tenured upon completion of this school year and offered a fourth contract with Nicollet Public School 2025-2026.
4. Teachers earning tenure July 1, 2025 as they begin the next school year are;
Hannah Podratz
Katelyn Scharpe
Jay Brockman
Randy Muske
Dustin Wright
5. Non tenured teachers temporarily non-renewed are;
LeeAnn Johnson
Ciara Schmidt
Allyson Bishop

Courtney Konakowitz

The resolution for non-renewal is number six on the agenda. It is the intent of the administration to recall as many teachers on the non-renewal list based on enrollment numbers pending the final reduction plan that will be shared at the June 11, 2025 Board meeting.

6. Summer School: We have three teachers preparing for summer school. Summer school will run M-Th in the am through the month of June.
7. The Superintendent will present a final plan for staffing and budget reductions for the 25-26 school year at the June 11, 2025 School Board Meeting.
8. Community surveys have landed in USPS mailboxes. Digital links to district parents have been emailed as well. We currently have 34 responses. If parents, staff or voting community members didn't receive a survey, please contact the office and we will email or mail one ASAP. Hard copy surveys can be picked up in the office during office hours as well. Reminder emails to non-responders will be sent out May 14 and last chance reminders will be emailed to non-reponders on May 21, 2025.

The community is welcome to view the Facility Management Assessment Report by visiting the office and asking to see a copy of the report.

9. The final draft of the Strategic Plan was presented to the Board April 23, 2025. It has been edited and is ready for approval.

I'd like to thank the students, community members, and staff who participated in the process. We have an outstanding plan that will move us forward. We pulled many ideas from the students directly. Their leadership and participation was invaluable.

Principal Board Report: April 2025

<p>School Community Engagement</p>	<ul style="list-style-type: none"> ● PBIS - ● National Walk to School Event-May 7 ● CTBN student recognition breakfast-April 4 ● Elementary Spring Concert-May 9 ● FFA-state recognition for 4 students 														
<p>Home and School Community Engagement</p>	<p>Choose To Be Nice Recognition Breakfast: We had our recognition breakfast on March 7th to celebrate the 9 students who were chosen by their peers as students who model the behaviors of Friendship. Each student invites up to two adults to the celebration and high school ambassadors join us, as well, as we recognize our outstanding students.</p> <table border="1" data-bbox="483 963 1414 1409"> <tr> <td>Kindergarten</td> <td></td> </tr> <tr> <td>1st grade</td> <td></td> </tr> <tr> <td>2nd grade</td> <td></td> </tr> <tr> <td>3rd grade</td> <td></td> </tr> <tr> <td>4th grade</td> <td></td> </tr> <tr> <td>5th grade</td> <td></td> </tr> <tr> <td>6th grade</td> <td></td> </tr> </table>	Kindergarten		1st grade		2nd grade		3rd grade		4th grade		5th grade		6th grade	
Kindergarten															
1st grade															
2nd grade															
3rd grade															
4th grade															
5th grade															
6th grade															
<p>Student Engagement</p>	<p>Choose To Be Nice (k-6): Courage</p> <p>Advisory-7 Mindsets (7-12):</p>														

<p>Staff Development and Early Release</p>	<p>Staff Development Plan 2024-2025 Focus Areas</p> <ol style="list-style-type: none"> 1. Student Engagement / Improvement 2. Purposeful Instruction: Professional Learning Communities (PLC) Multi-Tiered System of Support (MTSS) 3. Positive Connections <p>Professional Development: On April 17th, teachers and administrators engaged in professional development focusing on critical thinking behaviors that support positive learning environments for all students. Staff responded positively and look forward to learning more. On May 29th, we will have our second session.</p> <p>The training will center on 4 Guiding Principles for Interacting with the World which include</p> <ol style="list-style-type: none"> 1. Remember, you're practicing. Perfection is not possible, keep learning new skills and thinking and moving forward. 2. Be curious, rather than judgemental. Keep minds open and clear of judgement. 3. Focus on both/and rather than either/or. There are many positions within one argument. 4. Be aware of false information. Practice asking questions and checking information for credibility and reliability. <p>Curriculum Maps: complete and will be on our website as soon as</p> <p>Minnesota Comprehensive Assessment: Completed</p> <p>READ Act</p> <p>READ Act Update:</p> <ul style="list-style-type: none"> ● All teachers who registered have completed the READ Act training. ● Required Spring FAST testing is happening this week and next
<p>Being There Experiences (Field Trips) & Activities</p>	<p>Friday, May 2nd: K-6 attended a play at MLC</p>
<p>Upcoming Events</p>	<p>CTBN student recognition breakfast-May 16th</p>
<p>9-12 Principal Report</p>	<p>Class of 2025 Valedictorian and Salutatorian has been announced: Leah Bode, Valedictorian and Cason Forbrook, Salutatorian.</p> <p>Strategic Planning - We have been meeting regular and have nearly completed our Strategic Plan for 2025 - 2030. Stay tuned for more</p>

	information.
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Independent School District 507 Regular
School Board Meeting
Wednesday, April 9, 2025 6:00 PM Central

1 Pine St, Nicollet, MN 56074, Community
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1 Pine St
Nicollet, MN 56074

Ashley Black: Present
Mathew Cabanilla: Present
Abbi Carleton: Present
Adam Erickson: Present
Jill Martens: Present
Scot Osborne: Present

Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Student Representative's Report

5.d. Board Committees' Reports

5.d.i. Enrollment Committee- Abbi

5.d.ii. Negotiations Committee-Jill

5.d.ii.a. Negotiation Letter

5.d.ii.b. The negotiating team for the Board is: Robin, Jill, & Abbi with Jim during finances.

5.d.ii.c. First meeting is scheduled for April 15, 2025 3:00-3:30 Board Team. 3:30-4:30 Meet the teachers team

5.d.iii. Facilities/Maintenance Committee-Robin

5.d.iii.a. Presentation by NEXUS/School Perceptions - Zoom (attach)

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Jill Martens and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill

Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$

6.c. Approval of Personnel Items

6.c.i. Superintendent is recommending continuing the practice of non renewing all probationary teachers in a budget deficit year. This allows flexibility when looking at student enrollment, program planning, and budget availability to provide the optimum learning environment for our students while managing the budget deficit.

Teachers will be formally non renewed at the May 14 Board meeting and receive individual letters of non renewal. We have until June 30, 2025 to renew teachers for the 2025-2026 school year as programming allows without a disruption in their continued contract.

6.d. Accept Donations

7. BUSINESS OFFICE REPORT AND ACTION

7.a. Resolution from SMS Appeal letter results - Todd Netzge/Robin (To be attached)

7.b. Jim Freihammer - Revised 2024-2025 Budget

7.b.i. Report

7.b.ii. Recommendation to assign the Superintendent to create a plan to cut \$500,000 (make sure Jim approves the amount) from the 2025-2026 budget.

Motion to assign the Superintendent to create plan for budget cuts of 500,000\$ 25-26 budget. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.
Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

8. RESOLUTION FROM THE BOARD

Motion to approve approve the Amended draft of the final survey with Nexus. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

9. ACTION: INTENT TO NEGOTIATE

Motion to approve as stated. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill

Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

10. ACTION: FUNDRAISING REQUEST FORM

Motion to approve. This motion, made by Jill Martens and seconded by Abbi Carleton, Carried.
Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill
Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

11. Adjournment

Motion to adjourn @ 8:46. This motion, made by Adam Erickson and seconded by Jill Martens,
Carried.
Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill
Martens: Yea, Scot Osborne: Yea
Yea: 6, Nay: 0

Nicollet Public Schools
 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Date	Amount
												Date		
NSBG		52488		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	04/04/2025	27,714.10	
NSBG		52489		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	04/04/2025	5,388.33	
NSBG		52490		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	04/04/2025	14,105.64	
NSBG		52491		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	04/04/2025	4,826.87	
NSBG		52492		Wire	1	3010	FURTHER		No	No	No	04/04/2025	702.07	
NSBG		52493		Wire	1	3279	AVIBEN		No	No	No	04/04/2025	3,217.05	
NSBG		52494		Wire	1	5267	BPAS		No	No	No	04/04/2025	408.34	
NSBG		52547		Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	Yes	04/18/2025	1,276.15	
NSBG		52547		Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	Yes	04/21/2025	(1,276.15)	
NSBG		52548		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	04/18/2025	26,950.80	
NSBG		52549		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	04/18/2025	5,908.20	
NSBG		52550		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	04/18/2025	13,530.56	
NSBG		52551		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	04/18/2025	4,711.54	
NSBG		52552		Wire	1	3010	FURTHER		No	No	No	04/18/2025	702.07	
NSBG		52553		Wire	1	3279	AVIBEN		No	No	No	04/18/2025	3,173.05	
NSBG		52554		Wire	1	3719	MN PEIP		No	No	No	04/18/2025	43,314.38	
NSBG		52555		Wire	1	5267	BPAS		No	No	No	04/18/2025	408.34	
NSBG		52556		Wire	1	5323	METROPOLITAN LIFE INSURANCE COM		No	No	No	04/18/2025	3,075.79	
NSBG		52559		Wire	1	3433	VERIZON WIRELESS		No	No	No	04/21/2025	70.02	
NSBG		52586		Wire	1	1829	XCEL ENERGY		No	No	No	04/25/2025	2,926.61	
NSBG		52615		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	04/29/2025	177.00	
NSBG		52616		Wire	1	4263	REVTRACK		No	No	No	04/30/2025	842.71	
NSBG		52617		Wire	1	4336	TUITION EXPRESS		No	No	No	04/30/2025	1,412.90	
NSBG		52618		Wire	1	00245	PROGROWTH BANK FOR CASH		No	No	No	04/30/2025	63.72	
NSBG		52436	78548	Check	1	00742	SCHMIDTS MEAT MARKET		Yes	No	Yes	04/02/2025	(249.92)	
NSBG		52510	78579	Check	1	2509	A+SECURITY, INC.		Yes	No	No	04/03/2025	119.85	
NSBG		52511	78580	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	04/03/2025	250.94	
NSBG		52512	78581	Check	1	3573	BIMBO BAKERIES USA		Yes	No	No	04/03/2025	57.96	
NSBG		52508	78582	Check	1	1756	C & S SUPPLY CO., INC.		Yes	No	No	04/03/2025	81.47	
NSBG		52507	78583	Check	1	07124	CAPITAL ONE (WALMART)		Yes	No	No	04/03/2025	95.17	
NSBG		52519	78584	Check	1	5160	ENTER, JOY		Yes	No	No	04/03/2025	187.40	
NSBG		52513	78585	Check	1	3812	MATHESON TRI-GAS, INC		Yes	No	No	04/03/2025	189.60	
NSBG		52506	78586	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	04/03/2025	410.47	
NSBG		52509	78587	Check	1	2263	OTTO ELECTRIC INC		Yes	No	No	04/03/2025	264.26	
NSBG		52516	78588	Check	1	4527	PERFORMANCE FOODSERVICE - MAR		Yes	No	No	04/03/2025	3,081.55	
NSBG		52520	78589	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	04/03/2025	623.14	
NSBG		52514	78590	Check	1	3884	QUADE, JACOB		Yes	No	No	04/03/2025	2,550.00	
NSBG		52518	78591	Check	1	5159	REINHART, STACY		Yes	No	No	04/03/2025	545.27	

Nicollet Public Schools
 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
NSBG		52517	78592	Check	1	4945	VESTIS		Yes	No	No	04/03/2025		95.76
NSBG		52515	78593	Check	1	4429	WW COMMUNICATIONS AND SECURIT		Yes	No	No	04/03/2025		195.00
NSBG		52521	78594	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	04/04/2025		1,276.15
NSBG		52529	78595	Check	1	07203	A. H. HERMEL COMPANY		Yes	No	No	04/11/2025		520.03
NSBG		52533	78596	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	04/11/2025		25.99
NSBG		52546	78597	Check	1	5403	C AND A DESIGNS MN LLC/DA PHOTOG		Yes	No	No	04/11/2025		234.00
NSBG		52530	78598	Check	1	07230	CENTERPOINT		Yes	No	No	04/11/2025		7,593.82
NSBG		52544	78599	Check	1	5296	CHALKY CHICS C/O NICOLE TISH		Yes	No	No	04/11/2025		621.25
NSBG		52537	78600	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	04/11/2025		2,076.93
NSBG		52526	78601	Check	1	02652	CRYSTAL VALLEY COOP		Yes	No	No	04/11/2025		225.29
NSBG		52534	78602	Check	1	3234	HENDRYCKS BUS CO		Yes	No	No	04/11/2025		10,078.25
NSBG		52541	78603	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	04/11/2025		535.97
NSBG		52528	78604	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	04/11/2025		10,183.57
NSBG		52531	78605	Check	1	1319	MENARDS		Yes	No	No	04/11/2025		59.95
NSBG		52542	78606	Check	1	4975	MIDWEST REFRIGERATION AND HEATI		Yes	No	No	04/11/2025		210.00
NSBG		52545	78607	Check	1	5402	MINNESOTA STATE COMMUNITY & TEC		Yes	No	No	04/11/2025		686.58
NSBG		52527	78608	Check	1	07009	MUSIC MART, THE		Yes	No	No	04/11/2025		59.52
NSBG		52535	78609	Check	1	3901	NICKEL TRANSPORTATION, INC.		Yes	No	No	04/11/2025		9,288.75
NSBG		52525	78610	Check	1	00339	NICOLLET COUNTY PUBLIC SERVICES		Yes	No	No	04/11/2025		385.00
NSBG		52539	78611	Check	1	4361	OTTO BUS COMPANY, LLC		Yes	No	No	04/11/2025		9,476.10
NSBG		52524	78612	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	04/11/2025		10,175.54
NSBG		52543	78613	Check	1	5238	SCHOOL MANAGEMENT SERVICES, LL		Yes	No	No	04/11/2025		2,039.01
NSBG		52536	78614	Check	1	3947	SHRED RIGHT		Yes	No	No	04/11/2025		58.91
NSBG		52523	78615	Check	1	00053	SOUTH CENTRAL SERVICE COOPERATI		Yes	No	No	04/11/2025		649.56
NSBG		52538	78616	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	04/11/2025		982.81
NSBG		52532	78617	Check	1	2065	US BANK ST. PAUL		Yes	No	No	04/11/2025		850.00
NSBG		52540	78618	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	No	No	04/11/2025		4,259.01
NSBG		52522	78619	Check	1	00046	ZINS IMPLEMENT, INC		Yes	No	No	04/11/2025		51.86
NSBG		52558	78620	Check	1	5405	CARROLL CONSTRUCTION SUPPLY		Yes	No	No	04/17/2025		377.75
NSBG		52557	78621	Check	1	5400	SOUTHERN MINNESOTA AUCTIONS		Yes	No	No	04/17/2025		231.65
NSBG		52563	78622	Check	1	07203	A. H. HERMEL COMPANY		Yes	No	No	04/21/2025		104.30
NSBG		52580	78623	Check	1	5019	BENZ, SEAN		Yes	No	No	04/21/2025		47.07
NSBG		52575	78624	Check	1	4569	BERNAU, JAMES		Yes	No	No	04/21/2025		402.06
NSBG		52568	78625	Check	1	3573	BIMBO BAKERIES USA		Yes	No	No	04/21/2025		99.12
NSBG		52582	78626	Check	1	5319	BODE, MARC		Yes	No	No	04/21/2025		1,142.10
NSBG		52569	78627	Check	1	3826	CENGAGE LEARNING		Yes	No	No	04/21/2025		1,100.00
NSBG		52560	78628	Check	1	00059	CITY OF NICOLLET		Yes	No	No	04/21/2025		742.12
NSBG		52570	78629	Check	1	3935	CREATIVE AD SOLUTIONS, INC.		Yes	No	No	04/21/2025		31.48

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
NSBG		52584	78630	Check	1	5359	DEAN, KIRSTEN		Yes	No	No	04/21/2025		243.00
NSBG		52585	78631	Check	1	5393	FAMILIES FIRST OF MINNESOTA		Yes	No	No	04/21/2025		870.00
NSBG		52565	78632	Check	1	07709	FISCHER, LISA		Yes	No	No	04/21/2025		106.31
NSBG		52571	78633	Check	1	4185	INTERMEDIATE DISTRICT 287		Yes	No	No	04/21/2025		3,341.10
NSBG		52567	78634	Check	1	2995	KENNEDY & GRAVEN CHARTERED		Yes	No	No	04/21/2025		250.00
NSBG		52578	78635	Check	1	4943	KUEHN, WHITNEY		Yes	No	No	04/21/2025		10.73
NSBG		52574	78636	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	04/21/2025		114.02
NSBG		52566	78637	Check	1	08042	MARTIN LUTHER COLLEGE		Yes	No	No	04/21/2025		444.00
NSBG		52573	78638	Check	1	4318	NICOLLET COUNTY PUBLIC HEALTH		Yes	No	No	04/21/2025		233.04
NSBG		52562	78639	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	04/21/2025		1,276.15
NSBG		52581	78640	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	04/21/2025		1,284.28
NSBG		52577	78641	Check	1	4826	QUADIENT LEASING USA, INC.		Yes	No	No	04/21/2025		356.28
NSBG		52564	78642	Check	1	07365	REGION 2A - MSHSL		Yes	No	No	04/21/2025		70.00
NSBG		52561	78643	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	04/21/2025		411.35
NSBG		52572	78644	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	04/21/2025		4,588.50
NSBG		52576	78645	Check	1	4599	TROPHIES PLUS, INC		Yes	No	No	04/21/2025		293.50
NSBG		52579	78646	Check	1	4945	VESTIS		Yes	No	No	04/21/2025		95.76
NSBG		52583	78647	Check	1	5357	VISA		Yes	No	No	04/21/2025		589.06
NSBG		52591	78648	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	04/25/2025		236.16
NSBG		52594	78649	Check	1	3337	APPLIANCE TEK, LLC		Yes	No	No	04/25/2025		1,384.22
NSBG		52593	78650	Check	1	3279	AVIBEN		Yes	No	No	04/25/2025		70.84
NSBG		52601	78651	Check	1	4569	BERNAU, JAMES		Yes	No	No	04/25/2025		1,314.51
NSBG		52596	78652	Check	1	3573	BIMBO BAKERIES USA		Yes	No	No	04/25/2025		146.16
NSBG		52588	78653	Check	1	07230	CENTERPOINT		Yes	No	No	04/25/2025		1,486.63
NSBG		52598	78654	Check	1	3935	CREATIVE AD SOLUTIONS, INC.		Yes	No	No	04/25/2025		32.57
NSBG		52604	78655	Check	1	4882	DEFAULT PUBLISHING, INC.		Yes	No	No	04/25/2025		1,013.56
NSBG		52597	78656	Check	1	3847	DH ATHLETICS LLC		Yes	No	No	04/25/2025		1,599.79
NSBG		52603	78657	Check	1	4839	HEALY AWARDS, INC.		Yes	No	No	04/25/2025		1,236.15
NSBG		52613	78658	Check	1	5385	LAKEVIEW PUBLIC HIGH SCHOOLS		Yes	No	No	04/25/2025		75.00
NSBG		52607	78659	Check	1	5087	LANZ, TRISTA		Yes	No	No	04/25/2025		30.00
NSBG		52595	78660	Check	1	3410	LJP ENTERPRISES WASTE & RECYCL		Yes	No	No	04/25/2025		692.73
NSBG		52608	78661	Check	1	5092	MANKATO AREA GIRLS FASTPITCH ASS		Yes	No	No	04/25/2025		200.00
NSBG		52592	78662	Check	1	3162	MCDOWELL AGENCY, INC.		Yes	No	No	04/25/2025		93.50
NSBG		52590	78663	Check	1	1319	MENARDS		Yes	No	No	04/25/2025		183.67
NSBG		52606	78664	Check	1	5010	MINUTEMAN PRESS		Yes	No	No	04/25/2025		158.75
NSBG		52589	78665	Check	1	07441	MURPHY, JODI		Yes	No	No	04/25/2025		67.98
NSBG		52600	78666	Check	1	4527	PERFORMANCE FOODSERVICE - MAR		Yes	No	No	04/25/2025		4,721.32
NSBG		52611	78667	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	04/25/2025		465.64

**Nicollet Public Schools
Payment Reg by Bank and Check**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
NSBG		52614	78668	Check	1 5406		PORTOLITE PITCHING MOUNDS		Yes	No	No	04/25/2025	1,709.05
NSBG		52587	78669	Check	1 00187		REGION V COMPUTER SERVICES		Yes	No	No	04/25/2025	2,577.50
NSBG		52612	78670	Check	1 5324		REMMERT EDUCATIONAL CONSULTIN		Yes	No	No	04/25/2025	14,500.00
NSBG		52602	78671	Check	1 4745		SPS COMPANIES, INC.		Yes	No	No	04/25/2025	24.55
NSBG		52599	78672	Check	1 4286		SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	04/25/2025	3,207.60
NSBG		52610	78673	Check	1 5225		THEIS, COURTNEY		Yes	No	No	04/25/2025	134.99
NSBG		52605	78674	Check	1 4989		TISH, NICOLE		Yes	No	No	04/25/2025	295.16
NSBG		52609	78675	Check	1 5162		TRILLS & THRILLS MUSIC FESTIVALS		Yes	No	No	04/25/2025	2,264.00

Bank Total: \$303,508.62

Report Total: \$303,508.62

Kerrie Riley
40998 403rd Ave
St. Peter, MN 56082
(507) 381-3324
kerrieariley@gmail.com

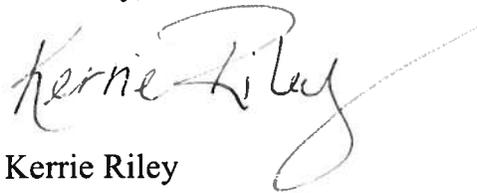
May 1, 2025

Robin Courier
Superintendent
1 Pine St
Nicollet, MN 56074

Mrs. Courier and Nicollet School Board Members:

This letter is to confirm that I am resigning from my position as an Early Childhood/Early Childhood Special Education Teacher at Nicollet Public School at the end of the 2024-25 contract year.

Sincerely,

A handwritten signature in cursive script that reads "Kerrie Riley". The signature is written in black ink and is positioned above the printed name.

Kerrie Riley

April 9, 2025

Robin Courier
Superintendent/Principal
Nicollet Public School
1 Pine Street
Nicollet, MN 56074

Dear Ms. Courier,

Please accept this letter as my formal notice of resignation from the position of teaching mathematics in the secondary school. My resignation will be effective at the end of the 2024-2025 school year.

I assure you that I will work with my replacement up until the end of the school year to ensure that the students' learning is not negatively affected. All of my work files will be updated and ready for the replacement teacher to use as needed. After the school year is complete, I will be available using the contact information provided below.

Being a teacher at Nicollet Public School through this school year has been a great privilege and I am grateful for the opportunities that it has provided. I am especially grateful for the chance to work with exceptional educators and the fine students of the district.

Sincerely,

Susan Schaub

Susan Schaub

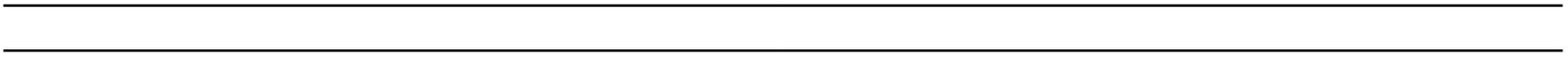
I recommend accepting the gifts as described below.

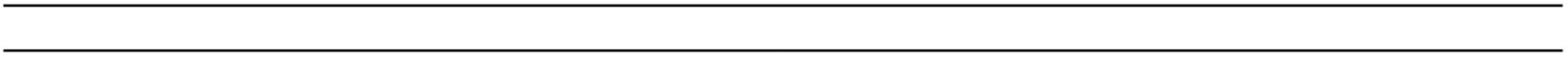
Donor Name	Description	Value	Purpose of Gift
Margaret Larson	check	\$100.00	Community Ed
Nicollet Lions Club	check	\$2,950.00	Transportation FFA
GNAF	check	\$3,000.00	NHS Baseball Program
Nicollet American Legion	check	\$1,000.00	NHS Baseball Program
NPS PTO (defunct)	check	\$6,420.00	Class 25,26,27,28,29,30

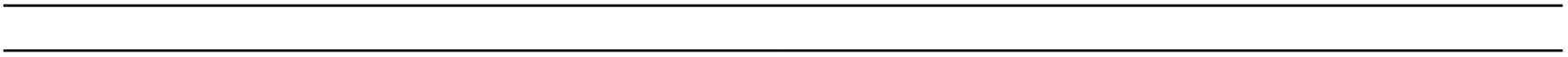




















**Nicollet PUBLIC SCHOOLS
SHARED SERVICES AGREEMENT 2025-2026**

This Shared Services Agreement ("Agreement") is made between Magen Borkenhagen, LSN and the South Central Service Cooperative ("SCSC"), an organization with its principal place of business at 2075 Lookout Drive, North Mankato, MN 56003, and Nicollet Public "NPS", Immanuel Lutheran School and Trinity Lutheran Church & School, with their principal place of business located at 1 Pine St, Nicollet MN 56074, 604 Main St, Nicollet, MN 56074 and 50605 478th St, Courtland, MN 56021. Changes to this Agreement may only be made by addendums signed and dated by both Parties.

Term and Termination:

1. The term of this Agreement shall be August 25st, 2025 through June 1st, 2025
2. This Agreement may be terminated at any time "for cause".

Services to be provided:

The Shared Services Provider, Magen Borkenhagen, agrees to provide Licensed School Nurse (LSN) services for the 2025-2026 academic year. Services will be provided based on needs identified by NPS, and may include best practice in areas of delegation, supervision, and education, in compliance with current laws and standards. Services will be in addition to access to Regional School Nurse/Mental Health Coordinator services, also provided by Magen Borkenhagen, which may include, LSN mentorship, health services assessment, and CPR/First Aid, Staff and Student Education and Training. Services at NPS will run 4 hrs on Thursday with flexibility as needed.

Compensation:

"NPS" agrees to pay \$85 per hour for 213 hours of services for the 2025-2026 academic year. Nicollet is to receive 132 hrs, Trinity 36 hrs, and Immanuel 45 hrs.

Expenses:

Expenses for providing said services shall be the responsibility of "NPS". Travel expenses for mileage will be billed at the current federal rate. Additional incidental expenses will be billed at the actual cost.

Confidential information:

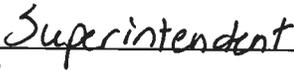
The Shared Services Provider shall not disclose any information deemed to be "confidential".

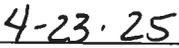
Acknowledged and accepted for:

Nicollet Public Schools


Signed by


Name


Title


Date

South Central Service Cooperative


Signed by

Glenn Morris
Name

Executive Director
Title

Date

NICOLLET PUBLIC SCHOOL

STRATEGIC PLAN

2025-2030



CORE VALUES

Community - A supportive and inclusive environment where every individual is valued, respected, and encouraged to contribute.

Accountability - Taking ownership for our individual and collective actions and decisions.

Integrity - We are committed to upholding the foundation of trust and respect in all aspects of our lives.

Excellence - Providing robust opportunities to each individual so they can reach their highest potential.

BELIEF STATEMENTS

- We believe collaboration between school, home, and community is critical to student achievement.
- We believe it is our responsibility to provide a respectful, engaging, and secure learning environment for all.
- We believe all students deserve high-performing, high-quality educators.
- We believe education is the foundation for preparing students to be impactful members of their communities.

MISSION

Small Community, big opportunity. Academic excellence builds leaders for tomorrow.

VISION

Cultivating a Better Everyday Life

STRATEGIC PLAN FOCUS AREAS

**Student
Achievement**

**Fostering
Student
Wellbeing**

**Career
Readiness**

Collaboration

**Effective
Resource
Management**

FOCUS AREAS	GOALS	OBJECTIVES
Student Achievement	<p>Goal 1: High-quality instruction meeting the needs of all students to achieve the World’s Best Workforce (WBWF) goals at Nicollet Public School in accordance to the Striving for Comprehensive Achievement and Civic Readiness (SCACR) and the Minnesota Reading to Ensure Academic Development (READ) Act.</p>	<p>Objective 1.1: We will annually evaluate the success of meeting the five goals of the SCACR (formerly WBWF) plan:</p> <ul style="list-style-type: none"> • All children are ready for school. • All racial and economic achievement gaps between students are closed. • All students are ready for career and college. • All students graduate from high school. • Prepare students to be lifelong learners. <p>Objective 1.2: We will annually evaluate the success of meeting the goals of the READ Act.</p> <ul style="list-style-type: none"> • Every child reading at or above grade level every year, beginning in kindergarten. • Support multilingual learner and students receiving special education services in achieving their individualized reading goals.
	<p>Goal 2: We will ensure all students are guaranteed a standards-based, viable curriculum with aligned assessments that meet the students’ individual needs, following a robust Multi-Tiered System of Support (MTSS).</p>	<p>Objective 2.1: During the 2025-26 school year, build a guaranteed and viable curriculum map.</p> <p>Objective 2.2: During the 2026-27 school year, align classroom assessments with the intended rigor of the academic standards.</p>
	<p>Goal 3: We will attract, develop, and retain highly qualified and performing educators.</p>	<p>Objective 3.1: During the 2025-26 school year, identify characteristics of and establish consistent high-quality instruction with a specific focus on Tier 1 instruction.</p>
Fostering Student Wellbeing	<p>Goal 4: Create a safe, inclusive learning environment that fosters personal well-being.</p>	<p>Objective 4.1: Increase the amount of positive engagement activities between students, staff, and community to promote a positive culture and school belonging.</p> <p>Objective 4.2: During the 2025-26 school year, we will identify opportunities to strengthen our school being a welcoming, safe, and supportive school climate.</p>
	<p>Goal 5: Ignite individual students’ personal passions, develop and enhance each student’s sense of self as a member of our school community.</p>	<p>Objective 5.1: Growing our opportunities for extracurricular club involvement to increase sense of belonging and school spirit.</p>

FOCUS AREAS	GOALS	OBJECTIVES
Career Readiness	<p>Goal 6: Develop and enhance each student’s academic, technical, and professional skills to equip them in identifying and preparing for their career path.</p>	<p>Objective 6.1: Establish a system through which each student receives guidance to help them identify and prepare for their career path.</p> <p>Objective 6.2: Establish a process to ensure parents/guardians have the resources and information to support their child’s intended career path.</p> <p>Objective 6.3: Build programming to ensure students have the academic background and skills to be successful in their chosen career and personal life.</p> <ul style="list-style-type: none"> Grade 6 BizTown Grade 7-12 Advisory “7 mindsets” Program Grade 7-12 FFA Program Grade 09 Career Navigator Grade 10 Construct Tomorrow Grade 10 Career Expo Grade 11/12 Tour of Manufacturing
	<p>Goal 7: Engage students in learning systems that foster life skills both in and out of the classroom.</p>	<p>Objective 7.1: Encourage the pursuit of student passions beyond the classroom, through activities such as art, academics, athletics, and service opportunities for all students.</p> <p>Objective 7.2: Identify the essential skills and dispositions necessary for students’ future success in life and career.</p>
Collaboration	<p>Goal 8: Provide communication that enhances collaboration between our schools and families.</p>	<p>Objective 8.1: Create and implement a system-wide plan to foster communication and collaboration between teachers and families to support the needs and achievement of all students.</p>
	<p>Goal 9: Seek out, enhance, and build family and community partnerships to meet the needs of each student.</p>	<p>Objective 9.1: Strengthen and grow school and community partnerships that contribute to the district’s ability to accomplish its mission and vision.</p> <p>Objective 9.2: Provide regular and consistent learning opportunities for and in collaboration with the community that is responsive to its needs.</p>
Effective Resource Management	<p>Goal 10: Maintain fiscal responsibility and allocate resources strategically, effectively, and efficiently to support current and future learning needs.</p>	<p>Objective 10.1: Annually, evaluate and allocate resources aligned to prioritized learning needs.</p> <p>Objective 10.2: Annually, manage and monitor ongoing facility needs and use of space.</p> <p>Objective 10.3: Annually, meet fiscal management goals as defined in board policy.</p>

