

Independent School District 507 Regular
School Board Meeting
Wednesday, October 9, 2024 6:00 PM

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Join Zoom Meeting

<https://us02web.zoom.us/j/8658971046?pwd=UTljNktqanFoMVhwYzNRTUtFNDkzQT09>

Meeting ID: 865 897 1046

Passcode: 136511

Agenda

{{Name: Agenda Item Name}}

1. CALL TO ORDER
2. ROLL CALL
3. VISITOR COMMENTS
The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.
4. APPROVAL OF AGENDA
5. REPORTS AND PRESENTATION
 - 5.a. Superintendent's Report 3
 - 5.b. Principal's Report 5
 - 5.c. Student Representative's Report 8
 - 5.d. Board Committees' Reports
 - 5.e. Business Office Report
 - 5.e.i. Jim's Report 9
6. CONSENT AGENDA
 - 6.a. Approval of Minutes 21

6.b. Approval of Bills in the amount of \$	23
6.c. Approval of Personnel Items	27
6.d. Accept Donations	28
7. Environmental Health and Safety Proposal	29
Description:	
The superintendent recommends approving the contract as stated.	
8. ADJOURNMENT	



NICOLLET PUBLIC SCHOOLS · ISD 507

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Superintendent/ Principal 9-12: Mrs. Robin Courrier · Principal K-8: Ms. Nancy Remmert

Date: October 4, 2024
To: School Board
From: Robin Courrier
RE: Meeting Notes, October 9, 2024

5A. Superintendent's Report

i. ETI Report - Dan Johnson

Dan Johnson did an environmental assessment of a classroom and hallway in the elementary wing. There was some concern at the possibility of mold. A thorough assessment was made and the report is available should any of you wish to review it. The conclusion: all the measured air quality parameters were noted to be within generally accepted ranges for good indoor air quality. The humidity levels were measured to be overall slightly above the normal comfort range, however the humidity levels measured are not uncommon for northern climates during the cooling season.

ii. Nicollet Public Schools have worked with Mike Hoheisel, Baird Financial Advisors since 2021 on a continued contract agreement. Mr. Hoheisel has worked with Jim Freihammer over the past two years. The superintendent has been approached by one other Financial Advisor group, Ehlers and is recommending we continue our work with Baird Financial Advisors.

iii. NEXUS Update: The facilities committee has had one meeting with Rob Brown and have had visits from various consultants working with NEXUS. A tentative timeline for the project was revised and is presented below:

November ____ – Community Survey Kick Off
*November ____ - Finalize Community Task Force Participants
*December ____ -, 2024 – Review with Robin's Leadership Team
November 25th, 2024 – Finalize Survey
*January __ – Review Comprehensive Plan w/ Full Board
*January __ –1st Meeting
*February ____ - Community Facility Task Force, 2nd Meeting, Review Survey Results w/ Committee, Task Force to Define Recommendation to School Board
March ____ – Task Force Recommendation to School Board, Present Community Survey Results to Full Board. Board Review & Comment, and Referendum Resolution Approval (if chosen to do so)
MDE Review & Comment Due: (120 Days
Prior to Referendum)if decision to present a referendum is chosen
Referendum Resolution - (Last Business Day is – 70 Days Prior to Referendum)

iv. Reminder: Superintendent Courier will be leaving for North Carolina, October 10, 2024. She will be using vacation days for travel and family. She will be working remotely on the following dates: October 15-16, October 21-25. She is available to the Board and staff by phone and email for the duration of her leave. ETA for in person at NPS is October 29.

v. Nicollet 10th-12th grade had an assembly on October 2, 2024. Impact Teen Drivers presented by Nicollet County Sheriff department, Minnesota Highway Patrol, and Dept of Transportation. Car crashes are the number one killer of teens, taking almost 3000 young lives annually. these crashes are not just sad accidents - they are preventable crashes. Since the inception of GDL (Graduated Driver License) laws, teen fatalities and serious injuries have been reduced by up to 40%

6. Consent Agenda

The superintendent recommends approval of the consent agenda.

7a. Environmental Health and Safety Proposal

The superintendent recommends approving: ETI, Inc to provide consulting services necessary to aide in the compliance of state and federal OSHA, EPA/MPCA, MDH, and Minnesota Department of Education guidelines for Nicollet Public School as presented in the attached contract for 2024-2025 and 2025-2026 school year.

Nicollet has worked with Mr. Musser from ETI for the last several years. Dan Johnson has replaced Mr. Musser who retired last Spring.

Principal Board Report: September 2024

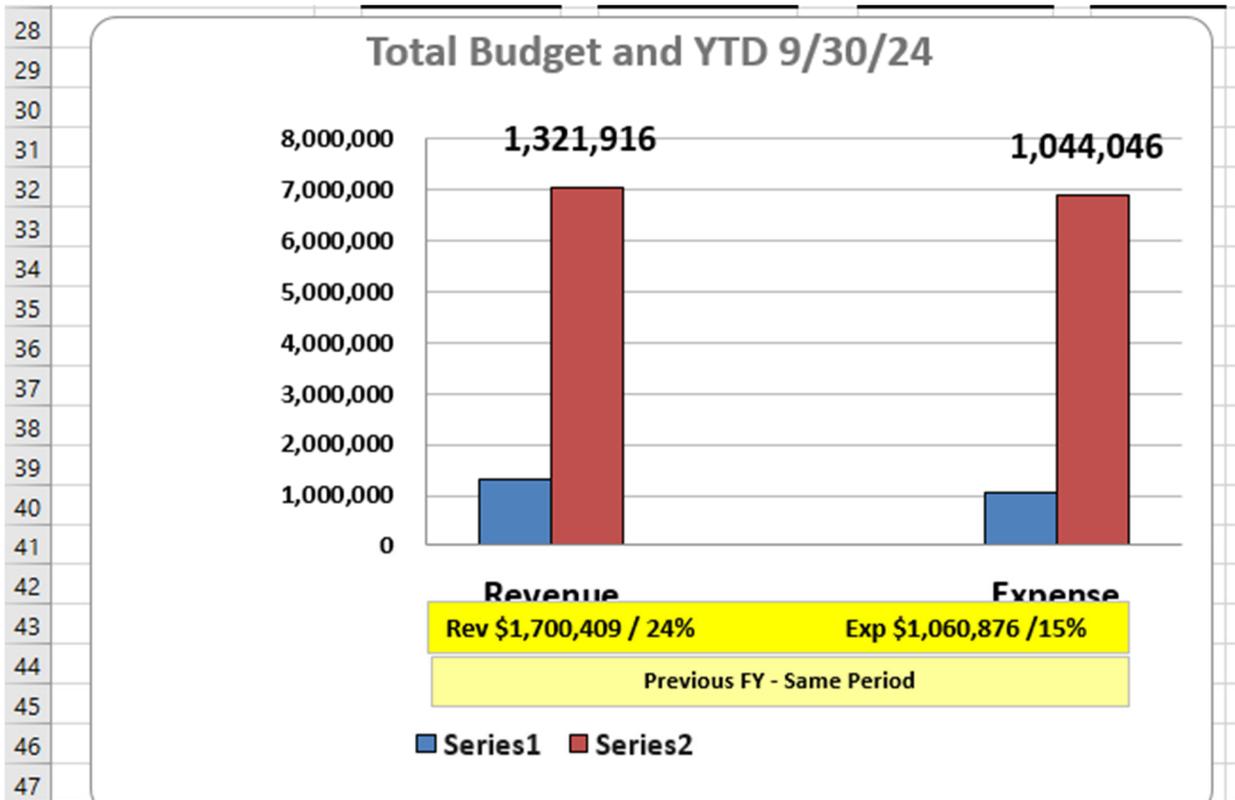
<p>School Community Engagement</p>	<p>Schoolwide Community Events - PBIS Team</p> <ul style="list-style-type: none"> ● 9th Grade - ● 11th Grade - ● 12th Grade - ● PBIS Team/Staff - ● NHS - ● Pride Ambassadors - ● FFA - ● PE Events - ● Knowledge Bowl - ● Math Masters -
<p>Home and School Community Engagement</p>	<p>Choose To Be Nice Recognition Breakfast: We had our first recognition breakfast to celebrate the 9 students who were chosen by their peers as students who model the behaviors of RESPECT.</p>
<p>Student Engagement</p>	<p>Choose To Be Nice (k-6): Kindness</p> <ol style="list-style-type: none"> 1. 22 juniors and seniors have been selected as CTBN Ambassadors for the 2024-25 school year. These students have already started working in elementary classrooms to promote the values of the CTBN program. <p>Advisory: 7 Mindsets (7-12)-Everything is Possible</p> <ol style="list-style-type: none"> 1. Passion First focus: focus on strengths and explore interests
<p>Staff Development and Early Release</p>	<p>Staff Development Plan 2024-2025: Staff Development Committee will meet on September 17th to plan and set goals for focus areas:</p> <ol style="list-style-type: none"> 1. Student Engagement / Improvement 2. Purposeful Instruction: Professional Learning Communities (PLC) Multi-Tiered System of Support (MTSS) 3. Positive Connections <p>Early Release Sept. 27th:</p> <ol style="list-style-type: none"> 1. Elementary: Teachers reviewed MCA and FAST data and discussed students and individual academic needs, including students who need extra support from an intervention 2. Middle School: Teachers reviewed MCA data and identified students who need additional support. Teachers reviewed the MTSS protocol for work completion and identified a common

	<p>strategy they will implement to support academic reading in their classrooms.</p> <p>3. High School:</p> <p>READ Act</p> <p>READ Act Update:</p> <p>There are 3 major components of the READ Act: assessment, science of reading training, and curriculum. Below is an update of where we are in our process to meet the requirements of the mandate.</p> <ol style="list-style-type: none"> 1. Assessment: <ol style="list-style-type: none"> a. FAST assessing is complete. 2. Science of Reading Training (CORE OL-LA): Teachers began this training this summer and will continue throughout the school year until they have completed all coursework and attended 3 live sessions with the OL-LA facilitators. Teachers were provided at least 6 choices of dates for each live session so their completion of the course is staggered depending on the dates they chose. Several teachers have already completed their coursework from CORE OL-LA. Teachers are working at their own pace to complete this coursework by July 1, 2025. 3. Curriculum <ul style="list-style-type: none"> ● UFLI Foundations is being implemented in all K-3 classrooms. Teachers are using the lessons to provide explicit and systematic phonics instruction to all students. ● <i>We will wait to purchase and implement a new comprehension/knowledge building resource until the 2025-26 school year. Currently, EL Education and Wit and Wisdom are the only state approved options. Given the new assessment, new phonics curriculum and training requirements for 2024-25, we will wait to purchase and train in a new comprehension resource until the state provides their approved list.</i>
<p>Being There Experiences (Field Trips) & Activities</p>	<p>October 11th- 3rd & 4th grades- History Fest October 22nd- 5th & 6th Grade - Science and Nature Conference</p>

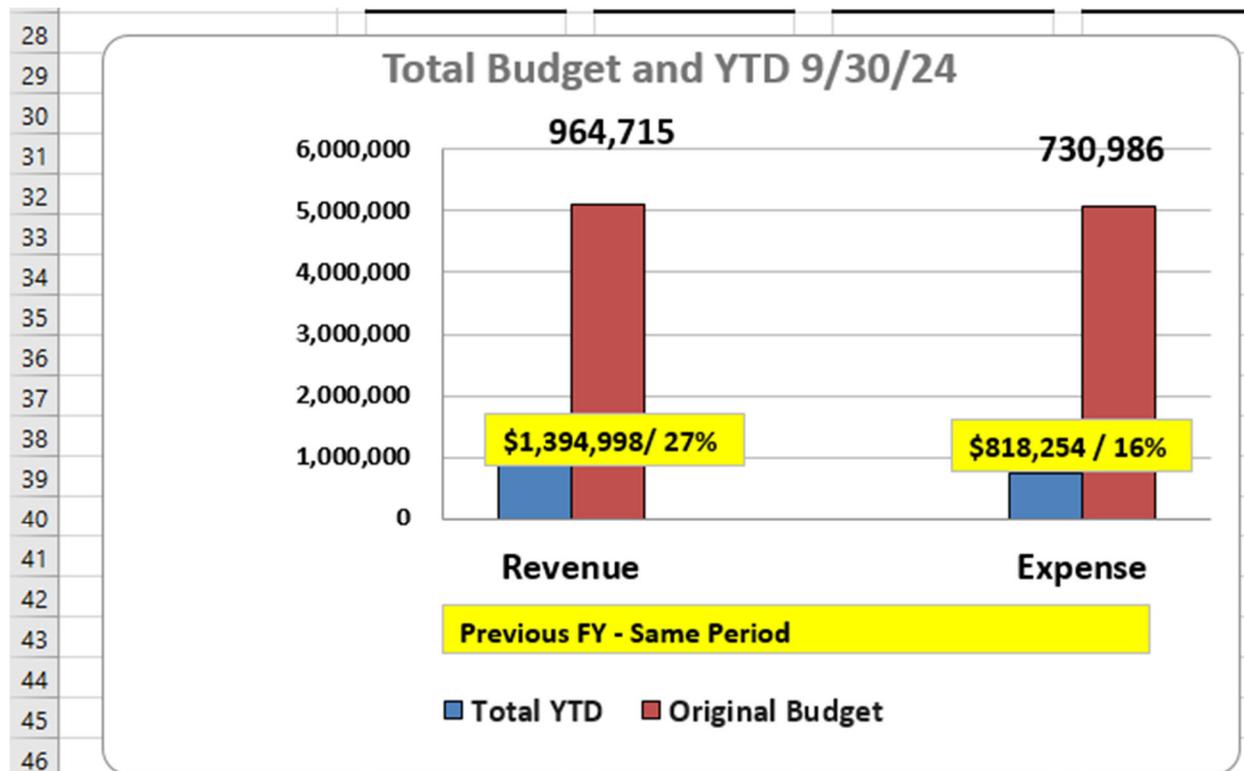
Upcoming Events	<ul style="list-style-type: none">● Nicollet Fire Department will be here on Thursday, Oct 10th in the morning for Fire Prevention Week● Indigenous People's Day Celebration on October 10th with games● Sen Frenz visit to Civics Class @ Tue Oct 22, 2024 9:30am - 10am
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- The month of September flew by and it's hard to believe it's already October! During this first month of school we have had homecoming, a couple of field trips, the blood drive, and started the choose to be nice ambassadors for the year.
- Homecoming was a blast! We had a lot of positive feedback about the pepfest and what went on in the week. Some negatives were the date of homecoming and the numbers we got from events put on during the week. We are going to try and push homecoming a little later in September or early October so the student council has more time to plan. When the numbers are low for the dance and the movie on the football field it makes it hard for the student council to keep putting it on, so we are trying to find a way of making changes!
- The field trips consisted of a College Fair at Bethany and Tour of Manufacturing. We went to New Ulms 3M, Booth Welding & Fabricating, South Central college, Crown Cork and Dotson
- The student council put on a blood drive and they got 18 units of blood. There will be two more blood drives so look out for those.
- The volleyball sports team has had the honor to hold a little kids camp from September 18th to the 9th of October. The lady raiders last home game is October 15th. It is senior night and the little kids will get to showcase their skills to the audience. The volleyball team is 5 and 16.
- The boys last home football game is October 16th and that will be senior night! Boys football team is 3 and 3.
- September student of the month was Katelyn Soost

Nicollet ISD 507				
Monthly Budget Report				
9/30/2024 - Fiscal Year 2025				
	Revenue	Expense	Deficit/Surplus	
Total YTD	1,321,916	1,044,046	277,870	
Original Budget	7,061,201	6,890,622	170,579	
	Revenue	% of Total	Expense	% of
Original Budget	7,061,201		6,890,622	
YTD	1,321,916	18.72%	1,044,046	15.15%
Remaining Balance	5,739,285	81.28%	5,846,576	84.85%
Month Ending:				
7/31/2023	206,733	2.93%	178,105	2.58%
8/31/2023	738,838	10.46%	238,307	3.46%
9/30/2023	376,344	5.33%	627,634	9.11%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	1,321,916	18.72%	1,044,046	15.15%



Nicollet ISD 507				
Monthly Budget Report				
9/30/2024 - Fiscal Year 2025				
	Revenue	Expense	Deficit/Surplus	
Total YTD	964,715	730,986	233,729	
Original Budget	5,120,255	5,081,439	38,816	
	Revenue	% of Total	Expense	% of Total
Original Budget	5,120,255		5,081,439	
YTD	964,715	18.84%	730,986	14.39%
Remaining Balance	4,155,540	81.16%	4,350,453	85.61%
Month Ending:				
7/31/2023	94,713	1.85%	137,461	2.71%
8/31/2023	595,536	11.63%	69,227	1.36%
9/30/2023	274,466	5.36%	524,299	10.32%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	964,715	18.84%	730,986	14.39%

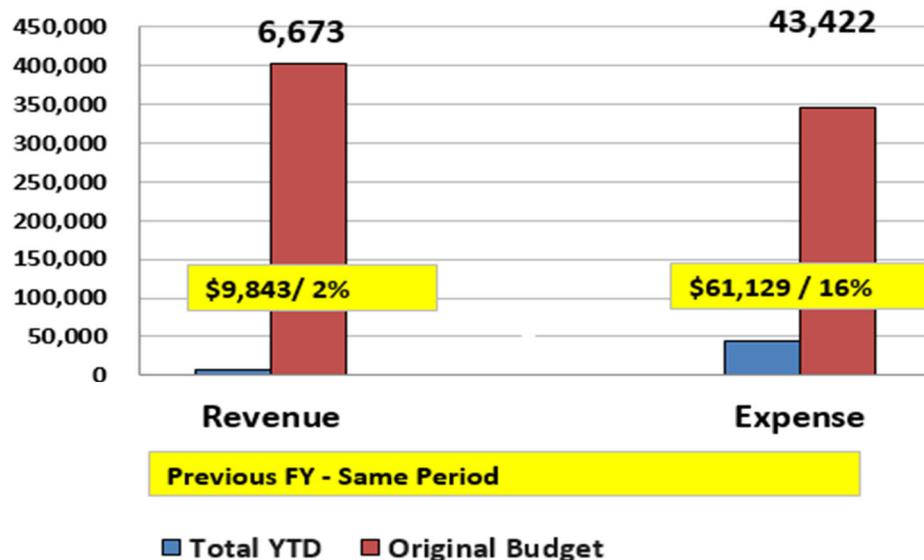


Fund 2 - Food Service

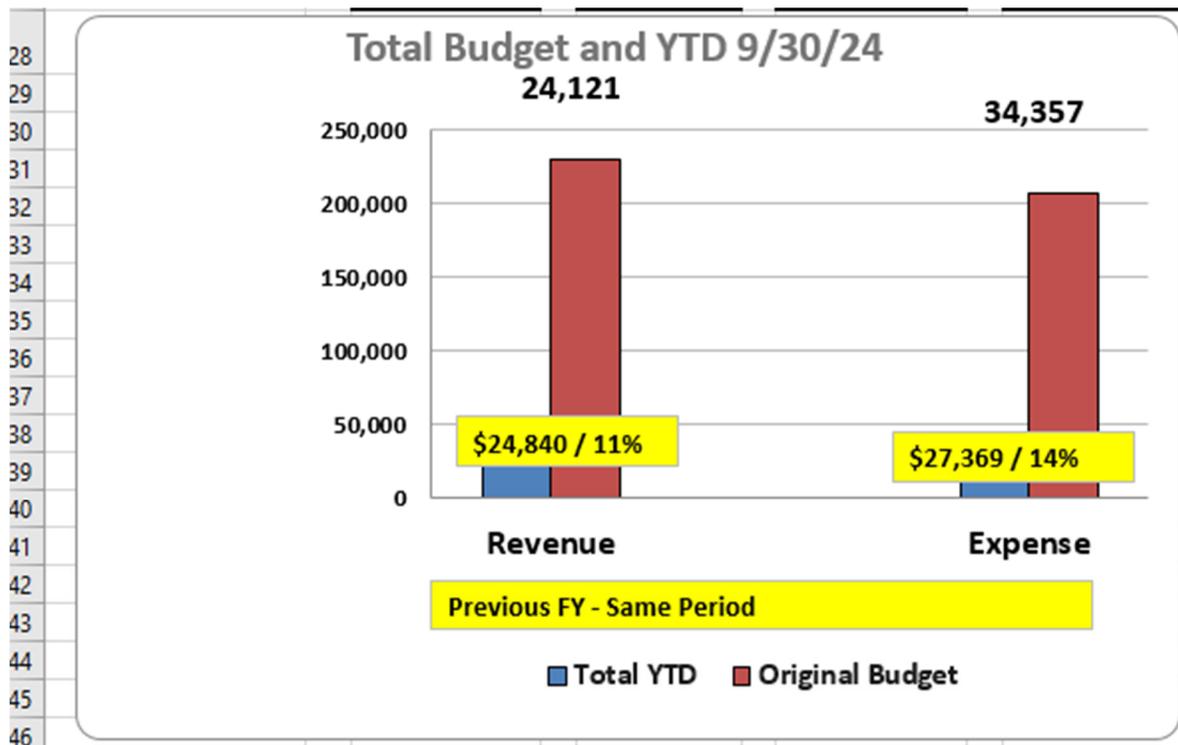
**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

	Revenue	Expense	Deficit/Surplus	
Total YTD	6,673	43,422	(36,749)	
Original Budget	403,944	345,915	58,029	
	Revenue	% of Total	Expense	% of Total
Original Budget	403,944		345,915	
YTD	6,673	1.65%	43,422	12.55%
Remaining Balance	397,271	98.35%	302,493	87.45%
Month Ending:				
7/31/2023	2,515	0.62%	570	0.16%
8/31/2023	2,162	0.54%	7,117	2.06%
9/30/2023	1,996	0.49%	35,735	10.33%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	6,673	1.65%	43,422	12.55%

Total Budget and YTD 9/30/24



Nicollet ISD 507				
Monthly Budget Report				
9/30/2024 - Fiscal Year 2025				
<i>Fund 4 - Community Svcs.</i>				
	Revenue	Expense	Deficit/Surplus	
Total YTD	24,121	34,357	-10,236	
Original Budget	230,102	206,370	23,732	
	Revenue	% of Total	Expense	% of Total
Original Budget	230,102		206,370	
YTD	24,121	10.48%	34,357	16.65%
Remaining Balance	205,981	89.52%	172,013	83.35%
Month Ending:				
7/31/2023	4,545	1.98%	2,754	1.33%
8/31/2023	9,666	4.20%	13,339	6.46%
9/30/2023	9,909	4.31%	18,264	8.85%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	24,121	10.48%	34,357	16.65%



Fund 7 - Debt Service

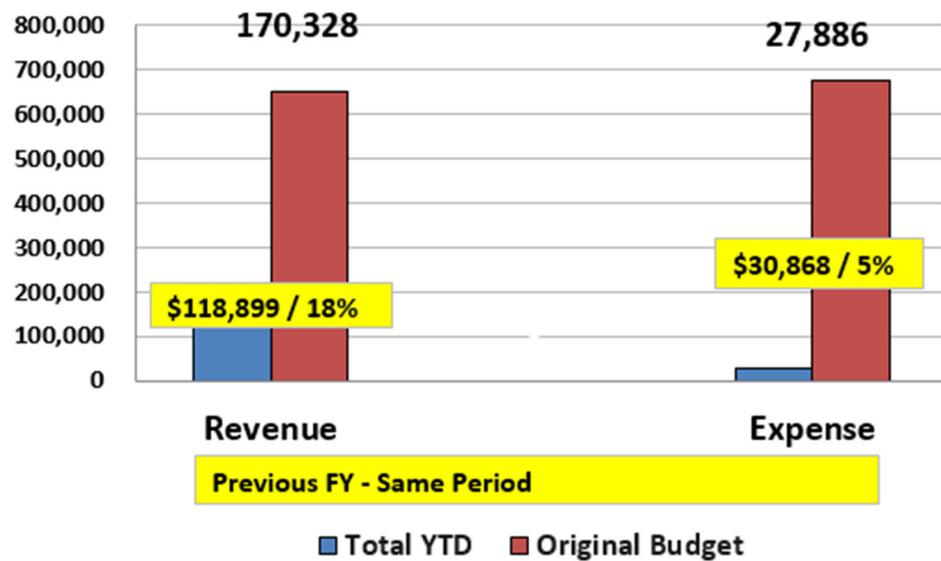
Nicollet ISD 507

Monthly Budget Report

9/30/2024 - Fiscal Year 2025

	Revenue	Expense	Deficit/Surplus	
Total YTD	170,328	27,886	142,441	
Original Budget	649,779	676,452	(26,673)	
	Revenue	% of Total	Expense	% of Total
Original Budget	649,779		676,452	
YTD	170,328	26.21%	27,886	4.12%
Remaining Balance	479,452	73.79%	648,566	95.88%
Month Ending:				
7/31/2023	47,385	7.29%	26,036	3.85%
8/31/2023	75,311	11.59%	1,850	0.27%
9/30/2023	47,631	7.33%	0	0.00%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	170,328	26.21%	27,886	4.12%

Total Budget and YTD 9/30/24

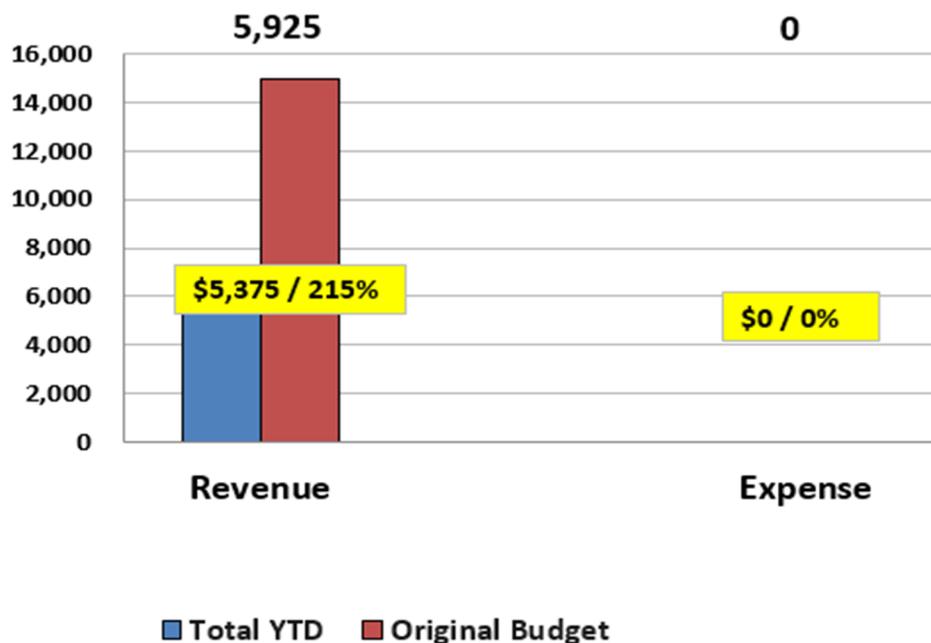


Fund 21 - Rentals

**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

	Revenue	Expense	Deficit/Surplus	
Total YTD	5,925	0	5,925	
Original Budget	15,000	0	15,000	
	Revenue	% of Total	Expense	% of Total
Original Budget	15,000		0	
YTD	5,925	39.50%	0	#DIV/0!
Remaining Balance	9,075	60.50%	0	#DIV/0!
Month Ending:				
7/31/2023	1,000	6.67%	0	#DIV/0!
8/31/2023	3,325	22.17%	0	#DIV/0!
9/30/2023	1,600	10.67%	0	#DIV/0!
10/31/2023	0	0.00%	0	#DIV/0!
11/30/2023	0	0.00%	0	#DIV/0!
12/31/2023	0	0.00%	0	#DIV/0!
1/31/2024	0	0.00%	0	#DIV/0!
2/29/2024	0	0.00%	0	#DIV/0!
3/31/2024	0	0.00%	0	#DIV/0!
4/30/2024	0	0.00%	0	#DIV/0!
5/31/2024	0	0.00%	0	#DIV/0!
6/30/2024	0	0.00%	0	#DIV/0!
Total YTD	5,925	39.50%	0	#DIV/0!

Total Budget and YTD 9/30/24



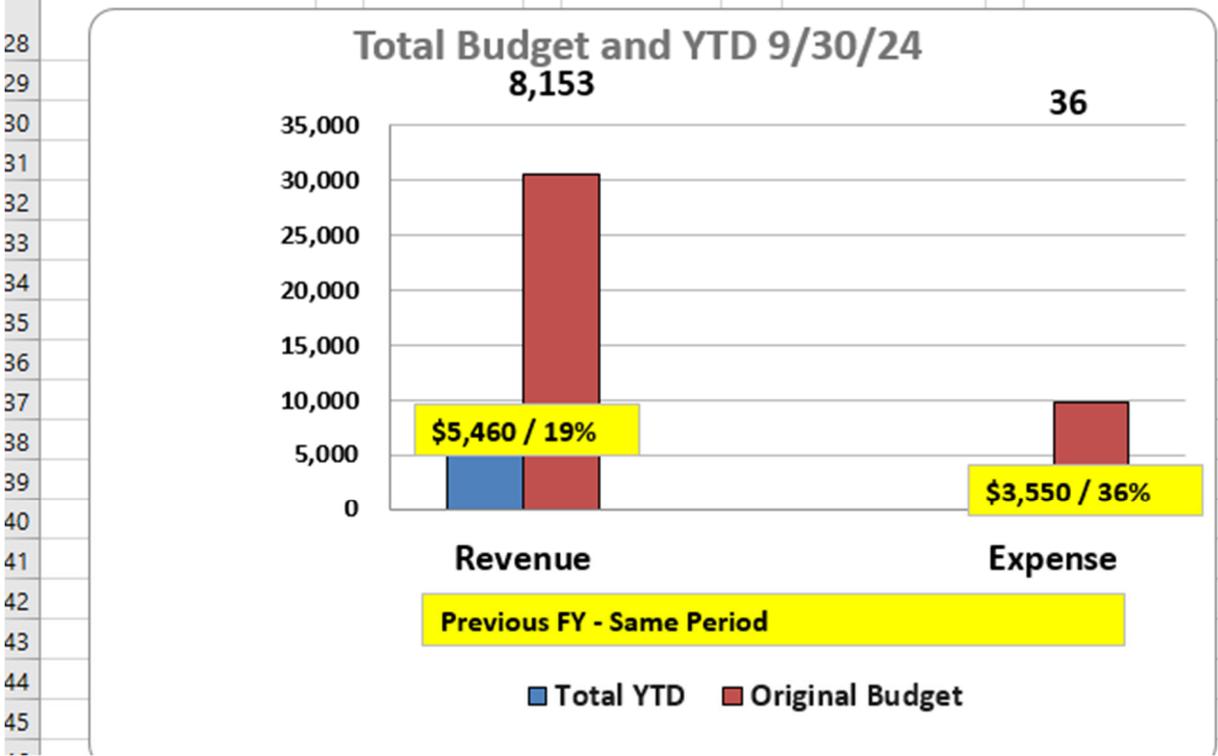
Fund 24 - Fitness Ctr

Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025

	Revenue	Expense	Deficit/Surplus
Total YTD	8,153	36	8,117
Original Budget	30,520	9,761	20,759

	Revenue	% of Total	Expense	% of Total
Original Budget	30,520		9,761	
YTD	8,153	26.71%	36	0.37%
Remaining Balance	22,367	73.29%	9,725	99.63%

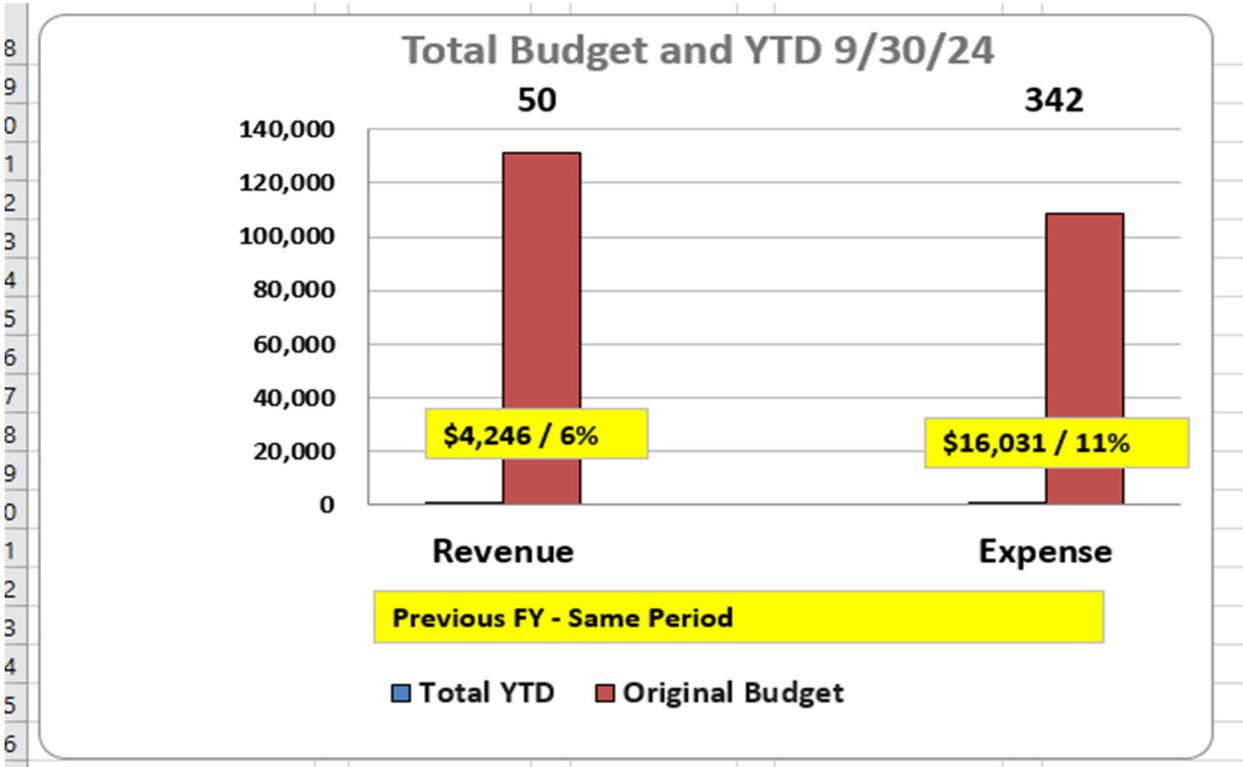
Month Ending:	Revenue	% of Total	Expense	% of Total
7/31/2023	4,280	14.02%	0	0.00%
8/31/2023	2,004	6.57%	18	0.18%
9/30/2023	1,869	6.12%	18	0.18%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	8,153	26.71%	36	0.37%



Fund 25 - Student Activities

**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

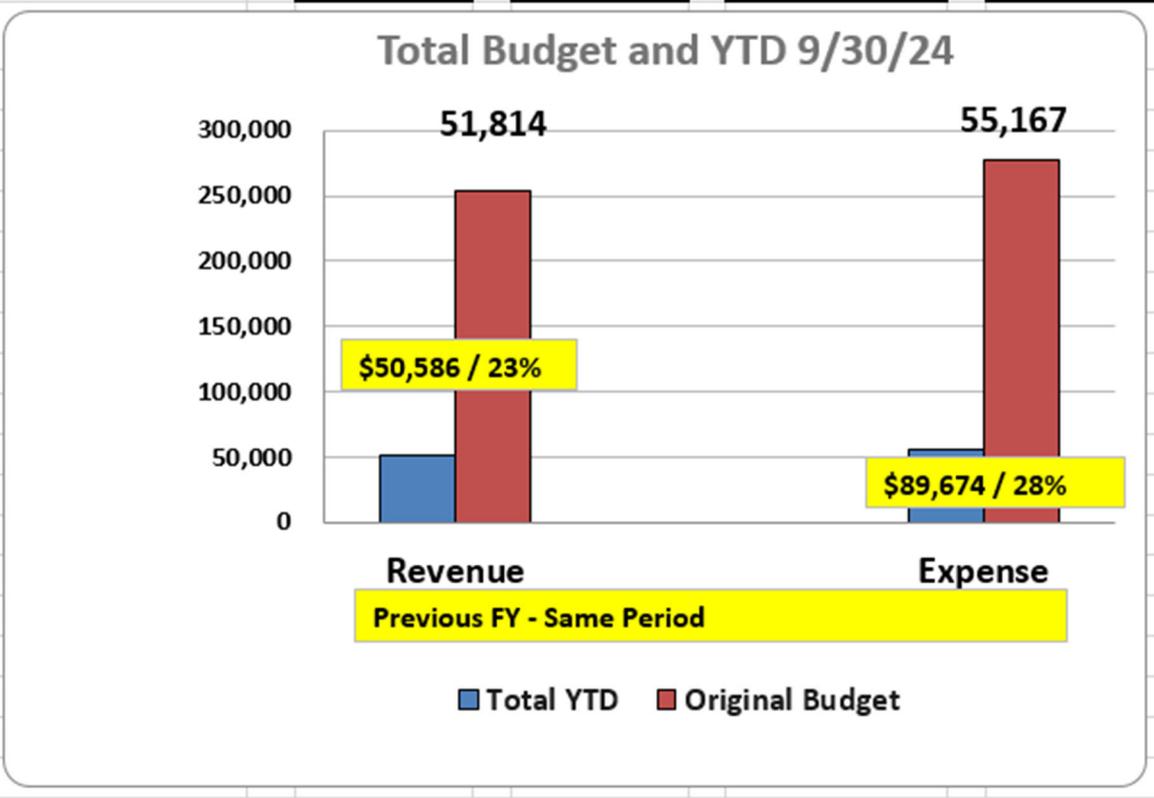
	Revenue	Expense	Deficit/Surplus	
Total YTD	50	342	(292)	
Original Budget	131,250	108,397	22,853	
	Revenue	% of Total	Expense	% of Total
Original Budget	131,250		108,397	
YTD	50	0.04%	342	0.32%
Remaining Balance	131,200	99.96%	108,055	99.68%
Month Ending:				
7/31/2023	0	0.00%	0	0.00%
8/31/2023	0	0.00%	0	0.00%
9/30/2023	50	0.04%	342	0.32%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	50	0.04%	342	0.32%



Fund 34 - NECC (DC)

**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

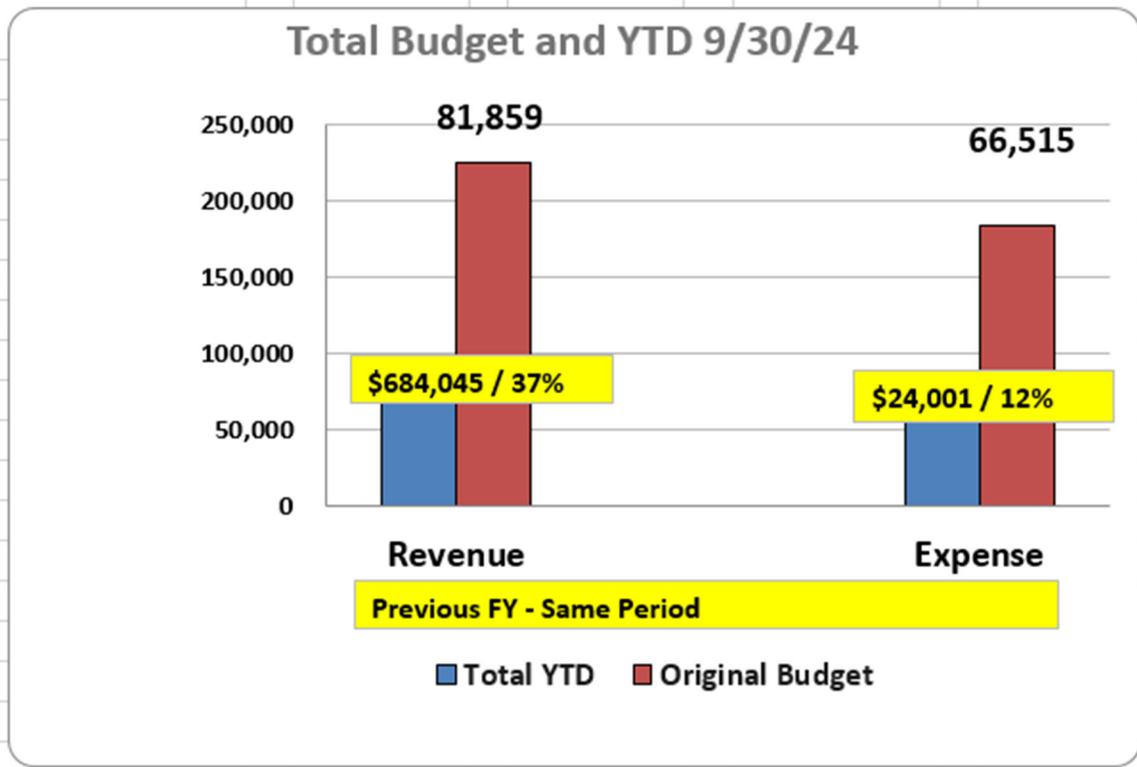
	Revenue	Expense	Deficit/Surplus	
Total YTD	51,814	55,167	(3,353)	
Original Budget	253,851	277,850	(23,999)	
	Revenue	% of Total	Expense	% of Total
Original Budget	253,851		277,850	
YTD	51,814	20.41%	55,167	19.85%
Remaining Balance	202,037	79.59%	222,683	80.15%
Month Ending:				
7/31/2023	22,402	8.82%	3,120	1.12%
8/31/2023	15,453	6.09%	112,378	40.45%
9/30/2023	18,099	7.13%	25,003	9.00%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	51,814	20.41%	55,167	19.85%



Fund 44 - Latchkey

**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

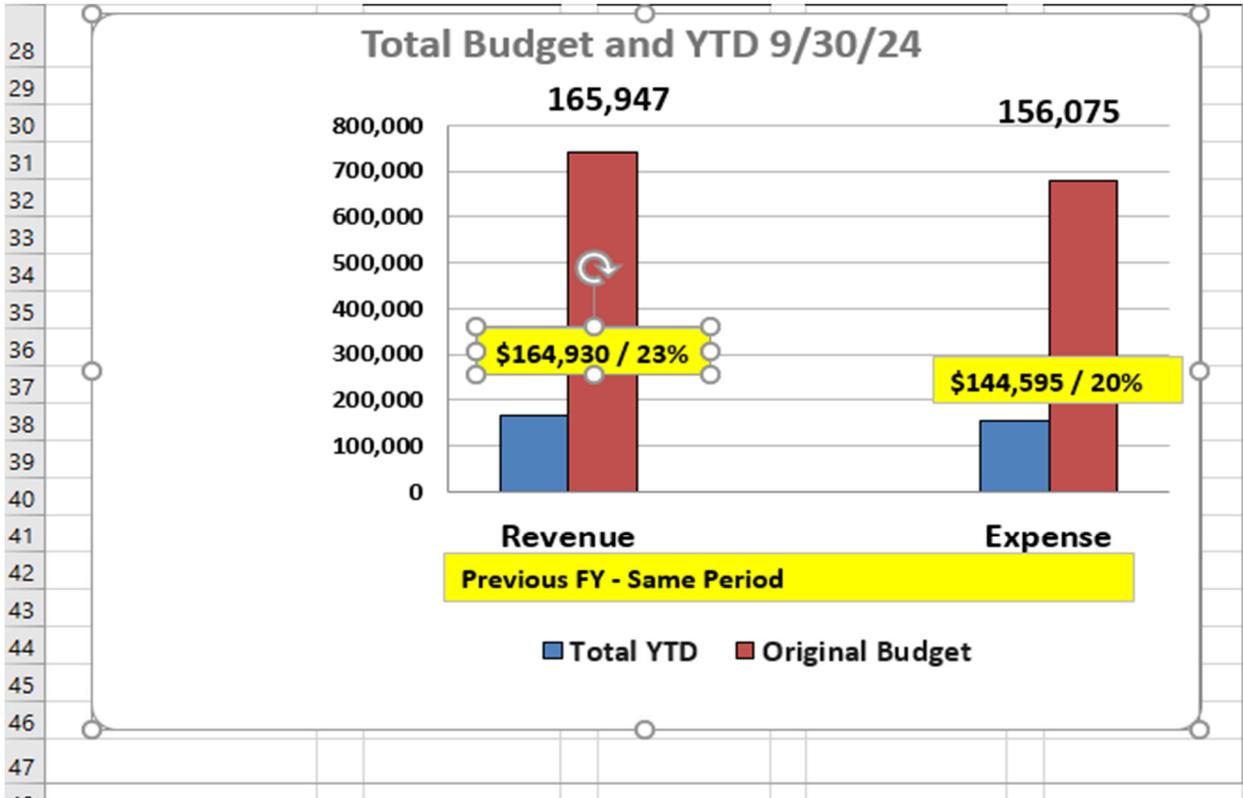
	Revenue	Expense	Deficit/Surplus	
Total YTD	81,859	66,515	15,344	
Original Budget	225,000	183,438	41,562	
	Revenue	% of Total	Expense	% of Total
Original Budget	225,000		183,438	
YTD	81,859	36.38%	66,515	36.26%
Remaining Balance	143,141	63.62%	116,923	63.74%
Month Ending:				
7/31/2023	29,894	13.29%	8,164	4.45%
8/31/2023	31,241	13.88%	34,378	18.74%
9/30/2023	20,725	9.21%	23,974	13.07%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	81,859	36.38%	66,515	36.26%



**Fund 4 -
Community Svcs.
ALL**

**Nicollet ISD 507
Monthly Budget Report
9/30/2024 - Fiscal Year 2025**

	Revenue	Expense	Deficit/Surplus	
Total YTD	165,947	156,075	9,872	
Original Budget	739,473	677,419	62,054	
	Revenue	% of Total	Expense	% of Total
Original Budget	739,473		677,419	
YTD	165,947	22.44%	156,075	23.04%
Remaining Balance	573,526	77.56%	521,344	76.96%
Month Ending:				
7/31/2023	61,121	8.27%	14,038	2.07%
8/31/2023	58,365	7.89%	160,113	23.64%
9/30/2023	50,601	6.84%	67,258	9.93%
10/31/2023	0	0.00%	0	0.00%
11/30/2023	0	0.00%	0	0.00%
12/31/2023	0	0.00%	0	0.00%
1/31/2024	0	0.00%	0	0.00%
2/29/2024	0	0.00%	0	0.00%
3/31/2024	0	0.00%	0	0.00%
4/30/2024	0	0.00%	0	0.00%
5/31/2024	0	0.00%	0	0.00%
6/30/2024	0	0.00%	0	0.00%
Total YTD	165,947	22.44%	156,075	23.04%



Fund 1 Levy - Pay 25

FY25 1st Tier Ref Adjust	(14,812.00)
FY25 2nd Tier Ref Adjust	(25,005.11)
FY TBRA Adj	3,180.00
FY23 1st Tier Adj	(7,751.88)
FY23 2nd Tier Adj	(20,355.26)
FY23 TBRA Adj	(12,654.12)
	(77,398.37)

FY25 LOR Tier 1 Adjust	(185.08)
FY25 LOR Tier 2 Adjust	(13,652.80)
FY25 Equity Adjust	(3,186.47)
FY25 Trans Adj	(298.49)
FY25 TBRA Adj	185.08
FY23 LOR Tier 1 Adj	21,996.28
FY23 LOR Tier2 Adj	(11,384.40)
FY23 Equity Adj	(2,732.40)
FY23 Trans Adj	(248.90)
FY23 LOR Tier 1 TBRA	(81.08)
	(9,588.26)

FY25 Oper Cap Adj	(343.74)
FY23 Oper Cap Adj	277.15
FY23 Safe Sch Adj	(1,326.60)
FY23 CTE Adj	(242.87)
FY25 LTFM Adj	(7,772.88)
FY23 LTFM Adj	(3,172.04)
	(12,580.98)

Pay22 Lease Adj	1,404.72
FY26 Fac. & Equip Adj	(40,945.00)
Carry Over Abatement Adj	1,704.47
Advance Abatement Adj	504.05
	(37,331.76)

PAY24 Levy

ADJUSTED ADM			
2020-21	ADJ	ADM (ACT)	352.70
2021-22	ADJ	ADM (ACT)	360.92
2022-23	ADJ	ADM (PRE)	340.13
2023-24	ADJ	ADM (EST)	348.00
2024-25	ADJ	ADM (EST)	337.00
2025-26	ADJ	ADM (EST)	350.00

This number was derived from a enrollment projection model that was given to me by Dr. Malone.

PAY25 Levy

ADJUSTED ADM			
2021-22	ADJ	ADM (ACT)	360.92
2022-23	ADJ	ADM (ACT)	335.58
2023-24	ADJ	ADM (PRE)	322.98
2024-25	ADJ	ADM (EST)	313.00
2025-26	ADJ	ADM (EST)	299.00
2026-27	ADJ	ADM (EST)	291.00

Total F1 Adjustment Excluding Fac & Equipment Bonds

(95,954.37)

Basically, we are receiving revenue this year that we are paying back next year.

The total fund 1 levy for Pay 24, this fiscal year = 792,572

The total fund 1 levy for Pay 25, next fiscal year = 617,258

Decrease in fund 1 levy	175,315
Decrease due to adjustments	95,954
Decrease due to less enrollment	79,361

Independent School District 507 Regular
School Board Meeting
Wednesday, September 11, 2024 6:00 PM
Central

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Ashley Black: Present
Adam Erickson: Present
Jill Martens: Present
Scot Osborne: Present
Mike Slater: Present
Nick Thom: Present
Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Jill Martens and seconded by Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Scot Osborne and seconded by Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$

6.c. Approval of Personnel Items

6.d. Accept Donations

7. APPROVE PRELIMINARY LEVY 2025

Motion to approve as presented. This motion, made by Scot Osborne and seconded by Mike Slater, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

8. APPROVE SPECIAL EDUCATION TRANSPORTATION

Motion to approve as stated. This motion, made by Mike Slater and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

9. APPROVE MUSIC TRIP TO FLORIDA 25-26

Motion to approve as stated. This motion, made by Jill Martens and seconded by Ashley Black, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

10. Approve 2024-25 FY District Insurance Renewal for Property, Casualty & General Liability (EMC), Workers Compensation (ICW) and Cyber Liability (Coalition)

Motion to approve. This motion, made by Nick Thom and seconded by Ashley Black, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

11. ADJOURNMENT

Motion to adjourn @ 6:39 PM. This motion, made by Adam Erickson and seconded by Mike Slater, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea
Yea: 6, Nay: 0

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
NSBG		51524		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	09/05/2024	26,774.12
NSBG		51525		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	09/05/2024	4,906.94
NSBG		51526		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	09/05/2024	13,217.24
NSBG		51527		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	09/05/2024	4,748.08
NSBG		51528		Wire	1	3010	FURTHER		No	No	No	09/05/2024	1,041.65
NSBG		51529		Wire	1	3279	AVIBEN		No	No	No	09/05/2024	2,897.52
NSBG		51530		Wire	1	5267	BPAS		No	No	No	09/05/2024	408.34
NSBG		51539		Wire	1	3433	VERIZON WIRELESS		No	No	No	09/06/2024	84.70
NSBG		51570		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	09/06/2024	13,705.06
NSBG		51571		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	09/06/2024	10,834.00
NSBG		51572		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	09/06/2024	2,463.26
NSBG		51578		Check	1	01674	NICOLLET EDUCATION ASSOCIATION		No	No	No	09/06/2024	44.32
NSBG		51582		Wire	1	5284	ARBITER SPORTS LLC	LLC - Partnership	No	No	No	09/01/2024	3,000.00
NSBG		51605		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	09/20/2024	26,536.05
NSBG		51606		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	09/20/2024	4,200.62
NSBG		51607		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	09/20/2024	13,376.48
NSBG		51608		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	09/20/2024	4,591.35
NSBG		51609		Wire	1	3010	FURTHER		No	No	No	09/20/2024	841.65
NSBG		51610		Wire	1	3279	AVIBEN		No	No	No	09/20/2024	3,357.52
NSBG		51611		Wire	1	5267	BPAS		No	No	No	09/20/2024	408.34
NSBG		51612		Wire	1	3719	MN PEIP		No	No	No	09/20/2024	45,221.68
NSBG		51615		Wire	1	5284	ARBITER SPORTS LLC	LLC - Partnership	No	No	No	09/17/2024	2,000.00
NSBG		51616		Wire	1	1829	XCEL ENERGY		No	No	No	09/20/2024	10,219.69
NSBG		51617		Wire	1	3279	AVIBEN		No	No	No	09/20/2024	69.18
NSBG		51647		Wire	1	5284	ARBITER SPORTS LLC	LLC - Partnership	No	No	No	09/27/2024	5,000.00
NSBG		51648		Wire	1	5008	ICW GROUP/INSURANCE COMPANY OF	LLC - C Corp	No	No	No	09/27/2024	24,294.00
NSBG		51677		Wire	1	4263	REVTRACK		No	No	No	09/30/2024	282.57
NSBG		51678		Wire	1	4336	TUITION EXPRESS		No	No	No	09/30/2024	983.86
NSBG		51679		Wire	1	00245	PROGROWTH BANK FOR CASH		No	No	No	09/30/2024	43.24
NSBG		51538	77855	Check	1	4767	MREA		Yes	No	No	09/05/2024	700.00
NSBG		51552	77856	Check	1	2509	A+SECURITY, INC.		Yes	No	No	09/06/2024	831.30
NSBG		51554	77857	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	09/06/2024	1,262.81
NSBG		51551	77858	Check	1	1756	C & S SUPPLY CO., INC.		Yes	No	No	09/06/2024	22.04
NSBG		51547	77859	Check	1	07230	CENTERPOINT		Yes	No	No	09/06/2024	189.67
NSBG		51563	77860	Check	1	5219	CHOOSE TO BE NICE, LLC		Yes	No	No	09/06/2024	4,790.00
NSBG		51556	77861	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	09/06/2024	1,793.00
NSBG		51559	77862	Check	1	4774	FLOR, AL		Yes	No	No	09/06/2024	1,363.90
NSBG		51549	77863	Check	1	1298	HEINEMANN		Yes	No	No	09/06/2024	4,986.74
NSBG		51545	77864	Check	1	01629	HILLYARD/HUTCHINSON		Yes	No	No	09/06/2024	2,344.75

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
NSBG		51553	77865	Check	1	3078	HOFFMAN, CARRIE		Yes	No	No	09/06/2024	14.00
NSBG		51566	77866	Check	1	5257	HOLICKY, KRIS		Yes	No	No	09/06/2024	63.50
NSBG		51550	77867	Check	1	1616	HULKE, CHRIS		Yes	No	No	09/06/2024	69.75
NSBG		51567	77868	Check	1	5326	JANS, CORY		Yes	No	No	09/06/2024	84.75
NSBG		51561	77869	Check	1	5141	LOFFLER COMPANIES, INC		Yes	No	No	09/06/2024	663.92
NSBG		51543	77870	Check	1	00262	MINNESOTA STATE HIGH SCHOOL LE		Yes	No	No	09/06/2024	1,100.00
NSBG		51544	77871	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTI		Yes	No	No	09/06/2024	9,516.55
NSBG		51562	77872	Check	1	5145	PEPSI-COLA OF MANKATO		Yes	No	No	09/06/2024	256.02
NSBG		51557	77873	Check	1	4527	PERFORMANCE FOODSERVICE - MAR:		Yes	No	No	09/06/2024	2,146.90
NSBG		51565	77874	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	09/06/2024	152.62
NSBG		51542	77875	Check	1	00245	PROGROWTH BANK FOR CASH		Yes	No	No	09/06/2024	250.00
NSBG		51555	77876	Check	1	3884	QUADE, JACOB		Yes	No	No	09/06/2024	2,400.00
NSBG		51546	77877	Check	1	02421	QUILL CORPORATION		Yes	No	No	09/06/2024	260.67
NSBG		51541	77878	Check	1	00132	SCHOLASTIC, INC.		Yes	No	No	09/06/2024	138.13
NSBG		51564	77879	Check	1	5238	SCHOOL MANAGEMENT SERVICES, LL		Yes	No	No	09/06/2024	460.39
NSBG		51548	77880	Check	1	08107	SCHOOL SPECIALTY, INC.		Yes	No	No	09/06/2024	164.67
NSBG		51558	77881	Check	1	4745	SPS COMPANIES, INC.		Yes	No	No	09/06/2024	766.21
NSBG		51560	77882	Check	1	4945	VESTIS		Yes	No	No	09/06/2024	89.48
NSBG		51540	77883	Check	1	00046	ZINS IMPLEMENT, INC		Yes	No	No	09/06/2024	212.79
NSBG		51568	77884	Check	1	5355	NEWSELA		Yes	No	No	09/06/2024	3,456.00
NSBG		51575	77885	Check	1	3234	HENDRYCKS BUS CO		Yes	No	No	09/06/2024	8,000.00
NSBG		51574	77886	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	09/06/2024	8,000.00
NSBG		51577	77887	Check	1	5323	METROPOLITAN LIFE INSURANCE COM		Yes	No	No	09/06/2024	2,898.60
NSBG		51576	77888	Check	1	4361	OTTO BUS COMPANY, LLC	Partnership	Yes	No	No	09/06/2024	8,000.00
NSBG		51573	77889	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	09/06/2024	8,000.00
NSBG		51592	77890	Check	1	3573	BIMBO BAKERIES USA	C Corporation	Yes	No	No	09/13/2024	84.40
NSBG		51597	77891	Check	1	4748	BLICK ART MATERIALS		Yes	No	No	09/13/2024	55.69
NSBG		51591	77892	Check	1	2669	BROWN & BROWN OF MN, INC.		Yes	No	No	09/13/2024	3,346.00
NSBG		51595	77893	Check	1	4489	CHROMEBOOKPARTS.COM		Yes	No	No	09/13/2024	439.80
NSBG		51586	77894	Check	1	00059	CITY OF NICOLLET		Yes	No	No	09/13/2024	485.34
NSBG		51588	77895	Check	1	02652	CRYSTAL VALLEY COOP		Yes	No	No	09/13/2024	315.78
NSBG		51594	77896	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	09/13/2024	139.00
NSBG		51589	77897	Check	1	07547	MCGRAW-HILL EDUCATION, INC.	C Corporation	Yes	No	No	09/13/2024	6,916.00
NSBG		51590	77898	Check	1	1750	NICOLLET COUNTY FAMILY SERVICE		Yes	No	No	09/13/2024	3,333.00
NSBG		51587	77899	Check	1	00177	NICOLLET FARMERS EXCHANGE CO		Yes	No	No	09/13/2024	94.50
NSBG		51599	77900	Check	1	5118	ON SITE COMPANIES - OSSMK		Yes	No	No	09/13/2024	210.18
NSBG		51596	77901	Check	1	4527	PERFORMANCE FOODSERVICE - MAR:		Yes	No	No	09/13/2024	3,215.27
NSBG		51600	77902	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	09/13/2024	1,337.74
NSBG		51598	77903	Check	1	4918	QUADIENT FINANCE USA, INC.		Yes	No	No	09/13/2024	200.00

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
NSBG		51601	77904	Check	1	5324	REMMERT EDUCATIONAL CONSULTING		Yes	No	No	09/13/2024	14,500.00
NSBG		51603	77905	Check	1	5363	SOUTH CENTRAL GLASS	LLC - Partnership	Yes	No	No	09/13/2024	630.00
NSBG		51593	77906	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.	C Corporation	Yes	No	No	09/13/2024	5,372.84
NSBG		51602	77907	Check	1	5357	VISA		Yes	No	No	09/13/2024	1,132.93
NSBG		51604	77908	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	09/13/2024	573.44
NSBG		51628	77909	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	09/20/2024	3,012.93
NSBG		51624	77910	Check	1	08385	DEHMER FIRE PROTECTION / CENTRAL	Ind/Sole Proprietor	Yes	No	No	09/20/2024	404.00
NSBG		51626	77911	Check	1	1759	ECOLAB		Yes	No	No	09/20/2024	381.41
NSBG		51622	77912	Check	1	07709	FISCHER, LISA		Yes	No	No	09/20/2024	31.44
NSBG		51619	77913	Check	1	02289	FREE PRESS		Yes	No	No	09/20/2024	435.36
NSBG		51644	77914	Check	1	5366	GREATER MANKATO AREA UNITED WAY		Yes	No	No	09/20/2024	1,520.00
NSBG		51633	77915	Check	1	4386	HYVEE ACCOUNTS RECEIVABLE		Yes	No	No	09/20/2024	126.15
NSBG		51637	77916	Check	1	4908	KING, EMMELYN		Yes	No	No	09/20/2024	112.50
NSBG		51630	77917	Check	1	3410	LJP ENTERPRISES WASTE & RECYCLING		Yes	No	No	09/20/2024	2,463.31
NSBG		51635	77918	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	09/20/2024	128.95
NSBG		51629	77919	Check	1	3162	MCDOWELL AGENCY, INC.		Yes	No	No	09/20/2024	236.50
NSBG		51625	77920	Check	1	1319	MENARDS		Yes	No	No	09/20/2024	104.66
NSBG		51614	77921	Check	1	5323	METROPOLITAN LIFE INSURANCE COMPANY		Yes	No	No	09/20/2024	2,773.57
NSBG		51639	77922	Check	1	4975	MIDWEST REFRIGERATION AND HEATING		Yes	No	No	09/20/2024	16,847.35
NSBG		51618	77923	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTRICT		Yes	No	No	09/20/2024	9,516.54
NSBG		51613	77924	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	09/20/2024	2,625.66
NSBG		51627	77925	Check	1	2726	NICOLLET PUBLIC SCHOOL BOOSTER		Yes	No	No	09/20/2024	849.00
NSBG		51640	77926	Check	1	5134	O'REILLY AUTOMOTIVE, INC		Yes	No	No	09/20/2024	94.83
NSBG		51631	77927	Check	1	4249	POEHLER, RANDY		Yes	No	No	09/20/2024	7,660.00
NSBG		51642	77928	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	09/20/2024	537.62
NSBG		51621	77929	Check	1	07365	REGION 2A - MSHSL		Yes	No	No	09/20/2024	300.00
NSBG		51623	77930	Check	1	08285	SIBLEY EAST SCHOOLS #2310		Yes	No	No	09/20/2024	150.00
NSBG		51632	77931	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.	C Corporation	Yes	No	No	09/20/2024	2,700.25
NSBG		51643	77932	Check	1	5365	TEAM FITZ GRAPHICS	Ind/Sole Proprietor	Yes	No	No	09/20/2024	1,825.00
NSBG		51641	77933	Check	1	5162	TRILLS & THRILLS MUSIC FESTIVALS		Yes	No	No	09/20/2024	200.00
NSBG		51620	77934	Check	1	06713	VALLEY CONFERENCE		Yes	No	No	09/20/2024	1,200.00
NSBG		51638	77935	Check	1	4945	VESTIS		Yes	No	No	09/20/2024	89.48
NSBG		51636	77936	Check	1	4751	VOYAGER SOPRIS LEARNING	LLC - C Corp	Yes	No	No	09/20/2024	1,116.50
NSBG		51634	77937	Check	1	4408	WEST SIDE TRANSPORTATION LLC	LLC - Partnership	Yes	No	No	09/20/2024	2,797.60
NSBG		51646	77938	Check	1	5146	LITTLE RUBIES		Yes	No	No	09/25/2024	360.00
NSBG		51676	77939	Check	1	5367	2B CONTINUED		Yes	No	No	09/27/2024	62.50
NSBG		51653	77940	Check	1	07203	A. H. HERMEL COMPANY		Yes	No	No	09/27/2024	419.84
NSBG		51657	77941	Check	1	2509	A+SECURITY, INC.		Yes	No	No	09/27/2024	438.30
NSBG		51656	77942	Check	1	1846	A-1 KEY CITY LOCKSMITHS, INC.		Yes	No	No	09/27/2024	188.00

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
NSBG		51662	77943	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	09/27/2024	622.06
NSBG		51663	77944	Check	1	3337	APPLIANCE TEK, LLC		Yes	No	No	09/27/2024	583.54
NSBG		51664	77945	Check	1	3573	BIMBO BAKERIES USA	C Corporation	Yes	No	No	09/27/2024	81.90
NSBG		51658	77946	Check	1	2669	BROWN & BROWN OF MN, INC.		Yes	No	No	09/27/2024	64,306.97
NSBG		51660	77947	Check	1	2963	BUSINESS CARD		Yes	No	No	09/27/2024	434.95
NSBG		51654	77948	Check	1	07230	CENTERPOINT		Yes	No	No	09/27/2024	183.73
NSBG		51665	77949	Check	1	3935	CREATIVE AD SOLUTIONS, INC.		Yes	No	No	09/27/2024	93.76
NSBG		51667	77950	Check	1	4110	GROUND ZERO SERVICES, LLC		Yes	No	No	09/27/2024	825.00
NSBG		51671	77951	Check	1	5098	INSTITUTE FOR MULTI-SENSORY EDUC		Yes	No	No	09/27/2024	125.00
NSBG		51661	77952	Check	1	3129	JM PROMOTIONS		Yes	No	No	09/27/2024	202.50
NSBG		51649	77953	Check	1	00403	JOURNAL		Yes	No	No	09/27/2024	202.20
NSBG		51655	77954	Check	1	1319	MENARDS		Yes	No	No	09/27/2024	210.71
NSBG		51650	77955	Check	1	00408	MN ASSOC. OF SECONDARY PRINC.		Yes	No	No	09/27/2024	40.00
NSBG		51651	77956	Check	1	00531	MN ASSOCIATION OF HONOR SOC.		Yes	No	No	09/27/2024	85.00
NSBG		51652	77957	Check	1	02310	NICOLLET COUNTY PUBLIC HEALTH		Yes	No	No	09/27/2024	2,730.20
NSBG		51659	77958	Check	1	2726	NICOLLET PUBLIC SCHOOL BOOSTER		Yes	No	No	09/27/2024	240.84
NSBG		51673	77959	Check	1	5228	PAULSON, NAOMI		Yes	No	No	09/27/2024	50.00
NSBG		51672	77960	Check	1	5155	PEHRSON, PATRIC		Yes	No	No	09/27/2024	132.81
NSBG		51674	77961	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	09/27/2024	817.62
NSBG		51666	77962	Check	1	3947	SHRED RIGHT		Yes	No	No	09/27/2024	58.91
NSBG		51675	77963	Check	1	5325	SJF MATERIAL HANDLING INC.	C Corporation	Yes	No	No	09/27/2024	91.08
NSBG		51670	77964	Check	1	4959	SUMMIT FIRE PROTECTION		Yes	No	No	09/27/2024	286.00
NSBG		51668	77965	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.	C Corporation	Yes	No	No	09/27/2024	5,682.87
NSBG		51669	77966	Check	1	4640	THEIS, CONNOR		Yes	No	No	09/27/2024	90.75

Bank Total: \$483,270.18

Report Total: \$483,270.18

I recommend accepting the gifts as described below.

Donor Name	Description	Value	Purpose of Gift
GNACF	Ag Dept	\$2,000.00	Concession Stand
GNACF	Ag Dept	\$8,000.0	General Fund Cont.
Compeer	Com Ed	\$500.00	Volleyball Ref Stand
Nicollet Lions Club	Choir	\$400.00	Choir Trip Deposit Chanhassen
Nicollet Lions Club	ECFE	\$600.00	Halloween Party

ENVIRONMENTAL, HEALTH AND SAFETY PROGRAM PROPOSAL NICOLLET PUBLIC SCHOOL

Introduction

Environmental Testing and Inspection, Inc. (ETI) proposes to provide consulting services necessary to aide in the compliance of state and federal OSHA, EPA/MPCA, MDH, and Minnesota Department of Education guidelines for Nicollet Public School.

Scope of Services

Programs will meet requirements set forth by Minnesota OSHA. Available services include, but are not limited to, the following programs:

Accident/Injury Reduction	Respiratory Protection	Community Right-To-Know
Hazardous Waste	Confined Space	Compressed Gas
Asbestos	Lockout/Tagout	Laboratory Safety
Employee Right-To-Know	Radon	Lead in Water/Paint
Hearing Conservation	Bloodborne Pathogens	Playground Safety
Emergency Action Plans	A.S.T.'s/U.S.T.'s	P.P.E.
Indoor Air Quality	Machine Guarding	Bleacher Safety
Integrated Pest Management	AED's	Electrical Safety
Hoists/Lifts/Jacks		

Program Set-Up

Program Review: All current programs and procedures will be audited to ensure their compliance with state and federal guidelines and requirements. An ETI technician will perform this audit with the assistance of a Certified Industrial Hygienist if needed.

Program Update: All programs will be incorporated into the new, custom designed ETI E/HS computer program format for schools. Old program information will be given to the district for storage or disposal.

Training: ETI will assist in the coordination of employee training as required by Minnesota OSHA. Training will be performed by ETI on-site if needed.

Program Manuals and Materials

The district has been provided with, and received updates to the following documents as part of the program:

- Program Activities Manual
- Program Plans Manual

All elements of this program will be computer based for ease of use and hard copies will be maintained in the District office. This includes the actual site-specific health and safety programs designed for the district. Our goal is to make the programs simple and concise so that district personnel can understand and review it with minimal time and effort.

Program Management

ETI's health and safety technician will be on site six (6) times per year. During these visits, the representative will monitor the program's effectiveness by performing regular site inspections and will continue to update all program materials as needed.

If necessary, additional programs will be added or existing programs modified for the duration of our contract period to aide in compliance with regulatory changes.

All activities including the duties of on-site personnel will be coordinated with the district.

Personnel

Personnel selected to perform on-site services will possess the skill and knowledge necessary to complete their job duties. This person will work closely with district personnel throughout the duration of the contract. At all times, the district will have the final say regarding the selection and management of this person.

Cost Estimates

Costs are presented on a flat fee basis. Fees will be billed in one (1) installment due October 1st of each year. The cost per year shows an annual increase of two and one half (2-1/2) percent. The prices below are based on six (6) annual site visits.

<u>Program Year</u>	<u>Cost Per Year</u>
October 1, 2024 - September 30, 2025	\$4,500
October 1, 2025 – September 30, 2026	\$4,612.50

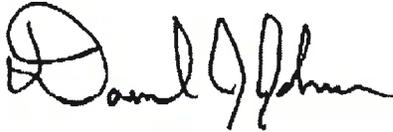
Program Considerations

Any services not included in this proposal but are found to be necessary will be discussed and agreed upon by the district. No extra services will be completed without prior verbal or written authorization by the district.

If you have any questions concerning this contract proposal, please contact Dan Johnson with Environmental Testing and Inspection, Inc. at (763) 370-6266 (Cell).

This is a two-year contract starting October 1, 2024 and ending September 30, 2026. This document guarantees service fees and program costs for the duration of the contract period. This contract will be reviewed annually by both parties by October 1st of the current contract period. Upon review, contract renewal will be decided by both parties. Nicollet Public School is bound by this document to use Environmental Testing and Inspection, Inc. for consulting services to aide in the completion of their Health and Safety Program Services.

This contract was prepared by:



9/19/24

Daniel J. Johnson
President
Environmental Testing and Inspection, Inc.

Date

Accepted by:



10-1-24

Signature
Title: Superintendent

Date