

Agenda

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.

4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

3

- i. The [MSBA Leadership Conference](#) is January 11 and 12. School board members and Robin are registered for the conference.
- ii. The SBSE Workshop with Gail Gillman of MSBA will be January 17 at 5:00 p.m.
- iii. A committee has been meeting with [USI](#) representatives to solicit bids for our health insurance. The bids received were less attractive than our current carrier (PEIP). So, we will continue with our current health insurance carrier for now. The committee plans to solicit health insurance bids again in the future.

However, the bids for life, disability, and dental insurance were lower than our current carrier. The change from Sun Life to MetLife will be effective January 1.

- iv. CLA was unable to fulfill their contract with us to prepare data for the FY 23 audit. However, SMS has agreed to do the work. (We contract with SMS for HR and Business Manager services.) Our auditing firm, BergenKDV, will be on site December 13 to complete the FY 23 audit. All parties are

working toward presenting the completed audit to the school board on January 10.

- v. The Gallop Employee Engagement Survey was administered to employees last month October 11-26. There were 25 responses from the 40 employees (62%). Both the elementary and secondary groups reported the lowest scores on Question 4 and 11. An action plan has been completed based on Gallop's research determining "what the best managers do". The plan is attached and will be implemented by Robin and Nancy beginning in January.

5.b. Principal's Report	5
5.c. Student Representative's Report	
5.d. Board Committees' Reports	
6. CONSENT AGENDA	
6.a. Approval of Minutes	7
6.b. Approval of Bills in the amount of \$348,476.76	9
6.c. Approval of Personnel Items	14
6.d. Accept Donations	15
MS 123B.02, Subd. 6 permits the school board to accept donations or gifts for the benefit of the district. The Superintendent recommends approving the donations received.	
7. TRUTH AND TAXATION INFORMATION/PAYABLE 2024 LEVY	16
iv. The superintendent recommends approving the payable 2024 levy in the amount of \$1,472,858.88. This represents a 0.64% or \$9,469.31 decrease compared to the 2023 levy. Truth and taxation information will be presented by the superintendent.	
8. ADJOURNMENT	



ISD 507

NICOLLET PUBLIC SCHOOLS □

One Pine Street □ Nicollet, MN 56074
District & Elementary Office 507-232-3411
High School Office 507-232-3448
Fax 507-232-3536 □ isd507.k12.mn.us
Superintendent: Dr. Stephen Malone □ Principal: Mrs. Robin Courrier

Date: December 6, 2023
To: School Board
From: Dr. Malone
RE: Meeting Notes. December 13, 2023

5A. Superintendent's Report

- i. The [MSBA Leadership Conference](#) is January 11 and 12. School board members and Robin are registered for the conference.
- ii. The SBSE Workshop with Gail Gillman of MSBA will be January 17 at 5:00 p.m.
- iii. A committee has been meeting with [USI](#) representatives to solicited bids for our health insurance. The bids received were less attractive than our current carrier (PEIP). So, we will continue with our current health insurance carrier for now. The committee plans to solicit health insurance bids again in the future.
However, the bids for life, disability, and dental insurance were lower than our current carrier. The change from Sun Life to MetLife will be effective January 1.
- iv. CLA was unable to fulfill their contract with us to prepare data for the FY 23 audit. However, SMS has agreed to do the work. (We contract with SMS for HR and Business Manager services.) Our auditing firm, BergenKDV, will be on site December 13 to complete the FY 23 audit. All parties are working toward presenting the completed audit to the school board on January 10.
- v. The Gallop Employee Engagement Survey was administered to employees last month October 11-26. There were 25 responses from the 40 employees (62%). Both the elementary and secondary groups reported the lowest scores on Question 4 and 11. An action plan has been completed based on Gallop's research determining "what the best managers do". The plan is attached and will be implemented by Robin and Nancy beginning in January.

6. Consent Agenda. **The superintendent recommends approving the consent agenda.**

7. **The superintendent recommends approving the payable 2024 levy in the amount of \$1,472,858.88.** This represents a 0.64% or \$9,469.31 decrease compared to the 2023 levy. Truth and taxation information will be presented by the superintendent.

Please contact me with any questions or concerns.



PUBLIC SCHOOLS □ *ISD 507*
One Pine Street □ Nicollet, MN 56074
District & Elementary Office 507-232-3411
Fax 507-232-3536 □ isd507.k12.mn.us
Superintendent: Dr. Stephen Malone □ Principal: Mrs. Robin Courrier

Employee Engagement Survey Action Steps November 20, 2023

These areas reported as the lowest for both Elementary and Secondary. The following action(s) are recommended for management.

1. **Q04.** In the last seven days, I have received recognition or praise for doing good work.
 - a. Individualize and make your recognition genuine for each employee.
 - b. Recognize development, teamwork, citizenship and personal milestones such as anniversaries and graduations.
 - c. Tie recognition or praise to performance, progress, accomplishments or goals.
 - d. Offer recognition or praise as close to the achievement as possible.

2. **Q11.** In the last six months, someone at work has talked to me about my progress.
 - a. Have regular conversations with team members to help them understand their level of performance and what they need to do to enhance their contribution.
 - b. Help each employee create a plan to achieve their performance goals. This should include well-defined metrics that each person can strive for.
 - c. Initiate non-evaluative classroom walk-throughs followed by immediate feedback.

Board Report: December 13, 2023

<p>School Community Engagement</p>	<p>Schoolwide Community Events - PBIS Team</p> <ul style="list-style-type: none"> ● 9th Grade - Pancake Breakfast - February 13 ● 11th Grade - Prom/Middle School Pride qtr rewards ● 12th Grade - Graduation/Senior Trip/ Secondary qtr rewards, Veterans Day Celebration ● PBIS Team/Staff - End of Year Celebration ● NHS - Homework Cafe - Open 7:30 M-F Middle School and Secondary Lunch M-F After school 3:15-4:00 M-Th ● Pride Ambassadors - 20 CTBN Tchr Assistants (weekly) ● FFA - Events (Patric - chair) ● PE Events - (Slander, Rudenick) ● Knowledge Bowl - James ● Math Masters - Dallman (5th & 6th grade) ● Spelling Bee 1/23 8:15am Theater <p>Student Council - Weekly announcements/pledge - Monday</p>		
<p>Home and School Community Engagement</p>	<p>K-6 Holiday Concert was held Friday, Dec. 8 Choir Concert was held Friday, Dec. 8 7:00pm Jr/Sr High Band Concert, Dec. 15, 7:30pm Dessert Social and Bake Sale Fundraiser after the concert.</p>		
<p>Student Engagement</p>	<p>The nine values of CTBN: Respect (Sept.), Kindness (Oct.), Acceptance (Nov.), Teamwork (Dec.), Honesty (Jan.), Responsibility (Feb.), Friendship (Mar.), Patience (Apr.), Courage (May)</p> <p>Student Ambassadors have begun attending elementary classrooms, building relationships, and being a role model to our elementary kids.</p> <p>CTBN Ambassadors:</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> <p>Seniors</p> <p>Wesley Hoffman Connor Martens Gavin Bode Julia Rosin Mackenzie Regnar Ash Peters Michael Condon Jake Engel Ally Laven Trenton Havemeier</p> </td> <td style="vertical-align: top; width: 50%;"> <p>Juniors</p> <p>Mia Lambrecht Isaac Slater Ali Bruns Savannah Klockziem Marissa Rosin Mason Anthony Katelyn Soost Leah Bode Cason Forbrook Hunter Erickson</p> </td> </tr> </table> <p>December is CTBN: Teamwork</p>	<p>Seniors</p> <p>Wesley Hoffman Connor Martens Gavin Bode Julia Rosin Mackenzie Regnar Ash Peters Michael Condon Jake Engel Ally Laven Trenton Havemeier</p>	<p>Juniors</p> <p>Mia Lambrecht Isaac Slater Ali Bruns Savannah Klockziem Marissa Rosin Mason Anthony Katelyn Soost Leah Bode Cason Forbrook Hunter Erickson</p>
<p>Seniors</p> <p>Wesley Hoffman Connor Martens Gavin Bode Julia Rosin Mackenzie Regnar Ash Peters Michael Condon Jake Engel Ally Laven Trenton Havemeier</p>	<p>Juniors</p> <p>Mia Lambrecht Isaac Slater Ali Bruns Savannah Klockziem Marissa Rosin Mason Anthony Katelyn Soost Leah Bode Cason Forbrook Hunter Erickson</p>		

Personnel	Nancy Remmert, K-8 Principal begins January 2, 2024
Staff Development and Early Release	<p>Staff Development Plan 2023 Dates for Staff Development: 8/29, 9/29, 10/18, 1 / 2, 2/16, 4/26, 5/30 MCA Instructional Improvement Plan January 2 SD Day 7:45-8:45 - Staff Meeting - Introduce Nancy Remmert - READ Act , informational 9:00-11:00 TNTP 11:00-12:00 Lunch 12:00-1:00 - Beth W Suicide Prevention 12:00-3:00 - Secondary Curriculum writing 1:00-3:00 - Elementary curriculum writing</p>
Being There Experiences (Field Trips) & Activities	
Upcoming Events	<p>December 8 - Deadline for Spelling Bee sign up December 8 - 5th/6th Grade Band Concert 12:15 K - 6th Grade Winter Choir Concert 7:00 - Secondary Choir Concert December 8 - Midterm (2nd quarter) December 11 - MSHSL/Nicollet Eligibility Checks per handbook December 11 - Spelling Bee Informational Meeting 8:05am December 14 - Knowledge Bowl - James December 15 - Jr/Sr High Band Concert 7:30pm Dessert Bar and Bake Sale fundraiser follows concert. December 22 - 1:00 Early Release December 25 - January 2 No School Happy Holidays January 2 - Staff Development Day - no students January 3 - First day of School K-12 2024 January 8 - School Readiness Resumes</p>

Independent School District 507 Regular
School Board Meeting
Wednesday, November 8, 2023 6:00 PM
Central

1 Pine St, Nicollet, MN 56074, Community
Room
1 Pine St
Nicollet, MN 56074

Ashley Black: Present, Adam Erickson: Present, Jill Martens: Present, Scot Osborne: Present,
Mike Slater: Present, Nick Thom: Present. Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Scot Osborne and seconded by
Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:
Yea, Nick Thom: Yea
Yea: 6, Nay: 0

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Jill Martens and
seconded by Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:
Yea, Nick Thom: Yea
Yea: 6, Nay: 0

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$273,589.31

6.c. Approval of Personnel Items

6.d. Accept Donations

6.e. MSHSL Grant Applications

6.f. K-8 Principal Contract

6.g. Approve Superintendent License Variance Request

7. MSBA SELF EVALUATION

8. GALLOP EMPLOYEE ENGAGEMENT SURVEY RESULTS

9. ADJOURNMENT

Move to Adjourn at 6:28 pm. This motion, made by Adam Erickson and seconded by Mike Slater, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea

Yea: 6, Nay: 0

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		50048		Check	1	07124	CAPITAL ONE (WALMART)		Yes	No	Yes	11/03/2023	402.88
NSBG		50048		Check	1	07124	CAPITAL ONE (WALMART)		Yes	No	Yes	11/13/2023	(402.88)
NSBG		50049		Check	1	1319	MENARDS		Yes	No	Yes	11/03/2023	101.07
NSBG		50049		Check	1	1319	MENARDS		Yes	No	Yes	11/13/2023	(101.07)
NSBG		50050		Check	1	2209	GREEN CARE		Yes	No	Yes	11/03/2023	154.00
NSBG		50050		Check	1	2209	GREEN CARE		Yes	No	Yes	11/13/2023	(154.00)
NSBG		50051		Check	1	2263	OTTO ELECTRIC INC		Yes	No	Yes	11/03/2023	597.15
NSBG		50051		Check	1	2263	OTTO ELECTRIC INC		Yes	No	Yes	11/13/2023	(597.15)
NSBG		50052		Check	1	3078	HOFFMAN, CARRIE		Yes	No	Yes	11/03/2023	112.74
NSBG		50052		Check	1	3078	HOFFMAN, CARRIE		Yes	No	Yes	11/13/2023	(112.74)
NSBG		50053		Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	Yes	11/03/2023	822.26
NSBG		50053		Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	Yes	11/13/2023	(822.26)
NSBG		50055		Check	1	3884	QUADE, JACOB		Yes	No	Yes	11/03/2023	2,325.00
NSBG		50055		Check	1	3884	QUADE, JACOB		Yes	No	Yes	11/13/2023	(2,325.00)
NSBG		50057		Check	1	4569	BERNAU, JAMES		Yes	No	Yes	11/03/2023	53.23
NSBG		50057		Check	1	4569	BERNAU, JAMES		Yes	No	Yes	11/13/2023	(53.23)
NSBG		50058		Check	1	5282	THE JOLLY POPS, LLC		Yes	No	Yes	11/03/2023	600.00
NSBG		50058		Check	1	5282	THE JOLLY POPS, LLC		Yes	No	Yes	11/13/2023	(600.00)
NSBG		50059		Check	1	5283	HAUGE, SANDY		Yes	No	Yes	11/03/2023	300.00
NSBG		50059		Check	1	5283	HAUGE, SANDY		Yes	No	Yes	11/13/2023	(300.00)
NSBG		50060		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	11/03/2023	28,511.81
NSBG		50061		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	11/03/2023	6,038.53
NSBG		50062		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	11/03/2023	12,089.68
NSBG		50063		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	11/03/2023	5,178.05
NSBG		50064		Wire	1	3279	AVIBEN		No	No	No	11/03/2023	3,265.96
NSBG		50065		Wire	1	5267	BPAS		No	No	No	11/03/2023	775.01
NSBG		50066		Check	1	01674	NICOLLET EDUCATION ASSOCIATION		No	No	No	11/03/2023	1,285.28
NSBG		50237		Wire	1	3433	VERIZON WIRELESS		No	No	No	11/30/2023	107.53
NSBG		50238		Wire	1	1829	XCEL ENERGY		No	No	No	11/30/2023	10,147.56
NSBG		50239		Wire	1	3433	VERIZON WIRELESS		No	No	No	11/30/2023	109.94
NSBG		50240		Wire	1	01152	INTERNAL REVENUE SERVICE		No	No	No	11/30/2023	25,924.70
NSBG		50241		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	No	No	11/30/2023	6,007.47
NSBG		50242		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	No	No	11/30/2023	11,651.09
NSBG		50243		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	No	No	11/30/2023	4,677.56
NSBG		50244		Wire	1	3279	AVIBEN		No	No	No	11/30/2023	2,665.96
NSBG		50245		Wire	1	5267	BPAS		No	No	No	11/30/2023	775.01
NSBG		50034	76720	Check	1	4569	BERNAU, JAMES		Yes	No	No	11/02/2023	19.38
NSBG		50030	76721	Check	1	1911	BETHANY LUTHERAN COLLEGE		Yes	No	No	11/02/2023	150.00
NSBG		50031	76722	Check	1	3573	BIMBO BACKERIES USA		Yes	No	No	11/02/2023	46.20

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		50039	76723	Check	1	5154	BLINDS & MORE		Yes	No	No	11/02/2023	4,748.36
NSBG		50027	76724	Check	1	07230	CENTERPOINT		Yes	No	No	11/02/2023	245.06
NSBG		50032	76725	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	11/02/2023	1,674.10
NSBG		50042	76726	Check	1	5278	ERICKSON, LANDYN		Yes	No	No	11/02/2023	400.00
NSBG		50025	76727	Check	1	01629	HILLYARD/HUTCHINSON		Yes	No	No	11/02/2023	20,802.08
NSBG		50043	76728	Check	1	5279	KLINGERMAN, MATT		Yes	No	No	11/02/2023	210.00
NSBG		50045	76729	Check	1	5281	LITTLE ROOTS FLOWER FARM		Yes	No	No	11/02/2023	240.00
NSBG		50040	76730	Check	1	5181	MANKATO AREA OFFICIALS ASSN (MAC		Yes	No	No	11/02/2023	100.00
NSBG		50026	76731	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	11/02/2023	770.15
NSBG		50024	76732	Check	1	00685	MINNESOTA STATE UNIVER.-MKTO		Yes	No	No	11/02/2023	3,308.20
NSBG		50038	76733	Check	1	5134	O'REILLY AUTOMOTIVE, INC		Yes	No	No	11/02/2023	7.99
NSBG		50033	76734	Check	1	4527	PERFORMANCE FOODSERVICE - MAR		Yes	No	No	11/02/2023	3.32
NSBG		50035	76735	Check	1	4826	QUADIENT LEASING USA, INC.		Yes	No	No	11/02/2023	356.28
NSBG		50028	76736	Check	1	08107	SCHOOL SPECIALTY, INC.		Yes	No	No	11/02/2023	140.21
NSBG		50029	76737	Check	1	1468	SIGN PRO		Yes	No	No	11/02/2023	76.05
NSBG		50023	76738	Check	1	00053	SOUTH CENTRAL SERVICE COOPERAT		Yes	No	No	11/02/2023	1,160.00
NSBG		50036	76739	Check	1	4891	ST. PETER LUMBER COMPANY		Yes	No	No	11/02/2023	201.43
NSBG		50037	76740	Check	1	4989	TISH, NICOLE		Yes	No	No	11/02/2023	367.50
NSBG		50041	76741	Check	1	5244	WHITTINGTON, SAMANTHA (SAMMY'S		Yes	No	No	11/02/2023	176.00
NSBG		50044	76742	Check	1	5280	ZERNE CLEAN SERVICES, INC.		Yes	No	No	11/02/2023	485.44
NSBG		50056	76743	Check	1	4361	OTTO BUS COMPANY, LLC		Yes	No	No	11/03/2023	9,275.24
NSBG		50054	76744	Check	1	3234	HENDRYCKS BUS CO		Yes	No	No	11/03/2023	9,278.24
NSBG		50047	76745	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	11/03/2023	9,237.96
NSBG		50046	76746	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	11/03/2023	8,717.71
NSBG		50067	76747	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	11/09/2023	1,285.28
NSBG		50084	76748	Check	1	4677	ALLINA HEALTH SYSTEM		Yes	No	No	11/10/2023	180.00
NSBG		50073	76749	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	11/10/2023	2,082.51
NSBG		50092	76750	Check	1	5284	ARBITER SPORTS LLC		Yes	No	No	11/10/2023	1,790.00
NSBG		50072	76751	Check	1	2162	GDW GOVERNMENT, INC		Yes	No	No	11/10/2023	68.22
NSBG		50082	76752	Check	1	4489	CHROMEBOOKPARTS.COM		Yes	No	No	11/10/2023	65.88
NSBG		50071	76753	Check	1	1759	ECOLAB		Yes	No	No	11/10/2023	363.25
NSBG		50087	76754	Check	1	4951	HOFFMAN, KENDRA		Yes	No	No	11/10/2023	23.62
NSBG		50074	76755	Check	1	3154	INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	11/10/2023	22.92
NSBG		50085	76756	Check	1	4739	KWIK TRIP SHOPPING RECEIPT		Yes	No	No	11/10/2023	346.25
NSBG		50081	76757	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	11/10/2023	139.00
NSBG		50089	76758	Check	1	5141	LOFFLER COMPANIES, INC		Yes	No	No	11/10/2023	663.92
NSBG		50075	76759	Check	1	3162	MCDOWELL AGENCY, INC.		Yes	No	No	11/10/2023	141.00
NSBG		50070	76760	Check	1	1319	MENARDS		Yes	No	No	11/10/2023	24.33
NSBG		50088	76761	Check	1	5010	MINUTEMAN PRESS		Yes	No	No	11/10/2023	149.90

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG	50077	76762	Check 1	4072			MISSISSIPPI WELDERS SUPPLY COMP,		Yes	No	No	11/10/2023	163.99
NSBG	50076	76763	Check 1	3901			NICKEL TRANSPORTATION, INC.		Yes	No	No	11/10/2023	18,534.23
NSBG	50083	76764	Check 1	4527			PERFORMANCE FOODSERVICE - MAR		Yes	No	No	11/10/2023	1,853.42
NSBG	50091	76765	Check 1	5254			POLKA DOT DAIRY		Yes	No	No	11/10/2023	601.60
NSBG	50086	76766	Check 1	4804			SCHARPING TRAVEL		Yes	No	No	11/10/2023	35,000.00
NSBG	50068	76767	Check 1	00020			SCHWICKERT'S TECTA LLC		Yes	No	No	11/10/2023	1,233.78
NSBG	50069	76768	Check 1	1316			ST CLAIR SCHOOL		Yes	No	No	11/10/2023	50.00
NSBG	50078	76769	Check 1	4286			SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	11/10/2023	4,323.86
NSBG	50079	76770	Check 1	4408			WEST SIDE TRANSPORTATION LLC		Yes	No	No	11/10/2023	4,656.44
NSBG	50090	76771	Check 1	5244			WHITTINGTON, SAMANTHA (SAMMY'S		Yes	No	No	11/10/2023	240.00
NSBG	50080	76772	Check 1	4429			WW COMMUNICATIONS AND SECURIT		Yes	No	No	11/10/2023	168.75
NSBG	50094	76773	Check 1	2995			KENNEDY & GRAVEN CHARTERED	LLC - Partnership	Yes	No	No	11/10/2023	225.00
NSBG	50093	76774	Check 1	1286			RAMY TURF PRODUCTS, LLC		Yes	No	No	11/10/2023	225.00
NSBG	50100	76775	Check 1	3145			AMAZON CAPITAL SERVICES		Yes	No	No	11/13/2023	822.26
NSBG	50102	76776	Check 1	4569			BERNAU, JAMES		Yes	No	No	11/13/2023	53.23
NSBG	50095	76777	Check 1	07124			CAPITAL ONE (WALMART)		Yes	No	No	11/13/2023	402.88
NSBG	50097	76778	Check 1	2209			GREEN CARE		Yes	No	No	11/13/2023	154.00
NSBG	50104	76779	Check 1	5283			HAUGE, SANDY		Yes	No	No	11/13/2023	300.00
NSBG	50099	76780	Check 1	3078			HOFFMAN, CARRIE		Yes	No	No	11/13/2023	112.74
NSBG	50096	76781	Check 1	1319			MENARDS		Yes	No	No	11/13/2023	101.07
NSBG	50098	76782	Check 1	2263			OTTO ELECTRIC INC		Yes	No	No	11/13/2023	597.15
NSBG	50101	76783	Check 1	3884			QUADE, JACOB		Yes	No	No	11/13/2023	2,325.00
NSBG	50103	76784	Check 1	5282			THE JOLLY POPS, LLC		Yes	No	No	11/13/2023	600.00
NSBG	50112	76785	Check 1	2509			A+SECURITY, INC.		Yes	No	No	11/17/2023	209.85
NSBG	50115	76786	Check 1	3145			AMAZON CAPITAL SERVICES		Yes	No	No	11/17/2023	144.90
NSBG	50130	76787	Check 1	4945			ARAMARK		Yes	No	No	11/17/2023	79.33
NSBG	50148	76788	Check 1	5291			ARNESON, STACY		Yes	No	No	11/17/2023	53.44
NSBG	50150	76789	Check 1	5293			BAXTER, CHRIS		Yes	No	No	11/17/2023	21.38
NSBG	50117	76790	Check 1	3573			BIMBO BAKERIES USA		Yes	No	No	11/17/2023	69.30
NSBG	50136	76791	Check 1	5154			BLINDS & MORE		Yes	No	Yes	11/17/2023	304.00
NSBG	50136	76791	Check 1	5154			BLINDS & MORE		Yes	No	Yes	11/20/2023	(304.00)
NSBG	50105	76792	Check 1	00059			CITY OF NICOLLET		Yes	No	No	11/17/2023	808.12
NSBG	50110	76793	Check 1	1467			CLIFTONLARSONALLEN LLP		Yes	No	No	11/17/2023	7,061.25
NSBG	50144	76794	Check 1	5287			CRAWFORD, LOU		Yes	No	No	11/17/2023	8.00
NSBG	50107	76795	Check 1	02652			CRYSTAL VALLEY COOP		Yes	No	No	11/17/2023	241.89
NSBG	50124	76796	Check 1	4633			DUFALUT PUBLISHING INC.		Yes	No	No	11/17/2023	376.68
NSBG	50139	76797	Check 1	5160			ENTER, JOY	Ind/Sole Proprietor	Yes	No	No	11/17/2023	258.84
NSBG	50142	76798	Check 1	5285			ETI, INC.		Yes	No	No	11/17/2023	1,465.00
NSBG	50126	76799	Check 1	4749			FLO-RITE PLUMBING, LLC		Yes	No	No	11/17/2023	308.50

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		50127	76800	Check	1	4789	GIESEKE, REBECCA		Yes	No	No	11/17/2023	79.82
NSBG		50145	76801	Check	1	5288	GILMAN, DAVID		Yes	No	No	11/17/2023	26.72
NSBG		50128	76802	Check	1	4827	GOETTLICHER, TONI		Yes	No	No	11/17/2023	96.87
NSBG		50152	76803	Check	1	5295	HALL, BRIANNA		Yes	No	No	11/17/2023	26.72
NSBG		50106	76804	Check	1	01629	HILLYARD/HUTCHINSON		Yes	No	No	11/17/2023	2,377.65
NSBG		50118	76805	Check	1	3708	INFINITE CAMPUS INC.		Yes	No	Yes	11/17/2023	0.00
NSBG		50120	76806	Check	1	4118	KRAMER, LISA		Yes	No	No	11/17/2023	53.44
NSBG		50132	76807	Check	1	4974	LAHR, JACKI		Yes	No	No	11/17/2023	28.88
NSBG		50122	76808	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	11/17/2023	80.56
NSBG		50151	76809	Check	1	5294	MARTENS, JILL		Yes	No	No	11/17/2023	42.75
NSBG		50111	76810	Check	1	1693	MCKINLEY, BECKY (REIMB)		Yes	No	Yes	11/17/2023	15.79
NSBG		50111	76810	Check	1	1693	MCKINLEY, BECKY (REIMB)		Yes	No	Yes	11/20/2023	(15.79)
NSBG		50114	76811	Check	1	3067	MEI TOTAL ELEVATOR SOLUTIONS		Yes	No	No	11/17/2023	227.67
NSBG		50109	76812	Check	1	1319	MENARDS		Yes	No	No	11/17/2023	43.98
NSBG		50133	76813	Check	1	5023	MYER, SARAH		Yes	No	No	11/17/2023	14.64
NSBG		50134	76814	Check	1	5035	NEVILLE, LAURA		Yes	No	No	11/17/2023	42.49
NSBG		50108	76815	Check	1	1312	NEW ULM PUBLIC SCHOOL		Yes	No	No	11/17/2023	50.00
NSBG		50113	76816	Check	1	2726	NICOLLET PUBLIC SCHOOL BOOSTER		Yes	No	Yes	11/17/2023	0.00
NSBG		50137	76817	Check	1	5155	PEHRSON, PATRIC		Yes	No	No	11/17/2023	404.27
NSBG		50141	76818	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	11/17/2023	1,007.70
NSBG		50129	76819	Check	1	4918	QUADIANT FINANCE USA, INC.		Yes	No	No	11/17/2023	200.00
NSBG		50138	76820	Check	1	5159	REINHART, STACY	Ind/Sole Proprietor	Yes	No	No	11/17/2023	785.81
NSBG		50131	76821	Check	1	4972	ROBERT W. BARID & CO		Yes	No	No	11/17/2023	1,850.00
NSBG		50146	76822	Check	1	5289	ROSIN, DOMINIC		Yes	No	No	11/17/2023	21.38
NSBG		50149	76823	Check	1	5292	ROSIN, MARISSA		Yes	No	No	11/17/2023	26.72
NSBG		50147	76824	Check	1	5290	SCHOEVERS, RUDY		Yes	No	No	11/17/2023	26.72
NSBG		50119	76825	Check	1	3947	SHRED RIGHT		Yes	No	No	11/17/2023	60.43
NSBG		50125	76826	Check	1	4745	SPS COMPANIES, INC.		Yes	No	No	11/17/2023	73.32
NSBG		50123	76827	Check	1	4485	STEVENSEN, KACIE		Yes	No	No	11/17/2023	50.95
NSBG		50135	76828	Check	1	5080	STROBEL, SARAH		Yes	No	No	11/17/2023	58.50
NSBG		50143	76829	Check	1	5286	SUPPLIES ON THE FLY		Yes	No	Yes	11/17/2023	5,350.00
NSBG		50143	76829	Check	1	5286	SUPPLIES ON THE FLY		Yes	No	Yes	11/20/2023	(5,350.00)
NSBG		50121	76830	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	11/17/2023	4,143.46
NSBG		50116	76831	Check	1	3537	TOROSIAN, HERMAN		Yes	No	Yes	11/17/2023	69.30
NSBG		50116	76831	Check	1	3537	TOROSIAN, HERMAN		Yes	No	Yes	11/20/2023	(69.30)
NSBG		50140	76832	Check	1	5247	VERNIER SOFTWARE & TECHNOLOGY		Yes	No	No	11/17/2023	2,207.44
NSBG		50153	76833	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	11/20/2023	5,350.00
NSBG		50163	76835	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	11/27/2023	191.64
NSBG		50168	76836	Check	1	3573	BIMBO BAKERIES USA		Yes	No	No	11/27/2023	69.30

Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
NSBG		50181	76837	Check	1	5296	CHALKY CHICS C/O NICOLE TISH		Yes	No	No	11/27/2023	112.00
NSBG		50179	76838	Check	1	5158	CHERRYDALE		Yes	No	No	11/27/2023	615.84
NSBG		50160	76839	Check	1	1759	ECOLAB		Yes	No	No	11/27/2023	363.25
NSBG		50157	76840	Check	1	02289	FREE PRESS		Yes	No	No	11/27/2023	72.67
NSBG		50173	76841	Check	1	4386	HYVEE ACCOUNTS RECEIVABLE		Yes	No	No	11/27/2023	1,935.59
NSBG		50169	76842	Check	1	3708	INFINITE CAMPUS INC.		Yes	No	No	11/27/2023	476.00
NSBG		50162	76843	Check	1	3129	JM PROMOTIONS		Yes	No	No	11/27/2023	941.50
NSBG		50167	76844	Check	1	3410	LJP ENTERPRISES WASTE & RECYCL		Yes	No	No	11/27/2023	1,217.01
NSBG		50155	76845	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTI		Yes	No	No	11/27/2023	16,191.54
NSBG		50159	76846	Check	1	1750	NICOLLET COUNTY FAMILY SERVICE		Yes	No	No	11/27/2023	3,333.00
NSBG		50156	76847	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	11/27/2023	1,285.28
NSBG		50161	76848	Check	1	2726	NICOLLET PUBLIC SCHOOL BOOSTER		Yes	No	No	11/27/2023	693.00
NSBG		50172	76849	Check	1	4361	OTTO BUS COMPANY, LLC		Yes	No	No	11/27/2023	462.82
NSBG		50166	76850	Check	1	3387	OTTO CONCRETE INC.		Yes	No	No	11/27/2023	2,275.00
NSBG		50178	76851	Check	1	5155	PEHRSON, PATRIC		Yes	No	No	11/27/2023	190.44
NSBG		50177	76852	Check	1	5145	PEPSI-COLA OF MANKATO		Yes	No	No	11/27/2023	304.00
NSBG		50170	76853	Check	1	4249	POEHLER, RANDY		Yes	No	No	11/27/2023	11,686.99
NSBG		50180	76854	Check	1	5254	POLKA DOT DAIRY		Yes	No	No	11/27/2023	574.60
NSBG		50158	76855	Check	1	1083	SCHOLASTIC		Yes	No	No	11/27/2023	98.84
NSBG		50176	76856	Check	1	4745	SPS COMPANIES, INC.		Yes	No	No	11/27/2023	202.30
NSBG		50165	76857	Check	1	3383	STARFALL EDUCATION		Yes	No	No	11/27/2023	319.30
NSBG		50175	76858	Check	1	4662	SWANK MOVIE LICENSING USA		Yes	No	No	11/27/2023	509.00
NSBG		50171	76859	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	No	No	11/27/2023	290.16
NSBG		50174	76860	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	No	No	11/27/2023	335.80
NSBG		50164	76861	Check	1	3359	WOW ZONE		Yes	No	No	11/27/2023	391.00
NSBG		50187	76862	Check	1	07365	REGION 2A - MSHSL		Yes	No	No	11/28/2023	1,275.00

Bank Total: \$348,476.76

Report Total: \$348,476.76

--

I recommend accepting the gifts as described below.

Donor Name	Description	Value	Purpose of Gift
Nicollet Lions	check	\$50.00	Peace Poster-Art
JoNes Vanhecke	2020 Tractor	\$22,450	NPS AG & FFA
GNACF	check	\$2,000.00	Music Trip '24

NICOLLET PUBLIC SCHOOL
Independent School District 507

2023 PAYABLE 2024
PROPERTY TAX HEARING

For the school budget year
July 1, 2023 – June 30, 2024

Prepared by:

Dr. Stephen Malone, Superintendent

Jim Freihammer, Business Manager

Michael Hoheisel, Managing Director, R.W. Baird & Co.

REQUIREMENTS OF THE TRUTH IN TAXATION HEARING

- The 2023 Pay 2024 Proposed Property Tax Levy
 - Proposed Changes
 - Specific Purposes for Changes
- Current Year Budget
 - Distribution of Revenues by Revenue Source
 - Spending by Program Area
- Public Comments and Questions

Minnesota Statute 275.065



School District Levy and School District Funds

School District Levy

- Taxes levied in the fall of 2023 are payable and collected in 2024
- District Revenue for 2024-2025 school year
- Fiscal year 2025

School District Funds

General Fund Levy

- A. Based on student enrollment

Community Education Fund Levy

- A. Based on the population of the District
 1. Includes basic community education revenue, youth services and after school revenue
 2. Early childhood family education levy is based on number of children under 5 years of age in district



School District Levy and School District Funds

School District Funds (continued)

Debt Service Fund Levy

- A. Based on annual debt retirement schedules
 - 1. Annual levy is what is needed to pay principal and interest payments of bonded debt plus 5%
 - 2. A calculation is done annually by the Minnesota Department of Education to determine level of fund balance
 - a. If over cap of 5% a levy reduction will be made to bring debt fund balance to the 5% over levy requirement
 - 3. Debt Service Fund may be composed of voter-approved bonds, as well as non-voter approved bonds such as abatement bonds, alternative facilities bonds, capital equipment notes, capital facilities bonds and long-term facilities maintenance bonds



How will your payable 2024 School Taxes be spent?

General Fund	Percent
Provides funding for district regular and special education instructional programs including but not limited to support services, transportation, instructional, athletic, and operational equipment, technology, building maintenance, etc.	53.81%
Community Education Fund	
Funding for Community Education programs Early Childhood Family Education and School Readiness	2.55%
Debt Service Fund	
Levy for repayment of principal and interest on District debt	43.65%
Total Levy before credits and exclusions:	100.00%



The School District Levy is changing by

\$(9,469.31)

Or

(0.64)%

Source: MDE Levy Limitation and Certification Report for taxes payable 2024 (page 30 of 39)



SCHOOL DISTRICT BUDGET

**CURRENT SCHOOL YEAR
2023-2024**



ISD 507 - NICOLLET PUBLIC SCHOOL
FISCAL YEAR 2023-2024
COMPOSITE BUDGET

REVENUES						
	GENERAL FUND	FOOD SERVICE FUND	COMM. ED. FUND	DEBT FUND	CUSTODIAL (TRUST)	TOTALS
	FUND 01	FUND 02	FUND 04	FUND 07	FUND 08	
Local Property Tax Levies	\$804,430	\$0	\$157,683	\$640,164		\$1,602,277
Other Local / County Rev.	168,016	246,618	795,080			1,209,714
Interest on Investments	35,000		0			35,000
State of Minnesota	3,667,456	8,900	36,479	11,057		3,723,892
Federal Government	175,083	114,497	0			289,580
Transfers	0		20,000			20,000
Sales / Conv. of Assets	0				1,000	1,000
Totals	\$4,849,985	\$370,015	\$1,009,242	\$651,221	\$1,000	\$6,881,463

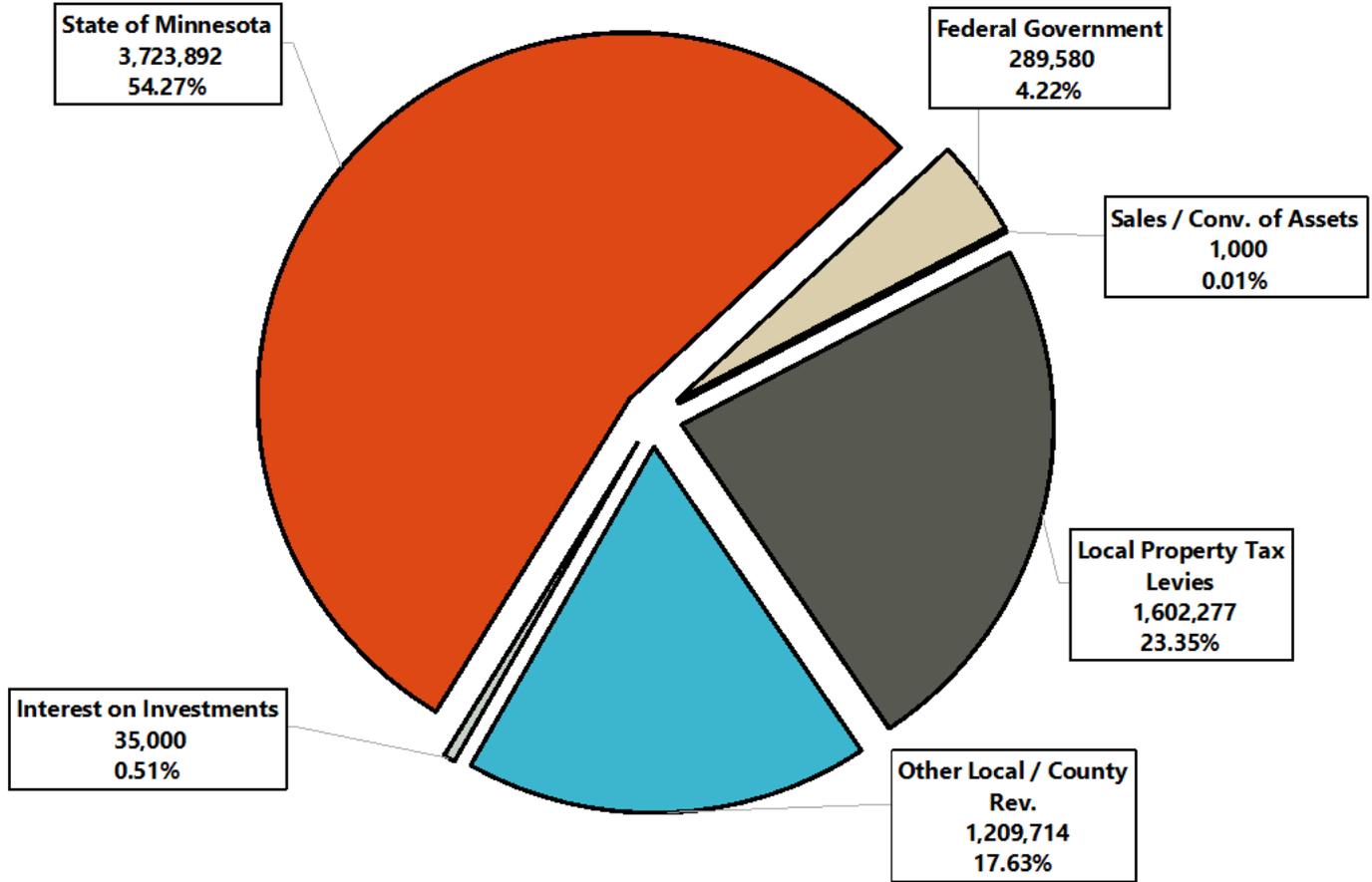
EXPENSES						
	GENERAL FUND	FOOD SERVICE FUND	COMM. ED. FUND	DEBT FUND	CUSTODIAL (TRUST)	TOTALS
	FUND 01	FUND 02	FUND 04	FUND 07	FUND 08	
Wages and Salaries	\$2,544,947	\$124,755	\$862,873			\$3,532,575
Employee Benefits	871,675	61,264	25,125			958,064
Purchased Services	1,306,032	37,400	14,800			1,358,232
Supplies	301,179	187,392	16,522			505,093
Capital Expenditures	65,160	20,000	0			85,160
Debt			0	647,235		647,235
Other	41,793	1,200	1,684		1,000	45,677
Transfers	20,000					20,000
Totals	\$5,150,786	\$432,011	\$921,004	\$647,235	\$1,000	\$7,152,036

Difference	(\$300,801)	(\$61,996)	\$88,238	\$3,986	\$0	(\$270,573)
-------------------	-------------	------------	----------	---------	-----	-------------

ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

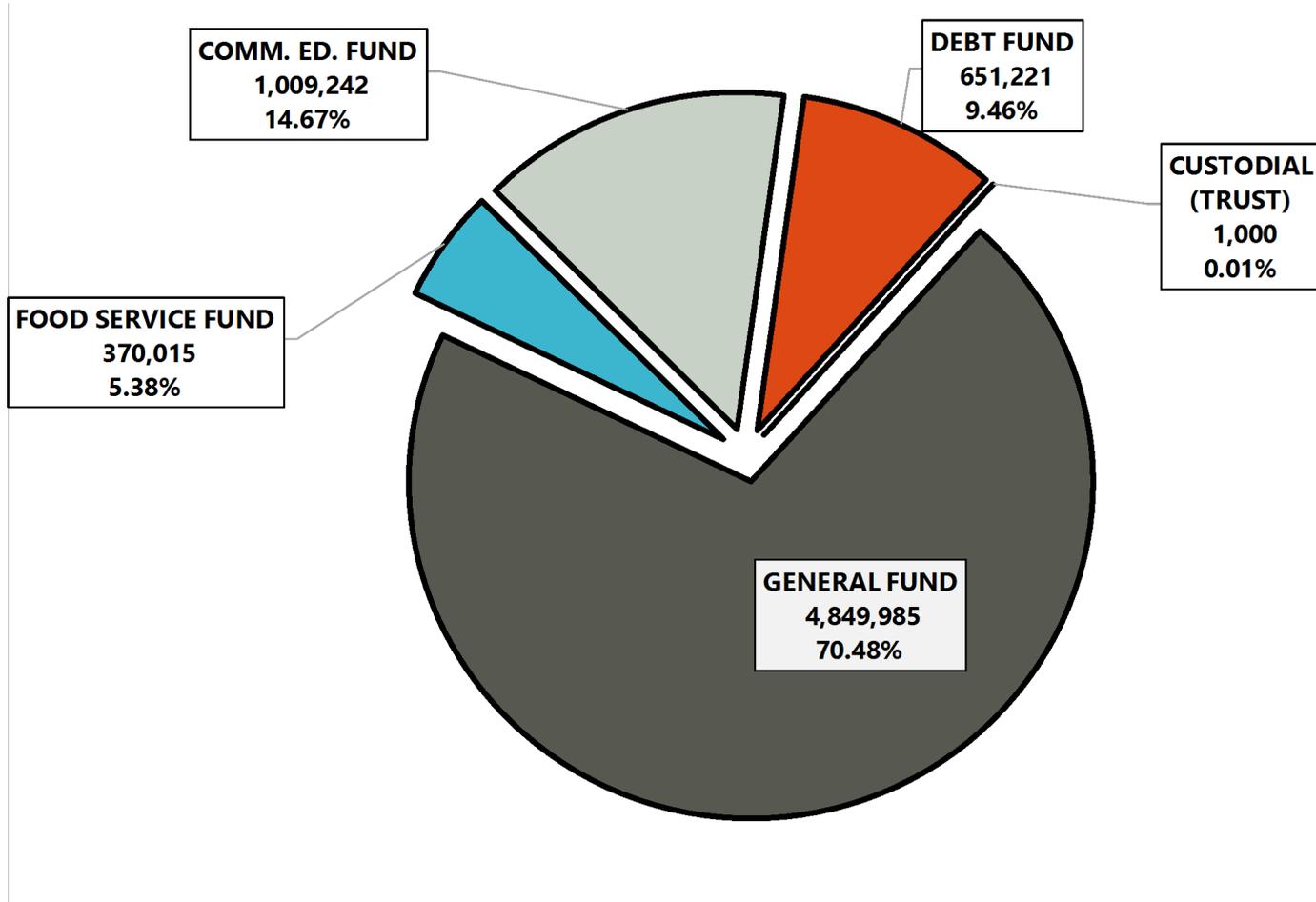
REVENUE BY SOURCE



ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

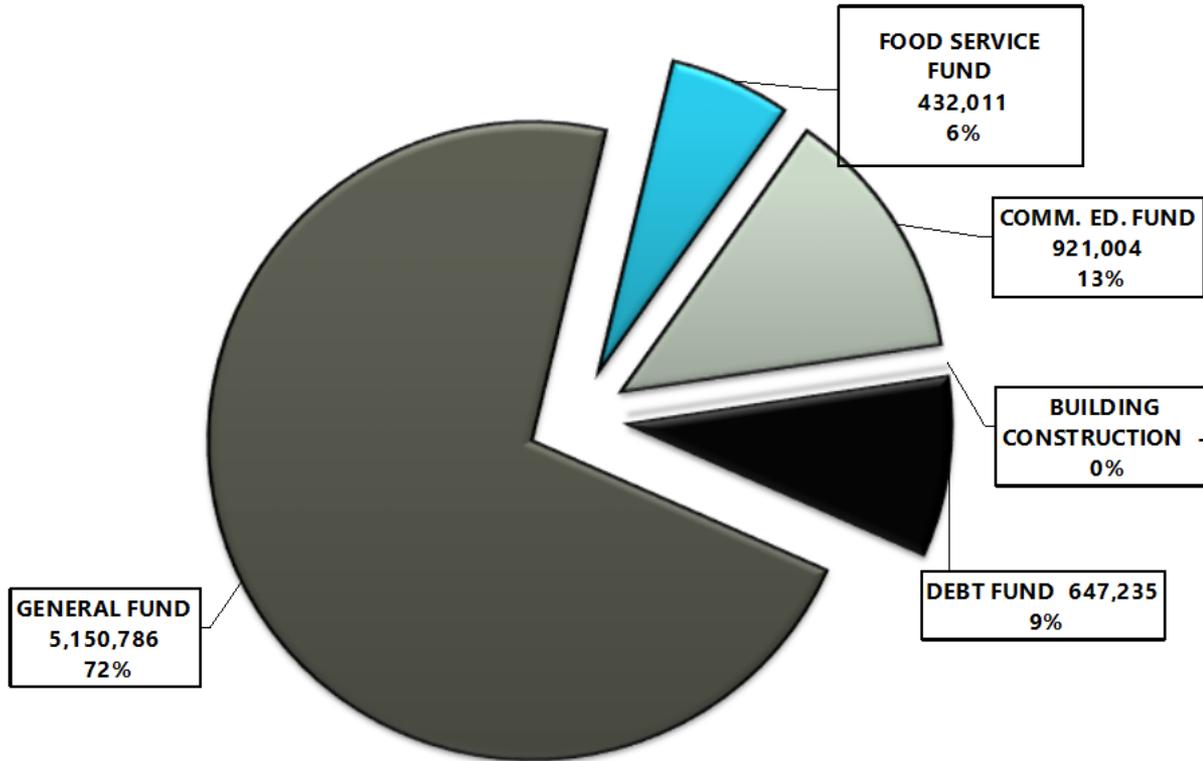
REVENUE BY FUND



ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

EXPENDITURE BY FUND



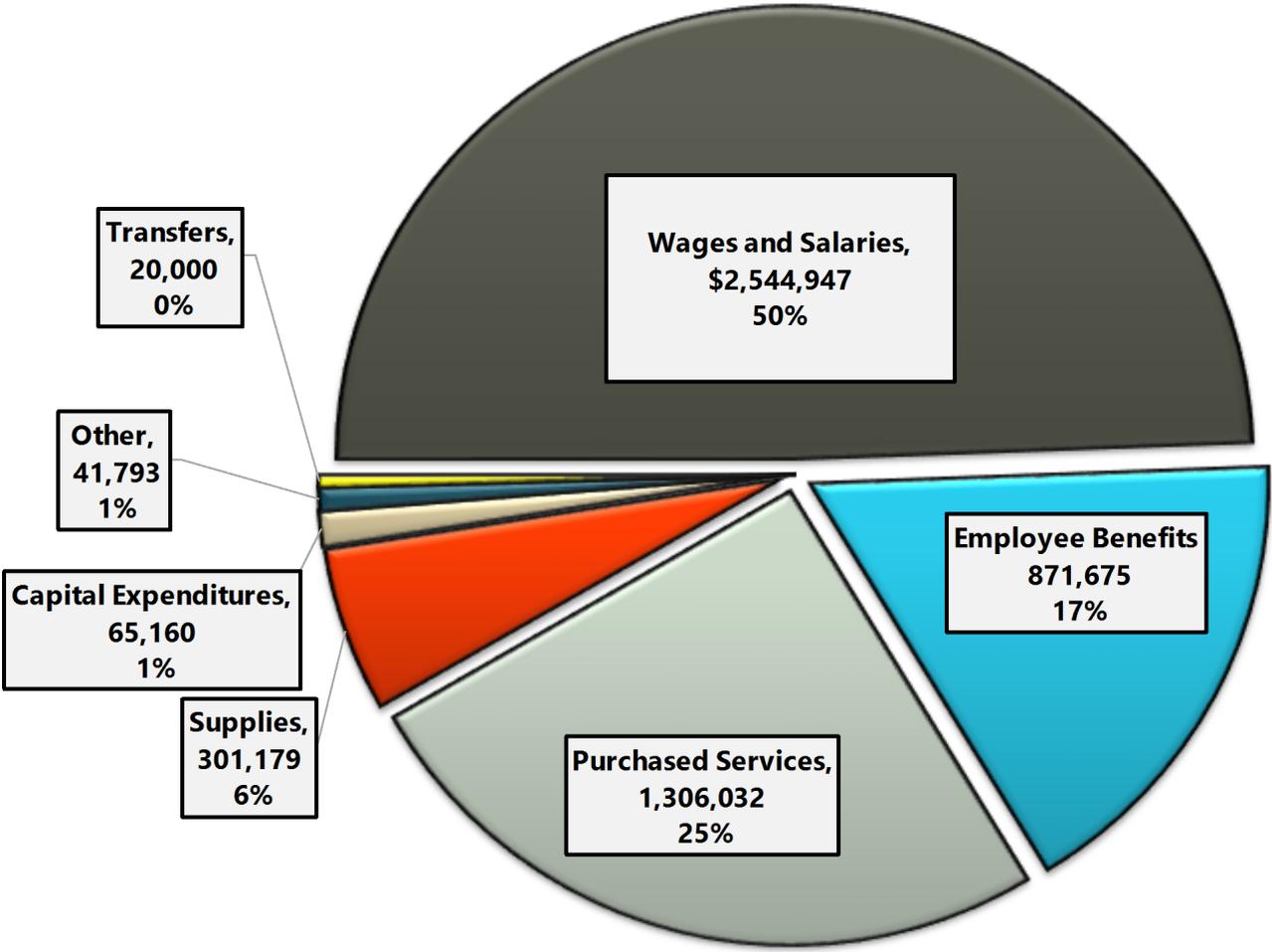
ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

GENERAL FUND EXPENDITURES by OBJECT Code

EXPENSES	GENERAL FUND 01
Wages and Salaries	\$2,544,947
Employee Benefits	871,675
Purchased Services	1,306,032
Supplies	301,179
Capital Expenditures	65,160
Other	41,793
Transfers	20,000
TOTAL EXPENDITURES	\$5,150,786

**ISD 507 - NICOLLET PUBLIC SCHOOL
FISCAL YEAR 2023-2024
GENERAL FUND 01 EXPENDITURES by OBJECT CODE**



ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

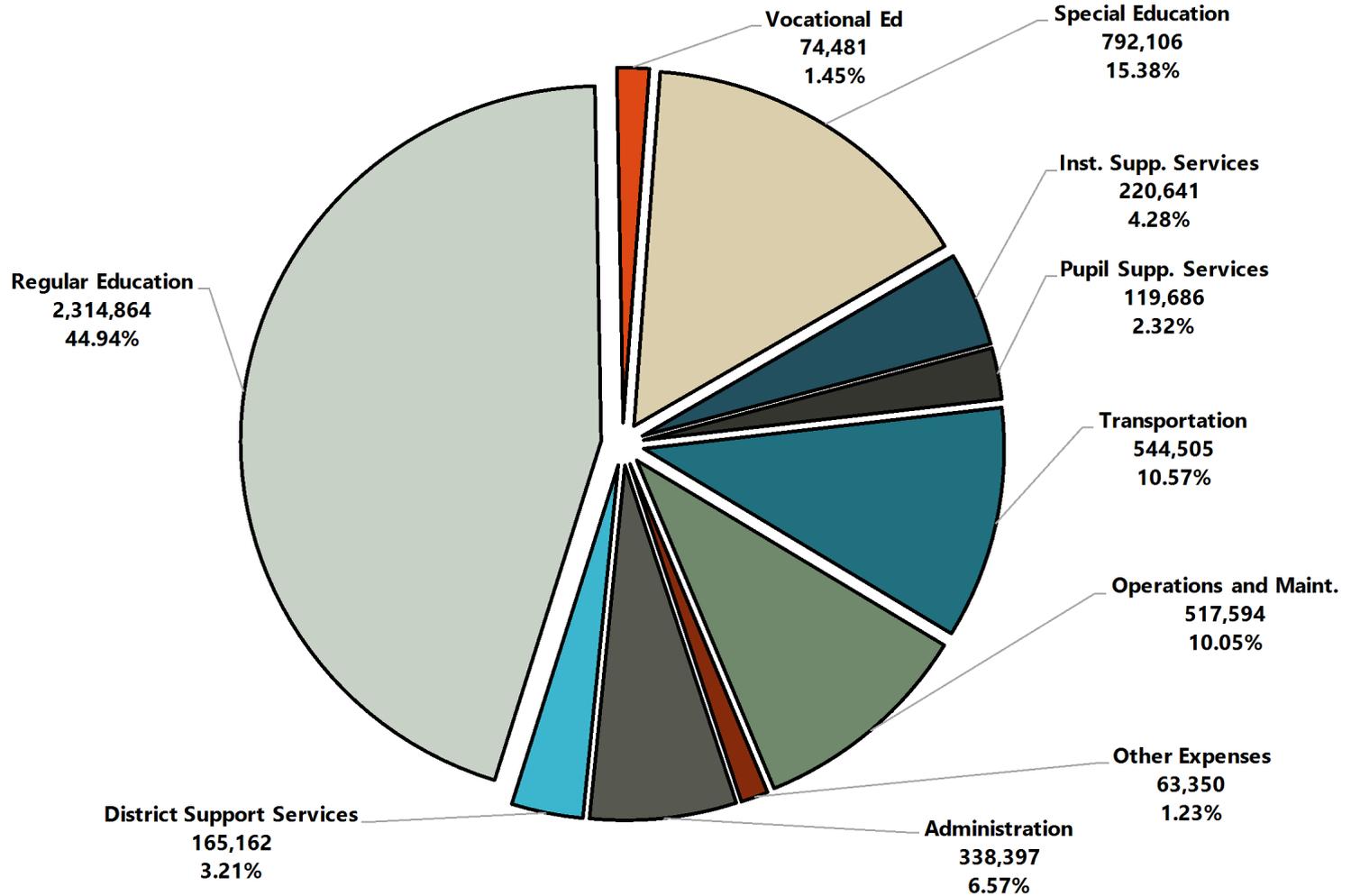
GENERAL FUND EXPENDITURES by PROGRAM

EXPENSES	GENERAL FUND 01
Administration	338,397
District Support Services	165,162
Regular Education	2,314,864
Vocational Ed	74,481
Special Education	792,106
Inst. Supp. Services	220,641
Pupil Supp. Services	119,686
Transportation	544,505
Operations and Maint.	517,594
Other Expenses	63,350
TOTAL EXPENDITURES	\$5,150,786

ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2023-2024

GENERAL FUND 01 EXPENDITURES by PROGRAM



Enrollment

Year	Elementary K-6	Secondary 7-12	Total
2022/2023	164	172	336
2021/2022	177	184	361
2020/2021	169	182	351
2019/2020	190	184	374
2018/2019	208	181	389
2017/2018	206	175	381
2016/2017	212	167	379
2015/2016	201	166	367
2014/2015	201	156	357
2013/2014	203	138	341



HOW ARE STATE AID AND LOCAL LEVIES DETERMINED?



AUTHORITY FOR SCHOOL LEVIES

A SCHOOL DISTRICT TAX LEVY MAY BE EITHER:

SET BY STATE FORMULA

OR

VOTER APPROVED



WHAT ARE THE MAIN VARIABLES THAT MAY CAUSE PROPERTY TAX INCREASES AND DECREASES?

- 1. Changes in market values**
- 2. Changes in class rates/history**
- 3. Market value exclusion**
- 4. Voter approved referendums**
- 5. State adjustments**

(i.e. Ag2School Tax Credit Program)

- 6. New programs authorized or mandated by legislature**

(i.e. Long-Term Facilities Maintenance [LTFM] Revenue Program)



CHANGES IN MARKET VALUE

The market values are final and are not a subject for the upcoming budget hearings. They were discussed at the local County Board of Review and County Board of Equalization hearings held earlier this year. The final taxable market values may reflect a reduction under the limited value law. If this property is a qualifying homestead, the final taxable market values may exclude improvements which you made to this property.



ISD 507 - NICOLLET PUBLIC SCHOOL

TAX BASE HISTORY

Assessment Year	Taxes Payable	RMV -		NTC - Net	
		Referendum Market Value	% Change	Tax Capacity	% Change
2023	2024	284,841,100	8.204%	8,854,047	16.403%
2022	2023	263,245,000	17.865%	7,606,352	25.824%
2021	2022	223,343,600	5.948%	6,045,251	10.440%
2020	2021	210,804,900	3.548%	5,473,790	-9.715%
2019	2020	203,581,400	5.223%	6,062,762	2.545%
2018	2019	193,476,000	3.497%	5,912,311	1.559%
2017	2018	186,939,000	1.946%	5,821,533	-6.064%
2016	2017	183,370,700	11.276%	6,197,349	4.304%
2015	2016	164,788,800	1.936%	5,941,626	-6.916%
2014	2015	161,659,500	4.993%	6,383,067	11.588%
2013	2014	153,971,200	-0.581%	5,720,220	20.357%
2012	2013	154,870,800	-3.160%	4,752,729	16.495%
2011	2012	159,925,000	0.053%	4,079,781	9.511%
2010	2011	159,839,700	-3.444%	3,725,446	-3.719%
2009	2010	165,540,100	2.641%	3,869,333	7.756%
2008	2009	161,280,825	6.212%	3,590,819	11.080%
2007	2008	151,848,500	3.982%	3,232,642	-0.183%
2006	2007	146,032,900	11.666%	3,238,573	11.316%
2005	2006	130,776,400	8.376%	2,909,358	11.887%
2004	2005	120,669,000	8.686%	2,600,276	4.498%
2003	2004	111,025,800	11.582%	2,488,348	12.119%
2002	2003	99,501,400	14.756%	2,219,391	11.873%
2001	2002	86,706,598		1,983,840	

*Source: Preliminary Pay 2024 figures are
from the Nicollet County Auditor*

Public Comments and Questions?

