

## **Agenda**

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.

4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

3

The calendar committee met February 22 and developed drafts for the 2023-24 and 2024-25 school calendars. They will meet again on March 22 to review finalize the calendars. The calendars will be recommended to the school board at the April 12 meeting.

Sharon Peterson and I are working on the revised FY 23 and preliminary FY 24 budgets. I am planning to present these at the April 12 board meeting.

An update of the legislative session will be presented at the meeting.

5.b. Principal's Report

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5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA
- The superintendent recommends approving the consent agenda.**
- 6.a. Approval of Minutes 5
- 6.b. Approval of Bills in the amount of \$420,823.90 7
- 6.c. Approval of Personnel Items 14
7. ADOPT POLICY 606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS 15
- The first reading of this policy was last December. The superintendent recommends approving **Policy 606 Textbooks and Instructional Materials.**
8. PURCHASE VAN 23
- The superintendent recommends purchasing a 2023 Chrysler Pacifica (RUFH53) Touring L AWD in the amount of approximately \$45,500 less any applicable rebates.** The school board approved the purchase of a van last September. However, the dealer has been unable to acquire the van from the manufacturer. Scot and Nick (transportation committee) acquired more quotes this week and are in agreement that we should purchase this vehicle. The quote is attached.
- a.
9. CLOSED MEETING
- The superintendent recommends closing the meeting** pursuant to MS 13D.05 to evaluate the superintendent.
10. ADJOURNMENT



**NICOLLET PUBLIC SCHOOLS • ISD 507**

One Pine Street • Nicollet, MN 56074  
District & Elementary Office 507-232-3411  
High School Office 507-232-3448  
Fax 507-232-3536 • isd507.k12.mn.us

Superintendent: Dr. Stephen Malone • Principal: Mr. Todd Toulouse

Date: March 3, 2023  
To: School Board  
From: Dr. Malone  
RE: Meeting Notes, March 8, 2023

5. A. Superintendent's Report

- i. The calendar committee met February 22 and developed drafts for the 2023-24 and 2024-25 school calendars. They will meet again on March 22 to review finalize the calendars. The calendars will be recommended to the school board at the April 12 meeting.
- ii. Sharon Peterson and I are working on the revised FY 23 and preliminary FY 24 budgets. I am planning to present these at the April 12 board meeting.
- iii. An update of the legislative session will be presented at the meeting.

6. Consent Agenda. **The superintendent recommends approving the consent agenda.**

7. The first reading of this policy was last December. The superintendent recommends approving **Policy 606 Textbooks and Instructional Materials.**

8. **The superintendent recommends purchasing a 2023 Chrysler Pacifica (RUFH53) Touring L AWD in the amount of approximately \$45,500 less any applicable rebates.** The school board approved the purchase of a van last September. However, the dealer has been unable to acquire the van from the manufacturer. Scot and Nick (transportation committee) acquired more quotes this week and are in agreement that we should purchase this vehicle. The quote is attached.

9. **The superintendent recommends closing the meeting** pursuant to MS 13D.05 to evaluate the superintendent.

Please contact the superintendent with any questions or concerns.

# Board Report: March 8, 2023

Community/Parent Engagement	<ul style="list-style-type: none"> <li>• March 12 - Dad's Belgian Waffles - Prom Event</li> <li>• Parent Activities Handbook has been prepared and will be shared at Fall, Winter, and Spring Activity Meetings. - copies are available</li> <li>• Larry Steece Day at NPS - 3-8</li> </ul>
Staff Development and Early Release	<p>February 16 - Early Release Day Staff mtg. Secondary MCA prep Elementary MCA prep</p> <p>March 27 - Staff Development Day Staff Meeting KinectEd All Teacher trng. KinectEd Elementary lesson trng. MCA final preparation and planning</p>
Being There Experiences (Field Trips) & Activities	<p>March 1 - Sixth Grade attended a full day at JA Biz Town</p> <p>March 3 - 9th grade attended South Central Career Navigator Day Robin passed out a hard copy of the career navigator framework</p> <p>March 7 - Knowledge Bowl - varsity</p> <p>March 7 - District ACT Scheduled assessment</p> <p>March 8 - 4th &amp; 5th Writing and Artists Conference</p> <p>March 10 - Math Masters 6th grade, two teams</p> <p>March 15 - Nicollet Band is playing at the Timberwolves Game</p> <p>March 15 - 10th Grade attending Career Expo</p> <p>February 27-March 3 FFA Week - full of fun activities</p>
Upcoming Events	<ul style="list-style-type: none"> <li>• MCA Schedule: March 6-May 12 <a href="#">03.08.2023 MCA Parent Letter</a></li> <li>• Trap Season begins</li> <li>• Spring Activities Meeting 3-7</li> <li>• <b>Secondary Conferences - March 9 3:30-7:30</b></li> </ul>
Celebrations	<ul style="list-style-type: none"> <li>• Girls Basketball 22-23 Season Banquet 3-9</li> <li>• Boys Basketball 22-23 Season</li> <li>• Alpine Skiing 22-23 Season</li> <li>• Nicollet/LCWM 22-23 Wrestling Season Congratulations to Nick Slater and Justin Slater for competing in the State Wrestling Tournament.</li> </ul>

Independent School District 507 Regular  
School Board Meeting  
Wednesday, February 8, 2023 6:00 PM Central

1 Pine St, Nicollet, MN 56074, Community  
Room  
1 Pine St  
Nicollet, MN 56074

Ashley Black: Present, Adam Erickson: Present, Jill Martens: Present, Scot Osborne: Present,  
Mike Slater: Present, Nick Thom: Present. Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Scot Osborne and seconded by  
Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:  
Yea, Nick Thom: Yea  
Yea: 6, Nay: 0

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Scot Osborne and  
seconded by Jill Martens, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:  
Yea, Nick Thom: Yea  
Yea: 6, Nay: 0

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$361,938.28

6.c. Approval of Personnel Items

6.d. Accept Donations

7. STUDENT HANDBOOK REVISION

Motion for graduation to be 22 credits taken here at NHS with limited PSEO (off campus). This  
motion, made by Nick Thom and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:  
Yea, Nick Thom: Yea  
Yea: 6, Nay: 0

8. ADJOURNMENT

Move to Adjourn at 6:35 pm. This motion, made by Ashley Black and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea, Mike Slater:

Yea, Nick Thom: Yea

Yea: 6, Nay: 0

**BOARD PACKET SUMMARY**

<b>Bank Account Balance as of:</b>	<u>February 28, 2023</u>
Progrowth Bank - Checking	\$ 2,001.56
MSDLAF	889,918.50
Petty Cash	750.00
Total	<u>\$ 892,670.06</u>

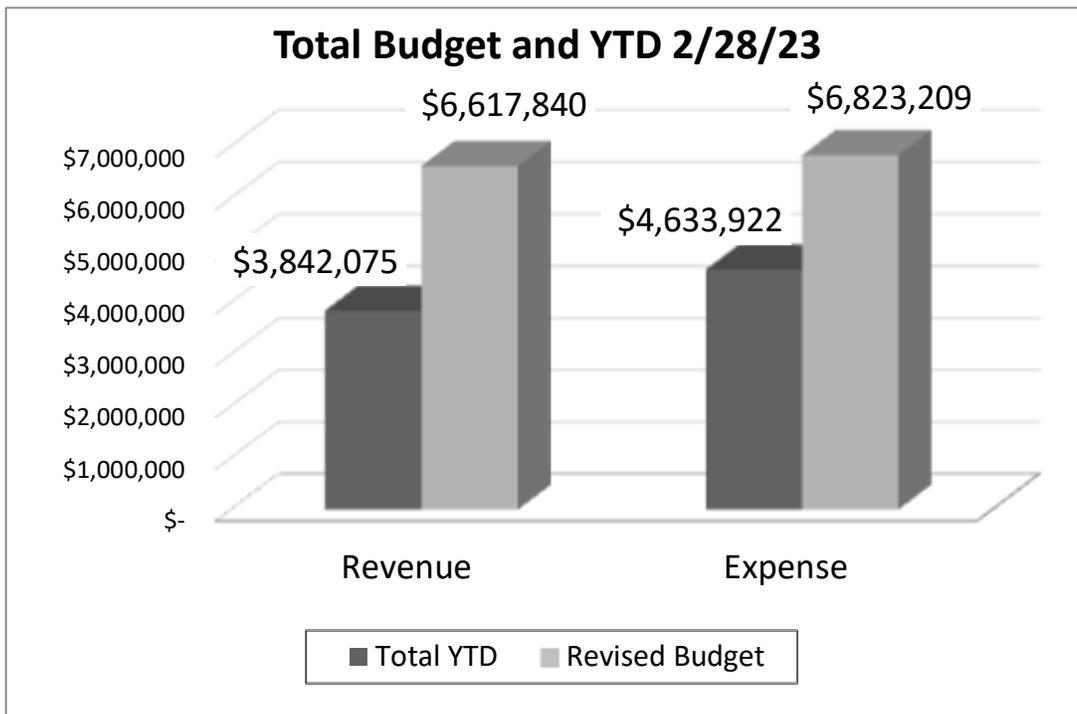
<b>Net February 2023 Payrolls</b>	<u>S202315</u>	<u>S202316</u>
Fund 1 General	\$ 63,416.10	\$ 66,610.58
Fund 2 Food Service	3,121.13	4,136.95
Fund 4 Community Service	4,705.08	3,746.71
Fund 24 Fitness Center	-	-
Fund 34 Daycare	8,590.64	11,068.01
Fund 44 Latchkey	7,482.05	9,298.16
Total	<u>\$ 87,315.00</u>	<u>\$ 94,860.41</u>

<b>Paid Bills February - March 2023</b>	
Fund 1 General	\$ 332,742.51
Fund 2 Food Service	11,519.26
Fund 4 Community Service	4,305.09
Fund 6 Construction Fund	61,908.77
Fund 7 Debt Service	-
Fund 8 Trust Fund	-
Fund 18 Custodial	-
Fund 21 Rentla	-
Fund 24 Fitness Center	235.08
Fund 25 Student Activities	7,313.14
Fund 34 Daycare	1,357.09
Fund 44 Latchkey	1,442.96
Total	<u>\$ 420,823.90</u>

TOTAL FINANCE \$ 602,999.31

**Nicollet ISD 507**  
**Monthly Budget Report**  
**February 28, 2023**

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
<b>Original Budget</b>	\$ 6,617,840		\$ 6,823,209	
<b>Month Ending:</b>				
7/31/2022	\$ 436,414	6.6%	\$ 222,365	3.3%
8/31/2022	\$ 665,468	10.1%	\$ 306,457	4.5%
9/30/2022	\$ 299,953	4.5%	\$ 633,014	9.3%
10/31/2022	\$ 356,608	5.4%	\$ 573,277	8.4%
11/30/2022	\$ 498,816	7.5%	\$ 756,893	11.1%
12/31/2022	\$ 653,752	9.9%	\$ 485,209	7.1%
1/31/2023	\$ 479,740	7.2%	\$ 1,139,560	16.7%
2/28/2023	\$ 451,324	6.8%	\$ 517,147	7.6%
3/31/2023		0.0%		0.0%
4/30/2023		0.0%		0.0%
5/31/2023		0.0%		0.0%
6/30/2023		0.0%		0.0%
<b>Total YTD</b>	<u>\$ 3,842,075</u>	<u>58.1%</u>	<u>\$ 4,633,922</u>	<u>67.9%</u>



## Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
NSBG		48880		Wire	1	01152	INTERNAL REVENUE SERVICE		No	Yes	No	02/28/2023	52,461.11
NSBG		48881		Wire	1	01231	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	02/28/2023	12,235.29
NSBG		48882		Wire	1	01234	TEACHERS RETIREMENT ASSN		No	Yes	No	02/28/2023	23,861.44
NSBG		48883		Wire	1	06742	MN DEPARTMENT OF REVENUE		No	Yes	No	02/28/2023	9,321.33
NSBG		48884		Wire	1	1829	XCEL ENERGY		No	Yes	No	02/28/2023	3,437.89
NSBG		48885		Wire	1	3279	AVIBEN		No	Yes	No	02/28/2023	4,416.26
NSBG		48886		Wire	1	3433	VERIZON WIRELESS		No	Yes	No	02/28/2023	130.80
NSBG		48887		Wire	1	5008	ICW GROUP/INSURANCE COMPANY OI		No	Yes	No	02/28/2023	5,512.78
NSBG		48889		Wire	1	4738	ACH Withdrawals		No	Yes	No	02/28/2023	8,317.75
NSBG		48742	75577	Check	1	5066	ARNDT, ZACH		Yes	Yes	No	02/08/2023	80.00
NSBG		48736	75578	Check	1	4940	BASS, KENT		Yes	Yes	No	02/08/2023	125.00
NSBG		48733	75580	Check	1	1186	ENDERLE, STEPHEN		Yes	No	No	02/08/2023	80.00
NSBG		48740	75581	Check	1	5060	EUBANK, OWEN		Yes	Yes	No	02/08/2023	80.00
NSBG		48743	75582	Check	1	5170	HOLZHUETER, TYLER		Yes	Yes	No	02/08/2023	65.00
NSBG		48735	75583	Check	1	4578	KAUS, COBEY		Yes	Yes	No	02/08/2023	125.00
NSBG		48744	75584	Check	1	5171	KNOLL, COOPER		Yes	Yes	No	02/08/2023	80.00
NSBG		48745	75585	Check	1	5188	KOSCHNITZE, MICAH		Yes	No	No	02/08/2023	80.00
NSBG		48746	75586	Check	1	5188	KOSCHNITZE, MICAH		Yes	No	No	02/08/2023	80.00
NSBG		48734	75587	Check	1	1831	KUEBLER, GREG		Yes	Yes	No	02/08/2023	190.00
NSBG		48747	75588	Check	1	5192	Minn State University-Dept of Theatre		Yes	Yes	No	02/08/2023	400.00
NSBG		48732	75589	Check	1	3901	NICKEL TRANSPORTATION, INC.		Yes	Yes	No	02/08/2023	37,925.65
NSBG		48741	75590	Check	1	5062	ROGOTZKE. LUKE		Yes	Yes	No	02/08/2023	80.00
NSBG		48738	75591	Check	1	5055	SCHOPER, MATT		Yes	No	No	02/08/2023	65.00
NSBG		48739	75592	Check	1	5055	SCHOPER, MATT		Yes	No	No	02/08/2023	125.00
NSBG		48748	75593	Check	1	5193	SCHOLASTIC BOOK FAIRS		Yes	Yes	No	02/08/2023	1,659.32
NSBG		48757	75594	Check	1	07203	A. H. HERMEL COMPANY		Yes	Yes	No	02/16/2023	355.35
NSBG		48781	75595	Check	1	4458	ABDO	LLC - Partnership	Yes	Yes	No	02/16/2023	4,000.00
NSBG		48794	75596	Check	1	5069	ADVANTAGE COLLECTION PROFESSIC		Yes	Yes	No	02/16/2023	84.40
NSBG		48767	75597	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	Yes	No	02/16/2023	428.36
NSBG		48787	75598	Check	1	4945	ARAMARK		Yes	Yes	No	02/16/2023	107.14
NSBG		48769	75599	Check	1	3279	AVIBEN		Yes	Yes	No	02/16/2023	66.72
NSBG		48768	75600	Check	1	3190	BARGEN INC.		Yes	Yes	No	02/16/2023	13,530.00
NSBG		48784	75601	Check	1	4548	BATTERIES PLUS BULBS		Yes	Yes	No	02/16/2023	54.48
NSBG		48771	75602	Check	1	3573	Bimbo Bakeries USA		Yes	Yes	No	02/16/2023	156.02
NSBG		48802	75603	Check	1	5154	BLINDS & MORE		Yes	Yes	No	02/16/2023	737.58
NSBG		48804	75604	Check	1	5194	BROWN, NATE		Yes	Yes	No	02/16/2023	80.00
NSBG		48764	75605	Check	1	2162	CDW GOVERNMENT, INC		Yes	Yes	No	02/16/2023	107.36
NSBG		48758	75606	Check	1	07230	CENTERPOINT		Yes	Yes	No	02/16/2023	5,409.81
NSBG		48751	75607	Check	1	00059	CITY OF NICOLLET		Yes	Yes	No	02/16/2023	708.97

## Nicollet Public Schools

### Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
NSBG		48760	75608	Check	1	1467	CLIFTONLARSONALLEN LLP		Yes	Yes	No	02/16/2023	5,538.75
NSBG		48773	75609	Check	1	3935	CREATIVE AD SOLUTIONS, INC.		Yes	No	No	02/16/2023	49.17
NSBG		48754	75610	Check	1	02652	CRYSTAL VALLEY COOP		Yes	Yes	No	02/16/2023	315.93
NSBG		48756	75611	Check	1	07012	DEMCO, INC		Yes	Yes	No	02/16/2023	86.31
NSBG		48761	75612	Check	1	1759	ECOLAB		Yes	Yes	No	02/16/2023	363.25
NSBG		48789	75613	Check	1	4967	GAG SHEET METAL, INC.		Yes	No	No	02/16/2023	21,264.97
NSBG		48776	75614	Check	1	4110	GROUND ZERO SERVICES, LLC		Yes	Yes	No	02/16/2023	3,980.50
NSBG		48766	75615	Check	1	2685	KEMPS LLC		Yes	Yes	No	02/16/2023	829.09
NSBG		48785	75616	Check	1	4739	KWIK TRIP SHOPPING RECEIPT		Yes	Yes	No	02/16/2023	920.00
NSBG		48770	75617	Check	1	3410	LJP ENTERPRISES WASTE & RECYCL		Yes	Yes	No	02/16/2023	535.01
NSBG		48780	75618	Check	1	4451	LOFFLER COMPANIES		Yes	Yes	No	02/16/2023	25.10
NSBG		48795	75619	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	375.00
NSBG		48796	75620	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	100.00
NSBG		48797	75621	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	100.00
NSBG		48798	75622	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	100.00
NSBG		48799	75623	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	100.00
NSBG		48800	75624	Check	1	5070	MAVA - SARAH KIRBY		Yes	No	No	02/16/2023	125.00
NSBG		48759	75625	Check	1	1319	MENARDS		Yes	No	No	02/16/2023	187.23
NSBG		48765	75626	Check	1	2677	METZGER, MICHELE		Yes	Yes	No	02/16/2023	149.00
NSBG		48790	75627	Check	1	4975	MIDWEST REFRIGERATION AND HEAT		Yes	Yes	No	02/16/2023	367.50
NSBG		48791	75628	Check	1	5010	MINUTEMAN PRESS		Yes	Yes	No	02/16/2023	267.59
NSBG		48775	75629	Check	1	4072	MISSISSIPPI WELDERS SUPPLY COMP,		Yes	Yes	No	02/16/2023	81.53
NSBG		48762	75630	Check	1	1780	MK MUSIC REPAIR		Yes	Yes	No	02/16/2023	16.00
NSBG		48752	75631	Check	1	00408	MN ASSOC. OF SECONDARY PRINC.		Yes	Yes	No	02/16/2023	205.00
NSBG		48763	75632	Check	1	1885	MN DEPT OF LABOR & INDUSTRY		Yes	Yes	No	02/16/2023	30.00
NSBG		48772	75633	Check	1	3719	MN PEIP		Yes	Yes	No	02/16/2023	45,038.02
NSBG		48803	75634	Check	1	5191	MNIAA		Yes	Yes	No	02/16/2023	640.00
NSBG		48792	75635	Check	1	5023	MYER, SARAH		Yes	Yes	No	02/16/2023	47.60
NSBG		48793	75636	Check	1	5035	NEVILLE, LAURA		Yes	No	No	02/16/2023	26.47
NSBG		48753	75637	Check	1	01674	NICOLLET EDUCATION ASSOCIATION		Yes	No	No	02/16/2023	2,625.00
NSBG		48778	75638	Check	1	4361	OTTO BUS COMPANY, LLC		Yes	Yes	No	02/16/2023	662.03
NSBG		48805	75639	Check	1	5195	OWATONNA HIGH SCHOOL		Yes	No	No	02/16/2023	75.00
NSBG		48801	75640	Check	1	5145	PEPSI-COLA OF MANKATO		Yes	Yes	No	02/16/2023	486.00
NSBG		48782	75641	Check	1	4527	PERFORMANCE FOODSERVICE - MAR:		Yes	Yes	No	02/16/2023	2,476.38
NSBG		48783	75642	Check	1	4541	RILEY, KERRIE		Yes	Yes	No	02/16/2023	54.37
NSBG		48755	75643	Check	1	02664	SCHILLING SUPPLY COMPANY		Yes	Yes	No	02/16/2023	327.33
NSBG		48749	75644	Check	1	00020	SCHWICKERT'S TECTA LLC		Yes	Yes	No	02/16/2023	527.40
NSBG		48774	75645	Check	1	3947	SHRED RIGHT		Yes	Yes	No	02/16/2023	56.68
NSBG		48750	75646	Check	1	00053	SOUTH CENTRAL SERVICE COOPERAT		Yes	Yes	No	02/16/2023	245.00

## Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
NSBG		48786	75647	Check	1	4891	St. Peter Lumber Company		Yes	Yes	No	02/16/2023	46.37
NSBG		48777	75648	Check	1	4286	SYSCO WESTERN MINNESOTA, INC.		Yes	Yes	No	02/16/2023	2,486.63
NSBG		48788	75649	Check	1	4950	UHL COMPANY, INC.		Yes	Yes	No	02/16/2023	11,364.75
NSBG		48779	75650	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	Yes	No	02/16/2023	3,031.10
NSBG		48806	75651	Check	1	00245	PROGROWTH BANK FOR CASH		Yes	No	No	03/01/2023	400.00
NSBG		48809	75652	Check	1	4675	BUBOLTZ, JIM		Yes	No	No	03/01/2023	105.00
NSBG		48807	75653	Check	1	4084	KRZMARZICK, DAVID		Yes	No	No	03/01/2023	105.00
NSBG		48808	75654	Check	1	4589	WIECHMAN, JEFF		Yes	No	No	03/01/2023	105.00
NSBG		48833	75655	Check	1	2509	A+SECURITY, INC.		Yes	No	No	03/01/2023	120.00
NSBG		48824	75656	Check	1	1169	AIM ELECTRONICS, INC.		Yes	No	No	03/01/2023	1,028.65
NSBG		48839	75657	Check	1	3145	AMAZON CAPITAL SERVICES		Yes	No	No	03/01/2023	376.13
NSBG		48870	75658	Check	1	5200	ARNDT, LINCOLN		Yes	No	No	03/01/2023	90.00
NSBG		48843	75659	Check	1	3573	Bimbo Bakeries USA		Yes	No	No	03/01/2023	204.45
NSBG		48835	75660	Check	1	2963	BUSINESS CARD		Yes	No	No	03/01/2023	884.49
NSBG		48836	75661	Check	1	2963	BUSINESS CARD		Yes	No	No	03/01/2023	2,792.48
NSBG		48828	75662	Check	1	1756	C & S SUPPLY CO., INC.		Yes	No	No	03/01/2023	212.07
NSBG		48831	75663	Check	1	2162	CDW GOVERNMENT, INC		Yes	No	No	03/01/2023	66.78
NSBG		48845	75664	Check	1	3826	CENGAGE LEARNING		Yes	No	No	03/01/2023	1,197.00
NSBG		48820	75665	Check	1	07230	CENTERPOINT		Yes	No	No	03/01/2023	3,243.25
NSBG		48851	75666	Check	1	4489	CHROMEBOOKPARTS.COM		Yes	No	No	03/01/2023	199.90
NSBG		48826	75667	Check	1	1467	CLIFTONLARSONALLEN LLP		Yes	No	No	03/01/2023	5,538.75
NSBG		48847	75668	Check	1	4078	CONSOLIDATED COMMUNICATIONS		Yes	No	No	03/01/2023	1,610.26
NSBG		48817	75669	Check	1	07012	DEMCO, INC		Yes	No	No	03/01/2023	86.31
NSBG		48829	75670	Check	1	1759	ECOLAB		Yes	No	No	03/01/2023	363.25
NSBG		48865	75671	Check	1	5160	ENTER, JOY	Ind/Sole Proprietor	Yes	No	No	03/01/2023	719.32
NSBG		48871	75672	Check	1	5201	FEDER, BARB		Yes	No	No	03/01/2023	100.00
NSBG		48866	75673	Check	1	5196	FEDER, KYLIE		Yes	No	No	03/01/2023	447.00
NSBG		48814	75674	Check	1	02289	FREE PRESS		Yes	No	No	03/01/2023	215.00
NSBG		48837	75675	Check	1	3010	FURTHER		Yes	No	No	03/01/2023	24.60
NSBG		48860	75676	Check	1	4959	GOPHER STATE FIRE EQUIPMENT COI		Yes	No	No	03/01/2023	235.50
NSBG		48872	75677	Check	1	5202	GROMMERSCH, BRYNN		Yes	No	No	03/01/2023	175.00
NSBG		48842	75678	Check	1	3234	HENDRYCKS BUS CO		Yes	No	No	03/01/2023	7,272.16
NSBG		48873	75679	Check	1	5203	HOOD, ERIC		Yes	No	No	03/01/2023	90.00
NSBG		48874	75680	Check	1	5204	HUTCHENS, AARON		Yes	No	No	03/01/2023	90.00
NSBG		48863	75681	Check	1	5102	HY-VEE ACCOUNTS RECEIVABLE		Yes	No	No	03/01/2023	179.87
NSBG		48853	75682	Check	1	4552	IGNITION FITNESS & SPORTS		Yes	No	No	03/01/2023	3,400.00
NSBG		48813	75683	Check	1	02053	JW PEPPER & SONS, INC.		Yes	No	No	03/01/2023	148.74
NSBG		48834	75684	Check	1	2685	KEMPS LLC		Yes	No	No	03/01/2023	984.99
NSBG		48856	75685	Check	1	4908	KING, EMMELYN		Yes	No	No	03/01/2023	304.38

## Nicollet Public Schools

### Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
NSBG		48855	75686	Check	1	4739	KWIK TRIP SHOPPING RECEIPT		Yes	No	No	03/01/2023	5,739.50
NSBG		48830	75687	Check	1	1792	LAKE CRYSTAL WELCOME MEMORIAL		Yes	No	No	03/01/2023	300.00
NSBG		48844	75688	Check	1	3753	LECY, NICOLE		Yes	No	No	03/01/2023	100.00
NSBG		48850	75689	Check	1	4451	LOFFLER COMPANIES		Yes	No	No	03/01/2023	196.90
NSBG		48840	75690	Check	1	3162	MCDOWELL AGENCY, INC.		Yes	No	No	03/01/2023	80.00
NSBG		48818	75691	Check	1	07097	MCKINLEY, BECKY		Yes	No	No	03/01/2023	8,284.44
NSBG		48827	75692	Check	1	1693	MCKINLEY, BECKY (REIMB)		Yes	No	No	03/01/2023	659.22
NSBG		48838	75693	Check	1	3067	MEI TOTAL ELEVATOR SOLUTIONS		Yes	No	No	03/01/2023	227.67
NSBG		48825	75694	Check	1	1319	MENARDS		Yes	No	No	03/01/2023	333.51
NSBG		48859	75695	Check	1	4948	MINNESOTA SCHOOL BOARDS ASSOC		Yes	No	No	03/01/2023	335.00
NSBG		48812	75696	Check	1	01131	MINNESOTA VALLEY EDUCATION DISTI		Yes	No	No	03/01/2023	2,840.00
NSBG		48857	75697	Check	1	4914	Nexus Solutions - Mpls		Yes	No	No	03/01/2023	29,279.05
NSBG		48815	75698	Check	1	02310	NICOLLET COUNTY PUBLIC HEALTH		Yes	No	No	03/01/2023	168.00
NSBG		48823	75699	Check	1	07960	NICOLLET MART		Yes	No	No	03/01/2023	40.01
NSBG		48848	75700	Check	1	4361	OTTO BUS COMPANY, LLC		Yes	No	No	03/01/2023	6,557.08
NSBG		48832	75701	Check	1	2263	OTTO ELECTRIC INC		Yes	No	No	03/01/2023	7,530.92
NSBG		48852	75702	Check	1	4527	PERFORMANCE FOODSERVICE - MAR:		Yes	No	No	03/01/2023	3,072.10
NSBG		48846	75703	Check	1	3884	QUADE, JACOB		Yes	No	No	03/01/2023	2,850.00
NSBG		48858	75704	Check	1	4918	QUADIENT FINANCE USA, INC.		Yes	No	No	03/01/2023	200.00
NSBG		48822	75705	Check	1	07365	REGION 2A - MSHSL		Yes	No	No	03/01/2023	975.00
NSBG		48867	75706	Check	1	5197	REGNER, MACKENZIE		Yes	No	No	03/01/2023	35.00
NSBG		48864	75707	Check	1	5159	REINHART, STACY	Ind/Sole Proprietor	Yes	No	No	03/01/2023	496.38
NSBG		48821	75708	Check	1	07324	RELIANCE ELECTRIC		Yes	No	No	03/01/2023	123.75
NSBG		48810	75709	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	03/01/2023	7,872.90
NSBG		48811	75710	Check	1	00271	RUDENICK BUS SERVICE, LLC		Yes	No	No	03/01/2023	848.72
NSBG		48868	75711	Check	1	5198	STENSLAND, JOYCE		Yes	No	No	03/01/2023	90.00
NSBG		48862	75712	Check	1	5080	STROBEL, SARAH		Yes	No	No	03/01/2023	127.16
NSBG		48861	75713	Check	1	5075	THE HUNTINGTON NATIONAL BANK		Yes	No	No	03/01/2023	3,567.00
NSBG		48816	75714	Check	1	07009	THE MUSIC MART		Yes	No	No	03/01/2023	140.20
NSBG		48875	75715	Check	1	5207	THEISSE, KENT		Yes	No	No	03/01/2023	125.00
NSBG		48854	75716	Check	1	4599	TROPHIES PLUS, INC		Yes	No	No	03/01/2023	59.00
NSBG		48841	75717	Check	1	3163	USABLE LIFE		Yes	No	No	03/01/2023	360.25
NSBG		48819	75718	Check	1	07124	WALMART COMMUNITY/SYNCRB		Yes	No	No	03/01/2023	274.47
NSBG		48849	75719	Check	1	4408	WEST SIDE TRANSPORTATION LLC		Yes	No	No	03/01/2023	9,431.95
NSBG		48869	75720	Check	1	5199	WILKING, JASMINE		Yes	No	No	03/01/2023	70.00
NSBG		48877	75721	Check	1	5205	BSTARK & CO		Yes	No	No	03/01/2023	555.00
NSBG		48876	75722	Check	1	5206	FOUR SEASONS SCREEN PRINTING		Yes	No	No	03/01/2023	581.13
NSBG		48878	75723	Check	1	1506	MINNESOTA STATE H.S. LEAGUE		Yes	No	No	03/01/2023	24.00

### Nicollet Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
NSBG		48879	75724	Check	1	5208	Otto, Calvin		Yes	No	No	03/01/2023	69.39
										Bank Total:			\$420,823.90
										Report Total:			\$420,823.90



Adopted: \_\_\_\_\_

## **606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

### **I. PURPOSE**

The purpose of this policy is to provide direction for selection of textbooks and instructional materials.

### **II. GENERAL STATEMENT OF POLICY**

The school board recognizes that selection of textbooks and instructional materials is a vital component of the school district's curriculum. The school board also recognizes that it has the authority to make final decisions on selection of all textbooks and instructional materials.

### **III. RESPONSIBILITY OF SELECTION**

- A. While the school board retains its authority to make final decisions on the selection of textbooks and instructional materials, the school board recognizes the expertise of the professional staff and the vital need of such staff to be primarily involved in the recommendation of textbooks and instructional materials. Accordingly, the school board delegates to the superintendent the responsibility to direct the professional staff in formulating recommendations to the school board on textbooks and other instructional materials.
- B. In reviewing textbooks and instructional materials during the selection process, the professional staff shall select materials that:
  - 1. support the goals and objectives of the education programs;
  - 2. consider the needs, age, and maturity of students;
  - 3. foster respect and appreciation for cultural diversity and varied opinion;
  - 4. fit within the constraints of the school district budget;
  - 5. are in the English language. Another language may be used, pursuant to Minnesota Statutes section 124D.61;
  - 6. permit grade-level instruction for students to read and study America's founding documents, including documents that contributed to the foundation or maintenance of America's representative form of limited government, the Bill of Rights, our free-market economic system, and

patriotism; and

7. do not censor or restrain instruction in American or Minnesota state history or heritage based on religious references in original source documents, writings, speeches, proclamations, or records.
- C. The superintendent shall be responsible for developing procedures and guidelines to establish an orderly process for the review and recommendation of textbooks and other instructional materials by the professional staff. Such procedures and guidelines shall provide opportunity for input and consideration of the views of students, parents, and other interested members of the school district community. This procedure shall be coordinated with the school district's curriculum development effort and may utilize advisory committees.

#### **IV. SELECTION OF TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS**

- A. The superintendent shall be responsible for keeping the school board informed of progress on the part of staff and others involved in the textbook and other instructional materials review and selection process.
- B. The superintendent shall present a recommendation to the school board on the selection of textbooks and other instructional materials after completion of the review process as outlined in this policy.

#### **V. RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL MATERIALS**

- A. The school board recognizes differences of opinion on the part of some members of the school district community relating to certain areas of the instruction program. Interested persons may request an opportunity to review materials and submit a request for reconsideration of the use of certain textbooks or instructional materials.
- B. The superintendent shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional materials.
- C. The superintendent shall present a procedure to the school board for review and approval regarding reconsideration of textbooks or other instructional materials. When approved by the school board, such procedure shall be an addendum to this policy.

***Legal References:*** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)  
Minn. Stat. § 120B.235 (American Heritage Education)  
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09, Subd. 8 (School Board Responsibilities)  
Minn. Stat. § 124D.59-124D.61 (Education for English Learners Act)

Minn. Stat. § 127A.10 (State Officials and School Board Members to be Disinterested; Penalty)

*Hazelwood Sch. Dist. v. Kuhlmeier*, 484 U.S. 260 (1988)

*Pratt v. Independent Sch. Dist. No. 831*, 670 F.2d 771 (8<sup>th</sup> Cir. 1982)

Adopted: \_\_\_\_\_

## *ADDENDUM TO 606 TEXTBOOKS AND INSTRUCTIONAL MATERIALS*

### *Reconsideration Procedure*

#### **I. Intent**

The Nicollet School District believes in the principles of intellectual freedom. The intent of this procedure is to provide resident parents and guardians the opportunity to review instructional resources, register concerns, or receive alternative instruction. The intent is not to interfere with the rights of others to receive appropriate instruction, nor does it exempt the students from meeting performance standards. The school board has the authority to make final decisions on selection of all textbooks and instructional materials.

#### **II. Initial response**

When a resident parent or guardian has a concern about an instructional resource, that concern may be directed to either the teacher or building principal. If the concern is directed to the teacher, the building principal should be notified of the concern by the teacher. If the concern is directed to the building principal, he/she shall likewise notify the teacher.

If discussion between the parent/guardian and the teacher does not resolve the concern, a meeting shall occur with the teacher to express the concern and to allow the teacher to explain the selection rationale for the material and its intended use in the curriculum. If these explanations do not resolve the issue, the teacher may offer an alternative resource. While an alternative may be offered, the student must complete the learner outcomes and performance standards for which the resource was initially selected. If the meeting with the parent/guardian and the teacher does not resolve the concern, a meeting shall occur with the parent/guardian, the teacher, and the principal.

#### **III. Formal Complaint**

If the issue is still not resolved, the principal will inform the complainant of the policy and procedure for the reconsideration of a resource, and the parent/guardian will be provided with the Request for Reconsideration of Resources (Appendix A). Use of the questioned material shall not be restricted during the reconsideration process.

#### **IV. Procedures**

Upon receipt of the complaint form from the complainant, copies are sent to:

1. the teacher in whose class the materials were used
2. the building principal
3. the superintendent of schools
4. the review committee

The complainant should be notified by e-mail or letter that the form has been received and that the review of the objectionable materials is commencing with the date, time, and place of the public hearing

#### **V. Review Committee**

The review committee will be appointed by the superintendent as follows: three parents who are residents of the school district and two teachers. The superintendent will serve as the moderator and is not a voting member of the committee. The review committee meeting will be open to the public. The procedures listed below will be followed:

1. Persons who wish to testify on the issue shall be registered before the meeting.

2. The written documentation of positions will be accepted by the committee.
3. The committee shall have the right to question presenters, but are not to discuss the merits of their arguments.
4. The committee will reconvene upon completion of the testimony to consider the testimony and documents received and make an evaluation of the material in question.
5. At the completion of their deliberation, they will make a report to the School Board, with supporting documentation and suggest course(s) of action.
6. The committee shall submit all accumulated documentation, notes, testimony records, and meeting minutes to the clerk of the School Board for filing.
7. The School Board then acts on the recommendation of the review committee.

#### **VI. Resolution**

The School Board will make the final decision after considering the recommendation of the Review Committee. The material reviewed by this process cannot be challenged again for two calendar years. Material removed by this process may be reintroduced to the Review Committee to develop another recommendation to the school board after two calendar years.

**RECONSIDERATION OF RESOURCES PROCEDURE  
(APPENDIX A)**

Request initiated by \_\_\_\_\_

Address \_\_\_\_\_

E-Mail \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

**Resource of concern**

Author \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Type \_\_\_\_\_

of resources \_\_\_\_\_

(book, video, sound recording, textbook etc.)

Location \_\_\_\_\_

(Grade Level/Department)

1. Have you read, reviewed or listened to the entire selection?    yes    no
  
2. Specific concerns regarding the resource in question: (Please cite specific passages, pages, scenes, sections etc.)
  
3. Why do you object to this material?
  
  
  
  
  
  
  
  
  
4. What would you like the school to do about this material?
  
  
  
  
  
  
  
  
  
5. In its place, what material would you recommend?

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Please return this form to the Superintendent**

**PRINCIPLES GUIDING THE REVIEW COMMITTEE PROCESS  
(APPENDIX B)**

1. The work shall be evaluated based on its merit as a whole rather than evaluating individual pages or sections.
2. If the work that is being challenged is part of instructional curricula, the work shall be evaluated within its context in the curriculum and consideration will be given to its instructional purpose.
3. If the material that is being challenged is a part of the library collection, the committee will bear in mind the instructional difference between library materials and curriculum materials being directly taught. In the event that library materials are questioned, the principles of intellectual freedom, the right to access of materials, and the integrity of the certified staff must be upheld while reevaluating the material in question.
4. Education must reflect the diversity and debate inherent in a democratic society.
5. The ratings system developed and employed in the music, motion picture, and television industries should not be the only guide for determining the suitability of materials to be used in classroom instruction.
6. The committee will take reviews and/or awards into consideration.
7. The committee may take into consideration the material's use in other school districts.
8. The committee will consider the developmental appropriateness of the material for the age group with which it is being used.
9. The committee will consider the philosophy and goals of the School District.
10. The School District respects the right of every parent to make decisions regarding materials that are appropriate for their child and is willing to make accommodations to provide alternative instruction for a child regarding materials that the parent may find objectionable.

**RESOLUTION REPORT**  
**(Appendix C)**

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Type of Resource: \_\_\_\_\_

This decision was made on the day of \_\_\_\_\_, 20\_\_.

Retain Remove

Limit use to: \_\_\_\_\_

This decision is recommended for:                      specific grade                      entire district

Members of the committee were:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Superintendent

# Window Sticker

## SUMMARY

[Retail] 2023 Chrysler Pacifica (RUFH53) Touring L AWD

MSRP:\$43,630.00

Interior:Black/Alloy/Black, Caprice Leatherette Bucket Seats

Exterior 1:Silver Mist Clearcoat

Exterior 2:No color has been selected.

Engine: 3.6L V6 24V VVT UPG I w/ESS

Transmission: 9-Speed 948TE Automatic

## OPTIONS

CODE	MODEL	MSRP
RUFH53	[Retail] 2023 Chrysler Pacifica (RUFH53) Touring L AWD	\$43,630.00
	<b>OPTIONS</b>	
27L	Quick Order Package 27L	\$0.00
AAU	Safety Sphere <i>- 360° surround vision</i>	\$995.00
CEQ	Black Seats <i>- Park Sense front + rear park assist</i>	\$0.00
DFH	Transmission: 9-Speed 948TE Automatic	\$0.00
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	\$0.00
PSE	Silver Mist Clearcoat	\$195.00
SJX7	Black/Alloy/Black, Caprice Leatherette Bucket Seats	\$0.00
TJK	Tires: 245/60R18 BSW AS Self-Sealing	\$0.00
WBS	Wheels: 18" x 7.5" Painted Aluminum	\$0.00
	<b>SUBTOTAL</b>	<b>\$44,820.00</b>
	Adjustments Total	\$0.00
	Destination Charge	\$1,595.00
	<b>TOTAL PRICE</b>	<b>\$46,415.00</b>

## FUEL ECONOMY

Est City:17 (2022) MPG

Est Highway:25 (2022) MPG

Est Highway Cruising Range:475.00 mi

*- \$45,500 less  
any applicable  
retail rebates*

*- Does not include  
tax, title, license.*



Vehicle: [Retail] 2023 Chrysler Pacifica (RUCR53) Touring FWD ( Complete )

## Window Sticker

### SUMMARY

[Retail] 2023 Chrysler Pacifica (RUCR53) Touring FWD

MSRP:\$37,020.00

Interior:Black, Cloth Bucket Seats

Exterior 1:Bright White Clearcoat

Exterior 2:No color has been selected.

Engine: 3.6L V6 24V VVT UPG I w/ESS

Transmission: 9-Speed 948TE Automatic

### OPTIONS

CODE	MODEL	MSRP
RUCR53	[Retail] 2023 Chrysler Pacifica (RUCR53) Touring FWD	\$37,020.00
<b>OPTIONS</b>		
27W	Quick Order Package 27W	\$0.00
CEQ	Black Seats	\$0.00
DFH	Transmission: 9-Speed 948TE Automatic	\$0.00
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	\$0.00
H7X3	Black, Cloth Bucket Seats	\$0.00
PW7	Bright White Clearcoat	\$0.00
TMK	Tires: 235/65R17 BSW AS	\$0.00
WFN	Wheels: 17" x 7.0" Aluminum	\$0.00

<b>SUBTOTAL</b>	<b>\$37,020.00</b>
Adjustments Total	\$0.00
Destination Charge	\$1,595.00
<b>TOTAL PRICE</b>	<b>\$38,615.00</b>

### FUEL ECONOMY

Est City:19 (2022) MPG

Est Highway:28 (2022) MPG

Est Highway Cruising Range:532.00 mi

- \$38,300 less any applicable retail rebates.  
 - Does not include tax, title, license

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Data Version: 17172. Data Updated: Aug 10, 2022 6:55:00 PM PDT.