

Independent School District 507 Regular  
School Board Meeting  
Wednesday, March 10, 2021 6:00 PM

Public Viewing and Comment at Zoom.us

Join Zoom Meeting

<https://us02web.zoom.us/j/8658971046?pwd=UTljNktqanFoMVhwYzNRTUUtFNDkzQT09>

Meeting ID: 865 897 1046

Passcode: 136511

## **Agenda**

1. CALL TO ORDER
2. ROLL CALL
3. VISITOR COMMENTS
4. APPROVAL OF AGENDA
5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

6

- i. In-person learning began for all students on Tuesday, February 23. It's exciting to have students back in our building. COVID-19 case information has been posted on the NPS website and will be updated weekly.
- ii. School staff members are accessing vaccines through the state and county distribution systems. Due to HIPPA, we have not asked staff members to report their vaccination status. However, it is likely that all staff members who would like to be vaccinated have done so or are in the process.
- iii. Most of the MN public education affiliates collaborated to draft a letter to the legislature. It is essential that public schools receive legislative relief from the impact of declining enrollment resulting from the COVID-19 pandemic. I encourage school board members, parents,

and community members to contact our local legislators regarding this matter.

#### 5.b. Principal's Report

##### Raider Pride Update/Celebrations/Coronation:

The Raider Pride team gave a treat attached to a little saying to every student based on the Random Act of Kindness Week (Feb. 14-20).

School-wide bingo for Elem. students was on Friday, March 5, and Secondary students was Thursday, March 4.

Elementary students can purchase items through the Raider Pride store within their classes. Various items have been divided up between the classrooms because of COVID. There is also a slideshow with items that would cost more. In the past, we would have the items on a cart and each class got to have the cart brought to the classrooms. Our 5th and 6th graders will be sent to the commons area in small groups during lunch to purchase items. Our 7th-12th graders who participate in class discussion during google meets will have their names added to a drawing for various gift cards.

Next week we are celebrating paraprofessional week (March 15-19). When you see one of our fantastic paras around please let them know how much they are appreciated!

We were able to have parents of the Snow Week court and also our seniors in the theater during the coronation. This was lived streamed so students, staff, and the community were able to watch.

##### Standardized Testing:

The MCA testing window runs from March 8 - May 11. Mr. Cotton has been communicating with staff members who will be administering it (various training, videos, scheduling assessment, etc.).

ACT Testing Update - 28 students took the ACT at the Legion on March 2.

Master Schedule/Registration/Graduation Update:

Mr. Cotton and I plan on speaking with classes on Tuesday, March 16 (8th-11th-graders) to start the registration process.

Open campus lunch and study hall for 11/12th graders. Previously open campus college prep/study hall for CIS students only. Change is all 11/12th graders have this opportunity by having parents sign the permission slip for off-campus privileges.

The school board will have to select 2 members to hand out diplomas at graduation. Also, the board chair and clerk will have to sign diplomas in the office. The office will communicate when they will be available to sign.

**NOTE:** I also have been having conversations with individual students and with whole classes about mask-wearing and other COVID-related expectations/strategies. We want to continue to be able to see each other in-person.

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA

**The superintendent recommends approving the consent agenda.**

6.a. Approval of Minutes 10

6.b. Approval of Bills in the amount of \$186,476.05 12

DATE: March 2021					
I recommend approving the personnel items as presented (sorted by last name):					
Name	Status	Job Title	Location	Hrs Per Day/FTE	
Biocic, Timothy	New Hire	5-12 Social Studies	HS	1 FTE	
Boetcher, Taylor	New Hire	Paraprofessional	Elementary	1 FTE	
Goodburn, Nora	Resignation	Paraprofessional	Elementary	1FTE	
Monahan, Megan	New Hire	Assistant Teacher	NECC	1 FTE	M
Stenzel, Hailey	New Hire	Preschool Room	NECC	1 FTE	M

## 7. AMMEND 2020-2021 CALENDAR

**The superintendent recommends amending the 2020-21 calendar so the last day of classes is June 2 and teachers work on June 3 and 4.** The last day of classes for students was previously scheduled for June 3 with teachers working on June 4. The additional teacher work day is needed to pack boxes.

The 1985 building will be renovated this summer. All spaces will need to be cleared in order to replace the HVAC, lights, and ceilings. Materials, wall décor, furniture, books, supplies, and technology will need to be boxed and moved to the North gym. The teachers have agreed to do the packing for their own rooms. The packing will take place on June 3 and 4. Contracted movers will move the boxes to the North gym over the weekend of June 5-6. Construction will begin on June 7.

## 8. APPROVE 2021-2022 CALENDAR

15

**The superintendent recommends approving the 2021-22 Calendar.** The 2021-22 Calendar Committee met on February 17. The committee included: Whitney Kuehn (Secondary Teacher), Jodi Murphy (Elementary Teacher), Stephanie Bosley (Parent) Isabella Havemeier (HS Student), Becky McKinley (Non-Certified Staff), Todd Toulouse (Principal), and Dr. Malone, Superintendent. The calendar is similar to the 2020-21 calendar.

- ii. The calendar includes 168 student contact days for elementary and 172 for secondary. The number of teacher days total 182, pursuant to the NEA contract.
  - iii. The calendar includes 5 early dismissal days for staff professional development.
  - iv. The 2022 graduation will be Friday, June 3.
9. The superintendent appreciates the good work of the calendar committee to develop a calendar, which meets the needs of various stakeholders throughout the school district.

10. APPROVE 2022 MUSIC TRIP TO FLORIDA

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**The superintendent recommends approving the The 2022 Music Trip To Florida.** Additional information is attached.

11. ADJOURNMENT



**NICOLLET PUBLIC SCHOOLS • ISD 507**

One Pine Street • Nicollet, MN 56074  
District & Elementary Office 507-232-3411  
High School Office 507-232-3448  
Fax 507-232-3536 • isd507.k12.mn.us

Superintendent: Dr. Stephen Malone • Principal: Mr. Todd Toulouse

Date: March 5, 2021  
To: School Board  
From: Dr. Malone  
RE: Meeting Notes, March 10, 2021

5.A. Superintendent's Report

- i. In-person learning began for all students on Tuesday, February 23. It's exciting to have students back in our building. COVID-19 case information has been posted on the NPS website and will be updated weekly,
- ii. School staff members are accessing vaccines through the state and county distribution systems. Due to HIPPA, we have not asked staff members to report their vaccination status. However, it is likely that all staff members who would like to be vaccinated have done so or are in the process.
- iii. Most of the MN public education affiliates collaborated to draft a letter to the legislature. It is essential that public schools receive legislative relief from the impact of declining enrollment resulting from the COVID-19 pandemic. I encourage school board members, parents, and community members to contact our local legislators regarding this matter.

6. Consent Agenda. **The superintendent recommends approving the consent agenda.**

7. **The superintendent recommends amending the 2020-21 calendar so the last day of classes is June 2 and teachers work on June 3 and 4.** The last day of classes for

students was previously scheduled for June 3 with teachers working on June 4. The additional teacher work day is needed to pack boxes.

The 1985 building will be renovated this summer. All spaces will need to be cleared in order to replace the HVAC, lights, and ceilings. Materials, wall décor, furniture, books, supplies, and technology will need to be boxed and moved to the North gym. The teachers have agreed to do the packing for their own rooms. The packing will take place on June 3 and 4. Contracted movers will move the boxes to the North gym over the weekend of June 5-6. Construction will begin on June 7.

8. **The superintendent recommends approving the 2021-22 Calendar.** The 2021-22 Calendar Committee met on February 17. The committee included: Whitney Kuehn (Secondary Teacher), Jodi Murphy (Elementary Teacher), Stephanie Bosley (Parent), Isabella Havemeier (HS Student), Becky McKinley (Non-Certified Staff), Todd Toulouse (Principal), and Dr. Malone, Superintendent. The calendar is similar to the 2020-21 calendar.
- a. The calendar includes 166 student contact days for elementary and 170 for secondary. The number of teacher days total 182, pursuant to the NEA contract.
  - b. The calendar includes 5 early dismissal days for staff professional development.
  - c. The 2022 graduation will be Friday, June 3.

I appreciate the good work of the calendar committee to develop a calendar, which meets the needs of various stakeholders throughout the school district.

9. **The superintendent recommends approving the 2022 Music Trip To Florida.** Additional information is attached.

Please contact me with any questions or concerns.

March 2, 2021

Rep. Jim Davnie  
443 State Office Building  
St. Paul, MN 55155

Sen. Roger Chamberlain  
3225 Minnesota Senate Building  
St. Paul, MN 55155

Dear Rep. Davnie and Sen. Chamberlain,

We are writing to urge you to pass legislation addressing key COVID-19 recovery issues prior to the legislature's spring recess which begins on March 26. As you know, the COVID-19 pandemic has caused significant disruptions for students, parents, teachers, school district administrators and board members.

School officials are working to develop summer learning opportunities to address the disrupted and lost learning opportunities many students have experienced. In addition, school districts are dealing with the significant impact of the pandemic related enrollment decline as they work to develop budgets for the summer and the 2021-22 school year. While many students and parents are thrilled to be returning to in person learning, some have expressed safety concerns and are asking if distance learning will continue to be an option next year.

To help school boards, administrators, teachers and families meet the challenges of the pandemic and properly plan for the summer and the 2021-22 school year, we respectfully ask that you pass legislation addressing at least the following issues prior to leaving for the spring recess on March 26:

- Mitigate the impact of the enrollment decline related to the COVID-19 pandemic;
- Provide funding for summer programming opportunities to address unfinished learning as well as support to meet the mental health needs of students; and

- Extend authority for school districts to offer distance learning through the 2021-22 school year to students and families who desire that option.
- Streamline the process to obtain a short-call substitute teaching license to align with the Tier 1 licensing requirement to teach a class in a career and technical education or career pathways course of study.

Thank you for your consideration and we stand ready to assist you in any way we can over the next three weeks to pass legislation that meets the needs of our students and our communities.

Sincerely,

Association of Metropolitan School Districts  
MN Association of School Administrators  
MN Association of School Business Officials  
MN Association of Secondary School Principals  
MN Elementary School Principals Association  
MN Rural Education Association  
MN School Boards Association  
Schools for Equity in Education

CC: Governor Tim Walz  
Speaker Melissa Hortman  
Majority Leader Paul Gazelka  
Minority Leader Susan Kent  
Minority Leader Kurt Daudt  
Commissioner Mary Cathryn Ricker

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Wednesday, February 10, 2021 6:00 PM  
Central

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Ashley Black: Present, Adam Erickson: Present, Scot Osborne: Present, Mike Slater: Present, Nick Thom: Present, Phillip Wills: Present. Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

Visitors: Kerrie Riley, NPS Teacher and Parent

Kerrie Riley - Address concerns with the current learning model for students grades 7-12.

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Scot Osborne and seconded by Phillip Wills, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea, Phillip Wills: Yea  
Yea: 6, Nay: 0

5. REPORTS AND PRESENTATION

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Student Representative's Report

5.d. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea, Phillip Wills: Yea  
Yea: 6, Nay: 0

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of \$493,908.13.

6.c. Approval of Personnel Items

DATE: February 2021

I recommend approving the personnel items as presented (sorted by last name):

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective
Schendel, Elizabeth	New Hire	Lead Toddler Room	NECC	Part Time	NECC		1/18/2021
Frechette, Autumn	New Hire	Administrative Assistant	NECC	40	NECC		1/29/2021
Frechette, Autumn	New Hire	Latchkey Lead	NECC	40	NECC		1/29/2021

## 7. APPOINT COMMITTEES

Nicollet School Board Committee Assignments 2021						
Committee	Ashley Black	Adam Erickson	Scot Osborne	Mike Slater	Nick Thom	Phil Wills
Advertising (2)		1		1		
Building and Grounds (1-2)			1	1		
Certified Negotiations (2-3)					1	1
Classified & Transportation Contracts (2-3)			1		1	
Community Education (1)	1					
Minnesota State High School League (1)				1		
Minnesota Valley Education District (1)	1					
Nicollet County Collaborative (1)						1
Nicollet Early Childhood Center (1)		1				
	2	2	2	3	2	2

## 8. LEARNING MODELS

### 9. ADJOURNMENT

Move to Adjourn at 6:48 pm. This motion, made by Phillip Wills and seconded by Nick Thom, Carried.

Ashley Black: Yea, Adam Erickson: Yea, Scot Osborne: Yea, Mike Slater: Yea, Nick Thom: Yea, Phillip Wills: Yea

Yea: 6, Nay: 0

## BOARD PACKET SUMMARY

### Bank Account Balance as of:

	<u>February 28, 2021</u>
Progrowth Bank - Checking	\$ 3,006,653.02
MSDLAF	2,080,311.29
Petty Cash	750.00
Total	<u>\$ 5,087,714.31</u>

### Net February 2021 Payrolls

	<u>S202108</u>
Fund 1 General	\$ 132,916.75
Fund 2 Food Service	4,867.78
Fund 4 Community Service	9,244.35
Fund 24 Fitness Center	1,752.10
Fund 34 Daycare	28,158.27
Fund 44 Latchkey	2,310.32
Total	<u>\$ 179,249.57</u>

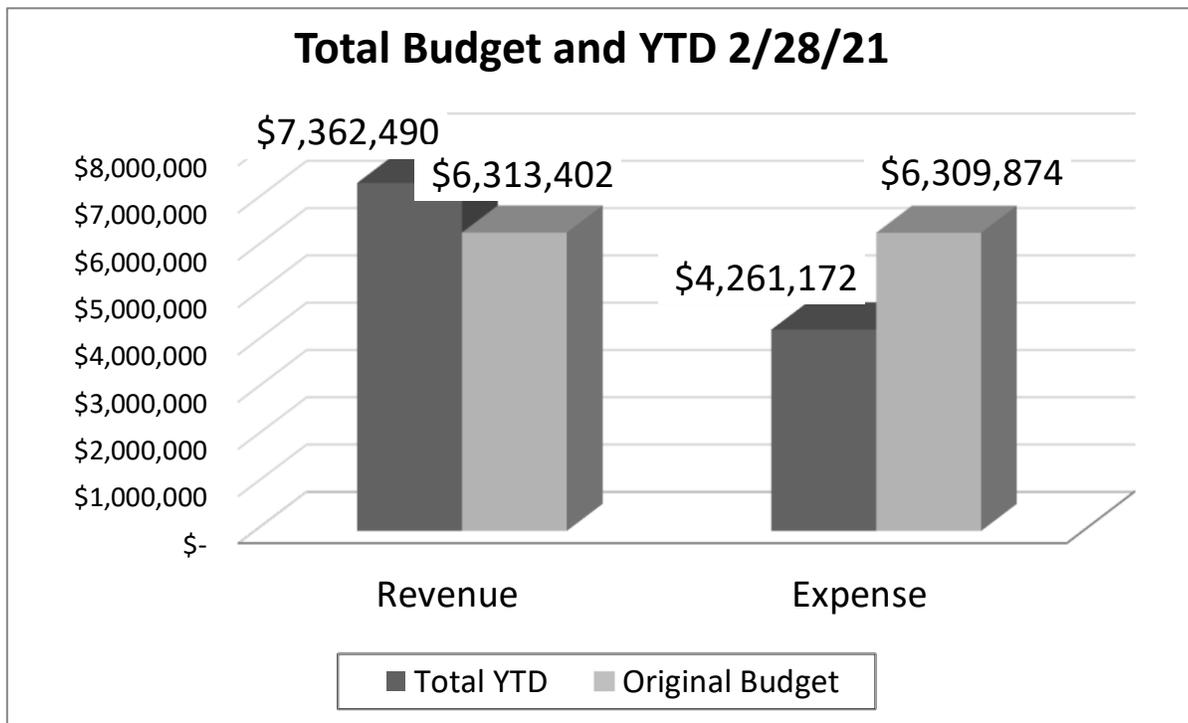
### Paid Bills February -March 2021

Fund 1 General	\$ 142,014.28
Fund 2 Food Service	7,455.32
Fund 4 Community Service	6,717.43
Fund 6 Construction Fund	26,602.55
Fund 7 Debt Service	-
Fund 18 Custodial	-
Fund 24 Fitness Center	178.72
Fund 25 Student Activities	2,932.11
Fund 34 Daycare	505.64
Fund 44 Latchkey	70.00
Total	<u>\$ 186,476.05</u>

TOTAL FINANCE \$ 582,672.68

**Nicollet ISD 507**  
**Monthly Budget Report**  
**2/28/2021**

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
<b>Original Budget</b>	\$ 6,313,402		\$ 6,309,874	
<b>Month Ending:</b>				
7/31/2020	\$ 180,674	2.9%	\$ 221,277	3.5%
8/31/2020	\$ 668,774	10.6%	\$ 182,374	2.9%
9/30/2020	\$ 44,346	0.7%	\$ 590,632	9.4%
10/31/2020	\$ 483,088	7.7%	\$ 476,087	7.5%
11/30/2020	\$ 393,595	6.2%	\$ 457,820	7.3%
12/31/2020	\$ 4,573,498	72.4%	\$ 574,970	9.1%
1/31/2021	\$ 554,847	8.8%	\$ 1,081,412	17.1%
2/29/2021	\$ 463,668	7.3%	\$ 676,600	10.7%
3/31/2021	\$ -	0.0%	\$ -	0.0%
4/30/2021	\$ -	0.0%	\$ -	0.0%
5/31/2021	\$ -	0.0%	\$ -	0.0%
6/30/2021	\$ -	0.0%	\$ -	0.0%
<b>Total YTD</b>	<u>\$ 7,362,490</u>	<u>116.6%</u>	<u>\$ 4,261,172</u>	<u>67.5%</u>





# Nicollet Public School

## 2021 - 2022 Staff Calendar

July-21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August-21						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September-21						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October-21						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November-21						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December-21						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January-22						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February-22						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March-22						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April-22						
Su	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May-22						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June-22						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

 First and Last Day for 7-12

 First and Last Day for K-6

 First and Last Day for School Readiness

 Early Release

 Early Release, Teacher Inservice/Work day

 No School PreK-6

 No School PreK-12, Teacher Inservice

 No School PreK-12

 School Readiness Conferences

 PreK-6, Conferences

 7-12 Conferences

 PreK-12 Conferences

Underline Date Midterm

**Bold Date** End of Quarter

# Music Trip Florida 2022

## Background:

The planning for the music trip started in April of 2019. The original plan was to take a trip to Memphis/Nashville at the end of March 2021. The trip was postponed due to COVID 19

A spring break is scheduled in the 2021-22 calendar.

## Saturday, March 26

7:00 am buses arrive NPS

8:00 am depart NPS

lunch en route ....**Cedar Rapids Iowa** (four hours) **arrive 12:30.....12:30 – 1:30 = eat**

**On Edgewater Road there is a mall = Westdale Town Center.** Choice of.... Chick fil-A , Firehouse Subs, Freddy's  
Steakburgers, Noodles & Co, Wingstop or Chipotle. *Students/chaperones pay for their own meal*

dinner outside of St. Louis...**Pizza Ranch Wentzville Mo** (four hours) ...**6 :00 – 7:00 = eat** *(cost included)*

## Sunday, March 27

Eat breakfast & lunch en route

4:00 pm Arrive hotel, **Staybridge Suites Royale Parc Suites,**

5876 West Irlo Bronson Memorial Highway, Kissimmee, FL

6:00 – 7:00 pm Dinner = ... pulled pork coleslaw/ macaroni and cheese/cornbread & cookies *(cost included)*

7:00 – 10:00 pm Pool Time....and/or explore Kissimmee Ole Towne *(behind hotel)*

## Monday, March 28

7:00 – 8:00 am Breakfast at hotel *(cost included)*

9:00 am – 6:30 pm **Universal Studios**..... we will perform at Universal 10:00 am  
*(lunch & dinner vouchers included)*

7:30 – 10:00 pm Pool Time....and/or explore Kissimmee Ole Towne *(behind hotel)*

## Tuesday, March 29

8:00 – 9:00 am Breakfast at hotel *(cost included)*

10:00 am – 3:30 pm Universal Studios *(lunch voucher included)*

*Depart for St Augustine.....2 hour drive*

6:00 – 7:00 Pizza Buffet ...Amici Italian Restaurant, St. Augustine (*cost included*)  
7:30 check into hotel....**Hampton Inn on St. Augustine Beach**  
8:00 – 10:00 pm Pool Time.....explore the beach w/chaperones

**St. Augustine lays claim to be the oldest city in the U.S., and is known for its Spanish colonial architecture as well as Atlantic Ocean beaches like sandy St. Augustine Beach.**

### Wednesday, March 30

7:30 – 8:30 am Breakfast at hotel (*cost included*)  
9:30 – 11:00 Explore Castillo De San Marcos Fort.....(*cost included*)

The oldest masonry fort in the continental United States, **the Castillo de San Marcos** is a large Spanish stone fortress built to protect and defend Spain's claims in the New World. It's a National Monument and, at over 315 years old, it's the oldest structure in St. Augustine.

Lunch subs/chips/fruit & drink (*cost included*)  
noon – 6:00 pm Beach Time  
6:30 – 7:30 Dinner = fried chicken. Potato salad, coleslaw, veggies & fruit trays at hotel  
(*cost included*)  
8:00 – 10:00.... **Ghost Tour** of historic St. Augustine (*cost included*)

### Thursday, March 31

8:00 – 9:00 am Breakfast at hotel (*cost included*)  
*10:30 check out of hotel*  
11:00 – 2:00 Explore historic St George Street  
St. George Street is the epicenter of downtown St. Augustine. Historic shops, buildings, restaurants and art galleries. **\$20 given to each students/chaperone to cover the cost of lunch**  
2:30 pm depart for home Dinner....Breakfast....lunch en route *Students/chaperones pay for their own meal*

### Friday, April 1

Home Friday afternoon