

Independent School District 507 Regular
School Board Meeting
Wednesday, December 9, 2020 6:00 PM

Public Viewing and Comment at Zoom.us

Join Zoom Meeting

<https://us02web.zoom.us/j/8658971046?pwd=UTljNktqanFoMVhwYzNRTUUtFNDkzQT09>

Meeting ID: 865 897 1046

Passcode: 136511

Agenda

1. CALL TO ORDER
2. ROLL CALL
3. VISITOR COMMENTS
4. APPROVAL OF AGENDA
5. REPORTS AND PRESENTATION

- a. Superintendent's Report

4

1. The [2021 MSBA Leadership Conference](#) will be virtual. The conference will be mornings of January 14, 21, 28. I encourage school board members to participate. I will forward the registration information when I receive it.
2. Nick Thoms, Ashley Black, and Mike Slater have completed the local school board member orientation. They are also completing the MSBA Phase I & II trainings for new school board members. Their first school board meeting will be on January 13th.
3. Grades K-12 began the distance learning model on learning on Monday, November 30. The distance learning model will continue through the remainder of the calendar year.

The safe learning committee includes Todd Toulouse (admin/parent), Scot Osborne and Adam Erickson (board

members/parents) Lisa Fischer (NEA rep), Isabella Havemeier (student). I consulted with the committee on November 12 before making the change to the distance learning model. The committee and I are monitoring the COVID-19 case data and will discuss our learning model options again in later this month. The number of COVID-19 cases in Nicollet County has increased by more than twelve times since we began the school year and continues to grow. The number of cases in our 56074 zip code has increased by six times and continued to grow. The most current case data is attached.

4. Russ Schumacher of Nexus will provide an overview of the upcoming facilities project.

b. Principal's Report

10

Principal's Report: December 9, 2020

c.

Parent/Teacher Conferences:

Because of COVID, this year we conducted virtual conferences at all levels. The Elem. teachers tried to meet with all of their students. Secondary teachers reached out to specific students and families for conferences. If teachers were unable to meet with a student/family that evening, they tried to meet with them when both the teacher and family were available during a school day.

Distance Learning Updates:

What I am hearing from students, families, and staff.

d. Student Representative's Report

e. Board Committees' Reports

6. CONSENT AGENDA

a. Approval of Minutes

11

b. Approval of Bills in the amount of \$243,884.86

13

c. Approval of Personnel Items

15

d. Accept Donations

16

MS 123B.02, Subd. 6 permits the school board to accept donations or gifts for the benefit of the district. **The Superintendent recommends approving the donations received.**

7. ACCEPT BOARD MEMBER RESIGNATION 17

The superintendent recommends approving the resignation submitted by Eric Hopp.

4. The term for the position held by Eric expires on December 31, 2022.
 5. The school board should appoint someone to serve as an interim school board member at the January 13th meeting. This individual will hold office until a special election is conducted on November 2, 2021.
 6. A special election should be conducted on November 2, 2021 to fill the vacancy. This individual will hold office through December 31, 2022.
8. RESOLUTION ESTABLISHING COMBINED POLLING PLACES 18

The Superintendent recommends approving the resolution. A special school election is necessary on November 2, 2021 to elect a school board member. The election will also include an operating referendum because the levy approved in 2016 will expire.

9. ACCEPT MECHANICAL EQUIPMENT BIDS 19

The superintendent recommends accepting the following bids totaling \$416,050:

7. **SVL, Bid Line 01, \$209,980**
 8. **SVL, Bid Line 02, \$98,620**
 9. **Midwest Mechanical Solutions, Bid Line 03, \$107,450**
- Bids for the equipment package, for the upcoming facilities project, were opened on December 8th. A tabulation of the bids and letter of recommendation from Nexus is attached.
10. TRUTH AND TAXATION INFORMATION / PAYABLE 2021 LEVY 21

The superintendent recommends approving the payable 2021 levy in the amount of \$1,444,650.71. This represents a 10.65% increase compared to the 2020 levy. Truth and taxation information will be presented by Mike Hoheisel of Baird Public Finance.

11. ADJOURNMENT

Data for K-12 Schools: 14-day COVID-19 Case Rate by County

Updated 12/3/2020

How school districts and charter schools should use county-based data in their decision-making

Minnesota’s Safe Learning Plan is a data-driven, localized approach that prioritizes in-person learning, particularly for our youngest students. In-person school, along with engagement in extracurricular activities, are important for the health and wellbeing of students and families. This data- and information-driven approach means that school districts and charter schools within the same county and in different counties may decide to implement different learning models depending on their unique assessments of their data and information.

How data is used:

The county-level data presented in this document is to be used by school districts and charter schools to make decisions about their safe learning models. The county-level data is provided to assist school districts and charter schools but is not intended to be the sole basis for their decision-making. This data should be used in combination with additional data points and information about local school communities and school buildings.

What data shows:

The data included in this document shows, by county of residence, the number of people whose COVID-19 test results were positive during the 14-day period covered by this document, per 10,000 people living in the county. Positive test results are included if a person was tested during the 14-day period. Positive test results are included for both polymerase chain reaction (PCR) testing and antigen testing. County population is based on the U.S. Census Bureau American Community Survey from the 2018 five-year estimates.

What else is included in decision-making:

In addition to the county-level data, when making decisions about their learning models, school districts and charter schools also need to take into account the number of confirmed positive cases, the number of people needing to quarantine, and the level of influenza or COVID-like illness in the school community and each school building. It is also important for school districts and charter schools to assess information about the conditions in their school community and school buildings, including implementation of health best practices in instructional settings (such as mask wearing and appropriate spacing of students), instructional preparedness (such as staffing sufficiency or cohorted classrooms), facility and transportation capacity, and engagement and communications with local stakeholders.

Recommended policy options based on 14-day case rate range

Policy Option	Range (14-day case rate per 10,000 people)
In-person learning for all students	0 to less than 10
Elementary in-person, Middle/high school hybrid	10 to less than 20
Both hybrid	20 to less than 30
Elementary hybrid, Middle/high school distance	30 to less than 50
Both distance	50 or more

14-day case rate per 10,000 people by date of specimen collection

County Name	9/27-10/10	10/4-10/17	10/11-10/24	10/18-10/31	10/25-11/7	11/1-11/14	11/8-11/21
Aitkin	28.42	32.21	37.26	74.52	131.36	184.41	205.89
Anoka	33.42	40.12	49.48	77.11	141.52	197.68	196.41
Becker	42.05	50.63	55.37	88.83	148.05	212.30	236.58
Beltrami	50.09	49.87	53.34	65.27	98.66	130.97	130.54
Benton	41.73	54.30	69.89	118.91	206.89	255.41	248.12
Big Stone	53.83	61.80	65.79	127.59	153.51	131.58	131.58
Blue Earth	20.96	22.77	30.46	51.72	109.32	158.02	159.52
Brown	27.77	27.77	29.75	59.50	127.33	197.14	224.90
Carlton	20.82	24.20	39.39	78.22	145.75	178.39	189.65
Carver	16.53	19.02	25.59	40.73	81.76	146.89	171.88
Cass	26.53	33.77	47.21	82.01	131.62	166.43	175.04
Chippewa	79.93	111.57	118.23	99.08	112.41	148.21	172.36
Chisago	39.65	52.62	68.70	103.97	157.51	199.35	192.23
Clay	59.39	83.76	106.85	124.52	161.46	183.44	194.58
Clearwater	23.83	56.74	88.52	106.67	165.68	241.72	222.42
Cook	1.88	7.53	16.95	33.89	41.42	37.66	47.07
Cottonwood	19.35	19.35	36.05	61.55	125.75	235.67	298.98
Crow Wing	31.95	40.40	53.56	92.08	156.13	201.55	198.57
Dakota	24.08	29.10	33.76	50.12	91.51	138.23	156.96
Dodge	38.38	36.44	29.64	42.27	69.96	113.69	123.41
Douglas	47.31	47.04	59.14	94.88	169.34	252.40	279.55
Faribault	33.10	36.70	36.70	46.06	69.08	93.55	114.42
Fillmore	38.30	33.51	25.85	36.38	61.28	91.92	111.55
Freeborn	16.05	22.60	31.45	48.48	86.16	128.42	152.98
Goodhue	16.88	19.04	33.97	65.13	102.56	136.96	156.87
Grant	21.89	33.68	37.05	53.89	82.52	127.99	173.46
Hennepin	25.65	29.20	34.58	51.83	91.71	125.46	131.86
Houston	18.75	16.61	27.86	54.12	102.34	146.81	133.42
Hubbard	54.17	78.61	94.91	108.33	129.42	138.05	164.41
Isanti	31.56	34.90	35.66	56.19	116.74	178.58	183.46
Itasca	51.32	47.56	41.37	50.66	88.27	126.76	129.64
Jackson	23.89	38.82	42.80	46.78	81.62	110.48	148.30
Kanabec	24.37	24.99	37.49	47.49	85.60	117.47	120.59
Kandiyohi	75.48	92.13	94.47	108.30	155.42	232.55	296.31
Kittson	11.53	29.97	80.70	136.04	156.79	177.54	182.15
Koochiching	22.94	26.10	15.82	23.73	49.83	82.25	98.07
Lac qui Parle	54.63	59.06	47.25	51.68	78.25	135.83	194.89
Lake	24.60	28.38	44.47	52.99	71.91	119.22	162.74
Lake of the Woods	42.01	28.88	23.63	39.38	47.26	52.51	68.26
Le Sueur	26.09	35.38	34.66	52.53	104.71	142.23	155.81
Lincoln	56.07	63.08	66.58	78.85	92.87	101.63	138.43
Lyon	51.86	51.47	50.31	70.44	136.62	218.27	258.14
McLeod	12.56	15.91	18.14	42.15	119.75	231.68	265.18
Mahnomen	67.20	69.02	65.38	74.46	76.28	121.69	203.41

County Name	9/27-10/10	10/4-10/17	10/11-10/24	10/18-10/31	10/25-11/7	11/1-11/14	11/8-11/21
Marshall	21.29	31.94	69.21	132.03	152.26	156.52	183.13
Martin	52.59	32.06	29.55	36.06	61.11	96.17	131.24
Meeker	26.43	30.76	35.96	51.56	112.22	193.68	226.18
Mille Lacs	48.97	64.52	54.42	85.51	183.07	222.33	210.67
Morrison	60.09	86.19	101.67	122.01	178.46	250.39	252.21
Mower	23.23	21.97	20.71	28.28	59.59	117.92	156.56
Murray	55.07	73.03	86.20	85.00	113.73	197.53	193.94
Nicollet	26.64	24.57	35.22	48.25	87.62	133.50	135.28
Nobles	41.21	70.97	116.31	154.77	169.88	168.05	144.70
Norman	39.64	44.21	71.66	109.77	157.04	169.23	149.41
Olmsted	22.67	25.81	27.77	42.40	79.70	108.65	107.21
Otter Tail	28.80	41.56	50.70	66.56	123.98	196.92	214.51
Pennington	20.45	23.97	43.01	57.81	86.72	150.87	187.54
Pine	39.48	37.08	36.05	58.36	89.60	114.32	145.90
Pipestone	75.12	53.35	58.79	76.21	132.83	198.15	207.95
Polk	34.50	54.45	118.39	196.89	238.04	264.00	264.00
Pope	27.32	34.61	32.79	48.27	113.84	197.63	187.61
Ramsey	26.91	31.62	34.59	50.36	88.26	122.79	129.84
Red Lake	9.98	52.40	82.34	92.32	129.74	164.67	157.19
Redwood	26.74	30.00	48.92	69.14	103.71	178.72	255.69
Renville	32.61	33.29	35.32	65.21	116.84	170.50	218.06
Rice	22.96	27.07	27.07	44.55	114.80	204.52	217.59
Rock	90.30	122.17	97.74	114.73	126.42	184.85	260.28
Roseau	17.46	47.21	112.53	169.45	202.43	239.30	281.33
St Louis	30.34	36.04	39.88	50.83	91.61	132.85	151.74
Scott	22.88	29.43	37.59	62.36	112.50	172.14	190.20
Sherburne	25.21	32.39	39.04	73.80	174.62	237.90	216.02
Sibley	14.75	14.08	22.13	42.25	103.27	189.78	217.95
Stearns	47.00	66.25	82.01	116.89	187.67	242.70	247.16
Steele	30.81	34.08	29.17	42.26	89.98	151.87	172.32
Stevens	43.95	45.99	40.88	48.04	90.96	169.66	192.15
Swift	34.00	37.19	34.00	74.38	140.26	180.64	200.83
Todd	44.19	78.97	108.43	131.75	177.58	192.31	163.26
Traverse	23.97	41.95	38.96	41.95	98.89	140.85	143.84
Wabasha	35.81	39.07	52.09	64.65	93.95	136.74	160.93
Wadena	53.50	82.08	83.54	99.66	153.89	205.92	199.33
Waseca	70.18	37.22	28.18	30.84	58.48	108.99	145.67
Washington	32.49	43.62	58.15	85.70	116.77	146.18	155.97
Watonwan	17.32	20.96	30.07	37.36	47.39	102.98	142.17
Wilkin	56.76	69.37	63.06	69.37	141.89	203.37	203.37
Winona	34.42	36.97	41.30	60.97	115.44	145.53	141.40
Wright	30.89	32.84	42.34	75.41	134.17	190.67	205.96
Yellow Medicine	56.75	52.70	52.70	90.19	130.73	140.86	164.17

Number of counties in each range

Date	0 to less than 10	10 to less than 20	20 to less than 30	30 to less than 50	50 or more
9/27-10/10	2	18	35	23	9
10/4-10/17	2	10	28	27	20
10/11-10/24	1	6	18	36	26
10/18-10/31	0	3	13	36	35
10/25-11/7	0	0	2	22	63
11/1-11/14	0	0	0	4	83
11/8-11/21	0	0	0	1	86



NICOLLET PUBLIC SCHOOLS • ISD 507

One Pine Street • Nicollet, MN 56074
District & Elementary Office 507-232-3411
High School Office 507-232-3448
Fax 507-232-3536 • isd507.k12.mn.us

Superintendent: Dr. Stephen Malone • Principal: Mr. Todd Toulouse

Date: December 4, 2020

To: School Board

From: Dr. Malone

RE: Meeting Notes. December 9, 2020

5A. Superintendent's Report

- i. The [2021 MSBA Leadership Conference](#) will be virtual. The conference will be mornings of January 14, 21, 28. I encourage school board members to participate. I will forward the registration information when I receive it.
- ii. Nick Thoms, Ashley Black, and Mike Slater have completed the local school board member orientation. They are also completing the MSBA Phase I & II trainings for new school board members. Their first school board meeting will be January 13th.
- iii. Grades K-12 began the distance learning model on learning on Monday, November 30. The distance learning model will continue through the remainder of the calendar year.

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- iv. Russ Schumacher of Nexus will provide an overview of the upcoming facilities project.

6. Consent Agenda. **I recommend approving the consent agenda.**

7. **I recommend approving the resignation submitted by Eric Hopp.**
 - a. The term for the position held by Eric expires on December 31, 2022.
 - b. The school board should appoint someone to serve as an interim school board member at the January 13th meeting. This individual will hold office until a special election is conducted on November 2, 2021.
 - c. A special election should be conducted on November 2, 2021 to fill the vacancy. This individual will hold office through December 31, 2022.

8. **I recommend approving the resolution.** A special school election is necessary on November 2, 2021 to elect a school board member. The election will also include an operating referendum because the levy approved in 2016 will expire.

9. **I recommend accepting the following bids totaling \$416,050:**
 - a. **SVL, Bid Line 01, \$209,980**
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 - c. **Midwest Mechanical Solutions, Bid Line 03, \$107,450**

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Please contact me with any questions or concerns.



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Superintendent: Dr. Stephen Malone • Principal: Mr. Todd Toulouse



Principal's Report: December 9, 2020

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Distance Learning Updates:

What I am hearing from students, families, and staff.

Independent School District 507 Regular
School Board Meeting
Wednesday, November 11, 2020 6:00 PM
Central

Public Viewing and Comment at Zoom.us

Adam Erickson: Present, Eric Hopp: Present, Jill Johnson: Present, Scot Osborne: Present, Wayne Whitmore: Present, Phillip Wills: Present. Present: 6.

A. CALL TO ORDER

B. ROLL CALL

C. VISITOR COMMENTS

D. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Wayne Whitmore and seconded by Jill Johnson, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea
Yea: 6, Nay: 0

E. REPORTS AND PRESENTATION

E.1. Superintendent's Report

E.2. Principal's Report

E.3. Student Representative's Report

E.4. Board Committees' Reports

F. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Scot Osborne and seconded by Phillip Wills, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea
Yea: 6, Nay: 0

F.1. Approval of Minutes

F.2. Approval of Bills in the amount of \$570,185.42

F.3. Approval of Personnel Items

F.4. Approve Fundraiser

F.5. Approve Adult Basic/Literacy Education Consortium Agreement

G. Amend Overnight Trip for Music Department

Motion to approve amending overnight trip for the music department by postponing trip until 2022 and adding a short senior trip to Minneapolis/St. Paul in spring of 2021. From money left in student music trip accounts after the trip, personal contribution money will be

refunded in full, fundraising money refunded up to \$100. This motion, made by Scot Osborne and seconded by Phillip Wills, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea

Yea: 6, Nay: 0

H. Approve the Sale of the District's General Obligation Facilities Maintenance Bonds, Series 2020A (Capital Appreciation Bonds) and Approve the Sale of General Obligation Bonds, Series 2020B.

Move to Approve the Sale of the District's General Obligation Facilities Maintenance Bonds, Series 2020A. This motion, made by Scot Osborne and seconded by Jill Johnson, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea

Yea: 6, Nay: 0

Move to Approve the Sale of General Obligation Bonds, Series 2020B. This motion, made by Eric Hopp and seconded by Adam Erickson, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea

Yea: 6, Nay: 0

I. ADJOURNMENT

Move to Adjourn at 6:42 pm. This motion, made by Scot Osborne and seconded by Jill Johnson, Carried.

Adam Erickson: Yea, Eric Hopp: Yea, Jill Johnson: Yea, Scot Osborne: Yea, Wayne Whitmore: Yea, Phillip Wills: Yea

Yea: 6, Nay: 0

BOARD PACKET SUMMARY

Bank Account Balance as of:	<u>November 30, 2020</u>
Progrowth Bank - Checking	\$ 410,926.47
MSDLAF	1,413,658.11
Petty Cash	750.00
Total	<u>\$ 1,825,334.58</u>

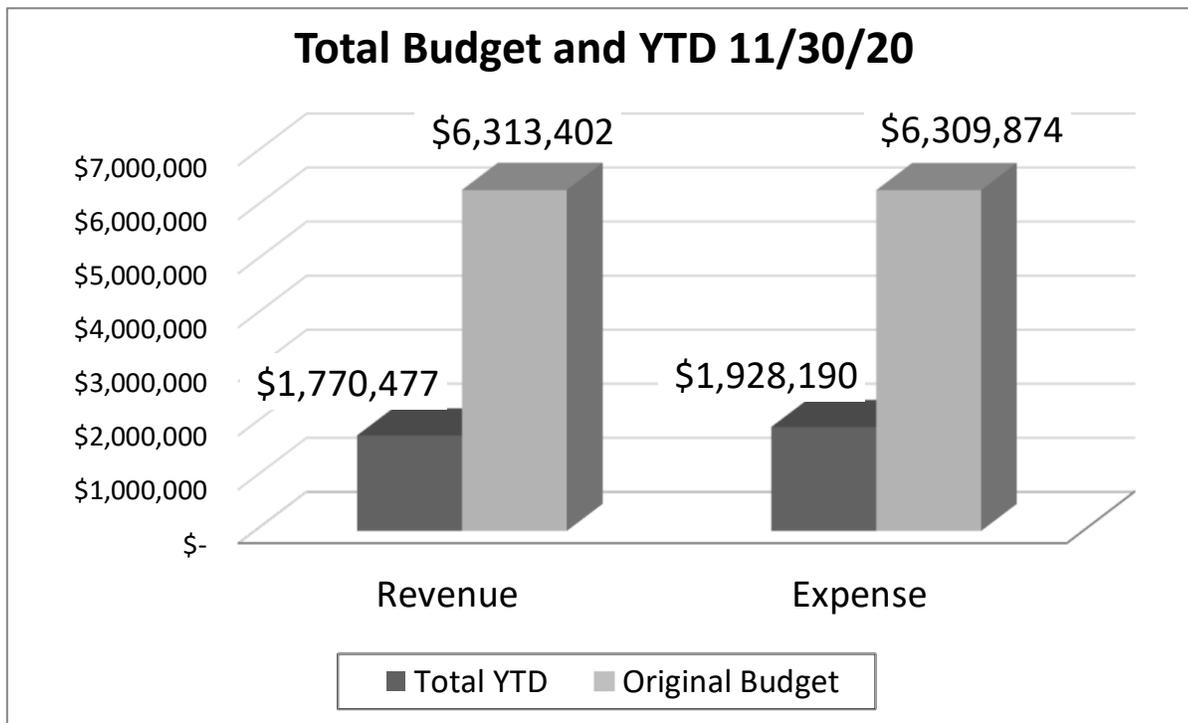
Net November 2020 Payrolls	<u>S202105</u>
Fund 1 General	\$ 124,856.64
Fund 2 Food Service	6,591.56
Fund 4 Community Service	8,474.71
Fund 24 Fitness Center	1,524.04
Fund 34 Daycare	24,325.64
Fund 44 Latchkey	1,697.93
Total	<u>\$ 167,470.52</u>

Paid Bills November-December 2020	
Fund 1 General	\$ 233,773.54
Fund 2 Food Service	1,289.28
Fund 4 Community Service	902.95
Fund 7 Debt Service	-
Fund 24 Fitness Center	-
Fund 25 Student Activities	1,527.62
Fund 34 Daycare	6,045.37
Fund 44 Latchkey	346.10
Total	<u>\$ 243,884.86</u>

TOTAL FINANCE \$ 628,302.44

**Nicollet ISD 507
Monthly Budget Report
11/30/2020**

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
Original Budget	\$ 6,313,402		\$ 6,309,874	
Month Ending:				
7/31/2020	\$ 180,674	2.9%	\$ 221,277	3.5%
8/31/2020	\$ 668,774	10.6%	\$ 182,374	2.9%
9/30/2020	\$ 44,346	0.7%	\$ 590,632	9.4%
10/31/2020	\$ 483,088	7.7%	\$ 476,087	7.5%
11/30/2020	\$ 393,595	6.2%	\$ 457,820	7.3%
12/31/2020	\$ -	0.0%	\$ -	0.0%
1/31/2021	\$ -	0.0%	\$ -	0.0%
2/29/2021	\$ -	0.0%	\$ -	0.0%
3/31/2021	\$ -	0.0%	\$ -	0.0%
4/30/2021	\$ -	0.0%	\$ -	0.0%
5/31/2021	\$ -	0.0%	\$ -	0.0%
6/30/2021	\$ -	0.0%	\$ -	0.0%
Total YTD	<u>\$ 1,770,477</u>	<u>28.0%</u>	<u>\$ 1,928,190</u>	<u>30.6%</u>



December 9, 2020

I recommend approving the personnel items as presented (sorted by last name):

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Bernau, James	Rehire	Wrestling Asst. Coach	HS		Coaches		1/1/2021	Step 5 \$2,843
Blashack, Bill	New Hire	Head Custodian	District	40/week	Custodians	Barry Gappa	11/24/2020	\$55,500
Bode, Lisa	New Hire	HR Manager/Payroll Specialist	District	40/week	Admin Asst.	Jenna Silva	11/24/2020	\$16.44/hr
Brown, Sid	New Hire	Boys Asst. Basketball Coach	HS		Coaches		1/1/2021	Step 2 \$2,393
Gappa, Barry	Retirement	Head Custodian	District	40/week	Custodians		11/27/2020	
Rudenick, Jordan	Rehire	Girls Head Basketball Coach	HS		Coaches		1/1/2021	Step 8 \$4,652
Strobel, Sarah	Rehire	Girls Asst. Basketball Coach	HS		Coaches		1/1/2021	Step 6 \$2,993
Theis, Connor	Rehire	Boys JH Basketball Coach	MS		Coaches		1/1/2021	Step 5 \$2,843

December 9, 2020

I recommend accepting the gifts as described below.

Donor Name	Description of Gift	Value	Purpose of Gift
Nicollet Conservation Club	Cash	\$3,000	Community Ed-Skating Rink
Nicollet Conservation Club	Cash	\$375	Deep Portage 2022
Greater Nicollet Area Community Foundation	Cash	\$2,400	Cameras for Athletic Events
Nicollet Lions Club	Cash	\$2,500	Cameras for Athletic Events

12/2/2020

Nicollet Public School Mail - Resignation notice



Eric Hopp <eric.hopp@isd507.k12.mn.us>

Resignation notice

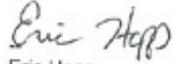
Eric Hopp <Eric.Hopp@isd507.k12.mn.us>

Draft To: Stephen Malone <stephen.malone@isd507.k12.mn.us>

Wed, Dec 2, 2020 at 5:03 PM

I hereby give you this notice of my resignation effective Jan 1st 2021. It has been a pleasure serving on the school board for the last decade. I have meet many great teachers and administrators during that time. We have also seen many changes. As a group I can reflect back on many happy times and unfortunately some very sad times as well. Good Luck to the staff and the school in the future.

Thanks and Regards,


Eric Hopp

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 507, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, When no other election is being held in a school district, the school board may designate combined polling places at which the voters in those precincts may vote in the school district election.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Nicollet Public School Community Center
1 Pine Street, Nicollet, MN 56074

This combined polling place serves all territory in Independent School District No. 507 located in Belgrade Township; Bernadotte Township; Brighton Township; Courtland Township; Granby Township; Lake Prairie Township; New Sweden Township; Nicollet Township; Oshawa Township; Traverse Township; the City of Nicollet; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

December 8, 2020

To: Nicollet Public Schools

From: Dylan Thill
Nexus Solutions

Subject: Nicollet Public Schools – Mechanical Equipment Supply

Dear Dr. Malone,

Bids for the Nicollet Public Schools – Mechanical Equipment Supply were received and publicly opened at 10:00 AM on Tuesday, December 8, 2020 at the District Office.

Nexus Solutions recommends to Nicollet Public Schools that the motion be approved for the Mechanical Equipment Supply Package to be awarded to the apparent low bidders.

Bid Line 01 – BID FOR EXHAUST FANS SECTION 23 3417, AIR COOLED CONDENSING UNITS SECTION 23 6200, EXISTING UNIT AIR HANDLING UNIT COILS SECTION 23 8216, MODULAR ENERGY RECOVERY VENTILATION UNITS SECTION 23 7311 AND MODULAR AIR HANDLING UNITS SECTION 23 7313

- To **SVL** in the amount of **\$209,980**

Bid Line 02 – FLUID COOLERS SECTION 23 6510

- To **SVL** in the amount of **\$98,620**

Bid Line 03 – WATER SOURCE HEAT PUMPS SECTION 23 7415

- To **Midwest Mechanical Solutions** in the amount of **\$107,450**

In summary, Nexus recommends the Board award bids totaling **\$416,050.00**.

We are looking forward to the successful completion of the project. Please contact me at either dthill@nexussolutions.com or 715-531-8133 with any questions.

Thank you,



Dylan Thill
Nexus Solutions

Attachments: Bid Tabulation (1 page)

CC: Nexus Solutions

**NICOLLET PUBLIC SCHOOL
Independent School District 507**

**2020 PAYABLE 2021
PROPERTY TAX HEARING**

**For the school year
July 1, 2020 – June 30, 2021**

Prepared by:

Dr. Stephen Malone, Superintendent

Lindsey Heine, Business Manager

Michael Hoheisel, Managing Director, R.W. Baird & Co.

REQUIREMENTS OF THE TRUTH IN TAXATION HEARING

- The 2020 Pay 2021 Proposed Property Tax Levy
 - Proposed Changes
 - Specific Purposes for Changes
- Current Year Budget
 - Distribution of Revenues by Revenue Source
 - Spending by Program Area
- Public Comments and Questions

Minnesota Statute 275.065



School District Levy and School District Funds

School District Levy

- Tax is levied in the fall of 2020 taxes are payable and collected in 2021
- District Revenue for 2021-2022 school year
- Fiscal year 2022

School District Funds

General Fund Levy

- A. Based on student enrollment

Community Education Fund Levy

- A. Based on the population of the District
 1. Includes basic community education revenue, youth services and after school revenue
 2. Early childhood family education levy is based on number of children under 5 years of age in district

School District Levy and School District Funds

School District Funds (continued)

Debt Service Fund Levy

- A. Based on annual debt retirement schedules
 - 1. Annual levy is what is needed to pay principal and interest payments of bonded debt plus 5%
 - 2. A calculation is done annually by the Minnesota Department of Education to determine level of fund balance
 - a. If over cap of 5% a levy reduction will be made to bring debt fund balance to the 5% over levy requirement
 - 3. Debt Service Fund may be composed of voter-approved bonds, as well as non-voter approved bonds such as abatement bonds, alternative facilities bonds, capital equipment notes, capital facilities bonds and long-term facilities maintenance bonds



How will your payable 2021 School Taxes be spent?

General Fund	Percent
Provides funding for district regular and special education instructional programs including but not limited to support services, transportation, instructional, athletic, and operational equipment, technology, building maintenance, etc.	52.84%
Community Education Fund	
Funding for Community Education programs Early Childhood Family Education and School Readiness	2.57%
Debt Service Fund	
Levy for repayment of principal and interest on District debt	44.59%
Total Levy before credits and exclusions:	100.00%

The School District Levy is changing by

\$140,416.12

Or

10.77%

Source: MDE Levy Limitation and Certification Report for taxes payable 2021 (page 31 of 40)



SCHOOL DISTRICT BUDGET

**CURRENT SCHOOL YEAR
2020-2021**



ISD 507 - NICOLLET PUBLIC SCHOOL
FISCAL YEAR 2020-2021
COMPOSITE BUDGET

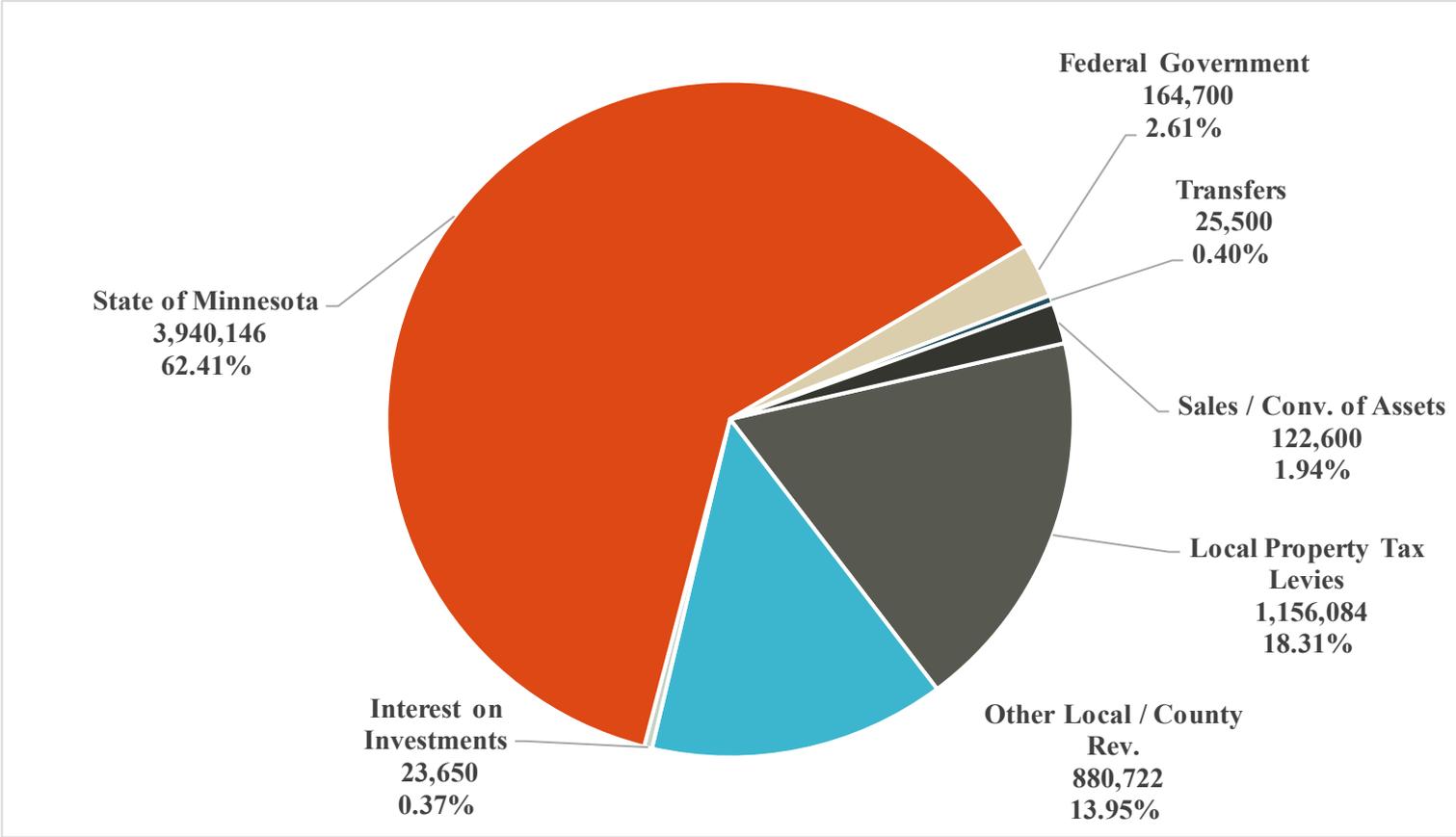
REVENUES						
	GENERAL FUND	FOOD SERVICE FUND	COMM. ED. FUND	DEBT FUND	GIFTS / BEQUESTS	TOTALS
	FUND 01	FUND 02	FUND 04	FUND 07	FUND 08	
Local Property Tax Levies	\$726,280	\$0	\$37,969	\$391,835	\$0	\$1,156,084
Other Local / County Rev.	265,658	0	615,064	0	0	880,722
Interest on Investments	22,000	750	0	0	900	23,650
State of Minnesota	3,736,269	7,600	34,827	161,450	0	3,940,146
Federal Government	101,500	53,600	9,600	0	0	164,700
Transfers	0	0	25,500	0	0	25,500
Sales / Conv. of Assets	1,800	120,800	0	0	0	122,600
Totals	\$4,853,507	\$182,750	\$722,960	\$553,285	\$900	\$6,313,402

EXPENSES						
	GENERAL FUND	FOOD SERVICE FUND	COMM. ED. FUND	DEBT FUND	GIFTS / BEQUESTS	TOTALS
	FUND 01	FUND 02	FUND 04	FUND 07	FUND 08	
Wages and Salaries	\$2,466,432	\$66,320	\$468,281	\$0		\$3,001,033
Employee Benefits	868,540	32,350	121,434	0		1,022,324
Purchased Services	1,078,167	13,200	33,395	0		1,124,762
Supplies	222,107	85,300	65,978	0		373,385
Capital Expenditures	158,630	500	10,000	0		169,130
Debt	0	0	0	552,673		552,673
Other	37,017	1,500	2,050	0	1,000	41,567
Transfers	25,000	0	0	0		25,000
Totals	\$4,855,893	\$199,170	\$701,138	\$552,673	\$1,000	\$6,309,874

ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2020-2021

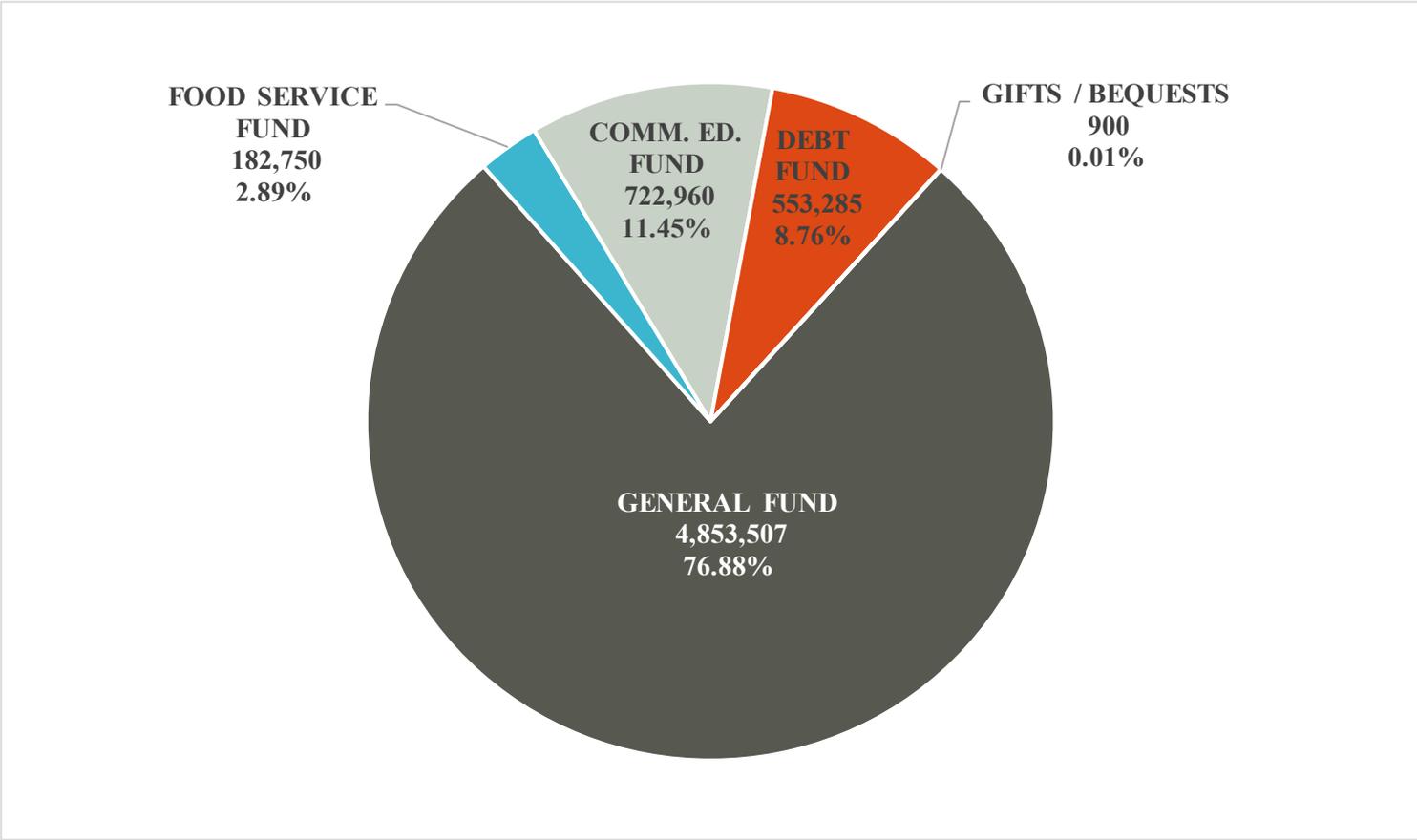
REVENUE BY SOURCE



ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2020-2021

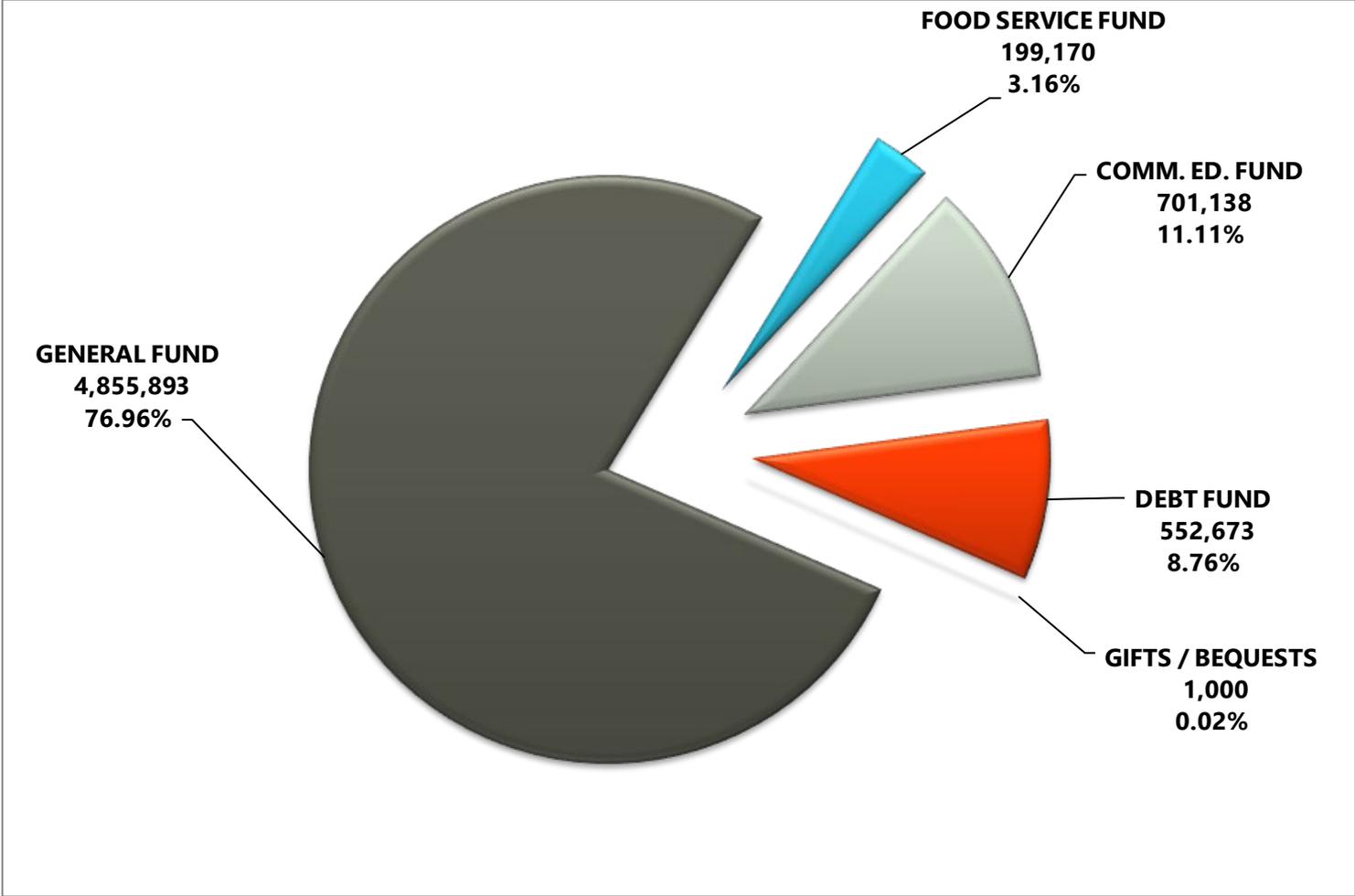
REVENUE BY FUND



ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2020-2021

EXPENDITURE BY FUND



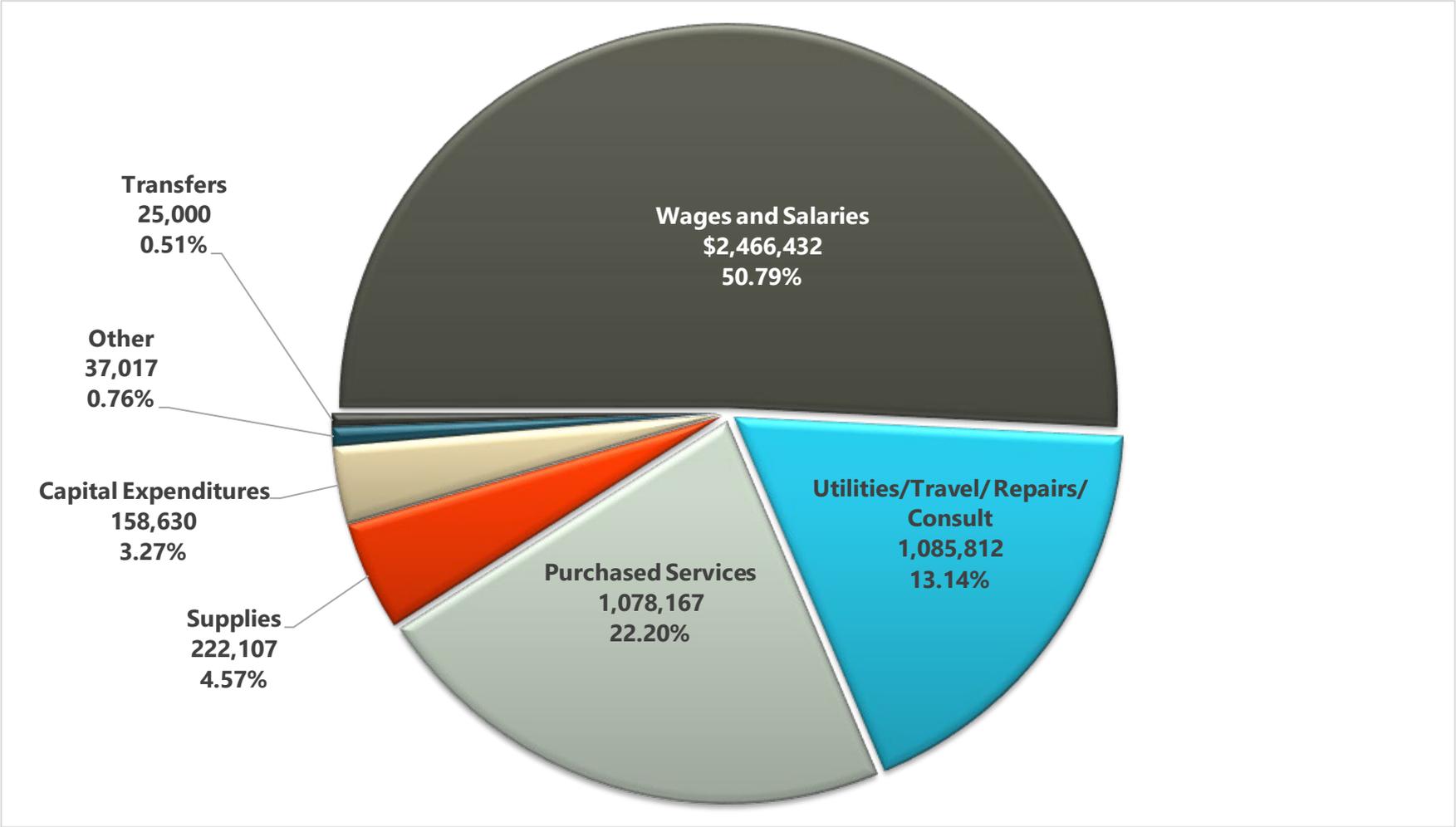
ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2020-2021

GENERAL FUND EXPENDITURES by OBJECT Code

EXPENSES	GENERAL FUND 01
Wages and Salaries	\$2,466,432
Employee Benefits	868,540
Purchased Services	1,078,167
Supplies	222,107
Capital Expenditures	158,630
Other	37,017
Transfers	25,000
TOTAL EXPENDITURES	\$4,855,893

ISD 507 - NICOLLET PUBLIC SCHOOL FISCAL YEAR 2020-2021 GENERAL FUND 01 EXPENDITURES by OBJECT CODE



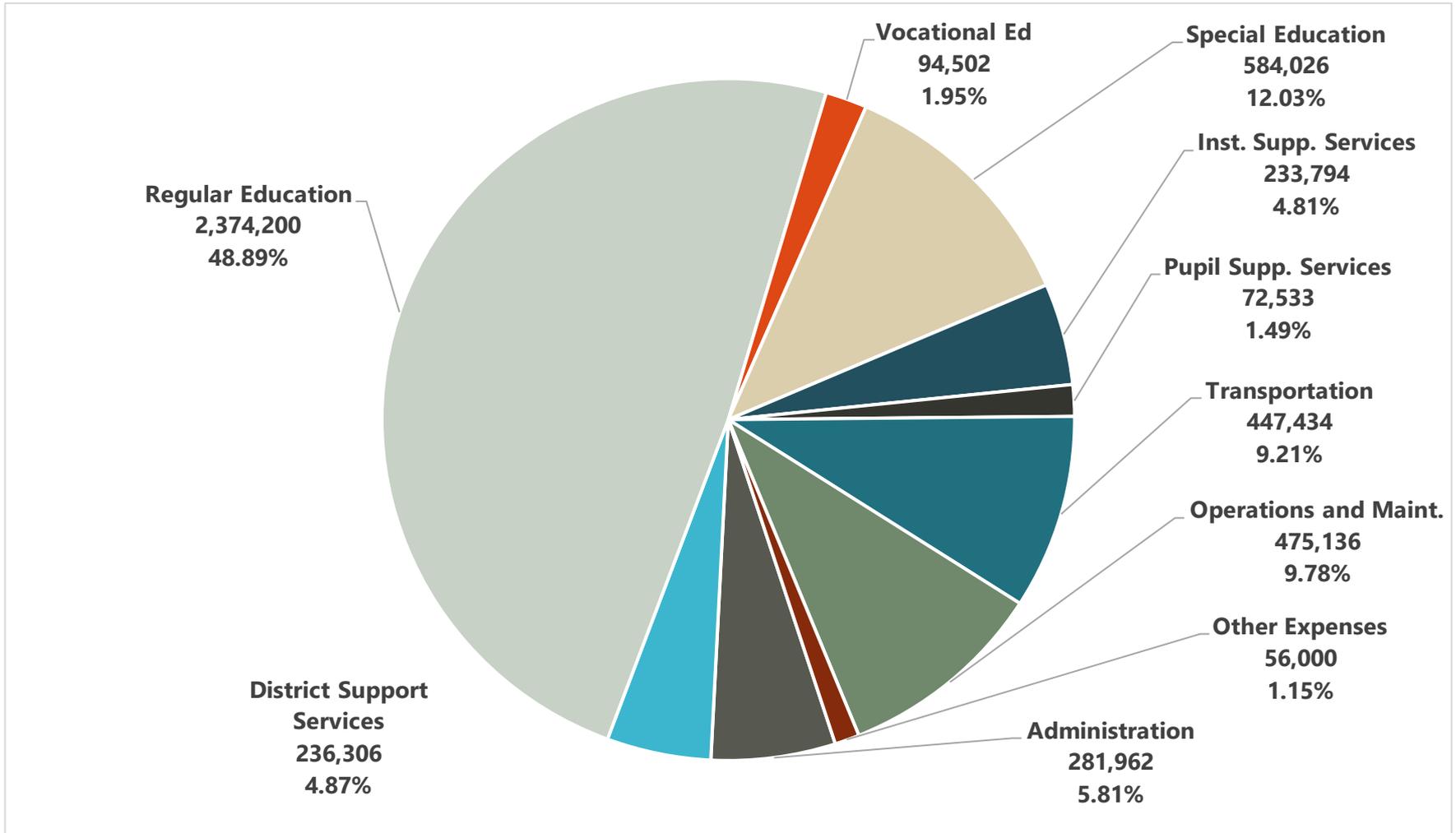
ISD 507 - NICOLLET PUBLIC SCHOOL FISCAL YEAR 2020-2021 GENERAL FUND EXPENDITURES by PROGRAM

EXPENSES	GENERAL FUND 01
Administration	281,962
District Support Services	236,306
Regular Education	2,374,200
Vocational Ed	94,502
Special Education	584,026
Inst. Supp. Services	233,794
Pupil Supp. Services	72,533
Transportation	447,434
Operations and Maint.	475,136
Other Expenses	56,000
TOTAL EXPENDITURES	\$4,855,893

ISD 507 - NICOLLET PUBLIC SCHOOL

FISCAL YEAR 2020-2021

GENERAL FUND 01 EXPENDITURES by PROGRAM



Local Financial Reminders

- Voter Approved Operating Levy Referendum expires this year with Taxes Payable 2021 / FY 2022
 - Voters Approved this Levy in November of 2016 for five years commencing with taxes payable in 2017
 - Current voter approved authority is \$818.11
 - Original authorized authority was \$1,118.11 less \$300 of authority moved to local optional revenue (LOR) category raising revenue of \$333,788.88
 - Referendum will need to be held in calendar-year 2021 to ask voters to at least renew this existing revenue source
 - If not approved or a referendum for voter approval is not held, budget adjustments/reductions will need to be made beginning in Fiscal Year 2023
 - *To adjust and appropriately plan for the FY 2023 (2022-2023 School Year) Budget necessary planning will need to occur post referendum outcome and no later than March 2022*



Local Financial Reminders - *continued*

- District recently issued school board approved bonds to finance \$3,946,500 of projects

- IAQ portion - \$2,752,100
- Capital Facilities Portion - \$364,000
- Regular LTFM Portion - \$830,400

Property Type	Property Value	Est. Levy Change due to Project
HSTD RES	\$175,000	\$0.00
AG HSTED (1 acre)	\$6,500	(\$.26)

- District is using existing revenue sources from their operating capital and long-term facilities maintenance funds to pay the principal and interest on the Capital Facilities and Regular LTFM Bonds

- These bonds mature in 2036
- These bonds had a true interest cost of 1.631146%

- Once the District’s existing voter approved bonds are paid off (in seven years) the District will be shifting their existing levy over to making payments on the IAQ portion of the bonds

- These bonds mature in 2034
- These bonds had a true interest cost of 1.971327%

- **By financing the project in this manner, the District is capitalizing on the Ag2School bond credit program for approximately 65% of its tax base**

Local Financial Reminders - *continued*

- Student Enrollment Information

Year	Elementary K-6	Secondary 7-12	Total
2019/2020	190	184	374
2018/2019	208	181	389
2017/2018	206	175	381
2016/2017	212	167	379
2015/2016	201	166	367
2014/2015	201	156	357
2013/2014	203	138	341



HOW ARE STATE AID AND LOCAL LEVIES DETERMINED?



AUTHORITY FOR SCHOOL LEVIES

A SCHOOL DISTRICT TAX LEVY MAY BE EITHER:

SET BY STATE FORMULA

OR

VOTER APPROVED



ISD 507 - NICOLLET PUBLIC SCHOOL

GENERAL FUND

GROSS LEVY COMPARISON

Total % Change = 7.069%

	Actual 2019 Pay 2020	Proposed 2020 Pay 2021	Dollar Difference
1 Referendum	324,844.22	374,790.31	\$49,946.09
2 Local Optional	148,236.95	190,486.41	42,249.46
3 Equity	31,268.45	58,388.48	27,120.03
4 Transition	2,399.31	4,425.03	2,025.72
5 Operating Capital	52,395.74	19,540.86	(32,854.88)
6 Remployment Ins	0.00	630.72	630.72
7 Safe Schools	15,039.36	15,535.80	496.44
8 Career Technical	18,463.40	20,923.67	2,460.27
9 LTFM Equalized	113,849.27	69,957.46	(43,891.81)
10 LTFM Unequalized	0.00	0.00	0.00
11 Building/Land Lease	6,202.96	8,116.31	1,913.35
12 Tax Abatement / Other Adj.	<u>281.40</u>	<u>588.16</u>	<u>306.76</u>
Total Gross Levy	712,981.06	763,383.21	\$50,402.15

ISD 507 - NICOLLET PUBLIC SCHOOL COMMUNITY SERVICE GROSS LEVY COMPARISON

Total % Change = -2.392%

	Actual 2019 Pay 2020	Proposed 2020 Pay 2021	Dollar Difference
1 Basic Community Education	\$20,856.94	\$20,856.94	\$0.00
2 Early Child Family	16,597.10	16,014.32	(582.78)
3 Home Visiting	498.13	175.79	(322.34)
4 Adults w/ Disabilities	0.00	0.00	0.00
5 School Age Care	0.00	0.00	0.00
6 Other Adjustments	0.00	0.00	0.00
7 Tax Abatement	<u>16.50</u>	<u>13.23</u>	<u>(3.27)</u>
Total Gross Levy	\$37,968.67	\$37,060.28	(\$908.39)



ISD 507 - NICOLLET PUBLIC SCHOOL

DEBT SERVICE

GROSS LEVY COMPARISON

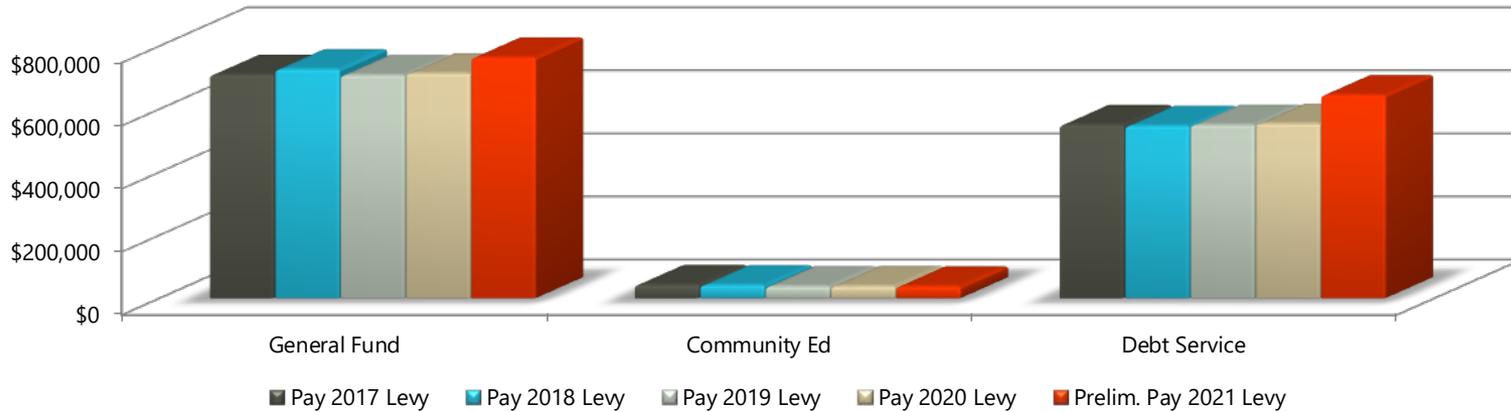
Total % Change = 16.433%

	Actual 2019 Pay 2020	Proposed 2020 Pay 2021	Dollar Difference
1 Voter Approved Debt Service	\$576,763.00	\$574,201.00	(\$2,562.00)
2 Capital Facilities Debt Service	0.00	37,239.02	37,239.02
3 LTFM Bond Debt Service	0.00	49,122.07	49,122.07
4 Debt Excess	(23,697.34)	(16,895.48)	6,801.86
5 Tax Abatement	0.00	0.00	0.00
6 Other Adjustments	<u>219.20</u>	<u>540.61</u>	<u>321.41</u>
Total Gross Levy	\$553,284.86	\$644,207.22	\$90,922.36

ISD 507 - NICOLLET PUBLIC SCHOOL SCHOOL PORTION of PROPERTY TAX LEVY

Total Pay 2017 Levy = \$1,299,385.81
 Total Pay 2018 Levy = \$1,313,258.06
 Total Pay 2019 Levy = \$1,293,694.82
 Total Pay 2020 Levy = \$1,304,234.59
 Total Prelim. Pay 2021 Levy = \$1,444,650.71

School Levy Comparison



	Pay 2017 Levy	Pay 2018 Levy	Pay 2019 Levy	Pay 2020 Levy	Prelim. Pay 2021 Levy
General Fund	708,117.50	725,867.59	707,211.97	712,981.06	763,383.21
Community Ed	41,915.04	41,094.00	37,171.83	37,968.67	37,060.28
Debt Service	549,353.27	546,296.47	549,311.02	553,284.86	644,207.22
Total Levy	1,299,385.81	1,313,258.06	1,293,694.82	1,304,234.59	1,444,650.71

The blue shaded cells reflect the change in the levy category post bond pricing – total levy has not changed

WHAT ARE THE MAIN VARIABLES THAT MAY CAUSE PROPERTY TAX INCREASES AND DECREASES?

- 1. Changes in market values**
- 2. Changes in class rates/history**
- 3. Market value exclusion**
- 4. Voter approved referendums**
- 5. State adjustments**

(i.e. Ag2School Tax Credit Program)

- 6. New programs authorized or mandated by legislature**

(i.e. Long-Term Facilities Maintenance [LTFM] Revenue Program)



CHANGES IN MARKET VALUE

The market values are final and are not a subject for the upcoming budget hearings. They were discussed at the local County Board of Review and County Board of Equalization hearings held earlier this year. The final taxable market values may reflect a reduction under the limited value law. If this property is a qualifying homestead, the final taxable market values may exclude improvements which you made to this property.



ISD 507 - NICOLLET PUBLIC SCHOOL

TAX BASE HISTORY

Assessment Year	Taxes Payable	RMV -		NTC - Net Tax	
		Referendum Market Value	% Change	Capacity	% Change
2020	2021	211,029,700	3.659%	5,495,824	-9.351%
2019	2020	203,581,400	5.223%	6,062,762	2.545%
2018	2019	193,476,000	3.497%	5,912,311	1.559%
2017	2018	186,939,000	1.946%	5,821,533	-6.064%
2016	2017	183,370,700	11.276%	6,197,349	4.304%
2015	2016	164,788,800	1.936%	5,941,626	-6.916%
2014	2015	161,659,500	4.993%	6,383,067	11.588%
2013	2014	153,971,200	-0.581%	5,720,220	20.357%
2012	2013	154,870,800	-3.160%	4,752,729	16.495%
2011	2012	159,925,000	0.053%	4,079,781	9.511%
2010	2011	159,839,700	-3.444%	3,725,446	-3.719%
2009	2010	165,540,100	2.641%	3,869,333	7.756%
2008	2009	161,280,825	6.212%	3,590,819	11.080%
2007	2008	151,848,500	3.982%	3,232,642	-0.183%
2006	2007	146,032,900	11.666%	3,238,573	11.316%
2005	2006	130,776,400	8.376%	2,909,358	11.887%
2004	2005	120,669,000	8.686%	2,600,276	4.498%
2003	2004	111,025,800	11.582%	2,488,348	12.119%
2002	2003	99,501,400	14.756%	2,219,391	11.873%
2001	2002	86,706,598	11.943%	1,983,840	11.012%
2000	2001	77,456,283		1,787,054	

Source: Preliminary Pay 2021 figures are from MN DOR PRISM System

State Legislative change in the Market Value Homestead credit to Homestead Market Value Exclusion

- The 2011 Legislature repealed the Homestead Market Value Credit (the homestead credit) and replaced it with a new Homestead Market Value Exclusion.
- The exclusion began for property taxes payable in 2012 and continues for taxes payable in 2021.



Type of Property	Estimated Market Value - Taxes Payable 2020	Estimated Market Value - Taxes Payable 2021	Actual Pay 2020 School Portion of Taxes	Preliminary Pay 2021 School Portion of Taxes	Estimated Tax Increase / (Decrease) - Pay 2020 vs Pay 2021	Estimated Percent Change
Residential Homestead	100,000	100,000	343.36	404.31	60.94	17.75%
	125,000	125,000	441.37	519.13	77.76	17.62%
	150,000	150,000	539.51	634.10	94.59	17.53%
	175,000	175,000	637.52	748.92	111.40	17.47%
	200,000	200,000	735.66	863.89	128.23	17.43%
	225,000	225,000	833.67	978.71	145.04	17.40%
	250,000	250,000	931.81	1,093.68	161.87	17.37%
	275,000	275,000	1,029.82	1,208.50	178.68	17.35%
	300,000	300,000	1,127.96	1,323.47	195.51	17.33%
	400,000	400,000	1,520.25	1,783.05	262.80	17.29%
500,000	500,000	1,902.29	2,231.04	328.75	17.28%	
Commercial Industrial	250,000	250,000	1,181.34	1,375.53	194.20	16.44%
	500,000	500,000	2,461.33	2,862.50	401.17	16.30%
	1,000,000	1,000,000	5,021.31	5,836.43	815.12	16.23%
	2,500,000	2,500,000	12,701.26	14,758.24	2,056.97	16.20%
Seasonal Recreational	250,000	250,000	328.85	371.45	42.60	12.95%
	500,000	500,000	657.69	742.89	85.20	12.95%
	750,000	750,000	1,068.75	1,207.20	138.45	12.95%
	1,000,000	1,000,000	1,479.81	1,671.51	191.70	12.95%
1 acre Ag Hmstd *	6,000	6,000	2.58	2.52	(0.05)	-2.10%
	6,500	6,500	2.79	2.73	(0.06)	-2.10%
	7,000	7,000	3.01	2.94	(0.06)	-2.10%
1 acre Ag NonHmstd	6,000	6,000	5.15	5.05	(0.11)	-2.10%
	6,500	6,500	5.58	5.47	(0.12)	-2.10%
	7,000	7,000	6.01	5.89	(0.13)	-2.10%
Ag2School Credit %			50%	55%		

* Assumes acreage qualifies for the 1st tier agricultural limit

See next slide for detailed calculation of impact change

Rationale concerning \$111 increase on \$175K Home

TAX LEVY ANALYSIS AND OBSERVATIONS on \$175,000 HSTD RES PROPERTY

RMV LEVY COMPARISON

	19-20	20-21	Change	OBSERVATION	
				19-20	20-21
Adj PU	405.20	408.00	2.80		
Referendum Authority	818.11	818.11	0.00		
Revenue	331,498.17	333,788.88	2,290.71	1st Tier Aid% 25.810%	MOVES
Less: Aid	<u>(48,426.54)</u>	<u>(16,474.41)</u>	<u>31,952.13</u>		1st Tier Aid% 8.778%
Initial Levy	283,071.63	317,314.47	34,242.84	Note - this positive figure is Loss of Aid	
Prior Years Levy Adj	<u>41,772.59</u>	<u>57,475.84</u>	<u>15,703.25</u>	Previous year's levy adjustments for understated adj pupil units also impacting	
Total RMV VA Levy	324,844.22	374,790.31	49,946.09		
Adj PU	405.20	408.00	2.80		
LOR Authority	724.00	724.00	0.00		
Revenue	293,364.80	295,392.00	2,027.20		
Less: Aid	<u>(113,488.74)</u>	<u>(115,017.15)</u>	<u>(1,528.41)</u>		
Initial LOR Levy	179,876.06	180,374.85	498.79		
Equity Revenue	48,679.71	49,796.40	1,116.69		
Equity Aid	<u>8,620.35</u>	<u>0.00</u>	<u>8,620.35</u>	Note - this positive figure is Loss of Aid	
Initial Equity Levy	40,059.36	49,796.40	9,737.04		
Transition Revenue	3,756.20	3,782.16	25.96		
Transition Aid	<u>665.16</u>	<u>0.00</u>	<u>665.16</u>	Note - this positive figure is Loss of Aid	
Initial Transition Levy	3,091.04	3,782.16	691.12		
Initial RMV Other Levy	223,026.46	233,953.41	10,926.95		
Prior Years Levy Adj	<u>(41,121.75)</u>	<u>19,346.51</u>	<u>60,468.26</u>		
Total RMV Other Levy	181,904.71	253,299.92	71,395.21		
Total RMV LEVY	506,748.93	628,090.23	121,341.30		
TAX BASE - RMV	203,581,400	211,029,700	7,448,300	3.659%	
RMV Rate	0.24892%	0.29763%			
Enter Property Value	175,000	175,000			Difference caused by loss of aid and prior years adjustments
Property Impact	435.60	520.85	85.25		
Total NTC LEVY	797,485.66	816,560.48	19,074.82		
TAX BASE - NTC	6,062,762	5,495,824	(566,938)	-9.351%	
NTC Rate	13.15383%	14.85784%			
Enter NTC of \$175K Home	1,535	1,535			
Property Impact	201.91	228.07	26.16		Overall NTC Levy Difference
Total NTC LEVY	797,485.66	816,560.48	19,074.82		
TAX BASE - NTC STATIC	6,062,762	6,062,762	0	NO DECREASE IN NTC BASE	
NTC Rate	13.15383%	13.46846%			
Enter NTC of \$175K Home	1,535	1,535			
Property Impact	201.91	206.74	4.83		Difference due to levy only
			21.33		Difference due to tax base change



Whereas, Pursuant to Minnesota Statutes the School Board of Independent School District No. 507, Nicollet Public School, Minnesota, is authorized to make the following proposed tax levies for general purposes:

General Fund	\$ 763,383.21
Community Ed Services	\$ 37,060.28
Debt Service	<u>\$ 644,207.22</u>
Total Proposed Tax Levy	\$ 1,444,650.71

Now Therefore, Be it resolved by the School Board of Independent School District No. 507, Nicollet, Minnesota, that the levy to be levied in 2020 to be collected in 2021 is set at \$1,444,650.71. The clerk of the ISD 507 School Board is authorized to certify the proposed levy to the County Auditor of Nicollet County, Minnesota.

Public Comments and Questions?

