

AGENDA

LAFAYETTE SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
HIATT ADMINISTRATION CENTER
2300 CASON STREET
LAFAYETTE, INDIANA 47904

REGULAR SCHOOL BOARD MEETING
Monday, January 8, 2018, 7:00 PM

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Administer Oath of Office**
- 5) **Organization of Board**
 - A) Election of President
 - B) Election of Vice President
 - C) Election of Secretary
 - D) Appoint Treasurer & Deputy Treasurer and establish amount of the bond (currently \$100,000)
 - E) Appoint Board Attorney and set retainer and fees
 - F) Make Appointments to Other Boards & Committees
- 6) **Approval of Minutes**
- 7) **Staff and Student Recognition**
- 8) **Public Participation**
- 9) **Recommendations**
 - A) Fuel Bid Award
 - B) Disposition of Outstanding Checks
- 10) **Employee Recommendations**
- 11) **Acceptance of Gifts**
- 12) **Treasurer**
 - A) **Financial Reports**
 - B) **Approve Claims and Ratify Payrolls**
- 13) **Information Only**
 - A) Construction Updates
- 14) **Board Reports**
- 15) **Adjournment**

1) Call to Order

The regular meeting of the Board of School Trustees of the Lafayette School Corporation was called to order at 7:00 p.m. by Board President Steve Bultinck. Those present were invited to stand and join with the Board in the *Pledge of Allegiance*.

2) Roll Call

On call of the roll board members present were Rebecca Sprague, Kay Walton, Dr. Robert Stwalley, Brian Wagner, Steve Bultinck, and Dave Moulton. Absent was Brent Clemenz. Also present was Board Council Kent Moore.

3) Approval of Minutes

The minutes of the November 13, 2017 Regular School Board meeting and the Memorandum of the November 28, 2017 School Board Work session were presented for approval.

Dr. Stwalley made the motion, seconded by Mrs. Walton, to approve the minutes as presented. There were no additions or corrections to these minutes.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

4) Staff and Student Recognition

Presented by Alicia Clevenger, Director of Elementary Education

a.) School counselor, Diane Snider at Earhart has been working on implementing a program to promote Kindergarten active listening and social development skills. She has also been working closely with the school nurse, Connie Smith, on obtaining eyewear for students and families who are not able to afford this.

b.) At Edgelea the Breakfast Optimists Club generously funded a STEM grant for the third and fourth graders- Bristlebots (robots made from toothbrush heads)- in which students learn to assemble a basic robot and use mathematics, science, and technology to operate these robots.

c.) The Kindergarten students at Glen Acres showed an overall 19% growth on Dibels assessments.

d.) At Miami the Kindergarten and first grade finished a unit on Holidays Around the World. They spent the last week learning about different cultures. They traveled to Germany, China, Australia, and Mexico just to name a few. They even Skyped with someone from Switzerland.

e.) Miller had Million word Monday-Due to being off three days for Thanksgiving, they challenged the students to read, read, read over break. Then upon returning to school Monday pass Accelerated Reader quizzes on their books. The school as a whole achieved and surpassed their goal! They read a million and a half words. All the students were rewarded with jeans and popcorn day the following Friday.

f.) Murdock's Student Council raised \$252 for Natalie's Second Chance Animal Shelter by selling "puppy chow" at lunch and recess.

In the last two weeks, 52 students have attained a pre-set academic goal in reading or

mathematics in grades 1-4 and have “Rang the Bell” with Mrs. Uerkwitz. Then they set new goals with their teachers. Their name is announced on the intercom and they ring the bell for the whole school to hear. They receive a certificate and their name goes up on a special bulletin board.

g.) At Oakland Elementary the after school 4th grade math club with retired professor Dr. Sellers is going well and kids are engaged in critical thinking skills.

h.) At Sunnyside a group of students met leaders from Subaru, the Mayor, and Governor Holcomb to help unveil the newest car to be produced here in Lafayette. Students got to ask questions of all three as well as tour the factory.

Grace Gillespie was awarded a Lafayette Breakfast Optimists Club grant that will go towards the purchase of books for the Boys Book club.

i.) The 4th graders at Vinton read the novel Wonder and were really inspired by it. They decided to spread the message of kindness around the school with a poster project, as well as adopting younger students to help in the classroom. To celebrate their hard work, they went to the movie theater to watch Wonder- talk about making an impact!

Presented by Dr. Kathryn Reckard, Director of Secondary Education

a.) Congratulations to Zach Brennan, Jeff HS math teacher and Wade Harrington, Tecumseh JH social studies teacher for being named Golden Apple Award winners.

Congratulations to Peyton Stovall, JHS athletic director, for being inducted into the Ball State Athletic Hall of Fame.

Valeri Thomas, JHS math teacher successfully hiked the entire Appalachian Trail.

Congratulations to Hannah Lerma who is the recipient of the Lilly Endowment Grant. She will receive a full ride scholarship for college.

b.) Twelve Oakland Government students participated in Project Citizen last Wednesday at Purdue’s Stewart Center. Hosted by Ackerman Center for Democratic Citizenship, the presented public policy issues with their action plans to a panel of judges.

5) Public Participation

No one from the public addressed the Board.

6) Recommendations

A) Nu Start In-tegrate Contract and Proof of Insurance

It was the administrations recommendation to approve entering into a consulting and coaching agreement with NuStart Health effective Jan. 1, 2018 at a cost of \$4,200 per month. Nu Start Health will provide a wellness component to all LSC staff by providing education on wellness issues and instituting school-wide wellness initiatives. Nu Start will also provide healthy living consult to LSC WeCare clinic patients when patients are referred to NuStart by the WeCare staff.

Mrs. Walton made the motion, seconded by Mrs. Sprague to approve the NuStart In-tegrate Contract and Proof of Insurance as presented.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

B) Background Check Resolution

It was the administrations recommendation to approve the Background Check Resolution as presented at the November 27th school board work session.

Background Check Resolution

LAFAYETTE SCHOOL CORPORATION RESOLUTION # FOR PAYMENT OF FEES
ASSOCIATED WITH EXPANDED EMPLOYEE BACKGROUND CHECKS

WHEREAS, Indiana Code 20-26-5-10 requires the Board of School Trustees of the Lafayette School Corporation (“School Corporation”) to adopt a policy concerning expanded criminal background checks and expanded child protection index checks for individuals who apply for employment with or are currently employed by the School Corporation;

WHEREAS, Indiana Code 20-26-5-10 requires the School Corporation’s policy to include provisions requiring the School Corporation to conduct an expanded criminal history check concerning each applicant for employment who is likely to have direct, ongoing contact with children within the scope of the individual’s employment before or not later than thirty (30) days after the start date of the applicant’s employment by the school corporation;

WHEREAS, Indiana Code 20-26-5-10 requires the School Corporation to an expanded child protection index check concerning each applicant for employment who is likely to have direct, ongoing contact with children within the scope of the individual’s employment before or not later than sixty (60) days after the start date of the applicant’s employment by the School Corporation;

WHEREAS, Indiana Code 20-26-5-10 requires the School Corporation to update the expanded criminal background checks for employees who are employed by the School Corporation as of July 1, 2017, over a period not to exceed five (5) years by annually conducting updated expanded criminal history checks and allows the School Corporation to conduct expanded child protection index checks for at least one-fifth (1/5) of the number of employees who are employed by the School Corporation on July 1, 2017;

WHEREAS, Indiana Code 20-26-5-10 requires an applicant to assume responsibility for all costs associated with obtaining the expanded criminal history check and expanded child protection index check unless the School Corporation agrees to pay the costs; and

WHEREAS, Indiana Code 2-26-5-10 allows the School Corporation to pay the costs associated with obtaining an expanded criminal history background check for current employees and requires the School Corporation to pay the costs associated with obtaining an expanded child protection index check for applicants or current employees;

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Trustees of the Lafayette School Corporation that the School Corporation shall assume responsibility for the costs associated with obtaining one expanded criminal background check per current employee every five (5) years up to a maximum cost of (\$5,000 per year);

BE IT FURTHER RESOLVED, by the Board of School Trustees of the Lafayette School Corporation, that the Board reserves the right to amend this resolution to assume responsibility for the costs associated with obtaining an expanded child protection index checks for current employees of the School Corporation.

This Resolution adopted this 11 day of December, 2017.

BOARD OF SCHOOL TRUSTEES OF THE LAFAYETTE SCHOOL CORPORATION

S: Steve Bultinck By: Its President

S: Dr. Robert Stwalley III By: Its Secretary

Mr. Moulton made the motion, seconded by Mr. Sprague to approve the Background Check Resolution as presented.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

C) JHS Band Field Trip

JHS Band 9-12 grade, Philadelphia, PA and New York, NY, November 20-25, 2018, performance opportunity and historical/cultural experiences in Philadelphia and New York.

Dr. Stwalley made the motion, seconded by Mr. Wager to approve the JHS Band Field Trip request as presented.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried

D) 2018 Board Meeting Dates

The administration recommended approval of the proposed 2018 regular school board meeting dates.

Mr. Wagner made the motion to approve the 2018 regular school board meeting dates as presented, seconded by Dr. Stwalley

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried

E) Miller Bauer MOU

The administration recommended approval of the proposed Memorandum of Understanding between Miller Elementary School and Bauer Family Resources.

Dr. Stwalley made the motion to approve the MOU between Miller Elementary School and Bauer Family Resources as presented, seconded by Mr. Moulton.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried

F) Internal Controls

No action was required by the Board.

G) Additional Appropriation- General Fund

At the November board meeting the Board gave permission for the Business Office to pursue an additional appropriation in the General Fund in the amount of \$325,000. The purpose of the appropriation was to increase the appropriation for the amount of state teacher appreciation pay actually received. Legal ads for the additional appropriation were published on November 16 and 23 setting December 11 as the public hearing and resolution adoption date for the appropriation. Administration recommended approval of the additional appropriation via the enclosed resolution. Certified copies of these documents will be further filed with the Department of Local Government Finance accordingly.

Dr. Stwalley made the motion, seconded by Mrs. Sprague to approve the General Fund Additional Appropriation.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

H) New Accounting Software

The Business Office and Personnel Office have been working together to find updated solutions to our existing accounting software. The search leads us to the desire of a system utilizing a Microsoft environment and a system that has some proven history. We have found that migrating our current system to a company called Software Systems would be the best long-term solution for the Lafayette School Corporation. Attached is a cost estimate proposal from Software Systems to implement the conversion process beginning in February and being fully changed over by approximately May 31. Administration recommended approval of moving our accounting software to Software Systems.

Mr. Moulton made the motion to approve the New Accounting Software as presented, seconded by Mrs. Walton.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

I) Appropriation Reduction Resolution

In order to minimize needed reductions to the 2018 budget appropriations, administration recommended the reduction of appropriation in the calendar 2017 budgets for the Bus Replacement fund and Capital Projects fund by \$62,000 and \$270,000 respectively. The attached resolution will be forwarded to the DLGF accordingly.

Dr. Stwalley made the motion to approve the Appropriation Reduction Resolution as presented, seconded by Mrs. Sprague.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

J) Salary Increases for Additional Employee Groups

The Administration recommended approval of the proposed salary increases for the additional employee groups.

Dr. Stwalley made the motion, seconded by Mr. Moulton to grant salary increases for additional employee groups as presented.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

7) A.)Employee Recommendations

The Administration recommended approval of the following employee requests:

Resignations:

Felice Bryant, nurse/para, Wea Ridge M.S., effective November 24, 2017

Shaunna Cari, LSC-clerical paraprofessional, JHS, effective November 4, 2017

Kimberley Charette, food hostess, Miami, effective December 6, 2017

Hayley Eadie, LSC intervention assistant, Murdock, effective December 8, 2017

Amanda Gentry, instructional assistant, Edgelea, effective October 29, 2017

Elisha Grigsby, Title I para and lunch supervisor, Miller, effective November 17, 2017

Areal Hoffman, LSC-clerical paraprofessional, JHS, effective November 27, 2017

Kaylyn Howard, Title I interventionist, Oakland ES, effective November 10, 2017

Christ Jarrett, security officer, JHS, effective November 15, 2017

Ashley Pigg, LSC- clerical paraprofessional, JHS, effective November 30, 2017

Mary Jill Riemenschneider, Title I instructional assistant, effective December 22, 2017

Elena Shaw, bus driver, Transportation, effective December 21, 2017

Lori Sickler, GLASS nurse/para, Mintonye, effective December 7, 2017

Olanda Torres, Title III bilingual assistant, JHS, effective November 28, 2017

Terminations:

Karina Macias, paraprofessional, Sunnyside, effective November 20, 2017

Thomas Neel, custodian, Sunnyside, effective December 1, 2017

Katherine Wortley, paraprofessional, Sunnyside, effective November 13, 2017

Leave:

Tasha Fuller, Murdock, Pregnancy/Childbirth leave, effective April 2, 2018

Sabrina Murphy, TJHS, Pregnancy/Childbirth leave, effective December 2017

Kelly Myers, JHS, Pregnancy/Childbirth leave, effective February 27, 2018

Kasie Slater, Murdock, Pregnancy/Childbirth leave, effective April 25, 2018

Megan Shumaker, Murdock, Pregnancy/Childbirth leave, effective March 18, 2018

McKinstry Witt, Oakland E.S., Pregnancy/Childbirth leave, effective January 27, 2018-March 12, 2018

Retirement:

Employment

Emily Bell, Title I intervention assistant (new)
Victoria Chavez, GLASS paraprofessional (replacement)
Daniel Dalder, security officer (new)
Kevin Halter, G:ASS paraprofessional (replacement)
Becky Johnson, LSC-clerical paraprofessional (replacement)
Samantha Ivanturri, Title I instructional assistant (replacement)
Alexa Lindquist, paraprofessional (new)
Beth McAuliffe, staff nurse (replacement)
Stephanie (Morgan) Mason, behavior facilitator (new)
Thomas Neel, custodian (replacement)
Denise Ryan, Title I interventionist (replacement)
Emily Taylor, Title I instructional assistant (replacement)
Ashlynn Thinnis, Title I instructional assistant (replacement)

Mrs. Walton made the motion to approve the employee recommendations as presented, seconded by Mr. Wagner.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

8) Acceptance of Gifts

The Administration recommended acceptance of the following gifts for the month of November:

F.2200-LARA monetary donations in the amount of \$8,731.65

F.2920-GLASS donations received \$50.00 from Thomas Pfeifer to be used for the World Foods & Culture Program.

Sunnyside Intermediate School received \$1,500.00 from the Lafayette Jefferson Band Boosters, Inc. The monies are to be used for band scholarships at Sunnyside. The money was deposited into the ECA account at Sunnyside.

Jefferson HS ECA received donations totaling \$7,220.00 and will be used according to the enclosure.

Mr. Wagner made the motion for the approval of gifts, seconded by Mr. Moulton.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

9) Treasurer

- A) The Financial Reports will be filed for audit.
- B) The Administration recommended approval of the vendor claims and ratification of payrolls.

Dr. Stwalley made the motion, seconded by Mrs. Walton to approve vendor claims and ratify payrolls.

Roll Call: Ayes: Sprague, Walton, Stwalley, Wagner, Bultinck, Moulton.

Nays: None.

The motion carried.

10) Information Only

A. Career Academy

Mr. Huddle informed the Board that the architects are working towards having information in April for the renovation upgrades in the spring. He informed the Board that the teachers and the architects would be meeting again on January 10 to work on finalizing the plans.

Mr. Huddle also informed the Board that he has a meeting with Duke Energy this week to work on a grant to help with funds at the Career Academy.

B. Construction Updates

Mr. Rody informed the Board that this would be the last report on Sunnyside. He stated that we have received certification of occupancy and Mr. Brown can now go ahead and move classes accordingly.

At Sheumann Stadium they are currently working on finishing the interior work only. Mr. Rody stated that he expects the entire project to be complete by the end of December.

The structural steel has arrived at Tecumseh Junior High and the foundation is complete. Mr. Rody said that they should start working on the roofing part of it before to long.

$\frac{3}{4}$ of the foundation has been poured and complete at Glen Acres Elementary. Mr. Rody said the project is on schedule if not a week or two ahead of schedule.

11) Board Reports

Dr. Stwalley reported information from the ISBA quarterly meeting. He stated that they spent the entire ninety minutes discussing the new High School graduation paths. He expressed their concern with the SBOE and legislation's decision. At this point he said there is still too many unanswered questions. He stated that they are not sure how the funding will work and who is going to oversee it. Mr. Huddle stated that the Superintendents Association had the same discussion and was opposed to the graduation paths as well. Unfortunately, the vote passed 7 to 5.

12) Adjournment

There being no further business to present, Board President Bultinck called for a motion to adjourn. On motion duly made by Mr. Wagner, seconded by Dr. Stwalley and carried, the meeting adjourned at 7:31 p.m.

Steve Bultinck, President

Dr. Robert Stwalley III, Secretary

The Board of School Trustees of the Lafayette School Corporation met in executive session at Hiatt Administration Office on December 11, 2017. The meeting began at 6:30 pm and ended at 6:55 pm. The following items were discussed:

- (1) Where authorized by federal or state statute.
- X (2) For discussion of strategy with respect to:
 - X (A) collective bargaining;
 - (B) initiation of litigation or litigation which is either pending or has been threatened specifically in writing;
 - (C) the implementation of security systems; or
 - (D) the purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.
- (3) To train school board members with an outside consultant about the performance of their role as public officials.
- (4) To receive information about, and interview, prospective employees.
- (5) With respect to any individual over whom the governing body has jurisdiction:
 - (A) to receive information concerning the individual's alleged misconduct; and
 - (B) to discuss, prior to any determination, that individual's status as an employee, student, or independent contractor who is a physician.
- (6) For discussion of records classified as confidential by state or federal statute.
- (7) To discuss before any placement decision an individual student's abilities, past performance, behavior, and needs.
- (8) To discuss a job performance evaluation of individual employees.
- (9) When considering the appointment of a public official, to:
 - (A) develop a list of prospective appointees;
 - (B) consider applications, and
 - (C) make one (1) initial exclusion of prospective appointees from further consideration.

It is certified that no subject matter was discussed other than the matter(s) specified above.

President

Member

Vice President

Member

Secretary

Member

Member