

Agenda

1. Call to Order/Opening the Meeting
 - 1.1. Public Meeting Announcement
 - 1.2. Open Meetings Act posted on South wall of Media Center
 - 1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice
 - 1.4. Pledge of Allegiance
 - 1.5. Consent Agenda
 - 1.5.1. Consider Minutes of Previous Meeting(s) and Their Approval (appendix A)
 - 1.5.2. Consider Current Bills and Their Approval (appendix B)
 - 1.5.3. Consider Financial Statements/Treasurer's Report (appendix C)
 - 1.6. Community Input
2. Administrator Reports
 - 2.1. Athletic Director (appendix E)
 - 2.2. Principal (appendix D)
 - 2.3. Superintendent (appendix F)
3. Discussion/Information Items
 - 3.1. JAG Nebraska Presentation (Zoom)
 - 3.2. Lead Paraprofessional Position
 - 3.3. Technology Status Report
 - 3.4. Superintendent Contract Renewal Notice
 - 3.5. Annual Audit
 - 3.6. Health Insurance Premium Increase
4. Action Item(s)
 - 4.1. Activity Bus Driver Pay
 - 4.2. Policy 6037 - Review of Library Materials
 - 4.3. Resignation of Counselor, Haley Munter
 - 4.4. Adoption of Mapping Data Policy 6043
 - 4.5. Surplus Equipment
 - 4.6. Rooftop Fan Motor Replacement
 - 4.7. Repair and Rebuild Boiler Room Pump
5. Board Committee Reports
 - 5.1. Negotiations
 - 5.2. Americanism
 - 5.3. Facility
 - 5.4. Transportation
6. Upcoming Learning Events
 - 6.1. State Conference - November 20-22
 - 6.2. NASB New Board Member Meeting - December 3
 - 6.3. Board Retreat - Goal Setting - December 9

7. Next Meeting - December 9th 7:00
8. Adjourn

Board of Education Regular Meeting
Monday, October 14, 2024 7:00 PM

Bertrand Community School Media Center
503 School Street
Bertrand, NE 68927

Ross Boggs: Present
Chris Davison: Absent
Dave Ford: Present
Christy Pelton: Present
Brent Samuelson: Present
Jonathan Sand: Present

Present: 5, Absent: 1.

Also present: Nicole LeClaire, Steve Bristol, Craig Newcomb, and Steph Edgren

1. Call to Order/Opening the Meeting

1.1. Public Meeting Announcement

1.2. Open Meetings Act posted on South wall of Media Center

1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice

A motion to excuse Chris Davison from the October 14th Regular Board Meeting, passed with a motion by Ross Boggs and a second by Jonathan Sand.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

1.4. Pledge of Allegiance

1.5. Consent Agenda

Motion to approve consent agenda, passed with a motion by Ross Boggs and a second by Christy Pelton.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

1.5.1. Consider Minutes of Previous Meeting(s) and Their Approval (appendix A)

1.5.2. Consider Current Bills and Their Approval (appendix B)

1.5.3. Consider Financial Statements/Treasurer's Report (appendix C)

1.6. Community Input - None

2. Administrator Reports

2.1. Athletic Director, Craig Newcomb, reported on activities classifications and district assignments and this month's activities.

2.2. Principal, Steve Bristol, reported on parent teacher conferences, concrete contractors have been contacted for bids for the wheel chair access ramps, and required transportation documents.

2.3. Superintendent, Nicole LeClaire, reported on school celebrations, high school activities month, teaching and learning updates, community engagements, Give2Grow, the Jag program, district goals & superintendent goal setting, professional development, and key dates and upcoming events.

3. Discussion/Action Items

3.1. NASB Delegate Assembly Ballot

Motion to accept majority and final vote for the NASB Legislation Committee Member Eric, Lee, passed with a motion by Jonathan Sand and a second by Christy Pelton.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea
Yea: 5, Nay: 0, Absent: 1

3.2. Americanism Review & Discussion

3.2.1. Public Comment on Americanism

3.3. Review Collective Bargaining Timeline and approve the Bertrand Education Association (BEA) as the bargaining agent for Bertrand Community School.

Motion to approve the BEA as the bargaining agent for Bertrand Community School, passed with a motion by Dave Ford and a second by Jonathan Sand.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea
Yea: 5, Nay: 0, Absent: 1

3.4. Superintendent Evaluation Tool & Timeline

Motion to approve and adopt the NASB Superintendent Evaluation online tool, passed with a motion by Christy Pelton and a second by Dave Ford.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea
Yea: 5, Nay: 0, Absent: 1

3.5. Change to School Calendar

Motion to approve changing the school calendar to reflect November 27, 2024 as a non-school day for students and staff, passed with a motion by Ross Boggs and a second by Jonathan Sand.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea
Yea: 5, Nay: 0, Absent: 1

3.6. Annual Safety & Security Visit- Discussion

4. Adjourn

Motion to adjourn the October 14th Regular Board of Education meeting at 7:37 pm and set the next Regular Board of Education meeting for November 11th at 7:00 pm, passed with a motion by Jonathan Sand and a second by Ross Boggs.

Chris Davison: Absent, Ross Boggs: Yea, Dave Ford: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea
Yea: 5, Nay: 0, Absent: 1

5. Next Month's Meeting - November 11th 7:00 pm

<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Description</u>	
44108	3 E ELECTRICAL ENGINEERING & EQUIP	283.50	BUILDING MAINTENANCE	
44109	ACE HARDWARE	125.99	BUILDING/GROUNDS	
44110	AMAZON CAPITAL SERVICES	1,088.30	AMAZON SUPPLY PURCHASES	
44111	APPLE COMPUTER INC.	1,998.00	COMPUTER HARDWARE	
44112	AUTO SHACK, INC.	2,327.94	VEHICLE REPAIRS	
44113	BERTRAND HOT LUNCH (PS REIMB)	466.95	PRESCHOOL BREAKFAST	
44114	BLACK HILLS ENERGY	261.26	NATURAL GAS	
44115	CABLE CAR WASH & SHINE	100.00	BUS WASH	
44116	CARHART LUMBER-BURWELL	27.99	SHOP	
44117	CDL, INC.	2,945.41	MONTHLY SERVICE	
44118	CHESTERMAN COMPANY	308.00	CONCESSIONS/POP MACHINE	
44119	CROSS COUNTRY MARKET	192.54	SUPPLIES	
44120	EAKES OFFICE SOLUTIONS	2,050.77	COPIES/SUPPLIES/FURNITURE	
44121	EDUCATIONAL SERVICE UNIT #9	526.70	MTG/DEAF/VISION	
44122	EVANS REPAIR LLC	90.00	REPAIRS & SUPPLIES	
	FIRST STATE BANK	35.00	ACH FEE	
44123	FRONTIER COMMUNICATIONS	237.11	TELEPHONE	
44124	GENERAL FUND CLEARING	457.63	REIMBURSEMENT	
44125	GREEN LANDSCAPES INC.	236.64	GROUNDS	
44126	HIRERIGHT SOLUTIONS INC.	134.13	DRUG AND ALCOHOL TESTING	
44127	HOLDREGE DAILY CITIZEN	81.96	LEGAL NOTICES	
44128	HOLDREGE SOFT WATER SERVICE INC.	308.00	WATER SOFTENER EXP.	
44129	HOMETOWN LEASING	1,718.81	COPIER PAYMENT	
44130	HOUGHTON MIFFLIN CO	2,456.18	TEXTBOOKS	
44131	HUEFTLE, SHANNON	140.70	SPED MILEAGE TO PARENTS	
44132	INSPIRE REHABILITATION, LLC	406.31	SPED PT	
44133	JANSSEN	1,140.88	REPAIRS	
44134	JW PEPPER	251.98	MUSIC SUPPLIES	
44135	KSB SCHOOL LAW	102.00	LEGAL EXPENSE	
44136	LECLAIRE, NICOLE	70.18	TELEPHONE REIMB.	
44137	MATHESON TRI-GAS INC.	361.43	SHOP/FFA SUPPLIES	
44138	MENARDS	63.82	BLDG MAINT & SUPPLIES	
44139	MID AMERICAN RESEARCH CHEMICAL,	1,507.20	CLEANING & MAINTENANCE	
44140	MOSYLE CORPORATION	17.43	LICENSE FEE	
44141	NCS PEARSON INC. ,	128.75	PSYCH/SPED/SPEECH MATERIALS	
44142	NEBRASKA COUNCIL OF SCHOOL ADM	550.00	MEETING	
44143	NEBRASKA SAFETY CENTER	225.00	DRIVER TRAINING	
44144	NOVUS	90.00	BUS WINDSHIELD REPAIR	
44145	RELIABLE PEST CONTROL SERVICES	62.00	BUILDING MAINTENANCE	
44146	SOUTHERN POWER DISTRICT	4,860.00	ELECTRICITY	
44147	STATE OF NEBRASKA	505.30	NETWORK SERVICE	
44148	TIME MANAGEMENT SYSTEMS	250.29	TIME CARD SYSTEM	
44149	TRANE	5,155.75	MAINTENANCE	
44150	US BANK	588.83	CREDIT CARD CHARGES	
44151	VERIZON WIRELESS	121.44	CELL PHONE	
44152	VILLAGE OF BERTRAND	787.14	WATER/SEWER/TRASH/	
44153	WINDSTREAM	84.14	DISTANCE LEARNING	
44154	YANDA'S MUSIC	23.38	INSTRUMENT REPAIR/SUPPLIES	
			NOVEMBER 2024 BILLS:	\$35,952.76
			NOVEMBER 2024 PAYROLL	\$342,865.48
			NOVEMBER 2024 TOTAL	\$378,818.24

GENERAL FUND CLEARING

October 31, 2024

GFC

\$	DATE	CK#	TO	ACCT #	DESCRIPTION
30.08	10/02/24	4302	Steve Bristol	12410580001000	RPAC Meal
25.00	10/02/24	4303	Holdrege Public Schools	11100810002000	Elem Quiz Bowl
25.00	10/02/24	4304	Holdrege Public Schools	11100810001000	HS Quiz Bowl
21.00	10/08/24	4305	Southwest School	11100580001000	RPAC Meal
155.68	10/08/24	4306	US Postmaster	12510531000000	Postage, certified mail
150.54	10/29/24	4307	US Postmaster	12510531000000	Newsletter
50.33	10/30/24	4308	Abigail Meinke	11100610000000	Elem Supplies

\$457.63

	RECEIPTS	DISBURSEMENT	BALANCE
GENERAL FUND			
(Checking & Money Market)			
Balance SEPTEMBER 30, 2024			\$3,116,032.15
Receipts	\$373,532.58		
Disbursements			
Bills & Payroll		\$479,204.38	
Voided Checks October		-\$2,141.59	
Balance OCTOBER 31, 2024			<u>\$3,012,501.94</u>
ACTIVITY FUND			
Balance SEPTEMBER 30, 2024			\$142,290.57
Receipts	\$7,978.13		
Disbursements		\$7,317.17	
Balance OCTOBER 31, 2024			<u>\$142,951.53</u>
ATHLETIC FUND			
Balance SEPTEMBER 30, 2024			\$65,402.61
Receipts	\$12,099.00		
Disbursements		\$7,076.96	
Balance OCTOBER 31, 2024			<u>\$70,424.65</u>
DEPRECIATION FUND			
(Bus Replacement)			
Balance SEPTEMBER 30, 2024			\$610,114.96
Interest	\$720.63		
Disbursements			
None			
Balance OCTOBER 31, 2024			<u>\$610,835.59</u>
BUILDING FUND (Regular)			
Balance SEPTEMBER 30, 2024			<u>\$1,418,859.95</u>
Receipts			
Gosper Co.	\$17,306.11		
Phelps Co.	\$19,869.96		
Interest	\$664.41		
Disbursements			
None			
Balance OCTOBER 31, 2024			<u>\$1,456,700.43</u>
BOND FUND			
Receipts	\$8,739.57		
Disbursements-None			
Balance OCTOBER 31, 2024			<u>\$357,663.82</u>
QCPF-2			
Receipts	\$15,135.33		
Disbursements			
None			
Balance OCTOBER 31, 2024			<u>\$358,127.87</u>
HISTORICAL INFORMATION			
	<u>2021</u>	<u>2022</u>	<u>2023</u>
General	\$1,533,509	\$1,708,485	2,294,108
Depreciation/Bus Replacement	\$333,091	\$462,335	546,223
Building	\$113,288	\$611,684	1,023,563
Bond	\$306,809	\$332,320	351,704
QCPF #2	\$386,472	\$408,200	383,515

Cash Receipt Listing by Received From

<u>Receipt Number</u>	<u>Received From</u>	<u>Receipt Date</u>	<u>Cash Receipt Description</u>	<u>Chart of Account Number</u>	<u>Detail Description</u>	<u>Amount</u>
1003-01		10/03/2024	EFT ST of NE	01 4998	ESSER III	35,888.00
1003-01		10/03/2024	EFT ST of NE	01 4709	MAC	564.88
1003-01		10/03/2024	EFT ST of NE	01 4709	MAC	30.80
1870		10/15/2024	Hot Lunch Salary Reimb.	01 101	Salary reimb.	16,276.47
1870		10/15/2024	Preschool Tuition-Brewer	01 1370	Preschool Tuition	200.00
1872		10/17/2024	Ins. Reimb.	01 453	Ins. Reimb-Pelton	1,513.66
1872		10/17/2024	Ins. Reimb.	01 453	Ins. Reimb-Boggs	83.29
1872		10/17/2024	Mower Sale	01 5300	Mower Sale	200.00
1017-01		10/17/2024	County Taxes	01 1100	Taxes	111,924.52
1017-01		10/17/2024	County Taxes	01 1125	Motor Vehicle	3,059.92
1017-01		10/17/2024	County Taxes	01 2110	Fines	721.12
1017-01		10/17/2024	County Taxes	01 3180	MVPR	436.53
1017-01		10/17/2024	County Taxes	01 2110	Dist Court Fine	1,119.40
1030-01		10/30/2024	EFT Dept of Treas	01 4310	REAP	24,900.00
1031-01		10/31/2024	EFT ST of NE _ St Aid	01 3110	State Aid	37,954.00
1031-02		10/31/2024	Interest on Acct	01 1510	Interest on Acct	3,468.85
Total:						238,341.44

1871	PHELPTREAS PHELPS CO. TREASURER	10/16/2024	County Taxes	01 1100	Taxes	129,006.90
1871	PHELPTREAS PHELPS CO. TREASURER	10/16/2024	County Taxes	01 1125	Motor Vehicle	5,697.56
1871	PHELPTREAS PHELPS CO. TREASURER	10/16/2024	County Taxes	01 2110	Fines	486.68
PHELPTREAS PHELPS CO. TREASURER Total:						135,191.14

Summary Totals

<u>Account Type</u>	<u>Cash Accounts</u>	<u>Receivable Accounts</u>
Subtotal Revenue	355,659.16	373,532.58
Subtotal Expense		373,532.58
Subtotal General Ledger	17,873.42	
Account Total	373,532.58	

Fund: 05 ACTIVITIES

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 8101	FUND BALANCE/GENERAL	6,297.97	0.00	0.00	0.00	6,297.97
05 704 8102	FUND BALANCE/LIBRARY	946.84	0.00	0.00	0.00	946.84
05 704 8103	FUND BALANCE/POP MACHINE	(202.50)	0.00	0.00	0.00	(202.50)
05 704 8104	FUND BALANCE/AG EDUCATION	3,550.00	0.00	0.00	0.00	3,550.00
05 704 8105	FUND BALANCE/SHOP - WOODS	4,792.62	875.11	1,160.00	0.00	5,077.51
05 704 8107	FUND BALANCE/CLASS OF 2021	1,458.55	0.00	0.00	0.00	1,458.55
05 704 8108	FUND BALANCE/CLASS OF 2023	47.60	0.00	0.00	0.00	47.60
05 704 8109	FUND BALANCE/CLASS OF 2024	1,334.00	0.00	0.00	0.00	1,334.00
05 704 8110	FUND BALANCE/CLASS OF 2025	1,038.43	0.00	0.00	0.00	1,038.43
05 704 8111	FUND BALANCE/CLASS OF 2026	3,644.35	0.00	0.00	0.00	3,644.35
05 704 8112	FUND BALANCE/CLASS OF 2027	3,103.27	0.00	142.20	0.00	3,245.47
05 704 8113	FUND BALANCE/CLASS OF 2032	340.00	0.00	0.00	0.00	340.00
05 704 8114	FUND BALANCE/B CLUB	12,624.01	861.98	0.00	0.00	11,762.03
05 704 8116	FUND BALANCE/NHS	7,656.65	0.00	0.00	0.00	7,656.65
05 704 8117	FUND BALANCE/STUDENT COUNCIL	1,836.19	63.75	0.00	0.00	1,772.44
05 704 8120	FUND BALANCE/BAND	2,147.16	0.00	0.00	0.00	2,147.16
05 704 8121	FUND BALANCE/CONCESSIONS	2,515.29	5,384.19	5,229.05	0.00	2,360.15
05 704 8122	FUND BALANCE/BCSVSO	1,883.85	0.00	0.00	0.00	1,883.85
05 704 8126	FUND BALANCE/PLAY	1,252.97	0.00	0.00	0.00	1,252.97
05 704 8130	FUND BALANCE/READING ENRICH	4,916.26	0.00	0.00	0.00	4,916.26
05 704 8135	FUND BALANCE/SPEECH	110.41	0.00	0.00	0.00	110.41
05 704 8136	FUND BALANCE/INST. RENTAL	75.00	0.00	0.00	0.00	75.00
05 704 8137	FUND BALANCE-STUDENT FEES	180.00	0.00	0.00	0.00	180.00
05 704 8140	FUND BALANCE YEARBOOK 2024-2025	3,141.72	0.00	946.88	0.00	4,088.60
05 704 8144	FUND BALANCE YEARBOOK 2022-2023	(160.07)	0.00	0.00	0.00	(160.07)
05 704 8145	FUND BALANCE YEARBOOK 2023-2024	719.63	0.00	0.00	0.00	719.63
05 704 8148	FUND BALANCE/ELEM GRANT	1,310.06	0.00	0.00	0.00	1,310.06
05 704 8149	FUND BALANCE - JEANS FUND	3,273.92	132.14	500.00	0.00	3,641.78
05 704 8150	FUND BALANCE-GREENHOUSE DONATIONS	139.29	0.00	0.00	0.00	139.29
05 704 8151	FUND BALANCE BEEF BOOSTERS FTF	(284.02)	0.00	0.00	0.00	(284.02)
05 704 8152	FUND BALANCE - ART PROJECTS	1,045.58	0.00	0.00	0.00	1,045.58
05 704 8154	FUND BALANCE - DIABETES SUPPLIES	1,268.18	0.00	0.00	0.00	1,268.18
05 704 8155	FUND BALANCE-IPAD INSURANCE	64,169.83	0.00	0.00	0.00	64,169.83
05 704 8175	FUND BALANCE/CONCESSIONS HOLDING	6,117.53	0.00	0.00	0.00	6,117.53
Fund Total:		142,290.57	7,317.17	7,978.13	0.00	142,951.53

Fund: 04 ATHLETICS

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
04 704	FUND BALANCE	34,043.29	0.00	0.00	0.00	34,043.29
04 704 9101	ATH GATE FUND BALANCE	1,604.00	0.00	7,169.00	0.00	8,773.00
04 704 9102	ATH MISC. FUND BALANCE	(8,290.63)	2,314.18	2,510.00	0.00	(8,094.81)
04 704 9103	ATH OFFICIALS FUND BALANCE	(4,880.00)	2,740.00	0.00	0.00	(7,620.00)
04 704 9104	ATH MEET FUND BALANCE	(845.00)	50.00	700.00	0.00	(195.00)
04 704 9105	ATH EQUIPMENT FUND BALANCE	(1,457.68)	509.88	0.00	0.00	(1,967.56)
04 704 9120	ATH VOLLEYBALL FUND BALANCE	3,186.04	438.00	72.00	0.00	2,820.04
04 704 9121	ATH FOOTBALL FUND BALANCE	7,008.63	642.74	80.00	0.00	6,445.89
04 704 9122	ATH BOY BB FUND BALANCE	547.31	0.00	0.00	0.00	547.31
04 704 9123	ATH GIRLS BB FUND BALANCE	3,808.55	0.00	0.00	0.00	3,808.55
04 704 9124	ATH CC FUND BALANCE	865.24	0.00	356.00	0.00	1,221.24
04 704 9125	ATH CHEERLEADERS FUND BALANCE	5,495.87	382.16	12.00	0.00	5,125.71
04 704 9126	ATH TRACK FUND BALANCE	15,140.00	0.00	0.00	0.00	15,140.00
04 704 9140	ATH VIKING STORE FUND BALANCE	3,746.62	0.00	0.00	0.00	3,746.62
04 704 9141	ATH DONATED FUNDS BALANCE	5,816.96	0.00	1,200.00	0.00	7,016.96
04 704 9150	ATH. VIKING BOOSTER CLUB FUND BALANCE	(386.59)	0.00	0.00	0.00	(386.59)
Fund Total: 04		65,402.61	7,076.96	12,099.00	0.00	70,424.65

**Bertrand Community School
Hot Lunch October
2024-2025**

Cash Balance 89/30/2024/31/2024 \$66,998.31

Receipts

Student Lunches	\$6,865.00
General Fund	\$0.00
Noon Duty	\$0.00
State Reimb.	\$12,839.69
Adult	
Roll	\$0.00
Preschool	\$0.00
Rebate	
Reimbursement	\$0.00

Total Receipts \$19,704.69

Total Available \$86,703.00

Expenditures

Food	\$12,454.00
Salary	\$11,454.49
SS	\$515.94
Medicare	\$120.67
Retirement	\$1,131.46
Insurance	\$3,053.91
Equipment/Improvements/Supplies	\$277.50
Other	\$0.00

Total Expenditures \$29,007.97

Cash Balance 10/31/2024 \$57,695.03

Winter sports participation numbers (Based on preseason meetings)

Boys Basketball: 16

Girls Basketball: 11

Wrestling: 7

This month's activities

- WED NOV 13 — JH QB @ Franklin - 1:00
- THU NOV. 14 — RPAC Play Production @ The Tassel; both east and west
- MON NOV. 18 — START OF WINTER SPORTS PRACTICE
- TUE NOV. 19 — JHWR @ Alma Tournament - 2:00
- WED NOV. 20 — FFA: District Leadership @ Curtis
- THU NOV. 21 — JHGBB @ Southern Valley - 2:30
- FRI NOV. 22 — JHWR @ Medicine Valley Tournament - 10:00
- MON NOV. 25 — JHGBB vs. Southwest - 2:30
— HSQB @ Cambridge - 4:00
- TUE NOV. 26 — JHWR @ Cambridge Tournament - 1:00
— Jamboree BB Games @ Elm Creek (Broken Bow) - TBA
- WED NOV. 27 — NO SCHOOL - start Thanksgiving break
- MON DEC. 2 — JHQB @ Cambridge - 1:00
— PK-6 Christmas Program—6:00
— FFA Caroling - 6:30
- TUE DEC. 3 — District Play Production @ Holdrege
— JHWR @ So. Valley Tournament - 1:00
— JHGBB vs. Alma - 2:30
- THU DEC. 5 — WR @ Arapahoe Quad: - 5:30 p.m.
— BB vs. Alma: GJV & BJV-4:30; GV-6:00; BV-7:30
- FRI DEC. 6 —WR @ Ravenna Inv. - 11:00;
— BB @ Axtell: GJV & BJV-4:30; GV - 6:00; BV - 7:30
- SAT DEC. 7 — JHGBB @ Southern Valley Tournament - 9:00
- MON DEC. 9 — JHWR @ Arapahoe Invite - 1:00
- WED DEC. 11 — D1 STATE PLAY PRODUCTION @ Norfolk
- THU DEC. 12 — JHGBB @ Arapahoe - 2:00
- FRI DEC. 13 — WR @ So. Valley Inv. - 10:00
— BB vs. Pleasanton: GJV & BJV-4:00; GV-5:30; BV-7:00
- SAT DEC. 14 — BB vs. Loomis: GJV & BJV-1:30; GV-3:00; BV-4:30

Q U O T A T I O N

RANKIN SALES & SERVICE
 122 West H Street
 Ogallala, NE 69153
 Phone #: (308)284-0840
 Fax #: (308)284-0162

PHONE #: (308)472-3427
 CELL #:
 ALT. #:
 P.O.#:
 TERMS: **Net 10th EOM**
 SALES TYPE: **Quote**

DATE: **10/31/2024**
 ORDER #: **36268**
 CUSTOMER #: **6081**
 CP: **ANDY**
 LOCATION: **1**
 STATUS: **Active**

BILL TO 6081

BERTRAND COMMUNITY SCHOOL
 503 SCHOOL STREET
 BERTRAND, NE 68927 US

SHIP TO

BERTRAND COMMUNITY SCHOOL
 503 SCHOOL STREET
 BERTRAND, NE 68927 US

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	NET	TOTAL
GRA	991130	Pro-Turn 160 - 23.5hp Kawasaki FX730V, w/60" 7 Gauge X-Facto	1	\$12,211.00	\$12,211.00
GRA	891007	2 Bucket Bagger, 8 Bushel Heavy Duty Frame and Heavy Duty BI	1	\$2,399.00	\$2,399.00
GRA	791062	60" Bagger Completion Kit - Fits 60" Pro-Turn 100 models	1	\$229.95	\$229.95
****	DISC	BID ASSIST 20%	-1	\$2,967.99	(\$2,967.99)

Prices reflected on this quote are valid for 30 days. Quotes are subject to a variance of 15% for incidentals. Thank You for your consideration.

SUBTOTAL: **\$11,871.96**
 TAX: **\$0.00**

 ORDER TOTAL: **\$11,871.96**

*Twin Bagger
 Bagger on Hand.*

Authorized By: _____

Q U O T A T I O N

RANKIN SALES & SERVICE
122 West H Street
Ogallala, NE 69153
Phone #: (308)284-0840
Fax #: (308)284-0162

PHONE #: (308)472-3427
CELL #:
ALT. #:
P.O.#:
TERMS: Net 10th EOM
SALES TYPE: Quote

DATE: 10/31/2024
ORDER #: 36269
CUSTOMER #: 6081
CP: ANDY
LOCATION: 1
STATUS: Active

BILL TO 6081

BERTRAND COMMUNITY SCHOOL
503 SCHOOL STREET
BERTRAND, NE 68927 US

SHIP TO

BERTRAND COMMUNITY SCHOOL
503 SCHOOL STREET
BERTRAND, NE 68927 US

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	NET	TOTAL
GRA	992502	Pro-Turn 672 - 35hp Kawasaki FX1000V, w/72" 7 Gauge X-Factor	1	\$18,645.00	\$18,645.00
GRA	892055	3-Bucket Powered Bagger, 12 Bushel Capacity	1	\$2,849.00	\$2,849.00
GRA	792232	60" Bagger Completion Kit 500 series	1	\$199.95	\$199.95
****	DISC	DEMO UNIT 2024 - This unit only in Stock	-1	\$3,305.57	(\$3,305.57)

Prices reflected on this quote are valid for 30 days. Quotes are subject to a variance of 15% for incidentals. Thank You for your consideration.

SUBTOTAL: \$18,388.38
TAX: \$0.00
ORDER TOTAL: \$18,388.38

*Triple Bagger
Demo Unit Low Hours
now in grass.
Bagger on Hand*

Authorized By: _____

Principal's Report November 2024

1. Calendar

- Thursday, November 7th, 1:00 PM dismissal for a Teacher Inservice
- November 8th Breakfast and Books with Besties will be held from 7:00-9:00 AM.
- November 11, Veterans Day Program 10:00 AM
- November 14, One Act @ the Tassel in Holdredge 5:00 PM
- November 18, Winter Sports Practice Begins
- November 20, District Leadership @ Curtis
- November 27-29 Thanksgiving Break

2. FFA National Convention - Bermis Thank you to Mrs. Lavene for organizing and sponsoring the trip. Ryker Schroeder, Logan Schutz, Marie Ford will present at the board meeting.

3. Scholastic Book Fair - The Book Fair was open in the library from Nov 7th through Nov 10th. Thank you to Jennifer Kaps, Rosie Williams, Shannon Payne, Kylee McBride and Jawna Kuck, for all the work that goes into organizing and running the book fair.

4. Mower, current Grasshopper has 1,766 hours on it. It's recommended that commercial mowers be sold or traded before 2,300 hours. The Grasshopper will likely have 248 additional hours by the end of next summer for a total of 2,014. Attached quote for a Gravely mower is attached.

5. The current route van has 182,000 plus miles. The recommendation would be to replace the route van with an all wheel drive vehicle such as a Suburban.

2. Can schools use vans to transport students?

Yes, but the capacity of the van cannot exceed **ten** passengers, not including the driver. The total number a van can carry is **eleven** – ten passengers plus the driver.

Modifying the seating of a used 12 passenger van to decrease the capacity to ten passengers plus the driver is acceptable. However, if you are ordering a new 12-passenger van, seating must be configured to seat a total of ten

including the driver (in compliance with Federal Regulations) and be sure the vehicle has been certified as a “multi-passenger vehicle.”

When considering the purchase of a new van to be used as a pupil transportation vehicle, schools must be certain the chassis is not the same size as a 15-passenger vehicle. Some manufacturers are selling new vans as 10 or 11 passengers but are actually built on a 15-passenger chassis. Those vehicles cannot be used to transport students.

Small vehicles such as cars, Chevy Suburbans or Dodge Caravans will continue to be acceptable to transport school students.



SUPERINTENDENT REPORT

November 11, 2024

👏 Celebrations

Cook Out

We were so excited to grill the donated beef burgers on Halloween and have Mr. Newcomb, Brent, & Dave help with the grilling. The kids and staff LOVED being able to do this and we are looking very forward to having many more of these events in the future. I appreciate our cooks, custodians, & AD's help organizing, setting up, cleaning up, cooking, and serving. So much of what we do requires an "all hands on deck" approach and our staff and community steps up & makes things happen every day. THANK YOU!!



Breakfast, Books, & Besties

The 1st Annual Breakfast, Books, & Besties was a great success! We had 63 special guests or "Besties" come for breakfast and shopping at the Book Fair. So many of our staff members had a hand in making this event possible and it turned out even better than we anticipated. Thank you to everyone that came out to support the Book Fair and most importantly, came to share a little time with their very special student. It was a fun event for all of us!



Veterans Day Program

The Seniors, through their US Government Class, organized the Annual Veterans Day Program. They did a fantastic job from start to finish and we had a great turnout. It was so humbling to be in the presence of so many local veterans and I was honored to have been asked to speak.



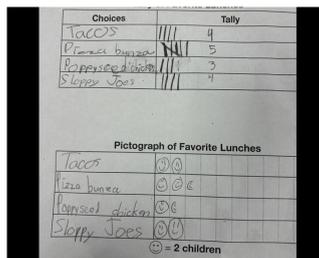
📖 Teaching & Learning Updates

Elementary



1st Grade

Mrs. Philips took the 1st Graders on a field trip to City Hall on Election Day to learn all about voting. The volunteers did a wonderful job explaining each step of the process and the kids got to see democracy in action!



3rd Grade

Mrs. Wilken's 3rd Graders learned about voting in Social Studies & got to apply their knowledge across subjects by listing four of their favorite foods and asking each friend to vote. They used tally marks for their friend's responses and then turned the tally marks into a pictograph. Mrs. Wilken also touched on social/emotional learning by emphasizing "that we all have our own opinions



4th Grade

The 4th graders just completed their Social Studies unit on Native Americans and finished up their projects to demonstrate everything they learned. Carina Atterberry, Mrs. Samuelson's student teacher, took the lead on this activity and did a great job applying all of the amazing teaching tools she has learned over the past 12 weeks under Mrs. Samuelson's direction.

and that is what makes us unique. If our friend doesn't like the same food that we do, that is okay. It is our opinion." They did a great job with this activity!

Middle



7th Grade

The 7th graders have been studying the Roman Empire and the spread of Christianity in their World Civilizations class. As importantly, they wanted to give a huge shout out to Mrs. Schutz for the technology upgrade and wanted to express how much they enjoy taking notes now that they have their new iPads with the nice keyboards!!



8th Grade

The 8th graders had a blast playing Double Talk, a vocabulary game where students have to recognize homophones. Students were in a Girls vs. Boys battle for bragging rights. Much to the dismay of the ladies, the boys took this game!

High School



Life Skills Math

Our Life Skills Math students planned, shopped for, and treated the staff to the Halloween Edition of their popular Viking Cart. After the staff got a chance to select items from a list, students



Biology

Here are pictures of our Biology class making models of the phospholipid bilayer in the plasma membrane. Mrs. Gardine had to explain what exactly this means to me so



9th Grade

The freshmen have been studying Latin America. Last week they learned about the native empires and built models of Tenochtitlan. This week they learned about cloud forests in the Andes

surprised everyone with special deliveries. Skills learned through this awesome activity included:

- making a budget (\$150)
- making a grocery list based on ingredients needed for a recipe
- grocery shopping within a budget (making choices on name brand versus off brand)
- making recipes and working on how to double a recipe
- cleaning up the kitchen/how to load and unload a dishwasher
- organizing orders and making tallies to determine how much supplies were needed
- socialization/greeting teachers

Thank you Mrs. Forster & students for the goodies!

here it is for all of us non-scientists:

"So each plasma membrane in each cell of an animal and plant cell has a phospholipid bilayer. Phospholipid bilayers contain structures with a lipid polar head (likes water) and a non polar fatty acid tail (the tails repel water) making this layer semi permeable. (Some particles can float in and out of cell easily while others require "extra help"). When particles require extra help there are structures in this layer called carbohydrates and transport proteins that help facilitate the movement of particles in and out of cell. At any time when these particles are going from high concentration to low concentration in or out of cell this is....diffusion!

If it was not for the phospholipid bilayer structure our cells would be overcome by the watery environment, break down, and essentially die.

If all our cells die....the end result is?...."

Mountains and the construction of the Panama Canal.



Community Engagements



Give2GROW - Ends November 14th

Give2GROW is a giving day hosted annually by the Phelps County Community Foundation. Donations for Bertrand Community School can be made online by November 14th (12:00am-11:59pm) at www.give2growphelps.org. Offline gifts may be mailed to Phelps

County Community Foundations. Gifts of Grain must be completed at least one week prior to November 14th.

District Goals & Continuous Improvement



Mission, Vision, & Strategic Plan

Our Professional Development Day on November 7th focused on identifying priority areas of improvement in an effort to align our resources and goals for the next three years of our CIP process. As we define and categorize key points, we will establish committees of community members, staff, and students to provide input and guide the focus of our efforts.

Professional Development

Professional Development Schedule

- September 5 - ESU
- November 7 - All Staff District Goal Setting & MTSS
- December 5 - Continuous Improvement Goals
- January 6 - Strategic Planning & Focus
- February 13 - Vertical Standards Alignment
- March 6 - Curriculum Review/Work
- April 17 - Curriculum Review/Work
- May 1 - End of Year Lessons/Forward Planning



Key Dates & Upcoming Events



NASB State Conference
Reservations for the NASB State Conference and lodging



Christmas Concerts
Mark your calendars for our Christmas Concerts!



District Goal Setting
Marcia Herring will be here at 4:30 on December 9th for our

are complete. The administrative team and School Board will attend the conference in Omaha November 20-22.

PreK - 6th...December 2nd @ 6:00
7th - 12th...December 10th @ 7:00

District Goal Setting work session. Dinner will be provided.



Bertrand Community School

A quality education that empowers students to realize their full potential.

Contact



SUPERINTENDENT'S CONTRACT OF EMPLOYMENT BERTRAND PUBLIC SCHOOLS

THIS CONTRACT is made by and between the **Board of Education of Bertrand Public Schools**, legally known as **Phelps County School District 69-0054**, and referred to as "the Board" and "the School District" respectively, and **Nicole LeClaire**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Superintendent shall be employed for a period of 2 year(s) beginning on July 1, 2024, and expiring on June 30, 2026. References to "contract year" shall mean the period from July 1st through June 30th and generally shall consist of all days except weekend days and holidays, but the Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract, even if those are holidays and weekends. The Superintendent shall keep complete and accurate records of working days and shall provide the Board with a report of accumulated working days annually and upon request.

Section 2. Renewal of Contract. If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December board meeting of the last year of this contract** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract when it is set to renew and shall make the renewal of the employment contract an agenda item for the regular **December** board meeting during each such year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

Section 3. Salary. The Superintendent's salary for the first contract year shall be \$135,000.00 which shall be paid in 12 equal monthly installments beginning in the month of August 2024. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

Section 4. Deductions. This contract shall conform to the statutes and regulations governing deductions from compensation and shall be subject to the School Employees Retirement Act. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The District shall withhold other deductions as the Superintendent and Board may agree.

Section 5. Professional Status. The Superintendent affirms that the Superintendent is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, the Superintendent will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which the Superintendent will register and maintain on file in the District's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that the Superintendent registers the certificate. The Superintendent represents that: (1) all information provided in connection with his or her application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, the Superintendent will advise the Board immediately; (2) the Superintendent has never been convicted of or plead no contest to, a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) the Superintendent has not had any professional licenses or certificates suspended or revoked.

Section 6. Superintendent's Duties. The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations, and directives. The Superintendent agrees to devote the Superintendent's time, skill, labor, and attention to these duties throughout the contract term. The Superintendent shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns. By agreement with the Board, the Superintendent may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out duties and obligations to the District.

Section 7. Board-Superintendent Relationship. The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the district and shall be responsible for implementing Board policy. The Superintendent shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. The Superintendent is responsible for administering the instruction of students and the business affairs of the District. The Board members agree, individually and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study, and/or recommendation, as appropriate.

Section 8. Cancellation or Mid-Term Amendment. The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under NEB. REV. STAT. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the district and its personnel in the conduct of the district's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. In addition to other material breaches, the parties specifically agree that the Superintendent's failure to comply with the duties under the Renewal of Contract or Evaluation sections shall constitute a material breach of this contract.

Section 9. Disability. If the Superintendent is unable to perform the Superintendent's duties by reason of illness, accident or other disability beyond the Superintendent's control, and the disability continues for a period of more than 25 working days or if the disability is permanent, irreparable, or of such a nature as to make performance of duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties

and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the District.

Section 10. Transportation. The Board shall provide the Superintendent with transportation or reimburse for mileage required in the performance of the Superintendent's official duties at the rate approved by the State of Nebraska for non-taxable mileage reimbursement.

Section 11. Fringe Benefits. The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Family health insurance that is provided to certificated staff through the District's health insurance carrier.
- b. Dental Insurance.** Family dental insurance that is available to certificated staff through the District's health insurance carrier.
- c. Sick Leave.** The Superintendent shall be entitled to 10 days of sick leave for the first contract year. In the second year of employment and in subsequent years, the Superintendent shall be entitled to 10 days of sick leave which may accumulate to a total of 40 days. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, the Superintendent shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of sick days and shall provide the Board of Education with a report of accumulated sick days upon request. The Superintendent shall not be compensated for unused days of sick leave upon the ending of employment with the District.
- d. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the District's carrier at the Superintendent's own expense.
- e. Vacation.** The Superintendent shall have 20 vacation days for the initial contract year which may be used at times the Superintendent chooses so long as the absence does not interfere with the proper performance of the

Superintendent's duties. Any extended vacation period while school is in session will require advance approval by the Board, and the parties will cooperate in arranging vacation time so as to cause the least inconvenience to the normal operation of the District. After the initial contract year, the Board shall give the Superintendent the number of days necessary to restore the total to 20 days. For example, if the Superintendent uses 12 days of vacation in year one, the Board will provide 12 days the following year to bring the total to 20 days. The Superintendent shall develop a system for recording use of vacation days and shall keep such records current and on file in the District's central office. The Superintendent shall keep complete and accurate records of vacation days and shall provide the Board of Education with a report of accumulated vacation days upon request. The Board may require the Superintendent to use vacation days and shall compensate the Superintendent at a rate of \$100.00 for each unused day upon the conclusion of employment.

- f. Professional Development.** The Superintendent is expected to continue professional development and to participate in relevant learning experiences. With the approval of the Board, the Superintendent may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the District in full for national convention expenses paid by the District.
- g. Professional Dues.** The District will pay the annual dues for the Superintendent's membership in appropriate professional organizations as approved by the Board.
- h. Holidays.** The Superintendent shall receive the following paid holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.
- i. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that the Superintendent can be reached at all times for work-related emergencies or while away from school grounds during the

workday. The District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.

j. Expense Reimbursement. The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (NEB. REV. STAT. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$500.00 or more.

k. Moving Expenses. The Board will reimburse Superintendent for up to \$3,000 in expenses which the Superintendent incurs as part of relocating to reside within the District.

Section 12. Residence/Domicile in School District. The Superintendent shall establish domicile and principal residence within the boundaries of the District as they exist on the first duty day for the Superintendent under the terms of this contract; and, the Superintendent shall maintain domicile and residence within the boundaries of the District during the term of this contract, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent is in the first year of employment with the District and does not establish domicile and principal place of residence within the District at the time of initial employment, the Superintendent shall move the Superintendent's domicile and principal place of residence into the boundaries of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the District; (3) to be involved in school and community activities bringing the Superintendent into contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and

understanding for the cultural basis of the community, and the social, economic, and environmental challenges of the children of the school community, making the Superintendent less likely to be considered isolated from the community in which the Superintendent is the educational leader. In the event Superintendent is not immediately able to secure appropriate housing within the District, the Superintendent shall notify the Board, and the parties may negotiate a mutually-agreeable addendum which sets a reasonable period of time within which the Superintendent will establish residence and domicile in the District.

Section 13. No Penalty for Release or Resignation. There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

Section 14. Compensation Upon Termination. Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary paid but not earned prior to the date of termination of this contract.

Section 15. Evaluation. The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular November meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular October meeting**; make the evaluation an agenda item for the regular **November** Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.

Section 16. Legal Actions. The Board will support the Superintendent if there is a legal dispute caused by carrying out the Superintendent's duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of the Superintendent's performance of duties or the position as Superintendent of the District, the Board will provide the Superintendent with a legal defense to the maximum extent permitted by law so long as the Superintendent acted in good faith and in a manner which the Superintendent reasonably believes to be in or not opposed to the best interests of the District and, with respect to

any criminal action or proceeding, had no reasonable cause to believe that the Superintendent's conduct was unlawful.

Section 17. Physical or Mental Examination. The Superintendent agrees that, at the request of the Board, the Superintendent will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this Contract. In deference to the requirements of state and federal confidentiality laws that may apply, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of the Superintendent's position and duties.

Section 18. Disciplinary Action. The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the District to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising the Superintendent of the reasons for the proposed action and provided the opportunity to present his or her version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

Section 19. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contact.

Section 20. Amendments to be in Writing. This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 21. Severability. If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.

[THE NEXT PAGE IS A SIGNATURE PAGE]

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

Executed by the Board this 8th day of April, 2024.

Brent Samuelson
President, Board of Education

[Signature]
Secretary, Board of Education

Executed by the Superintendent this 25th day of March, 2024.

[Signature]
Superintendent

Bus Driver Pay

Route Drivers:

- \$56.00 per trip (AM or PM) = \$112.00

Activity Drivers:

- \$56.00 per trip (if also a Route Driver)
- \$112.00 (if NOT a Route Driver)

Most of our Activity Drivers are Route Drivers and therefore are paid a total of \$56.00 for each activity they drive.

Drivers are not compensated for “wait time” at activities.

Drivers, regardless of length of trip, are not compensated for time spent driving.

- On average, drivers spend an average of 1.5 hours each way for activities
- On average, drivers spend 3.5 hours of wait time per activity.
- On average, this totals 6.5 hours per activity trip (3 hours “on the road” and 3.5 wait time).

At the \$56.00 activity route rate, this equates to \$8.61 per hour.

Most schools in RPAC pay an hourly rate for activities (average \$15.98).

I propose changing the activity route pay to \$17.50 per hour with a flat rate option of \$56.00 (whichever is greater).

For example, a turnaround trip to and from Loomis (less than 4 hours) would pay a minimum of \$56.00.

Trips longer than 4 hours would be paid at the hourly rate.

6037

Selection and Review of Library Media

The board approves curriculum and curriculum-related materials for the district with input from administrators and staff. Those processes are covered in other board policies. Staff members seeking to procure materials for use during instruction must follow board policy, practices, and directives. Those items are not covered by this policy.

The district procures library books and other media available to students that are not part of a specific class or curriculum. For purposes of this policy, those will be called library materials. This policy addresses the selection and review of library materials, regardless of their source. This policy applies regardless of whether library materials are purchased using district funds, donated, or shared at no cost to the district.

No Right to Materials. The board supports having excellent educational opportunities for students, including availability of library materials used to enrich the educational experience. However, the board and administration are responsible for considering materials based on a variety of factors and legal obligations. There is no right to force any material to be included or excluded. Staff requesting library materials do so only within the course and scope of their employment with the district.

Selection Process. The selection and approval of new library materials must comply with the district's general requisition, donation, and budgeting requirements. The responsibility for coordinating the selection of library media materials and making recommendations for purchase is delegated to the professionally trained library media personnel. These library media materials will align with the current mission, vision, and policies of Bertrand Community School.

Requested Review of Library Materials. A parent of a current student living within the school district boundaries should discuss any concerns regarding library material(s) with the Library/Media Specialist who may confer with the Principal. The board believes most concerns can be resolved informally; however, parents of current students may request a formal review of a specific library material (*i.e.*, a specific book, magazine, etc.) or portion of a specific library material by submitting the "Library Material Review Request" attached to this policy. The phases of the review process will be as follows:

Phase I: Library Material Review Form is Submitted to Principal. The Principal shall make their recommendation. If the filing concerned parent is not satisfied with the rationale and decision provided by the Principal, an appeal can be made to the Superintendent for review.

Phase II: Library Material Review Form is Submitted to the Superintendent. The superintendent will review the request within a reasonable time after receiving it. The superintendent may consult with the school's librarian or media specialist, staff, and legal counsel at his or her discretion. The superintendent may decide to remove the material, keep the material, restrict access to the material to students based on age or grade level, or make any other determination the superintendent deems appropriate. The superintendent's decision regarding the review will be communicated to the requester in writing.

The decision of the superintendent is final, and the board will not hear any appeal regarding the review of library material.

Additional Rules for Library Media Review. Unless the superintendent decides otherwise, the library material will remain in circulation while a review is pending. Unless otherwise required by law, no library material will be reviewed again within 4 years after a requested review is completed. Any parent requesting review of multiple library materials may only request a maximum of 5 materials to be reviewed at one time, and a new request cannot be submitted until the prior review is completed and notice of the determination is provided to the requesting party. Nothing in this policy prohibits the superintendent or their designee from reviewing library material outside of the review process contained in this policy and taking any action the superintendent or their designee deems appropriate.

Adopted on: _____

Revised on: _____

Reviewed on: _____

Library Material Review Request Form

Only a parent of a current student of the district may request review of library material. Prior to submitting a request, please review the board's policy on Selection and Review of Library Materials. The policy is located on the district's website, or you can request a copy via email from the superintendent.

Name: _____

Phone: _____

Address: _____

Written requests to review library materials will not be considered unless the requester identifies the specific material in question and first discusses their concern with the appropriate staff member/administrator as required by board policy.

Date of conversation with Librarian/Media Specialist _____

Title of Material: _____

Author/Publisher: _____

Type of Material (book, magazine, video etc.): _____

Reason for Requesting Review (attach additional page if necessary):

Please list the specific portion of the material you find objectionable, including specific page references, sections, volumes, etc.:

Signature: _____ **Date:** _____

DISTRICT LETTERHEAD]

[DATE]

[NAME OF REQUESTER]

[ADDRESS]

[EMAIL ADDRESS (if sent electronically)]

Dear [NAME OF REQUESTER],

On [DATE], the district received your request to review [INSERT REQUESTED MATERIAL]. After considering your concerns and reviewing the material, we have made the following determination.

[EXPLAIN DETERMINATION: Remain in circulation; removed from circulation; remain in circulation with restrictions (only accessible by students of a certain age, grade, etc.)].

[OPTIONAL: INCLUDE RATIONALE. For requests based on sensitive topics like religion, sex, gender, etc., we recommend receiving legal advice.]

There is no appeal from this review. The district does not place restrictions on students who can access library materials on an individual basis. Some materials are limited generally based on age, grade level, and expected student ability. If you do not want your student to access any particular material, please discuss that with your student and set that expectation as the parent or guardian. If your student has checked out a book or material you do not approve of, I am happy to work with you and your student's teacher to return that material and check out something else.

Sincerely,

[NAME],
Superintendent

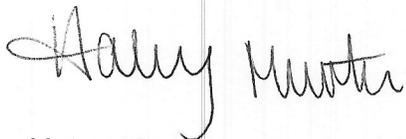
October 21, 2024

Dear BCS Administration and School Board Members,

I am informing you that I am resigning from my position at Bertrand Community School at the end of the 2024-2025 school year. My husband has a new job opportunity so we will be moving closer to family.

Thank you for the opportunities for professional and personal development that you have provided me during my time at BCS. I am grateful to have served in so many different roles. They will help me to be successful in my future. I will always be thankful for all the friendships and relationships that I have made while working in the Bertrand community.

Sincerely,

A handwritten signature in cursive script that reads "Haley Munter". The signature is written in black ink and is positioned above the printed name.

Haley Munter

6043 Sharing Mapping Data

This policy shall provide for the sharing of information to public safety agencies in order to implement effective emergency response protocols.

Definition. Mapping data means maps relating to the school buildings or school property with data for an efficient emergency response.

Sharing of Mapping Data. Mapping data shall be shared in an electronic or printable format with public safety agencies that provide emergency services to district property to assist those agencies in responding to an emergency on district property.

Requirements Related to Mapping Data. Mapping data shared with public safety agencies pursuant to this policy shall meet the following requirements:

- The mapping data shall be compatible with and able to be integrated into software platforms used by public safety that provide emergency services to the specific school for which the data is provided without requiring:
 - The purchase of additional software by such public safety agencies; or
 - The integration of third-party software to view the data;
- The mapping data shall be a finished map product in a file format easily accessible using a standard or open-source file reader, depending on the needs of the school and the public safety agency;
- The mapping data shall be provided in a printable format;
- The mapping data shall be verified for accuracy, during production and annually, through a walk-through of the school campus;
- The mapping data shall give an indication of what direction is true north;
- The mapping data shall include accurate floor plans overlaid on accurate, verified aerial imagery of the school campus;
- The mapping data shall contain site-specific labeling that matches the structure of school buildings, including room labels, hallway names, external door or stairwell numbers, locations of hazards, key utility locations, key boxes, automated external defibrillators, and trauma kits using standard labeling rules set by the State Department of Education;
- The mapping data shall contain site-specific labeling that matches the school grounds, including parking areas, athletic fields, surrounding roads, and neighboring properties using standard labeling rules set by the State Department of Education; and
- The mapping data shall be overlaid with a grid and coordinates.

Annual Certification or Updates. The district shall annually:

- Certify to the appropriate public safety agencies that the mapping data provided pursuant to this policy is accurate; or
- If such information has changed, provide the appropriate public safety agencies with updated mapping data.

Reimbursement. The Superintendent shall apply to the State Department of Education in the manner prescribed by the Commissioner of Education for a grant to cover the costs of providing payment to vendors on behalf of the school district to facilitate the implementation of mapping data in accordance with this policy. Such application shall include a copy of this school policy, an estimate from a vendor on the cost of providing such mapping data that meets the requirements of this policy, and any other information the department may require. Alternatively, the Superintendent may apply to and contract with the district's educational service unit in the manner prescribed by the educational service unit for purposes of covering the costs of facilitating mapping data in accordance with this policy.

Adopted on: _____

Revised on: _____

Reviewed on: _____



Trane U.S. Inc.
11937 Portal Road
La Vista, NE 68128
Phone: (402) 596-8000

November 05, 2024

Bertrand Public Schools

Site Address:
Bertrand Community School
503 School St
Bertrand, NE 68927

ATTENTION: Diana Erickson

PROJECT NAME: Bertrand Community School Motor Replacement

We are pleased to propose the following Trane services for the equipment listed. Services will be performed using Trane's exclusive service procedures provided by factory trained and experienced technicians. You receive the full benefit of our expertise derived from being Trane equipment's original manufacturer. Our procedures are environmentally and safety conscious while providing for the efficient delivery of these services.

EQUIPMENT LIST

Bertrand Community School

The following "Covered Equipment" will be serviced at Bertrand Community School:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
20-75 Ton Packaged Industrial Rooftop	1	Trane	YCH420AEKU	C07K11114	RTU-1

SCOPE OF SERVICE

- Remove Evaporator Fan Motor (With Use of Crane)
- Install New Fan Motor (With Use of Crane)
- All work performed by a Trane Authorized Service Agents
- Provide labor and materials to complete repair
- Start RTU & Check Operation

All work will be performed in adherence to Trane's Safety Guidelines & Requirements.

PRICING AND ACCEPTANCE

TOTAL PRICE:**\$6,812.00 USD**

CLARIFICATIONS

- 1. Applicable taxes are not included and will be added to the invoice.
- 2. Any service not listed is not included.
- 3. Work will be performed during normal Trane business hours.
- 4. This proposal is valid for 30 days from November 05, 2024.

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Nate Klinginsmith
Account Manager
E-mail: nathan.klinginsmith@trane.com
Cell: (308) 216-1551

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE	

Authorized Representative	_____

Printed Name	_____

Title	_____

Purchase Order	_____

Acceptance Date	_____

Trane's License Number:	_____



Trane U.S. Inc. dba Trane
 11937 Portal Road Suite #101
 Lavista, NE, 68128-5531
 Phone: (877) 398-0075
 Fax 866-709-5799
 Service Contact: (402) 596-2052

Nov 04,2024
 BERTRAND PUBLIC SCHOOLS
 503 SCHOOL STREET
 BERTRAND, NE, 68927

Project Name:Pump 1
Site Name:BERTRAND COMMUNITY SCHOOL

We are pleased to offer you this proposal for performance of the following services for the Equipment listed. Services will be performed using Trane’s Exclusive Service Procedure to ensure you get full benefit of our extensive service experience, coupled with the distinct technical expertise of an HVAC Equipment manufacturing leader. Our innovative procedure is environmentally and safety conscious, and aligns expectation of work scope while providing efficient and productive delivery of services.

Equipment List:

Equipment	Model Number	Serial Number
Pump 1	e-1510	C225974-01F61

Scope of Service:

We will isolate the pump and motor from electricity and water. Drain the pump, remove the motor and the pump assembly. Take both to motor shop and have new bearings installed in motor and in pump. Pump will also receive new gaskets and motor will be checked for any signs of electrical issues. If motor needs more than bearings replaced, an additional quote for those items will be given. If pump needs more than bearings or seals, an additional quote for those items will be given. Once items are rebuilt, we will return to site and install. A pump alignment tool will be used to install properly. A new connecting couple will be provided and installed. Then verification of pump function will be checked.

Total Price: \$ **6,289.00**

[Response Link](#)

Clarifications

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours unless stated.
4. Travel time is not included unless stated.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,
 Jared English
 Trane Service Technician
 Jared.English@trane.com

Nathan Klinginsmith
 Trane Account Manager
 Nathan.Klinginsmith@trane.com

This proposal is valid 30 days from Nov 04,2024. This agreement is subject to Customer’s acceptance of the attached Trane USA Services Terms and Conditions.