

Board of Education Regular Meeting
Monday, June 10, 2024 7:00 PM

Bertrand Community School Media Center
503 School Street
Bertrand, NE 68927

Agenda

1. Call to Order/Opening the Meeting
 - 1.1. Public Meeting Announcement
 - 1.2. Open Meetings Act posted on South wall of Media Center
 - 1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice
 - 1.4. Consent Agenda
 - 1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (appendix A)
 - 1.4.2. Consider Current Bills and Their Approval (Appendix B)
 - 1.4.3. Consider Financial Statements/Treasurer's Report (appendix C)
2. Discussion/Action Items
 - 2.1. Administrator Reports
 - 2.2. Athletic Director (appendix E)
 - 2.3. Superintendent (Appendix F)
 - 2.4. Review, discuss, and take all necessary action in approving the resignation of Mike Dannehl.
3. Adjourn

Board of Education Regular Meeting
Monday, May 13, 2024 7:00 PM

Bertrand Community School Media Center
503 School Street
Bertrand, NE 68927

Ross Boggs: Present
Mike Dannehl: Present
Chris Davison: Absent
Christy Pelton: Present
Brent Samuelson: Present
Jonathan Sand: Present

Present: 5, Absent: 1.

Also Present: Jason Brown, Aaron McCoy, Craig Newcomb, and Steph Edgren

1. Call to Order/Opening the Meeting

1.1. Public Meeting Announcement

1.2. Open Meetings Act posted on South wall of Media Center

1.3. Board Member Attendance Roll Call/Sign Acknowledgment of Receipt Notice

A motion to excuse Chris Davison from the May 13th Regular Board Meeting, passed with a motion by Jonathan Sand and a second by Ross Boggs.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

1.4. Consent Agenda

Motion to approve consent agenda, passed with a motion by Ross Boggs and a second by Mike Dannehl.

Chris Davison: Absent, Christy Pelton: Nay, Ross Boggs: Yea, Mike Dannehl: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 4, Nay: 1, Absent: 1

Christy Pelton: Nay

1.4.1. Consider Minutes of Previous Meeting(s) and Their Approval (Appendix A)

1.4.2. Consider Current Bills and Their Approval (Appendix B)

1.4.3. Consider Financial Statements/Treasurer's Report (appendix C)

2. Discussion/Action Items

2.1. Administrator Reports

2.2. Principal, Aaron McCoy, reported on attendance, Teacher/Staff Appreciation Week, and the final week of school.

2.3. Athletic Director, Craig Newcomb, reported on drug testing, fall activities, and this month's activities.

2.4. Superintendent, Jason Brown, reported on ESU 11 final advisor meeting, the Bermis FFA banquet, preschool graduation, graduation, and the last day of school.

2.5. Review, discuss, and take all necessary action in approving Mrs. Stacy Schutz for a half-time technology director.

A motion to approve Mrs. Stacy Schutz for a half-time technology director at B.C.S for the 2024-2025 school year, passed with a motion by Jonathan Sand and a second by Christy Pelton.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

2.6. Review, discuss, and take all necessary action in approving a stipend for Diane Balcom for volunteer track coaching.

A motion to approve Diane Balcom for a stipend for coaching junior high and high school track in the amount of \$750 for the 2024 season, passed with a motion by Jonathan Sand and a second by Ross Boggs.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

2.7. Review, discuss, and take all necessary action in approving a bid for a skid steer.

A motion to approve a bid from Bobcat in the amount of \$57,749.77 for the purchase of a skidster and attachments, passed with a motion by Jonathan Sand and a second by Mike Dannehl.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

2.8. Review, discuss, and take all necessary action in approving a transfer from the general fund to the lunch fund.

A motion to approve the transfer from the General Fund for \$40,000.00 to the Lunch Fund, passed with a motion by Mike Dannehl and a second by Christy Pelton.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

3. Adjourn

Motion to adjourn at 7:34 and set the next regular meeting for June 10th at 7:00 pm, passed with a motion by Jonathan Sand and a second by Christy Pelton.

Chris Davison: Absent, Ross Boggs: Yea, Mike Dannehl: Yea, Christy Pelton: Yea, Brent Samuelson: Yea, Jonathan Sand: Yea

Yea: 5, Nay: 0, Absent: 1

| | |
|--|-------------------------------------|
| 43597 ACCO BRANDS USA LLC | 11.20 INSTRUCTION SUPPLIES |
| 43598 ACE HARDWARE | 714.43 BUILDING/GROUNDS |
| 43599 ACT | 255.00 Guidance Materials |
| 43600 AMAZON CAPITAL SERVICES | 224.85 AMAZON SUPPLY PURCHASES |
| 43601 AUTO SHACK, INC. | 43.00 VEHICLE REPAIRS |
| 43602 BERTRAND HOT LUNCH (PS REIMB) | 108.30 PRESCHOOL BREAKFAST |
| 43603 BLACK HILLS ENERGY | 538.90 NATURAL GAS |
| 43604 BROWN, JASON | 56.03 EXPENSE REIMB |
| 43605 BUFFALO OUTDOOR POWER LLC | 239.25 EQUIPMENT REPAIR |
| 43606 BUSINESS CARD | 38.78 CREDIT CARD CHARGES |
| 43607 BUSINESS CARD | 3,026.95 CHARGE CARD EXPENSES |
| 43608 CDL, INC. | 1,609.72 MONTHLY SERVICE |
| 43609 COMPUTER HARDWARE | 674.00 COMPUTER HARDWARE! |
| 43610 CROSS COUNTRY MARKET | 168.07 SUPPLIES |
| 43611 EAKES OFFICE SOLUTIONS | 540.00 COPIES/SUPPLIES/FURNITURE |
| 43612 EDUCATIONAL SERVICE UNIT #9 | 500.00 MTG/DEAF |
| 43613 ERIC ARMIN INC. | 224.85 INSTRUCTION SUPPLIES |
| 43614 ESU #11 | 8,133.79 MONTHLY/QUARTERLY SERVICES |
| 43615 ESU COORDINATING COUNCIL | 130.38 SOFTWARE LICENSES |
| FIRST STATE BANK | 35.00 ACH FEE |
| 43616 FRONTIER COMMUNICATIONS | 215.55 TELEPHONE |
| 43617 GENERAL FUND CLEARING | 3,462.00 REIMBURSEMENT |
| 43618 GREEN LANDSCAPES INC. | 1,209.59 GROUNDS |
| 43619 HIRERIGHT SOLUTIONS INC. | 331.30 DRUG AND ALCOHOL TESTING |
| 43620 HOMETOWN LEASING | 1,634.85 COPIER PAYMENT |
| 43621 HOT LUNCH FUND | 2,311.60 TRANSFER/NOON DUTIES |
| 43622 HOUGHTON MIFFLIN CO | 54.39 TEXTBOOKS |
| 43623 INSPIRE REHABILITATION, LLC | 319.15 SPED PT |
| 43624 J D LUMBER | 127.98 SUPPLIES |
| 43625 JOSTENS | 199.83 GRADUATION MATERIALS |
| 43626 KESLER SCIENCE | 349.00 SCIENCE MEMBERSHIP |
| 43627 KSB SCHOOL LAW | 2,418.00 LEGAL EXPENSE |
| 43628 MENARDS | 470.61 BLDG MAINT & SUPPLIES |
| 43629 MID AMERICAN RESEARCH CHEMICAL, | 4,853.96 CLEANING & MAINTENANCE |
| 43630 MIDWEST GRADS | 248.39 GRADUATION SUPPLIES |
| 43631 MIDWEST TECHNOLOGY PRODUCTS | 249.30 SUPPLIES |
| 43632 NCS PEARSON | 74.00 SPEECH/PSYCH/SPED SUPPLIES |
| 43633 NEBRASKA ASSOCIATION OF SCH BD | 3,352.74 MTG/MEMBERSHIP/SUPT SEARCH |
| 43634 NEBRASKA SAFETY CENTER | 125.00 DRIVER TRAINING |
| 43635 NOVUS | 90.00 BUS WINDSHIELD REPAIR |
| 43636 ONE SOURCE | 21.50 BACKGROUND CHECK |
| 43637 PERMA-BOUND | 41.44 LIBRARY SUPPLIES |
| 43638 PRO BUILDING SUPPLY INC. | 350.46 INSTRUCTION EXP. |
| 43639 RASMUSSEN MECHANICAL SERVICE, INC. | 1,407.72 BOILER & EQUIP REPAIR |
| 43640 RUTT HEATING & A/C INC. | 1,422.61 HTG & A/C REPAIR |
| 43641 SCHOOL SPECIALTY LLC | 40.63 TEACHING MATERIALS |
| 43642 SCHUTZ, JENNIFER | 1,549.34 SCHOOL AGE O.T. |
| 43643 SOUTHERN POWER DISTRICT | 3,736.00 ELECTRICITY |
| 43644 STATE OF NEBRASKA | 534.65 NETWORK SERVICE |
| 43645 SUMMERS, CAYTLYNN | 58.96 MILEAGE |
| 43646 TIME MANAGEMENT SYSTEMS | 250.29 TIME CARD SYSTEM |
| 43647 US BANK | 220.88 CREDIT CARD CHARGES |
| 43648 VERIZON WIRELESS | 121.32 CELL PHONE |
| 43649 VILLAGE OF BERTRAND | 787.14 WATER/SEWER/TRASH/ |
| 43650 WILLIAM H SADLIER INC | 401.33 TEACHING MATERIALS |
| 43651 WINDSTREAM | 68.66 DISTANCE LEARNING |
| 43652 YANDA'S MUSIC | 149.50 INSTRUMENT REPAIR/SUPPLIES |

| | |
|-------------------|---------------------|
| June 2024 Bills | \$50,532.17 |
| June 2024 Payroll | <u>\$358,271.81</u> |
| June 2024 Total | <u>\$408,803.98</u> |

GENERAL FUND CLEARING

May 31, 2024

GFC

| \$ | DATE | CK# | TO | ACCT # | DESCRIPTION |
|------------|----------|------|----------------------|------------------|-------------------|
| \$386.00 | 05/07/24 | 4278 | Common Ground Coffee | 12310890000000 | Staff |
| \$56.00 | 05/15/24 | 4279 | Studio B | 11100610001000 | One Act, Speech |
| \$2,145.00 | 05/15/24 | 4280 | Mosyle | 012230643001/002 | subscription |
| \$25.00 | 05/20/24 | 4281 | Alma Public School | 11100330001000 | Newcomb RPAC meal |
| \$25.00 | " | " | " | 012410330001/002 | McCoy RPAC meal |
| \$25.00 | " | " | " | 012320330001/002 | Brown RPAC meal |
| \$50.00 | 05/22/24 | 4282 | Edgar Estrada | 11100890002000 | Translating |
| \$750.00 | 05/24/24 | 4283 | Diane Balcom | 11100333001000 | Coaching Mileage |

\$3,462.00

BERTRAND COMMUNITY SCHOOL FINANCIAL REPORT AS OF MAY 31, 2024

| | RECEIPTS | DISBURSEMENT | BALANCE |
|--------------------------------|----------------|--------------|-----------------------|
| GENERAL FUND | | | |
| (Checking & Money Market) | | | |
| Balance APRIL 30, 2024 | | | \$2,805,671.94 |
| Receipts | \$1,178,721.23 | | |
| Disbursements | | | |
| Bills & Payroll | | \$504,478.36 | |
| Transfer to Hot Lunch | | \$40,000.00 | |
| Balance MAY 31, 2024 | | | <u>\$3,439,914.81</u> |
| ACTIVITY FUND | | | |
| Balance APRIL 30, 2024 | | | \$124,306.25 |
| Receipts | \$9,419.62 | | |
| Disbursements | | \$4,500.78 | |
| Balance MAY 31, 2024 | | | <u>\$129,225.09</u> |
| ATHLETIC FUND | | | |
| Balance APRIL 30, 2024 | | | \$8,669.13 |
| Receipts | \$2,516.00 | | |
| Disbursements | | \$4,114.81 | |
| Balance MAY 31, 2024 | | | <u>\$7,070.32</u> |
| DEPRECIATION FUND | | | |
| (Bus Replacement) | | | |
| Balance APRIL 30, 2024 | | | \$495,306.87 |
| Interest | \$252.42 | | |
| Disbursements | | | |
| None | | | |
| Balance MAY 31, 2024 | | | <u>\$495,559.29</u> |
| BUILDING FUND (Regular) | | | |
| Balance APRIL 30, 2024 | | | \$1,318,774.12 |
| Receipts | | | |
| Gosper Co. | \$58,307.84 | | |
| Phelps Co. | \$100,391.57 | | |
| Interest | \$896.95 | | |
| Disbursements | | | |
| None | | | |
| Balance MAY 31, 2024 | | | <u>\$1,478,370.48</u> |
| BOND FUND | | | |
| Receipts | \$35,982.61 | | \$275,059.66 |
| Disbursements-None | | | |
| BOKF-payment | | \$2,142.50 | |
| Balance MAY 31, 2024 | | | <u>\$308,899.77</u> |
| QCPF-2 | | | |
| Receipts | \$63,210.09 | | <u>\$227,740.43</u> |
| Disbursements | | | |
| BOKF-payment | | \$1,880.00 | |
| Balance MAY 31, 2024 | | | <u>\$289,070.52</u> |
| HISTORICAL INFORMATION | | | |
| | <u>2021</u> | <u>2022</u> | <u>2023</u> |
| General | \$1,796,499 | \$2,161,353 | 2,527,666 |
| Depreciation/Bus Replacement | \$314,912 | \$330,782 | 442,028 |
| Building | \$186,067 | \$441,979 | 959,830 |
| Bond | \$243,199 | \$278,047 | 293,654 |
| QCPF #2 | \$283,676 | \$309,934 | 298,939 |

Cash Receipt Listing by Received From

| Receipt Number | Received From | Receipt Date | Cash Receipt Description | Chart of Account Number | Detail Description | Amount |
|---|------------------------------------|--------------|--------------------------|-------------------------|--------------------|-------------------|
| 1855 | | 05/01/2024 | Hot Lunch Salary Reimb. | 01 101 | Salary Reimb. | 12,254.43 |
| 1858 | | 05/22/2024 | Hot Lunch Salary Reimb. | 01 101 | Salary Reimb. | 14,054.83 |
| 1859 | | 05/23/2024 | Preschool Tuition | 01 1370 | Preschool Tuition | 200.00 |
| 1859 | | 05/23/2024 | Ins. Reimb. | 01 453 | Pelton | 1,484.13 |
| 1859 | | 05/23/2024 | Ins. Reimb. | 01 453 | Boggs | 83.29 |
| 0529-01 | | 05/29/2024 | EFT St of NE - SPED S/A | 01 3120 | SPED S/A | 64,517.00 |
| 0531-01 | | 05/31/2024 | EFT ST of NE - ST Aid | 01 3110 | St Aid | 38,574.00 |
| 0531-02 | | 05/31/2024 | Interest on Acct | 01 1510 | Interest on Acct | 1,529.97 |
| Total: | | | | | | 132,697.65 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 1100 | Taxes | 377,853.25 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 1125 | Motor Vehicle | 4,620.87 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 1115 | carline | 34.51 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 1911 | Liquor License | 291.04 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 2110 | Fines | 705.22 |
| 1856 | GOSPTREAS GOSPER CO TREASURER | 05/10/2024 | County Taxes | 01 3130 | Homestead | 679.57 |
| GOSPTREAS GOSPER CO TREASURER Total: | | | | | | 384,184.46 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 1100 | Taxes | 542,313.93 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 1125 | Motor Vehicle | 9,521.20 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 3130 | Homestead | 2,650.86 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 3131 | Tax Credit | 103,573.47 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 3990 | G&P In Lieu | 1,044.12 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 1115 | Carline | 27.00 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 2110 | Fines | 520.03 |
| 1857 | PHELPTREAS PHELPS CO. TREASURER | 05/16/2024 | County Taxes | 01 3180 | Pro-Rate MV | 2,188.51 |
| PHELPTREAS PHELPS CO. TREASURER Total: | | | | | | 661,839.12 |

| <u>Summary Totals</u> | |
|-----------------------|----------------------------|
| Account Type | Cash Accounts |
| Subtotal Revenue | 1,150,844.55 |
| | 01 101 |
| | 1,178,721.23 |
| | <u>Receivable Accounts</u> |

| Chart of Account Number | Chart of Account Description | Beginning Balance | Expenses | Revenues | Balance Change | Balance |
|-------------------------|-----------------------------------|-------------------|----------|----------|----------------|------------|
| 05 704 8101 | FUND BALANCE/GENERAL | 6,221.83 | 403.86 | 0.00 | 0.00 | 5,817.97 |
| 05 704 8102 | FUND BALANCE/LIBRARY | 946.84 | 0.00 | 0.00 | 0.00 | 946.84 |
| 05 704 8103 | FUND BALANCE/POP MACHINE | (202.50) | 0.00 | 0.00 | 0.00 | (202.50) |
| 05 704 8104 | FUND BALANCE/AG EDUCATION | 3,550.00 | 0.00 | 0.00 | 0.00 | 3,550.00 |
| 05 704 8105 | FUND BALANCE/SHOP - WOODS | (1,253.83) | 561.60 | 7,876.00 | 0.00 | 6,060.57 |
| 05 704 8107 | FUND BALANCE/CLASS OF 2021 | 1,458.55 | 0.00 | 0.00 | 0.00 | 1,458.55 |
| 05 704 8108 | FUND BALANCE/CLASS OF 2023 | 47.60 | 0.00 | 0.00 | 0.00 | 47.60 |
| 05 704 8109 | FUND BALANCE/CLASS OF 2024 | 1,817.77 | 483.77 | 0.00 | 0.00 | 1,334.00 |
| 05 704 8110 | FUND BALANCE/CLASS OF 2025 | 1,188.43 | 150.00 | 0.00 | 0.00 | 1,038.43 |
| 05 704 8111 | FUND BALANCE/CLASS OF 2026 | 3,213.15 | 0.00 | 0.00 | 0.00 | 3,213.15 |
| 05 704 8113 | FUND BALANCE/CLASS OF 2032 | 340.00 | 0.00 | 0.00 | 0.00 | 340.00 |
| 05 704 8114 | FUND BALANCE/B CLUB | 4,051.93 | 92.15 | 0.00 | 0.00 | 3,959.78 |
| 05 704 8116 | FUND BALANCE/NHS | 7,393.05 | 42.86 | 0.00 | 0.00 | 7,350.19 |
| 05 704 8117 | FUND BALANCE/STUDENT COUNCIL | 2,174.19 | 60.00 | 0.00 | 0.00 | 2,114.19 |
| 05 704 8120 | FUND BALANCE/BAND | 2,602.16 | 0.00 | 0.00 | 0.00 | 2,602.16 |
| 05 704 8121 | FUND BALANCE/CONCESSIONS | 17,881.37 | 2,605.56 | 0.00 | 0.00 | 15,275.81 |
| 05 704 8122 | FUND BALANCE/BCSVSO | 1,883.85 | 0.00 | 0.00 | 0.00 | 1,883.85 |
| 05 704 8126 | FUND BALANCE/PLAY | 1,252.97 | 0.00 | 0.00 | 0.00 | 1,252.97 |
| 05 704 8130 | FUND BALANCE/READING ENRICH | 4,999.51 | 100.98 | 38.70 | 0.00 | 4,937.23 |
| 05 704 8135 | FUND BALANCE/SPEECH | 110.41 | 0.00 | 0.00 | 0.00 | 110.41 |
| 05 704 8136 | FUND BALANCE/INST. RENTAL | 75.00 | 0.00 | 0.00 | 0.00 | 75.00 |
| 05 704 8137 | FUND BALANCE-STUDENT FEES | 180.00 | 0.00 | 0.00 | 0.00 | 180.00 |
| 05 704 8143 | FUND BALANCE - YEARBOOK 2021-2022 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 704 8144 | FUND BALANCE-YEARBOOK 2022-2023 | (160.07) | 0.00 | 0.00 | 0.00 | (160.07) |
| 05 704 8145 | FUND BALANCE YEARBOOK 2023-2024 | 362.37 | 0.00 | 81.92 | 0.00 | 444.29 |
| 05 704 8148 | FUND BALANCE/ELEM GRANT | 1,310.06 | 0.00 | 0.00 | 0.00 | 1,310.06 |
| 05 704 8149 | FUND BALANCE - JEANS FUND | 2,244.47 | 0.00 | 0.00 | 0.00 | 2,244.47 |
| 05 704 8150 | FUND BALANCE-GREENHOUSE DONATIONS | 139.29 | 0.00 | 0.00 | 0.00 | 139.29 |
| 05 704 8151 | FUND BALANCE BEEF BOOSTERS FTF | (284.02) | 0.00 | 0.00 | 0.00 | (284.02) |
| 05 704 8152 | FUND BALANCE - ART PROJECTS | 1,045.58 | 0.00 | 0.00 | 0.00 | 1,045.58 |
| 05 704 8154 | FUND BALANCE - DIABETES SUPPLIES | 1,268.18 | 0.00 | 0.00 | 0.00 | 1,268.18 |
| 05 704 8155 | FUND BALANCE-IPAD INSURANCE | 52,830.58 | 0.00 | 1,423.00 | 0.00 | 54,253.58 |
| 05 704 8158 | FUND BALANCE SCHOOL SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05 704 8175 | FUND BALANCE/CONCESSIONS HOLDING | 5,617.53 | 0.00 | 0.00 | 0.00 | 5,617.53 |
| | Fund Total: 05 | 124,306.25 | 4,500.78 | 9,419.62 | 0.00 | 129,225.09 |

| Chart of Account Number | Chart of Account Description | Beginning Balance | Expenses | Revenues | Balance Change | Balance |
|-------------------------|---------------------------------------|-------------------|----------|----------|----------------|-------------|
| 04 704 | FUND BALANCE | 2,926.98 | 0.00 | 48.00 | 0.00 | 2,974.98 |
| 04 704 9101 | ATH GATE FUND BALANCE | 14,896.58 | 0.00 | 715.00 | 0.00 | 15,611.58 |
| 04 704 9102 | ATH MISC. FUND BALANCE | (6,524.47) | 1,586.93 | 0.00 | 0.00 | (8,091.40) |
| 04 704 9103 | ATH OFFICIALS FUND BALANCE | (15,640.00) | 0.00 | 0.00 | 0.00 | (15,640.00) |
| 04 704 9104 | ATH MEET FUND BALANCE | (2,180.00) | 408.33 | 985.00 | 0.00 | (1,603.33) |
| 04 704 9105 | ATH EQUIPMENT FUND BALANCE | (28,477.07) | 0.00 | 0.00 | 0.00 | (28,477.07) |
| 04 704 9120 | ATH VOLLEYBALL FUND BALANCE | 1,933.44 | 0.00 | 0.00 | 0.00 | 1,933.44 |
| 04 704 9121 | ATH FOOTBALL FUND BALANCE | 7,315.21 | 352.56 | 0.00 | 0.00 | 6,962.65 |
| 04 704 9122 | ATH BOY BB FUND BALANCE | 372.74 | 900.00 | 32.00 | 0.00 | (495.26) |
| 04 704 9123 | ATH GIRLS BB FUND BALANCE | 3,295.03 | 0.00 | 32.00 | 0.00 | 3,327.03 |
| 04 704 9124 | ATH CC FUND BALANCE | 865.24 | 0.00 | 0.00 | 0.00 | 865.24 |
| 04 704 9125 | ATH CHEERLEADERS FUND BALANCE | 5,385.47 | 0.00 | 0.00 | 0.00 | 5,385.47 |
| 04 704 9126 | ATH TRACK FUND BALANCE | 14,936.00 | 0.00 | 204.00 | 0.00 | 15,140.00 |
| 04 704 9140 | ATH VIKING STORE FUND BALANCE | 3,746.62 | 0.00 | 0.00 | 0.00 | 3,746.62 |
| 04 704 9141 | ATH DONATED FUNDS BALANCE | 5,816.96 | 0.00 | 0.00 | 0.00 | 5,816.96 |
| 04 704 9150 | ATH. VIKING BOOSTER CLUB FUND BALANCE | 0.40 | 886.99 | 500.00 | 0.00 | (386.59) |
| Fund Total: 04 | | 8,669.13 | 4,114.81 | 2,516.00 | 0.00 | 7,070.32 |

**Bertrand Community School
Hot Lunch May
2023-2024**

| | |
|---------------------------------|---------------------------|
| Cash Balance 4/30/2024 | \$11,816.01 |
| Receipts | |
| Student Lunches | \$4,698.70 |
| General Fund | \$40,000.00 |
| Noon Duty | |
| State Reimb. | \$18,093.05 |
| Adult | |
| Roll | \$188.00 |
| Preschool | \$279.30 |
| Rebate | |
| Reimbursement | |
| Total Receipts | \$63,259.05 |
| Total Available | \$75,075.06 |
| Expenditures | |
| Food | \$10,336.63 |
| Salary | \$9,723.83 |
| SS | \$325.31 |
| Medicare | \$76.09 |
| Retirement | \$935.27 |
| Insurance | \$2,994.33 |
| Equipment/Improvements/Supplies | \$0.00 |
| Other | \$0.00 |
| Total Expenditures | \$24,391.46 |
| Cash Balance 5/31/2024 | <u>\$50,683.60</u> |

Facilities - Gym Floors

The gym floors are scheduled to be refinished/resealed in July.

Old/West Gym - July 10

New/East Gym - July 25

After the sealant is applied, the gym will be closed for 7-10 days to allow drying and curing. With the spacing, there should not be a time when both gyms are inaccessible. When the east gym is done (July 25th being a Thursday), we will also close the weight room through the weekend (4 days) to allow for the fumes/aroma to clear out before having people in there.

RPAC

There will be 3 new schools/2 athletic teams coming into the conference starting in this upcoming school year (24-25)

Eustis-Farnam (Hi-Line)

Elwood (Hi-Line)

Sutherland

June 10th SUPERINTENDENT REPORT

1. Mental Wellness Conference on May 31st in Omaha. Kyler Erickson was the keynote speaker, told his journey. He battled depression, anxiety, and suicide due to a school shooting in 2011. He had a good message and success story. There were breakout sessions to attend throughout the conference.
2. State reporting for the NDE is 95% done. I have submitted all the CDC and Rule 10 reports. We are close to having our ADVISER reporting done. There are a few updates to revise some error codes coming out this coming week and then have it finished.
3. Updates on Flooring, the asbestos removal will start the week of June 10th. That will take five days and will be closed off for two weeks. Midwest Flooring will be doing the flooring in the science room and the two computer labs in two weeks following their completion. Springer Roofing will have products shipped to the school within the next couple of weeks. They are going to stage behind the school. They will set up a crane behind the school and look to be going by the first of July. The Bobcat skidster will be delivered in mid-July.
4. The custodial staff has gotten a big start on cleaning rooms and summer projects. They will have the school in tip-top shape by August as they always do.
5. ESSER II & III and Title I desk audit was completed on May 27th through June 5th. Documents were submitted to the NDE. This process required all expenditures for staff, training, equipment, and programs to be reviewed. Policies, procedures, and internal processes were gone over. A phone call was held on June 5th with the reviewer. Everything was good. She gave ideas on how to change Title I percentages for teacher salaries. She shared a form to track supplies that are purchased with federal funds.

CONSENT AGENDA

- 1.4 Consent agenda, a motion to approve the consent agenda.
 - 1.4.1 Appendix A-May 13th minutes are attached to the Sparq data program.
 - 1.4.2 Appendix B-Bills from May to be paid are attached, please look over them.
 - 1.4.3 Appendix C-Financial Statements/Treasurer Reports as of May 31st are attached.

DISCUSSION/INFORMATION ITEMS

- 2.1 Administrator Reports
- 2.2 Appendix E-AD Report-Mr. Newcomb's report
- 2.3 Appendix F-Superintendent Report-Mr. Brown's report

Action Items

2.5 Please approve the resignation of Mike Dannehl from the Bertrand Community School Board. Mike has been a board member for over 20 years. Thank you Mike for all your service to the district, you have done a great job.

3.0 Adjourn, set the next regular meeting for July _____ @ _____ AM/PM.

2002
Organization of the Board, Board Officers, Check Signing, and Committees

1. Membership, Term and Election

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

2. Internal Organization and Officers

a. President

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

b. Vice President

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

c. Secretary

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.
- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the

proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. At the regular January meeting, the board shall elect, employ, or appoint a treasurer who need not be a member of the board if permitted by law. The treasurer shall serve in that capacity for one year, unless the board designates a longer term for the treasurer.
- ii. The treasurer may be designated to sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized.

3. Signing and Authorizing Checks, Warrants, and other Instruments.

- a. Unless otherwise delegated by the board, the president and secretary of the board shall sign checks, warrants, and other instruments of the district.
- b. The board may delegate another person to sign and validate any checks, warrants, and other instruments. Facsimile signatures of board members may be used.
- c. The board delegates that the vice president or treasurer may sign any warrant in the absence of either the president or the secretary.

4. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
 - i. If the board is split between two members, the officer will be determined by coin flip. The winning member will be the officer for the upcoming year unless the position changes by action of the board.
 - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.
 - iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

5. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.
- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
 - i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
 - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;

- iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
- iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
- v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
- vi. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
- vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
 - 1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
 - 2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or

3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event;
- viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

6. Vacancies

- a. A vacancy on the board of education shall exist when any one of the following occurs:
 - i. A member submits his or her formal resignation from the board.
 - ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.
 - iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
 - iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: 3/09/2009

Revised on: 7/12/2010, 7/14/2014, 7/09/2018, 6/10/2019, 7/13/2020.

Reviewed on: _____

June 5, 2024

Dear Mr. Brown,

After giving it much thought, this letter is written to you to give formal notice of my resignation from the Bertrand Community School Board of Education.

I feel that it is imperative that the current board members continue to support our school, to support the new administrative team, and ultimately, support the decisions that they make.

I want to thank Mr. Brown and Mr. McCoy for their leadership this past year. And, I wish to thank the board members who voted for me last year, giving me the opportunity to serve once again.

Sincerely,

A handwritten signature in cursive script that reads "Mike Dannehl".

Mike Dannehl