

Regular Monthly Meeting

Monday, January 23, 2023 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. **Call to Order by Chris Grindland**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Adoption of Agenda**

5. **Trail Proposal**

6. **2023 ORGANIZATIONAL MEETING BUSINESS**

6.A. Chairperson Nominations and Election

6.B. Election of Officers

6.B.1. Nominations for Vice-Chairperson

6.B.2. Nominations for Treasurer

6.B.3. Nominations for Clerk

6.C. Set meeting dates and times for 2023.

6.D. Set Salaries for Board Members for 2023.

6.E. Name The Fillmore County Journal as the
Official Newspaper of the District.

6.F. Name the Official Depository Banks.

6.G. Add Superintendent Ben Bernard to the Rushford
State Bank account.

6.H. Name Ratwik, Roszak & Maloney as the District's
Legal Counsel.

6.I. Authorize Business Manager Toni Oian,
Accounting Clerk Laura Hahn and Superintendent
Bernard to invest cash reserves
and make electronic transfers.

6.J. Designate the accounting and clerical duties of
Board Clerk and Board Treasurer to District
Office Staff (Toni Oian, Business Manager, Laura
Hahn, Accounting Clerk and Jodi Eggert,
Administrative Assistant)

6.K. Discuss and approve Committee Assignments and
Designated Representatives

7. **Public Comments - Limited to 5 minutes per
person**

8. **CONSENT AGENDA**

8.A. December 19, 2022 Regular Monthly Meeting
Minutes

8.B. Donation from Rasmussen Insurance in the amount of \$800 for Trojan Athletics Sponsorship.

8.C. December hand payables, wires & payroll liabilities in the amount of \$362,233.55.

8.D. December payroll in the amount of \$287,092.81.

8.E. January board bills in the amount of \$178,212.19.

8.F. FUND SUMMARY REPORTS

8.G. PERSONNEL:

8.G.1. RESIGNATIONS:

8.G.1.a. Karla Baer - Paraprofessional as of 12/31/2022.

8.G.1.b. Diana Pruka - Paraprofessional / Van Driver as of February 3, 2023.

8.G.1.c. Dennis O'Laughlin - Custodian as of January 20, 2023.

8.G.1.d. Nicole Schultz - Head Volleyball Coach as of January 5, 2023.

8.G.1.e. Jenelle O'Donnell Assistant Volleyball Coach as of January 16, 2023.

8.G.2. HIRES:

8.G.2.a. Jaime Knutson - Paraprofessional

8.G.2.b. Tara King - Foodservice Assistant

8.G.2.c. Diane Vasquez - Foodservice Assistant

8.G.2.d. Richard Vasquez - Part-time Custodian (20 hours per week)

8.G.2.e. Brenda Thelen - Part-time Custodian (5 hours/week)

8.G.2.f. Blake Lea - Head Baseball Coach

9. **OLD BUSINESS**

9.A. Second reading and adoption of the following policies:

406 - Public and Private Personnel Data

410 - Family and Medical Leave Policy

413 - Harassment and Violence

10. **NEW BUSINESS**

10.A. Trail Proposal

10.B. Early Retirement Incentive

10.C. First reading of the following policies:

417 - Chemical Use and Abuse

418 - Drug-free Workplace Drug-free School

419 - Tobacco Free Environment

427 - Workload Limits for Certain Special

Education Teachers

11. **ADMIN REPORTS:**

11.A. Superintendent Report

11.B. Elementary Report

11.C. Middle School / High School Report

11.D. Kids' Club Highlights

11.E. ECFE Highlights

11.F. Activities/ Community Education/
Facilities Report

12. **INFORMATION:**

**(tentative) Regular Monthly Meeting - Monday,
February 27, 2023 - 6:00 p.m. in the Forum Room**

13. **ADJOURNMENT**



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

January 12, 2023

To: RP School District – Staff & Board
City of Rushford – Staff & Council

RE: Proposed Trail Extension
Project No.: H19.118206

Greetings All:

Over the last several years, the City and School District have discussed a multi-use trail and sidewalk extension which would connect the neighborhoods along Eiken Drive and Prairie Street to the school site, providing a safe, off-street route for students and residents of the community. In 2018 and 2019, the City and School District partnered to submit competitive grant funding applications for this trail, but were unsuccessful.

We are currently proposing to complete this project at a reduced cost with local funds. The proposed trail route would include the construction of 1,660 feet of new sidewalk and trail to connect the north end of Prairie Street to the school parking lot. **The proposed route is illustrated in the attached figure.**

The project would be administered by the City and most grading work would be completed by the City’s public works department. The City would hire specialty contractors for asphalt paving, concrete and potentially, lighting. The city engineer, Bolton & Menk, would complete the design and permitting necessary before construction. Estimated costs and proposed cost splits are provided below:

Total	City Share	School Share
\$190,500	\$107,000	\$83,500

A cost breakdown is provided in the attached estimate. The proposed cost splits are illustrated in the figure. Estimates are intended to be conservative at this time and include optional improvements such as final pavement and lighting. We’ll explore other options to reduce costs during project development.

It should be noted that a substantial savings is anticipated, in comparison to previous project proposals. The savings can be attributed to city staff completing a large portion of the work in-house, as opposed to contracting. The use of 100% local funding allows us to remove various administrative and design requirements associated with state and federal funding programs.

The attached letter of intent can be used if the board would like to move forward with the project design and planning. We will be present at the upcoming school board and city council meetings to discuss this project in more detail and answer any questions.

Sincerely,

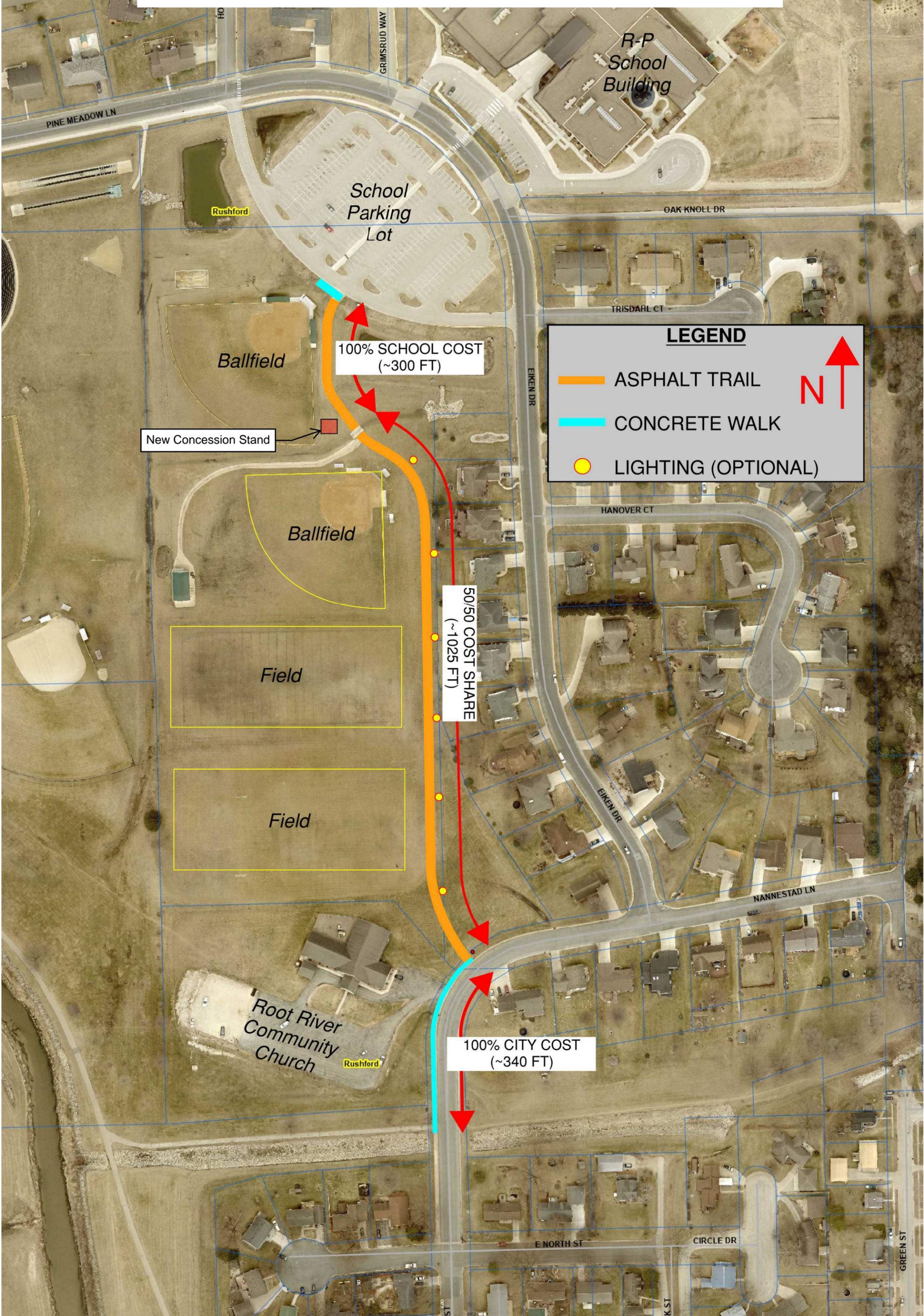
Bolton & Menk, Inc.

Derek P. Olinger
Rushford City Engineer

Attachments: Layout Figure
Cost Estimate
Letter of Intent

PROPOSED TRAIL EXTENSION

PRELIMINARY LAYOUT FIGURE





PRELIMINARY COST ESTIMATE & FUNDING BREAKDOWN

2023 PROPOSED TRAIL EXTENSION
 CITY OF RUSHFORD & RUSHFORD-PETERSON SCHOOLS
 PROJECT NO.: H19.118206

DATE: 1/12/2023

PROJECT COMPONENT	COST					CITY SHARE	SCHOOL SHARE
	MATERIALS & CONTRACTED WORK		CITY LABOR		TOTAL		
PRAIRIE ST WALK EXTENSION							
REMOVAL & DISPOSAL	\$268.00	+	\$400.00	=	\$668.00		
EARTHWORK/GRADING	\$59.50	+	\$1,100.00	=	\$1,159.50		
AGGREGATE BASE	\$246.50	+	\$800.00	=	\$1,046.50		
ASPHALT PAVING	\$3,150.00	+	\$600.00	=	\$3,750.00		
CONCRETE CURBS & SIDEWALKS	\$28,080.00	+	\$400.00	=	\$28,480.00		
EROSION CONTROL, TOPSOIL PREP, SEEDING	\$865.50	+	\$1,400.00	=	\$2,265.50		
STORM SEWER PIPE EXTENSION	\$500.00	+	\$500.00	=	\$1,000.00	100%	
	SUBTOTAL				\$38,369.50	\$38,369.50	
TRAIL - PRAIRIE ST TO CONCESSION STAND							
EARTHWORK/GRADING	\$289.00	+	\$5,300.00	=	\$5,589.00		
AGGREGATE BASE	\$1,938.00	+	\$3,200.00	=	\$5,138.00		
ASPHALT PAVING	\$30,750.00	+	\$400.00	=	\$31,150.00		
CONCRETE CURBS & SIDEWALKS	\$3,420.00	+	\$300.00	=	\$3,720.00		
EROSION CONTROL, TOPSOIL PREP, SEEDING	\$4,999.50	+	\$3,300.00	=	\$8,299.50		
LIGHTING (OPTIONAL)	\$32,995.00	+	\$400.00	=	\$33,395.00	50%	50%
	SUBTOTAL				\$87,291.50	\$43,645.75	\$43,645.75
TRAIL - CONCESSION STAND TO PARKING LOT							
REMOVAL & DISPOSAL	\$31.00	+	\$200.00	=	\$231.00		
EARTHWORK/GRADING		+	\$400.00	=	\$400.00		
AGGREGATE BASE	\$187.00	+	\$800.00	=	\$987.00		
ASPHALT PAVING	\$7,350.00	+	\$100.00	=	\$7,450.00		
CONCRETE CURBS & SIDEWALKS	\$9,200.00	+	\$400.00	=	\$9,600.00		
EROSION CONTROL, TOPSOIL PREP, SEEDING	\$408.00	+	\$1,200.00	=	\$1,608.00		100%
	SUBTOTAL				\$20,276.00		\$20,276.00
CONSTRUCTION SUBTOTAL					\$145,937.00	\$82,015.25	\$63,921.75
						56%	44%
FIXED COSTS (PRORATED BASED ON CONSTRUCTION)							
MOBILIZATION, TRAFFIC CONTROL, CONST MANAG.	\$5,000.00	+	\$1,500.00	=	\$6,500.00		
SURVEY, DESIGN, STAKING, PERMITTING	\$38,000.00	+		=	\$38,000.00	56%	44%
	SUBTOTAL				\$44,500.00	\$24,920.00	\$19,580.00
PROJECT TOTAL					\$190,437.00	\$106,935.25	\$83,501.75

** ALL COSTS ARE ESTIMATED AND WILL BE UPDATED PRIOR TO CONSTRUCTION.

** FINAL COSTS WILL BE BASED ON ACTUAL MATERIALS, LABOR, AND INVOICED WORK INCORPORATED INTO PROJECT

Date: January 12, 2023

To: Ben Bernard, Superintendent
Rushford-Peterson Schools
1000 Pine Meadows Lane
PO Box 627, Rushford, MN 55971

RE: Letter of Intent – Proposed Trail Extension

Proposed Partnership between: City of Rushford and Rushford-Peterson Public Schools, Independent School District #239

This serves as a Letter of Intent between the City of Rushford (hereafter referred to as “City”) and Rushford-Peterson Public Schools, Independent School District #239 (hereafter referred to as “School”) for the proposed trail extension project (hereafter referred to as the “Project”), located in Rushford, Minnesota.

Project Scope: The scope of the Project includes (but is not limited to) the extension of approximately 1,660 feet of multi-use sidewalk and trail between the north end of Prairie Street and the south side of the school parking lot, as graphically depicted in the attached figure. The Project scope will be developed in coordination with City staff, School staff, and previous plans for the area. Public engagement will be included in the planning process.

Project Funding: Total Project costs are currently estimated at approximately \$200,000. Cost splits are provided below:

Project Component	City Share	School Share
Prairie St Sidewalk Extension	100%	0%
Trail (Prairie to Concession Stand)	50%	50%
Trail (Concession Stand to Parking Lot)	0%	100%
Fixed Costs ¹	56%	44%
Current Estimate	\$107,000	\$83,500

¹Fixed Cost (i.e. mobilization, traffic control, design/planning, etc.) shares are prorated based on construction cost and will be updated with final agreement.

Final estimated costs will be provided once construction plans are complete and quotes are received from all subcontractors.

Planning/Design: The City will lead the planning and design process, with the assistance and input from the School. Planning work will include preparation of a basic layout and hosting a neighborhood/public meeting. Design work will include a topographic and boundary survey of the project area, basic construction plan, and permitting and other agency permissions including: Floodplain no-rise certification, wetland delineation, and potentially US Army Corps of Engineers permissions. The City and School will mutually review and approve final plans prior to starting construction. The final Project scope may vary from the scope described herein, if mutually agreed between both parties.

The School will grant public easement(s) through its property to accommodate the new trail. The City will prepare the survey, legal descriptions and agreements necessary to acquire the easement(s).

Planning, design and other engineering work will be completed by the City Engineer.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 202

Adopted: August 20, 2012

MSBA/MASA Model Policy 202
Orig. 1995

Revised: _____

202 SCHOOL BOARD OFFICERS

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January ,or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

- A. Chair
 - 1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions, and perform all duties a chair usually performs.
 - 2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 202

board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

C. Clerk

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before September 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the commissioner certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
 - (2) length of school term and enrollment and attendance by grades; and
 - (3) other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 202

6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair [Optional]

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:
 - a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - b. recommend to the school board employment and dismissal of teachers;
 - c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - d. superintend school grading practices and examinations for promotions;
 - e. make reports required by the commissioner; and
 - f. perform other duties prescribed by the school board.

Legal References: Minn. Stat. § 123B.12 (Finance)
Minn. Stat. § 123B.14 (Officers)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 202

Cross References: Rushford-Peterson School District Policy 101
(Legal Status of the School District)
Rushford-Peterson School District Policy 201
(Legal Status of the School Board)
Rushford-Peterson School District Policy 203
(Operation of the School Board – Governing Rules)
MSBA Service Manual, Chapter 1, School District Governance, Powers
and Duties

R-P Schools School Board Member Pay History

R-P Schools School Board Member Pay History										
Directors										
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
\$	700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 800	\$ 800	\$ 800
Chairperson										
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
\$	800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 1,000	\$ 1,000	\$ 1,100	\$ 1,100	\$ 1,100
Vice-Chairperson / Clerk / Treasurer										
	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
\$	750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 850	\$ 850	\$ 850

Board member pay as of	12/01/22					
District	Pay	Additional mtgs	Other	Other	Other	Considering a change?
Fillmore Central	\$1080 annually	\$25 each	\$360 addl annual stipend to chair	\$270 addl annual stipend to treasurer		Yes
P-E-M	\$100/mtg attended	\$25 half day/ \$50 full day	\$250 addl annual salary to chair	\$100 addl annual salary to clerk and treasurer	\$75 addl annual salary to vice chair	Reviewed every January
St. Charles	\$1225 annually	na	\$878 addl annual salary to chair	\$250 addl annual salary to vice chair, clerk, and treasurer	\$878 addl salary to negotiations	Reviewed every January
Chatfield	1200 anually	\$50 mtg; \$100 full day	\$500 addl annual for chair			no
Rushford-Peterson	\$800 annually	\$75 for full day mtg; \$35 for half day mtg (out of district or virtual trainings)	\$300 Addl to chair	\$50 addl for clerk, treas & vice chair		Yes

School Depositories

- a. General Fund at Rushford State Bank
- b. Deposit accounts and Investment accounts at Merchants Bank, Minnesota
School District Liquid Asset Fund Plus & Robert W. Baird & Co., Inc.

Q Comp	1	As Needed			
	Amy Woxland				
R-P Foundation	3	TBD			
	Joyce Iverson & Amy Woxland				
Safety Committee	2	Monthly / Every other month - 7:35 AM - Conference Room			
	Matt Helgemoe & Jeff Michel				
School Policies	2	As Needed			
	Matt Helgemoe & Joyce Iverson				
Staff Development	1	Monthly - 3:30 PM - Conference Room			
	Amy Woxland				
Technology	1	Quarterly - 7:35 AM - Conference Room			
	Amy Woxland				
Transportation	3	As Needed			
	Chris Grindland, Ken Sawle & Carl Schollmeier				
Wellness	1	Monthly - 7:35 AM - Conference Room			
	Joyce Iverson				
World's Best Workforce	1	Varies			
	Carl Schollmeier				

MINUTES
REGULAR MEETING OF THE SCHOOL
BOARD INDEPENDENT SCHOOL DISTRICT
#239

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 6:00 p.m. on Monday, December 19, 2022 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Joyce Iverson, Jeff Michel, Ken Sawle, Carl Schollmeier and Amy Woxland

Members absent: None

Administration Present: Superintendent Ben Bernard, Angela Shepard and Jake Timm

District Personnel: Laura Hahn, Toni Oian

Motion by Woxland, seconded by Michel to adopt the agenda. Motion carried unanimously.

Toni Oian, Business Manager presented information on 2022 Levy, payable in 2023.

There were no public comments regarding the Truth in Taxation for 2022 payable 2023 tax levy.

Motion by Sawle, seconded by Iverson to certify the final levy certification 2022 payable 2023 in the amount of \$2,115,039.04. With a roll call vote of 7:0, motion carried unanimously.

There were no public comments.

Motion by Helgemoe, seconded by Michel to approve the following consent agenda items: November 21, 2022 Regular Monthly Meeting Minutes; Donations in the amount of \$8,435.15; November hand payables, wires & payroll liabilities in the amount of \$324,829.56; November payroll in the amount of \$328,002.59; December board bills in the amount of \$163,382.04; Fund Summary Reports; PERSONNEL: Hire of Tyler Betthausen - Student Custodial (Snow Removal); Resignations: Tracy Knutson - Middle School English Teacher at the end of 2022-2023 school year, Tavarra Ellison - Foodservice Assistant / Custodian as of 12/16/2022, Matt Culhane - Shot-Track Coach. Motion carried unanimously.

Motion by Iverson, seconded by Woxland to approve the second reading and adopt the following policies: 102 - Equal Educational Opportunity, 214 - Out-of-State Travel by School Board Members, 401 - Equal Employment Opportunity, 402 - Disability Nondiscrimination Policy and 412 - Expense Reimbursement. Motion carried unanimously.

Motion by Helgemoe, seconded by Iverson to approve General Obligation School Building Bond payment, payable to Bond Trust Services in the amount of \$2,128,100 [\$1,655,000 Principal | \$473,100 Interest] to be paid as a hand payable prior to the next regular board meeting in January. Motion carried unanimously.

Motion by Sawle, seconded by Woxland to approve the first reading of the following policies: 406 - Public and Private Personnel Data, 410 - Family and Medical Leave Policy and 413 - Harassment and Violence. Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.

Angela Shepard presented the Elementary report.

Jake Timm presented the Middle School / High School report.

ECFE & Kid's Club highlights and the Activities & Community Education reports were all reviewed.

INFORMATION: Meetings beginning at 6:00 in the Forum Room
Organizational / Regular Monthly Meeting : Monday, January 23, 2023

Motion by Iverson, seconded by Helgemoe, to adjourn the regular meeting at 6:46 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

Rushford-Peterson Public School DEC 2022 HAND PAYABLES, WIRES & PAYROLL LIABILITIES
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
												Date	
001	P23061	47487		Wire	1	1903	KWIK TRIP		No	Yes	No	12/01/2022	9,510.75
001	P23061	47488		Wire	1	2024	ARBITER SPORTS		No	Yes	No	12/02/2022	5,000.00
001	P2306p	47501		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	12/13/2022	7,459.39
001	P2306p	47502		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	12/13/2022	6,912.48
001	P2306p	47503		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	12/13/2022	6,432.26
001	P2306p	47504		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	12/13/2022	44,214.66
001	P2306p	47505		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	12/13/2022	25,180.44
001	P23061	47514		Wire	1	1903	KWIK TRIP		No	Yes	No	12/15/2022	4,302.75
001	P23061	47578		Wire	1	1903	KWIK TRIP		No	Yes	No	12/23/2022	2,850.00
001	P23061	47579		Wire	1	2030	COSTA DIRECT TRAVEL		No	Yes	No	12/23/2022	6,890.00
001	P23061	47580		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	12/23/2022	50.00
001	P2306q	47588		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	12/27/2022	7,459.39
001	P2306q	47589		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	12/27/2022	7,282.95
001	P2306q	47590		Wire	1	2110	GUARDIAN		No	Yes	No	12/27/2022	8,841.97
001	P2306q	47591		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	Yes	No	12/27/2022	1,437.02
001	P2306q	47592		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	12/27/2022	60,382.15
001	P2306q	47593		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		Yes	Yes	Yes	12/27/2022	6,059.45
001	P2306q	47593		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		Yes	Yes	Yes	01/17/2023	(6,059.45)
001	P2306q	47594		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	12/27/2022	46,095.79
001	P2306q	47595		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	12/27/2022	26,191.72
001	P23061	47596		Wire	1	1903	KWIK TRIP		No	Yes	No	12/28/2022	7,348.00
001	P23061	47599		Wire	1	1341	AMTRUST NORTH AMERICA		No	Yes	No	12/28/2022	7,571.00
001	P23061	47600		Wire	1	1530	GATEWAY SERVICES		No	Yes	No	12/29/2022	17.45
001	P23061	47601		Wire	1	1531	PAYLINE DATA		No	Yes	No	12/29/2022	452.16
001	P23061	47602		Wire	1	2046	TRANSAX		No	Yes	No	12/29/2022	10.40
001	P23061	47603		Wire	1	2151	TUITION EXPRESS		No	Yes	No	12/29/2022	338.37
001	P23061	47604		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	12/29/2022	447.80
001	P23061	47605		Wire	1	52167	SELECT ACCOUNT		No	Yes	No	12/29/2022	30.25
001	P2306q	47631		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	12/30/2022	6,052.95
001	P23061	47489	44482	Check	1	1015	CASH		Yes	Yes	No	12/02/2022	200.00
001	P23061	47496	44483	Check	1	2237	CHIPMAN, JESSICA		Yes	No	Yes	12/08/2022	260.00
001	P23061	47496	44483	Check	1	2237	CHIPMAN, JESSICA		Yes	No	Yes	12/28/2022	(260.00)
001	P23061	47495	44484	Check	1	2236	GENERAL SPRINKLER CORPORATION		Yes	Yes	No	12/08/2022	690.00
001	P23061	47494	44485	Check	1	22210	HAMMELL EQUIPMENT INC		Yes	Yes	No	12/08/2022	2,750.00
001	P23061	47491	44486	Check	1	1408	HERITAGE		Yes	Yes	No	12/08/2022	1,782.00
001	P23061	47497	44487	Check	1	25138	IEA INC		Yes	Yes	No	12/08/2022	3,579.75
001	P23061	47490	44488	Check	1	04101	LEADING EDGE FUNDRAISING		Yes	Yes	No	12/08/2022	8,853.42
001	P23061	47493	44489	Check	1	1954	MINNESOTA FFA ASSOCIATION		Yes	No	No	12/08/2022	640.00
001	P23061	47492	44490	Check	1	1917	TRAINING ROOM INC.		Yes	Yes	No	12/08/2022	2,687.33

Rushford-Peterson Public School DEC 2022 HAND PAYABLES, WIRES & PAYROLL LIABILITIES
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
001	P23061	47498	44491	Check	1	1015	CASH		Yes	Yes	No	12/09/2022		600.00
001	P2306p	47500	44492	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	Yes	No	12/13/2022		185.20
001	P2306p	47499	44493	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	12/13/2022		2,455.78
001	P23061	47513	44494	Check	1	2244	BUCHHOLZ, MADISON		Yes	No	No	12/14/2022		207.00
001	P23061	47509	44495	Check	1	2240	GOLDADE, HEATHER		Yes	Yes	No	12/14/2022		207.00
001	P23061	47506	44496	Check	1	1616	GRYSKIEWICZ, ANGELA	Ind/Sole Proprietor	Yes	Yes	No	12/14/2022		187.00
001	P23061	47510	44497	Check	1	2241	HASSENSTAG, EMILY		Yes	Yes	No	12/14/2022		161.50
001	P23061	47508	44498	Check	1	2239	MULLENBACH, KATELYN		Yes	Yes	No	12/14/2022		161.50
001	P23061	47512	44499	Check	1	2243	MULLENBACH, LINDA		Yes	Yes	No	12/14/2022		97.00
001	P23061	47507	44500	Check	1	2140	PEREZ-NICHOLS, LAURA	Ind/Sole Proprietor	Yes	No	No	12/14/2022		137.00
001	P23061	47511	44501	Check	1	2242	PROVO, KELSEY		Yes	Yes	No	12/14/2022		250.00
001	P23061	47567	44502	Check	1	1219	EDMENTUM INC.		Yes	Yes	No	12/16/2022		672.00
001	P23061	47573	44556	Check	1	1934	4 SEASONS FUND RAISING		Yes	No	No	12/21/2022		1,772.20
001	P23061	47574	44557	Check	1	2136	HART COUNTRY MEATS		Yes	No	No	12/21/2022		2,816.35
001	P23061	47575	44558	Check	1	25013	HOUSTON COUNTY		Yes	Yes	No	12/21/2022		189.25
001	P23061	47576	44559	Check	1	36710	MASSP		Yes	No	No	12/21/2022		405.00
001	P23061	47569	44560	Check	1	1519	METZ'S HART-LAND CREAMERY		Yes	No	No	12/21/2022		1,751.50
001	P23061	47571	44561	Check	1	1714	MINNESOTA ENERGY RESOURCES		Yes	No	No	12/21/2022		8,264.89
001	P23061	47572	44562	Check	1	1723	NORSLAND LEFSE		Yes	No	No	12/21/2022		50.00
001	P23061	47577	44563	Check	1	58479	THORSON GRAPHICS, LLC		Yes	No	No	12/21/2022		645.99
001	P23061	47570	44564	Check	1	1686	TURF MAINTENANCE		Yes	No	No	12/21/2022		1,081.03
001	P2306q	47581	44565	Check	1	02370	AFLAC		Yes	No	No	12/27/2022		217.68
001	P2306q	47582	44566	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	12/27/2022		12,016.95
001	P2306q	47583	44567	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	12/27/2022		150.00
001	P2306q	47584	44568	Check	1	40998	NCBERS GROUP LIFE INS		Yes	No	No	12/27/2022		16.00
001	P2306q	47586	44569	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	12/27/2022		185.20
001	P2306q	47585	44570	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	12/27/2022		2,455.78
001	P2306q	47587	44571	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	12/27/2022		2,506.62
001	P23061	47598	44572	Check	1	2237	CHIPMAN, JESSICA		Yes	No	No	12/28/2022		260.00
001	P23061	47597	44573	Check	1	2211	LOFFLER		Yes	No	No	12/28/2022		533.56
001	P23061	47606	44574	Check	1	2111	SEMCAC-FOODSHELF		Yes	No	No	12/29/2022		325.00
001	P23061	47607	44575	Check	1	2250	WINN, Inc.		Yes	No	No	12/29/2022		1,324.97

Bank Total: \$362,233.55

Report Total: \$362,233.55

Rushford-Peterson Public School
Payment Reg by Bank and Check

JANUARY 2023 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P23073	47640		Check	1	03188	CARD MEMBER SERVICES		No	No	No	01/23/2023	505.53
001	P23073	47641		Check	1	04615	BERNARD BUS SERVICE		No	No	No	01/23/2023	32,305.42
001	P23073	47642		Check	1	06620	BROWN TIRE & BATTERY		No	No	No	01/23/2023	2,250.88
001	P23073	47643		Check	1	08074	BUREAU OF EDUCATION AND RESEAR		No	No	No	01/23/2023	279.00
001	P23073	47644		Check	1	1084	ATKINSON CONSTRUCTION LLC		No	No	No	01/23/2023	250.00
001	P23073	47645		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	01/23/2023	63.47
001	P23073	47646		Check	1	1391	ACENTEK		No	No	No	01/23/2023	4,289.60
001	P23073	47647		Check	1	15455	ERIC'S LOCK AND KEY		No	No	No	01/23/2023	388.75
001	P23073	47648		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	01/23/2023	1,196.85
001	P23073	47649		Check	1	16945	CARDMEMBER SERVICE		No	No	No	01/23/2023	4,191.82
001	P23073	47650		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	01/23/2023	10,814.01
001	P23073	47651		Check	1	1796	FARMERS WIN COOP		No	No	No	01/23/2023	45.00
001	P23073	47652		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	01/23/2023	371.84
001	P23073	47653		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	01/23/2023	3,110.78
001	P23073	47654		Check	1	1860	COULEE CONNECTIONS		No	No	No	01/23/2023	4,275.00
001	P23073	47655		Check	1	1986	QUADIENT LEASING USA, INC.		No	No	No	01/23/2023	172.50
001	P23073	47656		Check	1	2148	FEINE, JENNIFER	Ind/Sole Proprietor	No	No	No	01/23/2023	353.00
001	P23073	47657		Check	1	2177	WIESE USA		No	No	No	01/23/2023	7,543.09
001	P23073	47658		Check	1	2211	LOFFLER		No	No	No	01/23/2023	1,180.02
001	P23073	47659		Check	1	2220	CANON FINANCIAL SERVICES, INC.		No	No	No	01/23/2023	1,301.11
001	P23073	47660		Check	1	2221	TRIO SUPPLY COMPANY		No	No	No	01/23/2023	576.22
001	P23073	47661		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No	01/23/2023	2,887.44
001	P23073	47662		Check	1	2231	TEAM CONNECTION		No	No	No	01/23/2023	1,652.70
001	P23073	47663		Check	1	2245	JT FLORAL & GIFT		No	No	No	01/23/2023	120.00
001	P23073	47664		Check	1	2246	SEWING BY CAROLYN		No	No	No	01/23/2023	884.00
001	P23073	47665		Check	1	2247	LIGHT IMAGINED		No	No	No	01/23/2023	2,040.00
001	P23073	47666		Check	1	2248	MUD HOLE CUSTOM TACKLE, INC		No	No	No	01/23/2023	639.68
001	P23073	47667		Check	1	23400	HIAWATHA VALLEY		No	No	No	01/23/2023	23,227.70
001	P23073	47668		Check	1	25138	IEA INC		No	No	No	01/23/2023	8,451.90
001	P23073	47669		Check	1	28050	J W PEPPER AND SON INC		No	No	No	01/23/2023	67.19
001	P23073	47670		Check	1	29759	KEMPS		No	No	No	01/23/2023	3,146.60
001	P23073	47671		Check	1	36740	MN IAAA		No	No	No	01/23/2023	160.00
001	P23073	47672		Check	1	38025	MINNESOTA STATE COLLEGE SOUTHE		No	No	No	01/23/2023	6,000.00
001	P23073	47673		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	01/23/2023	934.58
001	P23073	47674		Check	1	46078	PLUNKETT'S PEST CONTROL		No	No	No	01/23/2023	130.40
001	P23073	47675		Check	1	46148	COLLEGE ENTRANCE EXAMINATION B		No	No	No	01/23/2023	342.00
001	P23073	47676		Check	1	46790	REGION V COMPUTER SERVICES		No	No	No	01/23/2023	3,400.00
001	P23073	47677		Check	1	46804	PERFORMANCE FOODSERVICE LA CRI		No	No	No	01/23/2023	13,924.34
001	P23073	47678		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	01/23/2023	61.51

**Rushford-Peterson Public School
Payment Reg by Bank and Check**

JANUARY 2023 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P23073	47679		Check	1	46966	ROOT RIVER HARDWOODS		No	No	No	01/23/2023	617.76
001	P23073	47680		Check	1	48020	RUSHFORD, CITY OF		No	No	No	01/23/2023	8,948.90
001	P23073	47681		Check	1	48600	RUSHFORD FOODS		No	No	No	01/23/2023	17,604.53
001	P23073	47682		Check	1	48604	RUSHFORD HARDWARE		No	No	No	01/23/2023	164.91
001	P23073	47683		Check	1	50856	SCHILLING SUPPLY COMPANY		No	No	No	01/23/2023	962.38
001	P23073	47684		Check	1	50978	SCHOOL SPECIALTY LLC.		No	No	No	01/23/2023	6.06
001	P23073	47685		Check	1	51067	SCHUMACHER ELEVATOR COMPANY		No	No	No	01/23/2023	440.16
001	P23073	47686		Check	1	52157	SELCO		No	No	No	01/23/2023	755.89
001	P23073	47687		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	01/23/2023	8.00
001	P23073	47688		Check	1	56040	PAM'S CORNER		No	No	No	01/23/2023	1,792.03
001	P23073	47689		Check	1	61278	VERIZON WIRELESS		No	No	No	01/23/2023	95.01
001	P23073	47690		Check	1	63025	WHV INC		No	No	No	01/23/2023	3,282.63
Bank Total:												\$178,212.19	
Report Total:												\$178,212.19	

**Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022**

EXPENSES

Sequence: Fd, Pro

		23ADP					% YTD	Remaining
Description		Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	23,497.00	6,512.83	6,840.59	29%	555.00	31%	16,101.41
020	Office of Supt	179,231.00	14,999.99	92,252.55	51%	1,564.89	52%	85,413.56
050	School Administration	415,933.00	33,565.46	185,772.82	45%	0.00	45%	230,160.18
105	General Admin Support - elect.	1,400.00	1,003.26	2,670.72	191%	0.00	191%	(1,270.72)
107	Other Administrative Support	19,259.00	1,432.88	8,647.88	45%	0.00	45%	10,611.12
108	Administrative Technology Serv	15,972.00	794.65	5,885.88	37%	0.00	37%	10,086.12
110	Business Services	265,437.00	30,218.94	131,491.74	50%	3,339.27	51%	130,605.99
201	Kindergarten	138,837.00	11,482.73	44,430.61	32%	0.00	32%	94,406.39
203	Elementary Education	1,071,735.00	83,515.65	369,306.13	34%	833.24	35%	701,595.63
204	Title II, Part A	15,752.00	0.00	0.00	0%	0.00	0%	15,752.00
206	Title II - Student Supp & Acad	0.00	2,981.46	11,809.52	0%	0.00	0%	(11,809.52)
211	Secondary - General	411,689.00	17,853.87	131,436.06	32%	12,722.57	35%	267,530.37
212	Art	96,942.00	7,495.57	37,711.23	39%	834.78	40%	58,395.99
216	Title I	76,464.00	4,554.13	17,135.03	22%	0.00	22%	59,328.97
218	Gifted & Talented	4,000.00	1,240.00	1,240.00	31%	0.00	31%	2,760.00
220	English Language Art	300,205.00	23,606.87	83,346.11	28%	6.36	28%	216,852.53
230	Foreign Language	94,694.00	7,850.13	32,311.86	34%	113.80	34%	62,268.34
240	Physical Ed & Health	221,475.00	17,761.72	68,762.74	31%	30.00	31%	152,682.26
256	Mathematics	301,012.00	25,548.88	99,907.42	33%	0.00	33%	201,104.58
258	Music	189,768.00	16,822.73	64,436.27	34%	2,290.42	35%	123,041.31
260	Science	220,427.00	17,190.73	70,701.57	32%	164.37	32%	149,561.06
270	Social Studies	297,718.00	22,942.60	86,972.06	29%	1,170.88	30%	209,575.06
272	Remedial Mathematics	0.00	1,148.43	4,417.95	0%	0.00	0%	(4,417.95)
274	Study Skills Improvement	30,334.00	2,443.92	17,218.07	57%	0.00	57%	13,115.93
275	Kindergarten Indiv Instruction	44,258.00	3,848.28	14,978.76	34%	0.00	34%	29,279.24
276	Elementary Indiv Instruction	28,349.00	0.00	(1,801.26)	(6%)	0.00	(6%)	30,150.26
277	Secondary Indiv Instruction	0.00	1,304.50	4,982.93	0%	0.00	0%	(4,982.93)
291	Cocurricular Activity	12,990.00	0.00	1,274.66	10%	0.00	10%	11,715.34
292	Boys/Girls Athletics	58,449.00	0.00	16,525.03	28%	0.00	28%	41,923.97

**Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022**

EXPENSES

Sequence: Fd, Pro

		23ADP					% YTD		
Description		Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc	Remaining	Balance
01	General Fund								
294	Boys Athletics	100,737.00	4,671.14	42,916.46	43%	700.00	43%	57,120.54	
296	Girls Athletics	83,873.00	2,982.49	28,011.66	33%	500.50	34%	55,360.84	
298	Extra-Curricular Activities	53,981.00	10,554.71	41,170.74	76%	1,809.51	80%	11,000.75	
301	Agriculture	152,588.00	14,029.71	53,545.75	35%	735.41	36%	98,306.84	
321	Health Science Technology Educ	18,676.00	1,236.76	4,784.01	26%	2,381.00	38%	11,510.99	
331	Personal Fam Liv Sci	49,969.00	4,143.47	16,525.66	33%	94.17	33%	33,349.17	
341	Business Education	26,681.00	3,617.99	14,200.25	53%	0.00	53%	12,480.75	
361	Trade & Industrial	0.00	129.64	1,636.76	0%	0.00	0%	(1,636.76)	
380	Vocational Transiton	23,539.00	1,556.83	6,042.87	26%	0.00	26%	17,496.13	
400	General Special Education	35,000.00	2,659.62	2,659.62	8%	0.00	8%	32,340.38	
401	Speech/Lang Impaired	24,805.00	1,893.63	7,414.46	30%	0.00	30%	17,390.54	
402	Mental Impair Mild	121,940.00	115.54	1,104.94	1%	0.00	1%	120,835.06	
404	Adapted Phy Ed	27,750.00	2,302.62	6,515.77	23%	0.00	23%	21,234.23	
405	Deaf-Hard of Hearing	14,574.00	296.03	296.03	2%	0.00	2%	14,277.97	
407	Specific Learn Disability	346,292.00	57,645.12	226,475.01	65%	750.00	66%	119,066.99	
408	Emotional/Behavioral Disorder	46,798.00	0.00	85.01	0%	0.00	0%	46,712.99	
410	Other Health Impaired	97,950.00	0.00	279.89	0%	0.00	0%	97,670.11	
411	Autism	22,415.00	17.05	559.39	2%	0.00	2%	21,855.61	
412	Early Child Sp Ed	102,504.00	9,670.74	39,019.94	38%	0.00	38%	63,484.06	
416	Severely Multiplly Impaired	32,013.00	1,675.49	6,018.99	19%	0.00	19%	25,994.01	
420	Special Education	167,056.00	28,146.87	53,011.46	32%	0.00	32%	114,044.54	
422	Students without disabilities	223,470.00	21,744.44	77,867.80	35%	0.00	35%	145,602.20	
620	Library Ed Media	57,271.00	4,254.05	20,437.47	36%	24.49	36%	36,809.04	
630	Instructional-Related Technolo	131,057.00	8,326.71	73,903.82	56%	2,132.10	58%	55,021.08	
640	Staff Development	72,164.00	539.18	60,966.14	84%	5,153.75	92%	6,044.11	
710	Secondary Counseling/Guidance	102,258.00	8,612.39	33,560.77	33%	0.00	33%	68,697.23	
715	School Security	5,700.00	0.00	320.00	6%	0.00	6%	5,380.00	
720	Health Services	25,774.00	2,626.40	13,854.97	54%	0.00	54%	11,919.03	
740	Social Worker Salary	36,506.00	4,036.00	14,714.28	40%	0.00	40%	21,791.72	

Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022

EXPENSES

Sequence: Fd, Pro

Description		23ADP					% YTD	Remaining
		Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
760	Pupil Transportation	599,992.00	58,240.53	252,179.91	42%	0.00	42%	347,812.09
810	Operation/Maintenance	618,293.00	39,854.67	377,018.80	61%	385.30	61%	240,888.90
865	LTFM Excl'd Costs -Pro 866,867	69,780.00	16,148.78	53,466.09	77%	37,632.39	131%	(21,318.48)
940	School Insurance	62,600.00	0.00	62,657.89	100%	0.00	100%	(57.89)
01	General Fund	8,089,833.00	669,848.81	3,203,887.54	40%	75,924.20	41%	4,810,021.26
02	Food Service Fund							
770	Food Service	398,455.00	37,202.45	158,086.27	40%	2,412.05	40%	237,956.68
02	Food Service Fund	398,455.00	37,202.45	158,086.27	40%	2,412.05	40%	237,956.68
04	Community Service							
505	Community Education	48,564.00	2,511.40	26,033.72	54%	364.00	54%	22,166.28
570	School Age Care	154,972.00	11,018.85	79,885.68	52%	997.46	52%	74,088.86
580	ECFE	33,014.00	3,999.35	16,232.87	49%	0.00	49%	16,781.13
582	School Readiness	159,767.00	12,165.12	46,607.94	29%	416.26	29%	112,742.80
583	Preschool Screening	4,357.00	0.00	1,392.26	32%	0.00	32%	2,964.74
585	Youth Development	10,602.00	0.00	3,351.41	32%	590.00	37%	6,660.59
590	Other Community Ed Programs	200.00	0.00	313.50	157%	0.00	157%	(113.50)
04	Community Service	411,476.00	29,694.72	173,817.38	42%	2,367.72	43%	235,290.90
07	Debt Redemption							
910	Retire Long-Term Obl	2,601,700.00	0.00	473,575.00	18%	0.00	18%	2,128,125.00
07	Debt Redemption	2,601,700.00	0.00	473,575.00	18%	0.00	18%	2,128,125.00
18	Custodial							
298	Extra-Curricular Activities	0.00	180.63	360.00	0%	0.00	0%	(360.00)
18	Custodial	0.00	180.63	360.00	0%	0.00	0%	(360.00)
21	Activity Fund							
203	Elementary Education	8,000.00	0.00	284.03	4%	228.00	6%	7,487.97
211	Secondary - General	0.00	0.00	(440.00)	0%	0.00	0%	440.00
258	Music	0.00	0.00	110.00	0%	50.79	0%	(160.79)
291	Cocurricular Activity	67,000.00	104.90	929.31	1%	109.00	2%	65,961.69
294	Boys Athletics	0.00	1,885.71	4,931.62	0%	0.00	0%	(4,931.62)
296	Girls Athletics	0.00	615.23	5,747.27	0%	3,314.86	0%	(9,062.13)

**Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022**

EXPENSES

Sequence: Fd, Pro

Description		23ADP					% YTD	
		Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	+ Enc	Remaining Balance
21	Activity Fund							
298	Extra-Curricular Activities	0.00	94.97	8,856.23	0%	1,903.38	0%	(10,759.61)
760	Pupil Transportation	0.00	392.20	560.61	0%	0.00	0%	(560.61)
850	Facilities	0.00	0.00	19,773.80	0%	0.00	0%	(19,773.80)
21	Activity Fund	75,000.00	3,093.01	40,752.87	54%	5,606.03	62%	28,641.10
50	Fundraising							
298	Extra-Curricular Activities	80,000.00	8,030.88	37,971.84	47%	121.51	48%	41,906.65
50	Fundraising	80,000.00	8,030.88	37,971.84	47%	121.51	48%	41,906.65
Report Totals:		11,656,464.00	748,050.50	4,088,450.90	35%	86,431.51	36%	7,481,581.59

**Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022**

REVENUES

Sequence: Fd, Pro

Description		23ADP Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
000		(7,869,911.00)	(566,306.57)	(2,683,864.37)	34%	0.00	34%	(5,186,046.63)
203	Elementary Education	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
211	Secondary	(15,500.00)	(721.00)	(1,500.00)	10%	0.00	10%	(14,000.00)
212	Art	(200.00)	0.00	0.00	0%	0.00	0%	(200.00)
292	Boys/Girls Athletics	(700.00)	0.00	(3,300.00)	471%	0.00	471%	2,600.00
294	Boys Athletics	(22,500.00)	(1,350.63)	(17,080.63)	76%	0.00	76%	(5,419.37)
296	Girls Athletics	(17,700.00)	(5,794.62)	(17,643.62)	100%	0.00	100%	(56.38)
298	Extra-Curricular Activities	(8,800.00)	(920.00)	(4,690.00)	53%	0.00	53%	(4,110.00)
301	Agriculture	(600.00)	0.00	(1,355.00)	226%	0.00	226%	755.00
331	Personal Family Life Science	(900.00)	0.00	(350.00)	39%	0.00	39%	(550.00)
630	Instruction Related Technology	(1,200.00)	0.00	(3,020.00)	252%	0.00	252%	1,820.00
850	Facilities	(55,711.00)	0.00	0.00	0%	0.00	0%	(55,711.00)
865	LTFM Districtwide Revenue	(16,950.00)	0.00	0.00	0%	0.00	0%	(16,950.00)
01	General Fund	(8,025,672.00)	(575,092.82)	(2,732,803.62)	34%	0.00	34%	(5,292,868.38)
02	Food Service Fund							
000		(360,200.00)	(24,213.35)	(148,528.51)	41%	(27,066.12)	49%	(184,605.37)
770	Food Service	0.00	0.00	(16,115.45)	0%	0.00	0%	16,115.45
02	Food Service Fund	(360,200.00)	(24,213.35)	(164,643.96)	46%	(27,066.12)	53%	(168,489.92)
04	Community Service							
505	Community Education	(48,527.00)	(12,703.00)	(30,151.64)	62%	0.00	62%	(18,375.36)
510	Adults With Disabili	(4,000.00)	0.00	300.00	(8%)	0.00	(8%)	(4,300.00)
570	School Age Care	(122,904.00)	(11,029.89)	(78,348.50)	64%	0.00	64%	(44,555.50)
580	ECFE	(34,029.00)	(3,767.64)	(11,344.68)	33%	0.00	33%	(22,684.32)
582	School Readiness	(124,120.00)	(13,907.13)	(28,343.96)	23%	0.00	23%	(95,776.04)
583	Preschool Screening	(1,377.00)	(413.10)	(784.89)	57%	0.00	57%	(592.11)
585	Youth Development	(24,785.00)	0.00	(690.00)	3%	0.00	3%	(24,095.00)
590	Other Community Ed Programs	(242.00)	0.00	(128.84)	53%	0.00	53%	(113.16)
04	Community Service	(359,984.00)	(41,820.76)	(149,492.51)	42%	0.00	42%	(210,491.49)
07	Debt Redemption							

**Rushford-Peterson Public School
Summary Report for Board
Period Ending December 31, 2022**

REVENUES

Sequence: Fd, Pro

Description		23ADP Annual Budget	Period 202306	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
07	Debt Redemption							
	000	(2,557,996.00)	(375,610.21)	(1,986,670.87)	78%	0.00	78%	(571,325.13)
07	Debt Redemption	(2,557,996.00)	(375,610.21)	(1,986,670.87)	78%	0.00	78%	(571,325.13)
18	Custodial							
	298 Extra-Curricular Activities	0.00	0.00	(231.92)	0%	0.00	0%	231.92
18	Custodial	0.00	0.00	(231.92)	0%	0.00	0%	231.92
21	Activity Fund							
	000	(75,000.00)	(770.66)	(12,908.83)	17%	107.94	17%	(62,199.11)
	258 Music	0.00	(493.00)	(493.00)	0%	0.00	0%	493.00
	291 Extra Curricular	0.00	0.00	(266.80)	0%	0.00	0%	266.80
	292 Boys/Girls Athletics	0.00	(974.80)	(31,259.80)	0%	0.00	0%	31,259.80
	294 Boys Athletics	0.00	8,853.42	(16,457.17)	0%	0.00	0%	16,457.17
	296 Girls Athletics	0.00	(6,726.50)	(11,507.57)	0%	0.00	0%	11,507.57
	298 Extra-Curricular Activities	0.00	(13,143.51)	(34,265.30)	0%	497.88	0%	33,767.42
21	Activity Fund	(75,000.00)	(13,255.05)	(107,158.47)	143%	605.82	142%	31,552.65
50	Fundraising							
	298 Extra-Curricular Activities	(80,000.00)	(11,393.39)	(42,490.07)	53%	1,965.60	51%	(39,475.53)
50	Fundraising	(80,000.00)	(11,393.39)	(42,490.07)	53%	1,965.60	51%	(39,475.53)
Report Totals:		(11,458,852.00)	(1,041,385.58)	(5,183,491.42)	45%	(24,494.70)	45%	(6,250,865.88)



Superintendent's Report

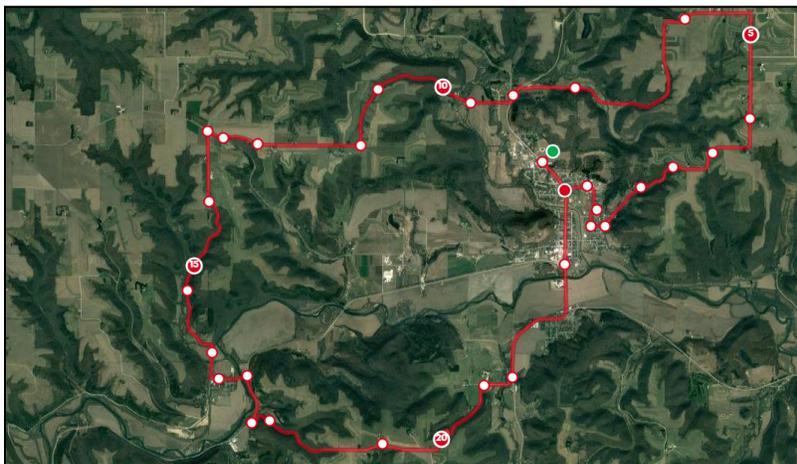
1/23/23

Food Service:

- **Staffing**
 - With the recent hires in the food service area we feel that we are appropriately staffed for the current kitchen set up. With the addition of the First Bite Grant, and changes that it will bring, we will possibly look to expand staffing in the food service area.
- **MN Fist Bite Grant**
 - I received notification through an [award letter](#) that our application to the [Minnesota Department of Agriculture First Bite Grant](#) was successful. We can access up to \$9,962.00 of funding to purchase local products to use in our school food service program. This proposal will go out for bids later in the year and all MN producers will be able to bring forth bids.
 - During the MSBA Leadership Conference session on the [Minnesota Harvest of the Month](#) program, it was said that adopting a farm to school program, that features local producers, is proven to reduce the school lunch program's expenses in 3-5 years. It also provides stability in availability and price of the product. For me, the most impactful statement they made was that the number of ingredients in the students' hamburgers, served in their district, changed from 26 to 1.

Snow Days

- When making decisions on weather related delays, I think of the safety of the students and staff first. To make the decision I try to take in as much information as I can. One source of information is the National Weather Service located in LaCrosse. They communicate [information](#) on upcoming storms as they are developing. I also communicate often with the bus company and other area superintendents before and during storms. During the morning of a storm I usually leave my house to start driving the roads (below) at 4 AM. With a goal of trying to make a decision as soon as possible. Because of changing road conditions, these decisions can and need to change. Please know that we will do all we can to keep the students and staff safe, while still trying to have school in session as much as possible.



- The state of MN has laws on the minimum number of instructional days. ([Statute](#)). Because of the number of school days and the minutes in our schedule, we have a built-in cushion of days that we can use for snow days. The state also allows us to designate 5 weather related closings as e-learning days. We will only utilize these e-learning days if we are forced into a situation where we run out of our cushion of built-in days. If we get close to that level of snow days we will give families ample notice of the change in type of day.

MSBA Leadership Conference

- This [conference](#) was held last week in Minneapolis. I, along with board members, participated in [Learning to Lead Phase Training](#) sessions and various conference sessions during the two day event. Governor Walz, Lieutenant Governor Flanagan, and Commissioner of Education Jett addressed the conference during the opening session. The conference was a good professional development experience.



Ben Bernard

Elementary School Board Report
January 23, 2023
Mrs. Shepard
Respect. Integrity. Excellence.

Angela Shepard-

Spelling Bee -5th Grade: Anya Badenhorst, Kaelynn Evenson, Ryder Messenger, Haiden Meyer, Andy Sanchez-Flores

5th grade Band- I will be hosting a beginner band open house on Tuesday, January 31 @ 7pm. It will be held in the band room.

5th grade students and parents are welcome to attend.

Early Childhood- Emily Johnson, Alison Kjos

It was great to be back from winter break. We have been learning about polar animals and animals that hibernate.

On Thursday, February 2, the preschool teachers will be holding an Open House Day/Night for all preschool aged students for the 2023-2024 school year! This is a great opportunity to meet the teachers, see the classroom and sign up for preschool.

Kindergarten- Krissy Kelly, Lacey Drinkall

For the past few weeks, Kindergarten has been learning about 2D (flat) and 3D (solid) shapes in math. In reading we continue to practice beginning reading and writing skills.

1st- Becky Lind, Jessica Burt

January is flying by in first grade! Mrs. Burt is excited to be back from maternity leave and is enjoying getting to know her students! In math, we are learning about place value: counting, making models using tens/ones, and comparing numbers. We've also been busy learning blends in Vowac, reading new stories, learning various synonyms and antonyms, and past tense words (-ed) in grammar. In Science, we're learning about living things and animal habitats. Ag in the classroom was a great addition to our science unit as students learned about chickens and goats while interacting with high school students!

2nd- Shannon Kopperud, Clay Olstad

Our second graders are working hard on subtracting 2-digit numbers with regrouping. New math skills can be a challenge, but we have some real troupers and everyone is working hard, and making good progress. We are also learning about matter, and how it changes in science, and in social studies we are studying geography. Our monthly reading challenge is going well, and time will tell which class is reading the most, Mrs. Olstad's, or Mrs. Kopperud's. Stay tuned!

3rd- Hannah Pape, Jade Olstad

In third grade, we have been working on multiplication and division. We are also reaching the end of our book clubs and students are working on creating projects of their choice to go along with the book that they read. We recently did the play "Pushing Up the Sky" that our students were very excited about performing. They did a great job!

4th- Jon Theuer, Meredith Johnson/Chris Hanson

Whew!! Time is flying by in 4th grade!! We just ended our unit in math on Fractions. We will start learning more in-depth on decimals next week!

In reading, we are starting our non-fiction story on smokejumpers and will be focusing on description text structure along with the story.

Mr. Hanson will be covering magnetism in science, while Mr.Theuer will be diving into different regions in the USA in Social Studies.

5th- Chris Drinkall, Emily Charlebois

The fifth graders continue to work on fractions in math. They are currently learning about the water cycle in science and events leading up to the revolutionary war in social studies. For reading, we are working on a unit about inventors and artists.

K-2 Intervention- Margaret Marklowitz

3-5 Intervention- Dave Lind

In 3-5 intervention we have been reteaching/pre-teaching and practicing classroom concepts.

Title- Mary Wolter

Title 1 has been working on completing winter benchmark testing.

In class, we are providing skill building in reading and math to support grade level academics.

PE- 2-5 – Teresa Brown

For 2nd through 5th grade we have been working on jumping rope. The students have been taught various jumps and then they complete a check off sheet for the unit picking the jumps they want to demonstrate to me. We are working on the benchmark of performing a variety of jump rope skills with a short rope.

PE- K-1- Nikki Schultz

K and one finished Cup stacking before the holiday break. We are now onto balloons. This week they are getting to use a short-handled implement with the balloon.

Special Education –Aspen Blum/Emily Tutland, Amber Meisch. Carissa George Special Education is seeing good progress with student skills using the new math curriculum. It has been a great addition to our program.

Middle/High School Board Report
January 23, 2023
Mr. Timm
Respect – Integrity - Excellence

<p>GOAL 1: Personalize learning for all students in pursuit of their academic excellence.</p>	<p>Registration meetings with 8th-11th graders will be held the week of February 6th. Mrs. Helgemoe and I will meet with each grade in to explain graduation requirements and registration process. These meetings are designed to help students make the best choices for classes. After our meetings, we encourage students to discuss class options with their parents. We are putting the final touches on the registration guide. I will share with you as a board next month once updated for the 2023-24 school year</p>
<p>GOAL 2: Develop well-rounded students in the areas of character, community & academics.</p>	<p>We had two Junior High Knowledge Bowl teams make it to Sub-Regionals on January 5 (playoffs for this age level). The following two teams competed.</p> <p>RP Team 1: Christo Badenhorst Jace Dvorak Christian Lindmeier Lucas Redalen Cole Timm Brode Vickerman</p> <p>RP Team 2: Kaia Bellock-Drinkall Monica Brand Megan Rislove Torryn Schneider Alexa Smith Shelby Tesch</p> <p>RP 1 placed 3rd at the Sub-Regional and advanced to the Regional on January 20th</p> <p>On February 17th we will be hosting our 2nd annual “Dream Job Fair” for our High School Students. Our Career Navigator, Mary Anne Smith, and Mrs. Helgemoe are working closely together to set up the afternoon. Students will have the ability to listen to four different 30 minute presentations on different careers that day. In addition, we will welcome 100 students from other SE MN schools to R-P that day to participate as well.</p> <p>We have a number of HS students who are having their work displayed at the Lanesboro Art Gallery currently as part of the “Juried High School Art Show”. The work was on display during the month of January.</p>

	<p>Congratulations to Conor Poepping for placing 1st and Trygg Hegland for placing 2nd in our district spelling bee. They will represent our school at the regional competition in Rochester.</p>
<p>GOAL 4: Promote and provide positive school and community culture that engages all stakeholders.</p>	<p>High School Student Council has some activities planned for Cancer Awareness in February. February 3rd GBB gave vs. FC and February 7th BBB game vs. Houston they have activities planned. They also have some activities planned for the week of February 6th for our staff and students.</p> <p>The One Act Play opened their competition season with their conference event on Saturday, January 21st. This year's show is titled "Yerma". They are doing a performance on Friday, January 27th for the public at 7:00 PM</p>
<p>Miscellaneous</p>	<p>February 2 – Parent-Teacher Conferences February 17 – Dream Job Event March 9 – End of 2nd Trimester March 13 – Large Group Contest (Band and Choir) @ Fillmore Central March 25 – March 31 – Senior Class Trip to Florida March 28 – ACT test for Juniors</p>

Kid's Club Highlights

January 2023

AM/PM Kids' Club

- We will be partnering with Rushford Public Library for events on Feb. 2nd and March 10th.
 - February 2nd is an Early Dismissal at noon. At that time, we will load the bus as a group to go to the Rushford Public Library for story time with Emerson the tortoise, board games/wii games, STEAM kits, and snack time. We plan to be there from around 12:30pm to 2:30pm and will then return to school.
 - March 10th is a Staff workday so there is no school. Kids' Club will be open and the library will come to us! At 1:30pm, Mary Bleckehl will present The Magic of Story: Designed for kids, this program includes a read-aloud, stickers, coloring sheets, magic, character dress up and a Q&A. This program is open to the public so spread the word!

We are so thankful to Beth Nelson and the Rushford Public Library! We look forward to these fun events =)

- Will start working on Summer plans
 - I have emailed last year's staff to invite them to return.
- It has been very helpful to have another lead staff and a schedule of events!
- The kiddos had a fun week back to school last week, Jan 4-6. We were able to enjoy all kinds of new soccer/volley/basket/foot/tennis balls for our play time in the gym. They also enjoyed a game where we wrapped toys, candy, stickers, etc. in a big saran wrap ball. They took turns unwrapping but we made it a little tricky by having them wear their winter gloves! In their baggies will also be some reindeer food for a snack. We are still celebrating by watching holiday movies and coloring wintery pictures!

Wrap around

- Added one more student to total 23 on our preschool roster

Laura VanGundy
Kids' Club Director
lauravangundy@r-pschools.com
507-864-7785 x1013

January 2023 ECFE/EC Screening Update

ECFE:

ECFE Session 3 is off to a GREAT start! We continue to average 8-11 kiddos on Thursday nights with 13-18 on Friday mornings! This includes 8-9 that come over on Fridays with Kids Club. Session 3 started on January 5th/6th. *Heather Grigg is the teacher.*

***NEW* Learn & Play Class:** This class will continue to be offered again this school year. This class is offered 1 time each session from 4-5:15 PM. The class is the same as all other ECFE classes that meet on a regular basis. We are excited for another great year! *Heather Grigg is the teacher.*

Our Session 3 special visitor: For Session 3 we are hoping for a fun visit with our school's very own Kelly Smith! We will have a weekley theme of "Emotions" and Kelly does great talking with the kiddos about Emotions. We hope to have her come see us at class on January 26th & 27th.

Session 3 special event: Our Special Event this session will be our class Valentine Party! We will have one party for Thursday class and one party for Friday morning class. This will take place during regular class time on February 9th & 10th.

Early Childhood Screening:

Our *Spring* Early Childhood Screening is set for Friday, March 24th. Sign-up is ready to go and we have 22 spots ready for our kiddos to be screened. *EC Screening is led by Heather Grigg.*

ECFE Go: ECFE Go is going wonderful! Currently I am visiting 2 local daycares. I work with 4-6 kiddos in each daycare. I am reaching out to others to see if they would be interested in having me come visit. Starting in February, visits will move from Mondays to Tuesdays. My hope is to be able to visit more kiddos and daycares. *Heather Grigg; ECFE Coordinator and Teacher, visits childcare providers homes to offer storytime and an activity for them to enjoy.*

Parent Educator: We continue to look for a parent educator to come into our classroom each session.

Heather Grigg | ECFE Coordinator

Rushford-Peterson Schools ISD #239

p: 507-864-7786 ext. 2005

e: heathergrigg@r-pschools.com

a: P.O. Box 627, 1000 Pine Meadows Lane | Rushford, MN 55971



John Loney

Trojan Activities/Community Ed./Facilities Director

January Board Report

Activities:

- Dr. Bernard and myself met with our current head coaches of all of our activities as well as Kyle Colbenson and Kendra Eide on 1/16/23 in the Forum. Everyone in attendance received the branding information Dr. Benard has shared with you. I also sent out a survey to our head coaches asking for their input and opinions on a number of topics we discussed in the meeting.
- We are about half way through the winter season. Dance, Boys Basketball, Girls Basketball, Wrestling, One Act Play are all going strong, with Speech competitions beginning next month.
- With an officials shortage for basketball we have had to get creative with playing out basketball games. We have hosted 2 boys/girl double headers with Caledonia and LaCrescent. We will be doing the same thing with a double header at Caledonia on 2/14/23

Community Ed.-

- SE MN Youth Basketball has started. We will host the league on 1/14, 1/21 & 1/28 here at RP in the morning.
- We have hosted 1 Tri-State Tourney here at RP and will be hosting 2 other tourneys here at RP.

Facilities-

- We continue to work on a daily/weekly custodial schedule to make things clearer for our staff. With some recent resignations we have interviewed and hired a couple of new staff part time for some after school and evening positions.
- We are also working on a custodial sub list, so if you know of anyone looking for a parttime job filling in here at RP when our regular staff is absent please let me know!!

Facilities Projects:

- Softball/Youth Baseball Concession Stand/Bathrooms projects have been stalled because of some permit issues. The STS and the plans that were submitted were rejected by the state. They are assuring me that they will get things in order so we can proceed with this project.

Together We Make a Difference:

-On Friday 1/13/23, I brought 7 of our RP Students to Park Center High School for the State Conference. This event is for leaders and emerging leaders from schools from all over the state, with the goal of creating a collective action plan to improve conduct at sporting events and activities



Thank-You's:

Here are some people behind the scenes that make everything work and run smoothly,: Holly Ekern, Chuck Ehler, Dan Larson, Rick Hanson, Dennis O'Laughlin, Jake Timm, Angela Shepard, Toni Oian, Laura Hahn, Ben Bernard, Jodi Eggert, Mike Bernard, event workers, and coaches.

Just a reminder of the RP Twitter Account: @RPTrojansJLoney if you want to keep track of RP activities..

GO TROJANS!

Sincerely,

John Loney,

RP Activities/Facilities/Community Ed. Program Director