



South St. Paul School Board - Work Session

Monday, December 8, 2025 5:00 PM

CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

I. FINANCE, FACILITIES, AND LONG-RANGE PLANNING

I.A. Potential Facilities Referendum Planning (B. Zambreno)

II. SCHOOL BOARD

II.A. Public Relations and Community Engagement (Board)

II.B. Committee Updates (Board)

- District 917
- AMSD
- Community Education
- Educational Foundation
- Finance, Facilities and Long-Range Planning
- Local Issues
- Policy
- SSP Open Foundation
- Superintendent Executive

II.C. Other Items Deemed Necessary by the School Board



School Board Agenda Item

Date: December 8, 2025

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Potential Facilities Referendum Planning Update
Presenter(s): Superintendent Brian Zambreno
<p>Background:</p> <p>As a follow-up to the November 24 work session, Superintendent Zambreno, members of the district leadership team, and Ben Beery from Wold Architects will guide the Board through a draft of the Review and Comment. This draft reflects the Board’s direction on November 24 to move forward with submitting the required materials to the Minnesota Department of Education as part of the legal process for a potential bond election in May 2026.</p> <p>The presentation will include a summary of the Review and Comment document, which serves as MDE’s formal evaluation of a proposed school facility project. Districts submit detailed information about construction, expansion, or remodeling plans, and MDE assesses the educational and economic advisability of the proposal.</p> <p>The Review and Comment submission includes:</p> <ul style="list-style-type: none"> • current and projected student enrollment • a list of existing facilities and their conditions • deficiencies in current facilities and how the proposed project addresses those deficiencies • project description (e.g. site specs, square footage, costs, timeline) • financing plan and sources • assurances that the project will meet state codes/standards (building codes, safety, HVAC/air-quality, fire code, accessibility, etc.). <p>The team will also review the next steps for a potential election timeline and the community engagement plan, and will provide time for questions and discussion.</p>
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>



School Board Agenda Item

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Public Relations and Community Engagement
Presenter(s): School Board
Background: The School Board will review the upcoming Calendar of Events and explore opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district's mission and vision.
Recommendation: N/A
Alternatives: N/A

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School Board Agenda Item

Place on Agenda: Work Session

Action Requested: None. Discussion Only

Attachment: None

Topic: Committee Updates
Presenter(s): School Board Members
Background: School Board members will provide an update for the following committees that they serve on: <ul style="list-style-type: none">● District 917● AMSD● Community Education● Educational Foundation● Finance, Facilities, and Long-Range Planning● Local Issues● Policy● SSP Open Foundation● Superintendent Executive
Recommendation: N/A
Alternatives: N/A

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