



South St. Paul School Special Board Meeting

Tuesday, November 12, 2024 5:30 PM

District Office, 104 - 5th Avenue South, South St Paul, Minnesota 55075

I. ROLL CALL

II. APPROVAL OF SPECIAL MEETING AGENDA

II.A. School Board Meeting Agenda, November 12, 2024

III. BUSINESS ITEMS

III.A. Approval, for the South St. Paul School Board to approve the Resolution Canvassing Returns of Votes of School District General Election. (L. Brandecker)

III.B. Approval, for the South St. Paul School Board to approve the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties. (L. Brandecker)

IV. CLOSED SESSION

IV.A. Closed Session per the Open Meeting Law (Minn. Stat. § 13D.05, subdivision 3(b)), for confidential discussion with the Board's attorney to discuss potential resolution of a pending lawsuit. (B. Zambreno/J. Raasch)

IV.B. Closed Session per the Open Meeting Law (Minn. Stat. § 13D.03) for Educational Support Professionals negotiations. (J. Milteer)

V. SUPPLEMENTAL AGENDA

V.A. Consideration and Potential Action on a Settlement Agreement

VI. ADJOURNMENT



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: Tuesday, November 12, 2024
Place on Agenda: Special Board Meeting Agenda
Action Requested: Approval
Attachment: Resolution Canvassing Returns of Votes of School District General Election

Topic: November 5, 2024 General Election
Presenter(s): Lisa Brandecker, Manager of Administrative Services and Communications
Background: <p>The South St. Paul Public Schools, Special School District 6 conducted a general election on Tuesday, November 5, 2024. The attached resolution is a legal requirement for the School Board to canvass the general election results. The county is in the process of preparing the Abstract and Return of Votes Cast. Once we receive that information from the county, we will update the attached resolution accordingly.</p>
Recommendation: <p>Administration recommends the approval of the Resolution Canvassing Returns of Votes of School District General Election</p>
Alternatives: <p>N/A</p>

EXTRACT OF MINUTES OF MEETING
 OF THE SCHOOL BOARD
 OF SPECIAL SCHOOL DISTRICT NO. 6
 (SOUTH ST. PAUL PUBLIC SCHOOLS)
 STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was duly held in said school district on the 12th day of November 2024, at 5:00 o'clock p.m. for the purpose, in part, of canvassing its general election.

The following members were present:

and the following were absent:

Director _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
 OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Special School District No. 6, State of Minnesota, as follows:

1. It is hereby found, determined, and declared that the general election of the voters of this School District held on November 5, 2024, in conjunction with the State General Election, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 11,051 voters of the School District voted at said general election on the election of three (3) school board members for four (4) year term vacancies on the School Board caused by the expiration of term on the first Monday in January next following the general election as follows:

<u>Monica Weber</u>	<u>3,522</u>	<u>Isaac Contreras</u>	<u>3,070</u>
<u>Paul Cumings</u>	<u>3,507</u>	<u>Mary Dunn</u>	<u>2,950</u>
<u>Ryan Duffy</u>	<u>3,379</u>	<u>Christian Cruz</u>	<u>1,918</u>
_____	_____	<u>Write-In</u>	<u>104</u>

3. **Monica Weber, Paul Cumings, and Ryan Duffy**, having received the highest number of votes, are elected to four (4) year terms beginning on the first Monday in January 2025.

4. The Clerk is hereby directed to certify the results of the election to the County Auditor of each county in which the School District is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

SUMMARY OF ELECTION TOTALS

**GENERAL ELECTION
SCHOOL BOARD MEMBER**

Monica Weber	3,522
Paul Cumings	3,507
Ryan Duffy	3,379
Isaac Contreras	3,070
Mary Dunn	2,950
Christian Cruz	1,918
Write In	104

Abstract of Votes Cast
Special School District No. 6 (SOUTH ST PAUL)
State of Minnesota
at the State General Election
Held Tuesday, November 5, 2024

Compiled from the Official Returns.

Detail of Election Results
City of South St. Paul
Tuesday, November 5, 2024 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
19 4410 : SOUTH ST PAUL P-1	2723	246	2442
19 4420 : SOUTH ST PAUL P-2	1710	122	1552
19 4430 : SOUTH ST PAUL P-3	3297	335	2979
19 4440 : SOUTH ST PAUL P-4	846	107	722
19 4450 : SOUTH ST PAUL P-5	3798	410	3356
City of South St. Paul Total:	12374	1220	11051

Summary of Totals
Special School District No. 6 (SOUTH ST PAUL)
Tuesday, November 5, 2024 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member At Large (SSD #6) (Elect 3)

NP
Isaac Contreras
3070

NP
Monica Weber
3522

NP
Mary Dunn
2950

NP
Christian Cruz
1918

NP
Paul Cumings
3507

NP
Ryan Duffy
3379

WI
WRITE-IN
104

Detail of Election Results
 Special School District No. 6 (SOUTH ST PAUL)
 Tuesday, November 5, 2024 State General Election

Office Title: School Board Member At Large (SSD #6) (Elect 3)

Precinct	NP Isaac Contreras	NP Monica Weber	NP Mary Dunn	NP Christian Cruz	NP Paul Cumings
19 4410 : SOUTH ST PAUL P-1	704	766	717	420	754
19 4420 : SOUTH ST PAUL P-2	423	449	340	256	510
19 4430 : SOUTH ST PAUL P-3	838	950	797	518	983
19 4440 : SOUTH ST PAUL P-4	179	225	176	133	229
19 4450 : SOUTH ST PAUL P-5	926	1132	920	591	1031
Total:	3070	3522	2950	1918	3507

Precinct	NP Ryan Duffy	WI WRITE-IN
19 4410 : SOUTH ST PAUL P-1	780	23
19 4420 : SOUTH ST PAUL P-2	491	8
19 4430 : SOUTH ST PAUL P-3	926	32
19 4440 : SOUTH ST PAUL P-4	170	8
19 4450 : SOUTH ST PAUL P-5	1012	33
Total:	3379	104

We, the school board members of Special School District No. 6 (SOUTH ST PAUL), certify that we have canvassed the returns of the State General Election held on Tuesday, November 5, 2024 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Special School District No. 6 (SOUTH ST PAUL).

Witness our official signature at _____ in _____ County this _____ day of _____, 2024.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Special School District No. 6 (SOUTH ST PAUL)

I, _____, Clerk of the Special School District No. 6 (SOUTH ST PAUL) do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Special School District No. 6 (SOUTH ST PAUL) State General Election held on Tuesday, November 5, 2024.

Witness my hand and official seal of office this _____ day of _____, 2024.



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Meeting Date: Tuesday, November 12, 2024

Place on Agenda: Special Board Meeting Agenda

Action Requested: Approval

Attachment: Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election-Related Duties

Topic: November 5, 2024 General Election
Presenter(s): Lisa Brandecker, Manager of Administrative Services and Communications
Background: The South St. Paul Public Schools, Special School District 6 conducted a general election on Tuesday, November 5, 2024. The attached resolution is a legal requirement for the School Board Chair and Clerk to execute certificates of election on behalf of South St. Paul Public Schools.
Recommendation: Administration recommends the approval of the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election-Related Duties
Alternatives: N/A

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF SPECIAL SCHOOL DISTRICT NO. 6
(SOUTH ST. PAUL PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was held in said school district on the 12th day of November 2024, at 5:00 o'clock p.m.

The following members were present:

and the following were absent:

Director _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held in conjunction with the State General Election on November 5, 2024.

NOW THEREFORE, BE IT RESOLVED by the School Board of Special School District No. 6, State of Minnesota, as follows:

1. The Board Chair and Clerk are hereby authorized to execute Certificates of Election on behalf of the School Board of Special School District No. 6 to the following candidates:

- A. Monica Weber
- B. Paul Cumings
- C. Ryan Duffy

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January following the election, based on the results of the canvass.

2. The Certificate of Election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the Clerk of the School Board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

4. The Clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

I, the undersigned, being the duly qualified and acting Clerk of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 12th day of November, 2024.

Nikki Laliberte, School District Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Special School District No. 6 on November 12, 2024, canvassed the general election of school board members held on November 5, 2024.

2. **Monica Weber** received the largest number of votes cast for the office of school board member of Special School District No. 6 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January following the election.

4. Therefore **Monica Weber** is elected to the office of School Board member of Special School District No. 6 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Special School District No. 6, pursuant to resolution dated November 12, 2024.

Dated November 12, 2024

John Raasch, Board Chair

Dated November 12, 2024

Nikki Laliberte, Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: **Monica Weber**

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board member of Special School District No. 6 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Monica Weber

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Special School District No. 6 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Monica Weber.

Notary Public

**CAMPAIGN FINANCIAL REPORT
CERTIFICATION OF FILING**

Each county, municipal or school district level candidate or treasurer of a committee formed to promote or defeat a ballot question shall certify to the filing officer that all reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer or that the candidate or committee has not received contributions or made disbursements exceeding \$750 in the calendar year. The certification shall be submitted to the filing officer no later than seven days after the general or special election. (Minnesota Statutes, Section 211A.05, subdivision 1).

Name of candidate or committee Monica Weber

Office sought by candidate School Board Member (if applicable)

or

Identification of ballot question _____ (if applicable)

Check appropriate box below:

- I certify that all campaign financial reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer.
- I certify that campaign contributions or disbursements did not exceed \$750 in the calendar year.

(signature of candidate or committee treasurer)

(Date)

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Special School District No. 6 on November 12, 2024, canvassed the general election of school board members held on November 5, 2024.

2. **Paul Cumings** received the second largest number of votes cast for the office of school board member of Special School District No. 6 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore **Paul Cumings** is elected to the office of School Board member of Special School District No. 6 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Special School District No. 6, pursuant to resolution dated November 12, 2024.

Dated November 12, 2024

John Raasch, Board Chair

Dated November 12, 2024

Nikki Laliberte, Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: **Paul Cumings**

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board member of Special School District No. 6 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Paul Cumings

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Special School District No. 6 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Paul Cumings

Notary Public

**CAMPAIGN FINANCIAL REPORT
CERTIFICATION OF FILING**

Each county, municipal or school district level candidate or treasurer of a committee formed to promote or defeat a ballot question shall certify to the filing officer that all reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer or that the candidate or committee has not received contributions or made disbursements exceeding \$750 in the calendar year. The certification shall be submitted to the filing officer no later than seven days after the general or special election. (Minnesota Statutes, Section 211A.05, subdivision 1).

Name of candidate or committee Paul Cumings

Office sought by candidate School Board Member (if applicable)

or

Identification of ballot question _____ (if applicable)

Check appropriate box below:

- I certify that all campaign financial reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer.
- I certify that campaign contributions or disbursements did not exceed \$750 in the calendar year.

(signature of candidate or committee treasurer)

(Date)

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Special School District No. 6 on November 12, 2024, canvassed the general election of school board members held on November 5, 2024.

2. **Ryan Duffy** received the third largest number of votes cast for the office of school board member of Special School District No. 6 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January following the election.

4. Therefore **Ryan Duffy** is elected to the office of School Board member of Special School District No. 6 for a full four (4) year term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

By authority of the School Board of Special School District No. 6, pursuant to resolution dated November 12, 2024.

Dated November 12, 2024

John Raasch, Board Chair

Dated November 12, 2024

Nikki Laliberte, Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: **Ryan Duffy**

The following acceptance and oath of office must be filed with the School District Clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of School Board member of Special School District No. 6 for a term beginning on the first Monday in January, 2025 and expiring on the first Monday in January, 2029.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Ryan Duffy

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Special School District No. 6 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this 12th day of November, 2024
by candidate Ryan Duffy.

Notary Public

**CAMPAIGN FINANCIAL REPORT
CERTIFICATION OF FILING**

Each county, municipal or school district level candidate or treasurer of a committee formed to promote or defeat a ballot question shall certify to the filing officer that all reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer or that the candidate or committee has not received contributions or made disbursements exceeding \$750 in the calendar year. The certification shall be submitted to the filing officer no later than seven days after the general or special election. (Minnesota Statutes, Section 211A.05, subdivision 1).

Name of candidate or committee Ryan Duffy

Office sought by candidate School Board Member (if applicable)

or

Identification of ballot question _____ (if applicable)

Check appropriate box below:

- I certify that all campaign financial reports required by Minnesota Statutes 211A.02 have been submitted to the filing officer.
- I certify that campaign contributions or disbursements did not exceed \$750 in the calendar year.

(signature of candidate or committee treasurer)

(Date)